



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
August 17, 2021 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. 2021 Township Semi-Annual Report
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) August 3, 2021 Regular Board Meeting
 - (2) August 9, 2021 Special Joint Meeting with the Planning Commission
 - C. Bills
 - D. Set the Date for the 2022 Budget Hearing-September 7, 2021
 - E. Request to Purchase MERS Generic Credited Service
 - F. Quarterly Treasurer’s Report-Phil Deschaine
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Rezoning #21050 (M & J Management), rezone an approximately 5 acre parcel located at 1999 Saginaw Highway, from C-2 (Commercial) to I (Industrial)-**Final Adoption**
 - B. Rezoning #21030 (New China of Michigan), a request to rezone a 0.42 acre parcel at 5114 Jo Don Drive from RC, Multiple Family Residential (maximum 14 dwelling units per acre) to RCC, Multiple Family Residential (maximum 34 dwelling units per acre)-**Final Adoption**
 - C. Environmental Commission Appointment
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Joint Township Board & Planning Commission Meeting Summary
 - B. Mixed Use Planned Unit Development Ordinance Update
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.





To: Board Members
From: Frank L. Walsh, Township Manager
Date: August 9, 2021
Re: Manager's Semi-Annual Report

ASSESSING

The Township's Board of Review has completed the Board of Review meetings required by statute. The March meeting is an opportunity for property owners to appeal their assessment and apply for property exemptions. The Board of Review also meets one day in July and one day in December. The purpose of these meetings is to correct specific errors relative to the assessment of property and consider exemptions for poverty and veterans.

Currently, three Michigan Tax Tribunal (MTT) appeals remain to be resolved for 2020. Twelve appeals have been received for the 2021 tax year. The taxable value in contention for the 2021 appeals represents just 0.41 percent of the Township's total 2021 tax base. Efforts will be made to determine which of the pending cases can be resolved without a trial and which, if any, may need to be defended at trial.

With restrictions lifted earlier this year the appraisers have resumed field work, updating records to include new construction. Due to several staff changes within the Department, we did not hire interns to complete summer inspections this year. The intention is to hire interns to support the assessing staff with reappraisals next year.

COMMUNICATIONS

Upgrade and Refresh Township Website



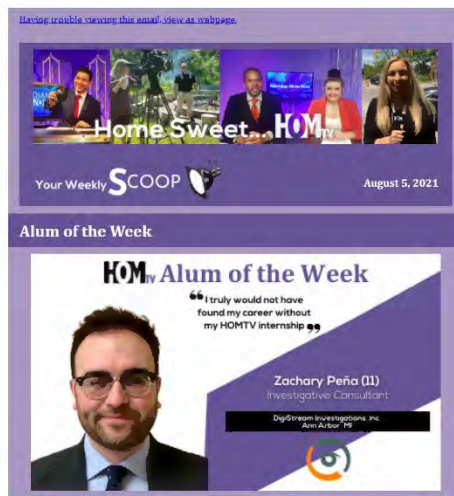
The Communications Team has been attending weekly project meetings for the Township website redesign project. The homepage wireframe has been approved, the main navigation sitemap has been completed and the full website design has been approved. The project is now in the third phase of the project which is the Development Phase. Content creator workflow changes, site development and content migration is included in this phase of the project. Once these steps are complete, the development site will be reviewed, the website will be transferred to staging and any additional training of the new site will be conducted. Currently, the estimated go live date is November 2021. Staff continues updating content on the current website to make for a smoother transition to the newly designed website. Staff also has been attending Granicus University training sessions on workflow management, new widgets and components, ADA compliance and content clean-up.

Marketing and Communications

The Communications Team has been training and working with key marketing contributors from various Township Departments to assist with flyers, social posts, photos and graphics. One tool that we have shared with other department teams is the Canva team collaboration software. This makes it very easy to assist other departments with brand standards (fonts, colors, etc.) for marketing pieces.

The Township's various social media platforms continue to be a great way to connect with the community and provide necessary information. Since January, our social media accounts for the Township have grown substantially, with our greatest communication platform being our NextDoor account. This account now reaches over 11,000 households which is over 50% of the residents in the Township and it is still growing. We are also building our audience by following the analytics closer and posting content that engages our target audience.

A new Prime Meridian Magazine was designed and printed in March. Another issue is expected to be printed and delivered to the community in September.



With the assistance of our summer social media interns, the Communications Department began sending out a HOMTV digital newsletter called Home Sweet HOMTV – Your Weekly Scoop. This newsletter is sent to a list of approximately 3,100 subscribers with an average open rate of 30% and a click rate of 10%, which is high when compared to the industry average.

Meridian Cares T-shirt Fundraiser
Make a Difference & Order One Today!
Scan the QR Code or visit <https://www.bonfire.com/meridian-cares-fundraiser/>
Proceeds from sales will directly support those in need in Meridian Township
MERIDIAN TOWNSHIP
A Prime Community

HOMTV Proud Supporter T-shirt Fundraiser
Help Raise Funds for HOMTV's Internship Program
Scan Me!
All proceeds will directly support the HOMTV Internship Program, which provides Community News and Information.

T-shirt Fundraisers started by the Communications team, continue to be a success for the Township. Meridian Cares has raised over \$500, to date, and this year we added the HOMTV Supporter (community fundraiser) and HOMie4Life (HOMTV Alumni) t-shirt campaigns, which have both helped raise money for the HOMTV Internship program. We are hoping to add a Township campaign very soon.



The Communications Department celebrated our HOMTV Interns on National Intern Day, July 29. This year was the first year we opened the event up to the community. We provided a picnic luncheon, games, drawings and even a little dancing. We were joined by other Township Department interns, Township Board members, Management Staff and some community members.

As part of the new social media strategy, the Communications Team added new project management software. This software will allow for better team collaboration, task management and content organization.

HOMTV Operations & Equipment

HOMTV continues producing and televising both virtual and in-person Township Board and Commission meetings. HOMTV interns have been re-introduced into the production as crew and on-air talent for HOMTV's coverage of Township meetings. The live meeting coverage can be viewed live on the HOMTV channel, website, Facebook and YouTube. Meetings are also available on-demand at www.homtv.net.

Hybrid Township meetings have also been produced for the first time. Staff worked with the IT Department to ensure equipment was configured correctly in order to broadcast the hybrid meetings to the public, without issue.



Staff continues working on the HOMTV Server Room Reconfiguration Project with a local engineer and the Meridian Township IT Department. Significant progress has been made to remove old equipment as well as install new equipment. A new encoder for CAMTV was installed, as well as a new encoder for Swagit that provides live closed captioning for all Township meetings. The existing equipment and cabling are currently being labeled and organized, while continuing to remove any old equipment or cables as needed. Disposal of the outdated surplus equipment will occur this fall. Staff will attempt to sell the equipment that still has value and recycle or dispose of the rest of the equipment, once approved to do so.



HOMTV Programming & Internship



HOMTV has resumed in-studio productions with the live newscast, Meridian News Now, produced weekly. Nearly 20 intern stories air in each weekly Meridian News Now show. Each month, HOMTV begins expanding program offerings on the channel of both returning and new shows: All About Animals, Your Choice 2021 May Special Election coverage, Meet Your Elected Officials and the Summer Concert Series.

Although many in-person programs, stories and interviews have returned, HOMTV staff and interns have adapted to also include virtual programming as well. Some virtual programs include Virtual View and a new Back to School series airing in August/September. Providing both in-person and virtual productions has expanded programming at HOMTV.



The Summer 2021 Semester of the HOMTV Internship Program started virtually at the end of May. The first three weeks of the internship were conducted virtually, so that staff could train the interns before returning to in-person. Once the interns started in-person, training increased and interns were given opportunities to shoot and edit their own stories in the field with HOMTV equipment. Due to the internship being in-person this semester, the interns have been able to gain more hands-on experience in the studio, field and control room than most of the recent

semester interns. This semester consisted of 14 new interns and 3 returning interns. The summer semester will end on August 20 and the fall semester will begin in early September.



COMMUNITY PLANNING & DEVELOPMENT

In the first half of the year, staff reviewed and approved an amendment to the Senior Living project in downtown Haslett and two amendments to the Village of Okemos project. The Downtown Haslett project is nearing Building Permit submittal. Staff has spent considerable time working with Neighborhoods and Economic Development Director Clark in reviewing the details behind the Village of Okemos project to bring the project closer to construction.

Finalize the Draft of the Form Based Code for the Western Portion of Grand River Avenue

Further work on the Form Based Code is on hold pending the discussion from the joint Township Board/Planning Commission meeting scheduled for August 9.

Begin the Review of the Future Land Use Map as Part of an Overall Review and Possible Update to the Master Plan

This is expected to be a 'carry over' goal for the Planning Commission going into 2022, which will bridge into the Comprehensive Plan update, expected to start in late 2022.

Revise the Sign Ordinance so it is Content Neutral

The Planning Commission subcommittee met with Staff in July to kick this process off. A draft is expected to be presented by Staff to the subcommittee in August, with an eye towards a public hearing at the Planning Commission level in October or November.

Continue to Assist the Planning Commission with the Review of the Mixed Use Planned Unit Development Ordinance

In June, the Planning Commission made a positive recommendation on an update to the Mixed Use Planned Unit Development Ordinance and the matter was forwarded to the Township Board. A joint meeting is scheduled for August 9th for the two groups to discuss the matter.

Provide the Rental Housing Inspectors with Tablets and Create an Interactive Inspection Checklist to Streamline Inspection Reporting/ Evaluate the Need for an Additional Rental Housing Inspector

Staff is working through a process mapping exercise to determine what changes need to be made to the rental inspection process. We have partially transitioned to having tablets in the field and are improving our renewal processes. The recommendation was made in early June to convert one of the part time inspector positions to full time in order to provide the Township with full coverage throughout the week, which was approved by the Township Manager. Thus far, this has been successful and we will continue to evaluate staffing needs going forward.

Provide the Building Inspectors with Laptops to Better Facilitate Working, Communicating and Meeting Remotely

The Building Inspectors have been outfitted with tablets that are effectively facilitating their field work. Further technology updates will be evaluated in the future.

Continue the Discussion with the City of Mason to Provide Increased Building Services and Evaluate the Cost and Staffing Needed for the Township to Provide Additional Services

The City of Mason's Community Development Director and Meridian Township's Community Planning and Development Director finalized an updated contract for building services in mid-June. The new contract would hold costs for Mason, while clarifying the extent of work expected by Meridian Township Staff. The contract is currently under review by the Mason City Attorney and once approved by the City Council, it will be brought back to the Township Board for final review and approval.

Work with the City of East Lansing on Improvements to Scheduling, Reporting Inspection Results and Communication Relating to Mechanical, Electrical and Plumbing permits

A meeting is scheduled for August 19th with the East Lansing Building Official and inspectors to work through some scheduling and communication concerns. We hope to update our overall processes and streamline our administrative load as a result of this meeting.

Continue to Monitor and Update Permit Applications Used by the Department

This is an ongoing task that Staff continues to work on. In conjunction with the Township website update, we have already updated some forms and will continue to evaluate our forms for usability in advance of the website launch.

In addition to the Department's yearly goals, the following additional items warrant highlighting:

- Our new Code Enforcement officer started in July and is already making a positive impact in the community. He has started further work on Winslow Mobile Home Park, which continues to be the source for a number of code enforcement issues.
- The Buddy's on Grand River Avenue has commenced construction and the Haslett Marathon construction has begun vertical construction.
- The initial phases of the Elevation project have received occupancy and the owner is beginning to prepare for the final phase.
- Demolition of the former Donley Elementary is complete and the installation on the solar array on the property has commenced.
- The first homes have received occupancy in Copper Creek and several other homes are under construction. Permits have been issued for the first homes in the Silverstone Estates subdivision.
- Work continues on Joe's on Jolly, Red Cedar Manor, Chief Okemos Circle, and a number of other commercial projects.
- Special Use Permits have been approved for Sparrow Health Systems for a joint medical office/standalone emergency room building, EROP, LLC for a drive through carwash, Mr. R's Driving School for a driver's education course in a parking lot, Lansing Mart Associates for a retention pond in the floodplain, and for excavation in the floodplain at 4681 Nakoma Drive.
- A rezoning request was been approved for the Sparrow project at 2446 Jolly. Further requests are still being considered for the property at 1999 Saginaw and 5114 Jo Don. A request to rezone the property at the northwest corner of Grand River and Powell Road was withdrawn by the applicant.



ECONOMIC DEVELOPMENT



ITEM	LAUNCH STATUS	COMPLETION STATUS	OTHER NOTES
Community Survey Cobalt Community Research	Monday July 21st after the board gave final approval for survey with no question related to Marihuana issued	Wave 1 for responses in mailboxes July 14 th and close of the survey August 24 th , analysis and draft report August 25 th	Currently with first wave we have 235 responses. Verification of ADA AA Compliance for different abilities of residents to respond. Only expected 350 total responses
Midwest Power Business Retention	Rezoning request if approved by Planning Commission would put Midwest Power out of business at that site	With the approved rezoning for the Sparrow project the property owner will leave the Township should the development continue forward. They will occupy a vacant space in Alaedion Twp. In the temporary with hopes to come back to Meridian.	How do we prepare in advance for the return of Midwest Power company or the like business?
Downtown Development Authority	DDA celebration is cancelled. DDA held a Joint study Session Monday August 2 nd with subcommittee members for Village of Okemos development. They continue to work through the approved amendments to the MUPUD as Director Schmitt gave partial approval. A public video will be prepared to discuss next steps of the project.	DDA will meet for a special meeting to confirm the support of the Village of Okemos project and establish incentive programs to push development forward in the DDA. The Township board will have final approval for the public assistance of the Village of Okemos.	The TruNorth Development team for the Village of Okemos LLC has until August 31 st to present a formal ask of public assistance for the project in relation to the DDA TIF and Brownfield TIF

Economic Development Corporation	EDC complete Celebrate Meridian Summer program with confirmed activities with the Meridian Motor Days contribution of \$3000. High Caliber Karting is the major sponsor and coordinator of the event to be set Sept 4 th . Over 200 cars and 15 category prizes to bring back activity to the Marketplace and Meridian Mall	This event is the end of “Celebrate Meridian” events the EDC will contribute time and funding to for 2021. With the growth of the local car enthusiasts club we hope to make Meridian Motor days an annual event.	High Caliber’s expansion at the Mall will follow on September 18, 2021. 25,000 sqft of renovations for entertainment.
Haslett/Okemos Community Development Virtual Firesides	Planning for Business and Economic Development Retention program began in March- with COVID-19 a best practices guide needs to be formed to keep a close relationship without compromising the business	The expected guide for Meridian Township’s Business retention should be completed by June with strategies to progress forward in digitally and how to be adaptive as we move out of COVID-19	Both meetings will be held virtually with a short agenda to keep the flow of the meeting going in the right direction Q&A
House of Soles Community Collaborative Shoe Drive	House of Soles wants to partner with local nonprofit for gently used or new shoes to be donated at their event August 6 & 7 th . Meridian Township staff and Public Safety were in attendance to show communal support	Thanks to Meridian Township Police and Fire, thanks to local sponsors and WiLX for featuring the local business! Great way to show support to a MBE during Minority Business month.	
LEAP PAFC Art grant	Selection of the art piece has been established for Dane Porter the local artist selected for the LEAP PFAC. A committee of 5 members including a Township Trustee selected the artist through the RFP process. The selection of the piece was done administratively with the selection committees final vote/	First installment payments are to be presented to the artist by August 20 th 2021 to pay for the design and materials of the piece	Installation still on course for October 31, 2021.
Ribbon Cuttings	Lil Emil’s in Meridian Mall	Women owned business bringing traditional authentic Italian to the food court in Meridian Mall	Expected ribbon cuttings for: Williams Auto One Breakfast Skillet

FINANCE

2020 Township Audit

The annual audit along with the single audit has been presented and approved by the Board. All the required filings have also been submitted to the State of Michigan and other various agencies.

2022 Township Budget

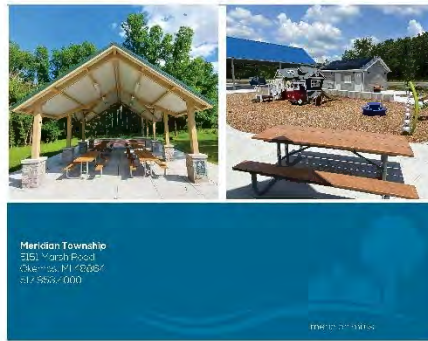
The Department is working on the final calculations for the 2022 budget and will have the budget distributed to the Board on August 27, 2021. The Board will have the first discussion on September 7, 2021.



2022

Budget

Charter Township of Meridian



State of Michigan Uniform Chart of Accounts

Finance is working with BS&A to get the existing account numbers changed over to the new recommended chart of accounts. This should be completed within the next month.

FIRE DEPARTMENT

10th Outdoor Warning Siren

Our tenth siren has been installed in the area of Lake Lansing Road and Park Lake.



Administrative Policies/Guidelines Update

All Standard Operating Procedures/Guidelines (SOPs/SOGs) are being reviewed for content and updated. The following SOPs and SOGs have been completed:

- Restricted Duty
- Long Term Absence Return to Work Guideline
- Bloodborne Infectious Disease Exposure Control Plan
- Biohazard Waste Handling
- Advanced Life Support Medical Vehicle Equipment Removal Policy

We are currently working on the following:

- Knox Box Key Policy
- Lock-Out-Tag-Out Policy
- Leave Time Policies
- Complaints Policy
- Homeland Security Advisory and Station Lock Down Policy
- Three Station EMS Response Policy (Dispatch)

Fire Department Promotions

In 2020, five firefighters were promoted and their swearing in ceremony was delayed because of the COVID pandemic. In June, we were able to have a swearing in ceremony allowing family and Township employees to attend.

- Rudy Gonzales (Captain)
- Ryan Campbell (Captain)
- Jason Hillard (Lieutenant)
- Chris Johnson (Lieutenant)
- TJ Booms (Lieutenant)
- Tavis Millerov (Fire Marshal), promoted in 2021



Vacancies

As of July 30, we have filled all vacancies. We are expecting a vacancy in October and will be working on an application process in early August.

- Benjamin Haviland start date August 9th

Technology

In 2019, all of Ingham County Fire and Police were approved to move from our current radio system (MACOM) to the State MPSC 800 megahertz radio system. The start date was originally summer of 2020, but with COVID this was delayed. We have a go live date of September 8, 2021. All new radios have been delivered and system testing has been completed. Over the next two months, the mobile radios will be installed in all emergency response vehicles. Each firefighter is required to complete eight hours of training on the system prior to going live.

We have added CAD license to each of our EMS computers. This gives us important dispatch information such as patient dispositions, hydrant locations, Pre-incident plans, and more. Additionally, a map with directions will give us exact locations of each call. This also supports closest vehicle dispatching knowing exact location of each fire

truck or ambulance.

Training

We have spent 2021 planning required training that was canceled due to COVID. Additionally, we were able to send three individuals to the NFPA Inspector course. This is part of a new process to provide our Fire Marshal with additional trained firefighters that can support fire prevention activities during his absence.

Utility Terrain Vehicle (UTV)

Our Polaris 2000 G Pro XD UTV was delivered in late June with other parts received in July. As of July 15, the UTV is fully functional and ready to respond to emergencies.



Fire Department Operations

As of July 23, we moved to a new dispatching process for EMS calls. Our 32 square mile Township fire response district was divided into three separate fire districts based on station locations and response drive times. Dispatch now sends the closest vehicle based on the location of the emergency. If that station is already on a call, the next closest will be dispatched. This replaces our previous process in which all three stations were activated during an emergency and the firefighters would have to determine which station was the closest.

HUMAN RESOURCES



COVID-19 Workplace Guidance

The Township's Safe Work from Home Program concluded on June 1st. Employees returned to the office, permitting us to resume more normal operations and regular interactions with our residents. We continue to monitor the latest information from MDHHS, MIOSHA, CDC, Ingham County Health Department and updates from the Governor's

office regarding best practices and requirements to get through the global pandemic as safely as possible. We appreciate employee compliance with the safety measures and expectations set for the Township.

Diversity, Equity, and Inclusion (DEI) Training

In January, our DEI Task force created its mission statement, *“To promote and support a diverse, equitable, and inclusive workforce through training, evaluation, and action.”* We united our MTEAM, and Trustees Wisinski and Jackson (the latter two also happen to be on our task force) to attend a 4-hour introductory session with the Michigan Department of Civil Rights. We gathered via Zoom to learn about ourselves and each other on the topic of implicit bias. Training opportunities will continue with regularity through multiple trainers. Leaders and employees will be invited to attend training on various DEI-related topics.

Employee Traffic Report

- 28 Unique Job Postings (some were for multiple vacancies for a single job title), including 3 Promotional Processes have been completed since January
 - New Employees
 - 11 Regular full-time
 - 1 Regular part-time
 - 3 Board/Commission members
 - 18 Irregular part-time (15 seasonal & 3 cadets)
 - Separations
 - 5 Retirements
 - 12 Departures (8 FTE, 4 PTE)

Leaves of Absence

- 12 Family & Medical Leaves of Absence

Workers’ Compensation

- 10 Workers’ Compensation Claims (3 lost time)

Benefits Related HR Work

- June - Completed MML/Meadowbrook Township walk-through and Loss Prevention (We were fortunate to enjoy another excellent review by our Meadowbrook Workers’ Comp Loss Control Consultant, and for another year we have received a Modification Factor below 1.0. Thank you to all who contribute to this level of mindfulness in safety practices across the Township, which helps in keeping costs low.)
- July - Began 2022 Healthcare Renewal Process with Gallagher (Our annual strategy meeting with Gallagher Benefits Consultants was conducted through a virtual meeting. We will continue to monitor insurance claims reports as there is some return to normalcy in the reopening of all healthcare providers and elective medical procedures picking back up. Our healthcare consultants are closely monitoring statistical trends to provide the best predictors for 2022. We expect new rates and other bids to be available in late September for review with our Township Healthcare Coalition.
- July - Completed the MML Wage & Benefit Survey
- July - Completed the MML Workers’ Compensation Payroll Renewal

INFORMATION TECHNOLOGY

SQL Server Replacement



In order to accommodate upgrades to our BS&A accounting systems, we have fast tracked the installation of a replacement Microsoft SQL server. The new server is expected to be online by mid-August.

Police Department New Devices



The technology team assisted the Police Department with the deployment of a new mobile device intended to give police personnel a tool to streamline the path to assistance with services not normally provided directly by our police department.

IPad & Email for all Full Time Workers (DPW & Grounds)



As the number of mobile devices used in the Public Works Department was beginning to approach the total number of employees, the decision was made to change the deployment model, and assign a device to each employee. This simultaneously increased accountability for the devices, and opened up a myriad of possible enhancements to improve employee communication and productivity.

Open Time Clock



IT Technicians assisted the Public Works & Grounds operations with an electronic alternative to the historically used physical time card system. While the purpose of the project was to replace the antiquated time clock, the system users are exploring use of many of the other features built into the system, such as leave management.

VSphere Environment Repair & Upgrades

After a certificate corruption error with the Township's virtual server infrastructure, the technology team solicited help from an outside vendor to rebuild the certificate infrastructure required to streamline access to Township servers. While completing this work, plans were made to assist with the replacement of the Township's three hosts providing virtual computing power. This work will continue through the fall.

Network Backup Infrastructure Rebuild

After problems with compression of file server backups, the data stores where the backups are housed were re-initialized, and the new technicians were instructed in design of backup systems and the execution of full and incremental backups.

Switch & Fiber Maintenance



IT staff continues to troubleshoot problems with the fiber connection between the Township Hall and the Service Center. While the circuit is performing at over 99% capacity, staff is working to restore it to the +99.99% capacity currently being observed on our other fiber connections.

IT Staff Training

With two new staff members with relatively little in-field experience, there were several important training initiatives that took place in the first half of 2021. IP networking & Computer System Administration were the focus of most of the trainings thus far.

Help Desk Knowledgebase

IT staff continues connecting local systems to a remote help desk service provided by Logicalis.

Exiting from Protocols & Procedures Enacted in Response to COVID-19

There were just shy of 100 public meetings hosted by the technology team in the first six months of this year, and fewer than 10 of those have been in the last 30 days. If public health conditions cooperate, we should be on track to eliminate virtual meetings before the end of the year. Unfortunately, with news on trends moving into the fall months, we remain prepared to move back to increased virtual operations across the organization.

HVAC System Integration

With the completion of a multi-million dollar HVAC project, we are working with buildings staff to make sure that the system is properly integrated and sending electronic notifications of any system conditions that require a hands-on response. Servers are accessible across the network, and email notifications seem to be working well at this time.

Workstation & Printer Replacements

Staff is about 50% of the way through deployment of workstations & printers planned for replacement in 2021 and on track to finish those over the third quarter.

Remote Access Activity

In the first half of the year, staff continues to leverage remote access in conjunction with Microsoft Office 365 to allow more flexibility for end users in all work environments. IT continues support to scores of users with secure access to their PC's & data from their own devices that they use at home and an increasing number of Township issued devices. In addition to these comprehensive remote services, a significant percentage of users are now checking email, and doing limited file access from their smart phones and/or other personal devices. Staff continues to assist end users with synchronization of local files to OneDrive, increasing access to information outside of the organization.

Telecom Review

IT staff continues review of our telecommunication costs. The current focus is on review of our AT&T, and FirstNet accounts.

PARKS & RECREATION

Recreation

- Youth sports returned this summer with successful soccer, baseball, softball and t-ball programs.
- Registration for fall soccer took place in July along with youth flag football. These programs will run in September and October with over 600 registrations received thus far.
- Adult sports programs also took place this summer for softball, sand volleyball and kickball.
- Mike Devlin created Sporties for Shorties in 2000 for children ages 3, 4 and 5 to provide fun activities that promote gross motor skill development and socialization. This program has been going strong for almost 21 years and shows no sign in slowing down! Since June, Mike has taught 22 classes with 20 students each. Classes will continue through the fall.

Harris Nature Center

- Summer Camp enrollment was at an all-time high of 526 participants
- Participated virtually in the MSU Science Festival in April and May – 12 schools/6 districts (including Bay City and a district in Missouri!) – presented virtual programs to 404 students
- New ADA compliant automatic doors were installed this summer along with a new concrete sidewalk approach at the building's entrance.
- The new pavilion/patio and restroom building projects were completed and opened to the public.
- The former wet lab was totally renovated into a more functional classroom with carpet and bench seating.
- Maintenance and improvements were made to the Nature Exploration Area.
- The new bird viewing deck was completed and opened along the blue trail. This project was funded by the HNC Foundation and the Capital Region Community Foundation.



Park Maintenance Special Projects

- Removed old boardwalk along the trails in Central Park and Legg Park and repaired the trails for better stability and accessibility.
- Installed a new trail in Hillbrook Park and surfaced with road millings for a durable surface.
- Transplanted the elm tree at the Historical Village away from the new restroom building. The tree is now flourishing!
- Custom built a collapsible bollard for emergency access at Nancy Moore Park that proved to be quite successful. We will continue to build and install more at appropriate pathway entrances.
- Structurally renovated the Gazebo in the Historical Village.
- Installed wind screens at the Towner Road Park pickleball courts.
- In conjunction with ReLeaf of Michigan, planted 13 trees in Central Park South.
- Replenished safety surface in all playgrounds.

Parks

- There have been 287 pavilion rental reservations from May through July this year. Our pavilions also receive a large amount of non-reserved use.
- Deer Management – Preparations are underway for the 2021 Deer Management Program. Hunter applications are streaming in! MSU's Demmer Center is still closed to the public. They will be sending staff to conduct on-site proficiency testing during the hunter orientation meeting in August.
- LEAP Art Grant – Working with selection committee and finalizing sculpture.
- 5-Year Parks and Recreation Master Plan Update is underway. The Park Commission is finalizing the community survey and much of the base data has already been updated.
- John Grettenberger Memorial in the Historical Village – Jane Greenway is leading this joint project with the Friends of Historic Meridian to plant an oak tree and install a bronze plaque in the Village. Bill Cawood and his wife Julie are funding the cost of the \$1,500 plaque. The dedication is tentatively scheduled for September 18.
- Memorial Bench and Tree –Val Lafferty of Haslett funded three memorial benches and native trees for installation in Marshall Park.
- Memorial Bench – Resident, Carolyn Boegner donated a bench for placement at Nancy Moore Park basketball court because that is where her granddaughter plays.

Grant Coordination

Staff has been working diligently to finalize grant reimbursement requests to the DNR for the following projects: Historical Village Footbridge and Restroom Project; Central Meridian Regional Trail Connector; HNC restroom; and the HNC Pavilion Project.

Okemos Road Acquisition Grant

We are working closely with the DNR throughout this acquisition process and are awaiting approval of the updated appraisal. Once received, we will meet the property owner to present the formal purchase agreement.

Senior Center

- A new large umbrella was installed in the courtyard at the outdoor patio area. Smaller table umbrellas were also installed to provide shade for members utilizing the outdoor space.
- Prior to May 16, all programs offered were virtually.
- Seniors were welcomed back on June 16 with limited enrollment and spaced out programs to allow for cleaning between programs.
- In May and June, a total of 72 programs were offered with 185 participants.
- In July and August, 54 programs were offered with 15 participants (as of August 5).

Farmers' Market

- Saturday markets continue to be a popular destination for our residents and visitors from surrounding communities. Approximately 65 vendors participate each week with 3,000 visitors.
- Wednesday markets began on July 1 with an average of 30 vendors and approximately 600 customers.
- New this year is live music from 6:00pm-9:00pm on the Marketplace Stage in July and August. These concerts have become increasingly popular each week and are funded by a donation from Orthopedic Rehab Specialists on Marsh Road.



Stewardship in Parks and Preserves

- 2021 stewardship volunteer hours = 592 hours completed
- 19 workdays completed removing invasive species, planting native species, and cleaning up trash at preserves and parks.
- 2 new programs were launched in the "Summer Stewardship Series":
 - Wednesday Warriors: weekday workdays to remove invasive species
 - Trailside Ecology: 1st Tuesday of every month, to bring residents out in various parks and preserves and familiarize them with local flora and fauna as well as Township properties
- Upcoming Programs for release later this year:
 - Planting a Native Meridian - education and outreach on native plants and the benefit they bring to our local ecosystems
 - Waterways Watch - education and outreach on how to get involved in programs to clean and benefit our local watershed systems
- Presented educational programs to the Women's League of Voters (Lansing Chapter), the Meridian Garden Club, and the Green Coffee Sustainability Group
- Began updating stewardship & management plans for each preserve; designing and ordering rule signage, tick education signage and name signs.

POLICE DEPARTMENT

Maintain accreditation and meet newly added standards through the Michigan Association of Chiefs of Police and the Michigan Law Enforcement Accreditation Commission while preparing for our 2022 onsite assessment.

The Department continues to work at maintaining accreditation with regular review of policies and procedures, as well as, providing approximately 700 proofs of compliance annually.

Work diligently toward full staffing (41) and provide opportunities that promote employee retention.

The Department has created four (4) new committees comprised of officers, supervisors and civilian staff to provide guidance to the Department. One of those committees sole purpose is recruitment and retention, the other three are for social media, uniforms, and wellness.

Several individuals attending college and universities have been invited to visit MTPD and conduct ride-alongs to establish if the Department and the individual would be a good fit.

The Department's current staffing level is 37 sworn officers. We have four officer positions open.



Continue collective efforts to foster an environment that is welcoming, diverse and inclusive.

All officers attended Cultural Competency Training provided by Darnell Blackburn of PRATT LCC in April 15, 2021.

With the latest hires, the Department is at 23.7% female officers. The national average is 12.5% of sworn officers are women. We continue to work toward a more inclusive and diverse department.

Prepare staff for succession due to retirements or promotions through training and mentoring.

Sergeant Andrew Tobias will be attending MSU School of Criminal Justice First Line Supervision in September. A Sergeant will be attending the upcoming MSU School of Criminal Justice School of Staff and Command. Several officers are scheduled to attend training for Emergency Vehicle Operations (safe operation of vehicles), Child Passenger Safety Training (correct installation of child seats – service offered to residents and non-residents), and Mobile Field Force (multijurisdictional training in case of a civil disturbance).

Work toward implementation of the new countywide public safety radio networks to enhance communication and operations.

The Department has received new handheld radios from the county. Officers are currently being trained for the implementation of the new countywide radio system.

PUBLIC WORKS & ENGINEERING

Solar Project at Service Center

The 142 kW solar panel system has been installed and is operational at the Service Center. The new solar array has 355 panels located on the roof, and will offset 100% of the annual energy usage at the facility.



Local Roads Program

The streets west of Lake Lansing (Shaw, Potter, and Edson) have received their base paving. Once the Shaw Street pathway is completed, final paving will commence.

The Tacoma Hills neighborhood street paving is complete and restoration of the driveways and yards is expected to start next week.

Curb/gutter/sidewalk, base paving and milling work is underway on the remaining 2021 project roads. Road project updates are available on the Township webpage: <https://www.meridian.mi.us/government/township-goals-projects/2021-township-projects>



Pathways

Construction work has started on the Shaw connector and the Okemos Road widening (MSU-LL Phase IIb). Both of these projects are integral parts of the MSU to Lake Lansing Pathway.

The MSU to Lake Lansing Phase I and II will be bid this fall/winter with construction to start in the spring of 2022. Lots of work has been spent negotiating access and securing easements with the property owners along the route.

Two grants for the MSU to Lake Lansing Phase III grant have been submitted. One was to Ingham County and the other was a MNRTF grant to the State of Michigan.

The 2021 Pathway Master Plan has been approved by the Township Board and is now in use.

Drains

The consolidation of the Okemos Drain, Meijer's Drain and Grettenberger Drain was approved by the County Board of Determination at its July 29, 2021 meeting. Engineering and coordination with MDOT is underway.

The Daniels Drain project will commence in the next 60 days. We plan to hold a neighborhood meeting with our partners at the Ingham County Drain office and their consultants within the next few weeks. The history, need, construction plan and assessments will all be topics.

The Nemoka Drain project is 95% complete. Final paving and restoration work will be coordinated with our pathway and paving work on Shaw Street.



Gateway Sign Project

All sign design and renderings have been completed. Our engineering team is now working on location/easement work to site the new signs at the entrances to our community.

Broadband

Ingham County received six proposals for a county-wide broadband assessment consultant. They will be recommending Merit Network to the commissioners for approval this month. We look forward to collaborating with them on the assessment study.

Fall Recycling Event

The 2021 fall electronics-recycling event is scheduled for September 18 at the Chippewa Middle School from 9:00 am to 2:00 pm.



**CONSENT AGENDA
BOARD COMMUNICATIONS**

Subject: LeafBlowerflyer_English_20.pdf
Date: Sunday, August 1, 2021 6:09:05 PM
Attachments: [LeafBlowerflyer_English_20.pdf](#)

Dear Board:

Please see the attached notice from Evanston, Illinois. Due to the high decibels emitted by leaf blowers, they restrict their usage to March through May, (gas powered).

Commercial operators currently have free reign in the Township, to show up at any hour and create bedlam. It's impossible to be outside in your yard when they descend, with their ear splitting, high decibel gadgets.

This has really become a Township wide public issue. I hope you will take action, as other communities have chosen to do, for the well being of Meridian Township citizens.

Sincerely,

Charles Kotz
1282 Silverwood Dr.

Sent from my iPhone

From: [Charles Kotz](#)
To: [Board](#)

Subject: Changes to Leaf Blower Ordinance Proceed at City Council - Evanston RoundTable
Date: Sunday, August 1, 2021 6:13:24 PM

FYI-

More background information, regarding the City of Evanston, to restrict gas leaf blowers.

<https://evanstonroundtable.com/2021/04/27/112773/>

Sent from my iPhone

When is it ok to use a leaf blower?

(applies to backpack mounted or handheld gasoline powered leaf blowers)



ALLOWED

March 30 through May 15

Oct. 16 through the first Thursday of December

During these hours
9am-5pm



PROHIBITED

May 16 through Oct. 15
After the first Thursday of December through March 29



Any person who uses a leaf blower (backpack mounted or handheld gasoline powered) or any person who permits the private or commercial use of a leaf blower on their property during restricted days or times, shall be fined one hundred dollars (\$100).

For questions about the ordinance or to report a violation, please call or text 847-448-4311. For convenience, residents may dial 311 in Evanston.



From: [Eric Ederer](#)
To: [Board](#)
Subject: Keep Single Family Homes Affordable
Date: Wednesday, August 4, 2021 8:17:43 AM

Dear Township Board Members,

I am deeply concerned about affordable single family housing in Meridian Township and America in general—especially in light of recent market developments. There needs to be hearings into this and a consideration of a moratorium on converting single-family homes into rental properties. The Pandemic has spurred a demand for home housing—especially for working and even schooling from home. This has led to major rises in housing prices.

Now there is a further twist. As reported by CNN Business Nightcap (8/2/21): “As my colleague [Hanna Ziady reports](#), a bunch of pension funds, investment firms and banks are snapping up family homes — betting that demand for suburban houses will hold steady as work-from-home becomes more permanent.”

I have personally received a number of solicitation calls on a landline hardly used asking to speak to my father who passed away 8 years ago asking if he wants to sell his home. My extended family has never placed any real estate ads for the past 40 years. We also receive numerous letters asking to buy our home.

I think the hot market and now Wall Street speculation will put owning your own home out of reach for most Americans in near future. I also concur with CNN Business Nightcap that many of these hard to access remote landlords will have likely a large portfolio of single family dwellings which they will be overwhelmed trying to manage and maintain.

There is also an ongoing shortage of affordable apartments in Michigan which has been discussed a number of times in Bridge Michigan magazine.

Action on affordable housing needs to be done soon before the market gets even hotter and Wall Street becomes even more deeply invested pushing out families who really need housing.

Eric Ederer
4446 Seneca Dr.
Okemos, MI 48864

From: [LeRoy Harvey](#)
To: [LeRoy Harvey](#)
Subject: Solar and Sustainable Tour
Date: Friday, August 6, 2021 12:04:10 PM
Attachments: [greenmap2.pdf](#)

Dear Friends & Co-Workers,

A **Meridian Solar & Sustainable Tour** will begin on Oct. 2 and continue through the month. That day, some of you have offered to staff a table at the MarketPlace, answer questions, and distribute a self-guided tour map. The map, perhaps similar to the one attached, will be based on this Green Map <https://bit.ly/meridiangreenmap>. Sites that are visitable, open, or visible from the road will be labeled in some way. Others may have a picture or video linked on the map.

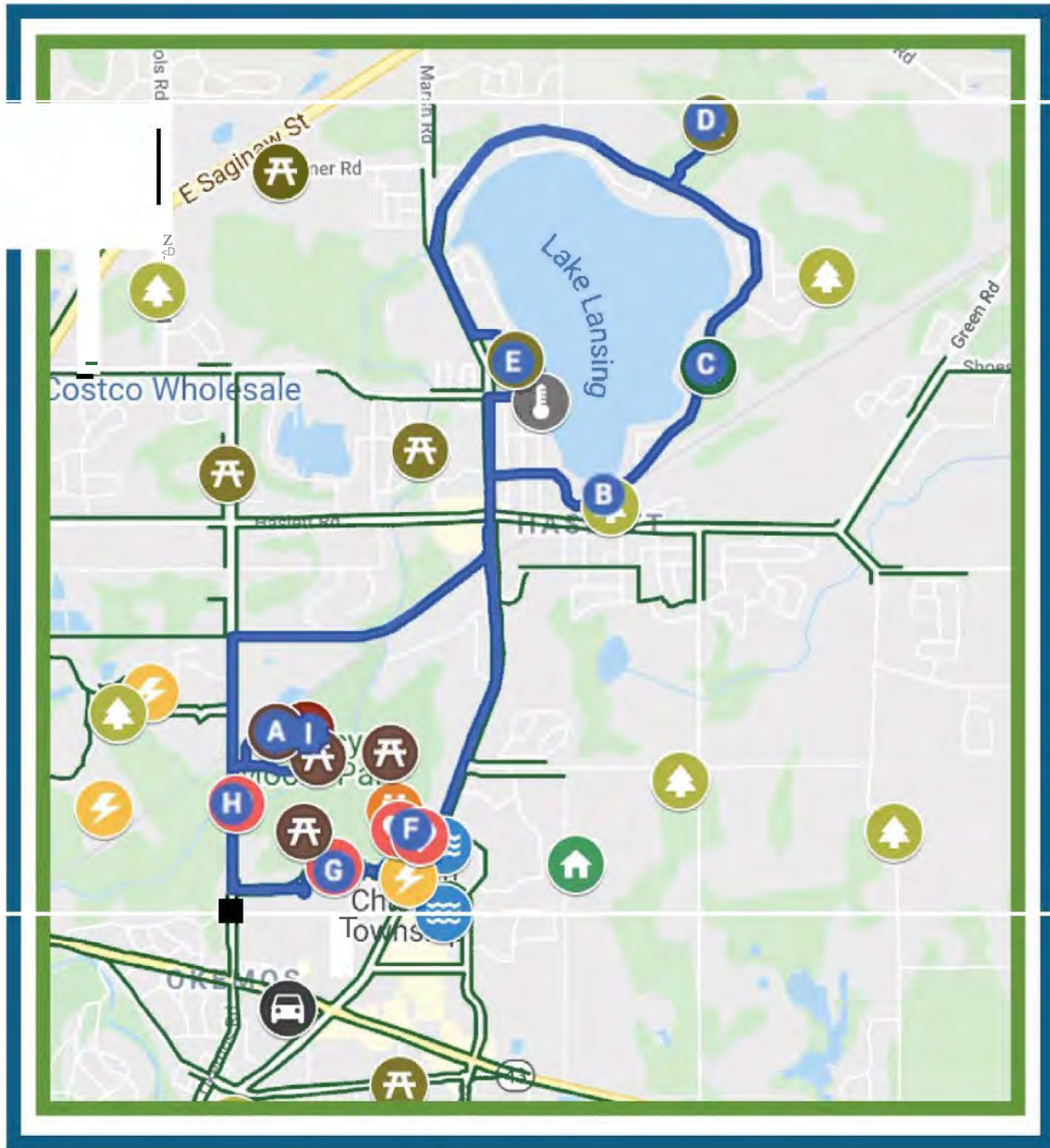
We hope this will be a unique educational experience and a great way to highlight many of the green features of the community we live/work/play in!

Any questions and suggestions are welcome. Here are some for you...

- 1) Do you have suggestions for sites that should definitely be highlighted on the tour?
- 2) Do you have pics, video, or video links we can add to the green map?
- 3) What other ideas come to mind?

Thanks for any thoughts, pics, videos, link, or additional sites you might suggest.

-LeRoy



Green Finding

Come explore Meridian Township's pathways, parks, and green features!

Get ideas for environmental projects in your own home, school, workplace, church, and community.

Discover rain gardens, bird habitats, butterfly gardens, and many other hidden gems.

Green Finds on this tour include:

-  Permeable Pavement
-  Rain Gardens
-  Retention Ponds
-  Land Preserves and Parks
-  Green Roofs
-  Butterfly Gardens
-  Bird Habitats

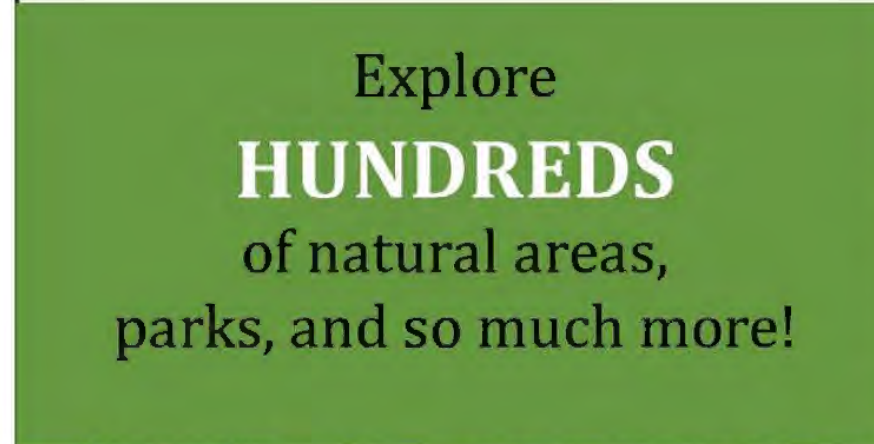


<https://bit.ly/2VQZabM>

View our on the map!

For additional information on the green infrastructure in Meridian Township, scan this QR code on the left.

This map of Meridian Township's Green Infrastructure has been brought to you by the partnership of the government of Meridian Township and the students of Michigan State University. Make sure you check out the digital version of the GI map, and look for more community events in the future!



Meridian Township is home to a wide variety of green spaces, much of which could even be found in your very own backyard! Follow this guide to see permeable pavement, rain gardens, wildlife habitats, land preserves, and so much more!

Green Stormwater Infrastructure (GSI)

GSI includes rain gardens, bioswales, and bioretention basins that collect, absorb and filter stormwater runoff, reduce flooding, and protect our rivers and streams.

For more details:

RAIN GARDENS

Rain gardens are shallow, vegetated basins that collect and absorb stormwater runoff, filter out pollutants, increase water retention, reduce flooding, and decrease water discharge from impermeable surfaces (like pavement).

BIORETENTION BASIN

A bioretention basin is a shallow man made pond or depression that is designed to catch and treat stormwater runoff from high elevations. It can help increase water quality, decrease eutrophication, and decrease flooding.

BIOSWALES

Biowales are vegetated channels that slow, infiltrate, and filter stormwater runoff. As linear features, they are well suited for placement along streets and parking lots.

Butterfly Gardens and Bird Habitats

Creating bird habitats and butterfly gardens provide recreational opportunities and important natural processes like pollination, species migration, and a diverse healthy ecosystem.

Land Preserves

Meridian Township's Land Preservation Millage has helped purchase and protect almost 1000 acres of natural areas. Land preserves help reduce runoff, flooding, greenhouse gases, and sewer overflows while enhancing natural beauty and diversity for generations to come.

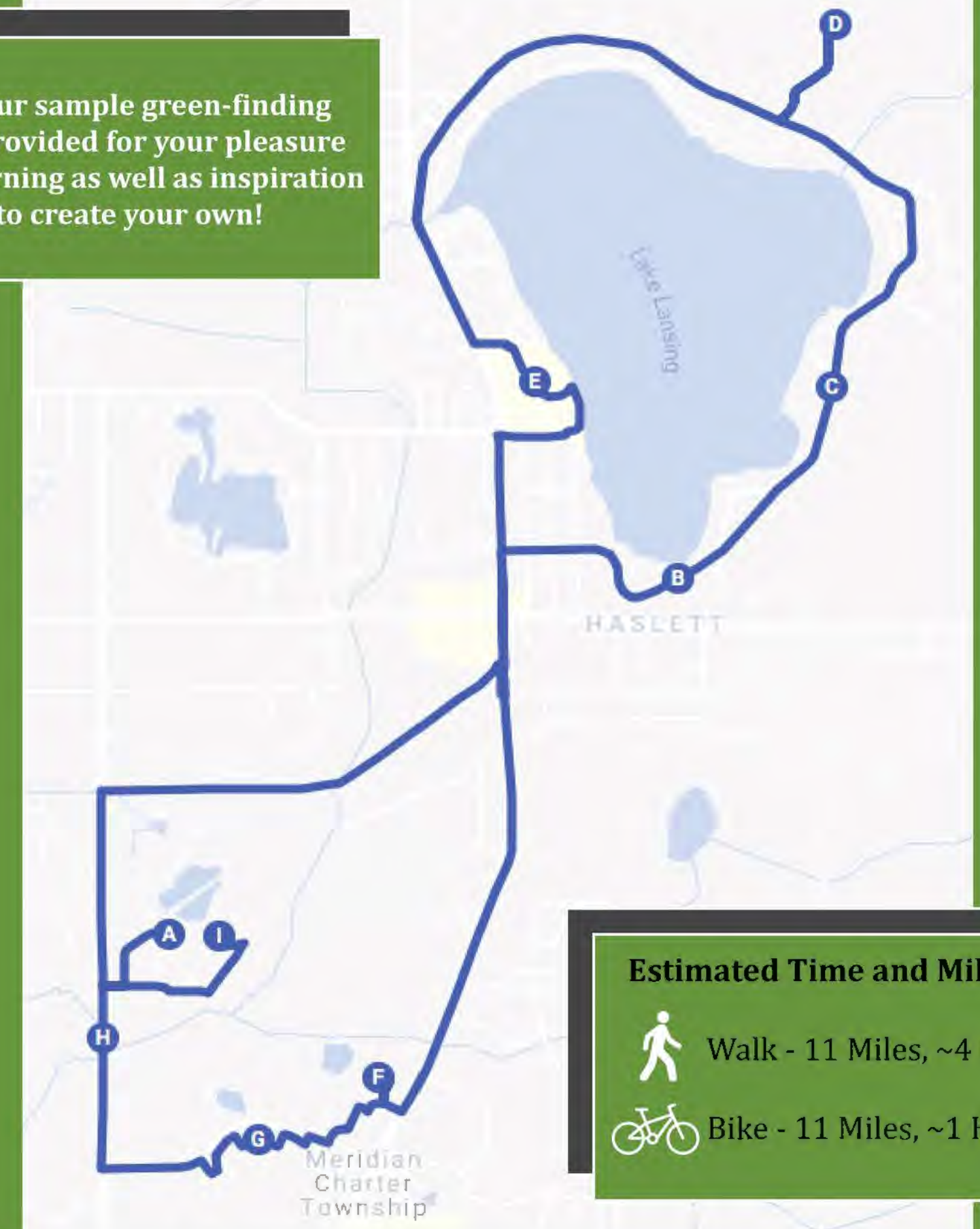
Parks and Trails

Meridian Township provides a park or natural area within a 15-20 minute walk of every Township resident. Trees reduce and slow stormwater by intercepting precipitation in their leaves, roots and branches.



Green Roofs

Simply put, green roofs are beneficial to the public and private sectors for multiple different reasons, which include stormwater runoff, reducing energy costs, and create green spaces for social interactions.

Use our sample green-finding tour provided for your pleasure and learning as well as inspiration to create your own!



Estimated Time and Mileage:

-  Walk - 11 Miles, ~4 Hours
-  Bike - 11 Miles, ~1 Hour

Meridian Township Green Infrastructure Stops

- | | | |
|---|--------------------------------------|---|
| A Nancy Moore Park Parking Area | D Lake Lansing Park North | G Meridian Township Farmers Marketplace |
| B Kuzma Preserve | E Lake Lansing Park South | H Okemos Road Pedestrian Bridge and Overlook |
| C Meridian Township Recycling Center | F Meridian Historical Village | I Purple Martin House at Service Center |

August 02, 2021

Deborah Guthrie - Clerk
Meridian Township Board
5151 Marsh Road
Okemos, Michigan 48864



RE: Nemoka Drain Drainage Project, Haslett, and my property

January 28, 2018, at the beginning of the plans for the Nemoka Drainage District, a meeting was called by Dave Solburg to discuss the affect this would have on my property. In this meeting were Dave, Alan Boyer (LSG), Ruth Gardner (neighbor), and myself. I signed the agreement for the catch basin to be placed on my property, and an easement for the Drain Commission. At that meeting I was **asked** if I would like to have my back yard filled in since the grading would need to be addressed for the catch basin. I responded in the affirmative. Thus, an agreement was signed stating what was to be done. This involved part of my back wood fence being removed in order to fill in the yard. It was also agreed at that time that one tree and a stump would be removed and I would be given two white pine trees to replace them.

May 20, 2021 Dave Solburg, Greg Lamkin (I have no idea why he was there since he was not part of the meeting regarding this issue), Ruth Gardner and I met in my back yard where I was then told by Dave that they were no longer planning to fill my yard but I would still receive the two pine trees. Ruth Gardner stated specifically to Dave that as witness to this agreement he said they would remove some of my back fence to fill the yard and remove the trees. He repeated to her they were no longer going to do that. He eluded to the fact that perhaps no agreement was done since I did not have my copy (wondering if I ever received a copy). The pine trees were part of that agreement regarding my back yard so obviously he was totally aware of the agreement.

A plan was sent out regarding the detention basin being done next to my back yard. This plan showed many plantings for the area, and listed them. In the May 20 meeting Dave said this was no longer going to be done either.

I had requested awhile back, prior to the detention basin being started next to me, that I would like to be kept informed on how this work would progress. I never received a response to this request.

The swale in front of my front yard is absolutely awful, it has sunken in places. There needs to be more dirt in this swale. I have asked Greg and Jack (do not know his last name) at least twice now, but nothing has been done. Jack kept telling me they would be back to do this. I do know that when it was initially discussed Greg did relay to Jack that it should be done so it would be mowable. As it is now, it certainly is not mowable. Further, I have never had any water in this area. With all of the rain recently, the swale still does not have any water in it. However, when it rains I get a huge puddle between my mailbox and the middle of my driveway. The mesh they put down after seeding is balled up in two spots by my mailbox. This needs to be addressed!

My back yard around the catch basin has been filled in, but with not nearly enough dirt. It is much lower than it was before the catch basin was installed. It definitely needs to have more dirt. Greg and Jack have agreed and told me this would be done, but this has not been done yet. When it rains it is worse than it was before because it is way too low.

The other side of my chain link fence, the side where the detention basin is, needs to be cleaned up. Anything on the other side of the fence is residue from the wood lot being cleared out for the detention basin. This should have been cleaned up when the woods was taken out.

The other side of my chain link fence, the side where the detention basin is, needs to be cleaned up. Anything on the other side of the fence is residue from the wood lot being cleared out for the detention basin. This should have been cleaned up when the woods was taken out.

The property between my house on Shaw Street and the next building to the south was driven over so much, which packed the dirt down, that when it rains there is a river that runs to the west, and that area is nothing but mud. This property needs dirt added, and needs to be seeded. The line of my property bordering this area had some railroad ties as a border. These have been messed up, some missing, and the line has been completely covered up with dirt and stones.

I feel I have been treated with unbelievable inconsideration and lack of respect. I personally believe this has to do with the fact that I am female and a senior citizen, and I have complained! Recently Greg Lamkin, LSG Engineers, has responded to my inquiries. But as of this date, absolutely nothing has been done to address any of these issues.



Joanne E. Martin
5693 Shaw Street
Haslett, MI 48840
517-339-9842

cc.
Patrick Lindemann,
Ingham County Drain Commissioner
Paul Pratt, Deputy Drain Commissioner
Don Drumm, Supervisor of Drain Operations
and Maintenance
Emily Stivers, Commissioner District 11
Ingham County Board of Commissioners
Alan D. Boyer, P.E. - Principal
LSG Engineers and Surveyors
Ron Styka, Supervisor
Meridian Township Board



FOR IMMEDIATE RELEASE
August 10, 2021

CONTACT: Mike Hamel, Fire Chief
517.853.4704 | hamel@meridian.mi.us

Fire Department Expands Outdoor Warning Siren Reach
10th Warning Siren Installed in Meridian Township

Meridian Township, MI – Meridian Township recently installed a new outdoor warning siren at the intersection of Lake Lansing and Park Lake Roads. This is the 10th warning siren in the Township.

The 10th siren was funded through the 2021 Meridian Township budget and cost an estimated \$25,000. Each warning siren covers a 5,000 ft. radius.

“Each warning siren is activated in the event of severe weather to alert Township residents,” stated Meridian Township Fire Chief, Mike Hamel. “We have expanded the number of sirens in the Township to continue our efforts to have every area in Meridian within hearing range of our warning sirens.”

In 2018 the Meridian Township Board set a goal to have all Meridian Township residents within the coverage area of a siren. Since that time, four additional sirens have been installed. The Township hopes to have a total of 15 warning sirens installed by 2026.

The outdoor warning sirens can be found throughout the Township including the Harris Nature Center, Academic Way, Wonch Park, Marshall Park, The Lodges and all three Meridian Township Fire Stations.

For additional information or questions about the outdoor warning sirens, please contact the Meridian Township Fire Department at 517.853.4700.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
August 10, 2021

CONTACT: Frank L. Walsh, Township Manager
517.853.4254 | walsh@meridian.mi.us

Meridian Township Welcomes New Assessing Director
New Director Brings Wealth of Knowledge to Meridian's Prime Community



Meridian Township, MI – Meridian Township welcomes new Assessing Director, Ashley Winstead. The search for a new Assessing Director began after the announcement that David Lee would be returning full-time to the City of East Lansing, after 11 years of serving Meridian Township along with the City of East Lansing both on a part-time basis.

“We are pleased to welcome Ashley to our team,” stated Township Manager Frank L. Walsh. “Ashley will bring high energy and a dedicated approach to her work.”

Ashley previously served as an Assessor for the City of Howell. Her work consisted of a mix of residential, commercial and large industrial parcels. She was responsible for determining property values, defending assessments and educating property owners. Prior to becoming an Assessor, she worked as a math teacher for 10 years. Towards the last couple years of her teaching career, Ashley studied for her Assessment Administration Certification, while connecting with other assessors around the state to further her understanding of the work.

“I couldn’t be happier with the career shift and I’m excited for my new transition to Meridian Township,” stated Assessing Director Ashley Winstead. “We’re seeing a lot of growth in the Township and I’m looking forward to working with residents and business owners in this vibrant community.”

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





**CONSENT AGENDA
PROPOSED BOARD MINUTES
August 17, 2021**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 3, 2021, as submitted.**
- (2) Move to approve and ratify the minutes of the Special Joint Meeting with the Planning Commission of August 9, 2021, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 3, 2021 with the following amendment(s):**
- (2) Move to approve and ratify the minutes of the Special Joint Meeting with the Planning Commission of August 9, 2021 with the following amendment(s):**

[insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2021 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, August 3rd, 2021 **6:00 pm**

PRESENT: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

ABSENT: None

STAFF: Township Manager Walsh, Fire Chief Hamel, Community Planning and Development Director Schmitt, Finance Director Mattison, Human Resources Director Tithof, Economic Development Director Clark, IT Director Gebes, Chief of Police Plaga

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board.

4. PRESENTATION

A. New Full-Time Paramedic/Firefighter Introduction- Benjamin Haviland

Fire Chief Hamel introduced Benjamin Haviland to the board.

Benjamin Haviland expressed gratitude to the board and staff for the opportunity to work in Meridian Township.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:03 pm

Piotr Lupa, resident of 3575 Kansas Road, spoke in support of Sparrow Special Use Permit.

Jerry Richards, resident of 3986 E. Sunwind Drive, spoke in support November 2nd ballot proposal.

Quenda Story, resident of 4526 Marlborough Drive, spoke in opposition of Daniels Drain project.

Cecilia Kramer, resident 4560 Oakwood Drive, spoke about Daniels Drain project.

Lynne Page, resident of 3912 Raleigh Drive, spoke in support of November 2nd ballot proposal.

Supervisor Styka closed public remarks at 6:16 pm

6. TOWNSHIP MANAGER REPORT

Township Manager Walsh reported the joint meeting of the Planning Commission and Township Board will take place Monday, August 9th at 6 pm. in the town hall room. The solar project at the service center has been completed and will provide 100% of the energy required at the campus. The road project, specifically at Potter and Shaw in Haslett is underway. The township website will post daily where road work is taking place. The Citizens Survey has been sent to residents. DEI training starts Thursday, August 5th. The 2022 budget is nearly completed, and should be before the board by the 27th of August. The DDA met yesterday to discuss the Village of Okemos Project.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- Attended July 21st CATA board of directors meeting. Reported that CATA ridership is down, and that CATA is currently hiring
- Attended July 29th Intern Appreciation Day
- Attended DDA meeting yesterday

Clerk Guthrie

- Recognized her son, Zach Guthrie for 10 years in the Marine Reserves
- Reported that Meridian Clerk staff is currently assisting City of Lansing Clerk Staff with their August 2nd election to improve upon Absentee Counting Board in Meridian

8. APPROVAL OF AGENDA

Trustee Wisinski moved to approve the agenda as presented. Seconded by Trustee Opsommer.

VOICE VOTE: YEAS: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the Consent Agenda.

Trustee Jackson moved to approve the Consent Agenda as presented. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Jackson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

B. Approval of Minutes – July 13, 2021 and July 20, 2021

Trustee Jackson moved to approve and ratify the minutes of July 13, 2021 and July 20, 2021 as presented. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Jackson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

D. Set a Date for Joint Township Board and Planning Commission

Trustee Jackson moved to set a date of Monday, August 9, 2021 at 6:00 P.M. for a joint meeting between the Meridian Township Planning Commission and Township Board. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

E. Disposal of Surplus Equipment

Trustee Jackson moved to authorize the disposal of vehicle Unit #110 (2008 Ford Fusion), and Unit #147 (2005 Ford F250) by public auction, internet auction, direct sale to another municipality or by sealed bid. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

F. Michigan Townships Association Principles

Trustee Jackson moved to approve and execute the proposed Meridian Charter Township Principles of Governance drafted by MTA. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS

12. ACTION ITEMS

- A. Rezoning #21050 (M & J Management), rezone an approximately 5 acre parcel located at 1999 Saginaw Highway, from C-2 (Commercial) to I (Industrial)-**Introduction**

Director Schmitt outlined Rezoning #21050.

Trustee Jackson moved to adopt the resolution approving for introduction Rezoning #21050 to rezone an approximately five-acre parcel located at 1999 Saginaw Highway from C-2, Commercial, to I, Industrial. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees, Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

B. Rezoning #21030 (New China of Michigan), a request to rezone a 0.42 acre parcel at 5114 Jo Don Drive from RC, Multiple Family Residential (maximum 14 dwelling units per acre) to RCC, Multiple Family Residential (maximum 34 dwelling units per acre)-**Introduction**

Director Schmitt outlined Rezoning #21030.

Trustee Jackson moved to adopt the resolution approving for introduction Rezoning #21030 to rezone approximately 0.42-acre parcel located at 5114 Jo Don Drive from RC (Multiple Family-maximum 14 dwelling units per acre) to RCC (Multiple Family-maximum 34 dwelling units per acre) with a condition. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

C. Resolution to Add Ballot Proposal to the November 2, 2021 Election Ballot

Township Attorney Matthew A. Kuschel presented to the board the Resolution to Add Ballot Proposal to the November 2, 2021 Election Ballot.

Treasurer Deschaine moved to approve the Resolution to Approve Ballot Language for November 2, 2021 Election and NOW THEREFORE, BE IT RESOLVED that the following ballot language be placed on the November 2, 2021 election ballot by the Ingham County Clerk: Seconded by Trustee Opsommer.

CHARTER TOWNSHIP OF MERIDIAN
INITIATION OF ORDINANCE TO
PROHIBIT ADULT-USE MARIHUANA ESTABLISHMENTS

Shall the Charter Township of Meridian, under the authority of Section 6(1) of the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018 ("MRTMA"), MCL 333.27956(1), adopt the following initiated ordinance that completely prohibits adult-use (also known as "recreational") marihuana establishments as defined in Section 3(h) of MRTMA, MCL 333.27953(h), within the boundaries of the Township: "All adult-use (also known as "recreational") marihuana establishments as defined in Section 3(h) of the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, are prohibited within the boundaries of the Charter Township of Meridian."

Yes _____ No _____

ROLL CALL VOTE: YEAS: Trustees, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustee Jackson

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

- A. Special Use Permit #21071 – Sparrow Health Systems – construction of a building greater than 25,000 square feet

The board discussed SUP #21071 with the applicant and Director Schmitt.

Trustee Opsommer asked the applicant if they had a revised site plan since the last time they met with Planning Commission. The applicant had not.

Trustee Opsommer moved to suspend the rules so as to consider SUP #21071 as an action item. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 7-0

Trustee Opsommer moved to strike, “up Kansas Road from Jolly Road and into the site” from condition four on the resolution to approve SUP #21071. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 7-0

Trustee Opsommer moved to approve the resolution for Special Use Permit #21071 Sparrow Health Systems building bigger than 25,000 sq. feet located at 244 Jolly Road. Seconded by Clerk Guthrie.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustee Opsommer

NAYS: Trustee Jackson

Motion carried: 6-1

B. SmartZone Local Development Finance Authority

Director Clark outlined and discussed the SmartZone Local Development Finance Authority with the board.

After discussion it was decided the township would revisit the issue in five years.

C. Daniels Drain Project

Deputy Manager Perry outlined and discussed the Daniels Drain Project with the board.

Treasurer Deschaine called resident Cecilia Kramer to the podium to get a better understanding of the state of the Daniels Drain.

Trustee Opsommer asked why the county drain commissioner hadn't given the board more notice they were moving forward on the Daniels Drain Project. Deputy Manager Perry stated that he couldn't speak for the county. Trustee Opsommer asked what the interest rates for similar bonds are currently. Deputy Manager Perry stated that its 2.5%, but that number could change by the time the bond is sold.

Treasurer Deschaine asked how much the township pays towards drain maintenance. Deputy Manager Perry stated that it varies year to year.

Manager Walsh recommended the township pay 50% of the cost and pass the other 50% on to residents.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:13 pm.

Quenda Story, resident of 4526 Marlborough Drive, spoke about drain maintenance costs.

Ibrahim Adel, resident of 1555 W Pond Drive, spoke about drain maintenance costs.

Supervisor Styka Closed Public Remarks at 8:20 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine commented on the Ponds subdivision stating that it is home to diverse group of residents. He also commended Supervisor Styka for 50 years of marriage to his wife Georgia.

Manager Walsh commented about the good work the Garden Club has done around the municipal building campus.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn. Seconded by Trustee Wisinski.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Styka adjourned the meeting at 8:36 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD JOINT MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
MONDAY, August 9, 2021 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Opsommer,
Wisinski, Jackson, Sundland, Opsommer (arrived 6:20 pm)

ABSENT:

STAFF: Township Manager Walsh, Deputy Township Manager Perry, Community Planning
& Development Director Schmitt, Information Technology Director Gebes, Economic
Development Director Clark

PLANNING COMMISSION

PRESENT: Chairperson Scott Hendrickson, Vice-Chair Peter Trezise, Secretary Gerald Richards,
Commissioners Mark Blumer, David Premoe, Alisande Shrewsbury, Bill McConnell,

ABSENT: Secretary Holly Cordill, Commissioner Christina Snyder

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:09 pm.

Chairperson Hendrickson Called the Planning Commission meeting to order at 6:10 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

Clerk Guthrie called the roll of the Township Board and the Planning Commission.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:10 pm.

NONE

Supervisor Styka closed public remarks at 6:11 pm.

5. APPROVAL OF AGENDA

Clerk Guthrie moved to approve the Agenda. Seconded by Supervisor Styka.

VOICE VOTE: Motion carried: 7 – 0

6. JOINT MEETING WITH TOWNSHIP BOARD & PLANNING COMMISSION

A. MUPUD Ordinance Updates Proposed by Planning Commission

Director Schmitt and Chairperson Hendrickson outlined the MUPUD Ordinance Updates proposed by Planning Commission.

The Township Board and the Planning Commission discussed the MUPUD Ordinance Updates.

The Township Board and Planning Commission discussed the amenities program and amenity prioritization.

Clerk Guthrie Asked if the MUPUD amenity requirements would be overwhelming to new developers in the area. Director Schmitt replied that there isn't a straight answer to the question.

Trustee Jackson asked about height restrictions as related to Carriage Hills. Director Schmitt discussed this issue with Township Board members.

Manager Walsh reported he would bring affordable housing info to the board soon. Also the 5 year master plan will be coming up in 2022.

B. Sign Ordinance Update

Director Schmitt outlined the Sign Ordinance Update.

The Township Board and the Planning Commission discussed the sign Ordinance update.

Director Schmitt stated that a public hearing on the Sign Ordinance Update should take place before the end of 2021.

C. Potential Form Based Code Ordinance

Director Schmitt and Chairperson Hendrickson outlined the Potential Form Based Code Ordinance.

Members of the Township Board and members of the Planning Commission discussed the potential Form Based Code Ordinance.

Clerk Guthrie, Trustee Opsommer and Trustee Jackson spoke in support of Form Based Code.

7. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:15 pm.

NONE

Supervisor Styka Closed Public Remarks at 8:15 pm.

8. ADJOURNMENT

Commissioner Richards moved to adjourn the meeting. Seconded by Trustee Opsommer.

VOICE VOTE: Motion carried: 7 – 0

Supervisor Styka adjourned the meeting at 8:16 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE,
TOWNSHIP CLERK



9.C

To: Board Members
From: Miriam Mattison, Finance Director
Date: August 12, 2021
Re: Board Bills

**Charter Township of Meridian
Board Meeting
8/17/2021**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:**

COMMON CASH	\$	780,564.50
PUBLIC WORKS	\$	522,186.55
TRUST & AGENCY	\$	503.42

TOTAL CHECKS: \$ 1,303,254.47

CREDIT CARD TRANSACTIONS

07/29/2021 to 08/11/2021

\$ 15,210.22

TOTAL PURCHASES: \$ 1,318,464.69

ACH PAYMENTS

\$ 690,397.42

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 08/17/2021 - 08/17/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. AFSANEH ESMAEILBEIGI	FULL REFUND OF BUILDING PERMIT APPLICATION FOR HOME	125.00	
2. AIS CONSTRUCTION EQUIPMENT	GLENDALÉ - UNIT 94 JCB BAKHOE REPAIRS	1,464.07	
3. ALLGRAPHICS CORP	HNC SUMMER CAMP TSHIRTS	305.50	
4. AMERICAN RENTALS	7/21/21 TO 8/21/21 PORTABLE TOILET RENTAL TRANSFER	60.00	
5. APPLE	INTERN MAC COMPUTER REPLACEMENTS	172.00	
	MAC COMPUTER REPLACEMENTS FOR INTERNS	2,108.00	
	MAC COMPUTER REPLACEMENTS FOR INTERNS	2,108.00	
	TOTAL	4,388.00	
6. ASAP PRINTING	RETURN ADDRESS LABELS	250.05	
7. AT & T	PSB FAX 517 347-4285 924 0	622.25	
	JULY 2 TO AUG 1, 2021 - THB HVAC 517 347.6021 564	404.87	
	PSB FAX 517 347 6826 173 5	625.64	
	TOTAL	1,652.76	
8. BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO MONTHLY HEALTH INS - 09/01/2021 TO 09/30/	3,843.67	
9. BOARD OF WATER & LIGHT	07/01/2021 TO 08/01/2021 - STREETLIGHT SERVICE	595.65	
10. BS&A SOFTWARE	BS&A ANNUAL RENEWAL - TIMESHEETS/DEL PP/SPEC ASSES	3,030.00	
11. BULL ENTERPRISES	JANITORIAL SERVICES FOR TOWNSHIP BUILDINGS JULY 20	8,477.00	
12. CAPITAL ASPHALT LLC	BITUMINOUS REPAIR CONTRACT	12,000.00	
13. CINTAS CORPORATION #725	MECHANICS UNIFORM CLEANING SERVICES - HANSEN/FRANK	48.35	
	MECHANICS UNIFORM CLEANING SERVICES - HANSEN/FRANK	48.35	
	MECHANICS UNIFORM CLEANING SERVICES - HANSEN/FRANK	48.35	
	MECHANICS UNIFORM CLEANING SERVICES - HANSEN/FRANK	48.35	
	TOTAL	193.40	
14. CITY OF EAST LANSING	JULY 2021 - SHARED ASSESSOR SERVICES	3,160.96	
15. COMCAST	JULY 14, 2021 TO AUG 13, 2021 HOM TV	317.62	
	AUG 1 2021 TO AUG 31, 2021 -THB INET	402.40	
	HNC SERVICE - JULY 29, 2021 TO AUG 28, 2021	212.69	
	JULY 29, 2021 TO AUG 28, 2021 PD	24.03	
	JULY 20, 2021 TO AUG 19, 2021 - FIRE 91	8.01	
	SCADA INET - JULY 19, 2021 TO AUG 18, 2021	148.35	
	TOTAL	1,113.10	
16. CORBIN DESIGN	JULY 2021 - SERVICES WAYFINDING SYSTEM	306.66	
17. CUMMINS INC	9889011 C. FIRE STATION #91 FULL PM GENERATOR MAI	449.69	
	C180341886 N. FIRE STATION #92 FULL PM GENERATOR M	371.42	
	TOTAL	821.11	
18. DBI	OFFICE COPY PAPER	179.50	
	OFFICE SUPPLIES PAPER	107.70	
	FELT STAMP PADS	6.28	
	OFFICE SUPPLIES - CLIPS/STENO PADS	23.22	
	TOTAL	316.70	
19. FIRST COMMUNICATIONS	ANALOG TELEPHONE LINES # 3142216	1,448.92	

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Vendor Name	Description	Amount	Check #
20. FORESIGHT GROUP	WATER BILLS AND POSTAGE FOR 07/30/2021	1,687.56	
21. GRANGER	TRASH SERVICE IN PAVILION PARKS JULY THROUGH SEPTE ACCOUNT #15896200 - RUBBISH & RECYCLING DISPOSAL S	879.36 69.60	
	TOTAL	948.96	
22. GRANICUS	TOWNSHIP WEBSITE REDESIGN	800.00	
23. GREAT LAKES RECREATION CO	INSTALLATION OF SHADE STRUCTURE AT MERIDIAN SENIOR	1,600.00	
24. H.C. BERGER COMPANY	COPIER USAGE COPIER USAGE - ACCOUNT #ABD-MT02	214.30 150.00	
	TOTAL	364.30	
25. HAMMOND FARMS	GROUNDS - NORTH FIRE - MULCH	85.50	
26. JEFFORY BROUGHTON	RADIO MAINTENANCE/PARTS/EQUIPMENT	200.00	
27. LANSING SANITARY SUPPLY INC	CUSTODIAL SUPPLIES	367.55	
28. LANSING UNIFORM COMPANY	POLICE UNIFORM - B CRANE POLICE UNIFORM - M. HAGBOM POLICE UNIFORM - M. HAGBOM POLICE UNIFORM - HAGBOM & VELASQUEZ UNIFORMS - JOHNSON/MILLEROV UNIFORMS - PRIESE	158.85 140.60 40.75 55.50 219.80 40.00	
	TOTAL	655.50	
29. LASER AMMO	FIREARMS SIMULATOR/GLOCK/RIFLE FOR PD	3,623.11	
30. MCKESSON MEDICAL-SURGICAL	GOC SOL ORDER #36104252 AMBULANCE SUPPLIES/EQUIPMENT ORDER #33160988 AMBULANCE SUPPLIES/EQUIPMENT ORDER #36104252 AMBULANCE SUPPLIES/EQUIPMENT	288.88 49.30 33.04	
	TOTAL	371.22	
31. MEDICAL MANAGEMENT SYSTEMS OF	JULY 2021 COLLECTION FEE FOR AMBULANCE BILLINGS	6,823.54	
32. MERIDIAN TOWNSHIP	TRANSFER FLEX CHECKING 08/13/2021 PAYROLL	370.23	
33. MERIDIAN TOWNSHIP BROWNFIELD	PASS THROUGH EGLE REIMB TO BRA ACCOUNT	272,802.34	105568
34. MERIDIAN TOWNSHIP RETAINAGE	2021 LOCAL RD PROG - REHAB & RESURFACING (MI PAVIN	10,774.47	
35. MERRILL FORD	UNIT#105 MUFFLER UNIT #126 GASKET	291.00 6.65	
	TOTAL	297.65	
36. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21 RENEWAL 07/01/2021 TO 07/01/20	30,613.75	
37. MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL 09/01/2021 TO 08/31/2022	8,784.00	
38. MICHIGAN PAVING	2021 LOCAL RD PROG - REHAB & RESURFACING	204,714.91	
39. NAPA	DISPENSER WIPES FOR SHOP A/C MACHINE PARTS	143.91 95.37	
	TOTAL	239.28	
40. NATOA	NATO AGENCY MEMBERSHIP UPGRADE FROM INDIVIDUAL	200.00	
41. OAK CONSTRUCTION CORP	CENTRAL MERIDIAN REGIONAL TRAIL CONNECOR PROJECT	105,203.96	105567

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Vendor Name	Description	Amount	Check #
42. OKEMOS PUBLIC SCHOOLS	SENIOR CENTER STAFF AND MATERIALS REIMBURSEMENT	49,750.18	
43. PEOPLEFACTS LLC	JULY 2021 EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	16.67	
44. PRO-TECH MECHANICAL SERVICES	SERVICE CENTER - HVAC REPAIRS W/O #39090	3,139.73	
45. QUALITY TIRE INC	STOCK FLEET TIRES 2021	216.25	
46. RANDAZZO MECHANICAL HEATING & COOL	MECHANICAL PERMIT CANCELED AFTER BEING ISSUED, 50%	70.00	
47. REDWOOD LANDSCAPING	LOCAL RD PROG LANDSCAPE RESTORATION FOR DAWN AVE	2,050.00	
48. RICHARD G VONTERSCH	SOLAR PANEL LANDSCAPING MUNICIPAL BLDG	220.00	
49. ROWERDINK AUTOMOTIVE PARTS	ORDER #921780 FLEET REPAIR PARTS JULY 2021	273.04	
	CREDIT #560690 FLEET REPAIR PARTS JULY 2021	(100.00)	
	ORDER #574160 FLEET REPAIR PARTS JULY 2021	525.47	
	ORDER #413530 FLEET REPAIR PARTS JULY 2021	132.05	
	ORDER #965490 FLEET REPAIR PARTS JULY 2021	107.19	
	ORDER #576020 FLEET REPAIR PARTS JULY 2021	121.11	
	ORDER #427770 FLEET REPAIR PARTS JULY 2021	63.96	
	ORDER #585600 FLEET REPAIR PARTS JULY 2021	69.60	
	ORDER #586190 FLEET REPAIR PARTS JULY 2021	205.92	
	ORDER #587890 FLEET REPAIR PARTS JULY 2021	86.76	
	CREDIT #588200 FLEET REPAIR PARTS JULY 2021	(162.54)	
	TOTAL	1,322.56	
50. SPARROW OCCUPATIONAL	JUNE 8 TO JUNE 12, 2021 PRE-EMPLOYMENT & FITNESS F	838.00	
	AUG 5 & AUG 6, 2021 PRE-EMPLOYMENT & FITNESS FOR D	75.00	
	TOTAL	913.00	
51. SPIRIT HALLOWEEN	SIGN PERMIT DENIED FULL REFUND	125.00	
52. ST THOMAS AQUINAS PARISH	REIMBURSEMENT RENT - M. FROHRIEP	800.00	105566
53. T MOBILE	6/21/21 TO 7/20/21 - BACKUP LINE - 517.980.0920	210.81	
54. TDS	ANALOG SERVICES - 07/28/2021 TO 08/27/2021	1,637.59	
55. TOP HAT CRICKET FARM	LIVE ANIMAL FOOD PURCHASES HNC	31.93	
56. VARIPRO BENEFIT ADMINISTRATORS	AUG 2021 RETIREE HARTFORD MEDICARE SUPPLEMENTAL CO	13,252.40	
57. VERIZON CONNECT	VERIZON CONNECT VEHICLE DATA UPLINK - MERI07	1,359.96	
58. VERIZON WIRELESS	ACCOUNT #686304174-00001 JUNE 24 TO JULY 23, 2021	3,961.08	
59. WASTE MANAGEMENT	ID #22-04156-63005 - ANIMAL CARCASS DUMPSTER	156.26	
60. WILLIAMS CARPET INC	MUNICIPAL BUILDING - FLOORING REPAIRS	1,498.70	
	MUNICIPAL BUILDING - FLOORING REPAIRS	3,333.60	
	TOTAL	4,832.30	
61. WOLVERINE ENGINEERS & SURVEYORS	C. PARK GATEWAY BRIDGE & HISTORICAL VILLAGE RESTRO	1,418.40	
TOTAL - ALL VENDORS		780,564.50	

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EXP CHECK RUN DATES 08/17/2021 - 08/17/2021
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Vendor Name	Description	Amount	Check #
1. BLUE CROSS BLUE SHIELD OF MICHIGAN	PPO MONTHLY HEALTH INS - 09/01/21 TO 09/30/21	545.37	
2. BOARD OF WATER & LIGHT	JAN 1 2021 TO JUNE 30 2021 - HULETT PUMPING STATIO	10,978.28	
3. CAPITAL ASPHALT LLC	BITUMINOUS REPAIR CONTRACT	12,752.43	
4. CARL SCHLEGEL INC	SAND - TICKETS1042519/1042520	1,080.00	
5. CITY OF EAST LANSING	ELMWSA OPERATING & INTERCONNECT & DEBT SHARING AU	295,293.75	
	SEWER OPERATIONS BILLINGS - AUGUST 2021	184,082.92	
	TOTAL	479,376.67	
6. CORBIN DESIGN	JULY 2021 SERVICES - WAYFINDING SYSTEM	153.34	
7. CUMMINS INC	646634 EAST END FULL PM GENERATOR MAINTENANCE 2021	373.77	
	G110232237 WOOD VALLEY FULL PM GENERATOR MAINTENAN	270.45	
	TOTAL	644.22	
8. DIVERSIFIED NATIONAL TITLE AGENCY	OVRPMT SEWER - RIVER TERRACE DRIVE	35.51	
9. FEDEX	PACKAGE SHIPPED - ACCT #1482-7203-4	11.68	
10. FERGUSON WATERWORKS #3386	METER TEST LABOR	450.00	
11. HYDROCORP	CROSS CONNECTION CONTROL PROGRAM SERVICES- JULY 20	2,430.00	
12. JAKE CINTI	OVRPMT SEWER/WATER - MAUMEE DRIVE	72.62	
13. JENNIFER NICHOLS	OVRPMT SEWER/WATER - AMBER DR	128.97	
14. MERIDIAN MEADOWS	OVRPMT SEWER/WATER BILLS - BAYMEADOWS	9,461.80	
15. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21 RENEWAL 07/01/2021 TO 07/01/20	3,671.25	
16. VERIZON WIRELESS	ACCOUNT #686304173-00001 - JUNE 24 TO JULY 23 2021	394.41	
TOTAL - ALL VENDORS		522,186.55	

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Vendor Name	Description	Amount	Check #
1. AMROCK INC-CHASE SIX	OVRPMT SUMMER TAXES - DOBIE RD OKEMOS	184.40	13128
2. JASON & HONEY JANKOWIAK	OVRPMT SUMMER TAXES - LA MER LANE	319.02	13129
TOTAL - ALL VENDORS		503.42	

Credit Card Report 07/29/2021 - 08/11/2021

Posting Date	Merchant Name	Amount	Name
2021/07/29	SQ *JERSEY GIANT SUBS! (O	\$143.84	ANDREA SMILEY
2021/07/29	THE HOME DEPOT #2723	\$26.44	EMMA CAMPBELL
2021/07/29	MIDWEST POWER EQUIPMENT	\$60.00	KEITH HEWITT
2021/07/29	THE HOME DEPOT #2723	\$73.29	LAWRENCE BOBB
2021/07/29	AMZN MKTP US*2E1J34WH0	\$6.94	MICHELLE PRINZ
2021/07/29	AMAZON.COM*2P5Y56OR0 AMZN	\$12.99	MICHELLE PRINZ
2021/07/29	AMAZON.COM*2P4J58EJ1 AMZN	\$13.14	MICHELLE PRINZ
2021/07/29	THE WEBSTAIRANT STORE INC	\$993.89	ROBERT MACKENZIE
2021/07/29	MICHIGAN NOTARY SERVICE	\$62.85	ROBIN FAUST
2021/07/29	HASLETT TRUE VALUE HARDW	\$3.98	WILLIAM PRIESE
2021/07/29	VERIZON WRLS 0381201	\$22.49	WILLIAM RICHARDSON
2021/07/29	VERIZON WRLS M4886-01	\$31.79	WILLIAM RICHARDSON
2021/07/30	TST* DETROIT WING CO - GR	\$59.87	ANDREA SMILEY
2021/07/30	MARCOS PIZZA - 1235	\$78.83	ANDREA SMILEY
2021/07/30	KROGER #793	\$132.46	ANDREA SMILEY
2021/07/30	AMZN MKTP US*2P22W5ED1	\$31.96	CATHERINE ADAMS
2021/07/30	AC&E RENTALS INC	\$23.08	DAN PALACIOS
2021/07/30	FORESIGHT GROUP INC	\$230.19	KRISTI SCHAEING
2021/07/30	MCKESSON MEDICAL SURGICAL	\$21.66	KRISTI SCHAEING
2021/07/30	THE HOME DEPOT #2723	\$76.90	LAWRENCE BOBB
2021/07/30	AMZN MKTP US*2P2M56001	\$12.85	MICHELLE PRINZ
2021/07/30	AMZN MKTP US*2P8CC10E1	\$29.99	MICHELLE PRINZ
2021/07/30	AMZN MKTP US*2P58S7FM0	\$149.85	STEPHEN GEBES
2021/07/30	RITE AID 04599	\$3.00	TODD FRANK
2021/08/02	UNDERWOOD AMMO	\$1,207.45	ANDREW MCCREADY
2021/08/02	AMZN MKTP US*2P3XC8JZ0	\$99.97	CATHERINE ADAMS
2021/08/02	ROCHESTER MAILBOXES	\$3,855.00	DEREK PERRY
2021/08/02	PP*GRANDRIVERB	\$25.74	EMMA CAMPBELL
2021/08/02	MEIJER # 025	\$11.07	EMMA CAMPBELL
2021/08/02	MEIJER # 025	\$12.08	KEITH HEWITT
2021/08/02	THE HOME DEPOT #2723	\$15.71	KEITH HEWITT
2021/08/02	OPENTIMECLOCK	\$25.00	KRISTEN COLE
2021/08/02	THE HOME DEPOT #2723	\$37.50	LAWRENCE BOBB
2021/08/02	GFS STORE #1901	\$40.05	MICHELLE PRINZ
2021/08/02	ROCHESTER MAILBOXES	\$395.00	ROBERT MACKENZIE
2021/08/02	WESCO - # 3255	\$108.00	ROBERT MACKENZIE
2021/08/02	HOBBY LOBBY #360	\$18.76	WILLIAM PRIESE
2021/08/02	WPSG, INC.	\$180.92	WILLIAM PRIESE
2021/08/03	GREATER LANSING CVB	\$250.00	BRANDIE YATES
2021/08/03	USPS PO 2569800864	\$92.27	ROBIN FAUST
2021/08/03	HASLETT TRUE VALUE HARDW	\$62.96	TODD FRANK
2021/08/03	HASLETT TRUE VALUE HARDW	\$37.48	TODD FRANK
2021/08/03	ADMIRAL #181	\$27.91	TODD FRANK
2021/08/04	SOLDAN S PET SUPPLIES	\$5.94	ALLISON GOODMAN
2021/08/04	GRANGER WASTE SERVICES	(\$50.26)	CATHERINE ADAMS
2021/08/04	PIONEER ATHLETICS	\$291.90	CATHERINE ADAMS
2021/08/04	GRAINGER	\$98.51	DAVID LESTER
2021/08/04	GRAINGER	\$79.45	DAVID LESTER
2021/08/04	IDU*INSIGHT PUBLIC SEC	\$110.64	KRISTEN COLE
2021/08/04	THE HOME DEPOT #2723	\$71.04	LAWRENCE BOBB
2021/08/04	AMZN MKTP US*2P0EY8861	\$20.99	MICHELLE PRINZ
2021/08/04	AMZN MKTP US*2P2CP3B71	\$21.95	MICHELLE PRINZ
2021/08/04	DOMINO'S 1206	\$61.19	SAMANTHA DIEHL

2021/08/04	THE HOME DEPOT #2723	\$109.00	WILLIAM PRIESE
2021/08/04	MTU-CASHIERS OFFICE WEB	\$20.00	YOUNES ISHRAIDI
2021/08/05	MVP MEDIA NETWORK	\$299.00	ANDREA SMILEY
2021/08/05	MSU PAYMENTS	\$50.00	BRANDIE YATES
2021/08/05	THE HOME DEPOT 2723	\$97.68	DAN PALACIOS
2021/08/05	MIDWEST POWER EQUIPMENT	\$50.98	KEITH HEWITT
2021/08/05	CDW GOVT #H817751	\$404.68	KRISTEN COLE
2021/08/05	LEXISNEXIS EPIC	\$150.00	KRISTI SCHAEADING
2021/08/05	THE HOME DEPOT 2723	\$85.48	KYLE FOGG
2021/08/05	THE HOME DEPOT #2723	\$28.42	KYLE FOGG
2021/08/05	THE HOME DEPOT #2723	\$9.05	KYLE FOGG
2021/08/05	COMPLETE BATTERY SOURCE	\$21.21	KYLE FOGG
2021/08/05	244 AUTO VALUE EAST LANSI	\$134.99	KYLE FOGG
2021/08/05	THE HOME DEPOT 2723	\$300.97	LAWRENCE BOBB
2021/08/05	AMZN MKTP US*2P6AS2SM1	\$20.97	MICHELLE PRINZ
2021/08/05	AMZN MKTP US*2P7M24AA2	\$32.12	MICHELLE PRINZ
2021/08/05	USPS PO 2569800864	\$273.40	ROBIN FAUST
2021/08/05	HUTSON INC	\$428.31	TODD FRANK
2021/08/05	THE INTERNATIONAL SOCI	\$125.00	WILLIAM PRIESE
2021/08/06	MEIJER # 025	\$23.92	BRIDGET CANNON
2021/08/06	MEIJER # 025	\$25.36	BRIDGET CANNON
2021/08/06	MEIJER # 025	(\$25.36)	BRIDGET CANNON
2021/08/06	MIKE DUPUY HAWK FOOD	\$283.17	CATHERINE ADAMS
2021/08/06	PAYPAL *HARMONBROOK	\$137.90	CATHERINE ADAMS
2021/08/06	MICHIGAN SUPPLY	\$145.40	DAN PALACIOS
2021/08/06	THE HOME DEPOT #2723	\$13.94	DAN PALACIOS
2021/08/06	WESCO - # 3255	(\$12.85)	KEITH HEWITT
2021/08/06	MI STATE POLICE PMTS	\$90.00	KRISTI SCHAEADING
2021/08/06	THE HOME DEPOT #2723	(\$63.22)	KYLE FOGG
2021/08/06	THE HOME DEPOT #2723	\$49.38	LAWRENCE BOBB
2021/08/06	MTU-CASHIERS OFFICE WEB	\$40.00	YOUNES ISHRAIDI
2021/08/06	MTU-CASHIERS OFFICE WEB	\$10.00	YOUNES ISHRAIDI
2021/08/06	MTU-CASHIERS OFFICE WEB	\$10.00	YOUNES ISHRAIDI
2021/08/09	TOM'S FOOD	\$14.35	ALLISON GOODMAN
2021/08/09	BROWNELLS INC	\$54.94	ANDREW MCCREADY
2021/08/09	AMZN MKTP US*2P0LL5D50	\$39.99	CATHERINE ADAMS
2021/08/09	MICHIGAN SUPPLY	\$27.96	DAN PALACIOS
2021/08/09	AMZN MKTP US*2D2OS5CX1	\$53.73	DENISE GREEN
2021/08/09	AMAZON.COM*2P6I00MR2	\$319.16	KRISTI SCHAEADING
2021/08/09	THE HOME DEPOT #2723	\$8.78	KYLE FOGG
2021/08/09	THE HOME DEPOT #2723	\$107.03	LAWRENCE BOBB
2021/08/09	ACCO BRANDS DIRECT	\$27.20	MICHELLE PRINZ
2021/08/09	AMZN MKTP US*2P5TP8K00	\$21.95	MICHELLE PRINZ
2021/08/09	AMAZON.COM*2D57I2CT1	\$27.11	MICHELLE PRINZ
2021/08/09	AWWA.ORG	\$231.00	ROBERT MACKENZIE
2021/08/09	AMAZON.COM*2P5PL39G0 AMZN	\$178.00	ROBERT MACKENZIE
2021/08/09	AMAZON.COM*2P4PM4910 AMZN	\$42.89	ROBERT MACKENZIE
2021/08/09	KIMBALL MIDWEST PAYEEZY	\$9.18	TODD FRANK
2021/08/09	KIMBALL MIDWEST PAYEEZY	\$537.19	TODD FRANK
2021/08/10	AMZN MKTP US*2P4V88I70	\$45.89	ALLISON GOODMAN
2021/08/10	GRAINGER	(\$79.45)	DAVID LESTER
2021/08/10	WAL-MART #2866	\$29.88	DAVID LESTER
2021/08/10	AMZN MKTP US*2P5PO6HO2	\$69.47	KRISTI SCHAEADING
2021/08/10	JIMMY JOHNS - 90055 - MOT	\$183.00	MICHELLE PRINZ
2021/08/10	AMAZON.COM*2D6Y174M1 AMZN	\$27.74	MICHELLE PRINZ

2021/08/10	VERIZON WRLS M4886-01	(\$31.79)	WILLIAM RICHARDSON
2021/08/11	SOLDAN S PET SUPPLIES	\$10.74	ALLISON GOODMAN
2021/08/11	PAYPAL *HARMONBROOK	(\$132.60)	CATHERINE ADAMS
2021/08/11	AMZN MKTP US*2P0A85YY0	\$29.98	KRISTI SCHAEDING
2021/08/11	ID CARDS INSTANTCARD	\$250.00	KRISTI SCHAEDING
2021/08/11	AMAZON.COM*2D91E7CJ0 AMZN	\$108.32	PHIL DESCHAIINE
2021/08/11	AMAZON.COM*2D1VW3ZS1	\$43.89	ROBERT MACKENZIE
2021/08/11	CORNWELL HACKERT TOOLS	\$69.29	TODD FRANK

\$15,210.22

ACH Transactions

Date	Payee	Amount	Purpose
7/29/2021	Blue Care Network	\$ 35,494.48	Employee Health Insurance
7/29/2021	ICMA	\$ 57,002.55	Payroll Deductions 07/30/2021
7/30/2021	Nationwide	\$ 4,720.09	Payroll Deductions 07/30/2021
7/30/2021	IRS	\$ 116,196.81	Payroll Taxes 07/30/2021
7/30/2021	Various Financial Institutions	\$ 310,634.20	Direct Deposit 07/30/2021
7/30/2021	State of Michigan	\$ 16,897.52	Mi Bus Tax
7/30/2021	Blue Care Network	\$ 37,159.34	Employee Health Insurance
8/4/2021	Blue Care Network	\$ 26,122.52	Employee Health Insurance
8/9/2021	Delta Dental	\$ 14,410.19	Employee Dental Insurance
8/9/2021	Invoice Cloud	\$ 1,362.50	Utility Transaction Fees
8/9/2021	Health Equity	\$ 1,041.70	Employee Health Savings Contribution
8/9/2021	Alerus	\$ 4,925.85	Payroll Deductions 07/30/2021
8/10/2021	Consumers Energy	\$ 54,018.79	Utilities
8/11/2021	Blue Care Network	\$ 10,410.88	Employee Health Insurance
Total ACH Payments		<u>\$ 690,397.42</u>	



9. D

To: Township Board
From: Miriam Mattison, Finance Director
Date: August 13, 2021
Re: 2022 Budget Public Hearing Date

Staff will present Board members with the 2022 Recommended Budget on August 27, 2021 and it will be posted to the Township website. The 2022 Budget Public Hearing will be held September 7, 2021, as scheduled.

The following motion is prepared for Board consideration:

MOVE THAT A PUBLIC HEARING BE HELD AT 6:00 PM ON SEPTEMBER 7, 2021 FOR THE PURPOSE OF TAKING COMMENTS REGARDING THE 2022 CHARTER TOWNSHIP OF MERIDIAN RECOMMENDED BUDGET.



To: Board Members
From: Abby Tithof
Date: August 13, 2021
Re: Request to Purchase MERS Generic Credited Service

Lieutenant Paul Cullimore is requesting to purchase MERS service time. Lieutenant Cullimore began employment with Meridian Township on October 3, 1997.

The Municipal Employees' Retirement System (MERS) requires the governing body to approve the application for the additional credited service.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE REQUEST FROM FIRE LIEUTENANT PAUL CULLIMORE TO PURCHASE ADDITIONAL CREDITED SERVICE AS PROVIDED BY THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM PLAN DOCUMENT. LIEUTENANT CULLIMORE IS REQUESTING TO PURCHASE ONE YEAR'S WORTH OF SERVICE.



Meridian Township Treasurer Quarterly Board Report

August 17, 2021

**DELINQUENT PERSONAL PROPERTY TAX COLLECTION TOTALS FOR 2016,
2017, 2018, 2019 & 2020 TAX YEARS**

COLLECTED IN 2021	\$	91,641.09
TOTAL REMAINING COLLECTIBLE (TO 06/30/21)	\$	51,089.78
TOTAL 2020 TAX YEAR COLLECTIONS	\$	108,115,829.71

2020 TAX YEAR DISTRIBUTION TOTALS

STATE EDUCATION TAX	\$	11,115,675.14
HASLETT SCHOOLS	\$	5,829,785.70
OKEMOS SCHOOLS	\$	16,932,352.81
WILLIAMSTON SCHOOLS	\$	396,050.39
EAST LANSING SCHOOLS	\$	2,249,854.38
INGHAM INTERMEDIATE SCHOOL DISTRICT	\$	11,544,176.00
INGHAM COUNTY	\$	21,874,865.41
MERIDIAN TOWNSHIP ADMIN	\$	1,055,161.06
MERIDIAN OPERATING	\$	7,572,377.49
MERIDIAN SPECIAL MILLAGES	\$	11,471,786.35
INGHAM CO LANDBANK-BROWNFIELD ELEVATION DDA	\$	255,129.98
CATA	\$	5,459,116.85
CADL	\$	2,836,018.08
AIRPORT	\$	1,272,965.28
LCC	\$	6,880,079.55
TOTAL DISTRIBUTION:	\$	106,745,394.47

6/30/2021

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
09/23/21	general fund	Independent	1,042,683.16	09/23/19	1.95%	9019906272/1
10/01/23	general fund	FNMA (MBS)	409,579.30	07/30/19	2.03%	3138LFWK0
04/01/25	general fund	FNMA (MBS)	2,098,226.50	08/12/19	2.85%	3138L9L26
10/01/27	general fund	DDA Loan	124,500.00	08/05/10	3.00%	
07/31/30	general fund	JP Morgan Chase (MBS)	90,000.00	07/31/20	1.20%	48128UHQ5
			<u>3,764,988.96</u>			
04/01/25	land preserve	FNMA (MBS)	149,873.32	08/12/19	2.85%	3138L9L26
			<u>149,873.32</u>			
10/01/24	land pres res	FNMA (MBS)	892,000.00	07/30/19	2.47%	3138LK5L7
07/01/25	land pres res	FNMA (MBS)	487,611.04	09/09/19	2.60%	3138L93A8
06/05/30	land pres res	JP Morgan Chase (MBS)	329,000.00	06/05/20	1.60%	48128UDW6
09/01/31	land pres res	FNMA (MBS)	1,000,000.00	10/28/19	2.305%	3140HVYK4
			<u>2,708,611.04</u>			
09/11/21	road imp	PNC	1,003,771.00	03/11/20	0.30%	31900388309
10/09/21	road imp	First Nat'l Bank of Amer	1,021,976.42	03/09/20	1.74%	3046384
07/06/22	road imp	MSUFCU	1,028,704.92	03/06/20	2.17%	C0
08/06/22	road imp	MSUFCU	1,028,704.92	03/06/20	2.17%	C1
09/06/22	road imp	MSUFCU	1,028,704.92	03/06/20	2.17%	C2
10/06/22	road imp	MSUFCU	806,666.58	03/06/20	2.17%	C3
			<u>5,918,528.76</u>			
		Total Fixed Investments \$	12,542,002.08			

CURRENT NON-FIXED INVESTMENTS

6/30/2021

PURCH. DATE	FUND	ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	RMB-005463	MBS	\$ -	0.00%	money market
05/12/08	GF	0289-0001	MI Class	\$ 10,650,915.67	0.0251%	pooled funds
05/20/09	GF	367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	367213-26	MSU Fed. CU	\$ 757,703.21	0.20%	money market
Total				\$ 11,408,623.88		
08/01/02	LP	RMB-007923	MBS	\$ -	0.00%	money market
05/12/08	LP	0289-0006	MI Class	\$ 1,706,751.98	0.0251%	pooled funds
Total				\$ 1,706,751.98		
08/01/02	LP-R	RMB-008103	MBS	\$ -	0.00%	money market
01/16/09	LP-R	7602000113	Horizon	\$ 209,326.84	0.22%	money market
05/12/08	LP-R	0289-0008	MI Class	\$ -	0.00%	pooled funds
Total				\$ 209,326.84		
08/01/02	PM	RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM	0289-0007	MI Class	\$ 5.36	0.00%	pooled funds
Total				\$ 5.36		
08/01/02	SF	RMB-007907	MBS	\$ -	0.00%	money market
Total				\$ -		
12/01/09	PA	RMB-027657	MBS	\$ -	0.00%	money market
Total				\$ -		
02/08/13	TA	0289-0003	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
08/01/02	WF	RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF	0289-0005	MI Class	\$ 513,738.18	0.0251%	pooled funds
Total				\$ 513,738.18		
03/09/17	BP	0289-0009	MI Class	\$ 424,456.08	0.0251%	pooled funds
Total				\$ 424,456.08		
03/09/17	RDS	0289-0010	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
12/6/2019	RDIMP	RMB-039025	MBS	\$ -	0.00%	money market
Total				\$ -		
Total Non-Fixed Investments				\$ 14,262,902.32		
Total Fixed and Non-Fixed Investments				\$ 26,804,904.40		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR JUNE 2021

6/14/2021	ROAD DEBT IMPROVEMENT		
	Independent CD matured funds to Horizon	\$	1,007,880.51
5/11/2021	ROAD DEBT IMPROVEMENT		
	Interest earned on PNC CD	\$	247.38
5/25/2021	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	230.40
5/25/2021	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency fund	\$	847.37
5/25/2021	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	731.82
5/25/2021	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	3,225.58
5/31/2021	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 4 MSU CD's	\$	7,066.43
04/30/21	GENERAL FUND		
	First National Bank of America CD matured moved to Horizon GF	\$	1,099,592.13

NON-FIXED INVESTMENT TRANSACTIONS FOR JUNE 2021

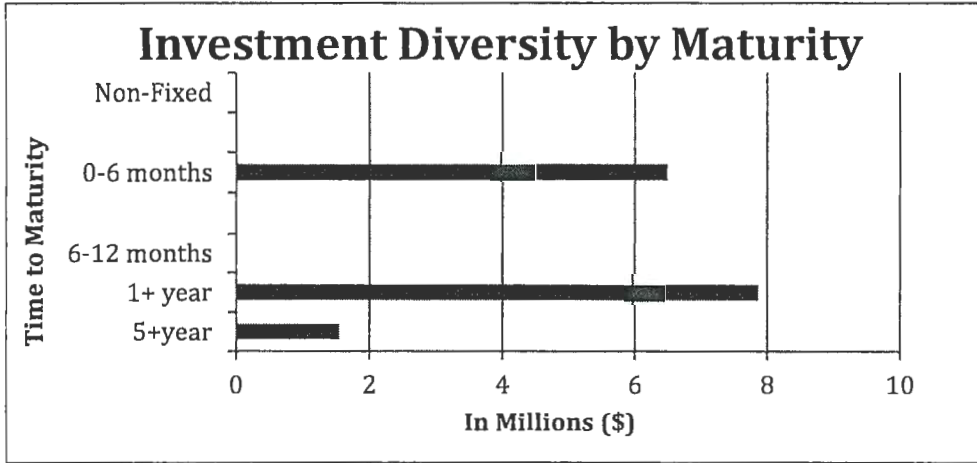
5/7/2021	GENERAL FUND		
	Ach'd funds from Horizon Checking to MI Class money market	\$	1,100,000.00

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon		\$ 209,326.84	\$ 209,326.84
MBS	\$ 5,456,290.16	\$ -	\$ 5,456,290.16
MI Class	\$ -	\$ 13,295,867.27	\$ 13,295,867.27
Commercial Bank		\$ -	\$ -
MSU Federal CU	\$ 3,892,781.34	\$ 757,708.21	\$ 4,650,489.55
DDA Loan	\$ 124,500.00	\$ -	\$ 124,500.00
First Nat'l Bank of Amer	\$ 1,021,976.42		\$ 1,021,976.42
Independent	\$ 1,042,683.16		\$ 1,042,683.16
PNC	\$ 1,003,771.00		\$ 1,003,771.00
Totals	\$ 12,542,002.08	\$ 14,262,902.32	\$ 26,804,904.40
% of total investment	46.78995266	53.21004734	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

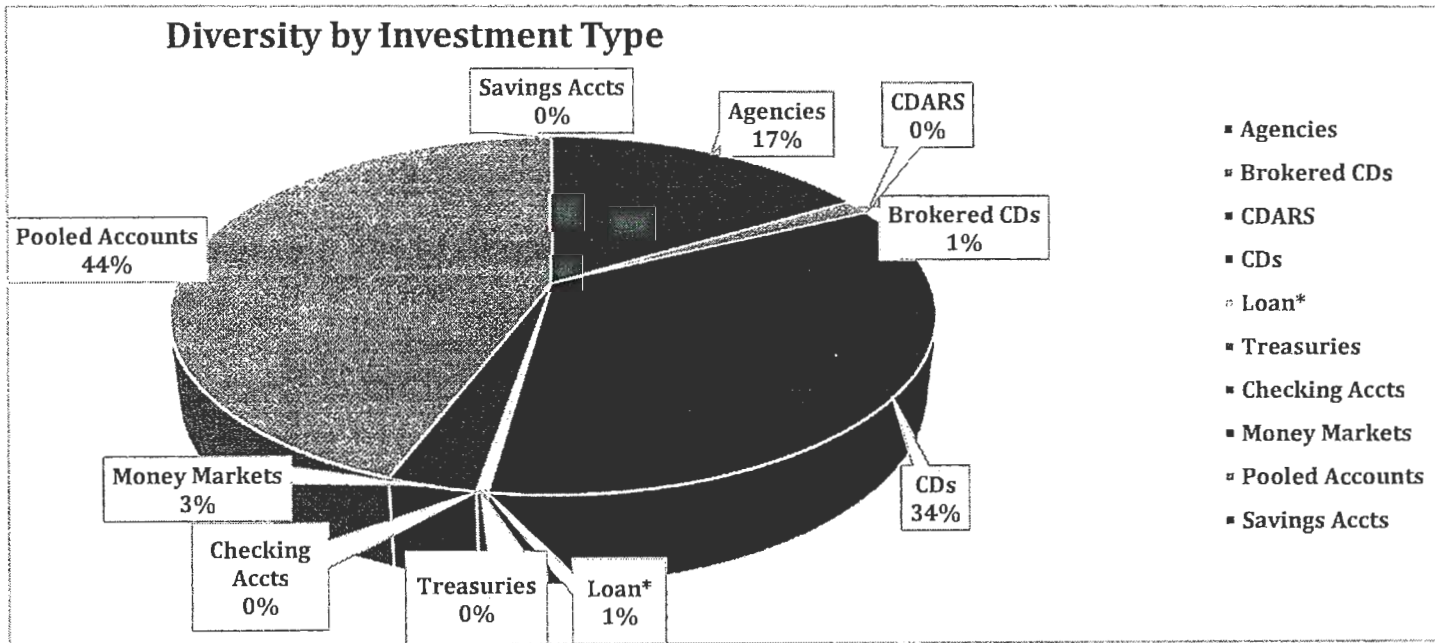
The signed agreement specifies that they are adhering to Public Act 20.

Investment Report Charter Township of Meridian



Current Investment Portfolio Size

Certificate of Deposits	\$ 6,961,211.92
CDARS	\$ -
Brokered CD's	\$ 419,000.00
Agencies	\$ 5,037,290.16
Loan*	\$ 124,500.00
Treasuries	\$ -
Money Markets	\$ 967,030.05
Checking Accts	\$ -
Savings Accts	\$ 5.36
Pooled Funds	\$ 13,295,867.27
	\$ 26,804,904.76



* Not an official investment but reflected for tracking purposes.



To: Township Board

From: Timothy R. Schmitt, AICP, Director Community Planning & Development

Date: August 12, 2021

**Re: Rezoning #21050 – M&J Management – 1999 Saginaw Highway rezoning
C-2, Commercial, to I, Industrial**

The Township Board approved Rezoning #21050 for introduction at its last meeting on August 3, 2021. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request.

Rezoning #21050 is a request to rezone approximately five acres at 1999 Saginaw Highway from C-2, Commercial, to I, Industrial. The applicant, M&J Management, intends to build a new industrial building on the property to allow for the continued expansion of their business, the Meridian Company. Given that the rezoning request is consistent with the Future Land Map from the 2017 Master Plan, which calls for Business/Technology uses on the site, Staff would recommend approval of the rezoning.

Township Board Options

The Township Board may approve or deny the proposed rezoning from C-2, Commercial, to I, Industrial. If the Board amends the proposal, the request may be referred back to the Planning Commission for a new recommendation. A resolution for final adoption of the rezoning request is included with this memo. Staff would offer the following motion for the Township Board to consider during their review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Rezoning #21050, an ordinance to rezone approximately five acres of land at 1999 Saginaw Highway from C-2, Commercial, to I, Industrial, for the following reasons:

- The proposed rezoning to I, Industrial, is consistent with the land uses called for on the site in the 2017 Master Plan for Land Use adopted by the Township.

Attachments

1. Resolution to Approve Ordinance 2021-04
2. Ordinance 2021-04 for Final Adoption

RESOLUTION TO APPROVE – Final Adoption

**Rezoning #21050
M&J Management, LLC
1999 Saginaw Highway**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th day of August, 2021, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, M&J Management, LLC requested the rezoning of an approximately five-acre parcel located at 1999 Saginaw Highway from C-2, Commercial, to I, Industrial; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting on May 24, 2021 and voted unanimously to recommend approval of the request at the June 14, 2021 meeting; and

WHEREAS, the Township Board discussed the proposed rezoning at its meetings on August 3, 2021 and July 20, 2021, and has reviewed the staff and Planning Commission materials provided under cover memorandums dated July 28, 2021, July 14, 2021, June 9, 2021, and May 21, 2021; and

WHEREAS, the proposed rezoning to I, Industrial, will be consistent with the Township’s Master Plan for Land Use, which calls for Business/Technology on the site; and

WHEREAS, public water and sanitary sewer are available for the subject site; and

WHEREAS, the Township Board introduced Rezoning #21050 for publication and subsequent adoption at its meeting on August 3, 2021.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2021-04, entitled “Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #21050” from C-2, Commercial, to I, Industrial; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

NAYS: _____

ORDINANCE NO. 2021-04
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #21050

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the C-2, Commercial, District symbol and indication as shown on the Zoning District Map, for 1999 Saginaw Highway for the land legally described as:

A parcel of land in the northwest $\frac{1}{4}$ of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel describe as: Commencing at the West $\frac{1}{4}$ corner of said Section 3; thence N01°03'17"W along the West line of Said Section 3 a distance of 1297.86 feet to the South line of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$ and the Centerline of Towner Road; thence N89°25'21"E along said South line and Centerline 393.45 feet; thence N00°48'16"W parallel with the West line of the East 50 acres of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$ a distance of 300.00 feet; thence N89°25'21"E parallel with said south line of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$ a distance of 550.00 feet to said West line of the East 50 acres of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$; thence N00°48'16" along said West line 444.83 feet to the point of beginning of this description; thence S89°25'21"W parallel with said South line of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$ a distance of 472.12 feet; thence N01°03'17"W parallel with said West line of said Section 3 a distance of 403.28 feet to the Eastbound centerline of Saginaw Highway (M-78); thence N57°29'13"E along said centerline 252.74 feet; thence S32°31'08"E 112.00 feet; thence N89°45'32"E 200.00 feet to said West line of the East 50 acres of the North $\frac{1}{2}$ of said Northwest $\frac{1}{4}$; thence S00°48'16"E along said West line 440.74 feet to the point of beginning; said parcel containing 5.00 acres more or less; said parcel subject to right-of-way for road purposes along Saginaw Highway (M-78); said parcel subject to all easements and restrictions if any.

to that of I, Industrial.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Deborah Guthrie, Township Clerk



To: Township Board

From: Timothy R. Schmitt, AICP, Director of Community Planning and Development

Date: August 12, 2021

Re: Rezoning #21030 – New China of Michigan – 5114 Jo Don Drive rezoning RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition

The Township Board approved Rezoning #21030 for introduction at its last meeting on August 3, 2021. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request.

Rezoning #21030 is a request to rezone an approximately 0.42 acre parcel located at 5114 Jo Don Drive from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with the following condition, offered by the applicant:

Upon approval of the Rezoning by the Township Board, the applicant will come back in thirty (30) days of the approval and request Rezoning of the North half of the Parcel from RCC, Multiple Family, to RB, Single Family, High Density.

The applicant intends on splitting off the north portion of the property, after rezoning it to single-family, allowing for the construction of a new home on the property. The Planning Commission held a public hearing on the rezoning at its meeting on April 12, 2021 and discussed at the May 10, 2021 and May 24, 2021 meetings. The Planning Commission voted 3-3-1 at its meeting on June 14, 2021, making no recommendation to the Board. The Township Board discussed the matter at the meeting of August 3, 2021 and July 20, 2021.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution for final adoption of the rezoning request is included with this memo. Staff would offer the following motion for the Township Board to consider during their review of the proposed rezoning request.

Move to adopt the resolution approving for final adoption Rezoning #21030, an ordinance to rezone approximately an 0.42-acre parcel located at 5114 Jo Don Drive from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition.

Attachments

1. Resolution to Approve Ordinance 2021-05
2. Ordinance 2021-05 for Final Adoption

RESOLUTION TO APPROVE – Final Adoption

**Rezoning #21030
New China of Michigan
5114 Jo Don Drive**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th day of August, 2021, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, New China of Michigan requested the rezoning of an approximately 0.42 acre parcel located at 5114 Jo Don Drive from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition; and

WHEREAS , the applicant voluntarily offered the following condition on the rezoning: Upon approval of the Rezoning by the Township Board, the applicant will come back in thirty (30) days of the approval and request Rezoning of the North half of the Parcel from RCC, Multiple Family, to RB, Single Family, High Density; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting on April 12, 2021 and discussed at the May 10, 2021 and May 24, 2021 meetings and voted to recommend no decision of the request at its meeting on June 14, 2021; and

WHEREAS, the Township Board discussed the proposed rezoning at its meeting on August 3, 2021 and July 20, 2021, and has reviewed the staff and Planning Commission materials provided under cover memorandums dated July 29, 2021, July 15, 2021, April 9, 2021, May 7, 2021, May 21, 2021 and June 11, 2021 with attachments; and

WHEREAS, the proposed rezoning to RCC and the condition voluntarily offered by the applicant ensure future development of the site will be consistent with Goal 1 of the 2017 Master Plan to preserve and strengthen residential neighborhoods; and

WHEREAS, public water and sanitary sewer are available for the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2021-05, entitled “Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #21030” from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, subject to the following condition voluntarily offered by the applicant:

1. Upon approval of the Rezoning by the Township Board, the applicant will come back in thirty (30) days of the approval and request Rezoning of the North half of the Parcel from RCC, Multiple Family, to RB, Single Family, High Density.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 17th day of August, 2021.

Deborah Guthrie
Township Clerk

ORDINANCE NO. 2021-05
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #21030

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RC, Multiple Family-maximum 14 dwelling units per acre, District symbol and indication as shown on the Zoning District Map, for 5114 Jo Don Drive for the land legally described as:

Lot 13, except the North 324 Feet, Sirhal's Sub., part of the East 1/2 of the Southwest 1/4, Section 17, T4N, R1W, Meridian Township, Ingham County, Michigan as recorded in Liber 19 of Plats, page 41.

to that of RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Deborah Guthrie, Township Clerk



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: August 13, 2021
Re: Environmental Commission Appointment

The Environmental Commission (EC) currently has one vacancy with the resignation of Rose Vadnais. The Environment Commission recommends the appointment of Valerie Lafferty, stating that she has attended several EC meetings. She's been a long time Township resident, served on the Planning Commission and helped with the Master Plan revisions. Ms. Lafferty has also been on the Cable Commission and the League of Women Voter Natural Resource person. She helped adopt a Citizen Climate Commitment project, attended Green Dialogue, worked on Marshall Park with Campbell, and participated in Energy Team Meetings. She's assisted with the Green Neighbors Network and is working with a "Listening Session" in Meridian around environmental issues. Ms. Lafferty likes the idea of working smarter, from the bottom up, and working together and feels the EC. is a great way to get involved.

The following motions are proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT OF VALERIE LAFFERTY TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/2022.

Attachment:

1. Applications for Public Service

Submitter DB ID 13169
IP Address 2601:704:281:24d0:4425:a5d2:6698:dcc9
Submission Recorded On 02/08/2021 9:01 AM
Time to Take the Survey 45 minutes, 8 secs.

Page 1



Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Environmental Commission

2. **Occupation:**

Retired

3. **Indicate areas not included above which may warrant special attention or study that are of interest to you:**

Not answered

4. **Describe education, experience or training which will assist you if appointed:**

JD from Michigan State University

MA from Wayne State University - Education/Counseling

BA from Michigan State University - Economics/Political Sci/History

Work experience as a Tribunal Judge with the Michigan Tax Tribunal, Valuation Specialist in the Land Section of Department of Natural Resources, Appraisal & Acquisition Manager at Consumers Energy, owner Market Street Land Services.

I was on the Meridian Township Cable Commission, Planning Commission and Board of Review during the 1990s, Recently I've been involved with the Twp's Green Neighborhood Network. Since retirement, I had been Natural Resources Director at the League of Women Voters Michigan & had been on the Environmental Commission on the Greater Lansing League. I am now helping to organize an Observer Corps at the Greater Lansing League of Women Voters. (I am sorry I am away from my home office & files (resume) and computer.)

5. **Contact Information:**

Name: Valerie Lafferty **Occupation:** Retired

Place of Employment: Retired **Home Address:** 6108 Columbia

Phone (days): 517 349 6660 **Phone (evenings):** 5173496660

Date: 02/14/1949 **Email:** LaffertyPLLC@gmail.com

6. **Attach Resume**

Resume is attached [Resume 2 Twp.pdf](#)

February 7, 2021

John Sarver
Environmental Commission
Meridian Township
Okemos, MI 48864

Dear John,

Please accept my resume and application for serving on the Environmental Committee as an expression of my interest in working together on environmental issues within our Township, and in serving with you and the other Commissioners, staff and interested fellow residents.

As I've shared with you, we are in our last month of hiding out in Florida for COVID. This is a first for us. The downside is I am trying to operate without a full computer, access to files, and complications trying to navigate on different operating systems! Therefore, my resume is a bit truncated, but I can certainly follow up with more information when I return the second week of March.

Thank you!

Sincerely,

Valerie Lafferty

VALERIE LAFFERTY --ADMITTED TO PRACTICE, STATE BAR OF MICHIGAN (69985)
6108 COLUMBIA, HASLETT, MI -- (517) 349-6660 - LAFFERTYPLLC@GMAIL.COM

EXPERIENCE

Volunteer - League of Women Voters - 2013 to Present

Served as Secretary of local Lansing Area Chapter to Director of Natural Resources for the Michigan Chapter. Active in the Environmental Advocacy Committee for 2-3 years. Developed member tours of recycling facilities in Metro Detroit area and in Lansing. Developed webinar with EGLE Recycling Specialist for our area (Emily Freeman) and a subject matter expert on Recycling/Circular Economy from California (Heidi Sanborn from national Stewardship Action Council). Helped create an Observer Corps for the Lansing Area chapter and serve as coordinator, which includes finding monthly speakers (like Michigan Municipal League's Chief Counsel to discuss the Open Meetings Act).

Volunteer - Meridian Township

Sit in with the Green Dialogue group often and helped in the formulation of the Green Neighbor Network and to a lesser degree, the Citizen's Climate Commitment (CCC). Presented the CCC to the Lansing Area League who adopted it and made a formal request that the State League also adopt. I am a member of the Energy Team. Many years ago I sat on the Township's Planning Commission, Cable Commission and Assessing Board of Review at different times.

MICHIGAN TAX TRIBUNAL – 2015 – 2018 – MEMBER

Adjudicated property tax appeals from commercial and residential Michigan property owners and/or governmental units over valuation or exemption issues, including principal residence, poverty, agriculture, veteran's, and charitable/religious as well as special assessments. and for charitable, poverty, principal residence, agricultural and veterans' exemptions, including writing orders and opinions.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR) – 2011 – 2015 – REVIEW APPRAISER

I functioned as subject matter expert for appraisals for the Department. We made several initiatives resulting in new policy or programs within DNR, including:

- Legislation. Instigated an update in legislation by assembling and building consensus with a group of key DNR employees which was signed into law.
- Education & Outreach. Instigated education programs within state government that included participants from Environmental Quality (DEQ), Transportation, Treasury and Management & Budget, besides DNR. Three were all day sessions attended by 40-60 state workers who also received continuing education credit in real estate, appraisal or assessing for those who were licensed.

MARKET STREET LAND SERVICES – 1986 – 2011 – Consultant/Broker/Appraiser/Principal

Assembled and managed groups of professionals to provide right of way services for various municipalities. Also appraised, reviewed appraisals and provided brokerage services.

CONSUMERS ENERGY (CE), Real Estate Department Jackson, MI - 2000 - 2002

- Appraisal Manager & Acquisition Manager for electrical & gas transmission corridors + corporate acquisition/disposition statewide – above ground and underground easements and in fee.

- Set up system to work through large backlog of valuation issues which had been holding up collateral functions at central office Real Estate Department, oversaw contract for outside appraisers and acquisition agents, and supervised contract staff.
- Valued and acquired right of way for underground and above ground high voltage transmission lines, gas lines and gas storage. Disposed of excess office/service stations across state, and valued odd parcels requested by customers for a variety of reasons. Formed good relationships with long-time real estate staff and effectively collaborated to achieve shared goals. Many valuation problems involved easements or partial interests.

LAFFERTY PLLC – 2008 – 2011 – ATTORNEY, PRIVATE PRACTICE

My business was composed largely of private real estate clients and Ingham County court appointments. During this time, also worked part time at Elder Law of Michigan and served clients from Market Street.

Active in the Ingham County Bar, State Bar of Michigan and other community-based organizations.

- Editor for monthly publication to Ingham County Bar's *Briefs* magazine. Initiated Real Estate Section at the County level – speakers with regular meetings.
- Active participant in SBM Section regarding proposed legislation.

ELDER LAW OF MICHIGAN (ELM) – 2008 – 2011 – STAFF ATTORNEY - PART-TIME

Focused on housing, landlord tenant, real estate transactions, contracts, etc:

- Took a volunteer leadership role to collaborate on the Governor's Elder Abuse initiatives in Michigan winter/spring 2008/9 within a loose confederation of non-profits, which included producing education materials and podcasts posted on the ELM website.
- Developed large grant application for multi-generational housing.
- Completed Probate Certificate at ICLE.
- 40-hour civil mediation training through Supreme Court Administrators Office for mediating in MI courts.

EDUCATION/CERTIFICATIONS

Michigan State University College of Law, East Lansing, MI JD
The *Jurisprudence Achievement Award* for Alternative Dispute Resolution & Real Estate

Wayne State University, Detroit, MI MA
Masters of Arts in Counseling, School of Education

Michigan State University, East Lansing, MI BA
Multi Disciplinary Social Science Major (Economics/History/Political Science)

LEADERSHIP/AFFILIATION/VOLUNTEER

- Lansing Area League, Observer Corps - Coordinator
- Director Natural Resources - Michigan League of Women Voters
- Secretary & Environmental Committee - Lansing Area League of Women Voters
- President of Women Lawyers of Michigan 2010.
- Pro-Bono Work – Legal Services of South-Central Michigan, Project Salute (from Detroit Mercy College of Law)

- Mediator for Greater Lansing Association of Realtors.
- Former Board Member (Director) for Resolution Services Center of SC Michigan.
- MSU Law Inns of Court – 2007-09
- Commission on Services to the Aging – Commissioner – Governor Appointment
- American Bar Association, State Bar of Michigan, & Ingham County Bar Association
- Stated Certified General Appraiser; State licensed Real Estate Broker;
- 2008-09 Editorial Staff, ICBA (Ingham County Bar Association) Briefs
- 2009- Red Cross Volunteer – Disaster Relief Team
- Past Member – CEDAM, Sierra Club
- Poll Challenger 2008 and 2012 Presidential Election
- Meridian Township: Planning Commissioner, Cable Commissioner & Assessing Board of Review panel in 1990-2000s.

PUBLICATION/PRESENTATIONS

"Michigan: One Year Later for Condemning Authorities. . ." published in ABA State & Local Law News, Volume 31, No. 2, Winter 2008. Republished in Right of Way magazine, Volume 55, No. 2 Mar/April 2008.

"Positive Leadings," MSUFCU Boosts Greater Lansing," Briefs, December 2008

"Elder Abuse in Hard Times," Briefs, August 2009.

"LEED, What Is It and Why We Need to Know," to International Right of Way Association Michigan Chapter General Membership Meeting – March 2009 Presentation

"Property, Probate & Elder Law," presentation at MSU Federal Credit Union, June 2009

"LEED & Why You Need to Know, The Greater Lansing Business Monthly, July 2009

"Going Green", Right of Way magazine, Aug/Sep 2009

"China & Senior Housing – The Perfect Storm," Briefs, December 2010 & ABA State & Local Government website

"China in a Hurry – Mega Public Projects and Property Rights," Briefs, February 2010.

"Multi-generation Housing: Old School or Game Changer," Briefs, August 2010

"Aging in Place," Briefs, September 2010.

"Seniors, Disabled & Everyone Else – In Search of Design Standards," Briefs, October 2010.

Working with DNR – Presentation to ASFMR (Am Soc of Farm Mgrs & Rural Apprs) Annual Meeting – Spring 2012

Mediation in Business – Presentation to NAWIC (National Assoc of Women in Construction) – Summer 2012

DNR & Michigan – Presentation to IRWA (International Right of Way Assoc) General Membership Meeting – Fall 2012



To: Township Board
From: Timothy R. Schmitt, AICP, Director Community Planning & Development
Date: August 12, 2021
Re: Township Board/Planning Commission – Joint Meeting Summary

The Township Board and the Planning Commission had a very productive conversation on a series of topics at their joint meeting on August 9, 2021. The topics of discussion were the updates to the Mixed Use Planned Unit Development ordinance, the upcoming Sign Ordinance update, and the potential Form Based Code ordinance that has been in process for several years.

Mixed Use Planned Unit Development

The MUPUD ordinance has been under review since late 2020 and the Planning Commission recently forwarded a series of changes to the Township Board for review and potential approval. The Planning Commission discussed with the Township Board the thinking behind the changes in the ordinance. The majority of the discussion focused on the amenity list development and the value of various amenities versus others, but there was discussion on the term ‘nonresidential’, the inclusion of the Meridian Mall area as an area for additional density, and how much definition certain items need versus the value of providing some flexibility in design. Overall, both the Board and Commission were ready to make the changes to the ordinance and the Township Board will be taking up the changes.

Sign Ordinance

The Township’s sign ordinance has not had a substantial overhaul since the Reed v. Town of Gilbert Supreme Court decision in 2015. A subcommittee of the Planning Commission is beginning work on a sign ordinance overhaul. The discussion regarding this item was largely around the concept of content neutral regulation and the level of changes to the Township’s ordinance that will be necessary to get to a position to withstand potential future legal challenge. There was also discussion about addressing some flaws in the current ordinance, specifically around multi-tenant commercial buildings, the design to continue to limit signs in residential districts, and what our potential regulate hate speech is going forward. Staff indicated that the hope is to have a public hearing and recommendation from the Planning Commission to the Township Board on a new ordinance later this Fall.

Form Based Code

A pilot Form Based Code ordinance for the area between Northwind Drive and Park Lake Road, on Grand River Avenue, has been under discussion, design, and consideration for a number of years, with the most recent draft from May 2020. There was discussion on how to implement such an ordinance and where a Form Based Code makes the most sense. Discussion focused on its potential use in the PICA areas of the community and how the process would work from a process perspective, given that Form Based Code generally have streamlined review processes that care largely about what the building looks like, not what is in the building. It was agreed that Staff would continue to work with the Planning Commission on developing the ordinance to bring back in the future for review.

Both the Township Board and the Planning Commission agreed this was a helpful dialogue about major issues affecting the future development in the community and it would be helpful to continue these meetings on a regular basis in the future.



To: Township Board

From: Timothy R. Schmitt, *AICP*
Director of Community Planning and Development

Date: August 12, 2021

Re: Text Amendment #21020 – MUPUD Ordinance Updates

The Township Board previously received the Planning Commission’s recommended changes to the Mixed Use Planned Unit Development Ordinance at their July 20, 2021 meeting. At that time, the Board decided that the first step in reviewing the ordinance should be to have a joint meeting with the Planning Commission, with the main topic being the review of the ordinance changes. This allowed the Township Board to hear from the Planning Commission some of the specific intent in the proposed changes.

The Joint Meeting between the Township Board and the Planning Commission was held on August 9th and there was robust discussion about the MUPUD ordinance for well over an hour. Although no specific decisions we made, the Board received a great deal of feedback from the Planning Commission, specifically regarding the amenities in the new ordinance and how they relate to the type of development the community was trying to attract.

As has been mentioned previously, the changes are trying to address what were perceived as gaps in the current ordinance and the type of development that was being built and proposed under it. The Township Board mentioned several potential additions/modifications to the draft at the Joint Meeting and Staff looks forward to continuing that conversation and making the changes that the Township Board would like to see, in order to move this ordinance towards adoption. Additionally, Staff has several small ‘clean up’ changes to address, once we have the Board’s formal input. After we receive formal direction on any necessary changes, we will bring the ordinance back along with a Resolution for Introduction, to begin the final stage of adopting the ordinance changes.

Attachments

1. Draft MUPUD Ordinance as recommended by the Planning Commission

Chapter 86. Zoning

ARTICLE IV. District Regulations

DIVISION 4. Other Districts

Section 86-440. Mixed use planned unit development (MUPUD).

- (a) Purpose and intent. The purpose of the mixed use planned unit development (mixed use PUD) section is to create more walkable pedestrian oriented developments by promoting and accommodating developments in rational mixed patterns that respect Meridian Township's transitional land use concept to protect, enhance and preserve natural resources. The second purpose is to encourage rehabilitation of existing structures to include those originally built or partially built before zoning ordinances were adopted, and in such a manner that will maintain traditional urban design to preserve and enhance community resources.

The intent of this section is two-fold.

- (1) Meet Township goals through well planned, integrated, high quality mixed use in redevelopment projects: Enhance health and safety goals by requirements for walkability, pedestrian orientation and high quality, durable, building materials. Increase Township prosperity goals and citizen welfare by appreciated property values which will support necessary public services. Actualize our cultural heritage through citizen pride in creative, new places to walk to, shop at and work in that retain a flavor of Meridian Township's rich history. Enhance diversity goals with new types of residential uses in close-knit community design. Improve our natural environment goal by mixed use redevelopment with incentives for more intensely landscaped buffers and open spaces designed to complement Township parks and green space plans.
- (2) Improve the potential for financially attractive and high quality mixed use projects in the Township while meeting Township goals of a safe, healthy and sustainable community.
 - a. Enhance incentives for investment by the ability to mix residential with **nonresidential** ~~commercial and office~~ uses within the same development.
 - b. Allow flexibility in setback and parking requirements.
 - c. Encourage redevelopment by allowing increases in density in exchange for providing specified community amenities.
 - d. Achieve attractive and commercially successful core areas through cooperative development projects with one or more land owners.
 - e. Encourage mitigation to lessen potential hazards associated with the location of a mixed use PUD such as when adjacent to a railroad.

(b) Definitions.

AMENITY

~~Aesthetic, practical or other characteristics of a development that increase its desirability to a community or its marketability to the public. Amenities may differ from development to development.~~

Extraordinary project feature that provides usable benefit to both the occupants of the development and general public and reflects scale of facility, building, or place.

AFFORDABLE HOUSING

Housing in which a household making not more than 80% of the Area Median Income is paying not more than 30% of their gross income for housing costs, including utilities.

AWNING

A roof-like cover, often fabric, metal, or glass designed and intended for protection from weather or as a decorative embellishment, and which projects from a wall or roof of a structure over a window, walk, door, or the like.

BALCONY

A platform that projects from the wall of a building and is surrounded by a railing or balustrade, for the private use of tenants.

CLOSE-KNIT COMMUNITY

A style of land development advocating smaller, narrower lots, shallower yards and setbacks, smaller and more intensely used spaces, etc. that is less land consumptive than traditional suburban development.

HORTICULTURAL MAINTENANCE PLAN

A written statement documenting the methods to be used to maintain landscaping materials in a healthy condition, free of refuse and debris.

IMPROVEMENT

Alterations to any structure that do not change the intensity of its use, do not increase the gross floor area, height, or bulk of the structure by more than 10%, and/or do not block or impede public access.

MONUMENT SIGN

A freestanding sign, in which the entire bottom (base) is in contact with the ground and is independent of any other structure.

ORNAMENTAL

Something that is either decorative or something that provides aesthetic quality to an object required for other purpose.

PEDESTRIAN ORIENTED DEVELOPMENT

Development designed with an emphasis primarily on the street sidewalk and on pedestrian access to the site and building, rather than on auto access and parking areas with design bearing a definite relationship to the human dimension. The building is generally placed close to the street and the main entrance is oriented to the street sidewalk. There are generally windows or display cases along building facades which face the street. A pedestrian oriented neighborhood offers variety in housing clustered around well-defined neighborhood centers which support jobs, **nonresidential commercial** activity, and a range of amenities to sustain lively streets and gathering places. It offers a gradient density from open space to high-intensity **nonresidential commercial** cores. The layout of pathways, streets and transportation corridors minimizes conflict between walking, biking, and driving.

REDEVELOPMENT

The process by which an existing developed area is rehabilitated, restored, renovated, expanded and/or adaptively reused. Redevelopment may also mean a site that contains an existing building(s) to be removed with the approval of the mixed use PUD.

SIGN PROGRAM

A plan of all signs proposed to be installed in a mixed use PUD project submitted for approval to create a coordinated project theme of uniform design elements such as color, lettering style, size, and placement consistent with the context of the project and its surroundings and the purpose and intent of this section.

SUBSTANTIAL IMPROVEMENT

Alterations to any structure that does change the intensity of its use, does increase the gross floor area, height, or bulk of the structure by more than 10%, and/or does block or impede public access.

WAIVER

Permission to depart from the requirements or standards of the underlying zoning district **in return for the provision of amenities.**

(c) Permitted locations and uses.

(1) Locations.

- a. Mixed use PUD shall be permitted in the C-2, C-3, CS, and CR zoning districts, where public water and sewer are available.
- b. Mixed use PUD shall be permitted in the PO and C-1 districts where public water and sewer are available, provided that when adjacent to land zoned and developed in a single-family residential district, the height of buildings in the mixed use PUD shall be no taller than the abutting residential district would allow.

(2) Uses.

- a. All uses permitted by right and by special use permit in the underlying zoning district or districts where a project includes more than one zoning district, provided that the purpose and intent of this section is incorporated within the total development plan.
- b. ~~Limited commercial~~ **Nonresidential** uses in an underlying PO zoning district.
 1. **All uses allowed in the C-1 (Commercial) and PO (Professional and Office) zoning district by right and by special use permit are permitted in a PO zoned mixed use PUD.** ~~In addition to the uses permitted in the underlying PO zoning district, only the following neighborhood-oriented commercial uses are allowed:~~
 - i. ~~Personal service establishments which perform services on the premises such as, but not limited to, barber or beauty shops, repair shops (jewelry, electronic, shoe, small appliances, etc.), pharmacies, tailor shops, laundries and dry cleaners, with the exception of dry cleaning plants.~~
 - ii. ~~Restaurants and cafes which serve food or beverages. This use shall not include bars and taverns.~~
 - iii. ~~Grocery stores.~~
 - iv. ~~Financial institutions.~~
 - v. ~~Retail merchandise establishments.~~
 - vi. ~~Outdoor seating areas for cafes and restaurants.~~
 2. ~~Commercial development shall not be located in any PO zoned mixed use PUD without approval by the Township Board of the location and general amount of commercial uses shown in the form of a site plan at the time of approval of the mixed use PUD. The request will be evaluated for consistency with the intent of the mixed use PUD ordinance and whether it is harmonious with adjacent sites. The Township Board may approve, approve with conditions, or deny a request in regards to the location and amount of any allowed commercial development in a PO zoned mixed use PUD.~~

- 2 3.** ~~If~~**T**he Township Board approves the location and/or amount of commercial uses in a PO-zoned mixed use PUD, it may place conditions on the development in order to guarantee consistency with the purpose and intent of the mixed use PUD ordinance, which includes, but is not limited to, providing walkable, pedestrian-friendly communities and ensuring compatibility with surrounding residential neighborhoods on adjacent sites. Conditions may include, but are not limited to, the following subjects:
- i. Hours of operation.
 - ii. Total square footage allotted for the **nonresidential commercial** uses.
 - iii. Location, design, and orientation of specific **nonresidential commercial** uses which may locate within the development and their placement in relationship to neighboring uses.
 - iv. Proportion of the development which may be occupied by individual **nonresidential commercial** uses or by all **nonresidential commercial** uses.
 - v. Maximum noise levels emitted.
 - vi. Lighting levels, direction, and timing.
 - vii. Sufficiency of parking.
 - viii. Enhancement of walkability within the development and connectivity to surrounding uses.
 - ix. Landscaping and screening.
- c. Single- and multiple-family residential uses up to a density of 14 dwelling units per acre when developed in conjunction with the redevelopment of an existing building(s) for a use permitted by right or by special use permit in the underlying zoning district and on the same parcel of land. The density may be increased to 18 dwelling units per acre by offering four ~~or more~~ additional ~~unique and extraordinary~~ amenities acceptable to the Township.
- d. Single- and multiple-family residential uses up to a density of 10 dwelling units per acre when developed in conjunction with the development of an undeveloped site for a use permitted by right or by

special use permit in the underlying district and on the same parcel of land.

- e. For mixed-use PUDs within the Okemos Downtown shown on Map 1, ~~and~~ the Haslett Downtown shown on Map 2, **and the Meridian Mall property shown on Map 3**, the Township Board may in its sole discretion approve a higher density per acre of residential dwelling units and an increase in the height of a building based upon the proposed mixed-use PUD complying with the following performance criteria:
1. Architectural design and placement of building(s) on the parcel(s) will be consistent with the architectural standards set forth in the Master Plan, of current adoption, and are to include sustainability and environmental considerations, including, but not limited to, energy usage from renewable energy resources. Achieving Energy Star or LEED Silver standards or better is highly valued.
 2. The building height is no more than four stories above the finished grade. A fifth story may be allowed where there is a minimum of a ten-foot setback for such fifth story from the predominant first-floor facade elevation. Overall height from the finished grade to the top of the wall does not exceed 60 feet. Floor-to-ceiling height is at a minimum of 14 feet for first floor **nonresidential** ~~commercial~~ or office uses, and a minimum of nine feet for all residential and any upper floors, regardless of use.
 3. A parking plan that provides a unified design for any parking structures with the main building through the use of similar building materials, color, and architectural style.
 4. An innovative design including a number of different dwelling unit types, sizes, and floor plans are available within the mixed-use PUD.
 5. The mixed-use PUD provides common areas and/or amenities for residents and the general public, including, but not limited to, gathering spaces, gardens, courtyards, pavilions, pocket parks, swimming pools, exercise rooms, storage rooms, lockers, and covered parking.
 6. The mixed-use PUD promotes nonmotorized and shared (public) transportation by providing convenient access to the public pedestrian/bicycle pathway system and public transportation systems as outlined in the Master Plan.

7. The mixed-use PUD provides opportunities for shared parking, accessways, and driveways with adjoining properties or provides additional parking spaces that may be used by the public.
 8. The mixed-use PUD generally provides ~~commercial~~ **nonresidential** and other nonresidential uses on the ground floor(s), and the development demonstrates a financially viable plan for sustainable ~~commercial~~ **nonresidential** and/or office space usage.
 9. The mixed-use PUD demonstrates how proposed higher density will not negatively impact the character, aesthetics, safety, or welfare of surrounding businesses and neighborhoods.
 10. The mixed-use PUD considers any potential for increased traffic and provides solutions to address the traffic increases.
 11. The mixed-use PUD makes efforts to preserve and use existing structures or provides explanations to justify why such preservation and use is not possible.
- f. Uses may be mixed vertically and/or horizontally.
- g. The mixed use PUD approval shall serve as the special use permit review and approval for any use or other activity requiring special use permit approval in the underlying zoning district, provided the use or other activity requiring special use permit approval is identified before the Township Board approves the mixed use PUD. Any use subject to special use permit review proposed after a mixed use PUD approval must be processed pursuant to the special use permit requirements set forth in Chapter 86, Article II, Division 4 of the Code of Ordinances.**
- 1. The mixed use PUD approval shall serve as the special use permit for any project subject to § 86-658 of the Code of Ordinances; a separate special use permit shall not be required.**
 - 2. A mixed use PUD application to redevelop an existing use previously approved by special use permit shall act as the request to amend the existing special use permit.**

- (d) Phasing. Mixed use planned unit developments may be phased provided each phase incorporates a use permitted in the underlying zoning district **and includes one or more amenities**. Phasing plans shall be evaluated for the proportionality of permitted use(s) to residential use(s). Phasing plans shall be submitted with the original mixed use PUD.
- (e) Amenities.
- (1) Requirements and guidelines.
- a. Every mixed use PUD shall incorporate **at least** one or more amenities.
 - b. Every request for a density bonus shall incorporate **four** ~~one or more~~ amenities in addition to those required by subsection (e)(1)a.
 - c. Waivers from zoning ordinance standards may be granted by the Township Board in exchange for amenities. **For every one waiver requested at least one amenity must be provided.**
 - d. Amenities shall not be combined or counted more than once or counted toward any other requirement of the ordinance.
 - e. ~~When multiple amenities are proposed, multiple criteria categories should be represented.~~
 - f. Amenities shall be visible and/or accessible to the public from a fully improved street, and/or a benefit to the general public.
 - g. One or more amenities must be provided in each project phase, if a phased development is proposed.**
- (2) Criteria. Amenities acceptable for consideration by the Township shall meet one or more of the following criteria:
- a. Type, value, and number of amenities shall be proportionate to the size and/or cost of the project **and the number of waivers requested.**
 - b. ~~Variety of amenity categories represented.~~
 - c. Support of goals expressed in this section, ~~the Township Board policy manual,~~ the master plan, or other applicable adopted plans.
 - d. Consistency and compatibility with the intended use of the site.
 - e. Continuity of design elements.

- f. Appropriate and harmonious with the surrounding area.
 - g. Potential to act as a catalyst for improvements to surrounding sites.
- (3) ~~Categories listing e~~ Examples of possible amenities. **The following list of amenities is weighted to recognize more substantial project features may fulfill the requirement for multiple amenities. Other amenities not listed below may be considered provided they meet the criteria established in Section 86-440(e)(4).**
- a. **Project features counting as three (3) amenities.**
 - 1. **Activities or technologies listed for Leadership in Energy and Environmental Design (LEED) certification by the U.S. Green Building Council or certification criteria of organizations with similar goals; for example, American Society of Landscape Architects' (ASLA) Sustainable Sites Initiative (SITES) or Society of Environmentally Responsible Facilities (SERF).**
 - 2. **Multilevel parking decks or underground parking.**
 - 3. **A minimum of 20 percent of the total units within the development identified as affordable units.**
 - 4. **Project includes at least 25 percent of the total gross floor area of the building(s) identified for non-residential uses such as retail stores, restaurants, offices, or similar land uses.**
 - 5. **Vertical mixing of land uses for the entire project.**
 - 6. **Project includes unique, high-quality architecture and 75 percent of all facades are covered with natural materials such as brick or stone.**
 - 7. **Dedicated outdoor gathering space in the form of a central green, plaza, or square which is to function as a focal point for the non-residential portion of the mixed use PUD and serve as an area where social, civic or passive activities can take place. This area shall be at least 20% of the building footprint or 5,000 contiguous square feet (whichever is greater) and designed to serve as a visual and functional civic amenity for sitting, viewing, dining, or other similar outdoor activity.**

- b. Project features counting as two (2) amenities.**
 - 1. Any alternative energy system producing at least 50 percent of the energy consumed by the development.**
 - 2. Grey water recycling.**
 - 3. Green roof.**
 - 4. New enhanced public transit stops, when located on or adjacent to property proposed for mixed use PUD. New stop for location not currently served by public transit system, in coordination and with approval from local transit provider. The public transit stop shall include seating, shelter, and other elements approved by a local transit provided.**
 - 5. Public art at 1% of the project cost designed to withstand natural elements and reasonable public contact for at least 10 years.**
 - 6. Interior individual bicycle lockers or a locker banks.**
 - 7. Shared parking where it can be determined that the peak requirements of the several occupancies occur at different times (daily, weekly or seasonally).**
 - 8. Installation of waterless urinals or other low-flow plumbing fixtures throughout project.**
 - 9. A mix of dwelling unit types (such as one, two, or three bedroom units) with no more than 50 percent of one type of dwelling unit provided in the development.**
 - 10. Public outdoor seating plazas adjacent to or visible and accessible from the street including, but not limited to, benches or other outdoor seating not associated with an outdoor cafe.**

- c. Project features counting as one (1) amenity. Only one amenity from this section shall be counted toward the total number of required amenities for a mixed use PUD.**
 - 1. Electric car charging stations. A minimum of five charging stations shall count as one amenity.**
 - 2. Green space exceeding the underlying permeable surface regulation.**

3. **Covered bicycle storage on site.**
4. **Combination of first floor awnings and upper floor balconies adjacent to a public street.**
5. **Street trees installed at a 50% higher density and one inch caliper larger than required by the Code of Ordinances.**
6. **Public recreation resources for active recreation or informal spontaneous recreation such as ball fields, tennis courts, swimming pools, pickle ball courts, or other similar activities. Resources shall be open and accessible to the general public.**
7. **Wireless access points available to the general public.**
8. **Bicycle repair station.**
9. **Sidewalk planters.**
10. **Dedicated parking for e-scooters or other alternative mobility options.**
11. **Decorative streetlights.**
12. **Privately maintained courtyards, plazas, pocket parks, and rooftop gardens and similar features with seating for the public.**
13. **Enhancement of existing public transit stop, when located on or adjacent to property proposed for mixed use PUD. The enhancements shall include the provision of seating, shelter, and other elements approved by a local transit provider.**

a. ~~Conservation:~~

1. ~~Any alternative energy system.~~
2. ~~Grey water recycling.~~
3. ~~Green roofs.~~
4. ~~Electric car charging stations.~~
5. ~~Activities or technologies listed for Leadership in Energy and Environmental Design (LEED) certification by the U.S. Green~~

~~Building Council or certification criteria of organizations with similar goals; for example, American Society of Landscape Architects' (ASLA) Sustainable Sites Initiative (SITES) or Society of Environmentally Responsible Facilities (SERF).~~

~~b. Environment:~~

- ~~1. Significantly increased pervious surfaces.~~
- ~~2. Rehabilitation of degraded sites.~~
- ~~3. Green space exceeding the underlying permeable surface regulation.~~
- ~~4. Rehabilitation of green space designated as links on the greenspace plan.~~
- ~~5. Street trees installed at a 20% higher density or one inch caliper larger than required by the Code of Ordinances.~~

~~c. Accessibility:~~

- ~~1. Transit stops. The addition or relocation of one or more transit stops when supported by a local transit provider.~~
- ~~2. Foot and bicycle pathways and sidewalks that connect with the Township's pedestrian/bicycle pathway system and routes identified in the Township's green space plan via a public right-of-way or public access easement.~~
- ~~3. Covered bicycle storage on site.~~

~~d. Parks, recreation and culture for active and passive activities:~~

- ~~1. Public recreation resources.~~
- ~~2. Public cultural venues.~~
- ~~3. Public art at 1% of the project cost designed to withstand natural elements and reasonable public contact for at least 10 years.~~

~~e. Social interaction:~~

- ~~1. Outdoor gathering spaces or outdoor eating spaces of 300 square feet or more.~~
- ~~2. Public outdoor seating plazas adjacent to or visible and accessible from the street including, but not limited to,~~

~~benches or other outdoor seating not associated with an outdoor cafe.~~

- ~~3. Privately maintained courtyards, plazas, pocket parks, and rooftop gardens and similar features with seating for the public.~~

~~d. Site and building design:~~

- ~~1. Underground utilities.~~
- ~~2. Combination of first floor awnings and upper floor balconies adjacent to a public street.~~
- ~~3. Porches on any structure.~~
- ~~4. Multilevel or underground parking.~~
- ~~5. Ornamental paving treatments for sidewalks and/or parking areas such as, but not limited to, concrete masonry unit pavers, brick, stone or pervious concrete or asphalt.~~
- ~~6. Innovative lighting.~~
- ~~7. Sidewalk planters located in the vicinity of sidewalks and/or outdoor seating areas.~~
- ~~8. Public access to new technology including wireless access points, electronic information displays, excluding unsolicited electronic broadcast information.~~
- ~~9. Consolidation of multiple land parcels into one to facilitate an integrated design.~~
- ~~10. Fountain.~~

(f) Design standards.

(1) General restrictions.

- a. Except as noted elsewhere in this section, the yard, setback, lot size, type and size of dwelling unit, frontage requirements, and impervious surface regulations and restrictions are generally waived for the mixed use PUD, provided that the spirit and intent of this section, as defined in Subsection 86-440(a) above, are incorporated with the total development plan. The Planning Commission may recommend and the Township Board shall establish all requirements by means of the approval of the planned unit development.

- b. Maximum height in a mixed use PUD shall be no higher than 45 feet, **except for those mixed-use PUDs within Okemos Downtown as shown on Map 1, the Haslett Downtown shown on Map 2, and the Meridian Mall property shown on Map 3.** Exceptions provided in Section 86-591 shall apply.
- c. Except as stated above, all requirements regarding floodways, floodplains and wetlands in the conservancy district shall apply to the mixed use PUD.
- d. Metal and portable buildings shall be prohibited.
- e. Residential uses shall be located as far as possible from railroad tracks.

(2) Structure.

- a. Building materials generally. Materials **shall** ~~should~~ include, but are not limited to, wood, brick, clapboards, beadboard, glass, and stone. Other materials, such as vinyl, aluminum, and other metal sidings **shall** ~~should~~ be avoided. All buildings shall be completed on all sides with acceptable finishing materials. Any element not specifically mentioned in this section shall otherwise conform to other provisions of the Code of Ordinances.
- b. Architectural design. Diversity and variety in architecture is encouraged.
 - 1. Architectural design shall be consistent with pedestrian-oriented development.
 - 2. Property owners shall be encouraged to design and construct their building facades so that these improvements relate to and are sensitive to nearby historical features, blend with the facades of adjacent buildings and complement streetscape improvements in the area. Buildings greater than 50 feet in width shall be divided into increments of no more than 50 feet through articulation of the facade.
 - 3. Windows shall cover no less than 50% of nonresidential street level facades.
 - 4. All mechanical, heating, ventilation, and air conditioning (HVAC) and like systems shall be screened from street level view on all sides by an opaque structure or landscape material selected to complement the building.
 - 5. Railings, benches, trash receptacles and/or bicycle racks, if provided, shall be of commercial quality, and complement the

building design and style, subject to the approval of the Director of Community Planning and Development.

- (3) Parking.
 - a. Setbacks for parking areas from the public street, adjoining properties, and when adjacent to residentially zoned properties shall be established during the review process. Consideration should be given to preservation of existing residential neighborhoods and heritage trees.
 - b. The number of required off-street parking spaces shall comply with § 86-755 of the Code of Ordinances, which outlines the schedule of requirements for parking spaces. The Township Board may reduce the number of off-street parking spaces required for a development. The Township Board shall establish a reasonable number of required off-street parking spaces based on the characteristics associated with the property and availability of other sources of parking or the provision of amenities in lieu of parking.
 - c. Parking lots **shall only be permitted in** ~~are encouraged to be on the~~ **a side or in the rear yard of a building. In no case shall a parking lot extend beyond the front façade of a building.**
 - d. Bicycle parking shall be separated from automobile parking ~~in visible locations~~ **and meet the provisions of Section 86-760.**
- (4) Landscaping shall generally comply with the provisions of the Code of Ordinances. Landscaping **shall** ~~should~~ be designed to preserve existing significant natural features and to buffer service areas, parking, or dumpsters; a mix of evergreen and deciduous plants and trees are preferred with seasonal accent plantings to add to the visual appeal of the area. Native plant species are encouraged and a horticultural maintenance plan shall be required. Landscaping shall also comply with other applicable provisions of this section. Maintenance of landscaped areas shall be subject to Subsection 86-758(3) of the Code of Ordinances. Additional landscaping may be required in order to preserve and/or protect adjacent properties.
- (5) Lighting. All outdoor lighting associated with nonresidential and multiple family residential projects in a mixed use overlay area shall conform to Article VII in Chapter 38 of the Code of Ordinances and is subject to the approval of the Director of Community Planning and Development. Street lighting intended to provide illumination for pedestrians on the sidewalk shall not exceed 15 feet in height.
- (6) Signs. Each applicant shall submit a sign program illustrating each proposed sign type, its size and location as part of the project's application materials. The size, number, and location of signs shall be submitted at the same time as

the mixed use PUD project. The Director of Community Planning and Development may be authorized to approve the entire sign program, or any part of the sign program, as part of the site plan review process.

- a. General guidelines.
 1. Signs **shall be** designed to enhance the pedestrian experience, reflect and complement the character of the building, and respect the overall character of the area in an attractive and functional manner ~~are preferred~~.
 2. Signs shall not cover or obscure architectural features of buildings ~~but should be located in logical signable which relate to the pattern of the facade~~.
 3. Signs shall be properly maintained.
 4. Signs or sign faces shall not be changed or installed without a new building permit and in accordance with an approved sign program.
- b. The following sign types are permitted in the mixed use PUD district. Except as indicated below, the number and size of signs shall be approved as part of the project's application for the mixed use PUD approval.
 1. Wall signs, defined as a sign mounted flat against, or painted on the wall of a building (not a window sign) with the exposed face of the sign in the plane parallel to the face of the wall.
 - i. Only one primary wall sign for each business with direct access to a public street shall be permitted.
 - ii. Identification signs are a type of wall sign that fit within an imaginary two square foot rectangle. One identification sign shall be permitted for the business name and/or logo and shall be located on the wall surface adjacent to a tenant's main entry. Restaurants may add an additional two square feet to the rectangle for a menu.
 - iii. Tenant directory signs are a type of wall sign used to identify businesses without direct frontage on a public street. The sign shall be located adjacent to the main entrance to the nonfrontage suites and shall not exceed six feet in height.

2. Canopy or awning signs, defined as a sign incorporated into a canopy or awning. The sign and/or logo on a canopy or awning shall not exceed 30% of the canopy nor shall it be internally lit.
 3. Projecting signs, defined as a sign attached to and projecting perpendicularly from a building wall, excluding canopy or awning signs. One projecting sign per business with direct access to a public street shall be permitted. Projecting signs shall fit within an imaginary six square foot rectangle except projecting signs located under a canopy or first floor eaves or overhang shall fit within an imaginary rectangle with a maximum area of four square feet. The lowest edge of a projecting sign shall be no lower than eight feet above the sidewalk elevation.
 4. Window signs, defined as a sign affixed to the interior or exterior of a window or placed behind a window pane so as to attract attention of persons outside the building. Window signs shall not exceed 40% of the window area, except opaque signs shall be limited to 10% of the window area. Etched glass and similar artistic designs shall not be considered opaque.
 5. Freestanding signs, defined as any sign supported wholly or in part by some structure other than the building housing the business to which the sign pertains, are generally not permitted in the mixed use PUD district. Exceptions for freestanding signs of the monument type may be permitted when a building is set back a minimum of 15 feet from the right-of-way line with the resulting yard set aside for permanent public open space. In such case, the size, location and design of the sign shall be reviewed and approved as part of the overall sign program.
- (7) Sidewalks. Sidewalks shall be a minimum of five feet in width, except in two specific scenarios:
- a. When the sidewalk(s) is immediately adjacent to an outdoor seating cafe, the sidewalk shall be a minimum of seven feet in width to provide additional maneuverability, and
 - b. When the sidewalk(s) is immediately adjacent to an off-street parking area, where vehicles may overhang on the sidewalk, the sidewalk shall

be a minimum of seven feet in width to provide additional maneuverability.

(8) Pedestrian/bicycle pathways. Where a site submitted for mixed use PUD approval is located on a route of the Township's pedestrian/bicycle pathway master plan, construction or reconstruction of the route shall conform to Township standards for pedestrian/bicycle pathways.

~~(9) Noise levels. No noise exceeding 70 dB(A) shall be emitted, as measured from a property line.~~

(g) Procedure.

(1) **Pre-application meeting:** Each applicant shall confer with the **Director** ~~Department~~ of Community Planning and Development regarding the preparation of the mixed use PUD application **prior to submittal**. ~~The general proposal in the form of a conceptualized site plan shall be reviewed by the Director of Community Planning and Development in a preapplication conference prior to submission of the mixed use PUD application. The Director of Community Planning and Development shall furnish the applicant with requirements to the components of the mixed use PUD application.~~ It is not required that any person requesting a preapplication meeting ~~conference~~ be an owner of or holder of an equitable interest in the subject property.

(2) An applicant is urged to meet with owners and occupants of surrounding properties to apprise them of a proposed development, share the physical design, receive comments, and revise the proposal accordingly prior to submitting an official application. The Township will assist by providing property owner and occupant contact information **and attend meetings as deemed necessary**.

(3) Concept plan (optional). A property owner, prospective applicant or their representative may submit a concept plan for review and comment by the Planning Commission and **/or** Township Board.

a. Purpose.

1. To acquaint the Planning Commission and **/or** Township Board with the proposed project.

2. To provide guidance regarding the proposed design's compatibility with the purpose, intent and standards of the mixed use PUD ordinance.

3. To reduce the applicant's time and cost.

b. Submittal requirements.

1. A written request to initiate a concept plan review submitted to the Director of Community Planning and Development.
 2. A written summary of the project (amount and type of uses, basis for the design concept).
 3. A concept plan drawn to scale containing the following information:
 - i. Boundaries and acreage of the site.
 - ii. Zoning.
 - iii. Adjacent road network.
 - iv. General layout of buildings, interior access roads and unique design elements.
 - v. General location of known features affecting the site layout such as, but not limited to, floodplain, wetlands, woodlands, railroads, drains, rivers or rivers and streams, parkland, etc.
 - 4. A list of the amenities proposed for the project, along with descriptions and locations of each.**
 - c. Review procedure.
 1. Upon receipt of a written request and other required data and information, the Director of Community Planning and Development shall review the concept plan.
 2. Within 30 days of the date of receiving a complete request the ~~d~~Director shall forward to the Planning Commission and/or Township Board the concept plan and accompanying data along with any written comments from the ~~d~~Director. The Planning Commission and/or Township Board shall ~~concurrently~~ review the concept plan and may offer comments or suggestions on the design. Comments or suggestions made during the review of the concept plan shall not be binding on the Township or the applicant.
- (4) Required data and information for a mixed use PUD.
- a. A complete application accompanied by the appropriate fee.

- b. A **site plan** ~~map~~ drawn to an engineer's scale of the total property involved, showing its location in the Township and its relation to adjacent property.
- ~~c. A site analysis indicating principal factors which influenced the design, including building elevations and/or architectural documents and plans.~~
- d. A schematic layout of the proposed storm sewer system.
- e. A document generally describing the proposed phasing program for the mixed use PUD, **including** of all dwelling units, ~~non-dwelling-~~ **residential** units, recreation and other facilities, and open space improvements.
- f. A reproducible two-foot contour topographic map (~~i.e., sepiac, mylar, etc.~~) drawn at the same scale as the site plan and showing the existing relief features on the site.
- g. A sign program.
- h. Natural features study for previously undeveloped properties. **The natural features study shall include a written description of the features to be retained, removed, or modified, and proposed measures to mitigate any negative impacts on the site and adjacent properties. Natural features to be addressed include, but are not limited to, wetlands, significant stands of trees or individual trees greater than 12 inches dbh, floodways, floodplains, water features, identified groundwater vulnerable areas, slopes greater than 20%, ravines, and wildlife habitats, vegetative cover types with potential to sustain significant, or endangered wildlife.**
- i. Traffic study where the project will exceed ~~100~~ **50** vehicle trips during the peak hour of the adjacent roadway.
- j. Building elevations drawn to scale (in color).
- k. The developer shall provide the Township with copies of comments from other reviewing agencies, such as:
 - 1. The Ingham County Road **Department** ~~Commission~~.
 - 2. The Ingham County Drain Commissioner.
 - 3. Michigan Department of Transportation (if applicable).

4. Michigan Department of **Environment, Great Lakes, and Energy** Environmental Quality (if applicable).
 5. ~~Township Environmental Commission (if applicable).~~
 6. Township Engineering Department.
 7. Township Fire Department.
 8. ~~The appropriate School Board (if applicable).~~
- l. The developer shall provide proof of property ownership, or a letter from the owner authorizing the request and proof of property ownership from the author of the letter.
 - m. A list of the amenities proposed for the project, along with descriptions and locations of each.**
 - n. A list of the waivers requested for the project, along with descriptions, dimensions, and locations of each, as well as justification or reasons why each waiver is being requested.**
- (5) Hearing. Upon submittal of a complete application, the Planning Commission shall hold a public hearing.
- a. Notice of public hearing. Notices shall comply with the provisions outlined in Subsection 86-65(b) of the Code of Ordinances.
- (6) Planning Commission decision. Following the public hearing, the Planning Commission will make a decision on whether to recommend approval of the request, recommend approval with conditions of the request, or recommend denial of the request, to the Township Board. The Planning Commission shall recommend approval, modification, or denial, to the Township Board, within ~~60~~**30** days of the date the planned unit development was placed on the commission's agenda ~~and shall within said 60 days, report its action to the Township Board.~~ The **30** ~~sixty~~-day period may be extended if the applicant consents.
- (7) Township Board decision. After receiving a recommendation from the Planning Commission, the Township Board shall conduct a public hearing which shall be preceded by notice as specified in the preceding subsection (e)(3). Following the public hearing, the Township Board shall make a determination to approve, modify, or deny the request. The Township Board shall approve, modify or deny the planned unit development within 30 days of the date the planned unit development was placed on the board's agenda. The **30** ~~thirty~~-day period may be extended if the applicant consents.

- (8) Site plan review. Upon approval by the Township Board of the mixed use PUD, the developer shall submit a complete application to the Department of Community Planning and Development for site plan review, as outlined in the Code of Ordinances. The site plan review process shall be subject to the standards outlined in Chapter 86 of the Code of Ordinances.
 - (9) Any condition imposed upon a mixed use PUD shall be part of the record and remain unchanged, unaltered, and not expanded upon, except with the mutual consent of the Township and the landowner. The Township shall maintain a record of conditions which are changed.
- (h) Effect of issuance.
- (1) Effective date. The effective date of an approved mixed use PUD shall be the date of the Township Board decision.
 - (2) When a mixed use PUD becomes void. If construction related to the mixed use PUD has not commenced within ~~four~~ **two** years after the effective date, approval shall be void, except one ~~two~~ **one**-year extension may be considered if a written request is submitted to the Department of Community Planning and Development prior to the expiration date.
 - (3) Extension of a phased mixed use PUD. Once the first phase of a multi-phased mixed use PUD is under construction, the Township Board may grant a ~~two~~ **one**-year extension for future phases if a written request is submitted to the Department of Community Planning and Development prior to the current expiration date. Provided construction progresses on subsequent phases, the Township Board may grant additional ~~two~~ **one**-year extensions if a written request is submitted to the Department of Community Planning and Development prior to the most recent expiration date.
- (i) Amendments.
- (1) Generally. The property owner may apply for an amendment in writing to the Director of Community Planning and Development. The director shall make a determination as to whether a proposed amendment constitutes a major or minor amendment to the original planned unit development.
 - (2) Major amendments. A major amendment shall have a significant impact on the mixed use PUD and the conditions of its approval, which shall include, but not be limited to:
 - a. Building additions located outside a building envelope as shown on the approved mixed use PUD site plan.
 - b. Building additions that reduce any setback shown on the approved mixed use PUD site plan.

- c. ~~Building additions in excess of 2,000 square feet for buildings under 20,000 square feet in gross floor area or 10% of an existing building over 20,000 square feet in gross floor area.~~
 - d. Expansion of a use that results in an additional ~~25~~ **100** or more vehicle trip ends during the peak hours.
 - e. ~~Addition of land to the mixed use PUD equal to or more than 20,000 square feet for existing sites less than 40,000 square feet in area or two times the original site size for sites over 40,000 square feet.~~
 - f. Expansion of a use that ~~anticipates a 10% or greater increases~~ **in** required off-street parking.
 - g. Any addition to a legal nonconforming site.
 - h. Any addition of 50 or more residential dwelling units to the mixed use PUD.**
 - i. Any reduction in non-residential space in a building(s) by 25 percent of the usable floor area or greater.**
- (3) Minor amendments. All amendments not deemed to be major amendments by the Director of Community Planning and Development shall be considered a minor amendment.
- (4) Process to amend a mixed use PUD.
- a. Major amendments shall follow the same procedure set forth in this section for new applications, including, but not limited to, submitting an application and fee, **but review and a decision on the amendment shall be limited only to the Township Board.**
 - b. Minor amendments. The Director of Community Planning and Development shall initiate the following review process:
 - 1. Application. An application for an amendment to a mixed use PUD shall be submitted to the Director of Community Planning and Development.
 - 2. Fee. A fee shall be paid at the time of filing the application in the amount established in the schedule of fees adopted by the Township Board.
 - 3. Hearing. Upon submittal of a complete application, the Director of Community Planning and Development shall hold a public hearing.

- i. Notice of the public hearing. Notices shall comply with the provisions outlined in Subsection 86-65(b) of the Code of Ordinances.
 - ii. Director of Community Planning and Development decision. Following the public hearing and after adequate review and study of the application, the Director of Community Planning and Development shall make a decision to approve, approve with conditions or deny the minor amendment request within ~~6~~ 30 days of the public hearing date. The sixty-day period may be extended if the applicant consents.
4. Site plan review. Upon approval of a minor amendment by the Director of Community Planning and Development, the applicant shall submit a complete site plan review application to the Department of Community Planning and Development, as outlined in Chapter 86 of the Code of Ordinances.
5. Any condition imposed upon a minor amendment to a mixed use PUD by the Director of Community Planning and Development shall remain unchanged, unaltered, and not expanded upon, unless the change is reviewed and authorized by the Director of Community Planning and Development.
- c. Appeal. An aggrieved person may appeal the decision of the Director of Community Planning and Development to the Township Board in accordance with § 86-188.
- (j) Enforcement. The provisions of this article shall be enforced in the manner provided elsewhere in this Code of Ordinances. Any development that is not otherwise in conformance with these regulations shall not be approved.