



ELECTRICAL PERMIT APPLICATION

Charter Township of Meridian
 Community Planning and Development
 5151 Marsh Road
 Okemos, MI 48864
www.meridian.mi.us

Bryan Thomas, Electrical Inspector
 For Inspections call: (517) 853-4500

OFFICE USE ONLY

Permit Number	
Permit Fee	
Payment Type	
Received By	

JOB LOCATION/PROPERTY INFORMATION

JOB LOCATION/ADDRESS	IS PROPERTY A RENTAL? <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OWNER	PHONE/CELL # (WITH AREA CODE)

APPLICANT INFORMATION

WHO IS APPLYING FOR PERMIT? <input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR	NAME		
PHONE/CELL # (WITH AREA CODE)	EMAIL		
ADDRESS	CITY	STATE	ZIP CODE
FEDERAL EMPLOYER I.D. # (OR REASON FOR EXEMPTION)	CONTRACTOR LICENSE #	EXPIRATION DATE	
WORKERS COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION)	MESC EMPLOYEE #		

TYPE OF JOB/PROJECT INFORMATION

<input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> OTHER	<input type="checkbox"/> NEW <input type="checkbox"/> ALTERATION	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
WORK DESCRIPTION		

PLAN REVIEW REQUIREMENTS

Plans must be submitted with an application for plan examination, except as listed below.

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- Buildings that have calculated floor areas less than or equal to 3,500 square feet and have the service or feeder with an ampacity of 400 or less.
- Alterations and repair work determined by the electrical official to be of minor nature.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

The administrative authority may request plans for projects that include unusual design.

What is the rating of the service or feeder in ampere: _____ What is the building size in square footage: _____

PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299, as amended, and shall bear the architect's or engineer's seal and signature.

HAVE ELECTRICAL PLANS BEEN SUBMITTED BY THE ELECTRICAL CONTRACTOR? (check one) Yes No Not Required

HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the applicable Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City of East Lansing Electrical Inspector. I will cooperate with City of East Lansing Electrical Inspector and assume the responsibility to arrange for necessary inspections.

APPLICANT SIGNATURE

Section 23A of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23A are subject to civil fines. I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on this permit application is accurate to the best of my knowledge.

SIGN HERE

X

DATE

Signature of Contractor or Homeowner (Homeowner signature indicates compliance with Homeowner Affidavit)

FEE CHART

Enter the number of items being installed, multiply by the unit price for the total fee.		# OF ITEMS	UNIT PRICE	TOTAL
PERMIT ISSUANCE				
001	Application Base Fee (non-refundable - no inspections included)	1	\$50.00	\$50.00
UNIT FEE INSPECTION				
002	Service through 200 amps		\$35.00	
003	Over 200 amps to 600 amps		\$40.00	
004	Over 600 amps to 800 amps		\$80.00	
005	Over 800 amps, each amp		\$0.16	
RECEPTACLES, SWITCH AND LIGHTING OUTLETS				
006	First 20 Outlets, each outlet		\$1.70	
007	21 to 400 Outlets, each outlet		\$0.65	
008	Over 400 Outlets, each outlet		\$0.16	
LIGHTING FIXTURES				
009	First 20 Fixtures, each fixture		\$1.70	
010	21 to 400 Fixtures, each fixture		\$0.65	
011	Over 400 Fixtures, each fixture		\$0.16	
RESIDENTIAL AND NON-RESIDENTIAL APPLIANCES				
012	First 50, each		\$10.50	
013	Over 50, each		\$5.25	
POWER APPARATUS				
014	Through 1 HP, KW or KVA, each		\$13.50	
015	Over 1 to 10, each		\$20.50	
016	Over 10 to 50, each		\$68.00	
017	Over 50 to 100, each		\$136.00	
018	Over 100, each		\$205.00	
118	Solar Panel Modules, each panel		\$12.00	
BUSWAYS AND FEEDERS				
019	Busways and Feeder, each 50 feet		\$27.00	
SIGNS, OUTLINE LIGHTING, AND MARQUEES				
020	Signs, Outline Lighting, & Marquees		\$27.00	
021	Additional Branch Circuits, each		\$5.50	
FIRE ALARM SYSTEMS				
022	First 20 Devices and Panel *LIST AS ONE (1) ITEM →		\$105.00	
023	# of Devices over 20 *LIST TOTAL OF EACH → EXTRA DEVICE OVER 20		\$7.50	
SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES				
024	Swimming Pools, Spas, Hot Tubs, each		\$32.00	
MISCELLANEOUS APPARATUS, CONDUIT AND CONDUCTORS				
025	Miscellaneous Apparatus		\$13.50	
DATA/TELECOM				
126	Data/Telecom Outlets 1-19 each		\$5.00	
127	Data/Telecom Outlets 20-300		\$100.00	
OTHER INSPECTIONS				
026	Inspection Outside Normal Business Hours, per hour (one hour minimum)		\$115.00	
027	Re-inspection Fee		\$60.00	
028	Investigation Fee		\$100.00	
029	Additional Inspection		\$60.00	
030	Final Inspection (REQUIRED)	1	\$60.00	\$60.00
TOTAL PERMIT FEE:			\$	

INSTRUCTIONS FOR SUBMITTING APPLICATION

Incomplete or illegible forms will not be accepted. Electrical work shall not be started until the application for the permit has been filed with our office. All installations shall be in conformance with the applicable Electrical Code. No work shall be concealed until it has been inspected and approved.

Permit applications can be submitted to the Charter Township of Meridian Department of Community Planning and Development by mail or in person. We do NOT accept scanned, faxed or e-mailed copies at this time.

We accept payment by cash or check
Make checks payable to "Charter Township of Meridian".

Permit applications not submitted with the required documents or payments cannot be issued until such is provided.

DEFINITIONS OF WORK

Receptacle, Switch and Lighting Outlets - Receptacle, switch, lighting or other outlets at which current is used or controlled, except services, feeders and meters.

Lighting Fixtures - Lighting fixtures, sockets or other lamp-holding devices.

Residential Appliances - Fixed residential appliances or receptacle outlets for same, including wall mounted electric ovens; counter mounted cooking tops; electric ranges, hood fans, bath fans, self-contained room, console or through-wall air conditioners; space heaters; food waste grinders; clothes dryers; or other operated appliances not exceeding one horsepower (HP). Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.

Nonresidential Appliances - Residential appliances and self-contained factory wired, non-residential appliances not exceeding one horsepower (HP), Kilowatt (KW) or kilovolt-ampere (KVA), in rating including medical and dental devices; food, beverage, and ice cream cabinet; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.

Power Apparatus - Motors, generators, transformers, rectifiers, synchronous, converter capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus. For rating in Horsepower (HP), Kilowatts (KW) and Kilovolt-amperes (KVA) or Kilovolt-amperes-reactive (KVAR). Note: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.

Signs, Outline Lighting and Marquees - Signs, outline lighting systems or marquees supplied from one branch circuit. Additional branch circuits within the same sign, outline lighting system or marquee.

Miscellaneous Apparatus, Conduits and Conductors - Electrical apparatus, meters, conduits and conductors for which a permit is required by for which no fee is herein set forth.

PERMIT EXPIRATION

A permit becomes invalid if the authorized work is not commenced within 180 days after issuance of the permit or if authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A permit will be expired and closed when no inspections are requested and/or conducted within 180 days of the date of issuance, or the date of a previous inspection. Closed permits cannot be refunded.

COMMENTS:

DATE STAMP

OFFICE USE ONLY