



Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Rd., Okemos, MI 48864
Monday, April 3, 2023 – Minutes

Members

Present: Don Romain, Bill Cawood, Tom Stanko, Supervisor Jackson, Peter Campbell, and Angela Wright

Members

Absent: Renee Korrey and Jim Spanos

Staff

Present: Neighborhoods & Economic Development Director Amber Clark, Township Manger Frank Walsh and Executive Assistant Michelle Prinz

Others

Present: Planning Commissioner Mark Blumer

1. CALL MEETING TO ORDER

Chair Stanko called the meeting to order at 7:31am.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER ROMAIN TO APPROVE THE AGENDA. SUPPORTED BY SUPERVISOR JACKSON. MOTION APPROVED 6-0.

3. APPROVAL MEETING MINUTES OF NOVEMBER 7, 2022

Member Cawood made a friendly amendment to the minutes under item 8b to change the word Frank to Manager Walsh.

MOTION BY MEMBER CAWOOD TO APPROVE THE AMENDED MINUTES. SUPPORTED BY MEMBER ROMAIN. MOTION APPROVED 6-0.

4. PUBLIC REMARKS

None.

5. FINANCIAL REPORT

A. Monthly Financial Reports December 2022-February 2023

Director Clark reviewed the financials. The financials were placed on file.

6. AUTHORIZATION OF PAYMENTS

A. Consumers Energy Bill December 2022-February 2023

MOTION BY MEMBER ROMAIN TO APPROVE THE PAYMENTS OF THE DECEMBER 2022-FEBRUARY 2023 CONSUMERS ENERGY BILLS. SUPPORTED BY SUPERVISOR JACKSON. MOTION APPROVED 6-0.

7. NEW BUSINESS

A. Annual Officer Election

Chair Stanko requested nominations. The following slate was nominated: Tom Stanko, Chair, Angela Wright, Vice Chair and Peter Campbell, Secretary/Treasurer.

MOTION BY MEMBER ROMAIN TO APPROVE THE FOLLOWING 2023 SLATE OF OFFICES FOR THE DDA. CHAIR TOM STANKO, VICE CHAIR ANGELA WRIGHT, SECRETARY/TREASURER PETER CAMPBELL. MOTION APPROVED 6-0.

B. 2022 Annual DDA Report

Director Clark presented the 2022 Annual Report. She stated it shows \$41,851.92 in tax revenue and nearly \$6,000 in expenses which includes removal of a streetlight and payments to Consumers Energy. It was noted that the Ingham County Drain office acquired four parcels out of the DDA and those parcels will be nontaxable moving forward.

MOTION BY MEMBER CAMPBELL TO APPROVE THE 2022 DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL REPORT AND APPROVE DISSEMINATION TO THE PUBLIC, STATE TREASURY, AND REQUIRED TAXING JURISDICTIONS AS REQUIRED BY THE RECODIFIED TAX INCREMENT FINANCING ACT. SUPPORTED BY MEMBER ROMAIN. MOTION APPROVED 6-0.

C. DDA Member Attendance Issue

Discussion was had regarding members who do not have regular attendance over multiple years. Manager Walsh will bring back to the DDA a legal opinion on how to handle removing a member based on attendance or other issues.

8. REPORTS

A. Township Board

Supervisor Jackson reported on the following:

- Board is reviewing the sign ordinance
- Police Department re-accreditation recently took place
- Discussing the recreational marijuana ordinance
- Working with the Corridor Improvement Authority on gaining TIF funding
- Corridor Improvement Authority reappointment
- Downtown Development Authority appointment

B. Township Manager

- Okemos was voted #1 place to live in Michigan
- Working on fixing 8 miles of local roads
- Having a public meeting on Thursday to discuss options for the "chip and fog" repairs
- New welcoming signs are installed

- Municipal Building will be closed for renovations from 4/24-10/1
- Celebrate Meridian on 6/24
- Township Pride Event on 8/26
- Police department will be getting new flooring and new locker rooms
- Township Health & Safety Event on 5/10
- Proposing a Village of Okemos funding deadline of October 31, 2023
- Township will be doing Okemos Public Schools building permits
- 12th emergency siren is installed
- Schools are working on hiring Resource Officers
- Parks Family Fun Guide is in the mail
- Community Center/Senior Center committee is meeting on regular basis

C. Planning Commission

Commissioner Blumer reported the Planning Commission is working on the Urban Services Boundary, Land Use Map and Master Plan.

D. Chair Report

None.

E. Staff Report

Director Clark shared she has received a \$5,000 Match on Main request from a new DDA small business. May 9, 2023 at 6:00pm will be the Village of Okemos public conversation.

9. OPEN DISCUSSION/BOARD COMMENTS

Member Romain requested if anything can be done for the flooding on Okemos Road between Central Park and Nancy Moore. Manager Walsh will follow up with the County on the request.

Member Cawood remarked congratulations on the best place to live!

10. PUBLIC REMARKS

None.

11. NEXT MEETING DATE

- a. May 1, 2023, 7:30am-Central Fire Station, Community Room, 5000 Okemos Road

12. ADJOURNMENT

The meeting was adjourned at 8:33am without objection.