



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
April 25, 2023 5:30 PM

1. CALL MEETING TO ORDER
2. CLOSED SESSION- Motion to go into a closed session to discuss pending litigation with Township Attorney under MCL 15.268(1)(e). Successful entry into closed session will require a roll call vote.

3. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
4. ROLL CALL
5. PRESENTATIONS
 - A. Capital Area District Library Annual Report
 - B. 2023 Local Road Program
 - C. Quarterly Township Financial Report

6. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
7. TOWNSHIP MANAGER REPORT
8. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
9. APPROVAL OF AGENDA
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes-April 4, 2023 Regular Township Board Meeting
 - C. Bills
 - D. 1st Quarter 2023 Investment Report

11. QUESTIONS FOR THE ATTORNEY
12. HEARINGS
13. ACTION ITEMS
 - A. Ordinance 2022-16-Sign Ordinance Update-Final Adoption
 - B. Ordinance 2023-04 – Rezone 5677 Cade Street – PO to RB-Introduction
 - C. 1st Quarter Budget Amendments
 - D. 2022 Downtown Development Authority Annual Report
 - E. Lake Lansing Advisory Committee Appointments
 - F. Section 61 Application-Land Preservation
 - G. Pension Legislation-Request to Legislature/Governor

14. BOARD DISCUSSION ITEMS
 - A. School Resource Officer-Haslett Public Schools
 - B. Meeting Facilitation Training
 - C. Resolution to Support Anonymous Gun Drop Off Resolution

15. COMMENTS FROM THE PUBLIC
16. OTHER MATTERS AND BOARD MEMBER COMMENTS
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.

04/08/2023

REVENUE AND EXPENDITURE REPORT FOR MERIDIAN TWP
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 24.66

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAXES	8,075,000.00	5,502,940.04	2,572,059.96	68.15	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-402.100	Payment in Lieu of Taxes	7,200.00	0.00	7,200.00	0.00	
101-000.000-404.030	POLICE MILLAGE 98/04	1,165,000.00	796,200.19	368,799.81	68.34	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-405.050	FIRE MILLAGE - 98/04	1,230,000.00	838,960.27	391,039.73	68.21	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-405.080	POLICE/FIRE MILLAGE - 18	2,865,000.00	1,955,105.97	909,894.03	68.24	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-406.000	TRAILER PARK COLLECTIONS	200.00	0.00	200.00	0.00	
101-000.000-409.000	Community Services Millage	126,500.00	86,316.66	40,183.34	68.23	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-412.000	DELINQUENT PROPERTY TAXES	5,000.00	4,055.02	944.98	81.10	Collections higher than anticipated
101-000.000-428.000	STREET LIGHTS	393,500.00	243,970.75	149,529.25	62.00	2022 year-end entry need to be reversed and posted on 1/1/2023; will balance out in 2nd quarter of 2023
101-000.000-445.000	TAX PENALTIES	8,000.00	14,081.20	(6,081.20)	176.02	Difficult to estimate, higher than anticipated
101-000.000-447.000	TAX ADMINISTRATION FEE	1,200,000.00	404,148.94	795,851.06	33.68	
101-000.000-476.000	BUILDING PERMITS	600,000.00	83,467.50	516,532.50	13.91	
101-000.000-476.100	MECHANICAL PERMITS	90,000.00	33,308.00	56,692.00	37.01	
101-000.000-476.200	ELECTRICAL PERMITS	85,000.00	23,407.00	61,593.00	27.54	
101-000.000-476.300	PLUMBING PERMITS	60,000.00	16,560.00	43,440.00	27.60	
101-000.000-477.000	FRANCHISE FEES - CABLE TV	500,000.00	0.00	500,000.00	0.00	First quarter fees will be received in April/May Journal entry posted twice; will be corrected in 2nd quarter of 2023
101-000.000-477.500	CABLE PEG FEES	120,000.00	(4,060.16)	124,060.16	(3.38)	
101-000.000-478.000	Other Permits	25,000.00	3,920.00	21,080.00	15.68	
101-000.000-479.000	MOBILE FOOD VENDOR PERMITS	450.00	0.00	450.00	0.00	
101-000.000-481.000	MEDICAL MARIHUANA FEES	5,000.00	25,000.00	(20,000.00)	500.00	Five medical marihuana renewals not anticipated; will require a budget amendment
101-000.000-491.000	PAVEMENT SEALANT LICENSE	200.00	175.00	25.00	87.50	Higher than anticipated
101-000.000-540.100	State Grant Revenue	200,960.00	0.00	200,960.00	0.00	Eliminate EGLE grant monies related to Recycling Center project; will require a budget amendment
101-000.000-542.500	METRO Act Fees	30,000.00	500.00	29,500.00	1.67	Typically received in May
101-000.000-568.000	LIQUOR TAX REFUND	25,000.00	55.00	24,945.00	0.22	Typically received in August
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	42,280.00	0.00	42,280.00	0.00	Receipt allocated to incorrect accounts; will be corrected in 2nd quarter of 2023
101-000.000-574.000	STATE REVENUE SHARING	4,500,000.00	830,604.00	3,669,396.00	18.46	Slightly lower than projection for February 2023 payment (\$834,800)
101-000.000-581.000	OTHER INTRGOVTL REVENUE	100,000.00	89,160.95	10,839.05	89.16	Majority of revenue collected in 1st quarter of the year Will contact City of Lansing regarding payment that should have been received by now
101-000.000-582.000	Local Revenue Sharing Agreements	500,000.00	0.00	500,000.00	0.00	
101-000.000-605.000	FIRE INSPECTION CHARGES	10,000.00	1,000.00	9,000.00	10.00	
101-000.000-606.500	RECREATION PROGRAM REV	15,000.00	2,675.00	12,325.00	17.83	

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101-000.000-606.501	Sporties for Shorties	12,000.00	50.00	11,950.00	0.42	
101-000.000-606.502	Sand Volleyball	2,000.00	0.00	2,000.00	0.00	
101-000.000-606.503	Adult Softball	4,000.00	0.00	4,000.00	0.00	
101-000.000-606.505	Special Events	4,000.00	0.00	4,000.00	0.00	
101-000.000-606.506	ADULT SPORTS	2,000.00	0.00	2,000.00	0.00	
101-000.000-606.510	RECREATION - BASEBALL	24,000.00	7,520.00	16,480.00	31.33	
101-000.000-606.601	Oaks Soccer	40,000.00	2,970.00	37,030.00	7.43	
101-000.000-606.602	Oaks Football	8,000.00	3,180.00	4,820.00	39.75	
101-000.000-606.700	Contract Programs	2,000.00	0.00	2,000.00	0.00	
101-000.000-606.801	HYRA Basketball	10,000.00	482.00	9,518.00	4.82	
101-000.000-606.802	HYRA T-BALL	4,500.00	1,265.00	3,235.00	28.11	
101-000.000-606.803	HYRA Flag Football	4,500.00	0.00	4,500.00	0.00	
101-000.000-606.804	HYRA Soccer	10,000.00	2,580.00	7,420.00	25.80	
101-000.000-606.900	OBSC Revenue	1,500.00	0.00	1,500.00	0.00	
101-000.000-606.950	WILLIAMSTON REC REVENUE	13,500.00	2,060.00	11,440.00	15.26	
101-000.000-607.000	SOR FEES	500.00	220.00	280.00	44.00	
101-000.000-613.000	BROWNFIELD APPLICATION FEE	5,000.00	0.00	5,000.00	0.00	
101-000.000-615.000	FRANCHISE FEES - BWL	160,000.00	0.00	160,000.00	0.00	Typically receive 1st quarter fees in April/May
101-000.000-616.000	PLANNING DEPARTMENT	25,000.00	9,160.00	15,840.00	36.64	
101-000.000-617.000	PUBLIC WORKS SERVICES	1,050,000.00	0.00	1,050,000.00	0.00	1st quarter transfer completed in April 2023
101-000.000-619.000	CEMETERY REVENUE	20,000.00	3,050.00	16,950.00	15.25	
101-000.000-627.000	ANNUAL RENTAL INSPECTION FEES	75,000.00	37,750.00	37,250.00	50.33	
101-000.000-627.010	RENTAL HOUSG REINSPECTION FEES	5,000.00	3,126.00	1,874.00	62.52	
101-000.000-627.015	RENTAL REGISTRATION	20,000.00	8,000.00	12,000.00	40.00	
101-000.000-627.016	Rental Registration Renewal	5,000.00	6,480.00	(1,480.00)	129.60	Higher than anticipated; will require a budget amendment (increase to \$10,000)
101-000.000-627.017	VACANT/ABANDONED REGISTRATION	1,000.00	175.00	825.00	17.50	
101-000.000-628.000	VENDOR FEES	200.00	400.00	(200.00)	200.00	
101-000.000-637.000	COPIES	1,000.00	401.67	598.33	40.17	
101-000.000-637.010	POLICE DESK REVENUE	750.00	493.00	257.00	65.73	
101-000.000-637.020	FOIA REQUESTS - COPIES	3,000.00	3,365.64	(365.64)	112.19	
101-000.000-637.500	ELECTRONIC COPIES	1,500.00	0.00	1,500.00	0.00	
101-000.000-638.000	AMBULANCE FEE COLLECTIONS	1,500,000.00	391,851.25	1,108,148.75	26.12	
101-000.000-643.000	CEMETERY LOT SALES	20,000.00	16,350.00	3,650.00	81.75	Higher than anticipated
101-000.000-647.040	RECYCLING REVENUE	10,000.00	0.00	10,000.00	0.00	No recycling events in 1st quarter Higher than anticipated; will require a budget amendment
101-000.000-647.050	SPONSOR REVENUE	1,500.00	3,000.00	(1,500.00)	200.00	(increase to \$5,000)
101-000.000-656.000	PARKING TICKETS	5,000.00	1,480.00	3,520.00	29.60	
101-000.000-657.000	ORDINANCE FINES	6,000.00	1,549.70	4,450.30	25.83	
101-000.000-657.010	FINES-UTC ENFORCEMENT	60,000.00	9,623.91	50,376.09	16.04	
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	6,000.00	0.00	6,000.00	0.00	
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	160,000.00	0.00	160,000.00	0.00	1st quarter services billed in April 2023
101-000.000-658.000	FALSE ALARM FEES	4,000.00	1,000.00	3,000.00	25.00	
101-000.000-660.000	COURT RESTITUTION	10,000.00	3,136.02	6,863.98	31.36	
101-000.000-660.500	TCPS REVENUE SHARING	1,000.00	456.50	543.50	45.65	
101-000.000-665.000	INTEREST	200,000.00	185,502.77	14,497.23	92.75	

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101-000.000-667.200	Rent-School Street	6,960.00	1,740.00	5,220.00	25.00	
101-000.000-669.000	Unrealized invest gain/loss	0.00	(87,640.00)	87,640.00	100.00	Loss in fair value on Tbills
101-000.000-675.000	MISCELLANEOUS	2,000.00	799.20	1,200.80	39.96	
101-000.000-676.000	REIMBURSEMENTS	30,000.00	0.00	30,000.00	0.00	
101-000.000-676.020	REIMBURSEMENTS-POLICE	12,000.00	0.00	12,000.00	0.00	
101-000.000-676.030	REIMBURSEMENTS-FIRE	1,000.00	10,118.75	(9,118.75)	1,011.88	Billed Consumers Energy for power line and natural gas leak incidents during 2022
101-000.000-676.040	REIMBURSEMENTS-INSURANCE	0.00	3,056.00	(3,056.00)	100.00	Billed Progressive Insurance for property damage to RRFB light on Hagadorn & Shaw (occurred in 2022)
101-000.000-676.050	REIMBURSEMENTS-CROSSING GUARDS	15,000.00	0.00	15,000.00	0.00	Typically receive in July
101-000.000-676.300	REIMBURSEMENTS-SCHOOL SECURITY	36,000.00	2,237.50	33,762.50	6.22	Typically receive majority in second half of year
Total Dept 000.000		25,585,700.00	11,588,541.24	13,997,158.76	45.29	
TOTAL REVENUES		25,585,700.00	11,588,541.24	13,997,158.76	45.29	
Expenditures						
Dept 100.101 - TOWNSHIP BOARD						
101-100.101-701.000	SALARIES	72,050.00	18,003.24	54,046.76	24.99	LOCC determination increased Supervisor salary to \$25,429 and Trustee salary to \$13,086 for 2023; will require a budget amendment
101-100.101-714.000	FICA	5,510.00	1,377.22	4,132.78	24.99	LOCC determination increased Supervisor salary to \$25,429 and Trustee salary to \$13,086 for 2023; will require a budget amendment
101-100.101-718.000	WORKERS COMPENSATION	150.00	14.67	135.33	9.78	
101-100.101-728.000	OPERATING SUPPLIES	1,000.00	168.79	831.21	16.88	
101-100.101-821.000	PROFESSIONAL SERVICES	2,000.00	0.00	2,000.00	0.00	
101-100.101-822.010	EMPLOYEE RECOGNITION	2,000.00	0.00	2,000.00	0.00	
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	7,000.00	1,060.00	5,940.00	15.14	
101-100.101-851.000	COMMUNICATIONS	2,000.00	0.00	2,000.00	0.00	
101-100.101-870.000	MILEAGE	500.00	0.00	500.00	0.00	
Total Dept 100.101 - TOWNSHIP BOARD		92,210.00	20,623.92	71,586.08	22.37	
Dept 170.173 - ADMINISTRATIVE SERVICES						
101-170.173-708.000	PCOR FEDERAL FEE	950.00	0.00	950.00	0.00	
101-170.173-714.000	FICA	1,750.00	0.00	1,750.00	0.00	
101-170.173-715.000	HEALTH INSURANCE	15,000.00	3,193.84	11,806.16	21.29	
101-170.173-715.100	RETIREE HEALTH INS - OPEB	210,000.00	54,638.51	155,361.49	26.02	
101-170.173-717.000	PENSION	22,750.00	4,338.00	18,412.00	19.07	
101-170.173-724.000	UNEMPLOYMENT COMPENSATION	1,000.00	0.00	1,000.00	0.00	
101-170.173-728.000	OPERATING SUPPLIES	20,000.00	3,114.66	16,885.34	15.57	
101-170.173-730.000	POSTAGE	40,000.00	16,349.53	23,650.47	40.87	
101-170.173-806.000	CLAIM REIMBURSEMENT	20,000.00	0.00	20,000.00	0.00	
101-170.173-808.000	LEGAL FEES	250,000.00	35,743.07	214,256.93	14.30	
101-170.173-808.100	LEGAL FEES - UTC	85,000.00	20,483.20	64,516.80	24.10	
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	50,000.00	5,324.92	44,675.08	10.65	

04/08/2023

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101-170.173-810.000	ADVERTISING	10,000.00	0.00	10,000.00	0.00	
						Increase due to increase in law enforcement and cyber liabilities; will require a budget amendment
101-170.173-812.000	INSURANCE	135,000.00	213,649.00	(78,649.00)	158.26	
101-170.173-820.000	CONTRACTUAL SERVICES	8,000.00	2,068.43	5,931.57	25.86	
101-170.173-821.000	PROFESSIONAL SERVICES	1,800.00	0.00	1,800.00	0.00	
101-170.173-836.000	AMBULANCE BILLING	85,000.00	18,284.08	66,715.92	21.51	
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	240,000.00	42,849.64	197,150.36	17.85	
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICES	165,000.00	33,892.58	131,107.42	20.54	
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	25,000.00	5,655.00	19,345.00	22.62	
101-170.173-922.000	UTILITIES-STREET LIGHTS	385,000.00	70,503.54	314,496.46	18.31	
101-170.173-936.000	EQUIPMENT MAINTENANCE	35,000.00	7,096.93	27,903.07	20.28	
						Street light special assessment; will require a budget amendment
101-170.173-965.000	Property Taxes	100.00	905.23	(805.23)	905.23	
						New chairs for dias in Town Hall Room; will require a budget amendment
101-170.173-980.000	OFFICE EQUIPMENT & FURNITURE	0.00	8,571.74	(8,571.74)	100.00	
Total Dept 170.173 - ADMINISTRATIVE SERVICES		1,806,350.00	546,661.90	1,259,688.10	30.26	
Dept 170.191 - ACCOUNTING						
101-170.191-701.000	SALARIES	310,000.00	68,705.53	241,294.47	22.16	
						Temporary employee to assist in Utility Billing Department; will require a budget amendment
101-170.191-701.080	SALARIES - TEMPORARY	0.00	2,027.50	(2,027.50)	100.00	
101-170.191-706.000	OVERTIME	0.00	31.47	(31.47)	100.00	Utility Billing OT; will require a budget amendment
101-170.191-709.000	ICMA CONTRIBUTION	250.00	250.00	0.00	100.00	
101-170.191-714.000	FICA	23,800.00	5,275.17	18,524.83	22.16	
101-170.191-715.000	HEALTH INSURANCE	81,600.00	23,483.74	58,116.26	28.78	
101-170.191-716.000	LIFE/DISABILITY INSURANCE	1,600.00	395.64	1,204.36	24.73	
101-170.191-717.000	PENSION	42,650.00	4,962.94	37,687.06	11.64	
101-170.191-717.500	VantageCare	5,750.00	1,267.97	4,482.03	22.05	
101-170.191-718.000	WORKERS COMPENSATION	1,365.00	133.47	1,231.53	9.78	
101-170.191-728.000	OPERATING SUPPLIES	11,000.00	1,255.06	9,744.94	11.41	
101-170.191-730.000	POSTAGE	20,000.00	2,652.70	17,347.30	13.26	
101-170.191-807.000	AUDIT	38,000.00	0.00	38,000.00	0.00	
101-170.191-821.000	PROFESSIONAL SERVICES	6,000.00	3,637.50	2,362.50	60.63	
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	6,000.00	1,087.50	4,912.50	18.13	
101-170.191-870.000	MILEAGE	100.00	0.00	100.00	0.00	
101-170.191-936.000	EQUIPMENT MAINTENANCE	200.00	0.00	200.00	0.00	
101-170.191-980.000	OFFICE EQUIPMENT & FURNITURE	500.00	0.00	500.00	0.00	
Total Dept 170.191 - ACCOUNTING		548,815.00	115,166.19	433,648.81	20.98	
Dept 170.215 - CLERK						
						LOCC determination increased Clerk salary to \$84,539 for 2023; will require a budget amendment
101-170.215-701.000	SALARIES	244,000.00	44,234.01	199,765.99	18.13	
101-170.215-706.000	OVERTIME	1,000.00	0.00	1,000.00	0.00	
101-170.215-709.000	ICMA CONTRIBUTION	500.00	500.00	0.00	100.00	
101-170.215-710.000	LONGEVITY	1,600.00	0.00	1,600.00	0.00	

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						LOCC determination increased Clerk salary to \$84,539 for 2023; will require a budget amendment
101-170.215-714.000	FICA	19,000.00	3,319.46	15,680.54	17.47	
101-170.215-715.000	HEALTH INSURANCE	33,500.00	9,393.88	24,106.12	28.04	
101-170.215-715.010	FLEXIBLE BENEFIT	4,500.00	0.00	4,500.00	0.00	
101-170.215-716.000	LIFE/DISABILITY INSURANCE	1,400.00	346.20	1,053.80	24.73	
101-170.215-717.000	PENSION	36,150.00	5,419.02	30,730.98	14.99	
101-170.215-717.500	VantageCare	5,000.00	884.67	4,115.33	17.69	
101-170.215-718.000	WORKERS COMPENSATION	910.00	88.97	821.03	9.78	
101-170.215-728.000	OPERATING SUPPLIES	1,000.00	0.00	1,000.00	0.00	
101-170.215-750.000	PUBLICATIONS	500.00	0.00	500.00	0.00	
101-170.215-820.000	CONTRACTUAL SERVICES	12,000.00	6,282.50	5,717.50	52.35	
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	3,000.00	864.35	2,135.65	28.81	
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES	1,000.00	0.00	1,000.00	0.00	
101-170.215-870.000	MILEAGE	100.00	0.00	100.00	0.00	
Total Dept 170.215 - CLERK		365,160.00	71,333.06	293,826.94	19.53	
Dept 170.228 - INFORMATION TECHNOLOGY						
101-170.228-701.000	SALARIES	266,000.00	60,126.83	205,873.17	22.60	
						Overtime due to IT projects; will require a budget amendment
101-170.228-706.000	OVERTIME	0.00	945.01	(945.01)	100.00	
101-170.228-709.000	ICMA CONTRIBUTION	850.00	825.00	25.00	97.06	
101-170.228-710.000	LONGEVITY	2,560.00	1,280.00	1,280.00	50.00	
101-170.228-714.000	FICA	20,700.00	4,852.54	15,847.46	23.44	
101-170.228-715.000	HEALTH INSURANCE	32,600.00	9,258.38	23,341.62	28.40	
101-170.228-715.010	FLEXIBLE BENEFIT	4,500.00	1,125.00	3,375.00	25.00	
101-170.228-716.000	LIFE/DISABILITY INSURANCE	1,500.00	370.93	1,129.07	24.73	
101-170.228-717.000	PENSION	26,600.00	6,002.70	20,597.30	22.57	
101-170.228-717.500	VantageCare	5,400.00	1,200.56	4,199.44	22.23	
101-170.228-718.000	WORKERS COMPENSATION	1,185.00	115.87	1,069.13	9.78	
101-170.228-728.000	OPERATING SUPPLIES	500.00	0.00	500.00	0.00	
101-170.228-819.000	TRAINING	30,500.00	400.00	30,100.00	1.31	
101-170.228-820.000	CONTRACTUAL SERVICES	52,000.00	12,110.40	39,889.60	23.29	
101-170.228-821.000	PROFESSIONAL SERVICES	35,000.00	0.00	35,000.00	0.00	
101-170.228-825.000	PROFESSIONAL CONFERENCES/DUES	2,400.00	0.00	2,400.00	0.00	
101-170.228-826.000	COMPUTER SERVICES/SUPPLIES	12,000.00	1,400.14	10,599.86	11.67	
101-170.228-826.010	Existing Software License Agreements	329,700.00	250,377.07	79,322.93	75.94	Evidence.com service price increase (\$8,000); will require a budget amendment
						New hardware agreements for 3 systems (PSB Avigilon, various Cradlepoint, & Axon Body worn cameras); will require a budget amendment
101-170.228-826.020	Existing Hardware Licenses	5,000.00	5,330.69	(330.69)	106.61	
101-170.228-978.000	SOFTWARE	47,000.00	6,833.51	40,166.49	14.54	
Total Dept 170.228 - INFORMATION TECHNOLOGY		875,995.00	362,554.63	513,440.37	41.39	
Dept 170.243 - ASSESSING						
101-170.243-701.000	SALARIES	298,350.00	70,631.89	227,718.11	23.67	
101-170.243-701.080	SALARIES - TEMPORARY	9,900.00	0.00	9,900.00	0.00	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
101-170.243-704.000	BOARD OF REVIEW	4,000.00	0.00	4,000.00	0.00	
101-170.243-709.000	ICMA CONTRIBUTION	750.00	750.00	0.00	100.00	
101-170.243-710.000	LONGEVITY	1,920.00	960.00	960.00	50.00	
101-170.243-714.000	FICA	24,100.00	5,291.92	18,808.08	21.96	
101-170.243-715.000	HEALTH INSURANCE	73,075.00	20,730.69	52,344.31	28.37	
101-170.243-716.000	LIFE/DISABILITY INSURANCE	1,705.00	421.62	1,283.38	24.73	
101-170.243-717.000	PENSION	35,000.00	8,961.96	26,038.04	25.61	
101-170.243-717.500	VantageCare	6,000.00	1,412.64	4,587.36	23.54	
101-170.243-718.000	WORKERS COMPENSATION	2,350.00	229.78	2,120.22	9.78	
101-170.243-728.000	OPERATING SUPPLIES	4,000.00	3,247.54	752.46	81.19	
101-170.243-819.000	TRAINING	1,540.00	354.92	1,185.08	23.05	
101-170.243-821.000	PROFESSIONAL SERVICES	28,500.00	0.00	28,500.00	0.00	
101-170.243-825.000	PROFESSIONAL CONFERENCES/DUES	3,175.00	54.00	3,121.00	1.70	
101-170.243-826.000	COMPUTER SERVICES/SUPPLIES	2,400.00	0.00	2,400.00	0.00	
101-170.243-870.000	MILEAGE	300.00	35.63	264.37	11.88	
101-170.243-980.000	OFFICE EQUIPMENT & FURNITURE	3,000.00	0.00	3,000.00	0.00	
Total Dept 170.243 - ASSESSING		500,065.00	113,082.59	386,982.41	22.61	
Dept 170.253 - TREASURER						
101-170.253-701.000	SALARIES	199,500.00	44,848.28	154,651.72	22.48	LOCC determination increased Treasurer salary to \$84,539 for 2023; will require a budget amendment
101-170.253-706.000	OVERTIME	1,500.00	936.97	563.03	62.46	
101-170.253-709.000	ICMA CONTRIBUTION	500.00	500.00	0.00	100.00	
101-170.253-710.000	LONGEVITY	1,600.00	320.00	1,280.00	20.00	
101-170.253-714.000	FICA	15,600.00	3,523.33	12,076.67	22.59	LOCC determination increased Treasurer salary to \$84,539 for 2023; will require a budget amendment
101-170.253-715.000	HEALTH INSURANCE	59,800.00	16,470.99	43,329.01	27.54	
101-170.253-716.000	LIFE/DISABILITY INSURANCE	1,100.00	272.03	827.97	24.73	
101-170.253-717.000	PENSION	34,650.00	8,159.93	26,490.07	23.55	
101-170.253-717.500	VantageCare	3,900.00	896.95	3,003.05	23.00	
101-170.253-718.000	WORKERS COMPENSATION	750.00	73.33	676.67	9.78	
101-170.253-728.000	OPERATING SUPPLIES	200.00	32.90	167.10	16.45	
101-170.253-730.000	POSTAGE	11,500.00	0.00	11,500.00	0.00	
101-170.253-820.000	CONTRACTUAL SERVICES	0.00	1,651.50	(1,651.50)	100.00	
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	3,500.00	1,665.00	1,835.00	47.57	
101-170.253-870.000	MILEAGE	200.00	17.16	182.84	8.58	
101-170.253-900.000	PRINTING/PUBLISHING	6,500.00	0.00	6,500.00	0.00	
101-170.253-955.000	MISCELLANEOUS	400.00	0.00	400.00	0.00	
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	500.00	0.00	500.00	0.00	
Total Dept 170.253 - TREASURER		341,700.00	79,368.37	262,331.63	23.23	
Dept 170.262 - ELECTIONS						
101-170.262-701.080	SALARIES - TEMPORARY	30,000.00	7,036.25	22,963.75	23.45	
101-170.262-701.120	SALARIES-MAY ELECTION	20,000.00	0.00	20,000.00	0.00	
101-170.262-701.140	SALARIES-NOVEMBER ELECTION	0.00	64.00	(64.00)	100.00	
101-170.262-706.000	OVERTIME	2,000.00	0.00	2,000.00	0.00	

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101-170.262-714.000	FICA	5,300.00	538.27	4,761.73	10.16	
101-170.262-717.000	PENSION	1,350.00	0.00	1,350.00	0.00	
101-170.262-717.500	VantageCare	160.00	0.00	160.00	0.00	
101-170.262-728.000	OPERATING SUPPLIES	2,000.00	351.38	1,648.62	17.57	
101-170.262-728.001	SUPPLIES - MAY ELECTION	10,000.00	0.00	10,000.00	0.00	
101-170.262-730.000	POSTAGE	1,590.00	0.00	1,590.00	0.00	
101-170.262-730.001	Postage- May Election	5,000.00	0.00	5,000.00	0.00	
101-170.262-820.000	CONTRACTUAL SERVICES	5,000.00	0.00	5,000.00	0.00	
101-170.262-870.000	MILEAGE	100.00	0.00	100.00	0.00	
101-170.262-936.000	EQUIPMENT MAINTENANCE	17,500.00	0.00	17,500.00	0.00	
Total Dept 170.262 - ELECTIONS		100,000.00	7,989.90	92,010.10	7.99	
Dept 170.265 - BUILDING MAINTENANCE						
101-170.265-701.000	SALARIES	72,400.00	15,916.80	56,483.20	21.98	
101-170.265-706.000	OVERTIME	5,000.00	2,779.11	2,220.89	55.58	
101-170.265-709.000	ICMA CONTRIBUTION	250.00	250.00	0.00	100.00	
101-170.265-710.000	LONGEVITY	320.00	320.00	0.00	100.00	
101-170.265-714.000	FICA	6,325.00	1,694.87	4,630.13	26.80	
101-170.265-715.000	HEALTH INSURANCE	1,600.00	1,044.50	555.50	65.28	
101-170.265-715.010	FLEXIBLE BENEFIT	4,500.00	1,125.00	3,375.00	25.00	
101-170.265-716.000	LIFE/DISABILITY INSURANCE	400.00	98.93	301.07	24.73	
101-170.265-717.000	PENSION	12,650.00	3,664.76	8,985.24	28.97	
101-170.265-717.500	VantageCare	1,600.00	318.33	1,281.67	19.90	
101-170.265-718.000	WORKERS COMPENSATION	3,605.00	352.49	3,252.51	9.78	
101-170.265-727.000	LICENSES	4,050.00	1,200.00	2,850.00	29.63	
101-170.265-728.000	OPERATING SUPPLIES	20,000.00	4,735.92	15,264.08	23.68	
101-170.265-760.000	UNIFORMS	200.00	0.00	200.00	0.00	
101-170.265-761.000	CLOTHING ALLOWANCE	750.00	750.00	0.00	100.00	
101-170.265-819.000	TRAINING	1,500.00	0.00	1,500.00	0.00	
101-170.265-820.000	CONTRACTUAL SERVICES	290,000.00	43,972.31	246,027.69	15.16	
101-170.265-828.000	SOLID WASTE CONTAINER SERVICES	15,000.00	2,585.40	12,414.60	17.24	
101-170.265-930.000	BUILDING REPAIRS	22,000.00	252.58	21,747.42	1.15	
101-170.265-937.000	BUILDING MAINTENANCE	15,000.00	6,425.22	8,574.78	42.83	
101-170.265-942.000	EQUIPMENT RENTAL	14,960.00	3,740.01	11,219.99	25.00	
101-170.265-979.000	MACHINERY AND EQUIPMENT	5,000.00	0.00	5,000.00	0.00	
Total Dept 170.265 - BUILDING MAINTENANCE		497,110.00	91,226.23	405,883.77	18.35	
Dept 170.270 - ADMIN & HUMAN RESOURCES						
101-170.270-701.000	SALARIES	571,875.00	131,570.23	440,304.77	23.01	Board approved increase to \$160,823 for Township Manager's salary; will require a budget amendment
101-170.270-709.000	ICMA CONTRIBUTION	3,300.00	3,412.35	(112.35)	103.40	Board approved increase to \$160,823 for Township Manager's salary; will require a budget amendment
101-170.270-710.000	LONGEVITY	1,920.00	960.00	960.00	50.00	
101-170.270-714.000	FICA	44,200.00	10,347.26	33,852.74	23.41	Board approved increase to \$160,823 for Township Manager's salary; will require a budget amendment
101-170.270-715.000	HEALTH INSURANCE	69,600.00	28,229.17	41,370.83	40.56	

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101-170.270-715.010	FLEXIBLE BENEFIT	4,500.00	1,125.00	3,375.00	25.00	
101-170.270-716.000	LIFE/DISABILITY INSURANCE	2,900.00	717.13	2,182.87	24.73	
101-170.270-717.000	PENSION	58,300.00	13,948.44	44,351.56	23.93	
101-170.270-717.500	VantageCare	10,400.00	2,418.54	7,981.46	23.26	
101-170.270-718.000	WORKERS COMPENSATION	2,540.00	248.35	2,291.65	9.78	
101-170.270-728.000	OPERATING SUPPLIES	1,000.00	474.94	525.06	47.49	
101-170.270-809.000	ACTUARIAL SERVICES	20,000.00	14,125.00	5,875.00	70.63	
101-170.270-814.000	MEETING EXPENSE	2,000.00	21.37	1,978.63	1.07	
101-170.270-819.000	TRAINING	30,000.00	0.00	30,000.00	0.00	
101-170.270-820.000	CONTRACTUAL SERVICES	5,000.00	0.00	5,000.00	0.00	
101-170.270-822.010	EMPLOYEE RECOGNITION	5,000.00	939.35	4,060.65	18.79	
101-170.270-822.020	INTERVIEW/HIRING EXPENSES	4,000.00	1,170.84	2,829.16	29.27	
101-170.270-825.000	PROFESSIONAL CONFERENCES/DUES	7,000.00	2,510.30	4,489.70	35.86	
101-170.270-835.000	PHYSICALS	26,000.00	4,089.82	21,910.18	15.73	
101-170.270-835.010	EMPLOYEE WELLNESS PROGRAM	15,000.00	349.74	14,650.26	2.33	
101-170.270-870.000	MILEAGE	0.00	87.77	(87.77)	100.00	Will reclass to 101-170.270-819.000 Training in 2nd quarter
101-170.270-942.000	EQUIPMENT RENTAL	21,750.00	5,437.50	16,312.50	25.00	
Total Dept 170.270 - ADMIN & HUMAN RESOURCES		906,285.00	222,183.10	684,101.90	24.52	
Dept 170.271 - Grounds Maintenance						
101-170.271-701.000	SALARIES	54,200.00	12,513.62	41,686.38	23.09	
101-170.271-701.080	SALARIES - TEMPORARY	12,000.00	0.00	12,000.00	0.00	
101-170.271-702.020	AFTER-HOURS RESPONSE STIPEND	320.00	0.00	320.00	0.00	
101-170.271-706.000	OVERTIME	7,000.00	1,511.10	5,488.90	21.59	
101-170.271-709.000	ICMA CONTRIBUTION	250.00	250.00	0.00	100.00	
101-170.271-710.000	LONGEVITY	1,280.00	0.00	1,280.00	0.00	
101-170.271-714.000	FICA	6,000.00	1,184.06	4,815.94	19.73	
101-170.271-715.000	HEALTH INSURANCE	8,000.00	2,195.33	5,804.67	27.44	
101-170.271-716.000	LIFE/DISABILITY INSURANCE	300.00	74.18	225.82	24.73	
101-170.271-717.000	PENSION	12,550.00	2,954.51	9,595.49	23.54	
101-170.271-717.500	VantageCare	1,100.00	250.26	849.74	22.75	
101-170.271-718.000	WORKERS COMPENSATION	3,200.00	312.89	2,887.11	9.78	
101-170.271-727.000	LICENSES	2,700.00	1,200.00	1,500.00	44.44	
101-170.271-728.000	OPERATING SUPPLIES	11,000.00	1,577.00	9,423.00	14.34	
101-170.271-760.000	UNIFORMS	200.00	0.00	200.00	0.00	
101-170.271-761.000	CLOTHING ALLOWANCE	750.00	750.00	0.00	100.00	
101-170.271-819.000	TRAINING	1,500.00	0.00	1,500.00	0.00	
101-170.271-820.000	CONTRACTUAL SERVICES	32,300.00	2,641.66	29,658.34	8.18	
101-170.271-934.000	GROUNDNS MAINTENANCE	50,000.00	0.00	50,000.00	0.00	
101-170.271-936.000	EQUIPMENT MAINTENANCE	0.00	208.01	(208.01)	100.00	Transfer funds from Machinery and Equipment account for more accurate accounting of expenditures
101-170.271-942.000	EQUIPMENT RENTAL	60,140.00	15,035.01	45,104.99	25.00	
101-170.271-979.000	MACHINERY AND EQUIPMENT	1,500.00	0.00	1,500.00	0.00	Transfer funds to the Equipment Maintenance account for more accurate accounting of expenditures
Total Dept 170.271 - Grounds Maintenance		266,290.00	42,657.63	223,632.37	16.02	

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Dept 170.272 - RECYCLING CENTER						
101-170.272-701.000	SALARIES	43,700.00	9,995.94	33,704.06	22.87	
101-170.272-710.000	LONGEVITY	960.00	0.00	960.00	0.00	
101-170.272-714.000	FICA	3,500.00	757.04	2,742.96	21.63	
101-170.272-715.000	HEALTH INSURANCE	8,000.00	2,184.61	5,815.39	27.31	
101-170.272-716.000	LIFE/DISABILITY INSURANCE	250.00	61.81	188.19	24.72	
101-170.272-717.000	PENSION	4,400.00	999.60	3,400.40	22.72	
101-170.272-717.500	VantageCare	900.00	199.94	700.06	22.22	
101-170.272-718.000	WORKERS COMPENSATION	400.00	39.11	360.89	9.78	
101-170.272-728.000	OPERATING SUPPLIES	100.00	0.00	100.00	0.00	
101-170.272-820.000	CONTRACTUAL SERVICES	24,000.00	6,000.00	18,000.00	25.00	
101-170.272-880.000	COMMUNITY PROMOTION	2,000.00	187.40	1,812.60	9.37	
101-170.272-888.500	RECYCLING-SPECIAL PROJECTS	10,000.00	147.61	9,852.39	1.48	
101-170.272-934.000	GROUNDS MAINTENANCE	10,000.00	0.00	10,000.00	0.00	
Total Dept 170.272 - RECYCLING CENTER		108,210.00	20,573.06	87,636.94	19.01	
Dept 170.445 - WATERSHED MANAGEMENT						
101-170.445-820.000	CONTRACTUAL SERVICES	40,000.00	4,938.25	35,061.75	12.35	
101-170.445-842.000	DRAINS AT LARGE	90,000.00	27,588.44	62,411.56	30.65	
101-170.445-843.000	INTERCOUNTY DRAINS - REMY CHANDLER PRINC	0.00	11,364.00	(11,364.00)	100.00	Remy Chandler Drain was overlooked in the budget process as it wasn't budgeted in prior years
101-170.445-843.001	INTERCOUNTY DRAINS - REMY CHANDLER INT	0.00	763.66	(763.66)	100.00	Remy Chandler Drain was overlooked in the budget process as it wasn't budgeted in prior years
101-170.445-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	660,000.00	396,407.63	263,592.37	60.06	Will require a budget amendment based on final drain assessments for 2023
101-170.445-843.501	SPECIAL PROJECT DRAINS - INTEREST	183,000.00	108,543.57	74,456.43	59.31	Will require a budget amendment based on final drain assessments for 2023
Total Dept 170.445 - WATERSHED MANAGEMENT		973,000.00	549,605.55	423,394.45	56.49	
Dept 170.567 - CEMETERY						
101-170.567-701.000	SALARIES	22,500.00	5,995.13	16,504.87	26.65	
101-170.567-706.000	OVERTIME	2,500.00	1,256.10	1,243.90	50.24	
101-170.567-709.000	ICMA CONTRIBUTION	65.00	62.50	2.50	96.15	
101-170.567-710.000	LONGEVITY	320.00	0.00	320.00	0.00	
101-170.567-714.000	FICA	2,000.00	512.59	1,487.41	25.63	
101-170.567-715.000	HEALTH INSURANCE	4,100.00	1,185.93	2,914.07	28.93	
101-170.567-716.000	LIFE/DISABILITY INSURANCE	125.00	30.91	94.09	24.73	
101-170.567-717.000	PENSION	2,750.00	595.92	2,154.08	21.67	
101-170.567-717.500	VantageCare	500.00	118.20	381.80	23.64	
101-170.567-718.000	WORKERS COMPENSATION	220.00	19.55	200.45	8.89	
101-170.567-727.000	LICENSES	375.00	0.00	375.00	0.00	
101-170.567-728.000	OPERATING SUPPLIES	1,000.00	188.59	811.41	18.86	
101-170.567-820.000	CONTRACTUAL SERVICES	25,000.00	0.00	25,000.00	0.00	Budgeting error. The mowing contract should only be about \$34,500 for 2023. Will require a budget amendment.

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101-170.567-880.000	COMMUNITY PROMOTION	200.00	0.00	200.00	0.00	
101-170.567-920.000	UTILITIES-ELECTRIC/GAS/WATER	1,300.00	771.63	528.37	59.36	
101-170.567-930.000	BUILDING REPAIRS	0.00	251.11	(251.11)	100.00	Unexpected cemetery repairs; will require a budget amendment
101-170.567-942.000	EQUIPMENT RENTAL	24,260.00	6,065.01	18,194.99	25.00	
101-170.567-980.000	OFFICE EQUIPMENT & FURNITURE	1,000.00	0.00	1,000.00	0.00	
Total Dept 170.567 - CEMETERY		88,215.00	17,053.17	71,161.83	19.33	
Dept 300.301 - POLICE						
101-300.301-701.000	SALARIES	2,812,200.00	607,408.83	2,204,791.17	21.60	New union contracts - wage increase (\$108,841); will require a budget amendment
101-300.301-701.040	SALARIES-RECORD DIVISION	215,000.00	50,781.90	164,218.10	23.62	
101-300.301-701.050	SALARIES-CROSSING GUARDS	29,000.00	7,020.00	21,980.00	24.21	
101-300.301-701.170	SALARIES-CADETS	132,480.00	19,014.00	113,466.00	14.35	
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	18,825.00	16,729.50	2,095.50	88.87	
101-300.301-702.010	HOLIDAY PAYOUT	112,000.00	867.76	111,132.24	0.77	
101-300.301-706.000	OVERTIME	80,000.00	47,252.04	32,747.96	59.07	
101-300.301-706.010	OVERTIME-COURT HEARINGS	10,000.00	2,914.18	7,085.82	29.14	
101-300.301-706.030	OVERTIME-RECORDS DIVISION	1,000.00	0.00	1,000.00	0.00	
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	36,000.00	2,444.73	33,555.27	6.79	
101-300.301-706.050	OVERTIME-CANINE UNIT	9,200.00	1,080.60	8,119.40	11.75	
101-300.301-706.060	OVERTIME-TRAINING	17,000.00	5,199.07	11,800.93	30.58	
101-300.301-706.070	OVERTIME-HOLIDAY	36,000.00	13,375.60	22,624.40	37.15	
101-300.301-709.000	ICMA CONTRIBUTION	250.00	250.00	0.00	100.00	
101-300.301-710.000	LONGEVITY	22,720.00	7,078.58	15,641.42	31.16	
101-300.301-714.000	FICA	271,000.00	59,711.67	211,288.33	22.03	New union contracts - wage increase FICA (\$8,327); will require a budget amendment
101-300.301-715.000	HEALTH INSURANCE	586,000.00	154,852.12	431,147.88	26.43	
101-300.301-715.010	FLEXIBLE BENEFIT	49,500.00	14,250.00	35,250.00	28.79	
101-300.301-716.000	LIFE/DISABILITY INSURANCE	17,500.00	4,327.52	13,172.48	24.73	
101-300.301-717.000	PENSION	2,081,165.00	328,284.15	1,752,880.85	15.77	
101-300.301-717.500	VantageCare	56,000.00	3,550.69	52,449.31	6.34	
101-300.301-718.000	WORKERS COMPENSATION	89,000.00	8,702.20	80,297.80	9.78	
101-300.301-720.000	PHYSICAL FITNESS AWARDS	12,000.00	0.00	12,000.00	0.00	
101-300.301-727.000	LICENSES	20,000.00	0.00	20,000.00	0.00	
101-300.301-728.000	OPERATING SUPPLIES	12,000.00	2,004.57	9,995.43	16.70	Budget amendment to reduce by \$45 to offset 101-300.301-728.020
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE	650.00	695.00	(45.00)	106.92	Unanticipated price increase in PBTs; will require a budget amendment (offset by decrease in 101-300.301-728.000)
101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	3,000.00	81.88	2,918.12	2.73	
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	3,000.00	0.00	3,000.00	0.00	
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	3,000.00	0.00	3,000.00	0.00	
101-300.301-728.300	Operating Costs - Spec Resp Team	3,000.00	1,754.60	1,245.40	58.49	
101-300.301-739.000	AMMUNITION	24,000.00	0.00	24,000.00	0.00	
101-300.301-750.000	PUBLICATIONS	2,400.00	165.01	2,234.99	6.88	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
101-300.301-760.000	UNIFORMS	25,000.00	244.85	24,755.15	0.98	
101-300.301-761.000	CLOTHING ALLOWANCE	3,500.00	0.00	3,500.00	0.00	
101-300.301-762.000	UNIFORM CLEANING	10,000.00	1,553.35	8,446.65	15.53	
101-300.301-764.000	SHOES AND BOOTS	4,500.00	1,009.80	3,490.20	22.44	
101-300.301-811.000	ACCREDITATION STUDY	1,000.00	1,000.00	0.00	100.00	
101-300.301-820.035	TOWING SERVICES	2,500.00	(240.00)	2,740.00	(9.60)	
101-300.301-820.040	911 OPERATION	15,000.00	0.00	15,000.00	0.00	
101-300.301-820.060	PRINTING CONTRACT	2,500.00	1,431.19	1,068.81	57.25	
101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	6,000.00	2,330.25	3,669.75	38.84	
101-300.301-826.000	COMPUTER SERVICES/SUPPLIES	10,000.00	0.00	10,000.00	0.00	
101-300.301-827.000	RADIO MAINTENANCE	3,000.00	120.00	2,880.00	4.00	
101-300.301-831.000	TRAINING	28,000.00	1,934.60	26,065.40	6.91	
101-300.301-831.500	TRAINING-REIMBURSABLE	5,000.00	0.00	5,000.00	0.00	
101-300.301-851.000	COMMUNICATIONS	500.00	67.59	432.41	13.52	
101-300.301-870.000	MILEAGE	1,200.00	0.00	1,200.00	0.00	
101-300.301-936.000	EQUIPMENT MAINTENANCE	7,000.00	5,898.00	1,102.00	84.26	
101-300.301-942.000	EQUIPMENT RENTAL	208,625.00	52,156.26	156,468.74	25.00	
101-300.301-956.060	BICYCLE PATROL FUND*	500.00	0.00	500.00	0.00	
101-300.301-979.000	MACHINERY AND EQUIPMENT	32,900.00	6,437.74	26,462.26	19.57	
Total Dept 300.301 - POLICE		7,131,615.00	1,433,739.83	5,697,875.17	20.10	
Dept 300.336 - FIRE DEPARTMENT						
101-300.336-701.000	SALARIES	2,775,880.00	632,533.53	2,143,346.47	22.79	New union contracts - wage increase (\$130,385); will require a budget amendment
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	25,000.00	2,115.84	22,884.16	8.46	
101-300.336-701.070	SALARIES-ACTING PAY	25,000.00	6,694.07	18,305.93	26.78	
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	16,106.00	12,727.02	3,378.98	79.02	
101-300.336-702.010	HOLIDAY PAYOUT	113,000.00	1,563.80	111,436.20	1.38	
101-300.336-706.000	OVERTIME	85,000.00	138,700.41	(53,700.41)	163.18	Okemos bridge recall (\$110,336); will require a budget amendment
101-300.336-706.060	OVERTIME-TRAINING	15,000.00	3,895.15	11,104.85	25.97	
101-300.336-706.070	OVERTIME-HOLIDAY	12,000.00	6,619.83	5,380.17	55.17	
101-300.336-709.000	ICMA CONTRIBUTION	57,200.00	250.00	56,950.00	0.44	
101-300.336-710.000	LONGEVITY	22,720.00	2,922.08	19,797.92	12.86	
101-300.336-714.000	FICA	242,700.00	63,093.48	179,606.52	26.00	New union contracts - wage increase FICA (\$9,975); will require a budget amendment
101-300.336-715.000	HEALTH INSURANCE	538,300.00	156,054.35	382,245.65	28.99	
101-300.336-715.010	FLEXIBLE BENEFIT	45,000.00	8,625.00	36,375.00	19.17	
101-300.336-716.000	LIFE/DISABILITY INSURANCE	16,600.00	4,104.97	12,495.03	24.73	
101-300.336-717.000	PENSION	2,567,415.00	431,784.62	2,135,630.38	16.82	
101-300.336-717.500	VantageCare	62,800.00	15,286.36	47,513.64	24.34	
101-300.336-718.000	WORKERS COMPENSATION	131,985.00	12,905.17	119,079.83	9.78	
101-300.336-720.000	PHYSICAL FITNESS AWARDS	18,500.00	0.00	18,500.00	0.00	
101-300.336-721.000	FOOD ALLOWANCE	28,000.00	6,775.48	21,224.52	24.20	
101-300.336-726.000	SPECIAL EQUIPMENT	33,700.00	20,590.77	13,109.23	61.10	
101-300.336-728.000	OPERATING SUPPLIES	12,500.00	2,224.53	10,275.47	17.80	

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101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	80,000.00	27,519.70	52,480.30	34.40	
101-300.336-732.000	HAZMAT	9,500.00	4,019.23	5,480.77	42.31	
101-300.336-750.000	PUBLICATIONS	1,200.00	507.95	692.05	42.33	
101-300.336-760.000	UNIFORMS	13,000.00	8,054.40	4,945.60	61.96	
101-300.336-762.000	UNIFORM CLEANING	2,000.00	20.50	1,979.50	1.03	
						Paid in January to firefighters and any new hires receive a prorated amount upon hire. So far this year, we have had a retirement, resignation, and hired two new firefighters. Anticipate hiring one more firefighter in May/June (prorated amount will be about \$117). Will require a budget amendment.
101-300.336-764.000	SHOES AND BOOTS	6,475.00	6,620.76	(145.76)	102.25	
101-300.336-820.000	CONTRACTUAL SERVICES	34,804.00	6,276.70	28,527.30	18.03	
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	11,689.00	1,894.50	9,794.50	16.21	
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	2,500.00	419.77	2,080.23	16.79	
101-300.336-827.000	RADIO MAINTENANCE	13,860.00	3,372.00	10,488.00	24.33	
101-300.336-831.000	TRAINING	25,000.00	2,381.00	22,619.00	9.52	
101-300.336-880.000	COMMUNITY PROMOTION	4,000.00	0.00	4,000.00	0.00	
101-300.336-936.000	EQUIPMENT MAINTENANCE	14,000.00	6,986.91	7,013.09	49.91	
101-300.336-942.000	EQUIPMENT RENTAL	282,820.00	70,704.99	212,115.01	25.00	
101-300.336-979.000	MACHINERY AND EQUIPMENT	40,000.00	28,624.56	11,375.44	71.56	
Total Dept 300.336 - FIRE DEPARTMENT		7,385,254.00	1,696,869.43	5,688,384.57	22.98	
Dept 600.670 - HUMAN SERVICES						
101-600.670-701.000	SALARIES	40,970.00	8,860.48	32,109.52	21.63	
101-600.670-701.090	SALARIES-APPOINTED OFFICIALS	1,200.00	195.00	1,005.00	16.25	
101-600.670-714.000	FICA	3,230.00	772.04	2,457.96	23.90	
101-600.670-715.000	HEALTH INSURANCE	8,970.00	1,648.23	7,321.77	18.37	
						Insurance opt-out for new Human Services employee; will require a budget amendment
101-600.670-715.010	FLEXIBLE BENEFIT	0.00	1,125.00	(1,125.00)	100.00	
101-600.670-716.000	LIFE/DISABILITY INSURANCE	230.00	56.88	173.12	24.73	
101-600.670-717.000	PENSION	4,770.00	886.04	3,883.96	18.58	
101-600.670-717.500	VantageCare	820.00	177.23	642.77	21.61	
101-600.670-718.000	WORKERS COMPENSATION	180.00	17.60	162.40	9.78	
Total Dept 600.670 - HUMAN SERVICES		60,370.00	13,738.50	46,631.50	22.76	
Dept 700.701 - DEV. - PLANNING/ADMIN.						
101-700.701-701.000	SALARIES	380,320.00	83,256.60	297,063.40	21.89	
101-700.701-701.080	SALARIES - TEMPORARY	6,000.00	0.00	6,000.00	0.00	
101-700.701-701.090	SALARIES-APPOINTED OFFICIALS	10,000.00	1,020.00	8,980.00	10.20	
101-700.701-706.000	OVERTIME	6,000.00	0.00	6,000.00	0.00	
101-700.701-709.000	ICMA CONTRIBUTION	938.00	937.49	0.51	99.95	
101-700.701-710.000	LONGEVITY	320.00	0.00	320.00	0.00	
101-700.701-714.000	FICA	30,874.00	6,466.34	24,407.66	20.94	
101-700.701-715.000	HEALTH INSURANCE	71,851.00	19,749.91	52,101.09	27.49	
101-700.701-715.010	FLEXIBLE BENEFIT	3,375.00	562.48	2,812.52	16.67	
101-700.701-716.000	LIFE/DISABILITY INSURANCE	2,113.00	522.51	1,590.49	24.73	

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101-700.701-717.000	PENSION	35,000.00	7,507.12	27,492.88	21.45	
101-700.701-717.500	VantageCare	7,606.00	1,663.16	5,942.84	21.87	
101-700.701-718.000	WORKERS COMPENSATION	2,651.00	259.21	2,391.79	9.78	
101-700.701-728.000	OPERATING SUPPLIES	1,500.00	0.00	1,500.00	0.00	
101-700.701-750.000	PUBLICATIONS	250.00	0.00	250.00	0.00	
101-700.701-821.000	PROFESSIONAL SERVICES	50,000.00	900.00	49,100.00	1.80	
101-700.701-825.000	PROFESSIONAL CONFERENCES/DUES	7,500.00	1,811.50	5,688.50	24.15	
101-700.701-827.000	RADIO MAINTENANCE	2,000.00	0.00	2,000.00	0.00	
101-700.701-870.000	MILEAGE	300.00	0.00	300.00	0.00	
101-700.701-942.000	EQUIPMENT RENTAL	4,635.00	2,702.08	1,932.92	58.30	
Total Dept 700.701 - DEV. - PLANNING/ADMIN.		623,233.00	127,358.40	495,874.60	20.44	
Dept 700.703 - DEV. - BUILDING DIVISION						
101-700.703-701.000	SALARIES	486,898.00	107,981.54	378,916.46	22.18	
101-700.703-701.080	SALARIES - TEMPORARY	6,000.00	1,147.50	4,852.50	19.13	
101-700.703-702.000	SICK LEAVE INCENTIVE PAY	950.00	944.80	5.20	99.45	
101-700.703-709.000	ICMA CONTRIBUTION	1,313.00	1,312.51	0.49	99.96	
101-700.703-710.000	LONGEVITY	3,200.00	1,600.00	1,600.00	50.00	
101-700.703-714.000	FICA	38,125.00	8,955.60	29,169.40	23.49	
101-700.703-715.000	HEALTH INSURANCE	54,231.00	15,049.92	39,181.08	27.75	
101-700.703-715.010	FLEXIBLE BENEFIT	14,625.00	5,062.52	9,562.48	34.62	
101-700.703-716.000	LIFE/DISABILITY INSURANCE	2,466.00	609.82	1,856.18	24.73	
101-700.703-717.000	PENSION	42,000.00	9,151.88	32,848.12	21.79	
101-700.703-717.500	VantageCare	8,876.00	1,960.26	6,915.74	22.08	
101-700.703-718.000	WORKERS COMPENSATION	3,910.00	382.31	3,527.69	9.78	
101-700.703-728.000	OPERATING SUPPLIES	1,250.00	547.95	702.05	43.84	
101-700.703-825.000	PROFESSIONAL CONFERENCES/DUES	6,000.00	1,218.00	4,782.00	20.30	
101-700.703-827.000	RADIO MAINTENANCE	750.00	0.00	750.00	0.00	
101-700.703-942.000	EQUIPMENT RENTAL	23,155.00	4,245.41	18,909.59	18.33	
Total Dept 700.703 - DEV. - BUILDING DIVISION		693,749.00	160,170.02	533,578.98	23.09	
Dept 700.728 - MERIDIAN REDEVELOPMENT						
101-700.728-821.000	PROFESSIONAL SERVICES	1,250,000.00	0.00	1,250,000.00	0.00	
Total Dept 700.728 - MERIDIAN REDEVELOPMENT		1,250,000.00	0.00	1,250,000.00	0.00	
Dept 750.752 - PARK COMMISSION						
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	3,750.00	200.00	3,550.00	5.33	
101-750.752-714.000	FICA	300.00	15.32	284.68	5.11	
101-750.752-718.000	WORKERS COMPENSATION	10.00	0.98	9.02	9.80	
101-750.752-728.000	OPERATING SUPPLIES	600.00	0.00	600.00	0.00	
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	1,600.00	855.00	745.00	53.44	
Total Dept 750.752 - PARK COMMISSION		6,260.00	1,071.30	5,188.70	17.11	
Dept 750.753 - PARKS AND RECREATION ADMIN.						
101-750.753-701.000	SALARIES	89,646.00	18,752.64	70,893.36	20.92	
101-750.753-701.080	SALARIES - TEMPORARY	11,700.00	0.00	11,700.00	0.00	

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101-750.753-706.000	OVERTIME	5,000.00	7,883.44	(2,883.44)	157.67	Deer management; will require a budget amendment
101-750.753-709.000	ICMA CONTRIBUTION	125.00	125.02	(0.02)	100.02	
101-750.753-710.000	LONGEVITY	640.00	0.00	640.00	0.00	
101-750.753-714.000	FICA	8,194.00	2,019.74	6,174.26	24.65	
101-750.753-715.000	HEALTH INSURANCE	10,508.00	3,196.90	7,311.10	30.42	
101-750.753-716.000	LIFE/DISABILITY INSURANCE	538.00	133.04	404.96	24.73	
101-750.753-717.000	PENSION	7,500.00	2,479.12	5,020.88	33.05	
101-750.753-717.500	VantageCare	1,793.00	375.02	1,417.98	20.92	
101-750.753-718.000	WORKERS COMPENSATION	2,366.00	231.34	2,134.66	9.78	
101-750.753-728.000	OPERATING SUPPLIES	4,000.00	1,693.24	2,306.76	42.33	
101-750.753-821.000	PROFESSIONAL SERVICES	6,500.00	0.00	6,500.00	0.00	
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	1,550.00	0.00	1,550.00	0.00	
101-750.753-880.000	COMMUNITY PROMOTION	33,100.00	1,199.74	31,900.26	3.62	
101-750.753-882.500	Recreation Program Expenses	50,000.00	781.07	49,218.93	1.56	
Total Dept 750.753 - PARKS AND RECREATION ADMIN.		233,160.00	38,870.31	194,289.69	16.67	
Dept 750.754 - Recreation						
101-750.754-701.000	SALARIES	64,225.00	27,369.60	36,855.40	42.62	
101-750.754-701.080	SALARIES - TEMPORARY	18,000.00	198.25	17,801.75	1.10	
101-750.754-706.000	OVERTIME	5,500.00	0.00	5,500.00	0.00	
101-750.754-709.000	ICMA CONTRIBUTION	250.00	500.00	(250.00)	200.00	New recreation employee; will require a budget amendment
101-750.754-710.000	LONGEVITY	1,280.00	0.00	1,280.00	0.00	
101-750.754-714.000	FICA	6,828.00	2,055.10	4,772.90	30.10	
101-750.754-715.000	HEALTH INSURANCE	7,841.00	2,993.72	4,847.28	38.18	
101-750.754-716.000	LIFE/DISABILITY INSURANCE	385.00	95.20	289.80	24.73	
101-750.754-717.000	PENSION	7,000.00	2,736.96	4,263.04	39.10	
101-750.754-717.500	VantageCare	1,284.00	547.38	736.62	42.63	
101-750.754-718.000	WORKERS COMPENSATION	2,516.00	246.01	2,269.99	9.78	
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	2,000.00	500.00	1,500.00	25.00	
101-750.754-870.000	MILEAGE	100.00	0.00	100.00	0.00	
101-750.754-882.500	Recreation Program Expenses	20,000.00	211.68	19,788.32	1.06	
101-750.754-882.501	Sporties for Shorties	2,500.00	0.00	2,500.00	0.00	
101-750.754-882.507	ADULT SPORTS	4,000.00	103.00	3,897.00	2.58	
101-750.754-882.601	Oaks Soccer	14,000.00	0.00	14,000.00	0.00	
101-750.754-882.602	Oaks Football	3,000.00	0.00	3,000.00	0.00	
101-750.754-882.801	HYRA Basketball	5,800.00	2,069.80	3,730.20	35.69	Increase \$1,205 for Haslett Schools gym rental and custodial fee
101-750.754-882.802	HYRA Baseball/Softball	1,300.00	0.00	1,300.00	0.00	
101-750.754-882.803	HYRA Flag Football	2,800.00	0.00	2,800.00	0.00	
101-750.754-882.804	HYRA Soccer	2,800.00	0.00	2,800.00	0.00	
101-750.754-882.805	HYRA - Misc.	15,000.00	0.00	15,000.00	0.00	
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	21,000.00	0.00	21,000.00	0.00	
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	7,000.00	0.00	7,000.00	0.00	
101-750.754-955.000	MISCELLANEOUS	20,000.00	5,676.19	14,323.81	28.38	
Total Dept 750.754 - Recreation		236,409.00	45,302.89	191,106.11	19.16	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Dept 750.758 - Park Maintenance						
101-750.758-701.000	SALARIES	151,911.00	33,440.18	118,470.82	22.01	
101-750.758-701.080	SALARIES - TEMPORARY	19,200.00	0.00	19,200.00	0.00	
101-750.758-702.020	AFTER-HOURS RESPONSE STIPEND	400.00	0.00	400.00	0.00	
101-750.758-706.000	OVERTIME	6,000.00	569.60	5,430.40	9.49	
101-750.758-709.000	ICMA CONTRIBUTION	675.00	674.98	0.02	100.00	
101-750.758-710.000	LONGEVITY	896.00	192.01	703.99	21.43	
101-750.758-714.000	FICA	14,295.00	3,140.52	11,154.48	21.97	
101-750.758-715.000	HEALTH INSURANCE	34,974.00	9,948.97	25,025.03	28.45	
101-750.758-715.010	FLEXIBLE BENEFIT	900.00	225.03	674.97	25.00	
101-750.758-716.000	LIFE/DISABILITY INSURANCE	911.00	225.28	685.72	24.73	
101-750.758-717.000	PENSION	12,250.00	2,795.43	9,454.57	22.82	
101-750.758-717.500	VantageCare	3,038.00	668.78	2,369.22	22.01	
101-750.758-718.000	WORKERS COMPENSATION	5,512.00	538.95	4,973.05	9.78	
101-750.758-723.000	AUTO ALLOWANCE	7,200.00	1,800.00	5,400.00	25.00	
101-750.758-727.000	LICENSES	6,300.00	3,030.01	3,269.99	48.10	
101-750.758-728.000	OPERATING SUPPLIES	65,000.00	13,585.60	51,414.40	20.90	
101-750.758-760.000	UNIFORMS	800.00	0.00	800.00	0.00	
101-750.758-761.000	CLOTHING ALLOWANCE	1,875.00	1,875.01	(0.01)	100.00	
101-750.758-820.000	CONTRACTUAL SERVICES	65,000.00	17,000.40	47,999.60	26.15	
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	600.00	0.00	600.00	0.00	
101-750.758-827.000	RADIO MAINTENANCE	700.00	0.00	700.00	0.00	
101-750.758-828.000	SOLID WASTE CONTAINER SERVICES	3,000.00	283.29	2,716.71	9.44	
101-750.758-934.000	GROUND MAINTENANCE	16,000.00	0.00	16,000.00	0.00	
101-750.758-942.000	EQUIPMENT RENTAL	60,150.00	15,037.50	45,112.50	25.00	
101-750.758-979.000	MACHINERY AND EQUIPMENT	7,000.00	434.23	6,565.77	6.20	
Total Dept 750.758 - Park Maintenance		484,587.00	105,465.77	379,121.23	21.76	
Dept 750.775 - COMMUNITY ACTIVITIES						
101-750.775-880.000	COMMUNITY PROMOTION	6,000.00	800.00	5,200.00	13.33	
101-750.775-883.000	MEALS ON WHEELS	5,000.00	0.00	5,000.00	0.00	
101-750.775-886.000	COMMUNITY BAND	1,700.00	1,700.00	0.00	100.00	
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000.00	0.00	10,000.00	0.00	
Total Dept 750.775 - COMMUNITY ACTIVITIES		22,700.00	2,500.00	20,200.00	11.01	
Dept 750.800 - ASSOCIATIONS AND AUTHORITIES						
101-750.800-825.010	CONVENTION/VISITORS BUREAU	3,700.00	130.00	3,570.00	3.51	
101-750.800-825.020	TRI-COUNTY REGIONAL PLANNING	22,000.00	0.00	22,000.00	0.00	
101-750.800-825.040	CHAMBER OF COMMERCE	425.00	445.83	(20.83)	104.90	Increase in dues; will require a budget amendment
101-750.800-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	8,000.00	3,989.30	4,010.70	49.87	
101-750.800-825.080	MICHIGAN MUNICIPAL LEAGUE	9,000.00	6,049.33	2,950.67	67.21	
101-750.800-825.095	LEAP INC	15,000.00	15,000.00	0.00	100.00	
Total Dept 750.800 - ASSOCIATIONS AND AUTHORITIES		58,125.00	25,614.46	32,510.54	44.07	
Dept 750.806 - CABLE TV						

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
101-750.806-701.000	SALARIES	198,529.00	39,015.41	159,513.59	19.65	
101-750.806-701.080	SALARIES - TEMPORARY	32,500.00	1,727.50	30,772.50	5.32	
101-750.806-706.000	OVERTIME	2,000.00	0.00	2,000.00	0.00	
101-750.806-709.000	ICMA CONTRIBUTION	750.00	750.00	0.00	100.00	
101-750.806-710.000	LONGEVITY	320.00	320.00	0.00	100.00	
101-750.806-714.000	FICA	17,909.00	3,341.00	14,568.00	18.66	
101-750.806-715.000	HEALTH INSURANCE	31,150.00	6,558.73	24,591.27	21.06	
101-750.806-715.010	FLEXIBLE BENEFIT	4,500.00	2,250.00	2,250.00	50.00	
101-750.806-716.000	LIFE/DISABILITY INSURANCE	1,203.00	297.48	905.52	24.73	
101-750.806-717.000	PENSION	20,100.00	3,899.04	16,200.96	19.40	
101-750.806-717.500	VantageCare	4,011.00	779.82	3,231.18	19.44	
101-750.806-718.000	WORKERS COMPENSATION	1,152.00	112.64	1,039.36	9.78	
101-750.806-728.000	OPERATING SUPPLIES	650.00	0.00	650.00	0.00	
101-750.806-750.000	PUBLICATIONS	13,700.00	0.00	13,700.00	0.00	
101-750.806-820.000	CONTRACTUAL SERVICES	84,150.00	31,979.34	52,170.66	38.00	
101-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	13,900.00	4,015.57	9,884.43	28.89	
101-750.806-870.000	MILEAGE	100.00	0.00	100.00	0.00	
101-750.806-880.000	COMMUNITY PROMOTION	3,600.00	1,689.12	1,910.88	46.92	
101-750.806-890.000	Special Events	5,000.00	0.00	5,000.00	0.00	
101-750.806-936.000	EQUIPMENT MAINTENANCE	500.00	102.96	397.04	20.59	
101-750.806-955.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	
101-750.806-980.000	OFFICE EQUIPMENT & FURNITURE	500.00	0.00	500.00	0.00	
101-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	29,000.00	2,012.31	26,987.69	6.94	
Total Dept 750.806 - CABLE TV		465,724.00	98,850.92	366,873.08	21.23	
Dept 900.901 - CAPITAL OUTLAY						
101-900.901-821.000	PROFESSIONAL SERVICES	10,000.00	0.00	10,000.00	0.00	
Carryover unused funding for the 2022 Welcome & Wayfinding Sign Project (\$326,000). We did not get invoiced for this project until 2023 budget year due to the construction timelines. Eliminate the Recycling Center project (\$251,200). Will require a budget amendment.						
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	501,200.00	96,261.81	404,938.19	19.21	
101-900.901-980.015	New Computer Workstations	9,000.00	0.00	9,000.00	0.00	
Replace all Axon body worn cameras; will require a budget amendment						
101-900.901-980.070	Mobile Data Units	8,500.00	8,867.87	(367.87)	104.33	
Total Dept 900.901 - CAPITAL OUTLAY		528,700.00	105,129.68	423,570.32	19.88	
Dept 965.966 - OPERATING TRANSFERS OUT						
101-965.966-995.008	TRANSFER-OUT TO LOCAL ROADS FUND	280,000.00	0.00	280,000.00	0.00	
101-965.966-995.009	TRANSFER OUT TO MP FOR POLICE & FIRE	250,000.00	0.00	250,000.00	0.00	
Creation of Pension Stabilization Fund; will require a budget amendment						
101-965.966-995.103	TRANSFER OUT TO PENSION STABILIZATION	0.00	2,000,000.00	(2,000,000.00)	100.00	
Creation of Capital Projects Fund; will require a budget amendment						
101-965.966-995.401	TRANSFER OUT TO CAPITAL PROJECT FUND	0.00	3,500,000.00	(3,500,000.00)	100.00	
Total Dept 965.966 - OPERATING TRANSFERS OUT		530,000.00	5,500,000.00	(4,970,000.00)	1,037.74	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
TOTAL EXPENDITURES		27,179,291.00	11,614,760.81	15,564,530.19	42.73	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		25,585,700.00	11,588,541.24	13,997,158.76	45.29	
TOTAL EXPENDITURES		27,179,291.00	11,614,760.81	15,564,530.19	42.73	
NET OF REVENUES & EXPENDITURES		(1,593,591.00)	(26,219.57)	(1,567,371.43)		
BEG. FUND BALANCE		13,165,515.54	13,165,515.54			
NET OF REVENUES/EXPENDITURES - 2022				2,159,764.53		
END FUND BALANCE		11,571,924.54	15,299,060.50			

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Fund 103 - PENSION STABILIZATION FUND						
Revenues						
Dept 000.000						
103-000.000-665.000	INTEREST	0.00	14,880.65	(14,880.65)	100.00	Interest; will require a budget amendment
103-000.000-699.101	TRANSFER IN FROM GENERAL FUND	0.00	2,000,000.00	(2,000,000.00)	100.00	Creation of Pension Stabilization Fund; will require a budget amendment
Total Dept 000.000		0.00	2,014,880.65	(2,014,880.65)	100.00	
TOTAL REVENUES		0.00	2,014,880.65	(2,014,880.65)	100.00	
Fund 103 - PENSION STABILIZATION FUND:						
TOTAL REVENUES		0.00	2,014,880.65	(2,014,880.65)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	2,014,880.65	(2,014,880.65)		
BEG. FUND BALANCE						
END FUND BALANCE			2,014,880.65			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 204 - LOCAL ROADS						
Revenues						
Dept 000.000						
204-000.000-402.000	CURRENT PROPERTY TAXES	1,010.00	0.00	1,010.00	0.00	
204-000.000-581.000	OTHER INTRGOVTL REVENUE	172,500.00	0.00	172,500.00	0.00	Increase ICRD annual contribution to reflect new annual contribution amount (\$335,000); will require a budget amendment
204-000.000-665.000	INTEREST	300,000.00	72,678.48	227,321.52	24.23	
204-000.000-699.000	OPERATING TRANSFER IN	280,000.00	0.00	280,000.00	0.00	
Total Dept 000.000		753,510.00	72,678.48	680,831.52	9.65	
TOTAL REVENUES		753,510.00	72,678.48	680,831.52	9.65	
Expenditures						
Dept 000.000						
204-000.000-821.000	PROFESSIONAL SERVICES	452,500.00	111,414.38	341,085.62	24.62	
204-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	4,500,000.00	896.65	4,499,103.35	0.02	Carryover unused 2022 funding and use some of remaining 2019 bond revenue to fully fund the chip & fog road overlay projects; will require a budget amendment
Total Dept 000.000		4,952,500.00	112,311.03	4,840,188.97	2.27	
TOTAL EXPENDITURES		4,952,500.00	112,311.03	4,840,188.97	2.27	
Fund 204 - LOCAL ROADS:						
TOTAL REVENUES		753,510.00	72,678.48	680,831.52	9.65	
TOTAL EXPENDITURES		4,952,500.00	112,311.03	4,840,188.97	2.27	
NET OF REVENUES & EXPENDITURES		(4,198,990.00)	(39,632.55)	(4,159,357.45)		
BEG. FUND BALANCE		4,669,985.23	4,669,985.23			
NET OF REVENUES/EXPENDITURES - 2022			9,904,117.83	9,904,117.83		
END FUND BALANCE		470,995.23	14,534,470.51			

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Fund 208 - PARK MILLAGE						
Revenues						
Dept 000.000						
208-000.000-405.030	PARK MILLAGE	1,280,000.00	872,836.72	407,163.28	68.19	
208-000.000-412.000	DELINQUENT PROPERTY TAXES	250.00	385.65	(135.65)	154.26	Delinquent collections higher than anticipated
208-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	5,600.00	0.00	5,600.00	0.00	
208-000.000-665.000	INTEREST	1,000.00	10,920.15	(9,920.15)	1,092.02	Interest rates higher than anticipated; will require a budget amendment
208-000.000-667.000	RENTALS	15,000.00	4,490.52	10,509.48	29.94	
208-000.000-667.020	HARRIS CENTER	55,000.00	3,461.69	51,538.31	6.29	
208-000.000-667.060	DOG PARKS	8,000.00	3,135.00	4,865.00	39.19	
208-000.000-674.150	DONATIONS	500.00	0.00	500.00	0.00	
Total Dept 000.000		1,365,350.00	895,229.73	470,120.27	65.57	
TOTAL REVENUES		1,365,350.00	895,229.73	470,120.27	65.57	
Expenditures						
Dept 750.753 - PARKS AND RECREATION ADMIN.						
208-750.753-701.000	SALARIES	134,265.00	20,984.10	113,280.90	15.63	
208-750.753-701.080	SALARIES - TEMPORARY	12,600.00	0.00	12,600.00	0.00	
208-750.753-706.000	OVERTIME	400.00	0.00	400.00	0.00	
208-750.753-709.000	ICMA CONTRIBUTION	300.00	174.98	125.02	58.33	
208-750.753-710.000	LONGEVITY	1,120.00	0.00	1,120.00	0.00	
208-750.753-714.000	FICA	11,374.00	1,594.09	9,779.91	14.02	
208-750.753-715.000	HEALTH INSURANCE	14,553.00	3,942.05	10,610.95	27.09	
208-750.753-715.010	FLEXIBLE BENEFIT	2,250.00	0.00	2,250.00	0.00	
208-750.753-716.000	LIFE/DISABILITY INSURANCE	806.00	199.31	606.69	24.73	
208-750.753-717.000	PENSION	11,600.00	1,727.95	9,872.05	14.90	
208-750.753-717.500	VantageCare	2,685.00	419.73	2,265.27	15.63	
208-750.753-718.000	WORKERS COMPENSATION	2,961.00	289.52	2,671.48	9.78	
208-750.753-728.000	OPERATING SUPPLIES	1,200.00	6.93	1,193.07	0.58	
208-750.753-821.000	PROFESSIONAL SERVICES	20,000.00	0.00	20,000.00	0.00	
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	1,750.00	0.00	1,750.00	0.00	
208-750.753-870.000	MILEAGE	300.00	30.78	269.22	10.26	
208-750.753-880.000	COMMUNITY PROMOTION	4,000.00	0.00	4,000.00	0.00	
208-750.753-965.000	Property Taxes	1,150.00	1,618.63	(468.63)	140.75	New additional land parcel, special assessments; will require a budget amendment
Total Dept 750.753 - PARKS AND RECREATION ADMIN.		223,314.00	30,988.07	192,325.93	13.88	
Dept 750.756 - Harris Nature Center						
208-750.756-701.000	SALARIES	87,328.00	19,514.95	67,813.05	22.35	
208-750.756-701.080	SALARIES - TEMPORARY	33,400.00	2,663.75	30,736.25	7.98	
208-750.756-706.000	OVERTIME	3,000.00	1,205.75	1,794.25	40.19	

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208-750.756-709.000	ICMA CONTRIBUTION	350.00	350.01	(0.01)	100.00	
208-750.756-710.000	LONGEVITY	512.00	383.99	128.01	75.00	
208-750.756-714.000	FICA	9,531.00	1,847.59	7,683.41	19.39	
208-750.756-715.000	HEALTH INSURANCE	22,370.00	6,496.60	15,873.40	29.04	
208-750.756-715.010	FLEXIBLE BENEFIT	1,800.00	450.02	1,349.98	25.00	
208-750.756-716.000	LIFE/DISABILITY INSURANCE	524.00	129.58	394.42	24.73	
208-750.756-717.000	PENSION	8,900.00	1,951.48	6,948.52	21.93	
208-750.756-717.500	VantageCare	1,747.00	390.31	1,356.69	22.34	
208-750.756-718.000	WORKERS COMPENSATION	2,900.00	283.55	2,616.45	9.78	
208-750.756-728.000	OPERATING SUPPLIES	18,000.00	3,693.93	14,306.07	20.52	
208-750.756-820.000	CONTRACTUAL SERVICES	15,200.00	2,375.92	12,824.08	15.63	
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	2,000.00	196.66	1,803.34	9.83	
208-750.756-870.000	MILEAGE	500.00	34.19	465.81	6.84	
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	10,000.00	2,649.71	7,350.29	26.50	
208-750.756-974.000	CONSTRUCTION/IMPROVEMENTS	15,000.00	0.00	15,000.00	0.00	
Total Dept 750.756 - Harris Nature Center		233,062.00	44,617.99	188,444.01	19.14	
Dept 750.758 - Park Maintenance						
208-750.758-701.000	SALARIES	168,194.00	39,152.71	129,041.29	23.28	
208-750.758-701.080	SALARIES - TEMPORARY	9,600.00	0.00	9,600.00	0.00	
208-750.758-706.000	OVERTIME	6,000.00	706.11	5,293.89	11.77	
208-750.758-709.000	ICMA CONTRIBUTION	800.00	799.99	0.01	100.00	
208-750.758-710.000	LONGEVITY	896.00	512.00	384.00	57.14	
208-750.758-714.000	FICA	14,867.00	3,578.47	11,288.53	24.07	
208-750.758-715.000	HEALTH INSURANCE	65,547.00	18,675.38	46,871.62	28.49	
208-750.758-715.010	FLEXIBLE BENEFIT	900.00	224.98	675.02	25.00	
208-750.758-716.000	LIFE/DISABILITY INSURANCE	1,009.00	249.51	759.49	24.73	
208-750.758-717.000	PENSION	8,600.00	1,843.73	6,756.27	21.44	
208-750.758-717.500	VantageCare	3,364.00	783.05	2,580.95	23.28	
208-750.758-718.000	WORKERS COMPENSATION	5,401.00	528.10	4,872.90	9.78	
208-750.758-727.000	LICENSES	6,600.00	3,600.00	3,000.00	54.55	
208-750.758-728.000	OPERATING SUPPLIES	65,000.00	11,423.38	53,576.62	17.57	
208-750.758-761.000	CLOTHING ALLOWANCE	2,250.00	2,250.00	0.00	100.00	
208-750.758-819.000	TRAINING	1,000.00	0.00	1,000.00	0.00	
208-750.758-820.000	CONTRACTUAL SERVICES	75,000.00	6,293.69	68,706.31	8.39	
208-750.758-820.020	SEWER CLEANING-SANITARY	2,000.00	0.00	2,000.00	0.00	
208-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	600.00	0.00	600.00	0.00	
208-750.758-827.000	RADIO MAINTENANCE	1,000.00	243.03	756.97	24.30	
208-750.758-828.000	SOLID WASTE CONTAINER SERVICES	2,500.00	0.00	2,500.00	0.00	
208-750.758-920.000	UTILITIES-ELECTRIC/GAS/WATER	2,000.00	331.26	1,668.74	16.56	
208-750.758-934.000	GROUNDS MAINTENANCE	20,000.00	0.00	20,000.00	0.00	
208-750.758-936.000	EQUIPMENT MAINTENANCE	600.00	0.00	600.00	0.00	
208-750.758-950.000	Vehicle Charges	75,175.00	18,793.74	56,381.26	25.00	
208-750.758-956.095	DOG PARK EXPENSE	5,500.00	273.08	5,226.92	4.97	
208-750.758-979.000	MACHINERY AND EQUIPMENT	7,000.00	0.00	7,000.00	0.00	
Total Dept 750.758 - Park Maintenance		551,403.00	110,262.21	441,140.79	20.00	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Dept 750.759 - Park Development						
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	200,000.00	0.00	200,000.00	0.00	Request budget amendments for pathway connector between Wonch and Ferguson Parks (\$150,000) and shade structure at Towner Park (\$15,000)
Total Dept 750.759 - Park Development		200,000.00	0.00	200,000.00	0.00	
TOTAL EXPENDITURES		1,207,779.00	185,868.27	1,021,910.73	15.39	
Fund 208 - PARK MILLAGE:						
TOTAL REVENUES		1,365,350.00	895,229.73	470,120.27	65.57	
TOTAL EXPENDITURES		1,207,779.00	185,868.27	1,021,910.73	15.39	
NET OF REVENUES & EXPENDITURES		157,571.00	709,361.46	(551,790.46)		
BEG. FUND BALANCE		218,263.35	218,263.35			
NET OF REVENUES/EXPENDITURES - 2022			655,168.51	655,168.51		
END FUND BALANCE		375,834.35	1,582,793.32			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 211 - PARK RESTRICTED/DESIGNATED						
Revenues						
Dept 000.000						
211-000.000-647.050	SPONSOR REVENUE	35,000.00	4,950.00	30,050.00	14.14	
						Interest rates higher than anticipated; will require a budget amendment
211-000.000-665.000	INTEREST	300.00	1,040.21	(740.21)	346.74	
211-000.000-667.030	FARM MARKET	18,000.00	3,626.00	14,374.00	20.14	
211-000.000-667.035	MARKET VENDOR REV	45,000.00	4,527.27	40,472.73	10.06	
211-000.000-674.100	DONATIONS-HNC	4,000.00	870.00	3,130.00	21.75	
211-000.000-674.150	DONATIONS	15,000.00	0.00	15,000.00	0.00	
211-000.000-674.200	DONATIONS - COMPOST	0.00	20.00	(20.00)	100.00	
211-000.000-674.210	DONATIONS - SUMMER CONCERT SERIES	0.00	6,000.00	(6,000.00)	100.00	
211-000.000-675.050	Heritage Festival Rev	0.00	50.00	(50.00)	100.00	
Total Dept 000.000		117,300.00	21,083.48	96,216.52	17.97	
TOTAL REVENUES		117,300.00	21,083.48	96,216.52	17.97	
Expenditures						
Dept 000.000						
211-000.000-701.010	SALARY - FARM MARKET	21,616.00	3,000.00	18,616.00	13.88	
211-000.000-714.000	FICA	1,654.00	229.50	1,424.50	13.88	
211-000.000-718.000	WORKERS COMPENSATION	177.00	17.31	159.69	9.78	
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXPENSE	50,000.00	59.99	49,940.01	0.12	
211-000.000-956.080	FARM MARKET	25,000.00	2,641.52	22,358.48	10.57	
211-000.000-975.000	PARK DEVELOPMENT	15,000.00	2,031.98	12,968.02	13.55	
Total Dept 000.000		113,447.00	7,980.30	105,466.70	7.03	
TOTAL EXPENDITURES		113,447.00	7,980.30	105,466.70	7.03	
Fund 211 - PARK RESTRICTED/DESIGNATED:						
TOTAL REVENUES		117,300.00	21,083.48	96,216.52	17.97	
TOTAL EXPENDITURES		113,447.00	7,980.30	105,466.70	7.03	
NET OF REVENUES & EXPENDITURES		3,853.00	13,103.18	(9,250.18)		
BEG. FUND BALANCE		168,285.71	168,285.71			
NET OF REVENUES/EXPENDITURES - 2022			32,863.91	32,863.91		
END FUND BALANCE		172,138.71	214,252.80			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 214 - FIRE RESTRICTED/DESIGNATED						
Revenues						
Dept 000.000						
214-000.000-665.000	INTEREST	5.00	8.02	(3.02)	160.40	
Total Dept 000.000		5.00	8.02	(3.02)	160.40	
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TOTAL REVENUES		5.00	8.02	(3.02)	160.40	
<hr/>						
Fund 214 - FIRE RESTRICTED/DESIGNATED:						
TOTAL REVENUES		5.00	8.02	(3.02)	160.40	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		5.00	8.02	(3.02)		
BEG. FUND BALANCE		6,392.96	6,392.96			
NET OF REVENUES/EXPENDITURES - 2022			(3,418.27)	(3,418.27)		
END FUND BALANCE		6,397.96	2,982.71			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 216 - PEDESTRIAN BIKEPATH MILLAGE						
Revenues						
Dept 000.000						
216-000.000-403.000	BIKE PATH COLLECTIONS	640,000.00	437,659.19	202,340.81	68.38	
216-000.000-412.000	DELINQUENT PROPERTY TAXES	100.00	193.36	(93.36)	193.36	Delinquent property tax collection higher than anticipated; will require a budget amendment
216-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	2,810.00	0.00	2,810.00	0.00	
216-000.000-581.000	OTHER INTRGOVTL REVENUE	2,756,000.00	0.00	2,756,000.00	0.00	
216-000.000-629.000	PYMENT IN LIEU OF CONSTRUCTION	0.00	67,000.00	(67,000.00)	100.00	Development agreement with property owner to construct a pathway on their property footage, accepted payment equal to construction cost for Township to construct pathway; will require a budget amendment
216-000.000-665.000	INTEREST	2,000.00	20,100.10	(18,100.10)	1,005.01	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		3,400,910.00	524,952.65	2,875,957.35	15.44	
TOTAL REVENUES		3,400,910.00	524,952.65	2,875,957.35	15.44	
Expenditures						
Dept 440.450 - PEDESTRIAN BIKEPATH						
216-440.450-701.000	SALARIES	49,627.00	11,072.01	38,554.99	22.31	
216-440.450-701.080	SALARIES - TEMPORARY	14,000.00	0.00	14,000.00	0.00	
216-440.450-706.000	OVERTIME	2,000.00	1,555.95	444.05	77.80	
216-440.450-709.000	ICMA CONTRIBUTION	165.00	162.51	2.49	98.49	
216-440.450-710.000	LONGEVITY	832.00	143.99	688.01	17.31	
216-440.450-714.000	FICA	5,232.00	1,059.83	4,172.17	20.26	
216-440.450-715.000	HEALTH INSURANCE	10,743.00	3,014.35	7,728.65	28.06	
216-440.450-715.010	FLEXIBLE BENEFIT	675.00	168.74	506.26	25.00	
216-440.450-716.000	LIFE/DISABILITY INSURANCE	310.00	76.66	233.34	24.73	
216-440.450-717.000	PENSION	7,450.00	1,886.63	5,563.37	25.32	
216-440.450-717.500	VantageCare	993.00	221.49	771.51	22.31	
216-440.450-718.000	WORKERS COMPENSATION	2,018.00	197.32	1,820.68	9.78	
216-440.450-727.000	LICENSES	1,400.00	624.99	775.01	44.64	
216-440.450-728.000	OPERATING SUPPLIES	1,500.00	196.22	1,303.78	13.08	
216-440.450-761.000	CLOTHING ALLOWANCE	375.00	374.99	0.01	100.00	
216-440.450-820.000	CONTRACTUAL SERVICES	60,000.00	30.00	59,970.00	0.05	
216-440.450-950.000	Vehicle Charges	63,675.00	15,918.75	47,756.25	25.00	
216-440.450-957.000	ADMINISTRATIVE	40,000.00	0.00	40,000.00	0.00	
216-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	4,087,000.00	253,955.08	3,833,044.92	6.21	
Total Dept 440.450 - PEDESTRIAN BIKEPATH		4,347,995.00	290,659.51	4,057,335.49	6.68	
TOTAL EXPENDITURES		4,347,995.00	290,659.51	4,057,335.49	6.68	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 216 - PEDESTRIAN BIKEPATH MILLAGE:						
	TOTAL REVENUES	3,400,910.00	524,952.65	2,875,957.35	15.44	
	TOTAL EXPENDITURES	4,347,995.00	290,659.51	4,057,335.49	6.68	
	NET OF REVENUES & EXPENDITURES	(947,085.00)	234,293.14	(1,181,378.14)		
	BEG. FUND BALANCE	2,039,779.98	2,039,779.98			
	NET OF REVENUES/EXPENDITURES - 2022		368,018.77	368,018.77		
	END FUND BALANCE	1,092,694.98	2,642,091.89			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 217 - LAND PRESERVATION MILLAGE						
Revenues						
Dept 000.000						
217-000.000-408.000	Land Preservation Millage	195,000.00	132,185.04	62,814.96	67.79	
217-000.000-412.000	DELINQUENT PROPERTY TAXES	100.00	58.37	41.63	58.37	
217-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	850.00	0.00	850.00	0.00	
217-000.000-665.000	INTEREST	8,000.00	29,478.14	(21,478.14)	368.48	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		203,950.00	161,721.55	42,228.45	79.29	
TOTAL REVENUES		203,950.00	161,721.55	42,228.45	79.29	
Expenditures						
Dept 000.000						
217-000.000-701.000	SALARIES	109,188.00	13,160.21	96,027.79	12.05	
217-000.000-706.000	OVERTIME	500.00	104.76	395.24	20.95	
217-000.000-709.000	ICMA CONTRIBUTION	338.00	212.51	125.49	62.87	
217-000.000-710.000	LONGEVITY	528.00	48.01	479.99	9.09	
217-000.000-714.000	FICA	8,457.00	992.57	7,464.43	11.74	
217-000.000-715.000	HEALTH INSURANCE	13,909.00	3,943.71	9,965.29	28.35	
217-000.000-715.010	FLEXIBLE BENEFIT	2,475.00	56.23	2,418.77	2.27	
217-000.000-716.000	LIFE/DISABILITY INSURANCE	481.00	118.95	362.05	24.73	
217-000.000-717.000	PENSION	8,010.00	996.03	7,013.97	12.43	
217-000.000-717.500	VantageCare	1,602.00	199.21	1,402.79	12.44	
217-000.000-718.000	WORKERS COMPENSATION	1,871.00	182.94	1,688.06	9.78	
217-000.000-728.000	OPERATING SUPPLIES	85,000.00	148.14	84,851.86	0.17	
217-000.000-808.000	LEGAL FEES	5,000.00	0.00	5,000.00	0.00	
217-000.000-821.000	PROFESSIONAL SERVICES	20,000.00	0.00	20,000.00	0.00	
217-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	1,000.00	(292.89)	1,292.89	(29.29)	
217-000.000-870.000	MILEAGE	500.00	0.00	500.00	0.00	
217-000.000-934.000	GROUPS MAINTENANCE	30,000.00	233.76	29,766.24	0.78	
217-000.000-965.000	Property Taxes	800.00	766.46	33.54	95.81	
Total Dept 000.000		289,659.00	20,870.60	268,788.40	7.21	
TOTAL EXPENDITURES		289,659.00	20,870.60	268,788.40	7.21	
Fund 217 - LAND PRESERVATION MILLAGE:						
TOTAL REVENUES		203,950.00	161,721.55	42,228.45	79.29	
TOTAL EXPENDITURES		289,659.00	20,870.60	268,788.40	7.21	
NET OF REVENUES & EXPENDITURES		(85,709.00)	140,850.95	(226,559.95)		
BEG. FUND BALANCE		3,934,163.37	3,934,163.37			
NET OF REVENUES/EXPENDITURES - 2022			83,988.74	83,988.74		
END FUND BALANCE		3,848,454.37	4,159,003.06			

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Fund 218 - LAND PRESERVATION RESERVE FUND						
Revenues						
Dept 000.000						
218-000.000-665.000	INTEREST	40,000.00	15,312.03	24,687.97	38.28	
Total Dept 000.000		40,000.00	15,312.03	24,687.97	38.28	
TOTAL REVENUES		40,000.00	15,312.03	24,687.97	38.28	
Expenditures						
Dept 000.000						
218-000.000-934.000	GROUNDS MAINTENANCE	0.00	52.82	(52.82)	100.00	
Total Dept 000.000		0.00	52.82	(52.82)	100.00	
TOTAL EXPENDITURES		0.00	52.82	(52.82)	100.00	
Fund 218 - LAND PRESERVATION RESERVE FUND:						
TOTAL REVENUES		40,000.00	15,312.03	24,687.97	38.28	
TOTAL EXPENDITURES		0.00	52.82	(52.82)	100.00	
NET OF REVENUES & EXPENDITURES		40,000.00	15,259.21	24,740.79		
BEG. FUND BALANCE		3,384,480.46	3,384,480.46			
NET OF REVENUES/EXPENDITURES - 2022			(248,205.93)	(248,205.93)		
END FUND BALANCE		3,424,480.46	3,151,533.74			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 223 - SENIOR CENTER MILLAGE						
Revenues						
Dept 000.000						
223-000.000-409.000	Community Services Millage	160,000.00	109,857.54	50,142.46	68.66	
223-000.000-412.000	DELINQUENT PROPERTY TAXES	50.00	48.53	1.47	97.06	
223-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	705.00	0.00	705.00	0.00	
223-000.000-665.000	INTEREST	500.00	3,459.48	(2,959.48)	691.90	Interest rates higher than anticipated
Total Dept 000.000		161,255.00	113,365.55	47,889.45	70.30	
TOTAL REVENUES		161,255.00	113,365.55	47,889.45	70.30	
Expenditures						
Dept 000.000						
223-000.000-820.000	CONTRACTUAL SERVICES	125,000.00	0.00	125,000.00	0.00	
223-000.000-980.000	OFFICE EQUIPMENT & FURNITURE	15,000.00	0.00	15,000.00	0.00	
Total Dept 000.000		140,000.00	0.00	140,000.00	0.00	
TOTAL EXPENDITURES		140,000.00	0.00	140,000.00	0.00	
Fund 223 - SENIOR CENTER MILLAGE:						
TOTAL REVENUES		161,255.00	113,365.55	47,889.45	70.30	
TOTAL EXPENDITURES		140,000.00	0.00	140,000.00	0.00	
NET OF REVENUES & EXPENDITURES		21,255.00	113,365.55	(92,110.55)		
BEG. FUND BALANCE		342,709.29	342,709.29			
NET OF REVENUES/EXPENDITURES - 2022			51,367.61	51,367.61		
END FUND BALANCE		363,964.29	507,442.45			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 230 - CABLE TV						
Revenues						
Dept 000.000						
230-000.000-665.000	INTEREST	250.00	1,066.42	(816.42)	426.57	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		250.00	1,066.42	(816.42)	426.57	
TOTAL REVENUES		250.00	1,066.42	(816.42)	426.57	
Expenditures						
Dept 750.806 - CABLE TV						
230-750.806-820.000	CONTRACTUAL SERVICES	0.00	(268.77)	268.77	100.00	
230-750.806-974.000	CONSTRUCTION/IMPROVEMENTS	20,000.00	8,819.78	11,180.22	44.10	
Total Dept 750.806 - CABLE TV		20,000.00	8,551.01	11,448.99	42.76	
TOTAL EXPENDITURES		20,000.00	8,551.01	11,448.99	42.76	
Fund 230 - CABLE TV:						
TOTAL REVENUES		250.00	1,066.42	(816.42)	426.57	
TOTAL EXPENDITURES		20,000.00	8,551.01	11,448.99	42.76	
NET OF REVENUES & EXPENDITURES		(19,750.00)	(7,484.59)	(12,265.41)		
BEG. FUND BALANCE		216,275.31	216,275.31			
NET OF REVENUES/EXPENDITURES - 2022			(62,608.03)	(62,608.03)		
END FUND BALANCE		196,525.31	146,182.69			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 232 - POLICE RESTRICTED/DESIGNATED						
Revenues						
Dept 000.000						
232-000.000-502.000	GRANT REVENUE - FEDERAL	5,000.00	6,230.79	(1,230.79)	124.62	Bulletproof vest grant - Department of Justice behind in reimbursements; will require a budget amendment
232-000.000-665.000	INTEREST	100.00	253.24	(153.24)	253.24	Interest rates higher than anticipated; will require a budget amendment
232-000.000-674.040	DONATIONS - POLICE DESIGNATED	0.00	1,000.00	(1,000.00)	100.00	Donation related to Indian cultural celebration; will require a budget amendment
232-000.000-674.050	POLICE TRAINING PA 302	7,000.00	0.00	7,000.00	0.00	
Total Dept 000.000		12,100.00	7,484.03	4,615.97	61.85	
TOTAL REVENUES		12,100.00	7,484.03	4,615.97	61.85	
Expenditures						
Dept 000.000						
232-000.000-760.000	UNIFORMS	5,000.00	0.00	5,000.00	0.00	
232-000.000-956.040	POLICE TRAINING FUND PA 302	7,000.00	650.00	6,350.00	9.29	
232-000.000-979.081	MACHINERY AND EQUIPMENT NAROTICS	18,000.00	0.00	18,000.00	0.00	
Total Dept 000.000		30,000.00	650.00	29,350.00	2.17	
TOTAL EXPENDITURES		30,000.00	650.00	29,350.00	2.17	
Fund 232 - POLICE RESTRICTED/DESIGNATED:						
TOTAL REVENUES		12,100.00	7,484.03	4,615.97	61.85	
TOTAL EXPENDITURES		30,000.00	650.00	29,350.00	2.17	
NET OF REVENUES & EXPENDITURES		(17,900.00)	6,834.03	(24,734.03)		
BEG. FUND BALANCE		69,239.19	69,239.19			
NET OF REVENUES/EXPENDITURES - 2022			(5,609.63)	(5,609.63)		
END FUND BALANCE		51,339.19	70,463.59			

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000.003 - BRA - ELEVATION AT OKEMOS POINTE						
243-000.003-402.000	CURRENT PROPERTY TAXES	330,000.00	220,669.92	109,330.08	66.87	
Total Dept 000.003 - BRA - ELEVATION AT OKEMOS POINTE		330,000.00	220,669.92	109,330.08	66.87	
TOTAL REVENUES		330,000.00	220,669.92	109,330.08	66.87	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		330,000.00	220,669.92	109,330.08	66.87	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		330,000.00	220,669.92	109,330.08		
BEG. FUND BALANCE		46,966.13	46,966.13			
NET OF REVENUES/EXPENDITURES - 2022			161,339.70	161,339.70		
END FUND BALANCE		376,966.13	428,975.75			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 244 - ECONOMIC DEVELOPMENT FUND						
Revenues						
Dept 000.000						
244-000.000-665.000	INTEREST	20.00	35.31	(15.31)	176.55	Interest rates higher than anticipated; will require a budget amendment
244-000.000-698.000	BOND ISSUE COSTS	10,000.00	0.00	10,000.00	0.00	
Total Dept 000.000		10,020.00	35.31	9,984.69	0.35	
TOTAL REVENUES		10,020.00	35.31	9,984.69	0.35	
Expenditures						
Dept 000.000						
244-000.000-880.000	COMMUNITY PROMOTION	0.00	1,000.00	(1,000.00)	100.00	Lunar New Year event; will require a budget amendment
Total Dept 000.000		0.00	1,000.00	(1,000.00)	100.00	
TOTAL EXPENDITURES		0.00	1,000.00	(1,000.00)	100.00	
Fund 244 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		10,020.00	35.31	9,984.69	0.35	
TOTAL EXPENDITURES		0.00	1,000.00	(1,000.00)	100.00	
NET OF REVENUES & EXPENDITURES		10,020.00	(964.69)	10,984.69		
BEG. FUND BALANCE		48,479.47	48,479.47			
NET OF REVENUES/EXPENDITURES - 2022			6,799.81	6,799.81		
END FUND BALANCE		58,499.47	54,314.59			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000						
248-000.000-402.000	CURRENT PROPERTY TAXES	28,000.00	39,404.95	(11,404.95)	140.73	Higher than anticipated; will require a budget amendment
Total Dept 000.000		28,000.00	39,404.95	(11,404.95)	140.73	
TOTAL REVENUES		28,000.00	39,404.95	(11,404.95)	140.73	
Expenditures						
Dept 000.000						
248-000.000-728.000	OPERATING SUPPLIES	3,000.00	11.52	2,988.48	0.38	
Total Dept 000.000		3,000.00	11.52	2,988.48	0.38	
TOTAL EXPENDITURES		3,000.00	11.52	2,988.48	0.38	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		28,000.00	39,404.95	(11,404.95)	140.73	
TOTAL EXPENDITURES		3,000.00	11.52	2,988.48	0.38	
NET OF REVENUES & EXPENDITURES		25,000.00	39,393.43	(14,393.43)		
BEG. FUND BALANCE		66,865.04	66,865.04			
NET OF REVENUES/EXPENDITURES - 2022			36,331.08	36,331.08		
END FUND BALANCE		91,865.04	142,589.55			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 271 - LIBRARY MILLAGE						
Revenues						
Dept 000.000						
271-000.000-665.000	INTEREST	20.00	101.19	(81.19)	505.95	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		20.00	101.19	(81.19)	505.95	
TOTAL REVENUES		20.00	101.19	(81.19)	505.95	
Fund 271 - LIBRARY MILLAGE:						
TOTAL REVENUES		20.00	101.19	(81.19)	505.95	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		20.00	101.19	(81.19)		
BEG. FUND BALANCE		13,558.24	13,558.24			
NET OF REVENUES/EXPENDITURES - 2022			44.36	44.36		
END FUND BALANCE		13,578.24	13,703.79			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 272 - COMMUNITY NEEDS FUND						
Revenues						
Dept 000.000						
272-000.000-665.000	INTEREST	100.00	458.37	(358.37)	458.37	Interest rates higher than anticipated; will require a budget amendment
272-000.000-674.060	DONATIONS - HRC EMER SERVICES	10,000.00	5,401.94	4,598.06	54.02	
272-000.000-674.065	DONATIONS - REDI-RIDE	1,000.00	462.00	538.00	46.20	
272-000.000-674.078	DONATIONS - KNOB HILL FIRE	0.00	2,350.00	(2,350.00)	100.00	
Total Dept 000.000		11,100.00	8,672.31	2,427.69	78.13	
TOTAL REVENUES		11,100.00	8,672.31	2,427.69	78.13	
Expenditures						
Dept 000.000						
272-000.000-956.070	EMERGENCY FUND	50,000.00	6,717.63	43,282.37	13.44	
272-000.000-956.075	REDI-RIDE	1,000.00	0.00	1,000.00	0.00	
272-000.000-956.078	KNOB HILL FIRE	0.00	298.00	(298.00)	100.00	
Total Dept 000.000		51,000.00	7,015.63	43,984.37	13.76	
TOTAL EXPENDITURES		51,000.00	7,015.63	43,984.37	13.76	
Fund 272 - COMMUNITY NEEDS FUND:						
TOTAL REVENUES		11,100.00	8,672.31	2,427.69	78.13	
TOTAL EXPENDITURES		51,000.00	7,015.63	43,984.37	13.76	
NET OF REVENUES & EXPENDITURES		(39,900.00)	1,656.68	(41,556.68)		
BEG. FUND BALANCE		106,266.64	106,266.64			
NET OF REVENUES/EXPENDITURES - 2022			(10,404.14)	(10,404.14)		
END FUND BALANCE		66,366.64	97,519.18			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 275 - REVOLVING ENERGY FUND						
Revenues						
Dept 000.000						
275-000.000-665.000	INTEREST	100.00	393.89	(293.89)	393.89	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		100.00	393.89	(293.89)	393.89	
TOTAL REVENUES		100.00	393.89	(293.89)	393.89	
Fund 275 - REVOLVING ENERGY FUND:						
TOTAL REVENUES		100.00	393.89	(293.89)	393.89	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		100.00	393.89	(293.89)		
BEG. FUND BALANCE		56,603.67	56,603.67			
NET OF REVENUES/EXPENDITURES - 2022			(2,683.02)	(2,683.02)		
END FUND BALANCE		56,703.67	54,314.54			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 277 - LAW ENFORCEMENT GRANTS						
Revenues						
Dept 000.000						
277-000.000-665.000	INTEREST	50.00	521.11	(471.11)	1,042.22	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		50.00	521.11	(471.11)	1,042.22	
TOTAL REVENUES		50.00	521.11	(471.11)	1,042.22	
Fund 277 - LAW ENFORCEMENT GRANTS:						
TOTAL REVENUES		50.00	521.11	(471.11)	1,042.22	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		50.00	521.11	(471.11)		
BEG. FUND BALANCE		76,532.36	76,532.36			
NET OF REVENUES/EXPENDITURES - 2022			250.29	250.29		
END FUND BALANCE		76,582.36	77,303.76			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 284 - OPIOID SETTLEMENT FUND						
Revenues						
Dept 000.000						
284-000.000-665.000	INTEREST	0.00	103.58	(103.58)	100.00	
284-000.000-685.000	OPIOID SETTLEMENT REVENUE	0.00	24,446.13	(24,446.13)	100.00	
Total Dept 000.000		0.00	24,549.71	(24,549.71)	100.00	
TOTAL REVENUES						
		0.00	24,549.71	(24,549.71)	100.00	
Fund 284 - OPIOID SETTLEMENT FUND:						
TOTAL REVENUES						
		0.00	24,549.71	(24,549.71)	100.00	
TOTAL EXPENDITURES						
		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES						
		0.00	24,549.71	(24,549.71)		
BEG. FUND BALANCE						
END FUND BALANCE						
			24,549.71			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 285 - AMERICAN RESCUE PLAN ACT - FUNDS						
Revenues						
Dept 000.000						
285-000.000-528.000	OTHER FEDERAL GRANTS	235,800.00	0.00	235,800.00	0.00	
285-000.000-665.000	INTEREST	1,000.00	19,083.99	(18,083.99)	1,908.40	
Total Dept 000.000		236,800.00	19,083.99	217,716.01	8.06	
TOTAL REVENUES		236,800.00	19,083.99	217,716.01	8.06	
Expenditures						
Dept 900.901 - CAPITAL OUTLAY						
285-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	0.00	133,925.48	(133,925.48)	100.00	
285-900.901-980.040	Network Upgrades	235,800.00	66,715.98	169,084.02	28.29	
Total Dept 900.901 - CAPITAL OUTLAY		235,800.00	200,641.46	35,158.54	85.09	
TOTAL EXPENDITURES		235,800.00	200,641.46	35,158.54	85.09	
Fund 285 - AMERICAN RESCUE PLAN ACT - FUNDS:						
TOTAL REVENUES		236,800.00	19,083.99	217,716.01	8.06	
TOTAL EXPENDITURES		235,800.00	200,641.46	35,158.54	85.09	
NET OF REVENUES & EXPENDITURES		1,000.00	(181,557.47)	182,557.47		
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2022			13,787.17	13,787.17		
END FUND BALANCE		1,000.00	(167,770.30)			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 288 - CATA Millage						
Revenues						
Dept 000.000						
288-000.000-407.000	CATA MILLAGE	385,000.00	261,623.94	123,376.06	67.95	
288-000.000-412.000	DELINQUENT PROPERTY TAXES	50.00	115.59	(65.59)	231.18	Delinquent tax collection higher than anticipated; will require a budget amendment
288-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,680.00	0.00	1,680.00	0.00	
288-000.000-665.000	INTEREST	100.00	2,014.69	(1,914.69)	2,014.69	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		386,830.00	263,754.22	123,075.78	68.18	
TOTAL REVENUES		386,830.00	263,754.22	123,075.78	68.18	
Expenditures						
Dept 000.000						
288-000.000-813.000	CATA Services	385,000.00	0.00	385,000.00	0.00	
Total Dept 000.000		385,000.00	0.00	385,000.00	0.00	
TOTAL EXPENDITURES		385,000.00	0.00	385,000.00	0.00	
Fund 288 - CATA Millage:						
TOTAL REVENUES		386,830.00	263,754.22	123,075.78	68.18	
TOTAL EXPENDITURES		385,000.00	0.00	385,000.00	0.00	
NET OF REVENUES & EXPENDITURES		1,830.00	263,754.22	(261,924.22)		
BEG. FUND BALANCE		10,065.64	10,065.64			
NET OF REVENUES/EXPENDITURES - 2022			(1,530.03)	(1,530.03)		
END FUND BALANCE		11,895.64	272,289.83			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 310 - ROADS DEBT RETIREMENT FUND						
Revenues						
Dept 000.000						
310-000.000-405.090	ROAD DEBT MILLAGE COLLECTION	3,790,000.00	2,602,196.45	1,187,803.55	68.66	
310-000.000-412.000	DELINQUENT PROPERTY TAXES	1,000.00	1,145.82	(145.82)	114.58	Delinquent tax collection higher than anticipated; will require a budget amendment
310-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	10,230.00	0.00	10,230.00	0.00	
310-000.000-665.000	INTEREST	3,000.00	13,381.83	(10,381.83)	446.06	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		3,804,230.00	2,616,724.10	1,187,505.90	68.78	
TOTAL REVENUES		3,804,230.00	2,616,724.10	1,187,505.90	68.78	
Expenditures						
Dept 000.000						
310-000.000-992.200	PRINCIPAL EXPENSE	3,165,000.00	0.00	3,165,000.00	0.00	
310-000.000-993.000	DEBT SERVICE-INTEREST	727,920.00	389,791.66	338,128.34	53.55	
Total Dept 000.000		3,892,920.00	389,791.66	3,503,128.34	10.01	
TOTAL EXPENDITURES		3,892,920.00	389,791.66	3,503,128.34	10.01	
Fund 310 - ROADS DEBT RETIREMENT FUND:						
TOTAL REVENUES		3,804,230.00	2,616,724.10	1,187,505.90	68.78	
TOTAL EXPENDITURES		3,892,920.00	389,791.66	3,503,128.34	10.01	
NET OF REVENUES & EXPENDITURES		(88,690.00)	2,226,932.44	(2,315,622.44)		
BEG. FUND BALANCE		953,917.53	953,917.53			
NET OF REVENUES/EXPENDITURES - 2022			1,165,271.78	1,165,271.78		
END FUND BALANCE		865,227.53	4,346,121.75			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 372 - FIRE STATION DEBT SERVICE						
Revenues						
Dept 000.000						
372-000.000-405.070	FIRE STATION MILLAGE COLLECTION	390,000.00	267,912.79	122,087.21	68.70	
372-000.000-412.000	DELINQUENT PROPERTY TAXES	100.00	117.95	(17.95)	117.95	Delinquent tax collection higher than anticipated; will require a budget amendment
372-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,075.00	0.00	1,075.00	0.00	
372-000.000-665.000	INTEREST	500.00	797.15	(297.15)	159.43	Interest rates higher than anticipated; will require a budget amendment
Total Dept 000.000		391,675.00	268,827.89	122,847.11	68.64	
TOTAL REVENUES		391,675.00	268,827.89	122,847.11	68.64	
Expenditures						
Dept 000.000						
372-000.000-992.200	PRINCIPAL EXPENSE	240,000.00	0.00	240,000.00	0.00	
372-000.000-993.000	DEBT SERVICE-INTEREST	35,243.00	0.00	35,243.00	0.00	
Total Dept 000.000		275,243.00	0.00	275,243.00	0.00	
TOTAL EXPENDITURES		275,243.00	0.00	275,243.00	0.00	
Fund 372 - FIRE STATION DEBT SERVICE:						
TOTAL REVENUES		391,675.00	268,827.89	122,847.11	68.64	
TOTAL EXPENDITURES		275,243.00	0.00	275,243.00	0.00	
NET OF REVENUES & EXPENDITURES		116,432.00	268,827.89	(152,395.89)		
BEG. FUND BALANCE		482,903.37	482,903.37			
NET OF REVENUES/EXPENDITURES - 2022			(481,054.06)	(481,054.06)		
END FUND BALANCE		599,335.37	270,677.20			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 401 - CAPITAL PROJECT FUND						
Revenues						
Dept 000.000						
401-000.000-665.000	INTEREST	0.00	20,329.90	(20,329.90)	100.00	Interest rates higher than anticipated; will require a budget amendment
401-000.000-699.101	TRANSFER IN FROM GENERAL FUND	0.00	3,500,000.00	(3,500,000.00)	100.00	Creation of Capital Project Fund; will require a budget amendment
Total Dept 000.000		0.00	3,520,329.90	(3,520,329.90)	100.00	
TOTAL REVENUES		0.00	3,520,329.90	(3,520,329.90)	100.00	
Expenditures						
Dept 900.901 - CAPITAL OUTLAY						
401-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	0.00	141,911.01	(141,911.01)	100.00	Municipal Building upgrades (\$900,000) and Police Department Building access control system & flooring upgrades (\$300,000); will require a budget amendment
Total Dept 900.901 - CAPITAL OUTLAY		0.00	141,911.01	(141,911.01)	100.00	
TOTAL EXPENDITURES		0.00	141,911.01	(141,911.01)	100.00	
Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		0.00	3,520,329.90	(3,520,329.90)	100.00	
TOTAL EXPENDITURES		0.00	141,911.01	(141,911.01)	100.00	
NET OF REVENUES & EXPENDITURES		0.00	3,378,418.89	(3,378,418.89)		
BEG. FUND BALANCE						
END FUND BALANCE			3,378,418.89			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 446 - TIRF						
Revenues						
Dept 000.000						
446-000.000-665.000	INTEREST	5,000.00	13,114.53	(8,114.53)	262.29	Interest rates higher than anticipated; will require a budget amendment
446-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	45,000.00	4,498.18	40,501.82	10.00	
446-000.000-677.000	SPECIAL ASSESSMENTS	680,000.00	27,244.86	652,755.14	4.01	
Total Dept 000.000		730,000.00	44,857.57	685,142.43	6.14	
TOTAL REVENUES		730,000.00	44,857.57	685,142.43	6.14	
Expenditures						
Dept 000.000						
446-000.000-972.020	LAKE LANSING WATERSHED	90,000.00	4,396.93	85,603.07	4.89	
446-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	50,000.00	0.00	50,000.00	0.00	
Total Dept 000.000		140,000.00	4,396.93	135,603.07	3.14	
TOTAL EXPENDITURES		140,000.00	4,396.93	135,603.07	3.14	
Fund 446 - TIRF:						
TOTAL REVENUES		730,000.00	44,857.57	685,142.43	6.14	
TOTAL EXPENDITURES		140,000.00	4,396.93	135,603.07	3.14	
NET OF REVENUES & EXPENDITURES		590,000.00	40,460.64	549,539.36		
BEG. FUND BALANCE		960,562.08	960,562.08			
NET OF REVENUES/EXPENDITURES - 2022			891,415.60	891,415.60		
END FUND BALANCE		1,550,562.08	1,892,438.32			

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 590 - SEWER FUND						
Revenues						
Dept 000.000						
590-000.000-617.000	PUBLIC WORKS SERVICES	20,000.00	0.00	20,000.00	0.00	
590-000.000-630.110	BILLING CHARGES-SEWER	300,000.00	49,287.56	250,712.44	16.43	
590-000.000-631.000	SEWER CHARGES	7,822,650.00	844,205.84	6,978,444.16	10.79	
590-000.000-631.010	LIFT STATION FEES	6,850.00	3,426.00	3,424.00	50.01	
590-000.000-632.000	WATER AND SEWER PENALTIES	22,000.00	7,802.80	14,197.20	35.47	
590-000.000-634.010	SEWER BENEFITS	8,000.00	0.00	8,000.00	0.00	
590-000.000-635.000	SEWER INSPECTIONS	5,500.00	915.00	4,585.00	16.64	
590-000.000-636.000	SEWER LICENSES	0.00	25.00	(25.00)	100.00	Three sewer license renewals for 2023; will require a budget amendment
590-000.000-644.000	CONNECTION FEES	110,000.00	13,624.00	96,376.00	12.39	
590-000.000-645.000	ENGINEERING FEES	3,000.00	9,243.87	(6,243.87)	308.13	Higher than anticipated; will require a budget amendment
590-000.000-645.010	Inspection Charges	11,000.00	30,671.13	(19,671.13)	278.83	Higher than anticipated; will require a budget amendment
590-000.000-665.000	INTEREST	30,000.00	54,511.69	(24,511.69)	181.71	Interest rates higher than anticipated; will require a budget amendment
590-000.000-675.000	MISCELLANEOUS	500.00	40.00	460.00	8.00	
Total Dept 000.000		8,339,500.00	1,013,752.89	7,325,747.11	12.16	
TOTAL REVENUES		8,339,500.00	1,013,752.89	7,325,747.11	12.16	
Expenditures						
Dept 440.441 - WATER/SEWER ADMINISTRATION						
590-440.441-701.000	SALARIES	92,500.00	27,110.90	65,389.10	29.31	
590-440.441-709.000	ICMA CONTRIBUTION	250.00	250.02	(0.02)	100.01	
590-440.441-710.000	LONGEVITY	640.00	0.00	640.00	0.00	
590-440.441-714.000	FICA	7,200.00	2,065.30	5,134.70	28.68	
590-440.441-715.000	HEALTH INSURANCE	14,793.00	4,285.66	10,507.34	28.97	
590-440.441-716.000	LIFE/DISABILITY INSURANCE	555.00	137.25	417.75	24.73	
590-440.441-717.000	PENSION	13,350.00	4,728.45	8,621.55	35.42	
590-440.441-717.500	VantageCare	1,850.00	542.21	1,307.79	29.31	
590-440.441-718.000	WORKERS COMPENSATION	670.00	65.51	604.49	9.78	
590-440.441-723.000	AUTO ALLOWANCE	4,800.00	0.00	4,800.00	0.00	
590-440.441-807.000	AUDIT	8,000.00	0.00	8,000.00	0.00	
590-440.441-820.000	CONTRACTUAL SERVICES	16,000.00	1,133.87	14,866.13	7.09	
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	1,000.00	231.37	768.63	23.14	
590-440.441-957.000	ADMINISTRATIVE	525,000.00	0.00	525,000.00	0.00	
590-440.441-964.000	REFUNDS	75,000.00	0.00	75,000.00	0.00	
Total Dept 440.441 - WATER/SEWER ADMINISTRATION		761,608.00	40,550.54	721,057.46	5.32	

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Dept 440.447 - ENGINEERING						
590-440.447-701.000	SALARIES	242,713.00	52,692.33	190,020.67	21.71	
590-440.447-702.000	SICK LEAVE INCENTIVE PAY	859.00	0.00	859.00	0.00	
590-440.447-706.000	OVERTIME	500.00	0.00	500.00	0.00	
590-440.447-709.000	ICMA CONTRIBUTION	825.00	712.57	112.43	86.37	
590-440.447-710.000	LONGEVITY	960.00	640.03	319.97	66.67	
590-440.447-714.000	FICA	18,805.00	4,159.22	14,645.78	22.12	
590-440.447-715.000	HEALTH INSURANCE	43,336.00	11,364.90	31,971.10	26.23	
590-440.447-715.010	FLEXIBLE BENEFIT	4,500.00	1,125.12	3,374.88	25.00	
590-440.447-716.000	LIFE/DISABILITY INSURANCE	1,408.00	348.19	1,059.81	24.73	
590-440.447-717.000	PENSION	23,600.00	4,822.96	18,777.04	20.44	
590-440.447-717.500	VantageCare	4,692.00	964.65	3,727.35	20.56	
590-440.447-718.000	WORKERS COMPENSATION	1,915.00	187.24	1,727.76	9.78	
590-440.447-727.000	LICENSES	1,000.00	0.00	1,000.00	0.00	
590-440.447-728.000	OPERATING SUPPLIES	500.00	0.00	500.00	0.00	
590-440.447-819.000	TRAINING	500.00	697.50	(197.50)	139.50	Additional training opportunities and onboarding new staff; will require a budget amendment
590-440.447-821.000	PROFESSIONAL SERVICES	20,000.00	0.00	20,000.00	0.00	
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	750.00	19.83	730.17	2.64	
590-440.447-950.000	Vehicle Charges	15,335.00	3,833.76	11,501.24	25.00	
Total Dept 440.447 - ENGINEERING		382,198.00	81,568.30	300,629.70	21.34	
Dept 440.527 - SEWAGE TREATMENT						
590-440.527-820.000	CONTRACTUAL SERVICES	3,000,000.00	727,565.00	2,272,435.00	24.25	
Total Dept 440.527 - SEWAGE TREATMENT		3,000,000.00	727,565.00	2,272,435.00	24.25	
Dept 440.538 - SEWER MAINTENANCE						
590-440.538-701.000	SALARIES	250,912.00	56,726.04	194,185.96	22.61	
590-440.538-701.080	SALARIES - TEMPORARY	5,000.00	0.00	5,000.00	0.00	
590-440.538-702.020	AFTER-HOURS RESPONSE STIPEND	3,000.00	800.00	2,200.00	26.67	
590-440.538-706.000	OVERTIME	10,000.00	3,644.24	6,355.76	36.44	
590-440.538-709.000	ICMA CONTRIBUTION	1,063.00	1,062.49	0.51	99.95	
590-440.538-710.000	LONGEVITY	880.00	0.00	880.00	0.00	
590-440.538-714.000	FICA	21,575.00	5,334.85	16,240.15	24.73	
590-440.538-715.000	HEALTH INSURANCE	91,056.00	25,901.94	65,154.06	28.45	
590-440.538-716.000	LIFE/DISABILITY INSURANCE	1,505.00	372.16	1,132.84	24.73	
590-440.538-717.000	PENSION	33,150.00	5,396.42	27,753.58	16.28	
590-440.538-717.500	VantageCare	5,018.00	1,153.87	3,864.13	22.99	
590-440.538-718.000	WORKERS COMPENSATION	5,057.00	494.46	4,562.54	9.78	
590-440.538-727.000	LICENSES	11,175.00	4,941.67	6,233.33	44.22	
590-440.538-728.000	OPERATING SUPPLIES	8,000.00	1,386.89	6,613.11	17.34	
590-440.538-760.000	UNIFORMS	1,500.00	0.00	1,500.00	0.00	
590-440.538-761.000	CLOTHING ALLOWANCE	3,000.00	3,000.00	0.00	100.00	
590-440.538-806.000	CLAIM REIMBURSEMENT	2,000.00	0.00	2,000.00	0.00	
590-440.538-819.000	TRAINING	16,000.00	2,000.00	14,000.00	12.50	
590-440.538-820.000	CONTRACTUAL SERVICES	70,000.00	39,478.82	30,521.18	56.40	

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590-440.538-820.020	SEWER CLEANING-SANITARY	1,000.00	0.00	1,000.00	0.00	
590-440.538-820.030	SEWER CLEANING-STORM	1,000.00	0.00	1,000.00	0.00	
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	1,200.00	0.00	1,200.00	0.00	
590-440.538-827.000	RADIO MAINTENANCE	7,400.00	323.22	7,076.78	4.37	
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	95,000.00	16,209.80	78,790.20	17.06	
590-440.538-921.000	UTILITIES-TELEPHONE & DATA SERVICES	1,200.00	0.00	1,200.00	0.00	
590-440.538-931.000	LIFT STATION REPAIRS	120,000.00	58.46	119,941.54	0.05	
590-440.538-932.000	SEWER LINE REPAIRS	50,000.00	0.00	50,000.00	0.00	
590-440.538-936.000	EQUIPMENT MAINTENANCE	7,000.00	0.00	7,000.00	0.00	
590-440.538-950.000	Vehicle Charges	118,695.00	29,673.75	89,021.25	25.00	
590-440.538-979.000	MACHINERY AND EQUIPMENT	25,000.00	0.00	25,000.00	0.00	
Total Dept 440.538 - SEWER MAINTENANCE		967,386.00	197,959.08	769,426.92	20.46	
Dept 900.901 - CAPITAL OUTLAY						
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	1,250,000.00	9,522.50	1,240,477.50	0.76	Carryover 2022 Sanitary Sewer Rehab Project (\$669,250); will require a budget amendment
Total Dept 900.901 - CAPITAL OUTLAY		1,250,000.00	9,522.50	1,240,477.50	0.76	
Dept 905.906 - DEBT SERVICE						
590-905.906-993.000	DEBT SERVICE-INTEREST	2,250,000.00	0.00	2,250,000.00	0.00	
Total Dept 905.906 - DEBT SERVICE		2,250,000.00	0.00	2,250,000.00	0.00	
TOTAL EXPENDITURES		8,611,192.00	1,057,165.42	7,554,026.58	12.28	
Fund 590 - SEWER FUND:						
TOTAL REVENUES		8,339,500.00	1,013,752.89	7,325,747.11	12.16	
TOTAL EXPENDITURES		8,611,192.00	1,057,165.42	7,554,026.58	12.28	
NET OF REVENUES & EXPENDITURES		(271,692.00)	(43,412.53)	(228,279.47)		
BEG. FUND BALANCE		27,494,595.72	27,494,595.72			
NET OF REVENUES/EXPENDITURES - 2022			2,983,020.50	2,983,020.50		
END FUND BALANCE		27,222,903.72	30,434,203.69			

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Fund 591 - WATER FUND						
Revenues						
Dept 000.000						
591-000.000-617.000	PUBLIC WORKS SERVICES	20,000.00	0.00	20,000.00	0.00	
591-000.000-630.000	WATER SALES	6,847,500.00	707,793.02	6,139,706.98	10.34	
591-000.000-630.100	BILLING CHARGES	300,000.00	50,661.54	249,338.46	16.89	
591-000.000-632.000	WATER AND SEWER PENALTIES	33,000.00	5,770.61	27,229.39	17.49	
591-000.000-633.000	CUSTOMER INSTALLATION	82,500.00	5,739.00	76,761.00	6.96	
591-000.000-634.000	WATER BENEFITS	22,000.00	0.00	22,000.00	0.00	
591-000.000-635.100	Water Inspection	5,500.00	655.00	4,845.00	11.91	
591-000.000-644.000	CONNECTION FEES	132,000.00	6,546.00	125,454.00	4.96	
591-000.000-645.000	ENGINEERING FEES	6,875.00	9,243.87	(2,368.87)	134.46	Higher than anticipated; will require a budget amendment
591-000.000-645.010	Inspection Charges	35,000.00	30,671.13	4,328.87	87.63	
591-000.000-665.000	INTEREST	30,000.00	26,561.32	3,438.68	88.54	
591-000.000-667.100	RENTAL INCOME-ANTENNAS	30,432.00	7,912.44	22,519.56	26.00	
591-000.000-675.000	MISCELLANEOUS	11,000.00	3,094.26	7,905.74	28.13	
591-000.000-675.002	Misc-Construction meters	8,000.00	2,665.00	5,335.00	33.31	
Total Dept 000.000		7,563,807.00	857,313.19	6,706,493.81	11.33	
TOTAL REVENUES		7,563,807.00	857,313.19	6,706,493.81	11.33	
Expenditures						
Dept 440.441 - WATER/SEWER ADMINISTRATION						
591-440.441-701.000	SALARIES	92,500.00	27,111.78	65,388.22	29.31	
591-440.441-709.000	ICMA CONTRIBUTION	250.00	249.98	0.02	99.99	
591-440.441-710.000	LONGEVITY	640.00	0.00	640.00	0.00	
591-440.441-714.000	FICA	7,200.00	2,065.47	5,134.53	28.69	
591-440.441-715.000	HEALTH INSURANCE	14,793.00	4,285.68	10,507.32	28.97	
591-440.441-716.000	LIFE/DISABILITY INSURANCE	555.00	137.25	417.75	24.73	
591-440.441-717.000	PENSION	12,100.00	4,728.45	7,371.55	39.08	
591-440.441-717.500	VantageCare	1,850.00	542.29	1,307.71	29.31	
591-440.441-718.000	WORKERS COMPENSATION	670.00	65.51	604.49	9.78	
591-440.441-723.000	AUTO ALLOWANCE	4,800.00	0.00	4,800.00	0.00	
591-440.441-728.000	OPERATING SUPPLIES	100.00	45.48	54.52	45.48	
591-440.441-807.000	AUDIT	8,000.00	0.00	8,000.00	0.00	
591-440.441-820.000	CONTRACTUAL SERVICES	8,000.00	2,537.07	5,462.93	31.71	
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	40,000.00	29,100.31	10,899.69	72.75	
591-440.441-955.000	MISCELLANEOUS	20,000.00	0.00	20,000.00	0.00	
591-440.441-957.000	ADMINISTRATIVE	525,000.00	0.00	525,000.00	0.00	
Total Dept 440.441 - WATER/SEWER ADMINISTRATION		736,458.00	70,869.27	665,588.73	9.62	
Dept 440.447 - ENGINEERING						

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591-440.447-701.000	SALARIES	242,713.00	48,486.80	194,226.20	19.98	
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	859.00	1,863.60	(1,004.60)	216.95	Higher than anticipated; will require a budget amendment
591-440.447-706.000	OVERTIME	1,300.00	0.00	1,300.00	0.00	
591-440.447-709.000	ICMA CONTRIBUTION	825.00	712.43	112.57	86.36	
591-440.447-710.000	LONGEVITY	960.00	639.97	320.03	66.66	
591-440.447-714.000	FICA	18,836.00	3,978.40	14,857.60	21.12	
591-440.447-715.000	HEALTH INSURANCE	43,336.00	11,502.22	31,833.78	26.54	
591-440.447-715.010	FLEXIBLE BENEFIT	4,500.00	1,124.88	3,375.12	25.00	
591-440.447-716.000	LIFE/DISABILITY INSURANCE	1,408.00	348.19	1,059.81	24.73	
591-440.447-717.000	PENSION	23,600.00	4,848.68	18,751.32	20.55	
591-440.447-717.500	VantageCare	4,692.00	969.67	3,722.33	20.67	
591-440.447-718.000	WORKERS COMPENSATION	1,919.00	187.65	1,731.35	9.78	
591-440.447-727.000	LICENSES	2,000.00	0.00	2,000.00	0.00	
591-440.447-728.000	OPERATING SUPPLIES	1,500.00	124.00	1,376.00	8.27	
591-440.447-819.000	TRAINING	500.00	1,352.50	(852.50)	270.50	Additional training opportunities and onboarding new staff; will require a budget amendment
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	750.00	61.75	688.25	8.23	
591-440.447-950.000	Vehicle Charges	15,335.00	3,833.76	11,501.24	25.00	
Total Dept 440.447 - ENGINEERING		365,033.00	80,034.50	284,998.50	21.93	
Dept 440.530 - WATER SUPPLY						
591-440.530-820.000	CONTRACTUAL SERVICES	3,405,000.00	892,211.25	2,512,788.75	26.20	
Total Dept 440.530 - WATER SUPPLY		3,405,000.00	892,211.25	2,512,788.75	26.20	
Dept 440.537 - WATER MAINTENANCE						
591-440.537-701.000	SALARIES	472,935.00	100,471.99	372,463.01	21.24	
591-440.537-701.080	SALARIES - TEMPORARY	5,000.00	0.00	5,000.00	0.00	
591-440.537-702.020	AFTER-HOURS RESPONSE STIPEND	10,000.00	3,000.00	7,000.00	30.00	
591-440.537-706.000	OVERTIME	28,000.00	10,498.75	17,501.25	37.50	
591-440.537-709.000	ICMA CONTRIBUTION	2,138.00	2,062.52	75.48	96.47	
591-440.537-710.000	LONGEVITY	5,680.00	1,600.00	4,080.00	28.17	
591-440.537-714.000	FICA	41,584.00	10,040.79	31,543.21	24.15	
591-440.537-715.000	HEALTH INSURANCE	164,131.00	47,050.09	117,080.91	28.67	
591-440.537-716.000	LIFE/DISABILITY INSURANCE	2,838.00	701.80	2,136.20	24.73	
591-440.537-717.000	PENSION	95,150.00	21,596.14	73,553.86	22.70	
591-440.537-717.500	VantageCare	9,459.00	2,045.95	7,413.05	21.63	
591-440.537-718.000	WORKERS COMPENSATION	19,288.00	1,885.93	17,402.07	9.78	
591-440.537-727.000	LICENSES	23,825.00	9,852.57	13,972.43	41.35	
591-440.537-728.000	OPERATING SUPPLIES	95,000.00	4,822.13	90,177.87	5.08	
591-440.537-761.000	CLOTHING ALLOWANCE	6,500.00	6,000.00	500.00	92.31	
591-440.537-819.000	TRAINING	6,500.00	1,575.00	4,925.00	24.23	
591-440.537-820.000	CONTRACTUAL SERVICES	135,000.00	59,314.47	75,685.53	43.94	
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	2,500.00	2,849.08	(349.08)	113.96	Increases in conference registrations and dues; will require a budget amendment
591-440.537-827.000	RADIO MAINTENANCE	4,000.00	623.91	3,376.09	15.60	

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591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	8,000.00	1,308.29	6,691.71	16.35	
591-440.537-921.000	UTILITIES-TELEPHONE & DATA SERVICES	1,000.00	0.00	1,000.00	0.00	
591-440.537-936.000	EQUIPMENT MAINTENANCE	2,000.00	0.00	2,000.00	0.00	
591-440.537-950.000	Vehicle Charges	162,620.00	40,654.98	121,965.02	25.00	
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	350,000.00	177,211.51	172,788.49	50.63	
591-440.537-979.000	MACHINERY AND EQUIPMENT	46,725.00	0.00	46,725.00	0.00	
Total Dept 440.537 - WATER MAINTENANCE		1,699,873.00	505,165.90	1,194,707.10	29.72	
Dept 900.901 - CAPITAL OUTLAY						
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	1,190,000.00	44,310.50	1,145,689.50	3.72	
Total Dept 900.901 - CAPITAL OUTLAY		1,190,000.00	44,310.50	1,145,689.50	3.72	
TOTAL EXPENDITURES		7,396,364.00	1,592,591.42	5,803,772.58	21.53	
Fund 591 - WATER FUND:						
TOTAL REVENUES		7,563,807.00	857,313.19	6,706,493.81	11.33	
TOTAL EXPENDITURES		7,396,364.00	1,592,591.42	5,803,772.58	21.53	
NET OF REVENUES & EXPENDITURES		167,443.00	(735,278.23)	902,721.23		
BEG. FUND BALANCE		30,255,332.21	30,255,332.21			
NET OF REVENUES/EXPENDITURES - 2022			132,154.26	132,154.26		
END FUND BALANCE		30,422,775.21	29,652,208.24			

04/08/2023

REVENUE AND EXPENDITURE REPORT FOR MERIDIAN TWP
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 24.66

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Fund 661 - MOTOR POOL						
Revenues						
Dept 000.000						
661-000.000-665.000	INTEREST	3,000.00	5,119.77	(2,119.77)	170.66	Interest rates higher than anticipated; will require a budget amendment
661-000.000-667.000	RENTALS	1,151,330.00	287,832.51	863,497.49	25.00	
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES	250,000.00	0.00	250,000.00	0.00	
Total Dept 000.000		1,404,330.00	292,952.28	1,111,377.72	20.86	
TOTAL REVENUES		1,404,330.00	292,952.28	1,111,377.72	20.86	
Expenditures						
Dept 000.000						
661-000.000-701.000	SALARIES	162,875.00	24,479.57	138,395.43	15.03	
661-000.000-702.020	AFTER-HOURS RESPONSE STIPEND	320.00	0.00	320.00	0.00	
661-000.000-706.000	OVERTIME	3,500.00	1,650.64	1,849.36	47.16	
661-000.000-709.000	ICMA CONTRIBUTION	563.00	312.49	250.51	55.50	
661-000.000-710.000	LONGEVITY	880.00	0.00	880.00	0.00	
661-000.000-714.000	FICA	13,528.00	2,019.30	11,508.70	14.93	
661-000.000-715.000	HEALTH INSURANCE	21,953.00	6,077.28	15,875.72	27.68	
661-000.000-715.010	FLEXIBLE BENEFIT	4,500.00	0.00	4,500.00	0.00	
661-000.000-716.000	LIFE/DISABILITY INSURANCE	977.00	241.60	735.40	24.73	
661-000.000-717.000	PENSION	26,950.00	3,789.40	23,160.60	14.06	
661-000.000-717.500	VantageCare	3,258.00	487.86	2,770.14	14.97	
661-000.000-718.000	WORKERS COMPENSATION	5,278.00	516.07	4,761.93	9.78	
661-000.000-727.000	LICENSES	7,525.00	1,200.00	6,325.00	15.95	
661-000.000-728.101	Vehicle Repair parts	75,000.00	8,463.78	66,536.22	11.29	
661-000.000-728.102	Vehicle Accessories	15,000.00	47.10	14,952.90	0.31	
661-000.000-728.103	Veh Supplies-outside services	85,000.00	19,760.28	65,239.72	23.25	
661-000.000-728.104	Tires/Tire Services	35,000.00	8,694.72	26,305.28	24.84	
661-000.000-728.105	Batteries/Electrical	3,000.00	132.43	2,867.57	4.41	
661-000.000-728.106	Tools	2,500.00	197.48	2,302.52	7.90	
661-000.000-728.107	Fasteners	3,000.00	1,282.66	1,717.34	42.76	
661-000.000-728.108	Solvents	1,200.00	43.86	1,156.14	3.66	
661-000.000-760.000	UNIFORMS	2,400.00	258.48	2,141.52	10.77	
661-000.000-761.000	CLOTHING ALLOWANCE	1,500.00	750.00	750.00	50.00	
661-000.000-812.000	INSURANCE	91,000.00	74,371.00	16,629.00	81.73	
661-000.000-819.000	TRAINING	3,000.00	0.00	3,000.00	0.00	
661-000.000-820.000	CONTRACTUAL SERVICES	50,000.00	0.00	50,000.00	0.00	
661-000.000-865.000	GASOLINE	236,000.00	45,399.02	190,600.98	19.24	
661-000.000-936.000	EQUIPMENT MAINTENANCE	8,500.00	(3,232.50)	11,732.50	(38.03)	
661-000.000-979.000	MACHINERY AND EQUIPMENT	10,000.00	0.00	10,000.00	0.00	
661-000.000-981.000	VEHICLES	851,500.00	4,122.84	847,377.16	0.48	

04/08/2023

REVENUE AND EXPENDITURE REPORT FOR MERIDIAN TWP
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 24.66

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED	Comments
Total Dept 000.000		1,725,707.00	201,065.36	1,524,641.64	11.65	
TOTAL EXPENDITURES		1,725,707.00	201,065.36	1,524,641.64	11.65	
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		1,404,330.00	292,952.28	1,111,377.72	20.86	
TOTAL EXPENDITURES		1,725,707.00	201,065.36	1,524,641.64	11.65	
NET OF REVENUES & EXPENDITURES		(321,377.00)	91,886.92	(413,263.92)		
BEG. FUND BALANCE		3,955,054.62	3,955,054.62			
NET OF REVENUES/EXPENDITURES - 2022			(874,373.66)	(874,373.66)		
END FUND BALANCE		3,633,677.62	3,172,567.88			



10.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS
April 21, 2023**



FOR IMMEDIATE RELEASE
April 5, 2023

CONTACT: Frank L. Walsh, Township Manager
517.853.4254 | walsh@meridian.mi.us

Meridian Cares About You: Health & Safety Expo

Community Event Promoting Health & Safety Resources in Ingham County

Meridian Township, MI – A new community event will take place in Meridian Township on Wednesday, May 10 from 5:00 pm to 8:00 pm at the Marketplace on the Green pavilion (1995 Central Park Drive). This event is co-hosted by the Meridian Township Board of Trustees, Okemos Public Schools and Haslett Public Schools.

Meridian Cares About You: Health & Safety Expo is a free event where community members are encouraged to attend and learn more about the various health and safety resources available in Ingham County.

Booths will be available for attendees to speak directly with mental health professionals, local law enforcement and other advocacy groups from around the Lansing area. Printed materials will also be available for handout at each booth.

Free food and beverages will be provided, as well as music, giveaways and more. From 5:45 pm – 6:15 pm, keynote speakers will include Meridian Township Police Chief Ken Plaga and Ingham County Health Department Medical Health Officer, Dr. Adenike Shoyinka.

Confirmed Health & Safety Booths:

- Meridian Township Police Department
- Meridian Township Fire Department
- Meridian Cares
- Meridian Township Parks & Recreation Coach Mike Devlin
- Meridian Senior Center
- Ingham County Health Department
- Ingham County Emergency Management
- Community Mental Health Authority of Clinton, Eaton, and Ingham Counties
- Michigan State University (MSU) Department of Public Safety
- MSU Sexual Assault Healthcare Program
- Delta Dental
- Sparrow Emergency Center Okemos
- Red Cross
- EVE (End Violent Encounters)
- Ele's Place – Capital Region
- Small Talk Advocacy Center
- Greater Lansing Food Bank
- Haslett Public Schools
- Okemos Public Schools

The event can be found at www.meridian.mi.us/Calendar. For more information, please contact Trustee Marna Wilson at wilson@meridian.mi.us or 773.860.8388.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



From: Charles Kotz

Date: April 20, 2023 at 10:50:52 PM EDT

To: Board <Board@meridian.mi.us>

Subject: Ann Arbor promoting No Mow May to help save bees, other pollinators

Dear Board-

Meridian Township has large areas of township owned fields that are being mowed to the detriment of pollinator insect species. Sport fields excluded, there are still many acres of township owned land that should be examined to determine if this land really requires early Spring mowing. Ann Arbor, and other Michigan towns are adopting “no mow May” strategies to help pollinators. Let’s join them!

Sincerely,

Charles Kotz

<https://www.mlive.com/news/ann-arbor/2022/04/ann-arbor-promoting-no-mow-may-to-help-save-bees-other-pollinators.html>

Sent from my iPhone



10.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
April 4th, 2023**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 4th, 2023 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 4th, 2023 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2023 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, April 04, 2023 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Community Planning and Development Director Schmitt, IT Director Gebes, Communications Manager Diehl, Finance Director Garber, Chief of Police Plaga, Fire Chief Hamel, Economic Developer Director Clark, Deputy Clerk Lemaster, Township Attorney Matthew Kuschel, Assessor Winstead, Parks and Recreation Director Maisner, Director of Operations Massie

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. PRESENTATION

A. March Board of Review Update

Assessor Winstead gave a presentation on the March Board of Review. She noted this was a record year of inflation, but the Board of Review still went well. First time since 1994 the state inflation cap was reached. 72 people attended the March Board of review compared to last year's 42. 57 appeals this year. Assessed value for the township is about 2.5 billion taxable value is roughly 2.1 billion. 15,549 parcels, 14,000 are real property.

Trustee Hendrickson asked how many appeals were successful.

Assessor Winstead replied roughly 20%.

Treasurer Deschaine commented the Board of Review is a very pleasant process. He noted the difference between assessed value and taxable value is about 15%. He noted the time those values are the most similar is right after purchasing a home.

B. Township Emergency Siren Update

Fire Chief Hamel gave a presentation on the Township Emergency Sirens. He noted a siren has recently been installed on Van Atta Rd., and the next three should be installed in 2026.

Treasurer Deschaine noted a coverage gap south of Grand River Rd. by The Ponds.

Chief Hamel replied that gap will be adjusted.

Supervisor Jackson asked about siren testing.

Chief Hamel replied there is a silent test every Saturday. The first Saturday every month a 15 second, loud test, is performed. They are also checked annually.

Supervisor Jackson asked about what should be done if you hear a siren.

Chief Hamel replied always check the radio, and the weather service. If the weather emergency is in fact happening go to a basement or a room with no windows.

C. Government Finance Officers Association Recognition

Director Garber gave a presentation on the Government Finance Officers Association recognition and noted the township achieved the Certificate of Achievement of Financial Recording. This is the 25th consecutive year the township has received this award.

D. 2022-2023 Deer Management Summary

Emma Campbell, Land Stewardship Coordinator, gave a presentation on the 2022-2023 Deer Management program. 356 deer harvested in this year's harvest. Over 7964 pounds of venison have been donated to 16 different local food banks. She noted a decrease in car accidents since 2011 when the deer cull was started. The goal is to reduce to annual deer car collisions to 100 which should take about 300 deer culled per year.

Trustee Sundland thanked Ms. Campbell for the program update and noted she has seen the results herself firsthand.

Clerk Guthrie asked if only doe are harvested.

Ms. Campbell replied only antlerless deer are harvested, including bucks with small antlers.

Clerk Guthrie asked if the deer cull is brought to the board for approval.

Director Maisner replied Parks and Recreation comes to the board regularly about the deer cull.

Trustee Wilson noted over 1100 pounds of venison was delivered to food pantry she is involved in.

Trustee Wisinski asked why vehicle and deer collisions is the metric used to track deer populations.

Ms. Campbell replied it's hard to choose a metric based on population, but this metric tells them the population is being managed.

Treasurer Deschaine asked what would be a good number of a deer per square mile.

Ms. Campbell replied it's hard to say.

Treasurer Deschaine asked if there are alternatives to using firearms.

Ms. Campbell replied there are alternatives however there are financial and moral questions involved with those alternatives.

Supervisor Jackson asked about the safety of the program.

Ms. Campbell replied there have been no major accidents in the program at this time.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:40 PM.

Heather Goddard, 5690 Babitt St., Haslett spoke about excessive vehicle speed on Haslett Rd. She asked to place a stop sign on Ridgeway Dr. She also spoke about heavy traffic on Babitt St. and the lack of sidewalks.

Supervisor Jackson closed public comment at 6:44 PM.

6. TOWNSHIP MANAGER REPORT

Manager Walsh spoke about the state of the finance department a year ago and how important the award they received for 2022 is. Next week is the 58th anniversary of the Palm Sunday Tornados. Thursday night is the community meeting concerning the Chip and Fog Road Treatments. The new township signs are being installed. The building renovation has begun and will be in full effect April 21st, each resident has been sent a letter containing info on where they may locate different township services. Celebrate Meridian will be on June 24. The Juneteenth events will be held June 16-18th. The first Meridian Pride Event will be held on August 26th. Public Safety building improvements are underway. The Village of Okemos Project developers will meet with township officials via zoom tomorrow to discuss the community conversation scheduled on May 9th. The township will be handling all of the Okemos Schools construction permits to bring in roughly \$788,000 of revenue into the township. The Five-Year Master Plan is moving forward. Director Maisner and Manager Diehl are working on the latest "Family Fun Guide". The first hearing of the lawsuit with "The Ponds" is on April 13th. Woodward Way is nearly complete. The senior center work is continuing.

Trustee Hendrickson asked about updates on local road program.

Manager Walsh replied that construction debris is currently being cleaned up from the last project. The 2023 local road program bids are in and the program will be presented at the next meeting. Bayshore Dr., Wardcliff Dr., and Wellington Dr. are being added to the Road Program Schedule.

Clerk Guthrie noted the Okemos Bridge still has cones in the middle of it and asked if there is a plan for the middle of the bridge.

Manager Walsh replied there will be a left-hand turn lane, and there will be some green space included sometime in the future.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson

- Meridian Cares about You: Health and Safety Expo will take place May 10th 5-8pm.
- Continuing work with the Community Senior Center Task Force

Trustee Wisinski

- Attended Wetland Education Team meeting today
- An educational mailer is going out to residents adjacent to wetlands
- Environmental Commission will be tomorrow, five applications are in for Green Grants

Clerk Guthrie

- The Clerk's office will be located in the building next to 2/42 Church during renovations
- Voting Records are being maintained and election training is taking place during the off year
- Working with the Fire Department to develop Continuity of Operations Plans
- Announced the Friends of Historic Meridian are holding an informational meeting tomorrow for any who wish to volunteer
- Congratulated Okemos's own Robyn Fralick who will be the new MSU women's basketball coach

Treasurer Deschaine

- Poverty Exemptions for any families of four making at or below \$30,000 a year you are eligible for 100% tax abatement while a family of four making at or below \$45,000 a year is eligible for a 50% tax abatement. If you are at or below those limits please contact the Treasurer's office at (517)853-4140 or the Assessor's office at (517)853-4400

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Hendrickson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes- March 21, 2023 Regular Township Board Meeting Minutes

Trustee Hendrickson moved to approve and ratify the minutes of the Regular Meeting of March 21st, 2023 as presented. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Hendrickson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wilson.

Common Cash		\$	288,676.14
Public Works		\$	186,067.26
Trust & Agency		\$	1.47
	Total Checks	\$	474,744.87
Credit Card Transactions		\$	9,204.78
03/16/2023 to 03/29/2023			
	Total Purchases	\$	483,949.65
ACH Payments		\$	963,833.25

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Disposal of Surplus Vehicles

Trustee Hendrickson moved to authorize the disposal of the 2013 Ford Expedition EL Multipurpose Vehicle (MPV), VIN # 1FMJK1G56DEF40124, and the 1999 Pierce Model Tilt Cab Truck, VIN #4P1CT02S7XA001399. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. ACTION ITEMS

A. Ordinance 2022-16-Sign Ordinance Update-Introduction

Director Schmitt outlined Ordinance 2022-16 for introduction. He noted definition for abandoned signs and how to address those signs are the only changes since last review.

Trustee Hendrickson moved to adopt the resolution approving for introduction Zoning Amendment 2022-16 to amend Article VII of the Zoning Ordinance of the Charter Township of Meridian to update the sign regulations for the Township. Seconded by Clerk Guthrie.

Trustee Hendrickson spoke in support of this item and thanked all involved for their work on this.

Clerk Guthrie spoke in support of this item and thanked all involved for their work on this.

Treasurer Deschaine asked if other communities have updated their sign ordinances.

Director Schmitt is not aware of how many have made these updates but they are happening steadily.

Treasurer Deschaine asked if any of these jurisdictions have faced any challenges to the Ordinance.

Clerk Guthrie asked about a business that may be allowed to place a sign that previously was not allowed will be contacted.

Director Schmitt replied he will not contact them directly but they will inevitably call.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

B. Purchasing Policy Update

Director Garber outlined the Purchasing Policy Update for action.

Clerk Guthrie moved to approve the updated Meridian Township Purchasing Policy. Seconded by Treasurer Deschaine.

Clerk Guthrie spoke in support of this item.

Treasurer Deschaine spoke in support of this item.

Trustee Hendrickson asked how one would buy a good without a purchasing card.

Director Garber replied the employee would talk to their supervisor or director and ask if they could purchase this item, once approved they would purchase the item and enter it into the accounts payable program.

Trustee Hendrickson asked why the written policy does not include director or supervisor approval prior to purchase of goods and services.

Director Garber replied it's more an informal conversation with a director.

Trustee Hendrickson asked that he would like to see adding the three words prior to purchase after required to approvals.

Trustee Wisinski noted that she would like to see supervisor or director approval written into the policy as well, even if it's just by email.

Trustee Hendrickson moved to amend Clerk Guthrie's motion to update the purchasing policy on page six, required approvals, to read as follows: all small purchases shall be approved by the departmental supervisor and department director prior to purchase.

Manager Walsh noted that he believes the language is diminishing the role of their team and noted if this policy is abused employees would be terminated.

Treasurer Deschaine noted we are a policy governance board and to get too involved in township processes would be overstepping.

Trustee Wisinski noted she is comfortable with the policy as presented.

Trustee Hendrickson withdrew his previous motion.

Supervisor Jackson noted it should be made clear that Departmental Supervisor is who is being referred to not the Township Supervisor.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

NAYS: Trustee Hendrickson

Motion carried: 6-1

C. Travel Policy Update

Director Garber outlined the Travel Policy Update for action.

Trustee Wilson moved to approve the updated Meridian Township Travel and Expense Policy. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski asked why Mileage Reimbursement uses the IRS reimbursable rate and why we don't use the same for meal reimbursement.

Director Garber replied IRS meal reimbursement rates vary based on geographical location.

Clerk Guthrie noted the federal guideline is \$59 per day, while this policy allowance is \$51. She noted if the federal guidelines are followed it should cut down on admin work. She further noted the Township Manager should be signing off on requests and not the Supervisor.

Treasurer Deschaine stated that having the Township Manager approve reimbursements could be a conflict of interest.

Manager Walsh noted that approving expenses through the Supervisor can be difficult if the Supervisor travels a lot. He noted all expenses for travel should come through him. He noted the meal reimbursement per diem can be abused during conferences that provide food.

Trustee Wilson asked if the numbers in the policy are based on state rates.

Manager Walsh replied these numbers were very low until roughly a year ago. The numbers before the board now are a rough average from multiple communities in the state.

Clerk Guthrie stated she believes the daily maximum meal rate of \$51 should be changed to \$59.

Clerk Guthrie moved to amend the meal reimbursement to \$14 for breakfast \$16 for lunch \$29 for dinner with a daily maximum of \$59 based off of the average GSA across the state. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Trustee Hendrickson moved to recess for 10 minutes. Seconded by Clerk Guthrie.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski Trustee Hendrickson

NAYS: None

Motion carried: 7-0

Trustee Wilson moved to amend the Official's Business section by removing the third and fourth sentences, while the 5th sentence should read "The Township Manager and or Finance Director shall approve the reimbursable expenses of Township Board, Commissions, and employees." Trustee Hendrickson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski Trustee Hendrickson

NAYS: None

Motion carried: 7-0

D. Resolution in Support of the Meridian Cares About You: Health and Safety Expo

Trustee Wilson moved to adopt the resolution in support of the "Meridian Cares About You: Health and Safety Expo". Seconded by Trustee Hendrickson.

Trustee Wilson spoke about the unfortunate events recently in the community and noted that she and Trustee Hendrickson came together to hold this event with the local schools. She noted food will be available, as well as performances by local talent.

Trustee Hendrickson spoke in support of this item and thanked those who helped create this event.

VOICE VOTE: YEAS: Trustees Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustee Hendrickson

NAYS: None

Motion carried: 7-0

E. Corridor Improvement Authority Reappointment

Supervisor Jackson moved to reappoint Barry Goetz to the corridor improvement authority for a 4 year term ending 12/31/2027. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

F. Downtown Development Authority Appointment

Treasurer Deschaine moved to appoint Don Romain to the Downtown Development authority for a term ending 12/31/25. Seconded by Clerk Guthrie.

Treasurer Deschaine spoke in support of this item.

Clerk Guthrie spoke in support of this item.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

G. Resolution in Support of the FY 2024 CPF Application for the Village of Okemos Workforce Housing Mixed Use Development

Director Clark outlined Resolution in support of the FY 2024 CPF Application. She explained the only change to the project is the name.

Trustee Wilson moved to adopt the resolution in support of the Fiscal Year 2024 CPF application for the Village of Okemos Workforce Housing and Mixed-Use Redevelopment Project. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski spoke in support of this item.

Supervisor Jackson asked why fiscal year 2024 is significant to this motion.

Director Clark replied the funds must be appropriated by fiscal year 2024.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Ordinance 2023-04 – rezone 5677 Cade Street – PO to RB

Director Schmitt outlined Ordinance 2023-04 Rezone 5677 Cade Street PO to RB. He explained the Planning Commission and staff fully support the rezoning.

Treasurer Deschaine asked if this was one time a residential parcel that was rezoned to professional office.

Director Schmitt replied not that he could tell based on our research.

Clerk Guthrie asked if the barn is part of this property.

Director Schmitt replied it is not.

Trustee Wilson asked if this is at the back of a property that fronts on a residential home.

Director Schmitt replied it is.

Trustee Sundland asked if the applicant only wants to change the parcels zoning back to residential.

Director Schmitt replied that is the case.

Trustee Wilson asked if the applicant will require variances to build an addition on the property.

Director Schmitt replied she should not.

Trustee Hendrickson spoke in support of this item.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened public remarks at 8:44 pm.

NONE

Supervisor Jackson closed public remarks at 8:44 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS-NONE

16. CLOSED SESSION -**Motion to go into closed session to discuss a written confidential legal opinion from the township attorney regarding recreational marijuana**

Trustee Hendrickson moved to go into closed session to discuss a written confidential legal opinion from the township attorney regarding recreational marijuana. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

The board entered into closed session at 8:45 pm.

The board returned to open session at 10:09 pm.

17. ADJOURNMENT

Trustee Hendrickson moved to adjourn. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

The meeting was adjourned at 10:09 pm.



To: Board Members
From: Amanda Garber, Finance Director
Date: April 25, 2023
Re: Board Bills

Charter Township of Meridian
Board Meeting
4/25/2023

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	663,190.22
PUBLIC WORKS	\$	66,458.91
TRUST & AGENCY	\$	160.98

TOTAL CHECKS: \$ 729,810.11

CREDIT CARD TRANSACTIONS

03/30/2023 - 04/18/2023 \$ 11,085.17

TOTAL PURCHASES: \$ 740,895.28

ACH PAYMENTS \$ 637,898.13

Vendor Name	Description	Amount	Check #
1. 242 COMMUNITY CHURCH	APR 17 2023 - MAY 16 2023 - LEASE - MUNICIPAL BLDG	3,800.00	109297
2. 54-A DISTRICT COURT	CASH BOND - D SIMMONS	250.00	109295
	CASH BOND - DOUMA/KARA/LEA	140.00	109220
	CASH BOND - LADON H. NIXON	275.00	109219
	CASH BOND - D SIMMONS	30.00	109295
	TOTAL	695.00	
3. 65TH DISTRICT COURT	CASH BOND - JUSTIN T. FARMER	212.00	109221
4. A T & T	MAR 28 - APR 27 2023 FIBER INTERNET 321840834	189.82	109300
5. AIRGAS USA LLC	OXYGEN RENTAL FOR AMBULANCES	543.69	
6. ALLEGRA PRINT & IMAGING	2023 FAMILY FUN GUIDE PRINTING AND MAILING	12,790.51	
7. ALLISON GOODMAN	MILEAGE REIMB	41.13	
8. ASAP PRINTING	J HUGHES - BUSINESS CARDS	35.90	
9. ASCAP	2023 ASCAP LICENSE FEE ACCOUNT # 500578641	427.50	
10. AT & T	APR 2023 - PRI TEL + 100 MB INT 831-001-1392 886 5	1,219.12	
11. AT & T	MAR 2 - APR 1 2023 - HVAC @THB 517.347.1710 201 4	49.68	109301
	MAR 2 - APR 1 2023 - PSB FAX 517 347-4285 924 0	51.28	109301
	MAR 2 - APR 1 2023 - THB HVAC 517 347.6021 564 8	374.09	109301
	MAR 2 - APR 1 2023 - PSB FAX 517 347 6826 173 5	52.10	109301
	TOTAL	527.15	
12. AT & T MOBILITY	APR 5 - MAY 4 2023 - DISPATCH NON-EMERGENCY - 517.	76.17	
	MAR 7 - APR 6 2023 - FIRSTNET CELL SERVICE 2873120	73.98	
	TOTAL	150.15	
13. AT&T	APR 2023 LEGACY TELEPHONE #S 517.349.1200	32.93	109302
14. BART CRANE	LUNCH REIMB - TRAINING	13.27	
15. BECKS PROPANE	CUST # 24065 - APRIL 2023 - GLENDALE CEMETARY	252.50	109298
16. BLUE CROSS BLUE SHIELD OF MICHIGAN	5/1/23 - 5/31/23 - PPO RETIREE HEALTH INS	930.57	
17. BOUNDTREE MEDICAL	ORDER #104409840 - MEDICAL SUPPLIES	986.69	
	ORDER #104409840 - MEDICAL SUPPLIES	35.32	
	ORDER #104434653 - MISC MEDICAL SUPPLIES	716.64	
	ORDER #104390722 - MEDICAL SUPPLIES	65.40	
	ORDER #104449193 - MEDICAL SUPPLIES	507.94	
	ORDER #104449193 - MEDICAL SUPPLIES	23.90	
	TOTAL	2,335.89	
18. BRIDGET CANNON	MILEAGE REIMB 28 MILES X .655	18.34	
19. BRIGHTLINE TECHNOLOGIES	MERAKI SWITCHES	2,000.00	109293
	BRIGHTLINE TEMP OFFICE IT EQUIPMENT	2,013.00	109293
	APRIL 2023 - QUICKHELP SUBSCRIPTION	1,440.00	109293
	BRIGHTLINE HPE 36M	2,975.00	109293
	APR 2023 - OCT 2023 - 2EA -TEMP OFFICE MODEM RENTA	3,500.00	109299
	TOTAL	11,928.00	
20. BULL ENTERPRISES	MARCH 2023 JANITORIAL SERVICES TWP BLDGS	8,477.00	
21. CAROUSEL ACRES INC	EASTER EGG HUNT MOBILE PETTING ZOO	600.00	109304

Vendor Name	Description	Amount	Check #
22. CATA	REDIRIDE VALUE PUNCH PASSES	600.00	109303
23. CDW	5/1/23 TO 5/1/24 - NETMOTION LICENSE RENEWAL	7,730.76	
	IT EQUIP TEMP LOCATIONS	11,820.90	
	CISCO MERAKI MV52 NETWORK IT EQUIP TEMP LOCATIONS	2,027.85	
	TOTAL	21,579.51	
24. CEDAR CREEK APARTMENTS	EMERGENCY RENT - M JACKSON	179.00	109296
	EMERGENCY RENT - A ATTA	500.00	109305
	TOTAL	679.00	
25. CEI MICHIGAN LLC	MUN BLDG - EMERGENCY ROOF LEAK REPAIR	1,646.00	
26. CENTRALSQUARE TECHNOLOGIES LLC	12/5/22 - 12/4/23INFORM MOBILE FIRE ANNUAL SUPPORT	254.68	
	1/25/23 - 1/24/24 - INFORM MOBILE FIRE SUPPORT REN	1,831.57	
	TOTAL	2,086.25	
27. CHRISTOPHER CORNWELL	EASTER EVENT BALLOON TWISTING	100.00	109306
28. CINTAS CORPORATION #725	03/01/2023 - MECHANICS UNIFORMS 2023	40.31	
	03/08/2023 - MECHANICS UNIFORMS 2023	32.31	
	03/15/2023 - MECHANICS UNIFORMS 2023	32.31	
	03/22/2023 - MECHANICS UNIFORMS 2023	64.31	
	03/29/2023 - MECHANICS UNIFORMS 2023	30.00	
	TOTAL	199.24	
29. CITY OF EAST LANSING	1ST QTR 2023 MEP REVENUE DUE TO EAST LANSING	36,637.50	
30. CITY PULSE	TWP NOTICE ADVERTISEMENT	180.93	
	LEGAL ADVERTISEMENT	118.03	
	ACCT # 1350 - LEGAL ADS FOR TOWNSHIP	130.61	
	3/29/2023 - LEGAL ADS FOR TOWNSHIP	134.68	
	3/22/23 LEGAL ADS FOR TOWNSHIP	135.42	
	TOTAL	699.67	
31. COMCAST	APR 1 2023 TO APR 30 2023 - INT+TV @THB 8529 11 41	542.18	109307
	APR 16 2023 TO MAY 15 2023 TV + INET 8529 11 416 0	161.85	109307
	APR 14 2023 TO MAY 13 2023 - HOM TV	461.31	
	MAR 29 2023 TO APR 28 2023 - INT TV TEL @ HNC	267.43	109290
	APR 20 2023 TO MAY 19 2023 - FD 'FREE' DROP	10.76	
	TOTAL	1,443.53	
32. CONWAY SHIELD INC	ORDER #0403702 - FIRE GLOVES	458.91	
33. CRYSTAL FLASH	ORDER #4529708 - MOTOR POOL - FLEET FUEL	14,068.29	
	MOTOR POOL - FLEET FUEL 3/29/2023	2,870.36	
	TOTAL	16,938.65	
34. CULLIGAN WATER CONDITIONING	WATER SOFTENER SALT HNC	24.00	
35. CURTIS SQUIRES	TRAINING LUNCHES REIMB - OCT 4 TO OCT 7 2022	57.91	
36. ELECTION SOURCE	ANNUAL MAINTENANCE CONTRACT PER STATE OF MICHIGAN	17,440.00	
	BALLOT BAGS	213.76	
	TOTAL	17,653.76	

Vendor Name	Description	Amount	Check #
37. EUGENE L HANSON	OVRPMT AMBULANCE - 11/14/2022	250.00	
	OVRPMT AMBULANCE - 11/21/2022	250.00	
	TOTAL	500.00	
38. FAHEY SCHULTZ BURZYCH RHODES PLC	COLLECTIVE BARGAINING - LEGAL FEES	45.00	
	BROWNFIELD MATTERS - LEGAL FEES	1,005.00	
	MARIJUANA REG - LEGAL FEES	5,120.00	
	WINSLOW - LEGAL FEES	552.50	
	EYDE-SIERRA RIDGE - LEGAL FEES	7,830.00	
	SIGN REG REVISIONS - LEGAL FEES	1,260.00	
	PONDS CO-OP - LEGAL FEES	1,909.00	
	FIRE DEPT - LEGAL FEES	642.81	
	FOIA/OMA - LEGAL FEES	36.97	
	HUMAN RESOURCES - LEGAL FEES	2,473.35	
	PARKS & REC - LEGAL FEES	18.91	
	PUBLIC WORKS - LEGAL FEES	2,382.61	
	TOWNSHIP BOARD - LEGAL FEES	157.55	
	TREASURER - LEGAL FEES	37.80	
	E & W - LEGAL FEES	830.00	
	AUTOZONE DEV - LEGAL FEES	45.00	
	TOTAL	24,346.50	
39. FD HAYES ELECTRIC	2023 ANNUAL GENERATOR MAINT HNC	225.00	
40. FIRE SERVICE MANAGEMENT	WORK ORDER 23946 (CLEANING & REPAIR), FREIGHT	1,625.02	
41. FIRST COMMUNICATIONS	3/31/23 - 4/29/23 - ANALOG TELEPHONE LINES-3142216	1,445.81	
42. FORESIGHT GROUP	3/31/2023 - WATER BILLS & POSTAGE	1,383.87	
	WATER BILLS & POSTAGE 3/31/2023	530.25	
	TOTAL	1,914.12	
43. GABRIEL, ROEDER, SMITH & COMP	ACTUARIAL VALUATION OPEB 12.31.22	13,000.00	
44. GRANGER	2814500 - RUBBISH DISPOSAL SERVICES	148.48	
	106100 & 2706910 - RUBBISH DISPOSAL SERVICES	130.68	
	1106200 - RUBBISH DISPOSAL SERVICES	166.95	
	1106300 - RUBBISH DISPOSAL SERVICES	91.65	
	2509750 - RUBBISH DISPOSAL SERVICES	107.32	
	17334070 - RECYCLING DISPOSAL SERV	129.98	
	TOTAL	775.06	
45. HAMMOND FARMS	FIRE RING INSERTS	198.00	
46. HARMON GLASS DOCTOR	UNIT 686 TOOL BOBCAT WINDSHIELD	300.00	
47. HASLETT ANIMAL HOSPITAL	ARES 2 - SEPT 2022 - K9 VETERAN SERV	54.17	
48. HASLETT COMMUNITY EDUCATION	JAN 7 2023 TO FEB 4 2023 - HYRA BASKETBALL REF	1,000.00	
	JAN 21 2023 TO MAR 11 2023 - HYRA BASKETBALL REF	1,710.00	
	HYRA BASKETBALL REF - JAN 21 2023 TO MAR 11 2023	2,222.50	
	TOTAL	4,932.50	
49. HASLETT PUBLIC SCHOOLS	1ST QTR 2023 - MAINTENANCE	4,434.39	
50. HSI EMERGENCY CARE SOLUTIONS INC	4/22/23 - 4/22/24 - 24/7 EMS COURSES 44 OFFICERS	1,188.00	
51. I.C.M.A.	ICMA DUES - FRANK WALSH 7/1/23-6/30/24	1,200.00	
52. JOHNSON CONTROLS	HVAC CONTROLS APRIL 2023-MARCH 2024	5,142.00	

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Vendor Name	Description	Amount	Check #
53. JOHNSON SIGN COMPANY	2022 WELCOME & WAYFINDING SIGN PROJECT	323,381.25	
54. JOHNSON, ROBERTS & ASSOCIATES INC	JACKSON/MAATMAN - OFFICER CANDIDATE TEST	35.00	
55. LANGUAGE LINE SERVICES	MARCH 2023 - ACCT #9020508339 - INTERPRETATION SER	23.85	
56. LANSING SANITARY SUPPLY INC	JANITORIAL SUPPLIES FOR PARKS	1,571.38	
57. LANSING UNIFORM COMPANY	BENSONEN - SGT UNIFORM ITEMS	145.00	
58. LARGE COMPANY INC	STAIRWELL - MUN BLDG PAINTING	2,667.00	109292
59. LEXISNEXIS RISK DATA MGT LLC	MARCH 2023 - REPORT SERVICES	200.00	
60. M & M MOVING OF LANSING	DEPOSIT - DISPOSAL, MOVING, STORAGE FOR MUNI BLDG	5,000.00	109312
61. MANNIK AND SMITH	PROF SERV THRU MARCH 31 2023 ROAD PROG ENGINEERING	20,597.25	
62. MEDICAL MANAGEMENT SYSTEMS OF	COLLECTION FEES AMBULANCE BILLINGS	9,041.52	
63. MERIDIAN MALL LIMITED PARTNERSHIP	MERIDIAN MALL MARCH RENT FARMERS MARKET LATE FEE	50.00	
64. METALPROMO LLC	CHALLENGE COINS (75 RESPONDER COINS & 25 SURVIVOR	962.25	
65. MICHIGAN ASSOCIATION OF PLANNING	2023 SPRING INSTITUTE- 1 DAY CONF - B. SHORKEY	165.00	
66. MID MICHIGAN EMERGENCY EQUIPMENT	UNIT 668 BRACKET MOUNT	145.00	
67. MY GREEN MICHIGAN LLC	SERV CARTS/LINERS 10/5/22 & 10/19/22 - FARMERS MRK	82.00	
	SERV CARTS/LINERS 11/2/22 & 11/16/22 & 11/20/22 -	123.00	
	SERV CARTS/LINERS 03/08/23 & 03/22/23 - FARMERS MR	82.00	
	TOTAL	287.00	
68. ODP BUSINESS SOLUTIONS LLC	FILE FOLDERS	65.05	
69. OKEMOS STATION APARTMENTS	EMERGENCY RENT - A BERNARD	545.00	109308
70. OVERHEAD DOOR OF LANSING	GAYLORD C SMITH DOOR REPAIRS 3/28/23	416.98	
	CENTRAL STATION DOOR REPAIRS 3/28/23	304.00	
	TOTAL	720.98	
71. PEOPLEFACTS LLC	MARCH 2023 EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	46.47	
72. PHIL DESCHAIINE	120.3 X .655 - FEB-MAR 2023 MILEAGE REIMB	78.80	
	127.3 MILES X .655 - JAN 2023 MILEAGE REIMB	83.38	
	2022 RATE 134.3 X .625 - MILEAGE REIMB	83.94	
	TOTAL	246.12	
73. PIONEER MFG.CO/PIONEER ATHLETICS	FIELD LINER REPLACEMENT PARTS	188.40	
	BASEBALL BASE ANCHORS	456.00	
	TOTAL	644.40	
74. PITNEY BOWES	ACCT #0012759105 - POSTGE MACHINE	955.47	109294
75. POSTMASTER	2023 FAMILY FUN GUIDE MAILING	5,993.11	109289
76. POWER DMS	4/9/23 TO 10/27/23 - STANDARDS/POLICY/TRAINING REN	3,313.11	
77. PRO-TECH MECHANICAL SERVICES	NORTH FIRE - REPLACE HUMIDIFIER FAN	1,235.50	
78. PURITY CYLINDER GASES INC	ORDER #04172331-00 MEDICAL OXYGEN	379.17	

Vendor Name	Description	Amount	Check #
79. R & R FIRE TRUCK REPAIR INC	E93 FIRE ENGINE PUMP TEST 11/30/2022	372.00	
	E92 FIRE ENGINE PUMP TEST 11/30/2022	180.00	
	TOTAL	552.00	
80. REBECCA PAYNE	LUNCH REIMB - TRAINING	7.17	
81. ROWERDINK AUTOMOTIVE PARTS	UNIT #120 - FLEET REPAIR PARTS	199.68	
	UNIT #661 - FLEET REPAIR PARTS 2023	386.72	
	UNIT #8 - FLEET REPAIR PARTS APR 2023	8.91	
	UNIT #8 - FLEET REPAIR PARTS APR 2023	778.97	
	UNIT #663/STOCK - FLEET REPAIR PARTS APR 2023	105.06	
	TOTAL	1,479.34	
82. SCHAEFFER MFG CO	MOTOR POOL - LUBRICANT GREASE	576.48	
83. SIGNARAMA OF LANSING EAST	NAME BADGES-V ELLIOTT & Z SPURLOCK	61.00	
84. SPARROW OCCUPATIONAL HEALTH LANSING	3/14/2023 - 3/31/2023 EMPLOYEE PHYSICALS	962.50	
85. STAPLES	DET 27066262 - OFFICE SUPPLIES	2,221.70	
86. STATE OF MICHIGAN	PRESORT MAILING - NOV 2022 TWP TAX INVOICES	6,102.14	109309
87. SUNBELT RENTALS, INC	FLOOR SCRUBBER RENT 2X/MO MKTPL ICE RINK	250.47	
88. SUPERIOR GROUND COVER	WOOD FIBER - PLAYGROUND SAFETY SURFACE	3,708.75	
89. T MOBILE	2/21/23 - 3/20/23 - CELL DATA SERV - 517.980.0920	29.86	109310
90. TEAM FINANCIAL GROUP	MAY 2023 - CUST #40035014	2,499.47	
91. THE RAPID GROUP LLC	1ST QTR 2023 - SHREDDING - TKT 529805/529806	130.00	
92. TOBINS LAKE STUIDOS	BALANCE OF HOMTV STUDIO CURTAINS	4,547.50	
93. TRI-COUNTY CIT	CIT TRAINING - MAGGIE COLE	120.00	
94. TRITERRA	PROF SERV THRU MAR 24 2023 - PROJ 20-2407 - BROWNF	534.00	
95. USA TODAY NETWORK	ACCT #155614 - LEGAL ADS 2/01/23 TO 2/28/23	272.40	
96. VARIPRO BENEFIT ADMINISTRATORS	MAY 2023 MEDICARE SUPPLEMENT	13,785.82	
97. VERIZON CONNECT	3/1/2023 - 3/31/2023 - VEHICLE DATA UPLINK - MERIO	1,311.39	
98. VERIZON WIRELESS	JAN 24 2023 TO FEB 23 2023 - SERVICES 686304174-00	2,564.32	109291
	FEB 24 TO MAR 23 2023 MOBILE SERVICES 686304174-00	2,563.28	109311
	TOTAL	5,127.60	
99. WAGE WORKS INC	3/1/2023 - 3/31/23 - COBRA ADMIN FEES - 109619	93.00	
100 WASTE MANAGEMENT	4/1/23-4/30/23 - 2100 GAYLORD C SMITH CT	195.89	
101 WEST SHORE FIRE INC	SCBA REPAIR/SUPPLIES -SCOTT SPECTACLE KIT AV3000	250.89	
	WARNING SIREN PM & INSPECTION (3/2/23, 3/3/23, 3/7	2,750.00	
	OUTDOOR WARNING SIREN SERVICE	26,900.00	
	TOTAL	29,900.89	
102 YEO & YEO	ANNUAL AUDIT ENDING 12/31/2022	3,000.00	
TOTAL - ALL VENDORS		663,190.22	

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Vendor Name	Description	Amount	Check #
1. BLACKBURN MFG CO	SPRAY PAINT FOR MISS MARKING	1,105.00	
2. CARL SCHLEGEL INC	TKT #1064058 - SAND	942.40	
3. CITY OF EAST LANSING	APR 2023 - SEWER - ANNUAL DEBT	29,360.00	
4. ETNA SUPPLY COMPANY	WATER - MAIN REPAIR CLAMPS	20,680.00	
	WATER - MAIN REPAIR CLAMPS	7,572.00	
	WATER - MAIN REPAIR CLAMPS	1,530.00	
	TOTAL	29,782.00	
5. MICHIGAN RURAL WATER ASSOC	APR 18/19 2023 - S1 & S2 REVIEW	2,380.00	29300
	APR 18/19 2023 - S3 & S4 WATER REVIEW CLASS	340.00	29300
	TOTAL	2,720.00	
6. PREMIER SAFETY	AIR MONITOR CALIBRATION CONFINED SPACE ENTRY	239.72	
7. SAFFARIAN, MATHEW	OVRPMT WATER - PINE HALLOW	1,090.54	
8. VERIZON WIRELESS	JAN 24 2023 TO FEB 23 2023 - SERVICES 686304174-00	609.66	29299
	PW FEB 24 - MAR 23 2023 - 686304174-00001	609.59	29301
	TOTAL	1,219.25	
TOTAL - ALL VENDORS		66,458.91	

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Vendor Name	Description	Amount	Check #
1. MERIDIAN TOWNSHIP DDA	DPP PAYOUT 04/01/2023 TO 04/15/2023	1.96	13409
2. RICHARD S. FERRO, DO PC	OVRPMT 2022 PROP TAXES - 2211 ASSOCIATION DR	9.02	13408
3. STATE OF MICHIGAN	SOR FEES - 5 OFFENDERS	150.00	
TOTAL - ALL VENDORS		160.98	

Credit Card Report 3/30/2023-4/18/2023

Posting Date	Merchant Name	Amount	Name
2023/03/30	THE HOME DEPOT #2723	\$51.84	LAWRENCE BOBB
2023/03/30	THE HOME DEPOT #2723	\$26.46	KEITH HEWITT
2023/03/30	THE HOME DEPOT 2723	\$443.72	DANIEL OPSOMMER
2023/03/30	SOLDAN S PET SUPPLIES	\$14.22	ALLISON GOODMAN
2023/03/31	THE HOME DEPOT #2723	\$153.50	TYLER KENNEL
2023/03/31	STATE OF MI EMS	\$25.00	MICHAEL HAMEL
2023/03/31	LUCKY'S STEAKHOUSE - OKEM	\$32.00	FRANK L WALSH
2023/03/31	GRAINGER	\$4.77	ROBERT MACKENZIE
2023/03/31	WAL-MART #2866	\$107.94	LUANN MAISNER
2023/03/31	AMAZON.COM*HY8CP2U80	\$55.17	MICHELLE PRINZ
2023/03/31	COMPLETE BATTERY SOURCE	\$25.46	CATHERINE ADAMS
2023/03/31	THE HOME DEPOT #2723	\$45.92	CATHERINE ADAMS
2023/03/31	THE HOME DEPOT 2723	\$344.81	DANIEL OPSOMMER
2023/04/03	FEDEX 396406254628	\$18.28	MICHAEL HAMEL
2023/04/03	FEDEX 940821866147	\$11.99	MICHAEL HAMEL
2023/04/03	TRACTOR SUPPLY #1149	\$407.98	JACOB FLANNERY
2023/04/03	APWA - NATIONAL	\$254.00	YOUNES ISHRAIDI
2023/04/03	GRAINGER	\$160.68	ROBERT MACKENZIE
2023/04/03	MORNING STAR PUBLISHING	\$14.00	MICHELLE PRINZ
2023/04/03	AMZN MKTP US*HY16M8AH2	\$39.33	MICHELLE PRINZ
2023/04/04	THE UPS STORE 811	\$12.03	JACOB FLANNERY
2023/04/04	THE HOME DEPOT #2723	\$16.98	AL DIAZ
2023/04/04	MARKS LOCK SHOP INC	\$30.00	KEITH HEWITT
2023/04/04	HEARST NEWSPAPERSMIDWEST	\$11.96	MICHELLE PRINZ
2023/04/04	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/04/05	244 AUTO VALUE EAST LANSI	\$20.19	LAWRENCE BOBB
2023/04/05	MARKS LOCK SHOP INC	\$30.00	KEITH HEWITT
2023/04/05	SOLDAN S PET SUPPLIES	\$77.21	ALLISON GOODMAN
2023/04/05	MEIJER # 025	\$57.58	ALLISON GOODMAN
2023/04/06	THE HOME DEPOT #2723	\$14.70	LAWRENCE BOBB
2023/04/06	THE HOME DEPOT #2723	\$106.55	LAWRENCE BOBB
2023/04/06	MICHIGAN CAT LANSING	\$240.52	ROBERT STACY
2023/04/06	THE HOME DEPOT #2723	\$33.44	TYLER KENNEL
2023/04/06	CITY OF LANSING, MI	\$1.42	ED BESONEN
2023/04/06	AMZN MKTP US	(\$39.98)	DANIEL OPSOMMER
2023/04/06	AMZN MKTP US*HS4CZ8NM2	\$39.98	DANIEL OPSOMMER
2023/04/07	CATHEY CO	\$5.08	LAWRENCE BOBB
2023/04/07	THE HOME DEPOT 2723	\$88.01	TYLER KENNEL
2023/04/07	MARKS WATERSHED TAVERN	\$76.06	FRANK L WALSH
2023/04/07	JETS PIZZA - MI-053 MOTO	\$475.95	LUANN MAISNER
2023/04/07	HORROCKS FARM MARKET LA	\$503.82	LUANN MAISNER
2023/04/07	COSTCO WHSE#1277	\$389.10	LUANN MAISNER
2023/04/07	COSTCO WHSE#1277	\$16.99	LUANN MAISNER
2023/04/07	AMZN MKTP US*HS47Y2JZ2	\$140.97	MICHELLE PRINZ
2023/04/07	CITY OF LANSING, MI	\$1.65	ED BESONEN
2023/04/07	WAL-MART #2866	\$21.40	ALLISON GOODMAN
2023/04/10	ELAVON *SERVICE FEE	\$1.35	RICHARD GRILLO
2023/04/10	SEC OF STATE BRANCH 430	\$65.00	RICHARD GRILLO
2023/04/10	WAL-MART #2866	\$205.60	LUANN MAISNER
2023/04/10	MEIJER # 253	\$150.96	LUANN MAISNER
2023/04/10	MEIJER # 025	\$85.03	LUANN MAISNER
2023/04/10	BP#1888600KRISH KRISHA 2	\$15.98	SAMANTHA DIEHL

2023/04/11	TRACTOR SUPPLY #1149	\$129.99	LAWRENCE BOBB
2023/04/11	HASLETT TRUE VALUE HARDW	\$1.10	ROBERT STACY
2023/04/11	TEEX ECOMMERCE	\$1,995.00	ANDREW MCCREADY
2023/04/11	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/04/12	QUALITY DAIRY 31280027	\$59.47	LAWRENCE BOBB
2023/04/12	EB UNDERSTANDING AND	\$206.98	ANDREW MCCREADY
2023/04/12	TOP HAT CRICKET FARM INC	\$26.89	CATHERINE ADAMS
2023/04/12	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/04/13	244 AUTO VALUE EAST LANSI	\$16.99	ROBERT STACY
2023/04/13	QUALITY INNS	\$402.57	KEN PLAGA
2023/04/13	QUALITY INNS	\$426.31	KEN PLAGA
2023/04/13	THE HOME DEPOT #2723	\$49.36	MICHELLE PRINZ
2023/04/14	THE HOME DEPOT #2723	\$39.84	LAWRENCE BOBB
2023/04/14	THE HOME DEPOT #2723	\$138.10	ROBERT STACY
2023/04/14	THE RAPID GROUP	\$65.00	DEBORAH GUTHRIE
2023/04/14	SQ *COUNTRYSIDE PARTY REN	\$168.30	DEBORAH GUTHRIE
2023/04/14	HASLETT TRUE VALUE HARDW	\$15.92	RICHARD GRILLO
2023/04/14	GFS STORE #1901	\$51.43	MICHELLE PRINZ
2023/04/14	HEARST NEWSPAPERSMIDWEST	\$9.20	MICHELLE PRINZ
2023/04/14	THE HOME DEPOT 2723	\$270.90	MICHELLE PRINZ
2023/04/14	DETROITNEWS.COM	\$11.99	MICHELLE PRINZ
2023/04/14	THE HOME DEPOT #2723	\$59.66	MICHELLE PRINZ
2023/04/14	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/04/17	FERGUSON ENT, INC 934	\$180.06	LAWRENCE BOBB
2023/04/17	244 AUTO VALUE EAST LANSI	\$33.98	ROBERT STACY
2023/04/17	THE HOME DEPOT #2723	\$26.26	TYLER KENNEL
2023/04/17	OLIVE GARDEN 0021187	\$270.00	MICHAEL HAMEL
2023/04/17	THE HOME DEPOT #2723	\$28.25	JACOB FLANNERY
2023/04/17	THE HOME DEPOT #2723	\$22.26	JACOB FLANNERY
2023/04/17	CALEDONIA FARMERS ELEVATO	\$201.96	ROBERT MACKENZIE
2023/04/17	STATE MI DLEG LIQUOR LIC	\$100.00	LUANN MAISNER
2023/04/17	JETS PIZZA - MI-053 MOTO	\$482.10	MICHELLE PRINZ
2023/04/17	AMZN MKTP US*HJ5HW2QN1	\$100.98	MICHELLE PRINZ
2023/04/17	TRAVERSE CITY RECORD EAGL	\$17.99	MICHELLE PRINZ
2023/04/17	AMZN MKTP US*HV51H7T70	\$26.64	CATHERINE ADAMS
2023/04/18	COMPLETE BATTERY SOURCE	\$35.00	RUDY GONZALES
2023/04/18	SPERRYSOFTW	\$49.95	STEPHEN GEBES
2023/04/18	STATE MI EGLE MIENVIRO	\$76.50	LUANN MAISNER
2023/04/18	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2023/04/18	FREEP.COM	\$14.99	MICHELLE PRINZ
2023/04/18	GRAND TRAV RSRT FOOD/	\$28.00	PHIL DESCHAI
2023/04/18	MEIJER # 025	\$99.66	ALLISON GOODMAN

Total	\$11,085.17
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ACH Transactions

Date	Payee	Amount	Purpose
3/30/2023	First American	\$ 2,156.46	Employee Vision Insurance
4/5/2023	Blue Care Network	\$ 22,927.75	Employee Health Insurance
4/5/2023	Health Equity	\$ 956.76	Employee Health Savings
4/7/2023	ICMA	\$ 47,552.75	Payroll Deductions 04/07/2023
4/7/2023	Various Financial Institutions	\$ 323,456.52	Direct Deposit 04/07/2023
4/7/2023	IRS	\$ 112,303.79	Payroll Taxes 04/07/2023
4/10/2023	Invoice Cloud	\$ 1,624.10	Utility Transaction Fees
4/10/2023	Delta Dental	\$ 14,074.26	Employee Dental Insurance
4/10/2023	Nationwide	\$ 7,458.87	Payroll Deductions 04/07/2023
4/12/2023	Consumers Energy	\$ 62,544.17	Utilities
4/12/2023	MCT Utilities	\$ 1,017.25	Water/Sewer
4/12/2023	Blue Care Network	\$ 19,416.93	Employee Health Insurance
4/17/2023	ELAN	\$ 19,158.52	Credit Card Payment
4/17/2023	Gallagher Benefit Services	\$ 3,250.00	Employee Health Insurance
Total ACH Payments		\$ 637,898.13	



To: Board Members
From: Phil Deschaine, Treasurer
Date: April 21, 2023
Re: First Quarter 2023 Investment Report

Attached is the first quarter of 2023 Investment Report from the Treasurer's office. It lists the current fixed and non-fixed Meridian Township investments, transfers and the financial institutions that are holding Township investments.

With higher yields available, I have moved money from our Horizon money market accounts to Michigan Class pooled investments. This transfer also allowed our investments to be more diversified within the highly rated investment options available to us under Public Act 20 and our Investment Policy approved by the Board in 2022.

3/31/2023

CURRENT INVESTMENTS

Treasurer's Office

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ -	\$ 211,763.53	\$ 211,763.53
MBS	\$ 20,188,253.00	\$ -	\$ 20,188,253.00
MI Class	\$ -	\$ 34,722,496.47	\$ 34,722,496.47
MSU Federal CU	\$ 2,028,951.89	\$ 766,708.33	\$ 2,795,660.22
First Nat'l Bank of MI	\$ 3,045,214.48	\$ -	\$ 3,045,214.48
Commercial Bank	\$ 3,027,769.85	\$ -	\$ 3,027,769.85
Independent	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
PNC	\$ -	\$ -	\$ -
Totals	\$ 31,290,189.22	\$ 35,700,968.33	\$ 66,991,157.55
% of total investment	47%	53%	100%

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

The signed agreement specifies that they are adhering to Public Act 20.

3/31/2023

CURRENT FIXED MATURITY INVESTMENTS

Treasurer's
Office

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
07/31/30	general fund	JP Morgan Chase (MBS)	\$ 90,000.00	07/31/20	1.200%	48128UHQ5
09/30/26	general fund	First Natl Bk Amer (MBS)	\$ 1,000,000.00	09/30/21	0.850%	32110YUJ2
05/01/30	general fund	FNMA (MBS)	\$ 1,986,579.00	04/27/22	1.895%	3140HYAD0
09/30/24	general fund	United States Treas (MBS)	\$ 968,130.00	09/13/22	2.125%	9128282Y5
09/30/25	general fund	United States Treas (MBS)	\$ 3,909,680.00	09/13/22	3.000%	9128285C0
08/15/27	general fund	United States Treas (MBS)	\$ 7,540,000.00	09/14/22	2.250%	9128282R0
			<u>\$ 15,494,389.00</u>			
05/01/30	land pres	FNMA (MBS)	\$ 138,196.80	05/01/22	1.895%	3140HYAD0
			<u>\$ 138,196.80</u>			
10/01/24	land pres res	FNMA (MBS)	\$ 857,747.20	07/30/19	2.470%	3138LK5L7
09/01/31	land pres res	FNMA (MBS)	\$ 867,920.00	10/28/19	2.305%	3140HVYK4
10/28/26	land pres res	Federal Home Ln (MBS)	\$ 500,000.00	12/01/21	1.150%	3130APGT6
12/30/24	land pres res	Federal Home Ln (MBS)	\$ 330,000.00	12/30/21	1.000%	3130AQA37
			<u>\$ 2,555,667.20</u>			
09/29/28	public works	First Natl Bk Amer (MBS)	\$ 2,000,000.00	9/23/2021	1.100%	32110YUG8
			<u>\$ 2,000,000.00</u>			
09/01/23	road imp	Commercial Bank	\$ 1,007,438.35	09/01/22	1.500%	3200101014
09/01/24	road imp	Commercial Bank	\$ 2,020,331.50	09/01/22	2.050%	3200101015
09/02/23	road imp	First National Bank of MI	\$ 1,013,300.89	09/02/22	2.650%	310029491
09/02/24	road imp	First National Bank of MI	\$ 1,015,830.16	09/02/22	3.150%	310029509
09/02/25	road imp	First National Bank of MI	\$ 1,016,083.43	09/02/22	3.200%	310029525
09/01/23	road imp	Independent Bank	\$ 2,000,000.00	09/01/22	1.900%	29203823404
09/01/24	road imp	Independent Bank	\$ 1,000,000.00	09/01/22	2.250%	29203823413
09/01/25	road imp	MSUFCU	\$ 2,028,951.89	09/01/22	2.510%	367213-C4
			<u>\$ 11,101,936.22</u>			
Total Fixed Investments \$			\$ 31,290,189.22			

CURRENT NON-FIXED MATURITY INVESTMENTS

PURCH. DATE	FUND	ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	RMB-005463	MBS	\$ -	0.00%	money market
05/12/08	GF	0289-0001	MI Class	\$ 22,161,377.10	4.9975%	pooled funds
05/20/09	GF	367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	367213-26	MSU Fed. CU	\$ 766,703.33	1.81%	money market
Total				\$ 22,928,085.43		
08/01/02	LP	RMB-007923	MBS	\$ -	0.00%	money market
05/12/08	LP	0289-0006	MI Class	\$ 1,756,743.26	4.9975%	pooled funds
Total				\$ 1,756,743.26		
08/01/02	LP-R	RMB-008103	MBS	\$ -	0.00%	money market
01/16/09	LP-R	7602000113	Horizon	\$ 211,763.53	1.450%	money market
05/12/08	LP-R	0289-0008	MI Class	\$ -	0.00%	pooled funds
Total				\$ 211,763.53		
08/01/02	PM	RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM	0289-0007	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
5/17/2022	PW	0289-0002	MI Class	\$ 7,680,469.46	4.9975%	pooled fund
Total				\$ 7,680,469.46		
08/01/02	SF	RMB-007907	MBS	\$ -	0.00%	money market
Total				\$ -		
12/01/09	PA	RMB-027657	MBS	\$ -	0.00%	money market
Total				\$ -		
02/08/13	TA	0289-0003	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
08/01/02	WF	RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF	0289-0005	MI Class	\$ 528,785.56	4.9975%	pooled funds
Total				\$ 528,785.56		
03/09/17	BP	0289-0009	MI Class	\$ 436,888.67	4.9975%	pooled funds
Total				\$ 436,888.67		
03/09/17	RDS	0289-0010	MI Class	\$ 2,158,232.42	4.9975%	pooled funds
Total				\$ 2,158,232.42		
12/6/2019	RDIMP	RMB-039025	MBS	\$ -	0.00%	money market
Total				\$ -		
Total Non-Fixed Investments				\$ 35,700,968.33		
Total Fixed and Non-Fixed Investments				\$ 66,991,157.55		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR JANUARY - MARCH 2023

1/2/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,711.82
1/31/2023	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	5,019.51
1/31/2023	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	261.09
1/31/2023	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	3,882.11
1/31/2023	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,868.49
1/31/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,242.45
2/2/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,731.64
2/15/2023	GENERAL FUND		
	Interest earned on Treasury Bill at MBS	\$	75,326.09
2/28/2023	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,428.49
2/28/2023	LAND PRESERVATION		
	Principal payment received on MBS agency funds	\$	261.09
2/28/2023	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	3,882.11
2/28/2023	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,747.94
2/28/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	3,839.95

3/1/2023	ROAD DEBT IMPROVEMENT		
	Quarterly interest earned on 2 Commercial Bank CDs	\$	13,808.22
3/2/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,000.48
3/30/2023	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,088.58
3/30/2023	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	235.82
3/30/2023	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	3,506.41
03/30/023	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,808.22
3/31/2023	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,259.45
3/31/2023	GENERAL FUND		
	Interest earned on Treasury Bills at MBS	\$	70,625.00

NON FIXED INVESTMENT TRANSACTIONS FOR JANUARY - MARCH 2023

1/31/2023 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 5,019.51

1/31/2023 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 261.09

1/31/2023 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 3,882.11

1/31/2023 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,868.49

2/28/2023 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,428.49

2/28/2023 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 261.09

2/28/2023 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 3,882.11

2/28/2023 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,747.94

3/17/2023 GENERAL FUND

ACH funds from Horizon money market to MI Class \$ 22,116,841.40

3/17/2023 PUBLIC WORKS

ACH funds from Horizon money market to MI Class \$ 2,534,734.62

3/30/2023 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,088.58

3/30/2023 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 235.82

3/30/2023 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 3,506.41

3/30/2023 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,808.22



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 20, 2023

Re: Zoning Amendment 2022-16 – Sign Ordinance Update

The Township Board approved Ordinance 2022-16 for introduction at its meeting on April 4, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

The ordinance would update the sign standards throughout the Zoning Ordinance, both modernizing them and bringing them into compliance with court cases that have been decided in the past decade. Staff **recommends approval** of the proposed ordinance at this time to modernize and make more defensible the Township’s sign ordinance standards. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-16 to amend the Zoning Ordinance of the Charter Township of Meridian to update the sign standards throughout the ordinance.

Attachments

1. Resolution to approve Ordinance 2022-16
2. Ordinance 2022-16 – Final Version

RESOLUTION TO APPROVE – FINAL ADOPTION

**Text Amendment 2022-16
Sign Ordinance Update**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 25th day of April 2023, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township’s sign ordinance has not had a major review and update since 1974; and

WHEREAS, many of the existing guidelines in the ordinance are content based regulations; and

WHEREAS, the 2015 United States Supreme Court case Reed v. Town of Gilbert clarified that content based regulations were subject to heightened scrutiny and said regulations would have a difficult time proving a legitimate public purpose; and

WHEREAS, the 2022 United States Supreme Court case City of Austin v. Reagan National Advertising of Texas, Inc, further clarified when content based regulations could be used; and

WHEREAS, signage needs and technology have changed for businesses in the nearly 50 years since the sign ordinance was last updated; and

WHEREAS, the Township Board, Planning Commission, Township Attorney, and Staff have crafted an ordinance that maintains Meridian Township’s standards for signage, while allowing flexibility to businesses and property owners; and

WHEREAS, the proposed ordinance removes content base regulations and provides clear guidance going forward for what sign is permitted in what location;

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-16, entitled “Ordinance to Amend Article 7, Signs and Advertising Structures, of the Charter Township of Meridian Zoning Ordinance to update regulations for signs in the Township.”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 25th day of April, 2023.

Deborah Guthrie
Township Clerk

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ORDINANCE NO. 2022-16

AN ORDINANCE TO AMEND ARTICLE 7, SIGNS AND ADVERTISING STRUCTURES, OF THE
CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE REGULATIONS FOR SIGNS IN THE
TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended in the following locations to modify and add the following definitions as follows:

BANNER

Any removable fabric, cloth, paper, or other non-rigid material, installed in a temporary fashion on a building, property, or other site amenity, and not enclosed in a frame.

CANOPY

An overhanging shelter extending outward from a building. A parapet wall is not a canopy.

FLAG

A sign consisting of a piece of durable fabric or similar material, anchored along one side and attached to a permanent, freestanding pole or attached to a building.

MAJOR CONSTRUCTION PROJECT

As used in this Article, a Major Construction Project shall be any infrastructure project or major redevelopment of an existing property that has a direct impact on five (5) or more adjacent businesses.

MURAL

Any graphic design, such as, but not limited to, a mosaic, picture, scene, or diagram painted on any wall which does not contain any brand name, product name, logo, trademark, trade name, identifiable commercial representation, or any other commercial message or advertising, whether by spelling, abbreviating, depiction, or otherwise.

OUTDOOR ADVERTISING STRUCTURES

Those permanent signs and billboards which may be erected for the purposes of advertising businesses which may or may not be located on the same parcel.

SIGN

A display or illustration which is affixed to, painted on, or otherwise located or set upon a building, structure, or piece of land, which directs attention to an object, place, product, activity, person, institution, organization, or business and which is visible from any public street, sidewalk, alley, park, public property or from other private property, but not including signs which are directed at persons within the premises of the sign owner.

SIGN, ABANDONED

A sign that is abandoned is any sign, including its supporting structure, placed on a premises for which the use of the premises that was occurring at the time the sign was erected has been discontinued for a period of ninety (90) days or more. A sign for a specific tenant or use in a

1 multi-tenant or multi-use sign is also an abandoned sign notwithstanding the continued use
2 of the majority of the sign or structure. Permanent signs applicable to a business temporarily
3 suspended by a change in ownership or management shall be deemed abandoned if the
4 structure remains vacant for at least ninety (90) days.

5
6 **SIGN, CANOPY**

7 A sign that is displayed or affixed flat on the surface of a canopy and does not extend beyond
8 the limits of the canopy. Such signs are considered wall signs for the purpose of regulation.

9
10 **SIGN, DEVELOPMENT ENTRY**

11 A freestanding sign that is installed at the road entrance(s) to a development to identify the
12 overall development project, rather than individual businesses or uses within the
13 development.

14
15 **SIGN, DRIVE-THROUGH ACCESSORY**

16 A permanent sign installed adjacent to a drive through lane to facilitate ordering and
17 communications to onsite customers.

18
19 **SIGN, ELECTRONIC MESSAGE**

20 A sign or portion of a sign that displays an electronic image using changing lights or similar
21 forms of electronic display to form a message. This includes, but is not limited to, television
22 screens, plasma screens, digital screens, flat screens, LED or LCD displays, flipper matrix,
23 and holographic displays.

24
25 **SIGN, FREESTANDING**

26 A sign that is attached to a self-supporting structure other than a building. The support
27 structure shall be placed in or below the ground and not attached to any other structure.

28
29 **SIGN, OFF-PREMISES**

30 A sign that displays a message directing attention to a business, product, service, profession,
31 commodity, activity, event, person, institution or other commercial message which is
32 generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the
33 premises where the sign is located.

34
35 **SIGN, ON-PREMISES**

36 A sign that is not an off-premises sign.

37
38 **SIGN, PROJECTING**

39 A sign that is affixed in a non-parallel manner to the wall of a building, extending outward
40 from the building.

41
42 **SIGN, TEMPORARY**

43 A sign that is installed for a limited period of time and intended to be removed within a time
44 period as specific herein.

45
46 **SIGN, WALL**

1 A sign that is affixed parallel to the wall or window of a building, not projecting above the
2 top wall or beyond the end of the building. For the purposes of this ordinance, signs affixed
3 to the sloping surface of a mansard roof or canopy shall be considered a wall sign.
4

5 **SIGN, WINDOW**

6 A sign that is affixed to a window in a manner that does not create any projection away from
7 the window pane on which the sign is installed.
8

9 **Section 2.** Section 86-368, RR District: One-Family Rural Residential District, is hereby
10 amended at Subsection (b)(2)b.6. to read as follows:
11

- 12 6. There shall be no external evidence of a home occupation except one nonilluminated sign not
13 exceeding two square feet in surface display area and attached flat against the building.
14

15 **Section 3.** Section 86-376, Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is
16 hereby amended at Subsection (f)(7) to read as follows:
17

- 18 (7) Signs. Signs shall be installed in accordance with those requirements specified in
19 Article VII of this chapter.
20

21 **Section 4.** Section 86-402, Standards Applying to All Uses, is hereby amended at Subsection (3)
22 to read as follows:
23

- 24 (3) Signs. Signs shall be installed in accordance with those requirements specified in
25 Article VII of this chapter.
26

27 **Section 5.** Section 86-431, MP District: Mobile Home Park District, is hereby amended at
28 Subsection (b)(6) to read as follows:
29

- 30 (6) Signs. Signs shall be installed in accordance with those requirements specified in
31 Article VII of this chapter.
32

33 **Section 6.** Section 86-433, CR District: Commercial Recreation District, is hereby amended at
34 Subsection (d)(5) to read as follows:
35

- 36 (5) Signs. Signs shall be installed in accordance with those requirements specified in
37 Article VII of this chapter.
38

39 **Section 7.** Section 86-434, RP District: Research and Office Park District, is hereby amended at
40 Subsection (c)(4) to read as follows:
41

- 42 (4) Restaurants, without drive-in facilities, open to the general public, provided that the
43 following requirements are met:
44 a. Restaurants may be located in buildings permitted by right in this district or
45 permitted by a special use permit, provided that the building contains a minimum
46 of 75,000 square feet of gross floor area.
47 b. Restaurants under this provision shall be limited to one per building, not to
48 exceed 10% of the building's gross floor area.

- c. Restaurants under this provision shall only be accessible from within the principal use or building; direct outside entrances to restaurants shall not be allowed.
- d. Restaurants shall provide off-street parking for a restaurant use in addition to the off-street parking required for the principal use.

Section 8. Section 86-434, RP District: Research and Office Park District, is hereby amended at Subsection (f)(7) to read as follows:

- (7) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 9. Section 86-435, I District: Industrial District, is hereby amended at Subsection (f)(6) to read as follows:

- (6) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 10. Section 86-437, AG District: Agriculture District, is hereby amended to read as follows:

- (a) [UNCHANGED]
- (b) [UNCHANGED]
- (c) [UNCHANGED]
- (d) Permitted accessory uses and structures. The following accessory uses and structures shall be permitted by right in the agriculture district.
 - (1) Temporary or seasonal sales of items produced on the farm, not including products requiring manufacturing or mechanical processing.
 - (2) Temporary or seasonal roadside sales of items produced on the farm, subject to the following provisions:
 - a. A farm sales stand shall be setback 25 feet from a road pavement edge.
 - b. Only one farm sales stand shall be permitted for every 600 feet of frontage.
 - c. Such farm sales stand shall not be located within 100 feet of the intersection of the right-of-way lines of any two public streets.
 - d. Signage shall be permitted in accordance with the standards found in Article VII, Signs and Advertising Structures.
 - (3) Home occupations, subject to the provisions of Subsection 86-368(b)(2).
 - (4) Temporary buildings associated with construction of permanent buildings. Such buildings shall be removed upon the completion or abandonment of the construction work and before issuance of an occupancy permit.
 - (5) Barns, silos, equipment storage, and similar structures customarily incidental to the permitted principal use and structures.
 - (6) Manure storage incidental to the raising of farm animals, provided no such storage area shall be permitted within 200 feet of any other zoning district boundary.
- (e) [UNCHANGED]

Section 11. Section 86-437, AG District: Agriculture District, Subsection (f), Signs, is hereby deleted in its entirety.

1 **Section 12.** Section 86-681, Purpose, is hereby amended to read as follows:
2

3 The purpose of this Article is to regulate signs within the Township so as to protect public safety,
4 health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist
5 distraction, and loss of sight distance; promote public convenience; preserve property values;
6 support and complement land use objectives as set forth in the Master Plan and this Ordinance; and
7 enhance the aesthetic appearance and quality of life within the Township. The standards contained
8 herein are intended to be content neutral.
9

10 These objectives are accomplished by establishing the minimum amount of regulations necessary
11 concerning the size, placement, construction, illumination, and other aspects of signs in the Township
12 so as to:

- 13 (1) Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized
14 travelers, reduces the effectiveness of signs directing and warning the public, causes
15 confusion, reduces desired uniform traffic flow, and creates potential for accidents.
- 16 (2) Prevent signs that are potentially dangerous to the public due to structural deficiencies or
17 disrepair.
- 18 (3) Reduce visual pollution and physical obstructions caused by a proliferation of signs which
19 would diminish the Township's image, property values and quality of life.
- 20 (4) Enable the public to locate goods, services and facilities without excessive difficulty and
21 confusion by restricting the number and placement of signs.
- 22 (5) Prevent placement of signs which will conceal or obscure signs of adjacent uses.
- 23 (6) Protect the public right to receive messages and engage in expressive conduct protected by
24 the First Amendment of the U.S. Constitution.
- 25 (7) The regulations and standards of this Article are considered the minimum necessary to
26 achieve a substantial government interest for public safety, aesthetics, protection of property
27 values, and are intended to be content neutral.
- 28 (8) Prevent signs from conflicting with other allowed land uses.
- 29 (9) Maintain and improve the image of the Township by encouraging signs of consistent size
30 which are compatible with and complementary to related buildings and uses, and
31 harmonious with their surroundings. This includes preventing light trespass onto adjacent
32 properties.
- 33 (10) Regulate portable signs as necessary to avoid negative impacts on traffic safety and
34 aesthetics.
35

36 **Section 13.** Section 86-682, Existing nonconforming signs, is hereby amended to read as follows:
37

- 38 (1) Purpose. It is the intent of this article to permit the continuance of a lawful use of any sign or
39 outdoor advertising structure existing at the effective date of this chapter, although such sign
40 or outdoor advertising structure may not conform with the provisions of this chapter. It is
41 the intent of this article that nonconforming signs and outdoor advertising structures shall
42 not be enlarged upon, expanded or extended. Further, it is the intent of this article that
43 nonconforming signs and outdoor advertising structures shall be gradually eliminated and
44 terminated upon their natural deterioration or accidental destruction. The continuance of all
45 nonconforming signs and outdoor advertising structures within the Township shall be
46 subject to the conditions and requirements set forth in this article.
47
- 48 (2) Structural changes. The faces, supports, or other parts of any lawful nonconforming sign or
49 outdoor advertising structure shall not be structurally changed, altered, substituted, or

1 enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor
2 advertising structure conforms to the provision of this chapter for the district in which it is
3 located, except as otherwise provided for in this article.
4

5 (3) Repairs, alterations, and improvements. Nothing in this article shall prohibit the repair,
6 reinforcement, alteration, improvement, or modernizing of a lawful nonconforming sign or
7 outdoor advertising structure; provided, that such repair, reinforcement, alteration,
8 improvement, and modernizing do not exceed an aggregate cost of 30% of the appraised
9 replacement cost thereof, as determined by the Director of Community Planning and
10 Development, unless the subject sign or outdoor advertising structure is changed by such
11 repair, reinforcement, alteration, improvement, or modernizing to a conforming structure.
12

13 (4) Restoration of damage. Any lawful nonconforming sign or outdoor advertising structure
14 damaged by fire, explosion, an act of God, or by other accidental causes may be restored,
15 rebuilt, or repaired; provided, that the estimated expense of reconstruction does not exceed
16 50% of the appraised replacement cost thereof, as determined by the Director of Community
17 Planning and Development.
18

19 (5) Discontinuance or abandonment. Whenever the activity, business, or usage of a primary
20 premises to which a sign is attached or related has been discontinued for a period of 90 days
21 or longer, such discontinuance shall be considered conclusive evidence of an intention to
22 abandon legally the nonconforming sign attached or related thereto. At the end of this period
23 of abandonment, the nonconforming sign shall either be removed or altered to conform with
24 the provisions of this chapter.
25

26 (6) Elimination of nonconforming signs. The Township Board may acquire any nonconforming
27 sign or outdoor advertising structure with or without acquiring the property on which such
28 sign or structure is located by condemnation or other means and may remove such sign or
29 structure.
30

31 (7) Change of Message. Nothing in this section shall prohibit changing of the message of any sign
32 to reflect the change of a business name being advertised by a sign, nor the periodic change
33 of message on any outdoor advertising structure, as long as structural changes are not being
34 made to the sign.
35

36 **Section 14.** Section 86-683 is hereby renamed Administration and is amended to read as follows:
37

38 (1) Review and Approval of Signs. All new or replacement signs for any structure, property, or
39 use shall be reviewed and approved by the Community Planning and Development Director
40 or their designee, unless otherwise specified.
41

42 (2) Review Standards. The Community Planning and Development Director shall review the
43 proposed sign based on the standards found herein.
44

45 (3) Permitting.

46 a. It shall be unlawful to display, erect, relocated, alter, or otherwise change any
47 permanent signs without obtaining a permit.
48

- b. After the issuance of a permit by the Township, it shall be unlawful to change, alter, modify, or otherwise deviate from the approved permit, without first amending the permit or applying for a new permit.
- c. An application for a permit shall be made in writing on forms furnished by the Township.
- d. The application for a permit shall include the following information:
 - i. The name, address, and telephone number of the person requesting the sign permit.
 - ii. The name, address, and telephone number of the contractor installing the sign.
 - iii. The location by street address where the sign is proposed to be installed.
 - iv. Site plan and elevation drawings of the proposed sign, drawn to scale, including the location of the proposed sign on the property and/or building, the location of any existing signs on the property and/or building, the dimensions of the proposed sign, the construction materials proposed for the sign, and the method of lighting for the sign.
 - v. An application for, and all necessary information, an electrical permit for all signs with electrical connections.
 - vi. The signature of the owner or the owner's authorized agent.
 - vii. The value of the sign being installed.
- e. The replacement of only the sign face, with no other structural, electrical, or other physical changes to the sign, shall not require a permit.

(4) Abandoned Signs

- a. Any sign or part of a sign that is an abandoned sign shall be removed within 30 days.
- b. An abandoned sign shall be removed by the owner or lessee of the premises.
- c. If only one tenant or portion of the sign is abandoned, then the portion of the sign which is inaccurate and abandoned shall be removed. The sign structure and the remainder of the sign which is accurate to the remaining tenant(s) and uses on the property may remain notwithstanding the inaccurate portion.
- d. If the owner or lessee fails to remove the sign, the Building Official/Zoning Administrator may initiate civil infraction proceedings under this Code.

Section 15. Section 86-684 is hereby renamed Regulations for Signs in All Districts and is amended to read as follows:

- (1) Any sign not expressly permitted in a district is prohibited in such district.
- (2) Commercial signs and advertising structures shall be located on the premises to which the sign is accessory, unless otherwise specified herein.
- (3) Whenever a maximum surface display area per side of any sign or advertising structure is specified, such surface display area shall be computed as follows:
 - a. If a sign has only one exterior face, the surface display area of that face shall not exceed the specified maximum.
 - b. If a sign has two exterior faces, the surface display area of each face shall not exceed the specified maximum.

- 1 c. If a sign has more than two exterior faces, the sum of the surface area of all the faces
2 shall not exceed twice the specified maximum.
3
- 4 (4) No sign or outdoor advertising structure may have moving parts or moving or flashing lights.
5
- 6 (5) No banners, streamers, or similar devices shall be permitted, unless otherwise specified
7 herein.
8
- 9 (6) No wall sign shall be erected to extend above the top of the wall to which it is attached. No
10 signs shall be mounted on a roof.
11
- 12 (7) All signs shall be installed so as to comply with the Sight Triangle regulations found in Section
13 86-474 of this Ordinance.
14
- 15 (8) Traffic Control Signs. Signs purely for traffic regulation or control within the project may be
16 utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control
17 Devices (MMUTCD). Traffic control signs not listed in the MMUTCD shall be reviewed by the
18 Department of Public Works and Engineering for a determination that the sign is warranted.
19 All such traffic control signs shall not require a permit or count against maximum permitted
20 sign areas for a project but shall be installed on private property.
21
- 22 (9) An additional three-square feet of surface display area shall be permitted for any freestanding
23 sign in any zoning district to accommodate the street number of the structure. The street
24 number shall be placed on the sign in accordance with Chapter **14**, Article **V** of this Code of
25 Ordinances.
26
- 27 (10) Signs shall not revolve or move in any manner.
28
- 29 (11) Any sign that creates a visual or safety hazard may be ordered to be removed by the
30 Director of Community Planning and Development.
31
- 32 (12) Directional Signs. On premises directional signs that aid traffic flow shall be permitted
33 subject to the following:
34
- 35 a. Located a minimum of five (5) feet from any property line.
36 b. Shall be located on private property. No such signs shall be permitted in the public
37 right of way.
38 c. No larger than three (3) square feet.
39 d. No taller than six (6) feet.
40 e. May be illuminated, subject to the standards of this Article.
41 f. The number and location of directional signs shall be subject to the approval of the
42 Director of Community Planning and Development, based on the number of entrances
43 and exits to the site, circulation patterns on site, and the number and location of
44 tenants and buildings on site.
45
- 46 (13) Window signs. Window signs shall be permitted subject to the following:

- a. A window sign shall be installed on the inside of a window or on the exterior of a window, so as not to project from the window pane on which the sign is painted or affixed.
- b. No more than 40% of the surface area of the window may be used for window signs.
- c. The total amount of window signage shall not exceed 10% of the building face of which the window is a part.

(14) Flags. Flags shall be permitted on any property, without a sign permit, subject to the following:

- a. A maximum of two flags shall be permitted on any property in a RR, RAAA, RAA, RA, RB, or RX district.
- b. A maximum of one flag shall be permitted on any property in any other type of district.
- c. Any flag shall be no larger than 24 square feet.
- d. No part of any flag shall be hung or erected in any manner so as to visually obstruct or project into the public right-of-way, unless written permission from the Michigan Department of Transportation or the Ingham County Road Department has been granted.
- e. Flagpoles shall be subject to the following:
 - i. All flagpoles shall be setback from all property lines by a distance equal to the height of the flagpole.
 - ii. No flagpole shall exceed 40 feet in height.
 - iii. Flagpoles may be illuminated, subject to the standards in this Ordinance.
 - iv. No flagpole shall be installed without obtaining a building permit.

(15) A protected message of any type may be substituted, in whole or in part, for the message displayed on any sign which is already legal or legal nonconforming without consideration of message content. Such substitution of message may be made without any additional approval or permitting, provided that the message substitution makes no changes to the physical structure of the sign. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over protected non-commercial speech, or favoring of any particular protected non-commercial speech over any other protected non-commercial speech. Message substitution is a continuing right and may be exercised any number of times, in whole or in part. Message substitution applies only to speech which is within the protection of the First Amendment to the U.S. Constitution and corresponding provisions of the Michigan Constitution.

Section 16. Section 86-685, Signs in Residential Districts, is hereby amended to read as follows:

Signs proposed for the RR, RAAA, RAA, RA, RB, RX, RD, RDD, RC, RCC, RN, PRD, and MP zoning districts shall be permitted in accordance with the following regulations.

(1) Development Entry Sign. A permanent sign may be permitted at each entrance to a residential development, subject to the following regulations:

- a. Located at least 10 feet back from the front property line.
- b. Installed in a common area for a development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
- c. No larger than 32 square feet in size.
- d. No taller than six feet in height.

- 1 e. One such sign is permitted at each public entry to a residential development.
- 2 (2) Signs for Land Uses Other than Single-Family. Where the use of a parcel in a zoning district
- 3 subject to this Section is primarily other than a single-family dwelling, then wall signs and
- 4 freestanding signs shall be permitted subject to the following regulations:
- 5 a. Located at least 10 feet back from any property line.
- 6 b. No larger than 25 square feet in size.
- 7 c. No taller than six feet in height.
- 8 d. Either one wall sign or one freestanding sign is permitted for any use under this
- 9 Section.
- 10 e. Any sign under this section must be an On Premises sign.

11 (3) Wall Sign. In addition to the foregoing, one nonilluminated sign not to exceed two square feet

12 in surface display area and attached flat against a building wall is permitted.

13

14 **Section 17.** Section 86-686, Professional and Office districts, is hereby amended to read as

15 follows:

16

17 Signs proposed for the Professional and Office zoning district shall be permitted in accordance with

18 the following regulations.

19

20 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following

21 regulations:

- 22 a. Shall be placed flat against the building.
- 23 b. No individual sign shall be larger than 30 square feet in surface display area.
- 24 c. Each tenant in a multi-tenant building shall be permitted a maximum of 30 square
- 25 feet of signage, contiguous with their lease space and no closer than 12 inches to the
- 26 side of the building line or leased space line.
- 27 d. Wall signs shall be allowed up to a size equivalent to one square foot for each one
- 28 lineal foot of building frontage occupied.

29 (2) Freestanding signs. A permanent sign subject to the following regulations:

- 30 a. A freestanding sign shall be permitted in the front yard, located at least 10 feet from
- 31 the front and side property lines.
- 32 b. The surface display area of the freestanding sign shall not exceed 32 square feet per
- 33 side.
- 34 c. The freestanding sign shall not exceed six (6) feet in height.
- 35

36 **Section 18.** Section 86-687 is hereby renamed "C-1, C-2, C-3, and CR Commercial Districts", and

37 is amended to read as follows:

38

39 Signs proposed for the C-1, C-2, and C-3 Commercial and CR, Commercial Recreation, zoning districts

40 shall be permitted in accordance with the following regulations.

41

42 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following

43 regulations:

- 44 a. One wall sign shall be permitted on each building façade with frontage on a public
- 45 street.
- 46 b. In no case shall any tenant have more than one wall sign on a façade.
- 47 c. No wall sign shall be located on a rear facade.
- 48 d. Wall signs shall be allowed up to a size equivalent to one square foot for each one
- 49 lineal foot of building frontage occupied.

- 1 e. In the case of multitenant structures, one wall sign shall be permitted for each tenant
2 having an individual means of public access up to a size equivalent to one square foot
3 for each one lineal foot of building frontage occupied. Tenants shall be permitted
4 signs on each building façade with frontage on a public street.
- 5 f. Where several tenants use a common entrance in a multitenant structure, wall signs
6 shall be permitted for those tenants having an individual means of public access up
7 to a size equivalent to one square foot for each one square foot of building frontage
8 occupied.
- 9 (2) Freestanding signs. A permanent sign, subject to the following regulations:
- 10 a. One freestanding sign per parcel shall be permitted, except a site with 500 feet or
11 more of contiguous frontage on one street and more than one point of access on that
12 street may have one additional free-standing sign. If two freestanding signs are
13 located on a site based on this provision, a minimum of 250 feet shall separate the
14 two signs.
- 15 b. Shall not exceed 16 feet in height.
- 16 c. Shall not exceed 38 square feet in surface display area per side.
- 17 d. Located in the front yard with the leading edge at least 10 feet back from any property
18 line.
- 19 e. Only one freestanding sign shall be permitted for multitenant buildings or shopping
20 centers except as provided in subsection (2)a of this section.
- 21 (3) Service station signs. Recognizing the changing nature of pricing and products for service
22 stations, the following additional regulations apply to signs at any service station.
- 23 a. No signs may be placed onsite other than the permitted maximum wall and
24 freestanding signs, per the provisions of this Article.
- 25 b. In addition to the freestanding signage allowed under the provisions of this Article,
26 an additional 6 square feet of surface display area, per side, may be permitted
27 indicating the price and grade of gasoline for sale, either as an additional wall sign or
28 attached the freestanding sign.
- 29 (4) Projecting signs. Buildings may elect to utilize projecting signs in addition to wall signs. In
30 addition to all wall sign regulations, the following additional regulations shall apply to
31 projecting signs:
- 32 a. Projecting signs shall be no larger than 20 square feet in surface display area per side.
- 33 b. Any projecting sign shall count against the maximum wall sign size permitted for a
34 building façade.
- 35 c. Projecting signs must clear sidewalks by at least eight feet and project no more than
36 four feet from the building.
- 37 d. Projecting signs may extend to the bottom of the eaves of a building.
- 38 e. Projecting signs may be installed vertically or horizontally.
- 39 f. No projecting sign may be displayed unless the building to which it is attached is 20
40 feet or more in width and no projecting sign may be closer than 50 feet to any other
41 projecting sign.
- 42 (5) Drive-Through Accessory Signs. Recognizing the need to provide accessory signage for drive
43 through uses, in addition to the freestanding and directional signs allowed under the
44 provisions of this article, Drive-Through Accessory Signs are permitted at any Drive-Through
45 Business, subject to the following:
- 46 (a) All signage for drive-through businesses shall be approved by the Planning
47 Commission.
- 48 (b) Each drive-through accessory sign shall not exceed seven (7) feet in height.
- 49 (c) Two signs may be permitted for each drive-through lane, as follows:

- 1 i. One sign in the stacking lane shall not exceed sixteen (16) square feet
- 2 ii. One sign at the speaker shall not exceed thirty-two (32) square feet in area.
- 3 (d) The area of the drive-in and drive-through accessory sign is exclusive of the
- 4 structures framing.
- 5 (e) All drive-in and drive-through accessory signs shall be single sided.
- 6 (f) No drive-in and drive-through accessory sign may be located within the front yard.
- 7 (g) The drive-in and drive-through accessory sign may include electronic message
- 8 signage.
- 9 (h) The Planning Commission may consider a modified sign area, subject to the following:
- 10 i. Only one (1) of the drive-in and drive-through accessory signs may be
- 11 increased in area.
- 12 ii. The drive-in and drive-through accessory sign is completely screened from
- 13 the roadway.
- 14 iii. Under no circumstances shall the drive-in and drive-through accessory sign
- 15 exceed forty-eight (48) square feet in area.

16
17 **Section 19.** Section 86-688, RP and I, Research Park, Industrial Districts, is hereby amended to
18 read as follows:

19
20 Signs proposed for the RP, Research and Office, and I, Industrial, zoning districts shall be permitted
21 in accordance with the following regulations.

22 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following
23 regulations:

- 24 a. Shall be placed flat against the building.
- 25 b. Such sign shall not exceed 40 square feet.
- 26 c. Each tenant in a multi-tenant building shall be permitted 40 square feet of signage,
- 27 adjacent to their lease space.

28 (2) Freestanding signs. A permanent sign may be permitted on each lot in a research or industrial
29 park, subject to the following regulations:

- 30 a. One freestanding sign shall be permitted per lot in the park.
- 31 b. Shall be setback 25 feet from the front property line.
- 32 c. The surface display area of the freestanding sign shall not exceed 32 square feet.
- 33 d. Maximum height of freestanding signs shall be six (6) square feet.

34 (3) Development Entry Sign. In addition to the freestanding sign allowance for each lot, one
35 permanent sign may be permitted at one entrance to a research or industrial park
36 development, subject to the following regulations:

- 37 a. Shall be setback a minimum of 10 feet from the front property line.
- 38 b. Installation shall be in a common area for the development or on private property. No
- 39 such signs shall be installed in the public right of way without express written
- 40 approval of the Ingham County Road Department.
- 41 c. Such signs shall not exceed 50 square feet in surface display area per side.
- 42 d. Such signs shall not exceed six (6) feet in height.

43
44 **Section 20.** Section 86-689 is hereby renamed “AG, Agriculture District” and is amended to read
45 as follows:

46
47 (1) Commercial uses permitted in the agriculture district may have one wall sign placed flat
48 against the main building, in addition to signs permitted elsewhere in this chapter. The

1 surface display area of such sign shall not exceed 25 square feet and the sign shall not project
2 above the cornice or roof line.

3 (2) Temporary signage for farm stands shall be permitted up to six square feet. Such signs shall
4 not be located within 100 feet of an intersection of any two public streets.
5

6 **Section 21.** Section 86-690 is hereby renamed "Temporary Signs" and is amended to read as
7 follows:
8

9 The following temporary signs shall be permitted on all parcels in the Township, in accordance with
10 the regulations herein.
11

12 (1) Off-Premises Temporary Signs. An off-premises temporary sign may be permitted subject to
13 the following regulations:

- 14 a. All off-premises temporary signs shall be installed on private property. No such signs
15 shall be placed in the public right of way without express written authorization of the
16 Ingham County Road Department and the Charter Township of Meridian.
- 17 b. Such off-premises temporary signs shall individually be no larger than eight square
18 feet in size and not exceed twenty-four (24) square feet in size per side in total on the
19 property.
- 20 c. Such temporary signs shall be no taller than four feet in height.
- 21 d. Temporary signs may not be specifically illuminated.
- 22 e. All temporary signs shall be constructed of durable, all-weather materials and shall
23 be designed to remain in place and good repair so long as they remain on display. All
24 temporary signs shall be removed if material shows signs of wear such as fraying,
25 fading, chipping or other physical damage.
- 26 f. The maximum display time for a temporary sign is sixty (60) days. After sixty (60)
27 days, there shall be a gap of at least fourteen (14) days before another temporary sign
28 is installed on the same property.

29 (2) On-Premises Temporary Signs. The following standards shall apply to On-Premises
30 Temporary Signs:

- 31 a. Construction Projects. In an effort to keep the public informed, the following
32 standards shall apply when new construction projects commence:
 - 33 (1) One such sign shall be permitted on any construction site that has received
34 site plan approval or has applied for building permits.
 - 35 (2) Such signs shall not exceed thirty-two (32) square feet in size per side.
 - 36 (3) Such signs shall not exceed eight (8) feet in height.
 - 37 (4) If freestanding, the sign shall be located no closer than 10 feet back of the
38 street right-of-way line.
 - 39 (5) Signs approved under this section shall be permitted for a period of two (2)
40 years or until the final building on the site receives a Certificate of
41 Occupancy, whichever is shorter.
 - 42 (6) On sites utilizing construction fencing, screening fabric on the construction
43 fence may be used in place of a freestanding sign. The screening fabric shall
44 be no larger than the construction fencing, shall be maintained in good
45 condition, and shall be removed when the construction fencing is removed.
- 46 b. Land for Sale or Lease. When all or a portion of a building or land area is listed for
47 lease or for sale, the following additional standards apply:
 - 48 (1) In single-family residential districts, the size of a sign shall be limited to the
49 size standards of a normal temporary sign.

- (2) In multi-family residential and non-residential districts, the size of a sign shall be no larger than 16 square feet per side or thirty-two (32) square feet total.
- (3) Such signs shall be no taller than six (6) feet in height.
- (4) Such signs shall be setback a minimum of five (5) feet from the property line.
- (5) Such signs shall be removed within seven (7) days of the closing of the sale or lease of a property or portion of property.

c. Grand Openings. To support new businesses when they open in the Township, an additional temporary sign may be permitted, subject to the standards in subsection (1) above and the following standards:

- (1) The maximum size of a sign under this section may be 40 square feet.
- (2) A sign under this section may be installed once the Certificate of Occupancy is issued for the space and must be removed 45 days later.
- (3) The maximum height of a sign under this section is six feet.

d. Other On-Premises Temporary Signs.

- (1) On-Premises Temporary Signs not expressly permitted under this section may be allowed under the permitting provisions of Section 86-683(3) of this Article.
- (2) Other On-Premises Temporary Signs must be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.
- (3) Other On-Premises Signs under this subsection shall not exceed 24 square feet in total and shall be removed after 60 days, except on good cause shown by the applicant.

Section 22. Section 86-691, is hereby renamed “Permitted Portable Signs” and is amended to read as follows:

In order to provide businesses opportunities for pedestrian-scale signage, near the entrances to their businesses, while preventing sign clutter along Township thoroughfares, Portable Signs shall be permitted subject to the following:

- (1) One portable sign shall be permitted per tenant in the PO, C-1, C-2, C-3, and CR Districts.
- (2) Portable signs shall not exceed nine (9) square feet per side or a total of eighteen (18) square feet.
- (3) The maximum height of portable signs shall be four and one-half (4.5) feet.
- (4) All portable signs may only be displayed during regular business hours and must be stored indoors.
- (5) Portable signs shall be located within five (5) feet of the primary business entrance.
- (6) Buildings located directly adjacent to the public right-of-way may place a portable sign on the adjacent sidewalk, with approval of the Ingham County Road Department, provided that a minimum of five (5) feet of unobstructed pedestrian access is maintained. Sufficient space shall also be provided to allow car doors to open when adjacent to on-street parking.
- (7) No portable sign shall occupy or obstruct the use of any fire lane, required off-street parking space, driveway, doorway, or handicap ramp.
- (8) A-frame signs shall not be attached to a building or any structure, including, but not limited to, benches, trash receptacles, bicycle racks and light poles.

Section 23. Section 86-692, is hereby renamed “Sign Illumination” and is amended to read as follows:

1 (1) General standards.

- 2 a. All permanent signs may be illuminated, except as noted herein, subject to the
- 3 approval of the Community Planning and Development Director.
- 4 b. The source of any illumination shall not be directly visible beyond the property lines
- 5 of the parcel on which the sign is installed.
- 6 c. Sign lighting may be internal or external.
- 7 d. All external lighting fixtures being used to illuminate a sign shall face downward only
- 8 and shall be shielded to direct light solely to the sign being illuminated.
- 9 e. No flashing or moving illumination shall be permitted.

10 (2) Illumination standards.

- 11 a. The illumination of all signs shall not exceed 0.3 footcandles above ambient light
- 12 levels based on a measurement taken based on the following formula: Measurement
- 13 distance = $\sqrt{\text{Area of the Sign in square feet} \times 100}$
- 14 b. The illumination of a sign shall be measured with the sign off and then on again, at a
- 15 point as close to practical as possible that is perpendicular to the sign face, at the
- 16 distance determined under the formula above.

17
18 **Section 24.** Section 86-693, is hereby renamed Electronic Message Signs and is amended to read
19 as follows:

20
21 Electronic Message Signs are permitted in the C-1, C-2, C-3, and PO zoning districts, subject to the
22 following regulations:

- 23 (1) Electronic message signs may be permitted by application for and granting of a Special Use
- 24 Permit by the Planning Commission.
- 25 (2) Sign Area. An electronic message sign shall not exceed 25% of the permissible ground sign
- 26 area.
- 27 (3) Dimming Capabilities. All permitted EMCs shall be equipped with a sensor or other device
- 28 that automatically determines the ambient illumination and programmed to automatically
- 29 dim according to ambient light conditions, or that can be adjusted to comply with the 0.3
- 30 footcandle measurements.
- 31 (4) Message Display Requirements.
 - 32 a. The message on an electronic message sign shall not change more than once per 24-
 - 33 hour period.
 - 34 b. When changing messages, the transition shall appear instantaneous, with no
 - 35 transition effects permitted.
 - 36 c. No electronic message sign shall have any flashing, scrolling, traveling, or otherwise
 - 37 moving text or resemble or simulate any warning or danger signal or traffic control
 - 38 device.
- 39 (5) There shall be no audio message, audible sound, or video permitted with any sign permitted
- 40 under this chapter.

41
42 **Section 25.** Section 86-694, Outdoor Advertising Structures, is hereby amended to read as
43 follows:

44
45 Outdoor advertising structures shall be permitted in accordance with the following limitations:

- 46
47 (1) Location. Outdoor advertising structures shall be located only in the I, Industrial, Zoning
- 48 District. Further, such structures shall only be located on properties with direct frontage on
- 49 a principal arterial street, as identified in § 86-367.

- 1 (2) Setbacks. Such structures shall be located in accordance with the setback requirements set
2 forth in § 86-367. No such structure shall be located closer than 660 feet to the right-of-way
3 of a limited access highway.
- 4 (3) Illumination. Outdoor advertising structures in may be illuminated in accordance with the
5 standards found in Section 86-692.
- 6 (4) Maintenance. Outdoor advertising structures shall be adequately maintained. Such
7 maintenance shall include proper alignment of structure, continued readability of message,
8 and preservation of structure with paint or other surface finishing material. If an outdoor
9 advertising structure is not maintained, written notice of any disrepair shall be issued by the
10 Chief Building Inspector to the owner of such structure. If the disrepair is not corrected within
11 30 days, such structure shall be removed at the owner's expense.
- 12 (5) Size. No outdoor advertising structure shall exceed 300 square feet in surface display area
13 per side.
- 14 (6) Required spacing. No outdoor advertising structure shall be located within a distance of 300
15 feet of any other outdoor advertising structure, such distance to be measured along a line
16 parallel to the right-of-way of the highway upon which the outdoor advertising structure
17 fronts.

18
19 **Section 26.** Section 86-695, is hereby renamed Murals and is amended to read as follows:

20
21 Murals are permitted on any commercial property, subject to the following regulations:

- 22 (1) One exterior wall surface of a commercial building may be covered up to 100% by a mural.
- 23 (2) No other signage shall be permitted on the wall where a mural has been painted.
- 24 (3) Illumination is permitted in accordance with the provisions of Chapter 38, Article VII of the
25 Code of Ordinances, Outdoor Lighting.
- 26 (4) A mural shall be kept in good condition and shall be well maintained. In the case of a mural
27 being in disrepair, the mural must either be removed from the wall of the building or repaired
28 within 60 days of written notice from the Township.
- 29 (5) A public safety hazard shall not be created with the installation of a mural.
- 30 (6) Murals are still subject to normal permitting requirements, as outlined in this Article.

31
32
33 **Section 27.** Section 86-697, is hereby created and titled Construction Project Waivers, to read as
34 follows:

35
36 In order to provide adequate visibility and signage to businesses during major construction projects,
37 the Meridian Township Board of Trustees shall have the ability to waive the temporary sign
38 provisions during major construction projects, upon recommendation of the Director of Community
39 Planning and Development. Any waiver under this section shall detail the time period, the maximum
40 dimensions of temporary signs, location(s) for temporary signs, and any other relevant ordinance
41 alteration permitted under the waiver.

42
43 **Section 28.** Validity and Severability. The provisions of this Ordinance are severable and the
44 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or
45 effectiveness of the remainder of the Ordinance.

46
47 **Section 29.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby
48 repealed only to the extent necessary to give this Ordinance full force and effect.

1 **Section 30.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties that
2 were incurred, and proceedings that were begun, before its effective date.

3
4 **Section 31.** Effective Date. This Ordinance shall be effective seven (7) days after its publication or
5 upon such later date as may be required under Section 402 of the Michigan Zoning
6 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
7 referendum.

8
9 ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXX,
10 2023.

11
12
13
14 Patricia Herring Jackson, Township Supervisor

15
16
17 Deborah Guthrie, Township Clerk
18



To: Township Board

From: Timothy R. Schmitt, *AICP*
Community Planning and Development Director

Date: April 20, 2023

Re: Rezoning #23-06 (Worful), rezone the property at 5677 Cade Street from PO, Professional Office, to RB, One-Family High Density Residential

Rezoning 23-06 is a request to rezone a 7,687 square foot parcel located at 5677 Cade Street from PO, Professional Office, to RB, One-Family High Density Residential. The Planning Commission held a public hearing on the rezoning at its meeting on March 13, 2023 and subsequently voted to recommend approval of the request at their regular meeting on March 27, 2023. The Township Board reviewed the matter at their April 4th meeting and raised no major concerns.

Staff **recommends approval** of the proposed ordinance at this time to aid the homeowner in improving their home and property. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for introduction Ordinance 2023-04, an ordinance to rezone the property at 5677 Cade Street (Parcel ID number 33-02-02-11-304-031) from PO, Professional Office, to RB, One-Family High Density Residential.

Attachments

1. Resolution to Approve Ordinance 23-04 for Introduction
2. Ordinance 23-04 – 5677 Cade Street Rezoning

RESOLUTION TO APPROVE - Introduction

**Ordinance 2023-04
5677 Cade Street - Rezoning**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 25th day of April, 2023 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the owner of the property, Jessica Worful, approached Staff about adding onto the existing house at 5677 Cade Street; and

WHEREAS, the property is currently zoned PO, Professional Office, which does not allow the house to be expanded; and

WHEREAS, the Planning Commission directed Staff to begin the process of rezoning the property to allow residential use; and

WHEREAS, the Planning Commission held a public hearing and discussed at its regular meeting on March 13, 2023, and made a positive recommendation to the Township Board on the change at their March 27, 2023 meeting; and

WHEREAS, the Township Board discussed the proposed rezoning at its meeting on April 4, 2023, and has reviewed the staff and Planning Commission materials provided; and

WHEREAS, the rezoning would bring the property into compliance with the current use and allow the owner to make improvements to the property; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance Number 2023-04, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Application #23006" from PO, Professional Office, to RB, One-Family High Density Residential.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

Resolution to Introduce
Ordinance 2023-04 – 5677 Cade Street
Page 2

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 25th day of April, 2023.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2023-04
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #23-06

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO, Professional and Office District symbol and indication as shown on the Zoning District Map, for Parcel #33-02-02-11-304-031, legally described as:

Lot 29 of the Supervisor's Plat of Haslett

to that of RB, Single-Family Residential.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members
From: Amanda Garber, CPA
Finance Director
Date: April 25, 2023
Re: 1st Quarter Budget Amendments

The 1st quarter 2023 budget amendments are detailed in the attached document. These amendments result from revenue and expenditures that were unknown during the original budget process.

Amendments to the 2023 General Fund include revenue adjustments for medical marihuana fees, elimination of EGLE grant, rental registration renewal fees, cemetery lot sales, sponsor revenue, and transfers in totaling an increase of \$139,740. Expenditure adjustments for Local Officials Compensation Commission elected officials wage increases, liability insurance increase, chairs for dias in the Town Hall Room, hardware and software price increases, Township Manager salary increase, adjustments for Remy Chandler Drain, cemetery mowing contract, Police and Fire union contract wage increases, Fire Department overtime, carryover of 2022 Welcome & Wayfinding Sign project, and creation of the Pension Stabilization and Capital Projects Funds totaling an increase of \$6,139,535.

The projected Fund Balance for the General Fund is as follows:

Fund Balance at December 31, 2022	\$15,269,906
Original budgeted use of Fund Balance 2023	(\$1,593,591)
1 st quarter budget amendments	<u>(5,999,795)</u>
Projected use of Fund Balance	<u>(\$7,593,386)</u>
Projected Fund Balance at December 31, 2023	<u>\$7,676,520</u>
Fund Balance/Average Monthly Expenditures	3.59

Amendments to the Special Revenue Funds consist of an increased Ingham County Road Commission annual contribution to the local road program, payment in lieu of construction, interest revenue increases, carryover of unused 2022 local road funding, pathway connector between Wonch and Ferguson Parks, shade structure at Towner Park, recognition of ARPA federal grant revenue, ARPA funded projects, and creation of Capital Projects Fund.

Memo to Township Board
April 25, 2023
Re: 1st Quarter Budget Amendments
Page 2

Amendments to the Enterprise Funds consist of engineering fees revenue increase, inspection charges revenue increase, interest revenue increase, carryover of the 2022 Sanitary Sewer Rehab project, and increased training.

Amendments to the Internal Service Fund consist of interest revenue increase.

The following motion is proposed:

MOVE TO APPROVE THE 1st QUARTER 2023 BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$5,999,795 WHICH PROJECTS A USE OF FUND BALANCE OF \$7,593,386. BASED ON 2022 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2023 WILL BE \$7,676,520.

Attachment:

1. 1st Quarter 2023 Budget Amendments

**Beginning of Year Budget Amendments
2023 Budget
Charter Township of Meridian**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>	<u>Account</u>
GENERAL FUND			
Revenue			
Medical Marijuana Fees	\$20,000	Five medical marijuana renewals	101-000.000-481.000
Pavement Sealant License	200	Higher than anticipated	101-000.000-491.000
State Grant Revenue	(200,960)	Eliminate EGLE grant monies related to Recycling Center project	101-000.000-540.100
Rental Registration Renewal	5,000	Higher than anticipated	101-000.000-627.016
Cemetery Lot Sales	10,000	Higher than anticipated	101-000.000-643.000
Sponsor Revenue	5,500	Higher than anticipated	101-000.000-647.050
* Transfer In From ARPA Fund	300,000	Transfer from ARPA Fund to offset Police and Fire union wage increases	101-000.000-699.285
Total Revenues	\$139,740		
Expenditures			
General Government			
* Township Board - Salaries	\$5,760	LOCC determination increased Supervisor and Trustee salaries	101-100.101-701.000
* Township Board - FICA	442	LOCC determination increased Supervisor and Trustee salaries	101-100.101-714.000
Administrative Services - Insurance	78,650	Higher than anticipated due to increase in law enforcement and cyber liabilities	101-170.173-812.000
Administrative Services - Property Taxes	806	Street light special assessment	101-170.173-965.000
Administrative Services - Office Equipment & Furniture	8,572	New chairs for dias in Town Hall Room	101-170.173-980.000
Accounting - Salaries - Temporary	3,500	Temporary employee to assist in Utility Billing Department	101-170.191-701.080
Accounting - Overtime	200	Utility Billing Department catch up and Accountant audit work	101-170.191-706.000
* Clerk - Salaries	6,262	LOCC determination increased Clerk salary	101-170.215-701.000
* Clerk - FICA	480	LOCC determination increased Clerk salary	101-170.215-714.000
IT - Overtime	950	Overtime due to IT projects	101-170.228-706.000
IT - Existing Software License Agreements	8,000	Evidence.com service price increase	101-170.228-826.010
IT - Existing Hardware Licenses	5,310	New hardware agreements for 3 systems (PSB Avigilon, various Cradlepoint, & Axon Body worn cameras)	101-170.228-826.020
* Treasurer - Salaries	6,262	LOCC determination increased Treasurer salary	101-170.253-701.000
* Treasurer - FICA	480	LOCC determination increased Treasurer salary	101-170.253-714.000
* Admin & Human Resources - Salaries	11,913	Board approved increase to Township Manager's salary	101-170.270-701.000
* Admin & Human Resources - ICMA Contribution	1,787	Board approved increase to Township Manager's salary	101-170.270-709.000
* Admin & Human Resources - FICA	912	Board approved increase to Township Manager's salary	101-170.270-714.000
Grounds Maintenance - Equipment Maintenance	500	Transfer funds from Machinery and Equipment (101-170.271-979.000)	101-170.271-936.000
Grounds Maintenance - Machinery and Equipment	(500)	Transfer funds to Equipment Maintenance (101-170.271-936.000)	101-170.271-979.000
Watershed Management - Intercounty Drains - Remy Chandler Princ	11,364	Remy Chandler Drain was overlooked in the budget process as it wasn't budgeted in prior years	101-170.445-843.000
Watershed Management - Intercounty Drains - Remy Chandler Int	764	Remy Chandler Drain was overlooked in the budget process as it wasn't budgeted in prior years	101-170.445-843.001
Watershed Management - Special Project Drains - Principal	(3,592)	Adjustment based on final drain assessments for 2023	101-170.445-843.500
Watershed Management - Special Project Drains - Interest	23,351	Adjustment based on final drain assessments for 2023	101-170.445-843.501
Cemetery - Contractual Services	14,000	Budgeting error, mowing contract	101-170.567-820.000
Cemetery - Building Repairs	1,000	Unexpected cemetery repairs	101-170.567-930.000
* Police - Salaries	108,841	New union contracts wage increase	101-300.301-701.000
* Police - FICA	8,327	New union contracts wage FICA increase	101-300.301-714.000
Police - Operating Supplies	(45)	Reallocate to Operating Supplies-Breathalyze	101-300.301-728.000
Police - Operating Supplies-Breathalyze	45	Unanticipated price increase in PBTs	101-300.301-728.020
* Fire - Salaries	130,385	New union contracts wage increase	101-300.336-701.000
* Fire - Overtime	110,336	Okemos bridge recall	101-300.336-706.000
* Fire - FICA	9,975	New union contracts wage FICA increase	101-300.336-714.000
Fire - Shoes and Boots	263	Paid in January to firefighters and any new hires receive a prorated amount upon hire. So far this year, one retirement, one resignation, and two new hires. Anticipate hiring one more firefighter in May/June.	101-300.336-764.000
Human Services - Flexible Benefit	4,500	Insurance opt-out for new Human Services employee	101-600.670-715.010
Parks and Recreation Admin - Overtime	2,885	Deer management	101-750.753-706.000
Recreation - ICMA Contribution	250	New recreation employee	101-750.754-709.000
Recreation - HYRA Basketball	1,205	Haslett Schools gym rental and custodial fee	101-750.754-882.801
Associations and Authorities - Chamber of Commerce	25	Increase in membership dues	101-750.800-825.040
Capital Outlay - Construction/Improvements	75,000	Carryover unused funding for 2022 Welcome & Wayfinding Sign Project (\$326,000), eliminate recycling center project (\$251,200)	101-900.901-974.000
Capital Outlay - Mobile Data Units	370	Replaced all Axon body worn cameras	101-900.901-980.070

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>	<u>Account</u>
* Operating Transfers Out - Transfer Out to Pension Stabilization	2,000,000	Creation of Pension Stabilization Fund	101-965.966-995.103
* Operating Transfers Out - Transfer Out to Capital Project Fund	3,500,000	Creation of Capital Project Fund	101-965.966-995.401
Total Expenditures	<u>\$6,139,535</u>		
Net from Fund Balance	<u>(\$5,999,795)</u>		
Pension Stabilization Fund			
Revenues			
Interest	\$72,000	Interest received	103-000.000-665.000
* Transfer In From General Fund	2,000,000	Creation of Pension Stabilization Fund	103-000.000-699.101
Net to Fund Balance	<u>\$2,072,000</u>		
SPECIAL REVENUE FUNDS			
Local Roads			
Revenues			
Other Intragovtl Revenue	\$162,500	Increase to Ingham County Road Commission annual contribution	204-000.000-581.000
Expenditures			
Construction/Improvements	\$1,420,449	Carryover unused 2022 funding and use some of remaining 2019 bond revenue to fully fund the chip & foq road overlay projects	204-000.000-974.000
Net from Fund Balance	<u>(\$1,257,949)</u>		
Park Millage			
Revenues			
Interest	\$41,000	Interest rates higher than anticipated	208-000.000-665.000
Expenditures			
Parks and Recreation Admin - Property Taxes	\$470	New additional land parcel, special assessments	208-750.753-965.000
Park Development - Construction/Improvements	165,000	Pathway connector between Wonch and Ferguson Parks (\$150,000) and shade structure at Towner Park (\$15,000)	208-750.759-974.000
Total Expenditures	<u>\$165,470</u>		
Net from Fund Balance	<u>(\$124,470)</u>		
Park Restricted/Designated			
Revenues			
Interest	\$3,300	Interest rates higher than anticipated	211-000.000-665.000
Net to Fund Balance	<u>\$3,300</u>		
Pedestrian Bikepath			
Revenues			
Delinquent Property Taxes	\$100	Delinquent property tax collection higher than anticipated	216-000.000-412.000
Pymnt in Lieu of Construction	67,000	Accepted payment from property owner in lieu of construction for Township to construct pathway	216-000.000-629.000
Interest	58,000	Interest rates higher than anticipated	216-000.000-665.000
Net to Fund Balance	<u>\$125,100</u>		
Land Preservation Millage			
Revenues			
Interest	\$100,000	Interest rates higher than anticipated	217-000.000-665.000
Net to Fund Balance	<u>\$100,000</u>		
Senior Center Millage			
Revenues			
Interest	\$11,500	Interest rates higher than anticipated	223-000.000-665.000
Net to Fund Balance	<u>\$11,500</u>		
Cable TV			
Revenues			
Interest	\$4,000	Interest rates higher than anticipated	230-000.000-665.000
Net to Fund Balance	<u>\$4,000</u>		
Police Restricted/Designated			
Revenues			
Donations - Police Designated	\$1,000	Donation related to Indian cultural celebration	232-000.000-674.040
Net to Fund Balance	<u>\$1,000</u>		

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>	<u>Account</u>
Library Millage			
Revenues			
Interest	<u>\$340</u>	Interest rates higher than anticipated	271-000.000-665.000
Net to Fund Balance	<u>\$340</u>		
Community Needs Fund			
Revenues			
Interest	<u>\$1,700</u>	Interest rates higher than anticipated	272-000.000-665.000
Net to Fund Balance	<u>\$1,700</u>		
Revolving Energy Fund			
Revenues			
Interest	<u>\$1,100</u>	Interest rates higher than anticipated	275-000.000-665.000
Net to Fund Balance	<u>\$1,100</u>		
Law Enforcement Grants			
Revenues			
Interest	<u>\$1,800</u>	Interest rates higher than anticipated	277-000.000-665.000
Net to Fund Balance	<u>\$1,800</u>		
American Rescue Plan Act Fund			
Revenues			
Other Federal Grants	\$2,250,903	Recognition of federal grant revenue when expenditures occur	285-000.000-528.000
Interest	<u>20,000</u>	Interest rates higher than anticipated	285-000.000-665.000
Total Revenues	<u>\$2,270,903</u>		
Expenditures			
* Professional Services	\$550,000	Senior & Community Center feasibility (\$200,000) and affordable housing initiative (\$350,000)	285-900.901-821.000
* Construction/Improvements	1,078,000	Wind screens at Marketplace (\$93,000), Police locker room update (\$135,000), 2023 Local Road Program (\$700,000), and Meridian Historical Village (\$150,000)	285-900.901-974.000
* Software	60,000	Digital permitting and plan review	285-900.901-978.000
* Machinery and Equipment	262,903	Carryover - Stryker power cots	285-900.901-979.000
* Transfer Out To General Fund	300,000	Transfer to General Fund to offset Police and Fire union wage increases	285-965.966-995.101
Total Expenditures	<u>\$2,250,903</u>		
Net to Fund Balance	<u>\$20,000</u>		
CATA Millage			
Revenues			
Interest	<u>\$7,780</u>	Interest rates higher than anticipated	288-000.000-665.000
Net to Fund Balance	<u>\$7,780</u>		
Roads Debt Retirement Fund			
Revenues			
Interest	<u>\$35,000</u>	Interest rates higher than anticipated	310-000.000-665.000
Net to Fund Balance	<u>\$35,000</u>		
Fire Station Debt Service			
Revenues			
Interest	<u>\$2,500</u>	Interest rates higher than anticipated	372-000.000-665.000
Net to Fund Balance	<u>\$2,500</u>		
Capital Project Fund			
Revenues			
Interest	\$60,000	Interest rates higher than anticipated	401-000.000-665.000
* Transfer In From General Fund	<u>3,500,000</u>	Creation of Capital Project Fund	401-000.000-699.101
Total Revenues	<u>\$3,560,000</u>		
Expenditures			
* Construction/Improvements	\$1,200,000	Municipal Building Upgrades (\$900,000) and Police Department Building access control system & flooring upgrades (\$300,000)	401-900.901-974.000
Net to Fund Balance	<u>\$2,360,000</u>		

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>	<u>Account</u>
TIRF			
Revenues			
Interest	\$34,000	Interest rates higher than anticipated	446-000.000-665.000
Net to Fund Balance	\$34,000		
Sewer Fund			
Revenues			
Sewer Licenses	\$75	Three sewer license renewals	590-000.000-636.000
Engineering Fees	9,000	Higher than anticipated	590-000.000-645.000
Inspection Charges	25,000	Higher than anticipated	590-000.000-645.010
Interest	135,000	Interest rates higher than anticipated	590-000.000-665.000
Total Revenues	\$169,075		
Expenditures			
Engineering - Training	\$500	Additional training opportunities and onboarding new staff	590-440.447-819.000
Capital Outlay - Construction/Improvements	669,250	Carryover 2022 Sanitary Sewer Rehab project	590-900.901-974.000
Total Expenditures	\$669,750		
Net from Fund Balance	(\$500,675)		
Water Fund			
Revenues			
Engineering Fees	\$11,125	Higher than anticipated	591-000.000-645.000
Expenditures			
Engineering - Sick Leave Incentive Pay	\$1,141	Higher than anticipated	591-440.447-702.000
Engineering - Training	1,000	Additional training opportunities and onboarding new staff	591-440.447-819.000
Water Maintenance - Professional Conferences/Dues	500	Increases in conference registrations and dues	591-440.537-825.000
Total Expenditures	\$2,641		
Net to Fund Balance	\$8,484		
Motorpool			
Revenues			
Interest	\$12,000	Interest rates higher than anticipated	661-000.000-665.000
Net to Fund Balance	\$12,000		

* Previously approved by the Township Board



To: Township Board and Downtown Development Authority Members
From: Neighborhoods & Economic Development Director Amber Clark
Date: April 25, 2023
RE: 2022 Annual DDA TIF Reporting

With the changes made to reporting requirements for Tax Authorities in 2018, we are required to present the current status of the Tax Increment Financing for the Downtown Development Authority District. Each year we will report the status of the TIF capture (the taxable value increase that is captured for the use of the DDA) to the DDA directors and Township Board prior to our submittal to the State of Michigan for recording. This will count toward the first of the two required public meetings to share this information.

Please see the attached report, and the prepared motion for approval:

MOTION TO APPROVE THE 2022 ANNUAL REPORT AND TO SUBMIT TO THE STATE OF MICHIGAN, POST ON THE TOWNSHIP WEBSITE AND MAKE AVAILABLE FOR MEMBERS OF THE PUBLIC.

Your concurrence is appreciated.



To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

**Younes Ishraidi, P.E., Township Engineer
Deputy Director of Public Works & Engineering**

Date: April 25, 2023

Re: Re-appointments to the Lake Lansing Watershed Advisory Committee

The plan adopted for the Lake Lansing Watershed Management Special Assessment District created an Advisory Committee. It consists of four lakefront property owners (Tier 1), two off-lake property owners (Tier 2), the Ingham County Drain Commissioner, Ingham County Parks, and a Township staff person.

The purpose of the committee is to implement the watershed management plan. The six property owners serve staggered 2-year terms, ending April 30, with 50% overlap. Meetings are held in the Meridian Township Municipal Building, voluntarily promulgated under the Open Meetings Act.

The following members will continue to serve until April 30, 2024:

Roger Taylor	6089 E Lake Dr	Tier One
Curtis Armbruster	6411 E Reynolds Rd	Tier One
Steven Culling	6193 Columbia S	Tier Two

The Lake Lansing Advisory Committee recommends the following property owners be re-appointed to the Lake Lansing Advisory Committee for terms expiring April 30, 2025. Their qualifications and past applications are already on file with the Clerk’s office:

Susan Andrews	6076 Columbia St	Tier One
Ronald Rowe	6247 E Lake Dr	Tier One
Larry Wagenknecht	6097 Partridge St	Tier Two

Proposed Motion:

“Move that the following property owners be re-appointed to the Lake Lansing Watershed Advisory Committee for terms expiring April 30, 2025: Susan Andrews, 6076 Columbia St; Ronald Rowe, 6247 E Lake Dr; Larry Wagenknecht, 6097 Partridge St.”



To: Township Board
From: LuAnn Maisner, Director of Parks and Recreation
Date: April 20, 2023
Re: Land Preservation Section 61 Review

The Land Preservation Advisory Board is submitting a property recommendation for acquisition through the Land Preservation Program and for Section 61 review. The Land Preservation Advisory Board voted unanimously on February 8th, 2023, to recommend parcel number 33-02-02-26-202-001 to the Township Board for consideration.

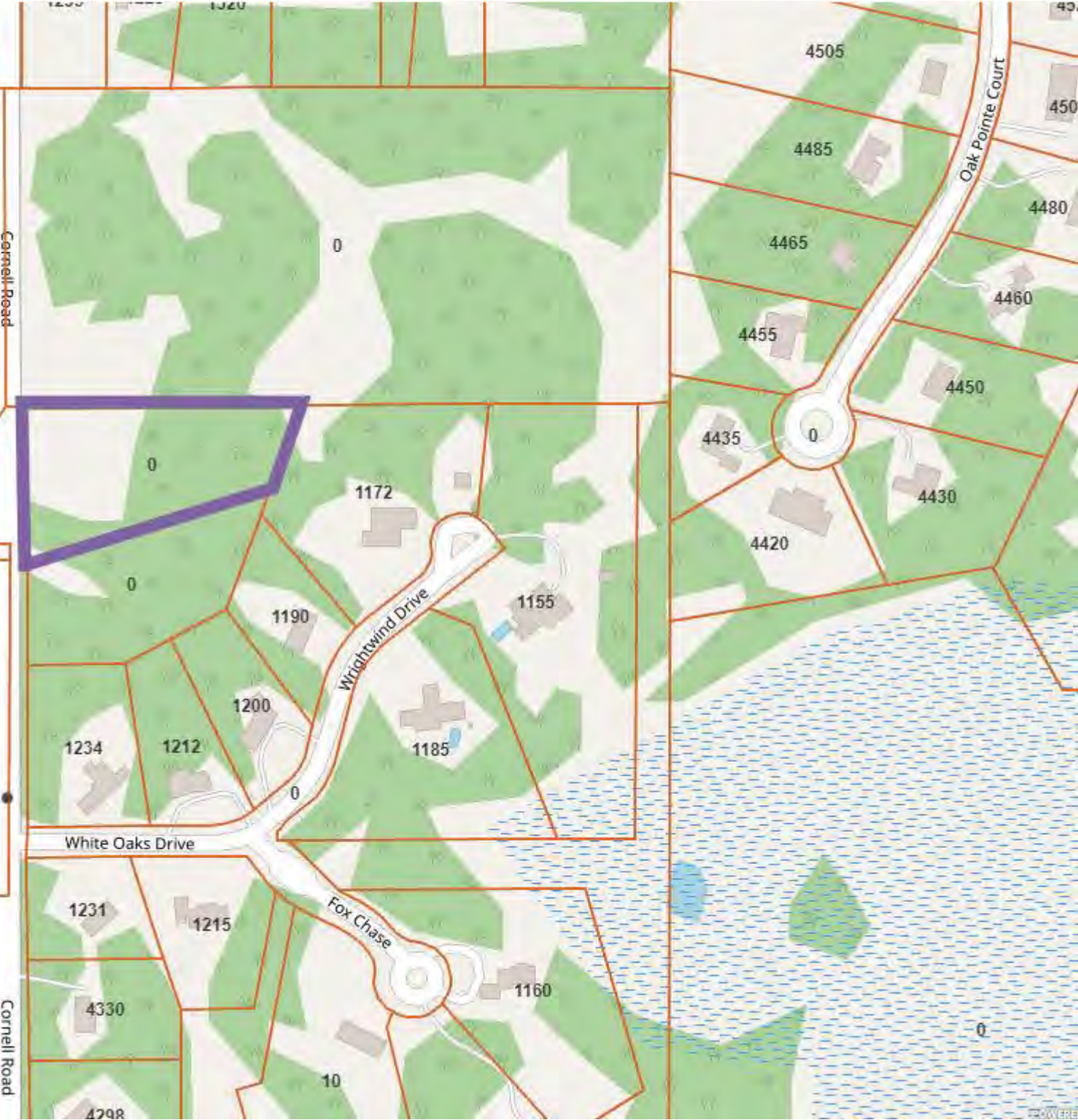
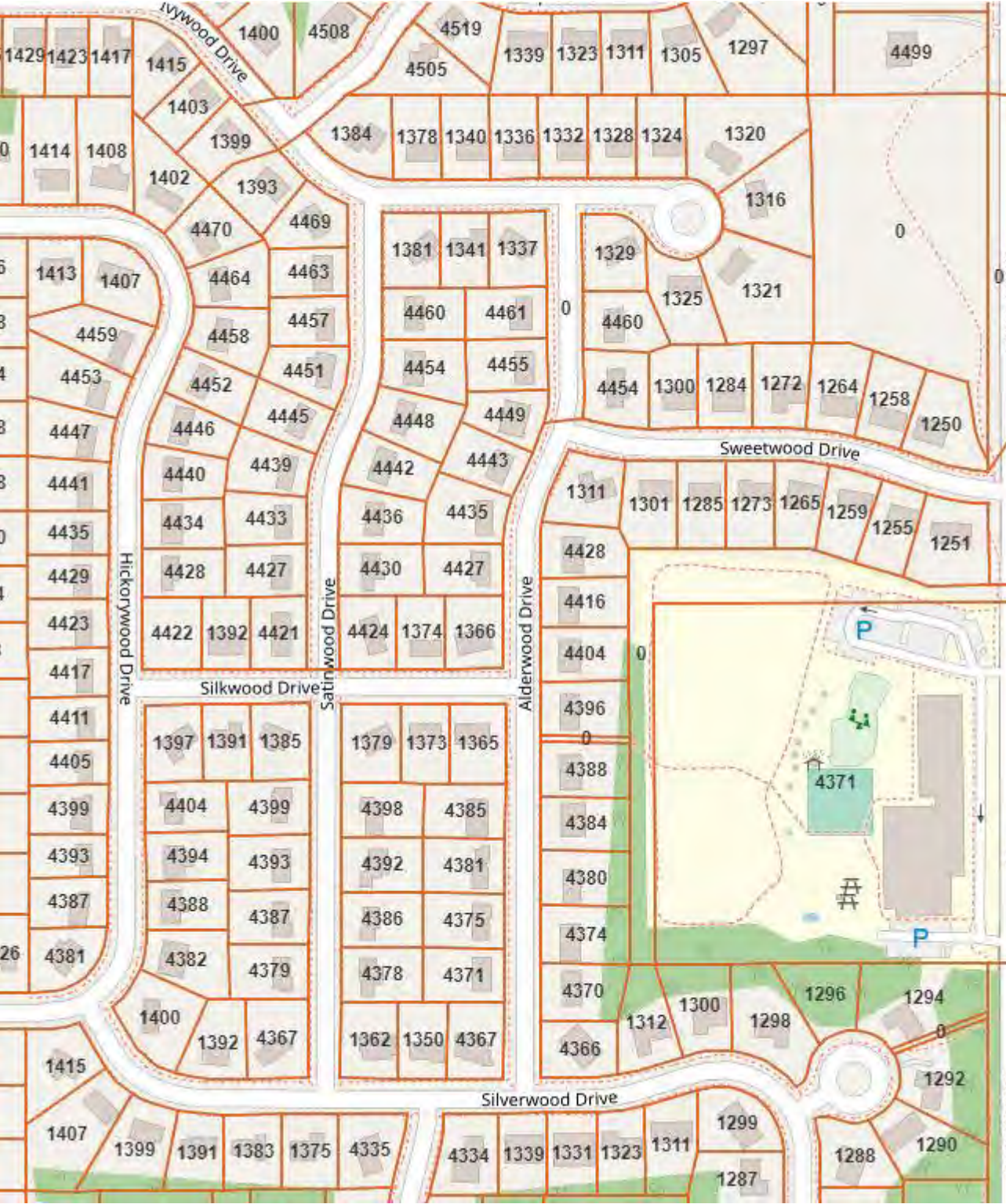
This 2.71 acre parcel located at the intersection of Cornell and Sweetwood Road in Okemos had been appraised at \$62,000. A Phase 1 Environmental Site Assessment Report and Appraisal have been completed.

Acquisition of this property supports the mission of the Land Preservation Program for the following reasons:

- Close proximity to Cornell Elementary School will provide environmental education and stewardship opportunities to students.
- The parcel is adjacent to the Hiawatha Drain Relief area of 30 acres helping to complete a large ecological corridor.
- Wetlands present on the parcel site will aid in flood mitigation and storm water management for neighboring areas.
- This parcel would provide potential area to be utilized in the Meridian Deer Management Program.
- Native vegetation of ecological value is present at the site, with very little presence of invasive species; an ecological screening by board members was completed in June of 2022.

Motion for Board Consideration

MOTION TO FORWARD LAND ACQUISITION RECOMMENDATION TO THE PLANNING COMMISSION FOR SECTION 61 REVIEW.



REQUEST THAT LEGISLATURE/GOVERNOR INCLUDE FUNDING IN THE 2023 BUDGET FOR COMMUNITIES FOLLOWING PENSION BEST PRACTICES ESTABLISHED BY THE STATE

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held on the 25th day of April 2023, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, Meridian Township has taken financially difficult steps to stabilize its pension program and get its pension costs and liabilities under control; and

WHEREAS, these steps followed best practices established by the State of Michigan and kept Meridian Township operationally viable in the face of enormous financial pressure; and

WHEREAS, HB 5054 of 2022 would have divided \$250 million between Meridian Township and other communities like it, that made the tough decisions and followed those best practices; and

WHEREAS, Meridian Township and others like it are ineligible for \$750 million in pension relief allocated by the State in 2022 despite experiencing the same pension-related financial stresses as those who will receive that relief; and

WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and

WHEREAS, this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and

WHEREAS, both the \$750 million allocated and the \$250 million requested here had broad, bipartisan support in the House a year ago; and

WHEREAS, HB 5054 created an equitable balance between those with pensions the House considered substantially underfunded and those who had followed best practices to achieve a higher funding ratio; and

WHEREAS, unallocated revenues are available to the State in 2023 to again make this pension assistance equitable by helping those communities struggling with pension costs, but ineligible for the \$750 million; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, asks the State of Michigan Legislature and Governor’s Office to revisit HB 5054; and

BE IT FURTHER RESOLVED, that the Legislature and Governor give bipartisan support to the inclusion of the \$250 million in the 2023 State budget to be divided between communities including Meridian Township that meet the best practices required in that Bill.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 25th day of April 2023.

Deborah Guthrie
Meridian Township Clerk



To: Board Members
From: Ken Plaga, Chief of Police
Date: April 25, 2023
Re: School Resource Officer – Haslett Public Schools

The Haslett Public Schools have received a grant to acquire a School Resource Officer (SRO) and requested that the Township enter into a Memorandum of Agreement for the placement of one Meridian Township Police officer at the Haslett High School. The agreement is effective for three years beginning fall of 2023 and runs through the end of the school year 2026.

Currently, the department assigns a liaison officer to the district. This is a part time commitment from the department to provide a number of services to the schools in an effort to create a safe environment for children to learn. The full time SRO position will provide greater service to the district and will assist in emergency planning and staff training,

The Police Department has diligently worked toward achieving full strength by aggressively recruiting qualified and diverse individuals using various avenues. The agreement would increase the authorized sworn officer maximum from 41 to 42.

Attachment:

1. Memorandum of Agreement

**MEMORANDUM OF AGREEMENT
BETWEEN**

Charter Township of Meridian

AND

Haslett Public Schools

I. PARTIES

This Memorandum of Agreement is entered into by and between the **Charter Township of Meridian**, a Michigan municipal corporation, through its Police Department, whose address is 5151 Marsh Road, Okemos, Michigan 48864 (“Police Department”) and **Haslett Public Schools**, a Michigan general powers school district, whose address is 5593 Franklin Street, Haslett, Michigan 48840 (“District”) (individually, a “Party” and collectively, the “Parties”).

II. PURPOSE

The purpose of this Agreement is to establish and define the rights, responsibilities, mission, goals, objectives and obligations of the Parties regarding the Police Department’s placement of one (1) School Resource Officer (SRO) at the District’s High School through the support of the Fiscal Year (FY) 2023 School Resource Officer Grant Program (SROGP).

III. MISSION, GOALS AND OBJECTIVES

The mission is to facilitate relationship-building by the SRO such that students, faculty, staff, and community members see the SRO as contributing to a positive school climate. This will be realized by supporting and fostering the safe and healthy development of all students in the District through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion are necessary to achieving positive outcomes for youth and public safety.

Goals and Objectives:

1. To foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, gender expression, or socioeconomic status.
2. To promote a strong partnership and communication between school and police personnel and clearly delineate their roles and responsibilities.
3. To minimize the number of school/district incidents related to unlawful behavior.
4. To outline processes for initiatives that involve the SRO and school personnel, such as violence prevention and intervention and emergency management planning, that can be provided upon request.
5. To offer presentations and programming to the school focusing on criminal and juvenile justice issues; community and relationship building; and prevention, health, and safety topics.

IV. AGREEMENT

The Parties mutually agree:

1. **The SRO is intended to assist with crisis prevention and school safety but shall not be involved in resolving routine discipline problems involving students.** The administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of school administrators unless the violation or misbehavior involves criminal conduct for which law enforcement intervention is required.
2. SRO duty hours shall be determined by agreement between the Police Department and the District but are required while the District's classes are in session during the school year.
3. It is understood and agreed that time spent by the SRO attending court, student discipline hearings, juvenile proceedings and/or criminal proceedings arising from and/or out of their employment as an SRO shall be considered as hours worked under this Agreement.
4. In the event an SRO is absent from work, the SRO shall notify his or her supervisor in the Police Department and the principal of the school to which the SRO is assigned. The Police Department will assign another SRO qualified officer, if available, to substitute for the SRO who is absent beginning with the sixth consecutive day of absence.
5. The District will pay an annual amount not to exceed \$_____ for all annual costs associated with the provided SRO. The Township will invoice the District on a monthly basis, and undisputed invoices will be paid within thirty (30) days of receipt.

V. POLICE DEPARTMENT RESPONSIBILITIES

1. The SRO shall be an employee of the City through the Police Department and shall be subject to the sole and exclusive administration, supervision, and control of the Police Department. The District shall not be responsible for wages, overtime, insurance, benefits, insurance, workers' compensation, unemployment compensation, training expenses, or other reimbursements of the SRO, who shall be considered an independent contractor as to the District.
2. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement.
3. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SRO.
4. A joint committee composed of representatives of the Police Department and the District shall make recommendations for the SRO positions to the Chief of Police who shall assign such officers. If the High School Principal is dissatisfied with an SRO assigned, then the Principal may request that the Chief of Police assign a different officer as the SRO. The District acknowledges, however, that the Police Department is the ultimate decision maker in terms of SRO assignment.

VI. SRO RESPONSIBILITIES

The SRO will:

1. Provide one (1) SRO at the District's High School on all school days. In the event the normally assigned SRO is absent or no longer employed by the Township, then the Police Department, through its Chief of Police, will immediately provide the District a replacement or substitute officer, unless otherwise agreed by the Parties.
2. Assist in helping ensure the physical safety of the District's High School.

3. Aid in crisis prevention and help de-escalate aggression that occurs between students, staff, and third parties.
4. Wear Township-approved department uniform and name badge at all times while performing services under this Agreement.
5. Be a visible, active law enforcement figure on campus dealing with law enforcement matters originating on the assigned campus. In all other cases, disciplining students is a District responsibility, and the SRO may provide support to school officials by standing by as a peace officer while school discipline is meted out.
6. Interact and work with students and staff to build quality relationships between students, parents, school staff, and the Police Department.
7. Refer student violations to the appropriate school staff /administrator.
8. Assist the High School with monitoring the security of the building, adjacent facilities, and parking lot.
9. Make appearances, upon reasonable request, before school councils, parent groups, and other groups associated with the campus and as a speaker on a variety of requested topics, particularly school threats, drug and alcohol abuse, and social media issues.
10. Document any law enforcement-related activity and safety concerns affecting the High School and compile a monthly report to the Police Department and to the Superintendent.
11. Share information with the High School Principal and/or Superintendent about persons and conditions that pertain to campus safety concerns.
12. Develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
13. Work with High School Principal and/or Superintendent for development and implementation of safety drills, emergency plans, and other related activities.
14. Coordinate its activities with the High School Principal and staff members concerned and seek permission, guidance, and advice prior to enacting any programs within the school.
15. Participate in the District's threat assessment process.

VII. DISTRICT RESPONSIBILITIES

The District will:

1. Pursuant to Sections 1230 and 1230a of the Revised School Code, the District must ensure that a criminal history check through the Michigan State Police and the Federal Bureau of Investigation has been conducted for all persons assigned to work in any of the School District's facilities regularly and continuously. MCL 380.1230 and 380.1230a. Accordingly, the Police Department, at its expense, will take all necessary steps to ensure criminal background checks are initiated. The Police Department will not assign to the District any person who has been convicted of any of the following offenses:
 - a. Any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722;

- b. Any offense enumerated in Sections 1535a or 1539 of the Revised School Code, MCL 380.1535a, 380.1539b;
 - c. Any felony; provided however, that with prior written approval of the District's Board of Education and Superintendent, a person who has been convicted of a felony (other than a "listed offense" as defined above) and who is regularly and continuously providing services under this Agreement at District facilities may be permitted to perform such services when, in the judgment of the District's Board, that person's presence will not pose a danger to the safety or security of District students or personnel;
 - d. Any misdemeanor conviction involving sexual or physical abuse as those terms are defined in Sections 1230(10) and 1230(8) of the Revised School Code, MCL 380.1230;
 - e. Any offense of a substantially similar enactment to those enumerated in paragraphs a.-d., above, of the United States or another State; or
 - f. Any other offense that would, in the judgment of the District, create a potential risk to the safety and security of students serviced by the District.
2. Provide, to the extent available, the SRO with access to: (1) a private office, (2) office furnishings, (3) computer, and (4) an office telephone. The Police Department will supply the SRO with the usual and customary office supplies and forms required in performance of their duty, including a laptop with wireless capabilities.

VIII. INFORMATION SHARING

1. The District designates the SRO a "school official" as provided in the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. 1232g. As a "school official" per FERPA, the Police Department represents that the SRO (A) is performing an institutional function or service that the District has outsourced and which would otherwise be performed by District personnel; (B) has a legitimate educational interest in the FERPA-protected information; (C) is under the direct control of the District with respect to the use and maintenance of education records; and (D) will comply with the re-disclosure limitations set forth in FERPA. An SRO may be provided access to student records information maintained by the District only as needed by the SRO to perform their duties as an SRO. An SRO may also be granted access to student records information in the event of an emergency situation threatening the health or safety of a student or other individual.
2. Records that are both created and maintained by an SRO for the purpose of ensuring the safety and security of persons or property in the District, or for the enforcement of local, state, or federal laws or ordinances shall not be considered student education records - even when such records may serve the dual purpose of enforcing school rules - and are not subject to the same prohibitions of access or disclosure by the SRO. Pursuant to FERPA, such records that are both created and maintained by the Police Department for a law enforcement purpose are considered records of a law enforcement unit and not considered student education records. Nevertheless, records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the District. Additionally, any District-created video surveillance records do not lose their status as student education records even if in possession of the Police Department. See 34 CFR 99.8.

IX. SRO TRAINING REQUIREMENTS

The SRO shall receive such training as is necessary to permit the SRO to effectively advance the District's educational mission in the context of his or her duties as SRO. Training topics, goals, objectives, and attendance shall be determined jointly by representatives of the District and the Police Department.

X. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND

1. As employees of the Township's Police Department, the SRO will be subject to the chain of command of the Police Department.
2. In the performance of his or her duties, the SRO shall coordinate and communicate with the High School Principal.
3. The SRO shall not transport students in Police Department vehicles except: (1) when the students are victims of a crime, under arrest, or some other emergency circumstances exist; (2) when students are suspended and/or sent home from school pursuant to school disciplinary actions, if the student's parent or guardian has refused or unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and their continued presence on campus is a threat to the safety of other students and school personnel.
4. Students shall not be transported to any location unless it is determined that the student's parent, guardian, or custodian is at the destination to which the student is being transported.
5. The SRO shall not transport students in their personal vehicles.
6. The SRO shall promptly notify school personnel upon removing a student from campus.

XI. PROGRAM ASSESSMENT

The SRO activities will be assessed as needed or upon request of one or both Parties. The assessment will be conducted jointly between the Police Department and District. The following areas will be used by the Parties to evaluate the program:

1. Progress towards or accomplishment of goals and objectives outlined in Section IV.10 as provided through the SRO's monthly report.
2. School Community Feedback through an agreed upon survey.

XII. POINT OF CONTACT

The points of contact for the administration of this Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other written communications required by or related to this Agreement shall be in writing and shall be delivered in one of the following manners:

1. In person;
2. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
3. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

For the District:
Steven Cook
Superintendent
5593 Franklin Street
Haslett, MI 48840
517-339-8242
cooksl@haslett.k12.mi.us

For the Police Department:
Ken Plaga
Police Chief
5151 Marsh Road
Okemos, MI 48864
517-853-4896
plaga@meridian.mi.us

XIII. ENTIRE AGREEMENT

This Agreement is the complete and exclusive statement of the agreement between the Parties with respect to the subject matter thereof and supersedes all prior negotiations, representations, proposals, agreements, and other communications between the Parties either oral or written with respect to the subject matter thereof. This Agreement may only be amended by a written document signed by the Parties, by and through their duly authorized representatives.

XIV. TERM AND TERMINATION

This Agreement is effective when signed by the Parties, by and through their duly authorized representatives, and remains in effect from August 1, 2023 through August 1, 2026, unless terminated early as hereinafter set forth. Either party may terminate this Agreement for any reason, with or without cause, by providing at least ninety (90) days advance written notice of termination to the non-terminating party. A written notice of termination by either party shall terminate this Agreement. In such event, the District will be responsible only for a pro-rated fee for services actually rendered through and until termination.

XV. CERTIFICATION

The individual signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the party for whom they are signing and by doing so does hereby bind the party to the terms of this Agreement.

XVI. SIGNATORIES

The Parties, by and through their duly authorized representatives, sign their names as evidence of their approval of this Agreement. Signatures by counterparts are acceptable.

FOR THE TOWNSHIP:

Patricia Herring Jackson, Township Supervisor

Date

Deborah Guthrie, Township Clerk

Date

Frank Walsh, Township Manager

Date

FOR THE DISTRICT:

Steven Cook
Superintendent

Date



14. B

To: Board Members
From: Frank L. Walsh, Township Manager
Date: April 25, 2023
Re: Meeting Facilitation Training

As you are aware, Meridian Township has more than a dozen boards operating under the direction of the Township Board. Most of the appointed boards operate independently with very little training on meeting facilitation.

Last week, Trustee Wisinski suggested that the Township consider offering training for our board and commission members. Basically, an overview of Robert's Rules or something similar.

Before we move in this direction, I believe the Board should have an opportunity to discuss the process. Does the Board wish to tackle this in-house, or hire an experienced consultant to lead the way?

I look forward to your input.



To: Board Members

From: Trustee Scott Hendrickson, Trustee Courtney Wisinski and Clerk Deborah Guthrie

Date: April 20, 2023

Re: Resolution to Support Anonymous Gun Drop Off Program

Over the last several months, Mid-Michigan has seen an increase in the number of gun violence incidents in our area. Most notably, the active violence incident at Michigan State University which took the lives of three students, and injured five more.

Just days before, an incidence of “swatting” occurred at Okemos High School, drawing a massive law enforcement response and exacerbating the worst fears of students, parents, faculty, and staff.

That same week, on the grounds of a local elementary school, a body was discovered by children at recess of an individual who died of a self-inflicted gunshot wound.

Many in our community are still reconciling the emotional fallout of these events and some are wondering what they can do. One thing has been made clear: the proliferation of weapons plays a major role in recent violence in our community.

The Meridian Township Police Department already offers a program that we wish to highlight and bring to our community’s attention. This program is the Anonymous Gun Drop Off Program.

This program allows our community to voluntarily and safely surrender any unwanted firearms, weapons, or ammunition to the Meridian Township Police Department, who will dispose of them and destroy them using the proper procedures and protocols. This is a program that has existed for years and, while there are some that have taken advantage of it, there may be others who wish to use the program but are not aware that it exists.

As such we submit this resolution to the Board for its consideration; a resolution that highlights and supports this program and acknowledges it as a contributor to public safety in our community.

Attachments:

1. Resolution to Approve

RESOLUTION TO APPROVE Resolution to Support Anonymous Gun Drop Off Program

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of May, 2023, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and supported by _____.

WHEREAS, gun violence is an epidemic in our country and has recently had a significant impact on our community through the active shooter incident at Michigan State University in February, the swatting incident at Okemos High School, and other incidents in our Township in the past several months; and

WHEREAS, the proliferation of guns, weapons, and ammunition plays a major role in the continuation of the cycle of gun violence; and

WHEREAS, Meridian Township offers programs to its residents like the Anonymous Gun Drop Off Program, sponsored by our Police Department, that seek to keep the community safer by allowing residents to voluntarily and safely drop off weapons, firearms, and ammunition that they no longer wish to have; and

WHEREAS, these programs, while offered, are underutilized in part because of a lack of awareness that they are available to the community; and

WHEREAS, the Township Board believes that we have a duty to ensure the safety of our community in any way possible, including by highlighting those programs that the Township already offers to keep our residents safe, and raising awareness for them by offering our formal support;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, that the Township Board continues to condemn acts of gun violence in our community and throughout our state; and,

FURTHER RESOLVE, that the Township Board has recognized the first Friday of June each year as National Gun Violence Awareness Day since 2020 and reaffirms that recognition in 2023; and,

Memo to Township Board

April 20, 2023

Re: Resolution to Support Anonymous Gun Drop Off Program

Page **3** of **3**

FURTHER RESOLVE, that the Township Board supports programs provided by our Township that help to keep our community safe, gun-violence free, and allow our residents and visitors to enjoy all that our township has to offer; and,

FURTHER RESOLVE, that the Township Board offers its support to the Anonymous Gun Drop Off Program offered by the Township Police Department, and encourages any resident who has a firearm, weapon, or ammunition that they wish to dispose of to take advantage of this program.

ADOPTED:

YEAS:

NAYS:

STATE OF MICHIGAN)
) ss:
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of May, 2023.

Deborah Guthrie
Meridian Township Clerk