

Serving Haslett • Okemos • East Lansing

# MERIDIAN

Economic Development Corporation

## MEETING AGENDA

THURSDAY, January 5, 2017

Town Hall Room – Meridian Municipal Building

5151 Marsh Road – 7:30 a.m.

1. CALL TO ORDER
2. **MISSION:** Set the standard in creating an entrepreneurial culture; be the example for revitalization of our business districts and be the leaders in building sustainable public/private partnerships.
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
  - a. Communications
  - b. Minutes – December 1, 2016
5. PUBLIC REMARKS
6. PRESENTATION
7. FINANCIAL REPORT
8. APPROVAL OF PAYMENTS
9. PLANNING COMMISSION REPORT
10. NEW BUSINESS
  - a. Discussion and approval of 2017 Budget
11. OLD BUSINESS
  - a. Corridor Improvement Authority-applications, approval, recommendation plan to Township Board
  - b. Discuss Tinkerlabs funding request, action to approve or deny
12. CHAIR REPORT
13. STAFF REPORT
  - a. Development Projects Update
  - b. Election of officers
14. TOWNSHIP MANAGER REPORT
15. TOWNSHIP BOARD REPORT
16. OPEN DISCUSSION/BOARD COMMENTS
17. PUBLIC REMARKS
18. NEXT MEETING DATE:
  - a. February 2, 2017, 7:30 a.m.
19. ADJOURNMENT

CHARTER TOWNSHIP OF MERIDIAN  
MERIDIAN ECONOMIC DEVELOPMENT CORPORATION  
December 1, 2016 MEETING MINUTES  
TOWN HALL ROOM, MERIDIAN MUNICIPAL BUILDING

PRESENT: Chris Buck, Adam Carlson, Shawn Dunham, David Ledebuhr (Left at 8:50 a.m.), Lyn Rowlee, Josh Hundt, Frank Walsh

ABSENT: Clerk Brett Dreyfus, Malinda Barr, David Olson, Mark Epolito

OTHERS: Treasurer Julie Brixie (Ex-Officio); Planning Commission Representative John Scott-Craig, Senior Planner Peter Menser, Economic Development Coordinator Ben Motil

1. CALL TO ORDER

Chair Buck called the meeting to order at 7:35 a.m. and asked Member Dunham to read the Mission Statement.

2. **MISSION:** Set the standard in creating an entrepreneurial culture; be the example for revitalization of our business districts and be the leaders in building sustainable public/private partnerships.

3. APPROVAL OF AGENDA

**MOTION BY MEMBER HUNDT TO APPROVE AGENDA. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 7-0.**

4. CONSENT AGENDA

- a. Communications
- b. Minutes – November 3, 2016

**MOTION BY MEMBER LEDEBUHR TO APPROVE CONSENT AGENDA. SUPPORTED BY MANAGER WALSH. MOTION PASSES 7-0.**

5. PUBLIC REMARKS

None.

6. Presentation

- a. Tinkerlabs

Presentation was given by Tinkerlabs regarding request for funding of their Mini Maker Foundation.

- b. Discussion was held by EDC members and Tinkerlabs representatives regarding their plans to expand the Mini Maker Foundation from only the local community to all across Mid-Michigan.

7. FINANCIAL REPORT

Treasurer Brixie distributed and reviewed the financial report dated 12/1/16. Report on file.

**MOTION BY MEMBER DUNHAM TO APPROVE FINANCIAL REPORT. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 7-0.**

8. APPROVAL OF PAYMENTS

None.

9. PLANNING COMMISSION REPORT

Planning Commission Representative John Scott-Craig reported the following:

- Updates to Master Plan are still in progress. He hopes it will be completed by January 2017.
- Updated on cases heard at Planning Commission and upcoming hearings.

10. OLD BUSINESS

- a. Corridor Improvement Authority (CIA) – Five (5) applications have been received for the CIA, several others have expressed interest but have not submitted an application.

EDC discussion:

- Treasurer Brixie has spoken with interested persons regarding CIA residency requirements.
- Suggestion was made for staff to make final decision regarding meeting times for CIA.
- EDC staff will continue to reach out to applicants to confirm their interest and verify that the CIA is moving forward.
- Discussion was held regarding upcoming EDC Budget.

11. NEW BUSINESS

- a. Ben Motil was introduced as the new Associate Planner/Economic Development Coordinator of the Meridian Township Department of Community Planning and Development.

- b. 2017 EDC Calendar.

**MOTION BY MEMBER LEDEBUHR TO ADOPT 2017 MEETING SCHEDULE, SECONDED BY MEMBER DUNHAM. MOTION PASSES 7-0**

12. CHAIR REPORT

- a. GLRPI Update – Chairperson Buck attended the Greater Lansing Regional Prosperity Initiative meeting at the Tri-County Regional Planning Commission office in Lansing.
- b. Budget was discussed and will be presented in the January meeting.

13. STAFF REPORT

- a. Development Projects Update – EDC staff provided updates on the proposed Hannah Farms East project and the proposed Grand River/Powell Road shopping center.

14. TOWNSHIP MANAGER REPORT

- a. Manager Walsh provided updates on the Costco project, meeting with Evergreen Companies, Brownfield plans, and the swearing-in ceremony of the newly elected Township Board members.

15. TOWNSHIP BOARD REPORT

None.

16. OPEN DISCUSSION/BOARD COMMENTS

EDC discussion:

- Planning for the Township's 175<sup>th</sup> anniversary continue.
- Information was provided by Member Dunham regarding "Couch to 5K".

17. PUBLIC REMARKS

None.

18. NEXT MEETING DATE:

- a. January 5, 2017, 7:30 am, Town Hall Room, Meridian Municipal Building.

19. ADJOURNMENT

Hearing no objection, Chair Buck adjourned the meeting at 9:00 a.m.

CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: EDC Board Members

FROM: *Ben Motil*  
Ben Motil  
Economic Development Coordinator

DATE: December 27, 2016

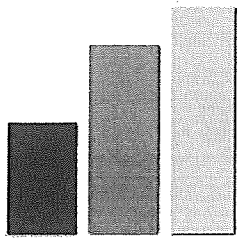
RE: Proposed 2017 Budget Discussion

For discussion of the proposed 2017 Budget, I have included the 2016 Budget and a draft 2017 Budget that lists items that have been discussed for possible funding.

If you have any questions, I can be reached at 517-853-4568 or by email at [motil@meridian.mi.us](mailto:motil@meridian.mi.us)

**Attachments:**

1. Proposed 2017 Budget
2. 2016 Budget



Serving Haslett • Okemos • East Lansing

# MERIDIAN

Economic Development Corporation

## 2017 Budget (Proposed)

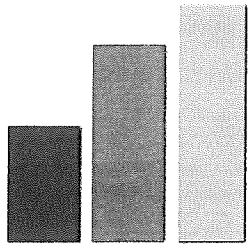
### A. Revenues

Issuers fees (Burcham Retirement Village/2020)	\$10,000
Interest income	\$ 300
Use of EDC Fund Balance	\$10,250
Total Revenue	<u>\$20,550</u>

### B. Expenses

Meetings and conferences	\$ 500
Dues (MABA/\$50)	\$ 50
Community Outreach and Promotion	\$ 5,000
Community Projects	\$15,000
Total Expenses	<u>\$20,550</u>

Proposed Approval Date: January 5, 2017



Serving Haslett • Okemos • East Lansing

# MERIDIAN

Economic Development Corporation

## 2016 Budget

### A. Revenues

Interest income	\$ 300
Issuers fees (Burcham Retirement Village/2020)	\$10,000
Use of EDC Fund Balance	\$10,250
Total Revenue	<u>\$20,550</u>

### B. Expenses

Meetings and conferences	\$ 500
Dues (MABA/\$50)	\$ 50
Community Outreach and Promotion (as referenced in the 2016 Goals and Objectives)	\$ 5,000
Community Projects (as referenced in the 2016 Goals and Objectives)	\$15,000
Total Expenses	<u>\$20,550</u>

Approved: January 7, 2016

CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: EDC Board

FROM: Benjamin M. Motil  
Ben Motil  
Economic Development Coordinator

DATE: December 27, 2016

RE: Corridor Improvement Authority Update

The Township Supervisor recommends members for appointment to the CIA board, subject to approval by the Township Board. The CIA board has to consist of the Township Supervisor and not less than five (5) or more than nine (9) members. A majority of the members must own property or have a business interest in the CIA district. At least one member has to be a resident living either in the CIA district or one-half mile from the district boundary.

The Clerk's Office has received seven (7) eligible applications to date. Other persons have expressed interest and have been in contact with EDC representatives, but have not completed and returned an application to the Clerk's Office. Eligible applications received include:

Applications Submitted

1. Mark A. Epolito, Sr. (*East Lansing Auto Pros-2700 E. Grand River Ave, E. Lansing, MI 48823*)
2. Todd Huhn (*Meridian Mall/CBL & Associates, Inc-1802 W. Grand River Ave, Okemos, MI 48864*)
3. Kellie Johnson (*Kellie's Consignments-5000 Marsh Rd, Okemos, MI 48864*)
4. Chris Nugent (*Horizon Bank- 2151 W. Grand River Ave, Okemos MI 48864*)
5. Bruce Peffers (*Resident- 4932 Siouxway, Okemos MI 48864*)
6. Chris Rigerink (*Mattress Source- 2650 E Grand River Ave # D, East Lansing, MI 48823*)
7. Nikki Soldan (*Soldan's Pet Supplies- 1802 W. Grand River Ave, Okemos, MI 48864*)

Interested, but no application received by Staff

1. Pam Crossley (*Capitol National Bank- 4792 Marsh Rd, Okemos, MI 48864*)
2. Brian Jones (*Playmakers-2299 W. Grand River Ave, Okemos, MI 48864*)

Recommendation to the Township Board:

- **MOTION TO RECOMMEND APPLICANTS TO TOWNSHIP BOARD FOR APPOINTMENT TO CORRIDOR IMPROVEMENT AUTHORITY BOARD.**

**Attachments:**

1. CIA Eligible Applications



# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Milton L. Scales  
Ronald J. Styka  
John Veenstra  
Angela Wilson

Trustee  
Trustee  
Trustee  
Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |  |
|---|--|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission*            |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                              |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board                      |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)                   |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees                                      |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                                   |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)                    |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                               |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee*            |
|   | <input checked="" type="checkbox"/> Other CORRIDOR IMPROVEMENT AUTHORITY (CIA) |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

I AM A NEW CO-OWNER OF EAST

LANSING AUTO PROS AND WE ARE WITHIN THE CIA BOUNDARIES. ONE OF OUR OBJECTIVES IS TO IMPROVE OUR FACILITIES APPEARANCE & ADJACENT PROPERTIES...

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: MARK A. EPOLITO SR.  
 Occupation: MANAGING CO-OWNER Place of Employment: EAST LANSING AUTO PROS  
 Home Address: 1426 WILSHIRE ROAD, HASLETT  
 Phone: (days) 517 896-3754 (evenings) 517-896-3754 E-mail MEP9557@shelglobal.net  
 Signature Mark A. Epolito Date 10/12/16

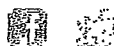
Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve and maintenance of equitable geographic representation. In most instances, it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received		Distro:	Application #
Registered Voter:	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Date Appointed:			

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



Mark A. Epolito – 1426 Wilshire Road, Haslett, Michigan 48840

(517) 896-3754 [map9557@sbcglobal.net](mailto:map9557@sbcglobal.net)

### Professional Summary

*I am a proven management professional with over 30 years of leadership experience. I strive to enhance the level of service provided by any area that I am given the opportunity to lead or work with. I achieve this by staying focused on the direction of the company with careful consideration of the customer's and employee's needs through communication, analysis, planning, accountability, and execution of cooperative plans.*

### Experience

#### • East Lansing Auto Pros October 2016 to date

##### Managing Co-Owner

Responsible for Business Development, Analysis, Planning, Budgeting, Strategy, Marketing, Advertising, Web and Media Communications. Also responsible for HR functions and all activities of the Business in conjunction with my Partner.

#### Lake Montcalm Auto Boat & Collision Center May 2014 to October 2016

##### Operations Manager

- Responsible for Business Development, Analysis, Planning, Budgeting, Strategy, Marketing, Advertising, Web and Media Communications. Also responsible for Recruiting, Hiring, Firing, Coaching and Developing Employees as well as oversight of day-to-day Operations and all Customer Services. I also assist in Northern Filter Services Bid Process and Service Orders. I represent the Owner and act on his behalf in his absence.

#### CarryZall, LLC – Six Lakes, Michigan January 2009 to January 2016

##### Co-Owner and Co-Founder

- Started an LLC with my wife to prototype, refine, manufacture, label, package, and distribute a Lawn and Garden Accessory that I invented. Created a web-site ([www.tractorcaddy.com](http://www.tractorcaddy.com)) and Web Store to offer the products to retail and wholesale customers. Set up materials ordering, manufacturing, packaging, billing, and shipping. My wife handled day to day operations for this business (CarryZall, LLC)

#### Blue Cross and Blue Shield of Michigan – Lansing, Michigan October 2001 to October 2008

##### Central Michigan Regional Account Services Manager: Flint, Lansing, and Saginaw, Michigan

- Led staff that provided administrative and service support through three Call Centers for BCBSM Account Representatives, Managers, assigned Agents, and Managing Agents of each group to meet the sales, retention, membership, and service goals for all product lines within the Central MI. Regional Sales Office territories of the Flint, Lansing, and Saginaw District Offices.
- Oversaw all activities of the Agent Coordinator as well as two Supervisors and 29 Bargaining Unit (United Auto Workers) in the three offices to assure effective customer relations and service for prospective, new, and existing BCBSM and BCN Group Customers of one to over 10,000 enrolled contracts per group that generated 2 billion dollars of annual premiums.
- Developed and implemented effective sales, service, and marketing strategies, job descriptions, and business plans to include forecasting, budgeting, equipment and office space needs to meet Corporate, Regional and Individual Office goals and Customer Service expectations. Participated in or performed all reviews, hiring, firing and Union issue resolution situations. Accountable for an annual operating budget in excess of 2 million dollars.

#### Blue Cross and Blue Shield of Michigan – Lansing, Michigan June 1999 to October 2001

##### Account Services Manager: Lansing, Michigan

- Responsibilities in this role were the same as those listed above but for only one staff and office in Lansing.
- My proven record of exceeding goals and expectations led to a promotion to Regional Account Services Manager. I was given the responsibility to lead the merger of the Flint, Lansing, and Saginaw office staffs into the new Central Michigan Regional along with the promotion.

Blue Cross and Blue Shield of Michigan – Lansing, Michigan June 1997 to June 1999

Mid-Michigan Agent Coordinator (Achievements as Interim Agent Coordinator led to permanent position)

- Responsible for planning, strategizing, coordinating, and reporting sales and activities as they related to the Agent Community .Served as the primary contact/liaison for Agents and Managing Agents on all group customers that they sold and serviced in the region. Coordinated BCBSM Sales Representative and New Business Consultants assistance as needed. Investigated and resolved all Agent commission issues and customer's claims issues.
- My accomplishments led to my promotion to Mid-Michigan Group Account Services Manager.

Blue Cross and Blue Shield of Michigan – Lansing, Michigan January 1996 to June 1997

Human Resources Process Coordinator

- Coordinated and Facilitated the BCBSM Cooperative Process and Performance Improvement programs between Union and Management employees.
- Was requested to serve as interim Mid-Michigan Agent Coordinator by the Regional Director who I developed a business relationship with while in the Auto Service Business.

Story Oldsmobile Nissan Isuzu – Lansing, Michigan February 1988 to December 1995

Automotive Services Director

- Direction and oversight of all service activities and Manufacturer relationships of this dealership for the Mechanical Repair, Auto Body Shop, Tire Division, New Vehicle Prep, and Auto Glass departments for Oldsmobile, Nissan, Isuzu and Suzuki.
- Accountable for forecasting, budgeting, factory warranty oversight and audits as well as hiring, training, and direction of over 60 service personnel through four Managers. Won Oldsmobile Division's National Service Excellence Award in 1993.

Story Oldsmobile Nissan Isuzu – Lansing, Michigan October 1986 to February 1988

Automotive Service Manager

- Managed 20 Technicians, five Technician Apprentices, 4 Service Advisors, and four service office Administrative Personnel who provided Oldsmobile, Nissan and Isuzu mechanical repairs, customer relations, and warranty administration.
- Proven record of exceeding goals and expectations led to a promotion to Service Director.

Story Oldsmobile Nissan Isuzu – Lansing, Michigan June 1984 to October 1986

State Certified Automotive Service Technician

- After being recruited By Oldsmobile Division to apply for a DSM position I was promoted to Service Manager at Story.

Epolito's Mobil Auto Service – McKeesport, Pennsylvania June 1977 to June 1984

Owner and General Manager

- Owned/managed a mechanical and body repair business, Pennsylvania State Safety Inspection Station, and Gas Station.
- Responsibilities included office management, accounting, payroll, gas, parts, tire, and shop inventories, management of four employees, work scheduling, PA. State Safety Inspections audits, repairs and oversight of all other activities.

Mellon Stuart Construction Company – Pittsburgh, Pennsylvania November 1976 to June 1977

Commercial Union Heavy Construction Laborer

- Assisted in demolition and reconstruction of Pittsburgh National Bank vaults inside existing PNC Bank buildings.

### Education

Graduated from McKeesport Area Senior High School with Highest Honors, Obtained Associates Degree from Vale Automotive Technical Management Institute in Blairsville PA. Completed General Motors University of Automotive Management Program. Completed America's Health Insurance Plan Courses obtained MHP (Managed Health Care Professional) designation.

### Awards

1993 Oldsmobile National Customer Satisfaction Award, 1997 BCBSM Blue Star Divisional Award, 2002 BCBSM Shining Star Regional Award for successfully merging 3 office locations and two regions into one team. 2005 BCBSM Best of Blue Corporate Award, 2007 BCBSM Spot Award.

### Proficiencies

BCBSM SMART System  
Sales and Marketing Analysis Reporting Tool  
Microsoft Office Word, Excel (limited), Windows, Outlook, G-mail, Linked-In and social sites.  
BCBSM PRISM, BCBSM Group and Membership Record System, and BCBSM AGINQ Agent Commissions System.  
Wise Buys Accounts Payable Purchase System  
Runzheimer Business Mileage Stipend Tracking/Reporting System  
Aspect Call Center Telephone System  
Go Daddy and WIX Web-Site Development and Management Systems

### Memberships

National Management Association  
Blues PAC President's Circle since 1996  
15 Year Member Contributor to the United Way  
10 Year Member of the Oldsmobile Service Guild  
6 year Member of Area 8 Special Olympics Committee  
Member of Staff/Parish Relations Oversight Council of New Life United Methodist Church in Six Lakes, Michigan

### Independent and Leadership Seminars and Training Courses

American Management Association (AMA) trainings: Inspire Employee Loyalty and Commitment, Interviewing People, How to Build a Better Team, Knock-Your-Socks-Off Customer Service, Total Time Management

IMS Seminars – Keeping People Engaged and Motivated in Times of Unremitting Change, Dr. Robert Bies, Building Blocks of Success: A Motivated Person and a Motivated Workforce, Steve McDermott, The Power of Positive Attitude – Creating Your Own Success, Ed Foreman

Padgett Thompson - Handling Difficult and Demanding Customers

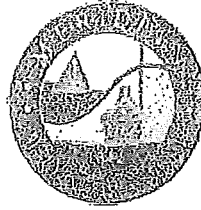
BCBSM Training - Are you Managing Time?, Bargaining Unit Performance Appraisal, Change Management, Coaching and Development, Code of Business Conduct, Communication with Diplomacy and Tact, Customer Critical Success Factors, Discover your Strengths, Domestic Violence Awareness, Excellence in Leadership, HIPAA Compliance, How to Build a Better Team, HR Policy & Procedures Administration, Interest Based Problem Solving, Interviewing Skills.

BCBSM Leadership Academy – Leader Orientation, Leadership Traits, Legal Aspects of Leadership, Legal Aspects of Leadership Refresher, Listening Skills, Managing Multiple Roles and Demands, Meeting Facilitation Workshop, Motivating Performance, New Strategies for Leader and Employee Development, Power to Change, Performance Evaluation and Planning, Project Management, Public Employees Health Benefit Act, Put It In Writing, Quick Fix Writing for Business, Running the Business, small Group Market Reform, SMART System Training, Synergistic Leadership, Team Leader and Supervisor Selection Process Certification, Telephone Skills, Time and Territory Management, What Real Leaders Really Do, Working Effectively Together.

References are available upon your request.

# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff      Supervisor  
 Brett Dreyfus            Clerk  
 Julie Brixie                Treasurer  
 Frank L. Walsh            Manager



Milton L. Scales            Trustee  
 Ronald J. Styka            Trustee  
 John Veenstra             Trustee  
 Angela Wilson             Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |  |  |
|--|--|
| <p><input type="checkbox"/> Assessing Board of Review*</p> <p><input type="checkbox"/> Board of Water and Light Representative*</p> <p><input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer</p> <p><input type="checkbox"/> Communications Commission*</p> <p><input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)</p> <p><input type="checkbox"/> Community Resources Commission</p> <p><input type="checkbox"/> Downtown Development Authority*</p> <p><input type="checkbox"/> East Lansing-Meridian Water &amp; Sewer Authority</p> <p><input type="checkbox"/> Economic Development Corporation</p> | <p><input type="checkbox"/> Elected Officials Compensation Commission*</p> <p><input type="checkbox"/> Environmental Commission</p> <p><input type="checkbox"/> Land Preservation Advisory Board</p> <p><input type="checkbox"/> Park Commission (elected/appointed)</p> <p><input type="checkbox"/> Pension Trustees</p> <p><input type="checkbox"/> Planning Commission</p> <p><input type="checkbox"/> Township Board (elected/appointed)</p> <p><input type="checkbox"/> Zoning Board of Appeals</p> <p><input type="checkbox"/> Lake Lansing Watershed Advisory Committee*</p> <p><input checked="" type="checkbox"/> Other</p> |
|--|--|

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Corridor Improvement Authority

Summarize your reasons for applying for this type of public service:

Meridian Mall is a major part of the CIA. We would like to be a part of shaping the future of the Grand River Ave. corridor for the people and businesses in the community.

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: Todd Huhn

Occupation: Retail Property Management      Place of Employment: Meridian Mall / CBL & Associates Management, Inc.

Home Address: 3801 S. Dewitt Rd. Saint Johns, MI 48879

Phone: (days) 517-349-2031      (evenings) 517-256-2056      E-mail todd.huhn@obproperties.com

Signature *Todd Huhn*      Date 10/03/2018

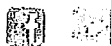
Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve and maintenance of equitable geographic representation. In most instances, it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received		Distro:	Application #
Registered Voter:	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Date Appointed:			

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

[www.meridian.mi.us](http://www.meridian.mi.us)



# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LaGoff     Supervisor  
 Brett Dreyfus             Clerk  
 Julie Brivie                Treasurer  
 Frank L. Walsh             Manager



Milton L. Scales            Trustee  
 Ronald J. Styka            Trustee  
 John Veenstra             Trustee  
 Angela Wilson             Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |  |
|---|--|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission*              |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                                |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board                        |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)                     |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees  |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                                     |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)                      |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                                 |
| <input checked="" type="checkbox"/> Economic Development Corporation                        | <input checked="" type="checkbox"/> Lake Lansing Watershed Advisory Committee*   |
|   | <input checked="" type="checkbox"/> Other: <u>Corridor Improvement Authority</u> |

(\*Special conditions restrict eligibility for appointment.)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Corridor Improvement Association

Summarize your reasons for applying for this type of public service:

Own property in this Corridor.

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed.)

Name: Kellie Johnson  
 Occupation: Business owner     Place of Employment: Kellie's Consignments  
 Home Address: 5000 Marsh Rd. Okemos, MI 48864  
 Phone: (days) 517-449-4511 (evenings) \_\_\_\_\_ E-mail: kellies.consignments@yahoo.com  
 Signature: [Handwritten Signature]     Date: 10-2-16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (18 of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve and maintenance of equitable geographic representation. In most instances, it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY				
Date Received	Dispo:		Application #	
Registered Voter:	Yes	No		
Date Appointed:				

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000  
 www.meridian.mi.us

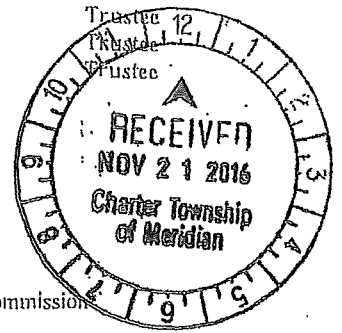
# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff      Supervisor  
 Brett Dreyfus            Clerk  
 Julie Brixie                Treasurer  
 Frank L. Walsh            Manager



Milton L. Scales  
 Ronald J. Styka  
 John Veenstra  
 Angela Wilson

Trustee  
 Trustee  
 Trustee  
 Trustee



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission  |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                    |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
|   | <input type="checkbox"/> xxx Other                                  |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Corridor Improvement authority.

Summarize your reasons for applying for this type of public service:

As a stakeholder in a business along Grand River Ave, and a Meridian Township resident, it's very important that this corridor be improved so that our township entrance points are welcoming, attractive and convenient.

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: Chris Nugent

Occupation: Banker Place of Employment: Horizon Bank

Home Address: 4553 Mistywood Dr, Okemos, MI 48864

Phone: (days) 517-324-1823 (evenings) 517-282-5052 E-mail cnugent@horizonbank.com

Signature *Chris Nugent* Date 11-1-16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

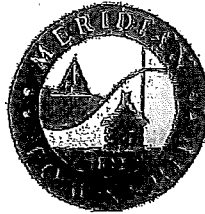
The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve and maintenance of equitable geographic representation. In most instances, it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>11.21.16</u>	Distro: <u>RS FW</u>	Application # <u>CIA 1606</u>
Registered Voter:	Yes <input type="checkbox"/> No <input type="checkbox"/>	<u>MK</u>	
Date Appointed:		<u>BD MEMBERS</u>	

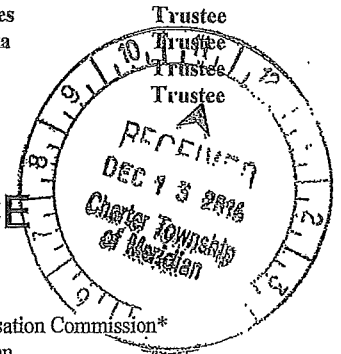


# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff    Supervisor  
 Brett Dreyfus            Clerk  
 Julie Brixie              Treasurer  
 Frank L. Walsh          Manager



Milton L. Scales  
 Ronald J. Styka  
 John Vecnstra  
 Angela Wilson



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                    |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
|   | <input checked="" type="checkbox"/> Other                           |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

CORRIDOR IMPROVEMENT AUTHORITY

Summarize your reasons for applying for this type of public service:

LIVE WITHIN THE CORRIDOR ; WISH TO HAVE INPUT FOR ANY IMPROVEMENT / TRANSFORMATION

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: BRUCE M. PEFFERS  
 Occupation: PROCESS ENGINEER Place of Employment: DART CONTAINER (MASON)  
 Home Address: 4932 SIOUX WAY OKEMOS  
 Phone: (days) 517 244 2081 (evenings) 517 381 8108 E-mail peffersb@yahoo.com  
 Signature [Signature] Date 11/30/2016

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve and maintenance of equitable geographic representation. In most instances, it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>12.13.16</u>	Distro: <u>RS FW</u>	Application # <u>CIA 1611</u>
Registered Voter:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<u>MK</u>	
Date Appointed:		<u>BD MEMBERS</u>	

Revised: August 24, 2015

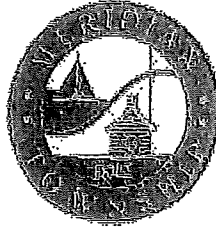
5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000  
 www.meridian.mi.us



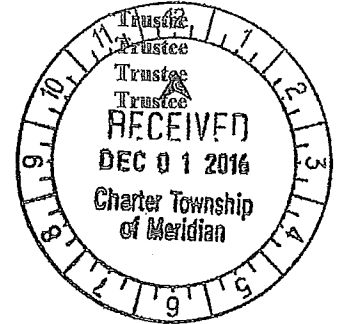


# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff      Supervisor  
 Brett Dreyfus            Clerk  
 Julie Brixie                Treasurer  
 Frank L. Walsh            Manager



Milton L. Scales  
 Ronald J. Styka  
 John Veenstra  
 Angela Wilson



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Corridor Improvement Authority*                                    | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Transportation Commission*                 |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Zoning Board of Appeals                    |
|   | <input checked="" type="checkbox"/> Other <b>CIA</b>                |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: CHRIS RUBINK  
 Occupation: STORE OWNER Place of Employment: MATTRESS SOURCE  
 Home Address: 13281 WILLOW GROVE DR  
 Phone: (days) 333-4243 (evenings) \_\_\_\_\_ E-mail CJR01234@yahoo.com  
 Signature [Signature] Date 11/30/16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received		Distro: <u>RS FW</u>	Application # <u>CIA 1609</u>
Registered Voter:	<u>Y/N</u>	<u>MK</u>	
Date Appointed:		<u>3D MEMBERS</u>	

Revised: October 19, 2016

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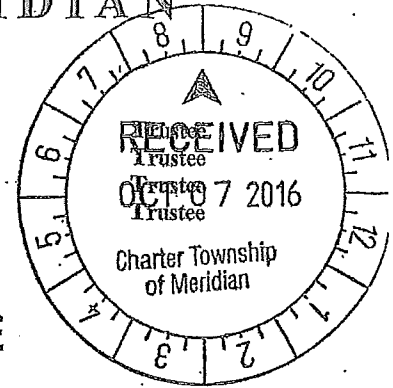
# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Milton L. Scales  
Ronald J. Styka  
John Veenstra  
Angela Wilson



## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> Assessing Board of Review*   | <input type="checkbox"/> Elected Officials Compensation Commission*             |
| <input type="checkbox"/> Board of Water and Light Representative*                           | <input type="checkbox"/> Environmental Commission                               |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board                       |
| <input type="checkbox"/> Communications Commission*   | <input type="checkbox"/> Park Commission (elected/appointed)                    |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.)                   | <input type="checkbox"/> Pension Trustees                                       |
| <input type="checkbox"/> Community Resources Commission                                     | <input type="checkbox"/> Planning Commission                                    |
| <input type="checkbox"/> Downtown Development Authority*                                    | <input type="checkbox"/> Township Board (elected/appointed)                     |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                      | <input type="checkbox"/> Zoning Board of Appeals                                |
| <input type="checkbox"/> Economic Development Corporation                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee*             |
|   | <input checked="" type="checkbox"/> Other <u>CORRIDOR Improvement Authority</u> |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

N/A

Summarize your reasons for applying for this type of public service:

To promote growth in the surrounding area that is healthy for consumers & businesses.

Describe education, experience or training which will assist you if appointed. (Attach resume, if available and any additional documents as needed)

Name: Nikki Soldan  
 Occupation: Business Development Manager Place of Employment: Soldan's Pet Supplies  
 Home Address: 906 N. Jenison Ave, Lansing, MI 48915  
 Phone: (days) 517-882-1611 (evenings) 517-318-5006 E-mail: nikkia@soldanspet.com  
 Signature: Nikki Soldan Date: 10/5/16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

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FOR OFFICIAL USE ONLY			
Date Received:	<u>10.7.16</u>	Distro: <u>EL MK</u>	Application # <u>CIA 1601</u>
Registered Voter:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>FW</u>	
Date Appointed:		<u>BD MEMBERS</u>	

Revised: August 24, 2015

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

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**Development Projects  
(November 30, 2016 – December 29, 2016)**

New Business

- None

Project Updates

- Okemos Point Mixed Use Planned Unit Development (MUPUD) – Site plan under review for Phase 1 of mixed use project consisting of 19 apartment buildings (350+ units) and 21,000 square feet of commercial space located west of Jolly Oak Road.
- Holiday Inn Express – construction underway on four story 62,900 square foot hotel with 112 rooms at 2350 Jolly Oak Rd.
- Chick Fil A – construction underway for new Chick Fil A restaurant at 2055 Grand River Ave.
- Eyecare Associates of Haslett – construction underway on new optometrist office at 5700 Marsh Rd.
- Marriot Courtyard – site plan under review for new four story hotel with 97 rooms (64,052 square feet) at Jolly Oak Rd./Meridian Crossings Dr.
- Stockwell shopping center – request for special use permit to construct 12,000 square foot 6-unit shopping center with 2 drive-through windows at 1560 Grand River Avenue. Public hearing held on 9-26-16, scheduled for discussion at 1/9/17 Planning Commission meeting.
- Hannah Farms East – request to construct mixed use project with approximately 381,740 square feet of residential space, 296 units, and 116,000 square parking deck at Eyde Parkway/Hannah Boulevard. Public hearing held at 12/19/16 Planning Commission meeting, scheduled for further discussion at 1/9/17 meeting.
- Chamberlain Townhouses – site plan approved to construct 19,500 square foot, 8 unit townhouse project at 1730 Chamberlain Drive. Construction scheduled for 2017.