

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION WORK SESSION
TUESDAY, APRIL 12, 2016

PRESENT: Commissioners Deschaine, McDonald, Stephens

ABSENT: Commissioner Jaramillo, Wilson

STAFF: Parks and Recreation Director LuAnn Maisner, Administrative Assistant II Robin Faust

OTHERS: Jane Rose, Historical Village Executive Director, Friends of Historic Meridian Board Members: Elaine Cowan, Brad Brogan, Linda Brogan, John Grettenberger

1. Call Meeting to Order

Todd Wilson reported that due to residency requirements, he is unable to continue serving on the Park Commission.

Acting Chair McDonald called the work session to order at 6:19 pm.

2. Approval of Agenda

Hearing no objections, Acting Chair McDonald accepted the agenda as presented.

3. Towner Road Park Development

Director Maisner distributed an opinion on construction costs and stated after speaking with staff from the Community Planning and Development and Public Safety, she is recommending moving the following items to Phase II development:

- No changes to the Site Preparation
- No changes to the East Parking Lot
- Delay West Parking Lot construction to Phase II
- No change to Soccer fields
- Under Baseball Fields, remove
 - ✓ Bleachers
 - ✓ Bull pen
- Under Site Improvements, remove
 - ✓ Concrete around pavilion
 - ✓ 8' asphalt walking path
 - ✓ Pickleball courts (possible grant item)
 - ✓ Octagonal pavilion (possible grant item)
 - ✓ Concession building (keep as restroom/storage building)
 - ✓ Flag pole
 - ✓ Boardwalk

New Subtotal	\$1,694,633
10% contingency	\$ 169,463
Contractor conditions	\$ 84,732
Total Construction	\$1,948,828

The entire plan has been submitted to the Planning Department with the site plan receiving approval with numerous conditions. Permits will be required for site grading, erosion control, and wetland use. A variance for work in the wetland fringe will be needed as well. Staff is moving forward with obtaining all necessary documents and preparing the project for bidding later this summer.

4. Friend of the Park Volunteer Recognition Ceremony- Planning

Director Maisner reviewed the draft list of volunteers to be recognized for work in 2015. The date proposed for the annual BBQ is May 10 during the regular meeting and will be held in the Central Park pavilion. Staff will arrange for the food. Once again, a tree will be planted tree in the Historical Village along with a plaque recognizing the 2015 volunteers.

5. Barnes House Addition – Friends of Historic Meridian

Director Maisner stated the Friends of Historic Meridian are asking for approval to add a 20'x24' addition to the south side of the Barnes House to serve as an office and renovate the existing restrooms to make handicap accessible. The Friends of Historic Meridian will be raising the funds for the proposed project with an estimated cost of \$100,000. An anonymous contributor has pledged to match what is raised up to \$50,000. The Friends of Historic Meridian are a dedicated group of volunteers and partners of the Park Commission who host numerous school groups and special events, and provide maintenance to the eight structures in the Village and participate in community-wide events.

- The Friends are asking for a contribution toward the project. They are working with a local architect and local builder
- The project will follow Township processes and reviews

Village Executive Director Jane Rose distributed the outline for the proposed addition to the Barnes House including the sketch of the addition. Historically, the Barnes House was built in late 1800's and was the first wood frame house in the Township. This structure had an addition on it in the same location as is being proposed. A total of \$15,000 has been raised toward the project so far and they hope to break ground in June. The proposed amount of donation is \$30,000.

6. Comments

None

7. Adjournment

Hearing no objections, Acting Chair McDonald adjourned the meeting at 7 pm.