



## Meridian Township Farmers' Market 2022 SPRING-to-FALL Application

<b>For Market Use Only</b> Date Received _____ By _____	Valid Licenses Received _____ EXP _____
Total Amount Due _____	Rules/COC ____ Waiver <u>or</u> Proof of Insurance ____
Approved YES _____ NO _____	

- Vendor from 2021: **Due Friday March 25, 2022**
- New Vendor: (must grow/produce 100% of sale items - food or crafts) **Due Friday April 8th**

Owner Name \_\_\_\_\_

Business name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Additional Email (For vendor newsletter) \_\_\_\_\_

Business Facebook?: \_\_\_\_\_

Business Instagram?: \_\_\_\_\_

Emergency Contact Name and Number \_\_\_\_\_

**PREFERRED FORM OF CONTACT:**  
 Email  Cell phone call  Text (if Text pls provide Carrier for web based texting \_\_\_\_\_ )

**VENDORS! WE REQUEST PAYMENTS NOT BE SENT WITH YOUR APPLICATION AND IF SENT, WILL BE HELD UNTIL AFTER APPLICATION REVIEW. IF YOUR APPLICATION IS APPROVED, WE WILL DEPOSIT PAYMENT OR INVOICE YOU FOR PAYMENT**

### BOOTH FEES

**SATURDAY - SPRING MARKET (May - June) - (8am - 2pm)** 1 STALL 2 STALLS

Seasonal Stall [PREVIOUS VENDOR] - 9 dates - \$125 /stall.....[ ] \$125.....[ ] \$250

Daily Stall [NEW VENDOR]- Lump Sum Payment - Commit to 7 of 9 dates .....[ ] \$150

Daily Stall [NEW VENDOR] - \$30/stall .....\$30 x \_\_ days = \$\_\_\_\_\_

**SATURDAY - SUMMER - FALL MARKET (July - October) - (8am - 2pm)** 1 STALL 2 STALLS

Seasonal Stall [PREVIOUS VENDOR] - 18 dates - \$325 /stall.....[ ] \$325.....[ ] \$650

Daily Stall [NEW VENDOR]- Lump Sum Payment - Commit to 14 of 18 dates .....[ ] \$375

Daily Stall [NEW VENDOR] - \$30/stall .....\$30 x \_\_ days = \$\_\_\_\_\_

**WEDNESDAY - SUMMER - FALL MARKET (JUNE - October) - (3pm - 7pm)** 1 STALL 2 STALLS

Seasonal Stall [PREVIOUS VENDOR] - 22 dates - \$125 /stall.....[ ] \$150.....[ ] \$300

Daily Stall [NEW VENDOR]- Lump Sum Payment - Commit to 18 of 22 dates .....[ ] \$175

Daily Stall [NEW VENDOR] - \$15/stall .....\$15 x \_\_ days = \$\_\_\_\_\_

**[ ] MORE THAN 20% OF BOOTH SPACE WILL BE PRODUCTS FROM OTHER PRODUCERS in 2022 (Requires description on page 6 and review by Vendor Committee before Approval)**

[ ] NEED ACCESS TO ELECTRICITY



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## EXPECTED DATES OF ATTENDANCE (please circle dates or "All" for each month)

Spring SAT: MAY - 7, 14, 21, 28 All JUNE - 4, 11, 18, 25 All

Summer/Fall SAT: JULY 2, 9, 16, 23, 30 All AUG 6, 13, 20, 27 All SEPT 3, 10, 17, 24 All OCT 1, 8, 15, 22, 29 All

Summer/Fall WED: JUNE 1, 8, 15, 22, 29 JULY 6, 13, 20, 27 All AUG 3, 10, 17, 24, 31 All SEPT 7, 14, 21, 28 All OCT 5, 12, 19, 26 All

## VENDOR PRODUCT INFORMATION

Please 1) Check all the categories that apply to your farm/business at the Market below and 2) use the "**Vendor Products List**" on pages 3-5 below to identify the items you plan to sell during **MAY-OCTOBER 2022** season at the Meridian Township Farmers Market (use additional pages if needed). - Use "OTHER/NOT LISTED" sections on these pages or additional space below for items not listed. **Items may be added later with manager approval.** \*\*See Rules p. 6 for definitions

**NOTE: \*All products and prices must have signage, pricing and labels as required\***

- Cottage Food - produced by vendor under Cottage Food Law
- Farmstead Raised/Made - products are made by the vendor from animals raised by the vendor
- Home Grown - grown or self-produced by vendor    **\*\* Certified Organic\*\***
- Licensed Kitchen/Facility - produced by vendor from raw materials in a licensed kitchen
- Michigan Sourced - purchased from the producer who grew or made it [Expected % \_\_\_\_\_]

**FOR UNIQUE OR EXOTIC ITEMS ONLY** (See Consumer Transparency Requirements below for details)

Sourced from USA:  from producer % \_\_\_\_  from broker/wholesale % \_\_\_\_

Imported (non USA):  from producer % \_\_\_\_  from broker/wholesale % \_\_\_\_

- Hand Made - non-food artisanal or craft items made by the vendor
- On-Site Service - vendor providing a food or health related service at the market
- Non-Profit- Give brief description of organizations plan for the market (below)

**Use space below for additional items NOT listed on Vendor Products Listing AND descriptions of NEW PRODUCTS you have not brought to the Market before:**

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**VENDOR PRODUCT LIST - PART 1: PRODUCE & PLANTS**

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>VEGETABLES</b>
						Asparagus
						Beets
						Bell Peppers
						Broccoli
						Brussels Sprouts
						Cabbage
						Cantaloupe
						Carrots
						Cauliflower
						Celery
						Collard Greens
						Corn
						Cucumbers
						Eggplant
						Garlic
						Ginger
						Green Beans
						Honeydew Melon
						Kale
						Leeks
						Lettuce
						Lima Beans
						Microgreens
						Okra
						Onions
						Parsnips
						Peas
						Potatoes
						Pumpkin
						Radishes
						Rhubarb
						Rutabagas
						Spinach
						Summer Squash
						Sweet Potatoes
						Swiss Chard
						Tomatillos
						Tomatoes
						Turnips
						Watermelon
						Winter Squash
						Zucchini

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>FRUIT</b>
						Apples
						Apricots
						Blackberries
						Blueberries
						Cherries
						Cranberries
						Grapes
						Peaches
						Pears
						Plums
						Raspberries
						Strawberries

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>PLANTS</b>
						Vegetable starts
						Cut flowers
						Hanging baskets
						Perennials
						Annual flowers
						Native plants
						"Mini-gardens"

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>MUSHROOMS</b>
						Farm Raised
						Wild Harvested

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>WILD FORAGED ITEMS</b>
						Ramps/Wild Leeks
						Paw Paw fruit

SOURCE		AVAILABILITY				
Raised/Grown by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
						<b>OTHER/ NOT LISTED</b>

For all products identified as ""From Other Source" us the **Product Source Form** to note source.



# Meridian Township Farmers' Market 2022 SPRING-to-FALL Application

## VENDOR PRODUCT LIST - PART 2: MEATS & OTHER FOODS

SOURCE		AVAILABILITY					SOURCE		AVAILABILITY				
Raised/ Made by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct		Raised/ Made by Us	From other Source	All Season	May-June	June-Sept	Sept-Oct	
<b>EGGS</b>						Chicken	<b>BAKED GOODS</b>						Cookies
						Duck							Cupcakes
<b>MEATS</b>						Chicken							Donuts
						Duck							Pies
						Pork							Cakes
						Beef							Bread
						Goat							Quick breads
						Lamb							Buns/Rolls
						Fish							Scones
						Shellfish							Tortillas/Flatbreads
<b>CHEESES</b>						Farmstead	<b>CONFECTIONS</b>						Chocolates
						Local/Michigan							Candies
						USA							Fudge
						Imported	<b>FRIED/ POPPED/ ROASTED</b>						Tortilla chips
<b>NATURALLY SWEET</b>						Jams/Jellies							Kettle corn
						Honey							Pork rinds
						Maple syrup							Nuts
<b>DRINKS</b>						Cider	<b>PRESERVED/FRESH PROCESSED</b>						Pickles
						Kombucha/Shrubs							Salsa
						Coffee							Marinara
						Tea							Hot Sauce
						Lemonade							Chutney
<b>OTHER DAIRY</b>						Cows Milk	<b>OTHER/ NOT LISTED</b>						Relish
						Goat Milk							
						Yogurt							
						Keffir							
						Cottage Cheese							

For all products identified as ""From Other Source" us the **Product Source Form** to note source.



# Meridian Township Farmers' Market 2022

## SPRING-to-FALL Application

### VENDOR PRODUCT LIST - PART 3: HOT FOODS, ART/CRAFT & SERVICES

#### HOT/PREPARED FOODS

- American
- Chinese
- Ethiopian
- French
- German
- Greek
- Indian
- Italian
- Korean
- Mexican
- Middle Eastern
- Pub/Bar style
- Southern style
- Soul food
- Spanish
- Thai
- Vegetarian
- Other \_\_\_\_\_

LIST MAIN ITEMS
(or send copy of menu)
1
2
3
4
5

- Brats/Burgers
- Pizza
- Ice cream/Popsicles
- Barbeque (BBQ)
- Other \_\_\_\_\_

#### HAND MADE ARTISAN/CRAFT ITEMS

- Body care & Soaps
- Candles
- Clothing
- Games/Puzzles
- Home décor
- Jewelry
- Knitted/Crocheted
- Metalwork
- Paintings
- Personalized items
- Photography
- Pottery
- Repurposed items
- Sachets/Scented items
- Soaps
- Wearable items
- Wood crafts
- Yard decorations
- Other \_\_\_\_\_

#### OTHER ITEMS/SERVICES

- Animal care products
- Animal/Pet Food/Treats
- Books/Guides (new & used)
- Compost
- Massage
- Sharpening
- Tailoring
- Other \_\_\_\_\_
- Other \_\_\_\_\_



**PRODUCT SOURCING FORM**

List all products identified on pages 3 & 4 as "from Another Source", seed held over from prior year, growing contracts or any other details to clarify the source of products coming to The Market in 2022

#	CROP(S) or PRODUCT(S)	SOURCE DETAIL
1	<i>EXAMPLE: Beans, Beats, peas, corn, cabbage,kale, tomatoes</i>	<i>SEED HELD OVER FROM PREVIOUS YEAR</i>
2	<i>EXAMPLE : Tomato Plants</i>	<i>Purchased from Brents Greenhouse, Comstock Park, MI</i>
3	<i>EXAMPLE : Colby, Garlic cheddar, marble cheeses</i>	<i>Purchased from Cheesy Dairy, Mancelona MI</i>
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# Meridian Township Farmers' Market 2022 SPRING-to-FALL Application

**\*\*\*STOP\*\*\***

- 1) **TURN NOW TO** "DOCUMENTATION REQUIREMENTS FOR YOUR 2022 APPLICATION"
- 2) COMPLETE AND INCLUDE ALL DOCUMENTATION REQUIRED ALONG WITH THIS APPLICATION.  
THIS WOULD INCLUDE:
  - a. Produce Vendors - Seed Receipts and sources of all produce you plan to bring to market NOT raised by you (list on p. 6 above)
  - b. Meat, Egg, Fish Vendors – Required licenses, copies of 3 labels from your products
  - c. Cheese & Dairy Vendors – Required licenses and labels for 3 products
  - d. Licensed Kitchens & Bakeries – Required licenses and labels for 3 products
  - e. Cottage Food Vendors – Labels for 3 products
  - f. All Vendors – If you are retailing any products NOT raised/made by you – enter info on p. 6 (above) and provide Retail License – [see Rule #15 parts 1), 2) & 3)]
- 3) IF YOU DO NOT SUBMIT ALL THE NECESSARY DOCUMENTATION YOUR APPLICATION WILL **NOT** BE ACCEPTED (See #4)
- 4) IF YOU ARE HAVING TROUBLE COMPLETING THE APPLICATION IN TIME, PLEASE CONTACT TOM, THE MARKET MANAGER AT [farmersmarket@meridian.mi.us](mailto:farmersmarket@meridian.mi.us) or 517-712-2395

## **PRODUCTION DESCRIPTION**

Please provide a brief description of your production process –

For VALUE ADDED PRODUCTS: how, where and when you or make the product, typical quantity and where else you sell it (this will help us direct customers).

For MEAT/FISH/EGG & SOME DAIRY PRODUCTS: include how, where and when you raise your animals and collect the eggs, milk wool etc, how and where your various products are processed, how many animals you have and if appropriate how many head you expect to bring to market. And finally any other places your products are available (this will help us direct customers).

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# Meridian Township Farmers' Market 2022 SPRING-to-FALL Application

## CODE OF CONDUCT

The Meridian Township Farmers Market prides itself on providing quality products for customers. This Code of Conduct has been modified for use with vendors and/or their representatives participating in the farmers' market. The primary purpose of this Code of Conduct is to ensure the safety and well-being of all participants.

As a Meridian Township Farmers Market vendor and/or their representative, I will:

- a. Demonstrate the highest standards of personal behavior and integrity at all times
- b. Conduct myself in a courteous and respectful manner and serve as a positive role model for others
- c. Treat everyone with respect
- d. Abstain from physical or verbal abuse and not tolerate it from others
- e. Refrain from wearing or in any other way presenting language, insignias, labels or other images that may be considered offensive, racist, partisan or inflammatory.
- f. Comply with equal opportunity and antidiscrimination laws.
- g. Under no circumstance, attend or participate in the Meridian Township Farmers Market while consuming OR under the influence of alcohol OR drugs.
- h. Under no circumstance, possess, sell alcohol without a license.
- i. Operate vehicles and other equipment in a responsible manner
- j. Abstain from any criminal activity
- k. Respect and adhere to all rules established by the Meridian Township Farmers Market

**I, the undersigned agree that the above information is true and accurate; and to abide by the Meridian Township Market Rules and Code of Conduct which I have reviewed.**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed** (if 2<sup>nd</sup> Partner) \_\_\_\_\_

**Date** \_\_\_\_\_

## ADULT CONSENT TO PHOTOGRAPH/VIDEOTAPE & DISSEMINATE WITHOUT COMPENSATION

I, \_\_\_\_\_, hereby give my consent to be photographed/videotaped while participating in any activity offered by the Meridian Township Parks and Recreation Department, ("Township") including the Meridian Farmers' Market. In addition, I consent to the reproduction and use of any such photographs and videotapes by the Township for educational, public relations and promotional purposes and I waive any claim by myself, or anyone claiming under or through me, for compensation of any kind in exchange for such photographs, videotapes and use.

**Yes** \_\_\_\_\_

**No** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_







# Meridian Township Farmers' Market 2022 SPRING-to-FALL Application

## HOLD HARMLESS/INDEMNITY AGREEMENT

**\*\* ONLY REQUIRED if you DO NOT provide proof of Liability insurance naming Meridian Charter Twp. (see below) \*\***

The Township is not responsible for product liability or the paying of sales taxes by individual licensees. Vendor agrees to indemnify and hold harmless CBL Properties, Meridian Mall, Meridian Charter Township its agents, employees and insurers from and against all liability, claims, demands, losses, damages, levies and causes of action of suits of any nature whatsoever, arising out of or related to Vendor activities at the Meridian Township Farmers' Market. The Township is not responsible for any loss or damage of Vendor's property or products. Vendor operates at their own risk.

**Signed**

**Date**

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**Signed** (if 2<sup>nd</sup> Partner)

**Date**

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\*\*The requirement to sign the HOLD HARMLESS/INDEMNITY AGREEMENT will be waived if you provide proof of liability insurance for \$500,000, naming Meridian Charter Township as an additional insured. Please attach to application.

Insurance Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

**Return APPLICATION to:**

Meridian Township Parks and Recreation, ATTN: MTFM, 2100 Gaylord Smith Ct., Haslett, MI 48840 **or** fax to: 517-853-4099 or by email a photo/scan or document to [farmersmarket@meridian.mi.us](mailto:farmersmarket@meridian.mi.us)

If you have any questions, call Farmers' Market Manager Tom Cary at 517-712-2395

**Attach a copy of all licenses to the application.**