



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
May 3, 2022 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Capital Area District Library Annual Report
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-April 26, 2022 Regular Meeting
 - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
 - A. 2021 Order to Maintain Sidewalks Special Assessment District #19 - Resolution #5
12. ACTION ITEMS (PINK)
 - A. Rezoning 21-060 – 2260 Jolly Oak Drive – PO to C-2 – **Final Adoption**
 - B. Daniels Drain Public Improvement SAD #21-Resolution #5
 - C. Ordinance 2022-02 – Zoning Board Of Appeals Standards for Review – **Final Adoption**
 - D. Ordinance 2022-03 – Lake Lansing Residential Overlay, Front Yard Lot Coverage – **Final Adoption**
 - E. Ordinance 2022-04 – Lake Lansing Residential Overlay, Front Yard Setbacks – **Final Adoption**
 - F. Ordinance 2022-05 – Nonresidential Fence Height – **Introduction**
 - G. Ordinance 2022-06 – Deck/Porch Encroachments Into Yards – **Introduction**
 - H. Ordinance 2022-07 – RRR District Deletion – **Introduction**
 - I. 2021 Order to Maintain Sidewalks Special Assessment District #19 - Resolution #5
13. BOARD DISCUSSION ITEMS (ORCHID)
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.



2021



STANDING STRONG

**Capital Area
District Libraries**

ANNUAL REPORT



CADL BOARD OF TRUSTEES

SALLY TROUT, CHAIRPERSON
Ingham County Appointee

JEFF CROFF, VICE-CHAIRPERSON
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SANDY DRAKE, TRUSTEE
Ingham County Appointee

CONTENTS

- 02 Reopening
- 04 A Place for Everyone
- 06 Our Collection
- 08 Special Events
- 10 Reaching Out
- 12 Spreading the Word
- 14 Valuable Partnerships
- 16 CADL Cares
- 17 Behind the Scenes
- 18 Awards & Recognition
- 20 Staff Changes
- 22 Financials
- 23 Aurelius
- 24 Dansville
- 25 Downtown Lansing
- 26 Foster
- 27 Haslett
- 28 Holt-Delhi
- 29 Leslie
- 30 Mason
- 31 Okemos
- 32 South Lansing
- 33 Stockbridge
- 34 Webberville
- 35 Williamston
- 36 Library Friends
- 37 In Memoriam

This is a publication of the CADL Marketing Department. Photo credit for Board of Trustees, Scott Duimstra and Head Librarians: Dave Trumple

MANAGEMENT TEAM

SCOTT DUIMSTRA
Executive Director

JOLEE HAMLIN
Senior Associate Director of Public Service

SHERYL KNOX
Technology Director

JULIE LAXTON
Human Resources Director

MICHAEL MOORE
Operations Director

THAIS ROUSSEAU
Collection Development Director

TRENTON SMILEY
Marketing & Communications Director

PATRICK TAYLOR
Finance Director



DIRECTOR REPORT

STANDING STRONG

If last year's watchword was *flexibility*, this year's was *resilience*.

We began 2021 with closed buildings, curbside pickup and virtual events. By summer we were able to re-open for browsing by appointment. Soon appointments were dropped and in-person events added. Even so, we maintained curbside and virtual services for those who did not feel comfortable returning to public spaces. At all times the goal was to be sure that everyone who wanted library service could access it.

Despite the satisfaction and relief that came with sharing spaces again, it has not been a stress-free transition. Many people report feeling a sense of uneasiness as they re-engage with their communities.

In addition, recent national efforts to increase diversity and inclusion in library services have proven controversial. These include complaints that some items in our collection are inappropriate, accusations that the library is too political, and conversely, criticism that it's not progressive enough.

At CADL, we believe that public libraries have an essential role to play in protecting First Amendment rights, preserving our freedoms, and bettering our communities. We're proud of the strides we have made in the areas of diversity, equity and inclusion. To say that our goal is to give everyone the same free and open access to information is not a whim or a political statement—it's the very reason that libraries exist.

We chose Standing Strong for the theme of this year's report because it reflects CADL's commitment to our mission and values. While challenges come and go, we believe that library service should not only be protected but celebrated.

A handwritten signature in black ink that reads "Scott Duimstra". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

**Scott Duimstra, Executive Director
Capital Area District Libraries**

REOPENING



"Hearing the head librarian unlocking the door, theme from Rocky playing in the background, staff lining the aisle clapping and cheering for the returning patrons...I was once again in my HAPPY place!"

—DEBBIE P.

CADL Okemos member

"So excited to be able to browse the shelves again! Making selections online and the curbside pick-up service have been great options, but I've missed just pulling a book off a shelf and reading the cover notes."

—KIM K.

via Facebook

During the first half of the year, we continued following the service model developed in 2020. Buildings were closed to the public and staff stayed busy filling holds placed through our contactless delivery system. Dozens of events were held online each week.

With June came a major reset—our buildings reopened to the public for the first time in 18 months.

The process of reopening 13 branches and Mobile Library was a complex and careful one. Every department had a role to play in setting up new procedures, creating safe spaces, developing protocols and more. Safety was a top priority, and we continued to follow official health guidelines throughout the process.



Although delighted to welcome members into our buildings again, we were also sensitive to those who preferred to stay away from public spaces. Rather than eliminating our online and contactless services, we kept them in place for members who preferred them.

That meant our members could choose to come in and browse, or they could place holds online to pick up curbside. While we offered some in-person services and events, we kept our virtual option for technology help, citizenship test practice, tutoring and more. Popular online events such as CADL Tales Live, monthly trivia nights and book club meetings continued to be available.

Offering a variety of options meant that all our members could feel comfortable and welcome while using the library.



▲ On opening day, Lou Ann S. was delighted to be the first person in the door at CADL Mason.

"The library is a lifeline for so many. I love how many people can be reached during the virtual events. Thank you."

—CHERIE C.
via Facebook



▲ We posted updates about our services on outlets such as Facebook Live, WLAJ 53, and our CADL CAST podcast.

A PLACE FOR EVERYONE

One of our primary goals is to make CADL a more diverse and inclusive organization, so that those who use our services can see themselves reflected here.

COLLECTIONS

One of our first projects was to implement diversity audits of the titles and authors we use for our recommendations. We put considerable effort into making changes, so that by the end of the year, 39% of display titles, 44% of booklist titles, 70% of book discussion titles and 38% of storytime titles were diverse.



▲ Banned Book Week display at CADL Holt-Delhi

To address the needs of older members and those experiencing life changes, we developed LifeKits for our collection. The circulating kits contain books, music, DVDs, card decks and puzzles that focus on topics such as Caregiving (with a focus on Alzheimer's/Dementia), Improving Memory, Mindfulness, and Managing Grief.

Some of these titles were highlighted during Banned Books Week in September, when branch displays championed the right to read without censorship. Other displays were created for Juneteenth, LGBTQ History Month and more.

To address the needs of older members and those experiencing

CULTURAL EVENTS

This year we found many opportunities to embrace diverse cultures. Our Black History Month celebration featured a virtual visit from author and NAACP Image Award nominee Beverly Jenkins. CADL also participated in MSU's Collaborative Panel discussion on *March*, John Lewis' account of the struggle for civil rights.

In July we welcomed author Darcie Little Badger for a virtual visit. After winning considerable praise for her debut novel *Elatsoe*, she went on to become the first Native author to be recognized by the Newbery committee. Another virtual author visit took place in November. National Native American Heritage Month. Angeline Bouley tuned in to talk about her NY Times bestselling title *Firekeeper's Daughter*, which went on to win the Printz Award. A member of the Keweenaw Bay Indian Community, author T. Marie Bertlineau, made a live appearance at CADL to talk about her Michigan Notable Award-winning memoir, *The Mason House*.



▲ Author Angeline Bouley (Photo credit: Amber Bouley)

REMOVING BARRIERS

Achieving our goal of greater diversity and inclusion meant not only improving our services, but also removing some of the barriers that kept community members from using them.

One of these was overdue fines. Since research indicated that these fines inordinately affect disadvantaged members, charging them stood in the way of our mission to offer free and open access to all. In May of 2021, CADL officially joined the growing number of libraries eliminating fines for overdue items.

Another barrier to using our services was the lack of reliable technology. Through the Emergency Connectivity Fund, CADL successfully applied for a \$95,000 grant to be used for maintaining 165 Mobile Beacon hotspots that are loaned out to those without reliable home internet service. These will be added to the 123 T-Mobile hotspots and 25 Student Chromebook kits already in our collection.

SPECIAL SERVICES

A campaign held during Dyslexia Awareness Month highlighted library services for members with dyslexia. It included recommended reading lists and a podcast episode featuring Dr. Joanne Pierson, project manager of University of Michigan's DyslexiaHelp center.

CADL staff from several departments collaborated on a new Language & Literacy brochure, spotlighting the resources we offer. CADL's Community Engagement Specialist Jill Abood worked to grow and refine these resources in specific branches.

HIRING & TRAINING

Our HR Department cast a wide net when searching for applicants, including targeting MLS programs at diverse universities. Members of our staff Inclusivity Workgroup assisted in writing an inclusivity statement to add to our job postings. We also continued implicit bias training for all new staff.



▲ Special crafts and storytimes highlighted diverse holiday celebrations.

"It's so cool the storytimes you guys have been doing about this Asian holiday. I love learning about other cultures."

— KATE L,
via Facebook



▲ A new brochure featured language learning, citizenship resources, special collections and more.

OUR COLLECTION

With many format choices available, CADL members found no shortage of items to borrow, download or stream. In 2021 our overall circulation increased by 15.7%.

“I’ve averaged two books a week since March between eBooks, audiobooks, and hard copy books. Thanks for making it so easy.”

— GARY E.
via Facebook



PRINT

Demand for books in print remained strong in 2021, with members making heavy use of our online catalog. Once branches reopened in June, members came in for the sorely-missed opportunity to browse the shelves. All told this added up to a 39% increase in print checkouts for the year. Most popular were picture books and early readers, which had a combined 45% increase in circulation.



DIGITAL

A small decline in digital checkouts this year reflected the increased access to our complete collection. Once digital titles were no longer the primary or only content available, nearly all digital formats saw a decrease in checkouts.

Bucking the trend, circulation of digital audiobooks saw a 10% increase. Another strong performer was BookFlix, a book-with-video service designed for young children. It proved especially popular with teachers and Student Success Initiative participants, resulting in a 31% increase.

Also popular were the Bonus Borrows available from our media streaming service, hoopla. These collections included more than 1,000 titles grouped in a variety of themes. Not only were they free to users, they did not count toward the usual 12-item checkout limit.

◀ With buildings re-opened, members enjoyed returning for in-person browsing.



▲ American Girl dolls were a popular item once our Library of Things began circulating again.

LIBRARY OF THINGS

While many items in this popular collection were out of circulation for half the year, staff quickly switched focus to improving our members' digital access. We started by adding 35 iPad kits, bundled with Wi-Fi hotspots, to the Library of Things Jr. collection. The kits were purchased through an Access to Information Grant via the Library Services and Technology Act. Adult and youth members were able to enjoy increased digital access as a result.

Another new initiative for the Library of Things was a trial program that extended the loan period of hotspots for students in need who were enrolled in our Student Success Initiative. The students were able to keep the hotspots far longer than the normal borrowing period.

Once the Library of Things started circulating in June, we added items such as GoPro Hero9 cameras, Kevu planks and more. Checkouts ended strong with 5,842 for the year, an 85% increase compared to 2020.



"I love listening to audiobooks, but they're expensive to buy or even to rent from a rental service. The library has all the books I could ever hope to listen to, accessible with no purchase or rental fee!"

— KIM K.
via Facebook

Library of Things
**CHECKOUTS
INCREASED
85%**

5,842
in 2021

3,158
in 2020

SPECIAL EVENTS

For the first half of the year, we offered popular virtual events for all ages. Opening our buildings in June meant jumpstarting in-person events as well. In other words—something for everyone!

"Thank you @cadl for the wonderful #TailsandTales reading challenge. My 5-year-old son has been reading to his 6-month-old brother."

— MICHELLE A.
via Twitter

VIRUTAL COOKING SESSIONS

Cook-along sessions were a popular option for our members. With recipes we provided in advance, participants could follow along in real time to make cake pops and meatballs with Zee Shami from ZeeTheCook Culinary Studio, or gluten-free desserts with Nikki Thompson from Sweet Encounter Bakery.



▲ Zee Shami, ZeeTheCook Culinary Studio



▲ Nikki Thompson, Sweet Encounter Bakery & Café



SUMMER READING CHALLENGE

Thousands of kids, teens and adults signed up to read all summer, earning fun prizes plus chances to win zoo memberships, movie party packs, and tickets to a drive-through dinosaur adventure.

This year's theme was Tails & Tales, which we interpreted as "Animals, animals and more animals!" Exciting in-person events featured owls, llamas and more. Kids were encouraged to submit photos of themselves reading to pets. We added a community support component by asking members to donate pet supplies to Ingham County Animal Control & Shelter, make toys for the shelter using kits we provided, and contribute painted rocks for a Potter Park Zoo display.



Read U.P.

This fall program celebrated Michigan's unique Upper Peninsula. Our collection specialists curated a list of recommended titles featuring U.P. authors and settings, and we hosted visits from Angeline Bouley (*Firekeepers Daughter*) and T. Marie Bertineau (*The Mason House*). Other themed events included a trivia challenge, Haunted Great Lakes presentation, and a hugely popular virtual cooking session on making pasties.



▲ Librarian Tom Shiels from CADL Okemos built a Mackinac Bridge model to honor his U.P. roots.

HOLT SCHOOL DISTRICT

CADL was proud to co-sponsor a free live event streamed on YouTube for schools across the state. Organized by the Holt School District's Equity and Access Team (HEAT) to showcase diverse voices, it featured popular bestselling authors Kwame Alexander and Nikki Grimes. CADL's Community Engagement Specialist Jill Abood served on the planning committee.



**Michigan Capital Region
K-12 Virtual Author Assembly**

**Thurs. March 4, 2021
1:15-2:15 PM Eastern**

Live at Holt Public Schools. YouTube channel
Free & open to the public.

Nikki Grimes **Kwame Alexander**

Hosted by Holt Public Schools Equity & Access Team (HEAT) in partnership with CADL, AMERC, South-Western District, State City, 44 school districts, & more!
Questions? Contact HEAT@hpsd.com



HALLOWEEN MAGIC

Entertainer Cameron Zvara brought his special blend of juggling, music and magic to seven of our branches in October. We also celebrated the spooky season by staffing a table at Potter Park's Fall Zootacular.



RETURN OF THE REINDEER

After a two-year hiatus, we were delighted to welcome back some visitors from Rooftop Landing Reindeer Farm to our branches. Community members turned out in droves to feed, pet and learn about Santa's furry friends.

REACHING OUT

Creating awareness about library services means reaching beyond our walls and spending time in our communities—one of the best parts of the job!



▲ CADL Executive Director Scott Duimstra took the new bike out for a spin during Williamston's Red Cedar Jubilee.



▲ CADL member Tyler V. with his winning vanity plate

CADL BOOK BIKE

What better way to "pedal" our wares than on a bike? This summer we debuted our brand new mini-library on wheels. Its first stop was a parade in Williamston, and from there it headed to Mason for an outdoor festival. For added fun we held a contest on social media to choose a name for the license plate—with the ingenious BOOKPDLR coming out on top!



▲ Community members joined the celebration when a new Lansing area StoryWalk debuted.



NEW LANSING STORYWALK®

In July we introduced our newest StoryWalk® with an official ribbon-cutting ceremony at Lansing's Beacon Park, featuring remarks from Mayor Andy Schor and the Southside Community Coalition's Yolanda Williams. A partnership with the SCC and the City of Lansing made this family-friendly project possible.

MEMBER MEETUPS

Meetups were created as an opportunity for CADL members to interact with staff and each other. This summer we treated members to free Kona Ice treats at the Williamston, South Lansing and Okemos branches. Two additional meetups at Cheezy D's in Haslett drew enthusiastic crowds who showed their CADL cards in exchange for free ice cream.



▲ Our members enjoyed free frozen treats during special events in the summer.



▲ (Left to right) Councilmember Hussain, CADL Executive Director Duimstra, Councilmember Garza

ADVOCACY AWARDS

Each year we identify area leaders who demonstrate strong support for CADL and our mission. For 2021, we recognized City of Lansing Councilmembers Adam Hussain (3rd Ward) and Jeremy A. Garza (2nd Ward) with Library Advocacy Awards. These local leaders have consistently worked with CADL to make sure that residents in their wards have access to library facilities, programs and services.

PITCHING IN

CADL staff members were happy to assist local organizations with their projects and events. Favorites included giving away 1,000 backpacks at the 96.5 Back to School Drive and handing out 350 goody bags at a Veterans Day lunch provided by Texas Roadhouse.

Other outreach efforts included providing programs and crafts to Origami Brain Institute, and co-hosting a "Love the City Block Party" at LaRoy Froh Public Housing. We also worked with 96.5 FM, Capital Area Mentoring Partnership, Greater Lansing Area Club of National Association of Negro Business and Professional Women's Clubs, Immigrant & Refugee Resource Collaborative, Ingham County Genealogical Society, Ingham County ISD, Tricounty Lifesavers, and several retirement communities.

SPREADING THE WORD

CADL's Marketing Department found a variety of creative ways to generate excitement about our services all year long.

CHEVY TRAX PROMOTION

CADL teamed up with Shaheen Chevrolet and WILX 10 on a four-month promotion that created excitement around both the Summer Reading Challenge and Library Card Signup Month. Thousands of area residents entered to win a two-year lease on a 2021 Chevy Trax. The winner, a CADL Foster member, was introduced during a live broadcast of WILX's Studio 10.



"You never know what's going to happen when you read a book."

— PAULA G.

Randomly selected winner from over 1,600 who entered the 2021 Trax Giveaway Sweepstakes

◀ (Left to right) General Manager Jason Cords, CADL member Paula G., CADL Executive Director Scott Duimstra, President Ralph Shaheen, WILX TV's Stephanie McCoy

EARLY LITERACY ACTIVITY BOOK

As a special holiday giveaway, we created a coloring/activity book featuring our mascot Linc. It encouraged families with young children to do fun activities that support early literacy skills.



BEST OF 2021 LIST

One of CADL's most popular services is our expertise in reading recommendations. We put a new spin on the typical "most checked-out titles of the year" list by polling our staff about the 2021 books they enjoyed the most. The result, published in the Lansing State Journal, on lsj.com, and on our own website, was a wide-ranging selection of engaging reads for all ages and interests.

DISNEY'S FROZEN

In this exciting cross-promotion with Disney, CADL members were offered several opportunities to win tickets to the hit musical *Frozen*, taking place at Wharton Center in January of 2022. A cast member from the show also appeared on the library's podcast and on a special Christmas Eve Storytime that aired on WFMK radio.



▲ Cast members from Disney's *Frozen* helped promote a ticket giveaway for CADL members.



▲ A popular commercial promoting CADL's Library of Things featured Executive Director Scott Duimstra and several local children.

SUMMER OLYMPICS

In a spirit of fun, we filmed a commercial called "The Love of the Game," featuring Executive Director Scott Duimstra as an overly enthusiastic participant in a game of cornhole with two elementary students. The commercial premiered during the local broadcast of the Tokyo games. It was very well received, generating thousands of views online and a lot of interest in our Library of Things, which includes lawn games. We also ran a series of commercials that taught Japanese words related to the games, helping promote our Pronunciator language learning service.



CADL Marketing was recognized at the 2021 American Advertising Awards, winning a Gold ADDY for their stellar work on the previous year's Read Woke campaign.

"Love the CADL commercials! They make me smile every time!"

— DAWN S.
via Facebook

VALUABLE PARTNERSHIPS

"We are fortunate that so many other community organizations share our commitment to connecting people with local resources. Our partnerships with them play a vital role in our ability to meet that commitment."

— SALLY TROUT

CADL Board of Trustees Chair

"The extended-loan hotspot has been an absolute lifesaver. Having reliable internet for all of my daughter's appointments and meetings with her teachers has just been lifechanging."

— SABRINA S.

CADL Webberville member

CITY OF LANSING

In 2021 CADL worked with the City of Lansing to take over the former ITEC space at Foster Community Center. After many months of hard work, the redesigned "Foster Labs" featured two large, colorful spaces filled with supplies needed for computer instruction, STEM workshops, after-school activities and more.



▲ CADL Executive Director Scott Duimstra joined with Lansing Libraries Head Melissa Cole to debut the new Foster Labs space.



LOCAL SCHOOL DISTRICTS

In partnership with Webberville, Stockbridge, Dansville and Leslie schools, we piloted a project that extended the loan period of Wi-Fi hotspots for students in need. This project was an overwhelming success, with the ability to access reliable internet service having a profound impact on these students' ability to complete schoolwork.

MICHIGAN SEED LIBRARY NETWORK

This group serves to connect people interested in raising, eating, harvesting and saving seeds. CADL joined other libraries across the state in a One Seed, One State project that offered free cucumber seeds to our members. Many of our branches offered a wide variety of other vegetable and flower seeds as well.



▲ Free seed packets were available at CADL Mason and other CADL branches.

IMPRESSION 5 SCIENCE CENTER

With our CADL Haslett branch in the lead, this partnership made a unique STEM-related book club available to ages 8-12 across Ingham County. Registered participants could pick up a kit at the branch of their choice, which included a copy of that month's title as well as materials for related activities. Books were theirs to keep, donated by CADL, while Impression 5 donated the kit materials.

"Thank you CADL [for installing hygiene product dispensers]. Libraries lead the way of honoring the dignity of all humans, no matter the circumstances."

— BEVERLY M.
via Facebook



▲ Lysne Tait, Executive Director for Helping Women Period, Inc., with one of the new vending machines

HELPING WOMEN PERIOD

Programs that assist unhoused and low-income people don't often supply necessary menstrual items. To help make them more accessible CADL received a generous donation from the nonprofit group Helping Women Period that allowed us to install menstrual hygiene vending machines in our Downtown Lansing and South Lansing branches.

CADL cares

This initiative supports a variety of local charities and service organizations. Our resolve to help stayed strong in 2021, when the challenges seemed greater than ever.



▲ CADL branches served as collection sites for the US Marine Corps' Toys for Tots campaign.



COMMUNITY MICRO FOOD PANTRIES

Our Haslett and Okemos branches agreed to take ownership of two micro food pantries that were donated to Meridian Township from the Meridian Company. These micro pantries allow community members to donate non-perishable food and personal care items or take what they need.

GREATER LANSING FOOD BANK

In the spring CADL staff participated in a Virtual Food & Fund Drive, donating the proceeds to the GLFB's network of over 140 food pantries, shelters and community kitchens.

CAPITAL AREA LITERACY COALITION

CADL provided year-round support for this agency through our Casual for a Cause program, which encourages staff to make donations in exchange for wearing casual clothes on Fridays.

REFUGEE SERVICES

During October, CADL staff and members collected new clothing and household items for St. Vincent Catholic Charities, the agency overseeing a new influx of refugees into our community.

▼ CADL's Jolee Hamlin and Julie Laxton helped load a truck with donations for area refugees.



BEHIND THE SCENES

As buildings were re-opened and services introduced or restored, support staff worked behind the scenes to ensure success.

OPERATIONS

Both before and after opening our doors to the public, the Operations Department made sure that all health and safety requirements were met. Staff also worked to maintain a reliable delivery system for the thousands of library items circulating across the county. In addition, Operations staff handled over 250 requests for branch maintenance and special projects, including:

- Designed and built a stage in the children's area at CADL Downtown Lansing
- Assisted in renovating space for the new library labs at Foster Community Center
- Completed significant modifications to the circulation desk at CADL Stockbridge
- Designed and built a large Scrabble game board at CADL Haslett



▲ The Operations Department was proud to be honored with a State of Michigan Special Tribute, recognizing our partnership with the Transitional Employment Program at Charter House Clubhouse.



HUMAN RESOURCES

Staffing issues associated with Covid-related absences and “the great resignation” kept our Human Resources Department busy in 2021. One solution was to create a system of “buddy libraries,” so that staff were trained to work in more than one branch and could be moved between them as needed.

To help staff cope with the challenges of the ongoing pandemic and the resulting stress, HR offered a new benefit: an Employee Assistant Program that allowed all staff to access counseling, mental health webinars and information for six months.

HR also tackled several projects that will impact staff far into the future. One of these was working with CADL's Information Technology Department to create links to all required paperwork for new employees, so that it could be completed online. They also conducted extensive research on updating our payroll and attendance system, allowing us to move to an upgraded system in 2022.

AWARDS & RECOGNITION

The expertise and dedication of our staff were recognized both within CADL and by many other groups in the library community.

STAFF AWARDS

Nominated by staff and selected by the Board, two CADL staff members are recognized each year for innovative ideas and excellent service. The awards are named for founding Board member Dr. L. Robert McConnell.



LINDSAY ANDERSON

This year's award for innovation went to Lindsay Anderson, CADL Mason's Youth Services Librarian. Her enthusiasm and creative approach to virtual storytime sessions, classroom visits and more helped encourage a love of reading in Mason and throughout our service area.



COURTNEY TANG

CADL's Digital Literacy Specialist Courtney Tang was honored with the award for outstanding service. Her professional and friendly approach to training staff and assisting members with digital services was especially appreciated in a year when we relied more than ever on online content.

DEDICATED SERVICE

5 YEARS

Elaine Drake
CADL Williamston Page
Riley Johnson
CADL Okemos Page
Sachiko Robison
CADL Holt-Delhi Clerk

10 YEARS

Michele Mudar
CADL Okemos Clerk

15 YEARS

Bob Johns
CADL Mason Library Assistant
John Takis
CADL Mason Library Assistant
Joe McKee
CADL Haslett Library Assistant
Lori Hendrick
CADL Stockbridge Library Page
Jennifer Huston
CADL Holt-Delhi Circulation Head

20 YEARS

Lisa Gewirtz
Acquisitions Clerk
Amanda Lundy
CADL South Lansing Clerk
Brian Jerome
Systems Administrator
Cassie Veselovsky
CADL Downtown Lansing & CADL Foster Librarian
Tim Hart
CADL Delivery Driver



▲ Dr. L. Robert McConnell presented staff awards at this year's virtual CADL Conference.

PROFESSIONAL RECOGNITION

CADL staff was proud to serve on a variety of state and national boards, such as the Michigan Library Association, American Library Association and Michigan Archival Association. Staff also made presentations for several professional organizations, including:

MLA'S ANNUAL CONFERENCE

Marisela Garza, Youth Services Specialist

Jessica Goodrich, Library of Things and Business Outreach Librarian

Jolee Hamlin, Senior Associate Director of Public Service

Julie Laxton, Human Resources Director

Cheryl Lindemann, Collection Development Specialist

Jon Nobach, Desktop Specialist

Thais Rousseau, Collection Development Director

Courtney Tang, Digital Services Specialist

Jessica Trotter, Collection Development Specialist

MLA'S SPRING INSTITUTE

Marisela Garza, Youth Services Specialist

Jolee Hamlin, Senior Associate Director of Public Service

LIBRARY MARKETING & COMMUNICATIONS CONFERENCE

Trenton Smiley

Marketing & Communications Director

MICHIGAN HISTORIC PRESERVATION NETWORK ANNUAL CONFERENCE

Heidi Butler

Local History Specialist

UNIVERSITY OF WISCONSIN INCLUSIVE MARKETING SEMINAR

Trenton Smiley

Marketing & Communications Director



◀ (Clockwise, from top left) Courtney Tang, Julie Laxton and Jolee Hamlin presented at MLA's 2021 Virtual Conference.

STAFF CHANGES

RETIREMENTS



Downtown Lansing Library Assistant **Evelina Arakelova** retired in March after 23 years of dedicated service.

TRANSITIONS

Lauren Clarke, formerly a Library Assistant at CADL Haslett, now a Public Services Librarian at CADL Williamston

Christine Griffin, formerly a page at CADL Dansville, now a clerk at CADL Stockbridge

Mehtap Gulyuz, formerly a page at CADL Downtown Lansing, now a clerk at CADL Okemos

Emily Heverly, formerly a clerk at CADL South Lansing, now a Library Assistant there

Jay Hull, formerly a Library Assistant at CADL South Lansing, now a Public Services Librarian at CADL Downtown Lansing

Keumyun Sihn, formerly a page at CADL Okemos, now a clerk there

Kristin Thompson, formerly a page at CADL Haslett, now a clerk there

Nancy VanWert, formerly a page at CADL Mason, now a Library Assistant there

Katherine Wahl, formerly a page at CADL Aurelius, now a Library Assistant there



WARM WELCOMES

LIBRARIANS

Amanda Fields, CADL Williamston



▲ **Amanda Fields**, CADL Williamston Librarian

LIBRARY ASSISTANTS

Connor Beeman, CADL Haslett

Chad Bennett, CADL South Lansing

Elisha Miranda, CADL Foster

Brenden Smith, CADL Downtown Lansing

Liz Vogel, CADL Haslett

CLERKS

Ian Diedrich, CADL South Lansing

Lilly Ebarra, CADL Haslett

Lisa Henry, CADL Okemos

Eric Le, CADL Downtown Lansing

Natalie Preston, CADL Holt-Delhi

Kathy Wollensack

CADL Downtown Lansing Clerk (15 years)

Andrea McCullough

CADL Okemos Clerk (15 years)

Michaela Smith

CADL Haslett Clerk (11 years)

Storm Kopitsch

CADL Williamston Public Services Librarian (9 years)

Paul Zerkle

CADL Downtown Lansing Clerk (7 years)

Sarah Van Acker

CADL Downtown Lansing Library Assistant (6 years)

Sara Williams

CADL Foster Library Assistant (6 years)

SUPPORT STAFF

Jeremy Coffman, Delivery Driver

Gerald Gray, Delivery Driver

Paula Slinglend, MelCat/Tech Services Assistant



FINANCIALS



Category	Amount (\$000s)
A Tax Revenue	\$11,371
B Library Fees	\$53
C Penal Fines	\$297
D State Aid	\$370
E All Other	\$378



Category	Amount (\$000s)
F Salaries & Benefits	\$7,630
G Materials	\$1,817
H Professional Services*	\$664
I Maintenance/Utilities	\$610
J Tests/Capital Projects	\$218
K Supplies/Other	\$423

* Includes prop & liab insurance

REVENUE & EXPENSES

Total tax revenue was \$11.37M, representing a healthy 3.6% increase from 2020. State aid to libraries also increased by \$26K to a total of \$370K. Grant revenue was increased to \$69K, as we received additional one-time funding from several sources. In addition, an outstanding subsidy from the Universal Service Fund was settled in 2021, resulting in an unexpected \$50K.

Other revenue streams saw reductions. At only \$4K, library fines and fees were \$66K lower than last year because CADL officially eliminated overdue fines. Interest income was lower by \$85K, as short-term interest rates remained near zero. Donations were lower by \$30K, primarily due to a reduction in fundraising activity by Friends groups. The combination of all these led to reported annual revenue of \$12.47M, an overall increase of \$360K from 2020.

On the expense side, salaries and benefits were \$7.63M, about \$100K lower than 2020. This was primarily driven by health care and prescription costs; due to a smaller number of participants and lower claims activity, these were lower by nearly \$140K. CADL spent \$1.8M on our collections, the same as last year.

All other expenses were \$1.79M, in contrast to the budgeted amount of \$3.1M. This reduction was mainly due to capital project deferrals, plus lower than planned operational spending in supplies, utilities, security, custodial, legal, Marketing and other professional services. As a result of these reductions, revenue exceeded expense by \$1.2M (10.7%).

HIGHLIGHTS

Audit results were outstanding for the 15th consecutive year. We received a completely clean opinion which included no recommendations for improvement.

Our accounting software was migrated to the cloud leading to many benefits such as improved off-site accessibility, reduced maintenance, and simpler upgrades.

Several changes were made to our investment portfolio which improved yields. With reserves at all-time high, the library will be poised to maximize its investment returns once interest rates begin to rise in early 2022.

AURELIUS



HEAD LIBRARIAN JENNIFER DEGROAT

"We go to the Aurelius and Mason branches on a weekly basis and the staff feels like family, and all the activities for all ages definitely makes us happy!! Thanks for all you do!"

—CHAD S.
via Facebook

We were pleased to re-open our doors in June, allowing for in-person browsing, services and events. It was especially gratifying to offer a robust version of the annual Summer Reading Challenge. I did virtual visits with North Aurelius students to encourage participation. We held many well-attended and socially distanced programs at Glenna Droschia Park, hosting presenters from Howell Nature Center, Potter Park Zoo and more.

Many of our valuable partnerships were maintained, including Aurelius Baptist, Robbins United Methodist, and Faith churches. We provided support for the VFW National Home, as well as weekly deliveries of items and storytime kits to Precious Hearts Daycare.

We provided continued support to North Aurelius Elementary and are pleased to report that two thirds of the students used their Student Success Initiative cards! I was able to help lead an SSI training for teachers through a partnership with the Ingham ISD. Overall we reached nearly 1,000 people through our outreach efforts.

Pooling our resources with CADL Mason, we offered a modified Holiday Open House for Mason area residents, with socially distanced activities such as a book sale, packaged treats and reindeer visits.

A NOTE OF THANKS

Thank you so much to our partners in Aurelius Township, our loyal members, our supportive Friends Group, and our CADL Administration and Board. We appreciate you all and we couldn't do this without you!

DANSVILLE



**HEAD LIBRARIAN
LYNN HARPER**

"The Dansville Library is our favorite place to go listen to stories, sing songs, and take out books. The librarians have helped us discover so many free resources such as free audiobooks, backpacks full of toys and books, Daniel Tiger chapter books for long car rides, and project kits."

—LISA A.
CADL Dansville Member

When I reflect on what happened at the Dansville branch in 2021, I'm amazed at what we accomplished despite the ongoing challenges of the pandemic. Most significantly, we were able to welcome the public inside the building and to offer in-person events like Storytime, Book Discussion, Coffee Chat and Drop-in STEAM Lab.

Our staff also embraced opportunities for new partnerships this year, distributing Food Packs from the Greater Lansing Food Bank and collecting toys and supplies for the Ingham County Animal Shelter. We also joined the One Seed, One State project and provided free vegetable seeds to community members.

Take & Make kits continue to be popular, which I attribute to the creativity of our library staff in preparing kits with STEM, craft, storytime and holiday themes.

A NOTE OF THANKS

I'm sincerely grateful for Ingham Township, the Village of Dansville, the Library Friends, and the Dansville Ladybugs for supporting library services and events. I'd like to recognize the library staff for their dedication and positivity throughout another challenging year. Lastly, my thanks to our members who have lifted us up with kind words and acts of appreciation.

DOWNTOWN LANSING



HEAD LIBRARIAN
MELISSA COLE

**"Love our Lansing libraries!
All of the staff do a
great job of creating a
welcoming environment."**

— CINDY P.
CADL Downtown
Lansing Member

In a year of uncertainty, our staff never stopped thinking about the best ways to serve the public. A new staffing model between the three Lansing branches has helped us make better use of their skills, expertise and time.

While our building was closed, members could pick up holds at the door, along with Grab & Go bags, crafts and storytime kits. These services helped them enjoy some high-quality Readers Advisory and programming experiences at home. Staff also participated in creative virtual programming like Trivia, Coding and Dungeons & Dragons.

During this time we worked on creating and improving partnerships. With a grant from FOX47, we built a stage in the Children's Area that was used later for some popular live events. We partnered with the Lansing School District to bring library cards to all students and teachers, providing access to essential resources and technology. We distributed free food packs through the Lansing Food Bank, and installed dispensers from Helping Women Period to provide free menstrual hygiene products for those in need.

As we continue to connect with the community, we are learning what it means to provide good service in a world that looks much different than it did a year ago. I am excited to see what we accomplish.

A NOTE OF THANKS

We would like to thank the City of Lansing, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our members for supporting the Downtown Lansing branch. With your support we can continue to provide excellent services and resources.

FOSTER



HEAD LIBRARIAN MELISSA COLE

"A big shout-out of thanks and support to the Foster Branch. They have been a model of efficiency and organization during this challenging time and I appreciate all they do in getting the books and words out!"

—KATY ANN
via Facebook

This was a year of big changes for CADL Foster, my first as its Branch Head. We not only adjusted to changing service models due to the pandemic, we also spent several months cleaning and organizing. Our goal was to create a building and collection that fit the space and met community needs. Tasks included reconfiguring our computers, adding shelving, moving parts of the collection, cleaning out closets, and creating new/better workspaces for staff.

Opening Foster Labs was another 2021 goal. Due to a partnership with the City of Lansing, we were able to take over some space inside Foster Community Center to be used as a computer lab and STEAM education space. Staff cleaned out and painted the space, created signage, and installed technology. The labs opened in the fall and are now available to the public.

These big achievements helped keep staff focused and moving forward despite the stress of the pandemic.

I have personally enjoyed learning about the Lansing eastside community and meeting our members. It has been amazing to see how passionately they love their library!

A NOTE OF THANKS

We would like to thank the City of Lansing, Lansing Parks and Recreation, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our members for supporting the Foster branch. With your support we can continue to provide excellent services and resources.

HASLETT



HEAD LIBRARIAN THOMAS MOORE

"The Haslett branch is welcoming, friendly, hardworking, and innovative. I cannot wait for the branch to reopen so I can reconnect with these wonderful humans (from 6 feet away of course)."

— AMBER S.
CADL Haslett Member

Looking back on the last year it is incredible to think of all the changes we have been through. From January through May we offered contactless pickup service by appointment, booking nearly 100 appointments a day. Staff created and gave away more than 150 Take & Make crafts per week, and filled over 100 Grab & Go requests every month.

During this time we made changes to the building and grounds, including new landscaping by the Haslett Beautification Association, and the addition of a Micro Pantry.

In June we opened our doors to the public. We were so grateful and excited to see our community members again! Our Summer Reading Challenge and Take & Makes continued to drive activity.

With fall came the return of a library filled with kids after school. It was also the return of our in-person book clubs, storytimes, euchre, crafting groups and our popular reindeer event.

For 2022 we plan to move forward with new ideas, collaborations and services, with a focus on CADL's mission statement: "empowering our community to learn, imagine and connect."

A NOTE OF THANKS

A huge thanks to our community members for all your support, our incredible Friends group, and all the organizations that helped us this past year, including Meridian Township, Haslett Beautification Association, Harris Nature Center, Nokomis Cultural Heritage Center, Little Lambs Preschool and the Haslett Public Schools.

HOLT-DELHI



HEAD LIBRARIAN KARON WALTER

“So glad we had a good relationship with CADL Holt-Delhi before the pandemic. They’re keeping us supplied with reading and viewing materials, even though we haven’t been inside in over a year. ‘You wanna go where everyone knows your name...’ That would be our library.”

—DAVID B.
CADL Holt-Delhi Member

The year was a very busy one for the Holt-Delhi branch, especially behind the scenes. Staff worked hard to stay connected with the community. For example, we expanded our popular Take & Make crafts to include all ages as well as introducing new Lit Kits for teens.

When our building reopened in June, we adjusted our hours to stay open longer on some weekdays. Staff also rearranged and adjusted our collection to better suit the needs of the Holt community, resulting in increased usage of Student Success Initiative cards.

It was gratifying to bring back some of our in-person programs. Read to a Dog and Storytimes have seen strong attendance, with members being very respectful for our space constraints. In October we did some outreach events at local schools and at Veterans Memorial Gardens.

A NOTE OF THANKS

I want to thank the Holt-Delhi Township for supporting the library with use of their space to host in-person programs safely. I also want to thank the Holt-Delhi Friends group for their dedication to the support of our library. Lastly, thank you to our community for their understanding and kindness through 2021.

LESLIE



HEAD LIBRARIAN
JEFF ANTAYA

"I can't imagine my community without my local library. They provide such a wealth of knowledge, service, and support for so many people."

—EMMA B.
via Instagram

Resilience. It's the perfect description for the Leslie community in 2021. Library staff took our cue from you to continue to provide outstanding service in the face of continuing challenges.

We moved mountains of books in order to reopen the library safely. To welcome you back, we opened with some surprises, including a new mural. We debuted the newly rearranged Fiction areas and expanded Children's area to make your favorite books easier to find. New items to borrow were iPad kits pairing pre-loaded tablets with Wi-Fi hotspots, and a new collection of Life Kits for adults, focusing on wellness topics such as parenting and mindfulness.

The Friends of the Leslie Library were even able to bring back their annual "Spring" Book Sale...in August!

We look forward to 2022 where we can work with the community to continue growing our resilience together.

A NOTE OF THANKS

We want to send a special thank you to the Leslie Area Community, CADL members, Friends of the Leslie branch, City of Leslie, Leslie Township, Leslie Public Schools, and White Pine Academy for partnering with CADL to make the Leslie Library and the Leslie community special places.

MASON



HEAD LIBRARIAN HEATHER GOUPIL

“Shoutout to CADL Mason and Aurelius for being such lovely branches. Easily the most friendly staff I’ve ever had the pleasure of working with and being a patron for.

— SETH K.
via Facebook

This year brought updated hours and the return of browsing to the library. The best part was welcoming our community back to our building—by fall we were averaging 6,000 visits per month.

Other highlights for 2021 included the Student Success Initiative, which resulted in library access to 3,400 Mason students and educators. Participation in our Summer Reading Challenge surpassed target goals, and we expanded Storytimes with visits to 43 classrooms, reaching young readers across the district.

In partnership with the Michigan Seed Library Network, our Seed Sharing project provided local gardeners with thousands of free seed packets. We harnessed the power of community by coordinating a donation drive for Ingham County Animal Shelter, providing rock painting kits for Potter Park Zoo’s Nature Play Area, and hosting authors, book groups and performers at Mason City Hall and Bestsellers Bookstore.

Finally, staff continued working with the City of Mason and our architect on renovation plans, obtaining generous donations and grants and moving the project forward. The strong support of our community will make our vision a reality in 2022.

A NOTE OF THANKS

Thank you to the City of Mason, Vevay and Alaledon Townships, Mason Public Schools, Ingham County, all our Mason civic and business partners, and our Friends. A special thanks goes to our members for your support—we will continue to bring you our very best in 2022.

OKEMOS



HEAD LIBRARIAN
BETSY HULL

"I visit this library often to pick up my books on hold. I love the smiles I receive when the staff brings out my treasure bag!"

LIJANN S.
CADL Okemos Member

While our building was closed to the public, we were able to provide computer help by appointment along with curbside pickup. Staff created thousands of Take & Make kits for children, plus hundreds of CADL Crates with boxed books and prizes for students.

In June we resumed business as usual, providing a full range of summer family programs and opening our event room to outside groups for their meetings. Our Teen Advisory Board hosted an Ice Cream Social outside in October! We took the inside outside by offering a Halloween Trunk-N-Treat and a visit from Rooftop Landing Reindeer Farm in our parking lot.

All year long we offered virtual programs for children and adults, and learned how to create hybrid programs for anyone who preferred to attend from home. We also offered Student Success Initiative cards to Okemos students and teachers, providing access to many CADL resources.

Through it all our community showed their generosity by donating to our back-to-school backpacks drive and to Toys for Tots during the holidays.

A NOTE OF THANKS

The Okemos Friends get a big thank you for picking up book donations all over the county while we were closed, holding an outdoor sale, and then resuming sales at their regular site. They also supported the Micro Pantry with their time and grocery items. Meridian Township maintains our building and its crew was helpful with construction and installation of the micro food pantry, too.

SOUTH LANSING



HEAD LIBRARIAN MELISSA COLE

“Special thanks to the South Lansing branch for doing an amazing job at picking out a ‘Grab & Go’ for my son & the art kit! Ever since we moved here and joined, you all have helped our isolation in countless ways!”

— @ONELOVE
via Twitter

Our library staff loves the Southside community and are devoted to providing excellent customer service at all times. Focusing on numbers and statistics doesn't seem appropriate this year because the biggest and best accomplishment was being able to interact with our community again.

During the difficult first part of the year, we focused on finding ways to best connect our members with library items, computers and resources. Staff created incredibly creative Take & Make kits for all ages, plus Storytime-to-Go kits and Readers Advisory flyers. They also made sure our collection was well maintained and accessible.

Once we opened to the public, members and staff alike rejoiced in the reunion. I can't express the great feeling I have at seeing families return to Storytime, and to see how much the kids have grown!

Partnerships included working with Lansing Parks and Recreation and the Southside Community Coalition to install a StoryWalk® at Beacon Park for families in southwest Lansing. We began partnering with the Lansing Food Bank to provide free food packs at all three Lansing libraries.

A NOTE OF THANKS

We would like to thank the City of Lansing, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our patrons for supporting the South Lansing branch. With your support we can continue to provide excellent services and resources.

STOCKBRIDGE



HEAD LIBRARIAN SHERRI MCCONNELL

"CADL has amazing librarians! These awards are well deserved. Thank you for all that you do every day for the community!!"

— PATRICK M.
via Instagram

In June we were happy to open our doors to the public and see both new and familiar faces. That allowed us to resume some favorite in-person programs such as Movers & Readers Storytime, Coffee Chat, and the Third Thursday Book Group.

Out in the community, staff participated in events like the Friends of the Library book sale during A Day in the Village, sponsored a Howell Nature Center program for Family Fun Night at Heritage Elementary School, and served as an Elf Stop for the Festival of Lights.

To support Stockbridge students, we loaned out Wi-Fi hotspots and offered Summer Reading Challenge activities, such as an animal footprint scavenger hunt.

A highlight this year was having our Library Assistant, Cady Bauer, receive a CADL Director's Award in recognition of her work with Smith Elementary School. Those projects included a program for students during March is Reading Month, installing a StoryWalk® path in Veterans Park, giving out nearly 350 seed packets from our Seed Library, and hosting a hissing cockroach display from Preuss Pets.

A NOTE OF THANKS

A huge thank you to the Stockbridge community for supporting us, using our services, and leaving us gifts. Our Friends group supported the Seed Library and held outdoor book sales during rain and heatwaves. Thanks also to the Township of Stockbridge for keeping the library well-maintained, and to the Village of Stockbridge for approving placement of a StoryWalk® in Veterans Park.

SOUTH LANSING



HEAD LIBRARIAN MELISSA COLE

"Special thanks to the South Lansing branch for doing an amazing job at picking out a 'Grab & Go' for my son & the art kit! Ever since we moved here and joined, you all have helped our isolation in countless ways!"

— @ONELOVE
via Twitter

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Once we opened to the public, members and staff alike rejoiced in the reunion. I can't express the great feeling I have at seeing families return to Storytime, and to see how much the kids have grown!

Partnerships included working with Lansing Parks and Recreation and the Southside Community Coalition to install a StoryWalk® at Beacon Park for families in southwest Lansing. We began partnering with the Lansing Food Bank to provide free food packs at all three Lansing libraries.

A NOTE OF THANKS

We would like to thank the City of Lansing, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our patrons for supporting the South Lansing branch. With your support we can continue to provide excellent services and resources.

WEBBERVILLE



HEAD LIBRARIAN AMANDA VORCE

“CADL is amazing! My Webberville gal, Betty, is always so cheerful, kind and helpful.”

— DEANNA D.
CADL Webberville Member

This has been a great year of growth for the Webberville Library!

It was wonderful to welcome the community back through our doors in June. Staff had worked to transform the library into a warm and welcoming hub for our community. Changes to the youth areas made them more inviting and easier to browse, resulting in a substantial increase in circulation of our juvenile collections. Our favorite update was a new window seat that allows families to curl up and read together.

In September, our youngest patrons joined us for lively storytimes and the Book Club resumed their monthly meetings. In December, our annual reindeer visit had an excellent turnout.

In cooperation with the Webberville Gardening Club and the Webberville FFA, we started a seed library, distributing nearly 500 free seeds to our members. We worked closely with Webberville Schools through our Student Success Initiative program, issuing special cards to all of Webberville Elementary's teachers as well as physical cards for each student. This year we piloted a grant-funded Extended Loan Hotspot program, allowing us to provide local families with reliable internet.

A NOTE OF THANKS

Thank you so much to the Leroy Township Board, the Locke Township Board and the Village of Webberville. We truly value your avid support. A special thank you to the Friends of the Library who have acted as true partners in all the updates we have made to our space this past year. Your commitment to the library is truly inspiring!

WILLIAMSTON



HEAD LIBRARIAN JULIE CHRISINSKE

"Visiting the CADL Williamston branch is a field trip my 7th graders very much look forward to...Amazing programs, hand-selected themed book displays, library scavenger hunts, and book recommendations help keep our middle school students reading for fun."

— MICHELE E.

Williamston Middle School
ELA Educator

Library service at the Williamston branch had several different looks in 2021. From being closed to the public and offering doorside pick-up service to re-opening in a new, adjusted environment, one thing remained consistent—our commitment to serving our members.

Our talented staff found creative ways to make personal connections, using social media for programs like CADL Tales Live storytimes. We offered monthly Take & Make craft kits for all ages, STEM Activity Kits, Grab & Go book recommendations, and much more.

One of 2021's greatest achievements was bringing CADL's Student Success Initiative to Williamston Community Schools, giving every student access to library services. Making sure that students are aware of the vast resources available to them from CADL and teaching them how to access these resources is hugely important to us.

We were thrilled to round out the year with a return visit from our friends at Rooftop Landing Reindeer Farm. Community members were excited to jumpstart their holiday season while learning about these unique animals.

A NOTE OF THANKS

We are grateful for our loyal members and community partners. Your appreciation and generous collaboration have allowed us to continue offering high quality library services while also making great strides in new areas. Big thanks go to the educators and leadership of Williamston Community Schools for their essential role in making the Student Success Initiative a reality, and to the Friends group for their steadfast and thoughtful support of our library and staff.

LIBRARY FRIENDS

Each of our 13 branches is supported by a volunteer Friends group, whose members work to raise funds and advocate for the library.

After having their activities curtailed for over a year, our Friends came back strong in 2021 by sponsoring used book sales, plant sales and silent auctions. Their hard work helped support special projects such as library food pantries, seed giveaways and building enhancements.



▲ CADL Okemos Friends sorting book donations before a sale



▲ The Book Burrow, a used bookstore located at CADL Downtown Lansing and operated by the Friends of the Lansing Libraries



▲ The Bookend space at CADL Haslett, organized and staffed by the Friends group



▲ CADL Mason Friends members holding a plant sale fundraiser

IN MEMORIAM

"My dad loved the library. My family will continue to use our local library in loving memory of his spirit."

— **IFIELD'S DAUGHTER**
via Twitter



IFIELD JOSEPH

Board Member

A lifelong supporter of libraries, Ifield Joseph served on CADL's Board of Trustees from 2010-2014. He brought a great deal of expertise to budget and policy issues, along with a cheerful attitude and ready smile. Although Ifield passed away in June 2021, his work will impact CADL's role in the community for many years to come.



CADL BRANCHES

AURELIUS

1939 S. Aurelius Road
Mason, MI 48854
517-628-3743

DANSVILLE

1379 E. Mason Street
PO Box 249
Dansville, MI 48819
517-623-6511

DOWNTOWN LANSING

401 S. Capitol Avenue
Lansing, MI 48933
517-367-6363

FOSTER

200 N. Foster Avenue
Lansing, MI 48912
517-485-5185

HASLETT

1590 Franklin Street
Haslett, MI 48840
517-339-2324

HOLT-DELHI

2078 Aurelius Road
Holt, MI 48842
517-694-9351

LESLIE

201 Pennsylvania Street
Leslie, MI 49251
517-589-9400

MASON

145 W. Ash Street
Mason, MI 48854
517-676-9088

OKEMOS

4321 Okemos Road
Okemos, MI 48864
517-347-2021

SOUTH LANSING

3500 S. Cedar Street
Lansing, MI 48910
517-272-9840

STOCKBRIDGE

200 Wood Street
PO Box 245
Stockbridge, MI 49285
517-851-7810

WEBBERVILLE

115 S. Main Street
PO Box 689
Webberville, MI 48892
517-521-3643

WILLIAMSTON

3845 Vanneter Road #1
Williamston, MI 48895
517-655-1191

MOBILE LIBRARY

Mobile Library
Books-by-Mail
517-367-6323

VISIT CADL.ORG





9.A

**CONSENT AGENDA
BOARD
COMMUNICATION
MAY 3, 2022**



FOR IMMEDIATE RELEASE
April 25, 2022

CONTACT: Tom Cary, Farmers' Market Manager
517.712.2395 | farmersmarket@meridian.mi.us

Meridian Township Announces Spring/Summer Farmers' Market
New Season Offers Additional Farm, Food & Crafts Shopping Hours

Meridian Township, MI – The Meridian Township Farmers' Market will kick-off its Spring/Summer Seasons on Saturday, May 7, 2022 at the Marketplace on the Green Pavilion (1995 Central Park Drive).

The Meridian Township Farmers' Market hosts between 40 and 50 vendors weekly throughout the season featuring hot, ready to eat foods, produce, meats, cheese, eggs, baked goods, breads, flower and veggie garden plants, and so much more.

"The new Marketplace on the Green serves as a welcoming facility for our vendors as well as our loyal longtime customers, and has contributed to the growing success of this beloved community attraction," said LuAnn Maisner, Meridian Township Parks & Recreation Director. "The diversity of our market has expanded greatly under the leadership of Market Manager Tom Cary."

The Market will be open every Saturday, 8:00 am to 2:00 pm from May through October. Wednesday Market Days will be open every Wednesday, 3:00 pm to 7:00 pm from July through October. The Market accepts SNAP, DUFB, WIC Project Fresh, Senior Market Fresh and a new program called Capital Area Prescriptions for Health. Most vendors accept credit cards.

For the latest vendor information and market updates, visit the Township website at www.meridian.mi.us/FarmersMarket. You can also follow the Meridian Farmers' Market on Facebook at www.facebook.com/MeridianTownshipFarmersMarket or Instagram at www.instagram.com/meridianfarmersmarket. For questions, contact the Market Manager at 517.712.2395 or email farmersmarket@meridian.mi.us.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
April 25, 2022

CONTACT: Deborah Guthrie, Township Clerk
517.853.4324 | guthrie@meridian.mi.us

Meridian Township Celebrates Memorial Day
Special Service to Honor Those Who Served

Meridian Township, MI – Meridian Township carries on the tradition of honoring and paying respect to those who have served in the military. A Memorial Day Service will be held on Monday, May 30 at 11:00 am at the Glendale Cemetery.

During the ceremony, the Meridian Community Band will be providing musical tribute selections, Scouts BSA Troop 164G, 125 and 141 will lead the Color Guard and a special presentation will be provided by Vietnam Veteran Ron Springer.

- WHAT:** Meridian Township Memorial Day Service
- WHEN:** Memorial Day – Monday, May 30, 2022 at 11:00 am
- WHERE:** Glendale Cemetery, 2500 Mt. Hope Road, Okemos
- WHO:** Open to the public

“We seem to go about our busy lives trying to fit as many things as possible into the day. We have loved ones to care for, homes to manage, work to attend to, but we must never forget those who have served,” stated Meridian Township Clerk Deborah Guthrie. “We must take the time to appreciate the freedom we have in our daily lives. That freedom comes with a price, and we must remember to honor those who have died in the military, fighting for our freedom.”

For additional information about the event, visit the Meridian Township website at www.meridian.mi.us or contact the Meridian Township Clerk’s Office at 517.853.4300. For a full listing of other Township events, visit www.meridian.mi.us/Calendar.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



A PRIME COMMUNITY
meridian.mi.us

April 26, 2022

Dear Meridian Township decision-makers,

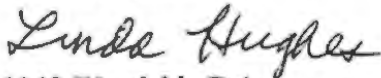
Please don't make me pay for someone else's mistakes! If I make a mistake, I generally end up paying for it by myself. That's why I am careful not to make serious, expensive mistakes.

When trying to buy a house in Okemos some years ago, we put in an offer to purchase contingent on a successful inspection report. When the real estate inspector discovered that the basement wall was starting to cave in, we withdrew the offer, and were not responsible for the likely \$50,000 repair cost! If we had bought that property, do you think it would be fair for our tax-paying neighbors to cover the cost? I don't think so.

When the developer of the proposed downtown Okemos project bought two troubled properties, they failed to note serious environmental concerns that they now expect us taxpayers to pay for. I do not think this is fair or reasonable. These are businessmen who should have known better. If these developers need more money to cover their mistakes and to complete their project, they do have other options: They could sell shares of the development to investors, they could scale their project down, or they could sue the sellers of these properties for not disclosing the contamination problems!

Please don't make me pay higher taxes due to these developers' lack of diligence.

Linda Hughes



1149 Woodside Drive
Haslett, MI 48840



From: Daniel Peabody
Sent: Thursday, April 28, 2022 9:27 AM
To: Board <Board@meridian mi.us>
Subject: Okemos Public Schools Bond Proposal Steering Committee #7

I, Daniel Peabody, a resident of Okemos and Meridian Township, respectfully request that the Township complete a significant public outreach effort PRIOR to the scheduled May meeting specifically targeting those parents that would be impacted by moving and potentially altering the use of Cornell elementary. This would generally include the surrounding neighborhoods of Shoals, Forest Hills, and Cornell Woods. Examples of outreach efforts that would be appropriate, reasonable, and cost effective include the placing door hangers and/or flyers at all homes in the surrounding neighborhoods; sending out mailers; engaging and scheduling meetings with local neighborhood associations; placing signs on the various schools that provide information on proposed changes; and, placing ads in local papers.

The slides on the website suggest that public outreach is planned for September, ahead of the ballot but after the Township meeting. In my opinion this is not an adequate level of public outreach given what is being proposed and so far the entire process seems to have included little public input. The public should be allowed to weigh in on the proposed plan, not just the proposed tax increase to support the plan. The survey that was done and is mentioned in the presentation slides only covered 275 people, which may be a sufficient sample size for a study but is insufficient to get a pulse of the public or the most impacted residents. As a government board you are held to a higher standard and you serve the public. The level of effort for public outreach that was done is simply unacceptable.

The Township should seek to involve the surrounding neighborhood associations, home owners and people most impacted by these changes, provide an opportunity for the public to comment on the actual plan, and be prepared to also justify to the community why such large expenditures and future tax increases of this magnitude are needed.

Sent from my iPhone

From: Guijie Zhu
Sent: Thursday, April 28, 2022 1:36 PM
To: Board <Board@meridian.mi.us>
Subject: I have concerns about moving Cornell elementary

Dear Board of Meridian Township,

I am Guijie Zhu, a resident of Okemos and Meridian since 2016. I live at 1301 Sweetwood Drive.

I heard from a friend last night that the okemos public school is proposing to move/replace Cornell elementary school. I also saw the okemos public school board meeting record from okemos12.net.

Today I talked with some neighbors, and I was shocked because nobody knows this big plan.

Here are some of my concerns and requests.

First, I respectfully request the township to do the public outreach especially to those who live nearby Cornell elementary. Just like what you did for Daniel's Drain Project. Our community has the right to be informed.

Second, instead of moving the whole school, there should be other options listed for our public, for example addition of building/parking lot by using current location. As smart as board members, we could find more economical ways.

Third, evaluation should be done about moving a school in the following 5/10 years. How about there are fewer students in the future?

Fourth, we need to know how much tax will increase for the okemos residents with such a big project. In my opinion a higher tax rate will make people more hesitant to move to Okemos and encourage people to move out.

Personally, my kids are eager to walk to school on every school day and they were feeling sad and disappointed to hear Cornell elementary would move to another place.

We love Cornell at Cornell Road, please don't move it!

Best,
Guijie

From: Kristen Cetin
Sent: Thursday, April 28, 2022 5:27 PM
To: Board <Board@meridian.mi.us>
Subject: On Moving Cornell

Dear OPS and Meridian Township Board,

I learned today, first from a neighborhood friend, then the Cornell Woods Facebook group, that there is a plan to move Cornell across Grand River. My children go to school at Cornell, and I moved to this home in 2019 from out of state because of the school location in proximity to the home. I find it unacceptable that if such a change is being considered, that you would not be already substantially engaging in communication with the parents of children that go to Cornell, at a minimum, before making such an impactful decision. This is the first I have heard of this. There could have been and still are many opportunities to do this - in the school newsletter, flyers posted around the school, flyers sent home to parents from their kids, flyers in the mail. I understand the need for improvements, I work in the building systems space as an engineer and researcher. However, it would be the ethical thing to do to engage with the people you are directly affecting before doing so. As a researcher working on infrastructure issues in communities, I would be reprimanded if we made community-related decisions impacting residents without their input, or at least opportunity to provide input. As a public school and government board, you should be serving the voice of those that pay taxes and fund these schools by ensuring they can, if interested, engage in the process.

I respectfully request that the Township/School Board conduct significant public outreach effort prior to the May meeting. I understand public outreach is planned for September, ahead of the ballot but after the Township meeting. In my opinion this is not an adequate level of public outreach. The public should be allowed to weigh in on the proposed plan, not just the proposed tax increase to support the plan. The survey that was done only covered 275 people, which is insufficient to understand overall public opinion, and that of the most impacted residents. Please provide an opportunity for the public to be aware of this plan, to comment on the actual plan, to understand its details, and also be prepared to also justify to the community why such large expenditures and future tax increases of this magnitude are needed, also to the detriment of the people who decided to live here because of the schools and their placement/location.

Regards,
Kristen Cetin
Resident of Cornell Woods, Okemos, MI Professor, Teacher, Researcher, Engineer Mother of three young children

From: Morgan Cole

Sent: Thursday, April 28, 2022 1:25 PM

Good Afternoon,

It recently came to my attention there is discussion regarding the destruction of Cornell Elementary and relocation of a new Cornell Elementary School. I became aware through our neighborhood association, Cornell Woods. Based upon the listserve - it appears almost no one in our neighborhood was aware of this proposal or bond idea. I do hope there is more transparent communication regarding this matter in the future. In an effort to ensure continual communication, I have copied interested neighbors as well as the Meridian Township Board of Trustees and Mark Polsdofer, Ingham County Commissioner for our district.

Let me say, I truly understand the difficulty of being a public servant and oftentimes making hard decisions. So I both appreciate and sympathize with the work you all are doing.

Please know I send this email as a concerned resident and parent. My family and I moved from East Lansing to Okemos - specifically because our home's location to Cornell Elementary. I understand Cornell Elementary is outdated both structurally and logistically. I appreciate the desire to enhance buildings for safety, aesthetics, and function. I understand there are concerns regarding carpool lines and buses. Yet, in communities like Okemos, where the median household income is \$106,872 with a poverty rate of 14.06% - the rate of busing tends to be low and the rate of carpooling tends to be high - especially for elementary age children. These issues could be easily addressed by a logistics consultant and scheduled drop-off/pick-up times. There is even a lot across the street from Cornell Elementary which is for sale - which could offer additional opportunities for parking/bus lots. (link provided below)

https://www.realtor.com/realestateandhomes-detail/Cornell-Rd_Okemos_MI_48864_M96956-61779

However, the one paramount focal point is the safety and security provided to Cornell Elementary by following incredible neighborhoods which insulate and surround the school: the Shoals; Cornell Woods; Forest Hills; and Whispering Oaks. Neighborhoods where close to everyone watches out for one another and the kids who walk/play nearby. Neighborhoods who use the school playgrounds everyday in the summer. Neighborhoods where a vast majority of children walk to and from Cornell Elementary School with neighbors carefully overseeing. Neighborhoods where Cornell Elementary is the hub to the surrounding neighborhood spokes. A new building nor a better carpool line cannot provide what these neighborhoods do for Cornell Elementary.

The old saying that it takes a village to raise a child....holds true to this day. Relocating Cornell Elementary is removing the children from their village.

I hope there will be additional discussions and communications on this matter. I ask that my email be added to the communications list as well.

Thank you for your consideration.

Loyally,

--

Morgan E. Cole (P75166)

4449 Alderwood Dr.

Okemos, MI 48864

From: Winson Peng

Sent: Thursday, April 28, 2022 10:21 AM

To: Board <Board@meridian.mi.us>

Subject: Serious concern about the Okemos Public School's Bond Proposal

I, Taiquan Peng, a resident of Okemos and Meridian Township, respectfully request that the Township complete a significant public outreach effort PRIOR to the scheduled May meeting specifically targeting those parents that would be impacted by moving and potentially altering the use of Cornell elementary.

What are the costs to replace Cornell and rebuild another school? What is the overall trend of the number of enrolled students in the next five years or beyond? Will the taxpayers' money be wasted? Do we have any other better options available and what are the costs there? How will they handle the Cornell building and what are the costs here? Without a transparent and deliberative process, it is completely unacceptable for them to make such a proposal and ask the residents to vote for it.

The slides on the website suggest that public outreach is planned for September, ahead of the ballot but after the Township meeting. In my opinion this is not an adequate level of public outreach given what is being proposed and so far the entire process seems to have included little public input. The public should be allowed to weigh in on the proposed plan, not just the proposed tax increase to support the plan. The survey that was done and is mentioned in the presentation slides only covered 275 people, which may be a sufficient sample size for a study but is insufficient to get a pulse of the public or the most impacted residents. As a government board you are held to a higher standard and you serve the public. The level of effort for public outreach that was done is simply unacceptable.

The Township should seek to involve the surrounding neighborhood associations, home owners and people most impacted by these changes, provide an opportunity for the public to comment on the actual plan, and be prepared to also justify to the community why such large expenditures and future tax increases of this magnitude are needed.

Best,

Taiquan Peng

From: Honghong Li

Sent: Friday, April 29, 2022 4:52 AM

To: Board <Board@meridian.mi.us>

Subject: About cornell elementary school

I, Honghong Li, a resident of Okemos and Meridian Township, I heard that Cornell Elementary School is moving. I think it's unreasonable in the following ways, and emotionally I also don't agree with this proposal.

1. Reopening new schools increases the public burden, and our taxes will increase, which could have been avoided, such as expanding on the original basis, which can reduce expenses.

2. Based on the principle of saving expenses and going to the nearest primary school, a new primary school can be built on the planned electric road, and a new school of suitable scale can be built according to the surrounding population.

3. Cornell Elementary School is an emotional bond for surrounding residents. If we lose it, it will break our hearts and lose an important place to communicate.

4. I hope that the surrounding residents can be informed through different channels before making a decision, so that everyone can participate, because so far there may be many surrounding residents who are not aware of it.

We love Cornell elementary school at cornell road not Powell road.

Thanks.



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
May 3rd, 2022**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 26, 2022, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 26, 2022 with the following amendment(s):**

[insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, April 26th, 2022 **5:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie (5:04), Treasurer Deschaine, Trustees Wilson, Hendrickson (5:24), Sundland

ABSENT: Trustees Wisinski

STAFF: Assistant Township Manager and Director of Public Works Opsommer, Fire Chief Hamel, Community Planning and Development Director Schmitt, Human Resources Director Tithof, IT Director Gebes, Economic Development Director Clark, Director of Project Management and Operations Massie, Clerk's Assistant Zachary Lemaster, Lt. Crane

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 5:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Clerk's Assistant Lemaster called the roll of the Board.

All present other than Trustee Wisinski. Clerk Guthrie arrived 5:04 pm. Trustee Hendrickson arrived at 5:24 pm.

4. AMERICAN RESCUE PLAN FUNDING DISCUSSION

Township Manager Walsh outlined American Rescue Plan Funding for discussion. He overviewed Information and Technology improvements, Broadband, Fire Department power cots, Security Systems, and windscreens at the marketplace.

Supervisor Jackson asked about a separate server for the Police Department.

Clerk Guthrie asked if money budgeted for a project isn't used can it be used for another project.

Manager Walsh stated that after a period of time the money could be reallocated.

Trustee Wilson asked for the deadline of spending ARP funds.

Assistant Manager Opsommer stated ARP money must be obligated by December 31st 2024 and spent by December 31st 2026.

Manager Walsh asked if the \$900,000 IT bill will take care of issues with the Police Department.

Director Gebes stated the \$900,000 will cover the Police Department and all other facilities including new ones.

Supervisor Jackson asked Director Gebes about a separate network for the Police Department.

Director Gebes stated that a separate network for the police department is planned for.

Treasurer Deschaine stated he sees roads and IT infrastructure being important and spoke about the constant threat to IT infrastructure. He stated using ARP funds to cover these broad projects can lead to better compensation for township employees. He further spoke about improving the Right-Of-Way pathways and improving Water and Sewer Infrastructure.

Trustee Hendrickson spoke in support of funding for roads and windscreens, and power cots. He spoke about spending less on IT infrastructure and the broadband project.

Trustee Wilson spoke in support of funding roads, IT infrastructure, windscreens, power cots, leveraging funds in the pathway Right-of-Way pathway and suggested a smaller placeholder fund for on the broadband project.

Clerk Guthrie spoke in support of leveraging funds for the Right-Of-Way pathway. She spoke about putting less money into Broadband Project Funding, and stated residents are always looking for better roads and paths.

Supervisor Jackson spoke in opposition of putting \$4,500,000 million into roads, \$1,500,000 million for broadband. She spoke in support of funding windscreens, power cots, and IT infrastructure upgrades.

Manager Walsh stated he would have something on the agenda reflective of the board's wishes likely by June.

Trustee Wilson stated high speed scanners for assessing will be helpful.

Treasurer Deschaine stated smaller projects have been discussed and would like the manager to bring these smaller projects to the board's attention, specifically old furniture, and better cubicles.

Manager Walsh spoke about drafting another list of smaller items and projects and bringing it back to the board.

Trustee Hendrickson stated he would like to see the IT improvement presentation before committing money.

Director Gebes stated there is \$700,000 that needs to be done now, and \$200,000 shortly after.

5. PRESENTATION

A. Introduction of New Full Time Paramedic/Firefighter – Timothy Brighton

Fire Chief Hamel introduced the New Full Time Paramedic/Firefighter Timothy Brighton to the board.

Timothy Brighton spoke about his professional background and thanked the board for their time.

6. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public remarks at 6:03 pm

Neil Bowlby, 6020 Beechwood Dr., Haslett, MI spoke about the importance of improving broadband services, thanked Director Opsommer for his work on protecting Township Property, and spoke about residential creep in the Village of Okemos Project and TIF funding.

Joe Dzenowagis, 4397 Okemos Rd., Okemos, MI spoke about the money asked for by Developers of Village of Okemos Project.

Dick Comar, 4168 Wabaningo Rd., Okemos, MI spoke cleaning up telephone poles and power line in development areas of the township.

Supervisor Jackson closed public remarks at 6:13 pm.

7. TOWNSHIP MANAGER REPORT

Manager Walsh welcomed Trustees Hendrickson and Wilson to the board and spoke about ARP funding. Tomorrow is Administrative professional day. Brightline Consultants will be here at next week's meeting to present IT enhancements. Library directors will be at the next meeting to give updates. Daniels Drain assessment will be back next meeting. Introduced the new Finance Director Amanda Garber to the board.

Amanda Garber introduced herself to the board and spoke on her background as an auditor.

8. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- Becoming Certified Municipal Treasurer this week
- Thanked Manager Walsh for his recent hirings and spoke about positive communication received for the new Assistant Manager Opsommer

9. APPROVAL OF AGENDA

Trustee Hendrickson moved to approve the agenda as presented. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

10. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

A. Communications

Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

B. Approval of Minutes – April 12, 2022 Regular Meeting

Treasurer Deschaine moved to approve and ratify the minutes of April 12th 2022 Regular Meeting as presented. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Clerk Guthrie.

Common Cash	\$	595,788.71
Public Works	\$	18,522.84
Trust & Agency	\$	<u>0.00</u>
Total Checks	\$	614,311.55
Credit Card Transactions	\$	10,413.45
09/16/2021 to 09/29/2021		
Total Purchases	\$	<u>624,725.00</u>
ACH Payments	\$	<u>612,419.62</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

D. First Quarter 2022 Treasurer's Investment report

Treasurer Deschaine Moved to approve the First Quarter 2022 Treasurer's Investment Report as presented. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

E. Lake Lansing Advisory Board Reappointments

Treasurer Deschaine moved to re-appoint the following property owners to the Lake Lansing Watershed Advisory Committee for terms expiring April 30, 2024: Curtis Armbruster, 6411 E Reynolds Rd; Roger Taylor, 6089 E Lake Dr; Steven Culling, 6193 Columbia St. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Wilson, Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

11. QUESTIONS FOR THE ATTORNEY – NONE

12. HEARINGS

A. Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2

Supervisor Jackson opened the Public Hearing at 6:25 pm.

Director Clark outlined Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2 for public hearing. She explained changes to the developers' request that is now \$1,250,000.

Neil Bowlby, 6020 Beechwood Dr., Haslett, MI spoke in support of the Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2, and spoke about possibly being repaid for the project.

Joe Dzenowagis, 4397 Okemos Rd., Okemos, MI spoke about the Village of Okemos Project and asked if there are committed tenants at this time.

Supervisor Jackson closed the Public Hearing at 6:36 pm.

13. ACTION ITEMS

A. Rezoning 21-060 – 2260 Jolly Oak Drive – PO to C-2 – **Introduction**

Director Schmitt outlined Rezoning 21-060 – 2260 Jolly Oak Drive – PO to C-2.

Clerk Guthrie moved to adopt the resolution approving for introduction Rezoning #21060 to rezone the approximately one-acre parcel located at 2260 Jolly Oak Drive from PO, Professional and Office, to C-2, Commercial. Seconded by Trustee Wilson.

Clerk Guthrie spoke in support of this item.

Trustee Wilson spoke in support of this item.

Trustee Hendrickson spoke in support of this item.

Treasurer Deschaine spoke in support of this item.

Supervisor Jackson spoke in support of this item.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Wilson, Hendrickson, Supervisor Jackson, Trustee Sundland

NAYS: None

Motion carried: 6-0

B. Ordinance 2022-02 – Zoning Board Of Appeals Standards for Review – **Introduction**

Director Schmitt outlined Ordinance 2022-02 – Zoning Board Of Appeals Standards for Review for discussion.

Treasurer Deschaine moved to adopt the resolution approving for introduction Zoning Amendment 2022-02 to amend Section 86-221 of the Charter Township of Meridian Zoning Code, an ordinance to update the Zoning Board of Appeals standards of review. Seconded by Trustee Hendrickson.

Treasurer Deschaine spoke in support of this item and asked to be sure we are still in compliance with state law.

Director Schmitt stated we are and have only consolidated the existing criteria.

Trustee Hendrickson spoke in support of this item.

Supervisor Jackson spoke in support of this item and asked how many criteria will be used after this is passed.

Director Schmitt replied there will be five criteria.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Wilson, Hendrickson, Supervisor Jackson, Sundland, Clerk Guthrie

NAYS: None

Motion carried: 6-0

C. Ordinance 2022-03 – Lake Lansing Residential Overlay, Front Yard Lot Coverage – **Introduction**

Director Schmitt outlined Ordinance 2022-03 – Lake Lansing Residential Overlay, Front Yard Lot Coverage for discussion.

Trustee Hendrickson moved to adopt the resolution approving for introduction Zoning Amendment 2022-03 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an ordinance to update the front yard lot coverage standards in the Lake Lansing Residential Overlay District. Seconded by Trustee Wilson.

Trustee Hendrickson spoke in support of this item.

Trustee Wilson spoke in support of this item.

Treasurer Deschaine asked if this uses relative percentages for front yard lot coverage.

Director Schmitt stated this will increase the percentage allowed for front yard lot coverage.

ROLL CALL VOTE: YEAS: Trustees Wilson, Hendrickson, Supervisor Jackson, Clerk Guthrie, Sundland, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

D. Ordinance 2022-04 – Lake Lansing Residential Overlay, Front Yard Setbacks –
Introduction

Director Schmitt outlined Ordinance 2022-04 – Lake Lansing Residential Overlay, Front Yard Setbacks.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-04 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an Ordinance to update the front yard setback standards in the Lake Lansing Residential Overlay District. Seconded by Trustee Hendrickson.

Trustee Wilson spoke in support of this item.

Trustee Hendrickson spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustee Hendrickson, Supervisor Jackson, Clerk Guthrie, Trustee Sundland, Treasurer Deschaine, Trustees Wilson
NAYS: None

Motion carried: 6-0

E. Juneteenth Holiday

Clerk Guthrie outlined Juneteenth Holiday for the township, and thanked Trustee Wilson for her help with the Resolution.

Clerk Guthrie moved to approve the attached resolution celebrating and designating Juneteenth as an official Meridian Township government holiday by closing administrative offices in observance of this Federal and State Holiday and to amend all contracts and the Personnel Policy to include Juneteenth as a paid holiday for all employees. Seconded by Trustee Hendrickson.

Clerk Guthrie stated the resolution she has is different than the one included in the packet and read the new resolution.

Trustee Wilson spoke in support of this item but asked about the nature of this holiday being paid.

Manager Walsh spoke in support of this item and stated the item will have a cost and is not budgeted for. He suggested the day be a half work day and spend the rest of the day as a lunch.

Trustee Hendrickson spoke in support of this item, and if need be, make it effective January 1st, 2023.

Treasurer Deschaine spoke in support of this item and spoke in support of making this effective in 2023.

Treasurer Deschaine moved to amend the current motion by inserting the words “effective 2023” after the word “employees”. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Sundland Treasurer Deschaine, Trustee Wilson Trustee Hendrickson,

NAYS: None

Motion carried: 6-0

Clerk Guthrie moved to approve the attached resolution celebrating and designating Juneteenth as an official Meridian Township government holiday by closing administrative offices in observance of this Federal and State Holiday and to amend all contracts and the Personnel Policy to include Juneteenth as a paid holiday for all employees, effective 2023. Seconded by Trustee Hendrickson.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Sundland Treasurer Deschaine, Trustee Wilson Trustee Hendrickson, Supervisor Jackson

NAYS: None

Motion carried: 6-0

F. 1st Quarter 2022 Budget Amendments

Manager Walsh outlined the 1st Quarter 2022 Budget Amendments and gave details on the separate line items.

Trustee Wilson moved to approve the 1st quarter 2022 budget amendments with a increase in budgeted fund balance for the general fund in the amount of \$507,250 which projects a use of fund balance of \$2,187,109. Based on 2021 results, the projected fund balance at December 31, 2022 will be \$10,978,407. Seconded by Treasurer Deschaine.

Treasurer Deschaine thanked Manager Walsh for his work on finding a new finance director so quickly.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Sundland, Wilson, Hendrickson, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 6-0

G. Waiving Sec. 50-84, Subsection (4) for Preventative Maintenance Work on the North Water Tower

Director Opsommer outlined Waiving Sec. 50-84, Subsection (4) for Preventative Maintenance Work on the North Water Tower and explained why he brought this item before the board.

Trustee Hendrickson moved to waive section 50-84, subsection (4) in our code of ordinances to permit the Department of Public Works and Engineering and its contractor working on the North Water Tower Project to conduct construction work between the hours of 7 a.m. and 7 p.m. on Sundays until May 22, 2022. Seconded by Treasurer Deschaine.

Trustee Hendrickson spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustee Sundland, Wilson, Hendrickson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

14. BOARD DISCUSSION ITEMS

A. Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2

Director Clark outlined Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2

Developer Eric Helzer further outlined Village of Okemos LLC, Meridian Redevelopment Fund Request No. 2 for discussion.

Director Clark stated the order of operations with the project is to receive approval from the board, the developer then submits their brownfield plan request to the Brownfield Redevelopment Authority, then finally approach Michigan Economic Development Corporation.

Treasurer Deschaine asked where the other \$2,100,000 million for public infrastructure is coming from.

Mr. Helzer stated he plans to request more from the redevelopment fund in the future. He further stated the project doesn't require the full amount upfront and this initial ask is only to cover the beginning of work. He further stated there is some grant money available and is hopeful that the project will receive some of that from the state

Treasurer Deschaine asked if the township would be first to be reimbursed from the TIF collections.

Mr. Helzer stated that is possible.

Trustee Hendrickson stated some of the roads on the project are already included in the road improvement program.

Assistant Manager Opsommer stated that is correct, however this project will include curbs and gutters for the three roads and gave specifics for the last time some of that infrastructure was worked on.

Trustee Hendrickson stated this infrastructure improvement is in our budget, but now the applicant is offering to do the same work and pay the township back making this seem like a win-win situation.

Director Clark stated a payback agreement will be written up between the township and developers.

Trustee Wilson asked the total of all public monies the developer intends to ask for.

Mr. Helzer replied \$3,300,000 is the total ask at this time, but not necessarily all from the township.

Director Clark stated there is currently a pending grant application with Representative Slotkin.

Mr. Helzer stated they have two grants from the Brownfield Authority of \$300,000 and \$1,000,000. There is a loan of \$1,000,000 and the developer has \$3,300,000 of their own funds totaling \$5,600,000. From the Michigan Economic Development Corporation the developer is applying for a grant of \$5,000,000 from the Revitalization and Peacemaking program and a \$5,000,000 loan from the Michigan Community Revitalization Program totaling to \$16,850,000. Mr. Helzer stated only \$1,250,000 is coming directly from township.

Trustee Wilson asked if \$4,300,000 of the \$5,600,000 is reimbursable.

Mr. Helzer replied that is correct.

Supervisor Jackson asked what this means on the timeline.

Mr. Helzer stated it's about an 18-month vertical construction timeline.

Treasurer Deschaine asked for an estimation of total public infrastructure cost.

Mr. Helzer stated \$3,300,000 at this time.

Treasurer Deschaine asked if these drains are something we would normally work with.

Assistant Manager Opsommer stated the sanitary main is in need of lining, the roads adjacent to the parcel are in need of reconstruction, the drain is in need of work and is under review.

Treasurer Deschaine stated he believes this grant should move forward.

Director Clark stated she would bring a resolution for action to the board and suggested the May 17th meeting.

Manager Walsh stated he will need to know this TIF money and any future request of money should not be coming from the township.

B. Rental Restriction Overlay Zoning Districts

Director Schmitt outlined Rental Restriction Overlay Zoning Districts for discussion. He explained only one Jurisdiction uses this Ordinance in the state.

Supervisor Jackson stated the intent of the Ordinance is to prevent the owners of single-family homes from renting.

Director Schmitt stated you may have a roommate or you are completely prohibited from renting, depending on how the ordinance is structured.

Trustee Wilson stated under this Ordinance a family of two unrelated parties are not permitted to reside together.

Director Schmitt stated it does have that effect.

Treasurer Deschaine asked about people that want to leave temporarily and want to rent while they are gone, and further stated there is a demand for rentals. He asked how we compare with non-student rentals to East Lansing.

Clerk Guthrie asked if she could rent her bedrooms.

Director Schmitt stated she could rent to one person unrelated to her.

Clerk Guthrie asked about people that are not paying rent.

Director Schmitt stated if you can prove they are not paying anything its fine.

Clerk Guthrie asked why this has come up.

Director Schmitt replied that owners are renting out their old homes after they have moved in some neighborhoods

Supervisor Jackson asked how you know if someone is renting if they don't register.

Director Schmitt stated they would be in violation of Ordinance if they did not register.

Trustee Hendrickson stated he feels this Ordinance is a solution in search of a problem and unless he sees a massive influx of issues with rentals, he doesn't see a need to move forward with this Ordinance.

Supervisor Jackson stated the board is not looking to proceed with this item at this time.

C. Police Recruitment & Retention program

Manager Walsh outlined Police Recruitment & Retention program for discussion.

Treasurer Deschaine asked to confirm the annual cost of Meridian Township Recruitment and Retention Program is \$68,000-\$72,000 and \$10,000 for bonuses.

Manager Walsh stated that is correct.

Clerk Guthrie spoke in support of this item. She asked if the one-time bonus of \$1,500 is an indefinite program.

Manager Walsh stated it will remain as long as it's working.

Clerk Guthrie asked if the additional 1.5% in 2022 will be negotiable in 2023 and 2024.

Manager Walsh stated it's not.

Clerk Guthrie asked if the retention worked, it's possible the 1.5% could come back,

Manager Walsh stated there is potential for a lot of things because of ARP funds.

Clerk Guthrie asked if the wage study done by Director Massie is being done for Police or only open contracts.

Manager Walsh stated this will be discussed during closed session.

Trustee Hendrickson stated Ingham County eliminated the bottom step on their pay scale and added a new step at the top for senior positions and asked if there is any consideration for that.

Manager Walsh stated the last step will put township police pay in a good place.

Treasurer Deschaine moved to suspend the rules to take action on this item tonight. Seconded by Trustee Wilson.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie Treasurer Deschaine, Trustees Sundland, Trustees Wilson, Hendrickson

NAYS: None

Motion carried: 6-0

Treasurer Deschaine moved to adopt the Township Managers appendix A POM collective bargaining agreement modifications to eliminate the first two steps in the pay scale effective in the next payroll. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie Treasurer Deschaine, Trustees Sundland, Trustees Wilson, Hendrickson

NAYS: None

Motion carried: 6-0

15. COMMENTS FROM THE PUBLIC

Supervisor Jackson Opened Public Remarks at 8:39 pm.

NONE

Supervisor Jackson Closed Public Remarks at 8:39 pm.

16. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Hendrickson

- Addressed a communication regarding Daniels Drain and stated he has no intention to make anything contingent on making private land be used for public purpose

17. CLOSED SESSION -Motion to go into a closed session for collective bargaining strategy discussions under MCL 15.268(1)(c). Successful entry into closed session will require a simple majority approval, though we still recommend a roll call vote. MCL 15.267(1).

Trustee Hendrickson moved to go into a Closed Session for collective bargaining strategy discussions under MCL 15.268(1)(c). Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Sundland, Trustees Wilson, Hendrickson, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 6-0

18. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Seconded by Trustee Wilson.

VOICE/HAND VOTE: Motion carried 6-0

Supervisor Jackson adjourned the meeting at 9:08 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Frank L. Walsh, Township Manager
Date: May 3, 2022
Re: Board Bills

Charter Township of Meridian
Board Meeting
5/3/2022

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	108,157.71
PUBLIC WORKS	\$	2,264.52
TRUST & AGENCY	\$	1,371.22

TOTAL CHECKS: \$ 111,793.45

CREDIT CARD TRANSACTIONS 04/21/22 to 04/27/2022	\$	6,250.54
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TOTAL PURCHASES: \$ 118,043.99

ACH PAYMENTS \$ 774,060.94

Vendor Name	Description	Amount	Check #
1. AIRGAS GREAT LAKES	ORDER #1109591492 MEDICAL OXYGEN	80.07	
2. AT & T	ASE NET - THB - FS91 - 831.000.8214 218	3,248.65	107060
3. AUTO VALUE OF EAST LANSING	UNIT #79, #689, #70 - FLEET REPAIR PARTS	260.54	
	UNIT #87 - FLEET REPAIR PARTS	286.17	
	UNIT #79 - FLEET REPAIR PARTS	52.65	
	SHOP SUPPLIES - FLEET REPAIR PARTS	30.95	
	SHOP TOOL - FLEET REPAIR PARTS	37.99	
	UNIT #87 - FLEET REPAIR PARTS	140.18	
	UNIT #679 - FLEET REPAIR PARTS	24.99	
	UNIT #87 - FLEET REPAIR PARTS	31.69	
	UNIT #72 - FLEET REPAIR PARTS	66.37	
	UNIT #90 - FLEET REPAIR PARTS	53.33	
	OIL 10W30 - FLEET REPAIR PARTS	57.48	
	SHOP SUPPLIES - FLEET REPAIR PARTS	107.88	
	RETURN 244-1441464 - FLEET REPAIR PARTS	(57.48)	
	BRAKE CALIPERS - FLEET REPAIR PARTS	100.00	
	STARTER MOTOR POOL - FLEET REPAIR PARTS	65.00	
	UNIT #150 MOTOR POOL - FLEET REPAIR PARTS	3.09	
	RETURN STARTER/BRAKE CALIPERS - FLEET REPAIR PARTS	(165.00)	
	UNIT #137 MOTOR POOL - FLEET REPAIR PARTS	39.27	
	UNIT #70 MOTOR POOL - FLEET REPAIR PARTS	50.45	
	UNIT #664 MOTOR POOL - FLEET REPAIR PARTS	65.87	
	STOCK & UNIT #67 MOTOR POOL - FLEET REPAIR PARTS	66.43	
	STOP TOOL - FLEET REPAIR PARTS	484.99	
	UNIT #80 MOTOR POOL - FLEET REPAIR PARTS	75.15	
	UNIT #48 MOTOR POOL - FLEET REPAIR PARTS	59.75	
	UNIT #39 MOTOR POOL - FLEET REPAIR PARTS	61.59	
	UNIT #111 MOTOR POOL - FLEET REPAIR PARTS	273.64	
	UNIT #111 MOTOR POOL - FLEET REPAIR PARTS	6.48	
	UNIT #663 MOTOR POOL - FLEET REPAIR PARTS	53.12	
	TOTAL	2,332.57	
4. BARYAMES CLEANERS	3/16/22 TO 4/15/22 POLICE UNIFORM CLEANING	496.39	
5. CAROUSEL ACRES INC	PETTING FARM FLASHLIGHT EASTER EGG HUNT EVENT	550.00	
6. COMCAST	MAY 1, 2022 TO MAY 31, 2022 - INT+TV @THB 8529 11	452.43	107059
	APR 29, 2022 - MAY 28, 2022 - INT TV TEL @ HNC 852	225.41	107059
	APR 29, 2022 TO MAY 28, 2022 - PD - 8529 11 416 02	37.33	107059
	APR 19, 2022 TO MAY 18, 2022 - SCADA INET - 8529 1	151.85	107059
	TOTAL	867.02	
7. CRYSTAL FLASH	MOTOR POOL - FLEET FUEL 2022	18,260.20	
8. D.A.R.E. INDIANA, INC	DARE OFFICER TRAINING - K. CASADAY	1,500.00	
9. DOLCI ITALIAN BAKEHOUSE	FARM MARKET VENDOR	63.00	
	FARM MARKET VENDOR	138.00	
	TOTAL	201.00	
10. FORESIGHT GROUP	WATER BILLS & POSTAGE 4/15/2022	513.05	
11. GREAT LAKES INTERIOR & DESIGN	CONFERENCE ROOM CHAIRS	5,880.00	
12. H.C. BERGER COMPANY	COPIER USAGE - 3/22/2022 TO 4/21/2022	1,003.43	
13. HAMMOND FARMS	MULCH AND MISC FOR PARK MAINTENANCE	62.00	
	MULCH FOR PARK MAINTENANCE	434.00	
	TOTAL	496.00	

04/28/2022 11:24 AM
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Vendor Name	Description	Amount	Check #
14. HENDERSON GLASS	MOTOR POOL - POLICE - WINDSHIELD UNIT 680	538.88	
15. JEFFORY BROUGHTON	RADIO REPAIRS/EQUIPMENT/INSTALLS	125.00	
16. LAFONTAINE AUTOMOTIVE GROUP	MOTOR POOL UNIT #71 - REPAIR PARTS	52.32	
17. LAKEWOOD APARTMENTS	RENT FOR J. DAVIS	850.00	107058
18. LANSING UNIFORM COMPANY	UNIFORM ITEMS - J. AKERS	731.95	
	BOOTS - J. AKERS	179.95	
	UNIFORM ITEMS - I. ACKER	512.05	
	TOTAL	1,423.95	
19. LEAK PETROLEUM EQUIPMENT INC	MOTOR POOL - FUEL ISLAND REPAIRS	459.64	
20. MADISON NATIONAL LIFE INS CO	MAY 2022 LIFE/DISABILITY INSURANCE	3,382.70	
21. MCKESSON MEDICAL-SURGICAL	GOC SOL		
	ORDER #62685428 MEDICAL SUPPLIES/EQUIPMENT	151.00	
	ORDER #64309255 - MEDICAL SUPPLIES/EQUIPMENT	432.46	
	TOTAL	583.46	
22. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 4/22/2022 PAYROLL	611.91	
23. MICHIGAN AMMO INC	AMMUNITION	17,120.00	
24. MICHIGAN MUNICIPAL LEAGUE	3/29/22-4/15/22 - FINANCE DIRECTOR WEBSITE CLASSIF	114.12	
25. MICHIGAN STATE UNIVERSITY	MSU LK LNS PATHWAY TREE REMOVAL AT MSU COMMUNITY M	4,164.80	
26. MIDWEST FLOATING ISLAND	50% CENTRAL PARK SOUTH FLOATING ISLAND PROJECT	6,258.55	
27. MOSQUITO SQUAD OF GREATER LANSING	2022 MOSQUITO CONTROL - LARGE DOG PARK	1,134.32	
	2022 MOSQUITO CONTROL - HISTORICAL VILLAGE	1,863.00	
	2022 MOSQUITO CONTROL - HARTRICK PARK	2,232.00	
	2022 MOSQUITO CONTROL - TOWN HALL	1,316.52	
	2022 MOSQUITO CONTROL - NANCY MOORE PARK	2,232.00	
	2022 MOSQUITO CONTROL - MARKETPLACE	426.18	
	2022 MOSQUITO CONTROL -CENTRAL PARK	1,629.30	
	2022 MOSQUITO CONTROL - SERVICE CENTER	426.18	
	2022 MOSQUITO CONTROL - FIRE STATION	898.96	
	TOTAL	12,158.46	
28. NORTH WINDS HEATING & COOLING	REFUND OVRPMT MECHANICAL PERMIT	10.00	
29. OVERHEAD DOOR OF LANSING	ORDER #39091 OVERHEAD DOOR REPAIRS	1,336.65	
30. PRO-TECH MECHANICAL SERVICES	MUNICIPAL BLDG - HVAC REPAIRS TO CONDENSOR UNIT 3	270.00	
31. PRO-TECH SECURITY SALES	BALLISTICS VEST + ACCESSORIES	301.00	
32. QUALITY TIRE INC	MOTOR POOL TIRES DISPOSAL	38.50	
	MOTOR POOL TIRES - UNIT #39	712.82	
	TOTAL	751.32	
33. RAPID FLUSH	1ST QTR 2022 PUMP OUT PIT TOILETS AT HNC	375.00	
34. SMALL TALK CHILDREN'S ADVOCACY CNTR	DONATION FROM MERIDIAN TOWNSHIP POLICE FOR VICTIMS	5,000.00	

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Vendor Name	Description	Amount	Check #
35. SOLDAN'S FEED & PET SUPPLIES			
	01/14/22 - CANINE SUPPLIES FOR K9	68.99	
	CANINE SUPPLIES FOR K9 12/21/21	71.96	
	02/03/22 - CANINE SUPPLIES FOR K9	76.55	
	02/16/22 - CANINE SUPPLIES FOR K9	76.77	
	03/11/22 - CANINE SUPPLIES FOR K9	72.99	
	03/30/22 - CANINE SUPPLIES FOR K9	110.54	
	TOTAL	477.80	
36. SUPREME SANITATION			
	4/1/22 - 4/12/22 - PORT-A-JOHNS TOWNER RD PARK	36.00	
	4/8/22 - 4/30/22 - PORT-A-JOHNS KINAWA SCHOOL	69.30	
	4/6/22 - 4/30/22 - PORT-A-JOHNS EASTGATE PARK	74.70	
	4/1/22 - 4/30/22 - PORT-A-JOHNS MARKETPLACE/DOG PA	90.00	
	4/13/22 - 4/30/22 - PORT-A-JOHNS CHIPPEWA SCHOOL	108.00	
	4/1/22 - 4/30/22 - PORT-A-JOHNS NANCY MOORE PARK	90.00	
	4/1/22 - 4/30/22 - PORT-A-JOHNS HILLBROOK PARK	90.00	
	4/1/22 - 4/12/22 - PORT-A-JOHNS SKATE RINK	36.00	
	4/8/22 - 4/30/22 - PORT-A-JOHNS BENNETT WOODS SCHO	69.30	
	4/12/22 - 4/30/22 - PORT-A-JOHNS NEWTON ST PARK	54.00	
	TOTAL	717.30	
37. TEAM FINANCIAL GROUP			
	COPIER CONTRACT - APRIL 2022	1,471.50	
38. THE HARKNESS LAW FIRM PLLC			
	APRIL 2022 PROSECUTION SERVICES	6,666.67	
39. TRUGREEN			
	WEED & FERTILIZER TREATMENT MUNICIPAL & PUBLIC SAF	470.30	
40. UNWIRED REVOLUTION			
	5/1/22-4/30/23 - NETMOTION ANNUAL RENEWAL	7,038.00	107061
TOTAL - ALL VENDORS		108,157.71	

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Vendor Name	Description	Amount	Check #
1. CUMMINS INC	REF #50618 - SERIAL #C080161902 - GENERATOR MAINT	689.57	
	REF #50634 - SERIAL #G110232237 GENERATOR MAINT 20	589.43	
	TOTAL	<u>1,279.00</u>	
2. DAVID CROSON	OVRPMT WATER - NICOLE CIRCLE	212.36	
3. JOY M TUBAUGH	OVRPMT SEWER/WATER - SEMINOLE DR	105.29	
4. KOPESS PROPERTIES LLC	OVRPMT FINAL WATER/SEWER - WOODLEAF CT	10.98	
5. LAURA ROSS	OVRPMT FINAL WATER/SEWER - CLIFFDALE DR	171.00	
6. MADISON NATIONAL LIFE INS CO	MAY 2022 LIFE/DISABILITY INSURANCE	440.50	
7. SHANNON GREGORY	OVRPMT SEWER/WATER - REYNOLDS RD	16.50	
8. TARI'S CORNERSTONE SCHOOL	FOR DANCE		
	OVRPMT ON FINAL SEWER/WATER BILL - HASLETT RD	5.89	
9. WEST MICHIGAN REALTORS	OVRPMT FINAL WATER/SEWER - SEQUOIA TRAIL	23.00	
TOTAL - ALL VENDORS		2,264.52	

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Vendor Name	Description	Amount	Check #
1. CITY MAN	OVRPMT SUMMER 2021 PROP TAXES - GR RIVER 249	13.11	
2. TITLE RESOURCE AGENCY	OVRPMT PROP TAXES - KALORAMA WAY OKEMOS	1,358.11	
TOTAL - ALL VENDORS		1,371.22	

Credit Card Report 04/21/22-4/27/22

Posting Date	Merchant Name	Transaction Amount	Name
2022/04/21	AC&E RENTALS INC	\$98.00	LAWRENCE BOBB
2022/04/21	THE HOME DEPOT #2723	\$16.97	LAWRENCE BOBB
2022/04/21	SQ *HASLETT/OKEMOS ROTARY	\$145.00	MICHAEL HAMEL
2022/04/21	USPS PO 2569800864	\$81.20	ASHLEY WINSTEAD
2022/04/21	SQ *HASLETT/OKEMOS ROTARY	\$145.00	KRISTI SCHAEING
2022/04/21	USPS PO 2569800864	\$8.95	ROBIN FAUST
2022/04/21	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/04/21	PSI - MCOLES	\$75.00	RICHARD GRILLO
2022/04/21	MARCOS PIZZA - 1235	\$141.39	LUANN MAISNER
2022/04/21	AMZN MKTP US*100VU5F80	\$107.77	CATHERINE ADAMS
2022/04/22	THE HOME DEPOT #2723	\$32.37	LAWRENCE BOBB
2022/04/22	THE HOME DEPOT #2723	\$109.48	LAWRENCE BOBB
2022/04/22	THE HOME DEPOT #2723	\$15.26	LAWRENCE BOBB
2022/04/22	SQ *HASLETT/OKEMOS ROTARY	\$145.00	MICHAEL HAMEL
2022/04/22	HONEYBAKED HAM 1709-P2PE	\$83.52	DEBBIE BUDZYNSKI
2022/04/22	OFFICEMAX/OFFICEDEPT#3379	\$19.49	KYLE FOGG
2022/04/22	THE HOME DEPOT #2723	\$148.20	EMMA CAMPBELL
2022/04/22	MEIJER # 025	\$193.90	BRIDGET CANNON
2022/04/22	THE HOME DEPOT #2723	\$64.97	ASHLEY WINSTEAD
2022/04/22	SCHULER BOOKS	\$79.99	TIMOTHY BOOMS
2022/04/22	STAPLS7355087767000001	\$54.50	KRISTEN COLE
2022/04/22	HASLETT TRUE VALUE HARDW	\$27.00	MARK VROMAN
2022/04/22	MICHIGAN TOWNSHIPS ASS	(\$168.00)	ROBIN FAUST
2022/04/22	AMZN MKTP US*109HD2JJ0	\$67.79	STEPHEN GEBES
2022/04/22	TMOBILE POSTPAID WEB	\$157.43	DARLA JACKSON
2022/04/22	MEIJER # 025	\$100.00	DARLA JACKSON
2022/04/22	MEIJER # 025	\$50.00	DARLA JACKSON
2022/04/22	COURTYARD OKEMOS	(\$7.50)	KEN PLAGA
2022/04/22	CALIBRE PRESS	\$359.00	KEN PLAGA
2022/04/22	MICHIGAN TOWNSHIPS ASS	(\$388.00)	MICHELLE PRINZ
2022/04/22	THE HOME DEPOT 2723	\$204.79	DENISE GREEN
2022/04/22	ULINE *SHIP SUPPLIES	\$423.82	CATHERINE ADAMS
2022/04/22	ULINE *SHIP SUPPLIES	\$715.74	CATHERINE ADAMS
2022/04/22	STATE EGLE WATER TEST	\$16.00	CATHERINE ADAMS
2022/04/22	STATE EGLE WATER TEST	\$16.00	CATHERINE ADAMS
2022/04/22	PAS*PASSPT LANSING PR	\$0.75	ED BESONEN
2022/04/25	THE HOME DEPOT #2723	\$21.29	LAWRENCE BOBB
2022/04/25	THE HOME DEPOT #2723	\$142.18	RYAN CAMPBELL
2022/04/25	BIGGBY COFFEE #0121	\$48.98	JANE GREENWAY
2022/04/25	WAL-MART #2866	\$46.34	ALLISON GOODMAN
2022/04/25	THE HOME DEPOT #2723	\$46.83	EMMA CAMPBELL
2022/04/25	USPS PO 2569800864	\$5.80	TIMOTHY BOOMS
2022/04/25	THE HOME DEPOT #2723	(\$16.98)	WILLIAM RICHARDSON
2022/04/25	THE HOME DEPOT #2723	\$16.98	WILLIAM RICHARDSON
2022/04/25	THE HOME DEPOT #2723	\$15.88	WILLIAM RICHARDSON
2022/04/25	USPS PO 2569800864	\$8.95	ROBIN FAUST
2022/04/25	AMZN MKTP US*1Q2OP4TO1	\$18.95	ROBERT MACKENZIE
2022/04/25	MEIJER # 025	\$85.86	LUANN MAISNER
2022/04/25	THE HOME DEPOT #2723	\$10.98	LUANN MAISNER
2022/04/25	THE HOME DEPOT #2723	\$24.47	LUANN MAISNER
2022/04/25	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ

2022/04/25	AMAZON.COM*1O7H26PW0	\$29.99	MICHELLE PRINZ
2022/04/25	AMAZON.COM*1O5NW4V30	\$16.12	MICHELLE PRINZ
2022/04/25	AMZN MKTP US*1O8T46GC2	\$11.76	MICHELLE PRINZ
2022/04/25	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2022/04/26	HAMMOND FARMSLANDSCAPE SU	\$89.00	ROBERT STACY
2022/04/26	FLEETPRIDE476	\$10.50	JIM HANSEN
2022/04/26	STATE MI DLEG LIQUOR LIC	\$50.00	BRIDGET CANNON
2022/04/26	AMERICAN HEART SHOPCPR	\$35.00	TIMOTHY BOOMS
2022/04/26	CDW GOVT #W369873	\$353.10	KRISTEN COLE
2022/04/26	FACEBK Y65CRDB9U2	\$79.94	ANDREA SMILEY
2022/04/26	HUTSON OF MI WILLIAMSTON	(\$61.32)	TODD FRANK
2022/04/26	EB OCAAFII 49TH ANNUA	\$105.00	TAVIS MILLEROV
2022/04/26	PAYPAL *MICH IAAI	\$350.00	TAVIS MILLEROV
2022/04/26	AMZ*WSJBARRON'S	\$4.00	MICHELLE PRINZ
2022/04/26	MIDWEST POWER EQUIPMENT	\$99.19	CATHERINE ADAMS
2022/04/26	COMFORT INN & SUITES	\$178.50	PHIL DESCHAIINE
2022/04/26	PAS*PASSPT LANSING PR	\$0.97	ED BESONEN
2022/04/27	THE HOME DEPOT #2723	\$194.79	ROBERT STACY
2022/04/27	THE HOME DEPOT #2723	\$119.96	ROBERT STACY
2022/04/27	FORESIGHT GROUP LLC	\$197.67	KYLE ROYSTON
2022/04/27	SOLDAN S PET SUPPLIES	\$28.13	ALLISON GOODMAN
2022/04/27	AMZN MKTP US*1O6UQ69B0	\$65.00	KRISTI SCHAEING
2022/04/27	HASLETT TRUE VALUE HARDW	(\$27.00)	MARK VROMAN
2022/04/27	HASLETT TRUE VALUE HARDW	\$25.47	MARK VROMAN
2022/04/27	THE HOME DEPOT #2723	\$50.68	MIKE ELLIS
2022/04/27	FIREHOUSE SUBS 0909 QSR	\$15.89	FRANK L WALSH
2022/04/27	SQ *COUNTRYSIDE PARTY REN	\$150.00	ROBIN FAUST
2022/04/27	THE HOME DEPOT #2723	\$42.41	CATHERINE ADAMS
2022/04/27	THE HOME DEPOT #2723	\$117.62	DAVID LESTER

Total	\$6,250.54
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ACH Transactions

Date	Payee	Amount	Purpose
4/22/2022	MCT Utilities	\$ 54.20	Water/Sewer for MCT
4/27/2022	MERS	\$ 310,932.26	Employee Retirement
4/27/2022	Alerus	\$ 3,551.94	Employee Health Insurance
4/22/2022	Nationwide	\$ 6,174.39	Payroll Deductions 04/22/2022
4/22/2022	Various Financial Institutions	\$ 290,202.86	Direct Deposit 04/22/2022
4/22/2022	State of Michigan	\$ 15,585.82	MI Business Tax
4/22/2022	IRS	\$ 105,999.44	Payroll Taxes 04/22/2022
4/22/2022	ICMA	\$ 41,560.03	Payroll Deductions 04/22/2022
	Total ACH Payments	\$ 774,060.94	



11.A. & 12.I.

To: Township Board Members

**From: Dan Opsommer, Assistant Township Manager
Director of Public Works & Engineering**

Date: May 3, 2022

**Re: 2021 Order to Maintain Sidewalks Special Assessment District #19 –
Public Hearing and Resolution #5**

The Township Board adopted the 2021 Order to Maintain Sidewalk Special Assessment District #19 – Resolution #3 on September 21, 2021, which approved the estimated costs, determined the special assessment district, and directs the establishment of an assessment roll to repair sidewalks in the following areas:

Briarwood; Briarwood #3, #4, and #5; East Meadows Condominiums; Heritage Hills; Heritage Hills #2, #3, and #4

These areas are located in the following Sections: 8, 33, and 34. The total estimated cost for the proposed 2021 Order to Maintain Sidewalk Special Assessment District #19 is \$25,654.86.

For background purposes, since 1999, the Township has developed a proactive approach to minimize residential sidewalk hazards and potential liability to the Township by adopting a sidewalk replacement program.

In accordance with ordinance Section 58-32b and 58-332d, the Township Board may order the repair of defective sidewalks. If the property owner fails to repair the sidewalk within 20 days after written notification, the Township may repair or replace the sidewalk and bill the cost of construction to the property owner.

The Township Board adopted the 2021 Order to Maintain Sidewalk Special Assessment District #19 – Resolution #4 on April 12, 2022, filing the proposed final special assessment roll with the Township Clerk, and set the date for a public hearing on Tuesday, May 3, 2022. The public hearing is to hear comments in favor and/or objections to the proposed 2021 Order to Maintain Sidewalk Special Assessment District #19 special assessment roll.

Resolution #5 for the 2021 Order to Maintain Sidewalk Special Assessment District #19 is attached for your approval. Resolution No. 5 approves the special assessment roll and orders the amount to be paid and collected. The total final assessment is \$35,106.87.

The following motion has been prepared for the Board's consideration:



11.A. & 12.I.

“MOVE TO APPROVE THE 2021 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #19 RESOLUTION #5, WHICH ADOPTS THE SPECIAL ASSESSMENT ROLL; DESIGNATES THE PROJECT AS “2021 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #19”; ADOPTS THE ASSESSMENT ROLL AS THE “2021 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT NO. 19 SPECIAL ASSESSMENT ROLL”; ADOPTS THE DISTRICT AS THE “2021 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #19”; ADOPTS THE AMOUNT OF \$35,106.87 AS THE FINAL AMOUNT FOR THE ASSESSMENT ROLL; AND ORDERS AND DIRECTS THE ASSESSMENT ROLL TO BE PAID AND COLLECTED.”

Attachments:

1. 2021 Order to Maintain Sidewalk Special Assessment District #19 – Resolution #5
2. Proposed Assessment Roll for 2021 Order to Maintain Sidewalk Special Assessment District #19 – Resolution #5

**2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 19**

RESOLUTION NO. 5

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, May 3, 2022, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, pursuant to due notice to all record owners or parties in interest in, this Board did meet on May 3, 2022, at 6:00 p.m. at the Meridian Township Municipal Building, in the Township of Meridian for the purpose of reviewing the special assessment roll and hearing any objections thereto for the 2021 Order to Maintain Sidewalk Special Assessment District No. 19, and

WHEREAS, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the 2021 Order to Maintain Sidewalk Special Assessment District No. 19 against benefiting properties; and

WHEREAS, the Township Board desires to confirm the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "2021 Order to Maintain Sidewalk Special Assessment District No. 19".
3. Said special assessment roll shall be designated as "2021 Order to Maintain Sidewalk Special Assessment District No. 19 Special Assessment Roll" and the district against which it is assessed shall be designated "2021 Order to Maintain Sidewalk Special Assessment District No. 19". The 2021 Order to Maintain Sidewalk Special Assessment District No. 19 Special Assessment Roll in the final amount of Thirty-Five Thousand, One-Hundred and Six Dollars and Eighty-Seven Cents (\$35,106.87), as prepared and reported to the Township Board by the Supervisor, a copy of which is attached hereto, is hereby adopted and confirmed, and the Township Clerk is hereby directed to endorse thereon this date of confirmation.

**2021 Order to Maintain Sidewalk
Special Assessment District No. 19
Resolution No. 5
Page 2**

4. That the special assessment roll shall be divided into five annual installments, the first such installment to be due on July 1, 2022, and the following installments to be due on July 1 of the four succeeding years thereafter. Said special assessments may be paid in full on or before July 1, 2022, without interest; thereafter, said installments of the special assessment roll shall bear interest at the rate of 5.0% per annum, commencing on July 1, 2022 payable annually on the due date of each installment after the first installment. If any installment is not paid when due then the same shall be deemed delinquent and there shall be collected thereon in addition to the interest above provided, a penalty at the rate of 1% for each month or fraction thereof that the same remains unpaid before being reported for reassessment upon the Township roll.
5. Any of the unpaid balance due on the special assessment roll may be paid in full at any time, together with interest due to said payment date.
6. The assessments made in said special assessment roll are hereby ordered and directed to be collected. The Township Clerk shall deliver said special assessment roll to the Township Treasurer with the proper warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on Tuesday, May 3, 2022.

Deborah Guthrie, Township Clerk

WARRANT

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

TO THE TOWNSHIP TREASURER
CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN

Attached hereto is the 2021 Order to Maintain Sidewalk Special Assessment District No. 19 Special Assessment Roll, and you are hereby commanded in accordance with Act No. 188 of the Michigan Public Acts of 1954, as amended, and in accordance with the directions of the Township Board in respect thereto, to collect the assessments in said roll, and on the first day of September following the date when any such assessments or any part thereof have become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of lands upon which there are delinquent assessments, and the amount of such delinquency including accrued interest and penalties computed to September 1 of such year.

Deborah Guthrie, Township Clerk

DATED: _____

2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 19 - RESOLUTION 5

Repair Address					Mailing Address					Property Owner Cost	
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip		
1	33-02-02-33-278-005	Briarwood Subd. No. 5	228	2079	ASHLAND	COLLIER, CODY E & STEPHANIE	2079 ASHLAND DR	OKEMOS	MI	48864	\$456.17
2	33-02-02-33-278-004	Briarwood Subd. No. 5	229	2089	ASHLAND	ABBASOV, KHASAN	2089 ASHLAND DR	OKEMOS	MI	48864	\$0.00
3	33-02-02-33-276-035	Briarwood Subd. No. 5	232	2090	ASHLAND	HALLMAN, SUSAN	2090 ASHLAND DR	OKEMOS	MI	48864	\$543.06
4	33-02-02-33-278-002	Briarwood Subd. No. 4	174	2101	ASHLAND	PENNINGTON, STEPHEN	2101 ASHLAND DR	OKEMOS	MI	48864	\$238.94
5	33-02-02-33-229-016	Briarwood Subd. No. 4	154	2015	BELDING	HOWSER, LAWRENCE E & BRENDA M	2015 BELDING CT	OKEMOS	MI	48864	\$721.18
6	33-02-02-33-226-012	Briarwood Subd. No. 4	151	2016	BELDING	WYMAN, MATHEW	2016 BELDING CT	OKEMOS	MI	48864	\$217.22
7	33-02-02-33-276-016	Briarwood Subd. No. 4	158	2085	BELDING	RANDHAWA, RANDY	2085 BELDING CT	OKEMOS	MI	48864	\$868.89
8	33-02-02-33-204-001	Briarwood Subd. No. 3	97	2115	BELDING	SCHWANIK, KARL J & MARGARET ANN	2115 BELDING CT	OKEMOS	MI	48864	\$260.67
9	33-02-02-33-202-001	Briarwood Subd. No. 3	77	3940	BELDING	BONSIGNORE, JONATHAN A & SABALA, LISA M	3940 BELDING CT	OKEMOS	MI	48864	\$868.89
10	33-02-02-33-278-024	Briarwood Subd. No. 5	218	3801	BINGHAMPTON	TEOH, ROBERT J H & MARGARET J	3801 BINGHAMTON DR	OKEMOS	MI	48864	\$499.61
11	33-02-02-33-277-006	Briarwood Subd. No. 5	196	3830	BINGHAMPTON	HAUGEN, RANDALL & RENUKA	3830 BINGHAMTON DR	OKEMOS	MI	48864	\$760.28
12	33-02-02-33-277-005	Briarwood Subd. No. 5	195	3840	BINGHAMPTON	ZWIER, LAWRENCE J & JEAN M	3840 BINGHAMTON DR	OKEMOS	MI	48864	\$130.33
13	33-02-02-33-227-006	Briarwood Subd. No. 4	153+	3940	BINGHAMPTON	CESARIO, JOSEPH FRANK & CEASRIO, KATE CAMERON HELLER	3940 BINGHAMPTON DR	OKEMOS	MI	48864	\$477.89
14	33-02-02-08-180-007	Heritage Hills Subd. No. 3	83	5893	BLYTHEFIELD	PFLEGER, GEORGE A FAMILY TRUST	5893 BLYTHEFIELD DR	EAST LANSING	MI	48823	\$404.03
15	33-02-02-08-127-009	Heritage Hills Subd. No. 3	82	5909	BLYTHEFIELD	SANTUCCI, MARC & DEBORAH	5909 BLYTHEFIELD DR	EAST LANSING	MI	48823	\$238.94
16	33-02-02-08-154-010	Heritage Hills Subd.	40	2885	BONITA	KISHLER REV LVG TRUST, MARY C	2885 BONITA CIR	EAST LANSING	MI	48823	\$217.22
17	33-02-02-08-126-022	Heritage Hills Subd. No. 4	187	2782	BUGLERS	SEJDIU, BEHXHET	2782 BUGLERS WAY	EAST LANSING	MI	48823	\$738.56
18	33-02-02-08-126-009	Heritage Hills Subd. No. 4	197	2832	BUGLERS	JACKSON, ANDREA & VIGER, STEVEN	2832 BUGLERS WAY	EAST LANSING	MI	48823	\$173.78
19	33-02-02-35-352-001	Ember Oaks	9	3598	CABARET	AHMED, ZULFIQAR & NAZ, FAREEHA	3598 CABARET TRL	OKEMOS	MI	48864	\$0.00
20	33-02-02-33-426-004	East Meadows Condominium	2	3740	CAVALIER	EAST MEADOWS CONDOMINIUM ASSOCIATION	16429 UPTON RD, STE 2	EAST LANSING	MI	48823	\$195.50
21	33-02-02-08-101-021	Heritage Hills Subd. No. 2	73	2898	COLONY	LAHAIE, LAWRENCE & LAHAIE, MICHELLE	2898 COLONY DR	EAST LANSING	MI	48823	\$680.42
22	33-02-02-08-103-001	Heritage Hills Subd. No. 2	58+	2919	COLONY	MCGINTY, DENNIS & FREYA I	2919 COLONY DR	EAST LANSING	MI	48823	\$217.22
23	33-02-02-08-102-005	Heritage Hills Subd. No. 2	59	2933	COLONY	LAHTI, RUSSELL & AMANDA	2933 COLONY DR	EAST LANSING	MI	48823	\$595.19
24	33-02-02-08-103-014	Heritage Hills Subd.	13-	2876	CRESTWOOD DR	WILLIAMS, ALICIA N & MATTHEW M	2876 CRESTWOOD DR	EAST LANSING	MI	48823	\$238.94
25	33-02-02-08-154-011	Heritage Hills Subd.	41	2881	CRESTWOOD DR	JONES, STEVEN H & DARCI C	2881 CRESTWOOD DR	EAST LANSING	MI	48823	\$130.33
26	33-02-02-08-103-013	Heritage Hills Subd.	12+	2886	CRESTWOOD DR	PENDRED, MARK & BRIGIT	2886 CRESTWOOD DR	EAST LANSING	MI	48823	\$456.17
27	33-02-02-08-103-008	Heritage Hills Subd.	11	2894	CRESTWOOD DR	MOURADIAN, ZAVEN A & MONICA MARY	2894 CRESTWOOD DR	EAST LANSING	MI	48823	\$260.67
28	33-02-02-08-103-007	Heritage Hills Subd.	10	2900	CRESTWOOD DR	RADER, ROBERT & AIMEE	2900 CRESTWOOD DR	EAST LANSING	MI	48823	\$195.50
29	33-02-02-08-102-011	Heritage Hills Subd.	6	2942	CRESTWOOD DR	TODARO, DONALD E & ZETER, MARY JO	2942 CRESTWOOD DR	EAST LANSING	MI	48823	\$564.78
30	33-02-02-08-153-011	Heritage Hills Subd.	26	2943	CRESTWOOD DR	KARDELL FAMILY TRUST	2943 CRESTWOOD DR	EAST LANSING	MI	48823	\$564.78
31	33-02-02-08-102-010	Heritage Hills Subd.	5	2952	CRESTWOOD DR	SUDDUTH, COLEMAN	2952 CRESTWOOD DR	EAST LANSING	MI	48823	\$152.06
32	33-02-02-08-153-008	Heritage Hills Subd.	23	2955	CRESTWOOD CIR	FOSTER, THYRA KAY & DUNCAN, NICHOLA	2955 CRESTWOOD CIR	EAST LANSING	MI	48823	\$217.22
33	33-02-02-33-252-012	Briarwood Subd. No. 3	117	2163	DONOVAN	FRISCH, ERIN P & HAGMAN, ANDREW M	2163 DONOVAN PL	OKEMOS	MI	48864	\$377.90
34	33-02-02-33-203-009	Briarwood Subdivision	8-	2196	DONOVAN	GIFFORD, ROLAND S & MARY L TRUST	2196 DONOVAN PL	OKEMOS	MI	48864	\$745.58
35	33-02-02-33-202-010	Briarwood Subd. No. 3	82	2150	HERITAGE	WARREN, JO ANN D TRUSTEE	2150 HERITAGE AVE	OKEMOS	MI	48864	\$238.94
36	33-02-02-33-202-009	Briarwood Subd. No. 3	81+	2158	HERITAGE	DAVILA, MARIA D MOLINA	2158 HERITAGE AVE	OKEMOS	MI	48864	\$238.94
37	33-02-02-33-203-005	Briarwood Subd. No. 3	67	2167	HERITAGE	RYPKEMA, JAMES W & KATHLEEN J	2167 HERITAGE AVE	OKEMOS	MI	48864	\$238.94

2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 19 - RESOLUTION 5

Repair Address					Mailing Address					Property Owner Cost	
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip		
38	33-02-02-33-203-004	Briarwood Subd. No. 3	66	2177	HERITAGE	KARAGOULIS, LYNN & MICHAEL J REVOCA	2177 HERITAGE AVE	OKEMOS	MI	48864	\$0.00
39	33-02-02-33-203-003	Briarwood Subd. No. 3	65	2187	HERITAGE	SOURI FAMILY TRUST	2187 HERITAGE AVE	OKEMOS	MI	48864	\$238.94
40	33-02-02-33-203-002	Briarwood Subd. No. 3	64	2195	HERITAGE	MONROE, JANET L	2195 HERITAGE AVE	OKEMOS	MI	48864	\$195.50
41	33-02-02-33-201-010	Briarwood Subd. No. 3	83	2198	HERITAGE	GOODMAN, TYLER B & GOODMAN, JENNIFER	2198 HERITAGE AVE	OKEMOS	MI	48864	\$456.17
42	33-02-02-33-201-009	Briarwood Subdivision	5+	2208	HERITAGE	FAMILY HOME ONE LLC	P O BOX 408	GLEN ARBOR	MI	49636	\$173.78
43	33-02-02-33-201-007	Briarwood Subdivision	2- & 3-	2230	HERITAGE	SKOUTELAS, ATHANASIOS LAMBROS	2230 HERITAGE AVE	OKEMOS	MI	48864	\$238.94
44	33-02-02-33-201-006	Briarwood Subdivision	1 & 2-	2236	HERITAGE	ROSS, PAULETTE F	2236 HERITAGE AVE	OKEMOS	MI	48864	\$456.17
45	33-02-02-08-180-003	Heritage Hills Subd.	49	5874	HIGHGATE	BOETTCHER, WILLIAM A & JULIE A	5874 HIGHGATE AVE	EAST LANSING	MI	48823	\$0.00
46	33-02-02-08-127-012	Heritage Hills Subd. No. 4	210	5940	HIGHGATE	LIGMANN-ZIELINSKA, ARIKA A & ZIELINSKI, KRZYSZTOF P	5940 HIGHGATE AVE	EAST LANSING	MI	48823	\$477.89
47	33-02-02-08-104-007	Heritage Hills Subd. No. 4	208	5947	HIGHGATE	MCDONNELL, STACY C & ROBERT F	5947 HIGHGATE AVE	EAST LANSING	MI	48823	\$217.22
48	33-02-02-08-104-005	Heritage Hills Subd. No. 4	206	5963	HIGHGATE	GREENBERG, STEVEN & WEINMAN LENA GREENBERG, LENA E WEINMAN	5963 HIGHGATE AVE	EAST LANSING	MI	48823	\$254.15
49	33-02-02-08-104-004	Heritage Hills Subd. No. 4	205	5975	HIGHGATE	MURRAY, CRAIG M & HEATHER J	5975 HIGHGATE AVE	EAST LANSING	MI	48823	\$254.15
50	33-02-02-32-401-003	Sanctuary	46	2718	LOON	KHEIRAIE, ALI ZOCKAIE & GHAMAMI, MEHRNAZ	2718 LOON LN	OKEMOS	MI	48864	\$0.00
51	33-02-02-33-251-032	Briarwood Subdivision	36	3781	NEW SALEM	EVANGELODIMOS, KALITHEA & ATHAN	3781 NEW SALEM AVE	OKEMOS	MI	48864	\$217.22
52	33-02-02-33-253-003	Briarwood Subdivision	26	3782	NEW SALEM	JUN, JUNG HA	3782 NEW SALEM AVE	OKEMOS	MI	48864	\$0.00
53	33-02-02-33-251-024	Briarwood Subdivision	40	3823	NEW SALEM	KELLEY, CHERYL A	3823 NEW SALEM AVE	OKEMOS	MI	48864	\$434.44
54	33-02-02-33-251-023	Briarwood Subdivision	41	3833	NEW SALEM	BUSINESS GROWTH STRATEGIES	3833 NEW SALEM AVE	OKEMOS	MI	48864	\$0.00
55	33-02-02-33-252-010	Briarwood Subdivision	21	3836	NEW SALEM	WEBB REVOCABLE TRUST	3836 NEW SALEM AVE	OKEMOS	MI	48864	\$217.22
56	33-02-02-33-251-019	Briarwood Subdivision	45	3861	NEW SALEM	KARL, LOIS JEAN	3861 NEW SALEM AVE	OKEMOS	MI	48864	\$108.61
57	33-02-02-33-252-005	Briarwood Subdivision	16	3866	NEW SALEM	PARTICKA, MICHAEL G & CHRISLYN A	3866 NEW SALEM AVE	OKEMOS	MI	48864	\$673.39
58	33-02-02-33-251-018	Briarwood Subdivision	46 & 47-	3867	NEW SALEM	BOCTOR, KAMIL & NABILA	3867 NEW SALEM AVE	OKEMOS	MI	48864	\$130.33
59	33-02-02-33-251-015	Briarwood Subdivision	49	3891	NEW SALEM	ZAHAKI, SOGHRA	3891 NEW SALEM AVE	OKEMOS	MI	48864	\$217.22
60	33-02-02-08-130-013	Heritage Hills Subd. No. 4	171	5890	PATRIOTS	BROWN, EUGENE W & JEAN P	5890 PATRIOTS WAY	EAST LANSING	MI	48823	\$143.37
61	33-02-02-08-129-016	Heritage Hills Subd. No. 4	228	5915	PATRIOTS	GAIER, SHARON	5915 PATRIOTS WAY	EAST LANSING	MI	48823	\$260.67
62	33-02-02-08-130-008	Heritage Hills Subd. No. 4	176	5930	PATRIOTS	SPRINGER, STEVEN M & PATRICIA R	5930 PATRIOTS WAY	EAST LANSING	MI	48823	\$0.00
63	33-02-02-08-130-007	Heritage Hills Subd. No. 4	177	5944	PATRIOTS	LEWIS, CHESTER W & FRANCES M TRUST	5944 PATRIOTS WAY	EAST LANSING	MI	48823	\$260.67
64	33-02-02-33-252-014	Briarwood Subd. No. 3	115	3855	RALEIGH	WHEELER, ABRAHAM & MINKIN, RACHEL TRUSTEES	3855 RALEIGH DR	OKEMOS	MI	48864	\$217.22
65	33-02-02-33-252-013	Briarwood Subd. No. 3	116	3865	RALEIGH	PICKENS, ALEX III & NAUDIA N	3865 RALEIGH DR	OKEMOS	MI	48864	\$238.94
66	33-02-02-33-204-003	Briarwood Subd. No. 3	99	3926	RALEIGH	HUDDLESTON, JOHN R	3926 RALEIGH DR	OKEMOS	MI	48864	\$217.22
67	33-02-02-33-204-002	Briarwood Subd. No. 3	98	3936	RALEIGH	JANSSENS, JOHN & MARGARET TRUSTEES	3936 RALEIGH DR	OKEMOS	MI	48864	\$282.39
68	33-02-02-33-276-026	Briarwood Subd. No. 5	243	3845	ROXBURY	WEBSTER, BENJAMIN & CAROL TRUSTEES	3845 ROXBURY AVE	OKEMOS	MI	48864	\$238.94
69	33-02-02-33-228-012	Briarwood Subd. No. 5	257	3884	ROXBURY	AHMED, JALAL U & FERDOUS	3884 ROXBURY AVE	OKEMOS	MI	48864	\$130.33
70	33-02-02-33-276-021	Briarwood Subd. No. 5	248	3887	ROXBURY	BASTANFAR, ROBERT B & BASTANFAR, MOSTAFA & AZAR SARA	3887 ROXBURY AVE	OKEMOS	MI	48864	\$260.67
71	33-02-02-33-204-023	Briarwood Subd. No. 4	133	3851	SANDLEWOOD	BARTOW, JON L & CAROL	4423 CALGARY BLVD	OKEMOS	MI	48864	\$438.79
72	33-02-02-33-204-022	Briarwood Subd. No. 4	134	3855	SANDLEWOOD	CHOU, ANN HUIAN & CHUNG-PO	3855 SANDLEWOOD DR	OKEMOS	MI	48864	\$412.72
73	33-02-02-33-276-009	Briarwood Subd. No. 4	167	3864	SANDLEWOOD	HEPP, RALPH E & PATRICIA	3864 SANDLEWOOD DR	OKEMOS	MI	48864	\$304.11
74	33-02-02-33-204-018	Briarwood Subd. No. 4	138	3885	SANDLEWOOD	DAUKA, MICHAEL & CHRISTINA	3885 SANDLEWOOD DR	OKEMOS	MI	48864	\$217.22

2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 19 - RESOLUTION 5

Repair Address					Mailing Address						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip		
75	33-02-02-08-181-002	Heritage Hills Subd. No. 3	92+	5856	SHADOW LAWN	GORDON, HOWARD F & BRENDA B	5856 SHADOW LAWN DR	EAST LANSING	MI	48823	\$425.76
76	33-02-02-08-128-010	Heritage Hills Subd. No. 3	114	5917	SHADOW LAWN	SYKES, JENNIFER E & SYKES-MC LAUGHLIN, GAVIN M	5917 SHADOW LAWN DR	EAST LANSING	MI	48823	\$434.44
77	33-02-02-08-129-001	Heritage Hills Subd. No. 3	125	5934	SHADOW LAWN	BOETTCHER FAMILY TRUST	5934 SHADOW LAWN DR	EAST LANSING	MI	48823	\$434.44
78	33-02-02-08-129-010	Heritage Hills Subd. No. 4	220	5944	SHADOW LAWN	SEGERLIND, T JOHNSON & SARAH J	5944 SHADOW LAWN DR	EAST LANSING	MI	48823	\$238.94
79	33-02-02-33-229-028	Briarwood Subd. No. 5	282	2050	SHAGBARK	NNAMA, SAMUEL K & IHUOMA	2050 SHAGBARK LN	OKEMOS	MI	48864	\$0.00
80	33-02-02-33-229-027	Briarwood Subd. No. 5	281	2060	SHAGBARK	RUDOLPH, TIMOTHY J	2060 SHAGBARK LN	OKEMOS	MI	48864	\$521.33
81	33-02-02-33-276-032	Briarwood Subd. No. 5	237	2065	SHAGBARK	LAFAVE, VICTORIA V	2065 SHAGBARK LN	OKEMOS	MI	48864	\$217.22
82	33-02-02-33-229-026	Briarwood Subd. No. 5	280	2070	SHAGBARK	BACKUS, EMILY & JONATHON	2070 SHAGBARK LN	OKEMOS	MI	48864	\$673.39
83	33-02-02-33-276-031	Briarwood Subd. No. 5	238	2075	SHAGBARK	BURBA, SEMMA	2075 SHAGBARK LN	OKEMOS	MI	48864	\$238.94
84	33-02-02-33-229-025	Briarwood Subd. No. 5	279	2080	SHAGBARK	CONRAD, CRAIG J & CAROL A	2080 SHAGBARK LN	OKEMOS	MI	48864	\$0.00
85	33-02-02-33-229-012	Briarwood Subd. No. 5	275	2075	SHELDRAKE	ANDROS, GEORGE J & JANE	2075 SHELDRAKE AVE	OKEMOS	MI	48864	\$238.94
86	33-02-02-33-228-010	Briarwood Subd. No. 5	261	3891	SHELDRAKE	WILLIAMS, ELAINE C TRUSTEE	3891 SHELDRAKE AVE	OKEMOS	MI	48864	\$238.94
87	33-02-02-08-153-014	Heritage Hills Subd.	29	5847	SMITHFIELD	KEEFE, DENNIS R & CAROLE W	5847 SMITHFIELD AVE	EAST LANSING	MI	48823	\$238.94
88	33-02-02-08-253-002	Heritage Hills Subd. No. 4	140	2739	SOUTHWOOD	CHENOWETH, WILLIAM A TRUST & OLIVIERI, LINDA M TRUST	2739 SOUTHWOOD DR	EAST LANSING	MI	48823	\$477.89
89	33-02-02-08-203-012	Heritage Hills Subd. No. 4	142	2742	SOUTHWOOD	MCGILLICUDDY, KYLER E & MEGAN	2742 SOUTHWOOD DR	EAST LANSING	MI	48823	\$912.33
90	33-02-02-08-253-006	Heritage Hills Subd. No. 4	136	2747	SOUTHWOOD	WARDELL, JOHN T & SONYA	2747 SOUTHWOOD DR	EAST LANSING	MI	48823	\$738.56
91	33-02-02-08-203-009	Heritage Hills Subd. No. 4	145	2760	SOUTHWOOD	HILL, MICHAEL S	2760 SOUTHWOOD DR	EAST LANSING	MI	48823	\$697.99
92	33-02-02-08-203-008	Heritage Hills Subd. No. 4	146	2764	SOUTHWOOD	CHASE, RAY H & JO ANN	2764 SOUTHWOOD DR	EAST LANSING	MI	48823	\$521.33
93	33-02-02-08-182-018	Heritage Hills Subd. No. 4	128	2781	SOUTHWOOD	NEH, GRACE & YOW, YA	2781 SOUTHWOOD DR	EAST LANSING	MI	48823	\$217.22
94	33-02-02-08-181-008	Heritage Hills Subd. No. 4	150	2782	SOUTHWOOD	JAKOVAC, SCOTT & SHANNON	2782 SOUTHWOOD DR	EAST LANSING	MI	48823	\$217.22
95	33-02-02-08-182-017	Heritage Hills Subd. No. 4	127	2785	SOUTHWOOD	BERTSCH, ANN T	2785 SOUTHWOOD DR	EAST LANSING	MI	48823	\$0.00
96	33-02-02-08-182-014	Heritage Hills Subd. No. 3	104	2791	SOUTHWOOD	COSCARELLI TRST, ROBERTO FRANCESCO & COSCARELLI TRST, MOLLY LIZABETH	2791 SOUTHWOOD DR	EAST LANSING	MI	48823	\$456.17
97	33-02-02-08-182-009	Heritage Hills Subd. No. 3	99	2827	SOUTHWOOD	GALLEGOS JR, GILBERT	2827 SOUTHWOOD DR	EAST LANSING	MI	48823	\$608.22
98	33-02-02-08-182-008	Heritage Hills Subd. No. 3	98	2835	SOUTHWOOD	SUDOL, ERIC J & SALAS, ANGELIA D	2835 SOUTHWOOD DR	EAST LANSING	MI	48823	\$0.00
99	33-02-02-08-253-001	Heritage Hills Subd. No. 4	141	2737	STILL VALLEY DR	KOIVISTO, ADAM D & BETH A	2737 STILL VALLEY DR	EAST LANSING	MI	48823	\$217.22
100	33-02-02-08-202-003	Heritage Hills Subd. No. 4	168	2766	STILL VALLEY CT	WILLIAMS, DAVID PAUL & ALLISON MARIE	2766 STILL VALLEY CT	EAST LANSING	MI	48823	\$456.17
101	33-02-02-08-203-002	Heritage Hills Subd. No. 4	157	2771	STILL VALLEY DR	WILLIAMS, MARK & CORINA	2771 STILL VALLEY DR	EAST LANSING	MI	48823	\$238.94
102	33-02-02-08-203-001	Heritage Hills Subd. No. 4	156	2775	STILL VALLEY DR	WATSON, ROBERT F	2775 STILL VALLEY DR	EAST LANSING	MI	48823	\$0.00
103	33-02-02-08-202-001	Heritage Hills Subd. No. 4	170	2776	STILL VALLEY CT	PASSANANTE, NANCY S TRUSTEE	2776 STILL VALLEY CT	EAST LANSING	MI	48823	\$238.94
104	33-02-02-08-180-012	Heritage Hills Subd. No. 3	88	2823	STILL VALLEY DR	JAHSAN, MARY & JAHSAN, SUSAN R	2823 STILL VALLEY DR	EAST LANSING	MI	48823	\$0.00
105	33-02-02-08-180-011	Heritage Hills Subd. No. 3	87	2831	STILL VALLEY DR	CHAMBERS, BRIAN & VIRGINIA	2831 STILL VALLEY DR	EAST LANSING	MI	48823	\$217.22
106	33-02-02-32-228-014	Sunwind Estates	70	3925	SUNWIND	AUDAS, PAULA M	3925 SUNWIND DR EAST	OKEMOS	MI	48864	\$0.00
107	33-02-02-33-279-001	Briarwood Subd. No. 4	179	2099	TAMARACK	GRIES FAMILY JOINT REV TRUST	2099 TAMARACK DR	OKEMOS	MI	48864	\$477.89
108	33-02-02-33-254-017	Briarwood Subd. No. 4	180	2107	TAMARACK	SEMERLY, CHARLES G & LISA M	2107 TAMARACK DR	OKEMOS	MI	48864	\$955.78
109	33-02-02-33-253-014	Briarwood Subd. No. 4	123	2156	TAMARACK	DAVIDEK, THOMAS & EVA	2156 TAMARACK DR	OKEMOS	MI	48864	\$217.22
110	33-02-02-33-254-011	Briarwood Subd. No. 4	186	2167	TAMARACK	ARENDS, JASON D & KATHERINE	2167 TAMARACK DR	OKEMOS	MI	48864	\$434.44
111	33-02-02-33-253-011	Briarwood Subd. No. 4	120	2186	TAMARACK	WALTON, ROBERT & JULIA TRUSTEES	2186 TAMARACK DR	OKEMOS	MI	48864	\$195.50
112	33-02-02-35-301-008	Ember Oaks	16	1433	WANDERING	PATEL, SHARADHDEY & SHRADHDHA	1433 WANDERING WAY	OKEMOS	MI	48864	\$0.00
\$35,106.87											



To: Board Members

**From: Timothy R. Schmitt, AICP
Community Planning and Development Director**

Date: April 28, 2022

**Re: Rezoning #21060 – Becky Beauchine Kulka – 2260 Jolly Oak Drive
PO, Professional and Office, to C-2, Commercial**

Rezoning #21060 is a request to rezone approximately one acre of land at 2260 Jolly Oak Drive from PO, Professional and Office to C-2, Commercial. The Township Board approved Rezoning #21060 for introduction at its meeting on April 26, 2022. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request.

There has been no major opposition raised to the proposed rezoning, which is in compliance with the Township’s Master Plan. Therefore, Staff would **recommend approval** of the proposed rezoning. Staff would offer the following motion for the Township Board to consider during their final review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Rezoning #21060, an ordinance to rezone the approximately one-acre parcel located at 2260 Jolly Oak Drive from PO, Professional and Office, to C-2, Commercial.

Attachments

1. Resolution to Approve Ordinance 2022-09
2. Ordinance 2022-09 for Final Adoption

RESOLUTION TO APPROVE – Final Adoption

**Rezoning #21060
Becky Beauchine Kulka Inc.**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Becky Beauchine Kulka Inc. requested the rezoning of an approximately one acre parcel located at 2260 Jolly Oak Road from PO (Professional Office) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed at its regular meeting on March 28, 2022; and

WHEREAS, the Township Board discussed the proposed rezoning at its meetings on April 12, 2022, April 26, 2022, and May 3, 2022 and has reviewed the staff and Planning Commission materials provided under cover memorandums dated April 4, 2022, April 19, 2022, and April 28, 2022; and

WHEREAS, the subject property is adjacent to Commercial zoning on the south side and is not adjacent to any residentially zoned property; and

WHEREAS, the proposed rezoning to C-2, Commercial, is consistent with the Master Plan for Meridian Township, which calls for Commercial uses on the site; and

WHEREAS, public water and sanitary sewer are available to serve the subject property; and

WHEREAS, the subject property meets or exceeds the minimum standards for lot area and lot width in the C-2, Commercial zoning district; and

WHEREAS, approving the rezoning would allow the applicant to redevelop the vacant building currently on the site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-09, entitled “Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #21060” from PO, Professional and Office, to C-2, Commercial.

**Resolution to Approve
Rezoning #21060 (Becky Beauchine Kulka, Inc.)
Page 2**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2022.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-09

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP OF MERIDIAN TOWNSHIP

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amending the Zoning District Map.

The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO (Professional Office) District symbol and indication as shown on the Zoning District Map, for 2260 Jolly Oak Road for the land legally described as:

UNIT #4 OKEMOS + OAKS PARK.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 3rd day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



12. B.

To: Board Members

**From: Dan Opsommer, Assistant Township Manager
Director of Public Works and Engineering**

Date: May 3, 2022

Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #5

The Township has been working diligently to help educate property owners about the Daniels Drain project since we learned that the Ingham County Drain Commissioner's office had completed their engineering work and bid the project last summer. This began with the public informational meeting organized by the Township on August 26, 2021. The Township voluntarily mailed notices to every property owner in the drainage district to inform them of the public meeting and coordinated to have the Ingham County Drain Commissioner's Office and their engineering firm come to help educate residents about their work on the Daniels Drain.

The Daniels Drain is a Chapter 20 Drain under the Michigan Drain Code of 1956, which means the County Drain Commissioner is responsible for the drain with the lone exception of establishing the special assessment roll. This responsibility falls on Townships under state law. That is why the notices property owners have been receiving regarding the establishment of the assessment roll are from the Township. However, the Township has no legal authority to change the drainage district boundaries, work on the drain, or maintain the drain.

We greatly appreciate the public input we have received from property owners throughout the legal process of establishing the assessment roll for the Daniels Drain.

Should property owners have any questions regarding the Daniels Drain outside of the special assessment roll, such as the drainage district boundaries, scope of the project, cost of the project, etc., they should contact the Ingham County Drain Commissioner's Office and/or their engineering firm for this project.

Paul Pratt, Deputy Drain
Commissioner
517-676-8395
ppratt@ingham.org

Kyle Smith, Project Engineer
GEI Consultants
734-904-9356
ksmith@geiconsultants.com

Brian Cenci, PE, Project Manager
GEI Consultants
517-449-3478
bcenci@geiconsultants.com

Since the public meeting that the Township held on August 26, 2021, the Township has undertaken the process of establishing the special assessment roll in accordance with state law. This process is intended to help ensure that property owners are given the opportunity to provide robust input.

Property owners received a notice in the mail last November which informed them of when the first public hearing would be held and provided them with their proposed assessment under the first draft of the assessment roll, as established when the Township Board adopted resolution #2 on November 14, 2021. We then held the first public hearing to begin the process of receiving public

Memo to Township Board

May 3, 2022

Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #5

input on that first draft of the assessment roll. Approximately 40 property owners scheduled meetings and/or came to the Township offices to discuss their proposed assessment with Chief Engineer Younes Ishraidi and former Township Deputy Manager Derek Perry. Many more property owners called and/or emailed Township staff with questions regarding their prospective assessment.

We then took that input and created a second draft of the assessment roll, which the Township Board adopted via resolution #3 on March 15, 2022. Property owners then received a second notice in the mail in late March, which informed them of when the second public hearing would be held (i.e. April 12, 2022) and provided them with their proposed assessment under the second draft of the assessment roll. We then continued the process of receiving and listening to public input before, during and after this second public hearing on April 12, 2022. We thank everyone for their input throughout the process. We have given everyone's input a great deal of consideration and have incorporated many of the ideas and issues raised by residents.

Here is a summary of the changes made to the assessment roll based public input before, during and after the second public hearing held on April 12, 2022:

1. Reduced the total assessment roll from \$2,768,322 to \$2,619,307.09, a 5.38% reduction, based on the total reduction of the final cost of the project. The total scope and cost of the project is determined by the Ingham County Drain Commissioner's Office. The Township has no legal authority over the drainage district boundaries, scope, or cost of the project.
2. Eliminated the "P" or "Proximity" values (i.e. P1, P2 and P3) entirely.
3. We have undertaken a thorough review of all of the line item costs for the Daniels Drain project provided by the Ingham County Drain Commissioner's Office. We have cross-referenced these line item costs against the construction plans. In doing so, we identified the costs that were invested in special benefits to certain properties that include such items as docks/observation decks, removing old pathways/trails, constructing new pathways/trails, etc.

We then took an appropriate portion of the cost of these special benefit items respective to the parcels where these investments were made and established a Pond Special Benefit factor.

4. By eliminating the "Proximity" values and including the Pond Special Benefit factor, we have assessed each parcel based on all benefits derived.

The appropriate share of the Pond Special Benefit totaled \$1,358,263.24. The Township is paying 50% of these costs, just as it is paying 50% of the total cost, with the remaining costs assessed to those benefiting parcels.

Memo to Township Board

May 3, 2022

Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #5

The Township is also paying 50% of the remaining \$3,880,350.94, which leaves \$1,940,175.47. The remaining costs are being assessed based on factors including acreage of each parcel within the drainage district and the land cover of each parcel.

5. We also made modifications to the land cover factor data set to eliminate discrepancies between medium- and low-density where there was no change in density. These changes addressed the discrepancies between the land cover factor, or C value, that neighbors with the same density level were expressing. We also factored in wetland and pasture areas within the drainage district, which many residents had raised.
6. The assessments on the commons/HOA areas for Whispering Oaks, Treetops and Silverstone Estates are still evenly distributed across the parcels that are located in these respective HOAs/neighborhoods and also located within the drainage district.

Here is an overview of how these changes have impacted the average assessment for different land-use types within the Daniels Drain District from resolution #2 to resolution #5:

Resolution #2 Assessment Roll - Adopted 11/14/2021						
Gen. Zoning	Parcels	Units	Assessments by Zoning Category	% of Total Roll	Avg Per Parcel	Avg Per Unit/Home/Parcel
Commercial	11	11	\$442,745.04	15.99%	\$40,249.55	\$40,249.55
Multi-Family	14	563	\$959,734.75	34.67%	\$68,552.48	\$1,704.68
Residential	302	302	\$1,193,598.87	43.12%	\$4,303.98	\$4,303.98
HOA Commons	5	5	\$106,202.81	3.84%	\$21,240.56	N/A
Public	3	3	\$66,040.52	2.39%	\$22,013.51	\$22,013.51
Totals:	335	884	\$2,768,322.00	100.00%	\$8,263.65	\$3,131.59

Resolution #5 Assessment Roll - Presented to the Board on 5/3/2022								
Gen. Zoning	Parcels	Units	Assessments by Zoning Category	% of Total Roll	Avg Per Parcel	Avg. Per Parcel Diff from Nov.	% Change in Avg. Per Parcel from Nov.	Avg Per Unit/Home/Parcel
Commercial	11	11	\$356,350.38	13.60%	\$32,395.49	-\$7,854.06	-19.51%	\$32,395.49
Multi-Family	14	563	\$1,356,132.17	51.77%	\$96,866.58	\$28,314.10	41.30%	\$2,408.76
Residential	302	302	\$906,824.54	34.62%	\$3,002.73	-\$1,301.25	-30.23%	\$3,002.73
HOA Commons	5	5	\$0.00	0.00%	\$0.00	-\$21,240.56	-100.00%	\$0.00

Memo to Township Board

May 3, 2022

Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #5

Public	3	3	\$0.00	0.00%	\$0.00	-\$22,013.51	-100.00%	\$0.00
Totals:	335	884	\$2,619,307.09	100.00%	\$7,818.83	-\$444.82	-5.38%	\$2,963.02

The following motion has been prepared for the Board's consideration:

“MOVE TO APPROVE DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21 RESOLUTION NO. 5, WHICH ADOPTS THE SPECIAL ASSESSMENT DISTRICT, DEFRAIVING THE COST THEREOF BY SPECIAL ASSESSMENT AGAINST THE PROPERTIES SPECIFICALLY BEENFITED THEREBY, ADOPTS THE SPECIAL ASSESSMENT DISTRICT FINAL COST IN THE AMOUNT OF \$2,619,307.09, ADOPTS THE TOWNSHIP'S 50 PERCENT CONTRIBUTION IN THE AMOUNT OF \$2,619,307.09, AND ADOPTS THE FINAL ASSESSMENT ROLL FOR THE DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21.”

Attachments:

1. Daniels Drain Public Improvement Special Assessment District No. 21 Resolution #5.
2. Sample letter that went out to property owners in the Daniels Drainage District regarding their proposed assessments under resolution #2 (adopted 11/14/21) and resolution #3 (adopted 3/15/22), and their final assessment under resolution #5. This letter also includes the percentage change in proposed assessment for each parcel.
3. Previous memo to the Township Board dated April 12, 2022.
4. Daniels Drain Public Improvement Special Assessment District No. 21 Map.
5. Daniels Drain Annual Assessment Payments and Percent Change Map Based on Resolution #5. This map denotes the annual assessment payment under resolution #5 and the percent change in the assessment for each parcel from resolution #3 (adopted by the Board on March 15, 2022) to resolution #5, which is being presented to the Board this evening.
6. Proposed Assessment Roll for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution #5.

**DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 21**

RESOLUTION NO. 5

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, May 3, 2022 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, pursuant to due notice to all record owners or parties in interest in, this Board did meet on April 12, 2022, at 6:00 p.m. at the Meridian Township Municipal Building, in the Township of Meridian, for the purpose of reviewing the special assessment roll adopted under resolution #3 on March 15, 2022 and hearing any objections thereto for the Daniels Drain Public Drain Improvement Special Assessment District No. 21; and

WHEREAS, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the Daniels Drain Public Drain Improvement Special Assessment District No. 21 against benefiting properties; and

WHEREAS, the special assessment roll has been updated as a result of the public hearing; and

WHEREAS, the Township Board desires to confirm the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "Daniels Drain Public Drain Improvement Special Assessment District No. 21".
3. Said special assessment roll shall be designated as "Daniels Drain Public Drain Improvement Special Assessment District No. 21 Special Assessment Roll" and the district against which it is assessed shall be designated "Daniels Drain Public Drain Improvement Special Assessment District No. 21". As provided under resolution #1, adopted by the Township Board on Tuesday, September 21, 2021, the Township agrees to pay 50 percent of the total assessment of \$5,238,614.18 from the Meridian Township General Fund. The remaining cost (\$2,619,307.09) will be apportioned to the special assessment district using the principles of "benefits derived".

**Daniels Drain Public Drain Improvement
Special Assessment District No. 21
Resolution No. 5
Page 2**

The Daniels Drain Public Drain Improvement Special Assessment District No. 21 Special Assessment Roll in the final amount of \$2,619,307.09 as prepared and reported to the Township Board by the Supervisor, a copy of which is attached hereto, is hereby adopted and confirmed and the Township Clerk is hereby directed to endorse thereon this date of confirmation.

5. That the special assessment roll shall be divided into twenty (20) annual installments, the first such installment to be due on July 1, 2022, and the following installments to be due on July 1 of the nineteen succeeding years thereafter. Said special assessments may be paid in full on or before July 1, 2022, with 1% interest. Thereafter, said installments of the special assessment roll shall bear interest at the rate of 2% per annum for the next 17 years and 2.125% for the last 2 years. If any installment is not paid when due then the same shall be deemed delinquent and there shall be collected thereon in addition to the interest above provided, a penalty at the rate of 1% for each month or fraction thereof that the same remains unpaid before being reported for reassessment upon the Township roll.
6. Any of the unpaid balance due on the special assessment roll may be paid in full at any time, together with interest due to said payment date.
7. The assessments made in said special assessment roll are hereby ordered and directed to be collected. The Township Clerk shall deliver said special assessment roll to the Township Treasurer with the proper warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

**STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 3, 2022.

Deborah Guthrie, Township Clerk

WARRANT

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

TO THE TOWNSHIP TREASURER
OF THE CHARTER TOWNSHIP
OF MERIDIAN,
INGHAM COUNTY, MICHIGAN

Attached hereto is the Daniels Drain Public Drain Improvement Special Assessment District No. 21 Special Assessment Roll, and you are hereby commanded in accordance with Act No. 188 of the Michigan Public Acts of 1954, as amended, and in accordance with the directions of the Township Board in respect thereto, to collect the assessments in said roll, and on the first day of September following the date when any such assessments or any part thereof have become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of lands upon which there are delinquent assessments and the amount of such delinquency, including accrued interest and penalties computed to September 1 of such year.

Deborah Guthrie, Township Clerk

DATED: _____



Meridian Township
5151 Marsh Road
Okemos, MI 48864

P 517.853.4000
F 517.853.4096

Township Board:

Patricia Herring Jackson
Township Supervisor

Deborah Guthrie
Township Clerk

Phil Deschaine
Township Treasurer

Scott Hendrickson
Township Trustee

Kathy Ann Sundland
Township Trustee

Marna Wilson
Township Trustee

Courtney Wisinski
Township Trustee

Frank L. Walsh
Township Manager

April 21, 2022

NAME AND ADDRESS REDACTED

Subject: Final Proposed Assessment Roll for the Daniels Drain

Dear Property Owner:

The Township has been working diligently to help educate property owners about the Daniels Drain project since we learned that the Ingham County Drain Commissioner's office had completed their engineering work and bid the project last summer. This began with the public informational meeting organized by the Township on August 26, 2021. The Township voluntarily mailed notices to every property owner in the drainage district to inform them of the public meeting and coordinated to have the Ingham County Drain Commissioner's Office and their engineering firm come to help educate residents about their work on the Daniels Drain.

The Daniels Drain is a Chapter 20 Drain under the Michigan Drain Code of 1956, which means the County Drain Commissioner is responsible for the drain with the lone exception of establishing the special assessment roll. This responsibility falls on Townships under state law. That is why the notices you have been receiving regarding the establishment of the assessment roll are from the Township. However, the Township has no legal authority to change the drainage district boundaries, work on the drain, or maintain the drain.

We greatly appreciate your patience and public input throughout the legal process of establishing the assessment roll for the Daniels Drain.

Should you have any questions regarding the Daniels Drain outside of the special assessment roll, such as the drainage district boundaries, scope of the project, cost of the project, etc., you should contact the Ingham County Drain Commissioner's Office and/or their engineering firm for this project, GEI:

Paul Pratt
Dep. Drain Comm.
517-676-8395
ppratt@ingham.org

Kyle Smith, Project Engineer
GEI Consultants
734-904-9356
ksmith@geiconsultants.com

Brian Cenci, PE, Project Manager
GEI Consultants
517-449-34789
bcenci@geiconsultants.com

Since the public meeting that the Township held on August 26, 2021, the Township has undertaken the process of establishing the special assessment roll in accordance with state law. This process is intended to help ensure that property owners are given the opportunity to provide robust input.

You received a notice in the mail last November which informed you of when the first public hearing would be held and provided you with your proposed assessment under the first draft



of the assessment roll, as established when the Township Board adopted resolution #2 on November 14, 2021. We then held the first public hearing to begin the process of receiving public input on that first draft of the assessment roll. Approximately 40 property owners scheduled meetings and/or came to the Township offices to discuss their proposed assessment with Chief Engineer Younes Ishraidi and former Township Deputy Manager Derek Perry. Many more property owners called and/or emailed Township staff with questions regarding their prospective assessment.

We then took that input and created a second draft of the assessment roll, which the Township Board adopted via resolution #3 on March 15, 2022. You then received a second notice in the mail in late March, which informed you of when the second public hearing would be held and provided you with your proposed assessment under the second draft of the assessment roll. We then continued the process of receiving and listening to public input before, during and after this second public hearing on April 12, 2022. We thank everyone for their input throughout the process. We have given everyone's input a great deal of consideration and have incorporated many of the ideas and issues raised by residents, which are outlined below.

Here is a table detailing how your special assessment has changed based on public input throughout this process of establishing the assessment roll:

Address: REDACTED Parcel #: REDACTED	Total 20-Year Assessment	Annual Payment
Your Final Proposed Assessment	\$6,564.48	\$328.22
Second Draft of the Assessment Roll (March 15, 2022)	\$9,561.97	\$478.10
First Draft of the Assessment Roll (November 14, 2021)	\$9,580.99	\$479.05

Percent Change from First Draft of the Assessment Roll: -031.35%

Percent Change from the Second Draft of the Assessment Roll: -031.48%

Here is a summary of the changes made to the assessment roll based public input before, during and after the second public hearing held on April 12, 2022:

1. Reduced the total assessment roll from \$2,768,322 to \$2,619,307.09, a 5.38% reduction, based on the total reduction of the final cost of the project. The total scope and cost of the project is determined by the Ingham County Drain Commissioner's Office. The Township has no legal authority over the drainage district boundaries, scope, or cost of the project.
2. Eliminated the "P" or "Proximity" values (i.e. P1, P2 and P3) entirely.
3. We have undertaken a thorough review of all of the line item costs for the Daniels Drain project provided by the Ingham County Drain Commissioner's Office. We have cross-referenced these line item costs against the construction plans. In doing so, we identified



the costs that were invested in special benefits to certain properties that include such items as docks/observation decks, removing old pathways/trails, constructing new pathways/trails, etc.

We then took an appropriate portion of the cost of these special benefit items respective to the parcels where these investments were made and established a Pond Special Benefit factor.

4. By eliminating the "Proximity" values and including the Pond Special Benefit factor, we have assessed each parcel based on its benefit derived.

The appropriate share of the Pond Special Benefit totaled \$1,358,263.24. The Township is paying 50% of these costs, just as it is paying 50% of the total cost, with the remaining costs assessed to those benefiting parcels.

The Township is also paying 50% of the remaining \$3,880,350.94, which leaves \$1,940,175.47. The remaining costs are being assessed based on factors including acreage of each parcel within the drainage district and the land cover of each parcel.

5. We also made modifications to the land cover factor data set to eliminate discrepancies between medium- and low-density where there was no change in density. These changes addressed the discrepancies between the land cover factor, or C value, that neighbors with the same density level were expressing. We also factored in wetland and pasture areas within the drainage district, which many residents had raised.
6. The assessments on the commons/HOA areas for Whispering Oaks, Treetops and Silverstone Estates are still evenly distributed across the parcels that are located in these respective HOAs/neighborhoods and also located within the drainage district.

Again, we greatly appreciate your patience and public input throughout the legal process of establishing the assessment roll for the Daniels Drain. The Township Board will meet on Tuesday, May 3, 2022 at 6 p.m. at the Meridian Township Municipal Building, 5151 Marsh Rd, Okemos, MI 48864 to consider resolution #5, which establishes the final assessment roll.

Please feel free to contact us at DPW@meridian.mi.us should you have any questions regarding your final proposed assessment for the Daniels Drain.

Sincerely,

Dan Opsommer
Assistant Township Manager
Director of Public Works and Engineering



11. A. & 13. A.

To: Board Members

**From: Dan Opsommer, Assistant Township Manager
Director of Public Works and Engineering**

Date: April 12, 2022

**Re: Daniels Drain Public Drain Improvement SAD #21 Public Hearing
and Board Discussion**

The Daniels Drain is a Chapter 20 drain that is located on Grand River Avenue between Central Park Drive, Dobie Road and Cornell Road. The storm water system, including the detention pond, primarily serves all or some of the following neighborhoods: Chief Okemos, Navajo Ridge, Forest Hills, East and West Ponds, Cornell Woods North, Whispering Oaks and Cornell Woods.

In 2015, the Board of Directors of the Ponds Cooperative Homes, Inc. formally requested that Meridian Township submit a petition under Chapter 20 of the Michigan Drain Code of 1956 to make needed improvements to the drain and retention pond, improve overall water quality, and repair/replace broken pipes and appurtenances in the system. A presentation by the Ingham County Drain Commission (ICDC) that provided additional supporting justification material was also held on March 2, 2016. Following several meetings and associated public hearings, the petition was filed with the Ingham County Drain Commissioner in the spring of 2016 to proceed with design and engineering for improvements to the Daniels Drain.

The Ingham County Drain Commissioner developed the plans to implement the necessary improvements to the Daniels Drain and has started constructing the improvements. As a Chapter 20 Drain, it is maintained by the Ingham County Drain Commissioner, but is fully funded by direct assessments on three public entities including Meridian Township, the Ingham County Road Department (ICRD) and the Michigan Department of Transportation (MDOT).

Bids were opened and approved resulting in our share of the Daniels Drain improvement costs at \$5,536,644 (81.44%). The remaining costs of the \$6,695,183.84 project will be assessed to the ICRD and MDOT. The initial revenue for the project will be provided by a 20-year bond sold publically by the ICDC.

The Township Board has indicated they will fund 50% of the Township's share of the Daniels Drain improvement cost of \$5,536,644 from the Meridian Township General Fund, and the assessment of the remaining cost of (\$2,768,322) will be apportioned to the special assessment district using the principles of "benefits derived", which will involve many factors including size of the parcel, land use type, amount of runoff, unique property characteristics, proximity to the retention pond, etc.

The Township Board held an informational meeting on Thursday, August 26, 2021 at 6:00 pm at the Meridian Municipal Building to discuss the Daniels Drain project, with notices mailed to owners in the proposed assessment district. [You can review the presentation that the Ingham](#)

Memo to Township Board

April 12, 2022

Re: Daniels Drain Public Drain Improvement SAD #21 Public Hearing and Board Discussion

Page 2

[County Drain Commission Office and GEI Consultants gave at the informational public meeting held on August 26, 2021 at 6 p.m. by clicking here.](#)

Resolutions #1 was approved by the Township Board on September 21, 2021 to fund 50% of the Township's share of the Daniels Drain improvement cost from the Meridian Township general fund and ordered the Department of Public Works to use the plans developed by the Ingham County Drain Commission and prepare a special assessment district for the remaining cost.

Resolution #2 was approved by the Township Board on October 19, 2021, tentatively approving the establishment of a special assessment district for the purposes of paying the cost thereof, and to set the first public hearing for November 16, 2021 to hear any objections to the special assessment district or roll. After said public hearing, Township staff met with owners in regards to objections of the special assessment district.

Resolutions #3 and #4 were approved by the Township Board on March 15, 2022, which proposed an updated special assessment roll based on input from property owners in the Daniels Drain Public Improvement Special Assessment District No. 21 and set the second public hearing for the Township Board meeting on April 12, 2022. Notices were mailed to all property owners in the Daniels Drain Public Improvement Special Assessment District No. 21 on March 25, ahead of the 10-day statutory requirement.

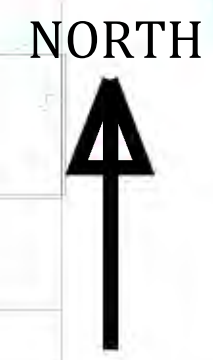
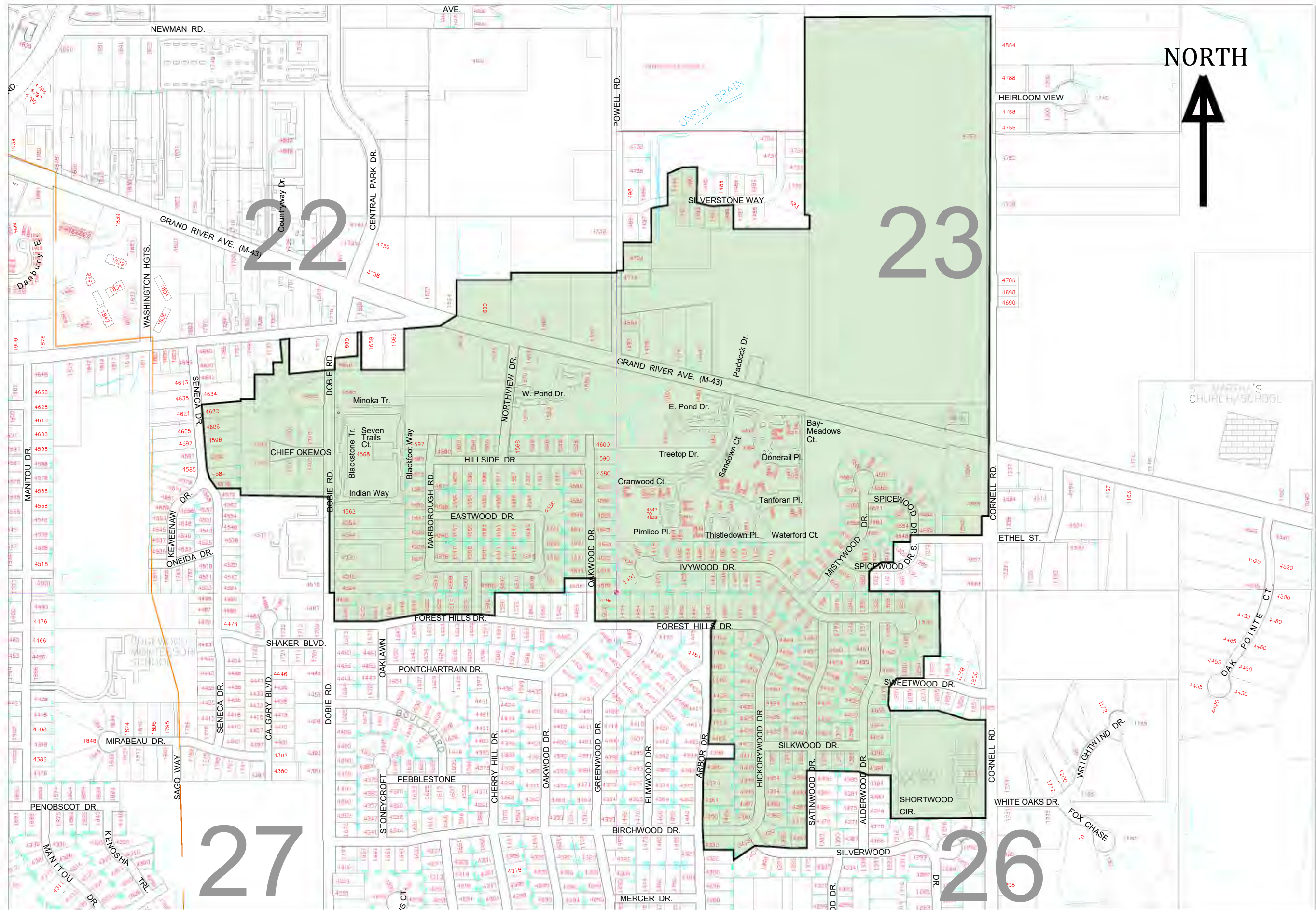
To develop the assessment roll, the Township contracted with Spicer Group, Inc. based on their extensive experience developing similar assessments for storm water projects throughout the State of Michigan. On Tuesday night, members of the Spicer Group will attend to discuss the recommended special assessment roll and how it was prepared in collaboration with the Township Department of Public Works.

The Ingham County Drain Commission Office and their engineering firm for the Daniels Drain project, GEI Consultants, will also be in attendance to answer any questions you have Tuesday evening as it relates to all of the project elements outside of the assessment roll.

Attachments:

1. Daniels Drain Public Improvement Special Assessment District No. 21 Map
2. Daniels Drain Annual Assessment and Proximity Code Map Based on Resolution 3
3. Daniels Drain Annual Assessment and Proximity Code Map Based on Resolution 2
4. Proposed Assessments for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution 3

DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21



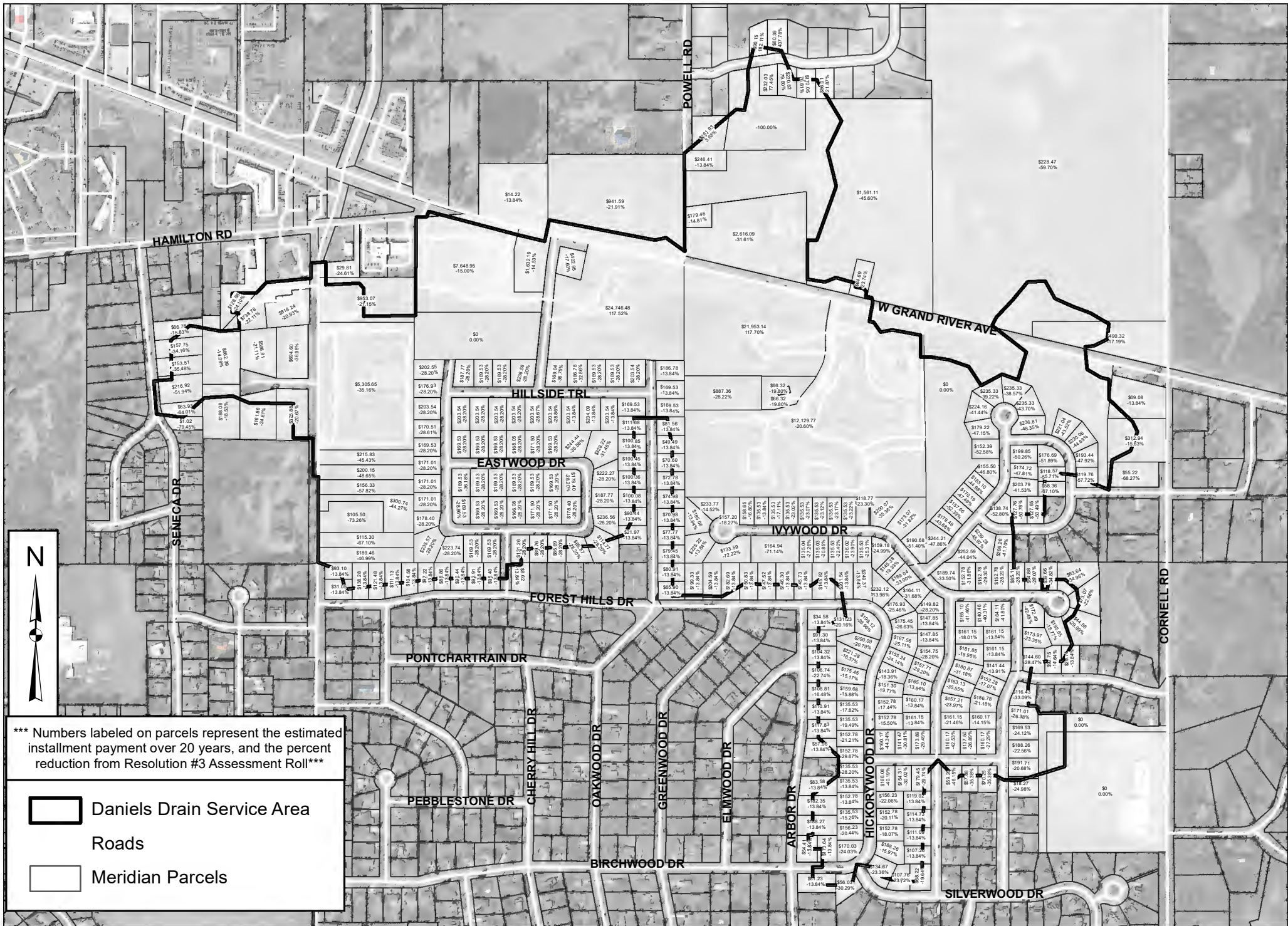
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Daniels Drain Assessment Roll - April 22, 2022



*** Numbers labeled on parcels represent the estimated installment payment over 20 years, and the percent reduction from Resolution #3 Assessment Roll***

-  Daniels Drain Service Area
-  Roads
-  Meridian Parcels

6. Proposed Assessment Roll for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution #5

ROLL #	GENERAL LAND USE CATEGORY	TAX NUM	PARCEL #	OWNER NAME	ADDRESS	TOTAL ACRES	BENEFIT ACRES	PROP CLASS	POND SPECIAL BENEFIT CODE	POND SPECIAL BENEFIT FACTOR	C	C x A	C x A x P	C x A x P %	C x A x P Amount	COMMONS ADJUSTED C X A x P	ADJUSTED CAP %	Final Proposed 20-Year Assessment Under Res. #5 (Not Including Interest)	Annual Payment Under the Final Proposed 20-Year Assessment (Not Including Interest)	The HOA/Commons Area Payment Included in your Final Proposed Assessment Under Res. #5	Proposed 20-Year Assessment Under the First Draft of the Assessment Roll Adopted by Res. #2 on 11/14/21	Annual Payment Under the First Draft of the Assessment Roll Adopted by Res. #5 on 03/15/22	Net Change in 20-Year Assessment from Res. #2 to Res. #5 (05/03/22)	Percent Change in 20-Year Assessment from Res. #2 to Res. #5 (05/03/22)	Proposed 20-Year Assessment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 03/15/22	Annual Payment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 03/15/22	Net Change in 20-Year Assessment from Res. #3 to Res. #5 (03/15/22)	Percent Change in 20-Year Assessment from Res. #3 to Res. #5 (03/15/22)
1	Residential	22-379-006	33-02-02-22-379-006	WEAVER FAMILY TRUST	4622 SENECA DR	0.6150	0.1355	401	No PSB Amenity	1.00	0.3000	0.0407	0.04	0.0510%	\$ 1,335.66	0.0407	0.0510%	\$1,335.66	\$66.78	\$0.00	\$1,548.92	\$77.45	-\$213.26	-13.77%	\$1,586.79	\$79.34	-\$251.13	-15.83%
2	Residential	22-379-007	33-02-02-22-379-007	FEINTUCH, JEANETTE A & BETTY	4606 SENECA DR	0.5990	0.3201	401	No PSB Amenity	1.00	0.3000	0.0960	0.10	0.1205%	\$ 3,155.07	0.0960	0.1205%	\$3,155.07	\$157.75	\$0.00	\$4,641.57	\$232.08	-\$1,486.50	-32.03%	\$4,792.05	\$239.60	-\$1,636.98	-34.16%
3	Residential	22-379-008	33-02-02-22-379-008	WEISS, CHRISTOPHER R & THERESA	4598 SENECA DR	0.5830	0.3115	401	No PSB Amenity	1.00	0.3000	0.1324	0.09	0.1172%	\$ 3,070.13	0.0934	0.1172%	\$3,070.13	\$153.51	\$0.00	\$4,580.61	\$229.03	-\$1,510.49	-32.98%	\$4,758.67	\$237.93	-\$1,688.54	-35.48%
4	Residential	22-379-009	33-02-02-22-379-009	HENKEL, LOUIS G TRUSTEE	4590 SENECA DR	0.8290	0.4402	401	No PSB Amenity	1.00	0.3000	0.1320	0.13	0.1656%	\$ 4,338.37	0.1320	0.1656%	\$4,338.37	\$216.92	\$0.00	\$8,771.79	\$438.59	-\$4,433.41	-50.54%	\$9,026.46	\$451.32	-\$4,688.09	-51.94%
5	Residential	22-379-010	33-02-02-22-379-010	CORKIN, HELEN S & BRESCHARD, PETER J	4584 SENECA DR	0.4280	0.1297	401	No PSB Amenity	1.00	0.3000	0.0389	0.04	0.0488%	\$ 1,278.59	0.0389	0.0488%	\$1,278.59	\$63.93	\$0.00	\$3,366.11	\$168.31	-\$2,087.53	-62.02%	\$3,552.23	\$177.61	-\$2,273.64	-64.01%
6	Residential	22-379-011	33-02-02-22-379-011	WESTRATE, ROBERT B III & MARCELA AK	4576 SENECA DR	0.3510	0.0021	401	No PSB Amenity	1.00	0.3000	0.0006	0.00	0.0008%	\$ 20.37	0.0006	0.0008%	\$20.37	\$1.02	\$0.00	\$87.59	\$4.38	-\$67.22	-76.74%	\$99.15	\$4.96	-\$78.77	-79.45%
7	Residential	22-404-009	33-02-02-22-404-009	SP INVESTMENTS LP	1745 HAMILTON RD	1.2110	0.2261	201	No PSB Amenity	1.00	0.3469	0.0785	0.08	0.0984%	\$ 2,575.65	0.0785	0.0984%	\$2,575.65	\$128.88	\$0.00	\$3,157.39	\$157.87	-\$579.74	-18.36%	\$3,396.08	\$169.80	-\$818.44	-24.10%
8	Commercial	22-404-010	33-02-02-22-404-010	SP INVESTMENTS LP	4655 DOBIE RD	1.1930	1.0851	201	No PSB Amenity	1.00	0.4141	0.4497	0.45	0.5641%	\$ 14,775.68	0.4497	0.5641%	\$14,775.68	\$738.78	\$0.00	\$17,227.16	\$861.36	-\$2,451.48	-14.23%	\$18,970.80	\$948.54	-\$4,195.11	-22.11%
9	Commercial	22-404-011	33-02-02-22-404-011	SP INVESTMENTS LP	4665 DOBIE RD	1.0990	1.0990	201	No PSB Amenity	1.00	0.4532	0.4981	0.50	0.6248%	\$ 16,364.73	0.4981	0.6248%	\$16,364.73	\$818.24	\$0.00	\$17,389.67	\$869.48	-\$1,024.94	-5.89%	\$20,695.23	\$1,034.76	-\$4,330.49	-20.93%
10	Residential	22-405-003	33-02-02-22-405-003	L & S REAL PROPERTIES, LLC	4650 DOBIE RD	0.5080	0.0518	201	No PSB Amenity	1.00	0.3500	0.0181	0.02	0.0228%	\$ 596.11	0.0181	0.0228%	\$596.11	\$29.81	\$0.00	\$926.08	\$46.30	-\$329.97	-35.63%	\$790.68	\$39.53	-\$194.58	-24.61%
11	Commercial	22-405-006	33-02-02-22-405-006	MICHIGAN BELL TELEPHONE CO	4640 DOBIE RD	3.0250	1.4046	201	No PSB Amenity	1.00	0.4130	0.5802	0.58	0.7277%	\$ 19,061.41	0.5802	0.7277%	\$19,061.41	\$953.07	\$0.00	\$23,206.91	\$1,160.35	-\$4,145.49	-17.86%	\$24,174.86	\$1,208.74	-\$5,113.44	-21.15%
12	Commercial	22-426-005	33-02-02-22-426-005	EDWARD W SPARROW HOSPITAL ASSOC C/O CBRE MARTIN	1600 GRAND RIVER AVE	2.9500	0.0096	201	No PSB Amenity	1.00	0.9000	0.0087	0.01	0.0109%	\$ 284.31	0.0087	0.0109%	\$284.31	\$14.22	\$0.00	\$324.31	\$16.22	-\$40.00	-12.33%	\$329.97	\$16.50	-\$45.66	-13.84%
13	Commercial	22-426-008	33-02-02-22-426-008	LAG WIXOM LLC	1510 GRAND RIVER AVE	8.9530	1.5937	201	No PSB Amenity	1.00	0.3619	0.5732	0.57	0.7190%	\$ 18,831.88	0.5732	0.7190%	\$18,831.88	\$941.59	\$0.00	\$23,347.69	\$1,167.38	-\$4,515.81	-19.34%	\$24,116.33	\$1,205.82	-\$5,294.46	-21.91%
14	Residential	22-427-003	33-02-02-22-427-003	WILSON, LUDMILLA F LEPECHKIN	4590 MARLBOROUGH RD	0.3810	0.3810	401	No PSB Amenity	1.00	0.3000	0.1143	0.11	0.1434%	\$ 3,755.35	0.1143	0.1434%	\$3,755.35	\$187.77	\$0.00	\$4,901.26	\$249.56	-\$1,235.90	-24.76%	\$5,230.21	\$261.51	-\$1,474.85	-28.20%
15	Residential	22-427-004	33-02-02-22-427-004	PAYNE TRUST, JANICE R	1600 HILLSIDE DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$4,600.13	\$230.01	-\$1,209.48	-26.29%	\$4,722.28	\$236.11	-\$1,311.63	-28.20%
16	Residential	22-427-005	33-02-02-22-427-005	SHAEHEEN, CAROL A	1590 HILLSIDE DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$4,623.16	\$231.16	-\$1,232.50	-26.66%	\$4,722.29	\$236.11	-\$1,311.63	-28.20%
17	Residential	22-427-006	33-02-02-22-427-006	ADLER, ARI B & WORTLEY-ADLER, JESSICA A	1580 HILLSIDE DR	0.4800	0.4800	401	No PSB Amenity	1.00	0.3000	0.1440	0.14	0.1806%	\$ 4,731.15	0.1440	0.1806%	\$4,731.15	\$236.56	\$0.00	\$6,186.70	\$309.34	-\$1,455.55	-23.53%	\$6,589.23	\$329.46	-\$1,858.08	-28.20%
18	Commercial	22-427-008	33-02-02-22-427-008	LTG NORTHVIEW LLC	1575 GRAND RIVER AVE	1.2017	1.2017	201	No PSB Amenity	1.00	0.8268	0.9396	0.99	1.2463%	\$ 32,643.75	0.9396	1.2463%	\$32,643.75	\$1,632.19	\$0.00	\$36,903.32	\$1,845.17	-\$4,259.58	-11.54%	\$4,259.58	\$1,909.58	-\$5,547.81	-14.53%
19	Commercial	22-427-009	33-02-02-22-427-009	ELLIS PROPERTIES LLC	1619 GRAND RIVER AVE	6.9040	6.5222	201	No PSB Amenity	1.00	0.7139	4.6562	4.66	5.8404%	\$ 152,979.03	4.6562	5.8404%	\$152,979.03	\$7,648.95	\$0.00	\$173,998.37	\$8,694.92	-\$20,919.34	-12.03%	\$179,980.88	\$8,999.04	-\$27,001.85	-15.00%
20	Public	22-427-010	33-02-02-22-427-010	MERRIDIAN CHARTER TOWNSHIP	4625 NORTHVIEW DR	41.5000	0.0000	402	No PSB Amenity	1.00	0.0000	0.0000	0.00	0.0000%	\$ 0.00	0.0000	0.0000%	\$0.00	\$0.00	\$0.00	\$55,213.05	\$2,760.65	-\$55,213.05	-100.00%	\$0.00	\$0.00	\$0.00	0.00%
21	Commercial	22-428-001	33-02-02-22-428-001	CAWOOD BUILDING CO	1553 GRAND RIVER AVE	0.5170	0.5170	202	No PSB Amenity	1.00	0.4744	0.2453	0.25	0.3077%	\$ 8,058.99	0.2453	0.3077%	\$8,058.99	\$402.95	\$0.00	\$9,356.99	\$467.85	-\$1,298.00	-13.87%	\$9,779.80	\$488.99	-\$1,720.81	-17.60%
22	Multi-Family	22-428-002	33-02-02-22-428-002	PONDS COOPERATIVE HOMES INC THE	1555 W POND DR	9.4300	18.854%	201	PSB Amenities	3.66	4.4359	4.1105	10.56	18.854%	\$ 494,929.54	15.0640	18.854%	\$494,929.54	\$24,746.48	\$0.00	\$214,560.37	\$10,728.02	\$280,369.17	130.67%	\$227,532.70	\$11,376.63	\$267,396.85	117.52%
23	Residential	22-428-003	33-02-02-22-428-003	BEECH, TIMOTHY L & BARBARA A	1568 HILLSIDE DR	0.3620	0.3620	401	No PSB Amenity	1.00	0.3000	0.1029	0.10	0.1291%	\$ 3,380.80	0.1029	0.1291%	\$3,380.80	\$169.04	\$0.00	\$5,989.40	\$299.47	-\$2,608.61	-43.55%	\$5,344.74	\$267.24	-\$1,963.94	-36.75%
24	Residential	22-428-004	33-02-02-22-428-004	FREDERICK, DANICA D	1558 HILLSIDE DR	0.3790	0.3790	401	No PSB Amenity	1.00	0.3000	0.1137	0.11	0.1426%	\$ 3,735.64	0.1137	0.1426%	\$3,735.64	\$186.78	\$0.00	\$5,409.34	\$270.47	-\$1,673.70	-34.54%	\$5,564.08	\$278.20	-\$1,828.44	-32.86%
25	Residential	22-428-005	33-02-02-22-428-005	JIANG, DANIEL & JI QUAN	1546 HILLSIDE DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$4,621.70	\$231.09	-\$1,231.04	-26.64%	\$4,722.29	\$236.11	-\$1,311.63	-28.20%
26	Residential	22-428-006	33-02-02-22-428-006	RODRIGUEZ, ILIANO PEREZ	1536 HILLSIDE DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$4,598.74	\$229.94	-\$1,208.08	-26.27%	\$4,722.28	\$236.11	-\$1,311.63	-28.20%
27	Residential	22-428-007	33-02-02-22-428-007	MCCARTHY, KRISTY K	1526 HILLSIDE DR	0.4130	0.4130	401	No PSB Amenity	1.00	0.3000	0.1239	0.12	0.1554%	\$ 4,070.77	0.1239	0.1554%	\$4,070.77	\$203.54	\$0.00	\$5,541.48	\$277.07	-\$1,470.71	-26.54%	\$5,669.49	\$283.47	-\$1,598.73	-28.20%
28	Multi-Family	22-451-001	33-02-02-22-451-001	FEOWA HOLDINGS LLC	1730 CHIEF OKEMOS CIR	1.5200	1.3401	201	No PSB Amenity	1.00	0.3009	0.4032	0.40	0.5058%	\$ 12,747.76	0.4032	0.5058%	\$12,747.76	\$662.39	\$0.00	\$15,353.86	\$767.69	-\$2,606.10	-17.64%	\$15,420.19	\$771.01	-\$2,727.43	-14.09%
29	Multi-Family	22-451-002	33-02-02-22-451-002	1720 ASSOCIATES	1720 CHIEF OKEMOS CIR	1.1030	1.1030	201	No PSB Amenity	1.00	0.3305	0.3645	0.36	0.4572%	\$ 11,976.14	0.3645	0.4572%	\$11,976.14	\$598.81	\$0.00	\$14,832.36	\$741.62	-\$2,856.23	-19.26%	\$15,181.36	\$759.07	-\$3,205.23	-21.11%
30	Multi-Family	22-451-003	33-02-02-22-451-003	HILCO PROPERTIES, LLC	1710 CHIEF OKEMOS CIR	1.2130	1.2130	201	No PSB Amenity	1.00	0.3486	0.4228	0.42	0.5304%	\$ 13,891.94	0.4228	0.5304%	\$13,891.94	\$694.60	\$0.00	\$20,081.41	\$1,004.07	-\$6,189.47	-30.82%	\$22,044.00	\$1,102.20	-\$8,152.06	-36.98%
31	Multi-Family	22-452-011	33-02-02-22-452-011	1741 CHIEF OKEMOS CIRCLE LLC	1741 CHIEF OKEMOS CIR	1.3770	0.3596	201	No PSB Amenity	1.00	0.3183	0.1145	0.11	0.1436%	\$ 3,761.55	0.1145	0.1436%	\$3,761.55	\$188.08	\$0.00	\$4,567.17	\$228.36	-\$805.62	-17.64%	\$4,617.14	\$230.86	-\$855.59	-18.53%
32	Residential	22-453-001	33-02-02-22-453-001	CHIEF OKEMOS APARTMENTS LLC	1721 CHIEF OKEMOS CIR	1.1180	0.2815	201	No PSB Amenity	1.00	0.3500	0.0985	0.10	0.1236%	\$ 3,237.22	0.0985	0.1236%	\$3,23										

6. Proposed Assessment Roll for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution #5

ROLL #	GENERAL LAND USE CATEGORY	TAX NUM	PARCEL #	OWNER NAME	ADDRESS	TOTAL ACRES	BENEFIT ACRES	PROP CLASS	POND SPECIAL BENEFIT CODE	POND SPECIAL BENEFIT (PSB) FACTOR	C	C x A	C x A x P	C x A x P %	C x A x P Amount	COMMONS ADJUSTED C A x x P	ADJUSTED CAP %	Final Proposed 20-Year Assessment Under Res. #5 (Not Including Interest)	Annual Payment Under the Final Proposed 20-Year Assessment (Not Including Interest)	The HOA/Commons Area Payment Included in your Final Proposed Assessment Under Res. #5	Proposed 20-Year Assessment Under the First Draft of the Assessment Roll Adopted by Res. #2 on 11/14/21	Annual Payment Under the First Draft of the Assessment Roll Adopted by Res. #5 on 03/15/22	Net Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (03/15/22)	Percent Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (03/15/22)	Proposed 20-Year Assessment Under the Second Draft of the Assessment Roll Adopted by Res. #5 on 03/15/22	Annual Payment Under the Second Draft of the Assessment Roll Adopted by Res. #5 on 03/15/22	Net Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (03/15/22)	Percent Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (03/15/22)
100	Residential	22-477-032	33-02-02-22-477-032	STEFFEL, ANDREW & SUSAN	4521 OAKWOOD DR	0.3440	0.1835	401	No PSB Amenity	1.00	0.3000	0.0551	0.06	0.0691%	\$ 1,808.84	0.0551	0.0691%	\$1,808.84	\$90.44	\$0.00	\$2,099.27	\$104.96	-\$290.43	-13.83%	\$2,099.36	\$104.97	-\$290.52	-13.84%
101	Residential	22-477-033	33-02-02-22-477-033	JOHNSON, BRANT	4515 OAKWOOD DR	0.3440	0.0446	401	No PSB Amenity	1.00	0.3000	0.0134	0.01	0.0168%	\$ 439.49	0.0134	0.0168%	\$439.49	\$21.97	\$0.00	\$509.60	\$25.48	-\$70.11	-13.76%	\$510.08	\$25.50	-\$70.59	-13.84%
102	Residential	22-478-001	33-02-02-22-478-001	TERRY, KENNETH & KRISTIAN, CHRISTINE	4600 OAKWOOD DR	0.3790	0.1426%	401	No PSB Amenity	1.00	0.3000	0.1137	0.11	0.1426%	\$ 3,735.64	0.1137	0.1426%	\$3,735.64	\$186.78	\$0.00	\$4,357.72	\$217.89	-\$622.08	-14.28%	\$4,335.63	\$216.78	-\$599.99	-13.84%
103	Residential	22-478-002	33-02-02-22-478-002	STANAWAY, BRETT & JILLIAN	4590 OAKWOOD DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$3,949.51	\$197.48	-\$558.85	-14.15%	\$3,935.24	\$196.76	-\$544.58	-13.84%
104	Residential	22-478-003	33-02-02-22-478-003	SCOFES, GEORGE STEPHEN	4580 OAKWOOD DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.66	0.1032	0.1294%	\$3,390.66	\$169.53	\$0.00	\$3,922.56	\$196.13	-\$531.90	-13.56%	\$3,935.24	\$196.76	-\$544.58	-13.84%
105	Residential	22-478-004	33-02-02-22-478-004	JOHNSON, ZACHARY Q & NATRINA	4570 OAKWOOD DR	0.3440	0.2126	401	No PSB Amenity	1.00	0.2335	0.0496	0.05	0.0623%	\$ 1,631.22	0.0496	0.0623%	\$1,631.22	\$81.56	\$0.00	\$1,886.18	\$94.31	-\$254.96	-13.52%	\$1,893.21	\$94.66	-\$261.99	-13.84%
106	Residential	22-478-005	33-02-02-22-478-005	BEADERSTADT, RICHARD E & KRAMER, CECELIA J	4560 OAKWOOD DR	0.3440	0.1646	401	No PSB Amenity	1.00	0.1830	0.0301	0.03	0.0378%	\$ 989.84	0.0301	0.0378%	\$989.84	\$49.49	\$0.00	\$1,132.39	\$56.62	-\$142.55	-12.59%	\$1,148.82	\$57.44	-\$158.98	-13.84%
107	Residential	22-478-006	33-02-02-22-478-006	ZIMMERMAN, ANN	4550 OAKWOOD DR	0.3440	0.1445	401	No PSB Amenity	1.00	0.2974	0.0430	0.04	0.0539%	\$ 1,411.93	0.0430	0.0539%	\$1,411.93	\$70.60	\$0.00	\$1,613.71	\$80.69	-\$201.78	-12.50%	\$1,638.70	\$81.94	-\$226.77	-13.84%
108	Residential	22-478-007	33-02-02-22-478-007	PETERS, SUSAN J REV TRUST #1	4542 OAKWOOD DR	0.3440	0.1477	401	No PSB Amenity	1.00	0.2934	0.0443	0.04	0.0556%	\$ 1,455.53	0.0443	0.0556%	\$1,455.53	\$72.78	\$0.00	\$1,663.38	\$83.17	-\$207.85	-12.50%	\$1,689.30	\$84.47	-\$233.77	-13.84%
109	Residential	22-478-008	33-02-02-22-478-008	LAMMERS, DONALD & GIOVANNA TRUSTEES	4532 OAKWOOD DR	0.3440	0.1525	401	No PSB Amenity	1.00	0.2993	0.0456	0.05	0.0573%	\$ 1,499.60	0.0456	0.0573%	\$1,499.60	\$74.98	\$0.00	\$1,733.63	\$86.68	-\$234.02	-13.50%	\$1,740.45	\$87.02	-\$240.85	-13.84%
110	Residential	22-478-009	33-02-02-22-478-009	KEITH, DANNY C & JENNIFER	4522 OAKWOOD DR	0.3440	0.1534	401	No PSB Amenity	1.00	0.2816	0.0432	0.04	0.0542%	\$ 1,419.52	0.0432	0.0542%	\$1,419.52	\$70.98	\$0.00	\$1,608.39	\$80.42	-\$188.87	-11.74%	\$1,647.51	\$82.38	-\$227.99	-13.84%
111	Residential	22-478-010	33-02-02-22-478-010	STEBBINS, BONNIE J	4516 OAKWOOD DR	0.3440	0.1578	401	No PSB Amenity	1.00	0.3000	0.0473	0.05	0.0594%	\$ 1,555.35	0.0473	0.0594%	\$1,555.35	\$77.45	\$0.00	\$1,748.42	\$87.42	-\$193.07	-11.06%	\$1,805.15	\$90.26	-\$249.81	-13.84%
112	Residential	22-478-011	33-02-02-22-478-011	HUGHES, PATRICIA D TRUSTEE	4505 OAKWOOD DR	0.3440	0.1612	401	No PSB Amenity	1.00	0.3000	0.0484	0.05	0.0607%	\$ 1,589.02	0.0484	0.0607%	\$1,589.02	\$79.45	\$0.00	\$1,766.84	\$88.24	-\$177.82	-10.04%	\$1,844.23	\$92.21	-\$255.21	-13.84%
113	Residential	23-151-008	33-02-02-23-151-008	RUCONAVARA, GEOFFREY & LAURA	1492 SILVERSTONE WAY	0.3980	0.0327	402	No PSB Amenity	1.00	0.3000	0.0098	0.01	0.0123%	\$ 322.49	0.0098	0.0123%	\$322.49	\$60.39	\$885.22	\$225.02	\$224.82	\$32.57	\$952.68	\$73.57%	\$983.13	\$47.78%	
114	Residential	23-151-009	33-02-02-23-151-009	GEAR, AUTUMN C & STEPHENSON, AUSTIN	1494 SILVERSTONE WAY	0.3980	0.0931	402	No PSB Amenity	1.00	0.3000	0.0279	0.03	0.0350%	\$ 917.79	0.0279	0.0350%	\$917.79	\$179.19	\$885.22	\$242.82	\$242.82	\$31.24	\$1,178.19	\$88.57%	\$1,163.89	\$82.11%	
115	Residential	23-152-001	33-02-02-23-152-001	POWELL ROAD HOLDING LLC	1495 SILVERSTONE WAY	0.3810	0.3810	402	No PSB Amenity	1.00	0.3000	0.1143	0.11	0.1434%	\$ 3,755.36	0.1143	0.1434%	\$4,640.57	\$232.03	\$885.22	\$2,557.39	\$127.87	\$2,083.18	\$1.46%	\$2,615.10	\$130.76	\$2,025.47	77.45%
116	Residential	23-152-002	33-02-02-23-152-002	KOULETTY, VENKATA REMESH BABU & RADHA RANI	1493 SILVERSTONE WAY	0.4190	0.3583	402	No PSB Amenity	1.00	0.3000	0.1075	0.11	0.1348%	\$ 3,531.25	0.1075	0.1348%	\$4,416.47	\$220.82	\$885.22	\$2,351.56	\$117.58	\$2,064.91	\$7.81%	\$2,459.04	\$122.95	\$1,957.42	79.60%
117	Residential	23-152-003	33-02-02-23-152-003	POWELL ROAD HOLDING LLC	1491 SILVERSTONE WAY	0.3870	0.2552	402	No PSB Amenity	1.00	0.3000	0.0766	0.08	0.0960%	\$ 2,515.76	0.0766	0.0960%	\$3,400.97	\$170.05	\$885.22	\$1,892.00	\$94.60	\$1,508.97	\$9.76%	\$1,923.56	\$96.18	\$1,477.42	76.81%
118	Residential	23-152-004	33-02-02-23-152-004	POWELL ROAD HOLDING LLC	1489 SILVERSTONE WAY	0.3850	0.0847	402	No PSB Amenity	1.00	0.3000	0.0254	0.03	0.0319%	\$ 835.05	0.0254	0.0319%	\$1,760.26	\$86.01	\$885.22	\$753.92	\$37.70	\$966.34	\$8.17%	\$775.33	\$38.77	\$944.93	121.87%
119	Residential	23-176-002	33-02-02-23-176-002	LEDEBUHR, DAVID S & JANE V TRUSTEES	4767 CORNELL RD	78.2000	1.8144	401	No PSB Amenity	1.00	0.0766	0.1391	0.14	0.1744%	\$ 4,659.34	0.1391	0.1744%	\$4,529.34	\$228.47	\$0.00	\$11,202.87	\$560.14	\$6,633.53	\$9.21%	\$11,338.87	\$566.94	\$6,769.53	59.70%
120	Residential	23-301-001	33-02-02-23-301-001	NEW CHINA OF MI, INC	4714 POWELL RD	0.5000	0.5000	401	No PSB Amenity	1.00	0.3000	0.1500	0.15	0.1882%	\$ 4,928.28	0.1500	0.1882%	\$4,928.28	\$246.41	\$0.00	\$6,716.60	\$335.83	\$1,788.31	\$26.73%	\$5,719.82	\$285.99	\$791.54	-13.84%
121	Residential	23-301-003	33-02-02-23-301-003	BECKETT JR, FREDERICK W TRUSTEE	4684 POWELL RD	0.3600	0.3600	401	No PSB Amenity	1.00	0.3084	0.1092	0.11	0.1370%	\$ 3,589.12	0.1092	0.1370%	\$3,589.12	\$179.46	\$0.00	\$4,267.04	\$248.80	\$1,386.99	\$27.87%	\$4,212.85	\$210.64	\$623.73	14.81%
122	Residential	23-301-008	33-02-02-23-301-008	PERNA, GAETANO TRUSTEE	1410 GRAND RIVER AVE	0.4600	0.1063	201	No PSB Amenity	1.00	0.3705	0.0394	0.04	0.0494%	\$ 1,293.74	0.0394	0.0494%	\$1,293.74	\$64.69	\$0.00	\$1,644.84	\$82.24	-\$351.10	-21.35%	\$1,696.59	\$84.83	\$402.86	23.74%
123	Commercial	23-301-012	33-02-02-23-301-012	PERNA, GAETANO TRUSTEE	GRAND RIVER AVE	20.5300	6.1495	201	No PSB Amenity	1.00	0.1545	0.9503	0.95	1.1920%	\$ 31,222.29	0.9503	1.1920%	\$31,222.29	\$1,561.11	\$0.00	\$55,832.52	\$2,791.63	\$24,610.22	44.08%	\$57,393.17	\$2,869.66	\$26,170.87	45.60%
124	Commercial	23-301-013	33-02-02-23-301-013	LAC WIXOM LLC	1492 GRAND RIVER AVE	5.5330	5.5330	201	No PSB Amenity	1.00	0.2878	1.5925	1.59	1.9975%	\$ 52,321.87	1.5925	1.9975%	\$52,321.87	\$2,616.09	\$0.00	\$74,129.59	\$3,706.48	\$21,807.72	\$29.42%	\$76,500.52	\$3,825.03	\$24,178.65	31.61%
125	Residential	23-302-001	33-02-02-23-302-001	POWELL ROAD HOLDING LLC	4724 POWELL RD	0.8100	0.4417	402	No PSB Amenity	1.00	0.3000	0.1325	0.13	0.1662%	\$ 4,353.34	0.1325	0.2000%	\$5,238.55	\$261.93	\$885.22	\$4,928.41	\$246.42	\$310.14	6.29%	\$5,052.53	\$252.63	\$186.02	6.68%
126	HOA Commons	23-302-900	33-02-02-23-302-900	POWELL ROAD HOLDING LLC	POWELL RD	3.4100	2.9118	402	No PSB Amenity	1.00	0.0648	0.1886	0.19	0.2366%	\$ 6,196.53	0.0000	0.0000%	\$0.00	\$0.00	\$6,196.53	\$21,000.59	\$1,050.03	\$21,000.59	-\$100.00%	\$21,125.97	\$1,056.30	\$21,125.97	-\$100.00%
127	Multi-Family	23-351-002	33-02-02-23-351-002	MERIDIAN MEADOWS APTS STANEV LLC	4555 PADDOCK DR	21.5880	20.8767	201	No PSB Amenity	1.00	0.3537	7.3838	7.38	9.2618%	\$ 242,595.43	7.3838	9.2618%	\$242,595.43	\$12,129.77	\$0.00	\$300,601.05	\$15,030.05	\$58,005.62	\$19.30%	\$305,548.48	\$15,277.42	\$62,953.05	20.60%
128	Multi-Family	23-351-005	33-02-02-23-351-005	PONDS COOPERATIVE HOMES INC THE	1445 E POND DR	9.3700	9.3700	201	PSB Amenities	3.66	0.3892	3.6465	13.36	16.762%	\$ 439,062.73	13.3636	16.762%	\$439,062.73	\$21,953.14	\$0.00	\$193,022.73	\$9,651.14	\$246,040.00	\$127.47%	\$201,679.07	\$10,083.95	\$237,383.65	117.70%
129	Multi-Family	23-351-006	33-02-02-23-351-006	HDI TREETOPS	PADDOCK DR	1.8000	1.8000	202	No PSB Amenity	1.00	0.3001	0.5402	0.54	0.6776%	\$ 887.36	0.5402	0.6776%	\$887.36	\$44.37	\$0.00	\$2,241.14	\$112.06	\$6,493.85	\$26.79%	\$24,724.85	\$1,236.24	\$6,977.56	28.22%
130	Residential	23-352-001	33-02-02-23-352-001	DINGMAN-SMACHEZ, RUTH T	1440 TREETOP DR	0.0143	0.0143	401	No PSB Amenity	1.00	0.3181	0.0046	0.0046	0.0057%	\$ 149.67	0.0046	0.0056%	\$1,326.41	\$66.32	\$1,176.74	\$1,606.39	\$80.32	-\$279.97	-17.43%	\$1,653.82	\$82.69	-\$327.41	-19.80%
131	HOA Commons	23-352-001C	33-02-02-23-352-001C	TREETOP CONDO COMMON AREA	TREETOP DR	0.8820	0.8820	0	No PSB Amenity	1.00	0.3249	0.2865	0.2865	0.3594%	\$ 9,413.93	0.0000	0.0000%	\$0.00	\$0.00	\$0.00								

6. Proposed Assessment Roll for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution #5

ROLL #	GENERAL LAND USE CATEGORY	TAX NUM	PARCEL #	OWNER NAME	ADDRESS	TOTAL ACRES	BENEFIT ACRES	PROP CLASS	POND SPECIAL BENEFIT CODE	POND SPECIAL BENEFIT (PSB) FACTOR	C	C x A	C x A x P	C x A x P %	C x A x P Amount	COMMONS ADJUSTED C x A x P	ADJUSTED CAP %	Final Proposed 20-Year Assessment Under Res. #5 (Not Including Interest)	Annual Payment Under the Final Proposed 20-Year Assessment (Not Including Interest)	The HOA/Commons Area Payment Included in your Final Proposed Assessment Under Res. #5	Proposed 20-Year Assessment Under the First Draft of the Assessment Roll Adopted by Res. #2 on 11/14/21	Annual Payment Under the First Draft of the Assessment Roll Adopted by Res. #5 on 11/14/21	Net Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (05/03/22)	Percent Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (05/03/22)	Proposed 20-Year Assessment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 03/15/22	Annual Payment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 03/15/22	Net Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (05/03/22)	Percent Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (05/03/22)
199	Residential	26-101-001	33-02-02-26-101-001	OSBORN, MICHAEL S & MARLENE	1494 FOREST HILLS DR	0.4590	0.4045	401	No PSB Amenity	1.00	0.3000	0.1213	0.12	0.1522%	\$ 3,986.51	0.1213	0.1522%	\$3,986.51	\$199.33	\$0.00	\$4,525.89	\$226.29	-\$539.38	-11.92%	\$4,626.79	\$231.34	-\$640.28	-13.84%
200	Residential	26-101-002	33-02-02-26-101-002	CORDILL, TODD Y & HOLLY J TRUSTEES	1484 FOREST HILLS DR	0.4590	0.4151	401	No PSB Amenity	1.00	0.3000	0.1245	0.12	0.1562%	\$ 4,091.87	0.1245	0.1562%	\$4,091.87	\$204.59	\$0.00	\$4,655.23	\$232.76	-\$663.37	-12.10%	\$4,749.07	\$237.45	-\$657.20	-13.84%
201	Residential	26-101-003	33-02-02-26-101-003	DAVIDSON, CARLA C & LOCK, JEFFREY A TRUSTEES	1474 FOREST HILLS DR	0.4590	0.3707	401	No PSB Amenity	1.00	0.3000	0.1112	0.11	0.1395%	\$ 3,653.84	0.1112	0.1395%	\$3,653.84	\$182.69	\$0.00	\$4,144.74	\$207.24	-\$490.90	-11.84%	\$4,240.68	\$212.03	-\$586.85	-13.84%
202	Residential	26-101-004	33-02-02-26-101-004	MURLEY, DAVID & HUBBARD, SARAH	1462 FOREST HILLS DR	0.4590	0.3061	401	No PSB Amenity	1.00	0.3000	0.0918	0.09	0.1152%	\$ 3,016.69	0.0918	0.1152%	\$3,016.69	\$150.83	\$0.00	\$3,446.07	\$172.30	-\$429.37	-12.64%	\$3,501.21	\$175.06	-\$484.52	-13.84%
203	Residential	26-101-005	33-02-02-26-101-005	HENRY, ANDREW GEORGE & LAWSON, JESSICA RENE	1452 FOREST HILLS DR	0.4590	0.2993	401	No PSB Amenity	1.00	0.3000	0.0898	0.09	0.1126%	\$ 2,950.40	0.0898	0.1126%	\$2,950.40	\$147.52	\$0.00	\$3,377.34	\$168.87	-\$426.94	-12.64%	\$3,424.27	\$171.21	-\$473.87	-13.84%
204	Residential	26-101-006	33-02-02-26-101-006	GUNNELL, BRIAN A	1440 FOREST HILLS DR	0.4590	0.2969	401	No PSB Amenity	1.00	0.3000	0.0891	0.09	0.1117%	\$ 2,926.00	0.0891	0.1117%	\$2,926.00	\$146.30	\$0.00	\$3,356.60	\$167.83	-\$430.60	-12.83%	\$3,395.95	\$169.80	-\$469.95	-13.84%
205	Residential	26-101-007	33-02-02-26-101-007	BLOOM, GABRIELLE E	1430 FOREST HILLS DR	0.4590	0.2957	401	No PSB Amenity	1.00	0.3000	0.0887	0.09	0.1113%	\$ 2,914.54	0.0887	0.1113%	\$2,914.54	\$145.73	\$0.00	\$3,328.42	\$166.42	-\$413.87	-12.43%	\$3,382.65	\$169.13	-\$468.11	-13.84%
206	Residential	26-101-008	33-02-02-26-101-008	EL-AHMAD, SAMIR S & HIKMAT	1420 FOREST HILLS DR	0.5740	0.2959	401	No PSB Amenity	1.00	0.3000	0.0888	0.09	0.1113%	\$ 2,916.34	0.0888	0.1113%	\$2,916.34	\$145.82	\$0.00	\$3,300.54	\$165.03	-\$384.20	-11.64%	\$3,384.74	\$169.24	-\$468.40	-13.84%
207	Residential	26-105-001	33-02-02-26-105-001	LAWLER, CHARLES A & KAREN E	4466 ARBOR DR	0.4020	0.0702	401	No PSB Amenity	1.00	0.3000	0.0210	0.02	0.0264%	\$ 691.60	0.0210	0.0264%	\$691.60	\$34.58	\$0.00	\$779.77	\$38.99	-\$88.17	-11.31%	\$802.66	\$40.13	-\$111.08	-13.84%
208	Residential	26-105-002	33-02-02-26-105-002	ODONNELL, BONNIE	4458 ARBOR DR	0.3290	0.1853	401	No PSB Amenity	1.00	0.3000	0.0556	0.06	0.0697%	\$ 1,825.99	0.0556	0.0697%	\$1,825.99	\$91.30	\$0.00	\$2,060.65	\$103.03	-\$234.65	-11.39%	\$2,119.27	\$105.96	-\$293.28	-13.84%
209	Residential	26-105-003	33-02-02-26-105-003	ELIAS, MARY L	4454 ARBOR DR	0.3670	0.2117	401	No PSB Amenity	1.00	0.3000	0.0635	0.06	0.0797%	\$ 2,086.46	0.0635	0.0797%	\$2,086.46	\$104.32	\$0.00	\$2,349.91	\$117.50	-\$263.45	-11.21%	\$2,421.57	\$121.08	-\$335.11	-13.84%
210	Residential	26-105-004	33-02-02-26-105-004	ARMSTRONG, WARREN B TRUST	4448 ARBOR DR	0.3670	0.2166	401	No PSB Amenity	1.00	0.3000	0.0650	0.06	0.0815%	\$ 2,134.76	0.0650	0.0815%	\$2,134.76	\$106.74	\$0.00	\$2,681.48	\$134.07	-\$546.72	-20.39%	\$2,763.24	\$138.16	-\$628.48	-22.74%
211	Residential	26-105-005	33-02-02-26-105-005	MARSHALL, KRISTINA M	4438 ARBOR DR	0.3670	0.2208	401	No PSB Amenity	1.00	0.3000	0.0652	0.07	0.0831%	\$ 2,176.23	0.0652	0.0831%	\$2,176.23	\$108.41	\$0.00	\$2,536.51	\$126.83	-\$360.27	-14.20%	\$2,605.69	\$130.28	-\$429.45	-16.48%
212	Residential	26-105-006	33-02-02-26-105-006	MOTT FAMILY REVOCABLE TRUST	4420 ARBOR DR	0.3670	0.2251	401	No PSB Amenity	1.00	0.3000	0.0675	0.07	0.0847%	\$ 2,218.28	0.0675	0.0847%	\$2,218.28	\$110.91	\$0.00	\$2,515.52	\$125.78	-\$297.25	-11.82%	\$2,574.56	\$128.73	-\$356.28	-13.84%
213	Residential	26-105-007	33-02-02-26-105-007	WILLIAMS, ROBERT A	4414 ARBOR DR	0.3880	0.2391	401	No PSB Amenity	1.00	0.3000	0.0717	0.07	0.0900%	\$ 2,356.56	0.0717	0.0900%	\$2,356.56	\$117.83	\$0.00	\$2,669.07	\$134.45	-\$312.51	-11.71%	\$2,735.05	\$136.75	-\$378.49	-13.84%
214	Residential	26-105-008	33-02-02-26-105-008	SKUSA, ERIC SCOTT	4408 ARBOR DR	0.4270	0.1176	401	No PSB Amenity	1.00	0.3000	0.0353	0.04	0.0443%	\$ 1,159.30	0.0353	0.0443%	\$1,159.30	\$57.96	\$0.00	\$1,289.84	\$64.49	-\$130.54	-10.12%	\$1,345.50	\$67.27	-\$186.20	-13.84%
215	Residential	26-105-010	33-02-02-26-105-010	MOE, AUNG	4386 ARBOR DR	0.4970	0.1696	401	No PSB Amenity	1.00	0.3000	0.0509	0.05	0.0638%	\$ 1,671.54	0.0509	0.0638%	\$1,671.54	\$83.58	\$0.00	\$1,891.42	\$94.57	-\$219.88	-11.62%	\$1,940.01	\$97.00	-\$268.47	-13.84%
216	Residential	26-105-011	33-02-02-26-105-011	DALMONTE, KIM	4374 ARBOR DR	0.5430	0.3700	401	No PSB Amenity	1.00	0.3000	0.1110	0.11	0.1392%	\$ 3,646.98	0.1110	0.1392%	\$3,646.98	\$182.35	\$0.00	\$4,089.65	\$204.48	-\$442.67	-10.82%	\$4,232.73	\$211.64	-\$585.75	-13.84%
217	Residential	26-105-012	33-02-02-26-105-012	WINGER, KATHRYN	4364 ARBOR DR	0.5530	0.3820	401	No PSB Amenity	1.00	0.3000	0.1146	0.11	0.1438%	\$ 3,765.48	0.1146	0.1438%	\$3,765.48	\$188.27	\$0.00	\$4,241.18	\$212.06	-\$475.70	-11.22%	\$4,370.26	\$218.51	-\$604.78	-13.84%
218	Residential	26-105-013	33-02-02-26-105-013	WORLEY, PHILIP P & STOKOSA, MELODY	4350 ARBOR DR	0.3820	0.1104	401	No PSB Amenity	1.00	0.3000	0.0331	0.03	0.0415%	\$ 1,085.21	0.0331	0.0415%	\$1,085.21	\$54.41	\$0.00	\$1,262.99	\$63.15	-\$105.53	-8.84%	\$1,326.99	\$63.15	-\$174.78	-13.84%
219	Residential	26-105-014	33-02-02-26-105-014	WAGER, SCOTT J & JUDITH	1426 BIRCHWOOD DR	0.3860	0.3523	401	No PSB Amenity	1.00	0.3000	0.1057	0.11	0.1326%	\$ 3,472.88	0.1057	0.1326%	\$3,472.88	\$173.64	\$0.00	\$3,671.01	\$183.55	-\$198.13	-5.40%	\$4,090.67	\$201.53	-\$557.78	-13.84%
220	Residential	26-106-001	33-02-02-26-106-001	HAMILTON, WILLIAM D & BOYD, JAMIE	1413 FOREST HILLS DR	0.3150	0.2663	401	No PSB Amenity	1.00	0.3000	0.0799	0.08	0.1002%	\$ 2,624.63	0.0799	0.1002%	\$2,624.63	\$131.23	\$0.00	\$3,156.90	\$157.84	-\$532.27	-16.86%	\$3,287.22	\$164.36	-\$662.59	-20.16%
221	Residential	26-106-002	33-02-02-26-106-002	ZHANG, MENG	1407 FOREST HILLS DR	0.4020	0.4020	401	No PSB Amenity	1.00	0.3000	0.1206	0.12	0.1513%	\$ 3,962.34	0.1206	0.1513%	\$3,962.34	\$198.12	\$0.00	\$5,375.34	\$268.77	-\$1,413.00	-26.29%	\$5,424.73	\$271.24	-\$1,462.39	-26.96%
222	Residential	26-106-003	33-02-02-26-106-003	DAVIS, CHRISTOPHER	4459 HICKORYWOOD DR	0.4060	0.4060	401	No PSB Amenity	1.00	0.3000	0.1218	0.12	0.1528%	\$ 4,001.77	0.1218	0.1528%	\$4,001.77	\$200.09	\$0.00	\$4,698.07	\$234.90	-\$696.30	-14.82%	\$5,052.11	\$252.61	-\$1,050.35	-20.79%
223	Residential	26-106-004	33-02-02-26-106-004	MOTSCHENBACHER, GARTH D & STEPHANIE	4453 HICKORYWOOD DR	0.4490	0.4490	401	No PSB Amenity	1.00	0.3000	0.1347	0.13	0.1690%	\$ 4,425.60	0.1347	0.1690%	\$4,425.60	\$221.28	\$0.00	\$4,902.09	\$245.10	-\$476.49	-9.72%	\$5,292.17	\$264.61	-\$866.58	-16.37%
224	Residential	26-106-005	33-02-02-26-106-005	STECOVICH, RYAN P & BETHANY A	4447 HICKORYWOOD DR	0.3560	0.3560	401	No PSB Amenity	1.00	0.3000	0.1068	0.11	0.1340%	\$ 3,508.94	0.1068	0.1340%	\$3,508.94	\$175.45	\$0.00	\$3,908.63	\$195.43	-\$399.69	-10.23%	\$4,136.22	\$206.81	-\$627.28	-15.17%
225	Residential	26-106-006	33-02-02-26-106-006	CHEN, LIANGBIAO & XU, QIANGHUA	4441 HICKORYWOOD DR	0.3240	0.3240	401	No PSB Amenity	1.00	0.3000	0.0972	0.10	0.1219%	\$ 3,193.53	0.0972	0.1219%	\$3,193.53	\$159.68	\$0.00	\$3,667.16	\$183.36	-\$473.64	-12.92%	\$3,796.21	\$189.81	-\$602.68	-15.88%
226	Residential	26-106-007	33-02-02-26-106-007	FRAS, THOMAS E & TRICIA A	4435 HICKORYWOOD DR	0.2750	0.2750	401	No PSB Amenity	1.00	0.3000	0.0825	0.08	0.1035%	\$ 2,710.56	0.0825	0.1035%	\$2,710.56	\$135.53	\$0.00	\$3,193.11	\$159.66	-\$482.55	-15.11%	\$3,298.30	\$164.91	-\$587.74	-17.82%
227	Residential	26-106-008	33-02-02-26-106-008	KAGEY, JONATHAN L & LASHLEY S	4429 HICKORYWOOD DR	0.2750	0.2750	401	No PSB Amenity	1.00	0.3000	0.0825	0.08	0.1035%	\$ 2,710.56	0.0825	0.1035%	\$2,710.56	\$135.53	\$0.00	\$3,214.74	\$160.74	-\$504.19	-15.68%	\$3,366.74	\$168.34	-\$656.19	-19.49%
228	Residential	26-106-009	33-02-02-26-106-009	BEHNKE REVOCABLE TRUST	4423 HICKORYWOOD DR	0.3100	0.3100	401	No PSB Amenity	1.00	0.3000	0.0930	0.09	0.1167%	\$ 3,055.53	0.0930	0.1167%	\$3,055.53	\$152.78	\$0.00	\$3,708.05	\$185.40	-\$652.52	-17.60%	\$3,877.83	\$193.89	-\$822.30	-21.21%
229	Residential	26-106-010	33-02-02-26-106-010	TANIMOTO, HIROSHI & KINUYO	4417 HICKORYWOOD DR	0.3100	0.3100	401	No PSB Amenity	1.00	0.3000	0.0930	0.09	0.1167%	\$ 3,055.54	0.0930	0.1167%	\$3,055.54	\$152.78	\$0.00	\$3,748.01	\$185.40	-\$692.48	-22.64%	\$3,944.28	\$217.21	-\$1,288.75	-29.67%
230	Residential	26-106-011	33-02-02-26-106-011	OWCZARZAK, RICK M TRUSTEE	4411 HICKORYWOOD DR	0.2750	0.2750	401	No PSB Amenity	1.00	0.3000	0.0825	0.08	0.1035%	\$ 2,710.56	0.0825	0.1035%	\$2,71										

6. Proposed Assessment Roll for Daniels Drain Public Improvement Special Assessment District No. 21 Based on Resolution #5

ROLL #	GENERAL LAND USE CATEGORY	TAX NUM	PARCEL #	OWNER NAME	ADDRESS	TOTAL ACRES	BENEFIT ACRES	PROP CLASS	POND SPECIAL BENEFIT CODE	POND SPECIAL BENEFIT (PSB) FACTOR	C	C x A	C x A x P	C x A x P %	C x A x P Amount	COMMONS ADJUSTED C x A x P	ADJUSTED CAP %	Final Proposed 20-Year Assessment Under Res. #5 (Not Including Interest)	Annual Payment Under the Final Proposed 20-Year Assessment (Not Including Interest)	The HOA/Commons Area Payment Included in your Final Proposed Assessment Under Res. #5	Proposed 20-Year Assessment Under the First Draft of the Assessment Roll Adopted by Res. #2 on 11/14/21	Annual Payment Under the First Draft of the Assessment Roll Adopted by Res. #2 on 11/14/21	Net Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (05/03/22)	Percent Change in 20-Year Assessment from Res. #2 (11/14/21) to Res. #5 (05/03/22)	Proposed 20-Year Assessment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 07/15/22	Annual Payment Under the Second Draft of the Assessment Roll Adopted by Res. #3 on 07/15/22	Net Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (05/03/22)	Percent Change in 20-Year Assessment from Res. #3 (03/15/22) to Res. #5 (05/03/22)
298	Residential	26-130-002	33-02-02-26-130-002	WALLACE, JACK & JANELLE	4428 ALDERWOOD DR	0.3470	0.3470	401	No PSB Amenity	1.00	0.3000	0.1041	0.10	0.1306%	\$ 3,420.23	0.1041	0.1306%	\$3,420.23	\$171.01	\$0.00	\$4,503.47	\$225.17	-\$1,083.24	-24.05%	\$4,645.58	\$232.28	-\$1,225.36	-26.38%
299	Residential	26-130-003	33-02-02-26-130-003	DROLET, KAVITA	4416 ALDERWOOD DR	0.3440	0.3440	401	No PSB Amenity	1.00	0.3000	0.1032	0.10	0.1294%	\$ 3,390.67	0.1032	0.1294%	\$3,390.67	\$169.53	\$0.00	\$4,242.14	\$212.11	-\$851.47	-20.07%	\$4,468.56	\$223.43	-\$1,077.89	-24.12%
300	Residential	26-130-004	33-02-02-26-130-004	FRYGOSKI, PHILIP J & MARY H	4404 ALDERWOOD DR	0.3820	0.3820	401	No PSB Amenity	1.00	0.3000	0.1146	0.11	0.1437%	\$ 3,765.21	0.1146	0.1437%	\$3,765.21	\$188.26	\$0.00	\$4,632.31	\$231.62	-\$867.11	-18.72%	\$4,861.96	\$243.10	-\$1,096.75	-22.56%
301	Residential	26-130-005	33-02-02-26-130-005	BURZYCH, MARK J & KIMBERLY	4396 ALDERWOOD DR	0.3890	0.3890	401	No PSB Amenity	1.00	0.3000	0.1167	0.12	0.1464%	\$ 3,834.20	0.1167	0.1464%	\$3,834.20	\$191.71	\$0.00	\$4,527.51	\$226.38	-\$693.31	-15.31%	\$4,833.72	\$241.69	-\$999.52	-20.68%
302	HOA Commons	26-130-006	33-02-02-26-130-006	CORNELL WOODS ASSOCIATION	CORNELL RD	0.0000	0.0000	402	No PSB Amenity	1.00	0.0000	0.0000	0.00	0.0000%	\$ -	0.0000	0.0000%	\$0.00	\$0.00	\$0.00	\$364.43	\$18.22	-\$364.43	-100.00%	\$0.00	\$0.00	\$0.00	0.00%
303	Residential	26-130-007	33-02-02-26-130-007	LOTHAMER, JESSE I & AMY M	4388 ALDERWOOD DR	0.3800	0.0371	401	No PSB Amenity	1.00	0.3000	0.0111	0.01	0.0140%	\$ 365.45	0.0111	0.0140%	\$365.45	\$18.27	\$0.00	\$477.61	\$23.88	-\$112.17	-23.48%	\$487.14	\$24.36	-\$121.69	-24.98%
304	Residential	26-132-001	33-02-02-26-132-001	ZHENG, YONG HUI &	1300 SWEETWOOD DR	0.3090	0.1882	401	No PSB Amenity	1.00	0.3000	0.0565	0.06	0.0708%	\$ 1,855.06	0.0565	0.0708%	\$1,855.06	\$92.75	\$0.00	\$2,132.55	\$106.63	-\$277.48	-13.01%	\$2,173.26	\$108.66	-\$318.20	-14.64%
305	Residential	26-132-002	33-02-02-26-132-002	LIU, TAOSHENG & YAN, LIU	1284 SWEETWOOD DR	0.3560	0.0694	401	No PSB Amenity	1.00	0.3000	0.0181	0.02	0.0227%	\$ 594.86	0.0181	0.0227%	\$594.86	\$29.74	\$0.00	\$667.41	\$33.37	-\$72.54	-10.87%	\$690.40	\$34.52	-\$95.54	-13.84%
306	Residential	26-153-001	33-02-02-26-153-001	WILLIAMS, JAMES & LYNDIA	4332 ARBOR DR	0.5230	0.1648	401	No PSB Amenity	1.00	0.3000	0.0494	0.05	0.0620%	\$ 1,624.68	0.0494	0.0620%	\$1,624.68	\$81.23	\$0.00	\$1,756.47	\$87.82	-\$131.79	-7.50%	\$1,885.62	\$94.28	-\$260.94	-13.84%
307	Residential	26-154-001	33-02-02-26-154-001	TANAY, DAVID E & STACEY MOLITOR	1397 SILKWOOD DR	0.3370	0.3370	401	No PSB Amenity	1.00	0.3000	0.1011	0.10	0.1268%	\$ 3,321.67	0.1011	0.1268%	\$3,321.67	\$166.08	\$0.00	\$5,410.22	\$270.51	-\$2,088.56	-38.60%	\$5,553.73	\$277.69	-\$2,232.07	-40.19%
308	Residential	26-154-002	33-02-02-26-154-002	HARRIS, KYLE & DEBBIE	1391 SILKWOOD DR	0.2890	0.2890	401	No PSB Amenity	1.00	0.3250	0.0939	0.09	0.1178%	\$ 3,086.18	0.0939	0.1178%	\$3,086.18	\$154.31	\$0.00	\$4,293.98	\$214.70	-\$1,207.80	-28.13%	\$4,410.06	\$220.50	-\$1,323.88	-30.02%
309	Residential	26-154-003	33-02-02-26-154-003	WHITE, JOHN & LEONE TRUSTEES	1385 SILKWOOD DR	0.3700	0.2572	401	No PSB Amenity	1.00	0.4248	0.1092	0.11	0.1370%	\$ 3,588.92	0.1092	0.1370%	\$3,588.92	\$179.45	\$0.00	\$4,618.20	\$230.91	-\$1,029.28	-22.29%	\$5,108.11	\$255.41	-\$1,519.19	-29.74%
310	Residential	26-154-004	33-02-02-26-154-004	HEIM, NATHANIEL & LEE, JEAN	4404 HICKORYWOOD DR	0.3170	0.3170	401	No PSB Amenity	1.00	0.3000	0.0951	0.10	0.1193%	\$ 3,124.53	0.0951	0.1193%	\$3,124.53	\$156.23	\$0.00	\$3,896.74	\$194.84	-\$772.21	-19.62%	\$4,008.84	\$200.44	-\$884.31	-22.06%
311	Residential	26-154-005	33-02-02-26-154-005	SHI, WENJUN & YU, HUI	4394 HICKORYWOOD DR	0.3100	0.3100	401	No PSB Amenity	1.00	0.3000	0.0930	0.09	0.1167%	\$ 3,055.53	0.0930	0.1167%	\$3,055.53	\$152.78	\$0.00	\$3,717.60	\$185.88	-\$662.06	-17.81%	\$3,824.44	\$191.22	-\$768.91	-20.11%
312	Residential	26-154-006	33-02-02-26-154-006	THOMPSON, EVERETT & MARYAM A	4388 HICKORYWOOD DR	0.3100	0.3100	401	No PSB Amenity	1.00	0.3000	0.0930	0.09	0.1167%	\$ 3,055.54	0.0930	0.1167%	\$3,055.54	\$152.78	\$0.00	\$3,624.69	\$181.23	-\$569.15	-15.70%	\$3,729.61	\$186.48	-\$674.07	-18.07%
313	Residential	26-154-007	33-02-02-26-154-007	LATHAM, KEITH E & LISA B	4382 HICKORYWOOD DR	0.3820	0.3820	401	No PSB Amenity	1.00	0.3000	0.1146	0.11	0.1437%	\$ 3,765.21	0.1146	0.1437%	\$3,765.21	\$188.26	\$0.00	\$4,380.49	\$219.02	-\$615.28	-14.05%	\$4,480.96	\$224.05	-\$715.75	-15.97%
314	Residential	26-154-008	33-02-02-26-154-008	BEAL, MELISSA W	1400 SILVERWOOD DR	0.4060	0.2733	401	No PSB Amenity	1.00	0.3000	0.0820	0.08	0.1028%	\$ 2,693.37	0.0820	0.1028%	\$2,693.37	\$134.67	\$0.00	\$3,590.02	\$179.50	-\$896.65	-24.98%	\$3,514.23	\$175.71	-\$820.86	-23.36%
315	Residential	26-154-009	33-02-02-26-154-009	KAZMIERSKI, PHILIP F & JO ELLEN M	1392 SILVERWOOD DR	0.3440	0.2187	401	No PSB Amenity	1.00	0.3000	0.0656	0.07	0.0823%	\$ 2,155.22	0.0656	0.0823%	\$2,155.22	\$107.76	\$0.00	\$2,696.60	\$134.83	-\$541.38	-20.08%	\$2,825.35	\$141.27	-\$670.13	-23.72%
316	Residential	26-154-010	33-02-02-26-154-010	CLUMES, GARY & THERESA	4367 SATINWOOD DR	0.3990	0.1384	401	No PSB Amenity	1.00	0.3000	0.0415	0.04	0.0521%	\$ 1,364.39	0.0415	0.0521%	\$1,364.39	\$68.22	\$0.00	\$1,579.37	\$78.97	-\$214.98	-13.61%	\$1,697.80	\$84.89	-\$333.42	-19.64%
317	Residential	26-154-011	33-02-02-26-154-011	DELOYE, COREY ALLEN	4379 SATINWOOD DR	0.3440	0.2176	401	No PSB Amenity	1.00	0.3000	0.0653	0.07	0.0819%	\$ 2,145.27	0.0653	0.0819%	\$2,145.27	\$107.26	\$0.00	\$2,375.90	\$118.80	-\$230.63	-9.71%	\$2,489.82	\$124.49	-\$344.55	-13.84%
318	Residential	26-154-012	33-02-02-26-154-012	MU, RYAN KY & FERNANDES, ROXANNE N REV LIVG TRUST	4387 SATINWOOD DR	0.3440	0.2254	401	No PSB Amenity	1.00	0.3000	0.0676	0.07	0.0848%	\$ 2,221.81	0.0676	0.0848%	\$2,221.81	\$111.09	\$0.00	\$2,483.36	\$124.17	-\$261.55	-10.53%	\$2,578.56	\$128.93	-\$356.85	-13.84%
319	Residential	26-154-013	33-02-02-26-154-013	HARKENMA, JACK R & LAURIE J TRUSTEES	4393 SATINWOOD DR	0.3440	0.2328	401	No PSB Amenity	1.00	0.3000	0.0698	0.07	0.0876%	\$ 2,294.59	0.0698	0.0876%	\$2,294.59	\$114.73	\$0.00	\$2,583.27	\$129.16	-\$288.68	-11.18%	\$2,663.13	\$133.16	-\$368.54	-13.84%
320	Residential	26-154-014	33-02-02-26-154-014	RONEY, MARVIN G & LAUREE L	4399 SATINWOOD DR	0.3460	0.2415	401	No PSB Amenity	1.00	0.3000	0.0724	0.07	0.0909%	\$ 2,380.32	0.0724	0.0909%	\$2,380.32	\$119.02	\$0.00	\$2,682.16	\$134.11	-\$301.83	-11.25%	\$2,762.63	\$138.13	-\$382.31	-13.84%
321	Residential	26-155-001	33-02-02-26-155-001	HARKNESS, CUILEN & DANIELLE	1415 SILVERWOOD DR	0.4110	0.1137	401	No PSB Amenity	1.00	0.3000	0.0341	0.03	0.0428%	\$ 1,120.68	0.0341	0.0428%	\$1,120.68	\$56.03	\$0.00	\$1,459.14	\$72.96	-\$338.46	-23.20%	\$1,607.68	\$80.38	-\$486.99	-30.29%
322	Residential	27-202-001	33-02-02-27-202-001	GUINS, PETER C & WEITZEL, RUTH D	4496 DOBIE RD	0.3100	0.1889	401	No PSB Amenity	1.00	0.3000	0.0567	0.06	0.0711%	\$ 1,862.09	0.0567	0.0711%	\$1,862.09	\$93.10	\$0.00	\$2,094.38	\$104.72	-\$232.29	-11.09%	\$2,161.17	\$108.06	-\$299.07	-13.84%
323	Residential	27-202-002	33-02-02-27-202-002	THOMAS, BERNARD D & EILEEN	1684 FOREST HILLS DR	0.3790	0.0630	401	No PSB Amenity	1.00	0.3000	0.0189	0.02	0.0237%	\$ 620.92	0.0189	0.0237%	\$620.92	\$31.05	\$0.00	\$699.79	\$34.99	-\$78.87	-11.27%	\$720.65	\$36.03	-\$99.73	-13.84%
324	Residential	27-202-003	33-02-02-27-202-003	TROTTER, LARRY C & MARIA C LT MARKETING LLC	1672 FOREST HILLS DR	0.4130	0.2806	401	No PSB Amenity	1.00	0.3000	0.0842	0.08	0.1056%	\$ 2,765.52	0.0842	0.1056%	\$2,765.52	\$138.28	\$0.00	\$3,119.80	\$155.99	-\$354.29	-11.36%	\$3,209.69	\$160.48	-\$444.17	-13.84%
325	Residential	27-202-004	33-02-02-27-202-004	PLYLE, RALPH E & BAGCHI, ALAKNANDA	1664 FOREST HILLS DR	0.3840	0.2465	401	No PSB Amenity	1.00	0.3000	0.0739	0.07	0.0928%	\$ 2,429.63	0.0739	0.0928%	\$2,429.63	\$121.48	\$0.00	\$2,937.68	\$146.88	-\$508.06	-17.29%	\$3,019.85	\$140.99	-\$590.23	-13.84%
326	Residential	27-202-005	33-02-02-27-202-005	WITTEN, THOMAS J & DELPHINE M	1656 FOREST HILLS DR	0.3530	0.2255	401	No PSB Amenity	1.00	0.3000	0.0676	0.07	0.0849%	\$ 2,222.56	0.0676	0.0849%	\$2,222.56	\$111.13	\$0.00	\$2,754.50	\$137.73	-\$531.94	-19.31%	\$2,829.53	\$128.98	-\$607.97	-13.84%
327	Residential	27-202-006	33-02-02-27-202-006	UPPERT, MATTHEW L & SONVA L	1648 FOREST HILLS DR	0.3360	0.2122	401	No PSB Amenity	1.00	0.3000	0.0637	0.06	0.0799%	\$ 2,091.62	0.0637	0.0799%	\$2,091.62	\$104.58	\$0.00	\$2,507.98	\$125.40	-\$416.36	-16.60%	\$2,627.56	\$121.38	-\$535.94	-13.84%
328	Residential	27-202-007	33-02-02-27-202-007	PORTER, SAUNDRA L & KATE K	1640 FOREST HILLS DR	0.3220	0.1973	401	No PSB Amenity	1.00	0.3000	0.0592	0.06	0.0742%	\$ 1,944.43	0.0592	0.0742%	\$1,944.43	\$97.22	\$0.00	\$2,223.81	\$111.19	-\$279.38	-12.56%	\$2,256.73	\$112.84	-\$312.30	-13.84%
329	Residential	27-202-008	33-02-02-27-202-008	HUNTER, TERESA	1630 FOREST HILLS DR	0.3100	0.1803	401	No PSB Amenity	1.00	0.3000	0.0541	0.05	0.0678%	\$ 1,777.13	0.0541	0.0678%											



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 28, 2022

Re: Text Amendment 2022-02 – ZBA Standards of Review

At the April 12, 2022 Township Board meeting, the Board Members discussed the potential changes to the Zoning Board of Appeals standards of review. The Township Board approved Ordinance 2022-02 for introduction at its meeting on April 26, 2022. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request.

The ordinance proposes to change the standards of review for a variance to more closely mirror the general standards for a practical difficulty (the basis for a non-use variance) that have been established through legislation and case law in Michigan. This will streamline the ZBA's work and make their decisions more defensible, should a decision ever be challenged in Court. Specifically, the ordinance would combine the ZBA's existing criteria one and two into one criterion pertaining to unique circumstances. Criteria three and four would be combined into one criterion specific to practical difficulties. Criterion seven would be eliminated to place the burden of updating the Ordinance on the Township and not the applicant.

There has been no major opposition raised to the proposed ordinance, which will substantially aid the Zoning Board of Appeals in their review process. Therefore, Staff would **recommend approval** of the proposed ordinance. Staff would offer the following motion for the Township Board to consider during their final review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-02 to amend Section 86-221 of the Charter Township of Meridian Zoning Code, an ordinance to update the Zoning Board of Appeals standards of review.

Attachments

1. Resolution to approve Ordinance 2022-02 for introduction
2. Ordinance 2022-02 – Final Version

RESOLUTION TO APPROVE – Final Adoption

**Text Amendment 2022-02
Zoning Board of Appeals Standards of Review**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Zoning Board of Appeals currently has eight, sometimes conflicting, standards of review for any variance request; and

WHEREAS, the Zoning Board of Appeals asked Staff to review the standards against the State enabling legislation and determine if potentially streamlining of the local ordinance was possible; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment at its regular meeting on March 14, 2022 and recommended approval of the proposed zoning amendment at their March 28, 2022 regular meeting; and

WHEREAS, the Zoning Board of Appeals reviewed the matter at their February 16, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th, April 26th and May 3rd meetings; and

WHEREAS, the proposed zoning amendment will clarify and shorten the standards for the Zoning Board of Appeals to review variance requests, making their discussion more clear and defensible.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-02, entitled “Ordinance to Amend Section 86-221, Review Criteria, of the Charter Township of Meridian Zoning Code to update the standards therein”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

Page 2

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2022.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-02

AN ORDINANCE TO AMEND SECTION 86-221, REVIEW CRITERIA, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS THEREIN

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-221, Review criteria, is hereby amended to read as follows:

In the review of an application for a variance, the Zoning Board of Appeals should determine if the following criteria are satisfied:

- (1) Unique circumstances exist that are peculiar to the land or structure, that are not applicable to other land or structures in the same zoning district and these unique circumstances are not self-created.
- (2) Strict interpretation and enforcement of the literal terms and provisions of this chapter would result in practical difficulties that would prevent the owner from using the property for a permitted purpose.
- (3) Granting the variance is the minimum action necessary which would carry out the spirit of this zoning ordinance, secure public safety, and provide substantial justice.
- (4) Granting the variance will not adversely affect adjacent land or the essential character in the vicinity of the property.
- (5) Granting the variance will be generally consistent with public interest and the purposes and intent of this chapter.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 3rd day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 29, 2022

Re: Text Amendment 2022-03 – Lake Lansing Residential Overlay District
Front Yard Lot Coverage

The Township Board approved Ordinance 2022-03 for introduction at its meeting on April 26, 2022. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

The ordinance arose out of a continuing series of variance requests that were presented to the Zoning Board of Appeals for properties around the lake. As more and more homes are built or renovated around the lake, the ZBA was faced with additional requests for variances. The ZBA asked Staff to review the ordinance and determine if changes could be made to allow for additional flexibility, in line with the variances that were being granted. Staff proposed increasing the front yard lot coverage for both lots under 65 feet in width and over 65 feet in width, allowing additional flexibility for all homeowners, not just those on smaller lots.

There has been no major opposition raised to the proposed ordinance, which will provide some additional flexibility for property owners around Lake Lansing and should reduce the number of Variance requests that are submitted. Therefore, Staff would **recommend approval** of the proposed ordinance. Staff would offer the following motion for the Township Board to consider during their final review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-03 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an ordinance to update the front yard lot coverage standards in the Lake Lansing Residential Overlay District.

Attachments

1. Resolution to approve Ordinance 2022-03
2. Ordinance 2022-03 – Final Version

RESOLUTION TO APPROVE – Final Adoption

**Text Amendment 2022-03
Lake Lansing Residential Overlay District
Front Yard Lot Coverage**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Lake Lansing Residential Overlay district allows for up to 50% of the front yard to be impervious surface, under certain circumstances; and

WHEREAS, the Zoning Board of Appeals has approved a number of variances for new or expanded structures and driveways for lots around Lake Lansing; and

WHEREAS, the matter has come to the Zoning Board of Appeals enough to be a generally recurring variance and the Board asked Staff to review the ordinance and recommend potential changes; and

WHEREAS, the Planning Commission reviewed the matter at their March 14, 2022 and March 28, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th, April 26th, and May 3rd meetings; and

WHEREAS, the proposed zoning amendment will allow additional flexibility for properties in the Lake Lansing Residential Overlay district for making improvements to their properties and will reduce the number of variance requests submitted to the Zoning Board of Appeals.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-03, entitled “Ordinance to Amend Section 86-442, Lake Lansing Residential Overlay District, of the Charter Township of Meridian Zoning Code to update the standards therein (LOT COVERAGE)”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2022.

Deborah Guthrie
Township Clerk

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ORDINANCE NO. 2022-03

AN ORDINANCE TO AMEND SECTION 86-442, LAKE LANSING RESIDENTIAL OVERLAY DISTRICT,
OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS
THEREIN (LOT COVERAGE)

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-442, Lake Lansing Residential Overlay District, is hereby amended at subsection (f)(9) to read as follows:

(9) Maximum driveway coverage.

- a. A driveway shall not occupy more than 65% of the total area of the front yard for residential lots that are less than 65 feet in width at the street line and created and recorded prior to October 5, 1960.
- b. A driveway shall not occupy more than 40% of the total area of the front yard for residential lots 65 feet or greater in width at the street line.
- c. A driveway shall not be permitted in the street right-of-way where the street has not been built.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 3rd day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: April 29, 2022

**Re: Text Amendment 2022-04 – Lake Lansing Residential Overlay District
Front Yard Setbacks**

The Township Board approved Ordinance 2022-04 for introduction at its meeting on April 26, 2022. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. Previously, the ordinance had been reviewed by the Planning Commission, who held a public hearing on the proposed ordinance and recommended approval to the Township Board.

The ordinance arose out of a continuing series of variance requests that were presented to the Zoning Board of Appeals for properties around the lake. As more and more homes are built or renovated around the lake, the ZBA was faced with additional requests for variances. The ZBA asked Staff to review the ordinance and determine if changes could be made to allow for additional flexibility, in line with the variances that were being granted. Staff is recommending allowing a setback averaging option for the front yard, based on the setbacks on adjacent properties. This would keep the proposed structure generally in line with the existing structures, while not requiring the Zoning Board of Appeals to take action on every application.

There has been no major opposition raised to the proposed ordinance, which will provide some additional flexibility for property owners around Lake Lansing and should reduce the number of Variance requests that are submitted. Therefore, Staff would **recommend approval** of the proposed ordinance. Staff would offer the following motion for the Township Board to consider during their final review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Zoning Amendment 2022-04 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an ordinance to update the front yard setback standards in the Lake Lansing Residential Overlay District.

Attachments

1. Resolution to approve Ordinance 2022-04
2. Ordinance 2022-04 – Final Version

RESOLUTION TO APPROVE – Final Adoption

**Text Amendment 2022-04
Lake Lansing Residential Overlay District
Front Yard Setbacks**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Lake Lansing Residential Overlay district requires a setback of 20 feet from the property line or 85 feet from the road centerline, depending on the location and street frontage; and

WHEREAS, the Zoning Board of Appeals has approved a number of variances for new or expanded structures and driveways for lots around Lake Lansing, with reduced front yard setbacks; and

WHEREAS, the matter has come to the Zoning Board of Appeals enough to be a generally recurring variance and the Board asked Staff to review the ordinance and recommend potential changes; and

WHEREAS, the Planning Commission reviewed the matter at their March 14, 2022 and March 28, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th, April 26th, and May 3rd meetings; and

WHEREAS, the proposed zoning amendment will allow substantial flexibility for properties in the Lake Lansing Residential Overlay district for making additions to their houses or reconstructing houses and will reduce the number of variance requests submitted to the Zoning Board of Appeals.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-04, entitled “Ordinance to Amend Section 86-442, Lake Lansing Residential Overlay District, of the Charter Township of Meridian Zoning Code to update the standards therein (FRONT YARD SETBACKS)”;

and BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2022.

Deborah Guthrie
Township Clerk

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ORDINANCE NO. 2022-04

AN ORDINANCE TO AMEND SECTION 86-442, LAKE LANSING RESIDENTIAL OVERLAY DISTRICT,
OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS
THEREIN (FRONT YARD SETBACKS)

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-442, Lake Lansing Residential Overlay District, is hereby amended at subsection (f)(5)a. to read as follows:

Front Yards. The front yard setback shall not be less than 20 feet from the street line, except that it may be reduced to the average front yard setback of the homes within 150 feet on the same side of the road.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 3rd day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 29, 2022

Re: Text Amendment 2022-05 – Nonresidential Fence Height

At the April 12, 2022 Township Board meeting, the Board Members discussed the potential changes to the fence height allowance in nonresidential zoning districts. The ordinance has previously been reviewed by the Planning Commission, who held a public hearing on the change and recommended that the Township Board adopt the changes.

The ordinance arose out of the Zoning Board of Appeals recently hearing a case regarding the height of a series of fences in the Industrial zoning district, which led to Staff reviewing the standards. In this review, we found multiple instances of fences in non-residential districts in excess of current ordinance requirements. Additionally, Staff has fielded several requests for screening in non-residential districts that would exceed six feet in height. Therefore, Staff is recommending the minor attached changes to the fence ordinance to allow some flexibility for screening/fencing in nonresidential settings. Things such as outdoor storage or generators may have additional screening requirements, beyond six feet and allowing such screening in the ordinance will encourage better design.

Staff **recommends approval** of the proposed ordinance at this time, as it will provide some modest flexibility in screening for nonresidential uses, which are substantially different than residential properties. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for introduction Zoning Amendment 2022-05 to amend Section 86-506 of the Charter Township of Meridian Zoning Code, an ordinance to update the maximum height of fences, walls, and screens in non-residential zoning districts.

Attachments

1. Resolution to approve Ordinance 2022-05 for introduction
2. Ordinance 2022-05 – Final Version

RESOLUTION TO APPROVE - Introduction

**Text Amendment 2022-05
Nonresidential Fence Height**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the current zoning ordinance limits any fence, wall, or screen to six feet, regardless of zoning district; and

WHEREAS, the Zoning Board of Appeals received a request to modernize a fence taller than six feet on an industrial property and rejected the request; and

WHEREAS, the Zoning Board of Appeals asked Staff to analyze the current standards to determine whether or not an alternative approach for fence height in non-residential zoning districts would be feasible and warranted; and

WHEREAS, after analysis, Staff has recommended changes to the fence height requirements to recognize the difference between residential and nonresidential screening needs, to address some of the concerns raised by residents and the Zoning Board of Appeals; and

WHEREAS, the Planning Commission reviewed the matter at their March 14, 2022 and March 28, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th and May 3rd meetings; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. 2022-05, entitled "Ordinance to Amend Section 86-506, Maximum Height of Fences, Walls, and Screens of the Charter Township of Meridian Zoning Code to Update the Standards Therein; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2021.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-05

AN ORDINANCE TO AMEND SECTION 86-506, MAXIMUM HEIGHT OF FENCES, WALLS, AND SCREENS, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS THEREIN

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-506, Maximum height of fences, walls, and screens, is hereby amended to read as follows:

- (a) In any residential district, no fence, wall, or screen shall be erected higher than six feet.
(b) In any nonresidential district, the height of a fence, wall, or screen may be increased to eight feet upon approval of the Director of Community Planning and Development.
(c) The height of any fence, wall, or screen shall be measured from the ground upon which it sits to its highest point. Altering the existing grade, such as but not limited to mounding or terracing of land shall not be permitted to increase the height of the fence, wall, or screen, unless the combined height of such grading, mounding, or terracing together with the fence, wall, or screen meets the height standards of this section.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 17th day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 29, 2022

Re: Text Amendment 2022-06 – Yard Encroachments (Number of Decks/Patios)

At the April 12, 2022 Township Board meeting, the Board Members discussed the potential changes to the allowed yard encroachments to permit multiple decks or patios in the same yard. The ordinance has previously been reviewed by the Planning Commission, who held a public hearing on the change and recommended that the Township Board adopt the changes.

This issue has come up occasionally, often due to grade changes around a house and walk out designs of some rear yards. After review, Staff found no pressing reason to maintain the limitation on the number of patios or decks in a yard, as long as the setbacks are still being met. The ordinance would allow multiple decks or porches in the same yard, but all the setback requirements will still be in place.

Staff **recommends approval** of the proposed ordinance at this time, as it will provide some modest flexibility for both existing homeowners and new home builders. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for introduction Zoning Amendment 2022-06 to amend Section 86-564 of the Charter Township of Meridian Zoning Code, an ordinance to update the permitted yard encroachments in residential zoning districts.

Attachments

1. Resolution to approve Ordinance 2022-06 for introduction
2. Ordinance 2022-06 – Final Version

RESOLUTION TO APPROVE - Introduction

**Text Amendment 2022-06
Yard Encroachments (Decks and Patios)**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the current zoning ordinance limits any porch or deck to one per any yard; and

WHEREAS, Staff has received requests in the past for multiple decks or porches in one yard, leading to confusion and issues for homeowners looking to add decks or porches to their backyards; and

WHEREAS, after analyzing the situation, Staff is recommending the removal of the one porch per yard ordinance requirement, but leaving the setback and height requirements in place for all porches and decks.

WHEREAS, the Planning Commission reviewed the matter at their March 14, 2022 and March 28, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th and May 3rd meetings; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. 2022-06, entitled "Ordinance to Amend Section 86-564, Yard Encroachments Permitted of the Charter Township of Meridian Zoning Code to Update the Standards Therein; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

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ORDINANCE NO. 2022-06

AN ORDINANCE TO AMEND SECTION 86-564, YARD ENCROACHMENTS PERMITTED, OF THE
CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS THEREIN

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-564, Yard Encroachments Permitted, is hereby amended at subsection (b) to eliminate subsection (b)(3) and to read as follows:

(b) Unenclosed porches. Roofed or unroofed porches may project into a required side or rear yard a distance not to exceed eight feet, provided:

(1) The porch is unenclosed, no higher than one story, and erected on piers.

(2) The porch shall not be closer than eight feet at any point to any side or rear lot line.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 17th day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: April 29, 2022

Re: Text Amendment 2022-07 – RRR District Deletion

At the April 12, 2022 Township Board meeting, the Board Members discussed Ordinance 2022-07, which would delete the RRR, One-Family, Rural Residential, Low Density District, from the Zoning Ordinance. The ordinance has previously been reviewed by the Planning Commission, who held a public hearing on the change and recommended that the Township Board adopt the changes.

One of the goals of the 2017 Master Plan was to reduce the number of single-family and multiple-family zoning districts in the ordinance. There are currently eight single-family zoning districts, plus the Lake Lansing Residential Overlay district. There are no parcels in the Township zoned RRR and there are no special uses in the district that are not found elsewhere. The deletion of the district will have no functional impact other than streamlining our ordinance and meeting a goal of the Master Plan.

Staff **recommends approval** of the proposed ordinance at this time to meet a goal of the 2017 Master Plan. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

Move to adopt the resolution approving for introduction Zoning Amendment 2022-07 to amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRR, One-Family Rural Residential Low Density District from the Zoning Ordinance.

Attachments

1. Resolution to approve Ordinance 2022-07 for introduction
2. Ordinance 2022-07 – Final Version

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of May, 2022, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the current zoning ordinance contains language that regulates a zoning district RRR – One-Family Rural Residential Low-Density District and

WHEREAS, the Meridian Township 2017 Master Plan recommends simplifying and consolidating the zoning ordinance; and

WHEREAS, no parcel in Meridian Township is zoned RRR – One-Family Rural Residential Low-Density; and

WHEREAS, removal of the RRR – One-Family Rural Residential Low-Density district would not have any effect on any homeowners in the township; and

WHEREAS, removal of the RRR – One-Family Rural Residential Low-Density district is in line with the Meridian Township 2017 Master Plan; and

WHEREAS, the Planning Commission reviewed the matter at their March 28, 2022 meeting and recommended approval of the proposed amendment; and

WHEREAS, the Township Board reviewed the matter at their April 12th and May 3rd meetings; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. 2022-07, entitled “Ordinance to Amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRR, One-Family, Rural Residential Low-Density District from the ordinance”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

Page 2

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of May, 2021.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2022-07

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN AT MULTIPLE SECTIONS TO DELETE THE RRR, ONE-FAMILY RURAL RESIDENTIAL LOW-DENSITY DISTRICT, FROM THE ZONING ORDINANCE

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-311, Establishment of Districts, is hereby amended to read as follows:

For the purpose of promoting the safety, morals, convenience, and the general welfare of the community, the Township is hereby divided into different zoning districts as follows:

Types of Districts:

RR Districts	One-Family Rural Residential Districts
RRA Districts	One-Family Suburban Estate Districts
RAAA Districts	One-Family Low-Density Residential Districts
RAA Districts	One-Family Low-Medium-Density Residential Districts
RA Districts	One-Family Medium-Density Residential Districts
RB Districts	One-Family High-Density Residential Districts
RX Districts	One- and Two-Family Residential Districts
RD Districts	Multiple-Family Low-Density Districts
RDD Districts	Multiple-Family Low-Density Districts
RC Districts	Multiple-Family Medium-Density District
RCC Districts	Multiple-Family High-Density Districts
RN Districts	Village of Nemoka Mixed Residential District
PRD Districts	Planned Residential Development Overlay Districts
C-1	Commercial District
C-2	Commercial District
C-3	Commercial District
MP Districts	Mobile Home Park Districts
PO Districts	Professional and Office Districts
CR Districts	Commercial Recreation Districts
RP Districts	Research Park and Office Park Districts
I Districts	Industrial Districts
CV Districts	Conservancy Districts
AG Districts	Agricultural District
Wireless Communications Facilities Overlay Districts	
PUD Districts	Planned Unit Development District

1 **Section 2.** Section 86-368, RR District, One-Family Rural Residential District, is hereby
2 amended at subsection (b) to read as follows:
3

4 (b) Uses permitted by right.

5 (1) [UNCHANGED]

6 (2) [UNCHANGED]

7 (3) [UNCHANGED]

8 (4) [UNCHANGED]

9 (5) [UNCHANGED]

10 (6) [UNCHANGED]

11 (7) Customary agricultural operations. Including general farming, truck
12 gardening, fruit orchards, nursery green houses not selling at retail on the
13 premises, and usual farm buildings but subject to the following conditions:

14 a. Raising and keeping of small animals, such as poultry, rabbits and
15 goats, only in the RR district.

16 b. Raising and keeping of livestock, such as cattle, hogs, sheep, and
17 horses, provided that all such raising and keeping shall be for the
18 personal use or consumption by the occupants of the premises, only
19 in the RR district, provided that the minimum area upon which one
20 such animal may be kept is three acres and that one additional animal
21 may be kept for each additional acre by which the parcel exceeds
22 three acres.

23 c. Raising and keeping for profit livestock, such as cattle, hogs, sheep and
24 similar livestock on a parcel of land not less than 10 acres in area, only
25 in the RR district.

26 d. No storage of manure or odor or dust-producing materials or use shall
27 be permitted within 100 feet of any property line.

28 e. No buildings for storage of mechanical equipment shall be permitted
29 closer than 100 feet of any property line.

30 f. No products shall be publicly displayed or offered for sale from the
31 roadside except those grown upon the land abutting the road.

32 g. Stabling or confining animals or poultry in barns, pens, stables, or
33 corrals for the production of milk or egg products or for temporary
34 holding of livestock for normal tending shall not be construed as a
35 feedlot and shall be permitted by right, provided no such barn, pen,
36 stable, or corral is located within 100 feet from any property line.
37 Pasture land shall not be subject to any setbacks. Pasture land shall be
38 identified by a predominance of vegetation consisting of desirable
39 forage species upon which livestock graze.

40 (8) Raising and keeping of chickens and rabbits as nonagricultural use. The
41 raising and keeping of chickens and rabbits accessory only to one-family
42 dwellings in the RRA, RAAA, RAA, and RA zoning districts is subject to the
43 following requirements:

44 a. Registration.

45 1. Prior to the raising and keeping of chickens and rabbits on any
46 property under this section, the property shall be registered
47 with the Department of Community Planning and
48 Development.

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- 2. Only an individual living in a dwelling on the property shall raise or keep chickens and rabbits on the property. A registration may not be transferred.
 - 3. Notwithstanding registering with the Township, private restrictions on the use of property shall remain enforceable and take precedence over the registration. Private restrictions include, but are not limited to, deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
- b. Standards. In addition to registering with the Township, the raising and keeping of chickens and rabbits accessory only to one-family dwellings in the RRA, RAAA, RAA, and RA zoning districts shall comply with the following standards:
- 1. In no case shall the maximum number of chickens and rabbits in any combination exceed four.
 - 2. Roosters shall not be allowed.
 - 3. The sale of chickens, rabbits and eggs on the property is prohibited.
 - 4. Chickens and rabbits shall not be kept in any location on the property other than in the rear yard as defined by the zoning ordinance.
 - 5. Chickens and rabbits shall be provided with a covered structure and must be kept in the covered structure or an adjoining fenced area at all times. Covered structures and fenced areas used for the raising and keeping of chickens and rabbits are subject to all provisions of Chapter 86 (zoning), except the covered structure and fenced area shall be set back a minimum of 10 feet from a side or rear lot line and structures proposed for reverse frontage lots shall be located no closer than 30 feet to the right-of-way of the designated rear yard.
 - 6. All structures for the raising and keeping of chickens and rabbits shall be constructed so as to prevent rodents or other animals from being harbored underneath, within, or within the walls of the structure.
 - 7. All feed and other items associated with the raising and keeping of chickens and rabbits shall be kept in containers or otherwise protected so as to prevent access to or contact with rodents or other animals.
 - 8. The covered structure used to house the chickens and rabbits and any fenced area shall be kept in a sanitary condition.
 - 9. This section shall not regulate the keeping of chickens in those areas zoned RR (Rural Residential) or AG (Agricultural) where the raising of chickens is a permitted use when conducted in compliance with the Michigan Right to Farm Act and the generally accepted agricultural and management practices promulgated therein

(9) [UNCHANGED]
(10) [UNCHANGED]

- 1 (11) [UNCHANGED]
- 2 (12) [UNCHANGED]
- 3 (13) [UNCHANGED]
- 4 (14) [UNCHANGED]
- 5 (15) [UNCHANGED]
- 6 (16) [UNCHANGED]
- 7 (17) [UNCHANGED]
- 8 (18) [UNCHANGED]
- 9 (19) [UNCHANGED]

10
11 **Section 3.** Section 86-369, RRR District: One-Family Rural Residential Low-Density District, is
12 hereby deleted in its entirety.

13
14 **Section 4.** Section 86-432, PO District, Professional and Office District, is hereby amended to
15 read as follows:

- 16
- 17 (a) [UNCHANGED]
- 18 (b) Uses Permitted. The following types of commercial activities may be permitted,
19 provided that only public sanitary sewerage will be utilized. All of the following uses
20 permitted must be conducted wholly in a permanent, fully enclosed building:
 - 21 (1) [UNCHANGED]
 - 22 (2) [UNCHANGED]
 - 23 (3) [UNCHANGED]
 - 24 (4) [UNCHANGED]
 - 25 (5) [UNCHANGED]
 - 26 (6) Religious institutions, except when located adjacent to a one-family or two-
27 family residential zoning district
- 28 (c) Uses permitted by special use permit.
 - 29 (1) [UNCHANGED]
 - 30 (2) [UNCHANGED]
 - 31 (3) [UNCHANGED]
 - 32 (4) Religious institutions, when located adjacent to a one-family or two-family
33 residential zoning district, subject to the following site location and
34 development standards:
 - 35 a. [UNCHANGED]
 - 36 b. [UNCHANGED]
 - 37 c. [UNCHANGED]
 - 38 d. [UNCHANGED]
 - 39 e. [UNCHANGED]
 - 40 f. [UNCHANGED]
- 41 (d) [UNCHANGED]
- 42 (e) [UNCHANGED]
- 43

44 **Section 5.** Section 86-439, Planned Unit Development, is hereby amended at subsection (c) to
45 read as follows:

- 46
- 47 (c) General restrictions and standards.
 - 48 (1) Minimum project area. Subject to the conditions set forth in this section and
49 elsewhere in this chapter, planned unit developments are permitted on sites of
50 any size. No commercial uses of any nature shall be permitted in any planned unit

development of less than 15 contiguous acres or in any planned unit development located in the RR rural residential district. For planned unit development consisting of 15 contiguous acres or more and located in any district except RR, the commercial uses shall be allowed as provided for by the chapter but in no event shall such use occupy more than 3% of the total buildable land area of the planned unit development. Prior to issuance of a building permit for construction of any approved commercial use, occupancy permits shall have been issued for a minimum of 75% of the planned unit development's residential component. Land used for commercial purposes in a planned unit development shall not be used to determine allowable residential densities.

- (2) [UNCHANGED]
- (3) [UNCHANGED]
- (4) [UNCHANGED]
- (5) [UNCHANGED]
- (6) [UNCHANGED]
- (7) [UNCHANGED]
- (8) [UNCHANGED]
- (9) [UNCHANGED]
- (10) [UNCHANGED]
- (11) [UNCHANGED]

Section 6. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 7. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 8. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 9. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 17th day of May, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk