



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – SPECIAL MEETING
March 8, 2022 4:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
5. APPROVAL OF AGENDA
6. BOARD ACTION ITEMS
 - A. Modify Township Board Schedule
 - B. Waiving Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction
 - C. Selection of Finalists for Township Trustee
7. COMMENTS FROM THE PUBLIC
8. OTHER MATTERS AND BOARD MEMBER COMMENTS
9. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



To: Board Members
From: Frank L. Walsh, Township Manager
Date: March 4, 2022
Re: Modify 2022 Township Board Schedule

Our current April 2022 meeting schedule was arranged in thinking that the local schools spring break was the first week of April. Actually, spring break for our local schools is the last week of March.

I'm suggesting that we return our April meeting schedule to the first and third Tuesday. Therefore, we would meet on the 5th & 19th. In addition, this change will free up the last Tuesday of April for our previously postponed Board & Commission meeting. It's been two years since we've held the annual meeting in person and I hope we can schedule the session on April 26. The new Trustees would take office on April 5, 2022.

At our meeting on March 8, I'll ask the Board to consider an April schedule as follows:

- April 5 Board Meeting
- April 19 Board Meeting
- April 26 Annual Board & Commission Meeting

In addition, the Board originally approved Thursday, November 3rd as a Board meeting because of Elections on the 1st. Since Tuesday, November 1st is the first Tuesday, the general election is on Tuesday, November 8th. So, I would ask the Board to consider moving the meeting scheduled for Thursday, November 3rd to Tuesday, November 1st.

The following motions have been prepared for Board consideration:

MOVE TO MODIFY THE APRIL TOWNSHIP BOARD SCHEDULE AS FOLLOWS. APRIL 5 AND APRIL 19, 2022 BOARD MEETINGS AND APRIL 26 ANNUAL TOWNSHIP BOARD AND COMMISSION MEETING.

MOVE TO CHANGE THE NOVEMBER TOWNSHIP BOARD MEETING SCHEDULED FOR THURSDAY, NOVEMBER 3, 2022 TO TUESDAY, NOVEMBER 1, 2022.



To: Board Members

From: Dan Opsommer, Assistant Township Manager and Director of Public Works and Engineering

Date: March 8, 2022

Re: Waiving Sec. 50-84, Subsection (4) for the Okemos Rd Bridge Construction

We need to strongly consider waiving Sec. 50-84, subsection (4) in a narrow manner for the Okemos Rd bridge construction project. This subsection in our code of ordinances restricts construction hours to 7 a.m. to 9 p.m. Monday through Saturday. It prohibits construction work at all hours of the day on Sundays and holidays. Here is the specific subsection in question:

(4) Construction. Operating or permitting the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway between the hours of 7:00 p.m. and 7:00 a.m. the following day or on Sundays or federal holidays such that the sound therefrom is plainly audible in any dwelling, hotel, hospital, office, or residence or on any residential property other than the property from which the noise emanates or originates with the following exceptions:

a. Noise from the operation of any tools or equipment used in construction, excavation, demolition, alteration, or repair of any building, street, or highway that does not exceed 50 dBA as measured at the property line of the closest residential use shall be permitted between 7:00 p.m. and 9:00 p.m., not including Sundays or federal holidays.

The Ingham County Road Department and their contractor for the Okemos Rd bridge project, Nashville Construction, have asked the Township to waive this provision in our code of ordinances due to long delays already being caused by AT&T.

Demolition of the southbound bridge was supposed to begin on February 14. The southbound bridge demolition has been delayed due to delays with AT&T's cable relocation off the bridge. AT&T finished boring new ducts under the Red Cedar River last week and pulled new lines through the ducts on Monday, February 28. They are currently splicing the new lines with an estimated completion of March 11 or March 12.

There is also an EGLE permit restriction which states "No work or dredging within the water authorized by this permit is allowed from May 1 to June 30 due to critical spawning, migration, and/or recreational use periods". Therefore, the contractor must have bridge cofferdams (removal of old abutments and piers as well as installation of new abutments) in place by May 1, 2022. Given the delays caused by AT&T, and EGLE's May 1 deadline, Nashville Construction and the Ingham County Road Department would like to request a waiver to the Township's ordinance to allow them to work on Sundays, but not holidays, in order to meet EGLE's May 1 deadline. The

Memo to Township Board

March 8, 2022

Re: Waiving Sec. 50-84, Subsection (4) for the Okemos Rd Bridge Construction

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Ingham County Road Department supports the contractor's waiver request given these circumstances.

Additionally, the bridge deck specifications require night casting of the concrete. Given the timelines for construction of the bridge, this will require at least two-night concrete pours in warmer months. In order for the bridge deck to cure properly during these warmer months, these pours must occur one hour after sunset, which will be after 9 p.m. Therefore, we need to provide a narrow waiver to our ordinance for this as well. I have excluded holidays in the prepared motions. The Ingham County Road Department currently anticipates two concrete pours for the bridge deck, one in May or June, a second in September or October. The Ingham County Road Department also supports the contractor's waiver request for this work.

With the project a month behind, I am recommending that we pass the following motions to allow work, only on this specific project, between 7 a.m. to 9 p.m. (i.e. the normal hours we permit construction work Monday through Saturday under our ordinance), on Sundays, but not holidays, until May 23, 2022. Please note there are no federal holidays between now and May 23.

This will help the contractor to meet EGLE's May 1 deadline for removal of old abutments and piers as well as installation of new abutments. It will also allow the bridge deck to be poured during the proper conditions for the concrete to cure.

The following motions have been prepared for Board consideration:

MOVE TO WAIVE SECTION 50-84, SUBSECTION (4) IN OUR CODE OF ORDINANCES TO PERMIT THE INGHAM COUNTY ROAD DEPARTMENT AND ITS CONTRACTORS WORKING ON THE OKEMOS RD BRIDGE PROJECT OVER THE RED CEDAR RIVER TO CONDUCT CONSTRUCTION WORK BETWEEN THE HOURS OF 7 A.M. AND 9 P.M. ON SUNDAYS UNTIL MAY 23, 2022.

MOVE TO WAIVE SECTION 50-84, SUBSECTION (4) IN OUR CODE OF ORDINANCES TO PERMIT THE INGHAM COUNTY ROAD DEPARTMENT AND ITS CONTRACTORS WORKING ON THE OKEMOS RD BRIDGE PROJECT OVER THE RED CEDAR RIVER TO CONDUCT UP TO THREE CONCRETE POURS FOR THE BRIDGE DECK AFTER 7 P.M. BETWEEN MARCH 8, 2022 AND NOVEMBER 30, 2022, EXCLUDING HOLIDAYS, AND REQUIRE THE INGHAM COUNTY ROAD DEPARTMENT TO GIVE THE TOWNSHIP A MINIMUM OF 1-WEEK NOTICE OF WHEN THE BRIDGE DECK POURS WILL OCCUR.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: March 4, 2022
Re: Selection of Finalists for Township Trustee

We have reached the deadline set by the Board to apply for the two vacant Township Trustee seats. In total, 9 candidates have offered their service to Meridian Township.

On Tuesday evening, the Board will convene at 4:00 PM for the purpose of reviewing the candidates' credentials. Further, the Board is set to select their finalists who will interview in front of the Board on Tuesday, March 15. If the Board chooses to modify their April Board schedule, the two new Trustees will begin assume their seats on Tuesday, April 5.

The following motions have been prepared for Board consideration:

MOVE TO OFFER THE FOLLOWING CANDIDATES _____ AN OPPORTUNITY TO INTERVIEW WITH THE TOWNSHIP BOARD ON TUESDAY MARCH 15, FOR THE POSITION OF MERIDIAN TOWNSHIP TRUSTEE. THE TOWNSHIP MANAGER IS DIRECTED TO CONTACT EACH OF THE CANDIDATES AND ARRANGE FOR AN INTERVIEW SCHEDULE WITH THE TIMES BASED ON ALPHABETICAL ORDER BY LAST NAME.

Attachment:

1. Township Trustee Applications

Abigail Tithof

From: webmaster@meridian.mi.us on behalf of Meridian Township, MI
<webmaster@meridian.mi.us>
Sent: Thursday, March 3, 2022 7:21 PM
To: Abigail Tithof
Subject: *NEW SUBMISSION* Meridian Township Trustee Application

Meridian Township Trustee Application

Submission #: 1508317
IP Address: 73.145.129.176
Submission Date: 03/03/2022 7:20
Survey Time: 6 days, 2 minutes, 40 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

Section Break

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?

Yes

2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.

I served as the treasurer of the Champion Woods Condominium association board for the year of 2021. I served as Vice President for the previous year before that. This year I am the president of the HOA for Champion Woods. I have attended the occasional board meeting and participated in the open forums for Meridian township.

3. Describe your community activities and volunteerism in the community over the past 5-10 years.

I have been on the board of my HOA for 3 years now, my children attend school at Okemos public schools, and I have attended and participated in community meetings that the board presided over.

4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:

While I feel my work experience mirrors many of the responsibilities that are listed above (planning/budgeting - as a senior manager at Vertafore I have been instrumental in ensuring my department has come in on time and on budget with many deliverables during my tenure at the company), I have to admit my experience on a township level is limited. As mentioned above I have spoken at several township meetings. In planning for these meetings I kept up to date on current laws, read the townships bylaws to ensure my accuracy when speaking, and produced and presented findings that correlated to the topics at hand. I am eager to learn new information and skillsets and bring my understanding and reasoning to contribute to decisions in my community.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

4 years in my current residence. I graduated from Okemos High School in 2000.

6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

No

7. Have you ever served as an elected official? Please share specifics.

No

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

I moved back into this community as an adult because I shared in its values of education, inclusiveness, and ecological preservation. I now want to take a larger role in contributing to upholding these values. I have a very decisive nature and am looked to in my family, my neighborhood community, and in my career to be judicious and fair. I am known by my peers to be open minded and creative. I often bring solutions to the problems presented to me but am equally excited to work with the ideas brought forth by others and then collaborate to continually improve them to achieve the best outcome. I am excited to have a stronger voice in my community, to defend those that feel they are not able to speak up, to champion those who are marginalized, and to fight injustice within our township. I believe government has a strong and positive impact in the lives of the people that it serves and wish to be a part of that solution. I believe that the best dollar I spend is the dollar I spend on my taxes. I hope to bring that faith to the people of Meridian township.

Section Break

9. Full Name

Ashleigh M. New

10. Email

11. Phone

6107101277

12. Attachment (Resume, Cover Letter and 3 References)

Ashleigh_M._New_Cover_Letter.doc

Ashleigh_M._New_Resume.doc

AshleighMNewReferences.docx

Thank you,
Meridian Township, MI

This is an automated message generated by Granicus. Please do not reply directly to this email.

ASHLEIGH M. NEW

4139 Benca Circle Okemos, MI 48864 • 610.710.1277 • newashleigh@gmail.com

Mar 3, 2022

To whom it may concern:

As a community member of Meridian Township for the majority of my life, I have shared the passions that my fellow community members and the Board of Trustees have demonstrated over the years.

Education is of paramount importance to this community, having one of the top fifteen schools in Michigan according to both Niche.com and usnews.com. This was the sole reason that my mother and I moved to this community in 1998. She had recently gotten a job in Lansing and asked where I wanted to attend high school in the area. There was no decision. I had to live in Meridian Township. The educational reputation of this community spoke for itself. In recent years my wife and I made the same choice for our family. When our first child was nearing kindergarten age, we made the decision to sell our home in East Lansing and move so that he could benefit from this school system.

However, it isn't just the value placed on education that makes this community so special. Meridian Township is incredibly diverse and leads with its cultural distinctiveness on its sleeve. One of the key values I would like my children to take away from their time in our home is that every culture and every person has a right and a power to be who they are. Our diverse community empowers its residents to see other perspectives, needs, and desires as deserving and allows these varied attributes to enhance everyone around it. This shared value is something that I cherish and was yet another reason why this community called to me and my family.

Lastly, I see the community's intentionality in upholding a strong connection with the environment and its natural beauty. I see new developments being created with land set aside to preserve nature. I see parks, walkways, and natural corridors being maintained so that generations can experience the wonders and joys of outdoor living. During COVID, my family drastically increased our outdoor lifestyle and have benefitted greatly from this preservation. This is something that so many in our community value and I am so thankful that our community leaders share in this mindset so strongly.

I want nothing more than to be given the honor to serve my community by upholding its values. I would represent the goals and desires of the community in the decisions and actions taken by the board. And I would serve my fellow community members by listening to them with an open heart and mind, as all should be so lucky to be in such a strong, diverse, and caring community like ours.

Sincerely,

Ashleigh New

ASHLEIGH M. NEW

4139 Benca Circle Okemos, MI 48864 • 610.710.1277 • newashleigh@gmail.com

EDUCATION

Michigan State University, East Lansing, MI
Bachelors of Science in Computer Science

December 2008

Villanova University, Villanova, PA
Bachelors of Arts in Psychology
Concentration in Elementary Education

May 2004

PROFESSIONAL EXPERIENCE

Senior Software Development Manager, Vertafore, September 2020 - Present

- Manage up to 8 direct reports, including other managers, ensuring employees are motivated, engaged, and performing to the best of their abilities
- Guide senior leadership team on decisions around staffing, additional spend, and areas of growth
- Help manage and guide third party relationships to productive outcomes
- Construct and implement departmentwide initiatives for procedural improvements

Champion Woods Condominium Association Board Member, Champion Woods,
January 2020 – present

- As current president (Jan 2022)
 - reside over member disputes
 - creating and presenting updates to the board and members
 - maintaining accreditation
 - ensuring vendor relationships and work is up to community standards
- As treasurer (Jan 2021)
 - Ensured vendors are paid
 - Ensured membership dues were accurate and paid when necessary
 - Maintained budget and present information to board and community members
- As vice president (Jan 2020) and board member in general
 - Attended board meeting
 - Contributed to and led discussions on community concerns
 - Contributed to and led (?) decisions and outcomes

Software Development Manager, Vertafore, May 2017 – September 2020

Software Engineer II, Vertafore, July 2016 – May 2017

Software Engineer, Vertafore, July 2012 – July 2016

Production Support Analyst, Vertafore, December 2008 – July 2012

PERSONAL INFORMATION

- I have one child who attends Bennett Woods Elementary as a second grader, with a second who will be a kindergartener in the fall of 2022
- I have lived in the Meridian township community on and off since 1998
 - Including graduating from Okemos High School in 2000
 - Owning property since 2017
- I have attended and participated in several township meetings in the past ensuring that the needs and wants of community members were heard by the board

Yong Lim How
Ph 517 977 2425
[ylim@vertafore.com](mailto:yylim@vertafore.com)

Saul Rodriguez
Ph 517 214 3053
srodrigu@vertfore.com

Aisha Shackelford
Ph 313 595 4117
aishashackelford@gmail.com

Abigail Tithof

From: James McCurtis <jmccurtis@sbcglobal.net>
Sent: Tuesday, March 1, 2022 10:55 AM
To: Abigail Tithof
Subject: Meridian Township Trustee Appointment
Attachments: Ltr of Recomm - James McCurtis 2-27-2022 (1).pdf; Letter of Recommendation for James McCurtis.pdf; James' Resume 2022.doc; Meridian Township Trustee Application Fillable Form_Feb 2022.pdf

Hello. Enclosed are the following materials necessary to consider me for a trustee appointment:

- * Application
- * Resume
- * Two letters of recommendation
- * State Rep. Sarah Anthony recently sent a letter of recommendation via email.

Thank you.

James McCurtis Jr.
Have a blessed day



MERIDIAN TOWNSHIP BOARD TRUSTEE APPLICATION FORM

Please return this application, along with your resume, cover letter, and three (3) references to:

Abigail Tithof, Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Email: Tithof@meridian.mi.us Phone: 517.853.4210

Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email is the preferred method for receiving applicant materials, however, hard copies will be accepted. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes.

Please note: Under state law, the person appointed to the vacancy will serve until special elections are held in August (Primary Election) and November (General Election) to fill the remainder of the term ending in November of 2024. The person appointed is eligible to run in the special elections in August and November.

APPLICANTS FULL NAME: James McCurtis Jr.
APPLICANTS EMAIL ADDRESS: jmccurtis@sbcglobal.net
APPLICANTS PHONE: 517-381-1996 (home) and 517-243-4567 (cell)

QUESTIONS:


1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15, 2022?

Yes


2. Please tell us about your understanding or knowledge of municipal finances, budgeting, and auditing.

The township has to make financial decisions based on its revenue and expenditures. The revenue is generated from user fees and property, income, sales, utility and excise taxes. The township is responsible for budgeting for various services. A formal budget is typically made up of two categories: expected revenues and estimated expenditures. It is necessary to examine and meet the cost of essential services such as police, fire, schools, the library, park maintenance along with the salaries and

3. Describe your community activities and volunteerism in the community over the past 5 - 10 years.

I have been involved in community activities and volunteerism in Meridian Township and the Greater 


4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share with us your experience with, and understanding of, these responsibilities.

I moved to Okemos in 2001 when I was a reporter at the Lansing State Journal. Among other areas of government and education, I primarily covered Meridian Township Government my entire career at 


5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

I lived in Meridian Township for 21 years.


6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

I have not served on a Board or Commission for Meridian Township, however, I have always followed the various boards and commissions. I've always been interested in the township's affairs including 

7. Have you ever served as an elected official? Please share specifics.

I have never served as an elected official. I serve on the board of directors for the Capital Area United Way - now called United Way of South Central Michigan - and I hear and talk to township residents. I serve as second vice president for the Lansing Branch NAACP. I understand how boards and 

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

Our township is in the middle of exciting times with the growth and development of new subdivisions, businesses and apartment complexes. Simultaneously, we are experiencing a lot of challenges with infrastructure that needs repair including our roads 

James McCurtis Trustee Application Fillable form (Full answers must be scrolled to view from pdf):

1. Yes
2. The township has to make financial decisions based on its revenue and expenditures. The revenue is generated from user fees and property, income, sales, utility and excise taxes. The township is responsible for budgeting for various services. A formal budget is typically made up of two categories: expected revenues and estimated expenditures. It is necessary to examine and meet the cost of essential services such as police, fire, schools, the library, park maintenance along with the salaries and wages of township employees in order to produce a balanced budget. A financial audit is a thorough examination of the township's financial records, accounts, business transactions, accounting practices and internal controls. For 11 years I was a manager for the Division of Victim Services within the Michigan Department of Health and Human Services. In that position I had to prepare for several federal and state financial audits. I had to help gather financial documentation on expenditures and receipts on items purchased. I also had to gather accounting and financial policy and procedure documents upon the auditor's request.
3. I have been involved in community activities and volunteerism in Meridian Township and the Greater Lansing area for many years. I deliver groceries for the Greater Lansing Mobile Food Bank every third Saturday of the month. As a driver, I have delivered food to Haslett and East Lansing elderly residents who reside in Meridian Township. As the community service chair for my fraternity, I also chaired a tow-day Flint water drive during the lead water crisis in 2014 for the residents of Flint. I partnered with Home Depot, the Meridian Mall and the Okemos Walmart in this effort. As a result, the residents of Meridian Township and shoppers at the mall donated more than 400 cases of water. We then drove the water to a Flint distribution center. This was an excellent way for Meridian Township residents to contribute to the Flint water crisis and make a difference. I am a mentor for the Turning Point of Lansing in which several young men attend Okemos High School. I also coached my son's 5th and 6th grade basketball teams at St. Martha School. I also volunteered as a chaperone for several field trips at my son's school and I volunteered to help in the classroom also.
4. I moved to Okemos in 2001 when I was a reporter at the Lansing State Journal. Among other areas of government and education, I primarily covered Meridian Township Government my entire career at the local newspaper. I attended all of the trustee meetings and covered various stories including when Walmart announced plans to open here, mixed use zoning for apartment and commercial buildings and preserving the township's green space through its land preservation program. I have a great deal of experience with these areas because not only did I cover these kind of stories when I was at the journal from 2001 to 2004, but because I live here and I care about what happens in my community. I understand that our township is growing but it's a balancing act. We have to plan properly for any growth we have and we have to maintain our green space. That is why we must plan and zone properly for a well-rounded and well planned township. I moved to Okemos in 2001 when I was a reporter at the Lansing State Journal. Among other areas of government and education, I primarily covered Meridian Township Government my entire career at the local newspaper. I attended all of the trustee meetings and covered various stories including when Walmart announced plans to open here,

mixed use zoning for apartment and commercial buildings and preserving the township's green space through its land preservation program. I have a great deal of experience with these areas because not only did I cover these kind of stories when I was at the journal from 2001 to 2004, but because I live here and I care about what happens in my community. I understand that our township is growing but it's a balancing act. We have to plan properly for any growth we have and we have to maintain our green space. That is why we must plan and zone properly for a well-rounded and well planned township.

5. I lived in Meridian Township for 21 years.
6. I have not served on a Board or Commission for Meridian Township, however, I have always followed the various boards and commissions. I've always been interested in the township's affairs including the current downtown mixed-use project, which will contain commercial and residential development. I also admired how the township installed the outdoor skating rink and the new Farmer's Market on the Green Pavilion.
7. I have never served as an elected official. I serve on the board of directors for the Capital Area United Way - now called United Way of South Central Michigan - and I hear and talk to township residents. I serve as second vice president for the Lansing Branch NAACP. I understand how boards and commissions work. I covered the board and various commissions in Meridian Township when I was a reporter so I understand how they work. And I understand the issues in Meridian Township. I am not a career politician, however, I was an analyst/writer for the State House of Representatives for two years. I've been involved in many campaigns; I've knocked on doors and discussed issues with potential voters for a variety of elections. I am a regular resident of 21 years who loves my community, cares for my community and want to maintain a safe place for my children to live and learn. I am invested in Meridian Township and I think having a voice outside of politics would benefit the township.
8. Our township is in the middle of exciting times with the growth and development of new subdivisions, businesses and apartment complexes. Simultaneously, we are experiencing a lot of challenges with infrastructure that needs repair including our roads and bridges. I want to serve as trustee for the township because I want to help the board manage our development in an effective way. While the township evolves, we have to be sure our growth remains strategic and manageable for our residents and business owners. I want to help the township work with the Ingham County Road Department and the Ingham County Drain Commissioner when maintaining our roads and drains. These issues will continue to exist as our township grows and I want to play a role managing these important matters. I want to make sure our community continues to be a safe place for my children and our residents' children to grow, live and learn. I want to ensure they have walkable communities where they can play and where residents can safely walk their dogs or ride their bikes. I also want to serve as a trustee for the people in Meridian Township who feel they don't have a voice. If appointed, I would be that trustee for the voiceless with a listening ear letting them know that I hear you and I see you. We have to be sure to recognize and listen to our residents who feel disenfranchised in any way.

James L. McCurtis Jr.

335 Chimney Oaks Dr.
Okemos, Michigan 48864
Home (517) 381-1996 · Cell (517) 243-4567
jmccurtis@sbcglobal.net

EDUCATION

- 2002-2005** **DAVENPORT UNIVERSITY** **LANSING, MI**
Master of Business Administration degree with a concentration in marketing.
- Aug. 1992-
Dec. 1996** **UNIVERSITY OF IOWA** **IOWA CITY, IA**
Bachelor of Arts degree in journalism with a minor in African American World Studies.

EXPERIENCE

- Jan. 2022-
Present** **MICHIGAN EDUCATION SPECIAL SERVICES ASSOCIATION (MESSA)**
Communications Consultant **EAST LANSING, MI**
Responsible for the development and coordination of communications strategies, public relations, media, materials, and crisis programs to support MESSA Field Representatives, MEA UniServ Directors, coordinating councils and local associations in areas where retaining MESSA or securing new business is a critical issue.
- Dec. 2010-
Present** **MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**
Crime Victim Services Commission Manager **LANSING, MI**
Provide management oversight of administering statewide direct services and state and federal grant programs for crime victims. Implement and evaluate agency programs as provided by statute or as directed by the department. Oversee the design and monitoring of internal management reporting systems and procedures designed to provide consistent agency response regarding stated policy and practice, development of criteria and instruments for measuring program effectiveness, reporting of potential or actual problem areas to the department, and recommending required changes.
- Nov. 2007-
Dec. 2010** **MICHIGAN DEPARTMENT OF COMMUNITY HEALTH** **LANSING, MI**
Public Information Officer
Served as the official department spokesperson. Responded to media inquiries, shared information from the department with media outlets, stakeholders and the general public. Promoted the department's newsworthy events to the public and to the media. Ensured that open lines of communication were always maintained with all stakeholders, state offices, media and the public.
- Jan. 2007-
Nov. 2007** *Special Assistant to the Director/Public Relations Liaison*
Speech writer for the director of the Michigan Department of Community Health. Responsible for producing press releases, talking points, editorials, media relations and message development.
- June 2007-
Aug. 2007** **MICHIGAN OFFICE OF THE GOVERNOR** **LANSING, MI**
Appointments Specialist
Received a three-month assignment from the Governor's Office to appoint qualified applicants to various boards within the Michigan Department of Community Health.

STATE HOUSE DEMOCRATIC COMMUNICATIONS LANSING, MI

**Feb. 2005-
Jan. 2007**

Writer/Analyst

Writer for ten state representatives based in Wayne and Lenawee counties. Coordinated press conferences and responsible for writing press releases, talking points, speeches, editorials and newsletters. Researched various topics within state Legislature.

LANSING STATE JOURNAL

LANSING, MI

**March 2001-
Feb. 2005**

General Assignment Reporter

Covered elementary, secondary and higher education; police and fire; and Meridian Township

IOWA CITY PRESS-CITIZEN

IOWA CITY, IA

**May 2000-
March 2001**

Assistant Assignment Editor

Managed a team of eight reporters, edited articles daily, assigned stories and assisted reporters in developing story ideas for Gannett-owned daily newspaper.

**July 1999-
May 2000
1997-1998**

Reporter

Covered business; and elementary, secondary and higher education.

KWWL-TV

WATERLOO, IA

**July 1998-
July 1999**

Reporter - Cedar Rapids Bureau

Wrote, shot, edited and voiced stories to air live or taped for evening and morning newscasts for NBC affiliate.

AWARDS AND COMMUNITY SERVICE

- Meals on Wheels volunteer for the Tri-County Office of Aging (2003-2007).
- Big brother for Big Brothers Big Sisters of Greater Lansing (2002-2003; 2005-2009).
- Tutored fourth graders in reading for Capital Area Youth Alliance (2002).
- Runner-up for Gannett Well-Done Award for Public Service reporting (1998).
- Third place in best news story (class D2 division) from Iowa Newspaper Association (1998).
- Area Director of Alpha Phi Alpha Fraternity Inc. Kappa Delta Lambda Chapter (present).
- Greater Lansing Area Dr. Martin Luther King Jr. Holiday Commission (2011-2021)
- Readers are Leaders/March is Reading Month (2006-present)
- Tutored and mentored sixth graders for Shabazz Academy Public Charter School (2006-2017)
- City of Lansing Mobile Food Pantry volunteer (2012-present)
- The Turning Point of Lansing mentor/elder for 7th-12th grade young men (2020-present)
- The Lansing Branch NAACP – second vice president and communications chair (2020-present)
- Serve on Board of Directors for Capital Area United Way (2020-present)

Abigail Tithof

From: Michelle Wright <MWright2@ingham.org>
Sent: Thursday, February 24, 2022 2:42 PM
To: Abigail Tithof
Subject: Letter of Recommendation for James McCurtis Jr.
Attachments: SKM_454e22022412420.pdf

Good afternoon Abby,

Attached, please find a letter of recommendation from Clerk Byrum for James McCurtis Jr. concerning the Meridian Township Board Trustee position.

Clerk Byrum has mailed the letter to you as well.

Please let me know if I may be of further assistance.

Sincerely,
Michelle Wright
Executive Assistant
Pronouns: [she/her/hers](#)
Ingham County Clerk Barb Byrum's Office
(517) 676-7215



BRANCH OFFICE
Veterans Memorial Courthouse
Lansing, MI 48933
clerk@ingham.org
clerk.ingham.org

Barb Byrum
Ingham County Clerk

MAIN OFFICE
P.O. Box 179
341 South Jefferson
Mason, MI 48854
Phone: (517) 676-7201
Fax: (517) 676-7254

February 24, 2022

Meridian Township Board
c/o Abigail Tithof
5151 Marsh Road
Okemos, MI 48864

Greetings Board Members,

I am writing today in support of the application of James L. McCurtis Jr. for one of the two vacant Trustee positions on the Meridian Township Board.

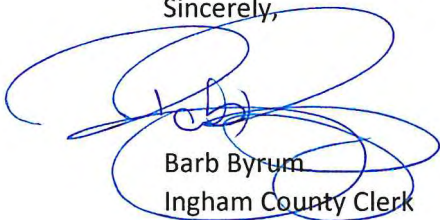
I have known James professionally and personally for many years. His record of public service spans several decades and he has shown an impressive ability to rise to every occasion and surpass every expectation.

I met James when he worked for the Michigan State House Democratic Communications staff in 2006. Since then he has transitioned into less political roles with the Department of Community Health and later the Department of Health and Human Services. While he has served behind the scenes for many years in public service in Michigan, I am confident that he will transition well to being in the forefront of policymaking at the local level.

In addition to his laudable career, he has a history of volunteerism and community service. I have personally worked with him in his role as Second Vice President for the Lansing Branch of the NAACP and can attest to the impact that he has had on that organization over the last several years.

Thank you very much for your time and your consideration of James McCurtis' application. If I may provide any additional information regarding his candidacy, please feel free to contact me.

Sincerely,



Barb Byrum
Ingham County Clerk

Letter of Recommendation

for James McCurtis

February 27, 2022

Abigail Tithof
Human Resource Director, Meridian Township

Ms. Tithof,

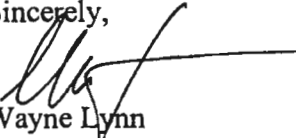
I have known James McCurtis for over 8 years. I have found him to be a man of resilience and personal drive. He has in his career as well as a volunteer in the community as well as strong advocate for his family.

His devotion to his family and community is without question. As a father of three dynamic young men, James provides an ideal example for them especially with the strong relationship he has with his wife. In the community, he works diligently on the Board of Directors for the Capital Area United Way, volunteer with Lansing Mobile Food Drive, and 2nd Vice President for the Lansing NAACP.

I have been privileged to serve in the same fraternity, Alpha Phi Alpha, with James where he has been active in community service, fraternal outreach, and the district leadership for the fraternity. I have been very impressed with his desire to impact the lives of those that are in need particularly the youth as we serve together in The Turning Point of Lansing mentoring program. This program is designed for young men 7-12th grade and James has been an active participant of the program committee.

I would strongly recommend James as a candidate for the Meridian Township, and I am confident he would contribute significantly to the progress of our community.

Sincerely,



Wayne Lynn
Chairman, Board of Directors, The Turning Point of Lansing
and
Director, Transmission & Distribution Operations and Engineering
Lansing Board of Water and Light

February 25, 2022

Meridian Township Board
c/o Abigail Tithof
5151 Marsh Road
Okemos, MI 48864

Greetings Board Members,

It is my honor to provide a letter of support for Mr. James L. McCurtis Jr. for one of the two vacant Trustee positions on the Meridian Township Board. I believe he would be an outstanding addition to the board.

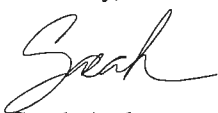
I have known James McCurtis personally and professionally for about 15 years when he was a writer/analyst for the Michigan State House Democratic Communications staff in 2006. Since then, he served in less political roles with the Department of Community Health, which later became the Department of Health and Human Services. He's currently a communications consultant for MESSA, a non-profit membership organization that provides health benefits to Michigan school employees, municipalities and other public groups.

James demonstrates exemplary leadership in his community serving in several organizations including second vice president for the Lansing Branch NAACP, vice president for the Lansing Chapter of his fraternity, Alpha Phi Alpha Fraternity, Inc., and as a board member for Capital Area United Way. I see the work James does because I'm a member of the Lansing Branch NAACP and I serve with him on the Capital Area United Way.

In addition to his leadership James volunteers and serves his community. Through his fraternity, he has led several community service events including voter registration drives, free masks and hand sanitizer distribution to underserved populations at the start of the pandemic, food deliveries to the elderly for the Lansing Mobile Food Pantry and mentoring young men from area high schools including Okemos High School as an elder for The Turning Point of Lansing.

James is a Meridian Township resident of 21 years. I know he loves his community because he shows it every day. I highly recommend him for the Meridian Township trustee position. If you have any questions or need additional information, please feel free to contact me.

Sincerely,



Sarah Anthony
State Representative
District 68

Abigail Tithof

From: webmaster@meridian.mi.us on behalf of Meridian Township, MI
<webmaster@meridian.mi.us>
Sent: Friday, March 4, 2022 1:43 PM
To: Abigail Tithof
Subject: *NEW SUBMISSION* Meridian Township Trustee Application

Meridian Township Trustee Application

Submission #: 1509744
IP Address: 73.161.253.40
Submission Date: 03/04/2022 1:42
Survey Time: 18 minutes, 45 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

Section Break

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?

Yes, I am available.

2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.

As a result of my formal education and career experience as an accountant and as a business executive, I have developed an expertise and deep understanding of both budgeting and auditing. Further, as an accounting professional with a major international public accounting firm, my extensive practice encompassed both the disciplines of auditing and tax, which afforded me the opportunity to establish a fundamental understanding of municipal finance and principals of fund accounting. As an auditor, my client engagements included the City of Pontiac, Michigan, and the Pontiac Silver Dome professional sports stadium, as well as the Wayne County Michigan Drain Commission, which included a bond covenant compliance review.

3. Describe your community activities and volunteerism in the community over the past 5-10 years.

I have been a resident of Okemos, Michigan for over 25 years. During that period, my wife and I have raised three exceptional daughters, each of whom matriculated through the Okemos School District. During those 25 years my wife and I have enjoyed living in Okemos and have been involved in numerous community activities. My personal community involvement has been substantial and has included among others: Okemos School District – Cultural Diversity Advisory Committee; Okemos School District – Vice President, Health Curriculum Advisory Board; Greater Lansing Area Holiday Mayoral Commission – Commissioner; Treasurer; YMCA

of Metropolitan Lansing – Board Member, Treasurer; Western Michigan University Alumni Association, Board Member/ Treasurer; Sigma Pi Phi Fraternity, Inc., Scholarship Committee, Jack and Jill of America, Inc., Family Membership, and an election observer. In addition, I regularly assisted in officiating at Okemos High School track meets, assisting field readiness for Okemos High School girls' soccer games, guest speaker for the high school's entrepreneur classes, as well as supporting enumerable community activities through my presence and contributions.

4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:

As better disclosed on my resume, please note that I have extensive planning and budgeting experience and have been a corporate executive responsible for Human Resources Department at a major area company with a union represented work force. During my career I have also had the unique experience of assisting in oversight of a federally supervised union election while a public accounting professional. My professional involvements have included addressing complex issues in interpreting regulatory codes and legislation, corporate and labor law course work, establishing contracting strategy and negotiating individual contracts in excess of \$1.2 billion, contracts and commercial law professor, legal scholarship publications on commercial law in the State of Michigan. Finally, I have had some exposure to land use matters while a law clerk for what was the largest oil and gas pipeline company in the United States. My exposure to economic development have been garnered initially as an auditor of municipal entities, including DDAs and TIFF Districts, and more personally as having purchased undeveloped land from a major national retail/grocery chain, then served as the developer of a small business valued in excess of \$3.2 million.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

My family, wife and three daughters, have lived at our current residence in Okemos for in excess of 25 years.

6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

No, I have not.

7. Have you ever served as an elected official? Please share specifics.

No, I have not.

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

I am seeking to fill one of the vacant Meridian Township Board of Trustee positions because I would like to continue giving back to our community. I have had a very successful career and have acquired exceptional skills and expertise from which I sincerely believe that our community can utilize][can benefit from and fortunately I now have the time along with my strong desire to help my community strive as we come out of this very challenging pandemic and beyond.

Section Break

9. Full Name

Kevin B.. Scott, Esq.

10. Email

11. Phone

5178965927

12. Attachment (Resume, Cover Letter and 3 References)

Professional References. Meridian Twnshp. 3.4. 2022.doc

Thank you,
Meridian Township, MI

This is an automated message generated by Granicus. Please do not reply directly to this email.

March 4, 2022

Ms. Abigail Tithof,
Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, Michigan

Dear Meridian Township Board of Trustees:

In response to your solicitation to fill each of the vacant Board of Trustee positions, I am providing my credentials for your consideration.

Ideally, in this position the trustee board will make optimal use of my leadership experience and technical expertise gained as an attorney, a law school professor, as well as a corporate executive. I have worked in capacities that have allowed me to develop strong communications and cogent decision making skills, and the ability to work productively and effectively with varied constituencies. I have exceptional written, organizational and analytical skills, as well as the ability to comprehend and problem solve complex matters. I am a friendly, self-motivated, results-oriented lawyer with broadly diverse experience, in accounting/finance, tax, business transactions and operations, strategic planning and education, among others with an extensive and proven track record.

Some key experiences from my career that are relevant to this opportunity include:

- Graduate of the University of Michigan Law School; Western Michigan University School of Business, member and Fellow of the Michigan Bar Association; and tenured Professor of Law specializing in contract and commercial law.
- Experience in auditing and finance in a municipal environment.
- Administrative Law Judge for the State of Michigan adjudicating and issuing decisions in Special Education and Unemployment Benefit matters.
- Responsibility for establishing and implementing contracting strategy, as well as negotiating, contracts in excess of \$1.2 billion.
- Coordinated and managed a team including outside legal counsel, public accountants and actuaries to successfully complete an IPO and established one of 5 or 6 African-American companies ever to become publicly traded.

- Responsibility for regulatory compliance with NASDAQ Stock Exchange and the Securities and Exchange Commission, as well as government programs regulatory filings. Established and managed the operations of a health care foundation.
- Audit and federal and state tax compliance experience with a major international public accounting firm, as well as extensive project management, contract compliance and strategic planning experience.
- Worked with health care industry professionals and state regulators to evaluate proposed legislation and revise statues associated with the HMO Act, Public Act 350 and Medicaid health care initiatives and provided testimony before the State House Appropriations Committee.

I am confident that my experience in these areas, and others, will prove to be assets as a Meridian Township Trustee. I look forward to hearing from you and can be reached at 517-896-5927.

Sincerely,
Kevin B. Scott

KEVIN BERNARD SCOTT

3692 Fairhills Drive
Okemos Michigan 48864
517 / 896-5927
kbscott@comcast.net

**CAREER
EXPERIENCE:**

- 1/18 to Present **KBJ Operations, LLC, dba Culver's, Lansing, Michigan**
Owner/Operator of fast casual restaurant
- 5/06 to Present **Western Michigan University, Cooley Law School**
Lansing, Michigan
Professor Emeritus /Adjunct Professor (10/1/2014 - Present)
Tenured Professor of Law – Contracts and Commercial Law Department
- 10/14 to 6/15 **Social Security Administration, Detroit, Michigan**
Office of Disability Administration and Review
Attorney Advisor – Prepared disability decisions and advised Administrative
Law Judges on disability regulatory and procedural matters
- 6/06 to 5/07 **State of Michigan, Lansing, Michigan**
State Office of Administrative Hearings and Rules
Administrative Law Judge – Presided over Special Education and
Unemployment Benefit hearings.
- 9/02 to 1/05 **Michigan Education Special Services Association (MESSA)**
East Lansing, Michigan
Division Director, Business and Field Operations
- Reporting to the CEO, my areas of responsibility included establishing
contracting strategy and negotiated provider contracts worth in excess of \$1.2
billion with business partners associated with the underwriting of health, life,
dental, and vision and disability products. Responsibilities included
implementation of new products and operational performance metrics as well
as the leadership of the enrollment, flexible benefits and COBRA
administration, billing, rating, marketing, and field services departments, and
relationship management.
- 11/98 to 8/02 **Blue Care Network of Michigan, Southfield, Michigan**
Director, Project Management and Process Improvement (7/00-8/02)
- Member of the executive management team for health center operations.
Assisted in the development of health center policies and practices. Project
Director for quality improvement initiatives and the selection and
implementation of administrative and clinical management systems.

Senior Corporate Advisor (12/98-6/00)

Merger and integration planning of statewide governmental health programs. Developed performance metrics and customer service indices for government programs to facilitate post integration service comparisons and benchmarking. Directed contingency planning processes and Y2K operations readiness strategies for the enterprise.

4/96 to 11/98

Blue Care Network of Mid Michigan, Lansing, Michigan

Chief Operating Officer

Responsible for the day-to-day operations. Achievements included, enrollment growth of 18%, full NCQA HMO accreditation, expansion of primary care network in excess of 200 providers, negotiated capitation and risk sharing arrangements, developed a "best in class" system of capturing and reporting HEDIS measures as determined by the firm Coppers & Lybrand, and recognized by the Wall Street Journal as a national leader in quality of care associated with Medicare Risk contract performance.

Direct responsibilities included Customer Services, Claims Management, Information Systems, Staff Model Operations, Finance, Membership and Billing, Governmental Program (Medicare), Provider Contract Negotiation, Planning and Development, Government Relations, Claims Processing, Risk Management, and Human Resources Departments. Member of Blue Cross Blue Shield Speakers Bureau.

1/95 to 3/96

FHC Managed Health Services, Inc., Norfolk, Virginia

Chief Financial Officer

As CFO, I was responsible for preparing pro-forma financial statements and business model assumptions, designing capitation and risk sharing arrangements, working with actuarial consultants, and establishing the financial operating systems for the companies.

Corporate Vice President of Planning and Development

As Vice President of Planning and Development, I was responsible for evaluating and selecting states/markets in which to develop HMO operations, negotiating joint venture opportunities, and establishing relationships with governmental regulatory officials.

4/92 to 5/94

North Detroit General Hospital, Detroit, Michigan

Chief Financial Officer

Assisted in managing the successful turn-around of North Detroit General Hospital, a general acute care and mental health facility licensed for 256 beds, filed Chapter 11 Bankruptcy in July 1991. As CFO, I was retained as a financial and business consultant to assist in preparation of the Plan of Reorganization and managing the hospital through its Chapter 11 proceedings.

10/86 to 3/92

**United American Healthcare Corporation/
OmniCare Health Plan, Detroit, Michigan**

Vice President/Corporate Controller/
Chief Accounting Officer (6/91 – 3/92)

Provided financial leadership for an initial public offering, prepared Security and Exchange Commission and NASDAQ Stock Exchange regulatory disclosures and performed duties as Chief Accounting Officer for 5 affiliated health care and third party administration organizations. Assisted in the development of new product lines and business initiatives. Created and managed the assets of United American Healthcare Foundation.

Deputy Executive Director, U.A. Health Care Corporation /
Personal Physician Care of Ohio, Cleveland, Ohio (1/91 – 8/91)

Requested by the Commissioner of the Ohio Department of Insurance, as interim CEO, managed the successful turn-around of the 20,000 members, \$26 million affiliated HMO, which sustained an \$8 million negative net worth. Prepared the strategic and reorganization plans for the Company. Collaborated with county commissioners, state regulatory officials, community health care providers and employer groups to redesign the company's cost and revenue structure. Tasks encompassed renegotiating provider contracts, improving capitation and risk sharing arrangements, liquidating nonessential assets, managing broker relationships and initiating rating and underwriting policies. Service areas included commercial, working uninsured and Medicaid populations.

Corporate Controller (5/89 – 6/91)

Vice President level position responsible for planning and directing the financial operations for a series of health care related concerns having enrollment and gross revenues in excess of 96,000 and \$115 million. Reengineered accounting policies and workflow processes, managed financial statement preparation, budgeting, business and tax planning, audit engagements, regulatory reviews and monitored financial operations of affiliated companies.

6/83 to 9/86
8/78 to 6/80

Arthur Young and Company, Detroit, Michigan
International Public Accounting Firm

Tax Senior (Attorney) (6/83 – 9/86) // Senior Accountant (8/78 – 6/80)

Responsibilities included tax compliance and research for foreign and domestic corporations and individuals and litigation support. Audit engagements of closely held, public and private organizations including manufacturers, hospitals, municipalities, and sports arenas.

**EDUCATION/
PROFESSIONAL TRAINING:**

University of Michigan Law School, Ann Arbor, Michigan
Juris Doctor Degree, 1983

Western Michigan University, Kalamazoo, Michigan
Bachelor of Business Administration, Accounting, 1978

- **University of Pennsylvania, The Wharton School, Leonard Davis Institute of Health Economics**, Managed Health Care Senior Executive Program, 1991
- **American Managed Care Review Association**, Certified Managed Care Executive Program, 1992

PUBLICATIONS

- **Scott, Kevin, *Annual Survey of Michigan Law - Contracts and Commercial Law*, 56 Wayne L. Rev. 1025 (2010)**
- **Scott, Kevin, *Annual Survey of Michigan Law - Contracts and Commercial Law*, 56 Wayne L. Rev. 171 (2010)**
- **Scott, Kevin, *Annual Survey of Michigan Law - Contracts and Commercial Law*, 55 Wayne L. Rev. 147 (2009)**

**CURRENT AND PAST
CIVIC AFFILIATIONS:**

- Michigan Bar Association – Member (Admitted 1983)
- Michigan State Bar Foundation – Fellow
- Oakland County Bar Association
- Oakland County Bar Foundation – Fellow
- United States Supreme Court – Bar
- Okemos School District – Cultural Diversity Advisory Committee
- Okemos School District – Vice President, Health Curriculum Advisory Board,
- Greater Lansing Area Holiday Mayoral Commission – Commissioner; Treasurer
- YMCA of Metropolitan Lansing – Board Member; Treasurer
- Western Michigan University Onyx Society; President, Endowed Scholarship, Founder
- Western Michigan University Alumni Association, Board Member/ Treasurer
- Jack and Jill of America, Inc.
- Sigma Pi Phi Fraternity, Inc., Alpha Chi Boule'
- Kappa Alpha Psi Fraternity, Inc.
- Leadership Michigan Executive Program

Kevin B. Scott
Meridian Township Trustee Application
March 4, 2022

Professional References

Michael C. McDaniel, Professor (Past Dean)
Western Michigan University Cooley Law School
300 S. Capital Ave.
Lansing, Michigan 48933
(517) 371-5140 ext. 2009

Mark A. Dotson, Professor
Western Michigan University Cooley Law School
300 S. Capitol Avenue
Lansing, Michigan 48901
(517) 371-5140 ext. 2603

Mr. Charles Blockett, (Retired)
Michigan Civil Service and
Sparrow Hospital Foundation Board
3537 Waverly Hills Rd.
Lansing, Michigan 48917
(517) 881-3300 (Home)
(517) 484-3362 (Mobile)

Ⓢ

3/3/22 TRUSTEE LINDA BURGHARDT
APPLICANT

Abigail Tithof

From: LINDA BURGHARDT <lburghardt@comcast.net>
Sent: Thursday, March 3, 2022 2:54 PM
To: Abigail Tithof
Subject: Application for Trustee position
Attachments: Cover letter -- Meridian Township Trustee -- Linda Burghardt - 3-2-22.doc; Linda Burghardt -- Meridian Trustee questionnaire with answers -- 3-1-22.docx; Linda Burghardt Resume 3-2-22.doc; References -- Linda Burghardt -3-3-22.xls

Hi Abigail,

I am applying for one of the open trustee positions on the Meridian Township Board of Trustees and have attached my cover letter, resume, completed application form, and references as requested in the job posting.

Please let me know if you have any questions or would like additional documents and if you prefer that I submit these documents via the Township website. Thank you!

Sincerely,

Linda Burghardt

LINDA BURGHARDT

ANSWERS TO CANDIDATE QUESTIONNAIRE

APPLICATION FOR MERIDIAN TOWNSHIP TRUSTEE

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15, 2022.
 - Yes, I will be available for the interview on March 15, 2022.

2. Please tell us about your understanding or knowledge of municipal finances, budgeting, and auditing.
 - Experience/Training -- My training and experience with finances have been in the area of State of Michigan appropriations and nonprofit association financial management.
 - i. I shepherded a \$250 million dollar budget bill through the legislature and wrote the 46-page training manual on the state's appropriations process for the Michigan Senate Fiscal Agency.
 - ii. I have taken courses in accounting for non-accountants and financial management for nonprofits through MSU's evening college.
 - iii. I took courses in budgeting and finance through the Michigan Society of Association Executives Academy of Association Management and the Certified Association Executive Exam Preparation Course.
 - iv. I have been responsible for developing the budgets for three nonprofit associations and for overseeing the successful annual audits for the associations.

3. Describe your community activities and volunteerism in the community over the past 5 – 10 years.
 - I currently serve on the Board of Directors and Steering Committee for Art in the Wild (AITW), a 501 c3 nonprofit organization whose purpose is to raise public awareness of the extent to which human lifestyles and activities contribute to the pollution of our water resources. The intent of AITW is to provide educational opportunities to the public in environmentally restored areas through stationary and performing art exhibits. AITW is beginning its efforts with the Montgomery Drain District project in the Frandor area and expects to broaden its efforts to include the surrounding cities and townships throughout the county.
 - Most of my service and volunteer activities have been work-related. I have served on a variety of councils and committees such as the Behavioral Health Advisory Council, the Recovery Council, Partners for Parity, Partners in Crisis, Open Access to Medications group, the Advisory Committee on Mental Illness, Nursing Facility Transition Initiative Team, Community Certified Behavioral Health Centers (steering committee), Enroll Michigan (Board of Directors), Medicaid Medicare Assistance Program (Board of Directors), Lt. Governor's Section 298 Large Work Group and FACTS Subcommittee, Michigan Voice/America Votes, Citizens Alliance on Prisons and Public Spending, Campaign for Justice, Coalition for Adoption Rights Equality, Mental Health Coalition, Prisoner Re-entry Initiative, Juvenile Justice Initiative, the Service Array and Provider Network Focus Group of Michigan's Dual Eligibles Project, and MSAE's CEO Circle.
 - I also have volunteered for several Democratic candidate campaigns, the Michigan Democratic Party and its coordinated campaigns, and the Ingham County Democratic

Party. I received the ICDP's A. Geraldine Rappaport Volunteer of the Year Award in 2009.

- I have been actively involved with the Meridian Democrats Club and was recently elected to its Board of Directors.
4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations, and audit review. Please share your experience with, and understanding of, these:
- Experience
 - i. During my tenure with the Michigan State Senate I wrote the analyses for a number of legislative initiatives that pertain to economic development and municipal finance initiatives including tax increment financing, downtown development authorities, economic growth zones, brownfield redevelopment, revenue sharing, urban land assembly fund, surplus funds investment pools for municipalities, land use inventory reports, principal shopping areas redevelopment, plant rehabilitation tax credit, enterprise zones, and zoning of day care homes.
 - ii. I have been through audits for the three different nonprofits I led as the executive director (all successful) and a review of the finances of the political action committee for a fourth nonprofit (also successful) for which I was responsible.
 - iii. I have been responsible for developing, implementing, and monitoring the budgets for three nonprofit organizations with various funding sources including membership dues, sponsor and vendor fees, event revenues, donations, private foundation grants, and federal grant funds through the MI Dept. of Health and Human Services (MDHHS). I also was responsible for monitoring the investment of a \$2 million bequest and for regular reports to the private foundations and MDHHS on the use of the funds received from those entities.
 - iv. The type of planning that I have been involved in has been strategic planning for nonprofit organizations and service delivery systems for state government. I understand the goal and process of planning and the procedures involved.
 - Understanding
 - i. "Meridian Township's vision is to achieve and maintain a sustainable and welcoming community with the highest quality of life for our residents. This encompasses protecting our natural environment and our health and safety, and enhancing our prosperity, cultural heritage, diversity and recreational opportunities". (Meridian Township website)
 - ii. To realize such a vision necessitates careful planning. The current and future needs and interests of all residents and entities in the community must be considered in the planning process. Ideally, but not without considerable effort, those needs and interests can be balanced to achieve shared goals and create a harmonious community.
 - iii. Almost any action designed to address the needs and interests of the residents and entities of the community, e.g., any economic development initiative, land use proposal, or zoning request, is going to affect the Township financially.
 - iv. To ensure that efforts to address the needs and interests of the community are financially realistic, it behooves the Township Trustee to seek advice and recommendations of the Township residents and Township committees and commissions that deal with economic development, zoning, land use, environmental protection, and other such issues.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the township. How long have you resided in Meridian Township?
 - I have resided in Meridian Township for 33 years.
6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.
 - I served on the Township's Environmental Commission in 2019.
7. Have you ever served as an elected official? Please share specifics.
 - No, I have never served as an elected official, but I did run in the Democratic primary for Ingham County Commissioner for the 12th District in 2018.
8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.
 - For a long time now I have had the pleasure and privilege of living in the safe, culturally diverse, vibrant community that is Meridian Township. When my husband passed away soon after he and I and our infant son moved into the Township, I considered myself very lucky to be in a stable community with excellent educational opportunities, recreational options, and cultural adventures. Since neither my husband nor I had any family in Michigan, I felt that the Township was the perfect place to rear my son on my own. I have always wanted to give back to the community, but full-time employment and family responsibilities took priority.

The timing is right now for me to become more actively involved in supporting Meridian Township, and I have an added incentive. My son and daughter-in-law, both graduates of the Okemos school system, feel the same way about the Township as I do and jumped at the chance to move their family to Okemos last summer. I want to do whatever I can to help the Township continue to be for my grandchildren the safe, culturally diverse, vibrant community it has been for my son and me.

LINDA P BURGHARDT

1907 Atherton Way • Okemos, MI 48864 • (517) 347-1077 (h) (517) 420-3706 (c) • lburghardt@comcast.net

March 2, 2022

Abigail Tithof
Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Dear Ms. Tithof,

I am writing to apply for a trustee position with the Meridian Township Board of Trustees. My employment career has included an emphasis on financial management, fiscal analyses, and budget planning as well as experience with economic development initiatives.

During my tenure with the Michigan State Senate, I wrote over 3,000 analyses of bills, many of which had a direct effect on local units of government. The analyses covered such topics as tax increment financing, brownfield redevelopment, and downtown development authorities. Since the Senate Fiscal Agency did not have a formal training process for new fiscal analysts, I wrote a 46-page training manual for the Agency.

As the executive director of several nonprofit organizations, I have had a lot of experience working with boards of directors, developing agendas and briefing materials, conducting effective meetings, and facilitating strategic planning sessions. In addition to board relations, my administrative duties included personnel management, budget development, oversight of an investment portfolio, and grant funding application and management. Further, I oversaw all of the organizations' advocacy initiatives and served as an executive appointee on several state councils, committees, and task forces. I was the spokesperson for the organizations with the legislature, the executive branch, the media, the nonprofit advocacy communities, state affiliates and national offices, and the general public. I also was the staff liaison to various committees and interest groups internal to the organizations.

A strong believer in life-long education, I took courses in accounting for non-accountants and financial management for nonprofits, completed the MI Society of Association Executives' Academy of Association Management and the Certified Association Executive (CAE) exam preparation course, and passed the CAE exam to enhance my skills and knowledge as a nonprofit executive director. I would bring that passion for learning, excellence and commitment to the position of Trustee of Meridian Township. I believe my skills, knowledge, experience, and training would enable me to be a true asset to the Board of Trustees and the Township and I would relish the opportunity to serve the community that has provided me and my son with so many advantages. I look forward to meeting with the Trustee Selection Committee to further discuss the opportunity. Thank you.

Sincerely,

Linda Burghardt, MPA, CAE

LINDA P BURGHARDT

1907 Atherton Way • Okemos, MI 48864 • 517.347.1077 (h) • 517.420.3706 (c) • LBurghardt@comcast.net

PROFILE

- **Public Speaking** – Over 300 presentations across the state to legislators, faculty, students, professionals, and the general public which included training, advocacy, public education on issues, and classroom lectures.
- **Writing** - Over 3,000 legislative analyses on a wide range of topics; briefing and public policy materials; testimony on legislation; budget bills and decision documents; training and advocacy materials; responses to questions from Governor’s Task Force on Licensure; Appropriations Manual for Senate Fiscal Agency; articles for newsletters and agency publications; communications with regulatory agencies; marketing materials. Editor of business plan for non-profit.
- **Liaison/Collaborations/Networking** - Liaison to legislators, staff, government agencies, business and community groups, association members and national offices, nonprofit and other organizations. Collaborations with, or member of, over 20 coalitions /committees, including Behavioral Health Advisory Council, the Board of Directors for Enroll Michigan and MMAP, the Lt. Governor’s Section 298 Large Work Group and 298 Next Steps Workgroup, Partners for Parity, Partners in Crisis, Recovery Council, Dual Eligibles Task Force, Steering Committee/Board of Directors for Art in the Wild (water resources protection/education through art nonprofit).
- **Events** - Trained NASW-MI members on licensure issues for Lobby Day. For eight years planned and conducted annual Legislative Education and Advocacy Day for over 400 college students, faculty, and social workers. Speakers included issue experts, state legislators, and representatives from the Governor’s office and various state agencies. Planned all content and speakers for NAMI Michigan and AAAAM annual conferences.
- **Social Media/Communications** - Worked with NASW-MI Communications Director on web advocacy tools, including a Legislative Action Web Page for communication with legislators. Worked with Deputy Director at NAMI MI to provide information to members through social media. Authored MHAM Updates and AAAAM newsletter. Participated in radio, phone, and print interviews. Led and participated in press conferences. Use/oversight of website, Facebook, LinkedIn, and Twitter in disseminating information.
- **Analysis** - Policy, fiscal, and/or program analysis of budget and non-budget legislation, administrative rules, departmental program operations and staffing priorities; insurance accounts and regulations. Identified, analyzed, and communicated legislative/policy initiatives for MHAM, NAMI MI, NASW MI, and AAAAM.
- **Capacity Building** - Educated members, staff, and boards on legislative issues, advocacy techniques, appropriations processes, functions of political action committees. Worked with MHAM, NAMI MI, NASW MI, and AAAAM public policy committees on legislative and policy issues and testimony on bills. Obtained training for NAMI Board Members and sent employees to various trainings and workshops.
- **Fiscal Responsibility** – Responsible for total NAMI MI, MHAM, and AAAAM budgets, including membership dues, donations, bequest, investment portfolio, sponsorship funds, foundation grants, and federal grant through Michigan Department of Health and Human Services. Led \$250 million budget bill through the State budget process. Responsible for disbursement of political action committee (PAC) funds, compliance with state campaign finance/lobbying laws and government and private foundation grant reporting requirements. Resolved 2,000 problem accounts for Zurich East Lansing and analyzed large accounts for self-insurance.
- **Management** – Supervised staff at NAMI MI, MHAM, and AAAAM. Oversaw all daily operations of associations. Trained and directly supervised 15 employees at Zurich US East Lansing office. Drafted update of NAMI Michigan’s Strategic Plan and worked with MHAM Board and outside consultant on revised MHAM strategic plan. Developed all documents/policies necessary for the chartering of state office by NAMI National.

LINDA P BURGHARDT

- **Teaching** – Instructor of Legislative Relations class for Masters in Public Administration (MPA) degree program for Western Michigan University. Guest lecturer at a number of colleges and universities.
- **Additional course work** – Took courses toward Microsoft Certified Systems Engineer and A+ certification; courses in financial management and accounting for nonprofits; and seminars in grant seeking and government contracting.
- **Credential** -- Completed Michigan Society of Association Executives' (MSAE) Academy of Association Management classes for nonprofit executives and the Certified Association Executive (CAE) exam preparation course. Earned CAE credential in 2014 which is in good standing. Invited member of MSAE CEO Circle.
- **International Experience** – Lived in and attended school in five countries and traveled extensively overseas (33 countries).
- **Appointments** – Served on Meridian Township Environmental Commission
- **Current Volunteer Work** – Board of Directors/Steering Committee for Art in the Wild, Board of Directors for Meridian Democrats Club

EMPLOYMENT HISTORY

FULL-TIME FAMILY CARE GIVER Elderly Parent • Lansing, MI • 2018 to 2021

EXECUTIVE DIRECTOR Area Agencies on Aging Association of Michigan • Lansing, MI • 2017 to 2018

PRESIDENT AND CEO Mental Health Association in Michigan • Okemos, MI • 2014 to 2016

EXECUTIVE DIRECTOR National Alliance on Mental Illness – Michigan Chapter • Lansing, MI • 2010 to 2014

GOVERNMENT RELATIONS DIRECTOR National Association of Social Workers - Michigan Chapter • Lansing, MI • 2002 to 2010

IT STUDENT Career Quest Learning Center • Lansing, MI • 2000 to 2002

MANAGER/SENIOR UNDERWRITER Zurich U.S. • East Lansing, MI • 1997 to 2000

LEGISLATIVE/FISCAL ANALYST Michigan Senate Fiscal Agency • Lansing, MI • 1986 to 1997

LEGISLATIVE ANALYST Michigan Senate Analysis Section • Lansing, MI • 1980 to 1986

EDUCATION

MASTER OF PUBLIC ADMINISTRATION Emphasis on Public Policy and Program Evaluation • Michigan State University • East Lansing, MI

BACHELOR OF ARTS Major in Government • Cornell University • Ithaca, NY

LINDA P BURGHARDT

1907 Atherton Way • Okemos, MI 48864 • (517) 347-1077 (h) (517) 420-3706 (c) • LBurghardt@comcast.net

REFERENCES

Dr. Greg Gavrilides
2705 Rockwood Dr.
East Lansing, MI 48823
517-351-8547 (office landline)
dr.greg@comcast.net

Winnie Motherwell
1153 Haslett Rd.
Haslett, MI 48840-6704
517-339-2181
tmothertw@aol.com

Paul Pratt
416 Everett Dr.
Lansing, MI 48915
517-449-2059
paulpratt@chrysler@sbcglobal.net

Mark E. Blumer
6120 Horizon Drive
East Lansing, MI 48823
(517) 203-8871

February 18, 2022

Dear Meridian Township Board of Trustees,

Enclosed please find my application to be considered for appointment to fill one of the vacancies on the Board of Trustees. I also submit my Resume and three professional references (who are also personal references). I believe that I can be a benefit to the function of the Board and to the people of Meridian Township. I have been a resident and member of this community for 47 years and I am proud of how this township has developed and I am sure that I can help guide its continuing progress.

I volunteered to be a member of the Planning Commission and was appointed to that position by Ron Styka who was a long-time friend and colleague of mine. I was reappointed to the commission this year and was just elected to chair its meetings.

Thank you for your consideration of this application. I look forward to meeting with you to further discuss this matter.

Sincerely,



Mark E. Blumer



MERIDIAN TOWNSHIP BOARD TRUSTEE APPLICATION FORM

Please return this application, along with your resume, cover letter, and three (3) references to:

Abigail Tithof, Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Email: Tithof@meridian.mi.us Phone: 517.853.4210

Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email is the preferred method for receiving applicant materials, however, hard copies will be accepted. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes.

Please note: Under state law, the person appointed to the vacancy will serve until special elections are held in August (Primary Election) and November (General Election) to fill the remainder of the term ending in November of 2024. The person appointed is eligible to run in the special elections in August and November.

APPLICANTS FULL NAME: MARK EDWARD BLUMER
APPLICANTS EMAIL ADDRESS: MARK.BLUMER@GMAIL.COM
APPLICANTS PHONE: (517) 203-8871

QUESTIONS:

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15, 2022? YES.

2. Please tell us about your understanding or knowledge of municipal finances, budgeting, and auditing.

Although I have not been involved in handling municipal finance, I have been deeply involved in prosecuting and reviewing the activities of those who abused the process. I have prosecuted everyone from a deputy county treasurer to a State Police Lt (Post commander) for embezzlement. (over)

3. Describe your community activities and volunteerism in the community over the past 5 - 10 years. *I have been a member of the Meridian Twp Planning Commission for more than a year (appointed by Ron Stryka) and was just elected chair. I am also a volunteer to the Lansing PD cold case review team.*
4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share with us your experience with, and understanding of, these responsibilities. *I am chair of the township planning commission. As Magistrate I regularly ruled on zoning litigation and township code enforcement.*
5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?
I and my wife have lived in Meridian Twp continuously since 1976.
6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible. *I was appointed to the Planning Commission in 2021. I was re-appointed this year and was just elected chair of that body. I have also been Planning Commission liason to the DDA.*
7. Have you ever served as an elected official? Please share specifics.
NO.
8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position. *I have devoted my entire adult life to public service. I get personal satisfaction from helping people and keeping them safe. I want to continue (over)*

Mark E. Blumer

Professional References

Court of Appeals Judge Amy Ronayne Krause

Office phone: (517) 373-0683

Hall of Justice

925 W. Ottawa St.

P.O. Box 30022

Lansing, MI 48909-7522

Thomas P. Boyd, State Court Administrator

State Court Administrative Office

Hall of Justice

925 W. Ottawa Street

Lansing, MI 48915

517-373-0128

517-373-9831

Michael Dillon, 55th District Court Administrator

700 Buhl St.

Mason, MI 48854

(517) 676-8400

Mark E. Blumer
6120 Horizon Drive
East Lansing, MI 48823
(517) 351-8116 home
(517) 203-8871 cell

Education:

Michigan State University--BA with Honors 1971
University of Detroit School of Law--JD 1974
Bar Admission--October 1974
National College of District Attorneys--Career Prosecutor training--July 1984
Medico-Legal Investigation of Death--March 1995
Numerous professional training seminars

Career History:

- A. Magistrate of the 55th District Court, Mason Michigan (2013-2020)
 - B. Office of the Prosecutor, Jackson County Michigan—Chief Assistant Prosecutor (2005-2013)
 - C. Michigan Department of Attorney General--assistant attorney general (1976-2005: full retirement)
 - 1) Health Care Fraud, First Assistant--October 2003-2005
 - 2) Criminal Division, First Assistant and Acting Assistant-in-Charge--June 1978-October 2003: Criminal Division assignments:
 - a) Criminal prosecution for violation of all state criminal laws
 - b) Legal Advice to Michigan State Police, Governor and Attorney General on Criminal Law issues
 - c) Legal Opinion writing
 - d) Until January 1984--defense of state law enforcement officers who were sued in the line of duty
 - e) Assist county prosecutors upon request
 - f) Education of other staff attorneys, Michigan State Police, prosecutors
 - g) Acting Assistant-in-Charge of Criminal Division--February, 2003-October, 2003.
 - 3) Executive Division (special assignments for Chief Deputy AG)-April 1976-June 1978
 - 4) Education Division-January 1976-April 1976
- Michigan Department of State-license appeal hearing officer (1975)

Description of Magistrate Duties:

As Magistrate of the 55th District Court I was required to review and assess for probable cause nearly every search warrant and arrest warrant in the district. I also arraigned all persons brought before the court on criminal matters. I handled waivers of preliminary examinations and arraigned on probation violation arrests. I also adjudicated traffic and ordinance violation cases and adjudicated small claims cases brought in our court. I was designated as deputy court administrator and acted as administrator in the absence of the Court Administrator. Finally, I was a member of the court senior administrative team (composed of the two district judges, the court administrator, the chief probation officer and myself) which set policy and procedures for the court.

Description of Jackson County Duties:

As Chief Assistant Prosecutor, I advised the elected prosecutor on all legal issues confronting the office and I directed the substantive activities of the entire professional staff. On occasion, I also tried major cases such as R.I.C.O., murder and sexual assault cases. However, seventy-five percent of my daily activities involved the direct administration of the legal affairs of the office of the prosecutor. I evaluated and trained the junior attorneys and supervised their activities. I was the liaison to the courts; in particular, to the Domestic Violence Court. In that activity, I consulted with the DV judge as to programs and policies in that court. I also worked with state representatives to propose revised legislation concerning DV repeat offenders that would make the recidivist offender subject to greater and more assured punishment. I am also one of the most senior and widely experienced prosecutors in the state of Michigan. As such, I have been asked, fairly regularly, to advise, assist and mentor younger, less experienced prosecutors in other counties when they encounter unusual or unusually difficult cases. I also regularly assisted in training new prosecutors in various programs managed by the Michigan Prosecuting Attorneys Coordinating Counsel (PACC).

Description of State Attorney General Duties:

As the First Assistant in the division I had a number of varied duties. When the Assistant-in-Charge was away I am was charge of the division and its entire staff. At other times I assisted the Assistant-in-Charge with administrative duties.

For over 20 years, I was also the chief trial attorney of the criminal division. In this position I was routinely assigned to independently handle the most difficult cases. I was also regularly called upon to aid county prosecutors who were unable, due to inexperience, lack of resources, or conflict of interest, with their cases.

The cases which I prosecuted generally had one or more of the following elements: extremely difficult factual situations; no legal precedent; political or social sensitivity. I have handled all appeals of my cases myself, and have written all appellate briefs for my cases (with review and approval of the Solicitor General). Copies of briefs I have written for the Michigan Court of Appeals, the Michigan Supreme Court and the United States Supreme Court are available upon request.

Prior to a reordering of division assignments by the Attorney General, I also frequently tried cases related to Civil Rights lawsuits against the State of Michigan and several of its agencies including the Michigan State Police, the Department of Corrections and the Department of Natural Resources.

Examples of my cases:

Dearden v. City of Detroit, established the only case counter to the general national precedent that a state agency could be barred from a local activity by a zoning ordinance.

People v. Garza, first degree murder conviction in completely circumstantial case eight years after the crime. Body of victim not found until three weeks before trial and three months after obtaining the “bind over.”

People v. Hryshko, bribery conviction. Defendant was third ranking official in Macomb County prosecutor’s office.

People v. Ratliff, manslaughter/attempted murder conviction. Defendant was a police officer who killed his wife (a judge) in the Kent County courthouse, then had a gunfight with police coming to her rescue.

People v. Davis, defendant convicted of murdering his wife with exotic poison then making it appear to be horse riding accident. Captured in Pago Pago with help of TV program “Unsolved Mysteries” (subject of a book and a TV movie).

People v. Schuette, defendant was administrator of District Court in Romulus, MI convicted of embezzling over one quarter of a million dollars in two years.

People v. Madejczyk, defendant was police chief of Grandville, MI (and president of the Michigan Association of Police Chiefs) and had been embezzling from the department for most of his 30 years in office.

People v. Draheim, defendant bound victim with police flexi-cuffs and murdered her. Crime unsolved for 16 years until AG entered case. Defendant convicted of murder and sentenced to 60-90 years.

People v. Bean, 23 year cold case, bodiless murder. First case in Michigan prosecuted using new version of spousal privilege.

People v. McRae, serial murder case. (reversed by Michigan Supreme Court on procedural grounds). I supervised the investigation, tried the prosecution, handled all the state appeals (two in Court of Appeals, and the Supreme Court-including all oral arguments), and prepared and filed the Petition for Certiorari in the U.S. Supreme Court.

People v. Murine, defendant repeatedly sexually assaulted the 7 year old daughter of his girlfriend. Most difficult part of the case was obtaining the testimony of the victim.

People v. Russell, felony stalking at an unparalleled level.

Teaching Experience:

- Lecturer at National Advocacy Center (Columbia, SC)—national training school for prosecutors and US Attorneys—7 times
- Lecturer for the National Association of District Attorney training programs twice
- Instructor at in-house trial practice seminars for Attorney General department
- Lecturer at State Police Arson School (Prosecutor program) 1988-2005
- Guest lecturer at FBI Academy 5 times
- Lecturer at Rocky Mountain homicide seminar 1994 (Montana)
- Lecturer at Western States homicide seminar 1993 and 2001 (Wyoming)
- Lecturer at Midwestern Conference on unsolved and serial murders 1989
- Instructor at Lansing Community College, School of Criminal Justice 1990-2002
- Instructor at Trial practice seminar for National Association of Attorneys General

- Co-author: Sauer, Norman, William A. Lovis, Mark E. Blumer and Jennifer Fillion, “The Contributions of Archeology and Physical Anthropology to the John McRae case.” In Dawnie W. Steadman (ed.) Hard Evidence: Case Studies in Forensic Anthropology. Prentice Hall, 2002.
- Lecturer at NDAA program on Homicide Prosecution. My topic was prosecuting the bodiless homicide—November, 2008
- Visiting Professor of Criminal Law. Thomas M. Cooley School of Law, Lansing, Michigan, 2005 to present.

Foreign Language Ability and Experience:

In college I was in a specialized program called Justin Morrill College. This was an early experimental program designed to develop substantial fluency in one or more of four languages (Spanish, French, Russian and German). Students were then required to live in a country where that language was spoken and to study there. Students then returned to East Lansing and obtained BA degrees with an emphasis in foreign relations/political science. My chosen language was Spanish and I traveled extensively through South America and lived with a family in Buenos Aires, Argentina. At the end of this training my Spanish ability was sufficient that native Spanish speakers could detect that I was not from his/her country but could not tell where I was really from.

Since that time, I have tried to maintain my ability in Spanish. I admittedly have lost some fluency over the years. However, I still have the ability to interview witnesses and interrogate defendants in Spanish and I have, on occasion, caught an official court translator in missed translations.

Family and non-professional activities:

My wife Susan and I have been married for over 40 years. We raised two children and we are grandparents of two. I am an avid photographer and my work has been shown in an art gallery in Lansing, Old Town. My other hobby is woodworking and furniture building and design.

Honors and Recognition:

- Prosecutor of the year-1997, by IAAI/MACP
- Frank J. Kelley Attorney General award for Excellence in Trial Advocacy, 2002
- Citation of Professional Excellence from Michigan State Police twice
- Letter of Professional Recognition from Attorney General
- Letter of Commendation from Governor John Engler
- Invitation to be teaching assistant at NCDA career prosecutor course 1985
- Subject of the book, Murder in the Thumb by Richard Carson, 2009
- Subject of the book, With Murderous Intent by Robert Hemming, 1991
- Subject of a TV movie, Victim of Love.

References:

- Henry Zavislak—Jackson County Sheriff and Prosecuting Attorney (Retired), Jackson, MI
- Hon. Stephen Markman—Justice of the Michigan Supreme Court
- Hon. Amy Krause—Michigan Court of Appeals Judge, Lansing, MI
- Hon. Darryl Mazur—(Domestic Violence judge) 12th District Court, Jackson, MI
- Hon. Michael Klaeren—12th District Court, Jackson, MI
- Robert Ianni—Bureau Chief--Dept. of Attorney General (retired), Lansing, MI

- Thomas Boyd, former Chief Judge of 55th District Court, now State Court Administrator, Lansing, MI
- Michael Dillon, Court Administrator of 55th District Court, Mason, MI
- Stephanie Godsey, Magistrate of 55th District Court, Mason, MI

Please Note: I attach this note to my resume because I assume that your office is aware of me and my career history up to very recent events. I retired from my position as Magistrate of the 55th District Court, a position that I loved very much, because the Attorney General of Michigan contacted me and personally requested that I return to that office (after an absence of 15 years) to run the recently reorganized Criminal Trial and Appeals Division. I was greatly honored by her request and accepted her offer. I began work there the second week of April 2020; about the same time that the pandemic began to explode. I and my wife are both 70 and she is a cancer survivor with asthma. We became greatly concerned that I might bring home the virus due to numerous personal contacts that I would have at the two offices (Lansing and Detroit) that I had to manage. My wife is critically vulnerable to this disease, so I requested permission to work from home until the crisis subsided. The Attorney General executive staff deemed me to be a critical employee and denied my request. I therefore resigned at the end of my second week there.

I believe that based upon my nearly 50 years as a trial and supervisory prosecutor and magistrate that I can be an asset to your office in any assignment that you ask me to perform.

Thank you for your consideration.

Abigail Tithof

From: webmaster@meridian.mi.us on behalf of Meridian Township, MI
<webmaster@meridian.mi.us>
Sent: Friday, March 4, 2022 8:34 AM
To: Abigail Tithof
Subject: *NEW SUBMISSION* Meridian Township Trustee Application

Meridian Township Trustee Application

Submission #: 1508866
IP Address: 24.127.111.33
Submission Date: 03/04/2022 8:34
Survey Time: 57 minutes, 29 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

Section Break

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?

Yes

2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.

I was a member of the Meridian Township Board (1992-1996). In that position, we reviewed the annual municipal budget each year. I understand that the Township operations are funded by real estate and personal property taxes and non-tax receipts (revenue sharing, Federal grants, permits and fees). Expenses are primarily funded by the General Fund. There are additional restricted enterprise funds which pay for the utilities provided by the East Lansing Meridian Water and Sewer Authority. I spent my entire career in accounting, finance, and audit. As Finance Manager for 19 years at a large private employer in Okemos, we developed a budget and were subject to outside audit. My final ten working years, I was the Audit Manager of the Michigan Economic Development Corporation (MEDC) and was responsible for the review and implementation of processes to comply with economic development Public Acts and the audit of State economic development grants and tax credits, including Brownfield tax credits. Among other activities, I worked on developing the process for the then new Redevelopment Ready Communities (RRC's).

3. Describe your community activities and volunteerism in the community over the past 5-10 years.

For 11 years, I have been a member of the Haslett-Okemos Rotary Club and their President in 2020-2021. Rotary has raised funds during my tenure for the Gathering Circle at Harris Nature Center, the exercise room and equipment at the Meridian Senior Center

and contributed \$30,000 to the Marketplace on the Green. As Rotary President in Winter 2021, in the height of the pandemic, we purchased 324 \$25 gift cards from locally owned restaurants and presented them to nine local health care facilities located in Meridian Township (the largest being Dobie Rd. Extended Care) for their workers. I am a coordinator of the Okemos Public Schools Covid Testing “test to stay” program since mid-September 2021. We have tested thousands of children and increased the safety of the schools. I am a Board Member of the Friends of the Okemos Library since 1990 and treasurer for 17 years. I volunteer at our quarterly book sales; all money raised goes to improvements at the Library. I am an active member of the Meridian Garden Club since 2018 and help plant and maintain the Farmhouse garden in the Meridian Historic Village. I am a member of the Indian Hills Homeowners Association Board; I have been on the homeowners’ boards and treasurer in the two other Meridian Township neighborhoods I have lived in since 1986. I participated in and graduated from the Meridian Citizens Police Academy in 2019. I participated in the Okemos Public Schools Strategic Plan, as a community representative, at the request of the Superintendent in 2019. I was on the Okemos Education Foundation Board from 2009-2014 and again in 2019 at Ron Styka’s request. I am a member of the Age Alive Leadership Council at MSU. We promote life-long learning through programs centered on aging with vitality. I am a member and advisor of 100 Women Who Care. 100 Women is a group of charity-minded women who provide over \$20,000 to a different charity each quarter. I volunteer at the downtown Lansing Food Pantry for the past 9 years.

4. A significant amount of the Trustee’s time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:

I was a Meridian Township Planning Commissioner (1988-1992). Among the duties of the Planning Commission are review of site plans and ensuring any proposed new development in Meridian Township is in compliance with ordinances, zoning restrictions, and that the proposed development project is compliant with the Township’s Master Plan and Future Land Use Map. In my four years on the Planning Commission, I developed considerable experience about Meridian’s residential and commercial zoning and ordinances. I was a Meridian Township Trustee (1992-1996). I worked on the scope of all activity assigned to the Board. Much more land was available for development then and we carefully reviewed and revised developer requests for compliance with all statutes, using responsible land use policies. We listened to the community. We developed early wetlands protection plans during my tenure. My long audit work experience at the MEDC gives me additional expertise in economic development from the State perspective, which built on my years at the Planning Commission and Board. I know all forms of economic development State tax credits. I wrote policies and procedures for many business units, including Brownfield. I worked on projects with Tax Increment Financing. The Board has added new designations such as PICA’s and MUPUD’s, but I am a quick study. I participated on the Village of Okemos Citizens Advisory Group in 2019-2020. We represented the community, collaborating with the developers of that project. We became knowledgeable about the PICA concept. We did a deep dive into the design of the project and focused on the attraction, walkability, and biking options of the development. We reported community input on what they wanted to see on this site. We put time and effort into this project; I am sorry it did not proceed.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

I have lived in the Township for 36 years. I have been on three Homeowners Association Boards (treasurer for two) in that period.

6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

I was appointed to the Planning Commission in 1988 and served until 1992. I was elected Township Trustee in 1992 and served until 1996.

7. Have you ever served as an elected official? Please share specifics.

I was elected Township Trustee in 1992 and served until 1996.

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

The Board must fill two positions at once, presenting a unique challenge as to who will have a short learning curve and understand the issues at hand. Given the broad economic development experience that I have, my level of community service, and my past participation at both the Board and Planning Commission levels, I offer the Board extensive expertise. I have volunteered my entire life. Service to my community is my passion, as evidenced by my volunteer commitments in the Township for many years. This is my home. I have lived in Meridian Township for 36 years. I have invested in the community with time and energy. The Township Board and Township staff have worked hard to provide a safe environment, used sound environmental principles, promoted our excellent schools, and provided amenities that enhance our lives. I would like to participate in that continuing work. Because I have worked in many volunteer groups for decades, I enjoy being a team member in a spirit of collaboration and cooperation. What can I offer? Expertise, leadership, and a drive to continue to make good decisions about this community and act on the improvements we can make for our citizens.

Section Break

9. Full Name

Marna F.. Wilson

10. Email

11. Phone

7738608388

12. Attachment (Resume, Cover Letter and 3 References)

Cover Letter 2022.docx

Resume 2022.docx

Marna Wilson Letter of Recommendation #1.docx

Marna Wilson Letter of Recommendation #2.docx

Marna Wilson Letter of Recommendation #3.docx

Thank you,

Meridian Township, MI

This is an automated message generated by Granicus. Please do not reply directly to this email.

Marna Wilson

4545 Chippewa Dr. Okemos MI 48864 | (773) 860-8388 | Wilson.5065@yahoo.com

March 3, 2022

Meridian Township Board of Trustees

5151 Marsh Rd.

Okemos, MI 48864

Dear Meridian Township Board of Trustees:

Thank you for the opportunity to apply for a Trustee position on the Board of Trustees.

In my 36 years of living in Meridian Township, I have a long record of community service and volunteerism in the Township. I have been president of the Haslett-Okemos Rotary, Treasurer of the Friends of the Okemos Library, and board member of every neighborhood association where I have lived.

I bring a unique set of skills and experience to this opportunity that would be valuable.

For the last ten years of my working career, I was Audit Manager for the Michigan Economic Development Corporation (MEDC), creating procedures to comply with economic development Public Acts and auditing tax credits throughout the State, including Brownfield tax credits.

In addition, I was a Township Trustee and Planning Commissioner from 1988-1996. This experience would provide a short learning curve to understanding current issues.

I have a passion to serve this Township. Good environmental policy, including protection of wetlands, redevelopment of our two commercial cores, infrastructure improvements and maintenance, and preservation of the Urban Service Boundary are key issues.

This combination of work skills and community involvement make me a strong candidate for a Trustee position.

I appreciate your consideration.

Sincerely,

Marna Wilson

Marna Wilson

4545 Chippewa Dr. Okemos, MI 48864

wilson.5065@yahoo.com

(773) 860-8388

Objective As a 36-year resident, community leader, and former Meridian Township Trustee (1992-1996) and Planning Commissioner (1988-1992), I seek a position on the Meridian Township Board to serve the citizens of Meridian Township.

Experience **Michigan Economic Development Corporation (MEDC)**

Lansing, MI

2006-2016

Audit Manager

Responsible for:

Review and implementation of processes to comply with economic development Public Acts

Legislative review and recommendations

Audit policy

Audit of State economic development grants and tax credits, including Brownfield tax credits

WEYCO, INC.

Okemos, MI

1986-2006

Finance Manager

Responsible for:

Third Party Administration (TPA) of health benefits in excess of \$200 million for many large companies, primarily Michigan-based

Education **Master of Management (1980)**

Aquinas College

Grand Rapids, MI

Master of Science in Library Science in science and medicine (1975)

Wayne State University

Detroit, MI

Bachelor of University Studies with distinction (1973)

University of New Mexico

Albuquerque, NM

**Community
Leadership**

Current

Haslett-Okemos Rotary Club 2011-present

President 2020-2021

Indian Hills Homeowners Association Board Member 2019-present

Okemos Schools Covid Testing Coordinator 2021-present

Friends of the Okemos Library Board Member 1994-present

Treasurer for 17 years; currently Co-Treasurer

MSU AGE ALIVE Leadership Council 2019-present

100 Women Who Care Advisory Council 2019-present

Lansing First Presbyterian Church Food Pantry Volunteer 2013-present

Meridian Garden Club 2018-present

Past

Meridian Township Trustee 1992-1996

Meridian Township Planning Commissioner 1988-1992

Village of Okemos Citizens Advisory Group 2019-2020

Meridian Township Citizens Police Academy 2019

Okemos Public Schools Strategic Plan 2019

Okemos Education Foundation 2009-2014 and 2019

Capital Area District Library (CADL) Strategic Plan 2005

Tacoma Hills Homeowners Association Board Member/Treasurer 1995-1999

Forest Hills Homeowners Association Board Member/Treasurer 1988-1990

Nokomis Learning Center Founding Board Member 1988-1996

Treasurer 1988-1990

Okemos Community Education Advisory Network (OCEAN) 1987-1988

Dean Bolton 4621 Ottawa Dr. Okemos, MI 48864

March 1, 2020

Dear Trustees of the Meridian Township Board,

I am very pleased to write this letter in support of appointing Marna Wilson as a Trustee of the Meridian Township Board. I first met Marna when she joined the board of the Okemos Education Foundation (OEF) in 2009. As the chair of the foundation at the time, I could not have asked for a more enthusiastic and dedicated board member.

Marna is an energetic and passionate leader. She has the ability to motivate colleagues and community members to work collaboratively through problem-solving and decision-making processes. As is evident from her many, many volunteer roles, she cares deeply about our community. I have always admired Marna's positive attitude, integrity and strong work ethic. When Marna says she is going to do something, she does it! And the results are always positive.

As a member of the Okemos Board of Education, I know that for successful outcomes, a member of any board must be able to work collaboratively, listen carefully, respectfully debate the issues, and then support a board's decision after a vote. Watching Marna's work on the OEF board, as well as seeing her leadership of Haslett-Okemos Rotary Club and the Friends of the Library, she possesses all of these qualities.

When Ron Styka passed, Meridian Township lost a powerful voice. Ron's legacy of public service, his love for our community and his concern for the welfare of our fellow citizens was unmatched. Marna has all of these qualities and there is no one better in Meridian Township to carry on Ron's legacy than her. Our community will be well-served by the appointment of Marna Wilson to the Township Board.

Please don't hesitate to contact me at bolton2@comcast.net if I can provide any additional information.

Respectfully,



Dean Bolton

February 28, 2022

Meridian Township Board of Trustees
5151 Marsh Rd.
Okemos, MI. 48864

Re: Recommendation for Ms. Marna Wilson to serve as Trustee

My name is Minesh Mody and I have been a resident of this township since 1992.

I met Marna in 2006 when I hired her as an internal control supervisor at the Michigan Economic Development Corporation (MEDC) at the State of Michigan in my capacity as the Chief Financial Officer. Her job responsibility was to review State Public Acts related to Economic Development at the State level and create processes to implement the intent of the Public Acts. She audited companies who received State tax credits, including Brownfield credits.

She was also responsible for reviewing proposed legislation and providing comments with pros and cons of those proposals. This is where our entire organization quickly appreciated her comprehension skills. I was very proud to have her on my team.

Over the years we have become good professional colleagues and friends. Marna is a very energetic person. She possesses excellent verbal and written communications skills. She is a very quick learner and is very good at working with people in finding solutions to challenges. She uses her people and technical skills to be very effective and efficient in the work she gets involved in.

Volunteer work is our common interest. Both of us served on the Okemos Education Foundation Board for several years. We are also working to help a Lansing inner city elementary school. She volunteered at a local food pantry throughout the pandemic, and she is always helping people and organizations.

As I know, Marna has served on the Township Board in the past. She is very well versed with township governance and challenges. She is always engaged in local events, happenings, and issues. She was also part of the Village of Okemos committee a few years ago. She contributes her time and talents for the betterment of the community without any selfish interest. Knowing her personally and her involvement in the community over the years, I am confident that she will be a very good Trustee and great asset to the current Board.

Sincerely,



Minesh Mody

517-230-8062

February 27, 2022

Re: Recommendation to Appoint Marna Wilson to the Meridian Township Board

Dear Meridian Township Board Members,

As you consider candidates to fill two open Township Trustee positions, I strongly recommend you give serious consideration to Marna Wilson for one of the positions. During my tenure as Meridian Township Manager, I had the pleasure to work with former Township Trustee Marna Wilson during her four years on the Board.

Marna's experience on the Planning Commission provided her insight on the many projects and proposals which came before the Board. She worked well with the Township Manager, was always prepared for meetings and developed an excellent understanding of Township operations and finances to carry out her trustee responsibilities.

Marna is a long-time resident of Meridian Township with an extensive track record of community service which has benefitted our residents. She has valuable experience on three homeowner association boards, served on several citizen advisory committees, continues to be involved in Okemos Public School initiatives and is Co-Treasurer of the Friends of Okemos Library.

Continuing her community service orientation, Marna is an active member of the Haslett-Okemos Rotary Club having served a recent term as President. Her ongoing volunteer work with a local food pantry and the Meridian Garden Club highlights Marna's desire to assist the less fortunate and her willingness to make a difference in our community.

Meridian Township continues to be an important commercial hub in the Lansing Region. Marna's work at the Michigan Economic Development Corporation will be invaluable in setting the stage for the next phase of business development in our Township.

To complement her Township work and volunteer experiences, Marna has a positive "can-do" attitude that will assist the Board in accomplishing its goals.

I believe Marna Wilson has all the attributes to be a positive force in moving Meridian Township forward and enthusiastically endorse her appointment to the position of Township Trustee.

Sincerely,

Jerry Richards

3986 East Sunwind Drive

Okemos, MI 48864

(517) 719-7807

Richardsjerry3@gmail.com

Michael A. Nussdorfer

3818 Crooked Creek Dr
Okemos, Michigan, 48864 United States
(517)204-2330
Nussdorfer@comcast.net

February 23, 2022

Meridian Township
5151 Marsh Rd.
Okemos, Michigan, 48864

To Whom It May Concern:

My name is Michael Nussdorfer. Over the past 20 years, I have called Meridian Township home. My wife and I chose to raise our family in this community because of the excellent schools and sense of community. In August 2020, I retired from APCO INC a HVAC and multi-family wholesale distribution company. As owner/President of APCO INC, I managed over 100 employees. Since my retirement, I have explored Meridian Township more deeply via daily biking, walking/hiking through the neighborhoods and trails. This community has given so much to me and my family that now I feel the call to give back to Meridian Township so others can continue to enjoy what the schools and neighborhoods have given my family.

I have run a company, served on Boards, volunteered my time coaching youth teams, which have given me a larger skill set to deal with issues. I served on the Blue Hawk CO-Op Board where I was on the committee who reviewed and set Executive Pay structures. I have walked the parks and trails in Meridian Township and understand the need for land preservation and planning. I was a commercial and current residential property owner and understand the zoning and utility needs and requirements. I oversaw a 401(k) retirement plan while at APCO and understand the Trustee position for pensions.

President/Owner APCO INC 2005-2020
Blue Hawk CO-Op Board 2012-2015
Faith Lutheran Church President and Board 2014-2016
Okemos Lacrosse Club- Board-President 2010-2016
Lansing Chamber Board -2007-2008

I would love the opportunity to give back to this wonderful community. I believe my skill set and experience would put me in a position to help out in a meaningful way. As I enter a period where my children are beginning their own lives, I now find myself in a position to give my time and energy to my community. I am thus applying to be considered for the Open Meridian Township Trustee Position

Sincerely,
Michael A Nussdorfer

Abigail Tithof

From: webmaster@meridian.mi.us on behalf of Meridian Township, MI
<webmaster@meridian.mi.us>
Sent: Wednesday, February 23, 2022 11:05 AM
To: Abigail Tithof
Subject: *NEW SUBMISSION* Meridian Township Trustee Application

Meridian Township Trustee Application

Submission #: 1488801
IP Address: 68.37.116.232
Submission Date: 02/23/2022 11:05
Survey Time: 29 minutes, 59 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

Section Break

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?

Yes I am available, I have a 6:00 Appeals Board Meeting

2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.

I was President/Owner of a \$52 Million Dollar Company and over 100 employees before my retirement in 2020. I understand all of these issues and how they impact a private business, I would like to think I can get up to speed on the Public Side rather quickly.

3. Describe your community activities and volunteerism in the community over the past 5-10 years.

We have raised 4 children in Meridian Township over the past 20 years, so I was very involved in many community activities they participated. I ran the Okemos Lacrosse program for about 6 years. Member and Past President of Faith Lutheran Church. Participate in Meridian Cares Program. Have been able to walk all of the parks in Meridian township with the dog. Currently working with the Capital Area Literacy Coalition Tutoring reading to students.

4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:

Running a business and having owned 2 commercial buildings I have run into a number of these issues. I understand Zoning and its importance. I understand the budgeting process, and a balanced budget, re-zonings- being on the Appeals board should help me, Land use- I have general knowledge but appreciate as much "green Space" as we can get. Economic development is the life blood of a community, labor negotiations, an organization is only as good as its people! Audit Review- I have been through State Sales and Tax Audits. Been Audited to sell a business and through year end review by accountants.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

I have Lived in Meridian Township since 2000. 22 years- First 6 Years on sandalwood in Briarwood, Last 16 on Crooked Creek-3-houses outside of Briarwood.

6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

No, I was just put on the Board of Appeals finishing out a 2 year term

7. Have you ever served as an elected official? Please share specifics.

No, Private Business my whole life

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

I am looking for ways to give back to the community that has given me so much over the last 20 years. I would like to help guide the future of the township to provide the same excellence as my family has enjoyed. I am at a point in my life where I can devote my time and talents and am not torn with raising kids and running a business.

Section Break

9. Full Name

Michael A. Nussdorfer

10. Email

11. Phone

5172042330

12. Attachment (Resume, Cover Letter and 3 References)

Cover Letter Meridian Township.doc

Thank you,
Meridian Township, MI

This is an automated message generated by Granicus. Please do not reply directly to this email.

Submission # 1488801
IP Address 68.37.116.232
Submission Recorded On 02/23/2022 10:35 AM
Time to Take Survey 29 minutes, 59 seconds

Page 1

Please submit this application, along with your resume, cover letter and three (3) references to:

Abigail Tithof, Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Email: tithof@meridian.mi.us
Phone: 517.853.4210

Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however; hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210.

Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes.

Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

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No, I was just put on the Board of Appeals finishing out a 2 year term

***7. Have you ever served as an elected official? Please share specifics.**

No, Private Business my whole life

***8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.**

I am looking for ways to give back to the community that has given me so much over the last 20 years. I would like to help guide the future of the township to provide the same excellence as my family has enjoyed. I am at a point in my life where I can devote my time and talents and am not torn with raising kids and running a business.

9. Full Name

Michael A. Nussdorfer

***10. Email**

nussdorfer@comcast.net

11. Phone

517.204.2330

12. Attachment (Resume, Cover Letter and 3 References)

Cover Letter Meridian Township.doc

Abigail Tithof

From: webmaster@meridian.mi.us on behalf of Meridian Township, MI
<webmaster@meridian.mi.us>
Sent: Friday, March 4, 2022 8:51 AM
To: Abigail Tithof
Subject: *NEW SUBMISSION* Meridian Township Trustee Application

Meridian Township Trustee Application

Submission #: 1508892
IP Address: 108.71.225.77
Submission Date: 03/04/2022 8:51
Survey Time: 6 minutes, 24 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Please submit this application, along with your resume, cover letter and three (3) references to: Abigail Tithof, Human Resources Director Meridian Township Municipal Building 5151 Marsh Road Okemos, MI 48864 Email: tithof@meridian.mi.us Phone: 517.853.4210 Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting the form below is the preferred method for receiving applicant materials, however, hard copies will be accepted. If you wish to obtain a fillable PDF form or hard copy of this application, please email tithof@meridian.mi.us or call 517.853.4210. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes. Please note: Under state law, the appointed person in this position will serve until November 20, 2022. The appointee as well as anyone else seeking to be elected to serve the remainder of the term until November, 20, 2024, will need to run for office in the 2022 August Primary and 2022 General Election.

Section Break

1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?

Yes.

2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.

I have watched closely my hometown (Bloomfield Hills) and School District (Haslett) navigate through some tough times. There's a fiscal responsible solution more often than not. Stong financial policy and creative negotiations could benefit MerTwp instead of tax/spend policy. More tax base doesn't solve all issues when planning results in urban sprawl and vacant buildings.

3. Describe your community activities and volunteerism in the community over the past 5-10 years.

Ask me to volunteer - I'm all in. I have volunteered endlessly at St. Martha with Food Baskets, Past President of CCW and Catechist teaching the children. School volunteer steadily for the elementary years and as I could during the higher grade levels. I have volunteered with homeless outreach groups and providing services to woman's organizations.

4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:

I have zero experience except for watching from afar. I'm actually certain I have a good background to offer input and a quick study watching all the wrangling in MerTwp with developers that succeed and fail in what they've presented. My eyes were opened WIDE when dealing with the CATA, BRT and witnessing just how this was handled.

5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?

Since February, 2000

6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.

No, I applied and was turned down in December, 2018.

7. Have you ever served as an elected official? Please share specifics.

No. If you count PTO President and CCW (Council of Catholic Women) elected - those were positions that I volunteered for and was elected unanimously because no one else stood up for the positions. I held them both honorably for 2 plus terms.

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.

Meridian Township Board of Trustees does not equally represent our community. We have a 100% Democrat seated board in our 60/40 split of Democrats and Republicans. I applied for an open seat in 2018 and was denied "we won't be able to work with her" was the unfortunate response. I am qualified to fill this void. As a long-standing resident, February 2000, I would hope this board would look for balanced representation both in residency and political affiliation. I am very much a fiscal conservative, tree hugging, humanitarian. My wide stance on issues sure isn't popular with a 60/40 split in this township – it needs to be. We saw how fiscal errors gravely affected our financial health. That burden fell hardest on business owners. You can model smarter fiscal policy plans that reduced pension liability and tax burdens. Saving green space – I understand zoning and don't support expansion when our township is blighted with empty store fronts. Further on this – there needs to be some controls on price gouging that is forcing businesses to shutter. Outback is gone because of price gouging. Horrock's attempt was a great example how the board gave a great effort to negotiate, and greed won. Let's do better for our business owners & residents. Three females that have made it this far, certainly understand misrepresentation. I hope for this opportunity.

Section Break

9. Full Name

Patricia M. McPhee

10. Email

11. Phone

5172859345

12. Attachment (Resume, Cover Letter and 3 References)

MerTwp - Trustee References - March,2022.docx

Thank you,
Meridian Township, MI

This is an automated message generated by Granicus. Please do not reply directly to this email.

References:

Rebecca Precise

740-815-2174

2175 Woodfield Road

Okemos, MI 48840

Mike McPhee

517-898-9056

5275 Thames Drive

Haslett, MI 48840

Stevie Adams

517-899-6836

5671 Green Road

Haslett, MI 48840

Amy Satterla

517-580-1366

6495 Perry Road

Haslett, MI 48840

March 4,2022

Abigail Tithof, Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Dear Ms. Tthof,

Attached are my questions/answers, resume and references for filling one of the two vacant Trustee seats with term running until November 20, 2022.

I respectfully submit. for consideration to the search committee: Supervisor Pro-Tem/Trustee Patricia Herring Jackson, Trustee Kathy Ann Sundland and Trustee Courtney Wisinski my application documents for these open seats.

Sincerely,

Patricia McPhee
5275 Thames Drive
Haslett, MI 48840

Patricia McPhee

5275 Thames Drive, Haslett, MI 48840 ~ mpattyo@aol.com ~ 517-285-9345

Objective Township Trustee – Charter Township of Meridian

Experience

Costco – Hearing Aid Attendant
Perform Repairs/Cleaning of Hearing Aids, scheduling appointments & supply procurement.
September 27, 2017 to Present – Full time position

Small Business Owner
Tower Cleaning Systems, 5275 Thames Dr., Haslett, Michigan
May, 1995 to Present
Commercial cleaning franchise I began when my son was an infant. I wanted to run a business and be a stay-at-home single parent. I did IT!! The flexibility of home office and job site requirements were the perfect fit. Commercial offices, construction contracts and student turnovers are my focus. I run the work crews, hiring and CEO & CFO responsibilities.

Substitute Teacher
EduStaff and WillSub, PCMI, 140 Kent St., Portland, MI
November, 2014 - Present
Substitute Teacher - as it indicates, my job is to follow/implement sub plans and maintain daily schedules for the children in my classroom. Job requirements are to always be punctual and prepared for each challenge. Special Ed classrooms are challenging and rewarding fit for me as well.

Education

Michigan State University
East Lansing, MI 48824
Materials & Logistics Management – Bachelor of Science
Production control & management of systems – I have to finish a few classes for a degree. Personal issues from a home fire, divorce and then came children – it's always been on the back burner running my business and raising my 3 children. I sure have mastered this degree in running my own business successfully for 2 plus decades.

Leadership LDCCW (Lansing Diocese Council of Catholic Women) President, Past PTO President at Murphy Elementary (2 – 3 year terms), Catechist in grades pre-school to 8th grade for 10 years. Volunteer or coordinate in many of my children's sports programs, Past President CCW, Pastoral Council & Education Council member – St. Martha's. My best leadership skill – being a mom.

References Available upon request

2/18/22 TRUSTEE APPLICATION

SCOTT HENDRICKSON

February 17, 2022

Township Board
c/o Director Abby Tithof
5151 Marsh Rd.
Okemos, MI 48864

To Whom It May Concern:

I'm writing today to submit my candidacy for the vacancy on the Township Board of Trustees created by the resignation of Trustee Dan Opsommer to take the Deputy Manager position within the Township.

Throughout my career, I have dedicated myself to public service and to my community. My early professional experience began when I was chosen to be a Legislative Aide for State Senator Glenn Anderson, representing western Wayne County in the State Legislature. As a liaison to the communities that he represented, I assisted him to bring legislation to the floor of the Senate on a myriad of topics, some which have been passed into state statute and remains today.

As a result of term limits in the Senate, I left in the spring of 2014 to assist a small technology consulting company that needed capable management. Over the next several years, I rose through the ranks to become the Chief Operations Officer and ushered them through an era of tremendous financial success. I am proud to say that my attention to detail and task-oriented approach contributed significantly to that success.

While this work was fulfilling, I always felt called back to serving the public and did not wish to leave my home in Meridian Township. I jumped at the chance to work with Ingham County Clerk Barb Byrum and help to manage her office act as custodian of the County's vital records, and to assist with safeguarding our elections at a time when it was necessary to do so in a way that is beyond reproach.

In service of Meridian Township and its residents, I joined several Boards and Commissions for three years including the Planning Commission, with two years serving as Chair, the Zoning Board of Appeals, the Corridor Improvement Authority, and the Local Officers Compensation Commission. Throughout these years, I have come to learn much about the Township, the local ordinances and governing documents, and the operations that I believe would prove valuable should I be appointed to the Township Board.

Lastly, my wife and I were blessed to have had our second child born last April; our son Oliver, who completes our family with his brother Charlie. We are thrilled to raise our kids here, and I want to ensure that our community continues to be one that I am proud for them to grow up in. My efforts on this Board will be to ensure that Meridian Township thrives for years to come.

Thank you again for taking the time to consider my application for this vacancy. I welcome any additional questions that you may have and look forward to this opportunity.

Sincerely,



Scott Hendrickson
4206 Graystone Dr.
Okemos, MI 48864
Phone: 248-703-2991
hendrickson87@gmail.com

Abigail Tithof

From: Abigail Tithof
Sent: Friday, February 18, 2022 8:49 AM
To: Scott Hendrickson
Subject: RE: Trustee Application Submission

Good evening, Scott,

Thank you for this message. I'm confirming receipt of your applicant materials (including attachments) and appreciate you letting me know about the word/character limit in question 8. Our communications team is correcting it for us and you do not need to resubmit.

Have a great weekend!

Abby



A Prime Community

Abigail Tithof

Human Resources Director

she/her/hers

tithof@meridian.mi.us

W 517.853.4210 |

5151 Marsh Road | Okemos, MI 48864

meridian.mi.us

From: Scott Hendrickson <hendrickson87@gmail.com>
Sent: Thursday, February 17, 2022 10:47 PM
To: Abigail Tithof <tithof@meridian.mi.us>
Subject: Trustee Application Submission

Good Evening Abby!

I just submitted my materials for the trustee vacancy using the online form. Can you please confirm you received it?

In addition, just so you know, the 8th question is meant to be 200 words and it has a 200 character limit in the box... I swapped my answer for 7 and 8 to make it fit. But if you need me to resubmit once the form is corrected, let me know!

Thank you very much!
Scott Hendrickson

Submission # 1479217
IP Address 73.18.190.241
Submission Recorded On 02/17/2022 10:36 PM
Time to Take Survey 8 minutes, 5 seconds

Page 1

Please submit this application, along with your resume, cover letter and three (3) references to:

Abigail Tithof, Human Resources Director
Meridian Township Municipal Building
5151 Marsh Road
Okemos, MI 48864

Email: tithof@meridian.mi.us
Phone: 517.853.4210

Completed applications must be received by 4:00 pm, Friday, March 4, 2022. Email or submitting below is the preferred method for receiving applicant materials, however, hard copies will be accepted. Incomplete applications will be disqualified. Candidates selected for an interview will be notified one week after the posting closes.

Please note: Under state law, the person appointed to the vacancy will serve until special elections are held in August (Primary Election) and November (General Election) to fill the remainder of the term ending in November of 2024. The person appointed is eligible to run in the special elections in August and November.

***1. Are you available to be interviewed at the Meridian Township Board meeting to be held the afternoon of Tuesday, March 15?**

Yes, I am available to be interviewed at that time.

***2. Please tell us about your understanding or knowledge of municipal finances, budgeting and auditing.**

In my current role as Chief Deputy County Clerk for Ingham County, I have several years of experience working within the confines of municipal budgeting, including budget creation, amendments, and expenditures. While not exactly identical to how the Ingham County's budget operates, there are similarities that would give me a leg up to being up to speed on Meridian Township's budget in the role that Trustees play. In addition to my experience in municipal budgeting, I worked for several years in my role as Chief Operating Officer for Total Solutions Incorporated and was the financial officer in charge of the company's books, as the company owner needed someone he could trust to accurately track, maintain, and report on the company's financials. I audited the records of the company over the 22 years that preceded me. Despite no previous accounting or auditing background, I was able to ensure that the financials were up to GAAP standards, as confirmed by the company's later-hired accountants at a prestigious Michigan accounting firm.

***3. Describe your community activities and volunteerism in the community over the past 5-10 years.**

Over the last 13 years, I have learned much about how Meridian Township continues to be a prime community. During that time, I took advantage of many of the services, amenities, and activities that the township offers to its residents. I have enjoyed taking part in kickball leagues, the Taste of Okemos, community fireworks, concerts at Lake Lansing, and Christmas in the Historic Village. I have also enjoyed walking the Township's extensive trails and through our parks. In addition to my experience on Meridian Township's Boards and Commissions that I lay out below, I have been pleased to sit on my local Condominium Board, been an active political volunteer for local officials in the community, and been a Precinct Delegate for the Michigan Democratic Party, representing our township.

***4. A significant amount of the Trustee's time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share your experience and understanding of these:**

I relish the opportunity to spend my time on these responsibilities. Over the last three years, my experience within the Meridian Township Planning Commission and Zoning Board of Appeals have offered me significant opportunities to learn and act within these areas. During my time on these boards, my colleagues and I have considered and decided upon dozens of special use permits, rezoning applications, wetland use permits, variance requests, and more. Each decision that is made in those meetings has significant impact on the development of our local economy and the use of land for business owners, homeowners, and other impacted members of the community. With respect to labor negotiations, the County Clerk and her office has a co-employer relationship with Ingham County and is a part of the contract negotiation process with the UAW TOPS employees that work as her Deputy Clerks. As a confidential advisor to Clerk Byrum, I am involved in those discussions and negotiations as well.

***5. The position of Township Trustee is an elected position, and the holder of the office must reside within the Township. How long have you lived in the Township?**

I am a resident of Meridian Township and my family and I have lived here since August of 2009.

***6. Have you ever served on a Board or Commission for Meridian Township? Please provide as much detail as possible.**

I joined the Meridian Township Planning Commission and the Meridian Township Local Officials Compensation Commission in January of 2019. I have served on those Commissions ever since. In June of 2019, I was selected to be the Planning Commission's liaison to the Corridor Improvement Authority. In November of 2019, I was nominated and elected by my peers to be Vice Chair of the Planning Commission and was appointed to be the Planning Commission's representative on the Meridian Township Zoning Board of Appeals in March of 2020. In April of that same year, following the departure of the former Chair of the Planning Commission, I became to be Chair of the Planning Commission and was re-elected by my fellow Commissioners for the 2021 calendar year. Due to term limits written into the Planning Commission by-laws, I was happy to pass the torch to another member this year and return as a member of the Commission.

***7. Have you ever served as an elected official? Please share specifics.**

Swapped answer 7 and 8 because there was a 200 CHARACTER LIMIT I have always had civic service engrained in me. Early in my career, I was very fortunate to work for a State Senator who shared the commitment to service and I was tasked with making his office the most accessible and constituent-focused in the Legislature. I am proud to say that our team was well known to be the best of the constituent services staff in the Senate. That commitment continues to this day in my capacity for the Ingham County Clerk's office, where my work is predominantly customer and voter focused yet again. Assisting the people of Ingham County with their needs at their most critical moments: births, marriages, and deaths has been a joy. Three years ago, I decided to get more involved in my community and joined the Planning Commission (and other boards). Since then I have learned much about the Township I live in and feel as though my contributions have made significant positive impact on that community. To serve as a Township Trustee would provide me with an even greater opportunity to be of service to my hometown and be of service to my neighbors. I hope that you afford me that chance.

***8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Trustee position.**

I have been an elected Precinct Delegate within Meridian Township since August of 2014, across several precincts, as the precincts changed and I moved within the

had to
switch 7 & 8
due to word
count
allowance

Township.

9. Full Name

Scott C. Hendrickson

***10. Email**

hendrickson87@gmail.com

11. Phone

248.703.2991

12. Attachment (Resume, Cover Letter and 3 References)

ScottHendricksonResume 2022.pdf

SHendrickson Cover Letter 2022.pdf

SHendrickson Personal References.pdf

Scott C. Hendrickson

4206 Graystone Dr.
Okemos, MI 48864
(248) 703-2991
hendrickson87@gmail.com

Work Experience

Chief Deputy County Clerk, Ingham County Clerk Barb Byrum, November 2019 – Present

- Manages daily operations of the Vital Records and Elections Divisions with offices in Mason in Lansing
- Oversees recording, distribution and reporting of Ingham County Birth Certificates, Marriage Licenses, Death Certificates, Business and Co-Partnership registrations, DD-214s, and Concealed Pistol License applications
- Develops, advocates for, and implements a \$1.8M budget for the Clerk's various fiscal priorities
- Drafts Press Releases, Statements, Quotes, and assorted other public-facing remarks in support of strategic communications objectives
- Crafts Resolutions and memoranda in support of key project priorities for approval by the Ingham County Board of Commissioners
- Confidential advisor to Clerk Byrum on a myriad of topics

Bookkeeper and Business Consultant (Contract), Total Solutions Incorporated, November 2019 – Present

- Managing Accounts Payable and Accounts Receivable for multimillion annual corporation
- Processing Payroll and ensuring timely and accurate payment of employees and contractors
- Completing monthly bank reconciliation and effective management of corporate cash flow
- Providing strategic financial reporting to corporate leadership and Board of Directors
- Consulting on general business practices as needed

Chief Operating Officer, Total Solutions Incorporated, July 2016 – November 2019

- Oversaw and managed delivery operations and team leadership, carried profit and loss responsibility
- Implemented organization-wide process improvements to promote scalability
- Worked directly with the CEO and ownership to craft and promote the strategic business vision
- Oversaw corporate financial management and strategy
- Directly and indirectly managed a team of 20 staff members including having hire/fire autonomy

General Manager, Total Solutions Incorporated, May 2015 – July 2016

- Administered corporate hiring and firing as the corporate Human Resources Officer
- Instituted the corporation's first health care plans and administering
- Created and Implemented the company's first performance appraisal system
- Incorporated the Entrepreneurial Operating System[®], "Traction," company-wide
- Performed the day-to-day financial operations of the business

Director, Project Management Office, Total Solutions Incorporated, November 2014 – May 2015

- Managed major client portfolios to profitability
- Lead and Supervised a staff of three Project/Portfolio Managers
- Strategic Prioritization of Resources to maximize efficiency

Project Manager, Total Solutions Incorporated, April 2014 – November 2014

- Managed waterfall and agile IT professional services projects to achieve project scope within project budgets, while providing high-quality solutions
- Oversaw technical team activities and acted as client liaison to ensure satisfaction

Legislative Aide, Office of Senator Glenn S. Anderson, June 2009 – April 2014

- Managed all of the Senator's incoming and outgoing constituent correspondence, including newsletters, local columns for news media and organizational digests, press releases, etc.
- Researched and recommended legislation to be proposed and tracked through the Committee process

Education

Michigan State University, 2005-2009

- Three Bachelors of Arts in Economics, French, and International Relations with a Political Economy Specialization
- 4-year Honors College Member, 3.7013 GPA
- George F. McGregor Scholarship in Economics Winner, 2009

Personal, Activities, and Board Work

- Commissioner, Planning Commission for Meridian Township, January 2019 – Present
 - Chair: March 2020 – January 2022
 - Vice Chair: January 2020 – March 2020
 - Former Liaison to the Corridor Improvement Authority
- Member, Zoning Board of Appeals for Meridian Township, March 2020 - Present
- Commissioner, Local Officials Compensation Commission for Meridian Township, January 2019 – Present
- Precinct Delegate for Meridian Township, Precinct 17, August 2016 – Present
- Precinct Delegate for Meridian Township, Precinct 9/August 2014 – August 2016
- Married, two children

Scott C. Hendrickson

4206 Graystone Dr.
Okemos, MI 48864
(248) 703-2991
hendrickson87@gmail.com

Personal References

Barb Byrum, Ingham County Clerk
Phone: 517-676-7252

Matthew Fleszar, CEO, Total Solutions
Phone: 810-623-9168

Glenn Anderson, Wayne County Commissioner and former State Senator
Phone: 734-377-3484