



# AGENDA

## CABLE COMMUNICATIONS COMMISSION

Regular Meeting  
November 4, 2015

Meridian Township Municipal Building  
**5151 Marsh Road, Okemos, MI**  
**Administrative Conference Room**

- A. Call Meeting to Order at 6:00 pm
- B. Public Remarks
- C. Approval of Agenda
- D. Approval of Minutes – September 2, 2015
- E. Communications/Announcements
  - 1. Township Citizen Survey
  - 2. Advertising on HOMTV
- F. Old Business
  - 1. Extension of Services – Meridian Road (materials provided at meeting)
  - 2. CCC Rules & Responsibilities – Broadband Clarification Memo
  - 3. Communication Needs Assessment Memo
- G. New Business
- H. Reports
  - 1. Complaints/Compliments: Deborah Guthrie
  - 2. Video Service Provider(s):
    - a) Comcast service for state-accredited K-12 schools
  - 3. Communications Director Report: Deborah Guthrie
    - a) Website & Branding Update
    - b) Staffing Update
    - c) Audio Project Update
  - 4. Chair's Report: Walter Benenson
  - 5. Township Information: Ron Styka
  - 6. Programming: Deborah Guthrie
  - 7. Viewership/Promotions: Deborah Guthrie
    - a) Certified Tourism Ambassadors
    - b) HOMTV as Media Sponsors – Parkinson Foundation
  - 8. Finance: Deborah Guthrie
- I. Other Business & Announcements
- J. Public Remarks
- K. Adjournment

Individuals with disabilities requiring auxiliary aids or services should contact Meridian Township by writing or calling the following:  
Frank Walsh, Township Manager, 5151 Marsh Road, Okemos, MI 48864-1198 (517-349-1200, Ext. 308). Ten days notice required.