



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
December 8, 2015
6:00 P.M.



1. CALL MEETING TO ORDER⁺
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATIONS
 - A. Rotary Presentation – Community Room at the Central Fire Station
 - B. M3 Group – Township Branding
5. PUBLIC REMARKS^{*}
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes
 - (1) November 16, 2015 Special Meeting
 - (2) November 17, 2015 Regular Meeting
 - C. Bills
 - D. Ratification of Police Officer Appointment
 - E. Ratification of Part-Time Paramedic/Firefighter Appointment
 - F. 2016 Proposed Non-Union Wage Schedule
 - G. Resolution for Charitable Gaming License – Listen & Believe Charitable Fund
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)

****Public Comment**

 - A. Daniels Drain
 - B. Budget Amendments
 - C. Rezoning #15060 (McCurdy) – **Final Adoption**
 - D. Rezoning #15040 (Mayberry Homes) – **Introduction**
 - E. Essential Wetland Determination - Sierra Ridge Subdivision
 - F. Proposed Mobile Food Units Ordinance – **Introduction**
 - G. Zoning Amendment #15070 (Planning Commission) Wireless Communication – **Introduction**
 - H. Corridor Improvement Authority
 - I. Final Plat – Georgetown No. 3
 - J. Appointments to Boards and Commissions
13. BOARD DISCUSSION ITEMS (ORCHID)

****Public Comment**

 - A. 2016 Goals Document
14. FINAL PUBLIC REMARKS^{*}
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT
17. POSTSCRIPT – JOHN VEENSTRA

***PUBLIC REMARKS (Any topic - 3 minutes per person)**

****PUBLIC COMMENT (Agenda item specific - 3 minutes per person)**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

⁺ Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, DECEMBER 8, 2015

- (1) Board Deliberations (BD)
 - BD 12H-1 Robert L. Trezise Jr., President & CEO, Lansing Economic Area Partnership, 1000 South Washington Avenue, Suite 201, Lansing; RE: Grand River Avenue Corridor Improvement Authority
- (2) Board Information (BI)
 - BI-1 John P. Gardner, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Price Changes for Comcast subscribers
 - BI-2 Judith King, 4660 Marsh Road, Okemos; RE: Appreciation to the Township Board for its consideration of Rezoning #00150
 - BI-3 Pam Fraker, 351 Newman Road, Okemos; RE: Opposition to the brownfield plan for The Square on Grand River
- (3) Commission Linkage (CL)
 - CL-1 Planning Commission Chair John Scott-Craig; RE: Planning Commission appointments and Master Plan update
- (4) Regional Linkage (RL)
 - RL-1 Ingham County Drain Commissioner Patrick Lindemann, 707 Buhl Street, Mason; RE: Notice of Meeting of Board of Determination for consolidation of drains to be known as the Smith Consolidated Drain to be held on December 15, 2015 at 6:30 P.M. at the Meridian Township Hall, 5151 Marsh Road
 - RL-2 Ryan McAnany, Manager, Telecommunications Division, Department of Licensing and Regulatory Affairs, 7109 W. Saginaw Highway Lansing; RE: Request for information to include in an annual report to the Governor and Legislature on the status of video service competition in Michigan and Meridian Township's response to that request
- (5) Staff Communications (SC)
 - SC-1 Treasurer Julie Brixie; RE: Article in the November/December, 2015 edition of *The Review* titled "Welcoming Michigan."
- (6) On File in the Clerk's Office (OF)
 - Material handed out at the November 16, 2015 Board Meeting
Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Planning Board Goals and Redi-Ride Workgroup
 - Material submitted at the November 17, 2015 Board Meeting
Trustees Scales, Styka and Veenstra; RE: List of community stakeholders appointed to the Redi-Ride Review Committee
 - Material handed out at the December 1, 2015 Board Meeting
Donna Rose, 6207 Cobblers Drive, East Lansing; RE: The Square Development on Grand River

12H

**CLERK'S OFFICE
BOARD COMMUNICATIONS
DECEMBER 8, 2015**

Board Deliberations (BD)



1000 South Washington Avenue, Suite 201 Lansing, MI 48910
(517) 702-3387 TEL (517) 702-3390 FAX
www.purelansing.com

December 3, 2015

Board of Trustees
Charter Township of Meridian
5151 Marsh Road
Okemos, MI 48864



RE: Grand River Avenue Corridor Improvement Authority

Dear Meridian Township Board of Trustees:

The Lansing Economic Area Partnership (LEAP) and its members thank Meridian Township for the consideration of a Corridor Improvement Authority (CIA) as a vehicle for advanced economic development. What the Board may be considering is very much in line with the regional vision LEAP and its partners have shaped through the Mid-Michigan Program for Greater Sustainability and so many other planning efforts and development goals. In particular, *The Capitol Corridor: A Regional Vision for Michigan Avenue/Grand River Avenue* is clear that the Michigan Avenue/ Grand River corridor from the State Capitol to Webberville is, without question, essential to the region's main street and economic spine. The stretch of Grand River Avenue in Meridian Township is a vital piece, and one that is witnessing very high levels of commercial and residential growth.

With Corridor Improvement Authorities in place, municipalities can, in a very locally-driven way, plan for a vibrant corridor into the future – a future characterized by smart development and sustainable growth, as shaped by the local residents and business owners who make up the CIA board. Since creating the Michigan Avenue Corridor Improvement Authorities in the City of Lansing, Lansing Charter Township, and City of East Lansing, we have been able to shift the development conversation from something that everyone somewhat understood, to something that is well-articulated and now being acted upon by a diverse array of developers, residents, businesses and institutions who understand that they have a stake in our big picture vision.

Municipalities throughout the state have embraced CIAs as an effective tool for focusing resources and effort on specific roadways that are ripe with economic activity and connectivity potential, anchor institutions and deep historical roots, and other unique assets that transcend the simple roadway to be meaningful for the greater area, residents included. A corridor-based approach to economic development follows closely the best practices of urban planning and multi-modal transportation planning, while also creating clusters of businesses, services, neighborhoods and knowledge in such a way that new business and activity naturally gravitate to them.

The City of Grand Rapids, as a prime example, has five fully functional CIAs, each of which has a Tax Increment Finance (TIF) Plan in place. Regardless of whether or not a CIA is established with an accompanying TIF district, CIAs have immense value in bringing together like-minded stakeholders who recognize a corridor as important for all the reasons already mentioned, and allows them to pursue projects, practices and innovative strategies that make the corridor better and better.

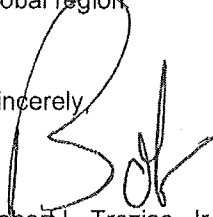
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BD 12 H-1

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Thank you for your careful reflection of the Corridor Improvement Authority as an economic development tool to help Meridian Township thrive far into the future. One can look to Washington Avenue in Madison, Wisconsin or Broad Street in Columbus, Ohio - areas with similar assets that have been on a very different growth trajectory than the Lansing area over the past 50 years. It is our time now. LEAP commends you for understanding the urgency around dramatically improving our key corridor, in its totality, for us to grow and truly succeed as a global region.

Sincerely,



Robert L. Trezise, Jr.
President & CEO
Lansing Economic Area Partnership

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BD 124-1

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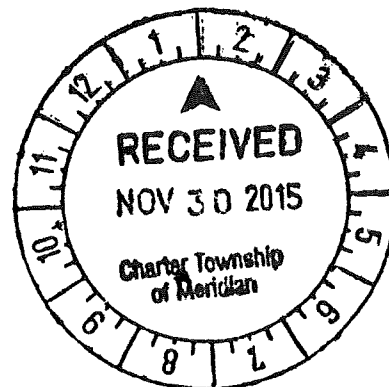
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**CLERK'S OFFICE
BOARD COMMUNICATIONS
DECEMBER 8, 2015**

Board Information (BI)



November 19, 2015



Deborah Guthrie, Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864

RE: Important Information—Price Changes

Dear Ms. Guthrie:

We are committed to constantly improving our customers' entertainment and communications experience in Meridian, and we continue to invest in making their services even better. For example, our investment in the X1 user interface has been extremely popular and is helping customers find and enjoy the vast array of content they receive. We continue to bring customers innovative improvements like the X1 voice controlled remote control, the X1 talking guide, X1 Cloud DVR services, and the X1 Sports App. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2016, new prices will apply to select XFINITY TV services and equipment as reflected in the enclosed notice.

We are committed to providing our customers with a consistently superior experience, including 24/7 customer service and on-time arrival—or we'll credit the customer \$20. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 517-334-5686.

Sincerely,

A handwritten signature in cursive script that reads "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Enclosure

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BI-1

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Schedule of video-related price changes; effective January 1, 2016

VIDEO & OTHER FEES (Monthly unless noted otherwise)	CURRENT PRICE	NEW PRICE
Broadcast TV Fee	\$3.25	\$4.75
Regional Sports Network Fee	\$1.00	\$3.00
Digital Starter- <i>Includes Limited Basic, additional digital channels, a standard definition digital converter and remote for the primary outlet, MoviePlex, access to Pay-Per-View and On Demand programming and Music Choice</i>	\$67.75	\$67.95
Digital Preferred – <i>Includes Digital Starter, additional digital channels, Encore, access to Pay-Per-View and On Demand programming and Music Choice</i>	\$85.70	\$85.90
Digital Preferred Plus- <i>Includes Digital Preferred, Starz, Showtime and The Movie Channel for the primary outlet.</i>	-	\$108.95
Digital Premier - <i>Includes Digital Preferred, HBO, Starz, Showtime and The Movie Channel for primary outlet</i>	-	\$128.95
HBO	\$19.99	\$15.00
Showtime	\$19.99	\$15.00
Starz	\$19.99	\$15.00
Cinemax	\$19.99	\$15.00
The Movie Channel	\$19.99	\$15.00
Digital Adapter Additional Outlet Service	\$2.99	\$3.99
Service Protection Plan	\$4.95	\$5.95
Field Collection Charge – <i>Visit to customer's residence required to collect past due balance or unreturned equipment.</i>	\$25.00	\$30.00

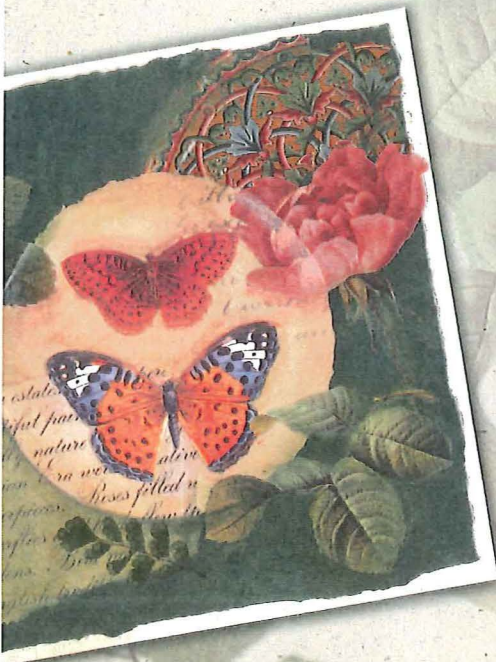
Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy. ©2015 Comcast. All rights reserved.

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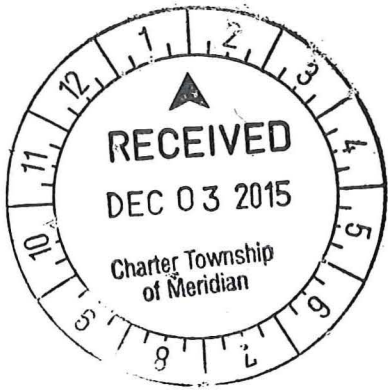
BI-1

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To Each Board Member
With Heartfelt Thanks
Thank you for your
respectful attention
to our rezoning
request.
Sincerely
Judith Stumpf



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BI-2

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Sandy Otto

From: Fraker, Pam <fraker@cns.msu.edu>
Sent: Thursday, December 03, 2015 1:39 PM
To: Board
Subject: Campus Village Project

I find it unimaginative and definitely underwhelming. I'm not in favor of giving them a 5 million tax break. Moreover I find in very troubling that we give fat cats coming into our area big tax breaks but NONE for our local small businesses. Disgusting and unfair practice that needs to change.

Thanks for listening.

Sent from my iPad

Pam Fraker

University Distinguished Professor

National Academy of Sciences

Dept of Biochemistry

Building 603

Michigan State University

E. Lansing ,Mi 48824

Phone 517-353-3513

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BI -3

DEC 0 8 2015

**CLERK'S OFFICE
BOARD COMMUNICATIONS
DECEMBER 8, 2015**

Commission Linkage (CL)

Sandy Otto

From: John Scott-Craig <scottcra@msu.edu>
Sent: Wednesday, December 02, 2015 10:33 AM
To: Board
Cc: Frank Walsh; Mark Kieselbach; Gail Oranchak
Subject: Planning Commission appointments and Master Plan update

December 2, 2015

Dear members of the Township Board,

I am writing to you today to provide a brief update on recent actions by the Planning Commission with regard to the Master Plan and to request that you reappoint Dante Ianni, Patricia Jackson and Thomas Deits to the Planning Commission.

A Request for Proposals (RFP) for consulting services was sent to three selected firms on November 13, 2015 and the bids are due back by our next regular Planning Commission meeting on Monday, December 14, 2015. If bids are received and are within budget we will set up interviews with the consulting firms in the first week of January and will then make a recommendation to the Township Board for selection of a consultant at our meeting on January 11, 2016. We hope to move forward quickly with getting a draft of the Master Plan written and assembled as soon as possible thereafter. We have an excellent team of Planning Commissioners and with the support of our professional staff and the consultant I think progress will be rapid.

At the end of the Township Board meeting last night, Supervisor pro tem Styka mentioned that Supervisor LeGoff had prepared a list of her recommendations for appointments to the various boards and commissions in the township for consideration at your next Township Board meeting on December 8, 2015. As the current chair of the Planning Commission I would like to strongly urge you to reappoint Commissioners Dante Ianni, Pat Jackson and Tom Deits to the Planning Commission. All three are highly valued members of the Planning Commission and possess skills, knowledge and experience that will be critical to our success in moving forward with the update of the Master Plan. We have had a number of new members join the Planning Commission over the last few years and three current members are serving in their first three-year term. For this reason, retaining our more experienced members is of particular importance, especially in the cases of our two most senior members (Vice-chair Jackson and Commissioner Deits) who were involved in the preparation of the existing Master Plan. Their guidance has been and will be invaluable to the rest of us on the Planning Commission in the months and years ahead.

Thank you for your consideration of my request regarding the reappointments to the Planning Commission and if any further input from me would be helpful please do not hesitate to contact me.

My very best regards,

John Scott-Craig, Planning Commission Chair

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CL-1

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**CLERK'S OFFICE
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Regional Linkage (RL)

STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER



In the Matter of: Smith Consolidated Drain

NOTICE OF MEETING OF BOARD OF DETERMINATION

NOTICE IS HEREBY GIVEN to you as a property owner or municipality who may be liable for an assessment for benefits, that the Board of Determination, composed of Ron Flinn, Paulette Hatchett, and John Leonard, or alternate Jennie Nerkowski, will meet on Tuesday, December 15, 2015 at 6:30 p.m. at the Meridian Township Hall, 5151 Marsh Road, Okemos, Michigan 48864 to hear all interested persons and evidence and to determine whether it is necessary and conducive to public health, convenience or welfare to consolidate the following Drainage Districts, all of which are located and established within Alaiedon Township, the City of Lansing, or Meridian Charter Township, Ingham County, Michigan:

- Smith Drain Drainage District (located in Sections 27-29 and 32-34 of Meridian Charter Township, Sections 3-5 and 8-10 of Alaiedon Township, Sections 3-4 of the City of Lansing);
- Sunwind Branch of the Smith Drain Drainage District (located in Sections 28-29 and 32-33 of Meridian Charter Township);
- Jolly - Okemos Drain Drainage District (located in Section 33 of Meridian Charter Township);
- Smith, Jolly Oak Branch Drain Drainage District (located in Section 33 of Meridian Charter Township);
- Smith, Hiawatha Lakes Branch 7 Drain Drainage District (located in Section 33 of Meridian Charter Township);
- Turtle Crossing Drain Drainage District (located in Sections 32 -33 of Meridian Charter Township)

Said drainage districts once consolidated to be known collectively as the Smith Consolidated Drain Drainage District, and the Drain to be known as the Smith Consolidated Drain, as prayed for in the Petitions filed with the Ingham County Drain Commissioner, in accordance with Section 441 of 1956 PA 40, as amended.

And further, the Board of Determination is to determine whether it is necessary and conducive to the public health, convenience or welfare to maintain and improve the drain to be known and designated as the Smith Consolidated Drain, as prayed for in the Petitions filed with the Ingham County Drain Commissioner, in accordance with Sections 72 and 191 of 1956 PA 40, as amended, and to determine whether the Smith Consolidated Drain is necessary for the protection of the public health of Alaiedon Township, the City of Lansing, and Meridian Charter Township. And finally, the Board of Determination is to determine whether it is necessary to add lands to and/or delete lands from the Smith Consolidated Drain Drainage District pursuant to Section 197 of 1956 PA 40, as amended.

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act and you are further notified that information regarding this meeting may be obtained from the Ingham County Drain Commissioner. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at the number noted below (voice) or through the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing or other assistance. Minutes of the meeting will be on file in the following office: Patrick E. Lindemann, Ingham County Drain Commissioner, 707 Buhl Avenue, P.O. Box 220, Mason, Michigan 48854.

YOU ARE FURTHER NOTIFIED that persons aggrieved by the decisions of the Board of Determination may seek judicial review in the Ingham County Circuit Court within ten (10) days of the determination. If the consolidation and maintenance and improvement of the Drain is found necessary and conducive to the public health, convenience or welfare, a special assessment may be levied against properties and municipalities that benefit. An owner or party having an interest in property to be assessed, or his or her agent, may appear in person to comment on the necessity of the project.

Dated: November 24, 2015


Patrick E. Lindemann
Ingham County Drain Commissioner
Phone: (517) 676-8395

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RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION

MIKE ZIMMER
DIRECTOR

SALLY A. TALBERG
COMMISSIONER

JOHN D. QUACKENBUSH
CHAIRMAN

NORMAN J. SAARI
COMMISSIONER

October 22, 2015

To Cities/Villages/Townships:

This letter is being sent to franchise entities (municipalities) within the state of Michigan regarding Public Act 480 of 2006, the Uniform Video Services Local Franchise Act (the Act). The Michigan Public Service Commission (MPSC) is the agency designated to implement the Act. Pursuant to Section 12(2) of the Act, the MPSC shall file an annual report to the Governor and Legislature that includes information on the status of video service competition in Michigan.

To assist MPSC Staff with gathering information for the report, please complete our electronic survey which is located at michigan.gov/mpsc. Beginning **October 26, 2015**, click on the Video/Cable link and look for the survey in the Spotlight section. Please submit your responses to the survey by **November 20, 2015**. *Please note that the survey will no longer be available on the website after November 20, 2015.*

The survey is quick and easy, and should take only a few minutes of your time. It is important that MPSC Staff receives feedback from franchise entities. Your feedback will help to provide MPSC Staff with a better insight of the video/cable issues that may be occurring in your community.

In addition to the survey, please find attached two Consumer Tips that provide information regarding filing a video/cable complaint with the MPSC. One is relevant to customers, the other to a municipality. We would encourage you to share this information with your residents. You may also find the complaint information online at michigan.gov/mpsc and click on the Video/Cable link.

Your cooperation in submitting your survey answers to our office is greatly appreciated. Should you have any questions, please contact Janet Schafer at (517) 284-8167 or by email at schaferja2@michigan.gov.

Sincerely,

Ryan McAnany, Manager
Telecommunications Division

Attachments

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Dispute Resolution: Franchise Entity (Municipality) or Provider vs. Provider

The Michigan Public Service Commission's (MPSC) role in informal and formal video/cable television complaints:

Public Act 4 of 2009 — Providing a dispute resolution process for complaints between municipalities or providers and cable providers.

Who can file an informal complaint on behalf of a municipality/provider?

A municipality/provider may speak on behalf of itself when filing an informal complaint. Legal representation is not required until a formal complaint is filed.

What does a municipality/provider need to do to file an informal complaint?

The municipality/provider shall file a written notice of the dispute with the MPSC.

What information is required in the notice of dispute?

- Identifying the nature of the dispute.
- Language that requests an informal dispute resolution process.
- Language stating the other party has been served the notice of the dispute.

What happens after the notice is filed?

Commission staff will conduct an informal

mediation with both parties in an attempt to resolve the dispute.

What if the dispute is not resolved with informal mediation?

If a satisfactory resolution to the dispute is not achieved any named party in the complaint may file a formal complaint.

How does the formal complaint process begin?

A representative submits the following, in writing, to the commission:

- Information that states the section(s) of the public act or franchise agreement that was allegedly violated.
- Sufficient facts to support the allegations.
- The relief requested.
- All information— testimony, exhibits and other documents— in possession the party intends to rely on to support the complaint.

How does the formal complaint process proceed?

- Once the complaint is filed each party has ten days to agree on alternative means to resolve the complaint.
- If no agreement is reached within 10 days, the Commission shall order mediation.
- Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement.

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What happens after the proposed settlement is presented?

- Each party shall file, with the Commission, a written acceptance or rejection of the recommended settlement within 7 days.
- If the parties accept the recommendation, then the recommendation shall become the final order.
- If a party rejects or fails to respond within 7 days to a proposed settlement, then the complaint will proceed to a contested case hearing.
- A party that rejects the recommended settlement shall pay the opposing party's actual costs of proceeding to a contested case hearing.

What is the format of a contested case hearing?

A contested case hearing is provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203

[www.legislature.mi.gov/\(S\(ytxbfg55qxrjrz45wc3nmuim\)\)/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a](http://www.legislature.mi.gov/(S(ytxbfg55qxrjrz45wc3nmuim))/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a)

For more information:

For more information about filing a formal complaint, Public Act 480, or the dispute resolution process (PA 4 of 2009), go to the MPSC website at: michigan.gov/mpsc; click on the video/cable tab.

You may also contact the MPSC at:

Telecommunications Division
Attn: Video Franchising
7109 W. Saginaw Hwy.
P.O. Box 30221
Lansing, MI 48909

Phone: (800) 292-9555

Fax: (517) 284-8200

Online Formal Complaint Form:

Complaints can be filed online via the video/cable web site.

michigan.gov/mpsc/complaints

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Filing a Video/Cable Complaint

The MPSC's role in handling video/cable television complaints

On December 21, 2006, Governor Granholm signed legislation to promote competition for video services in the state of Michigan. Public Act 480 of 2006, or as it is more commonly known, the "Uniform Video Services Local Franchise Act" charges the Michigan Public Service Commission (MPSC) with implementing the Act. The MPSC now has the responsibility to handle cable inquiries and complaints.

Are you having a problem with your video/cable television provider?

If you are experiencing problems with your provider, you should first contact your provider and attempt to resolve your dispute with them.

Not satisfied? File an informal complaint with the MPSC

If you are dissatisfied with the provider's response, or the dispute is not resolved to your satisfaction, you may file an informal complaint with the MPSC.

How does the informal complaint process work?

- A customer contacts the MPSC with a video/cable television complaint.

- MPSC Staff forwards the complaint to the provider & informally mediates (if necessary) between the provider and the customer.

The provider is allowed up to 10 business days (under normal circumstances) to respond and provide a detailed resolution to both the customer and the MPSC.

Still not satisfied? File a formal complaint and request a hearing

If you remain dissatisfied even after the Staff has completed the informal complaint process, you may file a Formal Complaint.

A customer will be permitted to file a formal complaint *only after*:

- the informal complaint process has been completed; and
- a satisfactory resolution has not been reached between the provider and the customer.

To request a formal hearing, prepare a letter of complaint explaining the problem. Send the original and seven (7) copies of the letter/complaint to the MPSC at the following address:

Executive Secretary
MPSC
P.O. Box 30221
Lansing, MI 48909

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The written complaint must contain the following information:

- customer name, address, telephone number, and signature;
- the name and address of the provider with whom there is a disagreement;
- the location/address of the disputed action;
- the time and dates of the disputed actions;
- a description of exactly what happened – include all details, the names and addresses of any persons involved, disputed charges and costs.

Identify the specific section(s) of the Video Act that are alleged to have been violated and state sufficient facts to support the alleged violation(s). Specify the relief requested.

Next Action

MPSC Staff will review the formal complaint, and if the disputed amount is under \$5,000 and all required information is included, the Commission shall appoint a mediator within seven (7) business days of the date the complaint is filed. Mediation may include a review of the complaint and discussions with the customer and company. If through this process the customer and company are still unable to agree, the mediator will issue a recommended solution within 30 days from the date of appointment. The customer and company have 10 days to either accept or reject the recommendation. If the customer or company rejects the solution, the complaint proceeds to a formal hearing. If the dispute involves an amount over \$5,000, it proceeds directly to a contested case hearing with no prior mediation.

Formal Complaint Hearing Process

A formal complaint hearing is a trial-like proceeding. This means that the customer, the cable company, and MPSC Staff will come before an administrative law judge. A formal complaint

proceeding is separate from any informal proceeding related to the problem that may have taken place. Lawyers represent the cable company. Customers may hire a lawyer, represent themselves (excluding some businesses), or bring someone to assist them. The customer must present information and witnesses, to prove or justify his/her position. The MPSC cannot provide a lawyer or pay any legal fees. After the hearing, the judge will issue a proposed decision. However, the MPSC will make the final decision, and will issue its decision in a MPSC order. During this process the customer and the company may continue to try to settle the problem. However, the MPSC must approve any agreement that is reached.

Required Costs

If the customer or company rejects the mediator's decision and is found by MPSC order to be at fault, that party will be responsible for the legal costs of the other party. If both the customer and the company reject the mediator's decision, each party pays their own legal costs.

For more information:

For more information about filing a complaint, PA 480, or the dispute resolution process, go to the MPSC website at: michigan.gov/mpsc. Click on the video/cable button.

You may also contact the MPSC at:

Telecommunications Division
Attn: Video Franchising
P.O. Box 30221
Lansing, MI 48909

Phone: (800) 292-9555
Fax: (517) 284-8200

Filing Satellite Complaints

The Federal Trade Commission (FTC) at: (877) 382-4357 or ftc.gov handles satellite complaints/inquiries.

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Status of Competition for Video Services in Michigan

Here is the information you have submitted.

Please print a copy for your records.

Franchise Entity:	Meridian Township
Address:	5151 Marsh Rd.
Address 2:	
City:	Okemos
County:	Ingham
State	Michigan
Zip:	48864
Contact Person:	Deborah Guthrie
Phone:	517-853-4380
Contact Email:	guthrie@meridian.mi.us
Providers Prior	1
Providers since 01/01/11	0
Total Agreements	2
Current Provider	comcast att uverse
Other	
Satellite Providers in your community	dish network direct tv
Other	
Aware of Public Act 4?	Yes
Receive Complaints?	Yes
Number of Complaints	17
Resolve Attempts	Yes
Complaints to MPSC	
Complaint Type	Customer Service Billing Issues
Other	
Awareness of MPSC	Yes
Informal Disputes	Yes
Dispute Regarding	Franchise Fee Agreement Language PEG Fee
Other Disputes	Comcast Transfer of Control
Contact MPSC about Disputes	No

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Impact on Community	Competition: None Franchise Fee Payments: Increase PEG Fee Payments: Increase Complaints: None Other: None
Other	
Quality of Service	Customer Service Quality: None PEG Studios and Equipment: Decrease Services Offered None Number of CSCs Decrease Other: None
Other	
PEG Channels	Yes
Complete survey before 2015?	Yes
E-mail Notifications?	guthrie@meridian.mi.us
Recommendations	I would like to work with the MPSC on figuring out a solution for DAS.
Date Submitted	11.19.2015

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[Accessibility Policy](#) | [Link Policy](#) | [Privacy Policy](#) | [Security Policy](#) | [Michigan News](#) | [Michigan.gov Survey](#)

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**CLERK'S OFFICE
BOARD COMMUNICATIONS
DECEMBER 8, 2015**

Staff Communications (SC)

WELCOMING MICHIGAN.

By Christine Sauvé



Michigan's Welcoming Story
Michigan owes much to the brave souls who made their home here, contributing their labor and talent to make our state flourish. Our culture and economy has benefitted from Finnish miners, Syrian peddlers, German farmers, and Italian grocers. Whether you emigrated from Mexico, your grandparents moved north during the Great Migration from southern states, your great grandparents journeyed from Poland, or your Anishinaabe ancestors traveled here from Canada, every Michigander has a migration story to tell. Welcoming Michigan wants to change the negative conversation around immigration by showing we all have a connection to migration. Just as former generations have done, people today are moving for better opportunities. Through dialogue, shared meals, and opportunities for cross-cultural learning, the project aims to foster mutual respect and understanding

among U.S.-born and foreign-born residents.

Welcoming Michigan is a statewide, grassroots immigrant integration initiative launched by the Michigan Immigrant Rights Center in 2012. We provide education and training for communities that want to improve their welcoming climate, and assist local governments in implementing immigrant-friendly policies and practices.

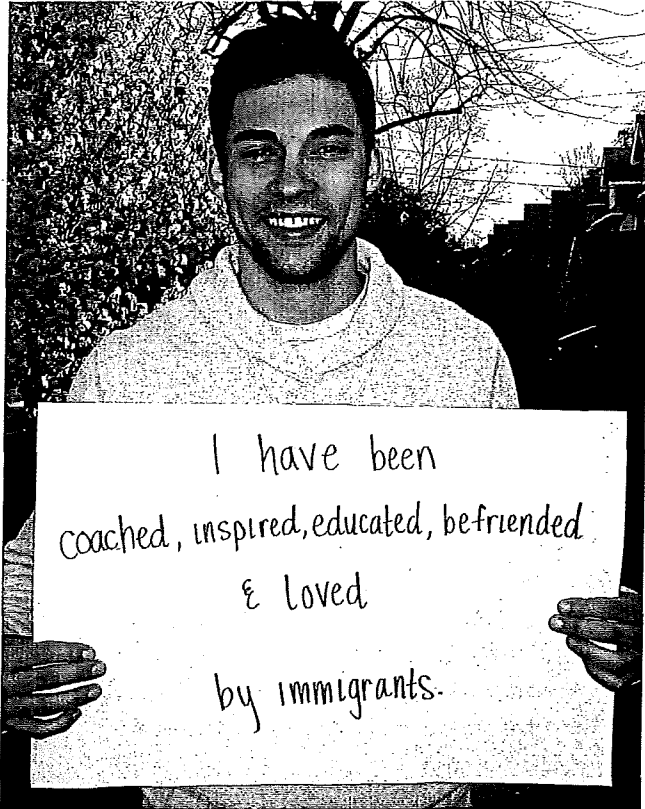
The Changing Face of Our Communities

Michigan was the only state to lose population between 2000 and 2010, yet the number of foreign-born residents increased by about 67,000. In fact, the state's foreign-born population has risen steadily from 3.8 percent of the total population in 1990 to 6.1 percent in 2013¹. This is still below the national average of 12.9 percent, but signals a welcome change. A growing population means an increased revenue

Building Immigrant-Friendly Communities

“Detroit’s immigrants historically played a key role in making the city one of the greatest in the world, and immigrants continue to play a key role in supporting the city through this difficult transition. It is important to do what we can within local government to support current and future immigrants to foster the growth of a diverse, inclusive, global Detroit.”

—Detroit Councilmember Raquel Castañeda-López



base for state and local governments, greater local markets for products, and, in the case of immigrant and refugee residents, a younger workforce. Michigan is third in the country for number of refugee arrivals, and fifth for number of migrant and seasonal farmworkers. These newcomers bring skills and experience to contribute to all levels of our economy, from those who make sure the harvest comes in to the engineers in automotive and advanced manufacturing. A greater, more diverse population base means a stronger and more competitive Michigan.

Many communities around the state have seen foreign-born populations reach 10 to 20 percent of their total number of residents. These demographic shifts may cause anxiety or tension on the part of longtime residents, but this is not intractable. With committed leadership, communities can move along a path from un-welcoming or passively tolerant,

to actively welcoming. There are many strategies communities can pursue to achieve a positive, welcoming, and economically vibrant climate.

Engaging Receiving Communities

Welcoming Michigan works to support Michigan’s “receiving community” members—U.S.-born Americans who live in communities where immigrants settle—in creating welcoming environments where immigrants can fully integrate into their adopted hometowns. We encourage local communities to ensure everyone feels welcome, often by bridging the gap between longtime residents and newcomers. At the heart of welcoming is community-building: fostering trust, respect, and reciprocal relationships among residents.

We recommend a three-prong approach to improve the welcoming climate: leadership development, community

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A welcoming community is one where newcomers are able to fully integrate, participate, and contribute to the social, cultural, civic, and economic fabric of the community.

MICHIGAN'S WELCOMING CITIES, COUNTIES & TOWNSHIPS

Detroit
Grand Rapids
Sterling Heights
East Lansing
Hamtramck
Clinton Township
West Bloomfield Township
Meridian Township
Macomb County
Kalamazoo County

Resources: WelcomingMichigan.org
WelcomingCities.org & CitiesofMigration.ca

engagement, and strategic communications. Local leaders from community organizations, faith groups, schools, businesses, law enforcement, and municipal government set a positive tone by promoting and modeling inclusivity. They plan activities that bring residents together to get to know each other and work towards shared goals. Research indicates racial anxiety may be reduced through intergroup contact². There are many creative ways to foster contact, including service days, cooking classes, or painting a mural. Welcoming Michigan offers support arranging film screenings and community dialogues, and provides education and training around immigration issues. Since 2012 we have hosted more than 150 events and engaged over 8,000 attendees. Participants typically report a significant increase in knowledge and welcoming attitudes.

Welcoming Cities & Counties

In 2013, Welcoming America launched the national Welcoming Cities & Counties program, an exciting platform for local governments to support immigrant integration and position their communities as globally competitive, 21st century leaders. The program now boasts over 50 members from small towns to large cities, including New York and Chicago. Michigan is home to ten Welcoming Cities & Counties, the most of any state in the country. Welcoming Michigan supports these forward-thinking leaders as they work to create immigrant-friendly environments.

Welcoming cities and counties start by declaring their locality to be a welcoming one, and then institutionalize integration efforts through the adoption of policies and practices promoting access and inclusion within local government and

the broader community. This may involve cross-sector planning, engaging immigrants and receiving community members in civic life, recruiting ethnic leaders to serve on boards and commissions, promoting messages of unity, supporting naturalization efforts, or enacting policies to ensure language access. Through webinars, conference calls, and in-person meetings, local governments share tools, resources, and promising practices with their peers across the country.

Michigan's Welcoming Cities & Counties aim to improve quality of life and economic potential for immigrants and non-immigrants alike. For example, Macomb County is investing in cultural competency training for staff and improving hiring practices for multilingual applicants and people of color. In Detroit, Mayor Duggan and city council are working to support immigrant and African American entrepreneurs, connecting foreign-born residents to Land Bank properties, and creating a municipal ID card to assist multiple marginalized populations. East Lansing is leading the way in welcoming international students and scholars, and has invested in language tools to enhance public safety and access to city services. This year we welcome Grand Rapids, Kalamazoo County, and Meridian Township to the cohort and look forward to sharing their successes in the coming months.

Join the Welcoming Movement

Michigan is increasingly seen as a hub for welcoming activity. Last year, Welcoming Michigan and its partners were invited by the White House to contribute to the nation's first immigrant integration plan. We are excited to see the Welcoming Movement spread across the state, as we hear from elected officials, city administrators, and community members who want to get involved. It is heartening to hear so many voices from our Great Lakes state join in a chorus of "Welcome," "Marhaba," and "Bienvenidos!"

National Welcoming Week, September 12-20, is a time for immigrant and U.S.-born community members to come together in a spirit of unity. If you are new to the movement, this is a great opportunity to meet your immigrant neighbors and learn more about how immigration impacts your local community. Visit www.tinyurl.com/miawelcomingweek to find an event or activity near you.

Christine Sauv , LLMSW coordinates activities for the Welcoming Michigan project. You may contact her at csauve@michiganimmigrant.org.

1 U.S. Census Bureau

2 Godsil et al, 2014. Perceptions Institute. *The Science of Equality, Volume 1: Addressing Implicit Bias, Racial Anxiety, and Stereotype Threat in Education and Health Care.*

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(309) 301-3
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9B (1)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the November 16, 2015 Special Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the November 16, 2015 Special Meeting with the following amendment(s): [insert amendments].

**DECEMBER 8, 2015
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL MEETING - DRAFT -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
MONDAY, NOVEMBER 16, 2015 1:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra (1:28 P.M.), Wilson

ABSENT: None

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Fire Chief Fred Cowper, Assessor David Lee, Director of Information and Technology Stephen Gebes, Parks & Recreation Director LuAnn Maisner Finance Director Gretchen Gomolka, Human Resources Director Joyce Marx, Communications Director Deborah Guthrie

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 1:04 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. APPROVAL OF THE AGENDA

Trustee Scales moved to approve the agenda amended as follows:

- Move to accept public comment at the beginning of this meeting

Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried 6-0.

5. PUBLIC REMARKS

Karla Hudson, 6009 Skyline Drive, East Lansing, urged the Board to consider Meridian Redi-Ride as a goal for 2016. She requested senior citizens, school districts, a Capital Area Transportation Authority (CATA) representative, persons with disabilities and community residents interested in public transportation comprise members of the workgroup. Ms. Hudson suggested the workgroup consider other outside vendors as potential providers of public transportation and consider the CATA representative as only a consultant. She suggested Donna Rose and Ody Norkin be selected as members of the workgroup.

Leonard Provencher, 5824 Buena Parkway, Haslett, suggested taking the 2015 Goals and Objectives document and separate out what was accomplished, what remains, and what is going to be worked on for 2016. He supported making Redi-Ride a high priority for 2016.

Judy Linn, 5435 Van Atta Road, Okemos, urged the Board to concentrate on how to make the Township better. She requested the community be more inclusive, encouraging diversity. Ms. Linn advocated for the Township helping current residents "age out" in the Township. She encouraged the Township to continue making Meridian parks more barrier free in an effort to offer increased use by some members of the aging population with physical limitations. She requested residents' health, welfare and safety transcend politics.

6. 2016 TOWNSHIP BOARD GOAL SETTING

Manager Walsh offered a Powerpoint presentation on 2015 accomplishments, both completed and near completion. He recommended the Board start with key objectives for 2016, finalize the key objectives and then discuss the 2016 goals.

Board and staff discussion:

- Board member preference to review each goal and objective for 2015, line by line
- Board member belief the Board has the role of oversight and should have a broader vision and an oversight approach
- Board member belief the Board should apprise staff where they would like to go and have confidence in staff to accomplish it
- Board member belief the Board should focus on overarching objectives and directives
- Board member preference to identify any urgent maintenance needed
- Board member suggestion to establish a process for evaluating what goals and programmatic policy making should be implemented for 2016
- Many of the 169 objectives contained within the nine (9) goals in 2015 are already handled by and through staff
- Board member suggestion for each Board member to state what they would like to see included in the key objectives; then add any agreed upon objectives to the draft 2016 goals
- Staff suggestion for each Board member to review the 169 items within the 2015 Goals and Objectives and focus on two to three items which they deem vital to be accomplished in 2016 and bring those issues forward during the next Board discussion on its goals and objectives
- Compilation of those issues brought forward would be inserted into the key objectives for 2016
- Board member suggestion to have staff review the 169 goals and objectives and remove the ones which have been accomplished as well as ongoing issues handled by staff, and provide the revised list to the Board prior to the December 1st Board meeting
- Board member suggestion to strike through the accomplishments listed in the 2015 Goals and Objectives so what has been accomplished is still visible
- Board member suggestion to signify on the list any ongoing work by stating “ongoing” next to the objective
- Board member suggestion to amend the pervious/impervious language contained in our ordinances to encourage water recharge at its source through incorporation of increased pervious design
- Board member suggestion to encourage more low-to-mid income housing options in the Township and improve barrier free and ADA compliant accessibility in new projects
- Board member suggestion to review how to minimize the blight in neighborhoods where there is vacant property
- Board member suggestion to incorporate diversity in every level of Township operations and the community as a whole
- Staff identification of the existing risks and raise those to a “higher” level
- Pension obligation as the largest fiduciary “risk”
- Board member belief the objective for major upgrades to the wastewater treatment plant will become a much greater cost
- Support for creation of a vacant property ordinance
- Vacant and foreclosed homes in all types of neighborhoods negatively impact many residents in the Township
- Board member preference for continued use of the previous format
- Suggestion by two Board members to investigate a possible location for Township solar panels and, subsequently, begin measuring the return on those installed solar panels
- Board member suggestion to include proactive cell tower planning and placement
- Board member suggestion to continue investigation of a process to develop a railroad quiet zone as a quality of life issue
- Board member suggestion to increase inspections and fees for high density apartments
- Suggestion by two Board members to review the rental registration ordinance
- Suggestion by two Board members to create an ordinance which limits smoking in common areas of apartment
- Suggestion by several Board members to reconsider the amenities listed within the MUPUD
- Suggestion by two Board members to review how the size of the MUPUD is designed when it includes existing adjacent commercial property (e.g., allowance of high density bonuses which would not otherwise occur)
- Board member suggestion to change the definition of dwelling unit relative to density
- Board member belief a key component of the sign ordinance should include removal of a complete sign when the building is sold or foreclosed to prevent “visual blight”

Trustee Scales moved to adopt the following nine overarching goals:

- **Goal #1:** Meridian Township shall sustain and enhance the environment
- **Goal #2:** Meridian Township shall sustain and enhance public health, safety and welfare
- **Goal #3:** Meridian Township shall provide an unparalleled parks system
- **Goal #4:** Meridian Township shall provide exemplary public services and facilities
- **Goal #5:** Meridian Township shall sustain and enhance our economic prosperity for all residents
- **Goal #6:** Meridian Township shall promote and enhance diversity across the Township
- **Goal #7:** Meridian Township shall provide outstanding recreational and cultural programs
- **Goal #8:** Meridian Township shall sustain and enhance constituent communications
- **Goal #9:** Meridian Township shall sustain and enhance neighborhoods and eliminate blight

Seconded by Trustee Veenstra.

Board discussion:

- Necessity of keeping the existing nine (9) goals
- Each of the Board's suggestions previously mentioned fall within one of the nine (9) categories
- Keeping the same goals does not disrupt planning for the Master Plan

VOICE VOTE: Motion carried unanimously.

Continued Board and staff discussion:

- Clarification of a previous public suggestion stating solar panels can be purchased with investment funds for the Township
- Explanation by the Treasurer that solar panels cannot be purchased and used as an investment as that action is not allowed by state law
- Board member explanation of this brainstorming process as one of ideas being proposed during this first phase
- Decision of what issues move forward will come in further deliberations
- Board member preference to receive a report from staff on where the street tree ordinance stands
- Board consensus for each Board member to verbally list their new 2016 objectives for staff compilation
- Board member suggestion to include improvements to Redi-Ride services
- Board member suggestion to prepare a more realistic amenities list for a MUPUD (i.e., eliminate underground utilities, recycling, LED lights in the building, etc.)
- Board member suggestion for inclusion of a recharging station (where electricity is available) at the trail heads in parks for motorized wheelchairs
- Board member suggestion to allow mother-in-law quarters as a separate unit in the home or a small home on the property to help with Meridian's aging population
- Board member suggestion for ordinances to be updated on the Township website during the course of the year
- Board member suggestion to review programs similar to the one used by the County of St. Louis which identifies influential members of the community of the ethnicity they are seeking to recruit for assistance in recruiting job applicants
- Establish a goal of diversity for each department
- Communications has the greatest diversity of any department in Meridian township, albeit most of the positions are unpaid
- Board member suggestion to fill in gaps within the pathway system, possibly through the use of condemnation if necessary
- Board member suggestion to investigate a ban on smoking in all public housing
- Board member suggestion to revisit parking requirements for development and redevelopment
- Board member suggestion to investigate the possibility of using form based codes
- Nine goals adopted earlier in the meeting are long term overarching goals
- Focus for 2016 should be related to the short term goals presented in the booklet which can be accomplished in 2016
- Board member suggestion to fit the five (5) 2016 draft goals under the nine (9) long term goals

- Board member belief the 2016 key objectives broken down by department can also be fitted within the nine (9) long term goals, while acknowledging within the objectives are items which fit within the five (5) proposed 2016 draft goals
- Board member suggestion to investigate how meetings can be made more constituent friendly to encourage interaction and increase attendance
- Board member suggestion to liberalize the rules relative to non-conforming properties
- Board member preference for staff to provide the Board with two documents; one for 2015 with strikeouts and one for 2016, which includes the items proposed tonight
- Board member preference for an explanation of the accomplishments in 2015 rather than strikeouts
- Board member preference for one document to work from
- Booklet provided to each Board member provided a very detailed summary of 2015 accomplishments

It was the consensus of the Board to allow staff to take the information received and bring back to the Board in the agreed upon form.

7. FINAL PUBLIC REMARKS

Leonard Provencher, 5824 Buena Parkway, Haslett, expressed appreciation for Board comments which will move the Township forward from this point.

8. ADJOURNMENT

Clerk Dreyfus moved to adjourn the meeting. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustees Styka, Scales, Wilson, Treasurer Brixie, Clerk Dreyfus,
Supervisor LeGoff
NAYS: Trustee Veenstra
Motion carried 6-1.

Supervisor LeGoff adjourned the meeting at 3:02 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9B (2)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the November 17, 2015 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the November 17, 2015 Regular Meeting with the following amendment(s): [insert amendments].

**DECEMBER 8, 2015
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - DRAFT -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, NOVEMBER 17, 2015 6:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra (6:02 P.M.), Wilson
ABSENT: None
STAFF: Assistant Township Manager/Director of Public Works Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Fire Chief Fred Cowper, Human Resources Director Joyce Marx, Associate Planner Peter Menser, Township Attorney Steven Schultz

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATIONS

A. Eric Schertzing, Ingham County Treasurer – 6201 Lake Drive

Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED the Township Board of the Charter Township of Meridian hereby recognizes and celebrates Ingham County Treasurer Eric Schertzing for the successful blight removal in Haslett, Meridian Township, Ingham County, Michigan. The Township Board also looks forward to future collaborations with Treasurer Schertzing, the Haslett Beautification Association, and other volunteers who will help with placemaking for this prominent property in Meridian Township.

Seconded by Trustee Wilson.

Board discussion:

- Resolution recognizes a process utilized by the County Treasurer through provisions in state law

ROLL CALL VOTE: YEAS: Trustees Styka, Scales, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Cullen Harkness – New Forfeiture Law

Township Prosecuting Attorney Cullen Harkness updated recent changes to forfeiture statutes approved by the state legislature, four of the seven bills which are germane to Meridian Township (House Bills 4503, 4504, 4505 and 4506). He explained what each bill accomplishes, focusing on the portion which will require detailed annual reporting in 2017 to the Michigan State Police of any forfeiture activity by a municipality. Prosecutor Harkness noted House Bill 4505 raises the burden of proof in the Controlled Substances Act for forfeiture from a preponderance of the evidence to clear and convincing evidence, a higher standard.

5. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Kirk Green, 5473 Okemos Road, East Lansing, spoke in support of Rezoning #15060. He requested the Township revisit zoning in the surrounding area.

Tim McCarthy, 6076 Columbia, Haslett, offered comments relative to Board conduct at the November 3, 2015 meeting. He spoke to a lack of leadership and confusion during the meeting.

Brent Forsberg, 2422 Jolly Road, Okemos, spoke in support of the proposed Smith Drain project.

Ann Alchin, 5972 Cypress, Haslett, spoke to the unknown value the Downtown Development Authority (DDA) receives from the Township through staff attendance at every DDA meeting, adding most everything accomplished by the DDA is handled by Township staff. She noted Township staff devoted \$8,000 worth of time to the latest Celebrate Downtown Okemos event, which was not reimbursed by the DDA.

Ghulam Sumbal, 1998 Jolly Road, Okemos, spoke in support of Rezoning #15060. As the owner of two affected parcels, he voiced support for the Kansas Street Sanitary Sewer, SAD No. 52.

Neil Bowlby, 6020 Beechwood Drive, Haslett, addressed the fact that most of the Board goals are staff duties. He suggested including only objectives the Board is responsible for promulgating and approving in order to obtain a true assessment of the Board's success.

Mr. Bowlby addressed Clerk Dreyfus' support for a solar panel project at a Meridian Township municipal building, and how Treasurer Brixie mischaracterized the Clerk's statements referring to comments he made regarding the rates of return for an investment in solar energy. He indicated he agreed with the Clerk that most Township investments have a low rate of return, adding he believed the Clerk was referring to investments with a small "i" and not a large "I". Mr. Bowlby noted it is clear the Township cannot purchase solar panels and call it an "Investment" as defined by state law.

Mr. Bowlby addressed public attendance during the goal setting meeting at 1:00 P.M. on a Monday afternoon, a meeting which was set to allow an opportunity for public input from those who cannot normally attend evening meetings. He stated the rationale used for the 1:00 PM starting time was not borne out by the fact only three members of the public attended, all of which have previously attended evening meetings. He spoke to the Township Manager's glowing characterization of the Communications Department's ability to negotiate a public, education and government (PEG) fee which resulted in an additional \$100,000 of revenue. Mr. Bowlby clarified the PEG fee was simply passed on to the users, as noted in customers' bills, as well as the five percent (5%) franchise fee.

Suzanne Marlow, 2096 Lac Du Mont, Haslett, spoke in support of Rezoning #15060.

Mike McCurdy, 5458 Okemos Road, East Lansing, spoke in support of his rezoning request, Rezoning #15060. He submitted additional petition signatures to rezone his property which would allow him to keep his pygmy goats.

Supervisor LeGoff closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Assistant Township Manager Perry encouraged members of the public to use all available methods to express their views to Board members and staff about any issues relevant to the Township.

7. BOARD COMMENTS AND REPORTS

Trustee Veenstra addressed a letter in the Board packet regarding the condition of the gravel road to the recycling center. He suggested if the road is not repaved, regular maintenance be performed by the Township.

Assistant Township Manager/Director of Public Works and Engineering clarified the Township does not have equipment to grade gravel roads, but placed additional asphalt millings and used a Township owned backhoe to do so.

Trustee Veenstra reiterated public comment that Comcast does not pay PEG fees, but those fees are passed on to its customers.

A. Treasurer's Quarterly Report

Treasurer Brixie gave an update on delinquent personal property tax collection totals for tax years 2010-2014, 2015 total tax year collections as of November 10, 2015, 2015 tax year distribution totals as of October 29, 2015, and current fixed maturity investments and non-fixed investments as of October 31, 2015. She added October, 2015 was a large investment month as the rates have changed significantly and allowed the Township to take advantage of increased rates of return. Treasurer Brixie highlighted the graph on investment diversity by maturity, a table on current investment portfolio size and a pie chart on diversity by investment type. She explained the inclusion of the DDA loan for tracking purposes and the Board's awareness, while acknowledging that it "technically" is not a Township investment.

Clerk Dreyfus reported his attendance at the last Meridian Economic Development Corporation meeting where the future of the MARC building was thoroughly vetted. He noted a guest speaker from the Fledge, an incubator located in Grand Ledge, spoke about incubators as a for profit model, and highlighted some of their qualities. He reported the MEDC gave \$1,000 to sponsor the mini-maker at Meridian Mall, and a discussion ensued about the exposure, publicity and public relations for the MEDC as a result of that sponsorship.

Clerk Dreyfus reported Michelle Reeves, a nationally recognized expert in urban revitalization from Portland, Oregon, visited the Township and she, along with several fellow Board members, traveled to key places in the Township. He indicated several issues were discussed, including life stages of strip malls, how innovative small businesses weave a tapestry of business types to create novelty and diversity and how to create a more visible and vibrant commercial area by reviewing parking, street facing buildings, facades, colors and form based code. Clerk Dreyfus announced Ms. Reeves will return in December to provide a summary of the greater Lansing area.

Clerk Dreyfus reported his attendance at a food trade show at the Lansing Centre titled "Making it in Michigan", noting Forsberg Development's effort to create a food hub in the Jolly/Okemos Road area. He offered an explanation of the purpose of a food hub which is to consolidate different types of operation from farm to table. Clerk Dreyfus announced the report from *Public Integrity* ranked Michigan 50th in the nation in a series of categories relative to state integrity.

Trustee Scales requested a moment of silence for Haslett resident Will Goodale, a ten year old who lost his battle with a malignant brain tumor. He reported Blondie's Barn, located at 5640 Marsh Road, Haslett, is offering a free meal on Thanksgiving Day from 12:00-2:00 P.M.

Trustee Styka reported the Cable Communications Commission (CCC) met two weeks ago and is looking at the feasibility of broadband for the entire community. He clarified the DDA loan mentioned earlier was for LED street lighting in downtown Okemos to provide safety for pedestrians in the area. Trustee Styka announced Detroit's City Council is preparing to enact zoning ordinances relative to medical marihuana businesses being 1,000 feet from churches, schools and child care. He urged the Board to revisit this issue, as Board members previously spent a significant amount of time developing a compromise measure to address this concern.

Trustee Veenstra expressed his support for the broadband issue being worked on by the CCC.

Trustee Wilson reported her attendance at the monthly Greater Lansing Taxi Authority (GLTA) meeting last week. She announced the Okemos Education Foundation (OEF) fundraiser will be held this Thursday.

8. APPROVAL OF AGENDA

~~Treasurer Brixie moved to approve the agenda amended as follows:~~

- ~~Add Agenda Item #9G: Appointment of the Redi-Ride Committee~~

Seconded by Trustee Scales.

Clerk Dreyfus offered the following friendly amendment:

- Delete Agenda Item #13D: Railroad Quiet Zone

The amendment was accepted by the maker of the main motion.

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA

Supervisor LeGoff reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

A. Communications

(1) Board Deliberations (BD)

- BD 12B-1 Ghulam H. Sumbal, 1998 Jolly Road, Okemos; RE: Sewer hookup and use of second home at 1998 Jolly Road
- BD12B-2 Ghulam H. Sumbal, 1998 Jolly Road, Okemos; RE: Shared driveway at 1998 Jolly Road
- BD12D-1 Ghulam H. Sumbal, 1998 Jolly Road, Okemos; RE: Kansas Street Sanitary Sewer, SAD No. 52
- BD13C-1 Mike McCurdy, 5458 Okemos Road, East Lansing; RE: Goats
- BD13C-2 Mike McCurdy, 5458 Okemos Road, East Lansing; RE: Goats
- BD13D-1 Frank Hatfield, 1578 Sylvan Glen, Okemos; RE: Train Whistles

(2) Board Information (BI)

- BI-1 John M. David and Jonelle Golding, 3578 Stagecoach Drive, Okemos; RE: Abandonment of Forsberg Drive
- BI-2 Thor Strong, 1086 Trails End, Okemos; RE: Forsberg Drive Determination
- BI-3 Will Tyler White, 13783 Main Street, Bath; RE: Annual Rental Inspections
- BI-4 John P. Gardener, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Changes to Comcast's channel lineup effective January 7, 2016
- BI-5 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: FOIA Statement
- BI-6 Beth Hubbell, 1158 Woodside Drive, Haslett; RE: Entrance to the Meridian Recycling Center

(3) Staff Communications (SC)

- SC-1 Director Deborah Guthrie; RE: Press release titled "Meridian Cares Team Aims to Raise \$10,000 for Those in Need"
- SC-2 Darla Jackson, Human Services Specialist; RE: Flyer on the Meridian Cares Emergency Needs Fundraiser

(4) On File in the Clerk's Office (OF)

Material handed out at the November 3, 2015 Board Meeting

Matt Brown, 3566 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road

- Kevin & Monica Baker, 3596 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Matt Brown, 3566 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Carlene Hooker, 3663 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Sam Kane, 3565 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Ken and Brenda Miller, 3681 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Ken and Brenda Miller, #33-02-02-33-351-016), RE: Opposition to sewer installation on Kansas Road
- Geraldine Morse, 3565 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Suresh Muringathery & Sunita Joseph, 2422 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Mark & Melody Wisniewski, 2414 Kansas Road, Okemos; RE: Opposition to sewer installation on Kansas Road
- Valerie Malcolm, 1966 Lac Du Mont, Haslett; RE: Support for Railroad Quiet Zones
- Kristine West, 200 Winterberry Lane, Okemos; RE: Support for Railroad Quiet Zones
- Richard L. Baldwin, 5547 Star Flower Drive, Haslett; RE: Opposition to Railroad Quiet Zones

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the November 3, 2015 Regular Meeting. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 1,270,803.13
Public Works	\$ 357,062.77
Total Checks	\$ 1,627,865.90
Credit Card Transactions	\$ 12,439.72
Total Purchases	<u>\$ 1,640,305.62</u>

ACH Payments \$ 368,110.09
Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

(Bill list in Official Minute Book)

- D. Ratification of Part-Time Paramedic/Firefighter Appointment
Treasurer Brixie moved to ratify the appointment of Anthony Kozlowski to the position of part-time paramedic/firefighter. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- E. Ratification of Police Officer Appointment
Treasurer Brixie moved to ratify the appointment of Alana Jannette to the position of Police Officer contingent upon successful completion of those items stipulated in the conditional offer of employment. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- F. Amendment to the Consumers Energy Streetlight Contract
Treasurer Brixie moved to approve the installation of a street light for the Kinawa Drive Safety Project and a street light at the intersection of Marsh & Tihart Roads, and authorize the Township Manager and Township Clerk to sign the Authorization for Change in Standard Lighting Contract (Form 547) as prepared by Consumers Energy. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- G. Appointment of the Redi-Ride Committee
Treasurer Brixie moved to appoint Deb Alexander (CATA), Todd Sharp (representing the schools), Cherie Wisdom (Senior Center), Diane Engle, Dr. B. Ray Horn, Karla Hudson, Ody Norkin, Lori Reyes and Donna Rose. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

10. QUESTIONS FOR THE ATTORNEY (See Agenda Items #12D, #13A)

- Q. A Board member requested to enclose - when we have a lawsuit against the Township - he believed in attaching the letter that comes [to the Township]. The letter is usually addressed to me as the Township Clerk so it's not addressed to the Board; he felt that in terms of full disclosure, since it is correspondence, that we should include this in the Board packet.

And of course that would mean that it would also be uploaded online; so there's the letter sent notifying us of a lawsuit and then there's the actual lawsuit that is an attachment to that letter. I would like to ask your opinion on the merits of including that type of correspondence or the non-merits of doing that type of notification.

ATTORNEY INQUIRY: Who is the letter from?

CLERK'S RESPONSE: This letter is from Thomas Loeb, Attorney at Law from Farmington Hills. This is regarding the recent lawsuit that was just reported in the paper.

A. First of all, there's two questions. One is the complaint or the pleadings; those are obviously a public record which have been filed with the court and there's no order that has sealed those or prevented their disclosure. Those are a public record and it is just a matter of policy for the Board whether you want to include or not include those in your packet or in the materials that you make available. As for the letter, if the letter is from an opposing attorney and does not contain any attorney/client privileged communication, it's a matter of policy whether you want to include the correspondence (a cover letter or something like that) or not. If the letter has anything to do with our insurance defense counsel, the Township attorney, or somebody representing the interests of the Township, any member of Board or any employee associated, then it would be advisable to check with us before you do anything to make sure we are not disclosing something that might be subject to the attorney/client privilege.

Q. So would it be fair to say that in any matter involving a lawsuit, we should first review it with you before we consider including it in the Board packet.

A. I would respectfully request that you do so.

Q. Should we, as a Board, deliberate and vote on a policy about whether or not to include these kinds of materials in our packet?

A. That is for the Board to decide.

Board discussion:

- Board member request and support to have legal correspondence regarding lawsuits placed on a future agenda as a discussion item to allow the Clerk to receive guidance in this area

11. HEARINGS (None)

12. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Kevin Baker, 3596 Kansas Road, Okemos, spoke in opposition to the Kansas Street Sanitary Sewer SAD.

Carlene Hooker, 3663 Kansas Road, Okemos, spoke in opposition to the Kansas Street Sanitary Sewer SAD, as it is a dead end dirt road.

Piotr Lupa, 3575 Kansas Road, Okemos, spoke in support of the Kansas Street Sanitary Sewer SAD, believing it a basic amenity.

Larry Bryan, President, KEBS, Inc., 2116 Haslett Road, spoke in support of the reapproval of Final Preliminary Plat for Georgetown No. 3.

Ken Miller, 3681 Kansas Road, Okemos, spoke in opposition to the Kansas Street Sanitary Sewer SAD.

Steven Freemire, 3622 Kansas Road, Okemos, spoke to the Kansas Street Sanitary Sewer SAD as an environmental issue. He urged Board support for this project.

Linda Kraai, 3657 Kansas Road, Okemos, spoke in opposition to the Kansas Street Sanitary Sewer SAD.

Neil Bowlby, 6020 Beechwood Drive, Haslett, spoke to options for financing the Kansas Street Sanitary Sewer SAD, providing language from the Act which allows monies to come from the Township Improvement Revolving Fund (TIRF). He clarified that septic systems are a cost effective way to dispose of waste and are not harmful to the environment.

Brenda Miller, 3681 Kansas Road, Okemos, spoke in opposition to the Kansas Street Sanitary Sewer SAD.

Supervisor LeGoff closed Public Remarks.

A. Rezoning #00150 (St. King) – **Final Adoption**

Trustee Veenstra moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2015-07, entitled “Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #00150” from RC (Multiple Family-Medium Density) to PO (Professional and Office).**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board. Seconded by Clerk Dreyfus.

Board discussion:

- Rezoning would allow the owner to lease to all types of tenants

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Rezoning #15030 (Sumbal) – **Introduction**

Trustee Veenstra moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. _____, entitled “Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15030” RR (Rural Residential) to RA (Single Family-Medium Density) with the voluntary offer of a condition which would allow the property to revert to RR (Rural Residential) if the applicant was not successful in obtaining a variance to allow a shared driveway.**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board. Seconded by Clerk Dreyfus.

Board and staff discussion:

- Board member belief this rezoning is unnecessary as the Township created the problem when it passed an ordinance prohibiting more than one home per parcel many years after the two homes had been built on the property
- Board member belief this property should have been grandfathered in
- Second house has been unoccupied as the Township would not allow the available sewer to be hooked up to the second home and would not issue a rental license
- Board member understanding that because the Township would not allow occupancy for the second home, the grandfathering has lapsed
- Rezoning would allow the property to be split into two (2) parcels
- Property is served by one (1) driveway
- Ingham County Road Department would not allow more than one (1) driveway
- If the lot is split, the single driveway would be on the west parcel

- If use of the shared driveway is not permitted, the main house would have no driveway
- Clarification by staff that the prior owner had the second home registered as a rental
- Previous owner was cited in 2003 for being in noncompliance with the Building Code and repairs were necessary in order for the second home to remain habitable (some rooms did not have heat)
- Previous owner let the rental license lapse instead of repairing the second home
- Township cited the second home as uninhabitable and it has remained that way since 2004
- Rezoning request is being made to allow the second home to be on its own parcel and bring the house into compliance
- Updated Future Land Use Map (FLUM) to be adopted soon shows surrounding property is zoned RA
- Reversion to the RR zoning designation was a condition offered by the applicant in the event he is unsuccessful in acquiring the shared driveway
- Township ordinance states the non-conforming grandfathering lapses after 3 months
- Board member belief there are many homes in the Township in a similar situation
- Board member preference to add amending ordinances to lengthen the time of grandfathering on non-conformity to the 2016 Board goals
- Staff clarification the non-conformity on this property is because there are two (2) houses on one (1) parcel
- Issue put forth by one Board member is because the front yard footage does not meet the standard for a RR zoned parcel and is separate from abandonment of the use of the house

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

C. Final Preliminary Plat – Georgetown No. 3

Trustee Wilson moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby re-approves Preliminary Plat #05012, Georgetown, for a period of two years, November 17, 2015 to November 17, 2017, with the following condition:

1. **All previous conditions placed on the preliminary plat approval shall remain in effect.**

Seconded by Trustee Styka.

Board discussion:

- Michigan Department of Environmental Quality (MDEQ) was not apprised of the reapproval of the plat in a timely manner which required this subsequent action

Trustee Veenstra offered the following amendment:

- **The developer shall be required to pay for paving the pathway**

Continued Board and discussion:

- Appropriateness of placing a condition dealing with the responsible party for the financial obligation of a paved pathway during the preliminary plat reapproval process
- Discussion of this issue arose in March, 2015 during the preliminary plat approval process and the Board chose not to change the condition which required the developer to provide the easement, but did not require the developer to build the pathway
- Item before the Board tonight is simply to correct something which was not approved through the MDEQ
- Appropriate time to make changes to the preliminary plat would be when and if an extension is requested

The motion died for lack of a second.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: Trustee Veenstra
 Motion carried 6-1.

- D. Kansas Street Sanitary Sewer, Special Assessment District No. 52 – **Resolution #3**
Treasurer Brixie moved to approve Kansas Road Public Sanitary Sewer Improvement Special Assessment District #52, Resolution #3, which approves the construction; and to drfray the cost thereof by special assessment against the properties specifically benefited thereby; approves the plans and estimate of cost in the amount of \$147,200; declares the petition sufficient; determines the special assessment district; and directs the Supervisor to make a special assessment roll and affix a certificate to the completed special assessment roll.

Seconded by Trustee Wilson.

Board discussion:

- Even with withdrawal of support for the project by one of the original petitioners, the validity of the petition is intact as the threshold outlined in the ordinance is still met
- Board member concern with three (3) separate properties on Kansas Street which have failed septic systems
- Testing of water on one (1)property on Kansas Street revealed a high nitrogen content, an indicator of poor soils
- Failed septic systems and poor soils contaminates surface water and ground water and a serious health risk
- Nitrogen can be fatal to infants who drink the water
- Kansas Street is located in an infill area of the Township
- The area has been on the sewer map to receive sewer in the future
- This is an aging neighborhood which has aging infrastructure
- Board member belief installation of the sewer will increase property values and rehabilitate some of the homes on Kansas that are vacant due to failed septic systems
- Payback time for terms of the payments is not being determined at this time
- Resolution #4 sets a public hearing once actual costs are determined

Trustee Scales offered the following amendment:

- **The Township will pay 33% of the cost or \$47,200, whichever is less.**

Supported by Trustee Veenstra.

Continued Board and staff discussion:

- Board member acknowledgment of the necessity of the sewer, but concern over the hardship placed on several residents
- Township can help lessen some of the financial burden
- Staff concern with the precedent being set as this would be the first special assessment subsidized by the Township
- Board member belief the proposed subsidy sets a bad precedent
- There is a serious human health threat on Kansas Street
- Possible need for a policy to determine how financial aid would be given to each resident who hooked up but did not believe they could afford the assessment
- Concern with subsidizing public infrastructure when only a select few would benefit
- Concern subsidizing this type of public infrastructure could lead to public desire for other infrastructure types to be subsidized (e.g., sidewalks, drains)
- One way to minimize the impact to those residents on Kansas Street who have a valid septic system would be to not require residents pay for the cost of the infrastructure until the property owner is ready to hook up
- Board member preference to seek a longer payback period for residents when that issue is properly before the Board

- Water table on Kansas Street is relatively high and many of the existing septic systems are old
- Public Act 368 of 1978 (Public Health Act) allows the local jurisdiction to amend the requirement that connection to a public sanitary sewer is required when available, which Meridian Township has done
- Meridian Township only requires residents to hook up to the public sanitary sewer if their septic system has failed
- Board member comparison of this sewer assessment to an at large drain assessment
- Board responsibility to provide health, safety and welfare to all Township residents
- Board responsibility to provide solutions to assist the citizens on Kansas Street in paying this assessment
- Need to ascertain the appropriate point in this SAD process to thoroughly vet the financial component
- Suggestion for staff to provide numbers for the various financial scenarios vetted this evening
- Law allows an interest rate of up to 5% and the Board could tie the interest rate to the rate of inflation if less than 5%, which would effectively create a “break even” situation if a resident waited ten (10) year to hook up
- Board decision to pay part of the assessment is a policy decision which would impact overall funds

ROLL CALL VOTE: YEAS: Trustees Scales, Veenstra, Supervisor LeGoff,
NAYS: Trustees Styka, Wilson, Treasurer Brixie, Clerk Dreyfus
Motion failed 3-4.

Continued Board and staff discussion:

- Main sewer would be installed in the center of the road
- Installation of the lateral sewer connection has the potential to affect trees

Legality of the Township paying part of the cost of sewer installation: (Questions for the Attorney (See Agenda Item #10))

- Q. Does the attorney concur with Director Perry’s opinion that it is legal for the Township to pay part of the cost of this sewer
- A. I concur with Director Perry’s conclusion. It is a policy matter, however.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

E. Smith Drain

Clerk Dreyfus moved [and read into the record] NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Smith Drain Drainage District; Sunwind Branch of the Smith Drain Drainage District; Jolly - Okemos Drain Drainage District; Smith, Jolly Oak Branch Drain Drainage District; Smith, Hiawatha Lakes Branch 7 Drain Drainage District, and the Turtle Crossing Drain Drainage District is authorized to be executed by Meridian Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Smith Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the cleaning out, relocating, widening, deepening, straightening, tiling, extending, providing structures, adding lands not within the existing drainage districts, adding branches and relief drains, relocating along a highway, adding structures and mechanical devices that will properly purify or improve the flow, adding pumping equipment necessary to assist or relieve the flow and for the consolidation of the

Smith Drain; the Sunwind Branch of the Smith Drain; the Jolly - Okemos Drain; the Smith, Jolly Oak Branch Drain; the Smith, Hiawatha Lakes Branch 7 Drain; and the Turtle Crossing Drain, is also authorized to be executed by Meridian Charter Township; and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Smith Consolidated Drain.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this Resolution to the Ingham County Drain Commissioner and file the petition for the consolidation of the Drains and Drainage Districts and for the maintenance and improvement of the consolidated Drain, as permitted under Public Act 40 of 1956, as amended. Seconded by Trustee Scales.

Board discussion:

- Complex issue with existing culvert problems underneath Jolly Road
- Smith Drain has capacity issues
- Consolidation is a step forward for the community
- Costs will be determined prior to the project moving forward
- Individual Township parcels will not be assessed, but the Township will be assessed an at large percentage as determined by the Ingham County Drain Commissioner (ICDC)
- The Township's at large percentage will correspond to the magnitude of the public health issue as determined by the Ingham County Drain Commissioner
- Concern the potential cost may be a considerable amount
- Primary property owner involved will continue to cooperate with the ICDC to find a solution which handles the water problems in the Jolly/Okemos Road area
- Resolution authorizes the Supervisor and the Clerk to submit the petition to the ICDC

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

[Supervisor LeGoff recessed the meeting at 8:15 P.M.]

[Supervisor LeGoff reconvened the meeting at 8:26 P.M.]

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett again asked for a definition of an illegally controlled substance as mentioned in the personnel policy. He also asked if the Township maintained that medical marihuana was an illegal drug. Mr. Bowlby commented on Rezoning #15060, stating Mr. McCurdy has complied with every request from the Township. He suggested the possible use of a conditional rezoning as a solution to the concerns expressed by the Planning Commission which ultimately lead to their denial of the rezoning request.

Supervisor LeGoff closed Public Remarks.

A. Personnel Policy Manual – Draft

Human Resources Director Joyce Marx responded to the ten (10) issues submitted to her by Board members, stating her comments were placed in the personnel policy dated October 29th in blue while the Township Attorney's comments were noted in red. She stated the Township is promoting a zero tolerance policy for the Township relative to medical marihuana. Chief Hall

offered several comments as to why medical marihuana does not "fit" with law enforcement personnel, most notably that under federal law, a controlled substance (e.g., medical marihuana) user cannot possess a firearm or ammunition. He also added that under federal law, he could not transfer weapons to someone who uses controlled substances (e.g., medical marihuana), which would prohibit the Police Chief from giving a weapon to a law enforcement officer who uses medical marihuana. Chief Hall stated there is no standard for driving under the influence of drugs (e.g., medical marihuana) like there is for alcohol, so the driving pattern of a driver is analyzed and physical tests are conducted to determine whether an arrest is going to be made. He added there is no current method to determine the extent that medical marihuana is affecting a police officer's performance.

Chief Hall also spoke to various effects with types of medical marihuana provided through different sources. He emphasized the potential department liability for use of medical marihuana by police officers. Chief Hall noted police department adaptation of public use of medical marihuana and responds accordingly.

Board and discussion:

- Board member preference for police to be exempt from allowing police officers to be qualified patients in Michigan's medical marihuana program
- Appeal to federal law (except for the law enforcement component) has been tried by many communities as an attempt to invalidate Michigan's medical marihuana law, none of which have succeeded
- Federal perspective on medical marihuana is changing, as approximately half the nation now has legal medical marihuana, with five (5) states legalizing marihuana for all types of marihuana consumption
- Board member belief Michigan will have a proposal placed before voters in 2016 for full legalization of marihuana and, according to pollsters, is likely to pass
- Concern by one Board member that he takes Ambien, a controlled substance, and would be prohibited from using a weapon

ATTORNEY COMMENT: Controlled substance is a defined term under the federal law. Ambien, being a prescription drug, is not considered a controlled substance. We are talking about heroin, we are talking about marihuana, we are talking about drugs that are illegal under federal law. Obviously Ambien, once approved by the Federal Drug Administration (FDA), is no longer illegal under federal law. The term controlled substance was being used by the Chief in the context of the federal law that prohibits the use of Schedule 1 controlled substances.

Chief Cowper stated Fire Department policy allows for termination if fire personnel use alcohol while on duty. He believed the same policy would apply to drugs and the use of medical marihuana by fire personnel would be a deterrent when driving heavy equipment. Chief Cowper indicated the Township has a physician who decides which employees in suppression are fit to return to work in the event of an injury which is treated with pain killer(s). He spoke to the combined years of experience by the Fire Chief, Police Chief and Human Resources Director in knowing what is best for Meridian Township residents and police and fire personnel, believing medical marihuana has no part in employee performance of their live-saving duties.

Assistant Township Manager/Director of Public Works Perry added public works' employees must have a certified commercial driver's license (CDL), a federal government mandate which must have state compliance or incur the loss of federal road funding. He indicated a public works employee who failed a drug test by using medical marihuana would lose their CDL certification and could no longer operate equipment necessary in the performance of their job.

Board discussion:

- Public perception of medical marihuana has changed rapidly since 2008
- Passage of the personnel policy as written would prohibit a prospective employee who is a qualified medical marihuana patient from working for the Township
- Scientific research is showing positive effects of marihuana use
- Social policies on the impact of marihuana are also being researched

- Statistics regarding crime in Denver, CO revealed no difference in crime between dispensaries and provisioning centers when compared to liquor and retail stores
- Roadside testing can now detect nanograms of tetrahydrocannabinol (THC) in an individual's system and should be readily available within the next 18 months
- Police personnel, fire personnel, and public works personnel required to obtain a CDL should be required to pass a drug test and be exempt from being allowed the use of medical marihuana even if a qualified user
- Board member belief that medical marihuana users are still being demonized
- Board member suggestion to amend the second bullet point under Section IV (Workplace Safety), Subsection B (Employee Assistance and Drug-Free Awareness) by adding "except for a qualified patient in Michigan's medical marihuana program" at the end of that bullet
- Inclusion of a separate bullet point which would exclude police, fire and public works' employees who must obtain a CDL license
- Board member suggestion to amend Section IV (Workplace Safety), Subsection C (Required Testing) by adding "Applicants who are qualified patients in Michigan's Medical Marihuana Program will not be disqualified due to a positive result for the presence of marihuana." As the second sentence to the first bullet point labeled "Pre-employment"
- Board member belief that with the aforementioned suggestions, the Township is sending the signal that it is acknowledging the movement in society towards acceptance of marihuana use
- Acceptance of marihuana use is an economic boon to communities who embrace it

Testing for marihuana use: (Questions for the Attorney (See Agenda Item #10))

Q. What are the current tests available being used in the courts?

A. I'm probably not the expert on all of the testing protocols out there. Perhaps the Chief is more adept at that. It's not the testing that presents the issue; it's the fact that once you ingest marihuana, it remains in your system for a lengthy period of time. In fact, a study by the National Drug Court Institute indicated the estimated detection period for occasional users is about four (4) days; the estimated detection period for frequent users (which I think could include somebody who using medical marihuana for purposes of treatment) would be ten (10) days. The difficulty that you have with medical marihuana is the fact that if you adopt a zero tolerance policy (which we have for alcohol), it stays in your system for a lengthier period of time than alcohol does. So, that becomes the problem. There are undoubtedly ways to test (whether by blood test or otherwise), that could detect the amount that's in your system, but the issue is a practical one of it can be there for days at various levels. It is very difficult to assess from a test whether it is affecting your performance or not. Then you get into the situation the Chief raised of the kind of field testing they do to determine whether someone is impaired. That's a different issue than what we have here. We have some practical issues that we have to deal with because, I agree with Clerk Dreyfus, we are in kind of a transition period here and it creates some difficulties for us as an employer.

Continued Board discussion:

- Valid concerns raised by the three (3) directors for their employees
- Board member suggestion that the Township attorney draft language which would give accommodations for employees who perform no driving functions during their hours of employment
- Safety concern over parks and recreation employees who drive a lawnmower in an impaired state
- Board member concern with the practicality of carrying a prescription in its original container when it is dispensed in a large container
- Staff recommendation to insert "or provide other proof of the prescribed medication" after "licensed pharmacist" in the second bullet on page 15 to address the aforementioned Board member concern regarding the original container
- Board member suggestion to insert "Drug and Alcohol" in the middle of the title of subsection C on page 15 labeled "Required Testing"

- Q. What is the liability on the Township if a qualified medical marihuana user (who is also an employee) is in an accident while operating Township equipment which does not require a CDL license?
- A. Your question, Trustee Wilson, presents the dilemma we face with medical marihuana today. It certainly presents a very difficult issue for anybody that has a CDL or works in the police or fire department. It presents another greater practical issue (and its one that our liability carrier struggles with and communities like ours struggle with) and that is the decision as to whether or not the actions of our employees were reasonable or not under the circumstances or were affected or impaired by alcohol, prescription drugs or marihuana. Such an issue isn't always decided by us. It's decided by a judge or a jury when something unfortunate happens. That's the difficult situation that we face.

We checked with our insurance agent who recommends we have a zero tolerance policy for all employees. I wanted to know how other communities are dealing with this as well. One of the communities I contacted (because I know one of the Assistant City Attorneys) is the City of Ann Arbor, which has a fairly progressive view when it comes to the issue of medical marihuana and marihuana in general. Notwithstanding the situation the City of Ann Arbor is in, they have a zero tolerance policy for all employees, and they have that because they have to look at the issue of an employee with marihuana in their system from a host of perspectives; the law enforcement, the health safety issues we face with our departments and the DPW. But they also have to look from the perspective of what happens if one of their employees is involved in any kind of incident that could lead to a claim against the municipality.

I absolutely concur with Clerk Dreyfus' view that there are those who feel that marihuana has been demonized; but, there are also those that do not feel it has not been demonized. The issue comes if you have an injured member of the public and that injury was caused in whole, or in part, by one of our employees. In the eyes of a jury, where do they cast the liability and responsibility and is the defense of that claim made infinitely more difficult if it is determined that person had medical marihuana in their system. The law and public perception is evolving, but we are not there yet. That is the difficult situation we face. I hate to say it, but we are dealing with kind of the lowest common denominator type of situation. Sadly, but true, that drives us in a number of areas. It's the reason we have a zero tolerance policy for alcohol as well within our Township right now. If you tested at .02 in a liability claim, it still is going to affect the outcome of that claim which raises a difficult situation for this Board in deciding where you draw that line. Medical marihuana, and I want to be sure this is taken the proper way, is not legal under state law or federal law; but, under Michigan law, you have a defense to a prosecution for a marihuana related offense if you are a qualifying patient or a qualifying caregiver. We have not decriminalized marihuana in the State of Michigan in any respect, but what we have done is provide a defense if you meet the certain qualifications within the act.

It presents a very difficult and, in many respects, an illogical situation in which we are faced. Somebody is authorized and has a defense to a claim of illegality if they go through the process of becoming a qualifying patient or a qualifying caregiver. But, they are still utilizing something that is not legal to sell and is not legal to possess under either state or federal law. It's a challenge the legislature is dealing with today and has not yet come up with a solution which is we authorize and provide a defense for those who need to utilize marihuana for medical reasons, but we provide no legal means for them to acquire the marihuana.

When the law was initiated, it was something that people have tended to forget, but it shows the difficulty. When initiated law #1 was proposed, the drafters were very careful not to utilize the word "sale" in the law, because they knew that a law being initiated to authorize the sale of marihuana would have no chance of passing. They focused on the use without dealing with the difficult question of purchase and sale and, instead, authorized caregivers to grow limited amounts for up to five (5) patients. This created a very ambiguous and difficult

situation for Boards like you and for the public, generally, because what's happened over time is the law has been viewed as authorizing the possession and use of medical marihuana, but yet provides no legal means for acquiring it except to grow your own or have someone grow it for you. It's a long way of coming around to the fact that we, as a society, have not yet caught up to the practical reality. Unfortunately, you are faced with having to deal with a significant group of society that still has a zero balance view of this regardless of the job you work in. For police and fire and public works employees who have to have a CDL, the federal law puts us in a situation where we can't have anything but a zero tolerance policy. The question is what do we do with the rest of our employees who don't need a CDL and aren't in law enforcement but may drive for us. An employee may operate a lawn mower or other motorized equipment and if an accident occurs involving a member of the public, how are we viewed and what are the risks to the Township in terms of liability. For example, our insurance carrier still advocates a zero tolerance policy. Many communities that are struggling with this issue have said, notwithstanding their overall view, we are going to stick with the zero tolerance policy until the law catches up with society. That's the difficulty we have in front of us.

Continued Board discussion:

- Board member concern that if a zero tolerance policy is not adopted, the Township's insurance carriers could drop us or increase our premiums
- Insurance carrier relayed it could be detrimental to a defense for the Township if a zero tolerance policy was not adopted for employees who drive Township vehicles
- Under the influence in operating a vehicle is not defined in the Michigan Medical Marihuana Act, but would be determined by the courts in the event of a lawsuit against the Township

It was the consensus of the Board to include a zero tolerance policy for the use of medical marihuana by employees.

Continued Board discussion:

- Paid maternity leave should be viewed as a new benefit
- Preference for paid maternity leave to be covered during negotiations with the seven (7) unions
- All issues subject to negotiations should not be included in the Personnel Policy
- Paid maternity leave is a policy question
- Township Board does not have to provide only the minimum required under the Family Medical Leave Act (FMLA)
- Board member belief the United States is the only developed country which does not provide for paid maternity leave as a benefit

It was the consensus of the Board to discuss the concept of paid maternity leave during the budget process for possible inclusion as a benefit.

Board discussion:

- Page 35 – inclusion of language allowing an employee to report harassment by their direct supervisor to the Human Resources Director or any other Director
- Page 18 – Total ban on smoking across all Township properties would include Township parks and there would be a mix of the personnel policy with local ordinances
- Personnel policy to prohibit smoking applies to Township employees only on any Township properties

It was the consensus of the Board to have the language regarding a smoke-free workplace remain as presented on Page 18.

It was the consensus of the Board to include cyber harassment in all forms of harassment on Pages 34 and 35, including cyber bullying on pages 16 and 17.

It was the consensus of the Board to accept the correction on Page 20 that the conflict of interest circumstances are examples only.

Continued Board discussion:

- Page 20: Concern that an employee cannot serve on any outside Board

ATTORNEY COMMENT: I don't read that as to prohibit an employee from serving as a board member or elected official provided it does not present a conflict of interest. We have situations of incompatible offices; we have situations where people serving on an elected Board of Commission (such as the County Board) might be incompatible with the Township Board. It is more directed at situations that would put an employee in a position where they have a duty of loyalty to both and can't satisfy both.

For example, if you are a member of a corporate Board, and yet you are an employee here and that corporation was seeking some kind of benefit from the Township, you'd have an incompatibility there; not in the elected official sense, but certainly a conflict of interest. I think we wouldn't want our Planning Director to be on the Board of Director of Delta and then have them come in for a building change or something. I think that's more what it was aimed at; maybe we can tweak the wording.

Continued Board discussion:

- Board members will allow the Township Attorney and Human Resources Director to "wordsmith" that language now that Board intent is clear
- Page 20 – Outside Employment: Board member request to include language that approvals shall expire at least annually which allow the circumstances to be reviewed

ATTORNEY COMMENT: It really is not so much annually; it's at the discretion of the administration. You could have a conflict that could come up in the middle of the annual term that you might want to withdraw the position to engage in outside employment. I would recommend that we use some language that really leaves it to administration to decide. I have never seen this applied arbitrarily, but you have situations which come up in the middle of the year and you need to address them.

Continued Board discussion:

- Insertion of the language annually causes the Township to do something affirmative
- Board member suggestion to use the verbiage "at least annually"
- Page 4 – 182 day limitation period for employment-related claims is standard language to promote quick resolution of any situations which may arise
- 182 day limitation is not a waiver of rights, but rather a condition of employment
- 182 day limitation is a policy decision which has been generally accepted in many personnel manuals over the last 30 years

ATTORNEY COMMENT: A decision of the Michigan Court of Appeals issued on September 15, 2015 involving a former employee of the Douglas J Management Company specifically upheld their policy of 182 days to bring a claim. I have written a lot of policies which include this language. The reason for this is not to deny people their rights to bring a claim, but frankly bring your claim when everyone's memory is fresh, the witnesses are available, the documents are available, as opposed to three (3) years later when memories have faded, documents are gone and witnesses may have left and taken another job out of state. It's to promote quick resolution of any issues that might arise.

Board discussion:

- Concern if an employee learns something after the 182 day period which affects their employment situation

ATTORNEY COMMENT: The policy is specifically drafted that its 182 days from the date the employee knew of the claim or could have known of the claim. So if they don't know about it, and it comes up later, that's when the clock starts to tick. If they didn't realize that they had been improperly passed over for a promotion because they didn't have the information available to them and they learned of it three (3) months later, the six month clock starts then.

Continued Board and staff discussion:

- Concern with implementation of a new condition of employment for existing employees

ATTORNEY COMMENT: Under the law, an employer has the right to issue amended policy. Employees, by continuing to work here, are assumed to accept those policies as of the date they are adopted. In fact, this will be distributed to employees and they will be asked to acknowledge they received the policy. It will apply on a go forward basis.

It was the consensus of the Board to accept the 182 day limitation period for employment related claims as presented by staff.

Continued Board and staff discussion:

- Suggestion to draft a separate IT policy
- Township currently has a network connection policy form that all employees must sign relative to appropriate use of Township networks (e.g., download of software)
- Page 6: Anniversary date relative to promotions
- Previous process to receive a step increase on the starting date with the Township even if the employee has just received a promotion has been a long term practice and contained in all union contracts
- In four recent examples, the greater increase was due to the promotion from a union position to a non-union position, not the step increases themselves
- Board member preference to reward an employee for their longevity with the Township by adhering to their original hire date as the anniversary date
- Promotion usually includes a significant salary increase
- The promotion is the reward for an employee's longevity and good work
- Anniversary date should be the date an employee starts the new position
- Possible use of a protection clause if the promotion is less than the step increase at the current job
- Time and resources are spent in training our employees and it is important to retain them
- Changing an employee's anniversary date would be a bad business practice which would affect employee morale
- Concept of "time in grade" is used by the state and the anniversary date becomes the date of the new position
- Proposed personnel policy defines the promotion date and the step increases occur annually one the date of that promotion

It was the consensus of the Board to retain the language concerning the anniversary date and the promotion date as written.

Continued Board and staff discussion:

- Drug screening policy has been in place in the Township since 1997
- Page 24: Subsection L: Employee Travel and Reimbursement
 - Rates should be established
 - Township has a form which is completed and approved by the Township Manager which designates specific meal rates and IRS mileage rates
 - Board member suggestion for the form to be reviewed

ATTORNEY COMMENT: I agree with the idea the form needs to be reviewed and is subject to change over time as conditions change. I wouldn't recommend placing the form in this handbook because you have to amend the handbook and come back to the Board every time you want to change a rate.

Continued Board and staff discussion:

- Board member suggestion to continue discussion on the personnel policy at the next meeting and move forward with the remaining agenda
- Page 27: Paid personal leave – policy is in every collective bargaining agreement and has been administered as outlined for many years
- Page 28: Bereavement leave – Board member belief the various individuals which can grant bereavement leave in excess of the allowed three (3) days lacks consistency and should rest with one person
- Page 29: Jury Duty – Board member request for clarification of language to ensure the employee turns over the jury duty payment to the Township in order to receive Township payment for time spent on jury duty
 - State of Michigan requires employees to submit payment received from jury duty minus mileage payment

It was the consensus of the Board to require employees to submit payment received from jury duty in order to receive Township payment for time spent on jury duty.

Continued Board and staff discussion:

- Page 5: Flexible work schedule and flexible work hours–Request by Directors to more clearly define flexible work schedule and flexible work hours to be consistently applied across the Township

It was the consensus of the Board to accept the new definition of flexible work schedule and flexible work hours.

Board discussion:

- Page 11: Explanation of the progressive discipline – written reprimand was not included as noted on page 37
- Need for consistent use of language throughout the document
- Page 24: non-employees distribution of literature on Township property
 - Board member belief the entire section needs to be reworded to be made constitutional

ATTORNEY COMMENT: I think what needs to be clarified here is that we are only dealing with our employees in the workplace. What this should be edited to say should maybe be: “Non-employees may not solicit employees or distribute literature to employees in the workplace.”

Treasurer Brixie moved to take up the remaining agenda items past 10:00. Seconded by Trustee Styka.

VOICE VOTE: Motion carried 6-1. (LeGoff)

B. Corridor Improvement Authority (CIA)

Associate Planner Menser summarized the proposed CIA as outlined in staff memorandum dated November 10, 2015.

Board discussion:

- Lengthy timeline to move through the process to establish the CIA
- Preference for inclusion of language within the resolution which states the Township does not desire to establish a TIF
- Board member preference for the boundaries to be redrawn in conformity with the suggestions made in the letter from Liaison for Inter-Neighborhood Cooperation (LINC)
- Board member belief the point of the CIA isn’t necessarily to redevelop every parcel contained within the CIA
- CIA has the ability to seek grants and set placemaking themes
- Township Attorney opined that residentially and industrially zoned properties can be included
- Preference to include the entire corridor as proposed to avoid gaps in the event there was implementation of streetlighting, for example

It was the consensus of the Board to accept the CIA boundary as proposed by the EDC.

C. Rezoning #15060 (McCurdy)

Director Kieselbach summarized the rezoning request as outlined in staff memorandum dated November 12, 2015.

Board discussion:

- Board member belief the pygmy goats are inoffensive
- Property borders rural residential
- Board member belief over 100 people have expressed support for retention of the goats
- Other remedies suggested by the Planning Commission would require changes to our existing ordinances
- Reminder that the rezoning stays with the property irrespective of the owner
- Board cannot limit the number of animals on RR zoned property
- Nearby properties do not meet the requirements to be rezoned to RR
- Applicant can offer conditions to place restrictions on the property which would stay with the land
- Board member preference to amend the Township’s zoning ordinance for RAAA
- Property is uniquely situated and appropriate for a RR zoning designation
- Property gives the interurban pathway a destination and is part of the Township’s placemaking efforts
- Other reasons exist to rezone a property which is not consistent with the Future Land Use Map (FLUM)
- Appreciation for the Planning Commission’s thorough analysis
- Commercial operations for livestock require a minimum of ten (10) acres
- Property could have a maximum of four (4) livestock

It was the consensus of the Board to place this item on for action at the December 1, 2015 Board meeting.

~~D. Railroad Quiet Zone~~

E. Sale of Township Property Adjacent to 4444 River Glen Drive

Director Kieselbach summarized the request to sell Township property adjacent to 4444 River Glen Drive as outlined in staff memorandum dated November 12, 2015.

Board discussion:

- Township is limited by deed stipulation in how much it can charge in the sale
- Board member preference to include attorney costs if legally allowed to do so
- Parcel in question is isolated from the rest of the parks property
- Driveway runs across Township property and limits its use
- Easement for access to the parks from the neighborhood was not discussed by the Park Commission
- Board member request for staff to ask the Director of Parks and Recreation regarding an easement to the Township property from River Glen Drive

It was the consensus of the Board to place this item on for action at the December 1, 2015 Board meeting.

14. FINAL PUBLIC REMARKS

Supervisor LeGoff opened and closed Public Remarks.

15. FINAL BOARD MEMBER COMMENTS

Trustee Scales requested clarification about a communication in the packet relative to the fee charged for a Freedom of Information Act (FOIA) request.

Trustee Veenstra reported his attendance at the regular meeting of the Transportation Review Committee of Tri-County Regional Planning Commission on November 12th.

16. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 10:53 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9.C

GEOM

**Charter Township of Meridian
Board Meeting
12/8/2015**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:**

COMMON CASH	\$ 437,942.22
PUBLIC WORKS	320,384.83
TOTAL CHECKS:	\$ 758,327.05
CREDIT CARD TRANSACTIONS	3,356.82
TOTAL PURCHASES:	<u>\$ 761,683.87</u>
ACH PAYMENTS	<u>\$ 495,817.21</u>

12/03/2015 10:26 AM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 12/08/2015 - 12/08/2015
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. ALLGRAPHICS CORP	ADDITIONAL BASKETBALL JERSEYS	442.50	
2. ASAP PRINTING	WINTER FARMERS MARKET POSTERS	164.00	
3. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	589.90	
4. BOARD OF WATER & LIGHT	NOV STREET LIGHTS	529.39	
5. CINTAS CORPORATION #725	MECHANICS UNIFORM RENTAL	25.70	
6. CITY PULSE	TWP NOTICES	66.78	
7. COMCAST CABLE	DEC CABLE SERVICE	165.18	
8. D&G EQUIPMENT INC	MULCH KIT TCBI0953	652.72	
9. DLZ MICHIGAN INC	ARCHITECTURAL & ENGINEERING SERVICES FOR NEW FIRE	4,235.50	
10. DON PLANTZ CONCRETE	PREP & POUR POLE BARN & WALKS	1,500.00	
11. DOODY WELL DRILLING	DRILL AND INSTALL NEW WELL HARRIS NATURE CENTER	6,900.00	
12. DOUGLAS W HARTER	REFUND OF OVER/PMT OF AMBULANCE BILL	50.92	
13. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	8,962.00	
14. GOUHAU LIN	PD PARKING VIOLATION TWICE IN ERROR - B0019293	75.00	
15. HALT FIRE INC	REPAIR TRUCK 500	17,534.12	
	ADDITION REPAIR COVERED BY INS	2,016.56	
	TOTAL	19,550.68	
16. JEFFORY BROUGHTON	6 IMPACT REMOTE SPEAKER MIC ACCESSORY	263.70	
17. JOHNNY MAC'S	SCOREBOOKS FOR BASKETBALL PROGRAM - WILLIAMSTON	125.00	
18. KIT RICH	MILEAGE REIMB FOR NOVEMBER	70.15	
19. MAX R	32 GALLON RECYCLED PLASTIC CONTAINERS WITH SHIPPING	3,796.00	
20. MEGAN SLIVA	FITNESS OVER 50 INSTRUCTOR FEE NOV & DEC	272.00	
21. MERIDIAN CHARTER TOWNSHIP	RETAINAGE - FIRE STATION #91 PAY EST#11	2,221.03	
22. MICHIGAN ASSESSORS ASSOCIATION	RENEWAL 2016 MEMB - MAA - D UPCHURCH	75.00	
	RENEWAL 2016 MEMB - MAA - C GROCE	75.00	
	TOTAL	150.00	
23. MOLLY HUNSBERGER	INSTRUCTOR FOR FITNESS OVER 50 - NOV & DEC	272.00	
24. MOORE MEDICAL LLC	EMS AMBULANCE SUPPLIES	150.00	
25. MOSQUITO SQUAD OF GREATER LANSING	MOSQUITO CONTROL FOR MARKET AND ADMIN BUILDING	175.00	
26. NATIONAL RESEARCH CENTER INC	2015 CITIZEN SURVEY BASIC SERVICE	3,610.00	
27. PEOPLEFACTS LLC	CREDIT REPORTS - NOV	85.75	
28. PHYLLIS S COHEN	REFUND OF OVER/PMT OF AMBULANCE BILL	77.19	
29. POLICE EXECUTIVE RESEARCH FORUM	2016 PERF SUBSCRIBING - MEMBER DUES	200.00	
30. POSTMASTER	APPROX POSTAGE FOR 2016 FAMILY FUNGUIDE	5,063.21	
31. PROFESSIONAL BENEFITS SERVICES INC	FLEX ADMIN & DEBIT CARD ADMIN	126.00	

12/03/2015 10:26 AM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/08/2015 - 12/08/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
32. PROFESSIONAL SERVICES INDUSTRIES	WONCH PARK SOIL BORINGS	1,474.00	
33. PROGRESSIVE AE	2015 PROFESSIONAL ENGINEERING SERVICES FOR LAKE LA	3,922.44	
34. REFPAY TRUST ACCOUNT	YOUTH BASKETBALL REFEREE PAY	3,600.00	
35. RESERVE ACCOUNT	TWP POSTAGE 2015	2,500.00	
36. RM ELECTRIC INC	KINAWA DRIVE RFB PROJECT	12,015.00	
37. SAFETY SYSTEMS INC	REPAIR CONTACT ON FRONT DOOR - HNC	108.00	
38. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	46.99	
	CANINE SUPPLIES FOR TWO DOGS	9.56	
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	TOTAL	122.53	
39. STATE OF MICHIGAN	RENEWAL - COMMERCIAL CERTIFICATION L. BOBB	75.00	
40. SUPREME SANITATION	PORTABLE TOILET RENTAL - HNC	80.00	
41. TASC	COBRA ADMIN FEE - 1ST QTR	194.67	
42. TAYLOR INNMAN	REFUND OF OVER/PMT OF AMBULANCE BILL	14.73	
43. TDS	OCT SERVICE	1,349.77	
44. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,689.71	
45. THE RAWLINGS CO	REFUND OF OVER/PMT OF AMBULANCE BILL	651.15	
46. WIELAND DAVCO CORP	CONSTRUCT FIRE STATION NO. 91 AT OKEMOS ROAD & CEN	344,577.92	
TOTAL - ALL VENDORS		437,942.22	

12/03/2015 10:25 AM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/08/2015 - 12/08/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW

Vendor Name	Description	Amount	Check #
1. ANN ALCHIN	REIMB FOR WATER REPAIR - TWP = 6 TONS ASPHALT	930.00	
2. BOARD OF WATER & LIGHT	1/2 INS COST FOR HULETT RD PUMPING STATION 2015	2,287.69	
3. CHAMPION WOODS, LLC	DEC SETTLEMENT P'MT	4,100.00	
4. EAST LANSING MERIDIAN WATER	TWP SHARE OF OPERATING COSTS	225,862.09	
5. FISHBECK, THOMPSON, CARR & HUBER	WETLAND CONSULTING FEES	83,854.70	
6. IDC CORPORATION	DB15 AND DB10 LIFT STATION TRANSDUCERS	2,096.00	
7. JOHN LEFEVRE	CUSTOMER OVER/PAID FINAL BILL - SHOE-00314-0000-01	30.85	
8. JYOTSNA PENDSE	CUSTOMER OVER/PAID FINAL - SNRP-003937-0000-01	71.50	
9. MICHIGAN WATER ENVIRONMENT	OPERATORS DAY 2016 - REGISTRATION	100.00	
10. PRO-TECH MECHANICAL SERVICES	MAIN LIFT STATION REPAIR	823.23	
11. STATE OF MICHIGAN	RENEWAL OF COMMERCIAL CERTIFICATION - R MACKENZIE	75.00	
12. TDS	OCT SERVICE	153.77	
TOTAL - ALL VENDORS		320,384.83	

CREDIT CARD TRANSACTIONS - November 24th to December 2nd, 2015

<u>Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Name</u>
11/25	ADOBE	\$63.58	DARKUS BEASLEY
11/28	ADOBE *CREATIVE CLOUD	\$31.79	DARKUS BEASLEY
11/26	AMAZON MKTPLACE PMTS	\$61.98	WADE PRESTONISE
12/1	AMAZON MKTPLACE PMTS	\$28.98	WADE PRESTONISE
12/1	AMAZON MKTPLACE PMTS	\$63.93	WADE PRESTONISE
11/24	AMAZON MKTPLACE PMTS	\$22.43	CHRISTOPHER DOMEYER
11/30	BAKE N CAKES	\$140.00	ANDREA SMILEY
11/30	CATHEY COMPANY	\$59.28	KEN PUNG
11/30	CATHEY COMPANY	\$88.57	KEN PUNG
12/1	COMCAST OF LANSING	\$82.90	DEBORAH GUTHRIE
11/25	COMPLETE BATTERY SOURCE	\$21.21	MATTHEW WALTERS
11/25	CRACKER BARREL #517 OKEMO	\$22.08	FRANK L WALSH
12/2	DOMINO'S 1206	\$36.21	DARKUS BEASLEY
11/24	EB EXECUTIVE LEADERSH	\$25.00	JOYCE A MARX
11/30	FACEBOOK 7EU4Z7NL92	\$38.81	LUANN MAISNER
12/1	GLOWUNIVERSE	\$215.82	KRISTI SCHAEDING
11/30	HOBBY LOBBY #360	\$12.67	ANDREA SMILEY
11/30	JONES & BARTLETT LEARNING	\$87.85	WILLIAM PRIESE
11/30	MAC'S STORAGE CONTAINERS	\$96.77	WILLIAM PRIESE
11/26	MEIJER #209	\$114.98	WILLIAM PRIESE
11/26	MEIJER #210 Q01	\$149.97	WILLIAM PRIESE
11/24	MEIJER INC #025 Q01	\$11.15	CATHERINE ADAMS
11/25	MEIJER INC #025 Q01	\$5.98	MATTHEW WALTERS
11/25	MEIJER INC #025 Q01	\$38.02	DARCIE WEIGAND
11/30	MI EMS LICENSE	\$25.00	WILLIAM PRIESE
11/25	MICHIGAN BATTERY EQUIPMENT	\$178.00	TODD FRANK
11/30	OFFICEMAX/OFFICEDEPOT #61	\$132.99	BRANDIE YATES
11/30	PARTY CITY	\$60.36	ANDREA SMILEY
11/30	PARTY CITY	\$10.59	ANDREA SMILEY
12/1	PAYPAL *MAP-MI CHPT	\$59.00	CAROL MORGANROTH
11/24	PETSMART INC 724	\$8.50	CATHERINE ADAMS
12/1	PP*BESS SOLUTIONS	\$195.00	SCOTT DAWSON
12/1	SOCIALMEDIAEXAMINER	\$40.00	DEBORAH GUTHRIE
11/25	THE HOME DEPOT 2723	\$40.67	CHRISTOPHER DOMEYER
11/25	THE HOME DEPOT 2723	\$34.27	DAN PALACIOS
11/25	THE HOME DEPOT 2723	(\$45.96)	KEITH HEWITT
11/24	THE HOME DEPOT 2723	\$82.62	KEITH HEWITT
11/24	THE HOME DEPOT 2723	\$45.96	KEITH HEWITT
11/25	THE HOME DEPOT 2723	\$89.88	KEITH HEWITT
11/24	THE STEWARDSHIP NETWORK	\$180.00	ROBIN FAUST
11/24	THE STEWARDSHIP NETWORK	\$180.00	ROBIN FAUST
11/24	THE STEWARDSHIP NETWORK	\$180.00	ROBIN FAUST
11/25	THE UPS STORE 0811	(\$27.98)	DARKUS BEASLEY
11/25	THE UPS STORE 0811	(\$1.67)	DARKUS BEASLEY
11/25	THE UPS STORE 0811	\$84.68	DARKUS BEASLEY
11/25	THE UPS STORE 0811	\$5.48	DARKUS BEASLEY
11/25	THE UPS STORE 0811	\$1.67	DARKUS BEASLEY
11/25	THE UPS STORE 0811	\$1.58	DARKUS BEASLEY
11/24	USPS 25698008630809271	\$7.18	ROBIN FAUST
11/28	WM SUPERCENTER #2869	\$6.30	DENISE GREEN
11/24	WW GRAINGER	\$37.55	RICH WHEELER
12/1	ZORO TOOLS INC	\$225.19	WILLIAM PRIESE

\$3,356.82

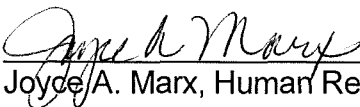
ACH Transactions

November 24, 2015 - December 2, 2015

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
11/25	ICMA	\$ 36,719.15	Payroll Deductions
11/25	Various Financial Institutions	326,588.20	Direct Deposit 11/25 Payroll
11/25	IRS	132,509.86	Payroll Taxes
		-	
	Total ACH Payments	\$495,817.21	

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: December 3, 2015

RE: **Ratification of Police Officer Appointment**

The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring brings the staffing level of the police department to thirty-seven (37) sworn personnel. The 2015 and 2016 budgets include thirty-nine sworn positions.


Daniel King obtained his Bachelor of Arts Degree in Criminal Justice from Michigan State University. He was recently a police officer with the Vinton Police Department in Vinton, Virginia. In addition, he completed an internship with Meridian Township.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENT OF DANIEL KING TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: December 3, 2015

RE: **Ratification of Part-Time Paramedic/Firefighter Appointment**

The Township Board approved the use of part-time Paramedic/Firefighter personnel to supplement our full-time roster. The program is operating successfully with cooperation from full-time staff.

The following candidate is presented for approval:


- **Bryant Zamensky**
 - Bryant graduated from Huron Valley Ambulance Center for EMS education and is in the process of obtaining his Associates Degree in Fire Science from Lansing Community College.
 - In addition to being a licensed paramedic and holding various certifications, he has completed Firefighter I & II and has been certified in Haz-mat operations.
 - Bryant has numerous years of experience. He is currently employed with Livingston County EMS and has past experience with the Brighton Area Fire Department.

The following motion is for Board approval:

MOVE TO RATIFY THE APPOINTMENT OF BRYANT ZAMENSKY TO THE POSITION OF PART-TIME PARAMEDIC/FIREFIGHTER.

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: December 3, 2015

RE: **2016 Proposed Non-Union Wage Schedule**

The 2016 Budget includes a 1% wage adjustment to the pay ranges for Department Directors and other non-union staff. Several employees will be eligible for step increases upon their anniversary dates. The attached schedule reflects the changes.

MOVE TO APPROVE THE 2016 NON-UNION WAGE SCHEDULE, WITH A 1% WAGE ADJUSTMENT, AS PRESENTED.

Attachment:
2016 Proposed Non-Union Wage Schedule

**2016 Proposed Salaries for Non-Union Employees
Effective January 1, 2016**

2016 Salary

Assistant Township Manager/Director of Public Works

Derek Perry	Step 1	\$ 88,880.00	\$101,000.00	January 1, 2016
	Step 2	\$ 92,920.00	\$103,020.00	March 16, 2016
	Step 3	\$ 95,950.00		
	Step 4	\$ 98,475.00		
	Step 5	\$ 101,000.00		
	Step 6	\$ 103,020.00		

Human Resources Director

Joyce Marx	Step 1	\$ 72,856.00	\$89,927.00	January 1, 2016
	Step 2	\$ 76,273.00		
	Step 3	\$ 79,689.00		
	Step 4	\$ 83,103.00		
	Step 5	\$ 86,516.00		
	Step 6	\$ 89,927.00		

Human Resources Specialist I *

Heather Baker	Step 1	\$ 39,234.00	\$48,413.00	January 1, 2016
	Step 2	\$ 42,293.00	\$51,478.00	January 30, 2016
	Step 3	\$ 45,354.00		
	Step 4	\$ 48,413.00		
	Step 5	\$ 51,478.00		
	Step 6	\$ 54,536.00		

Finance Director

Gretchen Gomolka	Step 1	\$ 72,856.00	\$89,927.00	January 1, 2016
	Step 2	\$ 76,273.00		
	Step 3	\$ 79,689.00		
	Step 4	\$ 83,103.00		
	Step 5	\$ 86,516.00		
	Step 6	\$ 89,927.00		

Director of Communications

Deborah Guthrie	Step 1	\$ 72,856.00	\$86,516.00	January 1, 2016
	Step 2	\$ 76,273.00	\$89,927.00	April 27, 2016
	Step 3	\$ 79,689.00		
	Step 4	\$ 83,103.00		
	Step 5	\$ 86,516.00		
	Step 6	\$ 89,927.00		

Executive Assistant *

Carol Hasse	Step 1	\$ 37,896.00	\$47,600.00	January 1, 2016
	Step 2	\$ 39,390.00		
	Step 3	\$ 40,998.00		
	Step 4	\$ 43,627.00		
	Step 5	\$ 45,809.00		
	Step 6	\$ 47,600.00		

* Employees are entitled to overtime compensation. Salaries listed are base pay.

**2016 Proposed Salaries for Non-Union Employees
Effective January 1, 2016**

2016 Salary

Director of Community Planning & Development

Mark Kieselbach	Step 1	\$ 81,757.00	\$100,153.00	January 1, 2016
	Step 2	\$ 85,437.00		
	Step 3	\$ 89,116.00		
	Step 4	\$ 92,794.00		
	Step 5	\$ 96,475.00		
	Step 6	\$ 100,153.00		

EMS/Fire Chief

Fred Cowper	Step 1	\$ 81,757.00	\$100,153.00	January 1, 2016
	Step 2	\$ 85,437.00		
	Step 3	\$ 89,116.00		
	Step 4	\$ 92,794.00		
	Step 5	\$ 96,475.00		
	Step 6	\$ 100,153.00		

Police Chief

David Hall	Step 1	\$ 81,757.00	\$100,153.00	January 1, 2016
	Step 2	\$ 85,437.00		
	Step 3	\$ 89,116.00		
	Step 4	\$ 92,794.00		
	Step 5	\$ 96,475.00		
	Step 6	\$ 100,153.00		

Police Property Records Technician *

Christopher Domeyer	Step 1	\$ 35,099.00	\$39,151.00	January 1, 2016
	Step 2	\$ 36,115.00	\$41,175.00	May 19, 2016
	Step 3	\$ 39,151.00		
	Step 4	\$ 41,175.00		
	Step 5	\$ 43,201.00		
	Step 6	\$ 45,225.00		

Parks and Recreation Director

LuAnn Maisner	Step 1	\$ 72,856.00	\$89,927.00	January 1, 2016
	Step 2	\$ 76,273.00		
	Step 3	\$ 79,689.00		
	Step 4	\$ 83,103.00		
	Step 5	\$ 86,516.00		
	Step 6	\$ 89,927.00		

Assessor - Contracted with the City of East Lansing (Township share budgeted at \$65,000)

* Employees are entitled to overtime compensation. Salaries listed are base pay.

**2016 Proposed Salaries for Non-Union Employees
Effective January 1, 2016**

2016 Salary

Information Technology Director

Stephen Gebes	Step 1	\$ 72,856.00	\$89,927.00	January 1, 2016
	Step 2	\$ 76,273.00		
	Step 3	\$ 79,689.00		
	Step 4	\$ 83,103.00		
	Step 5	\$ 86,516.00		
	Step 6	\$ 89,927.00		

Systems Administrator II*

Vacant	Step 1	\$ 49,963.00		
	Step 2	\$ 51,911.00		
	Step 3	\$ 53,852.00		
	Step 4	\$ 55,796.00		
	Step 5	\$ 57,742.00		
	Step 6	\$ 59,685.00		

Systems Administrator I*

Wade Prestonise	Step 1	\$ 46,633.00	\$49,473.00	January 1, 2016
	Step 2	\$ 48,055.00	\$50,895.00	November 20, 2016
	Step 3	\$ 49,473.00		
	Step 4	\$ 50,895.00		
	Step 5	\$ 52,317.00		
	Step 6	\$ 53,730.00		

Systems Administrator I*

Greg Akin	Step 1	\$ 46,633.00	\$46,633.00	January 1, 2016
	Step 2	\$ 48,055.00	\$48,055.00	November 16, 2016
	Step 3	\$ 49,473.00		
	Step 4	\$ 50,895.00		
	Step 5	\$ 52,317.00		
	Step 6	\$ 53,730.00		

Engineering Aides *

Step 1	\$ 10.51
Step 2	\$ 11.43
Step 3	\$ 11.99
Step 4	\$ 12.93
Step 5	\$ 13.22
Step 6	\$ 13.94

Recycling Coordinator

LeRoy Harvey	\$ 18.39	\$18.39	January 1, 2016
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Part-time Paramedic/Firefighter \$13.75 - \$17.40

* Employees are entitled to overtime compensation. Salaries listed are base pay.

MICHIGAN LOTTERY
 CHARITABLE GAMING DIVISION
 101 E. HILLSDALE, BOX 30023
 LANSING, MICHIGAN 48909
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
 CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor LeGoff on December 8, 2015 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from Listen & Believe Charitable Fund of Haslett, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license or registration be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on December 8, 2015.

Brett Dreyfus, CMMC
 Meridian Township Clerk
 5151 Marsh Road, Okemos MI 48864

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the CERTIFICATE OF ASSUMED NAME

for

LISTEN & BELIEVE CHARITABLE FUND

ID NUMBER: 71668Y

to transact business under the assumed name of

LISTEN & BELIEVE

received by facsimile transmission on August 5, 2014 is hereby endorsed.

Filed on August 5, 2014 by the Administrator.

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Expiration Date December 31, 2019



Sent by Facsimile Transmission

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, In the City of Lansing, this 5th day of August, 2014.

**Alan J. Schefke, Director
Corporations, Securities & Commercial Licensing Bureau**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 30 2014

LISTEN AND BELIEVE CHARITABLE FUND
1162 TEAKWOOD CIRCLE SUITE 150
HASLETT, MI 48840-9734

Employer Identification Number:

47-1513153

DLN:

26053661001704

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

August 5, 2014

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.


If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: December 4, 2015

RE: Daniels Drain

As directed by the Township Board, a Notice of Intent to File Petition has been transmitted to the Ingham County Drain Commissioner for the Daniels Drain project.

The next step in the process is to hold a public hearing to hear objections to the proposed drain project and/or the proposed special assessment(s). Attached for your review is a resolution to set the public hearing for January 26, 2016 at 6 p.m.

Once the Township Board has conducted the Public Hearing on January 26, 2016, staff will prepare a Resolution for the February 2, 2016 Township Board meeting that will authorize a Petition to be filed with the Ingham County Drain Commissioner. This Petition will formally request that the Drain Commissioner proceed with a project.

A Notice of Public Hearing is also attached for your review. This notice will be sent to all property owners in the Daniels Drain District advising them of the public hearing, if the Township Board adopts the attached Daniels Drain Public Hearing Resolution. The notice includes a map of the drainage district, a legal description and a listing of all the parcels within the district.

In addition, we have also included the information provided previously in regards to the potential cost of the individual assessments based on a project cost of \$100,000, \$1,000,000 and \$5,000,000. For the public notice we are recommending that the estimated overall project cost be set at \$2,000,000, knowing that it could be more or less based on the true project costs, once they are determined, and the level of participation from the other units of government (Michigan Department of Transportation and the Ingham County Road Department).

MERIDIAN CHARTER TOWNSHIP

**RESOLUTION TO HOLD PUBLIC HEARING TO HEAR OBJECTIONS
TO PROPOSED DRAIN PROJECT OR SPECIAL ASSESSMENT
DANIELS DRAIN**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building in said Township on the _____ day of December, 2015, at _____ p.m., local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the Daniels Drain (“Drain”) is an established county drain pursuant to the Michigan Drain Code, Public Act 40 of 1956, as amended (the “Drain Code”); and

WHEREAS, the Township recognizes that it is necessary for the public health to clean out, relocate, widen, deepen, straighten, tile, extend, add branches, add lands, relocate along the highway, and/or install devices to purify the flow of the Daniels Drain pursuant to Chapter 20 of Public Act 40 of 1956, as amended, and that this maintenance and improvement work is required at this time due to possible flooding, pollution, siltation, and other impairment of the Daniels Drain or parcels within the Daniels Drain, which may result in pollution and other impairment of the waters of the state and natural resources; and

WHEREAS, the Township has determined that a portion of the lands in the Township may be especially benefitted by the proposed Daniels Drain improvement so that a special assessment, fee, or charge may be levied against benefitted parcels under Section 490 of the Michigan Drain Code; and

WHEREAS, the Township Board has provided the Drain Commissioner with a Notice of Intent to file a petition under Section 463 of the Drain Code to perform the aforementioned improvements on the Daniels Drain; and

WHEREAS, Section 489a of the Drain Code requires a public hearing to be held for the Township Board to hear objections to a proposed drain project, or special assessment, fee, or charge to be levied under Section 489a.

NOW, THEREFORE BE IT RESOLVED by the Township Board of Meridian Charter Township, Ingham County, Michigan, as follows:

1. The Township Board tentatively designates the properties more particularly described in the attached property description as a special assessment district against which all or a part of the cost of said public improvements is to be assessed by special assessment, fee, or charge whether pursuant to the Drain Code of 1956, as amended, or the Public Improvement Act, Act 188, Public Acts of Michigan 1956, as amended.
2. The Township Board shall conduct a public hearing at the Meridian Municipal Building, 5151 Marsh Road, Okemos, MI 48864, on the **26th day of January, 2016**, at 6:00 p.m., local time, for the purpose of discussing the proposed drain project, to hear objections to the proposed special assessment district, to review the estimated cost of the proposed project, and to address the special assessments, fees, or charges, and to hear objections thereto. Alternative plans of financing the proposed project will also be on the meeting agenda as part of the public hearing. Notice of the public hearing shall be provided by first class mail and by publication as required by the Drain Code, Act 188, and other applicable laws.

Yeas:

Nays:

Abstain:

Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of Meridian Charter Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for the Meridian Charter Township at a _____ meeting held on the _____ day of December 2015.

Brett Dreyfus, CMMC, Clerk
Meridian Charter Township

Date

EXHIBIT "A"

DANIELS DRAIN DRAINAGE DISTRICT BOUNDARY

Sections 22-23 & 26-27, T.4 N.-R.1 W.,
Meridian Charter Township, Ingham County, Michigan

Beginning at a point on the South line of Section 22, T.4 N.-R.1 W., Meridian Charter Township, Ingham County, Michigan; which is 640.79 feet, S.89°-56'-33"E., of the Southwest Corner of said Section 22; thence N.68°-05'-29"W., 13.03 feet; thence N.00°-00'-00"E., 462.24 feet; thence S.89°-18'-28"W., 33.87 feet; thence N.01°-01'-50"E., 217.91 feet; thence N.89°-18'-05"W., 106.78 feet; thence N.00°-24'-33"W., 182.30 feet; thence S.89°-59'-55"W., 247.40 feet; thence N.65°-29'-33"W., 97.31 feet; thence S.86°-05'-18"W., 152.70 feet; thence S.49°-13'-00"W., 162.47 feet; thence N.82°-41'-53"W., 145.16 feet; thence N.05°-11'-43"W., 183.10 feet; thence N.84°-42'-37"E., 104.66 feet; thence N.02°-33'-19"W., 208.39 feet; thence N.51°-25'-37"E., 131.80 feet; thence S.81°-25'-20"E., 180.14 feet; thence N.85°-05'-52"E., 95.24 feet; thence N.01°-48'-08"W., 91.69 feet; thence N.82°-31'-23"W., 35.70 feet; thence N.00°-38'-55"E., 105.08 feet; thence N.89°-10'-49"E., 137.20 feet; thence N.42°-40'-43"E., 75.99 feet; thence N.84°-55'-05"E., 244.68 feet; thence N.01°-29'-09"E., 86.07 feet; thence N.85°-53'-21"E., 79.31 feet; thence S.00°-56'-57"W., 121.82 feet; thence N.88°-04'-23"E., 188.28 feet; thence S.41°-05'-57"E., 24.33 feet; thence S.00°-00'-00"W., 164.06 feet; thence N.89°-13'-17"E., 289.69 feet; thence N.00°-30'-57"E., 538.13 feet; thence N.85°-11'-58"E., 52.13 feet; thence N.29°-27'-05"E., 34.56 feet; thence S.72°-36'-49"E., 103.52 feet; thence S.74°-28'-33"E., 97.30 feet; thence S.76°-02'-00"E., 455.57 feet; thence N.13°-39'-01"E., 125.06 feet; thence S.79°-00'-34"E., 585.09 feet; thence N.76°-15'-18"E., 62.11 feet; thence S.53°-45'-06"E., 127.72 feet; thence N.00°-10'-21"E., 137.30 feet to a point on the East line of said Section 22, which is 796.75 feet, S.00°-18'-57"E., of the East 1/4 Corner of said Section 22; thence continuing N.00°-10'-21"E., entering Section 23, 404.95 feet; thence N.50°-22'-42"E., 363.44 feet; thence S.88°-27'-06"E., 48.19 feet; thence N.11°-42'-45"E., 109.04 feet; thence N.01°-27'-01"W., 102.90 feet; thence N.13°-26'-17"E., 151.28 feet; thence S.79°-57'-47"E., 149.42 feet; thence S.22°-47'-26"E., 168.07 feet; thence S.87°-45'-15"E., 132.91 feet; thence S.30°-20'-46"E., 258.55 feet; thence S.24°-17'-22"W., 176.00 feet; thence S.13°-08'-54"E., 203.78 feet; thence S.19°-07'-15"W., 316.42 feet; thence S.87°-09'-15"W., 56.38 feet; thence S.00°-00'-00"W., 214.41 feet; thence S.80°-01'-47"E., 99.06 feet; thence N.68°-11'-55"E., 64.51 feet; thence S.74°-47'-31"E., 111.19 feet; thence S.09°-30'-13"W., 19.58 feet; thence S.77°-50'-48"E., 52.06 feet; thence S.35°-16'-38"E., 20.43 feet; thence S.13°-09'-13"W., 27.26 feet; thence S.76°-54'-44"E., 32.23 feet; thence S.24°-45'-09"E., 23.59 feet; thence S.09°-54'-21"W., 110.48 feet; thence S.77°-54'-19"E., 24.40 feet; thence S.33°-41'-24"E., 61.97 feet; thence N.79°-24'-30"E., 65.17 feet; thence S.79°-01'-20"E., 158.63 feet; thence S.00°-44'-16"E., 121.36 feet; thence N.88°-28'-21"E., 39.08 feet; thence S.81°-56'-44"E., 111.52 feet; thence S.72°-23'-28"E., 125.68 feet; thence S.33°-09'-09"E., 184.76 feet; thence

N.67°-06'-34"E., 101.76 feet; thence S.71°-28'-40"E., 108.21 feet; thence S.28°-03'-17"E., 98.56 feet; thence S.01°-09'-04"W., 128.45 feet; thence N.89°-14'-26"E., 76.37 feet; thence S.81°-18'-23"E., 37.89 feet; thence N.38°-07'-22"E., 65.65 feet; thence S.68°-22'-28"E., 83.56 feet; thence S.03°-37'-19"E., 40.12 feet; thence S.41°-29'-17"E., 102.21 feet; thence S.02°-02'-43"E., 131.33 feet; thence N.86°-29'-34"W., 161.76 feet; thence N.08°-13'-36"W., 87.36 feet; thence N.51°-52'-12"W., 41.16 feet; thence S.38°-39'-51"W., 16.54 feet; thence N.68°-07'-46"W., 132.81 feet; thence S.00°-29'-23"E., 75.27 feet; thence S.18°-13'-01"W., 43.32 feet; thence S.01°-47'-49"W., 132.88 feet; thence N.68°-22'-27"E., 94.69 feet; thence S.01°-14'-08"E., 52.72 feet; thence N.89°-32'-34"E., 30.63 feet; thence S.00°-37'-35"W., 94.94 feet; thence S.89°-24'-50"W., 178.57 feet; thence S.00°-40'-20"E., 54.08 feet; thence S.07°-28'-55"E., 60.28 feet; thence S.00°-40'-19"E., 150.03 feet to a point on the South line of said Section 23, which is 853.25 feet, S.89°-47'-01"W., of the Southeast Corner of said Section 23; thence continuing S.00°-40'-19"E., entering Section 26, 1.07 feet; thence S.02°-47'-23"E., 97.93 feet; thence N.89°-46'-37"E., 150.16 feet; thence S.00°-47'-05"E., 54.75 feet; thence N.89°-49'-25"E., 20.13 feet; thence N.09°-09'-50"E., 55.51 feet; thence N.89°-46'-37"E., 87.82 feet; thence S.60°-58'-36"E., 92.32 feet; thence S.15°-24'-44"E., 99.95 feet; thence S.29°-44'-42"W., 58.79 feet; thence S.47°-51'-45"W., 88.50 feet; thence S.18°-50'-46"E., 112.81 feet; thence S.29°-33'-00"W., 109.86 feet; thence S.89°-40'-27"W., 89.80 feet; thence S.75°-48'-18"W., 75.50 feet; thence S.12°-32'-22"W., 135.78 feet; thence S.13°-43'-51"E., 91.37 feet; thence S.85°-20'-52"E., 26.93 feet; thence S.24°-02'-20"E., 41.55 feet; thence N.89°-39'-22"E., 133.06 feet; thence S.00°-22'-35"E., 298.13 feet; thence S.73°-24'-23"W., 271.03 feet; thence N.86°-49'-13"W., 70.42 feet; thence N.64°-23'-52"W., 69.30 feet; thence N.89°-34'-32"W., 175.79 feet; thence S.59°-25'-14"W., 33.27 feet; thence N.45°-00'-00"W., 139.95 feet; thence S.39°-32'-10"W., 106.37 feet; thence S.01°-45'-07"W., 553.64 feet; thence S.32°-44'-06"W., 43.34 feet; thence N.86°-43'-46"W., 136.94 feet; thence N.64°-11'-54"W., 73.94 feet; thence N.03°-05'-39"W., 32.16 feet; thence N.77°-22'-27"W., 130.35 feet; thence S.17°-49'-42"W., 105.68 feet; thence S.88°-42'-00"W., 196.63 feet; thence N.01°-55'-05"W., 86.56 feet; thence S.88°-10'-55"E., 43.77 feet; thence N.01°-08'-17"W., 104.88 feet; thence N.89°-00'-13"W., 79.87 feet; thence N.01°-29'-11"W., 75.86 feet; thence S.89°-58'-26"E., 18.73 feet; thence N.01°-49'-58"E., 215.16 feet; thence N.52°-57'-52"E., 182.12 feet; thence N.00°-25'-47"W., 104.10 feet; thence N.43°-18'-44"W., 148.78 feet; thence N.01°-03'-15"E., 619.08 feet; thence S.86°-38'-48"E., 23.73 feet; thence N.72°-51'-49"E., 109.01 feet; thence N.06°-22'-25"W., 164.21 feet; thence N.46°-32'-53"W., 68.16 feet; thence S.89°-20'-56"W., 76.39 feet; thence S.49°-22'-42"W., 48.03 feet; thence S.89°-20'-47"W., 330.18 feet; thence S.89°-57'-19"W., 28.65 feet; thence S.69°-40'-30"W., 149.96 feet; thence N.86°-46'-08"W., 161.72 feet; thence S.85°-37'-01"W., 27.30 feet to a point on the West line of said Section 26, which is 176.21 feet, S.00°-00'-46"W., of the Northwest Corner of said Section 26; thence continuing S.85°-37'-01"W., entering Section 27, 74.56 feet; thence N.00°-40'-25"E., 181.99 feet to a point on the North line of said Section 27, which is 72.24 feet, N.89°-56'-33"W., of the Northeast Corner of said Section 27; thence continuing N.00°-40'-25"E., entering Section 22, 579.41 feet; thence N.08°-08'-03"W., 210.44 feet; thence N.88°-29'-03"W., 182.70 feet; thence S.00°-14'-58"E., 538.71 feet;

thence S.34°-54'-41"W., 121.81 feet; thence S.74°-13'-59"W., 115.00 feet; thence S.48°-48'-51"W., 55.37 feet; thence S.87°-59'-14"W., 407.80 feet; thence S.00°-26'-51"E., 71.07 feet to a point on the South line of said Section 22, which is 904.55 feet, N.89°-56'-33"W., of the Southeast Corner of said Section 22; thence continuing S.00°-26'-51"E., entering Section 27, 11.50 feet; thence N.89°-06'-48"W., 75.40 feet; thence S.01°-52'-08"W., 83.20 feet; thence N.88°-28'-45"W., 362.77 feet; thence S.82°-03'-24"W., 226.13 feet; thence S.84°-50'-44"W., 304.62 feet; thence N.13°-09'-27"W., 102.96 feet; thence N.68°-05'-29"W., 116.08 feet to the point of beginning, containing 208.89 acres, more or less.

MERIDIAN CHARTER TOWNSHIP

**NOTICE OF PUBLIC HEARING
DANIELS DRAIN**

TO: ALL RECORD OWNERS OF OR PARTNERS IN INTEREST IN LAND IN THE SPECIAL ASSESSMENT DISTRICT DESCRIBED BELOW:

TAKE NOTICE that pursuant to the provisions of Act 40, Public Acts of Michigan 1956, as amended (the "Drain Code"), the Township Board has authorized the filing of a notice of intent to file a petition with the Ingham County Drain Commissioner requesting maintenance and improvements to the Daniel Drain pursuant to Chapter 20 of the Drain Code in order to facilitate the hereinafter described improvements, at an estimated cost of \$2,000,000. The Township Board has also tentatively declared that the properties described herein will be especially benefitted from the following public improvements (the "Project"):

The construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all necessary interests in land, appurtenances and attachments thereto.

TAKE FURTHER NOTICE that the expected benefits of the Project include replacement of culverts, the maintenance and improvement of a detention pond, the reduction or elimination of flooding problems caused by blockages and failures in the existing Drain and the detention pond that is established as part of the Daniels Drain.

TAKE FURTHER NOTICE that the Township Board has tentatively designated the properties described herein as a special assessment district against which part or all of the cost of said public improvements is to be assessed by special assessment, fee, or charge, whether pursuant to the Drain Code, or the Public Improvement Act, Act 188, of the Public Acts of Michigan, 1956, as amended.

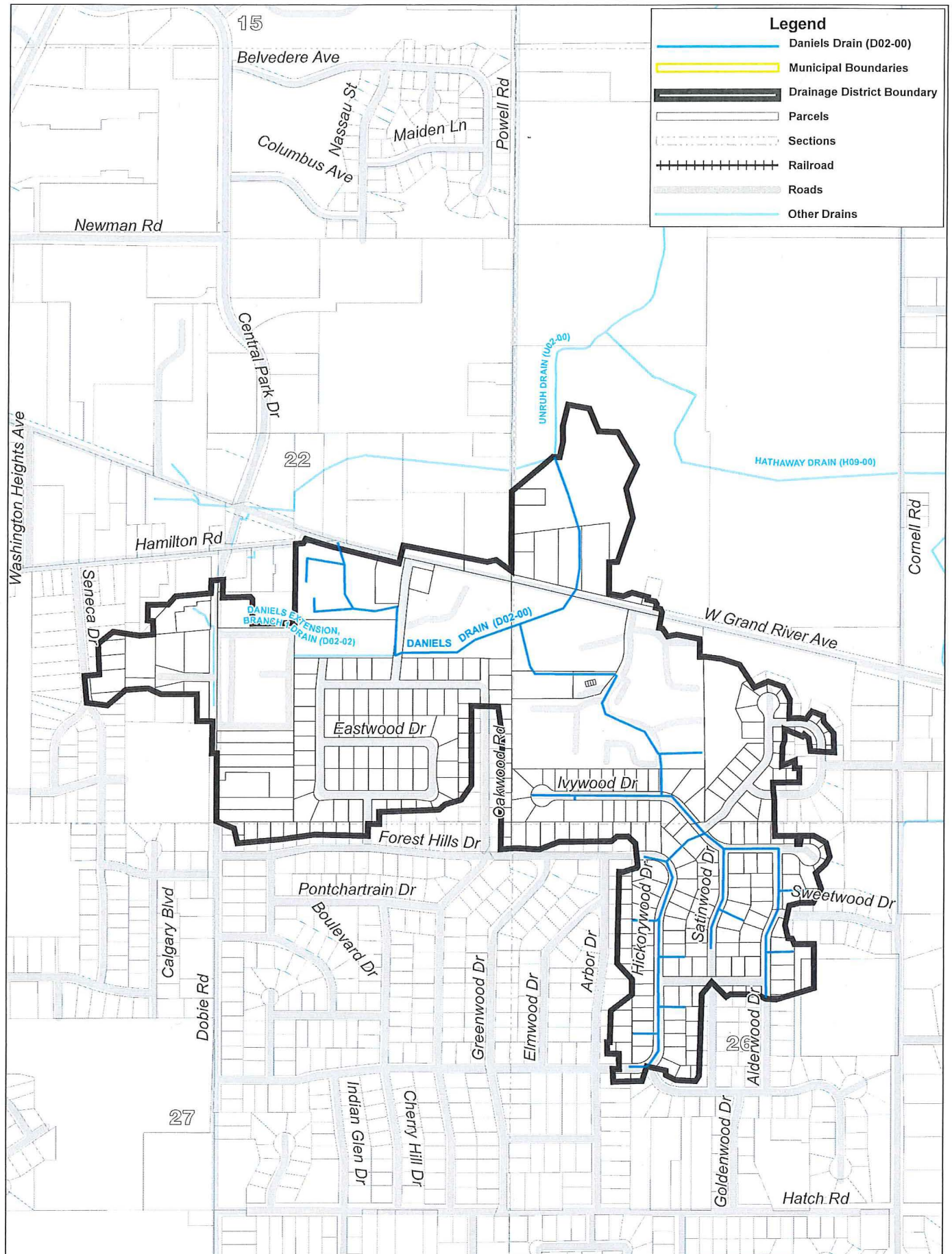
TAKE FURTHER NOTICE that the Township Board for the Charter Township of will meet on **Tuesday, January 26, 2016, at 6 PM at the Meridian Municipal Building, 5151 Marsh Road, Okemos, MI 48864** for the purpose of discussing the proposed Project for the Daniels Drain, to hear objections to the proposed special assessment district, to review the estimated cost of the proposed project, and to address the special assessments, fees, or charges, and to hear objections thereto. Alternate plans of financing the proposed project will also be on the meeting agenda as part of the public hearing.

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act and you are further notified that information regarding this meeting may be obtained from Meridian Charter Township. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Meridian Township Board by writing or calling Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4258, at least 10 days in advance of the meeting to request mobility, visual, hearing or other assistance.

TAKE FURTHER NOTICE that the Township Board, at any time before filing a petition under Section 463 of the Drain Code, may do any of the following:

- Determine to proceed with the proposed drain project and levy a special assessment, fee, or charge in substantially the same method as stated under Section 490 of the Drain Code and in this notice.
- Determine to proceed with the proposed drain project without levying a special assessment, fee, or charge under Section 490 of the Drain Code.
- Reject or withdraw from the proposed drain project.

Brett Dreyfus, CMMC, Clerk
Meridian Charter Township
5151 Marsh Road
Okemos, Michigan 48864
Telephone (517) 853-4324



Legend

- Daniels Drain (D02-00)
- Municipal Boundaries
- Drainage District Boundary
- Parcels
- Sections
- Railroad
- Roads
- Other Drains

SHEET 1 OF 1
D02-00

**DANIELS DRAIN DRAINAGE DISTRICT
DRAINAGE DISTRICT BOUNDARY
MERIDIAN TOWNSHIP
INGHAM COUNTY, MICHIGAN**



707 BUHL AVENUE
P.O. BOX 220
MASON, MI 48854
PHONE: (517) 676-8395
FAX: (517) 676-8364

EXHIBIT A

DANIELS DRAIN DRAINAGE DISTRICT BOUNDARY

Sections 22, 23, 26 & 27, T.4 N. -R.1 W.,
Meridian Township, Ingham County, Michigan

Beginning at a point on the North line of Section 26, T. 4 N.-R.1 W., Meridian Township, Ingham County, Michigan; which is 1705.27 feet, S. 89°-55'-39" E., of the Northwest corner of said section 26; thence continuing into Section 26, T.4 N.-R.1 W., Meridian Township, S. 02°-47'-23" E., 87.82 feet; thence N. 89°-46'-37" E., 150.16 feet; thence S. 00°-47'-06" E., 54.75 feet; thence N. 89°-49'-26" E., 20.13 feet; thence N. 09°-09'-50" E., 55.51 feet; thence N. 89°-46'-37" E., 87.82 feet; thence S. 60°-58'-36" E., 92.32 feet; thence S. 15°-24'-44" E., 99.95 feet; thence S. 29°-44'-42" W., 58.79 feet; thence S. 47°-51'-45" W., 88.50 feet; thence S. 18°-50'-46" E., 112.81 feet; thence S. 29°-33'-00" W., 109.86 feet; thence S. 89°-40'-27" W., 89.80 feet; thence S. 75°-48'-17" W., 75.50 feet; thence S. 12°-32'-22" W., 135.77 feet; thence S. 13°-43'-51" E., 91.37 feet; thence S. 85°-20'-51" E., 26.93 feet; thence S. 24°-02'-20" E., 41.55 feet; thence N. 89°-39'-22" E., 133.06 feet; thence S. 00°-22'-35" E., 298.13 feet; thence S. 73°-14'-27" W., 271.88 feet; thence N. 86°-49'-13" W., 70.42 feet; thence N. 64°-23'-52" W., 69.30 feet; thence N. 89°-34'-32" W., 175.79 feet; thence S. 59°-25'-15" W., 33.27 feet; thence N. 45°-00'-00" W., 139.95 feet; thence S. 39°-32'-10" W., 106.37 feet; thence S. 01°-45'-07" W., 553.64 feet; thence S. 32°-44'-06" W., 43.34 feet; thence N. 86°-43'-46" W., 136.94 feet; thence N. 64°-11'-54" W., 73.94 feet; thence N. 03°-05'-39" W., 32.16 feet; thence N. 77°-22'-27" W., 130.35 feet; thence S. 17°-49'-42" W., 105.68 feet; thence S. 89°-00'-21" W., 195.95 feet; thence N. 01°-55'-05" W., 86.56 feet; thence S. 88°-10'-54" E., 43.77 feet; thence N. 01°-08'-17" W., 104.88 feet; thence N. 89°-00'-13" W., 79.87 feet; thence N. 01°-29'-11" W., 75.86 feet; thence S. 89°-58'-24" E., 18.73 feet; thence N. 01°-49'-58" E., 215.16 feet; thence N. 52°-57'-52" E., 182.12 feet; thence N. 00°-25'-47" W., 104.10 feet; thence N. 43°-18'-44" W., 148.78 feet; thence N. 01°-02'-46" E., 618.16 feet; thence S. 86°-13'-36" E., 23.19 feet; thence N. 72°-51'-49" E., 109.01 feet; thence N. 06°-22'-25" W., 164.21 feet; thence N. 46°-32'-53" W., 68.16 feet; thence S. 89°-20'-56" W., 76.39 feet; thence S. 49°-23'-55" W., 48.02 feet; thence S. 89°-23'-42" W., 358.83 feet; thence S. 69°-40'-37" W., 149.96 feet; thence N. 86°-46'-08" W., 161.72 feet; thence S. 85°-36'-04" W., 101.86 feet; thence N. 00°-40'-25" E., 761.40 feet; thence N. 08°-08'-03" W., 210.44 feet; thence N. 88°-28'-32" W., 182.70 feet; thence S. 00°-14'-58" E., 538.71 feet; thence S. 34°-54'-41" W., 121.81 feet; thence S. 74°-13'-58" W., 115.00 feet; thence S. 48°-48'-51" W., 55.37 feet; thence S. 87°-59'-14" W., 407.80 feet; thence S. 00°-26'-51" E., 82.56 feet; thence N. 89°-06'-48" W., 75.40 feet; thence S. 01°-52'-05" W., 83.23 feet; thence N. 88°-28'-45" W., 362.77 feet; thence S. 82°-03'-24" W., 226.13 feet; thence S. 84°-51'-00" W., 304.62 feet; thence N. 13°-09'-27" W., 102.96 feet; thence N. 68°-05'-29" W., 129.12 feet; thence N. 00°-09'-52" W., 462.23 feet; thence S. 89°-18'-28" W., 32.54 feet; thence N. 01°-01'-51" E., 217.89 feet; thence N. 89°-18'-05" W., 106.78 feet; thence N. 00°-24'-33" W., 182.30 feet; thence W., 247.40 feet; thence N. 65°-29'-33" W., 97.31 feet; thence S. 86°-05'-18" W., 152.70 feet; thence S. 49°-13'-27" W., 162.45

feet; thence N. 82°-41'-53" W., 145.16 feet; thence N. 04°-59'-08" W., 184.02 feet; thence N. 84°-42'-37" E., 104.66 feet; thence N. 02°-33'-19" W., 208.39 feet; thence N. 51°-25'-37" E., 131.80 feet; thence S. 81°-25'-20" E., 180.14 feet; thence N. 85°-05'-52" E., 95.24 feet; thence N. 01°-48'-07" W., 91.69 feet; thence N. 82°-31'-23" W., 35.70 feet; thence N. 00°-38'-55" E., 105.08 feet; thence N. 89°-10'-49" E., 137.20 feet; thence N. 42°-40'-43" E., 75.99 feet; thence N. 84°-55'-05" E., 244.68 feet; thence N. 01°-29'-09" E., 86.07 feet; thence N. 85°-53'-21" E., 79.31 feet; thence S. 00°-56'-57" W., 121.82 feet; thence N. 88°-04'-23" E., 188.28 feet; thence S. 41°-05'-58" E., 24.33 feet; thence S. 164.06 feet; thence N. 89°-13'-17" E., 289.69 feet; thence N. 00°-30'-56" E., 538.13 feet; thence N. 85°-11'-58" E., 52.13 feet; thence N. 29°-27'-05" E., 34.56 feet; thence S. 72°-36'-49" E., 103.52 feet; thence S. 74°-28'-33" E., 97.30 feet; thence S. 76°-02'-00" E., 455.57 feet; thence N. 13°-39'-02" E., 125.06 feet; thence S. 79°-00'-35" E., 585.09 feet; thence N. 76°-15'-18" E., 62.11 feet; thence S. 53°-45'-06" E., 127.72 feet; thence N. 00°-10'-21" E., 542.25 feet; thence N. 50°-22'-42" E., 363.44 feet; thence S. 88°-27'-07" E., 48.19 feet; thence N. 11°-42'-45" E., 109.04 feet; thence N. 01°-27'-01" W., 102.90 feet; thence N. 13°-26'-17" E., 151.28 feet; thence S. 79°-57'-47" E., 149.42 feet; thence S. 22°-47'-26" E., 168.07 feet; thence S. 87°-45'-15" E., 132.91 feet; thence S. 30°-20'-46" E., 258.55 feet; thence S. 24°-17'-23" W., 176.00 feet; thence S. 13°-08'-54" E., 203.78 feet; thence S. 19°-07'-15" W., 316.42 feet; thence S. 87°-09'-15" W., 56.38 feet; thence S. 214.41 feet; thence S. 80°-01'-47" E., 99.06 feet; thence N. 68°-11'-55" E., 64.51 feet; thence S. 74°-47'-31" E., 111.19 feet; thence S. 09°-30'-15" W., 19.58 feet; thence S. 77°-50'-49" E., 52.06 feet; thence S. 35°-16'-39" E., 20.43 feet; thence S. 13°-09'-13" W., 27.26 feet; thence S. 76°-54'-44" E., 32.23 feet; thence S. 24°-45'-09" E., 23.59 feet; thence S. 09°-54'-21" W., 110.48 feet; thence S. 77°-54'-19" E., 24.40 feet; thence S. 33°-41'-24" E., 61.97 feet; thence N. 79°-24'-31" E., 65.17 feet; thence S. 79°-01'-20" E., 158.63 feet; thence S. 00°-44'-16" E., 121.36 feet; thence N. 88°-28'-21" E., 39.08 feet; thence S. 81°-56'-44" E., 111.52 feet; thence S. 72°-23'-28" E., 125.68 feet; thence S. 33°-09'-09" E., 184.76 feet; thence N. 67°-06'-34" E., 101.76 feet; thence S. 71°-28'-40" E., 108.21 feet; thence S. 28°-03'-17" E., 98.56 feet; thence S. 01°-09'-04" W., 128.45 feet; thence N. 89°-14'-26" E., 76.37 feet; thence S. 81°-18'-23" E., 37.89 feet; thence N. 38°-07'-22" E., 65.65 feet; thence S. 68°-22'-28" E., 83.56 feet; thence S. 03°-37'-19" E., 40.12 feet; thence S. 41°-29'-17" E., 102.21 feet; thence S. 02°-02'-43" E., 131.33 feet; thence N. 86°-29'-34" W., 161.76 feet; thence N. 08°-13'-36" W., 87.36 feet; thence N. 51°-52'-12" W., 41.16 feet; thence S. 38°-39'-51" W., 16.54 feet; thence N. 68°-07'-46" W., 132.81 feet; thence S. 00°-29'-23" E., 75.27 feet; thence S. 18°-13'-02" W., 43.32 feet; thence S. 01°-47'-49" W., 132.88 feet; thence N. 68°-22'-27" E., 94.69 feet; thence S. 01°-14'-08" E., 52.72 feet; thence N. 89°-32'-34" E., 30.63 feet; thence S. 00°-37'-36" W., 94.94 feet; thence S. 89°-24'-50" W., 178.57 feet; thence S. 00°-40'-19" E., 54.08 feet; thence S. 07°-28'-55" E., 60.28 feet; thence S. 00°-48'-18" E., 161.21 feet to the point of beginning, containing 233.68 acres, more or less. Subject to easements, covenants, conditions, restrictions and/or reservations of record, if any.

Revised: 20141114

33-02-02-22-379-006
WEAVER FAMILY TRUST
4622 SENECA DR
OKEMOS MI 48864

33-02-02-22-379-007
RAO DINESH K & SHANTHERI K
4606 SENECA DR
OKEMOS MI 48864

33-02-02-22-379-008
WEISS CHRISTOPHER R & THERESA
4598 SENECA
OKEMOS MI 48864

33-02-02-22-379-009
HENKEL LOUIS G
4590 SENECA
OKEMOS MI 48864

33-02-02-22-379-010
CORKIN HELEN S &
4584 SENECA DR
OKEMOS MI 48864

33-02-02-22-404-009
SP INVESTMENTS LTD PTNRSHP
4665 DOBIE RD STE 130
OKEMOS MI 48864

33-02-02-22-404-010
SP INVESTMENTS LTD PTNRSHP
4665 DOBIE RD STE 130
OKEMOS MI 48864

33-02-02-22-404-011
SP INVESTMENTS LTD PTNRSHP
4665 DOBIE RD STE 130
OKEMOS MI 48864

33-02-02-22-405-001
COUNTY OF INGHAM
MASON MI 48854

33-02-02-22-405-003
RASSEL LINDA A & (TRUSTEES)
1174 HASLETT RD
HASLETT MI 48840

33-02-02-22-405-006
MICHIGAN BELL TELEPHONE CO
221 N WASHINGTON SQ RM 301
LANSING MI 48933

33-02-02-22-426-006
T S & P LLC
1862 W GRAND RIVER
OKEMOS MI 48864

33-02-02-22-426-007
T S & P LLC
1862 W GRAND RIVER
OKEMOS MI 48864

33-02-02-22-427-003
LEPESCHKIN LUDMILLA F
4590 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-427-004
PAYNE DENNIS & JANICE (TRUST)
1600 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-427-005
SHAHEEN CAROL A
1590 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-427-006
ADLER ARI BEN
1580 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-427-008
LTG NORTHVIEW LLC
1111 MICHIGAN AVE
EAST LANSING MI 48823

33-02-02-22-427-009
GOFF FAMILY REAL ESTATE LLC
2347 SAPPHIRE LANE
EAST LANSING MI 48823

33-02-02-22-427-010
MERIDIAN CHARTER TOWNSHIP
5151 MARSH RD
OKEMOS MI 48864

33-02-02-22-428-001
CAWOOD BUILDING CO
2154 METHODIST STR
OKEMOS MI 48864

33-02-02-22-428-002
THE PONDS COOPERATIVE HOMES INC
6190 TAYLOR DR
FLINT MI 48507

33-02-02-22-428-003
BEECH TIMOTHY L & BARBARA A
1568 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-428-004
GLEASON CRYSTAL MARIE
1558 HILLSIDE
OKEMOS MI 48864

33-02-02-22-428-005
JIANG DANIEL &
1546 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-428-006
MOFFETT THOMAS
1536 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-428-007
MC CARTHY KRISTY K
1526 HILLSIDE
OKEMOS MI 48864

33-02-02-22-451-001
CHOPP DENNIS J
2766 EAST ST JOE HIGHWAY
GRAND LEDGE MI 48837

33-02-02-22-451-002
1720 ASSOCIATES
885 TANGLEWOOD
EAST LANSING MI 48823

33-02-02-22-451-003
1710 CHIEF OKEMOS LLC
126 SOUTH PUTNAM STR
WILLIAMSTON MI 48895

33-02-02-22-452-011
1741 CHIEF OKEMOS CIRCLE LLC
126 SOUTH PUTNAM STR
WILLIAMSTON MI 48895

33-02-02-22-453-001
CHIEF OKEMOS APARTMENTS LLC
1390 E GRAND RIVER AVE
EAST LANSING MI 48823

33-02-02-22-453-002
1705 CHIEF OKEMOS LLC
126 SOUTH PUTNAM STR
WILLIAMSTON MI 48895

33-02-02-22-455-004
FAGAN PATSY J
4562 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-005
HILLIKER KEVIN T & LAUREL
4554 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-006
LEONE JOHN
4544 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-008
YONKE LOUIS L & JEAN MULLIN
4510 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-009
SHAW BRADLEY T & ESTHER C
4504 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-010
MICHIGAN TREE APARTMENTS LLC
4795 EAST MILHAM AVE
PORTAGE MI 49002

33-02-02-22-455-011
MISTRY KEKI & PHYLLIS
4530 DOBIE RD
OKEMOS MI 48864

33-02-02-22-455-012
MISTRY KEKI & PHYLLIS
4530 DOBIE RD
OKEMOS MI 48864

33-02-02-22-456-001
SEGGERSON TIMOTHY
4597 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-456-002
SESNAK CHARLES R & JENNIFER M
4585 MARLBOROUGH
OKEMOS MI 48864

33-02-02-22-456-003
LAVIRE RANDALL & KAREN
392 HASLETT RD
HASLETT MI 48840

33-02-02-22-456-004
LAETZ RANDALL P
4565 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-456-005
MANTURUK EDWARD P
4555 MARLBOROUGH
OKEMOS MI 48864

33-02-02-22-456-006
SELOVER HOWARD B &
12419 DOWNES ST NE
LOWELL MI 49331

33-02-02-22-456-007
LOWE CURT & ANNA
4539 MARLBOROUGH
OKEMOS MI 48864

33-02-02-22-456-008
RODRIQUEZ TONYA LYNN
4529 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-456-009
VEITH JOHN P & KATHLEEN
4521 MARLBOROUGH
OKEMOS MI 48864

33-02-02-22-456-010
BROWN LAUREN M & TRHILE K
4517 MARLBOROUGH
OKEMOS MI 48864

33-02-02-22-456-011
HARPER GARY L AND LAI W
4513 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-456-012
DAVIS KRISTIN M &
4509 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-456-013
SWITZER DAVID A & JEANETTE M
4505 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-476-001
NOVOTNY MILDRED
4540 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-476-002
DUNCAN KATHLEEN H
4557 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-003
WELCH CLAUDE &
8131 N MICHIGAN RD
INDIANAPOLIS IN 46268

33-02-02-22-476-004
WOLFE ADAM & MARISSA
31724 GLENCOE DR
FRANKLIN MI 48025

33-02-02-22-476-005
FLEMING II RAYMOND J & GALE A
4551 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-006
GESKE JOHN G & BARBARA B
4547 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-007
HAWLEY FREDERICK J & SARAH
4543 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-008
STORY DONN L & QUENDA
4526 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-476-009
ANDERSON KRISTIN K
PO BOX 1366
OKEMOS MI 48805-1366

33-02-02-22-476-010
ANDREWS VINCENT P &
4508 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-476-011
BOUTNI LAURA C
4507 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-012
STOW GARY W & BRENDA L
4511 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-476-013
POSSANZA JEFFREY & ROSEMARY
4515 EASTWOOD
OKEMOS MI 48864

33-02-02-22-476-014
CHEN SHU I
4519 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-001
HOWARD DAN & CHRISTINE
4572 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-477-002
MARLETT MARK E & LESLIE
1605 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-003
THRUSH JOHN J & DIANA
1595 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-004
OBERG KEITH
1585 HILLSIDE
OKEMOS MI 48864

33-02-02-22-477-005
MORSE JEFFERY E
1577 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-006
EARLEY ROBERT D & JEAN E
1567 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-007
BINDER TECLA E &
4397 STONEYCROFT
OKEMOS MI 48864

33-02-02-22-477-008
MC DANIEL CARL D
1547 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-009
GROSSMAN GLENN R
1537 HILLSIDE DR
OKEMOS MI 48864

33-02-02-22-477-010
PETERSON JOHN R & DENISE M
4558 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-477-011
TELFER MARY K
4556 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-012
CRICHTON CHRISTIE L
4554 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-013
STEVENS A DENISE
4552 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-014
RENWASSER LOUIS B &
4550 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-015
MONROE VICKI LYNN
4546 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-016
MC DOUGALL GEORGE & CAREY
4542 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-017
SANTONE ANTOINETTE M
4538 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-018
HAYES TIMOTHY J
4534 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-019
WALDMAN EVELYN
4530 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-020
CIMMERER MARK & AMY
2585 HUMMINGBIRD
HOIT MI 48842

33-02-02-22-477-021
CLAUSEN MARY L
4522 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-022
O'FARRELL PAMELA A
4518 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-023
SCHENKER PENNY L
4514 EASTWOOD
OKEMOS MI 48864

33-02-02-22-477-024
HETTIGER PATRICIA
4512 EASTWOOD DR
OKEMOS MI 48864

33-02-02-22-477-025
LUTER FRANK A & RUTH A
4506 MARLBOROUGH RD
OKEMOS MI 48864

33-02-02-22-477-026
FITCH CHARLES W & JANE A
4579 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-027
BRONSON ALLAN G & JANET E
4569 OAKWOOD
OKEMOS MI 48864

33-02-02-22-477-028
WATRALL ETHAN C &
4559 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-029
BAKKERARKEMA F W & PAULA
4549 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-030
BRYDE TRUST EVELYN S
4541 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-031
SALEHI HABIB & JOAN
4531 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-032
STEFFEL ANDREW & SUSAN
4521 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-477-033
JOHNSON BRANT
4515 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-001
TERRY KENNETH &
4600 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-002
CHALLA ANU R
4590 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-003
SCOFES GEORGE STEPHEN
4580 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-004
JOHNSON ZACHARY Q & KATRINA
4570 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-005
BEADERSTADT RICHARD E &
4560 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-006
GILBERT KARL &
4550 OAKWOOD
OKEMOS MI 48864

33-02-02-22-478-007
PETERS SUSAN J
4542 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-008
LAMMERS DONALD & GIOVANNA
4532 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-009
KEITH DANNY C & JENNIFER
4522 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-010
STEBBINS BONNIE J
4516 OAKWOOD DR
OKEMOS MI 48864

33-02-02-22-478-011
HUGHES PATRICIA D
4506 OAKWOOD DR
OKEMOS MI 48864

33-02-02-23-301-001
SEM JUEN
2440 SOWER BLVD
OKEMOS MI 48864

33-02-02-23-301-002
PERNA GAETANO
13419 GOLDFINCH DRIVE
LAKEWOOD RANCH FL 34202

33-02-02-23-301-003
BECKETT JR FREDERICK W
4684 POWELL RD
OKEMOS MI 48864

33-02-02-23-301-004
GOLF STORE HOME LLC
1492 GRAND RIVER
OKEMOS MI 48864

33-02-02-23-301-007
BUEHLER FRIEDRICH A
1448 W GRAND RIVER
OKEMOS MI 48864

33-02-02-23-301-008
PERNA GAETANO
13419 GOLDFINCH DRIVE
LAKEWOOD RANCH FL 34202

33-02-02-23-301-010
CROSSROADS INVESTMENT INC
209 BAKER ST
LANSING MI 48910

33-02-02-23-301-011
CROSSROADS INVESTMENT INC
209 BAKER ST
LANSING MI 48910

33-02-02-23-351-002
MERIDIAN MEADOWS LLC
4555 PADDOCK DR
OKEMOS MI 48864

33-02-02-23-351-005
THE PONDS COOPERATIVE HOMES INC
6190 TAYLOR DR
FLINT MI 48507

33-02-02-23-351-006
HDI TREETOPS
4217 OKEMOS RD
OKEMOS MI 48864

33-02-02-23-352-001
DAVENPORT BEVERLY
7530 PARKWOOD DR
FENTON MI 48430

33-02-02-23-352-002
KABEER AHMAD & SAJEDA
1442 TREETOP
OKEMOS MI 48864

33-02-02-23-352-003
STOCK MICHAEL J
1446 TREETOP DR
OKEMOS MI 48864

33-02-02-23-352-004
LAING ALAN R
1444 TREETOP DR
OKEMOS MI 48864

33-02-02-23-352-005
HDI BUILDERS INC
4217 OKEMOS RD
OKEMOS MI 48864

33-02-02-23-352-006
HDI BUILDERS INC
4217 OKEMOS RD
OKEMOS MI 48864

33-02-02-23-352-007
HDI BUILDERS INC
4217 OKEMOS RD
OKEMOS MI 48864

33-02-02-23-352-008
HDI BUILDERS INC
4217 OKEMOS RD
OKEMOS MI 48864

33-02-02-23-353-001
WALLACE JACK E & HIEU L
1403 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-002
LI HAIRONG &
1415 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-003
VAIL LUCY & ROGER
1417 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-004
CHEN JIN &
1423 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-005
THOMAS ROBERT M & CAROLYN L
1429 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-006
LEE SUNG KI & HYUN JIN
1435 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-007
MAALI MANOUC &
1441 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-008
MC ALVEY MICHAEL K & LINDA L
1455 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-009
HU HUYI
1473 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-010
CAMPBELL BRUCE B & SULIN
1491 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-011
JAMIESON KRISTINA
1494 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-012
MEYER JONATHAN S & CHERI M
1486 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-013
LI XIAOPING & HONG YANG
1478 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-014
WAKEMAN JONATHAN E & (TRUST)
1470 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-015
GARCIA JIOVA J & ERIKA M
1462 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-016
KORKMAZ SINEM
1454 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-017
JEONG SANGHYUP
1448 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-018
SCARPONE NICHOLAS C & CONNIE
1442 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-019
NGUYEN PHU H
1436 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-020
VANSTEEL ERIC C & LAUREN G
1430 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-021
LIU XIANGYANG ALEXANDER
1424 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-022
FAROOQ UMAR
1418 IVYWOOD
OKEMOS MI 48864

33-02-02-23-353-023
CORNELL WOODS ASSOCIATION
PO BOX 237
OKEMOS MI 48805

33-02-02-23-353-024
CHOWDHURY JAHANGIR & TATYANA
2517 LAKE ERMA DR
HAMPTON GA 30228

33-02-02-23-353-025
BEERS KIMVAN T
1406 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-353-026
QI JIAGUO &
1400 IVYWOOD DR
OKEMOS MI 48864

33-02-02-23-378-001
BISWAS SUBIR K & KOVUMAL P
4505 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-378-002
GOOD SHAWN DOUGLAS & VALERIE D
4519 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-378-003
PETERSON ROBERT H & GAIL F
1339 SPICEWOOD DR
OKEMOS MI 48864

33-02-02-23-379-001
VIVENTI CAROL M & JAMES R
4559 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-379-002
MASSA GERALD R & MARILYN O
4565 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-379-003
MA HUIBO HEIDI &
4573 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-379-004
KING MICHAEL J & KIMBERLEY S
4581 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-379-005
WHISPERING OAKS ASSOCIATION
4563 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-006
ENGAN KAREN E
4585 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-007
SERGENT DARLENE K
4591 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-008
DEGAN SHANNON T & KRISTEN L
4599 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-009
DAHNIKE KARA M
4590 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-010
DAVIS ANITA V
4582 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-011
MC ALVEY DAVID G & LISA J
4574 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-012
HUTNIK GARY P & JULIA K
4566 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-379-013
BURAK KRISTOPHER M & NOELLE C
4558 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-014
LAPHAM KIRK A & KIMBERLY J
4540 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-015
VIJ PANKAJ &
4532 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-016
ZHOU ZHENGFANG &
4524 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-017
ABDULLAH ASHRAF &
4516 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-379-018
FARRIS RICHARD C & MARY NARDO
4508 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-380-001
LIU HUI &
1338 SPICEWOOD DR
OKEMOS MI 48864

33-02-02-23-380-002
CHASE STEVEN & JOY
1324 SPICEWOOD
OKEMOS MI 48864-3450

33-02-02-23-380-003
CARR GARY & SUSAN M
1310 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-380-006
MC CARTHY SAMUEL
4554 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-380-007
GEVA PINHAS & DALIA
4562 SPICEWOOD
OKEMOS MI 48864

33-02-02-23-380-008
CHOI JONGEUN
4571 MISTYWOOD
OKEMOS MI 48864

33-02-02-23-380-009
NUGENT CHRISTOPHER & LAURA
4563 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-23-380-010
BURGESS GARY J & CHRISTINE M
4551 MISTYWOOD DR
OKEMOS MI 48864

33-02-02-26-101-001
OSBORN MICHAEL S & MARLENE
1494 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-002
CORDILL TODD Y & HOLLY J
1484 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-003
DAVIDSON CARLA C &
1474 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-004
MURLEY DAVID &
1462 FOREST HILLS
OKEMOS MI 48864

33-02-02-26-101-005
MARINEZ DYLAN R & ANNE T
1452 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-006
SHIM KYUNGSIK I &
1440 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-007
REED LINDA M
1430 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-101-008
ELAHMAD SAMIR S & HIKMAT
1420 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-105-001
LAWLER CHARLES A & KAREN E
4466 ARBOR
OKEMOS MI 48864

33-02-02-26-105-002
SNEERINGER JEAN
4458 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-003
ELIAS MARY L
4454 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-004
ARMSTRONG WARREN B
PO BOX 776
OKEMOS MI 48805

33-02-02-26-105-005
MARSHALL KRISTINA M
4438 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-006
MOTT FAMILY REVOCABLE TRUST
4420 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-007
WILLIAMS ROBERT A & BETTY L
4414 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-008
SKUSA ERIC W & MARY M
4408 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-010
NJONKOU AGATHE E & ACHILLE
4386 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-011
DALIMONTE KIM
4374 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-012
BENNETT TRUST HUGH F & CATHERINE E
4364 ARBOR DR
OKEMOS MI 48864

33-02-02-26-105-013
ARMSTRONG WARREN B
PO BOX 776
OKEMOS MI 48805

33-02-02-26-105-014
WAGER SCOTT & JUDITH
1426 BIRCHWOOD DR
OKEMOS MI 48864

33-02-02-26-106-001
HAMILTON WILLIAM D & JAMIE BOYD
1413 FOREST HILLS
OKEMOS MI 48864

33-02-02-26-106-002
ZAMBIASI ROBERT J & JENNIFER R
1407 FOREST HILLS
OKEMOS MI 48864

33-02-02-26-106-003
FERRY JR JOHN D & RUTH
4459 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-004
MOTSCHENBACHER GARTH D &
4453 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-005
STECOVICH RYAN P & BETHANY A
4447 HICKORYWOOD
OKEMOS MI 48864

33-02-02-26-106-006
CHEN LIANGBIAO &
4441 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-007
FRAAS THOMAS E & TRICIA A
4435 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-008
BENNETT III MILFORD & KAREN
4429 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-009
BEHNKE DONALD R & SHERILL L
4423 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-010
TANIMOTO HIROSHI & KINUYO
4417 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-011
OWCZARZAK RICK M
4411 HICKORYWOOD
OKEMOS MI 48864

33-02-02-26-106-012
HARTWICK EDWARD F &
4405 HICKORYWOOD DRIVE
OKEMOS MI 48864

33-02-02-26-106-013
GORDON BRIAN P & LOUISE M
4399 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-014
CHURCH RICHARD L & JANE E
4393 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-015
PAVLICK MICHAEL J & KARIN M
4387 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-106-016
NIOWAVE PROPERTIES LLC
1012 N WALNUT STREET
LANSING MI 48906

33-02-02-26-107-001
ALZUBAYDI JOHN & DOROTHY J
1414 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-107-002
JAAKSI DOUGLAS G & JANE C
1408 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-107-003
WAGAW WALELIGN G &
1402 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-26-107-004
LEE LIK CHUAN &
4470 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-005
ASMARE ELSABETH
4464 HICKORYWOOD
OKEMOS MI 48864

33-02-02-26-107-006
RASMUSSEN JOHN & CAROLE
4458 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-007
DEPPONG GREGORY J & TAMMY L
4452 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-008
PLAEHN SCOTT A & THERESE A
4446 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-009
FISHEL ROBERT C & RHONDA
4440 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-010
CHEN MICHAEL & LAN
4434 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-011
BENEDICT JOHN C & NICOLE
4428 HICKORYWOOD
OKEMOS MI 48864

33-02-02-26-107-012
BAINBRIDGE KENT L & SANDRA
4422 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-013
SRKALOVIC GORDAN & VESNA LAGUMDZIJ
1392 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-107-014
ALLEN RICHARD J & SARAH E
4421 SATINWOOD
OKEMOS MI 48864

33-02-02-26-107-015
VOLKER MARTIN A &
4427 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-016
NOWICKI THOMAS P & KATHY JO
4433 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-017
PERRY SAMUEL
4439 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-018
FOLLAND ROGER A & BARBARA
4445 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-019
PERSICO JEFFREY E & JULIE R
1429 WANDERING WAY
OKEMOS MI 48864

33-02-02-26-107-020
SAMMARTINO MARY LYNN
4457 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-021
SUTHERLAND BRUCE A & TERESA
4463 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-022
PUNCH JERRY L & SUSAN M
4469 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-107-023
KAVASSERI KRISHNAMOORTHY &
1393 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-107-025
NYQUIST SUSAN H
1399 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-126-002
OKEMOS PUBLIC SCHOOLS
4406 OKEMOS RD
OKEMOS MI 48864

33-02-02-26-126-004
OKEMOS PUBLIC SCHOOLS
4406 N OKEMOS RD
OKEMOS MI 48864

33-02-02-26-127-001
ESCHELBACH MICHELLE
1384 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-002
ZAVADIL MICHAEL F & CYNTHIA A
1378 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-003
JACOBS MELANIE B
1340 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-004
WHITE DAVID E & GAIL F
1336 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-005
KERNS EDWARD M & LYNDA S
1332 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-006
MENG MING
1328 IVYWOOD
OKEMOS MI 48864

33-02-02-26-127-007
PAWAR MILIND S &
1324 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-008
MASTEN SUSAN &
1320 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-009
FLOYD TIMOTHY J & MARY JO
1316 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-010
MARR BRET R & JENNA W
1321 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-011
CICHY TRUST SHELLEY G
1325 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-012
SIMS RICHARD J & CAROLYN A
1329 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-127-013
WENG JOHN JUYANG & MIN GUO
4460 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-127-014
HEPWORTH CHRISTOPHER D & ANDREA J
4454 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-001
FURSETH KRISTEN M
1381 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-128-002
WAGNER JAMES G & MIZUE
4460 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-003
FLANDERS RONALD D & SARA M
4454 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-004
RUPPERT DAVID & CHARLOTTE M
4448 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-005
HICKS SCOTT A & JUNE L
4442 SATINWOOD RD
OKEMOS MI 48864

33-02-02-26-128-006
WARD TIMOTHY R &
4436 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-007
HALL THOMAS R
4430 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-008
WAHI SUNIL K
4424 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-128-009
GEBARA RANI & MARY
1374 SILKWOOD DRIVE
OKEMOS MI 48864

33-02-02-26-128-010
BAEK SEUNGK & JIYOUNG
1341 IVYWOOD
OKEMOS MI 48864

33-02-02-26-128-011
GOULD P BRIAN
1337 IVYWOOD DR
OKEMOS MI 48864

33-02-02-26-128-012
WU FELICIA & (TRUSTEES)
4461 ALDERWOOD
OKEMOS MI 48864

33-02-02-26-128-013
BARONDESS DAVID A & MARGARET M
4455 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-014
BREHM WILLIAM L & AMY LYNN
4449 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-015
SHERRILL BRADLEY M & CAROLYN
4443 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-016
CAMERON LORRAINE L & LANCE W
4435 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-017
KACZMAREK MARK W & MAUREEN K
4427 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-128-018
HAYWARD KENNETH L & NANCY M
1366 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-129-001
BROOKS ROGER I & LANETTE K
1379 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-129-002
COLEMAN LANCE C & KRISTI E
1373 SILKWOOD
OKEMOS MI 48864

33-02-02-26-129-003
LU DENGSHENG &
1365 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-130-001
ALBRITTON MARSHA E &
1311 SWEETWOOD
OKEMOS MI 48864

33-02-02-26-130-002
WALLACE JACK & JANELLE
4428 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-130-003
KOHLER JOHN O & SUZANNE K
4416 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-130-004
PRYGOSKI PHILIP J & MARY H
4404 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-130-005
BURZYCH MARK J & KIMBERLY
4396 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-130-006
CORNELL WOODS ASSOCIATION
P O BOX 237
OKEMOS MI 48864

33-02-02-26-130-007
LOTHAMER JESSE I & AMY M
4388 ALDERWOOD DR
OKEMOS MI 48864

33-02-02-26-132-001
ZHENG YONG HUI &
1300 SWEETWOOD DR
OKEMOS MI 48864

33-02-02-26-132-002
LIU TAOSHENG &
1284 SWEETWOOD DR
OKEMOS MI 48864

33-02-02-26-153-001
WILLIAMS JAMES & LYNDIA
4332 ARBOR DR
OKEMOS MI 48864

33-02-02-26-154-001
TANAY DAVID E & STACEY MOLITOR
1397 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-154-002
IACOBONI DANIELA &
1391 SILKWOOD
OKEMOS MI 48864

33-02-02-26-154-003
WHITE JOHN & LEONE
1385 SILKWOOD DR
OKEMOS MI 48864

33-02-02-26-154-004
HEIM NATHANIEL &
4404 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-154-005
SHI WENJUN &
4394 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-154-006
THOMPSON MARYAM A & EVERETT &
4388 HICKORYWOOD
OKEMOS MI 48864

33-02-02-26-154-007
LATHAM KEITH E & LISA B
4382 HICKORYWOOD DR
OKEMOS MI 48864

33-02-02-26-154-008
BEAL MATTHEW W
3804 FOSSUM LANE
OKEMOS MI 48864

33-02-02-26-154-009
KAZMIERSKI PHILIP & JO ELLEN
1392 SILVERWOOD DR
OKEMOS MI 48864

33-02-02-26-154-010
CLIMES GARY & THERESA
4367 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-154-011
DE LOYE COREY ALLEN
4379 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-154-012
BLANCHARD GERALD W & SUSAN
4387 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-154-013
HARKEMA JACK R & LAURIE J
4393 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-154-014
RONEY MARVIN G & LAUREE L
4399 SATINWOOD DR
OKEMOS MI 48864

33-02-02-26-155-001
HEBERT KARA K &
1415 SILVERWOOD
OKEMOS MI 48864

33-02-02-27-202-001
GUINS FAMILY TRUST
1407 CENTER STR
LANSING MI 48906

33-02-02-27-202-002
THOMAS BERNARD D & EILEEN
1684 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-003
TROTTER LARRY C & MARIA C
P O BOX 530934
LIVONIA MI 48153

33-02-02-27-202-004
PYLE RALPH E &
1664 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-005
WITTEN THOMAS J & DELPHINE M
1656 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-006
LIPPERT MATTHEW L & SONYA L
1648 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-007
SEIBOLD JACK & DIANNE
1640 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-008
HUNTER TERESA
1630 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-009
COLE GRACE L
1622 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-202-010
BERNABEI JOSEPH D
48763 MARBERRY DR
MACOMB MI 48044-5625

33-02-02-27-202-011
MENG STANLEY
1606 FOREST HILLS DR
OKEMOS MI 48864

33-02-02-27-226-001
CONVERY SUSAN P
1603 ROSELAND
EAST LANSING MI 48823

33-02-02-27-227-001
SCHULTZ BLAINE S & LAURA L
4496 OAKWOOD DR
OKEMOS MI 48864

33-02-02-27-227-002
PRINCE JEFFREY L & SARA L
1504 FOREST HILLS DR
OKEMOS MI 48864

Daniels Drain previously submitted information

- Draft assessment role
- Comments from Ingham County Drain Commissioner, Patrick E. Lindemann, regarding possible assessments

DRAFT

Project Name: DANIELS CH. 20 ROLL

		<u>Property Benefit Percent if:</u>				MRD 0%	MRD 5%	MRD 10%	MRD 20%			
Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000
33-02-02-22-453-002	1705 CHIEF OKEMOS LLC	0.6986	0.90	0.6287	0.49925821	0.47184452	0.44443082	0.38960343	499.26	4,992.58	24,962.91	
33-02-02-22-451-003	1710 CHIEF OKEMOS LLC	1.1376	0.90	1.0238	0.81299190	0.76835145	0.72371100	0.63443009	812.99	8,129.92	40,649.59	
33-02-02-22-451-002	1720 ASSOCIATES	1.1094	0.90	0.9985	0.79283862	0.74930476	0.70577090	0.61870319	792.84	7,928.39	39,641.93	
33-02-02-22-452-011	1741 CHIEF OKEMOS CIRCLE	0.3662	0.90	0.3296	0.26170678	0.24733676	0.23296674	0.20422671	261.71	2,617.07	13,085.34	
33-02-02-23-379-017	ABDULLAH ASHRAF &	0.3249	0.40	0.1300	0.10319623	0.09752984	0.09186346	0.08053068	103.20	1,031.96	5,159.81	
33-02-02-22-427-006	ADLER ARI BEN	0.4639	0.40	0.1856	0.14734605	0.13925544	0.13116484	0.11498364	147.35	1,473.46	7,367.30	
33-02-02-26-130-001	ALBRITTON MARSHA E &	0.2473	0.40	0.0989	0.07854856	0.07423555	0.06992254	0.06129652	78.55	785.49	3,927.43	
33-02-02-26-107-014	ALLEN RICHARD J & SARAH I	0.3165	0.40	0.1266	0.10052818	0.09500830	0.08948841	0.07844863	100.53	1,005.28	5,026.41	
33-02-02-26-107-001	ALZUBAYDI JOHN & DOROTI	0.4073	0.40	0.1629	0.12936850	0.12226502	0.11516154	0.10095459	129.37	1,293.68	6,468.42	
33-02-02-22-476-009	ANDERSON KRISTIN K	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02	
33-02-02-22-476-010	ANDREWS VINCENT P &	0.3432	0.40	0.1373	0.10900876	0.10302321	0.09703767	0.08506658	109.01	1,090.09	5,450.44	
33-02-02-26-105-004	ARMSTRONG WARREN B	0.2163	0.40	0.0865	0.06870220	0.06492984	0.06115748	0.05361276	68.70	687.02	3,435.11	
33-02-02-26-105-013	ARMSTRONG WARREN B	0.1073	0.40	0.0429	0.03408112	0.03220976	0.03033841	0.02659570	34.08	340.81	1,704.06	
33-02-02-26-107-005	ASMARE ELISABETH	0.3322	0.40	0.1329	0.10551489	0.09972119	0.09392749	0.08234008	105.51	1,055.15	5,275.74	
33-02-02-26-128-010	BAEK SEUNGK & JIYOUNG	0.2856	0.40	0.1142	0.09071358	0.08573260	0.08075163	0.07078967	90.71	907.14	4,535.68	
33-02-02-26-107-012	BAINBRIDGE KENT L & SANC	0.3332	0.40	0.1333	0.10583251	0.10002137	0.09421023	0.08258795	105.83	1,058.33	5,291.63	
33-02-02-22-477-029	BAKKERARKEMA F W & PAU	0.2105	0.40	0.0842	0.06685998	0.06318877	0.05951757	0.05217516	66.86	668.60	3,343.00	
33-02-02-26-128-013	BARONDESS DAVID A & MAI	0.3257	0.40	0.1303	0.10345033	0.09776999	0.09208965	0.08072897	103.45	1,034.50	5,172.52	
33-02-02-22-478-005	BEADERSTADT RICHARD E &	0.1669	0.40	0.0668	0.05301154	0.05100074	0.04718994	0.04136833	53.01	530.12	2,650.58	
33-02-02-26-154-008	BEAL MATTHEW W	0.2870	0.40	0.1148	0.09115826	0.08615286	0.08114747	0.07113668	91.16	911.58	4,557.91	
33-02-02-23-301-003	BECKETT JR FREDERICK W	0.4519	0.40	0.1808	0.14353455	0.13565323	0.12777192	0.11200928	143.53	1,435.35	7,176.73	
33-02-02-22-428-003	BEECH TIMOTHY L & BARBA	0.3957	0.40	0.1583	0.12568405	0.11878288	0.11188172	0.09807938	125.68	1,256.84	6,284.20	
33-02-02-23-353-025	BEERS KIMVAN T	0.7056	0.40	0.2822	0.22411591	0.21180996	0.19950402	0.17489212	224.12	2,241.16	11,205.48	
33-02-02-26-106-009	BEHNKE DONALD R & SHERI	0.3051	0.40	0.1220	0.09690726	0.09158620	0.08626513	0.07562300	96.91	969.07	4,845.36	
33-02-02-26-107-011	BENEDICT JOHN C & NICOLE	0.3178	0.40	0.1271	0.10094109	0.09539853	0.08985598	0.07877086	100.94	1,009.41	5,047.05	
33-02-02-26-106-008	BENNETT III MILFORD & KAF	0.2703	0.40	0.1081	0.08585393	0.08113979	0.07642565	0.06699736	85.85	858.54	4,292.70	
33-02-02-26-105-012	BENNETT TRUST HUGH F & I	0.3816	0.40	0.1526	0.12120554	0.11455029	0.10789503	0.09458451	121.21	1,212.06	6,060.28	
33-02-02-27-202-010	BERNABEI JOSEPH D	0.1896	0.40	0.0758	0.06022162	0.05691492	0.05360822	0.04699482	60.22	602.22	3,011.08	
33-02-02-22-477-007	BINDER TECLA E &	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83	
33-02-02-23-378-001	BISWAS SUBIR K & KOVUM	0.4096	0.40	0.1638	0.13009903	0.12295544	0.11581186	0.10152468	130.10	1,300.99	6,504.95	
33-02-02-26-154-012	BLANCHARD GERALD W & S	0.2235	0.40	0.0894	0.07098910	0.06709117	0.06319324	0.05539738	70.99	709.89	3,549.45	
33-02-02-23-378-004	BOMMARITO MICHAEL J &	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-	
33-02-02-22-476-011	BOUTNI LAURA C	0.3484	0.40	0.1394	0.11066041	0.10458417	0.09850794	0.08635546	110.66	1,106.60	5,533.02	
33-02-02-26-128-014	BREHM WILLIAM L & AMY L	0.2928	0.40	0.1171	0.09300048	0.08789393	0.08278738	0.07257428	93.00	930.00	4,650.02	
33-02-02-22-477-027	BRONSON ALLAN G & JANET	0.2323	0.40	0.0929	0.07378419	0.06973279	0.06568138	0.05757857	73.78	737.84	3,689.21	
33-02-02-26-129-001	BROOKS ROGER I & LANETTI	0.1238	0.40	0.0495	0.03932192	0.03716280	0.03500368	0.03068544	39.32	393.22	1,966.10	
33-02-02-22-456-010	BROWN LAUREN M & TRHIL	0.5943	0.40	0.2377	0.18876429	0.17839946	0.16803463	0.14730497	188.76	1,887.64	9,438.21	
33-02-02-22-477-030	BRYDE TRUST EVELYN S	0.2103	0.40	0.0841	0.06679645	0.06312873	0.05946102	0.05212559	66.80	667.96	3,339.82	
33-02-02-23-301-007	BUEHLER FRIEDRICH A	2.0684	0.90	1.8616	1.47819308	1.39702719	1.31586131	1.15352954	1,478.19	14,781.93	73,909.65	
33-02-02-23-379-013	BURAK KRISTOPHER M & NC	0.2487	0.40	0.0995	0.07899324	0.07465581	0.07031838	0.06164352	78.99	789.93	3,949.66	
33-02-02-23-380-010	BURGESS GARY J & CHRISTI	0.2498	0.40	0.0999	0.07934262	0.07498601	0.07062940	0.06191617	79.34	793.43	3,967.13	
33-02-02-26-130-005	BURZYCH MARK J & KIMBER	0.3750	0.40	0.1500	0.11910922	0.11256907	0.10602892	0.09294862	119.11	1,191.09	5,955.46	
33-02-02-26-128-016	CAMERON LORRAINE L & LA	0.3779	0.40	0.1512	0.12003033	0.11343960	0.10684888	0.09366742	120.03	1,200.30	6,001.52	
33-02-02-23-353-010	CAMPBELL BRUCE B & SULIN	0.4990	0.40	0.1996	0.15849467	0.14979191	0.14108915	0.12368363	158.49	1,584.95	7,924.73	
33-02-02-22-404-003	CAPITAL AREA SCHOOL EMP	0.0003	0.90	0.0003	0.00021440	0.00020262	0.00019085	0.00016731	0.21	2.14	10.72	
33-02-02-23-380-003	CARR GARY & SUSAN M	0.1957	0.40	0.0783	0.06215913	0.05874605	0.05533296	0.04850679	62.16	621.59	3,107.96	
33-02-02-22-428-001	CAWOOD BUILDING CO	0.5092	0.90	0.4583	0.36390249	0.34392102	0.32393956	0.28397662	363.90	3,639.02	18,195.12	
33-02-02-22-478-002	CHALLA ANU R	0.3554	0.40	0.1422	0.11288378	0.10668546	0.10048714	0.08809050	112.88	1,128.84	5,644.19	
33-02-02-23-380-002	CHASE STEVEN & JOY	0.1964	0.40	0.0786	0.06238147	0.05895617	0.05553088	0.04868029	62.38	623.81	3,119.07	
33-02-02-23-353-004	CHEN JIN &	0.2674	0.40	0.1070	0.08493282	0.08026925	0.07560569	0.06627856	84.93	849.33	4,246.64	

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000
33-02-02-26-106-006	CHEN LIANGBIAO &	0.3222	0.40	0.1289	0.10233864	0.09671935	0.09110005	0.07986145	102.34	1,023.39	5,116.93
33-02-02-26-107-010	CHEN MICHAEL & LAN	0.3157	0.40	0.1263	0.10027408	0.09476815	0.08926221	0.07825034	100.27	1,002.74	5,013.70
33-02-02-22-476-014	CHEN SHU I	0.3589	0.40	0.1436	0.11399547	0.10773611	0.10147675	0.08895802	114.00	1,139.95	5,699.77
33-02-02-22-453-001	CHIEF OKEMOS APARTMEN	0.2987	0.90	0.2688	0.21346755	0.20174629	0.19002503	0.16658251	213.47	2,134.68	10,673.38
33-02-02-23-380-008	CHOI JONGEUN	0.2282	0.40	0.0913	0.07248193	0.06850203	0.06452213	0.05656233	72.48	724.82	3,624.10
33-02-02-22-451-001	CHOPP DENNIS J	1.3738	0.90	1.2364	0.98179349	0.92788433	0.87397518	0.76615688	981.79	9,817.93	49,089.67
33-02-02-23-353-024	CHOWDHURY JAHANGIR & *	0.5490	0.40	0.2196	0.17437590	0.16480112	0.15522634	0.13607678	174.38	1,743.76	8,718.79
33-02-02-26-106-014	CHURCH RICHARD L & JANE	0.2648	0.40	0.1059	0.08410699	0.07948877	0.07487055	0.06563412	84.11	841.07	4,205.35
33-02-02-26-127-011	CICHY TRUST SHELLEY G	0.3970	0.40	0.1588	0.12609696	0.11917312	0.11224928	0.09840160	126.10	1,260.97	6,304.85
33-02-02-22-477-020	CIMMERER MARK & AMY	0.4267	0.40	0.1707	0.13553041	0.12808859	0.12064677	0.10576314	135.53	1,355.30	6,776.52
33-02-02-22-477-021	CLAUSEN MARY L	0.2279	0.40	0.0912	0.07238664	0.06841198	0.06443731	0.05648797	72.39	723.87	3,619.33
33-02-02-26-154-010	CLIMES GARY & THERESA	0.1325	0.40	0.0530	0.04208526	0.03977440	0.03746355	0.03284185	42.09	420.85	2,104.26
33-02-02-27-202-009	COLE GRACE L	0.1843	0.40	0.0737	0.05853821	0.05532395	0.05210968	0.04568115	58.54	585.38	2,926.91
33-02-02-26-129-002	COLEMAN LANCE C & KRIST	0.1171	0.40	0.0468	0.03719384	0.03515157	0.03310930	0.02902476	37.19	371.94	1,859.69
33-02-02-27-226-001	CONVERY SUSAN P	0.0169	0.40	0.0068	0.00536786	0.00507311	0.00477837	0.00418888	5.37	53.68	268.39
33-02-02-26-101-002	CORDILL TODD Y & HOLLY J	0.4187	0.40	0.1675	0.13298942	0.12568712	0.11838482	0.10378023	132.99	1,329.89	6,649.47
33-02-02-22-379-010	CORKIN HELEN S &	0.3029	0.40	0.1212	0.09620849	0.09092579	0.08564309	0.07507770	96.21	962.08	4,810.42
33-02-02-23-353-023	CORNELL WOODS ASSOCIAT	0.0329	0.40	0.0132	0.01044985	0.00987606	0.00930227	0.00815469	10.45	104.50	522.49
33-02-02-26-130-006	CORNELL WOODS ASSOCIAT	0.0298	0.40	0.0119	0.00945621	0.00894549	0.00842576	0.00738632	9.47	94.65	473.26
33-02-02-22-405-001	COUNTY OF INGHAM	0.0002	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-477-012	CRICHTON CHRISTIE L	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-23-301-010	CROSSROADS INVESTMENT	1.3512	0.90	1.2161	0.96564228	0.91261997	0.85959766	0.75355304	965.64	9,656.42	48,282.11
33-02-02-23-301-011	CROSSROADS INVESTMENT	1.5124	0.90	1.3612	1.08084472	1.02149677	0.96214883	0.84345295	1,080.84	10,808.45	54,042.24
33-02-02-23-379-009	DAHNIKE KARA M	0.1969	0.40	0.0788	0.06254028	0.05910627	0.05567225	0.04880422	62.54	625.40	3,127.01
33-02-02-26-105-011	DALIMONTE KIM	0.3680	0.40	0.1472	0.11688585	0.11046778	0.10404971	0.09121358	116.89	1,168.86	5,844.29
33-02-02-23-352-001	DAVENPORT BEVERLY	0.8963	0.40	0.3585	0.28468692	0.26905509	0.25342326	0.22215959	284.69	2,846.87	14,234.35
33-02-02-26-101-003	DAVIDSON CARLA C &	0.3728	0.40	0.1491	0.11841045	0.11190867	0.10540688	0.09240332	118.41	1,184.10	5,920.52
33-02-02-23-379-010	DAVIS ANITA V	0.3740	0.40	0.1496	0.11879160	0.11226889	0.10574618	0.09270076	118.79	1,187.92	5,939.58
33-02-02-22-456-012	DAVIS KRISTIN M &	0.3506	0.40	0.1402	0.11133518	0.10524458	0.09912997	0.08690076	111.36	1,113.59	5,567.96
33-02-02-26-154-011	DE LOYE COREY ALLEN	0.2138	0.40	0.0855	0.06790814	0.06417938	0.06045062	0.05299311	67.91	679.08	3,395.41
33-02-02-23-379-008	DEGAN SHANNON T & KRIST	0.1470	0.40	0.0588	0.04669081	0.04412708	0.04156334	0.03643586	46.69	466.91	2,334.54
33-02-02-26-107-007	DEPPONG GREGORY J & TAM	0.3221	0.40	0.1288	0.10230688	0.09668933	0.09107177	0.07983667	102.31	1,023.07	5,115.34
33-02-02-22-476-002	DUNCAN KATHLEEN H	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-22-477-006	EARLEY ROBERT D & JEAN E	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-22-426-005	EDWARD W SPARROW HOSI	0.0097	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-101-008	ELAHMAD SAMIR S & HIKM/	0.2967	0.40	0.1187	0.09423922	0.08906465	0.08389008	0.07354095	94.24	942.39	4,711.96
33-02-02-26-105-003	ELIAS MARY L	0.2114	0.40	0.0846	0.06714584	0.06345894	0.05977204	0.05239823	67.15	671.46	3,357.29
33-02-02-23-379-006	ENGAN KAREN E	0.2162	0.40	0.0865	0.06867044	0.06489982	0.06112921	0.05358798	68.67	686.70	3,433.52
33-02-02-26-127-001	ESCHELBACH MICHELLE	0.4009	0.40	0.1604	0.12733570	0.12034384	0.11335198	0.09936827	127.34	1,273.36	6,366.78
33-02-02-22-455-004	FAGAN PATSY J	0.9854	0.40	0.3942	0.31298727	0.29580150	0.27861573	0.24424418	312.99	3,129.87	15,649.36
33-02-02-23-353-022	FAROOQ UMAR	0.2482	0.40	0.0993	0.07883442	0.07450572	0.07017701	0.06151959	78.83	788.34	3,941.72
33-02-02-23-379-018	FARRIS RICHARD C & MARY	0.4341	0.40	0.1736	0.13788083	0.13030996	0.12273908	0.10759732	137.88	1,378.81	6,894.04
33-02-02-26-106-003	FERRY JR JOHN D & RUTH	0.3886	0.40	0.1554	0.12342892	0.11665158	0.10987424	0.09631956	123.43	1,234.29	6,171.45
33-02-02-26-107-009	FISHEL ROBERT C & RHOND/	0.3131	0.40	0.1252	0.09944826	0.09398767	0.08852708	0.07760590	99.45	994.48	4,972.41
33-02-02-22-477-026	FITCH CHARLES W & JANE A	0.3506	0.40	0.1402	0.11133518	0.10524458	0.09912997	0.08690076	111.36	1,113.59	5,567.96
33-02-02-26-128-003	FLANDERS RONALD D & SAR	0.3641	0.40	0.1456	0.11564711	0.10929706	0.10294701	0.09024691	115.65	1,156.47	5,782.36
33-02-02-22-476-005	FLEMING II RAYMOND J & G	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-26-127-009	FLOYD TIMOTHY J & MARY J	0.1276	0.40	0.0510	0.04052890	0.03830350	0.03607811	0.03162732	40.53	405.29	2,026.44
33-02-02-26-107-018	FOLLAND ROGER A & BARB/	0.3162	0.40	0.1265	0.10043290	0.09491824	0.08940359	0.07837428	100.43	1,004.33	5,021.64
33-02-02-26-106-007	FRAAS THOMAS E & TRICIA /	0.2740	0.40	0.1096	0.08702914	0.08225047	0.07747180	0.06791446	87.03	870.29	4,351.46
33-02-02-26-128-001	FURSETH KRISTEN M	0.3385	0.40	0.1354	0.10751592	0.10161235	0.09570877	0.08390162	107.52	1,075.16	5,375.80
33-02-02-23-353-015	GARCIA JIOVA J & ERIKA M	0.2787	0.40	0.1115	0.08852197	0.08366133	0.07880069	0.06907941	88.52	885.22	4,426.10

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33-02-02-26-128-009	GEBARA RANI & MARY	0.2784	0.40	0.1114	0.08842669	0.08357128	0.07871587	0.06900505	88.43	884.27	4,421.33
33-02-02-22-476-006	GESKE JOHN G & BARBARA I	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-23-380-007	GEVA PINHAS & DALIA	0.2020	0.40	0.0808	0.06416017	0.06063721	0.05711424	0.05006832	64.16	641.60	3,208.01
33-02-02-22-478-006	GILBERT KARL &	0.1464	0.40	0.0586	0.04650024	0.04394697	0.04139369	0.03628714	46.50	465.00	2,325.01
33-02-02-22-428-004	GLEASON CRYSTAL MARIE	0.3793	0.40	0.1517	0.12047501	0.11385986	0.10724472	0.09401443	120.48	1,204.75	6,023.75
33-02-02-22-427-009	GOFF FAMILY REAL ESTATE I	6.4756	0.90	5.8280	4.62782203	4.37371364	4.11960525	3.61138846	4,627.82	46,278.22	231,391.10
33-02-02-23-301-004	GOLF STORE HOME LLC	0.6066	0.90	0.5459	0.43350992	0.40970639	0.38590286	0.33829579	433.51	4,335.10	21,675.50
33-02-02-23-378-002	GOOD SHAWN DOUGLAS &	0.3773	0.40	0.1509	0.11983976	0.11325949	0.10667923	0.09351870	119.84	1,198.40	5,991.99
33-02-02-26-106-013	GORDON BRIAN P & LOUISE	0.3000	0.40	0.1200	0.09528738	0.09005526	0.08482314	0.07435890	95.29	952.87	4,764.37
33-02-02-26-128-011	GOULD P BRIAN	0.3322	0.40	0.1329	0.10551489	0.09972119	0.09392749	0.08234008	105.51	1,055.15	5,275.74
33-02-02-22-477-009	GROSSMAN GLENN R	0.3889	0.40	0.1556	0.12352420	0.11674163	0.10995906	0.09639391	123.52	1,235.24	6,176.21
33-02-02-27-202-001	GUINS FAMILY TRUST	0.1884	0.40	0.0754	0.05984047	0.05655470	0.05326893	0.04669739	59.84	598.40	2,992.02
33-02-02-26-128-007	HALL THOMAS R	0.3397	0.40	0.1359	0.10789707	0.10197257	0.09640806	0.08419906	107.90	1,078.97	5,394.85
33-02-02-26-106-001	HAMILTON WILLIAM D & JA	0.2633	0.40	0.1053	0.08363055	0.07903850	0.07444644	0.06526232	83.63	836.31	4,181.53
33-02-02-26-154-013	HARKEMA JACK R & LAURIE	0.2325	0.40	0.0930	0.07384772	0.06979282	0.06573793	0.05762814	73.85	738.48	3,692.39
33-02-02-22-456-011	HARPER GARY L AND LAI W	0.4408	0.40	0.1763	0.14000892	0.13232119	0.12463346	0.10925800	140.01	1,400.09	7,000.45
33-02-02-26-106-012	HARTWICK EDWARD F &	0.2684	0.40	0.1074	0.08525044	0.08056944	0.07588843	0.06652642	85.25	852.50	4,262.52
33-02-02-22-476-007	HAWLEY FREDERICK J & SAR	0.3583	0.40	0.1433	0.11380489	0.10755599	0.10130710	0.08880931	113.80	1,138.05	5,690.24
33-02-02-22-477-018	HAYES TIMOTHY J	0.4137	0.40	0.1655	0.12418029	0.12148620	0.11697110	0.10254092	131.40	1,314.01	6,570.06
33-02-02-26-128-018	HAYWARD KENNETH L & NA	0.3286	0.40	0.1314	0.10437144	0.09864052	0.09290961	0.08144778	104.37	1,043.71	5,218.57
33-02-02-23-352-005	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-006	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-007	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-008	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-351-006	HDI TREETOPS	1.8168	0.90	1.6351	1.29838580	1.22709292	1.15580005	1.01321431	1,298.39	12,983.86	64,919.29
33-02-02-26-155-001	HEBERT KARA K &	0.1061	0.40	0.0424	0.03369997	0.03184954	0.02999912	0.02629826	33.70	337.00	1,685.00
33-02-02-26-154-004	HEIM NATHANIEL &	0.3172	0.40	0.1269	0.10075052	0.09521842	0.08968633	0.07862214	100.75	1,007.51	5,037.53
33-02-02-22-379-009	HENKEL LOUIS G	0.7894	0.40	0.3158	0.25073285	0.23696540	0.22319795	0.19566304	250.73	2,507.33	12,536.64
33-02-02-26-127-014	HEPWORTH CHRISTOPHER I	0.2931	0.40	0.1172	0.09309577	0.08798399	0.08287220	0.07264864	93.10	930.96	4,654.79
33-02-02-22-477-024	HETTIGER PATRICIA	0.1837	0.40	0.0735	0.05834764	0.05514384	0.05194003	0.04553243	58.35	583.48	2,917.38
33-02-02-26-128-005	HICKS SCOTT A & JUNE L	0.3413	0.40	0.1365	0.10840527	0.10245286	0.09650045	0.08459564	108.41	1,084.05	5,420.26
33-02-02-22-455-005	HILLIKER KEVIN T & LAUREL	1.0034	0.40	0.4014	0.31870451	0.30120481	0.28370512	0.24870572	318.70	3,187.05	15,935.23
33-02-02-22-477-001	HOWARD DAN & CHRISTINE	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-23-353-009	HU HUYI	0.6700	0.40	0.2680	0.21280847	0.20112341	0.18943834	0.16606820	212.81	2,128.08	10,640.42
33-02-02-22-478-011	HUGHES PATRICIA D	0.1589	0.40	0.0636	0.05047055	0.04769927	0.04492799	0.03938543	50.47	504.71	2,523.53
33-02-02-27-202-008	HUNTER TERESA	0.1809	0.40	0.0724	0.05745829	0.05430332	0.05114835	0.04483841	57.46	574.58	2,872.91
33-02-02-23-379-012	HUTNIK GARY P & JULIA K	0.3777	0.40	0.1511	0.11996681	0.11337957	0.10679233	0.09361785	119.97	1,199.67	5,998.34
33-02-02-26-154-002	IACOBONI DANIELA &	0.2897	0.40	0.1159	0.09201584	0.08696336	0.08191088	0.07180591	92.02	920.16	4,600.79
33-02-02-26-107-002	JAAKSI DOUGLAS G & JANE I	0.4813	0.40	0.1925	0.15287271	0.14447865	0.13608458	0.11929645	152.87	1,528.73	7,643.64
33-02-02-26-127-003	JACOBS MELANIE B	0.3164	0.40	0.1266	0.10049642	0.09497828	0.08946013	0.07842385	100.50	1,004.96	5,024.82
33-02-02-23-353-011	JAMIESON KRISTINA	0.4571	0.40	0.1828	0.14518620	0.13721419	0.12924218	0.11329817	145.19	1,451.86	7,259.31
33-02-02-23-353-017	JEONG SANGHYUP	0.2796	0.40	0.1118	0.08880784	0.08393150	0.07905516	0.06930249	88.81	888.08	4,440.39
33-02-02-22-428-005	JIANG DANIEL &	0.3466	0.40	0.1386	0.11008868	0.10404384	0.09799900	0.08590931	110.09	1,100.89	5,504.43
33-02-02-22-477-033	JOHNSON BRANT	0.0458	0.40	0.0183	0.01454721	0.01374844	0.01294967	0.01135212	14.55	145.47	727.36
33-02-02-22-478-004	JOHNSON ZACHARY Q & KA'	0.2176	0.40	0.0870	0.06911511	0.06532008	0.06152505	0.05393499	69.12	691.15	3,455.76
33-02-02-23-352-002	KABEER AHMAD & SAJEDA	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-26-128-017	KACZMAREK MARK W & MA	0.3153	0.40	0.1261	0.10014703	0.09464807	0.08914912	0.07815120	100.15	1,001.47	5,007.35
33-02-02-26-107-023	KAVASSERI KRISHNAMOORT	0.3463	0.40	0.1385	0.10999340	0.10395378	0.09791417	0.08583495	109.99	1,099.93	5,499.67
33-02-02-26-154-009	KAZMIERSKI PHILIP & JO ELL	0.2145	0.40	0.0858	0.06813047	0.06438951	0.06064854	0.05316661	68.13	681.30	3,406.52
33-02-02-22-478-009	KEITH DANNY C & JENNIFER	0.1541	0.40	0.0616	0.04894595	0.04625838	0.04357082	0.03819569	48.95	489.46	2,447.30
33-02-02-26-127-005	KERNS EDWARD M & LYNDA	0.1756	0.40	0.0702	0.05577488	0.05271234	0.04964981	0.04352474	55.77	557.75	2,788.74
33-02-02-23-379-004	KING MICHAEL J & KIMBERL	0.1219	0.40	0.0488	0.03871844	0.03659245	0.03446647	0.03021450	38.72	387.18	1,935.92

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Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000
33-02-02-26-130-003	KOHLER JOHN O & SUZANNI	0.3362	0.40	0.1345	0.10678539	0.10092192	0.09505846	0.08333154	106.79	1,067.85	5,339.27
33-02-02-23-353-016	KORKMAZ SINEM	0.2791	0.40	0.1116	0.08864902	0.08378141	0.07891379	0.06917856	88.65	886.49	4,432.45
33-02-02-22-456-004	LAETZ RANDALL P	0.3380	0.40	0.1352	0.10735711	0.10146226	0.09556740	0.08377769	107.36	1,073.57	5,367.86
33-02-02-23-352-004	LAING ALAN R	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-22-478-008	LAMMERS DONALD & GIOV,	0.1563	0.40	0.0625	0.04964472	0.04691879	0.04419285	0.03874098	49.64	496.45	2,482.24
33-02-02-23-379-014	LAPHAM KIRK A & KIMBERL'	0.3081	0.40	0.1232	0.09786014	0.09248675	0.08711336	0.07636659	97.86	978.60	4,893.01
33-02-02-26-154-007	LATHAM KEITH E & LISA B	0.3844	0.40	0.1538	0.12209489	0.11539080	0.10868671	0.09527853	122.09	1,220.95	6,104.74
33-02-02-22-456-003	LAVIRE RANDALL & KAREN	0.4057	0.40	0.1623	0.12886030	0.12178473	0.11470915	0.10055801	128.86	1,288.60	6,443.01
33-02-02-26-105-001	LAWLER CHARLES A & KARE	0.0703	0.40	0.0281	0.02232901	0.02110295	0.01987689	0.01742477	22.33	223.29	1,116.45
33-02-02-26-107-004	LEE LIK CHUAN &	0.3342	0.40	0.1337	0.10615014	0.10032156	0.09449297	0.08283581	106.15	1,061.50	5,307.51
33-02-02-23-353-006	LEE SUNG KI & HYUN JIN	0.2690	0.40	0.1076	0.08544101	0.08074955	0.07605808	0.06667514	85.44	854.41	4,272.05
33-02-02-22-455-006	LEONE JOHN	1.0007	0.40	0.4003	0.31784693	0.30039432	0.28294171	0.24803649	317.85	3,178.47	15,892.35
33-02-02-22-427-003	LEPESCHKIN LUDMILLA F	0.3743	0.40	0.1497	0.11888688	0.11235894	0.10583100	0.09277511	118.89	1,188.87	5,944.34
33-02-02-23-353-002	LI HAIRONG &	0.3336	0.40	0.1334	0.10595956	0.10014145	0.09432333	0.08268709	105.96	1,059.60	5,297.98
33-02-02-23-353-013	LI XIAOPING & HONG YANG	0.2509	0.40	0.1004	0.07969201	0.07531621	0.07094042	0.06218882	79.69	796.92	3,984.60
33-02-02-27-202-006	LIPPERT MATTHEW L & SON	0.2256	0.40	0.0902	0.07165611	0.06772155	0.06378700	0.05591789	71.66	716.56	3,582.81
33-02-02-23-380-001	LIU HUI &	0.3478	0.40	0.1391	0.11046983	0.10440406	0.09833829	0.08620675	110.47	1,104.70	5,523.49
33-02-02-26-132-002	LIU TAOSHENG &	0.0599	0.40	0.0240	0.01902571	0.01798103	0.01693635	0.01484699	19.03	190.26	951.29
33-02-02-23-353-021	LIU XIANGYANG ALEXANDEF	0.2814	0.40	0.1126	0.08937956	0.08447183	0.07956410	0.06974864	89.38	893.80	4,468.98
33-02-02-26-131-002	LLANO GONZALO G & CHER'	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-130-007	LOTHAMER JESSE I & AMY N	0.0372	0.40	0.0149	0.01181563	0.01116685	0.01051807	0.00922050	11.82	118.16	590.78
33-02-02-22-456-007	LOWE CURT & ANNA	0.3403	0.40	0.1361	0.10808765	0.10215268	0.09621771	0.08434777	108.09	1,080.88	5,404.38
33-02-02-22-427-008	LTG NORTHVIEW LLC	1.1955	0.90	1.0760	0.85437044	0.80745794	0.76054544	0.66672044	854.37	8,543.70	42,718.52
33-02-02-26-129-003	LU DENGSHENG &	0.1409	0.40	0.0564	0.04475330	0.04229595	0.03983860	0.03492389	44.75	447.53	2,237.67
33-02-02-22-477-025	LUTER FRANK A & RUTH A	0.2732	0.40	0.1093	0.08677504	0.08201032	0.07724560	0.06771617	86.78	867.75	4,338.75
33-02-02-23-379-003	MA HUIBO HEIDI &	0.1124	0.40	0.0450	0.03570100	0.03374070	0.03178040	0.02785980	35.70	357.01	1,785.05
33-02-02-23-353-007	MAALI MANOUC &	0.2698	0.40	0.1079	0.08595511	0.08098969	0.07628427	0.06687343	85.70	856.95	4,284.76
33-02-02-22-405-002	MALY RAYMOND J & CAROL	0.0000	0.90	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-456-005	MANTURUK EDWARD P	0.3380	0.40	0.1352	0.10735711	0.10146226	0.09556740	0.08377769	107.36	1,073.57	5,367.86
33-02-02-26-101-005	MARINEZ DYLAN R & ANNE'	0.3042	0.40	0.1217	0.09662140	0.09131603	0.08601066	0.07539992	96.62	966.21	4,831.07
33-02-02-22-477-002	MARLETT MARK E & LESLIE	0.4160	0.40	0.1664	0.13213183	0.12487662	0.11762142	0.10311100	132.13	1,321.32	6,606.59
33-02-02-26-127-010	MARR BRET R & JENNA W	0.1109	0.40	0.0444	0.03522457	0.03329043	0.03135629	0.02748800	35.22	352.25	1,761.23
33-02-02-26-105-005	MARSHALL KRISTINA M	0.2212	0.40	0.0885	0.07025856	0.06640074	0.06254293	0.05482729	70.26	702.59	3,512.93
33-02-02-23-379-002	MASSA GERALD R & MARILY	0.1275	0.40	0.0510	0.04049714	0.03827348	0.03604983	0.03160253	40.50	404.97	2,024.86
33-02-02-26-127-008	MASTEN SUSAN &	0.1240	0.40	0.0496	0.03938545	0.03722284	0.03506023	0.03073501	39.39	393.85	1,969.27
33-02-02-23-379-011	MC ALVEY DAVID G & LISA J	0.3817	0.40	0.1527	0.12123731	0.11458030	0.10792330	0.09460930	121.24	1,212.37	6,061.87
33-02-02-23-353-008	MC ALVEY MICHAEL K & LIN	0.9026	0.40	0.3610	0.28668795	0.27094625	0.25520454	0.22372113	286.69	2,866.88	14,334.40
33-02-02-22-428-007	MC CARTHY KRISTY K	0.4155	0.40	0.1662	0.13197302	0.12472653	0.11748004	0.10298707	131.97	1,319.73	6,598.65
33-02-02-23-380-006	MC CARTHY SAMUEL	0.0482	0.40	0.0193	0.01530951	0.01446888	0.01362825	0.01194700	15.31	153.10	765.48
33-02-02-22-477-008	MC DANIEL CARL D	0.4781	0.40	0.1912	0.15185632	0.14351806	0.13517980	0.11850329	151.86	1,518.56	7,592.82
33-02-02-22-477-016	MC DOUGALL GEORGE & CA	0.4840	0.40	0.1936	0.15373030	0.14528915	0.13684799	0.11996568	153.73	1,537.30	7,686.52
33-02-02-26-127-006	MENG MING	0.1131	0.40	0.0452	0.03592334	0.03395083	0.03197832	0.02803330	35.92	359.23	1,796.17
33-02-02-27-202-011	MENG STANLEY	0.1992	0.40	0.0797	0.06327082	0.05979669	0.05632256	0.04937431	63.27	632.71	3,163.54
33-02-02-22-427-010	MERIDIAN CHARTER TOWN'	4.0794	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-23-351-002	MERIDIAN MEADOWS LLC	21.1457	0.90	19.0311	15.11188713	14.28211077	13.45233440	11.79278168	15,111.89	151,118.87	755,594.36
33-02-02-23-353-012	MEYER JONATHAN S & CHEF	0.3748	0.40	0.1499	0.11904570	0.11250903	0.10597237	0.09289905	119.05	1,190.46	5,952.28
33-02-02-22-405-006	MICHIGAN BELL TELEPHONE	1.3884	0.90	1.2496	0.99222745	0.93774539	0.88326332	0.77429918	992.23	9,922.27	49,611.37
33-02-02-22-455-010	MICHIGAN TREE APARTMEN	8.4567	0.90	7.6110	6.04362570	5.71177715	5.37992861	4.71623152	6,043.63	60,436.26	302,181.28
33-02-02-22-455-011	MISTRY KEKI & PHYLLIS	1.1661	0.40	0.4664	0.37038203	0.35004478	0.32970753	0.28903303	370.38	3,703.82	18,519.10
33-02-02-22-455-012	MISTRY KEKI & PHYLLIS	1.3356	0.40	0.5342	0.42421940	0.40092600	0.37763260	0.33104580	424.22	4,242.19	21,210.97
33-02-02-22-428-006	MOFFETT THOMAS	0.3448	0.40	0.1379	0.10951696	0.10350351	0.09749006	0.08546316	109.52	1,095.17	5,475.85
33-02-02-22-477-015	MONROE VICKI LYNN	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02

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33-02-02-22-477-005	MORSE JEFFERY E	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-26-106-004	MOTSCHENBACHER GARTH	0.4281	0.40	0.1712	0.13597509	0.12850885	0.12104262	0.10611014	135.98	1,359.75	6,798.75
33-02-02-26-105-006	MOTT FAMILY REVOCABLE T	0.2263	0.40	0.0905	0.07187844	0.06793168	0.06398492	0.05609139	71.88	718.78	3,593.92
33-02-02-26-101-004	MURLEY DAVID &	0.3103	0.40	0.1241	0.09855891	0.09314715	0.08773540	0.07691188	98.56	985.59	4,927.95
33-02-02-23-353-019	NGUYEN PHU H	0.2805	0.40	0.1122	0.08909370	0.08420166	0.07930963	0.06952557	89.09	890.94	4,454.68
33-02-02-26-106-016	NIOWAVE PROPERTIES LLC	0.3176	0.40	0.1270	0.10087757	0.09533850	0.08979943	0.07872128	100.88	1,008.78	5,043.88
33-02-02-26-105-010	NJONKOU AGATHE E & ACH	0.1704	0.40	0.0682	0.05412323	0.05115139	0.04817954	0.04223585	54.12	541.23	2,706.16
33-02-02-22-476-001	NOVOTNY MILDRED	0.3450	0.40	0.1380	0.10958048	0.10356354	0.09754661	0.08551273	109.58	1,095.80	5,479.02
33-02-02-26-107-016	NOWICKI THOMAS & KATI	0.3256	0.40	0.1302	0.10341857	0.09773997	0.09206138	0.08070419	103.42	1,034.19	5,170.93
33-02-02-23-380-009	NUGENT CHRISTOPHER & L	0.1227	0.40	0.0491	0.03897254	0.03683260	0.03469266	0.03041279	38.97	389.73	1,948.63
33-02-02-26-107-025	NYQUIST SUSAN H	0.3239	0.40	0.1296	0.10287860	0.09722966	0.09158071	0.08028282	102.88	1,028.79	5,143.93
33-02-02-22-477-004	OBERG KEITH	0.4160	0.40	0.1664	0.13213183	0.12487662	0.11762142	0.10311100	132.13	1,321.32	6,606.59
33-02-02-22-477-022	O'FARRELL PAMELA A	0.1672	0.40	0.0669	0.05310683	0.05019080	0.04727476	0.04144269	53.11	531.07	2,655.34
33-02-02-26-126-002	OKEMOS PUBLIC SCHOOLS	0.4283	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-126-004	OKEMOS PUBLIC SCHOOLS	0.5460	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-101-001	OSBORN MICHAEL S & MAR	0.4070	0.40	0.1628	0.12927321	0.12217496	0.11507672	0.10088023	129.27	1,292.73	6,463.66
33-02-02-26-106-011	OWCZARZAK RICK M	0.2691	0.40	0.1076	0.08547278	0.08077957	0.07608635	0.06669993	85.47	854.73	4,273.64
33-02-02-26-106-015	PAVLICK MICHAEL J & KARIM	0.3035	0.40	0.1214	0.09639906	0.09110590	0.08581274	0.07522642	96.40	963.99	4,819.95
33-02-02-26-127-007	PAWAR MILIND S &	0.0816	0.40	0.0326	0.02591817	0.02449503	0.02307189	0.02022562	25.92	259.18	1,295.91
33-02-02-22-427-004	PAYNE DENNIS & JANICE (TF	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-26-105-009	PEMBLE MICHAEL & LYNETT	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-23-301-002	PERNA GAETANO	11.0402	0.90	9.9362	7.88993773	7.45671031	7.02348290	6.15702806	7,889.94	78,899.38	394,496.89
33-02-02-23-301-008	PERNA GAETANO	0.1061	0.90	0.0955	0.07582493	0.07166147	0.06749801	0.05917109	75.82	758.25	3,791.25
33-02-02-26-107-017	PERRY SAMUEL	0.3414	0.40	0.1366	0.10843703	0.10248288	0.09652873	0.08462042	108.44	1,084.37	5,421.85
33-02-02-26-107-019	PERSICO JEFFREY E & JULIE F	0.3186	0.40	0.1274	0.10119519	0.09563868	0.09008217	0.07896915	101.20	1,011.95	5,059.76
33-02-02-22-478-007	PETERS SUSAN J	0.1496	0.40	0.0598	0.04751664	0.04490755	0.04229847	0.03708030	47.52	475.17	2,375.83
33-02-02-22-477-010	PETERSON JOHN R & DENISI	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-378-003	PETERSON ROBERT H & GAIL	0.3555	0.40	0.1422	0.11291554	0.10671548	0.10051542	0.08811529	112.92	1,129.16	5,645.78
33-02-02-26-107-008	PLAEHN SCOTT A & THERESI	0.2960	0.40	0.1184	0.09401688	0.08885452	0.08369216	0.07336744	94.02	940.17	4,700.84
33-02-02-22-476-013	POSSANZA JEFFREY & ROSEI	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-27-227-002	PRINCE JEFFREY L & SARA L	0.1320	0.40	0.0528	0.04192645	0.03962431	0.03732218	0.03271791	41.93	419.26	2,096.32
33-02-02-26-130-004	PRYGOSKI PHILIP J & MARY	0.3747	0.40	0.1499	0.11901393	0.11247902	0.10594410	0.09287426	119.01	1,190.14	5,950.70
33-02-02-26-107-022	PUNCH JERRY L & SUSAN M	0.3061	0.40	0.1224	0.09722489	0.09188638	0.08654787	0.07587086	97.22	972.25	4,861.24
33-02-02-27-202-004	PYLE RALPH E &	0.2643	0.40	0.1057	0.08394818	0.07933868	0.07472918	0.06551019	83.95	839.48	4,197.41
33-02-02-23-353-026	QI JIAGUO &	0.4472	0.40	0.1789	0.14204172	0.13424237	0.12644302	0.11084433	142.04	1,420.42	7,102.09
33-02-02-22-379-007	RAO DINESH K & SHANTHER	0.4177	0.40	0.1671	0.13267179	0.12538694	0.11810208	0.10353237	132.67	1,326.72	6,633.59
33-02-02-26-107-006	RASMUSSEN JOHN & CAROL	0.3419	0.40	0.1368	0.10859585	0.10263297	0.09667010	0.08474435	108.60	1,085.96	5,429.79
33-02-02-22-405-003	RASSEL LINDA A & (TRUSTEE	0.0625	0.90	0.0563	0.04666596	0.04221340	0.03976085	0.03485573	44.67	446.66	2,233.30
33-02-02-26-101-007	REED LINDA M	0.2994	0.40	0.1198	0.09509680	0.08987515	0.08465349	0.07421018	95.10	950.97	4,754.84
33-02-02-22-477-014	RENWASSER LOUIS B &	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-22-456-008	RODRIQUEZ TONYA LYNN	0.3414	0.40	0.1366	0.10843703	0.10248288	0.09652873	0.08462042	108.44	1,084.37	5,421.85
33-02-02-26-154-014	RONEY MARVIN G & LAUREI	0.2413	0.40	0.0965	0.07664281	0.07243444	0.06822608	0.05980934	76.64	766.43	3,832.14
33-02-02-26-128-004	RUPPERT DAVID & CHARLOI	0.3712	0.40	0.1485	0.11790225	0.11142837	0.10495449	0.09200674	117.90	1,179.02	5,895.11
33-02-02-22-477-031	SALEHI HABIB & JOAN	0.2091	0.40	0.0836	0.06641530	0.06276851	0.05912173	0.05182815	66.42	664.15	3,320.77
33-02-02-26-107-020	SAMMARTINO MARY LYNN	0.2995	0.40	0.1198	0.09512856	0.08990516	0.08468176	0.07423496	95.13	951.29	4,756.43
33-02-02-22-477-017	SANTONE ANTOINETTE M	0.6843	0.40	0.2737	0.21735051	0.20541604	0.19348157	0.16961264	217.35	2,173.51	10,867.53
33-02-02-23-353-018	SCARPONE NICHOLAS C & C	0.2800	0.40	0.1120	0.08893489	0.08405157	0.07916826	0.06940164	88.93	889.35	4,446.74
33-02-02-22-477-023	SCHENKER PENNY L	0.1759	0.40	0.0704	0.05587017	0.05280240	0.04973463	0.04359910	55.87	558.70	2,793.51
33-02-02-27-227-001	SCHULTZ BLAINE S & LAURA	0.1646	0.40	0.0658	0.05228101	0.04941032	0.04653963	0.04079825	52.28	522.81	2,614.05
33-02-02-22-478-003	SCOFES GEORGE STEPHEN	0.3530	0.40	0.1412	0.11212148	0.10596502	0.09980856	0.08749563	112.12	1,121.21	5,606.07
33-02-02-22-456-001	SEGGERSON TIMOTHY	0.4076	0.40	0.1630	0.12946378	0.12235508	0.11524637	0.10102895	129.46	1,294.64	6,473.19
33-02-02-27-202-007	SEIBOLD JACK & DIANNE	0.1999	0.40	0.0800	0.06349316	0.06000682	0.05652048	0.04954781	63.49	634.93	3,174.66

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Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000
33-02-02-22-456-006	SELOVER HOWARD B &	0.3392	0.40	0.1357	0.10773826	0.10182248	0.09590669	0.08407512	107.74	1,077.38	5,386.91
33-02-02-23-301-001	SEM JUEN	0.5775	0.40	0.2310	0.18342820	0.17335637	0.16328454	0.14314087	183.43	1,834.28	9,171.41
33-02-02-23-379-007	SERGEANT DARLENE K	0.1492	0.40	0.0597	0.04738959	0.04218537	0.04369816	0.03698116	47.39	473.90	2,369.48
33-02-02-22-456-002	SESNAK CHARLES R & JENN	0.3495	0.40	0.1398	0.11100979	0.10491437	0.09881895	0.08662811	111.01	1,110.10	5,550.49
33-02-02-22-427-005	SHAHEEN CAROL A	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-380-005	SHAPIRO ERIK M & KAREN C	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-455-009	SHAW BRADLEY T & ESTHER	1.0060	0.40	0.4024	0.31953034	0.30198529	0.28444025	0.24935016	319.53	3,195.30	15,976.52
33-02-02-26-128-015	SHERRILL BRADLEY M & CAF	0.3084	0.40	0.1234	0.09795542	0.09257680	0.08719818	0.07644094	97.96	979.55	4,897.77
33-02-02-26-154-005	SHI WENJUN &	0.3102	0.40	0.1241	0.09852715	0.09311714	0.08770712	0.07688710	98.53	985.27	4,926.36
33-02-02-26-101-006	SHIM KYUNGSIK I &	0.3021	0.40	0.1208	0.09595439	0.09068564	0.08541690	0.07487941	95.95	959.54	4,797.72
33-02-02-26-127-012	SIMS RICHARD J & CAROLYN	0.3653	0.40	0.1461	0.11602826	0.10328626	0.10328626	0.09054435	116.03	1,160.28	5,801.41
33-02-02-26-105-008	SKUSA ERIC W & MARY M	0.1160	0.40	0.0464	0.03684445	0.03482137	0.03279828	0.02875211	36.84	368.44	1,842.22
33-02-02-26-105-002	SNEERINGER JEAN	0.1854	0.40	0.0742	0.05888760	0.05565415	0.05242070	0.04595380	58.89	588.88	2,944.38
33-02-02-22-404-009	SP INVESTMENTS LTD PTNR:	0.2165	0.90	0.1949	0.15472288	0.14622722	0.13773157	0.12074026	154.72	1,547.23	7,736.14
33-02-02-22-404-010	SP INVESTMENTS LTD PTNR:	1.0153	0.90	0.9138	0.72558955	0.68574826	0.64590697	0.56622440	725.59	7,255.90	36,279.48
33-02-02-22-404-011	SP INVESTMENTS LTD PTNR:	0.9507	0.90	0.8556	0.67942282	0.64211649	0.60481017	0.53019751	679.42	6,794.23	33,971.14
33-02-02-26-107-013	SRKALOVIC GORDAN & VESI	0.2735	0.40	0.1094	0.08687033	0.08210038	0.07733043	0.06779053	86.87	868.70	4,343.52
33-02-02-22-478-010	STEBBINS BONNIE J	0.1573	0.40	0.0629	0.04996235	0.04721897	0.04447560	0.03898885	49.96	499.62	2,498.12
33-02-02-26-106-005	STECOVICH RYAN P & BETH/	0.3463	0.40	0.1385	0.10399340	0.10395378	0.09791417	0.08583495	109.99	1,099.93	5,499.67
33-02-02-22-477-032	STEFFEL ANDREW & SUSAN	0.1889	0.40	0.0756	0.05999928	0.05670479	0.05341030	0.04682132	60.00	599.99	2,999.96
33-02-02-22-477-013	STEVENS A DENISE	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-352-003	STOCK MICHAEL J	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-22-476-008	STORY DONN L & QUENDA	0.3393	0.40	0.1357	0.10777002	0.10185250	0.09593497	0.08409991	107.77	1,077.70	5,388.50
33-02-02-22-476-012	STOW GARY W & BRENDA L	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-26-107-021	SUTHERLAND BRUCE A & TE	0.2982	0.40	0.1193	0.09471565	0.08951492	0.08431420	0.07391274	94.72	947.16	4,735.78
33-02-02-22-456-013	SWITZER DAVID A & JEANET	0.3484	0.40	0.1394	0.11066041	0.10458417	0.09850794	0.08635546	110.66	1,106.60	5,533.02
33-02-02-22-426-006	T S & P LLC	0.8411	0.90	0.7570	0.60109659	0.56809107	0.53508555	0.46907450	601.10	6,010.97	30,054.83
33-02-02-22-426-007	T S & P LLC	0.7388	0.90	0.6649	0.52798736	0.49899618	0.47000500	0.41202264	527.99	5,279.87	26,399.37
33-02-02-26-154-001	TANAY DAVID E & STACEY IV	0.3379	0.40	0.1352	0.10732535	0.10143224	0.09553913	0.08375290	107.33	1,073.25	5,366.27
33-02-02-26-106-010	TANIMOTO HIROSHI & KINL	0.3047	0.40	0.1219	0.09678021	0.09146612	0.08615203	0.07552385	96.78	967.80	4,839.01
33-02-02-22-477-011	TELFER MARY K	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-22-478-001	TERRY KENNETH &	0.3921	0.40	0.1568	0.12454060	0.11770222	0.11086384	0.09718708	124.54	1,245.41	6,227.03
33-02-02-22-428-002	THE PONDS COOPERATIVE F	9.1549	0.90	8.2394	6.54259805	6.18335150	5.82410496	5.10561187	6,542.60	65,425.98	327,129.90
33-02-02-23-351-005	THE PONDS COOPERATIVE F	9.2326	0.90	8.3093	6.59812676	6.23583120	5.87353564	5.14894452	6,598.13	65,981.27	329,906.34
33-02-02-27-202-002	THOMAS BERNARD D & EILE	0.0629	0.40	0.0252	0.01997859	0.01888159	0.01778458	0.01559058	19.98	199.79	998.93
33-02-02-23-353-005	THOMAS ROBERT M & CARC	0.2682	0.40	0.1073	0.08518691	0.08050940	0.07583188	0.06647685	85.19	851.87	4,259.35
33-02-02-26-154-006	THOMPSON MARYAM A & E	0.3101	0.40	0.1240	0.09849539	0.09308712	0.08767885	0.07686231	98.50	984.95	4,924.77
33-02-02-22-477-003	THRUSH JOHN J & DIANA	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-26-131-001	TONS SUSAN P	0.0001	0.40	0.0000	0.00003176	0.00003002	0.00002827	0.00002479	0.03	0.32	1.59
33-02-02-27-202-003	TROTTER LARRY C & MARIA	0.2807	0.40	0.1123	0.08915722	0.08426170	0.07936618	0.06957514	89.16	891.57	4,457.86
33-02-02-23-353-003	VAIL LUCY & ROGER	0.2657	0.40	0.1063	0.08439285	0.07975894	0.07512502	0.06585719	84.39	843.93	4,219.64
33-02-02-23-353-020	VANSTEEL ERIC C & LAUREN	0.2809	0.40	0.1124	0.08922075	0.08432174	0.07942273	0.06962471	89.22	892.21	4,461.04
33-02-02-22-456-009	VEITH JOHN P & KATHLEEN	0.3370	0.40	0.1348	0.10703949	0.10116207	0.09528466	0.08352983	107.04	1,070.39	5,351.97
33-02-02-23-379-015	VIJ PANKAJ &	0.3100	0.40	0.1240	0.09846362	0.09305710	0.08765057	0.07683753	98.46	984.64	4,923.18
33-02-02-23-379-001	VIVENTI CAROL M & JAMES	0.0640	0.40	0.0256	0.02032797	0.01921179	0.01809560	0.01586323	20.33	203.28	1,016.40
33-02-02-26-107-015	VOLKER MARTIN A &	0.3246	0.40	0.1298	0.10310094	0.09743979	0.09177863	0.08045632	103.10	1,031.01	5,155.05
33-02-02-26-107-003	WAGAW WALELIGN G &	0.3852	0.40	0.1541	0.12234899	0.11563095	0.10891291	0.09547682	122.35	1,223.49	6,117.45
33-02-02-26-105-014	WAGER SCOTT & JUDITH	0.3303	0.40	0.1321	0.10491140	0.09915084	0.09339027	0.08186914	104.91	1,049.11	5,245.57
33-02-02-26-128-002	WAGNER JAMES G & MIZUE	0.3311	0.40	0.1324	0.10516550	0.09939098	0.09361647	0.08206743	105.17	1,051.66	5,258.28
33-02-02-26-128-008	WAHI SUNIL K	0.3233	0.40	0.1293	0.10268803	0.09704955	0.09141107	0.08013410	102.69	1,026.88	5,134.40
33-02-02-23-353-014	WAKEMAN JONATHAN E &	0.2807	0.40	0.1123	0.08915722	0.08426170	0.07936618	0.06957514	89.16	891.57	4,457.86
33-02-02-22-477-019	WALDMAN EVELYN	0.3743	0.40	0.1497	0.11888688	0.11235894	0.10583100	0.09277511	118.89	1,188.87	5,944.34

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Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000
33-02-02-26-130-002	WALLACE JACK & JANELLE	0.3464	0.40	0.1386	0.11002516	0.10398380	0.09794245	0.08585974	110.03	1,100.25	5,501.26
33-02-02-23-353-001	WALLACE JACK E & HIEU L	0.2898	0.40	0.1159	0.09204761	0.08699338	0.08193915	0.07183069	92.05	920.48	4,602.38
33-02-02-26-128-006	WARD TIMOTHY R &	0.3380	0.40	0.1352	0.10735711	0.10146226	0.09556740	0.08377769	107.36	1,073.57	5,367.86
33-02-02-22-477-028	WATRALL ETHAN C &	0.2107	0.40	0.0843	0.06692350	0.06324881	0.05957412	0.05222473	66.92	669.24	3,346.18
33-02-02-22-379-006	WEAVER FAMILY TRUST	0.1394	0.40	0.0558	0.04427687	0.04184568	0.03941448	0.03455210	44.28	442.77	2,213.84
33-02-02-22-379-008	WEISS CHRISTOPHER R & TH	0.4122	0.40	0.1649	0.13092486	0.12373592	0.11654699	0.10216912	130.92	1,309.25	6,546.24
33-02-02-22-476-003	WELCH CLAUDE &	0.3432	0.40	0.1373	0.10900876	0.10302321	0.09703767	0.08506658	109.01	1,090.09	5,450.44
33-02-02-26-127-013	WENG JOHN JUYANG & MIN	0.3546	0.40	0.1418	0.11262968	0.10644531	0.10026095	0.08789221	112.63	1,126.30	5,631.48
33-02-02-22-379-011	WESTRATE III ROBERT B &	0.0078	0.40	0.0031	0.00247747	0.00234144	0.00220540	0.00193333	2.48	24.77	123.87
33-02-02-23-379-005	WHISPERING OAKS ASSOCIA	4.4561	0.40	1.7824	1.41536693	1.33765076	1.25993459	1.10450224	1,415.37	14,153.67	70,768.35
33-02-02-26-127-004	WHITE DAVID E & GAIL F	0.3157	0.40	0.1263	0.10027408	0.09476815	0.08926221	0.07825034	100.27	1,002.74	5,013.70
33-02-02-26-154-003	WHITE JOHN & LEONE	0.2393	0.40	0.0957	0.07600756	0.07183408	0.06766059	0.05931361	76.01	760.08	3,800.38
33-02-02-26-153-001	WILLIAMS JAMES & LYNDA	0.1578	0.40	0.0631	0.05012116	0.04736906	0.04461697	0.03911278	50.12	501.21	2,506.06
33-02-02-26-105-007	WILLIAMS ROBERT A & BETT	0.2401	0.40	0.0960	0.07626166	0.07207422	0.06788678	0.05951190	76.26	762.62	3,813.08
33-02-02-27-202-005	WITTEN THOMAS J & DELPH	0.2478	0.40	0.0991	0.07870737	0.07438564	0.07006391	0.06142045	78.71	787.07	3,935.37
33-02-02-22-476-004	WOLFE ADAM & MARISSA	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-26-128-012	WU FELICIA & (TRUSTEES)	0.3256	0.40	0.1302	0.10341857	0.09773997	0.09206138	0.08070419	103.42	1,034.19	5,170.93
33-02-02-22-455-008	YONKE LOUIS L & JEAN MUL	1.0008	0.40	0.4003	0.31787869	0.30042434	0.28296998	0.24806127	317.88	3,178.79	15,893.93
33-02-02-26-106-002	ZAMBIASI ROBERT J & JENNI	0.4101	0.40	0.1640	0.13025784	0.12310554	0.11595323	0.10164861	130.26	1,302.58	6,512.89
33-02-02-26-127-002	ZAVADIL MICHAEL F & CYNT	0.3172	0.40	0.1269	0.10075052	0.09521842	0.08968633	0.07862214	100.75	1,007.51	5,037.53
33-02-02-26-132-001	ZHENG YONG HUI &	0.1899	0.40	0.0760	0.06031691	0.05700498	0.05369305	0.04706918	60.32	603.17	3,015.85
33-02-02-23-379-016	ZHOU ZHENG FANG &	0.3081	0.40	0.1232	0.0979	0.0925	0.08711336	0.0764	97.86	978.60	4,893.01
		185.6670		114.6763	91.0600	86.0600	81.0600	71.0600			
	Ingham County:				5.00	5.00	5.00	5.00			
	Michigan Department of Trans				3.94	3.94	3.94	3.94			
	Meridian Township:				0.00	5.00	10.00	20.00			
	Total At-Large:				8.94	13.94	18.94	28.94			
	Total:				100.00	100.00	100.00	100.00			

Comments on Possible Daniels Drain Assessments

By Patrick E. Lindemann, Ingham County Drain Commissioner

The Daniels Drain is an intra-county drain established under Chapter 20 of the Michigan Drain Code. Chapter 20 drains provide a method by which municipalities may initiate by petition, drain projects which are necessary for the public health. (MCL 280.462). Chapter 20 Drains are managed by a three-member Drainage Board comprised of the Drain Commissioner, the Chairperson of the County Board of Commissioners, and the Chairperson of the County's Finance Committee. The Drain Commissioner serves as the chairperson of the Drainage Board.

All costs of a drain project petitioned under Chapter 20 are to be assessed wholly against the municipalities benefitting from the proposed drain project, and to the county and state road agencies for road drainage (if any). That is, once established, a municipality is responsible for paying its assessment for the drain project as determined by the Drainage Board. A municipality may then pay that assessment from revenue derived from: (1) general taxes (ad valorem taxes); (2) user fees charged to consumers; (3) from special assessments on private parcels benefitting from the project; or (4) a combination of thereof.

In order to utilize revenue derived from special, prior to formally petitioning the Drain Commissioner to establish a Chapter 20 project, a municipality must first reserve the right to assess all or part of its assessment to benefited property owners. (MCL 280.489a). Should the municipality determine to assess all or part of its assessment to the benefitted parcels, then the apportionment should take into consideration various land characteristics and must be based on the "principle of benefits derived."

This is consistent with the methodology provided under the Michigan Drain Code, which provides that drain assessments, called "apportionments of benefits," "SHALL BE UPON THE PRINCIPLE OF BENEFITS DERIVED." (MCL 280.152, emphasis supplied).

In practice, this means that there is no required formula. When the Drain Commissioner is called upon to assess properties, he must be able to point to some benefit that each property assessed receives, and the method by which he arrives at the assessment must be fair and reasonable. This generally begins with listing of each parcel, its acreage, and identifying its zoning classification, such as commercial, industrial, residential and/or agriculture.

One commonly used factor in assessing "benefits derived" involves the "runoff coefficient" of each parcel. The runoff coefficient is a generally accepted engineering approximation of how much stormwater runs to the drain from a specific parcel given the parcel's land use. The acreage of the parcel is multiplied by the runoff

coefficient to arrive at an "adjusted acreage." For example, the Drain Commissioner has utilized the following runoff coefficient for the following land designations:

- Commercial property .9
- Residential property .4
- Agricultural property .25

The more intense the land use, the higher the parcel's adjusted acreage, and hence the higher its percent of the project cost will be.

But the "runoff" is only one factor, and in petitioned projects it is rarely the only factor. Each petitioned project is unique, so it is not possible to predict other factors before the scope of the project is known. In addition, petitioned projects often involve a "special benefit" to one or more parcels or entities. Land characteristics play a significant role affecting apportionment of benefits. Some compelling land characteristics may result in higher or lower runoff coefficient, or perhaps a higher or lesser amount of acreage affected. For example, in a commercial setting, a store with a parking lot with significant impervious surface, and an apartment complex with less impervious surface, could be treated differently even though the amount of acreage is affected is the same. Similarly, in a residential setting, it is quite possible that the grade of a portion of the parcel heads in a direction where that portion of the parcel benefits from the drain, while another portion of the same property does not. In such cases, it may be necessary to adjust the acreage affected. Nonetheless, the guiding principal when apportioning on the principle of benefits derived, is that the assessment be fair and reasonable.

As noted above, the Drainage Board will decide the apportionment of benefits payable by each public corporation benefitting from the drain project; that is, the municipality and the road agencies. Assuming that Meridian Township reserves the right to assess all or part of its assessment to benefited parcel owners, the Township Board will then need to assess them according to "benefits derived."

Finally, the other factor for the township to consider, is the percentage by which the Township determines a benefit to the public at-large (versus, benefits to parcels specially assessed). Such factors may include abatement of pollution, public land within the drainage district, or quality of life considerations. We have prepared four (4) separate scenarios which shows the townships at-large percentage at 0%, 5%, 10% and 20%. Obviously, the greater percentage than the township assumes, lowers the amount that is apportioned to the parcels within the district. The township could assume 0% to as high as 100%. Again, while the at-large assessment must be fair and reasonable, it is a policy decision for the Township to consider based on the circumstances associated with the necessity of the drain project.

MEMORANDUM

TO: Township Board
FROM: Gretchen M. Gomolka
 Gretchen M. Gomolka, Finance Director
DATE: December 3, 2015
RE: 2015 End of Year Budget Amendment Request

The 2015 End of Year Amended Budget is attached. It reflects the recommended Budget Amendments that are detailed in Exhibit A. These amendments result from revenues and expenditures that were unknown during the original budget process.

Amendments to the General Fund include a \$200,000 reduction in State Shared Revenue, due to less money available from the State. The sale of the MARC and former Central Fire Station resulted in a budget amendment of \$459,000. The mechanical and plumbing permits are not keeping pace with 2014, and we are making an amendment to reduce those revenues by \$6,000 each. We are requesting an additional \$200,000 transfer from the General Fund to the Local Roads Fund to cover the costs of the 2015 ADA compliance work that was completed. We are reducing the budget by \$50,000 because work on the Master Plan will not be done until 2016. The remaining small adjustments are for items such as grant revenue and related expense and lower than anticipated police fine revenue.

The Projected Fund Balance for General Fund is based on budgeted financial results at year-end. Final numbers for 2015 will not be available until after the audit.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/14 per audit		\$7,113,030
Budgeted Results of Operations - 2015		
Revenues per original budget	17,561,718	
Expenditures per original budget	<u>17,716,192</u>	
Original Budgeted Use of Fund Balance	(154,474)	
Amendments from Goal Setting Session	(675,500)	
Beginning-of-Year budget amendments	(136,484)	
May 2015 budget amendments	38,605	
September 2015 budget amendments	(192,058)	
2015 End of Year budget amendments	61,000	
Projected Use of Fund Balance		<u>(1,058,911)</u>
Projected Fund Balance at 12/31/15		<u>\$6,054,119</u>
Fund Balance/Average Monthly Expenditures		<u>4.07</u>

The Local Roads Fund is being amended to account for additional spending, which is to be covered by a transfer from the General Fund. The Pedestrian Bikepath Millage Fund is being amended to account for higher than anticipated work on the pathway system. The Fire Restricted/Designated Fund is being amended to account for activity of the Firefighter Community Outreach Fund. The Sewer Fund is being amended to account for additional charges from East Lansing for operations of the Sanitary Sewer Plant; it is also being amended for activity related to the SAW grant.

Please feel free to call me if you have any questions about the attached information. My direct-dial phone number is 853-4104.

The following motion is proposed:

MOVE TO APPROVE THE 2015 END OF YEAR BUDGET AMENDMENTS WITH AN INCREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$61,000 WHICH PROJECTS A USE OF FUND BALANCE OF \$1,058,911. BASED ON AUDITED 2014 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2015 WILL BE \$6,054,119.

Attachment:

1. 2015 End of Year Budget Amendment Financial Information

Third Quarter
Budget Amendments
End of Year 2015

Department	Amount	Explanation	Account
GENERAL FUND			
<i>Revenue</i>			
Permits - Electrical	-\$6,000	Lower than anticipated permits issued in 2015	101-000.000-451.200
Permits - Plumbing	-6,000	Lower than anticipated permits issued in 2015	101-000.000-451.300
Grants - State	29,100	CGAP grant to purchase Heart Monitor	101-000.000-576.100
State Shared Revenue	-200,000	The State of MI reduced revenue sharing during the year	101-000.000-574.000
Fines - Uniform Traffic Code	-8,000	Fewer than anticipated infractions during the year	101-000.000-657.010
Fines - Retail Fraud	-8,000	Fewer than anticipated infractions during the year	101-000.000-657.020
Sale of Fixed Assets	459,000	Net sale amount of the MARC and former Central Fire Station	101-000.000-693.000
Total Revenue	<u>\$260,100</u>		
<i>Expenditures</i>			
General Government - Watershed Management	\$20,000	CGAP grant to purchase Heart Monitor	101-170.260-820.000
Total Public Works	<u>\$20,000</u>		
Pub Safety - Fire	\$29,100	Copier expenses now financed through Administrative Services	101-300.336-979.000
Pub Safety - Comm Planning & Dev - Planning	-50,000	Master Plan will not be completed until 2016	101-300.400-821.000
Total Public Safety	<u>-\$20,900</u>		
Operating Transfers Out	\$200,000	Increased cost for 2015 ADA compliance on local road work	101-965.966-999.008
Total Operating Transfers Out	<u>\$200,000</u>		
Total Expenditures	<u>199,100</u>		
Net to Fund Balance	<u><u>\$61,000</u></u>		
SPECIAL REVENUE FUNDS			
Local Roads Millage Fund (203)			
<i>Revenue - Operating Transfers In</i>	\$200,400	Increased cost for 2015 ADA compliance on local road work, and correct a 400 error on original budget	203-000.000-699.000
<i>Expenditures - Construction Improvements</i>	200,000	Increased cost for 2015 ADA compliance on local road work	203-000.000-974.000
Net to Fund Balance	<u><u>\$400</u></u>		
Pedestrian Bikepath Millage Fund (204)			
<i>Revenue</i>	\$0		
<i>Expenditures - Construction Improvements</i>	150,000	Higher than anticipated costs on pathway work	204-440.450-974.000
Net from Fund Balance	<u><u>-\$150,000</u></u>		
Fire Restricted/Designated Fund (214)			
<i>Revenue - Donations</i>	\$2,500	Donations to the Firefighters Community Outreach Fund	214-000.000-675.035
<i>Expenditures - Community Outreach</i>	2500	Expenses to the Firefighters Community Outreach Fund	214-000.000-956.015
Net from Fund Balance	<u><u>\$0</u></u>		
PUBLIC WORKS FUNDS			
Sewer Fund			
<i>Revenue - State Grant</i>	\$120,000	Higher than budgeted revenue from the SAW Grant	590-000.000-506.200
<i>Expenditures</i>			
Contractual Services - Sewage Treatment	\$401,000	Additional Charges from East Lansing for operating the Sewer Treatment Plant	590-440.527-820.000
Capital Outlay - Saw Grant Local Match	13,300	Higher than budgeted expense on the SAW Grant	590-900.901-820.200
Capital Outlay - Saw Grant	120,000	Higher than budgeted expense on the SAW Grant	590-900.901-820.510
Total Expenditures	<u>\$534,300</u>		
Net from Fund Balance	<u><u>-\$414,300</u></u>		

2015 Amended Budget
 With 2015 End of Year Amendments
 Charter Township of Meridian

2015 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$9,297,700	\$3,275,000	\$308,300	\$0	\$0	\$0	\$17,200
Licenses & Permits	695,000	0	0	0	0	0	0
Intergovernmental	3,274,632	44,282	0	0	870,000	0	9,149
Charges For Services	3,760,500	70,000	0	0	8,819,550	1,143,200	0
Interest	25,985	33,500	0	19,600	3,000	0	0
Special Assessments	0	0	0	160,000	0	0	0
Other	729,301	895,600	0	0	36,500	65,000	15,000
SUBTOTAL	17,783,118	4,318,382	308,300	179,600	9,729,050	1,208,200	41,349
OTHER FINANCING SOURCES							
Operating Transfers In	0	391,040	47,008	0	0	0	0
TOTAL REVENUES	\$17,783,118	\$4,709,422	\$355,308	\$179,600	\$9,729,050	\$1,208,200	\$41,349

2015 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$86,641	\$0	\$0	\$0		\$0	\$0
General Government	5,675,226	0	0	0		0	30000
Public Safety	10,777,804	55,282	0	0		775,594	0
Public Works	0	149,750	0	0	9,274,285	0	0
Health & Welfare	53,708	128,320	0	0		0	0
Recreation & Culture	708,918	1,732,207	0	0		0	0
Capital Outlay	1,101,684	3,137,400	0	3,280,000	906,600	327,040	0
Debt Service	0	0	463,297	0	155,550	0	5,985
SUBTOTAL	18,403,981	5,202,959	463,297	3,280,000	10,336,435	1,102,634	35,985
OTHER FINANCING USES							
Operating Transfers Out	438,048	0	0	0	0	0	0
TOTAL EXPENDITURES	\$18,842,029	\$5,202,959	\$463,297	\$3,280,000	\$10,336,435	\$1,102,634	\$35,985

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

2015 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park Millage	Senior Center Millage	Park Restricted/Designated	Nancy Moore - Park Beautification	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Energy Grant	Law Enforcement Grants
REVENUES																	
Taxes	\$3,275,000	\$385,300	\$427,300	\$308,300	\$508,500	\$0	\$1,516,500	\$129,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	44,282	0	0	0	0	0	0	0	9,000	0	0	0	14,282	0	0	0	21,000
Charges For Services	70,000	0	0	0	0	0	35,000	0	35,000	0	0	0	0	0	0	0	0
Interest	33,500	0	0	0	7,000	25,000	1,500	0	0	0	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	895,600	0	0	0	0	0	5,000	0	12,000	3,000	2,500	0	17,500	846,100	9,500	0	0
SUBTOTAL	4,318,382	385,300	427,300	308,300	515,500	25,000	1,558,000	129,100	56,000	3,000	2,500	0	31,782	846,100	9,500	0	21,000
OTHER FINANCING SOURCES																	
Operating Transfers In	391,040	375,000	0	0	0	0	0	0	0	0	0	0	0	0	0	16,040	0
TOTAL REVENUES	\$4,709,422	\$760,300	\$427,300	\$308,300	\$515,500	\$25,000	\$1,558,000	\$129,100	\$56,000	\$3,000	\$2,500	\$0	\$31,782	\$846,100	\$9,500	\$16,040	\$21,000
EXPENDITURES																	
Public Safety	55,282	0	0	0	0	0	0	0	0	0	2,500	0	31,782	0	0	0	21,000
Public Works	149,750	0	149,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	128,320	0	0	0	0	0	0	107,000	0	0	0	0	0	0	15,500	5,820	0
Recreation & Culture	1,732,207	0	0	310,000	84,178	0	572,759	0	57,000	0	0	0	0	708,270	0	0	0
Capital Outlay	3,137,400	762,000	980,400	0	250,000	0	986,300	7,210	19,000	5,000	0	0	5,000	122,490	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	5,072,959	762,000	1,130,150	310,000	334,178	0	1,559,059	114,210	76,000	5,000	2,500	0	36,782	830,760	15,500	5,820	21,000
OTHER FINANCING USES																	
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$5,202,959	\$762,000	\$1,130,150	\$310,000	\$334,178	\$0	\$1,559,059	\$114,210	\$76,000	\$5,000	\$2,500	\$0	\$36,782	\$830,760	\$15,500	\$5,820	\$21,000

SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Property Acquisition Debt Service	Fire Station Debt Service
REVENUES			
Taxes	\$308,300	\$0	\$308,300
Transfers In	\$47,008	\$47,008	\$0
TOTAL REVENUES	\$355,308	\$47,008	\$308,300
EXPENDITURES			
Debt Service	\$463,297	\$192,354	\$270,943

SUMMARY OF CAPITAL PROJECTS FUNDS

	CAPITAL PROJECTS FUNDS	TIRF	Fire Station Construction
REVENUES			
Interest	\$19,600	\$16,600	\$3,000
Special Assessments	160,000	160,000	0
TOTAL REVENUES	\$179,600	\$176,600	\$3,000
EXPENDITURES			
Capital Outlay	\$3,280,000	\$120,000	\$3,160,000

MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach
Mark Kieselbach
Director of Community Planning and Development

DATE: December 2, 2015

RE: Rezoning #15060 (McCurdy) – Final Adoption

Attached for the Board's approval is a resolution for final adoption of Rezoning #15060. As directed by the Board, the Clerk has had the proposed amendment published in the form in which it was introduced.

Attachment

1. Resolution

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2015\REZ #15060 (McCurdy)\Staff Reports\REZ 15060 final tb.doc

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Jon Michael McCurdy requested the rezoning (Rezoning #15060) of approximately six acres addressed as 5458 Okemos Road from RAAA (Single Family-Low Density) to (Rural Residential); and

WHEREAS, the Planning Commission held a public hearing on the request at its October 12, 2015 meeting and recommended denial at its November 9, 2015 meeting; and

WHEREAS, the Township Board discussed the rezoning at its meeting on November 17, 2015 and has reviewed the staff and Planning Commission material forwarded under cover memorandum dated November 12, 2015; and

WHEREAS, RR (Rural Residential) zoning is compatible and consistent with other existing uses surrounding the site; and

WHEREAS, rezoning the subject site to RR (Rural Residential) will not result in significant adverse impacts to the Township's natural environment; and

WHEREAS, the rezoning addresses a proven community need to see and interact with farm animals; and

WHEREAS, the Township Board introduced Rezoning #15060 for publication and subsequent adoption on December 1, 2015.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2015-09, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15060" from RAAA (Single Family- Low Density) to RR (Rural Residential).

**Resolution to Approve -Introduction
Rezoning #15060 (McCurdy)
Page 2**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

**ORDINANCE NO. 2015-09
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #15060**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RAAA (Single Family-Low Density) District symbol and indication as shown on the Zoning District Map, for the property legally described as:

A parcel of land in the Northeast ¼ of Section 16 T4N, R1W, Meridian Township, Ingham County, Michigan: the boundary of said parcel being described as commencing at the Northeast corner of said Section 16; thence North 89 deg. 00'00" West along the North line of said Section 16 a distance of 1342.91 feet to the West line of the Northeast ¼ of the Northeast ¼; thence South 01 deg. 32'28" West along said West line 16.50 feet to the point of beginning of this description; thence South 89 deg. 00'00" East parallel to said North line 579.00 feet; thence South 01 deg. 32'28" West 451.50 feet; thence North 89 deg. 00'00" West parallel with said North line 579.00 feet to said West line; thence North 01 deg. 32'28" East along said West line 451.50 feet to the point of beginning.

to that of the RR (Rural Residential) and a corresponding use district is established for the above described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Legal description confirmed by:


Mark Kieselbach, Director
Community Planning and Development

Stephen O. Schultz, Township Attorney

MEMORANDUM

TO: Township Board

FROM:



Mark Kieselbach
Director of Community Planning and Development



Gail Oranchak, AICP
Principal Planner

DATE: December 3, 2015

RE: Rezoning #15040 (Mayberry Homes) - Introduction

Rezoning #15040 is a request to rezone approximately 25.52 acres from RR (Rural Residential) and CR (Commercial Recreation) to RAA (Single Family-Low Density) with the voluntary offer of a condition limiting the number of residences to no more than one unit per acre. The undeveloped site is located on the east side of Powell Road north of Grand River Avenue. The Township Board discussed the rezoning at its December 1, 2015 meeting.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RR (Rural Residential) and CR (Commercial Recreation) to RAA (Single Family-Low Density) with the voluntary offer of a condition limiting the number of residences to no more than one per acre. A resolution consistent with the Planning Commission's recommendation to approve the rezoning is attached.

Attachments

1. Resolution to approve

RESOLUTION TO APPROVE

**Rezoning #15040
Mayberry Homes
E. side of Powell Road, north of Grand River
INTRODUCTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, Mayberry Homes requested the rezoning (Rezoning #15040) of approximately 25.5 acres located on the east side of Powell Road and north of Grand River Avenue from RR (Rural Residential) and CR (Commercial Recreation) to RAA (Single Family-Low Density) with the voluntary offer of a condition limiting the number of residences to no more than one unit per acre; and

WHEREAS, the Planning Commission held a public hearing on the request at its September 14, 2015 and October 12, 2015 meetings and recommended approval at its October 12, 2015 meeting; and

WHEREAS, the Township Board discussed the rezoning at its meeting on December 1, 2015 and has reviewed the staff and Planning Commission material forwarded under cover memorandum dated November 24, 2015; and

WHEREAS, the subject site is designated in the Residential 0.5 to 1.25 dwelling unit per acre classification on the 2005 Master Plan Future Land Use Map; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) with the voluntary offer of a condition to limit the number of residences to no more than one unit per acre is consistent with the 2005 Future Land Use Map designation of Residential 0.5 to 1.25 dwelling units per acre; and

WHEREAS, rezoning the subject site to RAA (Single Family- Low Density) is compatible with the variety of single family residential zoning districts found along Powell Road including RR (Rural Residential) north of the site and RA (Single Family-High Density) on the west side of Powell Road and at the southeast corner of Powell and Tihart Roads; and

WHEREAS, the Township's traffic consultant reviewed the applicant's traffic assessment concluding no further traffic report will be necessary based on the low number of trip increases and the lack of sight distance concerns; and

**Resolution to Approve RAA
Rezoning #15040 (Mayberry)
Page 2**

WHEREAS, public water is available to serve the site but public sanitary sewer service is not readily available to serve the site and the applicant has proposed to use on-site septic system; and

WHEREAS, the rezoning will result in a logical and orderly development pattern for the Powell Road area.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. _____, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15040" from RR (Rural Residential) and CR (Commercial Recreation) to RAA (Single Family-Low Density) with the voluntary offer of a condition limiting the number of residences to no more than one unit per acre.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. _____
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #15040

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) District symbol and the CR (Commercial Recreation) symbol and indications as shown on the Zoning District Map, for the property legally described as:

A parcel of land in the Northwest 1/4 and Southwest 1/4 of Section 23, T4N, R1W, Meridian Township, Ingham County, Michigan; the surveyed boundary of said parcel being described as BEGINNING at the West 1/4 Corner of Section 23, T4N, R1W, Michigan Meridian; thence N00 degrees 04'18" E, along the West section line, 593.98 feet; thence N89 degrees 51'33" E, 1325.98 feet; thence S00 degrees 02'33" E, along the East line of the West 1/2 of the Northwest 1/4 of Section 23, 593.97 feet to the East-West 1/4 line; thence N 89 degrees 51'33"E, along said East-West 1/4 line, 33 feet; thence S00 degrees 15'17" E, 100 feet; thence S89 degrees 51'33" W, 691.98 feet; thence S00 degrees 19'35" E, 279.61 feet; thence S89 degrees 35'16" W, 668.06 feet; thence N00 degrees 19'35" W, along the West section line, 382.79 feet to the point of beginning; said parcel contains 25.52 acres.

to that of the RAA* (Single Family-Low Density) conditioned on limiting the number of residences to no more than one unit per acre. A corresponding use district is established for the above described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Legal description confirmed by:

Mark Kieselbach, Director
Community Planning and Development

Stephen O. Schultz, Township Attorney

MEMORANDUM**TO:** Township Board**FROM:** 
Mark Kieselbach
Director of Community Planning and Development
Harmony Gmazel, AICP
Associate Planner**DATE:** December 2, 2015**RE:** Essential Wetland Determination (Fedewa), Sierra Ridge, Ph. III, Lots 62, 63 & 64

As part of Phase III of the Sierra Ridge Subdivision, for the creation of a non-motorized pathway, G.S. Fedewa Builders Inc. proposed construction activities within Township-regulated wetland #4-46 located east of Newton Rd., and north of Lake Lansing Rd. Though Township Wetland #4-46 is 0.255 acres in size, the Township's Environmental Consultant has indicated that it does not meet any of the criteria for being determined essential.

Township Board Options

The Township Board may determine a wetland is essential if one or more of the criteria set forth in Section 22-156 of the Ordinance have been found to exist at the site. Should the Township Board determine a wetland is not essential to the preservation of natural resources in the Township, then the decision would be noted on the Township Wetland Maps and no wetland use permit would be required. A resolution consistent with the Township Environmental Consultant's recommendation is provided for the Board's consideration.

Attachment

1. Resolution

RESOLUTION TO APPROVE

**Essential Wetland Determination
Township Wetland #4-46
G.S. Fedewa Builders Inc.
Sierra Ridge-Phase III**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, G.S. Fedewa Builders, Inc. has proposed to impact Township Wetland #4-46 located along and east of Newton Road and north of Lake Lansing Road as part of a non-motorized pathway project; and

WHEREAS, the activities impacting the Township regulated wetland include the placement of fill and grading; and

WHEREAS, Section 22-156 of the Township Code of Ordinances requires the Township Board to determine whether a wetland less than two acres in size is essential to the preservation of the natural resources of the Township; and

WHEREAS, the Township Board, at its regular meeting held on December 1, 2015, discussed the essential wetland determination; and

WHEREAS, the Township Board has reviewed the staff material forwarded under cover memorandum dated November 20, 2015; and

WHEREAS, the Township's Environmental Consultant found the wetland did not meet any of the essential wetland criteria.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, pursuant to Section 22-156 of the Township Code of Ordinances, hereby identifies Township Wetland #4-46, located along and east of Newton Road and north of the Lake Lansing Road as non-essential to the preservation of the natural resources of the Charter Township of Meridian.

ADOPTED: YEAS: _____

NAYS: _____

**Resolution to Approve
Essential Wetland Determination (Fedewa)
Page 2**

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach
Mark Kieselbach
Director of Community Planning and Development

Peter Menser
Peter Menser
Associate Planner

DATE: December 3, 2015

RE: Mobile Food Units - Introduction

The Township Board last discussed mobile food units at its December 1, 2015 meeting. Based on Township Board discussion the following change was made to the draft ordinance:

- Mobile food vending units will be able to operate from 6:00 a.m. to 11:00 p.m.

At the time of final adoption the Township Board will have to revise the Planning Division fee schedule to include the application fee for mobile food vending. A resolution to approve the ordinance amendment for introduction is attached.

Attachment

1. Resolution to approve

RESOLUTION TO APPROVE

**Chapter 38
Mobile Food Units
Township Board
INTRODUCTION**

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Charter Township of Meridian Code of Ordinances, Chapter 38, regulates vending in the Township; and

WHEREAS, the Township has received requests to operate mobile food vending units in within the Township; and

WHEREAS, the current vending ordinance does not have regulations related specifically to mobile food units; and

WHEREAS, the Township Board was requested to consider amending the vending ordinance to add mobile food units; and

WHEREAS, the Township Board discussed a mobile food unit ordinance at its meetings on September 15, 2015, October 20, 2015, and December 1, 2015 and has reviewed the material forwarded by staff under cover memoranda dated September 9, 2015, October 15, 2015, and November 23, 2015; and

WHEREAS, the purpose of the ordinance is to allow and encourage mobile food units that add to the vibrancy and desirability of the Township, while providing a framework under which such businesses operate; and

WHEREAS, the proposed amendment is consistent with Board Policy 1.3(3) to cultivate a thriving economic community by encouraging local business development.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. _____ entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 38, Article IV, by amending Division 1, Section 38-121; Division 2, Section 38-151; and by adding Division 3, Section 38-165 through Section 38-181."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. _____

ORDINANCE AMENDING THE CODE OF
THE CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN,
CHAPTER 38, ARTICLE IV,
BY AMENDING DIVISION 1, SECTION 38-121;
DIVISION 2, SECTION 38-151; AND BY ADDING DIVISION 3,
SECTION 38-165 THROUGH SECTION 38-181

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1.

- A. Amendment to Section 38-121 of Article IV Vendors, Division 1, Generally. Section 38-121 entitled Conduct defined as vending of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Sec. 38-121. Conduct Defined as Vending.

For the purposes of this chapter, the following conduct, except mobile food vending as defined in Division 3 of this Article, shall be defined to be vending and persons engaged in such conduct shall be deemed to be vendors:

(1) through (2) Remains as written.

- B. Amendment to Section 38-151 of Article IV Vendors, Division 2, License. Section 38-151 entitled Required; exception of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Sec. 38-151. Required; exception.

(a) Remains as written.

(b) The provisions of subsection (a) of this section do not apply to:

(1) through (7) Remains as written.

(8) Mobile Food Vending Units.

- C. Amendment to Article IV Vendors. Article IV entitled Vendors of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended by adding Division 3, Sections 38-165 through Section 38-181 to read as follows:

DIVISION 3. MOBILE FOOD UNITS.

Sec. 38-165. Title.

This article shall be known and cited as the Mobile Food Unit Ordinance of the Charter Township of Meridian.

Sec. 38-166. Definitions.

The following words, terms, and phrases when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

1. *Mobile Food Vending* shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit.
2. *Mobile Food Vending Unit* shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
3. *Vendor* shall mean any individual engaged in the business of mobile food vending; if more than one individual is operating a single stand, cart, trailer, or other means of conveyance, then Vendor shall mean all individuals operating such single stand, cart, trailer, or other means of conveyance.
4. *Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business.

Sec. 38-167. Purpose.

In the interest of allowing and encouraging mobile food units that add to the vibrancy and desirability of Meridian Township, while providing a framework under which such businesses operate.

Sec. 38-168. Location.

Mobile food vending shall be permitted in the C-1 (Commercial), C-2 (Commercial), C-3 (Commercial), RP (Research Park), and PO (Professional and Office) zoning districts.

Sec. 38-169. License Required.

No vendor shall engage in mobile food vending without a license issued by the Director of Community Planning and Development authorizing the vending. All licenses shall be prominently displayed on the mobile food vending unit. No vending by a mobile food vending unit of food and/or other consumables shall be permitted unless it meets the definition of mobile food vending as defined by this article.

Sec. 38-170. Exceptions to License Requirement.

Mobile food vending occurring at the Meridian Township Farmers' Market or in conjunction with a Township sponsored event is exempt from the license requirement. Written permission from the Director of Community Planning and Development to operate at the Farmers' Market or Township sponsored event is required.

Sec. 38-171. Duration; Non-Transferability.

Licenses may be issued by the Director of Community Planning and Development for a period of 120 days from the date of issuance. The license may be renewed by a vendor in good standing. Any license issued under this article is non-transferable between vendors, properties, and mobile food vending units.

Sec. 38-172. Application.

A vendor desiring to engage in mobile food vending shall submit an application to the Department of Community Planning and Development. No application shall be processed until it is complete.

1. A mobile food vending application form available in the Department of Community Planning and Development containing the following information:
 - a. The address and/or parcel number of the subject property.
 - b. The applicant's name, address, phone number, and email.
 - c. The name, address, phone number, and email of the party responsible for operating the mobile food vending unit, if different from the applicant.
 - d. Written permission from the owner of the property on which the vending will occur.
 - e. A site plan, drawn to a legible scale, showing the location of the mobile food vending unit, existing buildings, parking, streets, driveways, and sidewalks.
 - f. Zoning of the subject property.
 - g. Other information the Director of Community Planning and Development deems necessary to thoroughly evaluate the application.

Sec. 39-173. Fees.

An application for a permit under this ordinance shall be accompanied by a fee in the amount established in the schedule of fees adopted by the Township Board. There shall be no proration of fees. Fees are non-refundable once a license is issued by the Director of Community Planning and Development.

Sec. 38-174. Requirement of state license.

Prior to issuance of a mobile food vending license, an applicant shall submit evidence of a license issued by the Ingham County Health Department or any other relevant agencies to engage in mobile food vending.

Sec. 38-175. Setbacks.

A mobile food vending unit shall be setback a minimum of 10 feet from any property line, street right-of-way line, structure, or mobile food vending unit.

Sec. 38-176. Signage.

One non-illuminated freestanding portable sign that is no more than three feet in height and six square feet or less in surface display area per side may be used by a mobile food vending unit. Under no circumstances shall such sign be placed upon a sidewalk or pathway or impede pedestrian and vehicle safety.

Sec. 38-177. Requirements.

Any persons engaging in mobile food vending shall comply with the following requirements:

1. A waste receptacle and a recycling bin shall be provided at the site of the mobile food vending unit. The vendor shall remove all litter, debris, and other waste attributable to the operation on a daily basis.

2. Products shall not be displayed outside the mobile food vending unit.
3. Mobile food vending may only occur between the hours of 6:00 a.m. to 11:00 p.m., seven days a week.
4. Outdoor seating, including but not limited to tables, chairs, booths, stools, benches, or stand up counters, shall not be permitted.
5. No banners, streamers, flags, flashing lights, blinking lights, or strobe lights shall be permitted on the mobile food vending unit or on the site where the mobile food vending unit is parked.
6. All exterior lighting associated with the mobile food vending unit, whether on the mobile food vending unit itself or placed on the site where the mobile food vending is occurring, shall be shielded to direct the illumination downward.
7. A mobile food vending unit shall not make or cause to be made any unreasonable or excessive noise. The operation of all mobile food vending units shall be in compliance with the Township noise ordinance, including generators. No loud music, other high-decibel sounds, horns, or amplified announcements are allowed.
8. The vendor shall not utilize any electricity or power without the prior written authorization of the power customer; power cables or similar devices shall not be extended across any street, alley, sidewalk, or pathway.
9. A mobile food vending unit when parked on a street, alley, or roadway shall be parked in conformance with applicable parking regulations and shall not hinder the lawful parking or operation of other vehicles.
10. The mobile food vending unit shall not be located so as to block a public sidewalk or pathway, designated fire lane, or otherwise impede pedestrian or vehicular movement.

Sec. 38-178. Other licenses or permits.

A permit obtained under this article shall not relieve any vendor of the responsibility for obtaining any other license, permit, or authorization required by any other ordinance, statute, or administrative rule.

Sec. 38-179. Revocation.

The Director of Community Planning and Development shall revoke the license of any vendor who ceases to meet any requirement of this article or violates any other federal, state, or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of the public health, safety, and welfare. Immediately upon such revocation, the Director shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the permit shall become null and void.

Sec. 38-180. Appeals.

Any person aggrieved by an order, requirement, decision or determination of the Director of Community Planning and Development as it relates to this article, may appeal to the Township Board in accordance with the following procedure:

- a. A written statement containing the specific reason for the appeal must be filed with the Township Clerk within 15 days of the date of the decision sought to be appealed.
- b. The Township Board shall hold a hearing on the appeal, which shall be open to public comment and shall include an opportunity for the appealing party to present their appeal.
- c. Notice of the time and place for consideration of an appeal shall be sent by mail or personal delivery not less than 10 days prior to the date of the hearing to the parties making the appeal. All notices shall be sent to addresses listed on the most recent assessment roll.
- d. The Township Board shall issue its decision on the appeal within a reasonable time. In its determination of the appeal, the Township Board may take, but is not limited to, any of the following actions:
 1. Affirm the decision of the Director of Community Planning and Development with or without modification and with or without such conditions as the Board deems necessary or appropriate to further the intent and purposes of this article.
 2. Reverse the decision of the Director of Community Planning and Development and state its reasons for reversal.
 3. Make any other decision, determination, order, or requirement that the Director of Community Planning and Development could have made with respect to the subject matter of the appeal.
- e. The Township Clerk shall notify the parties making the request in writing of the Township Board's decision.

Sec. 38-181. Penalties.

A person who violates any provision of this article is responsible for a municipal civil infraction, subject to payment of a civil fine of \$75, plus costs including all direct and indirect expenses incurred by the Township in connection with the municipal civil infraction as provided in Section 1-8 of the Township Code of Ordinances. Repeat offenses under this section shall be subject to increased fines as provided by Section 1-8 of this Code. As to violations of this article that are continuous with respect to time, each day that the violation continues is a separate offense. Abatements shall not be considered as payment or part of a violation's penalty. In addition to all other remedies, including the penalties provided in this article, the Township may commence and prosecute appropriate actions in the county circuit court or any other court having jurisdiction to restrain or prevent any noncompliance with or violation of any of the provisions of this article or to correct, remedy, or abate such noncompliance or violation.

Sec. 38-182 through Sec. 38-185 (Reserved)

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective upon its publication.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Steven Schultz, Township Attorney

MEMORANDUM**TO:** Township Board**FROM:** 
Mark Kieselbach
Director of Community Planning and Development
Gail Oranchak, AICP
Principal Planner**DATE:** December 3, 2015**RE:** ZA #15070 (Planning Commission) Wireless Communication – Introduction

The Township Board recently discussed the Planning Commission's recommendation to amend Section 86-2 Definitions and section 86-438 Wireless Communications Facilities Overlay District. The purpose of the zoning amendment is to bring the zoning ordinance into compliance with an amendment made to the Michigan Zoning Enabling Act in 2012. The attached resolution is consistent with the Planning Commission's recommendation except, per the Township Board's request, Section 86-483 (a)(1)c has been restored to the document.

Township Board Options

The Township Board may approve, deny, or amend the proposed text. If the Board amends the proposed text, it may be referred to the Planning Commission. A resolution to approve is attached.

Attachments

1. Resolution

RESOLUTION TO APPROVE

**Zoning Amendment #15070
(Planning Commission)
INTRODUCTION**

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, a zoning amendment (ZA #15070) was initiated to amend Section 86-2 Definitions and Section 86-438 Wireless Communications Facility Overlay District to comply with a recent amendment to the Michigan Zoning Enabling Act, P.A. 110 of 2006 regulating activities associated with the installation of wireless communications facilities; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment on October 12, 2015, and reviewed staff material forwarded under cover memoranda dated October 8, 2015 and October 22, 2015; and

WHEREAS, the Michigan Zoning Enabling Act is the legal basis for the Charter Township of Meridian's Zoning Ordinance; and

WHEREAS, consistency with the Michigan Zoning Enabling Act is imperative to insure the accuracy of Township decisions related to zoning.

NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. _____, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 86, Article IV, DIVISION 4, by amending Section 86-2 Definitions and Section 86-438 through Section 86-438(f) Wireless Communications Facilities Overlay District.

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

RESOLUTION TO APPROVE - INTRODUCTION
ZA #15070 (Planning Commission)
Page 2

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus CMMC
Township Clerk

ORDINANCE NO. _____

ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP
OF MERIDIAN, INGHAM COUNTY, MICHIGAN,
CHAPTER 86, ARTICLE I BY AMENDING SECTION 86-2
AND
CHAPTER 86, ARTICLE IV, DIVISION 4, OTHER DISTRICTS BY AMENDING SECTION 86-
438 THROUGH SECTION 86-438(f)

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1.

- A. Amendment to Section 86-2 Definitions of the Code of the Charter Township of Meridian, Ingham County, Michigan, hereby amends Section 86-2 to read as follows:

Sec. 86-2 Definitions.

Collocate or collocation means to place or install wireless communications equipment on an existing wireless communications support structure or in an existing equipment compound.

Equipment compound means an area surrounding or adjacent to the base of a wireless communications support structure and within which wireless communication equipment is located.

Stealth wireless facility design means a wireless communication facility which is not recognizable as a conventional facility (e.g., a metal lattice or monopole), but instead disguised, or concealed, or architecturally integrated into a building's design in such a fashion as to conform to its surroundings.

Wireless communications equipment means the set of equipment and network components used in the provision of wireless communications services, including, but not limited to, antennas, transmitters, receivers, base stations, equipment shelters, cabinets, emergency generators, power supply cables, and coaxial and fiber optic cables, but excluding wireless communications support structures.

Wireless communications facility means a site where a wireless communications support structure, wireless communication equipment, or a wireless communications equipment compound is located.

Wireless communications support structure means a structure that is designed to support, or is capable of supporting wireless communications equipment, including monopole, self-supporting lattice tower, guyed tower, water tower, utility pole, or building.

- B. Amendment to Article IV, District Regulations, Division 4 Other Division, Section 86-438 through Section 86-438 (f) entitled Wireless Communications Facilities Ordinance of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Sec. 86-438. Wireless communications facilities overlay district.

(a) *Purpose:*

- (1) The purpose of the wireless communications facilities overlay district is to:

- a. Provide standards and regulations pertaining to the location, construction, design, and maintenance of wireless communication facilities within the township;
- b. Minimize adverse effects of wireless communications facilities through careful design, siting, and screening;
- c. Protect residential areas, agricultural or natural areas, and protect future land uses from potential adverse impacts of towers and antennas;
- d. Avoid potential damage to adjacent properties from structural failure of a wireless communications support structure through proper engineering and careful siting of structures; and
- e. Minimize the total number of towers throughout the Township by encouraging the joint use of any new or existing wireless communication facility or other suitable structure.

(b) Applicability.

- (1) The regulations and standards of this overlay district shall apply to any wireless communication facility permitted by right or by special use permit in the Township and which is utilized to send or receive communications, including, but not limited to, cellular towers, paging towers, radio and television broadcasting transmission towers, microwave towers, and antenna, satellite antenna towers, digital communication towers, whip antenna, panel antenna, dish antenna, mounted antenna, personal communication services (PCS), or other similar wireless communications towers, antennas, and facilities.
 - a. Police, fire, and emergency communications, citizen band radio, shortwave, ham and amateur radio, or personal receive only antennas are exempt from this section.
 - b. In no case shall any portion of a wireless communications facility be permitted within the required natural vegetation strip per Section 86-471, a floodway, a heritage neighborhood, a property or structure listed on the national register of historic places or eligible property or structure, Native American burial sites, or within 300 feet of a designated natural beauty road.

(c) Uses permitted by right.

- (1) Wireless communications support structures which incorporate stealth design.
- (2) Wireless communications equipment if all of the following requirements are met:
 - a. The wireless communications equipment will be collocated on an existing wireless communications support structure or in an existing equipment compound.

- b. The existing wireless communications support structure or the existing equipment compound is in compliance with the Township zoning ordinance or has been previously approved by the Township.
 - c. The proposed collocation will not result in any of the following:
 - 1. An increase in the overall height of the wireless communications support structure by more than 20 feet or 10 percent of its original height, whichever is greater.
 - 2. An increase in the width of the wireless communications support structure by more than the minimum required to permit collocation.
 - 3. An increase in the area of the existing equipment compound to greater than 2,500 square feet.
 - d. The proposed collocation complies with the terms and conditions of any previous final approval of the wireless communications support structure or equipment compound by the Township.
- (3) Roof-mounted antenna
- a. Not exceeding 20 feet in height above the average height of the roof line, located on nonresidential buildings at least two stories in height.
 - b. Not exceeding ten feet in height above the average height of the roof line, located on nonresidential buildings at least four stories in height.
- (4) Mounted antenna not located on a roof which have a total height of three feet or less. With the exception of one whip antenna, mounted antenna shall not be permitted on business signs without a special use permit.
- (5) Collocation of a wireless communication antenna on a public water tower, athletic field light standard, electrical utility transmission tower or distribution pole, or on an existing tower or pole within the right-of-way or easement of an electrical utility corridor.

Where freestanding wireless communication facilities are permitted to locate by an electric utility within an electrical utility easement, the wireless communication tower shall meet the minimum setback requirements in this section.

- (d) *Uses permitted by special use permit.* Any proposed wireless communications facility not described under uses permitted by right.
- (e) Special use permit review process.

- (1) A completed special use permit application shall be submitted to the director community planning and development pursuant to the requirements of section 86-124.
 - (2) After the special use permit application is filed, the Planning Commission or the Planning Commission's authorized designee shall determine whether the application is administratively complete. The application shall be considered to be administratively complete when the planning commission or the planning commission's authorized designee makes that determination or 14 business days after the planning commission or the planning commission's authorized designee receives the application, whichever is first.
 - (3) Before the expiration of the 14 business days, the planning commission or the planning commission's authorized designee shall notify the applicant that the application is not administratively complete, specifying the information necessary to make the application administratively complete, or notify the applicant that a fee required to accompany the application has not been paid, specifying the amount due. The running of the 14 business days is tolled until the applicant submits to the planning commission or the planning commission's authorized designee the specified information or fee amount due. The notice shall be given in writing or by electronic notification.
 - (4) After the application is determined to be administratively complete, the planning commission shall hold a public hearing. Notice of the public hearing shall comply with the provisions of subsection 86-65(b) of the code of ordinances.
 - (5) The planning commission shall approve or deny a special use permit not more than 60 days after the application is considered to be administratively complete, except a special use permit for a new wireless communications facility shall be approved or denied not more than 90 days after the application is considered to be administratively complete. If the planning commission fails to approve or deny the special use permit within the time period, the special use permit shall be considered approved and the planning commission shall be considered to have made any determination required for approval.
 - (6) Conditions placed on a special use permit approval shall be limited to meeting the requirements of this section, other Township ordinances, and state and federal laws.
- (f) *Standards applying to wireless communications facilities.*
- (1) General requirements:

- a. The applicant shall demonstrate to the township by means of an architect's or engineer's report the proposed wireless communications facility is no more than the minimum height necessary. This report shall be certified and sealed and shall at a minimum include details on the support structure's design and safety, location and topography constraints, expected usage or cell range, potential interference sources, collocation needs, safety, and siting need and requirements.
- b. Applicants for a wireless communications facility shall disclose any potential impact on the environment in an environmental assessment for the following categories:
 - Wetlands.
 - Floodplains, including floodway and floodway fringe.
 - Wildlife preserves and corridors.
 - Endangered species.
 - Historical sites.
 - Native American religious sites.
 - Groundwater recharge areas.
 - Woodlands.
- c. At wireless communications facilities with a freestanding wireless communications support structure, a minimum of two off-street parking spaces shall be provided on the site. An additional off-street parking space for each two employees required as on-site personnel shall be provided at the facilities.
- d. All wireless communications facilities with a freestanding wireless communications support structure located in a residential zoning district shall be located on a separate parcel of land which meets the lot area and width requirements of the residential zoning district where it is located or the minimum setbacks in this section, whichever is greater.
- e. All wiring connecting a freestanding wireless communications support structure with buildings and equipment within the equipment compound shall be placed underground or fully enclosed.
- f. All applicants proposing a wireless communications facility are recommended to schedule a pre-site selection conference with the department of community planning and development.
- g. The applicant shall provide the Department of Community Planning and Development with copies of all Federal Communications Commission (FCC) and other regulatory approvals.

- h. Accessory mechanical buildings associated with a wireless communications facility shall be designed in a manner which is architecturally compatible with the surrounding neighborhood.

(2) Collocation.

- a. In order to maximize the efficiency of wireless communication services, while also minimizing the impact of such facilities on the township, all applicants for wireless communication facilities shall be required to provide information regarding the feasibility of collocation at all proposed or existing sites in the Township. Furthermore, all applicants shall be required to provide a notarized letter of intent to commit itself to:
 - 1. Respond to any requests for information from another potential shared use applicant;
 - 2. Negotiate in good faith and allow for leased shared use if an applicant or the Township as a user, demonstrates that it is technically feasible; and
 - 3. Make no more than a reasonable charge for a shared use lease.
- b. Should collocation be proposed at a wireless communication facility, accessory mechanical buildings shall either be situated directly adjacent to or abutting each other and separated by a firewall, shall be placed underground, or shall be designed in a manner which limits the number and size of the buildings on the site. On-site constraints, such as existing topographical and other natural features, may be considered when reviewing a proposed collocation design. Accessory mechanical buildings shall be designed to be consistent in design, style, and exterior appearance. Review and approval of accessory mechanical buildings at a collocation site shall be made by the director of community planning and development.

(3) *Site development requirements.*

- a. All wireless communications facilities shall be subject to site plan review.
- b. *Height.* Unless otherwise provided for in this section, the antenna and towers associated with wireless communication facilities shall be exempt from the maximum height requirements of the zoning district where they are located.
- c. *Setbacks.* Freestanding wireless communication facilities shall be subject to the following minimum setback requirements:
 - 1. Freestanding wireless communications support structures employing guy anchors shall be sited so that the guy anchors for the structure meet the minimum setback requirements of the zoning district where they are located and do not cross into another zoning district.

2. When a monopole, self-supporting lattice tower, or guyed towers is used as the wireless communications support structure, it shall be setback from all property lines a distance equal to the height of the monopole, self-supporting lattice tower, or guyed tower or the minimum setback required by the zoning district, whichever is greater.
3. Mounted wireless communication equipment shall meet the required setbacks for the structure upon which they are located and shall be situated to provide for maximum safety on the site.

d. Safety and security requirements.

1. The applicant shall, in conjunction with the application, submit a statement that is certified and sealed by a licensed architect or engineer indicating that the proposed wireless communications facility is in compliance with all Federal Communications Commission (FCC) regulations and all building and code requirements.
2. All wireless communication facilities shall be fitted with anticleimbing devices.
3. Proof of adequate insurance coverage, sufficient to cover any potential damages done by or to the facility shall be provided.
4. Security fencing, compatible with the township's fence regulations of Section 86-506 shall be installed completely around freestanding wireless communications facilities, including guy anchors. Access shall be provided only by a locked gate. Security fencing shall not be required for mounted facilities.
5. When a monopole, self-supporting lattice tower, or guyed tower is used as the wireless communications support structure, a statement verifying that the tower, including any and all attachments, shall comply with all building code and Electronics Industry Association (ETA) (222-E) requirements and shall be certified and sealed by a licensed architect or engineer and furnished with the application.
6. The wireless communications facility shall not block areas which will hamper firefighting or emergency equipment or maintenance of other utilities.
7. All wireless communication facilities shall receive regular and routine care and maintenance.

e. Landscaping and visual impact requirements.

1. Landscaping consisting of native species approved by the township shall be provided in sufficient quantity around the perimeter of the required security fencing, as well as adjacent to any buildings and anchors. Site access entrances shall also be landscaped with native materials. This

information shall be presented on a landscape plan and subject to the approval of the Director of Community Planning and Development.

2. When located on an otherwise undeveloped site, the existing natural vegetation of the property shall be maintained to the greatest extent possible. The applicants shall provide information on a landscape plan regarding existing vegetation which is proposed to be removed and methods for replacement. In no case shall an entire site be graded and/or cleared for installation of a wireless communication facility.
3. Where a wireless communications facility is proposed, the applicants shall demonstrate how the accessory building's design will limit adverse visual impacts to neighboring property owners. Appropriate landscaping shall also be provided.
4. Lighting at the wireless communications facility shall be designed so not to adversely affect adjacent property owners and shall be in compliance with FAA standards and Chapter 38, Article VII as applicable.
5. When a monopole, self-supporting lattice tower, or guyed tower of 200 feet or less in height is used as the wireless communications support structure a design utilizing light sky-blue, sky-mist gray, or a similar unobtrusive color shall be required, unless otherwise directed by the FAA.

(g) *Abandonment.*

- (1) Wireless communications facilities which have been abandoned or are unused or disconnected from the network for a period of six months shall be immediately removed from the site at the cost of the facility applicant or their successor.
- (2) Upon removal of the wireless communications facility from the site all foundations shall also be removed to a depth of at least six feet in residentially zoned districts. In all other zoning districts, the foundation shall be removed to a depth of at least three feet. Additionally, the fencing and accessory structures shall be demolished and removed from the site at the cost of the applicant, or their successor.
- (3) The siting of any antenna or tower shall require the applicant to deposit with the Township Clerk security of a performance guarantee (in a time duration and with financial institution deemed acceptable to the Township) in the form of cash, a certified check, or irrevocable bank letter of credit, which will ensure full compliance with this Ordinance and any conditions of approval. The security shall cover removal of the facility when it has been abandoned, or unused or disconnected from the network as provided herein. The amount of security shall be sufficient to remove the entire facility, equipment, equipment compound and related improvements and satisfactory to the Township.

The security shall be kept in full force and effect and irrevocable and non-cancelable (except by the written consent of both the Township and the then-owner of the antenna, tower or related facility) during the entire time while the antenna or tower exists or is in place. The applicant and owner shall further agree as a condition of the security that the applicant and owner are responsible for the payment of any costs and attorney fees incurred by the Township in securing removal.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.


Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Andria Ditschman, Township Attorney

MEMORANDUM

TO: Township Board

FROM: 
Peter Menser
Associate Planner

DATE: December 2, 2015

RE: Corridor Improvement Authority (CIA)

The Township Board discussed the Meridian Economic Development Corporation (EDC) Corridor Improvement Authority (CIA) initiative at its September 15, October 6, and November 17, 2015 meetings. The next step in the CIA process is to adopt a resolution declaring its intent to establish a CIA. Per the State Act, the resolution must include a statement that the proposed development area meets the criteria from Section 5 (MCL 125.2875) of the State Act, identify a date for a public hearing to discuss adoption of the CIA, and designate the proposed boundary of the CIA. The resolution, while called a resolution of intent in the State Act, is only a declaration that a public hearing will be held to discuss a CIA; it does not commit the Township Board to adopting a CIA.

The State Act requires a notice to be published twice a minimum of 20 days, up to a maximum of 40 days, prior to the public hearing. Because of the noticing requirement, the public hearing could be held on January 26, 2016. From there, a 60-day waiting period is required, which ends on March 26, 2016. The next meeting after that would be April 5, 2016, so at that meeting or after the Township Board could vote to adopt the CIA.

Attachment

1. Resolution of intent with exhibits.
2. Criteria from Section 5 (MCL 125.2875) of Act 280 of 2005.

RESOLUTION OF INTENT

Corridor Improvement Authority

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of December 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, the Meridian Township Economic Development Corporation (EDC) at their August 6, 2015 meeting approved a motion to request the Township Board to adopt a resolution of intent to establish a Corridor Improvement Authority (CIA) along Grand River Avenue and begin the public notice process; and

WHEREAS, the Corridor Improvement Authority Act (Act 280 of 2005) requires the governing body, by resolution, to state that the proposed development area meets the criteria in Section 5 (MCL 125.2875), set a date for a public hearing, and designate the boundary of the development area; and

WHEREAS, the Planning Commission discussed the establishment of a CIA at its October 12, 2015 meeting and voted 7-0 its October 26, 2015 meeting to recommend the Township Board proceed with adopting a resolution of intent to create a CIA; and

WHEREAS, the Township Board discussed the CIA at its meetings on September 15, 2015, October 6, 2015, and November 17, 2015 and has reviewed the material forwarded by staff under cover memorandums dated September 9, 2015, October 1, 2015, and November 10, 2015 ; and

WHEREAS, the Township Board has determined the proposed development area as depicted on the map (Exhibit A) and associated legal description (Exhibit B) meets the criteria as set forth in Section 5 (MCL 125.2875) of State Act 280 of 2005; and

WHEREAS, for the purposes of complying with State Act 280 of 2005 the Township Board designates as the proposed development area the real property as depicted on the attached map (Exhibit A) and associated legal description (Exhibit B).

WHEREAS, a public hearing to discuss establishing a corridor improvement authority must be held to meet the required noticing provisions of State Act 280 of 2005; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN shall hold a public hearing to discuss the creation of a CIA at its meeting on January 26, 2016.

**Resolution of Intent
Corridor Improvement Authority
Page 2**

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

EXHIBIT A

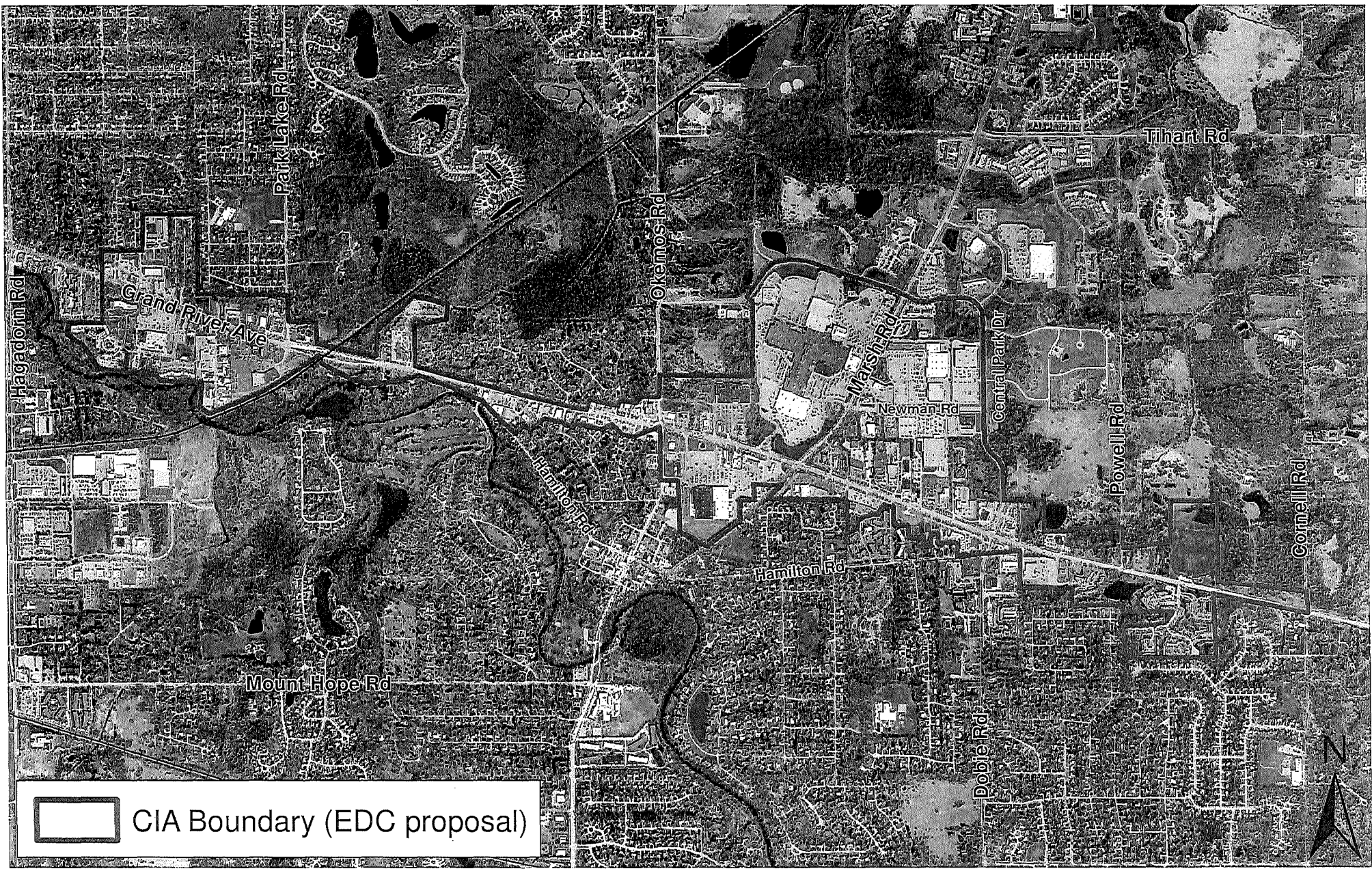


EXHIBIT B

MERIDIAN TOWNSHIP CIA BOUNDARY LEGAL DESCRIPTION A CORRIDOR ALONG AND ADJACENT TO GRAND RIVER AVENUE (M-43) LOCATED IN MERIDIAN TOWNSHIP, T4N, R1W, INGHAM COUNTY, MICHGAN; COMMENCING AT THE SOUTH CORNER OF SECTION 23, THENCE NORTH ALONG THE CENTERLINE OF CORNELL ROAD 1006 FT. +/- TO THE EXTENDED INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF GRAND RIVER AVENUE AND THE CENTERLINE OF CORNELL ROAD KNOWN AS THE POINT OF BEGINNING, THENCE NORTH ALONG THE CORNELL ROAD CENTERLINE 262.15 +/-, THENCE WLY 1120 FT. TO THE NORTH RIGHT OF WAY LINE OF M-43, THENCE NWLY ALONG SAID RIGHT OF WAY LINE 175 FT. +/- TO THE N-S 1/8 LINE OF THE SW ¼ OF SECTION 23, THENCE NORTH 1280 FT., THENCE WEST 33 FT., THENCE NORTH 590 FT., THENCE WEST 660 FT. +/-, THENCE SOUTH 1201.2 FT., THENCE SWLY (83°37'30") 673 FT. TO THE CENTERLINE OF POWELL ROAD, THENCE NORTH ALONG SAID CENTERLINE 295 FT., THENCE WEST 742 FT., THENCE SOUTH 52 FT., THENCE WEST 381.75 FT., THENCE NORTH 446 FT. TO THE EAST WEST LINE OF SECTION 22, THENCE WEST 586 FT. +/- TO THE CENTERLINE OF CENTRAL PARK DRIVE, THENCE NORTH AND WEST ALONG SAID CENTERLINE 4024 FT. +/- TO THE INTERSECTION OF THE CENTERLINES OF CENTRAL PARK DRIVE AND MARSH ROAD, THENCE CONTINUING NWLY AND SWLY ON CENTRAL PARK DRIVE CENTERLINE 2508 FT. +/- TO THE INTERSECTION OF SAID CENTERLINE AND THE WEST LINE OF SECTION OF SECTION 15, THENCE SOUTH ON SAID WEST LINE 359.5 FT. TO THE NW CORNER OF SECTION 22, THENCE SOUTH ON THE WEST LINE OF SECTION 22, 830 FT., THENCE WEST 1347.49 FT. TO THE CENTERLINE OF OKEMOS ROAD, THENCE SOUTH ON SAID CENTERLINE 232.5 +/-, THENCE WEST 33 FT. TO THE WEST RIGHT OF WAY OF OKEMOS ROAD, THENCE WLY ALONG THE NORTH LINE OF LOT 132, OTTAWA HILLS, SUBDIVISION, 300 FT., THENCE SOUTH 82.04 FT., THENCE NWLY ALONG THE NORTH LOT LINES OF LOTS 110, 111 & 112 OF OTTAWA HILLS SUBDIVISION 241.69 FT. TO THE CENTERLINE OF HILLCREST AVENUE, THENCE SWLY ALONG SAID CENTERLINE 100.47 +/-, THENCE NWLY ALONG THE NORTH LINES OF LOTS 85, 86, 87 & 88 OF OTTAWA HILLS SUBDIVISION 307.11 FT., THENCE SWLY 95 FT. ALONG WEST LINE OF SAID LOT 85, TO THE NORTH RIGHT OF WAY LINE GRAND RIVER AVENUE, THENCE NWLY ALONG SAID RIGHT OF WAY LINE 2536 FT. +/- TO THE SW CORNER OF LOT 47, OTTAWA HILLS SUBDIVISION, THENCE NWLY ALONG WEST SUBDIVISION LINE 643.29 FT. TO THE NW CORNER OF LOT 41, OTTAWA HILLS SUBDIVISION, THENCE S88°54'30"E ALONG THE NORTH LINE OF SAID SUBDIVISION 550.23 FT., THENCE NORTH 150' FT., THENCE N30°31'24"W 357.18, THENCE WLY 300 FT. TO THE SOUTH RIGHT OF WAY OF THE GTWRR, THENCE SWLY ALONG SAID RIGHT OF WAY LINE 500 FT. +/-, THENCE S01°43'W 152.15, THENCE S01°25'00"W 573.69 FT. TO THE NORTH RIGHT OF WAY LINE OF GRAND RIVER AVENUE, THENCE NWLY ALONG SAID RIGHT OF WAY LINE 1035 FT. +/- TO A POINT 120 FT. NWLY OF THE NORTH RIGHT OF WAY LINE OF THE GTWRR, THENCE NORTH 220 FT., THENCE WEST 463 FT. TO THE CENTERLINE OF PARK LAKE ROAD, THENCE NORTH ALONG SAID CENTERLINE 475 FT. +/-, THENCE WEST 33 FT. TO THE SE CORNER OF LOT 48 OF EASTWOOD ACRES SUBDIVISION, THENCE WEST ALONG THE SOUTH LINE OF SAID SUBDIVISION 1175 FT +/- TO THE SW CORNER OF THE RIGHT OF WAY OF WARDCLIFF DRIVE, THENCE NORTH 120 FT., THENCE WEST 121 FT., THENCE NORTH 630 FT +/-, THENCE WEST 22 FT., THENCE NORTH 66 FT., THENCE EAST 20 FT., THENCE NORTH 452 +/- TO THE S-SW CORNER OF LOT 4, IRWIN PARK SUBDIVISION, THENCE NORTH 20 FT., THENCE WEST 20 FT. TO THE SE CORNER OF LOT 22, EAST BROOKFIELD SUBDIVISION, THENCE WEST 685.7 FT. TO THE SE CORNER OF LOT 29, EAST BROOKFIELD SUBDIVISION, THENCE SOUTH 600 FT. ALONG THE WEST LINE OF THE SIRHAL SUBDIVISION TO THE SOUTH RIGHT OF WAY LINE OF SIRHAL DRIVE, THENCE WEST 360 TO THE EAST RIGHT OF WAY LINE OF EAST BROOKFIELD DRIVE, THENCE SOUTH ON SAID RIGHT OF WAY LINE 144.74

FT.+/- THENCE WEST 213.46 TO THE NW CORNER OF LOT 13 EAST BROOKFIELD SUBDIVISION , AND WEST BOUNDARY LINE OF MERIDIAN TOWNSHIP IN THE SW QUARTER OF SECTION 17, THENCE SOUTH ALONG SAID BOUNDARY LINE 890 FT. TO THE NORTH LINE OF SECTION 20,, THENCE WEST 668 FT. ALONG SAID NORTH LINE TO THE BANK OF THE RED CEDAR RIVER, THENCE ALONG THE BANK OF THE RED CEDAR 9 COURSES, WHICH INCLUDE, SLY 222.28 FT, THENCE SELY 327.42 FT., THENCE SELY 429.72 FT., THENCE NELY 232.16 FT., THENCE ELY 377.33 FT., THENCE SLY 37 FT., THENCE SELY 426.83 FT., THENCE NELY 544.16 FT., THENCE SELY 574 FT. TO THE NORTH RIGHT OF WAY LINE OF THE GTWRR, THENCE NELY ALONG THE SAID RIGHT OF WAY 1714 FT. +/- TO THE SOUTH RIGHT OF WAY LINE OF GRAND RIVER AVENUE, THENCE SELY 136 FT. TO THE INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF THE GTWRR AND THE NORTH RIGHT OF WAY LINE OF SMALL ACRES LANE, THENCE SOUTH AND EAST ALONG THE NORTH RIGHT OF WAY LINE OF SMALL ACRES LANE TO THE SOUTH RIGHT OF WAY LINE OF GRAND RIVER AVENUE, THENCE SELY ALONG THE SAID RIGHT OF WAY LINE 553 FT. TO THE NORTH RIGHT OF WAY LINE OF HAMILTON ROAD, THENCE SELY 491.5 ALONG SAID RIGHT OF WAY LINE TO THE EAST RIGHT OF WAY LINE OF NAKOMA DRIVE, THENCE CONTINUING ALONG NORTH HAMILTON RIGHT OF WAY LINE 627 FT. TO THE SE CORNER OF LOT 124, CEDAR BEND HEIGHTS SUBDIVISION, THENCE NELY 165 FT. TO THE NW CORNER OF LOT 125, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 99 FT. TO THE SE CORNER OF LOT 122, CEDAR BEND HEIGHTS SUBDIVISION, THENCE NELY 300 FT. , THENCE SELY 305 FT. +/- TO THE EAST RIGHT OF WAY OF GRANDVIEW AVENUE, THENCE SWLY ALONG SAID RIGHT OF WAY LINE 27.5 FT. +/- TO THE NW CORNER OF LOT 102, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 139 FT. ALONG SAID NORTH LINE OF LOT 102, THENCE NELY 56 FT. TO THE NE CORNER OF LOT 101, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 363.4 FT.+/- TO THE SE CORNER OF LOT 92, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 145 FT. +/- TO THE SW CORNER OF LOT 53, CEDAR BEND HEIGHTS SUBDIVISION AND THE EAST RIGHT OF WAY OF HILLCREST AVENUE, THENCE NELY ALONG SAID RIGHT OF WAY LINE 40 FT., THENCE SELY 191 FT. TO THE SE CORNER OF LOT 52, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 125.5 FT. TO THE SE CORNER OF LOT 50, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 61 FT. +/- TO THE SW CORNER OF LOT 23, CEDAR BEND HEIGHTS SUBDIVISION, THENCE SELY 174.4 TO THE SE CORNER OF LOT 22, CEDAR BEND HEIGHTS SUBDIVISION, THENCE NELY 193.4 FT. TO THE SE CORNER OF LOT 20, CEDAR BEND HEIGHTS SUBDIVISION, THENCE EAST 33 FT. TO THE CENTERLINE OF OKEMOS ROAD, THENCE SOUTH 605 FT. +/- , THENCE EAST 227.5 FT., THENCE SOUTH 726.4 FT., THENCE SELY 415 FT. +/- TO THE CENTERLINE OF MARSH ROAD, THENCE NELY ALONG SAID CENTERLINE 650 FT. +/- , THENCE NORTH 313 FT., THENCE EAST 204 FT., THENCE NORTH 217 FT., THENCE EAST 337 FT. +/- TO THE CENTERLINE OF MARSH ROAD, THENCE SELY ALONG SAID CENTERLINE 306 FT. , THENCE EAST 1121.21 FT. +/- TO THE NE CORNER OF THE MERIDIAN VILLAGE CONDOMINIUMS, THENCE SOUTH 482.17 FT., THENCE NELY 171.64 FT., THENCE NELY 133 FT., THENCE SELY 74.4 FT., THENCE NELY 68.21 FT., THENCE NELY 267.54 FT., THENCE NELY 151.38 FT., THENCE EAST 89.24 TO THE CENTERLINE OF WASHINGTON HEIGHTS, THENCE SOUTH ALONG SAID CENTERLINE 356.86 FT., THENCE EAST 208 FT., THENCE SOUTH 200 FT., THENCE EAST 218.9 FT., THENCE SOUTH 114.98 FT, THENCE EAST 102 FT., THENCE NORTH 182 FT., THENCE EAST 121 FT., THENCE SOUTH 148.89 FT., THENCE NELY 262.95 FT., THENCE SOUTH 213.76 FT. TO THE CENTERLINE OF HAMILTON ROAD, THENCE NELY ALONG SAID CENTERLINE 925.53 FT. +/-, THENCE SOUTH 515.91 FT., THENCE EAST 696.31 FT. TO

THE CENTERLINE OF NORTHVIEW DRIVE, THENCE SWLY ALONG SAID CENTERLINE 266.16 FT. +/-, THENCE EAST 750 FT. TO THE WEST LINE OF SECTION 23, THENCE SOUTH 95.6 FT., THENCE EAST 732.37 FT., THENCE SWLY 184.75, THENCE SWLY 155.53 FT., THENCE WEST 470 TO THE WEST LINE OF SECTION 23, THENCE SOUTH ALONG SAID WEST LINE 468 FT. TO THE NW CORNER OF CORNELL WOODS NORTH SUBDIVISION, THENCE EAST 1323.76 FT. TO THE NE CORNER OF CORNELL WOODS NORTH SUBDIVISION, THENCE NLY 958.88 FT. TO THE INTERSECTION OF THE E 1/8 LINE OF SECTION 23 AND THE SOUTH RIGHT OF WAY OF GRAND RIVER AVENUE, THENCE SELY 1365.8 FT. ALONG SAID RIGHT OF WAY TO THE POINT OF BEGINNING.

determination of the amount of tax increment revenues to be transmitted to the authority or specific local taxes attributable to the ad valorem property taxes.

(v) Ad valorem property taxes exempted from capture under section 18(5) or specific local taxes attributable to the ad valorem property taxes.

(vi) Ad valorem property taxes specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit or specific taxes attributable to those ad valorem property taxes.

(vii) Ad valorem property taxes levied under 1 or more of the following or specific local taxes attributable to those ad valorem property taxes:

(A) The zoological authorities act, 2008 PA 49, MCL 123.1161 to 123.1183.

(B) The art institute authorities act, 2010 PA 296, MCL 123.1201 to 123.1229.

(h) "Transit-oriented development" means infrastructural improvements that are located within 1/2 mile of a transit station or transit-oriented facility that promotes transit ridership or passenger rail use as determined by the board and approved by the municipality in which it is located.

(i) "Transit-oriented facility" means a facility that houses a transit station in a manner that promotes transit ridership or passenger rail use.

(j) "Distressed area" means a local governmental unit that meets all of the following:

(i) Has a population of 700,000 or more.

(ii) Shows a negative population change from 1970 to the date of the most recent federal decennial census.

(iii) Shows an overall increase in the state equalized value of real and personal property of less than the statewide average increase since 1972.

(iv) Has a poverty rate, as defined by the most recent federal decennial census, greater than the statewide average.

(v) Has had an unemployment rate higher than the statewide average.

History: 2005, Act 280, Imd. Eff. Dec. 19, 2005;—Am. 2007, Act 44, Imd. Eff. July 17, 2007;—Am. 2010, Act 242, Imd. Eff. Dec. 14, 2010;—Am. 2013, Act 68, Imd. Eff. June 19, 2013.

125.2874 Authority; establishment; public body corporate; powers.

Sec. 4. (1) Except as otherwise provided in this subsection, a municipality may establish multiple authorities. A parcel of property shall not be included in more than 1 authority created under this act.

(2) A city, village, or township located in a county with a population of more than 335,000 and less than 415,000 and that has not less than 2 state public universities within its boundaries may by resolution join with 1 or more cities, villages, or townships located in a county with a population of more than 335,000 and less than 415,000 and that has not less than 2 state public universities within its boundaries to create a joint authority under this act.

(3) An authority is a public body corporate which may sue and be sued in any court of this state. An authority possesses all the powers necessary to carry out its purpose. The enumeration of a power in this act shall not be construed as a limitation upon the general powers of an authority.

History: 2005, Act 280, Imd. Eff. Dec. 19, 2005;—Am. 2012, Act 229, Imd. Eff. June 29, 2012.

125.2875 Development area; establishment in municipality; exception; criteria; compliance.

Sec. 5. A development area shall only be established in a municipality and, except for a development area located in a qualified development area, shall comply with all of the following criteria:

(a) Is adjacent to or is within 500 feet of a road classified as an arterial or collector according to the federal highway administration manual "Highway Functional Classification - Concepts, Criteria and Procedures".

(b) Contains at least 10 contiguous parcels or at least 5 contiguous acres.

(c) More than 1/2 of the existing ground floor square footage in the development area is classified as commercial real property under section 34c of the general property tax act, 1893 PA 206, MCL 211.34c.

(d) Residential use, commercial use, or industrial use has been allowed and conducted under the zoning ordinance or conducted in the entire development area, for the immediately preceding 30 years.

(e) Is presently served by municipal water or sewer.

(f) Is zoned to allow for mixed use that includes high-density residential use.

(g) The municipality agrees to all of the following:

(i) To expedite the local permitting and inspection process in the development area.

(ii) To modify its master plan to provide for walkable nonmotorized interconnections, including sidewalks and streetscapes throughout the development area.

History: 2005, Act 280, Imd. Eff. Dec. 19, 2005;—Am. 2007, Act 44, Imd. Eff. July 17, 2007;—Am. 2008, Act 44, Imd. Eff. Mar. 27, 2008.



MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach
 Mark Kieselbach
 Director of Community Planning and Development

Gail Oranchak
 Gail Oranchak, AICP
 Principal Planner

DATE: December 3, 2015

RE: Final Plat #05012 (George F. Eyde Limited Family Partnership and Louis J. Eyde Limited Family Partnership), Georgetown No. 3

As the Board may recall, it recently re-approved Final Preliminary Plat #05012 on November 17, 2015 for the remaining incomplete portion, 77 lots, of the Georgetown subdivision. Re-approval was necessitated by the expiration and subsequent re-approval by the Michigan Department of Environmental Quality (MDEQ) of the final preliminary plat. The Township Board originally approved the final preliminary plat for Georgetown, (consisting of 158 single family lots on approximately 131 acres) on June 20, 2006.

While the Township Board approved the final plat of Georgetown No. 3 on August 4, 2015, it must re-approve it due to the expiration and subsequent re-approval of the final preliminary plat by the MDEQ. Georgetown No. 3 consists of 55 single family lots and occupies approximately 52 acres of land located east of Powell Road. The final plat for the first phase of the subdivision consisting of 42 single family lots on 35 acres was approved by the Board on April 15, 2008 and the 39 lot Georgetown #2 on approximately 20 acres was approved on November 8, 2008 and re-approved on March 17, 2009.

The purpose of the final plat is to ensure completion of public and private improvements and consistency with the approved final preliminary plat prior to the sale of lots. The site is zoned RA (Single Family-Medium Density) with a Planned Residential Development Overlay; all lots meet or exceed the requirements of the zoning district and the applicable conditions of the final preliminary plat have been met. The applicant has submitted a financial guarantee to cover the cost of pathways, pathway fencing and one open space sign.

Township Board Options

The Township Board may approve or deny the final plat based on compliance with the Land Division Act, the Township's Land Division Ordinance, and consistency with the approved preliminary plat.

Attachments

1. Resolution
2. Final Preliminary Plat #05012 approval letter dated December 2, 2015
3. KEBS Inc letter dated December 2, 2015
4. Final Plat of Georgetown No. 3

**Resolution to APPROVE
Final Plat #05012 (Eyde)
Page 2**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of December 2015.

Brett Dreyfus, CMMC
Township Clerk

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff Supervisor
Brett Dreyfus Clerk
Julie Brixie Treasurer
Frank L. Walsh Manager



Milton L. Scales Trustee
Ronald J. Styka Trustee
John Veenstra Trustee
Angela Wilson Trustee

December 2, 2015

Mark Clouse
CFO & General Counsel
Eyde Company
300 S. Washington Square, Suite 400
Lansing, MI 48933

RE: Final Preliminary Plat #05012 Georgetown

Dear Mr. Clouse:

The Township Board, at its regular meeting held on November 17, 2015, voted to re-approve the final preliminary plat for the remaining 77 lots in the Georgetown subdivision, located east of Powell Road, west of Cornell Road and south of Tihart Road. Approval of the final preliminary plat was granted with the following condition:

1. All previous conditions placed on the preliminary plat approval shall remain in effect.

Final preliminary plat approval is valid for a period of two (2) years. Consequently, the final preliminary plat for Georgetown is valid until November 17, 2017. The final preliminary plat may be extended if a request for an extension is submitted to the Township prior to the expiration of the two (2) year period.

If you have any questions regarding this matter, please contact me.

Sincerely,

Mark Kieselbach
Director of Community Planning and Development

cc: Barb Byrum., Ingham Ingham County Plat Board
Patrick Lindemann, Ingham County Drain Commissioner
Robert Peterson, Ingham County Road Department
Derek Perry, Director of Public Works and Engineering
John Heckaman, Chief Building Inspector

G:\Community Planning & Development\Planning\PLATS (PLAT)\05012 (Georgetown)\FPP 05012 (Georgetown)\fpp05012 2015 re-approval letter.doc

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



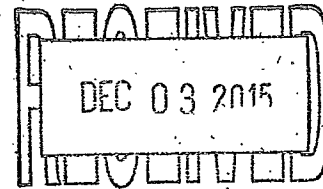


KEBS, INC

Engineering • Surveying

December 2, 2015

Township Board
c/o Gail Oranchak
Charter Township of Meridian
5151 Marsh Rd.
Okemos, MI 48864-1198



RE: Final plat of Georgetown No. 3

Ms. Oranchak/Township Board:

Enclosed you will find twelve copies (11"x17") of the final plat of Georgetown No. 3, being part of the Southwest 1/4 of Section 14, Meridian Township, Ingham County, Michigan for review at the next township meeting on December 8, 2015.

Due to the MDEQ re-approval process for the preliminary plat this project has been delayed by quite a bit and the improvements have been complete for over 6 months. Therefore it would be very beneficial to KEBS, Inc. and the proprietor if this could be placed on the agenda for the December 8, 2015 meeting.

If you have any questions or need further information, please feel free to contact us.

Sincerely,

Larry A. Bryan, PS
Kebbs, Inc.

MEMORANDUM

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: December 3, 2015

RE: **Appointments to Boards and Commissions**

Please see the attached list of recommended Boards and Commissions appointments from Supervisor Elizabeth LeGoff. The Supervisor has reviewed incumbent candidates as well as those seeking appointment for the first time.

Please raise any questions you may have regarding the list directly to Supervisor LeGoff.

Attachment:
Recommended Appointments to Boards and Commissions

Appointments to Boards and Commissions as Recommended by Supervisor LeGoff

December 8, 2015

PUBLIC BODY	POSITION	LAST NAME	FIRST NAME	MI	EXPIRES
Building Board of Appeals (3 year term)		Potterpin	Peter		12/31/2018
Building Board of Appeals (3 year term)		Wallin	Charles	C	12/31/2018
Building Board of Appeals (3 year term)		Vacant			12/31/2018
Board of Review (2 year term)		Galbraith	Diane		12/31/2017
Cable Communications Commission (3 year term)		Lathrop	Andrew		12/31/2018
Community Resources Commission (2 year term)		Brouse	Suzanne	H	12/31/2017
Community Resources Commission (2 year term)		Friedland	Arlene	L	12/31/2017
Community Resources Commission (2 year term)		Langhals	Kathleen		12/31/2017
Community Resources Commission (2 year term)		Lincoln	Katherine	N	12/31/2017
Downtown Development Authority (4 year term)		Spanos	James		12/31/2019
Downtown Development Authority (4 year term)		Weaver	Scott		12/31/2019
Downtown Development Authority (4 year term)		Vacant			12/31/2017
Downtown Development Authority (4 year term)		Vacant			12/31/2017
Downtown Development Authority (4 year term)		Vacant			12/31/2019
Downtown Development Authority (4 year term)		Vacant			12/31/2019
Economic Development Corporation (6 year term)		Barr	Malinda		12/31/2021
Economic Development Corporation (6 year term)		Walsh	Frank	L	12/31/2021
Environmental Commission (3 year term)		Dickman	Donald		12/31/2018
Environmental Commission (3 year term)		Vacant			12/31/2018
Land Preservation Advisory Board (4 year term)		Harmes	Roland		12/31/2019
Land Preservation Advisory Board (4 year term)		Mayes	Jon	E	12/31/2019
Land Preservation Advisory Board (4 year term)		Lee	Yuman		12/31/2019

PUBLIC BODY	POSITION	LAST NAME	FIRST NAME	MI	EXPIRES
Local Officials Compensation Commission (5 year term)		Holda	Amy		12/31/2020
Pension Trustees (3 year term)	Ex Officio	Brixie	Julie		11/20/2018
Pension Trustees (3 year term)	Employee Rep.	Keiselbach	Mark		12/31/2018
Planning Commission (3 year term)		Ianni	Dante		12/31/2018
Planning Commission (3 year term)		Jackson	Patricia		12/31/2018
Planning Commission (3 year term)		Opsommer	Daniel		12/31/2018
Zoning Board of Appeals (3 year term)		Ohlrogge	Carol		12/31/2018

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff
Brett Dreyfus
Julie Brixie
Gerald J. Richards

Supervisor
Clerk
Treasurer
Manager



Milton L. Scales
Ronald J. Styka
John R. Veenstra
Angela Wilson

Trustee
Trustee
Trustee
Trustee

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

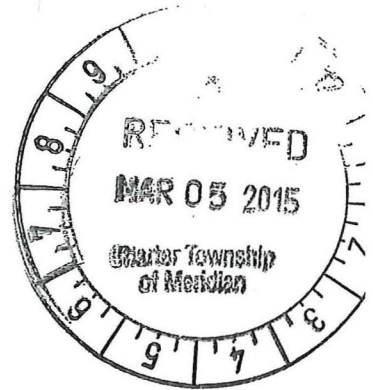
- Assessing Board of Review*
- Building and/or Fire Board of Appeals and Building Hearing Officer
- Cable Communications Commission*
- Capital Area Transportation Authority (C.A.T.A.)
- Community Resources Commission
- Downtown Development Authority*
- East Lansing-Meridian Water & Sewer Authority
- Economic Development Corporation
- Elected Officials Compensation Commission*
- Environmental Commission
- Land Preservation Advisory Board
- Park Commission (elected/appointed)
- Pension Trustees
- Planning Commission
- Township Board (elected/appointed)
- Zoning Board of Appeals
- Lake Lansing Watershed Advisory Committee*
- Other

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:
Apply my experience and training to managing the township's natural areas.

Describe education, experience or training which will assist you if appointed. (Attach resume if available)
See attached resume.



Name:

Donald Dickmann

Occupation: Retired Professor of Forestry _____ Place of Employment: Michigan State University _____

Home Address: 5504 Earliglow Lane, Haslett 48840

Phone: (days) 517-339-0910 (evenings) same E-mail dickman1@msu.edu

Signature *Donald Dickmann* Date 03/04/2015

Other than the Downtown Development Authority Board, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.
(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received:	<u>3.5.15</u>	Distro: <u>EL, FW</u>	Application # <u>EC 1503</u>
Registered Voter:	<u>(Y)N</u>	<u>MK, JG</u>	<u>LPAB 1503</u>
Date Appointed:		<u>BD MEMBERS</u>	

Resume

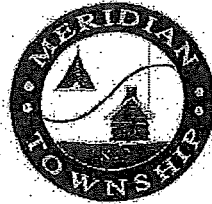
DONALD I. DICKMANN

B.S. in forest management, University of Washington College of Forestry, 1964; Ph.D. in plant physiology, University of Wisconsin, 1969. Faculty member of Department of Forestry, Michigan State University, 1973-present. Currently Professor Emeritus. Acting Chair of the Department of Forestry, 2010-11. Taught undergraduate and graduate courses in silviculture, wildland fire, tree physiology, ecology, dendrology, general botany, forestry research, Michigan forests, and general forestry. Published 120 scientific papers and bulletins on tree and forest topics in the areas of silviculture, fire ecology, physiological ecology, and physiology. Principal author of five books. Certified Forester and Fellow, Society of American Foresters; Certified Senior Ecologist, Ecological Society of America.

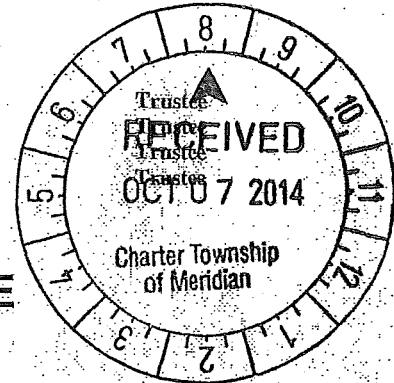
CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Milton L. Scales
Ronald J. Styka
John Veenstra
Angela Wilson



APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|--|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input checked="" type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Cable Communications Commission* | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority* | <input type="checkbox"/> Township Board (elected/appointed) |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Elected Officials Compensation Commission* | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

BIODIVERSITY + ENVIRONMENTAL CONSERVATION, CITIZEN SCIENCE, GETTING BROAD + DIVERSE AUDIENCES INTERESTED + ENGAGED IN CONSERVATION/NATURE PRESERVATION

Summarize your reasons for applying for this type of public service:
PLEASE SEE ATTACHED

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

PLEASE SEE ATTACHED

Name: YU MAN LEE

Occupation: CONSERVATION SCIENTIST Place of Employment: MSU MI NATURAL RESOURCES

Home Address: 3559 E. HIAWATHA DR., OKEMOS, MI 48864 INVENTORY

Phone: (days) 517-449-7900 (evenings) 517-449-7900 E-mail: leeym@msu.edu

Signature: [Handwritten Signature] Date: 10/2/2014

Other than the Downtown Development Authority Board, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>10.7.14</u>	District: <u>EL JG</u>	Application # <u>LPAB 1402</u>
Registered Voters:	<u>Y/N</u>	<u>FW MK</u>	
Date Appointed:		<u>3 MEMBERS</u>	

Form: May 2011

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



YU MAN LEE

Conservation Scientist

Michigan Natural Features Inventory, Michigan State University Extension

Constitution Hall
P. O. Box 13036
Lansing, Michigan 48901-3036

(517) 248-6201
(517) 373-9566 (FAX)
leeyum@msu.edu

Education:

1997 M.S., Wildlife Science, Oregon State University, Corvallis, OR
1991 B.S., Natural Resources, University of Michigan, Ann Arbor, MI

Summary of Qualifications:

Over 17 years of experience designing and conducting inventory, applied research, and monitoring projects that address knowledge gaps and inform development and implementation of biodiversity conservation and management efforts, particularly related to rare species, primarily amphibians and reptiles. Demonstrated ability to work with a variety of agencies and organizations to build partnerships and collaborations to inform and implement biodiversity conservation. Significant experience managing and analyzing data and utilizing NatureServe's natural heritage methodology and Biotics database. Career record of securing and managing over \$1.5 million in grants and contracts.

Recent Work Experience:

1997 – Present Conservation Scientist and Administrative Supervisor, Michigan Natural Features Inventory, Michigan State University Extension, East Lansing, MI.
2007-2009 Interim Director, Michigan Natural Features Inventory, Michigan State University Extension, East Lansing, MI.
2003 Acting Zoology Program Leader, Michigan Natural Features Inventory, Michigan State University Extension, East Lansing, MI.
1993–1997 Graduate Research Assistant, Forest and Rangeland Ecosystem Science Center, Department of Fisheries and Wildlife, Oregon State University, Corvallis, OR.

Select Recent Research Projects and Awards:

- Upper Midwest Riverine Turtle Habitat Improvement. Project PI (for MNFI). 2013-present. Sponsors: Michigan Department of Natural Resources Wildlife Division through a Competitive State Wildlife Grant from the U.S. Fish and Wildlife Service. Total award: \$100,000 (over three years).
- Developing an Eastern Conservation Plan for Michigan. Project PI. 2013-present. Sponsor: Michigan Department of Natural Resources Wildlife Division. Total award: \$22,000.
- Identifying and Mapping Vernal Pools on State Forest Lands. Project PI. 2013-present. Sponsors: Verso Paper Corp, Michigan Department of Natural Resources Forest Resources Division, Michigan Natural Features Inventory, and Michigan Forest Products Council. Total award: \$42,700.
- Developing an Approach for Identifying, Mapping, and Assessing Vernal Pools in Michigan. Project PI. 2010-2014. Sponsors: Michigan Department of Environmental Quality, U.S. Environmental Protection Agency Region 5 Wetland Program Development Grant. Total federal award - \$401,334, MNFI portion - \$390,296.
- State Wildlife Action Plan Implementation Resources and Capacity Building Tools for Amphibian & Reptile Conservation: Developing a Conceptual Framework for a Volunteer Monitoring Program for Amphibians and Reptiles Targeting Non-Calling Species. Project PI. 2009 – 2012. Sponsors: Michigan Department of Natural Resources Wildlife Division and U.S. Fish and Wildlife Service. MNFI portion: \$33,000.

- A Climate Change Vulnerability Assessment of Natural Features in Michigan's Coastal Zone. Project PI. 2010 – 2013. Sponsors: Michigan Department of Environmental Quality, Coastal Zone Management Program. Total award: \$105,000 (\$50,000 – Year 1, \$55,000 – Year 2).
- Prairie Fen and Associated Savanna Restoration in Michigan and Indiana for Species of Greatest Conservation Need. Project Team Member/Herp Survey Coordinator. 2009 – Present. Sponsors: Michigan Department of Natural Resources Wildlife Division and U.S. Fish and Wildlife Service.
- Southern Michigan Lands Integrated Inventory Project. Project Team Member/Herp Survey Coordinator. 2010 – Present. Sponsor: Michigan Department of Natural Resources Wildlife Division
- Copperbelly Water Snake Monitoring and Data Analysis Using Occupancy Modelling. Project PI. 2010-Present. Sponsor: U. S. Fish and Wildlife Service East Lansing Field Office. Total award: \$73,335 (\$18,500 – Year 1, \$12,837 – Year 2, \$41, 998 – Years 3 and 4).
- Eastern Massasauga Status Update for Michigan. Project PI. 2011-2012. Sponsor: U. S. Fish and Wildlife Service Chicago Illinois Field Office. Total award: \$8,146
- Ecology and Conservation of Eastern Foxsnakes in Southeastern Michigan. Project Co-PI. 2005-2009. Sponsor: Michigan Department of Natural Resources Wildlife Division Total award: \$143,637.
- Assessment of Turtle Use and Mortality along the US-31 Highway Crossing of the Muskegon River. Project PI. 2005 – 2009. Sponsor: Michigan Department of Transportation, Bureau of Transportation Planning, Environmental Section Total award: \$96,770.

Publications and Technical Reports:

Author, co-author, or contributing author of over 45 technical reports, 20 MNFI species abstracts, 3 peer-reviewed publications, 1 technical booklet/guide, 2 popular articles or outreach materials, and 2 online resources. Select recent publications and technical reports:

- Lee, Y.** 2014. Upper Midwest Riverine Turtle Habitat Improvement and Conservation – Michigan 2014 Progress Report. Progress Report to the Michigan Department of Natural Resources. Michigan Natural Features Inventory Report No. 2014-16, Lansing, Michigan. 40 pp.
- Lee, Y., P. J. Badra, M. Battaglia, L. L. Bourgeau-Chavez, H. D. Enander, D. A. Hyde, B. J. Klatt, Z. Laubach, M. J. Monfils, M. R. Penskar, K. Scarbrough, and E. H. Schools.** 2014. Developing an approach for identifying, mapping, and assessing vernal pools in Michigan. Michigan Natural Features Inventory Report No. 2014-07, Lansing, MI.
- Lee, Y., M. A. Kost, J. G. Cohen, and E. H. Schools.** 2012. Climate Change Vulnerability Assessment and Adaptation Strategies for Natural Communities in Michigan, Focusing on the Coastal Zone. Michigan Natural Features Inventory Report No. 2012-18, Lansing, MI. 185 pp.
- Lee, Y.** 2012. Developing a Conceptual Framework of Recommendations for Monitoring Amphibians and Reptiles Using Non-Calling Surveys and Volunteers. Final Report to the Michigan Department of Natural Resources. Michigan Natural Features Inventory Report No. 2012-11, Lansing, Michigan. 24 pp. + appendices.
- Michael A. Kost, Yu Man Lee, Peter J. Badra, Michael J. Monfils, Michael R. Penskar, and Helen D. Enander.** 2012. Natural Features Inventory and Management Recommendations for Port Huron State Game Area. Michigan Natural Features Inventory Report Number 2012-05, Lansing, MI. 82 pp.
- Lee, Y., B. A. Kingsbury, and A. Bauer.** 2011. Monitoring the northern population of Copperbelly Water Snake (*Nerodia erythrogaster neglecta*) using occupancy estimation and modeling to inform conservation. Michigan Natural Features Inventory, Report Number 2011-07. Submitted to the U.S. Fish and Wildlife Service, East Lansing Ecological Services Office, East Lansing, MI. 20 pp + appxs.
- Monfils, M. J., and Y. Lee.** 2011. Estimating population parameters for the northern population of Copperbelly Water Snake (*Nerodia erythrogaster neglecta*) to inform conservation and monitoring. Michigan Natural Features Inventory, Report Number 2011-02. Submitted to the U.S. Fish and Wildlife Service, Region 3 Endangered Species Office, Federal Building, Ft. Snelling, MN.

- Christoffel, R.A., D. Hyde, and Y. Lee. 2010. Michigan's Eastern Massasauga Rattlesnake Outreach Initiative: Rattlin' an Image. *IRCF Reptiles and Amphibians* 17(23): 130-135.
- Lee, Y., R. A. Christoffel, and D. A. Hyde. 2009. Learning to Live with the Eastern Massasauga: Expanding Outreach in Southern Michigan: Expanding Outreach in Southern Michigan. Final report to the U.S. EPA Region 5 Office.
- Attum, O., Y. Lee, and B. A. Kingsbury. 2009. The Status of the Northern Population of the Copper-bellied Watersnake, *Nerodia erythrogaster neglecta*. *Northeastern Naturalist* 16:317-320.
- Attum, O., Y. M. Lee, J. H. Roe and B. A. Kingsbury. 2008. Wetland complexes and upland-wetland linkages: landscape effects on the distribution of rare and common wetland reptiles. *Journal of Zoology* 275:245-251.
- Attum, O., Y. M. Lee, J. H. Roe and B. A. Kingsbury. 2007. Upland-wetland linkages: relationship of upland and wetland characteristics with watersnake abundance. *Journal of Zoology* 271: 134-139.
- Lee, Y. and M. Monfils. 2008. Assessment of Turtle Use and Mortality and Evaluation of the Turtle Fence along the US-31 highway crossing of the Muskegon River: 2008 Final Report. Report number 2008-18. Report for the Michigan Department of Transportation, Bureau of Transportation Planning, Environmental Section, Lansing, MI.
- Lee, Y. 2006. Monitoring of Eastern Fox Snakes (*Pantherophis gloydi*) in response to habitat restoration at Sterling State Park in southeast Michigan. Report number 2006-17. Report for the Michigan Department of Natural Resources, Parks and Recreation Division, State Park Stewardship Program, Lansing, MI. 31 pp + appendices.

Professional Affiliations:

- Michigan Partners in Amphibian and Reptile Conservation (MIPARC) – Advisory Board Member/Treasurer
- Midwest Partners in Amphibian and Reptile Conservation (MWPARC)
- Michigan Amphibian and Reptile Technical Advisory Committee
- Copperbelly Water Snake Tri-State Partnership Steering Committee
- Michigan Nature Association (MNA) – MNA Board Trustee and Member
- Au Sable River Watershed Project Steering Committee
- Michigan Wetlands Association



CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff Supervisor
 Brett Dreyfus Clerk
 Julie Brixie Treasurer
 Frank L. Walsh Manager



Milton L. Scales
 Ronald J. Styka
 John Veenstra
 Angela Wilson

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|--|
| <input type="checkbox"/> Assessing Board of Review* | <input checked="" type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input checked="" type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input checked="" type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Cable Communications Commission* | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority* | <input checked="" type="checkbox"/> Township Board (elected/appointed) |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

None

Summarize your reasons for applying for this type of public service:

Please see the attachment.

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Please see the attached resume.

Name: Daniel Opsommer

Occupation: Chief of Staff Place of Employment: MI House of Representatives

Home Address: 1804 Sherbrook Way, Haslett, MI 48840

Phone: (days) (517) 281-6034 (evenings) " E-mail danielopsommer@gmail.com

Signature Daniel Opsommer Date 11/12/2015

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

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FOR OFFICE USE ONLY			
Date Received	<u>11.12.15</u>	Distro: <u>EL FW</u>	Application # <u>EC1505</u>
Registered Voter:	<u>Y/N</u>	<u>MIL JG</u>	<u>LPAB 1506 PC 1506</u>
Date Appointed:		<u>BY MEMBERS</u>	<u>28A 1507</u>



DANIEL ROBERT OPSOMMER

1804 SHERBROOK WAY, HASLETT, MI 48840 | (517) 281-6034 | DANIELOPSOMMER@GMAIL.COM

November 11, 2015

Charter Township of Meridian
Attn: Office of the Clerk
5151 March Road
Okemos, MI 48864

To whom it may concern:

I'm writing to express my desire to apply my knowledge and experience to help serve our township. Specifically, I believe my knowledge and experience would be valuable in serving on the following public bodies: Planning Commission, Zoning Board of Appeals, Environmental Commission, and Land Preservation Advisory Board.

I currently serve as the Chief of Staff to State Representative Jim Townsend. In this capacity, I am the senior staffer for policy research, drafting legislation, constituent relations, committee assignments, work groups, the Talent & Place Caucus, public relations, budgeting, and office management, among other responsibilities.

As you know, townships are granted authority under our state constitution and Michigan's compiled laws. Therefore, it is beneficial for township officials to be familiar with our state Constitution and compiled laws. Having served as a Chief of Staff to members of the Michigan House of Representatives, I am well versed in our compiled laws and state Constitution, which would be valuable in serving the township on these public bodies.

For instance, my working knowledge of the Michigan Planning Enabling Act (PA 33 of 2008), which provides for county, township, city, and village planning; the creation, organization, powers, and duties of local planning commissions; and the powers and duties of state and local governmental officers and agencies, would be valuable in serving on the Planning Commission.

Additionally, my knowledge with the Michigan Zoning Enabling Act (PA 110 of 2006), which provides for the development and use of land, the adoption of zoning ordinances, the establishment of zoning districts, and the powers and duties of certain officials, would be beneficial to serving on the Planning Commission or the Zoning Board of Appeals.

Similarly, my familiarity with the Natural Resources and Environmental Protection Act (PA 451 of 1994), which provides for the protection of our environment and natural resources and prescribes the powers and duties of certain state and local agencies and officials, would be valuable in serving on the Environmental Commission or the Land Preservation Advisory Board.

Most importantly, I have a strong desire to serve the residents of our township, am aware of the time commitment this public service will entail, and understand the protocols and responsibilities of these public bodies.

Should you have any questions concerning my application, require additional information, or wish to discuss my qualifications in greater depth, please do not hesitate to contact me.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,


Daniel Opsommer

RESUME

EDUCATION:

Michigan State University, East Lansing, MI

08/06 – 05/10

- B.A.; College of Communication Arts and Sciences; School of Journalism; majored in journalism with an external specialization in history.

PROFESSIONAL EXPERIENCE:

Chief of Staff, Office of State Representative Jim Townsend, 26th District, Lansing, MI

11/14 – Present

- Senior staffer for policy research; drafting legislation; committee assignments (i.e. Tax Policy (MVC), Commerce and Trade, Workforce and Talent Development); constituent relations; communications; event coordination; budgeting and office management; intern training and management, etc.
- Work with lobbyists, stakeholders, political organizations, attorneys, member offices, the governor's office, the attorney general's office, and other interest groups and stakeholders throughout Michigan to develop, draft, and guide legislation through the lawmaking process.
- Developed the research, public policy, messaging and communications for Rep. Townsend's plan to replace Michigan's flat 4.25% income tax with a graduated income tax that would cut taxes for 95% of residents and increase revenue by up to \$760 million per year to invest in Michigan's future.

Owner, Novo Consulting, LLC, East Lansing, MI

08/12 – Present

- Provide political and communications consultation and services, including: electoral research; campaign, field, communications, and finance plans; paid media: radio, cable and broadcast; earned media; public relations coaching; mail plans; email marketing; web design; social and new media; etc.

Campaign Manager, Mark Meadows for East Lansing City Council, East Lansing, MI

07/15 – 11/15

Chief of Staff, Office of State Representative Stacy Erwin Oakes, 95th District, Lansing, MI

01/13 – 11/14

- Senior staffer for policy research; drafting legislation; committee assignments (i.e. Criminal Justice (MVC), Financial Service, Commerce and Trade); constituent relations; communications; event coordination: town halls, coffee hours, press conferences; budgeting and office management, etc.
- Work with lobbyists, stakeholders, political organizations, attorneys, member offices, the governor's office, the attorney general's office, and other interest groups and stakeholders throughout Michigan to develop, draft, and guide legislation through the lawmaking process.
- Developed, implemented, and executed an incumbency protection plan during the 2013 off election year: direct mail, public relations, and field.

Communications Consultant, Committee to Elect Ellen Lipton (State Senate), Southfield, MI

12/13 – 08/14

- Developed the committee's web, social, and digital presence; finance and volunteer data management systems; email marketing; consultation; etc.
- Developed, designed, and printed the campaign's direct mail fundraising components: No. 10 envelopes, No. 9 (return) envelopes, stationary, etc.
- Provide critical consultation to the committee on their campaign plan (i.e. field, finance, and communications, etc.) during the primary election.

Communications Consultant, Practical Political Consulting (PPC), Lansing, MI

08/13 – 10/13

- Devised and helped develop a mail program for MIVoteCast that allows campaigns to better manage and record various forms of paid voter contact. The system records when voters receive the following forms of paid contact: direct mail, surveys, automated surveys and polling, live polling, etc.
- Helped update current canvassing systems (mobile & paper) to better assist campaigns in recording and managing voter information and data.

Campaign Manager, Committee to Elect Stacy Erwin Oakes (House Committee), Saginaw, MI

01/13 – 01/14

- Managed day-to-day responsibilities of Rep. Oakes' candidate committee, including: campaign, finance and field plans; fundraising and donor research, budgeting; campaign finance, social media; email marketing; communications, media and public relations; policy research; etc.
- Developed and executed the committee's 2013 off election year fundraising plan, raising \$105,000 from 443 donations, filing with \$120,000.

Finance & Communications Consultant, Legacy Civic Fund, 501(c)(4), Saginaw, MI

01/13 – 12/13

- Built a coalition of 18 public, private and nonprofit entities and developed and implemented every facet of the Legacy Civic Fund's first annual Diabetes Awareness Month Initiative in November of 2013. Coalition members included: St. Mary's of Michigan, Meijer and MSU Extension.
- The Diabetes Awareness Month Initiative held two free health care fairs providing free screenings and services to over 800 residents.

Finance Director, Friends of Stacy Erwin Oakes (Independent PAC), Saginaw, MI

01/13 – 09/13

- Managed Rep. Oakes' Leadership Fund, including: finance planning, fundraising; donor research, budgeting, campaign finance and filings, etc.

Campaign Manager, Committee to Elect Susan Schmidt, East Lansing, MI

12/11 – 08/12

- Managed this democratic primary election campaign, which received over 750 individual contributions totaling more than \$110,000, comprised over 120 volunteers, held 44 events, knocked on over 16,000 doors, made over 18,000 live calls, and hand addressed, stuffed and stamped more than 6,000 letters addressed to senior voters, wrote and produced two TV ads with a paid media budget of over \$36,000, and a \$56,000 direct mail plan.

Communications Consultant, Mark Meadows for 54-B District Court Judge, East Lansing, MI

02/12 – 11/12

- Assisted with the development, messaging, and implementation of this judicial campaign's communications strategies: earned and paid media.
- Developed, wrote, and coordinated the production and cable media buys for the campaign's lone TV ad with a \$12,000 budget.

Communications Consultant, Office of State Representative Mark Meadows, Lansing, MI

02/12 – 12/12

- Developed an email marketing system and trained legislative staff to utilize this system to engage and inform constituents on legislative issues.

State Political Correspondent, Capital News Service (CNS), Lansing, MI

01/10 – 05/10

- Reported on state government for 25 daily news publications, MIRS, GONGWER, Great Lakes Echo, Dome Magazine, and The Michigan Citizen.

COMMUNITY INVOLVEMENT:

President-Elect, Public Relations, Program & Comm. Chair, Kiwanis Club of East Lansing, East Lansing, MI

12/13 – Present

Volunteer, Reach Out and Read Michigan (RORM), East Lansing, MI

12/11 – Present

Volunteer, Recycle! East Lansing, East Lansing, MI

05/12 – Present

Member, Autism Alliance of Michigan, Southfield, MI

12/13 – Present

Member & Volunteer, Mid-Michigan Autism Association (MMAA), Lansing, MI

11/10 – Present

MEMORANDUM

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: December 3, 2015

RE: **2016 Goals Document**

Please see the attached **DRAFT 2016 Action Plan and 2016 Township Goals and Objectives**. The latest version includes a status update of what transpired in 2015, additional 2016 objectives as highlighted by the Township Board on November 16, and an Action Plan to summarize the highest hurdles we face in the coming 12-24 months. Please review the document, and we will be prepared to address your questions on Tuesday evening. If we adhere to the schedule, the Township Board will formally approve their 2016 Blueprint on January 5, 2016.

I want to thank the Management Team and the Township Board for their leadership in drafting our annual planning tool. I expect 2016 to be a challenging, yet rewarding, year in Meridian Township.

Meridian Charter Township

2016 Action Plan

1. Review, create, and implement a long-term plan to stabilize the Township's woefully underfunded pension funds.
2. Assist the Planning Commission and the Township Board with the creation and follow through on finalizing the 2010 Master Plan.
3. Develop a short-term plan to foster development in the Carriage Hills, Haslett, and Downtown Okemos business districts.
4. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups.
5. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization.
6. Implement a Meridian Township branding campaign and a more welcoming website.
7. Update the 5-year Parks and Recreation Master Plan and begin construction of Towner Road Park.
8. Provide for a comprehensive review of the Township's Redi-Ride public transportation system.
9. Create broad strategies to focus on bringing more diversity to the Township workforce.
10. Review all aspects of our planning and development ordinances especially those relating to the Mixed Use Planned Unit Development (MUPUD).

Meridian Charter Township 2016 Goals Document

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

Goal #1 - Meridian Township shall sustain and enhance the environment

	Completed	Completed & Ongoing	In Progress	No Action
a. Update the street tree ordinance and adopt a tree protection ordinance			Street Tree	Tree Protection
b. Prepare, update, and enforce ordinances that protect natural features such as woodlands, wetlands, and floodplain areas		✓		
c. Utilize the Township's Greenspace Plan as part of the review for land development projects		✓		
d. Apply the best planning practices to encourage the preservation of green and open spaces		✓		
e. Build a new <i>green</i> Central Fire Station			✓	
f. Continue the Deer Management Program to reduce the deer population in our community		✓		
g. Manage invasive species in the parks and land preserves (removing garlic mustard, buckthorn, autumn olive, Japanese knotweed, Japanese hedge parsley, and phragmites)		✓		
h. Administer and enforce the Soil Erosion Sedimentation Control Program		✓		
i. Maintain the sewer system to minimize sewage backups		✓		
j. Develop an Urban Management Service area			✓	
k. Maintain robust recycling initiatives including the Meridian Recycling Center, community events, and educational programs, and work to enhance recycling opportunities in apartment complexes		✓		
l. Continue energy, water, and waste reduction efforts in Township buildings and other facilities		✓		
m. Adopt an ordinance prohibiting or regulating, as the law allows, fracking within the Township				✓
n. Review and update open space requirements	✓			
o. Mitigate climate change - including investigating becoming a solar ready community		✓		
p. Review the cost/benefit analysis of implementing a Railroad Quiet Zone				
q. Draft legislation regarding the placement of cell towers				
r. Investigate the cost/benefit of solar panels on Township facilities				

Goal #2 - Meridian Township shall sustain and enhance public safety

	Completed	Completed & Ongoing	In Progress	No Action
a. Increase information shared with the public through social media regarding public safety tips, PSAs (Public Service Announcements), emergency communications, and police and fire services		✓		
b. Provide Beyond the Badge police and fire programs and stories		✓		
c. Strengthen communication and educate developers/builders, business owners, and neighborhood associations regarding the planning process in an effort to minimize violations and negative impacts		✓		
d. Continue implementation of the Grand River Corridor Access Management Ordinance		✓		
e. Provide police coverage for Williamstown Township		✓		
f. Administer the Office of Highway Safety Planning (OHSP) Traffic Grant		✓		
g. Purchase new mobile phone forensics software				✓
h. Upgrade the booking area camera			✓	
i. Evaluate conversion to the State Records Management System (RMS) in the Police Department, and implement if determined to be feasible		✓		
j. Update in-car mobile software to communicate with new Computer Aided Dispatch (CAD) software		✓		
k. Construct the new Fire Station at Okemos Road and Central Park Drive			✓	
l. Purchase 1 replacement ambulance for the Fire Department	✓			
m. Purchase 3 replacement patrol vehicles for the Police Department	✓			
n. Complete the Okemos Road Pathway Bridge crossing the Red Cedar River	✓			
o. Continue fire service to Alaiedon Township		✓		
p. Continue the yearly Police Citizens' and Youth Academies		✓		
q. Participate in the Lansing Regional Shared Fire Services		✓		
r. Process monthly police and fire citizen surveys		✓		
s. Monitor legislative actions relative to medical marihuana and prepare to act accordingly with local ordinances		✓		
t. Explore revision and/or modification of Township ordinances for the purpose of reducing penalties for possession or use of small amounts of marihuana				✓

Goal #3 - Meridian Township shall provide an unparalleled parks system

	Completed	Completed & Ongoing	In Progress	No Action
a. Develop Phase I of Towner Road Park			✓	
b. Complete Legg Park projects - parking area, dog park, and stewardship				✓
c. Construct roof structures over the dugouts at Hartrick Park			✓	
d. Install new siding on the pavilion at Nancy Moore Park	✓			
e. Install new safety fencing around the ball diamonds at Nancy Moore Park	✓			
f. Rebuild the drainage system for the Harris Nature Center parking island			✓	
g. Improve parking lot surfaces at Harris Nature Center, Ferguson Park, and Wonch Park	✓			
h. Construct the Wonch Park Pavilion with grant support			✓	
i. Install new play equipment at Orlando Park and Hillbrook Park			✓	
j. Develop a new Master Plan for Central Park	✓			
k. Replace the footbridge at Legg Park				✓
l. Provide support for Eagle Scout Projects		✓		
m. Build an 18 hole disc golf course				✓
n. Improve directional signage on trails				✓
o. Construct a youth environmental exploration area at Harris Nature Center		✓		
p. Establish a plan for development of a smart-phone application (App) that provides Township Parks and Trails information				✓
q. Develop the Water Trail Access Program			✓	
r. Investigate purchasing the five (5) acres to the east of Wardcliff School, which borders Park Lake Road, for recreational uses	✓			
s. Update the 5-year Parks and Recreation Master Plan				
t. Begin construction of Towner Road Park				

Goal #4 - Meridian Township shall provide exemplary public services and facilities

	Completed	Completed & Ongoing	In Progress	No Action
a. Conduct an annual assessment/reinspection program of taxable properties within Meridian Township	✓			
b. Finalize the Comcast franchise agreement to include high definition (HD) PEG (Public, Education & Government) channels, VOD (Video on Demand), and PEG on the program guide system	✓			
c. Develop a 5-year equipment purchase plan to be adopted by the Cable Communications Commission (CCC) that includes HD studio cameras and playback	✓			
d. Improve communication and educate the public on the Rental Housing Program and continue to improve the process for rental housing inspections		✓		
e. Revise the sign and parking regulations			Sign Regulations	Parking Regulations
f. Continue support of and membership in regional organizations (i.e. Tri-County Regional Planning Commission)		✓		
g. Strengthen cooperative planning efforts with the Ingham County Road Department, Ingham County Drain Commission, Tri-County Regional Planning Commission, and surrounding jurisdictions		✓		
h. Promote good design standards through the site plan review process		✓		
i. Utilize a health impact assessment guide, created in conjunction with the Ingham County Health Department and Tri-County Regional Planning Commission, in the review of development projects		✓		
j. Streamline field survey procedures so that information will flow directly into the Geographic Information System			✓	
k. Participate with Tri-County regional partners to contract for flight services to provide orthographic photography for the entire Township and surrounding areas			✓	
l. Bring the Township's payroll back in-house and incorporate the human resources module software	✓			
m. Update the patrol car graphic design				✓
n. Evaluate options for upgrades to in-building camera systems within the Public Safety Building and potential expansion to include other facilities	✓			
o. Upgrade or replace lift station SCADA (Supervisory Control And Data Acquisition) system communications and software			✓	
p. Complete the first year of 3-year SAW (Stormwater, Asset Management and Wastewater) Grant project to develop sanitary sewer system asset management plan		✓		
q. Replace the Towar lift station	✓			
r. Replace the control panel at Woodhill lift station			✓	
s. Replace pumps at Shoals lift station and Sundance lift station	✓			

	Completed	Completed & Ongoing	In Progress	No Action
t. Complete the Pathway Bridge on Okemos Road crossing Red Cedar River	✓			
u. Construct a new pathway on the south side of Haslett Road (east of Okemos Road to west of Bayonne)	✓			
v. Replace the retaining wall on Mt. Hope Road at Glendale Cemetery	✓			
w. Replace the pathway retaining wall at 2322 Mt. Hope Road	✓			
x. Construct a pathway on the south side of Mt. Hope Road (Okemos Road to Maumee)			✓	
y. Reroof the Service Center	✓			
z. Pursue Ingham County Trail Millage funding to implement the Lake Lansing to River Trail connector pathway			✓	
aa. Investigate options for establishing Meridian Township as a smart community and explore viable plans for expanding municipal fiber, broadband, and public Wi-Fi in Meridian Township			✓	
bb. Investigate providing a leaf pickup program in Meridian Township			✓	
cc. Fill in pathway gaps		✓		
dd. Review the Redi-Ride public transportation system				
ee. Review our Rental Inspection Program fee structure and timeframes to conduct inspections				
ff. Work with the City of East Lansing on major upgrades to the wastewater treatment plant				

Goal #5 - Meridian Township shall sustain and enhance our economic prosperity for all residents

	Completed	Completed & Ongoing	In Progress	No Action
a. Defend assessment appeals made to the Michigan Tax Tribunal		✓		
b. Develop a branding campaign and marketing strategy and propose a 2016 budget to the Township Board to include branding campaign, imaging, print, design, and marketing	✓			
c. Enhance and encourage the retention of existing businesses and establishment of new businesses		✓		
d. Promote Township resources to prospective businesses and industries		✓		
e. Formulate and adopt an Economic Development Plan				✓
f. Encourage infill and/or redevelopment of existing commercial sites		✓		
g. Promote mixed-use development in commercial areas		✓		
h. Facilitate the objectives of the Downtown Development Authority by eliminating the causes of property value deterioration and promoting economic growth		✓		
i. Continue streetscape improvements to define downtown areas and promote a sense of place		✓		
j. Assist with the redevelopment of the former Central Fire Station/MARC property		✓		
k. Continue economic focus on Haslett, Carriage Hills, Grand River, and Okemos		✓		
l. Continue focus on the Douglas J project		✓		
m. Continue to conduct monthly business visits with a focus on customer service		✓		
n. Complete the 2005 Master Plan update			✓	
o. Sustain and enhance our positive working relationship with Michigan State University			✓	
p. Complete the Consolidated Annual Financial Report (CAFR) receiving an unmodified audit opinion and the Certificate of Achievement for Excellence in Financial Reporting		✓		
q. Complete the annual budget process focusing on how the budget mirrors our annual goal setting process		✓		
r. Maintain, per the Board's direction, a minimum fund balance in the General Fund of \$5,250,000		✓		
s. Increase enrollment of online bill pay and explore options for new platforms to accept these payments (including BS&A's AccessMyGov-Internet Services)		✓		
t. Support all types of transportation modes in the Township including the Bus Rapid Transit (BRT)			✓	
u. Encourage the use of complete streets practices as a routine part of operations		✓		

	Completed	Completed & Ongoing	In Progress	No Action
v. Investigate the pension liability funding plan			✓	
w. Investigate reaching out and expanding the Celebrate Downtown Okemos event to include other areas of the Township, including Haslett and East Lansing		✓		
x. Encourage more low/mid income housing opportunities				
y. Review, create, and implement a long-term plan to stabilize the Township's woefully underfunded pension funds				
z. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups				
aa. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization, which resulted in an annual savings of \$93,000				

Goal #6 - Meridian Township shall sustain and enhance diversity across the Township

	Completed	Completed & Ongoing	In Progress	No Action
a. Promote cultural diversity with our community programs and celebrations		✓		
b. Explore closed captioning costs for HOM-TV programs	✓			
c. Investigate and possibly launch a Chinese version of HOM-TV news programs				✓
d. Continue to encourage the use of the Mixed Use Planned Unit Development and Commercial Planned Unit Development Ordinances		✓		
e. Encourage developers to provide affordable housing		✓		
f. Encourage a wide range of housing types		✓		
g. Strengthen community pride through such activities as downtown events and expanded outdoor sculpture displays		✓		
h. Seek diversity in hiring and promoting			✓	
i. Update the Personnel Policy Manual, along with having the Human Relations Ordinance statement prominently displayed in the introduction, and continuous outreach to special agencies and networks for recruitment of new hires, volunteers, interns, etc.			✓	
j. Host Chinese New Year and Heritage Festival events		✓		
k. Promote Nokomis Learning Center activities		✓		
l. Consider implementing the Language First Program (in an effort to aid our Township staff with communicating with visitors from all over the world)		✓		
m. Utilize additional recruiting outlets and resources such as on-line job boards, advertisements, and professional organizations to attract qualified minorities to apply for job openings			✓	
n. Provide professional training and development to staff			✓	
o. Review all aspects of our planning and development ordinances especially those relating to the Mixed Use Planned Unit Development process				
p. Create broad strategies to focus on bringing more diversity to the Township workforce				

**Goal #7 - Meridian Township shall provide outstanding
recreational and cultural programs**

	Completed	Completed & Ongoing	In Progress	No Action
a. Provide sports and fitness programs for youths and adults		✓		
b. Administer environmental programs and events for all ages at Harris Nature Center		✓		
c. Offer educational, fitness, and social opportunities for senior citizens at the Meridian Senior Center and Meridian Mall		✓		
d. Coordinate the Farmers' Market outdoors (May-October) and indoors (December-April)		✓		
e. Investigate Farmers' Market Relocation (location, size, and funding)			✓	
f. Support activities of the Friends of Historic Meridian		✓		
g. Support activities of the Meridian Garden Club		✓		
h. Conduct special events: Chinese New Year, Celebrate Downtown Okemos, July 4th Fireworks Celebration, Meridian Heritage Festival, Halloween Adventures, Drive-thru Santa, Christmas in the Village, Free Family Winter Sports Weekends, Polar Bear 5K Race, Music in the Park Program		✓		
i. Continue the Arts and Crafts Marketplace each month during the summer		✓		
j. Continue Recreation Services Agreement with the City of Williamston		✓		

Goal #8 - Meridian Township shall sustain and enhance constituent communications

	Completed	Completed & Ongoing	In Progress	No Action
a. Continue to respond to <u>all</u> citizen inquiries in a timely, professional, and efficient manner		✓		
b. Provide assessment information to property owners and their representatives (e.g., real estate agents, title company employees, private real estate appraisers, etc.)		✓		
c. Replace the Town Hall microphones and bases	✓			
d. Investigate replacement of Township hall video imager	✓			
e. Increase public engagement and participation through multimedia and other ways to connect to the Township			✓	
f. Create a monthly Township Manager blog and increase its outreach			✓	
g. Conduct a communications needs assessment			✓	
h. Investigate costs of new Township website	✓			
i. Audit social media outlets and develop a social media strategy campaign			✓	
j. Upload packet information on the Township website that is in a searchable format for ease of use by the public	✓			
k. Publish the Meridian Monitor twice-yearly to all residents		✓		
l. Reach out to residential and business groups regarding potential development impacts		✓		
m. Increase staff engagement and participation with neighborhood groups using social media, fire safety programs, HOM-TV interviews, and Beyond the Badge		✓		
n. Add a new disk appliance to the network to increase storage space and reliability		✓		
o. Update in-car mobile software to communicate with new Computer Aided Dispatch (CAD) software		✓		
p. Print and distribute one issue of the Meridian Township Parks and Recreation Family Fun Guide (distribution in January)		✓		
q. Increase communication with constituents through email and multi-media sources		✓		
r. Rename select Land Preserves		✓		
s. Conduct the citizen survey through ICMA with the same process or method as was used in 2012			✓	
t. Begin the process of overhauling the Township website and branding up to an amount of \$30,000	✓			
u. Implement a more welcoming and accessible website				

Goal #9 - Meridian Township shall sustain and enhance neighborhoods and eliminate blight

	Completed	Completed & Ongoing	In Progress	No Action
a. Create DAS (Distributed Antenna System) ordinance with the Public Works & Engineering and Planning Departments			✓	
b. Promote Neighborhood Watch	✓			
c. Develop a method to increase compliance of communications companies using the rights of way in the Township			✓	
d. Continue to work with homeowners associations to strengthen code enforcement in residential neighborhoods		✓		
e. Promote and encourage the preservation of older neighborhoods		✓		
f. Enforce the Property Maintenance Code		✓		
g. Continue the Code Enforcement Committee with neighborhood associations		✓		
h. Continue pavement preservation program on local roads		✓		
i. Continue sidewalk repair program (order to maintain)		✓		
j. Maintain and improve the water and sewer systems		✓		
k. Hire a part-time code enforcement officer	✓			
l. Support the community gardens in the Township		✓		
m. Inspect Township owned buildings annually to ensure appropriate maintenance		✓		
n. Provide focused oversight of all vacant homes				