

**CHARTER TOWNSHIP OF MERIDIAN  
PLANNING COMMISSION  
REGULAR MEETING MINUTES**

**APPROVED**

**August 8, 2022  
5151 Marsh Road, Okemos, MI 48864-1198  
853-4000, Town Hall Room, 7:00 P.M.**

**PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Cordill, McConnell,  
Shrewsbury, Snyder**

**ABSENT: Commissioners Richards, Premoe**

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior  
Planner Brian Shorkey, Multimedia Producer Samantha Diehl**

**1. CALL MEETING TO ORDER**

Chair Blumer called the regular meeting to order at 7:00 pm.

**2. ROLL CALL**

Chair Blumer called the roll of the Planning Commission, all are present except Commissioners Richards and Premoe.

**3. PUBLIC REMARKS**

Chair Blumer opened public remarks at 7:00 pm.

NONE

Chair Blumer closed public remarks at 7:00 pm.

**4. APPROVAL OF AGENDA**

**Commissioner Cordill moved to approve the agenda. Seconded by Commissioner Snyder.**

VOICE VOTE: Motion approved unanimously.

**5. APPROVAL OF MINUTES**

A. July 11, 2022 Regular Meeting

**Vice-Chair Trezise moved to approve the Minutes of the July 11, 2022 Planning Commission  
Regular Meeting as amended. Seconded by Commissioner McConnell.**

Commissioner Cordill noted a typo in the last word of the 4<sup>th</sup> line of item 9.A. Pursued should read pursued.

VOICE VOTE: Motion approved unanimously.

## 6. COMMUNICATIONS

NONE

## 7. PUBLIC HEARINGS

- A. Rezoning #2022-10 – RRA Deletion
- B. Zoning Amendment #2022-13 – RRA Deletion

Senior Planner Shorkey outlined Rezoning #2022-10 – RRA Deletion and Zoning Amendment #2022-13 – RRA Deletion for Public Hearing. Given that the two items are intertwined, discussion on them was held at the same time.

Commissioner Cordill spoke in support of this item.

Commissioner McConnell asked if it's normal for a Master Plan to carry one set of designations and Zoning Ordinance to have another.

Senior Planner Shorkey replied it is.

Chair Blumer Called for a Straw Vote.

STRAW VOTE: Unanimous Support

## 8. UNFINISHED BUSINESS

- A. Special Use Permit #22-071 – Butterflies Group Childcare

Senior Planner Shorkey outlined Special Use Permit #22-071 – Butterflies Group Childcare.

**Commissioner Cordill moved to adopt the resolution approving Special Use Permit #22-071. Seconded by Commissioner McConnell.**

ROLL CALL VOTE: YEAS: Commissioner Cordill, Vice Chair Trezise, Commissioners McConnell, Shrewsbury, Snyder, Chair Blumer

NAYS: NONE

Motion carried: 6-0

## 9. OTHER BUSINESS

- A. 2022 Master Plan Notice of Intent to Plan

Director Schmitt outlined the 2022 Master Plan Notice of Intent to Plan.

**Vice-Chair Trezise moved to approve the letter of intent. Seconded by Commissioner Shrewsbury.**

Commissioner Snyder noted a friendly amendment to the letter in paragraph 4, "Unless you object that method of distribution" should read, "Unless you object to that method of distribution."

VOICE VOTE: Motion approved unanimously.

B. Sign Ordinance Update

Director Schmitt outlined the Sign Ordinance Update for discussion. He noted this update will change every section of the current Ordinance.

Commissioner McConnell asked if there is a preferred method to submit comments on this item.

Director Schmitt suggested emailing staff.

Chair Blumer and Vice-Chair Trezise suggested the Township Attorney be present during the Public Hearing of this Ordinance update.

**10. REPORTS AND ANNOUNCEMENTS**

A. Township Board update

Director Schmitt reported the Township Board has adopted the Municipal Sign Ordinance, the Traffic Impact Study changes and changes to regulating PODs and Dumpsters. The board also approved the proposal from Jim Giguere regarding the Netzloff Farm property.

Commissioner McConnell noted the Notice of Intent to Plan covered the required outreach to other communities regarding the Master Plan. He asked about inreach and engaging the community.

Director Schmitt replied Township Board and Planning Commission Members could speak with members of their neighborhoods to get feedback. He further noted a lot of neighborhoods will be having annual meetings soon which is an opportunity to discuss the changes with community members.

B. Liaison reports

Vice-Chair Trezise

- Attended August 4<sup>th</sup> Economic Development Corporation meeting where there was a focus on creating a Business Card Access program to encourage local holiday shopping
- Attended July 28<sup>th</sup> Brownfield Redevelopment Authority meeting where a recommendation for 2.7 million dollars in brownfield funding was approved for the Haslett Village Project and the plan was sent to the Township Board for final approval

Chair Blumer

- The Downtown Development Authority did not hold a meeting this month, they did submit their annual report

Commissioner McConnell

- The Environmental Commission met August 3<sup>rd</sup> and continued work on the Climate Sustainability Plan with a focus on wetlands and strengthening the Wetland Protection Ordinance, and increasing outreach to the community

Commissioner Cordill

- The Corridor Improvement Authority did not meet last month due to lack of quorum
- Made a note about Dobie Road traffic lights not being in sync and causing additional traffic congestion during construction

## 11. PROJECT UPDATES

A. New Applications

NONE

B. Site Plans Received

NONE

C. Site Plans Approved

NONE

## 12. PUBLIC REMARKS

Chair Blumer opened Public Remarks at 7:33 PM.

Senior Planner Shorkey spoke about statewide changes to Family Group Daycares and Group Daycares. Staff will be following up with ordinance changes in the near future to respond to this State change.

Chair Blumer closed Public Remarks at 7:37 PM.

## 13. ADJOURNMENT

**Commissioner McConnell moved to Adjourn. Seconded by Chair Blumer.**

VOICE VOTE: Motion approved unanimously.

Chair Blumer adjourned the regular meeting at 7:38 pm.