

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, SEPTEMBER 4, 2012 **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie, Trustees Dreyfus,
LeGoff, Ochberg, Veenstra (6:11 P.M.)
ABSENT: None
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Engineering & Public Works Ray Severy

1. CALL MEETING TO ORDER
Supervisor McGillicuddy called the meeting to order at 6:00 P.M.
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
Supervisor McGillicuddy led the Pledge of Allegiance.
3. ROLL CALL
The Supervisor called the roll of the Board.
4. PUBLIC REMARKS
Supervisor McGillicuddy opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, reviewed the history of Township proceedings regarding the urban services management district. He inquired if the legal opinion requested by a Board member regarding the Georgetown Sewer Main payback district had been given to the Board. Mr. Bowlby believed that in cases which do not deal with personal matters or pending litigation, legal opinions should be released to the public.

Jane Rose, Executive Director, Meridian Historical Village, noted the Friends of Historic Meridian Board is very limited financially in what it can preserve. She indicated the Smiley house was structurally unsound, cost prohibitive as well as funds not being available for restoration or maintenance. Ms. Rose also indicated the Friends of Historic Meridian would not be able to rescue the Travelers Club.

Vance Kincaid, 4530 Nakoma Drive, Okemos, offered information on the overhead projector regarding Ingham County's program for drop-off of unused prescription drugs. He addressed the Township Board's failure to justify building a new Central Fire Station to taxpayers and made several comments to support that statement. Mr. Kincaid spoke in support of the Douglas J mixed use planned unit development (MUPUD) and its accompanying special use permit as it could lead to a rebirth of the downtown Okemos area.

Michelle Marushia, 4562 Ottawa Drive, Okemos, requested the Board and developers of Douglas J keep connected to the land and maintain its ambience.

Will Tyler White, 2142-½ Hamilton Road, Okemos, referenced the Meridian Township Integrated Site Plan for downtown Okemos. He believed his home and livelihood are being threatened by the proposed Douglas J MUPUD, and offered an alternative location for this development. Mr. White acknowledged a petition with over 700 signatures and accompanying comments which speak to preserving the cultural inheritance embodied in the Tuba Museum and Smiley House. He urged the Board to turn down the special use permit for at least 60 days.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT/NEW WORRIES
 - A. Treasurer's Quarterly Report

Treasurer Brixie announced that Friday, September 14th at 5:00 P.M. is the deadline for payment of summer taxes. Treasurer Brixie gave an update on delinquent personal property tax collection totals for tax years 2007-2011, 2012 total tax year collections and distributions as of August, 2012 and current fixed maturity investments and non-fixed investments as of July 31, 2012.

Trustee Veenstra questioned investment of Township money in one money market account which is only earning .25% interest.

Treasurer Brixie clarified there is nearly a direct proportion between the stability of an institution and the interest rates that are being offered in money markets. She added it is imperative to have a healthy safe financial balance between Township investments and the capacity of the institution.

Treasurer Brixie attended an East Lansing Public School District intergovernmental meeting (with the City of East Lansing and Michigan State University) regarding reconfiguration of East Lansing Public Schools. The possibility of a bond proposal on the February ballot was discussed and residents of the school district are being surveyed as to which direction they would like the school district to move toward.

Trustee Veenstra spoke to a letter in the Board packet from the owner of Anytime Fitness and believed it appropriate to allow fitness centers in C-1 zoning as they serve neighborhoods. He suggested an ordinance amendment to rectify this situation.

Supervisor McGillicuddy indicated an ordinance amendment to allow fitness center in the C-1 zoning designation will be on a future Board agenda.

Trustee Veenstra spoke to a memo from Manager Richards regarding grant applications for regional fire/EMS cooperation which total nearly \$1 million. He expressed his desire to not enter into any merger which raises Meridian Township costs.

Township Manager Richards clarified one of the grants will be amended to a local government agreement. He indicated one grant for nearly \$700,000 was for technology which will be needed in the event the departments arrange for the closest unit to respond. Manager Richards noted the second grant was to facilitate mini-mergers and all of the participants at the administrative level are taking a very cautious approach. He noted due to the short timeline, the grants were submitted by the City of Lansing without much input by the other governmental entities.

6. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee LeGoff.

VOICE VOTE: Motion carried unanimously.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie

NAYS: None

Motion carried unanimously.

The adopted Consent Agenda items are as follows:

A. Communications

(1) Board Deliberations (BD)

BD 9B/11B -1 Elaine Davis, Past, President, Friends of Historic Meridian, 4611 Arrowhead, Okemos; RE: Downtown Okemos Project

- BD 9B/11B-2 Gretchen and Rick Foster, 4990 Country Drive, Okemos; RE: Support for Douglas J project on the northwest corner of Hamilton and Okemos Roads
- BD 9B/11B-3 Reverend Jeanne M. Randels, Okemos Community Church, 4734 Okemos Road, Okemos; RE: Support for the Douglas J project

(2) Board Information (BI)

- BI-1 Carlene Webster-Maier, 2081 Lac Du Mont, Haslett; RE: Grange Acres zoning amendment
- BI-2 Carlene Webster-Maier, 2081 Lac Du Mont, Haslett; RE: Reconsideration of Grange Acres request
- BI-3 Trustee Lynn Ocherg; RE: E-mail response to Carlene Webster-Maier regarding Grange Acres
- BI-4 Carlene Webster-Maier, 2081 Lac Du Mont, Haslett; RE: Grange Acres Rehabilitation
- BI-5 Carlene Webster-Maier, 2081 Lac Du Mont, Haslett; RE: Grange Acres – “Heroes and History”
- BI-6 Luigi Gino Baldino, Owner/North Meridian Plaza, 2119 Haslett Road, Haslett; RE: Anytime Fitness

(3) Staff Communications (SC)

- SC-1 Memorandum from Cindy Cummings, Police Records Supervisor; RE: Current list of licensed vendors and non-licensed persons or nonprofit organizations engaged in soliciting or canvassing dated August 29, 2012

(4) On File in the Clerk’s Office (OF)

- 701 names signed to an e-mail petition; RE: Douglas J Project in downtown Okemos

Material received at the August 21, 2012 Board Meeting

141 petition signatures from citizens; RE: Support for the Douglas J Project in downtown Okemos

Material handed out at the August 21, 2012 Board Meeting

Will Tyler White, 2142-1/2 Hamilton Road, Okemos; RE: Walkability Audit Notes, Walk Scores in of Cities in Michigan and Statistics for Accidents in the Downtown Okemos vicinity from 2012 to date

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the August 21, 2012 Regular Meeting as submitted. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 131,984.19
Public Works	\$ 31,902.65
Total Checks	\$ 163,886.84
Credit Card Transactions	\$ 10,118.36
Total Purchases	<u>\$ 174,005.20</u>
ACH Payments	<u>\$ 406,762.78</u>

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

[Bill list in Official Minute Book]

D. Employee Healthcare Loan Program

Treasurer Brixie moved that the Township Manager and Human Resources Director take all actions necessary to implement the Healthcare Loan Program as described in the memo dated August 30, 2012; to have the necessary documentation needed for such drafted; and to issue, monitor and collect such loans as the need arises. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

E. Resolution for U. S. Constitution Week (September 17 – 23, 2012)

Treasurer Brixie moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, hereby declares the week of September 17-23, 2012 as Constitution Week and urges all citizens to rededicate themselves to our country, to the support and defense of our Constitution and to a greater involvement in responsible citizenship. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS

A. Robins Way Public Streetlighting Improvement, SAD # 323
Supervisor McGillicuddy opened the public hearing at 6:40 P.M.

Director Severy summarized the Robins Way Public Streetlighting Improvements as outlined in staff memorandum dated August 31, 2012.

Trustee Dreyfus inquired how many of the four (4) property owners within the special assessment district requested the streetlights.

Director Severy responded one property owner made the request, but all four (4) property owners were notified of the public hearing.

Trustee Veenstra inquired as to why these streetlights would not have LED lights.

Director Severy responded the other streetlights in the subdivision do not have LED lights and would not look the same. He added that LED lights are significantly more expensive.

Trustee LeGoff inquired if the four (4) property owners have been asked if they would like LED lights in these streetlights.

Director Severy responded they have not been asked.

Supervisor McGillicuddy closed the public hearing at 6:43 P.M.

B. Mixed Use Planned Unit Development #12024 (Douglas J)
Supervisor McGillicuddy opened the public hearing at 6:43 P.M.

Director Kieselbach summarized the proposed mixed use planned unit development (MUPUD) as outlined in staff memorandum dated August 29, 2012.

Scott Weaver, 4609 Comanche Drive, Okemos, expressed appreciation to citizens who attended tonight's Board meeting either in support of the MUPUD or to express concerns with certain elements of the project.

Ryan Henry, Kincaid Henry Building Group, 317 University Drive, East Lansing, pointed out changes which have been made to the proposed development since the concept plan. He noted integrated bicycle racks have been added in front of the Douglas J building. Mr. Henry stated they have met with Consumers Energy, working to increase the 50 foot power poles to 100 feet. He added Consumers is currently working on a proposal to change all power poles to 100 feet along Okemos Road in the DDA as well as burying all utility wires except high power transmission lines. Mr. Henry stated the parking lot area north of the Douglas J building has been regraded to accommodate another MUPUD building in the future. He indicated all storm utilities have been moved and water, sanitary and gas lines which served the old Rite-Aid building will be capped for future development. Mr. Weaver indicated the Hamilton Road entrance will be an ingress only entrance to allow for more pedestrian space, parking, and more space for loading and unloading as well as provide better traffic flow to Ardmore and Methodist Streets. He added Traffic Engineering Associates and the Ingham County Department of Transportation and Roads (ICDTR) both support this change.

Marsha Madle, 1373 Sebewaing, Okemos, Chair, Meridian Economic Development Corporation (MEDC), stated the MEDC endorses MUPUD #12024 due to its local economic impact. She noted the project will add new residents to the Township and more jobs to the DDA area.

Ann Alchin, 5975 Cypress, Haslett, expressed appreciation for the Township's EMS services and personnel during their recent response to her home. She spoke in support of the proposed Douglas J MUPUD project, hoping its development will encourage other existing businesses in the DDA to update their buildings. She reminded residents the additional taxes generated from this development will not go to the entire Township, but to the Okemos DDA.

James Raynak, 2143 Hamilton Road, Okemos, owner of ACE Hardware, the "white house" and the former Okemos Cleaners, spoke in support of the Douglas J project.

Angela Wilson, 4767 Mohican Lane, Okemos, spoke in support of the Douglas J project, citing it as a catalyst to spark growth in the downtown Okemos area.

Will Tyler White, 2142-½ Hamilton Road, Okemos, spoke to the downtown Okemos walkability audit. He believed the Arts and Cultural Center proposed last year complied with the walkability audit, while the proposed MUPUD does not. Mr. White believed the Douglas J plans are suburban, not urban, in nature. He stated he believed there would be a net loss of jobs as the result of this development and addressed a lack of effective leadership and coordination between boards on the DDA Integrated Site Plan. Mr. White believed a roundabout at the intersection of Okemos and Hamilton Roads would reduce the number of accidents in that area each month and the no left turn sign needs reconsideration. He suggested obtaining federal and state funding to accomplish both projects in the downtown area.

Sue Bickert, 2291 Hamilton Road, Okemos, expressed concern with increased traffic in the downtown Okemos area as a result of the Douglas J MUPUD.

Doug Weaver, 1801 Mirabeau Drive, Okemos, thanked neighbors and friends who attended tonight's meeting in support of his MUPUD. He noted he has spent 45 years of growth in the community and believed his performance has demonstrated his commitment to the downtown Okemos area. Mr. Weaver spoke to the real historic value of the Smiley house, given the fact it has been remodeled and expanded over the years. He indicated the Tuba Museum was originally built as a hardware store in the 1940s, prior to Miller's Ice Cream leasing the building.

Linda Fausey, 224 E. Hillsdale Street, Lansing, expressed concern with the Smiley house being torn down, as it is a landmark. She expressed concern with additional traffic which would be generated by the proposed MUPUD.

Keith Curic, 502 Spartan Avenue, East Lansing, stated the Triple Goddess, Travelers Club and the ACE Hardware stores are what brings him to Meridian Township. He spoke in support of preserving these stores and in opposition to the proposed MUPUD.

Jenny Sullivan, 1637 Snyder Road, East Lansing, spoke to the historic presence of Douglas J within Okemos and in support of the project.

Dusty Barclay, Chair, Okemos Community Church Cabinet, 1760 Noble Road, Williamston,, stated the Weaver family was instrumentally involved in the \$2.4 million renovations undertaken by the church.

Elaine Davis, 4611 Arrowhead, Okemos, spoke in support of MUPUD #12024, the proposed Douglas J development. She agreed the Meridian Historical Village is not necessarily the place for all old buildings to be housed.

Scott Weaver, 4609 Comanche Drive, Okemos, clarified other sites outside of the downtown Okemos area were considered for this project, but his family wanted to remain in the heart of the community. He indicated Comerica Bank contacted him regarding the subject property prior to taking it to auction.

Supervisor McGillicuddy closed the public hearing at 7:35 P.M.

10. ACTIONS ITEMS/ENDS

Supervisor McGillicuddy opened Public Remarks.

Mike Unsworth, 5948 Village Drive, Haslett, expressed support for the Complete Streets Ordinance.

Supervisor McGillicuddy closed Public Remarks.

A. Complete Streets Ordinance, Introduction

Trustee Ochberg moved [and read into the record] NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby

INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. _____, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 58, by adding Article III, Complete Streets, Section 58-35 through Section 58-39.”

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to publish the Ordinance at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Veenstra.

Board members discussed the following:

- Every opportunity needs to be considered to make multiple use streets
- Needs of all users will be considered in the planning of street projects
- Ordinance will clarify bicycle paths and bicycle lane issues with the ICDTR
- Language in Section 58-38(3) was provided by the Township Attorney, while acknowledging the Township does not have jurisdiction over roads
- Complete streets may lead to less traffic on Township roads and more walkers and bicyclists

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

- B. Establish Payback District for Jolly Road Force Main
Treasurer Brixie moved to approve the resolution establishing sanitary system benefit charges for Jolly Road (Hagadorn Road to Okemos High School), and establishing a cost of \$4,804 per parcel (plus 5% annual increase) for 6 parcels. Seconded by Clerk Helmbrecht.

Board members and staff discussed the following:

- Payback district initially requested by the Big Ten Party Store as there is a serious problem with its septic system
- Two additional residents in the area are interested in connecting, but do not pay until the time of connection
- Five percent (5%) increase is the annual inflation charge

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

11. DISCUSSION ITEMS/ENDS

Supervisor McGillicuddy opened and closed Public Remarks.

- A. Robins Way Public Streetlighting Improvement, SAD #323

Board members discussed the following:

- The value of dark skies
- Township Board should require LED lights in the future
- Suggestion for the Board to look at LED lights as a requirement in the future
- Board Policy 1.1.7 b calls for LED streetlights and the Board should implement that policy
- Staff will contact Consumers to ascertain the cost of a traditional streetlight with LED lighting
- Reduction in monthly charge for LED lights v. regular lights is unknown at this time
- Importance of harmony in the neighborhood as this is two streetlights at the end of a street

It was the consensus of the Board to place this item on for action at the next Board meeting.

- B. Mixed Use Planned Unit Development #12024 (Douglas J)

Board members, staff and the applicant's representative discussed the following:

- Appreciation to the Weaver family for retaining their successful business in Meridian Township and the downtown Okemos area
- Presence of Douglas J is the anchor in the downtown Okemos area
- Meridian Township has a rich tradition of contemporary style architecture
- Project is sensitive to the concerns raised when another project was proposed for this site
- Vegetation strip along Okemos Road between the sidewalk and the curb is approximately 7 feet in width at the northeast corner of the building
- Vegetation strip along Okemos Road narrows to three (3) to four (4) feet as it transitions north and then tapers down to approximately one to two feet
- Developer working with Consumers Energy to determine what plants can be placed in the vegetation strip
- Screening between parking lot and sidewalk will be a green fence to buffer the area
- Screening will be handled by staff during site plan review
- Preference to have outside seating on Hamilton Road if there is sufficient width
- Applicant's plan to have two-person tables along Hamilton Road
- Douglas J is a community gathering place
- Current businesses on the corner of Okemos and Hamilton Roads will have an opportunity to rent commercial space in this new development if they choose to do so
- Barrier along Okemos Road will prevent car fronts from having the ability to overhang into the sidewalk
- Bumper blocks within the parking lots would not allow overhang into the sidewalk
- Northbound Okemos Road traffic will be directed to turn left onto Methodist
- Northbound Okemos Road traffic traveling to the current location turns onto Clinton Street
- Applicant has proposed directional signage to be placed on the Douglas J building
- Developer intent to reclaim materials from the Smiley House and Travelers Club which will be incorporated into the new buildings
- Approval of this development would abandon the idea of a small, charming downtown Okemos area that consisted of quaint shops, similar to Saugatuck
- Large buildings close to the edge of a sidewalk change the "feel" of downtown Okemos
- Historical component in downtown Okemos will be lost
- Board member preference for this project to be located in the block which houses the current Central Fire Station
- Concern with the amount of impervious surface
- Permeable concrete on site treats the first half inch of rain water
- Designed water tank will capture all rainwater from both roofs to be used as non-potable water
- Several sections of the parking lot will contain pervious surface
- Building footprint is "outside" of the present Township pathway easement
- Consumers Energy requires the building to be ten feet off the pole, which is in line with the existing façade elevation of the Tuba Museum
- Concern with lack of greenspace and landscaping
- Board member belief the best visual screen are double rows of conifer trees
- Concern with compatibility of the next project as the Township is not following any consistent plan
- Board member preference for the buildings to be moved "in" an additional eight (8) feet to provide space for walking, sitting, trees and green islands
- Developer's understanding that projects within the DDA would look like a MUPUD, and other DDA projects would move toward similar MUPUDs which create streetscape
- Douglas J's existing facility gives the Board an understanding of the owners' dedication to plants, vegetation and growth
- In an urban setting, a balance must exist between vegetation, walkability and gathering space
- Buildings in downtown Okemos were never built as quaint shops
- Approximately 30,000 square feet of this project will be non-residential space
- Inquiry if there is sufficient space with this proposal for a roundabout at the intersection of Okemos and Hamilton Roads

- ICDTR must acquire the appropriate right-of-way from two properties either to the north or south in order to make the roundabout feasible
- Roundabout is not being considered by the ICDTR at this time
- Facilitating traffic at the Okemos and Hamilton Road intersection would require a two-lane roundabout
- Constructing a new building close to this intersection would not permit installation of a two-lane roundabout in the future
- Engineer's statement that two corners would need to have buildings removed to install a two-lane roundabout at the intersection of Okemos and Hamilton Roads
- Board member concern the sidewalk within one or two feet of the curb is not sufficient space to accommodate Okemos Road snow removal
- All developments must have a snow management plan
- Township ordinance indicates landowner responsibility in clearing snow from sidewalks
- Conversation at a meeting with multiple jurisdictions resulted in the decision to either place snow removed from Okemos Road in a dedicated location in the parking lot or removed from the property
- Concern all bicycle racks are along Hamilton Road
- Bicycle racks should be next to all building entrances
- Appreciation for an outdoor classroom on the third floor
- Central Fire Station block has significant floodplain which is limiting to development
- Old v. historic buildings
- Expense of the filtration system for permeable pavement
- Developer's intent for the buildings not to be any higher than 45 feet
- Any building greater than 45 feet in height would require a variance
- Mixed use buildings already exist on two other corners of the intersection of Okemos and Hamilton Roads
- Buildings at the corner of Mt. Hope and Hagadorn Roads which are similarly close in frontage as the subject buildings have "spectacular" landscaping
- Quaint shops in Saugatuck are suffering an economic depression greater than is being experienced in Meridian Township
- Underground heating oil tank on site will be removed at the time of site preparation

It was the consensus of the Board to place this item on for action at the next Board meeting.

- C. Special Use Permit #12051 (Douglas J), to construct two buildings totaling more than 25,000 square feet

Board members and staff discussed the following:

- Planning Commission approval of the special use permit request

It was the consensus of the Board to place this item on for action at the next Board meeting.

12. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

Will Tyler White, 2142-1/2 Hamilton, expressed continued concern the Board still has not discussed the downtown Okemos Integrated Site Plan.

Trustee Ochberg noted she has not seen the downtown Okemos Integrated Site Plan. Supervisor McGillicuddy indicated the study was authorized by a previous Board.

Trustee Veenstra stated the Township spent \$25,000 on a plan for the DDA area and the consultant recommended a roundabout at the intersection of Okemos and Hamilton Roads as part of that plan.

Supervisor McGillicuddy closed Public Remarks.

13. FINAL BOARD MEMBER COMMENT

Trustee Veenstra announced the retirement of Executive Secretary Sue Donlon, wishing her well in her future endeavors.

14. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 9:03 P.M.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT, CMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary