



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
May 19, 2015
6:00 P.M.



1. CALL MEETING TO ORDER*
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. SPECIAL PRESENTATIONS
 - A. Capital Area District Library Updates – Haslett and Okemos Libraries
 - B. 2014 Audit Report – Andrews Hooper Pavlik PLC
5. PUBLIC REMARKS*
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes – May 7, 2015 Regular Meeting
 - C. Bills
 - D. Fire Department Promotion – Full-Time Firefighter
 - E. Ratification of Part-Time Paramedic/Firefighter Appointments
 - F. Appointments to Regional Committees
 - G. Resolution for Charitable Gaming License – The Cat Ambassador, Inc.
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)

**Public Comment

 - A. Lake Lansing Road – Road Diet
 - B. Rezoning #15010 (Forsberg Family, LLC) – Rezoning Request for Approximately 39.46 Acres – **Introduction**
 - C. Rezoning #15020 (George F. Eyde Family, LLC) – Rezoning Request for 1614 & 1622 Grand River Avenue and an Undeveloped Parcel on Central Park Drive – **Final Adoption**
 - D. Budget Amendments
 - E. General Legal Services
 - F. Greater Lansing Taxi Authority (GLTA)
 - G. Vegetation Ordinance Amendment – **Final Adoption**
 - H. Vendor Ordinance Amendment – **Final Adoption**
 - I. Bus Rapid Transit Funding
 - J. Summer Tax Collection Agreements
13. BOARD DISCUSSION ITEMS (ORCHID)

**Public Comment

 - A. Northwind Drive Mixed Use Planned Unit Development Concept Plan
14. PUBLIC REMARKS*
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT
17. POSTSCRIPT – ANGELA WILSON

*PUBLIC REMARKS (Any topic - 3 minutes per person)

**PUBLIC COMMENT (Agenda item specific - 3 minutes per person)

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

+ Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, MAY 19, 2015

(1) Commission Linkage (CL)

CL-1 John Scott-Craig, Chair, Planning Commission; RE: Invitation to attend a meeting on May 21, 2015 at 7:00 P.M. in the Town Hall Room to receive public input on the Master Plan

(2) Regional Linkage (RL)

RL-1 Marsha Madle, Secretary, Entrepreneur Institute of Mid-Michigan, 105 W. Allegan Street, Suite 10, Lansing; RE: Invitation to attend EIM's Rise & Shine Breakfast on Thursday, June 4, 2015 from 7:15 AM until 9:15 AM in the Lincoln Room of the Kellogg Hotel and Conference Center, East Lansing

(3) On File in the Clerk's Office (OF)

Material handed out at the May 7, 2015 Board Meeting

Todd Wilson, Park Commission Chair; RE: Invitation for Board members to attend a recognition event for park volunteers on May 12, 2015 from 6:15 PM to 8:30 PM, scheduled to be held in Central Park and the Meridian Historical Village

**CLERK'S OFFICE
BOARD COMMUNICATIONS
MAY 19, 2015**

Commission Linkage (CL)

April 29, 2015

Dear Township Board Member,

At the Township Board Meeting on April 21, 2015 I had the opportunity to address you about a planned meeting to be hosted by the Meridian Township Planning Commission. The purpose of this Master Plan Public Input meeting is to gather ideas from community members on ways to implement the Goals of the Meridian Township Master Plan that is now being updated. The meeting will take place on Thursday May 21, 2015 at 7:00 PM in the Town Hall Room and will have the following format:

The meeting is scheduled for an hour and a half with:

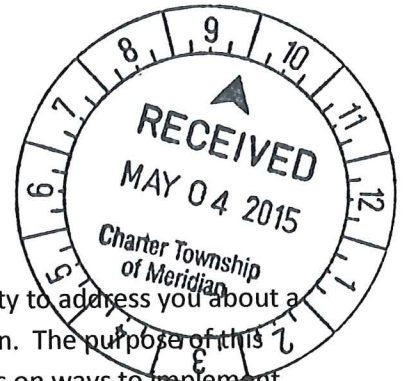
- 1) Introductory remarks from Lynn Wilson, Community Land Use Planner, Mead & Hunt, Inc.
- 2) Seven simultaneous "Breakout Sessions", each assigned to focus on one of the seven Goals from the Master Plan.
- 3) A final gathering of all the Breakout groups to report on the results of their discussions.

Each of the seven "breakout" sessions will be moderated by a member of the Planning Commission and we hope that as many of these as possible will also be joined one member of the Township Board. As I mentioned in my remarks the other night, since both the PC members as well as the Township Board members will have a number of opportunities to have input on the Master Plan in the future, we would like their roles to be as observers and, in the case of the PC moderator, as note takers. We would like the focus to be on community member input so that emphasis is placed on making the Master Plan a truly community vision-based land use document.

If you have any questions regarding the meeting please do not hesitate to contact me (scottcra@msu.edu) and I will be glad to address any concerns you may have. I thank you again for the ideas and suggestions that you gave me at the Township Board meeting last week and all of us on the Planning Commission look forward to working closely with you as we complete the update process on the Master Plan.

We look forward to seeing you at the Master Plan Public Input Meeting on May 21st,

John Scott-Craig
Chair, Meridian Township Planning Commission



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**CLERK'S OFFICE
BOARD COMMUNICATIONS
MAY 19, 2015**

Regional Linkage (RL)

Sandy Otto

From: Marsha Madle <marsha.madle@gmail.com>
Sent: Tuesday, May 12, 2015 4:00 PM
To: Board
Subject: Please join me at the EIM Rise & Shine Celebration Breakfast
Attachments: Rise & Shine 2015 Flyer- EIM (4).pdf

Hello Meridian Township Board-

I would like to personally invite you to attend the Entrepreneur Institute of Mid-Michigan's Rise & Shine Breakfast to celebrate entrepreneurs in our region. We're excited about our program and are thrilled that Bob Fish will be our featured speaker.

You may not know that the EDC has a partnership with the EIM to provide micro loans for our Meridian Township residents and businesses. We are currently working to strengthen that relationship so we can better promote this service to our residents. I've attached our invitation with the link for purchasing tickets. If you have any questions, please do not hesitate to contact me.

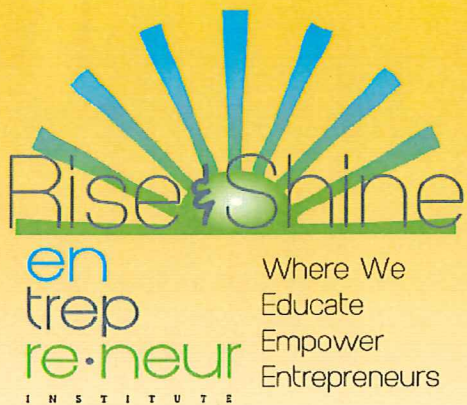
I hope to see you there!
Marsha

Marsha Madle, CBSP
EIM Board of Directors

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Where We
Educate
Empower
Entrepreneurs

Thursday June 4, 2015 - 7:15 - 9:15a.m.

Lincoln Room

Kellogg Hotel and Conference Center,

East Lansing, MI

Early Bird Ticket - \$35/Per Person

& \$250/Table (8 seats)

Register online at:

<https://eimmriseshine-2015.eventbrite.com>

Awards Ceremony

Microentrepreneur of the Year Award

Volunteer of the Year Award

This event is being brought to by:

Platinum Sponsor:



Silver Sponsor:



Bronze Sponsors



Celebration Breakfast

You are invited to the
Entrepreneur Institute's
Rise & Shine Breakfast
Celebrating Regional
Entrepreneurship

Opening Remarks:

Gerald Moore,

Michigan District

Director

U.S. Small Business

Administration



SBA.GOV
U.S. Small Business Administration



Featured Speaker:

Bob Fish

Managing Partner

Biggby® Coffee

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105 W Allegan Suite 10 Lansing, MI 48933 517.853.5890

www.yourfoundationforbusiness.com info@yourfoundationforbusiness.com

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the May 7, 2015 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the May 7, 2015 Regular Meeting with the following amendment(s): [insert amendments].

**MAY 19, 2015
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - DRAFT -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
THURSDAY, MAY 7, 2015 2:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus (2:00 P.M.), Treasurer Brixie, Trustees Scales, Styka, Veenstra, Wilson

ABSENT: None

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works Derek Perry, Director of Public Works and Engineering Ray Severy (6:00 P.M.), Police Chief David Hall, Fire Chief Fred Cowper, Human Resources Director Joyce Marx, Finance Director Gretchen Gomolka, Director of Information and Technology Stephen Gebes, Principal Planner Gail Oranchak (6:00 P.M.), Township Attorney John Dewane

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 1:59 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. INTERVIEWS FOR TOWNSHIP LEGAL SERVICES

Trustee Styka summarized the process to be used for interviewing the four (4) law firms who were selected as finalists from a field of nine (9) applicants. Each candidate was asked the following 15 questions:

1. Please tell us briefly about your firm and introduce your team. Who will be considered to be our township attorney and their back-up? Describe their expertise/experience.
2. Who are your top 3 municipal clients and how long have you served them as city/township attorney?
3. How would you describe Meridian Township to someone who has never visited here?
4. Are there any current or potential conflicts of interest that would preclude your firm or the attorneys to be assigned from serving as township attorney?
5. To your knowledge, has your firm ever participated in legal action against Meridian Township? If yes, please provide more details.
6. Has your firm, or any attorney within your firm, advocated for or against any specific township ordinances or statewide policies or laws that affect townships? If so, how would your firm handle discussions and actions taken by the township board that may be contrary to the positions or viewpoints advocated by your firm?
7. Please tell us about the last time you had a conflict or disagreement with a client and how it was resolved.
8. Our former township counsel held office hours in our building on Tuesdays and Thursdays. If requested, are you able to do that? Do you believe it is beneficial to hold regular office hours on site at the township? Why or why not?
9. Do you recommend having the township legal counsel attend township board meetings? Please explain.
10. Does your firm have expertise in handling tax appeals, property/code violations, and major zoning disputes? Please elaborate.

11. Describe your experience with clients' employee handbooks and the training of clients' employees in litigation avoidance - including sexual harassment, retaliation, and whistleblowing.
12. Are there areas of law for which the township would have to hire special counsel because your firm does not have the necessary expertise? How would you determine that such is the case?
13. Please tell us about a legal matter that you handled for a community that did not turn out as expected.
14. Please summarize your retainer and what is and is not covered under the retainer?
15. In summary, please tell us why your firm is the right choice for Meridian Township.

A. Clark Hill

1. Kenneth Lane and Charles Lawler presented on behalf of Clark Hill Law Firm and offered the following responses:
 - Clark Hill is a full service law firm
 - 300 attorneys in 12 offices throughout the country
 - Four (4) offices in Michigan: Lansing, Grand Rapids, Birmingham and Detroit
 - Specialize in every aspect of law
 - Firm has an education and municipal law group which specializes in public sector clients
 - Attorneys who would represent Meridian Township:
 - Ken Lane would be designated our Township Attorney as he has exclusively practiced municipal law at the firm for the last 7-½ years
 - Charlie Lawler's areas of expertise are municipal litigation and finance
 - Steve Girard's areas of expertise are municipal labor and employment
 - Mark McInerney would be Mr. Lane's backup
 - Jim Crowley & Doug Kelly's areas of expertise are park and municipal financing
 - Charles Lawler, Jenice Mitchell Ford and Brian Lick would provide assistance with municipal litigation
 - Mike Pattwell and Ron King's area of expertise is environmental law (water and sewer issues)
2. Top three municipal clients:
 - City of Otsego
 - City of Greenville
 - Village of Sparta
3. Ken & Charles are both Meridian Township residents who believe Meridian Township has a sense of place. They described the Township as having great school systems, with city amenities in a rural setting
4. Does not believe so, but firm does represent the Ingham County Drain Commissioner (ICDC). Mr. Lane indicated the ICDC would be willing to sign a waiver in the event there was an adversarial legal position between the two entities.
5. No.
6. The law firm conducts a conflict check twice a day; does not believe any colleague has taken a position adverse to Meridian Township or to the township form of government.
7. Litigation did not go the way it was anticipated; if a mistake was made any missteps can be rectified without billing the client.
8. The attorney will hold regular office hours as it is beneficial and part of practicing municipal law well is learning the personalities of the community you represent.
9. Legal counsel should attend board meetings as the firm can't represent the client well without seeing the personalities of Board members and its residents as well as the issues facing the Township.

10. Yes, Ingrid Jensen represents a number of municipalities at the Tax Tribunal and the Court of Appeals on tax appeals. Mr. Lane would handle zoning issues. Mr. Lane would handle code compliance; he was staff attorney to the City of Lansing's code compliance office.
11. Steve Girard has drafted several employee handbooks and performed onsite training with employees on protocol contained in the handbook. There are several other members of the firm who are qualified to draft handbooks.
12. Clark Hill members can handle all aspects of the law. In the rare event they did not have expertise in a highly specialized area, the firm would make a recommendation to another firm.
13. A community represented by the firm agreed to place infrastructure for a multi phased mixed use planned unit development project; the market crashed and the developer subsequently filed for bankruptcy. Several of the property owners in that development were receiving special assessments and those special assessments were challenged. In researching the history of the project, it was discovered the local unit of government had not followed proper procedure and the special assessments were invalidated.
14. The retainer of \$7,000 per month would include general municipal work as well as "in house" days and attendance at all Board meetings. The retainer would not include municipal financing, civil litigation and bankruptcy collection (tax collection assistance).
15. Clark Hill is uniquely qualified in that the team put together has handled every aspect of municipal law. The firm has represented clients of similar size and makeup, which would save the Township money through not having to "reinvent the wheel" regarding research on common issues. Clark Hill is the oldest law firm in the state who gives back to the community through involvement in community service projects. Many of the attorneys in the firm are residents of Meridian Township.

Board and attorney discussion:

- All attorneys in the firm have been placed on notice the firm is cultivating a relationship with the Township relative to representation which may be adversarial to Meridian
- Mr. Lane is special counsel to the City of Lansing for two pension systems and reviewed a development agreement for the City of East Lansing as a third party
- City of East Lansing - one development agreement

B. Plunkett Cooney

1. David Otis, Philip Erickson, Rhonda Stowers and Audrey Forbush presented on behalf of Plunkett Cooney and offered the following responses:
 - Firm is based in Bloomfield Hills, with 140 lawyers in offices throughout Michigan, Columbus, OH and Indianapolis, IN
 - Mr. Otis and Mr. Erickson practice out of their East Lansing office
 - All four presenters have considerable experience in municipal law
 - All offices have lawyers with expertise in municipal law
 - Firm has experience in all forms of litigation, criminal and civil prosecution
 - Mr. Erickson, a resident of Meridian Township, will serve as Township attorney in the day to day operation and hold offices hours at the Township
2. Top three municipal clients:
 - City of Lansing federal litigation (20 years)
 - City of Eaton Rapids (12-14 years)
 - Village of Clinton (7-8 years)
 - Mr. Otis represented Meridian Township through the Michigan Municipal League insurance pool for 20 years and understands how the Township works

3. Mr. Otis described Meridian Township as a vibrant, conscientious, thoughtful community concerned with its well being in terms of educational systems, infrastructure, neighborhoods, growth patterns and quality of its governance.
4. No perceived conflict at this time.
5. No. The firm has a policy against commencing legal action against a municipality.
6. No, cannot think of an issue as the firm does not engage in lobbying.
7. When there is a dispute, it must be articulated in writing by both parties and the conclusion to the dispute must be in the form of a written understanding. Township, as the client, is the final decision maker.
8. The firm committed to hold office hours in the Municipal Building as it is beneficial. The firm expressed a desire for structure as to whom the attorney is available and expected tasks accomplished. Staffing of hours would be dependent, in part, on the types of services the Township wants during those hours. Accessibility is a key issue for the Township and the East Lansing office is four (4) miles away. Technology of the firm allows for instant access to all of the firm's documents regardless of the attorney's location. Attorneys are available on the weekend in the event it is needed.
9. Over the years, fewer municipalities decide to pay for having counsel at every meetings. The firm will have an attorney attend Board meetings if needed. If it is found over a period of time, the need has lessened, attendance can be scaled back accordingly.
10. Mr. Otis referred to the major zoning disputes he has handled for Meridian Township in the past. Both Mr. Otis and Mr. Erickson handle tax appeals for Michigan municipalities. Mr. Erickson is regularly involved in code enforcement issues for other municipalities.
11. Ms. Forbush stated she has helped write handbooks, updated handbooks and provided handbooks for clients, adding that the Bloomfield Hills' office houses a large employment practice staff. Ms. Forbush provides training throughout the state.
12. In the area of bonding indebtedness or taxation, the firm would advise the Township to seek bond counsel (Tax Tribunal cases are excluded).
13. The firm handled a major piece of zoning litigation for the City of Frankenmuth (interest in land along a narrow commercial corridor by a big box development). Prior to any land purchase, the city enacted a square foot limitation on building size in the specific zoning district. A lawsuit was filed by the owner of the property, alleging the city interfered in the potential transaction with the big box development, where the case was lost in a jury trial, set aside by the Sixth Circuit Court of Appeals and lost at the second trial.
14. The submitted proposal laid out a rate structure of \$175/hour for general matters; \$150/hour for criminal and ordinance prosecution and \$225/hour for complex matters. Upon request, an addendum was submitted indicating \$4,500/month for stated retainer duties.
15. The law firm has a history with Meridian Township over the last 20 years; developing an understanding of the issues experienced by the Township and means to effectuate the Township's goals. He noted the easy digital interaction between the law firm and the Township which is a pragmatic approach to being fiscally responsible.

C. Thrun Law Firm

1. Gordon Van Wieren, President, Jessica Walker, Michael Gresens and David Revore presented on behalf of Thrun Law Firm and offered the following responses:
 - Thrun is a public sector law firm (municipalities and school districts) founded in 1946
 - Firm employs 29 attorneys with the main office in East Lansing and 3 other offices throughout the state

- Firm represents approximately 500 school districts and municipalities in Michigan
 - Firm has represented Meridian Township in the past
 - Ms. Walker specializes in ordinance enforcement
 - Mr. Gresens is a finance attorney with expertise in bond law and elections law
 - Mr. Revore has extensive experience with the Michigan Tax Tribunal and also has expertise in ordinance enforcement
 - Thrun acted as bond counsel for Meridian Township in the 1990s
 - Mr. Van Wieren will act as the lead attorney for Meridian Township, but will use a team approach dependent on the area
2. Top three (3) municipal clients:
 - Lansing Township (clients since the 1950s)
 - Delta Township (clients since the late 1960s)
 - Delhi & DeWitt Township (represented both Townships for several years)
 3. Mr. Van Wieren has been a Meridian Township resident for 32 years because it is a thriving community with impressive school systems and a wonderful park system. He noted staff of the Township is professional and easy to work with.
 4. No known conflicts as the law firm does not represent property owners or private sector clients. The law firm has worked on many collaborative and cooperative agreements with school districts and their local units of government and is unaware of any situation where two clients have been involved in the same law suit.
 5. Members of the firm are unaware of any participation in action against Meridian Township
 6. Members of the firm are unaware of advocating for or against ordinances which affect townships. If there was a conflict, the firm's policy is to approach clients first to work toward resolution.
 7. Members of the firm would meet with the client if the client is not listening to legal advice; policy matters would be advanced if a good faith argument can be made.
 8. Members of the firm would be available for office hours as a way to vet issues and provide proactive advice. Office hours provide a face-to-face venue to deal with issues first hand
 9. Experience has shown it is not in the client's financial interest to have legal representation at all Board meetings. Members of the firm would be available to attend for specific issues, even on short notice. The firm would be willing to have office hours and attend Board meetings on a trial basis to see if it is necessary, dependent upon projects/issues taking place. One option would be to invite the attorney to staff meetings to address issues in lieu of attending Board meeting.
 10. The firm has extensive experience with the Michigan Tax Tribunal, mostly commercial property; firms with conflicts seek Thrun out to handle tax appeal at the Tribunal on their behalf. One member of the firm has extensive experience with zoning ordinance violations (e.g., blight). The firm handled a significant zoning dispute within the last year on behalf of Bath Township.
 11. A member of the law firm does labor work, the firm is active in assisting municipalities with formulating policies and procedures in handbooks and Board policies. comport with cba. The firm is available to assist in ensuring the handbook complies with Board policy, policies and procedures and collective bargaining agreements. The firm has experience in developing performance improvement plans and separation agreements.
 12. Thrun law firm does not handle worker's compensation claims, pension profit sharing or any employee benefits.

13. As special counsel on a tax matter for specialized commercial property, one client was not happy with the settlement, despite the validity of the appraised value of the land. It is important to lay out early in the process what may happen during litigation.
14. Thrun law firm is not in favor of paying a retainer as experience shows that billing on an hourly basis is the best for both the client and the law firm. A list of current clients who favor hourly billing was offered to be provided. Any amount in excess of \$200 billed for the computerized legal research will be discussed before the research commences. In addition, there are computerized accounting mechanisms on the photocopying machines which indicate the number of pages to be charged at .20 per copy, excluding those in the area of finance. The submitted proposal laid out a rate structure of \$190 per hour for a shareholder attorney and \$150 per hour for an associate attorney.
15. Thrun law firm is unique in that election and finance work are done in house, and the firm has either drafted or assisted the legislature in revising many statutes regarding Michigan election and finance law. The law firm's representation of school districts benefits the Township in its ability to facilitate cooperative agreements between the two. The firm noted in the last 30 years, there has not been a conflict between a school district and municipality which resulted in litigation.

D. Fahey Schultz Burzych Rhodes

1. Steve Schultz, Bill Fahey, Helen "Lizzy" Mills, presented on behalf of Fahey Schultz Burzych Rhodes and offered the following responses:
 - Steve Schultz will be the lead attorney and specializes in labor employment matters
 - Bill Fahey will be Mr. Schultz' "backup"
 - Lizzy Mills specializes in labor and employment matters and has already provided her expertise to Meridian Township
 - Mark Burzych specializes in liquor licensing and controlled beverage matters, and is a commercial litigator
 - Steve Koski specializes in ordinance prosecution, code enforcement issues and FOIA matters
 - Ross Bower specializes in Tax Tribunal matters and has done so for many municipalities throughout Michigan
 - Chris Patterson specializes in bankruptcy issues
2. Top three (3) municipal clients:
 - Howell Township (25 years)
 - Flint Charter Township (15 years)
 - City of Fenton (15 years)
3. Meridian Township is a great community which has everything an individual would want (parks, lakes, rivers, natural areas, shopping, fine dining, fine school systems, proximity to a major university, world headquarters for major corporations). The assets offered by Meridian Township was the reason it was selected as home for this law firm.
4. No conflicts of interest with the Township as the firm specializes in municipal law. As a principle of the firm, it would not take on matters which would be adverse to the interest of the Township.
5. Fahey Schultz Burzych Rhodes represented a client at Meridian Township's Board of Review, considered to be an administrative proceeding. The law firm has not been involved in any litigation against Meridian Township.
6. Yes, the firm has advocated for a position which the Board chose not to follow. The firm's focus would be to give advice on the best course of action, but the Board ultimately determines policy. It is the firm's job to find a way, if possible, to help the Township set that policy.

7. While the firm may disagree with a particular position taken, but as the client the Township decides what is the best policy. In the event the firm was requested to do something illegal, the law firm would withdraw from the case.
8. The law firm acknowledges office hours are probably beneficial, but not when balanced against the cost. The firm is located within a 4-1/2 minute drive of the Municipal Building. It is believed setting a time for staff to call with questions makes more sense, as it is not cost effective to pay legal fees for an attorney to sit in a Township office if not needed. Set times can be created for meeting with departments heads at the Municipal Building to discuss pertinent issues.
9. No. It is believed the best approach is to attend if there is an issue on the agenda, recommending placement of that item at the beginning of the agenda where it can be handled and then the attorney can leave.
10. The firm is active in tax appeals since the firm was established in 2008. Mr. Bower represents municipalities across the state in this area. Mr. Fahey has been involved in zoning issues for several years, representing townships across the state. He taught zoning at Cooley Law School for nearly a decade. A number of townships have hired the law firm exclusively for zoning counsel. The firm specializes in code enforcement ordinance prosecution and has developed procedures and processes for staff of its clients to enable them to handle matters at the municipal civil infraction level.
11. Ms. Mills and Ms. Schultz do extensive work in revising, reviewing, and providing handbooks. They believe this is a starting place for managing personnel matters. The firm follows up with training to ensure employment matters are properly handled for optimal productivity and to avoid litigation. Mr. Schultz has taught the Township Governance Academy course on Personnel Policies and Personnel Matters for the Michigan Townships Association for more than a decade.
12. Fahey Schultz Burzych Rhodes does not serve as bond counsel to any municipality as there is a need for township counsel and bond counsel to be separate. The law firm handles all other aspects of municipal law.
13. Mr. Schultz argued a case for Unadilla Township many years ago relative to a fenced in softball field which was torn down by an 85-year old resident. The firm did not win in jury trial at district court, learning there is more than just facts in a case, as other factors of the community need to be taken into consideration.
14. A retainer was not included in the original proposal, but a figure of \$5,000/month was provided through an addendum when requested. Mr. Schultz suggested monitoring the retainer cost for a year and adjust accordingly. Civil litigation would be outside of the retainer. When the firm was established, overhead fees were included in designated costs.
15. Meridian Township is the community in which all the lawyer's live and are invested. The attorneys believe their law firm is the best choice as they teach other attorneys how to be municipal lawyers and teach municipal officials how to do their job.

Board and attorney discussion:

- Mr. Fahey worked at Foster Swift for ten (10) years performing work with and for Meridian Township
- Foster Swift was Meridian Township's legal counsel for decades

Supervisor LeGoff recessed the meeting at 4:55 P.M.

Supervisor LeGoff reconvened the meeting at 6:00 P.M.

5. SPECIAL PRESENTATION

A. Introduction of Promoted Fire Department Team Members – Fire Captain Matthew Walters, Fire Lieutenant Jeffrey Rommeck, and Full-Time Firefighter Rebeckajo Lewis

Fire Chief Cowper summarized the background of each candidate and introduced newly promoted Fire Captain Matthew Walters, Fire Lieutenant Jeffrey Rommeck, and Full-Time Firefighter Rebeckajo Lewis

B. Introduction of New Police Officer – Officer Brian Dow

Police Chief Hall summarized Mr. Dow's background and then introduced new police officer Brian Dow.

C. Mayor Nathan Triplett, City of East Lansing – Greater Lansing Taxi Authority (GLTA)
Mayor Triplett stated that to date, both Michigan State University and Delta Township have formally communicated to the GLTA a desire to be incorporated into the Authority's jurisdiction, and Delhi Township will formally join effective May 19, 2015. He noted an amendment to the funding component of the Municipal Partnership Agreement has been proposed to indicate any deficit would be divided solely between the City of Lansing and the City of East Lansing. Mayor Triplett suggested Meridian Township pass a resolution to join the Authority contingent upon the adoption of the amendment to the Municipal Partnership Agreement. He reiterated the primary benefit of membership now is a "seat at the table" when decisions are being made relative to detailed regulations for the licensing and regulation of taxi cabs within the region. He availed himself for any Board questions.

Board discussion:

- Inquiry as to how the GLTA will regulate companies like Uber
- GLTA will mandate 13 minimum requirements in its articles of incorporation for all ride sharing companies
- One factor to establish the GLTA is to make taxis more accessible
- The minimum age requirement of 21 for a taxi driver will raise the level of fleet professionalism and promote public safety
- Most of the regulations will be determined by the GLTA Board of Directors
- One objective is to make taxis available as often as possible through the requirement that companies' have at least one (1) operable vehicles 24 hours per day, 7 days a week
- Two agencies with non-voting ex-officio seat on the GLTA Board will be the Greater Lansing Convention and Visitors Bureau and the Capital Region Airport Authority
- Direction will move away from the Airport Authority independently licensing cabs and the GLTA will assume that responsibility
- Likelihood of a supplemental fee to operate on the airport's premises
- Main objective to have one uniform standard
- Concern with each company being required to have three (3) cabs
- History in East Lansing shows the individual/single car entities currently present the most challenges
- Three (3) cab minimum was derived through discussions among the cities, cab companies and law enforcement regarding safety measures
- Cab companies in East Lansing have already begun the reorganization process where one person/one vehicle companies are combining/merging with their colleagues to form companies which meet the 24 hours per day, 7 days a week requirement for operation
- Process for the GLTA to handle civil litigation and civil liability
- Civil litigation costs would be borne by the City of Lansing and City of East Lansing
- Board member request for data relative to arrests for unlicensed cab drivers
- Board member request for data comparing arrests for unlicensed v. licensed cab drivers
- Information would need to be requested from each jurisdiction for a complete picture
- Necessity of having regular safety inspections of cabs

6. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Patrick Cannon, 1769 Pine Creek Circle, Haslett, Capital Area Transportation Authority (CATA) Board appointee, spoke in support of the resolution urging the Tri-County Regional Planning Commission to appropriate Congestion Mitigation and Air Quality (CMAQ) funds (\$2 million) for the Bus Rapid Transit (BRT).

Mark Clouse, George Eyde Family, LLC, 4660 S. Hagadorn Road, Suite 660, East Lansing, spoke in support of Rezoning #15020. He addressed Board concerns voiced at the last Board meeting regarding the proposed rezoning to commercial, despite its inconsistency with the Master Plan. Mr. Clouse stated the Planning Commission voted 7-1 to approve the rezoning request.

Neil Bowlby, 6020 Beechwood Drive, Haslett, announced a public forum will be hosted by the Planning Commission on May 21st at 7:00 P.M. in the Town Hall Room regarding the Master Plan. He noted it is the desire of the Commission to receive as much public input as possible. Mr. Bowlby reported the Liaison for Inter-Neighborhood Cooperation (LINC) has rescheduled its regular meeting on the third Thursday of the month to Wednesday, May 20th. He expressed concern with some language contained in the amendment to the Vegetation Ordinance and posed several questions regarding the vendor ordinance.

Mayor Nathan Triplett noted the approach by East Lansing relative to CMAQ funding for the BRT is similar to the language contained in the resolution provided in staff memorandum labeled 13E. He voiced support for the resolution.

Supervisor LeGoff closed Public Remarks.

7. BOARD COMMENTS & REPORTS

A. Clerk Dreyfus - Election Results

Clerk Dreyfus presented unofficial voting results from the May 5th Special Election as follows:

- Of Meridian Township's 29,070 voters, 5,606 voted at the polls, while 3,185 voted absentee for a total of 8,791 votes cast (30.24% voter turnout)
- Proposal 1 received 5,291 no votes and 3,500 yes votes in Meridian Township
- Williamston School District's Community School Proposal passed in Precinct 7 with 71 yes votes and 51 no votes

Trustee Veenstra reported his attendance at the April 29th Regular Meeting of the Tri-County Regional Planning Commission where the expectation was announced that Sun Country airline will discontinue air service at the Lansing Capital Region International Airport in November of 2014, determined to be one-half of the passenger volume out of the airport. He indicated the presenter stated the airport will likely face a loss of most or all of its scheduled passenger air service.

Trustees Scales reported that he, Trustee Veenstra and Trustee Wilson attended a forum on May 6th on "What's Next after the Failure of Proposition 1." He attended a forum with Clerk Dreyfus, Treasurer Brixie and Trustees Veenstra and Wilson at Michigan State University where a presentation was given by engineering students for an eco-sensitive redesign of the Haslett Village Square. Trustee Scales noted the presentation was made in an effort to give local businesses and local community leaders ideas on redeveloping the Haslett area.

Trustee Styka announced that May is Older Americans month and urged qualified residents to take advantage of the programs offered by the Meridian Senior Center. He reported that all school districts within the Township are currently working on their budgets to meet the July 1, 2015 deadline, including collaborations (food service, fiscal management, etc.) to save money. Trustee Styka announced the results of the AT&T audit (as reported at yesterday's Cable Commission meeting) was that AT&T owed \$12,000 to Meridian Township. He added the Communications staff is currently in the process of compiling a request for proposal (RFP) for the Township's website. Trustee Styka reported on the success of the Township's April 25th Recycling Event, with 485 cars recycling 6,880 pounds of metal, 25,947 pounds of electronic equipment and appliances, 1,620 pounds of glass, etc.

Clerk Dreyfus indicated based upon input from a Board member, the Application for Public Service was changed to signify there is no residency requirement for Economic Development Corporation (EDC) members. He reported his attendance at this morning's EDC meeting this morning where discussion took place on the Planning Commission's public input session for the Master Plan on May 21st and the future of the MARC. Clerk Dreyfus announced the EDC voted to compensate Marsha Madle for consulting services to the MARC. He stated the LEAP grant, the business incubation program, the \$1,500 contribution to Celebrate Downtown Okemos Event and the Entrepreneurial Institute of Michigan (EIM) were all discussed.

Clerk Dreyfus remarked on a comment made by Treasurer Brixie at the April 21st Board meeting regarding her offer to meet during business hours with individual Board members to discuss Township interest rates (that it receives on deposits) and general Township investment strategies. The Clerk expressed concerns with transparency and open government because, to his recollection, the Board and general public have never received a report or presentation from the Treasurer regarding specific Township investment strategies. The Clerk recommended Meridian Township's investment strategy be public knowledge and shared freely with the Board and taxpayers in an open session of the Board during the Treasurer's next quarterly report.

Treasurer Brixie responded that her offer was an attempt to avoid a protracted discussion during board comment. She added she would be happy to explain her investment strategy during the next quarterly treasurer's report. Treasurer Brixie expressed her appreciation for the presentations at the MSU Design Day, acknowledging Township resident Dr. Susan Masten's use of Meridian Township as the example for her students. She congratulated Trustee Scales as a congressional district honoree at the Jefferson Jackson dinner to be held May 9th at Cobo Hall. Treasurer Brixie announced Meridian Township will have the ability to collaborate with Ingham County and its Treasurer in removing some blight at the corner of Lake Drive and Marsh Road.

Trustee Scales addressed comments made at the last Board meeting by a citizen who mischaracterized the Board's goals and objectives. He noted the citizen wrote a letter of apology to the Board and read an excerpt of that apology.

8. APPROVAL OF AGENDA

Trustee Styka moved to approve the agenda revised as follows:

- **Addition of Agenda Item #13E: Bus Rapid Transit Funding**

Seconded by Trustee Wilson.

VOICE VOTE: Motion carried 6-1 (Trustee Veenstra).

9. CONSENT AGENDA

Supervisor LeGoff reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Styka.

A. Communications

Board Information (BI)

BI-1 Montgomery Nye, 13762 Lawson Road, Grand Ledge; RE: Kirk Schalaus final tones

BI-2 Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Follow-up on his comments made during the April 21, 2015 Board Meeting

BI-3 Klayton F. Fennell, Senior Vice-President, Government Affairs, Comcast, One Comcast Center, Philadelphia, Pennsylvania; RE: Termination of the Comcast/Time Warner Merger

Staff Communications (SC)

SC-1 Martha Wyatt, Associate Planner; RE: Site Plan Review Approvals as of April 30, 2015

On File in the Clerk's Office (OF)

Material handed out at the April 21, 2015 Board Meeting

Cliff Van Deusen II, Captain, Grand Ledge Fire Department, 500 N. Clinton Street, Grand Ledge; RE: Final tones for Captain Kirk Schalaus

Randolph L. Bodwin, Bodwin & Associates, P.C., 2970 East Lake Lansing Road, East Lansing; RE: Prosecution Services Contract Proposal

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Minutes

(1) Treasurer Brixie moved to approve and ratify the minutes of the April 7, 2015 Regular Meeting as submitted. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

(2) Treasurer Brixie moved to approve and ratify the minutes of the April 21, 2015 Regular Meeting as submitted. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 305,675.22
Public Works	\$ 964,358.55
Total Checks	\$ 1,270,033.77
Credit Card Transactions	\$ 17,254.18
Total Purchases	<u>\$ 1,287,287.95</u>

ACH Payments \$ 398,691.95

Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

(Bill list in Official Minute Book)

D. 2015 Order to Maintain Sidewalks, Special Assessment District No. 16 - Resolution #3

Treasurer Brixie moved to approve 2015 Order to Maintain Sidewalk Special Assessment District #16, Resolution #3, which approves repair and maintenance of sidewalk in portions of the following areas: Everett Farms, Everett Farms #2, #3, #4, & #5; Everett Hills; Everett Woods; and Wood Creek Sub, which are located in Section 9, and to defray the cost by special assessment; approves the cost estimate of \$12,525.85; determines the special assessment district; directs the making of an assessment roll; and directs notices be sent to the property owners indicating they have 20 days to replace or make safe the defective sidewalk. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- E. Outdoor Gathering Permit – Schmidt Amusements
Treasurer Brixie moved that the Township Board approve the Outdoor Assembly License for Schmidt Amusements for a family carnival event from May 28 to June 7, 2015, pending final approval of the site layout from the Community Planning and Development, Engineering, Fire and Police Departments and the Ingham County Health Department. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

10. QUESTIONS FOR THE ATTORNEY (See Agenda Item #12A)

- Q. I submitted a question on the vendor ordinance, specifically paragraph 38-124. Does this mean it would be illegal under our ordinance to park a food truck once a week at a site intermittently in excess of 14 days? If I am understanding it correctly, do you recommend, therefore, that we omit the word intermittently?
- A. The permit is good for 120 days as I understand it, which means you can use any 14 days during that period. You could go 14 days consecutively, you could go once a week for 14 weeks or you could go two days on a weekend for seven (7) weekends. You can't go in excess of 14 days whether they are consecutive or whether they're spaced.
- Q. The language of the ordinance says "in excess of 14 days intermittently", and I am really bothered by that word, "intermittently."
- A. That just clarifies that it doesn't have to be 14 days consecutively, it can be 14 days here and there within the license period.

11. HEARINGS (None)

12. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Carla Clos, Ingham County Drain Commissioner's (ICDC) Office, 707 Buhl Avenue, Mason, voiced appreciation for the Board's consideration tonight of the Smith Drain Study. The ICDC is continuing to meet with other municipal stakeholders on the drain. She noted Treasurer Brixie was given an award by the Environmental Commission for her efforts to promote active transportation and tree protection.

Neil Bowlby, 6020 Beechwood Drive, Haslett, offered several hypothetical situations which called the eight inch (8") limitation contained in the proposed vegetation ordinance into question. He suggested some discretion be provided in extenuating circumstances and urged a five (5) business day limitation.

LeRoy McKnight, 6019 Marsh Road, Okemos, spoke in support of the height restriction being reduced to eight inches (8") in the vegetation ordinance, but requested the three (3) day limitation be increased to five (5) days.

Supervisor LeGoff closed Public Remarks.

A. Smith Drain Study

Trustee Veenstra moved to authorize the Township Manager to sign the Agreement for Advance of Money for Drain Work Pursuant to Section 434 of Act No. 40 of the Public Acts of 1956, as Amended, agreeing to advance up to \$17,500 to the Ingham County Drain Commissioner for a study of the Smith Drain and tributaries. Seconded by Trustee Wilson.

Board and staff discussion:

- Study needed as there has been a great deal of development in the Jolly Road/Okemos Road area and more is proposed
- Concern use of the word "advance" does not provide for return of the up to \$17,500 to the Township
- Preference to use language "to advance up to \$17,500 until receipt of the SAW grant."

TOWNSHIP ATTORNEY COMMENT: Trustee Scales, in condition 2, it provides that if the project posed by the study was to proceed, the Township would get credit. If it doesn't proceed, it would be reimbursed the \$17,500 from the monies available.

Continued Board discussion:

- Appreciation for articulation of the condition regarding the "advance" as the public does not see condition 2

Individual(s) authorized to sign the agreement: (Questions for the Attorney (See Agenda Item #10))

Q. The motion authorizes the Township Manager to sign. Do we need to change page 3 of the agreement and put his name on there so he can sign the agreement. On the last page the signatures are for the Supervisor and the Clerk. Should that be changed to the Manager?

A. If you authorize the Manager to do it, then the Manager's name should be on there.

Board discussion:

- Supervisor is empowered by state law to sign contracts on behalf of the Township
- Inconsistency between the motion and the agreement
- \$17,500 is half of the cost of the study
- Cost of the study is \$35,000
- ICDC is in line for the Stormwater Asset Management (SAW) grant scheduled to be funded in October, 2016

Designation of Signatories: (Questions for the Attorney (See Agenda Item #10))

Q. Are we going to change the actual document itself so the signatory is the Manager, or are we leaving it as is?

A. It should be consistent, whatever you decide to do.

Trustee Scales offered the following friendly amendment:

- **Insert "to be repaid before the end of 2016" at the end of condition #1**

The friendly amendment was accepted by the maker of the main motion.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

- B. Rezoning #15020 (George F. Eyde Family, LLC) – Rezoning Request for 1614 & 1622 Grand River Avenue and an Undeveloped Parcel on Central Park Drive
Trustee Veenstra moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. _____, entitled “Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15020” PO (Professional and Office) and RA (Single Family, Medium Density) to C-2 (Commercial).**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Styka.

Board discussion:

- Property is adjacent to a commercial area and it is acceptable to extend the commercial area further east
- Grand River Avenue is a major arterial
- The area is commercial and will remain commercial
- Township is in the process of amending the Master Plan and the Future Land Use Map (FLUM)
- Parcel just north of the smaller parcel north of Panera is zoned RA
- RA zoned parcel is currently undeveloped
- Board member concern with “zone creep”
- Standard PO on the south side of the Township has a higher vacancy rate and Grand River has a higher desirability rate
- Concern the Board is being led by the applicant to rezone all three (3) parcels simultaneously where no urgency exists
- Parcel to the north of Panera may not necessarily tie into the other two parcels contained in this request
- Board member preference to exclude the northern parcel
- Board member belief there will be no zone creep as the properties to the north contain many commercial buildings

Clerk Dreyfus moved to separate the two parcels on Grand River from the parcel to the north to vote separately on the rezoning question. Seconded by Trustee Veenstra.

ROLL CALLVOTE: YEAS: Trustees Veenstra, Supervisor LeGoff, Clerk Dreyfus
NAYS: Trustees Scales, Styka, Wilson, Treasurer Brixie
Motion failed 3-4.

Continued Board discussion:

- Appropriate for the parcel on Central Park Drive to be zoned C-2
- Residences are much further to the north
- Appropriate for lines to be drawn which separate zoning designations
- Planning Commission recommended the change, noting the Master Plan referred to this area as the commercial core of the Township
- Board member preference for the Planning Commission to update the FLUM prior to the rezoning
- Planning Commission made clear its intention that this area is part of the commercial core of the Township
- Board member preference not to “punish” an applicant for the Township’s lack in having an updated Master Plan
- Board member preference to wait until there is more input from other stakeholders into the Master Plan and the FLUM
- Need for a clear vision of the area prior to rezoning

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff
NAYS: Trustee Veenstra, Treasurer Brixie, Clerk Dreyfus
Motion carried 4-3.

C. Vegetation Ordinance Amendment

Trustee Wilson moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby introduces for publication and subsequent adoption Ordinance No. _____ entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 82, Article II, by amending Section 82-6 and Section 82-27."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance at least once prior to the next regular meeting of the Township Board.

Seconded by Treasurer Brixie.

Board discussion:

- Issue was brought forth by concerned residents
- Shortening the time frame for correction will aid in mitigating complaints
- Ordinance will address blight in the Township due, in part, to many mortgage foreclosed homes
- Changes were recommended by staff to address shortcomings in our ordinance
- Compromise by the Board of eight (8) inch grass is appropriate
- Ordinance is written for chronic violators
- Staff will administer exceptions to the ordinance based on circumstances
- Code enforcement will be managed by staff with common sense
- Board member preference to allow seven (7) days for compliance as a number of variables are being changed simultaneously within the ordinance
- Possible compromise of five (5) days as it is one work week

Trustee Styka offered the following amendment:

- Amend Section 82-27 by inserting "Township business" after "three" (3) and before "days"

Seconded by Trustee Scales.

Continued Board discussion:

- Three business days will be more like seven (7) or eight (8) as the process unfolds
- The current seven (7) days has translated into 13 or 14 days before the grass was cut

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

Continued Board discussion:

- Board member belief the real problem is four (4) foot high weeds

ROLL CALLVOTE ON THE MAIN MOTION: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Veenstra
Motion carried 6-1.

D. Kinawa Drive Safety Improvements

Treasurer Brixie moved to approve recommended safety improvements to Kinawa Drive adjacent to Chippewa Middle School to include:

Replacement of 500 feet of sidewalk with the estimated cost of \$25,000 to be equally shared with Okemos Public Schools

Reduce two crosswalks to one

Install a street light at the crosswalk, cost to be paid for by the Township

Install a Crosswalk Rectangular Rapid Flashing Beacon with caution signage at the estimated cost of \$24,000 to be equally shared with Okemos Public Schools

Seconded by Trustee Styka.

Board discussion:

- Improvements are important as there have been injuries along Kinawa Drive
- Compromise will build safety along Kinawa Drive

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

E. Vendor Ordinance Amendment

Police Chief Hall summarized the proposed changes as outlined in staff memorandum dated April 30, 2015.

Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby introduces for publication and subsequent adoption Ordinance No. _____ entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 38, Article IV, Division 1, by amending Sections 38-121, 38-122, 38-123, 38-124, 38-125 and 38-126; and Chapter 38, Article IV, Division 2, Sections 38-151, 38-155 38-156 and 38-158."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Wilson.

Board discussion:

- Previous version did not indicate a time limit
- Wording was changed to allow one freestanding sign to address the ice cream truck
- Setback requirement was clarified
- Wording changed on the \$500 cash bond
- Clarification on the licensing fee
- Township attorney was involved in the drafting of the proposed amendment
- Scope of people covered to require registration was greatly increased by deleting "merchandise" and inserting "goods and/or services"

Trustee Veenstra offered the following amendment:

- Amend Section 38-124 by deleting "the conduct of"

Seconded by Clerk Dreyfus.

ROLL CALLVOTE: YEAS: Trustee Veenstra, Clerk Dreyfus
 NAYS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie
 Motion failed 2-5.

Trustee Scales called the question. Seconded by Trustee Styka.

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Wilson, Treasurer Brixie
 NAYS: Trustee Veenstra, Supervisor LeGoff, Clerk Dreyfus
 Motion failed 4-3. (super majority required)

Continued Board member discussion:

- Limitation of one free standing sign would preclude a vendor located on the corner from having a sign on each street
- Board member belief that the 20 foot setback requirement for the sign is “unworkable”
- Board member belief the only exception provided in Section 38-151 for selling goods on one’s own property is home grown produce and would make garage sale “illegal”
- Reminder that the exception language has been in existence for many years and there has not been a problem with garage sales

ROLL CALLVOTE ON THE MAIN MOTION: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: Trustee Veenstra
 Motion carried 6-1.

F. 2015 Local Roads Committee Recommendations
Trustee Veenstra moved to approve the proposed list of roads to be resurfaced in 2015 as follows:

Section	Street	From	To	Length (ft)
8	Highgate Ave	Colony	Lake Lansing Road	2,500
8	Patriots Way	Still Valley	Lake Lansing Road	2,420
10	Bois Isle Drive	Haslett Road	Lake Lansing Road	3,650
17	Wardcliff Drive	S end	Heather	1,810
20	Comanche Drive	Mt. Hope Road	Sequoia Trail	600
21	Ottawa Drive	Chippewa	Nakoma	1,330
21	Woodcraft Drive	Arrowhead	Ottawa	1,330
22, 27	Manitou Drive	Birchwood	Hamilton	4,315
25	Victorian Hills Drive	Chimney Oaks Dr	Meridian Road	1,620
25	Chimney Oaks Drive	W of Turnberry Lane	Meridian Road	2,350
28	Maumee Dr	Apache Drive	E end	200
29	Comanche Dr	Copperhill	Mt. Hope Road	1,340
35	Scenic Lake Ct	Ponderosa	S end	295

35	Trails End Ct	Bonanza	S end	1,008
			Totals	24,768
			Total Miles	4.69

Seconded by Trustee Scales.

Board and staff discussion:

- Appreciation to Trustee Scales and staff for their work on this issue

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Brent Forsberg, 2422 Jolly Road, Okemos, highlighted changes to Rezoning #15010 as outlined in staff memorandum dated April 30, 2015. He noted the approximate six acre RR zoned portion fronting Kansas Street has been removed from the project.

Neil Bowlby, 6020 Beechwood Drive, Haslett, reminded Board members they are discussing the rezoning of a parcel of property contained in Rezoning #15010, not the type of development proposed for the site.

Supervisor LeGoff closed Public Remarks.

Supervisor LeGoff recessed the meeting at 8:40 P.M.

Supervisor LeGoff reconvened the meeting at 8:45 P.M.

- A. Rezoning #15010 (Forsberg Family, LLC) – Rezoning Request for Approximately 39.46 Acres
Principal Planner Oranchak summarized the rezoning request as outlined in staff memorandum dated April 30, 2015.

Board discussion:

- RD zoning designation has a maximum of eight (8) dwelling units per acre
- Other multi-family zoning designations are RC (14 du/acre) and RDD (5 du/acre)
- One dwelling unit can have up to four (4) bedrooms
- Board member belief it is inappropriate to have multi-family near industrial zoning
- Nearest industrially zoned parcel in the vicinity is the lawn mower repair facility on Jolly Road located to the south and west of the subject site
- Inquiry if the use of a lawn mower repair facility is allowed in a commercial zoning designation
- Board member request for staff to provide a list of the types of industrial activities which transpire at the lawn mower repair facility to ascertain compatibility with residential living in the MUPUD
- Proposed rezoning is not consistent with the Township's Future Land Use Map (FLUM)
- Applicant has proposed a conditional rezoning and should be viewed differently
- Applicant is requesting a regular density in a MUPUD for a redevelopment site
- Applicant is requesting the maximum density on the site
- Appreciation to the applicant for removing the six acre portion that was highly controversial to nearby residents
- Appreciation to the developer for bringing forth a concept plan in the initial stages
- Significant traffic concerns with the Jolly Road/Okemos Road intersection
- Concern with residents of the complex making left turns onto either Jolly or Okemos Roads
- Connectivity with the existing trail system as a true amenity

- Appropriateness of including already established commercial activity as part of the MUPUD
- Board member desire for greenspace protection in exchange for the density of 18 units per acre
- Developer presented a concept plan to both the Planning Commission and the Township Board, going the “extra mile” to listen to all the comments of various stakeholders prior to development of the MUPUD

It was the consensus of the Board to place this item on for action at its May 19, 2015 Board meeting.

B. Greater Lansing Taxi Authority (GLTA)

Board discussion:

- In favor of Meridian joining the authority as the Township is not exposed to any financial obligation
- Board member request for the Township Attorney to review the Municipal Partnership Agreement prior to Board adoption
- Joining the GLTA will promote regionalism
- Importance of having reliable taxi cab service throughout the region
- Concern with the 21 year old age limit for taxi drivers
- Ordinance language is based on many years of experience by the City of East Lansing

It was the consensus of the Board to place this item on for action at the May 19, 2015 Board meeting.

C. General Legal Services

Board discussion:

- Desire of Board members to have an opportunity to review the applications based on notes taken during the interviews

It was the consensus of the Board to place this item on for action at the May 19, 2015 Board meeting.

D. Sale of Former Central Fire Station/MARC Property

Manager Walsh summarized the proposed process to move forward with the sale of the former Central Fire Station/MARC Property as outlined in staff memorandum dated April 30, 2015.

Board discussion:

- Township has received four (4) proposals
- Board member belief appraisals are someone’s opinion, and not necessarily “accurate”
- Board member preference for the sale to be closed prior to December
- Stipulations may accompany offers, which will be vetted by the committee

Trustee Scales moved to accept the process and timeline for moving forward as outlined in staff memorandum dated April 30, 2015.

Seconded by Trustee Styka.

VOICE VOTE: Motion carried unanimously.

E. Bus Rapid Transit Funding

Treasurer Brixie summarized the resolution in support of the Tri-County Regional Planning Commission Awarding Congestion Mitigation and Air Quality (CMAQ) Funding for the Bus Rapid Transit (BRT) as outlined in staff memorandum dated May 7, 2015.

Board discussion:

- Objective behind CATA's financial plan for the BRT was the local units of government would not pay for the BRT's construction
- Less expensive to improve transportation systems than to build road networks
- Board member preference some of the \$2 million in CMAQ funds be used for pathways in the Township
- \$2 million in funding to cover construction would be obtained over a three (3) year period, which is not all of the available CMAQ funds
- A new funding source for trails is available for the region to supplement trail building within the Township
- It is necessary for the Board to pass this resolution prioritizing the BRT for use of CMAQ funds in order for Meridian Township to avoid paying the construction costs of the BRT

It was the consensus of the Board to place this item on for action at the May 19, 2015 Board meeting.

14. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Leon McKnight, 6019 Marsh Road, Okemos, believed the City of East Lansing has offered a reasonable standard of public safety in the GLTA. He urged the Board to approve the resolution to allow Meridian Township to be included in GLTA's membership.

Neil Bowlby, 6020 Beechwood Drive, Haslett, clarified the basis of his comments made at the last Board meeting relative to the Township's Goals and Objectives. He classified the Goals and Objectives into the following three (3) categories: Maintaining the Status Quo - 46 items; Capital Improvements - 24 item, and New Challenges/Initiatives - 55 items.

Supervisor LeGoff closed Public Remarks.

15. FINAL BOARD MEMBER COMMENT

Trustee Wilson spoke to her positive experience as an election inspector during the May 5, 2015 Election. She congratulated HOMTV interns who are graduating and moving on in their careers. Trustee Wilson announced this week is Teacher Appreciation Week. She reported the student art program will expand commencing October, 2015 to include most of the elementary schools in Haslett and Okemos.

16. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 9:36 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9.C

GGOM

**Charter Township of Meridian
Board Meeting
05/19/15**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:**

COMMON CASH **\$ 611,587.44**

PUBLIC WORKS **284,878.16**

TOTAL CHECKS: **\$ 896,465.60**

CREDIT CARD TRANSACTIONS

PNC Bank	5,670.32	
Horizon Bank	<u>6,600.08</u>	
		<u>12,270.40</u>

TOTAL PURCHASES: **\$ 908,736.00**

ACH PAYMENTS **\$ 573,683.64**

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 05/19/2015 - 05/19/2015
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
1. 55TH DISTRICT COURT	CASH BOND	200.00	89478
	CASH BOND	181.00	89479
	TOTAL	<u>381.00</u>	
2. 86TH DISTRICT COURT	CASH BOND	100.00	89480
3. ADP INC.	5/1 PAYROLL PROCESSING FEE	1,841.94	
4. AFFORDABLE TIRE	TIRES	421.52	
	TIRES	146.76	
	TOTAL	<u>568.28</u>	
5. AIRGAS GREAT LAKES	MEDICAL OXYGEN	65.61	
	MEDICAL OXYGEN	101.90	
	MEDICAL OXYGEN	423.73	
	TOTAL	<u>591.24</u>	
6. ALLGRAPHICS CORP	TEE SHIRTS FOR SUMMER CAMP AT HNC	1,019.90	
	BASEBALL JERSEYS FOR WILLIAMSTON	1,024.50	
	TOTAL	<u>2,044.40</u>	
7. ARGUS-HAZCO	AIR MONITOR SENSOR CALIBRATION/REPAIRS	626.36	
	HYDO STAT TESTING SCBA BOTTLES	266.00	
	TOTAL	<u>892.36</u>	
8. ARROW INTERNATIONAL INC	INTRASOSSEOUS NEEDLE SUPPLIES	558.24	
	INTRASOSSEOUS NEEDLE SUPPLIES	557.23	
	TOTAL	<u>1,115.47</u>	
9. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	384.60	
	FORMS AND PAMPHLET PRINTING	384.60	
	TOTAL	<u>769.20</u>	
10. AT &T	MAY SERVICE	74.70	89564
11. AT&T	MAY SERVICE	4,234.47	89481
	MAY SERVICE	5,269.01	89565
	TOTAL	<u>9,503.48</u>	
12. AUTO VALUE OF EAST LANSING	REPAIR PARTS -APRIL	551.55	
13. AVALON TECHNOLOGIES INC	EQUALLOGIC PS4100E - 36TB	1,900.00	
14. AVI SYSTEMS INC	ANNUAL SUBSCRIPTION RENEWAL-HOM-TV	995.00	
15. B & D ELEVATOR INC.	ELEVATOR REPAIR-MUN BLDG	347.00	
16. BAY AREA RECYCLING FOR CHARITIES	ELECTRONIC WASTE COLLECTED FOR RECYCLING	900.00	
17. BOARD OF WATER & LIGHT	APRIL STREET LIGHTS	545.66	89482
18. BOYNTON FIRE SAFETY SERVICE	FIRE EXTINGUISHER RECHARGES AND SERVICING	270.00	

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Vendor Name	Description	Amount	Check #
19. BS&A SOFTWARE	1YR SUPPORT-SOFTWARE	7,731.00	
20. BSN SPORTS	K-4TH- BASEBALL HATS	2,398.50	
	SOFTBALLS	253.90	
	VISORS-SOFTBALL PROGRAMS	211.45	
	BASEBALLS	64.94	
	SAFETY BASEBALL FOR OK HAS WM	522.21	
	REGULAR BASEBALLS FOR OK HAS WM	394.90	
	TOTAL	3,845.90	
21. CARL SCHLEGEL INC	TOP SOIL - GRDS MAINT	275.00	
22. CATA	2015 TAX SETTLEMENT	310,000.00	
23. CATHERINE ADAMS	MILEAGE REIMB	69.00	
24. CINTAS CORPORATION #725	MECHANICS UNIFORMS	20.08	
	MECHANICS UNIFORMS	20.08	
	TOTAL	40.16	
25. CONSUMERS ENERGY	APRIL STREET LIGHTS	27,496.86	
	APRIL UTILITIES	1.75	
	LEASE P'MT - PATHWAYS	432.92	
	TOTAL	27,931.53	
26. COTY KENNETH	MILEAGE REIMB	41.49	89566
27. DAVID RUMMINGER	ELECTION WORKER-MILEAGE REIMB	44.28	
28. DBI	OFFICE SUPPLIES-CREDIT MEMO	(45.98)	
	OFFICE SUPPLIES	181.03	
	OFFICE SUPPLIES	13.49	
	CREDIT MEMO	(26.99)	
	OFFICE SUPPLIES	26.85	
	OFFICE SUPPLIES	47.99	
	TOTAL	196.39	
29. DELTA TOWNSHIP	FIELD CHALK FOR ADULT AND YOUTH SPORTS	1,456.00	
30. DIETZ JANITORIAL SERVICE INC	MAY-CUSTODIAL SERVICES	2,611.90	
	MAY-CUSTODIAL SERVICES/HNC,TOWAR	686.00	
	TOTAL	3,297.90	
31. DLZ MICHIGAN INC	ENGINEERING SERVICES-NEW FIRE STATION	865.50	
32. EAST JORDAN IRON WORKS INC	DRAIN COVERS	213.20	
33. FIRST ADVANTAGE LNS OCC HEALTH	MDOT RANDOM DRUG TESTING	11.87	
34. FIRST COMMUNICATIONS	APRIL SERVICE	765.74	
35. FRONTLINE MEDICAL	AMB COT CERTIFICATION/REPAIRS	1,038.74	
36. GLEN BRITTINGHAM	FARM MRKT VENDOR-5/2/15	5.00	

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COMMON CASH

Vendor Name	Description	Amount	Check #
37. GRANGER	APRIL RECYCLING EVENT	275.00	
	MAY SERVICE-MUN BLDG	110.00	
	MAY SERVICE - SERVICE CTR	125.99	
	MAY SERVICE - S FIRE STN	61.69	
	SERVICE CENTER RECYCLING-APRIL	17.50	
	RECYCLING SERVICE-APRIL	87.00	
	MAY-JULY CART SERVICE-FIRE STN	483.00	
	MAY-JULY RECYCLING SERVICE-FIRE STNS	9.00	
	TOTAL	1,169.18	
38. GREATER LANSING CONVENTION &	TWP MEMBERSHIP DUES	250.00	
39. HEALTH AND SAFETY INSTITUTE	NEW 247-EMS CE COURSE FOR 39 OFFICERS	1,053.00	
40. IRON MOUNTAIN	RECORD SHREDDING SERVICE - APRIL	32.00	
41. JEFFORY BROUGHTON	RADIO REPAIR-FIRE DEPT	85.00	
	RADIO REPAIR-FIRE DEPT	85.00	
	TOTAL	170.00	
42. JOHN DEERE FINANCIAL	UNLEADED/DIESEL FUEL - APRIL	16,180.00	
43. JULIE BRIXIE	REIMB-MMT EXPENSES	228.30	
44. KEN PODOLSKI	CONDUCTING CAPTAINS ASSESSMENTS-FIRE DEPT	150.00	
45. KIT RICH	MILEAGE REIMB - APRIL	86.25	
46. KITCH DRUTCHAS WAGNER VALITUTTI	LEGAL FEES-HOM-TV	13,445.50	
	LEGAL FEES-HOM-TV	5,426.36	
	TOTAL	18,871.86	
47. LANSING SANITARY SUPPLY INC	CUSTODIAL SUPPLIES	1,303.40	
	CUSTODIAL SUPPLIES	187.45	
	TOTAL	1,490.85	
48. LANSING UNIFORM COMPANY	NAME TAGS-FIRE DEPT	220.00	
	UNIFORMS-FIRE DEPT	225.00	
	UNIFORMS - FIRE DEPT	240.00	
	STANDING PO - UNIFORMS	43.95	
	NAME TAGS-FIRE DEPT	126.00	
	NAME TAGS-FIRE DEPT	15.00	
	TOTAL	869.95	
49. LEAK PETROLEUM EQUIPMENT INC	ANNUAL FUEL ISLAND TESTING	1,289.93	
50. LEROY HARVEY	MILEAGE REIMB-RECYCLING CONF	94.88	
51. MARK EBENER	FARM MARKET VENDOR-5/2/15	8.00	
52. MATTHEW BENDER & CO INC	MCLS SUPPLEMENTS-LEGAL LIBRARY	1,485.07	
53. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING FEE-APRIL	4,286.91	
54. MEGAN SLIVA	FITNESS INSTRUCTOR'S FEE	112.00	
55. MERIDIAN COMMUNITY BAND	2015 TWP CONTRIBUTION	1,700.00	

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 COMMON CASH

Vendor Name	Description	Amount	Check #
56. MERIDIAN DRY CLEANERS	APRIL - UNIFORM CLEANING/FIRE DEPT	384.50	
57. MERIDIAN TOWNSHIP	TO TRANSFER FUNDS TO FLEX SPENDING BANK	1,322.35	89483
58. MERIDIAN TOWNSHIP RETAINAGE	RETAINAGE-WIELANS-DAVCO	6,427.30	
59. MICHIGAN AMATEUR SOFTBALL	HOLOGRAMS FOR BASEBALL/SOFTBALL BAT ID	80.00	
60. MICHIGAN ASSOCIATION OF PLANNING	ANNUAL DUES-PLANNING	650.00	
61. MICHIGAN DEMOLITION	INSTALLATION OF SAND VOLLEYBALL COURT/N MERIDIAN P	22,000.00	
62. MICHIGAN MUNICIPAL LEAGUE	3RD QTR PREMIUM	34,141.05	
63. MICHIGAN.COM	TWP NOTICES	1,092.01	
	TWP NOTICE/ADS	176.09	
	TOTAL	1,268.10	
64. MOLLY HUNSBERGER	FITNESS INSTRUCTOR'S FEE	112.00	
65. MOORE MEDICAL LLC	EMS OPERATING SUPPLIES	66.89	
	EMS OPERATING SUPPLIES	389.00	
	EMS OPERATING SUPPLIES	65.00	
	EMS OPERATING SUPPLIES	1,307.84	
	TOTAL	1,828.73	
66. MUZZALL GRAPHICS	DEPARTMENTAL REGULAR & WINDOW ENVELOPES	520.00	
	BUSINESS CARDS-KENNETH	43.50	
	TOTAL	563.50	
67. MYERS PLUMBING	DRAIN CLEANING SERVICE-S FIRE STN	171.00	
68. NORTH GRAND RIVER COOPERATIVE	AMBULANCE LINEN	493.05	
69. OKEMOS COMMUNITY EDUCATION	FACILITIES USE-ELECTION	180.00	
70. OVERHEAD DOOR OF LANSING	DOOR REPAIR-S FIRE STN	372.61	
71. POSITIVE PROMOTIONS INC	FIRE HATS FOR KIDS	527.25	
72. PROFESSIONAL BENEFITS SERVICES INC	FLEX BENEFIT ADMIN FEE - MAY	126.00	
73. PROGRESSIVE AE	ENGINEERING SERVICES-LAKE LANSING	3,047.28	
74. PROTEC	ANNUAL MEMBERSHIP	4,961.00	
75. PUBLIC AGENCY TRAINING COUNCIL	CONF REG-HOOD, PAYNE	590.00	
76. QUILL CORP	OFFICE SUPPLIES	165.68	
77. RANCH LIFE PLASTICS	FENCING FOR HISTORIC VILLAGE	2,740.89	
78. RESERVE ACCOUNT	TWP POSTAGE	3,000.00	
79. RICHIE COZZOLINO	MILEAGE REIMB	99.23	
80. ROSS PRODUCTION-TECHNOLOGY EXPERTS	EZ NEWS MAINTENANCE CONTRACT	1,343.00	
81. SEHI COMPUTER PRODUCTS INC	LASERJET ENT 600 M603N	1,250.54	

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Vendor Name	Description	Amount	Check #
82. SIRCHIE FINGERPRINT LABORATORIES			
	POLICE DEPT SUPPLIES	20.80	
83. SME			
	OKEMOS RD PEDESTRIAN BRIDGE	203.75	
84. SPARTAN DISTRIBUTORS			
	TORO REPAIR PARTS 2015	27.88	
	TORO REPAIR PARTS	42.87	
	TOTAL	70.75	
85. SPARTAN FENCE			
	FIELD SAFETY FENCING FOR 2 BALL FIELDS/NANCY MOOR	9,900.00	
86. ST MARTHA CONFERENCE OF			
	CRC FUNDS-REIMB/RENTAL DEPOSIT	150.00	89563
87. STANDARD ELECTRIC CO			
	ELECTRIC SUPPLIES /BULBS	59.18	
88. SUPREME SANITATION			
	PORTABLE TOILET RENTAL-MARSHAL	48.00	
	PORTABLE TOILET RENTAL-BENNETT WOODS	48.00	
	PORTABLE TOILET RENTAL-CHIPPEWA	265.60	
	PORTABLE TOILET RENTAL-KINAWA	48.00	
	PORTABLE TOILET RENTAL-HILLBROOK	66.40	
	PORTABLE TOILET RENTAL-NEWTON ST	48.00	
	PORTABLE TOILET RENTAL-TOWNER	66.40	
	PORTABLE TOILET RENTAL-HNC	80.00	
	TOTAL	670.40	
89. TASC CLIENT SERVICES			
	COBRA ADMIN FEE	188.49	
90. THE BANK OF NEW YORK MELLON			
	AGENT FEE-FIRE STN BOND	250.00	
91. TITUS FARM LLC			
	FARM MARKET VENDOR-5/2/15	76.00	
92. US POSTAL SERVICE			
	ANNUAL PO BOX FEE-UTILITY BILLING-PO BOX 1400/ZIP	278.00	
93. VERIZON WIRELESS			
	APRIL SERVICE	2,193.28	
94. WEST SHORE FIRE			
	SCBA FACE MASK	197.96	
95. WIELAND DAVCO CORP			
	CONSTRUCTION-NEW FIRE STATION	78,539.61	
96. WILBUR HOCHSTETLER			
	FARM MARKET VENDOR-5/2/15	196.00	
TOTAL - ALL VENDORS		611,587.44	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 05/19/2015 - 05/19/2015
JOURNALIZED OPEN AND PAID
BANK CODE: PW - CHECK TYPE: PAPER CHECK
PUBLIC WORKS

Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	TOP SOIL - WATER DEPT	275.59	
2. EAST JORDAN IRON WORKS INC	WATER UTILITY VALVE BOXES, COVERS AND RISERS	8,431.75	
	WATER UTILITY VALVE BOXES, COVERS AND RISERS	730.05	
	TOTAL	9,161.80	
3. EAST LANSING MERIDIAN WATER	TWP SHARE OF OPERATING COSTS-MAY	213,575.08	
4. EASTBROOK HOMES INC	REFUND-OVERP'MT OF FINAL BILL/6062 SOUTHRIDGE	11.55	
5. IDC CORPORATION	LS CONTROLS/SCADA SYSTEM REPAIR	195.00	
6. JACK DOHENY COMPANIES INC	WATER DEPT SUPPLIES	6.00	
	WATER DEPT SUPPLIES	308.75	
	TOTAL	314.75	
7. LEON CLARK III	REFUND-OVERP'MT OF FINAL UTILITY BILL	28.54	
8. MAULDON BROTHERS CONSTRUCTION LLC	CONSTRUCT TOWAR GARDENS LIFT STATION	46,102.50	
9. MERIDIAN TOWNSHIP RETAINAGE	RETAINAGE-MAULDON	5,122.50	
10. MICHIGAN METER TECHNOLOGY GROUP	WATER DEPT SUPPLIES	4,335.60	
11. MICHIGAN MUNICIPAL LEAGUE	3RD QTR PREMIUM	4,076.95	
12. PAUL & ANNA ZELLER	REFUND-OVERP'MT OF FINAL UTILITY BILL	162.55	
13. ROGER LEE	ADJ TO W/S P'MTS/ERROR IN READINGS	1,080.61	
14. VERIZON WIRELESS	APRIL SERVICE	435.14	
TOTAL - ALL VENDORS		284,878.16	

Transaction Review

#	Transaction Date	Vendor Name	Settlement A	Cardholder Na
1	04/29/2015	244 AUTO VALUE EAST LANSI	146.52	KYLE WILKINS
2	05/01/2015	AMAZON MKTPLACE PMTS	159.90	CHRISTOPHER D
3	04/28/2015	B&H PHOTO, 800-606-6969	119.85	ERIC MILLER
4	04/29/2015	B&H PHOTO, 800-606-6969	9.50	DEBORAH GUTHR
5	05/01/2015	COMCAST OF LANSING	82.90	DEBORAH GUTHR
6	05/09/2015	COMCAST OF LANSING	18.89	DEBORAH GUTHR
7	05/01/2015	CORAL GABLES OF EAST LANSI	256.23	FRANK L WALSH
8	05/07/2015	CTC CONSTANTCONTACT.COM	60.00	DEBORAH GUTHR
9	04/30/2015	DISPLAYS2GOCOM	222.43	GREG GROTHOUS
10	05/02/2015	DISPLAYS2GOCOM	41.93	GREG GROTHOUS
11	04/29/2015	ELLIS PARKING LANSING	7.00	FRANK L WALSH
12	04/30/2015	FACEBOOK BRZ7872M92	2.48	LUANN MAISNER
13	04/29/2015	GRAND TRAVERSE PIE COMPAN	28.90	FRANK L WALSH
14	05/01/2015	JOHNNY MAC S SPORTING GOO	209.95	GREG GROTHOUS
15	04/28/2015	KUSTOM SIGNALS, INC.	279.39	SCOTT DAWSON
16	04/29/2015	LEOS SPIRITS AND GRUB	1700.00	GRETCHEN M GO
17	04/29/2015	MEIJER #253	29.98	MIKE ELLIS
18	05/04/2015	MI ASSOC OF CHIEFS OF	100.00	GREGORY FRENG
19	04/29/2015	MI EMS LICENSE	25.00	WILLIAM PRIES
20	05/05/2015	MICHIGAN POLICE EQUIPMENT	130.16	ANDREW MCCREA
21	04/29/2015	MID MICHIGAN EMERGENCY E	180.00	TODD FRANK
22	04/29/2015	MID MICHIGAN EMERGENCY E	180.00	TODD FRANK
23	04/30/2015	MID MICHIGAN EMERGENCY E	250.00	TODD FRANK
24	05/01/2015	MIDWEST POWER EQUIPMEN	218.86	RICH WHEELER
25	04/15/2015	MSU ADV EVNT517-884-1036	80.00	DEBORAH GUTHR
26	04/28/2015	OFFICEMAX/OFFICEDEPOT #61	19.95	GREG GROTHOUS
27	04/29/2015	OKEMOS HARDWARE INC	7.99	ROBERT MACKEN
28	05/05/2015	PITNEY BOWES	215.88	JOAN HORVATH
29	05/07/2015	PROMOTIONS NOW	482.63	GREG GROTHOUS
30	04/28/2015	SOLDAN'S FEEDS & PET S	11.92	CATHERINE ADA
31	04/30/2015	SPEEDWAY 02298 GRN	10.01	LUANN MAISNER
32	04/30/2015	TASER TRAINING ACADEMY	200.00	SCOTT DAWSON
33	04/28/2015	THE HOME DEPOT 2723	16.94	PETER VASILIO
34	04/29/2015	THE HOME DEPOT 2723	1.68	PETER VASILIO
35	04/29/2015	THE HOME DEPOT 2723	47.91	KYLE WILKINS
36	05/01/2015	THE UPS STORE 0811	12.57	GREG GROTHOUS
37	04/28/2015	VAN ATTAS FLOWER SHOP	102.97	JULIE BRIXIE
Net Transaction Total			5670.32	

* Indicates transaction has been posted. No further allocation is allowed.

Credit Card Purchases April 30, 2015 - May 13, 2015

Transaction Date	Transaction Merchant Name	Transaction Amount	Account Name
2015/05/04	AMAZON MKTPLACE PMTS	\$46.07	CATHERINE ADAMS
2015/05/07	AMAZON MKTPLACE PMTS	\$9.59	CHRISTOPHER DOMEYER
2015/05/06	AMWAY GRAND PLAZA HO	(\$29.00)	FREDERICK COWPER
2015/05/06	AMWAY GRAND PLAZA HO	\$392.63	FREDERICK COWPER
2015/05/06	AMWAY GRAND PLZ HTL F	\$134.00	FREDERICK COWPER
2015/05/12	B&H PHOTO, 800-606-6969	\$132.12	ERIC MILLER
2015/05/07	BIGGBY COFFEE #121	\$40.26	CHRISTOPHER DOMEYER
2015/05/07	BIGGBY COFFEE #121	\$20.13	CHRISTOPHER DOMEYER
2015/05/04	BLACKBURN MANUFACTUI	\$428.29	DENISE GREEN
2015/05/06	BUDGET2269200009104	\$146.28	DEREK PERRY
2015/05/06	BUDGET2269200009106	\$145.02	DEREK PERRY
2015/05/06	BUFFALO WILD WINGS 36'	\$18.89	KEN PLAGA
2015/05/06	CARLETON EQUIPMENT C	\$41.52	TODD FRANK
2015/05/06	CITY LIMITS	\$71.88	MIKE ELLIS
2015/05/05	DICK'S CLOTHING&SPORT	\$25.00	GRETCHEN M GOMOLKA
2015/05/06	DICK'S CLOTHING&SPORT	\$49.99	YOUNES ISHRAIDI
2015/05/12	FULTON ELECTRONIC SUF	\$12.01	KEN PLAGA
2015/05/07	GAN*MEDIA MICHIGAN-CC	\$1,063.50	DENISE GREEN
2015/05/03	GFS STORE #1901	\$13.98	JOAN HORVATH
2015/05/04	HASLETT TRUE VALUE HD	\$24.98	TODD FRANK
2015/05/06	HASLETT TRUE VALUE HD	\$18.98	DAN PALACIOS
2015/05/06	INK4LESS	\$559.99	STEPHEN GEBES
2015/05/03	KROGER #793	\$2.98	JOAN HORVATH
2015/05/04	LEXISNEXIS RISK DAT	\$50.00	GREGORY FRENGER
2015/05/05	LUCKY HOUSE	\$51.99	SANDRA OTTO
2015/05/07	MASS GROUP INC	\$86.07	CATHERINE ADAMS
2015/05/07	MCALISTERS DELI Q81	\$457.50	CAROL HASSE
2015/05/05	MCDONALD'S M4848 OF MI	\$4.55	KEN PLAGA
2015/05/06	MEIJER INC #025 Q01	\$32.34	CATHERINE ADAMS
2015/05/12	MEIJER INC #025 Q01	\$34.34	ROBIN FAUST
2015/05/03	MEIJER INC #025 Q01	\$20.16	JOAN HORVATH
2015/05/12	MEIJER INC #025 Q01	\$53.82	LUANN MAISNER
2015/05/12	MID MICHIGAN EMERGENC	\$249.95	TODD FRANK
2015/05/11	MIDWEST POWER EQUIPM	\$218.86	JOE VANDOMMELEN
2015/05/03	MISSION POINT RESORT	\$164.22	BRETT DREYFUS
2015/05/05	OFFICEMAX CT*IN#720945	\$104.68	CAROL HASSE
2015/05/08	OFFICEMAX/OFFICEDEPO	\$8.00	CHRISTOPHER DOMEYER
2015/05/06	OFFICEMAX/OFFICEDEPO	\$39.65	DENISE GREEN
2015/05/07	OKEMOS HARDWARE INC	\$22.99	GREG GROTHOUS
2015/05/07	OKEMOS HARDWARE INC	\$11.97	TOM OXENDER
2015/05/08	PANERA BREAD #600715	\$27.80	CHRISTOPHER DOMEYER
2015/05/05	PAYPAL *MAMC	\$300.00	BRETT DREYFUS
2015/05/11	SHERWIN WILLIAMS #1339	\$86.93	JOE VANDOMMELEN
2015/05/11	SJPHS PHARM LANSING	\$33.83	DARLA JACKSON
2015/05/05	SOLDAN'S FEEDS & PET S	\$51.43	CATHERINE ADAMS
2015/05/06	SOLDAN'S FEEDS & PET S	\$38.98	KATHERINE RICH
2015/05/06	TALBOTS #0210	\$105.70	LUANN MAISNER
2015/05/06	TARGET 00003657	\$10.14	CAROL HASSE
2015/05/06	THE HOME DEPOT 2723	\$17.82	CATHERINE ADAMS
2015/05/06	THE HOME DEPOT 2723	\$2.19	WILLIAM RICHARDSON
2015/05/08	THE HOME DEPOT 2723	\$5.64	CHRISTOPHER DOMEYER
2015/05/06	THE HOME DEPOT 2723	\$96.72	PETER VASILION
2015/05/06	THE HOME DEPOT 2723	(\$15.32)	GREG GROTHOUS
2015/05/06	THE HOME DEPOT 2723	\$270.68	GREG GROTHOUS

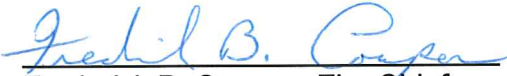
Credit Card Purchases April 30, 2015 - May 13, 2015

2015/05/08	THE HOME DEPOT 2723	\$127.68	ROBERT MACKENZIE
2015/05/08	THE HOME DEPOT 2723	\$56.91	ROBERT MACKENZIE
2015/05/03	TOM'S FOOD	\$5.00	JOAN HORVATH
2015/05/06	TRACTOR SUPPLY #1149	\$89.98	GREG GROTHOUS
2015/05/04	VERIZON WRLS M0179-01	\$299.99	STEPHEN GEBES
2015/05/07	WENDY'S - #6	\$7.80	KEN PLAGA
		<hr/>	
	Net Transaction Total	\$6,600.08	

ACH Transactions
April 30, 2015 - May 13, 2015

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
4/30/2015	MERS	\$ 172,079.67	April Invoice
	Horizon Bank	\$ 230.00	Service Charge-April
5/1/2015	ICMA	43,548.27	Payroll Deductions
5/13/2015	ADP	357,825.70	5/15 Payroll
	Total ACH Payments	<u>\$ 573,683.64</u>	

MEMORANDUM

TO: Township Board
FROM: 
Frederick B. Cowper, Fire Chief
DATE: May 14, 2015
RE: Fire Department Promotion - Full-Time Firefighter

The Fire Department has a vacancy for full-time firefighter due the retirement of Captain Kirk Schalau in April. HR Director Joyce Marx and I interviewed the two internal candidates that applied for the position and chose Dustin Farhat as the new full-time firefighter. Firefighter Farhat has been with the Department since May 2014. His promotion is scheduled for May 29th.


The following motion is proposed:

**TO AUTHORIZE THE FIRE CHIEF TO PROMOTE PART-TIME
FIREFIGHTER DUSTIN FARHAT TO A FULL-TIME FIREFIGHTER
POSITION EFFECTIVE MAY 29, 2015.**

MEMORANDUM

9. E

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: May 14, 2015

RE: **Ratification of Part-Time Paramedic/Firefighter Appointments**

The Township Board approved the use of part-time Paramedic/Firefighter personnel to supplement our full-time roster. The program is operating successfully with cooperation from full-time staff.

The following candidates are presented for approval:

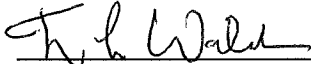
- **Lauren Gauthier**
 - Lauren graduated from Lansing Community College – Fire Science and Emergency Services. She is a nationally registered paramedic and certified in Firefighter I and II. She holds the following licenses or job related training: International Trauma Life Support, Advanced Cardiac Life Support, Pediatric Advance Life Support, FEMA ICS-100/200, Haz Mat Operations Level, and Advanced Vehicle Stabilization/Extrication.
 - She is currently working with Mercy Ambulance and the Lansing Township Fire Department.
- **Samuel Gwinn**
 - Samuel has completed Lansing Community College Programs (EMT, Firefighter I & II, Paramedic) and is in pursuit of EMS Associates and Fire Science Associates Degrees. He also holds the following licenses: Basic and Advanced Cardiac Life Support, Pediatric Advanced Life Support, International Trauma Life Support, Wildland Firefighting Certified, Vehicle Extraction, Advanced Stabilization, and Hazardous Materials Certification.
 - He is currently working with LSW Emergency Services and Sparrow Hospital.
- **Thaddeus Selden**
 - Thaddeus graduated from Lansing Community College with a Paramedic Certification and Fire Science/Basic EMT and Fire Science Technology Associates Degrees from the Life Support Training Institute. He also holds numerous training certifications from the American Heart Association, State of Michigan Firefighters Training Council, US Department of Homeland Security Emergency Management Institution, and the USDA Forest Service – Ottawa National Forest.
 - He is currently working with the Grand Ledge Fire Department. His previous work experience includes Mercy Ambulance Service, Bruce Crossing Fire Department, and the US Department of Agriculture/US Fish & Wildlife Service – Ottawa National Forest.

The following motion is for Board approval:

MOVE TO RATIFY THE APPOINTMENTS OF LAUREN GAUTHIER, SAMUEL GWINN, AND THADDEUS SELDEN TO THE POSITION OF PART-TIME PARAMEDIC/FIREFIGHTER.

MEMORANDUM

TO: Township Board

FROM: 
Frank L. Walsh, Township Manager

DATE: May 14, 2015

RE: **Appointments to Regional Committees**

With the pending retirement of Raymond Severy, several appointments to regional committees and to the East Lansing Meridian Water & Sewer Authority are necessary. My recommendations for these appointments are included in the following motion that is offered for your consideration. Angela Wilson is the Township representative to the Tri-County Groundwater Management Board. I recommend Derek Perry be appointed as the Alternate to this Board.

The following appointments are for Board approval:

- **TO EAST LANSING MERIDIAN WATER & SEWER AUTHORITY – DEREK PERRY, AND YOUNES ISHRAIDI AS ALTERNATE;**
- **TO CAPITAL AREA REGIONAL TRANSPORTATION COMMITTEE (CARTS) – DEREK PERRY, AND YOUNES ISHRAIDI AS ALTERNATE;**
- **TO TRI-COUNTY GROUNDWATER MANAGEMENT BOARD – DEREK PERRY AS ALTERNATE;**
- **TO GROUNDWATER TECHNICAL ADVISORY COMMITTEE – YOUNES ISHRAIDI, AND DEREK PERRY AS ALTERNATE;**
- **TO GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT – YOUNES ISHRAIDI, AND DEREK PERRY AS ALTERNATE.**

9. G

MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor LeGoff on May 19, 2015 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from The Cat Ambassador, Inc. of Haslett, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license or registration be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on May 19, 2015.

Brett Dreyfus
Meridian Township Clerk
5151 Marsh Road, Okemos MI 48864



COPY



QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. **If this form does not accompany the qualification documents, documents will be returned to contact person.** This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain. <input type="checkbox"/> Millionaire Party <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Charity Game Ticket				Application(s) and fee(s) enclosed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
1. Name of Organization THE CAT AMBASSADOR, INC.					
2. Doing Business As (DBA) (if applicable)				3. US Federal Employer Identification Number 46-1807796	
4. Organization Physical Address 6068 REDONDO DR.					
City HASLETT		State MI	Zip 48840	County U.S.	
5. Organization Mailing Address <input type="checkbox"/> Same as Physical Address P.O. BOX 646					
City HASLETT		State MI	Zip 48840	County U.S.	
6. Telephone Number (517) 290-6921		7. Fax Number N/A		8. Date Organization Established 1/18/13	
9. Briefly describe the purpose of the organization TO PROVIDE FINANCIAL ASSISTANCE TO CAT OWNERS TO PREVENT THEM FROM SURRENDERING THEIR ANIMALS TO A SHELTER OR ABANDONING THEM - IF THEY CAN'T AFFORD TO CARE FOR THEM.					
10. Name of Authorized Contact Person LAURA SEELEY			11. Authorized contact person's position or role with organization PRESIDENT		
12. Mailing Address P.O. BOX 646					
City HASLETT		State MI	Zip 48840	County U.S.	
13. Email Address laura@thecatambassador.org		14. Telephone Number (517) 290-6921		15. Fax Number N/A	
The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete to the best of the undersigned's knowledge. <i>The undersigned understands that failure to answer truthfully, completely and accurately could preclude the organization from receiving an approval to obtain a gaming license.</i>					
Authorized Contact Signature Laura Seeley				Date 5/6/15	
Print Name and Title LAURA SEELEY, PRESIDENT					

PLEASE READ CAREFULLY

If you are qualifying for a millionaire party license, mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

If you are qualifying for a raffle, bingo, or charity game ticket license, mail this completed form and the required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909.

If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit copies of this form and all qualification documents to BOTH agencies.



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 31 2014

THE CAT AMBASSADOR INC
PO BOX 646
HASLETT, MI 48840

Employer Identification Number:
46-1807796
DLN:
304209100
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 18, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

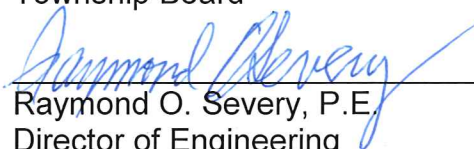
THE CAT AMBASSADOR INC

Sincerely,

A handwritten signature in cursive script that reads "Tamara Ripperda". The signature is written in dark ink and is positioned below the word "Sincerely,".

Director, Exempt Organizations

MEMORANDUM

TO: Township Board
FROM: 
Raymond O. Severy, P.E.
Director of Engineering
DATE: May 14, 2015
RE: Lake Lansing Road – Road Diet

This summer Lake Lansing Road will be reconstructed from Saginaw Highway to east of Lac du Mont Drive. The new roadway will include one traffic lane in each direction, a center left-turn lane, and a paved shoulder available for non-motorized use adjacent to the traffic lane in each direction.

East of Lac du Mont Drive to Marsh Road, existing Lake Lansing Road is four lanes wide. The Ingham County Road Department has proposed surface sealing and restriping this section to match the reconstructed section with one traffic lane in each direction, a center left-turn lane, and a paved shoulder available for non-motorized use adjacent to the traffic lane in each direction. This will provide a uniform 3 lane section with paved shoulders along Lake Lansing Road from Saginaw Highway to Marsh Road. Although the existing curbing at the road edge will still be present, the excess road width on each side resulting from converting 4 lanes to 3 is referred to by the Road Department as paved shoulder.


I recommend their proposal be approved.


The following motion is offered for your consideration:

“Move to approve restriping Lake Lansing Road from East of Lac du Mont Drive to Marsh Road to provide one traffic lane in each direction, a center left-turn lane, and a paved shoulder available for non-motorized use adjacent to the traffic lane in each direction.”

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development


Gail Oranchak, AICP
Principal Planner

DATE: May 14, 2015

RE: Rezoning #15010 (Forsberg Family, LLC)

Rezoning #15010 is a request to rezone approximately 33.73 acres located north of Jolly Road, west and north of Jolly Oak Road and north of Farrins Parkway from I (Industrial), PO (Professional and Office), RR (Rural Residential) and C-2 (Commercial) to C-2 (Commercial) with the voluntary offer of conditions to develop the site as a mixed use planned unit development and to limit density to no more than 18 dwelling units per acre. The Township Board discussed the rezoning at its May 7, 2015 meeting.

Township Board Options

The Township Board may approve or deny the proposed conditional rezoning from I (Industrial), PO (Professional and Office), RR (Rural Residential) and C-2 (Commercial) to C-2 (Commercial) with the voluntary offer of conditions to develop the site as a mixed use planned unit development and to limit density to no more than 18 dwelling units per acre. If the Board amends the proposal, the case may be referred to the Planning Commission for its recommendation. A resolution consistent with the Planning Commission's recommendation to approve the rezoning is attached.

Attachments

1. Resolution to approve

RESOLUTION TO APPROVE

**Rezoning #15010
Forsberg Family LLC
Jolly Oak Road and Farrins Parkway**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Forsberg Family LLC requested the rezoning (Rezoning #15010) of approximately 39.46 acres located north of Jolly Road, north and west of Jolly Oak Road and north of Farrins Parkway and addressed as 2311 and 3668 Kansas Street, 2398 Jolly Road, and 2360 and 2362 Jolly Oak Road from PO (Professional and Office), C-2 (Commercial), I (Industrial) and RR (Rural Residential) to C-2 (Commercial) with the voluntary offer of a condition limiting development to a mixed use planned unit development with a restriction of no more than 18 units per acre as allowed under the density bonus provisions in the ordinance; and

WHEREAS, the Planning Commission held a public hearing and discussed the request at its March 9, 2015 meeting; and

WHEREAS, the applicant amended the application by removing from the request three parcels totaling approximately six acres zoned RR (Rural Residential) and located west of the Smith Drain and east of Kansas Street: and

WHEREAS, the Planning Commission discussed the request at its March 23, 2015 and April 13, 2015 meetings; and

WHEREAS, at its meeting on April 16, 2015 the Planning Commission recommended approval of the proposed conditional rezoning from I (Industrial), PO (Professional and Office), RR (Rural Residential) and C-2 (Commercial) to C-2 (Commercial); and

WHEREAS, the Township Board discussed the rezoning at its meeting on May 7, 2015 and has reviewed the Planning Commission and staff material forwarded under cover memorandum dated April 30, 2015; and

WHEREAS, rezoning the subject site to C-2 (Commercial) conditioned on the site's development as a mixed use planned unit development is consistent with the developing character of the area as evidenced by the recent conditional rezoning of a nearby site on the corner of Joly Oak Road, Water Lily Way and Farrins Parkway from PO (Professional and Office) to C-2 (Commercial) to establish a hotel; and

**Resolution to Approve C-2
Rezoning #15010 (Forberg Family, LLC)
Page 2**

WHEREAS, a C-2 (Commercial) zoned mixed use planned unit development is compatible with existing office and retail development located south and east of the subject site; and

WHEREAS, a mixed use planned unit development complements surrounding office and commercial service uses by providing future multiple family housing; and

WHEREAS, the Township's traffic consultant reviewed the applicant's Traffic Study commenting, there are no concerns "except for the Okemos Road/Jolly Road intersection;" and

WHEREAS, the Ingham County Road Department has proposed improvements to the Jolly Road/Okemos Road intersection to alleviate existing and anticipated delays at the traffic signal; and

WHEREAS, public utilities and services are available to serve the site; and

WHEREAS, the rezoning will result in a logical and orderly development pattern for the surrounding area.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. _____, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15010" from I (Industrial), PO (Professional and Office), RR (Rural Residential) and C-2 (Commercial) to C-2 (Commercial) with the voluntary offer of a condition limiting development to a mixed use planned unit development with a restriction of not more than 18 units per acre as allowed under the density bonus provisions in the ordinance.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

**Resolution to Approve C-2
Rezoning #15010 (Forberg Family, LLC)
Page 3**

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. _____
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #15010

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

1. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the I (Industrial), PO (Professional and Office), RR (Rural Residential) and C-2 (Commercial) District symbols and indications as shown on the Zoning District Map, for the property listed below:

A parcel of land in the Southwest 1/4 of Section 33, T4N, R1W, Meridian Township, Ingham County, Michigan, the boundary of said parcel described as: Commencing at the Southwest corner of said Section 33; thence N89°46'20"E along the South line of said Section 33 a distance of 858.00 feet; thence N00°36'06"W parallel with the West line of Section 33 a distance of 480.25 feet to the point of beginning of this description; thence continuing N00°36'06"W parallel with said West line 1516.31 feet; thence N89°46'12"E 35.84 feet; thence N00°27'14"W 642.58 feet to the East-West 1/4 line of said Section 33; thence N89°44'23"E along said East-West 1/4 line 433.70 feet to the West line of Fieldstone Village Condominium, Subdivision Plan No. 184, Ingham County Records; thence S00°18'07"E along said West line and the West line of Coyote Creek Condominium, Subdivision Plan No. 82, Ingham County Records, a distance of 989.98 feet; thence along the South line of said Coyote Creek Condominium the following three courses: N89°45'08"E 503.25 feet, South 34.97 feet and N89°45'08"E 255.61 feet to the Westerly line of Unit 1 of Okemos Pointe Office Park Condominium, Subdivision Plan No. 267, Ingham County Records; thence along said Westerly line the following two courses: S22°44'37"E 82.61 feet and S14°02'26"W 172.95 feet to the North line of Farrins Parkway; thence along said North line the following four courses: S89°51'41"W 85.18 feet, Southwesterly 180.54 feet on a curve to the left, said curve having a radius of 232.50 feet, a delta angle of 44°29'30" and a chord length of 176.04 feet bearing S67°37'04"W, Southwesterly 206.25 feet on a curve to the right, said curve having a radius of 277.50 feet, a delta angle of 42°35'09" and a chord length of 201.54 feet bearing S66°39'56"W and Southwesterly 77.04 feet on a curve to the left, said curve having a radius of 197.50 feet, a delta angle of 22°20'57" and a chord length of 76.55 feet bearing S76°47'04"W to the East line of Water Lily Way; thence along said East line the following three courses: Southeasterly 106.18 feet on a curve to the right, said curve having a radius of 205.00 feet, a delta angle of 29°40'31" and a chord length of 104.99 feet bearing S14°50'20"E, S00°00'04"E 221.47 feet and Southeasterly 47.24 feet on a curve to the left, said curve having a radius of 30.00 feet, a delta angle of 90°13'36" and a chord length of 42.51 feet bearing S45°06'52"E to the North line of Jolly Oak Road; thence S89°46'20"W along the extension of said North line 90.12 feet to the West line of Jolly Oak Road; thence S00°00'04"E along said West line 425.00 feet; thence S89°46'10"W 382.90 feet; thence S00°48'30"E along a line parallel with the West line of Lots 1 and 2 of the plat of "Jolly-Okemos Industrial Park" as recorded in Liber 27 of Plats, Pages 20-21, Ingham County Records 145.60 feet; thence N44°25'45"W 274.03 feet; thence S89°23'28"W 89.27 feet to the point of beginning; said parcel containing 33.73 acres, more or less; said parcel subject to all easements and restrictions if any.

to that of the C-2 (Commercial) District, conditioned on limiting development to a mixed use planned unit development with a restriction of not more than 18 units per acre as allowed under the density bonus provisions in the ordinance. A corresponding use district is established for the above described property.

**Resolution to Approve
Rezoning #15010 (Forsberg Family LLC)
Page 2**

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

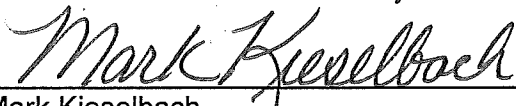
Legal description confirmed by:

Mark Kieselbach, Director
Community Planning and Development

John Dewane, Township Attorney

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development

DATE: May 13, 2015

RE: Rezoning #15020 (George F. Eyde Family LLC) – Final Adoption

Attached for the Board's approval is a resolution for final adoption of Rezoning #15020. As directed by the Board, the Clerk has had the proposed amendment published in the form in which it was introduced.

Attachment

1. Resolution

ORDINANCE NO. 2015-02
Rezoning #15020
George F. Eyde Family, LLC
1614 and 1622 Grand River Avenue
and Central Park Drive
FINAL ADOPTION

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, George F. Eyde Family, LLC. requested the rezoning (Rezoning #15020) of three parcels totaling approximately 8.66 acres located north of Grand River Avenue (1614 and 1622 Grand River Avenue) and east of Central Park Drive from PO (Professional and Office) and RA (Single Family, Medium Density) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing on the rezoning at its March 9, 2015 meeting and recommended to rezone the three parcels from PO (Professional and Office) and RA (Single Family, Medium Density) to C-2 (Commercial) at its meeting on March 23, 2015; and

WHEREAS, the Township Board discussed the rezoning at its meeting on April 21, 2015 and has reviewed the staff and Planning Commission material forwarded under cover memorandum dated April 16, 2015; and

WHEREAS, the subject site is adjacent to the Township's Commercial Core Area as designated on the 2005 Master Plan Future Land Use Map; and

WHEREAS, the Planning Commission received statements about the abundance of unused or under used office space in and around Meridian Township thus the Office designation on the 2005 Master Plan Future Land Use Map is inconsistent with current and future need; and

WHEREAS, a portion of the subject site fronting on Central Park Drive is one of two pieces of land zoned for single family residential use on Central Park Drive east of Marsh Road and north of Grand River Avenue while the predominant zoning is for commercial uses; and

WHEREAS, rezoning the entire 8.66 acres to C-2 (Commercial) is consistent with the existing commercial uses located west and south of the subject site; and

**Resolution to Approve C-2
Rezoning #15020 (G. F. Eyde Family, LLC)
Page 2**

WHEREAS, the Township's traffic consultant reviewed the applicant's Traffic Assessment commenting, the intersection of Grand River Avenue and Central Park Drive will continue to operate satisfactorily if the rezoning is approved; and

WHEREAS, public utilities and services are available to serve the site; and

WHEREAS, the rezoning will result in a logical and orderly development pattern for the Grand River Avenue and Central Park Drive area; and

WHEREAS, the Township Board introduced Rezoning #15020 for publication and subsequent adoption on May 7, 2015.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2015-02, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15020" PO (Professional and Office) and RA (Single Family, Medium Density) to C-2 (Commercial).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. 2015-02
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #15020

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

1. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RA (Single Family, Medium Density) District symbol and indication as shown on the Zoning District Map, for the property legally described as:

Part of the Northeast 1/4 of Section 22, Town 4 North, Range 1 West, Meridian Township, Ingham County, Michigan, described as: Commencing at the East 1/4 corner of Section 22; thence South 89 degrees 57' 40" West along the South line of the Northeast 1/4 corner 1317.97 feet to the point of beginning; thence South 89 degrees 57'40" West along said South line 331.06 feet to the East line of Central Park Drive, along said East line the following 3 courses: Northeasterly 16.71 feet on a curve to the left, radius of 395 feet, chord bearing North 01 degrees 12'44" East; North 359.29 feet and northwesterly 23.97 feet on a curve to the left, radius of 395 feet, chord bearing North 01 degrees 44'19" West; North 89 degrees 57'40" East 331.17 feet; thence South 00 degrees 02'20" East 399.95 feet to the point of beginning:

to that of the C-2 (Commercial) District, and a corresponding use district is established for the above described property.

2. The Zoning District Map of Meridian Township as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO (Professional and Office) District symbol and indication as shown on the Zoning District Map, for property legally described as:

Beginning at a point 1123.75 feet West of the East 1/4 post of Section 22, Town 4 North, Range 1 West, Meridian Township, Ingham County, Michigan, thence West 351 feet; thence South to the center of the highway, thence Easterly along the center of the highway to a point directly South of the place of beginning; except the East 145 feet thereof (1622 Grand River Avenue).

to that of the C-2 (Commercial) District, and a corresponding use district is established for the above described property.

3. The Zoning District Map of Meridian Township as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO (Professional and Office) District symbol and indication as shown on the Zoning District Map, for property legally described as:

The East 145 feet of the following description: Beginning at a point 1123.75 feet West of the East quarter post of Section 22, Town 4 North, Range 1 West, thence West 351 feet, thence South 748 feet to the center of Grand River Road, thence Easterly along center of said road 351 feet; thence North 746 feet to the beginning, Meridian Township Ingham County, Michigan (1614 Grand River Avenue).

to that of the C-2 (Commercial) District, and a corresponding use district is established for the above described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

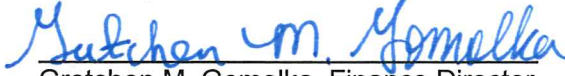
Legal description confirmed by:

Mark Kieselbach, Director
Community Planning and Development

John Dewane, Township Attorney

MEMORANDUM

TO: Township Board

FROM: 
Gretchen M. Gomolka, Finance Director

DATE: May 14, 2015

RE: **May 2015 Budget Amendment Request**

The May 2015 Amended Budget is attached. It reflects the recommended Budget Amendments that are detailed in Exhibit A. These amendments result from some activities budgeted in 2014 that were not completed and are being carried over to 2015 as well as amendments for other revenues and expenditures that were unknown during the original budget process.

Amendments to the General Fund include \$50,000 in revenue for the sale of the Towner Road property to the parks fund, net of estimated cost of demolition. The remaining small adjustments are for items such as, grant revenue and related expense, community gardens, training, central park master plan and equipment.

The Projected Fund Balance for General Fund is based on budgeted financial results at year-end. Final numbers for 2015 will not be available until after the audit.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/14 per audit		\$7,113,030
Budgeted Results of Operations - 2015		
Revenues per original budget	17,561,718	
Expenditures per original budget	<u>17,716,192</u>	
Original Budgeted Use of Fund Balance	(154,474)	
Amendments from Goal Setting Session	(675,500)	
Beginning-of-Year budget amendments	(136,484)	
May 2015 budget amendments	38,605	
Projected Use of Fund Balance		<u>(927,853)</u>
Projected Fund Balance at 12/31/15		<u>\$6,185,177</u>
Fund Balance/Average Monthly Expenditures		<u>3.74</u>

The Park Millage Fund was not awarded a grant for the construction of the Wonch Park Pavilion and will pay the \$187,500 cost of construction out of millage funds. The technology audit for the Cable TV Fund (\$18,305) was not completed in 2014 and the balance is being carried over to 2015. Design costs budgeted for 2014 (\$20,000) in the Fire Station Construction Fund are being carried over to 2015. The Motor Pool is being amended for the purchase of an additional police vehicle to replace one totaled in an accident (\$31,840). Revenue is also being amended in the Motor Pool to account for insurance proceeds related to the accident and other claims (\$35,000). Additionally the Motor Pool, Sewer Fund, and Water Fund are each being amended for the implementation and integration of the CityWorks and GIS system (\$23,000 each fund). The Sewer Fund is being amended by \$15,000 to purchase software for the sewer TV truck, which was budgeted for 2014 but not completed. In addition, amendments to various funds are being made to reallocate the budget related to merit pay out of the General Fund and into the funds where employee wages are charged.

Please feel free to call me if you have any questions about the attached information. My direct-dial phone number is 853-4104.

The following motion is proposed:

MOVE TO APPROVE THE MAY 2015 BUDGET AMENDEDMENTS WITH AN INCREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$38,605 WHICH PROJECTS A USE OF FUND BALANCE OF \$927,853. BASED ON AUDITED 2014 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2015 WILL BE \$6,185,177.

Attachment:

1. May 2015 Budget Amendment Financial Information

May
Budget Amendments
2015

Department	Amount	Explanation	Account
General Fund			
Revenue			
Local Grants	\$5,000	METC grant for trees to be planted on Township property	101-000.000-675.500
Sale of Towner Rd Property	50,000 *	Sale of Towner Rd property to parks net of demolition costs	101-000.000-671.000
Total Revenue	\$55,000		
Expenditures			
General Government			
Administrative Services	\$515	Chair for attorney's office and chair arm caps for board room chairs	101-170.173-980.000
Administrative Services - Salaries	-13,560 **	Reallocation of goal setting amendment for merit pay	101-170.173-701.000
Treasurer	1,000	Treasurer's institute training for new staff person	101-170.253-825.000
Grounds Maintenance	5,000	METC grant expense to plant trees on Township property	101-170.269-934.000
Total General Government	-\$7,045		
Rec&Culture	\$2,500	Community Garden initiative	101-750.750-880.000
Park Development	\$7,500 *	Central Park master plan	101-750.759-974.000
Park Maintenance	\$2,500	Replace garden fencing in Historical Village	101-750.758-728.000
Public Safety - Police	\$8,830	Bullet proof vest replacement grant match	101-300.301-760.000
Public Safety - Fire	\$2,110	Hazmat pack - SCBA bottle replacements	101-300.336-732.000
Total Expenditures	\$16,395		
Net to Fund Balance	\$38,605		
SPECIAL REVENUE FUNDS			
Pedestrian Bikepath Fund (204)			
Revenue	\$0		
Expenditures - Salaries	\$200 **	Reallocation of goal setting amendment for merit pay	204-440.450-701.000
Net from Fund Balance	-\$200		
Park Millage Fund (208)			
Revenue - Grant Revenue	-\$187,500	Grant application denied - will do the Wonch pavilion with millage funds	208-000.000-566.050
Expenditures			
Park Development - Land Acquisition	\$75,000 *	Purchase Towner Rd property from GF	208-750.759-971.000
Park Development	7,500 *	Central Park master plan	208-750.759-974.000
Park and Rec Admin - Salaries	600 **	Reallocation of goal setting amendment for merit pay	208-750.753-701.000
Harris Nature Center - Salaries	800 **	Reallocation of goal setting amendment for merit pay	208-750.756-701.000
Park Maintenance - Salaries	860 **	Reallocation of goal setting amendment for merit pay	208-750.758-701.000
Total Expenditures	\$84,760		
Net from Fund Balance	-\$272,260		
Land Preservation Fund (209)			
Revenue	\$0		
Expenditures - Salaries	\$200 **	Reallocation of goal setting amendment for merit pay	209-000.000-701.000
Net from Fund Balance	-\$200		
Police Restricted Fund (218)			
Revenue - Grants	\$5,782	Federal bullet proof vest grant	218-000.000-506.100
Expenditures - Police Equipment	\$5,782	Purchase of bullet proof vests from federal grant	218-000.000-760.000
Net from Fund Balance	\$0		
Cable TV Fund (230)			
Revenue - Transfer In	\$0		
Expenditures			
Software	\$5,990	Fiberjet software upgrade	230-750.806-978.000
Contractual Services	5,800	Financial review of Comcast transfer	230-750.806-820.000
Contractual Services	18,305 *	Technology audit - in 2014 budget to be completed in 2015	230-750.806-820.000
Salaries	2,000 **	Reallocation of goal setting amendment for merit pay	230-750.806-701.000
Total Expenditures	\$32,095		
Net from Fund Balance	-\$32,095		
Fire Station Construction Fund			
Revenue	\$0		
Expenditures - Construction Improvements	\$20,000	2014 budgeted expense not incurred until 2015	454-000.000-974.000
Net from Fund Balance	-\$20,000		

May
Budget Amendments
2015

Department	Amount	Explanation	Account
INTERNAL SERVICE FUND			
Motor Pool (661)			
<i>Revenue - Insurance Recoveries</i>	\$35,000	Insurance recoveries from police car and fire truck accidents	661-000.000-697.000
<i>Expenditures</i>			
Equipment Maintenance	\$1,000	Higher than budgeted expense due to fuel island repairs	661-000.000-936.000
Contractual Services	23,000	Implementation and integration of CityWorks and GIS system	661-000.000-820.000
Salaries	900 **	Reallocation of goal setting amendment for merit pay	661-000.000-701.000
Capital Outlay - Vehicles	31,840	New police interceptor to replace totaled vehicle	661-000.000-981.000
Total Expenditures	\$56,740		
Net from Fund Balance	<u><u>-\$21,740</u></u>		
PUBLIC WORKS FUNDS			
Sewer Fund			
<i>Revenue - Grant</i>	\$0		
<i>Expenditures</i>			
Sewer Admin - Salaries	\$400 **	Reallocation of goal setting amendment for merit pay	590-440.441-701.000
Engineering - Salaries	1,000 **	Reallocation of goal setting amendment for merit pay	590-440.447-701.000
Sewer Maintenance - Salaries	2,000 **	Reallocation of goal setting amendment for merit pay	590-440.538-701.000
Contractual Services	23,000	Implementation and integration of CityWorks and GIS system	590-440.538-820.000
Capital Outlay - Software	15,000 *	Software for sewer TV truck - budgeted in 2014 not purchased	590-900.901-978.000
Total Expenditures	\$41,400		
Net from Fund Balance	<u><u>-\$41,400</u></u>		
Water Fund			
<i>Revenue - Grant</i>	\$0		
<i>Expenditures</i>			
Contractual Services	\$23,000	Implementation and integration of CityWorks and GIS system	591-440.537-820.000
Water Admin - Salaries	400 **	Reallocation of goal setting amendment for merit pay	591-440.441-701.000
Engineering - Salaries	1,000 **	Reallocation of goal setting amendment for merit pay	591-440.447-701.000
Water Maintenance - Salaries	3,200 **	Reallocation of goal setting amendment for merit pay	591-440.537-701.000
Total Expenditures	\$27,600		
Net from Fund Balance	<u><u>-\$27,600</u></u>		

* Previously approved by the Township Board

** Beginning of year budget amendment for merit pay all went to general fund. This amendment reallocates the budget to the proper funds

2015 Amended Budget

With May 2015 Amendments
Charter Township of Meridian

2015 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$9,297,700	\$3,275,000	\$308,300	\$0	\$0	\$0	\$17,200
Licenses & Permits	757,000	0	0	0	0	0	0
Intergovernmental	3,445,532	38,282	0	0	750,000	0	9,149
Charges For Services	3,760,500	70,000	0	0	8,819,550	1,143,200	0
Interest	25,985	33,500	0	29,600	3,000	0	0
Special Assessments	0	0	0	120,000	0	0	0
Other	366,301	753,140	0	0	36,500	65,000	15,000
SUBTOTAL	17,653,018	4,169,922	308,300	149,600	9,609,050	1,208,200	41,349
OTHER FINANCING SOURCES							
Operating Transfers In	0	125,000	0	0	0	0	0
TOTAL REVENUES	\$17,653,018	\$4,294,922	\$308,300	\$149,600	\$9,609,050	\$1,208,200	\$41,349

2015 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$146,641	\$0	\$0	\$0	\$0	\$0	\$0
General Government	5,667,636	0	0	0	0	0	30000
Public Safety	10,763,104	46,782	0	0	8,873,285	775,594	0
Public Works	0	149,750	0	0	0	0	0
Health & Welfare	53,308	121,500	0	0	0	0	0
Recreation & Culture	707,058	1,720,207	0	0	0	0	0
Capital Outlay	1,101,684	2,643,400	0	3,280,000	773,300	327,040	0
Debt Service	0	0	322,297	0	155,550	0	5,985
SUBTOTAL	18,439,431	4,681,639	322,297	3,280,000	9,802,135	1,102,634	35,985
OTHER FINANCING USES							
Operating Transfers Out	141,440	0	0	0	0	0	0
TOTAL EXPENDITURES	\$18,580,871	\$4,681,639	\$322,297	\$3,280,000	\$9,802,135	\$1,102,634	\$35,985

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

2015 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

REVENUES	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Red-Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park Millage	Senior Center Millage	Park Restricted/Designated	Nancy Moore-Park Beautification	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Energy Grant	Law Enforcement Grants
Taxes	\$3,275,000	\$385,300	\$427,300	\$308,300	\$508,500	\$0	\$1,516,500	\$129,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	38,282	0	0	0	0	0	0	0	9,000	0	0	0	14,282	0	0	0	15,000
Charges For Services	70,000	0	0	0	0	0	35,000	0	35,000	0	0	0	0	0	0	0	0
Interest	33,500	0	0	0	7,000	25,000	1,500	0	0	0	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	753,140	0	0	0	0	0	5,000	0	12,000	3,000	0	0	17,500	690,100	9,500	16,040	0
SUBTOTAL	4,169,922	385,300	427,300	308,300	515,500	25,000	1,558,000	129,100	56,000	3,000	0	0	31,782	690,100	9,500	16,040	15,000
OTHER FINANCING SOURCES																	
Operating Transfers In	125,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	\$4,294,922	\$510,300	\$427,300	\$308,300	\$515,500	\$25,000	\$1,558,000	\$129,100	\$56,000	\$3,000	\$0	\$0	\$31,782	\$690,100	\$9,500	\$16,040	\$15,000

EXPENDITURES

Public Safety	0	0	0	0	0	0	0	0	0	0	0	0	31,782	0	0	0	15,000
Public Works	149,750	0	149,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	121,500	0	0	0	0	0	0	107,000	0	0	0	0	0	0	9,500	5,000	0
Recreation & Culture	1,720,207	0	0	308,000	84,178	0	572,759	0	57,000	0	0	0	0	688,270	0	0	0
Capital Outlay	2,643,400	510,000	830,400	0	250,000	0	986,300	7,210	19,000	5,000	0	0	5,000	30,480	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	510,000	510,000	980,150	308,000	334,178	0	1,559,059	114,210	76,000	5,000	0	0	36,782	728,760	9,500	5,000	15,000
OTHER FINANCING USES																	
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$4,681,639	\$510,000	\$980,150	\$308,000	\$334,178	\$0	\$1,559,059	\$114,210	\$76,000	\$5,000	\$0	\$0	\$36,782	\$728,760	\$9,500	\$5,000	\$15,000

SUMMARY OF DEBT SERVICE FUNDS

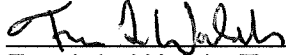
DEBT SERVICE FUNDS	Property Acquisition	Fire Station
	Debt Service	Debt Service
Taxes	\$0	\$308,300
EXPENDITURES		
Debt Service	\$51,354	\$270,943

SUMMARY OF CAPITAL PROJECTS FUNDS

REVENUES	TIRF	Fire Station Construction
Interest	\$29,600	\$3,000
Special Assessments	120,000	0
TOTAL REVENUES	\$149,600	\$3,000
EXPENDITURES		
Capital Outlay	\$120,000	\$3,160,000

MEMORANDUM

TO: Township Board

FROM: 
Frank L. Walsh, Township Manager

DATE: May 14, 2015

RE: **General Legal Services**

During the past three months, the Legal Services Review Committee has met several times to prepare request for proposals, vet nine law firms, and prepare the Township Board for interviews. I want to thank Trustee Styka (Chairman), Supervisor LeGoff, and Clerk Dreyfus for their efforts to bring us to the conclusion of the process. I would be remiss if I did not acknowledge Judge John Dewane for his commitment to serve as interim Township counsel over the past few months. Attorney Dewane has worked extremely well with our team and has provided excellent legal services at approximately 50% of our previous monthly legal costs.

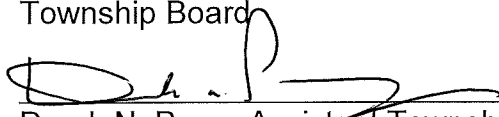
From the interviews held on May 7, the Township Board is now in a position to select our next Township Attorney. Please let me know if you have any questions regarding the four firms as I have conducted the reference reviews. The goal is to have new legal counsel in place by June 26. We will plan for some overlap with Judge Dewane and our new counsel.

The following motion is offered for Board approval:

MOVE TO AUTHORIZE TOWNSHIP MANAGER WALSH AND COMMITTEE CHAIRMAN STYKA TO ENTER INTO CONTRACT NEGOTIATIONS WITH _____ . THE PROPOSED LEGAL SERVICES CONTRACT SHALL BE BACK IN FRONT OF THE TOWNSHIP BOARD FOR CONSIDERATION (ACTION) ON JUNE 2, 2015.

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works

DATE: May 14, 2015

RE: **Greater Lansing Taxi Authority**

As you may recall, at the last Township Board meeting on Thursday, May 7, 2015, the Honorable Nathan Triplett, Mayor of East Lansing, made a presentation on the Greater Lansing Taxi Authority (GLTA) to the members of the Board.

The primary purpose of the GLTA is to provide regional regulatory uniformity for taxicab service in the area. Representatives of the GLTA have been soliciting neighboring municipalities to join in this effort and are now requesting that Meridian Charter Township join the Authority.

One of the concerns about joining the GLTA was the potential for being responsible for any financial deficits of the Authority. The GLTA recognized that this condition would be an impediment for expansion and have recently adopted language that makes only the City of East Lansing and the City of Lansing responsible for any financial obligation incurred by the Authority.

As directed by the Board attached for your review and potential adoption is a resolution requesting membership in the GLTA.

Attachments:

Greater Lansing Taxi Authority Resolution
Municipal Partnership Agreement Part 10. Funding Language
Prior Agenda discussion material

RESOLUTION

Greater Lansing Taxi Authority (GLTA)

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May 2015, at 6:00 p.m., Local time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, the City of East Lansing and the City of Lansing have entered into a Municipal Partnership Act and created the Greater Lansing Taxi Authority (GLTA); and

WHEREAS, the purpose of the Authority is to license and regulate taxicab companies and taxicab drivers under a single entity for uniformity regardless of jurisdictional boundaries; and

WHEREAS, uniformity in licensing and regulation of taxicab companies and taxicab drivers is desirable for the health, safety and welfare of the public as well as desirable for the taxicab companies, drivers and customers; and

WHEREAS, the GLTA representatives made a formal presentation to the Meridian Charter Township Board at its regularly scheduled meeting on May 7, 2015 and requested that Meridian Charter Township participate in the Authority; and

WHEREAS, the Municipal Partnership Agreement between the City of East Lansing and the City of Lansing creating the Greater Lansing Taxi Authority was amended to exclude Meridian Charter Township from any financial obligations for deficits incurred by the Authority.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby requests membership in the Greater Lansing Taxi Authority (GLTA).

Adopted: YEAS: _____

NEAS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of the resolution adopted at a regular meeting of the Township Board on the 19th day of May 2015.

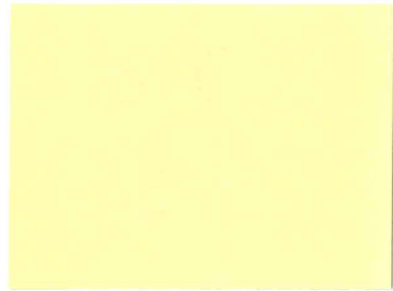
Brett Dreyfus
Township Clerk

**MUNICIPAL PARTNERSHIP AGREEMENT
BETWEEN THE CITY OF EAST LANSING
AND THE CITY OF LANSING
TO FORM AN AUTHORITY FOR THE
LICENSING AND REGULATION OF
TAXICAB COMPANIES AND DRIVERS**

10. **Funding.** The Authority shall establish and charge appropriate fees for the licensure of companies, drivers, and administrative appeals so that the fees and charges, to the extent possible, are sufficient to cover the administrative costs of operation of the Authority. To the extent the Authority is unable to charge sufficient fees to cover its administrative costs, it shall report the expected shortfall to the Cities of Lansing and East Lansing by March 15 of each year and the Cities of Lansing and East Lansing shall, in its upcoming fiscal year, appropriate and pay to the Authority an equal share of any deficits pursuant to Section 6 of the Municipal Partnership Act, being MCL 124.116.



CITY OF EAST LANSING
The Home of Michigan State University



January 22, 2015

Elizabeth LeGoff
Supervisor, Meridian Township
5151 Marsh Road
Meridian Township, MI 48864

Dear Supervisor LeGoff:

As you may know, late last year the councils of the City of Lansing and City of East Lansing jointly established the Greater Lansing Taxi Authority (GLTA), the first such authority in the state. The purpose of the Authority is to implement a uniform regional regulatory scheme that will enhance the quality of taxi service available in our communities, as well as safety for passengers. It will also serve to fill an important gap in regulation that will likely exist in the near future due to anticipated changes in the state's approach to the regulation of these vehicles for hire.

The Authority met for the first time on January 13, 2015 during which time its presiding officers were elected. In order to provide regional regulatory uniformity, the Authority wishes to extend the opportunity for membership to the contiguous townships of Delhi, Delta, Lansing and Meridian, along with Michigan State University. I'm pleased that this process has progressed to the point at which we can open this window for expansion. I would certainly be happy to meet with you again and/or any interested members of your board to discuss the benefit of participating in the Authority, which includes a seat on the board, should that be desired.

In terms of timing, the Authority intends to begin its licensing during the licensing and renewal period starting on July 1, 2015. With that in mind, we respectfully request a response from your board no later than Friday, March 27, 2015. This 60-day window will allow your board make a determination and ultimately for the Cities of Lansing and East Lansing to make official your membership via resolution.

I look forward to meeting with you and answering any questions you may have.

Sincerely,

Nathan Triplett
Mayor

Cc: Board of Trustees of Meridian Township
Frank Walsh, Meridian Township Supervisor

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

6. The organization and the drivers for the organization accept only rides booked through the digital platform, do not solicit or accept street-hails, or operate for hire in any other manner.

7. The organization offers service for compensation, no-charge, or suggested compensation. The organization discloses rates used to determine any compensation or suggested compensation in the organization's app and/or website.

8. The app used by the organization to connect the organization's drivers and passengers displays for the passenger a picture of the organization's driver and a picture or description (including license plate number) of the vehicle.

9. The organization requires all drivers to go through a driver-training program designed to ensure that each driver safely operates his or her vehicle prior to the driver being able to offer service.

10. The organization adheres to a zero tolerance policy on the use of drugs or alcohol applicable to any driver while transporting passengers. The organization provides notice of the zero tolerance policy on its website, as well as the procedures to report a complaint about a driver with whom the passenger was matched and for whom the passenger reasonably suspects was under the influence of drugs or alcohol during the course of the ride. The organization immediately deactivates a driver's access to the platform upon receipt of a passenger complaint alleging a violation of the zero tolerance policy and suspends all further connections with said driver until such time as the organization determines that no violation has occurred.

11. Prior to permitting a person to act as a driver, and annually thereafter, the organization obtains and reviews a criminal history research report for each driver. The criminal history research report shall include a national criminal background check including the national sex offender database. Any person who has been convicted, within the past seven years, of driving under the influence of drugs or alcohol, or who has been convicted at any time for fraud, sexual offenses, use of a motor vehicle to commit a felony, a crime involving property damage, and/or theft, acts of violence, or acts of terror shall not be permitted to be a driver.

12. Prior to permitting a person to act as a driver, and annually thereafter, the organization shall obtain and review a driving history research report for such person. Any person with (i) more than three (3) moving violations in the three-year period prior to such check, or (ii) a major violation in the three-year period prior to such check (including, but not limited to, attempting to evade the police, reckless driving, or driving on a suspended or revoked license) shall not be permitted to be a driver.

13. Drivers shall adhere to the requirements of Michigan No-Fault Insurance. The organization shall comply with State of Michigan business automobile liability insurance requirements and maintain a business automobile excess liability insurance policy, which covers all vehicles operated by the drivers for the organization, with a minimum combined single limit of one million dollars (\$1,000,000.00) for each occurrence of bodily injury and property damage

- j. Horn;
- k. Speedometer;
- l. Bumpers;
- m. Muffler and exhaust system;
- n. Condition of tires, including tread depth;
- o. Interior and exterior rear view mirrors; and
- p. Safety belts for driver and passenger(s).

ARTICLE III

The powers, duties, and limitations of the Authority and its officers are as follows:

- (1) To establish rules and regulations for the licensing and operation of taxicab companies and drivers for hire, and all persons, firms, and business entities acting as taxicab companies or drivers by carrying persons for hire, to and from such places as they may designate not otherwise exempt pursuant to Article II, consistent with the health, safety, and welfare of the citizens of the municipal authorities, which may include limitations on the number of licensed taxicab drivers and taxicab business licenses.
- (2) To carry out the intent and purposes of the Parties' Agreement to create the authority pursuant to the Municipal Partnership Act.
- (3) To adopt and enforce other rules and regulations necessary or appropriate to the administration and regulation of taxicab drivers and companies.
- (4) To administer the licensing programs with regard to granting licenses and to suspension, revocation, and denial of licenses and the administrative appeals therefrom.
- (5) To apply for, receive, and accept gifts, grants, subsidies or loans from any public or private entity.
- (6) In general, to carry on any other lawful business in connection with the foregoing or which may directly or indirectly promote the interest of the Authority.
- (7) The Authority shall have the right to retain counsel to represent it with regard to any legal matter, and it shall have the right to call upon the Lansing City Attorney or the East

(2) A new party with appointing authority requires an amendment of the Municipal Partnership Act contract creating the Authority adding them as a party and must be a political subdivision contiguous to an existing political subdivision that is a part of the Authority. Such political subdivision, or portion thereof, may be added pursuant to the procedures specified in the Public Transportation Authority Act. If any political subdivision withdraws from the Authority or contract, the term of the Board member from that political subdivision shall expire at the time of withdrawal.

(3) The Board may exercise all of the powers of the Authority and do all of the acts and things as shall be lawful and not inconsistent with the Municipal Partnership Act contract creating the Authority. The powers of the Board shall include, but not by way of limitation, the power to authorize the making and execution on behalf of the Authority any lawful contracts, to employ agents and personnel, to prescribe their duties, and generally to control all of the affairs of the Authority.

(4) The Board shall hold an annual meeting each year at such place, date, and hour as shall be fixed by the Board at which members shall elect officers of the Authority, and transact other business. The Board shall fix the time and place for regular meetings which shall be open to the public.

(5) Special meetings of the Board may be called by the chairperson of the Board or by any two members of the Board by written or printed notice served personally on each member or mailed or electronically mailed to his or her address as shown on the books of the Authority, at least five (5) days prior to the time of holding of said meeting. Notice shall be deemed given at the time it is mailed or emailed. Attendance by a member at a meeting shall constitute a waiver of any notice deficiency unless such member expressly states at the meeting that he or she does not intend to waive notice. The purpose of such special meeting shall be specified in the notice.

(6) The Board shall furnish by May 31, each year, an annual report to the governing body of all parties to the contract forming this authority with respect to the number of licensed taxi drivers, numbers of licensed taxi companies, and whether there are any deficiencies with respect to the same, along with the operation, maintenance, and financial condition of the Authority. The Board shall furnish such other information as said parties may request.

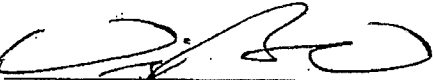
ARTICLE V

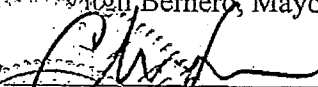
(1) The Board shall, at its annual meeting, elect from its members a chairperson, vice-chairperson, treasurer, and such other officers as it may deem necessary. Said officers shall serve until their successors are appointed and assume office. Said officers shall serve at the pleasure of the appointing authority and shall have all of the powers assigned to them by the Board.

by the East Lansing City Clerk.

The foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the members elect of the City Council of the City of Lansing, Ingham, Eaton and Clinton Counties, Michigan, at a meeting duly held on the 22nd day of September, 2014, and by a majority of the members elect of the City Council of the City of East Lansing, Ingham and Clinton Counties, Michigan, at a meeting duly held on the 2nd day of September, 2014.

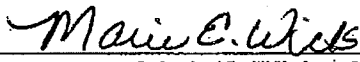
CITY OF LANSING

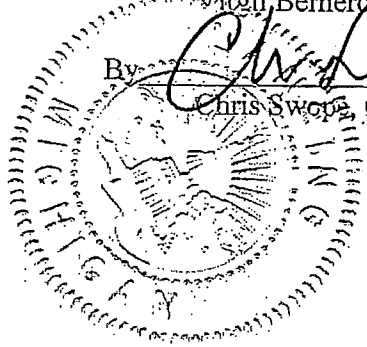
By 
Virgil Bernero, Mayor


By 
Chris Swope, Clerk

CITY OF EAST LANSING

By 
Nathan Triplett, Mayor

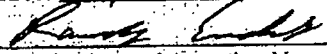
By 
Marie E. Wicks, Clerk



APPROVED AS TO FORM 
ASST. CITY ATTORNEY

I hereby certify that funds are available

Acct. No. N/A


Tom Korkoska, Accounting Manager

licensing and regulation of private taxicab companies and private taxicab drivers within the territory covered by this Agreement, to assure the health, safety, and welfare of the citizens and visitors and to assure the regional availability of this type of transportation.

2. **Term.** The term of this Agreement shall be for a term ending June 30, 2019. The Agreement shall automatically renew for subsequent terms of three (3) years each unless, at least 60 days prior to the ending date, either party provides the other with written notice of intent not to renew. The subsequent terms shall be on the same terms and conditions as stated in this Agreement unless the parties agree otherwise in writing.

3. **Termination.** This Agreement shall remain in effect until one of the following occurs:

- A. The parties mutually agree to terminate the Agreement.
- B. Only one party remains as a member of the Authority.
- C. Either party to this Agreement is released from membership in the public Authority pursuant to section 8 of the Public Transportation Authority Act, being MCL 124.458, which shall operate as a release from this Agreement by that party.
- D. The expiration of the term of this Agreement upon notice pursuant to paragraph 2.
- E. Either party fails within sixty (60) days of a written demand by the other party to pay its portion of the funding in section 10.
- F. By operation of law in the event a court of competent jurisdiction orders the termination of this Agreement.

4. **Creation of Authority.** The authority referenced in section 1 shall be created pursuant to the Public Transportation Authority Act (the "Act") and each party, upon authorizing the execution of this Agreement, shall concurrently adopt Articles of Incorporation in the form attached hereto as Appendix A and in conformity with section 5 of the Act, being MCL 124.455. The Articles of Incorporation shall contain all requirements of articles of incorporation under the Act including, but not limited to, those set forth at section 6 of the Act, being MCL 124.456. The powers of the Authority shall be limited solely to the joint endeavor set forth in this Agreement and the Articles of Incorporation attached hereto.

5. **Governing Board.** The Authority shall be governed by a board which shall consist of the members set forth in the Articles of Incorporation attached hereto as Appendix A.

A. The board shall be deemed a public body subject to the provisions of the Open Meetings Act.

J. Continually and conspicuously display at all times the taxicab is in operation the license of the taxicab driver issued by the authority bearing a true photograph of the licensee, a printed schedule of the rates in effect not smaller than 11 point type, and contact telephone numbers for the taxicab company and the Authority.

8. **Licensed Drivers Requirements**. The Authority shall require, at a minimum, that licensed drivers meet the following minimum requirements:

A. Have not been denied for or had a taxi driver's license or taxi business license revoked within the past three years.

B. Must possess and provide copies of the front and back of a valid Michigan chauffeur's license.

C. Must submit to a minimum five-panel drug/urinalysis screening not more than 15 days before submission of an application and all results must be negative as to all panels.

D. Must be of good moral character.

E. Not be in default to, or delinquent in payments to, the City of Lansing, the City of East Lansing or the Authority for any fees, charges or taxes.

9. **Licensing, Denials, Suspension, and Revocation**. In addition to the requirements in sections 7 and 8 of this Agreement, the Authority shall establish rules and regulations for licensing suspensions, revocations, denials, and administrative appeals from those actions taken as well as established rules for the length of time a company or licensee must wait before reapplying after a suspension, revocation, or denial.

The phrase "good moral character" when used as a requirement for the issuance of a license by the Authority pursuant to the provisions of this agreement shall mean "good moral character" as defined in Appendix B, paragraph (1) attached hereto. The standards set forth in Appendix B, paragraphs (2) through (6), for determining whether a person or entity is of "good moral character" shall be incorporated into the procedures used and adopted by the Authority.

10. **Funding**. The Authority shall establish and charge appropriate fees for the licensure of companies, drivers, and administrative appeals so that the fees and charges, to the extent possible, are sufficient to cover the administrative costs of operation of the Authority. To the extent the Authority is unable to charge sufficient fees to cover its administrative costs, it shall report the expected shortfall to the parties by March 1 of each year and each party shall, in its upcoming fiscal year, appropriate and pay to the Authority an equal share of any deficits pursuant to Section 6 of the Municipal Partnership Act, being MCL 124.116.

11. **Administration**.

Public Transportation Authority Act, being MCL 124.467.

15. **License Ordinance.** Upon notification by the Authority that the Authority has adopted all necessary rules and regulations for licensure and regulation of private taxicab companies and private taxicab drivers and have provided sufficient time for the application and licensure of private taxicab companies and private taxicab drivers, each party to this Agreement shall adopt and enforce an ordinance which prohibits private taxicab companies and private taxicab drivers from operating within the corporate boundaries of that party without licensure by the Authority.

16. **Territorial boundaries.** The territory covered by this Agreement shall be the corporate boundaries of all parties. In the event one or more local governments or public agencies are added to this Agreement, its entire boundary, or a portion thereof that complies with section 4 of the Public Transportation Authority Act, may be added to the territory encompassed by this Agreement.

17. **Additional Parties.** In acknowledgement of the public benefits that may be derived by further regionalization, the parties will consider adding other units of government to this Agreement and the Authority to further the joint endeavor. Parties may be added only by amendment of this agreement.

18. **Amendment.** This Agreement may not be amended without the prior written approval of the parties. There are no third-party beneficiaries of this Agreement and no third parties shall have any vested rights by virtue of this Agreement.

19. **Notices.** Any notice, demand, or communication required, permitted, or desired to be given under this Agreement shall be deemed effectively given when personally delivered or mailed by first class or certified mail addressed as follows:

If to the City of Lansing:

City of Lansing
c/o City Clerk
124 W. Michigan
Lansing, MI 48933

And

Lansing City Attorney
124 W. Michigan
Lansing, MI 48933

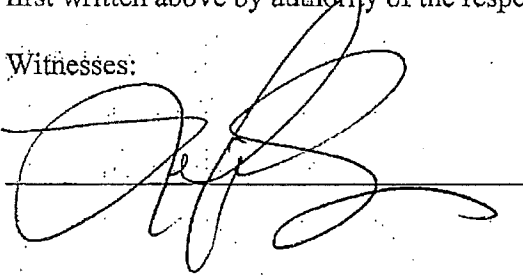
If to the City of East Lansing:

City of East Lansing
c/o City Clerk
410 Abbot Road
East Lansing, MI 48823

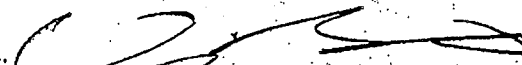
And

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above by authority of the respective City Councils.


Witnesses:



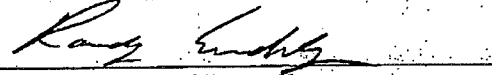
CITY OF LANSING

By: 
Virg Bernero, Mayor

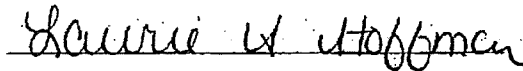
Approved as to form:


City Attorney

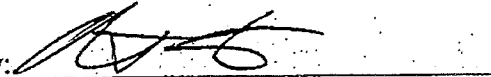
I hereby certify that funds are available in
Account No. _____

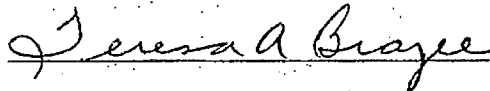

Finance Director/Controller

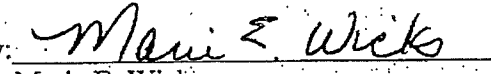
Witnesses:



CITY OF EAST LANSING

By: 
Nathan Triplett, Mayor

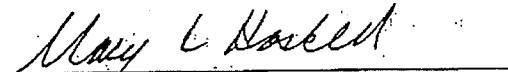


By: 
Marie E. Wicks

Approved as to form:


Thomas M. Yeadon, East Lansing City Attorney

I hereby certify that the sufficiency of funds
to enter into this agreement:


Mary Haskell, Director of Finance

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development

DATE: May 13, 2015

RE: Vegetation Ordinance Amendment – *Final Adoption*

At the last Board meeting the correction period for the ordinance was amended from “three days” to “three township business days.” Chapter 1 General Provisions of the Code of Ordinances defines how a period of days will be computed as:

“In computing a period of days, the first day is excluded and the last day is included. If the last day of any period or a fixed or final day is a Saturday, Sunday, or legal holiday, the period or day is extended to include the next day that is not a Saturday, Sunday, or legal holiday.”

The term “business days” is not consistent with the provision of the code and not used in any other ordinance.

Attached is a resolution for final adoption of the Vegetation ordinance amendment. As directed by the Board, the Clerk has had the ordinance amendment published in the form in which it was introduced. The Board may wish to amend the ordinance to address the concern with using business days.

Attachment

1. Resolution

**ORDINANCE NO. 2015-03
CHAPTER 82
VEGETATION
TOWNSHIP BOARD
FINAL ADOPTION**

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Charter Township of Meridian Code of Ordinances, Chapter 82, regulates vegetation in the Township; and

WHEREAS, over the last five years (2010 – 2014) the number one code enforcement complaint has been for tall grass with a total of 842 complaints submitted; and

WHEREAS, the Township Board discussed the proposed amendment to the Vegetation ordinance regarding the height limit and correction period for a violation at its meeting on April 21, 2015; and

WHEREAS, the proposed amendment would change the restriction on the height of vegetation (grasses, weeds, brush) from 12 inches to 8 inches within 75 feet of a structure; and

WHEREAS, allowing grass or other vegetation to grow to 12 inches creates an unsightly condition and can harbor harmful insects such as mosquitoes; and

WHEREAS, the proposed amendment is consistent with Township Board policy #9 to sustain and enhance neighborhoods and eliminate blight; and

WHEREAS, it is deemed in the best interest of the public health, safety and welfare of the citizens of the Charter Township of Meridian to amend the Code of Ordinances for the height of vegetation; and

WHEREAS, the Township Board introduced the ordinance for publication and subsequent adoption on May 7, 2015.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2015-03 entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 82, Article II, by amending Section 82-6 and Section 82-27."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. 2015-03

ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN, CHAPTER 82, ARTICLE II, BY AMENDING
SECTION 82-6 AND SECTION 82-27.

THE CHARTER TOWNSHIP OF MERIDIAN ORDINANS:

Section 1.

- A. Amendment to Section 82-26 of Article II Prohibited Vegetation. Section 82-26 entitled Duty of owner, agent or occupant; exceptions of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 82-26 Duty of owner, agent or occupant; exceptions.

It shall be the duty of the owner, agent or occupant of any property located within 75 feet of a structure, excepting public utility installations, to prevent weeds, grasses, brush or other vegetation from growing to a height of greater than eight (8) inches, nor shall such owner, agent, or occupant permit an accumulation of dead weeds, grasses, brush or other vegetation of a height greater than eight (8) inches on any such properties. Nothing in this section shall apply to trees, flower gardens, vegetation planted for ornamental purposes, vegetation in vegetable gardens or vegetation in fields devoted to an agricultural crop.

- B. Amendment to Section 82-27 of Article II Prohibited Vegetation. Section 82-27 entitled Removal; notice; cost of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 82-27 Removal; notice; cost.

The Fire Chief, Fire Inspector or Township manager, or the authorized agent of the manager, shall notify personally, or by posting on the premises, the owner, agent or occupant of any of the lands described in Section 82-26 on which prohibited grasses, weeds, vegetation or brush is found. Such notice shall contain a description of the prohibited condition and a summary of the provisions of this article. If the owner, agent or occupant of such land has failed within three township business days after such notice is delivered or posted to cut, destroy or remove the prohibited condition, the Township manager or his/her agent may enter upon such land and destroy by cutting with or without mechanical equipment and/or otherwise remove the prohibited weeds, grasses, brush or other vegetation. Express power to so enter such lands and perform such duties is hereby conferred upon the Township manager and his/her agent. All expenses incurred in such destruction and/or removal shall be billed to and paid by the owner, agent or occupant of such lands. If such owner, agent or occupant shall not pay such statement when due, the amount of expenses incurred by the Township in destroying and/or removing such condition shall be paid from the Township general fund and the amount thereof assessed against the lands on which such expenditures were made on the next general assessment roll of the Township and shall be collected in the same manner as other taxes are collected. The Township shall have a lien upon such lands for such expense, such lien to be enforced in the manner prescribed by the general laws of the state providing for the enforcement of tax liens.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective upon its publication.

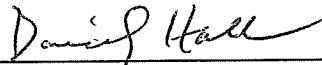
Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

John E. Dewane, Township Attorney

MEMORANDUM

TO: Township Board

FROM: 
Dave Hall, Chief of Police

DATE: May 13, 2015

RE: Vendor Ordinance – Final Adoption

Attached for the Board's approval is a resolution for final adoption of the Vendor ordinance amendment. As directed by the Board, the Clerk has had the proposed amendment published in the form in which it was introduced.

Attachment

- 1. Resolution

**ORDINANCE NO. 2015-04
CHAPTER 38
VENDORS
TOWNSHIP BOARD
FINAL ADOPTION**

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Charter Township of Meridian Code of Ordinance, Chapter 38, regulates vending in the Township; and

WHEREAS, the Township Staff have received comments from citizens regarding vendors soliciting at undesirable hours; and

WHEREAS, the current vending ordinance does not provide for time limitations for vending; and

WHEREAS, the Township Board was requested to consider amending the vending ordinance under the Code of Ordinances Chapter 38, Licenses, Permits, and Miscellaneous Regulations; and

WHEREAS, the proposed amendment provides a new time for the vending to occur and additional minor amendments were made; and

WHEREAS, the Township Board discussed and considered changes to the proposed amendment at its meeting on April 21, 2015; and

WHEREAS, based on the comments from the Township Board, the Township attorney and staff reviewed the proposed amendment and made further changes; and

WHEREAS, the Township Board introduced the ordinance for publication and subsequent adoption on May 7, 2015.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2015-04 entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 38, Article IV, Division 1, by amending Sections 38-121, 38-122, 38-123, 38-124, 38-125 and 38-126; and Chapter 38, Article IV, Division 2, Sections 38-151, 38-155, 38-156 and 38-158."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. 2015-04

ORDINANCE AMENDING THE CODE OF
THE CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN,
CHAPTER 38, ARTICLE IV, DIVISION 1,
BY AMENDING SECTIONS 38-121, 38-122, 38-123, 38-124,
38-125 AND 38-126; AND CHAPTER 38, ARTICLE IV,
DIVISION 2, SECTIONS 38-151, 38-155, 38-156 AND 38-158.

THE CHARTER TOWNSHIP OF MERIDIAN ORDINANCES:

Section 1.

- A. Amendment to Section 38-121 of Article IV Vendors, Division 1, Generally. Section 38-121 entitled Conduct defined as vending of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-121. Conduct defined as vending.

For the purposes of this chapter, the following conduct shall be defined to be vending and persons engaged in such conduct shall be deemed to be vendors:

(1) The act of offering goods and/or services for sale from a fixed place not within a building or from a fixed place in a temporary structure or shelter, not including merchants offering goods and/or services for sale upon commercial premises permanently occupied by them.

(2) The act of offering goods and/or services for immediate sale, or for sale by sample, description, or otherwise for delivery at a future time, by going from door to door, or passing from house to house, or going from person to person, not including the act of offering goods for wholesale to retailers or for resale to manufacturers for use in their processes; also not including regular route delivery persons delivering goods and/or services.

- B. Amendment to Section 38-122 of Article IV Vendors, Division 1, Generally. Section 38-122 entitled Cessation upon request by police officer of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-122. Cessation upon request by police officer.

No vendor shall continue to engage in vending on any street, alley, sidewalk or other public place in the Township after being requested by a police officer to refrain therefrom because of congested traffic conditions.

- C. Amendment to Section 38-123 of Article IV Vendors, Division 1, Generally. Section 38-123 entitled Noise prohibited of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-123. Noise prohibited.

No vendor shall shout or call his/her goods and/or services in a loud, boisterous, or indecent manner, nor to the disturbance of persons dwelling nearby, nor shall any vendor use any bell, public address system, or other noise-making device to call attention to his/her goods and/or services or to his/her presence for the purpose of vending.

- D. Amendment to Section 38-124 of Article IV Vendors, Division 1, Generally. Section 38-124 entitled Location and time limitations of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-124. Location and time limitations.

When any vendor engages in the conduct of vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall not occupy any site, or any other location within 1,000 feet of that site, for a period in excess of 14 days, either continuously or intermittently, during the period of a valid license. Except in a Commercial District, vending may only occur between 9 a.m. – 8 p.m., from April 1 – October 31 and 9 a.m. – 6 p.m., November 1 – March 31.

- E. Amendment to Section 38-125 of Article IV Vendors, Division 1, Generally. Section 38-125 entitled Setback requirements of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-125. Setback requirements.

When any vendor engages in vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall locate and all vending shall be setback a minimum of 20 feet from any right-of-way line and property line.

- F. Amendment to Section 38-126 of Article IV Vendors, Division 1, Generally. Section 38-126 entitled Signage of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-126. Signage.

When any vendor engages in vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall use no more than one freestanding sign, which shall not be larger than 25 square feet in surface display area per side and shall be setback a minimum of 20 feet from any right-of-way line and property line. For purposes of this section, the term "sign" shall be defined as in Section 86-2 and the surface display area shall be computed as provided in Section 86-684.

- G. Amendment to Section 38-151 of Article IV Vendors, Division 2, License. Section 38-151 entitled Required; exception of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-151. Required; exception.

(a) It shall be unlawful for any person or organization, either as principal, agent, or representative, to engage in vending, as herein defined, within the Township without having first obtained a license therefor in the manner provided herein, except as set forth in this section.

(b) The provisions of subsection (a) of this section do not apply to:

- (1) Any person under the age of 19 years.
- (2) Any person selling goods on his/her property that were grown upon lands leased or owned by him/her.
- (3) Any person selling goods and/or services at the Township farmer's market.
- (4) Any person engaging in vending upon commercial premises, provided:

- a. That such person shall have written permission to do so from the owner or operator of such premises maintained with the Police Department; and
 - b. That the owner or operator of such premises shall in writing acknowledge legal responsibility and liability for the acts of such person upon such premises, and the consequences thereof maintained with the Police Department; and
 - c. That the owner or operator of such premises shall be required to obtain a license under this ordinance, except that no bond shall be required.
- (5) Any person vending as the duly authorized representative or agent of any church, charitable, educational, or fraternal organization or of any political group seeking funds or membership or of any nonprofit organization duly authorized under the laws of the state.
- (6) Any person vending as the authorized agent or representative of a principal which is licensed under this article; provided, that:
- a. The principal shall issue each such agent or representative an identification card, which the agent or representative shall produce upon request; and
 - b. If an authorized agent or representative is an organization, the principal shall file with the township treasurer a cash bond of \$500 for each organization vending within the Township, as require by § 38-155; and
 - c. The principal shall maintain with the Police Department a current roster of all individuals authorized by the principal as its agents or representatives within the Township, which roster shall be produced upon request.
- (7) Any owner or operator of a retail business establishment conducting an off-premises sale on commercial property of another. Such off-premises sales shall be limited to two per year for each owner or operator of such a retail business establishment.

Section 38-152 Application. Remain as written.

Section 38-153 Power of attorney requirement. Remain as written.

Section 38-154 Approval by Chief Building Inspector, Fire Marshal, and Health Department. Remain as written.

- H. Amendment to Section 38-155 of Article IV Vendors, Division 2, License. Section 38-155 entitled Bond; issuance of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-155. Bond; issuance.

(a) The applicant shall deposit with the Township Treasurer a cash bond in the amount of \$500 and pay a license fee in the appropriate amount as set forth in § 38-156 below, whereupon the Police Department shall issue a license to the applicant upon finding the applicant has complied with the provisions of this article. Deposits made with the Township Treasurer as required by this subsection shall be subject to claims in all cases where a suit has been brought against the applicant and garnishment proceedings brought against the deposit. At the discretion of the Chief Building Inspector, deposits may also be used to pay for cleaning up debris left by the vendor on any premises used for vending. Any deposits in the hands of the Township Treasurer shall be returned to the applicant within six months after the expiration of the license or the date of the settlement of all pending claims, whichever date shall be later.

(b) If the Police Department refuses to issue a license as provided herein, the applicant may appeal to the Township Board upon giving notice thereof in writing to the Township Clerk within 10 days of such refusal.

- I. Amendment to Section 38-156 of Article IV Vendors, Division 2, License. Section 38-156 entitled Fee of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-156. Fee.

Each person required to be licensed under this article shall pay the fee established by resolution prior to being issued a license.

Section 38-157 Term. Remain as written.

- J. Amendment to Section 38-158 of Article IV Vendors, Division 2, License. Section 38-158 entitled License and identification tag of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 38-158. License and identification tag.

The Police Department shall issue to each licensed vendor a license and an identification tag. The license and identification tag shall bear the words "Licensed Vendor," the period for which the license is issued, and the number of the license, all in letters and figures which are plainly discernable. The license shall be prominently displayed on the structure or vehicle used by the licensee. The identification tag shall be worn constantly by the licensee on the front of his/her hat or outer garment in such a way as to be conspicuous during such time as such licensee is engaged in vending.

Section 38-159 Revocation; appeal. Remain as written.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective upon its publication.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

John E. Dewane, Township Attorney

MEMORANDUM

TO: Township Board

FROM: 
Julie Brixie, Township Treasurer
Capital Area Transportation Authority Representative

DATE: May 15, 2015

RE: **Resolution in Support of Tri-County Regional Planning Commission Awarding CMAQ Funding for Bus Rapid Transit (BRT)**

At our last meeting on May 7th, Patrick Cannon, Chair of the CATA Board and Mayor Nathan Triplett, CATA representative from East Lansing, both spoke in favor of the resolution to support Tri-County Regional Planning Commission awarding Congestion Mitigation and Air Quality (CMAQ) funds for the Bus Rapid Transit (BRT).

Because the purpose of the CMAQ program is to reduce vehicle emissions, public transportation projects are well suited for funding and rank highly in terms of the reduction of congestion and minimization of pollutants. In fact, the Capital Area Transportation Authority's proposed Bus Rapid Transit (BRT) projects a NOx reduction of 143 kilograms per day and a VOC reduction of 169 kilograms per day. By comparison, the next highest ranked proposed project through 2017 based on those measurements show a NOx reduction of 5 kilograms per day and a VOC reduction of 6 kilograms per day.

The BRT financial plan relies on \$2,000,000 in CMAQ funding. The plan was presented to the Tri-County Regional Planning Commission in February 2015, and they incorporated the project into the fiscally constrained 2035 and 2040 Long Range Plans. Fiscal constraint provides that only projects that have funding sources which are reasonably expected to be attained may be included. Based on the current project schedule, construction is planned in 2017 with opening day occurring in early 2018.

There are currently no Meridian Township pathway projects that are competing for these funds. To date, the BRT project has been allocated roughly \$125,000 in CMAQ funding for the purchase of a bus. The budget for the BRT relies on \$2,000,000 in CMAQ Funds.

Several meetings of Tri-County Regional Planning Commission and its committees will meet before our next board meeting. The CARTS (Capital Area Regional Transportation System technical staff) committee will be meeting on June 2. The Tri-County Regional Planning Commission will be meeting on May 27, and a Policy workgroup is being scheduled and may meet prior to June 2. CARTS and the other committees make recommendations to the full commission, which makes the final decision regarding CMAQ fund allocation.

A resolution of support has been provided for the purpose of the Township Board to communicate their policy wishes regarding CMAQ funding to the Tri-County Regional Planning Commission.

**RESOLUTION IN SUPPORT OF TRI-COUNTY REGIONAL PLANNING COMMISSION
PRIORITIZING CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDING
FOR THE BUS RAPID TRANSIT (BRT)**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, on Tuesday, May 19, 2015 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Tri-County Regional Planning Commission acted to include the BRT project in the fiscally constrained 2035 and 2040 Long Range Plans and these plans represent the regional vision for growth and transportation planning; and

WHEREAS, the BRT project is the highest ranked regional project for air quality improvement and has long been identified as a regional transportation priority; and

WHEREAS, roadway projects are eligible for CMAQ funding, none of the current proposed projects achieve the magnitude of air quality improvement that the BRT will deliver; and

WHEREAS, non-motorized pathways with commuter traffic have been funded with CMAQ monies in the past, and the Township considers pathways an appropriate use for CMAQ funding because they reduce congestion. The Township Board believes the BRT is a higher priority for the immediate future because of its dramatic impact on congestion and air quality. Pathway funding should be considered in subsequent years; and

WHEREAS, the BRT will improve air quality by reducing NOx (143 kilograms per day) and VOCs (169 kilograms per day); and

WHEREAS, it is in the best interest of the health, safety and welfare of the residents of Meridian Township and Clinton, Eaton, and Ingham Counties to breathe air containing lower levels of the harmful pollutants released through the engine combustion process; and

WHEREAS, BRT has repeatedly proven to be a strong economic driver for communities; and

WHEREAS, it is in the best interest of the economic prosperity of Meridian Township and Clinton, Eaton, and Ingham Counties to use CMAQ funds for the BRT.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE
CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, as follows:**

The Township Board of the Charter Township of Meridian supports the award of CMAQ funds for the BRT development and encourages the Tri-County Regional Planning Commission to take actions necessary to secure such funds.

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 19, 2015.

Brett Dreyfus, Township Clerk

12-J

MEMORANDUM

DATE: May 14, 2015

TO: Township Board

FROM: 
Julie Brixie, Township Treasurer

RE: Adopt School Tax Collection Requests & Agreements for 2015

East Lansing, Okemos, Williamston, Haslett and Ingham Intermediate School Districts have requested and authorized the Township to collect their summer taxes according to mutual agreement.

**Move that the Township Board approve the
"2015 Summer School Tax Collection Requests and Agreements"
for East Lansing, Okemos, Williamston, Haslett and Ingham
Intermediate School Districts.**

AGREEMENT FOR SUMMER TAX COLLECTIONS

WHEREAS, the East Lansing Public Schools wants the Charter Township of Meridian to collect 2015 summer taxes and subsequent years on behalf of the school system, and

WHEREAS, the Charter Township of Meridian is willing to collect the full year of school taxes in the summer as requested by resolution,

THEREFORE BE IT RESOLVED that the Charter Township of Meridian will collect the school's full year's taxes in the summer of 2015 and subsequent years as requested.

BE IT FURTHER RESOLVED that the school waives any right to interest earned on the 2015 collection provided the township will pay by the 1st and 3rd Friday of each month during the tax-collecting season. If those dates fall on a holiday, the next business day will be the due date.

Neil Kuhnman
School Board President

2/12/15
Date

Shelly Hester
School Board Secretary

2/22/15
Date

Julie Brixie
Julie Brixie, Treasurer

3-3-15
Date

Elizabeth Ann LeGoff
Elizabeth Ann LeGoff, Supervisor

March 3, 2015
Date

Brett Dreyfus
Brett Dreyfus, Clerk

MAR 2, 2015
Date

AGREEMENT FOR SUMMER TAX COLLECTIONS

WHEREAS, the Williamston Community Schools wants the Charter Township of Meridian to collect 2015 taxes half in summer and half in winter and subsequent years on behalf of the school system, and

WHEREAS, the Charter Township of Meridian is willing to collect the taxes for the school district as requested by resolution, half in the summer and half in the winter,

THEREFORE BE IT RESOLVED that the Charter Township of Meridian will collect the 2015 taxes half in summer and half in winter and subsequent years as requested.

BE IT FURTHER RESOLVED that the school waives any right to interest earned on the 2015 collection provided the township will pay by the 1st and 3rd Friday of each month during the tax-collecting season. If those dates fall on a holiday, the next business day will be the due date.

Marcia K. Scott

School Board President

February 25, 2015

Date

Tom Goff

School Board Secretary

February 25, 2015

Date

Julie Bixie

Julie Bixie, Treasurer

3-3-15

Date

Elizabeth Ann LeGoff

Elizabeth Ann LeGoff, Supervisor

March 3, 2015

Date

Brett Dreyfus

Brett Dreyfus, Clerk

MAR 2, 2015

Date

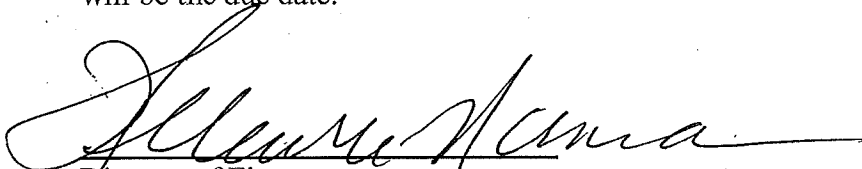
AGREEMENT FOR SUMMER TAX COLLECTIONS

WHEREAS, the **Ingham Intermediate School District** wants the Charter Township of Meridian to collect 2015 summer taxes and subsequent years on behalf of the school district, and

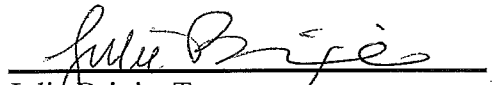
WHEREAS, the Charter Township of Meridian is willing to collect the full year of school taxes in the summer as requested by resolution,

THEREFORE BE IT RESOLVED that the Charter Township of Meridian will collect the school's full year's taxes in the summer of 2015 and subsequent years as requested.


BE IT FURTHER RESOLVED that the school waives any right to interest earned on the 2015 collection provided the township will pay by the 1st and 3rd Friday of each month during the tax-collecting season. If those dates fall on a holiday, the next business day will be the due date.



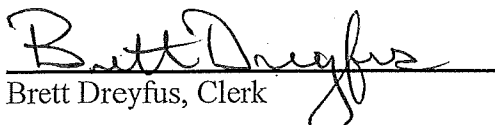
Director of Finance
Date 2/10/15



Julie Brixie, Treasurer
Date 2-16-15



Elizabeth Ann LeGoff, Supervisor
Date 2/17/15



Brett Dreyfus, Clerk
Date 2-17-15

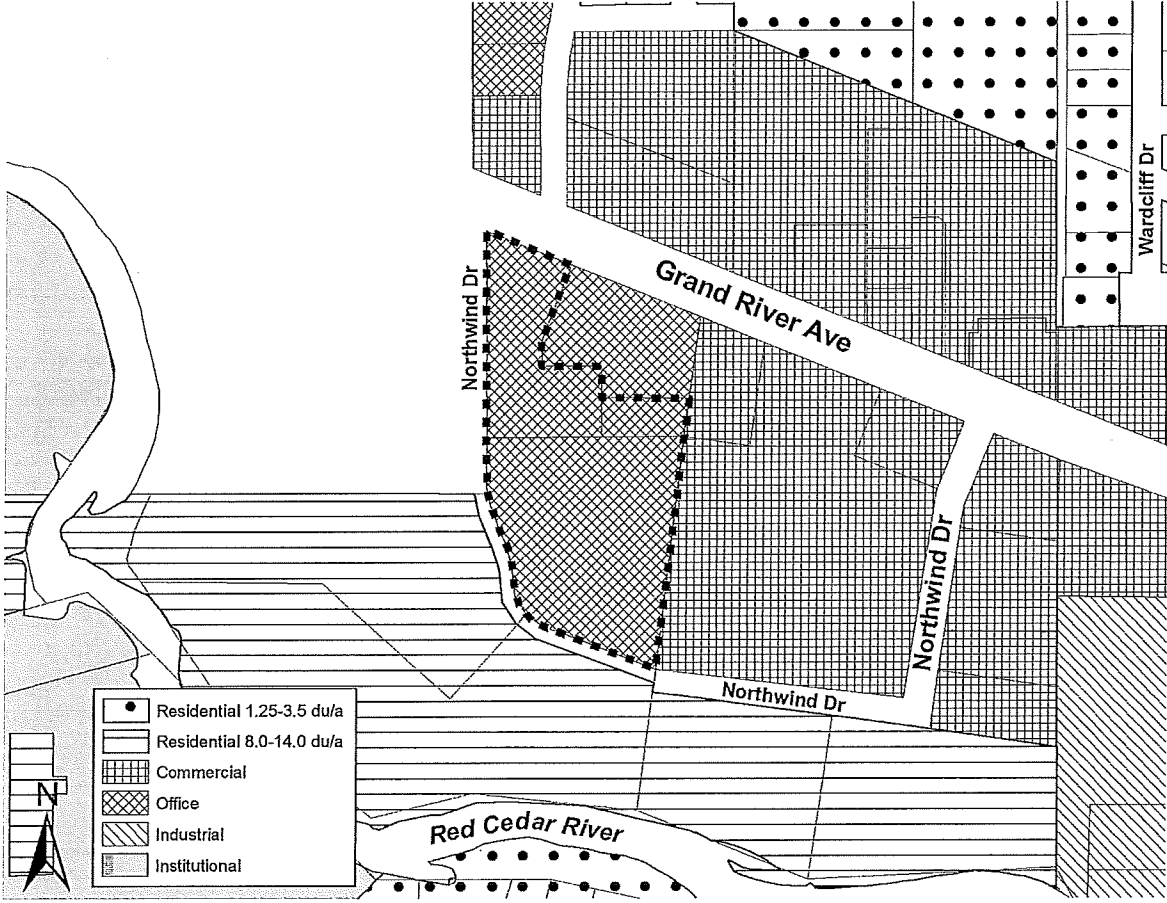
MEMORANDUM**TO:** Township Board**FROM:**
Mark Kieselbach
Director of Community Planning and Development
Peter Menser
Associate Planner**DATE:** May 13, 2015**RE:** Northwind MUPUD Concept Plan

The mixed use planned unit development (MUPUD) ordinance includes a provision for an applicant to submit a concept plan for concurrent review by the Planning Commission and Township Board. The review provides both the Planning Commission and Township Board an opportunity to offer comments and suggestions on the project design prior to formal MUPUD application. The review is informal; therefore a public hearing and the associated noticing are not required.

Applicant Meridian Investment Group, LLC submitted a concept plan for a mixed use multiple family housing development on property located at the southeast corner of Grand River Ave. and Northwind Dr. Northwind Dr. loops south around the Majestic Plaza shopping center (Hobby Lobby) and East Oak Plaza (Plato's Closet, UPS Store) and meets up again with Grand River Ave. approximately 600 feet to the west. Meridian Investment Group proposes to develop the property as a mixed use planned unit development (MUPUD). The overall project site is approximately six acres and consists of three parcels. The buildings currently located on the project site are known as the "Executive Office Park," an office complex built in the mid to late 1970's consisting of five, two-story office buildings totaling approximately 90,000 square feet. The applicant is planning to construct new buildings in the same approximate footprints as the existing five buildings.

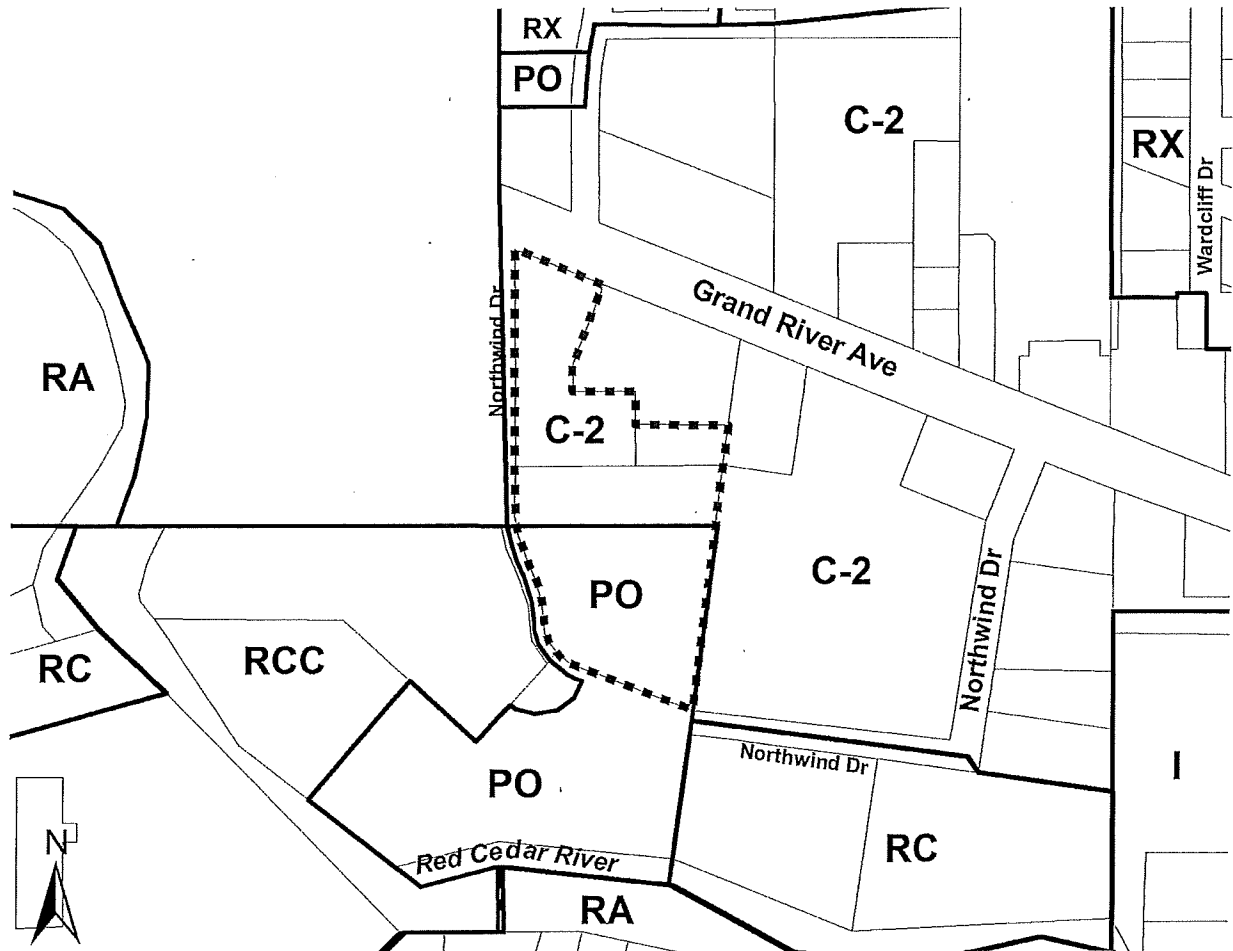
The concept plan presented by the applicant shows a total of five buildings in the project; three (3-story) multiple family buildings, a three-story mixed use building, and a single-story commercial building along Grand River Ave. The three multiple family buildings will each be approximately 30,000 square feet in size and have 30 units; 12 two-bedroom units, 6 three-bedroom units, and 12, four-bedroom units. The mixed use building will have 8,000 square feet of commercial on the first floor and two levels of apartments above with seven units on each floor (14 total units). The upstairs residential will consist of 5 two-bedroom units and 2 two-three bedroom units on each floor. The standalone commercial building fronting Grand River Ave. will be approximately 2,900 square feet and likely used for a bank with a drive-through window.

FUTURE LAND USE MAP



The properties in the project area are designated on the Future Land Use Map from the 2005 Master Plan as Office.

ZONING MAP

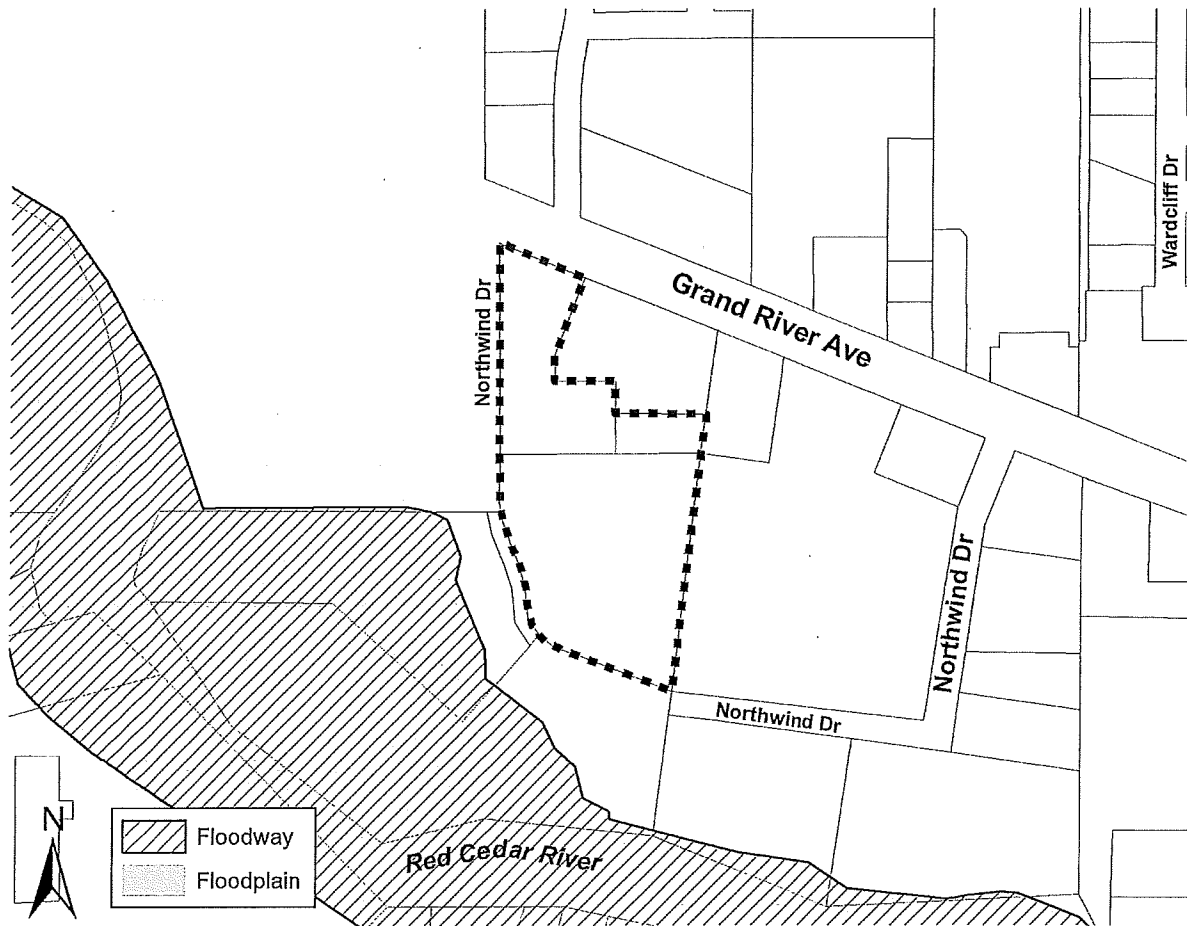


The project area is located in both the C-2 (Commercial) and PO (Professional and Office) zoning districts, both of which allow for a mixed use planned unit development (MUPUD).

Utilities

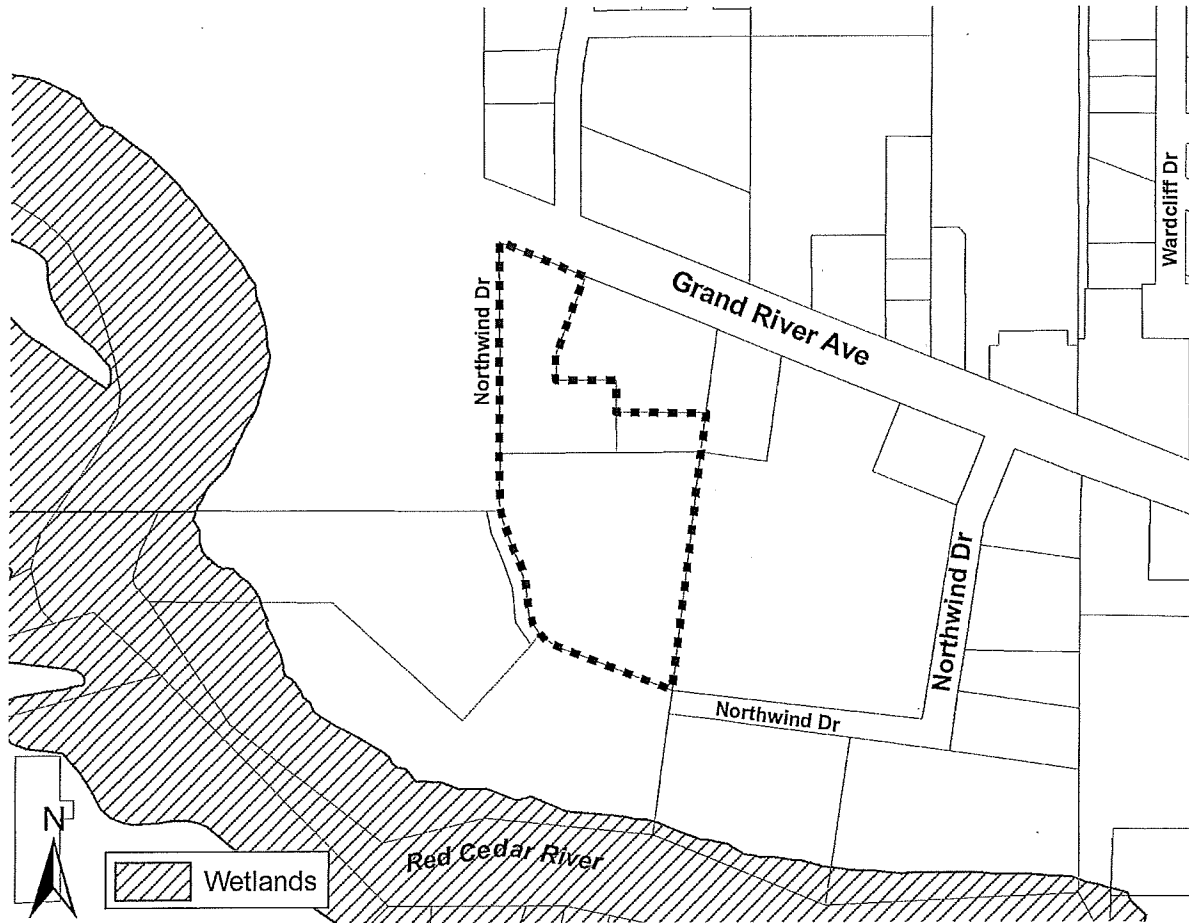
Both public sewer and water are available to serve the proposed development. The existing buildings are connected to Meridian Township utilities. Township engineering staff will provide information on the condition and capacity of the utility infrastructure during formal project review.

Floodplain



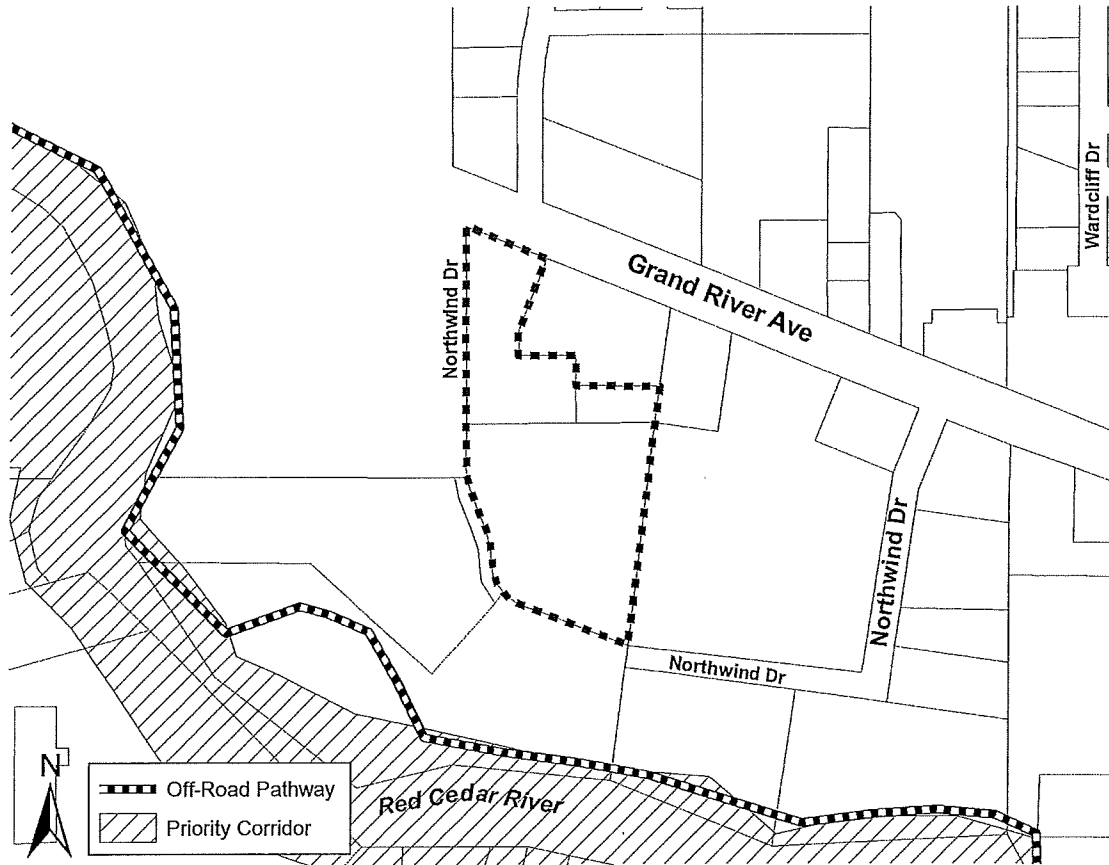
The project area is located near the Red Cedar River, which has both floodplain fringe and floodway. Floodplain areas appear to be limited to the banks of the river in this area and seem not to extend onto the project site. Detailed information regarding the floodplain boundary will be available during formal project review. State and Township regulations prohibit work in the floodplain without required review and permitting.

Wetlands



Wetlands in this area appear to be associated with the Red Cedar River. Fieldwork on the site will determine the actual boundaries of the wetland. The wetland map is intended only as a guide; wetland areas shown in the map above may be considerably smaller than depicted. In areas where wetlands are a possibility the applicant will be required to provide a wetland boundary delineation drafted by a qualified wetland biologist/environmental engineer.

Greenspace Plan



The Township Greenspace Plan shows a “Priority Conservation Corridor” (PCC) and Off-Road Pathway located along the Red Cedar River. A PCC is a network of ecologically significant open spaces. The Township Greenspace Plan, like the Township Wetland Map, is a guide; it is not intended to serve as a detailed map.

Project Analysis

The applicant is proposing this project as a mixed use planned unit development (MUPUD). A MUPUD is permitted in the C-2 (Commercial) and PO (Professional and Office) zoning districts. The bank building shown along Grand River Ave. will require a special use permit for a drive-through window from the Planning Commission.

The concept plan shows a total of 104 residential units spread over approximately six acres, resulting in an overall residential density of approximately 17 dwelling units per acre (du/a). The MUPUD ordinance allows for up to a maximum of 14 du/a for a redevelopment project. The maximum density for a redevelopment MUPUD may be increased to no more than 18 du/a when a project offers four or more additional unique and extraordinary amenities. The concept plan shows amenities such as a pocket park, pedestrian and bicycle connections, outdoor seating areas, covered bicycle racks, and an electric vehicle charging station.

**Concept Plan Review – Northwind MUPUD Concept Plan
Township Board (5/19/15)
Page 7**

The applicant presented the concept plan to the Planning Commission on May 11, 2015. If the applicant decides to move ahead with the project a formal public hearing will be scheduled with the Planning Commission and associated notices will be sent out. In a MUPUD the Planning Commission makes a recommendation on the project and the Township Board makes the final decision.

Township Board Options

The Township Board may comment and/or offer suggestions on the project design.

Attachment

1. Project summary from applicant dated May 4, 2015
2. Preliminary site plans

G:\Community Planning & Development\Planning\MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD)\2015\Northwind concept plan\Northwind concept.tb1

ECKHARDT & ASSOCIATES, P.C.

ATTORNEYS AT LAW

By Electronic Mail

May 4, 2015

Mr. Mark Kieselbach
Director
Community Planning and Development
Meridian Charter Township
5151 Marsh Road
Okemos, Michigan 48864

RE: 4970-5030 Northwind Drive
Request for Concept Plan Review

Dear Mr. Kieselbach:

This office represents the prospective owner under a purchase agreement for the above-described property and requests a "Concept Plan Review" for the proposed redevelopment of the site.

The site contain +/-6.23 acres, bounded on the North by Grand River Ave (M-43) and on the West by Northwind Drive (private). The current zoning is C-2 on the northern 2/3rds and PO on the southern portion. The site is bounded by C-2 zoning on the east and PO and RCC zoning on the Southwest and the City of East Lansing on the west B1 (General Office Business). The southeast corner adjoins a RC zoning tract. The Red Cedar River travels some 300' to 500' south and southwest of the site.

Currently there are five (5), two (2) story buildings on the site that were constructed between 1974 and 1977, containing approximately 90,272 square feet.

The proposed "redevelopment" would have five (5) buildings approximately situated on the same footprints as the existing buildings. This would have minimal impact to the surrounding uses and drainage runoff to the Red Cedar River.

The three (3) southern buildings (5000, 4990 and 4970 Northwind Drive) would be replaced with three (3) multifamily buildings, three (3) stories in height containing thirty (30) units each. The footprint would be approximately 80' x 150', as compared to the existing 75' x 150' buildings. Each building will contain twelve (12) – (2 bedroom units), six (6) – (3 bedroom units) and twelve (12) – (4 bedroom units). The unit sizes will range from 734 square feet to 1,245 square

1427 W. Saginaw, Suite 150
East Lansing, MI 48823

TELEPHONE:
(517) 336-6736
FACSIMILE:
(517) 336-4499

Mark Kieselbach
May 4, 2015
Page 2 of 2

feet in size. Each building will contain approximately 29,928 square feet and will not exceed thirty-five (35) feet in height.

The existing building at 5020 Northwind drive will be replaced with a three (3) story mixed-use building. This building will have approximately 8,000 square feet of commercial/retail space on the first floor. The upper two (2) levels will contain fourteen (14) multi-family units. Each floor will contain five (5) – (2 bedroom units) and two (2) – (3 bedroom units). The total residential square footage is 16,490 or 515 SF/resident.

The existing building at 5030 Northwind Drive will be replaced with a single story “out parcel” building, with a possible drive thru. We anticipate a building size of about 2,900 square feet, with a possible use as a bank.

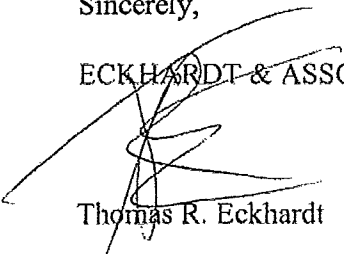
This “redevelopment” will provide pedestrian, bicycle and vehicular connections to Grand River Avenue. Several sitting areas and “pocket” parks are planned, along with covered bicycle rack areas. An electric charging station is proposed. A total of 322 parking spaces will be provided including 8 barrier free spaces.

You may direct any questions or concerns to the undersigned at 517-336-6736 or Ronald A. Calhoun, P.E., P.S. at 614-416-8074.

Thank you.

Sincerely,

ECKHARDT & ASSOCIATES, PC

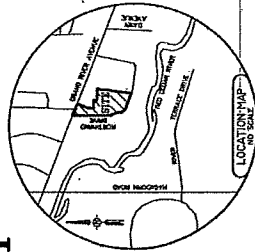


Thomas R. Eckhardt

Attachments

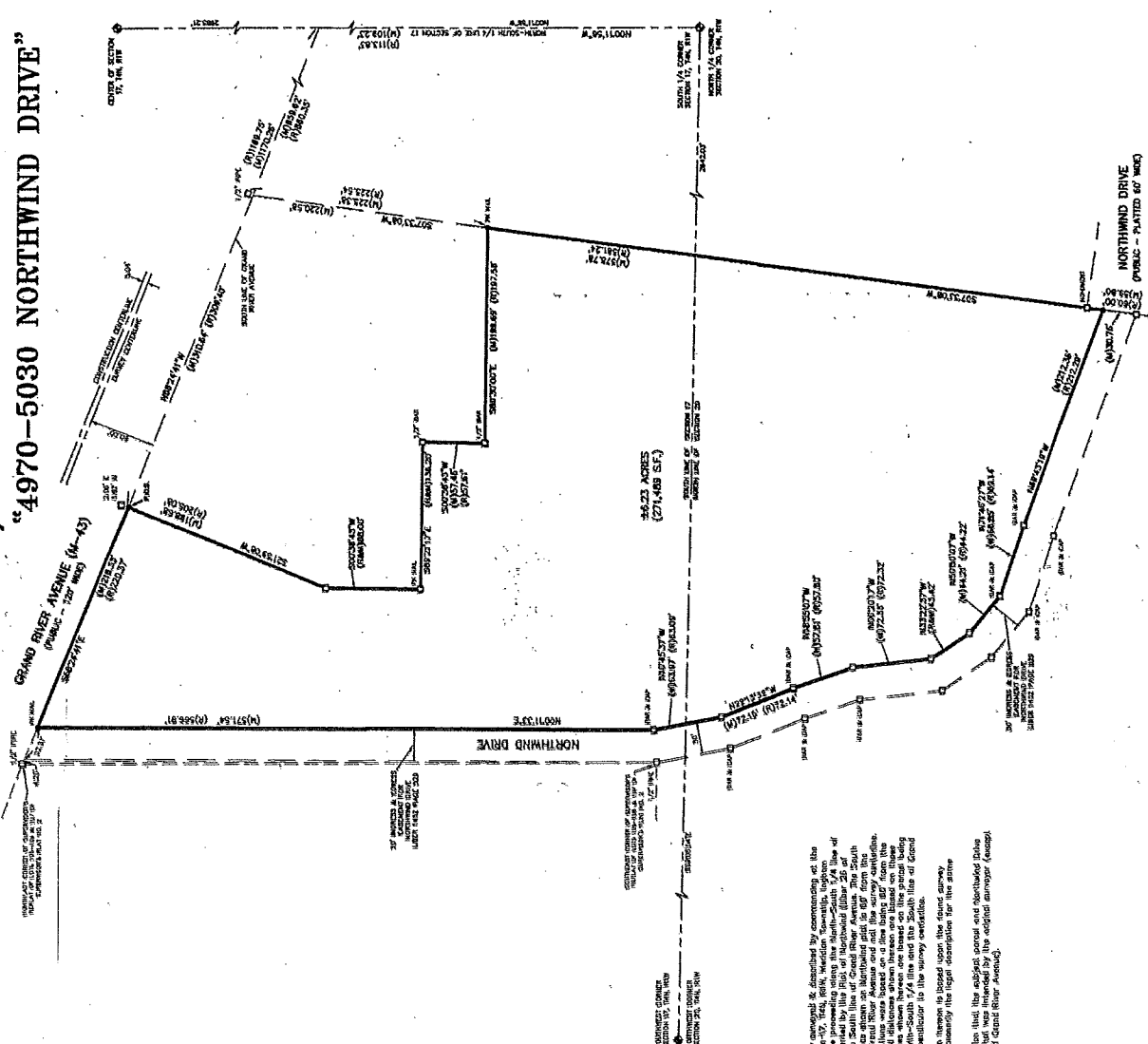
ALTA/ACSM LAND TITLE SURVEY

"4970-5030 NORTHWIND DRIVE"



SCALE 1" = 50'

- LEGEND:**
- SET 1/2" BAR WITH CAP
 - FOUND BAR & CAP PROCS UNLESS NOTED
 - DRAINAGE MANHOLE
 - ELECTRIC MANHOLE
 - TELEPHONE MANHOLE
 - CATCHBASIN
 - SANITARY CLEANOUT
 - FIRE HYDRANT
 - UTILITY POLE
 - LIGHT POLE
 - GUY WIRE
 - UTILITY FEDERAL
 - TRANSFORMER
 - ELECTRIC METER
 - WATER METER
 - SIGN
 - POST
 - AIR CONDITIONER
- FENCE
 - ▭ ASPHALT
 - ▭ CONCRETE
 - ▭ SANITARY SEWER
 - ▭ STORM SEWER
 - ▭ WATER LINE
 - ▭ GAS LINE
 - ▭ UNDERGROUND TELEPHONE
 - ▭ UNDERGROUND ELECTRIC
 - ▭ UNDERGROUND WATER
 - ▭ EDGE OF WOODS



SURVEYOR'S NOTES:

1) This parcel was originally conveyed to, described by, and owned by the South 1/4 corner of Section 10, T4S, R18W, Meridian Township, Michigan and was later conveyed to the present owner by the deed of the said Section 10 as mentioned by the first of Northwind Drive, 2nd of Northwind Drive, 3rd of Northwind Drive, 4th of Northwind Drive, 5th of Northwind Drive, 6th of Northwind Drive, 7th of Northwind Drive, 8th of Northwind Drive, 9th of Northwind Drive, 10th of Northwind Drive, 11th of Northwind Drive, 12th of Northwind Drive, 13th of Northwind Drive, 14th of Northwind Drive, 15th of Northwind Drive, 16th of Northwind Drive, 17th of Northwind Drive, 18th of Northwind Drive, 19th of Northwind Drive, 20th of Northwind Drive, 21st of Northwind Drive, 22nd of Northwind Drive, 23rd of Northwind Drive, 24th of Northwind Drive, 25th of Northwind Drive, 26th of Northwind Drive, 27th of Northwind Drive, 28th of Northwind Drive, 29th of Northwind Drive, 30th of Northwind Drive, 31st of Northwind Drive, 32nd of Northwind Drive, 33rd of Northwind Drive, 34th of Northwind Drive, 35th of Northwind Drive, 36th of Northwind Drive, 37th of Northwind Drive, 38th of Northwind Drive, 39th of Northwind Drive, 40th of Northwind Drive, 41st of Northwind Drive, 42nd of Northwind Drive, 43rd of Northwind Drive, 44th of Northwind Drive, 45th of Northwind Drive, 46th of Northwind Drive, 47th of Northwind Drive, 48th of Northwind Drive, 49th of Northwind Drive, 50th of Northwind Drive, 51st of Northwind Drive, 52nd of Northwind Drive, 53rd of Northwind Drive, 54th of Northwind Drive, 55th of Northwind Drive, 56th of Northwind Drive, 57th of Northwind Drive, 58th of Northwind Drive, 59th of Northwind Drive, 60th of Northwind Drive, 61st of Northwind Drive, 62nd of Northwind Drive, 63rd of Northwind Drive, 64th of Northwind Drive, 65th of Northwind Drive, 66th of Northwind Drive, 67th of Northwind Drive, 68th of Northwind Drive, 69th of Northwind Drive, 70th of Northwind Drive, 71st of Northwind Drive, 72nd of Northwind Drive, 73rd of Northwind Drive, 74th of Northwind Drive, 75th of Northwind Drive, 76th of Northwind Drive, 77th of Northwind Drive, 78th of Northwind Drive, 79th of Northwind Drive, 80th of Northwind Drive, 81st of Northwind Drive, 82nd of Northwind Drive, 83rd of Northwind Drive, 84th of Northwind Drive, 85th of Northwind Drive, 86th of Northwind Drive, 87th of Northwind Drive, 88th of Northwind Drive, 89th of Northwind Drive, 90th of Northwind Drive, 91st of Northwind Drive, 92nd of Northwind Drive, 93rd of Northwind Drive, 94th of Northwind Drive, 95th of Northwind Drive, 96th of Northwind Drive, 97th of Northwind Drive, 98th of Northwind Drive, 99th of Northwind Drive, 100th of Northwind Drive.

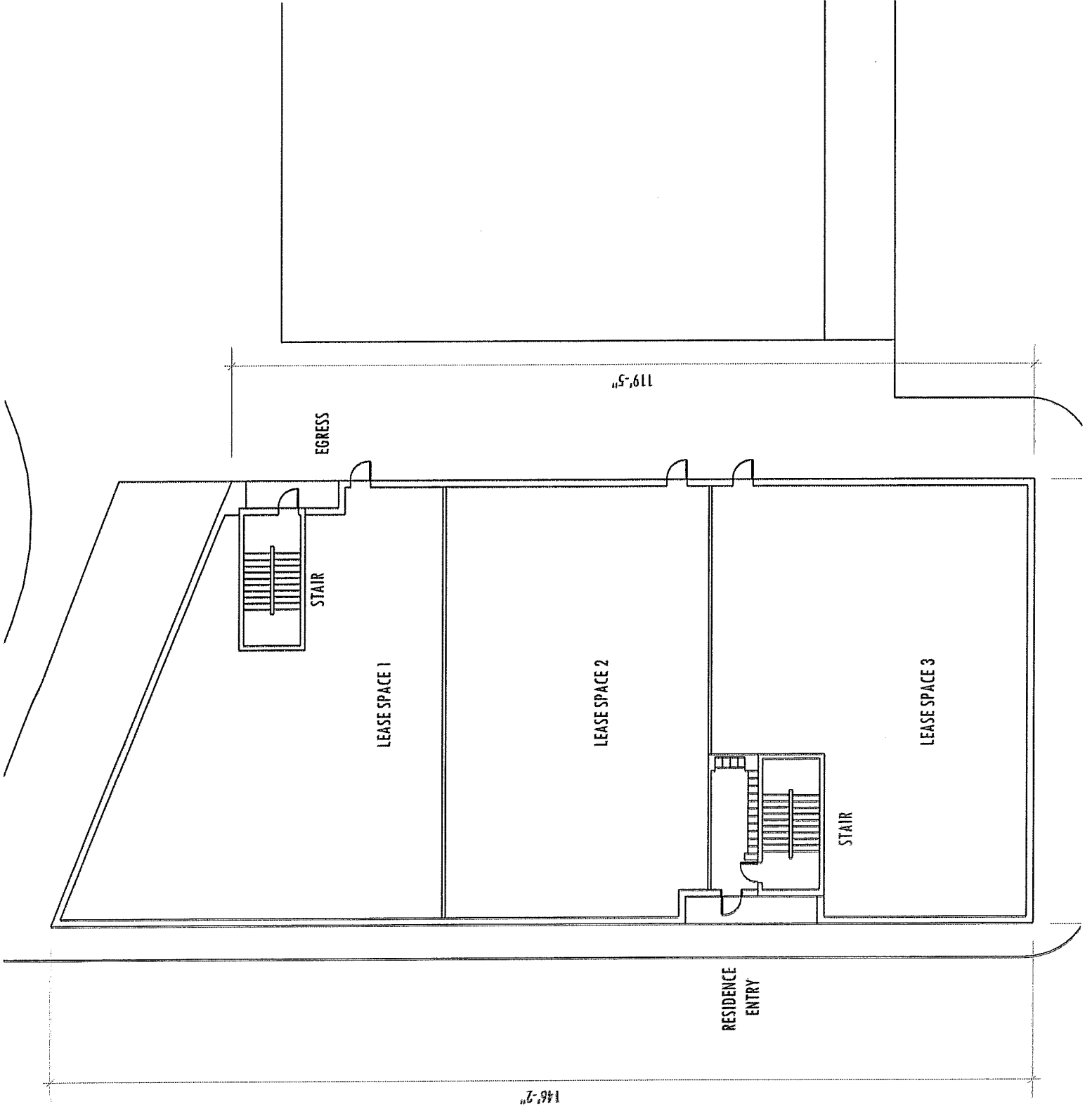
REVISIONS	COMMENTS
10/27/74	ORIGINAL



KEELS, INC.
 ENGINEERING AND SURVEYING
 1111 W. HARTLEY ROAD, ANN ARBOR, MI 48106
 TEL: 768-2300 FAX: 768-3340

DAVID E. KEELS
 LICENSE NO. 1044
 LICENSED PROFESSIONAL SURVEYOR

DATE OF SURVEY: 10/27/74
 DRAWN BY: KOB
 CHECKED BY: JAW
 JOB NUMBER: 17420, 744, R18W
 SHEET 2 OF 2



EGRESS

STAIR

LEASE SPACE 1

LEASE SPACE 2

LEASE SPACE 3

STAIR

RESIDENCE
ENTRY

119'-5"

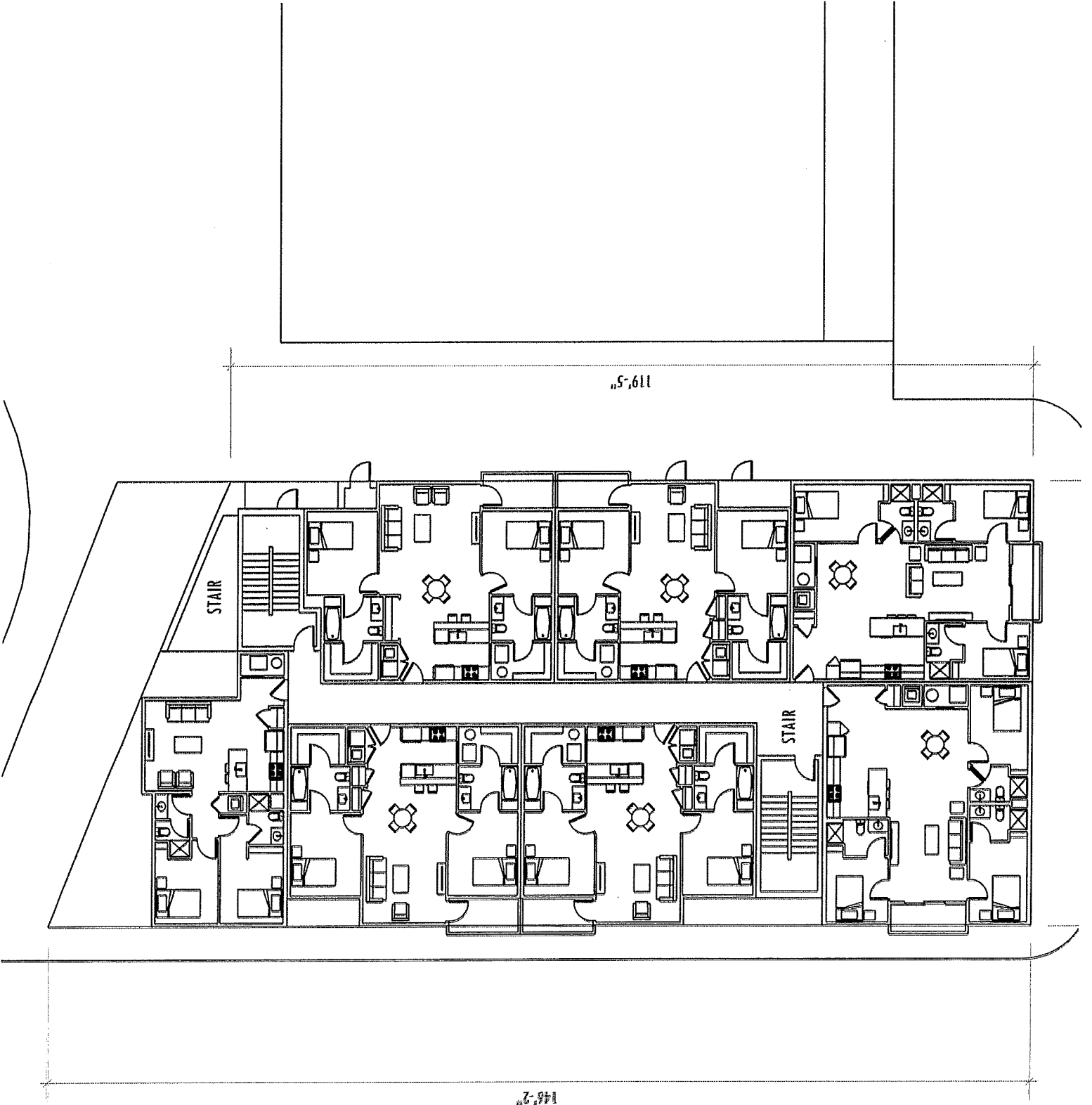
146'-2"

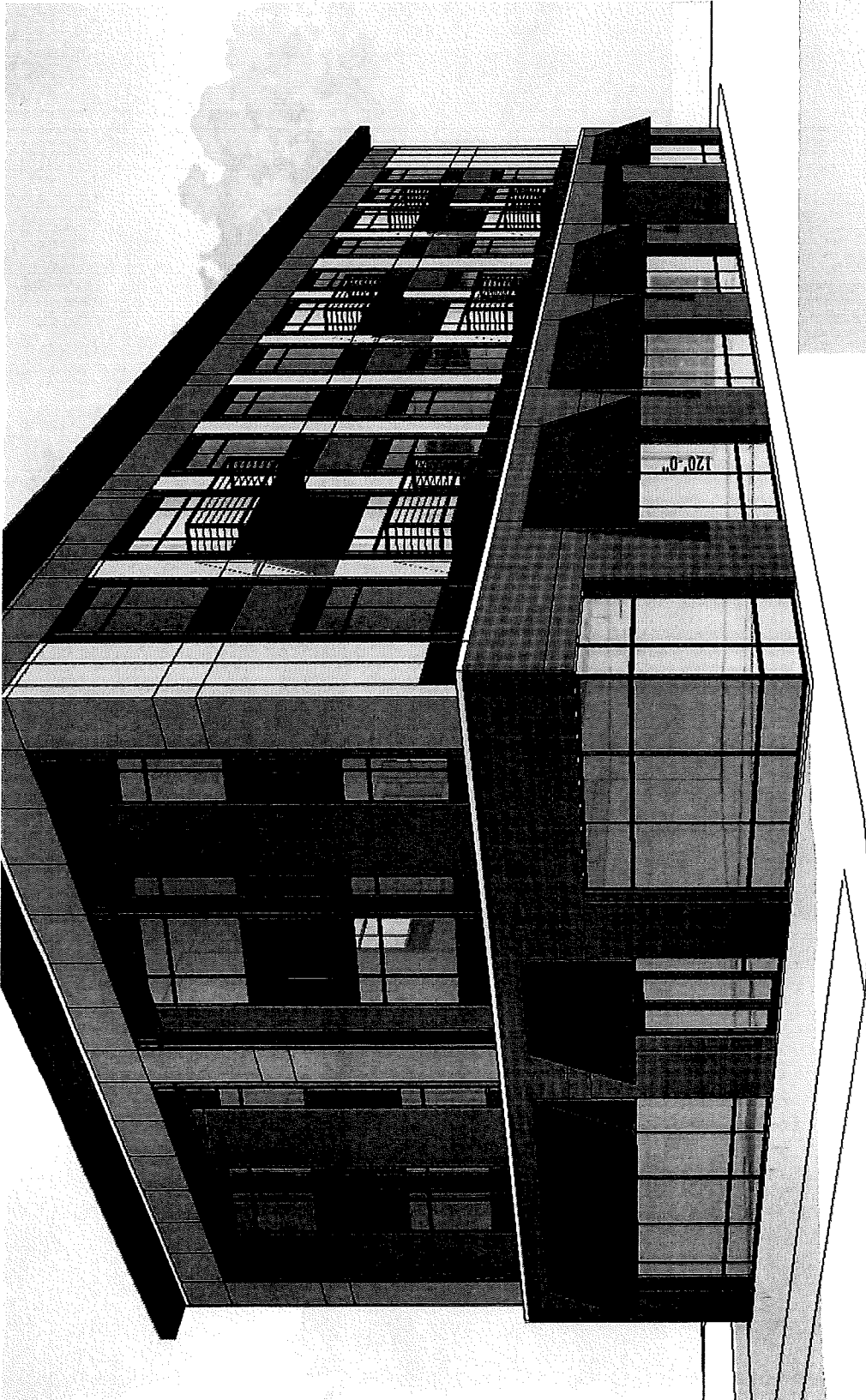
BUILDING D

TOTAL UNITS =

TOTAL BEDS =

TOTAL SQUARE





Northwind Drive Multi-Market Housing Project

BUILDING DESIGN CONCEPT

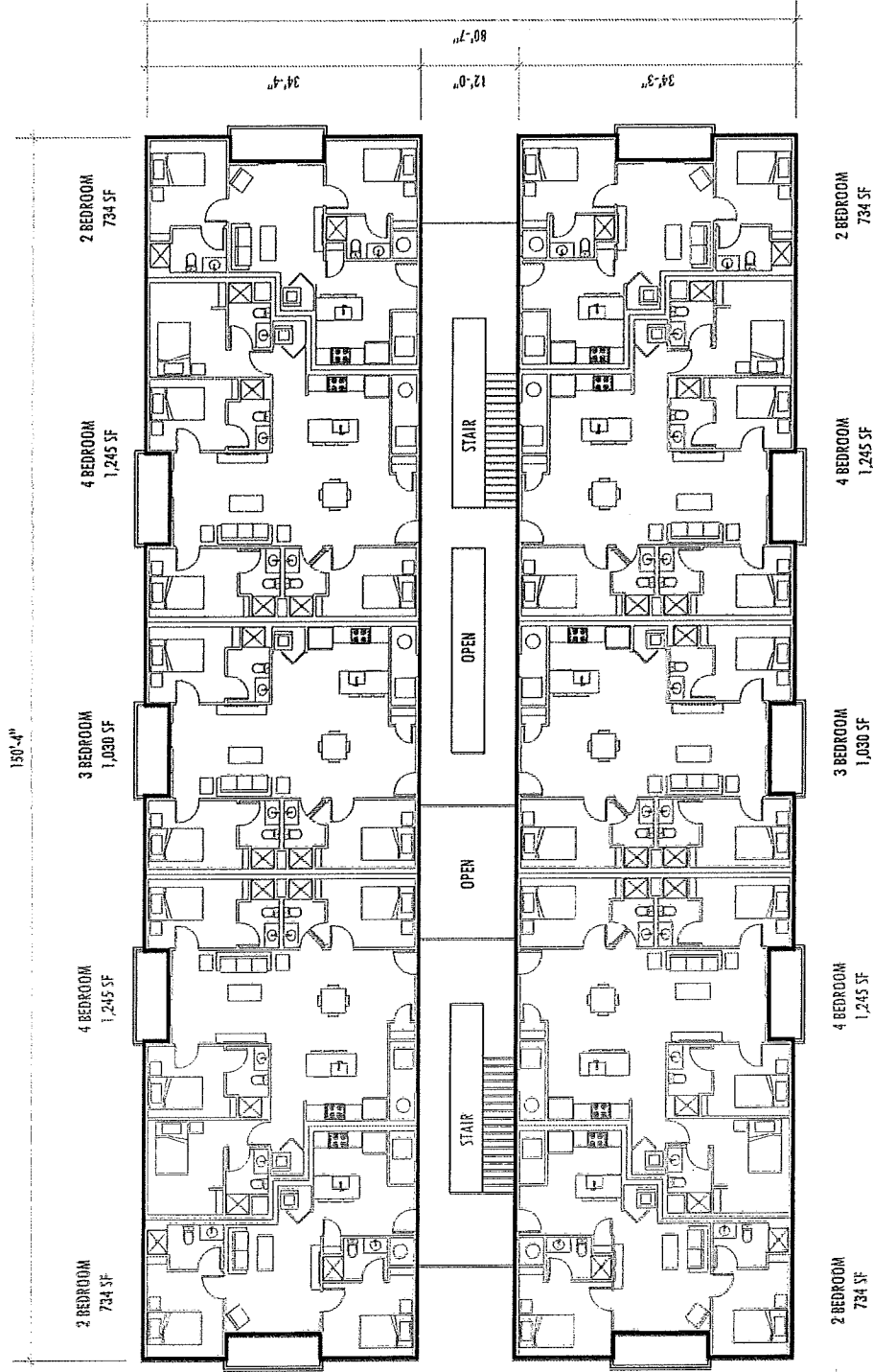
progressive

1211 East 44th Rd, Grand Rapids, MI 49506 | 616.361.5504 | progressiveaction.com

452746621 | April 14, 2015

Building Design Concept | GROUND FLOOR PLAN

TOTAL BUILDING DATA
 TOTAL UNITS = 12 (4 BEDROOM) UNITS
 6 (3 BEDROOM) UNITS
 12 (2 BEDROOM) UNITS
 TOTAL BEDS = 90 BEDS 333 GSF/RESIDENT
 TOTAL SQUARE FOOTAGE = 29,928 GSF



Building Design Concept PERSPECTIVE

