



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
ELECTION COMMISSION
June 3, 2024 – 4:00 pm
Meridian Municipal Building
Administrative Conference Room

1. Call Meeting to Order
2. Approval of Draft Minutes
 - A. February 2, 2024
3. Communications
 - A. Notice of Election Commission Meeting
4. New Business
 - A. Establish the Absent Voter Counting Board, Receiving Board, and Election Inspectors for the August 6, 2024, Primary Election and Authorize the Clerk to make modifications as needed.
 - B. Designate the Clerk to conduct logic and accuracy tests of the electronic voting systems for the August 6, 2024, Primary Election
 - C. Set the Date for the logic and accuracy tests of the electronic voting systems for the August 6, 2024, Primary Election
 - D. Establish the Early Voting Center for the August 6, 2024, Primary Election
 - E. Establish a receiving board for the August 6, 2024, Primary Election
5. Other Business
6. Public Remarks
7. Adjournment

CHARTER TOWNSHIP OF MERIDIAN
ELECTION COMMISSION MEETING **-DRAFT -**
5151 Marsh Road, Okemos MI 48864-1198
517-853-4300, Regular Meeting
FRIDAY, FEBRUARY 2, 2024, **4:33 pm.**

PRESENT: Clerk Guthrie, Commissioners Hendrickson, Sundland

ABSENT: None

STAFF: Emily Gordon, Deputy Clerk

1. CALL MEETING TO ORDER

Clerk Guthrie called the meeting to order at 4:33 pm.

2. Approval of Minutes
A. December 27, 2024

Commissioner Hendrickson moved to approve the minutes of the December 27, 2024, Election Commission Meeting, with the changes of swapping the word “commissioner” for “trustee”. Seconded by Commissioner Sundland.

VOICE VOTE: Motion carried 3-0.

3. Communications
A. Notice of Election Commission Meeting

Deputy Clerk Gordon informed the commission as to why there were 2 notices in the packet.

4. New Business – Appoint Precinct Election Inspectors for the February 27, 2024, Presidential Primary Election and Authorize the Clerk to make modifications as Needed.

Commissioner Hendrickson moved to Appoint Precinct Election Inspectors for the February 27, 2024, Presidential Primary Election and Authorize the Clerk to make modifications as Needed. Seconded by Commissioner Sundland.

VOICE VOTE: Motion carried 3-0.

5. OTHER BUSINESS – Deputy Clerk Gordon let the Commissioners know that Public Accuracy testing would be taking place on February 10, 2024.

6. PUBLIC REMARKS – NONE

7. ADJOURNMENT

Commissioner Hendrickson moved to adjourn. Seconded by Commissioner Sundland

VOICE VOTE: Motion carried 3-0.

Clerk Guthrie adjourned the meeting at 4:43 pm.



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: ELECTION COMMISSION MEETING
MONDAY, JUNE 3, 2024 AT 4:00 PM

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
ELECTION COMMISSION MEETING
JUNE 3, 2024

Notice is hereby given that the Meridian Township Election Commission will conduct a regular meeting on Monday, June 3, 2024, at 4:00 pm, in the Administrative Conference Room, Meridian Municipal Building, 5151 Marsh Road, Okemos, MI, to establish an Absentee Voter Counting Board, to set the date of the Public Accuracy Test, designate the Clerk to conduct logic and accuracy tests, and establish and Early Voting Center for the August 6, 2024, Primary Election

The meeting agenda, packet and/or virtual meeting credentials will be posted on the Township webpage at www.meridian.mi.us

Publish:	Lansing State Journal	Deborah Guthrie
	June 2, 2024	Township Clerk



To: Election Commission
From: Emily Gordon, Deputy Clerk
Date: June 3, 2024
Re: Election Commission Action Items

The Election Commission is required to approve the establishment of an Absentee Voter Counting Board, establish a Receiving Board, designate the Clerk to conduct logic and accuracy tests of the electronic voting systems, set the Date for the logic and accuracy tests of the electronic voting systems, and establish the Early Voting Center for the August 6, 2024, Primary Election, all subject to adjustments as necessary.

The public accuracy test needs to be scheduled to take place no later than July 22, 2024. I would recommend the test be held on Monday, July 15, 2024 at 10:00 am.

Jurisdictions with a population of at least 5,000 will be eligible for pre-processing. Pre-processing is allowed to begin on Monday, February 19th, however we will begin the following Monday, August 5th between the times of 7:00 a.m. to 8:00 p.m.

The following motions should be considered:

"Move to approve the resolution of establishment of an Absentee Voter Counting Board and to establish a Receiving Board and the appointment of Inspectors to serve; and to approve the pre-processing of Absentee Ballots on August 5, 2024, for the August 6, 2024 Primary Election."

"Move to Approve the Town Hall Room as the Early voting site for the August 6, 2024 Primary Election"

"Move to Hold the August 6, 2024 Primary Election Public Accuracy Test on Monday, July 15, 2024 at 10:00 am, subject to change via the Clerk. "

RESOLUTION TO APPROVE

**RESOLUTION ESTABLISHING A RECEIVING BOARD
FOR ELECTIONS HELD IN MERIDIAN TOWNSHIP**

RESOLUTION

At a regular meeting of the Election Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 27th day of June 3, 2024, at 4:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____

WHEREAS, the Township Clerk is responsible for conducting elections in the Charter Township of Meridian; and

WHEREAS, MCL 168.679(a) provides the Election Commission of a city, township, or village shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, one (1) or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

WHEREAS, the Charter Township of Meridian Receiving Board is responsible for the duties as outlined in Section 168.679(a) of the Michigan Election Law (Article 116 of 1954); and

WHEREAS, the board of election commissioners shall appoint two (2) or more election inspectors, with an equal number from each major political party to the Receiving Board prior to each election;

NOW THEREFORE, BE IT RESOLVED BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN that the Election Commission authorizes the establishment of a Receiving Board and the appointment of two (2) or more election inspectors, with an equal number from each major political party, for all future elections beginning with the August 6, 2024 Primary Election.

ADOPTED: YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN)

) ss:

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY RATIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Election Commission on the 3 day of June, 2024.

Deborah Guthrie, Township Clerk

RESOLUTION TO APPROVE

**RESOLUTION ESTABLISHING AN ABSENT VOTER
COUNTING BOARD FOR THE AUGUST 6, 2024 PRIMARY ELECTION**

RESOLUTION

At a regular meeting of the Election Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of June 2024, at 4:00 p.m., Local Time.

PRESENT:

ABSENT: NONE

WHEREAS, the Township Clerk is responsible for conducting elections in the Charter Township of Meridian; and

WHEREAS, Subject to section 168.764d, if a city or township decides to use absent voter counting boards, the board of election commissioners of that city or township shall establish an absent voter counting board for each election day precinct in that city or township; and

WHEREAS, Subject to section 168.764d, the Board of Election Commissioners shall establish the absent voter counting boards; and,

NOW THEREFORE, BE IT RESOLVED BY THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN that the Election Commission authorizes the establishment of an Absent Voter Counting Board for the August 6, 2024 Primary Election.

ADOPTED: YEAS:

NAYS: NONE

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN)) SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY RATIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Election Commission on the 3rd day of June 2024.

Deborah Guthrie, Township Clerk