



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION MEETING
Tuesday, January 10, 2023 4:30pm
Meridian Service Center
2100 Gaylord Smith Ct, Haslett 48840

REGULAR MEETING – 4:30PM

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PRESENTATIONS
 - A. Dan Opsommer – MSU to Lake Lansing Trail
 - B. Shane Goodale – Tower Road Park Plaque
4. PUBLIC COMMENTS
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES
November 15, 2022 Regular Meeting Minutes
7. COMMUNICATIONS
 - A. Tennis Court at Hillbrook Park email
 - B. Letter and Petition re: Hillbrook Park pickleball courts
8. DISCUSSION ITEMS
 - A. Pickleball Courts at Hillbrook Park
 - B. Snell Towar Recreation Center
 - C. Spark and Ingham Co Parks and Trails Grant Applications
9. LAND PRESERVATION REPORT – Commissioner Stephens
10. DIRECTOR’S REPORT
11. PUBLIC COMMENTS
12. OTHER MATTERS AND COMMISSIONERS’ COMMENTS
13. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, LuAnn Maisner:
2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.

Meeting Location: Meridian Service Center, 2100 Gaylord Smith Ct. Haslett, MI 48840



3. Presentations

- A. Dan Opsommer - MSU to Lake Lansing Trail
- B. Shane Goodale - Tower Road Park Plaque



5. Approval of Agenda

January 10, 2023



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Meeting Location: Meridian Service Center, 2100 Gaylord Smith Ct. Haslett, MI 48840



6. Minutes

November 15, 2022



**CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING
Meridian Service Center
2100 Gaylord C. Smith Court, Haslett, MI 48840
TUESDAY, NOVEMBER 15, 2022 4:30 PM**

PRESENT: Chair, Mary Nardo-Farris; Vice Chair, Ami Van Antwerp; Commissioner, Mark Stephens – 4:30 pm and Commissioner, Mike McDonald – 4:40 pm
ABSENT: Commissioner, Amanda Lick
STAFF: LuAnn Maisner, Director of Parks and Recreation; Bridget Cannon, Administrative Assistant

1. CALL MEETING TO ORDER

Chair Nardo-Farris called the meeting to order at **4:30 pm**.

2. ROLL CALL

Chair Nardo-Farris called the roll of the Commission.
Commissioner Lick excused absent.

3. PRESENTATIONS

None

4. PUBLIC COMMENTS

None

5. APPROVAL OF AGENDA

Commissioner Stephens **MOVED TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Van Antwerp.

VOICE VOTE: Motion carried unanimously

6. APPROVAL OF MINUTES

Commissioner Van Antwerp moved **TO APPROVE THE MINUTES OF THE SEPTEMBER 13, 2022 REGULAR MEETING**. Seconded by Commissioner Stephens.

VOICE VOTE: Motion carried unanimously

7. COMMUNICATIONS

Commissioner Stephens **MOVED TO PLACE THE COMMUNICATIONS ITEM PRESENTED ON FILE**. Seconded by Commissioner Van Antwerp.

VOICE VOTE: Motion carried unanimously

8. ACTION ITEMS

A. 2023 Proposed Meeting Schedule

Following discussion regarding the changing the televised meeting date to be September 12 and the August 8 meeting to be non-televised and held at the Service Center, the proposed Park Commission meeting schedule for 2023 was approved as amended:

**Park Commission Meeting Dates
2023 Meeting Schedule**

RESOLUTION

At a regular meeting of the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Service Center, in said Township on the 15th day of November 2022, at 4:30 p.m., Local Time.

PRESENT: Chair, Mary Nardo-Farris; Vice Chair, Ami Van Antwerp; Commissioner, Mark Stephens

ABSENT: Commissioner Amanda Lick and Commissioner Mike McDonald

The following resolution was offered by Commissioner Van Antwerp and supported by Commissioner Stephens.

WHEREAS, the Park Commission desires to announce the time, date, and place of all meetings of the Commission; and

WHEREAS, the Park Commission deems the 2022 regular meeting schedule sufficient to uphold the Township Board’s Policies and Procedures, and advancement toward the Board’s Global Ends; and

NOW, THEREFORE, BE IT RESOLVED by the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, that the Park Commission adopts its regular 2023 meeting schedule as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 10	Service Center	4:30 pm regular meeting
February 14	Service Center	4:30 pm regular meeting
March 14	Town Hall	4:30 pm televised regular meeting
April 11	NO MEETING	NO MEETING
May 9	Service Center	4:30 pm regular meeting
June 13	Service Center	4:30 pm regular meeting
July 11	Service Center	4:30 pm regular meeting
August 8	Service Center	4:30 pm regular meeting
September 12	Service Center	4:30 pm televised regular meeting
October 10	Service Center	4:30 pm regular meeting
November 14	Town Hall	4:30 pm televised regular meeting
December 12	NO MEETING	NO MEETING

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ADOPTED: YEAS: Ami Van Antwerp, Mark Stephens and Mary Nardo-Farris

NAYS: None

Resolution declared adopted.

STATE OF MICHIGAN)
)ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Chair of the Park Commission, Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 15th of November, 2022.

Mary Nardo-Farris

Mary Nardo-Farris, Chair
Park Commission

B. Spark Grant Opportunities

Discussion regarding which park to designate as a project for the Federal Spark Grant Program. After consideration, the commission agreed to apply for funds for Nancy Moore Park playground replacement and paved loop trail leading from the parking lot and around the soccer fields to provide accessibility. Round one applications are due December 19, 2022 and will be awarded January, 2023.

COMMISSION VAN ANTWERP MOVED TO SUPPORT AN APPLICATION TO THE FEDERAL SPARK GRANT PROGRAM ADMINISTERED BY THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR NANCY MOORE PARK PLAYGROUND REPLACEMENT AND ACCESSIBLE LOOP TRAIL IN THE AMOUNT OF \$400,000. Seconded by Commissioner Stephens.

VOICE/HAND VOTE: Motion carried unanimously

9. DISCUSSION ITEMS

A. General Health Policy – Township Board

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Informational only, the Township Board has already finalized and implemented this policy. Free toiletry items are now available to the public in all park restrooms. If vandalism occurs, the Park Commission will address it then.

10. LAND PRESERVATION REPORT

Commissioner Stephens reviewed recent items of discussion at the Land Preservation Advisory Board meetings. He praised Emma Campbell, Land Stewardship Coordinator, as he is impressed with her professionalism and creativity. The commissioners agreed and discussed *Planting a Native Meridian*, that is now available free to the public. Emma Campbell and intern, Rebecca Fisher, recently completed the native plant guide.

11. DIRECTOR'S REPORT

- A. Cornerstone Architects – Condition Assessment of Historical Village structures - \$15,000
- B. MOU with Friends of Historic Meridian – review and revise
- C. Able Eyes Virtual Tour of HNC Link to view the tour on Able Eyes: <https://www.ableeyes.org/virtual-tours/harris-nature-center-okemos-mi/>
- D. Meridian Heritage Festival –October 1 – extremely successful for both Nokomis and the Village
- E. Spooktacular Adventures at Marketplace Halloween event - October 26
- F. Native Plant Guide – Emma Campbell and intern Rebecca Fischer created
- G. Paper products in parks – DEI Feminine products in park restrooms (already discussed in General Health Policy – Township Board
- H. ARPA Funds Request to Township Board– wind screens \$88,000, and Historical Village building repair \$130,000
- I. New Parks and Recreation Specialist, Nick Wing will start on November 28.
- J. Upcoming Topic – Snell Towar Recreation Center – do we start scheduling events there, or would the space be better utilized if demolished and a new pavilion and grills be built there? Due to staffing issues, the center has become more of a liability in recent years.
- K. Upcoming Topic – Pickleball vs Tennis – need to discuss at a future meeting the pros and cons of keeping current tennis court at Hillbrook Park and/or making additional pickleball courts.

12. PUBLIC COMMENTS

Claudia Kerbawy, 1398 Hickory Island Drive, Haslett
Susan Andrews, 6088 Columbia Street, Haslett

Residents are following up from May, 2022 meeting. Lake Lansing was established as a Wild Life Sanctuary in 1925. At one time, there were signs posted noting the Sanctuary Lake status, but signs have since been removed. Township police and the Michigan DNR said they cannot enforce without signs being posted to alert hunters that there is No Hunting. Residents have asked the DNR to re-post Sanctuary Lake/No Hunting signs. Lu updated the residents that identification signs, i.e. Spengler Marsh and Lake Lansing Marsh, will be

installed by the township soon. However, the Township police will not enforce the No Hunting. That will be the responsibility of the DNR.

13. OTHER MATTERS AND COMMISSIONERS' COMMENTS

Commissioner Stephens explained the Great Lakes Fisheries applications are due in January, 2023. He would like the commissioners to brainstorm which applications would best benefit our community. Please send all ideas to Mark, as he will be applying soon. Commissioner McDonald asked if Commissioner Stephens could share some concepts before application.

Discussion on re-stocking of the ponds at Central Park. Commissioner Stephens said he anticipates ponds to be re-stocked in the spring.

Commissioner Van Antwerp asked if Dan Opsommer could attend a future meeting and discuss the MSU trail. She would like an update on the progress of the MSU to Lake Lansing Trail. The Okemos Road bridge project would impact the work in the future at community parks. Director Maisner said she would get the latest update from the Engineering Department and forward to the commissioners.

Director Maisner distributed MRPA Conference information for March 7-10, 2023. The commissioners are invited to attend the conference and should RSVP to Bridget by January 10, 2023.

14. ADJOURNMENT

Chair Nardo-Farris adjourned the meeting at 5:35 pm.



7. Communications

A. Tennis Court at Hillbrook Park email

**B. Letter and Petition re: Hillbrook
Park pickleball courts**

From: [LuAnn Maisner](#)
To:
Cc: [Michelle Prinz](#)
Subject: FW: Tennis court at Hillbrook
Date: Tuesday, November 8, 2022 12:48:00 PM

Good Afternoon Amy,

Thank you for reaching out to share your concerns. There is money budgeted for 2023 to resurface the courts at Hillbook Park, but to what configuration is up to the Park Commission to determine. The pickleball courts at Hillbrook Park and Towner Road Park are all filled with pickleball enthusiasts with not enough courts to fulfill the need. When we look at all the tennis courts that go unutilized or underutilized within the Township (mainly at Haslett School, Okemos High School and Chippewa and Kinawa Middle Schools, it's the bigger picture that we look at for final consideration. But... no decision has been made and the Park Commission taking this topic up at their January 10 regular meeting. I will also be sharing this correspondence with them as well. I very much appreciate hearing from you on this topic as we all work very hard to fulfill the needs of our residents and park users. This is actually a good problem! If you would like to discuss this further, I may be reached at 517-853-4604.

Sincerely,

LuAnn Maisner, CPRP
Director of Parks and Recreation

From: Meridian Township, MI <webmaster@meridian.mi.us>
Sent: Sunday, November 6, 2022 3:37 PM
To: LuAnn Maisner <maisner@meridian.mi.us>
Subject: Tennis court at Hillbrook

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Amy Clark
Site Visitor Email:

I hope that you are having a good weekend. I wanted to reach out to you in concern regarding the tennis court at Hillbrook. Please do not change this court into a pickle ball court. This is the only community tennis court in the Haslett Area, additionally Hillbrook is the only area where there is a bounce back wall to practice tennis. I am very concerned that the township is considering changing this court. By doing so, the township would limit opportunities for tennis players. Also, just down the road there are numerous pickle ball courts at towner road. That could be utilized by the pickle ball players.

Thank you for your time and consideration regarding Hillbrook.
Amy Clark

December 6, 2022

Meridian Township Parks and Recreation
c/o LuAnn Maisner

Dear LuAnn,

You suggested to me that the Hillbrook pickleball group send you a letter about adding to the pickleball courts at Hillbrook Park. You said that you would present it to Parks and Recreation. So I'm sending this letter on behalf of the group. I first shared it with them on our Facebook page for their input. I then posted it for their final review. No one on the Hillbrook Facebook page voiced opposition.

I'm including a list with 62 signatures of Hillbrook players who support this request. Note that we started collecting signatures after many of our regulars had already left for the winter, or no doubt we would have had more.

As you know, there is a pressing need for more courts at Hillbrook. Many times during the summer and fall, there would be 10–20 people waiting to play while all four courts (including the one outside the south fence and the makeshift one superimposed on the tennis court) were being used. And new players are showing up often.

As far as we can tell, tennis players rarely use the tennis court, and they have other courts in the area to use, such as those at high schools and MSU.

We would like to ask for four new courts inside the fence (besides the two existing ones). Please refer to the enclosed crude drawing. There would be three courts side-by-side on the north end and three side-by-side on the south end, with a fence in the middle. We do not propose any changes outside the south fence.

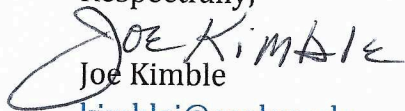
Pickleball courts are 20 feet wide. So they would take up 60 feet total from east to west, leaving 50 feet (if our measurements are right) for use between courts and on the sides. There is currently 12 feet between the east fence and the existing two courts. If we had 10 feet between courts—as Towner does—that would leave 18 feet along the west fence for congregating.

The placement of the gates is not ideal, but we think players could scoot in and get to the sides while waiting to play.

We know that parking is a problem, and we don't know whether having more courts would exacerbate it, but we hope the Township can find a solution in the interests of enhanced recreational opportunities.

Finally, we understand that there is already money in the budget for resurfacing the courts. Given the choice, the Hillbrook group would prefer that the money be used to add courts.

Respectfully,

A handwritten signature in black ink that reads "JOE KIMBLE". The signature is written in a cursive style with a large, looping initial "J".

Joe Kimble

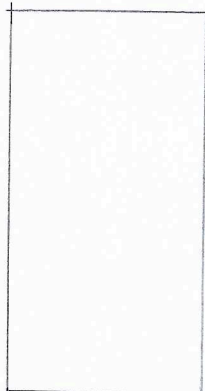
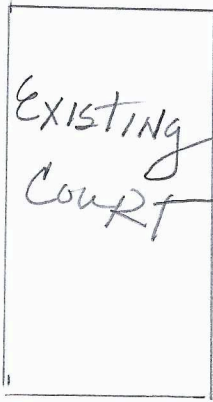
kimblej@cooley.edu

517-930-0518

(on behalf of the Hillbrook pickleballers)

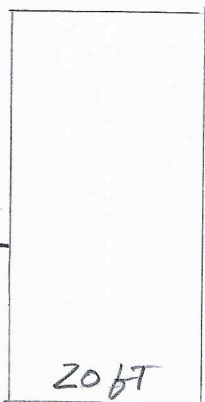
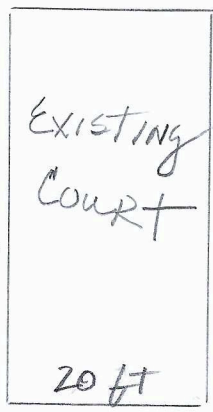
South

GATE



fence

120 ft



GATE

12 ft

110 ft



We, the pickleball players of Hillbrook Park, are in favor of reconfiguring our area to add more pickleball courts. We are including a proposal letter of how we think the courts could be reconfigured.

Printed Name	Signature	Address
ANNE HANSKNECHT		2011 LeDuMont Haslett 48840
A. Peter Goverschin	A. Peter Goverschin	1963 Onsebe Dr Okemos, Mich 48864
John A. Crafton		3069 Biber St, East Lansing 48823
Mary Jo Wagner	Mary Jo Wagner	6240 Timber View Dr E.L. 48823
Beth Stadman	Beth Stadman	5493 Maple Ridge, Haslett 48840
BILL RICE	Bill Rice	3562 DOBIE RD Okemos 48864
URSHIA SMELTER		1341 Bayshore Dr Haslett 48840
Teri Geiersbach		16824 Meadowbrook Dr, Haslett 48840
Jamce Orlando	Jamce Orlando	6090 Green Rd. Haslett MI 48868
LARRY EZZO	Lorraine & Eugene	5643 Ventura Pike 48840 Haslett
Sal Calcagno	Sal Calcagno	3866 Pine Knoll Okemos 48864
Mia Stewart	Miam Stewart	1752 Chief Okemos Circle Okemos 48864
Yvonne Antierrez	Yvonne Antierrez	6039 Oakpark Tr. Okemos/Haslett 48840
Liorik Riley		5766 Whisperwood Dr, Haslett, MI 48840
Adam Park		16869 Meadowbrook Haslett, MI 48840
MARES RAZMERS	Mares Razmers	4392 Salgavy, Okemos 48864
Kyle Sartelle		1435 N Harrison Rd East Lansing
Joy Ann Kurtz		6623 Victoria Shore Dr Lansing MI 48848
Karen Atkinson		1784 Ashton Lane Mason 48854
Bucky Park		16869 Meadowbrook Haslett, MI 48840

Print Name	Signature	Address
Al Leceli	Al Leceli	1790 Michael St Haslett, MI 48840
John Rigg	[Signature]	1612 Old Mill, E.L., MI 48823
Ray Doyle	[Signature]	14458 Beichat Rd Lansing, MI 48906
Marci Thorp	[Signature]	7844 Ashbrook Dr Haslett 48840
Mark Lewis	[Signature]	5745 Montebello Ave Haslett 48840
John Strickland	[Signature]	1341 Bayshore, Haslett
MARK STEWART	[Signature]	1752 Chief Okemos Circle, Okemos, 48864
Marie Kirkpatrick	[Signature]	1730 Nemaque Trail, Haslett 48840
Dugan Bradford	[Signature]	738 Berkshire Ln, East Lansing 48823
Spencer Tomczak	[Signature]	732 Berkshire Ln, East Lansing 48823
Denise Skalsky	[Signature]	6575 ENGELIS OAK FL 48823
MARYJO LOUNDS	[Signature]	2910 Haydon Road Mason 48854
Charlie Skalsky	[Signature]	1903 Brandywine Pt E.L. 48823
MICHAEL DEAN	[Signature]	1764 WOODSIDE DRIVE EAST LANSING, MI 48823
John Cox	[Signature]	1626 Lake Dr Apt 202 Haslett 48840
Rauber Levinsh	[Signature]	805 Center Hill Dr. E.L. 48823
Gerald Mitoski	[Signature]	1127 Orchard St East Lansing 48823
Nicole VanZwol	[Signature]	2004 Lac Du Mont Haslett MI 48840
Sue Jura	[Signature]	1936 Baye Dr. Okemos 48864
James F. LoeEE	[Signature]	6274 Lake Dr. Haslett 48840
Jim Clark	[Signature]	3519 Apple Valley Rd. Okemos 48864
JIM CLARK	[Signature]	3519 Apple Valley Rd. Okemos 48864
PEGGY COUTURIER	[Signature]	5571 Star Flower Dr. Haslett 48840
Teresa George Lambert	[Signature]	4351 Oakwood Dr. Okemos 48864

PRINT NAME	SIGNATURE	ADDRESS
Denise Kane	<i>Denise Kane</i>	5600 Creekwood Lane, Haslett, MI 48840
Dawn Kettinger	<i>Dawn Kettinger</i>	5600 Creekwood Lane, Haslett MI 48840
TIM TAHANEY	esig: tim.tahaney@sbcglobal.net	2097 Isaac Ln. E. Lansing MI 48823
Sharon Kelley	<i>Sharon Kelley</i>	55FS WILDFIRE W/ HASLET MI 48840
Sue WILSON	esig: swilson49@gmail.com	15050 Classic Dr. Burt MI 48808
GREG WALDIE	<i>Greg G. Waldie</i>	2002 LAC DUMONT HASLETT MI 48840
Ellen Gavrachin	<i>Ellen Gavrachin</i>	1903 Oneida Okemos MI 48864
Debbie Santucci	esig: dsantucci1@gmail.com	5909 Blythefield E Lansing 48823
Marc Santucci	esig: MarcSantucci@yahoo.com	5909 Blythefield E Lansing 48823
Kent Vankkek	<i>Kent Vankkek</i>	2779 Holt Rd Mason MI 48854
Kate Stewari	<i>Kate Stewari</i>	1752 Chief Okemos Cir Okemos MI 48864
Patricia Nowak	<i>Patricia E Nowak</i>	5914 Green Rd Haslett MI 48840
Rick Geiersbach	<i>Rick Geiersbach</i>	16824 Meadowbrook, Haslett MI 48840
LeRoy Harvey	<i>LeRoy Harvey</i>	1619 Mt Vernon, E Lansing MI 48823
Bill Mead	esig: WGMEAD2@gmail.com	3930 Sun Rapids Dr. Okemos 48864
Sue Alchin	esig: DONNY517@hotmail.com	3536 Burkley Rd Williamston 48895
Jason Vrane	esig: Jvrane@gmail.com	1640 Leaview, Holt 48842
Jennifer Kryaska	esig: 74Kryaska@gmail.com	1640 Leaview, Holt 48842
Mary Prygoski	esig: maryprygoski@yahoo.com	4404 Alderwood, Okemos 48864



8. Discussion Items

- A. Pickleball Courts at Hillbrook Park**
- B. Snell Towar Recreation Center**
- C. Spark and Ingham Co Parks
and Trails Grant Applications**



8.A.

To: Park Commissioners
From: LuAnn Maisner, Director
Parks and Recreation
Date: January 4, 2023
Re: Pickleball Courts at Hillbrook Park

In 2016, the tennis and basketball courts at Hillbrook Park were resurfaced and reconfigured to host three pickleball courts, one basketball court, and one tennis court. These three pickleball courts were the first ones built in the Township. In 2017, a six-court facility for pickleball was also constructed at Towner Road Park. All these courts have proven to be extremely popular by providing social and physical opportunities for older adults. The support and enthusiasm of the players is amazing!

In 2023, we plan to resurface the courts again at Hillbrook Park, which creates an opportunity to review the current configuration. There is no question that the popularity of pickleball has increased dramatically over the last few years, as well as the desire by many for us to build additional courts.

It certainly is wonderful to see the increased usage of Hillbrook Park since the addition of pickleball, but this site also has challenges including limited parking, no restroom, and wet soils. The current parking lot has proven insufficient for the existing three courts with no space available for expansion. There has been strong interest expressed from the Hillbrook Pickleball players to remove the tennis court and replace it with more pickleball courts.

Items to consider:

- This is the only park with a tennis court.
- All existing pickleball courts are currently located in the northern portion of the community. We have had Okemos residents ask for courts in their area.
- Hillbrook Park lacks room to expand parking and has no restroom.
- There is strong support from park users to increase the number of courts



8.B.

To: Park Commissioners

From: LuAnn Maisner CPRP, Director of Parks and Recreation

Date: January 4, 2023

Re: Snell-Towar Recreation Center

The Snell-Towar Recreation Center was established in 1973 and served as a beloved place for children and seniors to visit for organized year-around activities. Over the years, the programs dwindled and staffing reduced to where the building has sat idle for a number of years.

Staff is recommending that the Park Commission begin conversations with the neighborhood to determine the needs and desires of the residents to best determine the facility's future. This can be accomplished by a direct mail survey followed with a meeting on-site in late spring to have face to face discussions with local residents. The park as it is now contains a play structure, internal walkways, an open play field, rain garden basins and a 30'x60' block building.



To: Park Commissioners **8.C.**

**From: LuAnn Maisner, Director
Parks and Recreation**

Date: January 4, 2023

Re: Spark and Ingham County Parks and Trails Millage – Grant Applications

As we look forward to 2023, there will be two more opportunities to submit applications for the Federal SPARK program. The dates have yet to be published but early planning on our part will assist in submitting a quality application.

Ingham County just announced the next grant cycle for their parks and trail grant program. Since they are funding a portion of the MSU to Lake Lansing regional trail, I would like to recommend we submit a proposal for development of Okemos Road Trail Hub/Nancy Moore Park Entrance Project. Application deadline is May 1, 2023.



INGHAM COUNTY PARKS DEPARTMENT
121 E. Maple St., PO Box 178, Mason, MI 48854
Phone: 517.676.2233 www.inghamcountyparks.org

Press Release

FOR IMMEDIATE RELEASE

Contact: Ingham County Parks – 517-676-2233

2023 Ingham County Trails and Parks Millage Grant Program

Parks and Trail Grant Application Period Opens: January 3, 2023

Ingham County is pleased to announce that it is accepting applications from all Ingham County municipalities to participate in the 2023 Ingham County Trails and Park Millage Grant Program. In 2020 Ingham County residents renewed a six year .5 mill levy to create and maintain a countywide system of trails and adjacent parks in Ingham County.

Project Requirements: Applications are due May 1, 2023 by 5 pm. The Board is not requiring match this round; while not required it is always welcome. See application and website for details.
www.inghamcountyparks.org

Eligibility:

- Government entity

General Project Requirements:

- Must demonstrate a direct benefit to Ingham County residents
- Applications will be accepted for the following categories:
 - Trail
 - Blueway
 - Boardwalk
 - Bridge
 - Planning & engineering
 - Other project
- The Park Commission and Board of Commissioners will consider any application even if it does not specifically fit the above categories

Application Overview – a fully completed application is required

- Description of the project
- Overview of the project addressing the grant criteria
- Detailed physical scope of the project
- Design, engineering and construction information
- Itemized cost and funding plan for the project
- Maintenance plans

Selection Process Overview:

- Applications are reviewed and scored by the Ingham County Parks and Recreation Commission
- The Ingham County Parks and Recreation Commission makes a recommendation to the Ingham County Board of Commissioners
- The Ingham County Board of Commissioners reviews recommendations and awards grants

Timeline for Trails and Parks Millage Application Round 8

January 3, 2023 - Application period opens

May 1, 2023 at 5:00 pm - Applications Due

May/June - Park Staff Review Applications & work with consultant on validating cost estimates and project viability, staff will get any supplemental materials from applicants requested.

May-TBD - if needed meeting with MDOT, MDNR, and TCRPC to review/coordinate their grant applicants

June - TBD - Park Staff posts applications in shared drive for commissioners. Park Commissioners begin to do preliminary review.

July/August - Site Visits with Park Staff and Park Commissioners

September - Draft viability report sent to each applicant

October - Applicants present their proposals and Spicer Group presents their review to the Park Commission.

October 31 - Deadline for Park Commissioners online scoring and prepare Condensed Report of preliminary scoring for the November Park Commission meeting

November - Parks Commission Meeting: Go over applications, review spreadsheet of scores, and come to consensus on scoring and recommendations

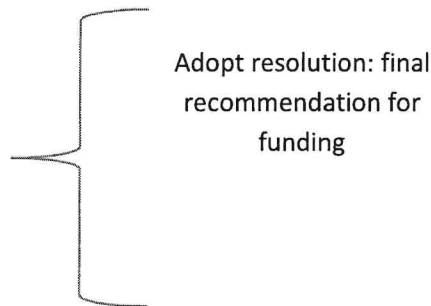
December - Deadline to get on agendas

December - Human Services

December - Finance

December - BOC

December - Applicants notified of decision



Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project's final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Does this project either contribute to the completion of one of the top ten scoring New Trail Preferences as listed in the Ingham County Trails and Parks Comprehensive Report Table 18 (attached)?

0= no 5= yes

_____pts. (Max 10%)

2. Does this contribute to County connectivity?

0= no 10= yes (If you meet *any* of the criteria listed below, you get 10 points).

_____pts. (Max 20%)

Improves Regional Connectivity Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following

- Contributes to the completion of the Ingham County regional priority corridors as depicted on Figure 24 (attachment A) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
- Improves access to or within Ingham County Parks;
- Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
- Expands transportation options as well as provide for recreation;
- Increases access to sites of natural, scenic or historic interest;
- Improves access of regional trails to communities and neighborhoods along those regional trails.

3. Did this project apply for other funding partners such as state or federal grants, donations, individual contributions, local contribution, or other funding sources?

Yes or No?

0= no 5=yes

_____pts. (Max 10%)

Table 18. New Trail Preferences

New Trail Preferences	Highlighted Corridor*	South Lansing/Deht Township	Meridian Township	East Lansing	North Lansing	Mason/Leslie/Dansville/Stockbridge	Williamston/Webberville	Total	Online Survey	Combined Total
MSU to Lake Lansing Parks	M	10	19	12	7	3	1	52	126	178
Holt to Mason	J	14	6	6	4	34	2	66	65	131
Lansing River Trail North Extension	P	3	0	3	0	0	0	6	89	95
Lansing River Trail South Extension	Q	2	0	0	0	0	0	2	92	94
Lansing River Trail to Northern Tier Trail	N	0	0	3	1	0	0	4	87	91
Lansing River Trail to Clinton County	O	0	0	0	0	0	0	0	74	74
Red Cedar Water Trail	R	1	12	6	1	0	11	31	44	75
RAM Trail to Burchfield Park	H	10	0	1	6	0	1	18	53	71
Grand River Water Trail	S	2	0	0	0	0	1	3	43	46
Hayhoe Trail to Vevay Twp. Hall	C	1	0	1	0	20	1	23	16	39
Holt RAM Trail Extension East	I	1	0	0	3	0	0	4	33	37
Meridian Township to Webberville	K	0	5	0	0	0	2	7	22	29
North-South artery along Onondaga Rd.	D	0	0	0	0	1	0	1	17	18
Mason west to Eaton County	G	0	0	0	3	1	0	4	11	15
Southwest connector to Eaton and Jackson counties	A	0	0	0	0	1	0	1	13	14
Mason East to M-52	F	0	0	1	0	4	0	5	7	12
M-52 connection -Stockbridge to Webberville	E	0	0	1	0	0	1	2	6	8
Bellevue Rd. Connection -Leslie to Eaton County	B	0	0	0	0	1	0	1	5	6
M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

* The highlighted corridors are shown on Figure 32.

2023-2028 CIP – PARKS

<u>Year</u>	<u>Project Name</u>	<u>2022</u> <u>Cost</u>	<u>Funding Source</u>
2022	Towner Road Park Playground	\$400,000	MNRTF/Park Millage
2022	Parking Lot repaving/expansion (Central Park South, N. Meridian Rd Park HNC, Marshall)	\$200,000	Park Millage
2022	New Park Signs and site furnishings	\$50,000	Park Millage
2022	Shade Structure at Towner	\$20,000	Park Millage
2022	Floating Islands Purification System	\$18,000	Park Millage
<hr/>			
		<u>2023</u>	
2023	Central Park Pavilion Renovation, Landscaping	\$100,000	Park Millage
2023	New Park signs	\$100,000	Park Millage
2023	Historical Village Building Repair	\$60,000	Park Millage
		<u>2024</u>	
2024	Ferguson Park Canoe Launch Renovation	\$150,000	Park Millage/Grant
2024	Wonch Canoe Launch	\$100,000	Park Millage/Grant
2024	Towner Road Playground	\$150,000	Park Millage
2024	Okemos Road Park Bike Trail Hub	\$400,000	Park/Pathway Millage, grants
		<u>2025</u>	
2025	Ottawa Hills Playground Replacement	\$ 75,000	Park Millage,
2025	Marshall Park Playground Replacement	\$150,000	Park Millage
2025	Barrier-free Playground	\$600,000	Park Millage, grants
		<u>2026</u>	
2026	Nancy Moore Park Playground	175,000	Park Millage/grant
2026	Hillbrook Park Restroom Building	\$250,000	Park Millage, Grants
		<u>2027</u>	
2027	Nancy Moore Park Pavilion	\$200,000	Park Millage/grant
2027	Nancy Moore Park Loop Trail	<u>\$100,000</u>	Park Millage/grant
		<u>2028</u>	
2028	Central Park Improvements-Splashpad	\$500,000	Park Millage, Federal or State Grants
2028	Snell-Towar Recreation Center Improvements	\$185,000	Park Millage, Grants
2028	Meridian Riverfront Park Trail Improvements	\$1,000,000	Park Millage, Pathway Millage, Federal/State Grants
2028	Wonch Park Improvements – Restroom, Streambank, WiFi	\$500,000	Park Millage, Grants



9. Land Preservation Report

Presented by: Commissioner Stephens



10. Director's Report



9. Additional Documentation

Distributed at Park Commission Meeting



3.A.

To: Park Commissioners

From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering

Date: January 10, 2023

Re: Update on the Okemos Road Bridge Project

Current Estimated Timeline for the Opening of the New Bridge:

- Unfortunately, the holiday season and winter storm have pushed construction schedules back.
- The new Okemos Road Bridge is now expected to be completed sometime in February. We do not have a firmer timeline than sometime in the month of February right now as weather is a huge unknown this time of the year.
- The original construction schedule called for the bridge to be completed at the end of November. However, the project was delayed one month at the very beginning of construction in February of 2022 due to AT&T being behind on relocating their utilities on the previous southbound bridge.
- We appreciate everyone's patience as this is a very difficult construction project for everyone involved. We encourage motorists to drive safely through the construction zone and observe the posted detours.

Additional Construction Details:

- The bridge deck is tentatively scheduled to be poured on Wednesday, January 11, weather permitting.
- Then the contractor will be able to work on the railings and other components of the bridge.
- The concrete approaches of Okemos Road on the north and south side of the bridge must also be poured.
- All work on underground utilities have been completed and the modular retaining wall is nearly complete.
- The traffic signal at Mount Hope/Okemos Road intersection will also need to be programmed before the bridge can fully open. The traffic signal has been installed for some time now and was already connected to electricity by Consumers Energy.
- Pedestrians can cross at the Mount Hope/Okemos Road intersection but should be aware that the push buttons are not operational yet and that there is construction occurring on the east side of Okemos Road. The pedestrian push buttons cannot be activated until the new traffic signal is activated.



3.A.

To: Park Commissioners

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: January 10, 2023

Re: Update on the MSU to Lake Lansing Trail, Phase I and II

We currently anticipate that we will complete construction on Phase I and II in July to September of 2023.

We received the bids for Phase I of the MSU to Lake Lansing trail on October 7. Phase I runs from Hagadorn Rd to the Park Lake/Grand River Ave intersection. Phase I had to be bid through MDOT due to the federal TAP grant that is funding \$1.7 million of this phase. The engineering of Phase I took several years to complete due to federal requirements we had to meet for the TAP grant, and the private land acquisition that was required (easements and land acquisition).

Here is a breakdown of the funding sources for Phase I of the MSU to Lake Lansing Trail:

1. \$1.7 million (TAP Grant)
2. \$950,000 (County Trails and Parks Millage)
3. \$200,000 (County Trails and Parks Millage)
4. \$350,000 (Township Pathway Millage)

Total: \$3,200,000

These cost estimates were compiled in 2019. The bids came in slightly higher than our estimates and we will work with Ingham County to secure the remaining funding that is needed:

- \$2.8 million (Construction)
- \$311,000 million (Current expenses the Township has already paid)
- \$257,000 (TAP grant contract administration, inspections, and other soft costs)

Total: \$3,368,000

Approximately \$200,000 of the overage will be covered by the County based on the fact that we came in under budget on the Okemos Road Boardwalk and the Shaw Street Connector. The Ingham County Trails & Parks Millage allows for these funds to be reallocated to other approved projects.

We will ask the County to cover the remaining estimated \$168,000 from the Ingham County Trails & Parks Millage, which there is precedent for. Other communities have added to the scope of their projects and/or had their bids come in over the estimates and the County has covered those costs. In this case, the Township is not expanding the scope of the project.

Memo to Park Commission

January 10, 2023

Re: Update on the MSU to Lake Lansing Trail, Phase I and II

Page 2

We completed the tree removals for Phase I in the spring and summer of 2022. Construction began on Phase I in December and we will go to bid on construction of Phase II this month.

We will work on the bridge abutments, ordering the bridge, and boardwalks this winter. We will begin construction on the asphalt trail portions in May of 2023 when the asphalt plants open.

Update on Phase III

We will also be working on design and engineering of Phase III in 2023. Once engineering is complete, we can then secure the lease agreement with Consumers Energy for use of their right-of-way (ROW). The entire portion of Phase III will be constructed within the Consumers Energy ROW. We already held a preliminary meeting with Consumers Energy in early 2022, which went very well.

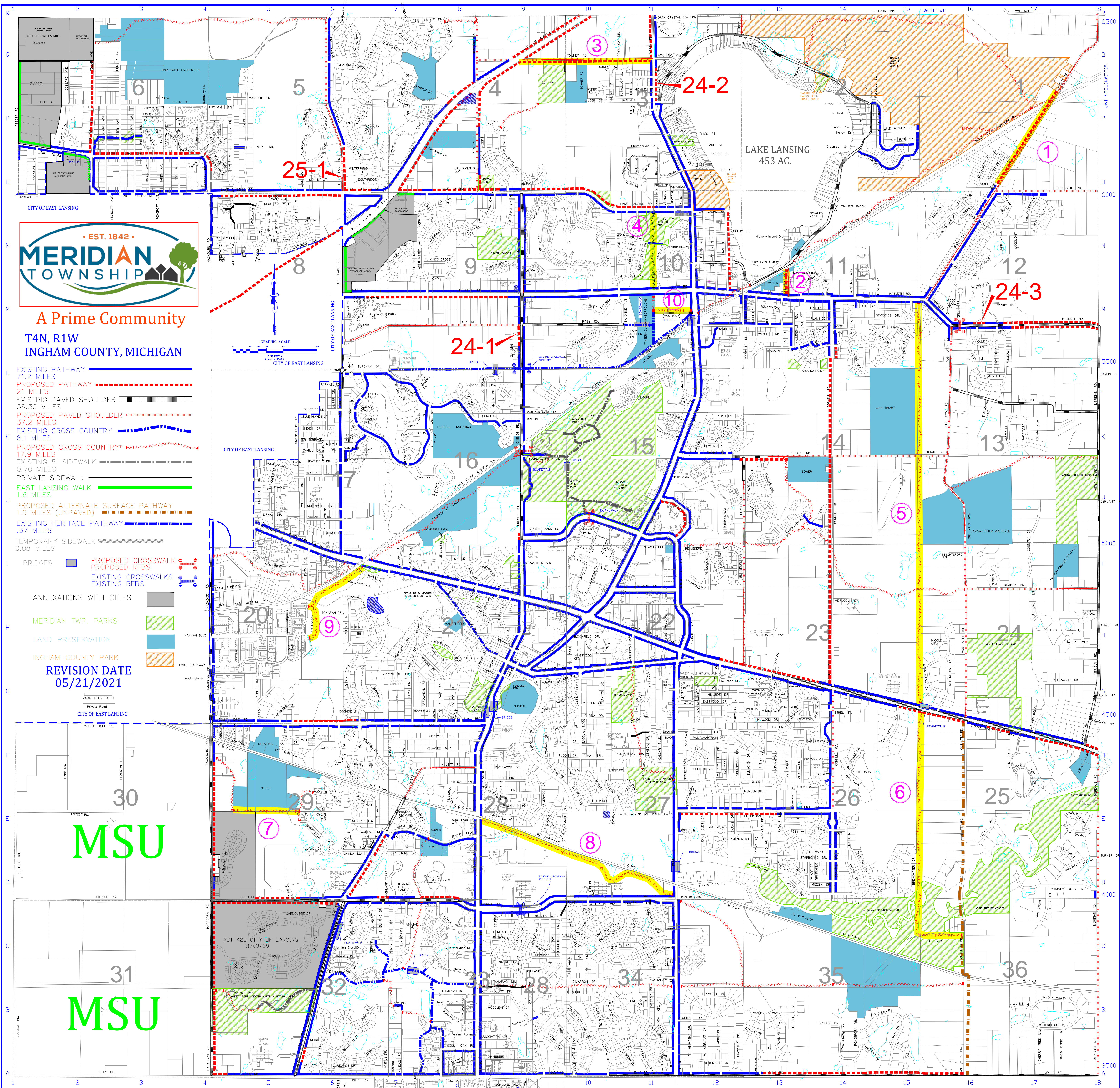
We will then go to bid on Phase III, with the possibility of construction in 2024.

As you may recall, we have already completed construction of Phase IIB, which was the widening of the pathway on Okemos Rd. We have also completed the construction of the Shaw St Connector Phase of the MSU to Lake Lansing Trail, which was the installation of a 10-foot wide pathway on Shaw St to make the connection from Haslett Rd to Lake Lansing Park South.

Attachments:

1. Map of the MSU to Lake Lansing Trail

PATHWAY MASTER PLAN



A Prime Community
T4N, R1W
INGHAM COUNTY, MICHIGAN

- EXISTING PATHWAY
71.2 MILES
- PROPOSED PATHWAY
21 MILES
- EXISTING PAVED SHOULDER
36.30 MILES
- PROPOSED PAVED SHOULDER
37.2 MILES
- EXISTING CROSS COUNTRY
6.1 MILES
- PROPOSED CROSS COUNTRY*
17.9 MILES
- EXISTING 5' SIDEWALK
0.70 MILES
- PRIVATE SIDEWALK
1.6 MILES
- PROPOSED ALTERNATE SURFACE PATHWAY
1.9 MILES (UNPAVED)
- EXISTING HERITAGE PATHWAY
.37 MILES
- TEMPORARY SIDEWALK
0.08 MILES

- BRIDGES
- PROPOSED CROSSWALK
- PROPOSED RRBS
- EXISTING CROSSWALKS
- EXISTING RRBS

- ANNEXATIONS WITH CITIES
- MERIDIAN TWP. PARKS
- LAND PRESERVATION
- INGHAM COUNTY PARK

REVISION DATE
05/21/2021

ABBOTT RD. Q-1	BONAZZA DR. A-15	COLUMBIAN AVE. I-12	EAST REYNOLDS RD. Q-11	MACK AVE. Q-11	OKDALE DR. O-16	RABY RD. M-8	SHAGBARK LN. C-9	TAYLOR CT. O-11*	WESTMINSTER WAY N-8
ACADEMIC WAY M-14	BONITA CIR. N-4	COMMONS PKWY. N-9	EAST SLEEPY HOLLOW LN. N-9	MACKINAC RD. K-12	OAKDALE DR. O-16	RAINBOW CT. M-8	SHARROCK WAY N-12	TAYLOR DR. O-11	WHISPERWOOD DR. N-17
ALDAN DR. Q-7	BONITA DR. F-11	COMMONS RD. Q-6	EAST SLEEPY HOLLOW LN. N-9	MAKINAC RD. K-12	OAKDALE DR. O-16	RAINBOW CT. M-8	SHARROCK WAY N-12	TEAKWOOD DR. O-11	WHISPERWOOD DR. N-17
ALDENWOOD DR. F-13	BONITA DR. F-11	COMMONS RD. Q-6	EAST SLEEPY HOLLOW LN. N-9	MACKINAC RD. K-12	OAKDALE DR. O-16	RAINBOW CT. M-8	SHARROCK WAY N-12	TEAKWOOD DR. O-11	WHISPERWOOD DR. N-17
ALDENA DR. C-10	BONITA DR. F-11	COMMONS RD. Q-6	EAST SLEEPY HOLLOW LN. N-9	MACKINAC RD. K-12	OAKDALE DR. O-16	RAINBOW CT. M-8	SHARROCK WAY N-12	TEAKWOOD DR. O-11	WHISPERWOOD DR. N-17
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* = PRIVATE DRIVE

PEDESTRIAN BICYCLE PATHWAY MAP

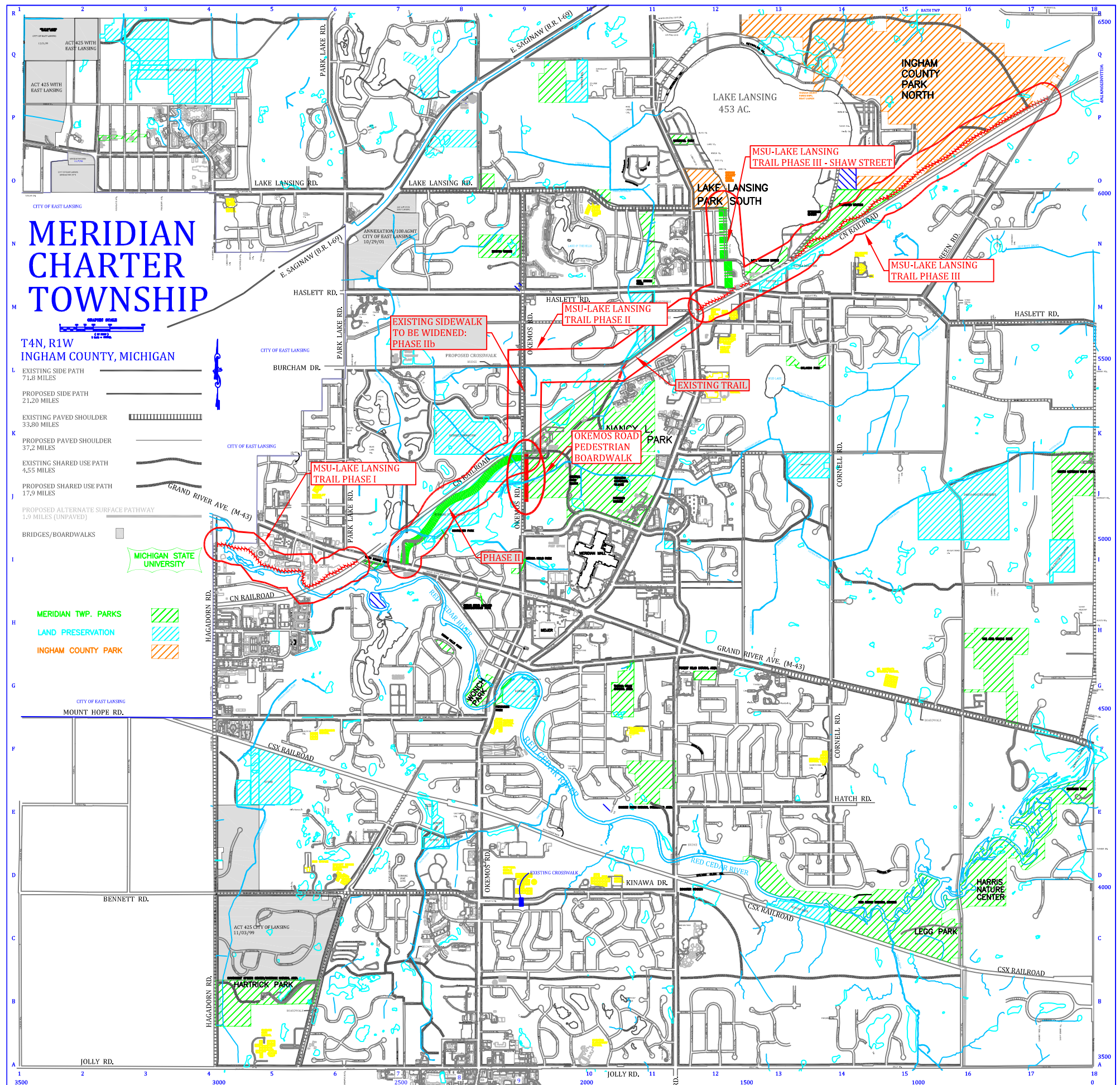
MERIDIAN CHARTER TOWNSHIP

T4N, R1W
INGHAM COUNTY, MICHIGAN

- EXISTING SIDE PATH
71.8 MILES
- PROPOSED SIDE PATH
21.20 MILES
- EXISTING PAVED SHOULDER
33.80 MILES
- PROPOSED PAVED SHOULDER
37.2 MILES
- EXISTING SHARED USE PATH
4.55 MILES
- PROPOSED SHARED USE PATH
17.9 MILES
- PROPOSED ALTERNATE SURFACE PATHWAY
1.9 MILES (UNPAVED)
- BRIDGES/BOARDWALKS



- MICHIGAN STATE UNIVERSITY
- MERIDIAN TWP. PARKS
- LAND PRESERVATION
- INGHAM COUNTY PARK



ABBOTT DR. S44 425 CITY OF LANSING 11/03/99	BURMAN DR. S44 425 CITY OF LANSING 11/03/99	COLUMBIAN DR. S44 425 CITY OF LANSING 11/03/99	EAST LANSING DR. S44 425 CITY OF LANSING 11/03/99	HAGADORN DR. S44 425 CITY OF LANSING 11/03/99	KALAMAZOO DR. S44 425 CITY OF LANSING 11/03/99	LAKE LANSING DR. S44 425 CITY OF LANSING 11/03/99	OKEMOS RD. S44 425 CITY OF LANSING 11/03/99	PARK LAKE RD. S44 425 CITY OF LANSING 11/03/99	RED CEDAR RIVER	SAGINAW DR. S44 425 CITY OF LANSING 11/03/99	SHAW ST. S44 425 CITY OF LANSING 11/03/99	TAYLOR CT. S44 425 CITY OF LANSING 11/03/99	WESTMINSTER WAY S44 425 CITY OF LANSING 11/03/99
ALLEN DR. S44 425 CITY OF LANSING 11/03/99	BURMAN DR. S44 425 CITY OF LANSING 11/03/99	COLUMBIAN DR. S44 425 CITY OF LANSING 11/03/99	EAST LANSING DR. S44 425 CITY OF LANSING 11/03/99	HAGADORN DR. S44 425 CITY OF LANSING 11/03/99	KALAMAZOO DR. S44 425 CITY OF LANSING 11/03/99	LAKE LANSING DR. S44 425 CITY OF LANSING 11/03/99	OKEMOS RD. S44 425 CITY OF LANSING 11/03/99	PARK LAKE RD. S44 425 CITY OF LANSING 11/03/99	RED CEDAR RIVER	SAGINAW DR. S44 425 CITY OF LANSING 11/03/99	SHAW ST. S44 425 CITY OF LANSING 11/03/99	TAYLOR CT. S44 425 CITY OF LANSING 11/03/99	WESTMINSTER WAY S44 425 CITY OF LANSING 11/03/99
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