



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
November 5, 2020 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Environmental Commission Program Update
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
 - A. Election Report-Clerk Dreyfus
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-October 20, 2020 Virtual Regular Meeting
 - C. Bills
 - D. Ratification of New Full-Time Firefighter/Paramedic Appointment
 - E. Ratification of New Police Officer Appointment
 - F. Treasurer’s Quarterly Report
 - G. Additions to the December 2020 Tax Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Grettenberger Drain and Meijer Drain Improvements
 - B. Board and Commission Appointments
 - C. COVID-19 Work From Home Program
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Walnut Hills Update
 - B. Hickory Island Alley
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

**CLERK'S OFFICE
BOARD COMMUNICATIONS
NOVEMBER 5, 2020**

**BOARD INFORMATION
(BI)**

From: [john david faichney](#)
To: [Township Board](#)
Subject: Okemos, Well Known for Music Education and Now Music Policing: The case of the bagpipes.
Date: Tuesday, October 27, 2020 7:16:31 PM

Dear Township Board:

I have spoken to Mr. Deschaine regarding my experience with police while playing the bagpipes in the City of Okemos, Michigan.

I am a retired MD, Clinical Associate Professor at Michigan State University. I have played bagpipes for 5 years and now, after much hard work, I play at an intermediate level most days. I usually play at the Senior Center area or near a school after school hours or, at times, in front of my home. The timetable is between 11 am and 6 pm and the total duration is usually 10-20 minutes, with only 10 separate pieces being played at the most. Therefore, 1/2 the time is taken up by my resting.

I have occasionally been visited by a police car. The officer will inform me that there has been a complaint about noise. I inform him or her about the circumstance and the police have been very reasonable and even apologetic because the music is frequently a trifling. In fact, once I played only one piece, went inside, and the officer knocked on my door because of a complaint. Recently, the officer treated me as a drug bust, at least that was my feeling. He said that he did not like the bagpipe sound after my wife played a recording. He said, "I don't like that sound." Now, policemen are being asked to be music critics!

I am informed that a local young lady who played the violin felt uncomfortable with the police driving by, as if she shouldn't be playing outside.

I gather that there are people who don't like bagpipe music. It is for that reason that I limit the times and places and I would be happy to accommodate the complainer but the police have told me that he or she doesn't want to discuss it. I have requested mediation. The police replied that the complainant wanted to remain anonymous and had no interest in talking with me, or in mediation.

Frequently, while playing a neighbor will come by and express appreciation for the bagpipe music. Neighbors bring their children who express interest and enjoyment of the bagpipes, a classical, traditional instrument. The Great Highland Bagpipes contain one chanter reed and three drone reeds. They are designed for outside playing and the sound can be stirring or magical to some or, unfortunately, unpleasant to others. Most of my practice is inside with a single reed practice chanter. The Bagpiper accompanied

Scottish and later British soldiers to war. Presently, the bagpipes are used at funerals, especially police or firefighter or Scottish ethnics as well as parades and concerts.

They deserve a place in the musical experience of human beings.

Okemos Schools are known for music education yet playing music outside, except at school events, is suppressed by a noise ordinance which intimidates musicians including Okemos Schools graduates. Noise which is produced by machines such as leaf blowers is accepted as being necessary for taking care of one's property. We use rakes and brooms instead. When discussing my situation with neighbors using the Nextdoor application venue, 99 percent of the neighbors (over 177 comments) supported playing music outdoors for limited periods of time.

My wife, Shereen Tabrizi, Ph.D., and I request that you modify the Noise Ordinance so that residents of our community are encouraged to express themselves musically, inside or outside. Given our recent experience, we do not believe that police officers should be given the job of music critics. We recommend that Okemos and Meridian Township modify the Noise Ordinance such that singing or musical instruments of any kind can be expressed during the day, 10 am to 7 pm, no longer than 1/2 hour. This expression could include small groups, 6 or less, as well as single musicians. The quality of the music is not relevant to this permission. The expression of music is a human talent which human beings deserve to be able to express inside or outside of their home. This way, the Noise Ordinance would no longer be used to suppress musical expression. Thank you for your consideration.

Sincerely yours,

John David Faichney, MD and Shereen Tabrizi, Ph.D.
3917 Sheldrake
Okemos, MI., USA

From: [Greta Martens](#)
To: ronstyka@gmail.com
Cc: [Board](#); [Frank Walsh](#)
Subject: FFRF- Church fundraiser for Boy Scouts of America follow up
Date: Thursday, October 29, 2020 12:47:47 PM

Dear Supervisor Styka:

Thank you for your July 28, 2020 email acknowledging our concerns regarding fundraising for the BSA. In that email, you indicated that you would be able to respond to our concerns upon review of the complaint.

To date, we have not received any further response. We would appreciate an update as to what, if any, action has been taken to address our concerns. We are aware that many city government office operations are currently disrupted due to COVID-19 and we understand that there might be a further delay in responding to our letter. We still request a reply to our concerns at your earliest convenience.

Thank you for your time and attention to this matter.

Sincerely,
Greta Martens
Legal Assistant
Freedom from Religion Foundation
PO Box 750
Madison, WI 53701-0750
(608)230-8422
pronouns: she/her/hers

*Currently working remotely due to COVID-19 closures. Please respond via email.

<p>PROPOSED BOARD MINUTES</p>

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Virtual Regular Meeting of October 20, 2020 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the October 20, 2020 Virtual Regular Meeting with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD VIRTUAL REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517-349-1232, Virtual Meeting via Zoom
TUESDAY, OCTOBER 20, 2020 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Sundland, Wisinski

ABSENT: Trustee Jackson

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, , Parks and Recreation Director Maisner, Finance Director Mattison, Human Resources Director Tithof, Economic Development and Neighborhoods Director Clark, Communications Manager Yates, Principal Planner Menser

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

Clerk Dreyfus called the roll of the Board.

4. PRESENTATIONS

A. Okemos Boys Tennis Team – Coach Silker introduced the State MHSAA Championship Team to the Board. It was their third Division 1 level win in four seasons.

B. Environmental Commission Tree Planting – postponed to next meeting

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:10 pm.

Robin Lewis, 2295 Barnsbury Road; introduced herself as potential candidate for the appointment to the CATA Board of Directors.

Bill McConnell, 4376 Manitou; asked about poll watchers observing procedures in the Town Hall and drop box procedures for absentee ballots.

Ody Norkin, 3803 Sandlewood Drive; asked the Board to reconsider the decision to not reappoint Donna Rose to the CATA Board of Directors.

Donna Rose, 6207 Cobblers Drive; current CATA Board of Directors appointee, asked why she is being dismissed as the Township's representative and as an individual with disabilities, she feels she is a good representative of the residents with disabilities.

Fred Wurtzel, President of the Capital Regional Chapter of the Federation of the Blind, 1212 N. Foster, Lansing; asked the Township Board to reconsider their decision to not reappoint Donna Rose to the CATA Board of Directors.

Karla Hudson, 6009 Skyline Drive; stated only two users of the CATA system are on the CATA Board, spoke in support to reappoint Donna Rose because she is also a person with a disability.

Phyllis Vaughn, 6100 Balog Court; stated you do not have to have a disability to advocate for persons with disabilities and supports Redi-Ride and Spec-Tran.

Lily Hudson, 6009 Skyline Drive; stated she is transportation user, spoke in support of re-appointing Donna Rose a user of public transportation, and to use inclusivity and equity in the decision on the appointment to the CATA Board.

Michael Hudson, 6009 Skyline Drive; CATA rider for 29 years, appreciates having a representative with disabilities on the CATA Board, supports Donna Rose re-appointment on the CATA Board.

Adam Carlson, 1495 Birchwood Drive; Meridian Economic Development Corp (EDC) member, supports applicant for the Meridian Township Redevelopment Fund. The EDC reviewed the application in October and supported it.

Supervisor Styka closed public remarks at 6:35 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported on development projects, address change issue on Meridian Road, resident questions on millage proposals, Brownfield Board approved Pine Village Brownfield Plan, Marketplace on the Green updates, road project update.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus Election Update:

- To register, go to Clerk's Office 15 days before election up to 8pm Election Day, November 3
- Issued and mailed out over 18,000 Absent Voter ballots, huge increase since August
- Executed the agreement with Ingham County Clerk's Office for a joint Absent Voter Counting Board, will be located at Sheriff's Office in Mason, provided list of 24 election inspectors for the AVCB
- Full staffing achieved for all precincts, no need for recruitment
- Township has 24-hour secure drop box in front of Municipal Building, checking drop box throughout day and on weekend
- Ballots retrieved, signature on envelope is verified, then received into voter database
- Currently in 40-day election cycle, all residents can come into the Township building during business hours and receive a ballot and vote; this is called "early voting"

- Clerk's Office open until on 7 pm Thursdays and will be open Saturday, October 31 from 9 am – 5 pm to assist voters
- Two poll watchers at times observing Town Hall Room polling locations; guidelines they have to follow, cannot interact with voters, COVID safety precautions in tight space have presented challenges
- Clerk staff and temporary election workers have been working long hours

Treasurer Deschaine reported:

- Attended October 8 EDC meeting which reviewed the Redevelopment Fund Application
- Attended October 8 Election Commission meeting with Trustee Sundland
- Attended October 7 ribbon cutting for the Marketplace on the Green
-

Trustee Sundland reported:

- Attended October 8 EDC meeting
- Attended October Communications Commission meeting, they are updating diversity policies
- Attended October 8 Election Commission meeting

Trustee Opsommer:

- CATA Board will be meeting on October 21, developing a bus advertising policy that could generate \$1 million on an annual basis
-

Supervisor Styka:

- Attended Marketplace on the Green ribbon cutting
- Attended Zoom Meeting with Congresswoman Slotkin regarding financial relief for citizens and local businesses

Treasurer Deschaine:

- Millage questions on Police and Fire millages have been straightforward, but questions on the Land Preservation Fund are not, voters may mistakenly think if they vote "no" then millage will revert to current .33 mill, if Millage does not pass, current Millage will expire and there will no longer be a Land Preservation Millage collected.

8. APPROVAL OF AGENDA

Treasurer Deschaine moved to approve the Agenda as amended. Seconded by Trustee Sundland.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Sundland, Wisinski

NAYS: None

Motion carried: 6-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Trustee Wisinski moved to adopt the Consent Agenda as presented. Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

A. Communications

Trustee Wisinski moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Dreyfus

ROLL CALL VOTE: YEAS: Trustees Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

B. Approval of Minutes – October 6, 2020 Virtual Regular Meeting

Trustee Wisinski moved to approve and ratify the minutes of the October 6, 2020 Virtual Regular Meeting, as submitted. Seconded by Clerk Dreyfus

ROLL CALL VOTE: YEAS: Trustees Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

C. Bills

Trustee Wisinski moved to approve that the Township Board approve the Manager’s Bills as follows: Seconded by Clerk Dreyfus

Common Cash	\$	959,207.76
Public Works	\$	332,875.90
Trust & Agency	\$	96,228.58
Total Checks	\$	1,388,312.24
Credit Card Transactions	\$	7,587.99
10/01/2020 – 10/14/2020		
Total Purchases	\$	<u>1,395,900.23</u>

ACH Payments

\$ 733,417.38

ROLL CALL VOTE: YEAS: Trustees Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS

A. Meridian Township Redevelopment Fund Application

Manager Walsh outlined the Meridian Township Redevelopment Fund.

Eric Helzer, Advanced Redevelopment Solutions (ARS); outlined the funding for the demolition of blocks 1 and 2 in downtown Okemos: request from Meridian Township is for \$85,481.44; \$691,000 from Michigan Department of Environment, Great Lakes and Energy (EGLE) and \$232,000 from the applicant; project will be going out for bid; one building will remain after demolition.

Supervisor Styka called the public hearing to order at 7:06 pm.

No public comments.

Supervisor Styka closed the public hearing at 7:07 pm.

12. ACTION ITEMS

A. Board and Commission Appointments

Supervisor Styka outlined the proposed candidates for appointment.

Treasurer Deschaine move to approve Supervisor Styka’s appointments to the Township Boards and Commissions and those recommendations are: Robin Lewis to the CATA Board for a term with an expiration date of September 20, 2022; Kris Parnell to the Land Preservation Advisory Board for a term with an expiration date on December 31, 2024 and James Ecklund to the East Lansing Meridian Water and Sewer Authority for a term with an expiration date on June 30, 2022.

Supervisor Styka asked to clarify that these will be the Township Board’s appointments and he is submitting recommendations.

Treasurer Deschaine moved that the appointments be made by the Township Board based on Supervisor Styka’s recommendations. Seconded by Trustee Wisinski.

Discussion:

- Three excellent candidates; well served by the Township volunteers; support moving new people onto Township boards and commissions; this is not an insult and Ms. Rose has served very well on the CATA Board and thanked her for her service on the CATA Board
- Appreciate input and capturing all voices to serve on Township boards and commissions
- CATA appointee Robin Lewis has served on the CATA Board as the Lansing representative previously for 6 years; questioned reason given as wanting new voices on our boards and commissions when this individual has already served on the CATA Board; not a criticism of Ms. Lewis but she is not a new voice on the CATA Board; asked why Donna Rose being replaced; she is an individual with a disability, pays attention to how CATA works and supports the issue of inclusion and equity; questioned true diversity and outreach to various demographic groups in the community – such as citizens from India and Asian-Americans – to serve on Township boards and commissions; suggestion for tabling the appointment of Ms. Lewis
- Ms. Rose was reappointed for a two year term; there are individuals with disabilities serving on the CATA Board and the lack of diversity is from other member jurisdictions, not from the Township; Ms. Rose is being recommended for appointment to CATA's Local Advisory Council;
- Land Preservation Advisory Board (LPAB) unanimously recommends the appointment of Kris Parnell to the LPAB
- Clarification that Ms. Rose was not reappointed for two years, she continued to serve as a Board Representative until it could be filled and it was not an official reappointment; appointment to an advisory board versus serving as a representative on the board with decision-making powers are two different levels of participation.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Supervisor Styka, Treasurer Deschaine, Trustee Opsommer

NAYS: Clerk Dreyfus

Motion carried: 5-1

B. 2021 Township Board Meeting Schedule Resolution

Trustee Opsommer moved to adopt the 2021 Township Board Meeting Schedule Resolution. Seconded by Trustee Sundland.

Treasurer Deschaine moved to amend to add Saturday, February 20, as the date of the annual Board retreat, at a location to be determined, and as last year, the retreat will be an open to the public. Seconded by Trustee Opsommer.

Board Discussion:

- Questioned to add the retreat as an official meeting; nice to give notice at this time to the public

ROLL CALL ON THE AMENDMENT

VOTE: YEAS: Trustee Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Sundland

NAYS: None

Motion carried: 6-0

Discussion:

- Question about Board meetings scheduled for April 13 and April 20 because of popularity of month, Board member stated she might schedule vacation time for the month of April, asked about cancelling both meetings.
- Constitutionally, meetings are required to be held on a regular basis, meeting three weeks apart is difficult
- Have already moved from the first week to the second week because of spring break for area schools; support for Board meeting at least two times a month

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine,
Trustees Opsommer, Sundland, Wisinski

NAYS: None

Motion carried: 6-0

13. BOARD DISCUSSION ITEMS

A. Meridian Township Redevelopment Fund Application

Board Discussion:

- Redevelopment of downtown Okemos; funding request lays the ground work, if the application is approved demolition can be completed in fall 2020, project scheduled to have area ready for construction in spring 2021
- The EDC reviewed application and recommended the Township approval the application, contingency plan if demo cannot be completed by Dec 15, final approval timeframe from EGLE, EGLE became involved after applicant added Block 1 buildings to also be demolished
- Question asked about additional excavation work required to address the soil contamination flume, applicant response there will be limited remediation to address environmental issues at the Bottom Up building and at the former Dry Cleaners site, soil removed and taken to landfill.
- No underground parking structure, ramp will be contained in the center of the building
- Removing concrete and adding greenspace, weed control on site, removal of for sale signs and signs informing community about project
- Board member question about possible need for approval of funding request tonight, due to Nov 6th applicant timeframe, applicant did not see a problem with taking vote tonight or at next Board meeting on November 5th

Trustee Opsommer moved to suspend the Board's rules to take this matter under consideration this evening. Seconded by Treasurer Deschaine.

Board Discussion:

- Board member concern about moving too quickly on funding request by applicant, Board protocol requires taking action on items at next Board meeting after it is first introduced for discussion, important for government transparency that citizens have opportunity between Board Meetings to comment and interact with public officials on Board discussion items, voting tonight on issues deemed important would apply to many actions the Board routinely takes – applicant stated himself that project funding is not threatened by waiting until next Board meeting to vote on funding request.

- Board member concern that waiting until next Board meeting may affect the funding schedule, applicant responded voting tonight would show support to EGLE but it appears EGLE is on board for the project regardless of voting tonight or not, property owner plans to move forward with certain components of the project regardless.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Opsommer, Sundland, Wisinski,
Supervisor Styka

NAYS: Clerk Dreyfus

Motion carried: 5-1

Trustee Opsommer move to approve the Village of Okemos application to the Meridian Township Redevelopment Fund as presented in the packet. Seconded by Commissioner Wisinski.

Board Discussion:

- Application was originally for 50% of demolition costs and is now for 33% of the cost; Board member concern about not having another Walnut Hills in the area, want to show Township's support before State of Michigan (EGLE) takes action, concerns about moving too quickly on this issue, item has been discussed for over a year, respect the need for public input but have heard the need to move forward with this project in downtown Okemos.
- Question regarding changes in applicant's development proposal since original Board approval, Planning Director replied the applicant is going to file for a minor amendment to the Mixed Use Proposal with a reduction of commercial space and converting it to residential units, Board member concern that project will predominantly be an apartment complex instead of a real mixed use with viable commercial space on the ground floor.
- No public comment during the public hearing, Board member belief that the public has expressed their views in other ways; need for demolition and clean up of this area, if this proceeds both blocks can be demolished.
- Township Manager stated the commercial space was originally at 52,000 square feet and is being reduced to 26,000 feet. Douglas J will be using 10,000 square feet, concern that Covid is causing decrease in occupied commercial space, building footprint reported as being decreased.

ROLL CALL VOTE: YEAS: Supervisor Styka, Treasurer Deschaine, Trustees Opsommer,
Sundland, Wisinski

NAYS: Clerk Dreyfus

Motion carried: 5-1

B. Walnut Hills Update

Township Manager reported staff was directed to place demolish order on hold to allow an interested party the option of purchasing Walnut Hills and preserving the clubhouse. Based on property inspections, it was determined the clubhouse cannot be saved but the pool and the pool

house were salvageable. Proposed buyer has until November 6 to close sale, staff recommends hold on demolition order until after November 6 to avoid interfering with the potential purchase of the property. If the two parties cannot reach a compromise, the Township is ready to move ahead with the demolish order.

Board Discussion:

- Recommending to share the demolish estimates for the site with the proposed purchaser, staff has shared information with the proposed purchaser and the information included the bid from Michigan Demolition.
- Police Chief stated there has been no police activities at location likely due to removal and securing of buildings along with change in weather.
- It was the consensus of the Board to place demolition order on hold until after November 6.

Board consensus to place this item on the next Board meeting agenda.

C. Social Districts

Economic & Neighborhood Director stated she has been working with Principal Planner on the social districts. Social Districts were established in July and regulated by the State Licensing and Regulatory Affairs (LARA) and Michigan Liquor Control Commission (MLCC). Any qualified liquor license holder can apply for a Social Districts permit, which allows the business to serve alcohol outside their physical building. The governing body needs to designate areas for social districts with common areas of public land immediately adjacent to at least two contiguous liquor license holders and then submit these district areas for approval to the MLCC.

Board Discussion:

- Difference between outdoor services at a restaurant vs social district, purpose of social district is allowing multiple businesses to use a public common area encompassing a larger serving area while meeting COVID social distance precautions.
- The space adjacent to the business must be “public space,” a parking lot is not acceptable, Meridian lacks public space and adjoining businesses making social districts difficult to enact, use of patios and portions of parking areas for township businesses, currently working with the Fire Department to allow for those areas to remain open during the winter months.
- Suggestion to obtain feedback from business owners and Meridian Area Business Association on this issue; staff view that the Township should keep this on hold and continue using the outdoor seating permit option.

D. Grettenberger Dain and Meijer Drain Improvements

Deputy Township Manager Perry introduced Drain Commissioner Lindemann, Deputy Drain Commissioner Clos and Alan Boyer, LSG Engineering and stated the Township entered into a 434 Agreement with the Ingham County Drain Commissioner’s Office (ICDC) to study the frequent flooding on Grand River Avenue at Okemos Road and on Grand River Avenue in front of the Playmakers site over the last several years. With improvements planned for Grand River Avenue by Michigan Department of Transportation (MDOT), the Township wanted to complete a drainage study of the area. After the ICDC, report is given, then the Township will need to decide on a comprehensive plan for the repairs.

Board Discussion:

Timeframe from MDOT for repairs, summer of 2021 to go out to bid, project in 2022, elevation of roads/intersection impact on hydrology, floodplain and water retention issues, Township property to use for compensating cuts, impact on neighborhoods north of Grand River, 40 year & 100 year floods.

Board consensus to place this item on the next Board meeting agenda.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 9:04 pm.

Robin Lewis, 2295 Barnsbury Rd; thanked Board for appointment as CATA Board Representative.

Supervisor Styka Closed Public Remarks at 9:05 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Styka discussed meeting date for Board goal setting, likely to be on Nov 23. Statewide school rankings show Okemos Schools rated #4, East Lansing #21, Haslett #31 out of 575 districts.

Treasurer Deschaine reported that Helen Tanner received commemorative plaque, placed in award-winning gardens in front of Municipal Building, for her long service to Township.

16. CLOSED SESSION - NONE

17. ADJOURNMENT

Trustee Opsommer moved to adjourn. Seconded by Trustee Wisinski.

VOICE VOTE: Motion carried 6-0.

Supervisor Styka adjourned the meeting at 9:11 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: November 5, 2020
Re: Board Bills

Charter Township of Meridian
Board Meeting
11/5/2020

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	884,912.18
PUBLIC WORKS	\$	28,917.05
TRUST & AGENCY	\$	110,984.80
TOTAL CHECKS:	\$	1,024,814.03
CREDIT CARD TRANSACTIONS 10/15/2020-10/28/2020	\$	8,162.51
TOTAL PURCHASES:	\$	<u>1,032,976.54</u>
ACH PAYMENTS	\$	<u>796,720.36</u>

10/29/2020 11:30 AM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 11/05/2020 - 11/05/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. AARON LUEDTKE	REFUND FOR SPORTIES PROGRAM	35.00	
2. AFFORDABLE TIRE	TIRES UNIT #66 & BC CAR UNIT #132	1,037.52	
3. AIRGAS GREAT LAKES	MEDICAL OXYGEN	89.27	
4. ALEXIS HAUBOLD	REFUND FOR SHORTIES PROGRAM	35.00	
5. ALLIED SIGNS INC	PERMIT 80% REFUND RECEIPT #73794	100.00	
6. AMANDA SHAFFER	REFUND FOR SHORTIES PROGRAM	35.00	
7. AMBER JACKSON	REFUND FOR SPORTIES PROGRAM	35.00	
8. AMY MADSEN	REFUND FOR SPORTIES PROGRAM	35.00	
9. ANDREA POZNIAK	REFUND FOR SPORTIES PROGRAM	35.00	
10. AT & T	ACCT #831-000-8214 218 BILLING DATE 10/11/2020	1,067.42	
11. AT & T MOBILITY	DISPATCH ACCOUNT #287252740666	76.25	
12. AUTO VALUE OF EAST LANSING	THICKSTER XL TOWELS	95.95	
	ALARM BACK UP	36.39	
	HEADLIGHT ASSEMBLY	939.90	
	AIR FILTERS	56.10	
	AIR FILTER	15.77	
	TOTAL	1,144.11	
13. AYERS BASEMENT SYSTEMS	REFUND PLUMBING PERMIT - THORNGATE RD	75.00	
14. AYLES TREE SERVICE INC	TREE AND STUMP REMOVALS	3,275.00	
15. BARNUM AND TENNY EAST	REPAIR BODY ISSUES ON UNIT 132	1,879.24	
16. BARYAMES CLEANERS	POLICE UNIFORM CLEANING THRU 10/16/2020	71.20	
	POLICE UNIFORM CLEANING THRU 10/16/2020	620.95	
	TOTAL	692.15	
17. BOARD OF WATER & LIGHT	OCT 1 2020 TO NOV 1 2020 STREETLIGHT SERVICE	603.15	
18. CENTENNIAL ELECTRIC	OCT 2020 ELECTRICAL REPAIRS MUNICIPAL BLDG	5,901.00	
19. CHELSEA WICKENHEISER	REFUND FOR SPORTIES PROGRAM	35.00	
20. CHRIS SELL	REFUND FOR SPORTIES PROGRAM	45.00	
21. CHRISTINA MOREY	REFUND FOR SPORTIES PROGRAM	35.00	
22. CITY OF EAST LANSING	3RD QTR MEP REVENUE	67,509.73	
23. COMCAST	SERVICES FROM NOV 1 2020 TO NOV 30 2020	328.58	
	SERVICES FROM OCT 29 2020 TO NOV 28 2020	201.00	
	SERVICES FROM OCT 29 2020 TO NOV 28 2020	22.47	
	CENTRAL FIRE SERVICE FROM OCT 20 TO NOV 19 2020	7.49	
	SERVICES FROM OCT 19 2020 TO NOV 18 2020	138.35	
	TOTAL	697.89	
24. CORTNEY STRUBLE	REFUND FOR SPORTIES PROGRAM	35.00	
	REFUND FOR SHORTIES PROGRAM	35.00	
	TOTAL	70.00	

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Vendor Name	Description	Amount	Check #
25. DBI	DISINFECTING WIPES COVID 19	77.94	
	POCKET FILES	7.29	
	SHARPIES FINE POINT	17.28	
	DISINFECTING WIPES COVID 19	12.56	
	MISC OFFICE SUPPLIES	23.19	
	OFFICE PAPER	98.70	
	OFFICE PAPER	131.60	
	BINDER CLIPS	1.05	
	OFFICE PAPER	98.70	
	STAPLES	2.67	
	XEROX COPY PAPER	17.97	
	LEGAL AND LETTER SIZE PADS OF PAPER	25.98	
	OFFICE PAPER	98.70	
	TOTAL	613.63	
26. FEDEX	ACCOUNT #1482-7203-4 SERVICES AS OF OCT 21 2020	9.05	
27. FERGUSON WATERWORKS #3386	ADA DETECTABLE WARNING PLATES FOR HNC SIDEWALK	314.34	
28. FIRST AMERICAN ADMINISTRATORS	NOV 2020 VISION INSURANCES	2,134.70	
29. FISHBECK, THOMPSON, CARR & HUBER	MUNICIPAL BUILDING HVAC REPLACEMENT PROJECT	372,197.91	
	MUNICIPAL BUILDING HVAC REPLACEMENT PROJECT	41,355.33	
	TOTAL	413,553.24	
30. FORESIGHT GROUP	CYCLE 6 BILLS 1ST CLASS PRESORTED	306.46	
	GRAPHICS FOR POLICE VEHICLES	981.68	
	UPDATE FIRE DEPARTMENT VEHICLES LOGOS TO TOWNSHIP	1,098.83	
	WATER BILL MAILING - 9/15/2020	226.39	
	WATER BILLS 9/30	364.67	
	TREASURER #9 RETURN ENVELOPES	181.76	
	WATER BILL MAILING 10/15/2020	225.27	
	TOTAL	3,385.06	
31. FRONTLINE MEDICAL	AMBULANCE COT MAINTENANCE	500.40	
32. GALLAGHER BENEFIT SERVICES, INC	OCTOBER 2020 MONTHLY CONSULTING FEES	2,777.14	
33. GINA DANNEMILLER	REFUND FOR SPORTIES PROGRAM	90.00	
34. GREG COMER	REFUND FOR SPORTIES PROGRAM	35.00	
35. H.C. BERGER COMPANY	COPIER USAGE - CON3541-ABD-01 09/15/2020 TO 10/14/ STAPLES FOR COPIER	836.11 62.00	
	TOTAL	898.11	
36. HALEY VERA	REFUND FOR SPORTIES PROGRAM	70.00	
37. HASLETT-OKEMOS ROTARY	2020 MEMBER DUES ALL QUARTERS - P. DESCHAIINE 4TH QUARTER 2020 DUES	560.00 140.00	
	TOTAL	700.00	
38. HEATHER SCHALK	REFUND FOR SPORTIES PROGRAM	35.00	
39. HEATING PLUS COOLING LTD	REFUND MECHANICAL PERMIT - W. GR RIVER	50.00	
40. IDNETWORKS IDENTIFICATION	FINGERROLL LIVESCAN MAINTENANCE	3,495.00	
41. INGHAM CONSERVATION DISTRICT	CONSERVATION TREE PROJECT	1,982.51	
42. JAMES CLARK TREE SERVICE	TREE TRIMMING ON LAKE LANSING PRESERVE ALONG HASLE	1,200.00	

Vendor Name	Description	Amount	Check #
43. JESSICA GEVERS	REFUND FOR SPORTIES PROGRAM	35.00	
44. JOHNSON CONTROLS	SERVICE CENTER LUNCH ROOM VMA CONTROLLER	2,624.47	
	REPLACE MSC MAU-3 DAMER ACTUATOR	1,691.32	
	TOTAL	4,315.79	
45. JOLAINE DAVIS	REFUND FOR SPORTIES PROGRAM	45.00	
46. KARLI WITHEE	SPORTIES FOR SHORTIES REFUND	45.00	103730
47. KATELYN LYNCH	REFUND FOR SPORTIES PROGRAM	35.00	
48. KATHRYN BELLINGAR	REFUND FOR SPORTIES PROGRAM	35.00	
49. KATI ADAMS	OCTOBER 2020 MILEAGE REIMB	67.28	
50. KATIE COLE	REFUND FOR SPORTIES PROGRAM	35.00	
51. KEBS INC	SEPT 2020 MARKETPLACE ON GREEN	610.00	
52. KIP CONLEY	REFUND FOR SHORTIES/BASEBALL PROGRAM	95.00	
53. KODIAK EMERGENCY VEHICLES	REPLACEMENT CAMERA FOR MEDIC 91	780.55	
54. KRISTEN CASBY	REFUND FOR SPORTIES PROGRAM	35.00	
55. KUSTOM SIGNALS INC	POLICE PATROL RADAR PARTS - 79056	105.00	
	POLICE PATROL RADAR PARTS - 79057	113.50	
	POLICE CAR PATROL RADAR PARTS - 79058	113.50	
	TOTAL	332.00	
56. LANSING SANITARY SUPPLY INC	PAPER TOWELS, TOILET TISSUE, BATHROOM CLEANER, GLO	463.71	
	FIRE STATION CLEANING SUPPLIES/EQUIPMENT	50.61	
	HAND CLEANER AND BOWL CLEANER	86.33	
	WASTEBASKET AND PAPER TOWELS CUSTODIAL SUPPLIES 20	324.58	
	TOTAL	925.23	
57. LANSING UNIFORM COMPANY	UNIFORM SHIRTS - PHINNEY	134.85	
	UNIFORM SHIRTS - FARHAT	79.95	
	TOTAL	214.80	
58. LARS EGEDE-NISSEN	REIMB IRRIGATION DMG DURING CONSTRUCTION - CALGARY	50.00	
59. LAURA CATANO	REFUND FOR SPORTIES PROGRAM	35.00	
60. LAUREN JOHNSON	SPORTIES FOR SHORTIES REFUND	35.00	103731
61. LJ TRUMBLE CONSTRUCTION	HNC RESTROOM AND PAVILION PROJECT	130,675.32	
	HNC RESTROOM AND PAVILION PROJECT	75,120.98	
	TOTAL	205,796.30	
62. LOPEZ CONCRETE CONSTRUCTION	SOUTH FIRE STATION DRIVEWAY REPLACEMENT PROJECT	19,862.73	
	CONCRETE REPAIR CONTRACT FOR LOCAL ROAD, WATER UTI	2,790.00	
	TOTAL	22,652.73	
63. MADISON NATIONAL LIFE INS CO	NOVEMBER 2020 PREMIUMS ACCOUNT #102753800000000	2,982.69	
64. MARIA MACGREGOR	REFUND FOR SHORTIES/SOCCER PROGRAM	75.00	
65. MARK JORDAN ENTERPRISES LLC	MSU LAKE LANSING TRAIL ROW ACQUISITION SERVICES- M	13,250.00	

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66. MARK'S LOCK SHOP, INC.	KEY LOCKS MARKETPLACE/HISTORICAL VILLAGE/HNC RESTR	160.00	
67. MARY ANN MIGALDI	REFUND FOR SPORTIES PROGRAM	35.00	
68. MATT MORALES	REFUND FOR SHORTIES/SOCCER PROGRAM	100.00	
69. MATTHEW NORTH	REFUND FOR SHORTIES/BASEBALL PROGRAM	60.00	
70. MAX R	12 TRASH RECEPTACLE LIDS FOR PARKS	598.50	
71. MCKESSON MEDICAL-SURGICAL	GOC SOL		
	EMS SUPPLIES/EQUIPMENT - CPAP SYSTEM	351.46	
	RECORDING PAPER EMS SUPPLIES/EQUIPMENT	79.05	
	MEGAMOVER TRANSPORT CHAIR EMS SUPPLIES/EQUIPMENT	135.00	
	EMS SUPPLIES/EQUIPMENT	1,032.10	
	MULTI FUNCTION ELEC STAT PAD MED SUPPLIES 2020	220.89	
	TOTAL	1,818.50	
72. MEAGHAN MASSEY	REFUND FOR SPORTIES PROGRAM	35.00	
73. MEGAN MACHUTA	REFUND FOR SPORTIES PROGRAM	35.00	
	REFUND FOR SPORTIES PROGRAM	35.00	
	TOTAL	70.00	
74. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING 10/23/20 PAYROLL	550.69	
75. MERIDIAN TOWNSHIP RETAINAGE	SOUTH FIRE STATION DRIVEWAY REPLACEMENT PROJECT	2,206.97	
	HNC RESTROOM AND PAVILION PROJECT	23,369.48	
	HNC RESTROOM AND PAVILION PROJECT	8,346.78	
	TOTAL	33,923.23	
76. MERRILL FORD	FLEET REPAIRS 2020 - UNIT 129	38.07	
77. MID-MICHIGAN CODE OFFICIALS ASSOC	R. RAU - 2020 MEMBERSHIP RENEWAL	60.00	103733
	J. MARTIN - 2020 MEMBERSHIP RENEWAL	60.00	103733
	J. HECKAMAN - 2020 MEMBERSHIP RENEWAL	60.00	103733
	TOTAL	180.00	
78. MISSY HOLEM	REFUND FOR SPORTIES PROGRAM	35.00	
79. MONICA PINO	REFUND FOR SPORTIES PROGRAM	35.00	
80. NAPA	TIRE BALANCING MOTOR POOL	4,505.00	
81. NORA LUKE	REFUND FOR SPORTIES PROGRAM	45.00	
82. ORKIN	SEPT 2020 PEST CONTROL SERVICES HISTORIC VILLAGE	200.00	
83. OUTSHINER	100 PATROL CAR WASH COUPONS	400.00	
84. PAMELA JONES	REFUND FOR SPORTIES PROGRAM	35.00	
85. PLM LAKE & LAND MANAGEMENT	HARVESTING OF LAKE - SSW/PONDWEEDS	36,000.00	
86. PRO-TECH MECHANICAL SERVICES	HVAC SERVICE - MUNICIPAL BLDG	80.00	
	HOT WATER HEATER SERVICE - CENTRAL FIRE	2,364.00	
	MOTOR HVAC REPAIRS MUNICIPAL BLDG	844.00	
	TOTAL	3,288.00	
87. QUALITY TIRE INC	MEDIC RIMS & TIRES	937.52	
88. RAPID FIRE PROTECTION INC	REFUND ELECTRICAL PERMIT - W. GR RIVER AVE	100.00	

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89. RECLAIMED BY DESIGN	NOV 2020 RECYCLING CENTER SERVICE	2,000.00	
90. ROLLNRACK, LLC	ROLLNRACK HOSE TOOL	2,455.00	
91. ROXANNE FERRIANDES	REFUND FOR SPORTIES PROGRAM	80.00	
92. SARAE ROHRBACHER	REFUND FOR SPORTIES PROGRAM	35.00	
93. SARAH CASBY	SPORTIES FOR SHORTIES REFUND	45.00	103732
	SPORTIES FOR SHORTIES REFUND	35.00	103732
	TOTAL	80.00	
94. SHANNON AUSTIN	REFUND FOR SPORTIES PROGRAM	160.00	
95. SME	PROF SERVICES FROM JULY 28 2020 TO AUGUST 23 2020	716.05	
96. SPARROW OCCUPATIONAL	MEDICAL SERVICES OCTOBER 2020	455.50	
97. SPENCER MANUFACTURING	UNIT #140 - RUB RAIL INSTALLATION	159.21	
98. STATE OF MICHIGAN	REF #MI33926L1 - HEINEMANN & KENDRICK	86.50	
99. SUPREME SANITATION	OCTOBER 2020 PORTABLE TOILET RENTAL	420.00	
	OCT 2020 EASTGATE PARK PORTABLE TOILET RENTAL	165.00	
	OCT 2020 HARRIS NATURE CENTER PORTABLE TOILET RENT	320.00	
	OCT 2020 NANCY MOORE PARK PORTABLE TOILET RENTAL	165.00	
	OCT 2020 NEWTON STREET PORTABLE TOILET RENTAL	165.00	
	TOTAL	1,235.00	
100 TEAM FINANCIAL GROUP	COPIER LEASE OCTOBER 2020	1,471.50	
101 THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC OCT 2020	6,666.67	
102 VALLEY CITY ELECTRONIC RECYCLING	FALL ELECTRONIC RECYCLING EVENT ON 9/26/2020	14,406.30	
103 VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION NOVEMBER 2020	179.00	
104 VICKI BARON	REFUND FOR SPORTIES PROGRAM	35.00	
105 WATER TECH	E COLI ANALYSIS HNC OUTFALL	60.00	
106 WEST MICHIGAN INTERNATIONAL LLC	UNIT #10 FREIGHTLINER TRANSMISSION CHECK/OIL CHANG	940.97	
107 WILDFLOWER MEADOWS, LLC	TOILET PAPER DISPENSERS HISTORICAL VILLAGE/MARKETP	217.21	
108 WOLVERINE ENGINEERS & SURVEYORS	CENTRAL PARK GATEWAY BRIDGE AND HISTORICAL VILLAGE	1,455.48	
TOTAL - ALL VENDORS		884,912.18	

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Vendor Name	Description	Amount	Check #
1. AYLES TREE SERVICE INC	TREE AND STUMP REMOVALS	150.00	
2. BRANDON BROOKS	REIMB FOR COMPLETION OF SEC 19-259 - MERIDIAN RD.	2,000.00	
3. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS 2020	718.05	
4. FIRST AMERICAN ADMINISTRATORS	NOVEMBER 2020 VISION INSURANCES	343.07	
5. GALLAGHER BENEFIT SERVICES, INC	OCTOBER 2020 MONTHLY CONSULTING FEES	472.86	
6. JAMES LINCOLN	OVRPMT SEWER/WATER BILLS - E HIDDEN LAKE DR	234.39	
7. JEFF HEBERT	OVRPMT SEWER/WATER BILL - SOWER BLVD	32.80	
8. JERRY FEDEWA HOMES, INC	REIMB LIFT STATION PAYBACK FEE - NEWTON ROAD	1,264.44	
9. JESSICA RINGLEIN	OVRPMT SEWER/WATER BILL - HAMILTON RD	50.00	
10. KENNEDY INDUSTRIES INC	FLYGT REPAIR WATER HOSE KIT	98.07	
11. MADISON NATIONAL LIFE INS CO	NOVEMBER 2020 PREMIUMS ACCOUNT #102753800000000	345.48	
12. MATTHEW DAUM	RECEIPT 136377 PERF GUARANTEE - SLEEPY HOLLOW DR	2,000.00	
13. MERIDIAN CHARTER TOWNSHIP	OVRPMT WATER BILL - 5151 MARSH RD	1,387.84	
14. ROBERT & MARILYN LIEBER	REFUND FOR 2ND METER - BELDING COURT	349.00	
15. RZ TRENCHING & MORE	BORE FOR WATER UNDER RD - 07/30/2020	2,500.00	
	BORE FOR WATER UNDER RD 9/2/2020	2,500.00	
	TOTAL	5,000.00	
16. TITLE RESOURCE AGENCY	OVRPMT WATER BILL - JEANNE DR	73.84	
	OVRPMT SEWER/WATER BILL - GROVE ST	170.73	
	TOTAL	244.57	
17. TRANSNATION TITLE	OVRPMT SEWER/WATER BILLS - MOHICAN LANE	174.76	
18. TRI-COUNTY REGIONAL PLANNING	2020/2021 GROUNDWATER MGMT BOARD	13,702.00	
19. TRI-COUNTY TITLE AGENCY LLC	OVRPMT SEWER/WATER BILLS - DANBURY EAST	79.27	
	OVRPMT SEWER/WATER BILL - RIVERWOOD DR	35.79	
	OVRPMT SEWER/WATER - OVERGLEN CT	59.66	
	TOTAL	174.72	
20. YOUNES ISHRAIDI	REIMB FOR WORK BOOTS PER UNION CONTRACT	175.00	
TOTAL - ALL VENDORS		28,917.05	

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Vendor Name	Description	Amount	Check #
1. BEYENECH TSEGAYE	PARCEL #33-02-02-32-227-009 OVRPMT SUMMER PROP TAX	61.88	13022
2. EAST LANSING PUBLIC SCHOOLS	ELPS SUMMER TAX	10,833.82	13023
3. GUANGMING HE & QING ZHOU	PARCEL #33-02-02-32-476-013 OVRPMT SUMMER PROP TAX	103.34	13024
4. HASLETT PUBLIC SCHOOLS	HASLETT PUBLIC SCHOOLS SUMMER TAX COLLECTION	32,516.53	13025
5. MERIDIAN TOWNSHIP BROWNFIELD	SUMMER 2020 BROWNFIELD CAPTURE	68.97	13026
6. OKEMOS PUBLIC SCHOOLS	OKEMOS PUBLIC SCHOOLS SUMMER TAX COLLECTION	60,664.50	13027
7. WILLIAMSTON SCHOOLS	WILLIAMSTON SCHOOLS SUMMER TAX COLLECTION	6,735.76	13029
TOTAL - ALL VENDORS		110,984.80	

Credit Card Report 10/15/2020-10/28/2020

Posting Date	Merchant Name	Amount	Name
2020/10/15	MENARDS LANSING WEST MI	\$246.29	LAWRENCE BOBB
2020/10/15	THE HOME DEPOT #2723	\$9.15	LAWRENCE BOBB
2020/10/15	HASLETT TRUE VALUE HARDW	\$18.88	ROBERT STACY
2020/10/15	MEIJER # 025	\$50.00	DARLA JACKSON
2020/10/15	CMP DISTRIBUTORS INC	\$250.00	ANDREW MCCREADY
2020/10/15	CMP DISTRIBUTORS INC	\$250.00	ANDREW MCCREADY
2020/10/15	AMZN MKTP US*MK5CM59C2	\$195.00	CATHERINE ADAMS
2020/10/16	GRAINGER	\$9.34	KYLE FOGG
2020/10/16	AMZN MKTP US*MK97N4RS2	\$33.83	KRISTI SCHAEING
2020/10/16	COMPLETE BATTERY SOURCE	\$43.30	KRISTEN COLE
2020/10/16	QUALITY TIRE	\$45.00	TODD FRANK
2020/10/16	THE HOME DEPOT #2723	\$15.76	DAN PALACIOS
2020/10/16	THE HOME DEPOT #2723	\$21.94	DAN PALACIOS
2020/10/19	MENARDS LANSING WEST MI	\$208.81	LAWRENCE BOBB
2020/10/19	THE HOME DEPOT #2723	\$41.88	LAWRENCE BOBB
2020/10/19	BROWNELLS INC	\$21.94	KYLE ROYSTON
2020/10/19	COVERT SCOUTING	\$32.99	BART CRANE
2020/10/19	RITE AID STORE - 1609	\$32.98	RUDY GONZALES
2020/10/19	AMZN MKTP US*2T9NJ3FM2	\$31.94	KRISTI SCHAEING
2020/10/19	AMZN MKTP US*2T8228NG0	\$209.51	KRISTI SCHAEING
2020/10/19	AMZN MKTP US*2T56U6NS2	\$214.98	KRISTEN COLE
2020/10/19	AMZN MKTP US*2T3XP9350	\$236.92	KRISTEN COLE
2020/10/19	THE HOME DEPOT #2723	\$55.18	JANE GREENWAY
2020/10/19	ASCE PURCHASING	\$273.00	YOUNES ISHRAIDI
2020/10/19	EJM*STARBRIGHTLIGHT	\$253.89	LUANN MAISNER
2020/10/19	AMZN MKTP US*2T70Y1OP2	\$22.72	MICHELLE PRINZ
2020/10/19	AMZN MKTP US*2T4N31ZW0 AM	\$715.00	CATHERINE ADAMS
2020/10/19	AMZN MKTP US*2T8G10350	\$69.50	CATHERINE ADAMS
2020/10/20	AMZN MKTP US*2T6209X11	\$27.30	KRISTI SCHAEING
2020/10/20	ZOOM.US	\$324.89	STEPHEN GEBES
2020/10/20	AMAZON.COM*2T7RC2392 AMZN	\$82.53	MICHELLE PRINZ
2020/10/21	THE HOME DEPOT #2723	\$54.51	LAWRENCE BOBB
2020/10/21	THE HOME DEPOT #2723	\$18.98	LAWRENCE BOBB
2020/10/21	THE HOME DEPOT #2723	\$9.46	ROBERT STACY
2020/10/21	THE HOME DEPOT 2723	\$200.37	TYLER KENNEL
2020/10/21	MICHIGAN ASSOCIATION OF F	\$62.50	MICHAEL HAMEL
2020/10/21	CATHEY COMPANY	\$27.84	KYLE FOGG
2020/10/21	DRI*FLICKR	\$59.99	ANDREA SMILEY
2020/10/21	MTU-CASHIERS OFFICE WEB	\$10.00	YOUNES ISHRAIDI
2020/10/21	MTU-CASHIERS OFFICE WEB	\$10.00	YOUNES ISHRAIDI
2020/10/21	AC&E RENTALS INC	\$15.00	TAVIS MILLEROV
2020/10/21	BLT*PK SAFETY SUPPLY	\$231.08	WILLIAM PRIESE
2020/10/21	SOLDANS FEEDS & PET S	\$60.72	CATHERINE ADAMS
2020/10/22	THE HOME DEPOT #2723	\$37.70	LAWRENCE BOBB
2020/10/22	TRACTOR SUPPLY #1149	\$134.98	ROBERT STACY
2020/10/22	DRI*FLICKR	(\$3.00)	BENJAMIN MAKULSKI
2020/10/22	GSL TECHNOLOGY, INC.	(\$714.56)	ANDREW MCCREADY
2020/10/22	GSL TECHNOLOGY, INC.	\$714.56	ANDREW MCCREADY
2020/10/22	AMZN MKTP US*2T5WX5PJ2 AM	\$87.59	MICHELLE PRINZ
2020/10/22	AMAZON.COM*2T7M33X80 AMZN	\$26.74	MICHELLE PRINZ
2020/10/22	AMZN MKTP US*2T5206182	\$35.98	MICHELLE PRINZ
2020/10/22	CONSUMERS ENERGY CO	\$100.00	DENISE GREEN

2020/10/23	LANSING PKG FRONT COUNTER	(\$124.50)	BART CRANE
2020/10/23	AMZN MKTP US*2T4OV5MO2	\$34.44	KRISTI SCHAEING
2020/10/23	MARKS LOCK SHOP INC	\$88.00	KEITH HEWITT
2020/10/23	AMZN MKTP US*2T73B6H90	\$57.98	MICHELLE PRINZ
2020/10/23	MEIJER # 025	\$44.93	CATHERINE ADAMS
2020/10/23	AMZN MKTP US*2T4GA28F0	\$156.00	CATHERINE ADAMS
2020/10/26	THE HOME DEPOT #2723	\$46.95	ROBERT STACY
2020/10/26	WAL-MART #2866	\$13.12	KYLE ROYSTON
2020/10/26	MEIJER # 025	\$16.96	KYLE ROYSTON
2020/10/26	PAS*LANSING PARKING	\$2.10	BART CRANE
2020/10/26	USPS PO 2569800864	\$10.60	KYLE FOGG
2020/10/26	AMAZON.COM*2T4VE1741 AMZN	\$75.99	KRISTI SCHAEING
2020/10/26	AMAZON.COM*2T0M66991 AMZN	\$71.66	KRISTI SCHAEING
2020/10/26	AMZN MKTP US*2T04A1860	\$34.49	KRISTEN COLE
2020/10/26	EB MSU BUSINESS AMP B	\$60.00	ANDREA SMILEY
2020/10/26	ADOBE ACROPRO SUBS	\$15.89	DEREK PERRY
2020/10/26	THE HOME DEPOT #2723	\$10.83	KEITH HEWITT
2020/10/26	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2020/10/26	AMZN MKTP US*2T56I18Z2	\$99.99	MICHELLE PRINZ
2020/10/26	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2020/10/26	COMPLETE BATTERY SOURCE	\$76.33	WILLIAM PRIESE
2020/10/26	THE HOME DEPOT #2723	\$16.95	WILLIAM PRIESE
2020/10/26	TOP HAT CRICKET FARM INC	\$26.45	CATHERINE ADAMS
2020/10/26	AMAZON.COM*2T8H82UG1	\$66.10	CATHERINE ADAMS
2020/10/26	AMZN MKTP US*2T5WG5D22	\$226.05	CATHERINE ADAMS
2020/10/27	ULTIMATE SECURITY DEVICE	\$40.85	KYLE ROYSTON
2020/10/27	AMZN MKTP US*2T4N109F0	\$233.94	KRISTI SCHAEING
2020/10/28	HAMMOND FARMSLANDSCAPE SU	\$62.50	LAWRENCE BOBB
2020/10/28	HAMMOND FARMSLANDSCAPE SU	\$245.00	LAWRENCE BOBB
2020/10/28	THE HOME DEPOT #2723	\$167.70	LAWRENCE BOBB
2020/10/28	USPS PO 2569800864	\$52.70	ROBIN FAUST
2020/10/28	FLEETPRIDE476	(\$101.76)	TODD FRANK
2020/10/28	FLEETPRIDE476	\$101.76	TODD FRANK
2020/10/28	FLEETPRIDE476	\$96.00	TODD FRANK
2020/10/28	JOHNSONS SPORTING GOODS	\$825.00	ANDREW MCCREADY
2020/10/28	CHEEZY DS DELI AND DOG	\$50.00	MICHAEL DEVLIN
2020/10/28	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS

Total	\$8,162.51
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ACH Transactions

Date	Payee	Amount	Purpose
10/14/2020	Blue Care Network	\$ 8,358.72	Employee Health Insurance
10/19/2020	ELAN	\$ 15,939.44	Credit Card Payment
10/21/2020	Blue Care Network	\$ 21,973.90	Employee Health Insurance
10/22/2020	Blue Care Network	\$ 18,846.31	Employee Health Insurance
10/22/2020	ICMA	\$ 34,326.78	Payroll Deductions 10/23/2020
10/22/2020	Nationwide	\$ 3,814.08	Payroll Deductions 10/23/2020
10/22/2020	MCT Utilities	\$ 1,085.11	Water/Sewer for MCT
10/23/2020	Various Financial Institutions	\$ 257,860.27	Direct Deposit 10/23/2020
10/23/2020	State Income Tax	\$ 28,378.89	Payroll Taxes 10/23/2020
10/23/2020	IRS	\$ 96,012.52	Payroll Taxes 10/23/2020
10/25/2020	MERS Purchase	\$ 251,922.70	Employee Retirement
10/26/2020	Alerus	\$ 223.56	Payroll Deductions 10/23/2020
10/28/2020	Blue Care Network	\$ 57,978.08	Employee Health Insurance
	Total ACH Payments	\$ 796,720.36	



To: Board Members
From: Michael Hamel, Fire Chief
Date: October 28, 2020
Re: Ratification of New Paramedic/Firefighter Appointment

Steven Garelik, from Pinckney, attended the Genesee County Fire Academy in 2011 and paramedic training through Genesys EMS in 2014. He started his career working with Mobile Medical Response followed by the University of Michigan Medical Center eventually becoming an ER Tech. Steven gained fire experience by working for the Putnam Township Fire Department since 2018. In addition, he is a nationally registered paramedic, Paramedic Instructor/Coordinator, and Advanced Cardiac Life Support/Pediatric Advanced Life Support Instructor

Move to authorize the Fire Department to appoint Steven Garelik to Full-Time Paramedic/Firefighter.



To: Board Members
From: Abby Tithof, Human Resources Director
Date: October 30, 2020
Re: Ratification of New Police Officer Appointment

The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring will bring the staffing level of the police department to 36 sworn personnel.

Megan Heinemann graduated from Okemos High School, obtained a Bachelor's of Arts Degree from Michigan State University. She has been employed as a Police Cadet at Meridian and is currently attending the Mid-Michigan Police Academy with plans to graduate in December. Megan resides in Haslett.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENT OF MEGAN HEINEMANN TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.



TOWNSHIP BOARD MEETING

November 5, 2020

TREASURER'S REPORT

Collections

Distributions

Investments

**DELINQUENT PERSONAL PROPERTY TAX COLLECTION TOTALS FOR 2015,
2016, 2017, 2018 & 2019 TAX YEARS**

COLLECTED IN 2019	\$	33,431.86
COLLECTED IN 2020	\$	31,476.56
TOTAL REMAINING COLLECTIBLE (TO 10-28-2020)	\$	61,648.41

TOTAL 2020 TAX YEAR COLLECTIONS (TO 10-28-2020) \$ 49,218,819.56

2020 TAX YEAR DISTRIBUTION TOTALS (AS OF 10-16-2020)

STATE EDUCATION TAX	\$	10,957,557.34
HASLETT SCHOOLS	\$	2,889,143.66
OKEMOS SCHOOLS	\$	8,408,504.25
WILLIAMSTON SCHOOLS	\$	204,824.85
EAST LANSING SCHOOLS	\$	2,223,297.73
INGHAM INTERMEDIATE SCHOOL DISTRICT	\$	11,356,120.08
INGHAM COUNTY	\$	12,363,106.49
MERIDIAN TOWNSHIP ADMIN	\$	485,502.79
INGHAM CO LANDBANK-BROWNFIELD ELEVATION DDA	\$	87,188.58
TOTAL DISTRIBUTION:	\$	48,975,245.77

9/30/2020

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate
04/30/21	general fund	First Nat'l Bank of Amer	1,068,545.12	03/30/18	2.82%
09/23/21	general fund	Independent	1,042,683.16	09/23/19	1.95%
10/01/23	general fund	FNMA (MBS)	404,450.61	07/30/19	2.03%
04/01/25	general fund	FNMA (MBS)	2,085,036.66	08/12/19	2.85%
10/01/27	general fund	DDA Loan	124,500.00	08/05/10	3.00%
07/31/30	general fund	JP Morgan Chase (MBS)	90,000.00	07/31/20	1.20%
			<u>4,815,215.55</u>		
04/01/25	land preserve	FNMA (MBS)	148,931.19	08/12/19	2.85%
			<u>148,931.19</u>		
10/01/24	land pres res	FNMA (MBS)	892,000.00	07/30/19	2.47%
07/01/25	land pres res	FNMA (MBS)	485,266.20	09/09/19	2.60%
06/05/30	land pres res	JP Morgan Chase (MBS)	329,000.00	06/05/20	1.60%
09/01/31	land pres res	Federal Natl Mtg (MBS)	1,000,000.00	10/28/19	2.305%
			<u>2,706,266.20</u>		
07/02/21	twp imp rev	Commercial Bank	408,274.66	7/2/2019	2.05%
			<u>408,274.66</u>		
07/27/21	water	Horizon	2,000,000.00	07/27/19	2.15%
			<u>2,000,000.00</u>		
10/10/20	road imp	Commercial Bank	1,000,851.09	03/13/20	0.35%
05/28/21	road imp	Citizens	1,000,666.67	05/29/20	0.20%
06/10/21	road imp	Independent	1,000,000.00	03/10/20	0.62%
09/11/21	road imp	PNC	1,001,521.51	03/11/20	0.30%
10/09/21	road imp	First Nat'l Bank of Amer	1,008,790.74	03/09/20	1.74%
07/06/22	road imp	MSUFCU	1,012,347.14	03/06/20	2.17%
08/06/22	road imp	MSUFCU	1,012,347.14	03/06/20	2.17%
09/06/22	road imp	MSUFCU	1,012,347.14	03/06/20	2.17%
10/06/22	road imp	MSUFCU	793,839.50	03/06/20	2.17%
			<u>8,842,710.93</u>		
Total Fixed Investments \$			18,921,398.53		

CURRENT NON-FIXED INVESTMENTS

9/30/2020

PURCH. DATE	FUND	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	MBS	\$ -	0.00%	money market
05/12/08	GF	MI Class	\$ 6,047,856.85	0.1105%	pooled funds
05/20/09	GF	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	MSU Fed. CU	\$ 756,570.72	0.20%	money market
		Total	\$ 6,804,432.57		
08/01/02	LP	MBS	\$ -	0.00%	money market
04/16/03	LP	Flagstar	\$ 261,933.29	0.18%	savings
05/12/08	LP	MI Class	\$ 1,705,925.94	0.1105%	pooled funds
		Total	\$ 1,967,859.23		
08/01/02	LP-R	MBS	\$ -	0.00%	money market
01/16/09	LP-R	Horizon	\$ 208,982.71	0.22%	money market
05/12/08	LP-R	MI Class	\$ -	0.00%	pooled funds
		Total	\$ 208,982.71		
08/01/02	PM	MBS	\$ -	0.00%	money market
09/30/08	PM	MI Class	\$ 605,331.68	0.1105%	pooled funds
		Total	\$ 605,331.68		
08/01/02	SF	MBS	\$ -	0.00%	money market
		Total	\$ -		
12/01/09	PA	MBS	\$ -	0.00%	money market
		Total	\$ -		
02/08/13	TA	MI Class	\$ -	0.00%	pooled funds
		Total	\$ -		
08/01/02	WF	MBS	\$ -	0.00%	money market
05/22/09	WF	MI Class	\$ 513,489.65	0.1105%	pooled funds
		Total	\$ 513,489.65		
03/09/17	BP	MI Class	\$ 424,250.71	0.1105%	pooled funds
		Total	\$ 424,250.71		
03/09/17	RDS	MI Class	\$ -	0.00%	pooled funds
		Total	\$ -		
12/6/2019	RDIMP	MBS	\$ -	0.00%	money market
		Total	\$ -		
Total Non-Fixed Investment:			\$ 10,524,346.55		
Total Fixed and Non-Fixed Investments			\$ 29,445,745.08		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR SEPTEMBER 2020

9/11/2020	ROAD DEBT IMPROVEMENT		
	Monthly interest earned on PNC CD	\$	255.12
9/22/2020	GENERAL FUND		
	Interest earned on Independent CD	\$	20,269.30
9/25/2020	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	208.77
9/25/2020	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency fund	\$	775.38
9/25/2020	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	677.65
9/25/2020	GENERAL FUND		
	Principal payment received on MBS agency fund	\$	2,922.80
9/30/2020	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 4 MSU CD's	\$	6,742.01
9/30/2020	ROAD DEBT IMPROVEMENT		
	Monthly interest received on Citizens CD	\$	166.67
9/30/2020	GENERAL FUND		
	Horizon CD matured - funds to Horizon checking	\$	1,019,456.16
9/30/2020	GENERAL FUND		
	Interest earned on First Nat'l CD	\$	7,460.15
9/30/2020	ROAD DEBT IMPROVEMENT		
	Interest earned on First Nat'l CD	\$	4,404.99

NON-FIXED INVESTMENT TRANSACTIONS FOR SEPTEMBER 2020

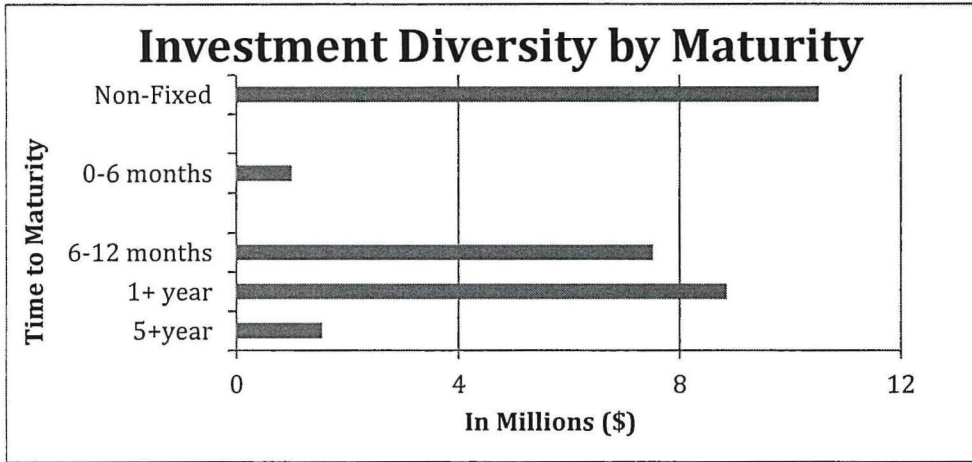
9/11/2020	GENERAL FUND		
	Ach'd funds from MI Class money market to Horizon Checking	\$	800,000.00
9/30/2020	LAND PRESERVATION RESERVE		
	Ach'd funds from MBS money market to Horizon Checking	\$	5,714.40
9/30/2020	LAND PRESERVATION		
	Ach'd funds from MBS money market to Horizon Checking	\$	574.78
9/30/2020	GENERAL FUND		
	Ach'd funds from MBS money market to Horizon Checking	\$	9,432.84

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ 2,000,000.00	\$ 208,982.71	\$ 2,208,982.71
Flagstar	\$ -	\$ 261,933.29	\$ 261,933.29
MBS	\$ 5,434,684.66	\$ -	\$ 5,434,684.66
MI Class	\$ -	\$ 9,296,854.83	\$ 9,296,854.83
Commercial Bank	\$ 1,409,125.75	\$ -	\$ 1,409,125.75
MSU Federal CU	\$ 3,830,880.92	\$ 756,575.72	\$ 4,587,456.64
DDA Loan	\$ 124,500.00	\$ -	\$ 124,500.00
First Nat'l Bank of Amer	\$ 2,077,335.86		\$ 2,077,335.86
Independent	\$ 2,042,683.16		\$ 2,042,683.16
PNC	\$ 1,001,521.51		\$ 1,001,521.51
Citizens	\$ 1,000,666.67		\$ 1,000,666.67
Totals	\$ 18,921,398.53	\$ 10,524,346.55	\$ 29,445,745.08
% of total investment	64.25851504	35.74148496	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

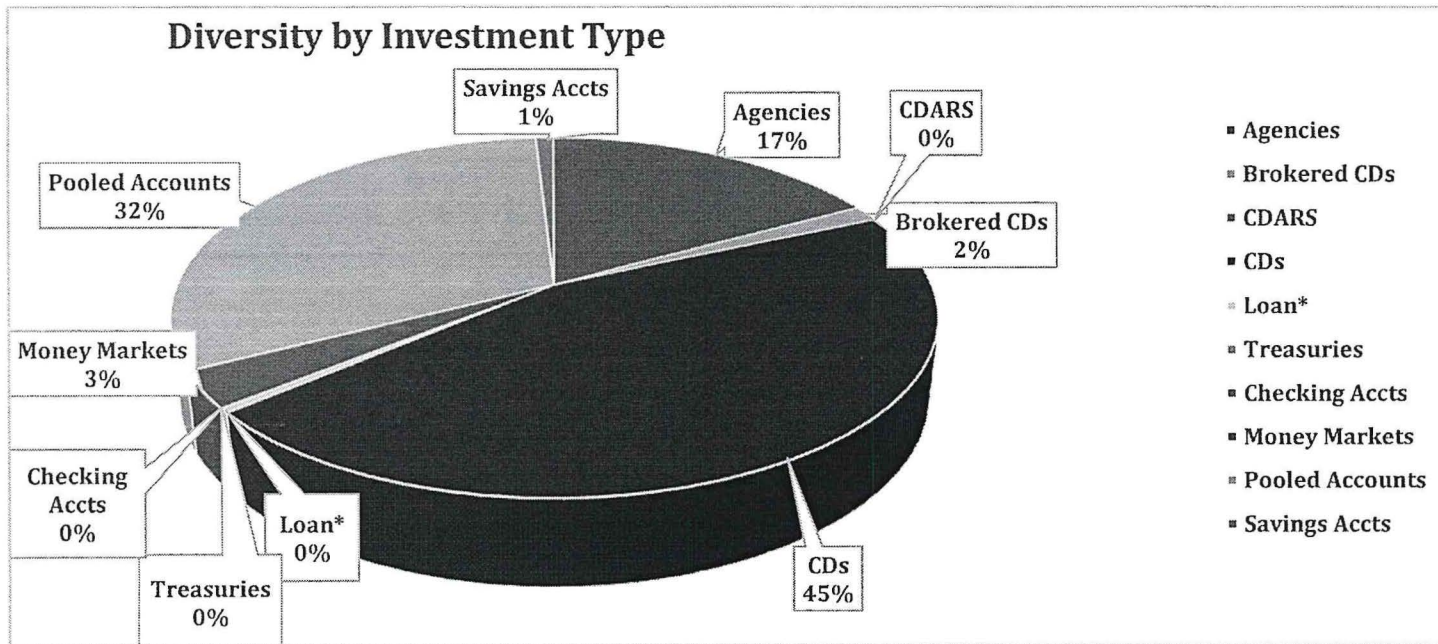
The signed agreement specifies that they are adhering to Public Act 20.

Investment Report Charter Township of Meridian



Current Investment Portfolio Size

Certificate of Deposits	\$ 13,362,213.87
CDARS	\$ -
Brokered CD's	\$ 419,000.00
Agencies	\$ 5,015,684.66
Loan*	\$ 124,500.00
Treasuries	\$ -
Money Markets	\$ 965,553.43
Checking Accts	\$ -
Savings Accts	\$ 261,938.29
Pooled Funds	\$ 9,296,854.83
	\$ 29,445,745.08



* Not an official investment but reflected for tracking purposes.



To: Board Members
From: Phil Deschaine, Treasurer
Date: November 5, 2020
Re: Placement of Delinquent Special Assessments, Delinquent Utilities, Delinquent False Alarms, Unpaid Lot Mowing/Code Violations and Misc. Fees on the Winter Tax Roll for 2020.

Listed below are the totals of the delinquent special assessments, delinquent utilities, delinquent false alarms, unpaid lot mowing fees and code violation fees that should be authorized for placement on the 2020 Winter Tax Roll for collection. All supporting documents will be on file with the Treasurer’s Office.

Water:	Lake Lansing Watershed	\$ 7,474.47
	Grand River Water Main	27,923.71
	Water Benefit	10.52
	Meter/Connection Fees	2,278.00
Sewer:	Herron Creek Sanitary Sewer	3,721.24
	Kansas Rd. Sanitary Sewer	2,540.17
Sidewalks:	2018 Sidewalk	59.51
Delinquent Special Assessment Interest:		16,058.31
Delinquent Utilities:		23,120.52
Unpaid Lot Mowing/Etc.:		2,822.00
Delinquent False Alarms:		150.00

“Move to assess the charges identified in the staff memorandum with parcel identification available in the Treasurer’s Office dated November 5, 2020 for Delinquent Special Assessments, Utility Bills, False Alarms, Nuisance, Lot Mowing/Code Violation, and Misc. Fees as a tax lien against the subject properties as authorized by Michigan Compiled Laws (MCL) 41.727, 41.728 and Meridian Township Ordinance Code Sections 58-32, 58-33, 78-98, 78-155, 46-5, 82-27, 18-1 and 18-15”



To: Township Board Members
**From: Derek N. Perry, Deputy Township Manager
Director of Public Works & Engineering**
Date: October 28, 2020
Re: Grettenberger Drain and Meijer Drain Improvements

As the Township Board is aware, the intersection of Grand River Avenue and Okemos Road has been subject to periodic flooding at certain times of the year. The depth of the flooding can be so severe, that for certain durations, the entire intersection has to be closed to traffic to prevent injury to people and property.

In an effort to develop a plan to eliminate this recurring flooding situation, we have been coordinating with our partners representing the Ingham County Drain Commissioner (ICDC), the Michigan Department of Transportation (MDOT), and the Ingham County Road Department (ICRD). This is necessary, as all of the jurisdictions have infrastructure in the area, and the required plan to resolve the issue will affect all parties.

In March of 2019, the Township Board approved proceeding with a detailed analysis (434 Agreement) to study the issue with the ICDC. It was critical to get the preliminary drainage study completed prior to the MDOT Grand River Avenue reconstruction project planned for construction in 2022 to allow for appropriate coordination.

We are now at the point where we need to formalize a drain improvement plan for both the Grettenberger Drain and the Meijer Drain to unite with the MDOT plan currently under development. This will require the Township to petition the ICDC to maintain and improve the drains. To accomplish this request, a formal petition and resolution are required.

The second component that is necessary for the comprehensive plan to work is use of Township property for flood plain mitigation. In order to remove two sections of Grand River Avenue (area across from Playmakers and the Grand River and Okemos Road intersection) out of the 10-year flood elevation it will necessitate mitigation. The existing elevation is one of the primary causes of the flooding that is experienced during a 10-year storm event.

Fortunately, we have a suitable site on the Central Fire Station parcel (map attached). We will not need to convert ownership, but we do expect that a conservation easement will be



12. A.

required by MDOT. Once that has been developed a formal agreement will be presented at a future meeting.

On Tuesday, October 6, 2020, the ICDC presented the findings of the drainage study and the background on why a petition is necessary to proceed with the development of a final plan.

Approval of the attached Resolutions and Petitions will allow us to proceed with coordinating a comprehensive replacement of the storm water infrastructure in conjunction with the MDOT, the ICDC and the ICRD.

Recommended motion:

“Move to approve the Grettenberger Drain Resolution and the Meijers Drain Resolution and authorize the Township Supervisor and the Township Clerk to sign the associated Grettenberger Petition for Maintenance and Improvement of a Drain and the Meijers Petition for Maintenance and Improvement of a Drain as presented”.

**RESOLUTION FOR
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN
MERIDIAN CHARTER TOWNSHIP
GRETTEMBERGER DRAIN**

At a regular meeting of the Meridian Charter Township Board, held in Ingham County, State of Michigan on the ____ day of _____, 2020, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the Township requests the maintenance and improvement of a drain, located in Ingham County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

WHEREAS, the Township has determined that the maintenance and improvement of the drain benefits the public health in the Township; and

WHEREAS, the Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

NOW, THEREFORE BE IT RESOLVED THAT, the Township Board does authorize the filing of a petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED THAT the Supervisor is authorized to execute the petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

MERIDIAN CHARTER TOWNSHIP

Dated: _____

By: Ron Styka
Its: Supervisor

MERIDIAN CHARTER TOWNSHIP

**PETITION FOR MAINTENANCE
AND IMPROVEMENT OF A DRAIN**

GRETTEMBERGER DRAIN

To the Ingham County Drain Commissioner:

The undersigned is Meridian Charter Township, Ingham County, Michigan. This petition has been duly authorized by the governing body of Meridian Township and requests that the Grettenberger Drain be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Grettenberger Drain is located in Meridian Charter Township, Ingham County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in Meridian Charter Township.

Meridian Charter Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: _____, 2020

By: Ron Styka
Its: Supervisor

By: Brett Dreyfus
Its: Clerk

Yeas:
Nays:
Abstain:
Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of Meridian Charter Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for Meridian Charter Township at a regular meeting held on the _____ day of _____, 2020 and that notice of said meeting was given in accordance with the Open Meetings Act.

Brett Dreyfus, Clerk
Meridian Charter Township

Date

**RESOLUTION FOR
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN
MERIDIAN CHARTER TOWNSHIP
MEIJERS DRAIN**

At a regular meeting of the Meridian Charter Township Board, held in Ingham County, State of Michigan on the ____ day of _____, 2020, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, the Township requests the maintenance and improvement of a drain, located in Ingham County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

WHEREAS, the Township has determined that the maintenance and improvement of the drain benefits the public health in the Township; and

WHEREAS, the Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

NOW, THEREFORE BE IT RESOLVED THAT, the Township Board does authorize the filing of a petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED THAT the Supervisor is authorized to execute the petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

MERIDIAN CHARTER TOWNSHIP

Dated: _____

By: Ron Styka
Its: Supervisor

Yeas:
Nays:
Abstain:
Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of Meridian Charter Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for Meridian Charter Township at a regular meeting held on the ____ day of _____, 2020 and that notice of said meeting was given in accordance with the Open Meetings Act.

Brett Dreyfus, Clerk
Meridian Charter Township

Date

MERIDIAN CHARTER TOWNSHIP

**PETITION FOR MAINTENANCE
AND IMPROVEMENT OF A DRAIN**

MEIJERS DRAIN

To the Ingham County Drain Commissioner:

The undersigned is Meridian Charter Township, Ingham County, Michigan. This petition has been duly authorized by the governing body of Meridian Township and requests that the Meijers Drain be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Meijers Drain is located in Meridian Charter Township, Ingham County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in Meridian Charter Township.

Meridian Charter Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: _____, 2020

By: Ron Styka
Its: Supervisor

By: Brett Dreyfus
Its: Clerk

Presentation
to
Meridian Township Board
Hydraulic Study & Report

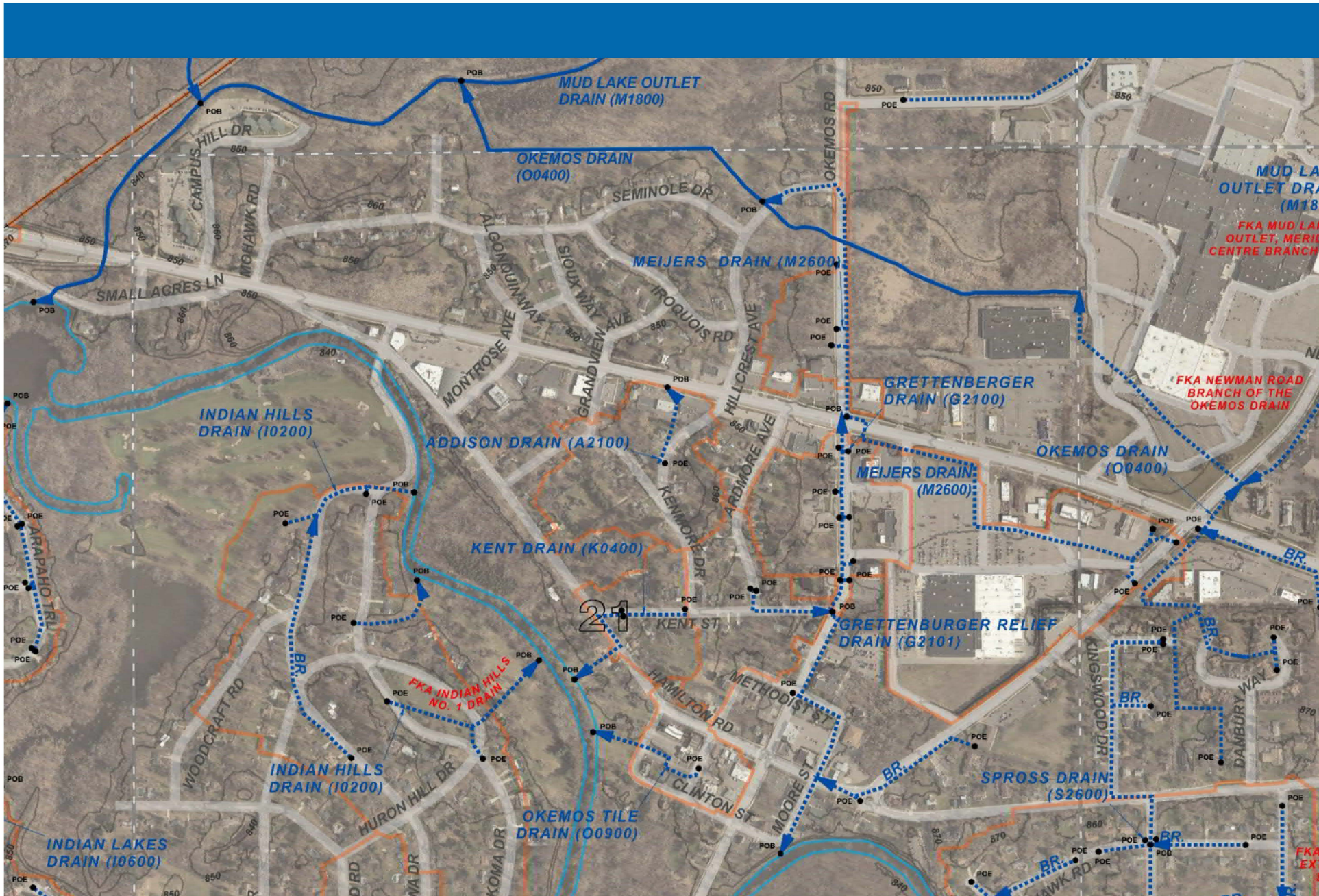
By

Alan Boyer, PE
LSG Engineers & Surveyors
3135 Pine Tree Road, Suite D
Lansing, MI 48911

For



Ingham County Drain Commissioner
Patrick E. Lindemann



PRELIMINARY HYDRAULIC STUDY SUMMARY

Alleviate flooding during the 10-year flood event

raise low points on Grand River Avenue and Okemos Road

Alleviate flooding during the 10-year rainfall event

Grettenberger Drain

replace with 24-inch pipe

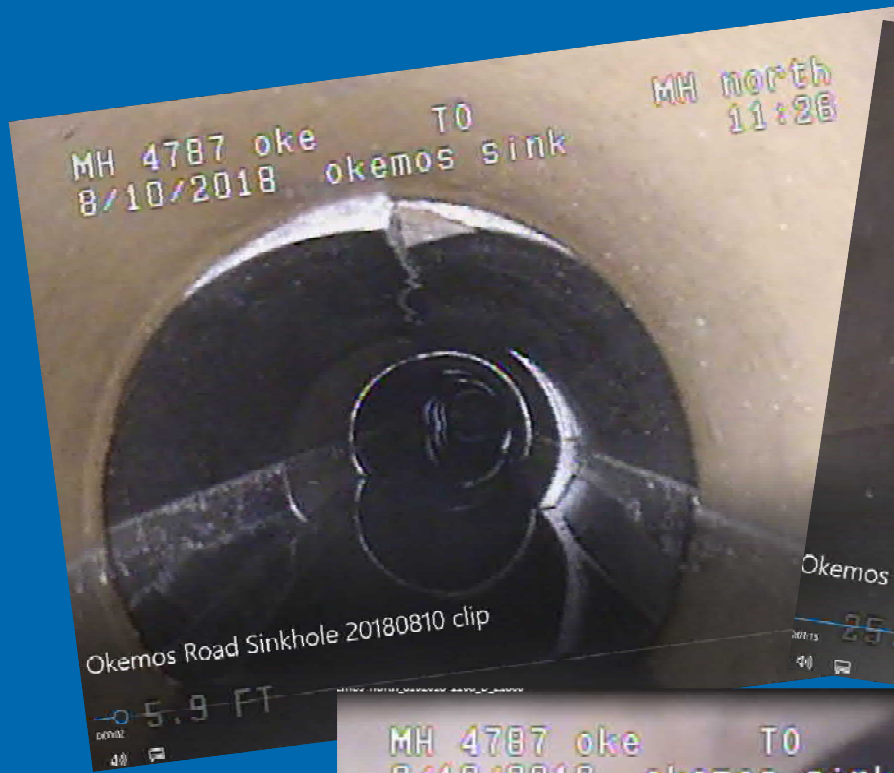
connect to MDOT system

Meijers Drain

connect to MDOT system

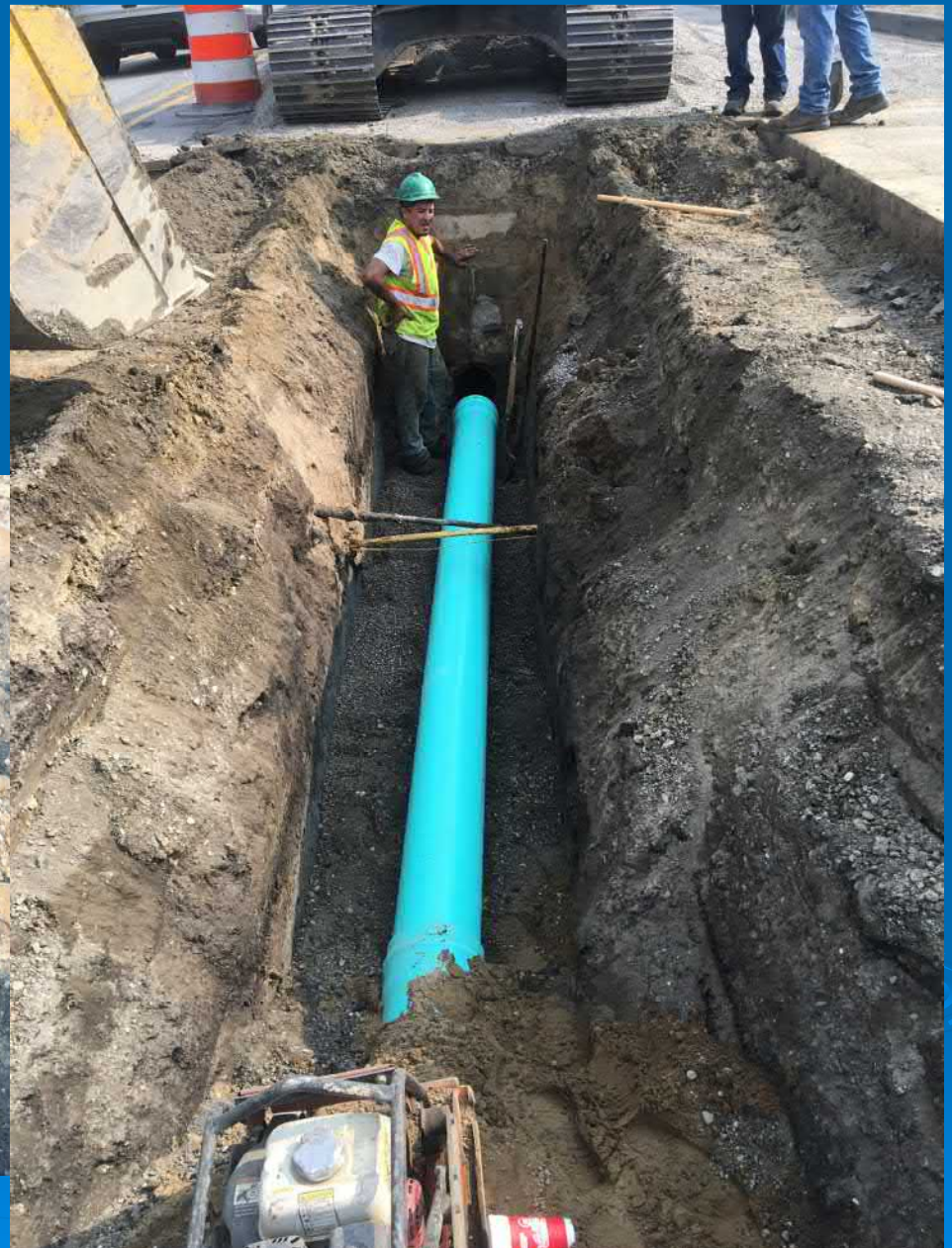
eliminate MDOT siphon

possible area detention



Grettenberger Drain
Constructed circa 1913
Failed August 12, 2018

Grettenberger Drain Collapse & Repair
Okemos Road - August 12-17, 2018



Meijers Drain Flooding

February 22, 2018

Right - Grand River /Nakoma Dr Intersection



Left - Grand River/Okemos Rd Intersection

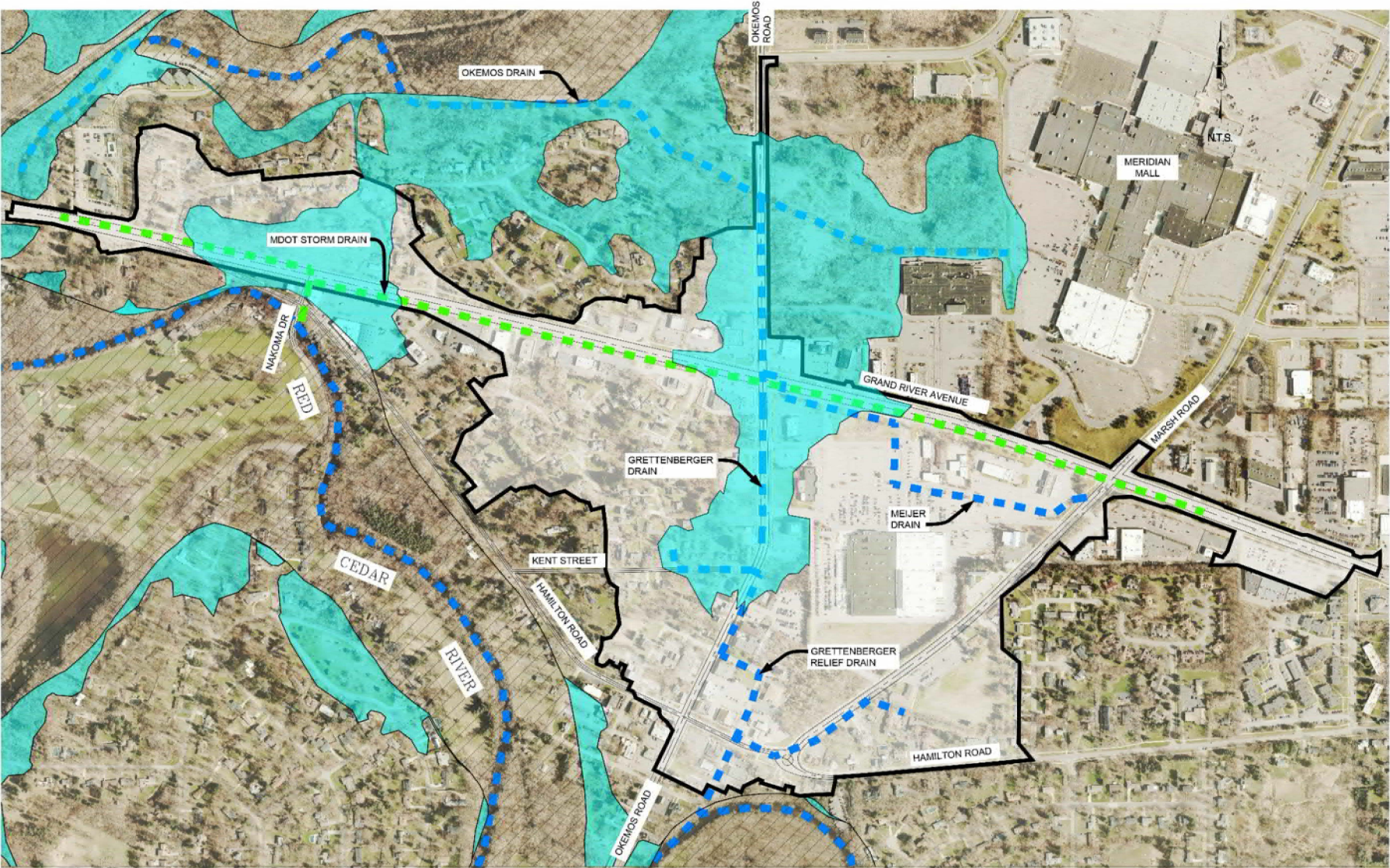
FLOODING HOTSPOTS - FEB. 22, 2018

FIGURE 1



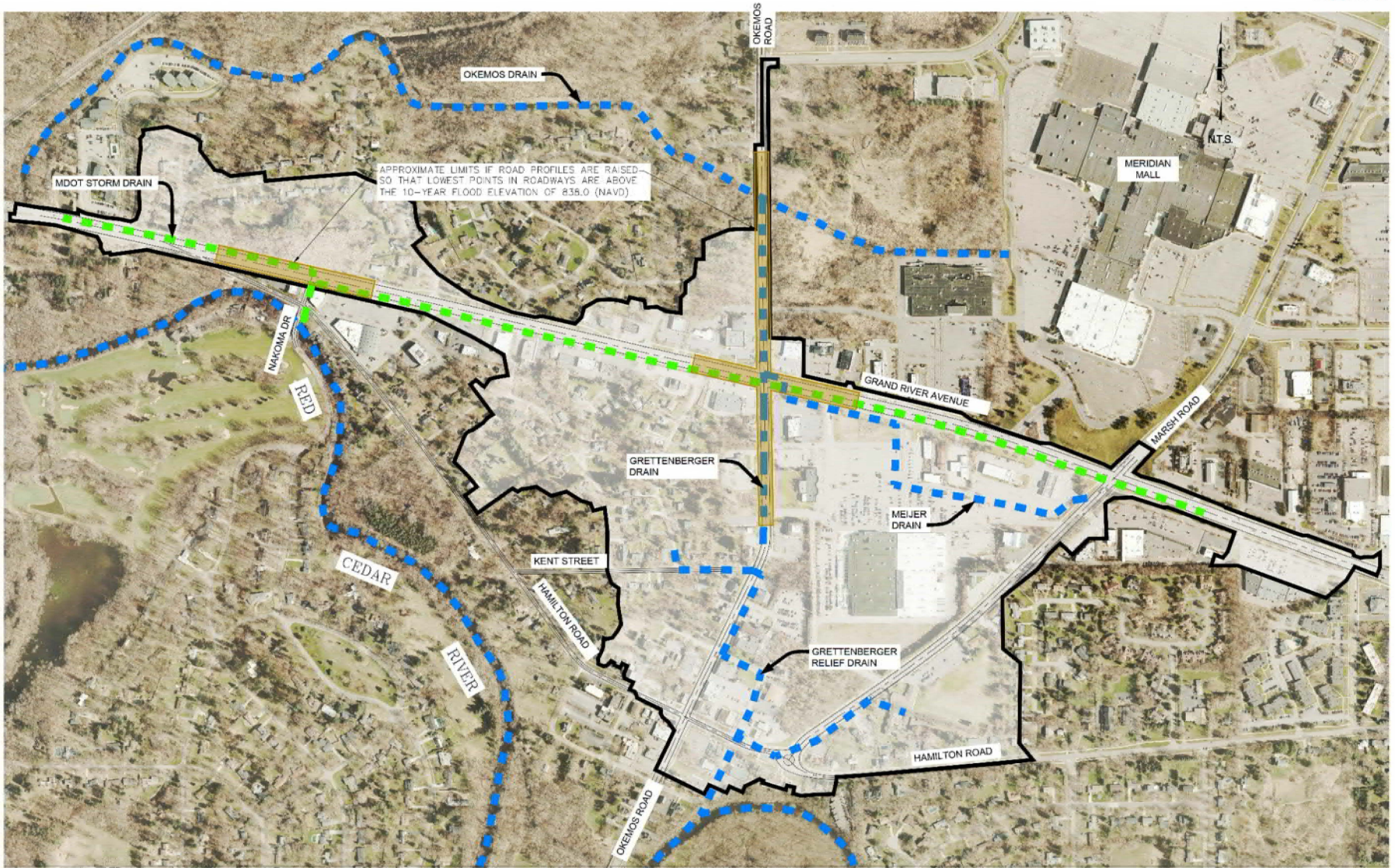
FEMA 100-YEAR FLOODPLAIN AND STUDY AREA

FIGURE 3



FLOODING MITIGATION 1 - RAISE ROAD PROFILES

FIGURE 13





- Preliminary Hydraulic Study & Report
- Reduction in the incidence of flooding
- Subsequent road improvements
 - Grand River Avenue
 - Okemos Road
- Drainage system replacement and improvement
- Grettenberger Drain Resolution & Petition
- Meijers Drain Resolution & Petition



SITE 1

NO SCALE

RDD MULTIPLE FAMILY ZONING DISTRICT

EX. UNITED STATES POST OFFICE
2025 CENTRAL PARK DRIVE

- EXISTING LIGHT POLE
- EXISTING FIRE HYDRANTS
- EXISTING VALVES
- EXISTING UTILITY POLES
- EXISTING GUY POLE
- EXISTING TREES
- SIGNS

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GENERAL NOTES

1. DIMENSIONS SHOWN ARE FROM THE BACK OF CURBS, FACE OF WALLS, BUILDINGS, AND EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
2. CONSTRUCTION LIMITS SHOWN ARE APPROXIMATE. ADJUSTMENTS TO THE LIMITS INCIDENTAL TO CONSTRUCTION ACTIVITIES MAY BE PERMITTED WITH THE APPROVAL OF THE ARCHITECT. CONTRACTOR SHALL FIELD MARK ANY PROPOSED CHANGES TO THE CONSTRUCTION LIMITS FOR ARCHITECT APPROVAL PRIOR TO BEGINNING CONSTRUCTION.
3. CONSTRUCTION SHALL SAWCUT EXISTING PAVEMENT AS REQUIRED FOR THE CONSTRUCTION OF NEW PAVEMENT AND CONCRETE CURB AND GUTTER SHOWN ON THE PLANS.
4. RESTORE ALL STREET SURFACES, DRIVEWAYS, STAGING AREAS, CULVERTS, ROADSIDE DRAINAGE DITCHES, AND OTHER PUBLIC OR PRIVATE STRUCTURES THAT ARE DISTURBED OR DAMAGED AS A RESULT OF CONSTRUCTION ACTIVITIES TO A CONDITION EQUAL TO OR BETTER THAN EXISTING CONDITIONS AND TO THE SATISFACTION OF THOSE HAVING JURISDICTION, UNLESS NOTED OTHERWISE ON THE PLANS.
5. RESTORE ALL DISTURBED AREAS NOT COVERED BY OTHER SURFACE TREATMENT WITH 4" TOPSOIL, SEED, FERTILIZER, AND MULCH. INSTALL MULCH BLANKET ON ALL SLOPES 1:3 AND STEEPER.
6. REFER TO DRAWING NUMBER G2.1 AND G2.2 FOR SEWER INVENTORY, BENCHMARK INFORMATION, AND EXISTING CONDITIONS.
7. CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING AND MAINTAINING HORIZONTAL AND VERTICAL CONTROL POINTS, BENCHMARKS, ETC. CONTRACTOR IS RESPONSIBLE FOR PROVIDING CONSTRUCTION STAKING AND FIELD LAYOUT. IT IS RECOMMENDED THAT TWO (2) BENCHMARKS BE USED FOR VERIFICATION OF ALL CONSTRUCTION ELEVATIONS. SET ADDITIONAL BENCHMARKS, AS NEEDED, TO COMPLY WITH THIS REQUIREMENT.
8. COORDINATE ELECTRICAL WORK WITH SITE IMPROVEMENTS. REFER TO ELECTRICAL DRAWINGS FOR SITE LIGHTING AND POWER REQUIREMENTS.
9. REFER TO DRAWING NUMBER SD3.2 FOR SPECIFIC BASE BID SITE IMPROVEMENTS AND GEOMETRICS.
10. REFER TO DRAWING NUMBER SD4.1 FOR GRADING REQUIREMENTS.
11. REFER TO DRAWING NUMBERS SD4.2 & SD4.3 FOR DRAINAGE AND UTILITY REQUIREMENTS.

C-3 METROPOLITAN REGION ZONING DISTRICT



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: November 4, 2020
Re: Appointments to Boards and Commissions

Below are my recommendations for appointments to the Township Board and Commission vacancies to take effect immediately.

The Land Preservation Board has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT CHANELLE RUSS TO THE LAND PRESERVATION BOARD FOR TERM ENDING 12/31/23.

The Transportation Commission has one vacancy.

MOVE TO CONFIRM THE SUPERVISOR'S APPOINTMENT OF JOSHUA PATTERSON TO THE TRANSPORTATION COMMISSION FOR A TERM ENDING 12/31/21.

Attachment:

1. Public Service Applications

Chanelle Russ
1499 Tanforan Place
Okemos, MI 48864
November 2, 2020

Meridian Township Land Preservation Advisory Board
Meridian Charter Township, Michigan

Dear Advisory Board,

I am excited to apply for a position on the Meridian Township Land Preservation Advisory Board. After obtaining a Bachelor's Degree in Landscape Architecture and Minor in Horticulture from Michigan State University in 2019, I seek to give my time and experience to the community while taking this opportunity to learn more and collaborate with peers on issues of land preservation in Meridian Township.

While currently practicing as a Landscape Designer, I am working to become a licensed Landscape Architect. In the meantime, I have developed a strong background in horticulture through scholarship, internships, workshops, job experience, volunteering, and personal learning pursuits. I look forward to using these skills on the advisory board to become an asset for the community's efforts on guiding land preservation in Meridian Township. To this day I still mentor my peers and young professionals because I am good at listening and recommending a course of action for people to achieve their goals. With an open mind and eagerness to listen and advise, I believe I can join the mobilizing force of the advisory board to plan, protect, and educate on the natural heritage of our local land for all residents and uses.

I am confident that my experience will serve the Land Preservation Advisory Board well. Please contact me by phone or e-mail whenever convenient. I look forward to hearing from you and appreciate your time and consideration.

Sincerely,

Chanelle Russ

Chanelle Russ

1499 Tanforan Place, 3B
Okemos, MI 48864
248.996.0980
russchan@msu.edu

Chanelle Russ

WORK EXPERIENCE

Landscape Designer January 2020- Present
PEA Group
Brighton, MI

- Multidisciplinary landscape plan design
- Digital design renderings
- Tree surveying and wetland delineation

Ecological Designer Fall 2019
Natural Community Services, LLC
West Bloomfield, MI

Landscape Architecture Intern Summer 2019
Mariani Landscape
Lake Bluff, IL

- *Produced* construction document sets
- *Calculated* material take-offs
- *Rendered* plans

Horticulture Studio Intern Summer 2018
Hoerr Schaudt Landscape Architects
Chicago, IL

- *Design implementation; laid-out* extensive high-end perennial garden designs and annual planters
- *Conducted* horticultural research

Research Assistant Summer 2017
Sustainable Built Environment Initiative
Charlevoix, MI

Landscape Design Build Intern Summer 2017
Vidosh North LLC
Petoskey, MI

- *Attended* company business meetings
- *Managed* installation crews and coordinated with landscape architects
- *Completed* hundreds of hours of installation/maintenance

Rotational Maintenance Intern Summer 2016
Mariani Landscape
Lake Bluff, IL

EDUCATION

Bachelor of Landscape Architecture Fall 2019
Minor in Horticulture
Michigan State University
East Lansing, MI
Cumulative GPA 3.8, Dean's List 9 semesters

Landscape Architecture Abroad Spring 2018
France, Italy, Spain, the Netherlands, England
Historical research presentations
Intuitive production of construction details
On-site sketching techniques

SKILLS

Software: AutoCAD, Photoshop, InDesign, Illustrator, SketchUp, GIS, Lumion, MS Office
Languages: English, French
Other: Plant identification, Sketching, Hand-rendering, Writing

ACHIEVEMENTS

JLL Riguardi Travel Scholarship ▪ 2019 MI ASLA Honor Award ▪ Sigma Lambda Alpha ▪ 2019 NALP National Collegiate Landscape Competition - Woody Ornamental and Exterior Landscape Design ▪ MNLA Plant Academy

- MNLA Academic Scholarship
- 3rd Place Big Ten Design Charrette
- Silver Ranking - FFA Richard Karelse Public Speaking
- Stenquist Landscape Architecture Scholarship

ACTIVITIES

MSU SC ASLA Secretary, Social Media/Events
MSU 2019 LA Career Fair Co-Leader
MSU Student Horticulture Association
MSU Multicultural Apprenticeship Program
Plymouth Fife and Drum Corps
Farmington Falcon Marching Band Drumline

September 8, 2020

To Whom It May Concern,

I would like to apply and be considered for a position with the Meridian Township Planning Commission. I have been a resident of Meridian Township for only three years, but am proud to call Haslett our home and where my wife and I will raise our two children and enjoy lifelong memories in our community.

A brief history on me: I was born in Kalamazoo and moved to DeWitt when I was five-years old, spending Kindergarten through High School in the DeWitt Public School system. In High School I played sports and spent a lot of time in Haslett and summer days with friends at Lake Lansing.

My wife, two kids, two dogs and I call Haslett home for the last 3-years, previously calling Old Town Lansing home. Living in Old Town we volunteered in numerous Old Town Commercial Association fundraising events. I also helped and continue to help a local non-profit theater, Peppermint Creek Theater Company, with various roles -the theater has proudly called the area their home for over 25 years.

I currently serve on the Habitat for Humanity of Michigan Awards Banquet and have done so for the last seven years, helping them secure sponsors, and donors for their annual fundraising events. I've also participated in a number of home, landscaping and project builds with the Ingham County Habitat for Humanity Chapter.

Professionally I have worked at the local, state and federal levels in a variety of positions. Most recently in government relations for a firm in downtown Lansing. As part of my professional responsibilities I worked on various legislative and regulatory issues that related to downtown development authorities, renaissance zones and economic development opportunities.

Giving back to our community that has provided so much to our family, friends and neighbors is why I would like to help Meridian Township. I am a firm believer in public service and think I would prove to be a valuable member of the planning commission or any board that is need of assistance in Meridian Township.

Thank you for your consideration - a list of personal and professional references can be provided on request.

Josh

Josh Robertson
5879 Bayonne Avenue
Haslett, MI 48840

(517) 290-6969

5879 BAYONNE AVENUE, HASLETT, MICHIGAN 48840
517-290-6969 • JOSHUABROBERTSON@GMAIL.COM

JOSHUA B. ROBERTSON

EDUCATION

Western Michigan University, Cooley Law School, Candidate for J.D., December 2022

Western Michigan University, B.A., cum laude, American Public Policy, April 2012

Georgetown University, The Funds for American Studies, Summer 2011

EXPERIENCE

Midwest Strategy Group of Michigan, LLC July 2013-August 2020

Lobbyist/Political Action Committee Manager, Lansing, Mich.

- Advocate on the passage and defeat of legislation and regulations on behalf of my clients
- Write draft legislation, amendments, testimony preparation and client briefings
- Administer and ensure compliance for the firm, clients and legislative political action committees

Representative Ray Franz, 101st District February 2012-July 2013

Legislative Assistant, Lansing, Mich.

- Worked cooperatively with department liaisons and constituents to resolve issues
- Assisted in policy research and attended committee hearings on behalf of the representative

Raytheon Company June-August 2011

Congressional Affairs, Arlington, Va.

- Worked with congressional members and staff on Capitol Hill to assist with advocacy efforts
- Attended congressional foreign policy, technology, and Department of Defense budget hearings

U.S. Representative Fred Upton January-April 2011

Legislative Intern, Kalamazoo, Mich.

- Navigated state and federal government programs to respond to and solve constituent issues
- Maintained Internet Quorum database for constituent relations data entry

Michigan Association of Counties January-August 2010

Legislative Intern, Lansing, Mich.

- Assisted in the development of policy platforms for county government issues statewide
- Monitored and reported out on legislation impacting county commissioner priorities

Senator Alan L. Cropsy, 33rd District September 2007-May 2008

Legislative Intern, Lansing, Mich.

AFFILIATIONS & AWARDS

- Western Michigan University, Cooley Law School Honor Roll 2019-2020
- Western Michigan University, Cooley Law School Dean's List 2019-2020
- '10 Over the Next 10', Nomination 2020
- Committee Member, Habitat for Humanity of Michigan 2013-2020
- Western Michigan University, Phi Beta Kappa Graduation Honors 2012
- Member, Martin Luther King Jr. Honors Academy 2008-2012
- Member, Alpha Lambda Delta National Academic Honors Society 2008-2012
- Western Michigan University Dean's List 2008-2012
- Donald Gilmer Academic Scholarship Award Recipient 2010



To: Township Board
From: Frank L. Walsh, Township Manager
Date: October 30, 2020
Re: COVID-19 Work From Home Program

In addition to the 230,000 deaths in the United States, the COVID-19 Pandemic has resulted in an unbridled amount of chaos in our everyday life. From seniors isolated for months to the inability to spend birthdays and holidays together, we are struggling to find peace. In addition to the challenges of home life, we expect our staff to show up for work every day and greet the public with a smile. According to the medical experts, the second wave of the virus is upon us and we need to brace for impact. My concerns go beyond the very serious implications of contracting COVID-19.

I realize there is very little an organization can do to fully protect our team from being infected with the deadly virus. However, we can take steps to account for the mental health aspects that are exacerbated by the pandemic. To that end, we are planning to implement a Work From Home (WFH) program that will take effect December 7. The first phase of the WFH program will end on March 31, 2021.

Certainly, there are several responsibilities we have in serving our 43,424 neighbors that cannot be accomplished while sitting in your home office. We can't remotely respond to a traffic accident or a heart attack victim. We also can't inspect property violations or plow snow under the WFH program. Simply put, the program will not be afforded to a significant number of our team members. Human Resources Director Abby Tithof and I plan to work individually with the leaders of several departments who will not be able to work remotely. The question remains, "what can we do to care for the mental health of our valued staff, not covered by the WFH program"?

Our offices will remain open from 8:00AM-5:00PM. It will be up to the leaders of each department to stagger the schedule to allow a mix of office and home responsibilities. Serving the public in an exemplary manner will continue throughout the WFH program. Our neighbors expect us to be there in time of need and that will not change.

To help us prepare for the WFH program, we will need to enhance our IT capabilities over the next month. This will involve the purchase of up to 35-40 laptops and associated hardware. The plan is to use the federal funds we received (\$69,000) to reimburse us for Hazard Pay. With the Board's approval of the \$69,000 expenditure, we can prepare to implement the WFH program by December 7, 2020.

Caring for our team's mental health must continue to be at the forefront of everything we do. Without it, we have nothing.

The following motion is proposed:

MOVE TO APPROVE THE TOWNSHIP MANAGER'S RECOMMENDATION TO APPROPRIATE \$69,000 TO ENHANCE OUR IT EFFORTS IN PROVIDING A MERIDIAN TOWNSHIP SAFE WORK FROM HOME PROGRAM.



13. B.

To: Township Board Members
**From: Derek N. Perry, Deputy Township Manager
Director of Public Works & Engineering**
Date: October 28, 2020
Re: Hickory Island Alley

Meridian Township and its residents are fortunate to have several Lake Lansing public access sites around the lake. These sites have been acquired by the Township through various means throughout its developmental history.

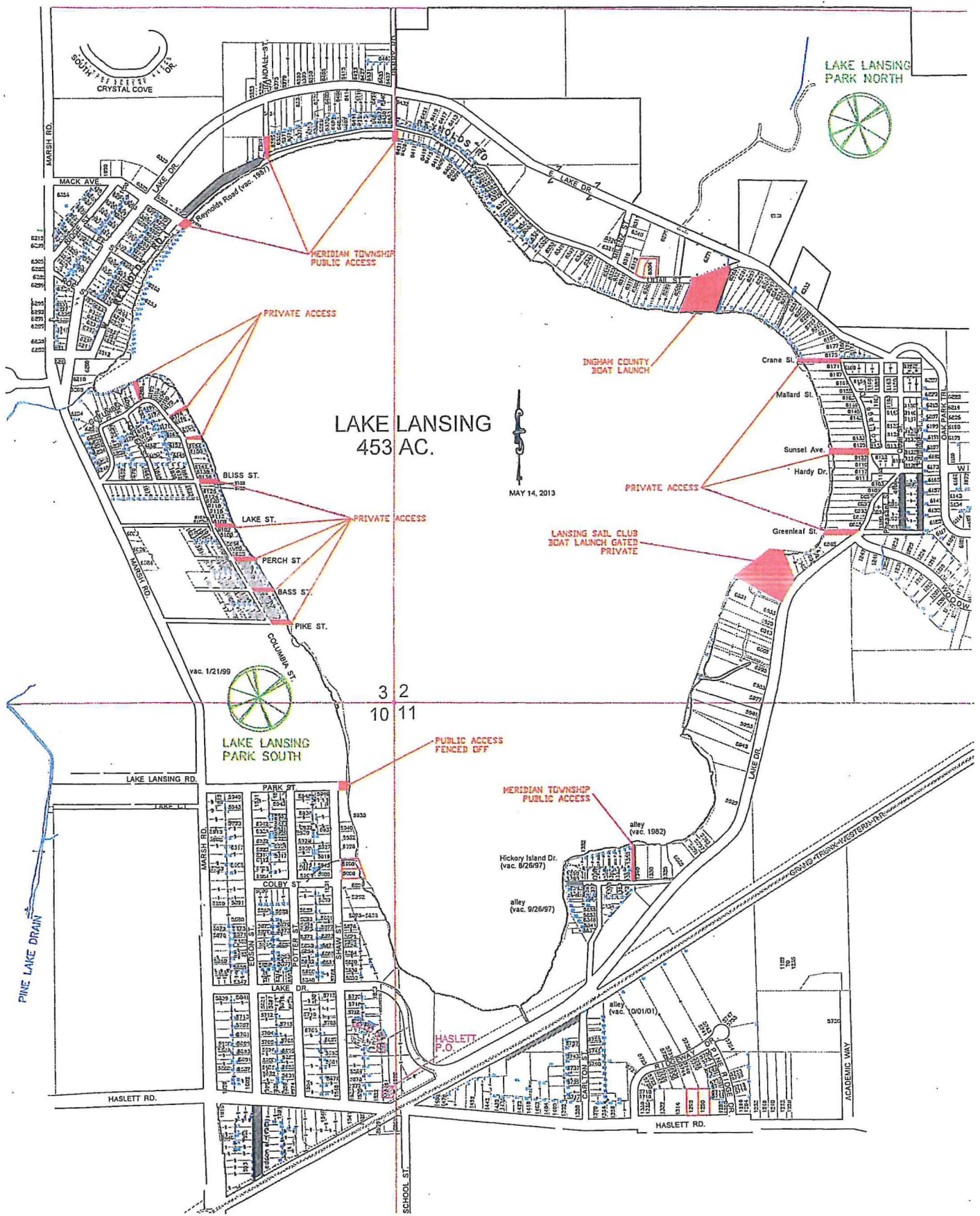
One such site is the Hickory Street alley located off Hickory Island Drive in the southeast corner of Lake Lansing. Originally dedicated in 1952 as part of the Hickory Island Subdivision it was accepted as an Ingham County Road. In 1982, the alley was jurisdictionally transferred to the Township.

In its current existence, it provides non-motorized access to the public for ingress/egress to the south end of Lake Lansing and the only means of vehicular access for the property owner of 1350 Hickory Island Drive.

Historically the owner of 1350 Hickory Island has performed maintenance of the alley (grading of the gravel alley “driveway”, and mowing of the grass) and this summer it was brought to our attention that several encroachments were placed by the owner. The most significant was the planting of a large tree and associated landscaping on the public alley. In addition, the use of the alley by the public has also created conflicts between property owners in the neighborhood and greater community.

Use of the alley by the public to enter and leave the lake is clear. What is less clear is the ability of the property owner at 1350 Hickory Island Drive to maintain and/or improve access to their property.

Since this summer, we have been working with the property owners and our legal team on a resolution. On Thursday night, we will update the Township Board on where we stand and potential options going forward.



Find address or place



LAKE LANSING



Parcel: 11-126-019

Acreage: 0.21

Owner Name: MERIDIAN CHARTER TOWNSHIP

Parcel Address: HICKORY ISLAND DR

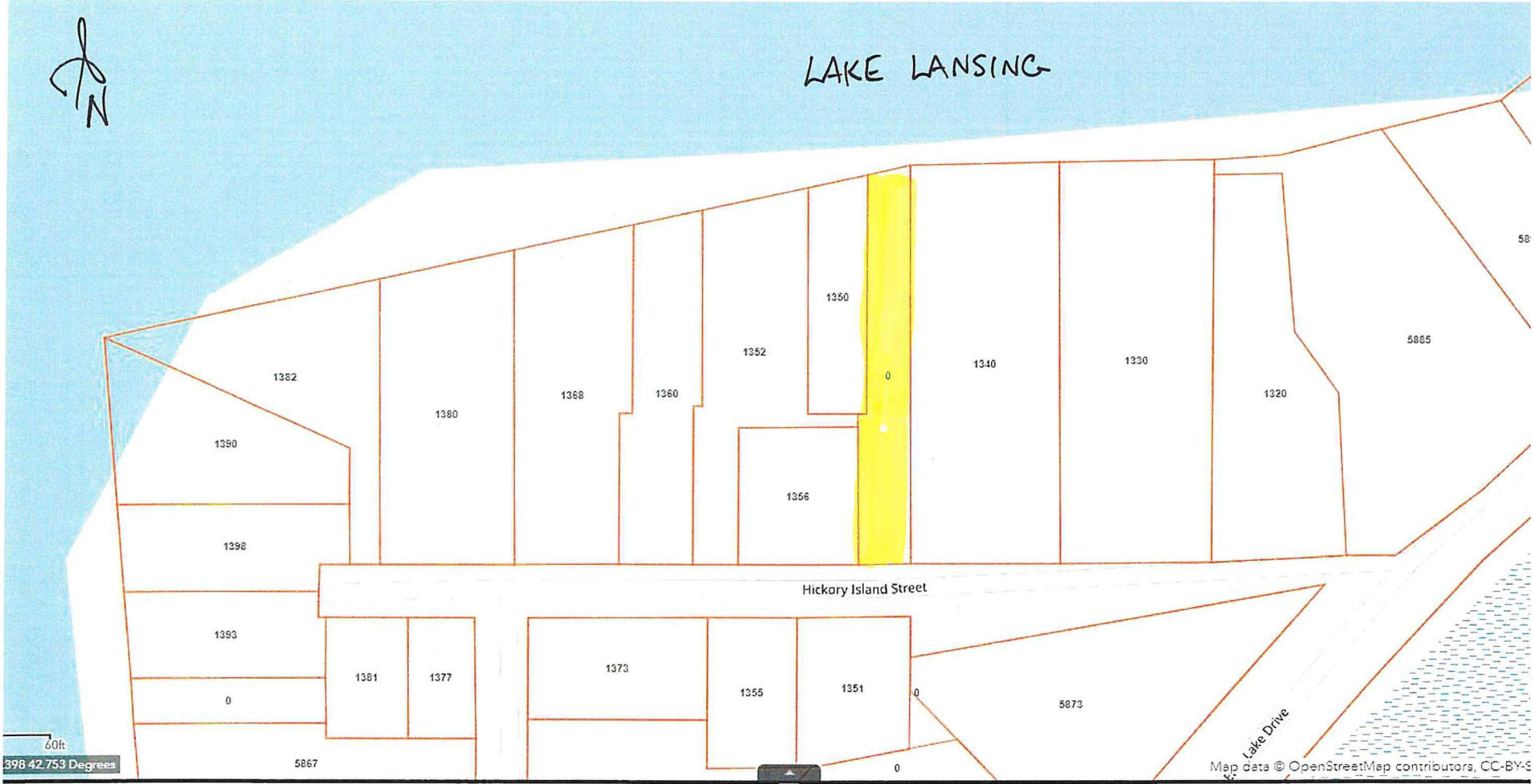
City: HASLETT

Zip: 48840

[Zoom to](#) ...



LAKE LANSING

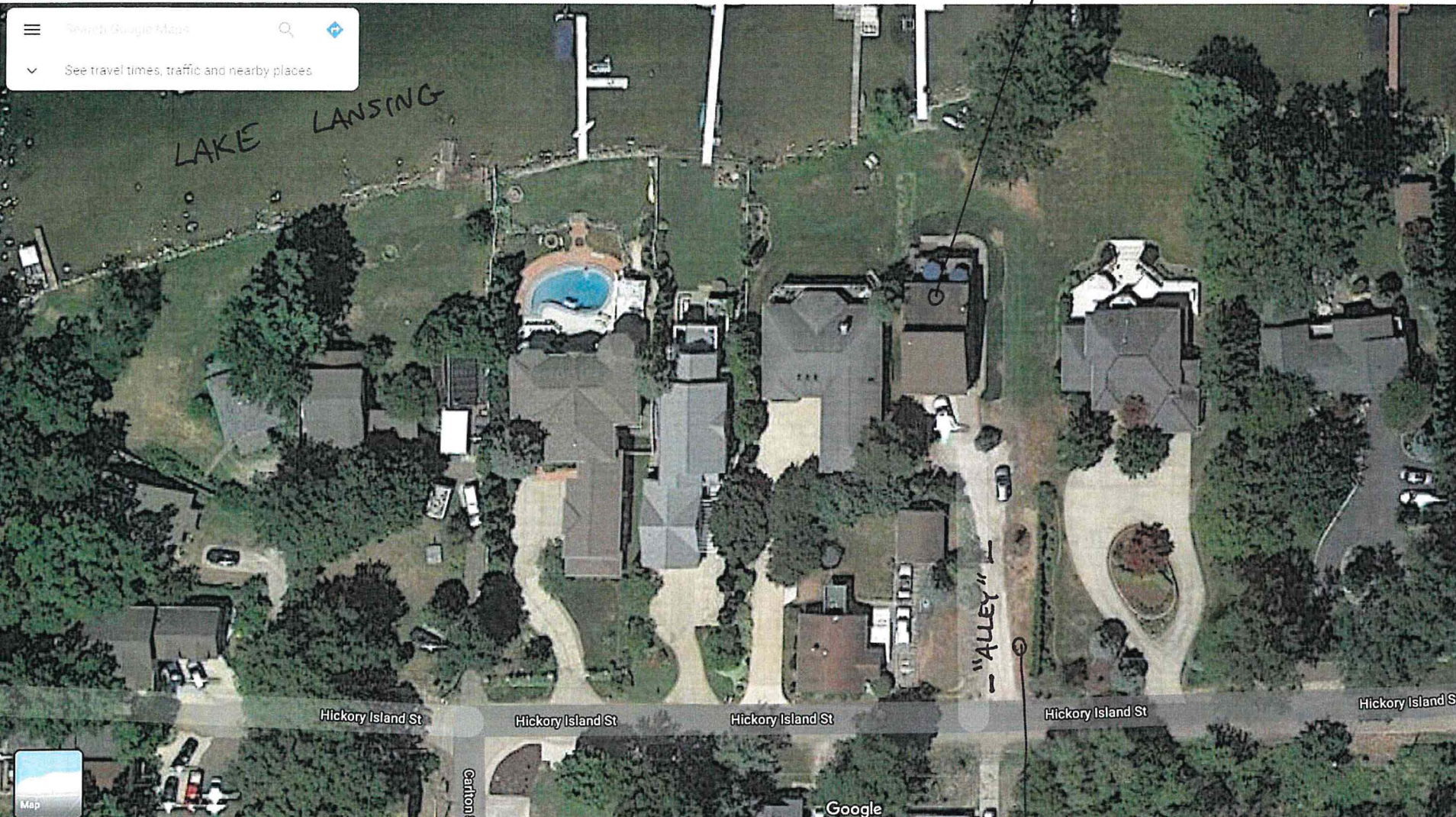


60ft
398.42753 Degrees

Map data © OpenStreetMap contributors, CC-BY-S

1350 HICKORY ISLAND

N



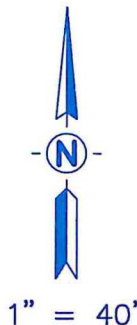
TOWNSHIP PARCEL
11-126-019

LOT SURVEY

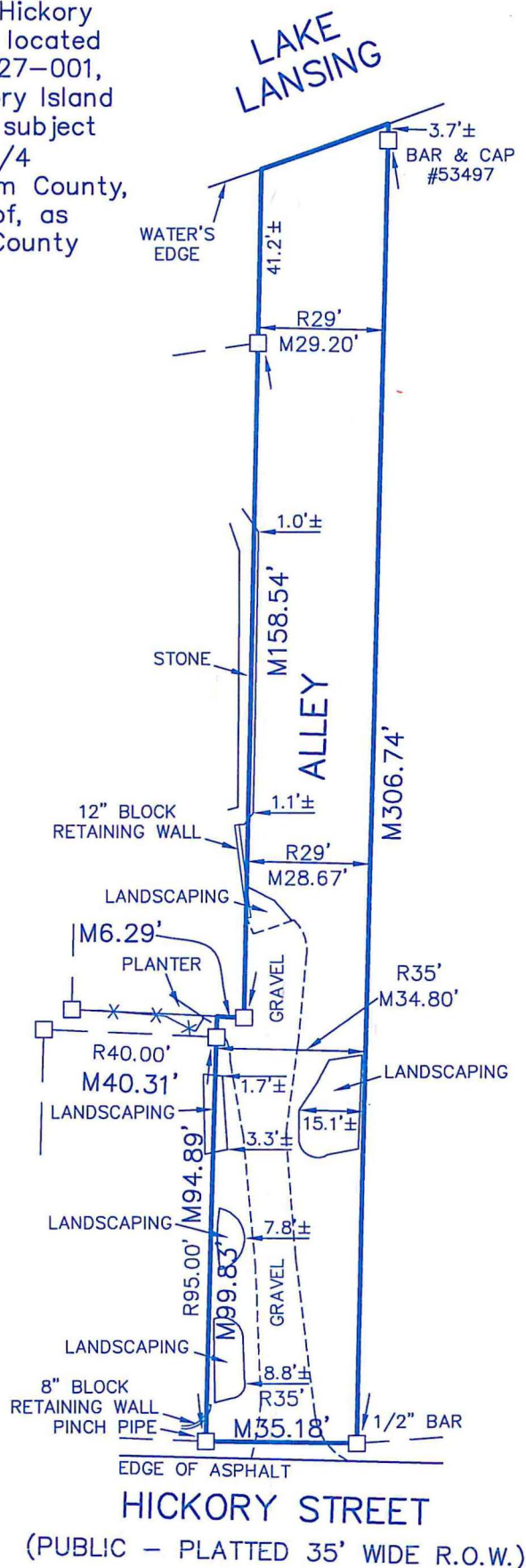
For:
 Charter Township of Meridian
 5151 Marsh Road
 Okemos, MI 48864

Survey Address:
 Hickory Island Drive
 Haslett, MI 48840
 ID: 33-02-02-11-126-019

Legal Description (as provided): An alley from Hickory Street, North to Lake Lansing, said alley being located West of parcel 11-7 being parcel No. 02-11-127-001, and East of Lots 13 & 14 in the Plat of Hickory Island vacated alley lies in the Plat of Hickory Island subject to easement 1389/908,909 in the Northwest 1/4 Section 11, T4N, R1W, Meridian Township, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 4 of Plats, Page 3, Ingham County Records.



NOTES:
 1. EASEMENTS, IF ANY, NOT SHOWN
 2. WATER'S EDGE LOCATION IS SHOWN PER FIELD MEASUREMENTS ON SEPTEMBER 28, 2020.



I hereby certify only to the parties hereon that we have surveyed, at the direction of said parties, the above described lot, and that we have found or set, as noted hereon, permanent markers to all corners of said lot and that all visible encroachments of a permanent nature upon said lot are as shown on this survey. Said lot subject to all easements and restrictions of record.

- R = Recorded Dimension
- M = Measured Dimension
- = Distance Not to Scale
- = Deed Line
- = Set 1/2" Bar with Cap Unless Noted
- = Found Bar & Cap #25832 Unless Noted
- ▨ = Concrete, Asphalt, Deck, and Porch
- *-* = Fence
- 0.0'± = Denotes Distance to the Survey Line

ER 10-01-2020

ERICK R. FRIESTROM DATE
 PROFESSIONAL SURVEYOR NO. 53497

	KEBS, INC. KYES ENGINEERING BRYAN LAND SURVEYS
	2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047 13432 PRESTON DRIVE, MARSHALL, MI 49068 PH. 269-781-9800 FAX. 269-781-9805
DRAWN BY KDB	SECTION 11, T4N, R1W
FIELD WORK BY NAW	JOB NUMBER:
SHEET 1 OF 1	97185.LOT