

CHARTER TOWNSHIP OF MERIDIAN
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
5151 MARSH ROAD, OKEMOS, MI 48864
MONDAY, MAY 1, 2017, 7:30 AM – MINUTES

MEMBERS

PRESENT: Susan Fulk, Bill Cawood, Jim Spanos, Scott Weaver, Supervisor Ron Styka

MEMBERS

ABSENT: Sherry Fisher, Jim Raynak, Renee Korrey

STAFF

PRESENT: Township Manager Frank Walsh, Trustee Phil Deschaine, Community Planning & Development Mark Kieselbach, Economic Development Coordinator/Associate Planner Ben Motil

OTHERS

PRESENT: Kiwanis Member Tom Haas

1. CALL MEETING TO ORDER

Member Cawood called the meeting to order at 7:35 a.m.

2. APPROVAL OF THE AGENDA

MOTION BY SUPERVISOR STYKA TO APPROVE AGENDA. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 5-0.

3. PUBLIC COMMENT

Kiwanis Member Tom Haas presented the Kiwanis' "Flags over Meridian" program.

4. APPROVAL OF MEETING MINUTES OF MAY 1, 2017

MOTION BY MEMBER FULK TO APPROVE MINUTES. SUPPORTED BY SUPERVISOR STYKA. MOTION APPROVED 5-0.

5. AUTHORIZATION OF PAYMENTS

MOTION BY SUPERVISOR STYKA TO AUTHORIZE PAYMENTS. SUPPORTED BY MEMBER SPANOS. MOTION APPROVED 5-0.

6. FINANCIAL REPORT

- a. March/April 2017 Financial Report
Staff provided a summary update on the March/April 2017 Financial Report. Report on file.

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7. NEW BUSINESS

a. Kiwanis Flags Over Meridian Program

- The DDA agreed to participate in the Flags Over Meridian Program with the Kiwanis. The DDA proposed to sponsor a matching fund for the program. Normal cost per flag is \$36. The DDA agreed to donate \$18 per flag for businesses located in the DDA. Jim Spanos agreed to personally donate \$400 toward the sponsorship costs.

b. Spring Streetscape Project

Staff provided an update on the progress of the 2017 Spring streetscape project. The Winter snowflake decorations have been removed from the light poles in the DDA district. Banners have been placed on the light poles. Staff requested authorization to install hanging baskets and planters. Cost estimates were provided.

**MOTION BY MEMBER WEAVER TO AUTHORIZE STAFF TO INSTALL THE 2017 SPRING STREETScape PROJECT. SUPPORTED BY MEMBER CAWOOD.
MOTION APPROVED 5-0.**

9. STAFF REPORT

- Staff provided updates on the status of proposed and ongoing projects within the Township. Report on file.
- Communications between the DDA and the Meridian Township Parks Department regarding the Disco Fish donation were provided to the DDA Board.
- Township Manager Walsh provided an informational update on the August 8th Police & Fire millage. Manager Walsh discussed the prospect of creating a development fund, depending on the outcome of the August 8th millage.
- Discussion was held regarding the Walnut Hills rezoning.

10. CHAIR'S REPORT

None.

11. PUBLIC COMMENT

None.

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12. ADJOURNMENT

The meeting adjourned without objection at 8:25 a.m.

Jim Raynak, Chairperson