



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – SPECIAL MEETING  
November 29, 2022 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
5. APPROVAL OF AGENDA
6. CONSENT AGENDA
  - A. Communications
  - B. Bills
  - C. 1673 Haslett Road – Brownfield Plan Amendment – Set Public Hearing for December 13, 2022
7. BOARD DISCUSSION ITEMS
  - A. Discussion and Direction on 2023 ARP Funding
  - B. Review of 2022 Township Board Goals and Action Plan
  - C. Review of 2023 Township Board Goals and Action Plan
  - D. Review Top Three 2023 Goals
8. COMMENTS FROM THE PUBLIC
9. OTHER MATTERS AND BOARD MEMBER COMMENTS
10. CLOSED SESSION-TOWNSHIP MANAGER 2022 PERFORMANCE REVIEW
11. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5000 Okemos Road, Okemos, MI 48864 Central Fire Station



6.A

**CONSENT AGENDA  
BOARD  
COMMUNICATION  
November 29, 2022**



FOR IMMEDIATE RELEASE  
November 7, 2022

CONTACT: Dan Opsommer, Assistant Township Manager  
517.853.4450 | [opsommer@meridian.mi.us](mailto:opsommer@meridian.mi.us)

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**Meridian Township Announces 2023 Water and Sewer Rate Increase**  
*Rates Remain the Lowest in the Lansing Region*

**Meridian Township, MI** – Meridian Township released its 2023 utility rates today, which will take effect on January 1, 2023. The Township’s water and sewer rates will increase in 2023, but will remain the lowest in the region by a considerable margin.

**Rate Comparison Water & Sewer**  
Based on 12,500 gallons per quarter

Municipality	2022	2023	% Increase
Grand Ledge	\$277.14	\$314.67	13.54%
Leslie	\$219.85	\$302.89	37.77%
Williamston	\$294.90	\$294.90	0.00%
Delhi Township	\$234.35	\$271.68	15.93%
St Johns	\$261.28	\$269.10	2.99%
Lansing	\$232.30	\$266.03	14.52%
Potterville	\$255.69	\$257.82	0.83%
East Lansing	\$236.38	\$253.23	7.13%
Mason	\$195.33	\$218.71	11.97%
Bath Township	\$188.30	\$217.52	15.52%
Eaton Rapids	\$196.64	\$208.45	6.01%
<b>Meridian Township</b>	<b>\$148.75</b>	<b>\$170.13</b>	<b>14.37%</b>

“The increase in 2023 is necessary to adequately fund the operations and capital improvements of our water and sanitary sewer systems,” said Dan Opsommer, Assistant Township Manager. “We are very pleased that our utility rates remain affordable, while also funding maintenance of the Township’s distribution systems and the needed upgrades to the City of East Lansing Water Resource Recovery Facility and the ELMWSA water treatment plant.”

To fund all these necessary functions, the water commodity charge is recommended to increase from \$5.06 to \$5.57 per 1,000 gallons and the sewer commodity charge is recommended to increase from \$6.44 to \$7.08 per 1,000 gallons. The \$5.00 ready-to-serve charge is recommended to increase to \$12.00 per utility bill.

The average homeowner, with a usage of 12,500 gallons per quarter, will realize an increase from \$148.75 to \$170.13. This equates to an increase of \$7.13 per month for the average user of both public water and sewer in the Township. For questions regarding utility billing, please call 517.853.4120 or email [utilitybilling@meridian.mi.us](mailto:utilitybilling@meridian.mi.us).

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





**FOR IMMEDIATE RELEASE**  
**November 10, 2022**

**CONTACT:** Amber Clark, Neighborhoods &  
Economic Development Director  
517.853.4568 | [clark@meridian.mi.us](mailto:clark@meridian.mi.us)

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**Meridian Township Announces 'Bonus Bucks' Gift Card Program Participants**  
*Township Organizations Partner to Encourage Shopping Local this Holiday Season*

**Meridian Township, MI** – The Meridian Economic Development Corporation and Meridian Area Business Association (MABA) are partnering together to offer a shop local gift card initiative, 'Bonus Bucks', for Meridian area businesses impacted by the construction.

After 18 months of COVID-19 restrictions, an additional 18 months of construction on Grand River Avenue and Okemos Road Bridge, the local business economy has been negatively impacted.

“Our goal as an organization is to support our member businesses in the Meridian Township Area,” stated Nate Kirk, President MABA. “We feel that the ‘Bonus Bucks’ gift card program is a great way to help businesses who have been hampered by the lingering effects of the COVID-19 pandemic, as well as the ongoing infrastructure improvements in the area.” MABA is a local association of Meridian Township business community members across all industries.

The ‘Bonus Bucks’ gift card program is a buy one, get one offer. The first 10 shoppers who purchase a \$50 gift card from a participating location, will receive a bonus \$50 gift card to use at a later date. ‘Bonus Bucks’ will kick off on **Small Business Saturday, November 26** and continue through **December 23** or **while supplies last**.

The participating local businesses include: **Soldan's Pet Supplies, Mid-Michigan Academy of Martial Arts, High Caliber Karting and Entertainment, Carousel Consignments, Buddy's Pizza, Dusty's Cellar, Buddies Pub & Grill of Okemos, Graff Chevrolet Okemos, Mert's Specialty Meats, Launch Trampoline Park, School of Rock, Nothing Bundt Cakes and Pet Supplies “Plus”**.

“The ‘Bonus Bucks’ program will launch strategically when we all have time off from work, time with family and as we begin planning our holiday shopping,” stated Amber Clark, Neighborhoods and Economic Development Director. “This is a way to shop for those you love, while giving back to our local community.”

For additional information, contact Neighborhoods and Economic Development Director Amber Clark at [clark@meridian.mi.us](mailto:clark@meridian.mi.us).

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# EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY

2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823

PHONE: (517) 337-7535 FAX: (517) 337-7240

## Agenda

East Lansing-Meridian Water and Sewer Authority

November 17, 2022

11:00 A.M.

### BOARD OF TRUSTEES

NICOLE MCPHERSON  
Chair

DAN OPSOMMER  
Vice-Chair

CHUCK PETERSON  
Secretary

BRADLEY BROGREN  
Trustee

JAMES CLELAND  
Trustee

JAMES ECKLUND  
Trustee

JUSTIN GUIGAR  
Treasurer

JOEL MARTINEZ  
Operator/Manager

1. Roll call.
2. Approval of minutes of the October 20, 2022 meeting.
  - A. Motion to approve.
3. Communications.
4. Public Comments.
5. Audit Report.
  - A. Auditors scheduled to attend.
  - B. Motion to receive and place on file.
6. Annual Operation Report for Fiscal 2021/22.
  - A. Motion to receive and place on file.
7. Treasurer's Report.
8. Long Term Planning update.
9. Manager's Report.
  - A. Expenditure list (Motion to acknowledge).
10. Other Business.
11. Adjournment.



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Zoning Text Amendment #2022-19  
(Recreational Marijuana)**

**MONDAY, DECEMBER 12, 2022**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
Zoning Text Amendment #22019 (Recreational Marijuana)  
Notice of Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, December 12, 2022 at 7:00 p.m., in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested in a request from Meridian Township to update the Meridian Township Zoning Ordinance to permit recreational marijuana establishments.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [planningcommission@meridian.mi.us](mailto:planningcommission@meridian.mi.us), or at the public hearing..

**Publish:** City Pulse  
November 23, 2022

**Deborah Guthrie  
Township Clerk**

**1 Affidavit, please**



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 22-12-21-1  
Newton Equity II, LLC  
WEDNESDAY, December 21, 2022

CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
Variance Request 22-12-21-1  
Newton Equity II, LLC  
Public Hearing

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, December 21, 2022 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 to hear all persons interested in a variance request from Newton Equity II, LLC. The applicant is proposing to construct a new road in the wetland setback on three vacant parcels (Tax I.D. # 22-252-002, 22-276-009, 22-252-005) between Central Park Drive and Powell Road. The subject site is zoned RD (Multiple Family - 8 d/u per acre).

Information may be examined at the Department of Community Planning and Development (phone 517-853-4560), 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [chapman@meridian.mi.us](mailto:chapman@meridian.mi.us), or at the public hearing.

**Publish:** City Pulse  
November 30, 2022

Deborah Guthrie  
Township Clerk

1 Affidavit, please



**FOR IMMEDIATE RELEASE**  
**November 22, 2022**

**CONTACT:** Rick Grillo, Captain  
517.853.4800 | [grillo@meridian.mi.us](mailto:grillo@meridian.mi.us)

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**Meridian Township Police Investigate Motor Vehicle Crash**  
*A pedestrian suffered fatal injuries*

**MERIDIAN TOWNSHIP, MI** — On November 21, 2022 at 8:35 p.m., Meridian Township Police were dispatched to Grand River Avenue and Northwind Drive in Meridian Township for a crash involving a vehicle and a pedestrian.

The male pedestrian, 75 year-old Dennis Goff from East Lansing, was struck by a vehicle while in the roadway. He was transported to Sparrow Hospital by Meridian Township Fire Department. Mr. Goff was pronounced deceased at the hospital from injuries sustained in the crash. The driver of the vehicle involved remained on scene and has been interviewed. The circumstances of the crash are still under investigation and no arrests have been made.

Meridian Township Police were assisted by the Ingham Regional Crash Investigation Team, Michigan State University Police and Michigan State Police.

The investigation of this case is ongoing. Anyone who has information regarding this incident is requested to contact the Meridian Township Police Department at 517.853.4800, or submit an anonymous tip through the Department's social media sites.

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**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**  
**LEGAL AD NOTICE: SPECIAL TOWNSHIP BOARD MEETING**  
**TUESDAY, NOVEMBER 29, 2022 – 6:00 PM**

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CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
MERIDIAN TOWNSHIP BOARD SPECIAL MEETING  
TUESDAY, NOVEMBER 29, 2022

Notice is hereby given that the Meridian Township Board will conduct a special meeting on Tuesday, November 29, 2022, at 6:00 pm, in the Community Room, Meridian Central Fire Station, 5000 Okemos Road, Okemos, MI, to set a Brownfield Plan Public Hearing date, discuss ARP funding, review 2023 Township Board Goals and Action Plan, and Township Manager performance review closed session.

The meeting agenda and packet will be posted on the Township webpage at [www.meridian.mi.us](http://www.meridian.mi.us)

Publish:

City, Pulse, Lansing State Journal  
November 23, 2022

Deborah Guthrie  
Township Clerk



11/23/2022 11:59 AM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 11/29/2022 - 11/29/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. ERG ENVIRONMENTAL SERVICE	DISPOSAL OF OIL BASED PAINT FROM SPRING RECYCLING	1,779.00	
2. AGAPE ORGANICS	FARM MARKET VENDOR	156.00	
3. AIRE SERV OF MICHIGAN	OVRPMT ON PERMIT	20.00	
4. ALLGRAPHICS CORP	BASEBALL JERSEYS AND SOCKS	396.00	
	2022 DEER MANAGEMENT HATS	1,869.50	
	2022 DEER MANAGEMENT HATS	1,993.25	
	SPORTIES FOR SHORTIES T SHIRTS	196.00	
	HASLETT REVERSIBLE JERSEYS	3,948.00	
	OKEMOS REVERSIBLE JERSEYS	5,831.00	
	HI VIS SWEATSHIRTS FOR DPW UTILITY WORKERS	264.00	
	TOTAL	14,497.75	
5. APPLE BLOSSOM KOMBUCHA	FARM MARKET VENDOR	45.00	
6. ASHLEIGH ROGERS	FARMERS MARKET	30.00	
7. AT & T	NOV 7 2022 - DEC 6 2022 - PRI TEL + 100 MB INT 831	1,484.42	
8. AT & T	LEGACY TELEPHONE # 517.349.1200	32.79	
	NOV 11 2022 - DEC 11 2022 - ASE NET - THB - FS91 -	3,738.58	
	TOTAL	3,771.37	
9. AT & T MOBILITY	NOV 5 - DEC 4 2022 - DISPATCH NON-EMERGENCY - 2872	76.00	
10. BARBARA HAMM	FARMERS MARKET	26.00	
11. BARYAMES CLEANERS	10/18/2022 - 11/16/2022 - POLICE UNIFORM CLEANING	566.20	
12. BETTY ANNE RUPLEY	FARM MARKET VENDOR	123.00	
13. BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/22 TO 12/31/22 - PPO RETIREE HEALTH INSURAN	4,372.50	
14. BOBCAT OF LANSING	SNOWBLOWER FOR 2022 BOBCAT TOOL CAT	5,097.00	
15. BRIGHTLINE TECHNOLOGIES	WIRING FOR NEW WIFI HOTSPOTS - ALL BUILDINGS 2022	6,247.50	
16. C & S FAMILY FARM	FARMERS MARKET	69.00	
17. CAROL BIDIGARE	REIMB NOV 2022 ELECTION MILEAGE	36.56	
18. CINZORI FARMS LLC	FARM MARKET VENDOR	270.00	
19. COMCAST	NOV 14 2022 - DEC 13 2022 - HOM TV	641.76	108344
	NOV 29 2022 TO DEC 28 2022 - INT TV TEL @ HNC	221.33	108344
	NOV 16 2022 TO DEC 15 2022 - FIRE #91 TV + INET	166.85	108344
	NOV 20 2022 TO DEC 19 2022 - FD 'FREE' DROP	9.11	108344
	NOV 19 2022 TO DEC 18 2022 - SCADA INET	151.85	108344
	TOTAL	1,190.90	
20. CREATIVE TOUCH MONOGRAMMING	SWEATSHIRTS DPW - DEER MGT PROG	192.50	
21. CUSTOM ELECTRIC	CANCELLED ELECTRICAL PERMIT 50% REFUND	107.25	
22. DAWN MITCHENSON	FARMERS MARKET	15.00	
23. DEBORAH GUTHRIE	REIMB FOR POSTAGE MAILING OF BALLOTS	55.80	
24. DIANA TENNES	FARM MARKET VENDOR	436.00	
25. DOUGHNATION BAKERY	FARM MARKET VENDOR	150.00	
26. DREAMSEATS FURNITURE	CHAIRS - FIRE	2,105.94	

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27. ELAINE FLORE	FARMERS MARKET	112.00	
28. FAHEY SCHULTZ BURZYCH RHODES PLC	FIRE DEPT - LEGAL FEES	22.50	
	ENFORCEMENT MATTERS - LEGAL FEES	452.50	
	COLLECTIVE BARGAINING - LEGAL FEES	67.50	
	DDA - LEGAL FEES	1,590.00	
	MARIHUANA REG - LEGAL FEES	567.00	
	EMPLOYMENT INVEST - LEGAL FEES	45.00	
	WINSLOW - LEGAL FEES	937.50	
	EYDE-SIERRA RIDGE - LEGAL FEES	1,692.00	
	ASSOC BLDRS PREV WAGE - LEGAL FEES	292.50	
	SIGN REG REVISION - LEGAL FEES	1,153.50	
	THE PONDS - LEGAL FEES	5,947.75	
	OKEMOS DRAIN - LEGAL FEES	966.00	
	CLERK - LEGAL FEES	1,301.50	
	COMMUNITY PLANNING & DEV - LEGAL FEES	1,935.03	
	FIRE DEPT - LEGAL FEES	1,690.57	
	MANAGER - LEGAL FEES	48.20	
	PUBLIC WORKS - LEGAL FEES	774.70	
	HANNAH HOSPITALITY - LEGAL FEES	202.50	
	GFS - LEGAL FEES	45.00	
	E & W INV - LEGAL FEES	585.00	
	TOTAL	20,316.25	
29. FAMILY GRADE & GRAVEL	LIMESTONE FOR RECYCLING CENTER SERVICE DRIVE FALL	4,000.00	
30. FIREFLY FIELDS	FARMERS MARKET	30.00	
31. FIRST ADVANTAGE OCCUPATIONAL HEALTH	RANDOM DRUG DRAW COLLECTION FOR CDL DRIVERS	151.82	
32. FIRST HOUSING SERVICES	EMERGENCY RENT - ABENDROTH	1,000.00	108343
33. FORESIGHT GROUP	MOTOR POOL - STICKERING FOR BC VEHICLE - EXTRA FOR	1,521.00	
34. FRIENDS OF HISTORIC MERIDIAN	CONTRIBUTION TO HERITAGE FESTIVAL FRIENDS OF HISTO	250.00	
35. FROM SCRATCH FOOD TRUCK	FARMERS MARKET	10.00	
36. GEORGANNE L WITHEY	2022 SENIOR FITNESS EXPENSE	800.00	
37. GRAND TRAVERSE SAUCE COMPANY	FARM MARKET VENDOR	75.00	
38. GRANGER	ACCT #17334070 - MUN BLDG & ACCT #17342460 - PSB R	86.96	
	ACCT #15896205 - N. FIRE RUBBISH DISPOSAL SERVICES	83.67	
	ACCT 1106100 & 2706910 - RUBBISH & RECYCLING DISPO	119.88	
	S. FIRE - RUBBISH DISPOSAL SERVICES	79.69	
	ACCT #1106200 - GAYLORD C SMITH - RUBBISH DISPOSAL	141.44	
	C FIRE - RUBBISH DISPOSAL SERVICES	93.32	
	GAYLORD C SMITH - RUBBISH DISPOSAL SERVICES	131.76	
	TOTAL	736.72	
39. GRANICUS INC	GOVACCESSPLUS EDITION WEBSITE MGT	11,055.03	
40. H.C. BERGER COMPANY	OVERAGE 10/22/2022 TO 11/21/2022 - COPIER LEASE	1,377.17	
41. HEARTY GREENS LLC	FARMERS MARKET	10.00	
42. HERBERT L CONFER JR	FARM MARKET VENDOR	72.00	
43. HICKORY KNOLL FARMS	FARM MARKET VENDOR	56.00	
44. INCLUSION SOLUTIONS	RETRACTABLE BANNER STANDS	970.60	
45. JACOB FARLEY	FARM MARKET VENDOR	126.00	

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46. JANET'S LLC	FARM MARKET VENDOR	54.00	
47. JEAN S. FIERKE	FARMERS MARKET	30.00	
48. JEFF CLARK	FARMERS MARKET	14.00	
49. KCI	PERSONAL PROPERTY POSTAGE	217.26	
	IN PERSON NOV 2022 AV APPLICATIONS	990.26	
	TOTAL	1,207.52	
50. LAFOUNTAINS ALL NATURAL BEEF	FARM MARKET VENDOR	21.00	
51. LANSING SANITARY SUPPLY INC	BUILDINGS - CUSTODIAL SUPPLIES	711.61	
52. LANSING UNIFORM COMPANY	UNIFORM ITEMS - CPT DIAZ	420.65	
53. LEAP INC	2023 LARGE MUNICIPALITY MEMBERSHIP	15,000.00	
54. LOGICALIS	LOGICALIS IT HELP DESK SERVICE	3,345.00	
55. MAMA C'S SAUCES	FARMERS MARKET	19.00	
56. MARILEE EAGAN	MILEAGE REIMB ELECTION NOV 2022	27.88	
57. MARYANN SEDAO	FARM MARKET VENDOR	89.00	
58. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 11/18/2022	406.76	
59. MI GREAT LAKES FISH COMPANY	FARM MARKET VENDOR	393.00	
60. MICH MUNICIPAL TREASURERS ASSN	MMTA CONF 2022 - TREASURER DESCHAIINE	550.00	
61. MICHIGAN MUNICIPAL LEAGUE	QTRLY PMT 2022	26,846.44	
62. MID MICHIGAN EMERGENCY EQUIPMENT	RED REAR HATCH LIGHTS FOR BC VEHICLE	280.00	
63. MIDWEST POWER EQUIPMENT	GROUNDS/BUILDINGS - SIDEWALK SALT	1,342.32	
64. MIKE KEREKES	FARMERS MARKET	7.00	
65. MOTOROLA SOLUTIONS, INC	RADIO PARTS (PARTIAL ORDER)	1,502.96	
66. MYCOPHILES GARDEN LLC	FARM MARKET VENDOR	883.00	
67. NCE EMPOWERING SAFETY	MONITOR MOUNT FOR MEDIC 93	819.00	
68. OFELIA DIAZ	FARM MARKET VENDOR	35.00	
69. PATRICIA STEVENSON	FARM MRKT VENDOR	235.00	
70. PONDSIDE FARM	FARMERS MARKET	113.00	
71. PRINTING SYSTEMS INC	AV BALLOT ENVELOPES AND SECRECY SLEEVES	3,745.94	
	ACCT # 3029 OUTER AV BALLOT ENVELOPES	3,472.35	
	ACCT #3029 - AV BALLOT ENVELOPES	3,737.35	
	TOTAL	10,955.64	
72. RANDAZZO MECHANICAL HEATING & COOL	MECHANICAL PERMIT CANCELLED 50% REFUND	85.00	
73. REGIONAL ALLIANCE FOR FIREFIGHTER	JAN 1 2023 TO DEC 31 2023 - ANNUAL MEMBERSHIP - HA	1,400.00	
74. ROJAS FARM	FARMERS MARKET	427.00	
75. SHAWN DIEMER	FARM MARKET VENDOR	990.00	
76. SOLDAN'S FEED & PET SUPPLIES	DOG FOOD FOR K9	79.99	

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77. SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING SERVICE HOMTV	2,613.75	
78. TAIWO ADALAJA	FARMERS MARKET	64.00	
79. TAREK CHAWICH	FARM MARKET VENDOR	16.00	
80. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	376.00	
81. TIFFANY ANN DANIELS	FARM MARKET VENDOR	130.00	
82. TITUS FARM LLC	FARM MARKET VENDOR	184.00	
83. TRANE U.S. INC	FANS FOR VESTIBULE HEATERS	845.38	
84. TRITERRA	PROF SERVICES COMPLETED THRU 11.10.22 - PROJECT:	910.00	
85. TSI INCORPORATED	AC ADAPTOR FOR PORTACOUNT	120.18	
86. UDDERLY MAGIC LLC	FARMERS MARKET	57.00	
87. ULINE	JUMBO DUTY STORAGE SHED	673.20	
88. UNIQUE INTERIORS	BUILDINGS - NORTH FIRE - REPAIR AND PAINT INTERIOR	14,100.00	
89. VERIZON CONNECT	10/01/22 - 10/31/22 - VEHICLE DATA UPLINK - MERI07	1,359.96	
90. WILD DAWN FARMS LLC	FARMERS MARKET	30.00	
91. WILLIAMSTON GREEN HOUSE & FLORIST	FARM MARKET VENDOR	998.00	
92. WILLOW GARDEN	FARM MARKET VENDOR	172.00	
93. WILSON FARM FRESH MEATS	FARMERS MARKET	198.00	
94. ZOEY M. MISENER	OVRPMT AMBULANCE 01/24/2022	715.13	
TOTAL - ALL VENDORS		177,443.65	

11/23/2022 12:00 PM  
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Vendor Name	Description	Amount	Check #
1. ALLGRAPHICS CORP	HI VIS SWEATSHIRTS FOR DPW UTILITY WORKERS	752.00	
2. FERGUSON WATERWORKS #3386	WATER - ANGLE VALVES - CUSTOMER INSTALLATION	11,500.00	
3. MERIDIAN TOWNSHIP	WS PERMIT 6618- NEW WATER CONNECTIONS	5,133.00	
4. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-22 - QTRLY PMT	3,081.57	
5. PETER LUPA	REIMB WATER CONNECTION - 3575 KANSAS RD	4,867.00	
6. YOUNES ISHRAIDI	NOV 2ND & 3RD 2022 MILEAGE REIMB	101.25	
TOTAL - ALL VENDORS		25,434.82	

11/23/2022 11:48 AM  
User: GRAHAM  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 11/29/2022 - 11/29/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: TA - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. CHERISH NUNESH	OVRPMT SUMMER 2022 PROP TAXES - WILD OAK DR	611.00	13357
2. JOSEPH REID	OVRPMT SUMMER 2022 PROP TAXES - W. GOLFRIDGE DR	1,701.87	13360
3. RICHARD & BRENDA NEMETH	OVRPMT SUMMER 2022 PROP TAXES - BIRCH ROW DR	567.21	13358
TOTAL - ALL VENDORS		2,880.08	

**Credit Card Report 11/10/2022-11/22/2022**

<b>Posting Date</b>	<b>Merchant Name</b>	<b>Amount</b>	<b>Name</b>
11/10/2022	MIDWEST POWER EQUIPMENT	\$404.95	LAWRENCE BOBB
11/10/2022	SPEEDWAY 08796 LANSING MI	\$67.97	ROBERT MACKENZIE
11/10/2022	THE HOME DEPOT #2723	\$30.94	DAN PALACIOS
11/10/2022	MICHIGAN MUNICIPAL LEAGUE	\$425.00	MICHELLE PRINZ
11/10/2022	CITY OF LANSING, MI	\$2.10	ED BESONEN
11/10/2022	AMZN MKTP US*HB0CQ5P70 AM	\$30.96	SAMANTHA DIEHL
11/11/2022	THE HOME DEPOT #2723	\$55.54	LAWRENCE BOBB
11/11/2022	THE HOME DEPOT #2723	\$33.38	LAWRENCE BOBB
11/11/2022	THE HOME DEPOT #2723	\$27.00	TYLER KENNEL
11/11/2022	COMPLETE BATTERY SOURCE	\$118.91	JACOB FLANNERY
11/11/2022	U-HAUL MOVING & STORAGE A	\$174.83	ROBERT MACKENZIE
11/11/2022	U-HAUL MOVING & STORAGE A	\$170.25	ROBERT MACKENZIE
11/11/2022	DUNHAMS 066	\$103.27	LUANN MAISNER
11/14/2022	THE HOME DEPOT #2723	\$14.96	LAWRENCE BOBB
11/14/2022	THE HOME DEPOT 2723	\$86.20	ROBERT STACY
11/14/2022	LUCKY'S STEAKHOUSE - OKEM	\$36.48	FRANK L WALSH
11/14/2022	AMAZON.COM*HB2TO92J1 AMZN	\$30.54	CATHERINE ADAMS
11/14/2022	MEIJER # 025	\$35.46	CATHERINE ADAMS
11/15/2022	IN *JOHNSON, ROBERTS, & A	\$17.50	RICHARD GRILLO
11/15/2022	AMZN MKTP US*HB56D7UB1	\$125.50	MICHELLE PRINZ
11/15/2022	TRAVERSE CITY RECORD EAGL	\$17.99	MICHELLE PRINZ
11/16/2022	THE HOME DEPOT #2723	\$14.92	ROBERT STACY
11/16/2022	THE HOME DEPOT #2723	\$7.95	TYLER KENNEL
11/16/2022	OFFICEMAX/OFFICEDEPT#3379	\$12.48	JACOB FLANNERY
11/16/2022	USPS PO 2542300840	\$9.55	LUANN MAISNER
11/16/2022	MIDWEST POWER EQUIPMENT	\$342.18	KEITH HEWITT
11/16/2022	TOP HAT CRICKET FARM INC	\$49.82	CATHERINE ADAMS
11/16/2022	CITY OF LANSING, MI	\$0.75	ED BESONEN
11/17/2022	EGL DW TRAIN AND CERT	\$95.00	TYLER KENNEL
11/17/2022	ERIE CUSTOM SIGNS	\$155.27	ANDREA SMILEY
11/17/2022	AMERICAN WATER WORKS ASSO	\$238.00	ROBERT MACKENZIE
11/17/2022	THE HOME DEPOT #2723	\$37.37	KEITH HEWITT
11/17/2022	THE MINING JOURNAL	\$20.00	MICHELLE PRINZ
11/17/2022	HONEYBAKED HAM 1709-P2PE	\$450.60	MICHELLE PRINZ
11/17/2022	COVERT SCOUTING	\$32.99	ED BESONEN
11/18/2022	FEDEX 390711382090	\$12.79	MICHAEL HAMEL
11/18/2022	BUY PLASTIC .COM	\$69.88	MICHAEL HAMEL
11/18/2022	OFFICEMAX/OFFICEDEPT#3379	\$340.82	DEBORAH GUTHRIE
11/18/2022	AMZN MKTP US*HI2TB1M50	\$259.34	ROBERT MACKENZIE
11/18/2022	THE HOME DEPOT #2723	\$131.42	KEITH HEWITT
11/18/2022	GOVERNMENT FINANCE OFFIC	\$170.00	MICHELLE PRINZ
11/18/2022	AMWAY GRAND PLAZA HOTE	\$25.56	MICHELLE PRINZ
11/18/2022	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
11/18/2022	FREEP.COM	\$9.99	MICHELLE PRINZ
11/18/2022	AMZN MKTP US*HB7MM7RZ2	\$43.54	MICHELLE PRINZ
11/21/2022	THE HOME DEPOT #2723	\$114.42	LAWRENCE BOBB
11/21/2022	THE HOME DEPOT #2723	\$6.66	LAWRENCE BOBB
11/21/2022	THE HOME DEPOT #2723	\$22.11	LAWRENCE BOBB
11/21/2022	LUCKY'S STEAKHOUSE - OKEM	\$38.73	FRANK L WALSH
11/21/2022	ZOOM.US 888-799-9666	\$434.85	STEPHEN GEBES
11/21/2022	AMZN MKTP US*HI5328IC1	\$199.96	ROBERT MACKENZIE
11/21/2022	AMAZON.COM*HW9XF84K0	\$51.07	ROBERT MACKENZIE

11/21/2022	GRAINGER	\$45.51	ROBERT MACKENZIE
11/21/2022	DUNHAMS 066	\$59.99	LUANN MAISNER
11/21/2022	DNR LANSING CSC RSS	\$500.00	LUANN MAISNER
11/21/2022	THE HOME DEPOT #2723	\$7.97	LUANN MAISNER
11/21/2022	THE HOME DEPOT #2723	\$30.91	LUANN MAISNER
11/21/2022	244 AUTO VALUE EAST LANSI	\$17.79	KEITH HEWITT
11/21/2022	AMWAY GRAND PLAZA HOTE	(\$25.56)	MICHELLE PRINZ
11/21/2022	TST* BUDDY'S PIZZA - OKEM	\$22.78	PHIL DESCHAIINE
11/21/2022	SOLDAN S PET SUPPLIES	\$132.96	ALLISON GOODMAN
11/22/2022	GRAINGER	\$10.78	ROBERT STACY
11/22/2022	AMZN MKTP US*HI3LS55H2	\$76.52	ROBERT MACKENZIE
11/22/2022	INDUSTRIAL SAFETY GEAR .C	\$399.00	ROBERT MACKENZIE
11/22/2022	AMZN MKTP US	(\$43.54)	MICHELLE PRINZ
11/22/2022	FORESIGHT GROUP LLC	\$37.50	CATHERINE ADAMS
11/22/2022	FORESIGHT GROUP LLC	\$323.25	CATHERINE ADAMS
11/22/2022	CITY OF LANSING, MI	\$0.97	ED BESONEN

<u>Total</u>		<u>\$7,014.57</u>	
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ACH Transactions

Date	Payee	Amount	Purpose
11/14/2022	MCT Utilities	\$ 2,273.84	Water/Sewer for MCT
11/14/2022	Health Equity	\$ 176.74	Employee Health Savings Account
11/14/2022	Delta Dental	\$ 13,774.43	Employee Dental Insurance
11/14/2022	Consumers Energy	\$ 99,561.38	Utilities
11/16/2022	Blue Care Network	\$ 21,846.35	Employee Health Insurance
11/17/2022	ELAN	\$ 33,926.12	Credit Card Payment
11/18/2022	IRS	\$ 169,754.59	Payroll Taxes 11/18/2022
11/18/2022	Various Financial Institutions	\$ 409,366.60	Direct Deposit 11/18/2022
11/18/2022	State of Michigan	\$ 39,333.03	MI Business Tax
11/18/2022	Nationwide	\$ 9,008.37	Payroll Deductions 11/18/2022
11/21/2022	MERS	\$ 318,907.87	Employee Retirement
11/21/2022	Alerus	\$ 6,394.87	Employee Health Insurance
11/21/2022	ICMA	\$ 45,668.43	Payroll Deductions 11/18/2022
<b>Total ACH Payments</b>		<b>\$ 1,169,992.62</b>	

**REIMBURSEMENT TO TOWNSHIP:**

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<b>Employee Name</b>	<b>Amount</b>	<b>Summary of Reimbursement</b>	<b>Transaction Reimbursed</b>
Frank Walsh	\$10.24	Lucky's Steakhouse - CATA Milleage Meeting	11/17/2022 - Lucky's Steakhouse CATA Milleage Meeting



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Community Planning and Development Director**

**Date: November 21, 2022**

**Re: 1673 Haslett Road (American House of Meridian, fka Pine Village) –  
Brownfield Plan – Set Public Hearing for December 13, 2022**

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The Meridian Township Brownfield Redevelopment Authority (MTBRA) has received and reviewed the proposed Brownfield Plan Amendment for the American House of Meridian project (formerly known as Pine Village), located at 1673 Haslett Road. The amendment would remove property from the plan that is not part of the development and update the costs and values, now that construction is underway. At the MTBRA's November 17<sup>th</sup> meeting, they recommended approval of the plan to the Township Board.

In accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, a public hearing is required to be held by the Township Board, affording all residents, taxpayers, interested parties, and taxing units affected by the plan an opportunity to be heard, prior to final review and potential approval. Staff is recommending that the public hearing for this matter be set for December 13, 2022. After the Board's action setting the public hearing, Staff will distribute the required legal notice to the taxing units as outlined in the State law.

**Move to set the Public Hearing for the American House (fka Pine Village) Brownfield Plan Amendment #1, located at 1673 Haslett Road, for the December 13, 2022 Township Board meeting.**

## ARP Funding Requests

### Digital Burning and Fire Plan Review – Community Planning & Development

Digitizing plan review and integration with existing software.

\$60,000

### Wind Screens at Marketplace

Would include installation of retractable wind screens encompassing the western half of the structure, as well as one on the west-facing section of the stage and a short 4' long section along the front of the stage.

\$93,000

### Meridian Historical Village Building Repair

Roof replacements, painting, wood siding replacement due to rot, furnace replacement. Awaiting final list of work and estimated costs from an architectural firm, this request would jumpstart necessary work.

\$130,000

### Draeger/Scott SCBAs

OSHA updated regulations, requiring all SCBAs meet the new edition that includes the new buddy breathing connections. Our current SCBAs do not meet this requirement.

\$231,063

### Township and Service Center Building Renovations

- Remove wallpaper, repair walls, paint walls, replace carpet, replace furniture in Municipal Building.
- Updating of entrance to service center, including new countertop in the lobby and office furniture.

\$850,000

### Updating Police Department Locker Rooms

Update locker rooms in the police building to help with recruitment and retention. Current configuration and number of lockers in women's locker room does not accommodate the number of females employed.

\$135,000

### Access Control System – Police Department

Current system is 30 years old and starting to fail. No audit control over access to PD. New system will provide audit and access control to the building allowing for greater access of non-sworn personnel.

\$80,000

### 2023 Local Road Program

\$700,000

### CN Railroad Quiet Zone

Installation of circuitry to allow for RRQZ implementation.

\$750,000

**Police Department Flooring Updates**

Includes new tile for entryway, locker rooms and bathrooms, as well as new carpet and vinyl tile throughout the building.

\$190,311



**Total Requested: \$3,219,374.57**

**Total Available: \$2,006,509**



PHANTOM®  
S C R E E N S

*Executive*  
S C R E E N S  
BY PHANTOM™

Retractable  
Solutions  
Inc.  
*blending indoors and out*

eQuote:  
121021CG

David Tucker / mobile: 616-304-1859

Office: 517-485-8243

Project: Meridian  
West Pavillion

Retractable Solutions, Inc. (RSI)

Fax: 517-485-9071

2076 Towner Rd

Email: [phantom@retractsolutions.com](mailto:phantom@retractsolutions.com)

Haslett, MI 48840

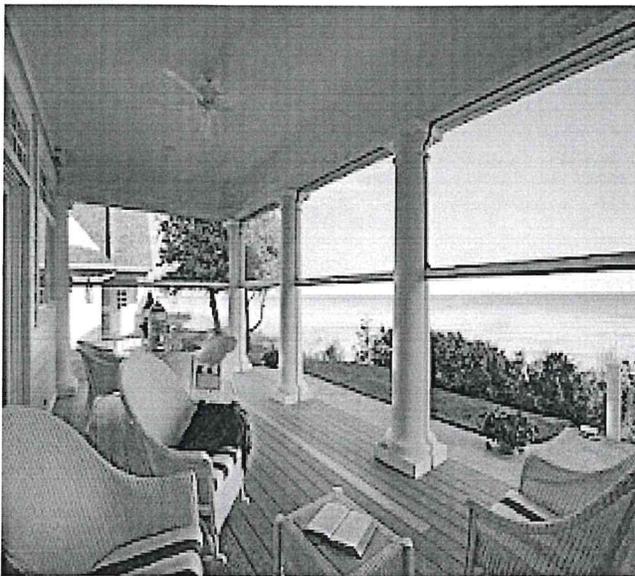
Date: Nov 16, 2022

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Please review information below per your recent request. Retractable Solutions, Inc. appreciates the opportunity to offer the following quotation:

For Quote ID: 121021CGWest

**Project Name:** Meridian West Pavillion



The newest and most exciting line of Phantom is called the Executive Screen; it's a remote control operated screen system that spans up to 25' in width and 16' in height operating in a vertical fashion. It can be fully recessed into both the ceiling and walls for near invisibility, and its remote control has 16 separate signals that can operate up to 16 units independent of each other (or all in tandem). Since the "Executive's" screen options range from standard insect screen to fully opaque mesh, applications involve providing sun support, limited wind support, privacy, media room help, etc. Typical use for Executive Screens include porches, lanais, and lift and slide glass walls, retractable glass walls expanses where large spaces open up to the outdoors.

### **POSITION 2-5, 9-11, 14-16, 17,19– Automated Cable Guided Executive**

Height(")(ft.-in) 12'

Width(") (ft.-in) 20'

Quantity **13** Sub-Total: **\$4356.00 Each**

Notes: Includes black Tuff screen, TBD Standard Frame Color, 4" gasket, TBD motor mount installation, 2+ ground drop for power. Programming/remote will be multi-channel. Power to be provided by contractor. Executive will be surface mounted or recessed into a cavity. On site measurements needed to produce final quote. This is only an estimate. **Price includes installation/Does not include remote**

### **POSITION 13/20– Automated Cable Guided Executive**

Height(")(ft.-in) 12'

Width(") (ft.-in) 10'

Quantity **2** Sub-Total: **\$3712.00 Each**

Notes: Includes black Tuff screen, TBD Standard Frame Color, 4" gasket, TBD motor mount installation, 2+ ground drop for power. Programming/remote will be multi-channel. Power to be provided by contractor. Executive will be surface mounted or recessed into a cavity. On site measurements needed to produce final quote. This is only an estimate. **Price includes installation/Does not include remote**

### **POSITION 6-8, 22-24– Automated Cable Guided Executive**

Height(")(ft.-in) 12'

Width(") (ft.-in) 9'

Quantity **6** Sub-Total: **\$3273.00 Each**

Notes: Includes black Tuff screen, TBD Standard Frame Color, 4" gasket, TBD motor mount installation, 2+ ground drop for power. Programming/remote will be multi-channel. Power to be provided by contractor. Executive will be surface mounted or recessed into a cavity. On site measurements needed to produce final quote. This is only an estimate. **Price includes installation/Does not include remote**

### **POSITION 25– Automated Cable Guided Executive (Stage)**

Height(")(ft.-in) 12'

Width(") (ft.-in) 14'

Quantity **1** Sub-Total: **\$3942.00 Each**

Notes: Includes black Tuff screen, TBD Standard Frame Color, 4" gasket, TBD motor mount installation, 2+ ground drop for power. Programming/remote will be multi-channel. Power to be provided by contractor. Executive will be surface mounted or recessed into a cavity. On site measurements needed to produce final quote. This is only an estimate. **Price includes installation/Does not include remote**

### **POSITION 25– Automated Cable Guided Executive (Stage)**

Height(")(ft.-in) 12'

Width(") (ft.-in) 24'

Quantity **1** Sub-Total: **\$4816.00 Each**

Notes: Includes black Tuff screen, TBD Standard Frame Color, 4" gasket, TBD motor mount installation, 2+ ground drop for power. Programming/remote will be multi-channel. Power to be provided by contractor. Executive will be surface mounted or recessed into a cavity. On site measurements needed to produce final quote. This is only an estimate. **Price includes installation/Does not include remote**

**Power**

- 2+ Ground Drop       3 Prong Outlet      {  L     R; **outside looking in** }
- 1 Channel Remote       5 Channel Remote       1 Channel Wall       5 Channel Wall

Price/unit: \$250.00

**Executive applications require on-site measurements to determine final pricing**

**\*\*Executive Screens are not designed to be left down or unattended for extended lengths of time, due to the acts of Mother Nature, such as wind, storms or falling debris.\*\***

**Miscellaneous and Subtotal**

**Position 2-5, 9-**

**11, 14-16, 17-19:**    Executive by Phantom      **Q: 13 Price: \$56,628.00**

**Position 13/10:**    Executive by Phantom      **Q: 2 Price: \$7424.00**

**Position 6-8, 22-24:**    Executive by Phantom      **Q: 6 Price: \$19,638.00**

**Position 25:**    Executive by Phantom      **Q: 1 Price: \$3942.00**

**Position 26:**    Executive by Phantom      **Q: 1 Price: \$4816.00**

**Remote Control Hand-Held**      **Q: 5 Price: \$450.00**

Custom colors, home automation or change in mesh will result in an additional upcharge

**COST (US DOLLARS)**

Total: \$92,898      Includes shipping and installation

Estimated delivery from receipt of the signed Purchase and Sales Agreement with deposit:

8-10 wks

Site Address:

City/Zip:

Contact:

Phone#:

Email:

Billing Address

City/Zip:

Contact: Kati Adams

Phone #: 517-930-3838

Email: kadams@meridian.mi.us

The following prices are Gross Pricing and are valid for only three (3) months beyond the quote date.

**PLEASE READ! IMPORTANT**

Please carefully review the attached pages for details of the units desired for each position. Selections, including but not by way of limitation, system, size and configuration have been made based on information you or others representing you have provided to Retractable Solutions, Inc (RSI). It is your responsibility to make sure all selections are appropriate for your project. RSI cannot take the responsibility to review your plans and/or specifications in detail.

Only standard Executive specifications are allowed.

For further information/drawings on selection options please visit [www.phantomcreens.com](http://www.phantomcreens.com)

or consult an RSI representative or its literature.

**Executive Screens are not designed to be left down or unattended for extended lengths of time, due to the acts of Mother Nature, such as wind, storms or falling debris.**

If any changes or corrections are needed, please let us know and RSI will submit a revised Quote.

Once the Quote is accepted, please sign below and submit back to us along with the required deposit.

**This Quote excludes hauling or disposal of Executive cardboard and packaging materials from the job site.**

**Shipping of Executive units and its components by Fed Ex Freight are to be delivered to listed job site for acceptance/unloading and safe storing by builder/homeowner until an installation date is agreed upon by way of site readiness.**

The Executive order will be processed and an estimated delivery shall commence only after receipt of a payment of 75% of the grand total along with signed copies of this purchase and sales agreement. The balance of payment is C.O.D. or certified check on the date of installation made out to Retractable Solutions Inc. unless otherwise approved. Payments not received by install date are subject to monthly finance charges and possible lien processes.

In the event that payment is not received and in default, RSI shall be entitled to recover reasonable expenses, attorney fees, and cost incurred herein. Credit card payments are accepted with an additional 3% surcharge. No orders can be cancelled after the receipt of this signed Purchase and Sales Agreement.

**NOTE: EXECUTIVE MESH IS NOT COVERED UNDER ANY WARRANTY AT ANY TIME!**

Upon signing this agreement and receiving your deposit you accept the above Quote as detailed in the attached pages and subject to the above terms.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

75% Down Payment: \_\_\_\_\_ \$69,674.00 \_\_\_\_\_ Received: \_\_\_\_\_

Balance Due: \_\_\_\_\_ \$23,224.00 \_\_\_\_\_ Received: \_\_\_\_\_

**Please make checks payable to: Retractable Solutions, Inc.**

www.phantomscreens.com    Retractable Solutions, Inc.    www.retractsolutions.com  
2076 Towner Rd    Haslett, MI 48840    ph: 888-742-6866    fx: 517-485-9071



***CVE Certified SDVOSB Service Disabled Veteran Owned Small Business  
Facilitator of the State of Michigan & MiDeal Flooring Contracts***

November 16, 2022

Melissa Massie  
Meridian Township  
5151 Marsh Road  
Okemos, MI 48864

Re: **MiDeal Carpet Quotation in accordance with State of MI Carpet Contract #071B7700149**

Please note the following Budget Figures for 1<sup>st</sup> and 2<sup>nd</sup> Floors of the Municipal Building:

**1<sup>st</sup> Floor including Main Stairway, Elevator and (2) LVT areas (Mail Room & Small Break Area)**

1. Carpet Tile (State of MI selection standard)	\$43,240.00
2. LVT (State of MI selection standard)	\$ 4,750.00
3. Vinyl Base replacement	\$ 4,764.00
4. Vinyl Nosings for Stairway	\$ 2,904.00
5. Furniture Lift	\$ 5,616.00
6. Hourly Rates for Floor Prep & Freestanding Furn	\$ 5,361.00
7. Disposal/Recycle	\$ 1,544.00
8. Mobilization	\$ 1,200.00

**Total Budget: 1<sup>st</sup> Floor**

**\$69,379.00**

**2<sup>nd</sup> Floor**

1. Carpet Tile (State of MI selection standard)	\$49,680.00
2. Vinyl Base replacement	\$ 3,893.00
3. Furniture Lift	\$ 6,768.00
4. Hourly Rates for Floor Prep & Freestanding Furn	\$ 6,451.00
5. Disposal/Recycle	\$ 1,700.00
6. Mobilization	\$ 1,200.00

**Total Budget: 2<sup>nd</sup> Floor**

**\$69,692.00**

**TOTAL BUDGET FOR BOTH FLOORS**

**\$139,071.00**

Above prices are in accordance with MiDeal and State of MI Carpet Contract with Shaw Contract. LVT pricing has been added to the MiDeal pricing. State of MI Carpet Contract can be referenced at <https://www.michigan.gov/dtmb/-/media/Project/Websites/dtmb/Procurement/Contracts/MiDEAL-Media/002/071B7700149.pdf>. Seelye Group Ltd, as the appointed State of Michigan Carpet Contractor will facilitate, receive, deliver and properly install these products and services in accordance with manufacturer's guidelines. Delivery time on above products is 60-90 days from date of order depending on demand at the manufacturer at the time of ordering. Installation will be scheduled and phased when product is received. We will coordinate with your personnel to ensure a smooth and professional working relationship. Furniture moving is part of this contract; "lift" is part of the State of Michigan Contract

**Home Office**  
1411 Lake Lansing Road  
Lansing, MI 48912

517.267.2007  
Fax: 517.485.2692  
[www.sglyes.com](http://www.sglyes.com)



November 16, 2022  
Page 2.

whereas freestanding furniture (seating, filing, desks, etc) is based on the hourly rate outlined by State of MI Contract. Please note, floor preparation that is over and above minor floor prep and is not presently visible is NOT included. There are several questionable areas that will be addressed on a time-and-material basis. We would estimate a not-to-exceed amount of **\$2,500.00** for both time and material for both floors for this service. Our installation services are warranted for 1 year from the date of installation. Payment terms: product received will be invoiced as we receive each item listed above. For labor, each item listed above will be invoiced as we have completed that area. Our terms are net 30 days. Depending on the actual products selected from the State Contract, the above prices will vary as this is for budget purposes only. Please feel free to contact me with any further questions or concerns.

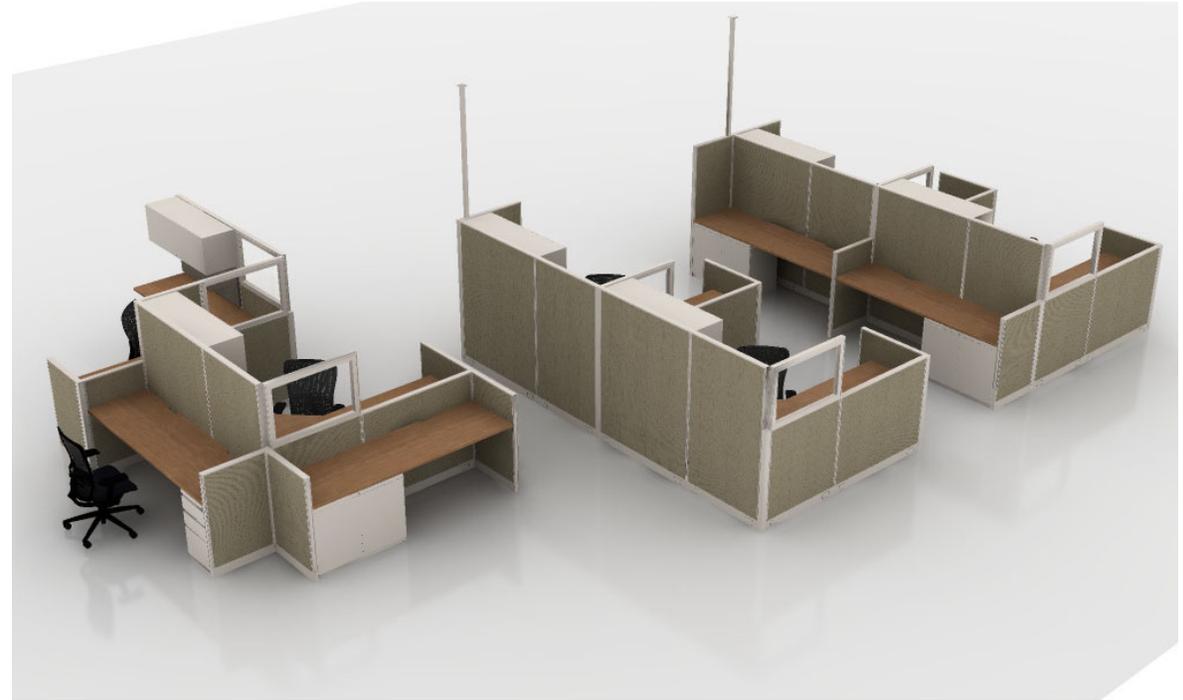
Respectfully Submitted,

A handwritten signature in black ink, appearing to read "G. Seelye", is written over a horizontal line.

Gary M. Seelye  
President

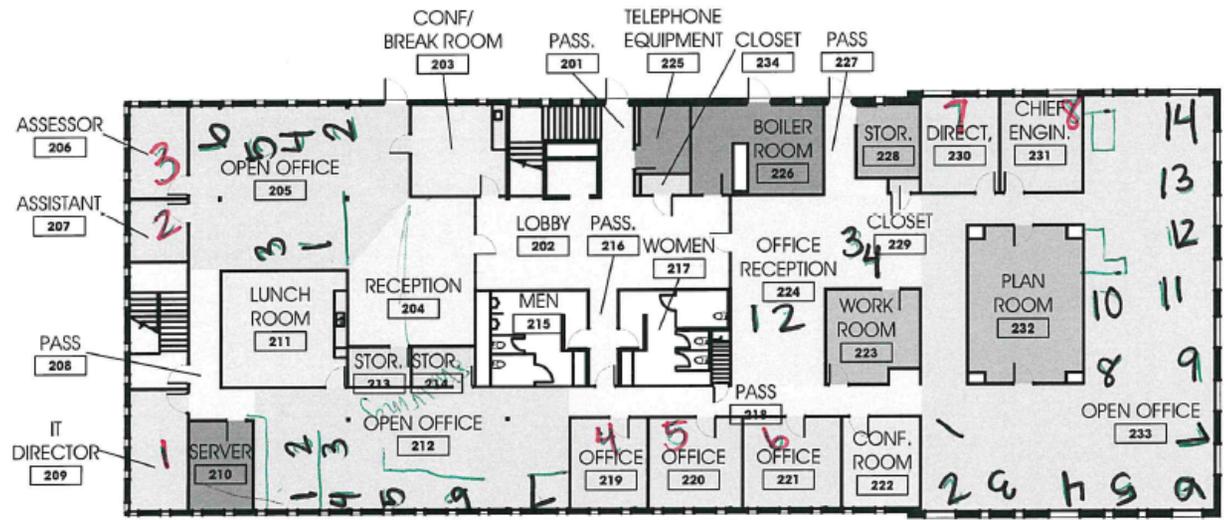
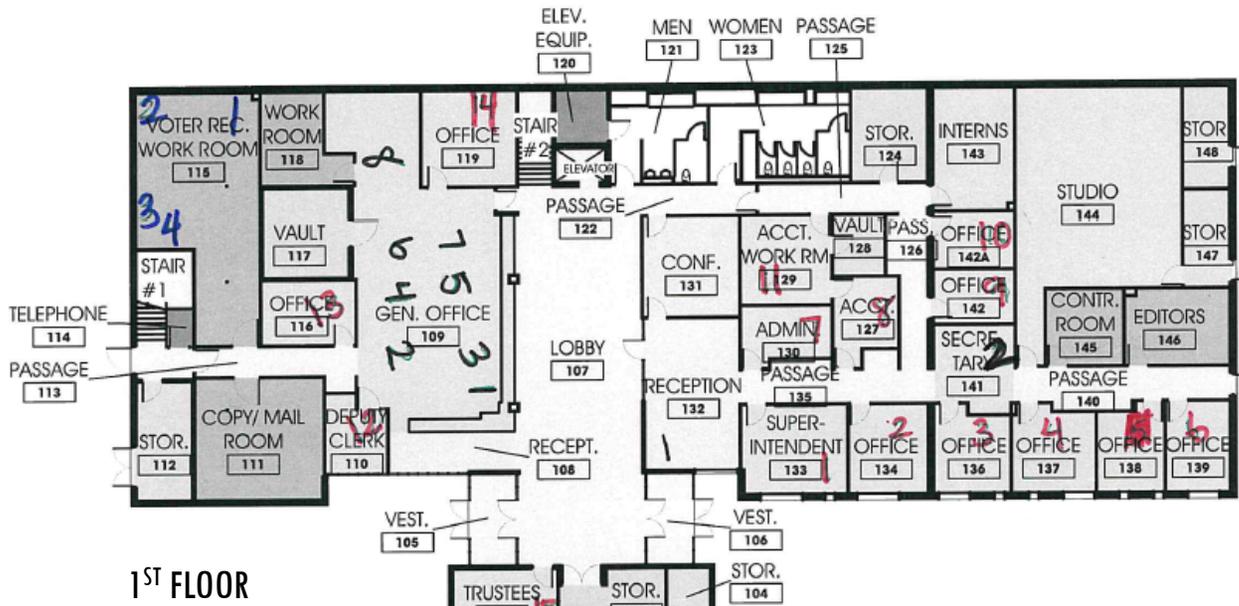
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**MUNICIPAL  
BUILDING –  
1<sup>ST</sup> & 2<sup>ND</sup> FLOOR  
REFRESH**



**DESIGNER: KYLIE BARBIER  
SALES: GARRETT BARNES  
PROJECT: 22408  
DATE: 11.08.22**

# MERIDIAN TOWNSHIP



# PRIVATE OFFICE – OPTION ONE (FIXED HEIGHT)

Modular product:

\$911.34

Install and Travel:

\$328.00

Design per contract %:

\$36.45

Seating:

*See pages 7 & 8 for Seating*

*Pricing*



U-SHAPED FREE-STANDING DESK

THIS OPTION INCLUDES:

- (1) 30"X72" WORKSURFACE W/  
ATTACHED PEDESTAL & LAMINATE  
MODESTY PANEL,
- (1) 24"X48" CENTER RETURN  
WORKSURFACE,
- (1) 24"X72" BACK WORKSURFACE W/  
ATTACHED PEDESTAL,
- (1) ZODY TASK CHAIR &
- (2) IMPROV SIDE CHAIRS



BRAZILWOOD

BEIGE

\*All prices are for budget purposes only. Final Design and Specs dictate final pricing

## PRIVATE OFFICE – OPTION TWO (HEIGHT ADJUSTABLE)

Modular product:  
\$1340.21

Install and Travel:  
\$328.00

Design per contract %:  
\$53.61

Seating:  
*See pages 7 & 8 for Seating  
Pricing*



U-SHAPED FREE-STANDING DESK

THIS OPTION INCLUDES:

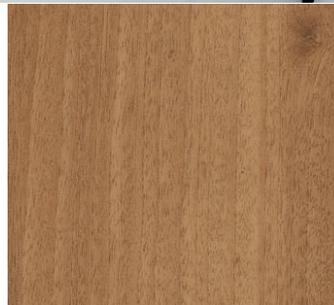
(1) 30"X72" WORKSURFACE W/  
ATTACHED PEDESTAL & LAMINATE  
MODESTY PANEL,

(1) 29"X46" UPSIDE HEIGHT  
ADJUSTABLE TABLE,

(1) 24"X72" BACK WORKSURFACE W/  
ATTACHED PEDESTAL,

(1) ZODY TASK CHAIR &

(2) IMPROV SIDE CHAIRS



BRAZILWOOD



BEIGE

\*All prices are for budget purposes only. Final Design and Specs dictate final pricing

# TYPICAL WORKSTATION – OPTION ONE (FIXED HEIGHT)



Modular product:

\$2329.15

Install and Travel:\$

328.00

Design per contract %:

\$93.17

Seating:

*See pages 7 & 8 for Seating  
Pricing*



TYPICAL 7'X8' WORKSTATION

THIS WORKSTATION INCLUDES:

- 42" & 62" HIGH PANELS,
- (1) 36"X36" CORNER WORKSURFACE,
- (2) 24"X48" WORKSURFACES,
- (2) ATTACHED PEDESTALS,
- (1) OVERHEAD W/ LED TASKLIGHT & TACKBOARD,
- (1) 36"W GLASS STACK &
- (1) ZODY TASK CHAIR



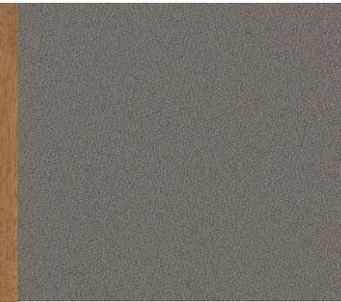
STRIAE ELEMENT



BEIGE



BRAZILWOOD



TELLURE JODHPURS



\*All prices are for budget purposes only. Final Design and Specs dictate final pricing

# TYPICAL WORKSTATION – OPTION TWO (HEIGHT ADJUSTABLE)

Modular Product:  
\$2757.90

Install and Travel:  
\$328.00

Design per Contract %:  
\$110.32

Seating:  
*See pages 7 & 8 for Seating  
Pricing*



TYPICAL 7'X8' WORKSTATION

THIS WORKSTATION INCLUDES: 42" & 62" HIGH PANELS,  
(1) 29"X58" UPSIDE HEIGHT ADJUSTABLE TABLE,  
(1) 24"X84" WORKSURFACE,  
(2) ATTACHED PEDESTALS,  
(1) OVERHEAD W/ LED TASKLIGHT & TACKBOARD,  
(1) 36"W GLASS STACK &  
(1) ZODY TASK CHAIR



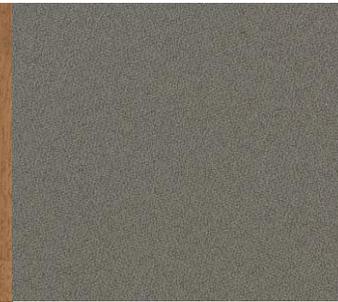
STRIAE ELEMENT



BEIGE



BRAZILWOOD



TELLURE JODHPURS

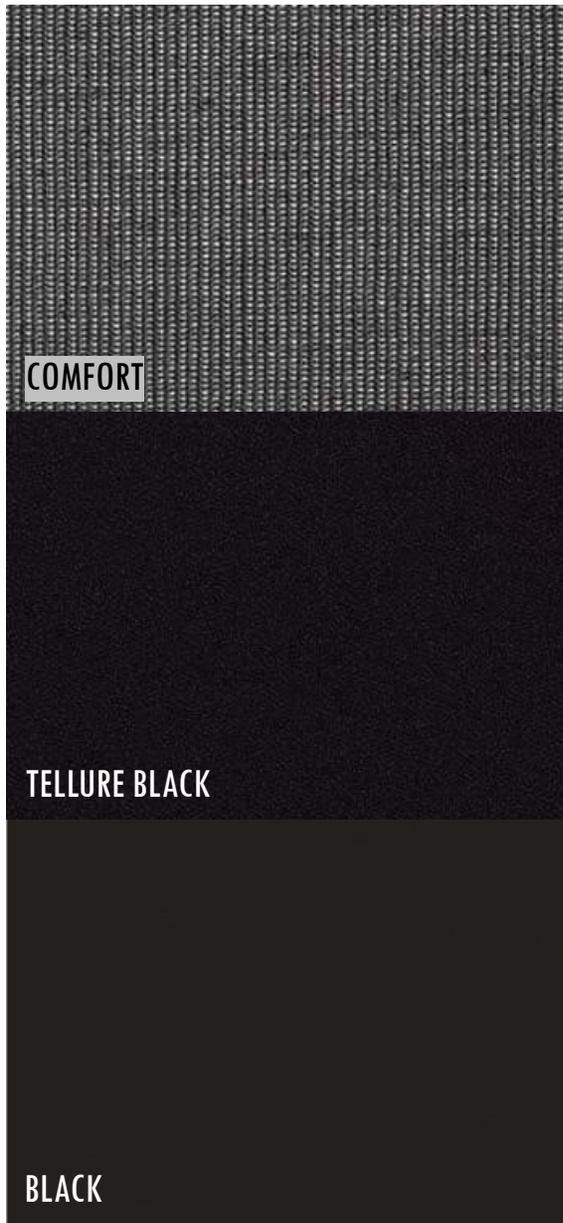


\*All prices are for budget purposes only. Final Design and Specs dictate final pricing

# TASK SEATING

Unit Chair Price:  
\$493.19

Unit Install Price:  
\$15.00



UPHOLSTERED SEAT, MESH BACK, HEIGHT  
ADJUSTABLE ARMS, PNEUMATIC, LUMBAR,  
BACK LOCK, FORWARD TILT, ADJUSTABLE  
SEAT, PLASTIC BASE W/ HARD CASTERS

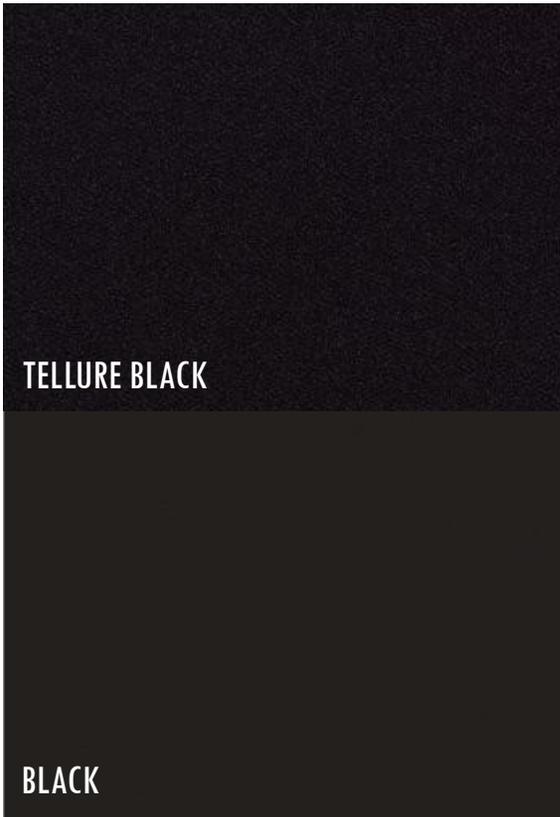
\*All prices are for budget purposes only. Final Design and Specs dictate final pricing

ZODY TASK 7

# SIDE SEATING

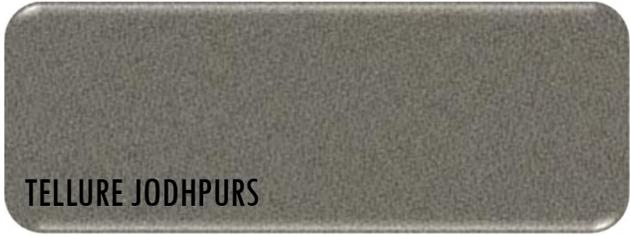
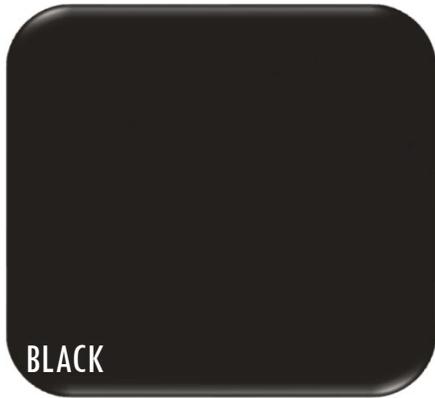
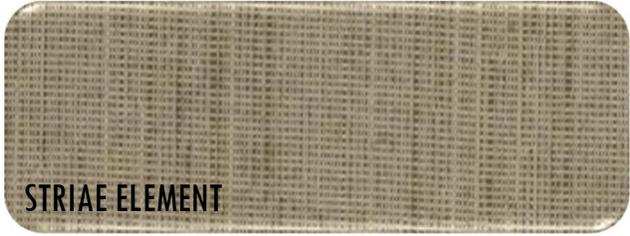
Unit Chair Price:  
\$149.06

Unit Install Price:  
\$15.00



UPHOLSTERED SEAT, UPHOLSTERED  
INNER BACK, FIXED ARMS & GLIDES

# PROPOSED FINISHES



## PROJECT TEAM

### **GARRETT BARNES**

ACCOUNT REPRESENTATIVE

PHONE #: 989.413.9089

EMAIL: GARRETT.BARNES@DBIYES.COM

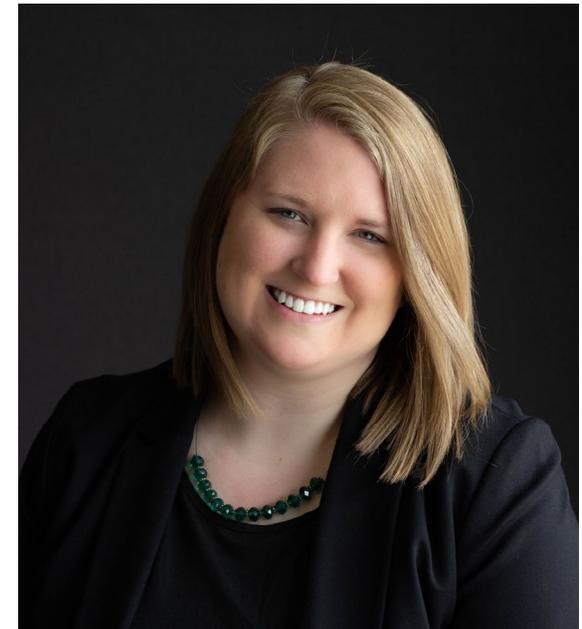


### **KYLIE BARBIER**

INTERIOR DESIGN MANAGER

PHONE #: 517.267.8061

EMAIL: KYLIE.BARBIER@DBIYES.COM





Proposal Submitted to <b>Meridian Township Police Department – Bart Crane</b>		Email <b>crane@meridian.mi.us</b>	Date <b>11/14/2022</b>
Street <b>5151 Marsh Road</b>		Job Name <b>Meridian Township Floor Renovation Budget</b>	
City <b>Okemos</b>	State <b>MI</b>	Zip Code <b>48864</b>	Job Location <b>First + Second Floor - Public Safety Building</b>
Submitted By <b>Gavin Ruehle</b>	Date of Plans <b>N/A</b>		Job Phone

Proposal includes all labor, materials, and accessories for completion of the following scope of work:

Hard Tile Budget (As Discussed)

- Demo Existing Floor Tile + Base
- Grind & Remove Existing Thinset
- Minor Prep For New Finishes
- Furnish & Install Floor Tile Within Budgeted Price (Style & Color Seleted by Owner)
- Furnish & Install Wall Tile (Showers) Within Budgeted Price (Style & Color Seleted by Owner)
- Furnish & Install Mosaic Floor Tile (Showers) Within Budgeted Price (Style & Color Seleted by Owner)
- Furnish & Install Tile Base Within Budgeted Price (Style & Color Seleted by Owner)
- Furnish & Install Liquid Waterproofing Membrane In Showers
- Furnish & Install High Performance Grout (Color Selected By Owner)
- Rooms Included: Mens Toilet 31 + Shower 32, Womens Toilet 33 + Shower 34, Lobby 2, Unisex 4 & 5

**Total \$58,728.00**

Luxury Vinyl Tile & Carpet Tile (As Discussed – Rooms Specified On Labeled Drawing)

- Demo Existing Flooring + Base
- Grind & Remove Existing Adhesives
- Minor Prep For New Finishes
- Furnish & Install Luxury Vinyl Tile Within Budgeted Price (Style & Color Selected By Owner)
- Furnish & Install Carpet Tile Within Budgeted Price (Style & Color Selected By Owner)
- Furnish & Install 4.5-inch Vinyl Base (Color Selected By Owner)
- Furnish & Install Floor Transitions (Color To Match Base)

**Total \$131,583.00**

Stair Treads (As Discussed – Stair #1 & Stair #2)

- Demo Existing Tread & Landing Material
- Grind & Remove Existing Adhesives
- Minor Prep For New Finishes
- Furnish & Install New Stair Treads Within Budgeted Price (Style & Color Selected By Owner)
- Furnish & Install New Landing Material Within Budgeted Price (Style & Color Selected By Owner)
- Furnish & Install Rubber Base (Color Selected By Owner)
- Furnish & Install Floor Transitions (Color To Match Base)

**Total \$33,436.00**

\*\*All Sqaure Footage Based Off Owner Provided Room Schedule  
\*\*Dumpster provided by others.

**Terms and Conditions** Proposal and prices quoted are good for 14 days. Proposal is based on all work being completed during Lansing Tile & Mosaic, Inc. regular business hours which are 7:00am to 3:30pm, Monday through Friday (non-holidays). Proposal price and all alternatives, adds, and options quoted must be accepted in writing. All invoices are due and payable within 30 days. All material is guaranteed to be as specified. All work will be completed in a substantial work like manner according to specifications submitted and approved, per standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, acts of God, civil unrest, Government orders or delays beyond our control. Building owner to carry fire, tornado, and other necessary insurance. Lansing Tile & Mosaic, Inc. employees are fully covered by Workman’s Compensation Insurance. Proposal is subject to Lansing Tile & Mosaic, Inc. standard terms and conditions of sale.

LANSING TILE & MOSAIC, INC.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Acceptance of Proposal** The above prices, specifications, terms and conditions are satisfactory and hereby accepted. Lansing Tile & Mosaic, Inc. is authorized to do the scope of work as specified above.

Signature \_\_\_\_\_

Printed Name & Title \_\_\_\_\_

Accept proposed alternatives, adds, or options by adding initials above.

Date \_\_\_\_\_

17, July 2022

Township of Meridian  
Let. Bart Crane  
5151 Marsh Rd  
Okemos, MI 48864

RE: Police Department Access Control System

Dear Let. Crane:

Per your direction, please find the following proposal for the supply and installation of an access control system with 21 doors & intergration with the police departments Avigilon camera system. As discussed, this system design incorporates the latest technology and encryption to future proof the system and provide expandability at minimal cost.

The scope of work for the installation of access control system hardware with twenty one doors at the Police Department will be as follows:

- Provide & install one (1) Avigilon ACM6 Enterprise PACS web-based appliance with thirty two door license, Hardened embeded Linux OS server with horizontal enclosed rack in the property room.
- Provide & install two (2) Avigilon series 3 intelligent controller with two-reader interface
- Provide & install twelve (12) Avigilon series 3 two-reader interface modules
- Provide & install one (1) Avigilon sixteen door integrated power system enclosures, housing intelligent controllers, two-reader interface modules, relay boards, fused distribution blocks and power supply
- Provide & install one (1) Avigilon two door integrated power system enclosures, housing intelligent controllers, two-reader interface modules, relay boards, fused distribution blocks and power supply
- Provide & install one (1) Avigilon eight door integrated power system enclosures, housing intelligent controllers, two-reader interface modules, relay boards, fused distribution blocks and power supply
- Provide & install twenty four (24) Avigilon Signo40 Smart Profile, OSDP/Wiegand, BLE, Mobile ready readers\*. HID Origo Mobile Identities - \*User license required for mobile identities (see options) Optional keypad version (see options)
- Provide & install one (1) Mag-lock at property room gate with key switch and push to exit magnet disconnect button
- Provide & install fifteen (15) HES 1600 series electric strikes at door locations within the PD
- Provide & install one (1) USB card encoder reader
- Provide & install one hundred (100) Avigilon 2kbit, iClass SE dual side printable credential cards w/o logo
- Provide integration to Avigilon ACC camera software
- Provide programming to customer requirements
- Test for operation & train staff

Per the listed scope of work, bill of materials, assumptions and maintenance summary, cost for the installation of hardware will be as follows: \$76,203.00

## **Additional Options**

- Microsoft Active Directory Intergration \$2,127.00  
Allows for centralized personnel information input
- Badging Software License \$709.00  
Allows custom creation and templates for printing credential badges
- Credential Card Printer  
SMART SMART-51D ID Card Printer \$2,099.00  
Duplex Printer Kit, USB with Ethernet. Includes 1 YMCKOK ribbon capable of printing 100 PVC cards, and 1 long cleaning card.
- Reader Replacement with Keypad Option  
Replace any one reader with the same technology reader with the edition of a numerical keypad.  
\$200.00 additional cost per reader location
- Mobile Credentials  
Twenty (20) HID Origo Mobile Identities - User licenses - initial and renewal. \$160.00  
Minimum order of 20 user credentials. Number of user licenses (maximum number of concurrent users) valid for one year in an HID Origo account (linked to the Organization ID) at the catalog year cost per user. Current Year (2022) cost for the Twonship of Meridian Police department is \$8.00 per user credentials
- 1 Year extended warranty for ACM Enterprise appliance \$545.00  
Exteneds the ACM appliances 3 year parts and labor warranty, to 4 years parts and labor
- 2 Year extended warranty for ACM Enterprise appliance \$1,089.00  
Exteneds the ACM appliances 3 year parts and labor warranty, to 5 years parts and labor

### **Maintenance Summary**

Absolute Security & Investigations (and it's contracted installation firms) standard warranty is twelve (12) months on parts and three (3) months on labor for the hardware installation. The warranty will commence upon the earlier of customer acceptance or established beneficial use.

This proposal is based on the following exclusions and assumptions:

- Owner to provide adequate 120 VAC power @ all ACM equipment locations
- Owner must sign off on new door design & approve code changes
- Owner to provide suitable mounting surface for all control equipment
- Owner to provide LAN/WAN connection for ACM appliance distribution to any controller location
- Owners existing computer network has availability for necessary static IP addresses and increased bandwidth activity. Problems or issues related to the network that delay the project will not be the responsibility of the contractor
- Absolute Security not responsible for any connection, installation or programming of the network at remote location(s)

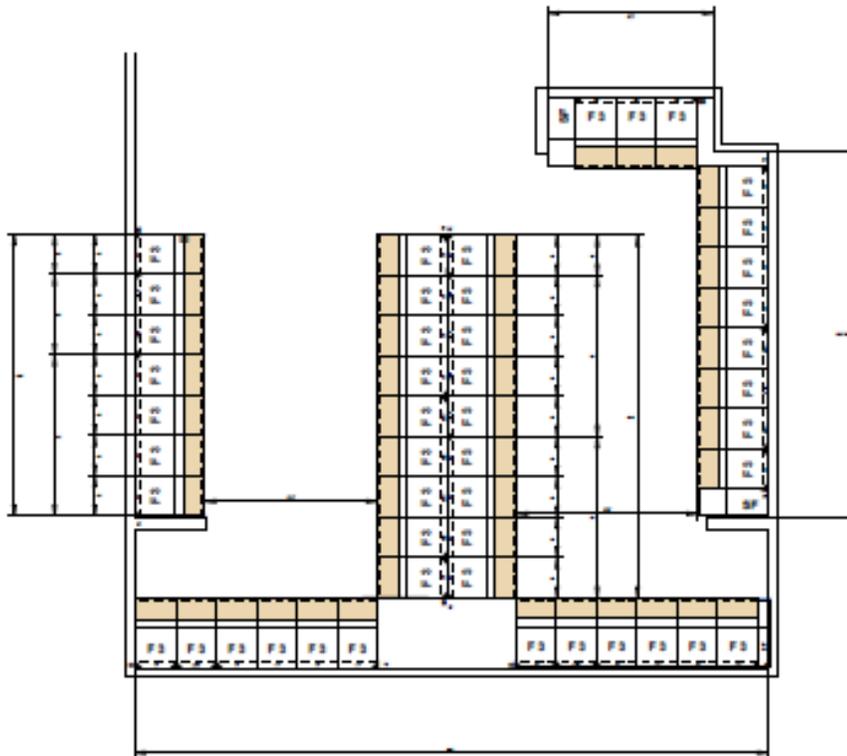
## Continued

- Any/all required 110 VAC circuits, power protection devices (UPS and/or battery backups), phone/fire/elevator system interface (includes fire drop out relays and/or permits), concrete coring, sleeving, cutting, painting, and/or patching are by others • The cost for any permits if required, are not inclusive of this proposal and will be bill as additional
- Any changes to the scope with may be required by the local fire marshal and/or other AHJ are not inclusive of this proposal and will be bill as additional
- Work to be performed during normal business hours & no hindrances in gaining access to any of the necessary facilities, with prior planning and approval by client. No shift premium or overtime is included in this proposal
- Cost's within this quote are valid for 90 days

Thanking you in advance for your anticipated cooperation.

Sincerely,

*Thomas Kent*  
Vice President



Men's Locker Room  
 Free Style Locker w/Bench Drawer Layout  
 48 Lockers



**The Casper Corporation**  
 Corporate (Detroit) Headquarters (248) 442-0000  
 Okemos (Lansing) Office (517) 321-4697  
 Grand Rapids Office (616) 966-1986  
 Kalamazoo Office (269) 344-7988  
 Saginaw Office (989) 799-4312

Project Name:  
**Men's Locker Room**

Project #:  
 GM 20486 1A

Drawn by:  
 GMM

Date Printed:  
 10/25/2022

Scale  
 1:80

Rev level:

APPROVAL  
 This drawing Approved By:

Dated \_\_\_\_\_

Casper Corporation, The  
 24081 Research Drive  
 Farmington, MI 48335  
 Phone: (248) 442-9000  
 Fax: (248) 442-9010  
<http://www.caspercorp.com>



# CUSTOMER QUOTE

# 20486-50182

**Expires: 11/20/2022**

**Bill To**

Charter Township of Meridian  
 Police Department  
 5151 Marsh Road  
 Okemos, MI 48864

**Install To**

Charter Township of Meridian  
 Police Department  
 5151 Marsh Road  
 Okemos, MI 48864

project #	salesperson	quote name	payment terms	print date
20486	Gary Manogue	GM20486-1A - Locker w Bench Drawer	Deposit / Balance Upon Receipt	10/21/2022

line	qty	unit	part # / description	price ea	ext price
1	1.00	EA	FreeStyle Locker w/Bench Drawer Layout	\$81,783.85	\$81,783.85
2	1.00	EA	Installation Services	\$8,312.50	\$8,312.50
3	1.00	EA	Freight Charges	\$1,625.00	\$1,625.00

**GM20486-1A - Locker w Bench Drawer (Option Total)**

subtotal	\$91,721.35
sales tax	\$0.00
<b>total</b>	<b>\$91,721.35</b>

Casper Corporation, The  
24081 Research Drive  
Farmington, MI 48335  
Phone: (248) 442-9000  
Fax: (248) 442-9010  
<http://www.caspercorp.com>



## CUSTOMER QUOTE

# 20486-50182

### Standard Terms and Conditions

**Delivery (Dock, Elevator, and Dumpster):** The Casper Corporation will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and /or elevator availability will be arranged by you and made available at no cost to The Casper Corporation. A dumpster for removal of all shipping and packing materials will be provided at no charge to The Casper Corporation. Dumpster must be conveniently located and easily accessible at all times during installation of the equipment.

**Storage:** If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice. If product is stored on site, it must be in a dry environment and kept in the same packaging materials as delivered. If product is stored by customer, customer takes responsibility for product at time of delivery.

**Space Requirements:** The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional man hours will be billed. The space shall be properly lighted. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

**Electrical:** Electrical power for tools, equipment and lighting will be supplied to The Casper Corporation at no cost.

**Freight:** Materials will be shipped pre-paid and added to the invoice if necessary. If any freight damage occurs, please notify The Casper Corporation within 24 hours to report back to vendor.

**Installation:** Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Casper's discretion will be added to your invoice.

**Taxes:** All applicable sales taxes, as required by law, will be billed.

**Payment:** This product has been specifically designed and will be specifically manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due within ten (10) calendar days of contract award. The balance will be invoiced upon substantial completion and is due net ten (10) days. One and one-half percent (1.5%) interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not totally complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges.

**Warranty:** See Manufacturers Warranty.

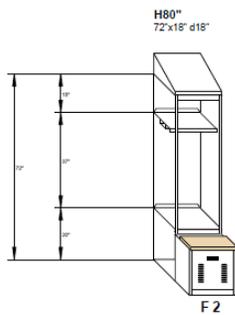
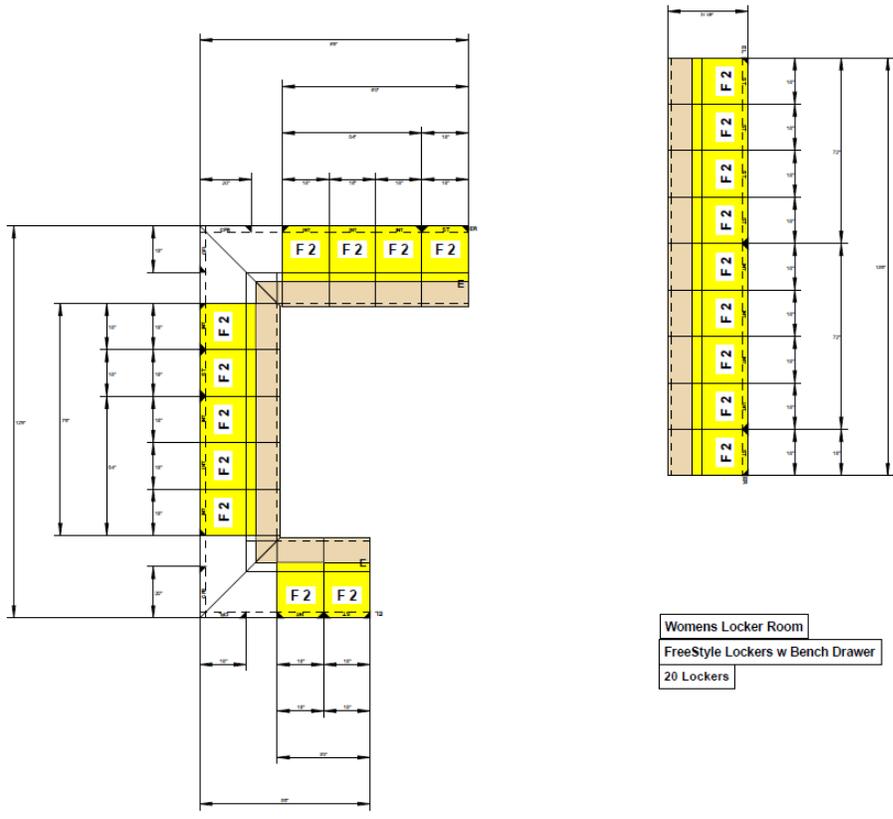
**Insurance Certificates, Permits, and Fees:** We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

**Change Orders and / Or Cancellation:** If, for any reason, you cancel the order, any cancellation, restocking and handling charges will be invoiced. Change orders requested after receipt of your purchase order may also incur additional charges.

\_\_\_\_\_ **Initial for Acceptance of Terms**

 FreeStyle w Bench Drawer

Tag Sequence Instructions

**The Casper Corporation**  
 Corporate (Detroit) Headquarters (248) 442-9000  
 Okemos (Lansing) Office (517) 321-4697  
 Grand Rapids Office (616) 866-1606  
 Kalamazoo Office (269) 344-7588  
 Saginaw Office (989) 799-4312

Project Name:  
**Meridan Township PD**

Project #:  
 GM 20486 3A

Drawn by:  
 GMM

Date Printed:  
 10/25/2022

Scale  
 1:70

Rev level:

APPROVAL  
 This drawing Approved By:

\_\_\_\_\_

Dated \_\_\_\_\_

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Casper Corporation, The  
 24081 Research Drive  
 Farmington, MI 48335  
 Phone: (248) 442-9000  
 Fax: (248) 442-9010  
<http://www.caspercorp.com>



# CUSTOMER QUOTE

# 20486-50184

**Expires: 11/20/2022**

**Bill To**

Charter Township of Meridian  
 Police Department  
 5151 Marsh Road  
 Okemos, MI 48864

**Install To**

Charter Township of Meridian  
 Police Department  
 5151 Marsh Road  
 Okemos, MI 48864

project #	salesperson	quote name	payment terms	print date
20486	Gary Manogue	GM20486-3A - Locker with Bench Drawer	Deposit / Balance Upon Receipt	10/21/2022

line	qty	unit	part # / description	price ea	ext price
1	1.00	EA	FreeStyle Lockers w/Bench Drawer	\$34,955.03	\$34,955.03
2	1.00	EA	Installation Services	\$5,812.50	\$5,812.50
3	1.00	EA	Freight Charges	\$875.00	\$875.00

**GM20486-3A - Locker with Bench Drawer (Option Total)**

<b>subtotal</b>	\$41,642.53
<b>sales tax</b>	\$0.00
<b>total</b>	<b>\$41,642.53</b>

Casper Corporation, The  
24081 Research Drive  
Farmington, MI 48335  
Phone: (248) 442-9000  
Fax: (248) 442-9010  
<http://www.caspercorp.com>



## CUSTOMER QUOTE

# 20486-50184

### Standard Terms and Conditions

**Delivery (Dock, Elevator, and Dumpster):** The Casper Corporation will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and /or elevator availability will be arranged by you and made available at no cost to The Casper Corporation. A dumpster for removal of all shipping and packing materials will be provided at no charge to The Casper Corporation. Dumpster must be conveniently located and easily accessible at all times during installation of the equipment.

**Storage:** If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice. If product is stored on site, it was must be in a dry environment and kept in the same packaging materials as delivered. If product is stored by customer, customer takes responsibility for product at time of delivery.

**Space Requirements:** The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional man hours will be billed. The space shall be properly lighted. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

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**Freight:** Materials will be shipped pre-paid and added to the invoice if necessary. If any freight damage occurs, please notify The Casper Corporation within 24 hours to report back to vendor.

**Installation:** Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Casper's discretion will be added to your invoice.

**Taxes:** All applicable sales taxes, as required by law, will be billed.

**Payment:** This product has been specifically designed and will be specifically manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due within ten (10) calendar days of contract award. The balance will be invoiced upon substantial completion and is due net ten (10) days. One and one-half percent (1.5%) interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not totally complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges.

**Warranty:** See Manufacturers Warranty.

**Insurance Certificates, Permits, and Fees:** We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

**Change Orders and / Or Cancellation:** If, for any reason, you cancel the order, any cancellation, restocking and handling charges will be invoiced. Change orders requested after receipt of your purchase order may also incur additional charges.

\_\_\_\_\_ **Initial for Acceptance of Terms**



# 2022

## Goals & Action Plan Review

Charter Township of Meridian



### Meridian Township

5151 Marsh Road  
Okemos, MI 48864  
517.853.4000



[meridian.mi.us](http://meridian.mi.us)



# 2022 GOALS ACTION PLAN REVIEW

## A. INFRASTRUCTURE ENHANCEMENTS

**Work with Ingham County to facilitate a successful replacement of the Okemos Road Bridge. Place an emphasis on traffic control in the adjacent neighborhoods.**

Depending on weather and concrete shortages, we hope the Okemos Road Bridge project can be completed by the end of December to mid-January.

The camelback bridge was built in 1924, so it is nearly 100 years old. Most were built in the 1920s, like our bridge. There are very few camelback bridges and even fewer that have a pedestrian facility. The railing we are preserving is the pedestrian railing from the east side of the bridge, something that made our camelback bridge different from nearly every other camelback bridge. We will work on creating an informational display that will house some other artifacts from the old bridge and provide pictures and historical information about the bridge.

The Township worked with the Ingham County Road Department and Okemos Public Schools to install a temporary curb cut to appropriately serve the two parent drop-off lines at Central Elementary School. The Township also provided Okemos Public Schools with traffic controls and maps to help effectively communicate the new arrangement for the two parent drop-off lines. This temporary, second curb cut and planning was critical as there is no busing to Central Elementary School. All students are dropped off using the two parent drop-off lines, which is why it was critical to maintain a second curb cut.

A significant emphasis has been placed on traffic control in the adjacent neighborhoods to address cut through traffic. A traffic control order was put into effect, speed bumps were installed and patrols were increased to address cut through traffic in the adjacent neighborhoods.

A ribbon cutting ceremony is currently being planned for the opening of the new camelback bridge. Details regarding the ceremony will be coming soon.



**Complete year three of the Meridian Township Local Road Improvement Plan. Our PASER rating at the end of 2022 shall be a minimum of 5.50.**

In early June, we completed our 2021 reconstruction projects. We finished four 2021 local roads located in White Hills Lakes: Pine Hollow Dr., Fenwick Ct., Mereford Ct., and Overglen Ct.

Our 2022 milling road projects (i.e. reconstruction) are complete. The following 2022 roads will be completed in the spring of 2023:

- Wellington Estates (entire neighborhood)
- Wardcliff (Amber Dr., Blue Haven Dr., Blue Haven Ct., Linden St., Raphael Rd.)
- Buckingham Rd.
- Bayshore Dr.
- Carlton St.

Property owners on these roads received notices in October and November notifying them that the roads would be scheduled for construction in May and June of 2023.

All of the 2021 and 2022 preventative maintenance projects were completed earlier this year.

Our PASER rating at the end of 2022 is 6.14. Our goal at the completion of 2022 was 5.50.

Our PASER rating updates for all 147 miles of local roads should be completed in November or December. This is the first update to our PASER ratings since 2019.

The 2023 local roads are being surveyed and designed and we hope to go to bid in January, when we expect to get the lowest bids possible. The final list of 2023 roads will then be announced publicly in February after we have reviewed the bids. We are also exploring new preventative maintenance treatments to be utilized in 2023.



**Work jointly with the Michigan Department of Transportation to minimize the impacts of the Okemos Road/Grand River Avenue Enhancement Project.**

Milling and Resurfacing East of Marsh Road: All of the milling and resurfacing east of the Marsh Rd intersection is complete.

Nakoma Section Across from Playmakers: Construction on the north side of Grand River Ave is complete. We anticipate that construction on the south side of Grand River Ave will be complete between early December to early January, depending on weather and the availability of concrete.

Okemos/Grand River Avenue Intersection: Construction on the north side of the intersection is complete. Concrete is being poured on the south side of the intersection. Signalization work will begin soon. We hope to reopen the Okemos/Grand River Avenue intersection by the end of November.

We successfully completed our water main work in conjunction with the Grand River Avenue construction project at the end of March and the new pathway has opened on the north side of Grand River Avenue, which is now protected by a retaining wall so that it does not begin to settle toward the wetland again.

Throughout the course of the project, we have worked with residents and businesses to resolve issues, including, but not limited to:

1. Provide timely updates to all members of the community.
2. Correcting the approach of Ethel St., near the Cornell Road/Grand River Avenue intersection.
3. Have worked diligently with businesses on the Grand River Avenue corridor to help them understand the phasing of construction and accessibility to their business.
4. At the request of a member of the community who is visually impaired, we worked with MDOT to have audible crosswalks installed at every intersection within the project limits:
  - Okemos Road
  - Mall Drive (Meridian Mall)
  - Marsh Road
  - Dobie Road/Central Park Drive
  - Cornell Road
5. At the request of a member of the Transportation Commission, we worked with MDOT to improve safety for the three pedestrian islands (Campus Hill Dr., between Meijer and Best Buy, and Washington Heights Ave.).

The primary purpose of the project was to alleviate flooding on the two lowest sections of Grand River Avenue, the Okemos Road intersection and the section across from Playmakers. These sections were raised over two feet, which will greatly reduce flooding and road closures. An offsetting cut was made behind the Central Fire Station to provide water with an outlet.

The portions of Grand River Avenue from the Marsh Road intersection to the CN railroad that were not raised and reconstructed this year will be milled and resurfaced in the spring and summer of 2023.



**Determine the financial feasibility of implementing of a Railroad Quiet Zone in the northern portion of the Township.**

In 2017, implementation of RailRoad Quiet Zones (RRQZ) throughout Meridian Township was formally included in the Board’s annual goals. This idea originated from the Meridian Transportation Commission.

Work led by the Township in prior years determined that it was not financially viable to establish a RRQZ on the CSX railroad line because there is no Positive Train Control (PTC) on this railroad line. PTC is a technology capable of automatically controlling train speeds and movements, should a train operator fail to take appropriate action in the prevailing conditions. This technology is required for a RRQZ. Federal law required PTC to be installed on all Amtrak railroad lines by the end of 2021. Installation of PTC was completed last year on the CN railroad line in accordance with federal law. The CSX railroad line is not an Amtrak line, which is why PTC is not expected to be installed. This means that the CSX railroad line is not viable as a quiet zone as the cost to install PTC is far more than the Township could afford. Our estimate in 2019 was \$2.05 million to \$2.25 million for the PTC and constant warning time circuitry alone. This would cost \$3-\$4 million today.

PTC was installed on the CN railroad line in 2021 in accordance with federal policy. Based on all of our prior research, earlier this year, we contracted with OHM to implement a railroad quiet zone (RRQZ) on the CN railroad line.

Through this process, we learned from CN that the constant warning time circuitry (CWT) was not installed on the CN railroad line at the Okemos Rd, Carlton St and Green Rd crossings as part of the PTC installations. Our work up to this point led us to believe that CWT was required to be installed as part of the PTC installations. There are actually five different types of circuitry that can be installed as part of the PTC installation and only one of the four crossings had CWT installed.

This circuitry is required in order to implement the RRQZ and there is no indication that CN will be required to install CWT at these three crossing anytime in the immediate future.

We estimate that it will cost \$600,000-\$750,000 for this circuitry to be installed at the three crossings (\$200,000-\$250,000 per crossing).

The Board must now decide if, and how, it would like to fund implementation of a railroad quiet zone.



**Continue to work with Ingham County officials to determine the most effective process to enhance the community's Broadband.**

Now, more than ever, broadband internet is essential to those who work, reside and play in Ingham County. The County has partnered with Merit Network to create a survey that will identify those residents and

businesses that do not have high-speed internet or internet that is not reliable. A member from each household in Ingham County should complete this survey, whether they pay for internet access at their property or not. The information resident's provide will only be used to explore broadband access options and will not be sold.

Resident responses are very important to the future of connectivity in Ingham County. Understanding which households are connected to the internet at broadband speeds (25/3 mbps) is the critical first step towards addressing needs throughout the community. The Ingham County Board of Commissioners have committed a portion of the County's American Rescue Plan (ARP) funds to this survey so these gaps in internet service can be discovered and resolved.

Township officials support the work of the Ingham County Broadband Task Force and the efforts of conducting this survey. Residents are strongly encouraged to participate, and the deadline had been extended to October 1, 2022. We are awaiting the results from the County.



## **B. DIVERSITY, EQUITY AND INCLUSION**

**Continue to work with Michigan State University, and the Michigan Department of Civil Rights, to foster a workplace that adheres to the highest standards of diversity, equity and inclusion.**

We remain committed to our mission of promoting and supporting a diverse, equitable, and inclusive workforce through training, evaluation, and action. In 2022, our efforts were both internal and external. We applied DEI internally through Township trainings and operations, and including such actions as our implementation of the ADA accommodation process for the Open Meetings Act, our continued police participation in the pilot program for social workers on demand (electronically via tablet) to more effectively respond to members of the community who may benefit from mental health worker assistance, and we also welcomed an outside trainer who delivered unconscious bias training for police and fire employees.

**Update the Township's 2015 Personnel Handbook with an emphasis on building equity for all.**

We updated the Personnel Policy Handbook in 2021 to include the Board's DEI-related, "Non Discrimination and Fair Employment Practices Policy". A more thorough review of the entire document will be completed in the coming year.

**Continue to offer DEI training opportunities across the organization on a regular basis.**

For the benefit of our residents and visitors to the Township, we have contracted with the Able Eyes organization to develop a virtual tour of Harris Nature Center. This tour is available on the Able Eyes and

Meridian Township websites and provides visitors an opportunity to preview our location prior to visiting. The service is helpful for people with physical disabilities to make sure the site meets their accessibility needs, and also for those with emotional challenges, such as anxiety, to ease the feeling of visiting an area for the first time. Additional locations are planned in the near future. We enjoyed a spectacular Juneteenth celebration spanning multiple days, which included opportunities for residents to learn about and connect with each other while learning about Juneteenth history while participating in local festivities. Staff were provided an all-employee luncheon with special guest speakers at Marketplace on the Green. To align with the Board's approval to provide sanitary hygiene products in its public restrooms, the Township installed sanitary napkin and tampon dispensers in order to make these products accessible to those who happen to need them while visiting our Township parks and buildings. The DEI Task Force carries on its forward momentum and looks forward to further expansion in recognizing and celebrating our vibrant and diverse community.

### **C. ECONOMIC DEVELOPMENT**

**Continue our efforts to bring vitality to the Village of Okemos with the assistance of the Meridian Redevelopment Fund, Brownfield Redevelopment Authority and Downtown Development Authority Tax Increment Financing Authority. Continue our efforts to revitalize downtown Haslett with the Pine Village development. Assistance available shall include the Brownfield Redevelopment Authority and the Meridian Redevelopment Authority.**

In 2022, PICA redevelopment maintained a priority for the Economic Development Director. Okemos PICA development focuses on the potential Village of Okemos redevelopment project at the intersection of Hamilton and Okemos Road. There are several hurdles when developing two urban commercial blocks outside of the typical development delays. The Village of Okemos submitted an application in May 2022 for \$5M in gap financing to support the workforce housing that this project will create. In August 2022, awards were announced and the Village of Okemos project was not included in the awarded projects.

Closing out the year, the development presented an amendment to the approved MUPUD from July 2021 to add six ground floor residential units and two parking decks for each block. In addition, the Township Board reviewed and approved the Village of Okemos 19 year Brownfield Plan. A reimbursement for eligible activities up to \$6.9M out of a total \$8.4M created of the available capture. 73% if the plan is supported by State tax capture, and an approval from the MSF Board is necessary to have all of the Brownfield dollars. The remaining approvals fall to the burial of the HVD, construction and design of the street improvements, construction and design of the storm water retention.

1673 Haslett Road is the development formally we introduced to our community as the "Pine Village" mixed used development. A four story development with three stories of independent living for 55+ residents. The first floor is commercial space reserved for members of the public, local small businesses and space for the residents of the developments. As of November 7<sup>th</sup>, Redico has approved foundations in the ground, elevator and stair cases, and full approval to commence with construction. The amended Brownfield Plan will take into consideration the addition of 3% or 5% interest back to the developer as an incentive for continuing with the project. Leasing has begun for both commercial and residential units, we anticipate the project opening in spring of 2024.

1655 & 1621 Haslett Road is under discussion with SP Holding LLC of Holland MI, began to redevelop the property in May 2021. The Planning and Economic Development Departments goals focused on creating a housing development that encourages mixed commercial establishments, updated interurban trail and access to parking. In order to complete this redevelopment, the developer requested the use of a Commercial Rehabilitation exemption, for 10 years layered with an 11 year Brownfield Plan. The 10 year exemption on the value of the buildings is a performance based incentive. As the developer builds, the exemption on the taxes will allow them the necessary cash flow to complete the seven phase development. The Brownfield Plan at 11 years will support the \$2.4M needed to remove the contaminated soils on the property. At a project

valued at \$65M, a total of about \$8.4M in tax incentives is a small cost to the advanced redevelopment outcome. Ownership is a major element to gaining the approvals from the State Tax Commission and MEDC for the two incentives. As the developer is currently working through closure of the property, by the first quarter of 2023 action will be taken to finalize both incentives.



**Work cooperatively with the Michigan Economic Development Corporation (MEDC) and the Meridian Township Economic Development Corporation (EDC) to recertify our Redevelopment Ready Community (RRC) status.**

Meridian Township will finish year one of a two year recertification process. There are several remaining steps to achieve an active status for the recertification of RRC. A reduction of some of the redundant residential zoning, adoption of the 2023 Master Plan, 2023 Economic Development strategy, 2023 Budget (updated), CIP (soon to be updated), updated public participation policy should be approved within first quarter 2023. In October, MEDC team specialists reached out to inform our teams of the massive update to the review and approval process within MEDC. It will not be a requirement for communities to have the active status for RRC in order to be eligible for some incentives provided by the State. There will be some incentives that MEDC may require an active or high level for Mainstreet/RRC Communities. Specifically, for the Community Revitalization and Placemaking Grant (CRP), RRC will not be a requirement anymore. For other programs, such as the Revitalization and Placemaking (RAP) Grants, the active RRC status was a point indicator. The total number of points helped MEDC weigh which projects should be awarded their grant requests. MEDC is in talks of additional grant funding from RAP and our status current in the RRC with MEDC is active. Should we not meet the additional updates as required, we may be moved into an inactive status by January 1, 2024. As of December 2022, these are the remaining items to gain active status:

1. Access to Information- providing a guide to developers that explains policies, procedures and steps to obtain approvals.
2. Project Tracking – providing documentation of the community’s project tracking system from application to approval
3. Continued Improvement- solicit feedback and regular review of the development process
4. Boards and Commissions- create a recruitment process, provide a statement of ethics, provide an orientation for appointed members, adopt community bylaws for commissions, prepare annual reports, provide training and complete at least one joint commission meeting a year
5. Make significant updates to our zoning ordinances to meet modern development standards
6. Update the Township’s Marketing/Branding and Communication Strategy

To meet compliance by November 2023, the Community Planning, Communications, Economic Development, Public Works, and Township Board will have to administratively make these updates starting January 1, 2023. There are several other Township departments that may have to take time to review and compile information. A suggestion would be to gather the Township Board’s opinion on our steps further within RRC. The goals are

achievable, however; will take much discussion, especially related to housing types, mixed use by right and other zoning requirements we do not currently allow.

**Work in partnership with CBL Properties to forge a plan to accommodate a Meridian Mall Commercial Planned Unit Development.**

CBL is actively seeking tenants for available anchor space. Mall redevelopment is leaning toward centralized business commercial areas (ex: Lakeside, CBL other malls). Mixture of all activities to support massive commercial acres. This year CBL needs to parcel off some tenants and succeeded with separating Olive Garden and Chili's. During our tour of the Younkers space they indicated they have interest for a major tenant for that space. There is a need to restructure that parcel, as well, and the deal will be in motion. Drain improvements continue to be discussed as the Ingham County Drain Commission has made mention of the lack of storm water retention on the 60 + impervious acre site. They maintain interest in creating a space for retention for the Meridian Mall site. The location and size have yet to be determined. Our local support should be shown through additional funding for infrastructure improvements. The proposal will be for the Corridor Improvement Authority (CIA) to have access to a Tax increment Financing Plan to support those improvements. The deal would be a 12 year plan to gain support from the other taxing jurisdictions.

**D. COMMUNITY PLANNING**

**With the support of the Planning Commission, Township Board and residents, formulate a process to update the Township's 2017 Master Plan supporting green infrastructure.**

In late August, the Planning Commission officially issued a Notice of Intent to Plan, required under State enabling legislation, to begin the process to update In September, Staff presented the Township Board and Planning Commission with a tentative schedule to move forward and update the Plan. The Planning Commission has held an initial public hearing on the plan and begun receiving input from the public. Although we expect the update may take slightly longer than originally anticipated, due to other obligations arising since the timeline was unveiled, Staff believes that we are well on track to have an updated Master Plan in 2023.

**In a cooperative manner with our Parks Commission, and the Department of Natural Resources, develop a 2022-2026 Parks and Recreation Master Plan.**

The Five-Year Parks and Recreation Master Plan provides an opportunity to obtain input from the community, as well as, identify trends to assist in determining future capital projects. The update was conducted by in-house staff and included community surveys, opportunities for public input, staff recommendations and a public hearing. Both the Park Commission and Township Board approved the updated plan before it was submitted to the Tri-County Regional Planning Office and to the Grants Division of the Michigan Department of Natural Resources on April 1. This plan is required by the MDNR to qualify for state and federal grant funding.

**Develop a policy, criteria and procedure for expanding public art.**

Directors Schmitt, Clark and Maisner reviewed art policies from other communities including East Lansing, City of Jackson and the Village of Dimondale; and also met with local artists to begin the conversation. Following our investigation, we came to several conclusions and recommendations:

1. Creation of an "Arts Commission" - Each community created an "Arts Commission" to lead and create the policy and processes utilized to promote and implement a community arts program.
2. Funding: This is a primary consideration by artists that speaks to the community's commitment to the program.

3. Spark Community Interest- A few years ago, the DDA leased individual art sculptures that were placed throughout the downtown Okemos area. This was hugely successful and eventually led to the colorful “community-painted” murals now located at Wonch Park, Hillbrook Park and at the entrance to the Large Dog Park in Central Park South, as well as the colorful murals painted on the front of Central Elementary School in Okemos. This “snowball effect” is a sound strategy to generate interest and engagement of public art in Meridian Township.
4. Grass Roots Effort- A small project such as working with local art teachers to have students paint a fire hydrants near our local schools engages local youth and also provides a “canvas” that can be changed and updated annually. Sometimes the smallest projects can have the greatest impact!

In summary, our recommendations include:

- A. Start small to generate a snowball effect of interest and engagement.
- B. Lease art sculptures for placement throughout the community
- C. Create an Arts Council to develop policy, seek grants and recommend projects to the Township Board.
- D. Authorize a General Fund allocation for public art annually.

### **Create a structure to broaden our affordable housing opportunities.**

Meridian Township is in a position of being a very attractive community to all walks of life, but especially to families with school aged children. This is due in no small measure to the high quality of the Haslett and Okemos school districts. This high demand drives up the cost of housing, which further decreases the relative affordability of housing in the community. At some point, housing in a community becomes unaffordable to those that work there, which in turn creates a labor shortage, as people have to make a determination as to whether or not it makes sense to commute to a job where they don't live.

Affordable housing is often publicly subsidized and is generally more dense development than the surrounding area. The Woodward Way project under construction behind Whole Food is a good example of this, as there are Low Income Tax Credits involved in the project and it is multi-family attached construction, in the middle of a single-family detached neighborhood. Long term, these types of fill in projects are the Township's best bet to increasing affordable housing opportunities. Additionally, Staff is always on the lookout for potential grant opportunities to further this goal. We often do not qualify, given that we are not a low to moderate income community, but there may be future funding rounds where we can stand up an affordable housing program in the Township.

### **E. ENVIRONMENTAL SUSTAINABILITY**

**With the support of the Environmental Commission, develop a site and implementation for the Township's fourth solar project with a goal of 100% solar energy by 2035.**

We completed construction of two 20 kW solar arrays on the carports at the public safety building in November. We received two bids for this project, one of which came in under the budgeted amount of \$100,000. This is the Township's fourth consecutive year of completing a solar project to help us meet our goal of 100% renewable energy use by 2035.



**Work with the Environmental Commission to create a successful Wetland Campaign and Green Projects Initiative.**

The Wetland Campaign and Build Back the Buffer Initiatives developed by the Environmental Commission were also adopted into the Five-Year Parks and Recreation Master Plan 2022-2026 by the Park Commission.

Emma Campbell, Stewardship Coordinator worked with a local Eagle Scout Candidate to develop and build a wetland buffer in Central Park South adjacent to the pond. This project will serve as a demonstration area with interpretive signage and serve as an educational attraction in the park.

The Parks and Recreation Department hosted a number of educational “Wetland Walks” from February through September at different wetland areas in the Township. Participants learned about wetlands, conservation and township ordinances that protect these areas as part of the Meridian Conservation Corp Program.

Emma Campbell created a 51-page “Native Plant Guide” which includes information on wetland protection as well as garden designs for wetland buffer plantings that is available to the community on the Township’s website.

The second wetland education mailing went out to property owners with wetlands and/or wetland buffers on October 6. The mailing went to 3,794 property owners.

**IMPORTANT NOTICE**

**Attention Residents Near or Adjacent to a Wetland:**  
**Meridian Township Ordinance Reminder**  
 Does your lawn mower leave muddy ruts in your yard? You may be encroaching on a wetland buffer. Knowing where your wetland buffer starts is important, but it is also the law. These areas are protected by the Township.

When working within 20 feet of a wetland, wetland buffer or natural area, please remember:

- ▲ DO NOT apply fertilizers, herbicides, insecticides, or other pesticides
- ▲ DO NOT mow
- ▲ DO NOT dump yard waste
- ▲ DO NOT add any fill material such as fill dirt, stone or mulch
- ▲ DO NOT remove stumps/roots

meridian.mi.us/Wetlands

**Benefits of Wetlands**

Wetlands are a sponge, absorbing excess water and filtering pollutants such as sediment and nutrients, from water flowing through them.

Wetlands are considered "nature's nursery" for many species of fish, wildlife, and waterfowl.

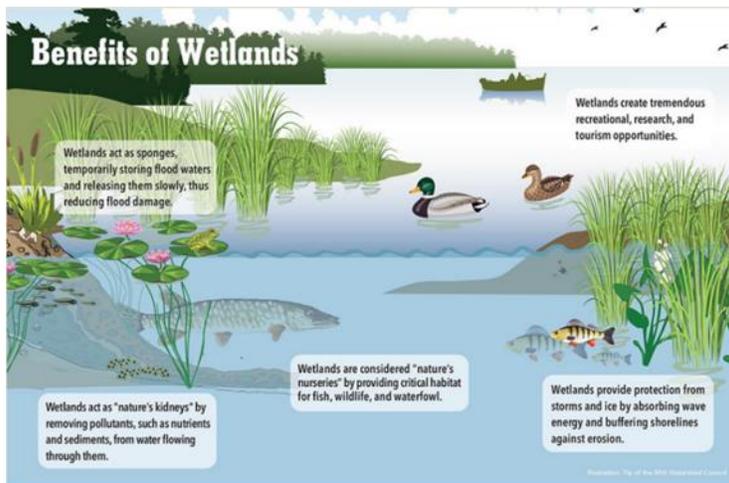
Wetlands provide protection from storms and sea level rise by absorbing excess energy and buffering landmasses against erosion.

- How to enhance your wetland buffer:**
- ▲ DO plant native vegetation on your property and remove invasive species
  - ▲ DO protect the required 20 foot natural vegetation buffer around wetlands
  - ▲ DO contact the Planning Department at 517.853.4560 if you are planning construction or landscaping within 40 feet of wetlands
  - ▲ DO contact the Land Stewardship Coordinator at ecampbell@meridian.mi.us for information on native plant lists and invasive species information



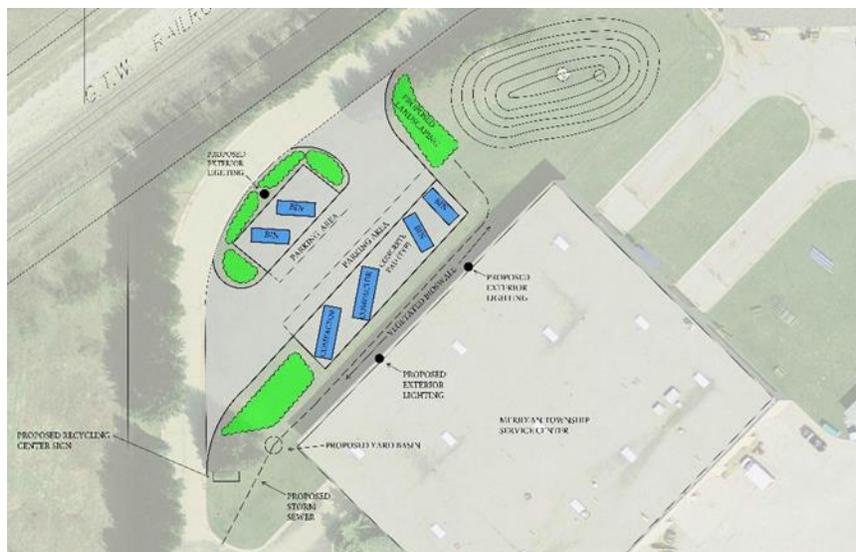
**Create consistent enforcement of our wetland ordinance.**

Staff continues to investigate any wetland complaint we receive in a timely fashion. In 2022, we had two potential violations that were raised to staff that were investigated. In both cases, no impacts to the wetlands were observed and the property owners were educated about the wetland ordinance, land clearing ordinances, and other related issues. The Township’s wetland consultant is available as necessary and staff utilizes their services regularly.



**Continue to place a significant emphasis on community recycling events and improvements to Meridian’s Recycling Center.**

Due to an issue with construction costs, we are reapplying for the EGLE grant we were awarded earlier this year to construct a new recycling center behind the Service Center. We anticipate applying for the grant in April of 2023 with construction in 2024 if we are successful in obtaining the grant again. The site plan for the new recycling center is below.



Improving the Existing Recycling Center: We have continued to improve the condition of the service drive to the recycling center on Lake Dr. We recently had the service drive graded with an additional 40 yards of limestone.



2022 Recycling Events: Meridian worked in partnership with Granger, Hammond Farms, My Green Michigan, Delta Dental, Okemos Action, Okemos Earth Club, Meridian Farmers Market, Consumers Energy, recycling companies, and over 200 volunteers to conduct several recycling events in 2022. Recycling included electronics, paint, bicycles, clothing, metal, appliances and Freon reclamation, and more.

The Meridian Green Team also held two rain barrel and compost bin sales, a “Green Fair,” and educational outreach at the Marketplace on the Green, sharing information about household hazardous waste, Meridian Conservation Corp, Meridian Cares, solar energy, wetlands, lake-healthy landscaping, native plants, storm water pollution prevention, and more.

#### **F. FACILITIES, PARKS AND GROUNDS**

**In cooperation with our Information Technology (IT) consultant, use our budgeted resources to bring substantial enhancements to our township’s IT infrastructure.**

In 2022, the Township worked with Brightline IT to complete a renovation plan for the township technology systems. While approximately \$520,000 of the improvements will be completed in 2022, over a 250,000 worth of improvements will not be completed until early 2023. The outstanding items include \$75,000 of workstation replacements, \$79,000 for replacement of the servers related to our data continuity plan, including patch management, intrusion prevention, system backups, and significant investments in cloud services to enhance network security at the end-user and core systems. The technology department will continue to invest significant funds for the training of technology staff and end-users across the organization in 2023.

#### **Construct Phase I and II of the MSU to Lake Lansing Regional Pathway.**

We received the bids for Phase I of the MSU to Lake Lansing trail on October 7. Phase I had to be bid through MDOT due to the federal TAP grant that is funding \$1.7 million of this phase. Here is a breakdown of the funding sources for Phase I of the MSU to Lake Lansing Trail:

1. \$1.7 million (TAP Grant)
  2. \$950,000 (County Trails and Parks Millage)
  3. \$200,000 (County Trails and Parks Millage)
  4. \$350,000 (Township Pathway Millage)
- Total: \$3,200,000

These cost estimates were compiled in 2019. The bids came in slightly higher than our estimates and we will work with the County to secure the remaining funding that is needed:

- \$2.8 million (Construction)
- \$311,000 million (Current expenses the Township has already paid)
- \$257,000 (TAP grant contract administration, inspections, and other soft costs)

Total: \$3,368,000

Approximately \$200,000 of the overage will be covered by the County based on the fact that we came in under budget on the Okemos Road Boardwalk and the Shaw Street Connector. The Ingham County Trials & Parks Millage allows for these funds to be reallocated to other approved projects. We will ask the County to cover the remaining estimated \$168,000 from the Ingham County Trials & Parks Millage, which there is precedent for. Other communities have added to the scope of their projects and/or had their bids come in over the estimates and the County has covered those costs. In this case, the Township is not expanding the scope of the project.

We completed the tree removals for Phase I in the spring and summer of 2022. We are in the process of scheduling the preconstruction meeting with the contractor and engineering firm. We will put a construction schedule together at the preconstruction meeting. We anticipate working on the bridge abatements and ordering the bridge this winter. We will begin construction on the asphalt trail portions in May of 2023 when the asphalt plants open.

We are working to complete the Phase II engineering plans and hope to go to bid in January or February.

We will work on engineering of Phase III in 2023. Once engineering is complete, we can then secure the lease agreement with Consumers Energy for use of their right-of-way for Phase III of the MSU to Lake Lansing Trail. We have already held a preliminary meeting with Consumers Energy, which went very well.



**Demolish house on Okemos Road in preparation of building support facilities for the MSU-Lake Lansing Trail.**

The Township received a grant from the Michigan Natural Resources Trust Fund to assist in acquiring this parcel at the end of 2021. Demolition of the house and land restoration was completed in April 2022.

**Improve capacity and safety by expanding parking at North Meridian Road Park and Central Park South**

These paving projects were planned and coordinated in cooperation with the Engineering Department. Based on higher than normal and higher than budgeted costs associated with this project, bidding will occur in December for spring 2023 completion.

**To improve water quality at Central Park South pond, install two Floating Natural Purification Islands planted with live vegetation.**

The five floating islands were planted utilizing native plants grown from seeds collected in parks and land preserves. These islands were planted utilizing volunteers and placed and anchored with assistance from the Park Maintenance Division staff and Fire Department. This method for filtering pond water was recommended by Park Commissioner Mark Stephens.



**G. PUBLIC SAFETY**

**Continue our commitment to implementing bold recruiting methods to maintain a police force of 41 and firefighter/paramedic of 34.**

We are making great progress in our quest to recruit a full bench of 41 police officers and 34 firefighter/paramedics. Currently, we are at 39 police officers and 34 firefighter/paramedics. This is the closest we've been to 100% occupancy in my ten years at Meridian Township. With the changes in compensation, our outstanding reputation and the newly devised recruitment program, we are hitting on all strides.

**Purchase a new 2023 Pumper to replace Engine 93 built in 1999**

We did receive our new ladder truck on November 1, 2022.



## **Review and update our accreditation through the Michigan Association of Police Chiefs.**

The process is underway. The Department had an initial review and the final review will take place in December.

### **H. TOWNSHIP FINANCES**

#### **Continue our 2017 pledge to voters by investing an additional \$1,500,000 into MERS to help reduce our underfunded pension liability.**

On track with 2022 budget to contribute \$5,217,456 to our MERS pension. This contribution is \$1,958,100 beyond our Annual Required Contribution (ARC) of \$3,259,356.

#### **Implement a thorough process for the distribution of the \$4,500,000 American Rescue Plan (ARP) funds.**

The leadership team submitted project proposals to the Township Board for the first half of the ARPA funds. The Board discussed the projects and took action to obligate \$1.3 million to local road projects, \$970,000 to overhaul the Township IT infrastructure, and about \$260,000 for power cots to be used in Township ambulances. At the November 29<sup>th</sup> Board meeting, the leadership team will submit additional project proposals for the remaining \$2 million of ARPA funds.

### **I. COMMUNITY ENGAGEMENT**

#### **Promote new features and build awareness for added functionality of the newly refreshed Township website. Encourage additional use of the Township's online services.**

Monsido, a new accessibility feature, was added to the website. This will allow users to adjust font size, type, and other personalized options. It also shows staff to fix non-compliant areas on the backend.



#### **Strengthen and reinvigorate community support of the Township's brand through a multitude of platforms: Prime Meridian Magazine, new Township signage, digital channels and additional print materials.**

Prime Meridian Magazine was released in April and has gone down to being released once a year. Staff ordered samples of the new signs that will be placed throughout the buildings and will decide what style to use once those are delivered.

2022 Welcoming & Wayfinding Sign Project: We awarded the contract for the project to Johnson Sign Co. on September 28. The contract price came out to \$431,175. This will include 18 signs throughout the Municipal Complex and across Meridian Township.

We are working on securing the two final easements for the Township Welcome Signs, one on Grand River at the west entrance to the Township and one on Grand River at the east entrance to the Township. Once these two easements are secured, the last approval needed will be electrical permits for any signs that will be illuminated.

Installation is scheduled to begin the week of January 6, 2023, with an estimated completion date of March 18, 2023. The signs with planters will be completed a little later, with an estimated completion date of April 15, 2023, which will depend on weather and ground conditions.



Branding and Preventative Maintenance of the North Water Tower: The preventative maintenance of the north water tower was completed earlier this year. Our new Township brand is prominently displayed on the north water tower facing eastbound and westbound traffic on Saginaw Hwy (M-78).



**Enhance the Town Hall Room audio and visual equipment to improve meeting room capabilities and better serve multimedia usage.**

Installation of new monitors and equipment is set to begin mid-November 2022. Additional wiring and synchronization equipment will be installed later in December or early 2023.

Upon completion, the dais and staff table will be equipped with 22-inch monitors for board and commission members to use during public meetings. We will also be installing four televisions mounted overhead in the center of the Town Hall Room. There will also be a television installed on the wall on each side of the dais.

### **Foster an effective education plan regarding the Community Services Millage.**

After a successful effort to educate voters, this millage passed with 73% voter approval and will be in effect through 2031. This millage supports Recreation, Meridian Senior Center, and Human Services programs.

In 2002, Meridian Township voters approved a .1 mill Community Services millage. The original ballot proposal sought to provide funding for recreation, senior center and human services. The 10-year millage expired in 2012. In 2012, the Township Board chose to seek an increase from .1 to .15 mill, with the additional .05 mill levy dedicated to supporting programming for senior citizens. Again, the voters supported the ballot proposal.

Twenty years have passed since the original millage was approved by voters. On December 31, 2021, the current levy expired and had to be reauthorized for this year, December 2022.

Manager Walsh asked our team members most affected by the millage (Parks & Recreation Director LuAnn Maisner, Human Services Coordinator Darla Jackson & Senior Center Director Cherie Wisdom) to meet and determine the current funding vs. future needs. The three leaders agreed to recommend a renewal.

During the February 15, 2022 meeting, the Board decided to put the Community Services millage up for renewal on the August 2, 2022 ballot.

## **J. RETENTION, RECRUITMENT AND WELL-BEING**

### **Focus on implementing the 2022 Township Retention and Recruitment Program.**

We have demonstrated our desire to recruit, retain, and preserve the well-being of our exceptional staff through improved wages, returning to in-person celebratory events for staff and providing regular recognition of jobs well done and providing excellent, often long-term, service to the Township. These elements are particularly important as we continue to navigate the hopeful settling down of the pandemic, whose protocols still remain in place under emergency order until January 2023. The Township put additional pay increases into place, above what was already stated in our collective bargaining agreements, made wage improvements in all four of the upcoming contracts negotiated this year, and offered a one-time lump sum payment in June to help all employees with the challenging impacts of our economy. We worked diligently to ensure fairness and equity in the implementation of these endeavors, in order to serve the numerous roles and responsibilities of our staff.

### **Develop creative ways to focus on and improve the team's well-being.**

In an effort to achieve balance in our work experience, we have offered flexible work hours through recruitment and retention programs, keeping in mind the importance of taking time to rest and recharge.

### **In an effort to foster teamwork, continue to offer programs and events such as team picnics, holiday parties and Lugnuts games.**

We actively promote connection and set the stage as often as possible for staff to get to know and celebrate our fellow workers by offering annual events, such as our Lugnuts sporting events, annual holiday party,

providing Township gear that can be worn to work, and the Archie Virtue Award. The Award recognizes exemplary employees who continue to go above and beyond in their Township work. In addition this year, we enjoyed the Fun Friday program a trivia lunch hour program intended to step away from the office for an hour of comradery and goodwill. We look forward to continuing with these positive and inclusive programs into 2023 and beyond.



# 2023

## Goals & Action Plan (Draft)

Charter Township of Meridian



### Meridian Township

5151 Marsh Road  
Okemos, MI 48864  
517.853.4000



[meridian.mi.us](http://meridian.mi.us)



# 2023 GOALS ACTION PLAN- DRAFT

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## **A. INFRASTRUCTURE ENHANCEMENTS**

Install new valves on Grand River Ave to minimize how many businesses and residents would be without water in the event of a water main break on Grand River Ave.

Complete year four of the Meridian Township Local Road Improvement Plan. Our PASER rating at the end of 2023 shall be a minimum of 5.98.

Work with MDOT to complete the impacts of the Grand River Ave Enhancement Project and work to inform the community of the work that still needs to be completed in 2023.

## **B. DIVERSITY, EQUITY AND INCLUSION**

Continue to work with Michigan State University, and the Michigan Department of Civil Rights, to foster a workplace that adheres to the highest standards of diversity, equity and inclusion.

Update the Township's 2015 Personnel Handbook with an emphasis on building equity for all.

Continue to offer DEI training opportunities across the organization on a regular basis.

Develop new cultural events to expand diverse opportunities throughout the community.

## **C. ECONOMIC DEVELOPMENT**

Provide quality leadership, support and management of the redevelopment of Okemos PICA. Assist with implementation of the Meridian Redevelopment Fund, Brownfield TIF and DDA TIF for vertical construction.

Seek alternative funding support mechanisms to strengthen the Meridian Redevelopment Fund to support PICA development and community development.

Manage the recertification of Meridian Township's Redevelopment Ready status with the Michigan Economic Development Corporation. Assist with the implementation of the required policy or procedural changes.

Work cooperatively with the several Meridian Township Boards and Commissions, CBL Property Management team, Meridian Mall property owners and the Ingham County Drain office to implement development goals, in support of redevelopment of the Meridian Mall.

Support the small business owners negatively impacted by the reconstruction of Grand River M-43 in 2023.

## **D. COMMUNITY PLANNING**

With the support of the Planning Commission, Township Board, and residents, complete the Township's update to the 2017 Master Plan.

Investigate a structure to increase affordable housing within the Township.

### **E. ENVIRONMENTAL SUSTAINABILITY**

Continue to improve the service drive to the Recycling Center on Lake Dr and apply for the EGLE grant to construct a new Recycling Center behind the Service Center.

With the support of the Environmental Commission, develop a plan for the Township to achieve its goal of 100% renewable energy by 2035.

With the support of the Environmental Commission, develop a plan for the Township to construct and install its first electric vehicle charging stations.

Work with the Environmental Commission to continue educating the community on the importance of protecting our wetlands, natural resources and the Township's wetland protection ordinance.

Oversee and administer the 2023 Green Grants Initiative.

### **F. FACILITIES, PARKS AND GROUNDS**

Construct Phases I and II of the MSU to Lake Lansing Trail.

Begin engineering of Phase III of the MSU to Lake Lansing Trail.

Complete the construction and installation of the Township's new welcome, wayfinding and park signage. This project includes 18 new signs across the Township, with welcome signs at each gateway into Meridian Township, new wayfinding signs at the Municipal Building and select park signs.

Modernize the signage in the Municipal Building and Service Center. Take inventory and establish a plan to modernize the signage in the Public Safety Building and the north and south fire stations.

Gather quotes and data needed to put a renovation project out to bid for the Municipal Building. Potential renovations would include new carpet, new office furniture and painting the walls.

Work with community stakeholders to evaluate the need to develop plans for a new Meridian Township Senior & Community Center. The committee shall consider location, amenities and funding options. The expectation is to bring a recommendation to the Township Board by July 1, 2023.

### **G. PUBLIC SAFETY**

Continuing with our commitment to recruit and retain the most highly qualified men and women to serve our township, the Police Department will update our briefing room to make a more functional, efficient, and technologically advanced space.

Train a new canine Police Officer and purchase a new canine.

Obtain reaccreditation through the Michigan Association of Police Chiefs.

Purchase new Fire Department Power Cots – Stryker Power Load Pro2

### **H. TOWNSHIP FINANCES**

Maintain a fund balance in the General Fund of at least 25% of annual General Fund expenditures.

Continue our 2017 pledge to voters by investing an additional \$1,500,000 into MERS to help reduce our underfunded pension liability.

Expend the remaining portion of the \$4,500,000 American Rescue Plan (ARP) funds.

## **I. COMMUNITY ENGAGEMENT**

Work with the senior community to determine how to evolve the senior center programming and operations to meet modern needs.

Increase the Meridian Township website's Web Content Accessibility Guidelines (WCAG) 2.1 levels and fix issues that make it difficult for people with disabilities to use the website. Achieve Level A (minimal compliance) and Level AA (acceptable compliance).

Create a new video segment for Manager Frank Walsh to provide the community with updates in Meridian Township.

## **J. RETENTION, RECRUITMENT AND WELL-BEING**

Focus on implementing the 2022 Township Retention and Recruitment Program.

Develop creative ways to focus on and improve the team's well-being.

In an effort to foster teamwork, continue to offer programs and events such as team picnics, holiday parties and Lugnuts games.

Continue to offer team incentives such as casual wear, flex time and fully paid health care premiums.



# 2023

## Top Three Goals

Charter Township of Meridian



### Meridian Township

5151 Marsh Road  
Okemos, MI 48864  
517.853.4000



[meridian.mi.us](http://meridian.mi.us)



## 2023 TOP THREE GOALS

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“Three outputs define what a great community is: superior results, distinctive impact and lasting endurance.”

### **Meridian Township Senior Center**

1. Work with community stakeholders to evaluate the need to develop plans for a new Meridian Township Senior & Community Center. The committee shall consider location, amenities and funding options. The expectation is to bring a recommendation to the Township Board by July 1, 2023.

### **MSU-Lake Lansing Pathway**

2. Complete construction of Phase I and II of the MSU-Lake Lansing Pathway.

### **Citizen Outreach & Communication**

3. Enhance the Township’s communication outreach to our 45,000 residents through various existing and newly developed channels. The effort shall include expanding cultural events through the Township DEI Committee.