



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
October 5, 2021 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of New Full-Time Paramedic/Firefighter and New Part-Time Paramedic
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-September 21, 2021 Regular Meeting
 - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. IT Assessment Proposal
 - B. 2021 Halloween Hours
 - C. Disbursement of 2022 Health Care/Health Savings Account
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. American Rescue Plan Act Funding
 - B. Appreciation Pay
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION- Motion to go into closed session to discuss a written confidential legal opinion from the township attorney concerning prevailing wage
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



9A

**CONSENT AGENDA
BOARD COMMUNICATIONS
October 5, 2021**

September 20, 2021

Re: Appeal of Sidewalk Repair Charge

SEP 21 PM 2:02

Charter Township of Meridian
5151 Marsh Road
Okemos, MI 48864

Hi,

We recently received a Special Assessment letter from the Township stating that repairs are needed to sections of the sidewalk in front of our house (3801 Binghamton Drive) at an estimated cost of \$434.44. There are two pink spots on our sidewalk, presumably indicating the sections that need replacement.

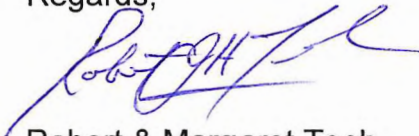
We are appealing the charge for one of the two sections because of the following situation. The pink spot is in very close proximity to the storm water drain inlet. I have attached a photo attempting to show this (arrow #1 points to the pink spot). The other arrow (#2) points in the general direction of the manhole that is at the back of my neighbor's house. The pail in the photo is to make it easier to locate the spot in the photo.

The ground in this part of the sidewalk has been low since we purchased the house about 15 years ago. We feel that the uneven sidewalk sections at this point is due to the ground settling/"sinking" due to the storm water system below them. It would not be due to the roots from the adjacent tree. Tree roots would cause the sidewalk to rise, not sink.

So, we are appealing this portion of the estimated charge. We should not be responsible for fixing the "sinking" sidewalk that is very likely caused by the storm water drainage system underneath.

I sincerely hope that the Township would seriously consider our appeal and reduce the charge accordingly. As indicated during a phone conversation today with Ms. Denise (Public Works), we can submit our appeal through this letter and do not need to appear in person at the September 21, 2021 meeting. Due to our ages and safety concerns from the pandemic, we are avoiding crowded indoor spaces. Thank you for your consideration. Looking forward to hearing from the Township on our appeal.

Regards,



Robert & Margaret Teoh
3801 Binghamton Drive
Okemos, MI 48864

Encl: photo showing storm drain inlet and the sidewalk section designated for repair.



3801 BINGHAMTON DR



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Notice of Utility Rate Changes

**Charter Township of Meridian
Notice of Utility Rate Changes
Per Ordinance Chapter 78-92**

On September 21, 2021, the Meridian Township Board approved the 2022 Township Operating Budget. As part of the budget, the following water and sanitary sewer rates were approved:

	2021 Rate	2022 Rate
Billing Charge	\$5.00	\$5.00
Water	\$4.96 per 1,000 gallons	\$5.06 per 1,000 gallons
Sewer	\$6.31 per 1,000 gallons	\$6.44 per 1,000 gallons
Sewer Only	\$75.69 per quarter	\$77.28 per quarter
Sewer with Meter	\$6.31 per 1,000 gallons	\$6.44 per 1,000 gallons
Connection Charge- Water*	\$1,945.00	\$1,984.00
Connection Charge- Sewer*	\$3,035.00	\$3,096.00
*based on meter size		
New Meter Charge-Water**	\$428.00-\$2,035.00	\$437.00-\$2,076.00
**based on size, type and location		
New Curb Stop Charge- Water***	\$1,462.00-\$2,868.00	\$1,492.00-\$2,926.00
***based of service size and width of roadway		
Water Turn-on Charge	\$30.00 (\$50 after hrs.)	\$30.00 (\$50 after hrs.)
Missed Appointment Charge	\$35.00	\$35.00

If you have specific questions regarding the Meridian Township water and sewer system, please contact the Department of Public Works at 517.853.4440 or by email at dpw@meridian.mi.us
For additional information regarding the Township Budget, please go to www.meridian.mi.us

Publish: **Towne Courier**
October 3 and October 10, 2021

Deborah Guthrie
Township Clerk

1 Affidavit, please

From: [Barry Goetz](#)
To: [Derek Perry](#)
Cc: [Courtney Wisinski](#); [Dan Opsommer](#); [Deborah Guthrie](#); [Frank Walsh](#); [Kathy Ann Sundland](#); [Michelle Prinz](#); [Patricia Herring Jackson](#); [Phil Deschaine](#); [Ronald Styka](#); [Ken Plaga](#)
Subject: Re: Indian Hills neighborhood traffic restrictions
Date: Friday, October 1, 2021 10:05:25 AM

Dear Deputy Manager Perry:

I apologize for the resend, but I wanted the Meridian TWP Board CC'd as recipients of my response to you, which was not initially done. Here is that response in full:

Dear Assistant City Manager Perry:

Thank you for your timely response in regards to the email that my wife and I wrote to the Meridian Board of Trustees protesting the decision to block Cedar Bend Heights (CBH) residents from driving through Indian Hills (IH). "No through traffic" signs are posted to all entry points to IH, and Chief Plaga told me in a phone conversation that CBH residents could be ticketed for driving through IH.

I apologize for taking some time getting back to you. I wanted to have the head of the CBH Neighborhood Association, Vance Poquette, have an input and affirm our position, which he has done.

We will take up particular points you make in your original response to my email (9-15) and then your follow-up regarding the length of the closure (9-24) through 2022:

1) You say that it was a ***"difficult task to strike an equitable balance"*** in this matter. The issue here is that the TWP's decision is NOT equitable for Cedar Bend Heights (CBH) in that our residents are paying the price for the current and future work on Okemos Road. The County and Township simply do not perceive the boundaries of the neighborhoods the ways that residents do. I just saw one of my CBH neighbors who is also upset about the IH closure and she exclaimed "we are essentially the same neighborhood," and this is certainly true when it comes to traffic flows, bicycling and walking. We submit that the County and Township have made living in CBD less convenient and less safe, especially since our residents are now forced to turn left onto GR Avenue (i.e., from Short Street) because of the blocked access to Mt. Hope through IH if we want to drive west. As you may be aware, I am on the Meridian Corridor Improvement Authority (I think we met at a meeting) and we have asked MDOT to study the possibility of putting a traffic light at Short Street and GR because of the danger of taking a left turn there (this request was made long before the current Okemos Rd. construction). At the same time, IH residents can continue to cut through CBH without sanction (i.e., cutting through our neighborhood on Hamilton Road to access Nakoma as a way to avoid the Okemos Road bottleneck). And what of Hamilton Road residents? Why is it fair that IH residents can use their street but not vice-versa?

2) You say that ***"we understand your desire for special dispensation because of your proximity to the Indian Hills neighborhood. There is no doubt others would also like the preference. The conundrum is where do you draw the line?"*** I have apparently failed to make the case that CBH has a unique problem created by the closure of IH NOT shared by any other neighborhood. Neither Edgewood not Ottawa Hills, the closest neighborhoods to us, are as affected by this situation and they all have better right turn options for bypassing Okemos Road. Again, Hamilton Road, which is within CBH, *joins CBH and IH*. Township and County officials seem to see Hamilton as simply a *through* street. BUT that is not how CBH residents see it. *It is part of our neighborhood, and also a main linkage that connects IH and CBH.*

CBH is a tiny neighborhood and many Meridian residents are not even aware that we are here. We ask, again, that the township take our concerns in consideration here to understand the ways that closing off Okemos Road impacts us uniquely, especially with the closure of IH to through traffic. Again, your letter raises the matter of what is “equitable” and we find this ironic since *we are arguing that the current solution is inequitable in terms of how it impacts CBD.*

We submit that the County and Township have made living in CBD less convenient and less safe, especially since our residents are now forced to turn left onto GR Avenue (i.e., from Short Street) because of the blocked access to Mt. Hope through IH if we want to drive west. As you may be aware, I (Goetz) am on the Meridian Corridor Improvement Authority, and we have asked MDOT to study the possibility of putting a traffic light at Short Street and GR because of the danger of taking a left turn there (this request was made long before the mater of the current Okemos Rd. construction). Because of the IH closure, my wife fears getting a ticket if she drives through IH as a way to access Mt. Hope and MSU. She has chosen, instead, to take the dangerous left onto Grand River (note that to use a traffic light that one has to take a left on Okemos Rd.!). At the same time, IH residents can continue to cut through CBH without sanction (i.e., cutting through our neighborhood on Hamilton Road to access Nakoma as a way to avoid the Okemos Road bottleneck). And what of Hamilton Road residents? Why is it fair that IH residents can use Hamilton to access their neighborhood but Hamilton Road residents, who live in CBD, cannot drive through IH?

We would like to invite you to our neighborhood during this period of Okemos Road construction at peak traffic times to experience the difficulty of exiting our neighborhood without the option of going through IH, and we’d also like you to see how the traffic patterns between the two neighborhoods are integrated.

3) On your point that there has been a “*request of the (Indian Hills) neighborhood to minimize the potential influx of cut-through traffic,*” I have also written to the Ingham County Road Department (Mr. Conklin) on this matter, and he claims that IH residents were upset by increased traffic and unsafe driving, and that their office along with Meridian PD decided to post the no through traffic signs at IH. But we wonder if our IH friends and neighbors fully appreciated how their request would inconvenience those of us in CBH, including the possibility of legal sanctions. Therefore, we would like the Township to apprise the IH neighbors of our concerns to find, as you say, an “equitable” solution that serves the interests of both neighborhoods. Also, Mr. Conklin claimed that IH does not have sidewalks. But that is not true (Nakoma and part of Huron Hill have sidewalks), and in CBD, only Hamilton has a sidewalk.

4) Finally, on the duration of these closures, you indicated in an email of 9-24 that the current IH closures will continue through the duration of the bridge work that ends in **2022**. From our perspective, this time frame is unacceptable, and the duration of these closures will be taken up with our neighborhood association. *Why should CBH residents be criminalized for driving down public streets in an adjoining neighborhood that we have used for years! Why should we be forced to risk dangerous left turns onto Okemos Road or Grand River to access points west as a way to avoid the current Okemos Road bottlenecks?* We ask that the Township and County reconsider our concerns and allow us special access to IH roads.

Barry Goetz, Ph.D.

Louise Jezierski, Ph.D.

Affirmed: Vance Poquette, Cedar Bend Heights Neighbors

P.S. BTW, on 9-28, I heeded Chief Plaga's suggestion that I bypass Okemos Road by driving to either Dobie or Hagadorn as a way to access I-96. Because I wished to avoid MSU traffic and multiple lights, I drove to Dobie Road. I had to laugh when I saw that Dobie Road was ALSO closed.

On Wed, Sep 15, 2021 at 1:24 PM Derek Perry <perry@meridian.mi.us> wrote:

Good afternoon Mr. Goetz:

Thank you for sending the Township your concerns about the "no through traffic" restrictions placed at the entrances to the Indian Hills neighborhood.

As you recognize in your email, we are trying to balance the request of the neighborhood to minimize the potential influx of cut-through traffic with the need of the general motoring public to get from point A to B in a timely manner. With the current and future work that will occur next year on Okemos Road, it is a difficult task to strike an equitable balance. The limited number of north/south routes only exacerbates the problem.

What has tipped the scales is the consistent sentiment of the majority of our residents regarding a strong desire to minimize *outside* traffic in any of our neighborhoods whenever possible, albeit a construction detour, a special event, or a new development project.

We understand your desire for special dispensation because of your proximity to the Indian Hills neighborhood. There is no doubt others would also like the preference. The conundrum is where do you draw the line? My understanding is that the limits of the signage were determined using roads classified as major routes (Mt. Hope and Hamilton) as end points.

Specifically regarding your request, what we can assert, is that our police officers have the ability to use discretion with enforcement and we are confident that they will be reasonable in their application depending on the individual circumstances.

Thank you again for your email. We appreciate your patience and grace as we work to improve the community to everyone's benefit.

Respectfully,



Derek N. Perry

Deputy Township Manager

Director of Public Works & Engineering

perry@meridian.mi.us

W 517.853.4440 | F 517.853.4099

5151 Marsh Road | Okemos, MI 48864

From: "Meridian Township, MI" <meridian-mi@enotify.visioninternet.com>

Date: September 14, 2021 at 7:04:59 PM CDT

To: Board <Board@meridian.mi.us>

Subject:

Reply-To: Barry Goetz <>

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Barry Goetz

Site Visitor Email:

My wife and I have lived in the Cedar Bend Heights neighborhood since 1997. Since this time we have driven through Indian Hills to gain access to Mt. Hope, especially during Okemos Road tie-ups, which is now the case. The current "no through traffic" posted at entrances to Indian Hills means that we risk a ticket for driving through the neighborhood. After speaking to Chief Plaga, I was told that I should use either Dobie Road or Hagadorn to

access I-96, but this is illogical.

We respect the wishes of Indian Hills not to be overrun by traffic. But I also want to make it clear that this decision creates an undue burden on Cedar Bend Heights residents. Indian Hills and Cedar Bend Heights are contiguous communities and share Hamilton Road as a through street, which is technically in the Cedar Bend Heights neighborhood. Moreover, Kent Street, which runs through Cedar Bend Heights, is used by Indian Hills residents traveling south down Okemos Rd. to gain access to Hamilton and Nakoma. We know this because we have many friends and acquaintances in Indian Hills.

We ask that Cedar Bend Hts. residents be given special dispensation to drive through Indian Hills without fear of police sanction. Chief Plaga said the decision to close-off Indian Hills was the County's, but it is being enforced by Meridian. Cedar Bend Hts. is surrounded by major thoroughfares (GR Av. And Okemos Rd.) and not having vehicular access to Indian Hills makes it difficult to safely and conveniently access our neighborhood. We also don't think it's fair that Indian Hills residents should be able to cut through Cedar Bend Heights to avoid traffic while Cedar Bend Heights residents are not able to do the same.

Okemos Road is likely to be tied up for years to come with the bridge reconstruction and the downtown development. Does this mean that Indian Hills will be protected from through traffic indefinitely?

Thank you for your consideration and we look forward to your response.

From: [Leslie Charles](#)
To: [Board](#)
Subject: From the Communications Commission
Date: Tuesday, September 28, 2021 1:06:39 PM

TO: Meridian Township Board

FROM: Meridian Township Communications Commission

DATE: September 28, 2021

At our regular meeting on August 25, 2021 at 6:00 PM a motion was made and approved to have the Meridian Township Communications Commission contact the Meridian Township Board to express our support and interest for continuation of *Prime Meridian Magazine*.

Additionally, the Commission supports the Communications Manager's (Brandie Yates, CTA) position to provide one annual printed and mailed copy of *Prime Meridian Magazine* to all township residents.

The Commission also supports the circulation of additional publications throughout the year via applicable electronic distribution such as websites, social media outlets and other appropriate sources.

In line with the scheduled September budget review, the Communication Commission wants to express a strong desire to ensure that *Prime Meridian Magazine* is maintained.

As an important and viable resource to our Township residents it is vital that the magazine, recognized as a high quality, worthwhile publication, continues reaching our residents regardless of their individual access to the electronic information sources we already provide.

Best regards,

Meridian Township Communications Commissioners

From: [Lev Raphael](#)
To: [Board](#)
Subject: Indian Hills cut-through traffic
Date: Monday, September 27, 2021 6:45:47 AM

To the Board:

I live in Indian Hills and the signs at our entrances alerting people that there's no thru-traffic are being ignored.

Drivers speed through well over the limit, endangering parents with strollers, residents biking or walking their dogs, and people out for a walk.

I have sometimes counted half a dozen cars in under a minute rushing down Chippewa. We need temporary speed bumps or a patrol car to catch speeders.

Sincerely,
Lev Raphael

Writing Coach, Mentor, Editor
Prize-winning author of 27 books
in genres from memoir to mystery:
<https://vimeo.com/604292161>

Benjamin F. Webster

aka Benjamin Franklin Webster III

3845 Roxbury Avenue
Okemos, MI 48864

websters1976@comcast.net



TO: Meridian Township Board

RE: Township Ordinance Section 58-32

We received a Notice of Pubic Hearing for Township Ordinance Section 58-32. We are opposed to this Ordinance as it is applied! No criteria was used to determine which sidewalks are in good or usable condition. If there was criteria, it was not followed. The decision by your employee as to which sidewalks are to be replaced was not followed. At best the decision was arbitrary. One need only walk on Roxbury Ave. and Sandlewood Dr. sidewalks to personally observe this.

The Township Board of the Charter Township of Meridian, acting on its own initiative as permitted by Act 188, Public Acts of Michigan 1954, as amended, has determined for the public health, safety, and welfare of the Township and its inhabitants

The Meridian Board has established a "Special Assessment District # 19". Our property (33-02-02-33-276-026) is estimated to be \$217.22. This is excessive. It is difficult to believe that all property owners in this assessment district will pay any amount when sidewalk repair it is not needed!

Sincerely,

Benjamin F. Webster

From: [Ingham County Clerk Barb Byrum](#)
To: [Alaiedon Township Clerk](#); [Amy Finch \(amy.finch@delhitownship.com\)](#); [Barb Burke](#); [Carrie Zeitz](#); [Chelsea Cox](#); [Chris Swope](#); [Deb Parmalee](#); [Deborah Guthrie](#); [Evan Hope](#); [Ingham Township Clerk](#); [Jennifer Shuster](#); [Jessica Fisher](#); [Julie Bellinger](#); [Kathryn Gardner](#); [Leela Vernon](#); [Leroy Township Clerk](#); [Locke Township Clerk](#); [Maggie Sanders](#); [Mandy Urquhart](#); [Onondaga Elections Clerk](#); [Onondaga Township Clerk](#); [Rebekah Lemley](#); [Robin Cleveland](#); [Robin Faust](#); [Robin Stites](#); [Sarah Jarvis](#); [Sherry Feazel](#); [Stockbridge Township Clerk](#); [Tammy Verchereau](#); [Tracy Ayres](#); [Vevay Township Clerk](#); [Vevay Township Deputy Clerk](#); [Wheatfield Township Clerk](#); [White Oak](#); [Williamston City Clerk](#)
Cc: [Scott Hendrickson](#); [Elizabeth Noel](#)
Subject: Ingham County Apportionment Update
Date: Friday, September 24, 2021 4:18:41 PM

Clerks,

I hope this Friday afternoon message finds you well.

I wanted to update you all on the ongoing efforts of the Ingham County Apportionment Commission. The County Apportionment Commission is made up of the County Clerk, Treasurer, and Prosecutor and the chairs of the County Democratic and Republican Parties, and is charged with drawing the County Commission district lines after the U.S. Census data is released every decade.

At this point, we have held listening sessions throughout the County and members have begun introducing maps with varying numbers of County Commission districts and district boundaries. The map for 2022-2031 must be approved by October 11, 2021. All information regarding the Commission, including minutes and upcoming meeting dates and locations, may be found [here](#).

The [11-district map](#) that I proposed to the Commission this week attempts to mitigate a lot of the headaches we see as election administrators, namely, non-compact districts with arbitrary divisions in the middle of precincts or jurisdictions. The current Ingham County Board of Commissioners has 14 districts, but many counties in Michigan of similar size only have 9 or 11 seats. By reducing the number of County Commission districts, this allows for more consistent representation across the County and leaves many jurisdictions whole or makes district divisions along boundaries that make sense.

If you wish to provide input to the Apportionment Commission regarding the number or boundaries of County Commissioner districts or the currently proposed maps, please email me your comments by Friday, October 1 at 5:00 p.m. so they may be presented at the October 5th Apportionment Commission meeting.

Please feel free to contact me if I may be of further assistance.

Sincerely,

Barb Byrum, JD, CERA

Ingham County Clerk

Pronouns: [she/her/hers](#)

clerk.ingham.org

517-676-7215

From: [Frank Walsh](#)
To: [Township Board](#)
Subject: Fwd: Indian Hills neighborhood traffic restrictions
Date: Friday, September 24, 2021 12:11:13 PM

From: Derek Perry <perry@meridian.mi.us>
Date: September 24, 2021 at 11:43:38 AM EDT
To: Barry Goetz <>
Cc: Frank Walsh <walsh@meridian.mi.us>, Ken Plaga <plaga@meridian.mi.us>, "Conklin, William" <WConklin@ingham.org>
Subject: RE: Indian Hills neighborhood traffic restrictions

Good morning Dr. Goetz and Dr. Jezierski:

Please know we totally appreciate your position and your expressed concerns.

I believe Bill Conklin, Manager of the Ingham County Road Department, has provided you the explanation to the specific authorization question posed below in your email.

I will add, that in addition to the Michigan Uniform Traffic Code, the broad authority to regulate highways, streets and alleys is granted to the local units in Section 29 of the Michigan Constitution. Other pertinent statutes include Act 283 of 1909 (grants the authority to construct, improve and maintain roads) and Act 165 of 1917 (authorizes highway officials to close roads for construction, improvement and repair). This also includes signage for detours related to these improvements.

Regarding its duration, my understanding is that the detour and the associated local traffic controls are directly related to the bridge replacement project and the site preparation work occurring now. Once the bridgework has been completed in 2022, the temporary traffic control measures will not be necessary. Future development projects that necessitate significant road impacts may require additional traffic control measures, but those would be identified, reviewed and implemented on a case-by-case basis by both the Township and the Ingham County Road Department.

Thank you and have a nice weekend.

Respectfully,



<!--[if !vml]--><!--[endif]-->**Derek N. Perry**
Deputy Township Manager
Director of Public Works & Engineering
perry@meridian.mi.us
W 517.853.4440 | F 517.853.4099

5151 Marsh Road | Okemos, MI 48864

From: Barry Goetz <>

Sent: Wednesday, September 22, 2021 1:06 PM

To: Derek Perry <perry@meridian.mi.us>

Cc: Courtney Wisinski <wisinski@meridian.mi.us>; Dan Opsommer <opsommer@meridian.mi.us>; Deborah Guthrie <guthrie@meridian.mi.us>; Frank Walsh <walsh@meridian.mi.us>; Kathy Ann Sundland <sundland@meridian.mi.us>; Michelle Prinz <prinz@meridian.mi.us>; Patricia Herring Jackson <pjackson@meridian.mi.us>; Phil Deschaine <deschaine@meridian.mi.us>; Ronald Styka <styka@meridian.mi.us>; Ken Plaga <plaga@meridian.mi.us>; Louise Jezierski <ljezierski97@gmail.com>

Subject: Re: Indian Hills neighborhood traffic restrictions

Hello Mr. Perry:

I am still in the process of writing you back in response to the specific responses you provided to me in response to my letter to the Board in relation to the road closures to Indian Hills. But I have one quick question that can help me better understand the current situation. In particular, I am asking under what law or code that the Township is taking action here in terms of barring public access to roads in Indian Hills? I understand that such action is warranted during floods or other weather related events or when there is construction or utility work. However, I am not aware that a neighborhood can have their roads closed off simply by raising concerns over traffic. Can you direct me to the specific statute where this is spelled out? And if so, if there is a statute of limitations? I have been doing my own research into state laws concerning public highways but as you can appreciate, they are quite lengthy and complex.

I have also directed my question and my initial letter to the Board to the Ingham County Road Department and Emily Stivers, our Ingham County Commissioner.

Thank you. As my wife and I indicated in our letter, we are concerned that this closure will be indefinite given the coming bridge construction on Okemos and the downtown development matters as well.

Sincerely Yours,

Barry Goetz, Ph.D,
Louise Jezierski, Ph.D.

On Wed, Sep 15, 2021 at 1:24 PM Derek Perry <perry@meridian.mi.us> wrote:

Good afternoon Mr. Goetz:

Thank you for sending the Township your concerns about the “no through traffic” restrictions placed at the entrances to the Indian Hills neighborhood.

As you recognize in your email, we are trying to balance the request of the neighborhood to minimize the potential influx of cut-through traffic with the need of the general motoring public to get from point A to B in a timely manner. With the current and future work that will occur next year on Okemos Road, it is a difficult task to strike an equitable balance. The limited number of north/south routes only exacerbates the problem.

What has tipped the scales is the consistent sentiment of the majority of our residents regarding a strong desire to minimize *outside* traffic in any of our neighborhoods whenever possible, albeit a construction detour, a special event, or a new development project.

We understand your desire for special dispensation because of your proximity to the Indian Hills neighborhood. There is no doubt others would also like the preference. The conundrum is where do you draw the line? My understanding is that the limits of the signage were determined using roads classified as major routes (Mt. Hope and Hamilton) as end points.

Specifically regarding your request, what we can assert, is that our police officers have the ability to use discretion with enforcement and we are confident that they will be reasonable in their application depending on the individual circumstances.

Thank you again for your email. We appreciate your patience and grace as we work to improve the community to everyone’s benefit.

Respectfully,

<!--[if !vml]--><!--[endif]-->**Derek N. Perry**



Deputy Township Manager
Director of Public Works & Engineering
perry@meridian.mi.us
W 517.853.4440 | F 517.853.4099

5151 Marsh Road | Okemos, MI 48864

From: "Meridian Township, MI" <meridian-mi@enotify.visioninternet.com>
Date: September 14, 2021 at 7:04:59 PM CDT
To: Board <Board@meridian.mi.us>
Subject:
Reply-To: Barry Goetz <>

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Barry Goetz
Site Visitor Email:

My wife and I have lived in the Cedar Bend Heights neighborhood since 1997. Since this time we have driven through Indian Hills to gain access to Mt. Hope, especially during Okemos Road tie-ups, which is now the case. The current “no through traffic” posted at entrances to Indian Hills means that we risk a ticket for driving through the neighborhood. After speaking to Chief Plaga, I was told that I should use either Dobie Road or Hagadorn to access I-96, but this is illogical.

We respect the wishes of Indian Hills not to be overrun by traffic. But I also want to make it clear that this decision creates an undue burden on Cedar Bend Heights residents. Indian Hills and Cedar Bend Heights are contiguous communities and share Hamilton Road as a through street, which is technically in the Cedar Bend Heights neighborhood. Moreover, Kent Street, which runs through Cedar Bend Heights, is used by Indian Hills residents traveling south down Okemos Rd. to gain access to Hamilton and Nakoma. We know this because we have many friends and acquaintances in Indian Hills.

We ask that Cedar Bend Hts. residents be given special dispensation to drive through Indian Hills without fear of police sanction. Chief Plaga said the decision to close-off Indian Hills was the County’s, but it is being enforced by Meridian. Cedar Bend Hts. is surrounded by major thoroughfares (GR Av. And Okemos Rd.) and not having vehicular access to Indian Hills makes it difficult to safely and conveniently access our neighborhood. We also don’t think it’s fair that Indian Hills residents should be able to cut through Cedar Bend Heights to avoid traffic while Cedar Bend Heights residents are not able to do the same.

Okemos Road is likely to be tied up for years to come with the bridge reconstruction and the downtown development. Does this mean that Indian Hills will be protected from through traffic indefinitely?

Thank you for your consideration and we look forward to your response.

From: [Barry Goetz](#)
To: [William Conklin](#)
Cc: [Ken Plaga](#); estivers@ingham.org; [Board](#)
Subject: Re: Closure of Indian Hills Subdivision to through traffic
Date: Thursday, September 23, 2021 9:40:45 PM

Dear Mr. Conklin,

I appreciate your responses.

What I am asking the Meridian TWP and County governments to appreciate is that Indian Hills (IH) and Cedar Bend Hts. (CBH) are contiguous neighborhoods that have long shared each other's roads to access our homes. This was my point about Kent Street - I have many friends and acquaintances in IH and I have seen them using Kent as a way to avoid going all the way down to Mt. Hope to access their neighborhood (as an alternative to taking a right on Hamilton or a left on GR as a way to access Nakoma, turning left on Short or another CBH street). I'm sure that IH residents are certainly using CBH to get to Hamilton and their homes now to avoid the Okemos Road bottleneck. Otherwise they would have to go all the way to Dobie and Hagedorn as a way to access Mt. Hope.

To this end, we have lived in Okemos (CBH) since 1997. We regularly have used Nakoma to access Mt. Hope when traveling west or when wanting to avoid Mt. Hope in cases of congested traffic. To the end that the MPD and your department are detecting higher volumes of traffic now, as well as more reckless drivers, then this increase is not due to CBH residents as we have driven through IH for years - not just as a cut-through but for our children's playdates and to visit friends. Now we are facing potential criminalization for driving down public roads that we have for years, That's simply not fair. All I have asked is that CBH be included as residents that can pass through IH without fear of being ticketed. I have a neighbor who faced a hefty fine and points on her license simply for doing something that she has done for years. I frequently bike and walk through IH for exercise, and all of this is making me feel quite unwelcome by my neighbors. Might I suggest that IH residents be consulted as to whether their intention was to exclude CBH residents from traversing their neighborhood?

Moreover, no one has been able to address the issue of how long this will go on. As I tried to make clear to you and the TWP, there are big projects to be completed on Okemos Road for years to come. Is it the intention of Ingham County to allow the privatization of vehicular traffic in IH for the foreseeable future? If so, do I, as a taxpayer, get reimbursed for costs spent on public roads that are now a matter only of private access?

I frequently walk or drive on Kent Street and I never recall there being a no through traffic sign on Kent for traffic going west.

Thank you for your attention. My original letter was to the Meridian Board of Supervisors, and so I have CC'd

On Thu, Sep 23, 2021 at 2:58 PM William Conklin <WConklin@ingham.org> wrote:

It would not be assumed that traffic restrictions on Okemos Road south of Hamilton Road would cause cut through traffic in Cedar Bend Heights, being north of Hamilton, (area west of Okemos Road between Hamilton and M-43), whereas Indian Hills, particularly Nakoma Drive, more or less

parallels Okemos Road between Hamilton and Mt. Hope Roads.

I would understand and have observed traffic restrictions on Hamilton Road west of Okemos Road causing cut through traffic on Kent Street in Cedar Bend Heights, and I recall No Through Traffic being posted on Kent, when the west leg of Hamilton was closed.

The cut through traffic issue in Indian Hills has been observed and reported by Meridian PD per frequent enforcement in that area when prior traffic closures or restrictions have been occurring on Okemos Road between Hamilton and Mt Hope Roads.

Thus, no area is receiving special treatment and all cut through traffic in all residential areas is treated similarly. If you feel the traffic restrictions on Okemos Road between Hamilton and Mt Hope Roads, is causing cut through in Cedar Bend Heights, please inform Meridian PD of that, and cut through traffic can and will be restricted if found necessary as it was in Indian Hills. Again with Cedar Bend Heights (Kent particularly) being north of Hamilton and more or less perpendicular to Okemos Road, that would not be a cut through we would expect due to traffic restrictions on Okemos Road between Hamilton and Mt Hope Roads.

Hope this helps,

Bill Conklin,

ICRD

From: Barry Goetz <>

Sent: Thursday, September 23, 2021 2:23 PM

To: William Conklin <WConklin@ingham.org>

Subject: Re: Closure of Indian Hills Subdivision to through traffic

Dear Mr. Conklin,

On follow up, would you please inform me how IH residents "substantiated" increased traffic? I would be interested in knowing how. What evidence was provided?

Barry Goetz

On Thu, Sep 23, 2021 at 1:58 PM Barry Goetz <> wrote:

Thank you for your response. Our neighborhood lacks sidewalks too and we are, if anything, more exposed to traffic than Indian Hills, It would be interesting to know how higher traffic volumes were measured. Impressions? Or a study? Perhaps we should also request the privatization of our roads in Cedar Bend Heights given all the changes in the four corners (Hamilton and Okemos). It would appear that IH is getting favorable treatment.

I am taking this up with the township.

On Wed, Sep 22, 2021 at 7:33 PM William Conklin <WConklin@ingham.org> wrote:

Greetings,

In response to the email below, No Through Traffic signs were posted on barricades at all entrances to the Indian Hills neighborhood west of Okemos Road between Mt Hope and Hamilton Roads by Ingham County Road Department (ICRD) upon request of the residents of the Indian Hills neighborhood due to often high volumes of through traffic using the Indian Hills streets when traffic restrictions are occurring on nearby Okemos Road between Hamilton and Mt Hope Roads, as is now occurring with current utility work on the west side of Okemos Road, and replacement of the Okemos Road bridges over the Red Cedar River scheduled to occur between February and late summer of 2022.

The Indian Hills area streets lack sidewalks, and are typically only 20-21 ft wide. Both the Indian Hills residents and Meridian Police report relatively high volumes of traffic, typically at rush hours, much of it not obeying the 25 mph speed limit, when traffic restrictions occur on nearby Okemos Road, which obviously exposes pedestrians walking in the relatively narrow streets to increased volume and speed of traffic.

Granting this request from the Indian Hills neighborhood was based on a decision by Meridian Police with consultation and agreement of ICRD as provided in the following Meridian Township Ordinances:

Meridian Township Ordinance 74-3 adopts the Michigan Uniform Traffic Code for Cities, Townships & Villages, (UTC), copy attached. UTC Rule 125 establishes and assigns powers and duties of a municipal traffic engineer and assigns that duty to the Chief of Police in the absence of a traffic engineer. UTC Rule 151 allows the Traffic Engineer/Police Chief to prohibit certain kinds of traffic (through traffic in this case) on certain streets (the Indian Hills streets in this case) incompatible with the normal traffic (residential with pedestrians using street due to lack of sidewalks in this case), and to post this.

As Meridian Township lacks a full-time, resident Traffic Engineer, the Police Chief often consults with ICRD to advise on traffic issues as was done on the subject issue.

We have not seen through traffic displaced from Okemos Road cut-through the areas north of Hamilton Road as the restriction on Okemos Road is/will be south of Hamilton Road. If such issues are observed and substantiated, further through traffic restrictions on any such affected streets can be considered as described above.

Feel free to reply if you have any further questions or concerns in this regard.

Bill Conklin, Manager,

Ingham County Road Department (ICRD)

Office: 517-676-9722

From: Barry Goetz <> **Sent:** Tuesday,
September 21, 2021 8:28 PM

To: Road Department <roads@ingham.org>; Emily Stivers <Estivers@ingham.org>

Subject: Closure of Indian Hills Subdivision to through traffic

Dear Ingham County Road Department:

I am a resident of the Cedar Bend Hts. neighborhood in Meridian Township (Okemos).

I am attaching a letter that my wife and I wrote to the Meridian Township Commissioners on the matter of posting no through traffic signs at the entries to the Indian Hills subdivision in response to ongoing construction on Okemos Road and resulting bottlenecks. Cedar Bend Heights is contiguous to Indian Hills and our traffic and pedestrian flows are connected by Hamilton Road, My letter provides context for outlining our concerns on this matter, but we also have some direct questions for the County:

1) Who had the responsibility for closing Indian Hills to through traffic? The Police Department suggested that it was the County's decision, and we are requesting some information on how this decision came about. If the decision was to protect the residents of Indian Hills from Okemos Road traffic, we ask why the same concern was not shown for the Cedar Bend Heights neighborhood which, in fact, borders Okemos Road and is also vulnerable to cut-through traffic for those seeking relief from bottlenecks (I do not wish to have CB Heights closed to traffic. Rather, I am raising an equity issue insofar as the County apparently acted on behalf of one neighborhood but not the other).

2) Under what law can the County and/or Township impose a no through traffic prohibition on public streets (funded by all state taxpayers) if there are no obvious obstacles that would necessitate closure (i.e., flooding, construction, or downed trees or wires)?

3) What are the time limitations of the Indian Hills closure? There is major construction planned for Okemos Road for the foreseeable future (after the utilities there is bridge work and then the "downtown Okemos" development). Should we expect Indian Hills to be closed off to through traffic indefinitely, and if so, what is the legal basis for this?

I appreciate your attention and look forward to your response. I am also sending a copy of this email to Emily Stivers, Ingham County Commissioner of District 11. My telephone is 517-290-5916.

Thank you for your attention.

Barry Goetz, Ph.D.

Louise Jezierski, Ph.D.

From: [Barry Goetz](#)
To: [Derek Perry](#)
Cc: [Courtney Wisinski](#); [Dan Opsommer](#); [Deborah Guthrie](#); [Frank Walsh](#); [Kathy Ann Sundland](#); [Michelle Prinz](#); [Patricia Herring Jackson](#); [Phil Deschaine](#); [Ronald Styka](#); [Ken Plaga](#); [Louise Jezierski](#)
Subject: Re: Indian Hills neighborhood traffic restrictions
Date: Wednesday, September 22, 2021 1:05:48 PM

Hello Mr. Perry:

I am still in the process of writing you back in response to the specific responses you provided to me in response to my letter to the Board in relation to the road closures to Indian Hills. But I have one quick question that can help me better understand the current situation. In particular, I am asking under what law or code that the Township is taking action here in terms of barring public access to roads in Indian Hills? I understand that such action is warranted during floods or other weather related events or when there is construction or utility work. However, I am not aware that a neighborhood can have their roads closed off simply by raising concerns over traffic. Can you direct me to the specific statute where this is spelled out? And if so, if there is a statute of limitations? I have been doing my own research into state laws concerning public highways but as you can appreciate, they are quite lengthy and complex.

I have also directed my question and my initial letter to the Board to the Ingham County Road Department and Emily Stivers, our Ingham County Commissioner.

Thank you. As my wife and I indicated in our letter, we are concerned that this closure will be indefinite given the coming bridge construction on Okemos and the downtown development matters as well.

Sincerely Yours,

Barry Goetz, Ph.D,
Louise Jezierski, Ph.D.

On Wed, Sep 15, 2021 at 1:24 PM Derek Perry <perry@meridian.mi.us> wrote:

Good afternoon Mr. Goetz:

Thank you for sending the Township your concerns about the “no through traffic” restrictions placed at the entrances to the Indian Hills neighborhood.

As you recognize in your email, we are trying to balance the request of the neighborhood to minimize the potential influx of cut-through traffic with the need of the general motoring public to get from point A to B in a timely manner. With the current and future work that will occur next year on Okemos Road, it is a difficult task to strike an equitable balance. The limited number of north/south routes only exacerbates the problem.

What has tipped the scales is the consistent sentiment of the majority of our residents regarding a strong desire to minimize *outside* traffic in any of our neighborhoods whenever possible, albeit a construction detour, a special event, or a new development project.

We understand your desire for special dispensation because of your proximity to the Indian Hills neighborhood. There is no doubt others would also like the preference. The conundrum is where do you draw the line? My understanding is that the limits of the signage were determined using roads classified as major routes (Mt. Hope and Hamilton) as end points.

Specifically regarding your request, what we can assert, is that our police officers have the ability to use discretion with enforcement and we are confident that they will be reasonable in their application depending on the individual circumstances.

Thank you again for your email. We appreciate your patience and grace as we work to improve the community to everyone's benefit.

Respectfully,



A Prime Community

Derek N. Perry

Deputy Township Manager

Director of Public Works & Engineering

perry@meridian.mi.us

W 517.853.4440 | F 517.853.4099

5151 Marsh Road | Okemos, MI 48864

From: "Meridian Township, MI" <meridian-mi@enotify.visioninternet.com>
Date: September 14, 2021 at 7:04:59 PM CDT
To: Board <Board@meridian.mi.us>
Subject:
Reply-To: Barry Goetz <>

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Barry Goetz
Site Visitor Email:

My wife and I have lived in the Cedar Bend Heights neighborhood since 1997. Since this time we have driven through Indian Hills to gain access to Mt. Hope, especially during Okemos Road tie-ups, which is now the case. The current “no through traffic” posted at entrances to Indian Hills means that we risk a ticket for driving through the neighborhood. After speaking to Chief Plaga, I was told that I should use either Dobie Road or Hagadorn to access I-96, but this is illogical.

We respect the wishes of Indian Hills not to be overrun by traffic. But I also want to make it clear that this decision creates an undue burden on Cedar Bend Heights residents. Indian Hills and Cedar Bend Heights are contiguous communities and share Hamilton Road as a through street, which is technically in the Cedar Bend Heights neighborhood. Moreover, Kent Street, which runs through Cedar Bend Heights, is used by Indian Hills residents traveling south down Okemos Rd. to gain access to Hamilton and Nakoma. We know this because we have many friends and acquaintances in Indian Hills.

We ask that Cedar Bend Hts. residents be given special dispensation to drive through Indian Hills without fear of police sanction. Chief Plaga said the decision to close-off Indian Hills was the County’s, but it is being enforced by Meridian. Cedar Bend Hts. is surrounded by major thoroughfares (GR Av. And Okemos Rd.) and not having vehicular access to Indian Hills makes it difficult to safely and conveniently access our neighborhood. We also don’t think it’s fair that Indian Hills residents should be able to cut through Cedar Bend Heights to avoid traffic while Cedar Bend Heights residents are not able to do the same.

Okemos Road is likely to be tied up for years to come with the bridge reconstruction and the downtown development. Does this mean that Indian Hills will be protected from through traffic indefinitely?

Thank you for your consideration and we look forward to your response.



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #21-95151

(Cedar Classical Academy)

MONDAY, October 11, 2021

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE**

**Special Use Permit #21-95151 (Cedar Classical Academy)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, October 11, 2021 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in an amendment to an existing special use permit from Cedar Classical Academy, a private K-8 school, to expand to a K-12 school and add an 1,800 square foot addition to an existing 14,800 square foot church (Lansing Chinese Christian Church) located at 3654 Okemos Road. The approximately 8.9-acre site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Planning Commission, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to planningcommission@meridian.mi.us.

Publish: **Towne Courier**
September 26, 2021

Deborah Guthrie
Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: Special Use Permit #21051 & #21061

Castle Rock Enterprises, LLC
MONDAY, September 27, 2021

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #21051 & #21061
Castle Rock Enterprises, LLC
Public Hearing

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, September 27, 2021 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864, to hear all persons interested in Special Use Permit requests from Castle Rock Enterprises, LLC. The applicant is requesting to construct an approximately 6,000 square foot medical marihuana facility and to construct a parking lot in the floodway fringe located at 4360 & 4366 Hagadorn Road. The approximately 2.42-acre project site is zoned RP, Research and Office Park.

Materials related to the request are available for viewing in the Department of Community Planning and Development office (5151 Marsh Road, Okemos, 48864), Monday-Friday, 8am-5pm. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to planningcommission@meridian.mi.us.

Publish: **Towne Courier**
September 12, 2021

Deborah Guthrie
Township Clerk

1 Affidavit, please

From: [Frank Walsh](#)
To: [Ronald Styka](#)
Subject: Fwd: Closure of Indian Hills Subdivision to through traffic
Date: Wednesday, September 22, 2021 9:00:42 PM
Attachments: [Uniform Traffic Code 50201 7.pdf](#)

FYI. I want to make sure you are in the loop.

Frank

Sent from my iPhone

Begin forwarded message:

From: William Conklin <WConklin@ingham.org>
Date: September 22, 2021 at 7:33:21 PM EDT
To: barrygoetz@gmail.com
Cc: Road Department <roads@ingham.org>, Ken Plaga <plaga@meridian.mi.us>, Emily Stivers <EStivers@ingham.org>, Kelly Jones <KJones2@ingham.org>, Derek Perry <perry@meridian.mi.us>, Frank Walsh <walsh@meridian.mi.us>
Subject: RE: Closure of Indian Hills Subdivision to through traffic

Greetings,

In response to the email below, No Through Traffic signs were posted on barricades at all entrances to the Indian Hills neighborhood west of Okemos Road between Mt Hope and Hamilton Roads by Ingham County Road Department (ICRD) upon request of the residents of the Indian Hills neighborhood due to often high volumes of through traffic using the Indian Hills streets when traffic restrictions are occurring on nearby Okemos Road between Hamilton and Mt Hope Roads, as is now occurring with current utility work on the west side of Okemos Road, and replacement of the Okemos Road bridges over the Red Cedar River scheduled to occur between February and late summer of 2022.

The Indian Hills area streets lack sidewalks, and are typically only 20-21 ft wide. Both the Indian Hills residents and Meridian Police report relatively high volumes of traffic, typically at rush hours, much of it not obeying the 25 mph speed limit, when traffic restrictions occur on nearby Okemos Road, which obviously exposes pedestrians walking in the relatively narrow streets to increased volume and speed of traffic.

Granting this request from the Indian Hills neighborhood was based on a decision by Meridian Police with consultation and agreement of ICRD as provided in the following Meridian Township Ordinances:

Meridian Township Ordinance 74-3 adopts the Michigan Uniform Traffic Code for Cities, Townships & Villages, (UTC), copy attached. UTC Rule 125 establishes and assigns powers and duties of a municipal traffic engineer and assigns that duty to the Chief of Police in the absence of a traffic engineer. UTC Rule 151 allows the Traffic Engineer/Police Chief to prohibit certain kinds of traffic (through traffic in this case) on certain streets (the Indian Hills streets in this case) incompatible with the normal traffic (residential with pedestrians using street due to lack of sidewalks in this case), and to post this.

As Meridian Township lacks a full-time, resident Traffic Engineer, the Police Chief often consults with ICRD to advise on traffic issues as was done on the subject issue.

We have not seen through traffic displaced from Okemos Road cut-through the areas north of Hamilton Road as the restriction on Okemos Road is/will be south of Hamilton Road. If such issues are observed and substantiated, further through traffic restrictions on any such affected streets can be considered as described above.

Feel free to reply if you have any further questions or concerns in this regard.

Bill Conklin, Manager,
Ingham County Road Department (ICRD)
Office: 517-676-9722

From: Barry Goetz <> **Sent:** Tuesday, September 21, 2021 8:28 PM
To: Road Department <roads@ingham.org>; Emily Stivers <Estivers@ingham.org>
Subject: Closure of Indian Hills Subdivision to through traffic

Dear Ingham County Road Department:

I am a resident of the Cedar Bend Hts. neighborhood in Meridian Township (Okemos). I am attaching a letter that my wife and I wrote to the Meridian Township Commissioners on the matter of posting no through traffic signs at the entries to the Indian Hills subdivision in response to ongoing construction on Okemos Road and resulting bottlenecks. Cedar Bend Heights is contiguous to Indian Hills and our traffic and pedestrian flows are connected by Hamilton Road, My letter provides context for outlining our concerns on this matter, but we also have some direct questions for the County:

1) Who had the responsibility for closing Indian Hills to through traffic? The Police Department suggested that it was the County's decision, and we are requesting some information on how this decision came about. If the decision was to protect the residents of Indian Hills from Okemos Road traffic, we ask why the same concern was not shown for the Cedar Bend Heights neighborhood which, in fact, borders Okemos Road and is also vulnerable to cut-through traffic for those seeking relief from bottlenecks (I do not wish to have CB Heights closed

to traffic. Rather, I am raising an equity issue insofar as the County apparently acted on behalf of one neighborhood but not the other).

2) Under what law can the County and/or Township impose a no through traffic prohibition on public streets (funded by all state taxpayers) if there are no obvious obstacles that would necessitate closure (i.e., flooding, construction, or downed trees or wires)?

3) What are the time limitations of the Indian Hills closure? There is major construction planned for Okemos Road for the foreseeable future (after the utilities there is bridge work and then the "downtown Okemos" development). Should we expect Indian Hills to be closed off to through traffic indefinitely, and if so, what is the legal basis for this?

I appreciate your attention and look forward to your response. I am also sending a copy of this email to Emily Stivers, Ingham County Commissioner of District 11. My telephone is 517-290-5916.

Thank you for your attention.

Barry Goetz, Ph.D.

Louise Jezierski, Ph.D.



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
ZONING BOARD OF APPEALS MEETING
October 13, 2021 6:30 pm

1. CALL MEETING TO ORDER
2. APPROVAL OF THE AGENDA
3. CORRECTIONS, APPROVAL AND RATIFICATION OF MINUTES
 - A. Wednesday, September 8, 2021
4. COMMUNICATIONS
5. UNFINISHED BUSINESS
6. NEW BUSINESS

A. ZBA CASE NO. 21-10-13-1 (Woodward Way LP), 500 S. Front Street, Columbus, OH, 43215

DESCRIPTION: East of Sirhal Drive, west of Greencliff Drive
TAX PARCEL: 17-377-031
ZONING DISTRICT: RC (Multiple Family)

The variance requested is exceed the maximum building dimension by 16 feet and 40 feet in length for two buildings.

7. OTHER BUSINESS
8. PUBLIC REMARKS
9. BOARD MEMBER COMMENTS
10. ADJOURNMENT

Variance requests may be subject to change or alteration upon review of request during preparation of the staff memorandum. Therefore, Sections of the Code of Ordinances are subject to change. Changes will be noted during public hearing meeting.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Assistant Planner Keith Chapman, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4580 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Rezoning #21070

MONDAY, September 27, 2021

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Rezoning #21070 (New China of Michigan)
Public Hearing

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, September 27, 2021 at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 to hear all persons interested in a rezoning request. The applicant New China of Michigan is requesting to rezone the north half of an approximately 0.42-acre parcel located at 5114 Jo Don Drive, from RC (Multiple Family-maximum 14 dwelling units per acre) to RB (Single Family, High Density).

Materials related to the request are available for viewing in the Department of Community Planning and Development office (5151 Marsh Road, Okemos, 48864), Monday-Friday, 8am-5pm. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to planningcommission@meridian.mi.us.

Publish: Towne Courier
September 12, 2021

Deborah Guthrie
Township Clerk

1 Affidavit, please



**CONSENT AGENDA
PROPOSED BOARD MINUTES
October 5, 2021**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 21, 2021, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 21, 2021 with the following amendment(s):**

[insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2021 -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, September 21, 2021 **6:00 pm**

PRESENT: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Opsommer, Wisinski, Sundland, Jackson

ABSENT:

STAFF: Township Manager Walsh, IT Director Gebes, Economic Development Director Clark, Community Planning and Development Director Schmitt, Human Resources Director Tithof, Chief of Police Plaga, Fire Chief Hamel, Deputy Manager Perry, Finance Director Mattison, Parks and Recreation Director Maisner

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board.

Supervisor Styka, is attending remotely from Meridian Township due to health reasons.

Clerk Guthrie is attending remotely from Grand Rapids.

Trustee Sundland is attending remotely from Grand Rapids.

4. PRESENTATION

A. Community Resource Commission Check Presentation

Jordan Munsters, President of High Caliber Karting, presented a check of \$1,583 to Treasurer Deschaine to be put towards Meridian Cares.

B. Citizen Survey Presentation-Cobalt Community Research

William Saint Amor presented the Cobalt Community Research Community Survey. He discussed the results of the survey with board members and answered questions covering Meridian Township's strength and weaknesses.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka Opened Public Remarks at 6:52 pm.

Charles Barbieri, 5505 Star Flower Dr., Haslett, MI spoke in support of the Daniels Drain Project.

Frank Fugate, 500 S. Park St., Columbus, OH, spoke about Special Use Permit #21-19-121-Woodward Way Limited Dividend Housing Association.

Jim Williams, 4332 Arbor Dr., Okemos, MI, spoke about the Daniels Drain Project

Cecelia Kramer, 4560 Oakwood Dr., Okemos, MI, spoke about the Daniels Drain Project.

Quenda Story, 4526 Marlborough Dr., Okemos, MI, spoke about the Daniels Drain Project.

Supervisor Styka Closed Public Remarks at 7:00 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh thanked Director Clark for completion of the Citizen Survey. He mentioned two meetings happening this week, one with Consumers Energy on power lines and the other with a developer who's looking at 16 acres at Haslett Village Square in hopes of turning it into Pine Village. Tomorrow the prevailing wage policy of the township is to be litigated in front of Judge Kennedy. The deer Management project starts October 1st, the police department will take it over January 2nd. The township has selected who to move forward with for IT infrastructure, updates will come October 5th. The new website will be unveiled on November 15th. Soon the Board will get together to discuss the use of American Rescue Plan grant funding.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Opsommer

- State Budget passing tomorrow. Senate Bill 82 for reference.
- Meridian Township receiving \$225,000 Grant for Fire Truck.

Clerk Guthrie

- It's Voter Registration Month, Citizens can check their registration status online at the Secretary of State website.
- National Center for Voter Information is sending letters across the nation, they are not from local clerks.
- Attended ribbon cutting for expansion of High Caliber Karting. Thanked Director Clark for her part.
- Attended John Grettenberger Memorial Service.
- Attended the Universal Access Advisory Board meeting last week.
- Met with Cecelia Kramer at Faith Lutheran Church to move two precincts out of Elementary Schools.
- The band SHOWDOWN will be performing live at the Meridian Farmers Market next week.

Trustee Wisinski

- Thanked volunteers that helped with an electronics recycling event last Saturday.

Treasurer Deschaine

- This Sunday is the Autumn Classic, a walk/run around Lake Lansing that benefits Special Olympics Michigan Area 8.

Supervisor Styka

- Attended MSU institute for public policy session. A main topic being population census numbers for Michigan and Mid-Michigan and the effects of redistricting.

8. APPROVAL OF AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Clerk Guthrie, Supervisor Styka

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Styka Reviewed the Consent Agenda.

Trustee Jackson moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Jackson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes

(1) September 7, 2021 Regular Board Meeting

Trustee Jackson moved to approve and ratify the minutes of September 21 as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Jackson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wisinski.

Common Cash	\$	4,275,814.312
Public Works	\$	536,450.63
Trust & Agency	\$	36.77
Total Checks	\$	4,812,301.52
Credit Card Transactions 08/12/2021 to 09/01/2021	\$	10,664.21
Total Purchases	\$	<u>4,822,965.73</u>
ACH Payments	\$	<u>458,970.29</u>

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

D. Outdoor Gathering Permit-Friends of Historic Meridian Blue and Gray Event

Trustee Jackson moved to approve the outdoor assembly license for the Blue and Gray event to be held October 1-3, 2021 in the Historical Village Central Park. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

E. Resolution of Declaration and Notice – LWCF Gateway Path and Restroom Project

Trustee Jackson moved to approve the attached resolution of declaration and notice for the accessible gateway path and restroom development project in central park as a grant requirement for funds received from the Land and Water Conservation fund. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

F. Resolution of Declaration and Notice – MNRTF Central Meridian Regional Trail Connector

Trustee Jackson moved to approve the attached resolution of declaration and notice for the central park regional pathway development project in Central Park as a grant requirement for funds received from the Michigan Natural Resources Trust. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

G. Assistance to Firefighter Grant and SAFER Grant

Trustee Jackson moved to authorize the Fire Department to apply for and accept two grants through the Department of Homeland Security. Seconded by Trustee Wisinski.

- **Assistance to Firefighters Grant in the amount of \$600,000 with a 10% matching share of \$54,545.45**
- **Staffing for adequate Fire and Emergence Response Grant in the amount of \$970,031.32 (No matching funds)**

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

H. Ratification of New Full-Time Paramedic/Firefighter and Part-Time Paramedic

Trustee Jackson moved to authorize the Fire Department to appoint Joseph Harrison to Full-Time Paramedic/Firefighter and Anne Marie Cavalcante to Part-Time Paramedic. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

- I. Change Regular Board Meeting Date of November 4, 2021

Trustee Jackson moved to change the originally scheduled Township Board Regular Meeting date of Thursday, November 4 to Tuesday, November 2, 2021. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Sundland, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

- A. Silverstone Estates Streetlighting SAD#427

Supervisor Styka called the Public Hearing to order at 7:14 pm.

Deputy Manager Perry outlined the Silverstone Estates Streetlighting SAD#427

Supervisor Styka closed the Public Hearing at 7:16 pm.

- B. 2021 Order to Maintain Sidewalk SAD#19

Supervisor Styka Called the Public Hearing to order at 7:16 pm.

Deputy Manager Perry Outlined 2021 Order to Maintain Sidewalk SAD#19

Supervisor Styka closed the Public Hearing at 7:17 pm.

12. ACTION ITEMS

- A. 2022 Recommended Township Budget

Manager Walsh outlined the 2022 Recommended Township Budget.

Trustee Opsommer moved that the Township Board approve the 2022 recommended budget. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees, Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

B. SmartZone Local Development Finance Authority

Director Clark outlined SmartZone Local Development Finance Authority.

Clerk Guthrie moved to approve the resolution of intent to set a public hearing. Seconded by Trustee Jackson.

Clerk Guthrie called on Tim Dempsey for questions about the SmartZone Local Development Finance Authority.

Tim Dempsey stated that 90% of the Tax capture collected would be spent in the jurisdiction in which it's collected. 10% of the funds collected could be spent in other participating jurisdictions.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Trustees Sundland, Jackson

NAYS: Supervisor Styka, Treasurer Deschaine, Trustees Opsommer
Wisinski

Motion failed: 3-4

C. Daniels Drain SAD#21 Resolution #1

Supervisor Styka outlined Daniels Drain SAD#21 Resolution #1

Treasurer Deschaine moved to approve Daniels Drain Public Drain Improvement Special Assessment District No. 21 Resolution No.1; approves the Township Board funding 50% of the Township's share of the Daniels Drain improvement cost from the General Fund, and orders the Department of Public Works to use the plans developed by the Ingham County Drain Commission and prepare a special assessment district for the remaining cost. Seconded by Trustee Opsommer.

Treasurer Deschaine, Trustee Opsommer and Supervisor Styka spoke in support of the township's 50% contribution towards assessment costs. Trustee Opsommer spoke about the residents struggling with recent flooding due to draining issues and heavy rain.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer

NAYS: None

Motion carried: 7-0

D. Silverstone Estates Streetlighting ASAD#427 Resolution #3

Supervisor Styka outlined Silverstone Estates Streetlighting SAD#427 Resolution #3

Trustee Wisinski moved to approve Silverstone Estates Public Streetlighting Improvement Special Assessment District #427- Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Guthrie, Supervisor Styka, Trustees Jackson, Wisinski, Sundland, Opsommer

NAYS: None

Motion carried: 7-0

E. 2021 Order to Maintain Sidewalk SAD#19 Resolution #3

Supervisor Styka outlined 2021 Order to Maintain Sidewalk SAD#19 Resolution #3

Trustee Opsommer moved to approve the 2021 Order to Maintain Sidewalk Special Assessment District #19, Resolution #3, which approves repair and maintenance of sidewalk in portions of the following areas: Briarwood, Briarwood #3, #4, #5; East Meadows Condominiums; Heritage Hills, Heritage Hills #2, #3, #4, Ember Oaks, Sunwind Estates; and Sanctuary, which are located in Sections: 8, 32, 33, 34, & 35 and to defray the cost by special assessment; approves the cost estimate of \$25,850.12; determines the special assessment district; directs the making of an assessment roll; and directs notices be sent to the property owners indicating they have 20 days to replace or make safe the defective sidewalk. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

F. Resolution in Recognition of Hispanic Heritage Month

Supervisor Styka outlined Resolution in Recognition of Hispanic Heritage Month.

Treasurer Deschaine moved to approve the resolution in recognition of Hispanic Heritage Month. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Clerk Guthrie Supervisor Styka, Trustees Wisinski, Sundland

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Special Use Permit #21-19-121-Woodward Way Limited Dividend Housing Association – Modification of Plans to Construct a Building Greater than 25,000 Square Feet

Director Schmitt outlined Special Use Permit #21-19-121-Woodward Way Limited Dividend Housing Association – Modification of Plans to Construct a Building Greater than 25,000 Square Feet.

Director Schmitt discussed Special Use Permit #21-19-121 with the board.

Applicant Frank Fugate was called for questioning by Treasurer Deschaine.

Trustee Opsommer moved to suspend the rules and take action at tonight’s meeting. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

Trustee Opsommer moved to approve Special Use Permit #21-19-121-Woodward Way Limited Dividend Housing Association – Modification of Plans to Construct a Building Greater than 25,000 Square Feet. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Opsommer, Jackson Treasurer Deschaine, Clerk Guthrie, Supervisor Styka

NAYS: None

Motion carried: 7-0

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:42 pm.

Mikael Hamel 4134 Benca Way, Okemos, MI, thanked Representative Brixie and Trustee Opsommer for the grant money put towards a new fire truck.

Cecelia Kramer, 4560 Oakwood Dr., Okemos, MI, thanked the board for sharing half the cost of the Daniels drain assessment.

Supervisor Styka Closed Public Remarks at 8:44 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine

- Taxes are now past due and by law a 1% penalty has been applied. After October 1st another 1% penalty will be applied.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn. Seconded by Clerk Guthrie.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Styka adjourned the meeting at 8:46 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: September 30, 2021
Re: Board Bills

**Charter Township of Meridian
Board Meeting
10/5/2021**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:**

COMMON CASH	\$	546,807.20
PUBLIC WORKS	\$	9,298.93
TRUST & AGENCY	\$	3,161.39

TOTAL CHECKS: \$ 559,267.52

CREDIT CARD TRANSACTIONS

09/16/2021 to 09/29/2021 \$ 17,988.26

TOTAL PURCHASES: \$ 577,255.78

ACH PAYMENTS \$ 802,322.39

09/30/2021 11:19 AM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/05/2021 - 10/05/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 56-A DISTRICT COURT	CASH BOND - U. YVETTE PERKINS	200.00	105848
	CASH BOND - C. ELIZABETH THOR	330.00	105847
	TOTAL	530.00	
2. 56TH DISTRICT COURT	CASH BOND - M. BOB JR.	360.00	105849
3. ACCOUNTEMPS	UB/BOOKKEEPING TEMP - WEEK ENDING 09/17/2021	853.34	
	UB/BOOKKEEPING TEMP C. WEBER- WK ENDING 09/17/2021	522.45	
	UB/BOOKKEEPING TEMP C. WEBER- WK ENDING 09/24/2021	1,375.79	
	TOTAL	2,751.58	
4. AIRGAS GREAT LAKES	ORDER #1103326816 - MEDICAL OXYGEN	126.42	
	MEDICAL OXYGEN CYL RENT	568.01	
	RENT CYL MEDICAL OXYGEN	83.03	
	TOTAL	777.46	
5. ATS CONSTRUCTION EQUIPMENT	FIRE DEPARTMENT - UNIT 137 REPAIRS	2,412.27	
6. ARBITERPAY	REFEREES OKEMOS/HASLETT SOCCER & FLAG FOOTBALL	7,475.00	105854
7. ASAP PRINTING	PRIVATE PROPERTY CRASH FORM PRINTING	100.27	
	BUSINESS CARDS - Z FENNER	45.12	
	PRINTING OVERTIME & LEAVE APPLICATION FORMS	79.95	
	BUSINESS CARDS - P. DESCHAIINE	55.52	
	TOTAL	280.86	
8. ASHLEY WINSTEAD	TEXTBOOK FOR MMAO COURSE & OFFICE USE	155.00	
9. AT & T	SWITCHED ETHERNET DATA SERVICE - THB - FS91	1,057.82	
10. AT & T MOBILITY	SEPT 5 TO OCT 4, 2021 - DISPATCH NON-EMERGENCY - 5	76.47	105852
11. AUDREY MARTINI	DARE OFFICER TRAINING - LEROY/SCACCIA	50.00	105853
12. BARYAMES CLEANERS	08/16/21 TO 09/15/21 - POLICE UNIFORM CLEANING	512.00	
13. BOBCAT OF LANSING	ORDER #052973 PARKS DEPT - UNIT 686	1,001.85	
14. CDW	MICROSOFT ANNUAL LICENSE OFFICE365 9/1/2021-8/31/2	54,526.18	
	CDW FALCON CROWDSTRIKE SECURITY SOFTWARE RENEWAL	4,238.10	
	TOTAL	58,764.28	
15. CGS SAFETY TRAINING INC	OSHA COMPLIANCE & HAZARD COMMUNICATION TRAINING FO	568.19	
16. COMCAST	HOM TV - SEPT 14 2021 TO OCT 13 2021	311.31	
	THB INET - OCT 1 2021 TO OCT 31 2021	436.38	
	HNC SERVICE - SEPT 29, 2021 TO OCT 28, 2021	203.58	
	PD - SEPT 29, 2021 TO OCT 28, 2021	24.03	
	SCADA INET - SEPT 19 2021 TO OCT 18 2021	138.35	
	TOTAL	1,113.65	
17. CRYSTAL FLASH	ORDER #4133755 FLEET FUEL	15,084.12	
18. DANIELLE HUGHES	REIMB FOR OCT 2021 MCAT TRAINING	150.00	
19. DBI	OFFICE SUPPLIES - LEGAL PADS	9.99	
	OFFICE SUPPLIES - BINDER CLIPS	5.40	
	TOTAL	15.39	

09/30/2021 11:19 AM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/05/2021 - 10/05/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
20. FORESIGHT GROUP	WATER BILLS & POSTAGE FOR 09/15/2021	549.31	
21. H.C. BERGER COMPANY	COPIER BASE - 09/22/21-10/21/21 & OVERAGE 08/22/2	2,295.74	
22. HALT FIRE INC	FIRE DEPARTMENT - UNIT 138 -ENGINE 93	1,091.57	
23. HASLETT PUBLIC SCHOOLS	MAINT REIMB JULY/AUGUST/SEPT 2021	4,434.39	
24. HAYHOE ASPHALT	SEAL CRACKS, PATCH HOLES, SEAL TRAIL & LOT WONCH P REPAIR, SEAL, STRIPE PARKING LOT AT HNC	2,230.00 4,050.00	
	TOTAL	6,280.00	
25. HENDERSON GLASS	TOOLCAT - #626 - REPLACE WINDSHIELD	243.00	
26. JACKSON NATIONAL LIFE INSURANCE CO	ANNUAL PREMIUM 2021/2022	965.00	
27. KODIAK EMERGENCY VEHICLES	COLLOISION REPAIRS TO MEDIC 92 - UNIT # 663	3,829.20	
28. LAFONTAINE AUTOMOTIVE GROUP	POLICE DEPT - UNIT 120 REPAIR PART	85.53	
29. LANSING SANITARY SUPPLY INC	CLEANING SUPPLIES, EQUIPMENT CLEANING SUPPLIES, EQUIPMENT	327.09 121.44	
	TOTAL	448.53	
30. LOPEZ CONCRETE CONSTRUCTION	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY	31,049.50	
31. LUKE LANDSCAPE COMPANY	LAWN CARE FAIRLANE DRIVE LAWN CARE GRAND RIVER AVE LAWN CARE BANYON TRAIL	75.00 155.00 80.00	
	TOTAL	310.00	
32. MACOMB COMMUNITY COLLEGE	BASIC DETECTIVE SCHOOL TRAINING - KLEIN	350.00	
33. MADISON NATIONAL LIFE INS CO	OCT 2021 TWP SPONSORED TERM LIFE & LTD INSURANCE	4,086.96	105850
34. MANNIK AND SMITH	2021 LOCAL ROAD PROG ENGINEERING & INSPECTION SERV	41,465.50	
35. MAYBERRY HOMES	OVRPMT BUILDING PERMIT OVRPMT BUILDING PERMIT	40.00 40.00	
	TOTAL	80.00	
36. MERIDIAN PLUMBING	OVRPMT 2 PERMIT APPS SUBMITTED	10.00	
37. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 9/24/2021 PAYROLL	370.23	
38. MERIDIAN TOWNSHIP BROWNFIELD	PASSTHROUGH OF EGLE REIMB TO BRA ACCOUNT	570.00	105846
39. MERIDIAN TOWNSHIP RETAINAGE	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY 2021 LOCAL ROAD PROGRAM - REHAB AND RESURFACING	3,375.50 14,465.99	
	TOTAL	17,841.49	
40. MERRILL FORD	UNIT #668 REPAIRS UNIT #38 REPAIR PARTS UNIT #132 REPAIR PART	219.00 997.72 36.25	
	TOTAL	1,252.97	
41. MICHIGAN PAVING	2021 LOCAL ROAD PROGRAM - REHAB AND RESURFACING	274,853.87	
42. PLAYGROUND GUARDIAN, LLC	REPAIR/REPAINT PLATFORMS & STAIRS ON PLAYGROUNDS	6,500.00	
43. PLM LAKE & LAND MANAGEMENT	2021 LAKE LANSING WATERSHED HARVESTING & HERBICIDE	20,900.00	

09/30/2021 11:19 AM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/05/2021 - 10/05/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
44. PROGRESSIVE AE	PROF SERVICES THRU SEPT 24, 2021 - LAKE LANSING WA	807.60	
45. PRO-TECH MECHANICAL SERVICES	W/O #39327 - LABOR FOR 3 POLE AMPS/FUSES	296.98	
	PSB - HVAC REPAIRS - W/O 39253	3,624.80	
	PSB - HVAC REPAIRS W/O 39355	160.00	
	SEPT 2021 HVAC PM SERVICE	4,206.25	
	TOTAL	8,288.03	
46. QUALITY TIRE INC	UNIT #82 TIRES	350.20	
47. ROBERT HALF FINANCE & ACCOUNTING	EMPLOYEE PLACEMENT FEE	11,743.50	
48. SELAME SCARLETT	PERFORMANCE FOR MUSIC AT THE MARKET	150.00	105851
49. SHAHEEN CHEVROLET INC	FIRE DEPARTMENT - UNIT 133 REPAIR PART	427.46	
50. SME	MAY 4 TO MAY 30 2021 WATER, SEWER & PATHWAY REPAIR	658.25	
	JULY 26 TO AUG 22, 2021 WATER, SEWER & PATHWAY REP	673.50	
	TOTAL	1,331.75	
51. SOLDAN'S FEED & PET SUPPLIES	SUPPLIES FOR K9	78.98	
52. SPARKY'S ELECTRIC LLC	50% REFUND CANCELLED ELECTRICAL PERMIT	99.45	
53. SUPREME SANITATION	RECYCLING EVENT 09/18/2021 TO 09/19/2021	190.00	
	NEWTON STREET PORTABLE TOILET RENTAL	63.00	
	EASTGATE PARK PORTABLE TOILET RENTAL	90.00	
	HILLBROOK PARK PORTABLE TOILET RENTAL	90.00	
	NANCY MOORE PARK PORTABLE TOILET RENTAL	90.00	
	TOTAL	523.00	
54. TDS	ANALOG SERVICES - ACCT# 517-349-1200	1,625.62	
55. TEAM FINANCIAL GROUP	COPER LEASE OCT 2021	1,471.50	
56. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC - SEPT 2021	6,681.29	
57. TOP HAT CRICKET FARM	LIVE ANIMAL FOOD PURCHASES FOR HNC	77.09	
58. VARIPRO BENEFIT ADMINISTRATORS	OCT 2021 FLEX ADMINISTRATION	153.00	
TOTAL - ALL VENDORS		546,807.20	

09/30/2021 10:34 AM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/05/2021 - 10/05/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHRZ

Vendor Name	Description	Amount	Check #
1. CGS SAFETY TRAINING INC	OSHA COMPLIANCE & HAZARD COMMUNICATION TRAINING FO	681.81	
2. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS	1,200.00	
3. IDC CORPORATION	CENTRAL & MAIN LIFT STATION CONTROLS MAINT 2021	178.50	
4. KIWANIS CLUB OF HASLETT-OKEMOS	ANNUAL DUES 2021/2022	135.00	
5. LARRY DALMAN	REIMBURSEMENT GREEN ROAD	2,000.00	
6. MADISON NATIONAL LIFE INS CO	OCT 2021 TWP SPONSORED TERM LIFE & LTD INSURANCE	502.67	28779
7. MICHIGAN WATER ENVIRONMENT	MEMBERSHIP DUES - D. PERRY - 11/20/2021 - 11/20/20	77.00	
8. RED CEDAR FLATS	REIMBURSEMENT OF SESC&ENG FEES FOR RED CEDAR FLATS	1,581.35	28780
9. SME	MAR 1 TO MAR 28 2021 WATER, SEWER & PATHWAY REPAIR	1,853.25	
	MAY 31 TO JUNE 27 2021 WATER, SEWER & PATHWAY REPA	1,089.35	
	TOTAL	<u>2,942.60</u>	
TOTAL - ALL VENDORS		9,298.93	

09/30/2021 11:21 AM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/05/2021 - 10/05/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. CITY MAN	OVRPMT SUMMER 2021 PROP TAXES - GR RIVER 249	13.11	13134
2. DAVID RUPPERT	HAMILTON RD OVRPMT SUMMER 2021 PROP TAXES	20.99	
3. DIVERSIFIED NATIONAL TITLE AGENCY	OVRPMT SUMMER 2021 PROP TAXES - WILD IRIS LANE	37.95	13135
	OVRPMT SUMMER 2021 PROP TAXES - STONEYCROFT DR	20.20	13136
	TOTAL	<u>58.15</u>	
4. GENOVA NEWS COMPANY INC	OVRPMT SUMMER 2021 PROP TAXES - GR RIVER AVE	1,000.00	13137
5. HONEY GREWAL	MAPLE RIDGE ROAD OVRPMT SUMMER 2021 PROP TAXES	693.54	
6. JAMES & DEBORAH FORGER	BEECH TREE LANE OVRPMT SUMMER 2021 PROP TAXES	200.00	
7. LUPE BROWN	MI TAX TRIBUNAL REFUND #21-0031-3	909.76	
8. RYAN TAX COMPLIANCE SERVICES LLC	GR RIVER AVE #H OVRPMT SUMMER 2021 PROP TAXES	31.39	
9. STEVEN ZIMMERMAN	CALGARY BLVD OVRPMT SUMMER 2021 PROP TAXES	200.00	
10. TRI-COUNTY TITLE AGENCY LLC	DEVILLE CT EAST OVRPMT SUMMER 2021 PROP TAXES	13.28	
	DANBURY WEST OVRPMT SUMMER 2021 PROP TAXES	21.17	
	TOTAL	<u>34.45</u>	
TOTAL - ALL VENDORS		3,161.39	

Credit Card Report 9/16/2021-9/29/2021

Posting Date	Merchant Name	Amount	Name
2021/09/16	THE HOME DEPOT #2723	\$35.37	LAWRENCE BOBB
2021/09/16	THE HOME DEPOT #2723	\$5.94	TYLER KENNEL
2021/09/16	THE HOME DEPOT #2723	\$8.83	TYLER KENNEL
2021/09/16	THE HOME DEPOT #2723	\$24.23	KYLE FOGG
2021/09/16	FLIR SYSTEMS	\$4,995.00	ANDREW MCCREADY
2021/09/16	COMFORT INN & SUITES	\$89.25	ANDREW MCCREADY
2021/09/16	HASLETT ANIMAL HOSPITA	\$201.93	KRISTI SCHAEING
2021/09/16	STAPLS7339002950001001	(\$39.87)	KRISTEN COLE
2021/09/16	STAPLS7339002950002001	\$39.87	KRISTEN COLE
2021/09/16	INTAB LLC	\$122.55	ROBIN FAUST
2021/09/16	MT PLEASANT BREWING CO LL	\$23.08	RICHARD GRILLO
2021/09/16	BAVARIAN INN MOTOR LODGE	\$123.17	MICHELLE PRINZ
2021/09/16	MICHIGAN TOWNSHIPS ASS	\$362.00	MICHELLE PRINZ
2021/09/16	AMZN MKTP US	(\$45.04)	CATHERINE ADAMS
2021/09/17	THE HOME DEPOT #2723	\$56.92	LAWRENCE BOBB
2021/09/17	THE HOME DEPOT #2723	\$17.88	ROBERT STACY
2021/09/17	THE HOME DEPOT #2723	\$8.76	TYLER KENNEL
2021/09/17	THE HOME DEPOT #2723	\$48.91	KYLE ROYSTON
2021/09/17	AMZN MKTP US*2G0KB9NU2	\$6.99	ALLISON GOODMAN
2021/09/17	AMZN MKTP US*2G9S56QI0	\$33.47	ALLISON GOODMAN
2021/09/17	DOG CENTRAL	\$13.14	RICHARD GRILLO
2021/09/17	APPLE.COM/BILL	\$31.79	DAVID LESTER
2021/09/17	GRAINGER	\$78.96	ROBERT MACKENZIE
2021/09/17	MEIJER # 025	\$29.05	DAN PALACIOS
2021/09/17	SQ *PRINTING PLUS SIGNS	\$72.76	WILLIAM PRIESE
2021/09/17	OFFICEMAX/OFFICEDEPT#3379	\$8.52	PHIL DESCHAINE
2021/09/20	THE HOME DEPOT #2723	\$17.99	LAWRENCE BOBB
2021/09/20	THE HOME DEPOT 2723	\$91.77	TYLER KENNEL
2021/09/20	MEIJER # 025	\$17.97	RYAN CAMPBELL
2021/09/20	MEIJER # 025	\$38.76	ANDREW MCCREADY
2021/09/20	WAL-MART #2866	\$40.15	ALLISON GOODMAN
2021/09/20	4ALLPROMOS	\$132.60	KRISTI SCHAEING
2021/09/20	STAPLS7339635721000001	\$58.47	KRISTEN COLE
2021/09/20	DUNHAMS 066	\$65.59	MIKE ELLIS
2021/09/20	THE HOME DEPOT #2723	\$15.30	MIKE ELLIS
2021/09/20	THE HOME DEPOT #2723	\$41.54	MIKE ELLIS
2021/09/20	KIMBALL MIDWEST PAYEEZY	\$281.49	TODD FRANK
2021/09/20	SNAPON TOOLS	\$949.00	TODD FRANK
2021/09/20	ZOOM.US 888-799-9666	\$514.85	STEPHEN GEBES
2021/09/20	SQ *T SHIRT GOODS, LLC	\$200.00	RICHARD GRILLO
2021/09/20	THE HOME DEPOT 2723	\$83.50	DAVID LESTER
2021/09/20	IAAI	\$195.00	TAVIS MILLEROV
2021/09/20	AMWAY GRAND PLAZA HOTE	(\$27.90)	DEREK PERRY
2021/09/20	AMWAY GRAND PLAZA HOTE	\$582.75	DEREK PERRY
2021/09/20	AC&E RENTALS INC	\$28.88	KEITH HEWITT
2021/09/20	GORDON ELECTRIC SUPPLY I	\$106.65	CATHERINE ADAMS
2021/09/20	ETSY.COM - RARESUCULENTS	(\$56.88)	ED BESONEN
2021/09/20	COVERT SCOUTING	\$32.99	ED BESONEN
2021/09/21	THANK YOU FOR YOUR BUS	\$78.57	ANDREW MCCREADY
2021/09/21	HUTSON INC	\$464.03	TODD FRANK
2021/09/21	HEARST NEWSPAPERSMIDWEST	\$9.95	MICHELLE PRINZ
2021/09/22	THE HOME DEPOT #2723	\$26.91	LAWRENCE BOBB

2021/09/22	THE HOME DEPOT #2723	\$129.00	TYLER KENNEL
2021/09/22	SOLDAN S PET SUPPLIES	\$10.14	ALLISON GOODMAN
2021/09/22	KNOCK EM OUT PEST CONTROL	\$395.00	CATHERINE ADAMS
2021/09/22	AMZN MKTP US*2G1CB58X2	\$137.14	CATHERINE ADAMS
2021/09/23	SPORTSFACILITIESGRP	\$55.81	ALLISON GOODMAN
2021/09/23	IN *WIPES LLC	\$305.17	KRISTI SCHAEING
2021/09/23	OFFICEMAX/OFFICEDEPT#3379	\$21.68	MIKE ELLIS
2021/09/23	DUNHAMS 066	\$59.99	MIKE ELLIS
2021/09/23	THE HOME DEPOT #2723	\$79.40	MIKE ELLIS
2021/09/23	THE HOME DEPOT #2723	\$12.74	MIKE ELLIS
2021/09/23	ZS BAR	\$30.14	FRANK L WALSH
2021/09/23	AMZN MKTP US*2C0ZK2ZH1	\$78.93	STEPHEN GEBES
2021/09/23	GRAINGER	\$118.38	ROBERT MACKENZIE
2021/09/23	FRANKS GREAT OUTDOORS	\$549.99	KEN PLAGA
2021/09/23	AMAZON.COM*2C8O78ZP1 AMZN	\$12.99	MICHELLE PRINZ
2021/09/23	AMZN MKTP US*2G2VT9812	\$12.99	MICHELLE PRINZ
2021/09/23	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2021/09/23	AMZN MKTP US*2G2NR3D82	\$65.51	MICHELLE PRINZ
2021/09/23	TRAVERSE CITY RECORD EAGL	\$0.39	MICHELLE PRINZ
2021/09/23	AMZN MKTP US*2G0V90QF2	\$93.99	CATHERINE ADAMS
2021/09/23	RADISSON	\$143.75	PHIL DESCHAIINE
2021/09/24	RÉSERVE GR	\$126.00	DEBORAH GUTHRIE
2021/09/24	IN *JOHNSON, ROBERTS, & A	\$17.50	KRISTI SCHAEING
2021/09/24	COTTAGE INN PIZZA - OK	\$50.00	MARK VROMAN
2021/09/24	AMWAY GRAND PLZ HTL F	\$54.24	FRANK L WALSH
2021/09/24	JOHNSON SIGN CO.	\$275.00	LUANN MAISNER
2021/09/24	AMZN MKTP US*2G1TT02F2 AM	\$26.99	MICHELLE PRINZ
2021/09/24	AMAZON.COM*2G07E8212	\$63.75	MICHELLE PRINZ
2021/09/24	SMARTSIGN	\$32.14	CATHERINE ADAMS
2021/09/27	THE HOME DEPOT #2723	(\$35.96)	LAWRENCE BOBB
2021/09/27	THE HOME DEPOT #2723	\$137.66	LAWRENCE BOBB
2021/09/27	THE HOME DEPOT #2723	\$38.96	LAWRENCE BOBB
2021/09/27	KIMBALL MIDWEST PAYEEZY	\$267.75	ROBERT STACY
2021/09/27	THE HOME DEPOT 2723	\$289.00	ROBERT STACY
2021/09/27	CARROT TOP INDUSTRIES	\$298.53	TYLER KENNEL
2021/09/27	40 PEARL	\$37.80	DEBORAH GUTHRIE
2021/09/27	AMWAY GRAND PLAZA HOTE	\$1,132.08	DEBORAH GUTHRIE
2021/09/27	MEIJER # 025	\$18.58	ANDREW MCCREADY
2021/09/27	THE HOME DEPOT #2723	\$10.97	JANE GREENWAY
2021/09/27	AMZN MKTP US	(\$6.99)	ALLISON GOODMAN
2021/09/27	OFFICEMAX/OFFICEDEPT#3379	\$19.28	ALLISON GOODMAN
2021/09/27	4ALLPROMOS	\$293.33	KRISTI SCHAEING
2021/09/27	MI STATE POLICE PMTS	\$60.00	KRISTI SCHAEING
2021/09/27	SALINAGLASS.COM	\$615.65	ANDREA SMILEY
2021/09/27	AMWAY GRAND PLZ HTL F	\$11.17	FRANK L WALSH
2021/09/27	JW MARRIOTT GRAND RAPI	\$774.34	FRANK L WALSH
2021/09/27	ADOBE ACROPRO SUBS	\$14.99	DEREK PERRY
2021/09/27	AMZ*WSJBARRON'S	\$4.00	MICHELLE PRINZ
2021/09/27	AMAZON.COM*2C0KP3151	\$33.98	MICHELLE PRINZ
2021/09/27	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2021/09/27	APOLLO FIRE EQUIPMENT CO	\$364.98	WILLIAM PRIESE
2021/09/27	AMZN MKTP US	(\$137.14)	CATHERINE ADAMS
2021/09/28	HASLETT TRUE VALUE HARDW	\$9.95	WILLIAM PRIESE
2021/09/28	DOUGLAS INDUSTRIES	\$44.00	CATHERINE ADAMS
2021/09/29	GRAINGER	\$21.77	KYLE ROYSTON

2021/09/29	MEIJER # 025	\$59.60	BRIDGET CANNON
2021/09/29	4ALLPROMOS	\$234.99	KRISTI SCHAEDING
2021/09/29	AMZN MKTP US*2C5KD2GH0	\$38.99	KRISTI SCHAEDING
2021/09/29	OFFICEMAX/OFFICEDEPT#3379	\$7.98	ROBIN FAUST

Total	\$17,988.26
-------	-------------

ACH Transactions

Date	Payee	Amount	Purpose
9/16/2021	Consumers Energy	\$ 50,943.28	Utilities
9/17/2021	ELAN	\$ 23,813.25	Credit Card Payment
9/22/2021	Blue Care Network	\$ 7,822.82	Employee Health Insurance
9/22/2021	MCT Utilities	\$ 83.29	Water/Sewer for MCT
9/23/2021	ICMA	\$ 37,343.98	Payroll Deductions 09/24/2021
9/24/2021	Alerus	\$ 3,188.53	Payroll Deductions 09/24/2021
9/24/2021	MERS	\$ 288,942.84	Employee Retirement
9/24/2021	Nationwide	\$ 5,064.33	Payroll Deductions 09/24/2021
9/24/2021	Eyemed	\$ 3,029.95	Employee Eye Insurance
9/24/2021	State of MI	\$ 14,659.80	MI Bus Tax
9/24/2021	Various Financial Institutions	\$ 267,020.22	Direct Deposit 09/24/2021
9/24/2021	IRS	\$ 100,410.10	Payroll Taxes 09/24/2021
Total ACH Payments		\$ 802,322.39	



12. A.

To: Township Board Members
From: Derek N. Perry, Deputy Township Manager
Director of Public Works & Engineering
Date: September 30, 2021
Re: IT Assessment Proposal

To function properly, the Township, and its 160 employees, need a reliable and robust information technology system. Over the past several years, it has become clear that our system is aging and requires significant upgrades. Our dedicated IT Team is to be commended for keeping it all together, but it is time to take a hard look at our infrastructure and plot a course for improvements.

To that end, the IT Needs Committee, made up of Manager Walsh, IT Director Gebes, HR Director Tithof, Police Chief Plaga and Deputy Manager Perry contacted and interviewed IT firms that have the ability and experience to assist up with a comprehensive assessment of our IT infrastructure.

The outcome of that process was the selection and recommendation to engage with Brightline IT of Brighton Michigan to conduct a complete evaluation of our information systems including the network, servers, endpoints and IT management practices at all of our facilities. Their detailed proposal is attached and they anticipate that it will take 3-months to complete. Upon completion, the Township will receive a report detailing the current status of the system and recommendations on specific areas, hardware and systems requiring upgrades.

The cost of the comprehensive assessment is \$54,000. Although not a budgeted item, funding is available in the 2021 Information Technology - Contracted Services budget for this activity.

Proposed motion:

“Move to authorize the Township Manager to execute the Township Technology Assessment proposal provided by Brightline IT in the amount of \$54,000 and proceed with the project.”

10355 Citation Dr., Suite 100, Brighton, MI 48116
 t. 248-886-0248 f. 248-886-0248

Date: Sep 20, 2021
 Quote Number: AAAQ3448-01

Quoted To:

Meridian Township

Derek N. Perry
 5151 Marsh Road
 Okemos, MI 48864
 United States

Phone: (517) 853-4440

Terms: 50% Down, 50% Upon Completion

Prepared By:

James Cabalum
 248-886-0248
 James@brightlineit.com



Qty	Description	Unit Price	Ext. Price
-----	-------------	------------	------------

1	Technical Support Services - Fixed Fee	\$64,000.00	\$64,000.00
---	--	-------------	-------------

Meridian Township - Technology Assessment of [8] Sites

Project Summary

Meridian Township has requested a complete evaluation of their information systems including the state of their networking, servers, endpoints, and IT management practices. Brightline is to perform this evaluation through remote analysis of all systems, automated network sensors installed throughout key locations, physical surveys of each of the 8 sites, evaluation of existing documentation and policies, and surveys of key personnel. All information will be compiled into the below deliverable reports and reviewed with stakeholders upon completion.

The assessment is estimated to require approximately 3-Months from kick-off to completion.

Assessment Methodology

Brightline uses several tools and techniques to perform detailed network assessments. A network collector is installed on the LAN to assess network traffic, scan for information from critical network infrastructure, and autonomously determine the topology of the network. An additional scan utility is utilized to audit Microsoft Active Directory and produce a report of users, assets, network shares, permissions, and applications. This information is compiled into detailed reports to document asset health, as well as client health and risk. All detailed reports and raw data collected are provided along with this summary.

It is assumed that all sites have connectivity to a central location via VPN tunnel, MPLS, SDWAN, or other solution. If a site does not have connectivity, the site will be scanned separately during the physical site evaluation at no additional charge.

The automated assessment is complemented by a physical site survey in which a technician verifies all scan results. Additionally, the physical state of all network infrastructure, access control, power and cooling solutions are all evaluated on-site. Internet speed tests will be run on all internet providers and quotes for alternate or backup providers will be produced where appropriate.

Brightline will request all existing network documentation, policies, and procedures for the assessment. Each document will be evaluated against best practices and recommendations to strengthen these documents will be provided.

Lastly, Brightline will survey staff members to gain insights into the company's culture in regard to cybersecurity awareness and technology as a whole. Employee surveys will be delivered in the form of online polls and include complementary video training. Employees will be requested to complete the video training and surveys throughout the course of the evaluation via email reminders.

Deliverables:

Qty	Description	Unit Price	Ext. Price
-----	-------------	------------	------------

Evaluation results will be compiled into the below reports delivered to the customer. Each report will include all data collected during the evaluation as well as a summary of strengths, weaknesses, opportunities for improvement, and potential threats. Each report will include a risk categorization of the system based on the potential impact to the confidentiality, integrity, and availability of the organization. For weaknesses identified during the evaluation a prioritized list of remediation projects with rough estimates will be included within the Executive Summary report.

- Executive Summary
- WIFI Assessment
- Vulnerability Report
- Policy & Procedures Assessment
- Facilities Evaluation
- Asset List
- Endpoint Assessment
- Active Directory Assessment
- Infrastructure Assessment
- Network Topology Assessment
- Server Assessment
- Connectivity Assessment
- Storage Assessment
- Backups & Disaster Recovery Assessment
- Firewall & Perimeter Protection Assessment
- Software & Data Assessment
- Employee Work Habit Assessment & Training
- Policy & Procedures Assessment

Prerequisites:

Having the information ready for the evaluators is suggested for a smooth and efficient assessment. If the organization lacks any of the listed policies and procedures a technician will interview key personnel in order to evaluate the state of the relevant controls.

- Sites have inter-connectivity via VPN, MPLS, SDWAN or other means
 - o Sites without connectivity may require additional sensors for evaluation (no additional charge, though site data may be separated into different reports and scans)
- Floor Plans for each site
- Managed switching capable of SNMP
- List of cloud providers currently in use
- Employee Directory including email addresses
- Documentation of Microsoft licensing (M365, Volume Licensing, Client Access Licenses)
- Administrative Credentials
 - o Domain
 - o WIFI
 - o Switching
 - o Firewall
- Existing Policies & Procedures
 - o Cybersecurity
 - o Passwords
 - o Endpoint Management
 - o Patching & System Maintenance
 - o Backup & Disaster Recovery
 - o Business Continuity
 - o VPN/Remote Access
 - o Bring-Your-Own-Device
 - o Change Control
 - o Hardware & Software Procurement
 - o Vendor Management & Selection
 - o Help Desk & Ticketing

*To be performed during standard business hours.

1	Technical Support Services Discount	-\$10,000.00	-\$10,000.00
---	-------------------------------------	--------------	--------------

*discount expires on 10/31/2021

Qty	Description	Unit Price	Ext. Price
-----	-------------	------------	------------

To view the terms and conditions of this quote, please visit brightlineit.com/terms

SubTotal	\$54,000.00
Tax	\$0.00
Total	\$54,000.00



12. B

To: Board Members
From: Ken Plaga, Chief of Police
Date: October 1, 2021
Re: 2021 Halloween Trick-or-Treating Hours

Meridian Township will allow trick-or-treating on Halloween this year. For those who wish to participate in trick-or-treating, you can do so from 6:00 pm to 8:00 pm on Sunday, October 31, 2021. Residents are reminded to follow social distancing requirements, gathering restrictions and COVID-19 safety precautions if participating in Halloween related activities.

The following motion is proposed for Board consideration:

MOVE TO AUTHORIZE TRICK-OR-TREATING ON SUNDAY, OCTOBER 31, 2021 FROM 6:00 PM- 8:00 PM.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: October 1, 2021
Re: Disbursement of 2022 Health Care/Health Savings Account

As you are probably aware, in 2011 the state of Michigan established Public Act 152 limiting an employer's expenditures for employee medical plans. Essentially, the state came up with the term "Hard Cap" as the annual amount local governments may allocate to employee health care costs. Since 2011, each community must annually compare their health care costs against the state's Hard Cap. To the benefit of our team, Meridian Township has yet to exceed the state's annual cap.

The question before the Township Board is "how do we properly allocate the difference between the Hard Cap and our annual projected health care costs?" By way of illustration, the total allowable 2021-2022 Hard Cap is \$1,658,177. Conversely, according to Blue Care Network, our expected 2022 health care cost is \$1,455,466.32. We are below the state's mandate by \$202,710.86. Our total annual health care costs for the calendar year 2022 are expected to be approximately \$2,200,000. This includes medical, dental, vision and our \$4,500 opt-out clause. Our opt-out clause allows team members who have health care from another source to receive \$4,500 in lieu of our coverage. In the past, the township has simply passed on the difference between the Hard Cap to our team. We do retain \$15,000 to cover the turnover of staff which results in double payments.

If the Board elects to provide the funds back to the team, the scenario would be \$202,710-\$15,000 retainage=\$187,710. This would result in a health savings account allocation as follows:

Single \$750.61 Two Person \$1,801.46 Family \$2,251.83

The amount is paid in two equal payments in January and July.

The other options before the Board are:

- Retain the \$207,710 to pay for the opt-out annual allocation of \$180,000
- Provide 50% of the \$207,710 as the township fully funds team members premiums
- Alternative direction at the discretion of the Board

In order to timely move forward with plans for 2022 health care, it would be helpful to receive your direction on Tuesday evening. Please let me know if you have any questions.

The following motion is proposed for Board consideration:

MOVE TO AUTHORIZE \$_____ IN HEALTH CARE SAVINGS BE PASSED ONTO THE TEAM, IN THE FORM OF HEALTH SAVINGS ACCOUNT ALLOCATIONS, FOR THE 2022 CALENDAR YEAR.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: October 1, 2021
Re: American Rescue Plan Act Funding

As the Township Board is aware, the United States Congress has approved the American Rescue Plan (ARP) to assist state, local and tribal governments.

State, local and tribal governments across America have been under an unprecedented strain in the wake of the COVID-19 crisis. While the need for services has increased—including setting up emergency medical facilities, standing up vaccination sites, and supporting struggling small businesses—state and local revenues have plummeted as a result of the economic fallout from the crisis. At the height of the fallout, public sector employment fell by around 1.4 million jobs, including layoffs of 1 million educators, compared to around 750,000 job losses during the Great Recession. As a result, communities have faced untenable choices, between laying off educators, firefighters and other frontline workers, or failing to provide services that communities rely on.

The ARP provides **\$350 billion dollars** in emergency funding for state, local, territorial, and Tribal governments to remedy this mismatch between rising costs and falling revenues. This includes:

- \$195 billion for states, (a minimum of \$500 million for each State);
- \$130 billion for local governments (a minimum of \$1.25 billion per state is provided by the statute inclusive of the amounts allocated to local governments within the state);
- \$20 billion for tribal governments; and
- \$4.5 billion for territories

The ARP will provide needed relief to state, local, and tribal governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery. In addition to helping these governments address the revenue losses they have experienced as a result of the crisis, it will help them cover the costs incurred due responding to the public health emergency and provide support for a recovery – including through assistance to households, small businesses and nonprofits, aid to impacted industries, and support for essential workers. It will also provide resources for state, local, and tribal governments to invest in infrastructure, including water, sewer, and broadband services.

Meridian Charter Township is slated to receive \$4,500,000 in ARP funds. The purpose of placing the issue before you on Tuesday is to provide the governing body and opportunity to discuss the process for fund allocation. While it is premature to appropriate the \$4.5M, it is not too early to determine your process moving forward.

We look forward to taking the first step in the ARP process.



13. B

To: Board Members
From: Clerk Deborah Guthrie and Trustee Patricia Herring Jackson
Date: October 1, 2021
Re: Appreciation Pay

The Township Board approved a \$1,000 retention payment per employee as part of the 2022 budget during the September 21, 2021 Township Board meeting. Our understanding is that this retention would reward employees who worked from January 1, 2022 - December 31, 2022 as a reward for their commitment to the township during that retention period. We appreciate the Manager for recognizing employees and applaud the retention pay he proposed that the board subsequently approved in the 2022 budget. However, Trustee Jackson and I would like to discuss rewarding the current employees as well. We feel the board did not specifically address or discuss rewarding current employees; and may have misled the Manager in the board's direction.

Therefore, we would like to also discuss recognizing the current employee's dedication to the township and propose a one-time \$1,000 payment to each employee.

The board recognizes that each employee has had to go through tremendous hurdles to work from home, work in the public buildings and in the field. We commend the incredible services provided by each staff member for our 44,000 residents. We not only stand by the retention payment as proposed by the Manager and approved by the board, but we also want to recognize our current employees for their commitment and dedication to the township.

Trustee Jackson and I would like to make a motion to approve a 2021 budget amendment this month, October, 2021, for a one-time \$1,000 payment to each current employee as a reward for their commitment, patience, perseverance, and dedication to the township's continued operations and resiliency through the last two years of the COVID pandemic.

The fund balance is sufficient enough to cover the total cost of this recognition for the roughly 165 township employees.