

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

April 10, 2017

**5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Cordill, DeGroff, Ianni, Lane, Premoe, Richards, Scott-Craig,
Baruah, Tenaglia (arrived at 7:08 P.M.)**

ABSENT: None

**STAFF: Director of Community Planning and Development Mark Kieselbach, Senior
Planner Peter Menser**

1. Call meeting to order

Chair Ianni called the regular meeting to order at 7:00 P.M.

2. Approval of agenda

Commissioner Cordill moved to approve the agenda.
Seconded by Commissioner Richards.

VOICE VOTE: Motion carried.

3. Approval of Minutes

March 27, 2017-Not Available

4. Public Remarks-None

5. Communications-None

6. Public hearings-None

7. Unfinished Business

- A. Special Use Permit #17021 (Patriot Ambulance Service, Inc.), establish ambulance transport facility at 1673 Haslett Road.

Commissioner Cordill moved to approve the resolution as read into the record.
Seconded by Vice Chair Scott-Craig.

VOICE VOTE: YEAS: Commissioners Cordill, Scott-Craig, Richards, Lane, Premoe, Baruah,
DeGroff and Chair Ianni

NAYS: None

Motion carries: 8-0

**9. Township Board, Planning Commission officer, committee chair, and staff comments
or reports**

Senior Planner Menser commented the meeting packet included the existing bylaws, the proposed changes from 2014 which were not adopted and that he would be available for questions.

Commissioner Scott-Craig moved to suspend the rules of order so a casual discussion could take place.

Seconded by Commissioner DeGroff.

VOICE VOTE: Motion carries 8-0.

Vice-Chair Scott-Craig gave a brief overview of the Planning Commission bylaws and the changes that were proposed in 2014. He commented the changes proposed in 2014 should be included in any revision along with other changes as agreed upon.

Discussion of the Commission included the following proposed changes:

- o 3a3- additional changes in language and grammar
- o D1- sending budget request to Township Board, is this necessary?
- o Adding language that would encourage Commissioners to visit sites
- o 5.2-language regarding calling a special meeting of the Commission
- o 5.5 debate about if a failure of a resolution to approve is equivalent to a denial
- o 5.10 where public remarks should occur on the agenda
- o 5 if "request to speak" forms determine the order of speakers
- o 8 chair may invite members of the public to speak, language is not clear
- o Page 7, formatting notes to Senior Planner Menser from Commissioner Scott Craig
- o Page 8, language about the Chair inviting members of the public to speak need to be clarified
- o 5.13.3 written reports are not typically provided to the Township Board
- o 6.3 in the format for public hearings Discussion of the Planning Commission should come before the closing of the public hearing, not after, strike remarks by applicant

Commissioner Baruah moved to reinstate the rules of order.

Seconded by Commissioner Scott Craig.

VOICE VOTE: Motion carried unanimously.

Commissioner Scott Craig commented that the EDC meeting was rescheduled to 4/11/17 and the Master Plan comments are due to the Township Board by 5/1/17.

The Planning Commissioners discussed which training topics they would like to pursue: Commissioner Scott Craig said he would like training on Section 61 reviews including why they are necessary.

Senior Planner Menser gave a list of groups that have training opportunities and stated he would be willing to do a group or individual training for new commission members. He asked the Commission members to provide him a listing of the groups and topics the members would like to pursue.

10. Project Updates

A. New Applications – NONE

B. Site Plans Received – NONE

C. Site Plans Approved – NONE

11. Public Remarks-none

12. Adjournment

Chair Ianni adjourned the regular meeting at 8:11P.M.

Respectfully Submitted,

Angela M. Ryan
Recording Secretary