



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
January 24, 2023 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of Penelope Tsernoglou, State Representative, 75th House District
 - B. Recognition of World Kiwanis Week-January 21-26, 2023
 - C. Red Cedar River Stewardship-Mike Stout, Michigan Waterways
 - D. Nokomis Cultural Heritage Center-John Ostrander
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-January 10, 2023 Regular Township Board Meeting
 - C. Bills
 - D. Charitable Gaming License – Okemos High School Drama Boosters
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Ordinance 2022-15 Daycare Regulation Update-Final Adoption
 - B. Board and Commission Appointments
 - C. Township Emergency Plan Update
 - D. Amendment to the Resolution Establishing the Corridor Improvement Authority
 - E. Continuity of Operations Plan
 - F. Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction Project
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Ordinance 2022-16 – Sign Ordinance Update
 - B. Redevelopment Ready Communities Recertification Update
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.

MICHIGAN WATERWAYS STEWARDS



*Protecting and improving Michigan's treasured waterways,
and connecting Red Cedar River communities.*

www.MIWaterwaysStewards.org

Meridian Township Board Presentation
Tuesday, January 24, 2023

MICHIGAN WATERWAYS STEWARDS



*Our initial focus is creating safe passage
and removing trash and urban debris from Michigan's prized waterways.*



TOPICS

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Michigan Waterways Stewards is nonprofit organization. Through advocacy, education, and stewardship, Michigan Waterways Stewards protects and improves Michigan's treasured waterways for the benefit of fish and wildlife, recreation and sport. Through our work, we wish to inspire current and future generations to enjoy and take a greater role in protecting our prized waterways.

MIKE STOUT

Founder, President, Michigan Waterways Stewards

Founder, Michigan Waterways Stewards

- Protecting and improving Michigan's treasured waterways.
- Developing future waterways stewards.

President, i3 Marketing LLC

- A strategic marketing and creative services firm.
- Specializing in leading transformational change.

Long-distance Solo Paddler

- Has paddled over 6,350 miles over the past seven seasons.
- Owns several unofficial world records.



An MSU graduate, parent, grandparent, author, and new West Lansing area resident.

Stout is a C-level executive having Fortune 100 experience and over 30 years of industry leading success. His passion is leading change and helping small to mid-sized businesses and non-profits achieve all that they can. For recreation he is always seeking new challenges and striving to improve. He has an affinity for all things related to water.

Michigan Waterways Stewards leverages his professional experience and passion for the waterways. It is his way of giving back to his community and to a sport that he has enjoyed so much.

Michigan Waterways Website: www.MiWaterwaysStewards.org
i3 Marketing, LLC Website: www.i3-Marketing.com
Stout's Adventure Website: www.TheNorthlandAdventurer.com
Stout's Personal Facebook: www.facebook.com/mike.stout.165



MICHIGAN WATERWAYS STEWARDS

Our purpose is to protect and improve Michigan's treasured and vulnerable waterways.

Our success and waterways health is dependent on our creating partnerships with business and industry, clubs and civic organizations, schools and universities, government and regulatory agencies, and most important the general public.

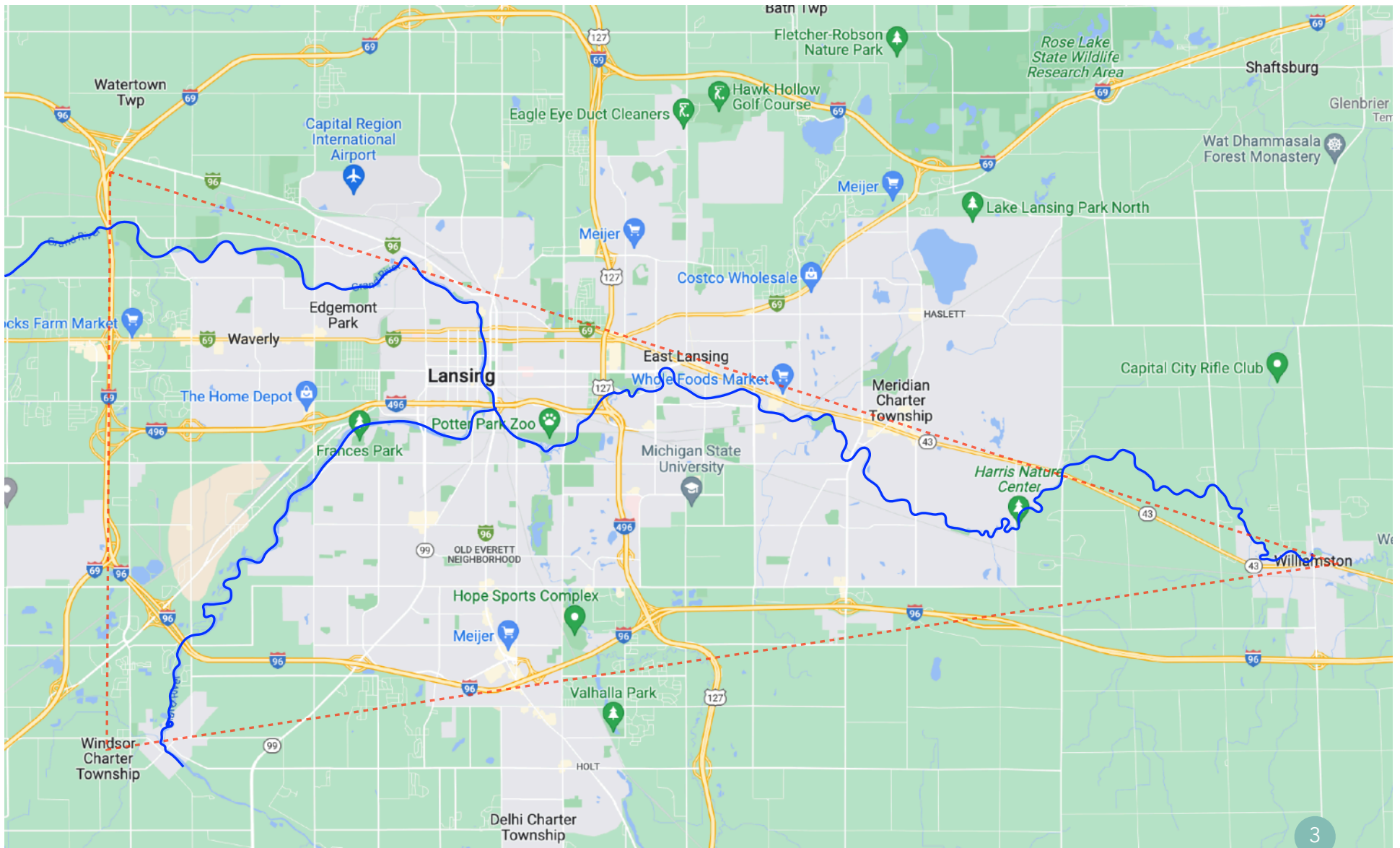
Join us as we inspire current and future generations in waterways stewardship.

Accomplishments: Grand River Assessment (N. Lansing), Grand River - Grand River Railroad Bridge (N. MLK Highway), Tecumseh Park, Red Cedar River Assessment (Kruger's Landing to Grand River), Red Cedar River Railroad Bridge (S. Cedar Street), Red Cedar River (MSU Campus), Cherry Hill Park, Grand River (I 496), Abandoned Homeless Encampment (N. MLK Highway), Grand River Assessment (N. Lansing to Grand Ledge), Red Cedar River Non Point (City of Lansing Public Works Property), Red Cedar River Assessment (Williamston to Lansing).

MICHIGAN WATERWAYS STEWARDS 2023 FOCUS

West Lansing to Dimondale to Williamston

Stretch Goal: Portland to Eaton Rapids to Cedar Lake, and select requests.



TRANSFORMING OUR TREASURED WATERWAYS

2022 Highlights



BEFORE



AFTER



GRAND RIVER
RAILROAD BRIDGE



BEFORE



AFTER



ABANDONED
HOMELESS
ENCAMPMENT

TRANSFORMING OUR TREASURED WATERWAYS 2022 HIGHLIGHTS



BEFORE



AFTER

RED CEDAR RIVER
RAILROAD BRIDGE

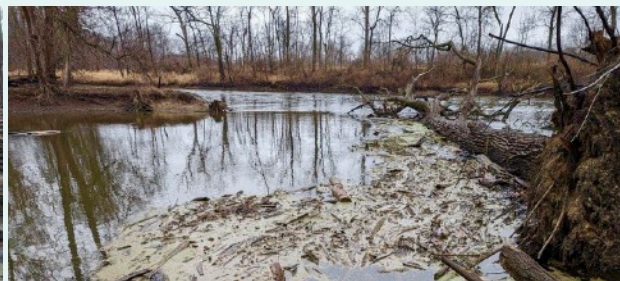


BEFORE



AFTER

TECUMSEH PARK



RED CEDAR RIVER RIVER ANGELS IN ACTION



A Special Thanks To: Aaron Douglas, Andrew Fedewa, Anthony Crabtree, Anthony Scott, Autumn Edmonds, Brett Kaschinske, Chris Bagwell, Clint Knoblauch, Connie Cannon, Cynthia Donovan, Dan Koch, David Ford, Dennis Ludwig, Don Chandler, George Stockman, Jeff Hensley, Jim Mazzola, Ken McDermott, Kim Mazzola, Lance Garrison, Matthew Edmonds, Mike Stout, Patrick Harrington, Paul Malewski, Randy Werner, Richard Bailey, Roger Miller, Shayne Salsbury, Steve Darby, Thad Vance, Tony Kuhlman.



A special shout out is due to the new owners of Adrian and Blissfield Railroad Company (ADBF), an Okemos based company.

Because of companies like ADBF these types of transformational waterways improvements are possible.

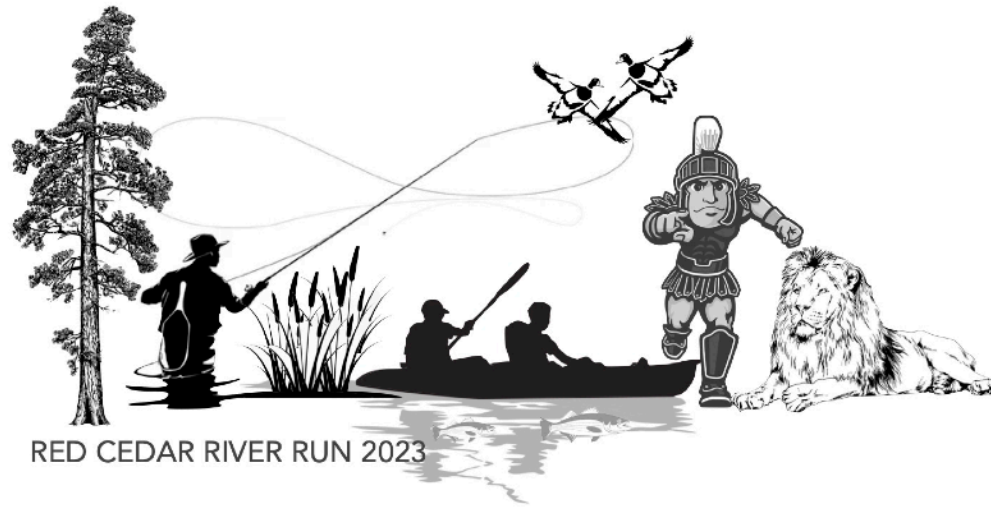


Chris Bagwell, President
Jeff Hensley, General Manager
Don Chandler, Safety Director/Engineer, Red Cedar only
Lance Garrison, Locomotive Engineer, Grand River only

Ken McDermott, Signal Supervisor
Dennis Ludwig, Track Supervisor
Roger Miller, Track Foreman
Shayne Salsbury, Trackman

Randy Werner, Trackman
Clint Knoblauch, Trackman
Anthony Scott, Signal Maintainer, Red Cedar only
Anthony Crabtree, Signal Maintainer, Grand River only

CREATING MID-MICHIGAN'S TOP RIVER DESTINATION



The Red Cedar River offers more scenic beauty, abundance of fish and wildlife, varied rural and urban settings, and opportunities for sport and recreation, than any other Michigan river.

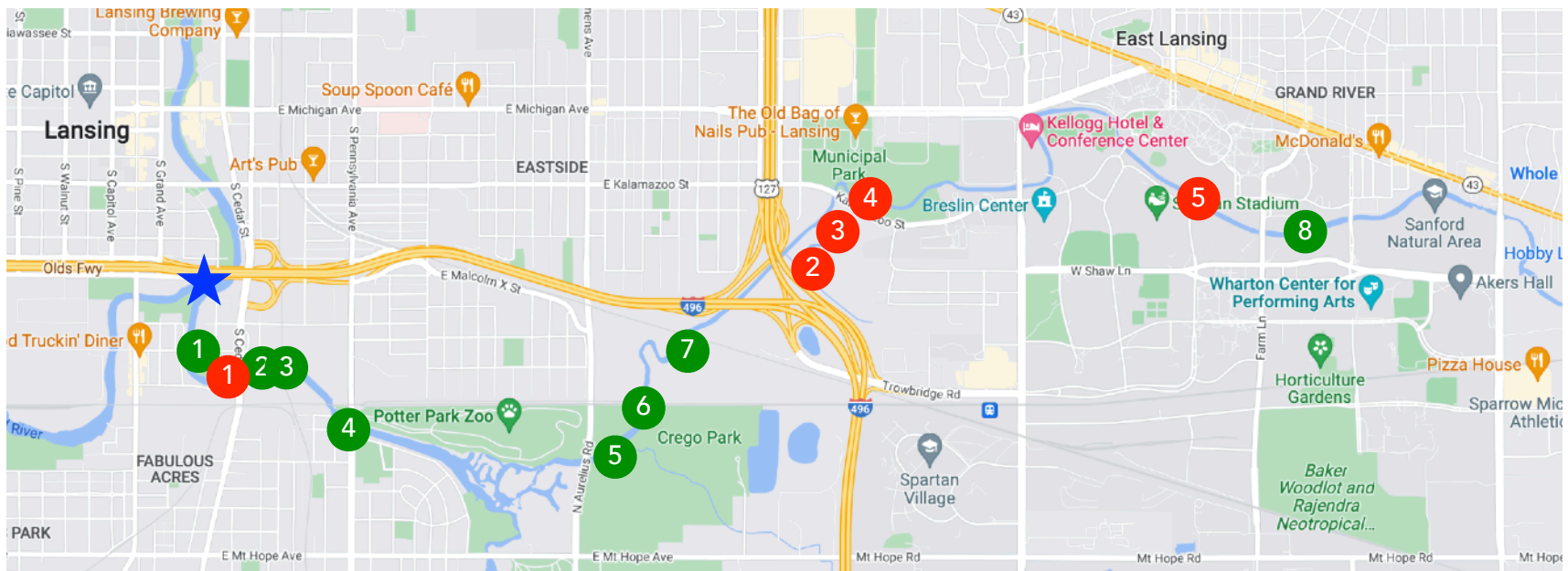
Unfortunately, in many areas, particularly in Meridian Township, due to the large number of river-ride obstructions, it is difficult to navigate for some, impassable for many, and often dangerous to all.

✓ With a little effort we can transform the Red Cedar River into a top Mid-Michigan river destination and create a vibrant river-long community worthy of a grand celebration.

CREATING MID-MICHIGAN'S TOP RIVER DESTINATION

Red Cedar River Assessment: Lansing to MSU Campus

MIXED URBAN - SCENIC - TRANSFORMATIONAL IMPROVEMENTS



RECENT IMPROVEMENTS - GREEN

- 1) River Clean Up: Grand River to Potter Park Zoo*
- 2) ADBF Railroad Bridge Disentanglement*
- 3) Beach Street Bridge Disentanglement
- 4) Pennsylvania Bridge Disentanglement
- 5) New Kruger Landing Boat Launch
- 6) Lansing River Trail Expansion
- 7) Railroad Bridge Hazards Removed*
- 8) River Clean Up: MSU Campus*

*Michigan Waterways Stewards Initiatives.

AREAS NEEDING WORK - RED

- 1) River-left Riverbank Urban Debris*
- 2) River-wide Entanglements¹²
- 3) River-wide Entanglements¹²
- 4) Pooled Up Pockets of Pollution - MSU sourced*²
- 5) Underwater Dam - MSU*³

*Michigan Waterways Stewards initiatives.

¹City of Lansing has proven to be a great partner and has committed to removing the two river-wide entanglements.

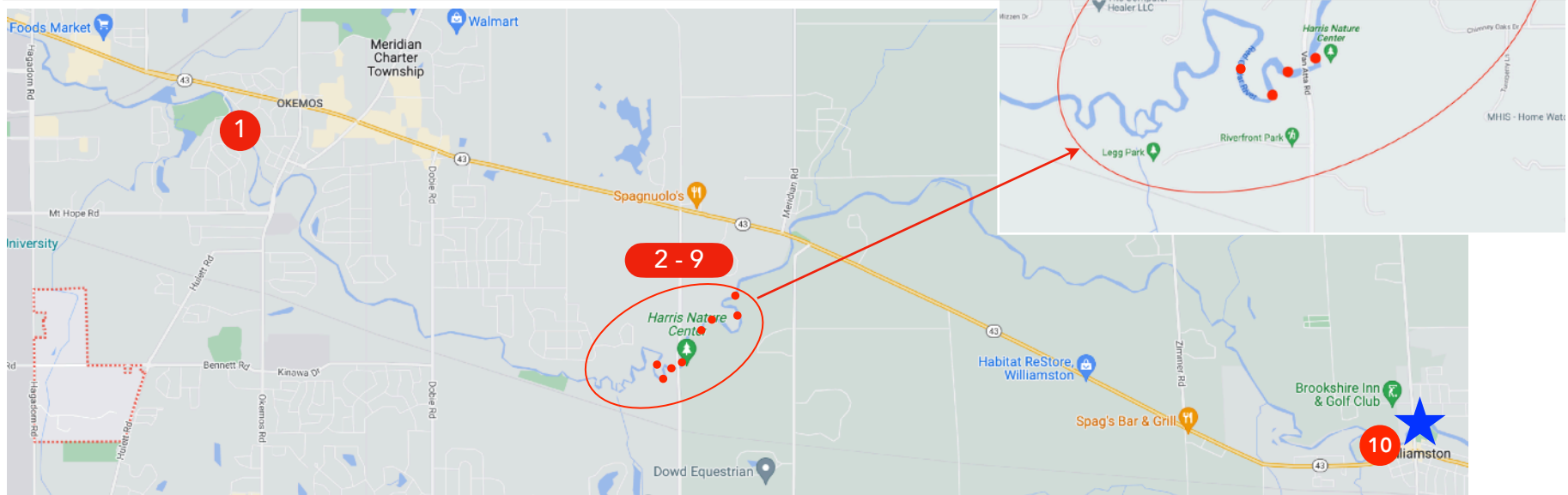
²These two locations are approximate. City of Lansing knows of their exact location.

³No response by MSU Sustainability, MSU Police, or Women's Softball.

CREATING MID-MICHIGAN'S TOP RIVER DESTINATION

Red Cedar River Assessment: Meridian Township To Williamston

RURAL - SCENIC - PARK-LIKE BEAUTY



RECENT IMPROVEMENTS - GREEN

AREAS NEEDING WORK - RED

- 1) River-right Riverbank Urban Debris¹
- 2) River-wide Entanglements¹
- 3) River-wide Entanglements¹
- 4) River-wide Entanglements¹
- 4) River-wide Entanglements¹
- 6) River-wide Entanglements¹
- 7) River-wide Entanglements¹
- 8) River-wide Entanglements¹
- 9) River-wide Entanglements¹
- 10) River-left Riverbank Urban Debris²

Seven river-wide entanglements within 1.25 miles make this stretch difficult for all, impassable for many, and more dangerous for everyone.

¹Meridian Township Has Expressed A High Level Of Interest to Learn.

²No response from City of Williamston.

RECOMMENDED ACTION AND BENEFITS SUMMARY

A 1.25 mile stretch in Meridian Township, with its eight river-wide obstructions, makes Red Cedar River passage difficult for all and impassible for many. As waters rise and the river quickens, additional areas may prove impassable and certainly more dangerous. Several of these entanglements are so jammed up with trees, logs, and other natural debris, they may contribute to flooding during spring thaw and periods of heavy rain.

The removal of these eight river-wide obstructions will:

- Contribute to making the Red Cedar River a treasured community asset.
 - Improves the user experience.
 - Improves user safety.
- Build on Meridian Township's prized park system.
- Mitigate the risk of potential flooding.
- Help promote the Red Cedar River as a top Mid-Michigan destination for fishing, paddling, and floating.
- Help create a vibrant river-long community.
- Be worthy of a grand celebration: Red Cedar River Run.

With the Red Cedar River at seasonal low levels now, and with accessible river trails on river left (south side), removal of these river-wide entanglements would be easiest and safest now.

If Meridian Township doesn't want to remove these river-wide entanglements in their entirety now, for a temporary solution, creating 10 - 12 foot wide passages will significantly improve the user experience and their safety.





URBANIZATION AND RIVER STEWARDSHIP

Creating a Navigable Red Cedar River Trail.

All persons have a right to use the navigable waters, whether it be for fishing, paddling, floating, or other recreation and sport usage. Navigability for pleasure is as sacred in the eye of the law as navigability for other purposes.

But due to human pressures, combined with natural occurrences, we often find our river trails obstructed and unusable. We see that in the 1.25 mile stretch in our Meridian Riverfront Park.

Urbanization has caused the Red Cedar River to become highly flashy, which contributes to bank erosion and subsequently, tree falls. The Red is actually one of the flashiest rivers in the lower peninsula¹. This contributes to rapid changes in water level and flow velocity, scouring out roots and destabilizing riparian trees. On top of that, we're still dealing with the aftermath of the emerald-ash borer's impact on Ash populations, which has killed tens of millions in the state. Those dying trees fall, and if there is a river there, it becomes a jam.

City of Lansing has committed to removing their two river-wide obstructions. If Meridian Township does the same, other than MSU's underwater dam, we will create a vibrant river-long community from Williamston to Lansing. The benefits are many. It is worthy of our pursuing and certainly celebrating.

¹Source: [Red Cedar River Watershed Management Plan](#), Michigan State University Institute of Water Research, Hydrology, Section 2.18, page 14, June 25, 2015.



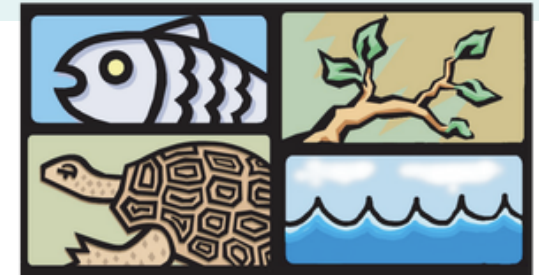
CREATING A RED CEDAR RIVER TRANSFORMATIONAL CHANGE



Woody Debris Management - Open and Clean Management.

Having assessed the Red Cedar River from Williamston to Lansing, aware of the challenges we now face in Meridian Riverfront Park, and having seen the community pride along this river trail, I am all the more excited about the ease in which we will accomplish great things.

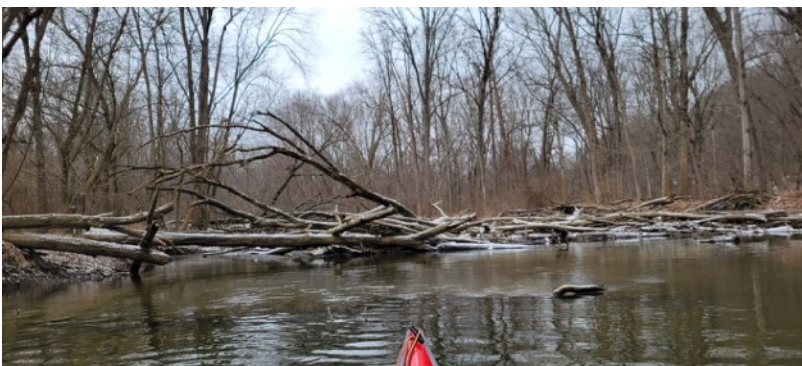
We recommend implementing Woody Debris Management (WDM). It is considered industry best practice. The Clean and Open Method of WDM has been specifically developed to give guidance on how to manage logjams, preserving the benefits they provide while minimizing the problems they can create.



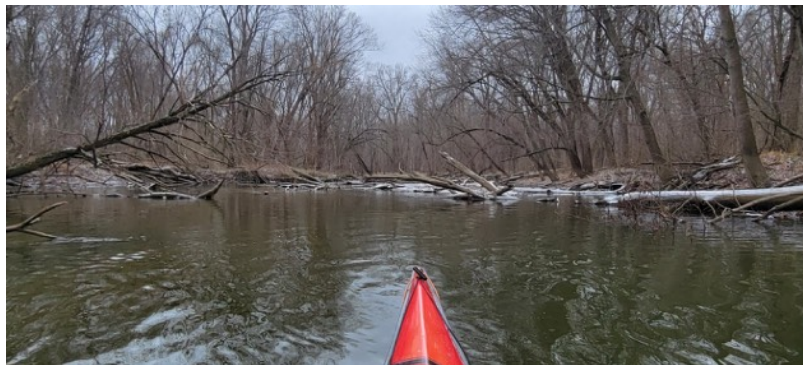
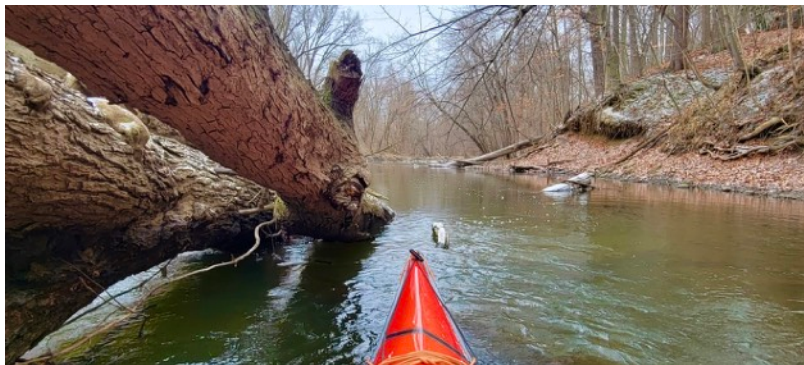
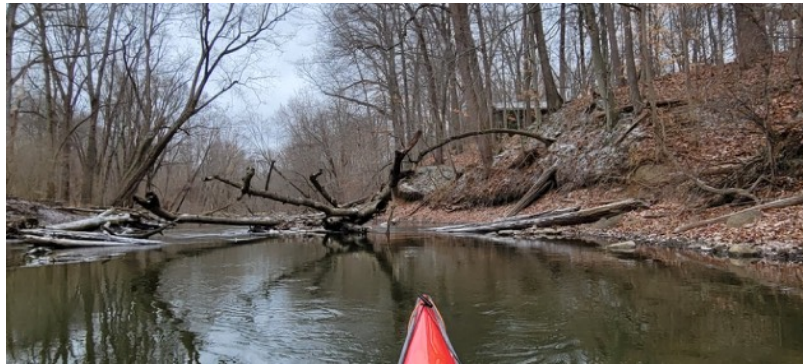
TOP 10 BENEFITS

1. Requires no Michigan Department of Environment, Great Lakes, and Energy, Inland Lakes and Streams Permit.
2. Creates, preserves and enhances fish, aquatic invertebrate and wildlife habitat structure.
3. Reduces localized flooding and erosion while maintaining flow reduction and sediment deposition benefits.
4. Increases and/or maintains the river's aesthetic value.
5. Meets the habitat creation, riparian vegetation preservation and erosive flow reduction requirements of the Michigan General Stormwater permit.
6. Saves money by eliminating the need to use heavy machinery and extensive restorative work.
7. Involves multiple volunteers and activities can be done by hand.
8. Anyone can implement WDM 101 techniques.
9. Can be implemented in any river system where log jams are present.
10. It can be implemented immediately.

Source: <https://www.miwaterwaysstewards.org/woody-debris-management.html>



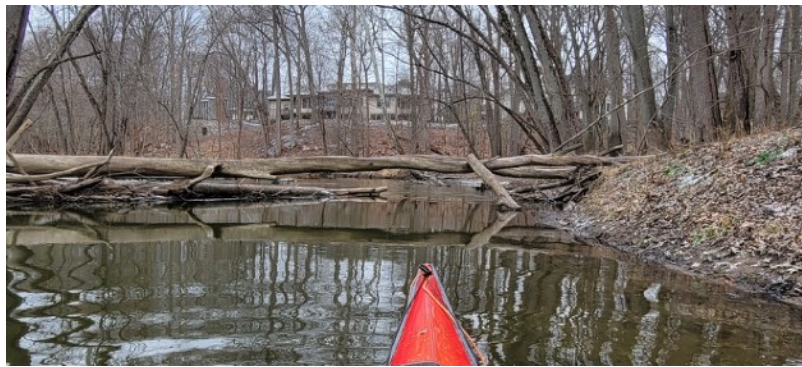
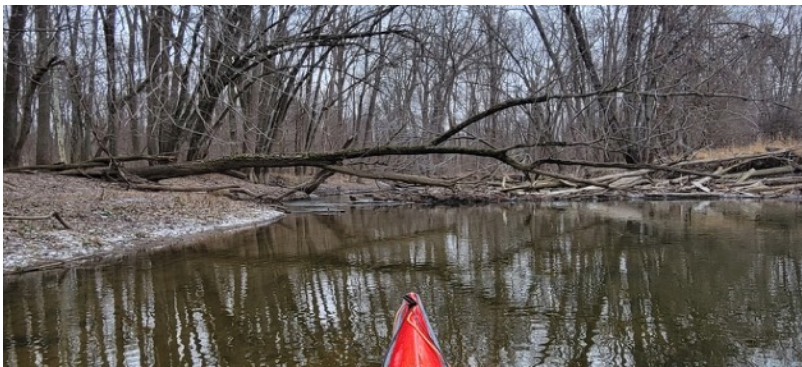
PADDLING MERIDIAN RIVERFRONT PARK



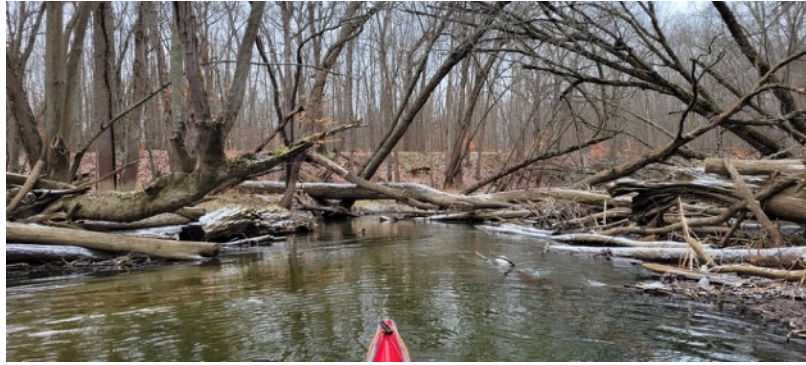
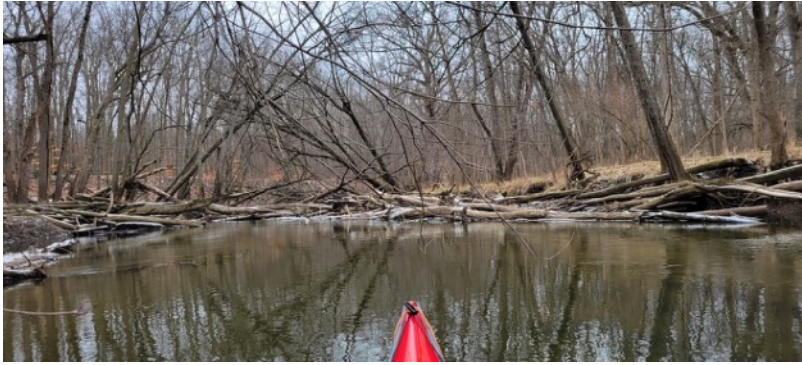
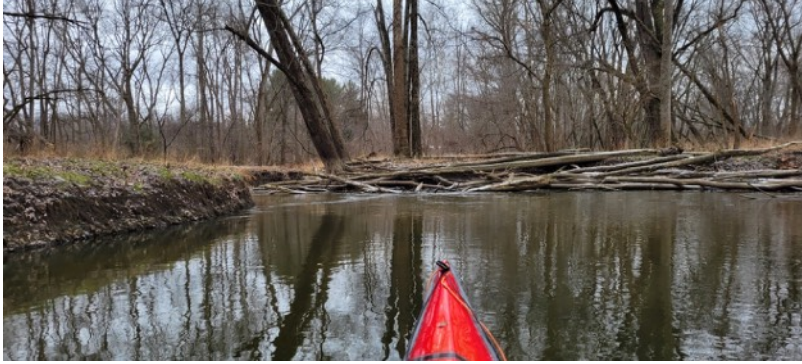
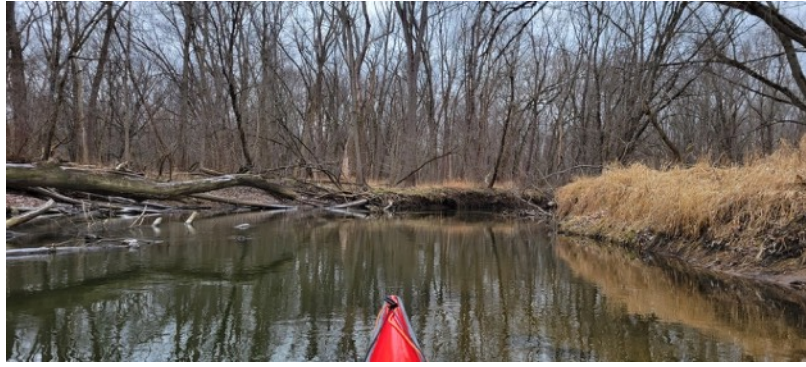
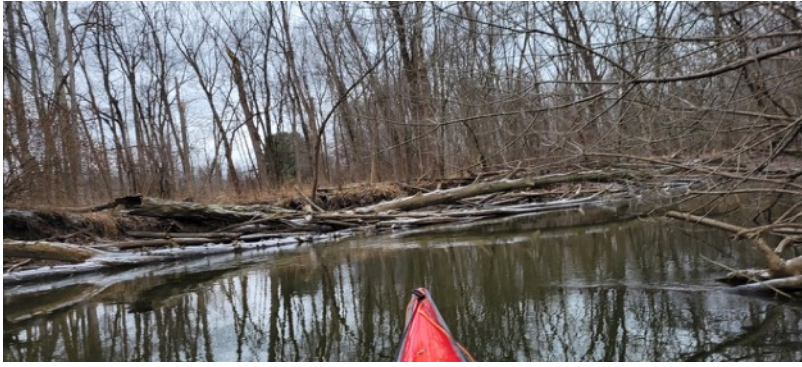
PADDLING MERIDIAN RIVERFRONT PARK



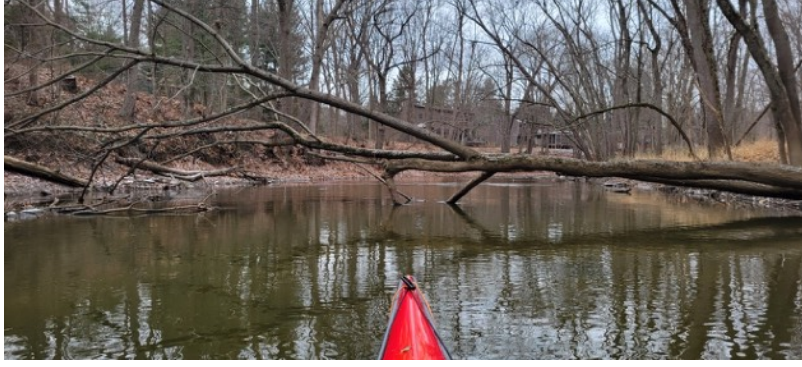
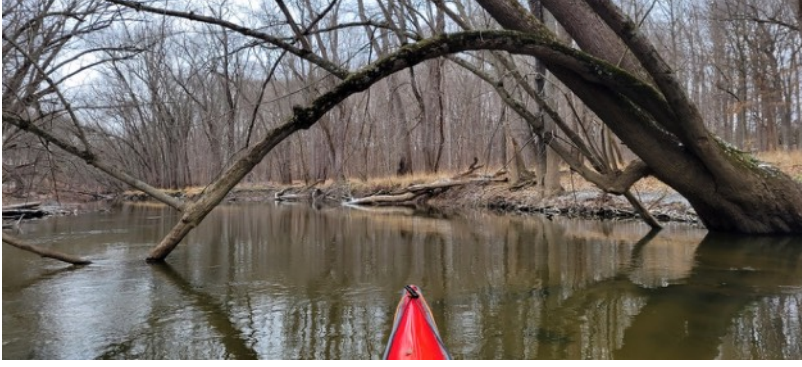
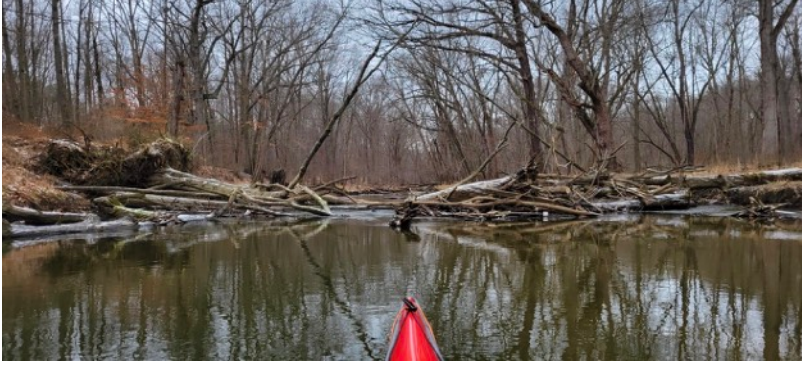
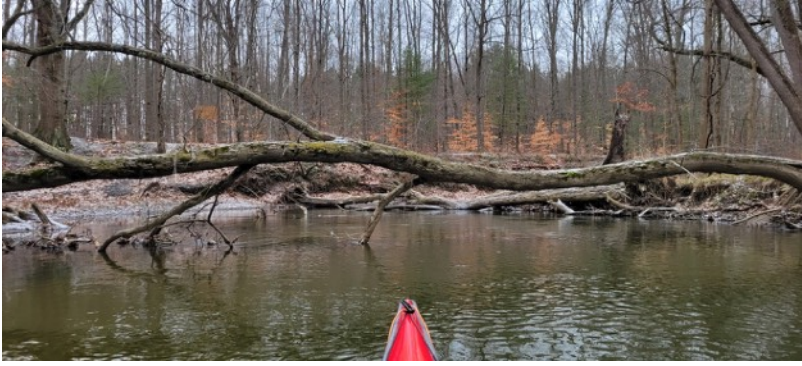
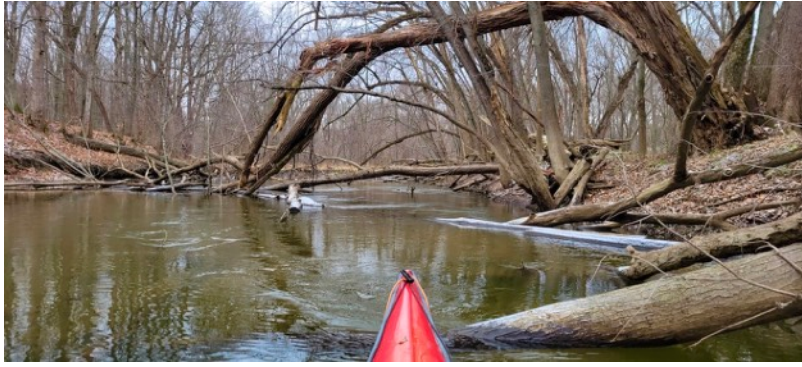
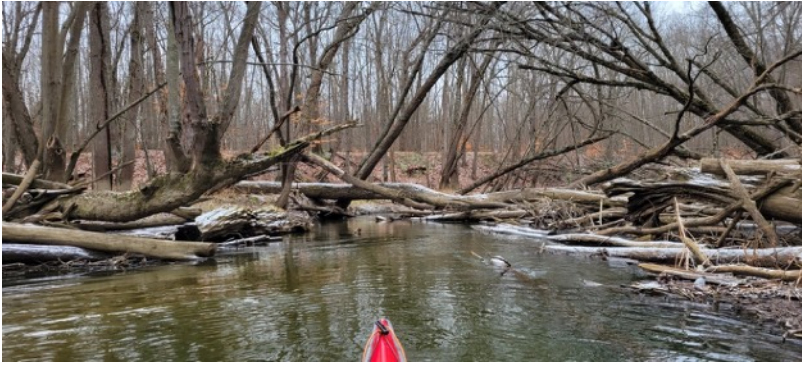
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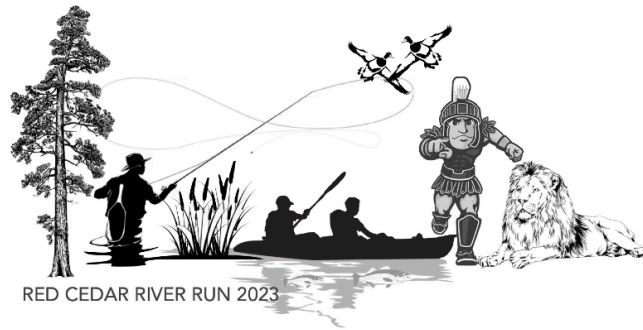
PADDLING MERIDIAN RIVERFRONT PARK



PADDLING MERIDIAN RIVERFRONT PARK



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ADRIAN & BLISSFIELD
RAILROAD CO.



LET'S CREATE A TOP MID-MICHIGAN DESTINATION

The Red Cedar Pathway is a river basin wide community initiative created to preserve and protect the Red Cedar River and provide for the development of the Red Cedar River Water Trail.

The initiative includes the following areas of focus:

1. River Stewardship: Cleanup and improved navigation.
2. Red Cedar River Water Trail Development: Promoting recreation and sport.
3. Research and Outreach: Water flow and quality monitoring.
4. Developing a Vibrant River-long community: Connecting cities, businesses, and river enthusiasts.
5. Celebrate: Give tribute to this prized river and its adjoining communities.

Join us. Let's make the Red Cedar River a top Mid-Michigan destination and river-long community. We'll celebrate with a year-end, river-long celebration: Tentatively schedule for September 30, 2023.



RED CEDAR PATHWAY LEADERSHIP TEAM

This is a Rotarian led Red Cedar River river-long improvement initiative.

Back Row (l-r): Keith Creagh (Williamston Rotary Satellite) John Bollman, (Williamston Rotary Satellite), Bill McMillen (MSU Rotaract), Bruce Wiggington (Williamston Rotary Satellite), Jason Burnette (Lansing Rotary), Peter Dewan (East Lansing Rotary).

Front Row (l-r): Chris Abraham (Williamston Rotary Satellite), Laska Creagh (Williamston Sunrise Rotary), Sharon LaPointe (Williamston Sunrise Rotary), Mike Stout (Michigan Waterways Stewards).

Not shown: Christian Fairbanks (Haslett/Okemos Rotary).



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS
January 24, 2023**

From: Rep. Penelope Tsernoglou (District 75) <PenelopeTsernoglou@house.mi.gov>

Sent: Thursday, January 12, 2023 12:54 PM

To: Township Board <Townshipboard@meridian.mi.us>; Deborah Guthrie <guthrie@meridian.mi.us>; Phil Deschaine <deschaine@meridian.mi.us>; Kathy Ann Sundland <sundland@meridian.mi.us>; Marna Wilson <wilson@meridian.mi.us>; Courtney Wisinski <wisinski@meridian.mi.us>; Scott Hendrickson <hendrickson@meridian.mi.us>

Subject: Representative Tsernoglou Elected Official Open House Flyer

Hello!

I am pleased to invite you to Representative Tsernoglou's Elected Officials Open House on January 20, 2023. Attached is the flyer for Representative Tsernoglou's Open House with specific details for the event. Please don't hesitate to reach out if you have any questions regarding next Friday's Open House. Representative Tsernoglou hopes to see you all there!

Best,
Shannon Higgins

Shannon Higgins

Constituent Services Director

Rep. Penelope Tsernoglou (HD-75)

O: (517) 373-2668 C: (517) 775-7225



75TH DISTRICT
STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES

PENELOPE TSERNOGLOU
STATE REPRESENTATIVE

PHONE: (517) 373-2668
FAX: (517) 373-5696
PenelopeTsernoglou@house.mi.gov

You're Invited!

Representative Penelope Tsernoglou cordially invites you to an Elected Officials Office Open House.

January 20th, 2023
9:00 am-3:00 pm
124 N Capitol Ave, Lansing, MI 48933 Room 1094

All elected officials are invited to stop by and meet with Representative Tsernoglou, enjoy snacks and drinks, and discuss the 75th District!

Two group capitol tours will be hosted at 2:00 pm and 2:30 pm for any interested parties.

Please RSVP to:
PenelopeTsernoglou@house.mi.gov or (517) 373-2668

From: Schaetzl, Randall

Sent: Thursday, January 12, 2023 8:54 AM

To: Board <Board@meridian.mi.us>; Ken Plaga <plaga@meridian.mi.us>

Subject: Meridian deer cull

Dear Chief Plaga and Board members,

I am writing to thank you for again doing a deer cull in the Township. As you know, approved hunters have been taking deer in many parts of the Township for years, but only since the police have been doing the extended cull have the numbers really shown improvement, Deer numbers are down, and deer damage has been on the decline.

Thanks to everyone who is involved in this highly successful program. And please don't let up! There still are too many deer out there!

Best wishes, and safe (and successful) hunting.

All the best,

Randall Schaetzl

University Distinguished Professor

Department of Geography, Environment, and Spatial Sciences

673 Auditorium Rd, Rm 128

Michigan State University

East Lansing, MI 48824-1117



FOR IMMEDIATE RELEASE
January 18, 2023

CONTACT: Rick Grillo, Captain
517.853.4800 | grillo@meridian.mi.us

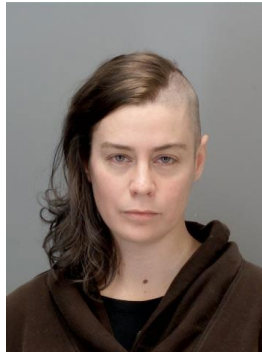
Meridian Township Police Investigate Drowning Incident - Update

Charges issued, Suspect apprehended and arraigned

MERIDIAN TOWNSHIP, MI —On March 29, 2022 at approximately 9:00 a.m., Meridian Township Police responded to Lake Lansing for two subjects that were in the water after their kayak overturned. Meridian Township Police along with Meridian Township Fire Department arrived and discovered a 4 year old boy and his mother were in the lake. Both subjects were removed from the lake by Fire Department Personnel. The boy was unresponsive and not breathing. Lifesaving efforts were attempted on the scene as well as at the hospital where he was transported. The four year old was pronounced dead at the hospital.

On January 12, 2023 the Ingham County Prosecutor's Office authorized charges for second degree murder against Claire Elizabeth Powers. She was taken into custody without incident by the Ingham County Sheriff's Office on January 18, 2023.

Powers was arraigned at the 55th District Court in Mason, MI on January 18, 2023 for the charge of second degree murder. She is currently being held at the Ingham County Jail on a \$75,000 bond.



Claire Elizabeth Powers
11/18/1988

The investigation of this case is ongoing. Anyone who has information regarding this incident is requested to contact the Meridian Township Police Department at 517-853-4800, or submit an anonymous tip through the Department's social media sites.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



From: Neil Tolley

Sent: Friday, January 20, 2023 12:23 PM

To: Township Board <Townshipboard@meridian.mi.us>

Subject: Re: Meridian Streetlight System Savings

Board of Meridian,

Do you have 15 minutes on **Wednesday, January 25th at 10am** to discuss how we're helping municipalities across the country reduce their streetlighting costs?

Thank you!

Neil

Neil Tolley

Energy Advisor

neilt@tankolighting.com



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
JANUARY 24, 2022**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 10, 2023 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 10, 2023 with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, January 10, 2023 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Communications Manager Diehl, Neighborhoods and Economic Development Director Clark, Human Resources Director Tithof

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. PRESENTATION - NONE

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:03 PM.

Karla Hudson, Skyline Dr., spoke about public transportation and her wishes to be on the Capital Area Transportation board.

Supervisor Jackson closed public comment at 6:04 PM.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported there will be a Black History Month celebration next month. The rental inspection program is behind schedule at this time, but he expects it to be back on track this summer. He noted the smoke alarms at Knob Hill were working at the time of the fire and dispelled rumors about nonfunctional smoke alarms. He spoke about an agreement with Alaeidon Township where Meridian Township provides medical and fire coverage and plans to meet with Delhi Township, Chief Hamel and Chief Plaga to address the services contract currently in place. Meridian Township has provided the City of Mason building permit services

for some time, the cost to the township is currently \$88 an hour and the township charges Mason \$100 an hour, he plans to give the board an update on a cost benefit analyses in the next 60 days. The Diversity Equity and Inclusion committee meets January 20th to create an action plan. On January 19th the renovation project will be discussed. March 16th is the first hearing of The Ponds lawsuit. Thursday Supervisor Jackson, Trustee Wisinski and himself will meet with President Woodruff at Michigan State University. New police officers are now in training with the township. New Municipal signs should go up in a few weeks. Okemos Bridge will hopefully be open next month. The marijuana ordinance was in front of Planning Commission last night and should be before the board next month.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- Thanked the community and DTN management for their generosity in helping the families impacted by the Knob Hill Fire where over \$100,000 was donated to help with housing and Christmas celebrations

Trustee Sundland

- Attended Economic Development Corporation meeting on January 5th
- A Lunar New Year's celebration will be at the Meridian Mall on January 29th from 1-5 pm

Trustee Wilson

- Attended Community Resources Commission meeting on December 14th
- There is a free Community Closet for household goods, clothing and personal products at Faith Lutheran Church available from 10-12 Mon-Fri for anyone in the community

Supervisor Jackson

- Thanked the community for the generosity and care in assisting families impacted by the Knob Hill Fire and noted assistance from fire fighters of neighboring communities as well as the Red Cross
- There is a lunar new year's celebration at Okemos and Haslett libraries

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented with one Amendment to the minutes. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Hendrickson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes- December 13, 2022 Regular Township Board Minutes

Trustee Hendrickson moved to approve and ratify the minutes of the Regular Meeting of December 13th, 2022 as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Hendrickson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wisinski.

Common Cash	\$	1,009,333.47
Public Works	\$	37,547.89
Trust & Agency	\$	<u>29,055.29</u>
Total Checks	\$	1,075,936.65
Credit Card Transactions	\$	24,122.37
12/06/22 to 01/04/2023		
Total Purchases	\$	<u>1,100,059.02</u>

ACH Payments

\$ 2,000,213.72

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. ACTION ITEMS

A. 1673 Haslett Road Brownfield Plan Amendment

Director Schmitt outlined the 1673 Haslett Road Brownfield Plan Amendment for Action. He noted this plan has less reimbursable expenses and take less time to complete than the previous plan.

Trustee Hendrickson moved to adopt the resolution approving the first amendment to the Brownfield Plan for the American House of Meridian project at 1673 Haslett Road, with a total increment revenue to be captured not to exceed \$1,244,299 (\$1,119,869 maximum to the developer) over a 4-year capture period. Seconded by Trustee Wisinski.

Trustee Hendrickson spoke in support of this item and asked if a Brownfield had been approved for Haslett Village.

Director Schmitt replied the Haslett Village Brownfield plan had been approved in the fall of last year.

Trustee Wisinski spoke in support of this item and thanked staff for their work on this project.

Clerk Guthrie noted a grammatical error in the language of the resolution after the first whereas, where the word "of" should be stricken out and replaced with "for".

Trustee Hendrickson accepted the friendly amendment.

Treasurer Deschaine asked why the L&L property was included in the original Brownfield agreement.

Director Schmitt replied the L&L and the remaining shopping center were under unified ownership at the time. The idea was this project would fiscally carry the plan and jumpstart development on the neighboring property.

Treasurer Deschaine spoke in support of this item as the state covers much of the work associated with Brownfields.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 7-0

B. Ordinance 2022-15 Daycare Regulation Update-Introduction

Director Schmitt outlined Ordinance 2022-15 Daycare Regulation Update-Introduction for action.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-15 to amend the Zoning Ordinance of the Charter Township of Meridian at Section 86-2 to update the definitions of Family Child Care Home and Group Child Care Home, increasing the number of children permitted in each category to be consistent with State law. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item as it brings the township into alignment with state law.

Trustee Wisinski spoke in support of this item and noted there are still age group restrictions that must be adhered to.

Supervisor Jackson asked for clarification in the definition of family child care homes and group child care homes.

Director Schmitt replied these are terms laid out in state law as local municipalities are preempted to have any say in family child care. A child care facility is considered "group child care" once there are more than seven children in the care of a facility.

Treasurer Deschaine asked if the township can license and regulate these facilities.

Director Schmitt replied Special Use Permits may be issued to group child care homes, but the vast majority of regulation is through the state.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Board & Commission Appointment

Supervisor Jackson outlined Board and Commission Appointment for action.

Trustee Hendrickson moved to appoint Kathy Birchen to the Board of Review for a term ending 12/31/24. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Trustee Hendrickson moved to appoint Brandon Brooks to the Board of Review for a term ending 12/31/24. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Trustee Wisinski moved to appoint Karen Webster and Narendra Turimella to the Community Resources Commission for a term ending 12/31/24. Seconded by Trustee Hendrickson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Treasurer Deschaine moved to appoint Joyce Van Coevering to the Local Officials Compensation Commission for a year term ending 12/31/23. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Treasurer Deschaine moved to appoint Steven Vagnozzi to the Local Officials Compensation Commission for a year term ending 12/31/26. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Trustee Hendrickson moved to appoint Angela Wright to the Downtown Development Authority for a term ending 12/31/25. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Supervisor Jackson moved to approve the appointment made by Supervisor Patricia Herring Jackson of Milton Scales to the Planning Commission for a term ending 12/31/24. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Supervisor Jackson moved to approve the appointment made by Supervisor Patricia Herring Jackson of James McCurtis to the Planning Commission for a term ending 12/31/25. Seconded by Trustee Hendrickson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Supervisor Jackson moved to approve the appointment made by Supervisor Patricia Herring Jackson of Brandon Brooks to the Planning Commission for a term ending 12/31/23. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Treasurer Deschaine moved to appoint Myron Frierson to the Transportation Commission for a 2 year appointment ending 12/31/24. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Clerk Guthrie thanked residents for applying and serving on the local boards and commission in the community. She spoke of several applicants and their experience in the community.

Supervisor Jackson thanked the previous board and commission members who are longer serving.

The board as a whole spoke to the qualifications and experience of each appointee.

D. Supervisor Pro-Tem Appointment

Supervisor Jackson outlined Supervisor Pro-Tem Appointment for Discussion.

Supervisor Jackson moved that the board appoint, through December 31, 2023, Trustee Wisinski to act as Supervisor Pro-Tem at any meeting of the Township Board wherein the Supervisor is absent. Seconded by Trustee Hendrickson.

Trustee Hendrickson spoke in support of this item and asked about the procedure for supervisor pro-tem where the supervisor is absent and if it would cause an issue in the future. He noted the procedure for appointing the Supervisor Pro-Tem, according to the board rules, is to appoint them at the beginning of a meeting where the supervisor is absent.

Clerk Guthrie noted in the past the board would appoint the Supervisor Pro-Tem at the beginning of the year and that person would serve at any meeting the Supervisor was absent.

Trustee Hendrickson relayed the rules as written.

Manager Walsh explained 10 years ago former Treasurer Brixie was appointed Supervisor Pro-Tem and served during any meeting the supervisor was absent. In 2016 former Supervisor LeGoff was unable to attend many meetings and the way the Supervisor Pro-Tem was appointed was changed so that Supervisor Pro-Tem was appointed at the beginning of a Township Board meeting. He suggested Wisinski be put into place as Supervisor Pro-Tem for any non-board meetings the Supervisor may not attend.

Trustee Wilson asked if there is further action a Supervisor Pro-Tem may take other than presiding over meetings and attending external meetings where the Supervisor could not attend.

Manager Walsh replied the only two functions that have been afforded to the Supervisor Pro-Tem in the past is presiding over meetings and attending external meetings the supervisor can not attend.

Clerk Guthrie re-read the motion.

Trustee Hendrickson moved to amend the previous motion to now read: the board appoint, through December 31, 2023, Trustee Wisinski to act as Supervisor Pro-Tem at any external meeting wherein the Supervisor is absent. Seconded by Treasurer Deschaine.

Clerk Guthrie asked who would be Supervisor Pro-Tem during board meetings.

Treasurer Deschaine stated the board would vote on a new Supervisor Pro-Tem at the start of each board meeting where the Supervisor is absent.

Manager Walsh noted the Clerk would open the meeting and the board would appoint the Supervisor Pro-Tem shortly after the meeting began.

Supervisor Jackson moved to amend the amendment to state that at individual Township Board meetings the Township Board will follow the written rules for choosing a Supervisor Pro-Tem by having the Clerk open the meeting and then voting for a Supervisor Pro-Tem.

Trustee Hendrickson accepted this as a friendly amendment.

Clerk Guthrie asked what external meetings the Supervisor Pro-Tem would be attending.

Supervisor Jackson replied Meridian East Lansing Chamber Meeting, CapCon.

Manager Walsh noted this is usually in effect when the township has a meeting to discuss some business with another jurisdiction and the Supervisor is unavailable.

Clerk Guthrie asked if the duties of Supervisor Pro-Tem are in the policy.

Trustee Hendrickson noted the only duty of the Supervisor Pro-Tem is to temporary preside over board meetings.

Supervisor Jackson called for voice vote on the following amendment moved by Trustee Hendrickson and Seconded by Treasurer Deschaine.

The board appoint, through December 31, 2023, Trustee Wisinski to act as Supervisor Pro-Tem at any external meeting wherein the Supervisor is absent. At individual Township Board meetings the Township Board will follow the written rules for choosing a Supervisor Pro-Tem by having the Clerk open the meeting and then voting for a Supervisor Pro-Tem.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Supervisor Jackson called for a voice vote on the following original motion as amended. Moved by Supervisor Jackson and Seconded by Trustee Hendrickson.

The board appoint, through December 31, 2023, Trustee Wisinski to act as Supervisor Pro-Tem at any external meeting wherein the Supervisor is absent. At individual Township Board meetings the Township Board will follow the written rules for choosing a Supervisor Pro-Tem by having the Clerk open the meeting and then voting for a Supervisor Pro-Tem.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

E. Township Auditing Services

Manager Walsh outlined Township Auditing Services for action. He noted the current contract with the auditor has expired.

Treasurer Deschaine asked the manager his opinion of Yeo and Yeo compared to other auditors.

Manager Walsh stated his priority is to use local firms and that Yeo and Yeo has given outstanding services. He noted the price is favorable and that his old community was paying in the \$40,000 range 20 years ago.

Trustee Wilson asked if there was a preference for a one year or three year contract.

Manager Walsh replied he would like a one year contract.

Trustee Hendrickson stated he would prefer a one year agreement.

Trustee Wilson moved to approve a one year auditing services agreement with Yeo & Yeo in the amount of \$47,250 and authorize the Township Manager to sign the attached contract. Seconded by Treasurer Deschaine.

Treasurer Deschaine spoke in support of this motion.

Trustee Wisinski spoke in support of this motion.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie,

NAYS: None

Motion carried: 7-0

F. Senior Center/Community Center Task Force

Manager Walsh outlined Senior Center/Community Center Task Force for action.

Clerk Guthrie moved to create a Meridian Township Senior Center/Community Center Task Force to consist of Township Supervisor Jackson, Treasurer Deschaine, Trustee Wilson, Manager Walsh, Director Schmitt, Director Maisner and Director Wisdom. The task force is hereby requested to return with their recommendations by December 1, 2023. Seconded by Trustee Wisinski.

Clerk Guthrie spoke in support of this item.

Trustee Wisinski spoke in support of this item and thanked staff for bringing this to the board's attention.

Treasurer Deschaine noted this task force will have the ability to hire consultants.

Supervisor Jackson noted this is one of several commitments to this project.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Township Emergency Plan Update

Chief Hamel outlined the Township Emergency Plan Update for Discussion.

Supervisor Jackson noted the changes to this plan are minor and needed.

Trustee Wilson asked if Chief Hamel had taken into consideration changes in technology.

Chief Hamel replied that he hasn't.

B. Amendment to the Resolution Establishing the Corridor Improvement Authority

Director Clark outlined Amendment to the Resolution Establishing the Corridor Improvement Authority for discussion. She asked for the board to amend the resolution so they may focus on business along Grand River and noted the Corridor Improvement Authority currently has no funding.

Trustee Hendrickson stated he is fully in support of this item and members of the community are excited about seeing improvements to their part of the township. He noted the Corridor Improvement Authority currently lacks the funding to achieve these improvements and it's time to create a source of funding.

Treasurer Deschaine spoke in support of this item, and asked if the only overlap between the Downtown Development Authority and Corridor Improvement Authority is Meijer.

Director Clark replied Meijer is the only overlap and the Corridor Improvement Authority would not be able to collect from it anyways.

Treasurer Deschaine noted Newman road businesses would likely not be useful for the Corridor Improvement Authorities tax capturing purposes.

Trustee Wilson asked if a TIF is possible excluding the big box commercial properties.

Director Clark replied she has a rough draft of a list of that shows \$12,000,000 capture excluding big box business.

Trustee Hendrickson asked if it's standard practice for a boundary map to contain properties that can request TIF dollars along with properties that will wish to be excluded from the TIF.

Director Clark replied it does happen.

Supervisor Jackson noted an adjustment is needed in the charter for the Corridor Improvement Authority through a formal resolution.

Director Clark replied that is correct and this item will be back for action next meeting.

Trustee Wisinski asked why TIF's were excluded in the creation of the Corridor Improvement Authority.

Director Clark replied she believes the Township Board could not agree to a TIF.

Manager Walsh noted the Corridor Improvement Authority struggled for approval as the former Clerk did not approve of TIFs.

C. Continuity of Operations Plan

Chief Hamel outlined the Township Emergency Plan Update for Discussion. He noted the greatest emergency of any community is generally weather. He gave a presentation on the Meridian Township Continuity of Operation Plan Overview detailing the purpose of the Continuity of Operations Plan.

Trustee Wilson noted essential procedures being stored digitally in the cloud is not in the plan.

Chief Hamel noted those will be done individually by the department.

Supervisor Jackson noted this is the framework for a specific plan for the township, the board will approve the framework and then he will go into the specifics.

Treasurer Deschaine asked for an approximate timeline.

Chief Hamel noted it would be nice to have it done by the end of the year.

Supervisor Jackson noted this plan has responsibilities with how the township relates with other forms of governments handle emergencies.

Chief Hamel replied this one does not, but the emergency support plan does integrate with other jurisdictions.

Supervisor Jackson noted this will be back next meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 8:08 pm.

Milton Scales, thanked the board for nominating and approving him to be on the Planning Commission.

Supervisor Jackson closed Public Remarks at 8:09 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Wisinski thanked the supervisor for nominating her as supervisor Pro-Tem.

16. CLOSED SESSION - Move to enter closed session (1) pursuant to MCL 15.268(1)(h) and MCL 15.243(1)(g) to discuss a confidential written legal opinion from the Township Attorney regarding the Associated Building Contractors prevailing wages litigation, and (2) pursuant to MCL 15.268(1)(e) to consult with the Township Attorney regarding trial or settlement strategy in that litigation (two-thirds roll call vote required pursuant to MCL 15.267(1)).

**Treasurer Deschaine moved to enter closed session (1) pursuant to MCL 15.268(1)(h) and MCL 15.243(1)(g) to discuss a confidential written legal opinion from the Township Attorney regarding the Associated Building Contractors prevailing wages litigation, and (2) pursuant to MCL 15.268(1)(e) to consult with the Township Attorney regarding trial or settlement strategy in that litigation. Two-thirds roll call vote required pursuant to MCL 15.267(1)).
Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

The Board entered Closed Session at 8:11 pm.

The Board returned to an Open Session at 8:43 pm.

17. ADJOURNMENT

Trustee Sundland moved to adjourn. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

The meeting was adjourned at 8:43 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



9.C

To: Board Members
From: Amanda Garber, Finance Director
Date: January 24, 2023
Re: Board Bills

Charter Township of Meridian
Board Meeting
1/24/2023

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	193,706.13
PUBLIC WORKS	\$	202,647.99
TRUST & AGENCY	\$	26,150.44
TOTAL CHECKS:	\$	422,504.56
CREDIT CARD TRANSACTIONS 01/05/2022 - 01/18/2023	\$	11,135.20
TOTAL PURCHASES:	\$	<u>433,639.76</u>
ACH PAYMENTS	\$	<u>935,247.52</u>

01/19/2023 01:52 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/24/2023 - 01/24/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. 54-B DISTRICT COURT	BOND - A. RIDI	308.00	108799
2. ACTIVE911, INC.	2023 AGENCY SUBSCRIPTION - 42 USERS	630.00	
3. AIRGAS USA LLC	MEDICAL OXYGEN - DEC 2022	164.78	
	MEDICAL OXYGEN	589.05	
	MEDICAL OXYGEN	93.77	
	TOTAL	847.60	
4. ALLGRAPHICS CORP	2023 - HYRA BASKETBALL CLINIC SHIRTS	1,259.50	
5. ASAP PRINTING	TWP STAFF BUSINESS CARDS	78.43	
	POLICE BROCHURE PRINTING AND FORMS	1,431.19	
	TOTAL	1,509.62	
6. AUTO VALUE OF EAST LANSING	SHOP SUPPLY - WHEEL WEIGHTS	134.72	
	SHOP TOOLS	20.18	
	SHOP SUPPLY - WHEEL WEIGHTS	96.30	
	SHOP SUPPLYS - WHEEL WEIGHTS	147.88	
	STOCK - UNIT #45 PARTS	20.59	
	UNIT #672 BATTERY	182.99	
	UNIT #672 - SWITCHES	6.59	
	UNIT #45 - BELT ASSEMBLY	84.49	
	UNIT #68 - PARTS	7.89	
	UNIT #672 - CONNECTOR	24.78	
	SHOP TOOL	45.39	
	UNIT #87 - STANDARD BLOWER	66.09	
	SHOP SUPPLY	154.80	
	TOTAL	992.69	
7. BARKHAM & CO	TREE TRIMMING - HISTORICAL VILLAGE	500.00	
8. BECKS PROPANE	CUST #24064 - PROPANE HNC	373.71	108803
9. BLUE CROSS BLUE SHIELD OF MICHIGAN	2/1/23 - 2/28/23 - BCBS PPO RETIREE HEALTH INS	2,792.30	
10. BOARD OF WATER & LIGHT	DEC 2022 STREETLIGHT SERVICE	703.29	108798
11. BOUNDTREE MEDICAL	ACCT #102267 - MEDICAL SUPPLIES	15,057.08	
	ORDER #104237939 MEDICAL SUPPLIES	14.88	
	TOTAL	15,071.96	
12. BRIDGET CANNON	MILEAGE REIMBURSEMENT	21.00	
13. BRIGHTLINE TECHNOLOGIES	QUICKHELP SUBSCRIPTION 2022	1,440.00	
	QUICKHELP SUBSCRIPTION 2022	1,440.00	
	2023 QUICKHELP SUBSCRIPTION	1,440.00	
	TOTAL	4,320.00	
14. C & S FAMILY FARM	FARMERS MARKET	7.00	108777
15. CARRIE BALLOU	FARMERS MARKET	12.00	108778
16. CARTEGRAPH	CARTEGRAPH & 811 INTEGRATION SETUP & SERVICES THRU	3,200.00	
17. CBL & ASSOCIATES LIMTED PARTNERSHIP	INDOOR WINTER FARMERS MARKET MERIDIAN MALL	250.00	
18. CDW	MICROSOFT SURF 65W POWER SUPPLY ADAPTER	76.91	

01/19/2023 01:52 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/24/2023 - 01/24/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
19. CINTAS CORPORATION #725	12/07/2022 - MOTOR POOL - MECHANICS UNIFORMS	32.31	
	12/14/2022 - MOTOR POOL - MECHANICS UNIFORMS	32.31	
	12/21/2022 - MOTOR POOL - MECHANICS UNIFORMS	32.31	
	12/29/2022 - MOTOR POOL - MECHANICS UNIFORMS	32.31	
	TOTAL	129.24	
20. COLUMBIA COLLISION CENTER LLC	FIRE - MEDIC 93 UNIT 134	1,270.20	
21. CORBIN DESIGN	TOWNSHIP ENTRYWAY, WAYFINDING AND LOCATION SIGN DE	453.33	
22. CRYSTAL FLASH	ORDER #4464786 - FLEET FUEL	13,756.15	
23. CUMMINS INC	SG0150KG189 - C. FIRE GENERATOR MAINT	699.67	
	MOTOR POOL - 140 - ENGINE 92	8,480.06	
	S. FIRE STATION - 2023 GENERATOR MAINT	589.43	
	TOTAL	9,769.16	
24. DAVID CHAPMAN AGENCY	ADDED NEW LADDER TRUCK - 2022 INS	492.00	
25. DAVID PRUDEN	DEER MGT PROG REIMB	90.00	
26. ELECTION SOURCE	NOV 2022 ELECTION TEST DECKS	1,692.86	
27. FAHEY SCHULTZ BURZYCH RHODES PLC	GFS - LEGAL FEES DEC 2022	45.00	
	E & W - LEGAL FEES DEC 2022	202.50	
	ENFORCEMENT MATTERS - LEGAL FEES DEC 2022	126.00	
	COLLECTIVE BARGAINING - LEGAL FEES	697.50	
	LAND PRESERVATION - LEGAL FEES DEC 2022	511.50	
	POLICE FOIA - LEGAL FEES DEC 2022	475.00	
	DDA MATTERS - LEGAL FEES DEC 2022	729.00	
	MARIHUANA REG - LEGAL FEES DEC 2022	315.00	
	PUBLIC WORKS - LEGAL FEES DEC 2022	376.50	
	WINSLOW - LEGAL FEES DEC 2022	189.00	
	EYDE-SIERRA RIDGE - LEGAL FEES DEC 2022	386.55	
	ABC PREV WAGE - LEGAL FEES DEC 2022	1,411.50	
	PONDS CO-OP - LEGAL FEES DEC 2022	1,869.50	
	FOIA/OMA - LEGAL FEES DEC 2022	4,520.39	
	MANAGER - LEGAL FEES DEC 2022	917.61	
	TOTAL	12,772.55	
28. FORESIGHT GROUP	WINTER 2022 TAX BILL PRINTING	3,497.26	
29. GRANGER	ACCT 17334070 & 17342460 - DEC 2022 RECYCLING DISP	86.96	
	JAN 2023 - ACCT #2814500 - GAYLORD C SMITH - RUBBI	131.76	
	JAN 2023 - ACCT #1106100 - TOWNHALL/PUBLIC SAFETY	119.88	
	JAN 2023 - ACCT #1106200 - GAYLORD C SMITH - RUBBI	141.44	
	JAN 2023 - ACCT #1106300 - S. FIRE - RUBBISH DISPO	79.69	
	JAN 2023 - ACCT #2509750 - C. FIRE - RUBBISH DISPO	93.32	
	TOTAL	653.05	
30. H.C. BERGER COMPANY	ACCT #ABD-MT02 - COPIER LEASE - DEC 2022	566.49	
31. HAWLEY APPRAISAL SERVICES LLC	APPRAISAL 12/14/2022 - CORNELL RD	500.00	
32. HICKORY KNOLL FARMS	FARM MARKET VENDOR	46.00	108779

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Vendor Name	Description	Amount	Check #
33. HOBBY LOBBY STORES	FRAMES FOR THE PUBLIC SAFETY BUILDING	542.16	108794
	FRAMES FOR THE PUBLIC SAFETY BUILDING	180.00	108796
	FRAMES FOR THE PUBLIC SAFETY BUILDING	220.20	108795
	FRAMES FOR THE PUBLIC SAFETY BUILDING	117.94	108793
	FRAMES FOR THE PUBLIC SAFETY BUILDING	120.00	108797
	TOTAL	1,180.30	
34. IACP	2023 MEMBERSHIP DUES - CHIEF PLAGA	190.00	
35. INGHAM COUNTY HEALTH DEPT	2023 - INGHAM CO POLLUTION PREV PROG	635.00	
36. JACOB FARLEY	FARM MARKET VENDOR	170.00	108780
37. JANET'S LLC	FARM MARKET VENDOR	25.00	108781
38. JEAN S. FIERKE	FARMERS MARKET	30.00	108782
39. JEFF CLARK	FARMERS MARKET	11.00	108783
40. JOHNSON CONTROLS	BUILDINGS - PSB - JOHNSON CONTROLS HVAC	328.05	
41. JOHNSON, ROBERTS & ASSOCIATES INC	OFFICER CANDIDATE TEST - STACHURA	17.50	
42. K & H CONCRETE CUTTING INC	OAK POINTE & GRAND RIVER SIDEWALK CURB CUTTING CHA	325.00	
43. KIMBALL MIDWEST	ACCT 215540 - FASTNERS STOCK	1,130.89	
44. KIWANIS CLUB OF HASLETT-OKEMOS	2023 FLAGS OVER MERIDIAN KIWANIS	600.00	
	MCT - 2023 FLAGS OVER MERIDIAN	800.00	
	TOTAL	1,400.00	
45. LAFONTAINE AUTOMOTIVE GROUP	UNIT #679 - REPAIR PARTS	30.84	
46. LAFOUNTAINS ALL NATURAL BEEF	FARM MARKET VENDOR	23.00	108784
47. LANSING REGIONAL CHAMBER	2023/2024 TWP DUES	450.00	
48. LANSING SANITARY SUPPLY INC	CLEANING SUPPLIES FOR FIRE DEPT.	243.93	
	MISC CUSTODIAL SUPPLIES	413.26	
	MISC - CUSTODIAL SUPPLIES	1,957.48	
	TOTAL	2,614.67	
49. LANSING WELDING INC	MOTOR POOL - SEWER - 674 SNOW PLOW HYDRAULIC LINE	47.10	
	MOTOR POOL - WATER - 690 REPAIRS	400.00	
	TOTAL	447.10	
50. LEAK PETROLEUM EQUIPMENT INC	MOTOR POOL - 2022 BI-ANNUAL AIR COMPRESSOR SERVICE	588.46	108800
	DPW GARAGE REPAIRS	85.00	108800
	TOTAL	673.46	
51. LEXISNEXIS RISK DATA MGT LLC	DEC 2022 - BILLING ID 1228701	150.00	
52. LINDHOUT ASSOCIATES ARCHITECTS	DEC 2022 - HV CONDITION ASSESSMENT/MAINT PLAN BLDG	6,800.00	
53. LOGICALIS	JAN 2023 - IT HELP DESK SERVICE	3,345.00	
54. MATT DELONG	DEER MGT PROG REIMB	170.00	

Vendor Name	Description	Amount	Check #
55. MERIDIAN CHARTER TOWNSHIP	W SLEEPY HOLLOW LN PARCEL #: 33-02-02-09-201-013	149.72	
	MARSH RD, PARCEL 33-02-02-10-251-006	65.03	
	HASLETT RD, PARCEL 33-02-02-11-302-006	25.93	
	HASLETT RD - PARCEL 33-02-02-11-302-025	25.93	
	CARLTON ST, PARCEL 33-02-02-11-302-036	25.93	
	5280 OKEMOS RD, PARCEL 33-02-02-16-200-011	57.23	
	DAWN AVE, PARCEL 33-02-02-20-202-013	117.66	
	4344 DOBIE RD, PARCEL 33-02-02-27-177-007	1,411.68	
	SOWER BLVD - PARCEL 33-02-02-28-306-024	126.25	
	SOWER BLVD, PARCEL 33-02-02-28-326-033	168.35	
	SOWER BLVD, PARCEL 33-02-02-28-326-036	210.44	
	SOWER BLVD PARCEL 33-02-02-28-326-037	84.15	
	JOLLY RD, PARCEL #33-02-02-35-200-012	34.45	
	TOTAL	2,502.75	
56. MI ASSOC OF CHIEFS OF POLICE	ACCREDITATION FEE - TWP POLICE DEPT	1,000.00	
57. MI GREAT LAKES FISH COMPANY	FARM MARKET VENDOR	180.00	108785
58. MICH MUNICIPAL TREASURERS ASSN	2023 BASIC INSTITUTE FULL CONF - D MULLETT	599.00	
	2023 WINTER WORKSHOP - S. KERSON	249.00	
	TOTAL	848.00	
59. MICHIGAN MUNICIPAL LEAGUE	1/1/23 - 12/31/23 - CDL CONSORTIUM DRIVERS FEE	1,920.00	
60. MICHIGAN RECYCLING COALITION	1/23/2023 - 1/23/2024 - L HARVEY MEMBERSHIP RENEWA	200.00	
61. MID MICHIGAN EMERGENCY EQUIPMENT	UNIT #705 - UPFITTING OF 2022 F250	1,835.29	
62. MIDWEST POWER EQUIPMENT	FIRE DEPT SAW BLADE SHARPENING	5.00	
63. MIKE DEVLIN	REIMB REC PROG SOCCER BALLS	45.38	
	REIMB REC PROG COSTUME ITEMS	7.96	
	REIMB REC PROG GRINCH MASK	25.99	
	REIMB OFFICE SUPPLIES	16.88	
	TOTAL	96.21	
64. MONICA PETERS	FARMERS MARKET	80.00	108786
65. MONSIDO LLC	1/1/23 TO 12/31/23 - MONSIDO WEB ACCESSIBILITY	3,500.00	
66. MORRIES OKEMOS FORD	MOTOR POOL - POLICE - UNIT 680	701.58	
67. MY GREEN MICHIGAN LLC	SERVICE CARTS FARMERS MARKET	82.00	
68. MYCOPHILES GARDEN LLC	FARM MARKET VENDOR	32.00	108787
69. NEMOKE TRAIL APARTMENTS	EMERGENCY RENT - D. DAVIS	1,000.00	108801
70. OAK CONSTRUCTION CORP	CENTRAL MERIDIAN REGIONAL TRAIL CONNECOR PROJECT	2,999.97	
71. PERFORMANCE ADVANTAGE COMPANY INC	CUST #9914398 - ORDER #0122768 - FIRE LADDER TRUCK	2,459.95	
72. PHOENIX SAFETY OUTFITTERS	STRUCTURAL FIREFIGHTER GEAR (5 SETS: BRIGHTON, HAR	16,989.50	
73. PRINT MAKERS SERVICE INC	1/1/2023 TO 12/31/2023 KIP COPIER SERVICE CONTRACT	1,620.00	
74. QUALITY TIRE INC	STOCK TIRES	1,348.40	
	MOTOR POOL TIRES STOCK	1,756.84	
	TOTAL	3,105.24	
75. RECLAIMED BY DESIGN	RECYCLING CENTER - 1ST QTR 2023	6,000.00	

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Vendor Name	Description	Amount	Check #
76. ROB FORTINO	DEER MGT PROG REIMB	300.00	
77. ROBERT ALEXANDER	DEER MGT PROG REIMB	90.00	
78. ROWERDINK AUTOMOTIVE PARTS	ORDER #558500 - UNIT #129 BRAKE PARTS	159.52	
	ORDER #728680 - STOCK FILTERS	110.94	
	ORDER #562240 - UNIT #701 REPAIR PARTS	382.68	
	ORDER #570540 - UNIT #670 BRAKELINING	62.66	
	ORDER #570850 - UNIT #670 & #121 BRAKE ROTOR ASSEM	133.46	
	ORDER #916970 - STOCK BRAKE PARTS	133.46	
	ORDER #575110 - UNIT #653 BRAKE PARTS	180.29	
	TOTAL	1,163.01	
79. RYAN BRZAK	DEER MGT PROG REIMB	90.00	
80. SANDRA L CONKLIN	OVRPMT AMBULANCE 5/13/2022	50.00	
81. SHAWN DIEMER	FARM MARKET VENDOR	353.00	108788
82. SHOWROOM SHINE	PATROL VEHICLE CAR WASHES	90.00	
83. SMART HOMES INC	TOWN HALL AUDIO/VISUAL UPGRADES PROJECT - PRODUCTS	13,638.75	
84. SME	PROF SERV FROM NOV 7 TO DEC 19 2022 - CORNELL/SWEE	3,200.00	
85. SPARROW OCCUPATIONAL	DEC 2022 PHYSICALS	834.00	
86. SPARTAN DISTRIBUTORS	UNIT #70 TORO MOWER REPAIR PARTS	82.00	
87. ST MARTHA CONFERENCE OF	EMERGENCY RENT - S MARTINEZ	300.00	108802
88. STAPLES	OFFICE OPERATING SUPPLIES	1,419.74	
89. STEPHEN MOORE	DEER MGT PROG REIMB	60.00	
90. SUNBELT RENTALS, INC	FLOOR SCRUBBER RENTAL	251.47	
91. TELEFLEX LLC	EZ-IO NEEDLES AND STABILIZERS (4 BOXES)	2,415.50	
92. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	48.00	108789
93. THE HUNDRED CLUB OF GREATER LANSING	2023 ANNUAL MEMBERSHIP DUES - THE HUNDRED CLUB	100.00	
94. TOBINS LAKE STUIDOS	HOMTV STUDIO CURTAINS	4,287.50	
95. TODD W JENKINS	OVRPMT AMBULANCE 10/12/2022	19.28	
96. TRINA L GUY	OVRPMT AMBULANCE 10/18/22	19.28	
97. TRISHA POLLOK	FARMERS MARKET	12.00	108790
98. UDDERLY MAGIC LLC	FARMERS MARKET	106.00	108791
99. ULINE	PARKS DOG BAGS AND MISC	640.51	
100 USA TODAY NETWORK	DEC 1 - DEC 31 2022 ACCT #155614 - ADVERTISING	320.00	
101 VARIPRO BENEFIT ADMINISTRATORS	JANUARY 2023 MEDICARE SUPPLEMENT	14,865.30	
102 VERIZON CONNECT	11/01/22-11/30/22 - MERI07	1,359.96	
	12/01/22-12/31/22 - MERI007	1,359.96	
	TOTAL	2,719.92	
103 WASTE MANAGEMENT	01/01/23 - 01/31/23 - CUST ID#22-004156-53005	188.70	
104 WILSON FARM FRESH MEATS	FARMERS MARKET	174.00	108792

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EXP CHECK RUN DATES 01/24/2023 - 01/24/2023

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Vendor Name	Description	Amount	Check #
TOTAL - ALL VENDORS		193,706.13	

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Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	CLASS II SAND TICKET #1084232	964.80	
2. CITY OF EAST LANSING	JAN 2023 - SEWER OPERATIONS BILLINGS	181,891.25	
3. CORBIN DESIGN	DEC 2022 ENTRYWAY, WAYFINDING & LOCATION SIGN DESI	226.67	
4. CORRPRO COMPANIES INC	1/1/2022 TO 12/31/22 N & S WATER TOWER CATHODIC PR	1,560.00	
5. CUMMINS INC	GGHE-6952842 - CHAMPION WOODS GENERATOR MAINT	689.57	
	GGHE-5791203 - EMBER OAKS GENERATOR MAINT	689.57	
	HC I434C1L 67B - MAIN LIFT ST GENERATOR MAINT	699.67	
	GENERATOR MAINT - WOOD VALL LS - DEC 2022	589.43	
	SIERRA RIDGE - 2023 GENERATOR MAINT	582.36	
	TOWAR GARDENS - 2023 GENERATOR MAINT	582.36	
	TRAILER MT. #1 - 2023 GENERATOR MAINT	635.89	
	TRAILER MT. #2 - 2023 GENERATOR MAINT	635.89	
	TOTAL	5,104.74	
6. DAN PALACIOS	2022 DRINKING WATER EXAM REIMB	70.00	
7. FERGUSON WATERWORKS #3386	WATER INSTALL PARTS	588.00	
	CUSTOMER INSTALL PARTS	738.18	
	TOTAL	1,326.18	
8. GA HUNT EXCAVATING	PRIVATE SEWER LINE REPAIR AT 1060 HASLETT RD	4,845.00	
9. GAO, KAIFU	5229 TWINGING - OVRPMT FINAL WATER/SEWER	39.50	
10. HYDROCORP	DEC 2022 CROSS CONNECTION CONTROL PROG SERV	2,673.00	
11. IDC CORPORATION	JOB 13458 & 12996 - LS CONTROLS MAINT	846.50	
12. JACOB FLANNERY	2022 DRINKING WATER EXAM REIMB	70.00	
13. JAMES ARNETT	REIMB S-2 AND S-3 EXAM 2022	140.00	
14. MICHIGAN WATER ENVIRONMENT	ASSN FEB 7 & 8, 2023 MWEA EXPO - 8 DPW STAFF	2,280.00	
15. SME	2022 MISCELLANEOUS TESTING SME PROJ #088686.00	610.35	
TOTAL - ALL VENDORS		202,647.99	

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Vendor Name	Description	Amount	Check #
1. A VITA NOVA	OVRPMT WINTER 2021 PROP TAXES	14.43	
2. JOANN MARSHALL	5795 BENT TREE DR - OVRPMT 2022 PROP TAX	2,285.84	13377
3. LERETA LLC	6112 W LONGVIEW DR- OVRPMT 2022 WINTER PROP TAX	5,001.89	13378
	6103 SOUTHRIDGE RD- OVRPMT 2022 WINTER PROP TAX	6,813.07	13378
	5643 BABBITT ST- OVRPMT 2022 WINTER PROP TAX	2,195.82	13378
	5627 COPPERCREEK DR- OVRPMT 2022 WINTER PROP TAX	86.98	13378
	4605 WELLINGTON DR- OVRPMT 2022 WINTER PROP TAX	6,820.38	13378
	1704 COUNTRY VIEW DR- OVRPMT 2022 WINTER PROP TAX	152.54	13378
	3660 DOBIE RD- OVRPMT 2022 WINTER PROP TAX	2,749.49	13378
	TOTAL	23,820.17	
4. MICHIGAN STATE POLICE	SOR FEES - STOFFER LEE KENNETH	30.00	
TOTAL - ALL VENDORS		26,150.44	

Credit Card Report 01/5/2022-01/18/2023

Transaction Date	Account Name	Transaction Amount	Transaction Merchant Name
1/6/2023	ALLISON GOODMAN	\$54.47	SOLDAN S PET SUPPLIES
1/6/2023	ALLISON GOODMAN	\$138.94	PETSMART # 0724
1/9/2023	ALLISON GOODMAN	\$9.04	PREUSS PETS
1/9/2023	ALLISON GOODMAN	\$12.46	HOBBY LOBBY #360
1/9/2023	ANDREW MCCREADY	\$26.06	COVERT SCOUTING
1/6/2023	ASHLEY WINSTEAD	\$27.00	MICHIGAN ASSESSORS ASSOCI
1/6/2023	ASHLEY WINSTEAD	\$27.00	MICHIGAN ASSESSORS ASSOCI
1/8/2023	CATHERINE ADAMS	\$335.10	AMZN MKTP US*1Y9BH39U3
1/14/2023	CATHERINE ADAMS	\$104.38	AMZN MKTP US*YNOGF27V3
1/18/2023	CATHERINE ADAMS	\$115.98	AMZN MKTP US*6K7MR1UV3
1/10/2023	DAN PALACIOS	\$25.46	THE HOME DEPOT #2723
1/13/2023	DANIEL OPSOMMER	\$255.00	AMERICAN WATER WORKS ASSO
1/13/2023	DANIEL OPSOMMER	\$30.00	ROBOCENT, INC.
1/13/2023	DANIEL OPSOMMER	\$30.00	ROBOCENT, INC.
1/13/2023	DANIEL OPSOMMER	\$30.00	ROBOCENT, INC.
1/13/2023	DANIEL OPSOMMER	\$30.00	ROBOCENT, INC.
1/13/2023	DANIEL OPSOMMER	\$1,395.00	RAND WORLDWIDE INC.
1/11/2023	DAVID LESTER	\$12.80	THE HOME DEPOT #2723
1/9/2023	ED BESONEN	\$1.65	CITY OF LANSING, MI
1/11/2023	ED BESONEN	\$0.75	CITY OF LANSING, MI
1/12/2023	ED BESONEN	\$0.75	CITY OF LANSING, MI
1/17/2023	ED BESONEN	\$1.65	CITY OF LANSING, MI
1/12/2023	FRANK L WALSH	\$42.49	LUCKY'S STEAKHOUSE - OKEM
1/14/2023	FRANK L WALSH	\$19.86	LUCKY'S STEAKHOUSE - OKEM
1/11/2023	KEITH HEWITT	\$389.38	3986 ALL-PHASE
1/11/2023	KEN PLAGA	\$46.97	MEIJER # 025
1/6/2023	LAWRENCE BOBB	\$187.72	MIDWEST POWER EQUIPMENT
1/5/2023	LAWRENCE BOBB	\$87.36	THE HOME DEPOT 2723
1/5/2023	LAWRENCE BOBB	\$59.94	THE HOME DEPOT #2723
1/9/2023	LAWRENCE BOBB	\$40.16	THE HOME DEPOT #2723
1/11/2023	LAWRENCE BOBB	\$20.96	THE HOME DEPOT #2723
1/5/2023	LUANN MAISNER	\$70.02	COSTCO WHSE#1277
1/6/2023	LUANN MAISNER	\$32.67	OFFICEMAX/OFFICEDEPT#3379
1/6/2023	LUANN MAISNER	\$64.89	MEIJER # 025
1/5/2023	LUANN MAISNER	\$855.00	MICHIGAN RECREATION & PAR
1/9/2023	LUANN MAISNER	\$75.00	PAYPAL *MATA
1/12/2023	LUANN MAISNER	\$228.06	SLICK SHIRTS SCREEN PRINT
1/5/2023	MICHAEL HAMEL	\$20.50	BARYAMES CLEANERS INC 05
1/6/2023	MICHELLE PRINZ	\$14.00	MORNING STAR PUBLISHING
1/10/2023	MICHELLE PRINZ	\$372.00	SMK*SURVEYMONKEY.COM
1/11/2023	MICHELLE PRINZ	\$390.00	MICHIGAN TOWNSHIPS ASS
1/11/2023	MICHELLE PRINZ	\$780.00	MICHIGAN TOWNSHIPS ASS
1/11/2023	MICHELLE PRINZ	\$390.00	MICHIGAN TOWNSHIPS ASS
1/12/2023	MICHELLE PRINZ	\$177.92	AMZN MKTP US*8E1Z46033
1/12/2023	MICHELLE PRINZ	\$390.00	MICHIGAN TOWNSHIPS ASS
1/13/2023	MICHELLE PRINZ	\$199.00	AMZN MKTP US*I31A88JY3
1/13/2023	MICHELLE PRINZ	\$72.87	AMZN MKTP US*9U0H04V93
1/14/2023	MICHELLE PRINZ	\$17.99	TRAVERSE CITY RECORD EAGL
1/16/2023	MICHELLE PRINZ	\$17.58	AMAZON.COM*DZ69Q6QC3 AMZN
1/16/2023	MICHELLE PRINZ	\$45.48	AMZN MKTP US*L43ZV6M53 AM
1/16/2023	MICHELLE PRINZ	\$29.97	AMZN MKTP US*XO50L5KG3
1/16/2023	MICHELLE PRINZ	\$31.96	AMZN MKTP US*NM07L2DX3

1/16/2023	MICHELLE PRINZ	\$20.00	THE MINING JOURNAL
1/18/2023	MICHELLE PRINZ	\$9.99	LANSINGSTATE JOURNAL
1/18/2023	MICHELLE PRINZ	\$9.99	FREEP.COM
1/5/2023	PHIL DESCHAIINE	\$32.90	AMZN MKTP US*O43DJ8Q23
1/13/2023	PHIL DESCHAIINE	\$47.75	COURTHOUSE PUB
1/16/2023	PHIL DESCHAIINE	\$25.04	FERNANDOS RESTAURANT LLC
1/12/2023	ROBERT MACKENZIE	\$13.23	AMZN MKTP US*9H8T50363
1/12/2023	ROBERT STACY	\$139.59	CATHEY CO
1/13/2023	ROBERT STACY	\$206.69	CATHEY CO
1/5/2023	SAMANTHA DIEHL	\$621.00	THE PRINTING KING
1/8/2023	SAMANTHA DIEHL	\$71.99	FLICKR.COM
1/9/2023	SAMANTHA DIEHL	\$50.00	IN *NATL ASSN OF TELECOMM
1/13/2023	SAMANTHA DIEHL	\$534.06	THE PRINTING KING
1/12/2023	STEPHEN GEBES	(\$25.00)	OPENTIMECLOCK
1/12/2023	STEPHEN GEBES	\$275.00	OPENTIMECLOCK
1/15/2023	STEPHEN GEBES	\$199.29	AMZN MKTP US*GQ2NS3HB3
1/15/2023	STEPHEN GEBES	\$15.19	AMZN MKTP US*2Y5TK6RK3
1/12/2023	TIMOTHY BOOMS	\$89.55	JETS PIZZA - MI-053 - MOT
1/18/2023	TIMOTHY BOOMS	\$84.00	LANSING COMMUNITY COLL
1/18/2023	TIMOTHY BOOMS	\$15.00	LANSING COMMUNITY COLL
1/10/2023	TODD FRANK	\$38.37	ELECTRICAL TERMINAL SERVI
1/5/2023	TYLER KENNEL	\$40.95	THE HOME DEPOT #2723
1/9/2023	TYLER KENNEL	\$210.98	THE HOME DEPOT 2723
1/12/2023	TYLER KENNEL	\$291.60	THE HOME DEPOT 2723
1/13/2023	TYLER KENNEL	\$29.80	THE HOME DEPOT #2723
1/13/2023	YOUNES ISHRAIDI	\$255.00	AMERICAN WATER WORKS ASSO
	Total	\$11,135.20	

ACH Transactions

Date	Payee	Amount	Purpose
1/10/2023	Invoice Cloud	\$ 1,900.45	Utility Transaction Fees
1/9/2023	Health Equity	\$ 210,066.36	Employee Health Savings Account
1/10/2023	Consumers Energy	\$ 59,735.94	Utilities
1/9/2023	Delta Dental	\$ 14,114.67	Employee Dental Insurance
1/18/2023	Blue Care Network	\$ 6,621.47	Employee Health Insurance
1/13/2023	ICMA	\$ 69,363.45	Payroll Deductions 01/13/2023
1/13/2023	Nationwide	\$ 4,632.45	Payroll Deductions 01/13/2023
1/18/2023	ELAN	\$ 25,125.81	Credit Card Payment
1/12/2023	MCT Utilities	\$ 724.10	Water/Sewer
1/11/2023	Blue Care Network	\$ 26,709.47	Employee Health Insurance
1/13/2023	IRS	\$ 142,884.34	Payroll Taxes 01/13/2023
1/13/2023	Various Financial Institutions	\$ 373,369.01	Direct Deposit 01/13/2023
Total ACH Payments		\$ 935,247.52	



To: Board Members
From: Frank L. Walsh, Township Manager
Date: January 20, 2023
Re: Charitable Gaming License-Okemos High School Drama Boosters

The Township has received a request from Okemos High School (OHS) Drama Boosters for a gaming license to run a raffle. The OHS Drama Boosters is a 501 (c) (3) non-profit organization under the IRS code. The organization is planning a raffle this Spring.

Under state lottery laws, a local governing body must approve the function through a vote of the Board. Attached is the resolution request by the Lottery Bureau along with the OHS Drama Boosters IRS tax exempt letter.

A motion is prepared for Board consideration:

MOVE APPROVAL OF A REQUEST FROM THE OKEMOS HIGH SCHOOL DRAMA BOOSTERS OF MERIDIAN TOWNSHIP, INGHAM COUNTY, ASKING THAT THEY BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSES OF OBTAINING A GAMING LICENSE FOR APPROVAL, AND FURTHER THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE RESOLUTION FROM THE STATE OF MICHIGAN.

Attachments:

1. Resolution for Charitable Gaming License
2. IRS Tax Exempt Letter

MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Patricia Herring Jackson on January 24, 2023 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from The Okemos High School Drama Boosters of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on January 24, 2023.

Deborah Guthrie
Meridian Township Clerk
5151 Marsh Road, Okemos MI 48864

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 21 2017

Employer Identification Number:
81-4707492

OKEMOS HIGH SCHOOL DRAMA BOOSTERS
2002 LAGOON DR
OKEMOS, MI 48864-2749

DLN:
26053731003207
Contact Person: CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 6, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

OKEMOS HIGH SCHOOL DRAMA BOOSTERS

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: January 18, 2023

Re: Text Amendment 2022-15 – Daycare Regulations Update

The Township Board approved Ordinance 2022-15 for introduction at its meeting on January 10, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

The ordinance would update the permitted number of children in family and group child care homes, consistent with recently adopted State law. Currently, up to six children are permitted in a family child care home and 12 group child care home. Public Act 106 of 2022 updated these limits to 7 and 14 respectively.

Staff **recommends approval** of the proposed ordinance at this time to be consistent with the State law definitions. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-15 to amend the Zoning Ordinance of the Charter Township of Meridian to update day care definitions to be in compliance with recent State law changes.

Attachments

1. Resolution to approve Ordinance 2022-15
2. Ordinance 2022-15 – Final Version

RESOLUTION TO APPROVE – FINAL ADOPTION

**Text Amendment 2022-15
Daycare Regulations**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 24th day of January, 2023, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the current zoning ordinance contains definitions of Family Child Care Home and Group Child Care Home, limiting the number of children that can be present on site to 6 and 12 respectively; and

WHEREAS, Public Act 106 of 2022 allows for operators of Family Child Care Homes and Group Child Care Homes to apply to the State of Michigan to increase their occupancy to 7 and 14 respectively; and

WHEREAS, the Township’s Zoning Ordinance needs to be update to match the State of Michigan’s allowances for Family Child Care Homes and Group Child Care Homes; and

WHEREAS, the Planning Commission reviewed the matter at their October 24, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their December 13, 2022 and had no major concerns with the proposed ordinance; and

WHEREAS, the Township Board approved the ordinance for introduction at their January 10, 2023 meeting.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-15, entitled “Ordinance to Amend the Zoning Ordinance of the Charter Township of Meridian at Section 86-2, Definitions, to update day care definitions to be in compliance with recent state law changes”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 24th day of January 2023.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-15

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN AT SECTION 86-2, DEFINITIONS, TO UPDATE DAY CARE DEFINITIONS IN COMPLIANCE WITH RECENT STATE LAW CHANGES

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended at the following locations to read as follows:

FAMILY CHILD CARE HOME

A single-family dwelling in which not more than seven minor children, who are not related to an adult member of the household by blood, marriage, or adoption, are given care and supervision for periods of less than 24 hours a day, for more than four weeks during a calendar year, unattended by a parent or legal guardian.

GROUP CHILD CARE HOME

A single-family dwelling in which more than seven, but not more than 14, minor children, who are not related to an adult member of the household by blood, marriage, or adoption, are given care and supervision for periods of less than 24 hours a day for more than four weeks during a calendar year, unattended by a parent or legal guardian.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 24th day of January, 2023.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: January 20, 2023
Re: Board and Commission Appointments

Below are my recommendations for appointments to the Township Board and Commission vacancies.

The Building Board of Appeals has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT WILLIAM CAWOOD TO THE BUILDING BOARD OF APPEALS FOR A TERM ENDING 12/31/24.

The Land Preservation Advisory Board has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT KATHLEEN FAY TO THE LAND PRESERVATION ADVISORY BOARD FOR A TERM ENDING 12/31/23.

Attachment:

1. Public Service Applications

* 1. I am interested in service on one or more of the following public bodies as checked below:
Building and/or Fire Board of Appeals and Building Hearing Officer

* **2. Summarize your reasons for applying to do this type of service**
Willing to assist Township with rare building board of appeals issues

* **3. Describe education, experience or training which will assist you if appointed.**
In the building business since 1985, 38 years of experience with construction industry

(Attach resume if available)
SKIPPED

* Full Name
William "Bill" Cawood

* **Occupation**
Residential builder

* **Place of Employment**
Cawood Building Company

* Home Address
2511 Raby Road
East Lansing 48843

* Phone (Day)
517.331.7718

* Phone (Evening)
517.331.7718

* **Email**
cawoodbuilding@att.net

* **Please type your name in the box below as a digital signature**
Bill Cawood

* **Date and Time**
01/10/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

CHARTER TOWNSHIP OF MERIDIAN

Patricia Herring Jackson Supervisor
 Deborah Guthrie Clerk
 Phil Deschaine Treasurer
 Frank L. Walsh Manager



Courtney Wisinski Trustee
 Scott Hendrickson Trustee
 Marna Wilson Trustee
 Kathy Ann Sundland Trustee

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|---|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Brownfield Redevelopment Authority* | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A). | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Corridor Improvement Authority* | <input type="checkbox"/> Township Board (elected/appointed) |
| <input type="checkbox"/> Downtown Development Authority* | <input type="checkbox"/> Transportation Commission* |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: _____
 Occupation: _____ Place of Employment: _____
 Home Address: _____
 Phone: (days) _____ (evenings) _____ E-mail _____
 Signature _____ Date _____

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY				
Date Received		Distro:	Application #	
Registered Voter:	Y / N			
Date Appointed:				

Revised: April 13, 2022





To: Board Members
From: Michael Hamel, Fire Chief
Date: January 20, 2023
Re: Support Emergency Operations Plan Update

The Township's Support Emergency Operations Plan has been updated. The plan contains critical information that supports responding to and recovering from emergencies and/or disasters inside the Township as required by Michigan State Police Emergency Management and Homeland Security Division Pub. 204. Furthermore, when specific emergency circumstances arise, the updated plan will qualify the Township for disaster assistance.

Updates to the Support Emergency Operations Plan are listed below:

- Promulgation Document
- Supervisor change
- Department and distribution name changes
- Succession changes

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE UPDATED SUPPORT EMERGENCY OPERATIONS PLAN.



To: Corridor Improvement Authority Members
From: Neighborhoods & Economic Development Director Amber Clark
Date: January 24, 2022
RE: Amendment to the Resolution Establishing the Corridor Improvement Authority

Summary

At the January 10, 2023 Township Board meeting, Director Clark introduced the discussion to amend the Corridor Improvement Authority resolution that established the operations of the CIA. In the original resolution the Board restricted the CIA body from the pursuit of a Tax Increment Financing plan. The request before the Township Board is to adopt the amended resolution *establishing* the Corridor Improvement Authority of 2017. This amendment will only establish the CIA authority and will not establish the Tax Increment Financing Boundary or Tax Increment financing plan. In the following weeks, the CIA will hold public meetings to gather input on the creation and implementation of a TIF plan. After two public hearings and not before 20 days and less than 60 days a TIF could be established. Director Clark will submit a proposal to the Board after discussing the plan with the CIA members.

The CIA authority is focused on creating programs and projects that invigorate the streetscape and build partnerships among corridor property owners. Our recommendation to the Township Board is to amend the resolution to provide the CIA with the financial ability to carry out their mission.

History

April 17, 2016 the Township Board adopted a resolution establishing the Corridor Improvement Authority. After several public meetings and public hearings the Board established the CIA to address the Township goal of encouraging thriving economy, preservation of commercial areas, and increase coordination between municipalities for the Grand River corridor. This was heavily related to the Tri-County discussion to establish a Bus rapid transit. The BRT was not supported by enough voters and the conversation has lessened. To date Grand River Ave remains the dominant commercial area in the Township.

Retail establishments pursue Grand River; many focused on sites east of Park Lake. Meridian Township established a CIA that expands Grand River from E. Brookfield Drive to Cornell. In addition it includes the Meijer complex and north on Marsh Road to Kelly's Consignment. This is our largest commercial district in the Township. The goal at establishment was to create an opportunity to formally coordinate the vision of the Tri- County Planning Commission. In addition it would continue to show support of our most active commercial retail area, and Meridian Mall. Post pandemic, we are now focused on public improvements for Grand River which may include adequate drainage solutions and support of redevelopment of Meridian Mall. Our relationship with CBL Property Management grants us the opportunity to prepare any available incentives to address redevelopment of the site. Meridian Mall's future will be to adapt to the new economy. Shoppers no longer utilize the Mall as a place to hang out and window shop, most of us do that online. To accommodate the new economic world we must adapt their space to more flexible development with multiple uses. It is the opinion of the CIA body and Economic development director that the best resource to activate the CIA is a TIF. This is the best step to be prepared to assist the Meridian



Mall with a new concept. It will allow the CIA and Township access to funding to finance public pedestrian improvements and support additional drainage updates if necessary.

PA 280 of 2005 and PA 57 of 2018 require compliance criteria for a CIA. The Municipality agreeing to allow for mixed use that includes high density residential, and modify the Masterplan to provide for walkable non-motorized interconnections throughout the development area.

Budgetary Considerations

Tax Increment Financing is a public financing mechanism that supplements development, infrastructure and improvements in a specified area. The “tax” is diverted from public taxing jurisdictions like County, CATA, CADL, Capital Region Airport, local schools, Meridian Township, and LCC. These entities forgo tax growth in order to invest in public improvements that will increase the overall activity, value and economy of the area. The TIF is established for a period of time no longer than 20 years (unless extended). Should the Township and the other tax jurisdictions support the creation of a TIF, the CIA would have access to funding in support of public improvements. The CIA would create a TIF plan, a formal plan specifying how the captured tax increase will be invested in the district. An annual report is created and publicly reviewed before submitted to the State. Much like a DDA the CIA can operate, the difference with the CIA is the allotment of local school taxes in the captured revenue.

MOTION: Move to adopt the amended resolution establishing the Corridor Improvement Authority of Meridian Township to allow the CIA to pursue a Tax Increment Financing plan.

Attachments:

Adopted Resolution 4.26.2016 Establishing Corridor Improvement Authority
Amended Resolution 1.24.2023 Establishing Corridor Improvement Authority
CIA District Map Exhibit A

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 26th day of April 2016, at 6:00 p.m., Local Time.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra

ABSENT: Trustee Wilson

The following resolution was offered by Treasurer Brixie and supported by Trustee Styka.

WHEREAS, Public Act 280 of 2005, the Corridor Improvement Authority Act, provides for the establishment of a corridor improvement authority (CIA) and prescribes the duties and administration of a CIA; and

WHEREAS, the Meridian Township Economic Development Corporation (EDC) at their August 6, 2015 meeting approved a motion to request the Township Board to adopt a resolution of intent to establish a Corridor Improvement Authority (CIA) along Grand River Avenue and begin the public notice process; and

WHEREAS, the Planning Commission discussed the establishment of a CIA at its meetings on October 12, 2015 and October 26, 2015 and voted 7-0 at its October 26, 2015 meeting to recommend the Township Board adopt a resolution of intent to create a CIA; and

WHEREAS, the Township Board discussed the establishment of a CIA at its meetings on September 15, 2015, October 6, 2015, November 17, 2015, December 8, 2015, and January 26, 2016, and at its meeting on December 8, 2015 voted to adopt a resolution of intent to create a CIA; and

WHEREAS, the Township Board held a public hearing on the establishment of a CIA at its meeting on January 26, 2016; and

WHEREAS, pursuant to Section 6 of Public Act 280 of 2005 (MCL 125.2876), a minimum 60-day waiting period was observed between the day of the public hearing on January 26, 2016 and the Township Board consideration of approving the CIA on April 26, 2016.

WHEREAS, establishing a CIA addresses the goals identified in Township Board Policy #1.3(3), to encourage a thriving economy and preservation of existing commercial areas; and

WHEREAS, establishing a CIA will provide additional opportunities to increase the coordination and collaboration between adjoining municipalities to develop and achieve a vision for the Grand River Corridor.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves the establishment of a CIA and designates as the development area the real property as depicted on the attached map (Exhibit A) ~~and associated legal description (Exhibit B) subject to the following condition:~~

4.26.16
#12c

**Resolution to Approve
Corridor Improvement Authority
Page 2**

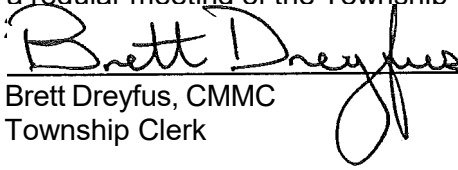
~~1. The CIA shall not pursue tax increment financing (TIF) or similar financing under a different name utilizing tax capture for as long as the CIA is in existence.~~

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to file the resolution with the Secretary of State and to publish the resolution at least once in a newspaper of general circulation in the Township.

ADOPTED: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Clerk Dreyfus, Treasurer Brixie
NAYS: None

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 26th day of April,


Brett Dreyfus, CMMC
Township Clerk

AMENDED RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 24th day of January 2023, at 6:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, Public Act 280 of 2005, the Corridor Improvement Authority Act, provides for the establishment of a corridor improvement authority (CIA) and prescribes the duties and administration of a CIA; and

WHEREAS, the Meridian Township Economic Development Corporation (EDC) at their August 6, 2015 meeting approved a motion to request the Township Board to adopt a resolution of intent to establish a Corridor Improvement Authority (CIA) along Grand River Avenue and begin the public notice process; and

WHEREAS, the Planning Commission discussed the establishment of a CIA at its meetings on October 12, 2015 and October 26, 2015 and voted 7-0 at its October 26, 2015 meeting to recommend the Township Board adopt a resolution of intent to create a CIA; and

WHEREAS, the Township Board discussed the establishment of a CIA at its meetings on September 15, 2015, October 6, 2015, November 17, 2015, December 8, 2015, and January 26, 2016, and at its meeting on December 8, 2015 voted to adopt a resolution of intent to create a CIA; and

WHEREAS, the Township Board held a public hearing on the establishment of a CIA at its meeting on January 26, 2016; and

WHEREAS, pursuant to Section 6 of Public Act 280 of 2005 (MCL 125.2876), a minimum 60-day waiting period was observed between the day of the public hearing on January 26, 2016 and the Township Board consideration of approving the CIA on April 26, 2016.

WHEREAS, establishing a CIA addresses the goals identified in Township Board Policy #1.3(3) 2016, to encourage a thriving economy and preservation of existing commercial areas; and

WHEREAS, establishing a CIA will provide additional opportunities to increase the coordination and collaboration between adjoining municipalities to develop and achieve a vision for the Grand River Corridor.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER, TOWNSHIP OF MERIDIAN hereby, approves the establishment of a CIA and designates as the development area the real property as depicted on the attached map (Exhibit A)

BE IT FURTHER RESOLVED the clerk of the Charter Township of Meridian is directed to file the resolution with the Secretary of State and to publish the resolution at least once in a newspaper of general circulation in the Township.

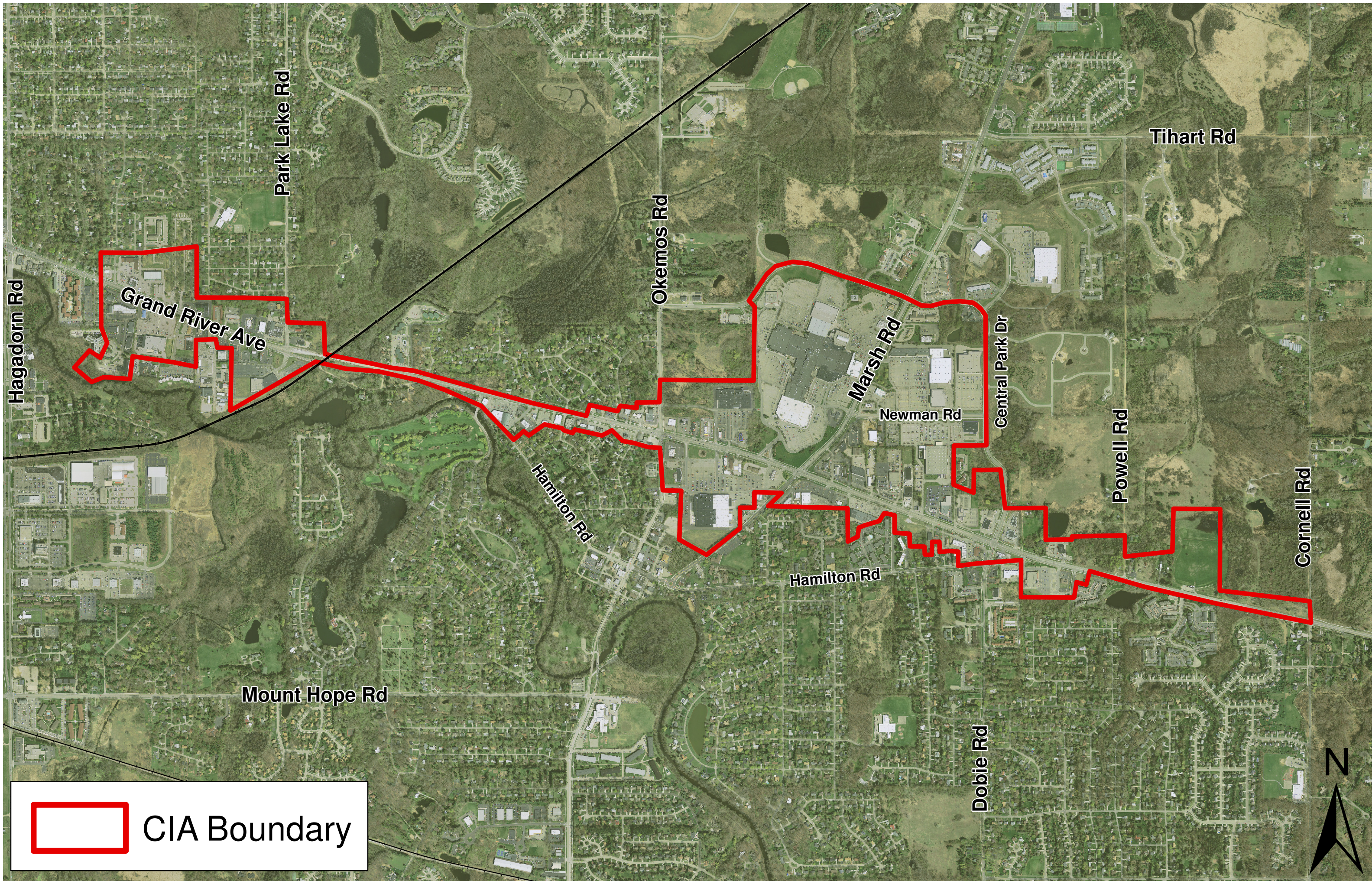
YEAS:

NAYS:

STATE OF MICHIGAN)
) SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 24th day of January, 2023.

Deborah Guthrie
Township Clerk



Hagadorn Rd

Park Lake Rd

Tihart Rd

Grand River Ave

Okemos Rd

Marsh Rd

Central Park Dr

Newman Rd

Powell Rd

Hamilton Rd

Cornell Rd

Hamilton Rd

Mount Hope Rd

Dobie Rd



CIA Boundary





To: Board Members
From: Michael Hamel, Fire Chief
Date: January 20, 2023
Re: Township Continuity of Operations Plan

A continuity of operations (COOP) plan is a document intended to guide Meridian Township operations during emergencies. The COOP plan identifies the Township’s mission essential functions (MEFs) and the key responsibilities and personnel responsible for carrying out the MEFs during periods of significant disruption. By maintaining the MEFs in these emergency situations, the Township can continue to function at a minimally acceptable level to provide the services outlined in its Mission Statement.

Meridian Township’s COOP plan consists of the Basic Plan, a comprehensive 30-page document that covers the entire Township, along with a Functional Annex and Support Plan for each department or responsibility area.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE CONTINUITY OF OPERATIONS PLAN CONSISTING OF THE BASIC PLAN AND FUNCTIONAL ANNEX AND SUPPORT PLAN FOR EACH DEPARTMENT.



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: January 24, 2023

**Re: Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd
Bridge Construction Project**

During the March 8, 2022 Township Board meeting, the Board voted to waive Sec. 50-84, subsection (4) in a narrow manner for the Okemos Rd bridge construction project. This subsection in our code of ordinances restricts construction hours to 7 a.m. to 9 p.m. Monday through Saturday. It prohibits construction work at all hours of the day on Sundays and holidays.

Here is the specific subsection in question:

(4) Construction. Operating or permitting the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway between the hours of 7:00 p.m. and 7:00 a.m. the following day or on Sundays or federal holidays such that the sound therefrom is plainly audible in any dwelling, hotel, hospital, office, or residence or on any residential property other than the property from which the noise emanates or originates with the following exceptions:

a. Noise from the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway that does not exceed 50 dBA as measured at the property line of the closest residential use shall be permitted between 7:00 p.m. and 9:00 p.m., not including Sundays or federal holidays.

In order to help the Ingham County Road Department’s contractors complete the new Okemos Road Bridge in a timely manner, Supervisor Jackson and Trustee Hendrickson proposed waiving some of our limitations on construction hours once again.

The following motion has been prepared for Board consideration:

MOVE TO WAIVE SECTION 50-84, SUBSECTION 4.A. IN OUR CODE OF ORDINANCES TO PERMIT THE INGHAM COUNTY ROAD DEPARTMENT AND ITS CONTRACTORS WORKING ON THE OKEMOS RD BRIDGE PROJECT TO CONDUCT CONSTRUCTION WORK MONDAY THROUGH SUNDAY, INCLUDING HOLIDAYS, BETWEEN THE HOURS OF 7 A.M. AND 9 P.M. UNTIL MARCH 7, 2023.

Attachments:

1. March 8, 2022 Memo to the Township Board to Waive Sec. 50-84, Subdivision 4.a. for the Ingham County Road Department’s Okemos Rd Bridge Construction Project



To: Board Members

From: Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering

Date: March 8, 2022

Re: Waiving Sec. 50-84, Subsection (4) for the Okemos Rd Bridge Construction

We need to strongly consider waiving Sec. 50-84, subsection (4) in a narrow manner for the Okemos Rd bridge construction project. This subsection in our code of ordinances restricts construction hours to 7 a.m. to 9 p.m. Monday through Saturday. It prohibits construction work at all hours of the day on Sundays and holidays. Here is the specific subsection in question:

(4) Construction. Operating or permitting the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway between the hours of 7:00 p.m. and 7:00 a.m. the following day or on Sundays or federal holidays such that the sound therefrom is plainly audible in any dwelling, hotel, hospital, office, or residence or on any residential property other than the property from which the noise emanates or originates with the following exceptions:

a. Noise from the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway that does not exceed 50 dBA as measured at the property line of the closest residential use shall be permitted between 7:00 p.m. and 9:00 p.m., not including Sundays or federal holidays.

The Ingham County Road Department and their contractor for the Okemos Rd bridge project, Nashville Construction, have asked the Township to waive this provision in our code of ordinances due to long delays already being caused by AT&T.

Demolition of the southbound bridge was supposed to begin on February 14. The southbound bridge demolition has been delayed due to delays with AT&T's cable relocation off the bridge. AT&T finished boring new ducts under the Red Cedar River last week and pulled new lines through the ducts on Monday, February 28. They are currently splicing the new lines with an estimated completion of March 11 or March 12.

There is also an EGLE permit restriction which states "No work or dredging within the water authorized by this permit is allowed from May 1 to June 30 due to critical spawning, migration, and/or recreational use periods". Therefore, the contractor must have bridge cofferdams (removal of old abutments and piers as well as installation of new abutments) in place by May 1, 2022. Given the delays caused by AT&T, and EGLE's May 1 deadline, Nashville Construction and the Ingham County Road Department would like to request a waiver to the Township's ordinance to allow them to work on Sundays, but not holidays, in order to meet EGLE's May 1 deadline. The

Memo to Township Board

March 8, 2022

Re: Waiving Sec. 50-84, Subsection (4) for the Okemos Rd Bridge Construction

Page 2

Ingham County Road Department supports the contractor's waiver request given these circumstances.

Additionally, the bridge deck specifications require night casting of the concrete. Given the timelines for construction of the bridge, this will require at least two-night concrete pours in warmer months. In order for the bridge deck to cure properly during these warmer months, these pours must occur one hour after sunset, which will be after 9 p.m. Therefore, we need to provide a narrow waiver to our ordinance for this as well. I have excluded holidays in the prepared motions. The Ingham County Road Department currently anticipates two concrete pours for the bridge deck, one in May or June, a second in September or October. The Ingham County Road Department also supports the contractor's waiver request for this work.

With the project a month behind, I am recommending that we pass the following motions to allow work, only on this specific project, between 7 a.m. to 9 p.m. (i.e. the normal hours we permit construction work Monday through Saturday under our ordinance), on Sundays, but not holidays, until May 23, 2022. Please note there are no federal holidays between now and May 23.

This will help the contractor to meet EGLE's May 1 deadline for removal of old abutments and piers as well as installation of new abutments. It will also allow the bridge deck to be poured during the proper conditions for the concrete to cure.

The following motions have been prepared for Board consideration:

MOVE TO WAIVE SECTION 50-84, SUBSECTION (4) IN OUR CODE OF ORDINANCES TO PERMIT THE INGHAM COUNTY ROAD DEPARTMENT AND ITS CONTRACTORS WORKING ON THE OKEMOS RD BRIDGE PROJECT OVER THE RED CEDAR RIVER TO CONDUCT CONSTRUCTION WORK BETWEEN THE HOURS OF 7 A.M. AND 9 P.M. ON SUNDAYS UNTIL MAY 23, 2022.

MOVE TO WAIVE SECTION 50-84, SUBSECTION (4) IN OUR CODE OF ORDINANCES TO PERMIT THE INGHAM COUNTY ROAD DEPARTMENT AND ITS CONTRACTORS WORKING ON THE OKEMOS RD BRIDGE PROJECT OVER THE RED CEDAR RIVER TO CONDUCT UP TO THREE CONCRETE POURS FOR THE BRIDGE DECK AFTER 7 P.M. BETWEEN MARCH 8, 2022 AND NOVEMBER 30, 2022, EXCLUDING HOLIDAYS, AND REQUIRE THE INGHAM COUNTY ROAD DEPARTMENT TO GIVE THE TOWNSHIP A MINIMUM OF 1-WEEK NOTICE OF WHEN THE BRIDGE DECK POURS WILL OCCUR.



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: January 20, 2023

Re: Ordinance 2022-16 – Sign Ordinance Update

The Planning Commission and Community Planning and Development Staff, aided by the Township Attorneys, have been working on an overhaul to our sign ordinance for the better part of a year. Staff previously provided this draft to the Township Board in December to begin the initial discussion on the ordinance changes and allow the Board time to review the document.

This is a major update to the ordinance, in light of Supreme Court of the United States cases from the past five years. It affects nearly every aspect of the sign ordinance but does not make major changes to the sizes and heights of signs currently permitted. The major changes include:

- Removal of nearly every reference to the message on the sign, except in limited circumstances where the Township Attorneys determined the wording was acceptable. This was the main reason for the proposed amendment.
- Substantial updates to our definitions, to clarify terms that were previously undefined.
- Adding to the Purpose section, making the ordinance more defensible in the event of a legal challenge.
- Clarification and consolidation of language throughout the ordinance for consistency purposes.
- Small increases to the size of signs permitted in the PO, Professional and Office district, along with a corresponding reduction in the height of signs permitted.
- Consolidation of standard in the Commercial district for freestanding signs.
- Complete overhaul of how temporary signs are handled in the Township. This is one of the larger changes from an administration perspective and will give clarity on how to handle these signs, which take on many forms.
- The addition of a ‘Construction Project Waiver’ whereby the Township Board can waive the sign standards on a temporary basis for temporary signage during major construction projects, such as the Grand River construction we saw last year.

Staff is prepared to discuss any of the changes in the proposed draft, which has been recommended for approval by the Planning Commission, after review by a Planning Commission subcommittee, the Township Attorney, and the full Planning Commission. We look forward to getting this new ordinance in place after the Township Board’s review and approval.

Attachments

1. Planning Commission Resolution Recommending Approval
2. Ordinance 2022-16 – Sign Ordinance Update – REDLINED
3. Ordinance 2022-16 – Sign Ordinance Update – Clean

RESOLUTION TO RECOMMEND APPROVAL

**Zoning Amendment #2022-16
Sign Ordinance Update**

RESOLUTION

At the regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 14th day of November, 2022 at 7:00 p.m., Local Time.

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Premoe, McConnell, Cordill, Richards, Shrewsberry, and Snyder.

ABSENT: None

The following resolution was offered by Commissioner Premoe and supported by Vice-Chair Trezise.

WHEREAS, the current zoning ordinance contains a number of sign regulations that may be considered contrary to the Supreme Court of the United States’ Reed v. Gilbert 2015 decision; and

WHEREAS, the Planning Commission created a subcommittee to work with Staff on updating the ordinance standards; and

WHEREAS, the Township Attorney has provided substantial input throughout the ordinance, to ensure that the ordinance is content neutral based on all current caselaw; and

WHEREAS, the updated ordinance will provide flexibility for all persons wishing to install a sign on property in the Township, while still retaining control to prevent the proliferation of unwanted visual clutter.

NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #2022-16, to update Meridian Township’s sign ordinance in its entirety.

ADOPTED: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Cordill, McConnell, Richards, Shrewsberry, Snyder, and Premoe.

NAYS: None.

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 14th day of November, 2022.


Mark Blumer
Planning Commission Chair

ORDINANCE NO. XXX

AN ORDINANCE TO AMEND ARTICLE 7, SIGNS AND ADVERTISING STRUCTURES, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE REGULATIONS FOR SIGNS IN THE TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended in the following locations to modify and add the following definitions as follows:

BANNER

Any removable fabric, cloth, paper, or other non-rigid material, installed in a temporary fashion on a building, property, or other site amenity, and not enclosed in a frame.

CANOPY

An overhanging shelter extending outward from a building ~~in excess of two feet. Signs may be erected on canopies, provided that they do not extend above the roof line or cornice.~~ A parapet wall is not a canopy.

~~FREESTANDING SIGN~~

~~A structure erected for the purpose of advertising a business or activity on the same parcel. Such structures shall not be attached to a building which may be located on the same parcel. Such a sign may also be known as a pylon sign.~~

FLAG

A sign consisting of a piece of durable fabric or similar material, anchored along one side and attached to a permanent, freestanding pole or attached to a building.

MAJOR CONSTRUCTION PROJECT

As used in this Article, a Major Construction Project shall be any infrastructure project or major redevelopment of an existing property that has a direct impact on five (5) or more adjacent businesses.

MURAL

Any graphic design, such as, but not limited to, a mosaic, picture, scene, or diagram painted on any ~~exterior wall of a building~~ which does not contain any brand name, product name, logo, trademark, trade name, identifiable commercial representation, or any other commercial message or advertising, whether by spelling, abbreviating, depiction, or otherwise.

OUTDOOR ADVERTISING STRUCTURES

Those permanent signs and billboards, ~~permanent or portable,~~ which may be erected for the purposes of advertising businesses ~~located within the Township and which are may or may not be not located~~ on the same parcel, ~~as the business which they advertise.~~

SIGN

A ~~name, identification, description,~~ display, or illustration which is affixed to, painted on, or otherwise located or set represented indirectly upon a building, structure, or piece of land parcel, ~~or lot~~ and which directs attention to an object, place, product, activity, person,

1 institution, organization, or business and which is visible from any public street, sidewalk,
2 alley, park, public property or from other private property, but not including signs which are
3 directed at persons within the premises of the sign owner.

4
5 **SIGN, CANOPY**

6 A sign that is displayed or affixed flat on the surface of a canopy and does not extend beyond
7 the limits of the canopy. Such signs are considered wall signs for the purpose of regulation.

8
9 **SIGN, DEVELOPMENT ENTRY**

10 A freestanding sign that is installed at the road entrance(s) to a development to identify the
11 overall development project, rather than individual businesses or uses within the
12 development.

13
14 **SIGN, DRIVE-THROUGH ACCESSORY**

15 A permanent sign installed adjacent to a drive through lane to facilitate ordering and
16 communications to onsite customers.

17
18 **SIGN, ELECTRONIC MESSAGE**

19 A sign or portion of a sign that displays an electronic image using changing lights or similar
20 forms of electronic display to form a message. This includes, but is not limited to, television
21 screens, plasma screens, digital screens, flat screens, LED or LCD displays, flipper matrix,
22 and holographic displays.

23
24 **SIGN, FREESTANDING**

25 A sign that is attached to a self-supporting structure other than a building. The support
26 structure shall be placed in or below the ground and not attached to any other structure.

27
28 **SIGN, OFF-PREMISES**

29 A sign that displays a message directing attention to a business, product, service, profession,
30 commodity, activity, event, person, institution or other commercial message which is
31 generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the
32 premises where the sign is located.

33
34 **SIGN, ON-PREMISES**

35 A sign that is not an off-premises sign.

36
37 **SIGN, PROJECTING**

38 A sign that is affixed in a non-parallel manner to the wall of a building, extending outward
39 from the building.

40
41 **SIGN, TEMPORARY**

42 A sign that is installed for a limited period of time and intended to be removed within a time
43 period as specific herein.

44
45 **SIGN, WALL**

46 A sign that is affixed parallel to the wall or window of a building, not projecting above the
47 top wall or beyond the end of the building. For the purposes of this ordinance, signs affixed
48 to the sloping surface of a mansard roof or canopy shall be considered a wall sign.

1 **SIGN WINDOW**

2 A sign that is affixed to a window in a manner that does not create any projection away from
3 the window pane on which the sign is installed.

4
5 **Section 2.** Section 86-368, RR District: One-Family Rural Residential District, is hereby
6 amended at Subsection (b)(2)b.6. to read as follows:
7

- 8 6. There shall be no external evidence of a home occupation except one nonilluminated sign not
9 exceeding two square feet in surface display area and attached flat against the building, ~~in~~
10 ~~accordance with the sign regulations specified in § 86-685 of the Code of Ordinances.~~

11
12 **Section 3.** Section 86-376, Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is
13 hereby amended at Subsection (f)(7) to read as follows:
14

- 15 (7) Signs. ~~Signs Identifying any of the permitted uses in this district~~ shall be installed in
16 accordance with those requirements specified in Article VII of this chapter.
17

18 **Section 4.** Section 86-402, Standards Applying to All Uses, is hereby amended at Subsection (3)
19 to read as follows:
20

21 (3) ~~Signs, flags, and banners.~~

22 a. Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in accordance
23 with those requirements specified ~~in the schedule outlined~~ in Article VII of this chapter.

24 ~~(1) Flags and banners. No flags, banners, streamers, or similar devices shall be permitted in these~~
25 ~~districts except as follows: a maximum of two flags or banners, in any combination, containing no~~
26 ~~commercial message, of a size no larger than 60 square feet for a United States flag or 24 feet~~
27 ~~square feet for all other flags or banners shall be permitted on each site in this district. Flagpoles~~
28 ~~may be illuminated. Illumination, if present, shall be from the base of the structure upon which~~
29 ~~the flag or banner is flown. Placement of flags and banners shall be limited to the following~~
30 ~~locations:~~

31 ~~1. On a building facade. Flags and banners may be flown from a staff projecting at an~~
32 ~~upward angle from a building wall. Flags and banners displayed from staffs shall be~~
33 ~~positioned with the lowest point of the flag, banner, or staff a minimum of 10 feet~~
34 ~~above the surrounding grade, sidewalk, or pavement whichever is higher. The flag,~~
35 ~~banner, or staff shall extend no more than five feet above the roofline.~~

36 ~~2. On a pole. A maximum of one flag pole shall be permitted per site. A maximum of two~~
37 ~~flags or banners may be flown from the flagpole with the lowest portion of any flag or~~
38 ~~banner being a minimum of 15 feet above the ground when draped along the flagpole.~~
39 ~~All flagpoles shall be set back a minimum of 10 feet from the street right-of-way lines.~~
40 ~~The height of the flagpole shall not exceed a maximum of 40 feet. No flagpole shall be~~
41 ~~installed without obtaining a building permit. The location or placement of the~~
42 ~~flagpole is subject to the approval of the Director of Community Planning and~~
43 ~~Development. All flagpoles shall be designed or engineered for commercial~~
44 ~~applications and constructed of commercial grade materials and shall be properly~~
45 ~~maintained by the property owner.~~

46
47 **Section 5.** Section 86-431, MP District: Mobile Home Park District, is hereby amended at
48 Subsection (b)(6) to read as follows:
49

1 (6) Signs, ~~Signs shall be installed in accordance with those requirements specified in Article VII~~
2 ~~of this chapter pertaining exclusively to the mobile home park are permitted in accordance~~
3 ~~with the provisions of Subsection 86-685(d).~~

4
5 **Section 6.** Section 86-433, CR District: Commercial Recreation District, is hereby amended at
6 Subsection (d)(5) to read as follows:
7

8 (5) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
9 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
10 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
11 ~~permitted.~~

12
13 **Section 7.** Section 86-434, RP District: Research and Office Park District, is hereby amended at
14 Subsection (c)(4) to read as follows:
15

- 16 (4) Restaurants, without drive-in facilities, open to the general public, provided that the
17 following requirements are met:
18 a. Restaurants may be located in buildings permitted by right in this district or permitted
19 by a special use permit, provided that the building contains a minimum of 75,000 square
20 feet of gross floor area.
21 b. Restaurants under this provision shall be limited to one per building, not to exceed 10%
22 of the building's gross floor area.
23 c. Restaurants under this provision shall only be accessible from within the principal use or
24 building; direct outside entrances to restaurants shall not be allowed.
25 ~~d. There shall be no exterior wall signs or freestanding signs indicating a restaurant use~~
26 ~~within a building located in the research park district.~~
27 e.d. Restaurants shall provide off-street parking for a restaurant use in addition to the off-
28 street parking required for the principal use.
29

30 **Section 8.** Section 86-434, RP District: Research and Office Park District, is hereby amended at
31 Subsection (f)(7) to read as follows:
32

33 (7) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
34 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
35 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
36 ~~permitted.~~

37
38 **Section 9.** Section 86-435, I District: Industrial District, is hereby amended at Subsection (f)(6)
39 to read as follows:
40

41 (6) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
42 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
43 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
44 ~~permitted.~~

45
46 **Section 10.** Section 86-437, AG District: Agriculture District, is hereby amended to read as
47 follows:
48

49 (a) [UNCHANGED]

1 (b) [UNCHANGED]

2 (c) [UNCHANGED]

3 (d) Permitted accessory uses and structures. The following accessory uses and structures shall
4 be permitted by right in the agriculture district.

5 (1) Temporary or seasonal sales of items produced on the farm, not including products
6 requiring manufacturing or mechanical processing.

7 (2) Temporary or seasonal roadside sales of items produced on the farm, subject to the
8 following provisions:

9 a. A farm sales stand shall be setback 25 feet from a road pavement edge.

10 b. Only one farm sales stand shall be permitted for every 600 feet of frontage.

11 c. Such farm sales stand shall not be located within 100 feet of the intersection of the
12 right-of-way lines of any two public streets.

13 d. ~~Signage shall be permitted in accordance with the standards found in Article VII, Signs
14 and Advertising Structures. One sign per farm sales stand shall be permitted. The
15 surface display area shall not exceed six square feet.~~

16 e. ~~No sign advertising a farm sales stand shall be located within 100 feet of the
17 intersection of the right of way lines of any two public streets.~~

18 (3) Home occupations, subject to the provisions of Subsection 86-368(b)(2).

19 (4) Temporary buildings associated with construction of permanent buildings. Such
20 buildings shall be removed upon the completion or abandonment of the construction
21 work and before issuance of an occupancy permit.

22 (5) Barns, silos, equipment storage, and similar structures customarily incidental to the
23 permitted principal use and structures.

24 (6) Manure storage incidental to the raising of farm animals, provided no such storage area
25 shall be permitted within 200 feet of any other zoning district boundary.

26 (e) [UNCHANGED]

27 ~~(f) Signs.~~

28 ~~(1) The following signs shall be permitted for all uses in the agriculture district, in accordance
29 with Article VII of this chapter:~~

30 a. ~~Sale or lease of property signs.~~

31 b. ~~Home occupations.~~

32 c. ~~Temporary political signs.~~

33 ~~(2) Commercial uses permitted in the agriculture district may, in addition to the above signs,
34 have one sign placed flat against the main building. The surface display area of such sign
35 shall not exceed 25 square feet and the sign shall not project above the cornice or roof
36 line.~~

37
38 **Section 11.** Section 86-681, Purpose, is hereby amended to read as follows:

39
40 ~~It is the purpose of this article to regulate the size, placement, and general appearance of all manner
41 of privately owned signs and outdoor advertising structures in order to promote the public health,
42 safety, morals, convenience, and general welfare, as well as the stated purposes of this chapter. These
43 purposes include the enhancement of the aesthetic desirability of the environment and the reduction
44 of hazards to life and property in the Township.~~

45
46 The purpose of this Article is to regulate signs within the Township so as to protect public safety,
47 health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist
48 distraction, and loss of sight distance; promote public convenience; preserve property values;
49 support and complement land use objectives as set forth in the Master Plan and this Ordinance; and

1 enhance the aesthetic appearance and quality of life within the Township. The standards contained
2 herein are intended to be content neutral.

3
4 These objectives are accomplished by establishing the minimum amount of regulations necessary
5 concerning the size, placement, construction, illumination, and other aspects of signs in the Township
6 so as to:

- 7 (1) Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized
8 travelers, reduces the effectiveness of signs directing and warning the public, causes
9 confusion, reduces desired uniform traffic flow, and creates potential for accidents.
- 10 (2) Prevent signs that are potentially dangerous to the public due to structural deficiencies or
11 disrepair.
- 12 (3) Reduce visual pollution and physical obstructions caused by a proliferation of signs which
13 would diminish the Township's image, property values and quality of life.
- 14 (4) Enable the public to locate goods, services and facilities without excessive difficulty and
15 confusion by restricting the number and placement of signs.
- 16 (5) Prevent placement of signs which will conceal or obscure signs of adjacent uses.
- 17 (6) Protect the public right to receive messages and engage in expressive conduct protected by
18 the First Amendment of the U.S. Constitution.
- 19 (7) The regulations and standards of this Article are considered the minimum necessary to
20 achieve a substantial government interest for public safety, aesthetics, protection of property
21 values, and are intended to be content neutral.
- 22 (8) Prevent signs from conflicting with other allowed land uses.
- 23 (9) Maintain and improve the image of the Township by encouraging signs of consistent size
24 which are compatible with and complementary to related buildings and uses, and
25 harmonious with their surroundings. This includes preventing light trespass onto adjacent
26 properties.
- 27 (10) Regulate portable signs as necessary to avoid negative impacts on traffic safety and
28 aesthetics.

29
30 **Section 12.** Section 86-682, Existing nonconforming signs, is hereby amended to read as follows:

- 31
32 (1) Purpose. It is the intent of this article to permit the continuance of a lawful use of any sign or
33 outdoor advertising structure existing at the effective date of this chapter, although such sign
34 or outdoor advertising structure may not conform with the provisions of this chapter. It is
35 the intent of this article that nonconforming signs and outdoor advertising structures shall
36 not be enlarged upon, expanded or extended. Further, it is the intent of this article that
37 nonconforming signs and outdoor advertising structures shall be gradually eliminated and
38 terminated upon their natural deterioration or accidental destruction. The continuance of all
39 nonconforming signs and outdoor advertising structures within the Township shall be
40 subject to the conditions and requirements set forth in this article.
- 41
42 (2) Structural changes. The faces, supports, or other parts of any **lawful** nonconforming sign or
43 outdoor advertising structure shall not be structurally changed, altered, substituted, or
44 enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor
45 advertising structure conforms to the provision of this chapter for the district in which it is
46 located, except as otherwise provided for in this article.
- 47
48 (3) Repairs, alterations, and improvements. Nothing in this article shall prohibit the repair,
49 reinforcement, alteration, improvement, or modernizing of a lawful nonconforming sign or

1 outdoor advertising structure; provided, that such repair, reinforcement, alteration,
2 improvement, and modernizing do not exceed an aggregate cost of 30% of the appraised
3 replacement cost thereof ~~as of the effective date of this chapter~~, as determined by the Director
4 of Community Planning and Development, unless the subject sign or outdoor advertising
5 structure is changed by such repair, reinforcement, alteration, improvement, or modernizing
6 to a conforming structure. ~~Nothing in this article shall prohibit the periodic change of~~
7 ~~message on any outdoor advertising structure.~~
8

9 (4) Restoration of damage. Any lawful nonconforming sign or outdoor advertising structure
10 damaged by fire, explosion, an act of God, or by other accidental causes may be restored,
11 rebuilt, or repaired; provided, that the estimated expense of reconstruction does not exceed
12 50% of the appraised replacement cost thereof, as determined by the Director of Community
13 Planning and Development.
14

15 (5) Discontinuance or abandonment. Whenever the activity, business, or usage of a primary
16 premises to which a sign is attached or related has been discontinued for a period of 90 days
17 or longer, such discontinuance shall be considered conclusive evidence of an intention to
18 abandon legally the nonconforming sign attached or related thereto. At the end of this period
19 of abandonment, the nonconforming sign shall either be removed or altered to conform with
20 the provisions of this chapter.
21

22 (6) Elimination of nonconforming signs. The Township Board may acquire any nonconforming
23 sign or outdoor advertising structure with or without acquiring the property on which such
24 sign or structure is located by condemnation or other means and may remove such sign or
25 structure.
26

27 ~~(6)~~(7) Change of Message. Nothing in this section shall prohibit changing of the message of
28 any sign to reflect the change of a business name being advertised by a sign, nor the periodic
29 change of message on any outdoor advertising structure, as long as structural changes are
30 not being made to the sign.
31

32 **Section 13.** Section 86-683 is hereby renamed Administration and is amended to read as follows:
33

34 (1) Review and Approval of Signs. All new or replacement signs for any structure, property, or
35 use shall be reviewed and approved by the Community Planning and Development Director
36 or their designee, unless otherwise specified.
37

38 (2) Review Standards. The Community Planning and Development Director shall review the
39 proposed sign based on the standards found herein.
40

41 (3) Permitting.
42

43 a. It shall be unlawful to display, erect, relocated, alter, or otherwise change any
44 permanent signs without obtaining a permit.

45 b. After the issuance of a permit by the Township, it shall be unlawful to change, alter,
46 modify, or otherwise deviate from the approved permit, without first amending the
47 permit or applying for a new permit.

1 c. An application for a permit shall be made in writing on forms furnished by the
2 Township.

3 d. The application for a permit shall include the following information:

4 i. The name, address, and telephone number of the person requesting the sign
5 permit.

6 ii. The name, address, and telephone number of the contractor installing the
7 sign.

8 iii. The location by street address where the sign is proposed to be installed.

9 iv. Site plan and elevation drawings of the proposed sign, drawn to scale,
10 including the location of the proposed sign on the property and/or building,
11 the location of any existing signs on the property and/or building, the
12 dimensions of the proposed sign, the construction materials proposed for the
13 sign, and the method of lighting for the sign.

14 v. An application for, and all necessary information, an electrical permit for all
15 signs with electrical connections.

16 vi. The signature of the owner or the owner's authorized agent.

17 vii. The value of the sign being installed.

18 a.e. The replacement of only the sign face, with no other structural, electrical, or other
19 physical changes to the sign, shall not require a permit.

20 ~~The provisions of this article shall be enforced in the manner provided elsewhere in this chapter.~~

21
22 **Section 14.** Section 86-684 is hereby renamed Regulations for Signs in All Districts and is
23 amended to read as follows:

24
25 (1) Any sign not expressly permitted in a district is prohibited in such district.

26
27 (2) Commercial signs and advertising structures shall be located on the premises to which the
28 sign is accessory, unless otherwise specified herein, may be permitted for identification of
29 premises, for providing information relative to the functions of the premises, or for
30 advertising with the particular limitations for use as specified in this article. In this article,
31 whenever a maximum surface display area per side of any sign or advertising structure is
32 specified, such surface display area shall be computed as follows:

33
34 (3) Whenever a maximum surface display area per side of any sign or advertising structure is
35 specified, such surface display area shall be computed as follows:

36
37 a. If a sign has only one exterior face, the surface display area of that face shall not
38 exceed the specified maximum.

39 b. If a sign has two exterior faces, the surface display area of each face shall not exceed
40 the specified maximum.

41 c. If a sign has more than two exterior faces, the sum of the surface area of all the faces
42 shall not exceed twice the specified maximum.

43
44 (4) No sign or outdoor advertising structure may have moving parts or moving or flashing lights.

45
46 (5) No banners, streamers, or similar devices shall be permitted, unless otherwise specified
47 herein.

48

1 (6) No wall sign shall be erected to extend above the top of the wall to which it is attached. No
2 signs shall be mounted on a roof.

3
4 (7) All signs shall be installed so as to comply with the Sight Triangle regulations found in Section
5 86-474 of this Ordinance.

6
7 (8) Traffic Control Signs. Signs purely for traffic regulation or control within the project may be
8 utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control
9 Devices (MMUTCD). Traffic control signs not listed in the MMUTCD shall be reviewed by the
10 Department of Public Works and Engineering for a determination that the sign is warranted.
11 All such traffic control signs shall not require a permit or count against maximum permitted
12 sign areas for a project but shall be installed on private property.

13
14 (9) An additional three-square feet of surface display area shall be permitted for any freestanding
15 sign in any zoning district to accommodate the street number of the structure. The street
16 number shall be placed on the sign in accordance with Chapter 14, Article V of this Code of
17 Ordinances.

18
19 (10) Signs shall not revolve or move in any manner.

20
21 (11) Any sign that creates a visual or safety hazard may be ordered to be removed by the
22 Director of Community Planning and Development.

23
24 (12) Directional Signs. On premises directional signs that aid traffic flow shall be permitted
25 subject to the following:

26
27 a. Located a minimum of five (5) feet from any property line.

28 b. Shall be located on private property. No such signs shall be permitted in the public
29 right of way.

30 c. No larger than three (3) square feet.

31 d. No taller than six (6) feet.

32 e. May be illuminated, subject to the standards of this Article.

33 f. The number and location of directional signs shall be subject to the approval of the
34 Director of Community Planning and Development, based on the number of entrances
35 and exits to the site, circulation patterns on site, and the number and location of
36 tenants and buildings on site.

37
38 (13) Window signs. Window signs shall be permitted subject to the following:

39 a. A window sign shall be installed on the inside of a window or on the exterior of a
40 window, so as not to project from the window pane on which the sign is painted or
41 affixed.

42 b. No ~~not exceed~~ more than 40% of the surface area of the window may be used for
43 window signs. ~~in which they are displayed.~~

44 c. The total amount of ~~W~~window signages shall not exceed 10% of the building face of
45 which the window is a part.

46
47 (14) Flags. Flags shall be permitted on any property, without a sign permit, subject to the
48 following:

- a. A maximum of two flags shall be permitted on any property in a RR, RAAA, RAA, RA, RB, or RX district.
- b. A maximum of one flag shall be permitted on any property in any other type of district.
- c. Any flag shall be no larger than 24 square feet.
- d. No part of any flag shall be hung or erected in any manner so as to visually obstruct or project into the public right-of-way, unless written permission from the Michigan Department of Transportation or the Ingham County Road Department has been granted.
- e. Flagpoles shall be subject to the following:
 - i. All flagpoles shall be setback from all property lines by a distance equal to the height of the flagpole.
 - ii. No flagpole shall exceed 40 feet in height.
 - iii. Flagpoles may be illuminated, subject to the standards in this Ordinance.
 - iv. No flagpole shall be installed without obtaining a building permit.

(15) A protected message of any type may be substituted, in whole or in part, for the message displayed on any sign which is already legal or legal nonconforming without consideration of message content. Such substitution of message may be made without any additional approval or permitting, provided that the message substitution makes no changes to the physical structure of the sign. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over protected non-commercial speech, or favoring of any particular protected non-commercial speech over any other protected non-commercial speech. Message substitution is a continuing right and may be exercised any number of times, in whole or in part. Message substitution applies only to speech which is within the protection of the First Amendment to the U.S. Constitution and corresponding provisions of the Michigan Constitution.

Section 15. Section 86-685, Signs in Residential Districts, is hereby amended to read as follows:

Signs proposed for the RR, RAAA, RAA, RA, RB, RX, RD, RDD, RC, RCC, RN, PRD, and MP zoning districts shall be permitted in accordance with the following regulations.

(1) Generally. Any sign not expressly permitted in a residential district is prohibited in such district. Development Entry Sign. A permanent sign may be permitted at each entrance to a residential development, subject to the following regulations:

- a. Located at least 10 feet back from the front property line.
- b. Installed in a common area for a development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
- c. No larger than 32 square feet in size.
- d. No taller than six feet in height.
- e. One such sign is permitted at each public entry to a residential development.

(2) Signs for Land Uses Other than Single-Family. Where the use of a parcel in a zoning district subject to this Section is primarily other than a single-family dwelling, then wall signs and freestanding signs shall be permitted subject to the following regulations:

- a. Located at least 10 feet back from any property line.
- b. No larger than 25 square feet in size.
- c. No taller than six feet in height.

1 d. Either one wall sign or one freestanding sign is permitted for any use under this
2 Section.

3 e. Any sign under this section must be an On Premises sign.

4 (3) Wall Sign. In addition to the foregoing, one nonilluminated sign not to exceed two square feet
5 in surface display area and attached flat against a building wall is permitted.

6 ~~(1)~~

7 ~~(2) RR, RA, RAA, RX, and RB residential districts. Signs in single-family residential districts shall~~
8 ~~be permitted subject to the following limitations:~~

9 ~~(1) Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot~~
10 ~~or building not exceeding six square feet in surface display area per side on any one lot,~~
11 ~~such sign being placed no closer to the street line than 1/2 the required yard depth.~~

12 ~~(2) Home occupation. One nonilluminated sign announcing a home occupation or~~
13 ~~professional service not to exceed two square feet in surface display area and attached~~
14 ~~flat against a building wall.~~

15 ~~(3) Subdivision. One nonilluminated, temporary sign advertising a recorded subdivision or~~
16 ~~development, not to exceed 50 square feet and not to exceed 20 feet in height. Such sign~~
17 ~~shall require a building permit which shall authorize use of the sign for a period not to~~
18 ~~exceed two years.~~

19 ~~(4) Development entry. A permanent structure, which may be illuminated, may be permitted~~
20 ~~at each entrance to a development and shall be located at least 10 feet back of the street~~
21 ~~right-of-way line. Development entry signs shall be no larger than 32 square feet in~~
22 ~~surface display area. A sign on such structures may include only the names of the~~
23 ~~development and the developer, and the sign and structure shall be harmonious and~~
24 ~~appropriate in appearance with the existing and intended character of the general~~
25 ~~vicinity.~~

26 ~~(5) Temporary political signs. Not more than one temporary political sign shall be permitted~~
27 ~~per candidate per lot, whether the lot is developed or undeveloped. Temporary political~~
28 ~~signs are not permitted in the street rights-of-way. Such sign shall be no larger than eight~~
29 ~~square feet in surface display area per side. On a corner lot, not more than one temporary~~
30 ~~political sign per candidate may be placed along each of the streets upon which the corner~~
31 ~~lot has frontage.~~

32 ~~(3) RDD, RD, RC, RN and RCC and multiple-family residential districts. Signs in multiple-family~~
33 ~~residential districts shall be permitted subject to the following limitations:~~

34 ~~(1) Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot~~
35 ~~or building not exceeding six square feet in surface display area per side on any lot, such~~
36 ~~sign being placed no closer to the street right-of-way line than 1/2 the required yard~~
37 ~~depth.~~

38 ~~(2) Development entry. A permanent structure, which may be illuminated, may be permitted~~
39 ~~at each entrance to a development and shall be located at least 10 feet back from the street~~
40 ~~right-of-way line. Development entry signs shall be no larger than 32 square feet in~~
41 ~~surface display area. A sign on such structures shall be limited to the name of the~~
42 ~~development and the telephone number to be called for leasing information.~~

43 ~~(3) Signs. Signs purely for traffic regulation or control within the project may be utilized as~~
44 ~~required and shall conform to the Michigan Manual of Uniform Traffic Control Devices.~~

45 ~~(4) Temporary political signs. Not more than one temporary political sign shall be permitted~~
46 ~~per candidate per lot, whether the lot is developed or undeveloped, Temporary political~~
47 ~~signs are not permitted in the street rights-of-way. Such sign shall be no larger than eight~~
48 ~~square feet in surface display area per side. On a corner lot, not more than one temporary~~

1 political sign per candidate may be placed along each of the streets upon which the corner
2 lot has frontage.

3 ~~(4) MP mobile home park residential districts. Signs in mobile home park districts shall be~~
4 ~~permitted subject to the following limitations:~~

5 ~~(1) Development entry. A permanent structure which may be illuminated may be permitted~~
6 ~~by Planning Commission approval; provided, that, signs on such structure may include~~
7 ~~only the name of the development and the developer and the sign and structure shall be~~
8 ~~harmonious and appropriate in appearance with the existing and intended character of~~
9 ~~the general vicinity and with the community as a whole.~~

10 ~~(2) Signs. Signs purely for traffic regulation and direction within mobile home parks may be~~
11 ~~utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control~~
12 ~~Devices.~~

13
14 **Section 16.** Section 86-686, Professional and Office districts, is hereby amended to read as
15 follows:

16
17 Signs proposed for the Professional and Office zoning district shall be permitted in accordance with
18 the following regulations.

19
20 ~~Signs in the professional and office districts shall be permitted subject to the following limitations.~~
21 ~~Any sign not expressly permitted is prohibited.~~

22 ~~(1) Signs shall pertain exclusively to the business within the building.~~

23 ~~(2)(1) Wall signs. A permanent sign may be permitted on a building, subject to the following~~
24 ~~regulations:~~

25 ~~a. One wall sign shall be permitted, Shall be placed flat against the building.~~

26 ~~b. A wall sign shall not exceed No individual sign shall be larger than 20-30 square feet~~
27 ~~in surface display area.~~

28 ~~c. Each tenant in a multi-tenant building shall be permitted a maximum of 30 square~~
29 ~~feet of signage, contiguous with their lease space and no closer than 12 inches to the~~
30 ~~side of the building line or leased space line.~~

31 ~~b.d. Wall signs shall be allowed up to a size equivalent to one square foot for each one~~
32 ~~lineal foot of building frontage occupied.~~

33 ~~(3)(2) Freestanding signs. A permanent sign subject to the following regulations:~~

34 ~~a. One freestanding sign shall be permitted and shall be located in the front yard, with~~
35 ~~the leading edge located at least 10 feet from the front and side property lines back of~~
36 ~~the street right-of-way line.~~

37 ~~b. The surface display area of the freestanding sign conveying the business carried on~~
38 ~~the premises shall not exceed 25-32 square feet per side. An additional three square~~
39 ~~feet of surface display area of the freestanding sign shall be set aside to accommodate~~
40 ~~the street number of the structure. The street number shall be placed on the sign in~~
41 ~~accordance with Chapter 14, Article V of this Code of Ordinances.~~

42 ~~c. The freestanding sign shall not exceed 16-six (6) feet in height.~~

43 ~~d. The freestanding sign shall not be located within 20 feet of the intersection of the~~
44 ~~access drive and the street right-of-way line.~~

45 ~~e. Signs identifying a parcel's entrance or exit or other internal circulation or directional~~
46 ~~information shall be permitted, provided the surface display area does not exceed six~~
47 ~~square feet in size, is no higher than three feet, and does not display any identifiable~~
48 ~~logo or business name. The number and location of directional signs shall be subject~~
49 ~~to the approval of the Director of Community Planning and Development.~~

1 (4) The source of illumination for such signs shall not be visible beyond the property lines of the
2 parcel or lot upon which the sign is located.

3 (5) No wall sign shall be erected to extend above the top of the wall to which it is attached. No
4 signs shall be mounted on a roof.

5 (6) Not more than one temporary political sign shall be permitted per candidate per lot, whether
6 the lot is developed or undeveloped. Temporary political signs are not permitted in the street
7 rights-of-way. Such sign shall be no larger than eight square feet in surface display area per
8 side. On a corner lot, not more than one temporary political sign per candidate may be placed
9 along each of the streets upon which the corner lot has frontage.

10 (7) One nonilluminated sign advertising the sale or lease of the lot or building not exceeding 16
11 square feet in surface display area per side may be permitted. Such sign shall be placed no
12 closer than 10 feet back of the street right-of-way line and shall have a maximum height of
13 eight feet. If such sign is placed parallel to the street which it fronts, it may be located as close
14 as one foot back of the street right-of-way line.

15
16 **Section 17.** Section 86-687 is hereby renamed “C-1, C-2, C-3, and CR Commercial Districts”, and
17 is amended to read as follows:

18
19 Signs proposed for the C-1, C-2, and C-3 Commercial and CR, Commercial Recreation, zoning districts
20 shall be permitted in accordance with the following regulations.

21 ~~Signs in commercial districts shall be permitted subject to the following limitations. Any sign not~~
22 ~~expressly permitted is prohibited;~~

23 ~~Signs shall pertain exclusively to the business carried on within the building.~~

24 ~~Signs may be illuminated but no flashing or moving illumination shall be permitted, except as~~
25 ~~otherwise expressly provided for under this article. The source of illumination shall not be~~
26 ~~visible beyond the property lines of the parcel on which the sign is located. Neon signs shall~~
27 ~~be permitted. Signs shall not revolve or move in any manner.~~

28 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following
29 regulations:

30 a. One wall sign shall be permitted on each building façade with frontage on a public
31 street, and may be located flat against the building's front facade or parallel to the
32 front facade on a canopy. For businesses with frontage on more than one public street,
33 two signs may be permitted.

34 b. In no case shall any tenant have more than one wall sign be located on a facadefaçade.

35 ~~a.c. and n~~ No wall sign shall be located on a rear facade.

36 b.d. Wall signs shall be allowed up to a size equivalent to one square foot for each one
37 lineal foot of building frontage occupied.

38 e.e. In the case of multitenant structures, one wall sign shall be permitted for each tenant
39 having an individual means of public access up to a size equivalent to one square foot
40 for each one lineal foot of building frontage occupied. Tenants shall be permitted
41 signs on each building façade with frontage on a public street.

42 d.f. Where several tenants use a common entrance in a multitenant structure, wall signs
43 shall be permitted for those tenants having an individual means of public access up
44 to a size equivalent to one square foot for each one square foot of building frontage
45 occupied.

46 ~~e.~~ No wall sign shall be erected to extend above the top of the wall to which it is attached.
47 No signs shall be mounted on a roof.

48 (2) Freestanding signs. A permanent sign, subject to the following regulations:

1 a. One freestanding sign per parcel shall be permitted, except a site with 500 feet or
2 more of contiguous frontage on one street and more than one point of access on that
3 street may have one additional free-standing sign. If two freestanding signs are
4 located on a site based on this provision, a minimum of 250 feet shall separate the
5 two signs.

6 ~~b. The freestanding sign shall convey only the business name, the primary product or
7 service, and the property address.~~

8 ~~c.b. Freestanding signs shall not exceed 16 feet in height.~~

9 ~~d.c. Freestanding signs greater than five feet in height shall not exceed 2838 square feet
10 in surface display area per side.~~

11 ~~e. Surface display area for freestanding signs five feet or less in height shall comply with
12 the following:~~

Structure Size (square feet)	Permitted Surface Display Area per Side (square feet)
Structures with a gross floor area of 25,000 or less	28
Structures over 25,000 but less than 150,000	38
Structures over 150,000	43

13 ~~f. Three square feet of every freestanding sign shall be set aside to accommodate the
14 street number of the structure. The street number shall be placed on the sign in
15 accordance with Chapter 14, Article V of this Code of Ordinances.~~

16 ~~g.d. The freestanding sign shall be located in the front yard with the leading edge at least
17 10 feet back of the street right-of-way line from any property line.~~

18 ~~h. Freestanding signs shall not be located within 20 feet of the intersection of the access
19 drive and the street right-of-way line.~~

20 ~~i.e. Only one freestanding sign shall be permitted for multitenant buildings or shopping
21 centers except as provided in subsection (4)a of this section.~~

22 ~~j. Signs purely for traffic regulation and direction may be utilized as required and shall
23 conform to the Michigan Manual of Uniform Traffic Control Devices.~~

24 ~~k. Signs identifying a parcel's entrance and exit shall be permitted, provided the surface
25 display area does not exceed six square feet in size, is no higher than three feet, and
26 does not display any identifiable logo or business name.~~

27 (3) Service station signs. Recognizing the changing nature of pricing and products for service
28 stations, the following additional regulations apply to signs at any service station.

29 a. No signs may be placed onsite other than the permitted maximum wall and
30 freestanding signs, per the provisions of this Article. Notwithstanding any of the
31 provisions of this article:

32 b. In addition to the freestanding signage allowed under the provisions of this Article,
33 an additional 6 square feet of surface display area, per side, may be permitted
34 indicating the price and grade of gasoline for sale, either as an additional wall sign or
35 attached the freestanding sign.

36 a. A two-sided sign indicating only price and grade of gasoline as shown on the pumps,
37 either side not exceeding 12 square feet in surface display area, may be permanently
38 attached to the parcel's freestanding sign support mechanism.

39 b. There shall be no signs located on fuel pump islands except those constituting an
40 integral part of the pump itself or those required by state law or regulation.

41 c. There shall be no signs attached to light standards.

1 d. ~~There shall be no signs attached to fuel pump canopies except those identifying self-~~
2 ~~service and full-service pumps, in which case the maximum size shall be six square~~
3 ~~feet in surface display area per message.~~

4 (3) ~~Temporary political signs. Not more than one temporary political sign shall be permitted per~~
5 ~~candidate per lot, whether the lot is developed or undeveloped. Temporary political signs are~~
6 ~~not permitted in the street rights-of-way. Such sign shall be no larger than eight square feet~~
7 ~~in surface display area per side. On a corner lot, not more than one temporary political sign~~
8 ~~per candidate may be placed along each of the streets upon which the corner lot has frontage.~~

9 (4) ~~Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot or~~
10 ~~building not exceeding 16 square feet in surface display area per side may be permitted. Such~~
11 ~~sign shall be placed no closer than 10 feet back of the street right-of-way line and shall have~~
12 ~~a maximum height of eight feet. If such a sign is placed parallel to the street which it fronts, it~~
13 ~~may be located as close as one foot back of the street right-of-way line.~~

14 (5)(4) ~~Projecting signs. One projecting sign may be permitted in lieu of a freestanding sign~~
15 ~~if the building to which it is attached is Buildings located closer than 10 feet to the street right-~~
16 ~~of-way line may elect to utilize projecting signs in addition to wall signs. In addition to all wall~~
17 ~~sign regulations, the following additional regulations shall also apply to projecting signs:~~

18 a. ~~Projecting signs shall be no larger than 20 square feet in surface display area per side.~~
19 ~~Any projecting sign shall count against the maximum wall sign size permitted for a~~
20 ~~building façade.~~

21 b. ~~Projecting signs must clear sidewalks by at least eight feet and project no more than~~
22 ~~four feet from the building or one-third the width of the sidewalk, whichever is less.~~

23 c. ~~Projecting signs must be pinned away from the wall at least six inches.~~

24 d. ~~Projecting signs are not permitted at the intersection of corners except at right angles~~
25 ~~to a building front. When a building faces two streets, then one sign per side may be~~
26 ~~allowed.~~

27 e.c. ~~Projecting signs may extend to the bottom of the eaves of a building.~~

28 f.d. ~~Projecting signs may not extend above the second story. Projecting signs may be~~
29 ~~installed vertically or horizontally.~~

30 e. ~~No projecting sign may be displayed unless the building to which it is attached is 20~~
31 ~~feet or more in width and no projecting sign may be closer than 50 feet to any other~~
32 ~~projecting sign.~~

33 (5) ~~Drive-Through Accessory Signs. Recognizing the need to provide accessory signage for drive~~
34 ~~through uses, in addition to the freestanding and directional signs allowed under the~~
35 ~~provisions of this article, Drive-Through Accessory Signs are permitted at any Drive-Through~~
36 ~~Business, subject to the following:~~

37 (a) ~~All signage for drive-through businesses shall be approved by the Planning~~
38 ~~Commission.~~

39 (b) ~~Each drive-through accessory sign shall not exceed seven (7) feet in height.~~

40 (c) ~~Two signs may be permitted for each drive-through lane, as follows:~~

41 i. ~~One sign in the stacking lane shall not exceed sixteen (16) square feet~~

42 ii. ~~One sign at the speaker shall not exceed thirty-two (32) square feet in area.~~

43 (d) ~~The area of the drive-in and drive-through accessory sign is exclusive of the~~
44 ~~structures framing.~~

45 (e) ~~All drive-in and drive-through accessory signs shall be single sided.~~

46 (f) ~~No drive-in and drive-through accessory sign may be located within the front yard.~~

47 (g) ~~The drive-in and drive-through accessory sign may include electronic message~~
48 ~~signage.~~

49 (h) ~~The Planning Commission may consider a modified sign area, subject to the following:~~

1 i. Only one (1) of the drive-in and drive-through accessory signs may be
2 increased in area.

3 ii. The drive-in and drive-through accessory sign is completely screened from
4 the roadway.

5 i.iii. Under no circumstances shall the drive-in and drive-through accessory sign
6 exceed forty-eight (48) square feet in area.

7 ~~(6) Temporary grand opening signs. Temporary grand opening signs may be permitted for a~~
8 ~~period not to exceed 15 days for those businesses which are new to a particular location. The~~
9 ~~following additional regulations shall also apply to temporary grand opening signs:~~

10 a. ~~One grand opening sign may be permitted on the site of the business. The sign shall~~
11 ~~be no larger than 35 square feet in surface display area per side.~~

12 b. ~~Grand opening signs shall be located no closer than 10 feet back of the street right-of-~~
13 ~~way.~~

14 c. ~~Wind-blown devices, such as pennants, spinners, and streamers, shall also be allowed~~
15 ~~on the site of the business advertising a grand opening for the fifteen-day-time period~~
16 ~~designated for the grand opening sign.~~

17 ~~(7) Time and temperature signs. Time and temperature signs shall be permitted subject to the~~
18 ~~following regulations:~~

19 a. ~~Time and temperature signs may take the form of wall, freestanding, or projecting~~
20 ~~signs subject to the conditions which apply to each of these classifications.~~

21 b. ~~Time and temperature signs may be no larger than 25 square feet per side in surface~~
22 ~~display area. The surface display area of a time and temperature sign shall not be~~
23 ~~debited against the total surface display area allowed for other signs on the site.~~

24 ~~(8) Changing and traveling message signs.~~

25 a. ~~Changing and traveling message signs may be permitted by application for and~~
26 ~~granting of a special use permit by the Planning Commission.~~

27 b. ~~A special use permit shall not be required to automatically update the price of motor~~
28 ~~vehicle fuel on a free-standing sign in accordance with § 86-687(5)a titled "Service~~
29 ~~station signs." Such signs shall not flash, travel, or move in any way.~~

30 ~~(9)(1) Window signs. Window signs shall not exceed more than 40% of the surface area of~~
31 ~~the window in which they are displayed. Window signs shall not exceed 10% of the building~~
32 ~~face of which the window is a part.~~

33 ~~(10) A-frame sign. One portable A-frame sign shall be permitted per business. The~~
34 ~~following additional regulations shall also apply to A-frame signs:~~

35 a. ~~A-frame signs shall not exceed three feet in height and six square feet in surface~~
36 ~~display area per side.~~

37 b. ~~A-frame signs shall be located so as to provide a minimum of three feet of public~~
38 ~~passage on the sidewalk or pathway upon which the sign is placed, if applicable. No~~
39 ~~driveways, doorways, walkways or handicap ramps shall be blocked by the sign.~~

40 c. ~~A-frame signs shall not be located farther than five feet from the primary entrance of~~
41 ~~the business.~~

42 d. ~~Each A-frame sign shall be removed and stored indoors after business hours.~~

43 e. ~~A-frame signs shall not be attached to a building or any structure, including, but not~~
44 ~~limited to, benches, trash receptacles, bicycle racks and light poles.~~

45 f. ~~A-frame signs may have limited illumination for safety purposes upon approval by~~
46 ~~the Director of Community Planning and Development.~~

47 g. ~~The sign and structure shall be harmonious and appropriate in appearance with the~~
48 ~~existing and intended character of the general vicinity.~~

49 ~~(11) Signs for reserved parking spaces.~~

1 a. ~~The allowed maximum number of signs used to designate parking spaces reserved~~
2 ~~for specific purposes shall be determined by the amount of usable floor area occupied~~
3 ~~by a business (see Figure 1).~~

Figure 1

Usable Floor Area Occupied (square feet)	Number of Signs Permitted
Less than 2,500	2
2,501 to 5,000	4
5,001 to 10,000	6
Greater than 10,000	8

4 b. ~~Each sign may be either free standing or wall mounted and shall designate no more~~
5 ~~than one parking space each.~~

6 c. ~~The size of each sign shall not exceed 18 inches high by 12 inches wide (1.5 square~~
7 ~~feet) and shall be mounted no lower than 60 inches and no higher than 70 inches to~~
8 ~~the ground, as measured from the bottom of the sign.~~

9 d. ~~Any logo or business name displayed shall cover no more than one third of the area~~
10 ~~of the sign.~~

11 ~~(12) Murals.~~

12 a. ~~A mural shall be allowed on one exterior wall surface of a commercial building.~~

13 b. ~~A mural may cover up to 100% of the one exterior wall on which the mural is painted.~~

14 c. ~~No other signage shall be permitted on the wall where a mural has been painted.~~

15 d. ~~A mural may be illuminated in accordance with the provisions of Chapter 38,~~
16 ~~Article VII of the Code of Ordinances, outdoor lighting.~~

17 e. ~~A mural shall be kept in good condition and shall be well maintained. In the case of a~~
18 ~~mural being in disrepair, the mural must either be removed from the wall of the~~
19 ~~building or repaired within 60 days of written notice from the Township.~~

20 f. ~~A mural shall not create a public safety hazard.~~

21 ~~(13) Temporary signs for outdoor sports facilities. Temporary signs for outdoor sports~~
22 ~~facilities shall be permitted subject to the following limitations:~~

23 a. ~~Temporary signs shall be permitted in the C-3 zoning district for privately owned and~~
24 ~~operated athletic clubs and health spas with outdoor athletic and recreation facilities.~~

25 b. ~~Signs shall not exceed 32 square feet in size.~~

26 c. ~~Signs shall be affixed to the perimeter fencing associated with the outdoor sport~~
27 ~~activity, such as, but not limited to, a field, pool, or court.~~

28 d. ~~The top of the sign shall be placed on the perimeter fencing associated with the sport~~
29 ~~activity, no higher than six feet, as measured from the adjacent grade.~~

30 e. ~~Signs shall be placed so as to face inward to the field of play or sport activity.~~

31 f. ~~The back of the signs shall be a solid, uniform color or a type of block-out fabric shall~~
32 ~~be attached behind the sign.~~

33 g. ~~Signs shall be temporary and shall be installed no earlier than April 1 and removed~~
34 ~~by November 30 each year.~~

35 h. ~~Signs shall be nonilluminated.~~

36 i. ~~Signs shall be constructed of durable material and maintained in good condition.~~

37
38 **Section 18.** Section 86-688, RP and I, Research Park, Industrial Districts, is hereby amended to
39 read as follows:
40

1 Signs proposed for the RP, Research and Office, and I, Industrial, zoning districts shall be permitted
2 in accordance with the following regulations.

3 Signs in research park and industrial districts shall be permitted subject to the following limitations.
4 Any sign not expressly permitted is prohibited.

5 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following
6 regulations:

7 a. Shall be placed flat against the building.

8 b. Such sign shall not exceed 40 square feet.

9 c. Each tenant in a multi-tenant building shall be permitted 40 square feet of signage,
10 adjacent to their lease space.

11 (1) Limitations. All limitations governing signs in commercial districts shall apply, except that
12 the maximum permitted surface display area shall be 40 square feet per side.

13 (2) Freestanding signs. A permanent sign may be permitted on each lot in a research or industrial
14 park, subject to the following regulations:

15 a. One freestanding sign shall be permitted per lot in the park.

16 b. Shall be setback 25 feet from the front property line.

17 c. The surface display area of the freestanding sign shall not exceed 32 square feet.

18 d. Maximum height of freestanding signs shall be six (6) square feet.

19 (3) Development Entry Sign. In addition to the freestanding sign allowance for each lot, one
20 permanent sign may be permitted at one entrance to a research or industrial park
21 development, subject to the following regulations:

22 a. Research or industrial parks may have one freestanding sign identifying the
23 development. Shall be setback a minimum of 10 feet from the front property line.

24 b. near one entrance to the park. Installation shall be in a common area for the
25 development or on private property. No such signs shall be installed in the public
26 right of way without express written approval of the Ingham County Road
27 Department.

28 c. Such signs shall not exceed 50 square feet in surface display area per side.

29 a.d. Such signs and shall not exceed not be higher than four-six (6) feet in height, above
30 the ground. Such signs shall be at least 25 feet from any street line and may be
31 illuminated, provided the source of the illumination is not visible beyond the property
32 lines of the parcel.

33 (2) Temporary political signs. Not more than one temporary political sign shall be permitted per
34 candidate per lot, whether the lot is developed or undeveloped. Temporary political signs are
35 not permitted in the street rights-of-way. Such sign shall be no larger than eight square feet
36 in surface display area per side. On a corner lot not more than one temporary political sign
37 per candidate may be placed along each of the streets upon which the corner lot has frontage.

38 (3) Temporary signs for outdoor sports facilities. Temporary signs for outdoor sports facilities
39 shall be permitted subject to the following limitations:

40 a. Temporary signs shall be permitted in the RP zoning district for privately owned and
41 operated health and physical fitness facilities with outdoor athletic and recreation
42 facilities.

43 b. Signs shall not exceed 32 square feet in size.

44 c. Signs shall be affixed to the perimeter fencing associated with the outdoor sport
45 activity, such as, but not limited to, a field, pool, or court.

46 d. The top of the sign shall be placed on the perimeter fencing associated with the sport
47 activity, no higher than six feet, as measured from the adjacent grade.

48 e. Signs shall be placed so as to face inward to the field of play or sport activity.

1 ~~f.—The back of the signs shall be a solid, uniform color or a type of block-out fabric shall~~
2 ~~be attached behind the sign.~~

3 ~~g.—Signs shall be temporary and shall be installed no earlier than April 1 and removed~~
4 ~~by November 30 each year.~~

5 ~~h.—Signs shall be nonilluminated.~~

6 ~~i.a. Signs shall be constructed of durable material and maintained in good condition.~~

7
8 **Section 19.** Section 86-689 is hereby renamed “AG, Agriculture District” and is amended to read
9 as follows:

10
11 ~~Signs for institutions for human care, churches, educational or social institutions, and public utility~~
12 ~~buildings shall be permitted subject to the following limitations:~~

13 ~~(1) All limitations governing signs in professional and office districts shall apply. Variations for~~
14 ~~special situations may be granted by the Board of Appeals in accordance with Article II,~~
15 ~~Division 7 of this chapter.~~

16 ~~(2) Permitted surface display area. Freestanding signs for nonresidential uses shall not exceed~~
17 ~~25 square feet in surface display area.~~

18
19 ~~(1) Commercial uses permitted in the agriculture district may have one wall sign placed flat~~
20 ~~against the main building, in addition to signs permitted elsewhere in this chapter. The~~
21 ~~surface display area of such sign shall not exceed 25 square feet and the sign shall not project~~
22 ~~above the cornice or roof line.~~

23 ~~(2) Temporary signage for farm stands shall be permitted up to six square feet. Such signs shall~~
24 ~~not be located within 100 feet of an intersection of any two public streets.~~

25
26 **Section 20.** Section 86-690 is hereby renamed “Temporary Signs” and is amended to read as
27 follows:

28
29 ~~Except as otherwise expressly provided for under this article, no sign or outdoor advertising~~
30 ~~structure may have moving parts or moving or flashing lights. The source of illumination for any sign~~
31 ~~shall not be visible beyond the property lines of the parcel on which the sign is located.~~

32
33 ~~The following temporary signs shall be permitted on all parcels in the Township, in accordance with~~
34 ~~the regulations herein.~~

35
36 ~~(1) Off-Premises Temporary Signs. An off-premises temporary sign may be permitted subject to~~
37 ~~the following regulations:~~

38 ~~a. All off-premises temporary signs shall be installed on private property. No such signs~~
39 ~~shall be placed in the public right of way without express written authorization of the~~
40 ~~Ingham County Road Department and the Charter Township of Meridian.~~

41 ~~b. Such off-premises temporary signs shall individually be no larger than eight square~~
42 ~~feet in size and not exceed twenty-four (24) square feet in size per side in total on the~~
43 ~~property.~~

44 ~~c. Such temporary signs shall be no taller than four feet in height.~~

45 ~~d. Temporary signs may not be specifically illuminated.~~

46 ~~e. All temporary signs shall be constructed of durable, all-weather materials and shall~~
47 ~~be designed to remain in place and good repair so long as they remain on display. All~~
48 ~~temporary signs shall be removed if material shows signs of wear such as fraying,~~
49 ~~fading, chipping or other physical damage.~~

1 f. The maximum display time for a temporary sign is sixty (60) days. After sixty (60)
2 days, there shall be a gap of at least fourteen (14) days before another temporary sign
3 is installed on the same property.

4 (2) On-Premises Temporary Signs. The following standards shall apply to On-Premises
5 Temporary Signs:

6 a. Construction Projects. In an effort to keep the public informed, the following
7 standards shall apply when new construction projects commence:

8 (1) One such sign shall be permitted on any construction site that has received
9 site plan approval or has applied for building permits.

10 (2) Such signs shall not exceed thirty-two (32) square feet in size per side.

11 (3) Such signs shall not exceed eight (8) feet in height.

12 (4) If freestanding, the sign shall be located no closer than 10 feet back of the
13 street right-of-way line.

14 (5) Signs approved under this section shall be permitted for a period of two (2)
15 years or until the final building on the site receives a Certificate of
16 Occupancy, whichever is shorter.

17 (6) On sites utilizing construction fencing, screening fabric on the construction
18 fence may be used in place of a freestanding sign. The screening fabric shall
19 be no larger than the construction fencing, shall be maintained in good
20 condition, and shall be removed when the construction fencing is removed.

21 b. Land for Sale or Lease. When all or a portion of a building or land area is listed for
22 lease or for sale, the following additional standards apply:

23 (1) In single-family residential districts, the size of a sign shall be limited to the
24 size standards of a normal temporary sign.

25 (2) In multi-family residential and non-residential districts, the size of a sign
26 shall be no larger than 16 square feet per side or thirty-two (32) square feet
27 total.

28 (3) Such signs shall be no taller than six (6) feet in height.

29 (4) Such signs shall be setback a minimum of five (5) feet from the property
30 line.

31 (5) Such signs shall be removed within seven (7) days of the closing of the sale
32 or lease of a property or portion of property.

33 c. Grand Openings. To support new businesses when they open in the Township, an
34 additional temporary sign may be permitted, subject to the standards in subsection
35 (1) above and the following standards:

36 (1) The maximum size of a sign under this section may be 40 square feet.

37 (2) A sign under this section may be installed once the Certificate of Occupancy
38 is issued for the space and must be removed 45 days later.

39 (3) The maximum height of a sign under this section is six feet.

40 d. Other On-Premises Temporary Signs.

41 (1) On-Premises Temporary Signs not expressly permitted under this section
42 may be allowed under the permitting provisions of Section 86-683(3) of this
43 Article.

44 (2) Other On-Premises Temporary Signs must be harmonious and appropriate
45 in appearance with the existing or intended character of the general vicinity.

46 (3) Other On-Premises Signs under this subsection shall not exceed 24 square
47 feet in total and shall be removed after 60 days, except on good cause shown
48 by the applicant.

1 **Section 21.** Section 86-691, is hereby renamed “Permitted Portable Signs” and is amended to read
2 as follows:

3
4 ~~All signs larger in area than six square feet, including signs on buildings, shall require a building
5 permit.~~

6 In order to provide businesses opportunities for pedestrian-scale signage, near the entrances to their
7 businesses, while preventing sign clutter along Township thoroughfares, Portable Signs shall be
8 permitted subject to the following:

9 (1) One portable sign shall be permitted per tenant in the PO, C-1, C-2, C-3, and CR Districts.

10 (2) Portable signs shall not exceed nine (9) square feet per side or a total of eighteen (18) square
11 feet.

12 (3) The maximum height of portable signs shall be four and one-half (4.5) feet.

13 (4) All portable signs may only be displayed during regular business hours and must be stored
14 indoors.

15 (5) Portable signs shall be located within five (5) feet of the primary business entrance.

16 (6) Buildings located directly adjacent to the public right-of-way may place a portable sign on the
17 adjacent sidewalk, with approval of the Ingham County Road Department, provided that a
18 minimum of five (5) feet of unobstructed pedestrian access is maintained. Sufficient space
19 shall also be provided to allow car doors to open when adjacent to on-street parking.

20 (7) No portable sign shall occupy or obstruct the use of any fire lane, required off-street parking
21 space, driveway, doorway, or handicap ramp.

22 (8) A-frame signs shall not be attached to a building or any structure, including, but not limited
23 to, benches, trash receptacles, bicycle racks and light poles.

24
25 **Section 22.** Section 86-692, is hereby renamed “Sign Illumination” and is amended to read as
26 follows:

27
28 ~~One sign announcing the names of architects, engineers, and/or contractors of a building under
29 construction, alteration, or repair and announcing the character of the building enterprise or the
30 purpose for which the building is intended may be allowed, provided such sign shall not exceed 32
31 square feet in surface display area per side. Such sign may be a flat wall sign or freestanding with a
32 maximum height of eight feet above grade. If freestanding, the sign shall be located no closer than 10
33 feet back of the street right-of-way line.~~

34
35 (1) General standards.

36 a. All permanent signs may be illuminated, except as noted herein, subject to the
37 approval of the Community Planning and Development Director.

38 b. The source of any illumination shall not be directly visible beyond the property lines
39 of the parcel on which the sign is installed.

40 c. Sign lighting may be internal or external.

41 d. All external lighting fixtures being used to illuminate a sign shall face downward only
42 and shall be shielded to direct light solely to the sign being illuminated.

43 e. No flashing or moving illumination shall be permitted.

44 (2) Illumination standards.

45 a. The illumination of all signs shall not exceed 0.3 footcandles above ambient light
46 levels based on a measurement taken based on the following formula: Measurement
47 distance = $\sqrt{\text{Area of the Sign in square feet} \times 100}$

1 b. The illumination of a sign shall be measured with the sign off and then on again, at a
2 point as close to practical as possible that is perpendicular to the sign face, at the
3 distance determined under the formula above.

4
5 **Section 23.** Section 86-693, is hereby renamed Electronic Message Signs and is amended to read
6 as follows:
7

8 Electronic Message Signs are permitted in the C-1, C-2, C-3, and PO zoning districts, subject to the
9 following regulations:

10 (1) Electronic message signs may be permitted by application for and granting of a Special Use
11 Permit by the Planning Commission.

12 (2) Sign Area. An electronic message sign shall not exceed 25% of the permissible ground sign
13 area.

14 (3) Dimming Capabilities. All permitted EMCs shall be equipped with a sensor or other device
15 that automatically determines the ambient illumination and programmed to automatically
16 dim according to ambient light conditions, or that can be adjusted to comply with the 0.3
17 footcandle measurements.

18 (4) Message Display Requirements.

19 a. The message on an electronic message sign shall not change more than once per 24-
20 hour period.

21 b. When changing messages, the transition shall appear instantaneous, with no
22 transition effects permitted.

23 c. No electronic message sign shall have any flashing, scrolling, traveling, or otherwise
24 moving text or resemble or simulate any warning or danger signal or traffic control
25 device.

26 ~~(4)~~(5) There shall be no audio message, audible sound, or video permitted with any sign
27 permitted under this chapter.

28
29 ~~Temporary signs may be permitted for a period not to exceed 15 cumulative days in a calendar year~~
30 ~~for purposes of advertising charitable or community events held on Township owned property with~~
31 ~~Township permission. Such signs shall be located no closer than 10 feet back of the street right-of-~~
32 ~~way line and shall be no larger than 35 square feet in surface display area per side. Such signs may~~
33 ~~be illuminated, but no flashing or moving illumination shall be permitted. Such signs shall be~~
34 ~~permitted in all zoning districts.~~

35
36 **Section 24.** Section 86-694, Outdoor Advertising Structures, is hereby amended to read as
37 follows:
38

39 Outdoor advertising structures shall be permitted ~~in I districts~~ in accordance with the following
40 limitations:
41

42 (1) Location. Outdoor advertising structures shall be located only in the I, Industrial, Zoning
43 districts. Further, such structures shall only be located on properties immediately with
44 direct frontage adjacent to a principal arterial streets, as so identified in § 86-367. Such
45 ~~structures shall be located in accordance with the setback requirements set forth in § 86-~~
46 ~~367. No such structure shall be located closer than 660 feet to the right of way of a limited~~
47 ~~access highway.~~

1 ~~(1)(2)~~ Setbacks. Such structures shall be located in accordance with the setback
2 requirements set forth in § 86-367. No such structure shall be located closer than 660 feet to
3 the right-of-way of a limited access highway.

4 ~~(2)(3)~~ Illumination. Outdoor advertising structures in ~~I-districts~~ may be illuminated,
5 provided that the source of such illumination is not visible beyond the property lines of the
6 parcel upon which the structure is located, in accordance with the standards found in Section
7 86-692.

8 ~~(3)(4)~~ Maintenance. Outdoor advertising structures ~~located in I districts~~ shall be adequately
9 maintained. Such maintenance shall include proper alignment of structure, continued
10 readability of message, and preservation of structure with paint or other surface finishing
11 material. If an outdoor advertising structure is not maintained, written notice of any disrepair
12 shall be issued by the Chief Building Inspector to the owner of such structure. If the disrepair
13 is not corrected within 30 days, such structure shall be removed at the owner's expense.

14 ~~(4)(5)~~ Size. No outdoor advertising structure ~~located in an I district~~ shall exceed 300 square
15 feet in surface display area per side.

16 ~~(5)(6)~~ Required spacing. No outdoor advertising structure ~~located in an I district~~ shall be
17 located within a distance of 300 feet of any other outdoor advertising structure, such distance
18 to be measured along a line parallel to the right-of-way of the highway upon which the
19 outdoor advertising structure fronts.

20
21 **Section 25.** Section 86-695, is hereby renamed Murals and is amended to read as follows:

22
23 ~~Unless a different time limit is specified, all temporary signs shall be removed within five days after~~
24 ~~the event to which they relate occurs.~~

25
26 Murals are permitted on any commercial property, subject to the following regulations:

27
28 (1) One exterior wall surface of a commercial building may be covered up to 100% by a mural.

29 (2) No other signage shall be permitted on the wall where a mural has been painted.

30 (3) Illumination is permitted in accordance with the provisions of Chapter 38, Article VII of the
31 Code of Ordinances, Outdoor Lighting.

32 (4) A mural shall be kept in good condition and shall be well maintained. In the case of a mural
33 being in disrepair, the mural must either be removed from the wall of the building or repaired
34 within 60 days of written notice from the Township.

35 (5) A public safety hazard shall not be created with the installation of a mural.

36 (6) Murals are still subject to normal permitting requirements, as outlined in this Article.

37
38 **Section 26.** Section 86-697, is hereby created and titled Construction Project Waivers, to read as
39 follows:

40
41 In order to provide adequate visibility and signage to businesses during major construction projects,
42 the Meridian Township Board of Trustees shall have the ability to waive the temporary sign
43 provisions during major construction projects, upon recommendation of the Director of Community
44 Planning and Development. Any waiver under this section shall detail the time period, the maximum
45 dimensions of temporary signs, location(s) for temporary signs, and any other relevant ordinance
46 alteration permitted under the waiver.

1 **Section 27.** Validity and Severability. The provisions of this Ordinance are severable and the
2 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or
3 effectiveness of the remainder of the Ordinance.
4

5 **Section 28.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby
6 repealed only to the extent necessary to give this Ordinance full force and effect.
7

8 **Section 29.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties that
9 were incurred, and proceedings that were begun, before its effective date.
10

11 **Section 30.** Effective Date. This Ordinance shall be effective seven (7) days after its publication or
12 upon such later date as may be required under Section 402 of the Michigan Zoning
13 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
14 referendum.
15

16 ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXX,
17 2022.
18

19
20
21 Patricia Herring Jackson, Township Supervisor
22

23
24
25 Deborah Guthrie, Township Clerk

ORDINANCE NO. 2022-16

AN ORDINANCE TO AMEND ARTICLE 7, SIGNS AND ADVERTISING STRUCTURES, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE REGULATIONS FOR SIGNS IN THE TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended in the following locations to modify and add the following definitions as follows:

BANNER

Any removable fabric, cloth, paper, or other non-rigid material, installed in a temporary fashion on a building, property, or other site amenity, and not enclosed in a frame.

CANOPY

An overhanging shelter extending outward from a building. A parapet wall is not a canopy.

FLAG

A sign consisting of a piece of durable fabric or similar material, anchored along one side and attached to a permanent, freestanding pole or attached to a building.

MAJOR CONSTRUCTION PROJECT

As used in this Article, a Major Construction Project shall be any infrastructure project or major redevelopment of an existing property that has a direct impact on five (5) or more adjacent businesses.

MURAL

Any graphic design, such as, but not limited to, a mosaic, picture, scene, or diagram painted on any wall which does not contain any brand name, product name, logo, trademark, trade name, identifiable commercial representation, or any other commercial message or advertising, whether by spelling, abbreviating, depiction, or otherwise.

OUTDOOR ADVERTISING STRUCTURES

Those permanent signs and billboards which may be erected for the purposes of advertising businesses which may or may not be located on the same parcel.

SIGN

A display or illustration which is affixed to, painted on, or otherwise located or set upon a building, structure, or piece of land, which directs attention to an object, place, product, activity, person, institution, organization, or business and which is visible from any public street, sidewalk, alley, park, public property or from other private

property, but not including signs which are directed at persons within the premises of the sign owner.

SIGN, CANOPY

A sign that is displayed or affixed flat on the surface of a canopy and does not extend beyond the limits of the canopy. Such signs are considered wall signs for the purpose of regulation.

SIGN, DEVELOPMENT ENTRY

A freestanding sign that is installed at the road entrance(s) to a development to identify the overall development project, rather than individual businesses or uses within the development.

SIGN, DRIVE-THROUGH ACCESSORY

A permanent sign installed adjacent to a drive through lane to facilitate ordering and communications to onsite customers.

SIGN, ELECTRONIC MESSAGE

A sign or portion of a sign that displays an electronic image using changing lights or similar forms of electronic display to form a message. This includes, but is not limited to, television screens, plasma screens, digital screens, flat screens, LED or LCD displays, flipper matrix, and holographic displays.

SIGN, FREESTANDING

A sign that is attached to a self-supporting structure other than a building. The support structure shall be placed in or below the ground and not attached to any other structure.

SIGN, OFF-PREMISES

A sign that displays a message directing attention to a business, product, service, profession, commodity, activity, event, person, institution or other commercial message which is generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the premises where the sign is located.

SIGN, ON-PREMISES

A sign that is not an off-premises sign.

SIGN, PROJECTING

A sign that is affixed in a non-parallel manner to the wall of a building, extending outward from the building.

SIGN, TEMPORARY

A sign that is installed for a limited period of time and intended to be removed within a time period as specific herein.

SIGN, WALL

A sign that is affixed parallel to the wall or window of a building, not projecting above the top wall or beyond the end of the building. For the purposes of this ordinance, signs affixed to the sloping surface of a mansard roof or canopy shall be considered a wall sign.

SIGN, WINDOW

A sign that is affixed to a window in a manner that does not create any projection away from the window pane on which the sign is installed.

Section 2. Section 86-368, RR District: One-Family Rural Residential District, is hereby amended at Subsection (b)(2)b.6. to read as follows:

- 6. There shall be no external evidence of a home occupation except one nonilluminated sign not exceeding two square feet in surface display area and attached flat against the building.

Section 3. Section 86-376, Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is hereby amended at Subsection (f)(7) to read as follows:

- (7) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 4. Section 86-402, Standards Applying to All Uses, is hereby amended at Subsection (3) to read as follows:

- (3) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 5. Section 86-431, MP District: Mobile Home Park District, is hereby amended at Subsection (b)(6) to read as follows:

- (6) Signs, Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 6. Section 86-433, CR District: Commercial Recreation District, is hereby amended at Subsection (d)(5) to read as follows:

- (5) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 7. Section 86-434, RP District: Research and Office Park District, is hereby amended at Subsection (c)(4) to read as follows:

- (4) Restaurants, without drive-in facilities, open to the general public, provided that the following requirements are met:
- a. Restaurants may be located in buildings permitted by right in this district or permitted by a special use permit, provided that the building contains a minimum of 75,000 square feet of gross floor area.
 - b. Restaurants under this provision shall be limited to one per building, not to exceed 10% of the building's gross floor area.
 - c. Restaurants under this provision shall only be accessible from within the principal use or building; direct outside entrances to restaurants shall not be allowed.
 - d. Restaurants shall provide off-street parking for a restaurant use in addition to the off-street parking required for the principal use.

Section 8. Section 86-434, RP District: Research and Office Park District, is hereby amended at Subsection (f)(7) to read as follows:

- (7) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 9. Section 86-435, I District: Industrial District, is hereby amended at Subsection (f)(6) to read as follows:

- (6) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 10. Section 86-437, AG District: Agriculture District, is hereby amended to read as follows:

(a) [UNCHANGED]

(b) [UNCHANGED]

(c) [UNCHANGED]

(d) Permitted accessory uses and structures. The following accessory uses and structures shall be permitted by right in the agriculture district.

(1) Temporary or seasonal sales of items produced on the farm, not including products requiring manufacturing or mechanical processing.

(2) Temporary or seasonal roadside sales of items produced on the farm, subject to the following provisions:

- a. A farm sales stand shall be setback 25 feet from a road pavement edge.
- b. Only one farm sales stand shall be permitted for every 600 feet of frontage.
- c. Such farm sales stand shall not be located within 100 feet of the intersection of the right-of-way lines of any two public streets.
- d. Signage shall be permitted in accordance with the standards found in Article VII, Signs and Advertising Structures.

(3) Home occupations, subject to the provisions of Subsection 86-368(b)(2).

- (4) Temporary buildings associated with construction of permanent buildings. Such buildings shall be removed upon the completion or abandonment of the construction work and before issuance of an occupancy permit.
 - (5) Barns, silos, equipment storage, and similar structures customarily incidental to the permitted principal use and structures.
 - (6) Manure storage incidental to the raising of farm animals, provided no such storage area shall be permitted within 200 feet of any other zoning district boundary.
- (e) [UNCHANGED]

Section 11. Section 86-681, Purpose, is hereby amended to read as follows:

The purpose of this Article is to regulate signs within the Township so as to protect public safety, health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist distraction, and loss of sight distance; promote public convenience; preserve property values; support and complement land use objectives as set forth in the Master Plan and this Ordinance; and enhance the aesthetic appearance and quality of life within the Township. The standards contained herein are intended to be content neutral.

These objectives are accomplished by establishing the minimum amount of regulations necessary concerning the size, placement, construction, illumination, and other aspects of signs in the Township so as to:

- (1) Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized travelers, reduces the effectiveness of signs directing and warning the public, causes confusion, reduces desired uniform traffic flow, and creates potential for accidents.
- (2) Prevent signs that are potentially dangerous to the public due to structural deficiencies or disrepair.
- (3) Reduce visual pollution and physical obstructions caused by a proliferation of signs which would diminish the Township's image, property values and quality of life.
- (4) Enable the public to locate goods, services and facilities without excessive difficulty and confusion by restricting the number and placement of signs.
- (5) Prevent placement of signs which will conceal or obscure signs of adjacent uses.
- (6) Protect the public right to receive messages and engage in expressive conduct protected by the First Amendment of the U.S. Constitution.
- (7) The regulations and standards of this Article are considered the minimum necessary to achieve a substantial government interest for public safety, aesthetics, protection of property values, and are intended to be content neutral.
- (8) Prevent signs from conflicting with other allowed land uses.
- (9) Maintain and improve the image of the Township by encouraging signs of consistent size which are compatible with and complementary to related buildings and uses, and harmonious with their surroundings. This includes preventing light trespass onto adjacent properties.
- (10) Regulate portable signs as necessary to avoid negative impacts on traffic safety and aesthetics.

Section 12. Section 86-682, Existing nonconforming signs, is hereby amended to read as follows:

- (1) Purpose. It is the intent of this article to permit the continuance of a lawful use of any sign or outdoor advertising structure existing at the effective date of this chapter, although such sign or outdoor advertising structure may not conform with the provisions of this chapter. It is the intent of this article that nonconforming signs and outdoor advertising structures shall not be enlarged upon, expanded or extended. Further, it is the intent of this article that nonconforming signs and outdoor advertising structures shall be gradually eliminated and terminated upon their natural deterioration or accidental destruction. The continuance of all nonconforming signs and outdoor advertising structures within the Township shall be subject to the conditions and requirements set forth in this article.
- (2) Structural changes. The faces, supports, or other parts of any lawful nonconforming sign or outdoor advertising structure shall not be structurally changed, altered, substituted, or enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor advertising structure conforms to the provision of this chapter for the district in which it is located, except as otherwise provided for in this article.
- (3) Repairs, alterations, and improvements. Nothing in this article shall prohibit the repair, reinforcement, alteration, improvement, or modernizing of a lawful nonconforming sign or outdoor advertising structure; provided, that such repair, reinforcement, alteration, improvement, and modernizing do not exceed an aggregate cost of 30% of the appraised replacement cost thereof, as determined by the Director of Community Planning and Development, unless the subject sign or outdoor advertising structure is changed by such repair, reinforcement, alteration, improvement, or modernizing to a conforming structure.
- (4) Restoration of damage. Any lawful nonconforming sign or outdoor advertising structure damaged by fire, explosion, an act of God, or by other accidental causes may be restored, rebuilt, or repaired; provided, that the estimated expense of reconstruction does not exceed 50% of the appraised replacement cost thereof, as determined by the Director of Community Planning and Development.
- (5) Discontinuance or abandonment. Whenever the activity, business, or usage of a primary premises to which a sign is attached or related has been discontinued for a period of 90 days or longer, such discontinuance shall be considered conclusive evidence of an intention to abandon legally the nonconforming sign attached or related thereto. At the end of this period of abandonment, the nonconforming sign shall either be removed or altered to conform with the provisions of this chapter.

(6) Elimination of nonconforming signs. The Township Board may acquire any nonconforming sign or outdoor advertising structure with or without acquiring the property on which such sign or structure is located by condemnation or other means and may remove such sign or structure.

(7) Change of Message. Nothing in this section shall prohibit changing of the message of any sign to reflect the change of a business name being advertised by a sign, nor the periodic change of message on any outdoor advertising structure, as long as structural changes are not being made to the sign.

Section 13. Section 86-683 is hereby renamed Administration and is amended to read as follows:

(1) Review and Approval of Signs. All new or replacement signs for any structure, property, or use shall be reviewed and approved by the Community Planning and Development Director or their designee, unless otherwise specified.

(2) Review Standards. The Community Planning and Development Director shall review the proposed sign based on the standards found herein.

(3) Permitting.

- a. It shall be unlawful to display, erect, relocated, alter, or otherwise change any permanent signs without obtaining a permit.
- b. After the issuance of a permit by the Township, it shall be unlawful to change, alter, modify, or otherwise deviate from the approved permit, without first amending the permit or applying for a new permit.
- c. An application for a permit shall be made in writing on forms furnished by the Township.
- d. The application for a permit shall include the following information:
 - i. The name, address, and telephone number of the person requesting the sign permit.
 - ii. The name, address, and telephone number of the contractor installing the sign.
 - iii. The location by street address where the sign is proposed to be installed.
 - iv. Site plan and elevation drawings of the proposed sign, drawn to scale, including the location of the proposed sign on the property and/or building, the location of any existing signs on the property and/or building, the dimensions of the proposed sign, the construction materials proposed for the sign, and the method of lighting for the sign.
 - v. An application for, and all necessary information, an electrical permit for all signs with electrical connections.
 - vi. The signature of the owner or the owner's authorized agent.

- vii. The value of the sign being installed.
- e. The replacement of only the sign face, with no other structural, electrical, or other physical changes to the sign, shall not require a permit.

Section 14. Section 86-684 is hereby renamed Regulations for Signs in All Districts and is amended to read as follows:

- (1) Any sign not expressly permitted in a district is prohibited in such district.
- (2) Commercial signs and advertising structures shall be located on the premises to which the sign is accessory, unless otherwise specified herein.
- (3) Whenever a maximum surface display area per side of any sign or advertising structure is specified, such surface display area shall be computed as follows:
 - a. If a sign has only one exterior face, the surface display area of that face shall not exceed the specified maximum.
 - b. If a sign has two exterior faces, the surface display area of each face shall not exceed the specified maximum.
 - c. If a sign has more than two exterior faces, the sum of the surface area of all the faces shall not exceed twice the specified maximum.
- (4) No sign or outdoor advertising structure may have moving parts or moving or flashing lights.
- (5) No banners, streamers, or similar devices shall be permitted, unless otherwise specified herein.
- (6) No wall sign shall be erected to extend above the top of the wall to which it is attached. No signs shall be mounted on a roof.
- (7) All signs shall be installed so as to comply with the Sight Triangle regulations found in Section 86-474 of this Ordinance.
- (8) Traffic Control Signs. Signs purely for traffic regulation or control within the project may be utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control Devices (MMUTCD). Traffic control signs not listed in the MMUTCD shall be reviewed by the Department of Public Works and Engineering for a determination that the sign is warranted. All such traffic control signs shall not require a permit or count against maximum permitted sign areas for a project but shall be installed on private property.
- (9) An additional three-square feet of surface display area shall be permitted for any freestanding sign in any zoning district to accommodate the street number of the

structure. The street number shall be placed on the sign in accordance with Chapter **14**, Article **V** of this Code of Ordinances.

- (10) Signs shall not revolve or move in any manner.
- (11) Any sign that creates a visual or safety hazard may be ordered to be removed by the Director of Community Planning and Development.
- (12) Directional Signs. On premises directional signs that aid traffic flow shall be permitted subject to the following:
 - a. Located a minimum of five (5) feet from any property line.
 - b. Shall be located on private property. No such signs shall be permitted in the public right of way.
 - c. No larger than three (3) square feet.
 - d. No taller than six (6) feet.
 - e. May be illuminated, subject to the standards of this Article.
 - f. The number and location of directional signs shall be subject to the approval of the Director of Community Planning and Development, based on the number of entrances and exits to the site, circulation patterns on site, and the number and location of tenants and buildings on site.
- (13) Window signs. Window signs shall be permitted subject to the following:
 - a. A window sign shall be installed on the inside of a window or on the exterior of a window, so as not to project from the window pane on which the sign is painted or affixed.
 - b. No more than 40% of the surface area of the window may be used for window signs.
 - c. The total amount of window signage shall not exceed 10% of the building face of which the window is a part.
- (14) Flags. Flags shall be permitted on any property, without a sign permit, subject to the following:
 - a. A maximum of two flags shall be permitted on any property in a RR, RAAA, RAA, RA, RB, or RX district.
 - b. A maximum of one flag shall be permitted on any property in any other type of district.
 - c. Any flag shall be no larger than 24 square feet.
 - d. No part of any flag shall be hung or erected in any manner so as to visually obstruct or project into the public right-of-way, unless written permission from the Michigan Department of Transportation or the Ingham County Road Department has been granted.
 - e. Flagpoles shall be subject to the following:

- i. All flagpoles shall be setback from all property lines by a distance equal to the height of the flagpole.
- ii. No flagpole shall exceed 40 feet in height.
- iii. Flagpoles may be illuminated, subject to the standards in this Ordinance.
- iv. No flagpole shall be installed without obtaining a building permit.

(15) A protected message of any type may be substituted, in whole or in part, for the message displayed on any sign which is already legal or legal nonconforming without consideration of message content. Such substitution of message may be made without any additional approval or permitting, provided that the message substitution makes no changes to the physical structure of the sign. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over protected non-commercial speech, or favoring of any particular protected non-commercial speech over any other protected non-commercial speech. Message substitution is a continuing right and may be exercised any number of times, in whole or in part. Message substitution applies only to speech which is within the protection of the First Amendment to the U.S. Constitution and corresponding provisions of the Michigan Constitution.

Section 15. Section 86-685, Signs in Residential Districts, is hereby amended to read as follows:

Signs proposed for the RR, RAAA, RAA, RA, RB, RX, RD, RDD, RC, RCC, RN, PRD, and MP zoning districts shall be permitted in accordance with the following regulations.

- (1) Development Entry Sign. A permanent sign may be permitted at each entrance to a residential development, subject to the following regulations:
 - a. Located at least 10 feet back from the front property line.
 - b. Installed in a common area for a development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
 - c. No larger than 32 square feet in size.
 - d. No taller than six feet in height.
 - e. One such sign is permitted at each public entry to a residential development.
- (2) Signs for Land Uses Other than Single-Family. Where the use of a parcel in a zoning district subject to this Section is primarily other than a single-family dwelling, then wall signs and freestanding signs shall be permitted subject to the following regulations:
 - a. Located at least 10 feet back from any property line.
 - b. No larger than 25 square feet in size.
 - c. No taller than six feet in height.
 - d. Either one wall sign or one freestanding sign is permitted for any use under this Section.
 - e. Any sign under this section must be an On Premises sign.

- (3) Wall Sign. In addition to the foregoing, one nonilluminated sign not to exceed two square feet in surface display area and attached flat against a building wall is permitted.

Section 16. Section 86-686, Professional and Office districts, is hereby amended to read as follows:

Signs proposed for the Professional and Office zoning district shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
- a. Shall be placed flat against the building.
 - b. No individual sign shall be larger than 30 square feet in surface display area.
 - c. Each tenant in a multi-tenant building shall be permitted a maximum of 30 square feet of signage, contiguous with their lease space and no closer than 12 inches to the side of the building line or leased space line.
 - d. Wall signs shall be allowed up to a size equivalent to one square foot for each one lineal foot of building frontage occupied.
- (2) Freestanding signs. A permanent sign subject to the following regulations:
- a. A freestanding sign shall be permitted in the front yard, located at least 10 feet from the front and side property lines.
 - b. The surface display area of the freestanding sign shall not exceed 32 square feet per side.
 - c. The freestanding sign shall not exceed six (6) feet in height.

Section 17. Section 86-687 is hereby renamed “C-1, C-2, C-3, and CR Commercial Districts”, and is amended to read as follows:

Signs proposed for the C-1, C-2, and C-3 Commercial and CR, Commercial Recreation, zoning districts shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
- a. One wall sign shall be permitted on each building façade with frontage on a public street.
 - b. In no case shall any tenant have more than one wall sign on a façade.
 - c. No wall sign shall be located on a rear facade.
 - d. Wall signs shall be allowed up to a size equivalent to one square foot for each one lineal foot of building frontage occupied.
 - e. In the case of multitenant structures, one wall sign shall be permitted for each tenant having an individual means of public access up to a size equivalent to one square foot for each one lineal foot of building frontage occupied. Tenants shall be permitted signs on each building façade with frontage on a public street.

- f. Where several tenants use a common entrance in a multitenant structure, wall signs shall be permitted for those tenants having an individual means of public access up to a size equivalent to one square foot for each one square foot of building frontage occupied.
- (2) Freestanding signs. A permanent sign, subject to the following regulations:
- a. One freestanding sign per parcel shall be permitted, except a site with 500 feet or more of contiguous frontage on one street and more than one point of access on that street may have one additional freestanding sign. If two freestanding signs are located on a site based on this provision, a minimum of 250 feet shall separate the two signs.
 - b. Shall not exceed 16 feet in height.
 - c. Shall not exceed 38 square feet in surface display area per side.
 - d. Located in the front yard with the leading edge at least 10 feet back from any property line.
 - e. Only one freestanding sign shall be permitted for multitenant buildings or shopping centers except as provided in subsection (4)a of this section.
- (3) Service station signs. Recognizing the changing nature of pricing and products for service stations, the following additional regulations apply to signs at any service station.
- a. No signs may be placed onsite other than the permitted maximum wall and freestanding signs, per the provisions of this Article.
 - b. In addition to the freestanding signage allowed under the provisions of this Article, an additional 6 square feet of surface display area, per side, may be permitted indicating the price and grade of gasoline for sale, either as an additional wall sign or attached the freestanding sign.
- (4) Projecting signs. Buildings may elect to utilize projecting signs in addition to wall signs. In addition to all wall sign regulations, the following additional regulations shall apply to projecting signs:
- a. Projecting signs shall be no larger than 20 square feet in surface display area per side. Any projecting sign shall count against the maximum wall sign size permitted for a building façade.
 - b. Projecting signs must clear sidewalks by at least eight feet and project no more than four feet from the building.
 - c. Projecting signs may extend to the bottom of the eaves of a building.
 - d. Projecting signs may be installed vertically or horizontally.
 - e. No projecting sign may be displayed unless the building to which it is attached is 20 feet or more in width and no projecting sign may be closer than 50 feet to any other projecting sign.
- (5) Drive-Through Accessory Signs. Recognizing the need to provide accessory signage for drive through uses, in addition to the freestanding and directional signs allowed under the provisions of this article, Drive-Through Accessory Signs are permitted at any Drive-Through Business, subject to the following:
- (a) All signage for drive-through businesses shall be approved by the Planning Commission.
 - (b) Each drive-through accessory sign shall not exceed seven (7) feet in height.

- (c) Two signs may be permitted for each drive-through lane, as follows:
 - i. One sign in the stacking lane shall not exceed sixteen (16) square feet
 - ii. One sign at the speaker shall not exceed thirty-two (32) square feet in area.
- (d) The area of the drive-in and drive-through accessory sign is exclusive of the structures framing.
- (e) All drive-in and drive-through accessory signs shall be single sided.
- (f) No drive-in and drive-through accessory sign may be located within the front yard.
- (g) The drive-in and drive-through accessory sign may include electronic message signage.
- (h) The Planning Commission may consider a modified sign area, subject to the following:
 - i. Only one (1) of the drive-in and drive-through accessory signs may be increased in area.
 - ii. The drive-in and drive-through accessory sign is completely screened from the roadway.
 - iii. Under no circumstances shall the drive-in and drive-through accessory sign exceed forty-eight (48) square feet in area.

Section 18. Section 86-688, RP and I, Research Park, Industrial Districts, is hereby amended to read as follows:

Signs proposed for the RP, Research and Office, and I, Industrial, zoning districts shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
 - a. Shall be placed flat against the building.
 - b. Such sign shall not exceed 40 square feet.
 - c. Each tenant in a multi-tenant building shall be permitted 40 square feet of signage, adjacent to their lease space.
- (2) Freestanding signs. A permanent sign may be permitted on each lot in a research or industrial park, subject to the following regulations:
 - a. One freestanding sign shall be permitted per lot in the park.
 - b. Shall be setback 25 feet from the front property line.
 - c. The surface display area of the freestanding sign shall not exceed 32 square feet.
 - d. Maximum height of freestanding signs shall be six (6) square feet.
- (3) Development Entry Sign. In addition to the freestanding sign allowance for each lot, one permanent sign may be permitted at one entrance to a research or industrial park development, subject to the following regulations:
 - a. Shall be setback a minimum of 10 feet from the front property line.
 - b. Installation shall be in a common area for the development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
 - c. Such signs shall not exceed 50 square feet in surface display area per side.

- d. Such signs shall not exceed six (6) feet in height.

Section 19. Section 86-689 is hereby renamed “AG, Agriculture District” and is amended to read as follows:

- (1) Commercial uses permitted in the agriculture district may have one wall sign placed flat against the main building, in addition to signs permitted elsewhere in this chapter. The surface display area of such sign shall not exceed 25 square feet and the sign shall not project above the cornice or roof line.
- (2) Temporary signage for farm stands shall be permitted up to six square feet. Such signs shall not be located within 100 feet of an intersection of any two public streets.

Section 20. Section 86-690 is hereby renamed “Temporary Signs” and is amended to read as follows:

The following temporary signs shall be permitted on all parcels in the Township, in accordance with the regulations herein.

- (1) Off-Premises Temporary Signs. An off-premises temporary sign may be permitted subject to the following regulations:
 - a. All off-premises temporary signs shall be installed on private property. No such signs shall be placed in the public right of way without express written authorization of the Ingham County Road Department and the Charter Township of Meridian.
 - b. Such off-premises temporary signs shall individually be no larger than eight square feet in size and not exceed twenty-four (24) square feet in size per side in total on the property.
 - c. Such temporary signs shall be no taller than four feet in height.
 - d. Temporary signs may not be specifically illuminated.
 - e. All temporary signs shall be constructed of durable, all-weather materials and shall be designed to remain in place and good repair so long as they remain on display. All temporary signs shall be removed if material shows signs of wear such as fraying, fading, chipping or other physical damage.
 - f. The maximum display time for a temporary sign is sixty (60) days. After sixty (60) days, there shall be a gap of at least fourteen (14) days before another temporary sign is installed on the same property.
- (2) On-Premises Temporary Signs. The following standards shall apply to On-Premises Temporary Signs:
 - a. Construction Projects. In an effort to keep the public informed, the following standards shall apply when new construction projects commence:
 - (1) One such sign shall be permitted on any construction site that has received site plan approval or has applied for building permits.
 - (2) Such signs shall not exceed thirty-two (32) square feet in size per side.
 - (3) Such signs shall not exceed eight (8) feet in height.

- (4) If freestanding, the sign shall be located no closer than 10 feet back of the street right-of-way line.
 - (5) Signs approved under this section shall be permitted for a period of two (2) years or until the final building on the site receives a Certificate of Occupancy, whichever is shorter.
 - (6) On sites utilizing construction fencing, screening fabric on the construction fence may be used in place of a freestanding sign. The screening fabric shall be no larger than the construction fencing, shall be maintained in good condition, and shall be removed when the construction fencing is removed.
- b. Land for Sale or Lease. When all or a portion of a building or land area is listed for lease or for sale, the following additional standards apply:
- (1) In single-family residential districts, the size of a sign shall be limited to the size standards of a normal temporary sign.
 - (2) In multi-family residential and non-residential districts, the size of a sign shall be no larger than 16 square feet per side or thirty-two (32) square feet total.
 - (3) Such signs shall be no taller than six (6) feet in height.
 - (4) Such signs shall be setback a minimum of five (5) feet from the property line.
 - (5) Such signs shall be removed within seven (7) days of the closing of the sale or lease of a property or portion of property.
- c. Grand Openings. To support new businesses when they open in the Township, an additional temporary sign may be permitted, subject to the standards in subsection (1) above and the following standards:
- (1) The maximum size of a sign under this section may be 40 square feet.
 - (2) A sign under this section may be installed once the Certificate of Occupancy is issued for the space and must be removed 45 days later.
 - (3) The maximum height of a sign under this section is six feet.
- d. Other On-Premises Temporary Signs.
- (1) On-Premises Temporary Signs not expressly permitted under this section may be allowed under the permitting provisions of Section 86-683(3) of this Article.
 - (2) Other On-Premises Temporary Signs must be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.
 - (3) Other On-Premises Signs under this subsection shall not exceed 24 square feet in total and shall be removed after 60 days, except on good cause shown by the applicant.

Section 21. Section 86-691, is hereby renamed “Permitted Portable Signs” and is amended to read as follows:

In order to provide businesses opportunities for pedestrian-scale signage, near the entrances to their businesses, while preventing sign clutter along Township thoroughfares, Portable Signs shall be permitted subject to the following:

- (1) One portable sign shall be permitted per tenant in the PO, C-1, C-2, C-3, and CR Districts.
- (2) Portable signs shall not exceed nine (9) square feet per side or a total of eighteen (18) square feet.
- (3) The maximum height of portable signs shall be four and one-half (4.5) feet.
- (4) All portable signs may only be displayed during regular business hours and must be stored indoors.
- (5) Portable signs shall be located within five (5) feet of the primary business entrance.
- (6) Buildings located directly adjacent to the public right-of-way may place a portable sign on the adjacent sidewalk, with approval of the Ingham County Road Department, provided that a minimum of five (5) feet of unobstructed pedestrian access is maintained. Sufficient space shall also be provided to allow car doors to open when adjacent to on-street parking.
- (7) No portable sign shall occupy or obstruct the use of any fire lane, required off-street parking space, driveway, doorway, or handicap ramp.
- (8) A-frame signs shall not be attached to a building or any structure, including, but not limited to, benches, trash receptacles, bicycle racks and light poles.

Section 22. Section 86-692, is hereby renamed "Sign Illumination" and is amended to read as follows:

- (1) General standards.
 - a. All permanent signs may be illuminated, except as noted herein, subject to the approval of the Community Planning and Development Director.
 - b. The source of any illumination shall not be directly visible beyond the property lines of the parcel on which the sign is installed.
 - c. Sign lighting may be internal or external.
 - d. All external lighting fixtures being used to illuminate a sign shall face downward only and shall be shielded to direct light solely to the sign being illuminated.
 - e. No flashing or moving illumination shall be permitted.
- (2) Illumination standards.
 - a. The illumination of all signs shall not exceed 0.3 footcandles above ambient light levels based on a measurement taken based on the following formula:
Measurement distance = $\sqrt{\text{Area of the Sign in square feet} \times 100}$
 - b. The illumination of a sign shall be measured with the sign off and then on again, at a point as close to practical as possible that is perpendicular to the sign face, at the distance determined under the formula above.

Section 23. Section 86-693, is hereby renamed Electronic Message Signs and is amended to read as follows:

Electronic Message Signs are permitted in the C-1, C-2, C-3, and PO zoning districts, subject to the following regulations:

- (1) Electronic message signs may be permitted by application for and granting of a Special Use Permit by the Planning Commission.
- (2) Sign Area. An electronic message sign shall not exceed 25% of the permissible ground sign area.
- (3) Dimming Capabilities. All permitted EMCs shall be equipped with a sensor or other device that automatically determines the ambient illumination and programmed to automatically dim according to ambient light conditions, or that can be adjusted to comply with the 0.3 footcandle measurements.
- (4) Message Display Requirements.
 - a. The message on an electronic message sign shall not change more than once per 24-hour period.
 - b. When changing messages, the transition shall appear instantaneous, with no transition effects permitted.
 - c. No electronic message sign shall have any flashing, scrolling, traveling, or otherwise moving text or resemble or simulate any warning or danger signal or traffic control device.
- (5) There shall be no audio message, audible sound, or video permitted with any sign permitted under this chapter.

Section 24. Section 86-694, Outdoor Advertising Structures, is hereby amended to read as follows:

Outdoor advertising structures shall be permitted in accordance with the following limitations:

- (1) Location. Outdoor advertising structures shall be located only in the I, Industrial, Zoning District. Further, such structures shall only be located on properties with direct frontage on a principal arterial street, as identified in § **86-367**.
- (2) Setbacks. Such structures shall be located in accordance with the setback requirements set forth in § **86-367**. No such structure shall be located closer than 660 feet to the right-of-way of a limited access highway.
- (3) Illumination. Outdoor advertising structures in may be illuminated, in accordance with the standards found in Section 86-692.
- (4) Maintenance. Outdoor advertising structures shall be adequately maintained. Such maintenance shall include proper alignment of structure, continued readability of message, and preservation of structure with paint or other surface finishing material. If an outdoor advertising structure is not maintained, written notice of any disrepair shall be issued by the Chief Building Inspector to the owner of such structure. If the disrepair is not corrected within 30 days, such structure shall be removed at the owner's expense.
- (5) Size. No outdoor advertising structure shall exceed 300 square feet in surface display area per side.

- (6) Required spacing. No outdoor advertising structure shall be located within a distance of 300 feet of any other outdoor advertising structure, such distance to be measured along a line parallel to the right-of-way of the highway upon which the outdoor advertising structure fronts.

Section 25. Section 86-695, is hereby renamed Murals and is amended to read as follows:

Murals are permitted on any commercial property, subject to the following regulations:

- (1) One exterior wall surface of a commercial building may be covered up to 100% by a mural.
- (2) No other signage shall be permitted on the wall where a mural has been painted.
- (3) Illumination is permitted in accordance with the provisions of Chapter 38, Article VII of the Code of Ordinances, Outdoor Lighting.
- (4) A mural shall be kept in good condition and shall be well maintained. In the case of a mural being in disrepair, the mural must either be removed from the wall of the building or repaired within 60 days of written notice from the Township.
- (5) A public safety hazard shall not be created with the installation of a mural.
- (6) Murals are still subject to normal permitting requirements, as outlined in this Article.

Section 26. Section 86-697, is hereby created and titled Construction Project Waivers, to read as follows:

In order to provide adequate visibility and signage to businesses during major construction projects, the Meridian Township Board of Trustees shall have the ability to waive the temporary sign provisions during major construction projects, upon recommendation of the Director of Community Planning and Development. Any waiver under this section shall detail the time period, the maximum dimensions of temporary signs, location(s) for temporary signs, and any other relevant ordinance alteration permitted under the waiver.

Section 27. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 28. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 29. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 30. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the

Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXX, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Meridian Township Board Members

**From: Amber Clark
Neighborhoods & Economic Development Director**

Date: January 24, 2023

RE: Redevelopment Ready Communities (RRC) Recertification

13.B

The Michigan Economic Development Corporation's (MEDC) Capital Assistance Team connected with Meridian Township staff several times beginning in July 2020 to present regarding the status of Redevelopment Ready Communities in Meridian. Redevelopment Ready Communities (RRC) is a progressive development program offered by the MEDC to align communities in Michigan with modern and efficient development processes. The efficiency of the development process helps market our communities competitively for quality developers and projects across the nation. The request of the Board today is to address, approve and adopt two outstanding Certified Level best practices:

#2 Housing Diversity

- A. To maintain CERTIFIED Level the Township should permit three (3) diverse housing typologies by right in every zoning district. Residential, Commercial, Industrial, Agricultural etc. To exceed expectations the Township could permit these diverse housing types near their areas of concentrated development to support vibrant and walkable neighborhoods. This will be a fundamental change in our ordinance

Ex: Currently in Multifamily district, multifamily concepts are required to have a special use permit. Staff will need direction to develop this.

#4 Boards and Commissions

- A. Recruitment process
To meet CERTIFIED level expectations, it is recommended to post in writing the formal process of appointment. Include what happens when an application is submitted, how often applications are reviewed and the current vacant seats in one resource.
- B. Expectations and Interest
The Township's ethical statement is accessible and helpful to appointed officials. To meet best practice standard is recommended that the Township incorporate additional expectations for commissioners related to attendance, meeting scheduled, duties to be performed. Also highlighting types of background experience best suited for each Commission.
- C. Orientation
Documentation of orientation materials (accessible to all committee members). It is Recommended for Township Board, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Corridor Improvement Authority, Brownfield Redevelopment Authority and Economic Development Corporation.



D. Bylaws

Best practice recommendation to have Township Board bylaws accessible on website. Planning Commission and ZBA Bylaws will be included on website soon

E. Training Strategy

Best practice is to create a training strategy documenting all development-related board and commissions in the Township. This includes addressing the Township's view on regular training for elected and nominated officials, suggested training opportunities, how the training will be funded, and how participants will share their training experiences. The training strategy and trainings, should be documented. See Escanaba Annual Report.

[Ex: Escanaba Planning Commission Report](#)

MEDC would like to see our best practices aligned with their online program by November 2023. We are 61% aligned with the "essential" practices. These would administrative responsibilities of staff like Incentives Policy, Economic Development Strategy, Access to Information, Annual Reports, Goals, etc. These are annual updates that are required to be posted to MEDC for verification that we are aligned with the RRC program. An advantage for the Economic Development Director is the hands-on approach to the development boards and commissions for executing these reports.

We are 43% aligned with CERTIFIED Level practice which includes items the Township Board must adopt. One of those major items is the adoption of the Masterplan which is on track for 2023. Orientation and organization of onboarding documents for all boards and committees on the website are crucial for CERTIFIED level status. MEDC hopes to ensure members of the community and stakeholders are aware of development projects and where to find key information. Housing Diversity by right is also a major sticking point to the CERTIFIED level for MEDC. The meetings our department held with our RRC Specialist indicate Meridian should not have received RRC status without this condition. It remains a condition for maintaining our active status in RRC.

MOTION FOR HOUSING DIVERSITY ALIGNMENT:

Motion: Move to request staff to initiate an ordinance for diverse housing types in all zoning districts. Include the housing diversity allowance within the Masterplan.

MOTION FOR BOARD ORIENTATION ALIGNMENT:

Motion: Move to request Supervisor, Clerk Guthrie, and MTEAM to organize and coordinate the Recruitment process, Orientation process, Bylaws, Training, and Expectations of boards and commissions. Organize the information online in an accessible format.

Attachments:

Current status Brief for RRC Recertification Board

Best Practice 1: Plans and Engagement

Best Practice 1.1 | Master Plan

STATUS: IN PROGRESS WITH PLANNING DEPT. PLANNING COMMISSION, ECONOMIC DEVELOPMENT DEPARTMENT, CORRIDOR IMPROVEMENT AUTHORITY, & DOWNTOWN DEVELOPMENT AUTHORITY.

“The governing body has adopted a master plan in the past five years”.

The Township is approaching a five (5) year review and potential update of their Master Plan (2017), as mandated by the Michigan Planning Enabling Act (PA 33 of 2008). It is recommended that the Township evaluate the goals, objectives, and strategies established in the Master Plan for ones that are more actionable and implementable. The restructuring of the goals, objectives, and strategies will then lend themselves to an updated Implementation Plan that should include responsible parties and projected timelines for each strategy, an aspect that is currently missing from the Master Plan.

STATUS: CURRENT TO 2022

Further, Best Practice 1.1 includes an expectation of annual review. To maintain Certification, the Township will need to demonstrate progress on the implementation of the Master Plan annually. As of 2021, the Township is not currently meeting this expectation.

Best Practice 1.3 | Capital Improvement Plan

“The governing body has adopted a capital improvements plan”.

STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR GENERAL PUBLIC

While the current Annual Budget (2020) prepared by the Township includes a small section dedicated to annual capital investments, the Township needs to prepare a separate and comprehensive Capital Improvement Plan (CIP). Standard CIPs span six years of planning and are conducted annually with the municipal budgeting process.

Best Practice 1.4 | Public Participation Plan

“The community has a public participation plan for engaging a diverse set of community stakeholders”.

STATUS: (PENDING) UNDER REVIEW WITH ECONOMIC DEVELOPMENT DEPT. TO BE ADOPTED WITH MASTERPLAN 2023D

The Township established their Community Engagement Plan in 2018 to meet their initial Certification. To meet recertification expectations, it is recommended the next iteration of the Community Engagement Plan include more details regarding which populations in the Township are not typically at the visioning table and how the Township plans to engage those populations.

STATUS: (PENDING) 2023 ANNUAL REVIEW IT WILL BE THE FIRST YEAR OF A NEW POLICY SO NO REVIEW NECESSARY

Further, Best Practice 1.4 includes an expectation of annual review. To maintain Certification, the Township will need to demonstrate that the results of the community engagement efforts are reported to the Township Board annually. As of 2021, the Township is not currently meeting this expectation.

Best Practice 2: Zoning

Best Practice 2.1 | Alignment with Master Plan

“The governing body has adopted a zoning ordinance that aligns with the goals of the current master plan”.

STATUS: CURRENT (PENDING) ANNUAL IMPLEMENTATION REPORTS ARE TO BE SUBMITTED WITH COMMENTS OR MINUTES FROM PLANNING DEPT. PLANNING COMMISSION, ECONOMIC

DEVELOPMENT DEPARTMENT, CORRIDOR IMPROVEMENT AUTHORITY, & DOWNTOWN DEVELOPMENT AUTHORITY.

It is recommended that the Township progress in making changes to the Zoning Ordinance as recommended by the current and any future Master Plans. Specifically, it is recommended that the Township provide an update on their ability to realize the revisions in the 'Recommendations for Revisions to the Zoning Ordinance and Map', Master Plan section.

Best Practice 2.3 | Concentrated Development

"The zoning ordinance provides for areas of concentrated development in appropriate locations and encourages the type and form of development desired".

STATUS: COMPLETE WITH REVISED MUPUD ORDINANCE 2022- PICA DESIGNATIONS FALL IN OUR HIGHEST DENSITY AREAS. MIXED USE IS ALLOWED BY RIGHT IN A POTENTIAL INTENSITY CHANGE AREA.

Mixed-use development is permitted within Sec. 86-440 (MUPUD) of the Zoning Ordinance, but to be deemed Redevelopment Ready, it is expected to allow mixed-use development permitted by-right, in areas of concentrated development.

STATUS: COMPLETE WITH REVISED MUPUD ORDINANCE 2022- PICA DESIGNATIONS FALL IN OUR HIGHEST DENSITY AREAS. MIXED USE IS ALLOWED BY RIGHT IN A POTENTIAL INTENSITY CHANGE AREA.

Additionally, it is clear that the 'Architectural Standards' outlined in the Master Plan only apply to the MUPUD District (Sec. 86.440(C)(2)(e)(1)). It is recommended that the Township incorporate similar placemaking elements to zoning districts in the Township's concentrated areas of development. Specifically, grade-level transparency and build-to lines could help the Township in meeting Certified expectations.

Best Practice 2.4 | Housing Diversity

"The zoning ordinance allows for a variety of housing options".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

Unfortunately, the Township does not currently permit applicable diverse housing typologies in any zoning district. To maintain Certification, the Township should permit three (3) diverse housing typologies, by-right. To exceed expectations, the Township could permit these diverse housing types near their areas of concentrated development, to support vibrant and walkable neighborhoods.

Best Practice 3: Development Review

Best Practice 3.6 | Fee Schedule

"The community maintains a fee schedule".

STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR GENERAL PUBLIC. 2023 FEE SCHEDULE IS YET TO BE PUBLISHED

It is recommended that the Township post the updated Building Permit, Commercial Fire, and Planning fee schedules onto the Township website. Additionally, it is recommended that development-related fee schedules be updated and included in the Township's Guide to Development (Best Practice 3.8).

STATUS: PENIDNG 2023 REVIEW

Further, Best Practice 3.6 includes an expectation of annual review. To maintain Certification, the Township will need to review and update the development-related fee schedules annually. As of 2021, the Township is not currently meeting this expectation.

Best Practice 3.7 | Payment Methods

"The community offers clear methods of payment".

STATUS: (PENDING) ARP FUNDING SUPPORT PROJECT OF DIGITAL PERMITTING BUILDING, FIRE PLAN REVIEW. APPROVED BY TOWNSHIP BOARD NOV 2022.

It is recommended that the Township identify what methods of payments an applicant can use to pay for development-related fees on the Township's website. Additionally, it is recommended that the Township accept credit card payments, either solely in-person or also online.

Best Practice 3.8 | Access to Information

"The community maintains a guide to development that explains policies, procedures, and steps to obtain approvals".

STATUS: (PENDING) FINAL BRANDING APPROVAL FROM COMMUNICATIONS DEPARTMENT. UPDATED AND REVIEWED BY ECONOMIC AND COMMUNITY PLANNING DEPARTMENTS. READY TO SUBMIT ONLINE WHEN COMMUNICAITONS IS COMPLETE.

The Development Process Overview document, developed by the Township in 2018 is a great start. The integration of wetland delineation/verification processes, as well as the incorporation of associated fees on the various review processes, are very useful to applicants. With RRC 2.0, there are a few areas where the Township could supplement their Development Process Overview to become better aligned with Certified expectations:

- Relevant contact information: The existing document (as well as several other documents on the website) have Peter Mesner as the primary contact.
- Relevant meeting schedules: It would be helpful for applicants to see the regular meeting times of all development-related boards and commissions.
- Conceptual meeting procedures: The Township has already prepared this document, but once the Township makes the appropriate updates to this document, it is recommended that it be integrated it into the Development Process Overview.
- Site plan review requirements and application: This item already lives on the website; it is recommended to integrate it into a comprehensive guide to development.
- Clear explanation for site plans that can be approved administratively: You do have this differentiated in your Development Process Overview, but I wanted to discuss these regulations because they don't necessarily align with what is written in Sec. 86-155 that states all site plans can be reviewed administratively. Additionally, there is no differentiation on whether it is a new development or minor modifications.
- Rezoning request process and application: This item already lives on the website; it is recommended to integrate it into a comprehensive guide to development.
- Variance request process and application: This item already lives on the website; it is recommended to integrate it into a comprehensive guide to development.
- Special land use request process and application: This item already lives on the website; it is recommended to integrate it into a comprehensive guide to development.
- Fee schedule: The Township has provided associated fees throughout the document. However, it is recommended the Township ensure these prices are up to date. Additionally, if the Township deems it helpful, the Township could also add the relevant fee schedules into the comprehensive guide to development.
- Financial assistance tools: If any are offered by the Township, it is recommended the Township publicized then in the comprehensive guide to development.
- Design guidelines and related processes: If the Township decided to develop design guidelines, incorporating or referencing them within the guide to development would be helpful.
- Building permit requirements and applications: This item already lives on the website; it is recommended to integrate it into a comprehensive guide to development.

Best Practice 3.9 | Project Tracking

"The community has a method to track development projects".

**STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR GENERAL PUBLIC
REGULARLY UPDATED**

It is recommended the Township provide documentation of the community's tracking system for development applications, from submissions to permitting.

Best Practice 3.10 | Continued Improvement

"The community solicits feedback and regularly reviews the development review experience".

The Township provides an excellent Development Process Feedback Survey on the Township's website to solicit details about applicants' experience with the Township's development processes.

STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR DEVELOPERS

Best Practice 3.10 includes an expectation of annual review. To maintain Certification, the Township will need to provide details on how the Township assess their development review process annually, based on the responses garnered from the survey. As of 2021, the Township is not currently meeting this expectation.

Best Practice 4: Boards and Commissions

Best Practice 4.1 | Recruitment Process

"The community has a clear recruitment and appointment process".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

The Township provides a Public Service Application Form online for residents interested in applying to a board or commission. To meet Certified expectations, it is recommended that the Township post either a document, statement, or quick blurb on what the typical process of appointment is. This could include:

- What happens after an interested community member applies?
- How often are applications reviewed?
- What are the current vacant seats?

Best Practice 4.2 | Expectations & Interests

"The community sets expectations for board and commission positions".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

The Township provides a very helpful Appointed Officials Ethics Statement on the Township's website, that outlines ethical expectations of board and commission members (e.g. no taking of gifts, no financial gain, serve with integrity). To meet this Best Practice, it is recommended that the Township incorporate additional expectations around attendance records, typical meeting schedule, duties to be performed, and term limits. Additionally, newer to RRC 2.0, to make the application process easier to understand for residents, highlighting associated interests and/or background experience that would best suit each type of board and commission position is an expectation.

Best Practice 4.3 | Orientation

"The community provides orientation material to all appointed and elected members of development-related boards and commissions".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

Documentation of the orientation materials the Township provides to newly appointment officials is needed. It is recommended the Township provide this information for all development-related boards and commission, including the Township Board, Planning Commission, Zoning Board of Appeals,

Downtown Development Authority, Corridor Improvement Authority, Brownfield Redevelopment Authority, and Economic Development Corporation.

Best Practice 4.4 | Bylaws

"The community has bylaws for boards and commissions".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

It is recommended the Township make the bylaws for each development-related board and commission, easily accessible on their respective webpages.

Best Practice 4.5 | Planning Commission Annual Report

"The community issues a planning commission annual report".

STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR GENERAL PUBLIC

REGULARLY UPDATED- 2023 TO BE POSTED SOON

Best Practice 4.5 includes an expectation of annual review. To maintain Certification, the Township will need to prepare the annual Meridian Township Report. As of 2021, the Township is not currently meeting this expectation.

Best Practice 4.6 | Training Strategy

"The community has a documented training strategy".

STATUS: UNDER DISCUSSION AT TOWNSHIP BOARD

Best Practice 4.6 is a new expectation under RRC 2.0. Communities need to create a training strategy document for all development-related boards and commissions in the Township. This includes addressing the Township's view on regular training for its elected/nominated officials, suggested training opportunities, how these training opportunities will be funded, and how participants will share out their training experiences.

Best Practice 4.7 | Joint Meetings

"The community shares information between elected and appointed officials and staff".

STATUS: CURRENT AND UPDATED 2022 ON WEBSITE FOR GENERAL PUBLIC

REGULARLY UPDATED- 2023 TO BE POSTED NOVEMBER

Best Practice 4.7 includes an expectation of annual review. To maintain Certification, the Township will need to provide documentation that a joint meeting among development-related boards was held at least once a year. As of 2021, the Township is not currently meeting this expectation.

Best Practice 5: Economic Development and Marketing

Best Practice 5.1 | Economic Development Strategy

"The community has approved an economic development strategy".

STATUS: (PENDING) UNDER DESIGN WITH ECONOMIC DEVELOPMENT DEPARTMENT. PUBLIC PARTICIPATION PLAN, MARKETING PLAN, MASTERPLAN, DEVELOPMENT GUIDE AND INCENTIVES POLICY ARE ALL UNDER DESIGN REVIEW. FINAL PRODUCTION WILL ALIGN WITH MASTERPLAN TO HAVE ALL DOCUMENTS SUPPORT THE SAME COMMUNITY VISION. FINAL TO BE SUBMITTED TO COMMUNICATIONS FOR BRANDING.

The Township provides an excellent Economic Development Strategy (2018) on its website. Best Practice 5.1 includes an expectation of annual review. To maintain Certification, the Township will need to provide documentation that the implementation of the Economic Development Strategy is accessed annually. As of 2021, the Township is not currently meeting this expectation.

Best Practice 5.2 | Incentives Policies

"The community has adopted policies to guide economic development incentives".

STATUS: (PENDING) UNDER DESIGN WITH ECONOMIC DEVELOPMENT DEPARTMENT. PUBLIC PARTICIPATION PLAN, MARKETING PLAN, MASTERPLAN, DEVELOPMENT GUIDE AND INCENTIVES POLICY ARE ALL UNDER DESIGN REVIEW. FINAL PRODUCTION WILL ALIGN WITH MASTERPLAN TO HAVE ALL DOCUMENTS SUPPORT THE SAME COMMUNITY VISION. FINAL TO BE SUBMITTED TO COMMUNICATIONS FOR BRANDING.

Best Practice 5.2 is a new expectation under RRC 2.0, aimed at equipping communities with the tools to be attractive to developers. The Township will need to clearly outline the incentives available to developers and in what situations they will be considered. This can live in a stand-alone document or within the comprehensive Guide to Development (Best Practice 3.8). Some commonly used local incentives include:

- Tax Abatements (Industrial, OPRA, Commercial Rehab, etc.)
- Facade Improvement Programs
- Local Small Business Support Loans
- Local or County Brownfield
- Land disposition policies which allow for a reduced sale price
- Waived local fees (development review, utility connections, etc.)
- PILOTs (Payment In Lieu Of Taxes)

Incentives do not necessarily need to consist only of tax abatements. The Township can also consider other smaller incentives, like site plan application fee waivers, density bonuses, and expedited processing.

Best Practice 5.3 | Marketing Plan

"The community has a documented marketing plan".

STATUS: (PENDING) UNDER DESIGN WITH ECONOMIC DEVELOPMENT DEPARTMENT. PUBLIC PARTICIPATION PLAN, MARKETING PLAN, MASTERPLAN, DEVELOPMENT GUIDE AND INCENTIVES POLICY ARE ALL UNDER DESIGN REVIEW. FINAL PRODUCTION WILL ALIGN WITH MASTERPLAN TO HAVE ALL DOCUMENTS SUPPORT THE SAME COMMUNITY VISION. FINAL TO BE SUBMITTED TO COMMUNICATIONS FOR BRANDING.

The Township has an established Marketing and Promotion Strategy (2018) and a separate Brand Standards Quick Reference Guide. To ensure Township staff, applicants, and residents have access to a comprehensive resource regarding the Township's marketing efforts, it is recommended the Township incorporate the branding standards document into the Marketing and Promotion Strategy.

Conclusion and Next Steps

Meridian Charter Township's current Certification status remains in effect until November 16, 2023. The preceding Redevelopment Ready Communities® Recertification Brief was prepared two (2) years in advance of Meridian Charter Township's recertification date. RRC understands that the Township is at the precipice of updating several planning and development documents and desires to use this Recertification Brief as a tool to ensure continued alignment with the RRC Best Practices. As the Township works to align with all the Best Practice expectations, RRC is open to Township staff offering alternative ways the Township can meet the intent of the Best Practice criteria. Additionally, as a Certified RRC community in good standing, the Township has continued access to a range of RRC technical assistance tools. These

tools—which include a network of RRC community contacts, Best Practice examples, and guidance documents—can help Meridian Charter Township adapt to the updated RRC Best Practice expectations. It is expected that Meridian Township will continue to see exciting redevelopment opportunities in the years to come and Redevelopment Ready Communities® looks forward to formally recertifying the Township in 2023.