



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR MINUTES  
5151 Marsh Road, Okemos, MI 48864  
517.853.4600, Town Hall Room  
Tuesday, November 14, 2017; 7 PM

PRESENT: Chair, Michael McDonald; Vice Chair Mark Stephens; Commissioner Amanda Lick;  
Commissioner Annika Schaetzl; Commissioner Courtney Wisinski  
ABSENT: None  
STAFF: LuAnn Maisner, Parks and Recreation Department Director

**1. CALL MEETING TO ORDER**

Chair McDonald called the regular meeting to order at 7:09pm

**2. CITIZENS ADDRESS AGENDA ITEMS**

None

**3. APPROVAL OF AGENDA**

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**4. APPROVAL OF MINUTES**

Commissioner Lick moved **TO APPROVE THE MINUTES OF OCTOBER 9, 2017 WORK SESSION AND REGULAR MEETING AS SUBMITTED**. Seconded by Commissioner Wisinski.

VOICE VOTE: Motion carried unanimously.

**5. COMMUNICATIONS**

None

**6. DIRECTOR'S REPORTS**

- Farmers Market Relocation Plan – recent meeting with executives from CBL Properties/Meridian Mall went well and I am awaiting follow-up details. We plan to move forward with the project in the spring.
- Towner Road Park working is continuing. Finishing touches will take place in the spring.

**7. ACTION ITEMS**

- A. 2018 Park Commission Meeting Calendar  
Commissioner Stephens moved **TO ADOPT THE 2018 PARK COMMISSION MEETING SCHEDULE RESOLUTION**. Seconded by Commissioner Lick.

VOICE VOTE: Motion carried unanimously.

**8. DISCUSSION ITEMS**

A. Ottawa Hills Neighborhood Park Improvements

The Park Commission conducted a meeting with park neighbors in September and reviewed the report that was provided by staff. The Commission is interested in moving forward with the following items: trim trees and branches; identify boundary corners with fencing; resurface the basketball court and install a new hoop system; add a tether ball pole, add a "Free Little Library"; add a strip of fencing between the swings and the roadway; new picnic tables and a grill; two small soccer goals. Staff confirmed that these items can be done in the spring of 2018. Staff was also asked to look into paving a loop trail in the park and obtaining cost to replace the play equipment.

**9. CLOSED SESSION**

None

**10. COMMENTS FROM THE PUBLIC**

None

**11. OTHER MATTERS AND COMMISSIONERS' COMMENTS**

A. Next Park Commission Meeting: Tuesday, December 12, 2017

B. Farmers' Market:

1. Pre-Thanksgiving Market, Wednesday, November 22, 10 am – 2 pm
2. Winter Market: 1<sup>st</sup> & 3<sup>rd</sup> Saturday, December – April, 10 am – 2 pm, JC Penney Corridor, Meridian Mall

C. Township Offices closed Thursday & Friday, November 23 & 24 in observance of Thanksgiving

D. Christmas in the Village, Sunday, December 10, 2-4 pm; Community Tree Lighting Ceremony at 4 pm.

E. Nokomis Holiday Gift Sale, Sunday, December 10 from 10am-4pm

F. Township Offices closed Monday & Tuesday, December 25 & 26 in observance of the Christmas Holiday

**12. ADJOURNMENT**

Chair McDonald adjourned the regular meeting at 7:37pm.

The next meeting is scheduled for **December 12, 2017** in the Town Hall Room, Meridian Municipal Complex.