



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
July 11, 2023 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Moment of Silence-Retired Police Chief Dave Hall
 - B. Introduction of New Full-Time Firefighter/EMT-Justin Jones
 - C. Introduction of New Police Officers-Larry Vandermolen and Hayden Kling
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-June 20, 2023 Regular Township Board Meeting
 - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
 - A. Ordinance 2022-19 – Marijuana Zoning Ordinance Updates – Final Adoption
 - B. Ordinance 2023-02 – Recreational Marijuana Licensing – Final Adoption
 - C. Ordinance 2023-03 – Medical Marijuana Licensing Update – Final Adoption
 - D. Redevelopment Ready Communities Recertification –Housing Updates
 - E. Land Preservation Acquisition-Cornell/Sweetwood
 - F. Recommended 2024 Budget Schedule
 - G. Maisner Retirement Consulting Agreement
13. BOARD DISCUSSION ITEMS
 - A. Municipal Employees’ Retirement System (MERS) Defined Contribution Administration
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.



FOR IMMEDIATE RELEASE
June 21, 2023

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Township to Host Celebrate Meridian Festival and Fireworks
Annual Event Offers LIVE Music, Food, Children's Activities & More!

Meridian Township, MI – Make the most of summer with the Celebrate Meridian Festival beginning on Friday, June 23, with Celebrate Teen Night from 6:00 pm to 9:00 pm at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos), and then again on Saturday, June 24, from 8:00 am to 11:00 pm at the Meridian Township Municipal Complex/Central Park (5151 Marsh Road, Okemos) and at the Marketplace on the Green Pavilion.

Central Park Drive will be closed Saturday, June 24, beginning at 11:00 am and lasting until approximately 11:30 pm. Free parking will be available at the Meridian Mall.

This event will be free, dog-friendly, and open to the public. Activities and events include:

- **Friday, June 23:**
 - **6:00 pm – 9:00 pm | Celebrate Teen Night featuring LIVE Music by the band dogsneeze, Magician/Hypnotist Chuck King, games, and more** – Marketplace on the Green Pavilion, 1995 Central Park Drive, Okemos.
- **Saturday, June 24:**
 - **8:00 am – 2:00 pm | Farmers' Market** – Meridian Mall parking lot next to the Marketplace on the Green Pavilion.
 - **8:00 am – 2:00 pm | Arts & Crafts Fair featuring Native American Vendors from Nokomis** – Marketplace on the Green Pavilion, 1995 Central Park Drive, Okemos.
 - **10:00 am – 6:00 pm | Nokomis Cultural Heritage Center Open** – Nokomis Cultural Heritage Center, 5153 Marsh Road, Okemos.
 - **12:00 pm – 4:00 pm | Meridian Historical Village Tours & Ice Cream Social** – Meridian Historical Village, 5151 Marsh Road, Okemos.
 - **12:00 pm – 4:00 pm | Red Cedar River Carver's Guild** – Central Park Pavilion, 5151 Marsh Road, Okemos.
 - **2:00 pm – 4:00 pm | Meridian Community Band** – Meridian Historical Village, 5151 Marsh Road, Okemos.
 - **3:00 pm – 10:15 pm | LIVE Entertainment** – Marketplace on the Green Main Stage, 1995 Central Park Drive.
 - **Justin Holcomb (Acoustic Guitar):** 3:00 pm – 4:30 pm
 - **Garage Sale Band (80s, 90s to Current Pop/Rock Covers):** 5:00 pm – 6:30 pm
 - **Ben Daniels Band (Bluegrass):** 7:00 pm – 10:15 pm
 - **3:00 pm – 9:00 pm | Children's Activities with Over 10 Inflatables, Kiddie Rides & Games** – Central Park, 5151 Marsh Road, Okemos. *Unlimited play with \$5 wristband.
 - **3:00 pm – 11:00 pm | Beer Garden with Cold, Canned Beverages** – Marketplace on the Green Pavilion, 1995 Central Park Drive, Okemos.
 - **3:00 pm – 11:00 pm | Food Vendors** – Marketplace on the Green Pavilion, 1995 Central Park Drive, Okemos and Central Park, 5151 Marsh Road, Okemos.
 - **5:00 pm – 6:00 pm | Patriotic Paw Parade** – Beginning at Central Park Pavilion, 5151 Marsh Road, Okemos.
 - **10:15 pm | Fireworks Finale** – Fireworks can be viewed from Marketplace on the Green Pavilion, 5151 Marsh Road, Okemos.

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities, and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



FOR IMMEDIATE RELEASE
June 21, 2023

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Sponsors include - **Gold Sponsors:** Granger Waste Services and Horizon Bank; **Silver Sponsors:** Culver's of Okemos, East Lansing Storage, and Eyde Development; **Bronze Sponsors:** CBL Properties, Delta Dental, Fahey Schultz Burzych Rhodes PLC, Harkness Law Firm, PLLC, Independent Bank, and Meijer.

For more information about the Celebrate Meridian Festival, visit: www.meridian.mi.us/CelebrateMeridian.

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CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 23-05

Michigan First Credit Union

WEDNESDAY, July 19, 2023

CHARTER TOWNSHIP OF MERIDIAN

LEGAL NOTICE

Variance Request 23-05

2055 W. Grand River Avenue

Public Hearing

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, July 19, 2023 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517.853.4560) to hear all persons interested in a variance request for a wall sign. Michigan First Credit Union is proposing an additional wall sign located at 2055 W. Grand River Avenue. The subject site is zoned C-3, Commercial.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish:

City Pulse

Deborah Guthrie

June 21, 2023

Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 23-06
Massa Multimedia Architecture

WEDNESDAY, July 19, 2023

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Variance Request 23-06
5110 Times Square Place
Public Hearing

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, July 19, 2023 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517.853.4560) to hear all persons interested in a variance request for wall signs. Massa Multimedia Architecture is proposing additional wall signs located at 5110 Times Square Place. The subject site is zoned CS, Commercial.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish: City Pulse Deborah Guthrie
June 21, 2023 Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 23-07

Knob Hill Apartments, LLC

WEDNESDAY, July 19, 2023

CHARTER TOWNSHIP OF MERIDIAN

LEGAL NOTICE

Variance Request 23-07

2300 Knob Hill Drive

Public Hearing

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, July 19, 2023 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517.853.4560) to hear all persons interested in a variance request for a building setback. Knob Hill Apartments, LLC is proposing to construct a building that does not meet the required parking lot setback located at 2300 Knob Hill Drive. The subject site is zoned RC, Multiple Family.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish:

City Pulse

Deborah Guthrie

June 21, 2023

Township Clerk

1 Affidavit, please

EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY
2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823
PHONE: (517) 337-7535 FAX: (517) 337-7240

Agenda

East Lansing-Meridian Water and Sewer Authority

June 28, 2023

BOARD OF TRUSTEES

DAN OPSOMMER
Chair

RON LACASSE
Vice-Chair

CHUCK PETERSON
Secretary

BRADLEY BROGREN
Trustee

JAMES CLELAND
Trustee

JAMES ECKLUND
Trustee

•

JUSTIN GUIGAR
Treasurer

•

JOEL MARTINEZ
Operator/Manager

8:00 A.M.

1. Roll call.
2. Public Comments.
3. Resolution 2023-6-1.
A. Motion to tentatively Award the Acquisition of 3 Bath Twp. Wells from the Lansing Board of Water & Light.
4. Resolution 2023-6-2.
A. Motion to tentatively Award the Construction Contractor for Okemos Rd. Phase 2 Raw Water Main.
5. Resolution 2023-6-3.
A. Motion to tentatively Award the Construction Contractor for Park Lake Rd. Raw Water Main.
6. Resolution 2023-6-4.
A. Motion to tentatively Award the Construction Contractor for the Reservoir Addition.
7. Adjournment.



FOR IMMEDIATE RELEASE
June 27, 2023

CONTACT: Frank L. Walsh, Township Manager
517.853.4254 | walsh@meridian.mi.us

Meridian Township Mourns Passing of Retired Police Chief
Remembering Chief Dave Hall's 40 Years of Public Service

Meridian Township, MI – On Sunday, June 18, 2023, retired Meridian Township Police Chief Dave Hall passed away after a battle against cancer. Hall served as the Township's Police Chief from 2004 until his retirement in 2018.

Prior to Hall's dedicated career in community service and policing, he studied criminal justice at Michigan State University. Upon completion of his bachelor's degree, Hall went on to graduate from the Mid-Michigan Police Academy, serving in Bath Township's police department soon after. Hall joined Meridian Township in December 1978, and in 2004, Hall was named Chief of Police, holding that position for 14 years until his retirement.

"Chief Hall was extremely dedicated to his family, the department, and the community he served," said Meridian Township Police Chief Ken Plaga. "His impact and efforts towards community policing will be remembered for years to come."

"To honor Police Chief Hall's legacy, I'm asking that all flags in Meridian Township be lowered to half-mast on Wednesday, June 28, through Thursday, June 29. Chief Hall led our police department with a compassionate heart, and he found the good in everyone. He will always be remembered for his kindness and empathy towards others," stated Township Supervisor Patricia Herring Jackson.

Chief Hall's obituary and funeral arrangements can be viewed at www.dignitymemorial.com/obituaries/williamston-mi/david-hall-11339612.

###

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From: **Clerk** <Clerk@mitcrpc.org>
robert showers <rshowers49@gmail.com>; **Ken Fletcher**
<KFletcher@deltami.gov>; **ntriplett@gmail.com** <ntriplett@gmail.com>;
Swope, Chris <Chris.Swope@lansingmi.gov>; **Patricia Herring Jackson**
<pjackson@meridian.mi.us>; **Spadafore, Peter**
<Peter.Spadafore@lansingmi.gov>; **Brandon Haskell**
<BHaskell@eatoncounty.org>; **NEWELLC@michigan.gov**
<NEWELLC@michigan.gov>; **rpena@ingham.org** <rpena@ingham.org>;
To: **Terrance Augustine** <TAugustine@eatoncounty.org>; **Thomas Morgan**
<tpmorgan@ingham.org>; **mfrederick@frederickgroup.net**
<mfrederick@frederickgroup.net>; **jeffrey.brown@lansingmi.gov**
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laurenaitch@gmail.com <laurenaitch@gmail.com>; **Irene McDonnell Cahill**
<irenecahill@icloud.com>; **scott_hansenfamilyfarms@yahoo.com**
<scott_hansenfamilyfarms@yahoo.com>
CC: **James Snell** <JSnell@mitcrpc.org>; **Nicole Baumer** <nbaumer@mitcrpc.org>;
Emma Gilbert <egilbert@mitcrpc.org>
Subject: TCRPC Regional Housing Partnership Summit
Date: 07.07.2023 09:13:41 (+02:00)

Good Morning Commissioners,

During the Board meeting in June, you were notified that Tri-County and our partners at Capital Area Housing Partnership are hosting the first of two Regional Housing Partnership (RHP) summits for the region on Thursday, July 20th, which will be from 8:30 a.m. to noon at the James B. Henry Center. Partners from across the housing ecosystem, including private entities/developers, nonprofits, local governments, local health departments, grassroots organizations, and economic and workforce development catalysts, have been invited to attend.

With support from Michigan State University Extension and the Michigan State Housing Development Authority, the first meeting will build on the housing efforts already occurring in the region and identify opportunities for partners to work together to address housing priorities in the tri-county area.

If you have questions about the event or project, please contact Emma Gilbert at egilbert@mitcrpc.org. For more information, please visit our [website announcement](#).



Shareé Fink

Administrative Assistant & Commission Clerk

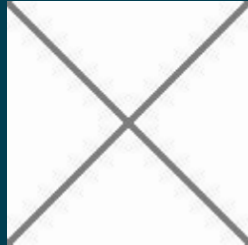
P: 517-393-0343 | C: 517-899-1263 | E: sfink@mitcrpc.org

3135 Pine Tree Rd, Ste. 2C, Lansing, MI 48911

[website](#) | [facebook](#) | [twitter](#)

From: **Michigan Department of Labor and Economic Opportunity**
<LEO@govsubscriptions.michigan.gov>
To: **Patricia Herring Jackson** <pjackson@meridian.mi.us>
Subject: PRESS RELEASE: Findings on \$1.5 Billion Broadband Investments to be Shared Statewide
Date: 07.07.2023 10:21:11 (+02:00)

LEO Banner



--- PRESS RELEASE ---

FOR IMMEDIATE RELEASE:

Friday, July 7, 2023

CONTACT: [Nicole Klisch](#)

517-512-5209

Findings on \$1.5 Billion Broadband Investments to be Shared Statewide

Michigan High-Speed Internet Office Encourages Residents to Weigh In on Findings, Join Final Listening Tour Stops

Lansing, Mich.—The Michigan High Speed Internet Office (MIHI) is gearing up to complete the final 10 stops of the statewide MI Connected Future Tour which is aimed at collecting input from Michigan residents on how best to prioritize the [\\$1.5 billion federal BEAD funding the state will receive](#) to deliver affordable, equitable and reliable high-speed internet service throughout the state.

“Our MIHI Office is excited to begin the final leg of this very ambitious tour to ensure we tackle any obstacles that stand in the way of getting Michigan citizens connected to affordable, high-speed internet,” said **Susan Corbin**, director of the Michigan Department of Labor and Economic Opportunity. “We encourage residents to attend one of the final tour stops near them to provide input and feedback on the findings the MIHI team has identified thus far.”

During the first portion of the tour, MIHI gathered community input and feedback about the internet needs which are most important to the state’s communities, especially topics like affordability, accessibility, digital skills development and access to internet enabled devices.

The next 10 stops of the tour aim to present MIHI’s findings and provide a high-level overview of the draft Michigan Five-Yea Action Plan and Michigan Digital Equity Plan, which was written based on feedback from the initial stops of the tour. Attendees will be able to provide their thoughts in the form of an official public comment on the findings before the final Michigan Five-Year Action Plan and the Michigan Digital Equity Plan is created.

“The MIHI team is looking forward to providing the public with an overview and findings from the first 31 stops of the MI Connected Future tour,” said **Eric Frederick**, chief connectivity officer for the Michigan High-Speed Internet Office. “We are listening to every

community at every stage of this tour to ensure the MIHI team provides a comprehensive Michigan Five-Year Action Plan and Michigan Digital Equity Plan that fits the unique needs of all Michiganders.”

The MIHI team will be visiting each prosperity region of Michigan to present the draft plans starting the week of July 10. Residents are encouraged to attend a stop nearest them and provide the MIHI team input and feedback.

Final tour stops include:

Escanaba: July 11, 5-7p.m., Bay College, JHUC 952 Conference Room, 2001 N Lincoln Road, Escanaba, MI 49829

Petoskey: July 12, 5-7p.m., Emmet County EMS, 1201 Eppler Road, Petoskey, MI 49770

Fremont/Newaygo: July 18, 5-7p.m., Newaygo County RESA, Multi-Media Room, 4747 W 48th Street, Fremont, MI 49412

Atlanta: July 20, 5-7p.m., Atlanta Senior Center, 11780 M-33, Atlanta, MI 49709

Beaverton: July 25, 5-7p.m., Beaverton Junior/Senior High School, Cafeteria, 3090 Crockett Road, Beaverton, MI 48612

Sandusky: July 27, 5-7p.m., Westpark Inn, 440 West Sanilac Road, Sandusky, MI 48471

Okemos: August 1, 5-7p.m., Okemos Event Center, 2187 University Park Drive, Okemos, MI 48864

Three Rivers: August 2, 5-7p.m., George Washington Carver Community Center, 436 Jefferson Street, Three Rivers, MI 49093

Howell: August 9, 5-7p.m., Cleary University, 3725 Cleary Drive, Howell, MI 48843

Detroit: August 10, 5-7p.m., Focus: Hope, 1400 Oakman Blvd., Detroit, MI 48238

Learn more about the next leg of the MI Connected Future Tour and register to attend at Michigan.gov/MIConnectedFuture.

###

LEO Mission and Vision. Visit Michigan.gov/LEO to learn more.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [Michigan Department of Labor and Economic Opportunity](#).

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2023 - DRAFT
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, June 20th, 2023, 6:00 pm

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Director of Public Works and Deputy Township Manager Opsommer, Community Planning and Development Director Schmitt, IT Director Gebes, Communications Manager Diehl, Finance Director Garber, Chief of Police Plaga, Fire Chief Hamel, Township Attorney John Brennan

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board. All board members are present.

4. PRESENTATION

A. AED Program for Businesses - This presentation was withdrawn.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:03 PM.

Marc Santucci (5909 Blythefield Drive, East Lansing, MI 48823) spoke on marijuana.

Bob Baldori (2719 Mt. Hope Road, Okemos, MI 48864) spoke on marijuana. Marcus

Baldori (2719 Mt. Hope Road, Okemos, MI 48864) spoke on marijuana. Supervisor

Jackson closed public comment at 6:09 PM.

6. TOWNSHIP MANAGER REPORT

Township Manager Frank Walsh spoke on:

- Six upcoming township board listening sessions
- The local road program, and gave kudos to Dan Opsommer.
- Robert's Rules training sessions
- Celebrate Meridian
- Meridian Pride
- Municipal building renovation project
- Award application for Meridian Cares
- Continued work with CATA
- The Woodward Way affordable housing project
- Juneteenth Freedom Fest
- Michigan Municipal Executives (MME)
- Police Awards 2023

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Hendrickson

- Spoke on the Police Award Ceremony

Treasurer Deschaine

- Discussed the move towards a new banking partner to better protect the township from future cyber-attacks.
- Summer tax bills will start being sent out next week, and should arrive by July 1st to residents.
- Attended the Community Resource Fair
- Spoke on the Police Award Ceremony

Trustee Wisinski

- Spoke on the Environmental Commission's previous meeting where they discussed the environment sustainability plan.
- Attended Lansing Pride and spoke highly of it. She also gave kudos to Senior Planner Brian Shorkey for his work during the event.

Supervisor Jackson

- Thanked Police Chief Plaga for his leadership.
- Attended the Freedom Fest Event and spoke highly of it.

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wilson.

VOICE VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY

A. NONE

11. HEARINGS

A. Sierra Ridge Final Preliminary Plat Extension

Community Planning and Development Director Schmitt outlined the Public Hearing for the Board.

Applicant Representative Jerry Fedewa (5570 Okemos Road & 6099 Lake Drive, Okemos, MI 48864) outlined his case to the Board. He made particular note of the wetland areas behind any future home extensions, thus increasing costs for any stub street or construction to the east.

David Pierson (1142 South Washington Avenue Lansing, Michigan 48910) noted that there have been previous requests for a plat extensions to the south and to the east and they have objected to each of them. He further noted that the state statute for subdivisions has stated that when you develop a subdivision that you must provide suitable access to said subdivision. The township subdivision ordinance also calls for continuity of roads. He stated that in 2003, there were other options for access roads to the north, however, the Township took ownership first in the form of Towner Road Park

& the Township Preserve. Consumer's Energy also took a portion of land via a cell tower placement. He stated that, given the previous points, it compels the conclusion that there is only one suitable access available, which is through Sierra Ridge.

Mark Clouse (300 S Washington Square Suite 400, Lansing, MI 48933) noted that there have been multiple stub streets built by his organization, and he reiterated the township's goals of connectivity between neighborhoods.

Applicant Representative Jerry Fedewa stated that the engineer that the EYDE Company hired for this case was specifically brought on to back up their claim that the only suitable access available was through Sierra Ridge. He further stated that he wasn't aware that this would be an avenue for the lawyers to discuss the case to the "jury" of the Township Board. He further noted that they do want to go through with the development and asked if there were any new conditions for this plat.

Supervisor Jackson asked Director Schmitt of the actual purpose of this hearing.

Director Schmitt deferred the question to Township Attorney John Brennan.

Township Attorney John Brennan (4151 Okemos Rd, Okemos, MI 48864) mirrored Director Schmitt's comments from the start of the case hearing. He noted that this plat was originally approved in 2003 as a cul de sac, with no requirement of a stub road. During the first renewal, the Township Attorney at the time suggested "kicking the can" down the line, thus leaving the issue unresolved. He further noted that this case is not to determine *where* a connection can be done, but *if* a connection could be done on the property to the east. If approved, the location would be decided by the applicant and the Township staff. He stated that he and his team disagree to some extent with both parties, however, he further states that they recommend that they should approve this, given that it will dry up the reasoning behind the litigation.

Hearing closed at 7:08pm.

12. ACTION ITEMS

A. Sierra Ridge Final Preliminary Plat Extension

Director Schmitt outlined the Sierra Ridge Final Preliminary Plat Extension for action. He noted that on the Resolution, the 6th whereas should read 2007, not 2005.

Trustee Hendrickson moved to adopt the resolution to extending preliminary plat approval for Sierra Ridge Estates to July 1, 2025 subject to a connection point meeting local ordinance and land division act requirements being provided to the property to the east with the following amendment in the sixth whereas updating 2005 to 2007. Supported by Clerk Guthrie.

Trustee Hendrickson spoke on the preliminary plat extension.

Treasurer Deschaine questioned whether Applicant Representative Fedewa was contesting the extension before the board.

Applicant Representative Fedewa stated that he doesn't want to jeopardize his current ongoing housing project, and in short, no he is not contesting this.

Treasurer Deschaine inquired if Mr. Fedewa understood the importance of having neighborhoods connected to each other, of which Mr. Fedewa stated that he agreed and understood.

Applicant Representative Fedewa expressed dissatisfaction on how mediation with the EYDE company has gone. He further stated that he believes that this land will ultimately be sold after the stub road is put in.

Trustee Wilson gave thanks to Township Attorney Brennan for making this issue legally clear to the Board, and stated support for the motion.

Township Manager Walsh suggested a vote, as he doesn't believe it would be productive to continue the dialogue during this meeting.

Trustee Wisinski also gave thanks to Township Attorney Brennan, and gave support for this motion.

Supervisor Jackson reiterated the case and called for a rollcall vote.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

RECESS START 7:20PM

RECESS END 7:28PM

B. Ordinance 2022-19: Marijuana Zoning Ordinance Updates – Introduction

Community Planning and Development Director Schmitt outlined the update for the Board.

Trustee Hendrickson moved to adopt the resolution approving for introduction zoning amendment 2022-19 in ordinance to amend the zoning ordinance of the Charter Township of Meridian to update the standards for marijuana related businesses in the township and reduce the areas in which they are permitted. Supported by Trustee Wilson.

Trustee Hendrickson spoke on marijuana overlays.

Trustee Wilson spoke on recreational marijuana & marijuana overlays.

Treasurer Deschaine spoke on recreational marijuana & marijuana overlays.

Supervisor Jackson reiterated the case and called for a rollcall vote.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Ordinance 2023-02: Recreational Marijuana Licensing – Introduction

Community Planning and Development Director Schmitt outlined the case for the Board. He highlighted three changes to the ordinance that came at the Board's request.

Trustee Wisinski moved to adopt the resolution approving for introduction text amendment 2023-02, an ordinance amending the code of the Charter Township of Meridian Ingham County, to rename chapter 40, repeal article 3 of chapter 40 and adding article 4 to chapter 40, which authorizes and permits recreational marijuana establishments. Supported by Trustee Hendrickson.

Trustee Wisinski spoke in support of this item.

Trustee Hendrickson spoke in support of this item and gave kudos to the staff involved.

Clerk Guthrie inquired about the spelling of marijuana – was it with an “H” or a “J”.

Director Schmitt stated that they are interchangeable, and that legally you see it spelt with an “H” more frequently.

Treasurer Deschaine spoke appreciation paragraph 22, which discusses unusual hardships.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Ordinance 2023-03: Marijuana Licensing Update – Introduction

Community Planning and Development Director Schmitt outlined the case for the Board.

Treasurer Deschaine moved to adopt the resolution approving for introduction text amendment 2023-03, an ordinance amending the code of the Charter Township of Meridian Ingham County, to amend chapter 40 article 2 commercial medical marijuana facilities. Supported by Trustee Wisinski.

Treasurer Deschaine spoke in support of the resolution.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

E. Zoning Board of Appeals Appointment

Supervisor Jackson offered Anthony Bennett for alternate of Zoning Board of Appeals.

Treasurer Deschaine moved to approve the appointment of Anthony Bennett as an alternate to the Zoning Board of Appeals for a term ending in 12/31/2024. Supported by Trustee Wilson.

VOICE VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

F. Nancy Moore Park Accessibility Improvements – SPARK Grant Application

Township Manager Walsh presented the case to the Board in lieu of Parks and Recreation Director Maisner.

Trustee Wilson moved to support the attached resolution of support to submit an application to the federal SPARK grant program, administered by the Michigan Department of Natural Resources for playground replacement and construction of an accessible paved loop trail in Nancy Moore Park in the amount of \$800,000. There is no local match required for this program. Supported by Trustee Hendrickson.

Trustee Wilson spoke in support of this application.

Trustee Hendrickson spoke in support of this application.

Supervisor Jackson spoke in support of this application.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

G. Approval of Deficit Elimination Plan Resolution

Finance Director Garber presented the plan to the Board.

Trustee Wilson moved to approve the deficit elimination plan resolution. Supported by Treasurer Deschaine.

Trustee Wilson spoke in support of this application.

Treasurer Deschaine spoke in support of this application.

ROLL CALL VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

H. BWL Board of Commissioners Appointment

Supervisor Jackson presented the case to the Board.

Trustee Wisinski moved to appoint Brian Pilar to the Board of Water and Light Board of Commissioners for the term July 1st, 2023 to June 30th, 2024. Seconded by Trustee Sunderland.

Trustee Wisinski thanked all of those who sit on the boards and commissions within Meridian Township.

VOICE VOTE:

YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Redevelopment Ready Communities Recertification Updates

Director Schmitt outlined the recertification updates for discussion. He highlighted the housing diversity update, noting that it doesn't matter as much *how* we do it, just *that* we do it. He further stated that his department believes that it is time to remove minimum housing requirements, as it would help future development on small plots of land. He noted that his team is still working on a draft for the ordinance due to the issue of accessory dwelling units/multi-generational housing on the same plot of land.

Treasurer Deschaine reflected on what Director Schmitt stated, and he expressed excitement for more affordable housing units to come to Meridian Township.

Trustee Wilson mirrored Treasurer Deschaine's comments and indicated support.

Trustee Wisinski inquired on the accessory dwelling units, whether those are permanent or not.

Director Schmitt stated that yes, they are permanent.

Trustee Hendrickson noted support, and looks forward to the future of this project.

Clerk Guthrie inquired on how "tiny-houses" would fit into this plan.

Director Schmitt stated that they would be permitted by this plan, however, it is still a very rare occurrence/question.

Clerk Guthrie further inquired on rental properties, and how they would fit in this plan.

Director Schmitt stated that with this plan, there cannot be two rental properties on the same plot of land, as the owner of the property would have to live in one unit.

B. Community/Senior Center Task Force Report

Trustee Wilson outlined the report for the Board. The location the task force has put focus on is between the Okemos Post Office and the Central Fire Station. The estimated cost is estimated to be between \$10 and \$12 million. One budget option would be reevaluating millage options when the current millage items expire in a few years.

C. 2017 & 2019 Millage Audits

Township Manager Walsh outlined the 2017 & 2019 millage audits to the Board. He noted that the auditor would not be from our office, but from an outside source. He further stated that this audit is recommended to have a small delay due to Finance Director Garber's departure from the Township.

Trustee Wisinski inquired about why this audit was important.

Township Manager Walsh stated that there were specific promises made in 2017 and 2019 by himself and the Board and he would like to have a report for the Township to show how accurate those promises turned out to be.

Clerk Guthrie inquired if the current auditor could complete this task.

Township Manager Walsh stated no, this couldn't be done by Township auditors. He stated that it would be cost prohibited to utilize the current auditors. He further stated that they did submit the Finance Director job posting on multiple platforms, with the salary range being \$104,000 to \$122,000.

Supervisor Jackson inquired about the Deputy Clerk/Election Administrator position that is currently posted.

Township Manager Walsh stated that the position has been updated to include a higher pay range to bring it in line with other related positions in the area.

Supervisor Jackson inquired about the timeline of the 2017 & 2019 audit, specifically why it's being brought up now as opposed to a few years ago.

Township Manager Walsh stated that it occurred to him while reflecting on the previous projects the Township has completed.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened public remarks at 8:58 pm.

NONE

Supervisor Jackson closed public remarks at 8:48 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

A. NONE

16. ADJOURNMENT

Supervisor Jackson moved to adjourn at 8:58pm.

The meeting was adjourned at 8:48 pm.

PATRICIA JACKSON
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Bernadette Blonde, Interim Finance Director
Date: July 11, 2023
Re: Board Bills

Charter Township of Meridian
Board Meeting
7/11/2023

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH \$ 1,758,251.25

PUBLIC WORKS \$ 58,155.72

TRUST & AGENCY \$ 31,534.71

TOTAL CHECKS: \$ 1,847,941.68

CREDIT CARD TRANSACTIONS

06/15/2023 - 07/05/2023 \$ 13,937.18

TOTAL PURCHASES: \$ 1,861,878.86

ACH PAYMENTS \$ 1,129,292.88

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EXP CHECK RUN DATES 07/11/2023 - 07/11/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK

| Vendor Name | Description | Amount | Check # |
|--|--|----------|---------|
| 1. A T & T | JUN 5 2023 TO JUL 4 2023 - 3711 OKEMOS - FIBER INT | 248.00 | 109761 |
| | JUN 7 TO JUL 6 2023 - 2140 HASLETT - FIBER INTERNE | 248.00 | 109761 |
| | JUN 7 TO JUL 6 2023 - 5147 MARSH - FIBER INTERNET | 294.25 | 109761 |
| | JUN 9 2023 TO JUL 8 2023 - 5000 OKEMOS - FIBER INT | 294.25 | 109761 |
| | JUN 15 TO JUL 14 2023 - 2100 GAYLORD - FIBER INTER | 294.25 | 109761 |
| | TOTAL | 1,378.75 | |
| 2. A TASTE OF SOUL | REFUND FOR 2 MONTHS - FOOD TRUCK VENDOR LICENSE | 160.00 | |
| 3. ABONMARCHE | PROF SERV THRU 05/31/2023 CHIP & FOG HMA OVERLAY E | 3,602.60 | |
| 4. ABSOLUTE HEATING AND VENTILATION LL | 50% BD PAYMENT REFUND | 62.50 | |
| 5. AHSAN SUMBAL | REFUND OVERPAYMENT ON RECEIPT #155754 | 135.00 | |
| 6. AIS CONSTRUCTION EQUIPMENT | UNIT 30 - REPAIRS TO VACTOR TRUCK - ACCT #55963 | 5,109.26 | 109762 |
| 7. ALLGRAPHICS CORP | HNC SUMMER CAMP TSHIRTS | 1,770.00 | |
| | OKEMOS GIRLS SOFTBALL SIZING KIT | 111.53 | |
| | STAFF SHIRTS FOR HARRIS NATURE CENTER SUMMER CAMP | 67.14 | |
| | TOTAL | 1,948.67 | |
| 8. APPLGATE HOME COMFORT | CONTRACTOR OVRPD PERMIT APPLICATIONS - INV 0008681 | 140.00 | |
| 9. ASHLEY WINSTEAD | MILEAGE REIMB 6/20/2023 BINGHAM TWP HALL | 36.68 | |
| 10. AT & T | JUNE 2023 - PRI TEL + 100 MB INT 831-001-1392 886 | 1,228.08 | 109763 |
| | JUNE 2023 - ASE NET - THB - FS91 - 831.000.8214 21 | 3,806.28 | 109763 |
| | TOTAL | 5,034.36 | |
| 11. AT & T MOBILITY | JUN 5 - JUL 4 2023 - DISPATCH NON-EMERGENCY - 2872 | 76.17 | 109733 |
| | MAY 7 - JUN 6 2023 - FIRSTNET CELL SERVICE 2873120 | 154.40 | 109764 |
| | TOTAL | 230.57 | |
| 12. BARKHAM & CO | MAY 2023 - BICYCLE/PEDESTRIAN PATHWAY MOWINGS | 4,800.00 | |
| 13. BARYAMES CLEANERS | 5/16/2023 TO 6/16/2023 - POLICE UNIFORM CLEANING | 581.60 | |
| 14. BLUE CROSS BLUE SHIELD OF MICHIGAN | 7/1/2023 - 7/31/2023 - RETIREE HEALTH INSURANCE | 1,861.14 | 109751 |
| 15. BNM TRAILER SALES, INC | REPAIRS TO 20' UTILITY TRAILER - PARKS | 5,555.00 | |
| 16. BOBCAT OF LANSING | UNIT 707 - UPFITTING - REAR WINDOW GUARD NEW TOOLC | 1,082.02 | |
| 17. BOUNDTREE MEDICAL | ORDER #104409840 - MEDICAL SUPPLIES | 5.00 | |
| | ORDER #104599515 - MEDICAL SUPPLIES | 187.40 | |
| | ORDER #104604163 - MEDICAL SUPPLIES | 2,263.93 | |
| | ORDER #104599515 - MEDICAL SUPPLIES | 134.40 | |
| | ORDER #104604163 - MEDICAL SUPPLIES | 169.98 | |
| | TOTAL | 2,760.71 | |
| 18. BOYNTON FIRE SAFETY SERVICE | 4/28/2023 SERV CENTER DPW - ANNUAL FIRE EQUIP INSP | 370.00 | |
| | 4/28/2023 PUBLIC SAFETY - ANNUAL FIRE EQUIP INSP | 600.00 | |
| | C. FIRE 2023 ANNUAL FIRE EQUIP INSPECTION | 700.00 | |
| | 4/28/2023 S. FIRE - ANNUAL FIRE EQUIP INSP | 285.00 | |
| | 4/28/2023 N. FIRE - ANNUAL FIRE EQUIP INSP | 285.00 | |
| | TOTAL | 2,240.00 | |

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| Vendor Name | Description | Amount | Check # |
|--------------------------------|--|------------|---------|
| 19. BRD PRINTING, INC | 2023 PROPERTY TAX ENVELOPES | 1,689.06 | |
| | LISTENING LETTER - JOB #164839 | 844.84 | |
| | TOTAL | 2,533.90 | |
| 20. BS&A SOFTWARE | BLDG DEPT ONLINE SERVICES SETUP & IMPLEMENTATION | 16,140.00 | |
| | TRAINING 05-26-2023 FOR TREAS, UB, FINANCE STAFF | 550.00 | |
| | TOTAL | 16,690.00 | |
| 21. BSN SPORTS | PICKLEBALL COURT - BEACON PUDDLE SPONGE (2EA) | 285.98 | |
| | BATTING TEES YOUTH SPORTS | 483.89 | |
| | TOTAL | 769.87 | |
| 22. CAPITAL ASPHALT LLC | 2023 MILL & FILL LOCAL ROAD PROGRAM CONTRACT | 483,332.31 | |
| | 2022 LOCAL ROAD PROGRAM MILLING/HMA CONTRACT | 236,382.51 | |
| | TOTAL | 719,714.82 | |
| 23. CDW | CRADLEPOINT VEHICLE MODEMS FOR FIRE/POLICE | 2,216.52 | |
| 24. CEI MICHIGAN LLC | W/O 775049 - ROOF REPAIRS MUN BLDG | 2,756.00 | |
| 25. CINTAS CORPORATION #725 | 06/14/2023 - MECHANICS UNIFORMS | 30.00 | |
| | 06/21/2023 - MECHANICS UNIFORMS | 30.00 | |
| | 06/28/2023 - MECHANICS UNIFORMS | 30.00 | |
| | TOTAL | 90.00 | |
| 26. CITY PULSE | 6/21/2023 - LEGAL ADS FOR TOWNSHIP | 421.80 | |
| 27. CLUB MERIDIAN APARTMENTS | A. PAYTON-BENFORD - EMERGENCY RENT ASSISTANCE | 499.45 | 109730 |
| 28. COASTALINGO INC | 7:00 - 10:15PM - BEN DANIELS BAND CELEBRATE MERIDI | 1,800.00 | 109747 |
| 29. COMCAST | JUN 14 TO JUL 13 2023 - HOM TV - 8529 01 001 00007 | 461.31 | 109752 |
| | JUL 1 TO JUL 31 2023 - INT+TV @THB | 541.74 | 109765 |
| | APR 29 TO MAY 28 2023 - INT TV TEL @ HNC | 250.87 | 109734 |
| | JUN 29 TO JUL 28 2023 - PSB 'FREE' DROP | 5.82 | 109765 |
| | JUN 20 TO JUL 19 2023 - FD 'FREE' DROP - 8539 11 4 | 10.76 | 109752 |
| | JUN 19 2023 TO JUL 18 2023 - SCADA INET | 254.90 | 109765 |
| | TOTAL | 1,525.40 | |
| 30. COMPUTER CABLE CONCEPTS | BD PAYMENT REFUND | 105.00 | |
| 31. CONSUMERS ENERGY | TAMMY HAWKINS - EMERGENCY UTILITY ASSISTANCE | 297.63 | 109753 |
| | ACCT #300013502202 - LAND RENTS/LEASE - INGHAM ESO | 659.74 | |
| | TOTAL | 957.37 | |
| 32. COUNTRYSIDE PARTY RENTALS | 2023 MEMORIAL DAY - CEMETARY TENT/CHAIRS RENTAL | 554.20 | 109735 |
| 33. CREATIVE PRODUCT SOURCING | DARE PRODUCTS | 423.00 | |
| 34. CUMMINS INC | MERIDIAN N FIRE - 2023 GENERATOR MAINT | 449.69 | |
| | FIRE STATION 92 - 2023 GENERATOR MAINT | 371.42 | |
| | S FIRE ST - 2023 GENERATOR MAINT | 270.45 | |
| | MUNICIPAL BLDG - 2023 GENERATOR MAINT | 549.67 | |
| | TOTAL | 1,641.23 | |
| 35. DAN HENRY DISTRIBUTING CO. | BEER AND WINE TENT CELEBRATE MERIDIAN | 3,480.50 | 109748 |
| 36. DAVID BORNEMAN, LLC | PRESCRIBED BURNS - DAVIS FOSTER PRESERVE AND RED C | 9,190.00 | 109772 |

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| 37. DAVID GREYDANUS | 2023 LEGAL UPDATE INSTRUCTOR FEE | 1,560.00 | |
| 38. DESIGNS BY NATURE | NATIVE PLANT SALE | 4,812.50 | |
| 39. ELIZABETH A WYLEGALA | CONTRACTUAL ART TEACHER - MSTA GRANT - HNC | 450.00 | |
| 40. FIRE SERVICE MANAGEMENT | ANNUAL MAINTENANCE FOR STRUCTURAL FF GEAR | 2,465.40 | |
| 41. FISHBECK, THOMPSON, CARR & HUBER | PROF SERVICES THRU 06/09/2023 - WUP 18-04 ESCROW A | 458.05 | |
| | ECOLOGICAL PROFESSIONAL SERVICES THRU 6/09/2023 | 83.50 | |
| | TOTAL | 541.55 | |
| 42. FORESIGHT GROUP | 6/15/2023 - WATER BILLS AND POSTAGE | 562.72 | |
| | BRASS TAG ENGRAVING - OFFICER OF THE YEAR AWARD | 40.00 | |
| | TOTAL | 602.72 | |
| 43. FORESIGHT SUPERSIGN | PB23-0087 JOB CANCELLED 50% BD PAYMENT REFUND | 75.00 | |
| | PE23-0069 50% BD PAYMENT REFUND | 68.50 | |
| | TOTAL | 143.50 | |
| 44. G. LAWRENCE MERRILL | BOARD AND COMMISSION EFFECTIVE MEETING TRAINING | 1,000.00 | |
| 45. GENERATION III EXCAVATING | LAKE LANSING - NATURAL SHORELINE DEMONSTRATION PRO | 25,984.00 | |
| 46. GRANGER | 242 BENNETT RD - RUBBISH & RECYCLING DISPOSAL SERV | 42.58 | 109766 |
| | ACCT #17334070 - TWP-MUN BLDG - RECYCLING DISPOSAL | 80.52 | 109754 |
| | ACCT #17349880 - GAYLORD C SMITH - RUBBISH DISPOSAL | 31.49 | 109754 |
| | ACCT #10159300 - HNC - RUBBISH/RECYCLING DISPOSAL | 215.43 | 109754 |
| | ACCT #1106100 TOWNHALL & 2706910 PSB - RUBBISH DIS | 215.81 | 109754 |
| | ACCT 1106200 - RUBBISH & RECYCLING DISPOSAL SERV | 350.98 | 109754 |
| | ACCT #1106300 - S. FIRE - RUBBISH DISPOSAL SERV | 91.65 | 109754 |
| | ACCT #2509750 - C. FIRE - RUBBISH DISPOSAL SERV | 107.32 | 109754 |
| | ACCT #2814500 - PRORATED RUBBISH DISPOSAL SERV 202 | 30.31 | 109754 |
| | TOTAL | 1,166.09 | |
| 47. GRANICUS | JUNE 2023 HOMTV STREAMING SERVICES | 2,613.75 | |
| 48. HALT FIRE INC | JOB #ED502 - DRAIN VALVE FOR FIRE TRUCK | 426.43 | |
| 49. HASLETT PUBLIC SCHOOLS | 2ND QTR 2023 - MAINTENANCE REIMB | 4,434.39 | |
| 50. HASLETT-OKEMOS ROTARY | 4TH QTR 2022 - P. DESCHAIINE MEMBERSHIP DUES | 145.00 | 109736 |
| | 1ST & 2ND QTR 2023 ROTARY DUES - P. DESCHAIINE | 290.00 | 109736 |
| | TOTAL | 435.00 | |
| 51. HAWORTH INC | FURNITURE FOR MUNICIPAL BUILDING RENO | 10,959.13 | |
| | FURNITURE SEATING FOR MUNICIPAL BUILDING RENO | 44,569.66 | |
| | TOTAL | 55,528.79 | |
| 52. HUBBEL, ROTH & CLARK INC | FIELD AND CONTRACT ADMIN SERVICES FOR PHASE I OF M | 21,101.71 | |
| 53. INGHAM COUNTY ROAD DEPARTMENT | MSU TO LAKE LANSING TRAIL PHASE I CONSTRUCTION | 41,508.76 | |
| 54. JEFF BRAATZ | A. ALBANY - EMERGENCY RENTAL ASSISTANCE | 500.00 | 109755 |
| 55. JOSEPH VERMITTI | SHOWDOWN 6/21/2023 SUMMER CONCERT SERIES | 700.00 | 109737 |
| 56. JOSHUA AARON ROBINSON | 3PM TO 10:15PM - CELEBRATE MERIDIAN AUDIO SYSTEM | 1,400.00 | 109749 |
| 57. JUSTIN HOLCOMB | 3-4:30 PM - CELEBRATE MERIDIAN PERFORMER | 200.00 | 109750 |

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|---------------------------------------|--|-----------|---------|
| 58. LAFONTAINE AUTOMOTIVE GROUP | UNIT 122 - REPAIRS ON 6/8/2022 | 1,137.80 | 109767 |
| 59. LANSING SANITARY SUPPLY INC | CLEANING SUPPLIES FOR FIRE DEPT. | 183.81 | |
| | PUBLIC WORKS - CUSTODIAL SUPPLIES | 1,054.53 | |
| | PUBLIC WORKS - CUSTODIAL SUPPLIES | 82.82 | |
| | PUBLIC WORKS CUSTODIAL SUPPLIES | 649.35 | |
| | CLEANING SUPPLIES FOR FIRE DEPT. | 40.88 | |
| | TOTAL | 2,011.39 | |
| 60. LANSING UNIFORM COMPANY | FIRE UNIFORM ITEMS - CHIEF HAMEL | 40.00 | |
| | FIRE UNIFORM ALTERATIONS - CPT JOHNSON | 20.00 | |
| | TOTAL | 60.00 | |
| 61. LARGE COMPANY INC | 60%-80% PMT - MUNICIPAL BUILDING PAINTING | 19,316.00 | 109756 |
| 62. LAWN STAR GROUP LLC | APR 24 AND MAY 1 2023 - MOWING - GLENDALE | 2,450.00 | |
| | MAY 30 & JUNE 12 MOWING - GLENDALE | 2,450.00 | |
| | TOTAL | 4,900.00 | |
| 63. LEAK PETROLEUM EQUIPMENT INC | REPAIRS TO AIR COMPRESSOR IN MECHANICS SHOP | 2,583.27 | |
| | 2023 BI-ANNUAL AIR COMPRESSOR SERVICE | 752.85 | |
| | TOTAL | 3,336.12 | |
| 64. LEAVITT & STARCK EXCAVATING INC | REMAINING WORK ON EXISTING CONTRACT: MSU TO LAKE L | 26,978.04 | |
| 65. LISKEY'S AUTO & TRUCK SERVICE INC | PARKS UNIT 87 - REPLACE STEERING SHAFT | 430.22 | |
| 66. LISKEY'S PROFESSIONAL WHEEL | UNIT 61 FRONT END REPAIRS | 1,433.19 | |
| | UNIT 87 - REPAIR FRONT END STEERING ISSUES | 2,487.20 | |
| | TOTAL | 3,920.39 | |
| 67. MACQUEEN EMERGENCY GROUP | ORDER #014869 - ENCAPSULATOR AGENT (FOAM) | 816.50 | |
| | ORDER #014996 - ENCAPSULATOR AGENT (FOAM) | 1,143.10 | |
| | TOTAL | 1,959.60 | |
| 68. MADISON NATIONAL LIFE INS CO | JULY 2023 LIFE/DISABILITY INSURANCE | 3,409.78 | 109774 |
| 69. MANNIK AND SMITH | PROF SERVICES THRU MAY 26, 2023 LOCAL ROAD PROGRAM | 43,818.53 | |
| 70. MARK GEOVJIAN | OXYMORONS 7/19/2023 - SUMMER CONCERT SERIES | 700.00 | 109738 |
| 71. MARK'S LOCK SHOP, INC. | DOOR HARDWARE FOR THE MUNICIPAL BUILDING | 23,545.00 | |
| 72. MATTHEW D. PALMER | 7/26/2023 - SUMMER CONCERT SERIES PERFORMER | 1,100.00 | |
| 73. MCKESSON MEDICAL-SURGICAL | GOC SOL | | |
| | ORDER #97139756 - EXAM GLOVES | 137.53 | |
| 74. MERIDIAN TOWNSHIP RETAINAGE | 2023 MILL & FILL LOCAL ROAD PROGRAM CONTRACT | 25,562.51 | |
| | 2022 LOCAL ROAD PROGRAM MILLING/HMA CONTRACT | 12,441.19 | |
| | TOTAL | 38,003.70 | |
| 75. MICHAEL D SKORY | MIKE SKORY 08/22/2023 - SUMMER CONCERT SERIES | 400.00 | 109739 |
| 76. MICHAEL PRELESNIK, LLC | CELEBRATE MERIDIAN FESTIVAL KIDDIE RIDES AND GAME | 3,100.00 | 109740 |
| 77. MICHIGAN CAT | UNIT 6 - ORDER #14908415 - PARKING BRAKE HAND LEVE | 87.76 | |
| 78. MICHIGAN TACTICAL OFFICERS | ASSN INC | | |
| | 2023 CONF REGISTRATION - C. SQUIRES | 250.00 | |

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|---|--|------------|---------|
| 79. MIDWEST TREE SERVICE | STUMP GRINDING AND TREE LIMB TRIMMING AT TED BLACK | 1,244.00 | |
| 80. MONTESSORI RADMOOR SCHOOL | 2023 GREEN GRANT TO CREATE A NATIVE MEADOWS, SHADE | 1,527.85 | |
| 81. MORRIES OKEMOS FORD | REPAIRS TO UNIT 125 | 902.30 | |
| | UNIT #122 - REPAIR PARTS | 16.29 | |
| | TOTAL | 918.59 | |
| 82. MY GREEN MICHIGAN LLC | MAY 2023 - TWO 64 GAL CART SVC | 82.00 | |
| 83. NIGHT MAGIC DISPLAYS | 2023 CELEBRATE MERIDIAN FIREWORKS | 18,000.00 | |
| 84. PALMER CONSTRUCTION | NEW ROOF/FASCIA WORK - BARNES HOUSE & MARKET OFFIC | 15,170.00 | |
| | NEW ROOF ON FARMHOUSE AT HISTORICAL VILLAGE | 9,740.00 | |
| | TOTAL | 24,910.00 | |
| 85. PAVEMENT TECHNOLOGY, INC | 2023 RECLAMITE PREVENTATIVE MAINTENANCE ROAD TREAT | 270,138.40 | |
| 86. PETER T CLAY | CHECK REQUEST SUMMER CONCERT SERIES PERFORMANCE 07 | 600.00 | |
| 87. PITNEY BOWES | MAR 30 2023 - JUN 29 2023 - LEASE ON NEW POSTAGE M | 955.47 | 109757 |
| 88. PITNEY BOWES BANK INC RESERVE ACCT | RESERVE ACCOUNT POSTAGE JUNE 2023 | 20,000.00 | 109758 |
| 89. PLANET X INC | CELEBRATE MERIDIAN FESTIVAL INFLATABLES CHILDREN'S | 4,450.00 | 109741 |
| 90. PRO SURFACES | RESURFACE & PAINT ALL COURTS - HILLBROOK PARK | 23,068.00 | |
| 91. PRO-COMM INC | WARRANTY REPL BATTERY | 6.00 | |
| | WARRANTY REPLACEMENT - PMNN4547A | 6.00 | |
| | TOTAL | 12.00 | |
| 92. PROFESSIONAL PARTY PLANNER | CATERING FOR PHISHING/CYBER SECURITY TRAININGS | 850.00 | |
| | 6/20/2023 - CATERING FOR PHISHING/CYBER SECURITY T | 1,990.00 | |
| | 6/25/2023 - CATERING FOR PHISHING/CYBER SECURITY T | 350.00 | |
| | TOTAL | 3,190.00 | |
| 93. PROTEC | JULY 1, 2023 TO JUNE 30, 2024 - ANNUAL MEMBERSHIP | 5,489.50 | 109742 |
| 94. PRO-TECH MECHANICAL SERVICES | W/O# 43325 - REMOVE AND REPLACE CORRODED LINES | 4,114.83 | 109768 |
| | HVAC REPAIRS INVESTIGATIONS AREA - PUBLIC SAFETY B | 225.00 | |
| | TOTAL | 4,339.83 | |
| 95. QUALITY TIRE INC | STOCK - MOTOR POOL TIRES | 725.10 | |
| | UNIT 70 & 79 - MOTOR POOL TIRES | 287.40 | |
| | UNIT 61 & 87 - MOTOR POOL TIRES | 627.60 | |
| | MOTOR POOL STOCK - TIRES | 632.32 | |
| | TOTAL | 2,272.42 | |
| 96. RANDAZZO MECHANICAL HEATING & COOLI | CANCELLED PERMIT 50% BD PAYMENT REFUND | 105.00 | |
| 97. RECLAIMED BY DESIGN | 2ND QTR 2023 - RECYCLING CENTER | 6,000.00 | |
| | 3 QTR 2023 - RECYCLING CENTER MONTHLY OPERATION | 6,000.00 | |
| | TOTAL | 12,000.00 | |
| 98. RETRACTABLE SOLUTIONS INC | RETRACTABLE WIND SCREENS WEST PAVILION & STAGE AT | 23,224.00 | |
| 99. RICHARDSON FORD | 2023 FORD RANGER - 1FTER1FH5PLE31876 | 32,364.00 | 109775 |

| Vendor Name | Description | Amount | Check # |
|---|--|------------|---------|
| 100 ROBERT C MOTYCKA | SHELLOUTS 6/28/2023 - SUMMER CONCERT SERIES | 400.00 | 109743 |
| 101 RODNEY WOLFE | CELEBRATE MERIDIAN PERFORMANCE GARAGE SALE BAND | 400.00 | 109744 |
| | GARAGE SALE BAND 08/09/2023 - SUMMER CONCERT SERIE | 500.00 | 109745 |
| | TOTAL | 900.00 | |
| 102 RONALD RAU | REIMB 2023 BOOTS PER CONTRACT | 169.59 | |
| 103 SALLY GARROD | 2023 NATIVE PLANT SALE | 412.00 | |
| 104 SEELYE GROUP LTD | CARPET/FLOORING FOR MUNICIPAL BUILDING RENO | 116,793.89 | |
| 105 SHAHEEN CHEVROLET INC | PARTS FOR UNIT 134 - MEDIC 911 | 607.67 | |
| | REPAIR PART FOR UNIT 134 AND 133 - MEDIC 911 AND M | 898.75 | |
| | UNIT 135 - FIRE REPAIR PARTS | 35.60 | |
| | TOTAL | 1,542.02 | |
| 106 SITEONE LANDSCAPE SUPPLY HOLDIN LLC | ATHLETIC FIELD GRASS SEED FOR PARKS | 5,252.40 | 109731 |
| 107 SKYLINE OUTDOOR | 2023 CELEBRATE MERIDIAN ADVERTISING | 2,192.00 | |
| 108 SOLDAN'S FEED & PET SUPPLIES | 5/9/2023 - CANINE DOG FOOD SUPPLIES | 79.99 | |
| 109 SPARTAN DISTRIBUTORS | STOCK - TORO MOWER REPAIR PARTS | 668.58 | |
| 110 STATE OF MICHIGAN | MARCH 31 2021 TO MARCH 2022 UNCLAIMED PROPERTY | 416.37 | 109769 |
| | 2023 QUARTERLY WATER TESTING HNC | 16.00 | |
| | 2023 QUARTERLY WATER TESTING AT NORTH MERIDIAN ROA | 16.00 | |
| | TOTAL | 448.37 | |
| 111 SUPREME SANITATION | CHIPPEWA SCHOOL - MAY 2023 PORTABLE TOILET RENTAL | 180.00 | |
| | KINAWA SCHOOL - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | NEWTON ST - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | BENNETT WOODS - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | EASTGATE PARK - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | HILLBROOK PARK - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | TOWNER ROAD PARK - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | NANCY MOORE PARK - MAY 2023 PORTABLE TOILET RENTAL | 90.00 | |
| | JUNE 2023 - NANCY MOORE PARK - PORTABLE TOILET REN | 90.00 | |
| | JUNE 2023 - TOWNER RD PARK - PORTABLE TOILET RENTA | 90.00 | |
| | JUNE 2023 - HILLBROOK PARK - PORTABLE TOILET RENTA | 90.00 | |
| | JUNE 2023 - EASTGATE PARK - PORTABLE TOILET RENTAL | 180.00 | |
| | JUNE 2023 - BENNETT WOODS SCHOOL - PORTABLE TOILET | 90.00 | |
| | JUNE 2023 - NEWTON ST - PORTABLE TOILET RENTAL | 90.00 | |
| | JUNE 2023 - KINAWA SCHOOL - PORTABLE TOILET RENTAL | 90.00 | |
| | JUNE 2023 - CHIPPEWA SCHOOL - PORTABLE TOILET RENT | 180.00 | |
| | 6/24/2023 - CELEBRATE MERIDIAN FESTIVAL PORTABLE T | 1,150.00 | |
| | TOTAL | 2,860.00 | |
| 112 T MOBILE | 5/21/23 - 6/20/23 - CELL DATA SERV - 517.980.0920 | 29.85 | |
| 113 TEE TO GREEN PRINTING | SPONSOR GIVEAWAYS CELEBRATE MERIDIAN FESTIVAL | 552.40 | |
| 114 TELEDYNE FLIR COMMERCIAL SYSTEMS | RMA 30629466 - THERMAL IMAGING CAMERA REPAIR | 1,258.00 | 109759 |
| 115 THE HARKNESS LAW FIRM PLLC | JUNE 2023 - PROSECUTION SERVICES | 6,680.35 | |
| 116 THE MERIDIAN COMPANY | OVERPAID FOR PERMITS | 175.00 | |
| 117 TIM SCHMITT | REIMB 12 BAGS ICE CELEBRATE MERIDIAN (TIM USED HIS | 65.88 | |

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DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 07/11/2023 - 07/11/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK

| Vendor Name | Description | Amount | Check # |
|-------------------------------------|--|--------------|---------|
| 118 TRI-COUNTY EMERGENCY MEDICAL CA | DRUG BOX EXCHANGE FORMS | 82.95 | |
| | COMPLETE DRUG BOX | 136.22 | |
| | TOTAL | 219.17 | |
| 119 ULINE | 4X100' HD SAFETY FENCE - BLACK | 187.79 | |
| | 4X100' HD SAFETY FENCE | 187.70 | |
| | TOTAL | 375.49 | |
| 120 USA TODAY NETWORK | MAY 1 - MAY 31, 2023 - LEGAL ADS | 289.20 | 109770 |
| 121 VARIPRO BENEFIT ADMINISTRATORS | JULY 2023 MEDICARE SUPPLEMENT | 14,865.30 | 109746 |
| 122 VERIZON WIRELESS | MAY 24 2023 - JUNE 23 2023 - WIRELESS MOBILE SERVI | 2,833.61 | 109773 |
| 123 WILLIAM ANDREWS JR | REFUND SECURITY DEPOSIT CENTRAL PARK 06.18.2023 | 100.00 | |
| 124 WINSLOW MOBILE HOME PARK | M. RYAN - EMERGENCY LOT ASSISTANCE | 589.00 | 109760 |
| 125 YOUNG ST JOHNS CHEVROLET | REPAIRS TO MEDIC 911 | 1,157.05 | |
| 126 YOURMEMBERSHIP.COM INC | MML ADD FOR FINANCE DIRECTOR | 150.00 | |
| 127 ZACHARY LEMASTER | APRIL/MAY 2023 MILEAGE REIMB | 36.68 | 109771 |
| TOTAL - ALL VENDORS | | 1,758,251.25 | |

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 07/11/2023 - 07/11/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: PWHZR - CHECK TYPE: PAPER CHECK

| Vendor Name | Description | Amount | Check # |
|------------------------------------|--|-----------|---------|
| 1. CAPITAL ASPHALT LLC | 2023 MILL & FILL LOCAL ROAD PROGRAM CONTRACT | 2,355.38 | |
| 2. CUMMINS INC | EMBER OAKS LS - 2023 GENERATOR MAINT | 373.77 | |
| | MAIN LIFT ST - 2023 GENERATOR MAINT | 449.69 | |
| | MEADOWS LS - 2023 GENERATOR MAINT | 262.52 | |
| | TOTAL | 1,085.98 | |
| 3. D'DESTIN KAUFMANN | REIMB DRINKING WATEROPERATOR CERTIFICATION EXAM | 70.00 | |
| 4. DENISE GREEN | REIMB CERTIFIED MAIL TO PIOTR LUPA 3575 KANSAS SES | 8.13 | |
| 5. EJ USA, INC. | ORDER #0001654483 - 8"X8"X6" TEE - OKEMOS ROAD REP | 312.81 | |
| | ORDER #0001655094 - DISTRIBUTION SYSTEM PARTS - 6" | 1,665.12 | |
| | WATER - CIP - 3-16"VALVES, 1-20" VLAVE, 1-8" VALVE | 3,141.53 | |
| | TOTAL | 5,119.46 | |
| 6. ETNA SUPPLY COMPANY | WATER - HARD COPPER INVOICE FROM 2022 | 540.40 | |
| 7. FERGUSON ENTERPRISES LLC #3325 | ORDER # 000057404 - HYDRANT METERS WITH CHECK VALV | 2,510.13 | 29367 |
| 8. FERGUSON WATERWORKS #3386 | ORDER #000056595 - CUSTOMER INSTALLATION PARTS | 4,544.00 | |
| | WATER - REPAIR PARTS FOR NON READS | 1,470.30 | |
| | ORDER #00057370 - METERS/REPAIR PARTS NON READING | 10,421.96 | |
| | CUSTOMER INSTALL 36" MTER PIT COVERS | 2,127.00 | 29368 |
| | METERS AND REPAIR PARTS FOR NON READING 1" METERS | 268.99 | |
| | TOTAL | 18,832.25 | |
| 9. HARLOD GREER | OVRPMT FINAL WATER/SEWER - WHITE ASH LANE | 107.70 | |
| 10. HOWARD WALKER JR | DUPLICATE PAYMENT REFUND | 75.25 | |
| 11. IDC CORPORATION | COUNTY PARK LIFT STATION PRE-BID DESIGN | 3,102.50 | |
| 12. LOPEZ CONCRETE CONSTRUCTION | CONCRETE REPAIR CONTRACT 2023 | 4,385.74 | |
| 13. MADISON NATIONAL LIFE INS CO | JULY 2023 LIFE/DISABILITY INSURANCE | 491.80 | 29369 |
| 14. MERIDIAN TOWNSHIP RETAINAGE | CONCRETE REPAIR CONTRACT 2023 | 487.31 | |
| 15. MICHAEL LOVE | REIMB DRINKING WATER OPERATOR CERTIFICATION EXAM | 45.00 | |
| 16. MICHIGAN RURAL WATER ASSOC | WATER - CLASS FOR WATER LICENSE CONTINUING EDUCATI | 135.00 | |
| 17. ROBERT STACY | REIMB DRINKING WATER OPERATOR CERTIFICATION EXAM | 70.00 | |
| 18. SA SMITH PAVING & TRUCKING INC | ASPHALT SPOT REPAIR CONTRACT 2023 | 18,110.95 | |
| 19. TITLE RESOURCE | 4474 COMANCHE DR - WATER/SEWER OVRPMT | 13.30 | |
| 20. VERIZON WIRELESS | MAY 24 2023 - JUNE 23 2023 - WIRELESS MOBILE SERVI | 609.44 | 29370 |
| TOTAL - ALL VENDORS | | 58,155.72 | |

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 07/11/2023 - 07/11/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA - CHECK TYPE: PAPER CHECK

| Vendor Name | Description | Amount | Check # |
|------------------------------------|--|------------------|---------|
| 1. CAPITAL REAL ESTATE TAX SERVICE | SOUTHWOOD DR - OVRPMT PROP TAX SUMMER 2022 | 2,117.97 | |
| 2. STATE OF MICHIGAN | 2022 PMT IN LIEU OF TAX/MARSH POINTE | 19,911.56 | 13415 |
| | 2022 PMT IN LIEU OF TAX/STRATFORD PLACE | 9,505.18 | 13414 |
| | TOTAL | <u>29,416.74</u> | |
| TOTAL - ALL VENDORS | | 31,534.71 | |

Credit Card Report 6/15/2023-7/5/2023

| Posting Date | Merchant Name | Amount | Name |
|---------------------|---------------------------|---------------|---------------------|
| 2023/06/15 | THE HOME DEPOT #2723 | \$2.46 | LAWRENCE BOBB |
| 2023/06/15 | MEIJER # 025 | \$11.13 | MIKE DEVLIN |
| 2023/06/15 | THE HOME DEPOT #2723 | \$18.88 | KEITH HEWITT |
| 2023/06/15 | TRAVERSE CITY RECORD EAGL | \$17.99 | MICHELLE PRINZ |
| 2023/06/15 | CITY OF LANSING, MI | \$1.42 | ED BESONEN |
| 2023/06/15 | OFFICEMAX/OFFICEDEPT#3379 | \$29.99 | DANIEL OPSOMMER |
| 2023/06/15 | THE HOME DEPOT #2723 | \$79.48 | DANIEL OPSOMMER |
| 2023/06/15 | CITY PULSE | \$114.00 | SAMANTHA DIEHL |
| 2023/06/15 | MEIJER # 025 | \$69.24 | ALLISON GOODMAN |
| 2023/06/16 | MARKS LOCK SHOP INC | \$30.00 | TYLER KENNEL |
| 2023/06/16 | OFFICEMAX/OFFICEDEPT#3379 | \$117.89 | RICHARD GRILLO |
| 2023/06/16 | QUALITY DAIRY 31280027 | \$60.28 | LUANN MAISNER |
| 2023/06/16 | AMAZON.COM*TY92G0ME3 AMZN | \$285.89 | MICHELLE PRINZ |
| 2023/06/16 | CITY OF LANSING, MI | \$0.75 | ED BESONEN |
| 2023/06/19 | FERGUSON WTRWRKS #3386 | \$80.49 | ROBERT STACY |
| 2023/06/19 | THE HOME DEPOT #2723 | \$24.97 | ROBERT STACY |
| 2023/06/19 | THE HOME DEPOT #2723 | \$9.97 | TYLER KENNEL |
| 2023/06/19 | MARRIOTT DETROIT DTOWN | \$1,307.63 | DEBORAH GUTHRIE |
| 2023/06/19 | MIDWEST POWER EQUIPMENT | \$79.92 | CHRISTOPHER JOHNSON |
| 2023/06/19 | CANVA* I03819-26311565 | \$119.99 | LUANN MAISNER |
| 2023/06/19 | THE MINING JOURNAL | \$20.00 | MICHELLE PRINZ |
| 2023/06/19 | AMZN MKTP US*U72NV0PS3 AM | \$190.01 | MICHELLE PRINZ |
| 2023/06/19 | GOVERNMENT FINANCE OFFICE | \$610.00 | MICHELLE PRINZ |
| 2023/06/19 | AMZN MKTP US*418UH31A3 | \$17.97 | MICHELLE PRINZ |
| 2023/06/19 | AMZN MKTP US*EU0206073 | \$80.00 | MICHELLE PRINZ |
| 2023/06/19 | LANSINGSTATE JOURNAL | \$9.99 | MICHELLE PRINZ |
| 2023/06/19 | FREEP.COM | \$14.99 | MICHELLE PRINZ |
| 2023/06/19 | GANNETT NEWSRPR CN | \$9.99 | MICHELLE PRINZ |
| 2023/06/19 | AMZN MKTP US*6D11S8VE3 | \$59.98 | CATHERINE ADAMS |
| 2023/06/19 | COVERT SCOUTING | \$32.99 | ED BESONEN |
| 2023/06/19 | TITANHQ | \$300.00 | DANIEL OPSOMMER |
| 2023/06/19 | THE HOME DEPOT #2723 | \$170.22 | DANIEL OPSOMMER |
| 2023/06/20 | ZOOM.US 888-799-9666 | \$449.85 | STEPHEN GEBES |
| 2023/06/20 | AMZN MKTP US*A38N58RM3 AM | \$29.96 | MICHELLE PRINZ |
| 2023/06/21 | MEIJER # 025 | \$38.98 | CHRISTOPHER JOHNSON |
| 2023/06/21 | UNIQUE TAILOR AND CLEANER | \$44.80 | CHRISTOPHER JOHNSON |
| 2023/06/21 | US 27 MOTORSPORTS & TRAIL | \$338.45 | TODD FRANK |
| 2023/06/21 | GRAINGER | \$4.61 | ROBERT MACKENZIE |
| 2023/06/21 | GRAINGER | \$49.50 | ROBERT MACKENZIE |
| 2023/06/21 | AMZN MKTP US*YW58Q4E63 | \$77.98 | MICHELLE PRINZ |
| 2023/06/21 | CITY OF LANSING, MI | \$1.42 | ED BESONEN |
| 2023/06/22 | THE HOME DEPOT 2723 | \$277.90 | LAWRENCE BOBB |
| 2023/06/22 | THE HOME DEPOT #2723 | \$57.18 | LAWRENCE BOBB |
| 2023/06/22 | OFFICEMAX/OFFICEDEPT#3379 | \$28.57 | LUANN MAISNER |
| 2023/06/22 | GFS STORE #1901 | \$26.98 | LUANN MAISNER |
| 2023/06/22 | CITY OF LANSING, MI | \$0.75 | ED BESONEN |
| 2023/06/22 | FACEBK VUJ53RF7T2 | \$23.00 | SAMANTHA DIEHL |
| 2023/06/22 | FACEBK KYVWGQX7T2 | \$23.00 | SAMANTHA DIEHL |
| 2023/06/22 | FACEBK 9N4L5RT7T2 | \$23.00 | SAMANTHA DIEHL |
| 2023/06/22 | FACEBK C9LPDR77T2 | \$25.00 | SAMANTHA DIEHL |
| 2023/06/22 | SOLDAN S PET SUPPLIES | \$7.16 | ALLISON GOODMAN |
| 2023/06/23 | SITEONE LANDSCAPE SUPPLY, | \$253.72 | TYLER KENNEL |

| | | | |
|------------|---------------------------|----------|---------------------|
| 2023/06/23 | THE HOME DEPOT #2723 | \$23.43 | TYLER KENNEL |
| 2023/06/23 | THE HOME DEPOT #2723 | \$50.08 | TYLER KENNEL |
| 2023/06/23 | MEIJER # 025 | \$2.29 | MIKE DEVLIN |
| 2023/06/23 | LOOKING GLASS BREWING COM | \$61.22 | FRANK L WALSH |
| 2023/06/23 | TOP HAT CRICKET FARM INC | \$48.89 | CATHERINE ADAMS |
| 2023/06/23 | AC&E RENTALS INC | \$587.00 | CATHERINE ADAMS |
| 2023/06/23 | CITY OF LANSING, MI | \$0.75 | ED BESONEN |
| 2023/06/23 | JIMMY JOHNS - 90055 | \$65.37 | DANIEL OPSOMMER |
| 2023/06/23 | JIMMY JOHNS - 90055 | \$6.27 | DANIEL OPSOMMER |
| 2023/06/23 | FACEBK GGS8ER77T2 | \$35.00 | SAMANTHA DIEHL |
| 2023/06/23 | FACEBK DQYVES78T2 | \$50.00 | SAMANTHA DIEHL |
| 2023/06/23 | FACEBK RY257RT7T2 | \$75.00 | SAMANTHA DIEHL |
| 2023/06/23 | GOOGLE*ADS2417508647 | \$10.00 | SAMANTHA DIEHL |
| 2023/06/23 | OFFICEMAX/OFFICEDEPT#3379 | \$114.07 | ALLISON GOODMAN |
| 2023/06/26 | THE HOME DEPOT #2723 | \$172.43 | LAWRENCE BOBB |
| 2023/06/26 | THE HOME DEPOT #2723 | \$52.18 | TYLER KENNEL |
| 2023/06/26 | JETS PIZZA - MI-053 MOTO | \$70.92 | MICHAEL HAMEL |
| 2023/06/26 | THE HOME DEPOT #2723 | \$16.93 | RUDY GONZALES |
| 2023/06/26 | THE HOME DEPOT #2723 | \$129.54 | THOMAS BAKER |
| 2023/06/26 | COSTCO WHSE#1277 | \$218.90 | MIKE DEVLIN |
| 2023/06/26 | COSTCO WHSE#1277 | \$325.80 | MIKE DEVLIN |
| 2023/06/26 | JIMMY JOHNS - 90055 | \$125.08 | LUANN MAISNER |
| 2023/06/26 | JIMMY JOHNS - 90055 | \$62.54 | LUANN MAISNER |
| 2023/06/26 | SOHN LINEN SERVICE | \$116.48 | LUANN MAISNER |
| 2023/06/26 | HORROCKS FARM MARKET LA | \$39.98 | LUANN MAISNER |
| 2023/06/26 | PARTY CITY 492 | \$68.20 | LUANN MAISNER |
| 2023/06/26 | THE HOME DEPOT #2723 | \$33.76 | LUANN MAISNER |
| 2023/06/26 | MORNING STAR PUBLISHING | \$14.00 | MICHELLE PRINZ |
| 2023/06/26 | SPEEDWAY 02298 GRND RIVER | \$27.45 | CATHERINE ADAMS |
| 2023/06/26 | QUALITY DAIRY 31280027 | \$14.94 | CATHERINE ADAMS |
| 2023/06/26 | QUALITY DAIRY 31280027 | \$24.90 | CATHERINE ADAMS |
| 2023/06/26 | JIMMY JOHNS - 90055 - MOT | \$62.54 | CATHERINE ADAMS |
| 2023/06/26 | MEIJER # 025 | \$79.35 | CATHERINE ADAMS |
| 2023/06/26 | AMZN MKTP US*984MW1MG3 | \$270.20 | CATHERINE ADAMS |
| 2023/06/26 | COMCAST | \$164.99 | BART CRANE |
| 2023/06/26 | JETS PIZZA - MI-053 ECOM | \$58.94 | PHIL DESCHAIINE |
| 2023/06/26 | FACEBK K8783RK7T2 | \$75.00 | SAMANTHA DIEHL |
| 2023/06/26 | GOOGLE ADS2417508647 | \$50.00 | SAMANTHA DIEHL |
| 2023/06/26 | OFFICEMAX/OFFICEDEPT#3379 | \$15.79 | ALLISON GOODMAN |
| 2023/06/27 | LANSING COMMUNITY COLL | \$13.00 | MICHAEL HAMEL |
| 2023/06/27 | CITY OF LANSING, MI | \$0.75 | ED BESONEN |
| 2023/06/27 | FACEBK 8RENGRP7T2 | \$91.00 | SAMANTHA DIEHL |
| 2023/06/27 | USA ARCHERY | \$70.00 | ALLISON GOODMAN |
| 2023/06/28 | THE HOME DEPOT #2723 | \$16.40 | CHRISTOPHER JOHNSON |
| 2023/06/28 | THE HOME DEPOT #2723 | \$33.96 | LUANN MAISNER |
| 2023/06/28 | THE HOME DEPOT #2723 | \$71.43 | KEITH HEWITT |
| 2023/06/28 | THE HOME DEPOT #2723 | \$46.21 | KEITH HEWITT |
| 2023/06/28 | AMAZON.COM*325O43CO3 AMZN | \$72.74 | MICHELLE PRINZ |
| 2023/06/28 | AMZN MKTP US*951NT9FR3 | \$41.40 | MICHELLE PRINZ |
| 2023/06/28 | AMAZON.COM*7H6JZ5JN3 | \$6.87 | MICHELLE PRINZ |
| 2023/06/28 | AMZN MKTP US*O88ZN9D13 | \$144.00 | MICHELLE PRINZ |
| 2023/06/28 | NATIONAL ASSOC FOR INTER | \$100.00 | CATHERINE ADAMS |
| 2023/06/28 | CITY OF LANSING, MI | \$1.42 | ED BESONEN |
| 2023/06/28 | USA ARCHERY | \$35.00 | ALLISON GOODMAN |
| 2023/06/28 | NATIONAL ASSOC FOR INTER | \$90.00 | ALLISON GOODMAN |

| | | | |
|------------|---------------------------|----------|------------------|
| 2023/06/28 | NATIONAL ASSOC FOR INTER | \$100.00 | ALLISON GOODMAN |
| 2023/06/29 | THE HOME DEPOT #2723 | \$33.96 | JACOB FLANNERY |
| 2023/06/29 | THE HOME DEPOT #2723 | \$17.17 | THOMAS BAKER |
| 2023/06/29 | THE HOME DEPOT #2723 | \$5.47 | THOMAS BAKER |
| 2023/06/29 | HONEYBAKED HAM 1709-P2PE | \$474.24 | FRANK L WALSH |
| 2023/06/29 | GRAINGER | \$526.92 | ROBERT MACKENZIE |
| 2023/06/29 | MCDONALD'S F13710 | \$12.90 | KEN PLAGA |
| 2023/06/29 | TST* PEARLS NEW ORLEANS | \$26.49 | KEN PLAGA |
| 2023/06/29 | AMZN MKTP US*D21M15U03 | \$134.98 | MICHELLE PRINZ |
| 2023/06/29 | OFFICEMAX/OFFICEDEPT#3379 | \$23.19 | PHIL DESCHAIINE |
| 2023/06/30 | CULINARY-BRODY | \$13.00 | DEBORAH GUTHRIE |
| 2023/06/30 | HONEYBAKED HAM 1709-P2PE | \$237.12 | FRANK L WALSH |
| 2023/06/30 | SHANTY CREEK RESORTS - | \$383.83 | KEN PLAGA |
| 2023/06/30 | SHELL OIL 57444501902 | \$20.03 | KEN PLAGA |
| 2023/06/30 | MIDWEST POWER EQUIPMENT | \$241.98 | KEITH HEWITT |
| 2023/06/30 | CITY OF LANSING, MI | \$0.75 | ED BESONEN |
| 2023/06/30 | B&H PHOTO 800-606-6969 | \$59.99 | SAMANTHA DIEHL |
| 2023/06/30 | B&H PHOTO 800-606-6969 | \$982.31 | SAMANTHA DIEHL |
| 2023/06/30 | MEIJER # 025 | \$58.13 | ALLISON GOODMAN |
| 2023/07/03 | THE HOME DEPOT #2723 | \$76.39 | TYLER KENNEL |
| 2023/07/03 | THE HOME DEPOT #2723 | \$51.63 | THOMAS BAKER |
| 2023/07/03 | LUCKY'S STEAKHOUSE - OKEM | \$50.25 | FRANK L WALSH |
| 2023/07/03 | MEIJER # 025 | \$72.58 | LUANN MAISNER |
| 2023/07/03 | AMAZON.COM*PR6W819U3 AMZN | \$15.68 | MICHELLE PRINZ |
| 2023/07/03 | AMAZON.COM*842Q730X3 AMZN | \$49.14 | MICHELLE PRINZ |
| 2023/07/03 | GOOGLE *ADS2417508647 | \$22.28 | SAMANTHA DIEHL |
| 2023/07/04 | AMZN MKTP US*I18KO7643 | \$26.10 | MICHELLE PRINZ |
| 2023/07/04 | ENVATO | \$198.00 | SAMANTHA DIEHL |
| 2023/07/05 | SOLDAN S PET SUPPLIES | \$7.96 | CATHERINE ADAMS |

| | |
|-------|-------------|
| Total | \$13,937.18 |
|-------|-------------|

ACH Transactions

| Date | Payee | Amount | Purpose |
|---------------------------|--------------------------------|-------------------------------|-------------------------------|
| 6/15/2023 | ICMA | \$ 46,733.80 | Payroll Deductions 06/16/2023 |
| 6/16/2023 | Various Financial Institutions | \$ 307,243.24 | Direct Deposit 06/16/2023 |
| 6/16/2023 | IRS | \$ 110,444.59 | Payroll Taxes 06/16/2023 |
| 6/16/2023 | Nationwide | \$ 7,392.91 | Payroll Deductions 06/16/2023 |
| 6/20/2023 | Nationwide | \$ 7,727.69 | Payroll Deductions 06/30/2023 |
| 6/20/2023 | ELAN | \$ 26,356.63 | Credit Card Payment |
| 6/20/2023 | Gallagher Benefit Services | \$ 3,250.00 | Employee Health Insurance |
| 6/22/2023 | MCT Utilities | \$ 74.60 | Water/Sewer |
| 6/23/2023 | Blue Care Network | \$ 28,392.95 | Employee Health Insurance |
| 6/29/2023 | Blue Care Network | \$ 41,594.18 | Employee Health Insurance |
| 6/30/2023 | ICMA | \$ 47,018.21 | Payroll Deductions 06/30/2023 |
| 6/30/2023 | Various Financial Institutions | \$ 316,287.76 | Direct Deposit 06/30/2023 |
| 6/30/2023 | IRS | \$ 113,271.56 | Payroll Taxes 06/30/2023 |
| 7/5/2023 | First American | \$ 2,410.00 | Employee Vision Insurance |
| 7/5/2023 | Blue Care Network | \$ 20,948.67 | Employee Health Insurance |
| 7/5/2023 | State of Michigan | \$ 50,146.09 | MI Business Tax |
| Total ACH Payments | | <u>\$ 1,129,292.88</u> | |



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: July 6, 2023

Re: Zoning Amendment 2022-19 – Marijuana Zoning Ordinance Updates

The Township Board approved Ordinance 2022-19 for introduction at its meeting on June 20, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

The ordinance would update the zoning standards for marijuana related businesses to allow recreational marijuana dispensaries, prohibit any marijuana use other than retail sales, and limit the areas where these businesses are permitted. Staff **recommends approval** of the proposed ordinance at this time, consistent with the Township Board's previous direction on this matter. Staff has provided the following recommended motion and attached resolution to approve the ordinance.

Move to adopt the resolution approving Zoning Amendment 2022-19 to amend the Zoning Ordinance of the Charter Township of Meridian to update the zoning standards for marijuana related businesses.

Attachments

1. Resolution to approve Ordinance 2022-19
2. Ordinance 2022-19 – Final Version

RESOLUTION TO APPROVE – FINAL ADOPTION

**Text Amendment 2022-19
Marijuana Zoning Ordinance Updates**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 11th day of July 2023, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township’s zoning ordinance currently allows only medical marijuana facilities in the Township; and

WHEREAS, these facilities are limited to specific areas of the Township, based on the overlay map that has been previously approved; and

WHEREAS, the Township Board directed the Planning Commission to review and amend the ordinance to allow for recreational marijuana alongside medical marijuana; and

WHEREAS, the Planning Commission reviewed draft ordinances from Staff on multiple occasions and recommended changes to the draft and the overlay map of permitted locations; and

WHEREAS, the Planning Commission held a public hearing on the ordinance on December 15, 2022 and recommended approval of the ordinance to the Township Board on January 9, 2023; and

WHEREAS, the Township Board has reviewed the ordinance on multiple occasions and recommended that contactless and drive through services be permitted; and

WHEREAS, at the June 20, 2023, the Township Board directed Staff to publish a notice of intent to adopt the ordinance and Staff published the notice as directed, prior to the July 11, 2023 Township Board meeting.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-19, entitled “Ordinance to Amend the Zoning Ordinance of the Charter Township of Meridian to update marijuana standards.”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 11th day of July, 2023.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-19

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN TO UPDATE MARIJUANA STANDARDS

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended to add the following definitions:

Marijuana Business

One of the following:

- (1) A Marijuana Retailer, as defined by Initiated Law 1 of 2018;
- (2) A Provisioning Center, as defined Act 281 of 2016.

Marijuana Retailer

A location at which a licensee is licensed under the Michigan Regulation and Taxation of Marihuana Act (Initiated Law 1 of 2018) to obtain marijuana from marijuana establishments and to sell or otherwise transfer marijuana to marijuana establishments and to individuals who are 21 years or age or older.

Provisioning Center

A location at which a licensee that is a commercial entity is licensed under the Medical Marihuana Facilities Act (Act 281 of 2016), to purchase marijuana from a grower or processor and sell at retail, supply, or provide marijuana to a registered qualifying medical marijuana patient or registered primary caregiver.

Section 2. Section 86-445 is hereby renamed Marijuana Business Overlay District and is hereby amended to read as follows:

- (a) Applicability. The Marijuana Business Overlay District shall apply to all lots within the areas shown on Maps 1, 2, 3, 4, and 5 (the "overlay areas"). All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions imposed by the zoning district where such lots may be located, any other applicable ordinance and the requirements of all Ordinances authorizing and permitting Marijuana Businesses.
- (b) [UNCHANGED]
- (c) Uses permitted by special use permit: all uses permitted by special use permit in the underlying zoning district and all types of marijuana businesses subject to the number of available permits allowed per all Ordinances authorizing and permitting Marijuana Businesses.
- (d) Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Marijuana Business Overlay District.
- (e) Permitted locations.
 - (1) Provisioning Centers or Marijuana Retailers are permitted in any Overlay Area on property zoned C-1, C-2, or C-3 (Commercial) and RP (Research and Office Park).
 - (2) No marijuana business shall be located within 500 feet from any church, place or worship, religious facility, library, preschool, or childcare center, measured horizontally between the nearest property lines.

1 (3) No marijuana business shall be located within 1,000 feet from any public or private K-12
2 school, measured horizontally between the nearest property lines.

3 (4) All activities related to marijuana businesses must occur indoors.

4 (f) Additional Regulations.

5 (1) The business' operation and design shall minimize any impact to adjacent uses,
6 including the control of any odor, by maintaining and operating an air filtration system
7 so that no odor is detectable outside the permitted promises.

8 (g) Application and departmental reviews.

9 (1) [UNCHANGED]

10 (2) Departmental reviews. The applicant's plan shall be reviewed by the Township
11 Department of Community Planning and Development, the Township EMS/Fire
12 Department, the Township Police Department, and the Township Public
13 Works/Engineering Department, in order to ensure that public utilities, road, and other
14 infrastructure systems are or will be adequate to support the proposed development.

15 (h) Review Process. [UNCHANGED]

16 (1) [UNCHANGED]

17 (2) [UNCHANGED]

18 (i) Amendments. [UNCHANGED]

19
20 **Section 3.** Validity and Severability. The provisions of this Ordinance are severable and the
21 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
22 or effectiveness of the remainder of the Ordinance.

23
24 **Section 4.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
25 hereby repealed only to the extent necessary to give this Ordinance full force and
26 effect.

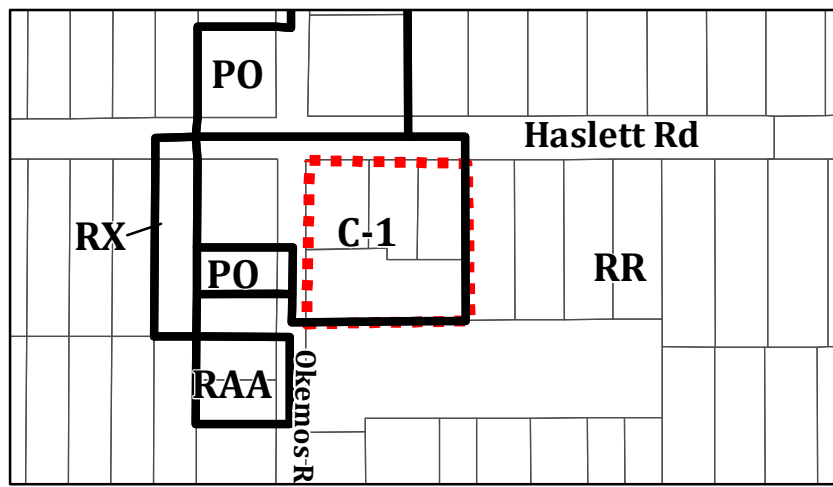
27
28 **Section 5.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
29 that were incurred, and proceedings that were begun, before its effective date.

30
31 **Section 6.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
32 or upon such later date as may be required under Section 402 of the Michigan Zoning
33 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
34 referendum.

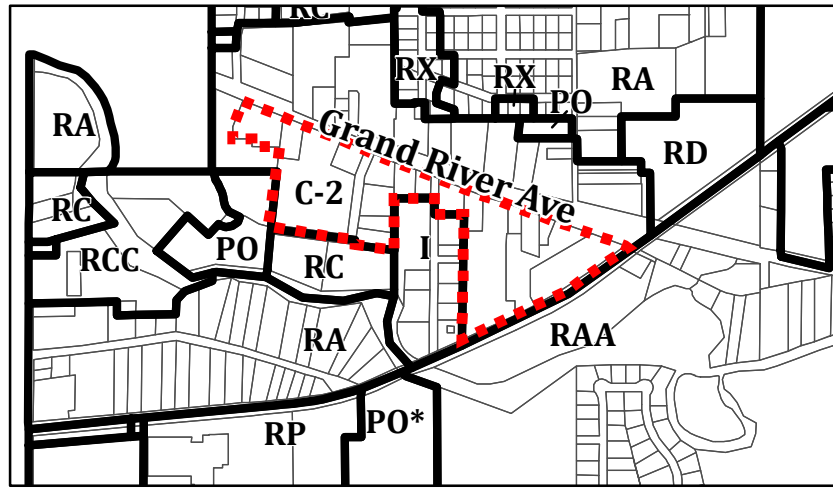
35
36 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **11**th day of **July**,
37 2023.

38
39
40
41 _____
42 Patricia Herring Jackson, Township Supervisor

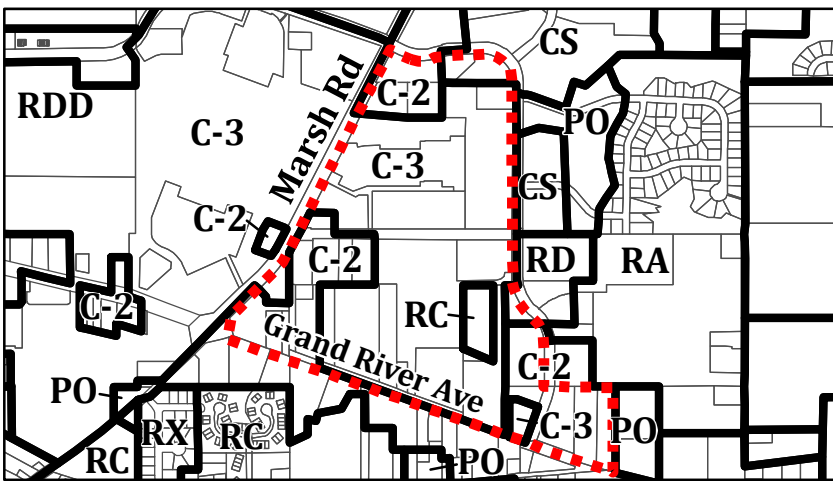
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46 Deborah Guthrie, Township Clerk



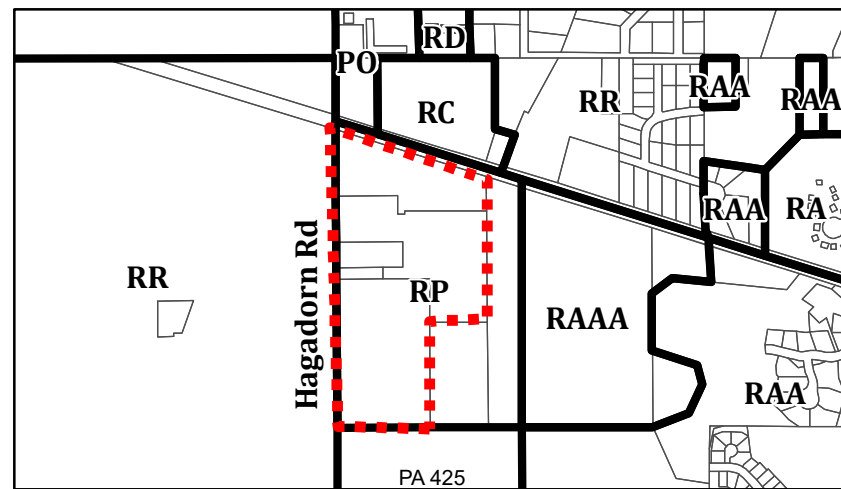
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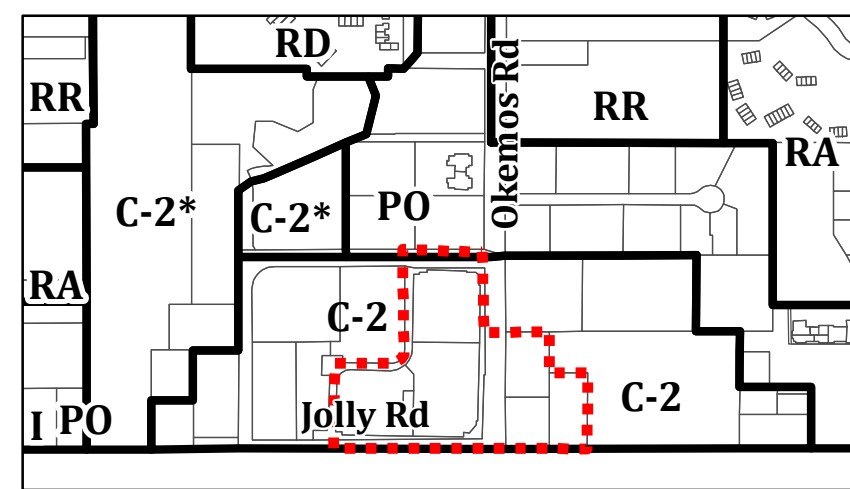
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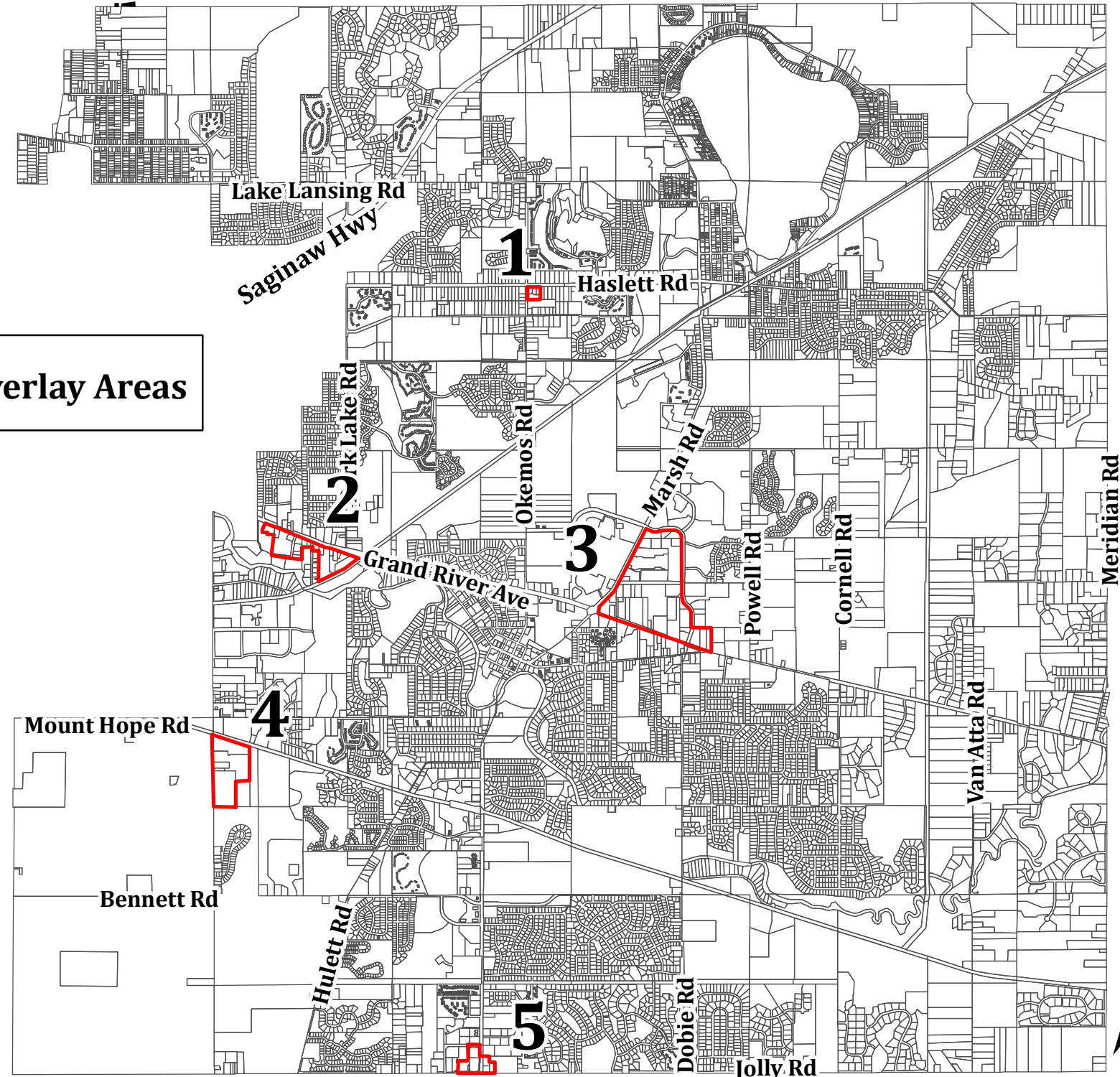


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5

 **Proposed Overlay Areas**



**Updated:
11/9/22**



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: July 6, 2023

Re: Ordinance Amendment 2023-02 – Recreational Marijuana Licensing

The Township Board approved Ordinance 2023-02 for introduction at its meeting on June 20, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. The Township Board has discussed the matter multiple times over the course of the first half of the year and the Township Attorney and Staff have formulated this ordinance to implement the Board's discussion.

The ordinance creates a licensing process and guidelines for recreational marijuana facilities in the Township, which are currently prohibited. Staff **recommends approval** of the proposed ordinance at this time, consistent with the Township Board's previous direction on this matter. Staff has provided the following recommended motion and attached resolution to approve the ordinance.

Move to adopt the resolution approving Ordinance Amendment 2023-02, an Ordinance amending the code of the Charter Township of Meridian, Ingham County to rename Chapter 40, repeal Article III of Chapter 40, and adding Article IV to Chapter 40 which authorizes and permits recreational marijuana establishments

Attachments

1. Resolution to approve Ordinance 2023-02
2. Ordinance 2023-02 – Final Version

RESOLUTION TO APPROVE – FINAL ADOPTION

**Text Amendment 2023-02
Recreational Marijuana Licensing**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 11th day of July 2023, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township’s code of ordinances currently allows only medical marijuana facilities in the Township; and

WHEREAS, the Township Board directed the Staff and the Township Attorney to draft regulations to license recreational marijuana facilities within the Township, consistent with the standards found in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018; and

WHEREAS, the Township Board has reviewed the draft ordinance on multiple occasions, recommending a series of changes that have been incorporated by the Township Attorney; and

WHEREAS, the Township Board desires to limit marijuana facilities in the Township to Provisioning Centers only; and

WHEREAS, the Township Board has determined that the best approach to determining how to award licenses to prospective businesses is through a competitive review process, the standards of which will be established separately from the ordinance amendment; and

WHEREAS, at the June 20, 2023, the Township Board directed Staff to publish a notice of intent to adopt the ordinance and Staff published the notice as directed, prior to the July 11, 2023 Township Board meeting.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2023-02, entitled “Ordinance amending the code of the charter Township of Meridian, Ingham County to rename Chapter 40, repeal Article III or Chapter 40, and adding Article IV to Chapter 40 which authorizes and permits recreational marijuana establishments.”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 11th day of July, 2023.

Deborah Guthrie
Township Clerk

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF
MERIDIAN, INGHAM COUNTY TO RENAME CHAPTER 40, REPEAL ARTICLE III
OF CHAPTER 40, AND ADDING ARTICLE IV TO CHAPTER 40 WHICH
AUTHORIZES AND PERMITS RECREATIONAL MARIHUANA ESTABLISHMENTS**

ORDINANCE NO. 2023-02

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on _____, 2023, at 6:00 p.m., Township Board Member _____ moved to introduce the following Ordinance for a first reading prior to posting, publication, and subsequent final adoption, which motion was seconded by Township Board Member _____:

An Ordinance to implement the provisions of the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, which authorizes the licensing and regulation of Marihuana Establishments and affords the Township the option whether or not to allow Marihuana Establishments; to regulate Marihuana Establishments by requiring a Permit and compliance with requirements as provided in this Ordinance, and make other amendments consistent with the authorization of Marihuana Establishments in order to maintain the public health, safety, and welfare of the residents and visitors to the Township.

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

SECTION 1. AMENDMENT TO RETITLE CHAPTER 40. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to read and be entitled “Marihuana Regulations.”

SECTION 2. AMENDMENT TO ARTICLE I, TO ADD SECTION 40-2 DEFINITIONS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Section 40-2 entitled Definitions to read as follows:

Section 40-2. Definitions. The following words and phrases shall have the following definitions when used in this Chapter:

1. “*Application*” means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be the proposed Permit Holder, who may also be referred to as the Applicant.
2. “*Commercial Medical Marihuana Facility*” or “*Facility*” means
 - a. *Provisioning center*, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (“MMFLA”);
 - b. *Processor*, as that term is defined in the MMFLA;
 - c. *Secure transporter*, as that term is defined in the MMFLA;

- d. *Grower*, including Class A, Class B and Class C, as those terms are defined in the MMFLA;
 - e. *Safety compliance facility*, as that term is defined in the MMFLA.
3. “*Conditional Permit Holder*” means an Applicant who has received conditional approval for a Permit.
 4. “*Cultivate*” means as that term is defined in Initiated Act 1 of 2018, MCL 333.27951, *et seq*, Michigan Regulation and Taxation of Marihuana Act (“MRTMA”).
 5. “*Department*” means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for an Marihuana Establishment under MRTMA or a Commercial Medical Marihuana Facility under the MMFLA.
 6. “*Director of Community Planning and Development*” means the Charter Township of Meridian Director of Community Planning and Development or their designee
 7. “*License*” means a current and valid License for an Establishment or Facility issued by the Department. Prequalification, provisional licenses, or temporary licenses are not Licenses under this Chapter.
 8. “*Licensee*” means a Person holding a current and valid Michigan License for an Establishment or Facility.
 9. “*Marihuana*” means that term as defined in the MRTMA.
 10. “*Marihuana Establishment*” or “*Establishment*” means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, designated consumption establishment, excess marihuana grower, marihuana event organizer, temporary marihuana event license, or any other type of recreational marihuana-related business Licensed by the department.
 - a. “*Marihuana grower*,” as that term is defined in the MRTMA; and
 - b. “*Marihuana microbusiness*,” as that term is defined in the MRTMA; and
 - c. “*Marihuana processor*,” as that term is defined in the MRTMA; and
 - d. “*Marihuana retailer*,” as that term is defined in the MRTMA; and
 - e. “*Marihuana secure transporter*,” as that term is defined in the MRTMA; and
 - f. “*Marihuana safety compliance facility*,” as that term is defined in the MRTMA; and
 - g. “*Class A marihuana microbusiness license*,” as that term is defined by the Department or as may be defined in the MRTMA; and

- h. "*Designated consumption establishment*," as that term is defined by the Department or as may be defined in the MRTMA; and
 - i. "*Excess marihuana grower*," as that term is defined by the Department or as may be defined in the MRTMA; and
 - j. "*Marihuana event organizer*," as that term is defined by the Department or as may be defined in the MRTMA; and
 - k. "*Temporary marihuana event*" as that term is defined by the Department or as may be defined in the MRTMA.
11. "*Paraphernalia*" means as that term is defined in the MMFLA.
12. "*Patient*" A "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by the MMFLA.
13. "*Permit*" in Article II means a current and valid Permit for a Commercial Medical Marihuana Facility issued under that Article and in Article IV means a current and valid Permit for a Marihuana Establishment issued under that Article, which each shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Both Permits in this Chapter shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.
14. "*Permit Holder*" means the Person that holds a current and valid Permit issued under this Chapter.
15. "*Permitted Premises*" means the particular building, area within a building, or buildings within which the Permit Holder will be authorized to conduct the Facility's or Establishment's activities pursuant to the Permit.
16. "*Permitted Property*" means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.
17. "*Person*" means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
18. "*Process*" or "*Processing*" means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.
19. "*Public Place*" means any area in which the public is invited or generally permitted in the usual course of business.

20. “*Registry Identification Card*” means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined in the MMFLA.
21. “*Township*” means the Charter Township of Meridian, a charter township located in Ingham County, Michigan.
22. “*Unusual hardship*” means a severe, specific, and material difficulty that is unique to the Conditional Permit Holder or Permit Holder and evaluated in light of, but not limited to, the following factors:
- a. Whether other Conditional Permit Holders, Permit Holders, or Licensees face similar trouble or privation;
 - b. The ongoing or persistent characteristics of the adversity or obstacle;
 - c. The seldom and distinctive characteristics of the adversity or obstacle;
 - d. Whether the general nature of the impediment or condition is confronted by other new businesses, start-ups, regulated businesses, or the marihuana industry;
 - e. Good faith efforts taken by the Conditional Permit Holder or Permit Holder to avoid or mitigate the difficulty;
 - f. The obstacle or adversity did not occur as a result of a Conditional Permit Holder or Permit Holder’s actions;
 - g. The severity and number of unforeseeable events or acts of God;
 - h. Whether the transfer, sale, or conveyance has been ordered by a court of competent jurisdiction or an administrative body;
23. Other words or phrases in this Chapter shall have the meanings ascribed to them in the MMFLA or MRTMA, except where context clearly indicates a different meaning.

SECTION 3. ADDITION OF ARTICLE IV, RECREATIONAL MARIHUANA ESTABLISHMENTS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Article IV entitled Recreational Marihuana Establishments to read as follows:

Section 40-65. Title. This Article shall be known and cited as the “Recreational Marihuana Establishments Ordinance of the Charter Township of Meridian.”

Section 40-66. Permit Required; Number of Permits Available; Eligibility; General Provisions.

1. The Township hereby authorizes the operation of the following types of Marihuana Establishments, subject to the number of available Permits issued in this Section:

- a. Marihuana Retailer
2. The number of Marihuana Establishment Permits in effect at any time shall not exceed the following maximums within the Township:
 - a. Marihuana Retailer Permits: 5
3. It shall be unlawful for any person to engage in, or be issued a Permit for, the operation of the following Marihuana Establishments which shall have zero available Permits:
 - a. Marihuana Processor Permits
 - b. Marihuana Safety Compliance Facility Permits
 - c. Marihuana Secure Transporter Permits
 - d. Marihuana Microbusiness
 - e. Marihuana Microbusiness, Class A
 - f. Marihuana Grower, Classes A, B, and C
 - g. Excess Marihuana Grower Permits
 - h. Designated Consumption Establishment
 - i. Marihuana Event Organizer
 - j. Temporary Marihuana Event
4. No Person shall operate a Marihuana Establishment at any time and at any location within the Township unless an effective Permit for a Marihuana Establishment for that Person at that location has been issued under this Article.
5. Marihuana Establishments shall operate only as expressly allowed under this Article.
6. Marihuana Establishments shall only operate in the designated zoning overlay areas as provided in this Article and the zoning provisions of this Code. No more than one (1) Marihuana Establishment Permit or conditional approval shall be approved or issued in any single overlay area.
7. The requirements set forth in this Article shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the township zoning ordinance.
8. At the time of Application, each Applicant shall pay applicable fees, including Application fees, annual fees, renewal fees, and inspection fees for Permits to the Township to defray the

costs incurred by the Township for inspection, administration, review, oversight, and enforcement of the local regulations regarding Marihuana Establishments. The application fee shall be \$5,000.00. The Township Board may by resolution set all remaining fees in an amount not to exceed any limitations imposed by Michigan law.

9. A conditional approval, Permit, or Renewal Permit shall not confer any vested rights, entitlements, or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid only until December 31 immediately following its approval.
10. Each year, any pending Applications for renewal or amendment of existing Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
11. It is always the exclusive responsibility of each Permit Holder, Applicant, owner, partner, director, officer, or manager at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any state License or Township Permit. They shall provide all formal complaints, final determinations, orders or consent orders from or with any State agency, including, but not limited to, the Cannabis Regulatory Agency (CRA), the Bureau of Fire Services (BFS), and the Department of Licensing and Regulatory Affairs (LARA).
12. From the time issued to an Applicant to three years from the date of the Conditional Permit Holder or Permit Holder's receipt of a certificate of occupancy, no Permit or conditional approval issued under this Article may be assigned or transferred to any Person, unless the Conditional Permit Holder or Permit Holder clearly and convincingly demonstrates that unusual hardship will result if the transfer does not receive the consent of the Township Board.
13. No Permit or conditional approval issued under this Article is transferrable to any other location.
14. The Permit issued under this Article shall at all times be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
15. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and, employees, for any state, federal or local fire, emergency, or law enforcement agency to perform background investigations and conduct random and unannounced examinations of the Establishment and all records, materials, and property in that Establishment at any time to ensure compliance with this Article, state law, any other local regulations, and the Permit.
16. A Permit Holder may not engage in any other Marihuana Establishment in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

Section 40-67. Other Laws and Ordinances. In addition to the terms of this Article, any Marihuana Establishment shall comply with all state and local laws, regulations, and Ordinances, including without limitation the Township Zoning Ordinance and the MRTMA to the extent such ordinances do not create obligations in conflict with this Article.

Section 40-68. Application for Permits.

1. Application Process.

- a. Applications shall be submitted to the Director of Community Planning and Development.
- b. No Applications shall be accepted unless the Township Board has issued procedures and standards for the receipt and review of Applications as set forth in this Article.
- c. The dates and times to accept Applications shall be determined by the Township Board, which shall be posted on the Township's website, if any. The Director shall only accept initial Applications as designated by the Township Board.
- d. Applications shall be sorted and scored based on zoning overlay district, with only one Permit available per zoning overlay district.
- e. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall correct the deficiency after notification by the Director of Community Planning and Development as provided in the procedures and standards.

2. Application Contents. An Applicant must submit a separate Application for each Establishment type which may be operated within the Township. An Applicant shall submit physical, paper copies of the Application in the number requested by the Director and shall include a complete electronic copy of the Application. An Application shall contain the following information:

- a. The name, address, phone number and e-mail address of the Applicant or Permit Holder and the proposed Marihuana Establishment;
- b. The names, home addresses and personal phone numbers for all owners, partners, directors, officers and managers of the Permit Holder and the Marihuana Establishment;
- c. One (1) copy of all the following:
 - i. Non-refundable Application fee.
 - ii. All documentation showing the Applicant's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a

notarized statement from the owner of such property authorizing the use of the property for a Marihuana Establishment.

- iii. If the Applicant is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it shall indicate its legal status, attach a copy of all company formation documents (including bylaws and amendments), identify all owners and their percentage of ownership in the entity accounting for 100% of the ownership interest in the Applicant, proof of registration with the State of Michigan, and a certificate of good standing.
- iv. A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Establishment.
- v. Evidence of a valid sales tax license for the Applicant if such a license is required by state law or local regulations.
- vi. Business and Operations Plan, showing in detail the Marihuana Establishment's proposed plan of operation, including without limitation, the following:
 - a) A description of the type of Establishment(s) proposed and the anticipated or actual number of employees.
 - b) A security plan meeting the requirements of this Chapter, which shall include a general description of the security systems(s), a centrally alarmed and monitored security system for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - c) A description by category of all products proposed to be sold.
 - d) All Material Safety Data Sheets for any nutrients, pesticides, and other chemicals proposed for use in the Marihuana Establishment.
 - e) A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no nuisance odor will be detectable beyond the Permitted Premises or at the property line of the Permitted Property.
 - f) A plan for the disposal of Marihuana and related byproducts that will be used at the Establishment.
- vii. Site plan and interior floor plan of the Permitted Premises and the Permitted Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.

- viii. Identify any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Establishment.
 - ix. Whether any Applicant, owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled by any owner, partner, director, officer, or manager of the Applicant has ever been denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction, and a statement describing the facts and circumstances concerning the denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
 - x. A complete list of and operational history regarding any and all other Marihuana Establishments, Commercial Medical Marihuana Facilities, similar Permits or Licenses, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by any owner, partner, director, officer, or manager of the Applicant in any other jurisdiction within the State, or another State, and their involvement in each.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application. A determination of a complete Application shall not prohibit the Township from requiring supplemental information.
 - e. Information obtained from the Applicant or Permit Holder is exempt from public disclosure under state law.
 - f. Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a Permit, including providing their Social Security numbers or other personal identifying information to the Township or their agents for a background check or any other purpose permitted under this Article. Such information is confidential and shall not be disclosed except as permitted or required under this Article.
 - g. By submitting an Application pursuant to this Article, Applicant and all related Persons agree that the Applicant and all related Persons have had the opportunity to review the Article and the competitive process utilized by the Township and agree that it conforms to the requirements of MRTMA and all other statutes. Applicant and all related Persons will abide by the procedures and standards.
 - h. A co-located Permit Application may expressly incorporate by reference information or documentation contained in the original Permit Application.

3. Timeframe for Application Evaluation.

- a. All inspections, review, competitive review, and processing of the Application shall be completed within ninety (90) days of receipt of a complete Application and all required fees. The Township shall approve or deny the Application within one hundred twenty (120) days of receipt of the completed Application and fees. If the Application is approved, then the Applicant shall receive a conditional approval, the conditions of which must be met for the Applicant to receive a Permit as the Permit Holder, as set forth in this Ordinance.
- b. The processing time may be extended upon written notice by the Township for good cause, and any failure to meet the required processing time shall not result in the automatic grant of the Permit.
- c. The Township has no obligation to process or approve any incomplete Application, and any times provided under this Article shall not begin to run until the Township receives a complete Application.

Section 40-69. Approval and Competitive Review of Applications; Appeal.

1. Approval, Issuance, and Denial

- a. Permit Approval. The Township Board shall make a determination based upon satisfactory compliance with this Article, Application requirements, and all other permits, certificates, rules or regulations and do one of the following:
 - i. Grant conditional approval of the Application, with issuance of a Permit subject to the Conditional Permit Holder's compliance with the requirements of this Ordinance and any rules or procedures set forth by the Township Board or a local administrative body delegated with such task.
 - ii. Deny the Application stating the reasons for such denial.
- b. Conditional Approval. If the Township Board makes a determination and grants conditional approval of its Application, the Conditional Permit Holder must obtain all required and applicable land use approvals, all necessary building permits and state inspection, and undergo an inspection before receiving a Permit.
 - i. Only one conditional approval will be issued per zoning overlay district, as identified in the Township's Zoning Ordinance. Applicants will be scored and ranked per zoning overlay district. An Applicant cannot obtain conditional approval to operate in a zoning overlay district to which it did not apply.
 - ii. An Applicant shall only apply for special use permit approval under the Township Zoning Ordinance if it has received a conditional approval by the Township Board.

- iii. Once granted conditional approval, a Conditional Permit Holder must submit their special use permit application to the Planning Commission within sixty (60) days. If the Conditional Permit Holder does not submit a special use permit application or a special use permit is denied and all appeals are exhausted, then the conditional approval is revoked.
 - iv. All building and other permits must be obtained within twelve months of issuance of conditional approval or the conditional approval shall be revoked. The Director of Community Planning and Development may extend this timeframe for an additional six months on good cause shown by the Applicant to the Director.
 - v. An inspection of the proposed Marihuana Establishment by the Township shall be required prior to issuance of the Permit. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the Application submitted and applicable requirements of this Article, the Special Use Permit, and any other applicable law, rule, or regulation.
 - vi. After verification that the facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation, and the issuance of a permanent certificate of occupancy for the Establishment, the Director of Community Planning and Development shall issue the Permit.
 - vii. Maintaining a valid License is a condition for the issuance and maintenance of the Permit issued under this Ordinance and the continued operation of any Marihuana Establishment.
- c. Denial. A decision of the Township Board to issue or deny an Application for Conditional Approval or Permit pursuant to this Article, is subject to this Article's appeal process. After the appeal process has been exhausted, a Township Board decision may be appealed to a court of competent jurisdiction, provided that: (1) with respect to a denial of an Application for Conditional Approval or initial Permit, an appeal shall not grant any rights to an Applicant, subject to an order of the court; and (2) with respect to denial of a Renewal Application, if the Applicant has paid all required fees (and any additional fees due during the pendency of the appeal), the pre-existing Permit or conditional approval shall be extended during the pendency of the appeal, unless otherwise ordered by a court.
- d. Commence Operation. The Conditional Permit Holder shall commence operation within 18 months of issuance of the conditional approval or the conditional approval shall be revoked and no Permit issued. The Board may extend this timeframe for additional six month periods where the Applicant has commenced construction of the building and on other good cause shown to the Board.

e. Special Use Permit Required.

- i. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the Township Zoning Ordinance.
- ii. A Conditional Permit Holder will be permitted to apply for a Special Use Permit in the overlay district where their Permitted Premises is located.

2. Evaluation of Multiple Applications

- a. Competitive Review. If more Applications for new Establishments are received than there are available Permits (more than zero) under this Article, and the available Permit limits in this Article would prevent the Department from issuing a state license to all Applicants who meet the requirements of MCL 333.27959(3), then the Township will decide among the competing initial Applications with a competitive process established by the Township Board intended to select the Applicants who are best suited to operate in compliance with the Act, this Article, and within the Township.
- b. Procedures and Standards. The Township Board is authorized to issue procedures and standards establishing the application and competitive process under this Article. The Township Board may establish or appoint a committee to assist review of applications. Each initial Application shall be considered, reviewed, and evaluated according to the procedures and standards. The review will evaluate the contents of the Application(s), other materials submitted by the Applicant, legal opinions or other reports drafted to help facilitate review, and any other material deemed relevant by the Director or Township to select the Applicant, if any, that will provide the best outcome for the community as determined by the Township.
- c. Review at Public Hearing. After the Application window is closed, the Township shall hold a public hearing to review the Application(s) under the standards provided within this Article. To determine whether the Application(s) will be approved, the Township will apply the procedures and standards determined by the Township Board.
- d. Appeal and Automatic Stay. An Applicant has the right to appeal the Township's competitive review of its Application, as set forth in sub-section 3 below. In the event an initial Application that was subject to competitive review appeals the Township's decision, then the Township shall automatically stay all approvals issued to other Applicant(s) who participated in the same competitive review as the Applicant(s) appealing. When an approval is stayed, the Applicant(s) granted approval may apply for zoning approval of a Marihuana Establishment. This stay shall be lifted when the appealing Applicant(s) abandon or exhaust the appeal process.

- e. Available Permits. Permits subject to appeal or renewal shall not be considered available for the purposes of this subsection.

3. Appeal

- a. Right to Counsel. The Township and Applicant(s) may be represented by legal counsel during an appeal under this Article.
- b. Timeline for Appeal. Within ten (10) calendar days of a decision of the Township, any Applicant under this Article may file a written appeal to the Director of Community Planning and Development stating the grounds upon which the Township's decision was not authorized under the Ordinance, law, or not based on competent, material, and substantial evidence.
- c. Hearing Officer. After receipt of an appeal, the Township shall schedule the matter for a hearing before a hearing officer. The hearing officer cannot be a member of the Township Board or committee who evaluated the Application. The Township will appoint a hearing officer for each matter.
- d. Review by Hearing Officer. The hearing officer shall review the decision of the Township on the record presented to the Township at the time of its decision and determine the merit of the grounds raised by the Applicant in their written appeal.
- e. Recommendation of Hearing Officer. Following the appeal hearing, the hearing officer shall prepare written recommended findings of fact and conclusions of law for transmittal to the Township Board. The hearing officer will recommend whether the Township Board should affirm, affirm with modification, or reverse the original decision.
- f. Decision by Township Board. The Township Board, in its final order, may adopt, modify, or reject, in whole or in part, the hearing officer's written recommendation. If the Township Board modifies or rejects the hearing officer's written recommendation, the reasons for that action shall be stated in the Township Board's final order.

Section 40-70. Renewal Applications

1. Renewal Application.

- a. Annual Renewal Required. A completed Renewal Application must be received by the Township no later than November 1 of each year in order to grant or renew the conditional approval or Permit effective on the coming January 1.
- b. Initial Requirements. Renewal Applications must include the same contents as those of initial Applications under this Article.

- c. Conditional Approval. A Renewal Application is required from any Conditional Permit Holder, even if a Permit has not yet been issued.
- d. Incorporate Prior Application by Reference. A Renewal Application may expressly incorporate by reference information or documentation contained in the original Permit Application or prior Permit Renewal Application, making it clear where such information or documentation can be found, provided that the information or documentation has not changed.
- d. Supplemental Information. All material changes in any information submitted on an Application or Renewal Application shall be included with the Renewal Application.
- e. Additional Information. Any final reports, inspections, investigations, or summaries from the Department, the Cannabis Regulatory Agency (“CRA”), the Bureau of Fire Services (“BFS”), or the Department of Licensing and Regulatory Affairs (“LARA”) arising from or in connection with the Permit shall be submitted with Renewal Application.

2. **Renewal Procedure.**

- a. No Competitive Review. Renewal Applications are not subject to competitive review and Applicants may submit Applications as required or allowed in this Article whether or not the Township is accepting Applications.
- b. Past Conduct. The Township shall consider a Renewal Applicant’s past history of compliance with this Article and other laws in deciding whether to issue renewal approval. A Renewal Applicant’s failure to comply with this Article or other laws may result in a Renewal Application being denied.
- c. Renewal Prior to Operation. A Renewal Application is required from any Applicant even if the Establishment does not have a Permit, Special Use Permit, or is not open to the public.
- d. Non-Renewal. The Township has no obligation to notify Applicants or Permit Holders of the renewal period. A Permit Holder whose Permit or conditional approval expires and for which a Renewal Application has not been received by the expiration date shall be presumed to have determined not to seek renewal.
- e. Issuance of Renewal Permit. Renewal Applications shall be received and processed by the Director of Community Planning and Development.
 - i. The Director shall make a determination as to whether a Renewal Application includes a major or minor amendment to the most recent initial or Renewal Application.
 - a) A major amendment shall be evidenced as having a significant impact on the Permit and the conditions of its approval, including but not limited to those factors identified in the procedures and standards.

- b) All amendments or supplemental information not defined as major amendments shall be considered minor amendments.
 - ii. The Director may grant final approval to the Renewal Applications with minor amendments and issue the Permit or extend conditional approval, with or without conditions.
 - iii. The Director may make recommendations to the Township Board regarding approval or denial of a Renewal Application with major amendments. The Township Board shall make the final decision on whether to approve or deny a Renewal Application with major amendments.
 - iv. Alternatively, the Director may recommend denial of the Renewal Application, stating the reasons for such denial. The final decision to deny a Renewal Application shall be made by the Township Board.
 - v. An application denied renewal shall have the right to appeal such a determination as provided for initial Applications in this Article.
3. **Transfers and Transfer Applications.** Any unauthorized transfer or attempted transfer of a Permit or ownership interest in a Permit Holder constitutes a violation of this Ordinance. No Permit under this Article shall be transferred, sold, or otherwise conveyed. The transfer of an ownership interest in a Conditional Permit Holder or Permit Holder under this Article requires Township approval and will be governed by the following:
- a. No Permit or conditional approval issued under this Article is transferrable to any other location or Permitted Property.
 - b. No Conditional Permit Holder or Permit Holder shall transfer, sell, or otherwise convey more than 1% of the ownership interest in the entity owning the Permit, whether in a single transaction or the sum of multiple transactions, without the express approval of the Township Board.
 - c. The Applicant and Conditional Permit Holder or Permit Holder must submit a transfer Application to the Director of Community Planning and Development prior to any sale or transfer of stock or membership interest. Transfer Applications shall follow the renewal procedure above as a renewal with a major amendment.
 - d. The Application shall include all of the following:
 - i. Any documentation or information required in a renewal application;
 - ii. The individuals to which an ownership interest is conveyed shall provide all documentation, information, statements, or affirmations required in a new application;

- iii. If the Conditional Permit Holder or Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, attach a copy of all company formation documents (including amendments), purchase agreement for stock or membership interest, and a certified copy of the meeting minutes of the board of directors or members authorizing the sale of stock or membership interest;
 - iv. A non-refundable Application fee;
 - v. Any documents requested to reflect that the Marihuana Establishment will be operated and managed consistent with the current filings provided to the Township;
 - vi. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
- e. No Permit Holder or Conditional Permit Holder shall transfer, sell, or otherwise convey more than 10% of the ownership interest in the entity holding the Permit or conditional approval, whether in a single transaction or the sum of multiple transactions, during conditional approval and extending to three (3) years after the date the Permit was issued (the “Prohibitionary Period”) except under circumstances and the process provided for in the procedures and standards where the Permit Holder or Conditional Permit Holder clearly and convincingly demonstrates that unusual hardship will result if the transfer does not receive the consent of the Township Board.
- i. Notwithstanding a showing of unusual hardship, the Township Board will not approve a hardship transfer during Prohibitionary Period on transfers if the hardship shown by the Permit Holder or Conditional Permit Holder existed when the Permit was issued, except upon a showing of good cause.
 - ii. A Permit Holder or Conditional Permit Holder who has been granted approval for a hardship transfer shall be prohibited from holding a Permit under this Article for a period of five years thereafter, as either an individual, partner, member, or stockholder, except upon a showing of good cause.
- f. The following actions constitute transfer of ownership and require a transfer application, application fee, and Township Board approval:
- i. *Persons*. Any transfer of more than 1% of an ownership interest in an Applicant or creation of a partnership or any entity between Persons constitutes a transfer of ownership.
 - ii. *Corporations*. Any transfer of more than 1% of stock or any change in principal officers or directors of any corporation holding a Permit constitutes a transfer of ownership.

- iii. *Limited Liability Companies.* Any transfer of more than 1% of membership interest or any change in managing members or change in the interest held by any managing members(s) of any limited liability company holding a Permit constitutes a transfer of ownership.
- iv. *Partnerships.* Any transfer of more than 1% of a partnership interest or any change in general or managing partners of any partnership holding a Permit constitutes a transfer of ownership.
- v. *Assets.* Any transfer of more than 1% of the assets held by a Permit Holder constitutes a transfer of ownership.

4. Duty to Supplement.

- a. If, at any time before or after conditional approval or a Permit is issued pursuant to this Article, any information required in the Permit Application, the MRTMA, or any rule or regulation promulgated thereunder, changes in any way from what is stated in the Application, the Applicant or Permit Holder shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
- b. An Applicant, Conditional Permit Holder, or Permit Holder has a duty to notify the Township in writing of formal complaints, stipulations, or any enforcement actions from the Department.
- c. An Applicant, Conditional Permit Holder, or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, the Conditional Permit Holder, the Permit Holder, or any owner, officer, partner, director, manager, or employee within ten (10) days of the date when the Applicant, Conditional Permit Holder, Permit Holder, owner, officer, partner, director, or manager has notice of the event.
- d. An Applicant, Conditional Permit Holder, or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction, whether a felony, misdemeanor, or any violation of a local law or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the Michigan Medical Marihuana Act, the MMFLA, the MRTMA, any building, fire, health, or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing, or consumption of any form of marihuana by the Applicant, Permit Holder, any owner, officer, partner, director, manager, or employee within (10) ten days of the date when the Applicant, Permit Holder, any owner, principal officer, director, or manager has notice of the event.

Section 40-71. Operational Requirements—Marihuana Establishment. A Marihuana Establishment issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements.

1. *Scope of Operation.* Marihuana Establishments shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Establishment must hold a valid unexpired Permit and License for the type of Marihuana Establishment intended to be carried out within the Permitted Premises on the Permitted Property. The Establishment operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.
2. *Required Documentation.* Each Marihuana Establishment shall be operated from the Permitted Premises on the Permitted Property. No Adult-Use Marihuana Establishment shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of twenty-one (21) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
 - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
 - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
 - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Establishment overnight.
 - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
 - e. All security recordings and documentation shall be preserved for at least 30 days by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Retailer shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Marihuana Establishment shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Establishment shall not exceed that amount permitted by the state License or the Township's Permit.

7. *Sale of Marihuana.*

- a. The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law.
- b. Marihuana Retailers may accept online orders for marihuana and marihuana products for limited contact or contactless pickup at the Permitted Property or delivery to the physical residential address of individuals at least 21 years of age, authorized to possess marihuana, and consistent with this Ordinance and all applicable state laws and rules, as amended.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.

9. *Use of Marihuana.* The sale, consumption, vaping, or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking, vaping, or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.

10. *Indoor Operation.* Except for contactless or limited contact transactions, all activities of a Marihuana Establishment, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Establishment’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises.

11. *Limited Contact Transactions.*

- a. A Marihuana retailer may designate an area for contactless or limited contact transactions, which includes curbside service and drive through window service. Limited contact or contactless transactions must at all times comply with all applicable state laws and rules, as amended.
- b. A Marihuana retailer may accept online or telephonic orders for marihuana product.
- c. The designated area for contactless or limited contact transactions, including curbside and drive through window service, must be identified in the marihuana business location plan.
- d. A Marihuana retailer operating a contactless or limited contact transaction must have a written standard operating procedure in place which must include an anti-theft policy and procedure and which must be provided to the Township before commencing or offering any limited contact or contactless service.

- e. The video surveillance system must clearly record the designated area for curbside delivery, drive through window service, traffic lanes before and after the drive through window, or any other contactless or limited contact transaction area. The video surveillance system must comply with this Ordinance and applicable state laws and rules, as amended.
- f. Marihuana being transferred under this subsection must be in an opaque bag and the contents must not be visible to the general public upon pick up.
- g. Authorization for contactless, limited contact transactions, curbside service, or drive through window service may be revoked if a Permit Holder violates this subsection, applicable state laws, or rules, as amended.

12. *Home Delivery*

- a. All deliveries must at all times comply with all applicable state laws and rules, as amended.
- b. The individual making the home delivery shall be an employee of the Marihuana Retailer.
- c. Any Marihuana retailer that performs home deliveries shall submit its home delivery procedure to the Township no later than seven days prior to commencement of delivery services.
- d. The Marihuana retailer shall require any purchaser to provide his or her valid driver license or government-issued identification card that bears a photographic image of the purchaser and shall permit the Marihuana retailer to keep a record of the same.
- e. All order and delivery methods, including procedures, records, tracking records, logs, and other documents, are subject to inspection and examination by the state and the Township.
- f. Any Marihuana retailer engaged in delivery of marihuana shall notify the Township of any theft or loss of marihuana product in connection with a delivery.
- g. Authorization for home delivery may be revoked if a Permit Holder violates this subsection, applicable state laws, or rules, as amended

13. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at an Adult-Use Marihuana Establishment.

14. *Distribution.* No person operating a Marihuana Establishment shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.

15. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises as determined by the relevant code official, with a special emphasis on those areas in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
16. *Waste Disposal.* The Permit Holder, owner, and operator of the Establishment shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
17. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
 - a. By Persons who are otherwise authorized by state law to possess Marihuana;
 - b. In a manner consistent with all applicable state laws and rules, as amended;
 - c. In a secure manner designed to prevent the loss of the Marihuana;
 - d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
 - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
18. *Additional Conditions.* The Director of Community Planning and Development may impose such reasonable terms and conditions on a Marihuana Establishment as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and Article and applicable law.

Section 40-72. Penalties and Consequences for Violation. In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

1. **Civil Infraction.** Violations of the provisions of this Article or failure to comply with any of the requirements of this Article shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be five hundred dollars (\$500.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, *et seq.* Each day a violation continues shall be deemed a separate municipal civil infraction.
2. **Denial, Restriction, or Revocation.** A conditional approval or Permit issued under this Article may be denied, limited, revoked, or restricted by the Township under any of the following conditions:

- a. Any fraudulent, false, misleading, or material misrepresentation contained in the Application.
 - b. Repeat violations of any requirements of this Chapter or other applicable law, rule, or regulation. As used in this subsection, the term “repeat offense” means a second (or any subsequent) misdemeanor violation or civil infraction of the same requirement or provision committed within any six-month period and upon conviction or responsibility thereof.
 - c. A valid License is not maintained as required by this Article.
 - d. The Permit Holder, its officer, agent, manager, or employee failed to timely submit any document or failed to timely make any material disclosure as required by this Article.
 - e. The Applicant failed to commence operation within 18 months of the conditional approval or other such time as provided by the Township Board.
3. **Notice.** If a Permit is revoked or limited under this Article, the Township or its designee shall issue a notice stating the revocation, limitation, or restriction including the reason for the action and providing a date and time for an evidentiary hearing before the Township Board.
4. **Liability of Participating Persons.** The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and forfeitures provided in this section, except as excluded from responsibility by state law.
5. **Other Remedies.** In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Article. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Article.

SECTION 4. SEVERABILITY. The provisions of this Ordinance are hereby declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 5. SAVINGS CLAUSE. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

SECTION 6. REPEAL. Article III of Chapter 40 of the Charter Township of Meridian Code of Ordinances entitled Recreational Marijuana Establishments is hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its publication after final adoption.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

Township Supervisor

Township Clerk



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: July 6, 2023

Re: Ordinance 2023-03 – Medical Marijuana Licensing Update

The Township Board approved Ordinance 2023-03 for introduction at its meeting on June 20, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. The Township Board has discussed the matter in conjunction with recreational marijuana licensing during the first half of the year and the Township Attorney and Staff have formulated this ordinance to implement the Board's discussion.

The ordinance modifies the licensing process and guidelines for medical marijuana facilities in the Township, making them more consistent with the proposed recreational licensing and more easy to implement. Staff **recommends approval** of the proposed ordinance at this time, consistent with the Township Board's previous direction on this matter. Staff has provided the following recommended motion and attached resolution to approve the ordinance.

Move to adopt Text Amendment 2023-03, an Ordinance amending the code of the Charter Township of Meridian, Ingham County to amend Chapter 40, Article II, Commercial Medical Marihuana Facilities.

Attachments

1. Resolution to approve Ordinance 2023-03
2. Ordinance 2023-03 – Final Version

RESOLUTION TO APPROVE – FINAL ADOPTION

**Text Amendment 2023-03
Medical Marijuana Licensing**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 11th day of July 2023, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township’s code of ordinances currently allows medical marijuana facilities in the Township; and

WHEREAS, in the three years since the first applicants were approved, no medical marijuana facilities are open; and

WHEREAS, the Township Board directed Staff and the Township Attorney to update the ordinances to allow recreational marijuana; and

WHEREAS, there are several ordinance updates and changes that would make the medical marijuana permitting more efficient and more similar to the recreational marijuana processes; and

WHEREAS, at the June 20, 2023, the Township Board directed Staff to publish a notice of intent to adopt the ordinance and Staff published the notice as directed, prior to the July 11, 2023 Township Board meeting.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2023-03, entitled “Ordinance amending the code of the Charter Township of Meridian, Ingham County to amend Chapter 40, Article II, Commercial Medical Marijuana Facilities.”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF
MERIDIAN, INGHAM COUNTY TO AMEND CHAPTER 40, ARTICLE II
COMMERCIAL MEDICAL MARIHUANA FACILITIES**

ORDINANCE NO. 2023-03

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on _____, 2023, at 6:00 p.m., Township Board Member _____ moved to introduce the following Ordinance for a first reading prior to posting, publication, and subsequent final adoption, which motion was seconded by Township Board Member _____:

An Ordinance to amend the Code of Ordinances for Commercial Medical Marihuana Facilities to revise application procedures and consideration standards, revise approval and issuance of permits, revise renewal dates, and make other amendments consistent with the authorization of Recreational Marihuana Establishments in order to maintain the public health, safety, and welfare of the residents and visitors to the Township.

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

SECTION 1. AMENDMENT TO ARTICLE II, SECTION 40-27. Chapter 40 of the Charter Township of Meridian Code of Ordinances, Section 40-27 entitled Definitions is amended to read as follows:

Section 40-27. Definitions. The words, terms, and phrases, when used in this Article, shall have the meanings ascribed to them in Section 40-2 except where context clearly indicates a different meaning.

SECTION 2. AMENDMENT TO ARTICLE II, SECTION 40-30. Chapter 40 of the Charter Township of Meridian Code of Ordinances Section 40-30 entitled Application for and renewal of permits is amended to read as follows:

Section 40-30. Application for and Renewal of Permits.

(a) Application. [UNCHANGED]

(b) Receipt of Applications

1. Applications shall be submitted to the Director of Community Planning and Development.
2. No Applications shall be accepted unless the Township Board has issued procedures and standards for the receipt and review of Applications as set forth in this Article.

3. The dates and times to accept Applications shall be determined by the Township Board, which shall be posted on the Township's website, if any. The Director shall only accept initial Applications as designated by the Township Board.
4. Applications shall be sorted and scored based on zoning overlay district, with only one Permit available per zoning overlay district.
5. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall correct the deficiency after notification by the Director of Community Planning and Development as provided in the procedures and standards.

(c) Timeframe for Application Evaluation.

1. All inspections, review, competitive review, and processing of the Application shall be completed within ninety (90) days of receipt of a complete Application and all required fees. The Township shall approve or deny the Permit within one hundred twenty (120) days of receipt of the completed Application and fees. If the Application is approved, then the Applicant shall receive a conditional approval, the conditions of which must be met for the Applicant to receive a Permit as the Permit Holder, as set forth in this Ordinance.
2. The processing time may be extended upon written notice by the Township for good cause, and any failure to meet the required processing time shall not result in the automatic grant of the Permit.
3. The Township has no obligation to process or approve any incomplete Application, and any times provided under this Article shall not begin to run until the Township receives a complete Application.

(d) Approval, Issuance, and Denial

1. Permit Approval. The Township Board shall make a determination based upon satisfactory compliance with this Article, Application requirements, and all other permits, certificates, rules or regulations and do one of the following:
 - i. Grant final approval to the Application and issue the Permit, with or without conditions. If the Application is approved, then the Permit shall be issued to the Applicant as the Permit Holder for a specific Permitted Premises.
 - ii. Deny the Application stating the reasons for such denial.
2. Denial. A decision of the Township Board to issue or deny a Permit pursuant to this Article, are subject to this Chapter's appeal process. After the appeal process has been exhausted, a Township Board decision may be appealed to a court of competent jurisdiction, provided that: (1) with respect to a denial of an initial Permit, an appeal

shall not grant any rights to an Applicant, subject to an order of the court; and (2) with respect to denial of a Renewal Application, if the Applicant has paid all required fees (and any additional fees due during the pendency of the appeal), the pre-existing Permit shall be extended during the pendency of the appeal, unless otherwise ordered by a court.

3. Commence Operation. The Applicant shall commence operation within 18 months of the Permit approval or the Permit approval shall be revoked. The Board may extend this timeframe for additional six month periods where the Applicant has commenced construction of the building and on other good cause shown to the Board.
4. Special Use Permit Required. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the Township Zoning Ordinance.

(e) Evaluation of Multiple Applications

1. Competitive Review. If more Applications for new Facilities are received than there are available Permits (more than zero) under this Article, and the available Permit limits in this Article would prevent the Department from issuing a state license to all Applicants who meet the requirements of MCL 333.27959(3), then the Township will decide among the competing initial Applications with a competitive process established by the Township Board intended to select the Applicants who are best suited to operate in compliance with the Act, this Article, and within the Township.
2. Procedures and Standards. The Township Board is authorized to issue procedures and standards establishing the application and competitive process under this Article. The Township Board may establish or appoint a committee to assist review of applications. Each initial Application shall be considered, reviewed, and evaluated according to the procedures and standards. The review will evaluate the contents of the Application(s), other materials submitted by the Applicant, legal opinions or other reports drafted to help facilitate review, and any other material deemed relevant by the Director or Township to select the Applicant, if any, that will provide the best outcome for the community as determined by the Township.
3. Review at Public Hearing. After the Application window is closed, the Township shall hold a public hearing to review the Application(s) under the standards provided within this Article. To determine whether the Application(s) will be approved, the Township will apply the procedures and standards determined by the Township Board.
4. Appeal and Automatic Stay. An Applicant has the right to appeal the Township's competitive review of its Application, as set forth in this Chapter. In the event an initial Application that was subject to competitive review appeals the Township's decision, then the Township shall automatically stay all approvals issued to other Applicant(s) who participated in the same competitive review as the Applicant(s) appealing. When

an approval is stayed, the Applicant(s) granted approval may apply for zoning approval of a Marihuana Facility. This stay shall be lifted when the appealing Applicant(s) abandon or exhaust the appeal process.

5. Available Permits. Permits subject to appeal or renewal shall not be considered available for the purposes of this subsection.

(f) Renewal Application.

1. A completed Renewal Application must be received by the Township no later than November 1st of each year in order to grant or renew the conditional approval, lottery selection, or Permit.
2. The same requirements that apply to all new applications for a permit, except for special use permit requirements, shall apply to all renewal applications.
3. A renewal application may expressly incorporate by reference information or documentation contained in the original application or prior renewal application, making it clear where such information or documentation can be found, provided that the permit holder certifies that the information or documentation has not changed.
4. All material changes in any information submitted on an Application or Renewal Application shall be included with the Renewal Application.
5. Any final reports, inspections, investigations, or summaries from the Department, the Cannabis Regulatory Agency (“CRA”), the Bureau of Fire Services (“BFS”), or the Department of Licensing and Regulatory Affairs (“LARA”) arising from or in connection with the Permit shall be submitted with Renewal Application.

(g) Issuance of commercial medical marihuana facilities permit. [UNCHANGED]

(h) Applications for new permits where no building is as yet in existence. [UNCHANGED]

(i) Duty to supplement. [UNCHANGED]

(j) Permit forfeiture. [UNCHANGED]

SECTION 3. SEVERABILITY. The provisions of this Ordinance are hereby declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 4. SAVINGS CLAUSE. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

SECTION 5. REPEAL. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION 6. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its publication after final adoption.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

Township Supervisor

Township Clerk



To: Township Board

From: Timothy R. Schmitt, *AICP*
Community Planning and Development Director

Date: July 6, 2023

Re: Redevelopment Ready Communities – Housing Ordinance Changes

As part of the Township’s recertification in the Michigan Economic Development Corporation’s Redevelopment Ready Communities program, Staff has reviewed our ordinances for areas of improvement that would be in line with the RRC program guidelines. As we’ve previously mentioned, the MEDC is very clear that we can implement local policies that are best for our community, but the idea is that there should be three clear housing types that are generally permitted in most locations.

As Staff presented at the June 20th meeting, we are focusing on the following changes:

- Eliminating the minimum house/unit size
- Allowing multiple family units by right in multiple family zoning districts
- Allowing second floor residential units in the Corridor Improvement Authority area (this is only partially related to the RRC, but is a requirement for the CIA)
- Creating a process to allow Accessory Dwelling Units in single-family residentially zoned areas, which has been discussed by the Planning Commission previously and is partially in our zoning ordinance currently.
- Additionally, Staff is recommending the removal of the public hearing requirement for site plans, which is not an effective way of doing public input and shifting a larger focus on our website.

The attached ordinance is Staff’s initial draft at implementing these policy changes. Staff recommends referring this ordinance to the Planning Commission for their review and to hold a formal public hearing, as required by State law. Specifically, Staff will be asking for the Planning Commission’s input on the Accessory Dwelling Unit standards, which are new to Meridian Township, to ensure that we get a workable ordinance that maintains the quality of living we expect in the Township while still creating an ordinance that can be utilized efficiently.

Township Board Actions

At this time, Staff is recommending the following motion for the Township Board’s use during discussions.

Move to refer the topic of Housing Ordinance changes related to the Redevelopment Ready Communities recertification to the Planning Commission for input and public hearing on the draft zoning ordinance amendment.

Attachments

1. Draft RRC Housing Updates Ordinance

ORDINANCE NO. 2023-XX

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF MERIDIAN TO UPDATE STANDARDS IN MULTIPLE LOCATIONS IN THE ZONING ORDINANCE

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended to add the following definition:

Accessory Dwelling Unit – A self-contained dwelling unit located on the same lot as an existing single-family detached dwelling unit, either within the same building as the single-family dwelling unit or in a detached building constructed in accordance with the provisions of this Ordinance. A Manufactured Home is not considered an Accessory Dwelling Unit.

Section 2. Section 86-155, Review Process, is hereby amended to read as follows:

(a) Generally. Upon a determination that the application is complete, the Director of Community Planning and Development shall initiate the following review process:

~~(1) Notice of review. Interested persons shall be notified of the site plan review as follows:~~

~~a. A notice of the review shall be sent by mail or personal delivery to the applicant, the property owner if different than applicant, and to the owners of property adjacent to the subject property at least 15 days prior to the date of the review. Such notice shall indicate the date, time, place, and subject of the review, and the place and time the proposed site plan may be examined.~~

~~b. The applicant shall post a notice of the review on a form provided by the Township on the subject property at least 15 days prior to the review.~~

~~(2)~~(1) Review of site plan by the Director of Community Planning and Development. The Director of Community Planning and Development shall review each site plan to determine whether it complies with this chapter, other applicable ordinances and other Township planning documents, any comments of other departments, and agencies, and state and federal statutes.

~~(3)~~(2) Decision. Upon receipt of all of the requested information, the Director of Community Planning and Development, within 30 days of the date the application is deemed complete, may approve, approve with conditions, or deny the application for site plan review as follows.

a. Approval. A site plan that complies with this chapter and the conditions imposed pursuant to this chapter, other Township planning documents, and state and federal statutes shall be approved.

b. Conditional approval. A site plan that requires minor modifications for compliance may be conditionally approved. The Director of Community Planning and Development shall identify the required revisions, additional information, or conditions, and the applicant shall submit a revised site plan or additional information as requested to the Director of Community Planning and Development ~~within 30 days from the date of conditional approval.~~ The director shall verify that the site plan complies with the conditional approval prior to issuing any permits to commence

1 construction or certifications for occupancy. ~~In the event that the revised~~
2 ~~site plan or additional information is not submitted within 30 days, the~~
3 ~~conditional approval shall be denied. The Director of Community Planning~~
4 ~~and Development may extend the thirty-day time period for good cause.~~

- 5 c. Denial. Upon determination that a site plan does not comply with the
6 requirements and standards set forth in this chapter, other applicable
7 ordinances, other Township planning documents, or state and federal
8 statutes, the site plan shall be denied. An applicant whose site plan has
9 been denied may submit a new site plan, pay the applicable fee, and
10 receive a new site plan review or appeal the denial.

11 ~~(4)~~(3) Notice of decision. The Director of Community Planning and
12 Development shall notify the applicant in writing of the decision and the
13 reasons therefor.

- 14 (b) Appeal. An aggrieved person may appeal the decision of the Director of
15 Community Planning and Development in accordance with § 86-187.

16
17 **Section 3.** Section 86-368, RR District, One-Family Rural Residential District, is hereby amended
18 to read as follows:

19
20 (a) [UNCHANGED]

21 (b) Uses Permitted by Right.

- 22 (1) Single-family dwellings, provided that, except for RR-zoned parcels equal to
23 or greater than 50 acres in area, there shall not be more than one dwelling
24 upon each lot and that such dwelling is either constructed on the site or
25 manufactured off the site, which shall meet each of the following standards:

26 a. The dwelling shall comply with the ~~minimum living space requirements~~
27 ~~and other~~ requirements of § 86-366, schedule of regulations for
28 residential districts.

29 b. [UNCHANGED]

30 c. [UNCHANGED]

31 d. [UNCHANGED]

32 e. [UNCHANGED]

33 f. [UNCHANGED]

34 g. [UNCHANGED]

35 h. [UNCHANGED]

36 i. [UNCHANGED]

37 j. [UNCHANGED]

38 k. [UNCHANGED]

39 l. [UNCHANGED]

40 (2) [UNCHANGED]

- 41 (3) Other customary accessory uses and buildings. Provided such uses and
42 buildings are incidental to the principal use and do not include any activity
43 conducted as a business. Any accessory building or use shall be located on the
44 same lot with the principal building. See § 86-502 for yard regulations for
45 accessory buildings. ~~Such permitted accessory uses shall include living~~
46 ~~quarters as part of an accessory garage for domestic employees of the~~
47 ~~resident of the principal building.~~

48 (4) [UNCHANGED]

49 (5) [UNCHANGED]

50 (6) [UNCHANGED]

- 1 (7) [UNCHANGED]
- 2 (8) [UNCHANGED]
- 3 (9) [UNCHANGED]
- 4 (10) [UNCHANGED]
- 5 (11) [UNCHANGED]
- 6 (12) [UNCHANGED]
- 7 (13) [UNCHANGED]
- 8 (14) [UNCHANGED]
- 9 (15) [UNCHANGED]
- 10 (16) [UNCHANGED]
- 11 (17) [UNCHANGED]
- 12 (18) [UNCHANGED]
- 13 (19) [UNCHANGED]

14 (c) [UNCHANGED]

15 (d) Dimensional requirements. The following minimum dimensions for lot area and
16 width, front, side, and rear yards, together with maximum dimensions for lot
17 coverage and building heights, shall be required for every structure and land use
18 in this district, except as noted.

- 19 (1) [UNCHANGED]
- 20 (2) [UNCHANGED]
- 21 (3) [UNCHANGED]
- 22 (4) [UNCHANGED]
- 23 (5) [UNCHANGED]
- 24 (6) [UNCHANGED]

25 ~~(7) Minimum living space. Minimum, gross living area per family shall not be less~~
26 ~~than 1,000 square feet of floor area on the first floor if one story or 625 square~~
27 ~~feet of floor area on the first floor level if two stories, exclusive of any attached~~
28 ~~garage. In any case total living area shall not be less than 1,000 square feet.~~

30 **Section 4.** Section 86-371, RAAA District, One-Family Low-Density Residential District, is
31 hereby amended to strike subsection (d)(8) in its entirety.

33 **Section 5.** Section 86-372, RAA District, One-Family/Low-Density Residential District, is hereby
34 amended to strike subsection (d)(8) in its entirety.

36 **Section 6.** Section 86-373, RA District, One-Family Medium-Density Residential District, is
37 hereby amended to strike subsection (e)(8) in its entirety.

39 **Section 7.** Section 86-374, RB District, One-Family High-Density Residential District, is hereby
40 amended to strike subsection (d)(8) in its entirety.

42 **Section 8.** Section 86-375, RX District, One- and Two- Family Residential District, is hereby
43 amended to strike subsection (d)(8) in its entirety.

45 **Section 9.** 86-376 Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is hereby
46 amended to read as follows:

- 47 (a) [UNCHANGED]
- 48 (b) Uses permitted by right.

1 ~~(1) Two-family dwellings in the RDD, RD, and RC districts, provided that no more~~
2 ~~than two unrelated persons may occupy a dwelling unit in these districts.~~

3 ~~(2) Group Housing Developments, including aAny single structure on a single~~
4 ~~parcel of land containing three or more dwelling units.~~

5 ~~(3) Functional families as defined by this chapter.~~

6 (c) Uses permitted by special use permit.

7 ~~(1) RDD, RD, RC, and RCC districts.~~The following uses may be permitted by
8 special use permit in the RDD, RD, RC, and RCC districts, provided all
9 requirements of this chapter are met.

10 ~~a. Any single structure on a single parcel of land containing three or more~~
11 ~~dwelling units.~~

12 ~~b. Single-family detached dwellings when part of a multiple-family~~
13 ~~development in the RDD, RD, RC, and RCC districts, provided the number~~
14 ~~of single-family dwellings does not exceed more than 50% of the density~~
15 ~~(dwelling units per acre) allowed for the multiple-family development.~~

16 ~~e.a.~~ Development containing a mix of single-family detached dwellings and
17 two-family dwellings; a mix of two-family dwellings and multiple-family
18 dwellings; or a mix of single-family detached dwellings, two-family
19 dwellings, and multiple-family dwellings. In any case the number of
20 single-family dwellings may not exceed more than 50% of the density
21 (dwelling units per acre) allowed for the proposed development.

22 ~~d. Group housing developments containing more than 50 dwelling units, in~~
23 ~~accordance with the requirements of Article VI of this chapter.~~

24 ~~e.b.~~ Community center when part of a housing project.

25 ~~f.c.~~ Incidental commercial services for principal use of the development's
26 occupants, when in conjunction with a housing project ~~identified in~~
27 ~~Subsection (d)(1) of this section~~ containing at least 200 units; provided
28 that:

- 29 1. Plans for any advertising signs or window displays shall be submitted
30 to the Planning Commission for approval;
- 31 2. There shall be no direct access to the commercial service from any
32 exterior (off-site) road;
- 33 3. The architectural appearance of the commercial service building, if a
34 separate structure, shall be harmonious with the appearance of other
35 structures in the development; and
- 36 4. Commercial services shall be limited to the following:
 - 37 i. Grocery stores;
 - 38 ii. Services such as dry-cleaning pickup agencies, shoe repair
39 shops, beauty parlors, or barbershops;
 - 40 iii. Drugstores; and
 - 41 iv. Restaurants without dancing or entertainment, but excluding
42 dairy bars and drive-in establishments.

43 ~~g.a. Functional families as defined by this chapter.~~

44 ~~h.d.~~ Nonresidential structures and uses in accordance with § 86-654.

45 ~~(d) Procedure for obtaining special use permits. The following procedure shall be~~
46 ~~followed for all developments identified in Subsections (d)(1) and (2) of this~~
47 ~~section, in addition to the requirements of Article II, Division 4, of this chapter,~~
48 ~~relating to special use permits in general.~~

49 ~~(1) Preliminary procedures. The applicant shall meet with the planning director~~
50 ~~to discuss any technical difficulties of a proposed development prior to formal~~

- 1 application for a special use permit. The applicant shall provide the planning
2 director preliminary plans of the project and preliminary engineering
3 information on the project.
- 4 (2) Application procedures. The applicant shall submit the following information
5 to the Planning Commission via the Planning Director:
- 6 a. A site plan, drawn to a readable scale, including dimensions and locations
7 of buildings, parking, roads, road names, access, and preliminary
8 landscape design;
- 9 b. A legal description of the property in question, together with proof of
10 ownership or a certified letter from the owner agreeing to the request;
- 11 c. Existing contours of the property at two foot intervals based on USGS
12 data;
- 13 d. Proposed contours of the property at two foot intervals based on USGS
14 data;
- 15 e. Preliminary engineering reports in accordance with the adopted
16 Township water and sewer standards, together with a letter of review
17 from the Township Engineer;
- 18 f. Ten copies of a report on the intent and scope of the project, including, but
19 not limited to:
- 20 1. Number, size, volume, and dimensions of buildings;
- 21 2. Number and size of dwelling units;
- 22 3. Basis of calculations of floor area and density and required parking;
- 23 4. Number, size, and type of parking spaces; and
- 24 5. Architectural sketches or rendering of proposed buildings; and
- 25 g. If necessary, the Planning Director may require the applicant to submit
26 selected soil borings taken on the site.
- 27 (3) Local agency review. The applicant shall provide the Township copies of the
28 project plans for each local agency. The Township shall transmit plans to the
29 following agencies for review and optional comment within 10 days:
- 30 a. The County Road Commission;
- 31 b. The County Drain Commissioner;
- 32 c. The County Health Department;
- 33 d. The appropriate School Board;
- 34 e. The Township Engineer;
- 35 f. The Township Fire Department; and
- 36 g. The Township Board.
- 37 (4) Public hearing. The Planning Commission shall set the public hearing date
38 after having received all required information and plans in accordance with
39 this chapter.
- 40 (5) Approval of special use permit. After reviewing the proposed project, the
41 Planning Commission shall either approve or deny the special use permit, or
42 approve subject to any conditions they deem appropriate, and shall prepare
43 a report stating its conclusions, the basis for its decision and any conditions
44 relating to approval.
- 45 (6) Issuance of special use permit. If the Planning Commission has acted
46 favorably on an application for special use permit, the Planning Director shall
47 issue such permit after review of construction plans to determine compliance
48 with the terms and conditions of the special use permit, which plans shall
49 include:

- ~~a. Detailed site plans, including a landscaping plan drawn by a registered landscape architect;~~
- ~~b. Detailed utility construction plans; and~~
- ~~c. Working plans of all other aspects of the project.~~

~~If construction plans vary substantially from those approved by the Planning Commission, such variations must be resubmitted to the Planning Commission for approval after notice and public hearing.~~

~~(e) Duration and validity of permit.~~

~~(1) The Planning Commission's approval of a special use permit shall be issued on a site plan and is valid regardless of change of ownership, provided that all terms and conditions are complied with by the new owner. Such permit shall be placed on file with the Planning Director.~~

~~(2) In cases where construction has not been commenced within a one-year period after approval, the permit shall automatically become null and void and all rights thereunder shall terminate. Upon written application filed prior to the termination of the one-year period, the Planning Commission may authorize a single extension of the permit for not more than one year without further notice or hearing.~~

~~(3) No permit for occupying any completed residential units shall be granted until all utilities, access drives, parking walkways, pools, screening, drainage, and other improvements indicated on the approved plan have been inspected and approved. If such improvements have not been completed and an occupancy permit is desired, a performance guarantee in the form of a cash deposit, certified check, or irrevocable bank letter of credit acceptable to the Township, covering the estimated cost of improvements associated with the project, shall be deposited with the Township to insure faithful completion of the improvements. Quarterly rebates of any cash deposits shall be made by the Township in reasonable proportion to the ratio of work completed on the required improvements as work progresses.~~

~~(f)~~(d) Minimum design standards.

(1) Minimum Lot Areas. [UNCHANGED]

(2) Minimum Lot Width. [UNCHANGED]

(3) Maximum Lot Coverage and Open Space Required. [UNCHANGED]

(4) Minimum Yard Dimensions. [UNCHANGED]

(5) [UNCHANGED]

(6) Maximum Building Height. [UNCHANGED]

(7) Signs. [UNCHANGED]

~~(8) Minimum living space. Minimum gross living space area for multiple family dwelling units shall be 350 square feet for one room, 500 square feet for two rooms, and 750 square feet for three rooms. An average of 100 additional square feet for each room in excess of three rooms. The term "room," as used in this subsection, shall not include kitchenette, dinette, alcove, bathrooms, halls, or patio.~~

~~(9)~~(8) Parking requirements. [UNCHANGED]

~~(10)~~(9) Storage of refuse. [UNCHANGED]

~~(11)~~(10) Landscaping required. [UNCHANGED]

~~(12)~~(11) Density. [UNCHANGED]

1 **Section 10.** Section 86-404, C-2 Commercial District, is hereby amended to read as follows:
2

- 3 (a) [UNCHANGED]
- 4 (b) [UNCHANGED]
- 5 (c) [UNCHANGED]
- 6 (d) Permitted Conditional Uses.
 - 7 (1) [UNCHANGED]
 - 8 (2) [UNCHANGED]
 - 9 (3) [UNCHANGED]
 - 10 (4) [UNCHANGED]
 - 11 ~~(5)~~ [UNCHANGED]
 - 12 ~~(5)~~(6) Multiple-family dwelling units located on the second floor of a
 - 13 building when the first floor of the building consists of nonresidential uses
 - 14 permitted under this Section.
- 15 (e) [UNCHANGED]

16
17 **Section 11.** Section 86-405, C-3 Commercial District, is hereby amended to read as follows:
18

- 19 (a) [UNCHANGED]
- 20 (b) [UNCHANGED]
- 21 (c) [UNCHANGED]
- 22 (d) Permitted Conditional Uses.
 - 23 (1) [UNCHANGED]
 - 24 (2) [UNCHANGED]
 - 25 (3) [UNCHANGED]
 - 26 ~~(4)~~ [UNCHANGED]
 - 27 ~~(4)~~(5) Multiple-family dwelling units located on the second floor of a
 - 28 building when the first floor of the building consists of nonresidential uses
 - 29 permitted under this Section.
- 30 (e) [UNCHANGED]

31
32 **Section 12.** Article V, Supplementary Regulations, Division 1, Generally, is hereby amended to add
33 Section 86-477, Accessory Dwelling Units (ADU), to read as follows:
34

- 35 (a) Generally. Recognizing the need for varied housing types while not having a
36 negative impact on existing residential neighborhoods, Accessory Dwelling Units
37 can provide affordable housing options, opportunities to age in place, and create
38 a new housing opportunity in the Township that will blend in with the existing
39 fabric of a neighborhood.
- 40 (b) One ADU, meeting all the standards of the Zoning Ordinance, is permitted per lot
41 which already contains a detached single-family residential home.
- 42 (c) Minimum Lot Area and Width. ADUs are only permitted on lots that meet the
43 minimum area and width standards of the zoning district in which they are
44 located.
- 45 (d) Setbacks. All ADUs shall meet the required setbacks for the underlying zoning
46 district where the structure is being constructed.
- 47 (e) Height.
 - 48 a. A detached ADU cannot exceed 20 feet in height.
 - 49 b. An attached ADU is subject to the height requirements for the zoning
50 district where the primary structure is located.

- 1 (f) Maximum Floor Area. An ADU shall not be larger than 600 square feet and in no
- 2 circumstance shall be larger than the primary structure.
- 3 (g) Parking. No additional parking shall be permitted or required beyond the
- 4 standard parking required for a single-family home.
- 5 (h) Maximum Occupancy. No more than two (2) individuals may reside in an ADU.
- 6 (i) Access. The primary structure and the ADU shall share the same vehicular access
- 7 to the property.
- 8 (j) Utilities. An ADU shall be connected to the water and sanitary facilities for the
- 9 existing single-family structure. No new utility connections shall be permitted for
- 10 ADUs.
- 11 (k) Owner Occupancy Requirement. Either the principal dwelling unit or the
- 12 accessory dwelling unit shall be occupied by the person who has a legal or
- 13 equitable ownership interest with the property, and who bears all or part of the
- 14 economic risk of decline in value of the property and who receives all or part of
- 15 the payment, if any, derived from the lease or rental of the dwelling unit. (SECOND
- 16 OPTION: The owner-occupant shall meet the requirements for a principal
- 17 residence tax exemption.) The owner-occupant shall prove residency by means
- 18 acceptable to the Township.
- 19 (l) Accessory to Main Use. ADUs shall be clearly accessory to the main use of the
- 20 property as a single-family dwelling.
- 21 (m) Rental Licensing. If an ADU is occupied by someone other than the property
- 22 owner or a family member of the property owner, an active, valid rental license is
- 23 required.
- 24 (n) Attachment Options. Accessory dwelling units may either be attached to the main
- 25 structure (such as building over a garage) or detached from the main structure.
- 26 (o) Architectural Design.
- 27 a. Exterior stairways shall be prohibited.
- 28 b. Any entrance for an ADU shall not face the road, unless the entrance
- 29 existed for the structure prior to the ADU being proposed.
- 30 (p) Deed Restrictions. To ensure continued compliance by current and subsequent
- 31 owners, the applicant shall provide and record in the Ingham County Register of
- 32 Deeds a covenant in a form acceptable to the Township that the existence of the
- 33 ADU is predicated upon the occupancy of either the principal or accessory
- 34 dwelling unit by a person who owns the property, and that the ADU shall remain
- 35 in the ownership of the person who owns the property. The applicant shall
- 36 provide the Township with a recorded copy of the restrictive covenant prior to
- 37 and as a condition of the issuance of the Building Permit for development of the
- 38 ADU. Any owner of the property must notify a prospective buyer of the limitations
- 39 of this Section. Violations of the terms of this covenant shall result in the loss of
- 40 the occupancy for the ADU.
- 41 (q) Duration of Lease or Rental. No ADU may be leased or rented for less than 30 days.
- 42

43 **Section 13.** Section 86-651, Group Housing Residential Developments, is hereby deleted in its

44 entirety.

45

46 **Section 14.** Section 86-366, Schedule of Regulations for Residential Districts is amended at

47 Attachment 1, Schedule of Regulations for Residential Districts, by striking Section

48 E.5. Minimum Living Space in its entirety.

49

1 **Section 15.** Validity and Severability. The provisions of this Ordinance are severable and the
2 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
3 or effectiveness of the remainder of the Ordinance.
4

5 **Section 16.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
6 hereby repealed only to the extent necessary to give this Ordinance full force and
7 effect.
8

9 **Section 17.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
10 that were incurred, and proceedings that were begun, before its effective date.
11

12 **Section 17.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
13 or upon such later date as may be required under Section 402 of the Michigan Zoning
14 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
15 referendum.
16

17 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **XX**th day of
18 **XXXXXXX**, 2023.
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Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Township Board
From: LuAnn Maisner, Director of Parks and Recreation
Date: June 28, 2023
Re: Land Preservation - Cornell Acquisition Request

The Land Preservation Advisory Board is recommending the acquisition of parcel #26-202-001 located on Cornell Road near Sweetwood Road in Okemos. A property appraisal and Phase 1 Environmental assessment have both been completed for this parcel.

In accordance with the Michigan Planning Enabling Act, PA 33 of 2008, the Planning Commission conducted a Section 61 review for location, character, and extent of a property proposed for acquisition to the Township land preservation program. At its regular meeting held on May 22, 2023 the Planning Commission approved the 2.71-acre parcel recognized a vacant piece of property on the west side of Cornell Road, east of Sweetwood Drive, and south of Grand River Avenue (Parcel I.D. #26-202-001) for acquisition to the Township land preservation program.

Acquisition of this property supports the mission of the Land Preservation Program for the following reasons:

- Close proximity to Cornell Elementary School will provide environmental education and stewardship opportunities to students.
- The parcel is adjacent to the Hiawatha Drain Relief area of 30 acres helping to complete a large ecological corridor.
- Wetlands present on the parcel site will aid in flood mitigation and storm water management for neighboring areas.
- This parcel would provide potential area to be utilized in the Meridian Deer Management Program.
- Native vegetation of ecological value is present at the site, with very little presence of invasive species; an ecological screening by board members was completed in June of 2022.

Motion for Board Consideration

MOVE TO APPROVE THE ATTACHED RESOLUTION TO ACQUIRE PARCEL #26-202-001 CONSISTING OF 2.71-ACRES OF ENVIRONMENTALLY VALUABLE LAND FOR LAND PRESERVATION PROGRAM IN THE AMOUNT OF \$62,000 (+/-) FROM THE TRUST OF MICHAEL AND LISA ALLEN AND AUTHORIZE TOWNSHIP MANAGER WALSH AND CLERK GUTHRIE TO EXECUTE THE PURCHASE AGREEMENT ON BEHALF OF THE TOWNSHIP.

Attachments:

Cornell-Sweetwood Parcel Map
Planning Commission Approval Letter

RESOLUTION TO APPROVE

Purchase of Parcel

33-02-02-26-202-001

for Land Preservation Purposes

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 11th day of July, at 6:00 pm local time.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and supported by _____.

WHEREAS, Michael & Lisa Allen Trustees wishes to sell to the Charter Township of Meridian approximately 2.71 acres of undeveloped real estate in Meridian Township, as described in the attached materials, and;

WHEREAS, the Charter Township of Meridian desires to acquire such real estate, and;

WHEREAS, the Charter Township of Meridian Land Preservation Ordinance, Chapter 22, Article III authorizes the Charter Township of Meridian To purchase property of the kind and character that are subject of this resolution, and;

WHEREAS, this purchase furthers the Township’s land preservation purpose to employ a variety of techniques allowing areas of natural landscape to remain in perpetuity throughout the Township, and;

WHEREAS, the Charter Township of Meridian agrees to acquire the land by purchase from Michael & Lisa Allen Trustees as agreed upon in the written agreement,

NOW THEREFORE BE IT RESOLVED that the Township Board authorizes the Township Clerk and Township Manager to ratify an agreement entered into with Michael & Lisa Allen Trustees for acquisition of parcel #33-02-02-26-202-001 and to take all further actions deemed necessary to close such transaction for acceptance of this parcel as defined by the attached legal description for Land Preservation purposes.

ADOPTED: YEAS: _____

NAYS: _____

)ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 11th day of July 2023.

Deborah Guthrie

Township Clerk

CHARTER TOWNSHIP OF MERIDIAN

Patricia Herring Jackson Supervisor
Deborah Guthrie Clerk
Phil Deschaine Treasurer
Frank L. Walsh Manager



Courtney Wisinski Trustee
Kathy Ann Sundland Trustee
Marna Wilson Trustee
Scott Hendrickson Trustee

May 23, 2023

Emma Campbell
Land Stewardship Coordinator
5151 Marsh Road
Okemos, MI 48864

RE: Commission Review #23018

Dear Ms. Campbell:

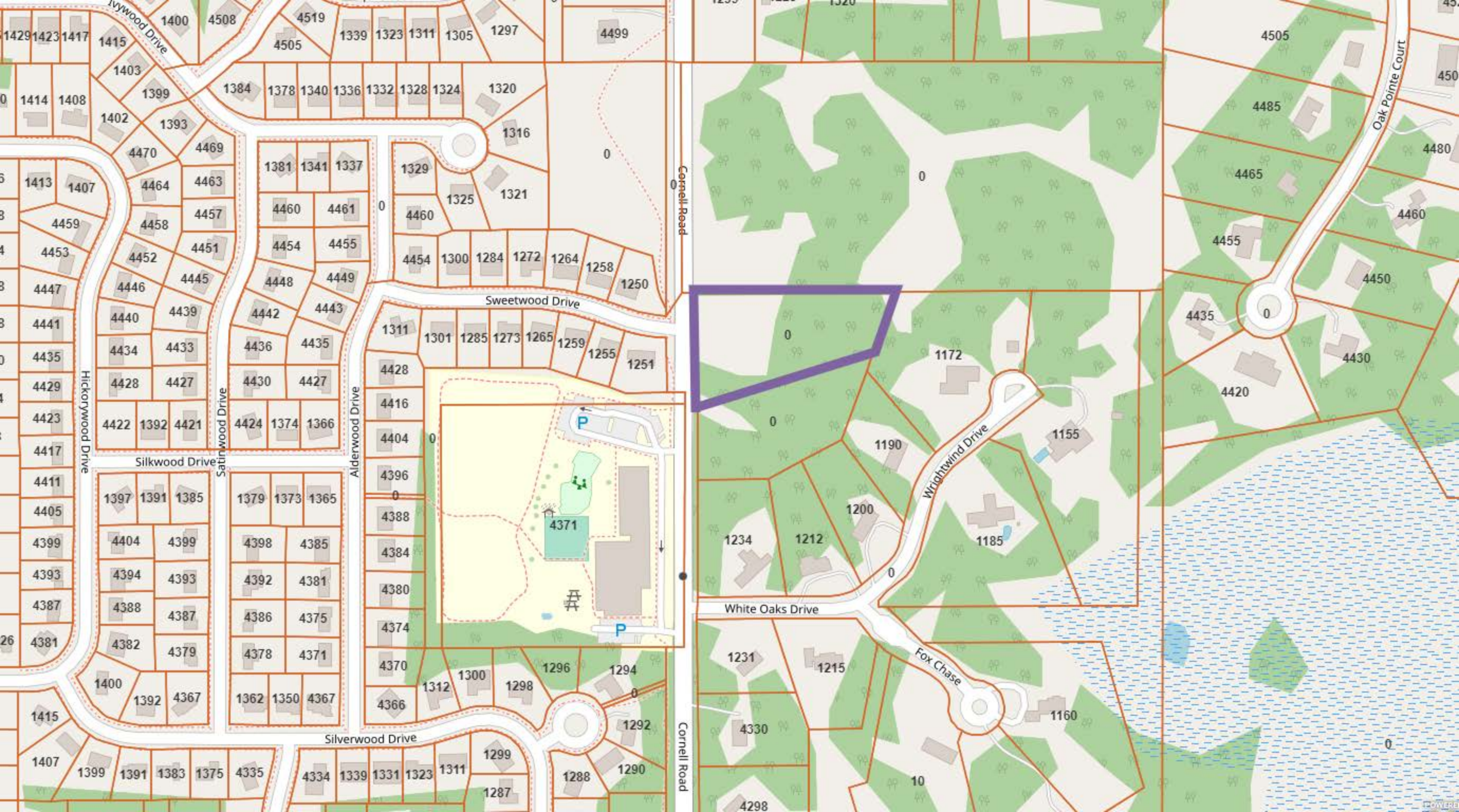
In accordance with the Michigan Planning Enabling Act, PA 33 of 2008, the Planning Commission conducted a Section 61 review for location, character, and extent of a property proposed for acquisition to the Township land preservation program. At its regular meeting held on May 22, 2023 the Planning Commission approved the 2.71-acre parcel recognized a vacant piece of property on the west side of Cornell Road, east of Sweetwood Drive, and south of Grand River Avenue (Parcel I.D. #26-202-001) for acquisition to the Township land preservation program.

If you have any questions regarding this matter, please contact me at 517-853-4564 or e-mail at chapman@meridian.mi.us.

Sincerely,

Keith Chapman
Assistant Planner







To: Board Members
From: Frank L. Walsh, Township Manager
Date: July 11, 2023
Re: Recommended 2024 Budget Schedule

Below you will find the recommended 2024 Township Budget Schedule.

2024 Budget Schedule
Meridian Township

| | |
|---------------|--|
| July 14 | ALL Budgets Due to Interim Finance Director |
| July 24-Aug 2 | Management Review of Requests and Individual Discussions |
| August 7 | Directors Discussion |
| August 15 | Board Meeting-Notice for Budget Public Hearing |
| August 25 | Recommended Budget Distributed to Board |
| September 5 | Board Meeting – Budget Deliberations and Public Hearing |
| September 19 | Board Meeting -Final Adoption of Budget |
| September 26 | Special Board Meeting (if needed)-Final Adoption of Budget |
| Quarterly | Review and Approve Budget Amendments |

A motion is prepared for Board consideration:

MOVE TO APPROVE THE 2024 TOWNSHIP BUDGET SCHEDULE, AS PRESENTED.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: July 11, 2023
Re: Maisner Retirement Consulting Agreement

As you are aware, after nearly 24 years of exemplary service, Parks and Recreation Director LuAnn Maisner has decided to retire from Meridian Township.

First of all, we are very thankful for LuAnn’s dedication and commitment to excellence.

Director Maisner’s efforts with the our 31 parks, 30 land preserves, Historical Village, Marketplace on the Green, Farmers’ Market, Celebrate Meridian, Meridian Senior Center, 90 miles of pathways, Nokomis Cultural Center, Harris Nature Center, deer management, grant oversight and serving as staff to the Parks Commission, has left an amazing footprint in Meridian Township. So much so that we strongly believe we should encapsulate as much of her leadership skills as possible. Once we learned of LuAnn’s desire to retire, we initiated conversations with her about remaining on our team beyond her January 3, 2024 retirement date. From the onset, the discussions were positive and fruitful. Within about a month, we worked with counsel and the Human Resource Department to memorialize a consulting agreement.

The agreement before you Tuesday evening maintains LuAnn’s services through June 30, 2024. Our expectations are that our new Parks and Recreation leader will be able to consult with LuAnn regarding any of the aforementioned duties. We simply cannot allow 24 years of institutional knowledge to walk out the door without solid succession planning. Our team believes that LuAnn will be an extremely valuable resource well beyond January 3, 2024.

The agreement is quite simple. The Township agrees to pay LuAnn her current salary for six months and health care for one year. On the flip side, LuAnn agrees to serve as a consultant to our new Director on an as needed basis.

A motion is prepared for Board consideration:

MOVE TO APPROVE THE PROPOSED MAISNER RETIREMENT CONSULTING AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND PARKS AND RECREATION DIRECTOR LUANN MAISNER AND AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE AGREEMENT

Attachment:

1. Maisner Employment Agreement

EMPLOYMENT AGREEMENT

This Employment Agreement (this “Agreement”) is entered into as of January 4, 2024 (the “Effective Date”), between Meridian Charter Township, whose address is 5151 Marsh Rd., Okemos, MI 48864 (“Township”) and LuAnn Maisner, whose address is 4374 Alderwood Dr., Okemos, MI 48864 (“Employee”) (collectively, the “Parties”).

WHEREAS, Employee was employed as the Township’s Parks and Recreation Director from October 25, 1999 through January 3, 2024; and

WHEREAS, in the interest of a smooth transition and in recognition of Employee’s invaluable experience and knowledge, the Township desires to retain Employee’s services on an as-needed basis through a portion of the 2024 calendar year;

Therefore, the parties agree as follows:

1. **Employment.** The Township agrees to employ Employee as an interim, temporary advisor to its Parks and Recreation Department and the Township Manager on an at-will basis. Employee reports directly to the Township Manager.

2. **Job Duties.** Employee shall provide advice and assistance to the Township regarding any and all operations of the Township’s Parks and Recreation Department, assist in the onboarding and training of a newly hired Parks and Recreation Director, and perform any other duties as assigned by the Township Manager.

3. **Work Schedule.** Employee will have no set work schedule under this Agreement; Employee shall be available to the Township on an as-needed basis. Employee shall be available on as-needed basis for evening meetings of the Township Board or other relevant Boards and Commissions of the Township. The Township shall provide Employee with reasonable notice of the need for her attendance at evening meetings. Unless given prior authorization from the Township Manager, Employee may not work more than 40 hours in a single workweek.

4. **Term and Termination.** The term of this Agreement shall be for six (6) months (“Term”), commencing on the effective date and ending on July 3, 2024. Unless the Parties mutually agree to extend the Term, Employee’s employment will end at the expiration of the Term. This Agreement may be terminated by either party for any reason upon thirty (30) calendar days’ prior written notice to the other party.

5. **Compensation.** Township shall pay Employee a salary of \$60,000 (less applicable withholdings and deductions) over the course of the Term of this Agreement. The salary shall be paid bi-weekly according to the Township’s payroll practices.

6. **Health Insurance.** During the Term of this Agreement, the Township shall continue Employee’s healthcare benefits on the same terms as Employee enjoyed as Parks and Recreation Director. After Employee’s employment ends, the Plan Document does not permit Employee to

remain on the Township's healthcare plan. Instead, Employee will be eligible to continue coverage under COBRA. Once the Employee obtains coverage under COBRA, the Township shall reimburse Employee for the full cost of continuation of employee and spousal health benefits through COBRA until December 31, 2024. This reimbursement shall not be available if either Party terminates this Agreement before the end of the Term.

7. **No Other Benefits.** Other than health benefits as described in paragraph 6, and benefits as may be required by law, Employee shall not be eligible for any other benefits available to Township employees. This includes, but is not limited to, retirement, any paid leave, and life insurance.

8. **Expenses.** The Township shall reimburse Employee for reasonable expenses incurred in the course of performing her duties, provided, however, that all expenses shall be approved in advance by the Township. As a condition to receipt of reimbursement, Employee shall be required to submit to the Township reasonable evidence that the amount involved was both reasonable and necessary to the duties provided under this Agreement.

9. **Retirement.** The Parties acknowledge that Employee participated in a retirement plan while employed as the Parks and Recreation Director. Employee acknowledges that this Agreement could impact her present ability to receive distributions. Employee agrees to indemnify and hold the Township harmless for any consequences this Agreement may have on her retirement benefit. Employee will comply with all requirements of the MERS of Michigan as well as state and federal law as they may apply to her retirement benefit. Employee acknowledges that she was advised to speak to an independent advisor of her choosing as to this Agreement's impact (if any) on her retirement benefit.

10. **Nondisclosure of Confidential Information.**

- (a) **Agreement Not to Disclose.** Employee may encounter Confidential Information related to her role with the Township. Employee agrees not to use any Confidential Information disclosed to Employee by the Township for Employee's own use or for any purpose other than to carry out the undertaking of her job duties. Employee shall not disclose or permit disclosure of any Confidential Information of the Township to third parties who are not bound by similar confidentiality obligations. Employee agrees to take all reasonable measures to protect the secrecy of Confidential Information. Employee further agrees to notify the Township in writing of any actual or suspected misuse, misappropriation or unauthorized disclosure of the Township's Confidential Information which may come to Employee's attention.
- (b) **Exceptions.** Notwithstanding the above, Employee shall not have liability to the Township with regard to any Confidential Information of the Township that is:
 - (i) disclosed with the prior written approval of the Township;
 - (ii) disclosed pursuant to the order or requirement of a court, administrative agency, or other governmental body; provided, however, that Employee

shall provide prompt notice of such court order or requirement to the Township to enable the Township or its appropriate subsidiary to seek a protective order or otherwise prevent or restrict such disclosure.

11. **No Assignment.** Employee shall not assign any rights or delegate or subcontract any obligations under this Agreement. Any assignment shall terminate this Agreement immediately and this Agreement shall be deemed null and void.

12. **Governing Law; Consent to Jurisdiction.** The Parties agree that all rights and obligations under this Agreement are governed by the laws of the State of Michigan without giving effect to its conflicts of law provisions. Both Parties irrevocably agree and consent that any action related to this Agreement may be brought in any state or federal court that has subject matter jurisdiction and is located in, or whose district includes Ingham County, Michigan.

13. **Remedies.** No right or remedy under this Agreement conferred upon or reserved to the Township is exclusive of any other right or remedy. Each and every right or remedy is cumulative and in addition to any other right or remedy now or hereafter existing at law, in equity, or by statute.

14. **Entire Agreement.** This Agreement contains all the terms and conditions governing Employee's Services to the Township. All prior agreements, representations, and promises made by either Party, whether in writing or orally, are merged in this Agreement, which may only be modified by a writing signed by both Parties.

15. **Maximum Effect of Agreement.** If any provision of this Agreement may at any time be prohibited or unenforceable by law shall be ineffective only to the extent and for the duration of such prohibition and such enforceability shall not invalidate the remaining provisions of this Agreement.

16. **Consultation.** Both Parties have carefully read this Agreement and consulted with their respective attorneys, understand its contents, and sign as their free act and deed.

17. **Drafting.** This Agreement shall be deemed to have been drafted by all Parties.

The Parties have executed this Agreement as of the Effective Date.

EMPLOYEE

MERIDIAN CHARTER TOWNSHIP

LuAnn Maisner

Frank Walsh
Township Manager

Date

Date



To: Board Members
From: Abby Tithof, Human Resources Director
Date: July 10, 2023
Re: Municipal Employees' Retirement System (MERS) Defined Contribution Administration

The Township has invited MERS Benefit Plan Advisor, Leah Behnke, to speak with the Board regarding consideration of conversion to MERS plan offerings, including its Defined Contribution Plan, 457 Supplemental Retirement Program, and Health Care Savings Program.