

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING MINUTES
TUESDAY, JUNE 14, 2016

PRESENT: Commissioners Deschaine, Jaramillo, McDonald, Stephens

ABSENT: Commissioner Wilson

STAFF: Parks and Recreation Director LuAnn Maisner, Administrative Assistant II
Robin Faust

1. Call Meeting to Order

Acting Chair McDonald called the regular meeting to order at 7:08 pm.

2. Approval of Agenda

COMMISSIONER STEPHENS MOVED, COMMISSION JARAMILLO SECONDED, TO APPROVE THE MEETING AGENDA AS SUBMITTED. Voice vote. Motion passed.

3. Presentations

None

4. Public Comment

None

5. Commissioner Reports and Comments

Commissioner Stephens reported the Fishing Derby on June 10 was well attended. It was reported the young man who caught the biggest fish also caught the biggest fish a few years ago. Currently in the Historical Village, they are hosting the annual Bill Earl event which attendees learn to fish, clean and cook their fish. Donations for these events can be made through Project Fish.

Commissioner Deschaine reported on the success of the Celebrate Meridian event on June 11. Lots of good food, music, the weather was hot and the Haslett Kiwanis Club staffed the valet bicycle parking area. The Kiwanis Club will be assisting with the Kids Triathlon at Lake Lansing this fall.

Acting Chair McDonald reported he volunteered at the Celebrate Meridian beer and wine tent. The Parks and Recreation staff was on hand to assist and insure its success. He thanked Chief Hall for assigning staff to oversee fund collections.

Commissioner Jaramillo reported the number of friends on the Facebook page was going up to over 1,100. Thanked staff for promoting parks and recreation activities. She saw the posts promoting National Trails Day and encouraged staff to host an event on a Township trail next year. She also noted that May was National Bike Month.

6. Approval of Minutes

a. May 10, 2016 Regular Meeting Minutes

COMMISSIONER DESCHAIINE MOVED, COMMISSIONER STEPHENS SECONDED, TO APPROVE THE MAY 10, 2016 MEETING MINUTES AS PRESENTED. Voice vote. Motion passed.

7. Communications

A. Items to/from the Public

None

B. Commission Information

1. To: Township Board; From: Derek Perry, Assistant Township Manager/Director of Public Works and Engineering; RE: Pathway Master Plan Adoption
2. To: Director Maisner; RE: Site Plan Review #16-03 (Meridian Township Parks & Recreation) 2055 Towner Road

C. Staff Inquiries/Response

None

COMMISSIONER STEPHENS MOVED, ACTING CHAIR MCDONALD SECONDED, TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE. Voice vote. Motion passed.

8. Director's Report

Director Maisner reported the following:

A. 2016 Accomplishments:

- Orlando Park Playground and Story Walk
- Nancy Moore Park – New Sand for Volley Courts
- Harris Nature Center – New Well (and closed well at HNC)
- Harris Nature Center Parking Island Drainage renovation Project
- Wonch Park Pavilion
- Two Grant applications for Central Park

B. In progress:

- Hartrick Park – new dugouts

- Hillbrook Park – new playground
- All Park Trails – GPS trails and amenities for smart phone app and trail maps
- Wonch Park – Outdoor Fitness Zone Installation
- Towner Road Park – Variance, permits and bidding

C. Work for second half of year:

- Update 5 yr Parks and Recreation Master Plan
- Central Park -Doggie Playground
- North Meridian Road Park – New Pavilion

D. Other:

- Fishing Derby – Celebrate Meridian - 200 people
- Ingham Co. Parks and Trails Millage Grant Applications Bridges \$575,000
pathways \$88,000

9. New Business

PUBLIC COMMENT - none

a. Hillbrook Park Tennis Court Renovation

Director Maisner summarized the proposed Hillbrook Park tennis court renovation project and budget amendment as outlined in staff memorandum dated June 9, 2016.

Discussion:

- Will improve accessibility
- Repair tennis court surface and will be stripped for tennis and pickleball
- Will replace gates and fencing to accommodate wheelchair access
- The budget amendment will amend the CIP by moving the tennis courts from 2017 to 2016.

COMMISSIONER JARAMILLO MOVED, COMMISSIONER STEPHENS SECONDED, TO REQUEST A BUDGET AMENDMENT FROM THE PARK MILLAGE IN THE AMOUNT OF \$100,000 FOR THE PURPOSE OF RENOVATING THE HILLBROOK PARK TENNIS COURTS AND FOR PROVIDING ACCESSIBLE PATHWAYS TO THE COURTS AND TO THE PLAYGROUND AREA.

Roll Call:

AYES: Mark Stephens, Philip Deschaine, Michael McDonald, Melanie Jaramillo

NAYS: None

Motion passed 4-0.

10. Other Business

PUBLIC COMMENT

None

11. Discussion Items

PUBLIC COMMENT

None

12. Final Comments

None

13. Announcements

- a. Next Regular Meeting Date: Tuesday, July 12, 2016, Town Hall Room
- b. Farmers' Market – Saturdays 8am-2pm Wednesdays starting July 6, 8am-2pm
- c. Meridian Arts and Crafts Marketplace – Sunday, June 26
- d. Camp time at Harris Nature Center June –August youth of all ages
- e. July 4th Fireworks

14. Public Remarks

None

15. Closed Session

None

16. Adjournment

COMMISSIONER DESCHAIINE MOVED, COMMISSIONER STEPHENS SECONDED, TO ADJOURN THE MEETING.

The meeting adjourned at 7:39 pm.