

AGENDA  
CHARTER TOWNSHIP OF MERIDIAN  
Economic Development Corporation  
May 2, 2024 7:30 am  
5151 Marsh Road , Town Hall Room

1. CALL MEETING TO ORDER
2. ROLL CALL
3. MISSION: Set the standard in creating an entrepreneurial culture; be the example for revitalization of our business districts and be the leaders in building sustainable public/private partnerships.
4. NEW MEMBER INTRODUCTIONS: Nate Ide
5. APPROVAL OF AGENDA
6. CONSENT AGENDA
  - A. Minutes –Meeting March 4, 2024
  - B. Monthly Financials - February and March 2024
  - C. May Development Projects
7. COMMUNICATIONS
8. PUBLIC REMARKS
9. OLD BUSINESS
10. NEW BUSINESS
  - A. EDC Secretary Election
  - B. Authorized Signers EDC Independent Bank Account
  - C. Juneteenth Over Lake Lansing \$2000 Contribution
11. TOWNSHIP REPORTS
  - A. Township Board
  - B. Township Manager
  - C. Planning Commission
  - D. Chair
  - E. Staff
12. COMMUNITY REPORTS
  - A. Meridian Mall
  - B. MABA
13. OPEN DISCUSSION/BOARD COMMENTS
14. PUBLIC REMARKS
15. NEXT MEETING DATE
  - A. June 6, 2024 7:30am
16. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt , 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required. Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



Charter Township of Meridian  
Meridian Economic Development Corporation  
Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864  
Thursday, March 7, 2024– Minutes -DRAFT

**Members**

**Present:** Treasurer Phil Deschaine, Chair Kim Thompson, Shawn Dunham, Manager Frank L. Walsh, Dave Ledebuhr, Adam Carlson and Trustee Kathy Sundland

**Members**

**Absent:** None

**Others**

**Present:** Economic Development Director Amber Clark, Marketing & Public Relations Specialist Rachel Stohlin, and Executive Assistant Michelle Prinz

1. CALL MEETING TO ORDER

Chair Thompson called the meeting to order and read the mission statement at 7:31 am.

2. **MISSION:** Set the standard in creating an entrepreneurial culture, be the example for revitalization of our business districts, and be the leaders in building sustainable public/private partnerships.

3. APPROVAL OF THE AGENDA

**MOTION BY MEMBER CARLSON TO APPROVE THE AGENDA. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 6-0.**

4. CONSENT AGENDA

- a. Minutes-Meeting November 2, 2023
- b. Development Projects

**MOTION BY MEMBER CARLSON TO APPROVE THE CONSENT AGENDA. SUPPORTED BY MEMBER DUNHAM. MOTION PASSES 6-0.**

5. COMMUNICATIONS

None.

6. PUBLIC REMARKS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

a. Lansing 5:01 Regional Marketing Campaign Contribution

Chair Thompson shared the idea of supporting the Lansing 5:01 marketing campaign. Both Haslett and Okemos are highlighted on the group's website. In November, the group presented their regional marketing campaign that is designed to attract new residents to the Lansing region. Their campaign will be outside of Michigan, as well.

Director Clark suggested the EDC consider supporting the Lansing 5:01 marketing campaign in the amount of \$2,500. Several EDC members were not comfortable with that amount from the EDC budget. After further discussion, an amount of \$1,000 in support was suggested.

**MOTION MADE BY MANAGER WALSH TO APPROVE A \$1,000 CONTRIBUTION TO THE LANSING 5:01 REGIONAL COMMUNITIES MARKETING CAMPAIGN. SUPPORTED BY MEMBER CARLSON. MOTION PASSES 6-0.**

b. 2024 Goals Action Plan

Member Dunham, Chair Thompson, and Member Chapman met with Director Clark to discuss possible 2024 EDC Goals. The following 2024 goals were presented for discussion. There was consensus that these goals are great priorities for 2024.

1. Define and select a public improvement project that meets the eligibility requirements of the Public Spaces Community Places MEDC match grant of \$50,000 toward a community amenity.
2. Working alongside of MABA, feature each monthly MABA Spotlight Member on HOMTV, Social Media, and other media platforms.
3. Launch a "Prime of Meridian" (like Top of Town) business promotion survey. For each business with the most votes, promote their award selection on all media platforms.
4. Support community garden/urban gardening initiatives. Partner with local neighborhood and community groups to engage those eager to participate in sustainable living.

**MOTION BY MANAGER WALSH TO ADOPT THE MERIDIAN TOWNSHIP EDC 2024 GOALS, AS PRESENTED. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 6-0.**

c. 2023-2028 Economic Development Strategy and Implementation Matrix

Director Clark shared the Economic Development Strategy and Implementation Matrix developed for the township's MEDC Redevelopment Ready Recertification (RRC). It will help to show how the township is doing with the goals to meet on the 2023 Master Plan Update. The EDC will be involved in several data initiatives over the next five years of the Master Plan. The document will be placed on the website.

d. 2024 Lunar New Year Celebration Support

Director Clark reported that, at the January 2024 EDC meeting, the member of the Greater Lansing Chinese Association presented their plan to host the 2024 Lunar New Year celebration at Meridian Mall on Sunday, February 11<sup>th</sup>. In the past, the EDC has supported the event with a donation of \$1,000 and there was discussion about doing that again for 2024.

**MOTION BY MANAGER WALSH TO ALLOW A MEMBER TO ABSTAIN FROM THE VOTE BASED ON THE EVENT TAKING PLACE AT THE MERIDIAN MALL. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 6-0.**

**MOTION BY MEMBER LEDEBUHR TO DONATE \$1,000 FROM THE EDC TO SUPPORT THE 2024 LUNAR NEW YEAR CELEBRATION. SUPPORTED BY MEMBER CARLSON. MOTION PASSES 5-0 AND 1-ABSTENTION.**

- e. Brownfield Development Authority (BRA) Appointment

Director Clark stated that with the departure of Brenda Chapman from the EDC, the EDC needs a new representative to serve on the BRA. Chair Thompson volunteered to serve as the EDC representative on the BRA.

**MOTION BY MANAGER WALSH TO APPOINT KIMBERLY THOMPSON TO SERVE AS THE EDC REPRESENTATIVE ON THE BROWNFIELD DEVELOPMENT AUTHORITY. SUPPORTED BY MEMBER DUNHAM. MOTION PASSES 6-0.**

9. TOWNSHIP REPORTS

- a. Township Board

Trustee Sundland reported the following:

- Welcomed new Township Trustee Peter Trezise
- Board set the top 5 goals for 2024
- 2023 Master Plan Update was approved
- Board liaison appointments were approved
- Dedicated Pathway in Okemos to Ron Styka
- Increased township mileage to 67 cents per mile
- Juneteenth event will take place on June 15<sup>th</sup> at Lake Lansing Park
- Working on sidewalk updates

- b. Township Manager

Manager Walsh reported the following:

- Township Board listening session summary is on the website
- Playground improvements are coming to Marshall Park
- Celebrate Meridian will be on June 29<sup>th</sup>
- 2024 Local Road List is coming soon
- 50<sup>th</sup> anniversary for the Farmers' Market
- Township Board honored Terry Carroll
- The Community/Senior Center Task Force continues to meet
- Phase 3 & 4 of Copper Creek, in Haslett, are underway
- Township Board denied a three story tall storage facility near the old Panera site
- The Township Supervisor is discussing changing the number of members for the Planning Commission from 9 to 7

- Met with the Village of Okemos developers
- Township Board held a closed session to discuss possible litigation regarding the newly purchased Ladder Truck
- March 26<sup>th</sup> will be Township Board and Commission night at 6:00pm
- Prime Meridian Magazine will be mailed this week to residents

c. Planning Commission  
None.

d. Chair  
Chair Thompson encouraged the EDC members to talk to people in the community about the serving on the EDC.

e. Staff  
Director Clark reported the following items:

- Working with Ideal Mortgage to host a small business session in Haslett regarding promotion of your business
- Sound request for Juneteenth will be coming to the EDC
- Small businesses will begin filling the commercial space of the American House development
- Attending regional community gathering for Lansing 5:01 today

10. COMMUNITY REPORTS

a. Meridian Mall  
Member Dunham reported the following updates:

- Francesca’s opened at the Mall (closed their Eastwood location)
- Fry Nation is coming to the Food Court

b. MABA  
Director Clark mentioned the next meeting will be on Friday with M & M Moving as the Member Spotlight. The Business Expo is set for Friday, November 9<sup>th</sup>.

11. OPEN DISCUSSION/BOARD COMMENTS

None.

12. PUBLIC REMARKS

None.

13. NEXT MEETING DATE

- April 4, 2024 at 7:30am at the Township Municipal Building-Town Hall Room.

14. ADJOURNMENT

Hearing no objection, Chair Thompson adjourned the meeting at 8:31am.

**Businesses New & Relocating**

Date of Approval	Start Year	Developer Name	Development Project Name	Review Category	Project Location	Project Type	Unit #	Assigned: Department/C Commission	Project Description
	2023	N/A	I Heart Mac & Cheese	New Businesses	Hannah Boulevard East Lansing MI	New Commercial Development	1		New business - waiting for permit applications
	2022	N/A	Tantay Cuisine	New Businesses	2398 Jolly Road Suite 200	Commercial Development	1	Building Dept.	New business- waiting permit applications
4.16.2024	2024	SANDDS	SANDDS	New Businesses	3520 Okemos Road	Commercial Development	1	Building Dept.	Recreational SUP for a new
4.16.2024	2024	Okemos Local Investments	Okemos Local Investments	New Businesses	4360 Hagadorn Road	Commercial Development	1	Building Dept.	Recreational SUP for a new
3.25.2024	2024	Moka & Co LLC	Moka & Co	Project Completed	4/38 Central Park Drive Suite A	Commercial Development	1	Building Dept.	Project Complete- Business Open

**Under Construction**

Date of Approval	Start Year	Developer Name	Development Project Name	Review Category	Project Location	Project Type	Unit #	Assigned: Department/C Commission	Project Description
3/15/2022	2022	Giguere Homes	Sanctuary III	Under Construction	North of Robbins Way - East of Hulett Haslett	Single Family Homes	7	Community Planning Dept.	7 single family homes built off Robbins Way East. Final stage of
8/5/2019	2021	Mayberry Homes	Copper Creek (Phase III & IV)	Under Construction	Road/Green Road Haslett 1673 Haslett	Single Family Homes	38 of 98	Community Planning Dept.	Copper Creek single family Mixed-Use
8/5/2020	2022	Redico	American House Meridian Elevation	Project Completed	Road Haslett MI	Commercial + Residential	132	Building Dept.	residential 55+ independent final stages of
12/28/2021	2018	Okemos Pointe LLC	Newton Pointe (Phase III)	Under Construction	2362 Jolly Oak Road Okemos MI	Commercial + Residential	66 of 370	Building Dept.	Elevation Apartments at Mixed-Use
2/24/2022	2022	Newton LLC/DTN Mnomt	Newton Pointe	Under Construction	6276 Newton Rd Haslett MI	Commercial + Residential	239	Community Planning Dept.	residential development and expansion of the
8/9/2022	2022	The Commons Church	Commons Church	Project Completed	4720 Marsh Rd Okemos MI	Other	1	Engineering Dept.	existing parking lot at the Commercial
4/22/2022	2022	SH G2755 LLC	Trader Joe's	Under Construction	2755 Grand River Ave East Lansing MI	New Commercial Development	1	Community Planning Dept.	National grocer, retail at Northwind
12/12/2022	2023	Meridian Township Public Works	MSU -Lake Lansing Trail/Pathway	Under Construction	Lake Lansing - Fresno Lane	Park/Public Facility	N/A	Engineering Dept.	Continuation of Lake Lansing-to-MSU trail and first approved in the early 2000's,
	2023	G.S Fedewa Builders, Inc.	Ridge(Phase IV)	Under Construction	East Lansing MI	Single Family Homes	14 of 99	Community Planning Dept.	final single family homes, one house will be New Consumers Credit Union facility. A similar
	2023	Giguere Homes	Hulett Road Estates	Under Construction	3560 Hulett Road Okemos MI	Single Family Homes	6	Community Planning Dept.	6 single family homes, one house will be New Consumers Credit Union facility. A similar
	2023	Consumers Credit Union	Consumers Credit Union	Under Construction	2763 Grand River Ave East Lansing MI	New Commercial Development	1	Ingham County Drain Office	New Consumers Credit Union facility. A similar

**Under Site Plan Review**

Date of Approval	Start Year	Developer Name	Development Project Name	Review Category	Project Location	Project Type	Unit #	Assigned: Department/C Commission	Project Description
4/11/2022	2024	Radmoor Montessori	Radmoor Montessori	Under Site Plan Review	2745 Mt. Hope Rd Okemos MI	Existing Commercial Expansion	1		Expansion of Radmoor Montessori School. Potential
	2024	TIMN LLC	Pins & Pints	Under Site Plan Review	2120 E. Saginaw Hwy East Lansing MI	Commercial Expansion	1	Community Planning Dept.	redevelopment of City Limits
	2024	Nw Potato Creak Holding LLC c/o P.I Newman	Tidal Wave Auto Spa	Under Site Plan Review	4880 Marsh Road Okemos MI	Commercial Development	1	Ingham County Drain Office	taking the site that held Outback Steakhouse this 75 single family homes and 75
	2024	Equities II, LLC	Grand Reserve	Under Site Plan Review	Central Park Drive and Powell Road 1655-1621	Mixed Housing - Middle Housing	115	Community Planning Dept.	duplexes for rent. Redevelopment of the remaining 19 acres at
7/26/2022	2024	SP Holding, LLC	Haslett Village Square 2.0	Under Site Plan Review	Haslett Road Haslett MI	Commercial + Residential	290		Expansion of the existing Schultz Veterinary Clinic. First phase of 150
4/24/2023	2024	Mayberry Homes/	Schultz Veterinary Clinic	Under Site Plan Review	2806 Bennett Road Okemos MI	Building Expansion	1	Engineering Dept.	single family home Potential residential development
2/28/2022	2024	Bennett Road Holding, LLC	Silverleaf (Phase I)	Under Site Plan Review	West Bennett Road	Single Family Homes	25 of 150	Community Planning Dept.	single family home Potential residential development
	2024	ReRteam Development Group	Lake Court Development	Under Site Plan Review	Lake Court Drive Haslett MI	Multi-Unit Housing	8	Community Planning Dept.	single family home Potential residential development

2024	Meijer Thrifty Acres	Okemos Meijer Expansion	Under Site Plan Review	2055 W Grand River Ave	Existing Commercial Expansion	1 Building Dept.	Interior expansion and update of the grocery store
2024	Amandeep Inc.	Lakewood Liquor Store	Under Site Plan Review	2189 W Grand River Ave Suite #2	Commercial Development New	1 Building Dept.	New retail liquor store, transfer in SDM SDN
2024	Chateau Coffee Co.	Chateau Coffee Co.	Under Site Plan Review	2361 W Grand River Ave	Commercial Development New	1 Building Dept.	New coffee shop on Grand River
2024	Angela Risk	Okemos Coffee Shop	Under Site Plan Review	1732 Hamilton Road	Commercial Development New	1 Building Dept.	New Coffee Shop on Hamilton Road in old Midwest
2024	Crunch Fitness	Crunch Fitness	Under Site Plan Review	2655 Grand River Ave	Commercial Development	1 Building Dept.	interior expansion of Crunch Fitness into suite where

**MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT  
CORPORATION**

Feb-24

Independent Bank

Total EDC Funds

**\$58,956.85**

**TRANSACTION ACTIVITY - Deposits**

<u>Date</u>	<u>Deposit Type</u>	<u>Amount</u>
1/5/2024	CR System Receipts	0.00
2/29/2024	Interest	18.74

**CHECKS WRITTEN Since Last Bank Statement**

<u>Date</u>	<u>Ck.#</u>	<u>Amount</u>	<u>Paid to:</u>
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**Total**  
**Total in Bank**  
**Difference**

**\$58,975.59**  
**\$ 58,975.59**  
**\$0.00**





230 W Main St  
Ionia, MI 48846

**Statement Ending 02/29/2024**

CHARTER TOWNSHIP OF MERIDIAN

Page 1 of 2

Account Number: XXXXXXX2419

CHARTER TOWNSHIP OF MERIDIAN  
ECONOMIC DEVELOPMENT CORP  
MERIDIAN TOWNSHIP EDC/ACCOUNTS PAYABLE  
5151 MARSH RD  
OKEMOS MI 48864-1104

**Managing Your Accounts**

Okemos

300-355-6644

IndependentBank.com

Independent Bank is honored and proud to be celebrating 160 years of business on February 2, 2024. We were founded in 1864 as First National Bank of Ionia, and now operate nearly 60 branches throughout Michigan's lower peninsula. With a foundation built on relationships and trust, we are thankful for the opportunity to partner with you on your financial journey. **160 years. Still Independent.**

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BusinessFlex TM	XXXXXXXX2419	\$58,975.59

**BusinessFlex TM-XXXXXXXX2419**

**Account Summary**

Date	Description	Amount
02/01/2024	Beginning Balance	\$58,956.85
	1 Credit(s) This Period	\$18.74
	0 Debit(s) This Period	\$0.00
02/29/2024	Ending Balance	\$58,975.59

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.40%
Interest Days	29
Interest Earned	\$18.74
Interest Paid This Period	→ \$18.74
Interest Paid Year-to-Date	\$38.11
Average Ledger Balance	\$58,956.85

**Other Credits**

Date	Description	Amount
02/29/2024	Credit Interest	\$18.74

**Daily Balances**

Date	Amount	Date	Amount
02/01/2024	\$58,956.85	02/29/2024	\$58,975.59

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/01/2024	0.4000%



**MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT  
CORPORATION**

Mar-24

Independent Bank

Total EDC Funds

**\$58,975.59**

**TRANSACTION ACTIVITY - Deposits**

<u>Date</u>	<u>Deposit Type</u>	<u>Amount</u>
3/28/2024	CR System Recelpts	1,200.00
1/31/2024	Interest	20.07

**CHECKS WRITTEN Since Last Bank Statement**

<u>Date</u>	<u>Ck.#</u>	<u>Amount</u>	<u>Paid to:</u>
03/29/24	1123	\$ 1,000.00	Greater Lansing Chinese Association

**Total**

**\$59,195.66**

**Total In Bank**

**\$ 59,248.28**

**Difference**

**-\$52.62**

Note: \$52.62 differ due to error deposite into EDC.  
This check was supposed to be a UB payment.  
A check # 1087 Issued from EDC to applied for customer #



230 W Main St  
Ionia, MI 48846

~~EDC~~ EDC March

AG

**Statement Ending 03/31/2024**

CHARTER TOWNSHIP OF MERIDIAN

Page 1 of 4

Account Number: XXXXXXX2419

CHARTER TOWNSHIP OF MERIDIAN  
ECONOMIC DEVELOPMENT CORP  
MERIDIAN TOWNSHIP EDC/ACCOUNTS PAYABLE  
5151 MARSH RD  
OKEMOS MI 48864-1104

**Managing Your Accounts**

Okemos

800 355.0641

IndependentBank.com

Have you made the commitment to get financially organized this year? Independent Bank offers ONE Wallet+, a free all-in-one money management and budgeting tool that allows you to access and manage your accounts and assets, visualize spending trends, auto-create budgets, prioritize your debts, set savings goals, and so much more. Log in to your One Wallet account today to get started!

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BusinessFlex TM	XXXXXXXX2419	\$59,248.28

**BusinessFlex TM-XXXXXXXX2419**

**Account Summary**

Date	Description	Amount
03/01/2024	Beginning Balance	\$58,975.59
	3 Credit(s) This Period	\$1,272.69
	1 Debit(s) This Period	\$1,000.00
03/31/2024	Ending Balance	\$59,248.28

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.40%
Interest Days	31
Interest Earned	\$20.07
Interest Paid This Period	→ \$20.07
Interest Paid Year-to-Date	\$58.18
Average Ledger Balance	\$59,079.48

**Other Credits**

Date	Description	Amount
03/05/2024	Deposit	\$52.62
03/28/2024	Deposit	✓ \$1,200.00
03/30/2024	Eff. 03-31 Credit Interest	✓ \$20.07

**Checks Cleared**

Check Nbr	Date	Amount
1123	03/29/2024	\$1,000.00

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount
03/01/2024	\$58,975.59	03/28/2024	\$60,228.21
03/05/2024	\$59,028.21	03/29/2024	\$59,228.21
		03/30/2024	\$59,248.28



CHARTER TOWNSHIP OF MERIDIAN  
5151 MARSH RD  
OKEMOS, MI 48864

1087

74-255/724

April 2, 2024

DATE

CHECK AMOUNT

PAY TO THE ORDER OF Charter Township of Meridian \$ 52.62

fifty two & 62/100

DOLLARS



Photo Safe Deposit  
Outside not back



INDEPENDENT BANK MEMBER FDIC 888.300.3123 IndependentBank.com

FOR deposit error - UB Bill 1955 Birch Bluff

*Deanne*

MERIDIAN CHARTER TOWNSHIP  
5151 MARSH RD  
OKEMOS, MI 48864  
Phone : (517) 853-4140

Received From: CHARTER TOWNSHIP OF MERIDIAN  
N  
Date: 04/02/2024 Time: 3:34:14 PM  
Receipt: 237958  
Cashier: DEANNE

ITEM REFERENCE	AMOUNT
UB UTILITY BILLING CUSTOMER	
BIBL-001955-0000-01	\$52.62
BALANCE DUE:	(\$52.62)
TOTAL	\$52.62
CHECKS 1087	\$52.62
Total Tendered:	\$52.62
Change:	\$0.00



**To:** Meridian Economic Development Corporation Members  
**From:** Neighborhoods & Economic Development Director Amber Clark  
**Date:** May 2, 2024  
**RE:** New EDC Secretary Election

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### Summary

Officer elections for the Meridian Economic Development Corporation occur biennially (once every two years). The officer elections were made in 2023 with Chair Kimberly Thompson, Vice-Chair Adam Carlson, and Frank Walsh as secretary. The position of Brownfield Redevelopment Authority liaison was held by Brenda Chapman.

Brenda Chapman did not renew her board membership, and this left the BRA liaison position open. At the February 2024 EDC meeting, the EDC body approved Chair Kimberly Thompson to accept the liaison position with the Brownfield Redevelopment Authority. The state statute that authorizes the Brownfield Act requires the BRA body to be comprised of a specific organization to ensure that the correct experts are reviewing the Brownfield Plans. A member of the Economic Development Corporation is required to sit on the BRA board.

With the recent resignation of Frank Walsh, the position of Secretary and the assignments of the position will need to be filled. This will be a one-year position with the position of Chair, Vice Chair and Secretary to be elected in 2025. The secretary maintains the records of the EDC body, verifying the meeting minutes and serving as an executive committee member. Today we will need a recommendation for a member of the EDC to serve as EDC Board Secretary.

**Motion:** Move to approve \_\_\_\_\_ as EDC Board Secretary in this capacity for the Charter Township of Meridian Economic Development Corporation from now until the first meeting of the EDC body which elections will be held in 2025.



**To: Meridian Economic Development Corporation Members**  
**From: Neighborhoods & Economic Development Director Amber Clark**  
**Date: May 2, 2024**  
**RE: Charter Township of Meridian Authorized Signers**

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### **Summary**

Authorized signers are granted powers with a resolution of the EDC body. With the recent resignation of Frank Walsh, the position of Secretary is an open position that the EDC body appointed at this May meeting. This will be a one-year position with the position of Chair, Vice Chair, and Secretary to be elected in 2025.

The attached draft resolution will authorize the EDC Chair, EDC Vice Chair, EDC Secretary and Interim Township Manager Timothy Schmitt to sign for checks, authorization to make deposits, and invest EDC funds according to Meridian Township's EDC Investment Policy and within PA 20 Guidelines. This resolution authorizes new signatures for the EDC Independent Bank account.

**MOTION:** Move to approve the attached resolution authorizing the Chair, Vice Chair, Secretary and Interim Manager Timothy Schmitt authorized signer powers to sign checks and for the purpose of making deposits to the EDC Independent Bank Account



RESOLUTION

ECONOMIC DEVELOPMENT CORPORATION OF THE CHARTER TOWNSHIP OF  
MERIDIAN TO OPEN/CHANGE SIGNATURE CARDS ON A MERIDIAN ECONOMIC  
DEVELOPMENT CORPORATION ACCOUNT

At a regular meeting of the Economic Development Corporation of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the \_\_\_\_ day of May, 2024 at 7:30 a.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Board Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

RESOLVED, Independent, ("Bank") is hereby designated a depository of the Economic Development Corporation of the Charter Township of Meridian (Meridian EDC), and funds deposited therein may be withdrawn upon checks or other instruments of Meridian EDC.

RESOLVED FURTHER, all checks, drafts, notes, withdrawals or orders drawn against said funds shall be signed by either of the following: \_\_\_\_\_ current Meridian EDC Chair, \_\_\_\_\_ current Vice-Chair, and \_\_\_\_\_, Meridian EDC Secretary, and the Township Manager \_\_\_\_\_.

RESOLVED FURTHER, either of the following may issue written instructions to the Bank for the purchase of investments: Kim Thompson current Meridian EDC Chair or Adam Carlson current Vice-Chair, and \_\_\_\_\_ Secretary.

RESOLVED FURTHER, the Bank is hereby authorized and directed to honor any withdrawals and to pay any checks and other instruments drawn against said funds, to the order of any two of the above named officials signing and/or countersigning such instruments.

RESOLVED FURTHER, the above designated officers are hereby authorized to execute, on behalf of the Meridian EDC, signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of the Meridian EDC to those rules, regulations, and conditions as amended.



RESOLVED FURTHER, the Township Clerk shall certify to the Bank the names, of those holding the offices or positions listed above and shall thereafter as changes in those offices may occur, immediately certify to the Bank a revised list of officers who are authorized to act in accordance with this resolution. Bank may rely on such certifications and shall be indemnified by the Meridian EDC from and against any claims, expenses, or losses resulting from honoring the signature of any officer so certified, or from refusing to honor any signature not so certified. These resolutions shall remain in force until written notice to the contrary shall have been received by the Bank, but receipt of such notice shall not affect any prior action taken by the Bank in reliance on this resolution or any certification made in connection herewith.

ADOPTED:

~~0~~YEAS:

NAYS:

STATE OF MICHIGAN    )

) SS

COUNTY OF INGHAM    )

I, the duly qualified Chairperson of the Economic Development Corporation of the Charter Township of Meridian, Ingham County, Michigan, DO HERBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Economic Development Corporation of the Charter Township of Meridian held on the \_\_\_\_ th day of \_\_\_\_\_, 2024.

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Kimberly Thompson  
Chair  
Meridian Economic Development Corporation





**To: Meridian Economic Development Corporation Members**  
**From: Neighborhoods & Economic Development Director Amber Clark**  
**Date: May 2, 2024**  
**RE: Juneteenth Over Lake Lansing 2024**

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### **Summary**

Starting during the COVID-19 pandemic, the Meridian EDC launched the first celebration in Meridian Township on Juneteenth. Juneteenth represents June 19, 1865, the day in our nation's history when all people learned of their freedoms. The Meridian EDC is a local commission created by the Township to foster, support, create, create, and sustain activities that enhance commerce in Meridian.

Our first year brought several requests to continue the work of the Juneteenth for Meridian Planning Committee and support another year of cultural celebration and unity. Last year the committee established a one-day festival at Lake Lansing supporting local bands to bring family-friendly funk, blues, and jazz to Meridian Township. The 5 local bands attended our first music festival in the Township with back-to-back entertainment free to the entire public.

Lake Lansing Park, though in the boundaries of Meridian Township/Haslett is an Ingham County Park. The great relationships established by the Ingham County Parks Staff, Ingham County DEI Director Feliz Rodriguez, and Economic Development Director created the connections for our organizations to intersect. This partnership offers Meridian Township the financial ability to provide a free event for the community, invite BIPOC Small business owners the chance to promote themselves, connect, and make sales. At this time year we have 8 small businesses signed up to attend the event at Lake Lansing. We expect more small business vendors and a full day of great fun and celebration.

***The 2024 Juneteenth Over Lake Lansing event is set for Saturday June 15<sup>th</sup> at Lake Lansing Park. The music, performances, and artists will begin at 1 PM.***

**9:00 AM**, Registration Tent- Vendor Set Up

**1:00 PM**, TEAM BAMB! African Dance Performance Group, Register by 12:00 PM

**2:00 PM**, Deacon Earl and Cincinnati Kid, Register by 1:00 PM

**3:00 PM**, Mixed Flavors, Register by 2:00 PM

**4:00 PM**, BREAK FOR AD - CULVER'S (Mixed Flavors), Register by 2:00 PM

**4:15 PM**, Mixed Flavors, Register by 2:00 PM

**5:00 PM**, Global Village,

**6:00 PM**, BREAK FOR AD - PLAYMAKER'S (Global Village),

**6:15 PM**, Global Village,

**7:00 PM**, Conference ends,

**7:00 PM**, EVENT CLOSURE AND TAKE DOWN, Amber Clark

The request before the Meridian EDC is a support of \$2000 which will pay for the Color of Sound and regional advertising for the event. Last year the EDC supported the event for the cost of the Color of Sound equipment, set up, and 8 hours of service. This year's cost includes the Color of Sound and additional costs for advertising.

Your concurrence is appreciated.

**Motion:** Move to approve the 2024 contribution to the Juneteenth Over Lake Lansing event for \$2000.



# JUNETEENTH OVER LAKE LAN

EVENT TITLE	JUNETEENTH OVER LAKE LANSING JUNETEENTH CELEBRATION		
EVENT ORGANIZER	AMBER CLARK		
VENUE / LOCATION	LAKE LANSING PARK SOUTH 1621 PIKE STREET HASLETT MI 48840		
EVENT START DATE & TIME	SATURDAY JUNE 15TH FROM 9 AM - 7 PM	EVENT END DATE & TIME	MUSIC/EVENT START 1 PM TO 7 PM
ADDITIONAL INFO	AMBER CLARK 517-402-4615		

## Agenda

TIME	TOPIC	PRESENTER
9:00 AM	Check-in table opens	
9:00 AM	Registration Tent/First Aid/ Setup	
1:00 PM	<b>TEAM BAMM! African Dance Performance Group</b>	Register by 12:00 PM
2:00 PM	<b>Deacon Earl and Cincinnati Kid</b>	Register by 1:00 PM
3:00 PM	<b>Mixed Flavors</b>	Register by 2:00 PM
4:00 PM	BREAK FOR AD - CULVER'S Mixed Flavors	Register by 2:00 PM
4:15 PM	<b>Mixed Flavors</b>	Register by 2:00 PM
5:00 PM	<b>Global Village</b>	
6:00 PM	BREAK FOR AD - PLAYMAKER'S Global Village	
6:15 PM	<b>Global Village</b>	
7:00 PM	Conference ends	
7:00 PM	EVENT CLOSURE AND TAKE DOWN	Amber Clark

## Event checklist

CHECKLIST ITEMS	
<input checked="" type="checkbox"/>	Venue availability
<input checked="" type="checkbox"/>	Food Vendors Eligible
<input type="checkbox"/>	Food Vendor Inspection Process
<input type="checkbox"/>	Communication with Vendors
<input type="checkbox"/>	Create and Order Signage
<input type="checkbox"/>	Recap with Sponsors for Signage and Ads
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

## Event categories

CATEGORY	TYPE	ASSIGNED TO	SUB-TOTALS
Event Details	Expense	Ian Hansson	\$300.00
Event Funding	Expense	Flora Berggren	\$0.00
Event Performers	Expense	Flora Berggren	\$50.00
Event Vendors	Expense	Ian Hansson	\$0.00
Community Partners	Expense	Allan Mattsson	\$45.00
Communications	Expense	Kalle Persson	\$0.00
Day of Event Needs	Expense	Kalle Persson	\$0.00
Ads in program	Income	Ian Hansson	\$0.00
Exhibitors/vendors	Income	Ian Hansson	\$4,800.00

## Key contacts

NAME	PHONE #	EMAIL	WEBSITE
Ingham County Parks	(604) 555-0164	<a href="mailto:flora@example.com">flora@example.com</a>	example.com
Ingham County DEI	(801) 555-0181	<a href="mailto:ian@example.com">ian@example.com</a>	example.com
Meridian Township Juneteenth	(707) 555-0177	<a href="mailto:allan@example.com">allan@example.com</a>	example.com

NAME	PHONE #	EMAIL	WEBSITE



# Budget

	ESTIMATED	ACTUAL
Total Budget	\$7,500.00	\$7,500.00
Total Revenue	\$7,900.00	\$3,200.00

## PERFORMING ARTS

BAND NAME	BAND MANAGER	CONTACT INFORMATION	HOURS OF PLAY	COST	ACTUAL
Mixed Flavors	Bill Malone		3 PM - 5 PM	\$1,000	
Global Village	Michael Fredericks		5 PM - 7 PM	\$1,600	
Deacon Earl and Kidd Cincinnati	Deacon Earl		2 PM - 3 PM	\$300	
Bubble Entertainment (Bex Bubbler and	Nat Spitz		1 PM- 3 PM	\$1,300	
Breathe and Move African Dance	Breathe and Move African Dance		1 PM- 2 PM	\$1,500	
				\$5,700.00	\$0.00

## PERFORMING ARTS

EVENT SUPPORTING VENDORS	BAND MANAGER	CONTACT INFORMATION	HOURS OF PLAY	COST	ACTUAL
COLOR OF SOUND	CRIS PRAT	517.204.2712	3 PM - 5 PM	\$1,800	
			9 AM - 7 PM	\$7,500.00	

## EVENT SPONSORSHIPS AND FINANCING

BUSINESS ENTITY	ACTUAL	Contact Name	SPONSORSHIP LEVEL	ESTIMATED	ACTUAL
MERIDIAN ECONOMIC DEVELOPMENT CORPORATION	Amber		FESTIVAL SPONSOR	\$2,000	\$0
ECONOMIC/COMMUNITY PLANNING AND DEVELOPMENT	Amber		FESTIVAL SPONSOR	\$1,000	\$1,000
GREATER - CHOOSE LANSING			ADVOCATE SPONSOR	\$500	
CULVERS	Cory Chavalla		FESTIVAL SPONSOR	\$1,000	\$1,000
IDEAL MORTGAGE	Nate Ide		COMMUNITY SPONSOR	\$200	\$200
PLAYMAKERS	Lindsey Mulder and Andy Marsh		FESTIVAL SPONSOR	\$1,000.00	\$1,000.00
JUDGE WANDA STOKES	Judge Wanda Stokes		COMMUNITY SPONSOR	\$200.00	
MI ART AND HUMANITIES GRANT	Estee Schneller		FESTIVAL SPONSOR	\$2,000.00	
				\$7,900.00	\$3,200.00

## EVENT EXPENSES

BUSINESS ENTITY	ACTUAL	Contact Name	TYPE	ESTIMATED	REMAINING PAYMENT
TEAM BMM DEPOSIT	DEPOSIT TO GET TEAM HERE	RAJEYA WHITNEY 773.593.9402	EVENT VENDOR	\$750	\$750
MIXED FLAVORS		BILL MALONE			\$1,000
GLOBAL VILLAGE		GLOBAL VILLAGE			\$1,500
DEACON EARL AND CINCINNATI KID		DEACON EARL			\$300
BUBBLE ENTERTAINMENT FIRE		NAT SPINTZ			\$1,200
				\$750.00	\$4,750.00

**INGHAM COUNTY PARKS DEPARTMENT  
SPECIAL EVENT PERMIT  
APPLICATION**

For your application to be considered, BOTH pages of this application must be completed.

<b>Event Name:</b>		<b>Date(s):</b>		
<b>Type of Event: (picnic, race, walk, soccer, softball, etc.)</b>		<b>Location:</b> <i>Include Park/Shelter name &amp; map or description of route, if applicable.</i>		
Event start time:	No. of participants expected this year:	<b>Yes</b>	<b>No</b>	
				Is a shelter required?
				Park road closing required?
Event end time:	No. of participants previous year:			Will alcoholic beverages be available?
				Will a fee be charged for this event?
<b>Provide a brief description of the Event (should more room be needed please attached a separate sheet of paper)</b>				
<b>Medical Personnel Assigned to Event:</b> Note: Non-assignment of personnel to this event may cause rejection of this application.				
Name:		This person is a(n):		
Address:		EMT	RN	
Phone:		Paramedic	Other	
		Physician	(If "other", explain)	
<b>SPONSORING ORGANIZATION INFORMATION</b>				
Name:				
Address:				
Phone:				
Website:				
Is this a non-profit organization? <b>If so, please provide your State of MI non-profit ID number or a copy of the Letter of Determination you received with your Federal Employee ID number.</b>			Will all net proceeds be donated to a recognized charity? <b><u>If so, name charity.</u></b>	
Event Director:		Cell Phone:		
Address:		Day Time Phone:		
E-mail Address:		Evening Phone:		
May we advertise your event on our homepage or other social network page?		YES		NO

**ALL APPLICANTS MUST COMPLETE AND SUBMIT AN INDEMNIFICATION AND HOLD HARMLESS AGREEMENT See Section VI.M. of the Special Event Policy**

**Submit completed application to: Ingham County Parks, P.O. Box 178, Mason, MI 48854 ~ Phone: 517.676.2233 ~ FAX: 517.244.7190**

The sponsor of an event may petition the Parks & Recreation Commission, or its designated representative, for a waiver of one or more of the requirements for a Permit under the rules outlined in the Special Events Policy.

***If a waiver is requested in any area, rationale must be provided.***

	No Waiver Required	Waiver Requested	COMMISSION USE ONLY
			Approved?
1. Request for waiver of shelter fee.			
2. Request for waiver of medical personnel/facilities requirements. (Sec. VI.D.)			
3. Request for waiver of solid waste disposal requirements. (Sec. VI. F.)			
4. Request for waiver of access and traffic control requirements. (Sec. VI.G.)			
5. Request for waiver of parking requirements. (Sec. VI.H.)			
6. Request for waiver of security personnel requirements. (Sec. VI A.)			
7. Request for waiver of restroom facility requirements. (Sec. VI B.)			
8. Request for waiver of food service requirements. (Sec. VI.C.)			
9. Request for waiver of liquid waste disposal requirements. (Sec. VI.E.)			
10. Request for waiver of illumination requirements. (Sec. VI.I.)			
11. Request for waiver of fencing requirements. (Sec. VI.K.)			
12. Request for waiver of audio policy. (Sec. VII)			
13. Request for waiver of tent and canopy policy. (Sec. IX)			

Rationale for waiver(s)  
(attach additional pages if necessary)

As an authorized official of the organization making this application, I CERTIFY that we have read and understand the Parks Special Events Policy and will abide by all of Parks Department rules and regulations and those set forth in this policy.

**Event Director Signature:** \_\_\_\_\_ **Title** \_\_\_\_\_ **Date** \_\_\_\_\_

PARKS DEPARTMENT USE ONLY			
	Date rec'd	Parks Commission Approval date:	If denied: (date)
Certificate of Insurance		Restrictions:	Reason for denial:
Hold Harmless Agreement			
- Certified copy of Resolution			
- Minutes of meeting			
Non-profit status verification			
Other requirements			

**INGHAM COUNTY PARKS DEPARTMENT  
INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

In consideration of its use of \_\_\_\_\_ park,  
(name of park)

the \_\_\_\_\_ agrees to defend, pay on behalf of,  
(name of organization)

indemnify, and hold harmless Ingham County and Ingham County Parks Department and their elected and appointed officials, employees and volunteers and others working on behalf of Ingham County and Ingham County Parks Department, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for damages which may be asserted, claimed or recovered against or from Ingham County or Ingham County Parks Department, their elected and appointed officials, employees, volunteers or others working on behalf of Ingham County or Ingham County Parks Department, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the use of:

\_\_\_\_\_ by \_\_\_\_\_  
(name of park) (name of organization)

its officers, employees or agents; its parent organization, subsidiaries, independent contractors, subcontractors, licensees and invitees if any; and any such parent organization's, subsidiaries', independent contractors', subcontractors', licensees', invitees' officers, employees or agents. It is expressly understood and agreed that the Indemnification and Hold Harmless requirements of this Agreement do not include losses, injuries or damages arising from the negligence of Ingham County or Ingham County Parks Department's personnel.

This Agreement shall be construed according to the laws of the State of Michigan. The appropriate venue for the bringing of any legal action under the Agreement shall be the county of Ingham, of the State of Michigan. In the event that any legal action is brought under this Agreement in Federal Court, the appropriate venue for such legal action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

**The person signing on behalf of the entity certifies by his/her signature that he/she is duly authorized to sign this Agreement on behalf of the entity and that this Agreement has been authorized by the entity.**

This Agreement will be effective from \_\_\_\_\_, 20\_\_\_\_ through \_\_\_\_\_, 20\_\_\_\_\_.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Signature Here

Title: \_\_\_\_\_

Signatory Name (type or print): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_