



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
August 15, 2022 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-July 26, 2022 Regular Meeting
 - C. Bills
 - D. Outdoor Assembly License-High Caliber Karting, Inc.
 - E. 2023 Township Budget- Set a Public Hearing for September 6, 2022
 - F. Haslett Village Square - Commercial Rehabilitation Act- Set a Public Hearing for September 6, 2022
 - G. 1621 & 1655 Haslett Road – Brownfield Plan – Set Public Hearing for September 6, 2022
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Fund Balance Reserve Policy
 - B. 2022 Order to Maintain Resolutions #1 & #2
 - C. Recreational Marihuana Petition
13. BOARD DISCUSSION ITEMS (ORCHID)
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION- Motion to enter into closed session to consider confidential written legal opinion regarding personnel matter
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.



A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATION
August 15, 2022**



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Public Hearing 2023 Budget

TUESDAY, SEPTEMBER 6, 2022

**NOTICE: MERIDIAN RESIDENTS
CHARTER TOWNSHIP OF MERIDIAN
INGHAM COUNTY, MICHIGAN
PUBLIC HEARING: 2023 BUDGET
SEPTEMBER 6, 2022
OPEN TO THE PUBLIC**

Notice is hereby given that the Township Board of the Charter Township of Meridian will hold a Public Hearing on the 2023 Township Budget for the fiscal year ending December 31, 2023 on Tuesday, September 6, 2022, not earlier than 6:00 pm in the Town Hall Room at the Township Municipal Building located at 5151 Marsh Road, Okemos, MI 48864.

This meeting will also be televised on HOMTV, Meridian Township's Government Access Channel. Viewers can watch LIVE coverage on Comcast Channel 21, homtv.net, [facebook.com/HOMTV](https://www.facebook.com/HOMTV), [youtube.com/user/21HOMTV](https://www.youtube.com/user/21HOMTV) and <http://meridianmi.swagit.com/live/>.

As of September 1, 2022, copies of the proposed budget are on file and available to the public during office hours [8:00 a.m.-5:00 p.m., Monday through Friday] at the Office of the Township Clerk. A copy is also posted on the Township's website at www.meridian.mi.us.

Citizens attending the hearing have the right to provide written or oral comment and to ask questions concerning the entire budget. Written comments/communications should be submitted to the Clerk's Office by any of the following means:

- 1) Hand Delivery
- 2) Mail to:
Township Board
Charter Township of Meridian
5151 Marsh Rd
Okemos, MI 48864-1198
- 3) Faxed to 517-853-4096, c/o Clerk Guthrie
- 4) Submitted via email to guthrie@meridian.mi.us

The divisions of the proposed 2023 Budget are General Fund, Public Works Funds, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Internal Service Fund.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Deborah Guthrie
Township Clerk
517-853-4300

Publish: Lansing State Journal – August 21, 2022

1 Affidavit, please

EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY

2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823

PHONE: (517) 337-7535 FAX: (517) 337-7240

Special Meeting

Agenda

BOARD OF TRUSTEES

NICOLE MCPHERSON
Chair

DAN OPSOMMER
Vice-Chair

CHUCK PETERSON
Secretary

BRADLEY BROGREN
Trustee

JAMES CLELAND
Trustee

JAMES ECKLUND
Trustee

•

JUSTIN GUIGAR
Treasurer

•

CLYDE DUGAN
Operator/Manager

August 12, 2022

1:00 P.M.

1. Roll call.
2. Public Comments.
3. Interview Plant Manager/Operator applicants for the ELMWSA Drinking Water Treatment Plant.
4. Adjournment.



FOR IMMEDIATE RELEASE
August 9, 2022

CONTACT: Dan Opsommer, Assistant Township Manager
517.853.4450 | opsommer@meridian.mi.us

Meridian Township Officials Sell Second Road Improvement Bond
Bond Proceeds Used to Expedite Local Road Improvements



Meridian Township, MI – On August 4, 2022, Meridian Township Officials sold the second of three road improvement bonds in a competitive market. The bond proceeds will be used to expedite local road improvements for years 2023 to 2025.

On August 6, 2019, Meridian Township residents approved a 10-year, 1.9429 mills local road bond. The \$35,250,000 in road bonds is enabling the Township to re-pave or maintain between 12 and 15 miles of road each year.

“Due to Meridian’s excellent AA-Plus bond rating, the Township financed \$12,934,686 in bonds, including a \$1,059,685 reoffering premium,” stated Township Treasurer Phil Deschaine. “The strong financial position of Meridian Township allowed the Township to receive an additional million dollars of net bond proceeds to invest in the local roads program, without increasing the 1.9429 millage rate.”

In 2019 when the Township proposed the new local road bond, the average Pavement Surface Evaluation and Rating (PASER) was 4.48 on a 1 to 10 rating scale (1 being a completely failed road and 10 being a fully reconstructed road). At the end of 2022, the Township’s average PASER is projected to be 6.144, a 37.14% increase in the first three years of a 10-year local road program.

“We are keeping our promise to our voters that every penny of bond proceeds will be allocated to the reconstruction and intensive maintenance of our local roads,” said Dan Opsommer, Assistant Township Manager and Director of Public Works. “All of the engineering, inspection and preventative maintenance projects associated with the annual local road program are being funded by an annual \$280,000 contribution from the Township’s General Fund and \$172,000 in local road funding from the Ingham County Road Department. We are three years into a 10-year plan and results are already apparent with many improved and replaced neighborhood roads.”

For more information and updates on the local roads improvement program, visit the Township website at www.meridian.mi.us/TownshipProjects.

Photo caption: Meridian Township Finance Director Amanda Garber, Township Treasurer Phil Deschaine and Assistant Township Manager Dan Opsommer

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FOR IMMEDIATE RELEASE
August 4, 2022

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian's Parks & Recreation Summer Concert Series Continues
Local Bands to Perform at Marketplace on the Green

Meridian Township, MI – Meridian Township's Parks and Recreation Department is pleased to announce that their FREE Summer Concert Series at the Marketplace on the Green pavilion (1995 Central Park Drive, Okemos) will continue through the month of September. LIVE bands will perform from 6:00 pm – 8:30 pm in conjunction with the Wednesday Farmers' Market.

Performance Lineup:

- August 10 - Shiatown – Today's Hard Hitting-Modern Country Hits
- August 17 - Slick Jimmy – 80's Pop, Rock, Top 40, Dance, BIG HAIR, 70's & Country
- August 24 - Jay Harris Comedy – Comedy Night!
- August 31 - Darin Lerner, Jr. Band – Classic & Modern Rock, Blues, Jazz Motown, Dance, Country, Alternative & 90's
- September 7 - Rear View Mirror - Pop and Classic Rock from the 60's, 70's, 80's and 90's.
- September 14 - Life Support - 70's and crowd favorites
- September 21 - Don Middlebrook - Trop Rock, Wear your Hawaiian shirt
- September 28 - The Shellouts Featuring Brian Shelley - A Mix of Popular Music from the 70's onward

The Summer Concert Series is sponsored by Orthopaedic Rehab Specialists, Embassy Transportation LLC, Fahey Schultz Burzych Rhodes PLC and Midwest Power Equipment. The event stage at the Marketplace on the Green pavilion is sponsored by Delta Dental of Michigan.

For more information, visit the Meridian Township website at www.meridian.mi.us/Calendar or www.meridian.mi.us/FarmersMarket. For questions, contact the Meridian Township Parks and Recreation Department at 517.853.4600 or parks@meridian.mi.us.

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
August 15th, 2022**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of July 26, 2022, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of July 26, 2022 with the following

amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, July 26th, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

ABSENT: Trustees Sundland, Wisinski

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, Director of Economic Development Clark, IT Director Gebes, Clerk's Assistant Zachary Lemaster, Multimedia Staff Samantha Diehl, Attorney Cullen Harkness, Parks and Rec Director Maisner

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Clerk's Assistant Lemaster called the roll of the Board. Trustees Sundland and Wisinski are absent. All others present.

4. PRESENTATION

A. Tribute to Betsy Hull-Okemos Library

Scott Duimstra gave a brief presentation in tribute to Betsy Hull of the Okemos Library, noting her many accomplishments.

Betsy Hull thanked the township for its assistance throughout her career.

Clerk Guthrie thanked Betsy Hull for her service and read a tribute prepared by the township to Betsy Hull on behalf of the board.

B. Introduction to Police Sponsorship Candidates

Chief Plaga introduced Police Candidates Natalie Tyndall, Brent Spence, and Sarah Hubbard.

Each candidate thanked the board for the opportunity to serve the community.

C. Introduction of New Full-Time Paramedic/Firefighter

Chief Hamel introduced Paramedic/Firefighter candidate Nicholas Irving to the board.

Nicholas Irving thanked the board for being given the opportunity to serve the community.

D. Everbridge Presentation-Chief Hamel and Chief Plaga

Chief Hamel and Chief Plaga gave a presentation on the Everbridge Emergency Communications being rolled out through the township.

Trustee Wilson noted that Everbridge is an excellent system.

Supervisor Jackson asked if all residents will have access to this system.

Chief Hamel replied they could.

Supervisor Jackson noted the system is free to subscribers.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened Public Remarks at 6:27 pm.

NONE

Supervisor Jackson Closed Public remarks at 6:27 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported the semiannual meetings with Medical Management regarding EMT services took place with Treasurer Deschaine, Director Garber, and Chief Hamel in attendance. They found medical revenue is up roughly a quarter of a million dollars. The 2023 budget will be before the board around August 28th, and the public hearing on the budget will be September 6th. The budget will be up for final adoption on September 20th. Manager Walsh recognized the Garden Club and the Haslett Beautification association for their work in the community. He thanked Betsy Hull for her service to the community. He noted the township bond rating is AA, held by only 21% of communities in Michigan and thanked the team involved in making that happen.

Multimedia Staff Samantha Diehl noted HOMTV was nominated as a finalist for the National Association of Telecommunications Officers and Advisors award.

BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- Attended July 20th CATA board meeting where a focus was on changes to Meridian CATA routes, and noted CATA will offer on demand service on holidays they previously denied service
- Attended 25th anniversary of Harris Nature Center with Supervisor Jackson and Clerk Guthrie

Supervisor Jackson

- Encouraged residents to visit the Harris Nature Center

Trustee Wilson

- Visited new Sparrow Hospital on Jolly Rd., west of Okemos Rd. and reported the facility is phenomenal and it opens at the end of September

Clerk Guthrie

- Encouraged voters to turn in their absentee ballots and absentee ballot applications for the September 2nd election through either email, or in person at the Clerk's Office, absentee ballots are due by 8pm on Election Day
- The Clerk's office will be open from 9 am-5pm on Saturday, July 30th
- Attended Harris Nature Center 25th anniversary

Trustee Hendrickson

- For more information on elections visit the website www.michigan.gov/vote
- His children attended "Rec on the Move" and "Sporties for Shorties" and encouraged other parents to take advantage of these Parks and Recreation programs

7. APPROVAL OF AGENDA

Trustee Wilson moved to approve the agenda as presented. Seconded by Trustee Hendrickson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

8. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Trustee Wilson.

Treasurer Deschaine noted the Treasurers report is 10 million dollars higher than the previous report due to an accounting change that resulted in three-quarters of a percent in increased interest. He also outlined what to expect from the Board Retreat that is part of the Consent Agenda.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

A. Communications

Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

B. Approval of Minutes – July 12th, 2022 Regular Meeting

Treasurer Deschaine moved to approve and ratify the minutes of July 12, 2022 Regular Meeting as presented. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager’s Bills as follows: Seconded by Trustee Wilson.

Common Cash	\$	682,341.15
Public Works	\$	855,790.71
Trust & Agency	\$	<u>1,327.10</u>
Total Checks	\$	1,539,458.96
Credit Card Transactions 07/07/22 to 07/20/2022	\$	14,154.37
Total Purchases	\$	<u><u>1,553,613.33</u></u>
ACH Payments	\$	<u><u>583,080.10</u></u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

D. Ratification of New EMT/Firefighter Appointment

Treasurer Deschaine moved to authorize the Fire Department to appoint Nicholas Irving to Full-Time EMT/Firefighter. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

E. Resolution of Support and commitment of funding for the MSU to Lake Lansing Connector Trail, Phase I

Treasurer Deschaine moved to approve the resolution of support and commitment of funding for the MSU to Lake Lansing connector trail, phase I. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

F. Treasurer's Investment Report for 2nd Quarter of 2022

Treasurer Deschaine moved to approve the Treasurer's investment report for the 2nd quarter as presented. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

G. Board Retreat for 2022

Treasurer Deschaine moved to schedule the board retreat for October 22nd 2022 from 9 AM to 3:30 PM. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. PUBLIC HEARINGS-NONE

12. ACTION ITEMS

A. Ordinance 2022-11 – Municipal Signage -Final Adoption

Director Schmitt outlined Ordinance 2022-11 Municipal Signage for final adoption.

Trustee Wilson moved to adopt the resolution approving for final adoption Zoning Amendment 2022-11 to amend the Zoning Ordinance of the Charter Township of Meridian at Section 86-696 to amend the standards for Municipal signs. Seconded by Clerk Guthrie.

Trustee Wilson spoke in support of this item.

Clerk Guthrie spoke in support of this item.

Supervisor Jackson noted this item has become necessary due to changing municipal signage.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson

NAYS: None

Motion carried: 5-0

B. Police Department Ordinance Amendments and Additions

Chief Plaga and Township Attorney Harkness outlined Police Department Ordinance Amendments and Additions for final adoption.

Trustee Hendrickson moved to approve the introduction of the Amendments to Chapter 50 of the Code of Ordinances to amend trespass, and disturbing the peace and add defrauding an innkeeper, breaking and entering, receiving, and concealing stolen property and inhalation or consumption of chemical agent. Seconded by Treasurer Deschaine.

Trustee Hendrickson spoke in support of this item.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 5-0

C. Ordinance 2022—08- Traffic impact Study Standards- **Introduction**

Director Schmitt outlined Ordinance 2022—08- Traffic impact Study Standards for Introduction.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-08 to amend the Zoning Ordinance of the Charter Township of Meridian at multiple locations to update the standards for Traffic Impact Studies in the Township. Seconded by Trustee Hendrickson.

Trustee Wilson spoke in support of this item.

Trustee Hendrickson spoke in support of this item.

VOICE VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson

NAYS: None

Motion carried: 5-0

D. Ordinance 2022 – 12- Refuse/Storage Container Regulations-**Introduction**

Director Schmitt outlined Ordinance 2022 – 12- Refuse/Storage Container Regulations for introduction. He noted there has been a minor change that clarifies this will only cover containers over 250 gallons.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-12 to amend the Zoning Ordinance of the Charter Township of Meridian to create regulations for temporary storage pods and temporary container units. Seconded by Trustee Hendrickson.

Trustee Wilson spoke in support of this item.

Trustee Hendrickson spoke in support of this item and noted a typo in section 2A, and asked for the definition of right-of-way.

Director Schmitt defined the right of way as generally one foot on either side of available sidewalks, or 30 feet from the center of the road.

VOICE VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson

NAYS: None

Motion carried: 5-0

E. Mixed Use Planned Unit Development #22-014-1621 & 1655 Haslett Road-Haslett Village Square

Director Schmitt outlined Mixed Use Planned Unit Development #22-014-1621 & 1655 Haslett Road-Haslett Village Square for action. He reviewed the project and detailed amenities provided by the developer.

Trustee Hendrickson moved to adopt the resolution approving the Mixed Use Planned Unit Development request from SP Holding Company, LLC, for the redevelopment of the Haslett Village Square shopping center at 1621 and 1655 Haslett Road. Seconded by Treasurer Deschaine.

Trustee Hendrickson stated this location has needed a good project for some time and sees this as an excellent use of the space. He also noted this is a good test case for the new Mixed Use Planned Unit Developments rules set in place. He noted this is a lengthy project and for residents to be patient as it develops.

Treasurer Deschaine spoke about how active this area used to be and how great the amenities provided will be and how small the waivers requested by the applicant are. He also noted this project took no money from the redevelopment fund.

Supervisor Jackson spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustees Hendrickson, Wilson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 5-0

F. 1442 Haslett Road Boundary Correction Proposal

Director Maisner outlined the 1442 Haslett Road Boundary Correction Proposal for action.

Trustee Wilson move to support amending the boundary of Lake Lansing South Preserve Located at 5763 Carlton Street by trading an equal square footage of land (approximately 580sf)+/- with adjacent property owner Eliza Hedemark, 1442 Haslett road. The landowner is responsible for costs associated with updating surveys, property descriptions and associated costs. Seconded by Clerk Guthrie.

Trustee Wilson spoke in support of this item.

Clerk Guthrie expressed gratitude to the home owner for working with the township to resolve this issue.

ROLL CALL VOTE: YEAS: Trustees Wilson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustee Hendrickson

NAYS: None

Motion carried: 5-0

G. Authorization of Police Candidate Sponsorships

Chief Plaga outlined the authorization of Police Candidate Sponsorships.

Trustee Wilson moved to sponsor candidates Sarah Hubbard, Natalie Tyndall, and Brent Spence to the Mid-Michigan Police Academy Fall Semester 2022 at Lansing Community College. Seconded by Treasurer Deschaine.

Trustee Wilson noted the township has been working hard to increase their number of Police Officers.

Clerk Guthrie asked for the cost of the sponsorship.

Chief Plaga stated the sponsorship is paid for by Michigan Works and the township is paying them a salary while attending the academy.

Clerk Guthrie asked if there is a requirement to work at the township after completing the academy.

Chief Plaga stated there is no requirement because Michigan Works pays for the sponsorship. He noted the township is the only entity that can activate their license.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

H. Authorization of Fire Candidate Sponsorships

Chief Hamel outlined authorization of Fire Candidate Sponsorships for action.

Trustee Hendrickson moved to approve the sponsorship of two EMT/firefighters (Nicholas Irving and Steven Schott) to attend a 16-month paramedic program at Ascension Genesys Hospital. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson

NAYS: None

Motion carried: 5-0

I. Downtown Development Authority Annual Report

Director Clark outlined the Downtown Development Authority Annual Report for action. She noted the report is due this summer and gave details on the report. She further included the year-to-date financing of the Downtown Development Authority.

Treasurer Deschaine moved to approve the 2021 annual report and to submit to the state of Michigan, post on the Township Website and make available for members of the public. Seconded by Trustee Wilson.

Treasurer Deschaine thanked director Clark for this report.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

NAYS: None

Motion carried: 5-0

J. Modification of Police Salary Schedule

Manager Walsh outlined the Modification of Police Salary Schedule. He explained some issues that arose from the original plan. He noted he wished to add another level to the pay scale to accommodate these issues.

Trustee Hendrickson asked if this situation would occur again.

Manager Walsh noted the change had to happen to make sure officers who had been here over a year are paid more than a new hire.

Trustee Wilson noted the change in this item is due to timing and equity and is in support of this item.

Treasurer Deschaine spoke in support of this item.

Clerk Guthrie asked about the jump in pay from steps 3-4 as opposed to the other steps.

Manager Walsh replied the jump is for retention as officers are more likely to move to a new department during the third to fifth year of their career.

Clerk Guthrie moved to approve the new police wage scale as presented by the Township Manager. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Wilson, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 5-0

K. 2nd Quarter Budget Amendments

Director Garber outlined the 2nd Quarter Budget Amendments for action. She noted an increase in the general fund's fund balance.

Trustee Hendrickson moved to approve the 2nd quarter 2022 budget amendments with an increase in budgeted fund balance for the General Fund in the amount of \$1,530,001 which projects a use of fund balance of \$657,108. Based on 2021 results, the projected fund balance at December 31, 2022 will be \$12,508,408. Seconded by Trustee Wilson.

Trustee Hendrickson spoke in support of this item and thanked Director Garber for this report.

Treasurer Deschaine thanked Director Garber for this report.

ROLL CALL VOTE: YEAS: Trustees Hendrickson, Wilson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 5-0

13. BOARD DISCUSSION ITEMS

A. Planned Unit Development #22-014-3560 Hulett Road-Giguere Homes

Director Schmitt outlined Planned Unit Development #22-014-3560 Hulett Road-Giguere Homes for discussion. He noted some public comment about drainage, but the Drain Commissioner has advised all water will be drained properly and construction cannot occur until the Drain Commissioner signs off on the plans. The public hearing for this item will be at the next meeting.

Trustee Hendrickson asked about the screening requirements on Hulett Rd.

Director Schmitt replied this is something that can be discussed with the Road Commission.

Trustee Wilson asked if there is a reason the Road Commission wanted an offset to the entrance to the high school.

Director Schmitt replied that without the offset a historic house would have to be removed.

Trustee Wilson asked if the house will be a non-sellable lot.

Director Schmitt replied it will be sold.

Treasurer Deschaine asked what year the barns were built.

Director Schmitt noted the barns are not historic and were added after the fact.

Clerk Guthrie asked how old the historic house is.

Director Schmitt replied the house was built in 1870.

Clerk Guthrie asked how it will be decided if the road is private or public.

Director Schmitt replied that he will discuss it with the Road Department.

Clerk Guthrie asked how the road will be named.

Director Schmitt replied the applicant is not at that point.

Supervisor Jackson asked if the sidewalk will be extended on Hulett Rd.

Director Schmitt replied there are plans to extend the sidewalk.

Supervisor Jackson asked who is responsible for the open space and screening.

Director Schmitt replied the developer is.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson Opened Public Remarks at 8:08 pm.

NONE

Supervisor Jackson Closed Public Remarks at 8:08 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS-NONE

16. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Clerk Guthrie.

VOICE/HAND VOTE: Motion carried 5-0

Supervisor Jackson adjourned the meeting at 8:09 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Amanda Garber, Finance Director
Date: August 15, 2022
Re: Board Bills

Charter Township of Meridian
Board Meeting
8/15/2022

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	823,176.00
PUBLIC WORKS	\$	486,345.48
TRUST & AGENCY	\$	1,993.88
TOTAL CHECKS:	\$	1,311,515.36
CREDIT CARD TRANSACTIONS 07/28/22 to 08/10/2022	\$	17,803.97
TOTAL PURCHASES:	\$	<u>1,329,319.33</u>
ACH PAYMENTS	\$	<u>897,392.71</u>

08/11/2022 11:31 AM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 08/15/2022 - 08/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 12TH DISTRICT COURT	S. L. PALMER - CONTEMPT CRIMINAL BENCH	288.00	107703
2. 30TH CIRCUIT COURT / FOC	BOND CIVIL FTA - R. REED	775.00	107704
3. ACROSS THE STREET PRODUCTIONS	BLUE CARD COMMAND TRAINING	2,656.25	
4. AIRGAS GREAT LAKES	MEDICAL OXYGEN	627.24	
	MEDICAL OXYGEN	194.12	
	TOTAL	821.36	
5. AMERICAN RENTALS	7/21/22-8/21/22 - TRANSFER STATION PORTABLE TOILET	89.00	
6. APOLLO FIRE EQUIPMENT CO	7/12/22 PM SERVICE HURST TOOLS	986.35	
7. ASAP PRINTING	BUSINESS CARDS - D MULLETT	45.12	
8. AT & T	FIBER INTERNET INSTALL FEE/FIRST MONTH FEE	278.83	
	JUL 2 - AUG 1 2022 - HVAC @THB 517.347.1710 201 4	50.27	
	JUL 2 - AUG 1 2022 - PSB FAX 517 347-4285 924 0	51.49	
	JUL 2 - AUG 1 2022 - THB HVAC 517 347.6021 564 8	384.84	
	JUL 2 - AUG 1 2022 - PSB FAX 517 347 6826 173 5	52.69	
	JUL 2 - AUG 1 2022 - DS-1 TO FIRE#92 - 517 R01-163	334.00	
	JUL 2 - AUG 1 2022 - THB DS1 TO COEL 517 R01 5602	362.00	
	TOTAL	1,514.12	
9. AVI SYSTEMS INC	EDITSHARE SUPPORT RENEWAL	9,431.00	
10. BARKHAM & CO	JULY 2022 BIKE/PEDESTRIAN PATHWAY MOWING	2,400.00	
11. BRIDGET CANNON	MILEAGE REIMBURSEMENT	26.13	
12. BULL ENTERPRISES	JULY 2022 JANITORIAL SERVICES	8,477.00	
13. CAPITAL AREA TRANSPORT AUTHORITY	2022 CATA REDI-RIDE MILLAGE COLLECTION	380,000.00	
14. CARYL SLAUGHTER	OVRPMT AMBULANCE 4/19/22	9.91	
	OVRPMT AMBULANCE 5/23/22	8.47	
	TOTAL	18.38	
15. CINTAS CORPORATION #725	7/7/2022 - MOTOR POOL - MECHANICS UNIFORMS	28.87	
	7/13/22 - MOTOR POOL - MECHANICS UNIFORMS	28.87	
	7/20/22 - MOTOR POOL - MECHANICS UNIFORMS	28.87	
	7/27/2022 - MOTOR POOL - MECHANICS UNIFORMS	28.87	
	TOTAL	115.48	
16. CITY SIGN ERECTORS OF WEST MI	SIGN AT 2703 GRAND RIVER RD, 80% REFUND,	120.00	
17. COMCAST	JUL 29 2022 - AUG 28 2022 - PD - 8529 11 416 02572	37.33	
18. DBI	SMALL ORDER CHARGE FOR 258972-1	4.95	
19. DON MIDDLEBROOK	TWP SUMMER CONCERT SERIES PERFORMANCE	200.00	
20. ELECTION SOURCE	E POLL BOOK SUPPLY TROLLEYS FOR ELECTIONS	4,815.68	
	ENVELOPES FOR AUG AND NOV 2022 ELECTIONS	371.80	
	TOTAL	5,187.48	

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Vendor Name	Description	Amount	Check #
21. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES - MTT 21-002756	135.00	
	LEGAL FEES - MTT 21-002018	67.50	
	LEGAL FEES - MTT21-003253	135.00	
	LEGAL FEES - MTT 22-001023	312.00	
	LEGAL FEES - FIRE DEPT	607.50	
	LEGAL FEES - ENFORCEMENT MATTERS	628.00	
	LEGAL FEES - COLLECTIVE BARGAINING	22.50	
	LEGAL FEES - MARIHUANA REGULATION	8.50	
	LEGAL FEES - EMPLOYMENT INVESTIGATION	607.50	
	LEGAL FEES - WINSLOW MOBILE HOMES	5,533.00	
	LEGAL FEES - EYDE-SIERRA RIDGE LITIGATION	156.00	
	LEGAL FEES - ASSESSOR	67.31	
	LEGAL FEES - FIRE DEPARTMENT	3,156.97	
	LEGAL FEES - HUMAN RESOURCES/LABOR	284.22	
	LEGAL FEES - TOWNSHIP BOARD	2,241.50	
	TOTAL	13,962.50	
22. FEDEX	ACCT #1482-7203-4 - WIL-KAST INC MAILING	9.80	
	ACCT 1482-7203-4 - KENT COUNTY MAILING	9.80	
	TOTAL	19.60	
23. GO GROW PLANT NATIVE, LLC	FLOATING ISLAND PROJECT	120.00	
24. GRANGER	N FIRE RUBBISH & RECYCLING DISPOSAL SERVICES	83.67	
	TOWN HALL/PUBLIC SAFETY RUBBISH	119.88	
	GAYLORD C SMITH RUBBISH SERVICES	141.44	
	S. FIRE RUBBISH SERVICES	79.69	
	CENTRAL FIRE RUBBISH SERVICES	93.32	
	2022 - SEASONAL TRASH SERVICE IN PARKS	561.48	
	TOTAL	1,079.48	
25. HAMMOND FARMS	3 YDS MULCH	93.00	
	2YDS MULCH	62.00	
	3 YDS MULCH	93.00	
	3YDS MULCH	93.00	
	TOTAL	341.00	
26. HASLETT-OKEMOS ROTARY	2ND/3RD QTR 2022 DUES - P. DESCHAINED	290.00	
27. JAY HARRIS WERNER	SUMMER CONCERT SERIES 08.24.2022 JAY HARRIS COMEDY	675.00	
28. JENNIFER & GAVIN SYKES-MCLAUGHLIN	2021 CONCRETE REPAIR - OVRPMT PROP OWNER	43.44	
29. JOHN HECKAMAN	2022 WORK BOOT REIMBURSEMENT	118.72	
30. KARLENE B. BELYEA	TWP SUMMER CONCERT SERIES PERFORMANCE	500.00	
31. KENT COUNTY DEPT OF PUBLIC WORKS	ACCT #M493 - INCINERATOR CHARGE	106.20	
32. LAFONTAINE AUTOMOTIVE GROUP	UNIT 683 - MOTOR POOL - REPAIR PARTS	179.50	
	UNIT 683 - MOTOR POOL - REPAIR PARTS	107.23	
	UNIT 683 - MOTOR POOL - REPAIR PARTS	79.49	
	UNIT 132 - MOTOR POOL - REPAIR PARTS	71.88	
	UNIT 132 - MOTOR POOL - REPAIR PARTS	543.27	
	UNIT 121 - MOTOR POOL - REPAIR PARTS	20.70	
	UNIT 121 - MOTOR POOL - REPAIR PARTS	14.00	
	UNIT 61 - MOTOR POOL - REPAIR PARTS	597.54	
	TOTAL	1,613.61	
33. LANSING SANITARY SUPPLY INC	BUILDINGS - CUSTODIAL SUPPLIES - 2022	410.53	

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Vendor Name	Description	Amount	Check #
34. LANSING UNIFORM COMPANY	BOOTS - SPENCE/TYNDALL	359.90	
	MISC UNIFORM ITEMS	1,159.35	
	MISC BOOTS	539.85	
	TOTAL	<u>2,059.10</u>	
35. LAWN STAR GROUP LLC	JULY 2022 GLENDALE - MOWING	4,580.00	
36. LEAVITT & STARCK EXCAVATING, INC	CONCRETE REPAIR CONTRACTS # 1, 2 & 4 LRP, WATER RE	136,077.70	
37. LLOYD LAW	PROF SERVICES PERFORMED THRU 8/1/2022	23,519.00	
38. MEDICAL MANAGEMENT SYSTEMS OF	JULY 2022 COLLECTION FEES AMBULANCE BILLINGS	6,751.06	
39. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 8/12/2022 PAYROLL	611.91	
40. MERIDIAN TOWNSHIP BROWNFIELD	2021 SETTLEMENT FUNDS	865.34	
41. MERIDIAN TOWNSHIP DDA	2021 SETTLEMENT FUNDS	405.27	
42. MERIDIAN TOWNSHIP RETAINAGE	CONCRETE REPAIR CONTRACTS # 1, 2 AND 4 FOR LRP, WA	15,119.74	
43. MICHIGAN MUNICIPAL LEAGUE	7/1/2022 TO 7/1/2023 POLICY #5000880-22	26,846.44	
44. MIDWEST POWER EQUIPMENT	MOTOR POOL - PARKS - REPAIRS UNIT 67 FERRIS MOWER	529.52	
45. OKEMOS PUBLIC SCHOOLS	SENIOR CENTER 2ND HALF 2021-2022 FY	54,085.77	
46. PEOPLEFACTS LLC	PRE-EMPLOYMENT CREDIT CHECKS	47.14	
47. PERRY D. CURTIS	EXPERT WITNESS TWP VS. PERKINS	1,750.00	
48. PLM LAKE & LAND MANAGEMENT	2022 LAKE LANSING HERBICIDE TREATMENT & HARVESTING	1,500.00	
	2022 HERBICIDE TREATMENT & HARVESTING L. LANSING	30,800.00	
	TOTAL	<u>32,300.00</u>	
49. PROGRESSIVE AE	PROF SERVICES THRU JULY 29 2022 - L. LANSING MGT	2,966.13	
50. QUALITY TIRE INC	MOTOR POOL SCRAP TIRES DISPOSAL	68.00	
	UNIT #95 - MOTOR POOL TIRES	170.50	
	STOCK TIRES & SCRAP TIRES DISPOSAL	375.86	
	STOCK TIRES & DISPOSAL OF SCRAP TIRES	972.54	
	SCRAP TIRES DISPOSAL	18.00	
	TOTAL	<u>1,604.90</u>	
51. RICHARD G VONTERSCH	MUNICIPAL/SOLAR PANEL MO LANDSCAPING SERVICES	210.00	
52. RICKY PAUL NALETT	TWP SUMMER CONCERT SERIES PERFORMANCE	500.00	
53. ROBERT C MOTYCKA	TWP SUMMER CONCERT SERIES PERFORMANCE - THE SHELLO	400.00	
54. ROBERT HALF	WK ENDING 7/1/22 UB TEMP - W DIENER	1,177.20	
	WK ENDING 7/15/2022 UB TEMP - W. DIENER	1,177.20	
	UB TEMP WK END 7/29/22 - W. DIENER	1,177.20	
	WK ENDING 8/3/22 UB TEMP - W. DIENER	941.76	
	TOTAL	<u>4,473.36</u>	

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Vendor Name	Description	Amount	Check #
55. ROWERDINK AUTOMOTIVE PARTS			
	UNIT #117 - MOTOR POOL - FLEET REPAIR PARTS	71.21	
	LIFT STATION - BATTERY CORE CHARGE	48.00	
	UNIT #668 BRAKE PARTS	210.73	
	UNIT #675 AIR CLEANER	27.93	
	UNIT #7 BATTERY & CORE CHARGE	123.00	
	REF - 1152322 - BATTERY/CORE WARRANTY RETURN	(117.71)	
	UNIT #145 - BRAKES/ROTOR	420.50	
	SDIT 145 - DAMPERASY	33.60	
	BATTERY CORE RETURN	(14.00)	
	UNIT #145 - BRAKES	71.07	
	UNIT #141 - AIR CLEANER/OIL FILTER/GASKET/ELEMENT	18.39	
	UNIT #133 BATTERY/CORE CHARGE	118.00	
	BATTERY CORE RETURN	(14.00)	
	TOTAL	996.72	
56. SME			
	PROJ #088686.00 - JUNE 6, 2022 TO JULY 3, 2022	612.70	
57. SOURCE MEDIA LLC			
	ADS 2023-2025 LRP BONDS	1,705.00	
58. SPARROW OCCUPATIONAL			
	JUNE 2022 OCC HLTH PHYSICAL EXAMINATIONS	4,364.50	
	JULY 2022 OCC HLTH PHYSICAL EXAMINATIONS	877.50	
	TOTAL	5,242.00	
59. STANDARD & POOR'S FINANCIAL			
	ANALYTICAL SERVICES FOR GENERAL OBLIGATION ROAD BO	19,500.00	
60. STAPLES			
	OFFICE/OPERATING SUPPLIES	577.22	
61. STEVEN T. SPEES, III			
	TWP SUMMER CONCERT SERIES PERFORMANCE	200.00	
62. STRYKER MEDICIAL			
	ORDER #13998051 LUCAS CARRYING CASE	430.10	
63. SWAGIT PRODUCTIONS, LLC			
	JULY 2022 VIDEO STREAMING SERVICE HOMTV	2,613.75	
64. T MOBILE			
	6/1/22 - 7/20/22 - BACKUP CELL DATA 517.980.0920	29.86	
65. TELEFLEX LLC			
	CREDIT FROM 01/05/2022	(44.00)	
	EZ-IO 15, 25, 45 MM NEEDLES	2,200.00	
	SHIPPING/FREIGHT	15.50	
	TOTAL	2,171.50	
66. THE BANK OF NEW YORK MELLON			
	2013 UNLIMITED TAX GENERAL OBLIGATION BONDS	18,881.25	
67. THE SHYFT GROUP USA, INC			
	UNIT 140 ENGINE 92- MOTOR POOL - FOAMER REPAIRS	2,001.21	
68. VARIPRO BENEFIT ADMINISTRATORS			
	SEPT 2022 MEDICARE SUPPLEMENT	13,950.07	
69. VERIZON CONNECT			
	7/1/22 - 7/31/22 - VEHICLE DATA UPLINK - MERI07	1,359.96	
70. VERIZON WIRELESS			
	JUN 24 - JUL 23 2022 - ACCT #686304174-00001	3,420.18	
71. WASTE MANAGEMENT			
	8/1/22-8/31/22 - GAYLORD C SMITH CT DUMPSTER	195.97	
72. ZOLL MEDICAL CORP			
	ORDER #2776961 - CUST # 122133 - REPAIRS	1,113.10	
TOTAL - ALL VENDORS		823,176.00	

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Vendor Name	Description	Amount	Check #
1. BANNASCH WELDING INC	UNIT #8 WATER - STEEL AND LABOR FOR VALVE TURNER	525.00	
2. CITY OF EAST LANSING	AUG 2022 - SEWER OPERATIONS BILLINGS	181,891.25	
	AUG 2022 ELMWSA OPERATING & INTERCONNECT & DEBT SH	297,403.75	
	TOTAL	479,295.00	
3. FERGUSON WATERWORKS #3386	WATER - PARTS CUSTOMER INSTALLATIONS	290.02	
4. IDC CORPORATION	7/25/22 LIFT STATION CONTROLS MAINT	220.00	
5. JOHN KELLEY	OVRPMT SEWER/WATER BILL	18.00	
6. LUXE DEVELOPMENT	RIVER TERRACE DR - REIMB PERF GUARANTEE	2,000.00	
7. MICHIGAN MUNICIPAL LEAGUE	7/1/22 TO 7/1/23 - POLICY #5000880-22	3,081.56	
8. PREMIER SAFETY	WATER/SEWER - AIR MONITOR CALIBRATION FOR CONFINED	249.94	
9. ROWERDINK AUTOMOTIVE PARTS	LIFT STATION BATTERY	234.00	
10. VERIZON WIRELESS	JUN 24 - JUL 23 2022 - ACCT #686304174-00001	431.96	
TOTAL - ALL VENDORS		486,345.48	

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Vendor Name	Description	Amount	Check #
1. DEBRA DAVIS	CREEK LANDING - SUMMER 2022 TAXES	1,112.62	13312
2. DIVERSIFIED NATIONAL TITLE AGENCY	2510 HASLETT RD - OVRPMT SUMMER 2022 TAXES	266.06	13313
3. TIMOTHY & TONI MARTIN	HALLENDALE - SUMMER 2022 TAXES	615.20	13314
TOTAL - ALL VENDORS		1,993.88	

Credit Card Report 7/28/2022-8/10/2022

Posting Date	Merchant Name	Amount	Name
2022/07/28	TYLER KENNELL	\$44.76	THE HOME DEPOT #2723
2022/07/28	JACOB FLANNERY	\$77.94	THE HOME DEPOT #2723
2022/07/28	TIMOTHY BOOMS	\$25.00	STATE OF MI EMS
2022/07/28	KRISTI SCHAEDING	\$101.35	AMZN MKTP US*KX7XZ8N73
2022/07/28	FRANK L WALSH	\$33.50	KLAVONS MASON
2022/07/28	FRANK L WALSH	\$1,040.00	MICHIGAN MUNICIPAL LEAGUE
2022/07/28	ROBERT MACKENZIE	\$5.19	GRAINGER
2022/07/28	KENNITH PHINNEY	\$3.98	HASLETT TRUE VALUE HARDW
2022/07/28	KEITH HEWITT	\$69.99	MIDWEST POWER EQUIPMENT
2022/07/28	MICHELLE PRINZ	\$520.00	MICHIGAN MUNICIPAL LEAGUE
2022/07/28	CATHERINE ADAMS	\$16.00	STATE EGLE WATER TEST
2022/07/28	CATHERINE ADAMS	\$16.00	STATE EGLE WATER TEST
2022/07/28	ED BESONEN	\$0.52	CITY OF LANSING, MI
2022/07/28	DAVID LESTER	\$19.88	THE HOME DEPOT #2723
2022/07/29	LAWRENCE BOBB	\$151.15	THE HOME DEPOT #2723
2022/07/29	ROBERT STACY	\$17.97	EATON FARM COOP MASON
2022/07/29	KYLE FOGG	\$15.96	THE HOME DEPOT #2723
2022/07/29	JACOB FLANNERY	\$31.97	THE HOME DEPOT #2723
2022/07/29	TIMOTHY BOOMS	\$38.94	THE HOME DEPOT #2723
2022/07/29	CHRISTINE CASSIDY	\$35.18	PANERA BREAD #600715 O
2022/07/29	KRISTI SCHAEDING	\$145.00	SQ *HASLETT/OKEMOS ROTARY
2022/07/29	MICHELLE PRINZ	\$83.85	AMZN MKTP US*7X42B1523 AM
2022/07/29	ED BESONEN	\$0.52	CITY OF LANSING, MI
2022/08/01	LAWRENCE BOBB	\$40.20	THE HOME DEPOT #2723
2022/08/01	LAWRENCE BOBB	\$26.30	THE HOME DEPOT #2723
2022/08/01	NYAL NUNN	(\$10.68)	AASHTO
2022/08/01	DEBORAH GUTHRIE	\$54.99	WAL-MART #2866
2022/08/01	DEBORAH GUTHRIE	\$74.40	WM SUPERCENTER #1423
2022/08/01	KRISTI SCHAEDING	(\$380.24)	4ALLPROMOS
2022/08/01	KRISTI SCHAEDING	\$32.99	OFFICEMAX/OFFICEDEPT#3379
2022/08/01	KRISTI SCHAEDING	\$175.00	ID NETWORKS INC
2022/08/01	KRISTEN COLE	\$357.10	CDW GOVT #BS95395
2022/08/01	KRISTEN COLE	\$25.00	OPENTIMECLOCK
2022/08/01	MARK VROMAN	\$26.01	VIOC 030082
2022/08/01	FRANK L WALSH	\$169.65	AMZN MKTP US*ZD8KT8TA3
2022/08/01	STEPHEN GEBES	\$28.68	OFFICEMAX/OFFICEDEPT#3379
2022/08/01	STEPHEN GEBES	\$31.77	APPLE.COM/BILL
2022/08/01	DAN PALACIOS	\$11.98	HASLETT TRUE VALUE HARDW
2022/08/01	KENNITH PHINNEY	\$18.00	THE HOME DEPOT #2723
2022/08/01	MICHAEL DEVLIN	\$130.55	GFS STORE #1901
2022/08/02	DEBORAH GUTHRIE	(\$59.76)	WAL-MART #2866
2022/08/02	DEBORAH GUTHRIE	\$81.84	WAL-MART #2866
2022/08/02	DEBORAH GUTHRIE	\$20.01	COTTAGE INN PIZZA - OK
2022/08/02	DEBORAH GUTHRIE	\$104.40	WAL-MART #2866
2022/08/02	KRISTI SCHAEDING	\$35.00	IN *JOHNSON, ROBERTS, & A
2022/08/02	MARK VROMAN	\$54.99	MIDWEST POWER EQUIPMENT
2022/08/02	MARK VROMAN	\$81.18	MIDWEST POWER EQUIPMENT
2022/08/02	ROBERT MACKENZIE	\$108.94	COSTCO WHSE#1277
2022/08/02	ED BESONEN	\$0.52	CITY OF LANSING, MI
2022/08/03	KYLE ROYSTON	\$43.96	MEIJER # 025
2022/08/03	DEBORAH GUTHRIE	\$880.84	JIMMY JOHNS - 90055 - MOT
2022/08/03	KRISTI SCHAEDING	\$30.00	MI STATE POLICE PMTS

2022/08/03	TODD FRANK	\$12.65	USPS PO 2542300840
2022/08/03	CAROL HASSE	\$205.00	MERS OF MICHIGAN
2022/08/03	CAROL HASSE	\$205.00	MERS OF MICHIGAN
2022/08/03	ROBERT MACKENZIE	\$136.00	U-HAUL MOVING & STORAGE O
2022/08/03	CATHERINE ADAMS	\$10.74	SOLDAN S PET SUPPLIES
2022/08/03	CATHERINE ADAMS	\$181.28	FERGUSON ENT, INC 934
2022/08/03	ED BESONEN	\$0.52	CITY OF LANSING, MI
2022/08/04	LAWRENCE BOBB	\$11.96	THE HOME DEPOT #2723
2022/08/04	MICHAEL HAMEL	\$206.98	THE HOME DEPOT 2723
2022/08/04	DEBORAH GUTHRIE	\$416.96	BIGGBY COFFEE #0121
2022/08/04	KRISTI SCHAEING	\$150.00	LEXISNEXIS EPIC
2022/08/04	STEPHEN GEBES	(\$1.80)	APPLE.COM/BILL
2022/08/04	ROBERT MACKENZIE	\$74.66	SPEEDWAY 08796 LANSING MI
2022/08/04	ROBERT MACKENZIE	\$56.98	SPEEDWAY 08796 LANSING MI
2022/08/04	CATHERINE ADAMS	\$515.10	THE HOME DEPOT 2723
2022/08/04	CATHERINE ADAMS	\$94.25	PRESTWICK GROUP
2022/08/05	ANDREW MCCREADY	\$175.00	FSP*MICHIGAN AOHN
2022/08/05	ALLISON GOODMAN	\$45.28	MEIJER # 253
2022/08/05	KRISTI SCHAEING	\$150.00	MI STATE POLICE PMTS
2022/08/05	FRANK L WALSH	\$56.41	AMAZON.COM*N28MZ20D3 AMZN
2022/08/05	FRANK L WALSH	\$19.38	AMZN MKTP US*6899X66D3
2022/08/05	JOHN HECKAMAN	\$148.20	SHANTY CREEK RESORTS -
2022/08/05	ROBERT MACKENZIE	\$138.78	U-HAUL MOVING & STORAGE A
2022/08/05	ROBERT MACKENZIE	\$929.62	GRAINGER
2022/08/05	MICHELLE PRINZ	\$9.20	HEARST NEWSPAPERSMIDWEST
2022/08/05	ED BESONEN	\$0.52	CITY OF LANSING, MI
2022/08/08	LAWRENCE BOBB	\$7.68	THE HOME DEPOT #2723
2022/08/08	ROBERT STACY	\$154.80	CATHEY CO
2022/08/08	TYLER KENNEL	(\$24.98)	THE HOME DEPOT #2723
2022/08/08	TYLER KENNEL	\$57.22	THE HOME DEPOT #2723
2022/08/08	KRISTEN COLE	\$567.74	STAPLS7362451718000002
2022/08/08	ANDREA SMILEY	\$532.00	EIG*CONSTANTCONTACT.COM
2022/08/08	FRANK L WALSH	\$74.95	AMZN MKTP US*IF64S35I3
2022/08/08	FRANK L WALSH	\$75.74	AMZN MKTP US*HG8OU1L63
2022/08/08	FRANK L WALSH	\$1,919.93	AMZN MKTP US*D83AJ8CS3
2022/08/08	TODD FRANK	\$24.45	ELECTRICAL TERMINAL SERVI
2022/08/08	PHIL DESCHAINE	\$1,242.65	AMZN MKTP US*7J6Z85DK3 AM
2022/08/08	PHIL DESCHAINE	\$623.26	AMZN MKTP US*HD4YS3RE3
2022/08/08	PHIL DESCHAINE	\$2,027.30	AMZN MKTP US*SD6TO9693
2022/08/09	JACOB FLANNERY	\$11.91	THE UPS STORE 811
2022/08/09	CHRISTINE CASSIDY	\$80.00	BOYNTON FIRE SAFETY SVC
2022/08/09	TODD FRANK	\$3.52	HASLETT TRUE VALUE HARDW
2022/08/09	KEITH HEWITT	\$65.00	MIDWEST POWER EQUIPMENT
2022/08/10	LAWRENCE BOBB	\$239.85	THE HOME DEPOT 2723
2022/08/10	SAMANTHA DIEHL	\$313.99	CAPITOL MACINTOSH
2022/08/10	TODD FRANK	\$79.99	TRACTOR SUPPLY #1149
2022/08/10	TODD FRANK	\$55.92	HUTSON OF MI WILLIAMSTON
2022/08/10	JANE GREENWAY	\$112.09	THE HOME DEPOT #2723
2022/08/10	PHIL DESCHAINE	\$922.02	AMZN MKTP US*L31K00S83

Total	\$17,803.97
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ACH Transactions

Date	Payee	Amount	Purpose
7/29/2022	Various Financial Institutions	\$ 284,768.57	Direct Deposit 07/29/2022
7/29/2022	State of Michigan	\$ 46,982.87	MI Business Tax
7/29/2022	IRS	\$ 100,153.35	Payroll Taxes 07/29/2022
7/29/2022	ICMA	\$ 42,364.90	Payroll Deductions 07/29/2022
7/29/2022	Nationwide	\$ 6,054.14	Payroll Deductions 07/29/2022
8/3/2022	Blue Care Network	\$ 9,550.77	Employee Health Insurance
8/3/2022	First American	\$ 2,158.08	Employee Vision Insurance
8/3/2022	MERS	\$ 333,576.90	Employee Retirement
8/3/2022	Alerus	\$ 7,968.57	Employee Health Insurance
8/5/2022	Health Equity	\$ 631.30	Employee Health Savings Account
8/8/2022	Invoice Cloud	\$ 1,482.65	Utility Transaction Fees
8/8/2022	Delta Dental	\$ 14,141.69	Employee Dental Insurance
8/10/2022	Consumers Energy	\$ 24,738.04	Utilities
8/10/2022	Blue Care Network	\$ 22,820.88	Employee Health Insurance
Total ACH Payments		\$ 897,392.71	



To: Board Members
From: Frank L. Walsh, Township Manager
Date: August 12, 2022
Re: Outdoor Assembly License-High Caliber Karting, Inc.

Attached is an outdoor assembly application from High Caliber Karting, Inc. for a Charity Car Show to be held on Sunday, September 4, 2022 from 4:00pm-9:00pm in the Meridian Mall parking lot (north and west lots boarding High Caliber Karting). They are expecting 600 people to attend the event.

Township Ordinance requires the regulation, licensing, and control of gatherings which draws upon the health, sanitation, fire, police, transportation, utility, and other public services normally provided by the Township. The ordinance enumerates specific public safety standards that must be set. Therefore, the application was forwarded to the Fire, Police, and Community Planning & Development Departments and the Ingham County Health Department for inspection, review and approval.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE OUTDOOR ASSEMBLY LICENSE FOR THE CHARITY CAR SHOW TO BE HELD ON SEPTEMBER 4, 2022 AT THE MERIDIAN MALL PARKING LOT.

Attachments:

1. Application for Outdoor Assembly License
2. Map
3. License for Outdoor Assembly

CHARTER TOWNSHIP OF MERIDIAN

Application for Outdoor Assembly License

I. Description of Applicant

Name: High Caliber Karting Inc / Jordan Munsters

Mailing Address: 1982 W. Grand River Ave
Suite 800
Okemos, MI 48864

Phone Number: 517-741-0609

If Applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If Applicant is a corporation, file its Articles of Incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than Five Hundred (\$500.00) dollars therein. Attach separate sheets containing such information.

II. The purpose and character of the proposed assembly is as follows:

Charity Car Show

III. The proposed assembly is to be conducted at (address):

1982 W. Grand River Ave
Suite 800
Okemos, MI 48864

The legal description of the premises is:

IV. The dates and hours during which the proposed assembly is to be conducted are as follows:

4pm - 9pm Sunday September 4th 2022

V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is:

600

VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 38 of the Township Code of Ordinances, except that applicant requests that the Township Board grant a waiver of the following provisions:

N/A

VII. Detailed explanation (if applicable), including drawings and diagrams where applicable, of Applicant's plans to provide for the following:

See Attached
North & West parking lots bordering High Caliber Karting.

Police and fire protection:

Food & water supply and facilities:

Health & sanitation facilities:

Medical facilities and services including emergency vehicles and equipment:

Vehicle access and parking facilities:

Camping and trailer facilities:

Illumination facilities:

Communication facilities:

Noise control and abatement:

Facilities for cleanup and waste disposal:

Insurance and bonding arrangements:

In addition, attach a detailed map or maps of the overall site of the proposed assembly.

Jordan Muusters President
Applicant Name and Title

8/2/22
Date Submitted

Received by Township Clerk's Office:

By: _____ Date: _____

Within twenty (20) days of the date this application is filed, copies shall be forwarded to the Township Manager, Chief of Police, Fire Chief, Community Planning & Development Director, and the Ingham County Health Department for review, investigation, findings, and recommendations.

Central Park Dr

Central Park Dr

Central Park Dr

Monster Truck Route

Township Market

Dyno

Lot A

DJ

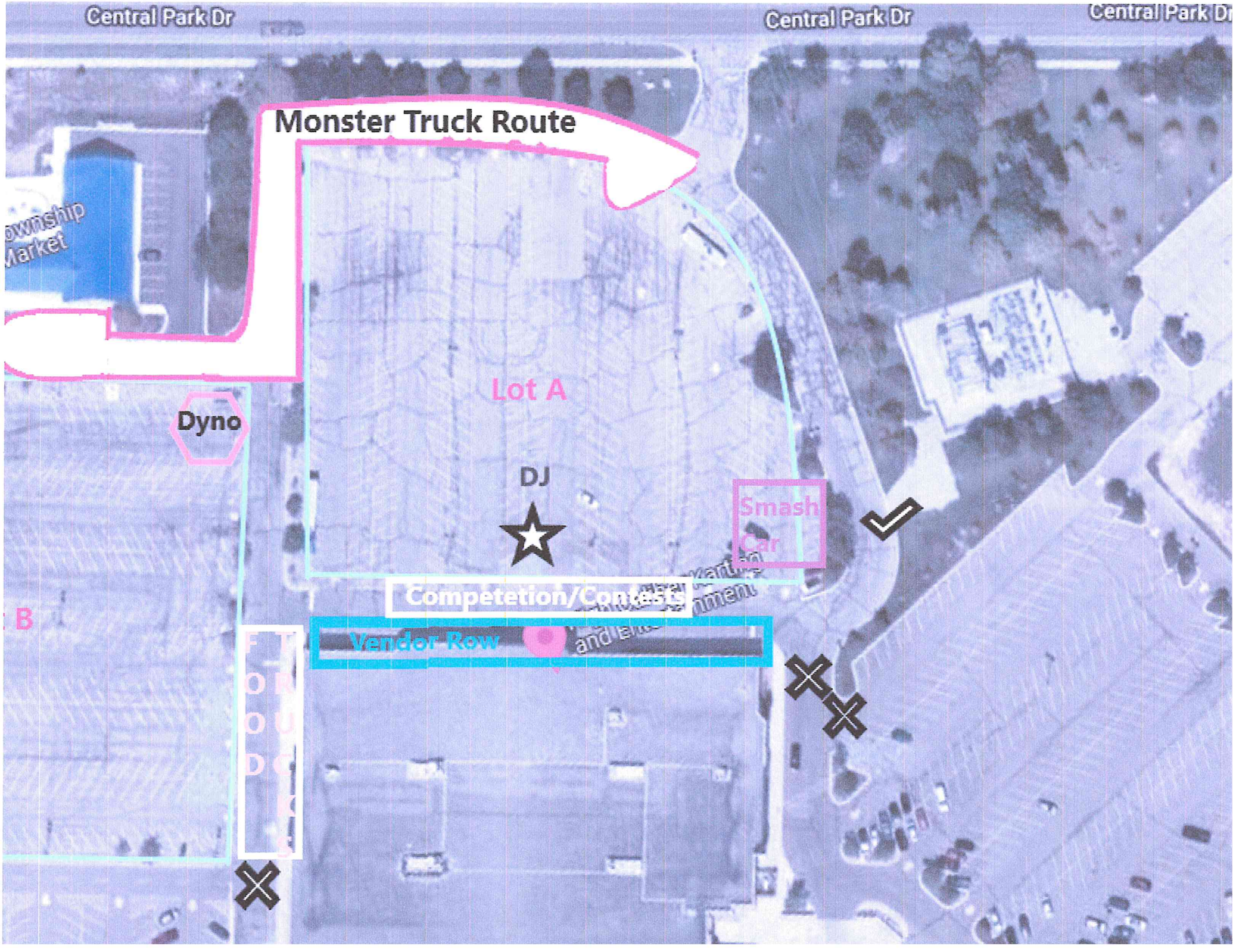
Smash Car

Competition/Contests

Vendor Row

B

F
O
R
O
U
N
D
C
O
N
T
A
I
N
S



x 16' W
Spot
62' L x 10' W
4 Spots @ 15' x 10'

HANDICAPABLE ISLE

49' L x 7'
3 Spots @ 16' x 7'

18' L x 10' W
1 Spot



High Caliber Karting
and Entertainment

**CHARTER TOWNSHIP OF MERIDIAN
LICENSE FOR OUTDOOR ASSEMBLY**

The Township Board of the Charter of Meridian hereby grants Licensee, High Caliber Karting, Inc., whose address is 1982 W. Grand River Ave. Suite 800, Okemos, MI 48864, a license to conduct an outdoor assembly on the 4th day of September 2022 between the hours of 4:00pm and 9:00pm upon the premises located at the Meridian Mall north and west parking lots boarding High Caliber Karting. The purpose and character of the outdoor assembly shall be limited to: Charity Car Show. The number of persons to attend is estimated at 600.

Licensee shall observe the minimum requirements contained in Chapter 38, Article V of the Charter Township of Meridian Code of Ordinances, except that the Township Board grants Licensee a waiver of the following provisions:

_____.

In addition to the foregoing, Licensee shall observe the following additional conditions: None.

This License shall be non-transferable.

This License shall be posted in a conspicuous place upon the premises of the assembly.

The foregoing License was approved by the Township Board of the Charter Township of Meridian on the 15^h day of August 2022.

Deborah Guthrie, Township Clerk
Meridian Township



To: Board Members
From: Amanda Garber, Finance Director
Date: August 16, 2022
Re: 2023 Budget Public Hearing Date

Staff will present Board members with the 2023 Recommended Budget on August 26, 2022, and it will be posted to the Township website. The 2023 Budget Public Hearing will be held September 6, 2022, as scheduled.

The following motion is prepared for Board consideration:

MOVE THAT A PUBLIC HEARING BE HELD AT 6:00 PM ON SEPTEMBER 6, 2022 FOR THE PURPOSE OF TAKING COMMENTS REGARDING THE 2023 CHARTER TOWNSHIP OF MERIDIAN RECOMMENDED BUDGET.



To: Meridian Township Board Members

From: Neighborhoods & Economic Development Director Amber Clark

Date: August 15, 2022

**RE: Set a Public Hearing for Haslett Village Square Commercial
Rehabilitation Act Application from SP Holding LLC, for
September 6th**

Pursuant to Act 210 of the 2005 Public Acts of Michigan, as amended, the Township Board must hold a public hearing to receive public comment prior to approval of the application of a Commercial Rehabilitation Exemption Certificate from SP Holding LLC, a group out of Holland, MI recently approved Mixed-Used Planned Unit Development at 1655 and 1621 Haslett road. The Township board will set the public hearing to receive comments on Tuesday September 6th, 2022 at 6:00 PM in Meridian Township Hall room, 5151 Marsh Road, Okemos MI 48864. At which time the representatives of the project and the Township may be heard regarding the certificate for a Commercial Rehabilitation Exemption.

Your concurrence is appreciated.

Move to set the Public Hearing of Haslett Village Square Commercial Rehabilitation Act for the September 6, 2022 Township Board meeting.

Attachments:
Draft Resolution Approving a Commercial Rehabilitation Exemption for 1655 & 1621
Haslett Road



**RESOLUTION TO APPROVE A COMMERCIAL REHABILITATION
EXEMPTION CERTIFICATE APPLICATION, PA 210 OF 2005, AS
AMENDED, HASLETT VILLAGE SQUARE COMMERCIAL
REHABILITATION DISTRICT NO. 1**

Minutes of a (regular/special) meeting of the (governing body) of the (governmental unit), held on (date), at (place) in (location) at (time).

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

**Approving Commercial Rehabilitation Exemption Certificate Application for SP
Holding Company, LLC, Located at 1655 and 1621 Haslett Road**

WHEREAS, Meridian Charter Township legally established the HASLETT COMMERCIAL REHABILITATION DISTRICT NO. 1 on June 7, 2022, after a public hearing held on June 7, 2022; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property previously exempt and currently in force under Public Act 210 of 2005 or under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of Meridian Charter Township; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 210 of 2005 on (date); and

WHEREAS, the (applicant) is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for 10 years and no additional opportunities for extending the exemption; and

WHEREAS, the application is for commercial property as defined in section 2(a) of Public Act 210 of 2005; and

WHEREAS, the applicant SP Holding Company, LLC has provided answers to all required questions under the application instructions to Meridian Charter Township; and

WHEREAS, the Meridian Charter Township requires that rehabilitation of the facility shall be completed by 2028; and



WHEREAS, the commencement of the rehabilitation of the facility did not occur more than six months prior to the filing of the application for exemption; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of Public Act 210 of 2005 and that is situated within a Commercial Rehabilitation District established under Public Act 210 of 2005; and

WHEREAS, completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, revitalize urban areas, and increase the number of residents in the community in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(j) of Public Act 210 of 2005.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Meridian Charter Township, MI

Be and hereby is granted a Commercial Rehabilitation Exemption for the real property, excluding land, located in Commercial Rehabilitation District Haslett Village Square Commercial Rehabilitation District No. 1 at 1655 and 1621 Haslett Road for a period of 10 years, beginning December 31, 2022, and ending December 30, 2032, pursuant to the provisions of PA 210 of 2005, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of the Meridian Charter Township, County of Ingham, Michigan at a regular meeting held on September 16, 2022.



To: Township Board

**From: Timothy R. Schmitt, AICP
Community Planning and Development Director**

Date: August 9, 2022

**Re: 1621 & 1655 Haslett Road – Brownfield Plan – Set Public Hearing for
September 6, 2022**

The Meridian Township Brownfield Redevelopment Authority (MTBRA) has received and reviewed the proposed Brownfield Plan for 1621 and 1655 Haslett Road, commonly known as the Haslett Village Square redevelopment project. At the MTBRA's July 28th meeting, they recommended approval of the plan to the Township Board.

In accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, a public hearing is required to be held by the Township Board, affording all residents, taxpayers, interested parties, and taxing units affected by the plan an opportunity to be heard, prior to final review and potential approval. Staff is recommending that the public hearing for this matter be set for September 6, 2022. After the Board's action setting the public hearing, Staff will distribute the required legal notice to the taxing units as outlined in the State law.

Move to set the Public Hearing of 1621 & 1655 Haslett Rd. Brownfield Plan for the September 6, 2022 Township Board meeting.



To: Board Members

**From: Dan Opsommer, Assistant Township Manager
Director of Public Works and Engineering**

Date: August 15, 2022

Re: Meridian Township Fund Balance Reserve Policy

In 2013, the Board approved an informal fund balance reserve policy, requiring that the Township maintain a minimum end-of-year general fund balance of \$5,250,000, which was approximately 20 percent of the general fund expenditures at that time.

The Township has exceeded this informal policy every budget year. The policy was never adopted in written form, but has been cited in the Township budget every year since the informal adoption in 2013.

With a projected fund balance of \$12,508,408 as of December 31, 2022, our fund balance today is nearly 47 percent of our 2022 budgeted general fund expenditures. The average fund balance for local units of government in Michigan is around 20 percent of their annual general fund expenses.

At the August 4 Board Meeting, the Board had asked for two sets of data:

1. How has the end-of-year fund balance grown over previous years? Based on our audits, here is the end-of-year (12/31) general fund balance from 2015-2021:

End-of-Year Fund Balance by Year 2015-2021			
Year	Unassigned Fund Balance	GF Expenditures	Fund Balance as a Percentage of GF Expenditures
2015	\$7,307,442	\$17,226,861	42.42%
2016	\$7,137,001	\$18,183,095	39.25%
2017	\$5,627,224	\$18,704,364	30.09%
2018	\$7,229,451	\$19,823,576	36.47%
2019	\$8,507,676	\$19,664,074	43.27%
2020	\$9,300,748	\$22,928,944	40.56%
2021	\$10,226,538	\$22,289,849	45.88%

2. How does the fund balance fluctuate during a budget year? The fund balance starts high as our revenue comes in through the winter tax bill. The fund balance then slowly decreases throughout the year.

Memo to Township Board
August 15, 2022
Re: Meridian Township Fund Balance Reserve Policy
Page 2

We are asking the Board to adopt this as a formal, written policy. The fund balance reserve policy is attached for your review.

The following motion has been prepared for the Board's consideration:

"MOVE TO APPROVE THE MERIDIAN TOWNSHIP FUND BALANCE RESERVE POLICY."

Attachments:

1. Meridian Township Fund Balance Reserve Policy



Meridian Township Fund Balance Reserve Policy

The Township recognizes the foundation of any well-managed local unit of government is a fund balance reserve policy. The purpose of the Township's fund balance reserve policy is to:

1. Provide a stable funding source for expenditures that fluctuate, such as equipment acquisitions, motor pool, and capital outlay projects;
2. Maintain a sufficient cash flow; and
3. Improve the Township's financial health and credit rating.

It is the Township's policy to maintain a minimum end-of-year unassigned fund balance reserve of 25 percent of budgeted general fund expenditures.

Adopted: August __, 2022



12.B.

To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

Younes Ishraidi, Chief Engineer

Date: August 15, 2022

**Re: 2022 Order to Maintain Sidewalk
Special Assessment District #20 - Resolution #1 & #2**

Since 1999, the Township has developed a proactive approach to minimize residential sidewalk hazards and potential liability to the Township by adopting a sidewalk replacement program.

In accordance with Township ordinance Section 58-32b, and Section 58-32d, the Township Board may order the repair of defective sidewalks. If the property owner fails to repair the sidewalk within 20 days after written notification, the Township may repair or replace the sidewalk and bill the cost of construction to the property owner.

As part of the ongoing sidewalk replacement program for this year, engineering staff has designed locations in Sections 8, 10, 11, 12, 28, 20, 32, 33, 34, and 35 to continue the sidewalk replacement program. The proposed project areas include the following subdivisions: Briarwood; Briarwood #3, #4, #5, #6, #9, #11, #12; Chippewa Woods #2; Ember Oaks; Heritage Hills; Heritage Hills #2, #3, #4; Hidden Valley; Hidden Valley #2, #3, #4; Hillbrook Park; Hillbrook Park #1, #2; Kinawa View; Kinawa View #2, #4; Okemos Square; Sanctuary; Sunwind Estates; and Wood Valley.

Attached is the brochure that is sent to the residents, explaining the Order to Maintain Sidewalk Program and the assessment process. Also attached find maps of the individual subdivisions with addresses identified.

The following motion has been prepared for the Board's consideration:

"MOVE TO APPROVE THE 2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20 RESOLUTIONS #1 AND #2, WHICH TENTATIVELY APPROVES THE IMPROVEMENTS AND THE COST ESTIMATES OF PROPOSED IMPROVEMENTS AND SETS THE DATE FOR A PUBLIC HEARING ON SEPTEMBER 6, 2022."

Attachments:

1. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Resolution #1
2. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Resolution #2
3. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Legal Description
4. Resolution #2 Assessment Roll

Memo to Township Board

August 15, 2022

Re: 2022 Order to Maintain Sidewalk Special Assessment District #20 - Resolution #1 & #2

Page 2

5. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Maps
6. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Brochure

**2022 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 20
RESOLUTION NO. 1**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Monday, August 15, 2022, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, Township personnel have performed field inspections of public sidewalk and have identified and marked sections of defective sidewalk in the following areas:

(SEE ATTACHED LEGAL DESCRIPTION) and,

WHEREAS, the Township Board acting on its own initiative as permitted by Act 188, Public Acts of Michigan, 1954, as amended, tentatively declares its intention to make the following public improvement: Repair and maintain sidewalk in portions of the aforementioned areas; and,

WHEREAS, Township Ordinance Section 58-32b places the duty to maintain the sidewalk in a good and usable condition with the adjacent property owner; and,

WHEREAS, Township Ordinance Section 58-32d states whenever the Township Board deems it a necessary public improvement to require the maintenance of a sidewalk, the Township Board may, after a public hearing, order the maintenance of a sidewalk and establish an assessment district of the benefited property. The adjacent property owner will be allowed 20 days to perform the work, and if not completed, the Township shall proceed with the work and assess the cost in accordance with the assessment district; and,

WHEREAS, the Township Board desires to proceed with this public sidewalk improvement.

NOW, THEREFORE, BE IT RESOLVED the Township Engineer is hereby ordered to prepare a list of the improvement locations and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

ADOPTED: YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Monday, August 15, 2022.

Deborah Guthrie, Township Clerk
Charter Township of Meridian

**2022 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT #20**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Monday, August 15, 2022, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian acting on its own initiative, as permitted by Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to make the following described public sidewalk improvements: Repair and Maintain Sidewalk, in the following areas:

(SEE ATTACHED LEGAL DESCRIPTION)

and to defray the cost thereof by special assessment against the properties specially benefited thereby in accordance with Township Ordinance 58-32d; and,

WHEREAS, the Township Board has caused to be prepared by the Township Engineer, a list of the improvement locations and an estimate of the cost thereof; and,

WHEREAS, the same has been received by the Township Board; and,

WHEREAS, the Township Board desires to proceed further with the improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, THAT:

1. The list of the improvement locations and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the public sidewalk improvements previously listed in this resolution.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

(SEE PROPOSED ATTACHED ASSESSMENT ROLL)

**2022 Order to Maintain Sidewalk
Special Assessment District No. 20
Resolution No. 2
Page 2**

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, September 6, 2022 at 6:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding with this project to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, and shall cause said notice to be mailed by first class mail to all record owners of, or parties with interest in property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the following form: **(SEE ATTACHED)**
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY**, that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Monday, August 15, 2022.

Deborah Guthrie, Township Clerk
Charter Township of Meridian

**2022 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT #20**

NOTICE OF PUBLIC HEARING

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

(SEE ATTACHED LEGAL DESCRIPTIONS)

Township Ordinance Section 58-32 places the duty to maintain the sidewalk in a good and usable condition with the adjacent property owner; and also states the Township Board may order the maintenance of the sidewalk and establish an assessment district of the benefited properties. The adjacent property owner will be allowed 20 days, from date of notification, to perform the work, and if not completed, the Township shall proceed with the work and assess the cost in accordance with the assessment district.

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on its own initiative as permitted by Act 188, Public Acts of Michigan, 1954, as amended, has determined for the public health, safety, and welfare of the Township and its inhabitants to make the following described public sidewalk improvements: repair and maintain sidewalk in the aforementioned proposed special assessment district and to defray the cost thereof by special assessment against the properties specially benefited thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, September 6, 2022, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing objections, written or oral, to the proposed improvement, special assessment, and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

**“FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY
IS ESTIMATED TO BE _____.”**

Dated: _____

Deborah Guthrie, Township Clerk
Charter Township of Meridian

**2022 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 20**

PROPOSED SPECIAL ASSESSMENT ROLL

LEGAL DESCRIPTION

Briarwood: Lot 7, 8 & 9 exc W 79'; 16, 21, 26, 41, 46 entire lot 47 exc N 74'.

Briarwood #3: Lot 69, 72, 74, 75, 76, 78, 88, 92, 95, 105, 106, 108 exc beg at NW cor of Lot 108, S 82 deg 07'38" E 117.49' alng N'ly ln of Lot 108 NE cor th due S 5.79' alng E ln th N 79 deg 21'05" W 118.42 ' to POB also exc 30 ft.

Briarwood #4: Lot 130, 131, 132, 142, 143, 151, 159, 163, 166, 167

Briarwood #5: Lot 189, 193, 194, 195, 196, 197, 199, 211, 212, 214, 228, 257; 258, 265, 267, 268, 269, 270, 278 & S'ly 10 ' of Lot 277; 279, 284, 290, 291, 293, Nature Park

Briarwood #6: Lot 294, 295, 308, 309, 311, 312, 318, 330, 334, 335, 343

Briarwood #9: Lot 372

Briarwood #11: Lot 397, 409, 417, 418 exc beg @ the S'ly cor sd lot-NW'ly alng the SW'ly lot ln 150 ft to the w'ly cor Lot 418-SE'ly to a pt on SE'ly lot ln 6.72' NE'ly of sd S'ly lot cor-SW'ly on SE'ly lot ln 6.72 ft to the POB.

Briarwood #12: Lot 396, 462

Chippewa Woods: Lot 53

Ember Oaks: Lot 9, 16

Heritage Hills: Lot 1, 2, 7, 13 exc the W 11' thereof; 16, 17, 18, 19, 20, 21, 27, 28, 32, 33, 34, 41, 45, 51, 52

Heritage Hills #2: Lot 64, 67

Heritage Hills #3: Lot 36, 49, 75 & S10' of Lot 76, also beg at SW cor sd Lot 75-W 10' alng ext of S ln of sd Lot 75-N 95' pll with W ln of Lots 75 & 76-E 10' to W ln of sd Lot 76-S 95' to POB; 79, 80, 81, 83, 92 also beg at NE cor of Lot 92, th N80 deg 01'15"E 20' th S11 deg 19'04"E 116.22', th S 80 deg 54'30"W 20', Th N 11 deg 19'04"W 116.22 ft to beg; 93, 94, 95, 99, 100, 105, 106, 110, 117, 118, 119

Heritage Hills #4: Lot 132, 133, 135, 148, 149, 150, 188, 194, 195, 200, 212, 214, 218 exc S 2'; 229

Hidden Valley: Lot 5, 6, 11 exc 2 ft.

Hidden Valley #2: Lot 20, 34

Hidden Valley #4: Lot 60

Hillbrook Park: Lot 6, 7, 9, 12, 15, 16, 18, 20, 21, 25, 27, 28, 29, 41, 45, 48, 50, 51, 52, 53, 54, 55, 58, 60, 61, 67, 72, 78, 79, 80, 84

Hillbrook Park #1: Lot 86

Hillbrook Park #2: Lot 95, 99, 100, 101, 102, 112, 122, 123, 124, 125, 128

Kinawa View: Lot 7, 9, 11, 16, 17

Kinawa View #2: Lot 75, 83, 89

Kinawa View #4: Lot 49, 63, 74, 76, 124

Okemos Square: Lot 1 also a part of Lot 2 said sub desc as beg @ the NW cor Lot 2-N89 deg 41'31"E 134.16 ft on N lot ln - S 11 deg 26' 49" W 9.57 N86 deg 15' 21"W 132.57 ft to POB; 25 26, 28, 29, 47, 48, 49, 53, 63

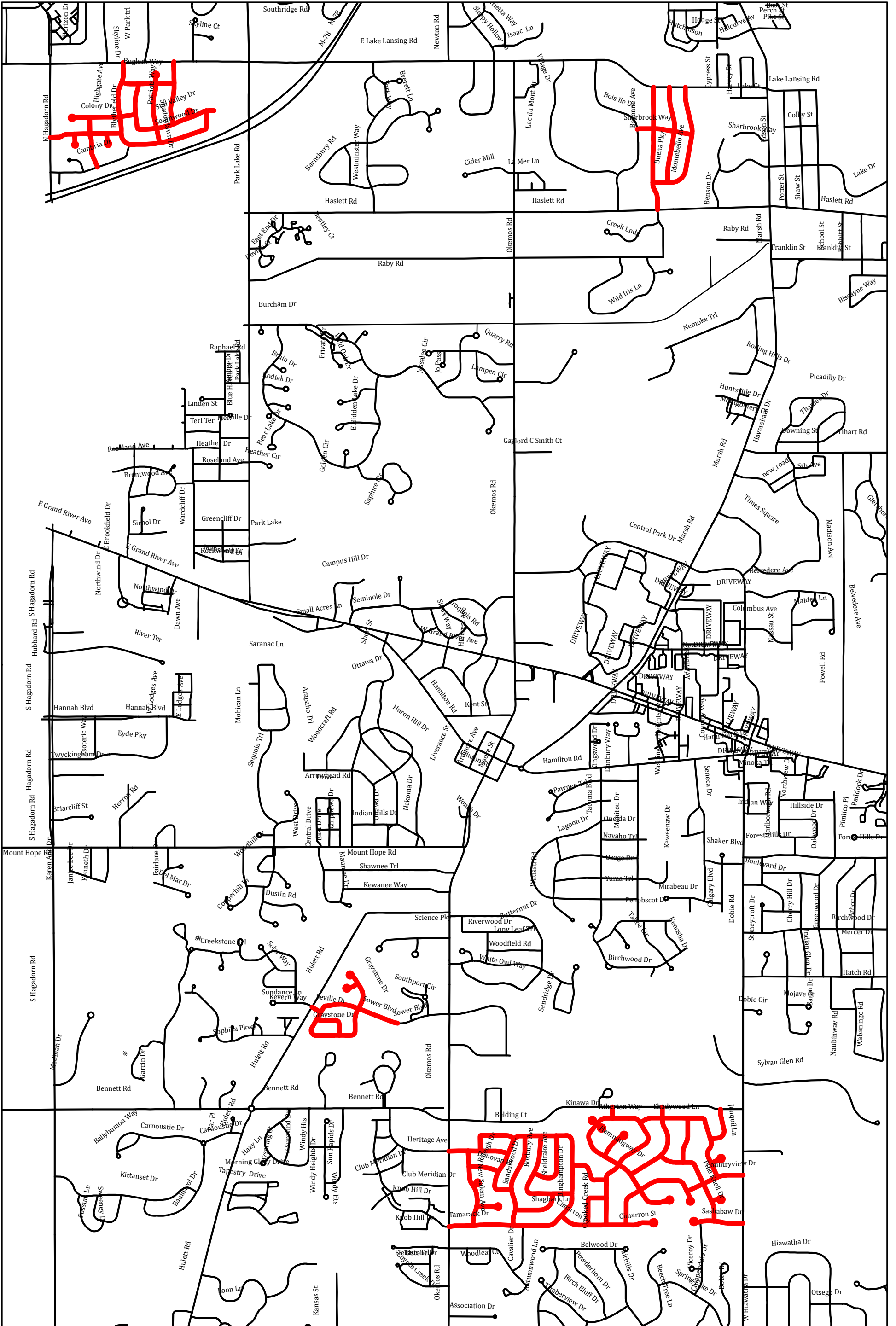
Sanctuary: Lot 46

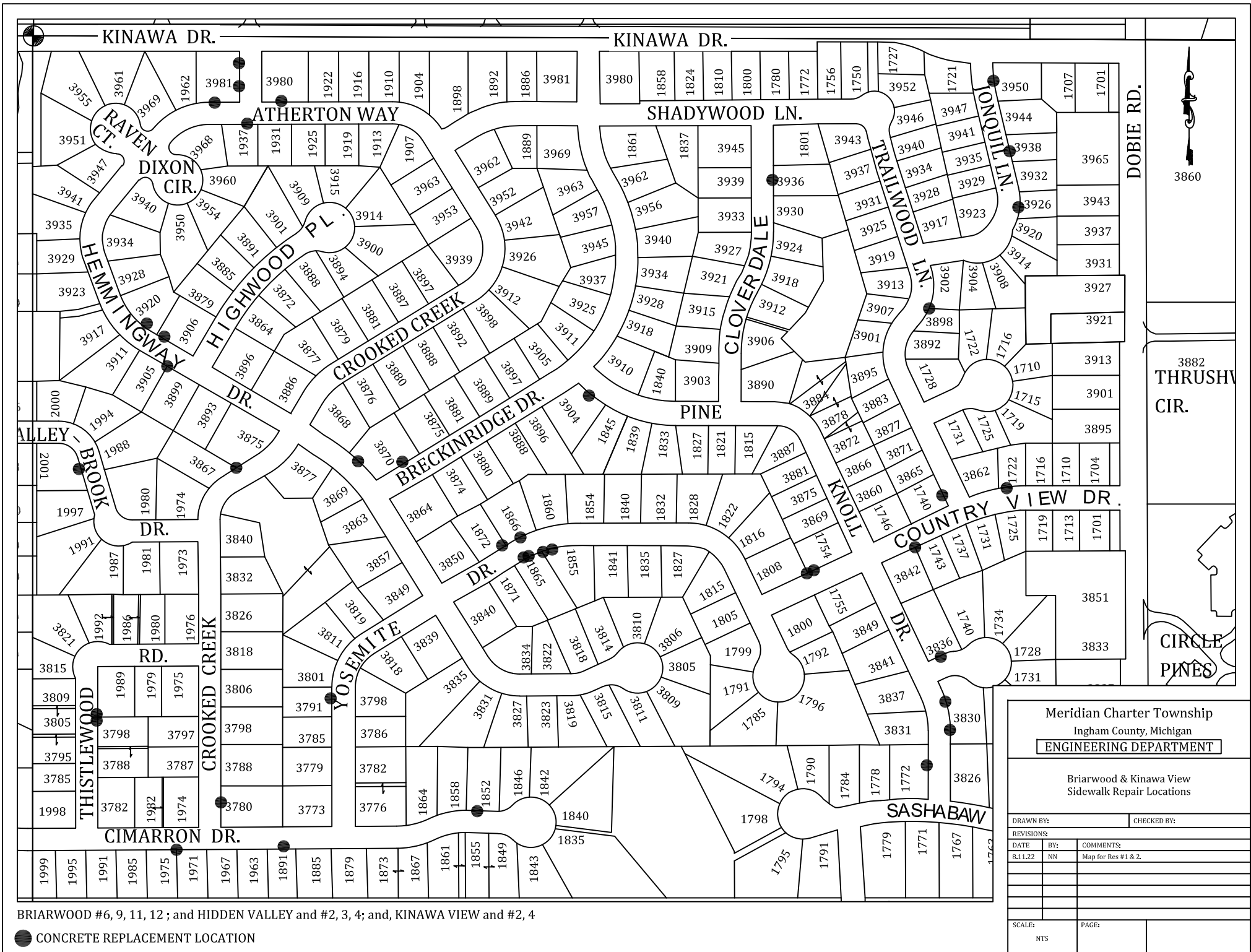
Sunwind Estates: Lot 70

Wood Valley: Lot 46

MERIDIAN TOWNSHIP

2022 Order to Maintain Sidewalk Investigation





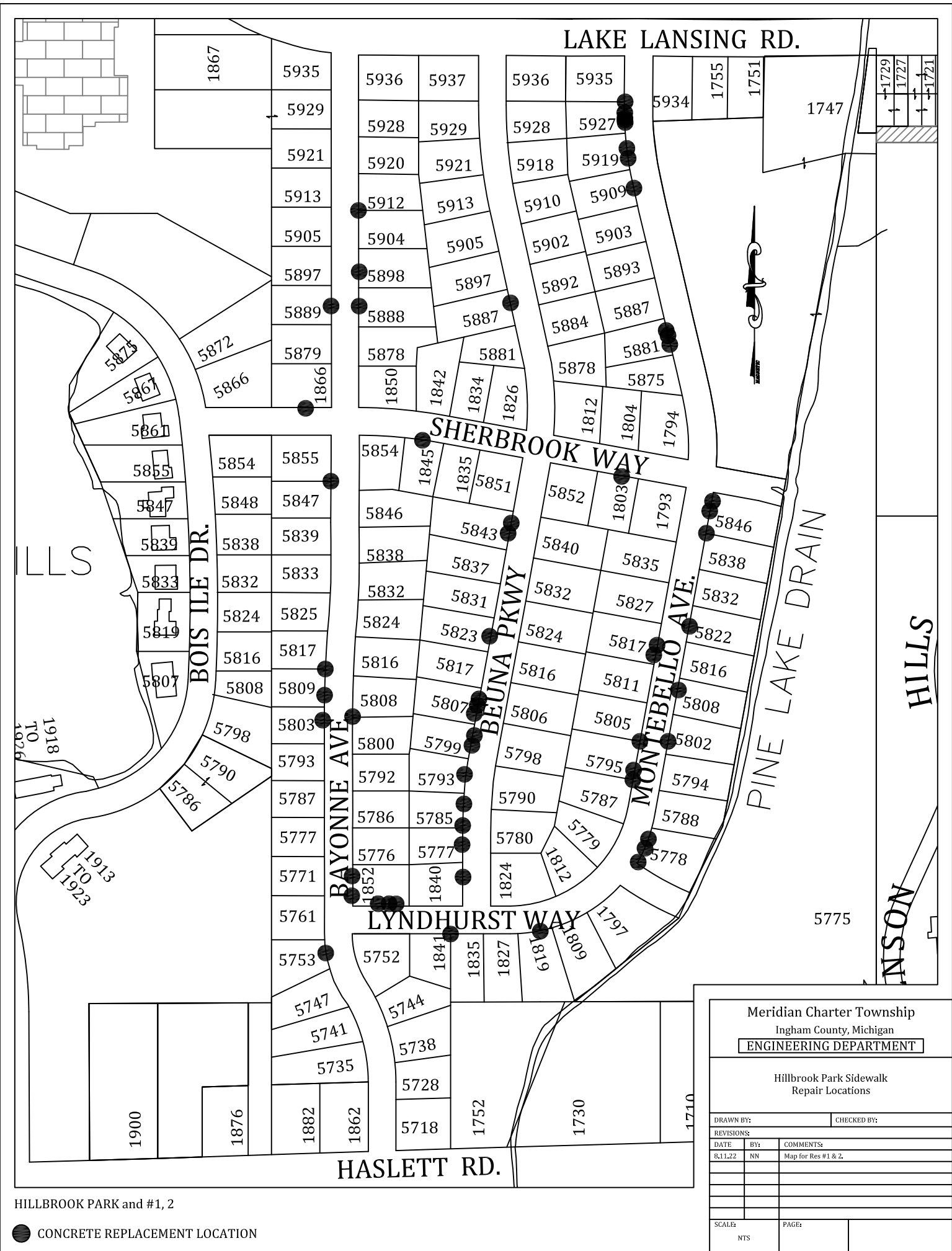
BRIARWOOD #6, 9, 11, 12 ; and HIDDEN VALLEY and #2, 3, 4; and, KINAWA VIEW and #2, 4

● CONCRETE REPLACEMENT LOCATION

Meridian Charter Township
Ingham County, Michigan
ENGINEERING DEPARTMENT

Briarwood & Kinawa View
Sidewalk Repair Locations

DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
8.11.22	NN	Map for Res #1 & 2.	
SCALE:	PAGE:		
NTS			



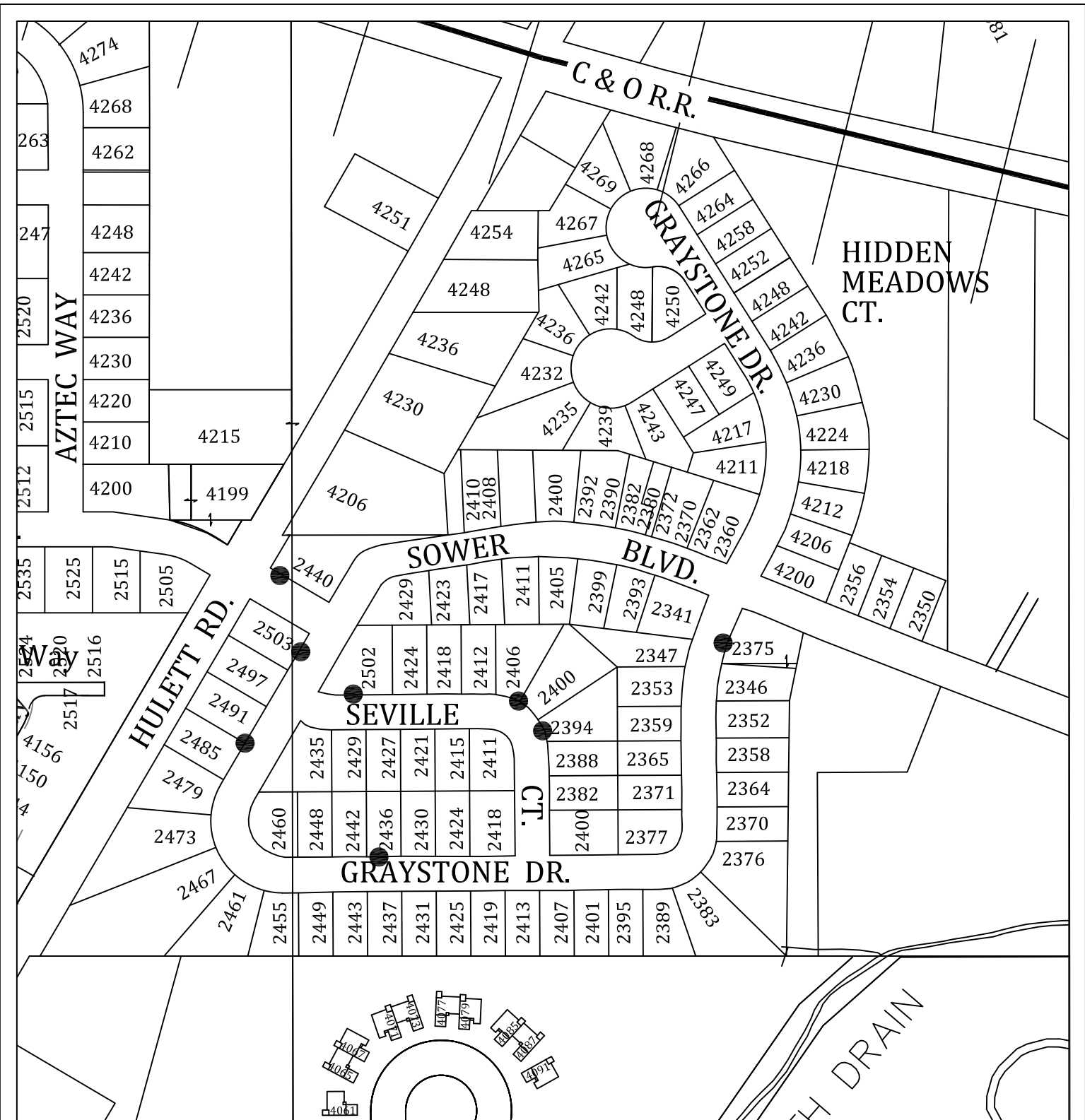
Meridian Charter Township
 Ingham County, Michigan
ENGINEERING DEPARTMENT

Hillbrook Park Sidewalk
 Repair Locations

DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
8.1.22	NN	Map for Res #1 & 2.	
SCALE:		PAGE:	
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HILLBROOK PARK and #1, 2

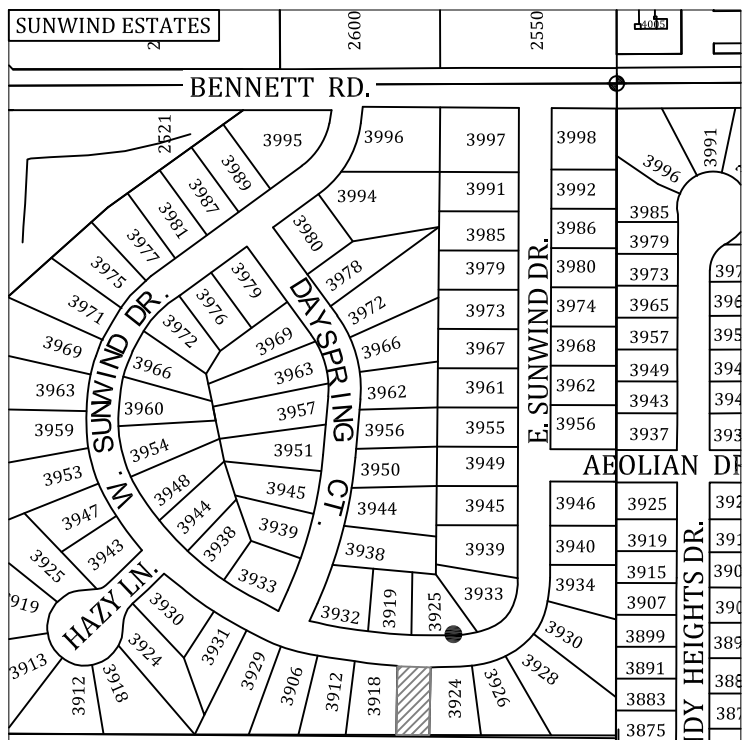
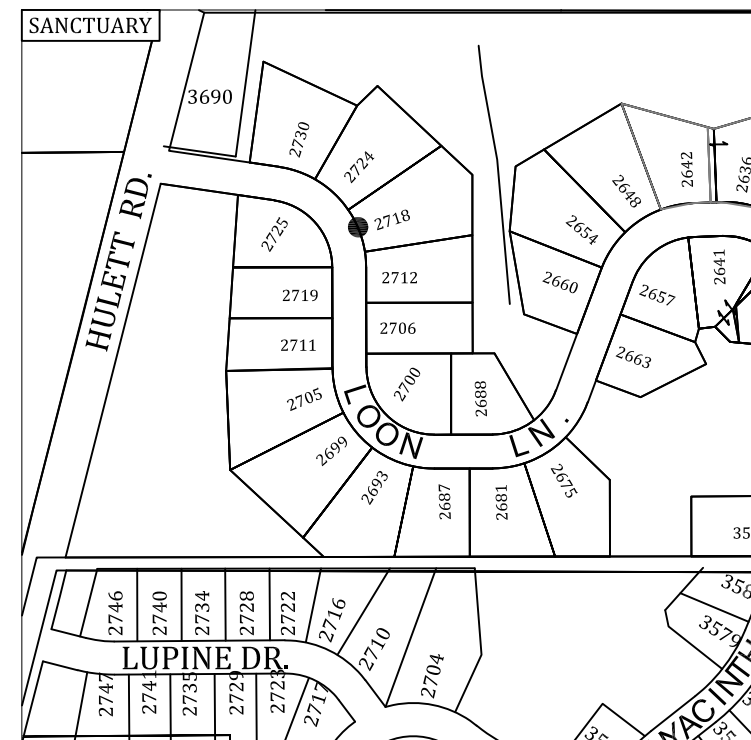
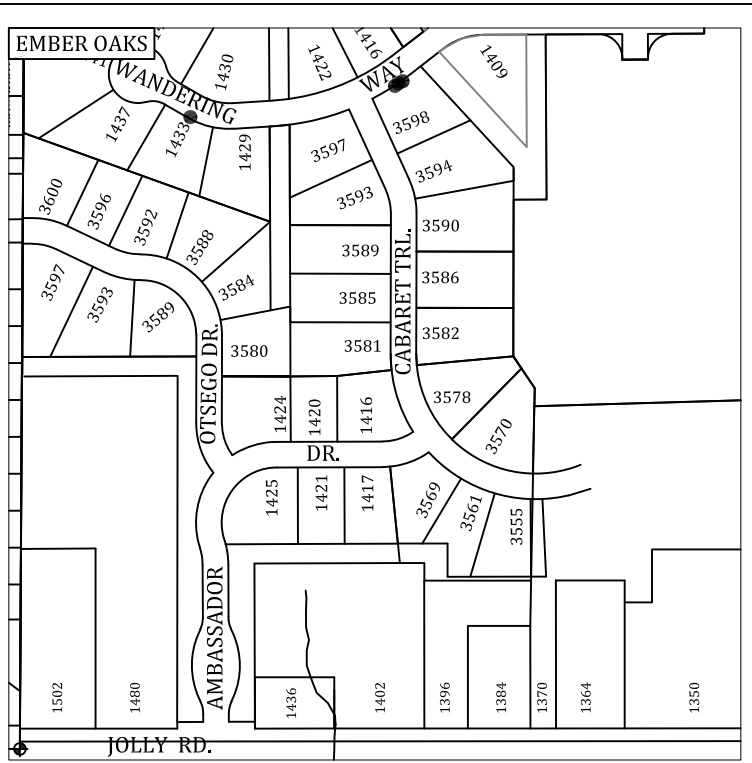
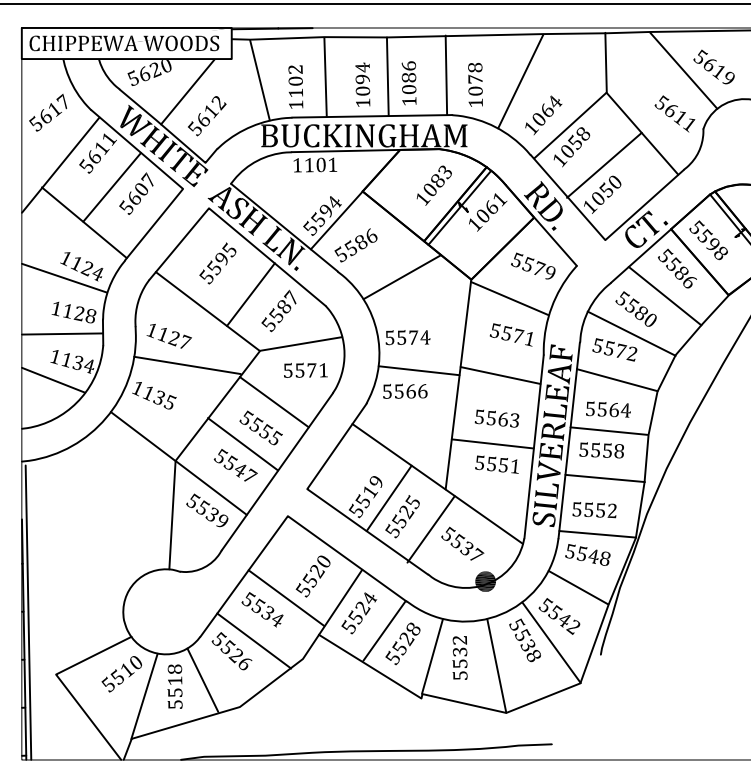
● CONCRETE REPLACEMENT LOCATION



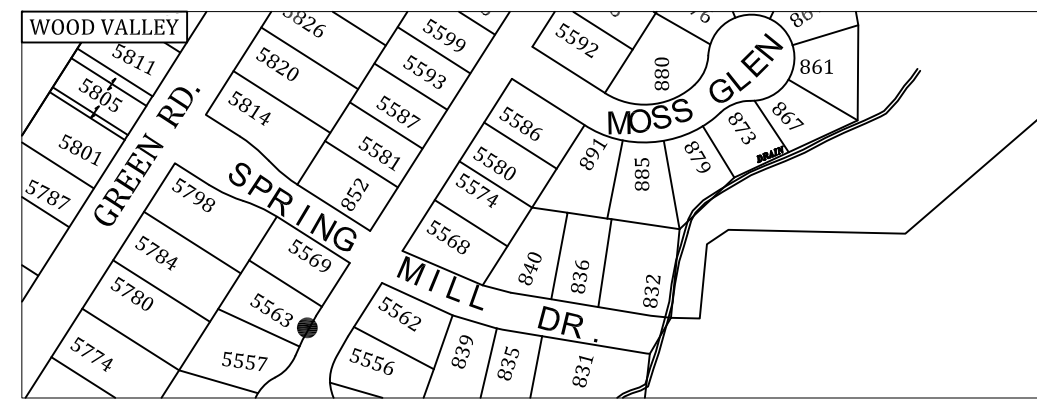
OKEMOS SQUARE

● CONCRETE REPLACEMENT LOCATION

Meridian Charter Township Ingham County, Michigan ENGINEERING DEPARTMENT			
Okemos Square Sidewalk Repair Locations			
DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
8.1.1.22	NN	Map for Res #1 & 2.	
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● CONCRETE REPLACEMENT LOCATION



Meridian Charter Township
 Ingham County, Michigan
ENGINEERING DEPARTMENT

Chippewa Woods, Ember Oaks,
 Sanctuary, Sunwind Estates, and Wood
 Valley Sidewalk Repair Locations

DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
8.1.1.22	NN	Map for Res #1 & 2.	
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2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20

DEPARTMENT OF PUBLIC WORKS ORDER-TO-MAINTAIN SIDEWALK PROGRAM

Why has my sidewalk been chosen for replacement?

Township inspectors found certain sections of the sidewalk abutting your property need to be replaced to make the sidewalk safer. This inspection is part of a yearly program created to replace defective sidewalk. Sidewalk maintenance is important because it may save a pedestrian from injury and you from an expensive lawsuit.

Why is replacement necessary?

Removal and replacement is necessary to provide reasonably safe and accessible sidewalks.

How can I replace the sidewalk?

You have three options:

1. Take no action and allow the Township's contractor to replace the sidewalk as part of the sidewalk maintenance program.
2. Hire your own contractor.
3. Perform the work yourself.

If you elect to hire a contractor or do the work yourself, you must obtain a permit from the Department of Public Works. Application for a permit is free of charge for both contractors and homeowners. All work must be completed in accordance with the standards and specifications of Meridian Township. Copies of the standards and specifications are available from the Department of Public Works. An inspection is required when forms are ready and at pour.

If you do nothing, the Township's contractor will be in your area and will replace the sidewalk at your expense, and you will be billed as explained in this brochure. You do not have to obtain a permit if the work is done by the Township's contractor.

Can I make temporary repairs instead of replacement or leveling?

No, filling vertical or horizontal gaps or displacements by placing mortar or asphalt is not considered a permanent repair.

How much will replacing the defective sidewalk cost?

Your exact cost will be determined **after** completion of the work; however your estimated cost is indicated on the enclosed "Notice of Public Hearing", and is on file with the Township Clerk. You may contact the Department of Public Works for a detailed breakdown of your costs and the location of the sidewalk to be replaced.

You are responsible for 100% of the sidewalk across your frontage. If you own a residential corner lot, the Township will pay for 40% of the cost of the sidewalk replacement along the street to which the house is not addressed. The Township will pay 100% for ramp replacement at the street intersection.



2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20

How will I be billed?

You will receive a bill, called a special assessment, in **June 2023, with a due date of July 1, 2023**. The assessment may be paid in full with one payment (in 2023), or over 5 years at 5% interest per year. *Please do not make any payments until after you receive this bill.*

The Township sidewalk contractor will complete the work over the Fall of 2022. Once the sidewalk repairs have been completed, a Township inspector will measure the exact dimensions of the replaced sidewalk. Your special assessment will be based on these measurements.

(Please note you will receive a second Township Board "Notice of Hearing" in early 2023 after the contractor has completed all of the sidewalk replacements. It will state the exact cost of your sidewalk repairs. The purpose of the second hearing is for the public to comment on the proposed assessments.)

What about damage caused by trees or utility structures?

Where tree roots have displaced the sidewalk they will be removed prior to new sidewalk installation. A healthy tree should survive this process.

Property owners are responsible for replacement of all sidewalk damaged by tree roots whether the tree is on public or private land. The Township will pay for 100% of the cost for sidewalk directly damaged by Township manhole covers or water valves.

Will the contractor restore my lawn after the work?

Usually only a few inches of grass adjacent to the replaced sidewalk is uprooted. This strip will be filled with topsoil, seeded, and mulched after the concrete forms are removed.

How do I protect my sprinkler system?

If you have a sprinkler system or private underground wires (i.e. invisible fence) they must be marked prior to construction. Contact the person that installed your lines for a detailed layout.

May I have private work done by the Township's contractor?

You may have additional work (driveways, approaches, patios, etc.) performed under a private agreement between you and the Township contractor. You also must be sure that you are not paying the Township contractor directly for work to be done under their contract with the Township.

The Township will not become involved in disputes between you and the contractor for private work. You and the contractor must negotiate the price, timing, restoration, and payment terms for all private work.

What about tree branches and other vegetation that obstruct the sidewalk?

The property owner is responsible for removal of all obstructions; including vegetation such as tree limbs, branches, shrubs, and bushes and other objects; that interfere with the safe use of the sidewalk. The area to be kept clear is one (1) foot from the edges of the sidewalk and eight (8) feet above the sidewalk.

If I still have questions, whom should I contact?

Department of Public Works at (517) 853-4440 or DPW@MERIDIAN.MI.US.