



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
March 15, 2022 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. 2021-2022 Deer Management Program
  - B. Township Manager’s Quarterly Report
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
  - A. Communications
  - B. Minutes
    - (1) March 1, 2022 Regular Meeting
    - (2) March 8, 2022 Special Meeting
  - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
  - A. Daniels Drain Public Drain Improvement SAD #21 Resolution 3 & Resolution #4-Set a Public Hearing for April 12, 2022
  - B. Final Preliminary Plat #19012 (Giguere Homes), Sanctuary III
  - C. Special Use Permit – 22-011 – The Meridian Company– Building greater than 25,000 square feet
  - D. Ordinance 2022-01 – Fire Hydrant Hose Connection Standards – **Final Adoption**
  - E. Appointment of New Township Trustees
  - F. Community Services Millage
  - G. American Rescue Plan Study Session-Set a Date
  - H. Township Mileage Rate
13. BOARD DISCUSSION ITEMS (ORCHID)
  - A. Village of Okemos, LLC Meridian Redevelopment Fund Request #2
  - B. Update on the Grand River Ave/M-43 Construction Project
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall  
Providing a safe and welcoming, sustainable, prime community.





**To: Board Members**

**From: LuAnn Maisner, CPRP**  
**Director of Parks and Recreation**

**Date: March 8, 2022**

**Re: 2021-2022 Deer Management Program Final Report**

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The 2021 Deer Management Program concluded its eleventh year of the volunteer archery program and added an early 2022 cull conducted and managed by the Police Department. The combined archery harvest and the police cull resulted a total deer harvest of 330 deer.

The success this year was due to the effective collaborative efforts of the Township Board and Administration, Department of Public Works staff, Parks and Recreation Department staff, Police Department, volunteer archery hunters, the Michigan Department of Natural Resources Wildlife Division, and the Sportsman Against Hunger Organization.

An important component of the deer management program is the venison donation to local community food banks. Thanks to the generosity of Michigan Sportsmen Against Hunger, Meridian Township was able to donate 7,414 lbs. of venison from this program to 13 local food banks and to needy families at the Santa's First Responders Party. The value of the processing fees donated to this year's program by MSAH totaled \$9,262.50.

Attached is the detailed 2021-2022 Deer Management Final Report.



**2021-2022  
Deer Management Final Report  
March 8, 2022**

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In 2021, Meridian Township conducted their 11<sup>th</sup> year of the Deer Management Archery Program. The archery portion of the program operates annually from October 1-January 1. The Meridian Police firearms cull was added to the program in 2021 (January-February) and for the last two years has contributed to overall success of management objectives.

The Township Board initiated this program in 2010 in response to the continued high number of car-deer collisions and concerns with ongoing destruction of vegetation in parks, land preserves and in residential neighborhoods. The reported car/deer accidents have decreased over a ten-year period of more than 23%. (152/116) with 2020 reporting the least accidents at 100. Reports from residents regarding landscape destruction and a noticeable reduction in deer browsing damage in parks and preserves demonstrates a level of success while also fostering a healthier deer population.

The continued success of this program is a direct result of effective collaborative efforts with the Township Board, Departments of Public Works, Parks and Recreation, and Police, together with volunteer archery hunters, the Michigan Department of Natural Resources Wildlife Division, and the Sportsman Against Hunger Organization. **The culmination of efforts from these entities resulted in 330 deer harvested, 7,414 lbs of venison donated to local food banks, and a 23% reduction in reported car/deer accidents from 2010.**

**Program Overview: Archery Program**

1. The Meridian Township Deer Management Program is highly managed and follows all Michigan Department of Natural Resources rules and guidelines in conducting this program.
2. All volunteer hunters must be residents of Meridian Township, submit to a criminal background check, pass an archery proficiency test, and attend the mandatory orientation each year.
3. Parks and Recreation staff provides clear, consistent communication and enforcement of program rules and guidelines throughout the season and communicates daily with program participants.
4. All parks and land preserves remained open to the public during the archery season.
5. DPW staff member, Mike Ellis led and managed the cooler's maintenance as well as conducted deer deliveries four times per week to the processor in Jackson.
6. Mr. Ellis contacted and nurtured outstanding relationships with 14 local food banks where he distributed a total of 7,414 pounds of venison throughout both the archery and extended cull seasons.

### **Program Overview: Police Firearms Cull**

1. A Damage and Nuisance Animal Control Permit was obtained from the Michigan Department of Natural Resources. The permit allowed the Police Department to cull 200 deer.
2. The Police Department utilized infrared technology, cameras, thermal imaging and suppressors to conduct the cull.
3. The Police Cull operated during the evening hours once parks and land preserves were closed.
4. No overtime pay was paid to the officers participating in the program.
5. Four DPW staff worked early morning hours, sometimes in below freezing temperatures, following the evening cull to field dress the deer before delivering them to the processor.
  - o 6,110 lbs. of venison was donated from this program to 14 local food banks.

### **Program Statistics:**

#### **2021 Volunteer Archery Deer Management Program**

- Conducted under the Michigan Department of Natural Resources “Deer Management Assistance Permit” during the regular archery season of October 1st 2021 - January 1st 2022
- 68 resident volunteer archers participated
- **130** Deer Harvested from 41 Township properties and 2 private properties
- Over 1,300 pounds of venison donated to local foodbanks
- **5,200 meals** provided locally (1-pound equals 4 meals for 1 person)
- Dollar amount of venison donated = \$9,100
- Estimated **3,100 volunteer hours** served in the field

#### **2022 Police Cull**

- Conducted under a Damage and Nuisance Animal Control Permit from the Wildlife Division of the MDNR: January 2nd 2022 – February 2nd 2022
- **200** deer culled
- **6,110** pounds of venison donated to local foodbanks
- **24,400** meals provided locally (1-pound equals 4 meals for 1 person)
- Dollar amount of venison donated = \$42,770

#### **Total Deer Harvested- 330**

#### **Total Donation to Local Food Banks - A total of 7,414 pounds of venison were donated to the following local Food Banks:**

- Okemos Community Church
- Haslett Community Church
- Williamston Food Bank

- Lakeside Chapel of Park Lake
- Capital Area Community Services
- Our Savior Lutheran & City Rescue Mission
- Redeemer United Methodist Church
- Community Baptist Church of Lansing
- Dansville Clothing & Food Bank
- Haslett Food Bank
- St. Jude Catholic Church of Dewitt
- Community Baptist Church of Grand Ledge
- Leslie Community Outreach
- Santa’s First Responders Holiday Party

**2021-2022 Program Cost**

Staff Hours Regular- Parks, DPW, Police (12)	\$ 65,000.00	(2,032 est. staff hours)
Overtime Costs DPW Field Dressing: (4)	\$ 7,479.91	(210 OT hours)
Permits, Equipment, and Supplies:	<u>\$25,921.62</u>	
<b>TOTAL</b>	<b>\$98,401.53</b>	

Deer Processing Costs \$ 9,262.50  
 (Funded by Sportsmen Against Hunger)

	<b>Total Hunters</b>	<b>Properties Hunted</b>	<b>Archery Harvest</b>	<b>Police Cull</b>	<b>Reported Deer/Car Collisions</b>	<b>Dead Deer Pickup</b>
<b>2011</b>	25	7	43	--	152	--
<b>2012</b>	50	18	90	--	153	--
<b>2013</b>	60	20	127	--	180	--
<b>2014</b>	73	21	150	--	137	--
<b>2015</b>	30	19	63	--	144	--
<b>2016</b>	73	31	73	--	164	--
<b>2017</b>	66	30	80	--	129	--
<b>2018</b>	74	38	57	--	129	--
<b>2019</b>	84	38	88	--	153	--
<b>2020</b>	75	42	176	150	100	46
<b>2021</b>	68	43	130	200	116	85

Dead deer picked up and disposed of by Park Maintenance Staff (not included in totals):

**2021** – 85

**2022** – 24 (as of 2/11/22)

**Summary:**

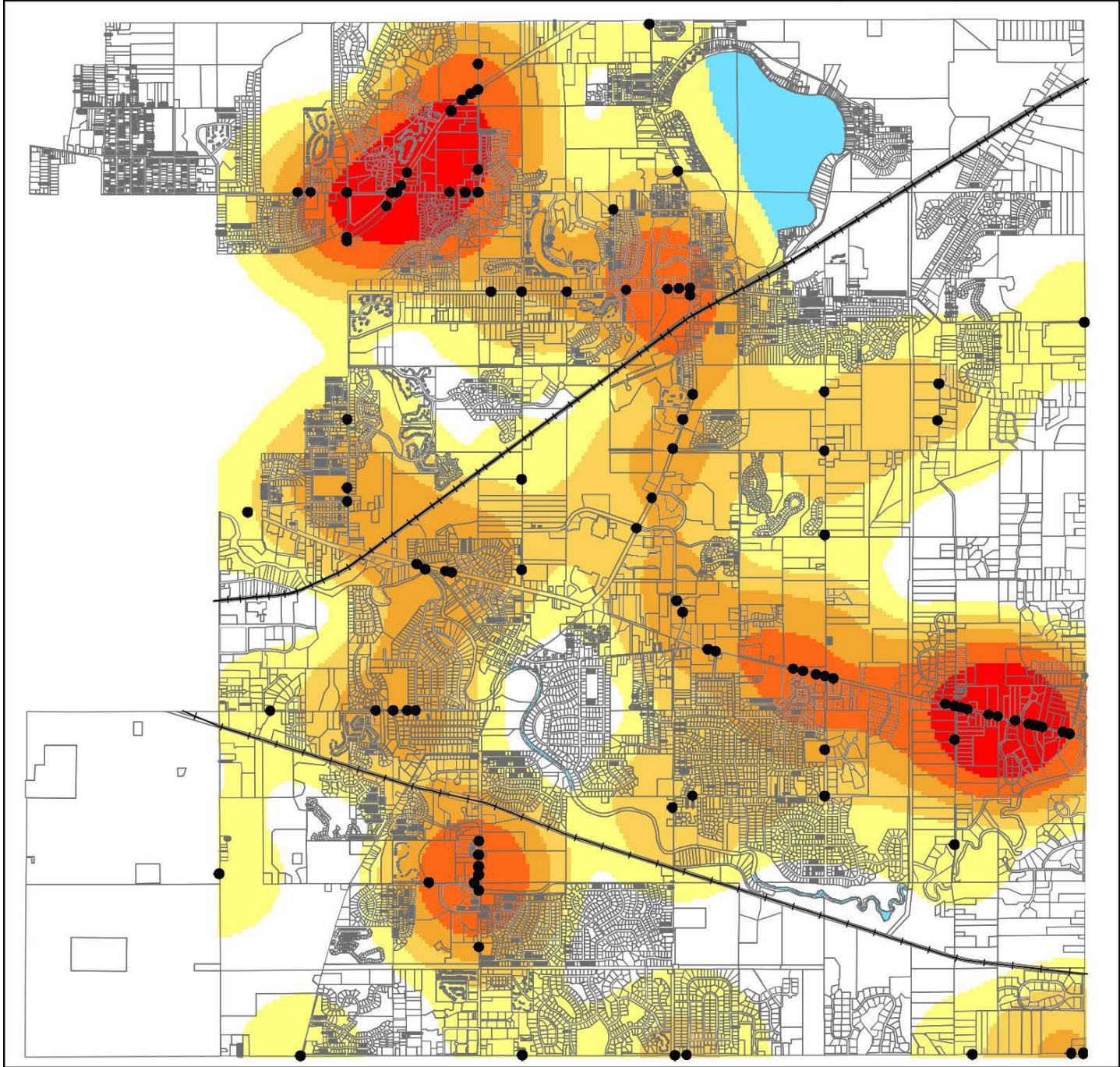
Meridian Township's Deer Management Plan strives to focus on an ecosystems approach by creating co-existence among wildlife, citizens and our suburban/natural communities in a safe and efficient manner. The deer management plan recognizes that the use and enjoyment of deer by residents is highly variable. Selection of deer management methods requires consideration of general concepts and location-specific deer dynamics.

Meridian Township takes their role as an environmental steward seriously and as such, recognizes the need to implement science-based management of our fragile natural resources so that they may remain in perpetuity for future generations.



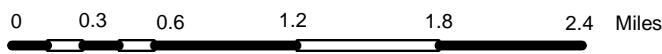


# Meridian Township Deer-Vehicle Collisions (2021)



### Legend

- Deer-Vehicle
- Collisions High
- Collisions Medium
- Collisions Low





**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: March 11, 2022**  
**Re: Manager's Report**

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**ASSESSING**

The Township’s annual Assessor’s Review was held February 28, March 1 and 2. Approximately 40 parcels were involved in the review this year. This review provides property owners with an opportunity to talk with Assessing Department Staff on an informal basis and to gain a better understanding of the assessing process. The Assessor’s Review can also be helpful for bringing any errors in the data used to value property or specific issues affecting individual properties to the attention of the Assessing Department. Corrections can then be made without the need for a formal appeal to the Board of Review or the Michigan Tax Tribunal. The Assessor’s Review enhances the transparency of the assessing process; it also results in more accurate property valuations and an efficient resolution of difficult valuation issues.

Board of Review appeals sessions are scheduled for March 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup>.

There were 16 appeals filed with Michigan Tax Tribunal for the 2021 tax year. The Assessing Office is working to resolve the remaining eight, listed below.

**CHARTER TOWNSHIP OF MERIDIAN**  
 MTT Status Report - Entire Tribunal (ET) Appeals  
 March 9, 2022

PARCEL	OWNERSHIP	DOCKET NUMBER	YEAR	SEV	TV	TV IN CONTENTION
33-02-02-15-276-005	JER/NHP SENIOR LIVING ACQUISITION LLC	20-001739	2021	3,122,400	2,791,802	1,166,802
33-02-02-20-326-011	HANNAH HOSPITALITY LLC	21-002018	2021	4,184,900	4,184,900	984,900
33-02-02-33-378-005	PHG LAND DEVELOPMENT, LLC	21-002593	2021	3,219,800	3,219,800	1,644,800
33-02-02-33-378-004	PENINSULA HOTEL GROUP, LLC	21-002598	2021	2,561,400	2,533,911	471,411
33-02-02-21-254-037	WALGREEN COMPANY	21-002717	2021	1,486,100	1,486,100	486,100
33-02-02-22-126-022	TKG MERIDIAN TOWNE CENTRE LLC	21-002756	2021	5,569,300	4,833,507	1,290,657
33-02-02-22-126-024	TKG MERIDIAN TOWNE CENTRE LLC	21-003253	2021	556,100	556,100	281,100
33-02-02-21-226-004	PANERA LLC	21-002765	2021	777,200	777,200	377,200

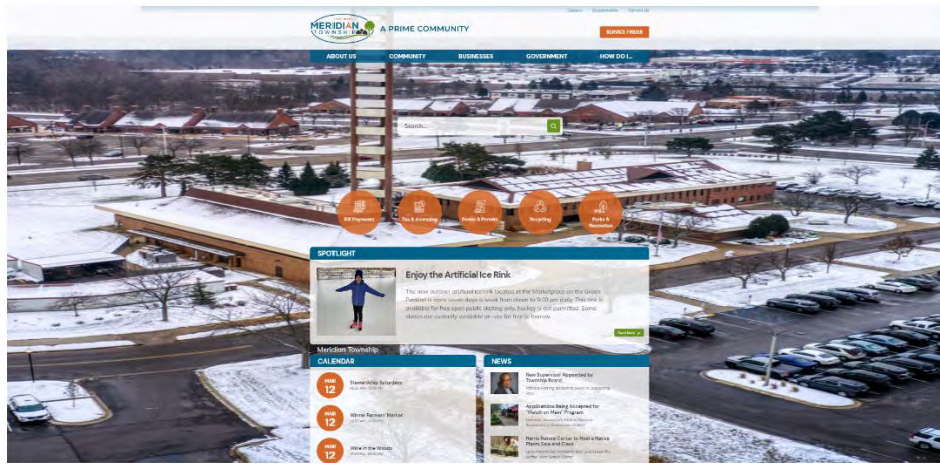
NOTE: Parcels highlighted in yellow, if any, are located in a capture district (e.g., DDA, etc.)

**COMMUNICATIONS**

**Meridian Township Website**

The Communications Department kicked off a series of virtual refresher training sessions for the new Meridian Township website which launched in November 2021. The first training was held on February 24 to provide guidance to Township employees who frequently update/manage aspects of the Township website. The first session covered specific details on uniformity, branding and consistency of website content. Ways to improve the website SEO (search engine optimization) and accessibility was also discussed including labeling and Meta tagging. The next training will be held in the summer months.





Staff has been putting together a campaign to highlight the new features of the Township website to encourage additional use of online services. Strengthening internal and external awareness of how to find and use the information on the website is key to continue success of the newly designed Township website as an effective communications and marketing tool.

Below is a list of the most recent webpages that has received significant design and content revisions on the Township website. Staff encourages everyone to share the friendly redirect URLs with community members to help them quickly find information on the website:

- Calendar - [www.meridian.mi.us/Calendar](http://www.meridian.mi.us/Calendar)
- Meetings - [www.meridian.mi.us/Meetings](http://www.meridian.mi.us/Meetings)
- Goals - [www.meridian.mi.us/TownshipGoals](http://www.meridian.mi.us/TownshipGoals)
- News - [www.meridian.mi.us/News](http://www.meridian.mi.us/News)
- Development Projects - [www.meridian.mi.us/DevelopmentProjects](http://www.meridian.mi.us/DevelopmentProjects)
- Construction Projects - [www.meridian.mi.us/TownshipProjects](http://www.meridian.mi.us/TownshipProjects)
- Recreation & Sports – [www.meridian.mi.us/Recreation](http://www.meridian.mi.us/Recreation)
- Election Information – [www.meridian.mi.us/Elections](http://www.meridian.mi.us/Elections)

### **Broadband**

Communications Manager Brandie Yates attended the first Ingham County Broadband Task Force Meeting on February 23 with Supervisor Patricia Herring Jackson (appointed member of the Task Force) and Communications Commission Chair Tunga Kiyak. At the meeting, the Task Force discussed the county-wide survey to be released this spring in order to gather data to identify broadband needs. Contact information for Meridian Township community leaders were added to the Community Partners List to prepare for the survey's release. Once the survey is available, the Communications Department will share the information across the Township's platforms to encourage residents to participate.

### **Town Hall Room A/V Upgrades Project**

On February 24, a kick off meeting was held for the project to enhance the Town Hall Room audio and visual equipment. Smart Homes/Smart Offices of Mason was awarded the project. Engineers and staff discussed the project logistics and timeline. The final purchase order will be signed by mid-March and equipment orders will be placed. Due to supply chain issues, equipment is anticipated to arrive mid to late summer. The electrical work and equipment installation is anticipated to take place late summer/early fall.

### **Marketing and Communications**

This year's issue of the Prime Meridian Magazine has been delayed until later this spring due to a limited quantity of paper available. As with other products, printing companies are seeing a shortage in paper type and quantity supply. Staff has received bids to print and have chosen the printing company, but are waiting for the paper to become available for the magazine to be printed. During first quarter, the Communications Team met with staff from each Department to determine marketing needs and gather content to communicate to the public throughout 2022. Quarterly meetings

will take place to strengthen collaboration and strategize messaging and marketing priorities throughout the year.



On January 28, Global Community Engagement Day, staff launched a Community Engagement & Communications Survey to further assist with the Department's Communications Strategy. The community was asked questions like how they receive Township information, which social platform they use the most, the frequency of receiving information, etc. The survey received 241 responses in a two-week timeframe. Results are currently being tabulated and will be shared after the Communications Commission meeting in March.



Harris Nature Center (HNC) is celebrating 25 years this year. The Communications Team created a 25th Anniversary logo, using the new logo as a base. Throughout the year, the Communications Team will share historical information about the HNC on social, in digital newsletters, at HNC camps and more. HNC staff, Parks & Recreation Director, LuAnn Maisner and the Foundation Chair were recognized at the Greater Lansing Convention & Visitors Bureau (GLCVB) annual meeting. The Communications Team is invited every year to attend this meeting due to the Township's membership and staff's Certified Tourism Ambassador (CTA) certifications. Communications Manager Brandie Yates has seven years as a CTA and this year Marketing & Public Relations Specialist Andrea Smiley received her 5-year pin.



On February 2, World Wetlands Day, the Communications Team launched a Wetlands campaign (#BuildBacktheBuffer) to assist the Environmental Commission, Green Meridian Team and Parks & Recreation Department with building awareness of our land preserves and wetlands in the Township. This is a year-long campaign that will include information about native plants that help create a buffer around the wetlands. Information will be share via the Township's social platforms, digital newsletters, plant sales and more. A dedicated webpage has also been created – [www.meridian.mi.us/Wetlands](http://www.meridian.mi.us/Wetlands).



The Communications Team along with the Economic Development Department created monthly campaigns to highlight Black History Month and Women's History Month. For Women's History Month, local woman owned businesses are being honored with a certificate and photo shared on social.

In January, the Green Gazette launched with a new design. The Communications Team worked with Constant Contact designers to create a new design for this digital newsletter. It now is branded for the Township, but with a distinct identity. A new Green Meridian logo will be designed to add to marketing materials this year.

The Township's Instagram feed now has a new look. The Communications Team worked with our social scheduling provider, Social News Desk, to create a new look for links. The Twitter carousel is also a new feature from the Department's social scheduling provider that will allow multiple stories, photos and links in one post. This will increase engagement with the Township's Twitter account.

Communications Manager, Brandie Yates and Marketing & Public Relations Specialist, Andrea Smiley completed a week-long online course and are now Certified Digital Marketers.

### **HOMTV Operations & Equipment**

One of staff's ongoing projects from 2021 into 2022, is the HOMTV Server Room Reconfiguration. Multimedia Production & Operations Specialist Diehl and local broadcast engineer met over seven times in 2021 to trace and properly label the varying cables in the HOMTV Server Room. This work will continue into 2022. On March 10, cable tracing will take place in the HOMTV Control Room into the Town Hall Room in preparation for the Town Hall Room A/V Upgrades Project to take place in 2022.

HOMTV's internet bandwidth is insufficient for the streaming capabilities needed to produce live productions. In order to address that issue, staff will be upgrading the internet plan with Comcast. A new issue with the Leightronix equipment has also come up recently. The UltraNEXUS-HD that allows for playback on the HOMTV channel has been experiencing issues displaying certain video files. Troubleshooting will be the next step and if that doesn't resolve the issues, a new UltraNEXUS may need to be an emergency purchase. The current UltraNEXUS is no longer under warranty and can no longer be serviced by Leightronix.



At the March 2 Environmental Commission meeting, a new setup was implemented to accommodate more members than the dais could seat. Rectangular folding tables were setup in the middle of the room with a microphone at each. This also allows for better social distancing during the midst of the COVID-19 pandemic. There are still technical issues that need to be worked out before this option becomes available to other Boards and Commissions for televised meetings on HOMTV.

### **HOMTV Programming & Internship**



In 2021, HOMTV was able to return to in-person productions, but still utilize virtual programs when needed. Some examples of these programs are Virtual View and HOM Entertainment.

2022 means the return of HOMTV's election coverage. Staff is working with the Clerk's Office to ensure "Your Choice 2022" election programming will help Meridian Township residents be aware of the upcoming 2022 election information, candidates and ballot proposals, as well as precinct and district changes in the Township. Primary election programs will begin in early summer.

In March and April, HOMTV will be producing new programs on topics not covered previously. A DEI forum with Haslett and Okemos schools will be filmed and available for playback to the community. Staff is also working on a Women's History Month feature with the Police and Fire to highlight the female staff from both departments. In April, a special feature will also be produced that highlights sensory-friendly activities available in both Meridian Township and the Lansing area.

HOMTV is working with the Parks & Recreation Department to produce a promo in regards to the Township's Wetland Campaign. Another promotional video is being produced for the Solarize Meridian group. HOMTV created a video for the Harris Nature Center that will be used for the MSU Science Festival. Later in March, HOMTV will film a HNC gardening and native plants class for playback. The class is being recorded on 3/22 and will exclusively air on HOMTV 4/5/22-4/19/22.

Awards season has begun and HOMTV will be submitting work to various awards competitions including the Hometown Media Awards for the national organization, Alliance for Community Media (ACM) and the Government Programming Awards for the National Association of Telecommunications Officers & Advisors (NATOA).

The Spring 2022 semester of the HOMTV internship began on January 18 and will run through May 6. This semester only has 5 returning interns and no first-time interns. Interns continue to be a valuable asset to the community by providing local news and information through interviews, programs, news stories, online articles, promos, meeting crew and more. Recruitment efforts have ramped up to hire more interns for the Summer 2022 semester. Staff is working on revising the structure of the HOMTV Internship Program to attract more prospect interns to apply.

## **COMMUNITY PLANNING & DEVELOPMENT**

On an opening note, the Community Planning and Development Department is fully staffed for the first time in over a year, thanks to the work of the Human Resources Department! With that full Staff, we have starting working towards streamlining processes and ordinances, to improve the way we serve the residents and businesses of the Township.

### **Building**

Building Department highlights form the first quarter of 2022 include:

- Demolition permits were issued for the future Trader Joe's at Northwind and Grand River Avenue. Demolition work on the project is nearly complete as of this writing.
- Building permit has been issued for Nothing Bundt Cakes at Okemos and Grand River, which will fill the only vacant space at that important intersection in the Township.
- Building permits are under review for Trader Joe's and Hypershine Car Wash, at the site of the former Paul Revere's.



Additionally, we are making progress on the overall Department goal F: 'Investigate the Potential of Going Completely Paperless for all Permitting' and expect to have a plan to implement, at least on a trial basis, in the second quarter.

### **Planning**

The Planning Department has begun work on modernizing the Zoning Ordinance. By the end of the quarter, the Planning Commission will have held public hearings and reviewed seven proposed ordinance changes on a variety of topics from residential setbacks and lot coverage in the Lake Lansing Overlay district, to the Zoning Board of Appeals review standards, which will meet Department Goal G: 'Update the standards of review for the Zoning Board of Appeals to be more in line with the State enabling legislation.' We will also have taken the first step in implementing Department Goal A: ' Consolidate the number of Single-Family Residential and Multiple-Family Residential zoning district', which is also a goal of the 2017 Master Plan, by proposing the elimination of an unused residential zoning district. The next quarter will see us start the Master Plan update process in earnest.

From a new/ongoing project perspective, Staff would highlight the Meridian Company's plans currently under review to build a new building adjacent to their current home on M78 at the north end of the Township and the site plan review that is in process for the Village of Okemos project.

## **Code Enforcement**

Efforts continue to improve the overall conditions at the Winslow Trailer Park. Staff will continue to work with the Township Attorney's Office, over the course of the next several months, to plot a path forward for enforcement. Snow enforcement was not extensive this year, as the majority of residents appear to have properly cleared their sidewalks in a timely fashion.

## **ECONOMIC DEVELOPMENT**

### **Pine Village Project**

Pine Village Developers have begun value engineering related to construction of the mixed used 55+ senior community at 1673 Haslett Road. Fall of 2021 the developers planned to demolish the building and instead held off due to the volatile market fluctuations in construction. 2022 did not show promise in the area of lumber, labor, supply and demand as prices for lumber soared to record highs. Gas prices are now at their highest in a little over a decade the pressure for the development to begin is increased. A proposal for 1655 Haslett Road could see the Pine Village Development Team push full steam ahead.

### **Village of Okemos Project**

The Village of Okemos Development Project first approved in May 2019 has seen two amendments to the MUPUD to allow for the developer an ability to finance the project. A request in June 2021 to reduce the overall nonresidential space was partially approved to no less than 32,000 square feet of commercial space along Hamilton Road. The removal of the surface parking deck and reduction in the height of the building to four stories was approved July 2021. Forward progress on the project must be seen by EGLE, for the project to remain eligible for the approved grant and loan. The Village of Okemos Development Team submitted their second request for the use of the Meridian Redevelopment Fund (MRF) for about \$3.3M for infrastructure improvements in the public right of way. These improvements will not be constructed until 2023; the recommendation from the Meridian EDC is not to exceed \$1.25M for improvements in 2022 and to allow the developer another opportunity to request funding at a later date.



## **Business Development**

The following businesses have recently opened their doors:

- Xavier DeGroat Autism Foundation Museum
- Charlotte Russe
- My Eye Candy Boutique

The following are businesses that will open soon:

- Evergreen Vet Clinic and Animal Rescue 4737 Marsh Road
- Nothing Bundt Cakes 2090 W Grand River Ave
- Buddy's Pizza

### **Business Retention Program**

There are primary celebrations for businesses in Meridian Township. We have elected to provide free ribbon cuttings and promotion for any new business within the boundaries of the Township. We also provide promotional celebratory milestones for businesses should they desire. March is Women's History Month will feature women business leaders in Meridian Township with various themes. 2022 features nominated women of Meridian Township with celebratory promotions and a certificate provided by the Economic Development Department.



### **Match on Main Meridian Program**

Happy to report the Match on Main Meridian was approved with full support of the DDA members at their meeting in February. This program is a \$25,000 grant that assists a new or established business moving to or growing within a DDA. The DDA has proposed supporting two businesses annually with the 10% match (\$2,500) to the MEDC for applicants of the Match on Main Program. Holding our RRC in eligible status grants us this opportunity and more.

## **FINANCE**

### **2021 Audit**

We are working on 2021 year-end audit with closing journal entries and preparing required schedules. The Township is required to have a single audit again this year due to the receipt of federal funds from grants and American Rescue Plan (ARP) funds received in 2021.

### **GFOA Award**

The Township and the Finance Department has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program. This was awarded on the 2020 Annual Comprehensive Financial Report.

### **Pension and Other Post-Employment Benefits (OPEB)**

Finance has received the actuarial reports back on the Meridian Township Pension Plan and our OPEB plan. The Township Plan is 110% funded as of 12/31/2021 and the OPEB Plan is 95% funded.

## **FIRE DEPARTMENT**

### **Update Meridian Township Support Emergency Operations Plan (EOP)**

The Emergency Operations Plan was updated with changes approved by the Township Board. The original copy has all required signatures and a copy was submitted to Ingham County Office of Emergency Management.

### **Damage Assessment Plan**

The Damage Assessment Plan was presented to the Township Board earlier this year and has been approved. In March, the damage assessment team members will attend a two hour training session. Forms have been developed that will be used by the team. The next phase will be training first responders on how to complete damage assessment "Windshield Surveys."

### **Develop Township Continuity of Operations Plan (COOP)**

The COOP Plan is still under development. The Main Plan is almost complete; Functional and Support Plans are still being developed.

### **Fire Department Accreditation**

The Department has been in contact with the Center for Public Safety Excellence (CPSE), Fire Accreditation International (CFAI) issued by the Center for Public Safety Excellence (CPSE) and the Commission on Accreditation of Ambulance Services (CAAS). Moving forward each program's requirements and costs will be evaluated.

### **Develop a Fire Department Standard of Cover Document**

The Department's Standard of Cover document was started in late 2021 and development will continue throughout 2022.

### **Fire Department Strategic Plan**

The orientation for this process has been developed and is under review. A committee will be formed in late spring or early summer to work through the planning process.

### **Continue with Emergency Siren Project by Installing Eleventh Siren**

The eleventh outdoor warning siren has been ordered with a delivery date of late spring. This year's location will be on Cornell Rd. between Grand River and Tihart.

### **Recruiting and Succession Planning 2022**

The Department is sponsoring one individual in paramedic school, Kayla Crim, who is currently halfway through her paramedic program and doing well. With Board approval, the Department hired two new paramedic/firefighters in February (going from 32 to 34 firefighters in suppression) and continues to seek qualified candidates to prepare for upcoming retirements in April and June. A new Training/EMS Chief will be starting in April.

Working with Lansing Community College and Ascension Hospital, the Department has been recruiting paramedic students to fill two vacancies in January 2023. Three students have been interviewed thus far, and the Department intends to continue the process and remain in contact with them as they progress through their training.

There are two promotional processes scheduled for this year. Testing for Captain will take place in April prior to a Captain retirement in June. Additionally, a Battalion Chief promotional process will begin in early fall for two vacancies in January 2023.

### **Apparatus Update**

Shortages in parts and staffing and extended delivery times have caused many delays in the build time and delivery of the new vehicles.

- 2020 Ladder
  - Ladder is scheduled for delivery in June or July.
- 2022 Ambulance
  - Ambulance will be completed in late summer or early fall.
- 2022 Command Vehicle
  - Command Vehicle is scheduled to be built by Ford in March; final confirmation is pending.
- 2023 Pumper
  - The 2023 Pumper was ordered in December 2021 due to anticipated delivery delays and an increase in cost to order at a later date. The estimated savings from purchasing early is approximately \$150,000. Currently the build time for a pumper is 21 to 24 months. The vehicle is expected to be delivered in late 2023.



## **Continue with Five-Year Replacement Schedule Required for Personal Protective Equipment (PPE) and Other Required Equipment**

- Structural fire gear has been ordered; delivery date is pending.
- Additional equipment will be ordered throughout the year.

## **HUMAN RESOURCES**

### **COVID-19**

On February 17, 2022, we sent out an all-employee email confirming updates to the Township's COVID policy and protocol. Masking for employees and visitors will be strongly encouraged, but not required, though it may still be required along with social distancing depending on unique circumstances or departments who have other requirements or are unable to socially distance. The process for those who test positive or come into close contact with someone who tested positive have also changed- the number of days required to be out of the office have been reduced, based on the latest local, state, and federal guidelines.

### **Diversity, Equity and Inclusion (DEI)**

Our DEI Task Force remains connected on initiatives that openly support *Equity, Diversity, and Inclusion* practices and principles. Regular training for leadership and staff are in place through local trainers including DEI subject matter experts at MSU and LCC's Business & Community Institute. The next training is tentatively scheduled for April 4<sup>th</sup> through LCC.

### **Employee Traffic**

We are moving full steam ahead into the year for staffing among our departments. Despite losing 5 employees since January, (Including Derek, 3 police officers, and 1 of 2 security front desk officers), we have gained 8 (Including 2 police officers, 2 firefighter/paramedics, and our second administrative assistant has been filled in our Community Planning & Development). As winter finally makes way for spring, we are interviewing and making plans for the arrival of our temporary seasonal employees, many of whom are returning from previous years. Our EMS Training Chief will be retiring in April after more than 25 years of service with the Township. We had two promotions in the Fire Department- one to EMS Training Chief and one to Lieutenant. We are in the promotional process for Captain with the Fire Department, with the interview process to take place in April.

### **Health & Wellbeing**

Employee Appreciation Day was last Friday, March 4<sup>th</sup>. Executive Assistant Michelle Prinz helped coordinate a phenomenal kickoff to the day by coordinating breakfast and dessert available for pickup in the Town Hall Room. Employees expressed sincere gratitude for the meal and acknowledgment of their great work.



## **INFORMATION TECHNOLOGY**

### **Continued Work on IT Evaluation with Brightline IT**

Technology Staff Members continue working with the third party company conducting our IT evaluation, Brightline IT. We believe this week's meeting was the last one prior to the delivery of their report that will lay out priorities for technology projects for the remainder of 2022. Based upon discussions thus far,

IT staff is identifying quick short-term projects that may be undertaken in order to jump-start the prioritized project list. Some projects, such as the upgrade of network connections at remote sites are already under way.



### **Upgrade of Deprecated Voice & Data Connections to Township Facilities**

Township Staff continues work with AT&T to upgrade telecom connections to all of our remote facilities. This work is expected to be completed before the end of the first quarter of 2022.

### **Remote Access Activity**

January and February saw increases in employees using Office 365, LogMeIn, and NetMotion Mobility to access Township resources from remote locations. This trend is reversing itself since the beginning of March, and over the past week, we have seen a marked drop-off in remote logins.

### **Security Events and Focus on Maintenance**

Over the past 10 days, IT staff continues to see an increase in security incidents where attackers from distant locales have attempted to log into our various remote systems, including Office 365, and LogMeIn. In all but two cases, the attempts have been unsuccessful, and in those events, we have worked with the end-users to re-secure their accounts.

### **Testing FirstNet Devices in Police Cars.**

IT Staff worked with the Police Department to deploy a test cellular modem for the FirstNet network in one of our police cars. This is the first network prioritizes Public Safety Connections and traffic over other uses. We expect these devices to be invaluable at events like MSU football & basketball games and this first phase of testing is to ensure that we have good coverage over our regular service areas in Meridian and Williamstown Townships.



### **Replacement Computers for Police Cars**

IT staff has begun configuration of four new in-car computers received at the end of February. Based upon the success of the initial units installed last fall, identical devices have been ordered for the remaining six PD patrol units.

## **PARKS & RECREATION**

### **Harris Nature Center**

The Harris Nature Center (HNC) is celebrating its 25<sup>th</sup> Anniversary this year and received a Certificate of Recognition from the Greater Lansing Convention and Visitors Bureau last week during their Annual Meeting. The actual anniversary date is July 22. There is a plan in place to host a formal recognition on Friday, July 22 with elected officials and the media and then host an open house on Saturday, July 23 with a day filled with free activities, guided walks, and tours for the community and live music.

Harris Nature Center virtual field trips became a real hit during COVID-19 as they provided a distanced learning opportunity for teachers and students connect with the Nature Center for environmental education. HNC staff collaborated with our Communications Department to create a new program that coordinates the upcoming MSU Annual Science Festival. This program will be shared with schools all over the Mid-Michigan area.

The Harris Nature Center is currently taking orders for their Native Plant Sale that serves as a fundraiser for the Center. The deadline to place an order is April 29 with orders ready for pick up on May 7.

HNC Programs this month include:

- Annie's Big Nature Lesson – A week long, full-day program – next week:
- St. Martha's School 100 students
- Nature Tots
- Wine in the Woods
- Howl at the Moon
- Trail Talk
- Native Plants Class
- Chipmunk Story Time
- Work is underway in preparing for full-day summer camps. We experienced record-high participation in 2021 and looking forward to another banner year! Registration begins March 15.

### **Marketplace on the Green**

The Farmers' Market continues to operate every other Saturday at Marketplace on the Green and has expanded their hours through April from 10:00 am – 2:00 pm. The Spring Market opens on May 7, 2022 from 8:00 am-2:00 pm every Saturday. The Wednesday afternoon market is expanding to start in June and run through the end of October. Mike Devlin has scheduled bands to perform every Wednesday night in June, July and August along with other family friendly activities and food trucks each week.

### **Parks Programming Update**

The Flashlight Easter Egg Hunt is back and will take place on Saturday, April 16 at Nancy Moore Park. Mike Devlin will soon be ordering 15,000 candy-filled eggs that will be distributed on the soccer field and baseball field for various age groups. Event registration will open soon! VOLUNTEERS NEEDED!

Love a Park Day is a time for the community to pitch-in to help clean-up and spruce-up our parks following the winter season! The date for this event is Wednesday, April 20 from 5:00 pm-7:00 pm at various locations throughout the Township. The event will conclude with a volunteer pizza party at Marketplace on the Green. Promotion and volunteer registration will be available soon!

Planning is underway for the 2022 Celebrate Meridian Fireworks Celebration! The event will take place on Saturday, June 25. Mark your calendars!

Planning is also underway for the 2022 Meridian Heritage Festival in conjunction with the Friends of Historic Meridian and Nokomis Native American Cultural Center. The event will take place on Saturday, October 1, 2022.

The registration for the Youth Spring Soccer Season is closing soon with over 500 children. Practices and games run from April through June.

Registration for youth baseball, softball and tee-ball for Okemos, Haslett and Williamston children is underway for play beginning in May-July. Approximately 600 children will be participating.

Registration is also open for Adult Sand Volleyball, Adult Softball and Adult Kickball Leagues.

### **Stewardship Programming Update**

Four Stewardship Workdays were conducted to remove invasive shrubs at Ted Black Woods Park (2), Tihart Preserve and Red Cedar Glen Preserve utilizing the help of 52 volunteers.

Two Wetland Walks were held at Nancy Moore Park & Tihart Preserve in February and March with 25 participants. This field series is part of the Wetland Restoration and Education Program.

Conducted an educational “Trailside Ecology” program at Red Cedar Glen Preserve with 9 participants.



Seeds collected by volunteers in our parks and land preserves last fall are currently being grown by two local native plant nurseries. We will receive half of the order at the end of May to plant back into Township preserves with volunteers with the other half in September. An extensive and illustrative native plant guide is currently being created to give residents the tools and resources they need to landscape with native plants. These plants are not just native to Michigan, they are native to Meridian Township!

### **Park Maintenance**

The team has been busy with snow removal, Ice rink maintenance, trash removal, Christmas tree chipping, pathway maintenance and special projects such as:

- Completed the installation of all new trailhead signs in Central Park/Central Park South/Nancy Moore Park and that was the final touches to the trail project
- Securing summer staff for seasonal maintenance
- Installing new foul poles at Towner Road Park
- Installing windscreens at pickleball courts at Hillbrook and Towner Road Parks
- Installing a retractable windscreen at Marketplace on the Green to evaluate effectiveness.
- Renovating pole barn at new Okemos Road Property for temporary storage.

A second attempt is currently underway with a Request for Proposals to seek summer mowing and trimming maintenance contract along the pathway system. The bid deadline is March 15

### **PUBLIC WORKS & ENGINEERING**

#### **Solar Project**

The solar RFP to construct two 20 kW solar arrays on the carports at the Public Safety Building was published on February 28, 2022. This is the Township’s fourth consecutive year of completing a solar project to help us meet our goal of 100% renewable energy use by 2035.

We held a pre-bid meeting with four different contractors on March 2, 2022 to walk the project site and answer question. Bids are due to the Clerk’s office on March 18, 2022 by 11 a.m.

#### **Okemos Library Roof**

We have consulted with one of our contractors to determine the scope of work that is needed to repair the roof of the Okemos Library. The RFP to secure competitive bids for the Okemos Library Roof is being drafted.

### **Updating Township Signage**

We received initial drafts from our consultant for the new welcoming signage and a complete sign update plan with corresponding draft RFP for the Municipal Complex, Central Park, Historical Village, Nokomis Cultural Heritage Center, and the Marketplace on the Green. We are reviewing the initial draft materials and working to get edits back to our consultant. We have 5 different locations selected for entrance signs. We own two, may acquire a third thanks to Director Schmitt, and are sending letters to the two private property owners requesting easements for the other two.

### **Chapter 20 Drain Conversion**

Assistant Manager Opsommer has held two meetings with the Ingham County Drain Commission office regarding converting our Chapter 20 drains to Chapter 4 drains. We are waiting for deliverables from the Ingham County Drain Commission office to begin converting our six Chapter 20 drains.

### **Grand River Avenue Project**

We began water main work in conjunction with the Grand River Avenue road project this week. We anticipate this work being completed early next week.

We coordinated a pre-construction meeting with MDOT for all Township staff who are impacted by the project. The meeting was held on March 7, 2022.

### **Getting to Know the DPW Union Members**

Assistant Manager Opsommer held an initial meeting with the full Meridian Township DPW union on March 3, 2022. It was a productive dialogue with the union to get to know them all better and for them to get to know me better.

### **2022 Township Road Projects**

We are working to get the 2022 road projects out to bid. Our engineering consultant, Mannik and Smith, is working on the draft RFP. Assistant Manager Opsommer has met with Mannik and Smith twice since joining the team less than a month ago.

### **Okemos Road Bridge Project**

On March 2, 2022, the Ingham County Road Department informed me that the Okemos Road bridge project is one month behind due to delays caused by AT&T. We worked with the Ingham County Road Department on a plan to get the project back on schedule, which the Board approved. The plan allows work, only on this specific project, between 7 a.m. to 9 p.m. (i.e. the normal hours we permit construction work Monday through Saturday under our ordinance), on Sundays, but not holidays, until May 23, 2022.

This will help the contractor to meet EGLE's May 1 deadline for removal of old abutments and piers, as well as, installation of new abutments. It will also allow the bridge deck to be poured during the proper conditions for the concrete to cure.



**North Water Tower Construction Project**

We are working to schedule a pre-construction meeting with our contractor for the maintenance we are doing with the north water tower this year.

**Meridian Township Recycling Center Update**

We continue to work internally on a long-term solution to our transfer and recycling center and determine if we will pursue the grant opportunity with EGLE again. Assistant Manager Opsommer has met with many different Township staff and our consultant, Spicer Group.

**MSU to Lake Lansing Trail Update**

Finalized acquisition of the property on Dawn Ave to help complete the MSU to Lake Lansing Trail.

**Daniels Drain Update**

We conducted about 40 one-on-one meetings with residents regarding their prospective assessment for the Daniels Drain project. We are prepared to bring resolutions 3 and 4 to the Township Board on March 15 for their consideration. Resolution 4 will set the second public hearing date for April 12, after which, we will meet with residents again regarding their updated assessments before finalizing them officially with resolution 5 in May. The Township is paying 50% of the cost of the project from our general fund, which is by far the most the Township has ever contributed to a drain assessment project on a percentage basis.

**Community Services Millage**

In 2002, Meridian Township voters approved a .1 mill Community Services millage. The original ballot proposal sought to provide funding for recreation, senior center and human services. The 10-year millage expired in 2012. In 2012, the Township Board chose to seek an increase from .1 to .15 mill, with the additional .05 mill levy dedicated to supporting programing for senior citizens. Again, the voters supported the ballot proposal.

Twenty years have passed since the original millage was approved by voters. On December 31, 2021, the current levy expired and must be reauthorized for this year, December 2022. Manager Walsh asked our team members most affected by the millage (Parks & Recreation Director LuAnn Maisner, Human Services Coordinator Darla Jackson & Senior Center Director Cherie Wisdom) to meet and determine the current funding vs. future needs. The three leaders agreed to recommend a renewal. During the February 15, 2022 meeting, the Board decided to put the Community Services millage up for renewal on the August 2, 2022 ballot.

We have worked with our legal counsel to prepare the ballot language for Community Services millage, which will go before the Board on March 15.

**Customer Service**

The team has worked diligently to address all inquiries from residents, which ranged from 2 p.m. water main breaks to getting a "Do Not Block the Intersection" sign installed for the Sylvan Glen neighborhood off of Dobie Rd.



9A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS  
March 15<sup>th</sup>, 2021**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Variance Request 22-03-16-1**

**E.W. Sparrow Hospital Association**

**WEDNESDAY, March 16, 2022**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
Variance Request 22-03-16-1  
E.W. Sparrow Hospital Association  
Public Hearing**

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, March 16, 2022 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a variance request for additional signage. E.W. Sparrow Hospital Association is proposing a series of wall and ground signs in excess of the allowed number and square footage of wall and ground signs permitted by ordinance. The subject site is zoned PO, Professional Office.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [schmitt@meridian.mi.us](mailto:schmitt@meridian.mi.us), or at the public hearing.

**Publish:**                      **Lansing State Journal**  
   **March 1, 2022**

**Deborah Guthrie**  
**Township Clerk**

**1 Affidavit, please**





CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: TOWNSHIP BOARD

TUESDAY, MARCH 15, 2002

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**CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD SPECIAL MEETING  
5151 MARSH ROAD, OKEMOS MI 48864  
517.853.4000  
TUESDAY, MARCH 15, 2022, 3:00 PM**

Notice is hereby given that the Meridian Township Board will conduct a special meeting in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, on Tuesday, March 15, at 3:00 pm to interview the finalists for the open Trustee position.

The meeting agenda, packet and/or virtual meeting credentials will be posted on the Township webpage at [www.meridian.mi.us](http://www.meridian.mi.us)

**Publish:**

**Towne Courier  
March 6, 2022**

**Deborah Guthrie  
Township Clerk**

1 Affidavit Please



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Ordinance Amendment #2022-01**

**Fire Hydrant Hose Connections**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Ordinance Amendment #2022-01 – Fire Hydrant Hose Connection Standards**

The Township Board at its regular meeting on March 1, 2022 approved for introduction and subsequent adoption Ordinance Amendment #2022-01 to add standards for fire hydrant hose connections and when updates are required to be made. The proposed amendment would amend the regulations set forth in Section 78-29 of the Township's Code of Ordinances.

A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**Publish:**                      **Towne Courier**  
**March 6, 2022**

**Deborah Guthrie**  
**Township Clerk**

**1 Affidavit, please**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Rezoning #21060**

**MONDAY, March 28, 2022**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Rezoning #21060 (Becky Beauchine Kulka Inc.)  
Planning Commission Public Hearing  
Monday, March 28, 2022 - 7 pm**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, March 28, 2022 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a rezoning request. The applicant Becky Beauchine Kulka Inc. is requesting to rezone an approximately 0.99 acre parcel located at 2260 Jolly Oak Road, from PO (Professional Office) to C-2 (Commercial).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [planningcommission@meridian.mi.us](mailto:planningcommission@meridian.mi.us), or at the public hearing.

**Publish: Towne Courier  
March 13, 2022**

**Deborah Guthrie  
Township Clerk**

**1 Affidavit, please**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Zoning Amendment #2022-08  
(Planning Commission)**

**MONDAY, March 28, 2022**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Zoning Amendment #2022-08 (Planning Commission)  
Planning Commission Public Hearing  
Monday, March 28, 2022 – 7 pm**

**Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, March 28, 2022 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a proposed zoning amendment. The Meridian Township Planning Commission has proposed to amend Section 62-34, Tentative Preliminary Plat, Section 86-124, Application Requirements, Section 86-441, Grand River Avenue (M-43) Corridor Access Management Overlay District, and Section 86-444, Commercial Planned Unit Development (C-PUD), and to create a new Section 86-156, Traffic Impact Studies of the Charter Township of Meridian Code of Ordinance to update the standards for traffic study requirements throughout the ordinance.**

**A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.**

**Publish:                      Towne Courier  
   March 13, 2022**

**Deborah Guthrie  
Township Clerk**

**1 Affidavit, please**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Zoning Amendment #2022-07  
(Planning Commission)**

**MONDAY, March 28, 2022**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Zoning Amendment #2022-07 (Planning Commission)  
Planning Commission Public Hearing  
Monday, March 28, 2022 - 7 pm**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, March 28, 2022 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a proposed zoning amendment. The Meridian Township Planning Commission has proposed to amend Section 86-369, RRR District, by deleting the section and all references and reserving Section 86-369 for future use.

A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**Publish: Towne Courier  
March 13, 2022**

**Deborah Guthrie  
Township Clerk**

**1 Affidavit, please**



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #22-041

(2745 Mount Hope)

MONDAY, March 28, 2022

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CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
Special Use Permit #22-041  
(2745 Mount Hope)  
Planning Commission Public Hearing  
Monday, March 28, 2022 - 7 pm

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, March 28, 2022 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a special use permit (SUP) request from Montessori Radmoor School. The applicant is requesting to construct a 5,635 square foot building addition at 2745 Mount Hope Road. The approximate 9.64-acre subject site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Planning Commission, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [planningcommission@meridian.mi.us](mailto:planningcommission@meridian.mi.us), or at the public hearing.

Publish: Towne Courier  
March 13, 2022

Deborah Guthrie  
Township Clerk

1 Affidavit, please



**CONSENT AGENDA  
PROPOSED BOARD MINUTES  
March 15<sup>th</sup>, 2022**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of March 1<sup>st</sup>, 2022, as submitted.**
- (2) Move to approve and ratify the minutes of the Special Meeting of March 8<sup>th</sup>, 2022, as submitted.**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of March 1<sup>st</sup>, 2022, with the following amendment(s):**
- (2) Move to approve and ratify the minutes of the Special Meeting of March 8<sup>th</sup>, 2022, with the following amendment(s):**  
**[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, March 1<sup>st</sup>, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustee Wisinski,

ABSENT: Trustee Sundland

STAFF: Assistant Township Manager and Director of Public Works and Engineering  
Opsommer, Community Planning and Development Director Schmitt, IT Director  
Gebes, Chief of EMS in Training Priese, Multimedia Coordinator Diehl, Chief of Police  
Plaga

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:01pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Guthrie called the roll of the Board.

All members are present except for Trustee Sundland.

4. PRESENTATION

A. Introduction of two new Firefighters/Paramedics

Chief of EMS in Training Priese presented Michael Webber to the board and spoke about Jared Gentner who could not attend the meeting.

Michael Webber stated he's happy to be here and to Serve Meridian Township.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened Public Remarks at 6:05 pm.

Scott Hendrickson, 4206 Graystone Dr., Okemos, MI spoke about the Planning Commission Annual Report.

Ernie Stuart, 612 Tisdale Lansing, MI spoke about an overgrowth of trees on his property.

Supervisor Jackson closed Public Remarks at 6:16 pm.



## 6. TOWNSHIP MANAGER REPORT

Assistant Manager Opsommer reported the Economic Development Corporation and board subcommittee met this morning to review and deliberate on the Village of Okemos LLC second request of the redevelopment fund. The sub-committee recommended an award up to \$1.25 million to the developer for infrastructure. The developer is seeking affirmation from the township on their stance so the developer may go to the Michigan Economic Development Corporation. The developer is seeking up to 10-11 million dollars from various mechanisms. The sub-committee stated it would entertain a third request from the developer in the future if a financing gap continues to exist.

The board convened and established the process to fill the trustee vacancies. Applications are due by Friday March 4<sup>th</sup> at 4 pm to HR Director Tithof. The board will meet March 8<sup>th</sup> to review applications and decide the finalists. The board will meet again at 5 pm on March 15<sup>th</sup> to select the Trustees.

There will be an internal meeting of various department heads with Michigan Department of Transportation to go over timelines on the M-43 project. Buddy's Pizza will be opening soon. Meridian Cares will be holding a fundraiser on March 15<sup>th</sup> at Culver's.

## 7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

### Treasurer Deschaine

- Tax collection is complete for the 2021 tax year
- Rejoined the Zoning Board of Appeals as of February 16<sup>th</sup>
- Meridian Township Economic Development Corporation, Village of Okemos Redevelopment Fund sub-committee met this morning with an ask of \$3.5 million, the sub-committee recommended \$1.25 million

### Trustee Wisinski

- Thanked the Fire Department for delivering pączki to staff in honor of Supervisor Styka's well known tradition
- Environmental Commission Green Grant application window has closed and the commission will meet tomorrow in hopes of awarding the grant
- Groundwater Management has not met recently
- Election Commission met to determine voter districts based on redistricting within the township
- Appointed to the Land Preservation Advisory Board and her first meeting will be on March 9th

### Clerk Guthrie

- Thanked the Firefighters for delivering pączki
- Attended Economic Development Corporation Special Meeting sub-committee this morning

- Attended Ingham County Michigan Township Association meeting last week where a presentation was given by the new director of the Ingham County Road Department on current road projects and briefly went over 2023 road projects
- Election Commission met to redraw lines for precinct 6 and 9 to eliminate multiple ballot styles, and split precinct 17 to reopen precinct 16 in an effort keep the population in each precinct under the legal limit
- Due to redistricting every voter in Meridian Township should expect to receive new voter ID cards
- Attended Friends of Okemos Library meeting, there will be a book sale on March 6<sup>th</sup>
- Attended today's Rotary meeting
- Attended Supervisor Styka's Funeral Service last Saturday

Supervisor Jackson

- Attended Ingham County Broadband Task Force Meeting on February 3<sup>rd</sup> where the county stated they have contracted with Merit Network to help assess access to high-speed broadband in the township, residents are encouraged to look for information on how to let the township know what kind of broadband they currently have access to

8. APPROVAL OF AGENDA

Supervisor Jackson outlined the March 1<sup>st</sup> 2022 Township Board Agenda.

**Trustee Wisinski moved to approve the agenda as presented. Seconded by Treasurer Deschaine.**

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustee Wisinski, Clerk Guthrie

NAYS: None

Motion carried: 4-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

**Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Jackson, Trustee Wisinski, Clerk Guthrie

NAYS: None

Motion carried: 4-0

A. Communications

**Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustee Wisinski,  
Supervisor Jackson

NAYS: None

Motion carried: 4-0

B. Approval of Minutes – February 15, 2022 Regular Meeting and February 22, 2022 Special Meeting

**Treasurer Deschaine moved to approve and ratify the minutes of February 15, 2022 Regular Meeting and February 22, 2022 Special Meeting as presented. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustee Wisinski,  
Supervisor Jackson

NAYS: None

Motion carried: 4-0

C. Bills

**Treasurer Deschaine moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wisinski.**

<b>Common Cash</b>	<b>\$</b>	<b>150,144.49</b>
<b>Public Works</b>	<b>\$</b>	<b>482,337.67</b>
<b>Trust &amp; Agency</b>	<b>\$</b>	<b><u>156,807.12</u></b>
<b>Total Checks</b>	<b>\$</b>	<b>789,289.28</b>
<b>Credit Card Transactions 02/10/2022 to 02/23/2022</b>	<b>\$</b>	<b>21,257.57</b>
<b>Total Purchases</b>	<b>\$</b>	<b><u>810,546.85</u></b>
<b>ACH Payments</b>	<b>\$</b>	<b><u>537,278.27</u></b>

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Wisinski,  
Supervisor Jackson

NAYS: None

Motion carried: 4-0

D. Ratification of New Police Officer Appointment

**Treasurer Deschaine move to ratify the appointment of Jack Akers to the position of police officer contingent upon successful completion of those items stipulated in the conditional offer of employment. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustee Wisinski,  
Supervisor Jackson

NAYS: None

Motion carried: 4-0

E. Planning Commission Annual Report

**Treasurer Deschaine moved to accept the Planning Commission Annual report as presented. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustee Wisinski,  
Supervisor Jackson

NAYS: None

Motion carried: 5-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. BOARD ACTION ITEMS

A. Township Damage Assessment Plan

Assistant Manager Opsommer outlined the Township Damage Assessment Plan.

Clerk Guthrie asked how this plan will be implemented across staff and departments.

Chief Plaga stated police, fire, and planning departments will be trained to work with the state and county.

Supervisor Jackson stated Chief Hamel stated this is part of a larger plan that will put them on the same page as the county.

Chief Plaga stated that is correct.

**Clerk Guthrie moved to approve the damage assessment plan as annex c of the Township's Support Emergency Operations Plan. Seconded by Trustee Wisinski.**

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustee Wisinski, Clerk  
Guthrie

NAYS: None

Motion carried: 4-0

B. Harkness Law Firm Contract

Assistant Manager Opsommer outlined the Harkness Law Firm Contract.

Chief Plaga stated Mr. Harkness is very easy to work with.

Mr. Harkness stated the Meridian Police department have been great to work with and make his job quite easy.

**Treasurer Deschaine moved to extend the current Harkness Law Firm contract, as presented from May 1, 2022 through April 30, 2025. The annual rate for service shall remain at \$80,000. Seconded by Trustee Wisinski.**

Clerk Guthrie stated she is in favor of Mr. Harkness continuing his contract with the township, but would like to pay him more in the future.

ROLL CALL VOTE: YEAS: Trustee Wisinski, Clerk Guthrie, Treasurer Deschaine, Supervisor Jackson  
NAYS: None

Motion carried: 4-0

C. Ordinance 2022-01 – Fire Hydrant Hose Connection Standards – **Introduction**

Director Schmitt outlined Ordinance 2022-01 – Fire Hydrant Hose Connection Standards and clarified this ordinance would apply to everyone except single family homes.

**Treasurer Deschaine moved to adopt the resolution approving for Introduction Ordinance 2022-01, an ordinance to add fire hydrant hose connection standards in Chapter 26, Fire Prevention and Protection. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Supervisor Jackson, Trustee Wisinski  
NAYS: None

Motion carried: 4-0

D. Resolution Celebrating Women’s History Month

**Treasurer Deschaine moved to approve the resolution celebrating Women’s History Month. Seconded by Trustee Wisinski.**

Treasurer Deschaine asked if there are any events planned in honor of Women’s History Month.

Assistant Manager Opsommer stated he was not aware of any at this time.

Clerk Guthrie stated she would like to see more concrete information about how women in Meridian Township have contributed to the Land Preservation Advisory Board, the Friends of Historic Meridian, and the Harris Nature Center.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Trustee Wisinski, Treasurer Deschaine, Clerk Guthrie  
NAYS: None

Motion carried: 4-0

E. Appointment to the East Lansing Meridian Water & Sewer Authority

Assistant Manager Opsommer outlined the Appointment to the East Lansing Meridian Water & Sewer Authority.

Supervisor Jackson asked who the citizen representatives on the ELMWSA board are.

Treasurer Deschaine stated one of the citizen members is Brad Brogan.

Assistant Manager Opsommer stated James Eckland is the other citizen member.

**Trustee Wisinski moved to appoint Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering, to the East Lansing Meridian Water and Sewer Authority. Seconded by Treasurer Deschaine.**

ROLL CALL VOTE: YEAS: Clerk Guthrie, Supervisor Jackson, Treasurer Deschaine, Trustee Wisinski  
NAYS: None

Motion carried: 4-0

F. Appointing Alternate 1 and 2 to the Groundwater Management Board

Assistant Manager Opsommer outlined Appointing Alternate 1 and 2 to the Groundwater Management Board.

**Clerk Guthrie moved to appoint Chief Engineer Younes Ishraidi as the Township's alternate 1 member of the Groundwater Management Board, and to appoint Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering, as the Township's alternate 2 member of the Groundwater Management Board. Seconded by Trustee Wisinski**

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Guthrie, Supervisor Jackson, Trustee Wisinski  
NAYS: None

Motion carried: 4-0

### 13. BOARD DISCUSSION ITEMS

#### A. Special Use Permit – 22-011 – The Meridian Company– Building greater than 25,000 square feet

Director Schmitt outlined Special Use Permit – 22-011.

Jim Phillipich 5823 Wood Valley Rd., Haslett, MI further outlined Special Use Permit – 22-011.

Treasurer Deschaine thanked Mr. Phillipich for investing in the township and asked what his plans for the building are.

Mr. Phillipich stated he will likely look into leasing the building to a single use entity and has no intention to sell.

Trustee Wisinski thanked Mr. Phillipich for his continued investments into Meridian Township. She asked what the storm water that will be diverted into the adjacent wetlands will be treated with.

Director Schmitt stated it could be a swirl concentrator or by natural means like a rain garden or discharged into a lawn and naturally filter through soil before reaching its destination.

Trustee Wisinski asked if there was a final plan to treat the storm water at this time.

Director Schmitt replied no, that is a site plan related detail that will be addressed.

Trustee Wisinski asked how many of the 30-40 trees planned for removal are significant.

Director Schmitt offered to follow up on that question for the next meeting.

Clerk Guthrie asked if the communication tower is leased.

Mr. Phillipich replied the tower lease is nearing the end of the 25 year lease, but he has no idea what will happen with that in the future.

Clerk Guthrie asked if there are any anticipated issues with the drain.

Assistant Manager Opsommer stated no.

Director Schmitt stated the County Drain Commission has not done a full review of the proposal yet.

Clerk Guthrie asked if 104 parking spaces are necessary.

Director Schmitt replied staff has not looked into the issue yet, but they will not be over parked.

#### B. American Rescue Plan Funds

Assistant Manager Opsommer outlined the American Rescue Plan Funds for discussion. He stated the funds can be used for anything that falls under governmental services, the exception being debt services. He stated the township will likely have a study session in May to discuss which items will be pursued.

Clerk Guthrie stated it would be a good idea to contact broadband providers about a private partnership.

Assistant Manager Opsommer stated he has a few providers in mind, with Comcast being the first to come to mind.

Clerk Guthrie asked if the information collected from directors will be conveyed to the board, and if he will be using the citizen survey for further information.

Assistant Manager Opsommer replied yes.

Trustee Wisinski stated Assistant Manager Opsommer will probably need to collect more information to bring back to the board.

Assistant Manager Opsommer agreed and stated he hasn't had a chance to discuss this with all of the directors yet.

Trustee Wisinski asked if he had researched what other jurisdictions have done with their ARP funds.

Assistant Manager Opsommer stated Delhi Township is investing almost all of their funds in water and sewer.

Trustee Wisinski asked if we know what the needs of the sewers currently are.

Assistant Manager Opsommer stated he would like to have a good list by May.

Supervisor Jackson stated these are the kinds of projects we should be looking at, but not necessarily the projects that will go forward. She further stated that residents will have an opportunity to speak on American Rescue Plan fund spending as well.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 8:28 pm.

NONE

Supervisor Jackson closed Public Remarks at 8:28 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS



Treasurer Deschaine attended a road bond funding meeting to discuss the issuance of bonds in October this year and for the next three years. So far 4 million dollars' worth of bonds have been spent with a goal of the township reaching a Triple-A bond rating.

16. ADJOURNMENT

**Treasurer Deschaine moved to adjourn. Seconded by Trustee Wisinski.**

VOICE/HAND VOTE:                      Motion carried 4-0

**Supervisor Jackson adjourned the meeting at 8:30 pm.**

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PATRICIA H. JACKSON,  
TOWNSHIP SUPERVISOR

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DEBORAH GUTHRIE  
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN  
SPECIAL MEETING TOWNSHIP BOARD 2022 **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, March 8<sup>th</sup>, 2022 **4:00 pm**

PRESENT: Supervisor Jackson, Treasurer Deschaine, Trustees Wisinski, Sundland

ABSENT: Clerk Guthrie

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works and Engineering Opsommer, IT Director Gebes, HR Director Tithof, Clerk's Assistant Zachary Lemaster

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 4:00pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL

Clerk's Assistant Zachary Lemaster called the roll of the board. All members present except Clerk Guthrie.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened Public Remarks at 4:00 pm.

NONE

Supervisor Jackson closed Public Remarks at 4:00 pm.

5. APPROVAL OF AGENDA

Supervisor Jackson reviewed the March 8<sup>th</sup> 2022 Township Board Agenda.

**Trustee Wisinski moved to approve the agenda as presented. Seconded by Treasurer Deschaine.**

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustee Wisinski, Sundland

NAYS: None

Motion carried: 4-0

6. BOARD ACTION ITEMS

A. Modify Township Board Schedule

Township Manager Walsh outlined Modifying the Township Board Schedule.

**Trustee Wisinski moved to modify the April Township Board Meeting Schedule as follows, the Township Board shall meet on April 5<sup>th</sup>, 2022 and April 19<sup>th</sup>, 2022 and the Annual Township Boards and Commissions Meeting shall be held on April 26<sup>th</sup>.**

Trustee Sundland mentioned she would be out of town on April 5<sup>th</sup>.

Treasurer Deschaine stated April 5<sup>th</sup> is in conflict with some board members and suggested they meet April 8<sup>th</sup> and move the April 5<sup>th</sup> meeting to March 29<sup>th</sup>.

Manager Walsh stated the meetings are currently set for April 12<sup>th</sup> and April 26<sup>th</sup>

**Trustee Wisinski withdrew the previous motion.**

**Trustee Wisinski moved to change the November Township Board meeting scheduled for Thursday, November 3<sup>rd</sup> to Tuesday, November 1<sup>st</sup> 2022. Seconded by Treasurer Deschaine.**

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Wisinski,  
Sundland

NAYS: None

Motion carried: 4-0

Treasurer Deschaine suggested moving the Annual Joint Boards and Commissions Meeting to Tuesday March 29.

Trustee Wisinski asked if there is a reason the joint meeting can't be held on April 19<sup>th</sup>.

Treasurer Deschaine stated it could be done but the board would need to hold three meetings in a row.

**Treasurer Deschaine moved to hold the Annual Joint Boards and Commissions Meeting on Tuesday, April 19<sup>th</sup> Seconded by Trustee Wisinski.**

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Wisinski,  
Sundland

NAYS: None

Motion carried: 4-0

B. Waiving Sec. 50-84, Subdivision 4.a. for the Okemos Rd. Bridge Construction

Assistant Manager Opsommer outlined Waiving Sec. 50-84, Subdivision 4.a. for the Okemos Rd. Bridge Construction.

Treasurer Deschaine stated the first thing is to wave the rules so this item can be moved on tonight.

**Treasurer Deschaine moved to wave the rules to take action on this item tonight. Seconded by Trustee Wisinski.**

VOICE VOTE: YEAS: Trustee Wisinski, Sundland, Treasurer Deschaine, Supervisor Jackson  
NAYS: None

Motion carried: 4-0

**Treasurer Deschaine moved to waive Sec. 50-84, Subdivision 4.a. of the Code of Ordinances for the Okemos Rd. Bridge Construction until May 22, 2022. Seconded by Trustee Wisinski.**

Trustee Wisinski asked how Assistant Manager Opsommer plans to make sure residents are aware of the expanded construction hours and why they are necessary.

Assistant Manager Opsommer stated he will reach out to the Homeowners Association President of Indian Hills, as the residents there will be most affected.

Trustee Wisinski asked if there have been complaints on this project yet.

Assistant Manager Opsommer replied no.

Supervisor Jackson asked if he has a plan to reach out more broadly to the township.

Assistant Manager Opsommer replied he would work with Communications Manager Yates to make sure residents are aware of expanded construction hours.

VOICE VOTE: YEAS: Trustee Wisinski, Sundland, Treasurer Deschaine, Supervisor Jackson  
NAYS: None

Motion carried: 4-0

**Trustee Wisinski moved to waive section 50-84, subsection (4) in our Code of Ordinances to permit the Ingham County Road Department and its contractors working on the Okemos Rd. Bridge Project over the Red Cedar River to conduct up to three concrete pours for the bridge deck after 7 p.m. between March 8, 2022 and November 30, 2022, excluding holidays, and require the Ingham County Road Department to give the township a minimum of 1-week notice of when the bridge deck pours will occur. Seconded by Trustee Sundland.**

VOICE VOTE: YEAS: Trustee Wisinski, Sundland, Treasurer Deschaine, Supervisor Jackson  
NAYS: None

Motion carried: 4-0

C. Selection of Finalists for Township Trustee

Manager Walsh outlined the Selection of Finalists for Township Trustee.

Each board member listed their top candidates with the top three being picked outright, and a tie for fourth.

Manager Walsh stated the board could interview the top three candidates or could elect to interview the top five candidates because of the tie.

The board discussed the pros and cons of each option.

**Trustee Wisinski moved to interview the top three candidates as opposed to five for 30 minutes each to include; Linda Burkhardt, Scott Hendrickson, and Marna Wilson on March 15<sup>th</sup>, 2022. Seconded by Treasurer Deschaine.**

VOICE VOTE: YEAS: Treasurer Deschaine, Supervisor Jackson, Trustees Wisinski  
Sundland

NAYS: None

Motion carried: 4-0

7. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 4:49 pm.

NONE

Supervisor Jackson closed Public Remarks at 4:49 pm.

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

Manager Walsh stated under the policy laid out by the board it's his job to contact all finalists to set up the interview schedule.

Supervisor Jackson noted the March 15<sup>th</sup>, Township Board Meeting will not be televised.

Treasurer Deschaine suggested extending interview times by 5 minutes, that interviewees should not see questions ahead of time, nor should they sit in on each other's interviews.

9. ADJOURNMENT

**Treasurer Deschaine moved to adjourn. Seconded by Trustee Wisinski.**

VOICE/HAND VOTE: Motion carried 4-0

**Supervisor Jackson adjourned the meeting at 4:53 pm.**

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PATRICIA H. JACKSON,  
TOWNSHIP SUPERVISOR

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DEBORAH GUTHRIE  
TOWNSHIP CLERK



To: Board Members  
From: Miriam Mattison, Finance Director  
Date: March 10, 2022  
Re: Board Bills

Charter Township of Meridian  
Board Meeting  
3/15/2022

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:

COMMON CASH	\$	250,312.42
PUBLIC WORKS	\$	2,250,756.34
TRUST & AGENCY	\$	207,899.53

TOTAL CHECKS: \$ 2,708,968.29

CREDIT CARD TRANSACTIONS

02/24/22 to 02/09/2022

\$ 17,776.84

TOTAL PURCHASES: \$ 2,726,745.13

ACH PAYMENTS

\$ 875,072.18

Vendor Name	Description	Amount	Check #
1. AMERICAN RENTALS	2/1/2022 TO 3/21/2022 PORTABLE TOILET RENTAL TRANS	80.00	
2. APOLLO FIRE EQUIPMENT	GRANT EXTRICATION TOOLS/EQUIPMENT	39,774.00	
	F500 FIRE SUPPRESSION AGENT	2,250.00	
	TOTAL	42,024.00	
3. APPLICANT PRO	ONLINE EMPLOYMENT APPLICATION SOFTWARE RENEWAL	1,095.00	
4. ASAP PRINTING	TOWNSHIP BUSINESS CARDS - P HERRING-JACKSON	45.12	
5. AT & T	ASE NET - THB - FS91 - 831.000.8214 218	2,980.16	
6. AT & T	FEB 7, 2022 TO MAR 6, 2022 - PRI TEL + 100 MB INT	1,165.75	
7. AT & T MOBILITY	FEB 5, 2022 - MAR 4, 2022 - DISPATCH NON-EMERGENCY	76.53	
8. AUTO VALUE OF EAST LANSING	UNIT #140 - FLEET REPAIR PARTS 2022	118.24	
	SHOP SUPPLIES - FLEET REPAIR PARTS 2022	239.40	
	UNIT #61 - FLEET REPAIR PARTS 2022	2.79	
	UNIT #61 - FLEET REPAIR PARTS 2022	63.76	
	SHOP SUPPLIES - FLEET REPAIR PARTS 2022	6.69	
	WIPER MOTOR - FLEET REPAIR PARTS 2022	4.00	
	UNIT #140- FLEET REPAIR PARTS 2022	28.33	
	UNIT #39 - FLEET REPAIR PARTS 2022	4.98	
	UNIT #39 - FLEET REPAIR PARTS 2022	26.58	
	UNIT #29 - FLEET REPAIR PARTS 2022	8.99	
	UNIT #138 - FLEET REPAIR PARTS 2022	481.98	
	RETURN CREDIT - FLEET REPAIR PARTS 2022	(26.58)	
	SHOP SUPPLIES - FLEET REPAIR PARTS 2022	36.76	
	UNIT #130 - FLEET REPAIR PARTS 2022	13.18	
	SHOP SUPPLIES - FLEET REPAIR PARTS 2022	6.98	
	UNIT #140 - FLEET REPAIR PARTS 2022	31.82	
	UNIT #150 - FLEET REPAIR PARTS 2022	31.95	
	UNIT #24 - FLEET REPAIR PARTS 2022	5.89	
	UNIT #24 - FLEET REPAIR PARTS 2022	57.18	
	STOCK - FLEET REPAIR PARTS 2022	18.78	
	STOCK - FLEET REPAIR PARTS 2022	28.17	
	UNIT #24 - FLEET REPAIR PARTS 2022	11.78	
	UNIT #24 - FLEET REPAIR PARTS 2022	11.99	
	SHOP SUPPLY - FLEET REPAIR PARTS 2022	8.91	
	SHOP SUPPLY - FLEET REPAIR PARTS 2022	97.90	
	RETURN CM - FLEET REPAIR PARTS 2022	(4.00)	
	TOTAL	1,316.45	
9. BARYAMES CLEANERS	JAN/FEB 2022 POLICE UNIFORM CLEANING	456.40	
	M. HAMEL - UNIFORM CLEANING	18.60	
	12/12/21 & 12/24/21 - M. HAMEL UNIFORM CLEANING	6.20	
	TOTAL	481.20	
10. BATTLE CREEK POLICE DEPARTMENT	BATTLE CREEK K9 TRAINING - MAY 24-26, 2022	200.00	
11. BOARD OF WATER & LIGHT	02/01/2022 - 03/01/2022 STREETLIGHT SERVICE	625.05	
12. BOBCAT OF LANSING	TOOL CAT LIFT ARMS UNIT 55	3,288.63	
13. BRINK WOOD PRODUCTS, INC	200 C YD CERTIFIED PLAYGROUND MULCH PARKS	3,640.00	
14. CAPITAL AREA TRANSPORTATION	REDI-RIDE PASSES	600.00	106767



03/10/2022 11:39 AM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/15/2022 - 03/15/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
15. CDW	HP M553 PRINTER CARTRIDGE ORDER	1,221.19	
	GETAC A140 POLICE CAR COMPUTERS FOR 2022 FLEET UPG	2,089.56	
	GETAC A140 POLICE CAR COMPUTERS FOR 2022 FLEET UPG	12,494.36	
	GETAC A140 POLICE CAR COMPUTERS FOR 2022 FLEET UPG	2,345.96	
	TOTAL	18,151.07	
16. CEILING TILES BY US INC	CENTRAL FIRE - CEILING TILE REPLACEMENTS	2,070.90	
17. CINTAS CORPORATION #725	MECHANICS UNIFORMS - T FRANK/J HANSEN	28.87	
	MECHANICS UNIFORMS T FRANK 2/9/22	28.87	
	MECHANICS UNIFORMS 2/16/2022 - T FRANK	28.87	
	MECHANICS UNIFORMS 2/23/2022 - T FRANK	28.87	
	TOTAL	115.48	
18. COMCAST	FEB 14, 2022 - MAR 14, 2022 - HOM TV	323.41	
	MAR 1, 2022 - MAR 31, 2022 - INT+TV @THB	452.43	
	MAR 1, 2022 - MAR 28, 2022 - INT TV TEL @ HNC	224.83	
	MAR 1, 2022 - MAR 28, 2022 - PD	37.33	
	FEB 16, 2022 - MAR 15, 2022 - FIRE #91 TV + INET	166.85	
	FEB 20, 2022 - MAR 19, 2022 - FD 'FREE' DROP	2.20	
	FEB 19, 2022 - MAR 18, 2022 - SCADA INET	151.85	
	TOTAL	1,358.90	
19. CONSUMERS ENERGY	UTILITIES PMT N. ANWAR	557.73	106773
20. CUMMINS INC	FIRE STATION 92 - GENERATOR PM	589.43	
	S. FIRE STATION - GENERATOR PM	589.43	
	TOTAL	1,178.86	
21. FAHEY SCHULTZ BURZYCH RHODES PLC	ENFORCEMENT MATTERS - LEGAL FEES	180.00	
	COLLECTIVE BARGAINING - LEGAL FEES	67.50	
	LAND PRESERVATION ACQUITION./CLOSING - LEGAL FEES	210.00	
	POLICY RESEARCH & DRAFTING - LEGAL FEES	945.00	
	BROWNFIELD - LEGAL FEES	315.00	
	MARIJUANA REGULATION - LEGAL FEES	84.00	
	LICK APPEAL (SANCTUARY APPEAL) - LEGAL FEES	238.50	
	LEGAL FEES - DUTY DISABILITY	132.00	
	LEGAL FEES	279.00	
	EYDE-SIERRA RIDGE - LEGAL FEES	7,524.00	
	ASSOCIATED BLDG CONTRACTORS PREVAILING WAGE - LEGA	270.00	
	ASSESSOR - LEGAL FEES	16.38	
	COMMUNITY PLANNING & DEVELOPMENT - LEGAL FEES	507.02	
	FOIA/OMA - LEGAL FEES	96.72	
	HUMAN RESOURCES/LABOR - LEGAL FEES	1,433.70	
	MANAGER - LEGAL FEES	2,857.22	
	PARKS & RECREATION - LEGAL FEES	52.65	
	PUBLIC WORKS - LEGAL FEES	32.76	
	SUPERVISOR - LEGAL FEES	87.75	
	TOWNSHIP BOARD - LEGAL FEES	315.96	
	CONTRACT REVIEWS - LEGAL FEES	349.84	
	JER/NHP SENIOR LIVING ACQUITION - LEGAL FEES	889.00	
	MERIDIAN GR RIVER LLC - LEGAL FEES	135.00	
	EYDE PORTFOLIO B - LEGAL FEES	157.50	
	EYDE IRONPOINT - LEGAL FEES	180.00	
	LLC 21-002593 - LEGAL FEES	67.50	
	MTT 21-002018 - LEGAL FEES	45.00	
	MTT 21-002598 - LEGAL FEES	67.50	
	MTT SMALL CLAIMS 21-003380 - LEGAL FEES	379.00	
	TOTAL	17,915.50	

03/10/2022 11:39 AM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/15/2022 - 03/15/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
22. FIRST COMMUNICATIONS	02/01/2022 - 02/28/2022 - ANALOG TELEPHONE LINES	1,438.64	
23. FORESIGHT GROUP	WATER BILLS & POSTAGE 2/15/2022	500.02	
	#10 WINDOW ENVELOPES - WATER BILLS	541.20	
	WATER BILLS AND POSTAGE 03/01/2022	1,560.22	
	TOTAL	2,601.44	
24. FRANK CHRISTMAS	REIMB 2022 WORK BOOT ALLOWANCE	175.00	
25. GABRIEL, ROEDER, SMITH & COMP	ACTUARIAL SERVICES SEE REPORT FEB 25 2022	4,400.00	
	ACTUARIAL SERVICES GASB STATEMENT NO. 68	2,150.00	
	ACTUARIAL SERVICES GASB STATEMENT 74 & 75	7,025.00	
	TOTAL	13,575.00	
26. H.C. BERGER COMPANY	2/22-3/21/22 BILLING & 1/22-2/21/22 OVERAGE PERIOD	860.90	
27. HAWORTH INC	ZODY TASK CHAIR	492.86	
28. INGHAM COUNTY HOUSING COMMISSION	PMT RENT FOR H. WICKER	212.00	106769
29. INGHAM COUNTY TREASURER	SWITCHED ETHERNET CONNECTION FOR 2021	6,255.56	
30. J.J. KELLER & ASSOCIATES, INC	UPDATED EMPLOYMENT LAW POSTERS	413.36	
31. KCI	ASSESSMENTS NOTICES MAILING	2,144.33	
32. KODIAK EMERGENCY VEHICLES	MOTOR POOL - FIRE - KODIAK PARTS 2022	79.85	
33. LANSING SANITARY SUPPLY INC	CASCADE DISHWASHER DETERGENT	115.72	
	WATER WAND - CLEANING SUPPLIES	50.79	
	TOTAL	166.51	
34. LANSING UNIFORM COMPANY	UNIFORM ITEMS - M. WEBER	701.35	
	UNIFORM ITEMS - L VELASQUEZ/B ANDERSON	149.85	
	UNIFORM ITEMS - STOCK	450.00	
	SERVICE STARS/STRIPES - T. BOOMS	80.00	
	UTILITY PULLOVER POLO UNIFORMS - STOCK	1,588.50	
	TOTAL	2,969.70	
35. LEAK PETROLEUM EQUIPMENT INC	BI ANNUAL FUEL ISLAND PUMPS FILTER CHANGE 2022	356.98	
36. LOGICALIS	SQL ASSISTANCE 0252574 1/6/2022 & 1/11/2022	1,031.25	
	FEB 2022 IT HELP DESK SERVICE	3,345.00	
	TOTAL	4,376.25	
37. MADISON NATIONAL LIFE INS CO	MAR 2022 LIFE/DISABILITY INSURANCE	3,570.91	
38. MANNIK AND SMITH	PROF SERVICES THRU FEB 25, 2022 LOCAL ROAD PROG EN	22,941.75	
39. MEDICAL MANAGEMENT SYSTEMS OF	FEB 2022 COLLECTION FEE FROM AMBULANCE BILLINGS	7,435.29	
40. MEI TOTAL ELEVATOR SERVICES	MAR-MAY 2022 QTRLY ELEVATOR SERVICES MI14617/MI278	500.94	
41. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 3/11/2022 PAYROLL	611.91	
42. MICHIGAN ASSOCIATION OF FIRE CHIEFS	2022 DUES	62.50	
43. MICHIGAN STATE FIREMEN'S ASSOC.	2022 MEMBERSHIP	75.00	
44. MIKE DEVLIN	REIMB BOTTLED WATER FOR HYRA BASKETBALL	8.97	
45. OVERHEAD DOOR OF LANSING	BUILDINGS - OVERHEAD DOOR REPAIR	7,875.84	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
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Vendor Name	Description	Amount	Check #
46. PEOPLEFACTS LLC	FEB 2022 PRE-EMPLOYMENT CREDIT CHECKS	74.21	
47. PHIL DESCHAIINE	MILEAGE REIMBURSEMENT FEB 2022	59.39	
	MILEAGE REIMBURSEMENT FOR JANUARY 2022	72.15	
	TOTAL	131.54	
48. PIONEER MFG.CO/PIONEER ATHLETICS	2022 - ATHLETIC FIELD PAINT FOR TOWNSHIP FIELDS	6,768.00	
	2022 - ATHLETIC FIELD PAINT FOR TOWNSHIP FIELDS	4,851.00	
	TOTAL	11,619.00	
49. PITNEY BOWES	RESERVE ACCOUNT POSTAGE FOR MERIDIAN TOWNSHIP	2,500.00	
	ACCT #0012759105 - POSTAGE LEASING FOR TOWNSHIP	943.65	
	TOTAL	3,443.65	
50. PORTER LEE CORP	BEAST EVIDENCE ANNUAL SOFTWARE SUPPORT	1,390.00	
51. POWER DMS	POWERDMS POLICE DEPT POLICY MANAGEMENT & ACCREDITA	5,611.98	
52. PROGRESSIVE AUTO	CLAIM #212697373-A118958 - DUPLICATE PMT	729.50	106770
53. ROWERDINK AUTOMOTIVE PARTS	ORDER #511250 - FLEET REPAIR PARTS 2022	128.00	
	ORDER #512500 - FLEET REPAIR PARTS 2022	27.74	
	ORDER #514880 - FLEET REPAIR PARTS 2022	274.52	
	ORDER #515360 - FLEET REPAIR PARTS 2022	(100.00)	
	ORDER #515440 - FLEET REPAIR PARTS 2022	20.54	
	ORDER #516110 - FLEET REPAIR PARTS 2022	226.00	
	ORDER #516720 - FLEET REPAIR PARTS 2022	(344.20)	
	ORDER #519900 - FLEET REPAIR PARTS 2022	101.08	
	ORDER #520060 - FLEET REPAIR PARTS 2022	45.72	
	ORDER #521480 - FLEET REPAIR PARTS 2022	117.71	
	ORDER #522340 - FLEET REPAIR PARTS 2022	69.86	
	ORDER #535210 - FLEET REPAIR PARTS 2022	117.71	
	CR ORDER #535580 - FLEET REPAIR PARTS 2022	(117.71)	
	TOTAL	566.97	
54. SHAHEEN CHEVROLET INC	VEHICLE REPAIR PARTS - FIRE - UNIT 133	272.55	
55. SKYLINE OUTDOOR	MERIDIAN TWP PARKS AND RECREATION BANNER	150.00	
56. SPARROW OCCUPATIONAL	FEB 2022 OCCUPATIONAL HEALTH PHYSICAL EXAMS	261.50	
57. ST MARTHA CONFERENCE OF	REIMB OF RENT PMT FOR A. SERVIS	1,000.00	106768
	REIMB RENT PMT FOR A. PAYTON	1,000.00	106768
	REIMB FOR PAYMENT UTILITIES K. GREGORY	872.88	106772
	TOTAL	2,872.88	
58. ST THOMAS AQUINAS PARISH	PMT OF RENT FOR M. JALAL	675.00	106771
59. STAPLES	MISC. OFFICE SUPPLIES	220.31	
60. STATE OF MICHIGAN	10/1/21 TO 12/31/21 - LAW ENFORCEMENT SRMS FEES	1,800.00	
	01/01/22 TO 9/30/22 - LAW ENFORCEMENT SRMS FEES	5,400.00	
	TOTAL	7,200.00	
61. SWAGIT PRODUCTIONS, LLC	FEB 2022 - VIDEO STREAMING SERVICE HOMTV	2,613.75	
62. TARGET SOLUTIONS LEARNING LLC	2022 SUBSCRIPTION CHECK-IT VEHICLE CHECKS	1,935.54	
63. TASC	4/1/22-6/30/22 COBRA ADMINISTRATION FEE	328.50	

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Vendor Name	Description	Amount	Check #
64. TDS	01/20/22 - 02/27/22 & 02/28/22 - 03/27/22 - PRI &	668.03	
65. TEAM FINANCIAL GROUP	COPIER CONTRACT CUST# 40026582	1,471.50	
66. TELREPCO	PANASONIC CF-31 TOUGHBOOK REPAIR FOR POLICE CAR 12	512.00	
67. THE BANK OF NEW YORK MELLON	4/9/22 TO 4/8/23 - BOND INTERST & PRINCIPAL/TAS/IM	250.00	
68. THE HARKNESS LAW FIRM PLLC	FEB 2022 - PROSECUTION SERVICES	6,668.96	
69. THE RAPID GROUP LLC	1ST QTR 2022 SHREDDING OF TOWNSHIP DOCUMENTS	65.00	
70. TOP HAT CRICKET FARM	MEALWORMS ANIMAL FOOD HARRIS NATURE CENTER	67.08	
71. VARIPRO BENEFIT ADMINISTRATORS	MAR 2022 FLEX SPENDING ADMINISTRATION COST	154.00	
	APRIL 2022 RETIREE MEDICARE SUPPLEMENT	13,950.07	
	TOTAL	14,104.07	
72. VERIZON CONNECT	1/1/22-1/31/22 VEHICLE DATA UPLINK - MERI07	1,359.96	
73. VERIZON WIRELESS	JAN 24 2022 - FEB 23 2022 - WIRELESS SERVICES	3,577.48	
74. WEST SHORE FIRE INC	SCBA REPAIRS - JAN 2022	726.50	
75. YOUNG ST JOHNS CHEVROLET	MOTOR POOL - FIRE - UNIT 133	2,577.14	
TOTAL - ALL VENDORS		250,312.42	

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Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	WATER - SAND & 21AACC - 02/18/22 & 2/21/22	3,453.53	
2. CITY OF EAST LANSING	SEWER DEBT BILLING-PROJECTS 5545-02 & 5632-01	1,728,450.00	28907
	SEWER OPERATIONS BILLINGS - MAR 2022	184,082.92	
	ELMWSA OPERATING & INTERCONNECT & DEBT SHARING	295,293.75	
	TOTAL	2,207,826.67	
3. CUMMINS INC	MEADOWS LIFT STATION - GENERATOR PM	582.36	
	EMBER OAKS LIFT STATION - GENERATOR PM	689.57	
	MAIN LIFT STATION - GENERATOR PM	699.67	
	SIERRA RIDGE - GENERATOR PM	582.36	
	TOTAL	2,553.96	
4. DIVERSIFIED NATIONAL TITLE AGENCY	OVRPMT SEWER/WATER - ISSAC LANE	146.05	
5. FERGUSON WATERWORKS #3386	WATER METERS AND MISC REGISTERS	20,573.60	
	WATER - CUSTOMER INSTALLATION SUPPLIES	204.20	
	WATER - MAIN REPAIR CLAMPS	680.00	
	TOTAL	21,457.80	
6. JAY & MARY SMITH	WATER REFUND - METER LEAKING	271.61	
7. KENNEDY INDUSTRIES INC	SEWER - MAIN LIFT STATION REPAIRS PUMP 3	898.50	
8. LEAVITT & STARCK EXCAVATING, INC	1774 SPRING LAKE SANITARY SEWER REPAIR	11,650.20	
9. MADISON NATIONAL LIFE INS CO	MAR 2022 LIFE/DISABILITY INSURANCE	464.99	
10. MICHIGAN RURAL WATER ASSOC	APR 5-6 2022 TRAINING CLASSES FOR WATER LICENSES	1,600.00	
11. VERIZON WIRELESS	JAN 24 2022 TO FEB 23 2022 - WIRELESS SERVICES	433.03	
TOTAL - ALL VENDORS		2,250,756.34	

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Vendor Name	Description	Amount	Check #
1. MERIDIAN TOWNSHIP BROWNFIELD	WINTER 2021 TAX COLLECTION PAYOUT #1	207,429.99	13285
2. MERIDIAN TOWNSHIP DDA	DDA WINTER 2021 TAX COLLECTION	458.40	13286
3. MICHAEL UNSWORTH	OVRPMT WINTER 2021 PROP TAXES - ISLAND LAKE DR	11.14	13284
TOTAL - ALL VENDORS		207,899.53	

**Credit Card Report 2/24/2022-3/9/2022**

<b>Posting Date</b>	<b>Merchant Name</b>	<b>Amount</b>	<b>Name</b>
2022/02/24	MI ASSOC BROADCAST* MI	\$75.00	BRANDIE YATES
2022/02/24	IN *DATAWORKS PLUS LLC	\$565.00	STEPHEN GEBES
2022/02/24	BATTERY PRODUCTS	\$446.30	WILLIAM PRIESE
2022/02/24	LANSING COMMUNITY COLL	\$40.00	WILLIAM PRIESE
2022/02/24	THE HOME DEPOT #2723	\$77.37	CATHERINE ADAMS
2022/02/25	KIMBALL MIDWEST PAYEEZY	\$171.60	TODD FRANK
2022/02/25	STAPLS7350913622000001	\$98.00	STEPHEN GEBES
2022/02/25	OXCARTPERMITS.COM	\$6.47	ROBERT MACKENZIE
2022/02/25	OXCARTPERMITS.COM	\$6.47	ROBERT MACKENZIE
2022/02/25	MENARDS LANSING SOUTH MI	\$53.94	KEITH HEWITT
2022/02/25	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2022/02/25	FIND IT PARTS	\$60.11	WILLIAM PRIESE
2022/02/25	THE HOME DEPOT #2723	\$7.98	CATHERINE ADAMS
2022/02/25	THE HOME DEPOT #2723	\$12.98	PHIL DESCHAINE
2022/02/25	PRICELN*ATLANTA MARRIO	\$207.24	ED BESONEN
2022/02/25	DELTA AIR 0062300653235	\$1,117.20	ED BESONEN
2022/02/28	THE HOME DEPOT #2723	(\$63.48)	LAWRENCE BOBB
2022/02/28	MENARDS LANSING WEST MI	\$219.96	LAWRENCE BOBB
2022/02/28	THE HOME DEPOT #2723	\$18.97	LAWRENCE BOBB
2022/02/28	THE HOME DEPOT #2723	\$183.26	LAWRENCE BOBB
2022/02/28	MITA, INC.	\$75.00	NYAL NUNN
2022/02/28	THE HOME DEPOT #2723	\$17.88	KYLE FOGG
2022/02/28	ROTARY MULTIFORMS	\$219.50	JANE GREENWAY
2022/02/28	STAPLS7351133147000001	\$366.17	STEPHEN GEBES
2022/02/28	USPS PO 2569800864	\$12.45	CAROL HASSE
2022/02/28	MENARDS LANSING SOUTH MI	\$109.98	KEITH HEWITT
2022/02/28	AMZ*WSJBARRON'S	\$4.00	MICHELLE PRINZ
2022/02/28	CONWAY SHIELD	(\$44.21)	WILLIAM PRIESE
2022/02/28	CHARTER TOWNSHIP MERID	\$4.75	PHIL DESCHAINE
2022/02/28	PRICELN*ATLANTA MARRIO	\$182.95	ED BESONEN
2022/02/28	MARRIOTT ATLANTA MARQU	\$177.93	ED BESONEN
2022/02/28	DELTA AIR BAGGAGE FEE	\$30.00	ED BESONEN
2022/02/28	THE HOME DEPOT 2723	\$82.11	DAVID LESTER
2022/03/01	THE HOME DEPOT #2723	\$45.62	RYAN CAMPBELL
2022/03/01	OPENTIMECLOCK	\$25.00	KRISTEN COLE
2022/03/01	CEILING TILES BY US INC.	\$2,070.90	ROBERT MACKENZIE
2022/03/01	COSTCO WHSE#1277	\$699.94	MICHAEL DEVLIN
2022/03/01	PAS*PASSPT LANSING PR	\$0.75	ED BESONEN
2022/03/02	MIDWEST POWER EQUIPMENT	\$45.30	LAWRENCE BOBB
2022/03/02	WWW.SCHRAMAUTO.COM	\$225.00	JIM HANSEN
2022/03/02	PAYPAL *MICHIGANSTO	\$50.00	NYAL NUNN
2022/03/02	PAYPAL *MICHIGANSTO	\$50.00	NYAL NUNN
2022/03/02	IN *ARROWHEAD SCIENTIFIC	\$102.60	KYLE ROYSTON
2022/03/02	MICHIGAN ASSOC OF CHIEFS	\$25.00	ANDREW MCCREADY
2022/03/02	THE HOME DEPOT #2723	\$64.94	JACOB FLANNERY
2022/03/02	MEIJER # 253	\$23.31	DANIEL OPSOMMER
2022/03/02	MICHIGAN CAT NOVI CORP	\$147.25	TODD FRANK
2022/03/02	MIDWEST POWER EQUIPMENT	\$31.99	TODD FRANK
2022/03/02	MICHIGAN MUNICIPAL LEAGUE	\$275.00	MICHELLE PRINZ
2022/03/02	SMK*SURVEYMONKEY.COM	\$372.00	MICHELLE PRINZ
2022/03/02	ULINE *SHIP SUPPLIES	(\$264.49)	WILLIAM PRIESE
2022/03/02	AMSTERDAM PRNT & LITHO	\$461.79	WILLIAM PRIESE

2022/03/02	ULINE *SHIP SUPPLIES	\$249.52	WILLIAM PRIESE
2022/03/02	FERNO WASHINGTON INC	\$415.02	WILLIAM PRIESE
2022/03/02	SOLDAN S PET SUPPLIES	\$10.74	CATHERINE ADAMS
2022/03/03	THE HOME DEPOT 2723	\$83.82	LAWRENCE BOBB
2022/03/03	PATRIOT DIAMOND	\$240.00	ROBERT STACY
2022/03/03	PAYPAL *MICHIGANSTO	(\$450.00)	NYAL NUNN
2022/03/03	CHARLOTTE SHOE REPAIR	\$95.00	KYLE ROYSTON
2022/03/03	MICHIGAN ASSOC OF CHIEFS	\$25.00	ANDREW MCCREADY
2022/03/03	MEIJER # 253	(\$6.35)	DANIEL OPSOMMER
2022/03/03	AMZN MKTP US*115QG3842	\$58.78	KRISTI SCHAEING
2022/03/03	SEC OF STATE ESERVICES	\$20.29	TODD FRANK
2022/03/03	PY *MIFMA	\$150.00	LUANN MAISNER
2022/03/03	AMZN MKTP US*114PP9BY2	\$13.48	MICHELLE PRINZ
2022/03/03	SIGNARAMA OF LANSING	\$79.00	MICHELLE PRINZ
2022/03/03	PAS*PASSPT LANSING PR	\$0.75	ED BESONEN
2022/03/03	PAS*PASSPT LANSING PR	\$2.10	ED BESONEN
2022/03/03	PAS*PASSPT LANSING PR	\$2.10	ED BESONEN
2022/03/04	THE HOME DEPOT 2723	\$86.72	LAWRENCE BOBB
2022/03/04	MIDWEST POWER EQUIPMENT	\$191.16	ROBERT STACY
2022/03/04	MARKS LOCK SHOP INC	\$240.00	ROBERT STACY
2022/03/04	HASLETT TRUE VALUE HARDW	\$20.91	RYAN CAMPBELL
2022/03/04	WAL-MART #2866	\$17.12	ALLISON GOODMAN
2022/03/04	MIWATERS WATER RESOURCES	\$510.00	DANIEL OPSOMMER
2022/03/04	LEXISNEXIS EPIC	\$150.00	KRISTI SCHAEING
2022/03/04	ORBITZ*72260070914413	\$231.97	PHIL DESCHAIINE
2022/03/04	PAS*PASSPT LANSING PR	\$2.32	ED BESONEN
2022/03/07	THE HOME DEPOT #2723	(\$77.78)	LAWRENCE BOBB
2022/03/07	MENARDS LANSING SOUTH MI	\$1,413.67	LAWRENCE BOBB
2022/03/07	THE HOME DEPOT #2723	\$49.56	LAWRENCE BOBB
2022/03/07	MEIJER # 253	\$44.73	ALLISON GOODMAN
2022/03/07	MICHIGAN TOWNSHIPS ASS	\$178.00	ROBIN FAUST
2022/03/07	CHICK-FIL-A #03695	\$984.00	MICHELLE PRINZ
2022/03/07	MICHIGAN TOWNSHIPS ASS	\$149.00	MICHELLE PRINZ
2022/03/08	GOVERNMENT FINANCE OFFIC	\$250.00	MIRIAM MATTISON
2022/03/08	LIFELOC TECHNOLOGIES	\$610.00	KYLE ROYSTON
2022/03/08	FILMFREEWAY.COM	\$604.99	SAMANTHA DIEHL
2022/03/08	AMAZON.COM*1W8Z97E62	\$163.12	KRISTI SCHAEING
2022/03/08	GPS*30TH CIRCUIT COURT GE	\$13.75	ROBIN FAUST
2022/03/08	NEXT DOOR STR 5019	\$60.98	MICHAEL DEVLIN
2022/03/09	HASLETT TRUE VALUE HARDW	\$27.49	JACOB FLANNERY
2022/03/09	HASLETT TRUE VALUE HARDW	\$41.99	JACOB FLANNERY
2022/03/09	AMAZON.COM*1Z2501C60 AMZN	\$291.78	KRISTI SCHAEING
2022/03/09	AMZN MKTP US*1W8FE7P42	\$18.47	KRISTI SCHAEING
2022/03/09	WALKERINDUS	\$855.08	ROBERT MACKENZIE
2022/03/09	SOLDAN S PET SUPPLIES	\$96.00	CATHERINE ADAMS
2022/03/09	THE HOME DEPOT 2723	\$551.89	CATHERINE ADAMS

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Total

\$17,776.84



### ACH Transactions

Date	Payee	Amount	Purpose
3/9/2022	Blue Care Network	\$ 21,620.10	Employee Health Insurance
3/4/2022	Eyemed	\$ 2,700.18	Employee Vision Insurance
3/4/2022	Blue Care Network	\$ 58,668.07	Employee Health Insurance
3/4/2022	health Equity	\$ 6,565.20	Employee Health Savings Contribution
3/3/2022	MERS	\$ 309,703.54	Employee Retirement
3/3/2022	Alerus	\$ 4,361.93	Employee Health Insurance
3/2/2022	Blue Care Network	\$ 5,320.67	Employee Health Insurance
2/28/2022	ICMA	\$ 49,679.41	Payroll Deductions 02/25/2022
2/25/2022	Nationwide	\$ 5,253.81	Payroll Deductions 02/25/2022
3/8/2022	Invoice Cloud	\$ 2,451.80	Utility Transaction Fees
2/25/2022	IRS	\$ 106,000.14	Payroll Taxex 02/25/2022
2/25/2022	Various Financial Institutions	\$ 287,189.42	Direct Deposit 02/25/2022
2/25/2022	State of Michigan	\$ 15,557.91	MI Bus Tax
<b>Total ACH Payments</b>		<b>\$ 875,072.18</b>	



**To: Board Members**

**From: Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering**

**Date: March 15, 2022**

**Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #3 & Resolution #4 – Set a Public Hearing for April 12, 2022**

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The Daniels Drain is a Chapter 20 drain that is located on Grand River Avenue between Central Park Drive, Dobie Road and Cornell Road. The storm water system, including the detention pond, primarily serves all or some of the following neighborhoods: Chief Okemos, Navajo Ridge, Forest Hills, East and West Ponds, Cornell Woods North, Whispering Oaks and Cornell Woods.

In 2015, the Board of Directors of the Ponds Cooperative Homes, Inc. formally requested that Meridian Township submit a petition under Chapter 20 of the Michigan Drain Code of 1956 to make needed improvements to the drain and retention pond, improve overall water quality, and repair/replace broken pipes and appurtenances in the system. A presentation by the Ingham County Drain Commission (ICDC) that provided additional supporting justification material was also held on March 2, 2016. Following several meetings and associated public hearings, the petition was filed with the Ingham County Drain Commissioner in the spring of 2016 to proceed with design and engineering for improvements to the Daniels Drain.

The Ingham County Drain Commissioner developed the plans to implement the necessary improvements to the Daniels Drain and has started constructing the improvements. As a Chapter 20 Drain, it is maintained by the Ingham County Drain Commissioner, but is fully funded by direct assessments on three public entities including Meridian Township, the Ingham County Road Department (ICRD) and the Michigan Department of Transportation (MDOT).

Bids were opened and approved resulting in our share of the Daniels Drain improvement costs at \$5,536,644 (81.44%). The remaining costs of the \$6,695,183.84 project will be assessed to the ICRD and MDOT. The initial revenue for the project will be provided by a 20-year bond sold publically by the ICDC.

The Township Board has indicated they will fund 50% of the Township's share of the Daniels Drain improvement cost of \$5,536,644 from the Meridian Township General Fund, and the assessment of the remaining cost of (\$2,768,322) will be apportioned to the special assessment district using the principles of "benefits derived", which will involve many factors including size of the parcel, land use type, amount of runoff, unique property characteristics, proximity to the retention pond, etc.

The Township Board held an informational meeting on Thursday, August 26, 2021 at 6:00 pm at the Meridian Municipal Building to discuss the Daniels Drain project, with notices mailed to owners in the proposed assessment district.

**Memo to Township Board  
March 15, 2022**

**Re: Daniels Drain Public Drain Improvement SAD #21 Resolution #3 & Resolution #4 –  
Set a Public Hearing for April 12, 2022  
Page 2**

Resolutions #1 was approved by the Township Board on September 21, 2021 to fund 50% of the Township's share of the Daniels Drain improvement cost from the Meridian Township general fund and ordered the Department of Public Works to use the plans developed by the Ingham County Drain Commission and prepare a special assessment district for the remaining cost.

Resolution #2 was approved by the Township Board on October 19, 2021, tentatively approving the establishment of a special assessment district for the purposes of paying the cost thereof, and to set the first public hearing for November 16, 2021 to hear any objections to the special assessment district or roll. After said public hearing, Township staff met with owners in regards to objections of the special assessment district.

Attached are resolution #3 and #4, which proposes a special assessment roll for the Daniels Drain Public Improvement Special Assessment District No. 21 and sets a public hearing date for April 12, 2022.

**The following motions have been prepared for Board consideration:**

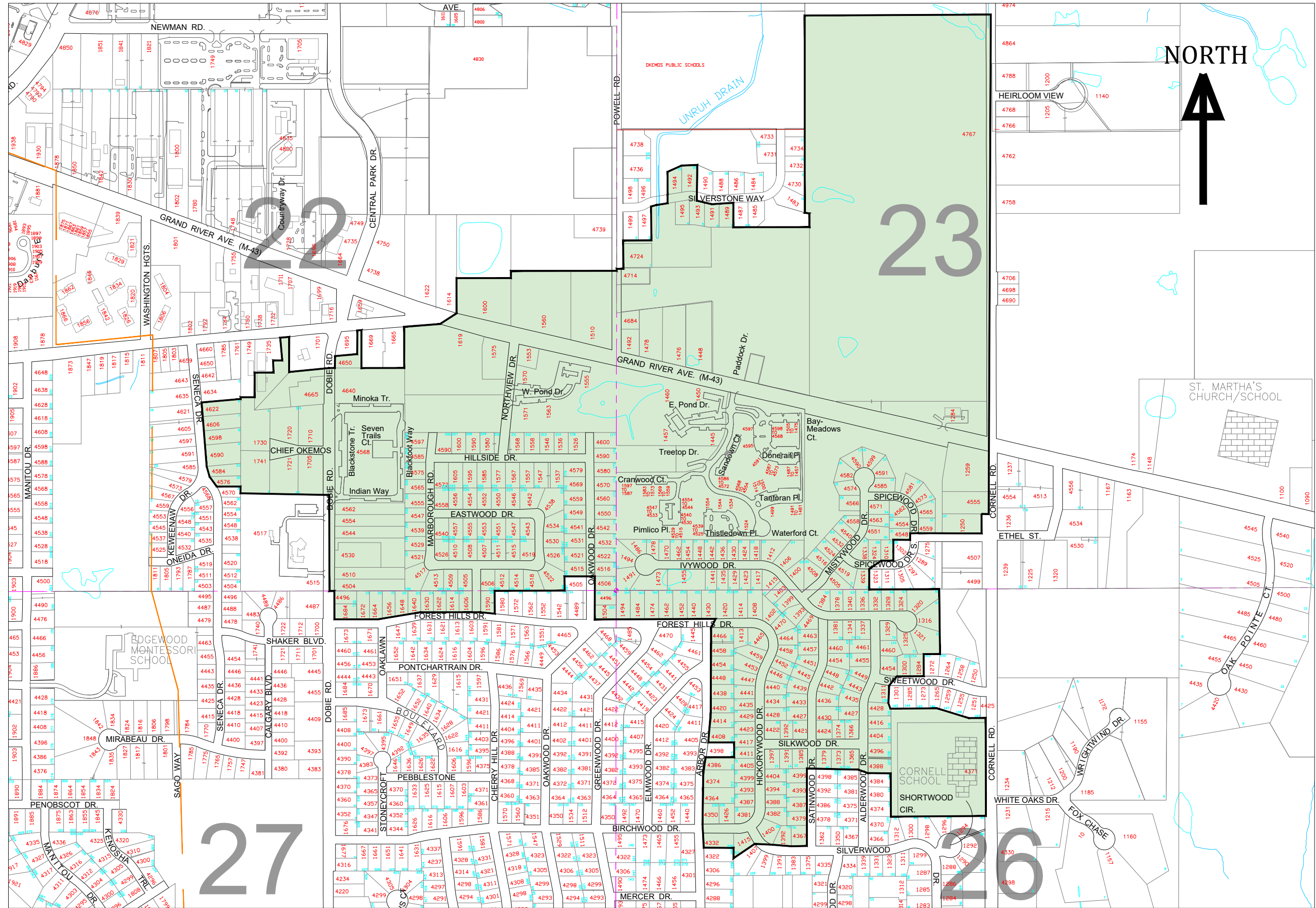
**MOVE TO APPROVE DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21 RESOLUTION NO. 3, WHICH APPROVES THE SPECIAL ASSESSMENT DISTRICT, AND DEFRAYING THE COST THEREOF BY SPECIAL ASSESSMENT AGAINST THE PROPERTIES SPECIFICALLY BEENFITED THEREBY; AND APPROVES THE SPECIAL ASSESSMENT DISTRICT ESTIMATE OF COST IN THE AMOUNT OF \$2,768,322; AND DETERMINES THE SPECIAL ASSESSMENT DISTRICT.**

**MOVE TO APPROVE DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21 RESOLUTION NO. 4, WHICH PROVIDES FOR THE SPECIAL ASSESSMENT ROLL TO BE FILED WITH THE OFFICE OF THE TOWNSHIP CLERK AND SHALL BE AVAILABLE FOR PUBLIC EXAMINATION DURING REGULAR WORKING HOURS ON REGULAR WORKING DAYS; PROVIDES THAT THE TOWNSHIP BOARD SHALL MEET AT 6:00 PM ON TUESDAY, APRIL 12, 2022 FOR PURPOSES OF REVIEWING AND HEARING OBJECTIONS TO THE SPECIAL ASSESSMENT ROLL; AND DIRECTS THE TOWNSHIP CLERK TO CAUSE NOTICE OF SUCH HEARING AND THE FILING OF THE ASSESSMENT ROLL.**

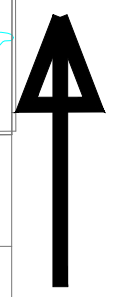
Attachments:

1. Daniels Drain Public Improvement Special Assessment District No. 21 Map
2. Daniels Drain Public Improvement Special Assessment District No. 21 Resolution #3
3. Daniels Drain Public Improvement Special Assessment District No. 21 Resolution #4
4. Proposed Assessments for Daniels Drain Public Improvement Special Assessment District No. 21

# DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT SPECIAL ASSESSMENT DISTRICT NO. 21



NORTH



22

23

27

26

Daniels Drain Meridian Township Proposed Assessments

Total Project Meridian Township Assessment	\$ 5,536,644
50% to be Covered by Township	\$ 2,768,322
Remaining Amount to be spread to the District	\$ 2,768,322

Proximity Code	Proximity Benefit	Land Use Code	C
P1	1.00	Deciduous Forest	0.15
P2	1.20	Developed, High Intensity	0.90
P3	1.40	Developed, Low Intensity	0.30
		Developed, Medium Intensity	0.40
		Developed, Open Space	0.30
		Hay/Pasture	0.20
		Mixed Forest	0.15
		Woody Wetlands	0.15

ROLLNUM	TAX NUM	PARCELNUM	OWNERNAME	PROPSTREET	TOTAL ACRES	BENEFIT ACRES	PROPCLASS	P Code	P	C	C x A	C x A x P	C x A x P %	C x A x P Amount	Based on Ex. Cover Proximity and Commons			20 Year Installment Payment Estimate
															Commons Adjusted C x A x P	Adjusted CAP Pct	Adjusted CAP Amount	
1	22-379-006	33-02-02-22-379-006	WEAVER FAMILY TRUST	4622 SENECA DR	0.6150	0.1387	401	P1	1.00	0.3000	0.0416	0.04	0.0573%	\$ 1,586.79	0.0416	0.0573%	\$ 1,586.79	\$ 79.34
2	22-379-007	33-02-02-22-379-007	FEINTUCH, JEANETTE A & BETTY	4606 SENECA DR	0.5990	0.4189	401	P1	1.00	0.3000	0.1257	0.13	0.1731%	\$ 4,792.05	0.1257	0.1731%	\$ 4,792.05	\$ 239.60
3	22-379-008	33-02-02-22-379-008	WEISS, CHRISTOPHER R & THERESA	4598 SENECA DR	0.5830	0.4160	401	P1	1.00	0.3000	0.1248	0.12	0.1719%	\$ 4,758.67	0.1248	0.1719%	\$ 4,758.67	\$ 237.93
4	22-379-009	33-02-02-22-379-009	HENKEL, LOUIS G TRUSTEE	4590 SENECA DR	0.8290	0.7891	401	P1	1.00	0.3000	0.2367	0.24	0.3261%	\$ 9,026.46	0.2367	0.3261%	\$ 9,026.46	\$ 451.32
5	22-379-010	33-02-02-22-379-010	CORKIN, HELEN S &	4584 SENECA DR	0.4280	0.3105	401	P1	1.00	0.3000	0.0932	0.09	0.1283%	\$ 3,552.23	0.0932	0.1283%	\$ 3,552.23	\$ 177.61
6	22-379-011	33-02-02-22-379-011	WESTRATE, ROBERT B III & MARCELA AK	4576 SENECA DR	0.3510	0.0087	401	P1	1.00	0.3000	0.0026	0.00	0.0036%	\$ 99.15	0.0026	0.0036%	\$ 99.15	\$ 4.96
7	22-404-009	33-02-02-22-404-009	SP INVESTMENTS LP	1745 HAMILTON RD	1.2110	0.2261	201	P1	1.00	0.3938	0.0891	0.09	0.1227%	\$ 3,396.08	0.0891	0.1227%	\$ 3,396.08	\$ 169.80
8	22-404-010	33-02-02-22-404-010	SP INVESTMENTS LP	4655 DOBIE RD	1.1930	1.0861	201	P1	1.00	0.4581	0.4975	0.50	0.6853%	\$ 18,970.80	0.4975	0.6853%	\$ 18,970.80	\$ 948.54
9	22-404-011	33-02-02-22-404-011	SP INVESTMENTS LP	4665 DOBIE RD	1.0990	1.0990	201	P1	1.00	0.4938	0.5427	0.54	0.7476%	\$ 20,695.23	0.5427	0.7476%	\$ 20,695.23	\$ 1,034.76
10	22-405-003	33-02-02-22-405-003	L & S REAL PROPERTIES, LLC	4650 DOBIE RD	0.5080	0.0518	201	P1	1.00	0.4000	0.0207	0.02	0.0286%	\$ 790.68	0.0207	0.0286%	\$ 790.68	\$ 39.53
11	22-405-006	33-02-02-22-405-006	MICHIGAN BELL TELEPHONE CO	4640 DOBIE RD	3.0250	1.4046	201	P1	1.00	0.4513	0.6340	0.63	0.8733%	\$ 24,174.86	0.6340	0.8733%	\$ 24,174.86	\$ 1,208.74
12	22-426-005	33-02-02-22-426-005	EDWARD W SPARROW HOSPITAL ASSOC	1600 GRAND RIVER AVE	2.9500	0.0096	201	P1	1.00	0.9000	0.0087	0.01	0.0119%	\$ 329.97	0.0087	0.0119%	\$ 329.97	\$ 16.50
13	22-426-008	33-02-02-22-426-008	LAG WIXOM LLC	1510 GRAND RIVER AVE	8.9530	1.5837	201	P1	1.00	0.3993	0.6324	0.63	0.8712%	\$ 24,116.33	0.6324	0.8712%	\$ 24,116.33	\$ 1,205.82
14	22-427-003	33-02-02-22-427-003	WILSON, LUDMILLA F LEPESCHKIN	4590 MARLBOROUGH RD	0.3810	0.3810	401	P2	1.20	0.3000	0.1143	0.14	0.1889%	\$ 5,230.21	0.1372	0.1889%	\$ 5,230.21	\$ 261.51
15	22-427-004	33-02-02-22-427-004	PAYNE TRUST, JANICE R	1600 HILLSIDE DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
16	22-427-005	33-02-02-22-427-005	SHAHEEN, CAROL A	1590 HILLSIDE DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
17	22-427-006	33-02-02-22-427-006	ADLER, ARI B &	1580 HILLSIDE DR	0.4800	0.4800	401	P2	1.20	0.3000	0.1440	0.17	0.2380%	\$ 6,589.23	0.1728	0.2380%	\$ 6,589.23	\$ 329.46
18	22-427-008	33-02-02-22-427-008	LTG NORTHVIEW LLC	1575 GRAND RIVER AVE	1.3590	1.2017	201	P1	1.00	0.8335	1.0016	1.00	1.3796%	\$ 38,191.56	1.0016	1.3796%	\$ 38,191.56	\$ 1,909.58
19	22-427-009	33-02-02-22-427-009	ELLENS PROPERTIES LLC	1619 GRAND RIVER AVE	6.9040	6.5222	201	P1	1.00	0.7237	4.7199	4.72	6.5014%	\$ 179,980.88	4.7199	6.5014%	\$ 179,980.88	\$ 8,999.04
20	22-427-010	33-02-02-22-427-010	MERIDIAN CHARTER TOWNSHIP	4625 NORTHVIEW DR	4.1500	0.0000	402	P2	1.20	0.0000	0.0000	0.00	0.0000%	\$ -	0.0000	0.0000%	\$ -	\$ -
21	22-428-001	33-02-02-22-428-001	CAWOOD BUILDING CO	1553 GRAND RIVER AVE	0.5170	0.5170	202	P1	1.00	0.4961	0.2565	0.26	0.3533%	\$ 9,779.80	0.2565	0.3533%	\$ 9,779.80	\$ 488.99
22	22-428-002	33-02-02-22-428-002	PONDS COOPERATIVE HOMES INC THE	1555 W POND DR	9.4300	9.4300	201	P3	1.40	0.4520	4.2621	5.97	8.2192%	\$ 227,532.70	5.9670	8.2192%	\$ 227,532.70	\$ 11,376.63
23	22-428-003	33-02-02-22-428-003	BEECH, TIMOTHY L & BARBARA A	1568 HILLSIDE DR	0.3430	0.3430	401	P2	1.20	0.3405	0.1168	0.14	0.1931%	\$ 5,344.74	0.1402	0.1931%	\$ 5,344.74	\$ 267.24
24	22-428-004	33-02-02-22-428-004	FREDERICK, DANICA D	1558 HILLSIDE DR	0.3790	0.3790	401	P2	1.20	0.3208	0.1216	0.15	0.2010%	\$ 5,564.08	0.1459	0.2010%	\$ 5,564.08	\$ 278.20
25	22-428-005	33-02-02-22-428-005	JIANG, DANIEL & JIN QUAN	1546 HILLSIDE DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
26	22-428-006	33-02-02-22-428-006	MOFFETT, THOMAS TRUST	1536 HILLSIDE DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
27	22-428-007	33-02-02-22-428-007	MCCARTHY, KRISTY K	1526 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
28	22-451-001	33-02-02-22-451-001	FEDEWA HOLDINGS LLC	1730 CHIEF OKEMOS CIR	1.5200	1.3401	201	P1	1.00	0.3017	0.4044	0.40	0.5570%	\$ 15,420.19	0.4044	0.5570%	\$ 15,420.19	\$ 771.01
29	22-451-002	33-02-02-22-451-002	1720 ASSOCIATES	1720 CHIEF OKEMOS CIR	1.1030	1.1030	201	P1	1.00	0.3609	0.3981	0.40	0.5484%	\$ 15,181.36	0.3981	0.5484%	\$ 15,181.36	\$ 759.07
30	22-451-003	33-02-02-22-451-003	HILLCO PROPERTIES, LLC	1710 CHIEF OKEMOS CIR	1.2130	1.2130	201	P2	1.20	0.3972	0.4817	0.58	0.7963%	\$ 22,044.00	0.5781	0.7963%	\$ 22,044.00	\$ 1,102.20
31	22-452-011	33-02-02-22-452-011	1741 CHIEF OKEMOS CIRCLE LLC	1741 CHIEF OKEMOS CIR	1.3770	0.3596	201	P1	1.00	0.3367	0.1211	0.12	0.1668%	\$ 4,617.14	0.1211	0.1668%	\$ 4,617.14	\$ 230.86
32	22-453-001	33-02-02-22-453-001	CHIEF OKEMOS APARTMENTS LLC	1721 CHIEF OKEMOS CIR	1.1180	0.2815	201	P1	1.00	0.4000	0.1126	0.11	0.1551%	\$ 4,293.89	0.1126	0.1551%	\$ 4,293.89	\$ 214.69
33	22-453-002	33-02-02-22-453-002	1705 CHIEF OKEMOS LLC	1705 CHIEF OKEMOS CIR	1.1260	0.6970	201	P1	1.00	0.3565	0.2485	0.25	0.3423%	\$ 9,476.23	0.2485	0.3423%	\$ 9,476.23	\$ 473.81
34	22-455-004	33-02-02-22-455-004	FAGAN, PATSY J	4562 DOBIE RD	0.9430	0.6755	401	P1	1.00	0.3071	0.2074	0.21	0.2857%	\$ 7,909.66	0.2074	0.2857%	\$ 7,909.66	\$ 395.48
35	22-455-005	33-02-02-22-455-005	HILLIKER, KEVIN T & LAUREL	4554 DOBIE RD	0.9430	0.6531	401	P1	1.00	0.3130	0.2044	0.20	0.2816%	\$ 7,795.11	0.2044	0.2816%	\$ 7,795.11	\$ 389.76
36	22-455-006	33-02-02-22-455-006	LEONE, JOHN	4544 DOBIE RD	0.9430	0.6438	401	P1	1.00	0.3019	0.1944	0.19	0.2677%	\$ 7,411.51	0.1944	0.2677%	\$ 7,411.51	\$ 370.58
37	22-455-008	33-02-02-22-455-008	DARGAZANY, ROOZBEH	4510 DOBIE RD	0.9430	0.6127	401	P1	1.00	0.3000	0.1838	0.18	0.2532%	\$ 7,008.82	0.1838	0.2532%	\$ 7,008.82	\$ 350.44
38	22-455-009	33-02-02-22-455-009	SHAW, BRADLEY T & ESTHER C	4504 DOBIE RD	0.9430	0.6249	401	P1	1.00	0.3000	0.1875	0.19	0.2582%	\$ 7,148.08	0.1875	0.2582%	\$ 7,148.08	\$ 357.40
39	22-455-010	33-02-02-22-455-010	MICHIGAN TREE APARTMENTS LLC	4568 BLACKSTONE TRL	8.5700	8.5700	201	P2	1.20	0.4173	3.5765	4.29	5.9117%	\$ 163,653.78	4.2918	5.9117%	\$ 163,653.78	\$ 8,182.69
40	22-455-011	33-02-02-22-455-011	MISTRY, KEKI & PHYLLIS	DOBIE RD	1.1700	0.9435	402	P1	1.00	0.3000	0.2830	0.28	0.3899%	\$ 10,792.98	0.2830	0.3899%	\$ 10,792.98	\$ 539.65
41	22-455-012	33-02-02-22-455-012	MISTRY, KEKI & PHYLLIS	4530 DOBIE RD	1.3300	0.6897	401	P1	1.00	0.3000	0.2069	0.21	0.2850%	\$ 7,889.78	0.2069	0.2850%	\$ 7,889.78	\$ 394.49
42	22-456-001	33-02-02-22-456-001	PAYNE, LACEY E	4597 MARLBOROUGH RD	0.4110	0.4110	401	P2	1.20	0.3000	0.1233	0.15	0.2038%	\$ 5,642.03	0.1480	0.2038%	\$ 5,642.03	\$ 282.10
43	22-456-002	33-02-02-22-456-002	SESNIAK, CHARLES R & JENNIFER M	4585 MARLBOROUGH RD	0.3590	0.3590	401	P2	1.20	0.3000	0.1077	0.13	0.1780%	\$ 4,928.20	0.1292	0.1780%	\$ 4,928.20	\$ 246.41
44	22-456-003	33-02-02-22-456-003	LAVERE, RANDALL & KAREN	4575 MARLBOROUGH RD	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
45	22-456-004	33-02-02-22-456-004	LAETZ, RANDALL P	4565 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3034	0.1044	0.13	0.1725%	\$ 4,776.51	0.1253	0.1725%	\$ 4,776.51	\$ 238.83
46	22-456-005	33-02-02-22-456-005	MANTURUK, EDWARD P	4555 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
47	22-456-006	33-02-02-22-456-006	SELOVER, HOWARD B &	4547 MARLBOROUGH RD	0.3470	0.3470	401	P2	1.20	0.3000	0.1041	0.12	0.1721%	\$ 4,763.47	0.1249	0.1721%	\$ 4,763.47	\$ 238.17
48	22-456-007	33-02-02-22-456-007	LOWE, CURT & ANNA	4539 MARLBOROUGH RD	0.3470	0.3470	401	P2	1.20	0.3000	0.1041	0.12	0.1721%	\$ 4,763.46	0.1249	0.1721%	\$ 4,763.46	\$ 238.17
49	22-456-008	33-02-02-22-456-008	RODRIQUEZ, TONYA LYNN	4529 MARLBOROUGH RD	0.3470	0.3470	401	P2	1.20	0.3000	0.1041	0.12	0.1721%	\$ 4,763.47	0.1249	0.1721%	\$ 4,763.47	\$ 238.17
50	22-456-009	33-02-02-22-456-009	VEITH, JOHN P & KATHLEEN	4521 MARLBOROUGH RD	0.3620	0.3620	401	P2	1.20	0.3000	0.1086	0.13	0.1795%	\$ 4,969.39	0.1303	0.1795%	\$ 4,969.39	\$ 248.47
51	22-456-010	33-02-02-22-456-010	CROFT, TREVOR & KATHERINE	4517 MARLBOROUGH RD	0.4780	0												

Daniels Drain Meridian Township Proposed Assessments

ROLLNUM	TAX NUM	PARCELNUM	OWNERNAME	PROPSTREET	TOTAL ACRES	BENEFIT ACRES	PROPCLASS	P Code	P	C	C x A	C x A x P	C x A x P %	C x A x P Amount	Commons Adjusted			20 Year Installment Payment Estimate
															C x A x P	Adjusted CAP Pct	Adjusted CAP Amount	
53	22-456-012	33-02-02-22-456-012	DAVIS, KRISTIN M &	4509 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
54	22-456-013	33-02-02-22-456-013	SWITZER, DAVID A & JEANETTE M	4505 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
55	22-476-001	33-02-02-22-476-001	NOVOTNY, MILDRED	4540 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3375	0.1161	0.14	0.1919%	\$ 5,312.44	0.1393	0.1919%	\$ 5,312.44	\$ 265.62
56	22-476-002	33-02-02-22-476-002	DUNCAN, KATHLEEN H	4557 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
57	22-476-003	33-02-02-22-476-003	WHEELER, CECIL DAVID &	4555 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
58	22-476-004	33-02-02-22-476-004	MENDOZA, RACHELLE NICHOLE &	4553 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
59	22-476-005	33-02-02-22-476-005	FLEMING II, RAYMOND J & GALE A	4551 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
60	22-476-006	33-02-02-22-476-006	COUTHEN, JORDAN	4547 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
61	22-476-007	33-02-02-22-476-007	HAWLEY, FREDERICK J & SARAH TRUST	4543 EASTWOOD DR	0.3620	0.3620	401	P2	1.20	0.3000	0.1086	0.13	0.1795%	\$ 4,969.38	0.1303	0.1795%	\$ 4,969.38	\$ 248.47
62	22-476-008	33-02-02-22-476-008	STORY, DONN L & QUENDA	4526 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3028	0.1042	0.12	0.1722%	\$ 4,765.88	0.1250	0.1722%	\$ 4,765.88	\$ 238.29
63	22-476-009	33-02-02-22-476-009	ANDERSON, KRISTIN K	4510 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
64	22-476-010	33-02-02-22-476-010	ANDREWS, VINCENT P & MARGARET M	4508 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
65	22-476-011	33-02-02-22-476-011	HILL, LAURA C & COREY L	4507 EASTWOOD DR	0.3370	0.3370	401	P2	1.20	0.3000	0.1011	0.12	0.1671%	\$ 4,626.19	0.1213	0.1671%	\$ 4,626.19	\$ 231.31
66	22-476-012	33-02-02-22-476-012	STOW, GARY W & BRENDA L	4511 EASTWOOD DR	0.3480	0.3480	401	P2	1.20	0.3000	0.1044	0.13	0.1726%	\$ 4,777.19	0.1253	0.1726%	\$ 4,777.19	\$ 238.86
67	22-476-013	33-02-02-22-476-013	POSSANZA, JEFFREY & ROSEMARY	4515 EASTWOOD DR	0.3480	0.3480	401	P2	1.20	0.3000	0.1044	0.13	0.1726%	\$ 4,777.20	0.1253	0.1726%	\$ 4,777.20	\$ 238.86
68	22-476-014	33-02-02-22-476-014	CHEN, SHU I	4519 EASTWOOD DR	0.3620	0.3620	401	P2	1.20	0.3000	0.1086	0.13	0.1795%	\$ 4,969.38	0.1303	0.1795%	\$ 4,969.38	\$ 248.47
69	22-477-001	33-02-02-22-477-001	HOWARD, DAN & CHRISTINE	4572 MARLBOROUGH RD	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
70	22-477-002	33-02-02-22-477-002	MARLETT, MARK E & LESLIE	1605 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
71	22-477-003	33-02-02-22-477-003	THRUSH, JOHN J & DIANA TRUSTEES	1595 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
72	22-477-004	33-02-02-22-477-004	OBORG, KEITH	1585 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3000	0.1239	0.15	0.2048%	\$ 5,669.49	0.1487	0.2048%	\$ 5,669.49	\$ 283.47
73	22-477-005	33-02-02-22-477-005	MORSE, JEFFERY E	1577 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3020	0.1247	0.15	0.2062%	\$ 5,707.22	0.1497	0.2062%	\$ 5,707.22	\$ 285.36
74	22-477-006	33-02-02-22-477-006	EARLEY, ROBERT D & JEAN E	1567 HILLSIDE DR	0.4130	0.4130	401	P2	1.20	0.3028	0.1251	0.15	0.2067%	\$ 5,722.51	0.1501	0.2067%	\$ 5,722.51	\$ 286.13
75	22-477-007	33-02-02-22-477-007	BINDER, TECLA E &	1557 HILLSIDE DR	0.4130	0.4130	401	P1	1.00	0.3000	0.1239	0.12	0.1707%	\$ 4,724.58	0.1239	0.1707%	\$ 4,724.58	\$ 236.23
76	22-477-008	33-02-02-22-477-008	MCDEVITT, CONNOR	1547 HILLSIDE DR	0.4750	0.4750	401	P1	1.00	0.3000	0.1425	0.14	0.1963%	\$ 5,433.83	0.1425	0.1963%	\$ 5,433.83	\$ 271.69
77	22-477-009	33-02-02-22-477-009	GROSSMAN, GLENN RICHARD	1537 HILLSIDE DR	0.4130	0.4130	401	P1	1.00	0.3000	0.1239	0.12	0.1707%	\$ 4,724.57	0.1239	0.1707%	\$ 4,724.57	\$ 236.23
78	22-477-010	33-02-02-22-477-010	BADRA, YOUSIF A	4558 MARLBOROUGH RD	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.28	0.1238	0.1706%	\$ 4,722.28	\$ 236.11
79	22-477-011	33-02-02-22-477-011	TELFER, MARY K	4556 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
80	22-477-012	33-02-02-22-477-012	CRICHTON, CHRISTIE L	4554 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
81	22-477-013	33-02-02-22-477-013	STEVENS, A DENISE	4552 EASTWOOD DR	0.3410	0.3410	401	P2	1.20	0.3000	0.1023	0.12	0.1691%	\$ 4,681.10	0.1228	0.1691%	\$ 4,681.10	\$ 234.06
82	22-477-014	33-02-02-22-477-014	PETERS, KIMBERLY	4550 EASTWOOD DR	0.3480	0.3480	401	P2	1.20	0.3000	0.1044	0.13	0.1726%	\$ 4,777.20	0.1253	0.1726%	\$ 4,777.20	\$ 238.86
83	22-477-015	33-02-02-22-477-015	MONROE, VICKI LYNN	4546 EASTWOOD DR	0.3440	0.3440	401	P2	1.20	0.3000	0.1032	0.12	0.1706%	\$ 4,722.29	0.1238	0.1706%	\$ 4,722.29	\$ 236.11
84	22-477-016	33-02-02-22-477-016	MCDougall, GEORGE & CAREY TRUST	4542 EASTWOOD DR	0.4960	0.4960	401	P2	1.20	0.3344	0.1658	0.20	0.2741%	\$ 7,588.69	0.1990	0.2741%	\$ 7,588.69	\$ 379.43
85	22-477-017	33-02-02-22-477-017	SANTONE, ANTOINETTE M	4538 EASTWOOD DR	0.6660	0.6660	401	P2	1.20	0.3144	0.1204	0.25	0.3461%	\$ 9,580.99	0.2513	0.3461%	\$ 9,580.99	\$ 479.05
86	22-477-018	33-02-02-22-477-018	JORDAN, KAROLYN &	4534 EASTWOOD DR	0.4510	0.4510	401	P2	1.20	0.3000	0.1353	0.16	0.2236%	\$ 6,191.13	0.1624	0.2236%	\$ 6,191.13	\$ 309.56
87	22-477-019	33-02-02-22-477-019	COOPER, CHRISTOPHER SCOTT	4530 EASTWOOD DR	0.3810	0.3810	401	P2	1.20	0.3000	0.1143	0.14	0.1889%	\$ 5,230.21	0.1372	0.1889%	\$ 5,230.21	\$ 261.51
88	22-477-020	33-02-02-22-477-020	VANHOOGSTRAAT, DEAN P & EMILY M	4526 EASTWOOD DR	0.4800	0.4800	401	P2	1.20	0.3000	0.1440	0.17	0.2380%	\$ 6,589.24	0.1728	0.2380%	\$ 6,589.24	\$ 329.46
89	22-477-021	33-02-02-22-477-021	CLAUSEN, MARY L	4522 EASTWOOD DR	0.6490	0.2329	401	P2	1.20	0.3000	0.0699	0.08	0.1155%	\$ 3,196.89	0.0838	0.1155%	\$ 3,196.89	\$ 159.84
90	22-477-022	33-02-02-22-477-022	OFARRELL, PAMELA A TRUST	4518 EASTWOOD DR	0.4280	0.1742	401	P2	1.20	0.3000	0.0523	0.06	0.0864%	\$ 2,391.76	0.0627	0.0864%	\$ 2,391.76	\$ 119.59
91	22-477-023	33-02-02-22-477-023	SCHENKER, PENNY L	4514 EASTWOOD DR	0.3440	0.1739	401	P2	1.20	0.3000	0.0522	0.06	0.0862%	\$ 2,386.91	0.0626	0.0862%	\$ 2,386.91	\$ 119.35
92	22-477-024	33-02-02-22-477-024	HAMMOND, MARLENE J	4512 EASTWOOD DR	0.3440	0.1821	401	P2	1.20	0.3000	0.0546	0.07	0.0903%	\$ 2,500.20	0.0656	0.0903%	\$ 2,500.20	\$ 125.01
93	22-477-025	33-02-02-22-477-025	LUTER, RUTH A TRUST	4506 MARLBOROUGH RD	0.3440	0.2663	401	P2	1.20	0.3000	0.0799	0.10	0.1321%	\$ 3,656.30	0.0959	0.1321%	\$ 3,656.30	\$ 182.81
94	22-477-026	33-02-02-22-477-026	FITCH, CHARLES W & JANE A	4579 OAKWOOD DR	0.3440	0.3440	401	P1	1.00	0.3000	0.1032	0.10	0.1422%	\$ 3,935.24	0.1032	0.1422%	\$ 3,935.24	\$ 196.76
95	22-477-027	33-02-02-22-477-027	BRONSON TRUST, ALLAN G & JANET E	4569 OAKWOOD DR	0.3440	0.2266	401	P1	1.00	0.3000	0.0680	0.07	0.0936%	\$ 2,592.23	0.0680	0.0936%	\$ 2,592.23	\$ 129.61
96	22-477-028	33-02-02-22-477-028	WATRALL, ETHAN C & DARJES, JENNIFER	4559 OAKWOOD DR	0.3440	0.2046	401	P1	1.00	0.3000	0.0614	0.06	0.0846%	\$ 2,340.86	0.0614	0.0846%	\$ 2,340.86	\$ 117.04
97	22-477-029	33-02-02-22-477-029	KUKOWSKI, KAYLA & EVAN	4549 OAKWOOD DR	0.3440	0.2038	401	P1	1.00	0.3000	0.0611	0.06	0.0842%	\$ 2,331.67	0.0611	0.0842%	\$ 2,331.67	\$ 116.58
98	22-477-030	33-02-02-22-477-030	MEDICK, JOHN J	4541 OAKWOOD DR	0.3440	0.2036	401	P1	1.00	0.3000	0.0611	0.06	0.0841%	\$ 2,329.50	0.0611	0.0841%	\$ 2,329.50	\$ 116.48
99	22-477-031	33-02-02-22-477-031	SALEHI, HABIB & JOAN	4531 OAKWOOD DR	0.3440	0.2031	401	P1	1.00	0.3000	0.0609	0.06	0.0839%	\$ 2,323.19	0.0609	0.0839%	\$ 2,323.19	\$ 116.16
100	22-477-032	33-02-02-22-477-032	STEFFEL, ANDREW & SUSAN	4521 OAKWOOD DR	0.3440	0.1835	401	P1	1.00	0.3000	0.0551	0.06	0.0758%	\$ 2,099.36	0.0551	0.0758%	\$ 2,099.36	\$ 104.97
101	22-477-033	33-02-02-22-477-033	JOHNSON, BRANT	4515 OAKWOOD DR	0.3440	0.0446	401	P1	1.00	0.3000	0.0134	0.01	0.0184%	\$ 510.08	0.0134	0.0184%	\$ 510.08	\$ 25.50
102	22-478-001	33-02-02-22-478-001	TERRY, KENNETH &	4600 OAKWOOD DR	0.3790	0.3790	401	P1	1.00	0.3000	0.1137	0.11	0.1566%	\$ 4,335.63	0.1137	0.1566%	\$ 4,335.63	\$ 216.78
103	22-478-002	33-02-02-22-478-002	STANAWAY, BRETT & JILLIAN	4590 OAKWOOD DR	0.3440	0.3440	401	P1	1.00	0.3000	0.1032	0.10	0.1422%	\$ 3,935.24	0.1032	0.1422%	\$ 3,935.24	\$ 196.76
104	22-478-003	33-02-02-22-478-003	SCOFES, GEORGE STEPHEN	4580 OAKWOOD DR	0.3440	0.3440	401	P1	1.00	0.3000	0.1032	0.10	0.1422%	\$ 3,935.24	0.1032	0.1422%	\$ 3,935.24	\$ 196.76
105	22-478-004	33-02-02-22-478-004	JOHNSON, ZACHARY Q & KATRINA	4570 OAKWOOD DR	0.3440	0.2126	401	P1	1.00	0.2335	0.0496	0.05	0.0684%	\$ 1,893.21	0.0496	0.		

Daniels Drain Meridian Township Proposed Assessments

ROLLNUM	TAX NUM	PARCELNUM	OWNERNAME	PROPSTREET	TOTAL ACRES	BENEFIT ACRES	PROPCLASS	P Code	P	C	C x A	C x A x P	C x A x P %	C x A x P Amount	Commons Adjusted C x A x P	Adjusted CAP Pct	Adjusted CAP Amount	20 Year Installment Payment Estimate
130	23-352-001	33-02-02-23-352-001	DINGMAN-SNACHEZ, RUTH T	1440 TREETOP DR	0.0143	0.0143	401	P1	1.00	0.3362	0.0048	0.0048	0.0066%	\$ 183.59	0.0434	0.0597%	\$ 1,653.82	\$ 82.69
131	23-352-001C	33-02-02-23-352-001C	TREETOP CONDO COMMON AREA	TREETOP DR	0.8820	0.8820	0	P1	1.00	0.3497	0.3084	0.3084	0.4249%	\$ 11,761.85	0.0000	0.0000%	\$ -	\$ -
132	23-352-002	33-02-02-23-352-002	KABEER, AHMAD & SAJEDA	1442 TREETOP DR	0.0143	0.0143	401	P1	1.00	0.3362	0.0048	0.0048	0.0066%	\$ 183.59	0.0434	0.0597%	\$ 1,653.82	\$ 82.69
133	23-352-003	33-02-02-23-352-003	WU, JIN &	1446 TREETOP DR	0.0143	0.0143	401	P1	1.00	0.3292	0.0047	0.0047	0.0065%	\$ 179.78	0.0433	0.0596%	\$ 1,650.02	\$ 82.50
134	23-352-004	33-02-02-23-352-004	SIGMON, TYLER G	1444 TREETOP DR	0.0143	0.0143	401	P1	1.00	0.3292	0.0047	0.0047	0.0065%	\$ 179.78	0.0433	0.0596%	\$ 1,650.02	\$ 82.50
135	23-352-005	33-02-02-23-352-005	HDI BUILDERS INC	TREETOP DR	0.0143	0.0143	402	P1	1.00	0.3223	0.0046	0.0046	0.0064%	\$ 175.97	0.0432	0.0595%	\$ 1,646.21	\$ 82.31
136	23-352-006	33-02-02-23-352-006	HDI BUILDERS INC	TREETOP DR	0.0143	0.0143	402	P1	1.00	0.3223	0.0046	0.0046	0.0064%	\$ 175.97	0.0432	0.0595%	\$ 1,646.21	\$ 82.31
137	23-352-007	33-02-02-23-352-007	HDI BUILDERS INC	TREETOP DR	0.0143	0.0143	402	P1	1.00	0.3153	0.0045	0.0045	0.0062%	\$ 172.17	0.0431	0.0593%	\$ 1,642.41	\$ 82.12
138	23-352-008	33-02-02-23-352-008	HDI BUILDERS INC	TREETOP DR	0.0143	0.0143	402	P1	1.00	0.3153	0.0045	0.0045	0.0062%	\$ 172.17	0.0431	0.0593%	\$ 1,642.41	\$ 82.12
139	23-353-001	33-02-02-23-353-001	WALLACE, JACK E & HIEU L	1403 IVYWOOD DR	0.2950	0.2950	401	P1	1.00	0.3204	0.0945	0.09	0.1302%	\$ 3,604.43	0.0945	0.1302%	\$ 3,604.43	\$ 180.22
140	23-353-002	33-02-02-23-353-002	LI, HAIRONG & JIANG, YING	1415 IVYWOOD DR	0.3230	0.3230	401	P1	1.00	0.3446	0.1113	0.11	0.1533%	\$ 4,244.58	0.1113	0.1533%	\$ 4,244.58	\$ 212.23
141	23-353-003	33-02-02-23-353-003	VAIL, LUCY & ROGER	1417 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3461	0.0952	0.10	0.1311%	\$ 3,629.26	0.0952	0.1311%	\$ 3,629.26	\$ 181.46
142	23-353-004	33-02-02-23-353-004	ESWARAN-PILLAI, SWARNAVEL &	1423 IVYWOOD DR	0.2760	0.2760	401	P1	1.00	0.3397	0.0937	0.09	0.1291%	\$ 3,574.84	0.0937	0.1291%	\$ 3,574.84	\$ 178.74
143	23-353-005	33-02-02-23-353-005	THOMAS, ROBERT M & CAROLYN L	1429 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3331	0.0916	0.09	0.1262%	\$ 3,493.10	0.0916	0.1262%	\$ 3,493.10	\$ 174.66
144	23-353-006	33-02-02-23-353-006	LEE, SUNG KI & HYUN JIN	1435 IVYWOOD DR	0.2740	0.2740	401	P1	1.00	0.3266	0.0895	0.09	0.1233%	\$ 3,412.28	0.0895	0.1233%	\$ 3,412.28	\$ 170.61
145	23-353-007	33-02-02-23-353-007	MAALI, MANOUC & IPLAKCHI, NAHID	1441 IVYWOOD DR	0.2740	0.2740	401	P1	1.00	0.3553	0.0974	0.10	0.1341%	\$ 3,712.74	0.0974	0.1341%	\$ 3,712.74	\$ 185.64
146	23-353-008	33-02-02-23-353-008	MICALVEY, MICHAEL K & LINDA L	1455 IVYWOOD DR	0.9270	0.9270	401	P1	1.00	0.3233	0.2997	0.30	0.4128%	\$ 11,428.99	0.2997	0.4128%	\$ 11,428.99	\$ 571.45
147	23-353-009	33-02-02-23-353-009	HU, HUYI	1473 IVYWOOD DR	0.7900	0.7900	401	P1	1.00	0.3193	0.2523	0.25	0.3475%	\$ 9,619.13	0.2523	0.3475%	\$ 9,619.13	\$ 480.96
148	23-353-010	33-02-02-23-353-010	CAMPBELL, BRUCE B & SULIN	1491 IVYWOOD DR	0.4570	0.4570	401	P1	1.00	0.3000	0.1371	0.14	0.1888%	\$ 5,227.92	0.1371	0.1888%	\$ 5,227.92	\$ 261.40
149	23-353-011	33-02-02-23-353-011	PAIGE, SHAWN D & GRETCHEN P RV TRST	1494 IVYWOOD DR	0.5340	0.5340	401	P1	1.00	0.2110	0.1127	0.11	0.1552%	\$ 4,295.72	0.1127	0.1552%	\$ 4,295.72	\$ 214.79
150	23-353-012	33-02-02-23-353-012	MEYER, JONATHAN S & CHERI M	1486 IVYWOOD DR	0.5380	0.5380	401	P1	1.00	0.2666	0.1434	0.14	0.1976%	\$ 5,469.24	0.1434	0.1976%	\$ 5,469.24	\$ 273.46
151	23-353-013	33-02-02-23-353-013	KANG, HAE JIN	1478 IVYWOOD DR	0.3190	0.3190	401	P1	1.00	0.3162	0.1009	0.10	0.1390%	\$ 3,846.81	0.1009	0.1390%	\$ 3,846.81	\$ 192.34
152	23-353-014	33-02-02-23-353-014	WAKEMAN, JONATHAN E &	1470 IVYWOOD DR	0.3220	0.3220	401	P1	1.00	0.3106	0.1000	0.10	0.1378%	\$ 3,813.94	0.1000	0.1378%	\$ 3,813.94	\$ 190.70
153	23-353-015	33-02-02-23-353-015	LAMBERT, KEITH &	1462 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3000	0.0825	0.08	0.1136%	\$ 3,145.90	0.0825	0.1136%	\$ 3,145.90	\$ 157.30
154	23-353-016	33-02-02-23-353-016	KORKMAZ, SINEM	1454 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3118	0.0858	0.09	0.1181%	\$ 3,269.91	0.0858	0.1181%	\$ 3,269.91	\$ 163.50
155	23-353-017	33-02-02-23-353-017	JEONG, SANGHYUP	1448 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3358	0.0923	0.09	0.1272%	\$ 3,521.27	0.0923	0.1272%	\$ 3,521.27	\$ 176.06
156	23-353-018	33-02-02-23-353-018	TAN, FRANK SONGYANG &	1442 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3360	0.0924	0.09	0.1273%	\$ 3,523.46	0.0924	0.1273%	\$ 3,523.46	\$ 176.17
157	23-353-019	33-02-02-23-353-019	NGUYEN, PHU H	1436 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3362	0.0925	0.09	0.1274%	\$ 3,525.69	0.0925	0.1274%	\$ 3,525.69	\$ 176.28
158	23-353-020	33-02-02-23-353-020	VANSTEEL, ERIC C & LAUREN G	1430 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3364	0.0925	0.09	0.1274%	\$ 3,527.93	0.0925	0.1274%	\$ 3,527.93	\$ 176.40
159	23-353-021	33-02-02-23-353-021	ODEKIRK, GUY MICHAEL	1424 IVYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3366	0.0926	0.09	0.1275%	\$ 3,530.16	0.0926	0.1275%	\$ 3,530.16	\$ 176.51
160	23-353-022	33-02-02-23-353-022	KE, HEZAO &	1418 IVYWOOD DR	0.2410	0.2410	401	P1	1.00	0.3370	0.0812	0.08	0.1119%	\$ 3,097.11	0.0812	0.1119%	\$ 3,097.11	\$ 154.86
161	23-353-023	33-02-02-23-353-023	CORNELL WOODS ASSOCIATION	IVYWOOD DR	0.0000	0.0000	402	P1	1.00	0.0000	0.0000	0.00	0.0000%	\$ -	0.0000	0.0000%	\$ -	\$ -
162	23-353-024	33-02-02-23-353-024	KINTZ, TARA M &	1412 IVYWOOD DR	0.5990	0.5990	401	P1	1.00	0.2710	0.1624	0.16	0.2236%	\$ 6,190.85	0.1624	0.2236%	\$ 6,190.85	\$ 309.54
163	23-353-025	33-02-02-23-353-025	BEERS, KIM-VAN T	1406 IVYWOOD DR	0.4830	0.4830	401	P1	1.00	0.2756	0.1331	0.13	0.1834%	\$ 5,076.60	0.1331	0.1834%	\$ 5,076.60	\$ 253.83
164	23-353-026	33-02-02-23-353-026	JAIWAL, RAVINDRA & JIGYASHA	1400 IVYWOOD DR	0.5180	0.5180	401	P2	1.20	0.3310	0.1715	0.21	0.2834%	\$ 7,846.79	0.2058	0.2834%	\$ 7,846.79	\$ 392.34
165	23-376-002	33-02-02-23-376-002	MILLIGAN EASTSIDE LLC	1284 GRAND RIVER AVE	2.9820	1.1484	201	P1	1.00	0.2704	0.3106	0.31	0.4278%	\$ 11,842.65	0.3106	0.4278%	\$ 11,842.65	\$ 592.13
166	23-377-008	33-02-02-23-377-008	DUROW, GARY W TRUST	1259 GRAND RIVER AVE	1.4870	0.1402	201	P1	1.00	0.3000	0.0421	0.04	0.0579%	\$ 1,603.60	0.0421	0.0579%	\$ 1,603.60	\$ 80.18
167	23-377-009	33-02-02-23-377-009	LUCAS, ROSS T JR & CAROLYN S	4555 CORNELL RD	1.6530	0.6350	401	P1	1.00	0.3064	0.1945	0.19	0.2680%	\$ 7,418.05	0.1945	0.2680%	\$ 7,418.05	\$ 370.90
168	23-377-011	33-02-02-23-377-011	POTTERPIN, TERRY A & RONALD J	1250 ETHEL ST	0.9100	0.0505	401	P1	1.00	0.3027	0.0153	0.02	0.0211%	\$ 583.29	0.0913	0.1257%	\$ 3,480.63	\$ 174.03
169	23-378-001	33-02-02-23-378-001	BISWAS, SUBIR K & KOVUMAL P	4505 MISTYWOOD DR	0.4510	0.4510	401	P1	1.00	0.3564	0.1607	0.16	0.2214%	\$ 6,129.24	0.2367	0.3261%	\$ 9,026.58	\$ 451.33
170	23-378-002	33-02-02-23-378-002	GOOD, SHAWN DOUGLAS & VALERIE D	4519 MISTYWOOD DR	0.4240	0.4240	401	P1	1.00	0.3686	0.1563	0.16	0.2153%	\$ 5,959.64	0.2323	0.3199%	\$ 8,856.98	\$ 442.85
171	23-378-003	33-02-02-23-378-003	MOTALLEBI, BADRI VAHEDIAN	1339 S SPICEWOOD DR	0.3570	0.3570	401	P1	1.00	0.3069	0.1096	0.11	0.1509%	\$ 4,178.08	0.1856	0.2556%	\$ 7,075.43	\$ 353.77
172	23-379-001	33-02-02-23-379-001	JAMES, NATHAN & KELLY	4559 N SPICEWOOD DR	0.3030	0.1815	401	P1	1.00	0.4000	0.0726	0.07	0.1000%	\$ 2,768.30	0.1486	0.2047%	\$ 5,665.65	\$ 283.28
173	23-379-002	33-02-02-23-379-002	MASSA, GERALD R & MARILYN O	4565 N SPICEWOOD DR	0.3310	0.3310	401	P1	1.00	0.3591	0.1188	0.12	0.1637%	\$ 4,531.95	0.1948	0.2684%	\$ 7,429.30	\$ 371.46
174	23-379-003	33-02-02-23-379-003	MA, HUIBO HEIDI & WANG, HONGBING	4573 N SPICEWOOD DR	0.3850	0.3850	401	P1	1.00	0.3441	0.1325	0.13	0.1825%	\$ 5,050.99	0.2084	0.2871%	\$ 7,948.34	\$ 397.42
175	23-379-004	33-02-02-23-379-004	KING, MICHAEL J & KIMBERLY S	4581 N SPICEWOOD DR	0.3870	0.3870	401	P1	1.00	0.3341	0.1293	0.13	0.1781%	\$ 4,930.00	0.2053	0.2827%	\$ 7,827.35	\$ 391.37
176	23-379-005	33-02-02-23-379-005	WHISPERING OAKS ASSOCIATION	MISTYWOOD DR	0.0000	8.3555	402	P1	1.00	0.2728	2.2795	2.28	3.1398%	\$ 86,920.42	0.0000	0.0000%	\$ -	\$ -
177	23-379-006	33-02-02-23-379-006	ENGAN, KAREN E TRUSTEE	4585 MISTYWOOD DR	0.4190	0.4190	401	P1	1.00	0.3926	0.1645	0.16	0.2266%	\$ 6,273.30	0.2405	0.3313%	\$ 9,170.64	\$ 458.53
178	23-379-007	33-02-02-23-379-007	SERGEANT, DARLENE K TRUSTEE	4591 MISTYWOOD DR	0.4160	0.4160	401	P1	1.00	0.3444	0.1433	0.14	0.1973%	\$ 5,462.49	0.2192	0.3020%	\$ 8,359.84	\$ 417.99
179	23-379-008	33-02-02-23-379-008	DEGAN, SHANNON T & KRISTEN L	4599 MISTYWOOD DR	0.4160	0.4160	401	P1	1.00	0.3004	0.1250	0.12	0.1721%	\$ 4,764.64	0.2009	0.2768%	\$ 7,661.99	\$ 383.10
180	23-379-009	33-02-02-23-379-009	BROUGHTON, FLEUR	4590 MISTYWOOD DR	0.4160	0.4160	401	P1	1.00	0.3055	0.1271	0.13	0.1751%	\$ 4,846.46	0.2031	0.2797%	\$ 7,743.81	\$ 387.19
181	23-379-010	33-02-02-23-379-010	DAVIS, ANITA V	4582 MISTYWOOD DR	0.4160	0.4160	401	P1	1.00	0.3000	0.1248	0.12	0.1719%	\$ 4,759.07	0.2008	0.2766%	\$ 7,656.42	\$ 382.82
182	23-379-011	33-02-02-23-379-011	MICALVEY, DAVID G & LISA J	4574 MISTYWOOD DR	0.3920	0.3920	401	P1	1.00	0.2599	0.1019	0.10	0.1403%	\$ 3,884.78	0.1779	0.2450%	\$ 6,782.12	\$ 339.11
183	23-379-012	3																

Daniels Drain Meridian Township Proposed Assessments

ROLLNUM	TAX NUM	PARCELNUM	OWNERNAME	PROPSTREET	TOTAL ACRES	BENEFIT ACRES	PROPCLASS	P Code	P	C	C x A	C x A x P	C x A x P %	C x A x P Amount	Commons Adjusted			20 Year Installment Payment Estimate
															C x A x P	Adjusted CAP Pct	Adjusted CAP Amount	
207	26-105-001	33-02-02-26-105-001	LAWLER, CHARLES A & KAREN E	4466 ARBOR DR	0.4020	0.0702	401	P1	1.00	0.3000	0.0210	0.02	0.0290%	\$ 802.68	0.0210	0.0290%	\$ 802.68	\$ 40.13
208	26-105-002	33-02-02-26-105-002	ODONNELL, BONNIE	4458 ARBOR DR	0.3290	0.1853	401	P1	1.00	0.3000	0.0556	0.06	0.0766%	\$ 2,119.27	0.0556	0.0766%	\$ 2,119.27	\$ 105.96
209	26-105-003	33-02-02-26-105-003	ELIAS, MARY L	4454 ARBOR DR	0.3670	0.2117	401	P1	1.00	0.3000	0.0635	0.06	0.0875%	\$ 2,421.57	0.0635	0.0875%	\$ 2,421.57	\$ 121.08
210	26-105-004	33-02-02-26-105-004	ARMSTRONG, WARREN B TRUST	4448 ARBOR DR	0.3670	0.2166	401	P1	1.00	0.3346	0.0725	0.07	0.0998%	\$ 2,763.24	0.0725	0.0998%	\$ 2,763.24	\$ 138.16
211	26-105-005	33-02-02-26-105-005	MARSHALL, KRISTINA M	4438 ARBOR DR	0.3670	0.2208	401	P1	1.00	0.3095	0.0683	0.07	0.0941%	\$ 2,605.69	0.0683	0.0941%	\$ 2,605.69	\$ 130.28
212	26-105-006	33-02-02-26-105-006	MOTT FAMILY REVOCABLE TRUST	4420 ARBOR DR	0.3670	0.2251	401	P1	1.00	0.3000	0.0675	0.07	0.0930%	\$ 2,574.56	0.0675	0.0930%	\$ 2,574.56	\$ 128.73
213	26-105-007	33-02-02-26-105-007	WILLIAMS, ROBERT A	4414 ARBOR DR	0.3880	0.2391	401	P1	1.00	0.3000	0.0717	0.07	0.0988%	\$ 2,735.05	0.0717	0.0988%	\$ 2,735.05	\$ 136.75
214	26-105-008	33-02-02-26-105-008	SKUSA, ERIC SCOTT	4408 ARBOR DR	0.4270	0.1176	401	P1	1.00	0.3000	0.0353	0.04	0.0486%	\$ 1,345.50	0.0353	0.0486%	\$ 1,345.50	\$ 67.27
215	26-105-010	33-02-02-26-105-010	MOE, AUNG	4386 ARBOR DR	0.4970	0.1696	401	P1	1.00	0.3000	0.0509	0.05	0.0701%	\$ 1,940.01	0.0509	0.0701%	\$ 1,940.01	\$ 97.00
216	26-105-011	33-02-02-26-105-011	DALIMONTE, KIM	4374 ARBOR DR	0.5430	0.3700	401	P1	1.00	0.3000	0.1110	0.11	0.1529%	\$ 4,232.73	0.1110	0.1529%	\$ 4,232.73	\$ 211.64
217	26-105-012	33-02-02-26-105-012	WINGER, KATHRYN	4364 ARBOR DR	0.5530	0.3820	401	P1	1.00	0.3000	0.1146	0.11	0.1579%	\$ 4,370.26	0.1146	0.1579%	\$ 4,370.26	\$ 218.51
218	26-105-013	33-02-02-26-105-013	WORLEY, PHILIP P & STOKOSA, MELODY	4350 ARBOR DR	0.3820	0.1104	401	P1	1.00	0.3000	0.0331	0.03	0.0456%	\$ 1,262.99	0.0331	0.0456%	\$ 1,262.99	\$ 63.15
219	26-105-014	33-02-02-26-105-014	WAGER, SCOTT & JUDITH	1426 BIRCHWOOD DR	0.3860	0.3523	401	P1	1.00	0.3000	0.1057	0.11	0.1456%	\$ 4,030.67	0.1057	0.1456%	\$ 4,030.67	\$ 201.53
220	26-106-001	33-02-02-26-106-001	HAMILTON, WILLIAM D & BOYD, JAMIE	1413 FOREST HILLS DR	0.3150	0.2663	401	P1	1.00	0.3237	0.0862	0.09	0.1187%	\$ 3,287.22	0.0862	0.1187%	\$ 3,287.22	\$ 164.36
221	26-106-002	33-02-02-26-106-002	ZHANG, MENG	1407 FOREST HILLS DR	0.4020	0.4020	401	P1	1.00	0.3539	0.1423	0.14	0.1960%	\$ 5,424.73	0.1423	0.1960%	\$ 5,424.73	\$ 271.24
222	26-106-003	33-02-02-26-106-003	DAVIS, CHRISTOPHER	4459 HICKORYWOOD DR	0.4060	0.4060	401	P1	1.00	0.3263	0.1325	0.13	0.1825%	\$ 5,052.11	0.1325	0.1825%	\$ 5,052.11	\$ 252.61
223	26-106-004	33-02-02-26-106-004	MOTSCHENBACHER, GARTH D & STEPHANIE	4453 HICKORYWOOD DR	0.4490	0.4490	401	P1	1.00	0.3091	0.1388	0.14	0.1912%	\$ 5,292.17	0.1388	0.1912%	\$ 5,292.17	\$ 264.61
224	26-106-005	33-02-02-26-106-005	STECOVICH, RYAN P & BETHANY A	4447 HICKORYWOOD DR	0.3560	0.3560	401	P1	1.00	0.3047	0.1085	0.11	0.1494%	\$ 4,136.22	0.1085	0.1494%	\$ 4,136.22	\$ 206.81
225	26-106-006	33-02-02-26-106-006	CHEN, LIANGBIAO &	4441 HICKORYWOOD DR	0.3240	0.3240	401	P1	1.00	0.3073	0.0996	0.10	0.1371%	\$ 3,796.21	0.0996	0.1371%	\$ 3,796.21	\$ 189.81
226	26-106-007	33-02-02-26-106-007	FRAAS, THOMAS E & TRICIA A	4435 HICKORYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3145	0.0865	0.09	0.1191%	\$ 3,298.30	0.0865	0.1191%	\$ 3,298.30	\$ 164.91
227	26-106-008	33-02-02-26-106-008	KAGEY, JONATHAN L & ASHLEY S	4429 HICKORYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3211	0.0883	0.09	0.1216%	\$ 3,366.74	0.0883	0.1216%	\$ 3,366.74	\$ 168.34
228	26-106-009	33-02-02-26-106-009	BEHNKE REVOCABLE TRUST	4423 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3280	0.1017	0.10	0.1401%	\$ 3,877.83	0.1017	0.1401%	\$ 3,877.83	\$ 193.89
229	26-106-010	33-02-02-26-106-010	TANIMOTO, HIROSHI & KINUYO	4417 HICKORYWOOD DR	0.3100	0.3100	401	P2	1.20	0.3063	0.0949	0.11	0.1569%	\$ 4,344.28	0.1139	0.1569%	\$ 4,344.28	\$ 217.21
230	26-106-011	33-02-02-26-106-011	OWCZARZAK, RICK M TRUSTEE	4411 HICKORYWOOD DR	0.2750	0.2750	401	P2	1.20	0.3000	0.0825	0.10	0.1364%	\$ 3,775.08	0.0990	0.1364%	\$ 3,775.08	\$ 188.75
231	26-106-012	33-02-02-26-106-012	HARTWICK, EDWARD F &	4405 HICKORYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3000	0.0825	0.08	0.1136%	\$ 3,145.90	0.0825	0.1136%	\$ 3,145.90	\$ 157.30
232	26-106-013	33-02-02-26-106-013	SMITH, CHRISTOPHER R & ERIN M	4399 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3000	0.0930	0.09	0.1281%	\$ 3,546.29	0.0930	0.1281%	\$ 3,546.29	\$ 177.31
233	26-106-014	33-02-02-26-106-014	CHURCH, RICHARD L & JANE E	4393 HICKORYWOOD DR	0.2750	0.2750	401	P1	1.00	0.3050	0.0839	0.08	0.1156%	\$ 3,198.86	0.0839	0.1156%	\$ 3,198.86	\$ 159.94
234	26-106-015	33-02-02-26-106-015	PAVLICK, MICHAEL J & KARIN M	4387 HICKORYWOOD DR	0.3170	0.3170	401	P1	1.00	0.3249	0.1030	0.10	0.1419%	\$ 3,927.26	0.1030	0.1419%	\$ 3,927.26	\$ 196.36
235	26-106-016	33-02-02-26-106-016	NORIEGA JR, JUAN	4381 HICKORYWOOD DR	0.3450	0.3450	401	P1	1.00	0.3402	0.1174	0.12	0.1617%	\$ 4,475.95	0.1174	0.1617%	\$ 4,475.95	\$ 223.80
236	26-107-001	33-02-02-26-107-001	FLESHNER FAMILY TRUST &	1414 FOREST HILLS DR	0.4570	0.4089	401	P1	1.00	0.3000	0.1227	0.12	0.1690%	\$ 4,678.15	0.1227	0.1690%	\$ 4,678.15	\$ 233.91
237	26-107-002	33-02-02-26-107-002	JAAKS, DOUGLAS G & JANE C	1408 FOREST HILLS DR	0.5060	0.5060	401	P1	1.00	0.3000	0.1518	0.15	0.2091%	\$ 5,788.46	0.1518	0.2091%	\$ 5,788.46	\$ 289.42
238	26-107-003	33-02-02-26-107-003	WAGAW, WALEIGN G &	1402 FOREST HILLS DR	0.4710	0.4710	401	P1	1.00	0.3005	0.1415	0.14	0.1950%	\$ 5,396.97	0.1415	0.1950%	\$ 5,396.97	\$ 269.85
239	26-107-004	33-02-02-26-107-004	LEE, LIK CHUAN & ZENG, DIDIANA	4470 HICKORYWOOD DR	0.3590	0.3590	401	P1	1.00	0.3468	0.1245	0.12	0.1715%	\$ 4,746.89	0.1245	0.1715%	\$ 4,746.89	\$ 237.34
240	26-107-005	33-02-02-26-107-005	ENGEDA, ELSABETH	4464 HICKORYWOOD DR	0.3560	0.3560	401	P1	1.00	0.3523	0.1254	0.13	0.1728%	\$ 4,782.44	0.1254	0.1728%	\$ 4,782.44	\$ 239.12
241	26-107-006	33-02-02-26-107-006	RASMUSSEN, CAROLE ANN TRUST	4458 HICKORYWOOD DR	0.3400	0.3400	401	P1	1.00	0.3452	0.1174	0.12	0.1617%	\$ 4,475.15	0.1174	0.1617%	\$ 4,475.15	\$ 223.76
242	26-107-007	33-02-02-26-107-007	DEPPONG, GREGORY J & TAMMY L	4452 HICKORYWOOD DR	0.3150	0.3150	401	P1	1.00	0.3407	0.1073	0.11	0.1478%	\$ 4,092.76	0.1073	0.1478%	\$ 4,092.76	\$ 204.64
243	26-107-008	33-02-02-26-107-008	PLAehn, SCOTT A & THERESE A	4446 HICKORYWOOD DR	0.2920	0.2920	401	P1	1.00	0.3166	0.0925	0.09	0.1274%	\$ 3,525.54	0.0925	0.1274%	\$ 3,525.54	\$ 176.28
244	26-107-009	33-02-02-26-107-009	FISHEL, ROBERT C & RHONDA TRUST	4440 HICKORYWOOD DR	0.3070	0.3070	401	P1	1.00	0.3222	0.0989	0.10	0.1362%	\$ 3,771.41	0.0989	0.1362%	\$ 3,771.41	\$ 188.57
245	26-107-010	33-02-02-26-107-010	REN, JIANHUA	4434 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3131	0.0971	0.10	0.1337%	\$ 3,701.01	0.0971	0.1337%	\$ 3,701.01	\$ 185.05
246	26-107-011	33-02-02-26-107-011	BENEDICT, JOHN C & NICOLE	4428 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3059	0.0948	0.09	0.1306%	\$ 3,616.21	0.0948	0.1306%	\$ 3,616.21	\$ 180.81
247	26-107-012	33-02-02-26-107-012	BAINBRIDGE, KENT L & SANDRA	4422 HICKORYWOOD DR	0.3250	0.3250	401	P2	1.20	0.3870	0.1258	0.15	0.2079%	\$ 5,755.02	0.1509	0.2079%	\$ 5,755.02	\$ 287.75
248	26-107-013	33-02-02-26-107-013	PENG, TAIQUAN & HE, ZHANGLI	1392 SILKWOOD DR	0.2790	0.2790	401	P2	1.20	0.3203	0.0894	0.11	0.1477%	\$ 4,089.49	0.1072	0.1477%	\$ 4,089.49	\$ 204.47
249	26-107-014	33-02-02-26-107-014	ALLEN, RICHARD J & SARAH E	4421 SATINWOOD DR	0.3250	0.3250	401	P2	1.20	0.3316	0.1078	0.13	0.1782%	\$ 4,932.09	0.1293	0.1782%	\$ 4,932.09	\$ 246.60
250	26-107-015	33-02-02-26-107-015	VOLKER, MARTIN A &	4427 SATINWOOD DR	0.3270	0.3270	401	P1	1.00	0.3000	0.0981	0.10	0.1351%	\$ 3,740.77	0.0981	0.1351%	\$ 3,740.77	\$ 187.04
251	26-107-016	33-02-02-26-107-016	NOWICKI FAMILY TRUST	4433 SATINWOOD DR	0.3250	0.3250	401	P1	1.00	0.3000	0.0975	0.10	0.1343%	\$ 3,717.88	0.0975	0.1343%	\$ 3,717.88	\$ 185.89
252	26-107-017	33-02-02-26-107-017	PERRY, SAMUEL	4439 SATINWOOD DR	0.3350	0.3350	401	P1	1.00	0.3000	0.1005	0.10	0.1384%	\$ 3,832.28	0.1005	0.1384%	\$ 3,832.28	\$ 191.61
253	26-107-018	33-02-02-26-107-018	FOLLAND, ROGER A & BARBARA	4445 SATINWOOD DR	0.3200	0.3200	401	P2	1.20	0.3000	0.0960	0.12	0.1587%	\$ 4,392.83	0.1152	0.1587%	\$ 4,392.83	\$ 219.64
254	26-107-019	33-02-02-26-107-019	DOHER, PAUL M & ELIZABETH	4451 SATINWOOD DR	0.3140	0.3140	401	P2	1.20	0.3000	0.0942	0.11	0.1557%	\$ 4,310.46	0.1130	0.1557%	\$ 4,310.46	\$ 215.52
255	26-107-020	33-02-02-26-107-020	SAMMARTINO, MARY LYNN	4457 SATINWOOD DR	0.3000	0.3000	401	P1	1.00	0.3000	0.0900	0.09	0.1240%	\$ 3,431.89	0.0900	0.1240%	\$ 3,431.89	\$ 171.59
256	26-107-021	33-02-02-26-107-021	CONN, JOEL RUSSELL &	4463 SATINWOOD DR	0.3000	0.3000	401	P1	1.00	0.3000	0.0900	0.09	0.1240%	\$ 3,431.89	0.0900	0.1240%	\$ 3,431.89	\$ 171.59
257	26-107-022	33-02-02-26-107-022	PUNCH, JERRY L & SUSAN M	4469 SATINWOOD DR	0.3040	0.3040	401	P2	1.20	0.3000	0.0912	0.11	0.1507%	\$ 4,173.18	0.1094	0.1507%	\$ 4,173.18	\$ 208.66
258	26-107-023	33-02-02-26-107-023	ZARKAR, AMAR & KIRTI	1393 IVYWOOD DR	0.3330	0.3330	401	P2	1.20	0.3153	0.1050	0.13	0.1735%	\$ 4,803.98	0.1260	0.1735%	\$ 4,803.98	\$ 240.20
259	26-107-025	33-02-02-26-107-025	MOESER, ADAM	1399 IVYWOOD DR	0.3430	0.3430												



Daniels Drain Meridian Township Proposed Assessments

ROLLNUM	TAX NUM	PARCELNUM	OWNERNAME	PROPSTREET	TOTAL ACRES	BENEFIT ACRES	PROPCLASS	P Code	P	C	C x A	C x A x P	C x A x P %	C x A x P Amount	Commons Adjusted			20 Year Installment Payment Estimate
															C x A x P	Adjusted CAP Pct	Adjusted CAP Amount	
284	26-128-009	33-02-02-26-128-009	BELISLE, SIMON &	1374 SILKWOOD DR	0.2790	0.2790	401	P1	1.00	0.3536	0.0986	0.10	0.1359%	\$ 3,761.52	0.0986	0.1359%	\$ 3,761.52	\$ 188.08
285	26-128-010	33-02-02-26-128-010	SEBESTYEN, CAROLYN & MILLER, MEKEL	1341 IVYWOOD DR	0.2850	0.2850	401	P2	1.20	0.3609	0.1028	0.12	0.1700%	\$ 4,706.25	0.1234	0.1700%	\$ 4,706.25	\$ 235.31
286	26-128-011	33-02-02-26-128-011	LEO, FIORE L & ADRIANA M	1337 IVYWOOD DR	0.3330	0.3330	401	P2	1.20	0.3701	0.1232	0.15	0.2037%	\$ 5,639.18	0.1479	0.2037%	\$ 5,639.18	\$ 281.96
287	26-128-012	33-02-02-26-128-012	WU, FELICIA & (TRUSTEES)	4461 ALDERWOOD DR	0.3270	0.3270	401	P1	1.00	0.3000	0.0981	0.10	0.1351%	\$ 3,740.77	0.0981	0.1351%	\$ 3,740.77	\$ 187.04
288	26-128-013	33-02-02-26-128-013	BARONDESS, DAVID A & MARGARET M	4455 ALDERWOOD DR	0.3270	0.3270	401	P1	1.00	0.3000	0.0981	0.10	0.1351%	\$ 3,740.76	0.0981	0.1351%	\$ 3,740.76	\$ 187.04
289	26-128-014	33-02-02-26-128-014	COLE, MICHAEL & MORGAN	4449 ALDERWOOD DR	0.2870	0.2870	401	P1	1.00	0.3002	0.0862	0.09	0.1187%	\$ 3,285.76	0.0862	0.1187%	\$ 3,285.76	\$ 164.29
290	26-128-015	33-02-02-26-128-015	SHERRILL, BRADLEY M & CAROLYN	4443 ALDERWOOD DR	0.3090	0.3090	401	P1	1.00	0.3117	0.0963	0.10	0.1327%	\$ 3,672.53	0.0963	0.1327%	\$ 3,672.53	\$ 183.63
291	26-128-016	33-02-02-26-128-016	CAMERON, LORRAINE L & LANCE W	4435 ALDERWOOD DR	0.3790	0.3790	401	P1	1.00	0.3279	0.1243	0.12	0.1712%	\$ 4,739.43	0.1243	0.1712%	\$ 4,739.43	\$ 236.97
292	26-128-017	33-02-02-26-128-017	KACZMAREK, MARK W & MAUREEN K	4427 ALDERWOOD DR	0.3250	0.3250	401	P1	1.00	0.3011	0.0979	0.10	0.1348%	\$ 3,731.49	0.0979	0.1348%	\$ 3,731.49	\$ 186.57
293	26-128-018	33-02-02-26-128-018	BERI, MUNISH	1366 SILKWOOD DR	0.3250	0.3250	401	P1	1.00	0.3555	0.1155	0.12	0.1592%	\$ 4,405.99	0.1155	0.1592%	\$ 4,405.99	\$ 220.30
294	26-129-001	33-02-02-26-129-001	BROOKS, ROGER I & LANETTE K	1379 SILKWOOD DR	0.3500	0.1202	401	P2	1.20	0.4000	0.0481	0.06	0.0795%	\$ 2,200.75	0.0577	0.0795%	\$ 2,200.75	\$ 110.04
295	26-129-002	33-02-02-26-129-002	COLEMAN, LANCE C & KRISTI E	1373 SILKWOOD DR	0.3000	0.1174	401	P1	1.00	0.4000	0.0470	0.05	0.0647%	\$ 1,791.24	0.0470	0.0647%	\$ 1,791.24	\$ 89.56
296	26-129-003	33-02-02-26-129-003	LU, DENGSHENG & LI, GUIYING	1365 SILKWOOD DR	0.3500	0.1426	401	P1	1.00	0.4000	0.0570	0.06	0.0785%	\$ 2,174.36	0.0570	0.0785%	\$ 2,174.36	\$ 108.72
297	26-130-001	33-02-02-26-130-001	LEFFLER, JAMES T &	1311 SWEETWOOD DR	0.3600	0.2362	401	P1	1.00	0.3863	0.0913	0.09	0.1257%	\$ 3,480.39	0.0913	0.1257%	\$ 3,480.39	\$ 174.02
298	26-130-002	33-02-02-26-130-002	WALLACE, JACK & JANELLE	4428 ALDERWOOD DR	0.3470	0.3470	401	P1	1.00	0.3511	0.1218	0.12	0.1678%	\$ 4,645.58	0.1218	0.1678%	\$ 4,645.58	\$ 232.28
299	26-130-003	33-02-02-26-130-003	DROLET, KAVITA	4416 ALDERWOOD DR	0.3440	0.3440	401	P1	1.00	0.3407	0.1172	0.12	0.1614%	\$ 4,468.56	0.1172	0.1614%	\$ 4,468.56	\$ 223.43
300	26-130-004	33-02-02-26-130-004	PRYGOSKI, PHILIP J & MARY H	4404 ALDERWOOD DR	0.3820	0.3820	401	P1	1.00	0.3338	0.1275	0.13	0.1756%	\$ 4,861.96	0.1275	0.1756%	\$ 4,861.96	\$ 243.10
301	26-130-005	33-02-02-26-130-005	BURZYCH, MARK J & KIMBERLY	4396 ALDERWOOD DR	0.3890	0.3890	401	P1	1.00	0.3259	0.1268	0.13	0.1746%	\$ 4,833.72	0.1268	0.1746%	\$ 4,833.72	\$ 241.69
302	26-130-006	33-02-02-26-130-006	CORNELL WOODS ASSOCIATION	CORNELL RD	0.0000	0.0000	402	P1	1.00	0.0000	0.0000	0.00	0.0000%	\$ -	0.0000	0.0000%	\$ -	\$ -
303	26-130-007	33-02-02-26-130-007	LOTHAMER, JESSE I & AMY M	4388 ALDERWOOD DR	0.3800	0.0371	401	P1	1.00	0.3446	0.0128	0.01	0.0176%	\$ 487.14	0.0128	0.0176%	\$ 487.14	\$ 24.36
304	26-132-001	33-02-02-26-132-001	ZHENG, YONG HUI &	1300 SWEETWOOD DR	0.3090	0.1882	401	P1	1.00	0.3028	0.0570	0.06	0.0785%	\$ 2,173.26	0.0570	0.0785%	\$ 2,173.26	\$ 108.66
305	26-132-002	33-02-02-26-132-002	LIU, TAOSHENG & YAN, LILI	1284 SWEETWOOD DR	0.3560	0.0604	401	P1	1.00	0.3000	0.0181	0.02	0.0249%	\$ 690.40	0.0181	0.0249%	\$ 690.40	\$ 34.52
306	26-153-001	33-02-02-26-153-001	WILLIAMS, JAMES & LYNDA	4332 ARBOR DR	0.5230	0.1648	401	P1	1.00	0.3000	0.0494	0.05	0.0681%	\$ 1,885.62	0.0494	0.0681%	\$ 1,885.62	\$ 94.28
307	26-154-001	33-02-02-26-154-001	TANAY, DAVID E & STACEY MOLITOR	1397 SILKWOOD DR	0.3370	0.3370	401	P2	1.20	0.3601	0.1214	0.15	0.2006%	\$ 5,553.73	0.1456	0.2006%	\$ 5,553.73	\$ 277.69
308	26-154-002	33-02-02-26-154-002	HARRIS, KYLE & DEBBIE	1391 SILKWOOD DR	0.2890	0.2890	401	P2	1.20	0.3335	0.0964	0.12	0.1593%	\$ 4,410.06	0.1157	0.1593%	\$ 4,410.06	\$ 220.50
309	26-154-003	33-02-02-26-154-003	WHITE, JOHN & LEONE TRUSTEES	1385 SILKWOOD DR	0.3700	0.2572	401	P2	1.20	0.4341	0.1116	0.13	0.1845%	\$ 5,108.11	0.1340	0.1845%	\$ 5,108.11	\$ 255.41
310	26-154-004	33-02-02-26-154-004	HEIM, NATHANIEL & LEE, JEAN	4404 HICKORYWOOD DR	0.3170	0.3170	401	P1	1.00	0.3316	0.1051	0.11	0.1448%	\$ 4,008.84	0.1051	0.1448%	\$ 4,008.84	\$ 200.44
311	26-154-005	33-02-02-26-154-005	SHI, WENJUN & YU, HUI	4394 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3235	0.1003	0.10	0.1382%	\$ 3,824.44	0.1003	0.1382%	\$ 3,824.44	\$ 191.22
312	26-154-006	33-02-02-26-154-006	THOMPSON, EVERETT & MARYAM A	4388 HICKORYWOOD DR	0.3100	0.3100	401	P1	1.00	0.3155	0.0978	0.10	0.1347%	\$ 3,729.61	0.0978	0.1347%	\$ 3,729.61	\$ 186.48
313	26-154-007	33-02-02-26-154-007	LATHAM, KEITH E & LISA B	4382 HICKORYWOOD DR	0.3820	0.3820	401	P1	1.00	0.3076	0.1175	0.12	0.1619%	\$ 4,480.96	0.1175	0.1619%	\$ 4,480.96	\$ 224.05
314	26-154-008	33-02-02-26-154-008	BEAL, MELISSA W	1400 SILVERWOOD DR	0.4060	0.2733	401	P1	1.00	0.3373	0.0922	0.09	0.1269%	\$ 3,514.23	0.0922	0.1269%	\$ 3,514.23	\$ 175.71
315	26-154-009	33-02-02-26-154-009	KAZMIERSKI, PHILIP F & JO ELLEN M	1392 SILVERWOOD DR	0.3440	0.2187	401	P1	1.00	0.3389	0.0741	0.07	0.1021%	\$ 2,825.35	0.0741	0.1021%	\$ 2,825.35	\$ 141.27
316	26-154-010	33-02-02-26-154-010	CLIMES, GARY & THERESA	4367 SATINWOOD DR	0.3990	0.1384	401	P1	1.00	0.3217	0.0445	0.04	0.0613%	\$ 1,697.80	0.0445	0.0613%	\$ 1,697.80	\$ 84.89
317	26-154-011	33-02-02-26-154-011	DELOYE, COREY ALLEN	4379 SATINWOOD DR	0.3440	0.2176	401	P1	1.00	0.3000	0.0653	0.07	0.0899%	\$ 2,489.82	0.0653	0.0899%	\$ 2,489.82	\$ 124.49
318	26-154-012	33-02-02-26-154-012	MUI, RYAN KY &	4387 SATINWOOD DR	0.3440	0.2254	401	P1	1.00	0.3000	0.0676	0.07	0.0931%	\$ 2,578.66	0.0676	0.0931%	\$ 2,578.66	\$ 128.93
319	26-154-013	33-02-02-26-154-013	HARKEMA, JACK R & LAURIE J TRUSTEES	4393 SATINWOOD DR	0.3440	0.2328	401	P1	1.00	0.3000	0.0698	0.07	0.0962%	\$ 2,663.13	0.0698	0.0962%	\$ 2,663.13	\$ 133.16
320	26-154-014	33-02-02-26-154-014	RONEY, MARVIN G & LAUREE L	4399 SATINWOOD DR	0.3460	0.2415	401	P1	1.00	0.3000	0.0724	0.07	0.0998%	\$ 2,762.63	0.0724	0.0998%	\$ 2,762.63	\$ 138.13
321	26-155-001	33-02-02-26-155-001	HARKNESS, CULLEN & DANIELLE	1415 SILVERWOOD DR	0.4110	0.1137	401	P1	1.00	0.3708	0.0422	0.04	0.0581%	\$ 1,607.68	0.0422	0.0581%	\$ 1,607.68	\$ 80.38
322	27-202-001	33-02-02-27-202-001	GUINS, PETER C & WEITZEL, RUTH D	4496 DOBIE RD	0.3100	0.1889	401	P1	1.00	0.3000	0.0567	0.06	0.0781%	\$ 2,161.17	0.0567	0.0781%	\$ 2,161.17	\$ 108.06
323	27-202-002	33-02-02-27-202-002	THOMAS, BERNARD D & EILEEN	1684 FOREST HILLS DR	0.3790	0.0630	401	P1	1.00	0.3000	0.0189	0.02	0.0260%	\$ 720.65	0.0189	0.0260%	\$ 720.65	\$ 36.03
324	27-202-003	33-02-02-27-202-003	TROTTER, LARRY C & MARIA C	1672 FOREST HILLS DR	0.4130	0.2806	401	P1	1.00	0.3000	0.0842	0.08	0.1159%	\$ 3,209.69	0.0842	0.1159%	\$ 3,209.69	\$ 160.48
325	27-202-004	33-02-02-27-202-004	PYLE, RALPH E & BAGCHI, ALAKNANDA	1664 FOREST HILLS DR	0.3840	0.2465	401	P1	1.00	0.3000	0.0739	0.07	0.1019%	\$ 2,819.85	0.0739	0.1019%	\$ 2,819.85	\$ 140.99
326	27-202-005	33-02-02-27-202-005	WITTEN, THOMAS J & DELPHINE M	1656 FOREST HILLS DR	0.3530	0.2255	401	P1	1.00	0.3000	0.0676	0.07	0.0932%	\$ 2,579.53	0.0676	0.0932%	\$ 2,579.53	\$ 128.98
327	27-202-006	33-02-02-27-202-006	LIPPERT, MATTHEW L & SONYA L	1648 FOREST HILLS DR	0.3360	0.2122	401	P1	1.00	0.3000	0.0637	0.06	0.0877%	\$ 2,427.56	0.0637	0.0877%	\$ 2,427.56	\$ 121.38
328	27-202-007	33-02-02-27-202-007	PORTER, SAUNDRA L & KATE K	1640 FOREST HILLS DR	0.3220	0.1973	401	P1	1.00	0.3000	0.0592	0.06	0.0815%	\$ 2,256.73	0.0592	0.0815%	\$ 2,256.73	\$ 112.84
329	27-202-008	33-02-02-27-202-008	HUNTER, TERESA	1630 FOREST HILLS DR	0.3100	0.1803	401	P1	1.00	0.3000	0.0541	0.05	0.0745%	\$ 2,062.55	0.0541	0.0745%	\$ 2,062.55	\$ 103.13
330	27-202-009	33-02-02-27-202-009	YE, WANCHENG	1622 FOREST HILLS DR	0.3100	0.1835	401	P1	1.00	0.3000	0.0551	0.06	0.0758%	\$ 2,099.25	0.0551	0.0758%	\$ 2,099.25	\$ 104.96
331	27-202-010	33-02-02-27-202-010	BERNABEL, JOSEPH D	1614 FOREST HILLS DR	0.3100	0.1885	401	P1	1.00	0.3000	0.0566	0.06	0.0779%	\$ 2,156.71	0.0566	0.0779%	\$ 2,156.71	\$ 107.84
332	27-202-011	33-02-02-27-202-011	MENG, STANLEY TRUST	1606 FOREST HILLS DR	0.3100	0.1936	401	P1	1.00	0.3000	0.0581	0.06	0.0800%	\$ 2,214.55	0.0581	0.0800%	\$ 2,214.55	\$ 110.73
333	27-226-001	33-02-02-27-226-001	KATTELUS, DANIEL E & EMILY L &	1590 FOREST HILLS DR	0.3720	0.0175	401	P1	1.00	0.3000	0.0052	0.01	0.0072%	\$ 200.17	0.0052	0.0072%	\$ 200.17	\$ 10.01
334	27-227-001	33-02-02-27-227-001	SCHULTZ, BLAINE S & LAURA L	4496 OAKWOOD DR	0.3440	0.1642	401	P1	1.00	0.3000	0.0493	0.05	0.0678%	\$ 1,878.14	0.0493	0.0678%	\$ 1,878.14	\$ 93.91
335	27-227-002	33-02-02-27-227-002	WUORINEN, STEFAN J N & ALLISON J	1504 FOREST HILLS DR	0.3440	0.1337	401	P1	1.00	0.3000	0.0401	0.04	0.0553%	\$ 1,529.78	0.0401	0.0553%	\$ 1,529.78	\$ 76.49
335															188.5707	65.8619	72	

**DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT  
SPECIAL ASSESSMENT DISTRICT NO. 21**

**RESOLUTION #3**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, on Tuesday, March 15, 2022, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_  
\_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, the Township Board of the Charter Township deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to have the Ingham County Drain Commissioner construct the needed improvements to the Daniels Drain (Chapter 20 Drain) and retention pond: to reduce the flooding, remove sediments from the pond, improve overall water quality and repair/replace broken pipes and appurtenances in the system; and to defray 50% of Meridian Township's share of the cost, thereof by special assessment against the properties specially benefitted thereby; and

**WHEREAS**, the Township Board approved on September 21, 2021, they will fund 50% of the Township's share of the Daniels Drain Improvement cost of \$5,536,644 (81.44% of total project cost) from the Meridian Township General Fund, and the remaining assessment cost (\$2,768,322) will be apportioned to the special assessment district using the principles of "benefits derived", which involve parcel size (benefiting acres), land use (coverage type) and a proximity factor to new infrastructure and tangible improvements; and

**WHEREAS**, the Township Board has caused to be prepared by the Department of Public Works, who has employed Spicer Group, Inc., an engineering firm from East Lansing, MI, a proposed special assessment roll with the estimate of cost thereof, in accordance with the special assessment district defined by the Ingham County Drain Commissioner; and in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

**WHEREAS**, the Township Board, pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on October 19, 2021, adopt a resolution tentatively approving the establishment of a special assessment district for the purpose of paying the cost thereof, and which special assessment district is more specifically hereinafter described; and

**WHEREAS**, the Township Board did meet on November 16, 2021 at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the special assessment district or roll. After said public hearing, Township staff met with owners in regards to objections of the special assessment district.





**DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT  
SPECIAL ASSESSMENT DISTRICT NO. 21**

**RESOLUTION NO. 4**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, on Tuesday, March 15, 2022, at 6:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_

and supported by \_\_\_\_\_.

**WHEREAS**, by resolution adopted March 15, 2022, the Township Board of the Charter Township of Meridian, determined to approve the more particularly hereinafter described Daniels Drain Public Drain Improvement Special Assessment District No. 21 and assess the cost thereof, to the property deemed benefitted by said improvements, all in accordance with Act 188, Public Acts of Michigan, 1954, as amended; and

**WHEREAS**, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefitted thereby with the proper certificate attached thereto.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Said special assessment roll shall be filed with the Office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 6:00 p.m. on Tuesday, April 12, 2022, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan, in the Charter Township of Meridian, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The Township Clerk shall cause notice of such hearing and the filing of the assessment roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the hearing. The first publication shall be at least ten (10) days before the hearing pursuant to Act 188, Public Acts of 1954. The Clerk shall also cause notice of such hearing to be mailed by first class mail to all property owners in the special assessment district shown on the current assessment rolls of the Township, at least ten (10) full days before the date of said hearing. Said notice as published and mailed shall be in substantially the following form:

**(SEE ATTACHED FORM)**

**MERIDIAN TOWNSHIP RESIDENTS**

**NOTICE OF REVIEW OF SPECIAL ASSESSMENT ROLL FOR  
DANIELS DRAIN PUBLIC DRAIN IMPROVEMENT  
SPECIAL ASSESSMENT DISTRICT NO. 21**

**By Charter Township of Meridian  
Ingham County, Michigan**

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY  
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

**(SEE ATTACHED LEGAL DESCRIPTION)**

and excluding road right of way and other lands deemed not benefitted and excluding all streets and other land deemed not benefitted.

**PLEASE TAKE NOTICE** that a special assessment roll has been prepared and is on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the following described drain improvements to the property benefitted therefrom: the Ingham County Drain Commissioner developed plans to implement the necessary improvements to the Daniels Drain (to reduce the flooding, remove sediments from the pond, improve overall water quality and repair/replace broken pipes and appurtenances in the system) and bids were opened and approved in July 2021 resulting in Meridian Township's share of the Daniels Drain improvement costs of \$5,536,644. **The Township Board approved on September 21, 2021 they will fund 50% of the Township's share of the Daniels Drain improvement cost from the Meridian Township General Fund and the assessment of the remaining cost (\$2,768,322) will be apportioned to the special assessment district using the principles of "benefits derived", which involve many factors including size of the parcel, land use type, amount of runoff, unique property characteristics, etc.**

**TAKE FURTHER NOTICE** that the Township Board will meet on **Tuesday, April 12, 2022, at 6:00 p.m.**, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, for the purpose of reviewing said special assessment roll and hearing any objections thereto.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

**Your special assessment is proposed to be \$\_\_\_\_\_.**

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
Deborah Guthrie, Township Clerk



## Daniels Drain Public Drain Improvement

### Special Assessment District No. 21

#### Legal Description

A Drainage District located in parts of Sections 22, 23, 26 & 27, Meridian Township, T4N, R1W, Ingham County, Michigan. The property within this Drainage District description is as follows. Chief Okemos Plat, Lots 1 thru 6, Cornell Woods #1 Plat, Lots 1 thru 52, Cornell Woods #2 Plat, Lots 53 thru 62, Cornell Woods #3 Plat, Lots 63 thru 74, Cornell Woods #4 Plat, Lots 75 & 76, Cornell Woods #5 Plat, Lots 111 thru 114, Cornell Woods #6 Plat, Lots 119 thru 134, Cornell Woods #8 Plat, Lots 154 & 155, Cornell Woods North Plat, Lots 1 thru 25, Forest Hills #1 Plat, Lots 17 thru 28, Forest Hills #2 Plat, Lots 165 thru 187, Forest Hills #3 Plat, Lots 188 thru 248, Forest Hills #4 Plat, Lots 249 thru 253, Lots 290 thru 292, Lots 312 thru 314, Lots 316 thru 323, Navajo Ridge Plat, Lot 32 & 33, Supervisors Plat of Seneca Drive Plat, Lots 6 thru 9, Whispering Oaks Plat, Lots 1 thru 3, Lots 10 thru 29 and Lots 31 thru 37, Silverstone Estates Plat, Lots 4 thru 7, 20 and 21; also, beginning at the intersection of the centerline of Dobie Road and the South line of Section 22, thence east 533.9 ft. +/- to the SW corner of Lot 196, Forest Hills #3 Plat, thence North 1113.5 ft. +/- along the west line of said Plat to the NW corner of Lot 205, Forest Hills #3 Plat, thence East 1488.8 ft. +/- to the NE corner of Lot 177, Forest Hills #3 Plat, thence South 752.25 ft. +/- to the NW corner of Lot 12, Cornell Woods North Plat, thence East 1322.11 ft. +/- along North line of said Plat to the NE corner of Lot 24 of Cornell Woods North Plat, thence North 907.03 ft. to the NW corner of the Plat of Whispering Oak Subdivision, thence  $S76^{\circ}28'10''E$  1059.96 ft. along the South right of way line of Grand River Ave. to the NE corner of the Plat of Whispering Oak Subdivision, thence  $S08^{\circ}59'20''W$  240.25 ft., thence  $S00^{\circ}21'20''W$  240 ft., thence  $S89^{\circ}38'40''E$  333 ft. to the Centerline of Cornell Road, thence North along said centerline 3512.12 ft. +/-, thence west 1320 ft. +/-, thence south 802.37 ft. to the NE corner of the Silverstone Estates Subdivision, thence  $S00^{\circ}02'33''W$  594.17 ft., thence  $N89^{\circ}52'04''E$  32.99 ft., thence  $S00^{\circ}15'17''E$  99.80 ft., thence  $S89^{\circ}51'33''W$  691.98 ft., thence  $S00^{\circ}19'35''E$  279.61 ft., thence  $S89^{\circ}35'16''W$  668.07 ft. to the east right of way line of Powell Road, thence west 50 ft. to the centerline of Powell Road, thence South 14.5 ft. along said centerline, thence West 742 ft., thence South 50 ft. +/-, thence west 381.75 ft., thence south 296.27 ft. to the North right of way line of Grand River Avenue, thence Southwest 138 ft. +/- to the intersection of the South right of way line of Grand River Avenue and the South right of way line of Hamilton Road, thence SW along Hamilton Road right of way 282 ft +/-, thence South 290.18 ft., thence West 301.5 ft. +/-, thence north 267 ft. +/- to the South right of way line of Hamilton Road, thence southwest along said right of way line 28.9 ft., thence south 167 +/-, thence southwest 140 ft. +/- to the east right of way line of Dobie Road, thence south along said line 84 ft., thence west 33 ft. to the centerline of Dobie Road, thence  $S84^{\circ}55'18''W$  284 ft., thence North 247 ft. to the South right of way line of Hamilton Road, thence SW along said right of way line  $S84^{\circ}55'18''W$  67.10 ft., thence  $S05^{\circ}05'03''E$  164 ft., thence  $N89^{\circ}47'28''W$  63.96 ft., thence  $S00^{\circ}12'32''W$  85.60 ft., thence  $N89^{\circ}44'57''W$  132.64 ft., thence  $S00^{\circ}19'03''W$  175.84 ft. to the NW corner of Lot 4, Chief Okemos Plat, thence  $S00^{\circ}57'37''S$  87.40 ft., thence along the North line of Chief Okemos Plat thence  $N85^{\circ}01'30''E$  530.64 ft. to the centerline of Dobie Road, thence south 1318 ft. +/- to the beginning; also, beginning at the most SW corner of Lot 143, Cornell Woods #8 Plat, thence  $N89^{\circ}41'37''E$  330.0 ft., thence  $S72^{\circ}39'22''E$  230.87 ft., thence  $N89^{\circ}41'37''E$  155.0 ft. to the centerline of Cornell Road, thence South on said centerline 689 ft., thence  $S89^{\circ}41'39''W$  705.0 ft. to the NE corner of Lot 139, Cornell Woods #7 Plat, thence North 760 ft. +/- to the beginning.





**To: Township Board**  
**From: Brian J. Shorkey, AICP, Senior Planner**  
**Date: March 10, 2022**  
**Re: Final Preliminary Plat #19012 (Sanctuary III)**

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Giguere Homes is requesting final preliminary plat approval for Sanctuary III. The proposed final preliminary plat consists of 7 lots on 7.36 acres located east of Hulett Road, north of Jolly Road, off of Robins Way. The property is zoned is RAAA (One-Family Low-Density Residential).

The Township Board approved the tentative preliminary plat for Sanctuary III at its meeting on October 15, 2019. The proposed final preliminary plat mirrors the tentative preliminary plat approved by the Township Board in 2019 with the major change being the addition of a ten-foot tree buffer area that has been added to the north end of the property. Trees with a diameter of twelve inches or greater that are within the buffer will be preserved.

The applicant has received approvals for the preliminary plat from the Ingham County Road Department, the Ingham County Drain Commissioner, the Tri-County Regional Planning Commission, and the Ingham County Board of County Commissioners. Copies of the preliminary plat have also been sent to the Ingham County Plat Board, Okemos Public Schools, and Consumers Energy.

Final preliminary plat approval is valid for two years. Upon approval of the final preliminary plat the property owner will begin, after review and approval by Township staff, construction of subdivision improvements such as public and private utilities (water, sewer, gas, electric, et al.) streets, landscaping, paving, and grading. The final step in the platting process is the approval of the final plat. Upon completion of the subdivision improvements the property owner will apply to the Township Board for final plat approval, which will allow the owner to begin selling lots and constructing homes.

### **Township Board Options**

The Township Board may approve, approve with conditions, or deny the final preliminary plat based on the standards outlined in the Township Land Division ordinance (Chapter 62), the State Land Division Act, and the RAA (Single Family-Low Density) zoning district (Section 86-372). The State Land Division Act and the Township Land Division ordinance provide for a 20-day review period once a final preliminary plat request has been deemed complete. The end of the 20-day review period allotted for the Township's review is March 15, 2022.

Staff has identified no concerns with the request and would **recommend approval** of the Final Preliminary Plat at this time. A resolution to approve the final preliminary plat with conditions is provided for the Board's consideration and a recommended motion for approval follows.

**Move to approve the resolution for Final Preliminary Plat #19012 (Giguere Homes), a request to construct Sanctuary III, a single family subdivision consisting of 7 lots located east of Hulett Road, north of Jolly Road, off of Robins Way.**

**Attachments**

1. Resolution to approve.
2. Outside Agency reviews
3. Revised Final Preliminary Plat dated December 16, 2021 and received by the Township on February 23, 2022.

**RESOLUTION TO APPROVE**

**Final Preliminary Plat #19012  
Sanctuary III**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 15th day of March 2022, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Giguere Homes has requested final preliminary plat approval for Sanctuary III, a single family subdivision consisting of seven lots located on the east side of Hulett Road, north of Jolly Road, off of Robins Way; and

WHEREAS, the Township Board approved the tentative preliminary plat for Sanctuary III at its meeting on October 15, 2019; and

WHEREAS, the Ingham County Drain Commissioner approved the plat with conditions on November 30, 2021; and

WHEREAS, the Ingham County Board of Commissioners and Ingham County Road Department approved the plat on February 8, 2022; and

WHEREAS, the Michigan Department of Environmental Quality approved a wetland permit to construct a road crossing over the Unruh Drain on October 19, 2016; and

WHEREAS, the Township Board approved Wetland Use Permit #18-01 for work in a wetland to facilitate the construction of a road crossing over the Unruh Drain at its meeting on February 20, 2018; and

WHEREAS, the Michigan Department of Environmental Quality approved a revised wetland permit to construct a road crossing over the Unruh Drain on January 30, 2020; and

WHEREAS, the proposed density of 0.98 dwelling units per acre meets the condition of approval established in Rezoning #15040 of not greater than one dwelling unit per acre; and

WHEREAS, the proposed final preliminary plat complies with the Township's Land Division Ordinance and with the Land Division Act of the State of Michigan (MCL 560.101 et seq., as amended); and

WHEREAS, all lots in the proposed final preliminary plat meet or exceed the minimum lot width and minimum lot area requirements of the RAA (One-Family Low-Density Residential) zoning district; and

WHEREAS, the proposed final preliminary plat will be adequately served by public water and sewer utilities; and

WHEREAS, the final preliminary plat remains in compliance with the tentative preliminary plat approved by the Township Board at its meeting on October 15, 2019.

**Resolution to Approve  
Final Preliminary Plat #19012 (Giguere Homes)  
Page 2**

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Final Preliminary Plat #19012, subject to the following conditions:

1. Approval is recommended based on the revised Final Preliminary Plat dated December 16, 2021 and received by the Township on February 23, 2022 prepared by Enger Surveying and Engineering.
2. The applicant shall obtain all necessary permits and approvals from the Ingham County Drain Commissioner, Ingham County Road Department, Michigan Department of Environmental Quality (MDEQ), Ingham County Health Department, and the Township. Copies of all permits and approval letters shall be submitted to the Department of Community Planning and Development. Construction shall not commence until the applicant has obtained all necessary permits and approvals noted above.
3. Final utility plans shall be subject to the approval of the Director of Public Works and Engineering and shall be completed in accordance with Township Engineering Design and Construction Standards.
4. Storm sewer leads shall be provided to each lot in the subdivision. The final location of the leads shall be subject to the approval of the Director of Public Works and Engineering. All residences constructed in the subdivision shall be connected to an approved outlet.
5. An overall grading plan for the subdivision shall be required with detailed construction plans, prior to issuance of any building permits.
6. Prior to any construction or grading on the site the applicant shall install silt fencing at the upland edge of water feature setbacks. The silt fencing shall be removed after construction once the area is stabilized and vegetation has been established.
7. Five foot wide concrete sidewalks shall be constructed along both sides of Junco Drive. The final location of the sidewalk shall be subject to the approval of the Director of Public Works and Engineering. The design and construction of the sidewalk shall be in accordance with Township Engineering Design and Construction Standards.
8. The buffer area on the north end of the property shall be clearly identified with permanent markers. The size, number, location, and the language on the markers shall be subject to the approval of the Director of Community Planning and Development.
9. Street trees shall be required along both sides of Junco Drive within the subdivision. Species and location of the trees shall be subject to the approval of the Director of Community Planning and Development and the Ingham County Road Department.
10. Any wellhead(s) located on the site shall be properly closed and abandoned per the requirements of the Ingham County Health Department and the Township, prior to the issuance of any permit for construction activity, including grading permits.

**Resolution to Approve  
Final Preliminary Plat #19012 (Giguere Homes)  
Page 3**

ADOPTED: YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 15th day of March, 2022.

\_\_\_\_\_  
Deborah Guthrie  
Township Clerk

# Patrick E. Lindemann

## Ingham County Drain Commissioner

PO Box 220  
707 Buhl Avenue  
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos  
*Deputy Drain Commissioner*

Paul C. Pratt  
*Deputy Drain Commissioner*

Argie Cosman  
*Chief of Engineering and Inspection*

Sheldon Lewis  
*Administrative Assistant*

November 30, 2021

Ron Enger  
Enger Surveying & Engineering  
805 N. Cedar Road  
Mason, MI 48854

RE: Sanctuary III – Preliminary Plat  
Herron Creek Drain and Smith Consolidated Drain Drainage Districts  
Meridian Charter Township; Drain Office #21164

Dear Mr. Enger:

This letter is in response to the submittal of the preliminary plat of the Sanctuary III Subdivision on November 24, 2021. Lots numbered 1 through 7 are being proposed on a 7.36-acre parcel owned by Giguere Homes.

The land is located north of Jolly Road and east of Hullett Road in parts of the southeast  $\frac{1}{4}$  of Section 32 T4N, R1W, Meridian Charter Township, Ingham County, Michigan, and is proposed to be served by public services of water, sanitary sewer and storm drain in the public road right-of-way and defined utility easements.

The existing drainage from the parcel goes in two different directions. A portion of the site drains into the Smith Consolidated Drain and another portion drains into the Herron Creek Drain, providing two outlets for stormwater.

The following lots are currently included in the Smith Consolidated Drain Drainage District Boundary:

- Lots 1, 2, 3, 7 and parts of 4 and 6.

The following lots are currently included in the Herron Creek Drain Drainage District Boundary:

- Parts of Lots 4 and 6, and Lot 5

The intent of the engineer is to maintain drainage within those drainage district boundaries. However, until the site is fully developed, it is unknown whether or not the Drainage District boundaries will need to be redefined.

The drainage system for Sanctuary III will be established as public drains and any needed modifications to the boundaries of the districts will be occur through the execution of 433/425 Agreements with the two drainage districts affected. The 433/425 Agreements for each Drainage District must be approved and executed prior to the sale of any lots and prior to Final Plat approval. It is the landowner's responsibility to provide the information necessary for drafting the Agreements, including the Engineer's Certificate, drain route and course, and exhibits. The Ingham County Drain Commissioner's Office will draft the Agreements for signatures. Any Drain Office administration fees and any additional outside legal or engineering review costs must be paid by the landowner. A Mylar drawing, as well as a digital format (pdf), of the revised Drainage Districts and the as-built drainage system must be submitted to the Ingham County Drain Commissioner's Office prior to Final Plat approval.

The landowner is responsible for providing drain easements dedicated to the drainage districts for any piped drains or swales that are installed. A 25-foot maintenance easement from the top of the interior slope of the detention basin is also required. The landowner must provide the information necessary for drafting the easements, including property and easement descriptions and exhibits. The Ingham County Drain Commissioner's Office will draft the easements for signatures. These easements must be executed prior to the sale of any lots and prior to Final Plat approval.

The Preliminary Plat for Sanctuary III is hereby approved by the Ingham County Drain Commissioner, subject to the following conditions:

- 1) Submit a final plan for all rear yard drainage, along with the construction plans for these parcels for Drain Office approval prior to the start of construction. Rear yard easements over the swales and bio-retention systems will be required to meet County Drain Standards. Provide adequate drainage easements for the swales and storm piping, along with adequate easements for the sediment forebay, rain garden and bio-retention basins, as per County Drain Standards.
- 2) Redefine the limits of buildable areas within each parcel to exclude drainage easements for the storm system.
- 3) Submit construction plans and supporting calculations to show that the detention basin that is proposed to serve most of Sanctuary III drainage meets County Drain Standards prior to construction.
- 4) Submit the construction plans and supporting calculations to show that the proposed storm sewer system within the development for the entire system meets the County Drain Standards prior to construction.
- 5) Submit the construction plans and supporting calculations that show that the first inch of rainfall will be treated and that the volume from the 2-year/24-hour storm will be held on site.

A Soil Erosion and Sedimentation Control (SESC) Permit from Meridian Charter Township is required. In addition, a Notice of Coverage (NOC) Permit by Rule for stormwater coverage from the Michigan Department of Environment, Great Lakes and Energy (EGLE) may be required if the entire 7.36-acre Sanctuary parcel is disturbed. Provide copies of the SESC Permit and approved plan, along with a copy of the NOC, if required, to the Drain Office for our files prior to construction. Discharges to the Herron

Creek Drain and Smith Consolidated Drain must meet Phase II Standards for clean water at all times during construction and post-construction.

Construction of storm drains shall comply with published County Drain and Road Standards. All pipes must be concrete, 12" or larger, with premium joints. All structures shall be ASTM C-478 pre-cast concrete with a minimum of two and a maximum of five pre-cast reinforced concrete adjusting rings.

The drainage system construction must be inspected and approved by the Drain Office. A copy of the stormwater system construction cost and a deposit of 8% of that amount must be submitted prior to construction. Please be aware that 8% is only an estimate, and the landowner will be responsible for all costs of inspection.

Storm sewer inspection must be scheduled in advance from this Office. An Ingham County Drain Office inspector must be present during any tap-in or crossing of the Drains or their easements. The Ingham County Drain Office Engineer (Angie Cosman at 676-8317 or 719-5431) is to be notified no less than three business days in advance of the work to arrange for an inspector.

Televised inspection of pipes 30" and under is required. The cost of any televised work is to be paid by the landowner.

The Final Plat will not be signed until all legal documents to establish a public drain or to redefine Drain Drainage District boundaries are received and executed, including the 433/425 Agreement in recordable form, any necessary easements, and the as-built plans. As-built plans are to be supplied on Mylar and in digital format (AutoCAD). The bearings and distances for each segment must be shown on the drawing. The Plat must be referenced to section corners using the Drain Commissioner's points and State Plane coordinates.

The following fees and deposits will apply and must be submitted prior to construction plan approval:

Each 433/425 Administration Review .....	\$ 2,520.00
Each Tap-in Permit .....	\$420.00 plus a \$1,500.00 deposit for inspection
Construction Inspection .....	8% of drainage system construction cost

If you have any questions, please contact me at the Drain Office. It is an honor and a privilege to serve you and the other businesses, citizens and municipalities of Ingham County.

Sincerely,

  
Angie Cosman  
Drain Engineer





cc: Tim Schmitt, Meridian Charter Township  
Jim Giguere, Giguere Homes  
Kelly Jones, Ingham County Road Department  
Rod McNeill, Ingham County Health Department  
Derrick Quinney, Ingham County Plat Board  
James Davis, Michigan Department of Transportation  
Carol Valor, Michigan Department of Environment, Great Lakes, and Energy (EGLE)

**INGHAM COUNTY ROAD DEPARTMENT**  
**AUSTIN E. CAVANAUGH ADMINISTRATION BUILDING**  
**301 Bush Street, P.O. Box 38, Mason, MI 48854-0038**

**Kelly R. Jones, PE**  
**Managing Director**



February 11, 2022

Jim Giguere  
Giguere Homes  
6200 Pine Hollow Dr, Ste 100  
East Lansing, MI 48823

**RE: Sanctuary III Preliminary Plat Approval**

Dear Mr. Giguere:

At their February 8, 2022 meeting, the Board of County Commissioners considered and approved the preliminary plat of Sanctuary III Subdivision, as requested by Giguere Homes. Approval of the preliminary plat was granted for a period of two years, in accordance with state statute. Said preliminary plat approval expires February 8, 2024.

Please refer to the Ingham County Procedures and Guidelines for Developing Public Roads for direction on how to proceed. The document can be found on our website ([roads.ingham.org](http://roads.ingham.org)) under the "Permits" tab.

Should you have questions or comments, please contact me via email at [kjones2@ingham.org](mailto:kjones2@ingham.org).

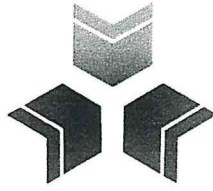
Sincerely,

Kelly R. Jones, PE  
Managing Director  
Director of Engineering & County Highway Engineer  
**INGHAM COUNTY ROAD DEPARTMENT**

Enclosures: Preliminary Plat dated 12/16/21 (Approval Stamped 2/8/22)  
Resolution 22-048

cc by email:

T. Schmitt – Meridian Township  
A. Cosman – Ingham County Drain Office  
R. Enger – Enger Surveying & Engineering  
M. Swanson, K. Knauff, D. Chapman – Ingham County Road Department



**TRI-COUNTY**  
regional planning commission

September 16, 2020

Kelly R. Jones  
Director of Engineering & County Highway Engineer  
Ingham County Road Department  
301 Bush Street, PO Box 38  
Mason, MI 48854

Dear Ms. Jones:

Tri-County Regional Planning Commission (TCRPC) received your request of a street name to review for potential conflicts in the Ingham County area. We have reviewed the regional road inventory for the requested street name, Junco Drive and haven't found any variation of street names that are similar this name.

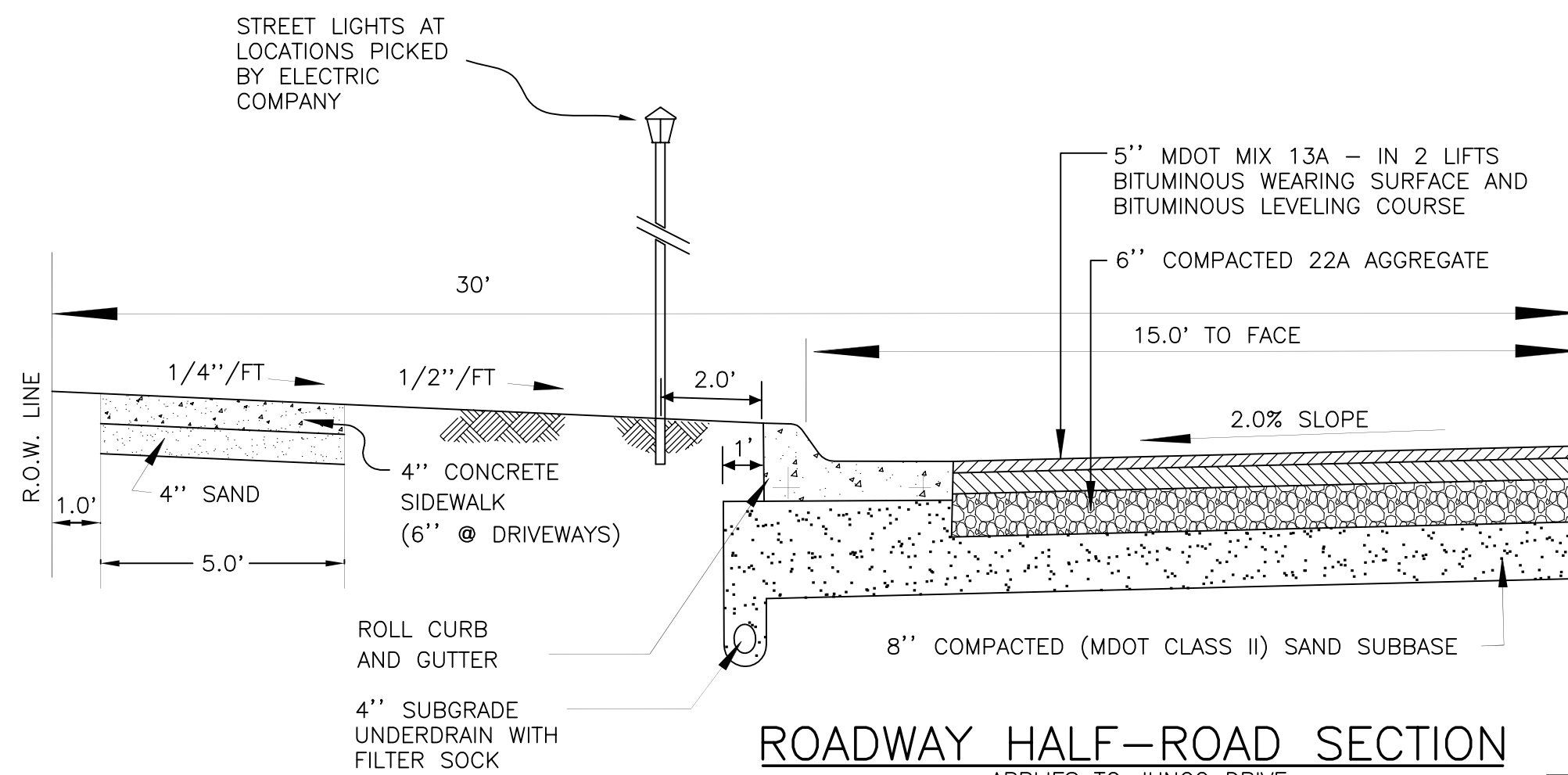
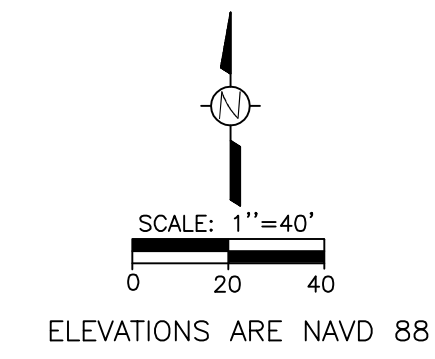
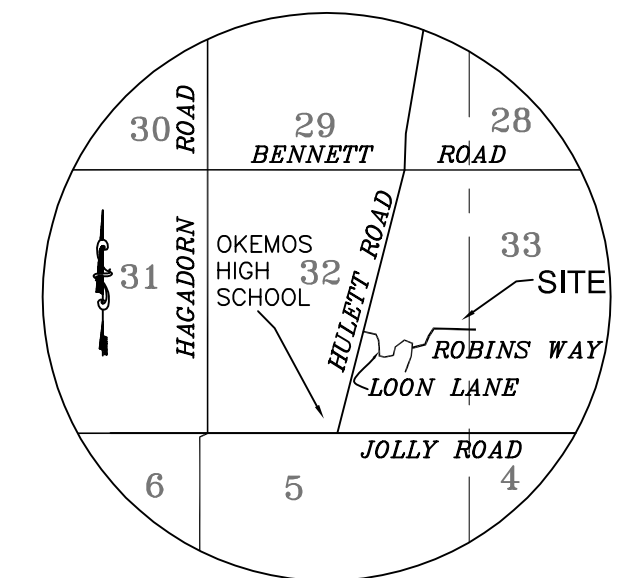
The TCRPC's role in road naming is advisory to the local governmental jurisdictions that have the authority to grant or deny street name requests. TCRPC has no authority and so does not notify the U.S. Postal Service, 911 services, or other agencies concerning your request.

Sincerely,  
Laura Tschirhart  
Senior Transportation Planner - GIS Coordinator

# PRELIMINARY PLAT OF SANCTUARY III

A SUBDIVISION OF A PART OF THE SOUTHEAST 1/4 OF SECTION 32, T4N, R1W,  
MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN

VICINITY MAP



**ROADWAY HALF-ROAD SECTION**  
APPLIES TO JUNCO DRIVE

**ROAD NOTES**

- 1-THE SUBDIVISION WAS GRANTED TENTATIVE APPROVAL OF THE PRELIMINARY PLAT BY MERIDIAN TOWNSHIP ON OCTOBER 15, 2019 AND SUBSEQUENTLY AN EXTENSION OF THE APPROVAL.
  - 2-CUL-DE-SAC WILL BE SIMILAR TO STANDARD DETAIL ON PAGE 57 OF INGHAM COUNTY ROAD DEPARTMENT PROCEDURE AND GUIDELINES FOR DEVELOPING PUBLIC STREETS. RADIUS FOR PERIMETER AND ISLAND CURB AND GUTTER AND RIGHT OF WAY WILL BE AS SPECIFIED IN THE STANDARD DETAIL. SEE DETAIL FOR PROPOSED CUL-DE-SAC ON SHEET 3.
  - 3-JUNCO DRIVE IS 365 FEET LONG, MEASURED FROM CENTERLINE OF ROBINS WAY TO CENTER OF THE CUL-DE-SAC BULB.
  - 4-ROAD STUB FOR JUNCO DRIVE WAS CREATED IN THE PLAT OF SANCTUARY. 60 FOOT WIDE AREA WAS DEDICATED AS PUBLIC STREET BUT NOTHING WAS CONSTRUCTED.
  - 5-SIGHT DISTANCE DIAGRAMS ARE ON SHEET 3
  - 6-DIMENSIONS AND DETAILS TO BE USED FOR THE CUL-DE-SAC ARE ON SHEET 3
  - 7-SEE SHEET 3 FOR MASTER PLAN OF THE SANCTUARY DEVELOPMENT. THE MASTER PLAN DEPICTS THE RELATIONSHIP OF 3 SEPARATE DEVELOPMENTS THAT SHARE THE WORD SANCTUARY IN THEIR NAMES. NO ADDITIONAL PHASES ARE PLANNED.
- THE INITIAL PHASE WAS THE PLATTED SUBDIVISION NAMED SANCTUARY. IT HAS 48 LOTS AND WAS RECORDED IN 2006 AND DEVELOPED BY DENIS SMITH.
- THE SECOND PHASE WAS THE EXTENSION OF ROBINS WAY TO THE EAST INTO LAND OWNED BY CARLENE HOOKER. FOUR BUILDING SITES WERE CREATED BY SURVEYING PARCELS AND PROCESSING THEM THROUGH THE TOWNSHIP AS LAND DIVISIONS. THE FIFTH PARCEL WAS MADE AS THE AREA FOR THE CUL-DE-SAC BULB THAT IS THE EASTERLY EXTENSION AND TERMINATION OF ROBINS WAY. THIS ROAD AREA PARCEL WAS DEEDED TO THE INGHAM COUNTY ROAD COMMISSION IN 2011. THIS PHASE WAS INFORMALLY DUBBED "SANCTUARY 2" BY JIM GIGUERE WHO BUILT THE HOMES ON THE 4 PARCELS.
- THE CURRENT AND FINAL PHASE IS PROPOSED TO BE A PLATTED SUBDIVISION WITH 7 LOTS BEING DEVELOPED BY JIM GIGUERE. THE STREET PROVIDING ACCESS TO THE 7 LOTS IS JUNCO DRIVE. JUNCO DRIVE USES THE ROAD STUB CREATED WITH THE PLAT OF SANCTUARY.

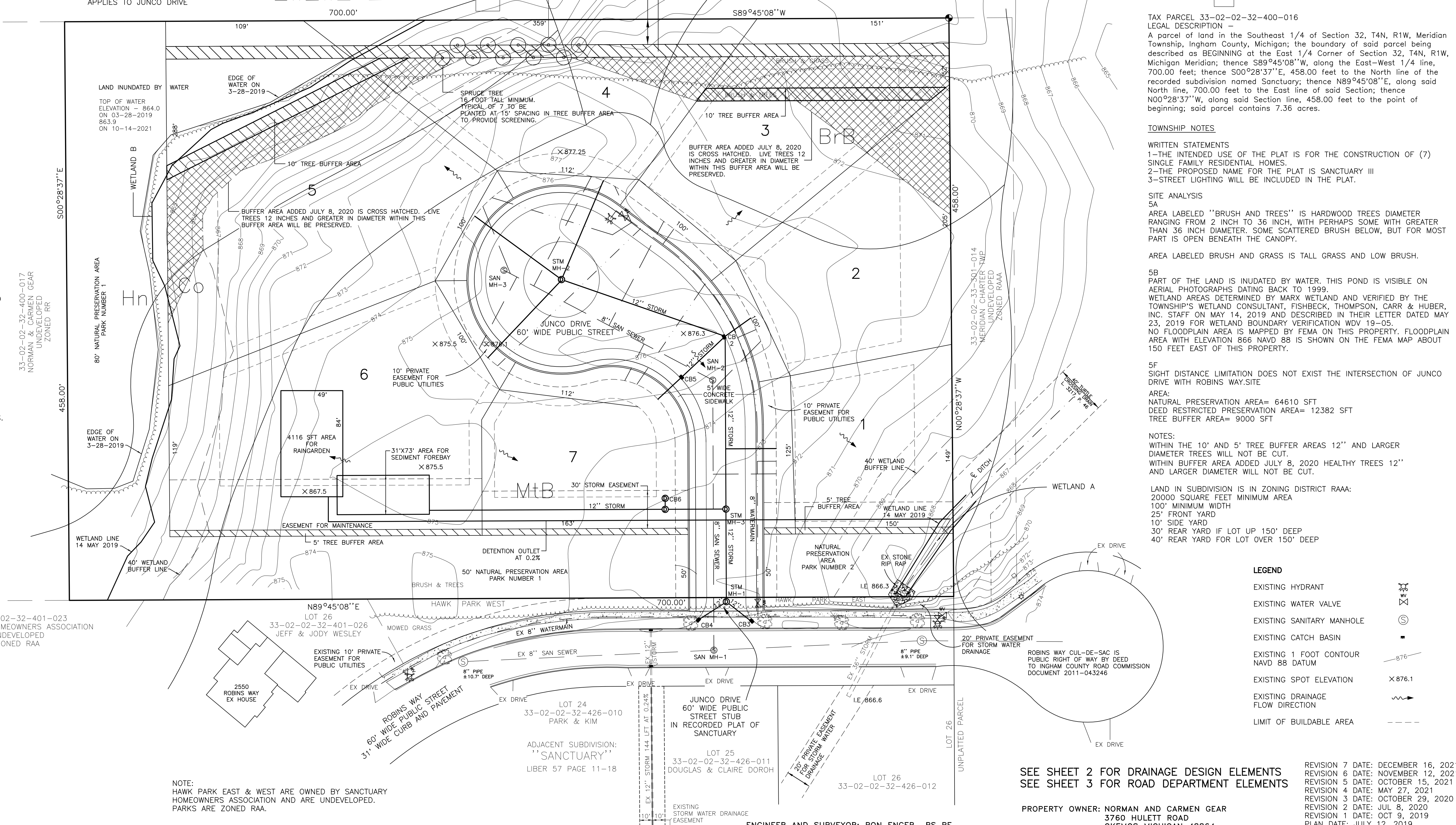
**DRAIN NOTES**

- THE PROPOSED DRAINAGE SYSTEM FOR THE SUBDIVISION IS INTENDED TO BE PUBLIC
- ELEVATIONS ARE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 1988)
- THE SUBDIVISION WAS GRANTED TENTATIVE APPROVAL OF THE PRELIMINARY PLAT BY MERIDIAN TOWNSHIP ON OCTOBER 15, 2019 AND SUBSEQUENTLY AN EXTENSION OF THE APPROVAL.

**SOILS LEGEND**

- SOILS INFORMATION IS FROM THE "SOIL SURVEY OF INGHAM COUNTY MICHIGAN"
- BrB - BOYER SANDY LOAM 0 TO 6 PERCENT SLOPE
  - Co - COLWOOD-BROOKSTONE LOAMS
  - Hh - HOUGHTON MUCK
  - MgC - MARLETTE FINE SANDY LOAM 6 TO 12 PERCENT SLOPE
  - MtB - M META LOAMY SAND 2 TO 6 PERCENT SLOPE

LOT (SQUARE FEET)	WIDTH	DEPTH
1	20200	125.27' 149.60'
2	25800	100.79' 182.93'
3	29100	100.00' 230.11'
4	30200	112.39' 131.20'
5	52700	100.00' 284.34'
6	41800	100.00' 285.23'
7	20100	110.58' 128.67'



**TAX PARCEL** 33-02-02-32-400-016  
**LEGAL DESCRIPTION**  
 A parcel of land in the Southeast 1/4 of Section 32, T4N, R1W, Meridian Township, Ingham County, Michigan; the boundary of said parcel being described as BEGINNING at the East 1/4 Corner of Section 32, T4N, R1W, Michigan Meridian; thence S89°45'08"W, along the East-West 1/4 line, 700.00 feet; thence S00°28'37"E, 458.00 feet to the North line of the recorded subdivision named Sanctuary; thence N89°45'08"E, along said North line, 700.00 feet to the East line of said Section; thence N00°28'37"W, along said Section line, 458.00 feet to the point of beginning; said parcel contains 7.36 acres.

**TOWNSHIP NOTES**

**WRITTEN STATEMENTS**

- 1-THE INTENDED USE OF THE PLAT IS FOR THE CONSTRUCTION OF (7) SINGLE FAMILY RESIDENTIAL HOMES.
- 2-THE PROPOSED NAME FOR THE PLAT IS SANCTUARY III
- 3-STREET LIGHTING WILL BE INCLUDED IN THE PLAT.

**SITE ANALYSIS**

5A  
 AREA LABELED "BRUSH AND TREES" IS HARDWOOD TREES DIAMETER RANGING FROM 2 INCH TO 36 INCH, WITH PERHAPS SOME WITH GREATER THAN 36 INCH DIAMETER. SOME SCATTERED BRUSH BELOW, BUT FOR MOST PART IS OPEN BENEATH THE CANOPY.

AREA LABELED BRUSH AND GRASS IS TALL GRASS AND LOW BRUSH.

5B  
 PART OF THE LAND IS INUNDATED BY WATER. THIS POND IS VISIBLE ON AERIAL PHOTOGRAPHS DATING BACK TO 1999.

WETLAND AREAS DETERMINED BY MARX WETLAND AND VERIFIED BY THE TOWNSHIP'S WETLAND CONSULTANT, FISHBECK, THOMPSON, CARR & HUBER, INC. STAFF ON MAY 14, 2019 AND DESCRIBED IN THEIR LETTER DATED MAY 23, 2019 FOR WETLAND BOUNDARY VERIFICATION WDV 19-05.

NO FLOODPLAIN AREA IS MAPPED BY FEMA ON THIS PROPERTY. FLOODPLAIN AREA WITH ELEVATION 866 NAVD 88 IS SHOWN ON THE FEMA MAP ABOUT 150 FEET EAST OF THIS PROPERTY.

5F  
 SIGHT DISTANCE LIMITATION DOES NOT EXIST THE INTERSECTION OF JUNCO DRIVE WITH ROBINS WAY SITE

AREA:  
 NATURAL PRESERVATION AREA= 64610 SFT  
 DEED RESTRICTED PRESERVATION AREA= 12382 SFT  
 TREE BUFFER AREA= 9000 SFT

**NOTES:**

WITHIN THE 10' AND 5' TREE BUFFER AREAS 12" AND LARGER DIAMETER TREES WILL NOT BE CUT.

WITHIN BUFFER AREA ADDED JULY 8, 2020 HEALTHY TREES 12" AND LARGER DIAMETER WILL NOT BE CUT.

LAND IN SUBDIVISION IS IN ZONING DISTRICT RAAA:  
 20000 SQUARE FEET MINIMUM AREA  
 100' MINIMUM WIDTH  
 25' FRONT YARD  
 10' SIDE YARD  
 30' REAR YARD IF LOT UP 150' DEEP  
 40' REAR YARD FOR LOT OVER 150' DEEP

- LEGEND**
- EXISTING HYDRANT
  - EXISTING WATER VALVE
  - EXISTING SANITARY MANHOLE
  - EXISTING CATCH BASIN
  - EXISTING 1 FOOT CONTOUR NAVD 88 DATUM
  - EXISTING SPOT ELEVATION
  - EXISTING DRAINAGE FLOW DIRECTION
  - LIMIT OF BUILDABLE AREA

SEE SHEET 2 FOR DRAINAGE DESIGN ELEMENTS  
 SEE SHEET 3 FOR ROAD DEPARTMENT ELEMENTS

PROPERTY OWNER: NORMAN AND CARMEN GEAR  
 3760 HULETT ROAD  
 OKEMOS MICHIGAN 48864

REVISION 7 DATE: DECEMBER 16, 2021  
 REVISION 6 DATE: NOVEMBER 12, 2021  
 REVISION 5 DATE: OCTOBER 15, 2021  
 REVISION 4 DATE: MAY 27, 2021  
 REVISION 3 DATE: OCTOBER 29, 2020  
 REVISION 2 DATE: JUL 8, 2020  
 REVISION 1 DATE: OCT 9, 2019  
 PLAN DATE: JULY 12, 2019

DATE	REVISIONS
05-27-21	4 ADD INFO RELATED TO ROAD AND DRAINAGE
10-15-21	5 REVISE PER DRAIN OFFICE COMMENTS
11-12-21	6 ADD YARD CATCH BASIN CB6. ADD SHEET 2 CROSS REFERENCE NOTE.
12-16-21	7 CORRECTIONS AND ADDITIONS REQUESTED BY ROAD DEPARTMENT

ENGINEER AND SURVEYOR: RON ENGER PS PE

ENGER SURVEYING & ENGINEERING  
 805 N. CEDAR PO BOX 87  
 MASON, MICHIGAN 48854-0087  
 517-676-6565  
 517-676-6675

PROPERTY OWNER: NORMAN AND CARMEN GEAR  
 3760 HULETT ROAD  
 OKEMOS MICHIGAN 48864

SEE SHEET 2 FOR DRAINAGE DESIGN ELEMENTS  
 SEE SHEET 3 FOR ROAD DEPARTMENT ELEMENTS

**SANCTUARY III PRELIMINARY PLAT**

DEVELOPER: GIGUERE HOMES  
 6200 PINE HOLLOW DR STE 100  
 EAST LANSING MI 48823

HORZ SCALE: 1" = 40'

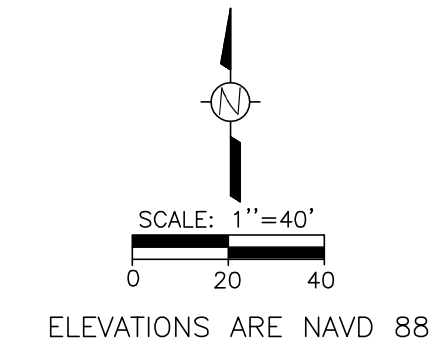
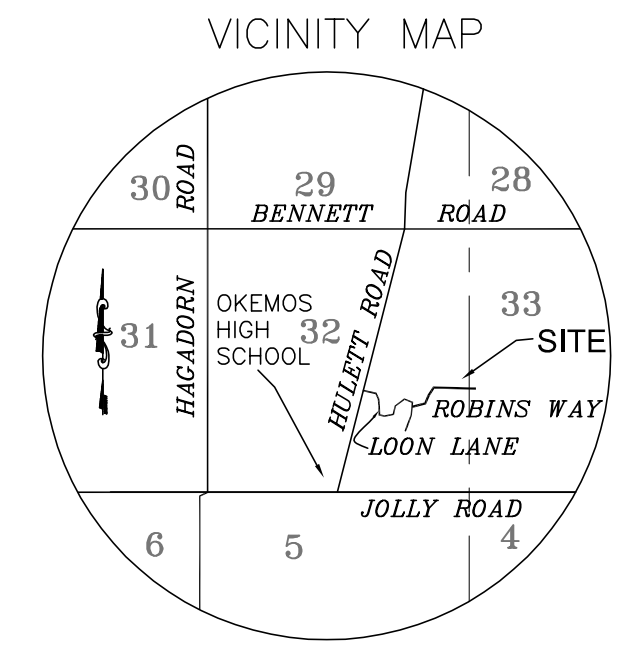
SHEET 1 OF 3

LOW IMPACT DESIGN ELEMENTS

- NEW TREES PLANTED
- STORMWATER DISCONNECTION - ROOF WATER OUTLETS TO LAWN
- PRESERVE RIPARIAN BUFFER AREAS
- SWALES AT REAR YARD - CAPTURE RUNOFF FROM BUILDING SITE TO REAR OF FRONT LINE OF HOUSE.
- 2 BIORETENTION AREAS - TREAT RUNOFF FROM REAR YARDS.
- RAINGARDEN - TREATS RUNOFF FROM STREET AND FRONT YARDS.
- AND CONTROLS OUTLET RATE.

# PRELIMINARY PLAT OF SANCTUARY III

A SUBDIVISION OF A PART OF THE SOUTHEAST 1/4 OF SECTION 32, T4N, R1W,  
MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN



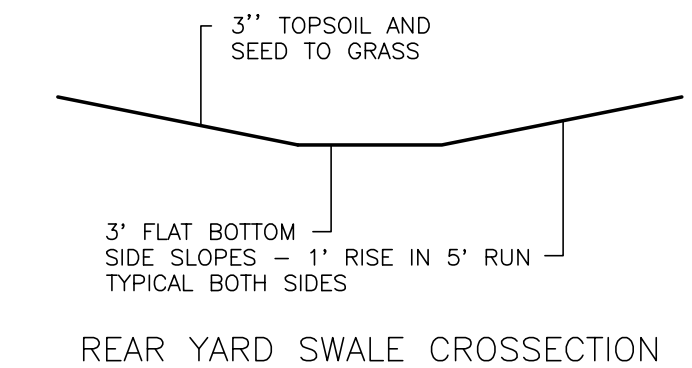
DRAIN NOTES

THE PROPOSED DRAINAGE SYSTEM FOR THE SUBDIVISION IS INTENDED TO BE PUBLIC

ELEVATIONS ARE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 1988)

THE SUBDIVISION WAS GRANTED TENTATIVE APPROVAL OF THE PRELIMINARY PLAT BY MERIDIAN TOWNSHIP ON OCTOBER 15, 2019 AND SUBSEQUENTLY AN EXTENSION OF THE APPROVAL.

LEGAL DESCRIPTION -  
A parcel of land in the Southeast 1/4 of Section 32, T4N, R1W, Meridian Township, Ingham County, Michigan; the boundary of said parcel being described as BEGINNING at the East 1/4 Corner of Section 32, T4N, R1W, Michigan Meridian; thence S89°45'08"W, along the East-West 1/4 line, 700.00 feet; thence S00°28'37"E, 458.00 feet to the North line of the recorded subdivision named Sanctuary; thence N89°45'08"E, along said North line, 700.00 feet to the East line of said Section; thence N00°28'37"W, along said Section line, 458.00 feet to the point of beginning; said parcel contains 7.36 acres.

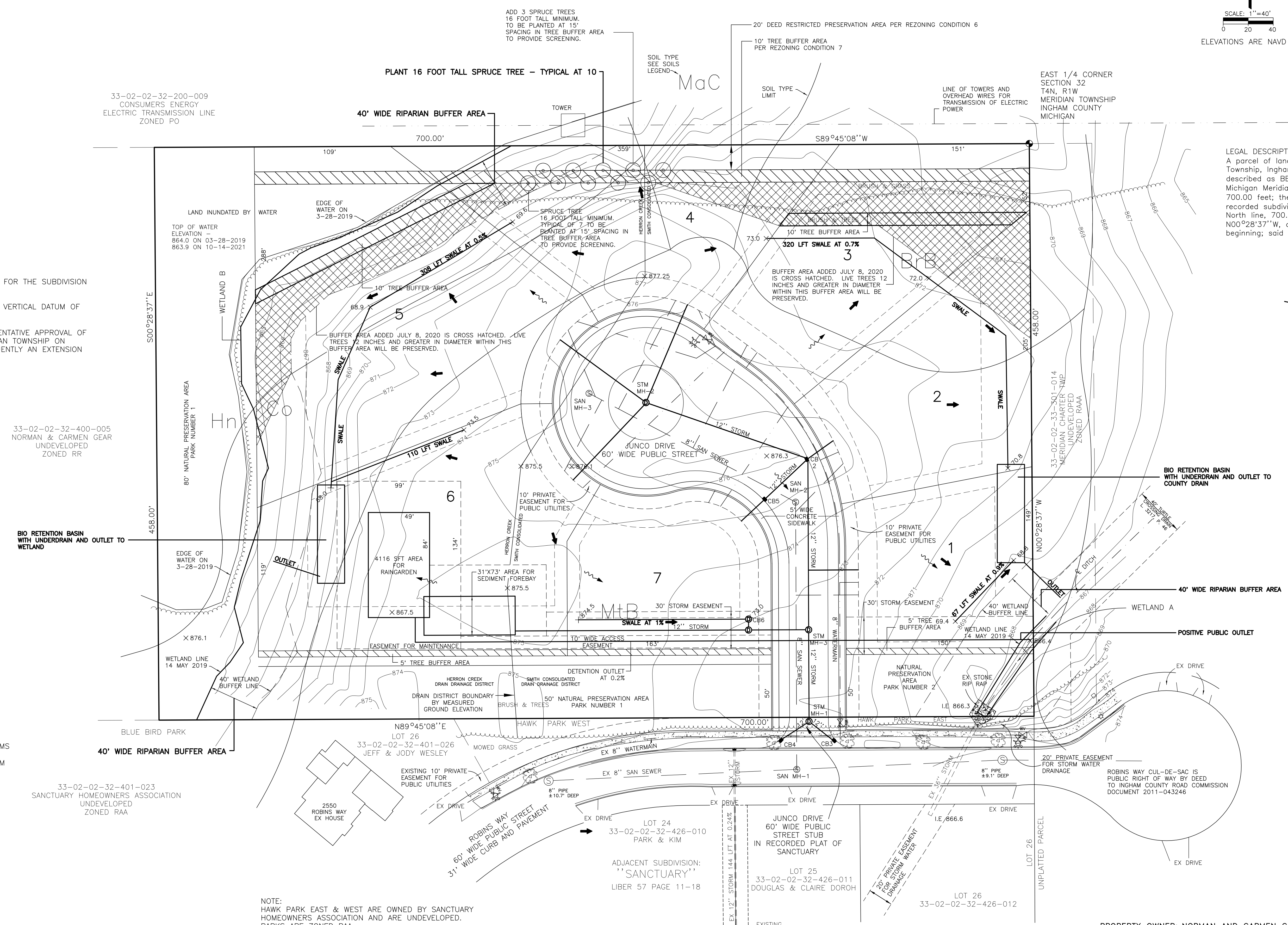


SOILS LEGEND  
SOILS INFORMATION IS FROM THE "SOIL SURVEY OF INGHAM COUNTY MICHIGAN"

- BrB - BOYER SANDY LOAM 0 TO 6 PERCENT SLOPE
- Co - COLWOOD-BROOKSTONE LOAMS
- Hn - HOUGHTON MUCK
- MaC - MARLETTE FINE SANDY LOAM 6 TO 12 PERCENT SLOPE
- MB - M METAEA LOAMY SAND 2 TO 6 PERCENT SLOPE

LEGEND

- EXISTING HYDRANT
- EXISTING WATER VALVE
- EXISTING SANITARY MANHOLE
- EXISTING CATCH BASIN
- EXISTING 1 FOOT CONTOUR NAVD 88 DATUM
- EXISTING SPOT ELEVATION
- EXISTING DRAINAGE FLOW DIRECTION
- PROPOSED DRAINAGE FLOW DIRECTION
- PROPOSED SPOT ELEVATION
- LIMIT OF BUILDABLE AREA



NOTE:  
HAWK PARK EAST & WEST ARE OWNED BY SANCTUARY HOMEOWNERS ASSOCIATION AND ARE UNDEVELOPED. PARKS ARE ZONED RAA.

PROPERTY OWNER: NORMAN AND CARMEN GEAR  
3760 HULLETT ROAD  
OKEMOS MICHIGAN 48864

REV 1 DATE: NOVEMBER 12, 2021  
PLAN DATE: OCTOBER 15, 2021

ENGINEER AND SURVEYOR: RON ENGER PS PE

DATE	REV	REVISIONS
11-12-21	1	ADD SWALES AT REAR OF LOTS. ADD 2 BIORETENTION AREAS. ADD YARD CB6 ON LOT 7.

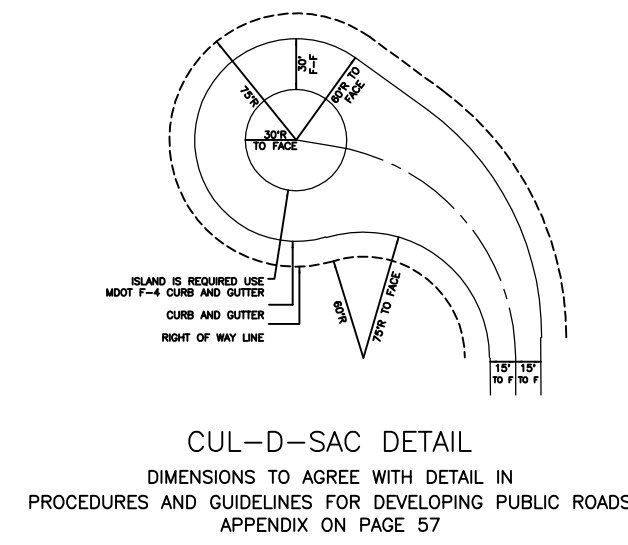
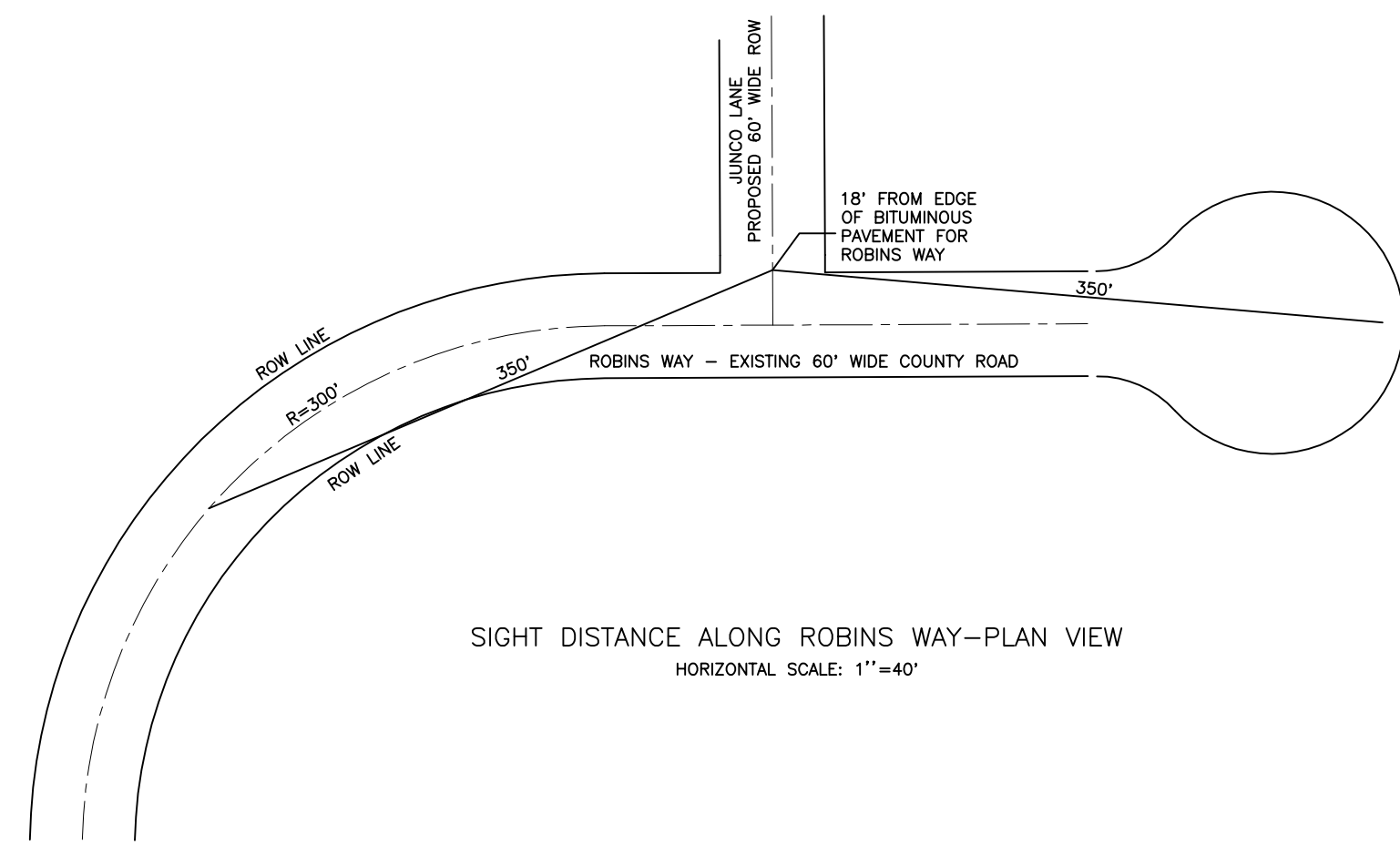
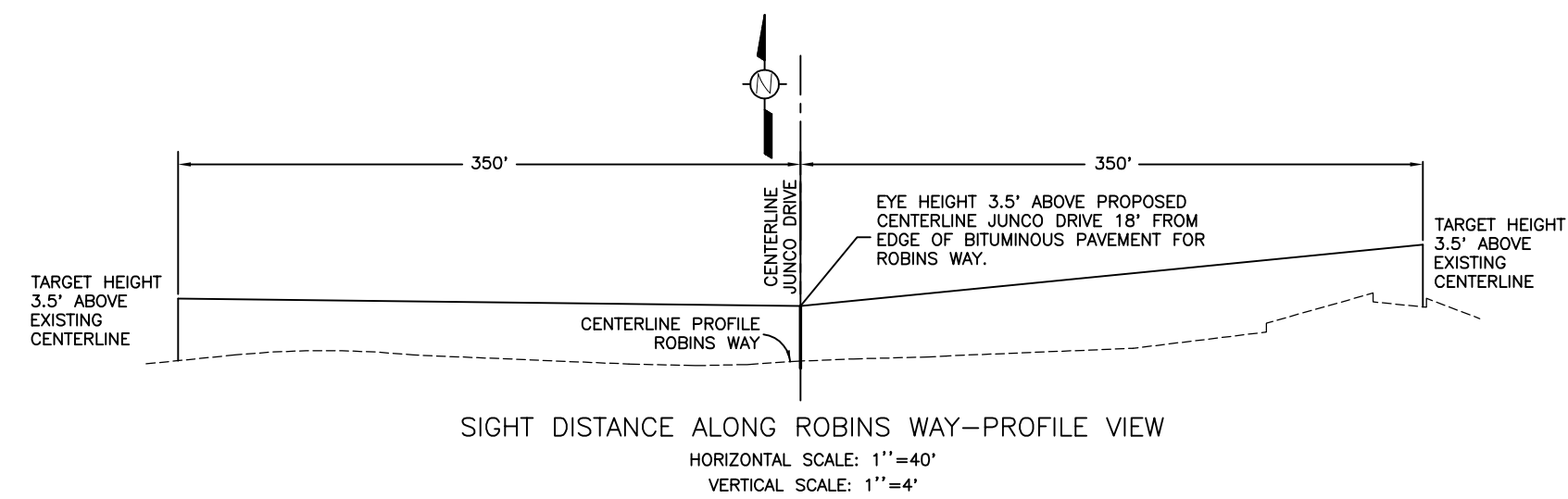
ENGER SURVEYING & ENGINEERING  
805 N. CEDAR PO BOX 87  
MASON, MICHIGAN 48854-0087  
517-576-6565  
517-576-6675  
ESE JOB# 33-3152 (PRELIMINARY PLAT\_SHT2\_ICDC Related.DWG)

SANCTUARY III PRELIMINARY PLAT  
DEVELOPER: GIGUERE HOMES  
6200 PINE HOLLOW DR STE 100  
EAST LANSING MI 48823

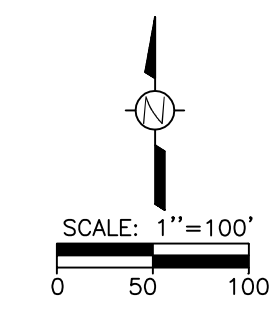
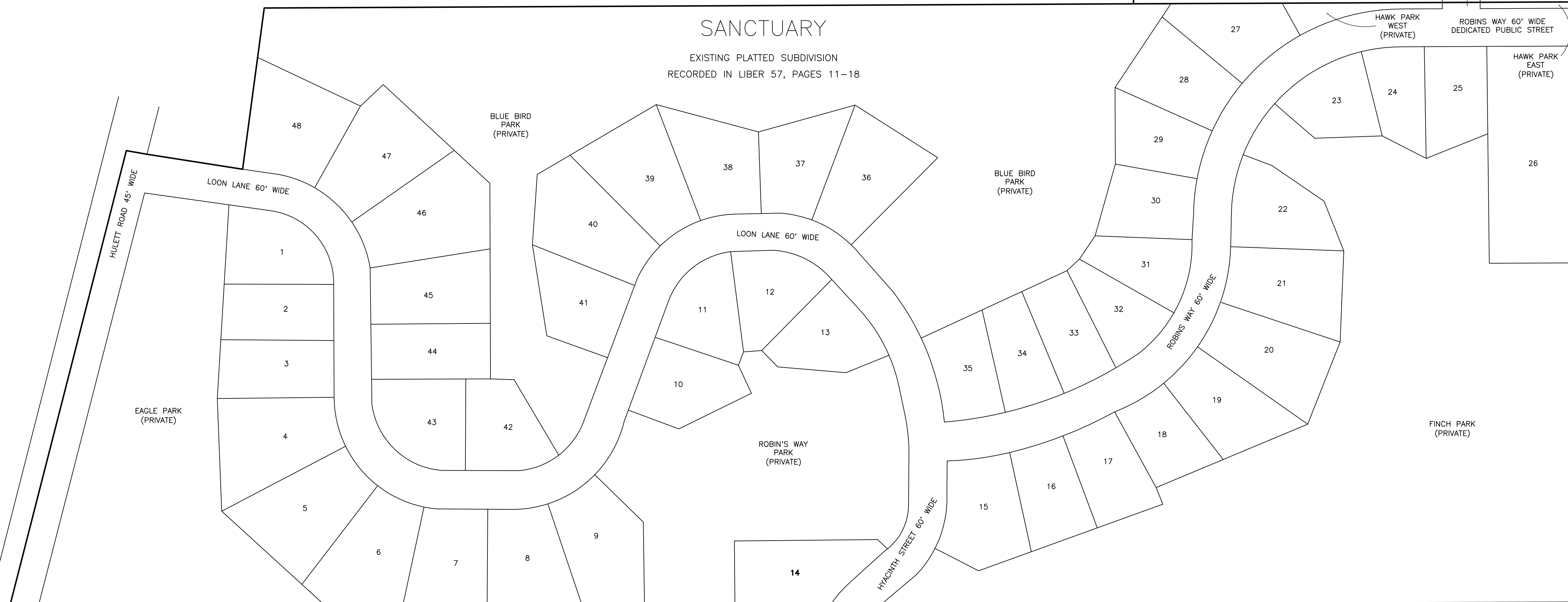
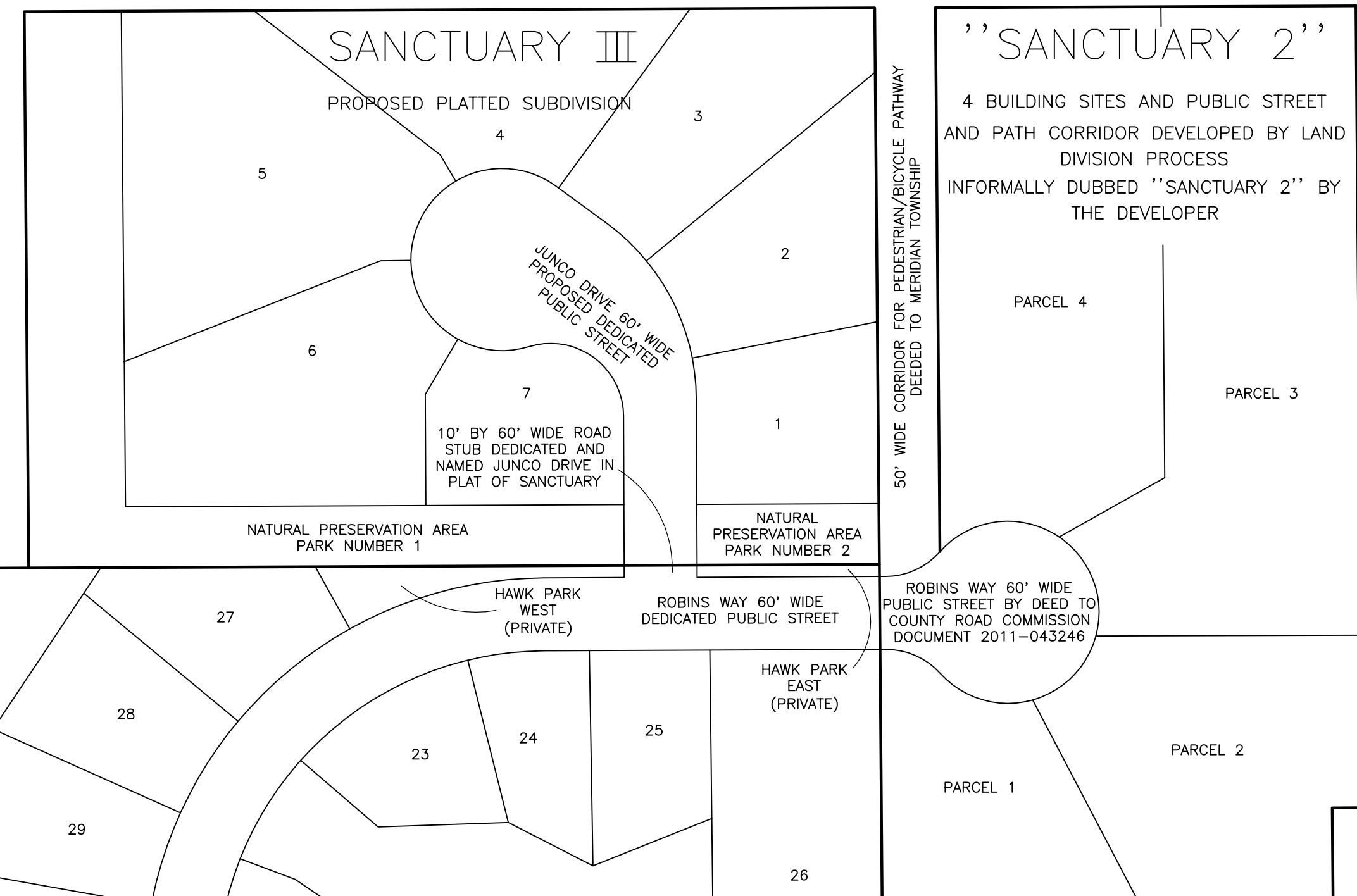
HORZ SCALE: 1" = 40'  
SHEET 2 OF 3

# PRELIMINARY PLAT OF SANCTUARY III

A SUBDIVISION OF A PART OF THE SOUTHEAST 1/4 OF SECTION 32, T4N, R1W,  
MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN



165' WIDE CORRIDOR  
OWNED BY CONSUMERS ENERGY  
AND USED FOR EXISTING ELECTRIC TRANSMISSION LINE

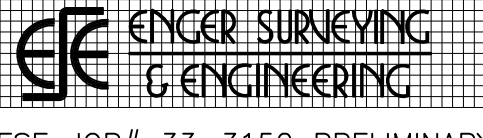


THE MEADOWS  
EXISTING PLATTED SUBDIVISION  
RECORDED IN LIBER 57, PAGE 1

MASTER PLAN  
1"=100'

PLAN DATE: DECEMBER 16, 2021

DATE	REVISIONS


**ENGER SURVEYING & ENGINEERING**  
 805 N. CEDAR PO BOX 87  
 MASON, MICHIGAN 48854-0087  
 517-575-6565  
 FAX: 517-576-6675  
 ESE JOB# 33-3152 PRELIMINARY PLAT\_WORKING\_RON.DWG

**SANCTUARY III PRELIMINARY PLAT**  
 GIGUERE HOMES  
 6200 PINE HOLLOW DR STE 100  
 EAST LANSING MI 48823



12.C

**To: Township Board**

**From: Keith Chapman, Assistant Planner**

**Date: March 10, 2022**

**Re: Special Use Permit #22-011 - (M-78) - Meridian Company - Construct a building over 25,000 feet**

---

At the March 1st meeting, the Township Board held an initial review of the request from M & J Management, LLC to construct a 31,355 square foot Industrial building. The project requires a Special Use Permit approval to allow construction of a building larger than 25,000 square feet on the site. The Township Board raised no major concerns at the meeting but did ask for information on any significant trees. The applicant provided a natural features assessment completed by Marx Wetlands, LLC. The natural features assessment states that approximately 30 to 40 quality trees will be removed as part of the proposed development and it is the professional opinion of Marx Wetlands, LLC that tree clearing activities will not significantly impact the overall existing or available forest habitat in the region.

Staff would **recommend approval** of the request, as outlined in the attached resolution for approval. Staff would offer the following motion for the Township Board's use in taking action on this matter:

**Motion to adopt the resolution approving the request from M&J Management, LLC to construct a building greater than 25,000 square feet on the vacant property adjacent to their existing facility at 1999 M-78 Highway. The vacant 5-acre parcel is zoned I, Industrial.**

**Attachments**

1. Resolution for approval

**RESOLUTION TO APPROVE**

**Special Use Permit #22-011  
(M-78) - Meridian Company**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 15<sup>th</sup> day of March 2022, at 7:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, M & J Management, LLC has submitted a request to construct building greater than 25,000 square feet in size on a 5-acre parcel identified as Parcel I.D. #03-102-013 located on the south side of Saginaw Highway (M-78); and

WHEREAS, the proposed project includes the construction of a 31,355 square foot industrial building; and

WHEREAS, a special use permit is required for constructing a building or group of buildings totaling more than 25,000 square feet in gross floor area; and

WHEREAS, the Planning Commission held a public hearing and voted to recommend approval at its regular meeting on February 14, 2022; and

WHEREAS, the Township Board discussed the proposal its regular meetings on March 1, 2022 and March 15, 2022 and has reviewed staff material forwarded under cover memorandums dated February 23, 2022 and March 10, 2022; and

WHEREAS, the subject site is appropriately zoned I (Industrial), which permits the construction of buildings greater than 25,000 square feet in size by special use permit; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #22-011, subject to the following conditions:

1. Approval is in accordance with the site plan prepared by Kebs, Inc. dated January 7, 2022 and received by the Township on January 7, 2022.
2. Any future building additions will require an amendment to Special Use Permit #22011.

ADOPTED: YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

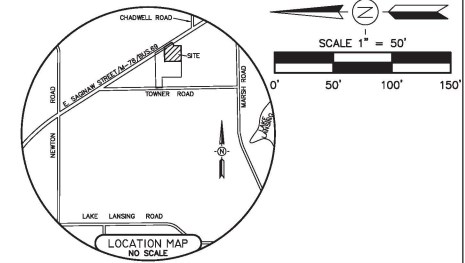




S.U.P. PLAN FOR:  
**M & J MANAGEMENT**  
 MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN  
 ADDRESS: M-78 HWY, E. LANSING, MI 48823

**LANDOWNER/APPLICANT:**  
 M & J MANAGEMENT  
 1999 E. M-78  
 E. LANSING, MI 48923  
 PH: (517) 339-6300  
 FAX: (517) 339-6455

**ENGINEER/SURVEYOR:**  
 KEBS, Inc.  
 2116 HASLETT RD.  
 HASLETT, MI 48840  
 PH: (517) 339-1014  
 FAX: (517) 339-8047



**Parcel Description:**  
 A parcel of land in the Northwest 1/4 of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel described as: Commencing at the West 1/4 corner of said Section 3; thence N01°03'17"W along the West line of said Section 3 a distance of 1297.86 feet to the South line of the North 1/2 of said Northwest 1/4 and the Centerline of Tower Road; thence N89°25'21"E along said South line and Centerline 393.45 feet; thence N00°48'16"W parallel with the West line of the East 50 acres of the North 1/2 of said Northwest 1/4 a distance of 300.00 feet; thence N89°25'21"E parallel with said South line of the North 1/2 of said Northwest 1/4 a distance of 550.00 feet to said West line of the East 50 acres of the North 1/2 of said Northwest 1/4; thence N00°48'16"W along said West line 444.83 feet to the point of beginning of this description; thence S89°25'21"W parallel with said South line of the North 1/2 of said Northwest 1/4 a distance of 472.12 feet; thence N01°03'17"W parallel with said West line of said Section 3 a distance of 403.28 feet to the Eastbound centerline of Saginaw Highway (M-78); thence N57°29'13"E along said centerline 252.74 feet; thence S32°31'08"E 112.00 feet; thence N89°45'32"E 200.00 feet to said West line of the East 50 acres of the North 1/2 of said Northwest 1/4; thence S00°48'16"E along said West line 440.74 feet to the point of beginning; said parcel containing 5.00 acres more or less; said parcel subject to right-of-way for road purposes along Saginaw Highway (M-78); said parcel subject to all easements and restrictions if any.

PARCEL ID: 33-02-02-03-102-013

**SITE DATA**  
 PROPOSED BUILDING (24,360 SF)  
 TOTAL SITE AREA = 217,803 SF = 5.00 ACRES (INCLUDES R.O.W.)  
 TOTAL SITE = 198,612 SF = 4.56 ACRES (NOT INCLUDING R.O.W.)  
 ZONED: I (INDUSTRIAL)  
 ADJACENT ZONING: I (TO EAST/WEST/SOUTH), C-2 (NE)

**BUILDING SETBACKS**  
 FRONT = 100 FEET  
 SIDES = TEN PERCENT OF THE WIDTH AND DEPTH, RESPECTIVELY OF THE LOT, BUT NEED NOT EXCEED 40 FEET, NOR SHALL THEY BE LESS THAN 10 FEET  
 REAR = SAME AS SIDES ABOVE. IF ADJACENT TO RESIDENTIAL, SHALL BE 100 FEET

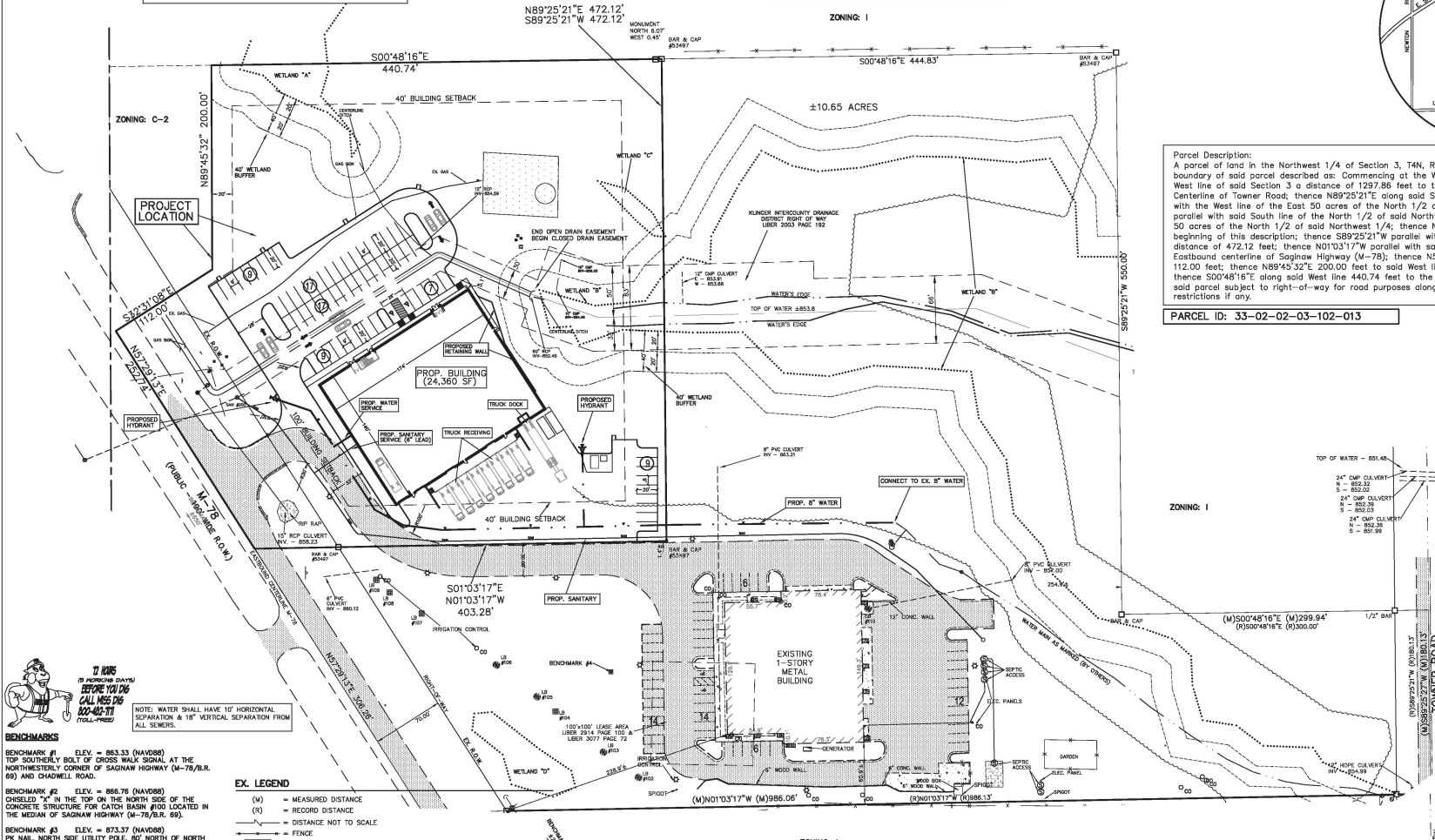
**BUILDING/UNIT DATA**  
 PROPOSED FLOOR AREA (TOTAL GROSS) = 31,355 SF (2-FLOORS)  
 PROPOSED FLOOR AREA (TOTAL NET) = 26,974 SF  
 MAXIMUM BUILDING HEIGHT = 40 FT.  
**MAXIMUM LOT COVERAGE (40% MAXIMUM)**  
 PROPOSED BLDG. COVERAGE AREA: 24,360 SF  
 TOTAL AREA (INCL. R.O.W.): 217,803 SF  
 PROPOSED LOT COVERAGE: 24,360 / 217,803 = 11.18%

**PARKING REQUIRED:**  
 CONTRACTORS ESTABLISHMENT: 1 SPACE FOR EACH 1,000 SF OF GROSS FLOOR AREA, BUT NO LESS THAN 5.  
 = 24,360 SF / 1,000 SF = 25 SPACES  
 1 FOR EVERY 2 EMPLOYEES ON THE LARGEST WORKING SHIFT = 40 EMPLOYEES / 2 = 20 SPACES  
 TOTAL REQUIRED = 25+20 = 45 SPACES (INCL. 2 B/F)  
 TOTAL PROVIDED = 68 SPACES

**UTILITIES**  
 WATER: PUBLIC WATER MAIN ON-SITE  
 SANITARY: PROPOSED CONNECTION TO PUBLIC SEWER  
 STORM: ON-SITE DETENTION W/OUTLET TO EX. KLINGER DRAIN

**NOTES**  
 - LOCATE UTILITIES PRIOR TO INSTALLATION (COORDINATE W/ ENGINEER)  
 - AS-BUILT UTILITY LOCATIONS & ELEVATIONS MUST BE DELIVERED TO THE CITY ENGINEER UPON COMPLETION OF THE PROJECT

Ⓜ DENOTES NUMBER OF B/F SPACES  
 Ⓧ DENOTES VAN ACCESS B/F SPACES  
 Ⓞ DENOTES PROPOSED NUMBER OF 9' x 12' PARKING SPACES



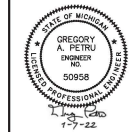
**BENCHMARKS**  
 BENCHMARK #1 ELEV. = 863.33 (NAVD83)  
 TOP SOUTHERLY BOLT OF CROSS WALK SIGNAL, AT THE NORTHWESTERLY CORNER OF SAGINAW HIGHWAY (M-78/R.R. 69) AND CHADWELL ROAD.  
 BENCHMARK #2 ELEV. = 856.76 (NAVD83)  
 CHISELED "X" IN THE TOP ON THE NORTH SIDE OF THE CONCRETE STRUCTURE FOR CATCH BASIN #100 LOCATED IN THE MEDIAN OF SAGINAW HIGHWAY (M-78/R.R. 69).  
 BENCHMARK #3 ELEV. = 873.37 (NAVD83)  
 P.K. NAIL, NORTH SIDE UTILITY POLE, 80' NORTH OF NORTH CORNER OF BUILDING #2025.  
 BENCHMARK #4 ELEV. = 858.48 (NAVD83)  
 TOP OF WELL 110' NORTH OF NORTH FACE OF BUILDING #1995.

**EX. LEGEND**  
 (M) = MEASURED DISTANCE  
 (R) = RECORD DISTANCE  
 --- = DISTANCE NOT TO SCALE  
 --- = FINISH  
 --- = CONCRETE  
 --- = DECK  
 --- = GRAVEL  
 --- = EXISTING SPOT ELEVATION  
 --- = EXISTING CONTOUR ELEVATION  
 --- = BUILDING OVERHANG  
 --- = GAS LINE  
 --- = UNDERGROUND TELEPHONE  
 --- = UNDERGROUND TELEVISION  
 --- = UNDERGROUND ELECTRIC  
 --- = OVERHEAD WIRES  
 --- = EDGE OF WOODS  
 --- = DECIDUOUS TREE  
 --- = CONIFEROUS TREE  
 --- = WATER WELL  
 --- = SOIL BORING  
 --- = SIGN  
 --- = POST  
 --- = AIR CONDITIONING UNIT

⊙ = SANITARY MANHOLE  
 ⊙ = DRAINAGE MANHOLE  
 ⊙ = ELECTRIC MANHOLE  
 ⊙ = TELEPHONE MANHOLE  
 ⊙ = CATCH BASIN  
 ⊙ = CLEANOUT  
 ⊙ = FIRE HYDRANT  
 ⊙ = VALVE  
 ⊙ = UTILITY POLE  
 ⊙ = LIGHT POLE  
 ⊙ = GUY POLE  
 ⊙ = GUY WIRE  
 ⊙ = UTILITY PEDESTAL  
 ⊙ = TRANSFORMER  
 ⊙ = HANDHOLE  
 ⊙ = ELECTRIC METER  
 ⊙ = GAS METER

**LEGEND**  
 --- = EXIST. CONTOURS  
 --- = EXIST. WATER MAIN  
 --- = EXIST. SANITARY SEWER  
 --- = EXIST. STORM SEWER  
 --- = EXIST. ELEVATIONS  
 --- = PROPOSED WATER MAIN  
 --- = PROPOSED SANITARY SEWER  
 --- = PROPOSED STORM SEWER  
 --- = MANHOLE (NEW)  
 --- = MANHOLE (EX.)  
 --- = UTILITY EASEMENT  
 --- = CENTER LINE OF ROAD  
 --- = ROAD RIGHT OF WAY  
 --- = PROPERTY LINE  
 --- = FIRE HYDRANT  
 --- = WATER VALVE  
 --- = THRUST BLOCK  
 --- = PROPOSED TOP OF CURB ELEV.

**SHEET INDEX**  
 1. OVERALL SITE & UTILITY PLAN  
 2. EXISTING CONDITIONS PLAN  
 3. OPEN SPACE PLAN  
 4. STORM & GRADING PLAN  
 5. LANDSCAPE PLAN



REVISIONS	
1-7-22	REVISED

TAX ID: 33-02-02-03-102-006

DATE: 7-28-20	DESIGNED BY: G.A.P.
AUTHORIZED BY: M & J MANAGEMENT	PROJECT MGR. G.A.P.
DATE: 7-28-20	CHECKED BY: G.A.P.
APPROVED BY: G.A.P.	PROJECT MGR. G.A.P.
DATE: 7-28-20	DESIGNED BY: G.A.P.
AUTHORIZED BY: M & J MANAGEMENT	PROJECT MGR. G.A.P.
DATE: 7-28-20	CHECKED BY: G.A.P.
APPROVED BY: G.A.P.	PROJECT MGR. G.A.P.

**KEBS, INC.**  
 2116 HASLETT ROAD, HASLETT, MI 48840  
 PH: 517-339-1014 FAX: 517-339-8047

**M & J MANAGEMENT**  
 OVERALL SITE PLAN

SCALE: 1" = 50'  
 DATE: 7-28-20  
 AUTHORIZED BY: M & J MANAGEMENT



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Director of Community Planning and Development**

**Date: March 8, 2022**

**Re: Text Amendment #2022-01 - Fire Hydrant Hose Connection Ordinance -  
FINAL ADOPTION**

---

Text Amendment #2022-01 is an ordinance update initiated by Staff to address fire hydrant hose connection standards in the Township. The Township Board discussed this issue at their February 15<sup>th</sup> and March 1<sup>st</sup> Township Board meetings and raised no major concerns. At the Board's direction, the introduction was published after the March 1<sup>st</sup> meeting and the ordinance is now in a position that it can be adopted and fully implemented, after final publication.

At this time, Staff would **recommend approval** of the proposed ordinance change. The following motion has been prepared for Board consideration:

**Motion to adopt the resolution approving Ordinance 2022-01, an ordinance to add fire hydrant hose connection standards in Chapter 26, Fire Prevention and Protection.**

**Attachments**

1. Resolution to Adopt Ordinance 2022-01
2. Fire Hydrant Hose Connection Ordinance

**RESOLUTION TO APPROVE**

**Text Amendment #2022-01  
Fire Hydrant Hose Connection Standards**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 15<sup>th</sup> day of March, 2022, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Meridian Township Fire Department relies on quick response times to effectively combat structure fires, especially in non-single-family residential settings; and

WHEREAS, to ensure quick response times, universal hose connection standards between the hose and fire hydrants should be present throughout the Township; and

WHEREAS, longstanding Township policy has been to update the hydrants nearest to any non-single-family structure when construction occurs on the structure, to ensure that they meet the current hose connection standard for the Fire Department; and

WHEREAS, there have been limited circumstances where hose connections were made more difficult by irregular connection points on existing hydrants,

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2022-01, entitled "An Ordinance to Amend Section 78-29, Fire Sprinkler Systems and Fire Hydrants to Add Fire Hydrant Hose Connection Standards"; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true

and complete copy of a resolution adopted at a regular meeting of the Township Board on the 14<sup>th</sup> day of March 2022.

---

Deborah Guthrie  
Township Clerk

ORDINANCE NO. 2022-01

AN ORDINANCE TO AMEND SECTION 78-29, FIRE SPRINKLER SYSTEMS AND FIRE HYDRANTS, OF THE CHARTER TOWNSHIP OF MERIDIAN CODE OF ORDINANCES TO ADD STANDARDS FOR FIRE HYDRANT HOSE CONNECTIONS

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 78-29, Fire Sprinkler Systems and Fire Hydrants, is hereby amended to read as follows:

(a) Where pipes are provided for fire protection on any premises or where hose connections for fire apparatus are provided, no water shall be taken through such opening or hose connection for any purpose other than for extinguishing fires, except for the purpose of testing such fire equipment. No such test of fire equipment may be conducted, unless a special permit is first secured from the Township Fire Chief.

(b) Fire hydrants may be opened and used only by Township personnel or by such persons as may be specifically authorized by the Township. No person shall, in any manner, obstruct or prevent free access to any fire hydrant by placing or storing temporarily or otherwise any object or materials of any kind within 20 feet of any fire hydrant.

(c) Upon renovation of any building other than a single-family home, the nearest hydrant immediately adjacent to real property under renovation shall be upgraded during the renovation to the current hydrant/hose connection standard, as promulgated by the Meridian Township Fire Department. In the case of a hydrant where the hose connection point is unable to be upgraded, the hydrant shall be replaced to be in compliance with the promulgated standard.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective immediately upon its publication following final adoption.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 15th day of March, 2022.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: March 11, 2022**  
**Re: Appointment of New Township Trustees**

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With the untimely and sad loss of Township Supervisor Ron Styka, and the recent promotion of former Trustee Opsommer to Assistant Township Manager, the Board has the responsibility to fill two vacant seats.

Following the appointment of former Trustee Jackson to Township Supervisor, we are left with two Trustee vacancies.

The Board received nine outstanding applicants prior to the March 4 deadline. On Tuesday, March 8, the Board narrowed the field to three candidates. Further, the Board directed me to schedule public interviews on Tuesday, March 15. The interviews are scheduled to begin at 3:00 PM in the Town Hall Room. The three candidates are Linda Burghardt, Scott Hendrickson, and Marna Wilson.

Following the interviews, the Board is planning to select two Trustees during their 6:00 PM Board meeting.

The following motions have been prepared for Board consideration:

**MOVE TO APPOINT \_\_\_\_\_ AS MERIDIAN TOWNSHIP TRUSTEE FOR A TERM OF MARCH 15, 2022 TO NOVEMBER 20, 2022.**

**MOVE TO APPOINT \_\_\_\_\_ AS MERIDIAN TOWNSHIP TRUSTEE FOR A TERM OF MARCH 15, 2022 TO NOVEMBER 20, 2022.**

**Attachment:**

1. Township Trustee Applications

Ⓢ

3/3/22 TRUSTEE LINDA BURGHARDT  
APPLICANT

## Abigail Tithof

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**From:** LINDA BURGHARDT <lburghardt@comcast.net>  
**Sent:** Thursday, March 3, 2022 2:54 PM  
**To:** Abigail Tithof  
**Subject:** Application for Trustee position  
**Attachments:** Cover letter -- Meridian Township Trustee -- Linda Burghardt - 3-2-22.doc; Linda Burghardt -- Meridian Trustee questionnaire with answers -- 3-1-22.docx; Linda Burghardt Resume 3-2-22.doc; References -- Linda Burghardt -3-3-22.xls

Hi Abigail,

I am applying for one of the open trustee positions on the Meridian Township Board of Trustees and have attached my cover letter, resume, completed application form, and references as requested in the job posting.

Please let me know if you have any questions or would like additional documents and if you prefer that I submit these documents via the Township website. Thank you!

Sincerely,

Linda Burghardt



**LINDA BURGHARDT**

**ANSWERS TO CANDIDATE QUESTIONNAIRE**

**APPLICATION FOR MERIDIAN TOWNSHIP TRUSTEE**

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15, 2022.
  - Yes, I will be available for the interview on March 15, 2022.
  
2. Please tell us about your understanding or knowledge of municipal finances, budgeting, and auditing.
  - Experience/Training -- My training and experience with finances have been in the area of State of Michigan appropriations and nonprofit association financial management.
    - i. I shepherded a \$250 million dollar budget bill through the legislature and wrote the 46-page training manual on the state's appropriations process for the Michigan Senate Fiscal Agency.
    - ii. I have taken courses in accounting for non-accountants and financial management for nonprofits through MSU's evening college.
    - iii. I took courses in budgeting and finance through the Michigan Society of Association Executives Academy of Association Management and the Certified Association Executive Exam Preparation Course.
    - iv. I have been responsible for developing the budgets for three nonprofit associations and for overseeing the successful annual audits for the associations.
  
3. Describe your community activities and volunteerism in the community over the past 5 – 10 years.
  - I currently serve on the Board of Directors and Steering Committee for Art in the Wild (AITW), a 501 c3 nonprofit organization whose purpose is to raise public awareness of the extent to which human lifestyles and activities contribute to the pollution of our water resources. The intent of AITW is to provide educational opportunities to the public in environmentally restored areas through stationary and performing art exhibits. AITW is beginning its efforts with the Montgomery Drain District project in the Frandor area and expects to broaden its efforts to include the surrounding cities and townships throughout the county.
  - Most of my service and volunteer activities have been work-related. I have served on a variety of councils and committees such as the Behavioral Health Advisory Council, the Recovery Council, Partners for Parity, Partners in Crisis, Open Access to Medications group, the Advisory Committee on Mental Illness, Nursing Facility Transition Initiative Team, Community Certified Behavioral Health Centers (steering committee), Enroll Michigan (Board of Directors), Medicaid Medicare Assistance Program (Board of Directors), Lt. Governor's Section 298 Large Work Group and FACTS Subcommittee, Michigan Voice/America Votes, Citizens Alliance on Prisons and Public Spending, Campaign for Justice, Coalition for Adoption Rights Equality, Mental Health Coalition, Prisoner Re-entry Initiative, Juvenile Justice Initiative, the Service Array and Provider Network Focus Group of Michigan's Dual Eligibles Project, and MSAE's CEO Circle.
  - I also have volunteered for several Democratic candidate campaigns, the Michigan Democratic Party and its coordinated campaigns, and the Ingham County Democratic

Party. I received the ICDP's A. Geraldine Rappaport Volunteer of the Year Award in 2009.

- I have been actively involved with the Meridian Democrats Club and was recently elected to its Board of Directors.
4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations, and audit review. Please share your experience with, and understanding of, these:
- Experience
    - i. During my tenure with the Michigan State Senate I wrote the analyses for a number of legislative initiatives that pertain to economic development and municipal finance initiatives including tax increment financing, downtown development authorities, economic growth zones, brownfield redevelopment, revenue sharing, urban land assembly fund, surplus funds investment pools for municipalities, land use inventory reports, principal shopping areas redevelopment, plant rehabilitation tax credit, enterprise zones, and zoning of day care homes.
    - ii. I have been through audits for the three different nonprofits I led as the executive director (all successful) and a review of the finances of the political action committee for a fourth nonprofit (also successful) for which I was responsible.
    - iii. I have been responsible for developing, implementing, and monitoring the budgets for three nonprofit organizations with various funding sources including membership dues, sponsor and vendor fees, event revenues, donations, private foundation grants, and federal grant funds through the MI Dept. of Health and Human Services (MDHHS). I also was responsible for monitoring the investment of a \$2 million bequest and for regular reports to the private foundations and MDHHS on the use of the funds received from those entities.
    - iv. The type of planning that I have been involved in has been strategic planning for nonprofit organizations and service delivery systems for state government. I understand the goal and process of planning and the procedures involved.
  - Understanding
    - i. "Meridian Township's vision is to achieve and maintain a sustainable and welcoming community with the highest quality of life for our residents. This encompasses protecting our natural environment and our health and safety, and enhancing our prosperity, cultural heritage, diversity and recreational opportunities". (Meridian Township website)
    - ii. To realize such a vision necessitates careful planning. The current and future needs and interests of all residents and entities in the community must be considered in the planning process. Ideally, but not without considerable effort, those needs and interests can be balanced to achieve shared goals and create a harmonious community.
    - iii. Almost any action designed to address the needs and interests of the residents and entities of the community, e.g., any economic development initiative, land use proposal, or zoning request, is going to affect the Township financially.
    - iv. To ensure that efforts to address the needs and interests of the community are financially realistic, it behooves the Township Trustee to seek advice and recommendations of the Township residents and Township committees and commissions that deal with economic development, zoning, land use, environmental protection, and other such issues.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the township. How long have you resided in Meridian Township?
  - I have resided in Meridian Township for 33 years.
6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.
  - I served on the Township's Environmental Commission in 2019.
7. Have you ever served as an elected official? Please share specifics.
  - No, I have never served as an elected official, but I did run in the Democratic primary for Ingham County Commissioner for the 12<sup>th</sup> District in 2018.
8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.
  - For a long time now I have had the pleasure and privilege of living in the safe, culturally diverse, vibrant community that is Meridian Township. When my husband passed away soon after he and I and our infant son moved into the Township, I considered myself very lucky to be in a stable community with excellent educational opportunities, recreational options, and cultural adventures. Since neither my husband nor I had any family in Michigan, I felt that the Township was the perfect place to rear my son on my own. I have always wanted to give back to the community, but full-time employment and family responsibilities took priority.

The timing is right now for me to become more actively involved in supporting Meridian Township, and I have an added incentive. My son and daughter-in-law, both graduates of the Okemos school system, feel the same way about the Township as I do and jumped at the chance to move their family to Okemos last summer. I want to do whatever I can to help the Township continue to be for my grandchildren the safe, culturally diverse, vibrant community it has been for my son and me.

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**LINDA P BURGHARDT**

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1907 Atherton Way • Okemos, MI 48864 • (517) 347-1077 (h) (517) 420-3706 (c) • lburghardt@comcast.net

March 2, 2022

Abigail Tithof  
Human Resources Director  
Meridian Township Municipal Building  
5151 Marsh Road  
Okemos, MI 48864

Dear Ms. Tithof,

I am writing to apply for a trustee position with the Meridian Township Board of Trustees. My employment career has included an emphasis on financial management, fiscal analyses, and budget planning as well as experience with economic development initiatives.

During my tenure with the Michigan State Senate, I wrote over 3,000 analyses of bills, many of which had a direct effect on local units of government. The analyses covered such topics as tax increment financing, brownfield redevelopment, and downtown development authorities. Since the Senate Fiscal Agency did not have a formal training process for new fiscal analysts, I wrote a 46-page training manual for the Agency.

As the executive director of several nonprofit organizations, I have had a lot of experience working with boards of directors, developing agendas and briefing materials, conducting effective meetings, and facilitating strategic planning sessions. In addition to board relations, my administrative duties included personnel management, budget development, oversight of an investment portfolio, and grant funding application and management. Further, I oversaw all of the organizations' advocacy initiatives and served as an executive appointee on several state councils, committees, and task forces. I was the spokesperson for the organizations with the legislature, the executive branch, the media, the nonprofit advocacy communities, state affiliates and national offices, and the general public. I also was the staff liaison to various committees and interest groups internal to the organizations.

A strong believer in life-long education, I took courses in accounting for non-accountants and financial management for nonprofits, completed the MI Society of Association Executives' Academy of Association Management and the Certified Association Executive (CAE) exam preparation course, and passed the CAE exam to enhance my skills and knowledge as a nonprofit executive director. I would bring that passion for learning, excellence and commitment to the position of Trustee of Meridian Township. I believe my skills, knowledge, experience, and training would enable me to be a true asset to the Board of Trustees and the Township and I would relish the opportunity to serve the community that has provided me and my son with so many advantages. I look forward to meeting with the Trustee Selection Committee to further discuss the opportunity. Thank you.

Sincerely,

Linda Burghardt, MPA, CAE

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## LINDA P BURGHARDT

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1907 Atherton Way • Okemos, MI 48864 • 517.347.1077 (h) • 517.420.3706 (c) • LBurghardt@comcast.net

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### PROFILE

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- **Public Speaking** – Over 300 presentations across the state to legislators, faculty, students, professionals, and the general public which included training, advocacy, public education on issues, and classroom lectures.
- **Writing** - Over 3,000 legislative analyses on a wide range of topics; briefing and public policy materials; testimony on legislation; budget bills and decision documents; training and advocacy materials; responses to questions from Governor’s Task Force on Licensure; Appropriations Manual for Senate Fiscal Agency; articles for newsletters and agency publications; communications with regulatory agencies; marketing materials. Editor of business plan for non-profit.
- **Liaison/Collaborations/Networking** - Liaison to legislators, staff, government agencies, business and community groups, association members and national offices, nonprofit and other organizations. Collaborations with, or member of, over 20 coalitions /committees, including Behavioral Health Advisory Council, the Board of Directors for Enroll Michigan and MMAP, the Lt. Governor’s Section 298 Large Work Group and 298 Next Steps Workgroup, Partners for Parity, Partners in Crisis, Recovery Council, Dual Eligibles Task Force, Steering Committee/Board of Directors for Art in the Wild (water resources protection/education through art nonprofit).
- **Events** - Trained NASW-MI members on licensure issues for Lobby Day. For eight years planned and conducted annual Legislative Education and Advocacy Day for over 400 college students, faculty, and social workers. Speakers included issue experts, state legislators, and representatives from the Governor’s office and various state agencies. Planned all content and speakers for NAMI Michigan and AAAAM annual conferences.
- **Social Media/Communications** - Worked with NASW-MI Communications Director on web advocacy tools, including a Legislative Action Web Page for communication with legislators. Worked with Deputy Director at NAMI MI to provide information to members through social media. Authored MHAM Updates and AAAAM newsletter. Participated in radio, phone, and print interviews. Led and participated in press conferences. Use/oversight of website, Facebook, LinkedIn, and Twitter in disseminating information.
- **Analysis** - Policy, fiscal, and/or program analysis of budget and non-budget legislation, administrative rules, departmental program operations and staffing priorities; insurance accounts and regulations. Identified, analyzed, and communicated legislative/policy initiatives for MHAM, NAMI MI, NASW MI, and AAAAM.
- **Capacity Building** - Educated members, staff, and boards on legislative issues, advocacy techniques, appropriations processes, functions of political action committees. Worked with MHAM, NAMI MI, NASW MI, and AAAAM public policy committees on legislative and policy issues and testimony on bills. Obtained training for NAMI Board Members and sent employees to various trainings and workshops.
- **Fiscal Responsibility** – Responsible for total NAMI MI, MHAM, and AAAAM budgets, including membership dues, donations, bequest, investment portfolio, sponsorship funds, foundation grants, and federal grant through Michigan Department of Health and Human Services. Led \$250 million budget bill through the State budget process. Responsible for disbursement of political action committee (PAC) funds, compliance with state campaign finance/lobbying laws and government and private foundation grant reporting requirements. Resolved 2,000 problem accounts for Zurich East Lansing and analyzed large accounts for self-insurance.
- **Management** – Supervised staff at NAMI MI, MHAM, and AAAAM. Oversaw all daily operations of associations. Trained and directly supervised 15 employees at Zurich US East Lansing office. Drafted update of NAMI Michigan’s Strategic Plan and worked with MHAM Board and outside consultant on revised MHAM strategic plan. Developed all documents/policies necessary for the chartering of state office by NAMI National.

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## LINDA P BURGHARDT

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- **Teaching** – Instructor of Legislative Relations class for Masters in Public Administration (MPA) degree program for Western Michigan University. Guest lecturer at a number of colleges and universities.
- **Additional course work** – Took courses toward Microsoft Certified Systems Engineer and A+ certification; courses in financial management and accounting for nonprofits; and seminars in grant seeking and government contracting.
- **Credential** -- Completed Michigan Society of Association Executives' (MSAE) Academy of Association Management classes for nonprofit executives and the Certified Association Executive (CAE) exam preparation course. Earned CAE credential in 2014 which is in good standing. Invited member of MSAE CEO Circle.
- **International Experience** – Lived in and attended school in five countries and traveled extensively overseas (33 countries).
- **Appointments** – Served on Meridian Township Environmental Commission
- **Current Volunteer Work** – Board of Directors/Steering Committee for Art in the Wild, Board of Directors for Meridian Democrats Club

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## EMPLOYMENT HISTORY

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**FULL-TIME FAMILY CARE GIVER** Elderly Parent • Lansing, MI • 2018 to 2021

**EXECUTIVE DIRECTOR** Area Agencies on Aging Association of Michigan • Lansing, MI • 2017 to 2018

**PRESIDENT AND CEO** Mental Health Association in Michigan • Okemos, MI • 2014 to 2016

**EXECUTIVE DIRECTOR** National Alliance on Mental Illness – Michigan Chapter • Lansing, MI • 2010 to 2014

**GOVERNMENT RELATIONS DIRECTOR** National Association of Social Workers - Michigan Chapter • Lansing, MI • 2002 to 2010

**IT STUDENT** Career Quest Learning Center • Lansing, MI • 2000 to 2002

**MANAGER/SENIOR UNDERWRITER** Zurich U.S. • East Lansing, MI • 1997 to 2000

**LEGISLATIVE/FISCAL ANALYST** Michigan Senate Fiscal Agency • Lansing, MI • 1986 to 1997

**LEGISLATIVE ANALYST** Michigan Senate Analysis Section • Lansing, MI • 1980 to 1986

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## EDUCATION

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**MASTER OF PUBLIC ADMINISTRATION** Emphasis on Public Policy and Program Evaluation • Michigan State University • East Lansing, MI

**BACHELOR OF ARTS** Major in Government • Cornell University • Ithaca, NY

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## LINDA P BURGHARDT

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1907 Atherton Way • Okemos, MI 48864 • (517) 347-1077 (h) (517) 420-3706 (c) • [LBurghardt@comcast.net](mailto:LBurghardt@comcast.net)

### REFERENCES

Dr. Greg Gavriliades  
2705 Rockwood Dr.  
East Lansing, MI 48823  
517-351-8547 (office landline)  
[dr.greg@comcast.net](mailto:dr.greg@comcast.net)

Winnie Motherwell  
1153 Haslett Rd.  
Haslett, MI 48840-6704  
517-339-2181  
[tmothertw@aol.com](mailto:tmothertw@aol.com)

Paul Pratt  
416 Everett Dr.  
Lansing, MI 48915  
517-449-2059  
[paulpratt@dchrysler@sbcglobal.net](mailto:paulpratt@dchrysler@sbcglobal.net)

## Abigail Tithof

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**From:** webmaster@meridian.mi.us on behalf of Meridian Township, MI  
<webmaster@meridian.mi.us>  
**Sent:** Friday, March 4, 2022 8:34 AM  
**To:** Abigail Tithof  
**Subject:** \*NEW SUBMISSION\* Meridian Township Trustee Application

### Meridian Township Trustee Application

**Submission #:** 1508866  
**IP Address:** 24.127.111.33  
**Submission Date:** 03/04/2022 8:34  
**Survey Time:** 57 minutes, 29 seconds

You have a new online form submission.

Note: all answers displaying "\*\*\*\*\*" are marked as sensitive and must be viewed after your login.

**Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.**

#### Section Break

**1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?**

Yes

**2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.**

I was a member of the Meridian Township Board (1992-1996). In that position, we reviewed the annual municipal budget each year. I understand that the Township operations are funded by real estate and personal property taxes and non-tax receipts (revenue sharing, Federal grants, permits and fees). Expenses are primarily funded by the General Fund. There are additional restricted enterprise funds which pay for the utilities provided by the East Lansing Meridian Water and Sewer Authority. I spent my entire career in accounting, finance, and audit. As Finance Manager for 19 years at a large private employer in Okemos, we developed a budget and were subject to outside audit. My final ten working years, I was the Audit Manager of the Michigan Economic Development Corporation (MEDC) and was responsible for the review and implementation of processes to comply with economic development Public Acts and the audit of State economic development grants and tax credits, including Brownfield tax credits. Among other activities, I worked on developing the process for the then new Redevelopment Ready Communities (RRC's).

**3. Describe your community activities and volunteerism in the community over the past 5-10 years.**

For 11 years, I have been a member of the Haslett-Okemos Rotary Club and their President in 2020-2021. Rotary has raised funds during my tenure for the Gathering Circle at Harris Nature Center, the exercise room and equipment at the Meridian Senior Center



and contributed \$30,000 to the Marketplace on the Green. As Rotary President in Winter 2021, in the height of the pandemic, we purchased 324 \$25 gift cards from locally owned restaurants and presented them to nine local health care facilities located in Meridian Township (the largest being Dobie Rd. Extended Care) for their workers. I am a coordinator of the Okemos Public Schools Covid Testing "test to stay" program since mid-September 2021. We have tested thousands of children and increased the safety of the schools. I am a Board Member of the Friends of the Okemos Library since 1990 and treasurer for 17 years. I volunteer at our quarterly book sales; all money raised goes to improvements at the Library. I am an active member of the Meridian Garden Club since 2018 and help plant and maintain the Farmhouse garden in the Meridian Historic Village. I am a member of the Indian Hills Homeowners Association Board; I have been on the homeowners' boards and treasurer in the two other Meridian Township neighborhoods I have lived in since 1986. I participated in and graduated from the Meridian Citizens Police Academy in 2019. I participated in the Okemos Public Schools Strategic Plan, as a community representative, at the request of the Superintendent in 2019. I was on the Okemos Education Foundation Board from 2009-2014 and again in 2019 at Ron Styka's request. I am a member of the Age Alive Leadership Council at MSU. We promote life-long learning through programs centered on aging with vitality. I am a member and advisor of 100 Women Who Care. 100 Women is a group of charity-minded women who provide over \$20,000 to a different charity each quarter. I volunteer at the downtown Lansing Food Pantry for the past 9 years.

**4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:**

I was a Meridian Township Planning Commissioner (1988-1992). Among the duties of the Planning Commission are review of site plans and ensuring any proposed new development in Meridian Township is in compliance with ordinances, zoning restrictions, and that the proposed development project is compliant with the Township's Master Plan and Future Land Use Map. In my four years on the Planning Commission, I developed considerable experience about Meridian's residential and commercial zoning and ordinances. I was a Meridian Township Trustee (1992-1996). I worked on the scope of all activity assigned to the Board. Much more land was available for development then and we carefully reviewed and revised developer requests for compliance with all statutes, using responsible land use policies. We listened to the community. We developed early wetlands protection plans during my tenure. My long audit work experience at the MEDC gives me additional expertise in economic development from the State perspective, which built on my years at the Planning Commission and Board. I know all forms of economic development State tax credits. I wrote policies and procedures for many business units, including Brownfield. I worked on projects with Tax Increment Financing. The Board has added new designations such as PICA's and MUPUD's, but I am a quick study. I participated on the Village of Okemos Citizens Advisory Group in 2019-2020. We represented the community, collaborating with the developers of that project. We became knowledgeable about the PICA concept. We did a deep dive into the design of the project and focused on the attraction, walkability, and biking options of the development. We reported community input on what they wanted to see on this site. We put time and effort into this project; I am sorry it did not proceed.

**5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?**

I have lived in the Township for 36 years. I have been on three Homeowners Association Boards (treasurer for two) in that period.

**6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.**

I was appointed to the Planning Commission in 1988 and served until 1992. I was elected Township Trustee in 1992 and served until 1996.

**7. Have you ever served as an elected official? Please share specifics.**

I was elected Township Trustee in 1992 and served until 1996.

**8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.**

The Board must fill two positions at once, presenting a unique challenge as to who will have a short learning curve and understand the issues at hand. Given the broad economic development experience that I have, my level of community service, and my past participation at both the Board and Planning Commission levels, I offer the Board extensive expertise. I have volunteered my entire life. Service to my community is my passion, as evidenced by my volunteer commitments in the Township for many years. This is my home. I have lived in Meridian Township for 36 years. I have invested in the community with time and energy. The Township Board and Township staff have worked hard to provide a safe environment, used sound environmental principles, promoted our excellent schools, and provided amenities that enhance our lives. I would like to participate in that continuing work. Because I have worked in many volunteer groups for decades, I enjoy being a team member in a spirit of collaboration and cooperation. What can I offer? Expertise, leadership, and a drive to continue to make good decisions about this community and act on the improvements we can make for our citizens.

**Section Break**

**9. Full Name**

Marna F.. Wilson

**10. Email**

\*\*\*\*\*

**11. Phone**

7738608388

**12. Attachment (Resume, Cover Letter and 3 References)**

Cover Letter 2022.docx

Resume 2022.docx

Marna Wilson Letter of Recommendation #1.docx

Marna Wilson Letter of Recommendation #2.docx

Marna Wilson Letter of Recommendation #3.docx

Thank you,

**Meridian Township, MI**

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This is an automated message generated by Granicus. Please do not reply directly to this email.

# Marna Wilson

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4545 Chippewa Dr. Okemos MI 48864 | (773) 860-8388 | Wilson.5065@yahoo.com

**March 3, 2022**

**Meridian Township Board of Trustees**

**5151 Marsh Rd.**

**Okemos, MI 48864**

**Dear Meridian Township Board of Trustees:**

Thank you for the opportunity to apply for a Trustee position on the Board of Trustees.

In my 36 years of living in Meridian Township, I have a long record of community service and volunteerism in the Township. I have been president of the Haslett-Okemos Rotary, Treasurer of the Friends of the Okemos Library, and board member of every neighborhood association where I have lived.

I bring a unique set of skills and experience to this opportunity that would be valuable.

For the last ten years of my working career, I was Audit Manager for the Michigan Economic Development Corporation (MEDC), creating procedures to comply with economic development Public Acts and auditing tax credits throughout the State, including Brownfield tax credits.

In addition, I was a Township Trustee and Planning Commissioner from 1988-1996. This experience would provide a short learning curve to understanding current issues.

I have a passion to serve this Township. Good environmental policy, including protection of wetlands, redevelopment of our two commercial cores, infrastructure improvements and maintenance, and preservation of the Urban Service Boundary are key issues.

This combination of work skills and community involvement make me a strong candidate for a Trustee position.

I appreciate your consideration.

**Sincerely,**

**Marna Wilson**

# Marna Wilson

**4545 Chippewa Dr. Okemos, MI 48864**

**[wilson.5065@yahoo.com](mailto:wilson.5065@yahoo.com)**

**(773) 860-8388**

**Objective** As a 36-year resident, community leader, and former Meridian Township Trustee (1992-1996) and Planning Commissioner (1988-1992), I seek a position on the Meridian Township Board to serve the citizens of Meridian Township.

**Experience** **Michigan Economic Development Corporation (MEDC)**  
**Lansing, MI**  
**2006-2016**  
**Audit Manager**  
Responsible for:  
Review and implementation of processes to comply with economic development Public Acts  
Legislative review and recommendations  
Audit policy  
Audit of State economic development grants and tax credits, including Brownfield tax credits

**WEYCO, INC.**  
**Okemos, MI**  
**1986-2006**  
**Finance Manager**  
Responsible for:  
Third Party Administration (TPA) of health benefits in excess of \$200 million for many large companies, primarily Michigan-based

**Education** **Master of Management (1980)**  
**Aquinas College**  
**Grand Rapids, MI**

**Master of Science in Library Science in science and medicine (1975)**  
**Wayne State University**

**Detroit, MI**

**Bachelor of University Studies with distinction (1973)**

**University of New Mexico**

**Albuquerque, NM**

**Community  
Leadership**

**Current**

**Haslett-Okemos Rotary Club 2011-present**

President 2020-2021

**Indian Hills Homeowners Association Board Member 2019-present**

**Okemos Schools Covid Testing Coordinator 2021-present**

**Friends of the Okemos Library Board Member 1994-present**

Treasurer for 17 years; currently Co-Treasurer

**MSU AGE ALIVE Leadership Council 2019-present**

**100 Women Who Care Advisory Council 2019-present**

**Lansing First Presbyterian Church Food Pantry Volunteer 2013-present**

**Meridian Garden Club 2018-present**

**Past**

**Meridian Township Trustee 1992-1996**

**Meridian Township Planning Commissioner 1988-1992**

**Village of Okemos Citizens Advisory Group 2019-2020**

**Meridian Township Citizens Police Academy 2019**

**Okemos Public Schools Strategic Plan 2019**

**Okemos Education Foundation 2009-2014 and 2019**

**Capital Area District Library (CADL) Strategic Plan 2005**

**Tacoma Hills Homeowners Association Board Member/Treasurer 1995-1999**

**Forest Hills Homeowners Association Board Member/Treasurer 1988-1990**

**Nokomis Learning Center Founding Board Member 1988-1996**

Treasurer 1988-1990

**Okemos Community Education Advisory Network (OCEAN) 1987-1988**

Dean Bolton 4621 Ottawa Dr. Okemos, MI 48864

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March 1, 2020

Dear Trustees of the Meridian Township Board,

I am very pleased to write this letter in support of appointing Marna Wilson as a Trustee of the Meridian Township Board. I first met Marna when she joined the board of the Okemos Education Foundation (OEF) in 2009. As the chair of the foundation at the time, I could not have asked for a more enthusiastic and dedicated board member.

Marna is an energetic and passionate leader. She has the ability to motivate colleagues and community members to work collaboratively through problem-solving and decision-making processes. As is evident from her many, many volunteer roles, she cares deeply about our community. I have always admired Marna's positive attitude, integrity and strong work ethic. When Marna says she is going to do something, she does it! And the results are always positive.

As a member of the Okemos Board of Education, I know that for successful outcomes, a member of any board must be able to work collaboratively, listen carefully, respectfully debate the issues, and then support a board's decision after a vote. Watching Marna's work on the OEF board, as well as seeing her leadership of Haslett-Okemos Rotary Club and the Friends of the Library, she possesses all of these qualities.

When Ron Styka passed, Meridian Township lost a powerful voice. Ron's legacy of public service, his love for our community and his concern for the welfare of our fellow citizens was unmatched. Marna has all of these qualities and there is no one better in Meridian Township to carry on Ron's legacy than her. Our community will be well-served by the appointment of Marna Wilson to the Township Board.

Please don't hesitate to contact me at [bolton2@comcast.net](mailto:bolton2@comcast.net) if I can provide any additional information.

Respectfully,



Dean Bolton

February 28, 2022

Meridian Township Board of Trustees  
5151 Marsh Rd.  
Okemos, MI. 48864

**Re: Recommendation for Ms. Marna Wilson to serve as Trustee**

My name is Minesh Mody and I have been a resident of this township since 1992.

I met Marna in 2006 when I hired her as an internal control supervisor at the Michigan Economic Development Corporation (MEDC) at the State of Michigan in my capacity as the Chief Financial Officer. Her job responsibility was to review State Public Acts related to Economic Development at the State level and create processes to implement the intent of the Public Acts. She audited companies who received State tax credits, including Brownfield credits.

She was also responsible for reviewing proposed legislation and providing comments with pros and cons of those proposals. This is where our entire organization quickly appreciated her comprehension skills. I was very proud to have her on my team.

Over the years we have become good professional colleagues and friends. Marna is a very energetic person. She possesses excellent verbal and written communications skills. She is a very quick learner and is very good at working with people in finding solutions to challenges. She uses her people and technical skills to be very effective and efficient in the work she gets involved in.

Volunteer work is our common interest. Both of us served on the Okemos Education Foundation Board for several years. We are also working to help a Lansing inner city elementary school. She volunteered at a local food pantry throughout the pandemic, and she is always helping people and organizations.

As I know, Marna has served on the Township Board in the past. She is very well versed with township governance and challenges. She is always engaged in local events, happenings, and issues. She was also part of the Village of Okemos committee a few years ago. She contributes her time and talents for the betterment of the community without any selfish interest. Knowing her personally and her involvement in the community over the years, I am confident that she will be a very good Trustee and great asset to the current Board.

Sincerely,



Minesh Mody

517-230-8062

February 27, 2022

Re: Recommendation to Appoint Marna Wilson to the Meridian Township Board

Dear Meridian Township Board Members,

As you consider candidates to fill two open Township Trustee positions, I strongly recommend you give serious consideration to Marna Wilson for one of the positions. During my tenure as Meridian Township Manager, I had the pleasure to work with former Township Trustee Marna Wilson during her four years on the Board.

Marna's experience on the Planning Commission provided her insight on the many projects and proposals which came before the Board. She worked well with the Township Manager, was always prepared for meetings and developed an excellent understanding of Township operations and finances to carry out her trustee responsibilities.

Marna is a long-time resident of Meridian Township with an extensive track record of community service which has benefitted our residents. She has valuable experience on three homeowner association boards, served on several citizen advisory committees, continues to be involved in Okemos Public School initiatives and is Co-Treasurer of the Friends of Okemos Library.

Continuing her community service orientation, Marna is an active member of the Haslett-Okemos Rotary Club having served a recent term as President. Her ongoing volunteer work with a local food pantry and the Meridian Garden Club highlights Marna's desire to assist the less fortunate and her willingness to make a difference in our community.

Meridian Township continues to be an important commercial hub in the Lansing Region. Marna's work at the Michigan Economic Development Corporation will be invaluable in setting the stage for the next phase of business development in our Township.

To complement her Township work and volunteer experiences, Marna has a positive "can-do" attitude that will assist the Board in accomplishing its goals.

I believe Marna Wilson has all the attributes to be a positive force in moving Meridian Township forward and enthusiastically endorse her appointment to the position of Township Trustee.

Sincerely,

Jerry Richards

3986 East Sunwind Drive

Okemos, MI 48864

(517) 719-7807

Richardsjerry3@gmail.com



2/18/22 TRUSTEE APPLICANT  
SCOTT HENDRICKSON

February 17, 2022

Township Board  
c/o Director Abby Tithof  
5151 Marsh Rd.  
Okemos, MI 48864

To Whom It May Concern:

I'm writing today to submit my candidacy for the vacancy on the Township Board of Trustees created by the resignation of Trustee Dan Opsommer to take the Deputy Manager position within the Township.

Throughout my career, I have dedicated myself to public service and to my community. My early professional experience began when I was chosen to be a Legislative Aide for State Senator Glenn Anderson, representing western Wayne County in the State Legislature. As a liaison to the communities that he represented, I assisted him to bring legislation to the floor of the Senate on a myriad of topics, some which have been passed into state statute and remains today.

As a result of term limits in the Senate, I left in the spring of 2014 to assist a small technology consulting company that needed capable management. Over the next several years, I rose through the ranks to become the Chief Operations Officer and ushered them through an era of tremendous financial success. I am proud to say that my attention to detail and task-oriented approach contributed significantly to that success.

While this work was fulfilling, I always felt called back to serving the public and did not wish to leave my home in Meridian Township. I jumped at the chance to work with Ingham County Clerk Barb Byrum and help to manage her office act as custodian of the County's vital records, and to assist with safeguarding our elections at a time when it was necessary to do so in a way that is beyond reproach.

In service of Meridian Township and its residents, I joined several Boards and Commissions for three years including the Planning Commission, with two years serving as Chair, the Zoning Board of Appeals, the Corridor Improvement Authority, and the Local Officers Compensation Commission. Throughout these years, I have come to learn much about the Township, the local ordinances and governing documents, and the operations that I believe would prove valuable should I be appointed to the Township Board.

Lastly, my wife and I were blessed to have had our second child born last April; our son Oliver, who completes our family with his brother Charlie. We are thrilled to raise our kids here, and I want to ensure that our community continues to be one that I am proud for them to grow up in. My efforts on this Board will be to ensure that Meridian Township thrives for years to come.

Thank you again for taking the time to consider my application for this vacancy. I welcome any additional questions that you may have and look forward to this opportunity.

Sincerely,



Scott Hendrickson  
4206 Graystone Dr.  
Okemos, MI 48864  
Phone: 248-703-2991  
[hendrickson87@gmail.com](mailto:hendrickson87@gmail.com)

## Abigail Tithof

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**From:** Abigail Tithof  
**Sent:** Friday, February 18, 2022 8:49 AM  
**To:** Scott Hendrickson  
**Subject:** RE: Trustee Application Submission

Good evening, Scott,

Thank you for this message. I'm confirming receipt of your applicant materials (including attachments) and appreciate you letting me know about the word/character limit in question 8. Our communications team is correcting it for us and you do not need to resubmit.

Have a great weekend!

Abby



A Prime Community

**Abigail Tithof**  
Human Resources Director  
she/her/hers  
[tithof@meridian.mi.us](mailto:tithof@meridian.mi.us)  
W 517.853.4210 |  
5151 Marsh Road | Okemos, MI 48864  
[meridian.mi.us](http://meridian.mi.us)

**From:** Scott Hendrickson <[hendrickson87@gmail.com](mailto:hendrickson87@gmail.com)>  
**Sent:** Thursday, February 17, 2022 10:47 PM  
**To:** Abigail Tithof <[tithof@meridian.mi.us](mailto:tithof@meridian.mi.us)>  
**Subject:** Trustee Application Submission

Good Evening Abby!

I just submitted my materials for the trustee vacancy using the online form. Can you please confirm you received it?

In addition, just so you know, the 8th question is meant to be 200 words and it has a 200 character limit in the box... I swapped my answer for 7 and 8 to make it fit. But if you need me to resubmit once the form is corrected, let me know!

Thank you very much!  
Scott Hendrickson

Submission # 1479217  
IP Address 73.18.190.241  
Submission Recorded On 02/17/2022 10:36 PM  
Time to Take Survey 8 minutes, 5 seconds

Page 1

Please submit this application, along with your resume, cover letter and three (3) references to:

Abigail Tithof, Human Resources Director  
Meridian Township Municipal Building  
5151 Marsh Road  
Okemos, MI 48864

Email: tithof@meridian.mi.us  
Phone: 517.853.4210

Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting below is the preferred method for receiving applicant materials, however, hard copies will be accepted. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes.

Please note: Under state law, the person appointed to the vacancy will serve until special elections are held in August (Primary Election) and November (General Election) to fill the remainder of the term ending in November of 2024. The person appointed is eligible to run in the special elections in August and November.

**\*1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?**

Yes, I am available to be interviewed at that time.

**\*2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.**

In my current role as Chief Deputy County Clerk for Ingham County, I have several years of experience working within the confines of municipal budgeting, including budget creation, amendments, and expenditures. While not exactly identical to how the Ingham County's budget operates, there are similarities that would give me a leg up to being up to speed on Meridian Township's budget in the role that Trustees play. In addition to my experience in municipal budgeting, I worked for several years in my role as Chief Operating Officer for Total Solutions Incorporated and was the financial officer in charge of the company's books, as the company owner needed someone he could trust to accurately track, maintain, and report on the company's financials. I audited the records of the company over the 22 years that preceded me. Despite no previous accounting or auditing background, I was able to ensure that the financials were up to GAAP standards, as confirmed by the company's later-hired accountants at a prestigious Michigan accounting firm.

**\*3. Describe your community activities and volunteerism in the community over the past 5-10 years.**

Over the last 13 years, I have learned much about how Meridian Township continues to be a prime community. During that time, I took advantage of many of the services, amenities, and activities that the township offers to its residents. I have enjoyed taking part in kickball leagues, the Taste of Okemos, community fireworks, concerts at Lake Lansing, and Christmas in the Historic Village. I have also enjoyed walking the Township's extensive trails and through our parks. In addition to my experience on Meridian Township's Boards and Commissions that I lay out below, I have been pleased to sit on my local Condominium Board, been an active political volunteer for local officials in the community, and been a Precinct Delegate for the Michigan Democratic Party, representing our township.

**\*4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, rezonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:**

I relish the opportunity to spend my time on these responsibilities. Over the last three years, my experience within the Meridian Township Planning Commission and Zoning Board of Appeals have offered me significant opportunities to learn and act within these areas. During my time on these boards, my colleagues and I have considered and decided upon dozens of special use permits, rezoning applications, wetland use permits, variance requests, and more. Each decision that is made in those meetings has significant impact on the development of our local economy and the use of land for business owners, homeowners, and other impacted members of the community. With respect to labor negotiations, the County Clerk and her office has a co-employer relationship with Ingham County and is a part of the contract negotiation process with the UAW TOPS employees that work as her Deputy Clerks. As a confidential advisor to Clerk Byrum, I am involved in those discussions and negotiations as well.

**\*5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?**

I am a resident of Meridian Township and my family and I have lived here since August of 2009.

**\*6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.**

I joined the Meridian Township Planning Commission and the Meridian Township Local Officials Compensation Commission in January of 2019. I have served on those Commissions ever since. In June of 2019, I was selected to be the Planning Commission's liaison to the Corridor Improvement Authority. In November of 2019, I was nominated and elected by my peers to be Vice Chair of the Planning Commission and was appointed to be the Planning Commission's representative on the Meridian Township Zoning Board of Appeals in March of 2020. In April of that same year, following the departure of the former Chair of the Planning Commission, I became to be Chair of the Planning Commission and was re-elected by my fellow Commissioners for the 2021 calendar year. Due to term limits written into the Planning Commission by-laws, I was happy to pass the torch to another member this year and return as a member of the Commission.

**\*7. Have you ever served as an elected official? Please share specifics.**

Swapped answer 7 and 8 because there was a 200 CHARACTER LIMIT I have always had civic service engrained in me. Early in my career, I was very fortunate to work for a State Senator who shared the commitment to service and I was tasked with making his office the most accessible and constituent-focused in the Legislature. I am proud to say that our team was well known to be the best of the constituent services staff in the Senate. That commitment continues to this day in my capacity for the Ingham County Clerk's office, where my work is predominantly customer and voter focused yet again. Assisting the people of Ingham County with their needs at their most critical moments: births, marriages, and deaths has been a joy. Three years ago, I decided to get more involved in my community and joined the Planning Commission (and other boards). Since then I have learned much about the Township I live in and feel as though my contributions have made significant positive impact on that community. To serve as a Township Trustee would provide me with an even greater opportunity to be of service to my hometown and be of service to my neighbors. I hope that you afford me that chance.

**\*8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.**

I have been an elected Precinct Delegate within Meridian Township since August of 2014, across several precincts, as the precincts changed and I moved within the

*had to switch 7&8 due to word count allowance*

Township.

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**9. Full Name**

Scott C. Hendrickson

**\*10. Email**

hendrickson87@gmail.com

**11. Phone**

248.703.2991

**12. Attachment (Resume, Cover Letter and 3 References)**

ScottHendricksonResume 2022.pdf

SHendrickson Cover Letter 2022.pdf

SHendrickson Personal References.pdf

# Scott C. Hendrickson

4206 Graystone Dr.  
Okemos, MI 48864  
(248) 703-2991  
[hendrickson87@gmail.com](mailto:hendrickson87@gmail.com)

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## Work Experience

### **Chief Deputy County Clerk, Ingham County Clerk Barb Byrum, November 2019 – Present**

- Manages daily operations of the Vital Records and Elections Divisions with offices in Mason in Lansing
- Oversees recording, distribution and reporting of Ingham County Birth Certificates, Marriage Licenses, Death Certificates, Business and Co-Partnership registrations, DD-214s, and Concealed Pistol License applications
- Develops, advocates for, and implements a \$1.8M budget for the Clerk's various fiscal priorities
- Drafts Press Releases, Statements, Quotes, and assorted other public-facing remarks in support of strategic communications objectives
- Crafts Resolutions and memoranda in support of key project priorities for approval by the Ingham County Board of Commissioners
- Confidential advisor to Clerk Byrum on a myriad of topics

### **Bookkeeper and Business Consultant (Contract), Total Solutions Incorporated, November 2019 – Present**

- Managing Accounts Payable and Accounts Receivable for multimillion annual corporation
- Processing Payroll and ensuring timely and accurate payment of employees and contractors
- Completing monthly bank reconciliation and effective management of corporate cash flow
- Providing strategic financial reporting to corporate leadership and Board of Directors
- Consulting on general business practices as needed

### **Chief Operating Officer, Total Solutions Incorporated, July 2016 – November 2019**

- Oversaw and managed delivery operations and team leadership, carried profit and loss responsibility
- Implemented organization-wide process improvements to promote scalability
- Worked directly with the CEO and ownership to craft and promote the strategic business vision
- Oversaw corporate financial management and strategy
- Directly and indirectly managed a team of 20 staff members including having hire/fire autonomy

### **General Manager, Total Solutions Incorporated, May 2015 – July 2016**

- Administered corporate hiring and firing as the corporate Human Resources Officer
- Instituted the corporation's first health care plans and administering
- Created and Implemented the company's first performance appraisal system
- Incorporated the Entrepreneurial Operating System<sup>®</sup>, "Traction," company-wide
- Performed the day-to-day financial operations of the business

### **Director, Project Management Office, Total Solutions Incorporated, November 2014 – May 2015**

- Managed major client portfolios to profitability
- Lead and Supervised a staff of three Project/Portfolio Managers
- Strategic Prioritization of Resources to maximize efficiency

### **Project Manager, Total Solutions Incorporated, April 2014 – November 2014**

- Managed waterfall and agile IT professional services projects to achieve project scope within project budgets, while providing high-quality solutions
- Oversaw technical team activities and acted as client liaison to ensure satisfaction

### **Legislative Aide, Office of Senator Glenn S. Anderson, June 2009 – April 2014**

- Managed all of the Senator's incoming and outgoing constituent correspondence, including newsletters, local columns for news media and organizational digests, press releases, etc.
- Researched and recommended legislation to be proposed and tracked through the Committee process

## **Education**

### **Michigan State University, 2005-2009**

- Three Bachelors of Arts in Economics, French, and International Relations with a Political Economy Specialization
- 4-year Honors College Member, 3.7013 GPA
- George F. McGregor Scholarship in Economics Winner, 2009

## **Personal, Activities, and Board Work**

- Commissioner, Planning Commission for Meridian Township, January 2019 – Present
  - Chair: March 2020 – January 2022
  - Vice Chair: January 2020 – March 2020
  - Former Liaison to the Corridor Improvement Authority
- Member, Zoning Board of Appeals for Meridian Township, March 2020 - Present
- Commissioner, Local Officials Compensation Commission for Meridian Township, January 2019 – Present
- Precinct Delegate for Meridian Township, Precinct 17, August 2016 – Present
- Precinct Delegate for Meridian Township, Precinct 9/August 2014 – August 2016
- Married, two children

# Scott C. Hendrickson

4206 Graystone Dr.  
Okemos, MI 48864  
(248) 703-2991  
[hendrickson87@gmail.com](mailto:hendrickson87@gmail.com)

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## Personal References

Barb Byrum, Ingham County Clerk  
Phone: 517-676-7252

Matthew Fleszar, CEO, Total Solutions  
Phone: 810-623-9168

Glenn Anderson, Wayne County Commissioner and former State Senator  
Phone: 734-377-3484



**To: Board Members**  
**From: Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering**  
**Date: March 15, 2022**  
**Re: Approval of Ballot Language for the Community Services Millage Renewal**

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In 2002, Meridian Township voters approved a .1 mill Community Services millage. The original ballot proposal sought to provide funding for recreation, senior center and human services. The 10-year millage expired in 2012. In 2012, the Township Board chose to seek an increase from .1 to .15 mill, with the additional .05 mill levy dedicated to supporting programming for senior citizens. Again, the voters supported the ballot proposal.

Twenty years have passed since the original millage was approved by voters. On December 31, 2021, the current levy expired and must be reauthorized for this year, December 2022. Manager Walsh asked our team members most affected by the millage (Parks & Recreation Director LuAnn Maisner, Human Services Coordinator Darla Jackson & Senior Center Director Cherie Wisdom) to meet and determine the current funding vs. future needs. The three leaders agreed to recommend a renewal. During the February 15, 2022 meeting, the Board decided to put the Community Services millage up for renewal on the August 2, 2022 ballot.

This year, the .1483 levy equates to \$283,921 in revenue. Please note, due to Headlee rollbacks, the previously approved .15 mill levy has now been adjusted to .1483 mill. The reduction in annual revenue from .15 mill to .1483 mill is approximately \$3,600.

The revenue breakdown is as follows:

Meridian Senior Center 57%  
Meridian Parks & Recreation 27%  
Meridian Human Services 16%

The resolution to approve the ballot language to renew the Community Services Millage for an additional 10 years at the current millage rate of .1483, with .05 of the mill levy designated for senior citizen programs and remaining .0983 designated for senior citizen, recreation, and human services programs, is attached.

**The following motion has been prepared for Board consideration:**

**MOVE TO ADOPT THE RESOLUTION AUTHORIZING THE BALLOT PROPOSAL FOR A 10-YEAR RENEWAL OF THE COMMUNITY SERVICES MILLAGE.**



**CHARTER TOWNSHIP OF MERIDIAN  
(Ingham County, Michigan)**

**RESOLUTION AUTHORIZING BALLOT PROPOSAL FOR A 10-YEAR RENEWAL  
OF THE COMMUNITY SERVICES MILLAGE**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864, in said Township on the 15th day of March 2022, at 6:00 p.m. local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Township Board has determined that it is in the best interest of the Township to submit a question to the electors of the Township regarding the renewal of the Community Services Millage; and

**WHEREAS**, the electors of the Township previously authorized 0.15 mill to fund senior citizen, recreation, and human services programs, including a specific 0.05 millage for senior citizen programs, which millage was reduced to 0.1483 mill by required millage rollbacks and expires after 2021; and

**WHEREAS**, the Township Board wishes to renew the previously authorized millage for senior citizen, recreation, and human services programs for an additional 10 years, 2022 through 2031 inclusive, at the rate of 0.1483 mills (14.83¢ per \$1,000 of taxable valuation), or as reduced by any required future millage rollbacks.

**WHEREAS**, the Township Board wishes to submit the question to the voters at an election to be held on August 2, 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, THAT:**

1. The following millage renewal proposal shall be submitted to the electors of the Township at the August 2, 2022 election:

CHARTER TOWNSHIP OF MERIDIAN  
SENIOR CITIZEN, RECREATION AND HUMAN SERVICES MILLAGE RENEWAL

Shall the previously authorized millage established at 0.15 mill (15¢ per \$1,000 of taxable value) in the Charter Township of Meridian and reduced to 0.1483 mill by the required millage rollbacks and expiring after 2021, be renewed at 0.1483 mill (14.83¢ per \$1,000 of taxable value) and levied for 10 years, 2022 through 2031 inclusive, with 0.05 mill (5¢ per \$1,000 of taxable value) to be used for senior citizen programs throughout the Township and the balance of 0.0983 mill

(9.83¢ per \$1,000 of taxable value) to be used for senior citizen, recreation, and human services programs throughout the Township, raising an estimated \$283,921 in 2022, of which a portion will be disbursed to such other authorities as the Township Board determines appropriate?

Yes \_\_\_\_\_

No \_\_\_\_\_

- 2. The Township Clerk is authorized and directed to certify the proposition to the County Clerk.
- 3. The Township Clerk is hereby further authorized and directed to cause Notice of the Last Day of Registration and Notice of Election to be posted and also to be published in such a manner and at such times as required by law.
- 4. The Township Clerk, Township Attorney, and all other Township officials are authorized and directed to take any and all actions necessary to have the proposal placed on the ballot for the election to be held on August 2, 2022.
- 5. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Patricia Herring Jackson, Township Supervisor  
Charter Township of Meridian

**CERTIFICATION**

STATE OF MICHIGAN    )  
  ) ss  
COUNTY OF INGHAM    )

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board of the Charter Township of Meridian on the 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Deborah Guthrie, Township Clerk  
Charter Township of Meridian



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: March 11, 2022**  
**Re: American Rescue Plan Study Session-Set a Date**

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As you are aware, Meridian Township is set to receive \$4,539,464 in American Rescue Plan (ARP) funding. Our Finance Office has already received 50% of the total payment. We expect to receive the remaining \$2,269,732 in October. Our new Director of Project Management & Operations will oversee the planning and implementation of the ARP program.

We have reached a point where we need to start the discussion on the Board's objectives as it relates to the disbursement of funds. What projects are on the Board's radar? What process do you want to use to narrow the project list down to a workable plan? Do you want the M-Team to supply their requests to you? Will there be a committee that flushes out the projects prior to final consideration by the Board? What is our plan to include our 45,000 residents in the process?

I'm suggesting that the Board begin their April 26 meeting at 5:00 P.M. The first 90 minutes will be dedicated to a full discussion on the ARP process. We will begin the regular board meeting at 6:30 PM. Given that the Board is meeting on April 12, 19 & 26, I did not attempt to schedule a fourth meeting in April.

The following motions have been prepared for Board consideration:

**MOVE TO MODIFY THE START TIME OUR REGULARLY SCHEDULED TUESDAY, APRIL 26, 2022 BOARD MEETING FROM 6:00 P.M. TO 5:00 P.M. FOR THE SOLE PURPOSE OF DISCUSSING THE TOWNSHIP'S AMERICAN RESCUE PLAN FUNDING PROCESS.**



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: March 11, 2022**  
**Re: Township Mileage Rate**

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With the recent significant surge in gas prices, I'm requesting that the Township Board increase our mileage reimbursement. Currently, we reimburse 55.5 cents per mile for team members who are traveling on official township business. The federal government reimbursement rate is 58.5 cents per mile.

Taking into consideration the current price of gas, and what the experts believe will continue to escalate, I'm recommending an increase to 62.5 cents per mile. The increase will help bridge the gap for our team.

The following motions have been prepared for Board consideration:

**MOVE TO INCREASE THE TOWNSHIP'S MILEAGE REIMBURSEMENT FROM 55.5 CENTS PER MILE TO 62.5 CENTS PER MILE BASED ON THE SIGNIFICANT UPTICK IN GAS PRICES. THE INCREASE SHALL BE REVISITED AT THE FIRST BOARD MEETING IN MAY 2022.**



13 A

**To:** Meridian Township Board Members

**From:** Meridian Economic Development Corporation Neighborhoods &  
Economic Development Director Amber Clark

**Date:** March 15, 2022

**RE:** Village of Okemos, LLC Meridian Redevelopment Fund Request #2

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### Summary

Township staff remains vigilant as we assist the Village of Okemos LLC team to gain full financial approvals, site plan approvals, and support of the Michigan Economic Development Corporation for construction of the approved Mixed Use Planned Unit MUPUD for 200 residential units and 32,000 sq. ft. On the two-block development at Okemos and Hamilton Roads.

The Village of Okemos LLC submitted a request of \$3.3M to the Meridian Economic Development Corporation through the Meridian Redevelopment Fund application process. The Meridian EDC members recommended the creation of a subcommittee with two members elected of the Meridian Township Board governing body, to review the application request. The Township Board at their February 15th meeting elected Supervisor Patricia Jackson and Treasurer Phil Deschaine to join the executive members of the Meridian EDC as the creation of the Village of Okemos, LLC Subcommittee. The subcommittee reviews applications to the Meridian Redevelopment Fund, for the intent of the MRF, which approves, partially approves, or denies the request to utilize the funds for public infrastructure improvements for the project.

The Village of Okemos LLC Meridian Redevelopment Request No. 2 subcommittee held their first meeting **Tuesday March 1, 2022** to review the application and discuss approval, partial approval or denial of the request. The developers requested the use of \$3.3M in funding will address infrastructure improvements in the public right of ways and easements (i.e.. water, sewer, utility work and repaving) of Ardmore, Clinton, Hamilton, and Methodist. The request would also assist with creation, implementation construction of Ingham County drain related infrastructure improvements including the creation of a retention pond on Liverance Street with access to the Red Cedar River. The drain office is currently reviewing the proposal from the developer for this improvement. The Village of Okemos, LLC Subcommittee after discussion, formally recommended to the Meridian EDC board at their regular meeting **Thursday, March 3, 2022** to support the Village of Okemos, LLC MRF request for an amount not to exceed \$1,250,000. The Meridian EDC also moved to support an additional review of the use of the Redevelopment fund later in the budget cycle for the Township.



This additional language can be submitted to the Michigan Economic Development Corporation as proof of the local contribution to the project with the local unit of government.

The Township's next steps for final approval or denial of the request is the attached recommendation from the Meridian EDC to the Township Board for their review of the request from the Developer for the use of \$1.25M for infrastructure improvements. Should the Township Board find they are in support of the request, a public hearing no later than 20 days and no sooner than 10 will be set. After the public hearing, the Township Board may move to approve, partially approve or deny the request of the developer.

### **Budgetary Considerations**

The DDA Tax Increment Financing Plan could serve as a reimbursement avenue to the Meridian Redevelopment Fund after the project is complete and new property tax revenues have generated. The DDA TIF was created as a financing tool to support redevelopment in the district for allowable expenditures related to redevelopment within the authority boundaries. Allowing the use of the Meridian Redevelopment fund assists the developer to have a source of funding upfront to complete the necessary infrastructure improvements. The initial ask for the use of the MRF was about \$3.3M and the Meridian Economic Development Corporation moved to approve the suggested amount of \$1.25M of the fund for the project. There are no limits to the number of times a developer can submit a request to the redevelopment fund. Due to the infrastructure improvements being held off to be constructed in 2023, it is the recommendation of the Meridian EDC, to apply what is necessary for the State approvals for gap financing of the project. At a later time the developer may submit a request for additional funding for the Township Board(s) to review.

### **Other Board Commission Approvals**

The application for the use of the Brownfield tax increment financing program estimated at \$4.3M is under review internally with Meridian Township staff. The application will be reviewed by the Township's third-party Brownfield expert for the intent and parameters of the Brownfield plan. A large majority of the requested Brownfield Tax Increment Financing will be supported by the State of Michigan tax dollars as the project site falls within the Downtown district and the DDA has an active TIF that captures the majority of the local dollars available. The Brownfield plan is under review and will be reviewed for a second time by the Meridian Township Brownfield Authority at their next meeting on March 17, 2022 at 8:00 am at Meridian Township hall.

### **Township Board Actions**

The Township after discussion of the use of the fund for the Village of Okemos LLC will give final approval or denial of the request as attached as the recommendation from the Meridian EDC. The formal recommendation of the Meridian EDC to the Township Board is:



**Recommendation: Move to approve an award not to exceed \$1.25m (1,250,000) for the Village of Okemos LLC, No. 2 Meridian Redevelopment Fund Request**

**This motion was unanimously approved by the Meridian EDC and the Village of Okemos, LLC subcommittee, March 3, 2022.**

Should the Township Board find they are in support of the request this evening, a public hearing no sooner than 10 days and no later than 20 days will be set. After the public hearing, the Township Board may move to approve, partially approve or deny the request of the developer.

**Township Board Motion:** Move to approve the Village of okemos LLC, Meridian Redevelopment Fund Request No. 2 and establish the public hearing date for(April 4, 2022)to receive public comment.

**Attachments:**

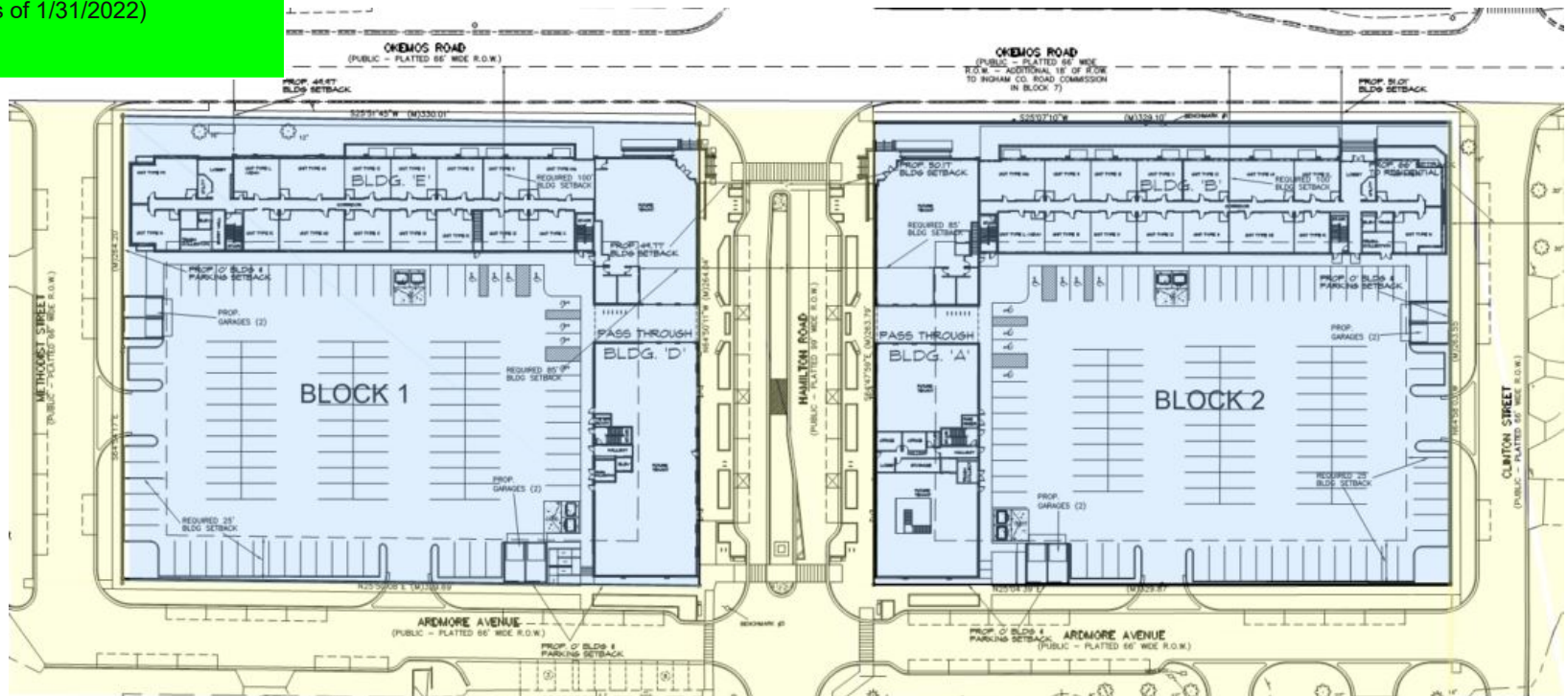
- Infrastructure Financing Graphic (Street View)
- Infrastructure Financing Explanation and Flow Chart
- March 3,2022 Memo to EDC and approved Recommendation
- March 1, 2022 Village of Okemos Subcommittee Meeting Minutes

# Infrastructure Financing

VILLAGE OF OKEMOS BLOCKS 1 & 2, MERIDIAN TOWNSHIP, MICHIGAN



Village Public Infrastructure  
Cost = \$3,286,262  
(as of 1/31/2022)





# Infrastructure Financing

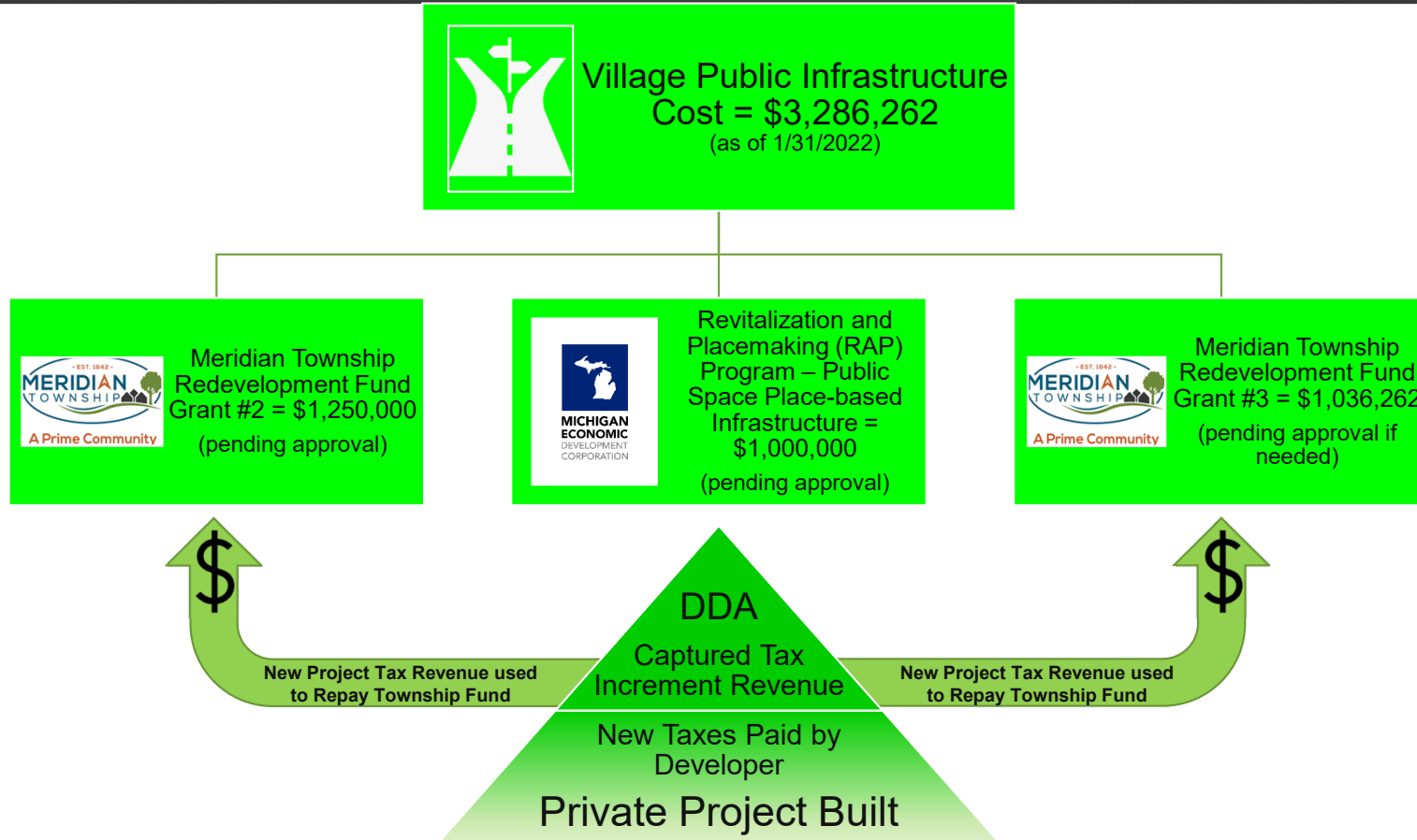
VILLAGE OF OKEMOS BLOCKS 1 & 2, MERIDIAN TOWNSHIP, MICHIGAN

## Financing Approach:

- Source of Funds:
  - ✓ **Meridian Township Redevelopment Fund Grant(s)** - through the Meridian Township Economic Development Corporation (EDC) and Township Board approvals
  - ✓ **Revitalization and Placemaking (RAP) Program Grant** – through the Michigan Economic Development Corporation (MEDC) and Michigan Strategic Fund Board approvals
- Repayment of Source Funding, when required:
  - ✓ **Downtown Development Authority (DDA) Tax Increment Financing (TIF) Plan** - through the Meridian Township DDA and Township Board approvals

# Infrastructure Financing

VILLAGE OF OKEMOS BLOCKS 1 & 2, MERIDIAN TOWNSHIP, MICHIGAN



**To: Economic Development Corporation Board Members**  
**From: Amber Clark, Neighborhoods and Economic Development Director**  
**Date: March 3, 2022**  
**Re: Recommendation to EDC Board to Award \$1.25M to Village of Okemos LLC**

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The Economic Development Corporation of Meridian Township is authorized as an advisory committee to review an application to the Meridian Redevelopment Fund for completion and integrity for the use of the public funds. Following procedure created by the Economic Development Corporations Act 338 of 1974, and pursuant to the process approved by the Meridian EDC, a subcommittee was created to review the Village of Okemos, LLC Meridian Redevelopment Fund Request No. 2 to support infrastructure improvements for the project. The subcommittee consists of the executive chair positions of the Meridian EDC and selection of two Township board members to serve as an entire committee. Chair Kim Thompson, Chair Brenda Chapman, Manager Frank Walsh (Assistant Township Manager Dan Opsommer as designee), Treasurer Phil Deschaine and Supervisor Patricia Jackson.

Notice of the public meeting was issued Thursday February 24<sup>th</sup>, 2022 to advise the community of the meeting of the subcommittee planned for Tuesday March 1, 2022 at 8:00am in Meridian Township Hall to discuss and review the application from the Village of Okemos, LLC development team. The subcommittee held the public meeting and discussed the request of the developer for \$3,286,262. The Meridian Redevelopment Fund currently does not hold enough in the fund to cover the entire request. The meeting was held to determine what if any financial assistance would the Meridian EDC be willing to support to advance the project through approvals.

The Village of Okemos, LLC development team will utilize multiple funding resources to complete the estimated \$85M dollar project. The developer has an approved grant/loan with the Michigan Department of Great Lakes and Energy for environmental cleanup of the site. The request to utilize the Meridian Redevelopment fund will support utilities and road improvements on Hamilton, Ardmore, Clinton and Methodist streets. These improvements are necessary to support the two block development as well as provide new walkable streets at the project site.

The subcommittee after deliberation determined they were ready to move forward with a formal recommendation to the Meridian EDC board at their next EDC meeting set for Thursday March 3, 2022 at Meridian Township hall. The recommendation to approve a number not to exceed as well as a recommendation to consider in the future support of the development should the developer be unable to finance the public infrastructure for the project. The choice of the entire 9 member EDC board today is to hold discussion of the recommendation of the subcommittee. Should the EDC board vote to approve a recommendation of the subcommittee; the EDC board will move to support a final recommendation to the Township board. The Township board has final authorization to approve or deny the request to support the infrastructure of the project.

To assist the developer with the request to utilize the Michigan Economic Development Corporations Community Revitalization Program (CRP) grant and the Revitalization and Placemaking grant of the Michigan EDC, the funds allocated by Meridian Township identifies this development as a true public private partnership and grants the development access to gap funding that would otherwise not exist. Due to the amount of funding available in the Meridian Redevelopment Fund, there are two motions for the Meridian EDC to consider. Those motions are listed below.

**Motion #1**

**Recommendation: Move to approve an award not to exceed \$1.25m (1,250,000) for the Village of Okemos LLC, No. 2 Meridian Redevelopment Fund Request**

This second motion will authorize the Village of Okemos LLC subcommittee to meet again in 2022 should a gap in the financing of the public infrastructure of the project exist.

**Motion #2**

**Move to advise the Village of Okemos LLC, subcommittee to consider a No. 3 Meridian Redevelopment Fund Request from the Village of Okemos, LLC dependent upon the funding commitment level from the Michigan Economic Development Corporation's Revitalization and Placemaking (RAP) and Public Space Place Based infrastructure grant program.**



Charter Township of Meridian

Meridian Economic Development Corporation (EDC)-Subcommittee Village of Okemos, LLC

5151 Marsh Road, Okemos, MI 48864

Tuesday, March 1, 2022- Minutes -DRAFT

**Members**

**Present:** Assistant Manager Dan Opsommer (for Township Manager Frank Walsh), Chair Kim Thompson, Treasurer Phil Deschaine, Vice Chair Brenda Chapman, and Supervisor Jackson

**Members**

**Absent:** None

**Others**

**Present:** Neighborhoods & Economic Development Director Amber Clark, Executive Assistant Michelle Prinz, and Eric Helzer, Advanced Redevelopment Solutions

1. CALL MEETING TO ORDER

Chair Thompson called the meeting to order at 8:00 am.

2. APPROVAL OF THE AGENDA

Discussion to remove the consent agenda from the agenda.

**MOTION BY VICE CHAIR CHAPMAN TO APPROVE THE AMENDED AGENDA. SUPPORTED BY TREASURER DESCHAIINE. MOTION PASSES 5-0.**

3. PUBLIC REMARKS

None.

4. NEW BUSINESS

a. Village of Okemos, LLC Redevelopment Fund Request No. 2 Discussion

Mr. Helzer reviewed the recent history of the project and the previous meetings. In September, a meeting was held and determined that the project had a shortfall of funding of \$2,469,153. This total included all public improvements. Since that meeting, the project shortfall has grown to \$3,200,000. This is just the estimate and only includes public infrastructure. The project still has to go through the bidding process. There is a new grant through the MEDC WRAP Program that will fund up to \$1,000,000 for development as it relates to placemaking and infrastructure. This project has been identified as a strong grant candidate. The Township would partner with the developer on the grant.

There was discussion that there is \$2,000,000 in the Meridian Redevelopment Fund and that is for both Okemos and Haslett. With the current \$3,200,000 shortfall in the project and a possible \$1,000,000 grant from the MEDC, discussion centered on what would be a reasonable Meridian Redevelopment Fund grant amount? A recommendation of a \$1,250,000 grant for the year 2022 was suggested. It was discussed that the DDA TIF could reimburse the Township for these funds. This would allow for an additional grant application in 2023 for the approximately \$950,000 shortfall.

**MOTION BY CHAIR THOMPSON TO RECOMMEND TO THE EDC AN AWARD NOT TO EXCEED \$1.25 MILLION FOR THE VILLAGE OF OKEMOS LLC, NO. 2 MERIDIAN REDEVELOPMENT FUND REQUEST. SUPPORTED BY TREASURER DESCHAIINE. MOTION PASSES 5-0.**

**MOTION BY MANAGER OPSOMMER TO ADVISE THE VILLAGE OF OKEMOS, LLC, THAT THE SUBCOMMITTEE WILL CONSIDER A NO. 3 MERIDIAN REDEVELOPMENT FUND REQUEST FROM THE VILLAGE OF OKEMOS, LLC DEPENDENT UPON THE FUNDING COMMITMENT LEVEL FROM THE MEDC'S WRAP AND PUBLIC SPACE PLACE BASED INFRASTRUCTURE GRANT PROGRAM. SUPPORTED BY SUPERVISOR JACKSON. MOTION PASSES 5-0.**

5. OPEN DISCUSSION/BOARD COMMENTS

Vice Chair Chapman suggested that Pat Smith's name be added to the grant application as the "Principal."

6. PUBLIC REMARKS

None.

7. NEXT MEETING DATE

- Tentative March 8, 2022 at 8:00am

8. ADJOURNMENT

Hearing no objection, Chair Thompson adjourned the meeting at 10:06am.



Charter Township of Meridian  
Meridian Economic Development Corporation  
5151 Marsh Road, Okemos, MI 48864  
Thursday, March 3, 2022- Minutes -DRAFT

**Members**

**Present:** Chair Kim Thompson, Vice Chair Brenda Chapman, Treasurer Phil Deschaine, Henry Kwok  
Assistant Manager Dan Opsommer (for Manager Frank Walsh), Dave Ledebuhr, Adam  
Carlson, Shawn Dunham, and Tom Conway

**Members**

**Absent:** Trustee Kathy Sundland

**Others**

**Present:** Neighborhoods & Economic Development Director Amber Clark, Executive Assistant  
Michelle Prinz, Planning Commissioner Peter Trezise, Eric Helzer, Advanced  
Redevelopment Solutions, and Supervisor Patricia Herring Jackson

1. CALL MEETING TO ORDER

Chair Kim Thompson called the meeting to order at 7:30 am and read the mission statement.

2. **MISSION:** Set the standard in creating an entrepreneurial culture, be the example for  
revitalization of our business districts, and be the leaders in building sustainable public/private  
partnerships.

3. APPROVAL OF THE AGENDA

**MOTION BY MEMBER CARLSON TO APPROVE THE AGENDA. SUPPORTED BY MEMBER  
CONWAY. MOTION PASSES 8-0.**

4. CONSENT AGENDA

- a. Minutes-February 3, 2022
- b. Development Projects

**MOTION BY MEMBER CARLSON TO APPROVE THE CONSENT AGENDA. SUPPORTED BY  
MEMBER DUNHAM. MOTION PASSES 8-0.**

5. PUBLIC REMARKS

None.

6. NEW BUSINESS

a. 1655 Haslett Road-Raby Road Demolition Project MRF Request

Director Clark introduced the developers of a proposed project in 19.5 acres of Haslett Village Square. The project is conceptual and would be a mixed use horizontal development. The site plan fits the Township Master Plan and consists of apartments, townhomes with garages, pickleball court, patio, coffee shop, food trucks, drive thru, dog park, and a restroom at the trailhead.

The EDC reviewed the Meridian Redevelopment Fund Request that was submitted by Lake Drive Group, LLC for \$891,171.93 in demolition costs. Demolition is scheduled to begin summer 2022 with underground utility work in the fall 2022 and vertical construction in 2023. The EDC found the application to be complete.

**MOTION BY MEMBER LEDEBUHR TO SUPPORT THE 1655 HASLETT ROAD- RABY ROAD DEMOLITION PROJECT THROUGH THE USE OF THE MERIDIAN REDEVELOPMENT FUND AND REQUEST THE TOWNSHIP SUPERVISOR TO APPOINT TWO TOWNSHIP TRUSTEES TO THE 1655 HASLETT ROAD -RABY ROAD DEMOLITION PROJECT FOR REVIEW. SUPPORTED BY MEMBER DUNHAM. MOTION PASSES 8-0.**

b. Village of Okemos, LLC, MRF Request not to Exceed \$1.25 Million

Chair Thompson and Manager Opsommer reviewed the conclusions of the subcommittee meeting held on Tuesday.

Mr. Helzer explained the current \$3,200,000 shortfall in the project and a possible \$1,000,000 grant from the MEDC. A recommendation of a \$1,250,000 grant for the year 2022 was suggested. It was discussed that the DDA TIF could reimburse the Township for these funds. This would allow for an additional grant application in 2023 for the approximately \$950,000 shortfall.

**MOTION BY MEMBER LEDEBUHR TO APPROVE AN AWARD NOT TO EXCEED \$1.25 MILLION FOR THE VILLAGE OF OKEMOS LLC, NO. 2 MERIDIAN REDEVELOPMENT FUND REQUEST. SUPPORTED BY MEMBER CONWAY. MOTION PASSES 8-0.**

**MOTION BY MEMBER LEDEBUHR TO ADVISE THE VILLAGE OF OKEMOS LLC, SUBCOMMITTEE TO CONSIDER A NO. 3 MERIDIAN REDEVELOPMENT FUND REQUEST FROM THE VILLAGE OF OKEMOS, LLC DEPENDENT UPON THE FUNDING COMMITMENT LEVEL FROM THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION'S REVITALIZATION AND PLACEMAKING (RAP) AND PUBLIC SPACE PLACE BASED INFRASTRUCTURE GRANT PROGRAM. SUPPORTED BY MEMBER CONWAY. MOTION PASSES 8-0.**

7. TOWNSHIP REPORTS

a. Township Board

Treasurer Deschaine congratulated the new Supervisor Jackson. Supervisor Jackson reported the following:



- Approved an extension on the Harkness Law Firm contract for prosecution services
- Approved the Damage Assessment Plan
- Accepting applications for the two Trustee open positions on the Township Board. Applications are due by 4:00pm on Friday and interviews will take place on March 15<sup>th</sup> at 3:00pm prior to the regular Board meeting.

b. Township Manager

Assistant Manager Opsommer reported the following on behalf of Manager Walsh:

- Buddy's Pizza is scheduled to open on April 4<sup>th</sup>
- Grand River Avenue construction is scheduled to begin on April 4<sup>th</sup> starting with the raising of the road at Okemos and Grand River to assist with flooding issues
- Daniels Drain Resolution #3 & #4 will be coming to the March 15<sup>th</sup> Board meeting
- Haslett Marathon and Joe's on Jolly construction are progressing
- Trader Joe's is working on demolition for their space across from Whole Foods
- Welcome Dan as the new Assistant Township Manager & Director of Public Works and Engineering

c. Planning Commission

Commissioner Trezise gave an update on the items the Planning Commission has been working on. Most recently, they did approve the Special Use Permit for the Meridian Company.

d. Chair

None.

e. Staff

Director Clark discussed the following:

- Orthopedic Rehab Specialists was selected as MABA established business of the year and Lil Emil's was selected as MABA new business of the year
- Working on events for Juneteenth
- Planning Meridian Talks
- CIA has opened the discussion of a TIF

8. COMMUNITY REPORTS

a. Meridian Mall

Member Dunham mentioned the new gymnastics center is planning to open next month and has 400 registrations already. The B12 store is opening next month too.

b. MABA

Director Clark stated the plan to select a date to host a joint MABA and EDC in the future.

9. OPEN DISCUSSION/BOARD COMMENTS

None.

12. PUBLIC REMARKS

None.

13. NEXT MEETING DATE

- April 7, 2022 at 7:30am

14. ADJOURNMENT

Hearing no objection, Chair Thompson adjourned the meeting at 8:58am.



**To:** Board Members  
**From:** Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering  
**Date:** March 15, 2022  
**Re:** Update on the Grand River Ave/M-43 Construction Project

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MDOT will be holding another public meeting virtually on Tuesday, March 22 or Wednesday, March 23 from 6-8 p.m. Director Clark has already communicated with the business community regarding this public meeting. Chief Plaga has alerted our HOA and neighborhood leaders. Manager Walsh has reached out to all of the members of our Township boards and commissions. Communications Manager Yates is awaiting the final details to begin promoting the meeting with the public. I state all of this to say that we are working diligently across many departments to educate the public about the project, which will be completed over the course of 2022 and 2023.

[MDOT held an initial public meeting back on November 4, 2021 at the Meridian Township Municipal Building, which you can watch by clicking here.](#) MDOT also held a pre-construction meeting with all of our governmental units in the region on Monday, March 7, 2022.

My goal tonight is to give you an update on the scope, timelines and phasing of the project. The project will include reconstruction and resurfacing of Grand River Ave from the eastern end of the bridge over the CN railroad line to the intersection of Oak Pointe Ct. Oak Pointe Ct is east of Cornell Rd and west of Van Atta Rd. **Here is an overview the timelines as we know it today:**

**Spring through Fall of 2022:**

- Concrete work which will include repairs to the curb and gutter and ADA improvements to pathways and ramps.
- The offsetting cut will be made on Township property behind the Central Fire Station.
- Major reconstruction and raising of Grand River Ave near the intersections of Nakoma Dr and Okemos Rd (approximately half a mile of roadway in total will be raised about 2 feet).
- Sheeting and shoring adjacent to the wetland across from Playmakers and a brand new pathway through this section. The Township will also complete its water main work along this section where the sheeting and shoring is going in.

**Spring through Summer of 2023:**

- Resurfacing the remaining portions (i.e. the sections where the road is not being raised 2 feet) of Grand River Ave from the east end of the bridge over the CN railroad tracks to Marsh Rd.

## **Memo to Township Board**

**March 15, 2022**

**Re: Update on the Grand River Ave/M-43 Construction Project**

**Page 2**

Initial tree work began on Tuesday, March 8. We currently anticipate the construction phases of the project to begin in early April, with the intensive reconstruction work at the Okemos Rd and Nakoma Dr intersections to begin in late April.

This project was originally planned to be a simple resurfacing of Grand River Ave. MDOT was able to secure additional funding to help improve pedestrian safety and raise about half a mile of Grand River Ave in the two lowest sections near the intersections of Nakoma Dr and Okemos Rd to alleviate flooding. Today, a 10-year storm results in extensive flooding that forces us to close Grand River Ave near one or both intersections. By raising the road in these two low sections and making an offsetting cut in this same flood plain to give the water a place to go, the road will not flood unless we have a storm in excess of a 10-year event.

As part of the project, crosswalks with pedestrian islands will be installed in the left-hand turn lane to provide for safer pedestrian mid-block crossings at Campus Hill Dr, between Meijer and Best Buy, and near Washington Heights Ave. There is a pedestrian island installed on Grand River Ave just west of Hagadorn Rd that is very similar to what MDOT will install in these three locations. The idea to add the islands was a joint effort led by the Township's Corridor Improvement Authority and Transportation Commission.

The road and pathway adjacent to the wetlands across from Playmakers has slowly been collapsing over many years due to soil erosion into the wetland. As part of the project, sheeting and shoring will be used to create a retaining wall that will support the north end of the road and our pathway. Sheeting and shoring is the same method that was used in downtown Okemos to protect the roads, infrastructure and utilities when EGLE did the core remediation of the old dry cleaner site. Essentially, MDOT's contractor will drive steel plates into the ground to construct a retaining wall that reaches down into the earth far enough to find stable soils. This will protect the wetland from soil erosion and the infrastructure adjacent to it.

Lastly, Meridian Township and MDOT are working together to relocate the Township's water main on this segment of Grand River Ave near the wetland across from Playmakers. We are shifting our water main so it will be inside the sheeting and shoring retaining wall that will be installed.

With this change in scope, from a simple resurfacing project to a more intensive reconstruction of the Grand River Ave corridor, this project is now estimated to cost approximately \$14.7 million.

### **Attachments:**

1. Presentation from MDOT's public meeting on November 4, 2021
2. Quick Facts from MDOT re: the Grand River Ave project
3. The Grand River Ave project map
4. Map of the offsetting cut that will be made behind the Central Fire Station to offset the fill being brought in to raise Grand River Ave approximately 2 feet at the intersections of Okemos Rd and Nakoma Dr to minimize flooding during severe storm events.

# Title VI of the Civil Rights Act

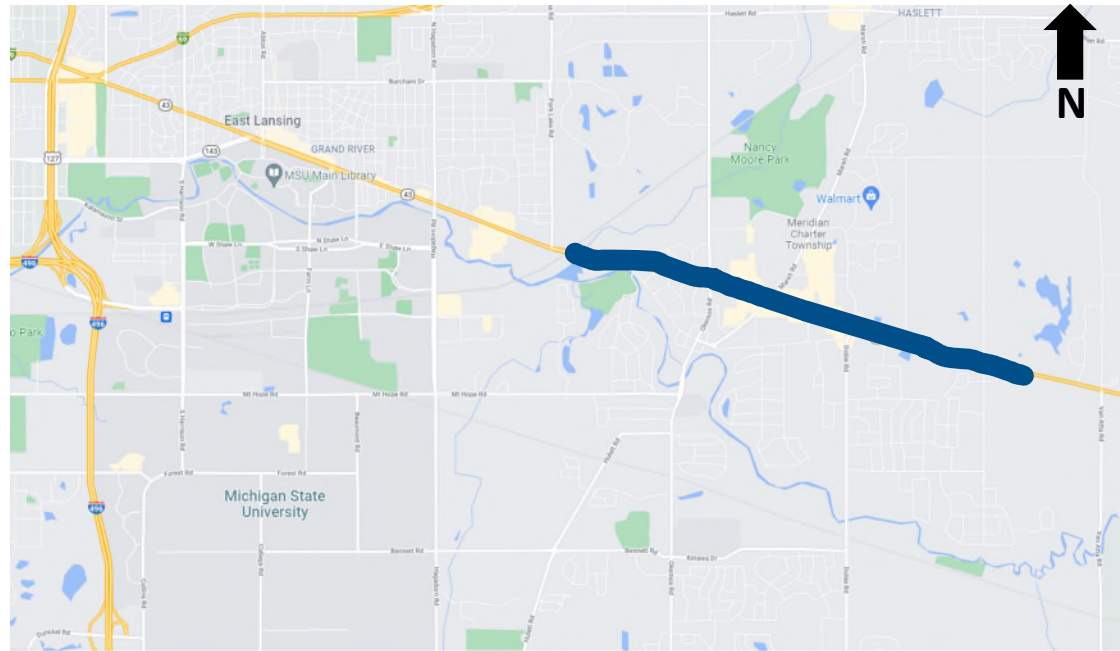
Title VI of the Civil Rights Act of 1964 requires MDOT to provide the opportunity for everyone to comment on transportation programs and activities that may affect their community.

Please take the three-question survey found in the back of the room.

You can help MDOT comply with Title VI and related statutes, which require the collection of statistical data to aid in assessing MDOT's outreach efforts among those who are affected or interested in this project.

# M-43 (Grand River) Corridor

- Urban five-lane
- 16,400 - 25,600 vehicles per day
- 3.2 miles long
- 0.45 miles of full roadway reconstruction
- Estimated cost: \$12,000,000
- Road work occurs 2022-2023



# Project Improvements

## **M-43 (Grand River) Mainline**

Roadway milling and multiple course asphalt resurfacing  
with Concrete Base repairs

Two areas of reconstruction-

1200' Concrete Reconstruction of M-43 at Nakoma Dr

1030' Concrete Reconstruction of M-43 at Okemos Road

- Both reconstruction areas will raise the grade of M-43 above the 10 year flood elevation
- Drainage improvements in the reconstruction areas will minimize future flooding events

ADA Ramp Improvements

Pedestrian Islands

Traffic signal improvements

Pavement Markings

# Project Improvements

## **MDOT partnering**

- Meridian Township to relocate 1085' of 16-inch Water Main
- Meridian Township provided the floodplain mitigation site
- Ingham County Drain Commissioner will be upgrading the Okemos Drain and Grettenberger Drain within the limits of MDOT's reconstruction.
- Ingham County Drain Commissioner has future plans to upgrade the the Grettenberger and Okemos Drains as part of the new Okemos Consolidated Drain



# M-43 @ Nakoma

## Known Flooding

May 19, 2020



# M-43 at Nakoma

## Known Flooding- lane closures required

May 21, 2020



# Flooding

**Known Flooding- Red Cedar River at Nakoma Bridge over  
the Red Cedar**      May 21, 2020



# Flooding

**Known Flooding- Indian Hills Golf Course**

May 21, 2020



# Red Cedar River Information

## **FEMA Flood Insurance Study**

August 16, 2011

Upstream area of the Red Cedar River Watershed at Nakoma Drive  
337.9 square miles ~216,240 Acres

MDOT Contributing Area to Grand River trunk sewer (Mohawk to crest east of  
Marsh) ~ 24 Acres

Effective: August 16, 2011



Federal Emergency Management Agency

**FLOOD INSURANCE STUDY NUMBER  
26065CV000A**

# Grade Raise

Flood Elevations at Nakoma were obtained from the FEMA Flood Study.

<u>Storm Event</u>	<u>Elev</u>	<u>Grade Raise (low point Grand River)</u>
500 Year	846.0	10 feet
100 Year	842.5	5 feet
50 Year	841.0	3.5 feet
10 Year	838.5	~2 feet

MDOT only could reasonably accommodate a ~2' grade raise without major impacts to the floodplain and adjacent properties. This in combination with the upgrades to the storm system will minimize flooding of the low areas. When the River is in flood conditions flooding may still occur.

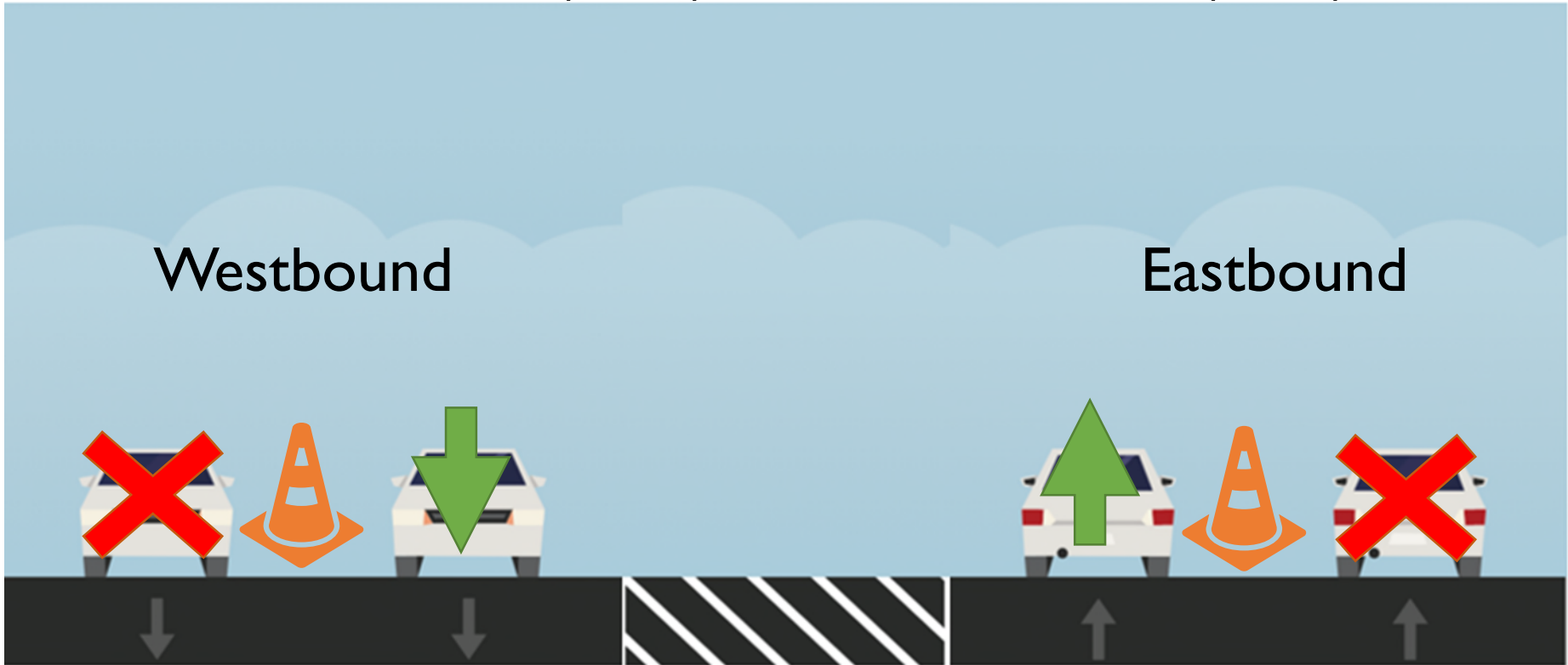
# M-43 Construction Traffic Pattern

## Stage 1 - 2022

Park Lake Rd (POB) to Oak Pointe Ct (POE)\*

Westbound

Eastbound



\* Gapping the reconstruction areas

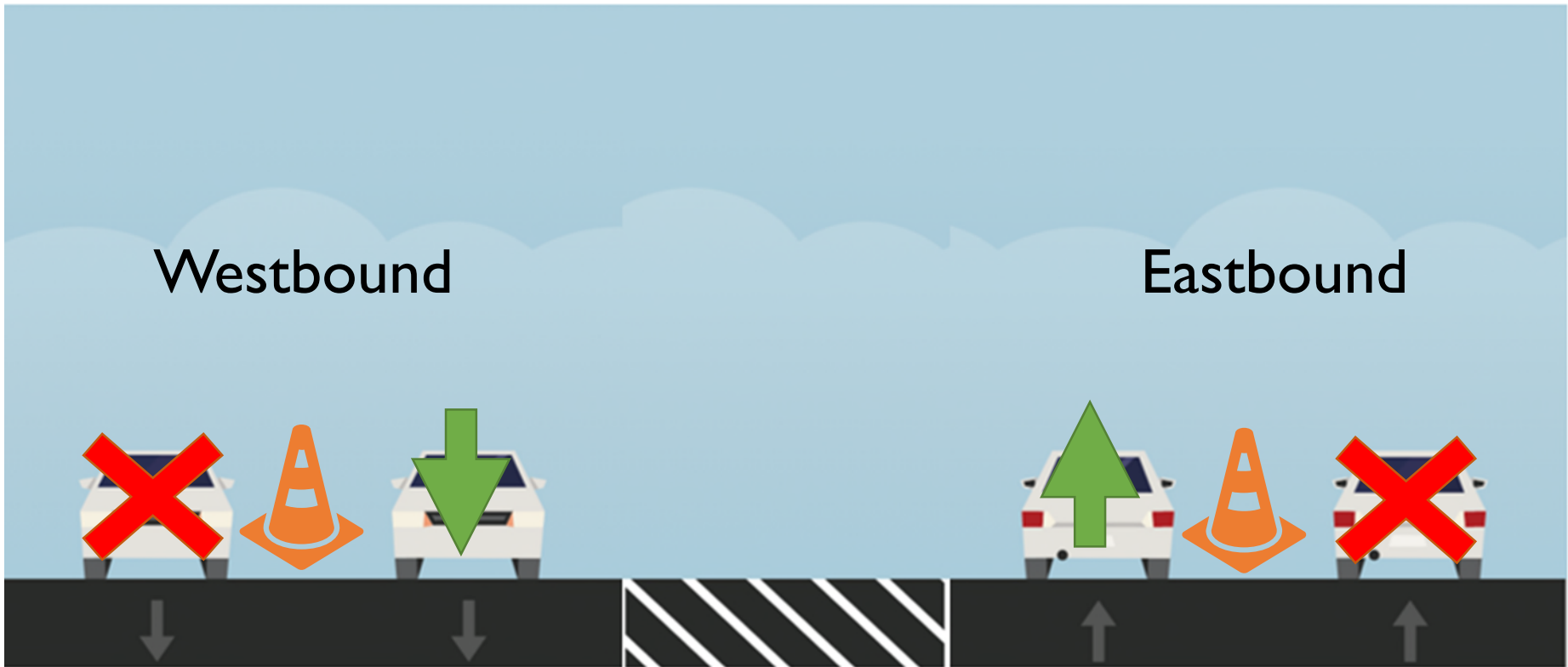
# M-43 Construction Traffic Pattern

## Stage 2A - 2022

150 ft West of Marsh Rd to Cornell Rd

Westbound

Eastbound

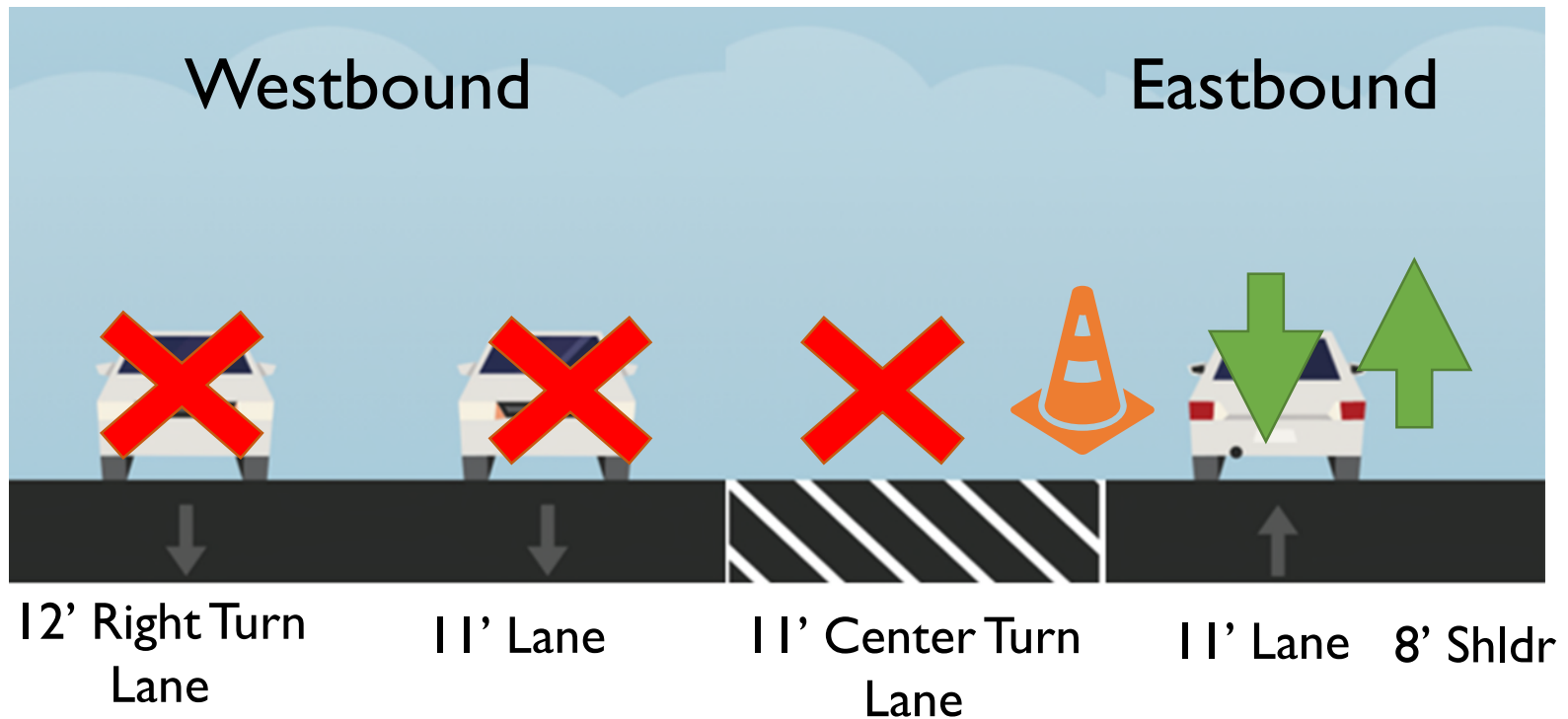




# M-43 Construction Traffic Pattern

## Stage 2B - 2022

Cornell Rd to Oak Point Ct (POE)



# M-43 Construction Traffic Pattern

## Stage 3A - 2022

150 ft West of Marsh Rd to Cornell Rd

Westbound

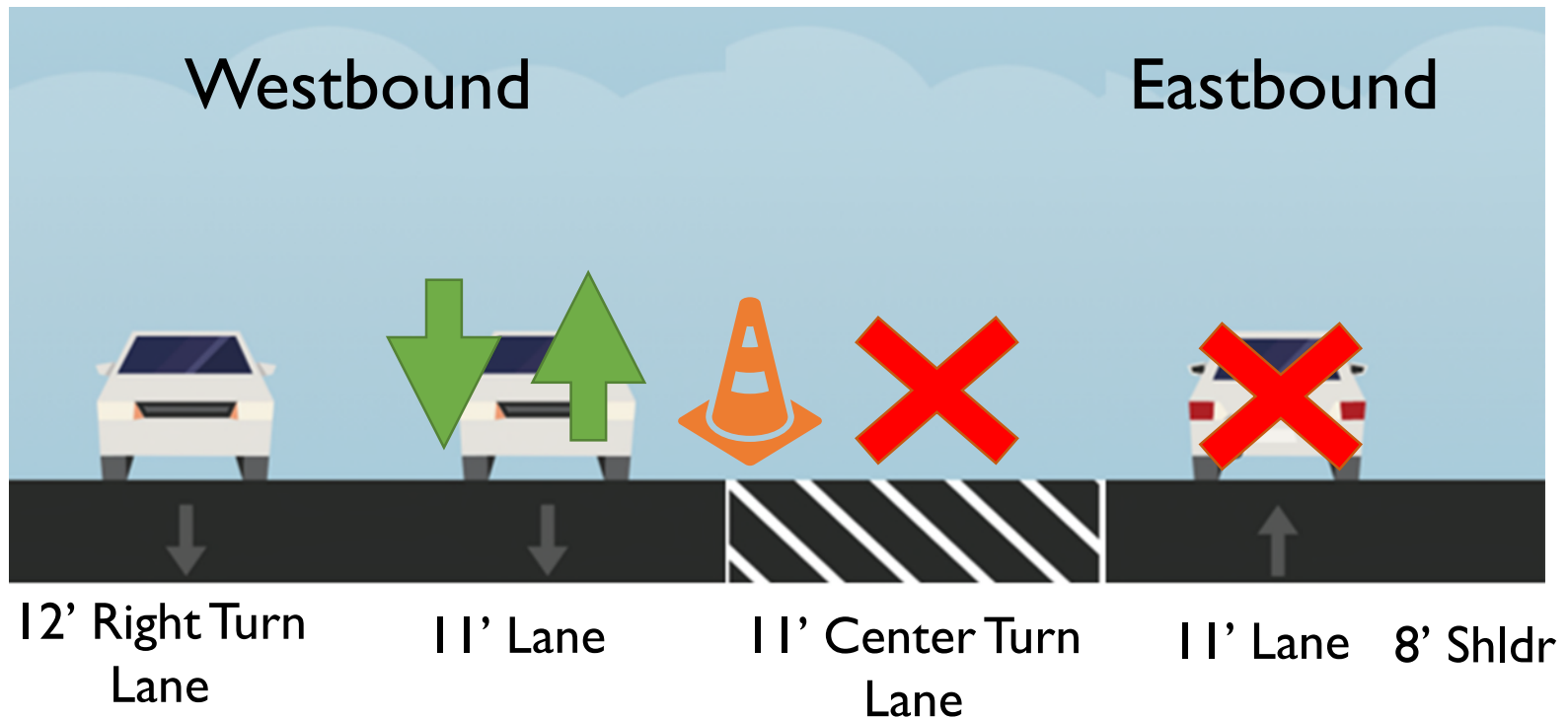
Eastbound



# M-43 Construction Traffic Pattern

## Stage 3B - 2022

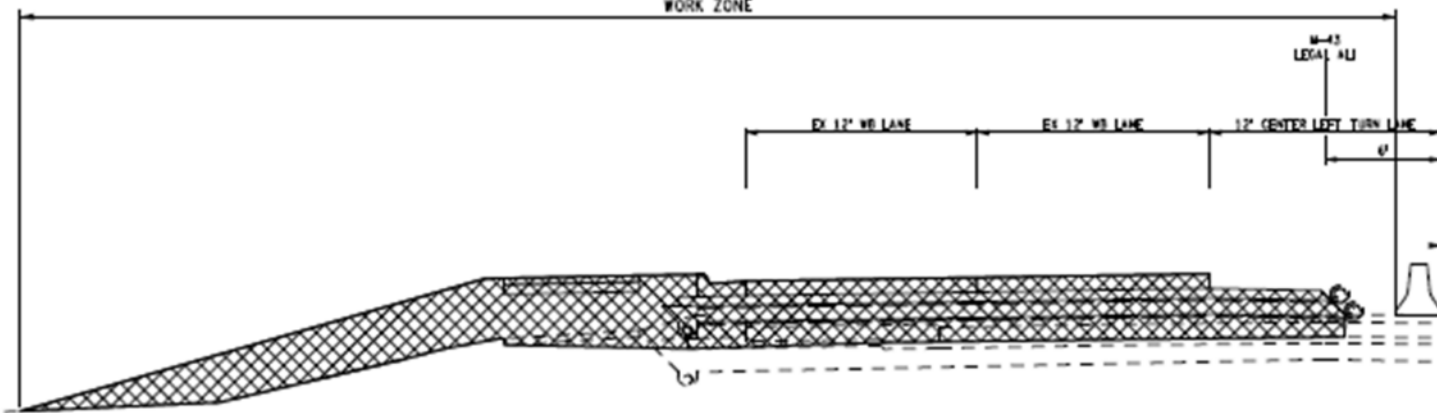
Cornell Rd to Oak Point Ct (POE)



# M-43 Construction Traffic Pattern

## Stage 4 - 2022

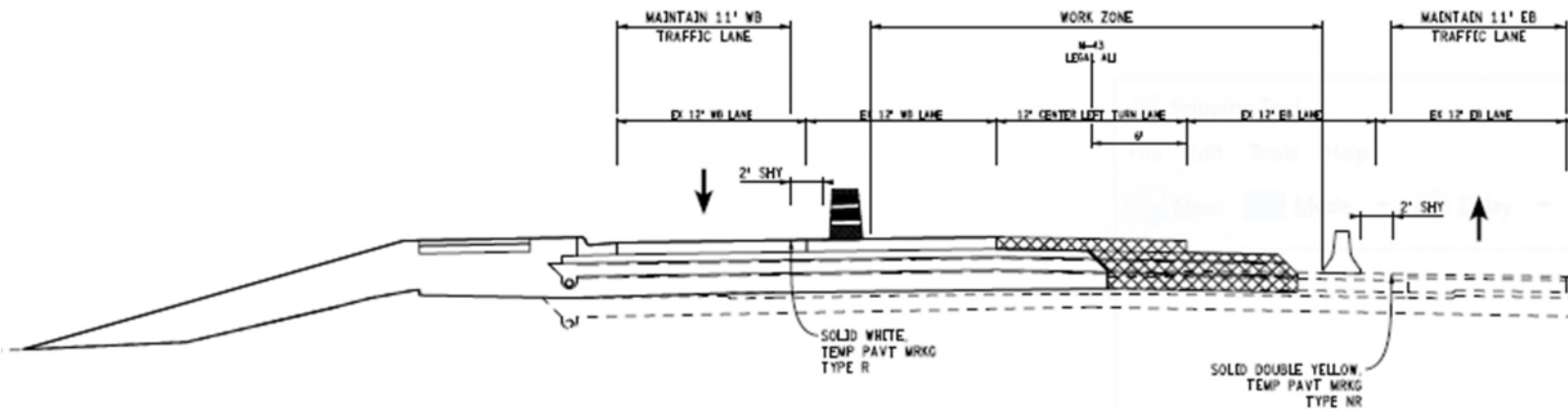
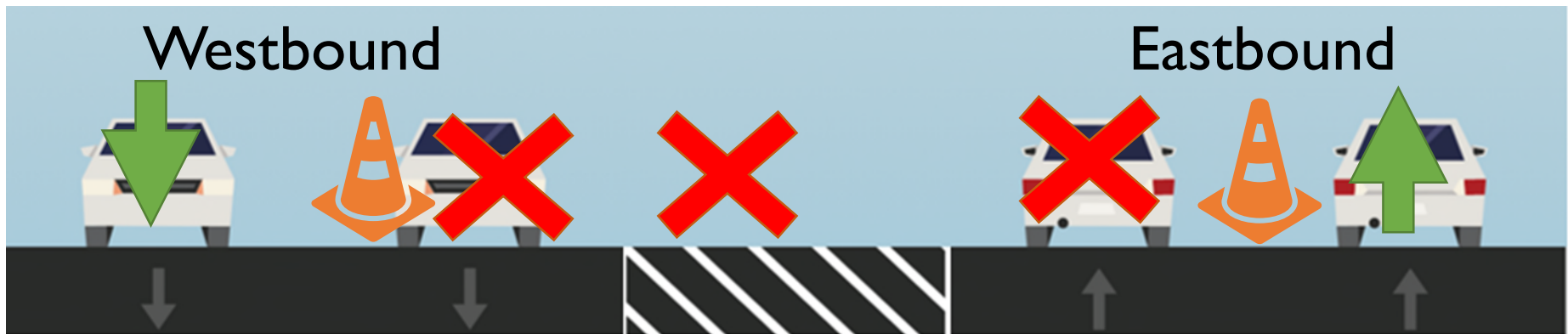
Reconstruct North half of M-43 from Mohawk Rd to Montrose Ave and from Hillcrest Ave to 650 East of Okemos Rd



# M-43 Construction Traffic Pattern

## Stage 5 - 2022

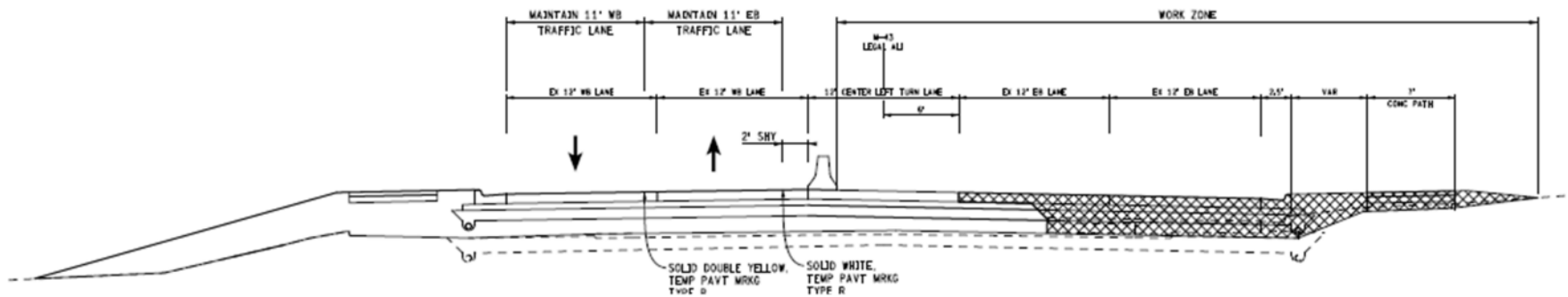
Reconstruct Center Lane of M-43 from Mohawk Rd to Montrose Ave and from Hillcrest Ave to 650 East of Okemos Rd



# M-43 Construction Traffic Pattern

## Stage 6 - 2022

Reconstruct South half of M-43 from Mohawk Rd to Montrose Ave and from Hillcrest Ave to 650 East of Okemos Rd



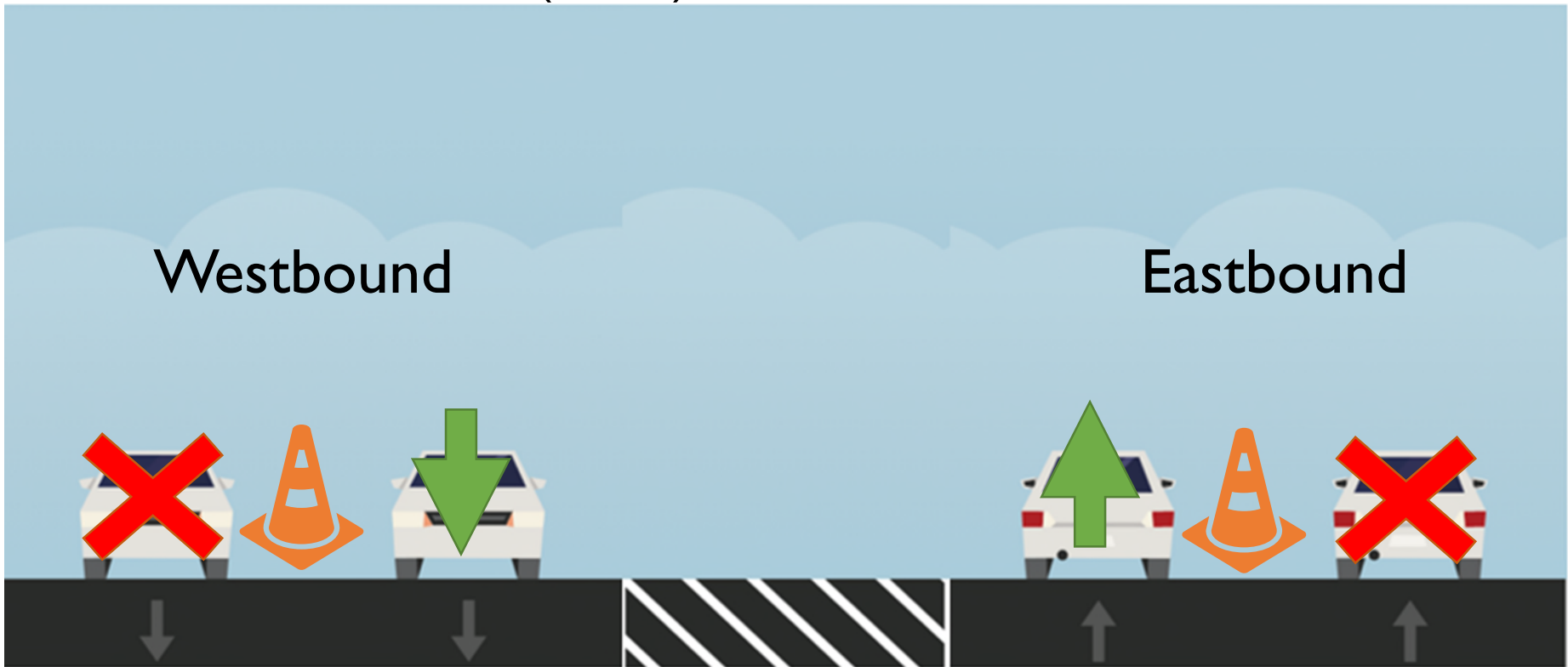
# M-43 Construction Traffic Pattern

## Stage 7 - 2023

Park Lake Rd (POB) to 150' West of Marsh Rd\*

Westbound

Eastbound



\* Gapping the reconstruction areas

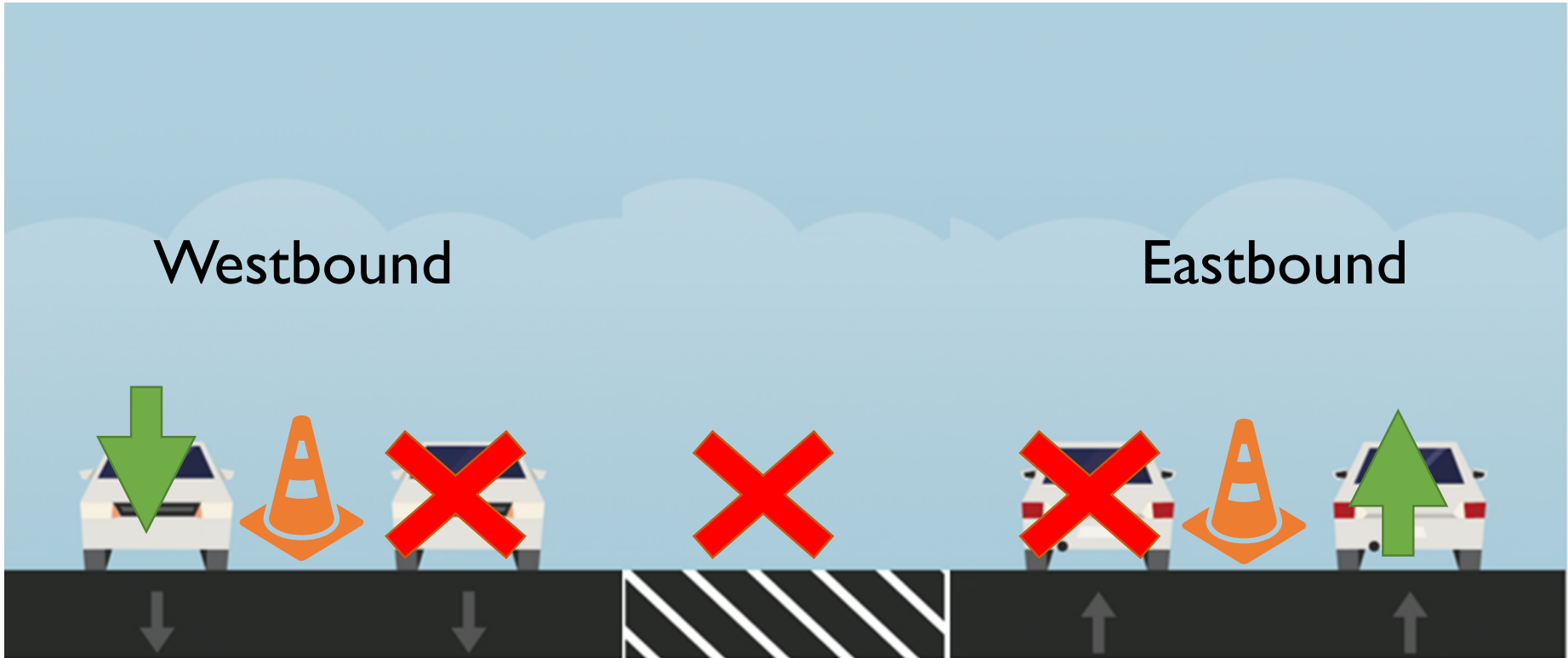
# M-43 Construction Traffic Pattern

## Stage 8 - 2023

Park Lake Rd (POB) to 150' West of Marsh Rd\*

Westbound

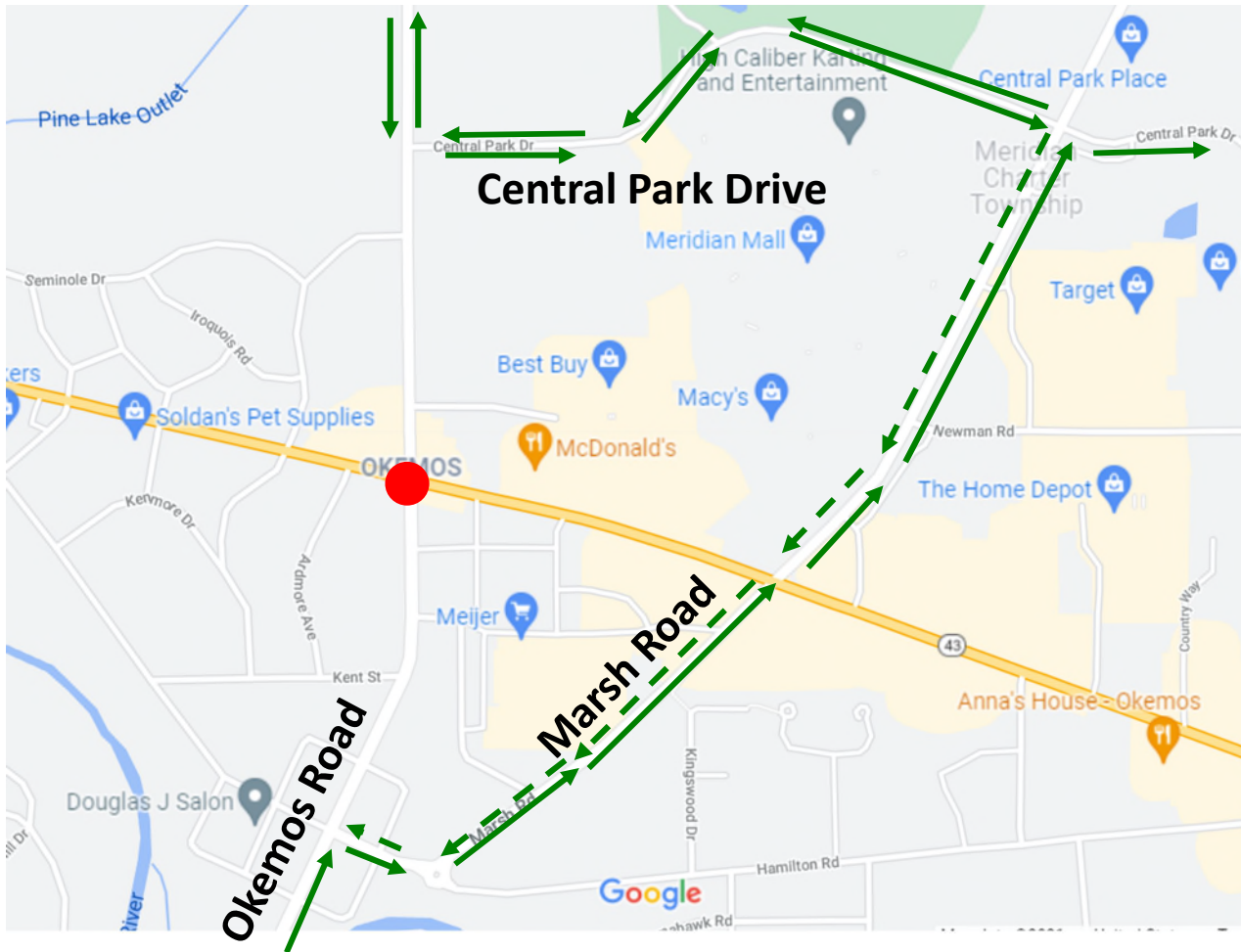
Eastbound





# M-43 Okemos Road Construction Detour

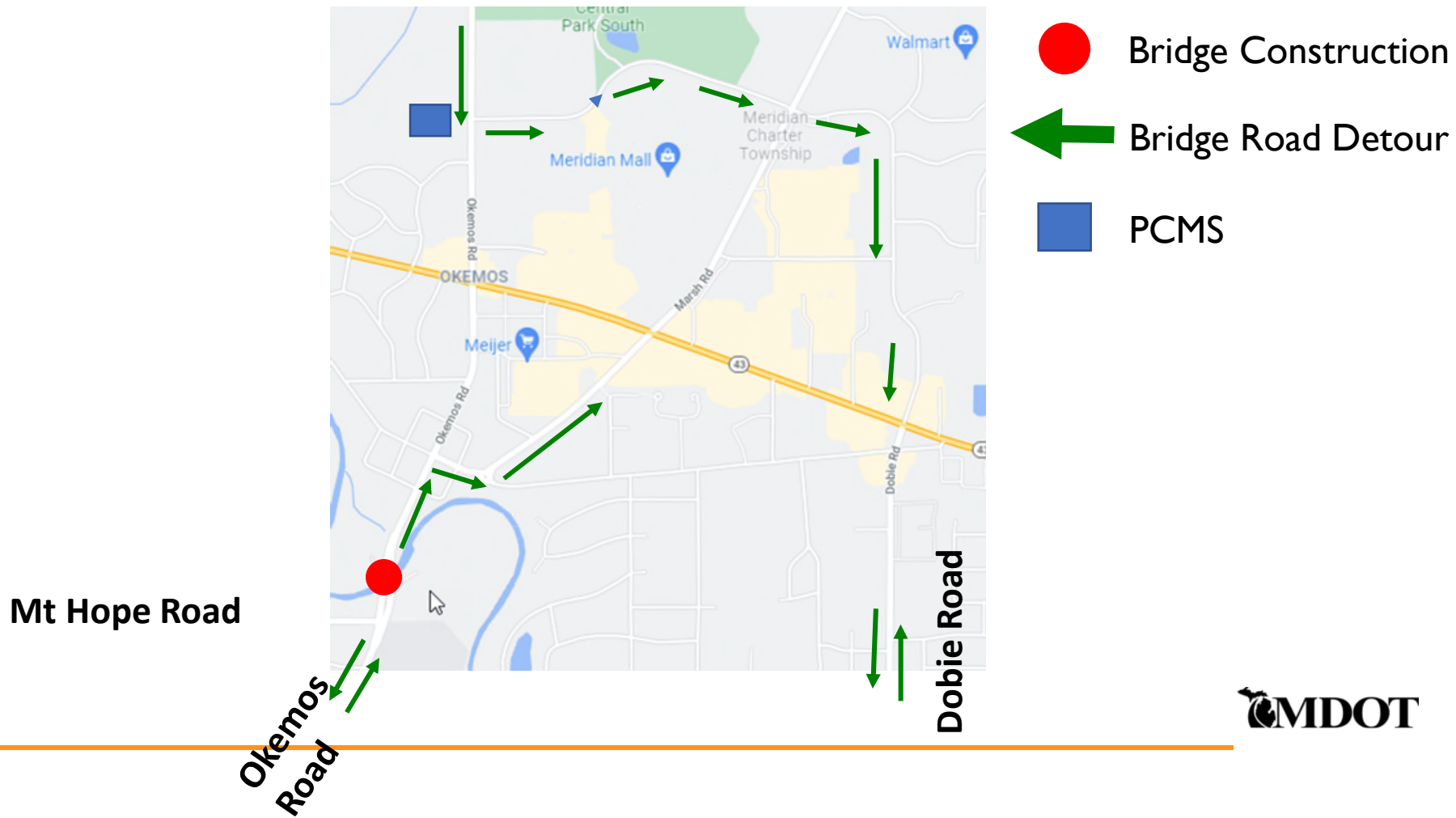
## Okemos Road Intersection Detour



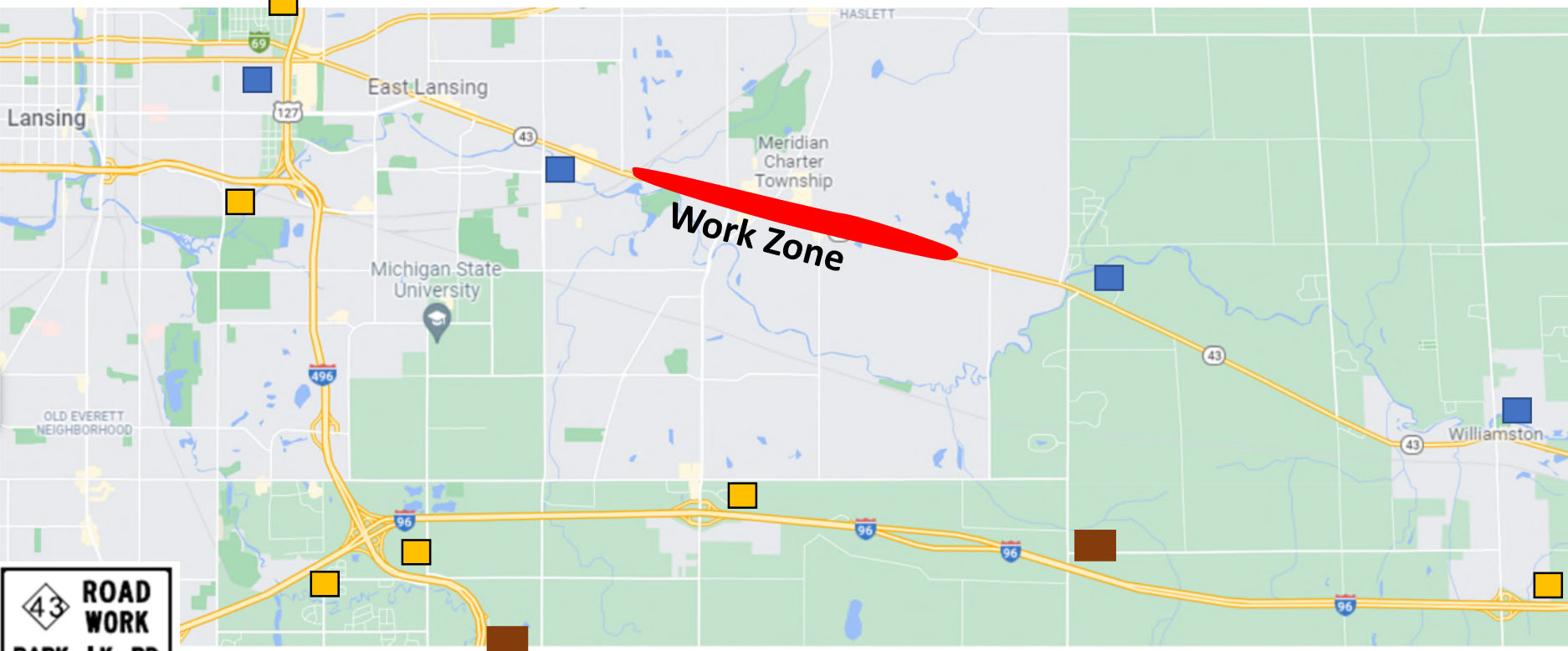
- Intersection Construction
- ← Road Detour
- ← Local Access

# Okemos Rd Bridge Construction ICRD

## Okemos Road Bridge Detour



# M-43 Project Global Signing



 Static Signs

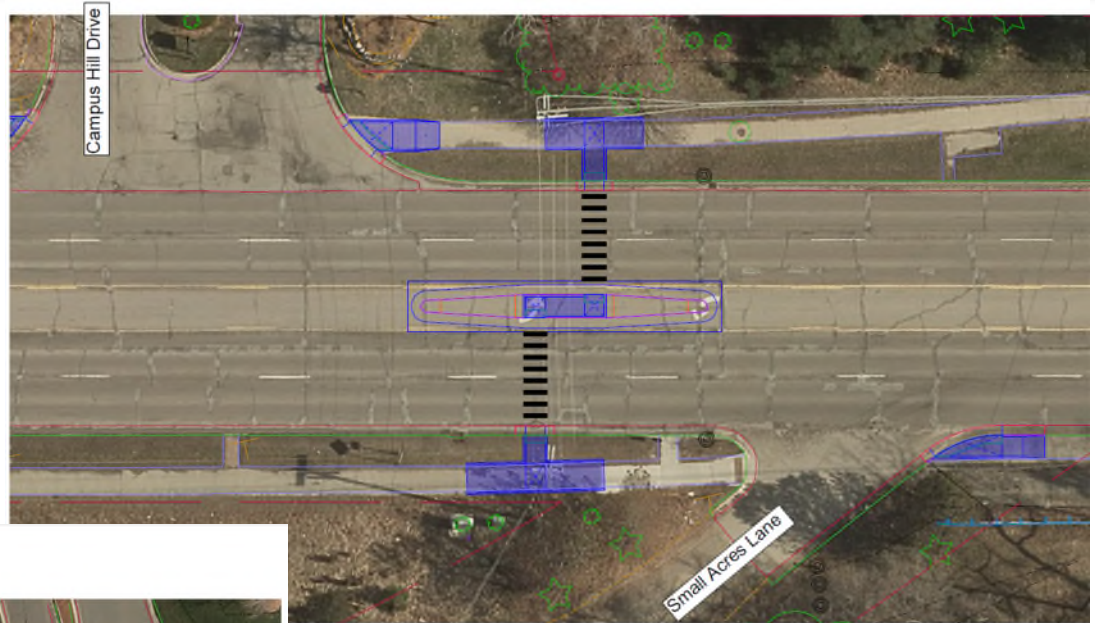
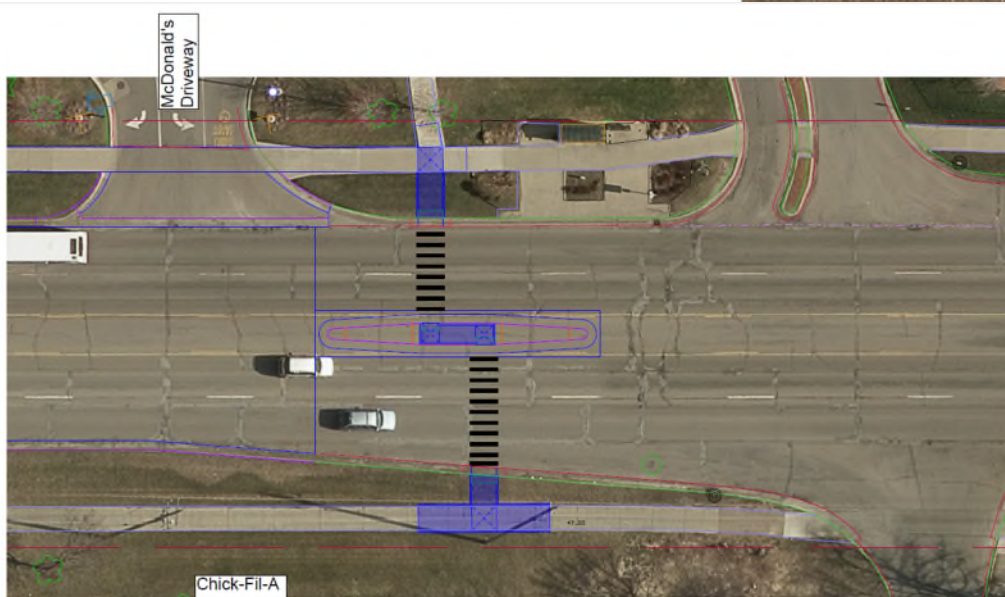
 DMS

 PCMS

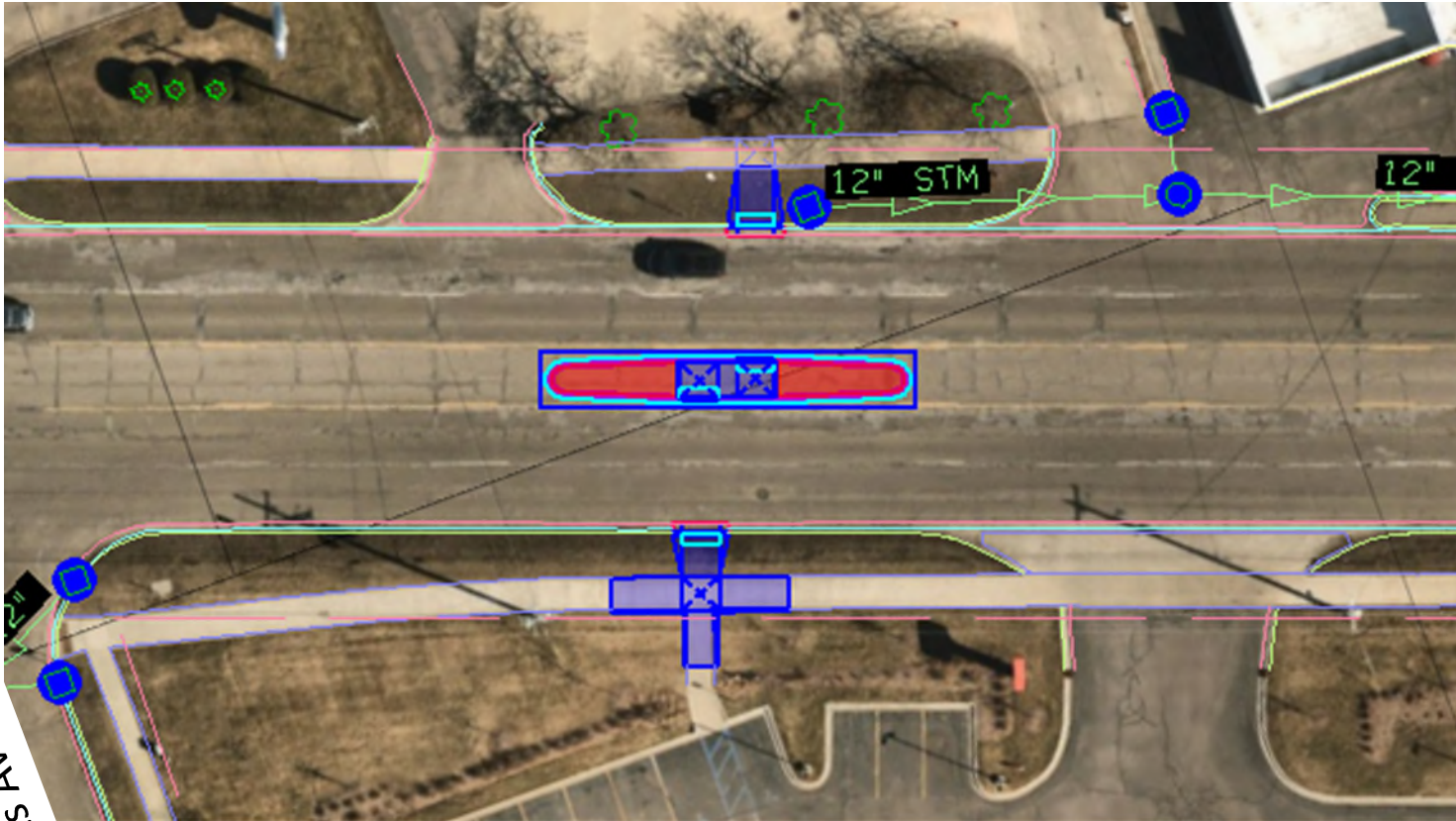
SP-3  
(66"X66")



# Pedestrian Islands

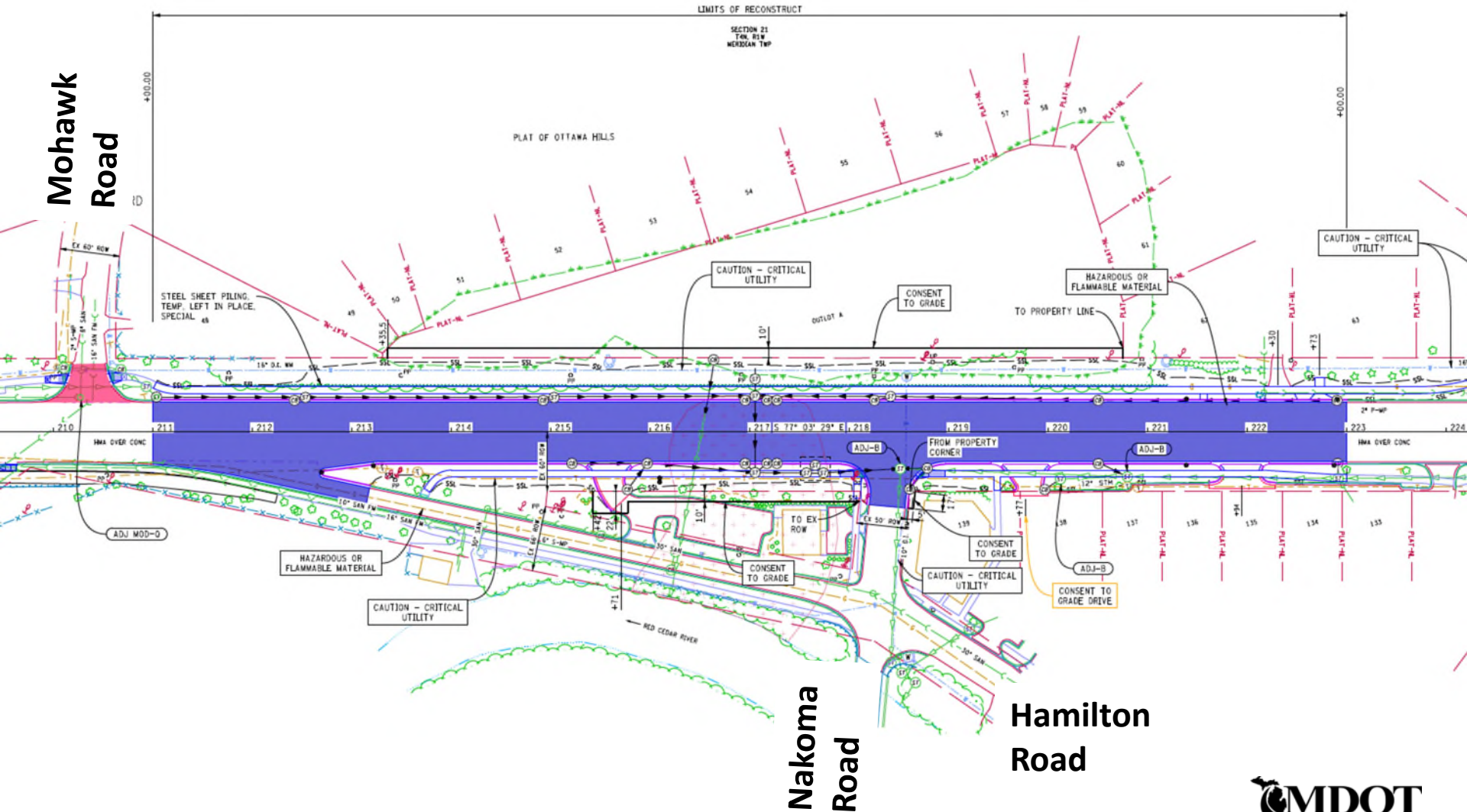


# Pedestrian Islands



Washington  
Heights Ave.

# Nakoma Reconstruct Limits



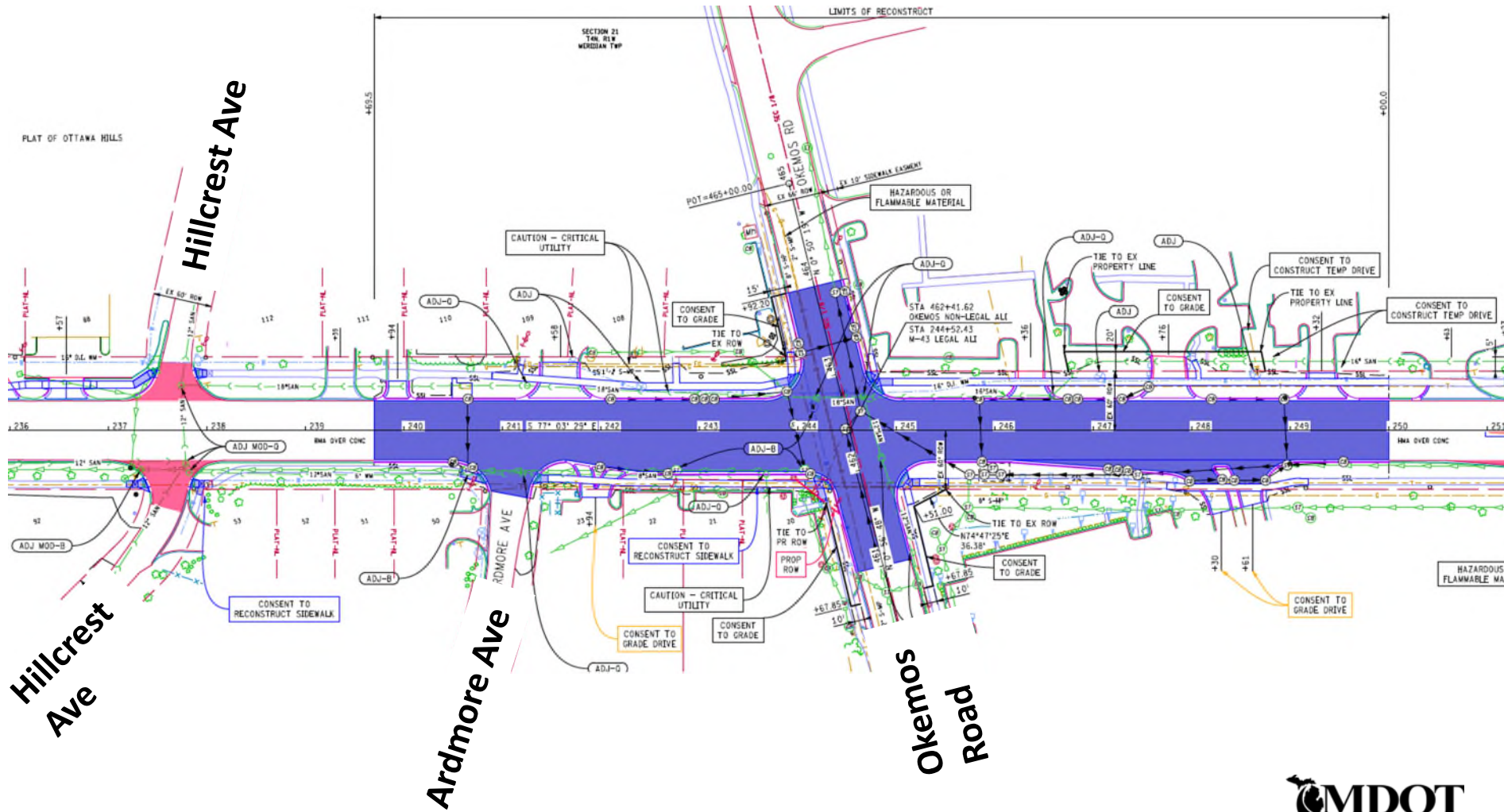
Mohawk Road

Nakoma Road

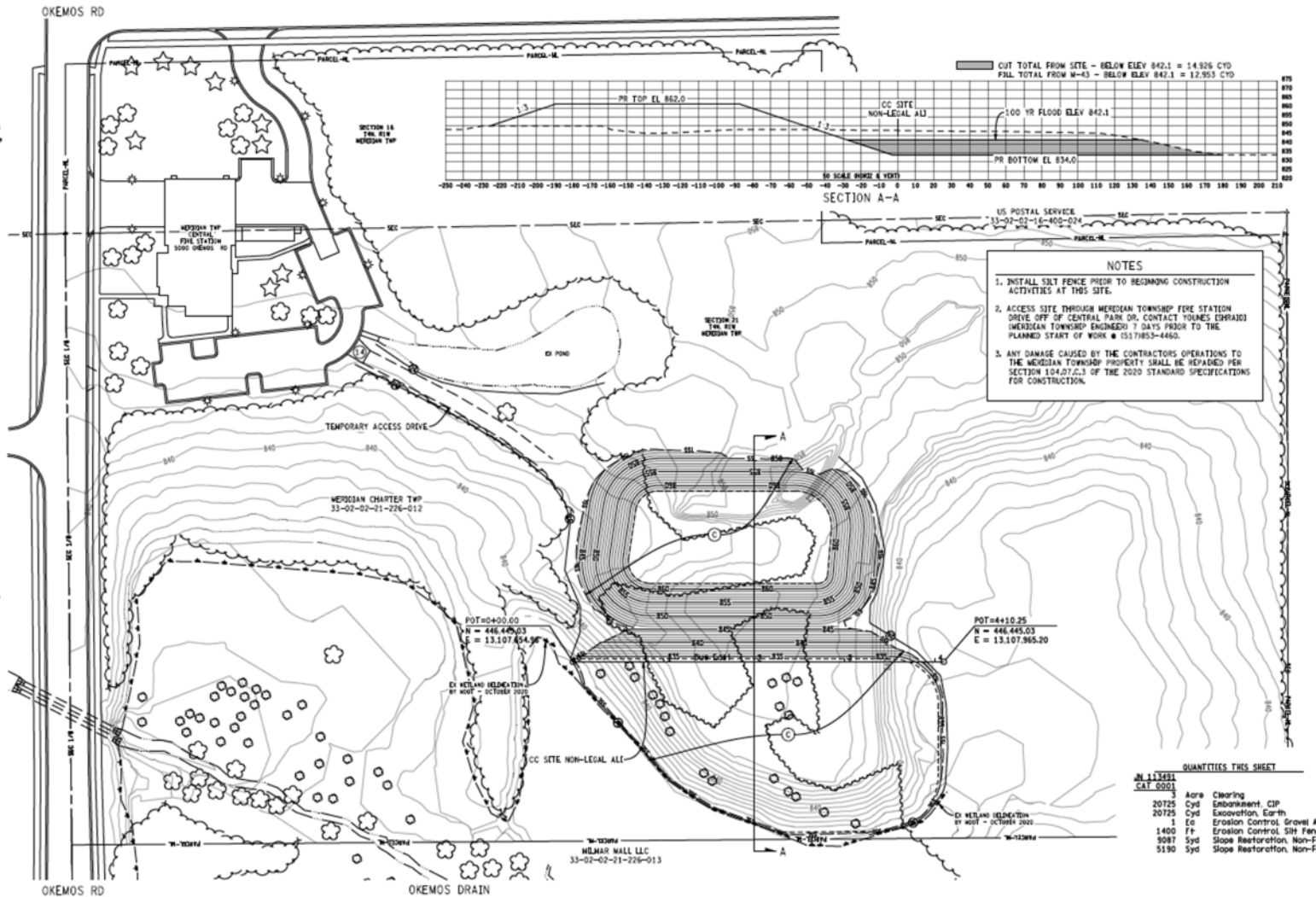
Hamilton Road



# Okemos Reconstruct Limits



# 100-yr Floodplain Fill Mitigation





# Future Outreach

## Future Scheduled Public Meetings:

- Tentative In-Person Meetings in March
- Additional meetings as-needed/requested throughout the project

## M-43 Project Website (coming soon)

- Check website for updates, presentation slides, future meeting links, dates and times, and other additional information

# Questions and Answers

Contact: MDOT Lansing TSC  
[MDOT-LansingTSC@Michigan.gov](mailto:MDOT-LansingTSC@Michigan.gov)  
(517) 335-3754

# QUICK FACTS ABOUT M-43 PROJECT JN 113491

## MDOT UNIV REG DESIGN & LANSING TSC

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### General Project Information

#### Planned Work

- **Total Project Length 3.25 miles**
  - East of RR Bridge to Oak Point Ct
- **2.8 mill & resurface with ADA sidewalk ramp upgrades**
- **Two reconstruction locations 1200' feet near Nakoma Dr and 1030' feet near Okemos Road**
  - MDOT in partnership with the Ingham County Drain Commission and Meridian Township will be raising the grade of Grand River ~2' at low points along M-43. This effort is in part due to the recurrence of flooding that has occurred over the last several years. It will minimize flooding impacts during 10 year storm events.
  - MDOT is also partnering with Meridian Township to include a portion of watermain replacement adjacent to the reconstruction near Nakoma Dr/Short St.

#### Estimated Cost of Construction

\$14.7 million

#### Timeline

- **Design** 2020 – Fall 2021
- **Right-of-Way Acquisition** Winter 2020- Spring 2021
- **Construction Contract Bidding** January 2022
- **Anticipated Construction** March 2022-July 2023.

#### Staging (Preliminary dates)

##### **East of Marsh Road to Oak Point Ct** (Spring - Summer of 2022)

Short term closure of the outside lanes to reconstruct and improve sidewalk ramps throughout the mill and fill area east of Marsh. This will be followed by milling and resurfacing the outside lanes followed by milling and resurfacing the median lanes.

##### **East of RR bridge to East of Marsh Road**

(Spring -Fall of 2022)

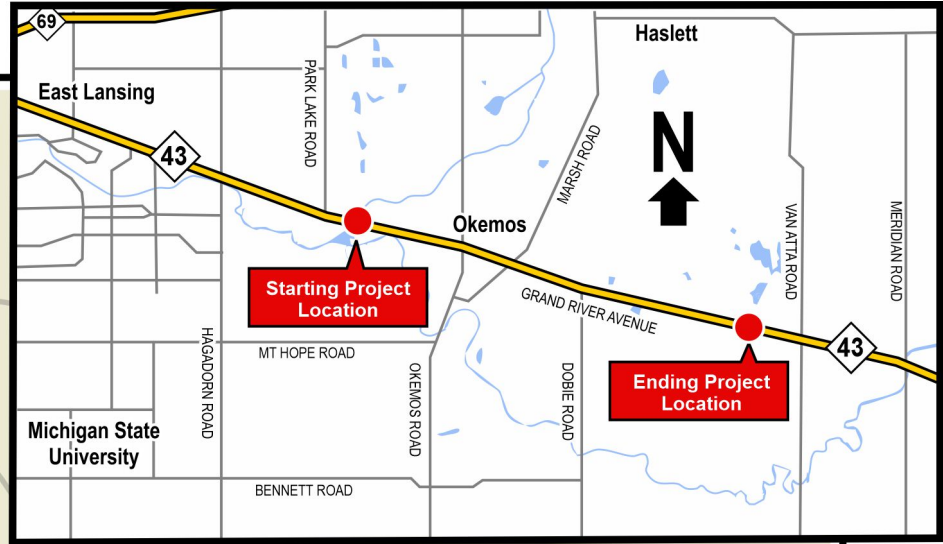
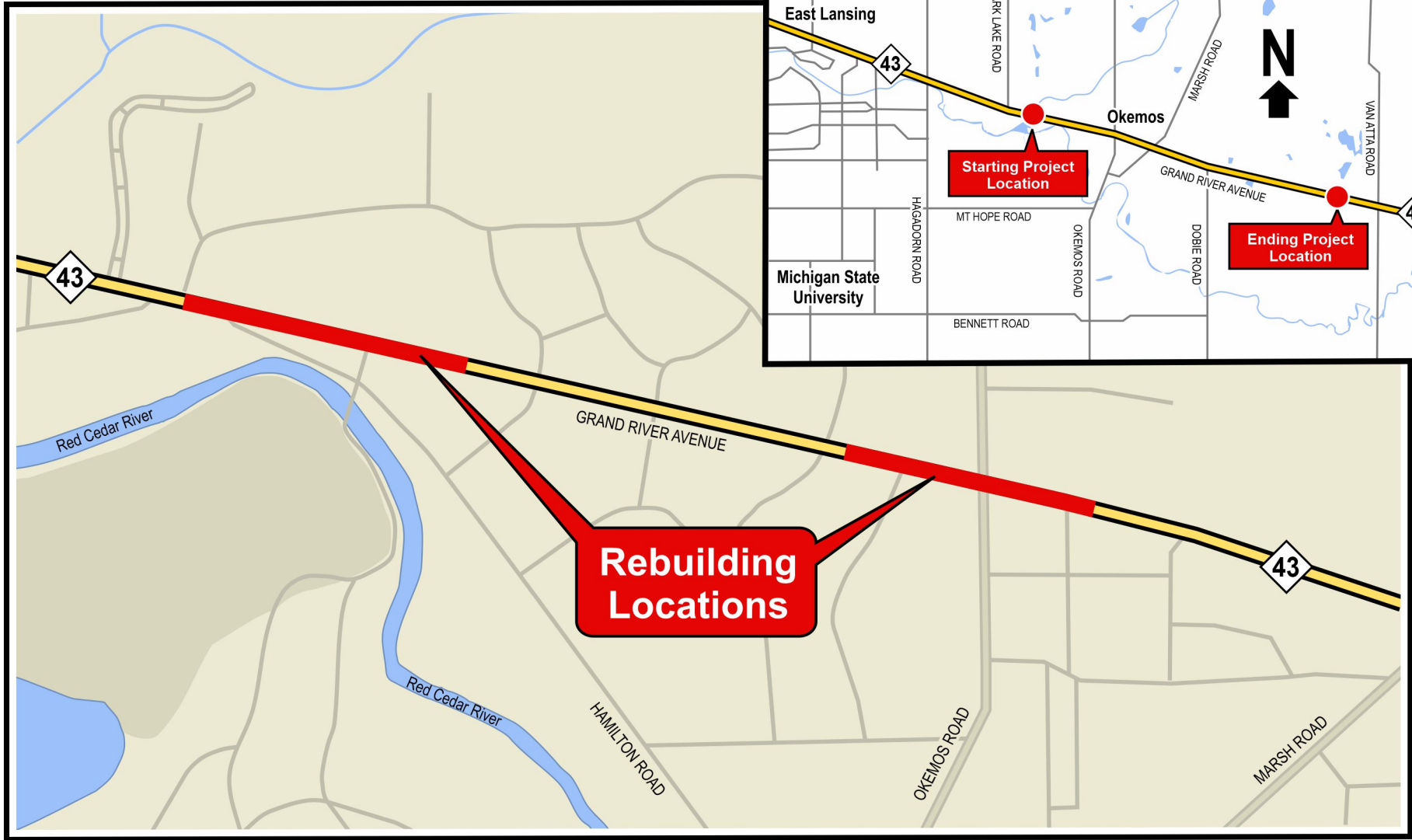
Reconstruct areas will be constructed prior to resurfacing the remainder of the roadway. The reconstruction will be performed part width constructing the north half of the roadway first with two lanes of traffic (one in each direction) maintained on the south half of the road. The second half of the reconstruction will have two lanes of traffic (one in each direction) maintained on the north half of the road. Sidewalks will be closed within the reconstruction limits and detoured to the opposite side of the roadway.

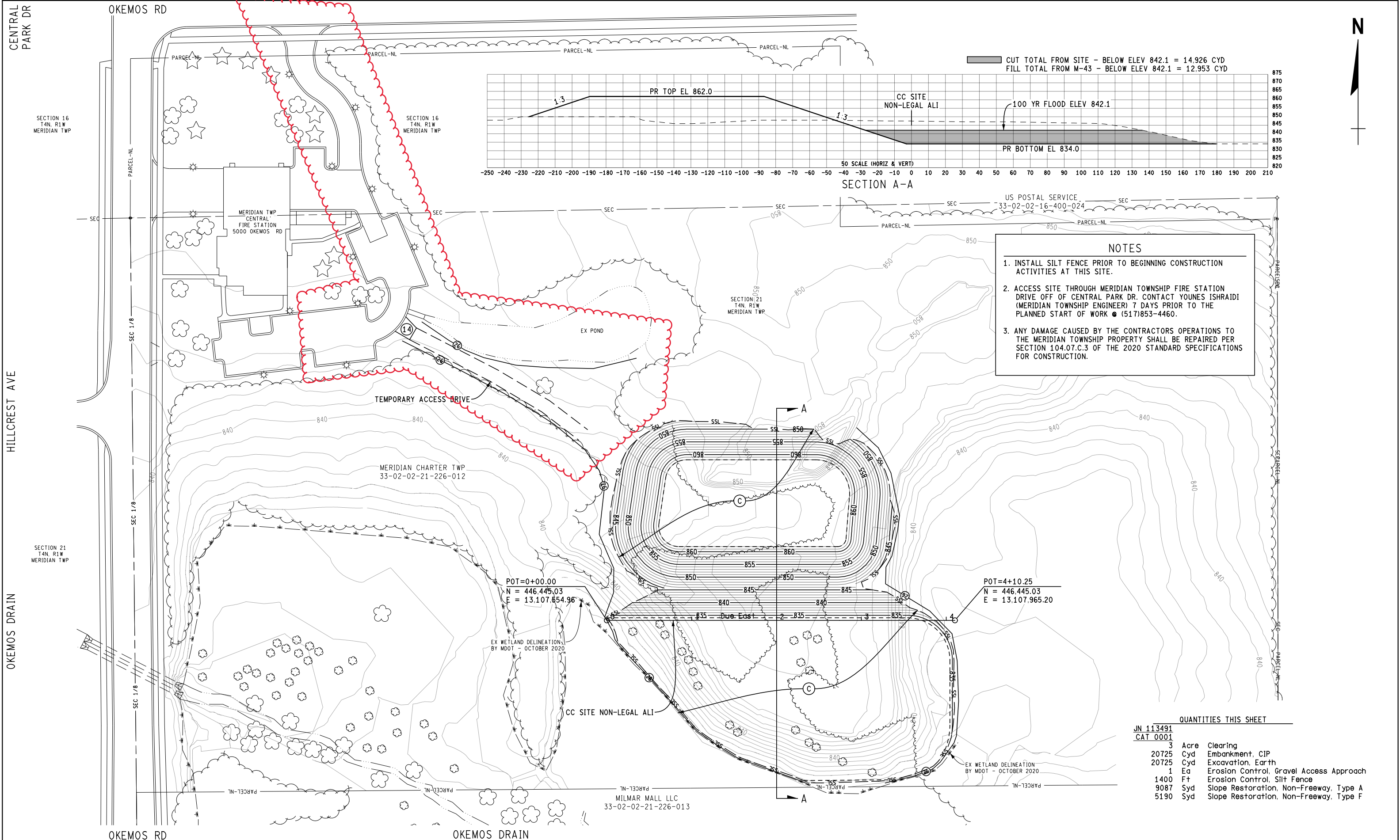
(April-July 2023)

Upon completion of the reconstruction sections the remainder of the roadway will be milled and resurfaced.

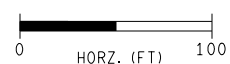
#### Contact Information

<b>Project Office:</b>	<b>Lansing TSC</b>	<b>517-335-3754</b>	<b>Email:</b> <a href="mailto:MDOT-LansingTSC@Michigan.gov">MDOT-LansingTSC@Michigan.gov</a>
<b>Construction Project Manager:</b>	<b>Mike Meyer</b>	<b>517-243-9667</b>	<b>Email:</b> <a href="mailto:MeyerM1@michigan.gov">MeyerM1@michigan.gov</a>
<b>Right-of-Way Acquisition:</b>	<b>Donald Sare</b>	<b>517-230-9807</b>	<b>Email:</b> <a href="mailto:SareD1@michigan.gov">SareD1@michigan.gov</a>
<b>Design Engineer:</b>	<b>Jack Rick</b>	<b>517-247-9161</b>	<b>Email:</b> <a href="mailto:rickj@michigan.gov">rickj@michigan.gov</a>
<b>Mailing:</b>	<b>MDOT Lansing TSC, 2700 Port Lansing Road, Lansing MI 48906</b>		





FINAL ROW PLAN REVISIONS (SUBMITTAL DATE: )		DATE: 11/10/21		CS: 33082		SITE PLAN		DRAWING	SHEET
NO.	DATE	AUTH	DESCRIPTION	NO.	DATE	AUTH	DESCRIPTION	M43 SITE 001	SECT 1
									93



FILE: 113491\_M43\_Cu+Site\_Detail.dgn

DESIGN UNIT: RICK  
TSC: LANSING

JN: 113491A

100 YR FLOOD PLAIN COMPENSATING CUT SITE