



FOR IMMEDIATE RELEASE  
January 9, 2023

CONTACT: Dan Opsommer, Deputy Township Manager  
517.853.4440 | dpw@meridian.mi.us

**ADDENDUM #1**

*2023 Public Safety Building Standby Generator Request for Proposal*

Addendum #1 includes two (2) revised contract pages: AD-1 and the Notice to Proceed.

**Please note: you must sign this addendum and include it with your proposal.**

This addendum is intended to clarify that the generator has not yet been delivered to the Township, and to extend the project completion date accordingly. The generator delivery is now estimated for March 2023. This addendum changes the completion from a specific calendar date to a number of calendar days. The Notice to Proceed will not be issued until the generator delivery has been confirmed, and completion is modified to within 90 days of the issuance of the Notice to Proceed.

Date	_____	Company Name	_____
By	_____	Address	_____
	Signature		
	_____		_____
	Printed Name		
Title	_____	Phone Number	_____
		Email Address	_____

Addendum #1

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.

AM-1



CHARTER TOWNSHIP OF MERIDIAN

**2023 PUBLIC SAFETY BUILDING STANDBY  
GENERATOR CONTRACT**

ADVERTISEMENT FOR BIDS

Sealed proposals will be received by Meridian Township, Ingham County, Michigan, at the Meridian Township Clerk's Office, Municipal Building, 5151 Marsh Road, Okemos, Michigan, 48864, Ph. (517) 853-4000, up to 11:00 a.m., local time on Friday, February 17, 2023, for the installation of a standby generator and automatic transfer switch (ATS), provided by Meridian Township, at the Meridian Township Public Safety Building, 5147 Marsh Road, Okemos, Michigan, 48864, after which time, proposals will be publicly opened and read aloud.

**There is no pre-bid meeting. Prospective bidders may come to inspect the site and electrical room of the Public Safety Building by contacting Deputy Township Manager and Director of Public Works & Engineering Dan Opsommer at 517.853.4440 or [DPW@meridian.mi.us](mailto:DPW@meridian.mi.us).**

Bids are solicited on a unit price basis. The work involves the following major construction items:

1. Installation of one (1) owner provided standby generator (100kW).
2. Installation of one (1) owner provided ATS (400A).
3. Installation of a reinforced concrete foundation pad.
4. Furnishing and installation of a new 200A 60 Circuit (120/208V) Panel and 200A switch.

**All changeovers to the new generator and switches will need to be completed at one time, potentially after hours, to minimize downtime. The Public Safety Building cannot be left without backup power.**

Work on the project may commence any time after the "Notice To Proceed" is issued. **The Notice to Proceed will be issued once the generator delivery has been confirmed. Work may take place during the winter. Construction shall be completed by May 1, 2023. Construction shall be completed within 90 days of the issuance of the Notice to Proceed.** Completion is defined as being constructed, tested, placed in service, and the site restored.

Each proposal shall be accompanied by a certified check or a bid bond by a recognized surety company similar to a U.S. Government Standard form bid bond, in the amount of five percent (5%) of the bid, payable to the Charter Township of Meridian, Ingham County, Michigan as security for the acceptance of the Contract.

Insurance and bonds are required from the successful bidder for this project; please see pages G-2 thru G-3 for those requirements. *Please note Owner/Contractors Protective Liability is required for all our contracts.*

Copies of the contract documents for the work may be obtained from the Department of Public Works & Engineering at 5151 Marsh Road, Okemos, Michigan. There is a five-dollar (\$5.00) fee for mailing contract documents. Contract documents may be obtained via email free of charge. For questions regarding this contract, please contact Deputy Township Manager Dan Opsommer at 517.853.4440 or [DPW@meridian.mi.us](mailto:DPW@meridian.mi.us).

The bidder's agreement to pay prevailing wage rates is one relevant consideration that Meridian Township may make in its determination of which bidder should receive this contract. Meridian Township may thus consider in awarding this contract whether any vendor voluntarily pays employees and sub-contractors, directly upon the site of work, at least the prevailing wages and fringe benefits as determined and published by the United States Department of Labor for the Ingham County area.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any or all bids, to award the Contract to other than the low bidder, to award separate contracts for each project and/or phase, to waive irregularities and/or formalities, and in general, to make award in any manner deemed by it, in its sole discretion, to be in the best interest of the Owner.

**NOTICE TO PROCEED**

Dated: \_\_\_\_\_

**TO:** \_\_\_\_\_  
\_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**CONTRACT:**       **2023 PUBLIC SAFETY BUILDING STANDBY GENERATOR CONTRACT**

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You are notified that the Contract Times under the above Contract will commence to run on \_\_\_\_\_ . Within 10 days, you are to start performing your obligations under the Contract Documents. In accordance with Article III of the Contract, ~~the date of Completion is May 1, 2023~~ the project shall be completed within 90 days of this Notice to Proceed being issued.

Deliver to **OWNER** an acknowledged copy of this Notice to Proceed.

**MERIDIAN TOWNSHIP**

By: \_\_\_\_\_  
Dan Opsommer  
Deputy Township Manager  
Director of Public Works and Engineering

**ACKNOWLEDGEMENT OF ACCEPTANCE OF NOTICE TO PROCEED**

**CONTRACTOR** acknowledges acceptance of this Notice to Proceed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_  
(Contractor)