



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
December 6, 2022 6:00 PM

1. CALL MEETING TO ORDER
 2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
 3. ROLL CALL
 4. PRESENTATION
 - A. Pancake Breakfast Check Presentation
 - B. Samantha Weber Check Presentation
 5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
 6. TOWNSHIP MANAGER REPORT
 7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
 8. APPROVAL OF AGENDA
 9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-
 - (1) November 15, 2022 Joint Township Board and Commission Meeting
 - (2) November 17, 2022 Township Board and Okemos Schools Meeting
 - (3) November 29, 2022 Special Township Board Meeting
 - C. Bills
 - D. 2023 Board Meeting Schedule Resolution Amendment
 - E. Ratification of New Full Time Firefighter/Paramedic
 - F. Redi-Ride Expansion of Services
 - G. Quarterly Treasurer's Report
 10. QUESTIONS FOR THE ATTORNEY
 11. HEARINGS (CANARY)
 12. ACTION ITEMS (PINK)
 - A. Board and Commission Reappointments
 - B. Ordinance 2022-14 – RRA District Deletion – Final Adoption
 - C. Ordinance 2022-18 – RRA Properties Rezoning – Final Adoption
 - D. 2022 Township Manager Performance Review
 - E. 2023 Township Manager Employment Contract
 - F. 2023 Township Goals & Action Plan
 - G. Grant Application for Nancy Moore Park through the Federal SPARK Grant Program
 - H. Board of Review Compensation
 - I. Poverty Exemption Guidelines
 13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. SUP 22-091 – Grand Reserve – Buildings greater than 25,000 sq. ft.
 - B. Ordinance 2022-16 – Sign Ordinance Update
 - C. Capital Projects Fund
 - D. American Rescue Plan Funding
 - E. Federal Policies and Procedures
 - F. Pension Stabilization Fund
 14. COMMENTS FROM THE PUBLIC
 15. OTHER MATTERS AND BOARD MEMBER COMMENTS
 16. ADJOURNMENT
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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required. Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.



9.A

**CONSENT AGENDA
BOARD
COMMUNICATION
December 06, 2022**



FOR IMMEDIATE RELEASE
October 31, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Township Winter Farmers' Market Kicks Off November 5th
Outdoor Market Continues at the Marketplace on the Green Pavilion

Meridian Township, MI – The Farmers' Market will remain outdoors at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos) for the winter season. Visit the market every Saturday from 10:00 am – 2:00 pm beginning November 5 and continuing through December 17, 2022.

Attendees can browse a variety of locally homegrown food, homemade goods and gift items that are sure to satisfy shoppers and bring warm feelings during the cold months. Many new and returning vendors will be participating, and even some food trucks. A full list of vendors each week can be found by visiting www.meridian.mi.us/FarmersMarket.

Supplemental Nutrition Assistance Program (SNAP) recipients can continue to use their Michigan Bridge Card at the Meridian Township Winter Farmers' Market. The Market also accepts Double-Up Food Bucks. Many vendors also accept credit cards; however, having cash on-hand is recommended.

For additional information or to become a vendor, please contact Meridian Township Farmers' Market Manager, Tom Cary by calling 517.712.2395 or emailing farmersmarket@meridian.mi.us.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
November 29, 2022

CONTACT: Rick Grillo, Captain
517.853.4800 | grillo@meridian.mi.us

Meridian Township Police Invites Public Comment for Accreditation
MLEAC Assessors will be onsite December 8-9

In 2020, the Meridian Township Police Department became one of the first police agencies in the state of Michigan to be recognized by the Michigan Law Enforcement Accreditation Commission (MLEAC) as a fully accredited agency. To ensure MTPD is consistently following best practices, a team of MLEAC assessors will arrive on **Thursday December 8, 2022** to examine all aspects of the Meridian Township Police Department's policies and procedures, management, operations, and support services Chief Ken Plaga announced today.

"Assessors will spend time viewing our files electronically before visiting our department. They will spend two days (December 8-9) on site at our department, verifying MTPD meets every Michigan Law Enforcement Accreditation Commission best practice standards", said Chief Ken Plaga. *MTPD has undertaken this voluntary process to achieve accreditation, a highly prized recognition of law enforcement professional excellence,"* Chief Plaga said.

As part of this final On-Site Assessment, employees and members of the general public are invited to provide comments to the Assessment Team. They may do so by telephone or email. **The public may call 517-853-4888 or 517-853-4804 on Friday December 9th between the hours of 9:00 am and 11:00 am.** Email comments can be sent to Sgt. Heather Bromley at mcdonalh@umich.edu.

Telephone comments are limited to five (5) minutes and must address the agency's ability to comply with the Commission's standards. A copy of the standards are available for inspection on our website and can be viewed by visiting:
<https://www.meridian.mi.us/about-us/departments/police/transparency>

Anyone wishing to offer written comments about the Meridian Township Police Department's ability to comply with the standards for accreditation is requested to email the Accreditation Program manager at nrossow@michiganpolicechiefs.org or write the Michigan Law Enforcement Accreditation Commission at 3474 Alaiedon Pkwy, Suite 600, Okemos, MI 48864.

The Meridian Township Police Department must comply with 105 standards in order to achieve accredited status. Chief Plaga states, *"Accreditation results in greater accountability within the agency, reduced risk and liability exposure, stronger defense against civil lawsuits,*

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FOR IMMEDIATE RELEASE
November 29, 2022

CONTACT: Rick Grillo, Captain
517.853.4800 | grillo@meridian.mi.us

increased community advocacy, and more confidence in the agency's ability to operate efficiently and respond to community needs."

The Accreditation Program Manager for the Michigan Association of Chiefs of Police is Ret. Chief Neal Rossow. *"The assessment team is composed of law enforcement practitioners from similar Michigan law enforcement agencies. The assessors will review written materials, interview agency members, and visit offices and other places where compliance with the standards can be observed. Once the assessors complete their review of the agency, they will report to the full Commission, which will then decide if the agency is to be granted accredited status,"* Neal Rossow stated.

Accreditation is valid for a three-year period during which time the agency must submit annual reports attesting to their continued compliance with those standards under which it was initially accredited.

The MACP, through its Michigan Law Enforcement Accreditation Commission, is the legitimate authority and accreditation agency in the state of Michigan. For more information regarding the Michigan Law Enforcement Accreditation Commission, please write the Commission at: MACP, Law Enforcement Accreditation Commission at 3474 Alaiedon Pkwy, Suite 600, Okemos, MI 48864 or email at nrossow@michiganpolicechiefs.org.

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FOR IMMEDIATE RELEASE
November 30, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Holiday Celebrations Start with Old Fashioned Traditions
Meridian Historical Village Hosts Christmas in the Village Event

Meridian Township, MI – Join the Friends of Historic Meridian and Santa for an afternoon of Christmas traditions from the Victorian Era.

- What:** Christmas in the Village
- When:** December 11, 2:00 pm – 4:00 pm
- Where:** Meridian Historical Village, 5151 Marsh Road, Okemos, MI
- Who:** Open to the public
- Why:** Get in the holiday spirit as you enjoy Christmas traditions from the 1800's. Most village buildings will be open to the public.

Enjoy a meet and greet with Santa, children's crafts in the Schoolhouse, a concert at 3:00 pm in the Village Chapel and more. The Annual Tree Lighting ceremony will take place at 4:00 pm.

This event is free and open to the public.

For more information about Christmas in the Village, call the Meridian Historical Village at 517.347.7300 or visit the Meridian Township website at meridian.mi.us/calendar.

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22,158 BALLOTS CAST

CANVASS OF VOTES CAST

IN

MERIDIAN TOWNSHIP

**FOR THE
GENERAL ELECTION**

HELD ON

NOVEMBER 8, 2022

AND CANVASSED BY THE BOARD OF CANVASSERS
OF INGHAM COUNTY, MICHIGAN

STATEMENT OF VOTES

THE WHOLE NUMBER OF VOTES GIVEN FOR THE OFFICE OF SUPERVISOR FOR MERIDIAN TOWNSHIP (VOTE FOR NOT MORE THAN 1) WAS 16,213 AND THEY WERE GIVEN FOR THE FOLLOWING NAMED PERSONS:

<i>Persons Receiving the Votes</i>	<i>Number of Votes Written in Words</i>	<i>Figures</i>
PATRICIA HERRING JACKSON	SIXTEEN THOUSAND TWO HUNDRED AND THIRTEEN	16,213
	<i>Total</i>	16,213

THE WHOLE NUMBER OF VOTES GIVEN FOR THE OFFICE OF TRUSTEE FOR MERIDIAN TOWNSHIP (VOTE FOR NOT MORE THAN 2) WAS 30,302 AND THEY WERE GIVEN FOR THE FOLLOWING NAMED PERSONS:

<i>Persons Receiving the Votes</i>	<i>Number of Votes Written in Words</i>	<i>Figures</i>
SCOTT HENDRICKSON	FIFTEEN THOUSAND FOUR HUNDRED AND SEVENTEEN	15,417
MARNA WILSON	FOURTEEN THOUSAND EIGHT HUNDRED AND EIGHTY FIVE	14,885
	<i>Total</i>	30,302

CERTIFICATION OF DETERMINATION

THE BOARD OF CANVASSERS OF THE COUNTY OF INGHAM HAVING ASCERTAINED AND CANVASSED THE VOTES OF SAID ELECTION IN INGHAM COUNTY HELD ON THE 8TH DAY OF NOVEMBER TWO THOUSAND TWENTY-TWO.

DO HEREBY CERTIFY AND DETERMINE:

THAT **PATRICIA HERRING JACKSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **SUPERVISOR FOR MERIDIAN TOWNSHIP**.

THAT **SCOTT HENDRICKSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **TRUSTEE FOR MERIDIAN TOWNSHIP**.

THAT **MARNA WILSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **TRUSTEE FOR MERIDIAN TOWNSHIP**.


STATE OF MICHIGAN}
}SS
COUNTY OF INGHAM}

WE DO HEREBY CERTIFY THAT THE FOREGOING ARE CORRECT STATEMENTS OF THE VOTES CAST IN THE MERIDIAN TOWNSHIP AT THE GENERAL ELECTION HELD ON TUESDAY, NOVEMBER 8, 2022.


IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS AND AFFIXED THE SEAL OF THE COUNTY OF INGHAM, THIS SEVENTEENTH DAY OF NOVEMBER, IN THE YEAR TWO THOUSAND TWENTY-TWO.

Rebecca Bahar-Cook, Chair


Stacy Morris, Vice Chair



Ted Lawson

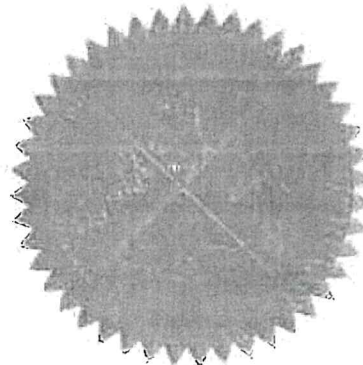


Jude Wells

ATTEST:



Barb Byrum, Ingham County Clerk
Clerk of Board of Canvassers



STATE OF MICHIGAN }
COUNTY OF INGHAM }

I, Barb Byrum, Clerk for the County of Ingham, do hereby certify that I have compared the attached with that original canvass of votes cast for the November 8, 2022 Election on file in my Office, that was canvassed by the Board of Canvassers of the County of Ingham, Michigan on November 17, 2022, and that it is a true copy thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Mason, Michigan this 21st day of November, 2022.



Barb Byrum, County Clerk
Ingham County

Supervisor for Meridian Township (Vote for 1)

Precinct	Times Cast	Registered Voters	Precinct	Patricia Herring Jackson (DEM)	Total Votes	Unresolved Write-In
County			County			
Ingham County Michigan			Ingham County Michigan			
Meridian Charter Township, Precinct 1			Meridian Charter Township, Precinct 1			
Election Day	565	1,674	Election Day	339	339	19
AV Counting Boards	756	1,674	AV Counting Boards	560	560	2
Total	1,321	1,674	Total	899	899	21
Meridian Charter Township, Precinct 2			Meridian Charter Township, Precinct 2			
Election Day	512	1,771	Election Day	350	350	20
AV Counting Boards	559	1,771	AV Counting Boards	449	449	4
Total	1,071	1,771	Total	799	799	24
Meridian Charter Township, Precinct 3			Meridian Charter Township, Precinct 3			
Election Day	679	2,571	Election Day	420	420	29
AV Counting Boards	1,077	2,571	AV Counting Boards	836	836	7
Total	1,756	2,571	Total	1,256	1,256	36
Meridian Charter Township, Precinct 4			Meridian Charter Township, Precinct 4			
Election Day	352	1,343	Election Day	187	187	18
AV Counting Boards	463	1,343	AV Counting Boards	333	333	3
Total	815	1,343	Total	520	520	21
Meridian Charter Township, Precinct 5			Meridian Charter Township, Precinct 5			
Election Day	744	2,552	Election Day	467	467	32
AV Counting Boards	947	2,552	AV Counting Boards	720	720	8
Total	1,691	2,552	Total	1,187	1,187	40
Meridian Charter Township, Precinct 6			Meridian Charter Township, Precinct 6			
Election Day	439	1,425	Election Day	293	293	19
AV Counting Boards	467	1,425	AV Counting Boards	367	367	3
Total	906	1,425	Total	660	660	22
Meridian Charter Township, Precinct 7			Meridian Charter Township, Precinct 7			
Election Day	357	1,536	Election Day	234	234	8
AV Counting Boards	729	1,536	AV Counting Boards	566	566	2
Total	1,086	1,536	Total	800	800	10
Meridian Charter Township, Precinct 8			Meridian Charter Township, Precinct 8			
Election Day	622	2,164	Election Day	448	448	10
AV Counting Boards	818	2,164	AV Counting Boards	646	646	5
Total	1,440	2,164	Total	1,094	1,094	15
Meridian Charter Township, Precinct 9			Meridian Charter Township, Precinct 9			
Election Day	456	1,604	Election Day	316	316	15
AV Counting Boards	654	1,604	AV Counting Boards	549	549	1
Total	1,110	1,604	Total	865	865	16
Meridian Charter Township, Precinct 10			Meridian Charter Township, Precinct 10			
Election Day	399	1,575	Election Day	264	264	8
AV Counting Boards	759	1,575	AV Counting Boards	594	594	4
Total	1,158	1,575	Total	858	858	12
Meridian Charter Township, Precinct 11			Meridian Charter Township, Precinct 11			
Election Day	294	1,206	Election Day	206	206	4
AV Counting Boards	531	1,206	AV Counting Boards	424	424	5
Total	825	1,206	Total	630	630	9
Meridian Charter Township, Precinct 12			Meridian Charter Township, Precinct 12			
Election Day	217	807	Election Day	156	156	5
AV Counting Boards	323	807	AV Counting Boards	257	257	3
Total	540	807	Total	413	413	8
Meridian Charter Township, Precinct 13			Meridian Charter Township, Precinct 13			
Election Day	351	1,419	Election Day	237	237	7
AV Counting Boards	561	1,419	AV Counting Boards	451	451	1
Total	912	1,419	Total	688	688	8
Meridian Charter Township, Precinct 14			Meridian Charter Township, Precinct 14			

Election Day	479	1,711	Election Day	304	304	8
AV Counting Boards	657	1,711	AV Counting Boards	486	486	8
Total	1,136	1,711	Total	790	790	16
Meridian Charter Township, Precinct 15			Meridian Charter Township, Precinct 15			
Election Day	445	1,569	Election Day	324	324	12
AV Counting Boards	729	1,569	AV Counting Boards	563	563	3
Total	1,174	1,569	Total	887	887	15
Meridian Charter Township, Precinct 16			Meridian Charter Township, Precinct 16			
Election Day	372	1,381	Election Day	269	269	12
AV Counting Boards	440	1,381	AV Counting Boards	356	356	2
Total	812	1,381	Total	625	625	14
Meridian Charter Township, Precinct 17			Meridian Charter Township, Precinct 17			
Election Day	559	1,992	Election Day	414	414	9
AV Counting Boards	842	1,992	AV Counting Boards	691	691	4
Total	1,401	1,992	Total	1,105	1,105	13
Meridian Charter Township, Precinct 18			Meridian Charter Township, Precinct 18			
Election Day	475	1,790	Election Day	338	338	26
AV Counting Boards	404	1,790	AV Counting Boards	343	343	5
Total	879	1,790	Total	681	681	31
Meridian Charter Township, Precinct 19			Meridian Charter Township, Precinct 19			
Election Day	534	2,193	Election Day	341	341	18
AV Counting Boards	1,007	2,193	AV Counting Boards	718	718	3
Total	1,541	2,193	Total	1,059	1,059	21
Meridian Charter Township, Precinct 20			Meridian Charter Township, Precinct 20			
Election Day	48	256	Election Day	42	42	0
AV Counting Boards	63	256	AV Counting Boards	56	56	0
Total	111	256	Total	98	98	0
Meridian Charter Township, Precinct 21			Meridian Charter Township, Precinct 21			
Election Day	83	244	Election Day	60	60	1
AV Counting Boards	71	244	AV Counting Boards	51	51	0
Total	154	244	Total	111	111	1
Meridian Charter Township, Precinct 22			Meridian Charter Township, Precinct 22			
Election Day	97	423	Election Day	58	58	3
AV Counting Boards	222	423	AV Counting Boards	130	130	4
Total	319	423	Total	188	188	7
Ingham County Michigan - Total	22,158	33,206	Ingham County Michigan - Total	16,213	16,213	360
County - Total	22,158	33,206	County - Total	16,213	16,213	360

Township Trustee for Meridian Township (Vote for 2)

Precinct	Times Cast	Registered Voters	Precinct	Scott Hendricks on (DEM)	Marna Wilson (DEM)	Total Votes	Unresolved	Write-In
County			County					
Ingham County Michigan			Ingham County Michigan					
Meridian Charter Township, Precinct 1			Meridian Charter Township, Precinct 1					
Election Day	565	1,674	Election Day	322	290	612		23
AV Counting Boards	756	1,674	AV Counting Boards	542	532	1,074		2
Total	1,321	1,674	Total	864	822	1,686		25
Meridian Charter Township, Precinct 2			Meridian Charter Township, Precinct 2					
Election Day	512	1,771	Election Day	323	294	617		26
AV Counting Boards	559	1,771	AV Counting Boards	430	417	847		3
Total	1,071	1,771	Total	753	711	1,464		29
Meridian Charter Township, Precinct 3			Meridian Charter Township, Precinct 3					
Election Day	679	2,571	Election Day	393	368	761		38
AV Counting Boards	1,077	2,571	AV Counting Boards	807	773	1,580		11
Total	1,756	2,571	Total	1,200	1,141	2,341		49
Meridian Charter Township, Precinct 4			Meridian Charter Township, Precinct 4					
Election Day	352	1,343	Election Day	176	163	339		23
AV Counting Boards	463	1,343	AV Counting Boards	315	303	618		5
Total	815	1,343	Total	491	466	957		28
Meridian Charter Township, Precinct 5			Meridian Charter Township, Precinct 5					
Election Day	744	2,552	Election Day	437	412	849		39
AV Counting Boards	947	2,552	AV Counting Boards	685	661	1,346		16
Total	1,691	2,552	Total	1,122	1,073	2,195		55
Meridian Charter Township, Precinct 6			Meridian Charter Township, Precinct 6					
Election Day	439	1,425	Election Day	275	272	547		17
AV Counting Boards	467	1,425	AV Counting Boards	345	354	699		2
Total	906	1,425	Total	620	626	1,246		19
Meridian Charter Township, Precinct 7			Meridian Charter Township, Precinct 7					
Election Day	357	1,536	Election Day	225	200	425		11
AV Counting Boards	729	1,536	AV Counting Boards	552	536	1,088		2
Total	1,086	1,536	Total	777	736	1,513		13
Meridian Charter Township, Precinct 8			Meridian Charter Township, Precinct 8					
Election Day	622	2,164	Election Day	417	391	808		16
AV Counting Boards	818	2,164	AV Counting Boards	619	623	1,242		3
Total	1,440	2,164	Total	1,036	1,014	2,050		19
Meridian Charter Township, Precinct 9			Meridian Charter Township, Precinct 9					
Election Day	456	1,604	Election Day	293	294	587		15
AV Counting Boards	654	1,604	AV Counting Boards	523	516	1,039		2
Total	1,110	1,604	Total	816	810	1,626		17
Meridian Charter Township, Precinct 10			Meridian Charter Township, Precinct 10					
Election Day	399	1,575	Election Day	244	232	476		12
AV Counting Boards	759	1,575	AV Counting Boards	572	561	1,133		5
Total	1,158	1,575	Total	816	793	1,609		17
Meridian Charter Township, Precinct 11			Meridian Charter Township, Precinct 11					
Election Day	294	1,206	Election Day	188	191	379		6
AV Counting Boards	531	1,206	AV Counting Boards	411	405	816		7
Total	825	1,206	Total	599	596	1,195		13
Meridian Charter Township, Precinct 12			Meridian Charter Township, Precinct 12					
Election Day	217	807	Election Day	144	136	280		9
AV Counting Boards	323	807	AV Counting Boards	242	236	478		4
Total	540	807	Total	386	372	758		13
Meridian Charter Township, Precinct 13			Meridian Charter Township, Precinct 13					
Election Day	351	1,419	Election Day	218	198	416		9
AV Counting Boards	561	1,419	AV Counting Boards	443	421	864		1
Total	912	1,419	Total	661	619	1,280		10
Meridian Charter Township, Precinct 14			Meridian Charter Township, Precinct 14					

Election Day	479	1,711	Election Day	272	277	549	9
AV Counting Boards	657	1,711	AV Counting Boards	475	455	930	7
Total	1,136	1,711	Total	747	732	1,479	16
Meridian Charter Township, Precinct 15			Meridian Charter Township, Precinct 15				
Election Day	445	1,569	Election Day	302	284	586	14
AV Counting Boards	729	1,569	AV Counting Boards	538	535	1,073	4
Total	1,174	1,569	Total	840	819	1,659	18
Meridian Charter Township, Precinct 16			Meridian Charter Township, Precinct 16				
Election Day	372	1,381	Election Day	253	246	499	13
AV Counting Boards	440	1,381	AV Counting Boards	348	329	677	4
Total	812	1,381	Total	601	575	1,176	17
Meridian Charter Township, Precinct 17			Meridian Charter Township, Precinct 17				
Election Day	559	1,992	Election Day	387	361	748	16
AV Counting Boards	842	1,992	AV Counting Boards	664	654	1,318	3
Total	1,401	1,992	Total	1,051	1,015	2,066	19
Meridian Charter Township, Precinct 18			Meridian Charter Township, Precinct 18				
Election Day	475	1,790	Election Day	317	309	626	27
AV Counting Boards	404	1,790	AV Counting Boards	331	324	655	6
Total	879	1,790	Total	648	633	1,281	33
Meridian Charter Township, Precinct 19			Meridian Charter Township, Precinct 19				
Election Day	534	2,193	Election Day	315	307	622	20
AV Counting Boards	1,007	2,193	AV Counting Boards	696	673	1,369	5
Total	1,541	2,193	Total	1,011	980	1,991	25
Meridian Charter Township, Precinct 20			Meridian Charter Township, Precinct 20				
Election Day	48	256	Election Day	39	39	78	0
AV Counting Boards	63	256	AV Counting Boards	56	53	109	0
Total	111	256	Total	95	92	187	0
Meridian Charter Township, Precinct 21			Meridian Charter Township, Precinct 21				
Election Day	83	244	Election Day	58	51	109	1
AV Counting Boards	71	244	AV Counting Boards	46	45	91	2
Total	154	244	Total	104	96	200	3
Meridian Charter Township, Precinct 22			Meridian Charter Township, Precinct 22				
Election Day	97	423	Election Day	51	51	102	6
AV Counting Boards	222	423	AV Counting Boards	128	113	241	5
Total	319	423	Total	179	164	343	11
Ingham County Michigan - Total	22,158	33,206	Ingham County Michigan - Total	15,417	14,885	30,302	449
County - Total	22,158	33,206	County - Total	15,417	14,885	30,302	449

From: [Charles Kotz](#)
To: [Board](#)
Subject: What Meridian Township has become
Date: Thursday, December 1, 2022 4:34:45 PM

Dear Board-

For years I have tried to express my dismay at the direction our Planning Commission is taking the Township. At a recent meeting, one of the commissioners stated that, whatever we decide here, will be approved by the Board". He was referring to the 32+ acre Newton development that they recently approved. (No surprise).

So Meridian Township slowly but steadily continues to lose the character, or uniqueness, it once had. Long time residents no longer recognize this place, as we have experienced a steady decline in green space, an exponential growth in traffic, and an unsafe environment for walkers and bicyclist, etc.

Resident input is ignored, while developers are fawned over and openly collaborate with the Planning Commission. (Build, build, build)!

A new 5 year plan is in the works. One thing I have observed is that the Master Plan is not worth the paper upon which it is written. Urban Service Boundaries are drawn, only to be broken. Significant dollars could be saved by not printing this slick piece of fiction.

I have had numerous conversations with people who live outside Meridian Township. No surprise, the perception is negative. Meridian Township is a congested, paved over urban landscape, unsafe for humans, with the exception of those who drive the largest SUV's. We have no speed limit enforcement, (do our police EVER write traffic citations)? Parents all drive their kids to school here- too dangerous to walk or ride a bike. It's just the way it is...

I paint a bleak present picture of the Township- I have given up believing that this place will ever be "livable" again. Our Planning Commission will see to that. In the meantime, see you on the road! (Don't forget to wave).

Sincerely,

Charles Kotz
1282 Silverwood Dr.

Sent from my iPhone



FOR IMMEDIATE RELEASE
December 1, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Parks & Recreation Reopens Artificial Ice Rink for the Winter
Another Outdoor Recreational Opportunity for Community Members

Meridian Township, MI – The Parks & Recreation department is excited to reopen the outdoor artificial ice rink for families and individuals of all ages. The 40' x 92' rink is located at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos), and is open and available for public use.

“Traditional ice rinks are difficult to maintain throughout the winter months due to unpredictable temperatures,” stated LuAnn Maisner, Parks and Recreation Director. “This artificial ice rink will provide a consistent opportunity for outdoor fun this winter! The surface is slower than real ice, but overall provides a similar experience.”

The rink will be open seven days a week from dawn until 9:00 pm daily. The rink is available for free open public skating only. Due to safety concerns, hockey is not permitted.

Artificial Ice Rink Rules:

- Only skates made for figure skating or hockey are allowed on the rink.
- Hockey pucks and sticks are not permitted in the skating area.
- Street shoes, food items, drinks or pets are not permitted in the skating area.
- Meridian Township is not responsible for lost, stolen or damaged items.
- Skate at your own risk.
- Please be courteous and skate safely.

For more information, call 517.853.4640 or email parksandrecreation@meridian.mi.us.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
October 31, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Township Winter Farmers' Market Kicks Off November 5th
Outdoor Market Continues at the Marketplace on the Green Pavilion

Meridian Township, MI – The Farmers' Market will remain outdoors at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos) for the winter season. Visit the market every Saturday from 10:00 am – 2:00 pm beginning November 5 and continuing through December 17, 2022.

Attendees can browse a variety of locally homegrown food, homemade goods and gift items that are sure to satisfy shoppers and bring warm feelings during the cold months. Many new and returning vendors will be participating, and even some food trucks. A full list of vendors each week can be found by visiting www.meridian.mi.us/FarmersMarket.

Supplemental Nutrition Assistance Program (SNAP) recipients can continue to use their Michigan Bridge Card at the Meridian Township Winter Farmers' Market. The Market also accepts Double-Up Food Bucks. Many vendors also accept credit cards; however, having cash on-hand is recommended.

For additional information or to become a vendor, please contact Meridian Township Farmers' Market Manager, Tom Cary by calling 517.712.2395 or emailing farmersmarket@meridian.mi.us.

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FOR IMMEDIATE RELEASE
November 29, 2022

CONTACT: Rick Grillo, Captain
517.853.4800 | grillo@meridian.mi.us

Meridian Township Police Invites Public Comment for Accreditation
MLEAC Assessors will be onsite December 8-9

In 2020, the Meridian Township Police Department became one of the first police agencies in the state of Michigan to be recognized by the Michigan Law Enforcement Accreditation Commission (MLEAC) as a fully accredited agency. To ensure MTPD is consistently following best practices, a team of MLEAC assessors will arrive on **Thursday December 8, 2022** to examine all aspects of the Meridian Township Police Department's policies and procedures, management, operations, and support services Chief Ken Plaga announced today.

"Assessors will spend time viewing our files electronically before visiting our department. They will spend two days (December 8-9) on site at our department, verifying MTPD meets every Michigan Law Enforcement Accreditation Commission best practice standards", said Chief Ken Plaga. *MTPD has undertaken this voluntary process to achieve accreditation, a highly prized recognition of law enforcement professional excellence,"* Chief Plaga said.

As part of this final On-Site Assessment, employees and members of the general public are invited to provide comments to the Assessment Team. They may do so by telephone or email. **The public may call 517-853-4888 or 517-853-4804 on Friday December 9th between the hours of 9:00 am and 11:00 am.** Email comments can be sent to Sgt. Heather Bromley at mcdonalh@umich.edu.

Telephone comments are limited to five (5) minutes and must address the agency's ability to comply with the Commission's standards. A copy of the standards are available for inspection on our website and can be viewed by visiting:
<https://www.meridian.mi.us/about-us/departments/police/transparency>

Anyone wishing to offer written comments about the Meridian Township Police Department's ability to comply with the standards for accreditation is requested to email the Accreditation Program manager at nrossow@michiganpolicechiefs.org or write the Michigan Law Enforcement Accreditation Commission at 3474 Alaiedon Pkwy, Suite 600, Okemos, MI 48864.

The Meridian Township Police Department must comply with 105 standards in order to achieve accredited status. Chief Plaga states, *"Accreditation results in greater accountability within the agency, reduced risk and liability exposure, stronger defense against civil lawsuits,*

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FOR IMMEDIATE RELEASE
November 29, 2022

CONTACT: Rick Grillo, Captain
517.853.4800 | grillo@meridian.mi.us

increased community advocacy, and more confidence in the agency's ability to operate efficiently and respond to community needs."

The Accreditation Program Manager for the Michigan Association of Chiefs of Police is Ret. Chief Neal Rossow. *"The assessment team is composed of law enforcement practitioners from similar Michigan law enforcement agencies. The assessors will review written materials, interview agency members, and visit offices and other places where compliance with the standards can be observed. Once the assessors complete their review of the agency, they will report to the full Commission, which will then decide if the agency is to be granted accredited status,"* Neal Rossow stated.

Accreditation is valid for a three-year period during which time the agency must submit annual reports attesting to their continued compliance with those standards under which it was initially accredited.

The MACP, through its Michigan Law Enforcement Accreditation Commission, is the legitimate authority and accreditation agency in the state of Michigan. For more information regarding the Michigan Law Enforcement Accreditation Commission, please write the Commission at: MACP, Law Enforcement Accreditation Commission at 3474 Alaiedon Pkwy, Suite 600, Okemos, MI 48864 or email at nrossow@michiganpolicechiefs.org.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
November 30, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Holiday Celebrations Start with Old Fashioned Traditions
Meridian Historical Village Hosts Christmas in the Village Event

Meridian Township, MI – Join the Friends of Historic Meridian and Santa for an afternoon of Christmas traditions from the Victorian Era.

- What:** Christmas in the Village
- When:** December 11, 2:00 pm – 4:00 pm
- Where:** Meridian Historical Village, 5151 Marsh Road, Okemos, MI
- Who:** Open to the public
- Why:** Get in the holiday spirit as you enjoy Christmas traditions from the 1800's. Most village buildings will be open to the public.

Enjoy a meet and greet with Santa, children's crafts in the Schoolhouse, a concert at 3:00 pm in the Village Chapel and more. The Annual Tree Lighting ceremony will take place at 4:00 pm.

This event is free and open to the public.

For more information about Christmas in the Village, call the Meridian Historical Village at 517.347.7300 or visit the Meridian Township website at meridian.mi.us/calendar.

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22,158 BALLOTS CAST

CANVASS OF VOTES CAST

IN

MERIDIAN TOWNSHIP

**FOR THE
GENERAL ELECTION**

HELD ON

NOVEMBER 8, 2022

AND CANVASSED BY THE BOARD OF CANVASSERS
OF INGHAM COUNTY, MICHIGAN

STATEMENT OF VOTES

THE WHOLE NUMBER OF VOTES GIVEN FOR THE OFFICE OF SUPERVISOR FOR MERIDIAN TOWNSHIP (VOTE FOR NOT MORE THAN 1) WAS 16,213 AND THEY WERE GIVEN FOR THE FOLLOWING NAMED PERSONS:

<i>Persons Receiving the Votes</i>	<i>Number of Votes Written in Words</i>	<i>Figures</i>
PATRICIA HERRING JACKSON	SIXTEEN THOUSAND TWO HUNDRED AND THIRTEEN	16,213
	<i>Total</i>	16,213

THE WHOLE NUMBER OF VOTES GIVEN FOR THE OFFICE OF TRUSTEE FOR MERIDIAN TOWNSHIP (VOTE FOR NOT MORE THAN 2) WAS 30,302 AND THEY WERE GIVEN FOR THE FOLLOWING NAMED PERSONS:

<i>Persons Receiving the Votes</i>	<i>Number of Votes Written in Words</i>	<i>Figures</i>
SCOTT HENDRICKSON	FIFTEEN THOUSAND FOUR HUNDRED AND SEVENTEEN	15,417
MARNA WILSON	FOURTEEN THOUSAND EIGHT HUNDRED AND EIGHTY FIVE	14,885
	<i>Total</i>	30,302

CERTIFICATION OF DETERMINATION

THE BOARD OF CANVASSERS OF THE COUNTY OF INGHAM HAVING ASCERTAINED AND CANVASSED THE VOTES OF SAID ELECTION IN INGHAM COUNTY HELD ON THE 8TH DAY OF NOVEMBER TWO THOUSAND TWENTY-TWO.

DO HEREBY CERTIFY AND DETERMINE:

THAT **PATRICIA HERRING JACKSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **SUPERVISOR FOR MERIDIAN TOWNSHIP**.

THAT **SCOTT HENDRICKSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **TRUSTEE FOR MERIDIAN TOWNSHIP**.

THAT **MARNA WILSON** HAVING RECEIVED A SUFFICIENT NUMBER OF VOTES ARE ELECTED TO THE OFFICE OF **TRUSTEE FOR MERIDIAN TOWNSHIP**.


STATE OF MICHIGAN}
}SS
COUNTY OF INGHAM}

WE DO HEREBY CERTIFY THAT THE FOREGOING ARE CORRECT STATEMENTS OF THE VOTES CAST IN THE MERIDIAN TOWNSHIP AT THE GENERAL ELECTION HELD ON TUESDAY, NOVEMBER 8, 2022.

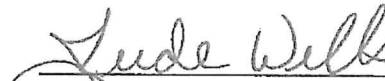
IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS AND AFFIXED THE SEAL OF THE COUNTY OF INGHAM, THIS SEVENTEENTH DAY OF NOVEMBER, IN THE YEAR TWO THOUSAND TWENTY-TWO.

Rebecca Bahar-Cook, Chair


Stacy Morris, Vice Chair



Ted Lawson

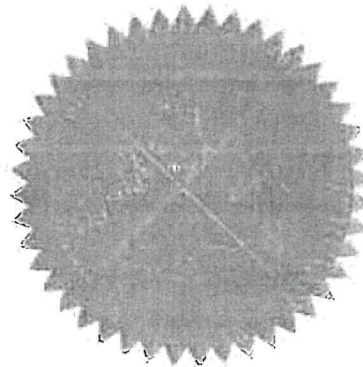


Jude Wells

ATTEST:



Barb Byrum, Ingham County Clerk
Clerk of Board of Canvassers



STATE OF MICHIGAN }
COUNTY OF INGHAM }

I, Barb Byrum, Clerk for the County of Ingham, do hereby certify that I have compared the attached with that original canvass of votes cast for the November 8, 2022 Election on file in my Office, that was canvassed by the Board of Canvassers of the County of Ingham, Michigan on November 17, 2022, and that it is a true copy thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Mason, Michigan this 21st day of November, 2022.



Barb Byrum, County Clerk
Ingham County

Supervisor for Meridian Township (Vote for 1)

Precinct	Times Cast	Registered Voters	Precinct	Patricia Herring Jackson (DEM)	Total Votes	Unresolved Write-In
County			County			
Ingham County Michigan			Ingham County Michigan			
Meridian Charter Township, Precinct 1			Meridian Charter Township, Precinct 1			
Election Day	565	1,674	Election Day	339	339	19
AV Counting Boards	756	1,674	AV Counting Boards	560	560	2
Total	1,321	1,674	Total	899	899	21
Meridian Charter Township, Precinct 2			Meridian Charter Township, Precinct 2			
Election Day	512	1,771	Election Day	350	350	20
AV Counting Boards	559	1,771	AV Counting Boards	449	449	4
Total	1,071	1,771	Total	799	799	24
Meridian Charter Township, Precinct 3			Meridian Charter Township, Precinct 3			
Election Day	679	2,571	Election Day	420	420	29
AV Counting Boards	1,077	2,571	AV Counting Boards	836	836	7
Total	1,756	2,571	Total	1,256	1,256	36
Meridian Charter Township, Precinct 4			Meridian Charter Township, Precinct 4			
Election Day	352	1,343	Election Day	187	187	18
AV Counting Boards	463	1,343	AV Counting Boards	333	333	3
Total	815	1,343	Total	520	520	21
Meridian Charter Township, Precinct 5			Meridian Charter Township, Precinct 5			
Election Day	744	2,552	Election Day	467	467	32
AV Counting Boards	947	2,552	AV Counting Boards	720	720	8
Total	1,691	2,552	Total	1,187	1,187	40
Meridian Charter Township, Precinct 6			Meridian Charter Township, Precinct 6			
Election Day	439	1,425	Election Day	293	293	19
AV Counting Boards	467	1,425	AV Counting Boards	367	367	3
Total	906	1,425	Total	660	660	22
Meridian Charter Township, Precinct 7			Meridian Charter Township, Precinct 7			
Election Day	357	1,536	Election Day	234	234	8
AV Counting Boards	729	1,536	AV Counting Boards	566	566	2
Total	1,086	1,536	Total	800	800	10
Meridian Charter Township, Precinct 8			Meridian Charter Township, Precinct 8			
Election Day	622	2,164	Election Day	448	448	10
AV Counting Boards	818	2,164	AV Counting Boards	646	646	5
Total	1,440	2,164	Total	1,094	1,094	15
Meridian Charter Township, Precinct 9			Meridian Charter Township, Precinct 9			
Election Day	456	1,604	Election Day	316	316	15
AV Counting Boards	654	1,604	AV Counting Boards	549	549	1
Total	1,110	1,604	Total	865	865	16
Meridian Charter Township, Precinct 10			Meridian Charter Township, Precinct 10			
Election Day	399	1,575	Election Day	264	264	8
AV Counting Boards	759	1,575	AV Counting Boards	594	594	4
Total	1,158	1,575	Total	858	858	12
Meridian Charter Township, Precinct 11			Meridian Charter Township, Precinct 11			
Election Day	294	1,206	Election Day	206	206	4
AV Counting Boards	531	1,206	AV Counting Boards	424	424	5
Total	825	1,206	Total	630	630	9
Meridian Charter Township, Precinct 12			Meridian Charter Township, Precinct 12			
Election Day	217	807	Election Day	156	156	5
AV Counting Boards	323	807	AV Counting Boards	257	257	3
Total	540	807	Total	413	413	8
Meridian Charter Township, Precinct 13			Meridian Charter Township, Precinct 13			
Election Day	351	1,419	Election Day	237	237	7
AV Counting Boards	561	1,419	AV Counting Boards	451	451	1
Total	912	1,419	Total	688	688	8
Meridian Charter Township, Precinct 14			Meridian Charter Township, Precinct 14			

Election Day	479	1,711	Election Day	304	304	8
AV Counting Boards	657	1,711	AV Counting Boards	486	486	8
Total	1,136	1,711	Total	790	790	16
Meridian Charter Township, Precinct 15			Meridian Charter Township, Precinct 15			
Election Day	445	1,569	Election Day	324	324	12
AV Counting Boards	729	1,569	AV Counting Boards	563	563	3
Total	1,174	1,569	Total	887	887	15
Meridian Charter Township, Precinct 16			Meridian Charter Township, Precinct 16			
Election Day	372	1,381	Election Day	269	269	12
AV Counting Boards	440	1,381	AV Counting Boards	356	356	2
Total	812	1,381	Total	625	625	14
Meridian Charter Township, Precinct 17			Meridian Charter Township, Precinct 17			
Election Day	559	1,992	Election Day	414	414	9
AV Counting Boards	842	1,992	AV Counting Boards	691	691	4
Total	1,401	1,992	Total	1,105	1,105	13
Meridian Charter Township, Precinct 18			Meridian Charter Township, Precinct 18			
Election Day	475	1,790	Election Day	338	338	26
AV Counting Boards	404	1,790	AV Counting Boards	343	343	5
Total	879	1,790	Total	681	681	31
Meridian Charter Township, Precinct 19			Meridian Charter Township, Precinct 19			
Election Day	534	2,193	Election Day	341	341	18
AV Counting Boards	1,007	2,193	AV Counting Boards	718	718	3
Total	1,541	2,193	Total	1,059	1,059	21
Meridian Charter Township, Precinct 20			Meridian Charter Township, Precinct 20			
Election Day	48	256	Election Day	42	42	0
AV Counting Boards	63	256	AV Counting Boards	56	56	0
Total	111	256	Total	98	98	0
Meridian Charter Township, Precinct 21			Meridian Charter Township, Precinct 21			
Election Day	83	244	Election Day	60	60	1
AV Counting Boards	71	244	AV Counting Boards	51	51	0
Total	154	244	Total	111	111	1
Meridian Charter Township, Precinct 22			Meridian Charter Township, Precinct 22			
Election Day	97	423	Election Day	58	58	3
AV Counting Boards	222	423	AV Counting Boards	130	130	4
Total	319	423	Total	188	188	7
Ingham County Michigan - Total	22,158	33,206	Ingham County Michigan - Total	16,213	16,213	360
County - Total	22,158	33,206	County - Total	16,213	16,213	360

Township Trustee for Meridian Township (Vote for 2)

Precinct	Times Cast	Registered Voters	Precinct	Scott Hendricks on (DEM)	Marna Wilson (DEM)	Total Votes	Unresolved	Write-In
County			County					
Ingham County Michigan			Ingham County Michigan					
Meridian Charter Township, Precinct 1			Meridian Charter Township, Precinct 1					
Election Day	565	1,674	Election Day	322	290	612		23
AV Counting Boards	756	1,674	AV Counting Boards	542	532	1,074		2
Total	1,321	1,674	Total	864	822	1,686		25
Meridian Charter Township, Precinct 2			Meridian Charter Township, Precinct 2					
Election Day	512	1,771	Election Day	323	294	617		26
AV Counting Boards	559	1,771	AV Counting Boards	430	417	847		3
Total	1,071	1,771	Total	753	711	1,464		29
Meridian Charter Township, Precinct 3			Meridian Charter Township, Precinct 3					
Election Day	679	2,571	Election Day	393	368	761		38
AV Counting Boards	1,077	2,571	AV Counting Boards	807	773	1,580		11
Total	1,756	2,571	Total	1,200	1,141	2,341		49
Meridian Charter Township, Precinct 4			Meridian Charter Township, Precinct 4					
Election Day	352	1,343	Election Day	176	163	339		23
AV Counting Boards	463	1,343	AV Counting Boards	315	303	618		5
Total	815	1,343	Total	491	466	957		28
Meridian Charter Township, Precinct 5			Meridian Charter Township, Precinct 5					
Election Day	744	2,552	Election Day	437	412	849		39
AV Counting Boards	947	2,552	AV Counting Boards	685	661	1,346		16
Total	1,691	2,552	Total	1,122	1,073	2,195		55
Meridian Charter Township, Precinct 6			Meridian Charter Township, Precinct 6					
Election Day	439	1,425	Election Day	275	272	547		17
AV Counting Boards	467	1,425	AV Counting Boards	345	354	699		2
Total	906	1,425	Total	620	626	1,246		19
Meridian Charter Township, Precinct 7			Meridian Charter Township, Precinct 7					
Election Day	357	1,536	Election Day	225	200	425		11
AV Counting Boards	729	1,536	AV Counting Boards	552	536	1,088		2
Total	1,086	1,536	Total	777	736	1,513		13
Meridian Charter Township, Precinct 8			Meridian Charter Township, Precinct 8					
Election Day	622	2,164	Election Day	417	391	808		16
AV Counting Boards	818	2,164	AV Counting Boards	619	623	1,242		3
Total	1,440	2,164	Total	1,036	1,014	2,050		19
Meridian Charter Township, Precinct 9			Meridian Charter Township, Precinct 9					
Election Day	456	1,604	Election Day	293	294	587		15
AV Counting Boards	654	1,604	AV Counting Boards	523	516	1,039		2
Total	1,110	1,604	Total	816	810	1,626		17
Meridian Charter Township, Precinct 10			Meridian Charter Township, Precinct 10					
Election Day	399	1,575	Election Day	244	232	476		12
AV Counting Boards	759	1,575	AV Counting Boards	572	561	1,133		5
Total	1,158	1,575	Total	816	793	1,609		17
Meridian Charter Township, Precinct 11			Meridian Charter Township, Precinct 11					
Election Day	294	1,206	Election Day	188	191	379		6
AV Counting Boards	531	1,206	AV Counting Boards	411	405	816		7
Total	825	1,206	Total	599	596	1,195		13
Meridian Charter Township, Precinct 12			Meridian Charter Township, Precinct 12					
Election Day	217	807	Election Day	144	136	280		9
AV Counting Boards	323	807	AV Counting Boards	242	236	478		4
Total	540	807	Total	386	372	758		13
Meridian Charter Township, Precinct 13			Meridian Charter Township, Precinct 13					
Election Day	351	1,419	Election Day	218	198	416		9
AV Counting Boards	561	1,419	AV Counting Boards	443	421	864		1
Total	912	1,419	Total	661	619	1,280		10
Meridian Charter Township, Precinct 14			Meridian Charter Township, Precinct 14					

Election Day	479	1,711	Election Day	272	277	549	9
AV Counting Boards	657	1,711	AV Counting Boards	475	455	930	7
Total	1,136	1,711	Total	747	732	1,479	16
Meridian Charter Township, Precinct 15			Meridian Charter Township, Precinct 15				
Election Day	445	1,569	Election Day	302	284	586	14
AV Counting Boards	729	1,569	AV Counting Boards	538	535	1,073	4
Total	1,174	1,569	Total	840	819	1,659	18
Meridian Charter Township, Precinct 16			Meridian Charter Township, Precinct 16				
Election Day	372	1,381	Election Day	253	246	499	13
AV Counting Boards	440	1,381	AV Counting Boards	348	329	677	4
Total	812	1,381	Total	601	575	1,176	17
Meridian Charter Township, Precinct 17			Meridian Charter Township, Precinct 17				
Election Day	559	1,992	Election Day	387	361	748	16
AV Counting Boards	842	1,992	AV Counting Boards	664	654	1,318	3
Total	1,401	1,992	Total	1,051	1,015	2,066	19
Meridian Charter Township, Precinct 18			Meridian Charter Township, Precinct 18				
Election Day	475	1,790	Election Day	317	309	626	27
AV Counting Boards	404	1,790	AV Counting Boards	331	324	655	6
Total	879	1,790	Total	648	633	1,281	33
Meridian Charter Township, Precinct 19			Meridian Charter Township, Precinct 19				
Election Day	534	2,193	Election Day	315	307	622	20
AV Counting Boards	1,007	2,193	AV Counting Boards	696	673	1,369	5
Total	1,541	2,193	Total	1,011	980	1,991	25
Meridian Charter Township, Precinct 20			Meridian Charter Township, Precinct 20				
Election Day	48	256	Election Day	39	39	78	0
AV Counting Boards	63	256	AV Counting Boards	56	53	109	0
Total	111	256	Total	95	92	187	0
Meridian Charter Township, Precinct 21			Meridian Charter Township, Precinct 21				
Election Day	83	244	Election Day	58	51	109	1
AV Counting Boards	71	244	AV Counting Boards	46	45	91	2
Total	154	244	Total	104	96	200	3
Meridian Charter Township, Precinct 22			Meridian Charter Township, Precinct 22				
Election Day	97	423	Election Day	51	51	102	6
AV Counting Boards	222	423	AV Counting Boards	128	113	241	5
Total	319	423	Total	179	164	343	11
Ingham County Michigan - Total	22,158	33,206	Ingham County Michigan - Total	15,417	14,885	30,302	449
County - Total	22,158	33,206	County - Total	15,417	14,885	30,302	449

From: [Charles Kotz](#)
To: [Board](#)
Subject: What Meridian Township has become
Date: Thursday, December 1, 2022 4:34:45 PM

Dear Board-

For years I have tried to express my dismay at the direction our Planning Commission is taking the Township. At a recent meeting, one of the commissioners stated that, whatever we decide here, will be approved by the Board". He was referring to the 32+ acre Newton development that they recently approved. (No surprise).

So Meridian Township slowly but steadily continues to lose the character, or uniqueness, it once had. Long time residents no longer recognize this place, as we have experienced a steady decline in green space, an exponential growth in traffic, and an unsafe environment for walkers and bicyclist, etc.

Resident input is ignored, while developers are fawned over and openly collaborate with the Planning Commission. (Build, build, build)!

A new 5 year plan is in the works. One thing I have observed is that the Master Plan is not worth the paper upon which it is written. Urban Service Boundaries are drawn, only to be broken. Significant dollars could be saved by not printing this slick piece of fiction.

I have had numerous conversations with people who live outside Meridian Township. No surprise, the perception is negative. Meridian Township is a congested, paved over urban landscape, unsafe for humans, with the exception of those who drive the largest SUV's. We have no speed limit enforcement, (do our police EVER write traffic citations)? Parents all drive their kids to school here- too dangerous to walk or ride a bike. It's just the way it is...

I paint a bleak present picture of the Township- I have given up believing that this place will ever be "livable" again. Our Planning Commission will see to that. In the meantime, see you on the road! (Don't forget to wave).

Sincerely,

Charles Kotz
1282 Silverwood Dr.

Sent from my iPhone



FOR IMMEDIATE RELEASE
December 1, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Parks & Recreation Reopens Artificial Ice Rink for the Winter
Another Outdoor Recreational Opportunity for Community Members

Meridian Township, MI – The Parks & Recreation department is excited to reopen the outdoor artificial ice rink for families and individuals of all ages. The 40' x 92' rink is located at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos), and is open and available for public use.

“Traditional ice rinks are difficult to maintain throughout the winter months due to unpredictable temperatures,” stated LuAnn Maisner, Parks and Recreation Director. “This artificial ice rink will provide a consistent opportunity for outdoor fun this winter! The surface is slower than real ice, but overall provides a similar experience.”

The rink will be open seven days a week from dawn until 9:00 pm daily. The rink is available for free open public skating only. Due to safety concerns, hockey is not permitted.

Artificial Ice Rink Rules:

- Only skates made for figure skating or hockey are allowed on the rink.
- Hockey pucks and sticks are not permitted in the skating area.
- Street shoes, food items, drinks or pets are not permitted in the skating area.
- Meridian Township is not responsible for lost, stolen or damaged items.
- Skate at your own risk.
- Please be courteous and skate safely.

For more information, call 517.853.4640 or email parksandrecreation@meridian.mi.us.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
December 06, 2022**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of November 15th, 2022 and the Special Meetings of November 17, 2022 and November 29, 2022 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of November 15th, 2022 and the Special Meetings of November 17, 2022 and November 29, 2022 as amended with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, November 15, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Economic Development Director Clark, Finance Director Garber, Communications Manager Diehl, Parks and Recreation Director Maisner

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. APPROVAL OF THE AGENDA

Trustee Wisinski moved to approve the agenda as presented. Seconded by Clerk Guthrie.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

5. CONSENT AGENDA

Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Trustee Hendrickson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wisinski, Wilson

NAYS: None

Motion carried: 7-0

B. Minutes

Treasurer Deschaine moved to approve and ratify the minutes of the Regular Meeting of November 1st, 2022 as submitted. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wisinski, Wilson

NAYS: None

Motion carried: 7-0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager's Bills as follows. Seconded by Trustee Hendrickson.

Common Cash		\$	1,260,235.62
Public Works		\$	621,558.05
Trust & Agency		\$	<u>160,771.33</u>
	Total Checks	\$	2,042,565.00
Credit Card Transactions		\$	18,276.68
10/27/22 to 11/09/2022			
	Total Purchases	\$	<u><u>2,060,841.68</u></u>
ACH Payments		\$	<u><u>556,725.95</u></u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wisinski, Wilson

NAYS: None

Motion carried: 7-0

D. Resolution in Support of Small Business Saturday

Treasurer Deschaine moved to adopt the attached resolution in support of Small Business Saturday. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wisinski, Wilson

NAYS: None

Motion carried: 7-0

E. Resolution in Support of Native American Heritage Month

Treasurer Deschaine moved to adopt the attached resolution in support of Native American Heritage Month. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wisinski, Wilson

NAYS: None

Motion carried: 7-0

6. PRESENTATION

Manager Walsh presented the recap of 2022 Township Goals and noted the board will be setting its goals for 2023 on November 29th.

Manager Walsh reported the board has adopted its new budget with a fund balance of \$6.3 million. The northern water tower improvements have been completed. The Okemos Rd. bridge replacement is expected to be finished in 6 to 7 weeks. Construction on Grand River Ave. east of Marsh Rd. is finished. The township's PASER rating has climbed from just above 4 to a 5.2 and he expects it to be at an 8 in the future. The Township held its first annual Juneteenth celebration this year. The percentage of female police officers in the township is at 26%. Feminine sanitary products have been included in Township facilities. The Haslett Village Square, Copper Creek, Silverstone, Silverleaf, Trader Joe's, Woodward Way, Buddies Pizza, and Village of Okemos projects all have made considerable progress in 2022.

Township pensions and retiree healthcare have both made big strides forward as the pension is now an asset and healthcare is 100% funded. The MERS program has had \$8-\$10 million of its debt eliminated. Police and Fire retiree debt is being erased as an additional \$750,000 is being paid in annually.

A new battalion chief car, ladder truck and an ambulance have all been purchased and paid for in cash. The Police Squad Room will be updated in 2023 and a new K-9 unit will be added to the department.

Through the American Rescue Plan \$1.3 million has been obligated to road repair, \$970,000 has been obligated to IT upgrades, and 262,000 has been obligated to the fire department for electric cots.

7. JOINT MEETING

(1) Planning Commission

Mark Blumer spoke on behalf of the Planning Commission.

- The Master Plan update is underway
- The sign ordinance has been revised
- The new recreational marijuana plan is underway
- Grand Reserve housing project plan has been approved
- Haslett Village Square and American House projects have moved forward
- Mixed Use Planned Unit Development language has been rewritten

(2) Pension Board/ Brownfield Redevelopment

Joyce Van Coevering spoke on behalf of the pension board

- 42 retirees are receiving benefits that are fully funded
- The pension plan has become an asset of \$498,000

Director Schmitt spoke on Brownfield Redevelopment Authority

- Six current brownfield plans
- Haslett Marathon and Joe's on Jolly are complete and set to begin capturing taxes next year
- American House project under construction
- Haslett Village Square approved this year
- Village of Okemos Project to be adopted soon

(3) Downtown Development Authority

Renee Korrey spoke on behalf of the Downtown Development Authority

- Provided quality leadership and support in redeveloping downtown Okemos
- Replaced street lights sitting on a gas main on Hamilton Rd.
- Small businesses were promoted through a \$50 match gift certificate program
- Holds an annual art fair

(4) Lake Lansing SAD Advisory Committee

Kurt Armbruster spoke on the Lake Lansing SAD Advisory Committee

- Surveys Lake Lansing and harvests invasive plants
- Maintains 15 drains around the lake

- Test the lake water six times a year
- Increasing educational information to residents
- Promoting natural shorelines
- Outlined project south of swimming area to build natural shorelines
- Focus on removing phosphates from water and hopes to address lawn care providers using phosphate fertilizer

(5) Environmental Commission

William McConnell spoke on behalf of the Environmental Commission

- On track to meet goals for renewable energy
- Promoting renewable energy in residential areas
- Recycling events for paint, metal and electronics through small and large recycling events
- The Wetland Education Team has been promoting awareness and maintenance of wetlands in the community
- Expansion of recycling organics
- Working with local schools on reducing food waste
- Financial contributions to community events and the Green Grant program
- Revising 2017 climate sustainability plan to be brought before the board

(6) Community Resources Commission

Suzanne Brouse spoke on behalf of the Community Resources Commission.

- 19% of the population utilizes community resources
- Fundraising at restaurants
- The commission is in transition as a new human service specialist has been hired, Marna Wilson is the new board liaison and Georgia Styka will be the new chair
- Georgia Styka noted their goal is to make the community more aware of the Community Resources Commission.

(7) Communications Commission

Brian Seipal and Leslie Charles spoke on behalf of the Communications Commission.

- 77% of households have broadband access in Michigan
- 27% of households with young children do not have broadband access
- Asked the township board to promote access to broadband
- Connectivity through Prime Meridian Magazine
- Held nine candidate interviews and a pre-election show for November election

(8) Transportation Commission

Steve Vagnozzi spoke on behalf of the Transportation Commission.

- Spends equal time on Non-Motorized and Motorized transportation
- MDOT added extra pathway safety objects on Grand River Project
- Applied to Bike League of America to be listed as a bicycle friendly community
- Annual presentation from CATA in July
- Redi-Ride program is stable with small tweaks taking place on occasion
- Received presentation from Ingham County Road Department on intersection of Lake Lansing and Towar (etc.)
- Scheduled to review transportation goals and objectives for township Master Plan

(9) Park Commission

Mary Nardo Farris spoke on behalf of the Park Commission.

- Reinstated Celebrate Meridian, the Heritage Festival and concerts at Marketplace on the Green
- Harris Nature Center Celebrates 25th anniversary
- Installed five biological floating islands in Lake Lansing
- Completed parks and recreational five-year Master Plan in March
- Deer Management is underway
- Focused on repair and maintenance work starting with the Historical Village and the Central Park Pavilion

(10) Economic Development Corporation

Kim Thompson spoke on behalf of the Economic Development Corporation.

- Haslett Village Square is underway as is American House
- Meridian is a Redevelopment Ready Community
- Supporting businesses during construction by placing shop local signs that give directions through construction
- Supported local business with Mob the Roadblock and Bonus Bucks for local shops
- Attends 2-3 local ribbon cuttings a month

(11) Board of Review

Lanny Brunette spoke on behalf of the Board of Review.

- On track to meet for the full three scheduled days in March 2023
- Educates population on preparedness when coming to Board of Review

Corridor Improvement Authority

Director Clark spoke on behalf of the Corridor Improvement Authority.

- Worked on reshaping Grand River Ave
- The Chair and Vice-Chair have resigned
- The Authority is lacking a tax increment finance district and funding in general
- Plans for TIF capture with Meridian Mall

(12) Local Officials Compensation Commission

Manager Walsh spoke on behalf of the Local Officials Compensation Commission.

- Sets the salaries of local elected officials and will do so next year

(13) Zoning Board of Appeals

Director Schmitt spoke on behalf of the Zoning Board of Appeals.

- Took 18 cases this year and only denied one
- New standards of review have been implemented

(14) Land Preservation Advisory Board

Jamie Hiller spoke on behalf of Land Preservation.

- Meridian Conservation Corp have taken 58 volunteer opportunities and logged over 1000 volunteer hours
- Planting native plant species with the Harris Nature Center and Parks and Recreation
- Encourages local planting of native species
- Installation of rules signage for nature preserves
- Introducing new community friendly naming for preserves
- Continuing to host educational workshops
- Expanding relationship with Michigan State University

Trustee Hendrickson noted there are openings on the Planning Commission, the Pension Board, the Downtown Development Authority, the Community Resource Commission, the Communications Commission, the Transportation Commission, the Economic Development Corporation, the Local Officials Compensation Committee, the Zoning Board of Appeals, and the Land Preservation Advisory Board

8. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 7:55 pm.

Steve Vagnozzi, 2144 Woodfield Rd, Okemos, MI spoke about the rising cost of rental housing costs.

David Premoe, 3884 Pineknoll Dr., Okemos, MI spoke about a proposal in the 5 year plan of the Planning Commission to provide reasonably priced housing.

Supervisor Jackson closed Public Remarks at 8:00 pm.

9. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Hendrickson.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Jackson adjourned the meeting at 8:00 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
THURSDAY, November 17, 2022 **10:00 am**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT:

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Police Captain Grillo, Director of Parks and Recreation Maisner

1. INTRODUCTIONS

Supervisor Jackson called the meeting to order at 10:05 am.

2. BOARD DISCUSSION ITEMS

A. Update from Okemos Public Schools

Super Intendent John Hood shared a presentation on Okemos Public Schools strategic plan from 2020-2024.

B. Update from Meridian Township

Manager Walsh gave a presentation updating Okemos Public Schools on recent township business.

C. Discussion on Meridian Township Senior Center

Representatives of the township and Okemos Public Schools discussed an issue occurring at the Senior Center, where Chippewa Middle School classrooms are encroaching into the Senior Center causing spacing issues.

D. How can we work together in the future

Both the township and Okemos Schools agreed to have further open discussions on the Senior Center issue, and to work together on this issue in the future.

E. Closing Comments

The township will be looking to have a joint meeting with the Haslett School Board as well to hold an open discussion of the business of both parties so they may work together in the future.

3. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 11:26 pm.

NONE

Supervisor Jackson closed Public Remarks at 11:26 pm.

4. ADJOURNMENT

Supervisor Jackson adjourned the meeting at 11:27 am.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN
SPECIAL MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5000 Okemos Road, Okemos MI 48864-1198
517.853.4000, Central Fire Station #91
TUESDAY, November 29, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Finance Director Garber, Director of Economic Development Clark, Assessor Winstead, Human Resources Director Tithof, Parks and Recreation Director Maisner, Director of Operation Massie, Communications Manager Diehl

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 5:59 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:00.

Battalion Chief Vroman thanked the board and the M-Team as he announced his retirement will begin on December 17th, he served the township for 25 years.

Supervisor Jackson closed public comment at 6:00.

5. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

6. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

7. BOARD DISCUSSION ITEMS

A. Discussion and Direction on 2023 ARP Funding

Manager Walsh requested the board enter a closed session for his performance review before the end of this meeting.

Manager Walsh outlined Discussion and Direction on 2023 ARP Funding. He explained there are roughly \$3.219 million in requests from the Directors with \$2.3 million available for disbursement.

Treasurer Deschaine asked about the self-contained breathing apparatus.

Chief Hamel replied this is a low priority request and explained the reason for the replacement.

Supervisor Jackson asked how the Meridian Historical Village is maintained.

Director Maisner replied it was maintained by the general fund, however anything newly created for the village would come from the park millage.

Supervisor Jackson noted ARP funding is meant for projects of great impact that were harmed by COVID. She asked if maintenance and repair of the Historical Village has been delayed by COVID.

Director Maisner replied that it has, and it has suffered a loss of revenue as well.

Trustee Wilson asked about the CN railroad quiet zone as the cost has raised to \$750,000.

Assistant Township Manager and Director of Public Works Opsommer replied the township reevaluated and found that proper quiet zone circuitry hadn't been installed in three out of four crossings. The cost for new circuitry is roughly \$250,000 per crossing.

Manager Walsh explained this was brought up because of a few citizen complaints.

Trustee Hendrickson asked about how much road could be repaired for about \$750,000.

Assistant Township Manager and Director of Public Works Opsommer replied about one mile. He noted his department would rather put this money into roads instead of the quiet zone.

Treasurer Deschaine stated he has no interest in the railroad quiet zone at this price.

Trustee Wisinski asked about digital building and fire plan review.

Director Schmitt replied it makes providing information to the public easier, will expedite the review process, and cuts down on human error during review.

Trustee Wisinski asked about the access control system.

Chief Plaga replied this will update the security system allowing custom room access, as well as an auditing system to see who has accessed certain rooms and at what time.

Supervisor Jackson asked if this is part of accreditation of the department.

Chief Plaga replied it is however the current system will pass.

Supervisor Jackson asked about the digitization plan for Community Planning and Development.

Director Schmitt replied digitization would greatly improve efficiency in his department and save on physical storage space.

Treasurer Deschaine asked about locker room space for female police officers.

Chief Plaga replied if another female officer is hired, he may not have the space to accommodate them. Meaning that the goal of 30% female police force is currently impossible.

Trustee Hendrickson asked about proposed Capital Outlay Fund to maintain Township property.

Manager Walsh replied he believes this ARP money could be spent on maintaining current township facilities. However this Capital Outlay Fund is money that could be set aside each year purely to fund township projects.

Trustee Wisinski asked about new windscreens at the marketplace.

Director Maisner replied the new screens would be remote controlled, retractable windscreens.

Manager Walsh noted the marketplace project has cost about \$2,000,000 from the general fund so far.

Trustee Wilson noted the digitalization of Community and Planning, and windscreens as good projects. While SCBA and building upgrades should come from a Capital Outlay Fund.

Manager Walsh noted the whole ARP funding does not need to be spent tonight.

Clerk Guthrie asked if Chief Hamel would be requesting a grant for the SCBA gear.

Chief Hamel replied that is correct.

Clerk Guthrie asked if money had been budgeted in the past for the Historical Village.

Director Maisner replied a small amount is given to them every year.

Clerk Guthrie asked what the plan for these buildings would be.

Director Maisner explained this was an exciting program many years ago, and the Historic Village do intend to reopen but COVID has hurt their Revenue.

Clerk Guthrie asked about digital building and fire planning being a part of general funding.

Director Schmitt replied he would ask for this project to be budgeted if it's not granted through the ARP funding.

Clerk Guthrie spoke about putting money into the township's buildings and storage facilities through a Capital Outlay Fund.

Trustee Wisinski spoke about supporting items that are a public benefit, like police door access, Digital Building and Fire Plan. She also spoke about affordable housing.

Trustee Sundland spoke in support of funding the Historic Village.

Trustee Wilson stated she would like to use ARP money for public facing projects, and the rest with Capital Outlay Fund.

Manager Walsh spoke about spending money on township buildings to create a better environment for staff.

Trustee Hendrickson asked about putting one-time money into the municipal building when it could be budgeted for in the future.

Manager Walsh noted he could plan a Capital Outlay Fund to be brought before the board soon.

Trustee Hendrickson spoke about continuing to fund the Senior Center.

Treasurer Deschaine stated a large amount of the ARP fund should be put into the Senior Center.

Clerk Guthrie spoke about yearly building maintenance, storage issues and its effect on recruitment and retention of township staff.

Manager Walsh stated a capital project fund will be created and a plan should be set by December.

B. Review of 2022 Township Board Goals and Action Plan

Trustee Hendrickson noted the PASER rating did not include the reevaluation on roads that had not been worked on.

Assistant Manager and Director of Public Works Opsommer replied the updated PASER rating should be in front of the board by February.

C. Review of 2023 Township Board Goals and Action Plan

Manager Walsh noted the Board Goals and Action Plan have been given to the board in the same format as last year.

Supervisor Jackson noted the administrative beginning for Senior Center Programming and Operations, and to increase affordable housing in the township has been included in the goals and action plan.

D. Review Top Three 2023 Goals

Manager Walsh explained and reviewed the top three 2023 goals.

Supervisor Jackson spoke about communication efforts across the township.

Treasurer Deschaine spoke about continuing communication and outreach with the public.

Trustee Hendrickson thanked Manager Walsh for the list of goals. He suggested as next year's goals are planned; they could be discussed at the same time as the budget. He also suggested removing "expend remaining \$4,500,000 ARP funds". He noted a concern with

DEI goals as he doesn't know how to measure those goals. He asked for consideration of exploration of a Tax Increment Finance district in the Grand River Corridor.

Trustee Wisinski agreed DEI must be measurable.

Supervisor Jackson explained the Corridor Improvement Authority does exist and could contribute to creating a Tax Increment Financing district.

Clerk Guthrie asked about a possible Art Commission.

Director Schmitt noted he's had some experience with an Art Commission, and it can be quite cumbersome until it has proper funding.

8. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 7:55 pm.

NONE

Supervisor Jackson closed Public Remarks at 7:55 pm.

9. OTHER MATTERS AND BOARD MEMBER COMMENTS-NONE

10. CLOSED SESSION – TOWNSHIP MANAGER 2022 PERFORMANCE REVIEW

Trustee Wilson Moved to enter a closed session for the purpose of the Township Manager's 2022 Performance Review. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine,
Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

The Board entered a Closed session 7:57 pm.

The Board resumed its open session at 8:59 pm.

11. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Seconded by Trustee Wilson.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Jackson adjourned the meeting at 9:00 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



9.C

To: Board Members
From: Amanda Garber, Finance Director
Date: December 6, 2022
Re: Board Bills

Charter Township of Meridian
Board Meeting
12/6/2022

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	74,773.34
PUBLIC WORKS	\$	486,207.03
TRUST & AGENCY	\$	-
TOTAL CHECKS:	\$	560,980.37
CREDIT CARD TRANSACTIONS		
11/23/2022 - 11/30/2022	\$	5,728.55
TOTAL PURCHASES:	\$	<u>566,708.92</u>
ACH PAYMENTS	\$	<u>99,364.61</u>

12/01/2022 01:40 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 12/06/2022 - 12/06/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A-1 MECHANICAL	REFUND REQUEST OVRPMT MECHANICAL PERMIT	20.00	
2. AMERICAN PLANNING ASSOCIATION	T. SCHMITT MEMBERSHIP - 1/1/2023-12/31/2023	707.00	
3. AMERICAN RENTALS	11/21/22 TO 12/21/22 PORTABLE TOILET RENTAL TRANSF	88.00	
4. AT & T MOBILITY	CELL SERVICE ACCT #287312082574	72.48	
5. BOUNDTREE MEDICAL	ORDER #104150081 - MEDICAL SUPPLIES FOR AMBULANCES	2,175.26	
6. BRIANNA BELLENGER	FARM MARKET VENDOR - OCT 26 TO NOV 27 2021	29.00	
7. CEI MICHIGAN LLC	2022 OKEMOS LIBRARY ROOF PROJECT	14,119.38	
8. COMCAST	DEC 1 2022 TO DEC 31 2022 - INT+TV @THB	557.44	108441
	NOV 29 2022 TO DEC 28 2022 - PSB 'FREE' DROP 8529	27.33	108441
	TOTAL	584.77	
9. CORBIN DESIGN	PROF SERVICES SEPT 2022 - TOWNSHIP ENTRYWAY, WAYFI	263.34	
10. CURTIS SQUIRES	SEPT/OCT 2022 MILEAGE REIMBURSEMENT	148.75	
11. DANIEL OPSOMMER	REIMB COFFEE MAKER SPECIAL EVENTS	149.99	
12. DLT SOLUTIONS LLC	DLT AUTODESK AUTOCAD RENEWAL 1/22/2023-6/28/2024	2,523.00	
13. ELECTION SOURCE	TEST DECKS FOR PRECINCTS AUGUST 2022 ELECTION	1,680.00	
14. FORESIGHT GROUP	11/15/2022 WATER BILLS AND POSTAGE	524.04	
15. INGHAM COUNTY FIRE CHIEFS ASSOC	J. MCDERMOT - FIRE INSTRUCTOR I CLASS	150.00	
16. LANSING UNIFORM COMPANY	UNIFORM ITEMS - CPT JOHNSON	40.00	
17. MANNIK AND SMITH	PROF SERVICES THRU OCT 28, 2022 - LOCAL ROAD PROG	15,002.41	
18. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 12/02/22	406.76	
19. MERIDIAN TOWNSHIP RETAINAGE	2022 OKEMOS LIBRARY ROOF PROJECT	1,568.82	
20. MIDWEST POWER EQUIPMENT	TOOLS/EQUIPMENT FOR USE AT LAND PRESERVES	1,044.92	
	CREDIT TOOLS/EQUIPMENT FOR USE AT LAND PRESERVES	(64.80)	
	TOTAL	980.12	
21. PITNEY BOWES GLOBAL FINANCIAL SERV	SEPT 30 2022 - DEC 29 2022 - ACCT #0012759105	943.65	
22. POWER DMS	POWERDMS POLICE DEPT ADDITIONAL MODULES ENGAGE/TIM	12,547.50	
23. PRO-TECH MECHANICAL SERVICES	BUILDINGS - MUNICIPAL - IT SERVER ROOM LIBERT UNIT	1,911.65	
24. RICHARD BEADERSTADT	MILEAGE REIMBURSEMENT 10/24/22 TO 11/8/22	31.63	
25. ST MARTHA CONFERENCE OF	EMERGENCY RENT - STADELMAYER	545.00	108439
26. SUPREME SANITATION	NANCY MOORE PARK - NOV 2022 PORTABLE TOILET SERVIC	90.00	
	HILLBROOK PARK - NOV 2022 PORTABLE TOILET SERVICE	90.00	
	TOWNER RD PARK - NOV 2022 PORTABLE TOILET SERVICE	90.00	
	TOTAL	270.00	
27. TEAM FINANCIAL GROUP	NOV 2022 - COPIER CONTRACT	1,471.50	
28. THE HARKNESS LAW FIRM PLLC	NOV 2022 PROSECUTION SERVICES	6,703.90	
29. USA TODAY NETWORK	OCT 1 - OCT 31, 2022 - ACCT #156614	580.00	

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User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2022 - 12/06/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
30. VALLEY CITY ELECTRONIC RECYCLING	ELECTRONICS REMOVAL FALL 2022 RECYCLING EVENT	5,196.80	
31. VARIPRO BENEFIT ADMINISTRATORS	DEC 2022 FLEX SPENDING ADMINISTRATION COST	153.00	
32. VERIZON WIRELESS	OCT 24 2022 TO NOV 23 2022 - ACCT #686304174-00001	3,185.59	
TOTAL - ALL VENDORS		74,773.34	

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User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2022 - 12/06/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. CITY OF EAST LANSING	SEWER OPERATIONS BILLINGS - DEC 2022	181,891.25	
	DEC 2022 - ELMWSA OPERATING & INTERCONNECT & DEBT	297,403.75	
	TOTAL	479,295.00	
2. CORBIN DESIGN	PROF SERVICES SEPT 2022 - TOWNSHIP ENTRYWAY, WAYFI	131.66	
3. FERGUSON WATERWORKS #3386	WATER - PARTS FOR CUSTOMER INSTALLATION 2022	2,697.13	
4. HARVEY COGSWELL	REIMB NEW MIRROR FOR VEHICLE - ACCIDENT CAUSED BY	544.29	
5. JASON RAHL	OVRPMT SEWER/WATER - PONTCHARTRAIN DR	69.00	
6. JUANITA CADE	SKYLINE DR - OVRPMT FINAL SEWER/WATER	100.00	
7. MAYBERRY HOMES	REIMB PERF GUAR 4733 SILVERSTONE WAY - REMAINING B	60.00	
8. TRI-COUNTY TITLE AGENCY LLC	OVRPMT 2835 SOUTHWOOD - FINAL WATER/SEWER BILL	103.50	
9. USA BLUE BOOK	SEWER - MONTGOMERY COURT REPLACEMENT PUMP	2,779.62	
10. VERIZON WIRELESS	OCT 24 2022 TO NOV 23 2022 - ACCT #686304174-00001	426.83	
TOTAL - ALL VENDORS		486,207.03	

Credit Card Report 11/23/2022-11/30/2022

Posting Date	Merchant Name	Amount	Name
2022/11/23	THE HOME DEPOT #2723	\$34.37	TYLER KENNEL
2022/11/23	HASLETT TRUE VALUE HARDW	\$20.97	KYLE FOGG
2022/11/23	TRACTOR SUPPLY #1149	\$61.48	KEITH HEWITT
2022/11/23	MIDWEST POWER EQUIPMENT	\$268.39	KEITH HEWITT
2022/11/23	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2022/11/23	THE HOME DEPOT 2723	\$279.48	CATHERINE ADAMS
2022/11/23	AMZN MKTP US*HW9Q93ZZ1	\$230.96	SAMANTHA DIEHL
2022/11/23	SOLDAN S PET SUPPLIES	\$10.74	ALLISON GOODMAN
2022/11/25	OLD CHCG PIZZA AND TAP RM	\$62.80	FRANK L WALSH
2022/11/25	AMAZON.COM*HW7YN6580 AMZN	\$45.62	MICHELLE PRINZ
2022/11/25	HEARST NEWSPAPERSMIDWEST	\$9.20	MICHELLE PRINZ
2022/11/25	AMZN MKTP US*HI99D8ID2	\$7.96	MICHELLE PRINZ
2022/11/25	AMZN MKTP US*HW2GP0BS0	\$32.00	MICHELLE PRINZ
2022/11/25	THE HOME DEPOT 2723	\$488.42	CATHERINE ADAMS
2022/11/25	COMCAST	\$160.70	BART CRANE
2022/11/29	MICHIGAN ASSESSORS ASSOCI	\$97.38	ASHLEY WINSTEAD
2022/11/29	MICHIGAN ASSESSORS ASSOCI	\$97.38	ASHLEY WINSTEAD
2022/11/29	MICHIGAN ASSESSORS ASSOCI	\$97.38	ASHLEY WINSTEAD
2022/11/29	MICHIGAN ASSESSORS ASSOCI	\$97.38	ASHLEY WINSTEAD
2022/11/29	STATE OF MI EMS	\$25.00	TIMOTHY BOOMS
2022/11/29	CITY OF LANSING, MI	\$0.75	ED BESONEN
2022/11/30	THE HOME DEPOT #2723	\$48.59	LAWRENCE BOBB
2022/11/30	THE HOME DEPOT #2723	\$69.94	ROBERT STACY
2022/11/30	NATIONAL REGISTRY EMT	\$85.00	ANDREW MCCREADY
2022/11/30	NATIONAL REGISTRY EMT	\$85.00	ANDREW MCCREADY
2022/11/30	SADDLEBACK BBQ	\$2,507.10	FRANK L WALSH
2022/11/30	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/11/30	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/11/30	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/11/30	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/11/30	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/11/30	MIDWEST POWER EQUIPMENT	\$117.98	LUANN MAISNER
2022/11/30	SOLDAN S PET SUPPLIES	\$10.74	CATHERINE ADAMS
2022/11/30	AMZN MKTP US*KT48C8J43	\$230.97	CATHERINE ADAMS
2022/11/30	MEIJER # 025	\$59.88	ALLISON GOODMAN
Total		\$5,728.55	

ACH Transactions

Date	Payee	Amount	Purpose
11/23/2022	Blue Care Network	\$ 25,683.57	Employee Health Insurance
11/30/2022	Blue Care Network	\$ 73,681.04	Employee Health Insurance
Total ACH Payments		<u>\$ 99,364.61</u>	



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: December 2, 2022
Re: 2023 Board Meeting Schedule Resolution Amendment

The attached 2023 Proposed Regular Board Meeting Schedule is submitted to the Township Board in compliance with Board Policy 3.1.3.a. such that:

- i. The establishment of the meeting schedule is the Board's responsibility.
- ii. The meeting schedule is subject to Board Policies (as discussed below) and through its Rules & Procedures (Rule 2.1 - Township Board Meetings).

There has been a request to change the April and May meeting dates to the 1st and 3rd Tuesdays of those months. The change is reflected in the attached amended schedule.

The following motion is proposed:

MOVE TO ADOPT THE AMENDED 2023 TOWNSHIP BOARD MEETING SCHEDULE

RESOLUTION. Attachment:

1. Amended 2023 Board Meeting Schedule Resolution

AMENDED 2023 TOWNSHIP BOARD MEETING
SCHEDULE RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December, 2022 at 6:00 pm, local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board desires to announce the time, date, and place of all regular meetings of the Board, pursuant to MCL 42.7; and

WHEREAS, the Township Board deems the 2023 regular meeting schedule sufficient to uphold the Board's Policies and Procedures, and advance its Global Ends.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan that the Township Board adopts its regular 2023 meeting schedule as follows:

Tuesday, January 10, 2023	6:00 pm Regular Meeting
Tuesday, January 24, 2023	6:00 pm Regular Meeting
Tuesday, February 7, 2023	6:00 pm. Regular Meeting
Tuesday, February 21, 2023	6:00 pm Regular Meeting
Tuesday, March 7, 2023	6:00 pm Regular Meeting
Tuesday, March 21, 2023	6:00 pm Regular Meeting
Tuesday, March 28, 2023	6:00 pm Regular Meeting (School Districts & Local Governments)
Tuesday, April 4, 2023	6:00 pm Regular Meeting
Tuesday, April 18, 2023	6:00 pm Regular Meeting
Tuesday, May 2, 2023	6:00 pm Regular Meeting
Tuesday, May 16, 2023	6:00 pm Regular Meeting
Tuesday, June 6, 2023	6:00 pm Regular Meeting
Tuesday, June 20, 2023	6:00 pm Regular Meeting
Tuesday, July 11, 2023	6:00 pm Regular Meeting
Tuesday, July 25, 2023	6:00 pm Regular Meeting
Tuesday, August 1, 2023	6:00 pm Regular Meeting
Tuesday, August 15, 2023	6:00 pm Regular Meeting

Township Board 2023 Meeting Schedule
Page 2

Tuesday, September 5, 2023 6:00 pm Regular Meeting (Budget Hearing & Deliberations)
Tuesday, September 19, 2023 6:00 pm Regular Meeting

Tuesday, October 3, 2023 6:00 pm Regular Meeting
Tuesday, October 17, 2023 6:00 pm Regular Meeting

Thursday, November 9, 2023 6:00 pm Regular Meeting
Tuesday, November 21, 2022 6:00 pm Regular Meeting

Tuesday, December 5, 2023 6:00 pm Town Hall Meeting
Tuesday, December 12, 2023 6:00 pm Regular Meeting

- 2. Each of the above meetings shall be held at the specified time in the Town Hall Room of the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan (517) 853.4000, unless changed and noticed in accordance with MCL 15.265.
- 3. A summary of this resolution stating date, place, and time shall be posted in the Meridian Municipal Building within ten (10) days after the first regularly scheduled meeting of the year in accordance with MCL 15.265.

ADOPTED: YEAS: _____
 NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of December, 2022.

Deborah Guthrie
Township Clerk



To: Board Members
From: Michael Hamel, Fire Chief
Date: December 1, 2022
Re: Ratification of New Paramedic/Firefighter

Andrew Zaleski, from Pinckney, graduated from the Paramedic Program at the HVA Center for EMS Education in Ann Arbor. He worked for Putnam Township Fire Department (2019-2022) and Michigan Medicine (2019-2020), and prior to that was employed by Livingston County EMS from 2006 to 2019. He is licensed at the Paramedic level for the State of Michigan and holds Fire Fighter I & II certification. He graduated with honors from Siena Heights University with a BAS degree in Public Safety Administration with a Healthcare Management Minor. In addition, he is a state-licensed EMS Paramedic Instructor Coordinator, Firefighters Training Council Instructor I, Fire Officer III, Registered Respiratory Therapist, BLS Instructor, and Hazardous Materials Technician.

Move to authorize the Fire Department to appoint Andrew Zaleski to Full-Time Paramedic/Firefighter.



To: Board Members
From: Dan Opsommer, Assistant Township Manager
Director of Public Works and Engineering
Date: December 6, 2022
Re: Expansion of Redi-Ride Service Area – New McLaren Hospital

In February of 2018, the Township Board worked with CATA to expand the Redi-Ride service area to include the following locations nearly adjacent to the Township’s boundaries:

- Bath Meijer, 7157 E Saginaw St, East Lansing, MI 48823
- Costco, 2540 E Saginaw Hwy, East Lansing, MI 48823
- MSU Clinical Center, 804 Service Rd, East Lansing, MI 48824
- College Fields
- East Lansing Aquatic Center, 6400 Abbot Rd #1422, East Lansing, MI 48823

Then, in April of 2021, the Township Board worked with CATA to expand the Redi-Ride service area to include the following locations:

- Autism Centers of Michigan, 2549 Jolly Rd #380, Okemos, MI 48864
- Lansing Urgent Care – Haslett, 16945 Marsh Rd, Haslett, MI 48840
- Gilden Woods Early Care and Preschool – Haslett, 16955 Marsh Rd, Haslett, MI 48840
- Monticello’s Market & Butcher Block, 16912 Marsh Rd, Haslett, MI 48840
- Hope Network Neuro Rehab – East Lansing, 2775 E Lansing Dr, East Lansing, MI 48823
- Pleasantrees East Lansing, 1950 Merritt Rd, East Lansing, MI 48823

The Meridian Township Transportation Commission has recommended that the Township Board request that CATA expand the Redi-Ride service area to include the new McLaren Hospital on Forest Rd. Staff have spoken to CATA and they have no concerns with including the new McLaren Hospital. The Transportation Commission voted unanimously to recommend this addition to the Redi-Ride service area.

The following motion has been prepared for the Board’s consideration:

MOVE TO REQUEST THAT CATA EXPAND THE MERIDIAN REDI-RIDE SERVICE AREA TO INCLUDE THE NEW MCLAREN HOSPITAL LOCATED AT 3520 FOREST RD, LANSING, MI 48910.



To: Board Members
From: Phil Deschaine, Treasurer
Date: November 30, 2022
Re: Third Quarter 2022 Investment Report

Attached is the third quarter of 2022 Investment Report from the Treasurer's office. It lists the current fixed and non-fixed Meridian Township investments, transfers and the financial institutions that are holding Township investments. With higher interest and bond rates available in the third quarter, I have moved money from our Horizon accounts to US Treasury short term bonds.

9/30/2022

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
07/31/30	general fund	JP Morgan Chase (MBS)	90,000.00	07/31/20	1.200%	48128UHQ5
09/30/26	general fund	First Natl Bk Amer (MBS)	1,000,000.00	09/30/21	0.850%	32110YUJ2
05/01/30	general fund	FNMA (MBS)	1,935,910.00	04/27/22	1.895%	3140HYAD0
09/30/24	general fund	United States Treas (MBS)	4,319,820.00	09/13/22	3.535%	9128282Y5
09/30/25	general fund	United States Treas (MBS)	3,861,240.00	09/13/22	3.591%	9128285C0
08/15/27	general fund	United States Treas (MBS)	7,359,360.00	09/14/22	3.463%	9128282R0
			18,566,330.00			
05/01/30	land pres	FNMA (MBS)	134,672.00	05/01/22	1.895%	3140HYAD0
			134,672.00			
10/01/24	land pres res	FNMA (MBS)	889,439.96	07/30/19	2.470%	3138LK5L7
09/01/31	land pres res	FNMA (MBS)	844,290.00	10/28/19	2.305%	3140HVYK4
10/28/26	land pres res	Federal Home Ln (MBS)	500,000.00	12/01/21	1.150%	3130APGT6
12/30/24	land pres res	Federal Home Ln (MBS)	330,000.00	12/30/21	1.000%	3130AQA37
			2,563,729.96			
09/29/28	public works	First Natl Bk Amer (MBS)	2,000,000.00	9/23/2021	1.100%	32110YUG8
			2,000,000.00			
10/06/22	road imp	MSUFCU	828,604.51	03/06/20	2.170%	C3
09/01/23	road imp	Commercial Bank	1,000,000.00	09/01/22	1.500%	3200101014
09/01/24	road imp	Commercial Bank	2,000,000.00	09/01/22	2.050%	3200101015
09/02/23	road imp	First National Bank of MI	1,002,253.13	09/02/22	2.650%	310029491
09/02/24	road imp	First National Bank of MI	1,002,678.80	09/02/22	3.150%	310029509
09/02/25	road imp	First National Bank of MI	1,002,721.38	09/02/22	3.200%	310029525
09/01/23	road imp	Independent Bank	2,000,000.00	09/01/22	1.900%	29203823404
09/01/24	road imp	Independent Bank	1,000,000.00	09/01/22	2.250%	29203823413
09/01/25	road imp	MSUFCU	2,004,071.78	09/01/22	2.510%	367213-C4
			11,840,329.60			
Total Fixed Investments \$			35,105,061.56			

CURRENT NON-FIXED INVESTMENTS

9/30/2022

PURCH. DATE	FUND	ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	RMB-005463	MBS	\$ -	0.00%	money market
05/12/08	GF	0289-0001	MI Class	\$ 10,824,686.78	3.0091%	pooled funds
12/23/21	GF	0289-E001	MI Class Edge	\$ -	2.7996%	pooled funds
05/20/09	GF	367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	367213-26	MSU Fed. CU	\$ 761,077.96	0.72%	money market
Total				\$ 11,585,769.74		
08/01/02	LP	RMB-007923	MBS	\$ -	0.00%	money market
05/12/08	LP	0289-0006	MI Class	\$ 1,720,203.59	3.0091%	pooled funds
Total				\$ 1,720,203.59		
08/01/02	LP-R	RMB-008103	MBS	\$ -	0.00%	money market
01/16/09	LP-R	7602000113	Horizon	\$ 210,094.56	1.025%	money market
05/12/08	LP-R	0289-0008	MI Class	\$ -	0.00%	pooled funds
Total				\$ 210,094.56		
08/01/02	PM	RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM	0289-0007	MI Class	\$ 5.36	3.0091%	pooled funds
Total				\$ 5.36		
5/17/2022	PW	0289-0002	MI Class	\$ 5,033,707.44	3.0091%	pooled fund
Total				\$ 5,033,707.44		
08/01/02	SF	RMB-007907	MBS	\$ -	0.00%	money market
Total				\$ -		
12/01/09	PA	RMB-027657	MBS	\$ -	0.00%	money market
Total				\$ -		
02/08/13	TA	0289-0003	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
08/01/02	WF	RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF	0289-0005	MI Class	\$ 517,787.00	3.0091%	pooled funds
Total				\$ 517,787.00		
03/09/17	BP	0289-0009	MI Class	\$ 427,801.48	3.0091%	pooled funds
Total				\$ 427,801.48		
03/09/17	RDS	0289-0010	MI Class	\$ 2,113,341.90	3.0091%	pooled funds
Total				\$ 2,113,341.90		
12/6/2019	RDIMP	RMB-039025	MBS	\$ -	0.00%	money market
Total				\$ -		
Total Non-Fixed Investments				\$ 21,608,711.07		
Total Fixed and Non-Fixed Investments				\$ 56,713,772.63		

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ -	\$ 210,094.56	\$ 210,094.56
MBS	\$ 23,264,731.96	\$ -	\$ 23,264,731.96
MI Class	\$ -	\$ 20,637,533.55	\$ 20,637,533.55
Commercial Bank		\$ -	\$ -
MSU Federal CU	\$ 2,832,676.29	\$ 761,082.96	\$ 3,593,759.25
First Nat'l Bank of MI	\$ 3,007,653.31	\$ -	\$ 3,007,653.31
Commercial Bank	\$ 3,000,000.00		
Independent	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
PNC	\$ -	\$ -	\$ -
Totals	\$ 35,105,061.56	\$ 21,608,711.07	\$ 56,713,772.63
% of total investment	61.89865342	38.10134658	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

The signed agreement specifies that they are adhering to Public Act 20.

FIXED MATURITY INVESTMENT TRANSACTIONS FOR JULY - SEPTEMBER 2022

7/25/2022	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	760.65
7/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 4 MSU CD's	\$	6,942.59
8/9/2022	ROAD DEBT IMPROVEMENT		
	MSU Road CD C0 matured	\$	1,053,002.15
8/9/2022	ROAD DEBT IMPROVEMENT		
	MSU Road CD C1 matured	\$	1,053,212.92
8/25/2022	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	726.22
8/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 4 MSU CD's	\$	4,133.11
9/1/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at MSUFCU - 36 months @ 2.51%	\$	2,000,000.00
9/1/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at Commercial Bank - 12 months @ 1.50%	\$	1,000,000.00
9/1/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at Commercial Bank - 24 months @ 2.05%	\$	2,000,000.00
9/1/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at Independent Bank - 12 months @ 1.90%	\$	2,000,000.00
9/1/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at Independent Bank - 24 months @ 2.25%	\$	1,000,000.00
9/2/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at First National Bank of MI - 12 months @ 2.65%	\$	1,000,000.00
9/2/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at First National Bank of MI - 24 months @ 3.15%	\$	1,000,000.00

9/2/2022	ROAD DEBT IMPROVEMENT		
	Purchased CD at First National Bank of MI - 36 months @ 3.20%	\$	1,000,000.00
9/6/2022	ROAD DEBT IMPROVEMENT		
	MSU Road CD C2 matured	\$	1,055,131.64
9/13/2022	GENERAL FUND		
	Wired funds from Horizon to MBS for Treasury Bill purchase	\$	3,986,786.23
9/13/2022	GENERAL FUND		
	Wired funds from Horizon to MBS for Treasury Bill purchase	\$	4,419,125.90
9/14/2022	GENERAL FUND		
	Wired funds from Horizon to MBS for Treasury Bill purchase	\$	7,578,993.91
9/26/2022	GENERAL FUND		
	Final Principal payment received on MBS agency fund	\$	387,765.84
9/30/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,653.31
9/30/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 MSU CDs	\$	5,839.99

NON FIXED INVESTMENT TRANSACTIONS FOR JULY - SEPTEMBER 2022

7/5/2022	GENERAL FUND		
	Wire funds from Horizon checking to MI Class Edge	\$	12,000,000.00
7/25/2022	GENERAL FUND		
	Ach'd funds from MBS money market to Horizon Checking	\$	5,051.22
7/25/2022	LAND PRESERVATION		
	Ach'd funds from MBS money market to Horizon Checking	\$	252.67
7/25/2022	LAND PRESERVATION RESERVE		
	Ach'd funds from MBS money market to Horizon Checking	\$	3,756.87
8/11/2022	ROADS		

Ach'd funds from Horizon checking to MI Class	\$	2,106,215.07
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8/30/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking	\$	7,114.58
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8/30/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking	\$	261.09
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8/30/2022 LAND PRESERVATION RESERVE

	Ach'd funds from MBS money market to Horizon Checking	\$	3,882.11
8/30/2022	PUBLIC WORKS		
	Ach'd funds from MBS money market to Horizon Checking	\$	3,676.71
9/8/2022	GENERAL FUND		
	Transfer from MI Class GF Edge to MI Class GF money market	\$	22,100,310.98
9/13/2022	GENERAL FUND		
	ACH'd funds from MI Class to Horizon checking	\$	8,405,912.13
9/14/2022	GENERAL FUND		
	Wired funds from Horizon to MBS for Treasury Bill purchase	\$	7,578,993.91
9/30/2022	GENERAL FUND		
	Ach'd funds from MBS money market to Horizon Checking	\$	108,534.42
9/30/2022	LAND PRESERVATION		
	Ach'd funds from MBS money market to Horizon Checking	\$	261.09
9/30/2022	LAND PRESERVATION RESERVE		
	Ach'd funds from MBS money market to Horizon Checking	\$	3,882.11
9/30/2022	PUBLIC WORKS		
	Ach'd funds from MBS money market to Horizon Checking	\$	1,868.49



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: December 2, 2022
Re: Board and Commission Reappointments

Please see attached list of current incumbent candidates whose terms expire on 12/31/2022. These incumbent candidates have been contacted and wish to be reappointed for an additional term. The Supervisor recommends these reappointments.

The following motions have been prepared for Board consideration:

MOVE TO REAPPOINT XAVIER DURAND-HOLLIS, DEBORAH FEDERAU, SONYA PENTECOST, LANNY BRUNETTE, MICHAEL NUSSDORFER, CHRISTOPHER SILKER AND TERRANCE WARREN (ALTERNATE) TO THE BUILDING BOARD OF REVIEW FOR A 2 YEAR TERM ENDING 12/31/2024.

MOVE TO REAPPOINT JEFF THEUER AND FRANK WALSH TO THE BROWNFIELD REDEVELOPMENT AUTHORITY FOR A 3 YEAR TERM ENDING 12/31/2025.

MOVE TO REAPPOINT KIMBERLY MAINGU AND GEORGIA STYKA TO THE COMMUNITY RESOURCE COMMISSION FOR A 2 YEAR TERM ENDING 12/31/2024.

MOVE TO REAPPOINT ANNA COLBY AND WILLIAM MCCONNELL TO THE ENVIRONMENTAL COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2025.

MOVE TO CONFIRM THE SUPERVISORY'S REAPPOINTMENT OF ALISANDE SHREWSBURY TO THE PLANNING COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2025.



To: Board Members

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: November 29, 2022

Re: Text Amendment 2022-14 – RRA District Deletion

The Township Board approved Ordinance 2022-14 for introduction at its meeting on November 1, 2022. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

One of the goals of the 2017 Master Plan was to reduce the number of single-family and multiple-family zoning districts in the ordinance. There are currently seven single-family zoning districts, plus the Lake Lansing Residential Overlay district, after the Township Board previously approved Ordinance 2022-07, eliminating the RRR district. There are seven parcels in the Township zoned RRA, which would be rezoned under Ordinance 2022-18, being discussed separately. The deletion of the district will have no functional impact other than streamlining our ordinance and meeting a goal of the Master Plan.

Staff **recommends approval** of the proposed ordinance at this time to meet a goal of the 2017 Master Plan. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-14 to amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRA, One-Family, Suburban Estate, Residential District from the Zoning Ordinance.

Attachments

1. Resolution to approve Ordinance 2022-14
2. Ordinance 2022-14 – Final Version

RESOLUTION TO APPROVE – Final Adoption

**Text Amendment 2022-14
RRA Deletion**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the current zoning ordinance contains language that regulates a zoning district RRA – One-Family Suburban Estate Residential District and

WHEREAS, the Meridian Township 2017 Master Plan recommends simplifying and consolidating the zoning ordinance; and

WHEREAS, there are seven parcels in Meridian Township zoned RRA, none of which are conforming with the RRA standards; and

WHEREAS, removal of the RRA district would not have any negative effect on any homeowners in the township; and

WHEREAS, removal of the RRA district is in line with the Meridian Township 2017 Master Plan; and

WHEREAS, the Planning Commission reviewed the matter at their September 12, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their October 18th, November 1st, and December 6th meetings; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-14, entitled “Ordinance to Amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRA, One-Family, Suburban Estate Residential District from the ordinance”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

Page 2

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of December 2022.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-14

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN AT MULTIPLE SECTIONS TO DELETE THE RRA, ONE-FAMILY SUBURBAN ESTATE RESIDENTIAL DISTRICT, FROM THE ZONING ORDINANCE

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-311, Establishment of Districts, is hereby amended to read as follows:

For the purpose of promoting the safety, morals, convenience, and the general welfare of the community, the Township is hereby divided into different zoning districts as follows:

Types of Districts:

RR Districts	One-Family Rural Residential Districts
RAAA Districts	One-Family Low-Density Residential Districts
RAA Districts	One-Family Low-Medium-Density Residential Districts
RA Districts	One-Family Medium-Density Residential Districts
RB Districts	One-Family High-Density Residential Districts
RX Districts	One- and Two-Family Residential Districts
RD Districts	Multiple-Family Low-Density Districts
RDD Districts	Multiple-Family Low-Density Districts
RC Districts	Multiple-Family Medium-Density District
RCC Districts	Multiple-Family High-Density Districts
RN Districts	Village of Nemoka Mixed Residential District
PRD Districts	Planned Residential Development Overlay Districts
C-1	Commercial District
C-2	Commercial District
C-3	Commercial District
MP Districts	Mobile Home Park Districts
PO Districts	Professional and Office Districts
CR Districts	Commercial Recreation Districts
RP Districts	Research Park and Office Park Districts
I Districts	Industrial Districts
CV Districts	Conservancy Districts
AG Districts	Agricultural District
Wireless Communications Facilities Overlay Districts	
PUD Districts	Planned Unit Development District

Section 2. Section 86-368, RR District, One-Family Rural Residential District, is hereby amended at subsection (b) to read as follows:

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(a) Uses permitted by right.

- (1) [UNCHANGED]
- (2) [UNCHANGED]
- (3) [UNCHANGED]
- (4) [UNCHANGED]
- (5) [UNCHANGED]
- (6) [UNCHANGED]
- (7) [UNCHANGED]

(8) Raising and keeping of chickens and rabbits as nonagricultural use. The raising and keeping of chickens and rabbits accessory only to one-family dwellings in the RAAA, RAA, and RA zoning districts is subject to the following requirements:

a. Registration.

- 1. Prior to the raising and keeping of chickens and rabbits on any property under this section, the property shall be registered with the Department of Community Planning and Development.
- 2. Only an individual living in a dwelling on the property shall raise or keep chickens and rabbits on the property. A registration may not be transferred.
- 3. Notwithstanding registering with the Township, private restrictions on the use of property shall remain enforceable and take precedence over the registration. Private restrictions include, but are not limited to, deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

b. Standards. In addition to registering with the Township, the raising and keeping of chickens and rabbits accessory only to one-family dwellings in the RAAA, RAA, and RA zoning districts shall comply with the following standards:

- 1. In no case shall the maximum number of chickens and rabbits in any combination exceed four.
- 2. Roosters shall not be allowed.
- 3. The sale of chickens, rabbits and eggs on the property is prohibited.
- 4. Chickens and rabbits shall not be kept in any location on the property other than in the rear yard as defined by the zoning ordinance.
- 5. Chickens and rabbits shall be provided with a covered structure and must be kept in the covered structure or an adjoining fenced area at all times. Covered structures and fenced areas used for the raising and keeping of chickens and rabbits are subject to all provisions of Chapter 86 (zoning), except the covered structure and fenced area shall be set back a minimum of 10 feet from a side or rear lot line and structures proposed for reverse frontage lots shall be located no closer than 30 feet to the right-of-way of the designated rear yard.

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- 6. All structures for the raising and keeping of chickens and rabbits shall be constructed so as to prevent rodents or other animals from being harbored underneath, within, or within the walls of the structure.
- 7. All feed and other items associated with the raising and keeping of chickens and rabbits shall be kept in containers or otherwise protected so as to prevent access to or contact with rodents or other animals.
- 8. The covered structure used to house the chickens and rabbits and any fenced area shall be kept in a sanitary condition.
- 9. This section shall not regulate the keeping of chickens in those areas zoned RR (Rural Residential) or AG (Agricultural) where the raising of chickens is a permitted use when conducted in compliance with the Michigan Right to Farm Act and the generally accepted agricultural and management practices promulgated therein

- (9) [UNCHANGED]
- (10) [UNCHANGED]
- (11) [UNCHANGED]
- (12) [UNCHANGED]
- (13) [UNCHANGED]
- (14) [UNCHANGED]
- (15) [UNCHANGED]
- (16) [UNCHANGED]
- (17) [UNCHANGED]
- (18) [UNCHANGED]
- (19) [UNCHANGED]

Section 3. Section 86-370, RRA District: One-Family Suburban Estate Residential District, is hereby deleted in its entirety.

Section 4. Section 86-371, RAAA District, One-Family Low-Density Residential District, is hereby amended at subsection (a) to read as follows:

(a) Purpose. The purpose of the RAAA district is to achieve the same character, stability, and sound residential environment as intended for the one-family rural residential district (RR). The difference between RR and RAAA districts is that a higher density of population will be permitted through the construction and occupancy of one-family dwelling structures on smaller lot areas. There is no intent to promote by these regulations a residential district of lower quality than the RR one-family rural residential district. This section applies to the RAAA district.

Section 5. Section 86-378, PRD District, Planned Residential Development Overlay District, is hereby amended to read as follows:

- (a) [UNCHANGED]
- (b) Applicability; districts for which these regulations apply. The planned residential development overlay district (PRD) may be applied as an alternative to conventional zoning regulations in the RR, RAAA, RAA, and RA single-family residential zoning

1 districts. All requirements and standards of the underlying zoning district or the
2 district being requested with a concurrent rezoning application shall also apply,
3 unless varied by the specific provisions of this section.

4 (c) [UNCHANGED]

5 (d) [UNCHANGED]

6 (e) Design standards. The following standards are intended to ensure that the
7 development is designed to preserve important natural features and open space.

8 (1) [UNCHANGED]

9 (2) Applicable district regulations. All requirements of the corresponding zoning
10 district in the table below shall apply within the applicable underlying zoning
11 district:

Underlying Zoning (square feet)	Applicable Regulations (square feet)
RR—40,000	RAAA—20,000
RAAA—20,000	RA—10,000
RAA—13,500	RB—8,000
RA—10,000	RB—8,000

12 (3) [UNCHANGED]

13 (f) [UNCHANGED]

14 (g) [UNCHANGED]

15 (h) [UNCHANGED]

16 (i) [UNCHANGED]

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19 **Section 6.** Section 86-432, PO District: Professional and Office District, is hereby amended to
20 read as follows:

21 (a) [UNCHANGED]

22 (b) Uses permitted. The following types of commercial activities may be permitted,
23 provided that only public sanitary sewerage will be utilized. All of the following uses
24 permitted must be conducted wholly in a permanent, fully enclosed building:

25 (1) [UNCHANGED]

26 (2) [UNCHANGED]

27 (3) [UNCHANGED]

28 (4) [UNCHANGED]

29 (5) [UNCHANGED]

30 (6) Religious institutions, except when located adjacent to a one-family or two-
31 family residential zoning district (RRR, RR, RAAA, RAA, RA, RB, and RX).

32 (c) Uses permitted by special use permit.

33 (1) [UNCHANGED]

34 (2) [UNCHANGED]

35 (3) [UNCHANGED]

36 (4) Religious institutions, when located adjacent to a one-family or two-family
37 residential zoning district (RRR, RR, RAAA, RAA, RA, RB, AND RX), subject to
38 the following site location and development standards:

39 a. [UNCHANGED]

40 b. [UNCHANGED]

- 1 c. [UNCHANGED]
- 2 d. [UNCHANGED]
- 3 e. [UNCHANGED]
- 4 f. [UNCHANGED]

- 5 (d) [UNCHANGED]
- 6 (e) [UNCHANGED]
- 7

8 **Section 7.** Section 86-439, Planned Unit Development, is hereby amended at subsection (c) to
9 read as follows:

10 (c) General restrictions and standards.

- 11 (1) [UNCHANGED]
- 12 (2) [UNCHANGED]
- 13 (3) [UNCHANGED]
- 14 (4) [UNCHANGED]
- 15 (5) [UNCHANGED]
- 16 (6) [UNCHANGED]

17 (7) Density. The total number of dwelling units permitted shall be determined in
18 accordance with the following stipulations:

- 19 a. [UNCHANGED]
- 20 b. [UNCHANGED]

21 c. In the RAAA, RAA, RA, and RB districts, the maximum density as
22 computed by subsection (c)(7) may be increased no more than 25%
23 of the net allowable density of the buildable land when a planned unit
24 development is designed with unique and extraordinary amenities,
25 such as preservation of woodlots, provisions of lakes, provision of
26 recreational facilities, provision of affordable housing, etc.

- 27 d. [UNCHANGED]
- 28 e. [UNCHANGED]

- 29 (8) [UNCHANGED]
- 30 (9) [UNCHANGED]
- 31 (10) [UNCHANGED]
- 32 (11) [UNCHANGED]
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35 **Section 8.** Validity and Severability. The provisions of this Ordinance are severable and the
36 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
37 or effectiveness of the remainder of the Ordinance.

38
39 **Section 9.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
40 hereby repealed only to the extent necessary to give this Ordinance full force and
41 effect.

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43 **Section 10.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
44 that were incurred, and proceedings that were begun, before its effective date.

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46 **Section 11.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
47 or upon such later date as may be required under Section 402 of the Michigan Zoning
48 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
49 referendum.

1 ADOPTED by the Charter Township of Meridian Board at its regular meeting this 6th day of
2 December, 2022.

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Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: November 30, 2022

Re: Ordinance 2022-18 (Planning Commission), rezone seven parcels, six on Van Atta Road and one on Ethel Court, from RRA (One-Family Suburban Estate) to RA (One-Family Medium Density Residential).

The Township Board approved Ordinance 2022-18 for introduction at its last meeting on November 1, 2022. At that meeting, the Township Board raised no major concerns about the proposal. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request.

The proposed ordinance is a Township initiated rezoning that is being proposed in conjunction with Ordinance 2022-14, which will eliminate the RRA, One-Family, Suburban Estate Residential District. The proposed rezoning ordinance would rezone seven parcels, totaling approximately 3.15 acres, to the RA, One-Family Medium Density Residential designation. The Planning Commission held a public hearing for the rezoning at its August 8, 2022 regular meeting and voted to recommend approval of the rezoning at the September 12, 2022 regular meeting. No major concerns were raised during the discussion of the request.

Staff **recommends approval** of the proposed ordinance at this time to help implement a goal of the 2017 Master Plan. Staff has provided the following recommended motion and attached resolution to finalize adoption of the ordinance.

Move to adopt the resolution approving Ordinance 2022-18, an ordinance to rezone the following seven parcels from RRA, One-Family, Suburban Estate Residential District, to RA, One-Family, Medium Density Residential

1. 1250 Ethel Street - Parcel ID# 33-02-02-23-377-011
2. 4544 Van Atta Road - Parcel ID# 33-02-02-24-377-004
3. 4536 Van Atta Road - Parcel ID# 33-02-02-24-377-005
4. 4558 Van Atta Road - Parcel ID# 33-02-02-24-377-012
5. 4552 Van Atta Road - Parcel ID# 33-02-02-24-377-013
6. 4564 Van Atta Road - Parcel ID# 33-02-02-24-377-017
7. Unaddressed Van Atta Road - Parcel ID# 33-02-02-24-377-018

Attachments

1. Resolution to approve
2. Ordinance 2022-18 - Final Version

RESOLUTION TO APPROVE – Final Adoption

**Ordinance 2022-18
RRA Elimination – Rezoning**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December, 2022 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township has initiated an ordinance to rezone seven parcels from RRA, One-Family, Suburban Estate Residential District, to RA, One-Family, Medium Density Residential District; and

WHEREAS, the existing lots with a RRA zoning designation do not meet the standards of the district, making them nonconforming; and

WHEREAS, the Planning Commission held a public hearing and discussed at its regular meeting on August 8, 2022, and made a positive recommendation to the Township Board on the change at their September 12, 2022 meeting; and

WHEREAS, the Township Board discussed the proposed rezoning at its meeting on November 1, 2022, and raised no concerns; and

WHEREAS, the proposed rezoning would allow for the elimination of the RRA, One-Family, Suburban Estate Residential District from the Zoning Ordinance, reducing the number of single-family residential districts to six and meeting a goal of the 2017 Master Plan for Land Use; and

WHEREAS, rezoning the seven parcels to a RA designation will bring them more into compliance with the current Zoning Ordinance standards; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance Number 2022-18, entitled “Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Application #21010” from RRA, One-Family, Suburban Estate Residential, to RA, One-Family, Medium Density Residential.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

**Resolution to Adopt
Ordinance 2022-18 – RRA Elimination Rezoning
Page 2**

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of December, 2022.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-18
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING APPLICATION #22010

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RRA (One-Family Suburban Estate Residential) District symbol and indication as shown on the Zoning District Map, for the following properties, legally described as:

1250 Ethel Street – Parcel ID# 33-02-02-23-377-011
4544 Van Atta Road – Parcel ID# 33-02-02-24-377-004
4536 Van Atta Road – Parcel ID# 33-02-02-24-377-005
4558 Van Atta Road – Parcel ID# 33-02-02-24-377-012
4552 Van Atta Road – Parcel ID# 33-02-02-24-377-013
4564 Van Atta Road – Parcel ID# 33-02-02-24-377-017
Unaddressed Van Atta Road – Parcel ID# 33-02-02-24-377-018

to that of RA (One-Family Medium- Density Residential).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: December 6, 2022
Re: Township Manager Performance Review

On Tuesday, November 29, 2022, the Township Board convened to conduct our annual assessment of the Township Manager. As approved by the Board, we used the same evaluation tool we used in previous years. The Manager requested that his review be conducted in closed session. This is allowable, and is in accordance, with the Michigan Open Meetings Act. As Supervisor, I will provide you prepared a summary of the conclusions reached at the performance review for adoption and the public record on Tuesday evening.

Motion for Township Board's Consideration:

MOVE TO APPROVE THE 2022 TOWNSHIP MANAGER'S PERFORMANCE REVIEW AS PRESENTED. THE REVIEW DOCUMENT SHALL BE FORWARDED TO THE HUMAN RESOURCE OFFICE FOR PROPER FILING.

Meridian Charter Township
December 1, 2022
Annual Performance Evaluation for 2022
Francis L. Walsh, Township Manager

The Meridian Charter Township Board met on November 29, 2022 with Township Manager, Francis L. Walsh, in order to conduct the Manager's performance evaluation for the 2022 calendar year. Each Board member contributed to a summary evaluation of the manager's service and accomplishments based on 10 areas of concern. Board members, first reviewed the Manager's performance individually, then reviewed and discussed the 2022 calendar year on the basis of how these ends were achieved and challenges met. All agreed that the 2022 calendar year presented the Township with many unusual challenges, due to vestiges of COVID pandemic, and that manger Walsh performed his duties exceptionally well.

CUSTOMER SERVICE:

This Board agreed that Mr. Walsh always provides exceptional customer service for Meridian Township. When addressing the more than 850 calls for service in 2022, from residents, employees, or for interactions with the Township Board and others, his responses are characterized as timely, professional, constructive and informative. Mr. Walsh models excellent public service as the hallmark of his leadership and management style. As Mr. Walsh considers Board members a part of his customer base, it is important to him to keep the Board well-informed of the issues presented to him, as well as, the processes by which these issues are addressed and resolved by the staff or the staff and the manager. Excellent customer service is characterized by appropriate delegation of responsibility to the appropriate employees, with ongoing oversight and follow-through from the Manager. Mr. Walsh takes great care and pride in modeling and promoting a culture of exceptional customer service for all members of the organization and throughout the township operations.

PLANNING/ PROBLEM SOLVING:

Mr. Walsh is highly skilled at both planning and problem solving for resiliency and sustainability. The Board determined and agreed that his abilities to anticipate, analyze and evaluate challenging issues, research established and alternative solutions, then propose plausible options for Board consideration are admired and much appreciated. This Board values the Manager's reputation for honesty and fairness, as well as, his experience, research skills and knowledge base. This Board trusts that the Manager's perspectives and opinions will be backed by facts informed by his knowledge, logic and his extensive experience. His on-going commitment to the goals for the Township of reduced legacy debt and resiliency and sustainability our local roads program are shared by all. In addition, the Manager is skilled as a facilitator or mediator for local or neighborhood level conflicts and often is asked to assist in helping to develop useful and manageable compromises. This work requires flexibility and the willingness to listen and deliberate. Mr. Walsh has been very successful at mediation.

INTERPERSONAL RELATIONS:

This Board again determines that Mr. Walsh excels in his management of his own interpersonal relations, but also promotes and manages constructive, productive interactions and relations for and with the Board and employees. In the last year, he has successfully, merged a newly constituted Township Board, a new Supervisor, new department leaders and staffers, into an effective, efficient organization working together to accomplish and move shared goals and objectives forward. As we continue to build the ranks of our public safety units, the importance of cooperation and collaboration between the Manager, the Board and police and fire units has become even more essential and has

become characteristic of the Meridian Charter Township organization. Mr. Walsh actively promotes positive interpersonal relations, cooperation, collegiality and collaboration across the organization to benefit all of our goals and projects including employee recruitment for police and fire, the deer cull project, DEI in the work place, as well as, improvements in the overall work-place culture. These approaches have paid off for the community in many ways including employee well-being, job satisfaction, 96.5% job occupancy, recruitment assistance, and the settlement of 4 bargaining contracts with limited legal assistance. Notably when faced with potentially contentious encounters the Manager characteristically leads with calm, tact and sensitivity.

ORGANIZATION

The Board considers Mr. Walsh a “master” at organizing the work and activities of the Township with the flexibility required to respond to conflicting or changing circumstances and priorities. In the past year, Mr. Walsh has had to quickly replace essential team members while continuing to manage Board priorities and projects and maintaining efficient Township operations. In 2022, we note the Manager’s efforts to match the needs all employees within the efficient operation of the organization, in the midst of the pandemic challenges. He worked with individual neighborhoods affected by MDOT (Grand River Avenue rebuild) and Ingham County Roads Department projects (Okemos Road Bridge, Grand River Avenue, and Okemos Road intersection at Grand River) to organize their work in 2022 while trying to preserve the quality of life our residents expect.

COMMUNICATIONS

The Board determined that Communications is one of the Manager’s “greatest strengths”. He communicates well with the Board, staff and other community members both, orally and in writing. Mr. Walsh “speaks clearly and cogently and writes without verbosity”. The Manager values open communications and keeps the Board well informed of aspects of Township operations. In addition, different perspectives and opinions are sought, welcomed and considered. Mr. Walsh regularly meets with neighbor groups to discuss neighbor specific issues, as well as, Township projects, activities and progress and with staff members. It is noted that in these community meetings the Manager offers more insight than usual into Township operations. Board members did call for a more centralized process for informing Board members and the general public in crisis situations, like the recent water main break. This issue has been addressed by the Township Communications Department and the Meridian Police Department.

WORK ATTITUDE/ETHICS:

As an evaluation of the Manager’s work attitude and ethics this Board agrees that Mr. Walsh is generally, open and straight forward, always striving for high ethical standards in his work with and for the Township. The Board finds that the Manager consistently responds to the direction of the governing body and accepts responsibility for the resulting outcomes. Respondents noted that he is not afraid to make mistakes, admit mistakes and learn from errors and missteps. It was also noted that Mr. Walsh appears to be always on the job and available to Board members, staff and residents, which evoked some concerns about the possibility of burn-out and neglected self-care. In addition, some observed that Mr. Walsh rarely uses sick time and uses less vacation time than allotted.

SUPERVISION AND LEADERSHIP

Mr. Walsh is highly skilled at motivating and supervising the 165 employees of the Township. Work responsibilities in the Township are well organized, appropriately distributed and delegated. The Manager has prioritized the well-being of our employees, and has developed several strategies to motivate and incentivize their efficiency, effectiveness, growth, development and job satisfaction. Mr.

Walsh is an effective model manager and model employee. He is committed to both the organization and the community. He serves Meridian Township with focus and dedication to provide excellent leadership and supervision.

FINANCIAL MANAGEMENT:

This Board awards the highest marks possible for Mr. Walsh’s prowess as a financial manager. He continues to focus constant attention on the Board’s long range goals of reducing Township unfunded liabilities and other debts, managing Board priorities and projects while at the same producing financial reserves for future projects. Mr. Walsh has skillfully and successfully managed Township finances through careful budgeting, planning and forecasting.

During 2022 a New Finance Director has been added, who quickly worked with the Manager to produce a clean audit report, to adopt tighter budgetary oversight policies and produce the 2023 budget proposal. Mr. Walsh has improved our financial standing so that our most recent bond rating for the local roads program received very favorable interest rates. Total pension liability has been reduced from 54% funded to 72% funded. Projected fund balance for December 31, 2022, is estimated to be an impressive \$13,000,000.

TOWNSHIP GOALS AND ACCOMPLISHMENTS

Manager Walsh organizes the Boards ambitions and energies around specific goals and directions promoting shared focus coupled with action plans with identifiable and achievable objectives. The Manager adheres to plans in partnership with the Board and staff. He is commended for his ability to leverage, human and non-human assets within and outside the organization.

OVERALL PERFORMANCE for 2022

In conclusion, this Board rates Mr. Walsh’s performance as Excellent and his work performance as “visionary”, in all aspects of his service to and leadership in Meridian Township. Meridian Township reaches the end of 2022 appreciative of his commitment to the success and sustainability of this community, our residents and employees.

FUTURE GOALS AND OBJECTIVES

1. More open lines of communications, especially in crisis situations.
2. Continued excellence with financial stewardship.
3. Continued focus on promises made to Taxpayers.
4. Support development of proposed Senior Center/ Community Activity Center.

Francis L. Walsh
Township Manager _____

Date_____

Patricia Herring Jackson
Township Supervisor _____

Date_____



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: December 2, 2022
Re: Township Manager Contract

The current employment agreement with the Township Manager expires on December 31, 2024. If the Board, and the Manager, chooses to extend the contract, we will act on Tuesday evening. If there is not a mutual agreement to extend the contract, the item will be removed from the Board's agenda.

Motion for Township Board's Consideration:

MOVE TO APPROVE EXTENDING THE TOWNSHIP MANAGER'S CONTRACT AS PRESENTED ON TUESDAY EVENING.

Attachment:

1. Proposed Township Manager Contract

EMPLOYMENT AGREEMENT

This AGREEMENT made on the date affixed by the parties below, between the CHARTER TOWNSHIP OF MERIDIAN, County of Ingham, State of Michigan (hereinafter referred to as the "Employer"), and Frank L. Walsh (hereinafter referred to as the "Township Manager").

RECITALS

WHEREAS, the Township Board has appointed Frank L. Walsh as Township Manager of the Charter Township of Meridian; and

WHEREAS, it is the desire of the Township Board to provide certain benefits, establish certain conditions of employment, and to set working conditions for the Township Manager; and

WHEREAS, the Township Manager desires to accept the appointment as Township Manager under the provisions as set forth herein.

IT IS AGREED as follows:

1. Appointment and Duties. The Employer hereby agrees to appoint Frank L. Walsh as Township Manager of the Charter Township of Meridian to perform the functions and duties specified in paragraphs (a) through (o) inclusive of Section 10 of the Charter Townships Act (MCL 42.10; MSA 5.46[10]), and to perform such other legally permissible and proper duties and functions as the Township Board shall from time to time assign. The Township Board reserves the unilateral right to add to, amend, modify, or withdraw any and all of the delegated and assigned functions and duties. The Township Manager accepts such appointment on the terms and conditions of this Agreement.

2. Term. The original term of this Agreement will begin on January 1, ~~2022~~ 2023 and end on December 31, ~~2024~~ 2025.

Prior to December 31 of each year, the Employer or its authorized representative(s) shall meet with the Township Manager, and the parties shall review such

information as they deem relevant. The Employer may extend this Agreement for a successor year with any modifications to which the parties mutually agree.

Failure to renew or extend this Agreement or any successor Agreement at the end of its term shall obligate the Employer to pay to the Township Manager a Severance Settlement as specified and defined in Section 7 of this Agreement, but shall give the Township Manager no other right or claim. Failure to renew or extend this or any successor Agreement shall not be considered a breach hereof or a termination with or without cause, nor give rise to any cause of action which may be arbitrated under the terms of this Agreement or adjudicated in any court of law, tribunal or administrative agency.

3. Extent of Services.

A. Best Efforts. The Township Manager shall devote his entire time, attention, and energies to the Employer's business and shall not, during the term of this Agreement, be engaged in any other employment or business activity, whether or not pursued for gain, profit, or pecuniary advantage, without the express prior written consent of the Township Board. The Township Manager also shall not engage in any activity which conflicts or interferes with the performance of his duties as specified in this Agreement and as directed by the Employer or any of its agents as described in Section 1 above.

B. Other Activities. The Township Manager may, with prior written consent of the Township Board, teach, write or engage in similar or related activities which do not interfere with, but rather enhance, the Township Manager's performance of the duties and functions required under this Agreement. The Township Board acknowledges that Township Manager is authorized to conduct managerial searches each calendar year. The Township Manager shall notify the Township Supervisor of each search process.

4. Salary. The Employer shall pay the Township Manager for all services rendered pursuant to this Agreement calculated at an annual rate of ~~\$148,910~~160,823. The Township Manager's salary shall be payable in installments at the same time and in the same manner as other employees of the Township are paid.

5. Benefits. The Employer shall provide the Township Manager with the

following benefits:

A. Pension. The Township Manager shall be included in the Township Employee's Pension Plan ("Plan") Mission Square Retirement Plan pursuant to the terms of the Plan. The Township shall provide 15% of the Manager's base salary into the pension plan.

B. Deferred Compensation. The Employer shall provide the Township Manager a mutually agreeable mechanism for deferred compensation, such as Mission Square Retirement for the Township Manager's participation. In addition to the Township Manager's salary, the Employer shall make an annual contribution of 1.5% of the annual salary annually to the Township Manager's account.

C. Retiree Health Care. Recognizing the Township Manager's 36 years of public service, following the Township Manager's departure from the Employer, the Employer shall provide, the Township Manager and his spouse with retiree health care. The Township Manager shall be responsible for 50% of the annual cost of medical, dental, and vision coverage. This coverage shall not be terminated unless the Employer eliminates retiree health care for all current and future retirees. Beginning with the first payroll in ~~2022~~2023, the Employer shall provide the Township Manager an annual payment of \$8,300 into a Health Savings Account.

D. Professional Activities, Conferences, and Training. The Employer recognizes that the Township Manager's participation in municipal and professional activities, conferences, and training is mutually beneficial. The Employer will provide as budgeted, funds for the Township Manager to participate in a minimum of one professional conference per year. Such funds shall be available for the activities of the Township Manager only.

E. Vacation. On January 2 of each year beginning 2018, the Township Manager shall receive ~~twenty-eight~~thirty (2830) days of vacation. The Township Manager shall not be paid for more than ~~sixty~~seventy (6070) vacation days upon separation of employment. The Township Manager shall use a minimum of fifteen (15) days per year, and is encouraged to use all vacation days each year.

F. Life Insurance. The Township shall reimburse the Township Manager for

an annual life insurance policy with a maximum premium of \$1,000 per year.

G. The parties hereby adopt and incorporate by reference the following sections of the "Personnel Policy" of the Charter Township of Meridian as amended, or an adopted successor policy, which shall apply to the Township Manager.

- (1) Section 7 "Benefits."
- (2) Section 7 A. "Medical and Dental Insurance."
- (3) Section 7 C. "Group Life Insurance."
- (4) Section 7 D. "Long Term Disability Benefits."
- (5) Section 7 G. "Workers Compensation Benefits."
- (6) Section 6 D. "Sick Leave."
- (7) Section 6 E. "Bereavement Leave."
- (8) Section 6 C. "Personal Leave."
- (9) Section 10 "Family and Medical Leave Act (FMLA) Policy."
- (10) Section 6 A. "Holiday Pay."
- (11) Section 6 F. "Jury Duty."
- (12) Section 8 C. "Longevity."
- (13) Section 3 I. "Emergency Closings."
- (14) Any other benefits to which the parties shall subsequently mutually agree in writing, and as approved by the Township Board at a Board Meeting.

H. ~~In December 2022, the Employer shall provide a one-time \$1,000 retention bonus to the Township Manager.~~

For purposes of this Agreement, all applicable sections of the Township Personnel Policy shall be modified by inserting the term "Township Board" for the terms "Township Manager", "Department Head", or "Supervisor" as appropriate.

6. Nature of Employment. The Parties recognize that the Township Manager serves at the pleasure of the Township Board and that the Township Manager is an at-will employee. The Employer may terminate the appointment of the Township Manger for any reason, with or without

cause, at any time, either by refusing to extend this Agreement or a successor Agreement, or at any time during the term of this or any successor Agreement, subject to the terms of Section 7, "Severance Settlement", set forth below.

7. Severance Settlement. In the event the Township Board exercises its sole and exclusive right to terminate the Township Manager's at-will appointment, the Employer shall pay to the Township Manager a lump-sum severance settlement, equal to twelve (12) months' salary at the Township Manager's then-current salary (hereinafter the "Severance Settlement"), or within the Employer's discretion pay twelve (12) month salary continuation, plus any payments then due and owing to the Township Manager for accumulated and unused sick leave pursuant to Section 6. D of the Township Personnel Policy, and any accumulated but unused vacation leave pursuant to Section 6. B of the Township Personnel Policy. All Severance Settlement sums shall be reduced by applicable taxes or withholdings as required by law. Effective with the Township Manager's separation, he shall also receive retiree health care benefits as prescribed in Section 5 (C).

8. Termination of Appointment for Gross Misconduct or Disability. The Township Manager's appointment may be terminated immediately and without Section 7 severance pay requirements by the Employer for "gross misconduct" as defined herein and shall terminate on the date of occurrence in the event of "disability" of the Township Manager, as defined herein. Written notice of alleged gross misconduct shall be provided to the Township Manager and he shall be given an opportunity to respond to such charges.

A. Termination for Gross Misconduct. In the event of a termination of the Township Manager's appointment pursuant to this Section, no Severance Settlement payment shall be due to the Township Manager, but the Township Manager shall be entitled to receive only accrued but unused sick and vacation leave as specified in Section 7.

In the event the Township Manager's appointment is terminated by the Employer for

gross misconduct, the Township Manager shall be paid his salary until the date of termination. Upon termination, all payments including the Township Manager's salary and all other benefits (except as may be required by law) shall there upon cease.

B. Definition of Gross Misconduct. As used in this Agreement, the term "gross misconduct" includes but is not limited to: (I) theft, dishonesty or fraud; (ii) an illegal act reflecting negatively on the Employer or relating to or affecting the Township Manager's duties or responsibilities to the Employer; (iii) grossly negligent failure to perform duties; (iv) intentional and material misrepresentation to the Employer; or (v) grossly deficient performance or gross failure to perform duties following written notice to the Township Manager that his performance has been deficient or that he had failed to perform his duties as specified.

C. Definition of Disability. As used in this Agreement, "disability" shall mean a physical or mental illness, injury, incompetency or incapacity, including alcoholism or drug addiction, which renders the Township Manager incapable of performing the services required of the Township Manager. Such definition shall include the definition as defined in the Township's insurance policy. Determination of disability and the date upon which it is deemed to have occurred shall be made by a physician who is acceptable to both the Employer and Township Manager. Such determination shall be binding on all parties to this Agreement. In the event the Employer and Township Manager do not agree upon a physician they shall each name a physician and the two physicians shall name a third physician who shall conduct the examination and make the determination as to whether the Township Manager is suffering a disability.

9. Resignation/Salary Reduction. In the event the Township Manager terminates his appointment pursuant to this Agreement by voluntary resignation in writing, the Township Manager shall not be entitled to any Severance Settlement as provided in Section 7 of this Agreement, except that a resignation submitted at the written request of a majority of

the Township Board shall entitle the Township Manager to receive a Severance Settlement pursuant to Section 7 of this Agreement. The Township Manager shall give the Employer at least sixty (60) days prior written notice of his intent to voluntarily resign from his appointment, unless the parties agree otherwise in writing. If the Township Manager provides such notice, the Township Manager shall be eligible to receive pay for all accrued and unused sick leave and vacation leave pursuant to the applicable provisions of the Township Personnel Policy. If the Township Manager fails to provide written notice as required herein, the Township Manager shall forfeit any right or claim to any accrued sick or vacation leave or other benefits. Any reduction in the Township Manager's salary by a percentage greater than any average across-the-board reduction for other employees may be considered a termination by the Township Manager and the Township Manager shall, upon submission of his written resignation giving notice as required in this Section, then be entitled to a Severance Settlement as specified in Section 7 of this Agreement.

10. Evaluations. The Employer shall conduct an annual evaluation of the Township Manager in a manner satisfactory to the Employer. The Township Manager shall assist in developing goal-based evaluation forms and an evaluation process subject to the sole approval of the Employer. The evaluation shall be completed and furnished to the Township Manager prior to December 31 of each year. The Township Manager shall have the right to file a written response to any written evaluation provided by the Employer. Such evaluation shall not alter or affect the nature of the Township Manager's at-will appointment status or any other term of this Agreement, including but not limited to, the Employer's rights under the "Term" or "Termination" provisions of this Agreement, shall not cause or require the Employer to extend or renew this Agreement or any extension of this Agreement, and shall not give rise to any right of the Township Manager to reply upon or enforce the terms of such evaluation with respect to job tenure, salary, benefits or any other reason or purpose.

11. Township Manager's Obligations under Township Personnel Policy.

The parties hereby adopt and incorporate by reference the following sections of the Township Personnel Policy with respect to the Township Manager's obligations to the Employer. For the purposes of this Agreement, all sections of the Township Personnel Policy adopted by reference shall be modified by inserting the term "Township Board" for the terms "Superintendent" "Department Head", or "Supervisor" as appropriate.

Adoption of these provisions shall be in addition to all other duties and obligations of the Township Manager to the Employer as set forth in this Agreement and as imposed by the Employer:

- A. Section 5 M. "Use of Township Equipment."
- B. Section 5 A."Code of Conduct/ Workplace Etiquette and Work Rules."
- C. Section 9 "Unlawful Harassment Policy."
- D. Section 4 J. "Smoke-Free Workplace."
- E. Section 4 A. "Drug Free Workplace."

12. Other Terms and Conditions of Employment. The Township shall fix any other terms and conditions of the Township Manager appointment, as it may determine from time to time, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement.

13. Assignment. The Township Manager acknowledges that the services to be rendered by him are unique and personal. The Township Manager shall temporarily appoint one Department Director as Acting Township Manager during periods of vacation, sick leave, or other short term leave periods. The Township Board may, at its discretion, choose an alternative person to perform the duties of Acting Township Manager.

14. Arbitration. Any controversy or claim arising out of, or relating to Section 8 of this Agreement, shall be settled by final and binding arbitration in the County of Ingham, State of Michigan, in accordance with the then applicable rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator may be entered and enforced in any

court having jurisdiction.

The arbitrator, if he/she should determine that termination of the Township Manager was not for gross misconduct, shall be limited, by way of remedy, to issuing a monetary award not to exceed the Township Manager's Severance Settlement, and shall have no power of reinstatement. In the event the arbitrator determines that termination of the Township Manager was for gross misconduct, the arbitrator shall have no power to modify the termination or otherwise substitute his/her judgment for that of the Employer.

15. Waiver of Breach. The waiver by the Employer or any of its agents of a breach of any provision of this Agreement by the Township Manager shall not operate or be construed as a waiver of any subsequent breach by the Employer. No waiver shall be valid unless it is in writing and signed by the Township Board.

16. Situs. This Agreement shall be governed by and construed according to the laws of the State of Michigan.

17. Severability. The invalidity or unenforceability of any provision, or a portion thereof of this Agreement, shall not affect the validity or enforceability of any other provision or portion thereof. Should a provision, or portion thereof, be deemed invalid or unenforceable and later be deemed valid or enforceable, the parties hereto agree that such provision shall be deemed revived and in full force and effect in this Agreement.

18. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

19. Entire Agreement. This Agreement constitutes the entire agreement between The parties respecting the appointment of the Township Manager, and there are no representations, warranties, or commitments between the parties, except as set forth herein. The terms of this Agreement shall prevail over any conflicting document, except the Meridian Township Employee's Pension Plan and in that case the Plan document shall control over any conflicting

language in this Agreement.

20. Modification. Except where the Employer has reserved the right of unilateral amendment, this Agreement may be amended or modified only by written instrument intended as such executed by the parties.

IN WITNESS WHEREOF, the Charter Township of Meridian, through its Township Board,
has caused this Agreement to be signed and executed in its behalf by its Supervisor and
Clerk, and the Township Manager has signed and executed this Agreement on the _____ day of
December ~~2021~~2022.

WITNESSES:

EMPLOYER CHARTER TOWNSHIP OF
MERIDIAN

By: ~~Ronald J. Styka~~Patricia Herring
Jackson, Supervisor

By: _____
Deborah Guthrie, Clerk

By: _____
Frank L. Walsh, Township Manager



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 2, 2022
Re: 2023 Township Goals & Action Plan

On behalf of our 165 teammates, I'm pleased to present the Township Board with a final draft of the 2023 Goals and Action Plan.

Together, we have set a vision to work with community stakeholders to evaluate the need to develop plans for a new Meridian Township Senior & Community Center, complete construction of Phase I and II of the MSU to Lake Lansing Pathway, and enhance the Township's communication outreach to our 45,000 residents through various existing and newly developed channels.

Coming off a successful 2022, we have set the bar higher for 2023. Our united Township Board and Team will deliver. We serve the public with unbridled passion, performance and pride.

The following motion has been prepared for Board consideration:

MOVE TO ADOPT THE ATTACHED 2023 MERIDIAN TOWNSHIP ACTION PLAN.

Attachments:

1. 2023 Top Three Goals
2. 2023 Goals Action Plan



2023

Top Three Goals

Charter Township of Meridian



Meridian Township

5151 Marsh Road
Okemos, MI 48864
517.853.4000



meridian.mi.us



2023 TOP THREE GOALS

“Three outputs define what a great community is: superior results, distinctive impact and lasting endurance.”

Meridian Township Senior Center & Community Center

1. Work with community stakeholders to evaluate the need to develop plans for a new Meridian Township Senior & Community Center. The committee shall consider location, amenities and funding options. The expectation is to bring a recommendation to the Township Board by July 1, 2023.

MSU-Lake Lansing Pathway

2. Complete construction of Phase I and II of the MSU-Lake Lansing Pathway.

Citizen Outreach & Communication

3. Enhance the Township’s communication outreach to our 45,000 residents through various existing and newly developed channels. The effort shall include expanding cultural events through the Township DEI Committee.



2023

Goals & Action Plan (Draft)

Charter Township of Meridian



Meridian Township

5151 Marsh Road
Okemos, MI 48864
517.853.4000



meridian.mi.us



2023 GOALS ACTION PLAN- DRAFT

A. INFRASTRUCTURE ENHANCEMENTS

Install new valves on Grand River Ave to minimize how many businesses and residents would be without water in the event of a water main break on Grand River Ave.

Complete year four of the Meridian Township Local Road Improvement Plan. Our PASER rating at the end of 2023 shall be a minimum of 5.98.

Work with MDOT to complete the impacts of the Grand River Ave Enhancement Project and work to inform the community of the work that still needs to be completed in 2023.

B. DIVERSITY, EQUITY AND INCLUSION

Continue to work with Michigan State University, and the Michigan Department of Civil Rights, to foster a workplace that adheres to the highest standards of diversity, equity and inclusion.

Update the Township's 2015 Personnel Handbook with an emphasis on building equity for all.

Continue to offer quarterly DEI training opportunities across the organization on a regular basis.

Develop a new cultural events to expand diverse opportunities throughout the community.

C. ECONOMIC DEVELOPMENT

Provide quality leadership, support and management of the redevelopment of Okemos PICA. Assist with implementation of the Meridian Redevelopment Fund, Brownfield TIF and DDA TIF for vertical construction.

Seek alternative funding support mechanisms to strengthen the Meridian Redevelopment Fund to support PICA development and community development.

Manage the recertification of Meridian Township's Redevelopment Ready status with the Michigan Economic Development Corporation. Assist with the implementation of the required policy or procedural changes.

Work cooperatively with the several Meridian Township Boards and Commissions, CBL Property Management team, Meridian Mall property owners and the Ingham County Drain office to implement development goals, in support of redevelopment of the Meridian Mall.

Support the small business owners negatively impacted by the reconstruction of Grand River M-43 in 2023.

D. COMMUNITY PLANNING

With the support of the Planning Commission, Township Board, and residents, complete the Township's update to the 2017 Master Plan.

Investigate a structure to increase affordable housing within the Township.

Analyze the pros/cons of creating a Tax Increment Financing Plan (TIF) along the Grand River Corridor.

E. ENVIRONMENTAL SUSTAINABILITY

Continue to improve the service drive to the Recycling Center on Lake Drive and apply for the EGLE grant to construct a new Recycling Center behind the Service Center.

With the support of the Environmental Commission, develop a plan for the Township to achieve its goal of 100% renewable energy by 2035.

With the support of the Environmental Commission, develop a plan for the Township to construct and install its first electric vehicle charging stations.

Work with the Environmental Commission to continue educating the community on the importance of protecting our wetlands, natural resources and the Township's wetland protection ordinance.

Oversee and administer the 2023 Green Grants Initiative.

F. FACILITIES, PARKS AND GROUNDS

Construct Phases I and II of the MSU to Lake Lansing Trail.

Begin engineering of Phase III of the MSU to Lake Lansing Trail.

Complete the construction and installation of the Township's new welcome, wayfinding and park signage. This project includes 18 new signs across the Township, with welcome signs at each gateway into Meridian Township, new wayfinding signs at the Municipal Building and select park signs.

Modernize the signage in the Municipal Building and Service Center. Take inventory and establish a plan to modernize the signage in the Public Safety Building and the north and south fire stations.

Gather quotes and data needed to put a renovation project out to bid for the Municipal Building. Potential renovations would include new carpet, new office furniture and painting the walls.

Work with community stakeholders to evaluate the need to develop plans for a new Meridian Township Senior & Community Center. The committee shall consider location, amenities and funding options. The expectation is to bring a recommendation to the Township Board by July 1, 2023.

G. PUBLIC SAFETY

Continuing with our commitment to recruit and retain the most highly qualified ~~candidates men and women~~ to serve our township, the Police Department will update our briefing room to make a more functional, efficient, and technologically advanced space.

Train a new canine Police Officer and purchase a new canine.

Obtain reaccreditation through the Michigan Association of Police Chiefs.

Purchase new Fire Department Power Cots – Stryker Power Load Pro2

H. TOWNSHIP FINANCES

Maintain a fund balance in the General Fund of at least 25% of annual General Fund expenditures.

Continue our 2017 pledge to voters by investing an additional \$1,500,000 into MERS to help reduce our

underfunded pension liability.

~~Expend the remaining portion of the \$4,500,000 American Rescue Plan (ARP) funds.~~

I. COMMUNITY ENGAGEMENT

Work with the senior community to determine how to evolve the senior center programming and operations to meet modern needs.

Increase the Meridian Township website's Web Content Accessibility Guidelines (WCAG) 2.1 levels and fix issues that make it difficult for people with disabilities to use the website. Achieve Level A (minimal compliance) and Level AA (acceptable compliance).

Create a new video segment for Manager Frank Walsh to provide the community with updates in Meridian Township.

J. RETENTION, RECRUITMENT AND WELL-BEING

Focus on implementing the 2022 Township Retention and Recruitment Program.

Develop creative ways to focus on and improve the team's well-being.

In an effort to foster teamwork, continue to offer programs and events such as team picnics, holiday parties and Lugnuts games.

Continue to offer team incentives such as casual wear, flex time and fully paid health care premiums.



To: Board Members
From: LuAnn Maisner, CPRP
Director of Parks and Recreation
Date: November 30, 2022
Re: Grant Application for Nancy Moore Park through the Federal SPARK Grant Program

The Michigan Department of Natural Resources is administering the Federal American Rescue Plan funds designated for parks with \$65,000,000 in grants for allocation to local communities. Requests for funds will be accepted in amounts from \$100,000 to \$1,000,000 per application with no local match required. The first round of applications are due on December 19. There will be two additional grant rounds in 2023 of \$25,000,000 each, with deadlines TBD, where larger requests will be considered. Only three applications per community are permitted.

During the Park Commission’s regular meeting on November 15, 2022, they unanimously recommended submittal of the following project:

- **Nancy Moore Park Playground Replacement and Accessible Loop Trail** – Nancy Moore Park hosts more children than any other park in our system who participate in soccer, lacrosse, baseball, softball and flag football. The playground has outlived its life expectancy and is in serious need of replacement. The second part of this requests adds a paved loop trail leading from the parking lot to and around the soccer fields. Currently, a person with mobility challenges including the elderly, are unable to reach the soccer fields to spectate. This loop trail would not only improve accessibility, but provide additional fitness opportunities in the park as well. Estimated Cost: \$400,000.

Project awards are scheduled to be announced in February. To learn more about this program, follow this link to the SPARK Grant Booklet. [Michigan Spark Grants](#).

A motion is prepared for Board consideration:

MOVE TO SUPPORT AN APPLICATION TO THE FEDERAL SPARK GRANT PROGRAM, ADMINISTERED BY THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES, FOR PLAYGROUND REPLACEMENT AND ACCESSIBLE PAVED LOOP TRAIL IN NANCY MOORE PARK IN THE AMOUNT OF \$ 400,000. THERE IS NO LOCAL MATCH REQUIRED FOR THIS PROGRAM.

**RESOLUTION TO AUTHORIZE A GRANT APPLICATION FOR ACCESSIBILITY
IMPROVEMENTS IN NANCY MOORE PARK
MICHIGAN NATURAL RESOURCES FEDERAL SPARK GRANT PROGRAM**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December 2022 at 6:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS the Park Commission and Township Board are interested in the continued improvement of Meridian Township’s Park system; and

WHEREAS Nancy Moore Park located at 2100 Gaylord Smith Court in Haslett consists of two ball diamonds, two soccer and lacrosse fields, two sand volleyball courts, one basketball court, a dog park, natural trails, pavilion and restrooms and serves as Meridian Township’s most highly visited and utilized park for organized sports; and

WHEREAS this park has not received any accessibility upgrades since its construction in 1996; and

WHEREAS Nancy Moore Park is located in the centermost portion of the community; and

WHEREAS the Charter Township of Meridian is interested in applying to the Michigan Department of Natural Resources for Federal SPARK Grant assistance for accessibility improvements consisting of a paved, accessible loop walkway to access the soccer and lacrosse fields; and to replace an obsolete play structure in Nancy Moore Park located at 2100 Gaylord Smith Court,

WHEREAS this project is outlined and justified in the 2021-2027 Parks and Recreation Master Plan adopted by the Meridian Township Board and Park Commission, and is on file with the Michigan Department of Natural Resources; and

WHEREAS, the Park Commission unanimously supported this application request of \$400,000 for accessibility improvements in Nancy Moore Park consisting of an internal paved walkway to and around the soccer/lacrosse fields; and replacement of an obsolete

playscape including accessible poured-in-place safety surfacing, with no required local match.

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN DOES HEREBY APPROVE SUBMISSION OF AN APPLICATION TO THE FEDERAL SPARK GRANT PROGRAM FOR ACCESSIBILITY IMPROVEMENTS TO NANCY MOORE PARK INCLUDING A PAVED LOOP WALKWAY AND NEW PLAYScape WITH ACCESSIBLE SAFETY SURFACING FOR CHILDREN OF ALL AGES AND ABILITIES WITH NO REQUIRED LOCAL MATCH.

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board, Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted at a regular meeting of the Township Board on the 6th of December, 2022.

Deborah Guthrie
Meridian Township Clerk



To: Board Members
From: Ashley Winstead, Assessor
Date: December 2, 2022
Re: Board of Review Compensation

The Meridian Township Board of Review consists of six full time members and two alternates. The role of the Board of Review is to hear valuation appeals, process exemptions and make corrections to the assessment roll. This provides a checks and balance of the township assessment roll prepared by the assessing office. Members are appointed and serve two year terms for which they are compensated for their time.

For many years, Board of Review members have been paid \$50 per meeting without a consistent method to compensate members who attend partial days in March. Staff gathered information from neighboring communities to insure our compensation is appropriate. The City of East Lansing compensates their Board \$55 per day, Delta Township pays \$120 per day and Bath Township pays \$50 for a half day, \$100 for a full day. Based on this information and the obligations of each meeting, the following table was developed.

Recommended Board of Review Pay Rates

Required Training Course	\$75
Organizational Meeting	\$50
March BOR	\$25 hour (approx. 15 hours)
July BOR	\$50
December BOR	\$50

Motion for Township Board Consideration:

MOVE TO APPROVE COMPENSATION FOR EACH BOARD OF REVIEW MEMBER AS \$75 PER REQUIRED TRAINING, \$50 FOR ORGANIZATIONAL, JULY, AND DECEMBER BOARD OF REVIEW MEETINGS, AND \$25 PER HOUR FOR MARCH BOARD OF REVIEW MEETINGS.



To: Board Members
From: Ashley Winstead, Assessor
Date: December 2, 2022
Re: Poverty Exemption Guidelines

At the January 7, 2022 meeting, the Township Poverty Guidelines were revised for the 2022 tax year. The board voted to continue offering 100% property tax exemption for households at or below 1.35 times the federal guidelines and asset limits. A second tier was created to provide 50% property tax exemption for households with income or assets above 1.35 times the federal guidelines, but with income and assets at or below 1.85 times the federal guidelines.

The Federal guidelines are updated annually by the U.S. Department of Health and Human Services. Since our values are based on the Federal guidelines staff will adjust the application annually to reflect this change. For 2023 and subsequent years, staff is recommending language that will adjust with the Federal guidelines.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE INCOME AND ASSET LIMITS FOR 100% AND 50% POVERTY EXEMPTIONS AS FOLLOWS: HOUSEHOLDS WITH INCOME AND ASSETS AT OR BELOW 1.35 TIMES THE FEDERAL GUIDELINES ARE ELIGIBLE FOR A 100% EXEMPTION; HOUSEHOLDS WITH INCOME OR ASSETS ABOVE 1.35 TIMES THE FEDERAL GUIDELINES, BUT WITH INCOME AND ASSETS AT OR BELOW 1.85 TIMES THE FEDERAL GUIDELINES ARE ELIGIBLE FOR 50% EXEMPTIONS.

Attachments:

1. 2023 Meridian Township Poverty Exemption Guidelines
2. Meridian Township 2022 Poverty Exemption Application

2023 MERIDIAN TOWNSHIP POVERTY EXEMPTION GUIDELINES
INCOME AND ASSET STANDARDS

2023 Income Limits for 100% Exemption (1.35 times the federal guidelines)		2023 Asset Limits for 100% Exemption (1.35 times the federal guidelines)	
Size of Family Unit	Maximum Total Household Income	Size of Family Unit	Maximum Total Household Assets
1	\$18,347	1	\$18,347
2	\$24,719	2	\$24,719
3	\$31,091	3	\$31,091
4	\$37,463	4	\$37,463
5	\$43,835	5	\$43,835
6	\$50,207	6	\$50,207
7	\$56,579	7	\$56,579
8	\$62,951	8	\$62,951
For each additional person	\$6,372	For each additional person	\$6,372

A second tier is provided for 50% property tax exemptions for households with income or assets above 1.35 times the federal guidelines, but with income and assets at or below 1.85 times the federal guidelines:

2023 Income Limits for 50% Exemption (1.85 times the federal guidelines)		2023 Asset Limits for 50% Exemption (1.85 times the federal guidelines)	
Size of Family Unit	Maximum Total Household Income	Size of Family Unit	Maximum Total Household Assets
1	\$25,142	1	\$25,142
2	\$33,874	2	\$33,874
3	\$42,606	3	\$42,606
4	\$51,338	4	\$51,338
5	\$60,070	5	\$60,070
6	\$68,802	6	\$68,802
7	\$77,534	7	\$77,534
8	\$86,266	8	\$86,266
For each additional person	\$8,732	For each additional person	\$8,732



MERIDIAN TOWNSHIP ASSESSING DEPARTMENT
5151 MARSH RD
OKEMOS, MI 48864

POVERTY EXEMPTION GUIDELINES

POVERTY EXEMPTION REQUIREMENTS

MCL 211.7u requires the governing body of Meridian Township to establish policies and guidelines, which the local assessing unit will use to determine whether to grant poverty exemptions.

In order to qualify for the poverty exemption, the applicant must meet ***all*** of the tests set by Meridian Township. Meridian Township Poverty Exemption Policies and Guidelines are available to the public. The Board of Review shall follow the Policies and Guidelines when granting or denying a poverty exemption. The standards applicable at the time of the application shall be equally applied to each applicant in the Township.

The Poverty Exemption Policies and Guidelines include Income Standards and Maximum Asset Standards set by Meridian Township, which are used to determine whether a poverty exemption should be granted. Income Standards may not be set lower than the federal poverty income standards.

A poverty exemption may not be granted to property owned by a corporation.

PARTIAL POVERTY EXEMPTIONS:

A partial poverty exemption is an exemption of only a part of the taxable value of the property rather than the entire taxable value. The local assessing unit has the authority to grant a partial poverty exemption.

FILING FOR THE POVERTY EXEMPTION

An Applicant must do all of the following ***on an annual basis to apply for a poverty exemption:***

1. Own and occupy the property for which the exemption is requested.
2. File an application with the Township Supervisor, Township Assessor, or Township Board of Review after January 1, but before the day prior to the last day of the Board of Review on a form provided by the local assessing unit.
3. Provide proof of household income by submitting a complete and signed copy of the following, if required to file:
 - Most recent Michigan Homestead Property Tax Credit Claim (MI 1040 CR)
 - Most recent Federal Income Tax return (1040), if you are required to file federal income tax, for all occupants of the home
 - Copy of Applicant's driver's license

Income verification for all persons in the home on the property. Income includes, but is not limited to the following sources:

- a. Money wages and salaries before deductions

- b. Net receipts from non-farm self-employment. These include receipts from a person's business, professional enterprise, or partnership, after deductions for business expenses.
 - c. Regular payments from social security, railroad retirement, unemployment compensation, strike benefits from union funds, workers' compensation, veterans' payments, public assistance including but not limited to Family Independence Program (FIP), Supplemental Security Income (SSI), Emergency Assistance money payments, and non-federally funded General Assistance of General Relief money payments.
 - d. Alimony, child support and military family allotment or other regular support from an absent family member or someone not living in the household.
 - e. Private pensions, government employee pensions, military retirement pay and regular insurance or annuity payments.
 - f. College or university scholarships, grants, fellowships and assistantships.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
 5. Meet Meridian Township Poverty Income Standards described in these Guidelines. Describe special circumstances that may affect the application.
 6. Meet Meridian Township Maximum Asset Standards.
 7. Submit a complete and accurate Poverty Exemption Application. The Application and all requested documents must be given to the Township Supervisor, Township Assessor, or Board of Review after being reviewed by the Human Services Department.

For purposes of the Poverty Exemption Application Applicants are subject to investigation of their entire financial and property records by Meridian Township to verify information given or statements made to the Supervisor, Assessor, Board of Review, or Human Services Department concerning a poverty exemption application.

Under the Freedom of Information Act, all records submitted to the Board of Review are public record potentially subject to disclosure to the public.

Any willful misstatements or misrepresentations made on an Application for Poverty Exemption may constitute perjury, which under law is a felony punishable by fine or imprisonment.

A claimant may request a poverty exemption and appeal the property's assessment to the Board of Review at their March, July, or December meeting.

MERIDIAN TOWNSHIP POVERTY INCOME AND ASSET STANDARDS

To be eligible for a full poverty exemption in Meridian Township, the household income and assets owned by all those living in the household that is the subject of the Application may NOT exceed 135% of the Federal Poverty Level for the year. A partial exemption will be granted for qualifying applicants over the 135% threshold, and under 185% of the Federal Poverty Level for the year. For the purpose of this Application, the household assets do not include the value of the home or the immediate home site.

Recommended documentation checklist

Copies of the following documents are recommended as applicable for all persons living in the home when applying for a poverty exemption.

Identification:

- Driver's license or State of Michigan ID

Proof of Income:

- Most recent federal and state income tax returns with attachments or signed affidavit for all persons who were not required to file federal or state income tax returns
- Most recent Michigan Homestead Property Tax Credit Claim
- Social Security benefit award letter for previous year (if lost, call 800.772.1213)
- Veterans Benefits statement
- Michigan Department of Human Services benefits, including the Family Independence Plan (FIP), cash assistance, state disability, and Food Assistance Plan (FAP)/Bridge Card benefits
- Income from employment
- Profit and Loss statement for the previous calendar year, if self-employed
- Worker's compensation
- Unemployment benefits
- Income from renters or boarders
- Farm income
- Alimony or child support
- Documentation of college or university scholarships, grants, fellowships, and assistantships

Household expenses:

- Mortgage payment or lease statements for the previous calendar year
- Homeowner's insurance for the previous calendar year
- Heat and electric bills for past 12 months (if lost, call Consumers Energy at 800.477.5050 or Lansing Board of Water and Light at 517.702.6006)

Assets:

- Bank and/or credit union statements for all savings, checking, draft, and money market accounts or shared accounts dated within 30 days and all statements for the previous calendar year
- Uncashed checks, drafts, and warrants
- Certificates of deposit: statement from financial institution or the certificate itself
- Money held by others: written statement from person holding funds
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Long term care trust fund: written statement from facility
- Gaming/lottery winnings
- Stocks, bonds: written statement from broker or company
- Lump sum and accumulated benefits
- Vehicles – title, proof of insurance, registration, loan statement, or payment book to any cars, trucks, snowmobiles, campers, boats, farm equipment, motorcycles, and trailers
- Real estate or property: property tax assessment or certified statement of value or county records (primary residence/homestead excluded)
- Most recent pension and/or Individual Retirement Account (IRA) statement and all statements for the previous calendar year for all accounts
- Burial assets and life insurance: all statements for the previous calendar year
- Documentation of other assets of value: jewelry, antiques, artworks, equipment, etc.

This is not an exhaustive list. Further documentation may be requested at the discretion of the Assessing Department.

2022 MERIDIAN TOWNSHIP POVERTY EXEMPTION PROGRAM
INCOME AND ASSET STANDARDS

2022 Income Limits for 100% Exemption (1.35 times the federal guidelines)		2022 Asset Limits for 100% Exemption (1.35 times the federal guidelines)	
Size of Family Unit	Maximum Total Household Income	Size of Family Unit	Maximum Total Household Assets
1	\$17,388	1	\$17,388
2	\$23,517	2	\$23,517
3	\$29,646	3	\$29,646
4	\$35,775	4	\$35,775
5	\$41,904	5	\$41,904
6	\$48,033	6	\$48,033
7	\$54,162	7	\$54,162
8	\$60,291	8	\$60,291
For each additional person	\$6,129	9 persons or more	\$6,129

A second tier is provided for 50% property tax exemptions for households with income or assets above 1.35 times the federal guidelines, but with income and assets at or below 1.85 times the federal guidelines:

2022 Income Limits for 50% Exemption (1.85 times the federal guidelines)		2022 Asset Limits for 50% Exemption (1.85 times the federal guidelines)	
Size of Family Unit	Maximum Total Household Income	Size of Family Unit	Maximum Total Household Assets
1	\$23,828	1	\$23,828
2	\$32,227	2	\$32,227
3	\$40,626	3	\$40,626
4	\$49,025	4	\$49,025
5	\$57,424	5	\$57,424
6	\$65,823	6	\$65,823
7	\$74,222	7	\$74,222
8	\$82,621	8	\$82,621
For each additional person	\$8,399	9 persons or more	\$8,399

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.				
Petitioner's Name			Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence		City	State	ZIP Code
<input type="checkbox"/> Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit		
PART 2: REAL ESTATE INFORMATION				
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.				
Property Parcel Code Number		Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence		
Property Description				
PART 3: ADDITIONAL PROPERTY INFORMATION				
List information related to any other property owned by you or any member residing in the household.				
<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.				
First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.					
Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION			
The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.			
Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
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This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence.			
Owner Name		Owner Telephone Number	
Mailing Address	City	State	ZIP Code
PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.)			
Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code
PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed.			
City or Township (check the appropriate box and enter name) <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		County	
Name of Local School District			
Parcel Identification Number		Year(s) Exemption Previously Granted by Board of Review	
Homestead Property Address	City	State	ZIP Code
PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)			
<input type="checkbox"/> I own the property in which the exemption is being claimed. <input type="checkbox"/> The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home. <input type="checkbox"/> After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.			
PART 5: CERTIFICATION			
I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u.			
Owner or Legal Designee Name (print)		Signature of Owner or Legal Designee	Date
Designee must attach a letter of authority.			
LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE)			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied (Attach appeal instructions and provide to owner.)		Tax Year(s) exemption will be posted to tax roll	
CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.			
Assessor Signature		Date Certified by Assessor	



To: Board Members

**From: Timothy R. Schmitt, AICP
Community Planning and Development Director**

Date: November 30, 2022

Re: Special Use Permit #22-091 – Newman Equities II – Grand Reserve – Construct a series of buildings over 25,000 square feet

Newman Equities II has requested a special use permit to construct a series of buildings, on the same lot, totaling over 25,000 square feet at the vacant property between Central Park Drive and Powell Road. In total, 85 structures would be constructed, a mix of both single-family detached homes and duplexes, all for rent, totaling 115 units. The property was previously rezoned, subject to a series of conditions, in 2021. The plan being proposed meets all the conditions of that rezoning.

The Planning Commission held a public hearing on the proposal at its meeting on October 24, 2022 and received input from the general public and had several questions of the applicant and Staff. Additional information from the applicant was forwarded to the Planning Commission for their review on November 14, 2022. At that meeting, the Planning Commission voted 7-1 to approve the Special Use Permit to allow single-family structures on a property zoned for multi-family uses and for the clubhouse facility. Additionally, the Planning Commission voted 7-1 to recommend approval of the series of buildings on the same lot with a total square footage greater than 25,000 square feet. The Township Board makes the final determination on any special use permit request for a building or buildings greater than 25,000 square feet.

Township Board Options

The Township Board may approve or deny the proposed special use permit. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution is attached for the Board's initial review. After discussion, the matter will be brought back to the Township Board for formal action at a future meeting.

Attachments

1. Draft resolution for approval
2. Planning Commission resolutions of approval and recommendation
3. Approval letter from Rezoning 20-050
4. Staff reports dated October 20, 2022 and November 8, 2022
5. Planning Commission minutes from October 24, 2022 and November 14, 2022 meetings
6. Correspondence from public
7. Layout plan
8. Application Information

RESOLUTION TO APPROVE

**Special Use Permit #22-091
Newman Equities II
Grand Reserve (between Central Park and Powell)**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 13th day of December 2022, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Newman Equities II, owner of the vacant property between Central Park Drive and Powell Road, has submitted a request to construct 85 residential structures and a clubhouse building on the property, totaling more than 25,000 square feet; and

WHEREAS, a special use permit is required for construction of a series of buildings on the same lot totaling more than 25,000 square feet in gross floor area; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on October 24, 2022 and discussed the matter at the regular meeting on November 14, 2022, recommending approval to the Township Board; and

WHEREAS, the Township Board discussed the proposal its regular meeting on December 6, 2022 and has reviewed the staff material provided under a cover memorandum dated November 30, 2022; and

WHEREAS, the subject site is appropriately zoned RD, Multiple-Family Residential with a maximum of eight dwelling units per acre, which permits the construction single-family and duplex buildings, along with a clubhouse, and a total square footage of buildings on the property greater than 25,000 square feet in floor area, all subject to special use permit; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances; and

WHEREAS, public water and sanitary sewer services serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #22-091, subject to the following conditions:

1. Approval is granted in general accordance with the Overall Site Plan by Diffin Engineering and Surveying, dated September 25, 2022, and the response letter to the Planning Commission, from the applicant, dated October 28, 2022.

2. All conditions of approval for Rezoning 20-050, approved by the Township Board on February 2, 2021, remain in effect for the property.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 13th day of December, 2022.

Deborah Guthrie
Township Clerk

RESOLUTION TO RECOMMEND APPROVAL

**Special Use Permit #22091
Grand Reserve Buildings over 25K sq. ft.**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 14th day of November, 2022 at 7:00 p.m., Local Time.

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Premoe, McConnell, Cordill, Richards, Shrewsberry, and Snyder.

ABSENT: None.

The following resolution was offered by Commissioner Trezise and supported by Commissioner McConnell.

WHEREAS, Newman Equities II, LLC has submitted a request to construct a residential development between Central Park Drive and Powell Road on a 33.06-acre property made up of three parcels, identified as Parcel I.D.#s 33-02-02-22-252-005, 33-02-02-22-252-002, and 33-02-02-22-276-009; and

WHEREAS, the subject property was rezoned from RA (Single Family Residential) to the existing RD (Multiple-Family Residential) district in February 2021; and

WHEREAS, the February 2021 rezoning was subject to six conditions of approval; and

WHEREAS, the total square footage of all structures is greater than 25,000 square feet; and

WHEREAS, a special use permit is required to be approved by the Board for projects where the total square footage of all structures total greater than 25,000 square feet; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on October 24, 2022, and has reviewed staff material forwarded under a cover memorandum dated October 20, 2022; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Special Use Permit #22071, subject to the following conditions:

**Resolution to Recommend Approval
SUP #22091 (Grand Reserve over 25K)
Page 2**

1. Approval is recommend in general accordance with the plans from Diffin Engineering and Surveying, dated September 25, 2022.
2. All conditions of Rezoning #20-050 shall remain in effect.

ADOPTED: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Cordill, McConnell, Richards, Shrewsberry, and Snyder.

NAYS: Commissioner Premoe.

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chairperson of the Planning Commission of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 14th day of November, 2022.



Mark Blumer
Planning Commission Chairperson

RESOLUTION APPROVE

**Special Use Permit #22091
Grand Reserve**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 14th day of November, 2022 at 7:00 p.m., Local Time.

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Premoe, McConnell, Cordill, Richards, Shrewsberry, and Snyder.

ABSENT: None.

The following resolution was offered by Commissioner McConnell and supported by Commissioner Trezise.

WHEREAS, Newman Equities II, LLC has submitted a request to construct a residential development between Central Park Drive and Powell Road on a 33.06-acre property made up of three parcels, identified as Parcel I.D.#s 33-02-02-22-252-005, 33-02-02-22-252-002, and 33-02-02-22-276-009; and

WHEREAS, the subject property was rezoned from RA (Single Family Residential) to the existing RD (Multiple-Family Residential) district in February 2021; and

WHEREAS, the February 2021 rezoning was subject to six conditions of approval; and

WHEREAS, a special use permit is required to be approved by the Planning Commission for developments in multi-family districts that contain single-family dwellings; and

WHEREAS, a special use permit is required to be approved by the Planning Commission for developments containing a community center when part of a housing project; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on October 24, 2022, and has reviewed staff material forwarded under a cover memorandum dated October 20, 2022; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #22091, subject to the following conditions:

1. The future site plan will need to be reflect all improvements required by the Ingham County Road Department in their letter dated November 4, 2022.
2. The future site plan will need to show enhanced landscaping on the adjacent property line with the Kirk property on the northeast corner of the project (Parcel ID# 33-02-02-22-276-004), subject to the approval of the Community Planning and Development Director.

**Resolution to Approve
SUP #22091 (Grand Reserve)
Page 2**

3. Prior to site plan approval, the applicant will need to receive a variance to the road on the southwest corner of the subject property to go through the wetland buffer. If the variance is not approved, then the Special Use Permit will need to be updated and the application brought back to the Planning Commission.
4. Prior to site plan approval, a development agreement between the applicant and the Township will need to be signed. The development agreement will have to confirm maintenance of common areas, the street system, all utilities, and future protection of the regulated wetlands.
5. As noted on the memo from the Township Fire Marshall, dated October 5, 2022, the site plan will need to indicate that no on-street parking is allowed. No Parking signs will need to be installed on both side of all streets.
6. The three parcels making up the subject property will need to be combined prior to site plan approval.
7. Any review comments from the Ingham County Drain Commission and Township Engineering staff will need to be complied with.
8. Any major changes to the concept plan as shown on this application will require a major amendment to the SUP. Major changes include, but are not limited to, changes to the mix of residential unit types, encroachments into protected wetlands, and reductions in protected open space.
9. The site plan needs to confirm the required 20-foot natural vegetation buffers around the regulated wetlands.
10. No façade design or color of material shall be within three houses on either side of the road.

ADOPTED: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Cordill, McConnell, Richards, Shrewsberry, and Snyder.

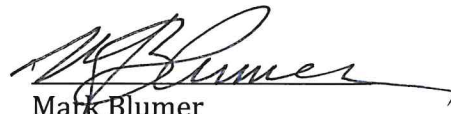
NAYS: Commissioner Premoe.

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chairperson of the Planning Commission of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 14th day of November, 2022.



Mark Blumer

Planning Commission Chairperson

CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Deborah Guthrie
Phil Deschaine
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Courtney Wisinski
Patricia Herring Jackson
Dan Opsommer
Kathy Ann Sundland

Trustee
Trustee
Trustee
Trustee

February 3, 2021

DTN 2013, LLC
ATTN: Charles Holman
2502 Lake Lansing Road, Ste. C
Lansing, MI 48912

RE: Rezoning #20050

Dear Mr. Schroeder:

The Township Board at its regular meeting on February 2, 2021 voted to approve your request to rezone approximately 31.63 acres located on the east side of Central Park Drive, west of Powell Road, and north of Grand River Avenue from RA (Single Family-Medium Density) to RD (Multiple Family-maximum eight dwelling units per acre) with conditions. The Township Board rezoning approval included the following properties:

- Parcel I.D. #22-252-002
- Parcel I.D. #22-276-009
- Parcel I.D. #22-252-005 (partial, eastern portion only)

Approval of the rezoning is subject to the conditions voluntarily offered by the applicant, which include the following:

1. The development of the Newman Equities II, LLC parcel shall be limited to no greater than 220 units.
2. The development shall include no fewer than 25 single-family detached homes.
3. The development will include no buildings greater than two stories in height.
4. An enclosed garage shall be provided for every dwelling unit.
5. The rezoning shall be conditioned on the approval within two years of a special use permit and wetland use permit, for the current owner, or the zoning shall revert to its current zoning (RA).
6. The eastern eleven (11) acres of the 31.63 acre parcel shall be developed as single-family detached homes.

The legal description of the property approved for rezoning to RA with conditions is as follows:

An area of land in the Northeast 1/4 of Section 22, T4N, R1W, Meridian Township, Ingham County, Michigan, the limits of said parcel described as: Beginning at the East 1/4 corner of said Section 22; thence N89°59'34"W along the East-West 1/4 line of said Section 22 a distance of 1317.96 feet; thence N00°00'41"E 399.95 feet; thence N89°59'34"W parallel with said South line 331.20 feet to the Easterly right-of-way line of Central Park Drive; thence Northwesterly 150.26 feet along said Easterly right-of-way and a curve to the left, said curve having a radius of 395.00 feet, a delta angle of 21°47'46", and a chord of 149.36 feet bearing N14°19'42"W; thence S89°45'12"E 209.30 feet; thence N00°00'41"E 272.45 feet; thence Northeasterly 51.24 feet along a curve to the right, said curve having a radius of 550.00 feet, a delta angle of 5°20'17", and a chord of 51.22 feet bearing N87°20'17"E; thence S89°59'34"E parallel with said South section line 107.73 feet; thence N89°55'48"E parallel with the South line of Central Park Estates Subdivision, Meridian Township, Ingham County, Michigan, as recorded in Liber 57 of Plats, Pages 29-34, Ingham County Records 109.19 feet; thence N00°43'07"E 66.01 feet; thence N89°55'48"E parallel with said South plat line 580.00 feet; thence

Rezoning #20050 (DTN 2013 LLC)
Central Park Drive/Powell Road
Page 2

N00°43'07"E 438.33 feet to said South plat line; thence N89°55'48"E along said South plat line 416.03 feet; thence S00°04'31"W parallel with the East line of said Section 22 a distance of 208.00 feet; thence N89°55'48"E parallel with said South plat line 208.00 feet to said East section line; thence S00°04'31"W along said East section line 647.57 feet; thence S89°25'13"W 302.00 feet; thence S00°04'31"W parallel with said East section line 353.73 feet; thence N89°25'13"E 302.00 feet to said East line; thence S00°04'31"W along said East line 115.39 feet to the point of beginning; said area containing 31.63 acres more or less; including 0.57 acre more or less presently in use as public right-of-way; said area subject to all easements and restrictions if any.

The rezoning of the property shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act after the filing of a notice to file a petition for a referendum. If you have any questions regarding this matter, please contact me.

Sincerely,

Mark Kieselbach
Director of Community Planning and Development
517-853-4506
kieselbach@meridian.mi.us

cc: David Lee, Assessing
Cara Maney, GIS Specialist
Jay Graham, Engineering

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2020\REZ 20050 (DTN 2013 LLC)\REZ 20050 approval letter.docx



To: Planning Commission

From: Brian Shorkey, Senior Planner

Date: October 20, 2022

Re: Special Use Permit #22091 (Grand Reserve), construct a 115-unit residential development, consisting of 60 duplexes and 55 single-family residential homes, totaling more than 25,000 square feet, between Central Park Drive and Powell Road.

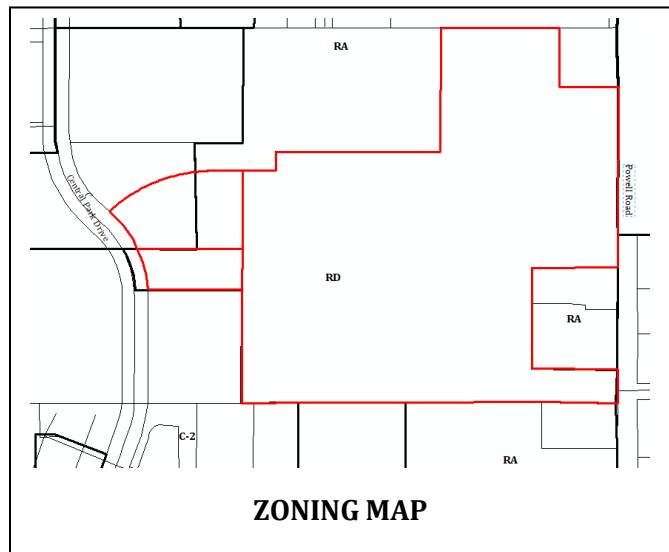
Newman Equities II, LLC (applicant) has requested a special use permit to construct a residential development consisting of a total of 115 single-family detached units and duplex units. The location (subject property) consists of three vacant parcels between Central Park Drive and Powell Road. The approximate 32.2-acre site is zoned RD (Multiple Family Residential – 8 units/acre).

There are two separate SUP approvals necessary for this proposed development. The first SUP is the inclusion of single-family residential in the RD district which requires an SUP to be approved by the Planning Commission. Second, because the buildings are under one ownership and intended to be rental units, Staff has determined that the project requires an SUP to be approved by the Board for projects greater than 25,000 square feet.

Future Land Use and Zoning

The 2017 Master Plan shows two designations for the subject property. The largest of the three parcels making up the subject property, approximately 24.4 acres, is designated in the future land use map as R3 – Residential 1.25 – 3.5 du/acre category. The remaining two parcels, fronting on Central Park Drive, are shown as Commercial.

The maximum density allowed by the RD zoning is 8 units per acre, but the density of the proposed development is approximately 3.6 units per acre. As the majority of the subject property is designated in the future land use map as R3, the project is generally consistent with the Master Plan.



The subject property was rezoned to the RD district in February 2021. The rezoning was conditional after the applicant offered the following conditions that were approved as part of the rezoning:

1. The development of the subject property shall be limited to no greater than 220 units.

2. The development shall include no fewer than 25 single-family detached homes.
3. The development will include no buildings greater than two stories in height.
4. An enclosed garage shall be provided for every dwelling unit.
5. The rezoning shall be conditioned on the approval within two years of a special use permit and wetland use permit, for the current owner, or the zoning shall revert to its current zoning (RA).
6. The eastern eleven (11) acres of the 31.63-acre parcel shall be developed as single-family detached homes.

The zoning surrounding the subject property is mixed. The parcel to the southwest is zoned C-2, Commercial. The property to the north, as well as adjacent property on Powell Road, are zoned RA, Single-Family Residential and includes The Willows at Okemos. The property to the northeast is zoned RR, Rural Residential and includes property owned by Okemos Public Schools.

Physical Features

The project site is currently undeveloped and contains a combination of wetlands and open space. Wetlands on the site were delineated by Voice Environmental Group LLC in 2018. The wetland delineation was updated by Voice Environmental Group LLC in August 2022. Wetlands are depicted in detail on an attached map provided by the applicant. A total of nine wetlands are located on the subject property, three of which are regulated by Meridian Township. A fourth wetland, Wetland F, is shown as potentially subject to regulation by the Township. The Concept Plan shows that all four of the wetlands have the required 40-foot wetland buffer applied to them.

The wetland delineation was verified by the Township wetland consultant and Staff during a site visit on October 14, 2022. Slight modifications were made to the delineated wetland boundary and the updated wetland boundary will need to be reflected on the future site plan.

During the site visit on October 14th, it was observed that the subject property is mowed up to the wetland boundary. The Township wetland regulations require 20-foot natural vegetation buffers around the regulated wetlands, as part of the required 40-foot non-buildable setback. No further mowing inside of the required 20-foot natural vegetation buffer is allowed.

Drainage for the site and any mitigation measures will need to be reviewed and approved by the Ingham County Drain Commission. The applicant has submitted the concept plans to the Ingham County Drain Commission and applied for commercial drainage review.

The Township Greenspace Plan shows that Powell Road is a scenic road corridor. A scenic road corridor is defined as a special route that is canopied, tree-lined, or affords beautiful views of the farmland and open space in the Township.

The Flood Insurance Rate Map (FIRM) for the Township indicates floodplain is not present on or near the subject property.

Streets & Traffic

The subject property has frontage and access to two streets; Central Park Drive to the west and Powell Road to the east. The concept plan shows that the development will be connected on both

sides and residents will have access to both roads. The applicant submitted a traffic impact study (TIS), prepared by Progressive AE. The TIS found that no improvements are necessary to mitigate the impact of the development. The applicant has submitted the TIS to the Ingham County Road Department for review and has applied for approval for the proposed work in the right-of-way. The internal street system is being developed as private roads.

CATA bus service is available on Central Park Drive. Route 48 runs east and west and connects Williamston with downtown Lansing. Route 48 travels on Central Park Drive, but the closest bus stop is on Grand River Avenue, east of Central Park Drive and south of the project site.

Existing Township pathway exists on Central Park Drive. The concept plan shows that 5-foot sidewalks will be built and will connect to the pathway on Central Park Drive, as well as a 5-foot sidewalk that will run along the frontage on Powell Road. In addition, the concept plan shows a proposed nature trail running from the southeast corner of the subject property to a nearby cul-de-sac. The proposed nature trail would pass a proposed gazebo and a proposed community gardening area with raised beds.

Utilities

The subject property is inside of the urban service boundary and public water and sanitary sewer are available in the vicinity of the project area. The public water and sewer can be extended to serve the subject site, which the applicant will be required to connect to. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of site plan review.

Staff Analysis

Sec. 86-376 of the Township's Code of Ordinances allows single-family residential units to be built in a development as a special land use, as long as the single-family residential units consist less than 50% of the density. The proposed development consists of 115 units, made up of 60 duplex units and 55 single-family residential units and therefore complies with Sec. 86-376.

As noted, the proposed development also needs to comply with the conditions approved when the subject property was rezoned. The proposed development complies with all of those conditions, as it only contains 115 two-story units and includes 55 single-family units, all with 2-car enclosed garages. Finally, as required, the single-family detached homes are being built on the eastern 11 acres of the subject property, as shown here:

Special Use Permit #22091 (Grand Reserve)
Planning Commission
Page 4



Applications for special land use permits are reviewed under Sec. 86-126 in the Zoning Ordinance. Based on that review, Staff has the following comments:

1. The project is consistent with the intent and purposes of the Zoning Ordinance, and well as the Township’s land use policies. As noted, the subject property was rezoned to RD in 2021 to allow the type of development proposed, and the applicant is proposing fewer units than allowed under the conditional rezoning.
2. The development consists of duplexes and single-family detached homes. This is in character with existing developments, such as The Willows to the north and the Silverstone residential development to the east. No adverse effects from the development are anticipated on the existing developments.
3. The wetland report confirms the presence of four regulated wetlands on the subject property. All of the development is proposed to be built in compliance with the required 40-foot wetland buffer under Sec. 86-471 in the Zoning Ordinance. In addition, no floodplains were observed on the subject property. As a result, over 20.5 acres of the site, or 63.9%, consists of open space. As such, the project is not anticipated to have a substantial adverse impact on the Township’s natural resources. As noted above, no further mowing inside of the required 20-foot natural vegetation buffer is allowed.

The concept plan shows that the road on the southwest corner of the subject property is going through a wetland buffer. This does not impact the wetland and there is no other feasible connection. The crossing of the wetland buffer will require a variance.

4. As noted, utilities exist to serve the proposed development. The project is adequately served by roads, utilities, and other such public services that will be needed by the project. In addition, public sanitation facilities are adequate for the project, as are public water facilities.
5. The Fire Marshall will require that no parking signs be installed on one side to allow for fire access.
6. The owner of the adjacent property on the northeast corner has asked for separation from the proposed development. The site plan will be required to show either a solid six-foot fence or enhanced landscaping along the adjacent boundary. This will need to be confirmed on the future site plan.
7. A condition of approval of the site plan will be the submittal of a development agreement between the applicant and the Township. The agreement will have to confirm maintenance of common areas, the street system, all utilities, and future protection of the regulated wetlands.
8. The boundaries of the four regulated wetlands are required to be marked by permanent signage. The sign locations and sign details need to be confirmed on the future site plan.

Groups of buildings with a combined gross floor area greater than 25,000 square feet are regulated by Sec. 86-658 in the Zoning Ordinance. The approval processes for such special use permits are reviewed under the same SUP requirements. As a result, Staff has no further comments.

Staff has identified no major concerns that would negatively impact surrounding properties or the Township at large while reviewing the proposed Special Use Permit. If the project is approved by the Planning Commission and the Township Board, the applicant will be required to submit for Site Plan Review before work on the project can begin. Site Plan Review is a detailed staff-level analysis of the project which includes reviews of storm water, utilities, landscaping, grading, and other issues to ensure compliance with all applicable ordinances as well as confirmation of approvals from local agencies such as the Ingham County Drain Commissioner's Office and Road Department.

Planning Commission Options

The Planning Commission will be asked to approve two resolutions. The first will be the SUP for single-family residential development in the RD zoning district, which the Planning Commission may approve, approve with conditions, or deny the special use permit for the single-family residential development in the RD district. Second, the Planning Commission may recommend approval, recommend approval with conditions, or recommend denial for the special use permit for the group of buildings greater than 25,000 square feet. The second resolution will be forwarded to the Board. Resolutions for both SUPs will be provided at a future meeting.

Attachments

Special Use Permit #22091 (Grand Reserve)
Planning Commission
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1. Special Use Permit Application and Project Summary
2. Township Engineering comments, dated October 4, 2022
3. Township Fire Marshall comments, dated October 5, 2022
4. Grand Reserve Concept Plan, prepared by Diffin Engineering & Surveying, dated September 25, 2022
5. Grand Reserve Traffic Impact Study, prepared by Progressive AE, Executive Summary
6. Wetland Verification, prepared by Fishbeck, dated October 18, 2022
7. Grand Reserve Wetland Delineation Report, prepared by Voice Environmental Group, LLC
8. Ingham County Drain Commission application, dated September 26, 2022
9. Ingham County Road Department review, dated October 10, 2022



To: Planning Commission

From: Brian Shorkey, Senior Planner

Date: November 8, 2022

Re: Special Use Permit #22091 (Grand Reserve), construct a 115-unit residential development, consisting of 60 duplexes and 55 single-family residential homes and a community center, totaling more than 25,000 square feet, between Central Park Drive Powell Road.

Newman Equities II, LLC (applicant) has requested a special use permit to construct a residential development between Central Park Drive and Powell Road (subject property). The project consists of 115 residential units, made up of 30 duplexes and 55 single-family residences. The project also includes a community center, two nature trails, two community gardens, a dog park, and a swimming pool. The total estimated square footage of all buildings has been calculated as 285,760 square feet.

The subject property consists of three vacant parcels between Central Park Drive and Powell Road. The approximate 32.2-acre site is zoned RD (Multiple Family Residential – 8 units/acre). A public hearing for this proposed SUP was held at the regular Planning Commission meeting on October 24, 2022. Several questions and concerns were raised by the Planning Commission at the public hearing. Questions regarding the total square footage of the buildings, the landscape screening on the northeast corner, and the proposed roadway were addressed by the applicant.

In response to the question of the location of CATA stops, there is a southbound stop directly across Central Park Drive from the project and there is a northbound stop south of the project on Central Park Drive. These stops are parts of CATA's Route 48 connecting Lansing to Williamston-Webberville.

The subject property is located inside of the Urban Service Boundary and is served by public water and sanitary sewer. The subject property was rezoned from RA (Single Family Residential) to the existing RD district in February 2021. The rezoning was conditional after the applicant offered the following six conditions, all of which have been satisfied with this proposal:

1. The development of the subject property shall be limited to no greater than 220 units.
2. The development shall include no fewer than 25 single-family detached homes.
3. The development will include no buildings greater than two stories in height.
4. An enclosed garage shall be provided for every dwelling unit.

5. The rezoning shall be conditioned on the approval within two years of a special use permit and wetland use permit, for the current owner, or the zoning shall revert to its current zoning (RA).
6. The eastern eleven (11) acres of the 31.63-acre parcel shall be developed as single-family detached homes.

Applications for special land use permits are reviewed under Sec. 86-126 in the Zoning Ordinance. As a reminder, the review criteria are listed here:

1. The project is consistent with the intent and purposes of this chapter.
2. The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
3. The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
4. The project will not adversely affect or be hazardous to existing neighboring uses.
5. The project will not be detrimental to the economic welfare of surrounding properties or the community.
6. The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
7. The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and stormwater are proposed, they shall be properly designed and capable of handling the longterm needs of the proposed project.
8. The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
9. The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Planning Commission Options

The Planning Commission is being asked to approve the SUP to allow single-family dwellings as part of a multiple-family development, as well as the inclusion of a community center. The Planning Commission is also being asked to recommend approval of an SUP for

a group of buildings with a combined gross floor area greater than 25,000 square feet when located on a single lot.

The Planning Commission may approve, approve with conditions, or deny the special use permit. If the Planning Commission votes to deny the application, reasons must be given to support the decision.

A resolution to approve the request for single-family dwellings and a community center is provided. In addition, a resolution recommending approval for the request for a group of buildings with a combined gross floor area greater than 25,000 square feet is also provided.

Staff **recommends approval** of the Special Use Permit to allow the development as shown on the attached concept plan with the following **conditions of approval**:

1. The future site plan will need to be reflect all improvements required by the Ingham County Road Department in their letter dated November 4, 2022.
2. The future site plan will need to show enhanced landscaping on the adjacent property line with the Kirk property on the northeast corner of the project (Parcel ID# 33-02-02-22-276-004), subject to the approval of the Community Planning and Development Director.
3. Prior to site plan approval, the applicant will need to receive a variance to the road on the southwest corner of the subject property to go through the wetland buffer. If the variance is not approved, then the concept plan will need to be changed and the application brought back to the Planning Commission.
4. Prior to site plan approval, a development agreement between the applicant and the Township will need to be signed. The development agreement will have to confirm maintenance of common areas, the street system, all utilities, and future protection of the regulated wetlands.
5. As noted on the memo from the Township Fire Marshall, dated October 5, 2022, the site plan will need to indicate that no on-street parking is allowed. No Parking signs will need to be installed on both side of all streets.
6. The three parcels making up the subject property will need to be combined prior to site plan approval.
7. Any review comments from the Ingham County Drain Commission and Township Engineering staff will need to be complied with.
8. Any major changes to the concept plan as shown on this application will require a major amendment to the SUP. Major changes include, but are not limited to, changes to the mix of residential unit types, encroachments into protected wetlands, and reductions in protected open space.
9. The site plan needs to confirm the required 20-foot natural vegetation buffers around the regulated wetlands.

10. No façade design or color of material shall be within three houses on either side of the road.

Attachments

1. Resolution to approve SUP #22091 to allow single-family dwellings as part of a multiple-family development, as well as the inclusion of a community center.
2. Resolution to recommend approval SUP #22091 for the request for a group of buildings with a combined gross floor area greater than 25,000 square feet
3. Letter from Joe Locricchio, dated October 28, 2022 and received by the Township on November 3, 2022.
4. ICRD Comments, dated November 4, 2022 and received by the Township on November 7, 2022.

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DRAFT

**October 24, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

ABSENT: None

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Commissioner Cordill moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 10, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the October 10, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. SUP #22091 – Grand Reserve – Charles Kotz

Chair Blumer noted Kathleen Murphy-Keedy, Dondra Kirk, and Joshua Burkitt all have submitted communications relevant to SUP#22091.

7. PUBLIC HEARINGS

A. SUP #22091 – Grand Reserve

Senior Planner Shorkey outlined SUP#22091 – Grand Reserve for Public Hearing.

Representative of DTN Management, Joel Locricchio, 316 Birchwood Ave, Traverse City, MI further outlined SUP#22091 – Grand Reserve for Public Hearing.

Chair Blumer opened the public hearing at 7:17 pm.

Ann Perkins 5972 Village Dr., Haslett, MI asked if there was a need for this type of development.

Raji Uppal, Dewitt, MI explained there is a need for this type of development.

The Planning Commission discussed the following topics with DTN's development team and management:

- Wetland buffers
- Walkability in the community
- Affordable housing
- Impact on Local Schools

Chair Blumer called for a Straw Vote on the concept plan as it has been presented.

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards

NAYS: None

ABSTAIN: Commissioners Snyder, Premoe

RESULTS: 6-0-2

Chair Blumer closed the public hearing at 8:12 pm.

B. 2022 Master Plan Kickoff

Director Schmitt outlined the 2022 Master Plan Kickoff for public hearing.

Chair Blumer opened the public hearing at 8:13 pm.

Cecilia Kramer, 4560 Oakwood Dr., Okemos, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

Greg Fedewa, 7030 Coleman Rd., East Lansing, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DRAFT

**November 14, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

ABSENT: None

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl, Chief Engineer Ishraidi

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:00 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Commissioner Cordill moved to approve the agenda. No Second.

MOTION DIED.

Commissioner Premoe moved to amend the agenda by postponing the vote on item 8.A related to approval of SUP #22091 Grand Reserve the approval of until the Planning Commission has consulted the Okemos School board to determine the impact that a potential influx of students on an already overcrowded Cornell Elementary school might have, he further moved that a member of the commission is appointed to contact the School Board for the purpose of making this determination and report back at the next meeting. Seconded by Commissioner Richards.

THE MOTION IS WITHDRAWN.

Commissioner McConnell moved to approve the agenda as amended by removing the

consideration of prior minutes the Planning Commission does not have access to. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

6. COMMUNICATIONS

- A. Email from Ann Perkins Re: SUP #22091
- B. Email from Dondra Kirk Re: SUP #22091
- C. Email from Dennis and Karen Rich Re: SUP #22111
- D. Letter from Gene Turnwald, P.C. Re: SUP #22111
- E. Notice of Intent to Update the City of Lansing Comprehensive Plan
- F. Notice of Intent to Prepare a Master Plan Update, Delhi Charter Township
- G. Response to Kirk Email Re: SUP #22091

7. PUBLIC HEARINGS

- A. SUP #22101 – MSU to Lake Lansing Connector Trail, Phase I

Senior Planner Shorkey outlined SUP #22101 – MSU to Lake Lansing Connector Trail, Phase I for public hearing.

Chief Engineer Ishraidi further outlined SUP #22101-MSU to Lake Lansing Connector Trail, Phase 1 for public hearing.

The Planning Commission discussed the following on SUP #22101 MSU to Lake Lansing Connector Trail, Phase I:

- How Phase I and II will connect in relation to Grand River Ave.
- The location of fill required a compensating cut
- Safety Measures taken to allow walkers and cyclist to use the trail simultaneously
- Maintenance of the trail is the responsibility of the township

There was no public comment.

Chair Blumer called for a straw vote.

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards

NAYS: None

RESULTS: 8-0

- B. SUP #22111- Douglas J Floodplain

Senior Planner Shorkey outlined SUP #22111- Douglas J Floodplain for public hearing.

Chris Weir of Studio Intrigue Architects further outlined SUP #22111- Douglas J Floodplain for public hearing.

The Planning Commission discussed the following on SUP #22111-Douglas J Floodplain:

- The difference between a floodplain and a floodway
- The developer has already completed the work and is applying for an Special Use Permit after the fact

There was no public comment.

Chair Blumer called for a straw vote.

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners, Cordill, Shrewsbury, Richards

NAYS: None

ABSTAIN: Commissioner McConnell

RESULTS: 8-0-1

8. UNFINISHED BUSINESS

A. SUP #22091 – Grand Reserve

Senior Planner Shorkey outlined SUP #22091 – Grand Reserve.

The Planning Commission discussed the following on SUP #22091 – Grand Reserve

- Clearing up the language of conditions to be placed on the developer
- Reaching out to Okemos Schools to see if the district will have room for the possible influx of students this development could bring
- Minimizing wetland impact
- The Developer’s timeline

DTN Representative Raji Uppal, Clark Rd., Dewitt, MI noted that in his experience not many school aged children live in developments similar to Grand Reserve.

DTN Representative Joe Locricchio, 316 Birchwood Ave., Traverse City, MI spoke about building on the wetlands buffer, and timeline concerns if this isn’t approved quickly.

Commissioner Premoe moved to table this item. Seconded by Commissioner Richards.

ROLL CALL VOTE: YEAS: Commissioners Richards, Premoe

NAYS: Commissioners Snyder, Shrewsbury, McConnell, Vice-Chair Trezise, Commissioner Cordill, Chair Blumer

MOTION FAILED: 2-6

Commissioner McConnell moved to adopt the resolution to approve SUP #22091 – Grand Reserve, for single-family residential uses in a multiple-family residential district and to allow a clubhouse on the property. Seconded by Vice-Chair Trezise.

ROLL CALL VOTE: YEAS: Vice-Chair Trezise, Commissioners Cordill, Shrewsbury, Richards, Snyder, Chair Blumer

NAYS: Commissioner Premoe

MOTION CARRIED: 7-1

Vice-Chair Trezise moved to recommend approval to the Township Board for the construction of building or buildings in excess of 25,000 sq. feet. Seconded by Commissioner McConnell.

ROLL CALL VOTE: YEAS: Commissioners Snyder, Richards, Shrewsbury, Cordill, McConnell, Vice-Chair Trezise, Chair Blumer

NAYS: Commissioner Premoe

MOTION CARRIED: 7-1

9. OTHER BUSINESS

A. 2023 Meeting Schedule

Director Schmitt outlined the 2023 Planning Commission 2023 Meeting Schedule.

Commissioner McConnell moved to adopt the resolution approving the 2023 Planning Commission meeting Schedule. Seconded by Chair Blumer.

Commissioner McConnell moved to amend the previous motion by having all meetings start at 6:30 pm.

VOICE VOTE: Motion approved unanimously.

Commissioner McConnell moved to adopt the resolution approving the 2023 Planning Commission meeting Schedule as amended to have all meetings start at 6:30 pm. Seconded by Chair Blumer.

ROLL CALL VOTE: YEAS: Commissioner Premoe, Snyder, Richards, Shrewsbury, McConnell, Vice-Chair Trezise, Chair Blumer

NAYS: None

ABSTAIN: Commissioner Cordill

MOTION CARRIED: 7-0-1

B. TA #2022-16 – Sign Ordinance Update

Director Schmitt outlined TA #2022-16 – Sign Ordinance Update.

Commissioner Premoe moved to recommend approval of the ordinance. Seconded by Vice-Chair Trezise.

Brian Shorkey

From: Meridian Township, MI <webmaster@meridian.mi.us>
Sent: Friday, October 7, 2022 3:41 PM
To: Brian Shorkey
Subject: "GRAND RESERVE" proposed development

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Charles Kotz
Site Visitor Email: cdkotz73@gmail.com

Mr. Shorkey:

I believe this proposed development would be a detriment to our community for several reasons, and that the Township Planning Commission should reject it, outright.

The location is not amenable to walking or bike riding, due to the isolated location. It would create another "island subdivision", only accessible safely, by automobile. We already have a tremendous traffic problem in Meridian Township, and adding another 300 cars, (assuming 2 cars/household), would only add to the congestion.

There are other paved over and abandoned locations in the township that should be reclaimed, and used for housing. The "BOARD POLICY MANUAL", clearly states that "No net loss of green and open space on developed land" will be allowed. Why would the Planning Commission even consider this request, that so strongly contradicts the BOARD POLICY MANUAL?

The recent Township Resident Survey clearly revealed that residents feel that traffic is out of control in the Township. Furthermore, the desire for a walkable and bicycle safe community was clearly stated as the #1 amenity that needs to be added or improved.

This proposed destruction of 32.2 acres of green space is an abomination, that cannot be allowed in Meridian Township.

From: [Meridian Township, MI](#)
To: [Tim Schmitt](#)
Subject: New Development Central Park Dr.-Powell Rd
Date: Thursday, October 20, 2022 11:59:10 AM

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Charles Kotz
Site Visitor Email: cdkotz73@gmail.com

As you may be aware, the Township Planning Commission is considering a developer request for a 32.2 acre parcel on Central Park Dr., to build 115 housing units. This location is currently Greenspace, with wetlands, and wildlife habitat. Your Commission needs to have input on this development, due to the location and the impact of 200+ cars being absorbed by the already congested roads in this area. I feel this development is being proposed in the wrong location, and will only further exacerbate the Grand River-Dobie Road logjam. Additionally, there will be no schools within walking or bicycling distance for this community. Please advise the Planning Commission that this development is completely inappropriate regarding Transportation issues. Thank you.

Brian Shorkey

From: tyrdobe <tyrdobe@gmail.com>
Sent: Monday, October 24, 2022 5:06 PM
To: Brian Shorkey
Subject: special use permit #22091

Hello Mr Shorkey,

My name is Joshua Burkitt. I was planning on attending the meeting today, however, something came up that I could not reschedule. My wife Amanda and I live at 4739 Powell rd. We are both from the area, I graduated High School from Haslett, and my wife from Okemos. We moved to our house about eight years ago to start our family. We chose this area, Powell rd. specifically, because of the country feel. It was a country road in town. Growing up in the area Powell road always has been an old beautiful road. The day I received this letter I also received a letter from the township about the importance of the wildlife and the habitat in the township. As I read both of these I watched construction across the street. I read a letter about helping the habit in the area while I watched it be destroyed. There is a lot of wildlife that call the area around Powell rd home. It is also an important area for water. Over the last few years the road has been changing. Not for the best. The new neighborhood across the street, the land by Grand River that the developer backed out on has hurt the wildlife and the road. It also made my neighbours' home able to be seen from Grand River. He also bought the property his house is on for the wildlife feel of the road. The road is now very busy with traffic. People drive down the road at very high speeds and I will not let my young children play in the front yard anymore. I see dead wildlife on Powell almost everyday. The proposed development will worsen the situation. I think there has been enough development on Powell. Please do not let this continue. I understand the need for development, but there has been enough on this beautiful road. Thank you for your time and consideration in the decision about the well being of Powell road.

Thank you,

Joshua Burkitt

From: [Meridian Township, MI](#)
To: [Tim Schmitt](#)
Subject: Powell Road Development Email contact from Meridian Township, MI
Date: Friday, October 21, 2022 10:44:29 AM

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Kathleen MurphyKeedy
Site Visitor Email: kmurphykeedy@gmail.com

Dear Mr Schmitt,

I want to register my shock and disappointment that the Planning and Development would approve 50 some two bedroom rental homes and additional condos, all rentals off of Powell Rd. I can't believe this is part of the comprehensive land use map that favors residential development in those locations. Once developed a corporation controls this space not the community. It's common knowledge that communities flourish with home ownership. We are getting rentals in Haslett Village Square. Why can't you use Grand River for rentals? Why not starter homes and senior homes at an affordable price? Two bedroom condo in Copper Ridge is about 450,000. Wow what retiree can afford that? You are losing the good fight and going down the anti community path.

So disappointed.

Kathleen

5172568827

5532 Earliglow Haslett

From: [ANNE PERKINS](#)
To: [Tim Schmitt](#)
Subject: Email Message for Mr. David Premoe
Date: Tuesday, October 25, 2022 5:26:35 PM

Mr. Schmitt, please forward this email to Mr. David Premoe, Planning Commission Member. Thank you.

Mr. Premoe:

Last night I attended my first Planning Commission meeting as I had read an article in the Lansing State Journal on October 16th about the proposed Grand Reserve of Okemos project. I was heartened to hear your comments as I too believe that open space is not a call for development.

How does DTN know that 115 visiting professors need to, or are willing to, pay \$3,000/month just for a place to live? Why is Meridian Township eager to give up beautiful, open green space and assent to a "if you build it they will come" philosophy that does nothing but make money (over \$4million/year if all 115 units are occupied) for DTN?

Please, oppose this development.

Thank you.

Anne Perkins
5972 Village Dr
Haslett, Mi 48840

Brian Shorkey

From: Dondra Kirk <dondrakirk@gmail.com>
Sent: Wednesday, November 2, 2022 3:20 PM
To: Brian Shorkey
Subject: Special use permit #22091

Dear Mr. Shorkey and Meridian Township Planning Committee Members,

Our family owns the one acre square parcel of land that is contiguous on two sides of the proposed development. Our one acre parcel is on the north east corner of the proposed development and has 205 foot of frontage along Powell Road and is 205 foot deep along the development property and 205 ft along the west side of our property.

At some point we plan on building a single family home on the land. We request the following, as conditions are decided and before the proposed development moves forward.

- 1) We would like easy access to utilities. water, sewer, and electric from our property to the closest point of access in the new development.
- 2) We would like a 6 foot fence and a tree berm of fast growing evergreens that will grow to at least 60 ft tall such as green giant arborvitae, between our property line and the new development property line on both sides.
- 3) We need assurance that there will be no run off from the development that would affect the wet land on our property and necessary steps will be taken to insure this does not happen.
- 4) We request the road in front of our property is paved by the developers and if our utilities have to come from the east side of Powell Road that they be brought over to our property prior to the road being paved. There will be increased traffic on the road going in both directions. If the road is not paved in front of our house there will be increased potholes and a great amount of dust.

Thank you
Dondra A. Kirk and Robert D. Smith

Dondra A. Kirk,

Cell 517-974-0458

CONFIDENTIALITY NOTICE: The information in this email, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. If you are not the intended recipient, any disclosure, copying, distribution or use of the contents of this information in any manner is strictly prohibited and may be unlawful. When addressed to our clients, any opinions or advice contained in this email, including any attachments, are subject to the terms and conditions expressed in our client engagement letter.

SITE DATA

- 1) PARCEL NO 33-02-02-22-252-005, 33-02-02-22-252-007, 33-02-02-22-276-009
- 2) EXISTING ZONING: RD (MULTIPLE FAMILY-MAXIMUM 8-DWELLING UNITS PER ACRE)
- 3) AREA OF PROPERTY = 33.06 ACRES (GROSS), 32.18 ACRES (NET MINUS R.O.W.)
- 4) SINGLE UNITS = 155 UNITS
DUPLIX UNITS = 60 UNITS
TOTAL UNITS = 115 UNITS
TOTAL DENSITY = 115 UNITS / 32.18 ACRES = 3.57 UNITS PER ACRE
- 5) PROPOSED ROAD AREA = 2.89 ACRES
PROPOSED SIDEWALKS, DRIVEWAYS, PATIOS AREA = 2.83 ACRES
SINGLE UNIT AREA = 2.53 ACRES
DUPLIX UNIT AREA = 3.32 ACRES
TOTAL IMPERVIOUS AREA = 11.83 ACRES
- 6) TOTAL OPEN SPACE = 20.55 ACRES OR 63.86%
- 7) VISITOR PARKING 9'W x 20'L TYPICAL
VISITOR PARKING # 48-SPACES
PARKING ALONG ONE-SIDE OF STREET ALLOWED



CENTRAL PARK DRIVE
(PUBLIC ST. W/16' R.O.W.)

POWELL ROAD
(PUBLIC ST. W/16' R.O.W.)

D
DIFFIN
Engineering & Surveying
2433 Tara Drive
South Lyon, MI 48178
P: 248.943.2644
F: 248.378.2564
www.DIFFIN-Eng.com

REVISIONS

NO.	DESCRIPTION

CLIENT: DTN ASSET MANAGEMENT AND DEVELOPMENT
3508 LAKE LAMING RD, SUITE C
ANN ARBOR, MICHIGAN 48106

SITE PLAN
GRAND RESERVE - RESIDENTIAL DEVELOPMENT

SECTION 22
TOWNSHIP OF NORTH RAINIER WEST
ALEXANDER TOWNSHIP
INGHAM COUNTY, MICHIGAN

DATE: 8-26-23
Drawn By: XX
P.E. - MD

1" = 80'
SHEET NO. 7/20705

5

**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PLANNING DIVISION PHONE: (517) 853-4560, FAX: (517) 853-4095**

SPECIAL USE PERMIT APPLICATION

Before submitting this application for review, an applicant may meet with the Director of Community Planning and Development to discuss the requirements for a special use permit and/or submit a conceptual plan for review to have preliminary technical deficiencies addressed prior to submittal of the application. If the property or land use is located in the following zoning districts RD, RC, RCC, RN then the applicant must meet with the Planning Director to discuss technical difficulties before filing a formal application.

Part I

- A. Applicant Newman Equities II, L.L.C.
 Address of Applicant 2502 Lake Lansing Rd, Suite C, Lansing, MI 48912
 Telephone - Work 517-371-5300 Home _____ Fax _____ Email _____
 Interest in property (circle one): Owner Tenant Option Other
 (Please attach a list of all persons with an ownership interest in the property.)
- B. Site address / location / parcel number ID#s 22-252-002, 22-276-009, 22-252-005
 Legal description (please attach if necessary) _____
 Current zoning RD-Multiple Family
 Use for which permit is requested / project name Grand Reserve
 Corresponding ordinance number _____
- C. Developer (if different than applicant) _____
 Address _____
 Telephone – Work _____ Home _____ Fax _____
- D. Architect, Engineer Planner or Surveyor responsible for design of project if different from applicant:
 Name Diffin Engineering
 Address 24353 Tara Dr, South Lyon, MI 48178
 Telephone – Work 248-943-8244 Home _____ Fax _____
- E. Acreage of all parcels in the project: Gross 33.06 Net 32.18
- F. Explain the project and development phases: A residential development consisting of single-family detached units and duplex units, with one development phase for project infrastructure, with the residential units to be built out over an approximate three year period.
- G. Total number of:
 Existing: structures _____ bedrooms _____ offices _____ parking spaces _____ carports _____ garages _____
 Proposed: structures 115 bedrooms 345 offices _____ parking spaces _____ carports _____ garages _____
- H. Square footage: existing buildings _____ proposed buildings Duplexes- 2,068 sf/unit; Detached units 1,864
 Usable Floor area: existing buildings _____ proposed buildings _____ sf/unit
- I. If employees will work on the site, state the number of full time and part time employees working per shift and hours of operation:
- J. Existing Recreation: Type _____ Acreage _____
 Proposed Recreation: Type _____ Acreage _____
 Existing Open Space: Type entire parcel is open, undeveloped land Acreage 33.06
 Proposed Open Space: Type Wetlands, woodlands, nature trails, lawn areas, Acreage 20.55
detention basins, landscaped areas, dog park, raised gardens.

K. If Multiple Housing:

Total acres of property	<u>33.06</u>		
Acres in floodplain	<u>0</u>	Percent of total	<u>0</u>
Acres in wetland (not in floodplain)	<u>5.23</u>	Percent of total	<u>15.82</u>
Total dwelling units	<u>115</u>		

Dwelling unit mix:

Number of single family detached:	for Rent	<u>55</u>	Condo	<u> </u>
Number of duplexes:	for Rent	<u>60</u>	Condo	<u> </u>
Number of townhouses:	for Rent	<u> </u>	Condo	<u> </u>
Number of garden style apartments:	for Rent	<u> </u>	Condo	<u> </u>
Number of other dwellings:	for Rent	<u> </u>	Condo	<u> </u>

L. The following support materials must be submitted with the application:

1. Nonrefundable Fee.
2. Legal Description of the property.
3. Evidence of fee or other ownership of the property.
4. Site Plan containing the information listed in the attachment to this application.
5. Architectural sketches showing all sides and elevations of the proposed buildings or structures, including the project entrance, as they will appear upon completion. The sketches should be accompanied by material samples or a display board of the proposed exterior materials and colors.
6. A Traffic Study, prepared by a qualified traffic engineer, based on the most current edition of *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation.
 - a. A traffic assessment will be required for the following:
 - 1) New special uses which could, or expansion or change of an existing special use where increase in intensity would, generate between 50 to 99 directional trips during a peak hour of traffic.
 - 2) All other special uses requiring a traffic assessment as specified in the Township Code of Ordinances, Chapter 86, Article IV, Division 2.
 - b. A traffic impact study will be required for the following:
 - 1) New special uses which would, or expansion or change of an existing special use where increase in intensity would, generate over 100 directional trips or more during a peak hour of traffic, or over 750 trips on an average day.
 - 2) All other special uses requiring a traffic assessment as specified in the Township Code of Ordinances, Chapter 86, Article IV, Division 2.
7. Natural features assessment which includes a written description of the anticipated impacts on the natural features at each phase and at project completion that contains the following:
 - a. An inventory of natural features proposed to be retained, removed, or modified. Natural features shall include, but are not limited to, wetlands, significant stands of trees or individual trees greater than 12 inches dbh, floodways, floodplains, waterbodies, identified groundwater vulnerable areas, slopes greater than 20 percent, ravines, and vegetative cover types with potential to sustain significant or endangered wildlife.
 - b. Description of the impacts on natural features.
 - c. Description of any proposed efforts to mitigate any negative impacts.

The natural features assessment may be waived by the Director of Community Planning and Development in certain circumstances.

- M. Any other information specified by the Director of Community Planning and Development which is deemed necessary to evaluate the application.
- N. In addition to the above requirements, for zoning districts, **RD, RC, RCC, RN, and CV** and **Group Housing Residential Developments** the following is required:
1. Existing and proposed contours of the property at two foot intervals based on United States Geological Survey (USGS) data.
 2. Preliminary engineering reports in accordance with the adopted Township water and sewer standards, together with a letter of review from the Township Engineer.
 3. Ten copies of a report on the intent and scope of the project including, but not limited to: Number, size, volume, and dimensions of buildings; number and size of living units; basis of calculations of floor area and density and required parking; number, size, and type of parking spaces; architectural sketches of proposed buildings.
 4. Seven copies of the project plans which the Township shall submit to local agencies for review and comments.
- O. In addition to the above requirements, a special use application in zoning district **RP** requires the following material as part of the site plan:
1. A description of the operations proposed in sufficient detail to indicate the effects of those operations in producing traffic congestion, noise, glare, air pollution, water pollution, fire hazards or safety hazards or the emission of any potentially harmful or obnoxious matter or radiation.
 2. Engineering and architectural plans for the treatment and disposal of sewerage and industrial waste tailings, or unusable by-products.
 3. Engineering and architectural plans for the handling of any excessive traffic congestion, noise, glare, air pollution, or the emission of any potentially harmful or obnoxious matter or radiation.
- P. In addition to the above requirements, a special use application for a use in the Floodway Fringe of zoning district **CV** requires the following:
1. A letter of approval from the State Department of Environmental Quality.
 2. A location map including existing topographic data at two-foot interval contours at a scale of one inch representing 100 feet.
 3. A map showing proposed grading and drainage plans including the location of all public drainage easements, the limits, extent, and elevations of the proposed fill, excavation, and occupation.
 4. A statement from the County Drain Commissioner, County Health Department, and Director of Public Works and Engineering indicating that they have reviewed and approved the proposal.
- Q. In addition to the above requirements, a special use application for a use in the Groundwater Recharge area or zoning district **CV** requires the following:
1. A location map including existing topographic data at two-foot interval contours.
 2. A map showing proposed grading and drainage plans including the location of all public drainage easements, the limits and extent of the proposed fill, excavation, and occupation.
 3. A statement from the County Drain Commissioner, County Health Department, and Director of Public Works and Engineering indicating that they have reviewed and approved the proposal.
- R. In addition to the above requirements, the Township Code of Ordinances, Article VI, should be reviewed for the following special uses: group housing residential developments, mobile home parks, nonresidential structures and uses in residential districts, planned community and regional shopping center developments, sand or gravel pits and quarries, sod farms, junk yards, sewage treatment and disposal installations, camps and clubs for outdoor sports and buildings greater than 25,000 square feet in gross floor area.

Part II

SUP REQUEST STANDARDS
Township Code of Ordinances, Section 86-126

Applications for Special Land Uses will be reviewed with the standards stated below. An application that complies with the standards stated in the Township Ordinance, conditions imposed pursuant to the Ordinance, other applicable Ordinances, and State and Federal statutes will be approved. Your responses to the questions below will assist the Planning Commission in its review of your application.

- (1) The project is consistent with the intent and purposes of this chapter.
(2) The project is consistent with applicable land use policies contained in the Township's Master Plan of current adoption.
(3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
(4) The project will not adversely affect or be hazardous to existing neighboring uses.
(5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
(6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
(7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and storm water are proposed, they shall be properly designed and capable of handling the longterm needs of the proposed project.
(8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
(9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

[X] Yes [] No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate

Signature of Applicant [Handwritten Signature]

Date [Handwritten Date: 9/26/2022]

Type/Print Name Ronald Uppal, Manager of DTN 2013, LLC Its: Authorized Agent

Fee: _____

Received by/Date: _____

Special Use Permit Application Attachment
Site Plan Requirements Per Section 86-124(c)(4)

A site plan, drawn to a legible scale, containing the following information where applicable:

- a. Boundaries of the subject property.
- b. Total area of the subject property.
- c. Location of all existing and proposed structures.
- d. Approximate location and distance of all structures within 100 feet of the subject property.
- e. Uses of existing and proposed buildings, on the subject site.
- f. Proposed means of vehicular and pedestrian ingress and egress to the subject property.
- g. Public and private roads and streets, rights-of-way, and easements, indicating names and widths, which abut or cross the site.
- h. Existing and proposed parking spaces, and vehicular and pedestrian circulation patterns.
- i. The buildable area of the subject property indicating all required setbacks, yards and open space.
- j. Zoning classification of the subject and adjacent properties.
- k. Existing and proposed fencing, screening, landscaping, and buffers.
- l. Location and sizes of existing utilities including power lines and towers, both above and below the ground.
- m. Amount and location of all impervious surfaces.
- n. The verified boundaries of all natural water features and required setback lines.

Grand Reserve

Residential Community

1. Proposed number of units- 115 total
 - a. Single family detached-55
 - b. Duplex units -60
2. Site acreage and Density
 - a. 32.18 acres net
 - b. 3.57 units/acre
3. Unit square footage- totals based on architectural floor plans
 - a. Detached units- 1,864sf, plus the attached garage
 - b. Duplex units- 2,068sf/unit, plus the attached garage
4. Required Parking/Parking Provided
 - a. 115 units- 2 spaces/unit **required**; 4 spaces/unit **provided** (2 in garage, 2 in driveway)
 - b. Additional on-site parking provided- 59 guest parking spaces, plus 9 spaces at the clubhouse. Additionally, our streets are 28 feet wide from back of curb to back of curb, which allows for street parking on one side of the road.
5. Architectural floor plans including building elevations have been provided as part of the Special Use Permit application.

Grand Reserve

Residential Community

Dear Mr. Shorkey and Meridian Township Planning Committee Members,

Our family owns the one acre square parcel of land that is contiguous on two sides of the proposed development. Our one acre parcel is on the north east corner of the proposed development and has 205 foot of frontage along Powell Road and is 205 foot deep along the development property and 205 ft along the west side of our property.

At some point we plan on building a single family home on the land. We request the following, as conditions are decided and before the proposed development moves forward.

- 1) We would like easy access to utilities. water, sewer, and electric from our property to the closest point of access in the new development. **Our project infrastructure, including municipal sewer and water, will be installed per our approved engineering plans, in accordance with Township, County and State requirements, and will be based on our site characteristics. Following thorough investigation, if we are able to provide an easement, or easements for the Kirk parcel to access these utilities without adversely affecting our development, at our sole discretion, we will be happy to do so.**
- 2) We would like a 6 foot fence and a tree berm of fast growing evergreens that will grow to at least 60 ft tall such as green giant arborvitae, between our property line and the new development property line on both sides. **We have provided a generous landscape screen/buffer to the Kirk parcel that goes well above and beyond the Township standard for neighboring parcels and will install the materials as identified within the provided Landscape Screen exhibit. We are also separated by a large existing wetland and our closest planned home will be approximately 86 feet from the Kirk property boundary.**
- 3) We need assurance that there will be no run off from the development that would affect the wet land on our property and necessary steps will be taken to insure this does not happen. **Storm water will be managed as part of the project infrastructure and will be designed to be self-contained and managed within our site boundaries. Our SWM management plans are of course subject to approval by the Township and County.**
- 4) We request the road in front of our property is paved by the developers and if our utilities have to come from the east side of Powell Road that they be brought over to our property prior to the road being paved. There will be increased traffic on the road going in both directions. If the road is not paved in front of our house there will be increased potholes and a great amount of dust. **We will pave Powell Rd from its current southern termination at our approximate southern property line, then north extending to our northern property limits, a distance of approximately 750 lineal feet, in accordance with Ingham County Road Commission standards. In doing so, we will help address any increased traffic generated by Grand Reserve and provide benefit to other users of Powell Rd.**

Thank you
Dondra A. Kirk and Robert D. Smith



October 28, 2022

Mr. Brian Shorkey
Senior Planner
Meridian Township
Via email shorkey@meridian.mi.us

RE: Grand Reserve Residential Development

Mr. Shorkey,

Pursuant to your request, we provide this letter in response to concerns identified at the October 24th Planning Commission meeting.

1. Total Square Footage of Buildings

A residential project creates a difficult comparison when it comes to total square footage, especially when the benchmark, or ordinance stipulated square footage is 25,000 square feet combined gross floor area. By way of example, two of the six conditions of the Conditional Rezoning approval to RD in February 2021 stipulated that an enclosed garage be provided for every dwelling unit and that an SUP be approved within two years.

In the case of Grand Reserve there are 115 total units, all with an attached and enclosed garage. The garages measure approximately 484 square feet each, so 484sf x 115 units equates to approximately 55,660 square feet of building area for the garages alone. Nonetheless, the total square feet of building areas are as follows:

Detached Units

55 units x 1,864 sf/unit= 102,520 sf

Duplex Units

60 units x 2,068 sf/unit= 124,080 sf

Enclosed and attached garages

115 units x 484 sf/unit= 55,660 sf

Clubhouse

Approximately 3,500 sf

TOTAL BUILDING SQUARE FEET= approximately 285,760 sf

2. Landscape Screening for Adjacent Property Line at Northeast Corner

Please see the attached Landscape Screening Exhibit

3. Roadway through Wetland Buffer

Please see the attached Wetland Buffer Encroachment Exhibit

Please let us know if you need anything else and we greatly appreciate your cooperation on Grand Reserve.

Sincerely,

Joe Locricchio
Project Representative

GRAND RESERVE NORTHEAST LANDSCAPE SCREENING

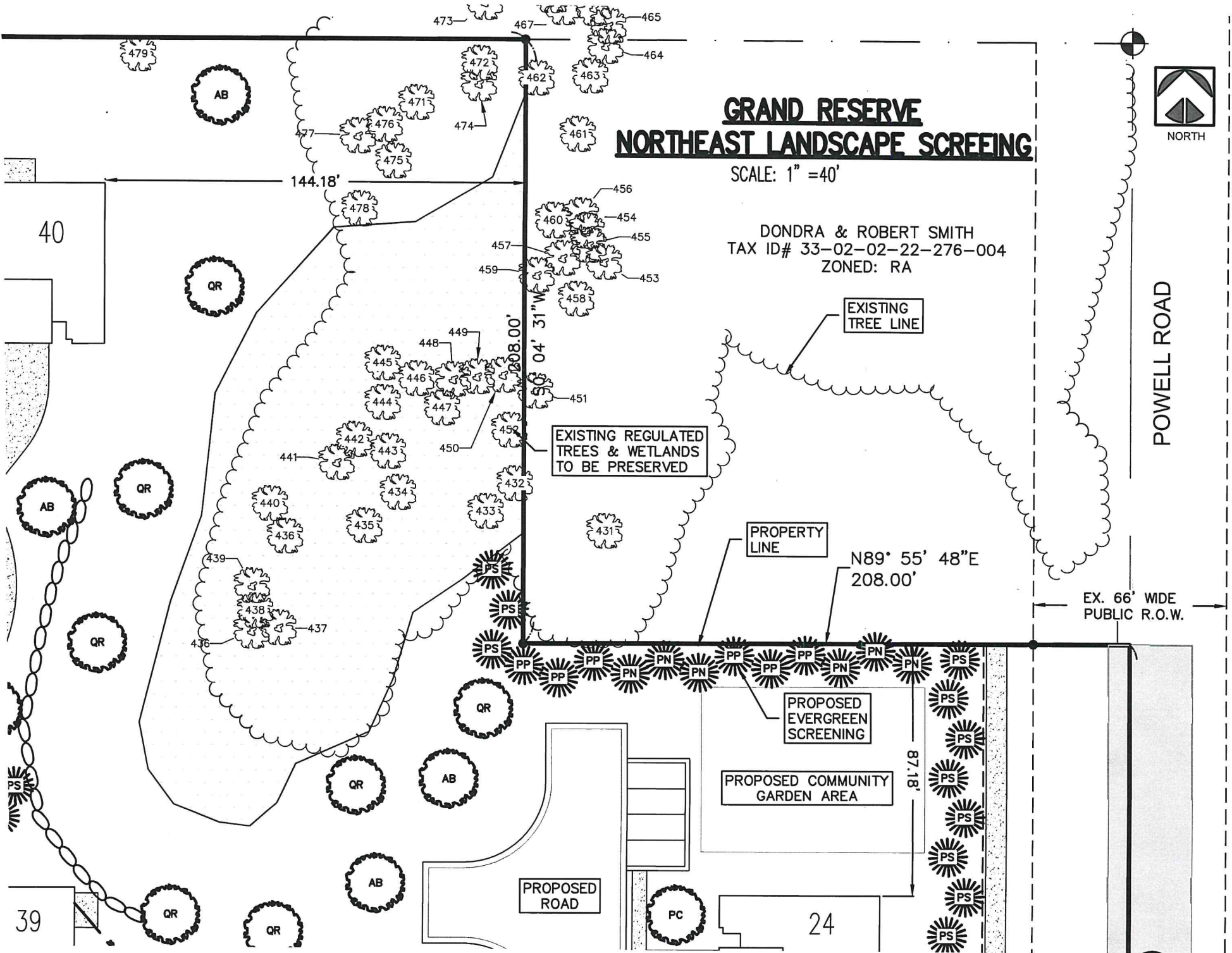
SCALE: 1" = 40'

DONDRA & ROBERT SMITH
TAX ID# 33-02-02-22-276-004
ZONED: RA



POWELL ROAD

EX. 66' WIDE
PUBLIC R.O.W.



EXISTING REGULATED
TREES & WETLANDS
TO BE PRESERVED

EXISTING
TREE LINE

PROPERTY
LINE

N89° 55' 48"E
208.00'

PROPOSED
EVERGREEN
SCREENING

PROPOSED COMMUNITY
GARDEN AREA

PROPOSED
ROAD

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AB

QR

AB

QR

QR

QR

AB

AB

QR

QR

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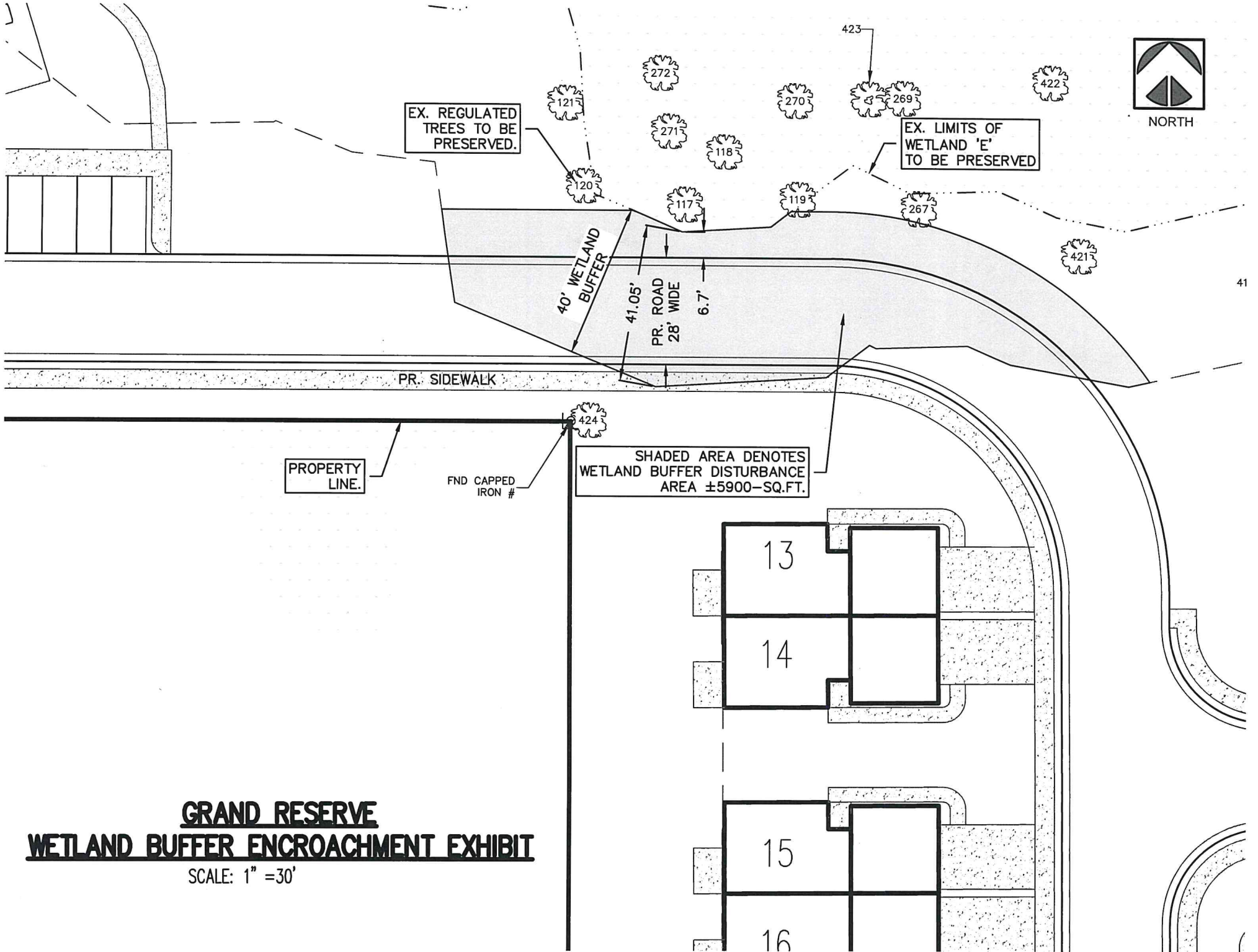
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NORTH



GRAND RESERVE
WETLAND BUFFER ENCROACHMENT EXHIBIT

SCALE: 1" = 30'



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: November 29, 2022

Re: Ordinance 2022-16 – Sign Ordinance Update

The Planning Commission and Community Planning and Development Staff, aided by the Township Attorneys, have been working on an overhaul to our sign ordinance for the better part of a year. This is a major update to the ordinance, in light of Supreme Court of the United States cases from the past five years. It affects nearly every aspect of the sign ordinance, but does not make major changes to the sizes and heights of signs currently permitted, except in limited circumstances.

The Planning Commission subcommittee reviewed this matter multiple times in late 2021 and early 2022 and made a positive recommendation to the Planning Commission. The Commission reviewed the matter throughout fall and had several suggestions and questions that Staff worked with the Township Attorney's to address. The attached draft was recommended by the Planning Commission for adoption by the Township Board.

Staff would like to introduce this major change now and give the Township Board plenty of time to review the proposed changes and formulate questions. In January, we will have the matter on the agenda for discussion again, where we hope to be able to respond to questions and move towards potential introduction and adoption in February.

Attachments

1. Planning Commission Resolution Recommending Approval
2. Ordinance 2022-16 – Sign Ordinance Update – REDLINED
3. Ordinance 2022-16 – Sign Ordinance Update – Clean

RESOLUTION TO RECOMMEND APPROVAL

**Zoning Amendment #2022-16
Sign Ordinance Update**

RESOLUTION

At the regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 14th day of November, 2022 at 7:00 p.m., Local Time.

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Premoe, McConnell, Cordill, Richards, Shrewsberry, and Snyder.

ABSENT: None

The following resolution was offered by Commissioner Premoe and supported by Vice-Chair Trezise.

WHEREAS, the current zoning ordinance contains a number of sign regulations that may be considered contrary to the Supreme Court of the United States' Reed v. Gilbert 2015 decision; and

WHEREAS, the Planning Commission created a subcommittee to work with Staff on updating the ordinance standards; and

WHEREAS, the Township Attorney has provided substantial input throughout the ordinance, to ensure that the ordinance is content neutral based on all current caselaw; and

WHEREAS, the updated ordinance will provide flexibility for all persons wishing to install a sign on property in the Township, while still retaining control to prevent the proliferation of unwanted visual clutter.

NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #2022-16, to update Meridian Township's sign ordinance in its entirety.

ADOPTED: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Cordill, McConnell, Richards, Shrewsberry, Snyder, and Premoe.

NAYS: None.

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 14th day of November, 2022.



Mark Blumer
Planning Commission Chair

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ORDINANCE NO. XXX

AN ORDINANCE TO AMEND ARTICLE 7, SIGNS AND ADVERTISING STRUCTURES, OF THE
CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE REGULATIONS FOR SIGNS IN THE
TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended in the following locations to modify and add the following definitions as follows:

BANNER

Any removable fabric, cloth, paper, or other non-rigid material, installed in a temporary fashion on a building, property, or other site amenity, and not enclosed in a frame.

CANOPY

An overhanging shelter extending outward from a building ~~in excess of two feet. Signs may be erected on canopies, provided that they do not extend above the roof line or cornice.~~ A parapet wall is not a canopy.

FREESTANDING SIGN

~~A structure erected for the purpose of advertising a business or activity on the same parcel. Such structures shall not be attached to a building which may be located on the same parcel. Such a sign may also be known as a pylon sign.~~

FLAG

A sign consisting of a piece of durable fabric or similar material, anchored along one side and attached to a permanent, freestanding pole or attached to a building.

MAJOR CONSTRUCTION PROJECT

As used in this Article, a Major Construction Project shall be any infrastructure project or major redevelopment of an existing property that has a direct impact on five (5) or more adjacent businesses.

MURAL

Any graphic design, such as, but not limited to, a mosaic, picture, scene, or diagram painted on any ~~exterior wall of a building~~ which does not contain any brand name, product name, logo, trademark, trade name, identifiable commercial representation, or any other commercial message or advertising, whether by spelling, abbreviating, depiction, or otherwise.

OUTDOOR ADVERTISING STRUCTURES

Those permanent signs and billboards, ~~permanent or portable,~~ which may be erected for the purposes of advertising businesses ~~located within the Township and which are may or may not be not located~~ on the same parcel, ~~as the business which they advertise.~~

SIGN

A ~~name, identification, description,~~ display, or illustration which is affixed to, painted on, or otherwise located or set represented indirectly upon a building, structure, or piece of land parcel, ~~or lot~~ and which directs attention to an object, place, product, activity, person,

1 institution, organization, or business and which is visible from any public street, sidewalk,
2 alley, park, public property or from other private property, but not including signs which are
3 directed at persons within the premises of the sign owner.

4
5 **SIGN, CANOPY**

6 A sign that is displayed or affixed flat on the surface of a canopy and does not extend beyond
7 the limits of the canopy. Such signs are considered wall signs for the purpose of regulation.

8
9 **SIGN, DEVELOPMENT ENTRY**

10 A freestanding sign that is installed at the road entrance(s) to a development to identify the
11 overall development project, rather than individual businesses or uses within the
12 development.

13
14 **SIGN, DRIVE-THROUGH ACCESSORY**

15 A permanent sign installed adjacent to a drive through lane to facilitate ordering and
16 communications to onsite customers.

17
18 **SIGN, ELECTRONIC MESSAGE**

19 A sign or portion of a sign that displays an electronic image using changing lights or similar
20 forms of electronic display to form a message. This includes, but is not limited to, television
21 screens, plasma screens, digital screens, flat screens, LED or LCD displays, flipper matrix,
22 and holographic displays.

23
24 **SIGN, FREESTANDING**

25 A sign that is attached to a self-supporting structure other than a building. The support
26 structure shall be placed in or below the ground and not attached to any other structure.

27
28 **SIGN, OFF-PREMISES**

29 A sign that displays a message directing attention to a business, product, service, profession,
30 commodity, activity, event, person, institution or other commercial message which is
31 generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the
32 premises where the sign is located.

33
34 **SIGN, ON-PREMISES**

35 A sign that is not an off-premises sign.

36
37 **SIGN, PROJECTING**

38 A sign that is affixed in a non-parallel manner to the wall of a building, extending outward
39 from the building.

40
41 **SIGN, TEMPORARY**

42 A sign that is installed for a limited period of time and intended to be removed within a time
43 period as specific herein.

44
45 **SIGN, WALL**

46 A sign that is affixed parallel to the wall or window of a building, not projecting above the
47 top wall or beyond the end of the building. For the purposes of this ordinance, signs affixed
48 to the sloping surface of a mansard roof or canopy shall be considered a wall sign.

1 **SIGN, WINDOW**

2 A sign that is affixed to a window in a manner that does not create any projection away from
3 the window pane on which the sign is installed.

4
5 **Section 2.** Section 86-368, RR District: One-Family Rural Residential District, is hereby
6 amended at Subsection (b)(2)b.6. to read as follows:
7

- 8 6. There shall be no external evidence of a home occupation except one nonilluminated sign not
9 exceeding two square feet in surface display area and attached flat against the building, ~~in~~
10 ~~accordance with the sign regulations specified in § 86-685 of the Code of Ordinances.~~

11
12 **Section 3.** Section 86-376, Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is
13 hereby amended at Subsection (f)(7) to read as follows:
14

- 15 (7) Signs. ~~Signs identifying any of the permitted uses in this district~~ shall be installed in
16 accordance with those requirements specified in Article VII of this chapter.
17

18 **Section 4.** Section 86-402, Standards Applying to All Uses, is hereby amended at Subsection (3)
19 to read as follows:
20

21 (3) ~~Signs, flags, and banners.~~

22 a. Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in accordance
23 with those requirements specified ~~in the schedule outlined~~ in Article VII of this chapter.

24 ~~(1) Flags and banners. No flags, banners, streamers, or similar devices shall be permitted in these~~
25 ~~districts except as follows: a maximum of two flags or banners, in any combination, containing no~~
26 ~~commercial message, of a size no larger than 60 square feet for a United States flag or 24 feet~~
27 ~~square feet for all other flags or banners shall be permitted on each site in this district. Flagpoles~~
28 ~~may be illuminated. Illumination, if present, shall be from the base of the structure upon which~~
29 ~~the flag or banner is flown. Placement of flags and banners shall be limited to the following~~
30 ~~locations:~~

31 1. ~~On a building facade. Flags and banners may be flown from a staff projecting at an~~
32 ~~upward angle from a building wall. Flags and banners displayed from staffs shall be~~
33 ~~positioned with the lowest point of the flag, banner, or staff a minimum of 10 feet~~
34 ~~above the surrounding grade, sidewalk, or pavement whichever is higher. The flag,~~
35 ~~banner, or staff shall extend no more than five feet above the roofline.~~

36 2. ~~On a pole. A maximum of one flag pole shall be permitted per site. A maximum of two~~
37 ~~flags or banners may be flown from the flagpole with the lowest portion of any flag or~~
38 ~~banner being a minimum of 15 feet above the ground when draped along the flagpole.~~
39 ~~All flagpoles shall be set back a minimum of 10 feet from the street right-of-way lines.~~
40 ~~The height of the flagpole shall not exceed a maximum of 40 feet. No flagpole shall be~~
41 ~~installed without obtaining a building permit. The location or placement of the~~
42 ~~flagpole is subject to the approval of the Director of Community Planning and~~
43 ~~Development. All flagpoles shall be designed or engineered for commercial~~
44 ~~applications and constructed of commercial grade materials and shall be properly~~
45 ~~maintained by the property owner.~~

46
47 **Section 5.** Section 86-431, MP District: Mobile Home Park District, is hereby amended at
48 Subsection (b)(6) to read as follows:
49

1 (6) Signs, ~~Signs shall be installed in accordance with those requirements specified in Article VII~~
2 ~~of this chapter pertaining exclusively to the mobile home park are permitted in accordance~~
3 ~~with the provisions of Subsection 86-685(d).~~

4
5 **Section 6.** Section 86-433, CR District: Commercial Recreation District, is hereby amended at
6 Subsection (d)(5) to read as follows:
7

8 (5) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
9 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
10 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
11 ~~permitted.~~

12
13 **Section 7.** Section 86-434, RP District: Research and Office Park District, is hereby amended at
14 Subsection (c)(4) to read as follows:
15

- 16 (4) Restaurants, without drive-in facilities, open to the general public, provided that the
17 following requirements are met:
- 18 a. Restaurants may be located in buildings permitted by right in this district or permitted
19 by a special use permit, provided that the building contains a minimum of 75,000 square
20 feet of gross floor area.
 - 21 b. Restaurants under this provision shall be limited to one per building, not to exceed 10%
22 of the building's gross floor area.
 - 23 c. Restaurants under this provision shall only be accessible from within the principal use or
24 building; direct outside entrances to restaurants shall not be allowed.
 - 25 ~~d. There shall be no exterior wall signs or freestanding signs indicating a restaurant use~~
26 ~~within a building located in the research park district.~~
 - 27 e.d. Restaurants shall provide off-street parking for a restaurant use in addition to the off-
28 street parking required for the principal use.
29

30 **Section 8.** Section 86-434, RP District: Research and Office Park District, is hereby amended at
31 Subsection (f)(7) to read as follows:
32

33 (7) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
34 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
35 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
36 ~~permitted.~~

37
38 **Section 9.** Section 86-435, I District: Industrial District, is hereby amended at Subsection (f)(6)
39 to read as follows:
40

41 (6) Signs. Signs ~~identifying any of the permitted uses in this district~~ shall be installed in
42 accordance with those requirements specified in Article VII of this chapter. ~~No banners,~~
43 ~~flags, streamers, or similar devices for advertising or promotional purposes shall be~~
44 ~~permitted.~~

45
46 **Section 10.** Section 86-437, AG District: Agriculture District, is hereby amended to read as
47 follows:
48

49 (a) [UNCHANGED]

1 (b) [UNCHANGED]

2 (c) [UNCHANGED]

3 (d) Permitted accessory uses and structures. The following accessory uses and structures shall
4 be permitted by right in the agriculture district.

5 (1) Temporary or seasonal sales of items produced on the farm, not including products
6 requiring manufacturing or mechanical processing.

7 (2) Temporary or seasonal roadside sales of items produced on the farm, subject to the
8 following provisions:

9 a. A farm sales stand shall be setback 25 feet from a road pavement edge.

10 b. Only one farm sales stand shall be permitted for every 600 feet of frontage.

11 c. Such farm sales stand shall not be located within 100 feet of the intersection of the
12 right-of-way lines of any two public streets.

13 d. ~~Signage shall be permitted in accordance with the standards found in Article VII, Signs
14 and Advertising Structures. One sign per farm sales stand shall be permitted. The
15 surface display area shall not exceed six square feet.~~

16 e. ~~No sign advertising a farm sales stand shall be located within 100 feet of the
17 intersection of the right of way lines of any two public streets.~~

18 (3) Home occupations, subject to the provisions of Subsection 86-368(b)(2).

19 (4) Temporary buildings associated with construction of permanent buildings. Such
20 buildings shall be removed upon the completion or abandonment of the construction
21 work and before issuance of an occupancy permit.

22 (5) Barns, silos, equipment storage, and similar structures customarily incidental to the
23 permitted principal use and structures.

24 (6) Manure storage incidental to the raising of farm animals, provided no such storage area
25 shall be permitted within 200 feet of any other zoning district boundary.

26 (e) [UNCHANGED]

27 ~~(f) Signs.~~

28 ~~(1) The following signs shall be permitted for all uses in the agriculture district, in accordance
29 with Article VII of this chapter:~~

30 a. ~~Sale or lease of property signs.~~

31 b. ~~Home occupations.~~

32 c. ~~Temporary political signs.~~

33 ~~(2) Commercial uses permitted in the agriculture district may, in addition to the above signs,
34 have one sign placed flat against the main building. The surface display area of such sign
35 shall not exceed 25 square feet and the sign shall not project above the cornice or roof
36 line.~~

37
38 **Section 11.** Section 86-681, Purpose, is hereby amended to read as follows:

39
40 ~~It is the purpose of this article to regulate the size, placement, and general appearance of all manner
41 of privately owned signs and outdoor advertising structures in order to promote the public health,
42 safety, morals, convenience, and general welfare, as well as the stated purposes of this chapter. These
43 purposes include the enhancement of the aesthetic desirability of the environment and the reduction
44 of hazards to life and property in the Township.~~

45
46 The purpose of this Article is to regulate signs within the Township so as to protect public safety,
47 health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist
48 distraction, and loss of sight distance; promote public convenience; preserve property values;
49 support and complement land use objectives as set forth in the Master Plan and this Ordinance; and

1 enhance the aesthetic appearance and quality of life within the Township. The standards contained
2 herein are intended to be content neutral.

3
4 These objectives are accomplished by establishing the minimum amount of regulations necessary
5 concerning the size, placement, construction, illumination, and other aspects of signs in the Township
6 so as to:

7 (1) Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized
8 travelers, reduces the effectiveness of signs directing and warning the public, causes
9 confusion, reduces desired uniform traffic flow, and creates potential for accidents.

10 (2) Prevent signs that are potentially dangerous to the public due to structural deficiencies or
11 disrepair.

12 (3) Reduce visual pollution and physical obstructions caused by a proliferation of signs which
13 would diminish the Township's image, property values and quality of life.

14 (4) Enable the public to locate goods, services and facilities without excessive difficulty and
15 confusion by restricting the number and placement of signs.

16 (5) Prevent placement of signs which will conceal or obscure signs of adjacent uses.

17 (6) Protect the public right to receive messages and engage in expressive conduct protected by
18 the First Amendment of the U.S. Constitution.

19 (7) The regulations and standards of this Article are considered the minimum necessary to
20 achieve a substantial government interest for public safety, aesthetics, protection of property
21 values, and are intended to be content neutral.

22 (8) Prevent signs from conflicting with other allowed land uses.

23 (9) Maintain and improve the image of the Township by encouraging signs of consistent size
24 which are compatible with and complementary to related buildings and uses, and
25 harmonious with their surroundings. This includes preventing light trespass onto adjacent
26 properties.

27 (10) Regulate portable signs as necessary to avoid negative impacts on traffic safety and
28 aesthetics.

29
30 **Section 12.** Section 86-682, Existing nonconforming signs, is hereby amended to read as follows:

31
32 (1) Purpose. It is the intent of this article to permit the continuance of a lawful use of any sign or
33 outdoor advertising structure existing at the effective date of this chapter, although such sign
34 or outdoor advertising structure may not conform with the provisions of this chapter. It is
35 the intent of this article that nonconforming signs and outdoor advertising structures shall
36 not be enlarged upon, expanded or extended. Further, it is the intent of this article that
37 nonconforming signs and outdoor advertising structures shall be gradually eliminated and
38 terminated upon their natural deterioration or accidental destruction. The continuance of all
39 nonconforming signs and outdoor advertising structures within the Township shall be
40 subject to the conditions and requirements set forth in this article.

41
42 (2) Structural changes. The faces, supports, or other parts of any lawful nonconforming sign or
43 outdoor advertising structure shall not be structurally changed, altered, substituted, or
44 enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor
45 advertising structure conforms to the provision of this chapter for the district in which it is
46 located, except as otherwise provided for in this article.

47
48 (3) Repairs, alterations, and improvements. Nothing in this article shall prohibit the repair,
49 reinforcement, alteration, improvement, or modernizing of a lawful nonconforming sign or

1 outdoor advertising structure; provided, that such repair, reinforcement, alteration,
2 improvement, and modernizing do not exceed an aggregate cost of 30% of the appraised
3 replacement cost thereof ~~as of the effective date of this chapter~~, as determined by the Director
4 of Community Planning and Development, unless the subject sign or outdoor advertising
5 structure is changed by such repair, reinforcement, alteration, improvement, or modernizing
6 to a conforming structure. ~~Nothing in this article shall prohibit the periodic change of~~
7 ~~message on any outdoor advertising structure.~~
8

9 (4) Restoration of damage. Any lawful nonconforming sign or outdoor advertising structure
10 damaged by fire, explosion, an act of God, or by other accidental causes may be restored,
11 rebuilt, or repaired; provided, that the estimated expense of reconstruction does not exceed
12 50% of the appraised replacement cost thereof, as determined by the Director of Community
13 Planning and Development.
14

15 (5) Discontinuance or abandonment. Whenever the activity, business, or usage of a primary
16 premises to which a sign is attached or related has been discontinued for a period of 90 days
17 or longer, such discontinuance shall be considered conclusive evidence of an intention to
18 abandon legally the nonconforming sign attached or related thereto. At the end of this period
19 of abandonment, the nonconforming sign shall either be removed or altered to conform with
20 the provisions of this chapter.
21

22 (6) Elimination of nonconforming signs. The Township Board may acquire any nonconforming
23 sign or outdoor advertising structure with or without acquiring the property on which such
24 sign or structure is located by condemnation or other means and may remove such sign or
25 structure.
26

27 ~~(6)~~(7) Change of Message. Nothing in this section shall prohibit changing of the message of
28 any sign to reflect the change of a business name being advertised by a sign, nor the periodic
29 change of message on any outdoor advertising structure, as long as structural changes are
30 not being made to the sign.
31

32 **Section 13.** Section 86-683 is hereby renamed Administration and is amended to read as follows:
33

34 (1) Review and Approval of Signs. All new or replacement signs for any structure, property, or
35 use shall be reviewed and approved by the Community Planning and Development Director
36 or their designee, unless otherwise specified.
37

38 (2) Review Standards. The Community Planning and Development Director shall review the
39 proposed sign based on the standards found herein.
40

41 (3) Permitting.
42

43 a. It shall be unlawful to display, erect, relocated, alter, or otherwise change any
44 permanent signs without obtaining a permit.

45 b. After the issuance of a permit by the Township, it shall be unlawful to change, alter,
46 modify, or otherwise deviate from the approved permit, without first amending the
47 permit or applying for a new permit.

1 c. An application for a permit shall be made in writing on forms furnished by the
2 Township.

3 d. The application for a permit shall include the following information:

4 i. The name, address, and telephone number of the person requesting the sign
5 permit.

6 ii. The name, address, and telephone number of the contractor installing the
7 sign.

8 iii. The location by street address where the sign is proposed to be installed.

9 iv. Site plan and elevation drawings of the proposed sign, drawn to scale,
10 including the location of the proposed sign on the property and/or building,
11 the location of any existing signs on the property and/or building, the
12 dimensions of the proposed sign, the construction materials proposed for the
13 sign, and the method of lighting for the sign.

14 v. An application for, and all necessary information, an electrical permit for all
15 signs with electrical connections.

16 vi. The signature of the owner or the owner's authorized agent.

17 vii. The value of the sign being installed.

18 a.e. The replacement of only the sign face, with no other structural, electrical, or other
19 physical changes to the sign, shall not require a permit.

20 ~~The provisions of this article shall be enforced in the manner provided elsewhere in this chapter.~~

21
22 **Section 14.** Section 86-684 is hereby renamed Regulations for Signs in All Districts and is
23 amended to read as follows:

24
25 (1) Any sign not expressly permitted in a district is prohibited in such district.

26
27 (2) Commercial signs and advertising structures shall be located on the premises to which the
28 sign is accessory, unless otherwise specified herein, may be permitted for identification of
29 premises, for providing information relative to the functions of the premises, or for
30 advertising with the particular limitations for use as specified in this article. In this article,
31 whenever a maximum surface display area per side of any sign or advertising structure is
32 specified, such surface display area shall be computed as follows:

33
34 (3) Whenever a maximum surface display area per side of any sign or advertising structure is
35 specified, such surface display area shall be computed as follows:

36
37 a. If a sign has only one exterior face, the surface display area of that face shall not
38 exceed the specified maximum.

39 b. If a sign has two exterior faces, the surface display area of each face shall not exceed
40 the specified maximum.

41 c. If a sign has more than two exterior faces, the sum of the surface area of all the faces
42 shall not exceed twice the specified maximum.

43
44 (4) No sign or outdoor advertising structure may have moving parts or moving or flashing lights.

45
46 (5) No banners, streamers, or similar devices shall be permitted, unless otherwise specified
47 herein.

48

1 (6) No wall sign shall be erected to extend above the top of the wall to which it is attached. No
2 signs shall be mounted on a roof.

3
4 (7) All signs shall be installed so as to comply with the Sight Triangle regulations found in Section
5 86-474 of this Ordinance.

6
7 (8) Traffic Control Signs. Signs purely for traffic regulation or control within the project may be
8 utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control
9 Devices (MMUTCD). Traffic control signs not listed in the MMUTCD shall be reviewed by the
10 Department of Public Works and Engineering for a determination that the sign is warranted.
11 All such traffic control signs shall not require a permit or count against maximum permitted
12 sign areas for a project but shall be installed on private property.

13
14 (9) An additional three-square feet of surface display area shall be permitted for any freestanding
15 sign in any zoning district to accommodate the street number of the structure. The street
16 number shall be placed on the sign in accordance with Chapter 14, Article V of this Code of
17 Ordinances.

18
19 (10) Signs shall not revolve or move in any manner.

20
21 (11) Any sign that creates a visual or safety hazard may be ordered to be removed by the
22 Director of Community Planning and Development.

23
24 (12) Directional Signs. On premises directional signs that aid traffic flow shall be permitted
25 subject to the following:

26
27 a. Located a minimum of five (5) feet from any property line.

28 b. Shall be located on private property. No such signs shall be permitted in the public
29 right of way.

30 c. No larger than three (3) square feet.

31 d. No taller than six (6) feet.

32 e. May be illuminated, subject to the standards of this Article.

33 f. The number and location of directional signs shall be subject to the approval of the
34 Director of Community Planning and Development, based on the number of entrances
35 and exits to the site, circulation patterns on site, and the number and location of
36 tenants and buildings on site.

37
38 (13) Window signs. Window signs shall be permitted subject to the following:

39 a. A window sign shall be installed on the inside of a window or on the exterior of a
40 window, so as not to project from the window pane on which the sign is painted or
41 affixed.

42 b. No ~~not exceed~~ more than 40% of the surface area of the window may be used for
43 window signs. ~~in which they are displayed.~~

44 c. The total amount of ~~W~~window signages shall not exceed 10% of the building face of
45 which the window is a part.

46
47 (14) Flags. Flags shall be permitted on any property, without a sign permit, subject to the
48 following:

- a. A maximum of two flags shall be permitted on any property in a RR, RAAA, RAA, RA, RB, or RX district.
- b. A maximum of one flag shall be permitted on any property in any other type of district.
- c. Any flag shall be no larger than 24 square feet.
- d. No part of any flag shall be hung or erected in any manner so as to visually obstruct or project into the public right-of-way, unless written permission from the Michigan Department of Transportation or the Ingham County Road Department has been granted.
- e. Flagpoles shall be subject to the following:
 - i. All flagpoles shall be setback from all property lines by a distance equal to the height of the flagpole.
 - ii. No flagpole shall exceed 40 feet in height.
 - iii. Flagpoles may be illuminated, subject to the standards in this Ordinance.
 - iv. No flagpole shall be installed without obtaining a building permit.

(15) A protected message of any type may be substituted, in whole or in part, for the message displayed on any sign which is already legal or legal nonconforming without consideration of message content. Such substitution of message may be made without any additional approval or permitting, provided that the message substitution makes no changes to the physical structure of the sign. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over protected non-commercial speech, or favoring of any particular protected non-commercial speech over any other protected non-commercial speech. Message substitution is a continuing right and may be exercised any number of times, in whole or in part. Message substitution applies only to speech which is within the protection of the First Amendment to the U.S. Constitution and corresponding provisions of the Michigan Constitution.

Section 15. Section 86-685, Signs in Residential Districts, is hereby amended to read as follows:

Signs proposed for the RR, RAAA, RAA, RA, RB, RX, RD, RDD, RC, RCC, RN, PRD, and MP zoning districts shall be permitted in accordance with the following regulations.

(1) Generally. Any sign not expressly permitted in a residential district is prohibited in such district. Development Entry Sign. A permanent sign may be permitted at each entrance to a residential development, subject to the following regulations:

- a. Located at least 10 feet back from the front property line.
- b. Installed in a common area for a development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
- c. No larger than 32 square feet in size.
- d. No taller than six feet in height.
- e. One such sign is permitted at each public entry to a residential development.

(2) Signs for Land Uses Other than Single-Family. Where the use of a parcel in a zoning district subject to this Section is primarily other than a single-family dwelling, then wall signs and freestanding signs shall be permitted subject to the following regulations:

- a. Located at least 10 feet back from any property line.
- b. No larger than 25 square feet in size.
- c. No taller than six feet in height.

1 d. Either one wall sign or one freestanding sign is permitted for any use under this
2 Section.

3 e. Any sign under this section must be an On Premises sign.

4 (3) Wall Sign. In addition to the foregoing, one nonilluminated sign not to exceed two square feet
5 in surface display area and attached flat against a building wall is permitted.

6 ~~(1)~~

7 ~~(2) RR, RA, RAA, RX, and RB residential districts. Signs in single-family residential districts shall~~
8 ~~be permitted subject to the following limitations:~~

9 ~~(1) Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot~~
10 ~~or building not exceeding six square feet in surface display area per side on any one lot,~~
11 ~~such sign being placed no closer to the street line than 1/2 the required yard depth.~~

12 ~~(2) Home occupation. One nonilluminated sign announcing a home occupation or~~
13 ~~professional service not to exceed two square feet in surface display area and attached~~
14 ~~flat against a building wall.~~

15 ~~(3) Subdivision. One nonilluminated, temporary sign advertising a recorded subdivision or~~
16 ~~development, not to exceed 50 square feet and not to exceed 20 feet in height. Such sign~~
17 ~~shall require a building permit which shall authorize use of the sign for a period not to~~
18 ~~exceed two years.~~

19 ~~(4) Development entry. A permanent structure, which may be illuminated, may be permitted~~
20 ~~at each entrance to a development and shall be located at least 10 feet back of the street~~
21 ~~right-of-way line. Development entry signs shall be no larger than 32 square feet in~~
22 ~~surface display area. A sign on such structures may include only the names of the~~
23 ~~development and the developer, and the sign and structure shall be harmonious and~~
24 ~~appropriate in appearance with the existing and intended character of the general~~
25 ~~vicinity.~~

26 ~~(5) Temporary political signs. Not more than one temporary political sign shall be permitted~~
27 ~~per candidate per lot, whether the lot is developed or undeveloped. Temporary political~~
28 ~~signs are not permitted in the street rights-of-way. Such sign shall be no larger than eight~~
29 ~~square feet in surface display area per side. On a corner lot, not more than one temporary~~
30 ~~political sign per candidate may be placed along each of the streets upon which the corner~~
31 ~~lot has frontage.~~

32 ~~(3) RDD, RD, RC, RN and RCC and multiple-family residential districts. Signs in multiple-family~~
33 ~~residential districts shall be permitted subject to the following limitations:~~

34 ~~(1) Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot~~
35 ~~or building not exceeding six square feet in surface display area per side on any lot, such~~
36 ~~sign being placed no closer to the street right-of-way line than 1/2 the required yard~~
37 ~~depth.~~

38 ~~(2) Development entry. A permanent structure, which may be illuminated, may be permitted~~
39 ~~at each entrance to a development and shall be located at least 10 feet back from the street~~
40 ~~right-of-way line. Development entry signs shall be no larger than 32 square feet in~~
41 ~~surface display area. A sign on such structures shall be limited to the name of the~~
42 ~~development and the telephone number to be called for leasing information.~~

43 ~~(3) Signs. Signs purely for traffic regulation or control within the project may be utilized as~~
44 ~~required and shall conform to the Michigan Manual of Uniform Traffic Control Devices.~~

45 ~~(4) Temporary political signs. Not more than one temporary political sign shall be permitted~~
46 ~~per candidate per lot, whether the lot is developed or undeveloped, Temporary political~~
47 ~~signs are not permitted in the street rights-of-way. Such sign shall be no larger than eight~~
48 ~~square feet in surface display area per side. On a corner lot, not more than one temporary~~

1 political sign per candidate may be placed along each of the streets upon which the corner
2 lot has frontage.

3 ~~(4) MP mobile home park residential districts. Signs in mobile home park districts shall be~~
4 ~~permitted subject to the following limitations:~~

5 ~~(1) Development entry. A permanent structure which may be illuminated may be permitted~~
6 ~~by Planning Commission approval; provided, that, signs on such structure may include~~
7 ~~only the name of the development and the developer and the sign and structure shall be~~
8 ~~harmonious and appropriate in appearance with the existing and intended character of~~
9 ~~the general vicinity and with the community as a whole.~~

10 ~~(2) Signs. Signs purely for traffic regulation and direction within mobile home parks may be~~
11 ~~utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control~~
12 ~~Devices.~~

13
14 **Section 16.** Section 86-686, Professional and Office districts, is hereby amended to read as
15 follows:

16
17 Signs proposed for the Professional and Office zoning district shall be permitted in accordance with
18 the following regulations.

19
20 ~~Signs in the professional and office districts shall be permitted subject to the following limitations.~~
21 ~~Any sign not expressly permitted is prohibited.~~

22 ~~(1) Signs shall pertain exclusively to the business within the building.~~

23 ~~(2)(1) Wall signs. A permanent sign may be permitted on a building, subject to the following~~
24 ~~regulations:~~

25 ~~a. One wall sign shall be permitted, Shall be placed flat against the building.~~

26 ~~b. A wall sign shall not exceed No individual sign shall be larger than 20-30 square feet~~
27 ~~in surface display area.~~

28 ~~c. Each tenant in a multi-tenant building shall be permitted a maximum of 30 square~~
29 ~~feet of signage, contiguous with their lease space and no closer than 12 inches to the~~
30 ~~side of the building line or leased space line.~~

31 ~~b.d. Wall signs shall be allowed up to a size equivalent to one square foot for each one~~
32 ~~lineal foot of building frontage occupied.~~

33 ~~(3)(2) Freestanding signs. A permanent sign subject to the following regulations:~~

34 ~~a. One freestanding sign shall be permitted and shall be located in the front yard, with~~
35 ~~the leading edge located at least 10 feet from the front and side property lines back of~~
36 ~~the street right-of-way line.~~

37 ~~b. The surface display area of the freestanding sign conveying the business carried on~~
38 ~~the premises shall not exceed 25-32 square feet per side. An additional three square~~
39 ~~feet of surface display area of the freestanding sign shall be set aside to accommodate~~
40 ~~the street number of the structure. The street number shall be placed on the sign in~~
41 ~~accordance with Chapter 14, Article V of this Code of Ordinances.~~

42 ~~c. The freestanding sign shall not exceed 16-six (6) feet in height.~~

43 ~~d. The freestanding sign shall not be located within 20 feet of the intersection of the~~
44 ~~access drive and the street right-of-way line.~~

45 ~~e. Signs identifying a parcel's entrance or exit or other internal circulation or directional~~
46 ~~information shall be permitted, provided the surface display area does not exceed six~~
47 ~~square feet in size, is no higher than three feet, and does not display any identifiable~~
48 ~~logo or business name. The number and location of directional signs shall be subject~~
49 ~~to the approval of the Director of Community Planning and Development.~~

1 (4) The source of illumination for such signs shall not be visible beyond the property lines of the
2 parcel or lot upon which the sign is located.

3 (5) No wall sign shall be erected to extend above the top of the wall to which it is attached. No
4 signs shall be mounted on a roof.

5 (6) Not more than one temporary political sign shall be permitted per candidate per lot, whether
6 the lot is developed or undeveloped. Temporary political signs are not permitted in the street
7 rights-of-way. Such sign shall be no larger than eight square feet in surface display area per
8 side. On a corner lot, not more than one temporary political sign per candidate may be placed
9 along each of the streets upon which the corner lot has frontage.

10 (7) One nonilluminated sign advertising the sale or lease of the lot or building not exceeding 16
11 square feet in surface display area per side may be permitted. Such sign shall be placed no
12 closer than 10 feet back of the street right-of-way line and shall have a maximum height of
13 eight feet. If such sign is placed parallel to the street which it fronts, it may be located as close
14 as one foot back of the street right-of-way line.

15
16 **Section 17.** Section 86-687 is hereby renamed “C-1, C-2, C-3, and CR Commercial Districts”, and
17 is amended to read as follows:

18
19 Signs proposed for the C-1, C-2, and C-3 Commercial and CR, Commercial Recreation, zoning districts
20 shall be permitted in accordance with the following regulations.

21 ~~Signs in commercial districts shall be permitted subject to the following limitations. Any sign not~~
22 ~~expressly permitted is prohibited;~~

23 ~~Signs shall pertain exclusively to the business carried on within the building.~~

24 ~~Signs may be illuminated but no flashing or moving illumination shall be permitted, except as~~
25 ~~otherwise expressly provided for under this article. The source of illumination shall not be~~
26 ~~visible beyond the property lines of the parcel on which the sign is located. Neon signs shall~~
27 ~~be permitted. Signs shall not revolve or move in any manner.~~

28 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following
29 regulations:

30 a. One wall sign shall be permitted on each building façade with frontage on a public
31 street, and may be located flat against the building's front facade or parallel to the
32 front facade on a canopy. For businesses with frontage on more than one public street,
33 two signs may be permitted.

34 b. In no case shall any tenant have more than one wall sign be located on a facadefaçade.

35 ~~a.c. and n~~ No wall sign shall be located on a rear facade.

36 b.d. Wall signs shall be allowed up to a size equivalent to one square foot for each one
37 lineal foot of building frontage occupied.

38 e.e. In the case of multitenant structures, one wall sign shall be permitted for each tenant
39 having an individual means of public access up to a size equivalent to one square foot
40 for each one lineal foot of building frontage occupied. Tenants shall be permitted
41 signs on each building façade with frontage on a public street.

42 d.f. Where several tenants use a common entrance in a multitenant structure, wall signs
43 shall be permitted for those tenants having an individual means of public access up
44 to a size equivalent to one square foot for each one square foot of building frontage
45 occupied.

46 ~~e.~~ No wall sign shall be erected to extend above the top of the wall to which it is attached.
47 No signs shall be mounted on a roof.

48 (2) Freestanding signs. A permanent sign, subject to the following regulations:

1 a. One freestanding sign per parcel shall be permitted, except a site with 500 feet or
2 more of contiguous frontage on one street and more than one point of access on that
3 street may have one additional free-standing sign. If two freestanding signs are
4 located on a site based on this provision, a minimum of 250 feet shall separate the
5 two signs.

6 ~~b. The freestanding sign shall convey only the business name, the primary product or
7 service, and the property address.~~

8 ~~b.~~ Freestanding signs shall not exceed 16 feet in height.

9 ~~c.~~ Freestanding signs greater than five feet in height shall not exceed 2838 square feet
10 in surface display area per side.

11 ~~e.~~ Surface display area for freestanding signs five feet or less in height shall comply with
12 the following:

Structure Size (square feet)	Permitted Surface Display Area per Side (square feet)
Structures with a gross floor area of 25,000 or less	28
Structures over 25,000 but less than 150,000	38
Structures over 150,000	43

13 ~~f.~~ Three square feet of every freestanding sign shall be set aside to accommodate the
14 street number of the structure. The street number shall be placed on the sign in
15 accordance with Chapter 14, Article V of this Code of Ordinances.

16 ~~g.~~ The freestanding sign shall be located in the front yard with the leading edge at least
17 10 feet back of the street right-of-way line from any property line.

18 ~~h.~~ Freestanding signs shall not be located within 20 feet of the intersection of the access
19 drive and the street right-of-way line.

20 ~~i.~~ Only one freestanding sign shall be permitted for multitenant buildings or shopping
21 centers except as provided in subsection (4)a of this section.

22 ~~j.~~ Signs purely for traffic regulation and direction may be utilized as required and shall
23 conform to the Michigan Manual of Uniform Traffic Control Devices.

24 ~~k.~~ Signs identifying a parcel's entrance and exit shall be permitted, provided the surface
25 display area does not exceed six square feet in size, is no higher than three feet, and
26 does not display any identifiable logo or business name.

27 (3) Service station signs. Recognizing the changing nature of pricing and products for service
28 stations, the following additional regulations apply to signs at any service station.

29 a. No signs may be placed onsite other than the permitted maximum wall and
30 freestanding signs, per the provisions of this Article. Notwithstanding any of the
31 provisions of this article:

32 b. In addition to the freestanding signage allowed under the provisions of this Article,
33 an additional 6 square feet of surface display area, per side, may be permitted
34 indicating the price and grade of gasoline for sale, either as an additional wall sign or
35 attached the freestanding sign.

36 a. A two-sided sign indicating only price and grade of gasoline as shown on the pumps,
37 either side not exceeding 12 square feet in surface display area, may be permanently
38 attached to the parcel's freestanding sign support mechanism.

39 b. There shall be no signs located on fuel pump islands except those constituting an
40 integral part of the pump itself or those required by state law or regulation.

41 c. There shall be no signs attached to light standards.

1 d. ~~There shall be no signs attached to fuel pump canopies except those identifying self-~~
2 ~~service and full-service pumps, in which case the maximum size shall be six square~~
3 ~~feet in surface display area per message.~~

4 (3) ~~Temporary political signs. Not more than one temporary political sign shall be permitted per~~
5 ~~candidate per lot, whether the lot is developed or undeveloped. Temporary political signs are~~
6 ~~not permitted in the street rights-of-way. Such sign shall be no larger than eight square feet~~
7 ~~in surface display area per side. On a corner lot, not more than one temporary political sign~~
8 ~~per candidate may be placed along each of the streets upon which the corner lot has frontage.~~

9 (4) ~~Sale or lease of property. One nonilluminated sign advertising the sale or lease of the lot or~~
10 ~~building not exceeding 16 square feet in surface display area per side may be permitted. Such~~
11 ~~sign shall be placed no closer than 10 feet back of the street right-of-way line and shall have~~
12 ~~a maximum height of eight feet. If such a sign is placed parallel to the street which it fronts, it~~
13 ~~may be located as close as one foot back of the street right-of-way line.~~

14 (5)(4) ~~Projecting signs. One projecting sign may be permitted in lieu of a freestanding sign~~
15 ~~if the building to which it is attached is Buildings located closer than 10 feet to the street right-~~
16 ~~of-way line may elect to utilize projecting signs in addition to wall signs. In addition to all wall~~
17 ~~sign regulations, the following additional regulations shall also apply to projecting signs:~~

18 a. ~~Projecting signs shall be no larger than 20 square feet in surface display area per side.~~
19 ~~Any projecting sign shall count against the maximum wall sign size permitted for a~~
20 ~~building façade.~~

21 b. ~~Projecting signs must clear sidewalks by at least eight feet and project no more than~~
22 ~~four feet from the building or one-third the width of the sidewalk, whichever is less.~~

23 c. ~~Projecting signs must be pinned away from the wall at least six inches.~~

24 d. ~~Projecting signs are not permitted at the intersection of corners except at right angles~~
25 ~~to a building front. When a building faces two streets, then one sign per side may be~~
26 ~~allowed.~~

27 e.c. ~~Projecting signs may extend to the bottom of the eaves of a building.~~

28 f.d. ~~Projecting signs may not extend above the second story. Projecting signs may be~~
29 ~~installed vertically or horizontally.~~

30 e. ~~No projecting sign may be displayed unless the building to which it is attached is 20~~
31 ~~feet or more in width and no projecting sign may be closer than 50 feet to any other~~
32 ~~projecting sign.~~

33 (5) ~~Drive-Through Accessory Signs. Recognizing the need to provide accessory signage for drive~~
34 ~~through uses, in addition to the freestanding and directional signs allowed under the~~
35 ~~provisions of this article, Drive-Through Accessory Signs are permitted at any Drive-Through~~
36 ~~Business, subject to the following:~~

37 (a) ~~All signage for drive-through businesses shall be approved by the Planning~~
38 ~~Commission.~~

39 (b) ~~Each drive-through accessory sign shall not exceed seven (7) feet in height.~~

40 (c) ~~Two signs may be permitted for each drive-through lane, as follows:~~

41 i. ~~One sign in the stacking lane shall not exceed sixteen (16) square feet~~

42 ii. ~~One sign at the speaker shall not exceed thirty-two (32) square feet in area.~~

43 (d) ~~The area of the drive-in and drive-through accessory sign is exclusive of the~~
44 ~~structures framing.~~

45 (e) ~~All drive-in and drive-through accessory signs shall be single sided.~~

46 (f) ~~No drive-in and drive-through accessory sign may be located within the front yard.~~

47 (g) ~~The drive-in and drive-through accessory sign may include electronic message~~
48 ~~signage.~~

49 (h) ~~The Planning Commission may consider a modified sign area, subject to the following:~~

1 i. Only one (1) of the drive-in and drive-through accessory signs may be
2 increased in area.

3 ii. The drive-in and drive-through accessory sign is completely screened from
4 the roadway.

5 i.iii. Under no circumstances shall the drive-in and drive-through accessory sign
6 exceed forty-eight (48) square feet in area.

7 ~~(6) Temporary grand opening signs. Temporary grand opening signs may be permitted for a~~
8 ~~period not to exceed 15 days for those businesses which are new to a particular location. The~~
9 ~~following additional regulations shall also apply to temporary grand opening signs:~~

10 a. ~~One grand opening sign may be permitted on the site of the business. The sign shall~~
11 ~~be no larger than 35 square feet in surface display area per side.~~

12 b. ~~Grand opening signs shall be located no closer than 10 feet back of the street right-of-~~
13 ~~way.~~

14 c. ~~Wind-blown devices, such as pennants, spinners, and streamers, shall also be allowed~~
15 ~~on the site of the business advertising a grand opening for the fifteen-day-time period~~
16 ~~designated for the grand opening sign.~~

17 ~~(7) Time and temperature signs. Time and temperature signs shall be permitted subject to the~~
18 ~~following regulations:~~

19 a. ~~Time and temperature signs may take the form of wall, freestanding, or projecting~~
20 ~~signs subject to the conditions which apply to each of these classifications.~~

21 b. ~~Time and temperature signs may be no larger than 25 square feet per side in surface~~
22 ~~display area. The surface display area of a time and temperature sign shall not be~~
23 ~~debited against the total surface display area allowed for other signs on the site.~~

24 ~~(8) Changing and traveling message signs.~~

25 a. ~~Changing and traveling message signs may be permitted by application for and~~
26 ~~granting of a special use permit by the Planning Commission.~~

27 b. ~~A special use permit shall not be required to automatically update the price of motor~~
28 ~~vehicle fuel on a free-standing sign in accordance with § 86-687(5)a titled "Service~~
29 ~~station signs." Such signs shall not flash, travel, or move in any way.~~

30 ~~(9)(1) Window signs. Window signs shall not exceed more than 40% of the surface area of~~
31 ~~the window in which they are displayed. Window signs shall not exceed 10% of the building~~
32 ~~face of which the window is a part.~~

33 ~~(10) A-frame sign. One portable A-frame sign shall be permitted per business. The~~
34 ~~following additional regulations shall also apply to A-frame signs:~~

35 a. ~~A-frame signs shall not exceed three feet in height and six square feet in surface~~
36 ~~display area per side.~~

37 b. ~~A-frame signs shall be located so as to provide a minimum of three feet of public~~
38 ~~passage on the sidewalk or pathway upon which the sign is placed, if applicable. No~~
39 ~~driveways, doorways, walkways or handicap ramps shall be blocked by the sign.~~

40 c. ~~A-frame signs shall not be located farther than five feet from the primary entrance of~~
41 ~~the business.~~

42 d. ~~Each A-frame sign shall be removed and stored indoors after business hours.~~

43 e. ~~A-frame signs shall not be attached to a building or any structure, including, but not~~
44 ~~limited to, benches, trash receptacles, bicycle racks and light poles.~~

45 f. ~~A-frame signs may have limited illumination for safety purposes upon approval by~~
46 ~~the Director of Community Planning and Development.~~

47 g. ~~The sign and structure shall be harmonious and appropriate in appearance with the~~
48 ~~existing and intended character of the general vicinity.~~

49 ~~(11) Signs for reserved parking spaces.~~

1 a. ~~The allowed maximum number of signs used to designate parking spaces reserved~~
2 ~~for specific purposes shall be determined by the amount of usable floor area occupied~~
3 ~~by a business (see Figure 1).~~

Figure 1

Usable Floor Area Occupied (square feet)	Number of Signs Permitted
Less than 2,500	2
2,501 to 5,000	4
5,001 to 10,000	6
Greater than 10,000	8

4 b. ~~Each sign may be either free standing or wall mounted and shall designate no more~~
5 ~~than one parking space each.~~

6 c. ~~The size of each sign shall not exceed 18 inches high by 12 inches wide (1.5 square~~
7 ~~feet) and shall be mounted no lower than 60 inches and no higher than 70 inches to~~
8 ~~the ground, as measured from the bottom of the sign.~~

9 d. ~~Any logo or business name displayed shall cover no more than one third of the area~~
10 ~~of the sign.~~

11 ~~(12) Murals.~~

12 a. ~~A mural shall be allowed on one exterior wall surface of a commercial building.~~

13 b. ~~A mural may cover up to 100% of the one exterior wall on which the mural is painted.~~

14 c. ~~No other signage shall be permitted on the wall where a mural has been painted.~~

15 d. ~~A mural may be illuminated in accordance with the provisions of Chapter 38,~~
16 ~~Article VII of the Code of Ordinances, outdoor lighting.~~

17 e. ~~A mural shall be kept in good condition and shall be well maintained. In the case of a~~
18 ~~mural being in disrepair, the mural must either be removed from the wall of the~~
19 ~~building or repaired within 60 days of written notice from the Township.~~

20 f. ~~A mural shall not create a public safety hazard.~~

21 ~~(13) Temporary signs for outdoor sports facilities. Temporary signs for outdoor sports~~
22 ~~facilities shall be permitted subject to the following limitations:~~

23 a. ~~Temporary signs shall be permitted in the C-3 zoning district for privately owned and~~
24 ~~operated athletic clubs and health spas with outdoor athletic and recreation facilities.~~

25 b. ~~Signs shall not exceed 32 square feet in size.~~

26 c. ~~Signs shall be affixed to the perimeter fencing associated with the outdoor sport~~
27 ~~activity, such as, but not limited to, a field, pool, or court.~~

28 d. ~~The top of the sign shall be placed on the perimeter fencing associated with the sport~~
29 ~~activity, no higher than six feet, as measured from the adjacent grade.~~

30 e. ~~Signs shall be placed so as to face inward to the field of play or sport activity.~~

31 f. ~~The back of the signs shall be a solid, uniform color or a type of block-out fabric shall~~
32 ~~be attached behind the sign.~~

33 g. ~~Signs shall be temporary and shall be installed no earlier than April 1 and removed~~
34 ~~by November 30 each year.~~

35 h. ~~Signs shall be nonilluminated.~~

36 i. ~~Signs shall be constructed of durable material and maintained in good condition.~~

37
38 **Section 18.** Section 86-688, RP and I, Research Park, Industrial Districts, is hereby amended to
39 read as follows:
40

1 Signs proposed for the RP, Research and Office, and I, Industrial, zoning districts shall be permitted
2 in accordance with the following regulations.

3 Signs in research park and industrial districts shall be permitted subject to the following limitations.
4 Any sign not expressly permitted is prohibited.

5 (1) Wall signs. A permanent sign may be permitted on a building, subject to the following
6 regulations:

7 a. Shall be placed flat against the building.

8 b. Such sign shall not exceed 40 square feet.

9 c. Each tenant in a multi-tenant building shall be permitted 40 square feet of signage,
10 adjacent to their lease space.

11 (1) Limitations. All limitations governing signs in commercial districts shall apply, except that
12 the maximum permitted surface display area shall be 40 square feet per side.

13 (2) Freestanding signs. A permanent sign may be permitted on each lot in a research or industrial
14 park, subject to the following regulations:

15 a. One freestanding sign shall be permitted per lot in the park.

16 b. Shall be setback 25 feet from the front property line.

17 c. The surface display area of the freestanding sign shall not exceed 32 square feet.

18 d. Maximum height of freestanding signs shall be six (6) square feet.

19 (3) Development Entry Sign. In addition to the freestanding sign allowance for each lot, one
20 permanent sign may be permitted at one entrance to a research or industrial park
21 development, subject to the following regulations:

22 a. Research or industrial parks may have one freestanding sign identifying the
23 development. Shall be setback a minimum of 10 feet from the front property line.

24 b. near one entrance to the park. Installation shall be in a common area for the
25 development or on private property. No such signs shall be installed in the public
26 right of way without express written approval of the Ingham County Road
27 Department.

28 c. Such signs shall not exceed 50 square feet in surface display area per side.

29 a.d. Such signs and shall not exceed not be higher than four-six (6) feet in height, above
30 the ground. Such signs shall be at least 25 feet from any street line and may be
31 illuminated, provided the source of the illumination is not visible beyond the property
32 lines of the parcel.

33 (2) Temporary political signs. Not more than one temporary political sign shall be permitted per
34 candidate per lot, whether the lot is developed or undeveloped. Temporary political signs are
35 not permitted in the street rights-of-way. Such sign shall be no larger than eight square feet
36 in surface display area per side. On a corner lot not more than one temporary political sign
37 per candidate may be placed along each of the streets upon which the corner lot has frontage.

38 (3) Temporary signs for outdoor sports facilities. Temporary signs for outdoor sports facilities
39 shall be permitted subject to the following limitations:

40 a. Temporary signs shall be permitted in the RP zoning district for privately owned and
41 operated health and physical fitness facilities with outdoor athletic and recreation
42 facilities.

43 b. Signs shall not exceed 32 square feet in size.

44 c. Signs shall be affixed to the perimeter fencing associated with the outdoor sport
45 activity, such as, but not limited to, a field, pool, or court.

46 d. The top of the sign shall be placed on the perimeter fencing associated with the sport
47 activity, no higher than six feet, as measured from the adjacent grade.

48 e. Signs shall be placed so as to face inward to the field of play or sport activity.

1 ~~f.—The back of the signs shall be a solid, uniform color or a type of block-out fabric shall~~
2 ~~be attached behind the sign.~~

3 ~~g.—Signs shall be temporary and shall be installed no earlier than April 1 and removed~~
4 ~~by November 30 each year.~~

5 ~~h.—Signs shall be nonilluminated.~~

6 ~~i.a. Signs shall be constructed of durable material and maintained in good condition.~~

7
8 **Section 19.** Section 86-689 is hereby renamed “AG, Agriculture District” and is amended to read
9 as follows:

10
11 ~~Signs for institutions for human care, churches, educational or social institutions, and public utility~~
12 ~~buildings shall be permitted subject to the following limitations:~~

13 ~~(1) All limitations governing signs in professional and office districts shall apply. Variations for~~
14 ~~special situations may be granted by the Board of Appeals in accordance with Article II,~~
15 ~~Division 7 of this chapter.~~

16 ~~(2) Permitted surface display area. Freestanding signs for nonresidential uses shall not exceed~~
17 ~~25 square feet in surface display area.~~

18
19 ~~(1) Commercial uses permitted in the agriculture district may have one wall sign placed flat~~
20 ~~against the main building, in addition to signs permitted elsewhere in this chapter. The~~
21 ~~surface display area of such sign shall not exceed 25 square feet and the sign shall not project~~
22 ~~above the cornice or roof line.~~

23 ~~(2) Temporary signage for farm stands shall be permitted up to six square feet. Such signs shall~~
24 ~~not be located within 100 feet of an intersection of any two public streets.~~

25
26 **Section 20.** Section 86-690 is hereby renamed “Temporary Signs” and is amended to read as
27 follows:

28
29 ~~Except as otherwise expressly provided for under this article, no sign or outdoor advertising~~
30 ~~structure may have moving parts or moving or flashing lights. The source of illumination for any sign~~
31 ~~shall not be visible beyond the property lines of the parcel on which the sign is located.~~

32
33 ~~The following temporary signs shall be permitted on all parcels in the Township, in accordance with~~
34 ~~the regulations herein.~~

35
36 ~~(1) Off-Premises Temporary Signs. An off-premises temporary sign may be permitted subject to~~
37 ~~the following regulations:~~

38 ~~a. All off-premises temporary signs shall be installed on private property. No such signs~~
39 ~~shall be placed in the public right of way without express written authorization of the~~
40 ~~Ingham County Road Department and the Charter Township of Meridian.~~

41 ~~b. Such off-premises temporary signs shall individually be no larger than eight square~~
42 ~~feet in size and not exceed twenty-four (24) square feet in size per side in total on the~~
43 ~~property.~~

44 ~~c. Such temporary signs shall be no taller than four feet in height.~~

45 ~~d. Temporary signs may not be specifically illuminated.~~

46 ~~e. All temporary signs shall be constructed of durable, all-weather materials and shall~~
47 ~~be designed to remain in place and good repair so long as they remain on display. All~~
48 ~~temporary signs shall be removed if material shows signs of wear such as fraying,~~
49 ~~fading, chipping or other physical damage.~~

1 f. The maximum display time for a temporary sign is sixty (60) days. After sixty (60)
2 days, there shall be a gap of at least fourteen (14) days before another temporary sign
3 is installed on the same property.

4 (2) On-Premises Temporary Signs. The following standards shall apply to On-Premises
5 Temporary Signs:

6 a. Construction Projects. In an effort to keep the public informed, the following
7 standards shall apply when new construction projects commence:

8 (1) One such sign shall be permitted on any construction site that has received
9 site plan approval or has applied for building permits.

10 (2) Such signs shall not exceed thirty-two (32) square feet in size per side.

11 (3) Such signs shall not exceed eight (8) feet in height.

12 (4) If freestanding, the sign shall be located no closer than 10 feet back of the
13 street right-of-way line.

14 (5) Signs approved under this section shall be permitted for a period of two (2)
15 years or until the final building on the site receives a Certificate of
16 Occupancy, whichever is shorter.

17 (6) On sites utilizing construction fencing, screening fabric on the construction
18 fence may be used in place of a freestanding sign. The screening fabric shall
19 be no larger than the construction fencing, shall be maintained in good
20 condition, and shall be removed when the construction fencing is removed.

21 b. Land for Sale or Lease. When all or a portion of a building or land area is listed for
22 lease or for sale, the following additional standards apply:

23 (1) In single-family residential districts, the size of a sign shall be limited to the
24 size standards of a normal temporary sign.

25 (2) In multi-family residential and non-residential districts, the size of a sign
26 shall be no larger than 16 square feet per side or thirty-two (32) square feet
27 total.

28 (3) Such signs shall be no taller than six (6) feet in height.

29 (4) Such signs shall be setback a minimum of five (5) feet from the property
30 line.

31 (5) Such signs shall be removed within seven (7) days of the closing of the sale
32 or lease of a property or portion of property.

33 c. Grand Openings. To support new businesses when they open in the Township, an
34 additional temporary sign may be permitted, subject to the standards in subsection
35 (1) above and the following standards:

36 (1) The maximum size of a sign under this section may be 40 square feet.

37 (2) A sign under this section may be installed once the Certificate of Occupancy
38 is issued for the space and must be removed 45 days later.

39 (3) The maximum height of a sign under this section is six feet.

40 d. Other On-Premises Temporary Signs.

41 (1) On-Premises Temporary Signs not expressly permitted under this section
42 may be allowed under the permitting provisions of Section 86-683(3) of this
43 Article.

44 (2) Other On-Premises Temporary Signs must be harmonious and appropriate
45 in appearance with the existing or intended character of the general vicinity.

46 (3) Other On-Premises Signs under this subsection shall not exceed 24 square
47 feet in total and shall be removed after 60 days, except on good cause shown
48 by the applicant.

1 **Section 21.** Section 86-691, is hereby renamed “Permitted Portable Signs” and is amended to read
2 as follows:

3
4 ~~All signs larger in area than six square feet, including signs on buildings, shall require a building
5 permit.~~

6 In order to provide businesses opportunities for pedestrian-scale signage, near the entrances to their
7 businesses, while preventing sign clutter along Township thoroughfares, Portable Signs shall be
8 permitted subject to the following:

9 (1) One portable sign shall be permitted per tenant in the PO, C-1, C-2, C-3, and CR Districts.

10 (2) Portable signs shall not exceed nine (9) square feet per side or a total of eighteen (18) square
11 feet.

12 (3) The maximum height of portable signs shall be four and one-half (4.5) feet.

13 (4) All portable signs may only be displayed during regular business hours and must be stored
14 indoors.

15 (5) Portable signs shall be located within five (5) feet of the primary business entrance.

16 (6) Buildings located directly adjacent to the public right-of-way may place a portable sign on the
17 adjacent sidewalk, with approval of the Ingham County Road Department, provided that a
18 minimum of five (5) feet of unobstructed pedestrian access is maintained. Sufficient space
19 shall also be provided to allow car doors to open when adjacent to on-street parking.

20 (7) No portable sign shall occupy or obstruct the use of any fire lane, required off-street parking
21 space, driveway, doorway, or handicap ramp.

22 (8) A-frame signs shall not be attached to a building or any structure, including, but not limited
23 to, benches, trash receptacles, bicycle racks and light poles.

24
25 **Section 22.** Section 86-692, is hereby renamed “Sign Illumination” and is amended to read as
26 follows:

27
28 ~~One sign announcing the names of architects, engineers, and/or contractors of a building under
29 construction, alteration, or repair and announcing the character of the building enterprise or the
30 purpose for which the building is intended may be allowed, provided such sign shall not exceed 32
31 square feet in surface display area per side. Such sign may be a flat wall sign or freestanding with a
32 maximum height of eight feet above grade. If freestanding, the sign shall be located no closer than 10
33 feet back of the street right-of-way line.~~

34
35 (1) General standards.

36 a. All permanent signs may be illuminated, except as noted herein, subject to the
37 approval of the Community Planning and Development Director.

38 b. The source of any illumination shall not be directly visible beyond the property lines
39 of the parcel on which the sign is installed.

40 c. Sign lighting may be internal or external.

41 d. All external lighting fixtures being used to illuminate a sign shall face downward only
42 and shall be shielded to direct light solely to the sign being illuminated.

43 e. No flashing or moving illumination shall be permitted.

44 (2) Illumination standards.

45 a. The illumination of all signs shall not exceed 0.3 footcandles above ambient light
46 levels based on a measurement taken based on the following formula: Measurement
47 distance = $\sqrt{\text{Area of the Sign in square feet} \times 100}$

b. The illumination of a sign shall be measured with the sign off and then on again, at a point as close to practical as possible that is perpendicular to the sign face, at the distance determined under the formula above.

Section 23. Section 86-693, is hereby renamed Electronic Message Signs and is amended to read as follows:

Electronic Message Signs are permitted in the C-1, C-2, C-3, and PO zoning districts, subject to the following regulations:

(1) Electronic message signs may be permitted by application for and granting of a Special Use Permit by the Planning Commission.

(2) Sign Area. An electronic message sign shall not exceed 25% of the permissible ground sign area.

(3) Dimming Capabilities. All permitted EMCs shall be equipped with a sensor or other device that automatically determines the ambient illumination and programmed to automatically dim according to ambient light conditions, or that can be adjusted to comply with the 0.3 footcandle measurements.

(4) Message Display Requirements.

a. The message on an electronic message sign shall not change more than once per 24-hour period.

b. When changing messages, the transition shall appear instantaneous, with no transition effects permitted.

c. No electronic message sign shall have any flashing, scrolling, traveling, or otherwise moving text or resemble or simulate any warning or danger signal or traffic control device.

(4)(5) There shall be no audio message, audible sound, or video permitted with any sign permitted under this chapter.

~~Temporary signs may be permitted for a period not to exceed 15 cumulative days in a calendar year for purposes of advertising charitable or community events held on Township owned property with Township permission. Such signs shall be located no closer than 10 feet back of the street right-of-way line and shall be no larger than 35 square feet in surface display area per side. Such signs may be illuminated, but no flashing or moving illumination shall be permitted. Such signs shall be permitted in all zoning districts.~~

Section 24. Section 86-694, Outdoor Advertising Structures, is hereby amended to read as follows:

Outdoor advertising structures shall be permitted ~~in I districts~~ in accordance with the following limitations:

(1) Location. Outdoor advertising structures shall be located only in the I, Industrial, Zoning Districts. Further, such structures shall only be located on properties immediately with direct frontage adjacent to a principal arterial streets, as so identified in § 86-367. Such structures shall be located in accordance with the setback requirements set forth in § 86-367. No such structure shall be located closer than 660 feet to the right of way of a limited access highway.

1 ~~(1)(2)~~ Setbacks. Such structures shall be located in accordance with the setback
2 requirements set forth in § 86-367. No such structure shall be located closer than 660 feet to
3 the right-of-way of a limited access highway.

4 ~~(2)(3)~~ Illumination. Outdoor advertising structures in ~~I-districts~~ may be illuminated,
5 provided that the source of such illumination is not visible beyond the property lines of the
6 parcel upon which the structure is located, in accordance with the standards found in Section
7 86-692.

8 ~~(3)(4)~~ Maintenance. Outdoor advertising structures ~~located in I districts~~ shall be adequately
9 maintained. Such maintenance shall include proper alignment of structure, continued
10 readability of message, and preservation of structure with paint or other surface finishing
11 material. If an outdoor advertising structure is not maintained, written notice of any disrepair
12 shall be issued by the Chief Building Inspector to the owner of such structure. If the disrepair
13 is not corrected within 30 days, such structure shall be removed at the owner's expense.

14 ~~(4)(5)~~ Size. No outdoor advertising structure ~~located in an I district~~ shall exceed 300 square
15 feet in surface display area per side.

16 ~~(5)(6)~~ Required spacing. No outdoor advertising structure ~~located in an I district~~ shall be
17 located within a distance of 300 feet of any other outdoor advertising structure, such distance
18 to be measured along a line parallel to the right-of-way of the highway upon which the
19 outdoor advertising structure fronts.

20
21 **Section 25.** Section 86-695, is hereby renamed Murals and is amended to read as follows:

22
23 ~~Unless a different time limit is specified, all temporary signs shall be removed within five days after~~
24 ~~the event to which they relate occurs.~~

25
26 Murals are permitted on any commercial property, subject to the following regulations:

27
28 ~~(1) One exterior wall surface of a commercial building may be covered up to 100% by a mural.~~

29 ~~(2) No other signage shall be permitted on the wall where a mural has been painted.~~

30 ~~(3) Illumination is permitted in accordance with the provisions of Chapter 38, Article VII of the~~
31 ~~Code of Ordinances, Outdoor Lighting.~~

32 ~~(4) A mural shall be kept in good condition and shall be well maintained. In the case of a mural~~
33 ~~being in disrepair, the mural must either be removed from the wall of the building or repaired~~
34 ~~within 60 days of written notice from the Township.~~

35 ~~(5) A public safety hazard shall not be created with the installation of a mural.~~

36 ~~(6) Murals are still subject to normal permitting requirements, as outlined in this Article.~~

37
38 **Section 26.** Section 86-697, is hereby created and titled Construction Project Waivers, to read as
39 follows:

40
41 In order to provide adequate visibility and signage to businesses during major construction projects,
42 the Meridian Township Board of Trustees shall have the ability to waive the temporary sign
43 provisions during major construction projects, upon recommendation of the Director of Community
44 Planning and Development. Any waiver under this section shall detail the time period, the maximum
45 dimensions of temporary signs, location(s) for temporary signs, and any other relevant ordinance
46 alteration permitted under the waiver.

1 **Section 27.** Validity and Severability. The provisions of this Ordinance are severable and the
2 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or
3 effectiveness of the remainder of the Ordinance.
4

5 **Section 28.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby
6 repealed only to the extent necessary to give this Ordinance full force and effect.
7

8 **Section 29.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties that
9 were incurred, and proceedings that were begun, before its effective date.
10

11 **Section 30.** Effective Date. This Ordinance shall be effective seven (7) days after its publication or
12 upon such later date as may be required under Section 402 of the Michigan Zoning
13 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
14 referendum.
15

16 ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXX,
17 2022.
18

19
20
21 Patricia Herring Jackson, Township Supervisor

22
23
24 Deborah Guthrie, Township Clerk
25

ORDINANCE NO. 2022-16

AN ORDINANCE TO AMEND ARTICLE 7, SIGNS AND ADVERTISING STRUCTURES, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE REGULATIONS FOR SIGNS IN THE TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended in the following locations to modify and add the following definitions as follows:

BANNER

Any removable fabric, cloth, paper, or other non-rigid material, installed in a temporary fashion on a building, property, or other site amenity, and not enclosed in a frame.

CANOPY

An overhanging shelter extending outward from a building. A parapet wall is not a canopy.

FLAG

A sign consisting of a piece of durable fabric or similar material, anchored along one side and attached to a permanent, freestanding pole or attached to a building.

MAJOR CONSTRUCTION PROJECT

As used in this Article, a Major Construction Project shall be any infrastructure project or major redevelopment of an existing property that has a direct impact on five (5) or more adjacent businesses.

MURAL

Any graphic design, such as, but not limited to, a mosaic, picture, scene, or diagram painted on any wall which does not contain any brand name, product name, logo, trademark, trade name, identifiable commercial representation, or any other commercial message or advertising, whether by spelling, abbreviating, depiction, or otherwise.

OUTDOOR ADVERTISING STRUCTURES

Those permanent signs and billboards which may be erected for the purposes of advertising businesses which may or may not be located on the same parcel.

SIGN

A display or illustration which is affixed to, painted on, or otherwise located or set upon a building, structure, or piece of land, which directs attention to an object, place, product, activity, person, institution, organization, or business and which is visible from any public street, sidewalk, alley, park, public property or from other private

property, but not including signs which are directed at persons within the premises of the sign owner.

SIGN, CANOPY

A sign that is displayed or affixed flat on the surface of a canopy and does not extend beyond the limits of the canopy. Such signs are considered wall signs for the purpose of regulation.

SIGN, DEVELOPMENT ENTRY

A freestanding sign that is installed at the road entrance(s) to a development to identify the overall development project, rather than individual businesses or uses within the development.

SIGN, DRIVE-THROUGH ACCESSORY

A permanent sign installed adjacent to a drive through lane to facilitate ordering and communications to onsite customers.

SIGN, ELECTRONIC MESSAGE

A sign or portion of a sign that displays an electronic image using changing lights or similar forms of electronic display to form a message. This includes, but is not limited to, television screens, plasma screens, digital screens, flat screens, LED or LCD displays, flipper matrix, and holographic displays.

SIGN, FREESTANDING

A sign that is attached to a self-supporting structure other than a building. The support structure shall be placed in or below the ground and not attached to any other structure.

SIGN, OFF-PREMISES

A sign that displays a message directing attention to a business, product, service, profession, commodity, activity, event, person, institution or other commercial message which is generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the premises where the sign is located.

SIGN, ON-PREMISES

A sign that is not an off-premises sign.

SIGN, PROJECTING

A sign that is affixed in a non-parallel manner to the wall of a building, extending outward from the building.

SIGN, TEMPORARY

A sign that is installed for a limited period of time and intended to be removed within a time period as specific herein.

SIGN, WALL

A sign that is affixed parallel to the wall or window of a building, not projecting above the top wall or beyond the end of the building. For the purposes of this ordinance, signs affixed to the sloping surface of a mansard roof or canopy shall be considered a wall sign.

SIGN, WINDOW

A sign that is affixed to a window in a manner that does not create any projection away from the window pane on which the sign is installed.

Section 2. Section 86-368, RR District: One-Family Rural Residential District, is hereby amended at Subsection (b)(2)b.6. to read as follows:

- 6. There shall be no external evidence of a home occupation except one nonilluminated sign not exceeding two square feet in surface display area and attached flat against the building.

Section 3. Section 86-376, Multiple-Family Residential Districts: RDD, RD, RC, RCC Districts, is hereby amended at Subsection (f)(7) to read as follows:

- (7) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 4. Section 86-402, Standards Applying to All Uses, is hereby amended at Subsection (3) to read as follows:

- (3) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 5. Section 86-431, MP District: Mobile Home Park District, is hereby amended at Subsection (b)(6) to read as follows:

- (6) Signs, Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 6. Section 86-433, CR District: Commercial Recreation District, is hereby amended at Subsection (d)(5) to read as follows:

- (5) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 7. Section 86-434, RP District: Research and Office Park District, is hereby amended at Subsection (c)(4) to read as follows:

- (4) Restaurants, without drive-in facilities, open to the general public, provided that the following requirements are met:
- a. Restaurants may be located in buildings permitted by right in this district or permitted by a special use permit, provided that the building contains a minimum of 75,000 square feet of gross floor area.
 - b. Restaurants under this provision shall be limited to one per building, not to exceed 10% of the building's gross floor area.
 - c. Restaurants under this provision shall only be accessible from within the principal use or building; direct outside entrances to restaurants shall not be allowed.
 - d. Restaurants shall provide off-street parking for a restaurant use in addition to the off-street parking required for the principal use.

Section 8. Section 86-434, RP District: Research and Office Park District, is hereby amended at Subsection (f)(7) to read as follows:

- (7) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 9. Section 86-435, I District: Industrial District, is hereby amended at Subsection (f)(6) to read as follows:

- (6) Signs. Signs shall be installed in accordance with those requirements specified in Article VII of this chapter.

Section 10. Section 86-437, AG District: Agriculture District, is hereby amended to read as follows:

(a) [UNCHANGED]

(b) [UNCHANGED]

(c) [UNCHANGED]

(d) Permitted accessory uses and structures. The following accessory uses and structures shall be permitted by right in the agriculture district.

(1) Temporary or seasonal sales of items produced on the farm, not including products requiring manufacturing or mechanical processing.

(2) Temporary or seasonal roadside sales of items produced on the farm, subject to the following provisions:

- a. A farm sales stand shall be setback 25 feet from a road pavement edge.
- b. Only one farm sales stand shall be permitted for every 600 feet of frontage.
- c. Such farm sales stand shall not be located within 100 feet of the intersection of the right-of-way lines of any two public streets.
- d. Signage shall be permitted in accordance with the standards found in Article VII, Signs and Advertising Structures.

(3) Home occupations, subject to the provisions of Subsection 86-368(b)(2).

- (4) Temporary buildings associated with construction of permanent buildings. Such buildings shall be removed upon the completion or abandonment of the construction work and before issuance of an occupancy permit.
 - (5) Barns, silos, equipment storage, and similar structures customarily incidental to the permitted principal use and structures.
 - (6) Manure storage incidental to the raising of farm animals, provided no such storage area shall be permitted within 200 feet of any other zoning district boundary.
- (e) [UNCHANGED]

Section 11. Section 86-681, Purpose, is hereby amended to read as follows:

The purpose of this Article is to regulate signs within the Township so as to protect public safety, health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist distraction, and loss of sight distance; promote public convenience; preserve property values; support and complement land use objectives as set forth in the Master Plan and this Ordinance; and enhance the aesthetic appearance and quality of life within the Township. The standards contained herein are intended to be content neutral.

These objectives are accomplished by establishing the minimum amount of regulations necessary concerning the size, placement, construction, illumination, and other aspects of signs in the Township so as to:

- (1) Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized travelers, reduces the effectiveness of signs directing and warning the public, causes confusion, reduces desired uniform traffic flow, and creates potential for accidents.
- (2) Prevent signs that are potentially dangerous to the public due to structural deficiencies or disrepair.
- (3) Reduce visual pollution and physical obstructions caused by a proliferation of signs which would diminish the Township's image, property values and quality of life.
- (4) Enable the public to locate goods, services and facilities without excessive difficulty and confusion by restricting the number and placement of signs.
- (5) Prevent placement of signs which will conceal or obscure signs of adjacent uses.
- (6) Protect the public right to receive messages and engage in expressive conduct protected by the First Amendment of the U.S. Constitution.
- (7) The regulations and standards of this Article are considered the minimum necessary to achieve a substantial government interest for public safety, aesthetics, protection of property values, and are intended to be content neutral.
- (8) Prevent signs from conflicting with other allowed land uses.
- (9) Maintain and improve the image of the Township by encouraging signs of consistent size which are compatible with and complementary to related buildings and uses, and harmonious with their surroundings. This includes preventing light trespass onto adjacent properties.
- (10) Regulate portable signs as necessary to avoid negative impacts on traffic safety and aesthetics.

Section 12. Section 86-682, Existing nonconforming signs, is hereby amended to read as follows:

- (1) Purpose. It is the intent of this article to permit the continuance of a lawful use of any sign or outdoor advertising structure existing at the effective date of this chapter, although such sign or outdoor advertising structure may not conform with the provisions of this chapter. It is the intent of this article that nonconforming signs and outdoor advertising structures shall not be enlarged upon, expanded or extended. Further, it is the intent of this article that nonconforming signs and outdoor advertising structures shall be gradually eliminated and terminated upon their natural deterioration or accidental destruction. The continuance of all nonconforming signs and outdoor advertising structures within the Township shall be subject to the conditions and requirements set forth in this article.
- (2) Structural changes. The faces, supports, or other parts of any lawful nonconforming sign or outdoor advertising structure shall not be structurally changed, altered, substituted, or enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor advertising structure conforms to the provision of this chapter for the district in which it is located, except as otherwise provided for in this article.
- (3) Repairs, alterations, and improvements. Nothing in this article shall prohibit the repair, reinforcement, alteration, improvement, or modernizing of a lawful nonconforming sign or outdoor advertising structure; provided, that such repair, reinforcement, alteration, improvement, and modernizing do not exceed an aggregate cost of 30% of the appraised replacement cost thereof, as determined by the Director of Community Planning and Development, unless the subject sign or outdoor advertising structure is changed by such repair, reinforcement, alteration, improvement, or modernizing to a conforming structure.
- (4) Restoration of damage. Any lawful nonconforming sign or outdoor advertising structure damaged by fire, explosion, an act of God, or by other accidental causes may be restored, rebuilt, or repaired; provided, that the estimated expense of reconstruction does not exceed 50% of the appraised replacement cost thereof, as determined by the Director of Community Planning and Development.
- (5) Discontinuance or abandonment. Whenever the activity, business, or usage of a primary premises to which a sign is attached or related has been discontinued for a period of 90 days or longer, such discontinuance shall be considered conclusive evidence of an intention to abandon legally the nonconforming sign attached or related thereto. At the end of this period of abandonment, the nonconforming sign shall either be removed or altered to conform with the provisions of this chapter.

(6) Elimination of nonconforming signs. The Township Board may acquire any nonconforming sign or outdoor advertising structure with or without acquiring the property on which such sign or structure is located by condemnation or other means and may remove such sign or structure.

(7) Change of Message. Nothing in this section shall prohibit changing of the message of any sign to reflect the change of a business name being advertised by a sign, nor the periodic change of message on any outdoor advertising structure, as long as structural changes are not being made to the sign.

Section 13. Section 86-683 is hereby renamed Administration and is amended to read as follows:

(1) Review and Approval of Signs. All new or replacement signs for any structure, property, or use shall be reviewed and approved by the Community Planning and Development Director or their designee, unless otherwise specified.

(2) Review Standards. The Community Planning and Development Director shall review the proposed sign based on the standards found herein.

(3) Permitting.

- a. It shall be unlawful to display, erect, relocated, alter, or otherwise change any permanent signs without obtaining a permit.
- b. After the issuance of a permit by the Township, it shall be unlawful to change, alter, modify, or otherwise deviate from the approved permit, without first amending the permit or applying for a new permit.
- c. An application for a permit shall be made in writing on forms furnished by the Township.
- d. The application for a permit shall include the following information:
 - i. The name, address, and telephone number of the person requesting the sign permit.
 - ii. The name, address, and telephone number of the contractor installing the sign.
 - iii. The location by street address where the sign is proposed to be installed.
 - iv. Site plan and elevation drawings of the proposed sign, drawn to scale, including the location of the proposed sign on the property and/or building, the location of any existing signs on the property and/or building, the dimensions of the proposed sign, the construction materials proposed for the sign, and the method of lighting for the sign.
 - v. An application for, and all necessary information, an electrical permit for all signs with electrical connections.
 - vi. The signature of the owner or the owner's authorized agent.

- vii. The value of the sign being installed.
- e. The replacement of only the sign face, with no other structural, electrical, or other physical changes to the sign, shall not require a permit.

Section 14. Section 86-684 is hereby renamed Regulations for Signs in All Districts and is amended to read as follows:

- (1) Any sign not expressly permitted in a district is prohibited in such district.
- (2) Commercial signs and advertising structures shall be located on the premises to which the sign is accessory, unless otherwise specified herein.
- (3) Whenever a maximum surface display area per side of any sign or advertising structure is specified, such surface display area shall be computed as follows:
 - a. If a sign has only one exterior face, the surface display area of that face shall not exceed the specified maximum.
 - b. If a sign has two exterior faces, the surface display area of each face shall not exceed the specified maximum.
 - c. If a sign has more than two exterior faces, the sum of the surface area of all the faces shall not exceed twice the specified maximum.
- (4) No sign or outdoor advertising structure may have moving parts or moving or flashing lights.
- (5) No banners, streamers, or similar devices shall be permitted, unless otherwise specified herein.
- (6) No wall sign shall be erected to extend above the top of the wall to which it is attached. No signs shall be mounted on a roof.
- (7) All signs shall be installed so as to comply with the Sight Triangle regulations found in Section 86-474 of this Ordinance.
- (8) Traffic Control Signs. Signs purely for traffic regulation or control within the project may be utilized as required and shall conform to the Michigan Manual of Uniform Traffic Control Devices (MMUTCD). Traffic control signs not listed in the MMUTCD shall be reviewed by the Department of Public Works and Engineering for a determination that the sign is warranted. All such traffic control signs shall not require a permit or count against maximum permitted sign areas for a project but shall be installed on private property.
- (9) An additional three-square feet of surface display area shall be permitted for any freestanding sign in any zoning district to accommodate the street number of the

structure. The street number shall be placed on the sign in accordance with Chapter **14**, Article **V** of this Code of Ordinances.

- (10) Signs shall not revolve or move in any manner.
- (11) Any sign that creates a visual or safety hazard may be ordered to be removed by the Director of Community Planning and Development.
- (12) Directional Signs. On premises directional signs that aid traffic flow shall be permitted subject to the following:
 - a. Located a minimum of five (5) feet from any property line.
 - b. Shall be located on private property. No such signs shall be permitted in the public right of way.
 - c. No larger than three (3) square feet.
 - d. No taller than six (6) feet.
 - e. May be illuminated, subject to the standards of this Article.
 - f. The number and location of directional signs shall be subject to the approval of the Director of Community Planning and Development, based on the number of entrances and exits to the site, circulation patterns on site, and the number and location of tenants and buildings on site.
- (13) Window signs. Window signs shall be permitted subject to the following:
 - a. A window sign shall be installed on the inside of a window or on the exterior of a window, so as not to project from the window pane on which the sign is painted or affixed.
 - b. No more than 40% of the surface area of the window may be used for window signs.
 - c. The total amount of window signage shall not exceed 10% of the building face of which the window is a part.
- (14) Flags. Flags shall be permitted on any property, without a sign permit, subject to the following:
 - a. A maximum of two flags shall be permitted on any property in a RR, RAAA, RAA, RA, RB, or RX district.
 - b. A maximum of one flag shall be permitted on any property in any other type of district.
 - c. Any flag shall be no larger than 24 square feet.
 - d. No part of any flag shall be hung or erected in any manner so as to visually obstruct or project into the public right-of-way, unless written permission from the Michigan Department of Transportation or the Ingham County Road Department has been granted.
 - e. Flagpoles shall be subject to the following:

- i. All flagpoles shall be setback from all property lines by a distance equal to the height of the flagpole.
- ii. No flagpole shall exceed 40 feet in height.
- iii. Flagpoles may be illuminated, subject to the standards in this Ordinance.
- iv. No flagpole shall be installed without obtaining a building permit.

(15) A protected message of any type may be substituted, in whole or in part, for the message displayed on any sign which is already legal or legal nonconforming without consideration of message content. Such substitution of message may be made without any additional approval or permitting, provided that the message substitution makes no changes to the physical structure of the sign. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over protected non-commercial speech, or favoring of any particular protected non-commercial speech over any other protected non-commercial speech. Message substitution is a continuing right and may be exercised any number of times, in whole or in part. Message substitution applies only to speech which is within the protection of the First Amendment to the U.S. Constitution and corresponding provisions of the Michigan Constitution.

Section 15. Section 86-685, Signs in Residential Districts, is hereby amended to read as follows:

Signs proposed for the RR, RAAA, RAA, RA, RB, RX, RD, RDD, RC, RCC, RN, PRD, and MP zoning districts shall be permitted in accordance with the following regulations.

- (1) Development Entry Sign. A permanent sign may be permitted at each entrance to a residential development, subject to the following regulations:
 - a. Located at least 10 feet back from the front property line.
 - b. Installed in a common area for a development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
 - c. No larger than 32 square feet in size.
 - d. No taller than six feet in height.
 - e. One such sign is permitted at each public entry to a residential development.
- (2) Signs for Land Uses Other than Single-Family. Where the use of a parcel in a zoning district subject to this Section is primarily other than a single-family dwelling, then wall signs and freestanding signs shall be permitted subject to the following regulations:
 - a. Located at least 10 feet back from any property line.
 - b. No larger than 25 square feet in size.
 - c. No taller than six feet in height.
 - d. Either one wall sign or one freestanding sign is permitted for any use under this Section.
 - e. Any sign under this section must be an On Premises sign.

- (3) Wall Sign. In addition to the foregoing, one nonilluminated sign not to exceed two square feet in surface display area and attached flat against a building wall is permitted.

Section 16. Section 86-686, Professional and Office districts, is hereby amended to read as follows:

Signs proposed for the Professional and Office zoning district shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
- a. Shall be placed flat against the building.
 - b. No individual sign shall be larger than 30 square feet in surface display area.
 - c. Each tenant in a multi-tenant building shall be permitted a maximum of 30 square feet of signage, contiguous with their lease space and no closer than 12 inches to the side of the building line or leased space line.
 - d. Wall signs shall be allowed up to a size equivalent to one square foot for each one lineal foot of building frontage occupied.
- (2) Freestanding signs. A permanent sign subject to the following regulations:
- a. A freestanding sign shall be permitted in the front yard, located at least 10 feet from the front and side property lines.
 - b. The surface display area of the freestanding sign shall not exceed 32 square feet per side.
 - c. The freestanding sign shall not exceed six (6) feet in height.

Section 17. Section 86-687 is hereby renamed “C-1, C-2, C-3, and CR Commercial Districts”, and is amended to read as follows:

Signs proposed for the C-1, C-2, and C-3 Commercial and CR, Commercial Recreation, zoning districts shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
- a. One wall sign shall be permitted on each building façade with frontage on a public street.
 - b. In no case shall any tenant have more than one wall sign on a façade.
 - c. No wall sign shall be located on a rear facade.
 - d. Wall signs shall be allowed up to a size equivalent to one square foot for each one lineal foot of building frontage occupied.
 - e. In the case of multitenant structures, one wall sign shall be permitted for each tenant having an individual means of public access up to a size equivalent to one square foot for each one lineal foot of building frontage occupied. Tenants shall be permitted signs on each building façade with frontage on a public street.

- f. Where several tenants use a common entrance in a multitenant structure, wall signs shall be permitted for those tenants having an individual means of public access up to a size equivalent to one square foot for each one square foot of building frontage occupied.
- (2) Freestanding signs. A permanent sign, subject to the following regulations:
- a. One freestanding sign per parcel shall be permitted, except a site with 500 feet or more of contiguous frontage on one street and more than one point of access on that street may have one additional freestanding sign. If two freestanding signs are located on a site based on this provision, a minimum of 250 feet shall separate the two signs.
 - b. Shall not exceed 16 feet in height.
 - c. Shall not exceed 38 square feet in surface display area per side.
 - d. Located in the front yard with the leading edge at least 10 feet back from any property line.
 - e. Only one freestanding sign shall be permitted for multitenant buildings or shopping centers except as provided in subsection (4)a of this section.
- (3) Service station signs. Recognizing the changing nature of pricing and products for service stations, the following additional regulations apply to signs at any service station.
- a. No signs may be placed onsite other than the permitted maximum wall and freestanding signs, per the provisions of this Article.
 - b. In addition to the freestanding signage allowed under the provisions of this Article, an additional 6 square feet of surface display area, per side, may be permitted indicating the price and grade of gasoline for sale, either as an additional wall sign or attached the freestanding sign.
- (4) Projecting signs. Buildings may elect to utilize projecting signs in addition to wall signs. In addition to all wall sign regulations, the following additional regulations shall apply to projecting signs:
- a. Projecting signs shall be no larger than 20 square feet in surface display area per side. Any projecting sign shall count against the maximum wall sign size permitted for a building façade.
 - b. Projecting signs must clear sidewalks by at least eight feet and project no more than four feet from the building.
 - c. Projecting signs may extend to the bottom of the eaves of a building.
 - d. Projecting signs may be installed vertically or horizontally.
 - e. No projecting sign may be displayed unless the building to which it is attached is 20 feet or more in width and no projecting sign may be closer than 50 feet to any other projecting sign.
- (5) Drive-Through Accessory Signs. Recognizing the need to provide accessory signage for drive through uses, in addition to the freestanding and directional signs allowed under the provisions of this article, Drive-Through Accessory Signs are permitted at any Drive-Through Business, subject to the following:
- (a) All signage for drive-through businesses shall be approved by the Planning Commission.
 - (b) Each drive-through accessory sign shall not exceed seven (7) feet in height.

- (c) Two signs may be permitted for each drive-through lane, as follows:
 - i. One sign in the stacking lane shall not exceed sixteen (16) square feet
 - ii. One sign at the speaker shall not exceed thirty-two (32) square feet in area.
- (d) The area of the drive-in and drive-through accessory sign is exclusive of the structures framing.
- (e) All drive-in and drive-through accessory signs shall be single sided.
- (f) No drive-in and drive-through accessory sign may be located within the front yard.
- (g) The drive-in and drive-through accessory sign may include electronic message signage.
- (h) The Planning Commission may consider a modified sign area, subject to the following:
 - i. Only one (1) of the drive-in and drive-through accessory signs may be increased in area.
 - ii. The drive-in and drive-through accessory sign is completely screened from the roadway.
 - iii. Under no circumstances shall the drive-in and drive-through accessory sign exceed forty-eight (48) square feet in area.

Section 18. Section 86-688, RP and I, Research Park, Industrial Districts, is hereby amended to read as follows:

Signs proposed for the RP, Research and Office, and I, Industrial, zoning districts shall be permitted in accordance with the following regulations.

- (1) Wall signs. A permanent sign may be permitted on a building, subject to the following regulations:
 - a. Shall be placed flat against the building.
 - b. Such sign shall not exceed 40 square feet.
 - c. Each tenant in a multi-tenant building shall be permitted 40 square feet of signage, adjacent to their lease space.
- (2) Freestanding signs. A permanent sign may be permitted on each lot in a research or industrial park, subject to the following regulations:
 - a. One freestanding sign shall be permitted per lot in the park.
 - b. Shall be setback 25 feet from the front property line.
 - c. The surface display area of the freestanding sign shall not exceed 32 square feet.
 - d. Maximum height of freestanding signs shall be six (6) square feet.
- (3) Development Entry Sign. In addition to the freestanding sign allowance for each lot, one permanent sign may be permitted at one entrance to a research or industrial park development, subject to the following regulations:
 - a. Shall be setback a minimum of 10 feet from the front property line.
 - b. Installation shall be in a common area for the development or on private property. No such signs shall be installed in the public right of way without express written approval of the Ingham County Road Department.
 - c. Such signs shall not exceed 50 square feet in surface display area per side.

- d. Such signs shall not exceed six (6) feet in height.

Section 19. Section 86-689 is hereby renamed “AG, Agriculture District” and is amended to read as follows:

- (1) Commercial uses permitted in the agriculture district may have one wall sign placed flat against the main building, in addition to signs permitted elsewhere in this chapter. The surface display area of such sign shall not exceed 25 square feet and the sign shall not project above the cornice or roof line.
- (2) Temporary signage for farm stands shall be permitted up to six square feet. Such signs shall not be located within 100 feet of an intersection of any two public streets.

Section 20. Section 86-690 is hereby renamed “Temporary Signs” and is amended to read as follows:

The following temporary signs shall be permitted on all parcels in the Township, in accordance with the regulations herein.

- (1) Off-Premises Temporary Signs. An off-premises temporary sign may be permitted subject to the following regulations:
 - a. All off-premises temporary signs shall be installed on private property. No such signs shall be placed in the public right of way without express written authorization of the Ingham County Road Department and the Charter Township of Meridian.
 - b. Such off-premises temporary signs shall individually be no larger than eight square feet in size and not exceed twenty-four (24) square feet in size per side in total on the property.
 - c. Such temporary signs shall be no taller than four feet in height.
 - d. Temporary signs may not be specifically illuminated.
 - e. All temporary signs shall be constructed of durable, all-weather materials and shall be designed to remain in place and good repair so long as they remain on display. All temporary signs shall be removed if material shows signs of wear such as fraying, fading, chipping or other physical damage.
 - f. The maximum display time for a temporary sign is sixty (60) days. After sixty (60) days, there shall be a gap of at least fourteen (14) days before another temporary sign is installed on the same property.
- (2) On-Premises Temporary Signs. The following standards shall apply to On-Premises Temporary Signs:
 - a. Construction Projects. In an effort to keep the public informed, the following standards shall apply when new construction projects commence:
 - (1) One such sign shall be permitted on any construction site that has received site plan approval or has applied for building permits.
 - (2) Such signs shall not exceed thirty-two (32) square feet in size per side.
 - (3) Such signs shall not exceed eight (8) feet in height.

- (4) If freestanding, the sign shall be located no closer than 10 feet back of the street right-of-way line.
 - (5) Signs approved under this section shall be permitted for a period of two (2) years or until the final building on the site receives a Certificate of Occupancy, whichever is shorter.
 - (6) On sites utilizing construction fencing, screening fabric on the construction fence may be used in place of a freestanding sign. The screening fabric shall be no larger than the construction fencing, shall be maintained in good condition, and shall be removed when the construction fencing is removed.
- b. Land for Sale or Lease. When all or a portion of a building or land area is listed for lease or for sale, the following additional standards apply:
- (1) In single-family residential districts, the size of a sign shall be limited to the size standards of a normal temporary sign.
 - (2) In multi-family residential and non-residential districts, the size of a sign shall be no larger than 16 square feet per side or thirty-two (32) square feet total.
 - (3) Such signs shall be no taller than six (6) feet in height.
 - (4) Such signs shall be setback a minimum of five (5) feet from the property line.
 - (5) Such signs shall be removed within seven (7) days of the closing of the sale or lease of a property or portion of property.
- c. Grand Openings. To support new businesses when they open in the Township, an additional temporary sign may be permitted, subject to the standards in subsection (1) above and the following standards:
- (1) The maximum size of a sign under this section may be 40 square feet.
 - (2) A sign under this section may be installed once the Certificate of Occupancy is issued for the space and must be removed 45 days later.
 - (3) The maximum height of a sign under this section is six feet.
- d. Other On-Premises Temporary Signs.
- (1) On-Premises Temporary Signs not expressly permitted under this section may be allowed under the permitting provisions of Section 86-683(3) of this Article.
 - (2) Other On-Premises Temporary Signs must be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.
 - (3) Other On-Premises Signs under this subsection shall not exceed 24 square feet in total and shall be removed after 60 days, except on good cause shown by the applicant.

Section 21. Section 86-691, is hereby renamed “Permitted Portable Signs” and is amended to read as follows:

In order to provide businesses opportunities for pedestrian-scale signage, near the entrances to their businesses, while preventing sign clutter along Township thoroughfares, Portable Signs shall be permitted subject to the following:

- (1) One portable sign shall be permitted per tenant in the PO, C-1, C-2, C-3, and CR Districts.
- (2) Portable signs shall not exceed nine (9) square feet per side or a total of eighteen (18) square feet.
- (3) The maximum height of portable signs shall be four and one-half (4.5) feet.
- (4) All portable signs may only be displayed during regular business hours and must be stored indoors.
- (5) Portable signs shall be located within five (5) feet of the primary business entrance.
- (6) Buildings located directly adjacent to the public right-of-way may place a portable sign on the adjacent sidewalk, with approval of the Ingham County Road Department, provided that a minimum of five (5) feet of unobstructed pedestrian access is maintained. Sufficient space shall also be provided to allow car doors to open when adjacent to on-street parking.
- (7) No portable sign shall occupy or obstruct the use of any fire lane, required off-street parking space, driveway, doorway, or handicap ramp.
- (8) A-frame signs shall not be attached to a building or any structure, including, but not limited to, benches, trash receptacles, bicycle racks and light poles.

Section 22. Section 86-692, is hereby renamed “Sign Illumination” and is amended to read as follows:

(1) General standards.

- a. All permanent signs may be illuminated, except as noted herein, subject to the approval of the Community Planning and Development Director.
- b. The source of any illumination shall not be directly visible beyond the property lines of the parcel on which the sign is installed.
- c. Sign lighting may be internal or external.
- d. All external lighting fixtures being used to illuminate a sign shall face downward only and shall be shielded to direct light solely to the sign being illuminated.
- e. No flashing or moving illumination shall be permitted.

(2) Illumination standards.

- a. The illumination of all signs shall not exceed 0.3 footcandles above ambient light levels based on a measurement taken based on the following formula:
Measurement distance = $\sqrt{\text{Area of the Sign in square feet} \times 100}$
- b. The illumination of a sign shall be measured with the sign off and then on again, at a point as close to practical as possible that is perpendicular to the sign face, at the distance determined under the formula above.

Section 23. Section 86-693, is hereby renamed Electronic Message Signs and is amended to read as follows:

Electronic Message Signs are permitted in the C-1, C-2, C-3, and PO zoning districts, subject to the following regulations:

- (1) Electronic message signs may be permitted by application for and granting of a Special Use Permit by the Planning Commission.
- (2) Sign Area. An electronic message sign shall not exceed 25% of the permissible ground sign area.
- (3) Dimming Capabilities. All permitted EMCs shall be equipped with a sensor or other device that automatically determines the ambient illumination and programmed to automatically dim according to ambient light conditions, or that can be adjusted to comply with the 0.3 footcandle measurements.
- (4) Message Display Requirements.
 - a. The message on an electronic message sign shall not change more than once per 24-hour period.
 - b. When changing messages, the transition shall appear instantaneous, with no transition effects permitted.
 - c. No electronic message sign shall have any flashing, scrolling, traveling, or otherwise moving text or resemble or simulate any warning or danger signal or traffic control device.
- (5) There shall be no audio message, audible sound, or video permitted with any sign permitted under this chapter.

Section 24. Section 86-694, Outdoor Advertising Structures, is hereby amended to read as follows:

Outdoor advertising structures shall be permitted in accordance with the following limitations:

- (1) Location. Outdoor advertising structures shall be located only in the I, Industrial, Zoning District. Further, such structures shall only be located on properties with direct frontage on a principal arterial street, as identified in § **86-367**.
- (2) Setbacks. Such structures shall be located in accordance with the setback requirements set forth in § **86-367**. No such structure shall be located closer than 660 feet to the right-of-way of a limited access highway.
- (3) Illumination. Outdoor advertising structures in may be illuminated, in accordance with the standards found in Section 86-692.
- (4) Maintenance. Outdoor advertising structures shall be adequately maintained. Such maintenance shall include proper alignment of structure, continued readability of message, and preservation of structure with paint or other surface finishing material. If an outdoor advertising structure is not maintained, written notice of any disrepair shall be issued by the Chief Building Inspector to the owner of such structure. If the disrepair is not corrected within 30 days, such structure shall be removed at the owner's expense.
- (5) Size. No outdoor advertising structure shall exceed 300 square feet in surface display area per side.

- (6) Required spacing. No outdoor advertising structure shall be located within a distance of 300 feet of any other outdoor advertising structure, such distance to be measured along a line parallel to the right-of-way of the highway upon which the outdoor advertising structure fronts.

Section 25. Section 86-695, is hereby renamed Murals and is amended to read as follows:

Murals are permitted on any commercial property, subject to the following regulations:

- (1) One exterior wall surface of a commercial building may be covered up to 100% by a mural.
- (2) No other signage shall be permitted on the wall where a mural has been painted.
- (3) Illumination is permitted in accordance with the provisions of Chapter 38, Article VII of the Code of Ordinances, Outdoor Lighting.
- (4) A mural shall be kept in good condition and shall be well maintained. In the case of a mural being in disrepair, the mural must either be removed from the wall of the building or repaired within 60 days of written notice from the Township.
- (5) A public safety hazard shall not be created with the installation of a mural.
- (6) Murals are still subject to normal permitting requirements, as outlined in this Article.

Section 26. Section 86-697, is hereby created and titled Construction Project Waivers, to read as follows:

In order to provide adequate visibility and signage to businesses during major construction projects, the Meridian Township Board of Trustees shall have the ability to waive the temporary sign provisions during major construction projects, upon recommendation of the Director of Community Planning and Development. Any waiver under this section shall detail the time period, the maximum dimensions of temporary signs, location(s) for temporary signs, and any other relevant ordinance alteration permitted under the waiver.

Section 27. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 28. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 29. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 30. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the

Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXX, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 2, 2022
Re: Capital Projects Fund (CPF)

When I first arrived in Meridian Township a decade ago, I noticed that the Township did not operate with a Capital Projects Fund (CPF). Coming from St. Joseph, we had used a CPF for 15 years to help fund projects such as a new ice arena and park improvements.

When I began to investigate why we didn't operate with a CPF, I realized that we were too much in debt to consider such a tool. We owed MERS \$34,000,000, retiree health care nearly \$5,000,000 and our own pension fund \$1,900,000. With \$41,000,000 in debt, talking about setting up a CPF was a moot point.

With the elimination of nearly \$17,000,000 in debt, we can now pivot to the use of a CPF.

The best practice for establishing a CPF is earmarking annual revenues over expenditures from the general fund to the CPF. On an annual basis, this allows the governing body to consider capital projects out of a special fund. I'm suggesting we convert how we have operated over the past decades to the use of a CPF.

Here is how I would suggest we initiate the original corpus.

Our expected December 31, 2022 fund balance is expected to be in the range of \$13,000,000. The first thing is to recognize the Board's policy of maintaining a 25% fund balance as compared to the annual general fund expenses. Our 2023 general fund budget is approximately \$25,000,000. Therefore, you set aside \$6,250,000. This number will fluctuate each year based on the annual general fund expense. I'd also strongly suggest that we create a Pension Stabilization Fund of \$3,000,000. This will allow future administrations and elected officials a fund to dip into should we not be able to reach our goal of paying our annual MERS payment based on a 5% return. Finally, I'd suggest creating a Capital Projects Fund of \$3,750,000.

Again, the breakdown is as follows:

\$13,000,000 General Fund Balance 12/31/2022

\$6,250,000 Board Policy General Fund Balance

\$3,000,000 Pension Stabilization Fund

\$3,750,000 Capital Projects Fund

Total \$13,000,000

After careful review of our capital needs, I am recommending the following projects be funded out of the newly created Capital Projects Funds.

1. Municipal Building Upgrades (\$900,000)

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Re: Capital Projects Fund
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Our municipal building is showing great wear and is need of a major overhaul. A lot of our office furniture dates back to the 1970's. Our carpet is dotted with stains and our wallpaper is peeling. We did take a major step forward in 2020 when we allocated \$2,000,000 to upgrade our municipal building's HVAC system. Simply put, we don't want to end up with another Central Fire Station that was forced to be closed in 2014 due to poor living conditions. We are better than that.

With the creation of the Capital Projects Fund, we are requesting \$900,000 to paint our walls, upgrade our office furniture and replace our carpet and flooring.

2. Police Department Building Access Control System and Flooring Upgrades (\$300,000)

The Police Department was built in 1992. Since that time the carpeting has been replaced once over 17 year ago. The current carpet squares are stained, torn and discolored. The solid surface flooring has never been replaced. There are damaged tiles, staining and even missing pieces. The appearance and functionality of the flooring is an embarrassment.

The Police Building is required to have and maintain access control. The current access control system is the original analog system from 1992. Replacement and repair parts are difficult to obtain. The current system offers no auditing of access nor does it allow restriction of access by employee type. Access control is a critical part of safe and effective law enforcement operations.

Total estimated cost: \$1,200,000

Estimated (12/31/23) CPF Fund Balance: \$2,550,000

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE CREATION OF THE MERIDIAN TOWNSHIP CAPITAL PROJECTS FUND IN THE AMOUNT OF \$3,750,000 AND APPROPRIATING \$1,200,000 AS OUTLINED IN THE DECEMBER 2, 2022 MEMORADUM.



To: Board Members
From: Melissa Massie, Director of Project Management & Operations
Date: December 6, 2022
Re: Discussion of ARP Funding Requests

Meridian Township was awarded \$4,521,263 in American Rescue Plan (ARP) funding, received across two payments between October 2021 and June 2022. So far, the Township Board has allocated \$2,514,754 of the ARP funding to IT improvements, our local road program and new power cots for the fire department.

Meridian Township has \$2,006,509 available in our remaining ARP funding, which must be appropriated by December 31, 2024 and spent by December 31, 2026.

Based on the Board's input, we have compiled the following list of funding recommendations that will have the greatest impact on Meridian Township residents:

Digital Building and Fire Plan Review – Community Planning & Development - \$60,000

In the 2023 budget, funds were allocated to transition to digital permitting. The next step is the actual plan review going digital and integrating with our existing software. This will allow us to review and issue permits much quicker and in the longer term, make that information available to the public much easier in a digital format.

Wind Screens at Marketplace - \$93,000

The Meridian Farmers Market operates in this space all year long on Saturdays, as well as on Wednesdays from June-October, hosting over 100,000 visitors this year. The purpose of the wind screens is to provide a barrier when needed on windy spring, summer and fall days, as well as during the winter months to improve conditions for vendors and customers. The sometimes-heavy winds make it difficult for vendors and arts and crafts folks to maintain a viable booth. This proposal requests funds to install retractable wind screens encompassing the western half of the structure, as well as one on the west-facing section of the stage and a short 4' long section along the front of the stage to provide relief from the hot sun on the performers.

Updating Police Department Locker Rooms - \$135,000

Update the men's and women's locker rooms in the police building to help with recruitment and retention. Both locker rooms are at capacity and can't accommodate for any future growth. The current configuration and number of lockers in our women's locker room does not accommodate the number of women working in the department.

2023 Local Road Program (LRP) - \$700,000

The LRP began in 2020, right before the federal government created these stimulus programs, causing extremely high inflation for public infrastructure. The LRP costs increased by 50% in

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2022. We have lost nearly half of our buying power for 8/10 years, creating a \$14-\$16 million gap. Additional ARP funding can help close this gap.

Senior & Community Center Feasibility - \$500,000

The current Senior Center is located at Chippewa Middle School. With the passage of the Okemos Public School bond, Chippewa Middle School is going to be demolished and a new school will be constructed. This has caused us to look at the current condition of the Senior Center and the vision we have for this facility moving forward.

Manager Walsh, Treasurer Deschaine, and Supervisor Jackson recently went to the city of Portage to tour their new Senior & Community Center.

We will use \$500,000 of the remaining ARP funds to work with community stakeholders to evaluate the need for a new Meridian Township Senior & Community Center. These funds will be used by the committee to explore locations, amenities and funding options. The expectation is to bring a recommendation to the Township Board by December 1, 2023.

Affordable Housing Initiative - \$350,000

We will explore opportunities to establish more affordable housing opportunities in Meridian Township. With the cost of housing rising after the pandemic, we need to find creative ways to provide affordable housing for those in need.

Staff can analyze the best type of program to start with, but the funds can be used for establishment of several affordable housing programs. This could include a down payment assistance program, targeting specific neighborhoods where investment is most appropriate, or a homeowner rehabilitation program, to aid long time homeowners in rehabilitation and maintenance of their homes. By making these repayable upon sale of the home, this has the potential to become a revolving loan fund.

Meridian Historical Village - \$150,000

The Meridian Historical Village was created in 1974 to preserve, protect and educate the community of our rich history. These structures serve as a remembrance of life in our area in the late 1800s. Operated by the volunteer group, Friends of Historic Meridian, thousands of school children visit annually to participate and learn of life's chores, celebrations and struggles from that time period. Repair and upkeep of these structures is essential in maintaining the structural integrity and viability of this community gem. Necessary work needed includes roof replacements, painting, wood siding replacement due to rot, and furnace replacement. A report is forthcoming from an architectural firm with the final list of work and estimated costs. This request will jumpstart a list of necessary work in the next few years.

Memo to Township Board
December 6, 2022
Re: Discussion of ARP Funding Requests
Page 3

Total Requested: \$1,988,000

Total Available: \$2,006,509

*Any funds not dispensed by June 30, 2025 will automatically rollover to the Township Local Road Fund.



To: Board Members
From: Amanda Garber, CPA
Finance Director
Date: December 6, 2022
Re: Federal Policies and Procedures Manual

Uniform Guidance (2 CFR 200) requires that all entities accepting federal funding must have minimum written policies and procedures about how internal controls and processes will be conducted over federal awards.

Uniform Guidance (2 CFR 200) is a government-wide framework for grants management and provides an authoritative set of rules and requirements for federal awards. This framework establishes uniform administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities.

The following Federal Policies and Procedures Manual has been created based on Township procedures, Uniform Guidance requirements, and our financial auditor's recommendation. The following compliance areas have been included in this manual:

- Allowability of costs
- Cash management
- Equipment and real property management
- Subrecipient monitoring
- Technical evaluations

Since the Township is incurring significant federal expenditures related to the American Relief Plan Act (ARPA), it is important to have these written federal policies and procedures to be compliant with the Uniform Guidance.

Attachments:

1. Meridian Charter Township Federal Policies and Procedures Manual



Meridian Charter Township

Federal Policies and Procedures Manual

December 2022

**Meridian Charter Township
Federal Policies and Procedures Manual
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Policies for Compliance with the OMB Compliance Supplement

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**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Activities Allowed/Unallowed and Allowable Costs/Cost Principles**

Source of Governing Requirements - The requirements for activities allowed or unallowed are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for allowable costs/cost principles are contained in Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual
- Purchasing Policy

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. All grant expenditures will be in compliance with the Uniform Guidance, 2 CFR 200, State law, Township policy, and the provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for allowable costs and costs must meet the following general criteria to be allowable under Federal awards:
 - a. Be reasonable and necessary for the performance of the program and allocable thereto (see detail below);
 - b. Conform to any limitations or exclusions set forth in applicable regulations or in the award itself;
 - c. Be consistent with policies and procedures that apply uniformly to federally financed activities and other activities of the non-Federal entity; and
 - d. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
 - e. Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period.
 - f. Be adequately documented.
2. A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In determining reasonableness of a given cost, consideration must be given to

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Activities Allowed/Unallowed and Allowable Costs/Cost Principles (Concluded)**

- a. Whether the cost is ordinary and necessary for the proper and efficient performance of the Federal award;
 - b. The requirements imposed by such factors as: sound business practices; arms-length bargaining; Federal, state, local, tribal, and other laws and regulations; and
 - c. Market prices for comparable goods or services.
3. A cost is allocable to a particular Federal award if the goods or services involved are chargeable or assignable to that Federal award in accordance with the relative benefits received. This standard is met if the cost:
 - a. Is incurred specifically for the Federal award;
 - b. Benefits both the Federal award and other work of the non-Federal entity and can be distributed in proportions that may be approximated using reasonable methods; and
 - c. Is necessary to the overall operation of the non-Federal entity and is assignable in part to the Federal award.
4. Applicable credits refer to those receipts or reduction of expenditure type transactions that offset or reduce expense items allocable to the Federal award. To the extent that such credits relate to allowable costs, they must be credited to the Federal award either as a cost reduction or cash refund, as appropriate.

The Federal award may be subject to statutory requirements that limit the allowability of costs. Payments made for costs determined to be unallowable must be refunded (including interest) to the Federal Government unless Federal statute or regulation directs otherwise.
5. Grant expenditures will be approved by department heads/program managers initially through the purchase order process, and again when the bill or invoice is received. This will be evidenced by signature or initials on the invoice. Accounts payable disbursements will not be processed for payment by Accounts Payable until necessary approval has been obtained.
6. Payroll costs will be documented in accordance with the Uniform Guidance, 2 CFR 200.
7. Indirect costs will be charged to federal grants at the federally negotiated indirect cost rate (if available) or the de minimis rate of 10% permitted by the Uniform Guidance, 2 CFR 200. The selected rate will be applied to Modified Total Direct Costs (MTDC). The Township may, at its discretion, choose to use all available grant funds for program purposes and not charge an indirect cost rate to a federal award.
8. To the extent that the Township passes through federal awards to subrecipients, the Township will review the subrecipient's grant budgets for compliance with allowable/unallowable costs.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Cash Management**

Source of Governing Requirements – The requirements for cash management are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Substantially all of the Township's grants are awarded on a reimbursement basis. As such, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency.
2. Cash draws will be initiated by the Department Head who will determine the appropriate draw amount. Documentation of how this amount was determined will be retained and signed. An individual independent of this determination will review the draw amount and sign the paperwork as evidence of the control.
3. The physical draw of cash will be processed through the means prescribed by the grant agreement for the awards by the Department Head.
4. A copy of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.
5. To the extent that the Township passes through federal awards to subrecipients, the Township will make payments to subrecipients within 30 calendar days after receipt of billing, unless the Township reasonably believes the request to be improper.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Equipment and Real Property Management**

Source of Governing Requirements – The requirements for equipment are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual
- Purchasing Policy
- Fixed Asset Capitalization Policy

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. All equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.
2. When required, purchases of equipment will be pre-approved by the grantor or pass-through agency. The Department Head will be responsible for ensuring that equipment purchases have been previously approved, if required, and will retain evidence of this approval.
3. Equipment records will be maintained, and an appropriate system shall be used to safeguard equipment.
4. When equipment with a current per unit fair market value of \$5,000 or more is no longer needed for a Federal program, it may be retained or sold within the grant agreement guidelines. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Subrecipient Monitoring**

Source of Governing Requirement – The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B)(Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)), OMB regulations, Uniform Guidance, 2 CFR 200, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

This requirement has not historically been applicable to any of the Federal grants of Meridian Charter Township. Grant administrators are aware of such compliance requirements and will monitor grant agreements for any change in applicability. Formal policies and procedures will be developed, as needed, to meet changes in circumstances.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Technical Evaluations**

Source of Governing Requirements – The requirements for technical evaluations are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. The department head will be assigned the responsibility for identifying financial-related compliance requirements for technical evaluations, determining approved methods for compliance, and retaining any necessary documentation. Program-related compliance requirements will be the responsibility of the department administering the grant.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 2, 2022
Re: Pension Stabilization Fund (FSF)

Over the past several years, Meridian Township has carefully executed a plan to further eliminate our Michigan Employers Retirement System (MERS) Pension Fund debt. Since 2013, our funded ratio has grown from 54% to 72%. Much of our success is related to the township's commitment to pay down our debt with an anticipated earnings rate of 5%. While MERS is currently at 7.35%, we are much more conservative in our approach.

To that end, we must do everything we can to continue to eliminate our pension debt at an accelerated rate. Given our current general fund balance, we believe it is time to expand our conservative approach and set aside \$3,000,000 in a Pension Stabilization Fund (PSF). The purpose of the PSF is to fully prepare the township to meet our goal of paying our Annual Required Contribution (ARC) at an anticipated 5% rate of return. Our recommendation is to target a corpus of \$3,000,000 to help meet our ARC goal from 2024-2030.

We look forward to the Board's review of creating a Pension Stabilization Fund.