

**CHARTER TOWNSHIP OF MERIDIAN  
ZONING BOARD OF APPEALS MEETING AGENDA  
5151 MARSH ROAD, OKEMOS, MI 48864-1198  
(517) 853-4000  
WEDNESDAY, JULY 13, 2011, 6:30 PM  
TOWN HALL ROOM, OPEN TO PUBLIC**

**A. CALL MEETING TO ORDER**

**B. APPROVAL OF AGENDA**

**C. CORRECTIONS, APPROVAL & RATIFICATION OF MINUTES**

**D. UNFINISHED BUSINESS**

**E. NEW BUSINESS**

**1. ZBA CASE NO. 11-07-13-1 HERITAGE OFFICE PARK CONDOMINIUM ASSOCIATION/EYDE COMPANY, 4660 S. HAGADORN ROAD, SUITE 660, EAST LANSING, MI 48823**

DESCRIPTION:	3965, 3955, & 3945 Okemos Road, and 3800 Heritage Avenue
TAX PARCEL:	33-126-100
ZONING DISTRICT	PO (Professional Office)

**The applicant is requesting a variance from the following section of the Code of Ordinances:**

- Section 86-686(2), which states one sign shall be placed flat against the main building and one additional sign may be placed free-standing near one entrance to a street upon which the parcel fronts, at least ten feet back of the street right-of-way line.

The applicant is proposing to install four (4) free-standing signs, in addition to an existing free-standing sign. One (1) free-standing sign is permitted and three (3) of the proposed signs will not be located near an entrance to the subject site; therefore the applicant is requesting a variance.

- ☞ Variance requests may be subject to change or alteration upon review of request during preparation of the staff memorandum. Therefore, Sections of the Code of Ordinances are subject to change. Changes will be noted during public hearing meeting.

**F. OTHER BUSINESS**

**G. PUBLIC REMARKS**

**H. BOARD MEMBER COMMENTS**

**I. ADJOURNMENT**

**J. POST SCRIPT –CAROL OHLROGGE**

Information regarding the request may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 am and 5:00 pm, Monday through Friday. Comments may be made in writing addressed to the Zoning Board of Appeals at 5151 Marsh Road, Okemos, MI 48864 or may be made at the hearing.

## ZONING BOARD OF APPEALS PUBLIC HEARING PROCEDURE

Persons wishing to address the topic of a scheduled public hearing are encouraged to present their remarks during the public hearing portion of the Zoning Board of Appeals meeting. **If you do intend to speak before the Zoning Board of Appeals please sign in at the door.** During a public hearing, the following order shall be used:

1. Township Staff Review
2. Comments by the applicant or applicant's designee(s)
3. Comments by other persons
4. Applicant rebuttal
5. ZBA members discuss the case. If necessary, the applicant may be asked to respond to questions from the ZBA members
6. Action by the ZBA

Persons wishing to appeal a decision of the Zoning Board of Appeals shall do so in accordance with Michigan Court Rules of Appeals to Circuit Court MCR 7.101.