



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
August 1, 2017 6:00 PM



1. CALL MEETING TO ORDER†
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS\*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
  - A. Communications
  - B. Minutes-July 18, 2017 Regular Meeting
  - C. Bills
  - D. Outdoor Gathering Permit Application - Rock the Block! Carriage Hills
  - E. MNRTF Grant Agreement – Central Meridian Regional Trail Connector Project
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
  - A. Sierra Ridge Estates No. 3- Final Plat Reapproval
  - B. 2017 Sidewalk Order to Maintain SAD #17 - **Resolution #3**
  - C. Georgetown #3 Streetlighting SAD #425 - **Resolution #3**
  - D. 2<sup>nd</sup> Quarter Budget Amendments
  - E. Transportation Commission Appointment
  - F. 2015 International Fire Code – **Final Adoption**
  - G. Land Preservation Boundary Correction Sale
13. BOARD DISCUSSION ITEMS (ORCHID)
  - A. Grand River Avenue Water Main Extension SAD
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT
17. POSTSCRIPT – JULIE BRIXIE

†Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

\* All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

**TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, AUGUST 1, 2017**

- (1) Board Information (BI)  
BI-1 Bill and Chris Collette, 2373 Barnsbury Road, East Lansing; RE: Opposition to CATA being named as the sole Redi-Ride Transportation Provider  
BI-2 Katina Baryames, 5955 Summerfield Lane, Haslett; RE: Deer
- (2) On File in the Clerk's Office (OF)  
Material handed out at the July 18, 2017 Board Meeting  
Judith Andre, 2457 Wild Blossom Court, East Lansing; RE: Enbridge Line 5
- Material submitted at the July 18, 2017 Board Meeting  
Anna Fisher, 1657 Snyder Road, East Lansing; RE: List of Cities, Counties, Townships and Villages in Michigan which have passed a resolution in support of shutting down Enbridge Line 5 Pipeline in the Straits of Mackinac
- Material received for the July 24, 2017 Special Meeting  
David Pierson, McClelland & Anderson, LLP, 1305 S. Washington Avenue, Suite 102, Lansing; RE: Opposition to Proposed Urban Service Boundary

9.A

**CLERK'S OFFICE  
BOARD COMMUNICATIONS  
AUGUST 1, 2017**

**Board Information (BI)**

## Sandy Otto

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**From:** Brett Dreyfus  
**Sent:** Thursday, July 20, 2017 1:50 PM  
**To:** Sandy Otto  
**Subject:** FW: Strongly Object to CATA Being Named as the Sole Redi Ride Transportation Provider

**From:** Frank Walsh  
**Sent:** Thursday, July 20, 2017 9:48 AM  
**To:** Chris Collette; Ron Styka  
**Cc:** Bill Collette  
**Subject:** RE: Strongly Object to CATA Being Named as the Sole Redi Ride Transportation Provider

Bill and Chris,

Thanks for the note. Your comments will be passed on to the committee and beyond. I think we are miles away from any decision regarding the Redi-Ride millage renewal.

Hope you enjoy the rest of your summer.

Frank



A Prime Community

**Frank L. Walsh**  
Township Manager  
[walsh@meridian.mi.us](mailto:walsh@meridian.mi.us)  
W 517.853.4258 | F 517.853.4251  
5151 Marsh Road | Okemos, MI 48864  
[meridian.mi.us](http://meridian.mi.us)

**From:** Chris Collette [<mailto:collettec1@gmail.com>]  
**Sent:** Thursday, July 20, 2017 7:52 AM  
**To:** Frank Walsh; Ron Styka  
**Cc:** Bill Collette  
**Subject:** Strongly Object to CATA Being Named as the Sole Redi Ride Transportation Provider

2373 Barnsbury Road

East Lansing, MI 48823

July 19, 2017

Charter Township of Meridian

[walsh@meridian.mi.us](mailto:walsh@meridian.mi.us)

AUG 01 2017

31-1

AUG 01 2017

[ronstyka@gmail.com](mailto:ronstyka@gmail.com)

Dear Mr. Walsh and Mr. Styka:

We see that Meridian Redi Ride is on the agenda for discussion at the Thursday, July 20, 2017 Meridian Transportation Commission Meeting. Unfortunately, due to other commitments we are not able to attend this important meeting. Please note that we strongly object to CATA being named once again as the sole transportation provider for the next 3-5 years for Redi Ride for the following reasons:

- Meridian Township taxpayers are paying over \$300,000/year to subsidize Redi Ride and are being gouged by paying an exorbitant rate of \$23 for a 3-5 mile shared ride. This is double or triple the open market rate for a direct private ride offered by taxi services, Green Cab, LYFT or UBER.
- With Chris working at the Michigan Athletic Club she sees first hand how CATA customers using Redi Ride consistently wait 1-2 hours for their ride. This is not acceptable customer service and poor use of resident tax dollars when UBER, etc. arrives within minutes of a call and would be at a much lower cost. This cost savings would allow more residents in need to use this valuable service.
- Meridian Township purchasing rules call for competitive bidding for acquisition of goods and services exceeding \$5,000. By listing CATA specifically in this millage the commission is ignoring Township purchasing rules. Ingham County has taken the step to swapping the term "CATA" with the term "transportation provider" in all ballot measures. This gives Ingham County options to select the best provider to serve seniors and disabled residents at the best price.

Since March of 2016 Meridian Township residents have spoken loudly and in large numbers (at meetings and in written communications to Meridian Township) about their numerous concerns with CATA. Please share this communication with the Meridian Township Board and the Transportation Commission in the hopes they will take this information into account and make good fiscal decisions on behalf of Meridian Township tax paying residents. Thank you for your attention.

Sincerely,

Bill and Chris Collette

AUG 01 2017

BI-1

(page 2 of 2)

AUG 01 2017

**Sandy Otto**

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**From:** Katina Baryames <katina@baryames.com>  
**Sent:** Friday, July 21, 2017 11:01 AM  
**To:** Board  
**Subject:** Deer  
**Attachments:** east side in July Bloom.jpg; flowers from my garden.jpg

Dear Board Members,

Not sure if it is due to the deer kill, but 1<sup>st</sup> year in a long time that the deer have not decimated my garden.

**Katina Baryames**

3023 W Saginaw St, Lansing, MI 48917

517-940-4012 direct

[katina@baryames.com](mailto:katina@baryames.com) [www.baryames.com](http://www.baryames.com)

**BARYAMES  
TUXEDO**

AUG 0 1 2017

BI-2

AUG 0 1 2017

9.B

**PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

Move to approve and ratify the minutes of the July 18, 2017 Regular Meeting as submitted.

**ALTERNATE MOTION:**

Move to approve and ratify the minutes of the July 18, 2017 Regular Meeting with the following amendment(s): [insert amendments].

**AUGUST 1, 2017  
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -  
5151 Marsh Road, Okemos, MI 48864-1198  
853-4000, Town Hall Room  
TUESDAY, JULY 18, 2017 **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland  
ABSENT: None  
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Finance Director Miriam Mattison, Officer Bart Crane

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION (None)

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened Public Remarks.

Tim McCarthy, 6076 Columbia, Haslett, spoke in support of the Lake Lansing Special Assessment District (SAD) renewal.

John Warbach, 1597 Bass Street, Haslett, spoke in support of continuation of the Lake Lansing SAD renewal.

Bruce Little, 5015 Meridian Road, Williamston, offered comments in opposition to the Police and Fire Millage proposal.

Curt Armbruster, 6411 E. Reynolds Road, Haslett, spoke in support of the renewal for the Lake Lansing SAD.

Anna Fisher, 2363 Burcham, East Lansing, and member of Indivisible Environmental Action Committee, spoke in support of the resolution to shutdown Enbridge Line 5 Pipeline in the Straits of Mackinac.

Teresa Bass, 6070 Columbia Street, spoke in support of the continuation of the Lake Lansing SAD.

David Stirdivant, 6369 W. Reynolds Road, Haslett, spoke in support of continuation of the SAD for Lake Lansing through Resolution #1 and #2

Steve Carpenter, 6397 W. Reynolds Road, Haslett and President of the Lake Lansing Property Owners Association, spoke in support of the Lake Lansing SAD renewal.

Supervisor Styka closed Public Remarks.



6. TOWNSHIP MANAGER REPORT

Manager Walsh reported the following:

- Community Conversation last night with Township neighborhood residents, North Fire Station has been reopened since the lightning strike last week, 24<sup>th</sup> Neighborhood Meeting with Tacoma Hills will be held tomorrow night, Brownfield Redevelopment Authority will convene in two (2) weeks to select officers and draft its bylaws, Joint Meeting between the Township Board and Planning Commission on July 24, 2017 to review the Draft 2017 Master Plan and responded to previous citizen statements concerning Meridian Township taxes and its pension fund

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus reported the following:

- Deadline for requesting an absentee voter (AV) ballot to be mailed is Saturday, August 5<sup>th</sup>, August 7<sup>th</sup> is the last day to obtain and vote an AV ballot, 2, 564 ballots have been mailed to residents with receipt of 877 as of July 17<sup>th</sup>, continuation of use of an AV Counting Board, and a New Election Equipment Open House to be held on July 26<sup>th</sup> from 10:00 AM-11:30 AM and 4:30 PM-6:00 PM in the Town Hall Room

Trustee Jackson reported the following:

- She worked as a volunteer at the Gus Macker Basketball Tournament over the entire weekend

Trustee Opsommer reported the following:

- His attendance at last night's Community Conversation, the next Capital Area Transportation Authority (CATA) Board meeting will be held tomorrow at 4:00 PM at CATA headquarters, first meeting of the CEO search committee was conducted, a listening session will be held July 31<sup>st</sup> from 7:00 PM-8:30 PM at the Hannah Community Center to gather input from the public on qualities and priorities they would like to see in the next CEO and issues which need to be discussed as CATA moves forward and an online survey can be filled out at <https://www.cata.org/CEOsurvey> for those who cannot attend the session

Supervisor Styka reported on the following:

- Inquiry on the transmission of CATA's forensic audit reports to the Board; law firm to review inclusion in Board packet

Treasurer Brixie reported on the following:

- Harris Nature Center will host A Turtle Toast Gala on Saturday, July 22, from 5:00 PM to 8:00 PM as part of Meridian Township's 175<sup>th</sup> Anniversary Celebration
- Her attendance at the July 12<sup>th</sup> Tri-County Regional Planning Commission's (TCRPC) Transportation Review Committee Meeting where revisions were approved to the Transportation Improvement Program, including improvements and a pathway for Saginaw Highway along the portion which will host the new Costco development

Trustee Deschaine reported the following:

- Transportation Committee will meet on July 20<sup>th</sup> where Redi-Ride will be discussed, appreciation for the commencement of the Township's road paving projects and success of the Gus Macker Tournament, with 2-1/2 times greater team participation than when the event was previously held in Ingham County

8. APPROVAL OF AGENDA

**Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA (SALMON)

Supervisor Styka reviewed the consent agenda.

**Clerk Dreyfus moved to adopt the Consent Agenda. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka,  
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

A. Communications

(1) Board Information (BI)

BI-1 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Thank you to Board members for their service

BI-2 Jie Wang, 1740 Maple Ridge, Haslett; RE: Wrong spelling of names on tax bill

BI-3 Lynn Hildebrandt, 4890 Chipping Camden Lane, Okemos; RE: Letter to the Township Board from LINC

BI-4 Mark Holoweiko, 1190 Teakwood Circle, Haslett; RE: Support for a Vacant Property Ordinance

BI-5 Carol Trojanowski, 5653 Ventura Place, Haslett; RE: Thank you for removal of dangerous tree on the northwest corner of Hillview and Haslett Road

BI-6 Tracy Darnell, LotusVoice Integrative Therapies, 4994 Park Lake Road, East Lansing; RE: Appreciation for the Celebrate Meridian event

BI-7 Thomas Hranilovich, 3422 Ridgefield Road, Lansing; RE: Mt. Hope Pathway Project

**Clerk Dreyfus moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Minutes

**Clerk Dreyfus moved to approve and ratify the minutes of the July 6, 2017 Regular Meeting as submitted. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. Bills

**Clerk Dreyfus moved that the Township Board approve the Manager's Bills as follows:**

Common Cash \$ 3,748,255.16

Public Works	\$	315,537.76
Trust & Agency	\$	453,375.79
 Total Checks	 \$	 4,517,168.71
Credit Card Transactions (June 29 to July 12, 2016)	\$	6,802.60
 Total Purchases	 \$	 <u>4,523,971.31</u>
 ACH Payments	 \$	 <u>433,814.80</u>

**Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
 NAYS: None  
 Motion carried unanimously.

[Bill list in Official Minute Book]

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS

A. 2017 Order to Maintain Sidewalk SAD #17

Supervisor Styka opened the public hearing at 6:35 P.M.

Director Perry summarized the proposed 2017 Order to Maintain Sidewalk Special Assessment District #17 as outlined in staff memorandum dated July 18, 2017.

Supervisor Styka closed the public hearing at 6:36 P.M.

B. Georgetown #3 Streetlighting SAD #425

Supervisor Styka opened the public hearing at 6:36 P.M.

Director Perry summarized the proposed Georgetown #3 Public Streetlighting Improvement Special Assessment District #425 as outlined in staff memorandum dated July 18, 2017.

Supervisor Styka closed the public hearing at 6:37 P.M.

12. ACTION ITEMS

A. Lake Lansing SAD - Resolution #1 and #2

**Clerk Dreyfus moved to approve Lake Lansing Watershed Management Special Assessment District (2018-2027) - Resolution #1 and #2, which files the plans and cost estimate with the Township Clerk, tentatively declares the Township Board's intention to continue to make the public improvements of watershed management and weed control in Lake Lansing for an additional period of ten years, tentatively designates a special assessment district, and sets the date for a public hearing on August 15, 2017. Seconded by Trustee Opsommer.**

Board discussion:

- Compelling evidence by those receiving the benefit the SAD is necessary to keep the lake clean and functioning
- \$10,000 contribution by the Township may need to be spread throughout the benefactors in Tier 1 and 2 if Township discretionary funds are not available
- Township Board has not yet set the cost to each benefactor as the resolution(s) only set the public hearing and the total amount can be altered by the Board based on available discretionary funding
- Appreciation for the support of lake residents in both tiers

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
 NAYS: None  
 Motion carried unanimously.

B. 2<sup>nd</sup> Quarter Budget Amendments

Finance Director Mattison summarized the 2<sup>nd</sup> quarter budget amendments as outlined in staff memorandum dated July 14, 2017.

Board discussion:

- Revenue received from both schools for hosting the May 2, 2017 Election
- Inquiry regarding the inclusion of overtime costs for the upcoming August 8<sup>th</sup> Election
- Request for clarification on how East Lansing bills for its portion of the May 2, 2017 Election hosted for Meridian Township voters
- Salaries, staffing, hiring and overtime costs for the May and August Elections
- Transfer out for the local road fund paid for the quiet zone engineering analysis

**It was the consensus of the Board to submit questions to the Finance Director and bring this item back for action at the August 1, 2017 Board meeting.**

13. BOARD DISCUSSION ITEMS

A. 2017 Sidewalk Order to Maintain SAD #17

Board discussion:

- Explanation of the Order to Maintain process through Resolution #5, including the number of departments involved (Engineering, Clerk, Assessing, Treasurer)
- Option for residents to have the work performed by their own contractor and then be removed from the roll
- Neighbors work together with the same contractor to reduce the cost of their repair

**It was the consensus of the Board to place Resolution #3 (public hearing) on for action at the August 1, 2017 Board meeting.**

B. Georgetown #3 Streetlighting SAD #425

Board discussion:

- SAD was resident initiated through the petition process
- Requirement is for a minimum 20% property owner initiated, with a desired 50% buy-in

**It was the consensus of the Board to place Resolution #3 (public hearing) on for action at the August 1, 2017 Board meeting.**

- C. Resolution to Decommission Enbridge's Line 5 Pipeline Under the Straits of Mackinaw  
Supervisor Styka summarized the proposed resolution to decommission Enbridge's Line 5 Pipeline Under the Straits of Mackinac as outlined in staff memorandum dated July 13, 2017.

**Treasurer Brixie moved to suspend the rules to act on this item at tonight's meeting. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried unanimously.

**Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, supports halting the transportation of oil through Line 5 under the Great Lakes.**

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, supports halting the transportation of oil through Line 5 under the Great Lakes.**

**BE IT FURTHER RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, supports shutting down Line 5.**

**BE IT FURTHER RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, supports Michigan House of Representatives Resolution 51 and Michigan Senate Bill 292, calling on Governor Rick Snyder and Attorney General Bill Schuette to take action to shut down Line 5.**

**BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian shall send a copy of this resolution to Governor Rick Snyder, Attorney General Bill Schuette, State Representative Sam Singh, State Senator Curtis Hertel, U.S. Senators Gary Peters and Debbie Stabenow, and U.S. Representative Michael Bishop calling on them to take swift action to bring about the shutdown of Line 5.**

**Seconded by Trustee Deschaine.**

**Trustee Opsommer offered the following amendment:**

- **Amend the last BE IT FURTHER RESOLVED clause by adding " members of the Michigan Pipeline Safety Advisory Board," prior to "Governor Rick Snyder,"**

**Seconded by Clerk Dreyfus.**

VOICE VOTE ON THE AMENDMENT: Motion carried unanimously.

VOICE VOTE ON THE MAIN MOTION: Motion carried unanimously.

- D. Short-term Rentals

Director Kieselbach summarized the overview of policy options to regulate short-term rentals as outlined in staff memorandum dated July 12, 2017.

Board and staff discussion:

- Preference to identify acceptable locations for Airbnb sites (i.e., cabins/cottages on Lake Lansing)
- Complaint from a resident of Lake Lansing about a short-term rental on the lake

- Short-term rentals could be useful during Michigan State University (MSU) football and basketball seasons given the shortage of hotel rooms in the Township
- Preference to seek community input regarding this issue
- Concern with safety of short-term rentals
- Township currently has a registered short-term rental
- Manager's previous experience in a different municipality resulted in ultimately limiting short-term rentals to one (1) district - industrial/waterfront special areas
- Issue is a "moving target"
- Current state legislation will preempt local governments from having a zoning ordinance to regulate short-term rentals
- Preference for more data and a review of other communities' experience with this issue
- Request for a map of the lake and the Township where a color overlay designates properties which pay non-homestead property taxes
- Aforementioned map should show which properties don't have a non-homestead property tax exemption (i.e., primary occupied residence)
- Existence of short-term room rentals currently in primary residences
- Staff suggestion to send letters to Tier 1 and Tier 2 Lake Lansing properties as well as the Wardcliff neighborhood requesting input on this issue
- Staff focus should be in two (2) areas: around Lake Lansing and near the MSU campus
- Staff request to first ascertain if this issue warrants the amount of time necessary to adequately research the issue given the myriad on-line methods for short-term rentals
- Direction for staff to inquire concerning neighboring communities' short-term rental programs
- History of the Township's rental registration ordinance
- Hosted v. non-hosted rentals
- Direction for staff to look at short-term rentals sites during football weekends

**It was the consensus of the Board to direct staff to track data, research this issue and bring back to the Board at a future date.**

#### 14. COMMENTS FROM THE PUBLIC

Supervisor Styka opened and closed Public Remarks.

#### 15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Styka discussed two (2) proposed budgets, one with and one without approval of the Police and Fire Millage proposal.

Board and staff discussion:

- Proposed cuts will be more significant than those which occurred during "The Great Recession"
- Timing of presenting the Board with an alternate budget if the August 8<sup>th</sup> millage does not pass
- Staff has already prepared the necessary two (2) budgets
- Inquiry if staff could provide Board members with a generic summary of proposed cuts
- Board members will receive a copy of the proposed budget in the last week of August
- Summary and timeline of the steps involved in the budget process
- Board members preference to get the appropriate budget after the August 8<sup>th</sup> election

Supervisor Styka announced the Board will host a joint meeting with the Planning Commission on July 24<sup>th</sup> to address any technical, content or wording changes needed prior to the public hearing on the draft 2017 Master Plan. He also stated the Board's Special Meeting on August 22<sup>nd</sup> will be a study session on medical marihuana.

Township Manager Walsh reported that a Township police car tested positive this afternoon for carbon monoxide emission, which affected the health of one of our police officers.

16. ADJOURNMENT

**Treasurer Brixie moved to adjourn. Seconded by Trustee Deschaine.**

VOICE VOTE: Motion carried unanimously.

Supervisor Styka adjourned the meeting at 8:12 P.M.

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RONALD J. STYKA  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS, CMMC  
TOWNSHIP CLERK

Sandra K. Otto, Secretary



9.C

To: Board Members  
From: Miriam Mattison  
Miriam Mattison, Finance Director  
Date: August 1, 2017  
Re: Board Bills

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MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:

COMMON CASH	\$	280,790.46
PUBLIC WORKS	\$	252,517.88
TRUST & AGENCY	\$	1,169,393.58
	TOTAL CHECKS:	\$ 1,702,701.92
CREDIT CARD TRANSACTIONS	\$	12,224.47
July 13 to July 26, 2017		
	TOTAL PURCHASES:	\$ <u>1,714,926.39</u>
ACH PAYMENTS	\$	<u>601,043.41</u>



Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND-RONALD CHARLES MELVIN	140.00	95714
	CASH BOND-THERESA FAYE DARK	100.00	
	TOTAL	240.00	
2. ABONMARCHE	RAILROAD QUIET ZONE STUDY 17-0531	2,040.00	
	STREET ASSET MANAGEMENT 17-0532	4,896.25	
	STREET ASSET MGT PLAN 17-0532	4,168.08	
	TOTAL	11,104.33	
3. AFFORDABLE TIRE	2 TIRES	132.28	
4. AIRGAS GREAT LAKES	STANDING PO - MEDICAL OXYGEN	102.11	
5. ALLGRAPHICS CORP	UNIFORM TSHIRTS DPW /PARK MAINT.	299.44	
6. AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP 17/18 PLANNING COMM & ZBA MEMBERS	700.00	
7. AMERICAN RENTALS	TENTS, CHAIRS, TABLES FOR CELEBRATE MERIDIAN	1,734.50	
	TABLES/CHAIRS FOR FOOD TRUCK RALLY	165.50	
	TOTAL	1,900.00	
8. APPLGATE HOME COMFORT	PERMIT CANCELED @5583 STARFLOWER PM17-0497	136.00	
9. AR500 ARMOR	OPERATOR II PLATE CARRIERS W/ ARMOR PLATES	3,082.72	
10. ARROW INTERNATIONAL INC	STANDING PO FOR EZ IO SUPPLIES/EQUIPMENT	557.74	
11. AT& T	MONTHLY SERVICE	388.71	
12. AT&T MOBILITY	MONTHLY SERVICE	90.95	
13. AUTO VALUE OF EAST LANSING	CORE	16.00	
	CORE - REFUND	(16.00)	
	FLEET REPAIR PARTS 2017	11.78	
	FLEET REPAIR PARTS 2017	160.98	
	FLEET REPAIR PARTS 2017	16.89	
	FLEET REPAIR PARTS 2017	156.81	
	FLEET REPAIR PARTS 2017	180.35	
	FLEET REPAIR PARTS 2017	(180.35)	
	FLEET REPAIR PARTS 2017	263.15	
	FLEET REPAIR PARTS 2017	(156.81)	
	INFLATOR GAUGE - SHOP TOOL	52.39	
	FLEET REPAIR PARTS 2017	308.43	
	FLEET REPAIR PARTS 2017	13.82	
	FLEET REPAIR PARTS 2017	29.36	
	FLEET REPAIR PARTS 2017	59.69	
	FLEET REPAIR PARTS 2017	117.37	
	TOTAL	1,033.86	
14. BALLARD BENEFIT WORKS, INC	MONTHLY FEE - AUGUST	2,729.49	
15. BARBARA PETERSON	FARM MARKET VENDOR	5.00	
16. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	967.95	
17. BEE'S PREP & ASPHALT	2017 CONCRETE REPAIRS	32,168.82	
18. BOYNTON FIRE SAFETY SERVICE	SERVICE DONE IN MARCH	180.00	

07/27/2017 04:08 PM  
 User: hudecek  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 08/01/2017 - 08/01/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
19. BRETT DREYFUS	REIMB FOR MILEAGE-05/11 & 5/29	10.16	
	REIMB FOR MILEAGE-6/7 & 6/14	21.40	
	MAMC CONF - REIMB MILEAGE & FOOD	105.81	
	TOTAL	137.37	
20. BRK PRODUCTIONS	ROSS INCEPTION INSTALL	630.00	
21. BUD, BRANCH & BLOSSOM LANDSCAPING	LANDSCAPING FOR MT HOPE PATHWAY @ 2261 MT HOPE	2,817.00	
22. CENTER FOR SOCIAL DANCE	INSTRUCTOR FEE FOR DANCE PROGRAMS	200.00	
23. CHARLES RUCKER	PARTIAL REFUND-EVENT GUS MACKER	87.50	95717
24. CINTAS CORPORATION #725	UNIFORM RENTAL 2017	33.03	
	UNIFORM RENTAL 2017	34.37	
	UNIFORM RENTAL 2017	34.37	
	UNIFORM RENTAL 2017	34.37	
	TOTAL	136.14	
25. CITY PULSE	TWP NOTICES	63.38	
26. CLEAR STREAM RECYCLING	RECYCLING 45 GALLON BAGS	72.00	
27. COCM		40.00	
28. COMCAST CABLE	MONTHLY SERVICE	284.70	
	MONTHLY SERVICE	195.28	
	MONTHLY SERVICE	134.85	
	TOTAL	614.83	
29. COMPLETE BATTERY SOURCE	FLASHLIGHT BATTERY	20.36	
30. CONSUMERS ENERGY	EMERG CRC PAYMENT TO AVOID SHUTOFF	118.00	95718
31. COURTESY FORD	FORD REPAIR PARTS 2017	239.39	
	FORD REPAIR PARTS 2017	135.04	
	FORD REPAIR PARTS 2017	97.49	
	TOTAL	471.92	
32. D&G EQUIPMENT INC	FUEL TANK	314.42	
	MISC PARTS	17.07	
	GATOR WINDSCREENS	1,001.50	
	TOTAL	1,332.99	
33. DAVID WALSWORTH	CANCELED PARK RENTAL - HARTRICK	60.00	
34. DBI	SUPPLIES	205.00	
	OFFICE SUPPLIES	1.59	
	MISC OFFICE SUPPLIES	8.54	
	TOTAL	215.13	
35. DEBBIE CLARK	PARTIAL REFUND - EVENT/GUS MACKER	87.50	95719

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Vendor Name	Description	Amount	Check #
36. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE	10,504.46	
	EMPLOYEE DENTAL INSURANCE	2,359.24	
	EMPLOYEE DENTAL INSURANCE	58.79	
	TOTAL	<u>12,922.49</u>	
37. DELUX TENTS AND EVENTS, LLC	COURTSIDE TABLES & CHAIRS-GUS MACKER	382.00	
38. DESIGNS BY NATURE	2ND HERBICIDE APPLICATION FOR SOUTHWEST MERIDIAN U	950.00	
39. ELECTION SOURCE	ELECTION SUPPLIES	686.85	
	FAMOUS NAMES DEMO KIT	352.93	
	TOTAL	<u>1,039.78</u>	
40. EVIDENT INC	MISC SUPPLIES	121.15	
41. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES-JULY	5,000.00	
	LEGAL FEES	60.00	
	LEGAL FEES	670.00	
	LEGAL FEES	553.00	
	LEGAL FEES	377.00	
	LEGAL FEES	140.00	
	LEGAL FEES	1,200.00	
	LEGAL FEES	60.00	
	LEGAL FEES	1,020.00	
	LEGAL FEES	80.00	
	LEGAL FEES	180.00	
	LEGAL FEES	240.00	
	LEGAL FEES	240.00	
	LEGAL FEES	240.00	
	TOTAL	<u>10,060.00</u>	
42. FD HAYES ELECTRIC	INSTALL 4 -20 AMP TEMP GFCI CIRCUITS FOR CELEBRATE	1,400.00	
43. FEDEX	SHIPPING	7.50	
44. FIRST ADVANTAGE LNS OCC HEALTH	PROFESSIONAL SERVICES	90.66	
45. GENERATION FOOD TRUCK	FOOD TRUCK PROFITS	16,848.71	
46. GREGG'S WOOD PRODUCTS	POLICE & DPW STAKES	32.34	
47. H.C. BERGER COMPANY	EQUIPMENT CONTRACT	28.67	
48. HALT FIRE INC	PARTS	76.77	
	ANNUAL SERVICE AND INTERCOM UPDATE ESTIMATE	9,357.31	
	TOTAL	<u>9,434.08</u>	
49. HAMMOND FARMS	BARK	209.60	
50. HAMPTON INN EAST LANSING	KING ROOM - ASHLEY BURNSS	233.26	
51. HASLETT-OKEMOS ROTARY	3RD QTR MEMBER DUES-DAVID HALL	135.00	
	3RD QTR MEMBER DUES-FRANK WALSH	135.00	
	3RD QTR MEMBER DUES-JULIE BRIXIE	135.00	
	TOTAL	<u>405.00</u>	
52. HENDERSON GLASS	OKEMOS LIBRARY WINDOW	132.80	

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53. JACK DOHENY COMPANIES INC	PARTS	309.25	
54. JANA VANWERT	REFUND FOR CANCELED CAMPS	90.00	
55. JEFFORY BROUGHTON	RADIO REPAIR	227.50	
56. JIM BAADE	VOICE OVER/MUSIC-GUS MACKER EVENT	200.00	95720
57. JOHNNY MAC'S	BASE SETS FOR WILLIAMSTON	540.00	
58. JOHNSON SIGN CO	SIGN PERMIT @ 2360 JOLLY RD CANCELED PB17-0407	100.00	
59. KELLY BOYLE	CREATOR/INSTRUCTOR FEE COMMUNITY MURAL	700.00	
60. KENT COUNTY DEPT OF PUBLIC WORKS	WASTE TO ENERGY	90.00	
61. LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASE	131.85	
	STANDARD POLICE UNIFORM PURCHASE	240.00	
	STANDARD POLICE UNIFORM PURCHASE	38.00	
	STANDARD POLICE UNIFORM PURCHASE	129.90	
	TOTAL	539.75	
62. M3 GROUP INC	PHASE THREE BRANDING AND IMPLIMENTATION	3,125.00	
63. MACKENZIE WEISS	REFUND - CANCELED PAVILION RENTAL	60.00	
64. MARISSA HILL	OVERNIGHT SECURITY - GUS MACKER	231.00	
65. MARK EBENER	FARM MARKET VENDOR	25.00	
66. MERIDIAN TOWNSHIP RETAINAGE	TRANSFER FOR FLEX CKING P/R 7/21/17	1,201.89	
67. MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP PERIOD 9/1/17 TO 8/31/18	8,131.00	
68. MOORE MEDICAL LLC	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	778.14	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	24.50	
	TOTAL	802.64	
69. NAPA	FLEET REPAIR PARTS 2017	307.10	
	FLEET REPAIR PARTS 2017	106.69	
	FLEET REPAIR PARTS 2017	136.98	
	FLEET REPAIR PARTS 2017	305.54	
	SHOP TOOL	78.09	
	FLEET REPAIR PARTS 2017	178.20	
	TOTAL	1,112.60	
70. OFFICE DEPOT	CASE OF PAPER	1,500.68	
71. OKEMOS MARATHON	APRIL 21 TP JUNE 21	286.00	
	CHEV IMPALA - IMPOUND	75.00	
	TOTAL	361.00	
72. OKEMOS PUBLIC SCHOOLS	MERIDIAN SENIOR CENTER - 01/01/17 TO 6/30/17	42,833.03	
73. PALMER CONSTRUCTION	RESIDE PSB, SOUTH FIRE SATATION	10,370.00	
	RESIDE PSB, SOUTH FIRE SATATION	1,670.00	
	TOTAL	12,040.00	

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74. PAT REILLY TRUCKING, INC	TRUCKING SERVICE-GUS MACKER HOOPS PICKUP	230.00	
75. PECKHAM	MUNICIPALBUILDING/CEN FIRE JANITORIAL 2017	2,445.16	
76. PEOPLEFACTS LLC	PROFESSIONAL SERVICES	16.67	
77. PETER MENSER	REIMB FOR MILEAGE-JULY 17, 2017	6.42	
78. PLANTE & MORAN, PLLC	PROFESSIONAL SERVICES	713.00	
79. PROFESSIONAL SERVICES INDUSTRIES	SOIL TESTING FOR TOWNER ROAD PARK PROJECT	422.00	
80. PROGRESSIVE AE	ADMIN LAKE LANSING WATERSHED MGT CONTRACT	1,756.32	
81. PROTEC	ANNUAL MEMBERSHIP 7/1/17 TO 6/30/18	4,961.00	
82. PRO-TECH MECHANICAL SERVICES	NFS LIGHTING DAMAGE	141.72	
	HVAC MAINTENANCE 2017	2,933.75	
	PARTS & LABOR	266.53	
	TOTAL	3,342.00	
83. RANDY SCOTT	50% OF PERFORMANCE @ TURTLE TOAST GALA	425.00	95715
84. RECLAIMED BY DESIGN	AUGUST RECYCLING CENTER	2,000.00	
85. RESERVE ACCOUNT	TWP MONTHLY POSTAGE 2017	3,000.00	
86. ROBIN FAUST	REIMB MILEAGE FOR - JUNE	36.11	
87. RONSHON D. FISHER	HEAD OFFICIAL-GUS MACKER WEEKEND EVENT	350.00	95716
88. ROXANNE ANDREWS	FARM MARKET VENDOR	10.00	
89. RUSTY PLUMMER	FARM MARKET VENDOR	55.00	
90. SAFETY KLEEN	PARTS WASHER SOLVENT	191.81	
91. SAFETY SYSTEMS INC	ANNUAL ALARM SERVICE AGREEMENT	90.00	
92. SHAHEEN CHEVROLET INC	PARTS	518.79	
93. SHAWN DIEMER	FARM MARKET VENDOR	783.00	
94. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	67.48	
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	TOTAL	100.47	
95. SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	185.12	
	PROFESSIONAL SERVICES	295.00	
	TOTAL	480.12	
96. SPARTAN DISTRIBUTORS	TORO MOWER REPAIR PARTS	949.59	
97. SPARTAN PRINTING INC	ENVELOPES	170.00	

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98. STATE OF MICHIGAN			
	ELEVATOR CERT OF OPERATION RENEWAL APPLICATION	180.00	95723
	ELEVATOR CERT OF OPERATION RENEWAL APPLICATION	180.00	95722
	HOMICIDE INVESTIGATION TRAINING C. LOFTON	600.00	
	MAILING/POSTAGE SUMMER 2017 TAX BILLS & NOTICES	5,024.62	
	TOTAL	5,984.62	
99. SUPERIOR MECHANICAL			
	NFS LIGHTING DAMAGE	125.00	
100 SUPREME SANITATION			
	PORTABLE TOILET RENTAL	1,890.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	340.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	160.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	170.00	
	PORTABLE TOILET RENTAL	170.00	
	TOTAL	3,325.00	
101 SWAGIT PRODUCTIONS, LLC			
	VIDEO STREAMING SERVICES AND CLOSED CAPTIONING SER	3,462.00	
102 THE HARKNESS LAW FIRM PLLC			
	LEGAL FEES-UTC	6,675.87	
103 THE ISABELLA CORP.			
	MT HOPE ROAD PATHWAY 2017	27,812.50	
104 THE LINCOLN NAT'L LIFE INS CO			
	EMPLOYEE LIFE INSURANCE - AUGUST	3,727.71	
105 THE POLACK CORPORATION			
	CONTRACT SERVICE	1,108.03	
106 TRI-COUNTY EM CONTROL AUTHORITY			
	DRUG BOX EXCHANGE FORMS	23.40	
107 UNEMPLOYMENT INSURANCE AGENCY			
	ID#38-6007712 2ND QTR APRIL - JUNE 2017	454.00	95721
108 UNITED STATES TREASURY			
	2017 2ND QTR #38-6007712	683.88	95724
109 US BANK EQUIPMENT FINANCE			
	CONTRACT SERVICE	1,795.74	
110 VARIPRO BENEFIT ADMINISTRATORS			
	FLEX ADMINISTRATION 08/01	176.25	
	FLEX ADMINISTRATION 08/01	10,556.40	
	TOTAL	10,732.65	
111 WEST SHORE FIRE			
	FIRE SAFETY EQUIPMENT	103.70	
112 WILBUR HOCHSTETLER			
	FARM MARKET VENDOR	282.00	
TOTAL - ALL VENDORS		280,790.46	
FUND TOTALS:			
Fund 101 - GENERAL FUND		127,680.94	
Fund 203 - LOCAL ROADS		23,348.88	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		50,588.90	
Fund 207 - SENIOR CENTER MILLAGE		42,833.03	
Fund 208 - PARK MILLAGE		1,776.90	
Fund 209 - Land Preservation Millage		1,048.48	
Fund 211 - PARK RESTRICTED/DESIGNATED		4,994.50	
Fund 218 - POLICE RESTRICTED/DESIGNATED		600.00	
Fund 230 - CABLE TV		9,707.53	
Fund 246 - TIRF		1,756.32	

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Vendor Name	Description	Amount	Check #
Fund 250 - COMMUNITY NEEDS FUND		118.00	
Fund 661 - MOTOR POOL		16,336.98	

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Vendor Name	Description	Amount	Check #
1. ACCESS DISPLAY GROUP, INC	40X60 METRAL FRAME SFSWF-4060-L-BK	834.25	
2. ANGELA VANVALEN	REFUND OVERPM'T FINAL #HERI-002208-0000-05	32.30	
3. BALLARD BENEFIT WORKS, INC	MONTHLY FEE - AUGUST	520.51	
4. BLACKBURN MFG CO	MARKING PRODUCTS	142.51	
5. CARL SCHLEGEL INC	SAND/GRAVEL/TOPSOIL	800.00	
6. CITY OF EAST LANSING	SEWER OPERATIONS BILLING	195,420.42	
7. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE	1,512.09	
8. FERGUSON WATERWORKS #3386	MOBILE DATA COLLECTORS	8,271.00	
	PARTS	263.00	
	TOTAL	8,534.00	
9. FISHBECK, THOMPSON, CARR & HUBER	PROFESSIONAL SERVICES THU 7/14/17	2,578.50	
10. GIGUERE HOMES INC.	PARTIAL RETURN PGE 17-3 2419 TURNING LEAF	1,285.00	
11. GRAND TRUNK WESTERN RAILROAD CO	U.G. SEWER CROSSING REF#2010/3000065	100.00	
12. GREGG'S WOOD PRODUCTS	POLICE & DPW STAKES	103.66	
13. HEATHER TORRES	REFUND OVERPM'T FINAL #AMBR-005394-0000-02	14.01	
14. JOHNSON & ANDERSON INC	SCADA RADIO, PLC AND CENTRAL HMI MODERNIZATION	2,535.00	
15. KENNEDY INDUSTRIES INC	LIFT STATION PUMP REPAIR	8,540.00	
16. MAULDON BROTHERS CONSTRUCTION LLC	ARDMORE BL69 TOWNER WATER MAIN 2017	28,200.00	
17. SME	TESTING FOR ARDMORE ST WATER MAIN PROJECT	740.50	
18. THE LINCOLN NAT'L LIFE INS CO	EMPLOYEE LIFE INSURANCE - AUGUST	442.73	
19. TRI TITLE AGENCY LLC	REFUND OVERPM'T FINAL #LEEW-001283-0000-01	107.40	
20. TYLER KENNEL	CDL REIMBURSEMENT MAY 31, 2017	75.00	
TOTAL - ALL VENDORS		252,517.88	
FUND TOTALS:			
Fund 590 - SEWER FUND		208,950.87	
Fund 591 - WATER FUND		43,567.01	



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Vendor Name	Description	Amount	Check #
1. CENLAR	REFUND-OVERP'MT OF TAXES #33-02-02-11-354-014	126.69	12062
2. EAST LANSING PUBLIC SCHOOLS	2017 SUMMER TAX COLLECTION	95,493.34	12063
3. HASLETT PUBLIC SCHOOLS	2017 SUMMER TAX COLLECTION	129,882.24	12064
4. INGHAM INTERMEDIATE SCHOOL	DELINQ PP & 2017 SUMMER TAX COLLECTION	555,678.66	12065
5. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY TAX	9.30	12066
6. OKEMOS PUBLIC SCHOOLS	DELINQ PP & 2017 SUMMER TAX COLLECTION	373,837.04	12067
7. SERVICELINK LLC	REFUND-OVERP'MT OF TAXES-#33-02-02-28-307-006	346.97	12068
8. TALAL & TAGHREED SAMHAN	REFUND OVERPM'T SUMMER TAX #33-02-02-26-453-019	200.00	12069
9. WILLIAMSTON SCHOOLS	2017 SUMMER TAX COLLECTION	13,819.34	12070
TOTAL - ALL VENDORS		1,169,393.58	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		1,169,393.58	

Credit Cards from July 13th to July 26th

Date	Merchant Name	Amount	Account Name
2017/07/24	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2017/07/13	AMAZON MKTPLACE PMTS	\$9.26	MICHELLE PRINZ
2017/07/14	AMAZON MKTPLACE PMTS	\$44.34	MICHELLE PRINZ
2017/07/14	AMAZON MKTPLACE PMTS	\$10.96	MICHELLE PRINZ
2017/07/25	AMAZON MKTPLACE PMTS	\$11.73	MICHELLE PRINZ
2017/07/25	AMAZON MKTPLACE PMTS	\$11.57	MICHELLE PRINZ
2017/07/24	AMAZON MKTPLACE PMTS	\$10.92	KATHERINE RICH
2017/07/13	AMAZON MKTPLACE PMTS	\$16.50	CHRISTOPHER DOMEYER
2017/07/20	AMAZON MKTPLACE PMTS	\$7.99	CHRISTOPHER DOMEYER
2017/07/15	AMAZON.COM	\$28.78	MICHELLE PRINZ
2017/07/15	AMAZON.COM	\$35.62	MICHELLE PRINZ
2017/07/14	AMAZON.COM	\$183.98	ROBERT MACKENZIE
2017/07/21	AMAZON.COM AMZN.COM/BILL	\$13.44	CHRISTOPHER DOMEYER
2017/07/25	AMAZON.COM AMZN.COM/BILL	\$9.98	CHRISTOPHER DOMEYER
2017/07/17	AUTOZONE 4377	\$99.99	MATT FOREMAN
2017/07/25	AUTOZONE 4377	\$23.46	MATT FOREMAN
2017/07/17	BEST BUY 00004168	\$12.99	STEPHEN GEBES
2017/07/13	BEST BUY 00004168	\$54.99	CHRISTOPHER DOMEYER
2017/07/14	CNK*CINEMARK.COM 1127	(\$12.00)	DENISE GREEN
2017/07/14	CNK*CINEMARK.COM 1127	\$96.00	DENISE GREEN
2017/07/15	CNK*CINEMARK.COM 1127	\$15.00	DENISE GREEN
2017/07/26	COMCAST	\$19.23	KRISTI SCHAEDING
2017/07/22	COMCAST	\$38.45	DEBORAH GUTHRIE
2017/07/22	COMCAST	\$134.85	DEBORAH GUTHRIE
2017/07/25	COMCAST	\$259.30	DEBORAH GUTHRIE
2017/07/15	COMFORT INN	\$101.65	ANDREA SMILEY
2017/07/17	COMPLIANCESIGNS.COM	\$71.50	ROBERT MACKENZIE
2017/07/20	CROWN AWARDS INC	\$32.94	DARCIE WEIGAND
2017/07/22	D J*WALL-ST-JOURNAL	\$110.97	JULIE BRIXIE
2017/07/13	DENNY'S #7979 ONLINE	\$40.22	DENISE GREEN
2017/07/24	DICK'S CLOTHING&SPORTING	\$23.98	DARCIE WEIGAND
2017/07/22	DUSTY'S CELLAR CORP	\$97.00	DEBORAH GUTHRIE
2017/07/25	EB IAAP CHARLOTTE VIR	\$5.00	KRISTEN COLE
2017/07/13	EB IAAP ORLANDOWINTE	\$10.00	KRISTEN COLE
2017/07/13	EB IAAP ORLANDOWINTE	\$10.00	KRISTEN COLE
2017/07/21	FACEBK 9RA3VCAMT2	\$50.43	DEBORAH GUTHRIE
2017/07/19	FACEBK HWUCDWMT2	\$30.19	DEBORAH GUTHRIE
2017/07/19	FACEBK JZWUCDWMT2	\$20.00	DEBORAH GUTHRIE
2017/07/21	FEDEXOFFICE 00004069	\$65.25	ANDREA SMILEY
2017/07/18	FEDEXOFFICE 00004069	\$828.55	PETER MENSER
2017/07/22	GFS STORE #1901	\$20.49	ANDREA SMILEY
2017/07/15	GFS STORE #1901	\$66.85	BRANDIE YATES
2017/07/21	HAMMOND FARMSLANDS	\$107.00	ROBERT STACY
2017/07/21	HASLETT TRUE VALUE HARDW	\$33.98	MATTHEW WALTERS
2017/07/13	HASLETT TRUE VALUE HARDW	\$5.99	JIM HANSEN
2017/07/17	HASLETT TRUE VALUE HARDW	\$7.60	TOM OXENDER
2017/07/14	HASLETT TRUE VALUE HARDW	\$6.45	CHRISTOPHER DOMEYER
2017/07/20	HOBBY LOBBY #360	\$11.47	BRANDIE YATES
2017/07/18	HOME EVER	\$1,007.92	LAWRENCE BOBB
2017/07/22	KROGER #793	\$82.28	ANDREA SMILEY
2017/07/24	KROGER #793	(\$41.82)	ANDREA SMILEY
2017/07/18	LEXISNEXIS RISK SOL EPIC	\$50.00	KEN PLAGA
2017/07/19	LITTLE CAESARS 0074 0007	\$45.90	DARCIE WEIGAND
2017/07/20	LOGMEIN*LOGMEININC.COM	\$1,600.00	STEPHEN GEBES
2017/07/25	LOWES #00777*	\$409.00	DENNIS ANTONE

2017/07/20	MARKS LOCK SHOP INC	\$37.00	PETER VASILION
2017/07/22	MEIJER #210 Q01	\$20.78	WILLIAM PRIESE
2017/07/19	MEIJER INC #025 Q01	\$2.99	DARCIE WEIGAND
2017/07/17	MEIJER INC #025 Q01	\$40.21	MICHELLE PRINZ
2017/07/15	MEIJER INC #025 Q01	\$10.56	SCOTT DAWSON
2017/07/22	MEIJER INC #025 Q01	\$4.49	DEBORAH GUTHRIE
2017/07/24	MEIJER INC #025 Q01	\$28.95	SANDRA OTTO
2017/07/17	MEIJER INC #025 Q01	\$13.17	MICHAEL DEVLIN
2017/07/19	MICHIGAN ASSOCIATION OF P	\$30.00	ANGELA RYAN
2017/07/13	MICHIGAN BATTERY EQUIPME	\$230.00	TODD FRANK
2017/07/14	MICHIGAN BATTERY EQUIPME	\$178.00	TODD FRANK
2017/07/25	MIDWEST POWER EQUIPMEN	\$71.90	MATT FOREMAN
2017/07/18	MIDWEST POWER EQUIPMEN	\$227.52	KEITH HEWITT
2017/07/17	MSU PAYMENTS	\$25.00	ANDREA SMILEY
2017/07/25	NATIONAL PEN CO LLC	\$219.44	WILLIAM PRIESE
2017/07/20	OFFICEMAX/OFFICEDEPOT #61	\$27.99	BRANDIE YATES
2017/07/18	OFFICEMAX/OFFICEDEPOT #61	\$140.00	YOUNES ISHRAIDI
2017/07/13	OFFICEMAX/OFFICEDEPOT #61	\$140.00	DENISE GREEN
2017/07/14	OKEMOS HDWE INC	\$24.99	PETER VASILION
2017/07/13	PHOENIX THEATRES MONROE	\$17.25	DENISE GREEN
2017/07/18	POSITIVE PROMOTIONS INC	\$1,109.18	WILLIAM PRIESE
2017/07/21	QUALITY INN BELLEVILLE	\$240.32	SCOTT DAWSON
2017/07/13	SENTRY SAFETY SUPPLY	\$259.06	ROBERT MACKENZIE
2017/07/21	SOLDANS FEEDS PET S	\$10.14	KATHERINE RICH
2017/07/17	SOLDANS FEEDS PET S	\$10.74	CATHERINE ADAMS
2017/07/16	SPEEDWAY 02298 GRN	\$2.09	SCOTT DAWSON
2017/07/13	SQ *HUMPHREY ENTERP	\$150.00	LAWRENCE BOBB
2017/07/17	SQ *TYE-DYE PARTY RENTALS	\$132.00	ANDREA SMILEY
2017/07/17	SQ *TYE-DYE PARTY RENTALS	\$132.00	ANDREA SMILEY
2017/07/21	SQ *TYE-DYE PARTY RENTALS	\$325.00	ANDREA SMILEY
2017/07/19	STAMPRIITE	\$42.00	SANDRA OTTO
2017/07/16	STAYBRIDGE SUITES	\$425.86	DEBORAH GUTHRIE
2017/07/16	STAYBRIDGE SUITES	\$212.93	DEBORAH GUTHRIE
2017/07/14	TARGET 00003657	\$39.96	WILLIAM PRIESE
2017/07/21	THE HOME DEPOT #2723	\$20.99	MATT FOREMAN
2017/07/21	THE HOME DEPOT #2723	\$23.28	MATT FOREMAN
2017/07/14	THE HOME DEPOT #2723	\$31.56	DENNIS ANTONE
2017/07/21	THE HOME DEPOT #2723	\$25.96	PETER VASILION
2017/07/18	THE HOME DEPOT #2723	\$199.70	KEN PLAGA
2017/07/19	THE HOME DEPOT #2723	\$98.97	KEN PLAGA
2017/07/17	THE HOME DEPOT #2723	\$557.88	WILLIAM PRIESE
2017/07/20	THE HOME DEPOT #2723	\$19.96	WILLIAM PRIESE
2017/07/19	THE HOME DEPOT #2723	\$10.97	KEITH HEWITT
2017/07/20	THE HOME DEPOT #2723	\$13.84	CATHERINE ADAMS
2017/07/25	THE UPS STORE 0811	\$15.55	LAWRENCE BOBB
2017/07/21	TOM'S FOOD	\$67.23	KATHERINE RICH
2017/07/22	TOM'S FOOD	\$89.98	ANDREA SMILEY
2017/07/24	TOP HAT CRICKET FARM INC	\$27.41	CATHERINE ADAMS
2017/07/24	TRACTOR SUPPLY #1149	\$72.98	TODD FRANK
2017/07/23	WAL-MART #2866	\$185.08	MATTHEW WALTERS
2017/07/19	WAL-MART #2866	\$56.46	DARCIE WEIGAND
2017/07/19	WAL-MART #2866	\$33.01	TYLER KENNEL
2017/07/19	WAL-MART #2866	\$7.74	PETER VASILION
2017/07/25	WAL-MART #2866	\$20.39	CHRISTOPHER DOMEYER

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\$12,224.47

ACH Transactions

Date	Payee	Amount	Purpose
07/17/17	Elan	26,390.01	Credit Card Purchases-June
07/18/17	Blue Care Network	12,136.74	Employee Health Insurance
07/18/17	Health Equity	33,947.42	Employee Health Savings
07/18/17	Meridian Township	1,298.10	Water & Sewer Bills
07/19/17	ICMA	32,605.02	Payroll Deductions 7/21/17 Payroll
07/19/17	IRS	101,319.40	Payroll Taxes 7/21/17 Payroll
07/19/17	Various Financial Institutions	255,880.77	Direct Deposit 7/21/17 Payroll
07/20/17	State of Michigan	27,328.33	Payroll Taxes - June 2017
07/26/17	Blue Care Network	22,143.05	Employee Health Insurance
07/26/17	Consumers Energy	47,827.60	Gas & Electric
07/28/17	Blue Care Network	40,166.97	Employee Health Insurance
	<b>Total ACH Payments</b>	<b>601,043.41</b>	



9. D

**To: Township Board Members**

**From:**

**Deborah Guthrie, Communications Director**

**Date: August 1, 2017**

**Re: Outdoor Gathering Permit Approval-Rock the Block! Carriage Hills**

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Meridian Township Communications Department is the applicant for the Outdoor Gathering Permit Application for the Rock the Block! at Carriage Hills Shopping Center on Saturday August 12, 2017. The Rock the Block! Carriage Hills event is part of Meridian Township's 175<sup>th</sup> Anniversary Celebration. It is a community-wide event, featuring family friendly activities between 1:00-5:00pm, including free dance & fitness classes, main stage dance performances, an obstacle course bounce house, local business vendors and food vendors, a clown with balloon art, face painting and a dunk tank. The event will also include a beer tent, as an extension of Buddies outdoor patio area, a live concert from Starfarm and business vendor's tents. The beer tent will operate from 2-10pm and the live concert by Starfarm will be from 6-10pm. Township Ordinance requires the regulation, licensing and control of gatherings which draws upon the health, sanitation, fire, police, transportation, utility and other public service normally provided by the Township. The ordinance enumerates specific public safety standards that must be set. Therefore, the application was forwarded to the Fire, Police, Community Planning and Development Departments, as well as the Ingham County Health Department for inspection and review.

The following motion is proposed for Board consideration:

**MOVE TO APPROVE THE OUTDOOR ASSEMBLY LICENSE FOR THE MERIDIAN TOWNSHIP ROCK THE BLOCK! CARRIAGE HILLS EVENT TO BE HELD ON AUGUST 12, 2017 AS PART OF MERIDIAN TOWNSHIP'S 175<sup>TH</sup> ANNIVERSARY CELEBRATION.**

Attachments:

1. License for Outdoor Assembly
2. Application for Outdoor Assembly License
3. Event Setup Map - DRAFT
4. Approved Resolution - Liquor License Request

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## LICENSE FOR OUTDOOR ASSEMBLY

The Township Board of the Charter Township of Meridian hereby grants Licensee, Charter Township of Meridian - Communications Department, whose address is 5151 Marsh Road, Okemos, MI 48864-1198, a license to conduct an outdoor assembly on August 12, 2017 between the hours of 1:00pm and 11:00pm upon the premises located at Spartan Dance & Fit Center (6075 N Hagadorn Road, East Lansing, MI 48823) and Carriage Hills Shopping Center parking lot.

The purpose and character of the outdoor assembly shall be limited to: A Rock the Block community-wide event as part of Meridian Township's 175<sup>th</sup> Anniversary Celebration. This event will feature family friendly activities between 1:00-5:00pm, including free dance & fitness classes, main stage dance performances, an obstacle course bounce house, local business vendors and food vendors, a clown with balloon art, face painting and a dunk tank. The event will also include a beer tent, as an extension to Buddies patio area, a live concert from Starfarm and business vendor's tents. The beer tent will be in operation from 2-10pm and the live concert from Starfarm will be from 6-10pm.

The number of persons to attend is estimated at Up to 5,000 individuals.

Licensee shall observe the minimum requirements contained in Chapter 38, Article V of the Charter Township of Meridian Code of Ordinances, except that the Township Board grants Licensee a waiver of the following provisions: None

In addition to the foregoing, Licensee shall observe the following additional conditions: None.

This License shall be non-transferable.

This License shall be posted in a conspicuous place upon the premises of the assembly.

The foregoing License was approved by the Township Board of the Charter Township of Meridian on the 1st day of August, 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC  
Township Clerk

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
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Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## Application for Outdoor Assembly License

### I. Description of Applicant

**Name:** Charter Township of Meridian- Communications Department

**Mailing Address:** 5151 Marsh Rd, Okemos Mi 48864

**Phone Number:** 517-853-4384

*If applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If applicant is a corporation, file its articles of incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than five hundred (\$500.00) dollars therein. Attach separate sheets containing such information.*

### II. The purpose and character of the proposed assembly is as follows:

As part of Meridian Township's 175<sup>th</sup> Anniversary Celebration, the Township will host in conjunction with Spartan Dance & Fit Center a Rock the Block! at Carriage Hills Shopping Center event. This event will feature family friendly activities between 1:00-5:00pm, including free dance & fitness classes, main stage dance performances, an obstacle course bounce house, local business vendors and food vendors, a clown with balloon art, face painting and a dunk tank. The event will also include a beer tent, as an extension to Buddies patio area, a live concert from Starfarm and business vendor's tents. The beer tent will operate from 2-10pm and the live concert will be from 6-10pm.

### III. The proposed assembly is to be conducted at (address):

Spartan Dance & Fit Center located at 6075 N Hagadorn Rd, East Lansing, MI 48823 and the Carriage Hills Shopping Center.

**The legal description of the premises is:** Spartan Dance and Fit Center and Carriage Hills Shopping Center Parking Lot (see Attachment B - map included with application)

### IV. The dates and hours during which the proposed assembly is to be conducted are as follows:

August 12, 2017 between the hours of 1:00-11:00 pm

V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is: 5,000 individuals

VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 38 of the Township Code of Ordinances, except that applicant requests that the Township Board grant a waiver of the following provisions: N/A

VII. Detailed explanation (if applicable), including drawings and diagrams where applicable, of applicant's plans to provide for the following:

**Police and Fire protection:** Meridian Township Police and Fire have been made aware of the event and have been involved in the planning of the event. Two Police Officers have been scheduled to work on site during the event (one (1) scheduled from 2-10pm and one (1) scheduled from 6-10pm) and event coordinators will be instructed to contact 911 in case of an emergency.

**Food & water supply and facilities:** Spartan Dance & Fit Center will be open during the 1-5pm activities and selling bottles of water. There is also a drinking fountain available. Local food vendors at the event will also have drinks for purchase.

**Health & sanitation facilities:** Spartan Dance & Fit center and Buddies will be open with restrooms available, including accessible restrooms. Portable toilets and wash stations will be on site at the event (10 total portable toilets & 2 wash stations, including a family friendly portable toilet), please see map for placement.

**Medical facilities and services including emergency vehicles and equipment:** Meridian Township Fire/EMS services have been notified of the event and included in the planning process. A sound system will be available at the main stage for any public service announcements, i.e. severe weather.

**Vehicle access and parking facilities:** Parking will be available at the east side of the Carriage Hills Shopping Center parking lot and also behind Spartan Dance & Fit Center, north side of Carriage Hills Shopping Center. Alternate parking will be available at the school, southeast of the Carriage Hills Shopping Center. (Spartan Dance & Fit received approval from DTN Management for hosting the event with the Township in the Shopping Center and attempts have been made to reach out to the school for parking permission.)

**Illumination facilities:** N/A

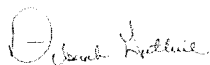
**Communication facilities:** A PA and sound system will be available at the event located at the main stage.

**Noise control and abatement:** The main stage and sound system for the live performance from Starfarm will be facing south, into the parking lot and the North side of Buddies facing South into Buddies and the beer tent to help contain the noise levels.

**Facilities for cleanup and waste disposal:** Recyclable containers will be provided by the Township to be set up around the event. Buddies will provide waste containers for the beer tent and Spartan Dance & Fit center will provide waste containers in the parking lot and around the main stage during the event.

**Insurance and bonding arrangements:** Meridian Township will coordinate and request copies from additional insured parties; Spartan Dance & Fit Center and Buddies

**In addition, attach a detailed map or maps of the overall site of the proposed assembly. (Attachment B)**



Deborah Guthrie, Communications Director/PIO

April 27, 2017

**Applicant**

**Name and Title**

**Date Submitted**

**Received by Township Clerk's Office:**

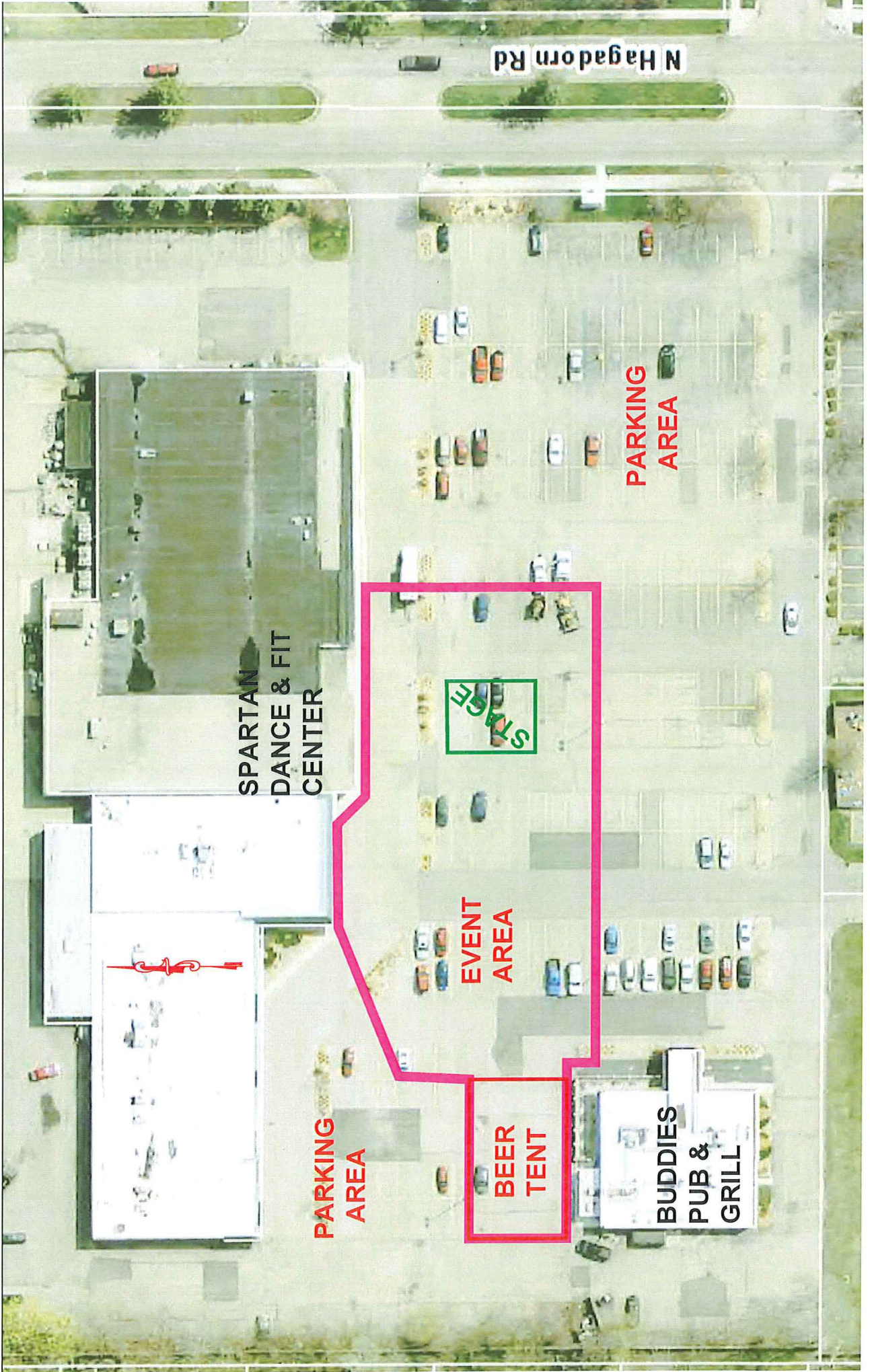
**By:** \_\_\_\_\_

**date:** \_\_\_\_\_

Within twenty (20) days of the date this application is filed, copies shall be forwarded to the Township Manager, Chief of Police, Fire Chief, Community Planning & Development Director, and the Ingham County Health Department for review, investigation, findings, and recommendations.



# CARRIAGE HILLS SHOPPING CENTER



# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
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Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

RESOLUTION TO APPROVE

Liquor License Request  
Township Board  
June 20, 2017

## RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 20th day of June, 2017 at 6:00 pm. Local Time.

PRESENT: Supervisor Styka, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

ABSENT: Clerk Dreyfus

The following resolution was offered by Treasurer Brixie and supported by Trustee Opsommer.

WHEREAS, Meridian Township Communications Department has requested Township Board approval to apply for a one-day liquor license to sell beer and wine from the Michigan Liquor Control Commission (MLCC) at the Rock the Block! Carriage Hills event scheduled for Saturday, August 12, 2017; and

WHEREAS, the Communications Department will operate beer and wine sales in conformance with all applicable laws as established in the provisions of the one-day liquor license; and

WHEREAS, the Rock the Block! Carriage Hills event is consistent with Township Board Policy 1.4 (Cultural Heritage Ends) to energize citizen pride in the community; and

WHEREAS, beer and wine sales may help to draw additional patrons to the Rock the Block! Carriage Hills event.

NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Meridian Township Communications Department to apply for a one-day liquor license from the MLCC for sale of beer and wine at the Rock the Block! Carriage Hills event on Saturday, August 12, 2017.

ADOPTED: YEAS: Supervisor Styka, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

6.20.17  
#96





**To:** Township Board  
**From:**   
LuAnn Maisner, Director of Parks and Recreation  
**Date:** August 1, 2017  
**Re:** Central Meridian Regional Trail Connector- Project Agreement

---

In March, 2016, the Park Commission and the Township Board authorized submission of a grant application to the Michigan Department of Natural Resources for construction of the Central Meridian Trail Connector Project in Central Park. This project involves boardwalk, fishing dock, bench, bike rack, signage, recycle bin, landscaping, paving, bicycle fix-it station, and a wheelchair charging station.

We received notification in December, 2016 that the project was selected for funding by the Natural Resources Trust Fund Board. Following a lengthy authorization process by the Legislature, we have now received the attached Project Agreement from the Michigan Department of Natural Resources for execution.

The total project amount is estimated at \$395,000. The grant program provides \$272,500 (69%) with a local match of \$122,500 (31%) that will be funded by the Park Millage.

The attached resolution of acceptance is required to execute the project agreement for the grant.

Motion for your consideration:

**MOVE TO APPROVE THE ATTACHED RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT IN THE AMOUNT OF \$272,500 (69%) WITH A LOCAL MATCH OF \$122,500, (31%) TO BE PAID BY THE PARK MILLAGE FUND FOR DEVELOPMENT OF THE CENTRAL MERIDIAN REGIONAL TRAIL CONNECTOR PROJECT IN CENTRAL PARK.**

**Central Meridian Regional Trail Connector Project  
Project Agreement  
RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Central Meridian Fire Station, in said Township on the 1st day of August, 2017 at 7:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_:

WHEREAS, the Michigan Department of Natural Resources accepts grant requests from local units of government to assist in the development and acquisition of recreation properties; and

WHEREAS, it is possible to have up to 75% of the total project cost funded by the Natural Resources Trust Fund program; and

WHEREAS, Meridian Township submitted a grant application to the Michigan Natural Resources Trust Fund Grant Program to provide funding assistance for the Central Meridian Regional Trail Connector Project in Central Park with a project amount of \$395,000 consisting of a boardwalk, fishing dock, bench, bike rack, signage, recycle bin, landscaping, paving, bicycle fix-it station, and a wheelchair charging station, to improve and expand recreation opportunities and accessibility for visitors of all abilities; and

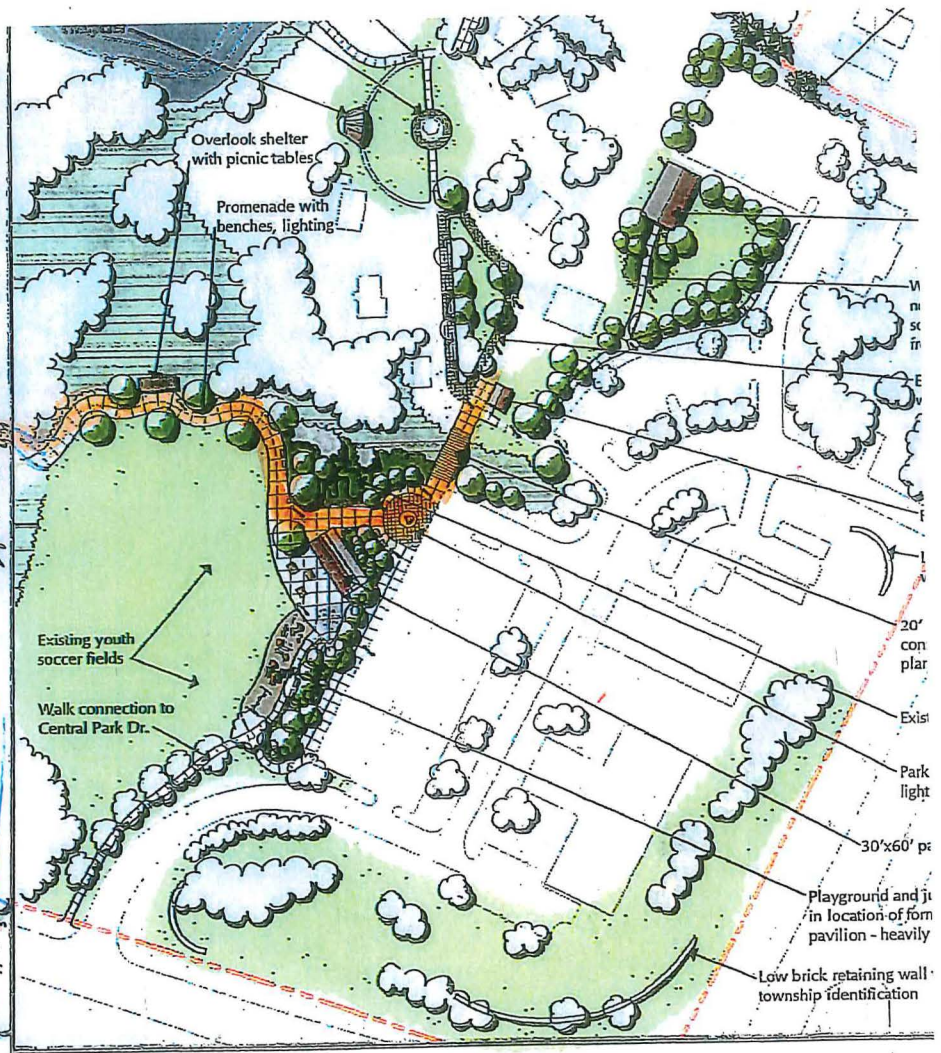
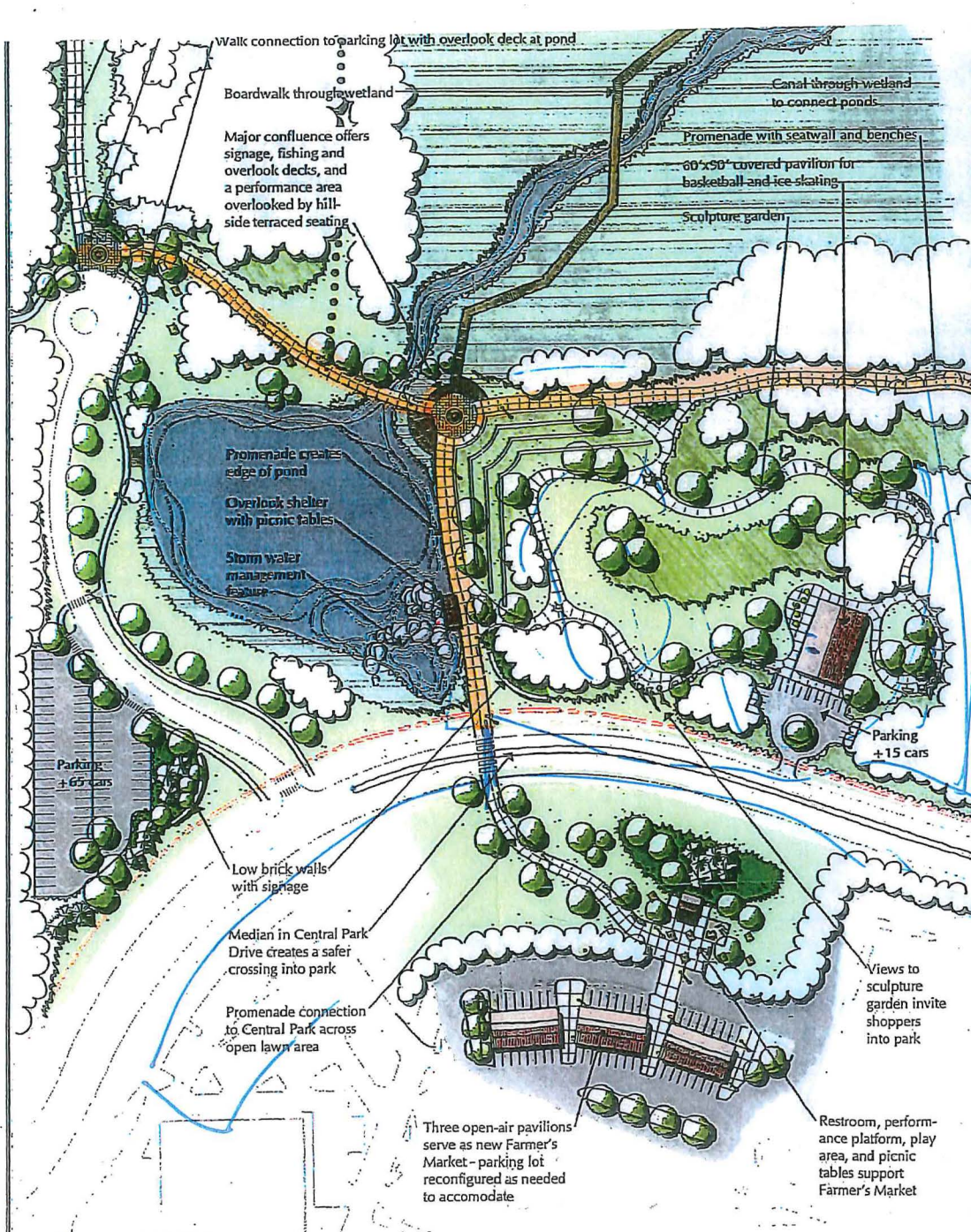
WHEREAS, the grant request received approval in the amount of \$272,500 (69%) with a local match of \$122,500 (31%) to be funded by the Meridian Township Park Millage Fund; and

WHEREAS, this project is identified and supported in the Central Park Master Plan and in the 2017-2021 Parks and Recreation Master Plan adopted by the Meridian Township Board and Park Commission, and is on file with the Michigan Department of Natural Resources; and

WHEREAS, the successful efforts of the Park Commission to leverage local Park Millage funds with grants and donations makes a significant contribution toward furthering the mission of providing a quality park system in our community; and

WHEREAS, park development and improvements are supported by Township Board Policy and 2017 Goals and Objectives.







Michigan Department of Natural Resources - Grants Management

**Michigan Natural Resources Trust Fund  
Development Project Agreement**

**Project Number : TF16-0087**

**Project Title : Central Meridian Regional Trail Connector Project**

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the Meridian Charter Township IN THE COUNTY OF Ingham County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA **93 of 2017**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **09/12/2017**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number **TF16-0087** (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is **07/14/2017 through 07/31/2019**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
  - Boardwalk
  - Fishing Pier or Dock
  - Bench
  - Bike Rack
  - Signage
  - Recycle Bin(s)
  - Landscaping
  - Trail 6' wide or more
  - Bicycle fix-it station



Electric wheelchair charging station

6. The DEPARTMENT agrees as follows:
- a. To grant to the GRANTEE a sum of money equal to **Sixty-Nine (69%) Percent of Three Hundred Ninety Five Thousand (\$395,000.00) dollars and Zero Cents**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Two Hundred Seventy Two Thousand Five Hundred (\$272,500.00) dollars and Zero Cents**.
  - b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
    - i. Payments will be made on a reimbursement basis at **Sixty-Nine (69%) Percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
    - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
    - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
    - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.
7. The GRANTEE agrees as follows:
- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **One Hundred Twenty Two Thousand Five Hundred (\$122,500.00) dollars and Zero Cents** in local match. This sum represents **Thirty-One(31%) Percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
  - b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
  - c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
    - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The

Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.

- ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
  - iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
  - iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
  - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
  - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
  - vii. Bury all new telephone and electrical wiring within the project area.
  - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
  - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.

- f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
  - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
  - h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
  - i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
  - j. To erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
  - k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning January 1, **2017** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a written progress report every 180 days during the project period.
  - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
  - c. Submit a complete request for final reimbursement within 90 days of project completion and no later than **10/31/2019**. If the GRANTEE fails to submit a complete final request for reimbursement by **10/31/2019**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and

require full repayment of grant funds by the GRANTEE.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
  - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
  - b. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:

- a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.
  - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.
  - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
  - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
  - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide

documentation to the DEPARTMENT that indicates either:

- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;

or

- b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.

22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:

- a. Terminate this Agreement; and/or
  - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
  - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or
  - d. Require repayment of grant funds already paid to GRANTEE.
  - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
- a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the \_\_\_\_\_,  
date

\_\_\_\_\_ meeting of the \_\_\_\_\_  
(special or regular) (name of approving body)

**GRANTEE**

SIGNED:

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grantee's Federal ID#

38-6007712

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT**

SIGNED:

By: \_\_\_\_\_  
Steve DeBrabander

Title: Manager, Grants Management

Date: \_\_\_\_\_





**TO:** Township Board

**FROM:**

Mark Kieselbach  
Director Community Planning and Development

Jennifer Quinlivan  
Assistant Planner

**DATE:** July 25, 2017

**RE:** Final Plat #03012 (GS Fedewa) Final Plat of Sierra Ridge Estates No. 3 Re-approval

Sierra Ridge Estates No. 3 is a single family subdivision consisting of 20 lots located north of Lake Lansing Road and east of Newton Road. The Township Board approved the final plat of Sierra Ridge Estates No. 3 on April 4, 2017. Due to an error in the sequence of filing the final plat the State of Michigan is requiring the developer to have the Township Board re-approve the final plat. No changes have been made to the plat since the Township Board originally approved the final plat.

The purpose of the final plat is to ensure completion of public and private improvements and consistency with the approved final preliminary plat prior to the sale of lots. All lots meet and/or exceed the requirements of the RAA (Single Family, Low Density) zoning district and the applicable conditions of the final preliminary plat have been met.

### **Township Board Options**

The Township Board may approve or deny the final plat based on compliance with the Land Division Act, the Township's Subdivision Regulations, and consistency with the approved final preliminary plat. A resolution to re-approve the final plat has been provided for the Board's consideration.

**Move to adopt the resolution to re-approve Final Plat #03012 (Sierra Ridge Estates No. 3) a single family subdivision consisting of 20 lots located north of Lake Lansing Road and east of Newton Road.**

### **Attachments**

1. Resolution to re-approve the final plat
2. Final plat

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Municipal Building, in said Township on the 1st day of August, 2017, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the State of Michigan has required Gerald S. Fedewa to have the Township Board re-approve the final plat for Sierra Ridge Estates No. 3 a single-family subdivision consisting of 20 lots located north of Lake Lansing Road and east of Newton Road; and

WHEREAS, the final plat was previously approved by the Township Board on April 4, 2017; and

WHEREAS, no changes have been made to the plat since the Township Board originally approved the final plat; and

WHEREAS, the Township Board has reviewed the materials forwarded under cover memorandum dated July 25, 2017.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN re-approves the Final Plat of Sierra Ridge Estates No. 3 subject to the following conditions:

1. All previous conditions placed on the preliminary plat shall remain in effect.
2. Street trees and sidewalks shall be installed prior to the issuance of the certificate of occupancy for individual lots or a performance guarantee shall be provided to the Township.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

**Resolution to RE-APPROVE  
Final Plat #03012 (GS Fedewa)  
Page 2**

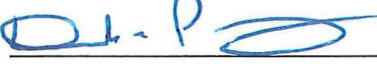
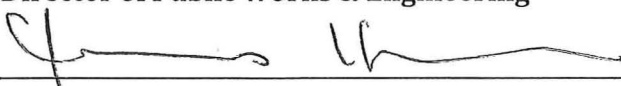
I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 1st day of August, 2017.

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Brett Dreyfus, CMMC  
Township Clerk



12.B.

To: Board Members  
From:   
Derek N. Perry, Assistant Township Manager &  
Director of Public Works & Engineering  
  
Younes Ishraidi, P.E., Chief Engineer  
Date: July 27, 2017  
Re: 2017 Order to Maintain Sidewalk  
Special Assessment District #17 - Resolutions #3

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The proposed areas for the 2017 Order to Maintain Sidewalk Special Assessment District #17 include the following locations: Briarwood #4; Crestwood #3; Cornell Woods #1, 2, 4, 6, North & South; Country Place #2 & 3; Heritage Hills & Heritage Hills #3 & #4; Whispering Oaks; Whitehills Lakes & Whitehills Lakes #2, 3, 4, & 6; Whitehills Woods #2, 3, & 5; Wilkshire #2; Wood Ridge; Wood Valley; and 4507 Cornell Road. These areas are located in the following Sections: 3, 4, 5, 8, 12, 23, and 26.

In accordance with the Township's Code of Ordinance, the Township Board may order the maintenance of defective sidewalks. If the property owner fails to maintain the sidewalk within 20 days after receiving an official notice from the Township, the Township may replace or otherwise improve the sidewalk and bill the cost to the property owner.

A public hearing was held on July 18, 2017. Resolution #3 directs the Director of Public Works & Engineering to send a notice to each property owner; approves the construction of the public improvement and to defray the cost by special assessment, approves the estimate of cost, and determines the special assessment district.

**Proposed Motion:**

**"Move to approve the 2017 Order to Maintain Sidewalk Special Assessment District #17, Resolution #3, which approves repair and maintenance of sidewalk in portions of the following areas: Briarwood #4; Crestwood #3; Cornell Woods #1, 2, 4, 6, North & South; Country Place #2 & 3; Heritage Hills & Heritage Hills #3 & #4; Whispering Oaks; Whitehills Lakes & Whitehills Lakes #2, 3, 4, & 6; Whitehills Woods #2, 3, & 5; Wilkshire #2; Wood Ridge; Wood Valley; and 4507 Cornell Road, which are located in Sections: 3, 4, 5, 8, 12, 23, and 26, and to defray the cost by special assessment; approves the cost estimate of \$15,578.01; determines the special assessment district; directs the making of an assessment roll; and directs notices be sent to the property owners indicating they have 20 days to replace or make safe the defective sidewalk."**

Attachments

**2017 ORDER TO MAINTAIN SIDEWALKS  
SPECIAL ASSESSMENT DISTRICT #17**

**RESOLUTION NO. 3**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 on Tuesday, August 1, 2017, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_  
\_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, the Township Board pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on June 20, 2017, adopt a resolution tentatively approving the public improvement to repair and maintain sidewalk in portions of the following areas: Briarwood #4; Crestwood #3; Cornell Woods #1, 2, 4, 6, North & South; Country Place #2 & 3; Heritage Hills & Heritage Hills #3 & #4; Whispering Oaks; Whitehills Lakes & Whitehills Lakes #2, 3, 4, & 6; Whitehills Woods #2, 3, & 5; Wilkshire #2; Wood Ridge; Wood Valley; and 4507 Cornell Road, which are located in Sections: 3, 4, 5, 8, 12, 23, and 26, of Meridian Township, Ingham County, Michigan; and the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically hereinafter described; and

**WHEREAS**, the Township Board did meet on July 18, 2017, at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvement and to the special assessment district therefore; and,

**WHEREAS**, estimates of cost of said project are on file with the Township Clerk and have been on file since June 20, 2017; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, THAT:**

1. The Township Board hereby approves the construction of the following described public improvement: Repair and maintain sidewalk in portions of the following areas: Briarwood #4; Crestwood #3; Cornell Woods #1, 2, 4, 6, North & South; Country Place #2 & 3; Heritage Hills & Heritage Hills #3 & #4; Whispering Oaks; Whitehills Lakes & Whitehills Lakes #2, 3, 4, & 6; Whitehills Woods #2, 3, & 5; Wilkshire #2; Wood Ridge; Wood Valley; and 4507 Cornell Road, which are located in Sections: 3, 4, 5, 8, 12, 23, and 26 of Meridian Township, Ingham County, Michigan; and to defray the cost thereof by special assessment against the properties specially benefited thereby.
2. The Township Board hereby approves the estimate of cost in the sum of \$15,578.01 as prepared by Younes Ishraidi, Chief Engineer.

3. The Township Board finally determines that the special assessment district shall be described as follows:

**(SEE ATTACHED LEGAL DESCRIPTION)**

2017 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 17 - RESOLUTION 3

Repair Address					Mailing Address					Homeowner Cost
Parcel #	Subdivision	Lot No.	Repair Address	Primary Name	Street Address	City	ST	Zip		
1	33-02-02-26-130-004	CORNELL WOODS #6	129	4404 ALDERWOOD	PRYGOSKI, PHILIP J & MARY H	4404 ALDERWOOD DR	OKEMOS	MI	48864	\$232.44
2	33-02-02-26-130-003	CORNELL WOODS #6	130	4416 ALDERWOOD	PALETTA, JOSHUA & JACKLYN P	4416 ALDERWOOD	OKEMOS	MI	48864	\$169.05
3	33-02-02-26-127-014	CORNELL WOODS #6	133	4454 ALDERWOOD	SHAHINIAN, LEVON & KATHERINE	4454 ALDERWOOD DR	OKEMOS	MI	48864	\$211.31
4	33-02-02-33-226-008	BRIARWOOD SUBDIVISION #4	147	2056 BELDING	MORTON, JOHN K & PAULA	2056 BELDING CT	OKEMOS	MI	48864	\$190.18
5	33-02-02-12-105-015	COUNTRY PLACE SUBDIVISION #2	53-	5932 BUTTONWOOD	TINNEY, SUSAN M	5932 BUTTONWOOD DR	HASLETT	MI	48840	\$169.05
6	33-02-02-12-105-013	COUNTRY PLACE SUBDIVISION #3	57	5956 BUTTONWOOD	GILLISON, KATHRYN M TRUSTEE	5956 BUTTONWOOD DR	HASLETT	MI	48840	\$126.79
7	33-02-02-23-377-005	N/A	N/A	4507 CORNELL	AUSTRINS, GIRTS & ARIJA	4507 CORNELL	OKEMOS	MI	48864	\$507.15
8	33-02-02-12-303-022	WOOD RIDGE	20	5630 CREEKWOOD	HAMILTON, JOHN & JOANNE	5630 CREEKWOOD	HASLETT	MI	48840	\$507.15
9	33-02-02-23-377-011	WHISPERING OAKS SUB.	37	1250 ETHEL	POTTERPIN, TERRY A & RONALD J	1250 ETHEL STR	OKEMOS	MI	48864	\$232.44
10	33-02-02-26-107-003	CORNELL WOODS #1	27	1402 FOREST HILLS	WAGAW, WALELIGN G & SABLEWONGEL TEFERA	1402 FOREST HILLS DR	OKEMOS	MI	48864	\$253.58
11	33-02-02-26-176-012	CORNELL WOODS SOUTH	6	4298 GOLDENWOOD	BALI, VALENTINA A & RAFAEL A AURAS	4298 GOLDENWOOD DR	OKEMOS	MI	48864	\$295.84
12	33-02-02-26-176-011	CORNELL WOODS SOUTH	5	4320 GOLDENWOOD	SEARS, MELISSA J	4320 GOLDENWOOD DR	OKEMOS	MI	48864	\$295.84
13	33-02-02-26-154-007	CORNELL WOODS #2	59	4382 HICKORYWOOD	LATHAM, KEITH E & LISA B	4382 HICKORYWOOD DR	OKEMOS	MI	48864	\$211.31
14	33-02-02-26-107-005	CORNELL WOODS #1	25	4464 HICKORYWOOD	ASMARE, ELSABETH	4464 HICKORYWOOD	OKEMOS	MI	48864	\$211.31
15	33-02-02-26-107-004	CORNELL WOODS #1	26	4470 HICKORYWOOD	LEE, LIK CHUAN & ZENG, DIDIANA	4470 HICKORYWOOD	OKEMOS	MI	48864	\$253.58
16	33-02-02-05-252-028	WHITEHILLS LAKES #2	44 & PT 43	6240 ISLAND LAKE	GILLESPIE, PATRICK K & JENNIFER E	6240 ISLAND LAKE DR	EAST LANSING	MI	48823	\$422.63
17	33-02-02-05-427-001	WHITEHILLS LAKES #2	54	6251 ISLAND LAKE	MOHMAND, HAROON	6251 ISLAND LAKE DR	EAST LANSING	MI	48823	\$139.47
18	33-02-02-05-201-015	WHITEHILLS LAKES	LOT 1, EXC S 25'	6381 ISLAND LAKE	FULLER, PATRICK LORENZ TRUST	6381 ISLAND LAKE DR	EAST LANSING	MI	48823	\$240.90
19	33-02-02-05-202-017	WHITEHILLS LAKES #4	101	6389 ISLAND LAKE EAST	SCHNEIDER, PAUL & MIRETTE	6389 E ISLAND LAKE DR	EAST LANSING	MI	48823	\$126.79
20	33-02-02-05-202-016	WHITEHILLS LAKES #4	100	6401 ISLAND LAKE EAST	HUHTA, CHRISTOPHER T & ALEXANDRA P	6401 E ISLAND LAKE DR	EAST LANSING	MI	48823	\$126.79
21	33-02-02-05-202-008	WHITEHILLS LAKES #4	92	6442 ISLAND LAKE	TOBIN, MICHAEL J & JULIE M	6442 ISLAND LAKE	EAST LANSING	MI	48823	\$232.44
22	33-02-02-26-127-001	CORNELL WOODS #1	51	1384 IVYWOOD	ESCHELBACH, MICHELLE & MICHAEL	1384 IVYWOOD DR	OKEMOS	MI	48864	\$139.47
23	33-02-02-23-353-006	CORNELL WOODS NORTH	6	1435 IVYWOOD	LEE, SUNG KI & HYUN JIN	1435 IVYWOOD DR	OKEMOS	MI	48864	\$169.05
24	33-02-02-23-353-007	CORNELL WOODS NORTH	7	1441 IVYWOOD	MAALI, MANOUC & NAHID IPLAKCHI	1441 IVYWOOD DR	OKEMOS	MI	48864	\$169.05
25	33-02-02-23-379-005	WHISPERING OAKS SUB.	WHISPERING OAKS COMMONS (PRIVATE)	0 MISTYWOOD	WHISPERING OAKS ASSOCIATION, ATTN: TREASURER	4563 MISTYWOOD DR	OKEMOS	MI	48864	\$232.44
26	33-02-02-23-378-001	WHISPERING OAKS SUB.	1	4505 MISTYWOOD	BISWAS, SUBIR K & KOVUMAL P	4505 MISTYWOOD	OKEMOS	MI	48864	\$232.44
27	33-02-02-23-379-014	WHISPERING OAKS SUB.	22	4540 MISTYWOOD	LAPHAM, KIRK A & KIMBERLY J	4540 MISTYWOOD	OKEMOS	MI	48864	\$253.58
28	33-02-02-23-379-006	WHISPERING OAKS SUB.	14	4585 MISTYWOOD	ENGAN, KAREN E TRUSTEE	4585 MISTYWOOD	OKEMOS	MI	48864	\$126.79

2017 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 17 - RESOLUTION 3

29	33-02-02-04-104-013	WHITEHILLS WOODS #3	52	6422	OAKENCLIFFE	MESSING, HARVEY J & ELAINE	6422 OAKENCLIFFE LN	EAST LANSING MI	48823	\$253.58
30	33-02-02-04-104-002	WHITEHILLS WOODS #2	31	2453	PINE HOLLOW	HUGHES, MICHAEL & SHELIA	2453 PINE HOLLOW DR	EAST LANSING MI	48823	\$211.31
31	33-02-02-04-104-005	WHITEHILLS WOODS #2	LOT 30, EXC S 15'	2459	PINE HOLLOW	WILLIAMS, GREG & DAWN	6381 WOODCLIFFE LANE	EAST LANSING MI	48823	\$253.58
32	33-02-02-04-151-003	WHITEHILLS LAKES #6	123	6254	PINE HOLLOW	RUSSELL TRUST, MARGARET A	6254 PINE HOLLOW DRIVE	EAST LANSING MI	48823	\$316.97
33	33-02-02-05-276-007	WHITEHILLS LAKES #2	38	6290	PINE HOLLOW	HUDGINS, JEFFREY W & SALLY A	6290 PINE HOLLOW	EAST LANSING MI	48823	\$211.31
34	33-02-02-04-128-007	WHITEHILLS WOODS #5	70 & PT 69	6405	RIDGEPOND	MC ALLISTER, LORI ANN TRUSTEE	6405 RIDGEPOND PLACE	EAST LANSING MI	48823	\$211.31
35	33-02-02-03-178-025	CRESTWOOD #3	41	6302	ROYAL OAK	FIELBRANDT, BRIAN & AMY	6302 ROYAL OAK DRIVE	HASLETT MI	48840	\$232.44
36	33-02-02-26-12-007	CORNELL WOODS #1	44	4430	SATINWOOD	HALL, THOMAS R	4430 STAINWOOD DR	OKEMOS MI	48864	\$274.71
37	33-02-02-26-128-004	CORNELL WOODS #1	47	4448	SATINWOOD	RUPPERT, DAVID & CHARLOTTE M TRUSTEES	4448 SATINWOOD DR	OKEMOS MI	48864	\$169.05
38	33-02-02-26-128-003	CORNELL WOODS #1	48	4454	SATINWOOD	FLANDERS, RONALD D & SARA M TRUSTEES	4454 SATINWOOD DR	OKEMOS MI	48864	\$211.31
39	33-02-02-26-179-005	CORNELL WOODS #4	84	1296	SHORTWOOD CIR	COURTNEY, JOHN A & KRISTEN	1298 SILVERWOOD DR	OKEMOS MI	48864	\$507.15
40	33-02-02-26-129-001	CORNELL WOODS #1	40	1379	SILKWOOD	BROOKS, ROGER I & LANETTE K	1379 SILKWOOD DR	OKEMOS MI	48864	\$152.15
41	33-02-02-26-179-018	CORNELL WOODS #4	95	1281	SILVERWOOD	BRANDAU, ANTHONY JAMES & VIRUPANNAVAR, SHANTI	1281 SILVERWOOD DR	OKEMOS MI	48864	\$169.05
42	33-02-02-26-179-019	CORNELL WOODS #4	96	1283	SILVERWOOD	CROOKS, KIM D & PATRICIA J	1283 SILVERWOOD DR	OKEMOS MI	48864	\$169.05
43	33-02-02-26-179-020	CORNELL WOODS #4	97	1285	SILVERWOOD	VAN OVERBEKE, DANIEL J & KATHRYN A VANDAGENS	1285 SILVERWOOD DR	OKEMOS MI	48864	\$443.76
44	33-02-02-26-179-021	CORNELL WOODS #4	98	1287	SILVERWOOD	YEOMANS, MATTHEW M & WON K	1287 SILVERWOOD DR	OKEMOS MI	48864	\$253.58
45	33-02-02-26-179-004	CORNELL WOODS #4	83	1298	SILVERWOOD	COURTNEY, JOHN ALAN & KRISTEN HECKRODT COURTNEY	1298 SILVERWOOD DR	OKEMOS MI	48864	\$152.15
46	33-02-02-26-154-008	CORNELL WOODS #2	58	1400	SILVERWOOD	BEAL, MELISSA W	1400 SILVERWOOD DR	OKEMOS MI	48864	\$426.85
47	33-02-02-26-155-001	CORNELL WOODS #2	57	1415	SILVERWOOD	HEBERT, KARA K	1415 SILVERWOOD	OKEMOS MI	48864	\$202.86
48	33-02-02-08-181-008	HERITAGE HILLS #4	150	2782	SOUTHWOOD	JAKOVAC, SCOTT & SHANNON	2782 SOUTHWOOD DR	EAST LANSING MI	48823	\$422.63
49	33-02-02-08-180-015	HERITAGE HILLS #3	97	2836	SOUTHWOOD	CHRISTEL, LEO C & MARY L TRUSTEES	2836 SOUTHWOOD DR	EAST LANSING MI	48823	\$422.63
50	33-02-02-08-180-006	HERITAGE HILLS SUB.	46	2846	SOUTHWOOD	KIDINGER, DAVID B & ROBERTA H	2846 SOUTHWOOD DR	EAST LANSING MI	48823	\$211.31
51	33-02-02-23-380-007	WHISPERING OAKS SUB.	33	4562	SPICEWOOD	GEVA, PINHAS & DALIA	4562 SPICEWOOD	OKEMOS MI	48864	\$422.63
52	33-02-02-08-129-007	HERITAGE HILLS #3	119	2790	STILL VALLEY	SCHNEIDER, ROBERT & MARGARET	2790 STILL VALLEY	EAST LANSING MI	48823	\$583.22
53	33-02-02-05-428-008	WHITEHILLS LAKES #3	64	6210	WHITEHILLS LAKES	OLDHAM, KELLI M & PATRICK R	6210 WHITEHILLS LAKES DR	EAST LANSING MI	48823	\$211.31
54	33-02-02-05-428-006	WHITEHILLS LAKES #2	58 & PT 65	6230	WHITEHILLS LAKES	WOOD, WARREN W & ANNELIESE C	6230 WHITEHILLS LAKES DR	EAST LANSING MI	48823	\$211.31
55	33-02-02-05-428-012	WHITEHILLS LAKES #2	LOT 61, INCL S 20' OF LOT 62	6260	WHITEHILLS LAKES	ASHDOWN, BLAKE E & DEBBIE LANE	6260 WHITEHILLS LAKE DR	EAST LANSING MI	48823	\$507.15
56	33-02-02-05-428-011	WHITEHILLS LAKES #2	LOT 62, EXCL S 20'	6270	WHITEHILLS LAKES	WHITEHILLS LAKES HOMEOWNERS ASSOC	1048 PIERPONT STE 2	LANSING MI	48911	\$507.15
57	33-02-02-05-427-007	WHITEHILLS LAKES #3	68	6220	WINDRUSH	MARTIN, VAN W & SHARON C	6241 ISLAND LAKE DR	EAST LANSING MI	48823	\$253.58
58	33-02-02-12-178-002	WOOD VALLEY	76	5652	WOOD VALLEY	BERTRAND, KEITH D & BONNIE G TRUSTEES	5652 WOOD VALLEY DR	HASLETT MI	48840	\$253.58
59	33-02-02-11-430-001	WILKSHIRE #2	59	1125	WOODSIDE	WARNELL FAMILY TRUST	1125 W WOODSIDE DR	HASLETT MI	48840	\$270.48
										\$15,578.01



2017 ORDER TO MAINTAIN SIDEWALK SAD #17

LEGAL DESCRIPTION

**Briarwood #4, Section 33** Lot 147  
**Cornell Woods #1, Section 26** Lots 25, 26, 27, 40, 44, 47, 48, 51  
**Cornell Woods #2, Section 26** Lots 57, 58, 59  
**Cornell Woods #4, Section 26** Lots 83, 84, 95, 96, 97, 98  
**Cornell Woods #6, Section 26** Lots 129, 130, 133  
**Cornell Woods North, Section 26** Lots 6, 7  
**Cornell Woods South, Section 26** Lots 5, 6  
**Country Place Subdivision #2, Section 12**  
Lot 53 excluding beginning at the most northeasterly corner of lot 53; thence southwesterly on the lot line 7 feet; thence northwesterly to the most northerly line of lot 53 at a point 50 feet northwesterly of the point of beginning; thence southeasterly on the northerly lot line 50 feet to the point of beginning.  
**Country Place Subdivision #3, Section 12** Lot 57  
**Crestwood #3, Section 3** Lot 41  
**Heritage Hills, Section 8** Lot 46  
**Heritage Hills #3, Section 8** Lots 97, 119  
**Heritage Hills #4, Section 8** Lot 150  
**Whispering Oaks Subdivision, Section 23** Lots 1, 14, 22, 33, 37  
Whispering Oaks Commons (Private) – Between **Whispering Oaks Subd.**, Lots 10 and 37  
**Whitehills Lakes, Section 5**  
Lot 1, excluding the south 25 feet thereof.  
**Whitehills Lakes #2, Section 5** Lots 38, 54  
Lot 44 including a part of lot 43, beginning at the northwest corner of lot 43; thence S66°19'46"E 63.16 feet; thence S05°27'38"W 187.90 feet to the north right-of-way line of Island Lake Drive; thence on a curve to the left on said right-of-way 60.62 feet having a radius of 510.96 feet and a chord of 60.58 feet bearing N76°35'15"W to the southeast corner of lot 44; thence N05°27'38"E on the east line of lot 44 a distance of 199.26 feet to the point of beginning.  
Lot 58 including a part of lot 65, Whitehills Lakes Subdivision #3, beginning at the northeasterly corner of lot 65; thence N57°W along the northwesterly lot line to the northwesterly corner of lot 65; thence S33°W along the westerly line of lot 65 a distance of 15 feet; thence S61°45'49"E 180.62 feet to said northeasterly corner of lot 65 and the point of beginning.  
Lot 61 including the south 20 feet of lot 62.  
Lot 62 excluding the south 20 feet of said lot.  
**Whitehills Lakes #3, Section 5** Lots 64, 68  
**Whitehills Lakes #4, Section 5** Lots 92, 100, 101  
**Whitehills Lakes #6, Section 4** Lot 123  
**Whitehills Woods #2, Section 4** Lot 31  
Lot 30, excluding the south 15 feet thereof.  
**Whitehills Woods #3, Section 4** Lot 52  
**Whitehills Woods #5, Section 4**  
Lot 70 including a part of lot 69, beginning at the southeast corner of lot 68; thence N62°45'43"W on the southerly lot line 136.80 feet to the southwesterly corner of lot 69; thence N08°17'56"E on the westerly lot line 10 feet; thence S58°53'54"E 140.37 feet to the point of beginning.  
**Wilkshire #2, Section 11** Lot 59  
**Wood Ridge, Section 12** Lot 20  
**Wood Valley, Section 12** Lot 76  
**4507 Cornell, Section 23** – Commencing at the south ¼ corner of section 23; thence along the north-south ¼ line N00°51'20"E 147.7 feet; thence N89°38'40"W 50 feet to the west line of Cornell Road and the point of beginning; thence N89°38'40"W 283 feet to the westerly line of Whispering Oaks Subdivision; thence N00°21'20"E 200 feet; thence S89°38'40"E 283 feet to the west line of Cornell Road; thence S00°21'20"W 200 feet to the point of beginning.

4. The Supervisor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as set forth with the names of the owners thereof if known, and the total amount to be assessed against each parcel of land which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district. The term of the special assessment district shall continue until the special assessments, as approved or modified, have been collected in full.
5. When the Supervisor shall have completed the special assessment roll there shall be affixed thereto a certificate stating that said roll was made pursuant to this resolution of the Township Board of the Charter Township of Meridian adopted August 1, 2017, and that in making the assessment roll the Supervisor has, according to her best judgement, conformed in all aspects to the directions contained in said resolution and the statutes of the State of Michigan and the Supervisor shall then report the special assessment roll with the certificate attached thereto, to the Township Board.
6. The Township Board hereby directs the Director of Public Works & Engineering to send a notice to each property owner in the assessment district indicating that they have 20 days to replace or make safe the defective sidewalk. Failure of a property owner to replace or make safe the sidewalk within 20 days will necessitate the Township's contractor to replace or make safe the sidewalk.
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN )**

**ss.**

**COUNTY OF INGHAM**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday August 1, 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC, Township Clerk  
Charter Township of Meridian

**2017 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 17**

**-- CERTIFICATE OF SUPERVISOR --**

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF INGHAM     )

I, Ronald J Styka, Supervisor of the Charter Township of Meridian, Ingham County, Michigan, hereby certify that the attached 2017 Order to Maintain Sidewalk Special Assessment District #17 Special Assessment Roll was made by me pursuant to the resolution of the Township Board of said Charter Township of Meridian heretofore adopted on August 1, 2017, and that in making such assessment roll, to the best of my judgment, I conformed in all respects to the directions contained in such resolution and the Statutes of the State of Michigan.

\_\_\_\_\_  
Ronald J Styka, Supervisor

DATED:

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public, Ingham County, MI

My Commission expires: \_\_\_\_\_

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## DEPARTMENT OF PUBLIC WORKS & ENGINEERING

### **ORDER-TO-MAINTAIN SIDEWALK PROGRAM**

#### **Why has my sidewalk been chosen for replacement or leveling?**

Township inspectors found certain sections of the sidewalk abutting your property need to be replaced or leveled to make the sidewalk safer. This inspection is part of a yearly program created to replace or level defective sidewalk. Sidewalk maintenance is important because it may save a pedestrian from injury and you from an expensive lawsuit.

#### **Why is replacement or leveling necessary?**

Removal and replacement or leveling is necessary to provide reasonably safe and accessible sidewalks. Leveling by "mudjacking" may be possible if the sidewalk is not cracked.

#### **How can I replace the sidewalk?**

You have three options:

1. Take no action and allow the Township's contractor to replace or level the sidewalk as part of the sidewalk maintenance program.
2. Hire your own contractor.
3. Perform the work yourself.

If you elect to hire a contractor or do the work yourself, you must obtain a permit from the Department of Public Works & Engineering. Application for a permit is free of charge for both contractors and homeowners. All work must be completed in accordance with the standards and specifications of Meridian Township. Copies of the standards and specifications are available from the Department of Public Works & Engineering. An inspection is required when forms are ready and at pour.

If you do nothing, the Township's contractor will be in your area and will replace or level the sidewalk at your expense, and you will be billed as explained in this brochure. You do not have to obtain a permit if the work is done by the Township's contractor.

#### **Can I make temporary repairs instead of replacement or leveling?**

No, filling vertical or horizontal gaps or displacements by placing mortar or asphalt is not considered a permanent repair.

#### **How much will replacing or leveling the defective sidewalk cost?**

Your exact cost will be determined **after** completion of the work; however your estimated cost is indicated on the enclosed "Notice of Public Hearing", and is on file with the Township Clerk. You may contact the Department of Public Works & Engineering for a detailed breakdown of your costs and the location of the sidewalk to be replaced or leveled.

You are responsible for 100% of the sidewalk across your frontage. If you own a residential corner lot, the Township will pay for 40% of the cost of the sidewalk replacement or leveling along the street to which the house is not addressed. The Township will pay 100% for ramp replacement at the street intersection.

**How will I be billed?**

You will receive a bill, called a special assessment, in **June 2018, with a due date of July 1, 2018**. The assessment may be paid in full with one payment (in 2018), or over 5 years at 5% interest per year. Please do not make any payments until after you receive this bill.

The Township sidewalk contractor will complete the work over the Summer/Fall of 2017. Once the sidewalk repairs have been completed, a Township inspector will measure the exact dimensions of the replacement sidewalk. Your special assessment will be based on these measurements.

(Please note you will receive a second Township Board "Notice of Hearing" in early 2018 after the contractor has completed all of the sidewalk replacements. It will state the exact cost of your sidewalk repairs. The purpose of the second hearing is for the public to comment on the proposed assessments.)

**What about damage caused by trees or utility structures?**

Where tree roots have displaced the sidewalk they will be removed prior to new sidewalk installation. A healthy tree should survive this process.

Property owners are responsible for replacement of all sidewalk damaged by tree roots whether the tree is on public or private land. The Township will pay for 100% of the cost for sidewalk directly damaged by Township manhole covers or water valves.

**Will the contractor restore my lawn after the work?**

Usually only a few inches of grass adjacent to the replaced sidewalk is uprooted. This strip will be filled with topsoil, seeded, and mulched after the concrete forms are removed.

**How do I protect my sprinkler system?**

The contractor is responsible for the damage of underground utilities, but only those that are marked. If you have a sprinkler system or private underground wires (i.e. invisible fence) they must be marked prior to construction. Contact the person that installed your lines for a detailed layout.

**May I have private work done by the Township's contractor?**

You may have additional work (driveways, approaches, patios, etc.) performed under a private agreement between you and the Township contractor. You also must be sure that you are not paying the Township contractor directly for work to be done under their contract with the Township.

The Township will not become involved in disputes between you and the contractor for private work. You and the contractor must negotiate the price, timing, restoration, and payment terms for all private work.

**What about tree branches and other vegetation that obstruct the sidewalk?**

The property owner is responsible for removal of all obstructions; including vegetation such as tree limbs, branches, shrubs, and bushes and other objects; that interfere with the safe use of the sidewalk. The area to be kept clear is one (1) foot from the edges of the sidewalk and eight (8) feet above the sidewalk.


**If I still have questions, whom should I contact?**

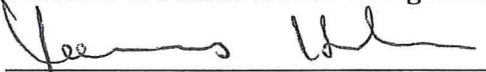
Department of Public Works & Engineering at (517) 853-4440 or [PW@meridian.mi.us](mailto:PW@meridian.mi.us).



12.C.

**To:** Board Members

**From:**   
Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering

  
Younes Ishraidi, P.E., Chief Engineer

**Date:** July 27, 2017

**Re:** Georgetown #3 Public Streetlighting Improvement  
Special Assessment District #425 - Resolution #3

---

A request was received from the property owners of Georgetown #3 for installation and maintenance of streetlights in Georgetown #3. The proposed plan is for twenty one (21) streetlights, Traditional fixtures with cut-off, and black standard poles, to be installed and maintained along Giesboro Lane & Kalorama Way (see attached map).

A public hearing was held on July 18, 2017. Two property owners spoke regarding the process of establishing the assessment district.

Resolution #3 approves the construction of the public improvement and to defray the cost by special assessment, approves the estimate of cost, and determines the special assessment district.

**Proposed Motion:**

**“Move to approve Georgetown #3 Public Streetlighting Improvement Special Assessment District #425- Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll.”**

Attachments

**GEORGETOWN #3 PUBLIC STREETLIGHTING IMPROVEMENT  
SPECIAL ASSESSMENT DISTRICT NO. 425**

**RESOLUTION NO.3**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000 on Tuesday, August 1, 2017, at 6:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_

and supported by \_\_\_\_\_.

**WHEREAS**, The Township Board, pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on June 20, 2017, adopt a resolution tentatively approving the installation, operation and maintenance of certain public streetlighting improvements along Giesboro Lane & Kalorama Way, and the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically hereinafter described; and

**WHEREAS**, the Township Board did meet on July 18, 2017, at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvement and to the special assessment district therefore; and

**WHEREAS**, estimates of cost of said project are on file with the Township Clerk and have been on file since June 20, 2017, and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:**

1. The Township Board hereby approves the following described improvement: Installation, operation and maintenance of twenty one (21) traditional streetlights with cut off along Giesboro Lane & Kalorama Way, and to defray the cost by special assessment against the properties specially benefited thereby.
2. The Township Board hereby approves the estimate of cost in the sum of \$4,172 (\$75.86/lot) for the first year cost and \$2,940 (\$53.46/lot) annually thereafter (subject to adjustment).
3. The Township Board finally determines that the special assessment district shall be described as follows:

Georgetown III, A SUB-DIVISION Located in the Southwest ¼ of Section 14, T4N, R1W, Meridian Township, Ingham County, Michigan: Lots 92 thru 136 inclusive, except all Commons Area within Boundary thereof.

4. The Supervisor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as set forth with the names of the owners thereof if known, and the total amount to be assessed against each parcel of land which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district. The term of the special assessment district shall continue until the special assessments, as approved or modified, have been collected in full.
5. When the Supervisor shall have completed the special assessment roll there shall be affixed thereto a certificate stating that said roll was made pursuant to a resolution of the Township Board of the Charter Township of Meridian adopted August 1, 2017, and that in making the assessment roll the Supervisor has, according to his best judgement, conformed in all respects to the directions contained in said resolution and the statutes of the State of Michigan and the Supervisor shall then report the special assessment roll with the certificate attached thereto, to the Township Board.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**YEAS:** \_\_\_\_\_  
\_\_\_\_\_

**NAYS:** \_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN)**

)ss.

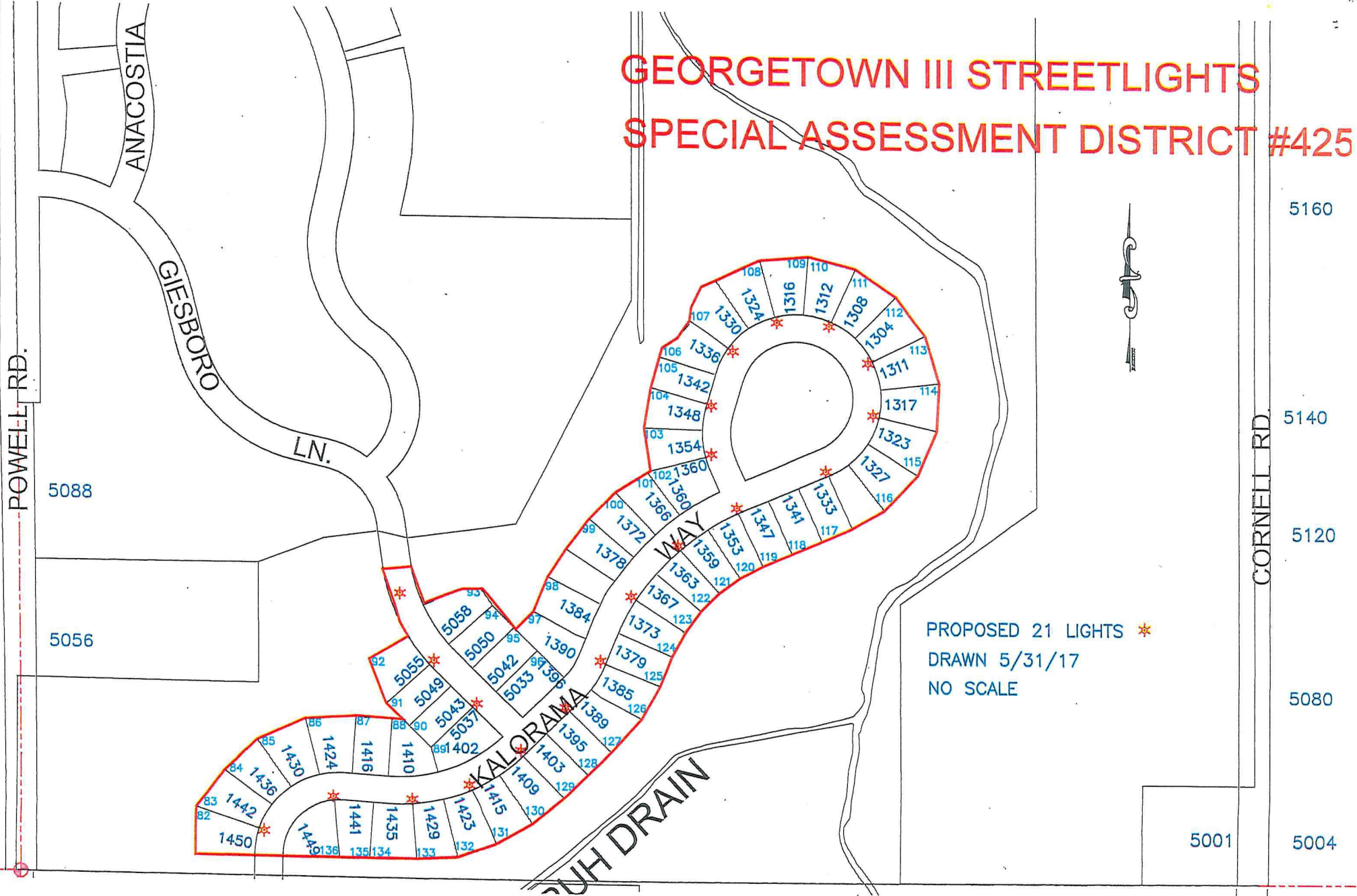
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on August 1, 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC, Township Clerk



# GEORGETOWN III STREETLIGHTS SPECIAL ASSESSMENT DISTRICT #425



5160

5140

5120

5080

5004

POWELL RD.

ANACOSTIA

GIESBORO LN.

LN.

KAI ORAMA WAY

CUH DRAIN

CORNELL RD.

5088

5056

5001

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<u>Lot #</u>	<u>Parcel #</u>	<u>Parcel Address</u>	<u>Property Owner</u>	<u>Mailing Address</u>	<u>First Year Cost</u>	<u>Annual Cost Thereafter</u>
112	3302-02-14-376-015	1304 Kalorama Way	Robert J & Jennifer R Zambiasi	1304 Kalorama Way, Okemos, MI 48864	\$75.86	\$53.46
111	3302-02-14-376-014	1308 Kalorama Way	Deborah A Galvan	8500 E Taft Rd, Ovid, MI 48866	\$75.86	\$53.46
113	3302-02-14-376-016	1311 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
110	3302-02-14-376-013	1312 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
109	3302-02-14-376-012	1316 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
114	3302-02-14-376-017	1317 Kalorama Way	Melchora R & Frelon Bartley	1317 Kalorama Way, Okemos, MI 48864	\$75.86	\$53.46
115	3302-02-14-376-018	1323 Kalorama Way	Gopalakrishnan Packrisamy & Sangeetha liangovan	2708 Morning Glory, Okemos, MI 48864	\$75.86	\$53.46
116	3302-02-14-376-019	1327 Kalorama Way	KBBV, LLC	4665 Dobie Rd Ste 130, Okemos, MI 48864	\$75.86	\$53.46
108	3302-02-14-376-011	1328 Kalorama Way	Steven M Smith & Lu Song	2375 Club Meridian Dr A12, Okemos, MI 48864	\$75.86	\$53.46
107	3302-02-14-376-010	1330 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
117	3302-02-14-378-001	1333 Kalorama Way	Mukta Sharma & Shiva Shrotriya	1333 Kalorama Way, Okemos, MI 48864	\$75.86	\$53.46
106	3302-02-14-376-009	1336 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
118	3302-02-14-378-002	1341 Kalorama Way	Amit Aurora & Anu Sikka	1341 Kalorama Way, Okemos, MI 48864	\$75.86	\$53.46
105	3302-02-14-376-008	1342 Kalorama Way	Zankhana & Gaurang Patel	2736 E. Grand River Ave, East Lansing, MI 48823	\$75.86	\$53.46
119	3302-02-14-378-003	1347 Kalorama Way	Caleb P & Shuang Li Troyer	4358 Dell Rd Apt J, Lansing, MI 48911	\$75.86	\$53.46
104	3302-02-14-376-007	1348 Kalorama Way	Harnoor & Avni P Tokhie	2200 Samper Lane Apt 2, Holt, MI 48842	\$75.86	\$53.46
120	3302-02-14-378-004	1353 Kalorama Way	KBBV, LLC	4665 Dobie Rd Ste 130, Okemos, MI 48864	\$75.86	\$53.46
103	3302-02-14-376-006	1356 Kalorama Way	Aneel Kumar Chikkudukayala & Bhanu Bommakanti	5228 Madison Ave Apt B1, Okemos, MI 48864	\$75.86	\$53.46
121	3302-02-14-378-005	1359 Kalorama Way	Mojgan Nejad & Babak Saravi	1359 Kalorama Way, Okemos, MI 48864	\$75.86	\$53.46
102	3302-02-14-376-005	1360 Kalorama Way	Country View Estates LLC	13937 Webster Rd Ste A, Bath, MI 48808	\$75.86	\$53.46
122	3302-02-14-378-006	1363 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
101	3302-02-14-376-004	1366 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
123	3302-02-14-378-007	1367 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
100	3302-02-14-376-003	1372 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
124	3302-02-14-378-008	1373 Kalorama Way	Srinivas Parkala	5211 Madison Ave Apt A1, Okemos, MI 48864	\$75.86	\$53.46
99	3302-02-14-376-002	1378 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
125	3302-02-14-378-009	1379 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46

<u>Lot #</u>	<u>Parcel #</u>	<u>Parcel Address</u>	<u>Property Owner</u>	<u>Mailing Address</u>	<u>First Year Cost</u>	<u>Annual Cost Thereafter</u>
126	3302-02-14-378-010	1383 Kalorama Way	Magesh Boodhaguru & Uma Vasudha Purandiran	12923 Townsend Dr Apt 612, Grand Ledge, MI 48837	\$75.86	\$53.46
98	3302-02-14-354-006	1384 Kalorama Way	Matthew M & Veronica H Ellison	1384 Kalorama, Okemos, MI 48864	\$75.86	\$53.46
127	3302-02-14-378-011	1389 Kalorama Way	KBBV, LLC	4665 Dobie Rd Ste 130, Okemos, MI 48864	\$75.86	\$53.46
97	3302-02-14-354-005	1390 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
128	3302-02-14-378-012	1395 Kalorama Way	Siva Koti-Reddy & Sumana Vupputri	5223 Madison Ave Apt A1, Okemos, MI 48864	\$75.86	\$53.46
129	3302-02-14-378-013	1403 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
130	3302-02-14-378-014	1409 Kalorama Way	Amrinder & Shavna Saini	7723 Treatlewood Dr Apt 2B, Lansing, MI 48917	\$75.86	\$53.46
88	3302-02-14-351-020	1410 Kalorama Way	Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218, East Lansing, MI 48826	\$75.86	\$53.46
131	3302-02-14-378-015	1415 Kalorama Way	Andrei Verevko & Samar Benthami	500 Snapdragon Lane, Dewitt, MI 48820	\$75.86	\$53.46
87	3302-02-14-351-021	1416 Kalorama Way	KBBV, LLC	4665 Dobie Rd Ste 130, Okemos, MI 48864	\$75.86	\$53.46
132	3302-02-14-378-016	1423 Kalorama Way	Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218, East Lansing, MI 48826	\$75.86	\$53.46
86	3302-02-14-351-022	1424 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
133	3302-02-14-378-017	1429 Kalorama Way	Chikka N Krishnamurt & Subhashini Mahalingappa	6822 Mulberry Lane, Grand Ledge, MI 48837	\$75.86	\$53.46
85	3302-02-14-351-023	1430 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
134	3302-02-14-378-018	1435 Kalorama Way	Giguere Homes	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
84	3302-02-14-351-024	1436 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
135	3302-02-14-378-019	1441 Kalorama Way	Vinoj R Bethelli	4435 Heritage Ave Apt 1B, Okemos, MI 48864	\$75.86	\$53.46
83	3302-02-14-351-025	1442 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
136	3302-02-14-378-020	1449 Kalorama Way	Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218, East Lansing, MI 48826	\$75.86	\$53.46
82	3302-02-14-351-026	1450 Kalorama Way	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
96	3302-02-14-354-004	5033 Giesboro Lane	Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218, East Lansing, MI 48826	\$75.86	\$53.46
89	3302-02-14-351-019	5037 Giesboro Lane	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
95	3302-02-14-354-003	5042 Giesboro Lane	Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218, East Lansing, MI 48826	\$75.86	\$53.46
90	3302-02-14-351-018	5043 Giesboro Lane	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr Ste 100, East Lansing, MI 48823	\$75.86	\$53.46
94	3302-02-14-354-002	5050 Giesboro Lane	KBBV, LLC	4665 Dobie Rd Ste 130, Okemos, MI 48864	\$75.86	\$53.46
91	3302-02-14-351-017	5051 Giesboro Lane	Jayant & Ramandeep Mudgal	1690 5th Ave, Apt 5, Okemos, MI 48864	\$75.86	\$53.46
92	3302-02-14-351-016	5055 Giesboro Lane	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
93	3302-02-14-354-001	5058 Giesboro Lane	EL Holding Co, LLC	1650 Kendale Blvd Ste 200, East Lansing, MI 48823	\$75.86	\$53.46
					\$4,172	\$2,940



**To:** Board Members  
**From:** Miriam Mattison  
Miriam Mattison, Finance Director  
**Date:** July 27, 2017  
**Re:** 2<sup>nd</sup> Quarter Budget Amendments

---

The June 2017 Amended Budget is attached. It reflects the recommended budget amendments that are detailed in Exhibit A. These amendments result from revenues and expenditures that were unknown during the original budget process.

Amendments to the General Fund include a \$40,360 request for the May and August elections. The May election cost has been reimbursed back to the Township from Haslett and East Lansing schools. The Watershed Management is requesting an increase of \$76,160 because of unexpected costs from Chapter 20 drains and other smaller drains. The Recycling Center has a \$10,000 increase for the improvements made to the entrance drive at the recycle center. This request was previously approved by the Township Board during the April 18, 2017 meeting. The General Fund will need to transfer out to the Local Roads fund an additional \$45,000 to cover items from the Township Board goals setting meeting.

The Projected Fund Balance for General Fund is based on **budgeted** financial results at year-end. Final numbers for 2017 will not be available until after the audit.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/16 per audit	\$7,425,703
Budgeted Results of Operations - 2017	
Revenues per original budget	18,046,965
Expenditures per original budget	<u>18,434,358</u>
Original Budgeted Use of Fund Balance	(387,393)
Amendments from June 2017	(159,487)
Projected Use of Fund Balance	<u>(546,880)</u>
Projected Fund Balance at 12/31/17	<u>\$6,878,823</u>
Fund Balance/Average Monthly Expenditures	<u>4.44</u>

**Memo to Township Board**  
**July 27, 2017**  
**Re: 2<sup>nd</sup> Quarter Budget Amendments**  
**Page 2**

Amendments to the special funds consist of a request for The Local Roads Fund. They are requesting use of \$45,000 of the fund balance for the railroad quiet zone and the pavement asset plan, these items discussed at the Township Board goal setting meeting. The funds will need to be transferred in from the General Fund.

The following motion is proposed:

**MOVE TO APPROVE THE JUNE 2017 BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$159,487 WHICH PROJECTS A USE OF FUND BALANCE OF \$546,880. BASED ON AUDITED 2016 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2017 WILL BE \$6,878,823.**

**Attachment:**

1. June 2017 Budget Amendment Financial Information

June  
Budget Amendments  
2017

Department	Amount	Explanation	Account
<b>General Fund</b>			
<b>Revenue</b>			
Local Grants			
Reimbursements - Elections	9,033	Reimbursement for May Elections	101-000.000-679.000
<b>Total Revenue</b>	<b>\$9,033</b>		
<b>Expenditures</b>			
General Government			
Elections			
Salaries - May Election	4,250	Increase for non budgeted election	101-170.191-701.120
Postage - May Election	900	Increase for non budgeted election	101-170.191-730.001
Supplies - May Election	610	Increase for non budgeted election	101-170.191-728.001
Overtime	5,600	Increase for non budgeted election	101-170.191-706.000
Salaries - Aug Election	16,500	Increase for non budgeted election	101-170.191-701.130
Supplies - Aug Election	1,500	Increase for non budgeted election	101-170.191-728.002
Postage - Aug Election	1,000	Increase for non budgeted election	101-170.191-730.002
Election Costs - County	10,000	Increase for non budgeted election	101-170.191-733.000
Watershed Management			
Capter 20 Drains	66,310	More drains than were budgeted	101-170.260-842.500
Special Project Drains - Pincipal	5,600	More drains added to the schedule	101-170.260-843.500
Special Project Drains - Interest	1,250	More drains added to the schedule	101170.260-843.501
Recycling Center	10,000 *	Improvements to the entrance drive - Reclaimed by Design	101-170.277-888.500
<b>Total General Government</b>	<b>\$123,520</b>		
Park Development			
Construction/Improvements	50,000	Okemos Library Paving - Reclassify to properly capitalize	101-750.759-974.000
Public Safety - Fire			
Uniforms	\$17,000 *	Class A uniforms per new contract	101-300.336-760.000
Uniform Cleaning	-\$5,000 *	Reduction in dry cleaning per new contract	101-300.336-762.000
Training	-\$2,000	Lower anticipated costs	101-300.336-831.000
Special Equipment	-\$10,000	Lower anticipated costs	101-300.336-726.000
Capital Outlay			
Construction/Improvements	-\$50,000	Okemos Library Paving - Reclassify to properly capitalize	101-900.901-974.000
Operating Transfer out			
Transfer out to Local Roads Fund	\$45,000	Township Board Goal Setting	101-965-966-999.008
<b>Total Expenditures</b>	<b>\$168,520</b>		
<b>Net to Fund Balance</b>	<b>-\$159,487</b>		
<b>SPECIAL REVENUE FUNDS</b>			
<b>Local Roads Fund (203)</b>			
Revenue - Operating Transfer In	\$45,000	Transfer in from General Fund	203-000.000-974.000
Expenditures - Professional Services	\$45,000 *	Township Board Goal Setting	203-000.000-821.000
<b>Net from Fund Balance</b>	<b>\$0</b>		
<b>Park Restricted/Designated Fund (211)</b>			
Revenue - Grants	\$6,500 *	Capital Region Community Foundation Grant	211-000.000-566.090
Expenditures - Park development	\$6,500 *	Purchase of enclosed trailer and tools for trailer	211-000.000-975.000
<b>Net from Fund Balance</b>	<b>\$0</b>		
<b>INTERNAL SERVICE FUND</b>			
<b>Motor Pool (661)</b>			
Revenue - Insurance Recoveries			
Expenditures			
Gasoline	-\$5,000	Lower anticipated costs	661-000.000-865.000
Machinery and Equipment	5,000	Welder and welding equipment	661-000.000-979.000
<b>Total Expenditures</b>	<b>\$0</b>		
<b>Net from Fund Balance</b>	<b>\$0</b>		

\* Previously approved by the Township Board



**To:** Township Board  
**From:**   
Ronald J. Syka, Township Supervisor  
**Date:** July 27, 2017  
**Re:** Transportation Commission Appointment

---

A vacancy exists on the Transportation Commission. The person who resigned was a senior citizen with experience in using CATA services. It is my intention to appoint a replacement member with similar experiences, in order to maintain the original balance of membership on the commission.

I have reviewed the applications on file and spoken to interested parties. After very careful consideration, I determined that Christine Beaver is my choice to file the vacancy.

In the case of the Transportation Commission, it is my understanding that the Supervisor makes the appointment, subject to approval of the majority of the Township Board.

I respectfully ask that my appointment of Christine Beaver be approved.

The following motion is proposed for Board consideration:

**MOVE TO APPROVE THE SUPERVISOR'S APPOINTMENT OF CHRISTINE BEAVERS TO THE TRANSPORTATION COMMISSION FOR A TERM THAT EXPIRES ON DECEMBER 31, 2018.**

**Attachment:**

1. Applications for Public Service

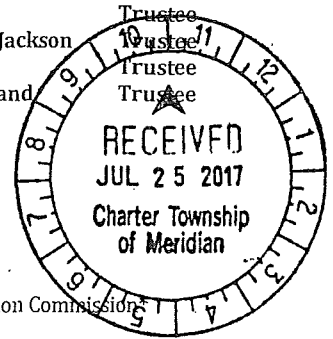
# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |  |   |
|--|---|
| <input type="checkbox"/> Assessing Board of Review*  | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                              | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Brownfield Redevelopment Authority*                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and<br>Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                      | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Communications Commission*  | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Community Resources Commission  | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Corridor Improvement Authority*                                       | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> Downtown Development Authority*                                       | <input checked="" type="checkbox"/> Transportation Commission*      |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                         | <input type="checkbox"/> Zoning Board of Appeals                    |
| <input type="checkbox"/> Economic Development Corporation                                      | <input type="checkbox"/> Other                                      |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: Christine Goodrick Beavers

Occupation: Retired Place of Employment: \_\_\_\_\_

Home Address: 5125 E. Brookfield Dr., East Lansing, MI 48823

Phone: (days) 5117-332-7548 (evenings) Same E-mail cgbeav777@gmail.com

Signature \_\_\_\_\_ Date \_\_\_\_\_

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>7.25.17</u>	Distro: <u>RS FW</u>	Application # <u>TC 1703</u>
Registered Voter:	<u>(Y) N</u>	<u>MK</u>	
Date Appointed:		<u>BD MEMBERS</u>	

Revised: April 24, 2017





July 24,2017

Application for Public Service  
Transportation Commission

As a senior citizen and spouse of a handicapped person I believe I can bring real life knowledge and experience to this commission. The levels of disabilities can range to temporary after surgery to the severely disabled who are almost invisible because of their difficulties in leaving their home for even a shopping trip. I used the CATA bus for almost fifteen years while working downtown so I am very familiar with public transportation.

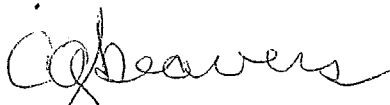
I retired from the Michigan State Housing Development in 2009 after my husband's first stroke. My work at MSHDA allowed me to work closely with our clients all over the State ,in large cities and rural communities .I believe I have a working knowledge of problems faced by seniors and low to middle income persons in the daily lives .Prior to MSHDA I worked at a facility for Developmental Disabilities in Howell . I was in contact with children and adult residents daily. In all I spent 32 years as a public employee.

Currently I am the President of the Wardcliff Neighborhood Association. Part of our mission is to identify and assist residents with challenges so they can stay in their homes. As we age the fear of losing our independence grows with every year. We need a system in place that is dependable with employees that can give assistance so we can continue to manage our appointments and shopping needs.

I am also a member of the Meridian Township Code Enforcement Work Group that meets every other month.

Thank you very much for considering my application for service. I was very sad having to leave MSHDA because I really felt I was able to help people .In my second life I would like to continue working for residents in the township so I am close to home to assist my husband in his recovery.

Sincerely,



Christine Goodrick Beavers

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

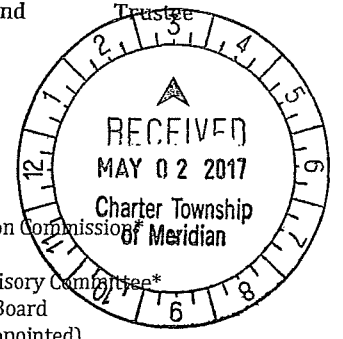
Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## APPLICATION FOR PUBLIC SERVICE



I am interested in service on one or more of the following public bodies as checked below:

- |   |  |
|---|--|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                  |
| <input type="checkbox"/> Brownfield Redevelopment Authority*                                | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board          |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Park Commission (elected/appointed)       |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Pension Trustees                          |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                       |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input checked="" type="checkbox"/> Transportation Commission*     |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                   |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Other                                     |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: Brenda Henige

Occupation: Loan Funds Manager Place of Employment: United Cerebral Palsy of Michigan

Home Address: 6247 Enderhall Way, Apt. 11, East Lansing MI 48823

Phone: (days) (517) 231-3194 (cell) (evenings) \_\_\_\_\_ E-mail brenda.henige@gmail.com

Signature \_\_\_\_\_ Date May 2, 2017

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>5.2.17</u>	Distro: <u>RS FW</u>	Application # <u>TC 1701</u>
Registered Voter:	<u>(Y)/N</u>	<u>MK</u>	
Date Appointed:		<u>BD MEMBERS</u>	

Revised: April 24, 2017



6247 Endenhall Way, Apt 11  
East Lansing, MI 48823  
Cell: (517) 231-3194  
Email: [brenda.henige@gmail.com](mailto:brenda.henige@gmail.com)

May 2, 2017

Charter Township of Meridian  
Re: Serving on the Meridian Transportation Commission

Dear Meridian Township Officials,

I recently learned about the opening on the Meridian Transportation Commission and am requesting consideration to fill the vacancy. Please accept this letter of interest in lieu of the Application for Public Service form which is not accessible to a screen reader (speech). I moved to Meridian Township in July 2014 (I reside at Castle Pointe Apartment Homes) and am a regular user of CATA and Spec-Tran, having used Meridian Redi-Ride when possible. Also, I walk around the area, using available sidewalks and paths. Recently, I've been utilizing Uber to travel around the community as other options are often unavailable. The opportunity to assist in reviewing current conditions and in making recommendations to the Board toward improvements in our local motorized and non-motorized infrastructure is of great interest to me. Further, I would like to help to ensure that Meridian Township offers safe, efficient paths, sidewalks, bike lanes, and traffic conditions, as well as providing realistic, useful public and private transportation modes to citizens and visitors of all ages. I would also like to play a role in the development of an environment that will encourage residents and others to spend their time and money within Meridian Township, potentially offering greater transportation and walkability. I understand the purpose of the Commission, the required time commitment, and am available to serve in this capacity.

You will see on the attached resume that I have been working as the Loan Funds Manager for a local nonprofit organization, UCP of Michigan, since 2015. I moved to the Lansing area seeking more viable transportation options and increased walkability. Prior to moving here, I served on the Livingston County Transportation Coalition as a Public Transit Advocate, from 2001 to 2006, where I worked to improve transportation within Livingston County. Some tasks included development of ideas, assisting with writing a feasibility study for residents, and giving personal input and my recommendations regarding the necessary addition of buses, bus drivers, and operation hours for the current bus system. Team efforts aided and led to expanding the Livingston Essential Transportation Service (LETS) bus system service hours and enhanced the quality of service. Over the years, I have served as an active member of various advisory boards and committees within employment and voluntary settings. Positions have required me to learn and interpret information and to receive comments and concerns from the public. My educational background includes completing college degrees in human services and business administration, and experience in program coordination, advocacy, and community relations. Being legally blind my whole life, I have relied on transportation systems and walkable areas to travel around my community.

Skills that I would offer include problem resolution, creativity, attention to detail, and professional judgment, along with experience in reviewing information and guidelines, and in making recommendations. Feel free to contact me to discuss the Commission and to advise me on the application process. Thank you for your time and consideration.

Sincerely,

Brenda Henige

# BRENDA HENIGE

Cell: (517) 231-3194  
Email: [brenda.henige@gmail.com](mailto:brenda.henige@gmail.com)

6247 Endenhall Way Apt. 11  
East Lansing, MI 48823

## Summary of Qualifications

- Over ten years' experience within human services settings including courts, veterans services, and disability services
- Five years' oversight of financial funds, making eligibility determinations, arranging for disbursement, and tracking of use within veterans benefits and loan funds programs
- Five years' combined supervision of AmeriCorps VISTA member, support staff member, and part-time reader assistants within two positions
- Providing direct services to a broad population in various roles, while coordinating programs, case management, and advocacy
- Educational background in human services, program development, and business administration
- Representing organizations by serving on committees and workgroups within specialty areas
- Promotion of programs through creating materials, presenting at events, and holding vendor tables
- Collaboration with community organizations and networking to meet unified goals while maintaining community partnerships

## Professional Experience

**United Cerebral Palsy of Michigan - East Lansing, Michigan**

**April 2015 to Present**

### *Loan Funds Manager*

- Manage all activities of the two statewide financial loan programs, the Michigan Assistive Technology Loan Fund and the Michigan Employment Loan Fund
- Oversee 50 outstanding loans with a current total loan balance of \$200,000 and an average loan amount of \$4,000
- Provide technical assistance to applicants and professionals throughout the financial loan fund application process
- Review applications to ensure guidelines are met, advise applicants, and make decisions based on policy criteria
- Communicate with partner financial institution and loan committee during loan process and when loan issues require resolution
- Collect data, compile reports, meet grant and contract requirements, and evaluate policy
- Conduct trainings and participate in twelve outreach events per year within the state
- Plan and develop ramp building and financial education programs
- Supervise staff in loan fund and financial education areas
- Lead Michigan Assistive Technology Loan Fund advisory council and represent the agency within assistive technology focused workgroups
- Write blog articles and promotional documents

**Livingston County Veterans Services - Howell, Michigan**  
*Veterans Benefits Counselor*

**March 2009 - May 2012**

# BRENDA HENIGE

Cell: (517) 231-3194  
Email: [brenda.henige@gmail.com](mailto:brenda.henige@gmail.com)

6247 Endenhall Way Apt. 11  
East Lansing, MI 48823

- Advised veterans and their families on benefits eligibility through interviewing, screening, and reviewing financial, medical, legal, and service records
- Prepared Veterans Affairs claims and monitored their progress
- Assessed decisions and calculated financial awards to ensure accuracy
- Resolved issues and authored appeals
- Referred clients to other programs and services
- Considered applications for emergency financial assistance and granted amounts to \$300 – as Assistant Authorized Agent of the Michigan Veterans Trust Fund
- Reviewed and approved emergency financial assistance to \$600 – as County Relief Agent for the Livingston County Relief Fund
- Served as liaison between regional Veterans Affairs Medical Centers, Vet Centers, universities, and local agencies, to coordinate homelessness assistance, health care services and educational assistance
- Created educational handouts and presented on programs

**Livingston County Community Corrections - Howell, Michigan**

**August 2005 - March 2009**

*Community Corrections Assistant*

- Provided supervision, resources, and coordination of programs to defendants in Livingston County
- Supervised offenders by ensuring compliance with Community Corrections programs per their court order and communicating information to court personnel
- Utilized court management information systems to maintain court records related to eligibility and compliance

## Education and Training

Hadley Institute, Winnetka, Illinois, 1997 to 2017

**Business, Leadership, and Management coursework** (continuing education credits)

Lansing Community College, Lansing, Michigan, 2004

**Associate in Business: Business Administration**

Oakland University, Rochester, Michigan, 1993

**Bachelor of Science: Human Resource Development**

Specialization: Human Services

## Computer Skills

- MS Word, MS Excel, MS PowerPoint, Outlook, specialized records systems and databases

## Community Involvement

- Secretary and Alternate Delegate, Capital Area Chapter of Michigan Council of the Blind

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Brownfield Redevelopment Authority*                                | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input checked="" type="checkbox"/> Transportation Commission*      |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                    |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Other                                      |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service: interest in walkable/bikeable community

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: Michelle Coss  
 Occupation: Community Engagement Director Place of Employment: Michigan Fitness Foundation  
 Home Address: 5620 Ventura Place Haslett  
 Phone: (days) 517-899-5211 (evenings) same E-mail mcoss@michiganfitness.org  
 Signature M. Coss Date 7/11/17

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>7.13.17</u>	Distro: <u>RS FW</u>	Application # <u>TC 1702</u>
Registered Voter:	<u>Y/N</u>		
Date Appointed:		<u>BD MEMBERS</u>	

Revised April 24, 2017

## MICHELLE COSS

5620 Ventura Place  
Haslett, MI 48840  
517-899-5211  
mcoss@michiganfitness.org

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### ACCOMPLISHED AND EXPERIENCED ACHIEVER Marketing • Community Leader • High-End Sales

---

#### MARKETING/ SALES EXPERIENCE

##### Community Engagement Director, Michigan Fitness Foundation Lansing, MI (2015 to present)

- Created the Michigan Fitness Challenge to bring more visibility to physical activity events throughout the state and provide incentives for Michiganders to be active
- Developed the Michigan Fitness Ambassador program
- Organize and execute key events, such as the Governors Fitness Awards, Labor Day Bridge Run, Auto Show 5K, State of Michigan Employee 5K, Girls on the Run Mid-Michigan, ACES and Silver Bells 5K

##### Marketing Director, Playmakers, Okemos, MI (2011-2015)

- Create and manage all marketing activities for this premier, nationally-known running specialty store
- Personally acquired the 2015 CCRR Title Sponsor
- Organized and directed 400 volunteers and 10 committees
- CCRR raised \$55,000 in 2014 for state-wide esteemed Impression 5 Science Center
- Media functions have included creating "message" for events, managing budgets of as much as \$200,000, and negotiating value-added media buys of as much as \$50,000
- Gained invaluable experience with utilizing effective grassroots marketing initiatives to supplement traditional marketing

##### Fundraiser/Business Owner, Avail Solutions, Lansing, MI (2010-2011)

- Developed and marketed numerous successful race events for high-visibility non-profits
- Selected projects, evaluated needs of clients to design effective marketing plan, and executed all details

##### Account Executive, WLX-TV10 (an NBC affiliate), Lansing, MI (2009-2010)

- Developed creative branding and marketing strategies for local business clients and this NBC affiliate TV station, a leader in the competitive Lansing market

##### Residential Sales Associate and Marketing Director, The Meridian Company, East Lansing, MI (1995-2009)

- Developed expertise in building customer relations by serving high-end clientele and ensuring understanding and exceeding their needs, offering availability after hours, and perfecting extensive product knowledge
- Created first multifaceted marketing plan for company, advertising all departments and services, resulting in greatly increased business
- Selected to attend and represent company at multiple peer networking and training conferences

#### EDUCATION

##### **B.S. IN HUMAN RESOURCES/INTERDISCIPLINARY STUDIES**

*Included one year of business classes in the nationally-ranked Eli Broad Business College Michigan State University, East Lansing, MI*

#### COMMUNITY LEADERSHIP/ HONORS

- Friends of the Lansing River Trail Board (2016 to Present)
- Appointed to Governors' Council on Physical Fitness (2009-2015)
- Mid-Michigan MSU Alumni Executive Board (2011-2013)
- Women's Center of Greater Lansing Executive Board (2007-2010)

#### COMPUTERS

- Proficient in Microsoft Excel, Word, and Power Point
- Extensive experience with email marketing and communication platforms, including MailUp, MailChimp, and Constant Contact



# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff      Supervisor  
 Brett Dreyfus              Clerk  
 Julie Brixie                Treasurer  
 Frank L. Walsh             Manager



Milton L. Scales            Trustee  
 Ronald J. Styka            Trustee  
 John Veenstra             Trustee  
 Angela Wilson             Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input checked="" type="checkbox"/> Transportation Commission*      |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Zoning Board of Appeals                    |
|   | <input type="checkbox"/> Other                                      |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

I seek to help ensure high-quality public transportation that meets diverse & changing needs. Describe education, experience or training which will assist you if appointed. (Attach resume if available)

I am a lifelong user of public transportation. I served on the Redi Ride Review Committee.

Name: Diana Paiz Engle

Occupation: Web admin Place of Employment: Michigan History Center

Home Address: 2164 Quarry Rd., East Lansing, MI 48823 (Meridian Twp.)

Phone: (days) 517-242-7842 (evenings) \_\_\_\_\_ E-mail dianaofwarren@gmail.com

Signature submitted electronically Date 11/30/2016

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY				
Date Received		Distro:	Application #	
Registered Voter:	Y / N			
Date Appointed:				

Revised: October 19, 2016

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



2164 Quarry Road  
East Lansing, Michigan 48823  
November 30, 2016

Meridian Township Board of Trustees  
5151 Marsh Road  
Okemos, Michigan 48864

Dear Members of the Meridian Township Board of Trustees:

I am submitting this letter and the attached appointment application to indicate my interest in serving as a member of the Meridian Township Transportation Commission.

My greatest interest in serving on the Transportation Commission is to ensure high-quality, low-cost public transportation within Meridian Township. As a lifelong user of public transportation – first as a child whose family could not afford a car, then as an adult who cannot drive because of a disability - I know first-hand the significance of public transportation in the quality of life for students, seniors, people with disabilities, the economically disadvantaged and others who cannot or choose not to drive a personal vehicle.

It is important to note that the impact of public transportation reaches beyond its passengers. Public transportation, as one part of the larger transportation puzzle, impacts taxpayers, businesses, roads and recreation. Simply put, transportation is key to a community's growth and economic development.

Earlier in 2016, I served as a member of the now defunct Meridian Township Redi Ride Review Committee. Together with other community members and township trustees, I worked to make recommendations to the township board regarding the curb-to-curb public transportation service.

It would be a privilege to continue my public service as a member of the Meridian Township Transportation Commission for the dual opportunities it present - to continue listening to the community about transportation needs and to work cooperatively to make recommendations to meet those diverse needs.

If you have any questions regarding this application or my professional or personal background, please do not hesitate to contact me.

Respectfully,

Diana Paiz Engle

Laura Rose Ashlee  
1931 Yuma Trail  
Okemos, Michigan 48864

December 1, 2016

Meridian Township Board of Trustees  
5151 Marsh Road  
Okemos, MI 48864

Dear Trustees:

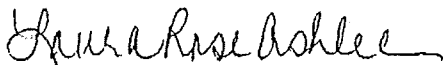
Please accept this letter of support for Diana Paiz Engle's application to the Meridian Township Transportation Commission.

While many of us take transportation for granted, Diana Paiz Engle passionately considers the role it plays in our lives. As someone who has relied on public transit for much of her life—by necessity, not choice—Diana would bring a unique perspective to the commission. In addition, she understands the broader community context within which public transportation functions. I work in historic preservation, and Diana and I have discussed the important role of public transportation to economically stable, thriving communities.

Perhaps most importantly, Diana would be an excellent commissioner. I have worked with her for many years, and I find her to be a wonderful colleague and someone with a collaborative spirit. She is respectful of other people and their opinions, and she would be an asset to any board. I encourage you to appoint Diana Paiz Engle to the Meridian Township Transportation Commission.

Please feel free to contact me if you have any questions.

Respectfully,



Laura Rose Ashlee

## Michelle Prinz

---

**From:** Pat Cannon <pat.cannon@comcast.net>  
**Sent:** Thursday, December 01, 2016 5:35 PM  
**To:** Board  
**Cc:** dianaofwarren@gmail.com  
**Subject:** Support for the Appointment of Diana Paiz Engle to the Meridian Township Transportation Commission  
**Attachments:** Meridian-Township-transportation-commission-app letter.docx; Engle-Diana-Application\_for\_Public\_Service.pdf

Dear Members of the Meridian Township Board of Trustees:

It is a joy and a privilege to write this note of support for Diana Paiz Engle who is seeking appointment to the newly established Meridian Township Transportation Commission. I have known Ms. Paiz Engle professionally for several years and heartily recommend her for this appointment, knowing with certainty that she is exceedingly well qualified for this important public service.

After living in Meridian Township for nearly 40 years, my wife and I moved to East Lansing earlier this year, and still retain a high regard for the Township, its residence and its future. As a Meridian resident it was an honor for me to serve on the CATA Board since 1991 as an appointee of the Township Board, serving as the CATA Chair for the past several years. It is through my involvement with CATA, my role as State ADA Coordinator under Governors John Engler, Jennifer Granholm and Rick Snyder, as well as through my fervent interest in public transportation that I discovered Diana's passionate advocacy for quality transportation services in the Lansing area.

Diana Paiz Engle is a lifelong user of public transportation who knows, first-hand, the critical importance of public transportation to the quality of life for students, seniors, and people with disabilities, the economically disadvantaged and others who cannot or choose not to drive a personal vehicle. Moreover, Diana is not only a fierce advocate for people with disabilities and public transportation, she is also well aware of how vital quality transportation services are to the business community and its role in the community's growth and economic development.

I am supremely confident that Diana would be a genuine asset to the Meridian Township Transportation Commission and its work and would be an effective, reasoned Commissioner who would strive to fully consider the varied interests of all who would benefit from enhanced transportation services that would help lead Meridian and the region into the 21st Century. Additionally, Diana would do so with class, poise and an easy-going manner that successfully engages everyone with whom she works.

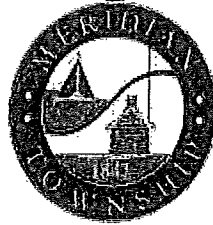
Please feel free to contact me directly if you have any questions regarding Diana Paiz Engle or if I may provide any additional information that would prove helpful as you consider this important appointment.

Sincerely,

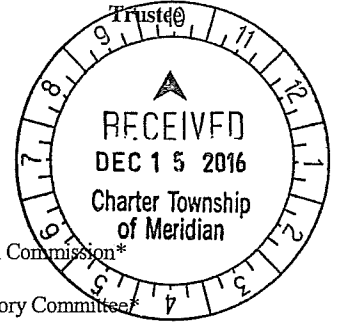
Pat Cannon  
2700 Marfitt Road, #307  
East Lansing, Michigan 48823  
pat.cannon@comcast.net  
517-243-6988

# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff    Supervisor  
 Brett Dreyfus            Clerk  
 Julie Brixie              Treasurer  
 Frank L. Walsh          Manager



Milton L. Scales        Trustee  
 Ronald J. Styka        Trustee  
 John Veenstra         Trustee  
 Angela Wilson         Trustee



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
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| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input checked="" type="checkbox"/> Transportation Commission*      |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Zoning Board of Appeals                    |
|   | <input type="checkbox"/> Other                                      |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

N/A

Summarize your reasons for applying for this type of public service:

I am a frequent user of Redi-Ride, SpecTran, and regular route transit busses.  
 Describe education, experience or training which will assist you if appointed. (Attach resume if available)  
 Detailed working knowledge of all above mentioned transportation services work.

Name: Mindy Rudoipn  
 Occupation: N/A Place of Employment: N/A  
 Home Address: 4588 Blackstone Trail Okemos MI 48864  
 Phone: (days) (517) 927-1918 (evenings) same E-mail mindyrudoipn@yanoo.com  
 Signature Melinda Ann Rudoipn Date 11-30-2016

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

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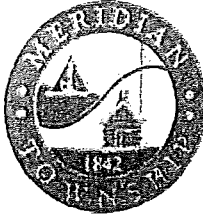
FOR OFFICE USE ONLY			
Date Received	<u>12.15.16</u>	Distro: <u>RS FW</u>	Application # <u>TC 1611</u>
Registered Voter:	<u>(Y/N)</u>		
Date Appointed:		<u>BD MEMBERS</u>	

Revised: October 19, 2016

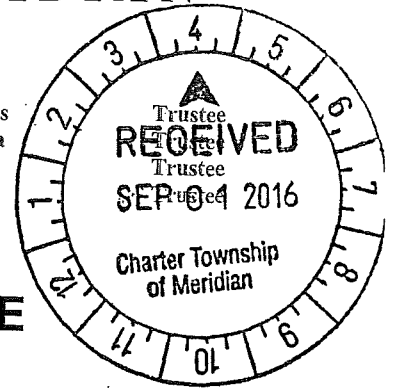


# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff      Supervisor  
 Brett Dreyfus              Clerk  
 Julie Brixie                Treasurer  
 Frank L. Walsh             Manager



Milton L. Scales  
 Ronald J. Styka  
 John Veenstra  
 Angela Wilson



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission*                 |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board                           |
| <input type="checkbox"/> Communications Commission*   | <input checked="" type="checkbox"/> Park Commission (elected/appointed)             |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees   |
| <input checked="" type="checkbox"/> Community Resources Commission                          | <input type="checkbox"/> Planning Commission  |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)                         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                                    |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee*                 |
|   | <input checked="" type="checkbox"/> Other <b>Proposed Transportation Commission</b> |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Bicycling, disaster assistance and planning

Summarize your reasons for applying for this type of public service:

I have been volunteering in these areas for several years.

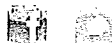
Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: Robert G Lovell  
 Occupation: Teacher, Statistician Place of Employment: Retired from MSU, St of MI  
 Home Address: 6185 Graebear Tr, E. Lansing 48823  
 Phone: (days) 517 254-4557 E-mail: Bob.Lovell@Comcast.Net  
 Signature: R G Lovell Date: 8/31/16

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FOR OFFICE USE ONLY			
Date Received	<u>9.1.16</u>	Distro: <u>EL FW</u>	Application # <u>CRC 1604</u>
Registered Voter:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<u>DJ LM</u>	<u>PK 1603 TC 1601</u>
Date Appointed:		<u>BD MEMBERS</u>	



## Robert G. Lovell, D.P.A.

ADDRESS: 6185 Graebear Trail  
East Lansing, Michigan 48823

PHONE: (517) 575-0765 (Voice)  
(517) 256-4552 (Cell)

E-MAIL: BobLovell@Comcast.Net

REFERENCES: Available upon request.

EDUCATION: September, 1987 to August, 1996 - Western Michigan University  
Kalamazoo, Michigan  
Major: Public Administration  
Degree: Doctorate in Public Administration  
Concentration in welfare reform and federalism.

March, 1971 to June, 1986 (Intermittently) - Michigan State University  
East Lansing, Michigan  
Advanced statistics courses, concentrating in non-parametric and  
multivariate statistics.

September, 1969 to March, 1971 - Michigan State University  
East Lansing, Michigan  
Major: Statistics and Probability  
Degree: M.S.  
Concentration: Decision theory and probability.

September, 1965 to June, 1969 - The Colorado College  
Colorado Springs, Colorado  
Major: Mathematics  
Degree: B.S. cum laude

HONORS: Phi Beta Kappa  
Phi Kappa Phi (graduate school honorary society)  
Pi Alpha Alpha (public affairs and administration honorary society)  
Delta Epsilon (science honorary society)  
National Honor Society

PROFESSIONAL ASSOCIATIONS: Mathematical Association of America  
Michigan League for Human Services (Past board member)  
American Statistical Association (Past Vice President, Mid-Michigan Chapter)

CAREER BACKGROUND:

2009 to 2012 Lecturer, Department of Statistics and Probability, Michigan State University. Teaching introductory and advanced undergraduate statistics.

1999 to 2009 Part-time instructor, Department of Statistics and Probability, Michigan State University. Teaching introductory and advanced undergraduate statistics.

Part-time instructor, Department of Science and Department of Mathematics and Computer Science, Lansing Community College. Teaching college algebra, trigonometry, calculus, introductory computer science, physics, and statistics.

Adjunct Faculty, School of Public Affairs and Administration, Western Michigan University. Teaching Foundations of Public Administration, Data Analysis for Administrators

December, 2001 to May, 2002 Acting Coordinator, Department of Mathematics and Computer Science, Lansing Community College

July, 2001 to December, 2001 Acting Chair, Department of Mathematics and Computer Science, Lansing Community College

I accepted this position on a part-time, temporary basis to assist the college in its search for a permanent chair.

1998 to 2016: Consultant, self-employed (Cardinal Statistical Consultants), specializing in human services evaluation and decision support, facilitating design of decision support systems for human services, and general statistical consulting. Projects include evaluation of Montana's Medicaid mental health managed care program, a welfare reform impact report for three Michigan counties, sales tax sampling, Medicaid provider audit sampling, program audit questionnaire review, and analysis of Medicaid funding for school-based services.

1997 to 1998: Senior Consultant, Institute for Human Services Research, Health Management Associates. I provided program evaluation, statistical, policy



and technical services to support decisions by human service agency managers. Projects included evaluation of the Montana Medicaid Mental Health Access Project, review of office processes for Michigan's Children's Ombudsman, analysis of Medicaid enrollment since welfare reform for the Henry J. Kaiser Foundation, and review of New Mexico's Early Intervention Services.

- 1992 to 2005: Adjunct Faculty, School of Public Affairs and Administration, Western Michigan University. Statistics, Foundations of Public Administration, Program Evaluation, and Readings in American Welfare Theory and Policy. I also served on a doctoral dissertation committee.
- 1986 to 1997: Director of the Staffing and Program Evaluation Division of the Michigan Family Independence Agency. This division prepared independent evaluations of social welfare programs and management initiatives and managed staffing standards studies. As the Agency's senior researcher, I worked with the Director and top managers, interpreting management reports and research findings in the light of current policy questions and providing advice on data acquisition needs and analyses. From 1992 to 1997 I was responsible for the evaluation of Michigan's welfare reform efforts, focusing on the effectiveness of welfare-to-work programs. I coordinated use of data from other agencies, including the Medical Services Administration, Michigan Employment Security Commission, and the Department of Corrections.
- 1993-1994  
and 1995-1996: Field placement instructor, University of Michigan School of Social Work practicum program. I supervised social work graduate students seeking practical experience in policy analysis and evaluation.
- 1977 to 1986: Supervisor in the Office of Quality Assurance, Michigan Family Independence Agency. Unit responsibilities included planning, statistical design and analysis of sample surveys for program evaluation, quality control and economic problems, developing general purpose statistical programs, and use of advanced statistical techniques to model and evaluate new and current social welfare programs and quality control initiatives.
- 1972 to 1977: Statistician in the Office of Quality Assurance, Michigan Family Independence Agency. General statistical consultant, preparing sample plans and analyses for quality control and program and management evaluation.

- 1969 to 1972: Graduate Assistant in the Department of Statistics and Probability, Michigan State University. Statistical consultant for a wide variety of university research projects in the physical, biological and social sciences, and teaching assistant in statistics and computer science.
- Summer, 1969: Systems Analyst, Apollo Applications Program, Martin Marietta Corporation, Littleton, Colorado. Designed and programmed simulations for solar observations on Skylab.
- Summer, 1968: Summer Student Trainee, Oak Ridge Associated Universities, Oak Ridge, Tennessee. Researched and wrote a technical memorandum on generating a pseudo-random normal deviates.
- Summer, 1967 and Summer, 1966: Analyst for the Federal Water Pollution Control Administration, Denver, Colorado. I created a computer program implementing an econometric model of the Colorado River Basin, implemented a map-based river mileage system, and collected water quality samples.

**VOLUNTEER SERVICE:**

Member, Tri-County Bicycle Association Advocacy Committee

Co-Organizer, Friends of Meridian Pathways

American Red Cross Disaster Action Team Member. I respond to help victims of natural disasters, serve as a dispatcher and activate debit cards to assist victims.

I am an active lay leader and educator in my church.

Past member, Ingham County Foster Care Review Board.

Past member, Board of Directors, Michigan League for Human Services

Past Member, Board of Directors, East Lansing Food Co-Op

Past member, Board of Directors, The Cove at Whitehills condominium

Past member, Board of Directors, Michigan League for Public Policy

PRESENTATIONS, REPORTS AND PAPERS:

"Sampling for Sales and Use Taxes," two-day presentations to Michigan Department of Treasury staff, June and December, 2003.

"Statistics You Can Use," presentation for the Michigan State University Human Resource Development Program (sponsored by the Lansing Community College Business and Community Institute), June, 2002.

"Defining Performance Measures," presentations for the Michigan Department of Management and Budget and the Michigan Department of Education, 1999 and 2000.

The Dynamics of Current Medicaid Enrollment Changes (with Vernon K. Smith, Mary Jo O'Brien and Karin A. Peterson). Publication of the Kaiser Commission on Medicaid and the Uninsured, 1998.

Montana Health Access Plan: Montana Community Partners First Year Performance Classification Determination (with Sally Hetrick and Mary Hogan). Health Management Associates, 1998.

New Mexico Early Intervention Services Review: Final Report (with Vernon K. Smith, Mary Hogan and Gregory Gessert). Health Management Associates, 1998.

"A Practical Guide to Program Evaluation," Special Training Course at the National Association for Welfare Research and Statistics, July, 1997.

"Cost Neutrality and Welfare Reform" (with Deborah Meizlish). Journal of Health and Human Services Administration, Health Management Associates, 1998, Volume 20, Number 1, page 42.

Cost Sharing Under Complex Federalism: Welfare Reform Cost Neutrality Calculations. (Dissertation for Doctorate in Public Administration, Western Michigan University School of Public Affairs and Administration) July, 1996. Available from University Microfilms.

"Roundtable on Cost Neutrality" - Presentation (with Peter Germanis and Frank Rondas) to the National Association for Welfare Research and Statistics, July, 1996.

Leadership Network on Children and Welfare Reform / National Center for Children in Poverty - Panel member; June, 1996.

Families and Neighborhoods - Phase III Integration: Distilling Lessons Learned / Kellogg Foundation - Panel member; May, 1996.

Workshop on Welfare and Child Development / National Research Council - Invited participant; April, 1996.

"Cost Sharing Under Complex Federalism: Welfare Reform Cost Neutrality Calculations".  
Dissertation for Doctorate in Public Administration, Western Michigan University. Advisor –  
Peter Kobrak. August, 1996.

"Cost Neutrality in Michigan: Practice and Theory" - Presentation (with Deborah Meizlish) to  
the National Association for Welfare Research and Statistics, September, 1995.

"Ethics and Internal Evaluators" in Guiding Principles for Evaluators, New Directions for  
Program Evaluation Number 66 (Summer, 1995).

"Measuring the Results of Welfare Reform" - Presentation to the Michigan Public Management  
Institute, May, 1995.

"Accessing, Utilizing and Interpreting Data for Community Health Assessment" - Panel member,  
Michigan Community Health Assessment Forum II, January, 1995.

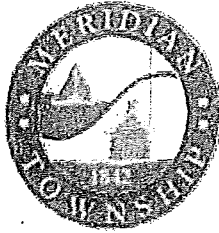
"Causes and Consequences of the Decision to End Michigan's General Assistance Program" -  
Presentation to the California Welfare Director's Association, October, 1994.

"Termination of General Assistance in Michigan" - Presentation to the National Association for  
Welfare Research and Statistics, August, 1993.

# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Milton L. Scales  
Ronald J. Styka  
John Veenstra  
Angela Wilson

Trustee  
Trustee  
Trustee  
Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input checked="" type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)        | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input checked="" type="checkbox"/> Planning Commission             |
| <input checked="" type="checkbox"/> Downtown Development Authority*                         | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input checked="" type="checkbox"/> Transportation Commission*      |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Zoning Board of Appeals                    |
|   | <input type="checkbox"/> Other                                      |



(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

I wish to serve the township and encourage a rational, slow and citizen focused growth. Describe education, experience or training which will assist you if appointed. (Attach resume if available)  
See attached

Name: Erik H. Lindquist

Occupation: Professor, Fraud Examiner Place of Employment: Lansing Community College/Self

Home Address: 4436 Copperhill Drive, Okemos, MI 48864

Phone: (days) 517-281-6557 (evenings) \_\_\_\_\_ E-mail lindquist@fraudmedic.com

Signature [Signature] Date 11-15-16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>11.17.16</u>	Distro: <u>RS FW</u>	Application # <u>CATA 1607</u>
Registered Voter:	<u>(Y)/N</u>	<u>MK</u>	<u>DDA 1603 PC 1614</u>
Date Appointed:		<u>BD MEMBERS</u>	<u>TC 1605</u>

Return to Office of the Clerk



## ERIK H. LINDQUIST, CFE

2096 Tomahawk Road  
Okemos, Michigan 48864  
[www.fraudmedic.com](http://www.fraudmedic.com)

Residence: 517-349-2392  
Cellular: 517-281-6551  
Email: [eriklindquist@fraudmedic.com](mailto:eriklindquist@fraudmedic.com)

### BACKGROUND SUMMARY

Demonstrated success in:

- Internal Control and Risk Management
- Contract Negotiation & Compliance
- Strategic Planning and Execution
- Organization Design and Implementation
- Budget Preparation & Tracking
- Competitive Analysis & Reporting
- Data Mining and Interpretation
- Fraud Prevention/Litigation Support

### SELECTED ACCOMPLISHMENTS

#### ACCOUNTING

- Chief Financial Officer/Director of Finance for third largest public transportation authority in Michigan
- Updated complex financial system control functions from excel to MS Dynamics SL
- Responsible for regulatory reporting for State and Federal governance including MDOT and FTA
- Interim Executive Director in turnaround organization which handles two million dollars monthly for court appointed wards. Supervised staff of 10 diverse staff. Installed critical internal control measures which reduced waste and enhanced net income.
- Investigated alleged asset misappropriation in divorce case-uncovered significant discrepancies
- Uncovered \$800,000 embezzlement and identified assets to be attached and recovered
- Established first corporate-wide fixed asset reporting system to track acquisition, disposal and tax reporting
- Key member of financial turnaround team throughout Chapter 11 filing which resulted in a return to profitable operations
- Provided basis for business valuation calculations in determining impact from asset misappropriations
- Provided testimony in extensive litigation filed against franchise owners
- Reviewed and improved revenue cycle accounting for international moving and storage Company. Improved receivable collections dramatically

#### PRACTICE MANAGEMENT

- Responsible for financial reporting and oversight for academic clinics
- Created financial and operational projections for the launching of a new physician organization
- Developed compensation model based on productivity for multi-specialty group practice
- Directed daily financial and human resource operations of 28-member PO with revenues in excess of \$10 million
- Obtained financing for and implemented new practice management software that included an EMR

#### MANAGED CARE/INSURANCE

- Worked in close collaboration with executive/senior vice presidents of P & C and health divisions of Aetna Life and Casualty in Hartford world headquarters
- Performed extensive analysis of utilization trends, group premium yields and budget variances for large HMO
- Wrote policy statements in response to emerging healthcare legislative issues such as ERISA, AWP, and benefit management of single payer
- Used publicly available documents to track competitors and their product/market strategies for large metropolitan market

- Responsible for contracting, servicing and network development for 4,800 physicians in large metropolitan market

#### ACADEMIC

- Managed all support functions for largest department in medical college
- Provided guidance and oversight for grant submissions for budget compliance
- Created a single report which consolidated all sources and uses of funds for department
- Developed analysis tool that provided clinicians with comparative data for clinic performance
- Coordinated scheduling and course development for accounting department (academic) at Lansing Community College

#### PROFESSIONAL EXPERIENCE

CAPITAL AREA TRANSPORTATION AUTHORITY <b>Chief Financial Officer/Director of Finance</b>	2014-2016
LANSING COMMUNITY COLLEGE, Lansing, MI <b>Adjunct Professor of Accounting and Fraud Prevention</b> <b>Team Leader for Accounting Department</b>	2005-Present
LINDQUIST & ASSOCIATES, L.L.C., Okemos, MI Fraud Examinations and Small Business Advisory Services <b>Owner</b>	2003-Present
MICHIGAN STATE UNIVERSITY, East Lansing, MI <b>Senior Administrator – Department of Medicine</b>	2002-2003
TRIGON BLUE CROSS BLUE SHIELD, Chantilly, VA Health Insurance <b>Director, Physician Network Management – Northern Region</b>	2000-2002
DETROIT MEDICAL CENTER, Detroit, MI <b>Consultant to Primary Care Group Practice</b>	2000
MID-MICHIGAN PHYSICIANS, Lansing, MI Physician Organization <b>Executive Director</b>	1998-2000
BLUE CARE NETWORK OF MID-MICHIGAN, Lansing, MI Health Insurance <b>Director of Network Services</b>	1996-1998
AETNA LIFE & CASUALTY, Hartford, CT Insurance <b>Director of Health Issues -- National</b> <b>Director of Operations – Mid-Atlantic</b>	1994-1995 1989-1994
VARIOUS COMPANIES OUTSIDE HEALTHCARE INDUSTRY Washington, DC Metro Area	1982-1989

MS Ginn & Company – <b>Division Controller</b>	1989
Commerce Clearing House Subsidiary – <b>Assistant Controller</b>	1988-1989
National Tire Wholesale, Inc. – <b>Financial Director, Franchise Ops</b>	1984-1988
Interstate Van Lines – <b>Accountant</b>	1982-1984

### EDUCATION

**Bachelor of Science**, Accounting, George Mason University, Fairfax, VA 1982

#### Other Relevant Training:

Certified Fraud Examiner; ACFE	2004 Current
HIPAA Certification	2003
Novell System Administrator Certification	1992

### TESTIMONY

NTW Incorporated	US Bankruptcy 4th Circuit	Witness as Fin. Director -- 1984
Sowers V Makara	29 <sup>th</sup> Circuit – Clinton County MI Case #03-9645-CK	Expert for Plaintiff -- 2004
Sowers v Makara	29 <sup>th</sup> Circuit – Clinton County MI Case #03-9645-CK	Deposition -- 2005
People v Makara	District Case # 05-77228-FH	Expert for Prosecution -- 2005
Parks, MPEC et. al.v	Circuit Eaton County Case # 04-1463-CB	Expert for Plaintiff - Deposition -- Parks CMP et.al.
Darrow v City of Potterville	2006	Deposition - 2007

### ADDITIONAL ACHIEVEMENTS

Care Free Medical and Dental – Board of Directors	2008-2011
Mid-Michigan Guardianship Services Board of Directors	2006-present
Accounting Advisory Committee- Lansing Community College	2004-present
Member – Association of Certified Fraud Examiners	2003-present
Virginia Health Maintenance Association (President 1994)	1989-1994
Maryland Health Maintenance Association Legislative Committee	1989-1994
DC Health Maintenance Association (Founding Board Member/Treasurer)	1993-1994

### PRESENTATIONS

#### Business

**Publication--**Is Your Practice Fraud-Proof? You Can Put Systems In Place to Protect Yourself, Michigan Medicine, September,/October 2007, Volume 106, No. 5

Independent Accountants Association of Michigan – November 2009 Webinar  
Statement of Standards for Accounting and Review Services (SSARS) – The Application of Standards to the Non-CPA Licensed Practice



Association of Certified Fraud Examiners - Lansing Chapter and the Institute of Internal Auditors - Lansing Chapter Fall Conference -- East Lansing, Michigan -- November 2009  
Case Studies in Occupational Fraud - What Would You Do?

National Society of Accountants -- Webinars  
Fraud in Bankruptcy and Divorce, October 2009  
Fraud in the Small Business, October 2009

National Society of Accountants Annual Conference -- San Diego, CA -- August 2009  
Fraud Prevention in the Small Business Community  
Fraud in Bankruptcy and Divorce -- How to Spot It

Association of Certified Fraud Examiners, Lansing Chapter -- May 2009  
Using Online/Inexpensive Resources in Fraud Examinations

Association of Internal Auditors of Michigan -- November 2008  
Using Good Internal Controls Can Prevent Fraud in the Workplace

Michigan Auditor General Staff Training, Annual Fall Conference -- October 2008  
Forensic Accounting  
Fraud Investigation  
Revenue and Inventory Fraud

Independent Accountants Association of Michigan -- August 2008  
Fraud Prevention  
Fraud Detection

Independent Accountants Association of Michigan -- June 2008  
Statement of Standards for Accounting and Review Services (SSARS) -- The Application of Standards to the Non-CPA Licensed Practice

Institute for Independent Business, Parsippany, NJ -- January 2004  
Fraud and the Small Business Owner: How to Spot It -- How to Prevent It

### **College Level Education**

Teachers of Accounting in Two Year Colleges -- May 2009  
Developing the Fraud Curriculum in a Two Year College

Michigan Business Education Association -- October 2008  
Developing the Fraud Curriculum in a Two Year College

Central Michigan University Professional Development Off Campus Programs, Troy Michigan -- June 2007, October 2007 and June 2008  
Forensic Accounting and Fraud Investigation

### **Medical Practice Management**

Michigan State Medical Society, Grand Rapids, Michigan -- March 1999  
Merging Physician Practices -- A Case Study

Blue Care Network Pharmacy Management Retreat, Garland Resort, Michigan -- January 1998  
Capitated Risk Contracts and the Role of the Pharmacy Manager


National Association of Medical Equipment Suppliers, Las Vegas, Nevada -- June 1997  
Negotiating Successful Capitated Agreements

Michigan Rural Healthcare Association Fall Conference, Mt. Pleasant, Michigan -- October 1996  
Risk Contracting in the Medically Underserved Populations

Virginia Primary Care Association Fall Conference, Virginia Beach, Virginia -- October 1994  
Health Maintenance Organizations in the Commonwealth of Virginia



12. F

**To:** Board Members  
**From:**   
Frederick B. Cowper, Fire Chief  
**Date:** July 26, 2017  
**Re:** Adoption of the 2015 International Fire Code

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On April 21, 2017, the Building Department adopted the 2015 Michigan Building Code, as adopted by statute by the State of Michigan. The 2015 Michigan Building Code is based upon the 2015 International Building Code, and is revised every 3 years with specific amendments approved by the State. The companion fire code is the 2015 International Fire Code which I am requesting that the Township Board formally adopt.

**ORDINANCE NO. 2017-05  
CHAPTER 26  
TOWNSHIP BOARD  
SECTIONS 26-26 & 26-27  
FINAL ADOPTION**

**RESOLUTION**

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal building in said township on the 1<sup>st</sup> day of August 2017 at 6:00 p.m. local time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, pursuant to Section 23 of the Charter Township Act, being MCL 42.23, the Charter Township of Meridian may adopt any provision of state law or detailed technical regulation as a township ordinance; and

**WHEREAS**, the Township Board has previously adopted a Uniform Fire Code being Article II of Chapter 26 of the Township’s Code of Ordinances; and

**WHEREAS**, the Township Uniform Fire Code Article II of Chapter 26 incorporates by reference the 2012 International Fire Code, as published by the International Conference of Building Officials; and

**WHEREAS**, the International Conference of Building Officials updated the International Fire Code and has now published the 2015 International Fire Code; and

**WHEREAS**, the Township Board introduced the ordinance for publication and subsequent adoption on May 16, 2017; and

**WHEREAS**, the Township Board deems it in the best interest of the public health, safety, and welfare of the citizenry of the Charter Township of Meridian to adopt and incorporate by reference the 2015 International Fire Code, with Meridian Amendments.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN**, that the Township Board hereby **FINALLY ADOPTS** Ordinance No. 2017-05, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Chapter 26, Article II, Sections 26-26 and 26-27, to Adopt and Incorporate by Reference the 2015 International Fire Code with Meridian Amendments.”

**BE IT FURTHER RESOLVED**, that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
\_\_\_\_\_

STATE OF MICHIGAN )  
)ss  
COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 1<sup>st</sup> day of August, 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC  
Meridian Township Clerk

**ORDINANCE NO. 2017-05**  
**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF**  
**MERIDIAN, MICHIGAN, CHAPTER 26, ARTICLE II, SECTIONS 26-26 & 26-27**  
**TO ADOPT AND INCORPORATE BY REFERENCE THE 2015 INTERNATIONAL**  
**FIRE CODE WITH MERIDIAN AMENDMENTS**

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

Section 1. Amendment to Chapter 26, Article II, Sections 26-26 and 26-27. Section 26-26 entitled Adoption and Section 26-27 entitled Revisions; limitations; amendments of the Code of the Charter Township of Meridian, Michigan, are amended to read as follows:

**26-26 Adoption.**

That a certain document, a copy of which is on file in the office of the Township Clerk, being marked and designated as the International Fire Code, 2015 edition, including Appendix Chapters B, C, D, E, F, G, H, I, and J (International Fire Code Section 101.2.1, 2015 edition), as published by the International Code Council, is hereby adopted, and incorporated by reference into the Township Code of Ordinances, with Meridian Amendments, as the Fire Code of the Charter Township of Meridian, in the State of Michigan, to regulate and govern the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Township and to provide for the issuance of permits and collection of fees. Such adoption and incorporation shall include all amendments to the 2015 International Fire Code effective as of the date this ordinance is adopted, and including all amendments thereafter made to the 2015 International Fire Code. Amendments made to the 2015 International Fire Code, as adopted by reference herein, become effective the same date they become effective in the 2015 International Fire Code. The penalties and procedures prescribed pursuant to the 2015 International Fire Code are applicable to violations occurring in the Township.

**26-27 Revisions; limitations; amendments.**

(a) The following sections of the 2015 International Fire Code, as amended, are hereby revised as follows:

Section 101.1: Title. These regulations shall be known as the *Fire Code* of **THE CHARTER TOWNSHIP OF MERIDIAN**, hereinafter referred to after as “this code.”

Section 109.4: Violation Penalties. Persons who shall violate provisions of this code or shall fail to comply with any of the requirements thereof, or who shall

erect, install, alter or do work in violation of the *approved construction documents* or directive of the *fire code official*, or of a permit or certificate used under provisions of this code, shall be guilty of a **MISDEMEANOR**, punishable by a fine of not more than **\$500.00** dollars or by imprisonment not exceeding **NINETY (90) DAYS**, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed as a separate offense.

Section 111.4: Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine not less than **\$500.00** dollars or more than **\$500.00** dollars.

Section 507.5.1: Where Required. Where a portion of the facility or building hereinafter constructed or moved into or within the jurisdiction is more than ~~400~~ **150** feet (46 m) from a hydrant on a fire apparatus access road, as measured by an *approved* route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the *fire code official*.

Exceptions:

1. For Group R-3 and Group U occupancies, the distance requirement shall be ~~600~~ **250** feet (76 m).
2. For buildings equipped throughout with an *approved automatic sprinkler system* installed in accordance with Section 903.1.1 or 903.3.1.2, the distance requirement shall be ~~600~~ **250** feet (76 m).

**\*\*Section 507.5.1.1: Hydrant for standpipe FIRE PROTECTION systems. Buildings equipped with a standpipe FIRE PROTECTION system installed in accordance with Section ~~905~~ CHAPTER 9 shall have a fire hydrant within 100 feet (30 m) of the fire department connections.\*\***

Section 903.2: Where Required. *Approved automatic sprinkler systems* in new buildings and structures shall be provided in the locations described in sections 903.2.1 through ~~903.2.12~~ **903.2.13**.

**903.2.13: GROUP B. GROUP B OCCUPANCIES WITH FIRE AREAS OVER 25,000 SQUARE FEET SHALL BE SPRINKLERED.**

Section 1103.5.3 Group I-2 Condition 2: In addition to the requirements of Section 1103.5.2, existing buildings of Group I-2 Condition 2 occupancy shall be equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1. The automatic sprinkler system shall be installed as established by the ~~adopting ordinance~~ **limits set forth by the Michigan Bureau of Fire Services rules for each respective facility.**

(b) The Geographic limits referred to in certain sections of the 2015 International Fire Code, as amended, are hereby established as follows:

Section 5704.2.9.6.1: Locations where above ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited **UNLESS THE FOLLOWING CONDITIONS ARE MET:** ~~within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Legislation for Adoption of the International Fire Code on page xxi).~~

- (A) MEETS ALL REQUIREMENTS AND STANDARDS OF THE INTERNATIONAL FIRE CODE, AS DETERMINED BY THE FIRE CHIEF, OR DESIGNEE; AND**
- (B) HAS BEEN GRANTED A SPECIAL USE PERMIT FOR SUCH USE UNDER THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN.**

Section 5706.2.4.4: Locations where above ground tanks are prohibited. The Storage of Class I and II liquids in above-ground tanks is prohibited **UNLESS THE FOLLOWING CONDITIONS ARE MET:** ~~within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Legislation for Adoption of the International Fire Code on page xxi).~~

- (A) MEETS ALL REQUIREMENTS AND STANDARDS OF THE INTERNATIONAL FIRE CODE, AS DETERMINED BY THE FIRE CHIEF, OR DESIGNEE; AND**
- (B) HAS BEEN GRANTED A SPECIAL USE PERMIT FOR SUCH USE UNDER THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN.**

Section 5806.2: Limitations. Storage of flammable *cryogenic fluids* in stationary containers outside of buildings is prohibited **UNLESS THE FOLLOWING CONDITIONS ARE MET:** ~~within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Legislation for Adoption of the International Fire Code on page xxi).~~ (geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited):

- (A) MEETS ALL REQUIREMENTS AND STANDARDS OF THE INTERNATIONAL FIRE CODE, AS DETERMINED BY THE FIRE CHIEF, OR DESIGNEE; AND**
- (B) HAS BEEN GRANTED A SPECIAL USE PERMIT FOR SUCH USE UNDER THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN.**

Section 6104.2: Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of



any one installation shall not exceed a water capacity of 2000 gallons (7570 L)  
**UNLESS THE FOLLOWING CONDITIONS ARE MET:** ~~(see Section 3 of the~~  
~~Sample Legislation for Adoption of the *International Fire Code* on page xxi).~~

- (A) MEETS ALL REQUIREMENTS AND STANDARDS OF THE INTERNATIONAL FIRE CODE, AS DETERMINED BY THE FIRE CHIEF, OR DESIGNEE; AND**
- (B) HAS BEEN GRANTED A SPECIAL USE PERMIT FOR SUCH USE UNDER THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN.**

Exception: In particular installations, this capacity limit shall be determined by the fire code official, after consideration of special features such as topographical conditions, nature of occupancy, and proximity to buildings, capacity of proposed LP-gas containers, degree of fire protection to be provided and capabilities of the local fire department.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective thirty (30) days after its publication.

---

Ronald J. Styka,  
Township Supervisor

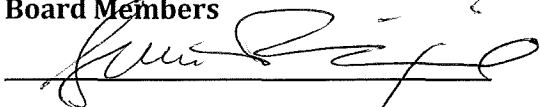
---

Brett Dreyfus, CMMC  
Township Clerk

---

Stephen O. Schultz  
Township Attorney



**To:** Board Members  
**From:**   
Julie Brixie, Township Treasurer  
**Date:** July 28, 2017  
**Re:** Land Preservation Boundary Correction Sale

---

The Meridian Township Board passed a motion at their regular June 7, 2016 meeting to approve acceptance of the Edward Felton Tank Revocable Trust into the Land Preservation Program. Earlier this year, a potential buyer for 1351 Hickory Island Dr. (the adjoining property to the preserve) discovered that the garage at 1351 Hickory Island Dr. was built partially on the preserve.

On May 16, 2017 the Meridian Township Board approved a boundary adjustment on the Land Preserve (PARCEL #33-02-02-11-177-008) in order to rectify the garage encroachment. The adjacent property (#1351 Hickory) is a HUD owned home that was mortgage foreclosed and in the process of being sold at auction for rehabilitation.

In order to complete the boundary correction approved by the Board on May 16, 2017, the board needs to authorize the sale of the portion of land to the buyers of 1351 Hickory Island Dr. (PARCEL# 33-02-02-11-177-004) as depicted in the attached survey.

Part of the boundary correction includes making the new parcel a conforming parcel. In order to accomplish this, the new piece of land needs to be split from the Land Preserve and then combined with 1351 Hickory Island parcel. When the land (2.51 acres) was donated to the Township in 2016 the assessed value was \$4900 (estimated market value of \$9800). The sale price of the land (0.05 acres) is \$500 and the cost of the survey (\$2200) needs to be reimbursed.

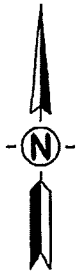
**The following motion is proposed:**

MOVE THAT THE MERIDIAN TOWNSHIP BOARD APPROVE THE SALE OF A PORTION (0.05ACRE) OF THE 2.51 ACRES, PARCEL #33-02-02-11-177-008 TO THE BUYER OF 1351 HICKORY ISLAND IDENTIFIED BY HUD (CURRENT OWNER OF 1351 HICKORY ISLAND) FOR THE SUM OF \$500. FURTHERMORE, THE SALE IS CONTINGENT UPON REIMBURSEMENT OF COSTS (\$2200 FOR SURVEY), SPLITTING A PORTION OF PARCEL #33-02-02-11-177-008 AS DEPICTED IN THE ATTACHED SURVEY, COMBINING THE PORTION TO PARCEL #33-02-02-11-177-004, AND RECORDING THE NEW DEED. FURTHERMORE, THE TOWNSHIP ATTORNEY WILL REVIEW/DRAFT LANGUAGE FOR THE CLOSING OF THE PROPERTY FOR THE BOUNDARY CORRECTION.

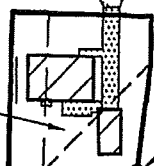
Attachments

HICKORY ISLAND STREET  
(PUBLIC - PLATTED 35' WIDE R.O.W.)

EDGE OF ASPHALT



PARCEL B  
±0.15 ACRE  
SEE SHEET 2



P.O.B. "A" & "B"

1/2" BAR

(R)S61°29'13"E  
(M)S59°31'35"E  
(R&M)135.58'

(M)S89°53'24"W  
(M)901.22'

1/2" BAR

(M)N79°20'09"E  
(M)65.30'

SOUTHERLY LINE OF  
PLAT OF HICKORY ISLAND  
LIBER 4 OF PLATS, PAGE 3

PARCEL A  
±2.19 ACRES

3/4" PIPE

3/4" PIPE

(M)N30°56'43"E  
(M)105.38'  
(R)N29°35'E  
(R)105.8'

1/2" BAR

(M)S39°37'25"W (M)496.67'  
(R)S38°04'10"W (R)496.6'

CARLTON STREET  
(PUBLIC - PLATTED 35'  
WIDE R.O.W.)

EDGE OF ASPHALT

(R)N05°03'E  
(M)N06°46'57"E  
(R&M)290.70'

(M)S45°09'48"W  
(M)172.42'

(R)S43°39'12"W (R)172.7'

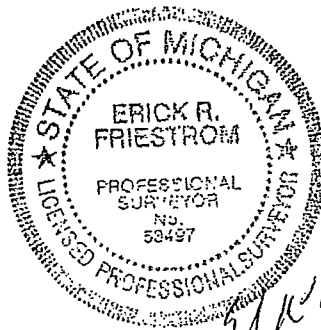
LAKE DRIVE  
(PUBLIC)

EDGE OF ASPHALT

(M)S00°06'36"E  
(M)1433.07'

NORTH-SOUTH 1/4 LINE SECTION 11 S00°06'36"E 2622.65'

CENTER OF SECTION  
SECTION 11, T4N, R1W



NOTES:  
1. EASEMENTS, IF ANY, NOT SHOWN  
SCALE 1" = 100'



LEGEND

- = Set 1/2" Bar with Cap
- = Found Iron as Noted
- = Survey Boundary Line
- = Distance Not to Scale



**KEBS, INC.** KYES ENGINEERING  
BRYAN LAND SURVEYS

2116 HASLETT ROAD, HASLETT, MI 48840  
PH. 517-339-1014 FAX. 517-339-8047

47470 BROOKTON DRIVE MARSHALL MI 48869

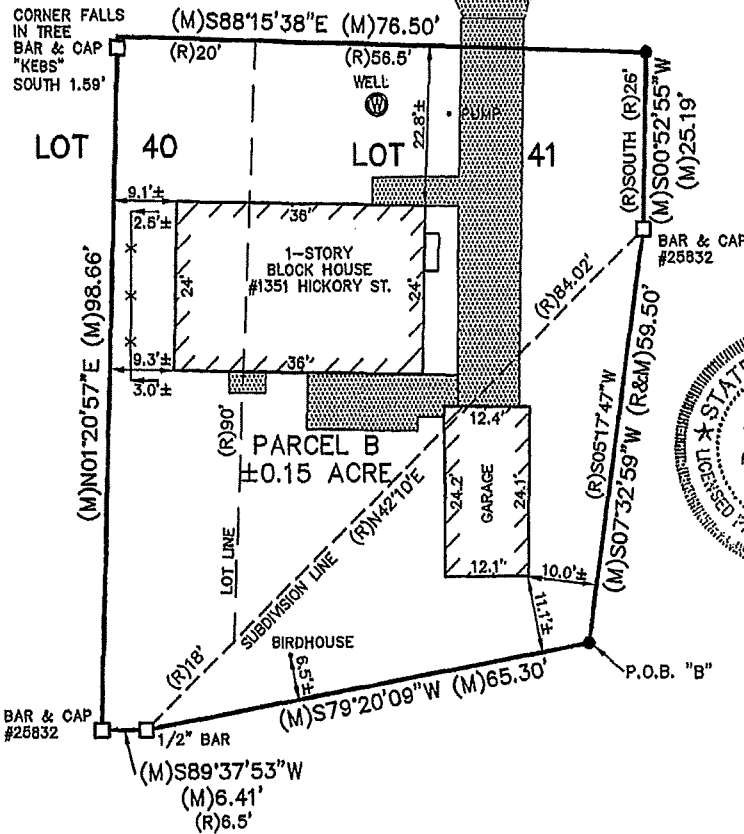
# CERTIFIED BOUNDARY SURVEY

FOR: MERIDIAN CHARTER TOWNSHIP



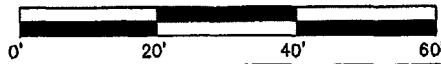
**HICKORY ISLAND STREET**  
(PUBLIC - PLATTED 35' WIDE R.O.W.)

EDGE OF ASPHALT



*E.R.F.*  
05/15/17

NOTES:  
1. EASEMENTS, IF ANY, NOT SHOWN  
SCALE 1" = 20'



**LEGEND**

- = Set 1/2" Bar with Cap
  - = Found Iron as Noted
  - = Survey Boundary Line
  - = Distance Not to Scale
  - x—x— = Fence
  - 0.0'± = Denotes Distance to the Survey Line
  - ▨ = Deck, Porch, Sidewalk, & Patio Areas
- All Dimensions are in Feet and Decimals Thereof.  
All Improvements Not Shown.

<b>KEBS, INC.</b>	KYES ENGINEERING BRYAN LAND SURVEYS	
	2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047 13432 PRESTON DRIVE, MARSHALL, MI 49088 PH. 269-781-9800 FAX. 269-781-9805	
DRAWN BY <b>SSF</b>	SECTION <b>11, T4N, R1W</b>	
FIELD WORK BY <b>NAW</b>	JOB NUMBER:	
SHEET <b>2 OF 4</b>	<b>91972.BND</b>	

## CERTIFIED BOUNDARY SURVEY

CERTIFICATE OF SURVEY:

I hereby certify only to the parties named hereon that we have surveyed and divided into two parcels, at the direction of said parties, two parcels of land previously described as:

(As provided in Certificate of Survey recorded in Liber 4, Page 261, Ingham County Records)

A part of Section 11, T4N, R1W, Meridian Township, Ingham County, Michigan, described as beginning on the North line of Lake Drive at a point 3717.19 feet North and 908.18 feet West of the South 1/4 corner of said Section 11; thence S38°04'10"W 496.6 feet along the North line of Lake Drive; thence S43°39'12"W 172.42 feet along said North line to the North line of a Consumers Power Company right of way; thence N05°03'E 290.7 feet to the Southerly line of the plat of Hickory Island, as recorded in Liber 4 of Plats, Page 3, Ingham County Records; thence along said South line the following two courses N29°35'E 105.8 feet; thence N42°10'E 348.23 feet; thence S05°17'47"W 59.50 feet; thence S61°29'13"E 135.58 feet to the point of beginning.

(As Provided)

Lot 41 and the East 1/2 of Lot 40, Plat of Hickory Island, Meridian Township, Ingham County, Michigan, according to the recorded plat thereof as recorded in Liber 4, Page 3, Ingham County Records.

and that we have found or set, as noted hereon, permanent markers to all corners and angle points of the boundaries of said parcels and that the more particular legal descriptions of said parcels are as follows:

Parcel A:

A parcel of land in the Northwest 1/4 of Section 11, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel described as: Commencing at the North 1/4 corner of said Section 11; thence S00°06'36"E along the North-South 1/4 line of said Section 11 a distance of 1433.07 feet; thence S89°53'24"W perpendicular to said North-South 1/4 line 901.22 feet to the point of beginning of this description; thence S59°31'35"E 135.58 feet to the Northwesterly right-of-way line of Lake Drive; thence along said Northwesterly right-of-way line the following 2 courses: S39°37'25"W 496.67 feet and S45°09'48"W 172.42; thence N06°46'57"E 290.70 feet to the Southerly line of Plat of Hickory Island, Meridian Township, Ingham County, Michigan, as recorded in Liber 4 of Plats, Page 3, Ingham County Records; thence N30°56'43"E along said Southerly line 105.38 feet; thence N42°59'49"E along said Southerly line 248.51 feet; thence N79°20'09"E 65.30 feet to the point of beginning; said parcel containing 2.19 acres more or less; said parcel subject to all easements and restrictions if any.

Parcel B:

Lot 41 and the East 1/2 of Lot 40, Plat of Hickory Island, Meridian Township, Ingham County, Michigan, as recorded in Liber 4 of Plats, Page 3, Ingham County Records, and a parcel of land in the Northwest 1/4 of Section 11, T4N, R1W, Meridian Township, Ingham County, Michigan, the overall surveyed boundary of said parcel described as: Commencing at the North 1/4 corner of said Section 11; thence S00°06'36"E along the North-South 1/4 line of said Section 11 a distance of 1433.07 feet; thence S89°53'24"W perpendicular to said North-South 1/4 line 901.22 feet to the point of beginning of this description; thence S79°20'09"W 65.30 feet to a point on the South line of said Lot 40; thence S89°37'53"W along said South line 6.41 feet to the West line of the East 1/2 of said Lot 40; thence N01°20'57"E along said West line 98.66 feet to the North line of said Lot 40; thence S88°15'38"E along the North lines of said Lots 40 and 41 a distance of 76.50 feet to the Northeast corner of said Lot 41; thence S00°52'55"W along the East line of said Lot 41 a distance of 25.19 feet; thence S07°32'59"W 59.50 feet to the point of beginning; said parcel containing 0.15 acre more or less; said parcel subject to all easements and restrictions if any.



<b>KEBS, INC.</b> KYES ENGINEERING BRYAN LAND SURVEYS	
2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047 13432 PRESTON DRIVE, MARSHALL, MI 49088 PH. 269-781-9800 FAX. 269-781-9805	
DRAWN BY <b>SSF</b>	SECTION 11, T4N, R1W
FIELD WORK BY <b>NAW</b>	JOB NUMBER:
SHEET <b>3</b> OF <b>4</b>	<b>91972.BND</b>

# CERTIFIED BOUNDARY SURVEY

## WITNESSES TO SECTION CORNERS:

North 1/4 corner, Section 11, T4N, R1W, Book 13, Page 200  
Found Remon bar & cap #47942, in swamp area  
Found nail & tag "Remon.", Northwest side 9" ash, S70°W, 10.54'  
Found nail & tag "Remon.", South side 8" ash, S36°E, 10.05'  
Found nail & tag, West side 12" maple, N08°E, 20.05'  
Found nail & tag, South side 12" dead maple, N77°W, 20.15'

Center of section Witness Monument West, Section 11, T4N, R1W, Book 13, Page 268  
Found Remon bar & cap #47942, 10.00' West of monumented center of section  
Found nail & tag "Remon.", ESE side 8" cherry, N50°E, 26.20'  
Found nail & tag "Remon.", South side 6" cherry, N71°E, 33.32'  
1/2" bar in square concrete base, S82°E, 19.84'


Center of section Witness Monument North, Section 11, T4N, R1W, Book 13, Page 268  
Found Remon bar & cap #47942, 9.50' North of monumented center of section  
Found nail & tag "Remon.", ESE side 8" cherry, N20°E, 13.51'  
Found nail & tag "Remon.", South side 6" cherry, S89°E, 21.68'  
1/2" bar in square concrete base, S40°E, 14.23'

This survey complies with the requirements of Public Act 132 of 1970, as amended, and is subject to Public Act 591 of 1996, as amended, and was performed with an error of closure no greater than a ratio of 1 in 5000.

All bearings are Michigan State Plane South Zone grid bearings obtained from GPS observations using corrections obtained from the Lansing C.O.R.S.

  
Erick R. Friestrom Date:  
Professional Surveyor No. 53497



	<b>KESB, INC.</b> KYES ENGINEERING BRYAN LAND SURVEYS
	2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047
	13432 PRESTON DRIVE, MARSHALL, MI 49088 PH. 269-781-9800 FAX. 269-781-9805
DRAWN BY <b>SSF</b>	SECTION 11, T4N, R1W
FIELD WORK BY <b>NAW</b>	JOB NUMBER: <b>91972.BND</b>
SHEET <b>4 OF 4</b>	



13.A.

To: Board Members

From:

Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering

Younes Ishraidi, P.E., Chief Engineer

Date: July 26, 2017

Re: Grand River Ave. Water Main Extension - 2017  
Special Assessment District #49 – Resolutions 1 & 2

---

We received a valid petition to establish a special assessment district (SAD) to fund the extension of the existing water main along Grand River Avenue, from the west side of Van Atta Road to approximately 600 feet east of Van Atta Road. If approved, the SAD would fund the cost (estimated at \$273,000.00) of extending 1,600 feet of water main. A fact sheet of the proposed SAD and work is attached.

The petition has been signed by more than 89% of the land area property owners. There are seven parcels within the proposed SAD (see attached map), including the Winslow Mobile Homes parcel, which represents approximately 61% of the SAD area. Estimated assessments are proportionate to the parcels' areas and they range from \$11,228 to \$165,585.

Resolutions #1 and #2 are attached for your consideration.

Resolution #1 orders the plans and cost estimates to be prepared.

Resolution #2 tentatively declares the Board's intention to make the water main improvement; to defray the cost by special assessment, tentatively designates the district; and sets a public hearing for Tuesday, September 19, 2017.

**Proposed Motion (IF MOVED TO ACTION):**

**“Move to approve the Grand River Ave. Water Main Extension - Special Assessment District #49 Resolution #1 and Resolution #2, tentatively declaring the Township Board's intention to construct approximately 1,600 feet of water main along Grand River Avenue from the west side of Van Atta Road to approximately 600 feet east of Van Atta Road; and to defray the cost by special assessment; tentatively designates the district; and sets a public hearing for Tuesday, September 19, 2017.”**

Attachments

**Grand River Ave. Water Main Extension - 2017**  
**Special Assessment District NO.49**  
**RESOLUTION NO. 1**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, August 15, 2017, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, a petition has been filed with the Township Board of the Charter Township of Meridian, County of Ingham, Michigan pursuant to Act 188, Public Acts of Michigan, 1954, as amended, signed by the record owners of more than fifty-percent (50%) of the total land area of the proposed special assessment district set forth in said petitions described as follows:

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

**WHEREAS**, said petition of landowners requests public water main improvement by constructing a water main along Grand River Avenue from the west side of Van Atta Road to approximately 600 feet east of Van Atta Road totaling approximately 1,600 feet; and,

**WHEREAS**, said petition has been verified as to signature, ownership and percentage of ownership and area; and

**WHEREAS**, the Township Board desires to proceed on said petition;

**NOW, THEREFORE, BE IT RESOLVED:**

The Township's Chief Engineer is hereby ordered to prepare plans showing the improvements, the location therefore and estimates of the cost thereof, pursuant to the project as set forth in the petition of landowners and as previously set forth in this resolution.

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_



STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, August 15, 2017.

---

Brett Dreyfus, CMMC, Township Clerk

**Grand River Ave. Water Main Extension - 2017**  
**Special Assessment District NO.49**  
**RESOLUTION NO. 2**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, August 15, 2017, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to make the following described public improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road, totaling approximately 1,600 feet, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W;

and, to defray the cost thereof by special assessment equally against the properties specially benefited thereby; and

**WHEREAS**, the Township Board has caused to be prepared by the Township's Chief Engineer, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a petition filed with said Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

**WHEREAS**, the same has been received by the Township Board; and

**WHEREAS**, the Township Board desires to proceed further with the improvements.

**NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:**

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following described water main improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road totaling approximately 1,600 feet, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W.

3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

**Grand River Ave. Water Main Extension - 2017**  
**Special Assessment District NO. 49**  
**Resolution #2**  
**Page 2**

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, September 19, 2017 at 6:00 p.m. at which time and place the Township Board will hear objections to the petition, the improvement and to the special assessment district therefore. All objections must be raised in person at the hearing or filed in writing with the Clerk at or before the time of the hearing.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on a proper petition, to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the following form: (SEE ATTACHED NOTICE)
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**ADOPTED:**

YEAS:

\_\_\_\_\_

\_\_\_\_\_

NAYS:

\_\_\_\_\_

Resolution declared adopted.

**Grand River Ave. Water Main Extension - 2017**  
**Special Assessment District NO 49**  
**Resolution #2**  
**Page 3**

**STATE OF MICHIGAN )**

**)ss.**

**COUNTY OF INGHAM )**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY**, that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, August 15, 2017.

---

Brett Dreyfus, CMMC, Township Clerk

**MERIDIAN TOWNSHIP RESIDENTS**

**Grand River Ave. Water Main Extension - 2017  
Special Assessment District NO.49**

**NOTICE OF HEARING**

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY  
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

**PLEASE TAKE NOTICE** that the Township Board of the Charter Township of Meridian, acting on a proper petition signed by the record owners of more than fifty percent (50%) of the total land area above described has determined to make the following described public water main improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road, totaling approximately 1,600 feet, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W

and, to defray the cost thereof by special assessment equally against the properties specially benefited thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

**TAKE FURTHER NOTICE** that the Township Board will meet September 19, 2017, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing objections to the petition, the improvement and the special assessment therefore. The Township Board is also interested in hearing those that favor the proposed project.

To object to the improvements, you or your agent may appear in person at the hearing or you must file your objections in writing with the Township Clerk at or before the time of the hearing.

**"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE \$ \_\_\_\_\_."**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Brett Dreyfus, CMMC, Township Clerk  
Charter Township of Meridian



## WATER MAIN DISTRICT #49

### GRAND RIVER AVENUE WATER MAIN EXTENSION

**LEGAL DESCRIPTION:** Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

	Parcel #	Acrage	Signed Petition	Address	Mailing Address					Assessment
					Primary Name	Street Address	City	ST	Zip	
1	33-02-02-24-351-012	2.43	YES	810 Grand River Avenue	D Venture LLC/ Winslow	3000 Town Center, Ste. 540	Southfield	MI	48075	\$32,873.64
2	33-02-02-24-352-004	0.98	NO		Horrocks	7420 W Saginaw HWY	Lansing	MI	48917	\$13,257.68
3	33-02-02-24-377-008	1.11	NO	662 Grand River Avenue	Spagnola Silvana	1260 Trotters Lane	Williamston	MI	48895	\$15,016.35
4	33-02-02-24-377-015	12.24	YES	734 Grand River Avenue	D Venture LLC/ Winslow	3000 Town Center, Ste. 540	Southfield	MI	48075	\$165,585.73
5	33-02-02-25-126-001	1.13	YES	743 Grand River Avenue	Pike Enterprises Inc.	850 Merlin Way	Dexter	MI	48130	\$15,286.92
6	33-02-02-25-126-002	1.46	YES		Pike Enterprises Inc.	850 Merlin Way	Dexter	MI	48130	\$19,751.24
7	33-02-02-25-126-003	0.83	YES	693 Grand River Avenue	Minor Creations Inc.	693 Grand River Avenue	Okemos	MI	48864	\$11,228.44
		<b>20.18</b>								<b>\$273,000.00</b>



## FACT SHEET

### 2017 Grand River Avenue/Van Atta Water Main SPECIAL ASSESSMENT DISTRICT

The proposed special assessment district would pay for the extension of municipal water main system along Grand River Avenue from Wellington Drive to approximately 600 feet east of Van Atta Road. The proposed extension will require approvals from Township's planning Commission and Board.

Upon Township Board approval, the work would be done by Township contract after receiving competitive bids.

The estimated cost for the main system is \$273,000. The proposed district divides the cost of the main installation based on acreage. There are 7 properties within the district with benefits ranging from \$11,228 to \$165,585.

Final assessments would be based upon actual cost.

The assessment would probably be paid back over a period of 10 years at 5% interest.

In addition to the assessments, property owners will have to pay for connection and inspection fees to obtain a water permit. For a typical single family or small business, the connection fees will be \$2,540.

Installation of service lines from the Right Of Way or easement lines will be the responsibility of the property owner. In order to connect to the Township's water system, after the installation of the water main, the homeowner will need to contract with a licensed contractor to connect to the new system from the road Right of Way, and disconnect from the existing well.

We estimate the cost for the water service connection on average to be about \$2,500. The existing well will have to be disconnected before, or at the same time, the new water service is installed at the house. The cost of disconnecting the well is the property owner's responsibility.