



# 2021

## Budget

"A good hockey player plays where the puck is. A great hockey player plays where the puck is going to be."  
-Wayne Gretzky



**Meridian Township**  
5151 Marsh Road  
Okemos, MI 48864  
517.853.4000



[meridian.mi.us](http://meridian.mi.us)

**ADOPTED FINAL  
BUDGET**  
FOR THE  
FISCAL YEAR ENDING DECEMBER 31, 2021

Presented

To

Meridian Township Board

Ronald J. Styka, Supervisor  
Brett Dreyfus, Clerk  
Phil Deschaine, Treasurer  
Courtney Wisinski, Trustee  
Patricia Herring Jackson, Trustee  
Dan Opsommer, Trustee  
Kathy Ann Sundland, Trustee

By

Frank L. Walsh  
Township Manager

Miriam Mattison  
Finance Director

# TABLE OF CONTENTS

## Introduction

|                         |    |
|-------------------------|----|
| Budget Message.....     | 1  |
| Budget Resolution ..... | 13 |

## Policies & Planning

|                                |    |
|--------------------------------|----|
| Budget Process Policy.....     | 16 |
| Township Summary of Fees ..... | 18 |
| 2021-2026 CIP Summaries .....  | 25 |

## 2021 Financial Plan

### General Fund

|  |    |
|--|----|
| Summary of 2021 Activity and Projected Fund Balance..... | 28 |
| General Fund Revenue Summary by Source .....             | 29 |
| General Fund Department Expenditure Summary.....         | 32 |
| Legislative – Township Board .....                       | 34 |
| General Government                                       |    |
| ▪ Administrative Services .....                          | 35 |
| ▪ Clerk (Elections).....                                 | 36 |
| ▪ Accounting & Budgeting.....                            | 37 |
| ▪ Assessing .....  | 38 |
| ▪ Clerk (Administration) .....                           | 39 |
| ▪ Administration/Human Resources .....                   | 40 |
| ▪ Information Technology .....                           | 41 |
| ▪ Treasurer.....   | 42 |
| ▪ Watershed Management.....                              | 43 |
| ▪ Building Maintenance .....                             | 44 |
| ▪ Grounds Maintenance .....                              | 45 |
| ▪ Cemetery .....   | 46 |
| ▪ Recycling Center.....                                  | 47 |
| ▪ Associations and Authorities.....                      | 48 |
| Public Safety  |    |
| ▪ Police.....  | 49 |
| ▪ EMS/Fire.....  | 50 |
| ▪ Community Development – Building .....                 | 51 |
| ▪ Community Development – Planning.....                  | 52 |
| Streets & Highways.....                                  | 53 |
| Health & Welfare – Human Services.....                   | 54 |
| Meridian Redevelopment.....                              | 55 |
| Recreation and Culture                                   |    |
| ▪ Park Commission .....                                  | 56 |
| ▪ Administration.....                                    | 57 |
| ▪ Recreation.....  | 58 |
| ▪ Park Maintenance .....                                 | 59 |
| ▪ Park Development.....                                  | 60 |
| ▪ Community Activities.....                              | 61 |
| Communications.....                                      | 62 |
| Capital Outlay .....                                     | 63 |
| Operating Transfers Out.....                             | 64 |

# TABLE OF CONTENTS

## Special Revenue Funds

|  |    |
|--|----|
| Summary of Special Revenue Funds - Rev/Exp Summaries ..... | 65 |
| Local Roads Fund.....                                      | 66 |
| Pedestrian/Bicycle Pathway Millage Fund.....               | 67 |
| CATA Redi-Ride Millage Fund .....                          | 69 |
| Senior Center Millage Fund .....                           | 70 |
| Land Preservation Millage Fund .....                       | 71 |
| Land Preservation Reserve Fund.....                        | 72 |
| Park Millage Fund.....                                     | 73 |
| Park Restricted/Designated Fund.....                       | 78 |
| Nancy Moore Park Beautification Fund .....                 | 79 |
| Fire Restricted/Designated Fund .....                      | 80 |
| Library Restricted Fund.....                               | 81 |
| Police Restricted/Designated Fund .....                    | 82 |
| Law Enforcement Grants Fund .....                          | 83 |
| Cable TV Fund .....  | 84 |
| Community Needs Fund .....                                 | 86 |

## Debt Service/Capital Projects Funds

|  |    |
|--|----|
| Fire Station Debt Retirement Fund.....   | 87 |
| Township Improvement Revolving Fund..... | 88 |
| Road Construction Debt.....              | 89 |

## Public Works & Engineering Funds

|  |    |
|--|----|
| Public Works & Engineering Funds Rev/Exp Combined Summaries..... | 90 |
|--|----|

### Water Fund

|                                   |    |
|-----------------------------------|----|
| Revenue/Expense Summaries.....    | 91 |
| Public Works Administration ..... | 92 |
| Engineering.....                  | 93 |
| Water Supply.....                 | 94 |
| Water Maintenance .....           | 95 |
| Capital Outlay.....               | 96 |

### Sewer Fund

|                                   |     |
|-----------------------------------|-----|
| Revenue/Expense Summaries.....    | 97  |
| Public Works Administration ..... | 98  |
| Engineering.....                  | 99  |
| Sewage Treatment.....             | 100 |
| Sewer Maintenance .....           | 101 |
| Capital Outlay.....               | 102 |
| Fixed Obligations.....            | 103 |

|  |            |
|--|------------|
| <b>Internal Service Fund – Motor Pool.....</b> | <b>104</b> |
|--|------------|

|                                  |            |
|----------------------------------|------------|
| <b>Component Unit – DDA.....</b> | <b>106</b> |
|----------------------------------|------------|

## Additional Information

|   |     |
|---|-----|
| Glossary of Terms.....                      | 107 |
| Area/Location and Form of Government .....  | 108 |
| Township Organizational Chart .....         | 109 |
| Investment Goals .....                      | 110 |
| Staffing Plan .....                         | 111 |
| Capital Outlay/Improvement Summary .....    | 115 |
| Vehicle & Equipment List by Department..... | 117 |
| Line Item Detail .....                      | 121 |



**Meridian Township**  
5151 Marsh Road  
Okemos, MI 48864

P 517.853.4000  
F 517.853.4096

**Township Board:**

**Ronald J. Styka**  
*Township Supervisor*

**Brett Dreyfus**  
*Township Clerk*

**Phil Deschaine**  
*Township Treasurer*

**Courtney Wisinski**  
*Township Trustee*

**Patricia Herring  
Jackson**  
*Township Trustee*

**Dan Opsommer**  
*Township Trustee*

**Kathy Ann Sundland**  
*Township Trustee*

**Frank L. Walsh**  
*Township Manager*

08/31/2020

Dear Supervisor Styka and Board Members:

Finance Director Miriam Mattison and I are pleased to present you with a recommended \$52,609,000 2021 Meridian Township Operating Budget. We plan to present you with a complete overview of the budget at your September 15<sup>th</sup> Board meeting. Please do not hesitate to contact me should you have any questions leading up to the presentation. Completing the annual budget, and monitoring expenses throughout the year are the most critical tasks assigned to my administration.

**INTRODUCTION**

It is imperative that the annual Budget reflect the goals and objectives set forth by the governing body in December 2019. The 2021 Budget should mirror the vision of the elected officials. The Board's 2020 Action Plan ignites the call to bring redevelopment to the Village of Okemos and Downtown Haslett, expand our solar footprint, improve our entry signs, expand our diversity efforts, complete the Marketplace on the Green, ensure we are accountable with the overhaul of our local roads, implement a strategic plan for Census 2020 Count and continue to make progress on the MSU to Lake Lansing trail. Our team has taken great effort to match our budget recommendations with the Board's vision. Given the COVID-19 pandemic, we also approached spending through a very conservative set of eyes.

**CHALLENGES AND OBSTACLES**

The 2021 budget is hindered by three different revenue and expense adjustments. In 2021, we expect our major challenges to be:

- the significant potential decline in revenue as a result of COVID-19 (?)
- a reduction in state revenue sharing (\$300,000)
- a significant increase in our drain assessments (\$250,000)
- a significant increase in our annual MERS payment. In 2020, our total pension payment was approximately \$4,100,000. In 2021, we expect our payment to increase to \$4,750,000. (\$650,000)

**GENERAL FUND**

The General Fund is the mechanism to pay for core essential services such as police, fire, tax collection, assessing, elections, cemeteries and parks and recreation. In 2013, the Township Board adopted an informal policy to maintain an end-of-year general fund balance of \$5,250,000. Over the past seven years, we have exceeded this goal. In Michigan, the average municipal rainy day fund is approximately 15%-18% of the annual general fund expenses. If the 2021 General Fund Budget is approved on September 22, our rainy day fund will be 33% of our annual expenses. Again, we are taking a very conservative approach with the hazy clouds and fog on the horizon. Without the generous support of our taxpayers, we could not be in such a strong financial position.

When reviewing the budget, we need to remain cognizant of our significant \$28,000,000 pension liability.

The 2020 General Fund revenue is \$22,689,545. We expect our 2021 expenses to be \$23,372,420. Hence, we project expenses to bypass revenues by \$682,875. It is important to note, we are not proposing a budget with a structural deficit. If you eliminate the one-time expense of the Meridian Redevelopment Fund (\$700,000), the General Fund is balanced. We also have a one-time expense of (\$245,000) for expanding solar, adding new drinking fountains, LED lights and door replacements.

Although our 2021 Draft General Fund Budget is not balanced, we are not in a structural deficit position. In fact, we are healthy.

### **MERS PENSION DEBT**

The 2021 Draft Budget maintains our promise to voters in terms of earmarking an additional Municipal Employees' Retirement System (MERS) annual payment of \$1,500,000. In fact, our recommendation is to supplement our Annual Required Contribution (ARC) to MERS with a contribution of \$4,758,744. According to MERS, our ARC, based on 7.35% rate of return, is \$2,805,636. Our 2021 recommended contribution is \$1,953,108 beyond the required payment. This information is available to you on Page 2 of the 2019 Meridian Township Annual Actuarial Valuation Report. Unfortunately, even with our additional payments, our MERS funding position dipped from 63% in 2018, to 62% in 2019.

Our current unfunded MERS pension liability is as follows:

Fire Department \$15,334,400 (accounting for surplus fund)  
Police Department \$10,048,556 (accounting for surplus fund)  
Department of Public Works \$1,353,317  
Administrative Professionals \$1,051,160

It is important to note that the pension modifications instituted over the past four years has yielded a positive result. Both the fire department and administrative professionals newly formed pension plans are more than 100% funded. The key to our future is to commit funding to MERS based on a 5.35% smoothed rate of return. I would not heed the advice of future leadership if they suggest incorporating the MERS 7.35% rate of return and allocate the additional \$453,108 on projects.

### **LOCAL ROADS**

This year was our first year of the 10-year local road program that was approved by the voters in the summer of 2019. The goal of the program is to raise the average current surface condition rating of the local road system to a "good" condition by the end of the decade long program.

In May of 2020, prior to our paving work beginning, the local road network had a Pavement Surface Evaluation and Rating (PASER) of 4.48. This equates to an overall condition average of low fair-poor. Upon the completion of our paving and preservation work this October, we expect our PASER rating to increase to a 5.13. With 9 years of the program remaining, we are confident that we will reach our overall goal of a PASER of 8 (good condition).

Currently, the 10.24 miles of resurfacing and reconstruction is about 75% complete and the 16.7 miles of preservation crack sealing work will commence this fall. With over 140 miles of local roads in the community, we are off to a solid start. The selection of the road projects for 2021 is underway and will be complete in the next 30 days.

Funding for the local road budget is provided by three main sources: the 2019 road bond proceeds (\$3,500,000), a transfer from the general fund (\$280,000) and a contribution from Ingham County (\$172,500). The budget recommends that \$3.5 million once again be focused exclusively on road rehabilitation and resurfacing and that the general fund contribution and County match be used for

engineering, inspection and preservation work. We expect that the \$3.95 million budget will allow us to improve and preserve 20-25 miles of local roads in 2021.



**MOTOR POOL**

The Motor Pool Fund is an internal service fund used to account for the purchases and maintenance of the Township fleet. It is a critical fund, as many of the Police, Fire and DPW services we provide our residents require the use of specialized vehicles and equipment. The Motor Pool is funded by “rents” from the various Township Departments based on future replacement costs, repairs and fuel usage.

In the 2021 recommended budget, we provide our fourth and final payment of \$250,000 towards the Fire Department ladder truck. This will fulfill our promise to the taxpayers of setting aside \$1,000,000 towards the ladder truck from the 2017 voter approved police and fire millage.

In addition to the allocation for the new ladder truck, we are recommending the purchase of the following vehicles and equipment in the 2021 Motor Pool Budget:

|                     |                                       |             |
|---------------------|---------------------------------------|-------------|
| Police              | Three Patrol vehicles and accessories | \$129,000   |
| DPW- Sewer          | Vactor Sewer Maintenance Truck        | \$450,000   |
| Parks               | Large Width Mower                     | \$70,000    |
| Parks & Pathways    | Tool Cat                              | \$60,000    |
| Fire:               | Ladder Truck                          | \$1,000,000 |
| Total New Purchases |                                       | \$1,709,000 |

At the end of 2021, we anticipate that we will have a fund balance of \$725,022 in the Motor Pool Fund for emergency and future capital outlay and operations. Our goal is to maintain a \$500,000 fund balance.



**CHANGING PROPERTY VALUES**

According to Township Assessor Dave Lee, Meridian Township expects to see a 2.92% increase in 2020 taxable values. The Township's 2020 tax base stands at \$1,872,353,236. The number of tax appeals facing the Township has dropped dramatically over the past several years. At this time, we have 14 open appeals. In 2013-14, we had 47 open appeals.

**Millage Renewals**

Below is the proposed Millage and Taxable Value Summary for 2020. This recommended budget is promulgated to include the fire protection, police protection and land preservation millages which will be on the November ballot.

**MILLAGE & TAXABLE VALUE SUMMARY**

| <u>PURPOSE</u>                        | <u>2016</u>        | <u>2017</u>        | <u>2018</u>        | <u>2019</u>        | <u>2020</u>        |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Charter Operating                     | 4.1875             | 4.1741             | 4.1670             | 4.1670             | 4.1578             |
| Local Roads(2012)                     | 0.2492             | 0.2484             | 0.2479             | 0.0000             | 0.0000             |
| EMS/Fire(2004)                        | 0.6385             | 0.6364             | 0.6353             | 0.6353             | 0.6339             |
| Police(2004)                          | 0.6061             | 0.6041             | 0.6030             | 0.6030             | 0.6016             |
| Community Services(2012)              | 0.1495             | 0.1490             | 0.1487             | 0.1487             | 0.1483             |
| Pedestrian/Bicycle Pathways<br>(2016) | 0.2765             | 0.3322             | 0.3316             | 0.3316             | 0.3308             |
| CATA Redi-Ride (2009)                 | 0.1994             | 0.1987             | 0.1983             | 0.0000             | 0.1978             |
| Land Preservation (2010)              | 0.3290             | 0.3279             | 0.3273             | 0.3273             | 0.1000             |
| Parks (2004)                          | 0.3160             | 0.0000             | 0.0000             | 0.0000             | 0.0000             |
| Police and Fire (2017)                | 0.0000             | 1.4830             | 1.4804             | 1.4804             | 1.4771             |
| Parks (2014)                          | <u>0.6646</u>      | <u>0.6624</u>      | <u>0.6612</u>      | <u>0.6612</u>      | <u>0.6597</u>      |
| SUB-TOTAL OPERATING                   | 7.6163             | 8.8162             | 8.8007             | 8.3545             | 8.3070             |
| Fire Station Building Debt(2012)      | 0.2000             | 0.2000             | 0.2000             | 0.2000             | 0.2000             |
| Street Improvement Debt (2019)        | 0.0000             | 0.0000             | 0.0000             | 1.9429             | 1.9429             |
| <b>TOTAL ALL MILLAGES</b>             | <b>7.8163</b>      | <b>9.0162</b>      | <b>9.0007</b>      | <b>10.4974</b>     | <b>10.4499</b>     |
| <b>Taxable Value (000)</b>            | <b>\$1,640,026</b> | <b>\$1,688,081</b> | <b>\$1,760,492</b> | <b>\$1,819,244</b> | <b>\$1,872,353</b> |
|                                       | 1.95%              | 2.93%              | 4.29%              | 3.34%              | 2.92%              |



## **ECONOMIC DEVELOPMENT**

The year has been challenging for development due to COVID-19. While some projects were delayed, other projects have been postponed until 2021, and still other projects have continued to move ahead. Key to the economic development effort has been the reuse of existing buildings and the redevelopment of existing sites. Buildings that were vacant for a number of years are being remodeled for new uses, such as Anna's House in the former Pizza Hut and Klingman's Furniture in the former Toys R Us. Redevelopment of existing sites include Red Cedar Manor, Pine Village and Buddy's Pizzeria. Both Red Cedar Manor and Pine Village will remove outdated buildings and construct new buildings offering residential and commercial space. Pine Village will be the first new development in the designated Haslett PICA area. A new restaurant, Buddy's Pizzeria will replace the former Burger King.

The progress on the Village of Okemos has slowed in part due to COVID-19 and securing the financing to move forward. To facilitate the development, the developer is proposing to reduce the available commercial space and increase the number of residential units. Except for the existing office building on Ardmore Street, the remaining buildings in the two blocks north and south of Hamilton Road and west of Okemos Road will be demolished before the end of the year.

Meridian Mall continues to evolve from traditional retail to an entertainment venue. The addition of High Caliber Karting and Launch have been successful and brought additional people to the mall site. High Caliber Karting is planning to expand into the vacant Old Navy suite. The opening of the Marketplace on the Green will also benefit the mall.



The Township Board, teaming with the Economic Development Corporation (EDC), was able to assist small business by providing a COVID-19 Small Business Relief Program. The program resulted in 37 Township businesses receiving \$4,000 grants. The funds for the program were derived from the 2015 sale of a Township owned commercial building.

The number of new single family houses being built has declined over the last 3-4 years. In part, the decline has been due to the lack of lots available to build on. With Silverstone near completion, the construction of Copper Creek under way and the possible construction of Silverleaf starting in the spring of 2021 should provide the type of housing people are seeking. The increase in housing will provide the Township with a strong population base and benefit the school districts and the commercial businesses.

## **FIRE DEPARTMENT**



The fire department's 2021 recommended budget includes personal protective equipment, structural firefighting gear, SCBA cylinders, hose, confined space equipment, extrication equipment and a 12-lead EKG monitor.

A multi-year project for Township-wide coverage with outdoor warning sirens is ongoing. The tenth outdoor warning siren is proposed this year in the area of Lake Lansing and Park Lake Roads.

As promised with the passage of the 2017 fire-police millage, the fire department fleet will be strengthened by a new ladder truck ordered in 2020 which will be received fall of 2021.



Recruitment efforts will continue in 2021 and will include new hiring models. One of these will be sponsoring candidates to attend the fire academy. Another option is to sponsor EMTs through a paramedic course and State licensure.

## **INFORMATION TECHNOLOGY**

Changes in the 2021 technology budget focus on three objectives: First, we will revitalize infrastructure by replacing several of our systems that are more than seven years old and have reached the end of their useful life; second, improving customer service by increasing IT staffing levels, making them one step closer to what they were in 2013; and finally, improving access to IT services with renewed efforts building relationships with third party partners that will provide the resources needed to maintain consistent technology services across the entire organization without reliance on potentially single points of failure. From a hardware perspective, the proposed improvements will focus on two aging systems: 1) our Storage Area Network assets, and 2) continuing replacement of mobile infrastructure to create new standards for mobile connections, devices, and their use to boost productivity. From a services perspective, the team's most outward facing activity will revolve around enhancement of a soon to be selected third party help desk offering. This service will assist with the triage of technical issues on 24 hours/day x 7 days/week x 365 days/year basis. Additionally, in response to the dramatic increase in leveraging of virtual services utilized during the COVID event, there will be some investment into, and reconfiguration of our connections to the outside world to better serve the organization's constantly evolving needs. Finally, routine services such as end-user support, resource protection, maintenance and backup services will of course continue to remain central to daily activities of the IT staff.

## **PUBLIC WORKS**

The Department of Public Works provides many critical services to the public that they rely on every day. In addition to providing public water and sewer to our residents, the Department also manages the Engineering, Environmental Services, Geographic Information Systems (GIS), Local Streets, Motor Pool, Cemetery and Buildings and Grounds functions of the Township.

To fund all those operations, they utilize the general fund and several dedicated budgets including the Water and Sewer Enterprise Funds (Public Works). These separate and unique budgets provide for specific accounting for the revenues and expenditures of the distinct utilities.

In the Water Fund, the primary revenue source is the sale of water to our roughly 13,000 customer accounts. Expenses for the fund include: Administration, which includes a contribution to the General Fund, Engineering, Water Supply or the purchase of drinking water from the East Lansing Meridian Water and Sewer Authority (ELMWSA) and the Lansing Board of Water and Light (LBWL), Water Maintenance and Capital Outlay. Water improvement projects recommended for 2021 include the replacement of several large 16-inch valves in the distribution system (\$280,000) and improvements and maintenance to the north elevated storage tank (\$190,000) for a total capital budget of \$470,000 for the Water Fund.

The Sewer Fund is very similar, in that the primary revenue source is the charge of service to collect, transport and treat the sanitary waste generated by our customers each day. Expenses for the fund include: Administration, which also includes a contribution to the General Fund, Engineering, Sewage Treatment or the cost to purchase treatment services from the City of East Lansing Water Reclamation and Reuse Facility (ELWRRF), Sewer Maintenance and Capital Outlay. Proposed capital improvements include the lining and repair to various sewer mains in the Lake Lansing/northeast area at \$500,000, and the purchase and installation of an on-site fixed generator for the White Hills Lakes/BL69 lift-station at \$55,000 for a total capital budget of \$555,000.

Utility rates for 2021 are being recommended for an increase to properly fund the operations and necessary capital improvements of the Water and Sewer Utilities. As noted previously, this includes the purchase of safe potable drinking water and the safe and environmentally correct treatment of wastewater, the recommended capital outlay for both funds, necessary ongoing and future improvements at the City of East Lansing WRRF, and future critical improvement at the ELMWSA water treatment plant. With the ongoing threat of chemical pollutants in the environment that can harm our drinking water, and

increasing regulatory requirements, it is critical we plan for and properly fund improvements to both of our treatment facilities for the health and safety of our residents.

To fund all these necessary functions, the water commodity charge is recommended to increase from \$4.77 to \$4.96 per 1,000 gallons and the sewer commodity charge is recommended to increase from \$5.84 to \$6.31 per 1,000 gallons. Unlike most communities in the State of Michigan, we do not charge a ready-to-serve fee on top of the usage rate. The \$5.00 billing charge is recommended to remain the same as the 2020 rate of \$5.00 per utility bill. The average homeowner, with a usage of 12,500 gallons per quarter, will realize an increase from \$137.63 to \$145.88. This equates to an increase of \$2.75 per month for the average user of both public water and sewer in the Township. Even with the proposed increase, based on our recent survey of surrounding communities, we will continue to have comparatively low utility rates and proudly be able to sufficiently maintain and provide the necessary recommended improvements to our system.

### **CAPITAL IMPROVEMENTS**

The 2021 Budget recommends \$275,000 for capital construction projects. This is down significantly from the previous capital outlay budget, which saw us replace the Municipal Building HVAC system at a cost of \$2.2 million.

This year's capital outlay budget will focus on the installation of our third solar panel project (\$100,000), improving interior office lighting (\$75,000), replacing failing exterior doors (\$40,000), replacing the roof of the Nokomis Center (\$30,000) and upgrading our building drinking fountains with bottle fillers (\$30,000). All of the recommended upgrades will assist us in reaching several of the goals in the Township Sustainability Plan.



### **POLICE DEPARTMENT**

The year 2020 began with the Police Department becoming the first Mid-Michigan police agency accredited through the Michigan Association of Chiefs of Police. We continue to work diligently at meeting all standards set for accreditation as we prepare for our reassessment in 2022. The Department also welcomed one new officer (Officer Jordan Kuhn) and celebrated two retirements (Officer Paul Rambo and Officer David Metts). The Department is also sponsoring Sierra Alvarado to the Mid-Michigan Police Academy that began August 19, 2020.

The 2021 budget includes funding to sponsor one candidate to the Mid-Michigan Police Academy. This will assist in meeting our goal of full staffing of 41 officers while increasing the diversity of the employees working in the police department. The Department currently has 37 sworn officers.



Traffic concerns continue to rank as one of the top complaints received by the Police Department. This year's budget includes funding for two speed signs. These signs not only warn motorists they are exceeding the speed limit, but allow the Department to conduct speed studies to identify the scope of the traffic concern and how best to address the issue. The Department currently has two speed signs but they are unable to meet the current demand for speed studies and neighborhood requests.



The Police Department continues to provide police services to Williamstown Township. The contract extends to the end of 2022. The contract includes annual increases to cover the increasing costs of personnel and equipment. The cost of the services provided to Williamstown Township is covered by the contract with no financial burden on Meridian Township.

### **PARKS AND RECREATION**

The importance of our community's investment in parks, recreation and land preservation became even more meaningful as we endured the challenges of COVID-19 this year. Parks and natural areas provided a safe physical and emotional respite during the Stay Home, Stay Safe Order and continue to provide an outlet for safely connecting with friends in the out-of-doors. Our parks received more visits than ever before and kept our maintenance team busier than ever!

Even though many of our special events and sports programs were canceled this year, we look forward to re-engaging our active residents with safe and responsible programming in 2021. The Harris Nature Center and Meridian Senior Center remained connected with the community through the Stay Home order via social media, and re-opened with gradual re-engagement for in-person programs in mid-summer. Land stewardship activities with staff and community volunteers kept many folks engaged throughout the summer as well. The Farmers' Market was the highlight activity in 2020 and operated outdoors beginning in May in the parking lot adjacent to Marketplace on the Green. Other popular amenities included the small dog park and pickleball courts. Currently, our volunteer hunters are eager to

participate in our 2020 Deer Management Program this fall. The Land Preservation Millage has supported acquisition, management and stewardship of nearly 1,000 acres of ecologically valuable land since 2000. A Land Preservation Millage renewal request will go before voters in November at a reduced rate of one/tenth mill from one/third mill for ten years to maintain the program.

The year 2020 was a banner year for park construction projects including a new restroom and footbridge in the Historical Village; 12' wide paved trail through Central Park including a boardwalk and fishing dock; large dog park in Central Park South; new restroom building and pavilion at Harris Nature Center; as well as Marketplace on the Green!



As we look forward to 2021, our focus will include activating Marketplace on the Green, recreation programming, maintenance and management of parks and preserves, land stewardship and outdoor activities and events for youth, seniors and adults. Creativity and flexibility are strong traits of parks and recreation professionals. Throughout these challenging times, we will continue to find new and safe ways to provide access to healthy foods, physical activity, social connectivity, and engagement with nature.

## **COMMUNICATIONS AND HOMTV**



With the recent reorganization of the Communications Department, the Department now consists of three full-time team members. The Department continues to provide the core communication services for the Township including emergency/crisis communications, website and social media management, marketing, HOMTV programming and live production of municipal meetings. In the first few months of 2020, additional staffing changes occurred with the replacement of the Multimedia Production and Operations Specialist and the elimination of the freelance Graphic Designer.

A 2020 Communications Department goal is to audit the Township website pages and develop a redesign strategy. The 2021 budget includes funding of ADA compliance and support, as well as, a design refresh of the Township website. Additional monies have been allocated to continue Township branding efforts.

The Communications Department strives to maintain a cycle of upgrading and replacing HOMTV Field, Editing and Control Room Equipment. The 2021 budget also recommends equipment replacement purchases based on the new 5-Year Equipment Replacement Plan. Those purchases include a small camera system, editing computer, wireless microphones and the reconfiguration of the HOMTV Server Room.

## **SUMMARY**

Before I summarize the 2021 Budget, I want to thank Finance Director Mattison, Deputy Manager Perry and the entire TEAM for their contributions in creating the DRAFT 2021 Budget. By adopting annual goals and objectives, the Township Board allows for a seamless and well-thought-out budget process. It's our responsibility to align the annual spending plan with the Board's vision.

To recap the Board's goals the focus must be on:

- Improving Local Roads
- Sustainability & Environment
- Expanding Solar
- Expanding our Emergency Siren Coverage Area
- Replacing our Aged Ladder Truck
- Increasing Diversity, Equity and Inclusion
- Redevelop the Village of Okemos and Downtown Haslett
- Complete the Marketplace on the Green
- Replace our outdated and aged Township Welcome Signs
- Maintain our Facilities/Capital Improvement Planning

It's also important to note that the 2021 Draft Budget maintains every promise made to voters over the past four years. In 2017, we promised a budget consisting of:

- 41 sworn Police Officers
- 32 Paramedic/Firefighters
- Setting aside \$1,000,000 from 2017-2021 for the purchase of a Ladder Truck
- An additional annual \$1,500,000 contribution to MERS for police and fire pension

In 2019 we promised to:

- Allocate \$3,500,000 annually to Local Roads
- Maintain our annual \$250,000 General Fund contribution to Local Roads
- Improve an annual minimum of 14.6 miles of Local Roads

In every case, we have met or exceeded our promise. Simply put, we've kept our word.

The highlights of the 2021 Budget include appropriations to:

- Increased Contribution to Local Road Preservation (\$280,000)
- Fire Department Ladder Truck (\$250,000)
- Solar Panel Project (\$100,000)
- Interior Office Lighting (\$75,000)
- Replacing Failing Exterior Doors (\$40,000)
- Replacing the Nokomis Center Roof (\$30,000)
- Upgrading our Building Drinking Fountains with Bottle Fillers (\$30,000)
- Flags Over Meridian (\$400)

- Vactor Sewer Maintenance Truck (\$450,000)
- Large Width Mower (\$70,000)
- Tool Cat (\$60,000)
- 3 Police Patrol Cars and Accessories (\$129,000)
- Emergency Warning Siren (10<sup>th</sup>) (\$30,000)
- Meals on Wheels (\$4,000)
- Meridian Community Band (\$1,700)
- Funding for Diversity, Equity, and Inclusion (\$30,000)
- Increasing the Meridian Redevelopment Fund to \$700,000 (\$130,000)

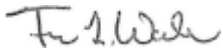
The proposed 2021 General Fund spending plan is \$23,372,420. Our General Fund revenue is estimated at \$22,689,545. Therefore, our predicted loss for 2021 is \$682,875. However, our anticipated General Fund balance on December 31, 2021 is \$7,732,436. Hence, a 33% rainy day fund. Compared to communities across the state, we remain in a strong financial position. It is important to note, there is no structural debt in the Budget. We have scheduled a one-time expenditure of \$700,000. If we removed this expense, we would have a positive 2021 General Fund cash flow.

We do need to be mindful that Meridian Township does carry \$30,000,000-\$35,000,000 in legacy debt.

Thank you for the opportunity to serve the Township Board and the residents of Meridian Township. I look forward to a prosperous 2021.

We look forward to your questions, feedback and insight on Tuesday, September 15, 2020.

Sincerely,



Frank L. Walsh  
Township Manager



## 2021 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 22nd day of September 2020, at 6:00 pm local time.

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT: None

The following budget resolution was offered by Treasurer Deschaine and supported by Trustee Jackson

WHEREAS, the Township Clerk and Board received the proposed 2021 Township Budgets on August 31, 2020, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

WHEREAS, the Township Board conducted a public hearing and deliberated over the 2021 Township Budgets on September 15, 2020; and

WHEREAS, this resolution serves as the general appropriations act for the Township;

WHEREAS, this resolution authorizes the Summary of Fees for 2021 as presented in the budget document for all Township Department and Funds, including utility cor

NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN hereby adopts the 2021 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Public Works Funds, Internal Service Fund and DDA. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

### 2021 REVENUE SUMMARY

|                                | GENERAL FUND        | SPECIAL REVENUE FUNDS* | DEBT SERVICE FUNDS* | CAPITAL PROJECTS FUNDS* | PUBLIC WORKS FUNDS  | INTERNAL SERVICE FUND | DDA            |
|--------------------------------|---------------------|------------------------|---------------------|-------------------------|---------------------|-----------------------|----------------|
| <b>REVENUES</b>                |                     |                        |                     |                         |                     |                       |                |
| Taxes                          | \$13,924,700        | \$2,538,050            | \$3,991,100         | \$0                     | \$0                 | \$0                   | \$6,500        |
| Licenses & Permits             | 761,250             | 0                      | 0                   | 0                       | 0                   | 0                     | 0              |
| Intergovernmental              | 3,525,800           | 2,892,800              | 0                   | 0                       | 0                   | 0                     | 0              |
| Charges For Services           | 4,240,500           | 87,000                 | 0                   | 0                       | 13,781,850          | 1,151,320             | 0              |
| Interest                       | 103,735             | 141,830                | 16,000              | 19,500                  | 10,000              | 5,000                 | 0              |
| Special Assessments            | 0                   | 0                      | 0                   | 140,000                 | 0                   | 0                     | 0              |
| Other                          | 133,560             | 70,200                 | 0                   | 0                       | 37,300              | 5,000                 | 0              |
| <b>SUBTOTAL</b>                | <b>22,689,545</b>   | <b>5,729,880</b>       | <b>4,007,100</b>    | <b>159,500</b>          | <b>13,829,150</b>   | <b>1,161,320</b>      | <b>6,500</b>   |
| <b>OTHER FINANCING SOURCES</b> |                     |                        |                     |                         |                     |                       |                |
| Operating Transfers In         | 0                   | 280,000                | 0                   | 0                       | 0                   | 250,000               | 0              |
| <b>TOTAL REVENUES</b>          | <b>\$22,689,545</b> | <b>\$6,009,880</b>     | <b>\$4,007,100</b>  | <b>\$159,500</b>        | <b>\$13,829,150</b> | <b>\$1,411,320</b>    | <b>\$6,500</b> |

### 2021 EXPENDITURE SUMMARY

|                                  | GENERAL FUND        | SPECIAL REVENUE FUNDS* | DEBT SERVICE FUNDS* | CAPITAL PROJECTS FUNDS* | PUBLIC WORKS FUNDS  | INTERNAL SERVICE FUND | DDA            |
|----------------------------------|---------------------|------------------------|---------------------|-------------------------|---------------------|-----------------------|----------------|
| <b>EXPENDITURES</b>              |                     |                        |                     |                         |                     |                       |                |
| Legislative                      | \$85,550            | \$0                    | \$0                 | \$0                     |                     | \$0                   | \$0            |
| General Government               | 6,338,050           | 0                      | 0                   | 0                       |                     | 0                     | 3,000          |
| Public Safety                    | 14,114,388          | 17,000                 | 0                   | 0                       |                     | 714,065               | 0              |
| Public Works                     | 0                   | 661,525                | 0                   | 0                       | 11,094,455          | 0                     | 0              |
| Health & Welfare                 | 65,565              | 160,200                | 0                   | 0                       | 0                   | 0                     | 0              |
| Community Economic & Development | 700,000             | 0                      | 0                   | 0                       | 0                   | 0                     | 0              |
| Recreation & Culture             | 1,166,867           | 1,426,510              | 0                   | 0                       |                     | 0                     | 0              |
| Capital Outlay                   | 657,000             | 7,255,000              | 0                   | 65,000                  | 1,025,000           | 1,719,000             | 0              |
| Debt Service                     | 0                   | 0                      | 3,842,090           | 0                       | 1,250,000           | 0                     | 3,735          |
| <b>SUBTOTAL</b>                  | <b>23,127,420</b>   | <b>9,520,235</b>       | <b>3,842,090</b>    | <b>65,000</b>           | <b>13,369,455</b>   | <b>2,433,065</b>      | <b>6,735</b>   |
| <b>OTHER FINANCING USES</b>      |                     |                        |                     |                         |                     |                       |                |
| Operating Transfers Out          | 530,000             | 0                      | 0                   | 0                       | 0                   | 0                     | 0              |
| <b>TOTAL EXPENDITURES</b>        | <b>\$23,657,420</b> | <b>\$9,520,235</b>     | <b>\$3,842,090</b>  | <b>\$65,000</b>         | <b>\$13,369,455</b> | <b>\$2,433,065</b>    | <b>\$6,735</b> |

\* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

**BE IT FURTHER RESOLVED** that the following millage is ordered to be levied on December 1, 2020, for the purpose of funding the 2021 Township budget with the monies raised to be paid into the appropriate funds:

| <u>PURPOSE</u>                     | <u>2021</u>    |
|------------------------------------|----------------|
| CHARTER OPERATING                  | 4.1578         |
| VOTED OPERATING                    |                |
| CATA Redi-Ride Service (2019)      | 0.1978         |
| Community Services (2012)          | 0.1483         |
| Fire (2020)                        | 0.6339         |
| Land Preservation (2010)           | 0.1000         |
| Parks & Recreation (2014)          | 0.6597         |
| Pedestrian/Bicycle Pathways (2004) | 0.3308         |
| Police (2020)                      | 0.6016         |
| Police & Fire Protection (2017)    | <u>1.4771</u>  |
| TOTAL VOTED OPERATING              | <u>4.1492</u>  |
| <b>SUB-TOTAL ALL OPERATING</b>     | <u>8.3070</u>  |
| VOTED DEBT SERVICE                 |                |
| Fire Station Building Debt (2012)  | 0.2000         |
| Local Roads (2019)                 | 1.9429         |
| <b>TOTAL ALL MILLAGES</b>          | <u>10.4499</u> |

**ADOPTED:** YEAS: Trustee Opsommer, Sundland, Wisinski, Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustee Jackson

NAYS: None

STATE OF MICHIGAN)  
                                   ) ss  
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a special meeting of the Township Board held on the 22nd day of September, 2020.

  
 \_\_\_\_\_  
 Brett Dreyfus  
 Township Clerk

# 2021 BUDGET

## SUMMARY OF SPECIAL REVENUE FUNDS

|                                | SPECIAL REVENUE FUNDS | Local Roads Fund   | Pedestrian/Bicycle Pathway | CATA Redi-Ride Millage | Land Preservation Millage | Land Preservation Reserve | Park Millage       | Senior Center Millage | Park Restricted/Designated | Fire Restricted/Designated | Library Fund Restricted | Police Restricted/Designated | Cable Television | Community Needs | Law Enforcement Grants |
|--------------------------------|-----------------------|--------------------|----------------------------|------------------------|---------------------------|---------------------------|--------------------|-----------------------|----------------------------|----------------------------|-------------------------|------------------------------|------------------|-----------------|------------------------|
| <b>REVENUES</b>                |                       |                    |                            |                        |                           |                           |                    |                       |                            |                            |                         |                              |                  |                 |                        |
| Taxes                          | \$2,538,050           | \$0                | \$601,150                  | \$368,000              | \$186,100                 | \$0                       | \$1,228,250        | \$154,550             | \$0                        | \$0                        | \$0                     | \$0                          | \$0              | \$0             | \$0                    |
| Licenses & Permits             | 0                     | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Intergovernmental              | 2,892,800             | 172,500            | 2,713,300                  | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 7,000                        | 0                | 0               | 0                      |
| Charges For Services           | 87,000                | 0                  | 0                          | 0                      | 0                         | 0                         | 45,000             | 0                     | 42,000                     | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Interest                       | 141,830               | 60,000             | 8,000                      | 100                    | 20,000                    | 40,000                    | 10,000             | 2,000                 | 1,000                      | 30                         | 50                      | 300                          | 100              | 50              | 200                    |
| Special Assessments            | 0                     | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Other                          | 70,200                | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 50,000                     | 0                          | 0                       | 10,000                       | 0                | 10,200          | 0                      |
| <b>SUBTOTAL</b>                | <b>5,729,880</b>      | <b>232,500</b>     | <b>3,322,450</b>           | <b>368,100</b>         | <b>206,100</b>            | <b>40,000</b>             | <b>1,283,250</b>   | <b>156,550</b>        | <b>93,000</b>              | <b>30</b>                  | <b>50</b>               | <b>17,300</b>                | <b>100</b>       | <b>10,250</b>   | <b>200</b>             |
| <b>OTHER FINANCING SOURCES</b> |                       |                    |                            |                        |                           |                           |                    |                       |                            |                            |                         |                              |                  |                 |                        |
| Operating Transfers In         | 280,000               | 280,000            | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| <b>TOTAL REVENUES</b>          | <b>\$6,009,880</b>    | <b>\$512,500</b>   | <b>\$3,322,450</b>         | <b>\$368,100</b>       | <b>\$206,100</b>          | <b>\$40,000</b>           | <b>\$1,283,250</b> | <b>\$156,550</b>      | <b>\$93,000</b>            | <b>\$30</b>                | <b>\$50</b>             | <b>\$17,300</b>              | <b>\$100</b>     | <b>\$10,250</b> | <b>\$200</b>           |
| <b>EXPENDITURES</b>            |                       |                    |                            |                        |                           |                           |                    |                       |                            |                            |                         |                              |                  |                 |                        |
| Public Safety                  | 17,000                | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 17,000                       | 0                | 0               | 0                      |
| Public Works                   | 661,525               | 450,000            | 211,525                    | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Health & Welfare               | 160,200               | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 150,000               | 0                          | 0                          | 0                       | 0                            | 0                | 10,200          | 0                      |
| Recreation & Culture           | 1,426,510             | 0                  | 0                          | 368,000                | 201,595                   | 0                         | 764,315            | 0                     | 92,600                     | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Capital Outlay                 | 7,255,000             | 3,500,000          | 3,615,000                  | 0                      | 0                         | 0                         | 135,000            | 5,000                 | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| Debt Service                   | 0                     | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| <b>SUBTOTAL</b>                | <b>9,520,235</b>      | <b>3,950,000</b>   | <b>3,826,525</b>           | <b>368,000</b>         | <b>201,595</b>            | <b>0</b>                  | <b>899,315</b>     | <b>155,000</b>        | <b>92,600</b>              | <b>0</b>                   | <b>0</b>                | <b>17,000</b>                | <b>0</b>         | <b>10,200</b>   | <b>0</b>               |
| <b>OTHER FINANCING USES</b>    |                       |                    |                            |                        |                           |                           |                    |                       |                            |                            |                         |                              |                  |                 |                        |
| Operating Transfers Out        | 0                     | 0                  | 0                          | 0                      | 0                         | 0                         | 0                  | 0                     | 0                          | 0                          | 0                       | 0                            | 0                | 0               | 0                      |
| <b>TOTAL EXPENDITURES</b>      | <b>\$9,520,235</b>    | <b>\$3,950,000</b> | <b>\$3,826,525</b>         | <b>\$368,000</b>       | <b>\$201,595</b>          | <b>\$0</b>                | <b>\$899,315</b>   | <b>\$155,000</b>      | <b>\$92,600</b>            | <b>\$0</b>                 | <b>\$0</b>              | <b>\$17,000</b>              | <b>\$0</b>       | <b>\$10,200</b> | <b>\$0</b>             |
|                                | \$ (3,510,355)        | \$ (3,437,500)     | \$ (504,075)               | \$ 100                 | \$ 4,505                  | \$ 40,000                 | \$ 383,935         | \$ 1,550              | \$ 400                     | \$ 30                      | \$ 50                   | \$ 300                       | \$ 100           | \$ 50           | \$ 200                 |

## SUMMARY OF DEBT SERVICE FUNDS

|                     | DEBT SERVICE FUNDS | Fire Station Debt Service | Road Construction Debt |
|---------------------|--------------------|---------------------------|------------------------|
| <b>REVENUES</b>     |                    |                           |                        |
| Taxes               | \$3,991,100        | \$372,100                 | \$3,619,000            |
| Interest            | \$16,000           | \$1,000                   | \$15,000               |
| <b>EXPENDITURES</b> |                    |                           |                        |
| Debt Service        | \$3,842,090        | \$274,590                 | \$3,567,500            |

## SUMMARY OF CAPITAL PROJECTS FUNDS

|                       | CAPITAL PROJECTS FUNDS | TIRF             |
|-----------------------|------------------------|------------------|
| <b>REVENUES</b>       |                        |                  |
| Interest              | \$19,500               | \$19,500         |
| Special Assessments   | 140,000                | 140,000          |
| <b>TOTAL REVENUES</b> | <b>\$159,500</b>       | <b>\$159,500</b> |
| <b>EXPENDITURES</b>   |                        |                  |
| Capital Outlay        | \$65,000               | \$65,000         |

Budget Process Policy  
Charter Township of Meridian

Legal Requirements

**State of Michigan  
Charter Township Act  
Act 359 of 1947**

Section 42.24. On or before 150 days prior to the commencement of the fiscal year, each township officer shall submit to the supervisor, or to the township superintendent if such officer has been appointed, an itemized estimate of the anticipated expenditures of the township for the next fiscal year for the township activities under his or her charge. The supervisor, or township superintendent, as the case may be, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the township board not later than 120 days prior to the commencement of the fiscal year.

Section 42.25. The budget proposal shall present a complete financial plan for the ensuing fiscal year, which shall commence on January 1 of each year and end on the following December 31, or in the alternative shall commence on April 1 of each year and end on the following March 31. In no event shall any fiscal year of a township be extended beyond 12 months. It shall include at least all of the following information:

- (a) Detailed estimates of all proposed expenditures for each function and office of the township, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year.
- (b) Statements of the bonded and other indebtedness of the township, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.
- (c) Detailed estimates of all anticipated income of the township from sources other than taxes and borrowing, with a comparative statement of the amounts received by the township from each of the same or similar sources for the last preceding and current fiscal years.
- (d) A statement of the estimated balance or deficit, as the case may be, from the end of the current fiscal year.
- (e) An estimate of the amount of money to be raised by taxation and from delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures.
- (f) Such other supporting schedules as the township board considers necessary.

Section 42.26. A public hearing on the budget shall be held before its final adoption, at such time and place as the township board shall direct, and notice of such public hearing shall be published at least 1 week in advance by the township clerk. A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the township clerk for a period of not less than 1 week prior to such public hearing.

Section 42.27.

- (1) Except as otherwise provided by this subsection, prior to the commencement of the fiscal year, the township board shall, by resolution, adopt the budget for the next fiscal

year, make an appropriation of the money needed for township purposes, and provide for a levy of taxes upon real and personal property. If a township operates on a calendar year budget cycle, a public hearing on the proposed budget shall be held not later than December 15 and adopted not later than December 31, in the year proceeding the calendar year covered by the budget.

- (2) The levy allowed under subsection (1) shall not exceed 1/10 of 1% of the assessed valuation of all real and personal property subject to taxation within the limits of a village located within the township and 1/2 of 1% of the assessed valuation of all real and personal property subject to taxation in the balance of the township. The electors of a charter township may increase the tax levy limitation not to exceed a total of 1% of the assessed valuation of all real and personal property in the township for a period not to exceed 20 years at 1 time.
- (3) If a township has 1 or more villages that maintain either or both a fire department or a police department, the expense of a township fire department or police department shall be appropriated separately from the other expenses of the township and a tax levy for these expenses shall not spread upon the township assessment roll against the property, either real or personal, located in these villages.
- (4) The adoption of the resolution under this section is the final authority for the township supervisor to spread any approved levies upon the tax roll for the current year and to include the amount of each levy in his or her warrant to the township treasurer. The township treasurer shall collect and return the warrant as provided under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.
- (5) Within 60 days after the incorporation of a township as a charter township under this act, the township board shall, by resolution, adopt an interim budget until the commencement of the next fiscal year and make an appropriation from the funds and asset of the township available for these purposes.

Section 42.28. No money shall be drawn from the treasury of the township nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation, or pursuant to any supplemental appropriation which may be made from surplus received. The township board may transfer any unencumbered appropriation balance, or any portion thereof, from 1 fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the general fund and be reappropriated during the next fiscal year.

**2021 Budget Timeline**  
Meridian Township

|               |  |
|---------------|--|
| July 17       | ALL Budgets Due to Finance Director                            |
| July 27-Aug 7 | Management Review of Requests and Individual Discussions       |
| August 11     | Directors Discussion   |
| September 1   | Board Meeting-Notice for Budget Public Hearing                 |
| September 1   | Recommended Budget Distributed to Board                        |
| September 15  | Board Meeting – Budget Deliberations and Public Hearing        |
| September 22  | Board Meeting – Special Board Meeting-Final Adoption of Budget |
| Quarterly     | Review and Approve Budget Amendments                           |

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021

| <u>Department</u>            | <u>Fee Description</u>   | 2020 Rate  | Proposed 2021 Rate                                     |
|------------------------------|--|--|--|
| <b>Administration</b>        | Initial Liquor License Application Fee   | \$250  | \$250  |
|                              | Telecommunications Rights-of-Way Permit Application Fee                            | \$500  | \$500  |
|                              | Copies - for all Departments unless otherwise noted                                | \$1.00 1st page & \$0.25 each add'l page, per document | \$1.00 1st page & \$0.25 each add'l page, per document |
|                              | Outdoor Assembly License   | \$300.00   | \$300.00   |
| <b>Communications/HOMTV</b>  | <b>Video Copies</b>  |  |  |
|                              | Flat rate per order  | \$15   | \$15   |
|                              | Per hour running time on order, or any increment thereof                           | \$10   | \$10   |
|                              | HOM-TV supplied <b>DVD</b> to copy   | \$6  | \$6  |
|                              | Shipping and Handling Charge   | \$6  | \$6  |
|                              | <b>Audio Copies</b>  |  |  |
|                              | Flat rate per copy   | \$10   | \$10   |
|                              | Per hour running time on order, or any increment thereof                           | \$10   | \$10   |
|                              | HOM-TV supplied <b>DVD</b> to copy   | \$4  | \$4  |
|                              | Shipping and Handling Charge   | \$6  | \$6  |
| <b>Clerk's Office</b>        | Annual Subscriptions   | Separately Board approved                              | Separately Board approved                              |
|                              | FOIA Requests  | Cost   | Cost   |
|                              | Code of Ordinance Books/Recodified   | \$70 + \$7.50 shipping                                 | \$70 + \$7.50 shipping                                 |
|                              | Code of Ordinance CD's   | Priced when available                                  | Priced when available                                  |
|                              | Zoning Ordinance Book/Recodified   | \$40 + \$7.50 shipping                                 | \$40 + \$7.50 shipping                                 |
|                              | Precinct Maps - large  | bw=\$10; color=\$15                                    | bw=\$10; color=\$15                                    |
|                              | Voter Registration Information   | Cost   | Cost   |
|                              | <b>Publications for Resale (at cost)</b>   |  |  |
|                              | Plat Books   | \$35   | \$35   |
|                              | Michigan Vehicle Code-1996   | \$12   | \$12   |
| <b>Community Development</b> | <b>Rental Housing Fee Schedule</b>   |  |  |
| <b>Building Division</b>     | Initial Registration Fee   | \$800  | \$800  |
|                              | Annual Renewal Fee   | \$100  | \$100  |
|                              | <b>Inspection Fees (Rental)</b>  |  |  |
|                              | One and Two Family - Inspected annually  | \$120  | \$120  |
|                              | Building or complex of three or more units   | \$120 + \$3 per bedroom                                | \$120 + \$3 per bedroom                                |
|                              | Missed Appointment Fee   | \$60   | \$60   |
|                              | Safety Complaint Inspection Fee  | \$60   | \$60   |
|                              | Re-inspection Fee  |  |  |
|                              | One and Two Family - Inspected annually  | \$60   | \$60   |
|                              | Building or complex of three or more units   | \$60 + \$3 per bedroom                                 | \$60 + \$3 per bedroom                                 |
|                              | <b>Vacant or Abandoned Building</b>  |  |  |
|                              | Initial Registration   | \$175  | \$175  |
|                              | Annual Renewal   | \$100  | \$100  |
|                              | Inspection or Re-Inspection  | \$75   | \$75   |
|                              | <b>Building Permits</b>  |  |  |
|                              | New Construction, additions, structural alterations, remodeling and swimming pools |  |  |
|                              | Expenditures up to and including \$5,000   | \$75   | \$75   |
|                              | Each \$1,000 or fraction thereof above \$5,000                                     | \$10   | \$10   |
|                              | Reinspection Fee   | \$75   | \$75   |
|                              | Construction Valuation - One and Two Family Dwellings*                             |  |  |
|                              | Living areas   | \$122.46/sq. ft.                                       | \$122.46/sq. ft.                                       |

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021

| <u>Department</u>            | <u>Fee Description</u>                               | 2020 Rate  | Proposed 2021 Rate   |
|------------------------------|--|--|--|
|                              | Basement area - unfinished                           | \$22.45/sq. ft.  | \$22.45/sq. ft.  |
|                              | Basement area - finished                             | \$50.53/sq. ft.  | \$50.53/sq. ft.  |
|                              | Garage area  | \$48.73/sq. ft.  | <b>\$48.30/sq. ft.</b>                                     |
|                              | Free Standing Signs & Wall Signs:                    |  |  |
|                              | Wall signs up to 100 sq. feet                        | \$125  | \$125  |
|                              | - each sq. foot or fraction thereof over 100 sq. ft. | \$1  | \$1  |
|                              | Free standing signs up to 25 sq. ft.                 | \$125  | \$125  |
|                              | - each sq. foot or fraction thereof over 25 sq. ft.  | \$1  | \$1  |
|                              | Temporary Grand Opening Signs                        | \$75   | \$75   |
|                              | Swimming Pools                                       |  |  |
|                              | Single family home pools                             | Based on valuation of improvement                          | Based on valuation of improvement                          |
|                              | All other pools                                      | Based on valuation of improvement                          | Based on valuation of improvement                          |
|                              | Moving Buildings                                     |  |  |
|                              | Buildings up to 500 sq. ft.                          | \$100  | \$100  |
|                              | Buildings over 500 sq. ft.                           | \$200  | \$200  |
|                              | Parking Lots New or Expanded                         | \$75   | \$75   |
|                              | Demolition of Buildings                              |  |  |
|                              | Dwellings, garages, sheds, swimming pools            | \$100  | \$100  |
|                              | Warehouses, factories, stores & office buildings     | \$150  | \$150  |
|                              | Residing of Buildings                                | \$75   |  |
|                              | <b>Single family homes and garages</b>               |  | <b>\$75</b>  |
|                              | <b>All other structures</b>                          |  | <b>\$100</b>   |
|                              | Reroofing of Buildings                               |  |  |
|                              | Single family homes and garages                      | \$75   | \$75   |
|                              | All other structures                                 | \$100  | \$100  |
|                              | Work started before permit is issued                 | Double permit fee  | Double permit fee  |
|                              | Extra Inspection/Reinspection                        | \$75   | \$75   |
|                              | Temporary or Seasonal Sales                          | \$75   | \$75   |
|                              | Tent Inspection                                      | \$75   | \$75   |
|                              | New Business Inspection                              | \$75   | \$75   |
|                              | Mechanical/Electrical/Plumbing (MEP)                 | \$50 base fee + per fixture fees + inspection fees         | \$50 base fee + per fixture fees + inspection fees         |
|                              | <b>MEP Registration Fee</b>                          | <b>\$15</b>  |  |
|                              | Tall Grass Violation                                 | \$75 (residential) \$125 (non-residential)+ cost of mowing | \$75 (residential) \$125 (non-residential)+ cost of mowing |
|                              | Building Board of Appeals                            | \$75   | \$75   |
| <b>Community Development</b> | <b>Rezoning</b>                                      |  |  |
| <b>Planning Division</b>     | 3 acres or less                                      | \$700  | \$700  |
|                              | More than 3 acres                                    | \$700 + \$40/acre  | \$700 + \$40/acre  |
|                              | <b>Zoning Text Amendment</b>                         |  |  |
|                              | Request by property owner                            | \$500  | \$500  |
|                              | <b>Special Use Permit</b>                            |  |  |
|                              | 3 acres or less                                      | \$500  | \$500  |
|                              | More than 3 acres                                    | \$500 + \$40/acre  | \$500 + \$40/acre  |
|                              | Minor, Major Amendments and Extensions               | 1/2 original fee   | 1/2 original fee   |

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021

| <u>Department</u> | <u>Fee Description</u>   | 2020 Rate                             | Proposed 2021 Rate                    |
|-------------------|--|---------------------------------------|---------------------------------------|
|                   | <b>Site Plan Review</b>  |                                       |                                       |
|                   | Multiple family housing  |                                       |                                       |
|                   | Initial application  | \$900 + \$10/dwelling unit            | \$900 + \$10/dwelling unit            |
|                   | Modification to site plan prior to approval (hearing required)     | \$900 + \$10/dwelling unit            | \$900 + \$10/dwelling unit            |
|                   | Modification to approved site plan (hearing required)              | \$900 + \$10/dwelling unit            | \$900 + \$10/dwelling unit            |
|                   | Modification to approved (no hearing required)                     | \$500 + \$5/dwelling unit             | \$500 + \$5/dwelling unit             |
|                   | <b>PUD, MUPUD, CPUD</b>  |                                       |                                       |
|                   | Initial application  | \$900 + \$10/dwelling unit            | \$900 + \$10/dwelling unit            |
|                   | Modification to approved site plan                                 | \$500 + \$5/dwelling unit             | \$500 + \$5/dwelling unit             |
|                   | <b>Office, Commercial, Industrial, Institutional, etc.</b>         |                                       |                                       |
|                   | Initial application  | \$500 + \$20/acre                     | \$500 + \$20/acre                     |
|                   | Modification to site plan prior to approval (hearing required)     | \$500 + \$20/acre                     | \$500 + \$20/acre                     |
|                   | Modification to approved site plan (hearing required)              | \$500 + \$20/acre                     | \$500 + \$20/acre                     |
|                   | Modification to approved (no hearing required)                     | \$300 + \$10/acre                     | \$300 + \$10/acre                     |
|                   | Review of new use in existing structure                            | \$300 + \$10/acre                     | \$300 + \$10/acre                     |
|                   | Preliminary Review (credited toward final review)                  |                                       |                                       |
|                   | Site Plan  | \$100                                 | \$100                                 |
|                   | Planned Residential Development                                    | \$100                                 | \$100                                 |
|                   | PUD, MUPUD   | \$100                                 | \$100                                 |
|                   | Medical Marihuana  |                                       |                                       |
|                   | Initial Application  | \$5,000                               | \$5,000                               |
|                   | Annual/Renewal Application   | \$5,000                               | \$5,000                               |
|                   | Brownfield   |                                       |                                       |
|                   | Application Fee  | Total Project \$0-\$5 million=\$3,000 | Total Project \$0-\$5 million=\$3,000 |
|                   |  | \$5 million-\$10 million=\$4,000      | \$5 million-\$10 million=\$4,000      |
|                   |  | \$10 million and over=\$5,000         | \$10 million and over=\$5,000         |
|                   | <b>Planned Unit Development (PUD) Mixed Use PUD Commercial PUD</b> |                                       |                                       |
|                   | Initial application  | \$500 + \$5/dwelling unit             | \$500 + \$5/dwelling unit             |
|                   | Major amendment to approved PUD, MUPUD and CPUD                    | \$500 + \$5/dwelling unit             | \$500 + \$5/dwelling unit             |
|                   | Minor amendment to approved PUD, MUPUD and CPUD                    | \$250 + \$2.50/dwelling unit          | \$250 + \$2.50/dwelling unit          |
|                   | <b>Land Division Review</b>  |                                       |                                       |
|                   | Prepreliminary Plat  | \$100                                 | \$100                                 |
|                   | Tentative Preliminary Plat   | \$600 + \$10 per lot                  | \$600 + \$10 per lot                  |
|                   | Final Preliminary Plat   | \$300 + \$5 per lot                   | \$300 + \$5 per lot                   |
|                   | Final Plat   | \$500 + \$5 per lot                   | \$500 + \$5 per lot                   |
|                   | Plat Extension   | \$200                                 | \$200                                 |
|                   | Land Division  | \$200 + \$50 per new lot or parcel    | \$200 + \$50 per new lot or parcel    |
|                   | All Other Commission Review  | \$300                                 | \$300                                 |
|                   | Zoning - Letter of Compliance                                      | \$100                                 | \$100                                 |
|                   | Land Clearing Permit   | \$100                                 | \$100                                 |
|                   | <b>Variances</b>   |                                       |                                       |
|                   | Single family  | \$250                                 | \$250                                 |
|                   | Multiple family  | \$350                                 | \$350                                 |
|                   | Office, commercial, industrial                                     | \$450                                 | \$450                                 |
|                   | Sign variances   | \$300                                 | \$300                                 |



**MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021**

| <u>Department</u>  | <u>Fee Description</u>   | 2020 Rate   | Proposed 2021 Rate  |
|--------------------|--|---|---|
|                    | Appeal of Township Officials decision  | \$200   | \$200   |
|                    | Ordinance interpretation   | \$450   | \$450   |
|                    | Applicants request to postpone or table                                      | 1/2 of application fee  | 1/2 of application fee  |
|                    | <b>Mobile Food Vending</b>   |   |   |
|                    | <b>30 Consecutive Days- Minimum</b>  | <b>\$60</b>   | <b>\$60</b>   |
|                    | <b>120 Consecutive Days-Maximum</b>  | <b>\$240</b>  | <b>\$240</b>  |
|                    | <b>Wetland Fees</b>  |   |   |
|                    | Application Fee-Verification   | \$250   | \$250   |
|                    | Application Fee-Delineation  | \$250   | \$250   |
|                    | Application Fee-Wetland Use Permit   | \$500   | \$500   |
|                    | Amendments to a Wetland use Permit   | \$500   | \$500   |
|                    | Annual Review of Mitigation Area   | \$250   | \$250   |
|                    | Acreage Fee-Verification   | \$1,500-\$3,500 + \$500 per 20 acres over 100   | \$1,500-\$3,500 + \$500 per 20 acres over 100   |
|                    | Acreage Fee-Delineation  | \$2,250-\$4,500 + \$500 per 20 acres over 100   | \$2,250-\$4,500 + \$500 per 20 acres over 100   |
|                    | Acreage Fee-Wetland Use Permit   | \$3,250-\$7,000 + \$1,000 per 20 acres over 100   | \$3,250-\$7,000 + \$1,000 per 20 acres over 100   |
| <b>Engineering</b> | <b>Engineering Review - Review of Plans</b>                                  |   |   |
|                    | Water main, sanitary sewer, paving, grading, sidewalk & pathway construction | 1.5% of construction cost minus \$250 deposit   | 1.5% of construction cost minus \$250 deposit   |
|                    | After second review in unapprovable condition                                | reviewer(s) hourly wage x 2.5   | reviewer(s) hourly wage x 2.5   |
|                    | Additional fee for unaddressed items in third review                         | reviewer(s) hourly wage x 2.5   | reviewer(s) hourly wage x 2.5   |
|                    | Performance Guarantees   | Varies by project, subject to Ord. 86-283   | Varies by project, subject to Ord. 86-283   |
|                    | <b>Public Inspection</b>   |   |   |
|                    | Water main, sanitary sewer, paving, grading, sidewalk & pathway construction | Actual cost (internal costs computed @ 2.5 x wages)<br>Includes new service line permit fee | Actual cost (internal costs computed @ 2.5 x wages)<br>Includes new service line permit fee |
|                    | <b>Recording of Easements</b>  | Actual cost (County Clerk Fees)   | Actual cost (County Clerk Fees)   |
|                    | <b>Administrative Charge</b>   |   |   |
|                    | Construction commencement prior to site plan approval                        | engineering review fee  | engineering review fee  |
|                    | <b>Blueprints</b>  |   |   |
|                    | Small Township maps  | \$5   | \$5   |
|                    | Large Township maps  | \$10  | \$10  |
|                    | Small Section maps (1"=400')   | \$5   | \$5   |
|                    | Large Section maps (1"=200')   | \$10  | \$10  |
|                    | As-Builts  | \$1.50  | \$1.50  |
|                    | Aerial photography   | \$15  | \$15  |
|                    | Aerial superimposed property lines   | \$20  | \$20  |
|                    | <b>Permits</b>   |   |   |
|                    | Sidewalk repair/construction permit  | \$45 (Repairs < 50 SF-no charge)  | \$45 (Repairs < 50 SF-no charge)  |
|                    | Water service line repair permit   | \$65  | \$65  |
|                    | Sewer service line repair permit   | \$45  | \$45  |
|                    | Soil Erosion and Sedimentation SESC Permit                                   |   |   |
|                    | <b>Residential</b>   |   |   |
|                    | Six Month Permit   | \$180   | \$180   |
|                    | Twelve Month Permit  | \$240   | \$240   |
|                    | Permit Renewal   | \$90  | \$90  |
|                    | Minor Disturbance Permit   | \$40  | \$40  |

**MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021**

| <b>Department</b>             | <b>Fee Description</b>                           | <b>2020 Rate</b>   | <b>Proposed 2021 Rate</b>  |
|-------------------------------|--|--|--|
|                               | Transfer   | \$25   | \$25   |
|                               | Commercial-Industrial                            |  |  |
|                               | First Acre                                       | \$420  | \$420  |
|                               | Additional Acre                                  | \$42   | \$42   |
|                               | Minor Disturbance Permit                         | \$250  | \$250  |
|                               | Transfer   | \$90   | \$90   |
|                               | Inspection Fees Based on Acres                   | \$500-\$2,500  | \$500-\$2,500  |
|                               | Violation of Notice                              | \$250  | \$250  |
|                               | Cease and Desist Follow-Up Inspection            | \$250  | \$250  |
| <b>Fire/EMS</b>               | <b>Copies</b>                                    |  |  |
|                               | Reports  | \$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages | \$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages |
|                               | Pictures   | Processing cost + \$5  | Processing cost + \$5  |
|                               | Disc of Pictures                                 | \$25   | \$25   |
|                               | <b>Ambulance Fees</b>                            |  |  |
|                               | ALS Emergency                                    | \$800  | \$800  |
|                               | ALS II Emergency (monitoring/drugs, etc)         | \$800  | \$800  |
|                               | ALS Non-Emergency                                | \$800  | \$800  |
|                               | BLS Emergency                                    | \$800  | \$800  |
|                               | BLS Non-Emergency                                | \$800  | \$800  |
|                               | Mileage (per loaded mile)                        | \$13.00  | \$13.00  |
|                               | Down Wires and Gas Leak Standby                  | \$200  | \$200  |
|                               | Fire Lane Parking Violation                      | \$25   | \$25   |
|                               | False Fire Alarm (2 per calendar year no charge) | \$0  | \$0  |
|                               | 3rd False Alarm                                  | \$25   | \$25   |
|                               | 4th or More False Alarm                          | \$100  | \$100  |
|                               | <b>Emergency Response Cost Recovery</b>          |  |  |
|                               | Engine   | \$250  | \$250  |
|                               | Ladder   | \$250  | \$250  |
|                               | Ambulance  | \$125  | \$125  |
|                               | Command Vehicle                                  | \$125  | \$125  |
|                               | <b>Plan Review/Final Inspection:</b>             |  |  |
|                               |  | \$100  | \$100  |
|                               | Expenditures \$100,000 plus                      | \$200  | \$200  |
|                               | Additional Fees                                  |  |  |
|                               | w/fire alarm system                              | \$100  | \$100  |
|                               | w/hood suppression system                        | \$100  | \$100  |
|                               | w/fire suppression system                        | \$200  | \$200  |
|                               | Homeowners Insurance Claims for Fire Suppression | Amount allowed by Insurance Co.  | Amount allowed by Insurance Co.  |
|                               | Hazmat and Homeland Security Responses           | Reimbursement of cost (personel and equipment)   | Reimbursement of cost (personel and equipment)   |
| <b>Parks &amp; Recreation</b> | <b>Usage Fees</b>                                |  |  |
|                               | Pavilions  | \$60/4 hrs.res; \$120/4 hrs.non-res  | <b>\$80/4 hrs.res; \$160/4 hrs.non-res</b>   |
|                               | Field Usage                                      | \$15/hr non-res; \$75/day non-res  | <b>\$15/hr res; \$30/hr non-res</b>  |

**MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021**

| <b>Department</b>   | <b>Fee Description</b>   | <b>2020 Rate</b>  | <b>Proposed 2021 Rate</b>                                       |
|---------------------|--|---|---|
|                     | Field Preparation  | \$40 res; \$60 non-res  | \$40 res; \$60 non-res  |
|                     | Harris Nature Center Room/Building   | \$80/hr; \$40/hr. Non-Profit                                    | <b>\$100/hr; \$50/hr. Non-Profit</b>                            |
|                     | <b>Marketplace on the Green East Wing</b>                                  | <b>N/A</b>  | <b>TBD</b>  |
|                     | <b>Marketplace on the Green West Wing</b>                                  | <b>N/A</b>  | <b>TBD</b>  |
|                     | <b>Marketplace on the Green Event Fee</b>                                  | <b>N/A</b>  | <b>TBD</b>  |
|                     |  |   |   |
|                     | <b>Cemetery Rates</b>  |   |   |
|                     | Burial space - 1 adult   | \$900 resident; \$1200 non-res                                  | \$900 resident; \$1200 non-res                                  |
|                     | Burial space - 1 infant  | \$400 resident; \$600 non-res                                   | \$400 resident; \$600 non-res                                   |
|                     |  |   |   |
|                     | Services   |   |   |
|                     | Grave opening (adult)-Mon-Fri., 8:00 am-3:30 pm                            | Flat Fee= \$750   | Flat Fee= \$750   |
|                     | Grave opening (adult)-Mon-Fri., after 3:30 pm                              | Flat Fee = \$900  | Flat Fee = \$900  |
|                     | Saturdays and holidays   | Flat Fee = \$1,000  | Flat Fee = \$1,000  |
|                     | Grave opening (infant)-Mon-Fri., 8:00 am-3:30 pm                           | Flat Fee = \$400  | Flat Fee = \$400  |
|                     | Grave opening (infant)-Mon-Fri., after 3:30 pm                             | Flat Fee = \$550  | Flat Fee = \$550  |
|                     | Saturdays and holidays   | Flat Fee= \$650   | Flat Fee= \$650   |
|                     | Grave opening (cremations)-Mon-Fri., 8:00 am-3:30 pm                       | Flat Fee = \$300  | Flat Fee = \$300  |
|                     | Grave opening (cremations)-Mon-Fri., after 3:30 pm                         | Flat Fee= \$450   | Flat Fee= \$450   |
|                     | Saturdays and holidays   | Flat Fee = \$550  | Flat Fee = \$550  |
|                     | Body removal (adult); re-interment   | \$1500 + \$300 if Dec - Mar                                     | \$1500 + \$300 if Dec - Mar                                     |
|                     | Body removal (infant); re-interment  | \$1500 + \$300 if Dec - Mar                                     | \$1500 + \$300 if Dec - Mar                                     |
|                     |  |   |   |
| <b>Police</b>       | <b>Reports</b>   |   |   |
|                     | Crash Reports  | Charged per the FOIA Act  | Charged per the FOIA Act  |
|                     | Criminal and investigative reports - up to five pages each additional page | Charged per the FOIA Act  | Charged per the FOIA Act  |
|                     | Precious metal/gem license   | \$50  | \$50  |
|                     | Vendor Fees  | \$500 deposit, \$20/wk, \$60/mo                                 | \$500 deposit, \$20/wk, \$60/mo                                 |
|                     | Diversion Program Participation  | \$400   | \$400   |
|                     | Fingerprinting   | \$5 per card  | \$5 per card  |
|                     | Fingerprint VIP  | \$30  | \$30  |
|                     | Finger Prints-Court Ordered  | \$16  | \$16  |
|                     | Snapshot of "Logged" incident  | Charged per the FOIA Act  | Charged per the FOIA Act  |
|                     | Private Property Accident Reports (PPPD Accidents)                         | \$0   | \$0   |
|                     | Copy of Vehicle Code   | \$0   | \$0   |
|                     | Background Checks  | \$5   | \$5   |
|                     | Court Order-Preliminary Breath Test (PBT)                                  | \$5   | \$5   |
|                     | Notary fee-pistol purchase permits   | \$5   | \$5   |
|                     | False Alarm Fees   | \$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences | \$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences |
|                     | False Alarm Late Fees  | \$25 (30, 60 & 90 day intervals)                                | \$25 (30, 60 & 90 day intervals)                                |
|                     | Impound Lot Storage Fees   | \$10.00 per day   | \$10.00 per day   |
|                     | Body Worn Camera/Fleet Video   | Charged per the FOIA Act  | Charged per the FOIA Act  |
|                     |  |   |   |
| <b>Public Works</b> | <b>Utility Rates</b>   |   |   |
|                     | Billing Charge (sewer only customers are charged 1/2 of this fee)          | \$5.00  | \$5.00  |
|                     | Water  | \$4.77 per 1000 gallons   | <b>\$4.96 per 1000 gallons</b>                                  |
|                     | Sewer  | \$5.84 per 1000 gallons   | <b>\$6.31 per 1000 gallons</b>                                  |
|                     | Sewer only (Sewer rate x 12,000 gal usage estimate.)                       | \$70.08 per quarter   | <b>\$75.69 per quarter</b>                                      |
|                     | Sewer only, with metered well water  | \$5.84 per 1000 gallons   | <b>\$6.31 per 1000 gallons</b>                                  |

**MERIDIAN TOWNSHIP SUMMARY OF FEES - 2021**

| <b>Department</b>         | <b>Fee Description</b>   | <b>2020 Rate</b>  | <b>Proposed 2021 Rate</b>  |
|---------------------------|--|---|--|
|                           | Penalty on past due utility bills  | 5% of current billing cycle charges                               | 5% of current billing cycle charges                                      |
|                           | Capital Charge-Water   | Varies (based on location & extension agreements)                 | Varies (based on location & extension agreements)                        |
|                           | Capital Charge - Sewer   | Varies (based on location & extension agreements)                 | Varies (based on location & extension agreements)                        |
|                           | Connection Charge - Water  | \$1,870.00 minimum (based on meter size)                          | <b>\$1,945.00 minimum (based on meter size)</b>                          |
|                           | Connection Charge - Sewer  | \$2,810.00 minimum (based on meter size)                          | <b>\$3,035.00 minimum (based on meter size)</b>                          |
|                           | Temporary Water Service Charge   | \$2,000   | \$2,000  |
|                           | Temporary Sewer Service Charge   | \$3,000   | \$3,000  |
|                           | Swimming Pool Fill   | \$45 per hour plus water usage                                    | \$45 per hour plus water usage   |
|                           | Service Center Bulk Water Fill   | \$15 per load (under 2,500 gallons)                               | \$15 per load (under 2,500 gallons)                                      |
|                           | Construction (hydrant) Meter   | \$75 plus water usage, \$1,300 Deposit                            | \$75 plus water usage, \$1,300 Deposit                                   |
|                           | Regular Meter Charge (5/8 x 3/4 to 2" compound) Non-Pit                                | \$411-1,957 (based on size, type & location)                      | <b>\$428-\$2,035 (based on size, type &amp; location)</b>                |
|                           | Curb Stop  | \$1,406-\$2,758 (based on service size and width of right-of-way) | <b>\$1,462-\$2,868 (based on service size and width of right-of-way)</b> |
|                           | Water Turn-on Charge   | \$30 (\$20 surcharge for after hrs turn-on)                       | \$30 (\$20 surcharge for after hrs turn-on)                              |
|                           | Missed Appointment charge  | \$35  | \$35   |
|                           | Water meter testing at customer request  | \$60 (waived if meter found defective)                            | \$60 (waived if meter found defective)                                   |
|                           | Repairs  | Time and Material   | Time and Material  |
|                           | Utility Construction Permit  | \$55 if structure required  | \$55 if structure required   |
|                           | Sidewalk Obstruction Violation   | \$25 + cost of abatement  | \$25 + cost of abatement   |
| <b>Treasurer's Office</b> | Tax Collection Admin Fee   | 1% of tax bill  | 1% of tax bill   |
|                           | Failure to notify assessing office of property transfer required under MCL 211.27a(10) | Penalty levied under MCL 211.27b(1)(c) or (d) waived              | Penalty levied under MCL 211.27b(1)(c) or (d) waived                     |
|                           | Interest charge/penalty for late tax payments  | 1% per month  | 1% per month   |
|                           | Duplicate tax bill fee   | \$5.00  | \$5.00   |
|                           | Non-Sufficient funds fee   | \$20.00   | \$20.00  |
|                           | Enhanced Access to Public Records:   |   |  |
|                           | Summer Tax Roll  | \$150.00  | \$150.00   |
|                           | Winter Tax Roll  | \$150.00  | \$150.00   |
|                           | Annual Assessment Roll   | \$300.00  | \$300.00   |

NOTE: Valuation of all construction shall be based on "Building Valuation Data" published in Building Safety Journal by the International Conference of Building Officials, automatically adjusted on an annual basis when the revised list is published and reviewed by the Township Board.

**Bold items indicate a change in 2021.**

GENERAL FUND  
FINANCIAL SUMMARY  
2021

**Summary of 2021 Operating Activity:**

Estimated Revenues & Financing Sources:

|                      |                |        |
|----------------------|----------------|--------|
| Taxes                | \$13,924,700   | 61.37% |
| Licenses & Permits   | 761,250        | 3.36%  |
| Intergovernmental    | 3,525,800      | 15.54% |
| Charges For Services | 4,240,500      | 18.69% |
| Interest             | 103,735        | 0.46%  |
| Other Revenues       | <u>133,560</u> | 0.59%  |

|  |              |
|--|--------------|
| Total Estimated Revenues & Financing Sources | \$22,689,545 |
|--|--------------|

Estimated Expenditures & Financing Uses:

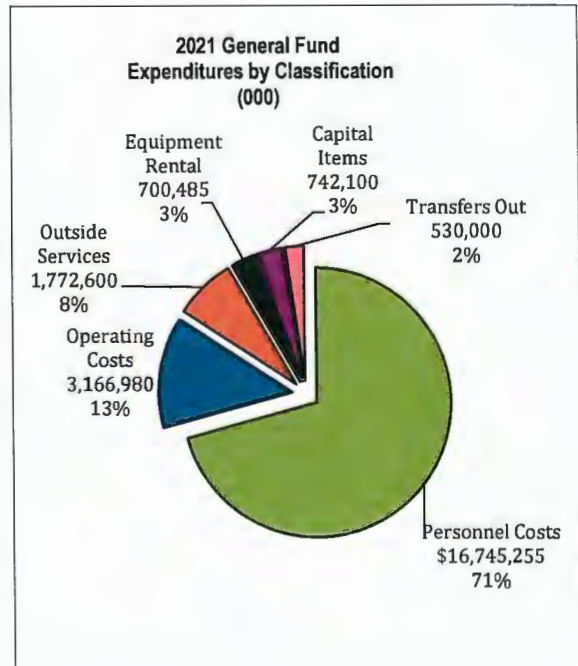
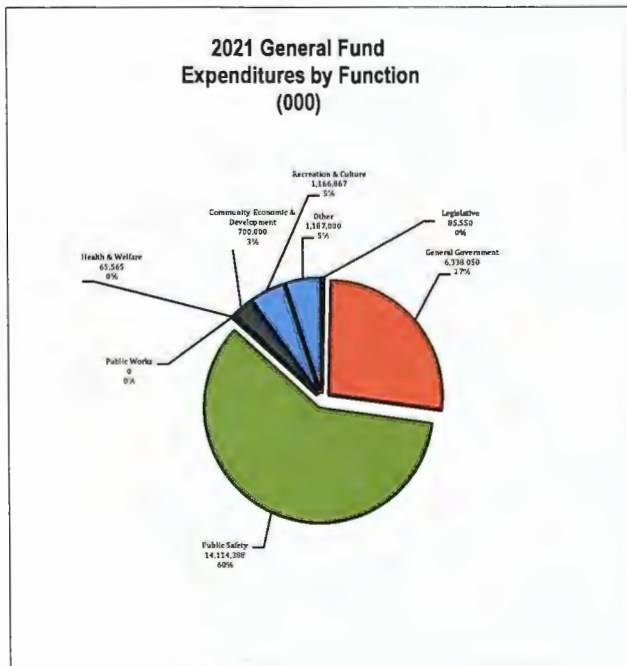
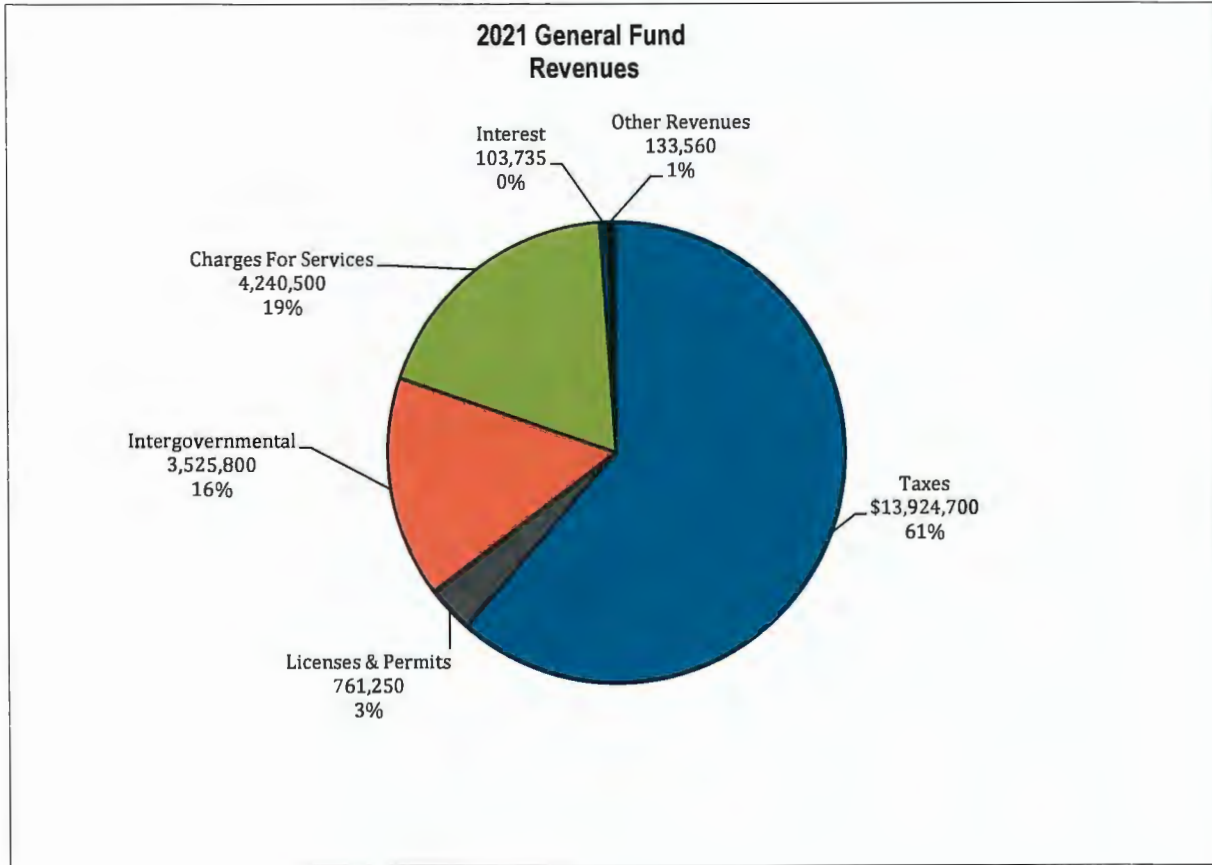
|                                  |                  |        |
|----------------------------------|------------------|--------|
| Legislative                      | 85,550           | 0.36%  |
| General Government               | 6,338,050        | 26.79% |
| Public Safety                    | 14,114,388       | 59.66% |
| Public Works                     | 0                | 0.00%  |
| Health & Welfare                 | 65,565           | 0.28%  |
| Community Economic & Development | 700,000          | 2.96%  |
| Recreation & Culture             | 1,166,867        | 4.93%  |
| Other                            | <u>1,187,000</u> | 5.02%  |

|   |                   |
|---|-------------------|
| Total Estimated Expenditures & Financing Uses | <u>23,657,420</u> |
|---|-------------------|

|  |                           |
|--|---------------------------|
| Anticipated Surplus (Deficit) for 2020 | <u><u>(\$967,875)</u></u> |
|--|---------------------------|

**Statement of Fund Balance**

|   |                           |
|---|---------------------------|
| Fund Balance as of December 31, 2019 (per audited financial statements) | \$10,494,419              |
| Anticipated Surplus (Deficit) for 2020                                  | (2,079,107)               |
| Estimated Available Fund Balance as of December 31, 2020                | <u>8,415,312</u>          |
| Anticipated Surplus (Deficit) for 2021                                  | (967,875)                 |
| Estimated Available Fund Balance as of December 31, 2021                | <u><u>\$7,447,437</u></u> |
| Fund Balance/Average Monthly Expenditures                               | <u><u>4.24</u></u>        |



**GENERAL FUND  
DETAILED REVENUE SUMMARY BY SOURCE**

| ACTIVITY                               | 2019<br>Actual           | 2020<br>Original<br>Budget | 2020<br>Projected<br>Total | 2021<br>BUDGET           | % of<br>Total | % Chg v.<br>2020 Budget |
|--|--------------------------|----------------------------|----------------------------|--------------------------|---------------|-------------------------|
| <b>TAXES</b>                           |                          |                            |                            |                          |               |                         |
| Current Tax Collections                | \$7,301,301              | \$7,539,000                | \$7,550,000                | \$7,743,000              | 34.13%        | 2.71%                   |
| Payment in Lieu of Taxes               | 5,968                    | 5,960                      | 6,900                      | 7,000                    | 0.03%         | 17.45%                  |
| Police Millage 1998                    | 1,056,304                | 1,090,900                  | 1,092,000                  | 1,120,000                | 4.94%         | 2.67%                   |
| Fire Millage 1998                      | 1,112,889                | 1,149,400                  | 1,151,000                  | 1,180,000                | 5.20%         | 2.66%                   |
| Police/Fire Millage 2018               | 2,587,090                | 2,678,400                  | 2,677,500                  | 2,750,000                | 12.12%        | 2.67%                   |
| Trailer Park Collections               | 257                      | 200                        | 200                        | 200                      | 0.00%         | 0.00%                   |
| Community Services Millage 2002        | 114,512                  | 118,300                    | 118,500                    | 121,500                  | 0.54%         | 2.70%                   |
| Delinquent Tax Collection              | 12,509                   | 17,000                     | 13,900                     | 13,000                   | 0.06%         | -23.53%                 |
| Tax Administration Fee                 | 981,274                  | 900,000                    | 980,000                    | 990,000                  | 4.36%         | 10.00%                  |
| TOTAL TAXES                            | <u>13,172,104</u>        | <u>13,499,160</u>          | <u>13,590,000</u>          | <u>13,924,700</u>        | 61.38%        | 3.15%                   |
| <b>LICENSES &amp; PERMITS</b>          |                          |                            |                            |                          |               |                         |
| Building Permits                       | 589,606                  | 500,000                    | 500,000                    | 500,000                  | 2.19%         | 0.00%                   |
| Other Permits                          | 361,209                  | 298,250                    | 260,840                    | 261,250                  | 1.15%         | -12.41%                 |
| TOTAL LICENSES & PERMITS               | <u>950,815</u>           | <u>798,250</u>             | <u>760,840</u>             | <u>761,250</u>           | 3.35%         | -4.64%                  |
| <b>INTERGOVERNMENTAL</b>               |                          |                            |                            |                          |               |                         |
| Federal Revenue                        | 1,246                    | 0                          | 0                          | 0                        | 0.00%         | n/a                     |
| State Revenue Sharing                  | 3,620,718                | 3,480,000                  | 3,300,000                  | 3,000,000                | 13.22%        | -13.79%                 |
| Liquor Tax Refund                      | 30,612                   | 30,000                     | 30,000                     | 25,000                   | 0.11%         | -16.67%                 |
| METRO Act Fees                         | 24,489                   | 20,000                     | 23,650                     | 20,000                   | 0.09%         | 0.00%                   |
| Local Revenue Sharing Agreements       | 315,338                  | 315,000                    | 410,400                    | 415,000                  | 1.83%         | 31.75%                  |
| Other                                  | 64,698                   | 80,700                     | 111,175                    | 65,800                   | 0.29%         | -18.46%                 |
| TOTAL INTERGOVERNMENTAL                | <u>4,057,101</u>         | <u>3,925,700</u>           | <u>3,875,225</u>           | <u>3,525,800</u>         | 15.55%        | -10.19%                 |
| <b>CHARGES FOR SERVICES</b>            |                          |                            |                            |                          |               |                         |
| Administration - Public Works Services | 1,050,000                | 1,050,000                  | 1,050,000                  | 1,050,000                | 4.63%         | 0.00%                   |
| Administration - Cable T.V.            | 120,000                  | 740,000                    | 732,000                    | 625,000                  | 2.75%         | -15.54%                 |
| Administration - Pedestrian Bikepath   |                          | 40,000                     | 40,000                     | 40,000                   | 0.18%         | 0.00%                   |
| Cemetery Revenue                       | 33,850                   | 36,000                     | 41,000                     | 35,000                   | 0.15%         | -2.78%                  |
| Planning Department                    | 53,812                   | 30,000                     | 30,000                     | 30,000                   | 0.13%         | 0.00%                   |
| Street Lights                          | 351,412                  | 360,000                    | 373,700                    | 373,500                  | 1.65%         | 3.75%                   |
| Ambulance Fees                         | 1,544,487                | 1,350,000                  | 1,350,000                  | 1,350,000                | 5.95%         | 0.00%                   |
| Police Services-Williamstown Twp.      | 243,835                  | 235,000                    | 245,500                    | 240,000                  | 1.06%         | 2.13%                   |
| Reimbursement - Fire & Police          | 26,941                   | 6,000                      | 34,700                     | 4,000                    | 0.02%         | -33.33%                 |
| Reimbursement - Crossing Guard         | 11,304                   | 11,000                     | 9,950                      | 5,000                    | 0.02%         | -54.55%                 |
| Reimbursement - Elections              | 0                        | 0                          | 0                          | 0                        | 0.00%         | n/a                     |
| Reimbursement - School Security        | 9,517                    | 5,000                      | 2,000                      | 2,000                    | 0.01%         | -60.00%                 |
| Recreation Program Rev                 | 196,880                  | 191,400                    | 24,305                     | 139,000                  | 0.61%         | -27.38%                 |
| Franchise Fees - BWL                   | 174,079                  | 160,000                    | 170,000                    | 172,000                  | 0.76%         | 7.50%                   |
| Code Inspection & Registration Fees    | 220,926                  | 174,000                    | 150,000                    | 175,000                  | 0.77%         | 0.57%                   |
| TOTAL CHARGES FOR SERVICES             | <u>4,037,043</u>         | <u>4,388,400</u>           | <u>4,253,155</u>           | <u>4,240,500</u>         | 18.68%        | -3.37%                  |
| <b>INTEREST</b>                        |                          |                            |                            |                          |               |                         |
| Interest Income - General Fund         | 389,426                  | 104,485                    | 153,735                    | 103,735                  | 0.46%         | -0.72%                  |
| TOTAL INTEREST                         | <u>389,426</u>           | <u>104,485</u>             | <u>153,735</u>             | <u>103,735</u>           | 0.46%         | -0.72%                  |
| <b>OTHER REVENUES</b>                  |                          |                            |                            |                          |               |                         |
| Reimbursement                          | 32,906                   | 41,500                     | 60,395                     | 31,500                   | 0.14%         | -24.10%                 |
| Donations                              | 13,767                   | 1,500                      | 500                        | 1,500                    | 0.01%         | 0.00%                   |
| Rentals                                | 6,922                    | 6,960                      | 6,960                      | 6,960                    | 0.03%         | 0.00%                   |
| Miscellaneous                          | 25,926                   | 19,400                     | 9,625                      | 6,100                    | 0.03%         | -68.56%                 |
| Court Restitution                      | 14,682                   | 15,000                     | 12,000                     | 15,000                   | 0.07%         | 0.00%                   |
| Vehicle & Surplus Property Sales       | 3,168                    | 0                          | 950                        | 0                        | 0.00%         | n/a                     |
| Fines & Tickets                        | 103,336                  | 104,000                    | 61,700                     | 72,500                   | 0.32%         | -30.29%                 |
| Gain on sale of fixed assets           | 0                        | 0                          | 0                          | 0                        | 0.00%         | n/a                     |
| TOTAL OTHER REVENUE                    | <u>200,707</u>           | <u>188,360</u>             | <u>152,130</u>             | <u>133,560</u>           | 0.59%         | -29.09%                 |
| <b>TOTAL REVENUES</b>                  | <u><u>22,807,196</u></u> | <u><u>22,904,355</u></u>   | <u><u>22,785,085</u></u>   | <u><u>22,689,545</u></u> | 100.00%       | -0.94%                  |

# REVENUE NARRATIVE

Current Tax Collections: Based on the projected adjusted taxable value of approximately \$1,809,000,000.

Police Millage 2004: This millage funds existing police officer positions. The millage was approved in 2004 for a sixteen-year period.

Fire Millage 2004: This millage funds existing firefighter/paramedic positions. The millage was approved in 2004 for a sixteen-year period.

Police & Fire Protection Millage 2017: This is a millage to fund existing Police and Firefighter/paramedic positions along with unfunded pension debt for both departments. The millage was approved in 2017 for a ten-year period.

Community Services Millage 2012: This is a millage to fund Senior Citizen, Recreation, and Human Services programs throughout the Township. The 10 year 0.10 millage was passed on the November 2002 ballot. This millage was renewed and an additional .05 mil for seniors was passed in 2012 through 2021.

Tax Administration Fee: The Township collects a 1% administration fee on all taxes collected.

Charges for Services: Revenues from services provided by the Township are based on the fee schedule included with the recommended budget.

Building Permits: Based on the value of construction.

Other Permits: Includes permits for electrical, mechanical, and plumbing. Fees are shared with City of East Lansing, who is performing the inspections.

State Revenue Sharing: Revenue received from the State of Michigan based on sales and income tax collections and disbursed by population.

Administration: Payments made from the Public Works Fund and Pathway Fund to the General Fund for administrative services, building maintenance, etc.

Planning Department: Fees received for the review, processing, and filing of special use permits, rezonings, variances, platting, etc.

Streetlights: Received from property owners to pay for the installation, annual maintenance, and electric costs for their streetlights. Monthly payments for the streetlights are paid from the Administrative Services Activity in the General Fund.

Ambulance Fees: Fees charged per transport for ambulance services. Revenue based on a flat charges plus mileage per run and a fee for non-medical calls in excess of one per month per patient.

Franchise Fees-BWL: The Township receives a 5% franchise fee from the Lansing Board of Water & Light for electric revenues received from Meridian Township customers.

Code Inspection/Registration Fees: Fees received from annual rental registrations of all rental properties and rental inspections performed every three years for apartment complexes and annually for single family and duplex apartments.

Interest: Revenue received from monies invested and loaned to other funds.

Fines & Tickets: Parking tickets, fines, uniform traffic code violations, and false alarm fees.



**GENERAL FUND  
DEPARTMENT EXPENDITURE SUMMARY**

**Expenditures by Function**

| <b>FUNCTION</b>                           | <b>2019<br/>Actual</b> | <b>2020<br/>Original<br/>Budget</b> | <b>2020<br/>Projected<br/>Total</b> | <b>2021<br/>BUDGET</b> | <b>% of<br/>Total</b> | <b>% Chg v.<br/>20 Budget</b> |
|---|------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------|-------------------------------|
| <b>LEGISLATIVE</b>                        |                        |                                     |                                     |                        |                       |                               |
| Township Board                            | \$74,983               | \$84,200                            | \$77,605                            | \$85,550               | 0.36%                 | 1.60%                         |
| <b>TOTAL LEGISLATIVE</b>                  | <b>74,983</b>          | <b>84,200</b>                       | <b>77,605</b>                       | <b>85,550</b>          | <b>0.36%</b>          | <b>1.60%</b>                  |
| <b>GENERAL GOVERNMENT</b>                 |                        |                                     |                                     |                        |                       |                               |
| Administrative Services                   | 2,174,650              | 2,056,600                           | 2,149,285                           | 1,793,700              | 7.58%                 | -12.78%                       |
| Clerk - Elections                         | 80,031                 | 213,300                             | 237,025                             | 82,025                 | 0.35%                 | -61.54%                       |
| Accounting & Budgeting                    | 452,396                | 570,595                             | 525,350                             | 519,770                | 2.20%                 | -8.91%                        |
| Assessing                                 | 342,276                | 363,745                             | 349,555                             | 383,320                | 1.62%                 | 5.38%                         |
| Clerk - Administration                    | 276,541                | 302,410                             | 274,510                             | 299,330                | 1.27%                 | -1.02%                        |
| Township Manager/Personnel                | 579,448                | 644,955                             | 652,520                             | 712,180                | 3.01%                 | 10.42%                        |
| Information Technology                    | 587,542                | 607,550                             | 687,577                             | 628,680                | 2.66%                 | 3.48%                         |
| Treasurer                                 | 253,036                | 259,255                             | 263,665                             | 277,420                | 1.17%                 | 7.01%                         |
| Watershed Management                      | 416,195                | 494,270                             | 447,410                             | 694,500                | 2.94%                 | 40.51%                        |
| Building Maintenance                      | 368,665                | 578,040                             | 418,680                             | 492,030                | 2.08%                 | -14.88%                       |
| Grounds Maintenance                       | 185,051                | 269,620                             | 237,795                             | 224,220                | 0.95%                 | -16.84%                       |
| Cemetery                                  | 63,931                 | 50,800                              | 53,940                              | 73,045                 | 0.31%                 | 43.79%                        |
| Recycling Center                          | 98,758                 | 97,640                              | 93,620                              | 101,280                | 0.43%                 | 3.73%                         |
| Associations/Authorities                  | 54,047                 | 56,100                              | 56,145                              | 56,550                 | 0.24%                 | 0.80%                         |
| <b>TOTAL GENERAL GOVERNMENT</b>           | <b>5,932,567</b>       | <b>6,564,880</b>                    | <b>6,447,077</b>                    | <b>6,338,050</b>       | <b>26.79%</b>         | <b>-3.46%</b>                 |
| <b>PUBLIC SAFETY</b>                      |                        |                                     |                                     |                        |                       |                               |
| Police                                    | 5,817,962              | 6,417,420                           | 6,111,665                           | 6,368,475              | 26.92%                | -0.76%                        |
| EMS/Fire                                  | 5,706,740              | 6,054,325                           | 6,253,880                           | 6,628,990              | 28.02%                | 9.49%                         |
| Community Planning & Dev - Building       | 509,570                | 584,030                             | 559,463                             | 561,118                | 2.37%                 | -3.92%                        |
| Community Planning & Dev - Planning       | 560,243                | 649,820                             | 526,450                             | 555,805                | 2.35%                 | -14.47%                       |
| <b>TOTAL PUBLIC SAFETY</b>                | <b>12,594,515</b>      | <b>13,705,595</b>                   | <b>13,451,458</b>                   | <b>14,114,388</b>      | <b>59.66%</b>         | <b>2.98%</b>                  |
| <b>PUBLIC WORKS</b>                       |                        |                                     |                                     |                        |                       |                               |
| Streets & Highways                        | 2,339                  | 121,165                             | 120,175                             | 0                      | 0.00%                 | -100.00%                      |
| <b>TOTAL CHARGES FOR SERVICES</b>         | <b>2,339</b>           | <b>121,165</b>                      | <b>120,175</b>                      | <b>0</b>               | <b>0.00%</b>          | <b>-100.00%</b>               |
| <b>HEALTH &amp; WELFARE</b>               |                        |                                     |                                     |                        |                       |                               |
| Human Services                            | 59,179                 | 60,575                              | 64,625                              | 65,565                 | 0.28%                 | 8.24%                         |
| <b>TOTAL HEALTH &amp; WELFARE</b>         | <b>59,179</b>          | <b>60,575</b>                       | <b>64,625</b>                       | <b>65,565</b>          | <b>0.28%</b>          | <b>8.24%</b>                  |
| <b>COMMUNITY AND ECONOMIC DEVELOPMENT</b> |                        |                                     |                                     |                        |                       |                               |
| Meridian Revelopment                      | 0                      | 0                                   | 130,000                             | 700,000                | 2.96%                 | n/a                           |
| <b>TOTAL COMMUNITY AND ECON. DEV.</b>     | <b>0</b>               | <b>0</b>                            | <b>130,000</b>                      | <b>700,000</b>         |                       |                               |
| <b>RECREATION &amp; CULTURAL</b>          |                        |                                     |                                     |                        |                       |                               |
| Park Commission                           | 2,716                  | 5,380                               | 4,880                               | 5,845                  | 0.02%                 | 8.64%                         |
| Park & Recreation Administration          | 119,879                | 133,045                             | 113,830                             | 225,120                | 0.95%                 | 69.21%                        |
| Recreation                                | 254,924                | 292,250                             | 150,380                             | 206,680                | 0.87%                 | -29.28%                       |
| Parks Maintenance                         | 240,173                | 299,285                             | 310,942                             | 351,947                | 1.49%                 | 17.60%                        |
| Park Development                          | 0                      | 0                                   | 450,000                             | 0                      | 0.00%                 | n/a                           |
| Communications                            | 66                     | 314,510                             | 346,020                             | 355,575                | 1.50%                 | 13.06%                        |
| Community Activities                      | 26,953                 | 25,700                              | 21,700                              | 21,700                 | 0.09%                 | -15.56%                       |
| <b>TOTAL RECREATION &amp; CULTURAL</b>    | <b>644,710</b>         | <b>1,070,170</b>                    | <b>1,397,752</b>                    | <b>1,166,867</b>       | <b>4.93%</b>          | <b>9.04%</b>                  |
| <b>OTHER</b>                              |                        |                                     |                                     |                        |                       |                               |
| Capital Outlay                            | 355,794                | 2,610,000                           | 2,625,500                           | 657,000                | 2.78%                 | -74.83%                       |
| Operating Transfers Out                   | 610,000                | 500,000                             | 550,000                             | 530,000                | 2.24%                 | 6.00%                         |
| <b>TOTAL OTHER</b>                        | <b>965,794</b>         | <b>3,110,000</b>                    | <b>3,175,500</b>                    | <b>1,187,000</b>       | <b>5.02%</b>          | <b>-61.83%</b>                |
| <b>TOTAL EXPENDITURES</b>                 | <b>\$20,274,087</b>    | <b>\$24,716,585</b>                 | <b>\$24,864,192</b>                 | <b>\$23,657,420</b>    | <b>100.00%</b>        | <b>-4.29%</b>                 |

**Expenditures by Account Classification**

| <b>ACCOUNT CLASSIFICATION</b> | <b>2019<br/>Actual</b> | <b>2020<br/>Original<br/>Budget</b> | <b>2020<br/>Projected<br/>Total</b> | <b>2021<br/>BUDGET</b> | <b>% of<br/>Total</b> | <b>% Chg v.<br/>20 Budget</b> |
|-------------------------------|------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------|-------------------------------|
| Personnel Costs               | \$15,085,759           | \$16,706,420                        | \$16,362,385                        | \$16,745,255           | 70.78%                | 0.23%                         |
| Operating Costs               | 2,500,374              | 2,826,120                           | 2,696,037                           | 3,166,980              | 13.39%                | 12.06%                        |
| Outside Services              | 1,050,300              | 1,200,675                           | 1,313,000                           | 1,772,600              | 7.49%                 | 47.63%                        |
| Equipment Rental              | 698,245                | 787,120                             | 787,120                             | 700,485                | 2.96%                 | -11.01%                       |
| Capital Items                 | 329,408                | 2,696,250                           | 3,155,650                           | 742,100                | 3.14%                 | -72.48%                       |
| Transfers Out                 | 610,000                | 500,000                             | 550,000                             | 530,000                | 2.24%                 | 6.00%                         |
| <b>TOTAL EXPENDITURES</b>     | <b>\$20,274,086</b>    | <b>\$24,716,585</b>                 | <b>\$24,864,192</b>                 | <b>\$23,657,420</b>    | <b>100.00%</b>        | <b>-4.29%</b>                 |

# EXPENDITURE NARRATIVE

## Expenditure Classifications

Expenditures have been classified into one of six classifications as follows:

Personnel Costs: Includes all compensation costs for employees including full-time, part-time, permanent, and temporary. Compensation includes wages, benefits, and payroll taxes. (GL #'s 701.000–725.000)

Operating Costs: Includes all expenditures associated with operating the department including supplies, conferences/dues, travel, equipment maintenance, etc.

Outside Services: Costs for services provided to or on behalf of the Township. Includes consulting services, legal fees, contractual services, etc. (GL #'s 820.000–829.000)

Equipment Rental: Primarily amount paid to Motor Pool for use of Township vehicles and equipment to cover costs including depreciation, gas, maintenance, and overhead for each department. Also includes cost of renting large equipment from outside sources for temporary use by Township. (GL #'s 942.000–950.000)

Capital Items: Includes construction/improvements, office furniture and equipment, machinery and equipment, land, buildings, park development, etc. Such items require specific approval for purchase. Items of \$5,000 or more will be capitalized and depreciated as part of year-end closing process. (GL Acct #'s 972.000-981.000)

Transfers out: Represents inter-fund transfers.

## Personnel Costs

The following assumptions were made in developing the 2021 Personnel Costs:

- Salary changes include a 2% Cost of Living increase and step increases included in labor contracts.
- Health insurance costs are estimated to increase by 15%. This increase is due to the rising cost of Health Care nationwide.
- Normal defined benefit pension costs were estimated to increase 7.87%.

## Capital Expenditures

Expenditures of \$5,000 or more are consolidated and moved to the Capital Outlay Department rather than included in each separate department. Items less than \$5,000 continue to be reflected in each department. These items will not be capitalized under GASB 34 requirements.

## GENERAL FUND

**DEPARTMENT:**  
Township Board

**FUNCTION:**  
Legislative

Activity Description:

The Township Board consists of seven members who serve as the legislative and policy-making body of Township government. Two of its members, the Clerk and Treasurer, are also full-time Officers, whose duties are set forth by statute. The Supervisor is the chief elected official of the Board and chairs its meetings.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$67,182           | \$69,700                    | \$ 69,605                   | \$71,050           |
| Operating Costs               | 7,426              | 12,500                      | \$ 7,500                    | \$12,500           |
| Outside Services              | 375                | 2,000                       | \$ 500                      | \$2,000            |
| Capital Items                 | \$ -               | \$ -                        | \$ -                        | \$0                |
| <b>TOTAL</b>                  | <u>\$74,983</u>    | <u>\$84,200</u>             | <u>\$77,605</u>             | <u>\$85,550</u>    |

Personnel Costs: Compensation for all Board members is determined by the Elected Official Compensation Commission.

Operating Costs: Includes Communications \$2,000, Conferences \$7,000, Operating Supplies of \$1,000, Mileage of \$500, and Employee Recognition \$2,000.

Outside Services: Education programs, training, media relations services, and Board initiatives.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>           |             |             |             |
|------------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>              | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Supervisor                         | 1.0         | 1.0         | 1.0         |
| Trustees                           | 4.0         | 4.0         | 4.0         |
|                                    | 5.0         | 5.0         | 5.0         |
| Clerk - See Clerk Activity         |             |             |             |
| Treasurer - See Treasurer Activity |             |             |             |

# GENERAL FUND

**DEPARTMENT:**  
**Administrative Services**

**FUNCTION:**  
**General Government**

Activity Description:

This activity represents general administrative expenses that have not been allocated by department or activity, including insurance, utilities, legal expenses, retiree health care, advertising, general equipment maintenance, and office supplies.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$674,438          | \$661,500                   | \$679,565                   | \$371,600          |
| Operating Costs               | 1,087,954          | 1,080,100                   | 1,158,720                   | 1,094,100          |
| Outside Services              | 412,258            | 315,000                     | 311,000                     | 328,000            |
| Capital Items                 | 0                  | 0                           | 0                           | 0                  |
|                               | <u>\$2,174,650</u> | <u>\$2,056,600</u>          | <u>\$2,149,285</u>          | <u>\$1,793,700</u> |

Personnel Costs: Represents the Township's 50% share of police/fire retiree health care coverage and the actuarially-determined contribution necessary to fund the current and unfunded liability for these post retirement benefits; and reimbursements to the State for unemployment compensation paid to employees who terminate employment with the Township and are not employed elsewhere. 2021 includes a \$128,000 contribution to the Meridian Township Employees Pension Plan.

Operating Costs: Include cost of insurance, postage, ambulance billing, printers/copiers, operating supplies, computer network lease and utilities.

Outside Services: Include all legal fees and advertising for the Township.

Capital Items: None for 2021

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

# GENERAL FUND

**DEPARTMENT:**  
**Clerk-Elections**

**FUNCTION:**  
**General Government**

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$55,190           | \$137,750                   | \$200,850                   | \$54,525           |
| Operating Costs               | 11,827             | 70,450                      | 34,175                      | 25,500             |
| Outside Services              | 10,624             | 4,600                       | 2,000                       | 2,000              |
| Capital Items                 | 2,390              | 500                         | 0                           | 0                  |
|                               | <u>\$80,031</u>    | <u>\$213,300</u>            | <u>\$237,025</u>            | <u>\$82,025</u>    |

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies and postage.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment

Capital Items: Office equipment

| <b>PERSONNEL SUMMARY</b>         |
|----------------------------------|
| (See summary for Clerk's Office) |

# GENERAL FUND

**DEPARTMENT:**  
Accounting/Budgeting

**FUNCTION:**  
General Government

Activity Description:

The Department of Accounting & Budgeting is responsible for the accounting functions of the Township. This department performs accounts payable, pension, and purchasing functions; utility billing functions; financial reporting functions; budget development, execution, and monitoring; as well as oversight of external audit and review of internal procedures and controls.

| <b>BUDGET SUMMARY</b>         |                  |                  |                  |                  |
|-------------------------------|------------------|------------------|------------------|------------------|
| <u>Account Classification</u> | 2019             | 2020 Original    | 2020             | 2021             |
|                               | Actual           | Budget           | Projected        | Budget           |
|                               |                  |                  | Total            |                  |
| Personnel Costs               | \$367,454        | \$496,245        | \$458,230        | \$445,970        |
| Operating Costs               | 40,361           | 36,600           | 34,120           | 38,300           |
| Outside Services              | 44,581           | 37,000           | 33,000           | 35,500           |
| Capital Items                 | 0                | 750              | 0                | 0                |
|                               | <u>\$452,396</u> | <u>\$570,595</u> | <u>\$525,350</u> | <u>\$519,770</u> |

Personnel Costs: Reduction of Purchasing Manger from 2020, move accountant to full time positon, and change one bookkeeper to part time.

Operating Costs: Includes operating costs for utility billing. These costs are recovered in the administrative fee charged to the Public Works Funds.

Outside Services: Represents the General Fund cost of the annual financial audit.

Capital Items: None for 2021

| <b>PERSONNEL SUMMARY</b> |             |              |              |
|--------------------------|-------------|--------------|--------------|
| <u>Position/Title</u>    | 2019        | 2020         | 2021         |
| Director of Finance      | 1.0         | 1.0          | 1.0          |
| Purchasing Coordinator   | 0.0         | 1.0          | 0.0          |
| Accountant               | 0.0         | 0.375        | 1.0          |
| Bookkeeper               | 3.25        | 3.25         | 2.375        |
|                          | <u>4.25</u> | <u>5.625</u> | <u>4.375</u> |

# GENERAL FUND

**DEPARTMENT:**  
**Assessing**

**FUNCTION:**  
**General Government**

Activity Description:

The Assessing Department is responsible for determining the value of all taxable real and personal property in the Township. This department assists the Board of Review in its deliberations, and it defends the Township in cases before the Michigan Tax Tribunal, the Michigan Court of Appeals, and the Michigan Supreme Court.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$245,037          | \$258,295                   | \$248,725                   | \$270,670          |
| Operating Costs               | 4,191              | 7,750                       | 5,630                       | 6,650              |
| Outside Services              | 92,688             | 97,700                      | 95,200                      | 106,000            |
| Capital Items                 | 360                | 0                           | 0                           | 0                  |
|                               | <u>\$342,276</u>   | <u>\$363,745</u>            | <u>\$349,555</u>            | <u>\$383,320</u>   |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Costs associated with sharing a Level 4 Assessor with the City of East Lansing, outside appraisals, and expert witnesses.

Capital Items: None for 2021

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Appraiser II             | 2.0         | 2.0         | 2.0         |
| Assessing Clerk          | 1.0         | 1.0         | 1.0         |
|                          | <u>3.0</u>  | <u>3.0</u>  | <u>3.0</u>  |
| Intern                   | 2.0         | 2.0         | 2.0         |

# GENERAL FUND

**DEPARTMENT:**  
Clerk-Administration

**FUNCTION:**  
General Government

Activity Description:

An elected full-time Township Clerk heads the administrative division of the Township Clerk's Office, with responsibilities largely set by state statute. These responsibilities include: Custodian of certain Township records, Township Board and Zoning Board of Appeals minute preparation; annual codification of ordinances; legal notices; oversight of Township cemeteries; and a multitude of other administrative and clerical responsibilities. The Township Clerk's Office also maintains the Township mailroom operations.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$271,456          | \$292,910                   | \$258,985                   | \$281,030          |
| Operating Costs               | 3,657              | 6,000                       | 3,025                       | 5,800              |
| Outside Services              | 1,428              | 3,000                       | 12,000                      | 12,000             |
| Capital Items                 | 0                  | 500                         | 500                         | 500                |
|                               | <u>\$276,541</u>   | <u>\$302,410</u>            | <u>\$274,510</u>            | <u>\$299,330</u>   |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes record shredding and cost to amend and maintain codified ordinance books.

Capital Items: Miscellaneous office equipment.

| <b>PERSONNEL SUMMARY</b>    |             |             |             |
|-----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>       | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Township Clerk              | 1.0         | 1.0         | 1.0         |
| Assistant to the Clerk      | 1.0         | 1.0         | 1.0         |
| Administrative Assistant II | 1.0         | 1.0         | 1.0         |
| Records Technician II       | 1.0         | 1.0         | 1.0         |
|                             | <u>4.0</u>  | <u>4.0</u>  | <u>4.0</u>  |
| Temporary Election Help     | 4.0         | 4.0         | 4.0         |



## GENERAL FUND

**DEPARTMENT:**  
Administration/Human Resources

**FUNCTION:**  
General Government

Activity Description:

The Human Resources Director is responsible for the following: employee recruitment and hiring, payroll, employee relations, legal compliance, benefits administration, labor relations, and collective bargaining. In addition, the Human Resources Director coordinates risk management property and liability insurance, managing loss prevention programs, workers' compensation insurance claims, and coordinating employee wellness programs.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$507,221          | \$540,305                   | \$567,520                   | \$570,430          |
| Operating Costs               | 38,495             | 70,150                      | 60,500                      | 90,000             |
| Outside Services              | 28,778             | 30,000                      | 20,000                      | 30,000             |
| Equipment Rental (Motor Pool) | 4,255              | 4,500                       | 4,500                       | 21,750             |
| Capital Items                 | 699                | 0                           | 0                           | 0                  |
|                               | <u>\$579,448</u>   | <u>\$644,955</u>            | <u>\$652,520</u>            | <u>\$712,180</u>   |

Personnel Costs: Addition of a PT Human Resources Assistant for 2021.

Operating Costs: Includes hiring costs, all employee physicals including, annual physicals, pre-employment physicals, and DOT physicals, employee wellness program, and professional conferences and training.

Outside Services: Includes CARES (Employee Assistance Program), actuarial, and legal expenses.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>   |              |              |             |
|----------------------------|--------------|--------------|-------------|
| <u>Position/Title</u>      | <u>2019</u>  | <u>2020</u>  | <u>2021</u> |
| Township Manager           | 1.0          | 1.0          | 1.0         |
| Human Resources Director   | 1.0          | 1.0          | 1.0         |
| Human Resources Specialist | 1.0          | 1.0          | 1.0         |
| Human Resources Assistant  | 0.0          | 0.0          | 0.5         |
| Accountant                 | 0.125        | 0.125        | 0.0         |
| Executive Assistant        | 1.0          | 1.0          | 1.0         |
|                            | <u>4.125</u> | <u>4.125</u> | <u>4.5</u>  |

# GENERAL FUND

**DEPARTMENT:**  
Information Technology

**FUNCTION:**  
General Government

Activity Description:

Provides support services for all technology infrastructures employed by the Township. The operation also supplies end-user departments and users with proven technology that enhances their ability to function and perform their duties to further promote the enhancements of Board Goals and Objectives. Primary attention is given to operations and overall reliability to the end users.

| <b>BUDGET SUMMARY</b>         |                    |                                 |                                     |                    |
|-------------------------------|--------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$293,832          | \$293,950                       | \$277,830                           | \$316,630          |
| Operating Costs               | 239,937            | 221,600                         | 249,747                             | 265,050            |
| Outside Services              | 53,549             | 92,000                          | 160,000                             | 47,000             |
| Capital Items                 | 224                | 0                               | 0                                   | 0                  |
|                               | <u>\$587,542</u>   | <u>\$607,550</u>                | <u>\$687,577</u>                    | <u>\$628,680</u>   |

Personnel Costs: No change in staffing levels for 2021

Operating Costs: Includes computer supplies for all users, hardware and software licenses, hardware maintenance, and employee computer training.

Outside Services: Includes GIS services and wiring (\$3,000), electronic recycling services (\$2,000), and Help Desk (\$42,000).

| <b>PERSONNEL SUMMARY</b>           |             |             |             |
|------------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>              | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Director of Information Technology | 1.0         | 1.0         | 1.0         |
| Assistant Director of IT           | 0.0         | 1.0         | 1.0         |
| GIS Specialist                     | 0.4         | 0.4         | 0.4         |
| Systems Administrator II           | 1.0         | 0.0         | 0.0         |
| Systems Administrator I            | 1.0         | 0.0         | 0.0         |
|                                    | <u>3.4</u>  | <u>2.4</u>  | <u>2.4</u>  |
| Intern, part-time                  | 1.0         | 0.0         | 0.0         |

# GENERAL FUND

**DEPARTMENT:**  
Treasurer

**FUNCTION:**  
General Government

Activity Description:

The elected full-time Treasurer is required by State Statute to receive and take charge of all monies collected by the Township. This office pays and accounts for all monies according to state law and Township Board requirements.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$230,517          | \$236,780                   | \$245,665                   | \$254,820          |
| Operating Costs               | 21,885             | 21,700                      | 18,000                      | 22,100             |
| Outside Services              | 0                  | 275                         | 0                           | 0                  |
| Capital Items                 | 634                | 500                         | 0                           | 500                |
|                               | <u>\$253,036</u>   | <u>\$259,255</u>            | <u>\$263,665</u>            | <u>\$277,420</u>   |

Personnel Costs: No change in staffing levels for 2021.

Operating Costs: Include the cost of printing and postage for tax bills and also professional conferences.

Outside Services: Include legal fees.

Capital Items: Small equipment as needed.

| <b>PERSONNEL SUMMARY</b>   |             |             |             |
|----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>      | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Treasurer                  | 1.0         | 1.0         | 1.0         |
| Assistant to the Treasurer | 1.0         | 1.0         | 1.0         |
| Bookkeeper                 | 0.75        | 0.75        | 0.75        |
|                            | <u>2.75</u> | <u>2.75</u> | <u>2.75</u> |

# GENERAL FUND

**DEPARTMENT:**  
**Watershed Management**

**FUNCTION:**  
**General Government**

Activity Description:

This activity was established in 2007 to account for the increasing costs of stormwater project assessments from the County Drain Commissioner and regional planning and implementation of federally mandated clean water regulations.

| <b>BUDGET SUMMARY</b>         |             |                  |                                 |                                     |                    |
|-------------------------------|-------------|------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>    | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Operating Costs               |             | \$396,894        | \$454,270                       | \$407,410                           | \$654,500          |
| Outside Services              |             | <u>19,301</u>    | <u>40,000</u>                   | <u>40,000</u>                       | <u>40,000</u>      |
|                               |             | <u>\$416,195</u> | <u>\$494,270</u>                | <u>\$447,410</u>                    | <u>\$694,500</u>   |

Operating Costs: Includes charges from Ingham County Drain Commissioner for Drains at Large (\$103,000) and Special Project Drains (\$501,500).

Outside Services: Regional Committee and State of Michigan fees for Phase II Stormwater activities.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |

# GENERAL FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Building Maintenance**

**FUNCTION:Gen Government**

Activity Description:

The office of Building Maintenance oversees the operation and maintenance of all municipal buildings. Maintenance personnel provide repair services and preventive maintenance. The Township owns and maintains over 39 separate buildings/structures.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$93,046           | \$105,615                   | \$97,730                    | \$102,520          |
| Operating Costs               | 84,230             | 141,725                     | 134,250                     | 114,550            |
| Outside Services              | 178,120            | 316,000                     | 172,000                     | 255,000            |
| Equipment Rental              | 13,270             | 14,250                      | 14,250                      | 14,960             |
| Capital Items                 | 0                  | 450                         | 450                         | 5,000              |
|                               | <u>\$368,665</u>   | <u>\$578,040</u>            | <u>\$418,680</u>            | <u>\$492,030</u>   |

Personnel Costs: The Facilities Superintendent is no longer being allocated to this department.

Operating Costs: Includes materials and supplies for maintaining the buildings.

Outside Services: Includes the maintenance for the HVAC system, emergency generator maintenance, tree service, electrician services, and maintenance & custodial service. Also includes \$18,000 for Haslett Library building maintenance in accordance with the lease.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement Equipment and tools

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Facilities Superintendent | 0.15        | 0.15        | 0.00        |
| Lead Worker               | 1.0         | 1.0         | 1.0         |
|                           | <u>1.15</u> | <u>1.15</u> | <u>1.00</u> |

# GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Grounds Maintenance**

**FUNCTION:**  
**General Government**

Activity Description:

This activity is responsible for the maintenance of all public grounds (excluding parks) and parking lots including mowing, trimming, and snow removal. Work is directed by the Facilities Superintendent, reporting to the Director of Parks and Recreation.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$106,876          | \$128,520                   | \$103,595                   | \$104,380          |
| Operating Costs               | \$14,243           | 40,100                      | 33,200                      | 33,200             |
| Outside Services              | \$9,841            | 25,000                      | 25,000                      | 25,000             |
| Equipment Rental              | \$52,795           | 68,500                      | 68,500                      | 60,140             |
| Capital Items                 | \$1,296            | 7,500                       | 7,500                       | 1,500              |
|                               | <u>\$185,051</u>   | <u>\$269,620</u>            | <u>\$237,795</u>            | <u>\$224,220</u>   |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes materials and supplies for maintaining grounds.

Outside Services: Includes contract for tree maintenance, mosquito control, and sweeping.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment and a salt/ice melt

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Facilities Superintendent | 0.15        | 0.15        | 0.00        |
| Lead Worker               | 1.0         | 1.0         | 1.0         |
|                           | 1.15        | 1.15        | 1.00        |
| Seasonal Workers          | 2.0         | 2.0         | 2.0         |

# GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Cemetery**

**FUNCTION:**  
**General Government**

Activity Description:

This activity maintains Glendale and Riverside Cemeteries, including lawn mowing, trimming, snow removal, lot sales, and interments. The record keeping is done in conjunction with the Clerk's Office. This activity is under the supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$31,697           | \$32,300                    | \$36,540                    | \$43,785           |
| Operating Costs               | 2,691              | 4,900                       | 5,000                       | 5,000              |
| Outside Services              | 605                | 1,200                       | 0                           | 0                  |
| Equipment Rental              | 10,360             | 12,400                      | 12,400                      | 24,260             |
| Capital Items                 | 18,578             | 0                           | 0                           | 0                  |
|                               | <u>\$63,931</u>    | <u>\$50,800</u>             | <u>\$53,940</u>             | <u>\$73,045</u>    |

Personnel Costs: Includes a portion of the Facilities Superintendent's cost to oversee operations. Cost of maintenance of the grounds is included in grounds maintenance activity.

Operating Costs: Materials and supplies for maintaining the cemeteries.

Outside Services: Includes cost of tree maintenance when needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Facilities Superintendent | 0.15        | 0.15        | 0.25        |
| Seasonal Workers          | 2.0         | 2.0         | 2.0         |

# GENERAL FUND

**DEPARTMENT:**  
**Public Works and Eng -**  
**Recycling Center**

**FUNCTION:**  
 General Government

Activity Description:

This activity maintains the Township's Solid Waste Transfer Station and Recycling Center. This activity is under the supervision of the Assistant Township Manager/Director of Public Works. The transfer station activities were contracted in 2012.

| <b>BUDGET SUMMARY</b>         |                 |               |                                       |   |                           |
|-------------------------------|-----------------|---------------|---------------------------------------|---|---------------------------|
| <u>Account Classification</u> | <u>2019</u>     | <u>Actual</u> | <u>2020 Original</u><br><u>Budget</u> | <u>2020</u><br><u>Projected</u><br><u>Total</u> | <u>2021</u> <u>Budget</u> |
| Personnel Costs               | \$50,782        |               | \$56,590                              | \$52,570  | \$55,180                  |
| Operating Costs               | 23,976          |               | 17,050                                | 17,050  | 22,100                    |
| Outside Services              | 24,000          |               | 24,000                                | 24,000  | 24,000                    |
| Capital Items                 | 0               |               | 0                                     | 0   | 0                         |
|                               | <u>\$98,758</u> |               | <u>\$97,640</u>                       | <u>\$93,620</u>                                 | <u>\$101,280</u>          |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Materials and supplies for maintaining the Recycling Center.

Outside Services: Contract with outside management company.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Recycling Coordinator    | <u>0.8</u>  | <u>0.8</u>  | <u>0.8</u>  |
|                          | 0.8         | 0.8         | 0.8         |



# GENERAL FUND

**DEPARTMENT:**  
Associations and Authorities

**FUNCTION:**  
General Government

Activity Description:

This activity allocates payments and membership dues made by the Township to maintain an active role within the Mid-Michigan region.

### BUDGET SUMMARY

| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>   | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
|-------------------------------|-------------|-----------------|-------------------------------------|-------------------------------------|--------------------|
| Convention/Visitors Bureau    |             | \$3,675         | \$3,700                             | \$3,650                             | \$3,700            |
| Tri-County Reg. Plng. Comm.   |             | 20,185          | 22,000                              | 22,000                              | 22,000             |
| Michigan Townships Assoc.     |             | 6,819           | 6,900                               | 6,940                               | 7,100              |
| LEAP Inc.                     |             | 15,000          | 15,000                              | 15,000                              | 15,000             |
| Michigan Municipal League     |             | 8,368           | 8,500                               | 8,555                               | 8,750              |
|                               |             | <u>\$54,047</u> | <u>\$56,100</u>                     | <u>\$56,145</u>                     | <u>\$56,550</u>    |

### PERSONNEL SUMMARY

(Not Applicable)

# GENERAL FUND

**DEPARTMENT:**  
**Police**

**FUNCTION:**  
**Public Safety**

Activity Description:

The Meridian Township Police Department is committed to establishing and maintaining partnerships in the community; and with understanding, cooperation and equality, strive to enhance the quality of life and protect the rights of the community. This activity is partially funded by a special millage. Began providing road patrol service (80 hours per week) to Williamstown Township in 2011.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$5,372,144        | \$5,903,350                 | \$5,632,655                 | \$5,954,050        |
| Operating Costs               | 115,193            | 157,350                     | 129,140                     | 167,200            |
| Outside Services              | 22,375             | 21,900                      | 19,400                      | 21,600             |
| Equipment Rental              | 292,460            | 301,470                     | 301,470                     | 208,625            |
| Capital Items                 | 15,790             | 33,350                      | 29,000                      | 17,000             |
|                               | <u>\$5,817,962</u> | <u>\$6,417,420</u>          | <u>\$6,111,665</u>          | <u>\$6,368,475</u> |

Personnel Costs: Includes wages and benefits for 41 sworn officers, 4 civilians, and 15 part-time cadets and crossing guards.

Operating Costs: Includes supplies, uniforms, equipment, and training for the department.

Outside Services: Includes services such as 911 legacy costs, towing charges for abandoned vehicles, and printing services.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement police equipment, traffic study equipment (12,000).

| <b>PERSONNEL SUMMARY</b>    |             |             |             |
|-----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>       | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Chief of Police             | 1.0         | 1.0         | 1.0         |
| Assistant Chief of Police   | 0.0         | 1.0         | 1.0         |
| Captain                     | 0.0         | 0.0         | 0.0         |
| Lieutenant                  | 2.0         | 1.0         | 1.0         |
| Sergeant                    | 7.0         | 7.0         | 7.0         |
| Officer                     | 31.0        | 31.0        | 31.0        |
| Property Records Technician | 0.0         | 0.0         | 0.0         |
| Records Supervisor          | 1.0         | 1.0         | 1.0         |
| Administrative Assistant II | 1.0         | 1.0         | 1.0         |
| Records Technician II       | 2.5         | 2.5         | 2           |
|                             | <u>45.5</u> | <u>45.5</u> | <u>45</u>   |
| Cadets/Crossing Guards, PT  | 9.0/6.0     | 9.0/6.0     | 9.0/6.0     |

# GENERAL FUND

**DEPARTMENT:**  
**EMS/Fire**

**FUNCTION:**  
**Public Safety**

Activity Description:

The purpose of the Meridian Township EMS/Fire Department is mitigation of all emergencies, both man-made and natural. This includes fire prevention, fire suppression, emergency medical care, special rescue, and public education to residents, businesses, and visitors in the community. This activity is partially funded by a special millage.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$5,232,843        | \$5,507,040                 | \$5,706,920                 | \$6,049,410        |
| Operating Costs               | 173,649            | 205,685                     | 201,460                     | 221,260            |
| Outside Services              | 26,419             | 26,100                      | 30,000                      | 30,000             |
| Equipment Rental              | 242,905            | 280,000                     | 280,000                     | 282,820            |
| Capital Items                 | 30,924             | 35,500                      | 35,500                      | 45,500             |
|                               | <u>\$5,706,740</u> | <u>\$6,054,325</u>          | <u>\$6,253,880</u>          | <u>\$6,628,990</u> |

Personnel Costs: Includes wages and benefits for 36 full-time positions and up to 10 part-time positions.

Operating Costs: Includes supplies and special equipment for the fire stations, administration office, ambulance supplies, training, conferences, physicals, equipment maintenance, etc.

Outside Services: Various maintenance contracts.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Alert Siren (\$35,000) and equipment (\$10,000) .

| <b>PERSONNEL SUMMARY</b>    |             |             |             |
|-----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>       | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| EMS/Fire Chief              | 1.0         | 1.0         | 1.0         |
| Inspector-Fire              | 1.0         | 1.0         | 1.0         |
| Training/EMS Chief          | 1.0         | 1.0         | 1.0         |
| Battalion Chief             | 2.0         | 2.0         | 2.0         |
| Captain                     | 3.0         | 3.0         | 3.0         |
| Lieutenant                  | 7.0         | 7.0         | 7.0         |
| Paramedic/Firefighter       | 20.0        | 20.0        | 20.0        |
| Administrative Assistant II | 1.0         | 1.0         | 1.0         |
|                             | <u>36.0</u> | <u>36.0</u> | <u>36.0</u> |
| Part-time Firefighters      | 10.0        | 10.0        | 10.0        |

# GENERAL FUND

**DEPARTMENT:**  
**Community Planning and Development -**  
**Building Division**

**FUNCTION:**  
**Public Safety**

Activity Description:

The Building Division is responsible for reviewing building plans, issuing permits, conducting building inspections, code enforcement activities, and administering the rental housing program.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$476,088          | \$539,825                   | \$515,963                   | \$532,363          |
| Operating Costs               | 3,812              | 4,605                       | 3,900                       | 5,600              |
| Outside Services              | 6,000              | 0                           | 0                           | 0                  |
| Equipment Rental              | 23,670             | 39,600                      | 39,600                      | 23,155             |
| Capital Items                 | 0                  | 0                           | 0                           | 0                  |
|                               | <u>\$509,570</u>   | <u>\$584,030</u>            | <u>\$559,463</u>            | <u>\$561,118</u>   |

Personnel Costs: No change in staffing levels in 2021.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>          |             |             |             |
|-----------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>             | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Director                          | 0.25        | 0.25        | 0.25        |
| Chief Building Inspector          | 1.0         | 1.0         | 1.0         |
| Senior Building Inspector         | 1.0         | 0.0         | 0.0         |
| Building Inspector                | 1.0         | 2.0         | 2.0         |
| Rental Housing Inspector (2@.625) | 1.25        | 1.25        | 1.25        |
| Code Enforcement Officer          | 1.0         | 1.0         | 1.0         |
| Administrative Assistant I        | 1.0         | 1.0         | 1.0         |
|                                   | <u>6.5</u>  | <u>6.5</u>  | <u>6.5</u>  |
| Intern, part-time                 | 0.5         | 0.5         | 0.5         |

# GENERAL FUND

**DEPARTMENT:**  
**Community Planning and Development -**  
**Planning Division**

**FUNCTION:**  
**Public Safety**

Activity Description:

The Planning Division provides staff support to the Planning Commission, Zoning Board of Appeals, and Environmental Commission which administers the Township Land development regulations and develops planning solutions to improve the quality of life in the community and economic development activities including the Okemos DDA.

| <b>BUDGET SUMMARY</b>         |                         |                             |                             |                         |
|-------------------------------|-------------------------|-----------------------------|-----------------------------|-------------------------|
| <u>Account Classification</u> | <u>2019 Actual</u>      | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u>      |
| Personnel Costs               | \$535,137               | \$611,670                   | \$499,700                   | \$519,320               |
| Operating Costs               | 8,606                   | 10,250                      | 8,850                       | 11,850                  |
| Outside Services              | 10,765                  | 20,000                      | 10,000                      | 20,000                  |
| Equipment Rental              | 5,735                   | 7,900                       | 7,900                       | 4,635                   |
| Capital Items                 | 0                       | 0                           | 0                           | 0                       |
| <b>TOTAL</b>                  | <u><u>\$560,243</u></u> | <u><u>\$649,820</u></u>     | <u><u>\$526,450</u></u>     | <u><u>\$555,805</u></u> |

Personnel Costs: Includes payment for Planning Commission and ZBA meetings. Reduction of Assistant Planner position in 2021.

Outside Services: Cost of consultants for wetland, floodplain, forestry, and traffic issues.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>    |             |             |             |
|-----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>       | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Director                    | 0.75        | 0.75        | 0.75        |
| Meridian Redevelopment Dir. | 1.0         | 1.0         | 1.0         |
| Principal Planner           | 0.0         | 1.0         | 1.0         |
| Senior Planner              | 1.0         | 0.0         | 0.0         |
| Assistant Planner           | 2.0         | 2.0         | 1.0         |
| Administrative Assistant II | 1.0         | 1.0         | 1.0         |
|                             | <u>5.75</u> | <u>5.75</u> | <u>4.75</u> |
| Intern, part-time           | 0.5         | 0.5         | 0.5         |

## GENERAL FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Streets and Highways**

**FUNCTION:**  
**Public Works**

Activity Description:

This activity is used to account for activity related to streets that are being paid for with General Fund monies under the supervision of the Assistant Township Manager/Director of Public Works. Revenue and Expenditures for local road maintenance and the Township matching funds for County roads is recorded in the Local Roads Fund.

| <b>BUDGET SUMMARY</b>         |             |                |                                 |                                     |                    |
|-------------------------------|-------------|----------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>  | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               |             | \$0            | \$99,465                        | \$175                               | \$0                |
| Operating Costs               |             | \$0            | \$6,700                         | \$0                                 | \$0                |
| Outside Services              |             | \$2,339        | \$15,000                        | \$120,000                           | \$0                |
| Capital Items                 |             | \$0            | \$0                             | \$0                                 | \$0                |
| <b>TOTAL</b>                  |             | <u>\$2,339</u> | <u>\$121,165</u>                | <u>\$120,175</u>                    | <u>\$0</u>         |

Personnel Costs: No project Engineer position for 2021.

Outside Services: PASER study and construction testing.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Project Engineer         | 0.0         | 1.0         | 0.0         |

# GENERAL FUND

**DEPARTMENT:**  
**Administration -**  
**Human Services**

**FUNCTION:**  
**Health and Welfare**

Activity Description:

The Human Services Program functions to ensure that the human infrastructure within the community remains strong and vital. To that end, the program strives to develop, coordinate, and promote local resources so that each Township resident may live within an acceptable standard. Beginning in 2003, this activity is funded through a portion of a special millage. The millage was renewed in 2012 for 10 years through 2021 at .15 mills.

| <b>BUDGET SUMMARY</b>         |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$59,179               | \$60,575                        | \$64,625                            | \$65,565           |
| Operating Costs               | 0                      | 0                               | 0                                   | 0                  |
| Outside Services              | 0                      | 0                               | 0                                   | 0                  |
| Capital Items                 | 0                      | 0                               | 0                                   | 0                  |
|                               | <u>\$59,179</u>        | <u>\$60,575</u>                 | <u>\$64,625</u>                     | <u>\$65,565</u>    |

Personnel Costs: Includes per meeting compensation for the Community Resources Commission members and one full-time staff person who works a reduced schedule.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Human Services Specialist | 0.8         | 0.8         | 0.8         |

Activity Description:

The EDC will manage this account with all recommendations being approved by the Township Board. Further details will be determined by the Staff and Township Board.

| <b>BUDGET SUMMARY</b>         |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$0                    | \$0                             | \$0                                 | \$0                |
| Operating Costs               | 0                      | 0                               | 0                                   | 0                  |
| Outside Services              | 0                      | 0                               | 130,000                             | 700,000            |
| Capital Items                 | 0                      | 0                               | 0                                   | 0                  |
|                               | <u>\$0</u>             | <u>\$0</u>                      | <u>\$130,000</u>                    | <u>\$700,000</u>   |

Outside Services: Cost associated with redevelopment of core areas.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |



# GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Commission**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

The Township Park Commission is an elected body of five members created under MSA 5.2445(11) to acquire and manage parks and recreation facilities on behalf of the Township.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$1,411            | \$3,780                     | \$3,280                     | \$3,645            |
| Operating Costs               | 1,305              | 1,600                       | 1,600                       | 2,200              |
|                               | <u>\$2,716</u>     | <u>\$5,380</u>              | <u>\$4,880</u>              | <u>\$5,845</u>     |

Personnel Costs: Includes per meeting compensation for Park Commission members.

Operating Costs: Includes professional conferences for Commission members.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Park Commissioner        | 5.0         | 5.0         | 5.0         |

# GENERAL FUND

**DEPARTMENT:**  
Parks and Recreation -  
Administration

**FUNCTION:**  
Recreation and Culture

Activity Description:

The Department of Parks and Recreation is responsible for the overall operation of Meridian Township's 904 acres of parkland, community recreation programs, special events and festivals, the Harris Nature Center, Snell Towar Recreation Center, the Farmers' Market, the Artisan's Market, the Meridian Senior Center, Parks and Grounds Maintenance, Cemeteries, and nearly 800 acres of Land Preservation properties. This department also serves as the liaison to Friends of Historic Meridian and Nokomis Native American Cultural Center. Beginning in 2015, the General Fund supports administration and maintenance of parks in existence prior to 1984. The Park Millage will support administration and maintenance of all parks acquired from 1984 to present, and development costs for all parks.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$111,208          | \$122,645                   | \$108,230                   | \$120,120          |
| Operating Costs               | 8,671              | 10,400                      | 5,600                       | 105,000            |
| Outside Services              | 0                  | 0                           | 0                           | 0                  |
| Equipment Rental              | 0                  | 0                           | 0                           | 0                  |
| Capital Items                 | 0                  | 0                           | 0                           | 0                  |
|                               | <u>\$119,879</u>   | <u>\$133,045</u>            | <u>\$113,830</u>            | <u>\$225,120</u>   |

Personnel Costs: Includes 50% of Parks & Recreation Director and 50% of Administrative Assistant II time, communications support, 1 intern, and seasonal help.

Operating Costs: For community promotion and brochures.

Outside Services: None planned for 2021.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>         |             |             |             |
|----------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>            | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Director of Parks and Recreation | 0.5         | 0.5         | 0.5         |
| Administrative Assistant II      | 0.5         | 0.5         | 0.5         |
|                                  | 1.0         | 1.0         | 1.0         |
| Intern/Seasonal                  | 2.0         | 2.0         | 2.0         |

# GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation-  
 Recreation**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

The Recreation Division focuses on developing positive relationships with individuals, families, service groups, volunteers, and local businesses through the provision of parks and recreation services. The recreation division is funded with participant fees and a portion of a special millage which was renewed in 2012 for 10 years through 2021 at .15 mills. The Recreation Division also contractually administers youth sports programs for the City of Williamston.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$164,190          | \$181,950                   | \$117,625                   | \$102,330          |
| Operating Costs               | 90,734             | 110,300                     | 32,755                      | 104,350            |
| Capital Items                 | 0                  | 0                           | 0                           | 0                  |
|                               | <u>\$254,924</u>   | <u>\$292,250</u>            | <u>\$150,380</u>            | <u>\$206,680</u>   |

Personnel Costs: Includes one full-time Recreation Specialists and temporary/seasonal help.

Operating Costs: Materials and supplies required for the recreation programs.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Park/Rec Specialist      | 2.0         | 2.0         | 1.0         |
| Park Ranger-Summer       | 0.5         | 0.5         | 0.5         |
| Interns                  | 2.5         | 1.5         | 1.5         |
|                          | 3.0         | 2.0         | 2.0         |

\* Tentative - Staffing dependent on grant/donations revenue received.

# GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Maintenance**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This activity is responsible for the maintenance of approximately 406 acres of General Fund (pre-millage) parklands. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$138,830          | \$154,535                   | \$193,567                   | \$226,432          |
| Operating Costs               | 39,640             | 42,250                      | 42,875                      | 43,875             |
| Outside Services              | 6,049              | 38,000                      | 10,000                      | 19,000             |
| Equipment Rental              | 52,795             | 58,500                      | 58,500                      | 60,140             |
| Capital Items                 | 2,859              | 6,000                       | 6,000                       | 2,500              |
|                               | <u>\$240,173</u>   | <u>\$299,285</u>            | <u>\$310,942</u>            | <u>\$351,947</u>   |

Personnel Costs: Includes .20 Facilities Superintendent's time, 2.5 Utility Workers, and 2 Seasonal Workers.

Operating Costs: Includes small hand and power tools, sand, gravel, dirt, fertilizer, and seed.

Outside Services: Fertilizing and weed control for playing fields and tree removal service.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replace equipment and tool cat attachments

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Utility Worker            | 1.5         | 1.5         | 2.5         |
| Facilities Superintendent | 0.15        | 0.15        | 0.20        |
|                           | 1.65        | 1.65        | 2.70        |
| Part-time Seasonal Worker | 2.0         | 1.0         | 2.0         |

Activity Description:

The Park Development account is for capital projects related to our parks that are being paid for with our General Fund monies. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

| <b>BUDGET SUMMARY</b>         |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Capital Items                 | 0                  | 0                           | 450,000                     | 0                  |
|                               | <u>\$0</u>         | <u>\$0</u>                  | <u>\$450,000</u>            | <u>\$0</u>         |

Capital Items: None budgeted for 2021.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |

# GENERAL FUND

**DEPARTMENT:**  
**Administration -**  
**Community Activities**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

Funds activities in Meridian Township that provide a benefit to the community-at-large.

| <b>BUDGET SUMMARY</b>         |             |                 |                                 |                                     |                    |
|-------------------------------|-------------|-----------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>   | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Community Promotion           |             | 11,152          | 10,000                          | 6,000                               | 6,000              |
| Meals on Wheels               |             | 4,000           | 4,000                           | 4,000                               | 4,000              |
| Community Band                |             | 1,700           | 1,700                           | 1,700                               | 1,700              |
| Lake Lansing Watershed Mgt    |             | 10,101          | 10,000                          | 10,000                              | 10,000             |
|                               |             | <u>\$26,953</u> | <u>\$25,700</u>                 | <u>\$21,700</u>                     | <u>\$21,700</u>    |

Community Promotion: Flags over Meridian (\$1,000) and Community Gardens (\$5,000).

Meals on Wheels: Costs to operate the program to provide services to Township residents.

Community Band: Contribution to the Community Band.

Lake Lansing Watershed Management: Represents the Township's portion of the cost to monitor and maintain the quality of Lake Lansing for recreational purposes.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |

**Narrative:** The Communications Department provides timely and accurate information, promotes community events and programs to the residents, neighboring communities and visitors to Meridian Township. The department is responsible for managing media relations, the Township’s website, social media, internal communication services, graphic design, Township publications and official Township meetings.

| <b>EXPENDITURE SUMMARY</b>    |                |                         |                            |                  |
|-------------------------------|----------------|-------------------------|----------------------------|------------------|
| <u>Account Classification</u> | 2019<br>Actual | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
| Personnel Costs               | \$0            | \$211,125               | \$222,235                  | \$229,430        |
| Operating Costs               | 0              | 10,285                  | 23,685                     | 38,045           |
| Outside Services              | 66             | 91,900                  | 98,900                     | 75,500           |
| Capital Items                 | 0              | 1,200                   | 1,200                      | 12,600           |
|                               | <u>\$66</u>    | <u>\$314,510</u>        | <u>\$346,020</u>           | <u>\$355,575</u> |

Personnel Costs: No change in staffing levels in 2021.

Capital Items: Replacement Equipment

| <b>PERSONNEL SUMMARY</b>         |      |      |      |
|----------------------------------|------|------|------|
| <u>Position/Title</u>            | 2019 | 2020 | 2021 |
| HOMTV Executive Producer         | 1.0  | 1.0  | 1.0  |
| Studio TV Production Manager     | 1.0  | 1.0  | 1.0  |
| Video Programmer/Studio Producer | 1.0  | 1.0  | 1.0  |
|                                  | 3.0  | 3.0  | 3.0  |
| Interns and Freelancers          | 40   | 0    | 10   |

# GENERAL FUND

**DEPARTMENT:**  
Capital Outlay

**FUNCTION:**  
Other

Activity Description:

This activity identifies major building projects and capital items financed by the General Fund.

| <b>BUDGET SUMMARY</b>         |      |                         |                      |                  |
|-------------------------------|------|-------------------------|----------------------|------------------|
| <u>Account Classification</u> | 2019 | 2020 Original<br>Actual | 2020 Projected Total | 2021 Budget      |
| Outside Services              |      | \$100,139               |                      |                  |
| Capital Items                 |      | \$255,656               | \$2,610,000          | \$657,000        |
|                               |      | <u>\$355,794</u>        | <u>\$2,610,000</u>   | <u>\$657,000</u> |

Outside Services: Municipal building HVAC design services

Capital Items: Includes all General Fund capital acquisitions of \$5,000 or greater.

**2020 BUDGET**

|                           |   |                           |
|---------------------------|---|---------------------------|
| Information Services      | Computer workstations                     | 5,500                     |
|                           | Hardware                                  | 60,000                    |
|                           | Network upgrades                          | 86,500                    |
|                           | Server upgrades                           | 8,000                     |
|                           | Mobile Data Units                         | 15,000                    |
|                           | Total Information Services                | <u>\$175,000</u>          |
| Professional Services     | Municipal building HVAC design services   | 2,200,000                 |
|                           | Total Professional Services               | <u>\$2,200,000</u>        |
| Construction/Improvements | Replace Front Ramp South Fire Station     | 75,000                    |
|                           | Remodel Municipal Building Break Areas    | 20,000                    |
|                           | Replace Municipal Building Windows        | 30,000                    |
|                           | Solar and Green Project                   | 110,000                   |
|                           | Total Construction/Improvements           | <u>235,000</u>            |
|                           | <b>2020 TOTAL CAPITAL OUTLAY BUDGETED</b> | <u><u>\$2,610,000</u></u> |

**2021 BUDGET**

|                           |  |                                |
|---------------------------|--|--------------------------------|
| Information Services      | Network upgrades                           | 107,000                        |
|                           | Server upgrades                            | 35,000                         |
|                           | Mobile Data Units                          | 30,000                         |
|                           | Total Information Services                 | <u>\$172,000</u>               |
| Construction/Improvements | Building LED light conversions             | 75,000                         |
|                           | Drinking fountain upgrades - All buildings | 30,000                         |
|                           | Replace Municipal building exterior doors  | 40,000                         |
|                           | Nokomis learning center roof replacement   | 30,000                         |
|                           | <b>Environmental Project</b>               | <b>10,000</b>                  |
|                           | Solar Prjject                              | <u>300,000</u>                 |
|                           | Total Construction/Improvements            | <u><b>\$485,000</b></u>        |
|                           | <b>2021 TOTAL CAPITAL OUTLAY BUDGETED</b>  | <u><u><b>\$657,000</b></u></u> |

**PERSONNEL SUMMARY**

(Not Applicable)



# GENERAL FUND

**DEPARTMENT:**  
**Operating Transfers Out**

**FUNCTION:**  
**Other**

Activity Description:

These are transfers from the General Fund to other funds for debt payments and purchases.

| <b>BUDGET SUMMARY</b>            |                    |                             |                             |                    |
|----------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u>    | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Transfer Out                     | \$0                | \$0                         | \$50,000                    | \$0                |
| Transfer Out to MP - Police/Fire | 210000             | 250000                      | 250000                      | 250000             |
| Transfer Out/Local Roads         | 400,000            | 250,000                     | 250,000                     | 280,000            |
|                                  | <u>\$610,000</u>   | <u>\$500,000</u>            | <u>\$550,000</u>            | <u>\$530,000</u>   |

Transfers Out: None planned for 2021.

Transfer Out to MP - Police/Fire: The 2021 projections include \$250,000 to the Motor Pool for future purchases of vehicles and equipment for the Police and Fire departments.

Transfer Out/Local Roads: The 2021 projections include \$280,000 to the local roads.

## PERSONNEL SUMMARY

(Not Applicable)

## SUMMARY OF SPECIAL REVENUE FUNDS

| REVENUE SUMMARY                 |                            |                            |                           |                           |
|---------------------------------|----------------------------|----------------------------|---------------------------|---------------------------|
| FUND                            | 2019 Actual                | 2020 Original Budget       | 2020 Projected Total      | 2021 Budget               |
| Local Roads                     | \$11,985,812               | \$12,027,500               | \$476,371                 | \$512,500                 |
| CATA Redi-Ride Millage          | 351,390                    | 100                        | 2,010                     | 368,100                   |
| Senior Center Millage           | 152,090                    | 153,550                    | 153,050                   | 156,550                   |
| Pedestrian/Bicycle Pathways     | 1,444,087                  | 2,959,200                  | 1,290,445                 | 3,322,450                 |
| Land Preservation Millage       | 642,210                    | 612,200                    | 618,175                   | 206,100                   |
| Land Preservation Reserve       | 98,282                     | 35,000                     | 50,000                    | 40,000                    |
| Park Millage                    | 1,634,533                  | 1,260,250                  | 1,831,400                 | 1,283,250                 |
| Park Restricted/Designated      | 109,995                    | 98,100                     | 29,860                    | 93,000                    |
| Nancy Moore Park Beautification | 209                        | 0                          | 0                         | 0                         |
| Fire Restricted/Designated      | 144                        | 50                         | 80                        | 30                        |
| Library Restricted              | 228                        | 50                         | 60                        | 50                        |
| Police Restricted/Designated    | 43,553                     | 25,500                     | 44,607                    | 17,300                    |
| Law Enforcement Grant Funds     | 2,168                      | 500                        | 400                       | 200                       |
| Cable Television                | 768,711                    | 0                          | 900                       | 100                       |
| Community Needs                 | 24,883                     | 7,750                      | 83,150                    | 10,250                    |
| <b>TOTAL ADOPTED REVENUES</b>   | <b><u>\$17,258,295</u></b> | <b><u>\$17,179,750</u></b> | <b><u>\$4,580,508</u></b> | <b><u>\$6,009,880</u></b> |

**FUND BALANCE USAGE:**

|                                 |        |         |             |             |
|---------------------------------|--------|---------|-------------|-------------|
| Local Roads Fund                | \$0    | \$0     | \$4,748,629 | \$3,117,500 |
| CATA Redi-Ride Millage          | 0      | 9,900   | 7,990       | 0           |
| Senior Center Millage           | 0      | 0       | 0           | 0           |
| Pedestrian/Bicycle Pathways     | 0      | 0       | 925         | 504,075     |
| Land Preservation Millage       | 0      | 0       | 0           | 0           |
| Land Preservation Reserve       | 0      | 0       | 0           | 0           |
| Park Millage                    | 0      | 13,775  | 1,508,800   | 0           |
| Park Restricted/Designated      | 0      | 0       | 18,105      | 0           |
| Nancy Moore Park Beautification | 0      | 0       | 0           | 0           |
| Fire Restricted/Designated      | 0      | 0       | 0           | 0           |
| Library Restricted              | 0      | 0       | 0           | 0           |
| Police Restricted/Designated    | 0      | 9,500   | 4,450       | 0           |
| Law enforcement Grant Funds     | 0      | 0       | 0           | 0           |
| Cable Television                | 74,649 | 131,310 | 68,205      | 0           |
| Community Needs Fund            | 0      | 750     | 0           | 0           |
|                                 | 74,649 | 165,235 | 6,357,104   | 3,621,575   |

| EXPENDITURE SUMMARY               |                           |                           |                            |                           |
|-----------------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND                              | 2019 Actual               | 2020 Original Budget      | 2020 Projected Total       | 2021 Budget               |
| Local Roads                       | \$1,040,824               | \$3,500,000               | \$5,225,000                | \$3,950,000               |
| CATA Redi-Ride Millage            | 350,000                   | 10,000                    | 10,000                     | 368,000                   |
| Senior Center Millage             | 192,135                   | 148,500                   | 145,325                    | 155,000                   |
| Pedestrian/Bicycle Pathways       | 1,431,397                 | 2,917,420                 | 1,291,370                  | 3,826,525                 |
| Land Preservation Millage         | 141,184                   | 192,005                   | 190,995                    | 201,595                   |
| Land Preservation Reserve         | 78                        | 0                         | 0                          | 0                         |
| Park Millage:                     |                           |                           |                            |                           |
| Parks & Recreation Administration | 156,154                   | 178,915                   | 155,525                    | 180,961                   |
| Harris Nature Center              | 207,368                   | 203,340                   | 143,515                    | 168,955                   |
| Parks Maintenance                 | 307,439                   | 391,770                   | 341,160                    | 414,400                   |
| Park Development                  | 466,287                   | 500,000                   | 2,700,000                  | 135,000                   |
| Total Park Millage                | 1,137,248                 | 1,274,025                 | 3,340,200                  | 899,316                   |
| Park Restricted/Designated        | 241,789                   | 95,575                    | 47,965                     | 92,600                    |
| Nancy Moore Park Beautification   | 13,150                    | 0                         | 0                          | 0                         |
| Fire Restricted/Designated        | 4,801                     | 0                         | 0                          | 0                         |
| Library Restricted                | 0                         | 0                         | 0                          | 0                         |
| Police Restricted/Designated      | 27,565                    | 35,000                    | 49,057                     | 17,000                    |
| Police Grant Funds                | 0                         | 0                         | 0                          | 0                         |
| Cable Television                  | 769,200                   | 131,310                   | 75,475                     | 0                         |
| Community Needs                   | 19,791                    | 8,500                     | 21,150                     | 10,200                    |
| <b>TOTAL EXPENDITURES</b>         | <b><u>\$5,369,162</u></b> | <b><u>\$8,312,335</u></b> | <b><u>\$10,396,537</u></b> | <b><u>\$9,520,236</u></b> |

## LOCAL ROADS FUND

**Narrative:** This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in August 2019 for 10 years. This millage allows the Township to issue 3 separate bonds to upgrade the roads. The Deputy Township Manager/Director of Public Works oversees this fund.

| <b>REVENUE SUMMARY</b>          |                     |                                 |                                     |                    |
|---------------------------------|---------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u>   | <u>2019 Actual</u>  | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Property Taxes                  | \$434,455           | \$0                             | \$2,495                             | \$0                |
| Interest                        | 51,357              | 5,000                           | 51,376                              | 60,000             |
| Bond Proceeds                   | 11,100,000          | 11,600,000                      | 0                                   | 0                  |
| Other Intergovernmental revenue | 0                   | 172,500                         | 172,500                             | 172,500            |
| Operating Transfer In           | 400,000             | 250,000                         | 250,000                             | 280,000            |
|                                 | <u>\$11,985,812</u> | <u>\$12,027,500</u>             | <u>\$476,371</u>                    | <u>\$512,500</u>   |

| <b>STATEMENT OF UNASSIGNED FUND BALANCE</b>              |                    |
|--|--------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$11,825,875       |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>-4,748,629</u>  |
| Estimated Available Fund Balance as of December 31, 2020 | 7,077,246          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>-3,437,500</u>  |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$3,639,746</u> |

| <b>EXPENDITURE SUMMARY</b>    |                    |                                 |                                     |                    |
|-------------------------------|--------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Professional Services         | 163,306            | 0                               | 304,700                             | 450,000            |
| Capital Items                 | 877,518            | 3,500,000                       | 4,920,300                           | 3,500,000          |
|                               | <u>\$1,040,824</u> | <u>\$3,500,000</u>              | <u>\$5,225,000</u>                  | <u>\$3,950,000</u> |

**Capital Items:** Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

**Narrative:** This fund manages the design, construction and maintenance of the Township's millage-supported pedestrian/bicycle pathway system. This millage was renewed and increased to .3333 effective 2017 through 2028. The Deputy Township Manager/Director of Public Works and Director of Parks and Recreation oversees this fund.

### REVENUE SUMMARY

| <u>Account Classification</u> | <u>2019<br/>Actual</u>    | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u>        |
|-------------------------------|---------------------------|---------------------------------|-------------------------------------|---------------------------|
| Tax Collections               | \$580,642                 | \$599,200                       | \$601,445                           | \$601,150                 |
| Reimbursements/Other          | 838,755                   | 2,350,000                       | 681,000                             | 2,713,300                 |
| Interest                      | 24,690                    | 10,000                          | 8,000                               | 8,000                     |
| Operating Transfer In         | <u>0</u>                  | <u>0</u>                        | <u>0</u>                            | <u>0</u>                  |
|                               | <u><u>\$1,444,087</u></u> | <u><u>\$2,959,200</u></u>       | <u><u>\$1,290,445</u></u>           | <u><u>\$3,322,450</u></u> |

### STATEMENT OF RESTRICTED FUND BALANCE

|  | <u>Nonspendable</u>         | <u>Restricted</u>       |
|--|-----------------------------|-------------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$0                         | \$1,101,777             |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>                    </u> | <u>(925)</u>            |
| Estimated Available Fund Balance as of December 31, 2020 | 0                           | 1,100,852               |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>                    </u> | <u>(504,075)</u>        |
| Estimated Available Fund Balance as of December 31, 2021 | <u><u>\$0</u></u>           | <u><u>\$596,777</u></u> |

## PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

### EXPENDITURE SUMMARY

| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| Personnel Costs               | \$21,921               | \$35,920                        | \$53,720                            | \$65,075           |
| Operating Costs               | 44,463                 | 46,500                          | 42,650                              | 42,775             |
| Outside Services              | 49,745                 | 40,000                          | 40,000                              | 40,000             |
| Equipment Rental              | 93,790                 | 95,000                          | 95,000                              | 63,675             |
| Capital Items                 | <u>1,221,478</u>       | <u>2,700,000</u>                | <u>1,060,000</u>                    | <u>3,615,000</u>   |
|                               | <u>\$1,431,397</u>     | <u>\$2,917,420</u>              | <u>\$1,291,370</u>                  | <u>\$3,826,525</u> |

Personnel Costs: No seasonal workers for 2021.

Operating Costs: Includes administrative cost paid to General Fund for engineering work (\$40,000).

Outside Services: Mowing, tree trimming and snow removal as needed (\$40,000)

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pathway construction/improvements. MSU to Lake Lansing Phase 1 and 2B, Pathway repairs, Shaw street extension, and RRFB project in 3 locations.

### PERSONNEL SUMMARY

| <u>Position/Title</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-----------------------|-------------|-------------|-------------|
| Sr. Park Naturalist   |             |             | 0.15        |
| Utility Worker        | 0.50        | 0.50        | 1.00        |
| Seasonal Utility Aide | 1.00        | 0.00        | 0.00        |

## CATA REDI-RIDE MILLAGE FUND

**Narrative:** In 1999, voters approved a 0.2 millage for increased public transportation including a redi-ride service. The levy was renewed in November 2009 for 10 years and renewed again in 2019 for 10 years. All funds collected are transferred to the Capital Area Transportation Authority.

### REVENUE SUMMARY

| Account Classification | 2019<br>Actual   | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
|------------------------|------------------|-------------------------|----------------------------|------------------|
| Millage Collections    | \$347,494        | \$0                     | \$1,910                    | \$368,000        |
| Interest               | \$3,897          | \$100                   | \$100                      | \$100            |
|                        | <u>\$351,390</u> | <u>\$100</u>            | <u>\$2,010</u>             | <u>\$368,100</u> |

### STATEMENT OF RESTRICTED FUND BALANCE

|  |          |
|--|----------|
| Fund Balance as of December 31, 2019 (per audit)         | \$17,381 |
| Anticipated Operating Surplus (Deficit) for 2020         | (7,990)  |
| Estimated Available Fund Balance as of December 31, 2020 | 9,391    |
| Anticipated Operating Surplus (Deficit) for 2021         | 100      |
| Estimated Available Fund Balance as of December 31, 2021 | \$9,491  |

### EXPENDITURE SUMMARY

| Account Classification | 2019<br>Actual   | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
|------------------------|------------------|-------------------------|----------------------------|------------------|
| Redi-Ride Services     | \$350,000        | \$10,000                | \$10,000                   | \$368,000        |
|                        | <u>\$350,000</u> | <u>\$10,000</u>         | <u>\$10,000</u>            | <u>\$368,000</u> |

### PERSONNEL SUMMARY

(Not Applicable)

## SENIOR CENTER MILLAGE FUND

**Narrative:** This activity is operated in partnership with Okemos Public Schools and provides activities for older adults throughout the community. The Center is located at Chippewa Middle School with operations funded through a portion of the Community Services Millage. The staff are employed by Okemos Schools, but report to the Director of Parks and Recreation.

| <b>REVENUE SUMMARY</b>        |                        |                                 |                                      |                    |
|-------------------------------|------------------------|---------------------------------|--------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>20120<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Taxes                         | \$145,806              | \$150,550                       | \$150,550                            | \$154,550          |
| Interest                      | 6,284                  | 3,000                           | 2,500                                | 2,000              |
|                               | <u>\$152,090</u>       | <u>\$153,550</u>                | <u>\$153,050</u>                     | <u>\$156,550</u>   |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                  |
|--|------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$241,271        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>7,725</u>     |
| Estimated Available Fund Balance as of December 31, 2020 | 248,996          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>1,550</u>     |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$250,546</u> |

| <b>EXPENDITURE SUMMARY</b>    |                        |                                 |                                      |                    |
|-------------------------------|------------------------|---------------------------------|--------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>20120<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$2,261                | \$1,000                         | \$325                                | \$0                |
| Operating Costs               | 106                    | 0                               | 0                                    | 0                  |
| Outside Services              | 159,143                | 117,500                         | 140,000                              | 150,000            |
| Capital Items                 | <u>30,626</u>          | <u>30,000</u>                   | <u>5,000</u>                         | <u>5,000</u>       |
|                               | <u>\$192,135</u>       | <u>\$148,500</u>                | <u>\$145,325</u>                     | <u>\$155,000</u>   |

Personnel Costs: Township staff assistance as needed.

Outside Services: Contractual staffing costs.

Capital Items: Tables, chairs, and lighting improvements.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## LAND PRESERVATION MILLAGE FUND

Narrative: In November 2000, voters approved a ten-year, 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected is reserved and invested, with interest earned used for the purpose of maintaining the properties. Recommendations for purchase are brought forward by the Land Preservation Advisory Board. A reduced renewal (.33 mills) was approved in November 2010 for maintenance, stewardship, and acquisition. In November of 2020 the voters will be voting on a millage reduction of .10 mills. The activity is managed by the Parks and Recreation Department.

| <b>REVENUE SUMMARY</b>                |             |                  |                                 |                                 |                    |
|---------------------------------------|-------------|------------------|---------------------------------|---------------------------------|--------------------|
| <u>Account Classification</u>         | <u>2019</u> | <u>Actual</u>    | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected Total</u> | <u>2021 Budget</u> |
| Land Preservation Millage Collections |             | \$575,253        | \$592,200                       | \$595,175                       | \$186,100          |
| State Grant Revenue                   |             | 0                | \$0                             | \$0                             | \$0                |
| Investment Income (Loss)              |             | 66,957           | 20,000                          | 23,000                          | 20,000             |
|                                       |             | <u>\$642,210</u> | <u>\$612,200</u>                | <u>\$618,175</u>                | <u>\$206,100</u>   |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                    |
|--|--------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$3,333,364        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>427,180</u>     |
| Estimated Available Fund Balance as of December 31, 2020 | 3,760,544          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>4,505</u>       |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$3,765,049</u> |

| <b>EXPENDITURE SUMMARY</b>                  |             |                  |                                 |                                 |                    |
|---|-------------|------------------|---------------------------------|---------------------------------|--------------------|
| <u>Account Classification</u>               | <u>2019</u> | <u>Actual</u>    | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs                             |             | 83,486           | 90,705                          | 89,695                          | 95,295             |
| Operating Costs                             |             | 1,218            | 6,300                           | 6,300                           | 11,300             |
| Outside Services                            |             | 15,146           | 45,000                          | 45,000                          | 45,000             |
| Equipment Rental                            |             | 0                | 0                               | 0                               | 0                  |
| Land Acquisitions, Operations & Maintenance |             | 41,334           | 50,000                          | 50,000                          | 50,000             |
|   |             | <u>\$141,184</u> | <u>\$192,005</u>                | <u>\$190,995</u>                | <u>\$201,595</u>   |

Personnel Costs: No Change in staffing levels in 2021.

Operating Costs: Includes signs, maintenance supplies, grounds maintenance.

Outside Services: Legal fees relating to land acquisition, stewardship plan and controlled burns.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

| <b>PERSONNEL SUMMARY</b>                |             |             |             |
|---|-------------|-------------|-------------|
| <u>Position/Title</u>                   | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Sr. Parks & Land Management Coordinator | 0.5         | 0.5         | 0.5         |
| Park and Land Management Coordinator    | 0.0         | 0.0         | 0.05        |
| Park Naturalist                         | 0.8         | 0.8         | 0.8         |



## LAND PRESERVATION RESERVE FUND

Narrative: In November 2000, voters approved a ten-year 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected has been set aside in an endowment fund and invested for future management activities of the properties.

| <b>REVENUE SUMMARY</b>        |             |                 |                                 |                                     |                    |
|-------------------------------|-------------|-----------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>   | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Grant Revenue                 |             | \$0             | \$0                             | \$0                                 | \$0                |
| Investment Income (Loss)      |             | 98,282          | 35,000                          | 50,000                              | 40,000             |
| Other Revenue                 |             | <u>0</u>        | <u>0</u>                        | <u>0</u>                            | <u>0</u>           |
|                               |             | <u>\$98,282</u> | <u>\$35,000</u>                 | <u>\$50,000</u>                     | <u>\$40,000</u>    |

| <b>STATEMENT OF FUND BALANCE</b>                         |                     |                    |
|--|---------------------|--------------------|
|  | <u>Nonspendable</u> | <u>Restricted</u>  |
| Fund Balance as of December 31, 2018 (per audit)         |                     | \$3,163,839        |
| Anticipated Operating Surplus (Deficit) for 2019         | <u>0</u>            | <u>50,000</u>      |
| Estimated Available Fund Balance as of December 31, 2019 | 0                   | 3,213,839          |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>0</u>            | <u>40,000</u>      |
| Estimated Available Fund Balance as of December 31, 2020 | <u>\$0</u>          | <u>\$3,253,839</u> |

| <b>EXPENDITURE SUMMARY</b>    |             |               |                                 |                                     |                    |
|-------------------------------|-------------|---------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Operating Costs               |             | 78            | 0                               | 0                                   | 0                  |
|                               |             | <u>\$78</u>   | <u>\$0</u>                      | <u>\$0</u>                          | <u>\$0</u>         |

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## PARK MILLAGE FUND

Narrative: This activity is funded by a .667 mill levy that was authorized for twelve years beginning in 2015. The Director of Parks and Recreation oversees this fund with guidance from the Park Commission.

| <b>REVENUE SUMMARY</b>        |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Park Millage                  | \$1,159,144        | \$1,196,250                 | \$1,198,350                 | \$1,228,250        |
| Harris Center                 | 45,794             | 42,000                      | 5,500                       | 30,000             |
| Investment Income             | 35,551             | 10,000                      | 12,000                      | 10,000             |
| Rentals and other             | 17,175             | 12,000                      | 8,000                       | 15,000             |
| Grant Revenue                 | 301,870            | 0                           | 607,550                     | 0                  |
| Operating Transfer In         | 75,000             | 0                           | 0                           | 0                  |
|                               | <u>\$1,634,533</u> | <u>\$1,260,250</u>          | <u>\$1,831,400</u>          | <u>\$1,283,250</u> |

| <b>STATEMENT OF FUND BALANCE</b>                         |                     |                    |
|--|---------------------|--------------------|
|  | <u>Nonspendable</u> | <u>Restricted</u>  |
| Fund Balance as of December 31, 2019 (per audit)         | \$0                 | \$1,520,672        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>0</u>            | <u>(1,508,800)</u> |
| Estimated Available Fund Balance as of December 31, 2020 | 0                   | 11,872             |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>0</u>            | <u>383,934</u>     |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$0</u>          | <u>\$395,806</u>   |

## PARK MILLAGE FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Administration**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This division oversees expenditures of the Park Millage budget for park maintenance, development and acquisition, Harris Nature Center operations, and selected programs of the Park Commission.

| <b>EXPENDITURE SUMMARY</b>    |                  |                         |                            |                  |
|-------------------------------|------------------|-------------------------|----------------------------|------------------|
| <u>Account Classification</u> | 2019<br>Actual   | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
| Personnel Costs               | \$154,938        | \$173,765               | \$152,375                  | \$176,611        |
| Operating Costs               | 1,131            | 5,150                   | 3,150                      | 4,350            |
| Outside Services              | 85               | 0                       | 0                          | 0                |
| Equipment Rental              | 0                | 0                       | 0                          | 0                |
| Capital Items                 | 0                | 0                       | 0                          | 0                |
|                               | <u>\$156,154</u> | <u>\$178,915</u>        | <u>\$155,525</u>           | <u>\$180,961</u> |

Personnel Costs: No Change in staffing levels in 2020.

Outside Services: Consulting fees.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

| <b>PERSONNEL SUMMARY</b>         |            |            |            |
|----------------------------------|------------|------------|------------|
| <u>Position/Title</u>            | 2019       | 2020       | 2021       |
| Director of Parks & Recreation   | 0.5        | 0.5        | 0.5        |
| Sr. Park & Land Mgt. Coordinator | 0.5        | 0.5        | 0.5        |
| Park Naturalist                  | 0.2        | 0.2        | 0.2        |
| Administrative Assistant II      | 0.5        | 0.5        | 0.5        |
|                                  | <u>1.7</u> | <u>1.7</u> | <u>1.7</u> |
| Intern/Seasonal                  | 0.0        | 0.0        | 0.0        |

## PARK MILLAGE FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Harris Nature Center**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This activity offers environmental activities, outdoor recreation opportunities and special events focusing on protecting, promoting and interpreting our environment. The Nature Center is open to the public 40 hours per week plus special outreach programs, events, and building rentals. The Director of Parks & Recreation oversees this activity.

| <b>EXPENDITURE SUMMARY</b>    |                       |                                |                                   |                    |
|-------------------------------|-----------------------|--------------------------------|-----------------------------------|--------------------|
| <u>Account Classification</u> | 2019<br><u>Actual</u> | 2020 Original<br><u>Budget</u> | 2020<br>Projected<br><u>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$178,741             | \$169,940                      | \$113,615                         | \$136,955          |
| Operating Costs               | 24,155                | 26,400                         | 22,900                            | 23,000             |
| Outside Services              | 3,444                 | 7,000                          | 7,000                             | 9,000              |
| Capital Items                 | 1,027                 | 0                              | 0                                 | 0                  |
|                               | <u>\$207,368</u>      | <u>\$203,340</u>               | <u>\$143,515</u>                  | <u>\$168,955</u>   |

Personnel Costs: Vacancy in Sr. Park Naturalist from retirement, replaced with Park Naturalist.

Operating Costs: Materials and supplies for the Nature Center.

Outside Services: Maintenance contracts.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Sr. Park Naturalist      | 1.0         | 0.0         | 0.0         |
| Park Naturalist          | 1.0         | 2.0         | 2.0         |
|                          | 2.0         | 2.0         | 2.0         |
| Interns - part time      | 6.0         | 6.0         | 6.0         |

# PARK MILLAGE FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Maintenance**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This activity is responsible for maintenance of approximately 500 acres of Park Millage park land. This division is under the supervision of the Facilities Superintendent, reporting directly to the Director of Parks & Recreation.

| <b>EXPENDITURE SUMMARY</b>    |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2018<br/>Actual</u> | <u>2019 Original<br/>Budget</u> | <u>2019<br/>Projected<br/>Total</u> | <u>2020 Budget</u> |
| Personnel Costs               | \$214,494              | \$239,770                       | \$210,010                           | \$242,775          |
| Operating Costs               | 24,217                 | 50,500                          | 49,650                              | 51,950             |
| Outside Services              | 15,255                 | 37,000                          | 17,000                              | 42,000             |
| Equipment Rental              | 52,795                 | 58,500                          | 58,500                              | 75,175             |
| Capital Items                 | 678                    | 6,000                           | 6,000                               | 2,500              |
|                               | <u>\$307,439</u>       | <u>\$391,770</u>                | <u>\$341,160</u>                    | <u>\$414,400</u>   |

Personnel Costs: No change in staffing for 2020

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Equipment purchases and drain assessment.

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2020</u> |
| Facilities Superintendent | 0.15        | 0.15        | 0.15        |
| Utility Worker            | 3.0         | 3.0         | 3.0         |
|                           | 3.15        | 3.15        | 3.15        |
| Seasonal Worker           | 0.0         | 0.0         | 0.0         |

# PARK MILLAGE FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Development**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This activity funds renovation and development of all Township parks.

| <b>EXPENDITURE SUMMARY</b>    |                         |                                     |                                     |                         |
|-------------------------------|-------------------------|-------------------------------------|-------------------------------------|-------------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u>  | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u>      |
| Capital Items                 | <u>466,287</u>          | <u>500,000</u>                      | <u>2,700,000</u>                    | <u>135,000</u>          |
|                               | <u><u>\$466,287</u></u> | <u><u>\$500,000</u></u>             | <u><u>\$2,700,000</u></u>           | <u><u>\$135,000</u></u> |

Capital Items: Marketplace on the Green, Large dog park, shade structure for pickle ball, parking lot expansion for North Meridian and Central Park South, tables, grills, benches, bike racks, kiosks

| <b>PERSONNEL SUMMARY</b>                         |
|--|
| (See Park Millage Parks Administration activity) |

## PARK RESTRICTED/DESIGNATED FUND

**Narrative:** These funds are designed for special purposes for Meridian Township park activities. The Director of Parks & Recreation oversees these funds.

| <b>REVENUE SUMMARY</b>        |             |                  |                      |                 |                    |
|-------------------------------|-------------|------------------|----------------------|-----------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>    | <u>2020 Original</u> | <u>2020</u>     | <u>2021 Budget</u> |
|                               |             |                  | Budget               | Projected       |                    |
|                               |             |                  |                      | Total           |                    |
| Grant Revenue                 |             | \$0              | \$0                  |                 |                    |
| Interest                      |             | \$6,336          | \$3,000              | \$1,000         | \$1,000            |
| Market Revenue                |             | 34,447           | 40,000               | 27,000          | 42,000             |
| Donations/Park Revenue        |             | 69,213           | 55,100               | 1,860           | 50,000             |
|                               |             | <u>\$109,995</u> | <u>\$98,100</u>      | <u>\$29,860</u> | <u>\$93,000</u>    |

**Market Revenues:** Farmers' Market administered by the Department of Parks & Recreation with the daily operations overseen by the Market Manager. Revenues are generated through stall rental fees from vendors.

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                  |
|--|------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$124,453        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>(18,105)</u>  |
| Estimated Available Fund Balance as of December 31, 2020 | 106,348          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>400</u>       |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$106,748</u> |

| <b>EXPENDITURE SUMMARY</b>    |             |                  |                      |                 |                    |
|-------------------------------|-------------|------------------|----------------------|-----------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>    | <u>2020 Original</u> | <u>2020</u>     | <u>2021 Budget</u> |
|                               |             |                  | Budget               | Projected       |                    |
|                               |             |                  |                      | Total           |                    |
| Recreation Grant Expense      |             | \$0              | \$0                  |                 |                    |
| Market Expense                |             | 106,431          | 41,275               | 37,965          | 39,100             |
| Recreation Expense            |             | 0                | 3,300                | 10,000          | 3,500              |
| Celebrate Downtown Expense    |             | 48,937           | 51,000               | 0               | 50,000             |
| Park Development              |             | 11,421           |                      |                 |                    |
| Transfer Out                  |             | 75,000           | 0                    | 0               | 0                  |
|                               |             | <u>\$241,789</u> | <u>\$95,575</u>      | <u>\$47,965</u> | <u>\$92,600</u>    |

**Market Expense:** Market Manager stipend, advertising expenses and relocation expense.

**Recreation Expense:** Recreation programs.

**Park Development:** Park and Field Improvements.

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Recreation Staff-Summer* | 2.0         | 2.0         | 2.0         |

\* Tentative - Staffing dependent on grant/donations revenue received.

## NANCY MOORE - PARK BEAUTIFICATION FUND

**Narrative:** The Nancy Moore - Park Beautification Fund was created in honor of Nancy Moore, a long-time Park Commissioner, after her death in 1993. Funds in this account are reserved for use on projects that beautify Meridian Township parks. The Director of Parks & Recreation oversees this fund.

| <b>REVENUE SUMMARY</b>        |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Donations/Other               | \$0                | \$0                         |                             |                    |
| Interest                      | 209                | 0                           |                             |                    |
|                               | <u>\$209</u>       | <u>\$0</u>                  | <u>\$0</u>                  | <u>\$0</u>         |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                   |
|--|-------------------|
| Fund Balance as of December 31, 2020 (per audit)         | \$0               |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>0</u>          |
| Estimated Available Fund Balance as of December 31, 2020 | 0                 |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>0</u>          |
| Estimated Available Fund Balance as of December 31, 2021 | <u><u>\$0</u></u> |

| <b>EXPENDITURE SUMMARY</b>    |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Park Beautification           | \$13,150           | \$0                         |                             |                    |
|                               | <u>\$13,150</u>    | <u>\$0</u>                  | <u></u>                     | <u></u>            |

Park Beautification: Plantings and garden restorations in parks.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |



## FIRE RESTRICTED/DESIGNATED FUND

**Narrative:** The Fire Chief oversees this fund. It is used to account for restricted gifts and grants. No budgeted activity for 2020.

| <b>REVENUE SUMMARY</b>        |             |               |                                 |                                     |                    |
|-------------------------------|-------------|---------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Grant Revenue                 |             | \$0           | \$0                             | \$0                                 | \$0                |
| Interest                      |             | 119           | 50                              | 30                                  | 30                 |
| Donations                     |             | 25            | 0                               | 50                                  | 0                  |
| Operating Transfers In        |             | 0             | 0                               | 0                                   | 0                  |
|                               |             | <u>\$144</u>  | <u>\$50</u>                     | <u>\$80</u>                         | <u>\$30</u>        |

**Donations:** Funds donated by individuals and other organizations for specified purposes.

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                       |
|--|-----------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$5,010               |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>80</u>             |
| Estimated Available Fund Balance as of December 31, 2020 | 5,090                 |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>30</u>             |
| Estimated Available Fund Balance as of December 31, 2021 | <u><u>\$5,120</u></u> |

| <b>EXPENDITURE SUMMARY</b>    |             |                |                                 |                                     |                    |
|-------------------------------|-------------|----------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>  | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Miscellaneous                 |             | \$592          | \$0                             | \$0                                 | \$0                |
| Capital Items                 |             | <u>\$4,209</u> | <u>\$0</u>                      | <u>\$0</u>                          | <u>\$0</u>         |
|                               |             | <u>\$4,801</u> | <u>\$0</u>                      | <u>\$0</u>                          | <u>\$0</u>         |

**Capital Items:** None planned for 2020.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## LIBRARY RESTRICTED FUND

**Narrative:** This fund is used to account for donations for improvements to the local libraries. No budgeted activity for 2020.

| <b>REVENUE SUMMARY</b>        |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Interest                      | 228                    | 50                              | 60                                  | 50                 |
|                               | <u>\$228</u>           | <u>\$50</u>                     | <u>\$60</u>                         | <u>\$50</u>        |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                 |
|--|-----------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$13,472        |
| Anticipated Operating Surplus (Deficit) for 2019         | <u>60</u>       |
| Estimated Available Fund Balance as of December 31, 2019 | 13,532          |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>50</u>       |
| Estimated Available Fund Balance as of December 31, 2020 | <u>\$13,582</u> |

| <b>EXPENDITURE SUMMARY</b>    |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Capital Items                 | 0                      | 0                               | 0                                   | 0                  |
|                               | <u>\$0</u>             | <u>\$0</u>                      | <u>\$0</u>                          | <u>\$0</u>         |

Capital Items: None planned for 2020.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## POLICE RESTRICTED/DESIGNATED FUND

**Narrative:** The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

| <b>REVENUE SUMMARY</b>        |                 |                            |                            |                 |
|-------------------------------|-----------------|----------------------------|----------------------------|-----------------|
| <u>Account Classification</u> | 2018<br>Actual  | 2019<br>Original<br>Budget | 2019<br>Projected<br>Total | 2020<br>Budget  |
| Grant Revenue                 | \$1,636         | \$8,000                    | \$25,757                   | \$5,000         |
| Interest                      | 1,444           | 500                        | 500                        | 300             |
| Forfeiture Revenue            | 23,899          | 5,000                      | 10,000                     | 5,000           |
| Donations                     | 10,167          | 5,000                      | 1,350                      | 0               |
| Training Fund PA 302          | <u>6,407</u>    | <u>7,000</u>               | <u>7,000</u>               | <u>7,000</u>    |
|                               | <u>\$43,553</u> | <u>\$25,500</u>            | <u>\$44,607</u>            | <u>\$17,300</u> |

**Grant Revenue:** Grant revenue to cover 50% of the cost of bullet proof vests.

**Forfeiture Revenue:** Money from the confiscation or sale of forfeited property and cash.

**Donations:** Funds donated by individuals or organizations for specified purposes.

**Training Fund PA 302:** Funds from the State of Michigan based on the State funding formula.

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                 |
|--|-----------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$89,473        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>(4,450)</u>  |
| Estimated Available Fund Balance as of December 31, 2020 | 85,023          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>300</u>      |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$85,323</u> |

| <b>EXPENDITURE SUMMARY</b>          |                 |                            |                            |                 |
|-------------------------------------|-----------------|----------------------------|----------------------------|-----------------|
| <u>Account Classification</u>       | 2018<br>Actual  | 2019<br>Original<br>Budget | 2019<br>Projected<br>Total | 2020<br>Budget  |
| Operating Supplies - Forfeiture     | \$0             | \$0                        |                            |                 |
| Operating Supplies - Victims Rights | 0               | 0                          |                            |                 |
| Operating costs                     | 6,320           | 8,000                      | 25,757                     | 10,000          |
| Training Fund PA 302                | 6,705           | 7,000                      | 7,000                      | 7,000           |
| Children's Christmas Party          | 14,540          | 5,000                      | 1,300                      | 0               |
| Capital Items                       | <u>0</u>        | <u>15,000</u>              | <u>15,000</u>              | <u>0</u>        |
|                                     | <u>\$27,565</u> | <u>\$35,000</u>            | <u>\$49,057</u>            | <u>\$17,000</u> |

**Operating Supplies - Forfeiture:** Supplies to enhance law enforcement services.

**Operating Costs:** Includes the 50% of the cost of replacement bullet proof vests.

**Training Fund PA 302:** Restricted funds for law enforcement training.

**Children's Christmas Party:** Money is raised through donations to pay for the annual party.

**Capital Items:** Canine

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## LAW ENFORCEMENT GRANTS FUND

**Narrative:** This fund accounts for federal and state grants received for law enforcement programs. The Police Chief oversees this fund. The Office of Highway Safety Planning funds programs that reimburse salaries and benefits associated with the Michigan Safe Community Grant.

| <b>REVENUE SUMMARY</b>        |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Interest                      | \$1,329            | \$500                       | \$400                       | \$200              |
| Grants                        | 839                | 0                           |                             |                    |
|                               | <u>\$2,168</u>     | <u>\$500</u>                | <u>\$400</u>                | <u>\$200</u>       |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                 |
|--|-----------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$76,045        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>400</u>      |
| Estimated Available Fund Balance as of December 31, 2020 | 76,445          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>200</u>      |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$76,645</u> |

| <b>EXPENDITURE SUMMARY</b>    |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Grant expenditures            | \$0                | \$0                         | \$0                         | \$0                |
| Capital Items                 | <u>0</u>           | <u>0</u>                    | <u>0</u>                    | <u>0</u>           |
|                               | <u>\$0</u>         | <u>\$0</u>                  | <u>\$0</u>                  | <u>\$0</u>         |

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## CABLE TV FUND

**Narrative:** The highest priority of the Communications Department is to provide residents with an increased access to transparency in governance with relevant information and in a timely fashion. A diverse means of methods through the utilization of current and best communication practices is used to provide information to residents and neighboring municipalities. An advisory board, the Cable Communications Commission, approves operating policies and makes recommendations concerning fiscal matters to the Township Board. Operating funds are primarily generated from franchise fees and peg fees derived from cable service providers according to Public Act 480.

| <b>REVENUE SUMMARY</b>        |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Franchise Fees-Cable TV       | \$628,331          | \$0                         |                             |                    |
| PEG Fees                      | 131,475            | 0                           |                             |                    |
| Miscellaneous Revenue         | 3,964              | 0                           |                             |                    |
| Donations/Agency Fees         | 485                | 0                           |                             |                    |
| Interest                      | 2,856              | 0                           | 900                         | 100                |
| Grant Revenue                 | 1,600              | 0                           |                             |                    |
| Operating Transfers In        | 0                  | 0                           |                             |                    |
|                               | <u>\$768,711</u>   | <u>\$0</u>                  | <u>\$900</u>                | <u>\$100</u>       |

Franchise Fees - Cable TV: Moved to General Fund

PEG Fees: Moved to General Fund

| <b>STATEMENT OF FUND BALANCE</b>                         |                     |                   |
|--|---------------------|-------------------|
|  | <u>Nonspendable</u> | <u>Restricted</u> |
| Fund Balance as of December 31, 2019 (per audit)         | \$6,370             | \$290,098         |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>(6,370)</u>      | <u>(68,205)</u>   |
| Estimated Available Fund Balance as of December 31, 2020 | 0                   | 221,893           |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>0</u>            | <u>100</u>        |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$0</u>          | <u>\$221,993</u>  |

**CABLE TV FUND**

| <b>EXPENDITURE SUMMARY</b>    |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$492,666          | \$81,310                    | \$75,475                    | \$0                |
| Operating Costs               | 187,089            | 0                           | 0                           | 0                  |
| Outside Services              | 62,882             | 50,000                      | 0                           | 0                  |
| Equipment Rental              | 0                  | 0                           | 0                           | 0                  |
| Capital Items                 | 26,563             | 0                           | 0                           | 0                  |
|                               | <u>\$769,200</u>   | <u>\$131,310</u>            | <u>\$75,475</u>             | <u>\$0</u>         |

**PERSONNEL SUMMARY**

(Not Applicable)

## COMMUNITY NEEDS FUND

**Narrative:** The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

| <b>REVENUE SUMMARY</b>        |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Donations                     | \$22,817               | \$7,500                         | \$82,000                            | \$10,000           |
| Redi-Ride                     | \$1,829                | \$200                           | \$1,000                             | \$200              |
| Interest                      | 237                    | 50                              | 150                                 | 50                 |
|                               | <u>\$24,883</u>        | <u>\$7,750</u>                  | <u>\$83,150</u>                     | <u>\$10,250</u>    |

| <b>STATEMENT OF RESTRICTED FUND BALANCE</b>              |                 |
|--|-----------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$23,888        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>62,000</u>   |
| Estimated Available Fund Balance as of December 31, 2020 | 85,888          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>50</u>       |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$85,938</u> |

| <b>EXPENDITURE SUMMARY</b>    |                        |                                 |                                     |                    |
|-------------------------------|------------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Emergency Fund                | \$17,361               | \$7,500                         | \$20,000                            | \$10,000           |
| Redi-Ride                     | \$1,800                | \$1,000                         | \$1,000                             | \$200              |
| Operating Supplies            | 0                      | 0                               | 0                                   | 0                  |
| Special Events                | 631                    | 0                               | 150                                 | 0                  |
|                               | <u>\$19,791</u>        | <u>\$8,500</u>                  | <u>\$21,150</u>                     | <u>\$10,200</u>    |

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## FIRE STATION DEBT RETIREMENT FUND

**Narrative:** In November 2012, voters approved the issuance of \$3,500,000 in general obligation unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable in a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$0.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds. Millage collections began in 2014.

| <b>REVENUE SUMMARY</b>        |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Millage Collections           | \$350,733          | \$361,600                   | \$363,105                   | \$372,100          |
| Interest                      | <u>5,327</u>       | <u>2,000</u>                | <u>2,000</u>                | <u>1,000</u>       |
|                               | <u>\$356,060</u>   | <u>\$363,600</u>            | <u>\$9,000</u>              | <u>\$373,100</u>   |

| <b>STATEMENT OF ASSIGNED FUND BALANCE</b>                  |                  |
|--|------------------|
| Fund Balance (Deficit) as of December 31, 2019 (per audit) | \$290,780        |
| Anticipated Operating Surplus (Deficit) for 2020           | <u>(264,405)</u> |
| Estimated Available Fund Balance as of December 31, 2020   | 26,375           |
| Anticipated Operating Surplus (Deficit) for 2021           | <u>98,510</u>    |
| Estimated Available Fund Balance as of December 31, 2021   | <u>\$124,885</u> |

| <b>EXPENDITURE SUMMARY</b>    |                    |                             |                             |                    |
|-------------------------------|--------------------|-----------------------------|-----------------------------|--------------------|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |
| Debt Service - Principal      | \$220,000          | \$225,000                   | \$225,000                   | \$230,000          |
| Debt Service - Interest       | <u>51,468</u>      | <u>48,405</u>               | <u>48,405</u>               | <u>44,590</u>      |
|                               | <u>\$271,468</u>   | <u>\$273,405</u>            | <u>\$273,405</u>            | <u>\$274,590</u>   |

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |



## TOWNSHIP IMPROVEMENT REVOLVING FUND

**Narrative:** This fund is used to account for public improvement projects paid in advance and reimbursed through special assessments.

| <b>REVENUE SUMMARY</b>         |                  |                         |                            |                  |
|--------------------------------|------------------|-------------------------|----------------------------|------------------|
| <u>Account Classification</u>  | 2019<br>Actual   | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
| Interest                       | \$18,269         | \$10,000                | \$9,000                    | \$9,000          |
| Interest - Special Assessments | 12,790           | 10,000                  | 10,700                     | 10,500           |
| Special Assessments            | 144,416          | 150,000                 | 140,000                    | 140,000          |
| Miscellaneous                  | <u>0</u>         | <u>0</u>                | <u>1,500</u>               | <u>0</u>         |
|                                | <u>\$175,475</u> | <u>\$170,000</u>        | <u>\$161,200</u>           | <u>\$159,500</u> |

| <b>STATEMENT OF ASSIGNED FUND BALANCE</b>                |                    |
|--|--------------------|
| Fund Balance as of December 31, 2019 (per audit)         | \$1,003,304        |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>56,200</u>      |
| Estimated Available Fund Balance as of December 31, 2020 | 1,059,504          |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>94,500</u>      |
| Estimated Available Fund Balance as of December 31, 2021 | <u>\$1,154,004</u> |

| <b>EXPENDITURE SUMMARY</b>    |                  |                         |                            |                 |
|-------------------------------|------------------|-------------------------|----------------------------|-----------------|
| <u>Account Classification</u> | 2019<br>Actual   | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget     |
| Construction/Improvements     | <u>\$127,756</u> | <u>\$120,000</u>        | <u>\$105,000</u>           | <u>\$65,000</u> |
|                               | <u>\$127,756</u> | <u>\$120,000</u>        | <u>\$105,000</u>           | <u>\$65,000</u> |

Construction/Improvements: Lake Lansing Watershed and sidewalk repair

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## Road Construction Debt

**Narrative:** In August 2019, voters approved the issuance of \$35,000,000 in general obligation unlimited tax bonds for the purpose of repairing the local roads. The bonds will be issued in 3 separate issuances over the next 10 years. The estimated average millage rate to retire the bonds is 0.19429 mill (\$0.19429 per \$1,000 of taxable value).

| <b>REVENUE SUMMARY</b>        |             |                |                                 |                                     |                    |
|-------------------------------|-------------|----------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>  | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Millage Collections           |             | \$0            | \$3,514,000                     | \$3,518,000                         | \$3,619,000        |
| Interest                      |             | 1,953          | 30,000                          | 16,000                              | 15,000             |
|                               |             | <u>\$1,953</u> | <u>\$3,544,000</u>              | <u>\$9,000</u>                      | <u>\$3,634,000</u> |

| <b>STATEMENT OF ASSIGNED FUND BALANCE</b>                  |                            |
|--|----------------------------|
| Fund Balance (Deficit) as of December 31, 2019 (per audit) | \$882,435                  |
| Anticipated Operating Surplus (Deficit) for 2020           | <u>(3,522,000)</u>         |
| Estimated Available Fund Balance as of December 31, 2020   | (2,639,565)                |
| Anticipated Operating Surplus (Deficit) for 2021           | <u>66,500</u>              |
| Estimated Available Fund Balance as of December 31, 2021   | <u><u>-\$2,573,065</u></u> |

| <b>EXPENDITURE SUMMARY</b>    |             |               |                                 |                                     |                    |
|-------------------------------|-------------|---------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u> | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Debt Service - Principal      |             | \$0           | \$3,305,000                     | \$3,050,000                         | \$3,165,000        |
| Debt Service - Interest       |             | 0             | 235,175                         | 481,000                             | 402,500            |
|                               |             | <u>\$0</u>    | <u>\$3,540,175</u>              | <u>\$3,531,000</u>                  | <u>\$3,567,500</u> |

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

# PUBLIC WORKS AND ENGINEERING FUNDS COMBINED STATEMENT

| <b>REVENUE SUMMARY</b>         |                     |                             |                             |                     |
|--------------------------------|---------------------|-----------------------------|-----------------------------|---------------------|
| <u>ACTIVITY</u>                | <u>2019 Actual</u>  | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u>  |
| <b>REVENUES</b>                |                     |                             |                             |                     |
| <b>CHARGES FOR SERVICES</b>    |                     |                             |                             |                     |
| Water Fund                     | \$6,130,996         | \$6,268,000                 | \$6,278,000                 | \$6,395,000         |
| Sewer Fund                     | <u>5,893,261</u>    | <u>6,174,050</u>            | <u>6,192,550</u>            | <u>7,374,850</u>    |
| Total Charges for Services     | 12,024,257          | 12,442,050                  | 12,470,550                  | 13,769,850          |
| <b>OTHER REVENUES</b>          |                     |                             |                             |                     |
| Water Fund                     | 474,460             | 65,200                      | 60,300                      | 50,300              |
| Sewer Fund                     | <u>11,504</u>       | <u>5,500</u>                | <u>9,200</u>                | <u>9,000</u>        |
| Total Other Revenues           | 485,964             | 70,700                      | 69,500                      | 59,300              |
| <b>OTHER FINANCING SOURCES</b> |                     |                             |                             |                     |
| Water Fund                     | 154,081             | 0                           | 0                           | 0                   |
| Sewer Fund                     | <u>0</u>            | <u>0</u>                    | <u>0</u>                    | <u>0</u>            |
| Total Other Financing Sources  | <u>154,081</u>      | <u>0</u>                    | <u>0</u>                    | <u>0</u>            |
| <b>TOTAL REVENUES</b>          | <u>\$12,664,302</u> | <u>\$12,512,750</u>         | <u>\$12,540,050</u>         | <u>\$13,829,150</u> |

| <b>EXPENSE SUMMARY</b> |                     |                             |                             |                     |
|------------------------|---------------------|-----------------------------|-----------------------------|---------------------|
| <u>ACTIVITY</u>        | <u>2019 Actual</u>  | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u>  |
| Water Fund             | \$5,910,553         | \$6,337,260                 | \$6,244,285                 | \$6,432,025         |
| Sewer Fund             | <u>4,364,045</u>    | <u>6,136,800</u>            | <u>6,199,580</u>            | <u>6,937,430</u>    |
| <b>TOTAL EXPENSES</b>  | <u>\$10,274,598</u> | <u>\$12,474,060</u>         | <u>\$12,443,865</u>         | <u>\$13,369,455</u> |

# WATER FUND Summary

| <b>REVENUE SUMMARY</b>         |                  |                           |                           |                           |                           |
|--------------------------------|------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>ACTIVITY</b>                | 2019             | Actual                    | 2020 Original<br>Budget   | 2020 Projected<br>Total   | 2021<br>Budget            |
| <b>CHARGES FOR SERVICES</b>    |                  |                           |                           |                           |                           |
| Water Sales                    | \$5,676,985      |                           | \$5,850,000               | \$5,850,000               | \$5,952,000               |
| Billing Charges                | 139,382          |                           | 138,000                   | 138,000                   | 138,000                   |
| Water Penalties                | 33,713           |                           | 30,000                    | 10,000                    | 30,000                    |
| Customer Installation          | 91,022           |                           | 70,000                    | 70,000                    | 70,000                    |
| Water Benefits                 | 4,769            |                           | 20,000                    | 20,000                    | 20,000                    |
| Connection Fees                | 134,449          |                           | 120,000                   | 120,000                   | 120,000                   |
| Engineering & Inspection Fees  | 50,676           |                           | 40,000                    | 70,000                    | 65,000                    |
| Total Charges for Services     | <u>6,130,996</u> |                           | <u>6,268,000</u>          | <u>6,278,000</u>          | <u>6,395,000</u>          |
| <b>OTHER REVENUES</b>          |                  |                           |                           |                           |                           |
| Rental Income                  |                  | 27,181                    | 27,000                    | 28,100                    | 28,100                    |
| Interest                       |                  | 46,173                    | 25,000                    | 15,000                    | 5,000                     |
| Miscellaneous                  |                  | 401,107                   | 13,200                    | 17,200                    | 17,200                    |
| Total Other Revenues           |                  | <u>474,460</u>            | <u>65,200</u>             | <u>60,300</u>             | <u>50,300</u>             |
| <b>OTHER FINANCING SOURCES</b> |                  |                           |                           |                           |                           |
| Transfers In                   |                  | 0                         | 0                         | 0                         | 0                         |
| Capital Contributions          |                  | 154,081                   | 0                         | 0                         | 0                         |
| Total Other Financing Sources  |                  | <u>154,081</u>            | <u>0</u>                  | <u>0</u>                  | <u>0</u>                  |
| <b>TOTAL REVENUES</b>          |                  | <u><u>\$6,759,537</u></u> | <u><u>\$6,333,200</u></u> | <u><u>\$6,338,300</u></u> | <u><u>\$6,445,300</u></u> |

Water Sales: Water sales revenue is based on 2020 rates of \$4.96/1000 gal, compared to \$4.77 in 2020. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2020 charge of \$5.00 per bill stays the same as 2020.

| <b>EXPENSE SUMMARY</b>         |      |                           |                           |                           |                           |
|--------------------------------|------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>ACTIVITY</b>                | 2019 | Actual                    | 2020 Original<br>Budget   | 2020 Projected<br>Total   | 2021<br>Budget            |
| Administration                 |      | \$1,426,605               | \$708,960                 | \$712,790                 | \$722,180                 |
| Engineering                    |      | 245,705                   | 265,580                   | 264,225                   | 285,020                   |
| Water Supply                   |      | 3,186,269                 | 3,252,400                 | 3,281,500                 | 3,400,000                 |
| Water Distribution Maintenance |      | 1,168,453                 | 1,445,320                 | 1,470,770                 | 1,554,825                 |
| Pension                        |      | (110,550)                 | 0                         | 0                         | 0                         |
| Capital Outlay                 |      | -5,930                    | 665,000                   | 515,000                   | 470,000                   |
| <b>TOTAL EXPENSES</b>          |      | <u><u>\$5,910,553</u></u> | <u><u>\$6,337,260</u></u> | <u><u>\$6,244,285</u></u> | <u><u>\$6,432,025</u></u> |

## WATER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Administration**

**FUNCTION:**  
**Public Works**

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

| <b>BUDGET SUMMARY</b>         |             |                           |                                     |                                     |                         |
|-------------------------------|-------------|---------------------------|-------------------------------------|-------------------------------------|-------------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>             | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021<br/>Budget</u>  |
| Personnel Costs               |             | \$108,259                 | \$114,660                           | \$115,690                           | \$119,080               |
| Operating Costs               |             | 40,745                    | 57,300                              | 57,100                              | 62,100                  |
| Outside Services              |             | 14,607                    | 12,000                              | 15,000                              | 16,000                  |
| Equipment Rental              |             | 0                         | 0                                   |                                     |                         |
| Administrative                |             | 525,000                   | 525,000                             | 525,000                             | 525,000                 |
| Depreciation                  |             | 737,994                   | 0                                   |                                     |                         |
| Capital Items                 |             | 0                         | 0                                   |                                     |                         |
| <b>TOTAL</b>                  |             | <u><u>\$1,426,605</u></u> | <u><u>\$708,960</u></u>             | <u><u>\$712,790</u></u>             | <u><u>\$722,180</u></u> |

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for Administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>      |             |             |             |
|-------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>         | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Asst. Twp. Mgr. & Dir of P.W. | 0.5         | 0.5         | 0.5         |
| Administrative Assistant II   | 0.5         | 0.5         | 0.5         |
| Total                         | 1.0         | 1.0         | 1.0         |

## WATER FUND

**DEPARTMENT:**  
**Public Works and Engineering -  
 Engineering**

**FUNCTION:**  
**Public Works**

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private developments for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

| <b>BUDGET SUMMARY</b>         |                        |                                     |                                     |                        |
|-------------------------------|------------------------|-------------------------------------|-------------------------------------|------------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021<br/>Budget</u> |
| Personnel Costs               | \$230,680              | \$246,430                           | \$245,575                           | \$265,585              |
| Operating Costs               | 1,430                  | 3,900                               | 3,900                               | 4,100                  |
| Outside Services              | 30                     | 500                                 | 0                                   | 0                      |
| Equipment Rental              | 13,565                 | 14,750                              | 14,750                              | 15,335                 |
| Capital Items                 | <u>0</u>               | <u>0</u>                            |                                     |                        |
|                               | <u>\$245,705</u>       | <u>\$265,580</u>                    | <u>\$264,225</u>                    | <u>\$285,020</u>       |

Personnel Costs: No staffing changes fro 2021

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>   |             |             |             |
|----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>      | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Chief Engineer             | 0.5         | 0.5         | 0.5         |
| Sr. Project Engineer       | 0.5         | 0.5         | 0.5         |
| DPW Records Manager        | 0.5         | 0.5         | 0.5         |
| GIS Specialist             | 0.3         | 0.3         | 0.3         |
| Engineering Tech           | 1.0         | 1.0         | 1.0         |
| Administrative Assistant I | <u>0.5</u>  | <u>0.0</u>  | <u>0.0</u>  |
|                            | 3.3         | 2.8         | 2.8         |
| Engineering Aide           | 0.0         | 0.0         | 0.0         |
| Intern                     | 0.50        | 0.50        | 0.50        |

# WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Water Supply

**CLASSIFICATION:**  
**Public Works**

Activity Description:

Meridian Township purchases treated water from the Board of Water and Light as well as the East Lansing-Meridian Water and Sewer Authority (which operates the treatment plant and well fields as a separate corporation). The Deputy Township Manager/Director of Public Works is a member of the Authority Board.

| <b>BUDGET SUMMARY</b>         |                           |                                     |                                     |                           |
|-------------------------------|---------------------------|-------------------------------------|-------------------------------------|---------------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u>    | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021<br/>Budget</u>    |
| Operating Costs               | \$0                       | \$2,400                             | \$0                                 | \$0                       |
| Outside Services              | <u>3,186,269</u>          | <u>3,250,000</u>                    | <u>3,281,500</u>                    | <u>3,400,000</u>          |
|                               | <u><u>\$3,186,269</u></u> | <u><u>\$3,252,400</u></u>           | <u><u>\$3,281,500</u></u>           | <u><u>\$3,400,000</u></u> |

Outside Services: Cost of water from East Lansing Water Sewer Authority and Lansing Board of Water & Light.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |

# WATER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Water Maintenance**

**CLASSIFICATION:**  
**Public Works**

Activity Description:

The Water Distribution Maintenance activity oversees the maintenance of the Township's water system which includes two 0.5 million gallon water towers, a booster station, over 165 miles of water mains, 1,900 fire hydrants, and 13,700 meters and services. Maintenance personnel are responsible for emergency repairs to the water system and coordinate with other public safety offices during times of need. This activity is under the supervision of the Deputy Township Manager/Director of Public Works.

| <b>BUDGET SUMMARY</b>         |                    |               |                                     |                                     |                        |
|-------------------------------|--------------------|---------------|-------------------------------------|-------------------------------------|------------------------|
| <u>Account Classification</u> | <u>2019</u>        | <u>Actual</u> | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021<br/>Budget</u> |
| Personnel Costs               | \$633,620          |               | \$639,720                           | \$665,070                           | \$793,855              |
| Operating Costs               | 148,411            |               | 174,700                             | 174,800                             | 173,350                |
| Outside Services              | 149,321            |               | 125,000                             | 125,000                             | 100,000                |
| Equipment Rental              | 179,065            |               | 178,900                             | 178,900                             | 162,620                |
| Customer Install-Water Meters | 48,876             |               | 300,000                             | 300,000                             | 300,000                |
| Capital Items                 | 9,161              |               | 27,000                              | 27,000                              | 25,000                 |
|                               | <u>\$1,168,453</u> |               | <u>\$1,445,320</u>                  | <u>\$1,470,770</u>                  | <u>\$1,554,825</u>     |

Personnel Costs: Includes a 2% wage increase and no staffing changes in 2021.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools

| <b>PERSONNEL SUMMARY</b> |             |             |             |
|--------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>    | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Facilities Manager       |             |             | 0.25        |
| Lead Worker              | 1.0         | 1.0         | 1.0         |
| Utility Worker           | 7.0         | 7.0         | 8.0         |
|                          | <u>8.0</u>  | <u>8.0</u>  | <u>9.25</u> |
| Seasonal Staff           | 0.0         | 1.0         | 2.0         |



# WATER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Capital Outlay**

**FUNCTION:**  
**Public Works**

Activity Description:

These are major projects and special equipment used for the Water Fund.

| <b>BUDGET SUMMARY</b>         |                        |                                     |                                     |                         |
|-------------------------------|------------------------|-------------------------------------|-------------------------------------|-------------------------|
| <u>Account Classification</u> | <u>2019<br/>Actual</u> | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021<br/>Budget</u>  |
| Capital Items                 | <u>-5,930</u>          | <u>665,000</u>                      | <u>515,000</u>                      | <u>470,000</u>          |
|                               | <u><u>-\$5,930</u></u> | <u><u>\$665,000</u></u>             | <u><u>\$515,000</u></u>             | <u><u>\$470,000</u></u> |

Capital Items: Replace 16" watermain valves (\$280,000) and North Water Tower improvements (\$190,000).

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |

## SEWER FUND Summary

| <b>REVENUE SUMMARY</b>         |      |                    |                         |                            |                    |
|--------------------------------|------|--------------------|-------------------------|----------------------------|--------------------|
| <b>ACTIVITY</b>                | 2019 | Actual             | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021<br>Budget     |
| <b>CHARGES FOR SERVICES</b>    |      |                    |                         |                            |                    |
| Sewer Charges                  |      | \$5,432,168        | \$5,800,000             | \$5,800,000                | \$7,040,000        |
| Lift Station Fees              |      | 6,938              | 6,900                   | 6,900                      | 6,850              |
| Billing Charges                |      | 139,453            | 130,000                 | 135,000                    | 138,000            |
| Penalties                      |      | 36,399             | 35,000                  | 12,000                     | 20,000             |
| Sewer Benefits                 |      | 11,148             | 10,000                  | 10,000                     | 10,000             |
| Sewer Licenses/Inspections     |      | 3,400              | 5,150                   | 5,150                      | 5,000              |
| Connection Fees                |      | 194,119            | 150,000                 | 150,000                    | 100,000            |
| Charges for Services           |      | <u>69,636</u>      | <u>37,000</u>           | <u>73,500</u>              | <u>55,000</u>      |
| Total Charges for Services     |      | <u>5,893,261</u>   | <u>6,174,050</u>        | <u>6,192,550</u>           | <u>7,374,850</u>   |
| <b>OTHER REVENUES</b>          |      |                    |                         |                            |                    |
| Grant Revenue                  |      | 0                  | 0                       | 0                          | 0                  |
| Interest                       |      | 9,552              | 5,000                   | 8,000                      | 5,000              |
| Reimbursements                 |      | 0                  | 0                       | 0                          | 0                  |
| Miscellaneous                  |      | <u>1,952</u>       | <u>500</u>              | <u>1,200</u>               | <u>4,000</u>       |
| Total Other Revenues           |      | <u>11,504</u>      | <u>5,500</u>            | <u>9,200</u>               | <u>9,000</u>       |
| <b>OTHER FINANCING SOURCES</b> |      |                    |                         |                            |                    |
| Transfers In                   |      | 0                  | 0                       | 0                          | 0                  |
| Capital Contributions          |      | 0                  | 0                       | 0                          | 0                  |
| Total Other Financing Sources  |      | <u>0</u>           | <u>0</u>                | <u>0</u>                   | <u>0</u>           |
| <b>TOTAL REVENUES</b>          |      | <u>\$5,904,765</u> | <u>\$6,179,550</u>      | <u>\$6,201,750</u>         | <u>\$7,383,850</u> |

**Sewer Charges:** Sewer charges revenue is based on 2021 rates of \$6.31 per 1000 gallons of metered water, increased from \$5.84 per 1000 gallons in 2020. The estimate is conservative in relation to new customers and weather factors.

**Billing Charges:** Represents 50% of the cost of reading meters and processing utility bills. The 2021 charge of \$5.00 per bill stays the same as 2020.

| <b>EXPENSE SUMMARY</b>   |      |                    |                         |                            |                    |
|--------------------------|------|--------------------|-------------------------|----------------------------|--------------------|
| <b>ACTIVITY</b>          | 2019 | Actual             | 2020 Original<br>Budget | 2020<br>Projected<br>Total | 2021<br>Budget     |
| Administration           |      | \$994,438          | \$663,910               | \$673,785                  | \$682,860          |
| Engineering              |      | 249,920            | 304,025                 | 292,725                    | 313,775            |
| Sewage Treatment         |      | 1,555,960          | 3,500,000               | 3,500,000                  | 3,200,000          |
| Sewer System Maintenance |      | 1,319,153          | 915,365                 | 863,070                    | 935,795            |
| Capital Outlay           |      | 0                  | 500,000                 | 500,000                    | 555,000            |
| Pension                  |      | -72,896            | 0                       | 0                          | 0                  |
| Fixed Obligations        |      | <u>317,471</u>     | <u>253,500</u>          | <u>370,000</u>             | <u>1,250,000</u>   |
| <b>TOTAL EXPENSES</b>    |      | <u>\$4,364,045</u> | <u>\$6,136,800</u>      | <u>\$6,199,580</u>         | <u>\$6,937,430</u> |

## SEWER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Administration

**FUNCTION:**  
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

| <b>BUDGET SUMMARY</b>         |             |                  |                                     |                                     |                    |
|-------------------------------|-------------|------------------|-------------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>    | <u>2020<br/>Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Personnel Costs               | \$109,404   |                  | \$115,160                           | \$115,785                           | \$118,860          |
| Operating Costs               |             | 13,606           | 11,750                              | 16,000                              | 16,000             |
| Outside Services              |             | 14,607           | 12,000                              | 17,000                              | 23,000             |
| Equipment Rental              |             | 0                | 0                                   | 0                                   | 0                  |
| Administrative                |             | 525,000          | 525,000                             | 525,000                             | 525,000            |
| Depreciation                  |             | 331,821          | 0                                   | 0                                   | 0                  |
| Capital Items                 |             | 0                | 0                                   | 0                                   | 0                  |
| <b>TOTAL</b>                  |             | <u>\$994,438</u> | <u>\$663,910</u>                    | <u>\$673,785</u>                    | <u>\$682,860</u>   |

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives, rather than expensed at time of purchase.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>      |             |             |             |
|-------------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>         | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Asst. Twp. Mgr. & Dir of P.W. | 0.5         | 0.5         | 0.5         |
| Administrative Assistant II   | 0.5         | 0.5         | 0.5         |
|                               | <u>1.0</u>  | <u>1.0</u>  | <u>1.0</u>  |

## SEWER FUND

**DEPARTMENT**  
**Public Works Engineering -**  
**Engineering**

**FUNCTION:**  
**Public Works**

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private development for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

| <b>BUDGET SUMMARY</b>         |                  |                    |                    |                  |
|-------------------------------|------------------|--------------------|--------------------|------------------|
| <u>Account Classification</u> | <u>2019</u>      | <u>2020</u>        | <u>2020</u>        | <u>2021</u>      |
|                               | Actual           | Original<br>Budget | Projected<br>Total | Budget           |
| Personnel Costs               | \$243,957        | \$250,275          | \$243,975          | \$259,440        |
| Operating Costs               | 647              | 4,000              | 4,000              | 4,000            |
| Outside Services              | -8,248           | 35,000             | 30,000             | 35,000           |
| Equipment Rental              | 13,565           | 14,750             | 14,750             | 15,335           |
| Capital Items                 | <u>0</u>         | <u>0</u>           | <u>0</u>           | <u>0</u>         |
|                               | <u>\$249,920</u> | <u>\$304,025</u>   | <u>\$292,725</u>   | <u>\$313,775</u> |

Personnel Costs: No staffing changes for 2021

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2021.

| <b>PERSONNEL SUMMARY</b>   |             |             |             |
|----------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>      | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Chief Engineer             | 0.5         | 0.5         | 0.5         |
| Sr. Project Engineer       | 0.5         | 0.5         | 0.5         |
| DPW Records Manager        | 0.5         | 0.5         | 0.5         |
| GIS Specialist             | 0.3         | 0.3         | 0.6         |
| Engineering Tech           | 1.0         | 1.0         | 1.0         |
| Administrative Assistant I | <u>0.5</u>  | <u>0.0</u>  | <u>0.0</u>  |
|                            | 3.3         | 2.8         | 3.1         |
| Intern                     | 0.50        | 0.50        | 0.50        |

# SEWER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Sewage Treatment**

**CLASSIFICATION:**  
Public Works

Activity Description:

Meridian Township purchases sewage treatment services from the City of East Lansing, owner and operator of the treatment plant, paid on a monthly basis.

| <b>BUDGET SUMMARY</b>         |                    |               |                      |                    |                    |
|-------------------------------|--------------------|---------------|----------------------|--------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u>        | <u>Actual</u> | <u>2020 Original</u> | <u>2020</u>        | <u>2021</u>        |
|                               |                    |               | <u>Budget</u>        | <u>Projected</u>   | <u>Budget</u>      |
|                               |                    |               |                      | <u>Total</u>       |                    |
| Contractual Services          | <u>\$1,555,960</u> |               | <u>\$3,500,000</u>   | <u>\$3,500,000</u> | <u>\$3,200,000</u> |
|                               | <u>\$1,555,960</u> |               | <u>\$3,500,000</u>   | <u>\$3,500,000</u> | <u>\$3,200,000</u> |

Contractual Services: Estimated expenses by the East Lansing Waste Water Treatment Plant.

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

## SEWER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Sewer Maintenance

**CLASSIFICATION:**  
Public Works

Activity Description:

The Sewer System Maintenance activity operates and maintains the Township's sewer system which includes: 28 lift stations, over 150 miles of sanitary sewer, manhole and Township-owned storm sewers/catch basins and detention basins. Maintenance personnel are responsible for emergency repairs to the sewer system and coordinate with other public safety offices during times of need.

| <b>BUDGET SUMMARY</b>         |                    |                            |                            |                  |
|-------------------------------|--------------------|----------------------------|----------------------------|------------------|
| <u>Account Classification</u> | 2019<br>Actual     | 2020<br>Original<br>Budget | 2020<br>Projected<br>Total | 2021 Budget      |
| Personnel Costs               | \$320,107          | \$377,950                  | \$333,155                  | \$373,800        |
| Operating Costs               | 155,196            | 340,115                    | 332,615                    | 347,300          |
| Outside Services              | 61,745             | 70,000                     | 70,000                     | 70,000           |
| Equipment Rental              | 102,165            | 101,300                    | 101,300                    | 118,695          |
| Depreciation                  | 675,694            | 0                          | 0                          | 0                |
| Capital Items                 | 4,245              | 26,000                     | 26,000                     | 26,000           |
|                               | <u>\$1,319,153</u> | <u>\$915,365</u>           | <u>\$863,070</u>           | <u>\$935,795</u> |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes Utilities, operating supplies and costs for lift station repairs.

Outside Services: Root cleaning project, concrete/asphalt repairs, annual lift station cleaning, and generator maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools.

| <b>PERSONNEL SUMMARY</b> |      |      |      |
|--------------------------|------|------|------|
| <u>Position/Title</u>    | 2019 | 2019 | 2020 |
| Lead Worker              | 1.0  | 1.0  | 1.0  |
| Utility Worker           | 4.0  | 4.0  | 4.0  |
|                          | 5.0  | 5.0  | 5.0  |
| Seasonal Staff           | 0.0  | 0.0  | 0.0  |

# SEWER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Capital Outlay**

**CLASSIFICATION:**  
**Public Works**

Activity Description:

These are major projects and special equipment used for the Sewer Fund.

| <b>BUDGET SUMMARY</b>          |             |               |                      |                  |                  |
|--------------------------------|-------------|---------------|----------------------|------------------|------------------|
| <u>Account Classification</u>  | <u>2019</u> | <u>Actual</u> | <u>2020 Original</u> | <u>2020</u>      | <u>2021</u>      |
|                                |             |               | <u>Budget</u>        | <u>Projected</u> | <u>Budget</u>    |
|                                |             |               |                      | <u>Total</u>     |                  |
| Contractual Services           |             | \$0           | \$0                  | \$0              | \$0              |
| Contractual Services-Fed Grant |             | 0             | 0                    | 0                | 0                |
| Sanitary Sewer Construction    |             | 0             | 0                    | 0                | 0                |
| Capital Items                  |             | 0             | 500,000              | 500,000          | 555,000          |
|                                |             | <u>\$0</u>    | <u>\$500,000</u>     | <u>\$500,000</u> | <u>\$555,000</u> |

Contractual Services: None planned for 2021.

Sanitary Sewer Construction: None planned for 2021.

Capital Items: County Park North sewer rehabilitaion (\$500,000) and Whitehills Lake onsite backup generator (\$55,000).

| <b>PERSONNEL SUMMARY</b> |  |
|--------------------------|--|
| (Not Applicable)         |  |

# SEWER FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Fixed Obligations**

**CLASSIFICATION:**  
Public Works

Activity Description:

This section lists those debt obligations that are included in water and sewage usage rates. The cash flow for payments is budgeted; however, the payment is actually a reduction of the debt rather than an expense and is reflected as such during the audit process.

| <b>BUDGET SUMMARY</b>         |                         |                             |                             |                           |
|-------------------------------|-------------------------|-----------------------------|-----------------------------|---------------------------|
| <u>Account Classification</u> | <u>2019 Actual</u>      | <u>2020 Original Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u>        |
| Wastewater Optimization       | <u>\$317,471</u>        | <u>\$253,500</u>            | <u>\$370,000</u>            | <u>\$1,250,000</u>        |
|                               | <u><u>\$317,471</u></u> | <u><u>\$253,500</u></u>     | <u><u>\$370,000</u></u>     | <u><u>\$1,250,000</u></u> |

Wastewater optimization: Township share of improvements to the East Lansing Plant.

| <b>PERSONNEL SUMMARY</b> |
|--------------------------|
| (Not Applicable)         |



# MOTOR POOL

**Narrative:** The Motor Pool is responsible for all routine maintenance, emergency repairs, and purchase of new and replacement vehicles and major pieces of equipment in the Township's fleet. The Motor Pool vehicle and equipment fleet contains over 130 vehicles and major pieces of equipment with a cost over \$5.0 million. Maintenance personnel also oversee the record keeping and specifications of all vehicles and equipment. The Motor Pool Fund is managed directly by the Facilities Superintendent in the Department of Public Works and Engineering.

| <b>REVENUE SUMMARY</b>        |             |                    |                                 |                                     |                    |
|-------------------------------|-------------|--------------------|---------------------------------|-------------------------------------|--------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>      | <u>2020 Original<br/>Budget</u> | <u>2020<br/>Projected<br/>Total</u> | <u>2021 Budget</u> |
| Interest                      |             | \$18,042           | \$5,000                         | \$5,600                             | \$5,000            |
| Rentals                       |             | 1,363,190          | 1,500,320                       | 1,500,320                           | 1,401,320          |
| Reimbursements                |             | 0                  | 5,000                           | 4,500                               | 5,000              |
| Gain (Loss) on Vehicle Sales  |             | 22,699             | 5,000                           | 0                                   | 0                  |
| Transfer In                   |             | 0                  | 0                               | 0                                   | 0                  |
|                               |             | <u>\$1,403,932</u> | <u>\$1,515,320</u>              | <u>\$1,510,420</u>                  | <u>\$1,411,320</u> |

**Rentals:** Represents the charges to other Departments for use of Township vehicles and equipment. The charge is based on depreciation, gas usage, and maintenance of specific vehicles used by each department.

**Reimbursements:** None for 2021

**Vehicle Sales:** Sales from vehicles being rotated out and sold.

| <b>STATEMENT OF RETAINED EARNINGS</b>                   |                               |                    |
|---|-------------------------------|--------------------|
|   | Invested in<br>Capital Assets | Unrestricted       |
| Fund Equity as of December 31, 2018 (per audit)         | \$1,919,868                   | \$1,083,086        |
| Anticipated Operating Surplus (Deficit) for 2019        |                               | <u>399,340</u>     |
| Estimated Available Fund Equity as of December 31, 2019 | 1,919,868                     | 1,482,426          |
| Anticipated Operating Surplus (Deficit) for 2020        |                               | <u>(1,021,745)</u> |
| Estimated Available Fund Equity as of December 31, 2020 | <u>\$1,919,868</u>            | <u>\$460,681</u>   |

# MOTOR POOL

| <b>EXPENDITURE SUMMARY</b>    |             |                    |                                       |   |                              |
|-------------------------------|-------------|--------------------|---------------------------------------|---|------------------------------|
| <u>Account Classification</u> | <u>2019</u> | <u>Actual</u>      | <u>2020 Original</u><br><u>Budget</u> | <u>2020</u><br><u>Projected</u><br><u>Total</u> | <u>2021</u><br><u>Budget</u> |
| Personnel Costs               | \$195,673   |                    | \$196,310                             | \$196,625                                       | \$207,665                    |
| Operating Costs               |             | 331,960            | 396,450                               | 381,955   | 396,400                      |
| Outside Services              |             | 108,831            | 110,000                               | 100,000   | 110,000                      |
| Depreciation                  |             | 403,312            | 0                                     |   |                              |
| Capital Items                 |             | 5,053              | 437,500                               | 432,500   | 1,719,000                    |
| <b>TOTAL</b>                  |             | <u>\$1,044,828</u> | <u>\$1,140,260</u>                    | <u>\$1,111,080</u>                              | <u>\$2,433,065</u>           |

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes repair parts, tools, gasoline, vehicle insurance, and equipment maintenance.

Outside Services: Includes outside vendors for firetruck and other vehicle repairs, towing, and vehicle alignment services.

Depreciation: Year-end adjustment performed during the audit to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: Represents the cash outlay requirements for new capital items. These items are budgeted as expenditures, then capitalized at year-end. Includes the following vehicles: 3 Police Interceptors (\$129,000), Vactor sewer truck (\$450,000), Large with mower (\$70,000), Toolcat (\$60,000), Ladder Fire truck (\$1,000,000).

| <b>PERSONNEL SUMMARY</b>  |             |             |             |
|---------------------------|-------------|-------------|-------------|
| <u>Position/Title</u>     | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Facilities Superintendent | 0.25        | 0.25        | 0.25        |
| Lead Mechanic             | 1.0         | 1.0         | 1.0         |
| Mechanic                  | 1.0         | 1.0         | 1.0         |
|                           | <u>2.25</u> | <u>2.25</u> | <u>2.25</u> |

## DOWNTOWN DEVELOPMENT AUTHORITY

**Narrative:** The Meridian Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discreetly presented component unit. The DDA was organized pursuant to Township Ordinance No. 2005-12 and Act 197 of the Public Acts of 1975, as amended. This DDA's mission is as follows: to beautify and revitalize downtown Okemos as a very desirable place to shop, live and do business. It is a commitment to promoting an improved quality of life by creating a friendly, walkable community embracing natural aesthetics of the river and parks. A Board of Directors, appointed by the Township Board, governs the DDA.

| <b>REVENUE SUMMARY</b>        |                    |                            |                             |                    |  |
|-------------------------------|--------------------|----------------------------|-----------------------------|--------------------|--|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Adopted Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |  |
| Property Taxes                | \$32,334           | \$30,200                   | \$6,500                     | \$6,500            |  |
| Intergovernmental Revenue     | \$12,764           | \$12,000                   | \$0                         | \$0                |  |
| Grant Revenue                 | 0                  | 0                          |                             |                    |  |
| Investment Income             | 6                  | 0                          |                             |                    |  |
| DDA Special Event             | 0                  | 0                          |                             |                    |  |
| Miscellaneous                 | 0                  | 0                          |                             |                    |  |
|                               | <u>\$45,103</u>    | <u>\$42,200</u>            | <u>\$6,500</u>              | <u>\$6,500</u>     |  |

**Property Tax:** The DDA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the 2005 base year.

**Intergovernmental Revenue:** Refund from the State of Michigan to offset the loss in tax revenue from the personal property tax exemption.

**Grant Revenue:** No anticipated request in 2021.

**DDA Special Event:** None planned for 2021.

| <b>STATEMENT OF FUND BALANCE</b>                         |                          |
|--|--------------------------|
| Fund Balance Deficit as of December 31, 2019 (per audit) | (\$90,640)               |
| Anticipated Operating Surplus (Deficit) for 2020         | <u>(235)</u>             |
| Estimated Available Fund Balance as of December 31, 2020 | (90,875)                 |
| Anticipated Operating Surplus (Deficit) for 2021         | <u>(235)</u>             |
| Estimated Available Fund Balance as of December 31, 2021 | <u><u>(\$91,110)</u></u> |

| <b>EXPENDITURE SUMMARY</b>    |                    |                            |                             |                    |  |
|-------------------------------|--------------------|----------------------------|-----------------------------|--------------------|--|
| <u>Account Classification</u> | <u>2019 Actual</u> | <u>2020 Adopted Budget</u> | <u>2020 Projected Total</u> | <u>2021 Budget</u> |  |
| Operating Costs               | 2,905              | 3,000                      | 3,000                       | 3,000              |  |
| Outside Services              | 740                | 1,000                      | 0                           | 0                  |  |
| Special Events                | 0                  | 0                          | 0                           | 0                  |  |
| Debt Service                  | 4,298              | 4,485                      | 3,735                       | 3,735              |  |
|                               | <u>\$7,943</u>     | <u>\$8,485</u>             | <u>\$6,735</u>              | <u>\$6,735</u>     |  |

**Operating Costs:** Includes expenses such as streetlight electricity and water for flowers.

**Outside Services:** Includes continued streetscape projects, such as hanging flower baskets, weeding, snow removal, and other related activities.

**Special Events:** None planned for 2021.

**Debt Service:** Principal and interest payments on the loan from the General Fund for the LED Streetlight improvement project.

## Glossary of Terms

|                          |  |
|--------------------------|--|
| <b>Accrual</b>           | The accrual basis of accounting is used for the proprietary fund types and non-expendable trust funds. Under the accrual method, revenues are recognized in the accounting period in which they are earned while expenses are recognized when the related liability is incurred.   |
| <b>Appropriation</b>     | A legal authorization granted by the Township Board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in dollar amount and as to the time frame in which it may be expended.  |
| <b>Approved Budget</b>   | The approved budget represents the original appropriation for the fiscal year plus any supplemental appropriations, inter-unit budget adjustments or reappropriation of prior year encumbrances as authorized by the Township Board.   |
| <b>Budget</b>            | A plan for the accomplishment of programs related to objectives and goals within a definite time period. It includes an estimate of resources required, and an estimate of resources available to finance such a plan.   |
| <b>Carry-over Funds</b>  | Carry-over funds are the result of the unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become part of the "beginning fund balance".                                  |
| <b>Debt Service Fund</b> | A fund established to account for the accumulation of resources for, and the payment of general long-term debt, principal and interest.  |
| <b>Department</b>        | Is a separate functional and accounting entity within a certain fund type.   |
| <b>Encumbrance</b>       | Commitments related to unperformed (executory) contracts for goods or services.  |
| <b>Expenditures</b>      | Decreases in assets or net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service or capital outlays.   |
| <b>Fiscal Year</b>       | The 12-month period to which the annual operating budget applies (January 1 to December 31).   |
| <b>Fund</b>              | A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying or specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.   |
| <b>Mills</b>             | Refers to amount per \$1,000 of SEV in real estate taxes. For example 70 mills applied to an SEV of \$100,000 would yield \$7,000.   |
| <b>Revenue</b>           | Revenue is an increase in financial resources.   |
| <b>SEV</b>               | State Equalized Value equal to 50 percent of the assessed value.   |
| <b>Taxable Value</b>     | The SEV reduced to the limitations required by the Headley Amendment to property tax laws and to which millage rate is applied to yield real property tax revenue.   |
| <b>TIRF</b>              | Township Improvement Revolving Fund. This is a state authorized fund used to finance public improvements such as utility projects, township construction programs, public safety purchases and other capital outlays. The Township Board may order transfers from this fund to the General Fund or Capital Projects Fund for those purposes. |

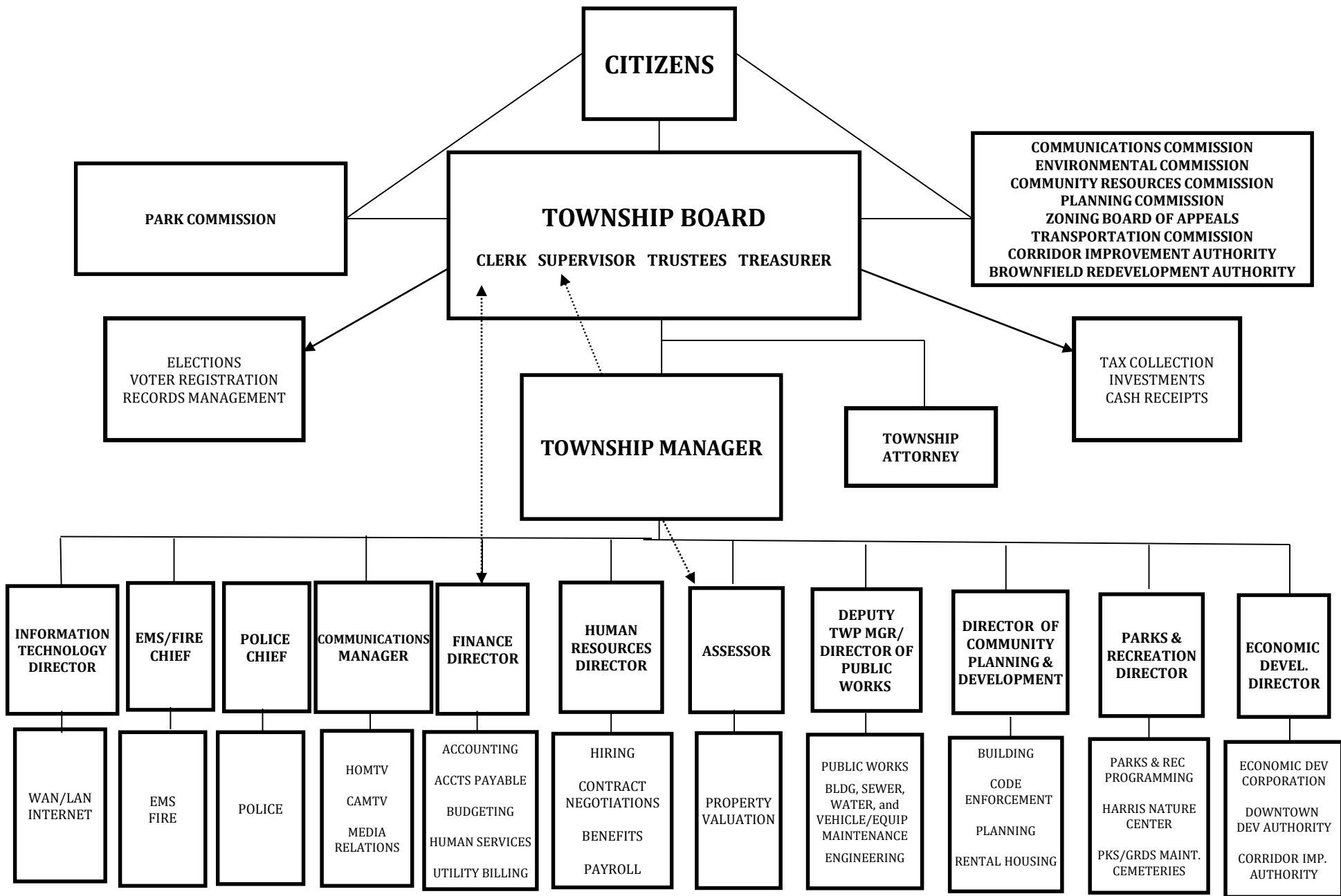
# CHARTER TOWNSHIP OF MERIDIAN

## AREA and LOCATION

The Charter Township of Meridian encompasses approximately 32 square miles and is located in the south-central area of lower Michigan. Meridian Township is largely residential, part of the Lansing Metropolitan Area, east of the State Capital, and immediately adjacent to East Lansing - home of Michigan State University. The Township was originally organized in 1842 and became a charter township on December 14, 1959.

## FORM of GOVERNMENT

The Charter Township of Meridian was established pursuant to Act 359, Public Acts of Michigan, 1947, as amended. The Township is governed by a Township Board that is composed of a part-time Supervisor, full-time Clerk and Treasurer, and four Trustees serving four-year terms. The chief administrative officer is the Township Manager who is appointed by the Township Board and serves at its pleasure. The Board is vested with all legislative powers, except those otherwise provided by law.



Dotted Lines – Denotes Relationship defined by State Statute

## INVESTMENT GOALS

### Purpose

It is the policy of Meridian Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

### Objectives

The primary objectives of the Township's investment activities in priority order shall be:

**Safety** – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

**Diversification** – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return of Investment** – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

**STAFFING PLAN**

|  | 2020          | 2021          |            |
|--|---------------|---------------|------------|
|  | <u>BUDGET</u> | <u>BUDGET</u> | <u>Chg</u> |
| <b>GENERAL FUND</b>                          |               |               |            |
| <u>TOWNSHIP BOARD</u>                        |               |               |            |
| Supervisor                                   | 1             | 1             |            |
| Trustee                                      | 4             | 4             |            |
| TOTAL  | <u>5</u>      | <u>5</u>      |            |
| <br><u>ACCOUNTING AND BUDGETING</u>          |               |               |            |
| Director of Finance                          | 1             | 1             |            |
| Accountant                                   | 0.375         | 1             | 0.625      |
| Bookkeeper                                   | 3.25          | 2.75          | (0.50)     |
| Purchasing Coordinator                       | 1             | 0             | (1.00)     |
| TOTAL  | <u>5.625</u>  | <u>4.75</u>   |            |
| <br><u>ASSESSING</u>                         |               |               |            |
| Appraiser II                                 | 2             | 2             |            |
| Assessing Clerk                              | 1             | 1             |            |
| TOTAL  | <u>3</u>      | <u>3</u>      |            |
| Intern (part time)                           | *             | 2             | 2          |
| <br><u>CLERK'S OFFICE</u>                    |               |               |            |
| Clerk  | 1             | 1             |            |
| Assistant to the Clerk                       | 1             | 1             |            |
| Administrative Assistant II                  | 1             | 1             |            |
| Records Technician II                        | 1             | 1             |            |
| TOTAL  | <u>4</u>      | <u>4</u>      |            |
| Temporary Election Help                      | *             | 4             | 4          |
| <br><u>ADMINISTRATION/HUMAN RESOURCES</u>    |               |               |            |
| Township Manager                             | 1             | 1             |            |
| Executive Assistant                          | 1             | 0.5           | (0.50)     |
| Administrative Assistant                     | 0             | 0.5           | 0.50       |
| Human Resources Director                     | 1             | 1             |            |
| Human Resources Administrator                | 1             | 1             |            |
| Human Resources Assistant                    | 0             | 0.5           | 0.50       |
| Accountant                                   | 0.125         | 0             | (0.125)    |
| TOTAL  | <u>4.125</u>  | <u>4.5</u>    |            |
| <br><u>INFORMATION TECHNOLOGY</u>            |               |               |            |
| Director of Information Technology           | 1             | 1             |            |
| Assistant Director of Information Technology | 1             | 1             |            |
| GIS Specialist                               | 0.4           | 0.4           |            |
| TOTAL  | <u>2.4</u>    | <u>2.4</u>    |            |
| <br><u>TREASURER'S OFFICE</u>                |               |               |            |
| Treasurer                                    | 1             | 1             |            |
| Assistant to the Treasurer                   | 1             | 1             |            |
| Bookkeeper                                   | 0.75          | 0.75          |            |
| TOTAL  | <u>2.75</u>   | <u>2.75</u>   |            |



|  |       | 2020<br>BUDGET | 2021<br>BUDGET | Chg    |
|--|-------|----------------|----------------|--------|
| <u>BUILDING MAINTENANCE</u>                  |       |                |                |        |
| DPW Superintendent                           |       | 0.15           | 0              | (0.15) |
| Lead Worker                                  |       | 1              | 1              |        |
|  | TOTAL | 1.15           | 1.00           |        |
| <u>GROUNDS MAINTENANCE</u>                   |       |                |                |        |
| DPW Superintendent                           |       | 0.15           | 0.00           | (0.15) |
| Utility Worker                               |       | 1.0            | 1.0            |        |
|  | TOTAL | 1.15           | 1.00           |        |
| Seasonal workers                             | *     | 2.0            | 2.0            |        |
| <u>CEMETERY</u>                              |       |                |                |        |
| DPW Superintendent                           |       | 0.15           | 0.25           | 0.10   |
| Seasonal workers                             | *     | 2              | 2              |        |
| <u>RECYCLING CENTER</u>                      |       |                |                |        |
| Environmental Programs Coordinator           |       | 0.8            | 0.8            |        |
| <u>POLICE DEPARTMENT</u>                     |       |                |                |        |
| Chief of Police                              |       | 1              | 1              |        |
| Assistant Chief of Police                    |       | 1              | 1              |        |
| Lieutenant                                   |       | 1              | 1              |        |
| Sergeant                                     |       | 7              | 7              |        |
| Officer                                      |       | 31             | 31             |        |
| Records Supervisor                           |       | 1              | 1              |        |
| Administrative Assistant II                  |       | 1              | 1              |        |
| Records Technician II                        |       | 2.5            | 2              | (0.50) |
|  | TOTAL | 45.5           | 45             |        |
| Cadets (part-time)                           | *     | 9              | 9              |        |
| Crossing Guards (part time)                  | *     | 6              | 6              |        |
| <u>EMS/FIRE DEPARTMENT</u>                   |       |                |                |        |
| EMS/Fire Chief                               |       | 1              | 1              |        |
| Inspector - Fire                             |       | 1              | 1              |        |
| Training/EMS Chief                           |       | 1              | 1              |        |
| Battalion Chief                              |       | 2              | 2              |        |
| Captain                                      |       | 3              | 3              |        |
| Lieutenant                                   |       | 7              | 7              |        |
| Paramedic/Firefighter                        |       | 20             | 20             |        |
| Administrative Assistant II                  |       | 1              | 1              |        |
|  | TOTAL | 36             | 36             |        |
| Part-Time Firefighters                       | *     | 10             | 5              | (5.00) |
| <u>COMMUNITY PLANNING &amp; DEVELOPMENT</u>  |       |                |                |        |
| Community Planning & Development Director    |       | 1              | 1              |        |
| Dir. of Neighborhoods & Economic Development |       | 1              | 1              |        |
| Chief Building Inspector                     |       | 1              | 1              |        |
| Building Inspector                           |       | 2              | 2              |        |
| Rental Housing Inspector (2 @ .625)          |       | 1.25           | 1.25           |        |
| Sr. Code Enforcement Officer                 |       | 1              | 1              |        |

|  |       | 2020<br>BUDGET | 2021<br>BUDGET | Chg    |
|--|-------|----------------|----------------|--------|
| Principal Planner                            |       | 1              | 1              |        |
| Assistant Planner                            |       | 2              | 1              | (1.00) |
| Administrative Assistant II                  |       | 1              | 1              |        |
| Administrative Assistant I                   |       | 1              | 1              |        |
|  | TOTAL | 12.25          | 11.25          |        |
| Intern (part time)                           | *     | 2              | 2              |        |
| <u>CABLE TV</u>                              |       |                |                |        |
| Communications Manager                       |       | 1              | 1              |        |
| Marketing & Public Relations Specialist      |       | 1              | 1              |        |
| Multimedia Specialist                        |       | 1              | 1              |        |
|  | TOTAL | 3              | 3              |        |
| Freelance Journalists                        | *     | 0              | 0.25           | 0.25   |
| Unpaid Interns                               | *     | 5              | 5              |        |
| <u>HUMAN SERVICES</u>                        |       |                |                |        |
| Human Services Specialist                    |       | 0.8            | 0.8            |        |
| <u>PARKS &amp; RECREATION ADMINISTRATION</u> |       |                |                |        |
| Director of Parks & Recreation               |       | 0.50           | 0.50           |        |
| Administrative Assistant II                  |       | 0.50           | 0.50           |        |
|  | TOTAL | 1              | 1              |        |
| Intern/Seasonal                              | *     | 2              | 2              |        |
| <u>RECREATION</u>                            |       |                |                |        |
| Parks/Recreation Specialist                  |       | 2              | 1              | (1.00) |
| Seasonal Workers (part time)                 | *     | 2              | 2              |        |
| <u>PARKS MAINTENANCE</u>                     |       |                |                |        |
| Superintendent - Parks & Land Preservation   |       | 0.15           | 0.20           |        |
| Lead Worker                                  |       | 0.00           | 0.50           |        |
| Utility Worker                               |       | 1.5            | 2              | 0.50   |
|  | TOTAL | 1.65           | 2.70           |        |
| Seasonal Workers (part time)                 | *     | 1              | 1              | (1.00) |
| <b>TOTAL - GENERAL FUND - Regular</b>        |       | 133.35         | 130.20         |        |
| <b>TOTAL - GENERAL FUND - Temporary</b>      |       | * 47.0         | 42.25          |        |

**SPECIAL REVENUE FUNDS**

PEDESTRIAN/BICYCLE PATHWAY MILLAGE

|                             |       |      |      |        |
|-----------------------------|-------|------|------|--------|
| Parks & Land Superintendent |       | 0.50 | 0.15 |        |
| Lead Worker                 |       | 0    | 0.5  | (1.00) |
|                             | TOTAL | 0.50 | 0.65 |        |

PARK MILLAGE

|  |       |      |      |  |
|--|-------|------|------|--|
| Director of Parks & Recreation             |       | 0.50 | 0.50 |  |
| Administrative Assistant II                |       | 0.50 | 0.50 |  |
| Superintendent - Parks & Land Preservation |       | 0.15 | 0.60 |  |
| Park Naturalist                            |       | 2.2  | 2.2  |  |
| Sr. Park & Land Mgt Coordinator            |       | 0.50 | 0.50 |  |
| Utility Worker                             |       | 3    | 3    |  |
|  | TOTAL | 6.85 | 7.30 |  |

|   |   | 2020<br>BUDGET | 2021<br>BUDGET | Chg |
|---|---|----------------|----------------|-----|
| HNC Interns-Part Time                         | * | 6              | 6              |     |
| <b>LAND PRESERVATION MILLAGE FUND</b>         |   |                |                |     |
| Parks & Land Superintendent                   |   | 0.00           | 0.05           |     |
| Sr. Park and Land Mgt Coordinator             |   | 0.50           | 0.50           |     |
| Park Naturalist                               |   | 0.80           | 0.80           |     |
| TOTAL   |   | 1.30           | 1.35           |     |
| <b>TOTAL SPECIAL REVENUE FUND - Regular</b>   |   | 8.65           | 9.30           |     |
| <b>TOTAL SPECIAL REVENUE FUND - Temporary</b> |   | * 6.0          | 6.0            |     |

**PUBLIC WORKS - ADMINISTRATION**

|  |  |   |   |  |
|--|--|---|---|--|
| Deputy Twp. Manager/Director of Public Works |  | 1 | 1 |  |
| Administrative Assistant II                  |  | 1 | 1 |  |
| TOTAL  |  | 2 | 2 |  |

**ENGINEERING**

|                        |   |     |     |  |
|------------------------|---|-----|-----|--|
| Chief Engineer         |   | 1   | 1   |  |
| Sr. Project Engineer   |   | 1   | 1   |  |
| DPW Records Manager    |   | 1   | 1   |  |
| GIS Specialist         |   | 0.6 | 0.6 |  |
| Engineering Technician |   | 2   | 2   |  |
| TOTAL                  |   | 5.6 | 5.6 |  |
| Interns                | * | 1   | 1   |  |

**WATER DISTRIBUTION MAINTENANCE**

|                    |  |   |      |  |
|--------------------|--|---|------|--|
| DPW Superintendent |  | 0 | 0.25 |  |
| Lead Worker        |  | 1 | 1    |  |
| Utility Worker     |  | 7 | 7    |  |
| TOTAL              |  | 8 | 8.25 |  |

**SEWER SYSTEM MAINTENANCE**

|                    |  |   |      |        |
|--------------------|--|---|------|--------|
| DPW Superintendent |  | 0 | 0.25 | 0.25   |
| Lead Worker        |  | 1 | 1    |        |
| Utility Worker     |  | 4 | 3    | (1.00) |
| TOTAL              |  | 5 | 4.25 |        |

|  |  |       |       |  |
|--|--|-------|-------|--|
| <b>TOTAL PUBLIC WORKS FUND - Regular</b>   |  | 20.60 | 20.10 |  |
| <b>TOTAL PUBLIC WORKS FUND - Temporary</b> |  | * 1   | 1     |  |

**MOTOR POOL**

|                    |  |      |      |  |
|--------------------|--|------|------|--|
| DPW Superintendent |  | 0.25 | 0.25 |  |
| Lead Mechanic      |  | 1    | 1    |  |
| Mechanic           |  | 1    | 1    |  |
| TOTAL              |  | 2.25 | 2.25 |  |

|   |  |      |      |  |
|---|--|------|------|--|
| <b>TOTAL INTERNAL SERVICES FUND - Regular</b> |  | 2.25 | 2.25 |  |
|---|--|------|------|--|

|  |  |        |        |  |
|--|--|--------|--------|--|
| <b>GRAND TOTAL - ALL FUNDS - Regular</b>   |  | 164.85 | 161.85 |  |
| <b>GRAND TOTAL - ALL FUNDS - Temporary</b> |  | 54.00  | 49.25  |  |

**CAPITAL OUTLAY/IMPROVEMENT SUMMARY  
2021  
BUDGET**

| DEPARTMENT                         | ACCOUNT<br>NUMBER | ACCOUNT DESCRIPTION          | ITEM DESCRIPTION  | BUDGET<br>AMOUNT   |
|------------------------------------|-------------------|------------------------------|---|--------------------|
| <b>GENERAL FUND:</b>               |                   |                              |   |                    |
| Clerk                              | 980.000           | Office Equipment & Furniture | Replacement equipment   | 500                |
| Treasurer                          | 980.000           | Office Equipment & Furniture | Replacement equipment   | 500                |
| Building Maintenance               | 979.000           | Machinery & Equipment        | Replacement equipment   | 5,000              |
| Grounds Maintenance                | 979.000           | Machinery & Equipment        | Replacement equipment and Salt spreader   | 1,500              |
| Police                             | 979.000           | Machinery & Equipment        | Replacement police equipment (\$1,000), Taser videos (\$4,000),<br>Traffic Study Equipment 2 (\$12,000).  | 17,000             |
| Fire                               | 979.000           | Machinery & Equipment        | Alert siren (\$35,000), Replacement equipment (\$10,000)  | 45,000             |
|                                    | 980.000           | Office Equipment & Furniture | Replacement equipment   | 500                |
| Park Maintenance                   | 979.000           | Machinery & Equipment        | Replacement equipment and tool cat attachments  | 2,500              |
| Communications                     | 980.010           | Video Production Equipment   | P2 Small Camera system (\$6,000), MAC Editing computer<br>replacement (\$5,000), and Wireless Microphone (\$1,600)  | 12,600             |
| Capital Outlay                     | 974.000           | Construction/Improvements    | Building LED Lights conversions (\$75,000), Drinking fountain<br>upgrades (\$30,000), Municipal building exterior doors (\$40,000),<br>Nokomis learning center roof (\$30,000), and Solar project (\$100,000).<br>San device replacements (\$70,000), Network switch replacement<br>(\$25,000) and replacement equipment (\$12,000) | 275,000            |
|                                    | 980.040           | Network Upgrades             | Upgrade server  | 107,000            |
|                                    | 980.050           | Server Upgrades              | Police body cameras and filed based computers   | 35,000             |
|                                    | 980.070           | Mobile Data Units            |   | 30,000             |
|                                    |                   |                              |   | 447,000            |
| <b>TOTAL-GENERAL FUND</b>          |                   |                              |   | <b>\$532,100</b>   |
| <b>SPECIAL REVENUE FUNDS:</b>      |                   |                              |   |                    |
| Local Roads Fund                   | 974.000           | Construction/Improvements    | Local Street Maintenance  | <b>\$3,500,000</b> |
| Pathway Millage                    | 974.000           | Construction/Improvements    | Pathway construction  | <b>\$3,615,000</b> |
| Senior Center Millage              | 980.000           | Office Equipment & Furniture | Tables, Chairs, and Lighting Improvements   | <b>\$30,000</b>    |
| Park Millage - Park Dev            |                   |                              |   |                    |
| Park Maintenance                   | 979.000           | Machinery & Equipment        | Replacement equipment   | 2,500              |
| Park Development                   | 974.000           | Construction/Improvements    | Market Place on the Green artificial ice (\$75,000) and Kiosks<br>(\$60,000)  | 135,000            |
|                                    |                   |                              |   | <b>\$137,500</b>   |
| <b>TOTAL-SPECIAL REVENUE FUNDS</b> |                   |                              |   | <b>\$7,282,500</b> |

**CAPITAL OUTLAY/IMPROVEMENT SUMMARY  
2021  
BUDGET**

| DEPARTMENT                      | ACCOUNT NUMBER | ACCOUNT DESCRIPTION       | ITEM DESCRIPTION  | BUDGET AMOUNT       |
|---------------------------------|----------------|---------------------------|---|---------------------|
| <b>CONSTRUCTION FUND:</b>       |                |                           |   |                     |
| TIRF                            | 972.020        | Lake Lansing Watershed    | Lake Lansing management   | 15,000              |
|                                 | 974.000        | Construction/Improvements | Sidewalk maintenance  | 50,000              |
|                                 |                |                           |   | <b>65,000</b>       |
| <b>TOTAL-CONSTRUCTION FUND</b>  |                |                           |   | <b>\$65,000</b>     |
| <b>PUBLIC WORKS FUNDS:</b>      |                |                           |   |                     |
| System Maintenance              | 979.000        | Machinery & Equipment     | Replacement equipment vector equipment and Jack hammer for backh  | <b>25,000</b>       |
| Capital Outlay                  | 974.000        | Construction-Sewer        | Country Park North  | 500,000             |
|                                 | 974.000        | Construction-Sewer        | Whitehills Lake/BL 69 backup generator  | 55,000              |
|                                 | 974.000        | Construction-Water        | Replace 16" watermain Valves  | 280,000             |
|                                 | 974.000        | Construction-Water        | North water Tower improvements  | 190,000             |
|                                 |                |                           |   | <b>1,025,000</b>    |
| <b>TOTAL-PUBLIC WORKS FUNDS</b> |                |                           |   | <b>\$1,050,000</b>  |
| <b>Motor Pool</b>               |                |                           |   |                     |
|                                 | 981.000        | Vehicles                  | 3 Police Interceptors (\$129,000), Vector sewer Truck (\$450,000), Large width mower (\$70,000), Toolcat (\$60,000), and Ladder Fire truck (\$1,000,000). | <b>1,719,000</b>    |
| <b>Total Motor Pool</b>         |                |                           |   | <b>\$1,719,000</b>  |
| <b>TOTAL - ALL FUNDS</b>        |                |                           |   | <b>\$10,648,600</b> |

## 2021 Motor Pool

| Department                       | ID  | Year | Model         | Description                        | Purchase Cost |            |
|----------------------------------|-----|------|---------------|------------------------------------|---------------|------------|
| Administration                   | 49  | 2010 | Escape        | 1st Floor Pool Auto                | \$            | 17,367.00  |
| Administration                   | 677 | 2020 | Escape        | Pool Auto                          | \$            | 24,040.00  |
| Administration                   | 676 | 2020 | Escape        | Pool Auto                          | \$            | 24,040.00  |
| Administration                   | 101 | 2012 | Focus         | Pool Auto                          | \$            | 13,180.00  |
| Administration                   | 658 | 2019 | Escape        | Assessing auto                     | \$            | 21,899.00  |
| Building Maintenance             | 71  | 2013 | F250          | Pickup Truck                       | \$            | 24,661.00  |
| Building Maintenance             | 612 | 2017 | Transit       | Facility maintenance van           | \$            | 25,782.00  |
| Building Maintenance             | 649 | 2003 | 3000          | Street Sweeper                     | \$            | 19,000.00  |
| Cemetery                         | 96  | 2012 | Lazer         | Zero Turn Mower                    | \$            | 7,478.00   |
| Cemetery                         | 98  | 2002 | Lazer         | Zero Turn Mower                    | \$            | 11,255.00  |
| Cemetery                         | 95  | 2002 | Truckster     | Utility Vehicle                    | \$            | 12,700.00  |
| Cemetery                         | 99  | 2002 | Lazer         | Zero Turn Mower                    | \$            | 11,255.00  |
| Cemetery                         | 94  | 1995 | 210-S         | Backhoe                            | \$            | 45,000.00  |
| Cemetery                         | 97  | 2012 | Lazer         | Zero Turn Mower                    | \$            | 7,478.00   |
| Community Planning & Development | 118 | 2014 | Utility       | Building Inspector                 | \$            | 26,935.00  |
| Community Planning & Development | 117 | 2014 | Utility       | Building Inspector                 | \$            | 26,935.00  |
| Community Planning & Development | 660 | 2019 | Escape        | Building Inspector                 | \$            | 21,899.00  |
| Community Planning & Development | 611 | 2013 | Interceptor   | Rental Inspection-Code Enforcement | \$            | 24,678.00  |
| Community Planning & Development | 102 | 2012 | Focus         | 2nd Floor Pool Auto                | \$            | 13,180.00  |
| Community Planning & Development | 124 | 2016 | Escape        | Code Enforcement                   | \$            | 26,661.00  |
| Engineering                      | 45  | 2013 | Explorer      | Field Inspection                   | \$            | 26,893.00  |
| Engineering                      | 48  | 2008 | Canyon        | Field Inspection                   | \$            | 16,197.00  |
| Engineering                      | 50  | 2013 | Explorer      | Field Inspection                   | \$            | 26,893.00  |
| Engineering                      | 46  | 2013 | Interceptor   | Field Inspection                   | \$            | 25,203.00  |
| Engineering                      | 121 | 2015 | Interceptor   | Field Inspection (Black)           | \$            | 36,000.00  |
| Fire Department                  | 150 | 2016 | Metro Star    | Engine 91                          | \$            | 425,000.00 |
| Fire Department                  | 138 | 1999 | Contender     | Engine 93                          | \$            | 165,000.00 |
| Fire Department                  | 140 | 2008 | Metro Star    | Engine 92                          | \$            | 373,700.00 |
| Fire Department                  | 149 | 2003 | Fire Safety   | Fire Safety Trailer                | \$            | -          |
| Fire Department                  | 142 | 2011 | King Cobra    |                                    | \$            | 2,642.50   |
| Fire Department                  | 145 | 2003 | F250          | Squad 91 Truck                     | \$            | 23,296.00  |
| Fire Department                  | 139 |      | Single        | Rescue Boat Trailer                | \$            | -          |
| Fire Department                  | 122 | 2015 | Interceptor   | Chief Auto                         | \$            | 36,000.00  |
| Fire Department                  | 135 | 2017 | G4500         | Ambulance Medic 91                 | \$            | 177,390.00 |
| Fire Department                  | 137 | 1999 | Dash          | Ladder Truck 93                    | \$            | 500,000.00 |
| Fire Department                  | 144 | 2009 | C4500, Kodiak | M931/Rescue Vehicle                | \$            | 146,000.00 |
| Fire Department                  | 133 | 2013 | G4500         | 911 Ambulance was Medic 92         | \$            | 164,155.00 |
| Fire Department                  | 132 | 2013 | Expedition    | Command Car                        | \$            | 31,750.00  |
| Fire Department                  | 134 | 2015 | G4500         | Ambulance Medic 93                 | \$            | 179,555.00 |
| Fire Department                  | 141 | 2010 | Escape        | Training/EMS Admin Vehicle         | \$            | 17,606.00  |
| Fire Department                  | 663 | 2018 | Brawn         | Ambulance Medic 92                 | \$            | 179,540.00 |

## 2021 Motor Pool

|                   |     |      |                       |                                |    |           |
|-------------------|-----|------|-----------------------|--------------------------------|----|-----------|
| Parks Maintenance | 105 | 2010 | Escape                | Park/Land Pres Supervisor      | \$ | 17,606.00 |
| Parks Maintenance | 65  | 2000 | F350                  | Flat Bed Truck with Water Tank | \$ | 32,700.00 |
| Parks Maintenance | 87  | 2007 | Ram                   | 1 ton dually pickup truck      | \$ | 30,413.30 |
| Parks Maintenance | 88  | 1992 |                       | 1070 Tractor                   | \$ | 20,000.00 |
| Parks Maintenance | 60  | 2006 | Express               |                                | \$ | 10,000.00 |
| Parks Maintenance | 82  | 1993 | 2 Axle                |                                | \$ | 3,000.00  |
| Parks Maintenance | 86  | 2003 | 455D                  | Mower                          | \$ | 33,319.00 |
| Parks Maintenance | 63  | 1999 | F350                  | Flat Bed Dump Truck            | \$ | 27,448.00 |
| Parks Maintenance | 79  | 2007 | 455D                  | Batwing mower                  | \$ | 44,850.00 |
| Parks Maintenance | 62  | 2017 | Trailer Prow 7X16 TE2 |                                | \$ | 5,000.00  |
| Parks Maintenance | 90  | 2008 |                       | 997                            | \$ | 14,219.00 |
| Parks Maintenance | 84  | 2002 | 1 Axle                |                                | \$ | 1,200.00  |
| Parks Maintenance | 73  | 2013 | Tornado               |                                | \$ | 6,000.00  |
| Parks Maintenance | 664 | 2019 |                       | 4100 Batwing Mower             | \$ | 62,000.00 |
| Parks Maintenance | 92  | 2013 | XVV 825I              | Gator                          | \$ | 12,644.68 |
| Parks Maintenance | 635 | 2017 | Dump Trailer          | Tri-axle dump                  | \$ | 9,500.00  |
| Parks Maintenance | 91  | 2013 | XVV 825I              | Gator                          | \$ | 12,644.68 |
| Parks Maintenance | 76  |      | F250                  | Land Preservation Pickup Truck | \$ | 26,000.00 |
| Parks Maintenance | 659 | 2018 |                       | 3500 Dump Truck                | \$ | 41,117.00 |
| Parks Maintenance | 15  | 1992 | EW                    | Special Events Trailer         | \$ | 3,000.00  |
| Parks Maintenance | 93  | 1994 |                       | 970 Tractor                    | \$ | 20,000.00 |
| Parks Maintenance | 77  | 2007 | 2 axle                |                                | \$ | 8,000.00  |
| Parks Maintenance | 74  | 2006 | Brushcat              | Rotary Brush Cutter            | \$ | 4,823.00  |
| Parks Maintenance | 83  | 2001 | 455D                  | Tractor                        | \$ | 31,500.00 |
| Parks Maintenance | 89  | 1989 | Beaver 4-26165        | Chipper                        | \$ | 10,000.00 |
| Parks Maintenance | 72  | 2016 | 1600 Turbo Series 2   | Batwing Mower                  | \$ | 48,000.00 |
| Parks Maintenance | 67  | 2005 | IS5000                | Ferris Mower                   | \$ | 13,624.00 |
| Parks Maintenance | 66  | 2012 | F250                  | 4 Door                         | \$ | 25,592.00 |
| Parks Maintenance | 78  | 2007 |                       | 3280 front mount mower         | \$ | 17,500.00 |
| Parks Maintenance | 85  | 2004 | 2 axle                |                                | \$ | 8,000.00  |
| Parks Maintenance | 70  | 2013 | 4100D                 | Batwing Mower                  | \$ | 52,000.00 |
| Parks Maintenance | 2   | 2013 | Interceptor           | Park Ranger                    | \$ | 24,418.00 |
| Parks Maintenance | 61  | 2005 | Ram                   | 3500                           | \$ | 28,628.78 |
| Parks Maintenance | 610 | 2018 | Mean Green            | Electric Mower                 | \$ | 18,000.00 |
| Parks Maintenance | 609 | 2018 | Mean Green            | Electric Mower                 | \$ | 18,000.00 |
| Parks Maintenance | 81  |      | Deck Over             | Red Trailer                    | \$ | 2,500.00  |
| Parks Maintenance | 64  | 2008 | F250                  | Standard Cab                   | \$ | 25,261.00 |
| Parks Maintenance | 75  | 2006 | 68 Angle Broom        | Angel Power Broom              | \$ | 4,597.00  |
| Parks Maintenance | 80  | 2009 |                       | 997 Zero Turn Mower            | \$ | 16,800.00 |
| Parks Maintenance | 68  | 2008 | Tornado               |                                | \$ | 4,275.00  |

|                     |    |      |                   |                                     |    |            |
|---------------------|----|------|-------------------|-------------------------------------|----|------------|
| Pathway Maintenance | 56 | 2006 |                   | 5600 Tool Cat                       | \$ | 40,300.00  |
| Pathway Maintenance | 59 | 1991 | MT5               | Trackless                           | \$ | 33,000.00  |
| Pathway Maintenance | 52 | 2008 | Canyon            | Pickup Truck with plow              | \$ | 19,857.00  |
| Pathway Maintenance | 58 | 1997 | MT5               | Trackless                           | \$ | 36,905.00  |
| Pathway Maintenance | 55 | 2016 |                   | 5600 Tool Cat                       | \$ | 59,139.00  |
| Pathway Maintenance | 57 | 2002 |                   | 345 Groundsmaster Tractor with Blow | \$ | 20,000.00  |
| Pathway Maintenance | 53 | 2012 | MD Companies M-B  | Multi-purpose utility plow          | \$ | 103,600.00 |
| Pathway Maintenance | 54 | 2012 | MD Companies MB60 | Snow blower for MB Utility #53      | \$ | 9,500.00   |

## 2021 Motor Pool

|                     |     |      |                  |                              |    |            |
|---------------------|-----|------|------------------|------------------------------|----|------------|
| Police Department   | 106 | 2009 | FLHTPI           | Motorcycle Patrol M9         | \$ | 13,300.00  |
| Police Department   | 107 | 2009 | FLHTPI           | Motorcycle Patrol M10        | \$ | 13,300.00  |
| Police Department   | 108 |      |                  | Enclosed trailer             | \$ | 2,000.00   |
| Police Department   | 110 | 2008 | Fusion           | Investigation auto           | \$ | 15,354.00  |
| Police Department   | 111 | 2009 | Fusion           | Investigation auto           | \$ | 14,311.00  |
| Police Department   | 116 | 2012 | Explorer         | Chief Admin Auto             | \$ | 32,000.00  |
| Police Department   | 119 | 2015 | Utility          | Parking Enforcement          | \$ | 36,000.00  |
| Police Department   | 120 | 2015 | Utility          | Patrol 108 (K9)              | \$ | 36,000.00  |
| Police Department   | 125 | 2016 | Utility          | Patrol 113                   | \$ | 26,661.00  |
| Police Department   | 126 | 2017 | Utility          | Patrol 114                   | \$ | 36,000.00  |
| Police Department   | 127 | 2017 | Utility          | Patrol 115                   | \$ | 36,000.00  |
| Police Department   | 128 | 2017 | Utility          | Patrol 116                   | \$ | 36,000.00  |
| Police Department   | 129 | 2018 | Utility          | Patrol 118                   | \$ | 27,885.00  |
| Police Department   | 130 | 2018 | Utility          | Patrol 118                   | \$ | 27,885.00  |
| Police Department   | 131 | 2016 | Fast-870 RE9013  | Speed Radar Trailer          | \$ | 5,000.00   |
| Police Department   | 653 | 2018 | Utility          | Patrol 119                   | \$ | 36,000.00  |
| Police Department   | 661 | 2019 | Escape           | DB Black Escape              | \$ | 21,899.00  |
| Police Department   | 666 | 2019 | Ranger           | DB Gray                      | \$ | 28,882.00  |
| Police Department   | 667 | 2020 | Utility          | Patrol 120                   | \$ | 33,154.00  |
| Police Department   | 668 | 2020 | Utility          | Patrol 123 (Black)           | \$ | 33,154.00  |
| Police Department   | 670 | 2020 | Utility          | Patrol 121                   | \$ | 33,154.00  |
| Police Department   | 671 | 2020 | Utility          | Patrol 122                   | \$ | 33,154.00  |
| <hr/>               |     |      |                  |                              |    |            |
| Sewer Maintenance   | 28  | 2013 | F250             | Pickup Truck (Extended cab)  | \$ | 23,811.00  |
| Sewer Maintenance   | 42  | 2003 | 1 Axle           | Confined Space Trailer       | \$ | 2,729.00   |
| Sewer Maintenance   | 30  | 2013 | 7500 SBA 6X      | Vactor Truck (complete unit) | \$ | 390,000.00 |
| Sewer Maintenance   | 38  | 2011 | F350             | Pickup Truck (Crew cab)      | \$ | 27,085.00  |
| Sewer Maintenance   | 31  | 2016 | E450             | Sewer Camera Truck           | \$ | 202,606.37 |
| Sewer Maintenance   | 37  | 1990 |                  | Green Portable Generator     | \$ | 10,000.00  |
| Sewer Maintenance   | 41  | 1999 | Trailer Spectrum | Gray Portable Generator      | \$ | 10,000.00  |
| Sewer Maintenance   | 674 | 2020 | F250             | Pickup Truck (Crew cab)      | \$ | 30,583.00  |
| Sewer Maintenance   | 39  | 2011 | F450             | Service Truck                | \$ | 55,176.00  |
| <hr/>               |     |      |                  |                              |    |            |
| Vehicle Maintenance | 151 | 2013 | F150             |                              | \$ | 17,509.00  |
| Vehicle Maintenance | 152 | 2008 |                  |                              | \$ | 13,720.00  |
| <hr/>               |     |      |                  |                              |    |            |
| Water Maintenance   | 20  | 1994 | Arrow Board      | Arrow M: Traffic Arrow Board | \$ | -          |
| Water Maintenance   | 675 | 2020 | F250             | Pickup Truck (Extended Cab)  | \$ | 30,583.00  |
| Water Maintenance   | 14  | 2005 | Beaver           | Tandem Dually Trailer        | \$ | 13,952.00  |
| Water Maintenance   | 21  | 2007 | FG30N-LP         | Fork Lift                    | \$ | 24,878.70  |
| Water Maintenance   | 7   | 2018 | Utility          | Stake and Locate Vehicle     | \$ | 28,000.00  |
| Water Maintenance   | 672 | 2003 | 2 Axle           | Air Trailer                  | \$ | 8,000.00   |
| Water Maintenance   | 13  | 2012 | F250             | Pickup Truck                 | \$ | 25,614.00  |
| Water Maintenance   | 652 | 2018 |                  | 185 Portable Air Compressor  | \$ | 19,590.00  |
| Water Maintenance   | 5   | 2017 | F250             | Pickup Truck (Standard cab)  | \$ | 26,000.00  |
| Water Maintenance   | 8   | 2012 | F350             | Service Truck                | \$ | 25,203.00  |
| Water Maintenance   | 4   | 2017 | Neuson           | Light Tower                  | \$ | 9,000.00   |
| Water Maintenance   | 23  | 2011 | F350             | Pickup Truck (4 door)        | \$ | 31,218.00  |
| Water Maintenance   | 9   | 2008 | Acterra          | Dump Truck (10 yard)         | \$ | 100,000.00 |



## 2021 Motor Pool

|                   |     |      |  |                     |               |
|-------------------|-----|------|--|---------------------|---------------|
| Water Maintenance | 19  | 1996 | Arrow Board Arrow M: Traffic Arrow Board | \$                  | 5,000.00      |
| Water Maintenance | 10  | 2001 | FL80 Vactor                              | Vactor Truck        | \$ 129,613.00 |
| Water Maintenance | 18  | 2007 | 580K super M                             | Backhoe (Yard)      | \$ 65,000.00  |
| Water Maintenance | 6   | 2017 | Backhoe                                  | Backhoe             | \$ 96,000.00  |
| Water Maintenance | 11  | 2002 | DPU                                      | Compactor           | \$ 7,000.00   |
| Water Maintenance | 24  | 2002 | F750                                     | Dump Truck (5 yard) | \$ 50,877.00  |
| Water Maintenance | 104 | 2008 | F150                                     | CBO Pickup Truck    | \$ 12,247.00  |

| GL NUMBER           | DESCRIPTION                       | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---------------------|-----------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 000.000        |                                   |                  |                           |                               |                               |
| 101-000.000-402.000 | CURRENT PROPERTY TAXES            | 7,301,301        | 7,539,000                 | 7,550,000                     | 7,743,000                     |
| 101-000.000-402.100 | Payment in Lieu of Taxes          | 5,968            | 5,960                     | 6,900                         | 7,000                         |
| 101-000.000-404.030 | POLICE MILLAGE 98/04              | 1,056,304        | 1,090,900                 | 1,092,000                     | 1,120,000                     |
| 101-000.000-405.050 | FIRE MILLAGE - 98/04              | 1,112,889        | 1,149,400                 | 1,151,000                     | 1,180,000                     |
| 101-000.000-405.080 | POLICE/FIRE MILLAGE - 18          | 2,587,090        | 2,678,400                 | 2,677,500                     | 2,750,000                     |
| 101-000.000-406.000 | TRAILER PARK COLLECTIONS          | 257              | 200                       | 200                           | 200                           |
| 101-000.000-409.000 | Community Services Millage        | 114,512          | 118,300                   | 118,500                       | 121,500                       |
| 101-000.000-412.000 | DELINQUENT PROPERTY TAXES         | (2,765)          | 5,000                     | 5,000                         | 5,000                         |
| 101-000.000-428.000 | STREET LIGHTS                     | 351,412          | 360,000                   | 373,700                       | 373,500                       |
| 101-000.000-445.000 | TAX PENALTIES                     | 15,274           | 12,000                    | 8,900                         | 8,000                         |
| 101-000.000-447.000 | TAX ADMINISTRATION FEE            | 981,274          | 900,000                   | 980,000                       | 990,000                       |
| 101-000.000-451.000 | BUILDING PERMITS                  | 589,606          | 500,000                   | 500,000                       | 500,000                       |
| 101-000.000-451.100 | MECHANICAL PERMITS                | 82,408           | 95,000                    | 80,000                        | 80,000                        |
| 101-000.000-451.200 | ELECTRICAL PERMITS                | 86,174           | 75,000                    | 75,000                        | 75,000                        |
| 101-000.000-451.300 | PLUMBING PERMITS                  | 49,833           | 60,000                    | 50,000                        | 60,000                        |
| 101-000.000-451.400 | MEP REGISTRATION FEES             | 1,395            | 2,500                     | 100                           | 1,000                         |
| 101-000.000-452.000 | WETLAND PERMITS                   |                  |                           | 500                           |                               |
| 101-000.000-453.000 | Other Permits                     | 35,799           | 35,000                    | 25,000                        | 25,000                        |
| 101-000.000-453.500 | MOBILE FOOD VENDOR PERMITS        | 600              | 750                       | 240                           | 250                           |
| 101-000.000-455.000 | MEDICAL MARIHUANA FEES            | 105,000          | 30,000                    | 30,000                        | 20,000                        |
| 101-000.000-506.100 | GRANT REVENUE - FEDERAL           | 1,246            |                           |                               |                               |
| 101-000.000-574.000 | STATE REVENUE SHARING             | 3,599,341        | 3,480,000                 | 3,300,000                     | 3,000,000                     |
| 101-000.000-574.100 | CVT SUPPLEMENTAL - UNFUNDED LIAB  | 21,377           |                           |                               |                               |
| 101-000.000-575.000 | LIQUOR TAX REFUND                 | 30,612           | 30,000                    | 30,000                        | 25,000                        |
| 101-000.000-576.000 | OTHER INTRGOVTL REVENUE           | 63,894           | 80,000                    | 110,000                       | 65,000                        |
| 101-000.000-576.200 | METRO Act Fees                    | 24,489           | 20,000                    | 23,650                        | 20,000                        |
| 101-000.000-576.500 | Local Revenue Sharing Agreements  | 315,338          | 315,000                   | 410,400                       | 415,000                       |
| 101-000.000-604.000 | FRANCHISE FEES - CABLE TV         | 120,000          | 600,000                   | 600,000                       | 500,000                       |
| 101-000.000-604.500 | CABLE PEG FEES                    |                  | 140,000                   | 132,000                       | 125,000                       |
| 101-000.000-605.000 | FIRE INSPECTION CHARGES           | 11,100           | 5,000                     | 10,000                        | 10,000                        |
| 101-000.000-607.000 | SOR FEES                          | 560              | 500                       | 500                           | 500                           |
| 101-000.000-609.000 | ANNUAL RENTAL INSPECTION FEES     | 95,745           | 75,000                    | 50,000                        | 75,000                        |
| 101-000.000-609.010 | RENTAL HOUSG REINSPECTION FEES    | 10,611           | 7,000                     | 5,000                         | 5,000                         |
| 101-000.000-609.015 | RENTAL REGISTRATION               | 20,800           | 20,000                    | 20,000                        | 20,000                        |
| 101-000.000-609.016 | Rental Registration Renewal       | 76,900           | 60,000                    | 60,000                        | 60,000                        |
| 101-000.000-609.017 | VACANT/ABANDONED REGISTRATION     | 2,400            | 2,000                     | 2,000                         | 2,000                         |
| 101-000.000-610.000 | VENDOR FEES                       | 1,525            | 500                       | 500                           | 500                           |
| 101-000.000-612.000 | BROWNFIELD APPLICATION FEE        | 3,370            | 5,000                     | 3,000                         | 3,000                         |
| 101-000.000-624.000 | PLANNING DEPARTMENT               | 53,812           | 30,000                    | 30,000                        | 30,000                        |
| 101-000.000-625.000 | PUBLIC WORKS SERVICES             | 1,050,000        | 1,050,000                 | 1,050,000                     | 1,050,000                     |
| 101-000.000-625.500 | PEDESTRIAN BIKEPATH ADMINITRATIVE |                  | 40,000                    | 40,000                        | 40,000                        |
| 101-000.000-627.000 | CEMETERY REVENUE                  | 21,400           | 20,000                    | 25,000                        | 20,000                        |
| 101-000.000-628.000 | COPIES                            | 994              | 400                       | 600                           | 500                           |
| 101-000.000-628.010 | POLICE DESK REVENUE               | 2,996            | 3,000                     | 400                           | 100                           |
| 101-000.000-628.020 | FOIA REQUESTS - COPIES            | 4,128            | 2,000                     | 3,100                         | 2,000                         |
| 101-000.000-628.500 | ELECTRONIC COPIES                 | 2,100            | 1,500                     | 1,500                         | 1,000                         |
| 101-000.000-629.000 | FRANCHISE FEES - BWL              | 174,079          | 160,000                   | 170,000                       | 172,000                       |
| 101-000.000-638.500 | RECREATION PROGRAM REV            | 10,885           | 15,000                    | 2,000                         | 10,000                        |
| 101-000.000-638.501 | Sporties for Shorties             | 16,437           | 13,000                    | 2,000                         | 10,000                        |
| 101-000.000-638.502 | Sand Volleyball                   | 3,125            | 4,000                     |                               | 3,500                         |
| 101-000.000-638.503 | Adult Softball                    | 11,699           | 12,000                    |                               | 10,000                        |
| 101-000.000-638.505 | Special Events                    |                  |                           |                               | 3,000                         |
| 101-000.000-638.506 | ADULT SPORTS                      | 2,640            | 4,000                     |                               | 2,000                         |
| 101-000.000-638.510 | RECREATION - BASEBALL             | 29,481           | 31,500                    | 4,500                         | 4,500                         |
| 101-000.000-638.601 | Oaks Soccer                       | 46,540           | 45,000                    | 2,750                         | 40,000                        |
| 101-000.000-638.602 | Oaks Football                     | 8,097            | 8,000                     | 2,850                         | 8,000                         |
| 101-000.000-638.603 | Oaks Misc                         | 460              |                           | 400                           |                               |
| 101-000.000-638.700 | Contract Programs                 | 8,860            | 8,000                     | 2,000                         | 8,000                         |

| GL NUMBER                                  | DESCRIPTION                            | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--|------------------|---------------------------|-------------------------------|-------------------------------|
| 101-000.000-638.801                        | HYRA Basketball                        | 16,988           | 15,000                    | 3,110                         | 10,000                        |
| 101-000.000-638.802                        | HYRA T-BALL                            | 2,388            | 2,500                     | 1,395                         | 2,000                         |
| 101-000.000-638.803                        | HYRA Flag Football                     | 7,358            | 4,500                     |                               | 4,500                         |
| 101-000.000-638.804                        | HYRA Soccer                            | 17,440           | 10,000                    | 1,200                         | 10,000                        |
| 101-000.000-638.805                        | HYRA Misc                              | 680              |                           |                               |                               |
| 101-000.000-638.900                        | OBSC Revenue                           | 120              |                           | 600                           |                               |
| 101-000.000-638.950                        | WILLIAMSTON REC REVENUE                | 13,682           | 18,900                    | 1,500                         | 13,500                        |
| 101-000.000-643.000                        | CEMETERY LOT SALES                     | 12,450           | 16,000                    | 16,000                        | 15,000                        |
| 101-000.000-647.010                        | SURPLUS PROPERTY                       | 3,168            |                           | 950                           |                               |
| 101-000.000-650.000                        | RECYCLING REVENUE                      | 10,963           | 10,000                    | 800                           |                               |
| 101-000.000-650.500                        | SPONSOR REVENUE                        | 1,750            | 1,500                     | 500                           | 1,500                         |
| 101-000.000-656.000                        | PARKING TICKETS                        | 5,533            | 7,500                     | 2,200                         | 5,000                         |
| 101-000.000-657.000                        | ORDINANCE FINES                        | 5,880            | 3,000                     | 3,000                         | 3,000                         |
| 101-000.000-657.010                        | FINES-UTC ENFORCEMENT                  | 69,536           | 65,000                    | 45,000                        | 50,000                        |
| 101-000.000-657.020                        | FINES-RETAIL FRAUD ORDINANCE           | 14,100           | 20,000                    | 8,000                         | 10,000                        |
| 101-000.000-657.030                        | POLICE SERVICES-WILLIAMSTOWN TWP       | 243,835          | 235,000                   | 245,500                       | 240,000                       |
| 101-000.000-658.000                        | FALSE ALARM FEES                       | 7,727            | 8,000                     | 3,000                         | 4,000                         |
| 101-000.000-660.000                        | COURT RESTITUTION                      | 14,682           | 15,000                    | 12,000                        | 15,000                        |
| 101-000.000-660.500                        | TCPS REVENUE SHARING                   | 804              | 700                       | 1,175                         | 800                           |
| 101-000.000-665.000                        | INTEREST                               | 358,287          | 100,000                   | 150,000                       | 100,000                       |
| 101-000.000-665.060                        | INTEREST - LOAN REPAYMENTS             | 4,485            | 4,485                     | 3,735                         | 3,735                         |
| 101-000.000-665.100                        | Gain/Loss on Investment                | 9,369            |                           |                               |                               |
| 101-000.000-665.200                        | Unrealized invest gain/loss            | 17,285           |                           |                               |                               |
| 101-000.000-666.020                        | DIVIDEND - PROPERTY AND LIABILITY INS. | 1,651            | 1,500                     | 14,395                        | 1,500                         |
| 101-000.000-667.200                        | Rent-School Street                     | 6,922            | 6,960                     | 6,960                         | 6,960                         |
| 101-000.000-671.000                        | MISCELLANEOUS                          | 3,220            | 2,000                     | 2,725                         | 2,000                         |
| 101-000.000-675.150                        | DONATIONS                              | 11,876           |                           |                               |                               |
| 101-000.000-675.180                        | DONATIONS - PARK LAKE ROUNDABOUT       | 141              |                           |                               |                               |
| 101-000.000-676.000                        | REIMBURSEMENTS                         | 31,255           | 40,000                    | 40,000                        | 30,000                        |
| 101-000.000-676.020                        | REIMBURSEMENTS-POLICE                  | 11,110           | 5,000                     | 3,000                         | 3,000                         |
| 101-000.000-676.030                        | REIMBURSEMENTS-FIRE                    | 15,831           | 1,000                     | 31,700                        | 1,000                         |
| 101-000.000-676.040                        | REIMBURSEMENTS-INSURANCE               |                  |                           | 6,000                         |                               |
| 101-000.000-677.000                        | AMBULANCE FEE COLLECTIONS              | 1,544,487        | 1,350,000                 | 1,350,000                     | 1,350,000                     |
| 101-000.000-678.000                        | REIMBURSEMENTS-CROSSING GUARDS         | 11,304           | 11,000                    | 9,950                         | 5,000                         |
| 101-000.000-680.000                        | REIMBURSEMENTS-SCHOOL SECURITY         | 9,517            | 5,000                     | 2,000                         | 2,000                         |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |  | 22,807,196       | 22,904,355                | 22,785,085                    | 22,689,545                    |

| GL NUMBER  | DESCRIPTION                         | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 100.101 - TOWNSHIP BOARD                                    |                                     |                  |                           |                               |                               |
| 101-100.101-701.000  | SALARIES                            | 62,533           | 64,600                    | 64,555                        | 65,850                        |
| 101-100.101-714.000  | FICA                                | 4,548            | 4,950                     | 4,950                         | 5,050                         |
| 101-100.101-718.000  | WORKERS COMPENSATION                | 101              | 150                       | 100                           | 150                           |
| 101-100.101-728.000  | OPERATING SUPPLIES                  | 2,214            | 1,000                     | 1,000                         | 1,000                         |
| 101-100.101-821.000  | PROFESSIONAL SERVICES               | 375              | 2,000                     | 500                           | 2,000                         |
| 101-100.101-822.010  | EMPLOYEE RECOGNITION                |                  | 2,000                     | 1,000                         | 2,000                         |
| 101-100.101-825.000  | PROFESSIONAL CONFERENCES/DUES       | 4,682            | 7,000                     | 3,500                         | 7,000                         |
| 101-100.101-851.000  | COMMUNICATIONS                      | 404              | 2,000                     | 2,000                         | 2,000                         |
| 101-100.101-870.000  | MILEAGE                             | 126              | 500                       |                               | 500                           |
| NET OF REVENUES/APPROPRIATIONS - 100.101 - TOWNSHIP BOARD        |                                     | (74,983)         | (84,200)                  | (77,605)                      | (85,550)                      |
| Dept 170.173 - ADMINISTRATIVE SERVICES                           |                                     |                  |                           |                               |                               |
| 101-170.173-708.000  | PCOR FEDERAL FEE                    |                  |                           | 815                           | 850                           |
| 101-170.173-714.000  | FICA                                | 1,675            | 1,500                     | 1,650                         | 1,750                         |
| 101-170.173-715.000  | HEALTH INSURANCE                    | 12,762           | 10,000                    | 13,750                        | 15,000                        |
| 101-170.173-715.100  | RETIREE HEALTH INS - OPEB           | 447,774          | 450,000                   | 450,000                       | 207,000                       |
| 101-170.173-717.000  | PENSION                             | 202,162          | 200,000                   | 212,350                       | 146,000                       |
| 101-170.173-724.000  | UNEMPLOYMENT COMPENSATION           | 10,065           |                           | 1,000                         | 1,000                         |
| 101-170.173-728.000  | OPERATING SUPPLIES                  | 16,687           | 20,000                    | 20,000                        | 20,000                        |
| 101-170.173-728.400  | OPERATING SUPPLIES-COVID-19         |                  |                           | 75,000                        |                               |
| 101-170.173-730.000  | POSTAGE                             | 41,838           | 38,000                    | 38,000                        | 35,000                        |
| 101-170.173-806.000  | CLAIM REIMBURSEMENT                 |                  |                           | 7,900                         |                               |
| 101-170.173-808.000  | LEGAL FEES                          | 207,708          | 150,000                   | 165,000                       | 175,000                       |
| 101-170.173-808.100  | LEGAL FEES - UTC                    | 78,063           | 85,000                    | 85,000                        | 85,000                        |
| 101-170.173-808.200  | LEGAL FEES - LABOR RELATIONS        | 96,520           | 50,000                    | 50,000                        | 50,000                        |
| 101-170.173-810.000  | ADVERTISING                         | 14,462           | 10,000                    | 5,000                         | 10,000                        |
| 101-170.173-812.000  | INSURANCE                           | 108,714          | 115,000                   | 115,000                       | 120,000                       |
| 101-170.173-820.000  | CONTRACTUAL SERVICES                | 15,505           | 20,000                    | 5,000                         | 8,000                         |
| 101-170.173-821.000  | PROFESSIONAL SERVICES               |                  |                           | 1,000                         |                               |
| 101-170.173-826.000  | COMPUTER SERVICES/SUPPLIES          |                  |                           | 300                           |                               |
| 101-170.173-826.010  | COMPUTER NETWORK LEASE              | 10               |                           | 20                            |                               |
| 101-170.173-836.000  | AMBULANCE BILLING                   | 81,393           | 85,000                    | 82,000                        | 85,000                        |
| 101-170.173-920.000  | UTILITIES-ELECTRIC/GAS/WATER        | 248,924          | 225,000                   | 225,000                       | 230,000                       |
| 101-170.173-921.000  | UTILITIES-TELEPHONE & DATA SERVICES | 152,987          | 160,000                   | 160,000                       | 160,000                       |
| 101-170.173-921.500  | UTILITIES-CELL PHONE REIMB          | 22,393           | 22,000                    | 23,400                        | 24,000                        |
| 101-170.173-922.000  | UTILITIES-STREET LIGHTS             | 383,378          | 375,000                   | 380,000                       | 385,000                       |
| 101-170.173-936.000  | EQUIPMENT MAINTENANCE               | 30,676           | 40,000                    | 32,000                        | 35,000                        |
| 101-170.173-955.000  | MISCELLANEOUS                       | 904              |                           |                               |                               |
| 101-170.173-965.000  | Property Taxes                      | 50               | 100                       | 100                           | 100                           |
| NET OF REVENUES/APPROPRIATIONS - 170.173 - ADMINISTRATIVE SERVIC |                                     | (2,174,650)      | (2,056,600)               | (2,149,285)                   | (1,793,700)                   |

| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.191 - ELECTIONS                              |                               |                  |                           |                               |                               |
| 101-170.191-701.080                                   | SALARIES - TEMPORARY          | 15,565           | 36,000                    | 36,000                        | 20,000                        |
| 101-170.191-701.120                                   | SALARIES-MAY ELECTION         | 12,690           |                           |                               |                               |
| 101-170.191-701.130                                   | SALARIES-AUGUST PRIMARY       | 21,053           | 28,500                    | 28,500                        |                               |
| 101-170.191-701.140                                   | SALARIES-NOVEMBER ELECTION    |                  | 28,500                    | 50,000                        | 25,000                        |
| 101-170.191-701.150                                   | SALARIES-PRESIDENTIAL PRIMARY |                  | 28,500                    | 50,000                        |                               |
| 101-170.191-706.000                                   | OVERTIME                      | 4,092            | 5,000                     | 25,000                        | 5,000                         |
| 101-170.191-714.000                                   | FICA                          | 1,560            | 10,250                    | 10,250                        | 3,825                         |
| 101-170.191-717.000                                   | PENSION                       | 224              | 1,000                     | 1,000                         | 600                           |
| 101-170.191-717.500                                   | VantageCare                   | 7                |                           | 100                           | 100                           |
| 101-170.191-728.000                                   | OPERATING SUPPLIES            | 1,745            | 4,000                     | 4,000                         | 4,000                         |
| 101-170.191-728.001                                   | SUPPLIES - MAY ELECTION       | 211              |                           |                               |                               |
| 101-170.191-728.002                                   | Supplies-Aug Election         | 4,811            | 5,000                     | 5,000                         |                               |
| 101-170.191-728.003                                   | Supplies-Nov Election         | 355              | 5,000                     | 5,000                         | 5,000                         |
| 101-170.191-728.004                                   | Supplies-Pres Elec            |                  | 5,000                     | 5,000                         |                               |
| 101-170.191-730.001                                   | Postage- May Election         | 1,460            |                           |                               |                               |
| 101-170.191-730.002                                   | Postage-Aug Election          | 801              | 9,700                     | 3,900                         |                               |
| 101-170.191-730.003                                   | Postage-Nov Elec              | 805              | 9,700                     |                               | 10,000                        |
| 101-170.191-730.004                                   | Postage Pres Elec             |                  | 9,700                     | 9,700                         |                               |
| 101-170.191-733.000                                   | ELEC COSTS-COUNTY             | 8,206            | 15,000                    |                               |                               |
| 101-170.191-820.000                                   | CONTRACTUAL SERVICES          | 2,418            | 4,600                     | 2,000                         | 2,000                         |
| 101-170.191-825.000                                   | PROFESSIONAL CONFERENCES/DUES | 25               | 1,000                     | 1,075                         | 1,000                         |
| 101-170.191-826.000                                   | COMPUTER SERVICES/SUPPLIES    | 907              | 5,000                     |                               | 5,000                         |
| 101-170.191-870.000                                   | MILEAGE                       | 126              | 600                       |                               |                               |
| 101-170.191-936.000                                   | EQUIPMENT MAINTENANCE         | 580              | 750                       | 500                           | 500                           |
| 101-170.191-980.000                                   | OFFICE EQUIPMENT & FURNITURE  | 2,390            | 500                       |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.191 - ELECTIONS  |                               | (80,031)         | (213,300)                 | (237,025)                     | (82,025)                      |
| Dept 170.201 - ACCOUNTING                             |                               |                  |                           |                               |                               |
| 101-170.201-701.000                                   | SALARIES                      | 262,924          | 336,400                   | 335,000                       | 305,000                       |
| 101-170.201-702.000                                   | SICK LEAVE INCENTIVE PAY      | 237              | 850                       |                               |                               |
| 101-170.201-706.000                                   | OVERTIME                      | 1                |                           |                               |                               |
| 101-170.201-709.000                                   | ICMA CONTRIBUTION             | 250              | 500                       | 500                           | 500                           |
| 101-170.201-710.000                                   | LONGEVITY                     | 1,280            | 1,280                     | 1,280                         | 1,360                         |
| 101-170.201-714.000                                   | FICA                          | 19,834           | 25,950                    | 25,950                        | 23,500                        |
| 101-170.201-715.000                                   | HEALTH INSURANCE              | 47,034           | 84,450                    | 50,100                        | 61,100                        |
| 101-170.201-716.000                                   | LIFE/DISABILITY INSURANCE     | 1,080            | 1,865                     | 1,300                         | 1,550                         |
| 101-170.201-717.000                                   | PENSION                       | 29,980           | 37,200                    | 37,200                        | 46,500                        |
| 101-170.201-717.500                                   | VantageCare                   | 4,167            | 6,250                     | 6,250                         | 5,150                         |
| 101-170.201-718.000                                   | WORKERS COMPENSATION          | 667              | 1,500                     | 650                           | 1,310                         |
| 101-170.201-728.000                                   | OPERATING SUPPLIES            | 14,001           | 12,000                    | 12,000                        | 12,000                        |
| 101-170.201-730.000                                   | POSTAGE                       | 23,252           | 21,000                    | 21,000                        | 21,000                        |
| 101-170.201-807.000                                   | AUDIT                         | 30,630           | 32,000                    | 28,000                        | 30,000                        |
| 101-170.201-821.000                                   | PROFESSIONAL SERVICES         | 13,951           | 5,000                     | 5,000                         | 5,500                         |
| 101-170.201-825.000                                   | PROFESSIONAL CONFERENCES/DUES | 2,870            | 3,500                     | 1,000                         | 5,000                         |
| 101-170.201-870.000                                   | MILEAGE                       | 60               | 100                       |                               | 100                           |
| 101-170.201-936.000                                   | EQUIPMENT MAINTENANCE         | 179              |                           | 120                           | 200                           |
| 101-170.201-980.000                                   | OFFICE EQUIPMENT & FURNITURE  |                  | 750                       |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.201 - ACCOUNTING |                               | (452,397)        | (570,595)                 | (525,350)                     | (519,770)                     |

| GL NUMBER  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.209 - ASSESSING                             |                               |                  |                           |                               |                               |
| 101-170.209-701.000                                  | SALARIES                      | 158,015          | 162,700                   | 162,700                       | 167,750                       |
| 101-170.209-701.080                                  | SALARIES - TEMPORARY          | 5,445            | 6,600                     |                               | 6,600                         |
| 101-170.209-704.000                                  | BOARD OF REVIEW               | 2,428            | 3,245                     | 3,245                         | 3,245                         |
| 101-170.209-706.000                                  | OVERTIME                      | 52               |                           |                               |                               |
| 101-170.209-709.000                                  | ICMA CONTRIBUTION             | 500              | 500                       | 500                           | 500                           |
| 101-170.209-710.000                                  | LONGEVITY                     | 640              | 640                       | 640                           | 640                           |
| 101-170.209-714.000                                  | FICA                          | 11,977           | 13,290                    | 13,290                        | 13,700                        |
| 101-170.209-715.000                                  | HEALTH INSURANCE              | 43,315           | 49,450                    | 45,000                        | 51,000                        |
| 101-170.209-716.000                                  | LIFE/DISABILITY INSURANCE     | 722              | 960                       | 960                           | 985                           |
| 101-170.209-717.000                                  | PENSION                       | 18,216           | 16,500                    | 18,500                        | 21,800                        |
| 101-170.209-717.500                                  | VantageCare                   | 2,985            | 3,190                     | 3,190                         | 3,300                         |
| 101-170.209-718.000                                  | WORKERS COMPENSATION          | 741              | 1,220                     | 700                           | 1,150                         |
| 101-170.209-728.000                                  | OPERATING SUPPLIES            | 2,915            | 5,000                     | 4,000                         | 4,000                         |
| 101-170.209-808.000                                  | LEGAL FEES                    | 25               |                           |                               |                               |
| 101-170.209-819.000                                  | TRAINING                      | 659              | 1,850                     | 1,050                         | 1,850                         |
| 101-170.209-820.000                                  | CONTRACTUAL SERVICES          | 74,813           | 75,200                    | 75,200                        | 77,500                        |
| 101-170.209-821.000                                  | PROFESSIONAL SERVICES         | 17,850           | 22,500                    | 20,000                        | 28,500                        |
| 101-170.209-825.000                                  | PROFESSIONAL CONFERENCES/DUES | 530              | 600                       | 580                           | 600                           |
| 101-170.209-870.000                                  | MILEAGE                       | 87               | 300                       |                               | 200                           |
| 101-170.209-980.000                                  | OFFICE EQUIPMENT & FURNITURE  | 360              |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.209 - ASSESSING |                               | (342,275)        | (363,745)                 | (349,555)                     | (383,320)                     |
| Dept 170.215 - CLERK                                 |                               |                  |                           |                               |                               |
| 101-170.215-701.000                                  | SALARIES                      | 201,920          | 211,700                   | 190,000                       | 211,300                       |
| 101-170.215-706.000                                  | OVERTIME                      | 167              | 1,000                     | 1,000                         | 1,000                         |
| 101-170.215-709.000                                  | ICMA CONTRIBUTION             | 500              | 500                       | 500                           | 500                           |
| 101-170.215-714.000                                  | FICA                          | 15,279           | 16,350                    | 16,000                        | 16,240                        |
| 101-170.215-715.000                                  | HEALTH INSURANCE              | 28,849           | 37,650                    | 22,000                        | 21,200                        |
| 101-170.215-715.010                                  | FLEXIBLE BENEFIT              |                  |                           | 4,125                         | 4,500                         |
| 101-170.215-716.000                                  | LIFE/DISABILITY INSURANCE     | 926              | 1,210                     | 1,210                         | 1,250                         |
| 101-170.215-717.000                                  | PENSION                       | 19,445           | 19,500                    | 19,500                        | 20,000                        |
| 101-170.215-717.500                                  | VantageCare                   | 3,634            | 4,100                     | 4,100                         | 4,120                         |
| 101-170.215-718.000                                  | WORKERS COMPENSATION          | 533              | 900                       | 550                           | 920                           |
| 101-170.215-725.000                                  | TEMPORARY HELP                | 204              |                           |                               |                               |
| 101-170.215-728.000                                  | OPERATING SUPPLIES            | 489              | 1,000                     | 1,000                         | 1,000                         |
| 101-170.215-750.000                                  | PUBLICATIONS                  | 445              | 500                       | 500                           | 500                           |
| 101-170.215-820.000                                  | CONTRACTUAL SERVICES          | 1,428            | 3,000                     | 12,000                        | 12,000                        |
| 101-170.215-825.000                                  | PROFESSIONAL CONFERENCES/DUES | 1,945            | 3,000                     | 425                           | 3,000                         |
| 101-170.215-826.000                                  | COMPUTER SERVICES/SUPPLIES    | 570              | 1,000                     | 1,000                         | 1,000                         |
| 101-170.215-870.000                                  | MILEAGE                       | 208              | 500                       | 100                           | 300                           |
| 101-170.215-980.000                                  | OFFICE EQUIPMENT & FURNITURE  |                  | 500                       | 500                           | 500                           |
| NET OF REVENUES/APPROPRIATIONS - 170.215 - CLERK     |                               | (276,542)        | (302,410)                 | (274,510)                     | (299,330)                     |

| GL NUMBER  | DESCRIPTION                          | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.226 - ADMIN & HUMAN RESOURCES                         |                                      |                  |                           |                               |                               |
| 101-170.226-701.000  | SALARIES                             | 365,694          | 382,000                   | 411,000                       | 409,000                       |
| 101-170.226-701.080  | SALARIES - TEMPORARY                 |                  |                           | 3,000                         |                               |
| 101-170.226-702.000  | SICK LEAVE INCENTIVE PAY             | 1,218            | 8,665                     |                               |                               |
| 101-170.226-706.000  | OVERTIME                             | 842              | 500                       | 740                           |                               |
| 101-170.226-709.000  | ICMA CONTRIBUTION                    | 2,700            | 2,700                     | 2,700                         | 2,800                         |
| 101-170.226-710.000  | LONGEVITY                            | 1,280            | 1,280                     | 1,280                         | 1,280                         |
| 101-170.226-714.000  | FICA                                 | 28,920           | 28,400                    | 34,000                        | 31,300                        |
| 101-170.226-715.000  | HEALTH INSURANCE                     | 36,019           | 44,600                    | 40,000                        | 60,000                        |
| 101-170.226-715.010  | FLEXIBLE BENEFIT                     | 9,000            | 9,000                     | 9,000                         | 4,500                         |
| 101-170.226-716.000  | LIFE/DISABILITY INSURANCE            | 3,280            | 3,110                     | 2,700                         | 3,100                         |
| 101-170.226-717.000  | PENSION                              | 41,364           | 41,700                    | 45,000                        | 40,400                        |
| 101-170.226-717.500  | VantageCare                          | 6,351            | 7,000                     | 7,500                         | 6,750                         |
| 101-170.226-718.000  | WORKERS COMPENSATION                 | 894              | 1,650                     | 900                           | 1,600                         |
| 101-170.226-723.000  | AUTO ALLOWANCE                       | 9,657            | 9,700                     | 9,700                         | 9,700                         |
| 101-170.226-728.000  | OPERATING SUPPLIES                   | 650              | 1,000                     | 1,000                         | 1,000                         |
| 101-170.226-809.000  | ACTUARIAL SERVICES                   | 24,978           | 25,000                    | 15,000                        | 25,000                        |
| 101-170.226-814.000  | MEETING EXPENSE                      | 1,924            | 2,000                     | 500                           | 2,000                         |
| 101-170.226-819.000  | TRAINING                             |                  |                           |                               | 30,000                        |
| 101-170.226-820.000  | CONTRACTUAL SERVICES                 | 3,800            | 5,000                     | 5,000                         | 5,000                         |
| 101-170.226-822.010  | EMPLOYEE RECOGNITION                 | (117)            | 2,500                     | 2,500                         | 5,000                         |
| 101-170.226-822.020  | INTERVIEW/HIRING EXPENSES            | 2,379            | 4,000                     | 4,000                         | 4,000                         |
| 101-170.226-825.000  | PROFESSIONAL CONFERENCES/DUES        | 7,768            | 12,000                    | 4,000                         | 7,000                         |
| 101-170.226-835.000  | PHYSICALS                            | 23,948           | 26,000                    | 26,000                        | 26,000                        |
| 101-170.226-835.010  | EMPLOYEE WELLNESS PROGRAM            | 1,723            | 22,500                    | 22,500                        | 15,000                        |
| 101-170.226-870.000  | MILEAGE                              | 222              | 150                       |                               |                               |
| 101-170.226-942.000  | EQUIPMENT RENTAL                     | 4,255            | 4,500                     | 4,500                         | 21,750                        |
| 101-170.226-980.000  | OFFICE EQUIPMENT & FURNITURE         | 699              |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.226 - ADMIN & HUMAN RESO  |                                      | (579,448)        | (644,955)                 | (652,520)                     | (712,180)                     |
| Dept 170.230 - INFORMATION TECHNOLOGY                          |                                      |                  |                           |                               |                               |
| 101-170.230-701.000  | SALARIES                             | 204,559          | 209,200                   | 200,000                       | 229,000                       |
| 101-170.230-702.000  | SICK LEAVE INCENTIVE PAY             | 1,940            | 1,950                     |                               |                               |
| 101-170.230-706.000  | OVERTIME                             | 643              |                           |                               |                               |
| 101-170.230-709.000  | ICMA CONTRIBUTION                    | 850              | 600                       | 600                           | 600                           |
| 101-170.230-710.000  | LONGEVITY                            | 1,280            | 1,280                     | 1,280                         | 1,280                         |
| 101-170.230-714.000  | FICA                                 | 15,903           | 16,300                    | 16,300                        | 17,650                        |
| 101-170.230-715.000  | HEALTH INSURANCE                     | 41,898           | 36,000                    | 30,000                        | 37,000                        |
| 101-170.230-715.010  | FLEXIBLE BENEFIT                     | 1,800            | 1,800                     | 1,800                         | 1,800                         |
| 101-170.230-716.000  | LIFE/DISABILITY INSURANCE            | 996              | 1,230                     | 1,200                         | 1,350                         |
| 101-170.230-717.000  | PENSION                              | 19,807           | 20,550                    | 22,000                        | 22,450                        |
| 101-170.230-717.500  | VantageCare                          | 3,556            | 4,100                     | 4,100                         | 4,500                         |
| 101-170.230-718.000  | WORKERS COMPENSATION                 | 600              | 940                       | 550                           | 1,000                         |
| 101-170.230-728.000  | OPERATING SUPPLIES                   | 1,543            | 100                       | 597                           | 800                           |
| 101-170.230-819.000  | TRAINING                             | 4,847            | 7,500                     | 5,000                         | 7,500                         |
| 101-170.230-820.000  | CONTRACTUAL SERVICES                 | 892              | 70,000                    | 138,000                       | 47,000                        |
| 101-170.230-821.000  | PROFESSIONAL SERVICES                | 52,657           | 22,000                    | 22,000                        |                               |
| 101-170.230-825.000  | PROFESSIONAL CONFERENCES/DUES        |                  | 1,000                     |                               | 2,500                         |
| 101-170.230-826.000  | COMPUTER SERVICES/SUPPLIES           | 10,238           | 13,000                    | 15,000                        | 15,500                        |
| 101-170.230-826.010  | Existing Software License Agreements | 177,793          | 192,000                   | 210,000                       | 215,000                       |
| 101-170.230-826.020  | Existing Hardware Licenses           | 8,397            | 8,000                     | 11,650                        | 16,250                        |
| 101-170.230-826.030  | DATA SERVICES                        | 37,041           |                           | 7,500                         | 7,500                         |
| 101-170.230-978.000  | SOFTWARE                             | 78               |                           |                               |                               |
| 101-170.230-980.000  | OFFICE EQUIPMENT & FURNITURE         | 224              |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.230 - INFORMATION TECHNOI |                                      | (587,542)        | (607,550)                 | (687,577)                     | (628,680)                     |

| GL NUMBER  | DESCRIPTION                        | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.253 - TREASURER                                       |                                    |                  |                           |                               |                               |
| 101-170.253-701.000  | SALARIES                           | 156,837          | 159,900                   | 159,900                       | 164,500                       |
| 101-170.253-701.080  | SALARIES - TEMPORARY               |                  |                           | 3,275                         |                               |
| 101-170.253-702.000  | SICK LEAVE INCENTIVE PAY           | 1,063            | 1,000                     | 215                           |                               |
| 101-170.253-706.000  | OVERTIME                           | 2,070            | 1,500                     | 1,500                         | 1,500                         |
| 101-170.253-709.000  | ICMA CONTRIBUTION                  | 500              | 500                       | 500                           | 500                           |
| 101-170.253-710.000  | LONGEVITY                          | 1,280            | 1,280                     | 1,280                         | 1,520                         |
| 101-170.253-714.000  | FICA                               | 12,169           | 12,600                    | 12,600                        | 12,750                        |
| 101-170.253-715.000  | HEALTH INSURANCE                   | 32,745           | 39,000                    | 39,000                        | 43,750                        |
| 101-170.253-716.000  | LIFE/DISABILITY INSURANCE          | 772              | 950                       | 900                           | 1,000                         |
| 101-170.253-717.000  | PENSION                            | 19,885           | 16,300                    | 23,000                        | 25,500                        |
| 101-170.253-717.500  | VantageCare                        | 2,845            | 3,175                     | 3,175                         | 3,250                         |
| 101-170.253-718.000  | WORKERS COMPENSATION               | 351              | 575                       | 320                           | 550                           |
| 101-170.253-728.000  | OPERATING SUPPLIES                 | 210              | 100                       | 200                           | 200                           |
| 101-170.253-730.000  | POSTAGE                            | 10,562           | 11,000                    | 11,000                        | 11,000                        |
| 101-170.253-808.000  | LEGAL FEES                         |                  | 275                       |                               |                               |
| 101-170.253-825.000  | PROFESSIONAL CONFERENCES/DUES      | 4,716            | 3,500                     |                               | 3,500                         |
| 101-170.253-870.000  | MILEAGE                            | 42               | 500                       | 100                           | 500                           |
| 101-170.253-900.000  | PRINTING/PUBLISHING                | 5,583            | 6,200                     | 6,400                         | 6,500                         |
| 101-170.253-955.000  | MISCELLANEOUS                      | 772              | 400                       | 300                           | 400                           |
| 101-170.253-980.000  | OFFICE EQUIPMENT & FURNITURE       | 634              | 500                       |                               | 500                           |
| NET OF REVENUES/APPROPRIATIONS - 170.253 - TREASURER           |                                    | (253,036)        | (259,255)                 | (263,665)                     | (277,420)                     |
| Dept 170.260 - WATERSHED MANAGEMENT                            |                                    |                  |                           |                               |                               |
| 101-170.260-820.000  | CONTRACTUAL SERVICES               | 19,301           | 40,000                    | 40,000                        | 40,000                        |
| 101-170.260-842.000  | DRAINS AT LARGE                    | 29,777           | 80,000                    | 103,000                       | 103,000                       |
| 101-170.260-842.500  | CHAPTER 20 DRAINS                  | 23,222           | 70,000                    |                               | 50,000                        |
| 101-170.260-843.500  | SPECIAL PROJECT DRAINS - PRINCIPAL | 271,034          | 240,410                   | 240,410                       | 380,500                       |
| 101-170.260-843.501  | SPECIAL PROJECT DRAINS - INTEREST  | 72,861           | 63,860                    | 64,000                        | 121,000                       |
| NET OF REVENUES/APPROPRIATIONS - 170.260 - WATERSHED MANAGEM   |                                    | (416,195)        | (494,270)                 | (447,410)                     | (694,500)                     |
| Dept 170.268 - BUILDING MAINTENANCE                            |                                    |                  |                           |                               |                               |
| 101-170.268-701.000  | SALARIES                           | 62,480           | 65,200                    | 55,000                        | 56,000                        |
| 101-170.268-702.000  | SICK LEAVE INCENTIVE PAY           |                  | 220                       |                               |                               |
| 101-170.268-706.000  | OVERTIME                           | 1,328            | 1,500                     | 5,000                         | 5,000                         |
| 101-170.268-709.000  | ICMA CONTRIBUTION                  | 288              | 290                       | 250                           | 250                           |
| 101-170.268-710.000  | LONGEVITY                          | 913              |                           | 320                           | 320                           |
| 101-170.268-714.000  | FICA                               | 5,285            | 5,300                     | 4,710                         | 4,750                         |
| 101-170.268-715.000  | HEALTH INSURANCE                   | 10,266           | 21,400                    | 16,500                        | 17,000                        |
| 101-170.268-715.010  | FLEXIBLE BENEFIT                   | 1,875            |                           | 4,500                         | 4,500                         |
| 101-170.268-716.000  | LIFE/DISABILITY INSURANCE          | 293              | 385                       | 350                           | 325                           |
| 101-170.268-717.000  | PENSION                            | 8,214            | 8,500                     | 8,500                         | 10,600                        |
| 101-170.268-717.500  | VantageCare                        | 658              | 220                       | 1,200                         | 1,100                         |
| 101-170.268-718.000  | WORKERS COMPENSATION               | 1,445            | 2,600                     | 1,400                         | 2,675                         |
| 101-170.268-727.000  | LICENSES                           | 1,936            | 6,200                     | 1,200                         | 1,200                         |
| 101-170.268-728.000  | OPERATING SUPPLIES                 | 8,081            | 12,000                    | 12,000                        | 21,000                        |
| 101-170.268-760.000  | UNIFORMS                           |                  | 275                       |                               |                               |
| 101-170.268-761.000  | CLOTHING ALLOWANCE                 | 804              | 750                       | 750                           | 750                           |
| 101-170.268-819.000  | TRAINING                           | 750              | 1,500                     | 200                           | 1,500                         |
| 101-170.268-820.000  | CONTRACTUAL SERVICES               | 167,718          | 304,000                   | 160,000                       | 243,000                       |
| 101-170.268-825.000  | PROFESSIONAL CONFERENCES/DUES      |                  | 1,000                     |                               |                               |
| 101-170.268-827.000  | RADIO MAINTENANCE                  | 87               |                           | 100                           | 100                           |
| 101-170.268-828.000  | SOLID WASTE CONTAINER SERVICES     | 10,402           | 12,000                    | 12,000                        | 12,000                        |
| 101-170.268-930.000  | BUILDING REPAIRS                   | 36,483           | 75,000                    | 75,000                        | 45,000                        |
| 101-170.268-937.000  | BUILDING MAINTENANCE               | 36,089           | 45,000                    | 45,000                        | 45,000                        |
| 101-170.268-942.000  | EQUIPMENT RENTAL                   | 13,270           | 14,250                    | 14,250                        | 14,960                        |
| 101-170.268-979.000  | MACHINERY AND EQUIPMENT            |                  | 450                       | 450                           | 5,000                         |
| NET OF REVENUES/APPROPRIATIONS - 170.268 - BUILDING MAINTENANC |                                    | (368,665)        | (578,040)                 | (418,680)                     | (492,030)                     |



| GL NUMBER  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.269 - Grounds Maintenance                             |                               |                  |                           |                               |                               |
| 101-170.269-701.000  | SALARIES                      | 64,954           | 65,150                    | 47,500                        | 48,500                        |
| 101-170.269-701.080  | SALARIES - TEMPORARY          | 3,063            | 12,000                    | 12,000                        | 12,000                        |
| 101-170.269-702.000  | SICK LEAVE INCENTIVE PAY      |                  | 215                       |                               |                               |
| 101-170.269-706.000  | OVERTIME                      | 3,687            | 7,000                     | 7,000                         | 7,000                         |
| 101-170.269-709.000  | ICMA CONTRIBUTION             | 288              | 620                       | 250                           | 250                           |
| 101-170.269-710.000  | LONGEVITY                     | 521              | 1,475                     | 1,280                         | 1,280                         |
| 101-170.269-714.000  | FICA                          | 5,779            | 6,710                     | 5,000                         | 5,350                         |
| 101-170.269-715.000  | HEALTH INSURANCE              | 17,445           | 22,700                    | 20,000                        | 16,000                        |
| 101-170.269-716.000  | LIFE/DISABILITY INSURANCE     | 293              | 385                       | 340                           | 300                           |
| 101-170.269-717.000  | PENSION                       | 8,329            | 8,625                     | 8,000                         | 10,700                        |
| 101-170.269-717.500  | VantageCare                   | 1,177            | 1,300                     | 925                           | 950                           |
| 101-170.269-718.000  | WORKERS COMPENSATION          | 1,338            | 2,340                     | 1,300                         | 2,050                         |
| 101-170.269-727.000  | LICENSES                      | 2,674            | 6,700                     | 1,200                         | 1,200                         |
| 101-170.269-728.000  | OPERATING SUPPLIES            | 9,192            | 11,000                    | 11,000                        | 11,000                        |
| 101-170.269-760.000  | UNIFORMS                      |                  | 400                       |                               |                               |
| 101-170.269-761.000  | CLOTHING ALLOWANCE            | 1,393            | 750                       | 750                           | 750                           |
| 101-170.269-819.000  | TRAINING                      | 500              | 1,500                     | 1,500                         | 1,500                         |
| 101-170.269-820.000  | CONTRACTUAL SERVICES          | 9,841            | 25,000                    | 25,000                        | 25,000                        |
| 101-170.269-825.000  | PROFESSIONAL CONFERENCES/DUES |                  | 1,000                     |                               |                               |
| 101-170.269-827.000  | RADIO MAINTENANCE             | 5                | 100                       | 100                           | 100                           |
| 101-170.269-934.000  | GROUNDS MAINTENANCE           | 480              | 18,000                    | 18,000                        | 18,000                        |
| 101-170.269-936.000  | EQUIPMENT MAINTENANCE         |                  | 650                       | 650                           | 650                           |
| 101-170.269-942.000  | EQUIPMENT RENTAL              | 52,795           | 68,500                    | 68,500                        | 60,140                        |
| 101-170.269-979.000  | MACHINERY AND EQUIPMENT       | 1,296            | 7,500                     | 7,500                         | 1,500                         |
| NET OF REVENUES/APPROPRIATIONS - 170.269 - Grounds Maintenance |                               | (185,050)        | (269,620)                 | (237,795)                     | (224,220)                     |
| Dept 170.276 - CEMETERY  |                               |                  |                           |                               |                               |
| 101-170.276-701.000  | SALARIES                      | 14,739           | 11,250                    | 18,700                        | 19,200                        |
| 101-170.276-701.080  | SALARIES - TEMPORARY          | 10,321           | 13,200                    | 8,000                         | 12,000                        |
| 101-170.276-706.000  | OVERTIME                      | 368              | 800                       | 2,000                         | 2,000                         |
| 101-170.276-709.000  | ICMA CONTRIBUTION             | 38               | 40                        | 65                            | 65                            |
| 101-170.276-710.000  | LONGEVITY                     | 361              | 200                       | 240                           | 240                           |
| 101-170.276-714.000  | FICA                          | 1,953            | 2,000                     | 2,000                         | 2,600                         |
| 101-170.276-715.000  | HEALTH INSURANCE              | 1,746            | 2,300                     | 2,300                         | 4,000                         |
| 101-170.276-716.000  | LIFE/DISABILITY INSURANCE     | 50               | 70                        | 60                            | 115                           |
| 101-170.276-717.000  | PENSION                       | 1,627            | 1,700                     | 2,500                         | 2,600                         |
| 101-170.276-717.500  | VantageCare                   | 217              | 240                       | 375                           | 415                           |
| 101-170.276-718.000  | WORKERS COMPENSATION          | 278              | 500                       | 300                           | 550                           |
| 101-170.276-728.000  | OPERATING SUPPLIES            | 1,659            | 3,000                     | 3,000                         | 3,000                         |
| 101-170.276-760.000  | UNIFORMS                      |                  | 100                       | 100                           | 100                           |
| 101-170.276-820.000  | CONTRACTUAL SERVICES          | 605              | 1,200                     |                               |                               |
| 101-170.276-880.000  | COMMUNITY PROMOTION           |                  | 1,000                     | 1,000                         | 1,000                         |
| 101-170.276-920.000  | UTILITIES-ELECTRIC/GAS/WATER  | 552              | 300                       | 400                           | 400                           |
| 101-170.276-930.000  | BUILDING REPAIRS              | 479              | 500                       | 500                           | 500                           |
| 101-170.276-942.000  | EQUIPMENT RENTAL              | 10,360           | 12,400                    | 12,400                        | 24,260                        |
| 101-170.276-974.000  | CONSTRUCTION/IMPROVEMENTS     | 11,749           |                           |                               |                               |
| 101-170.276-979.000  | MACHINERY AND EQUIPMENT       | 6,829            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 170.276 - CEMETERY            |                               | (63,931)         | (50,800)                  | (53,940)                      | (73,045)                      |

| GL NUMBER   | DESCRIPTION                | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|----------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 170.277 - RECYCLING CENTER                             |                            |                  |                           |                               |                               |
| 101-170.277-701.000   | SALARIES                   | 32,918           | 33,500                    | 33,500                        | 35,350                        |
| 101-170.277-706.000   | OVERTIME                   | 163              | 150                       |                               | 150                           |
| 101-170.277-710.000   | LONGEVITY                  | 320              | 640                       | 640                           | 640                           |
| 101-170.277-714.000   | FICA                       | 2,530            | 2,610                     | 2,610                         | 2,760                         |
| 101-170.277-715.000   | HEALTH INSURANCE           | 10,622           | 15,250                    | 11,500                        | 11,600                        |
| 101-170.277-716.000   | LIFE/DISABILITY INSURANCE  | 154              | 200                       | 200                           | 210                           |
| 101-170.277-717.000   | PENSION                    | 3,308            | 3,300                     | 3,300                         | 3,500                         |
| 101-170.277-717.500   | VantageCare                | 599              | 660                       | 660                           | 700                           |
| 101-170.277-718.000   | WORKERS COMPENSATION       | 167              | 280                       | 160                           | 270                           |
| 101-170.277-728.000   | OPERATING SUPPLIES         | 13               | 50                        | 50                            | 100                           |
| 101-170.277-820.000   | CONTRACTUAL SERVICES       | 24,000           | 24,000                    | 24,000                        | 24,000                        |
| 101-170.277-880.000   | COMMUNITY PROMOTION        | 1,742            | 2,000                     | 2,000                         | 2,000                         |
| 101-170.277-888.500   | RECYCLING-SPECIAL PROJECTS | 22,220           | 15,000                    | 15,000                        | 10,000                        |
| 101-170.277-934.000   | GROUNDS MAINTENANCE        |                  |                           |                               | 10,000                        |
| NET OF REVENUES/APPROPRIATIONS - 170.277 - RECYCLING CENTER |                            | (98,756)         | (97,640)                  | (93,620)                      | (101,280)                     |

| GL NUMBER   | DESCRIPTION                      | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|----------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 300.301 - POLICE                             |                                  |                  |                           |                               |                               |
| 101-300.301-701.000                               | SALARIES                         | 2,339,088        | 2,615,000                 | 2,400,000                     | 2,422,000                     |
| 101-300.301-701.040                               | SALARIES-RECORD DIVISION         | 185,691          | 193,800                   | 160,000                       | 170,000                       |
| 101-300.301-701.050                               | SALARIES-CROSSING GUARDS         | 28,305           | 29,000                    | 10,200                        | 29,000                        |
| 101-300.301-701.170                               | SALARIES-CADETS                  | 83,087           | 95,000                    | 84,000                        | 90,000                        |
| 101-300.301-702.000                               | SICK LEAVE INCENTIVE PAY         | 20,408           | 17,250                    | 16,000                        | 12,300                        |
| 101-300.301-702.010                               | HOLIDAY PAYOUT                   | 74,532           | 83,100                    | 83,100                        | 85,000                        |
| 101-300.301-706.000                               | OVERTIME                         | 77,553           | 92,000                    | 70,000                        | 80,000                        |
| 101-300.301-706.010                               | OVERTIME-COURT HEARINGS          | 9,883            | 10,000                    | 8,000                         | 10,000                        |
| 101-300.301-706.030                               | OVERTIME-RECORDS DIVISION        |                  | 1,000                     |                               | 1,000                         |
| 101-300.301-706.040                               | OVERTIME-SCHOOL SECURITY         | 15,906           | 17,000                    | 4,000                         | 12,000                        |
| 101-300.301-706.050                               | OVERTIME-CANINE UNIT             | 3,773            | 4,200                     | 2,000                         | 4,200                         |
| 101-300.301-706.060                               | OVERTIME-TRAINING                | 16,099           | 17,000                    | 12,000                        | 17,000                        |
| 101-300.301-706.070                               | OVERTIME-HOLIDAY                 | 31,270           | 36,000                    | 36,000                        | 36,000                        |
| 101-300.301-706.300                               | OVERTIME-GRANT                   |                  |                           | 105                           |                               |
| 101-300.301-709.000                               | ICMA CONTRIBUTION                |                  |                           | 250                           | 250                           |
| 101-300.301-710.000                               | LONGEVITY                        | 27,303           | 26,600                    | 26,600                        | 26,300                        |
| 101-300.301-714.000                               | FICA                             | 229,032          | 238,000                   | 225,000                       | 240,000                       |
| 101-300.301-715.000                               | HEALTH INSURANCE                 | 390,289          | 450,000                   | 380,000                       | 500,000                       |
| 101-300.301-715.010                               | FLEXIBLE BENEFIT                 | 81,375           | 94,500                    | 60,400                        | 58,500                        |
| 101-300.301-716.000                               | LIFE/DISABILITY INSURANCE        | 12,348           | 15,500                    | 15,500                        | 15,300                        |
| 101-300.301-717.000                               | PENSION                          | 1,687,214        | 1,778,000                 | 1,978,000                     | 2,042,500                     |
| 101-300.301-717.500                               | VantageCare                      | 3,082            | 3,500                     | 3,500                         | 14,500                        |
| 101-300.301-718.000                               | WORKERS COMPENSATION             | 48,206           | 78,900                    | 50,000                        | 76,200                        |
| 101-300.301-720.000                               | PHYSICAL FITNESS AWARDS          | 7,700            | 8,000                     | 8,000                         | 12,000                        |
| 101-300.301-727.000                               | LICENSES                         | 16,000           |                           | 16,000                        | 20,000                        |
| 101-300.301-728.000                               | OPERATING SUPPLIES               | 13,480           | 18,000                    | 12,000                        | 12,000                        |
| 101-300.301-728.020                               | OPERATING SUPPLIES-BREATHALYZE   | 261              | 500                       |                               | 500                           |
| 101-300.301-728.040                               | OPERATING SUPPLIES-CANINE UNIT   | 754              | 1,250                     | 1,250                         | 1,500                         |
| 101-300.301-728.050                               | OPERATING SUPPLIES-CRIME PREV.   | 2,990            | 3,000                     | 3,000                         | 3,000                         |
| 101-300.301-728.070                               | OPERATING SUPPLIES-DARE PROG.    | 3,000            | 3,000                     | 3,000                         | 3,000                         |
| 101-300.301-728.140                               | OPERATING SUPPLIES-WATCH SIGNS   | 489              |                           |                               |                               |
| 101-300.301-728.300                               | Operating Costs - Spec Resp Team | 1,561            | 2,500                     | 2,500                         | 2,500                         |
| 101-300.301-739.000                               | AMMUNITION                       | 15,442           | 16,000                    | 16,000                        | 16,000                        |
| 101-300.301-750.000                               | PUBLICATIONS                     | 86               | 500                       | 500                           | 500                           |
| 101-300.301-760.000                               | UNIFORMS                         | 16,766           | 28,000                    | 28,000                        | 25,000                        |
| 101-300.301-761.000                               | CLOTHING ALLOWANCE               | 3,247            | 3,500                     | 3,500                         | 3,500                         |
| 101-300.301-762.000                               | UNIFORM CLEANING                 | 8,676            | 12,500                    | 9,000                         | 12,500                        |
| 101-300.301-764.000                               | SHOES AND BOOTS                  | 3,338            | 4,500                     | 4,500                         | 4,500                         |
| 101-300.301-811.000                               | ACCREDITATION STUDY              | 2,700            |                           |                               | 1,200                         |
| 101-300.301-820.000                               | CONTRACTUAL SERVICES             | 4,677            |                           |                               |                               |
| 101-300.301-820.035                               | TOWING SERVICES                  | 1,950            | 1,500                     | 2,000                         | 2,500                         |
| 101-300.301-820.040                               | 911 OPERATION                    | 9,000            | 15,000                    | 15,000                        | 15,000                        |
| 101-300.301-820.060                               | PRINTING CONTRACT                | 3,958            | 5,000                     | 2,000                         | 2,500                         |
| 101-300.301-820.065                               | Record Shredding and Storage     | 90               | 400                       | 400                           | 400                           |
| 101-300.301-825.000                               | PROFESSIONAL CONFERENCES/DUES    | 3,066            | 5,500                     | 3,500                         | 5,500                         |
| 101-300.301-826.000                               | COMPUTER SERVICES/SUPPLIES       |                  | 10,500                    | 4,740                         | 9,100                         |
| 101-300.301-827.000                               | RADIO MAINTENANCE                | 9,358            | 15,000                    | 1,500                         | 15,000                        |
| 101-300.301-831.000                               | TRAINING                         | 13,497           | 28,000                    | 16,000                        | 28,000                        |
| 101-300.301-851.000                               | COMMUNICATIONS                   | 349              | 500                       | 500                           | 500                           |
| 101-300.301-870.000                               | MILEAGE                          | 451              | 1,200                     | 250                           | 1,200                         |
| 101-300.301-936.000                               | EQUIPMENT MAINTENANCE            | 2,213            | 3,000                     | 3,000                         | 3,000                         |
| 101-300.301-942.000                               | EQUIPMENT RENTAL                 | 292,460          | 301,470                   | 301,470                       | 208,625                       |
| 101-300.301-956.060                               | BICYCLE PATROL FUND*             | 169              | 400                       | 400                           | 400                           |
| 101-300.301-979.000                               | MACHINERY AND EQUIPMENT          | 15,790           | 33,350                    | 29,000                        | 17,000                        |
| NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE |                                  | (5,817,962)      | (6,417,420)               | (6,111,665)                   | (6,368,475)                   |

| GL NUMBER  | DESCRIPTION                    | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 300.336 - FIRE DEPARTMENT                             |                                |                  |                           |                               |                               |
| 101-300.336-701.000  | SALARIES                       | 2,223,327        | 2,340,000                 | 2,340,000                     | 2,404,100                     |
| 101-300.336-701.060  | SALARIES-PART TIME FIREFIGHTRS | 2,516            | 50,000                    | 12,000                        | 25,000                        |
| 101-300.336-701.070  | SALARIES-ACTING PAY            | 20,347           | 21,000                    | 30,000                        | 25,000                        |
| 101-300.336-702.000  | SICK LEAVE INCENTIVE PAY       | 14,238           | 15,690                    | 15,690                        | 18,000                        |
| 101-300.336-702.010  | HOLIDAY PAYOUT                 | 85,906           | 97,900                    | 97,900                        | 100,000                       |
| 101-300.336-706.000  | OVERTIME                       | 102,530          | 85,000                    | 85,000                        | 85,000                        |
| 101-300.336-706.060  | OVERTIME-TRAINING              | 12,659           | 20,000                    | 10,000                        | 15,000                        |
| 101-300.336-706.070  | OVERTIME-HOLIDAY               |                  |                           | 10,000                        | 12,000                        |
| 101-300.336-709.000  | ICMA CONTRIBUTION              | 250              | 250                       | 250                           | 250                           |
| 101-300.336-710.000  | LONGEVITY                      | 27,020           | 28,800                    | 28,800                        | 26,560                        |
| 101-300.336-714.000  | FICA                           | 193,626          | 211,200                   | 211,200                       | 215,000                       |
| 101-300.336-715.000  | HEALTH INSURANCE               | 381,620          | 515,250                   | 500,000                       | 485,000                       |
| 101-300.336-715.010  | FLEXIBLE BENEFIT               | 46,125           | 45,000                    | 45,000                        | 45,000                        |
| 101-300.336-716.000  | LIFE/DISABILITY INSURANCE      | 10,534           | 14,250                    | 14,250                        | 14,500                        |
| 101-300.336-717.000  | PENSION                        | 2,005,906        | 1,916,400                 | 2,200,000                     | 2,429,900                     |
| 101-300.336-717.500  | VantageCare                    | 2,555            | 2,900                     | 2,900                         | 11,800                        |
| 101-300.336-718.000  | WORKERS COMPENSATION           | 62,241           | 100,000                   | 65,000                        | 100,000                       |
| 101-300.336-720.000  | PHYSICAL FITNESS AWARDS        | 15,500           | 17,000                    | 16,000                        | 17,500                        |
| 101-300.336-721.000  | FOOD ALLOWANCE                 | 18,700           | 19,200                    | 19,200                        | 19,800                        |
| 101-300.336-723.000  | AUTO ALLOWANCE                 | 7,243            | 7,200                     | 3,730                         |                               |
| 101-300.336-726.000  | SPECIAL EQUIPMENT              | 13,138           | 30,000                    | 30,000                        | 34,200                        |
| 101-300.336-728.000  | OPERATING SUPPLIES             | 11,955           | 12,500                    | 12,500                        | 12,500                        |
| 101-300.336-728.090  | OPERATING SUPPLIES-AMBULANCE   | 82,271           | 80,000                    | 80,000                        | 80,000                        |
| 101-300.336-732.000  | HAZMAT                         | 4,425            | 8,000                     | 8,000                         | 9,000                         |
| 101-300.336-750.000  | PUBLICATIONS                   | 1,530            | 1,200                     | 1,200                         | 1,200                         |
| 101-300.336-760.000  | UNIFORMS                       | 9,429            | 11,000                    | 11,000                        | 13,000                        |
| 101-300.336-762.000  | UNIFORM CLEANING               | 3,658            | 3,000                     | 3,000                         | 3,000                         |
| 101-300.336-764.000  | SHOES AND BOOTS                | 6,451            | 6,125                     | 6,400                         | 6,500                         |
| 101-300.336-820.000  | CONTRACTUAL SERVICES           | 26,419           | 26,100                    | 30,000                        | 30,000                        |
| 101-300.336-823.000  | EMERGENCY MEDICAL TRAINING     | 4,782            | 5,000                     | 5,000                         | 7,000                         |
| 101-300.336-825.000  | PROFESSIONAL CONFERENCES/DUES  | 2,317            | 2,500                     | 2,500                         | 2,500                         |
| 101-300.336-827.000  | RADIO MAINTENANCE              | 9,697            | 13,860                    | 13,860                        | 13,860                        |
| 101-300.336-831.000  | TRAINING                       | 12,705           | 18,000                    | 14,000                        | 18,000                        |
| 101-300.336-851.000  | COMMUNICATIONS                 |                  | 500                       |                               |                               |
| 101-300.336-880.000  | COMMUNITY PROMOTION            | 4,806            | 4,000                     | 4,000                         | 5,000                         |
| 101-300.336-936.000  | EQUIPMENT MAINTENANCE          | 6,485            | 10,000                    | 10,000                        | 15,500                        |
| 101-300.336-942.000  | EQUIPMENT RENTAL               | 242,905          | 280,000                   | 280,000                       | 282,820                       |
| 101-300.336-979.000  | MACHINERY AND EQUIPMENT        | 30,924           | 35,000                    | 35,000                        | 45,000                        |
| 101-300.336-980.000  | OFFICE EQUIPMENT & FURNITURE   |                  | 500                       | 500                           | 500                           |
| NET OF REVENUES/APPROPRIATIONS - 300.336 - FIRE DEPARTMENT |                                | (5,706,740)      | (6,054,325)               | (6,253,880)                   | (6,628,990)                   |

| GL NUMBER  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 300.371 - DEV. - BUILDING DIVISION                            |                               |                  |                           |                               |                               |
| 101-300.371-701.000  | SALARIES                      | 363,231          | 401,000                   | 390,500                       | 400,000                       |
| 101-300.371-701.080  | SALARIES - TEMPORARY          | 4,177            | 6,000                     | 6,000                         | 6,000                         |
| 101-300.371-702.000  | SICK LEAVE INCENTIVE PAY      | 1,577            | 1,400                     | 300                           |                               |
| 101-300.371-706.000  | OVERTIME                      |                  |                           | 500                           |                               |
| 101-300.371-709.000  | ICMA CONTRIBUTION             | 563              | 815                       | 1,063                         | 1,063                         |
| 101-300.371-710.000  | LONGEVITY                     | 3,520            | 4,160                     | 3,850                         | 3,850                         |
| 101-300.371-714.000  | FICA                          | 29,023           | 30,500                    | 30,500                        | 31,450                        |
| 101-300.371-715.000  | HEALTH INSURANCE              | 31,940           | 38,800                    | 35,000                        | 41,000                        |
| 101-300.371-715.010  | FLEXIBLE BENEFIT              | 9,000            | 9,000                     | 9,000                         | 9,000                         |
| 101-300.371-716.000  | LIFE/DISABILITY INSURANCE     | 1,374            | 2,275                     | 1,800                         | 1,900                         |
| 101-300.371-717.000  | PENSION                       | 24,643           | 35,200                    | 29,000                        | 29,000                        |
| 101-300.371-717.500  | VantageCare                   | 5,237            | 7,575                     | 6,750                         | 6,300                         |
| 101-300.371-718.000  | WORKERS COMPENSATION          | 1,803            | 3,100                     | 1,700                         | 2,800                         |
| 101-300.371-728.000  | OPERATING SUPPLIES            | 1,272            | 1,000                     | 1,000                         | 1,000                         |
| 101-300.371-750.000  | PUBLICATIONS                  | 111              | 500                       | 750                           | 1,000                         |
| 101-300.371-820.000  | CONTRACTUAL SERVICES          | 6,000            |                           |                               |                               |
| 101-300.371-825.000  | PROFESSIONAL CONFERENCES/DUES | 1,859            | 3,000                     | 2,000                         | 3,000                         |
| 101-300.371-827.000  | RADIO MAINTENANCE             | 557              | 5                         | 50                            | 500                           |
| 101-300.371-870.000  | MILEAGE                       | 14               | 100                       | 100                           | 100                           |
| 101-300.371-942.000  | EQUIPMENT RENTAL              | 23,670           | 39,600                    | 39,600                        | 23,155                        |
| NET OF REVENUES/APPROPRIATIONS - 300.371 - DEV. - BUILDING DIVISIO |                               | (509,571)        | (584,030)                 | (559,463)                     | (561,118)                     |
| Dept 300.400 - DEV. - PLANNING/ADMIN.                              |                               |                  |                           |                               |                               |
| 101-300.400-701.000  | SALARIES                      | 382,868          | 435,000                   | 350,000                       | 354,000                       |
| 101-300.400-701.080  | SALARIES - TEMPORARY          | 3,083            | 6,000                     | 735                           | 6,000                         |
| 101-300.400-701.090  | SALARIES-APPOINTED OFFICIALS  | 7,590            | 10,000                    | 8,000                         | 10,000                        |
| 101-300.400-702.000  | SICK LEAVE INCENTIVE PAY      | 2,044            |                           |                               |                               |
| 101-300.400-706.000  | OVERTIME                      | 6,538            | 6,000                     | 3,300                         | 6,000                         |
| 101-300.400-709.000  | ICMA CONTRIBUTION             | 938              | 1,450                     | 1,190                         | 2,400                         |
| 101-300.400-710.000  | LONGEVITY                     | 1,600            | 1,920                     | 1,600                         | 1,920                         |
| 101-300.400-714.000  | FICA                          | 31,374           | 32,350                    | 30,500                        | 29,100                        |
| 101-300.400-715.000  | HEALTH INSURANCE              | 50,203           | 57,400                    | 52,000                        | 68,500                        |
| 101-300.400-715.010  | FLEXIBLE BENEFIT              | 9,000            | 9,000                     | 1,875                         |                               |
| 101-300.400-716.000  | LIFE/DISABILITY INSURANCE     | 1,775            | 2,350                     | 2,100                         | 2,100                         |
| 101-300.400-717.000  | PENSION                       | 29,225           | 39,000                    | 39,000                        | 29,500                        |
| 101-300.400-717.500  | VantageCare                   | 6,901            | 7,800                     | 7,400                         | 7,000                         |
| 101-300.400-718.000  | WORKERS COMPENSATION          | 1,998            | 3,400                     | 2,000                         | 2,800                         |
| 101-300.400-728.000  | OPERATING SUPPLIES            | 1,075            | 1,250                     | 1,250                         | 1,250                         |
| 101-300.400-750.000  | PUBLICATIONS                  | 332              | 1,000                     | 1,000                         | 1,000                         |
| 101-300.400-820.000  | CONTRACTUAL SERVICES          | 846              |                           |                               |                               |
| 101-300.400-821.000  | PROFESSIONAL SERVICES         | 9,919            | 20,000                    | 10,000                        | 20,000                        |
| 101-300.400-825.000  | PROFESSIONAL CONFERENCES/DUES | 5,008            | 6,000                     | 4,000                         | 6,000                         |
| 101-300.400-827.000  | RADIO MAINTENANCE             | 454              |                           | 1,600                         | 1,600                         |
| 101-300.400-870.000  | MILEAGE                       | 1,737            | 2,000                     | 1,000                         | 2,000                         |
| 101-300.400-942.000  | EQUIPMENT RENTAL              | 5,735            | 7,900                     | 7,900                         | 4,635                         |
| NET OF REVENUES/APPROPRIATIONS - 300.400 - DEV. - PLANNING/ADMII   |                               | (560,243)        | (649,820)                 | (526,450)                     | (555,805)                     |
| Dept 440.446 - STREET & HIGHWAYS                                   |                               |                  |                           |                               |                               |
| 101-440.446-701.000  | SALARIES                      |                  | 75,600                    |                               |                               |
| 101-440.446-714.000  | FICA                          |                  | 6,050                     |                               |                               |
| 101-440.446-715.000  | HEALTH INSURANCE              |                  | 8,500                     | 175                           |                               |
| 101-440.446-716.000  | LIFE/DISABILITY INSURANCE     |                  | 115                       |                               |                               |
| 101-440.446-717.000  | PENSION                       |                  | 7,700                     |                               |                               |
| 101-440.446-717.500  | VantageCare                   |                  | 1,500                     |                               |                               |
| 101-440.446-728.000  | OPERATING SUPPLIES            |                  | 5,000                     |                               |                               |
| 101-440.446-819.000  | TRAINING                      |                  | 1,200                     |                               |                               |
| 101-440.446-821.000  | PROFESSIONAL SERVICES         | 2,339            | 15,000                    | 120,000                       |                               |
| 101-440.446-825.000  | PROFESSIONAL CONFERENCES/DUES |                  | 500                       |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 440.446 - STREET & HIGHWAYS       |                               | (2,339)          | (121,165)                 | (120,175)                     |                               |

| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ORIGINAL<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>ORIGINAL<br>BUDGET |
|---|-------------------------------|------------------|----------------------------|-------------------------------|----------------------------|
| Dept 600.749 - HUMAN SERVICES                                     |                               |                  |                            |                               |                            |
| 101-600.749-701.000   | SALARIES                      | 41,281           | 42,050                     | 42,050                        | 42,800                     |
| 101-600.749-701.090   | SALARIES-APPOINTED OFFICIALS  | 840              | 1,200                      | 1,200                         | 1,200                      |
| 101-600.749-710.000   | LONGEVITY                     | 320              | 320                        | 320                           | 320                        |
| 101-600.749-714.000   | FICA                          | 3,355            | 3,330                      | 3,330                         | 3,275                      |
| 101-600.749-715.000   | HEALTH INSURANCE              | 3,588            | 3,600                      | 7,800                         | 8,000                      |
| 101-600.749-715.010   | FLEXIBLE BENEFIT              | 4,500            | 4,500                      | 4,500                         | 4,500                      |
| 101-600.749-716.000   | LIFE/DISABILITY INSURANCE     | 189              | 250                        | 250                           | 245                        |
| 101-600.749-717.000   | PENSION                       | 4,128            | 4,150                      | 4,150                         | 4,100                      |
| 101-600.749-717.500   | VantageCare                   | 751              | 825                        | 825                           | 810                        |
| 101-600.749-718.000   | WORKERS COMPENSATION          | 227              | 350                        | 200                           | 315                        |
| NET OF REVENUES/APPROPRIATIONS - 600.749 - HUMAN SERVICES         |                               | (59,179)         | (60,575)                   | (64,625)                      | (65,565)                   |
| Dept 728.500 - MERIDIAN REDEVELOPMENT                             |                               |                  |                            |                               |                            |
| 101-728.500-821.000   | PROFESSIONAL SERVICES         |                  |                            | 130,000                       | 700,000                    |
| NET OF REVENUES/APPROPRIATIONS - 728.500 - MERIDIAN REDEVELOPMENT |                               |                  |                            | (130,000)                     | (700,000)                  |
| Dept 750.752 - PARK COMMISSION                                    |                               |                  |                            |                               |                            |
| 101-750.752-701.090   | SALARIES-APPOINTED OFFICIALS  | 1,305            | 3,500                      | 3,000                         | 3,375                      |
| 101-750.752-714.000   | FICA                          | 100              | 270                        | 270                           | 260                        |
| 101-750.752-718.000   | WORKERS COMPENSATION          | 6                | 10                         | 10                            | 10                         |
| 101-750.752-728.000   | OPERATING SUPPLIES            | 238              |                            |                               | 600                        |
| 101-750.752-825.000   | PROFESSIONAL CONFERENCES/DUES | 1,056            | 1,600                      | 1,500                         | 1,500                      |
| NET OF REVENUES/APPROPRIATIONS - 750.752 - PARK COMMISSION        |                               | (2,715)          | (5,380)                    | (4,880)                       | (5,845)                    |
| Dept 750.753 - PARKS AND RECREATION ADMIN.                        |                               |                  |                            |                               |                            |
| 101-750.753-701.000   | SALARIES                      | 72,325           | 75,000                     | 72,000                        | 76,500                     |
| 101-750.753-701.080   | SALARIES - TEMPORARY          | 7,853            | 10,440                     | 3,000                         | 10,980                     |
| 101-750.753-702.000   | SICK LEAVE INCENTIVE PAY      |                  | 1,445                      |                               |                            |
| 101-750.753-706.000   | OVERTIME                      | 168              | 1,200                      | 200                           | 300                        |
| 101-750.753-709.000   | ICMA CONTRIBUTION             | 125              | 125                        | 125                           | 125                        |
| 101-750.753-710.000   | LONGEVITY                     | 1,280            | 1,280                      | 1,280                         | 1,280                      |
| 101-750.753-714.000   | FICA                          | 6,281            | 7,100                      | 7,100                         | 6,900                      |
| 101-750.753-715.000   | HEALTH INSURANCE              | 10,142           | 10,700                     | 8,900                         | 8,500                      |
| 101-750.753-715.010   | FLEXIBLE BENEFIT              | 2,250            | 2,250                      | 2,250                         | 2,250                      |
| 101-750.753-716.000   | LIFE/DISABILITY INSURANCE     | 347              | 450                        | 450                           | 450                        |
| 101-750.753-717.000   | PENSION                       | 8,638            | 10,250                     | 10,520                        | 10,500                     |
| 101-750.753-717.500   | VantageCare                   | 1,317            | 1,475                      | 1,475                         | 1,500                      |
| 101-750.753-718.000   | WORKERS COMPENSATION          | 481              | 930                        | 930                           | 835                        |
| 101-750.753-728.000   | OPERATING SUPPLIES            | 1,308            | 3,500                      | 2,000                         | 3,500                      |
| 101-750.753-825.000   | PROFESSIONAL CONFERENCES/DUES | 2,780            | 1,500                      | 600                           | 600                        |
| 101-750.753-870.000   | MILEAGE                       | 34               |                            |                               |                            |
| 101-750.753-880.000   | COMMUNITY PROMOTION           | 4,414            | 5,400                      | 3,000                         | 25,900                     |
| 101-750.753-882.500   | Recreation Program Expenses   | 136              |                            | 75,000                        | 75,000                     |
| NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATIO    |                               | (119,879)        | (133,045)                  | (188,830)                     | (225,120)                  |

| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 750.754 - Recreation                                   |                               |                  |                           |                               |                               |
| 101-750.754-701.000   | SALARIES                      | 103,217          | 112,300                   | 82,500                        | 57,800                        |
| 101-750.754-701.080   | SALARIES - TEMPORARY          | 11,945           | 19,800                    | 6,000                         | 14,400                        |
| 101-750.754-702.000   | SICK LEAVE INCENTIVE PAY      | 618              | 550                       | 120                           |                               |
| 101-750.754-706.000   | OVERTIME                      | 9,357            | 5,000                     | 1,000                         | 5,000                         |
| 101-750.754-709.000   | ICMA CONTRIBUTION             | 500              | 500                       | 500                           | 250                           |
| 101-750.754-710.000   | LONGEVITY                     | 1,280            | 1,600                     | 1,280                         | 1,280                         |
| 101-750.754-714.000   | FICA                          | 9,657            | 10,650                    | 6,650                         | 6,050                         |
| 101-750.754-715.000   | HEALTH INSURANCE              | 8,730            | 9,200                     | 7,900                         | 7,600                         |
| 101-750.754-715.010   | FLEXIBLE BENEFIT              | 3,375            | 4,500                     |                               |                               |
| 101-750.754-716.000   | LIFE/DISABILITY INSURANCE     | 494              | 675                       | 575                           | 350                           |
| 101-750.754-717.000   | PENSION                       | 10,915           | 10,950                    | 7,500                         | 6,200                         |
| 101-750.754-717.500   | VantageCare                   | 1,894            | 2,250                     | 1,500                         | 1,150                         |
| 101-750.754-718.000   | WORKERS COMPENSATION          | 2,207            | 3,975                     | 2,100                         | 2,250                         |
| 101-750.754-825.000   | PROFESSIONAL CONFERENCES/DUES | 1,810            | 2,900                     | 800                           | 800                           |
| 101-750.754-870.000   | MILEAGE                       | 380              | 500                       | 110                           | 50                            |
| 101-750.754-882.500   | Recreation Program Expenses   | 10,586           | 12,000                    | 12,000                        | 12,000                        |
| 101-750.754-882.501   | Sporties for Shorties         | 589              | 1,400                     | 400                           | 1,000                         |
| 101-750.754-882.507   | ADULT SPORTS                  | 3,290            | 6,000                     | 1,000                         | 3,000                         |
| 101-750.754-882.601   | Oaks Soccer                   | 11,161           | 15,000                    | 2,060                         | 13,000                        |
| 101-750.754-882.602   | Oaks Football                 | 2,688            | 1,700                     | 705                           | 2,500                         |
| 101-750.754-882.801   | HYRA Basketball               | 8,156            | 9,500                     | 7,765                         | 8,000                         |
| 101-750.754-882.802   | HYRA Baseball/Softball        | 483              | 1,100                     |                               | 1,100                         |
| 101-750.754-882.803   | HYRA Flag Football            | 1,409            | 1,300                     | 705                           | 1,500                         |
| 101-750.754-882.804   | HYRA Soccer                   | 2,454            | 2,400                     | 1,645                         | 2,400                         |
| 101-750.754-882.805   | HYRA - Misc.                  | 9,415            | 11,000                    |                               | 11,000                        |
| 101-750.754-882.910   | YOUTH BASEBALL/SOFTBALL       | 17,170           | 21,000                    | 470                           | 21,000                        |
| 101-750.754-882.950   | WILLIAMSTON REC EXPENDITURES  | 7,063            | 10,000                    | 95                            | 7,000                         |
| 101-750.754-955.000   | MISCELLANEOUS                 | 14,080           | 14,500                    | 5,000                         | 20,000                        |
| NET OF REVENUES/APPROPRIATIONS - 750.754 - Recreation       |                               | (254,923)        | (292,250)                 | (150,380)                     | (206,680)                     |
| Dept 750.758 - Park Maintenance                             |                               |                  |                           |                               |                               |
| 101-750.758-701.000   | SALARIES                      | 72,716           | 77,600                    | 117,700                       | 126,000                       |
| 101-750.758-701.080   | SALARIES - TEMPORARY          | 11,638           | 13,200                    | 13,200                        | 14,400                        |
| 101-750.758-702.000   | SICK LEAVE INCENTIVE PAY      |                  | 220                       |                               |                               |
| 101-750.758-706.000   | OVERTIME                      | 4,788            | 4,000                     | 4,000                         | 4,000                         |
| 101-750.758-709.000   | ICMA CONTRIBUTION             | 412              | 420                       | 675                           | 675                           |
| 101-750.758-710.000   | LONGEVITY                     | 841              | 835                       | 832                           | 832                           |
| 101-750.758-714.000   | FICA                          | 7,942            | 7,500                     | 11,500                        | 11,300                        |
| 101-750.758-715.000   | HEALTH INSURANCE              | 19,574           | 26,400                    | 26,400                        | 39,000                        |
| 101-750.758-715.010   | FLEXIBLE BENEFIT              | 150              |                           | 900                           | 900                           |
| 101-750.758-716.000   | LIFE/DISABILITY INSURANCE     | 324              | 460                       | 460                           | 725                           |
| 101-750.758-717.000   | PENSION                       | 5,302            | 6,500                     | 6,500                         | 15,000                        |
| 101-750.758-717.500   | VantageCare                   | 1,366            | 1,550                     | 1,550                         | 2,400                         |
| 101-750.758-718.000   | WORKERS COMPENSATION          | 1,435            | 2,650                     | 2,650                         | 4,000                         |
| 101-750.758-723.000   | AUTO ALLOWANCE                | 10,886           | 13,200                    | 7,200                         | 7,200                         |
| 101-750.758-727.000   | LICENSES                      | 3,102            | 2,175                     | 2,400                         | 2,400                         |
| 101-750.758-728.000   | OPERATING SUPPLIES            | 25,416           | 26,000                    | 26,000                        | 27,000                        |
| 101-750.758-760.000   | UNIFORMS                      | 379              | 650                       | 650                           | 650                           |
| 101-750.758-761.000   | CLOTHING ALLOWANCE            | 1,455            | 975                       | 1,875                         | 1,875                         |
| 101-750.758-820.000   | CONTRACTUAL SERVICES          | 6,049            | 38,000                    | 10,000                        | 19,000                        |
| 101-750.758-825.000   | PROFESSIONAL CONFERENCES/DUES | 1,225            | 1,000                     | 500                           | 500                           |
| 101-750.758-827.000   | RADIO MAINTENANCE             | 698              | 700                       | 700                           | 700                           |
| 101-750.758-934.000   | GROUNDS MAINTENANCE           | 8,510            | 10,000                    | 10,000                        | 10,000                        |
| 101-750.758-936.000   | EQUIPMENT MAINTENANCE         | 310              | 750                       | 750                           | 750                           |
| 101-750.758-942.000   | EQUIPMENT RENTAL              | 52,795           | 58,500                    | 58,500                        | 60,140                        |
| 101-750.758-979.000   | MACHINERY AND EQUIPMENT       | 2,859            | 6,000                     | 6,000                         | 2,500                         |
| NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance |                               | (240,172)        | (299,285)                 | (310,942)                     | (351,947)                     |

| GL NUMBER   | DESCRIPTION                    | 2019<br>ACTIVITY | 2020<br>ORIGINAL<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>ORIGINAL<br>BUDGET |             |           |
|---|--------------------------------|------------------|----------------------------|-------------------------------|----------------------------|-------------|-----------|
| Dept 750.759 - Park Development                                 |                                |                  |                            |                               |                            |             |           |
| 101-750.759-974.000   | CONSTRUCTION/IMPROVEMENTS      |                  |                            | 450,000                       |                            |             |           |
| NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development     |                                |                  |                            | (450,000)                     |                            |             |           |
| Dept 750.775 - COMMUNITY ACTIVITIES                             |                                |                  |                            |                               |                            |             |           |
| 101-750.775-880.000   | COMMUNITY PROMOTION            | 11,152           | 10,000                     | 6,000                         | 6,000                      |             |           |
| 101-750.775-880.050   | FUNDRAISER                     | 101              |                            |                               |                            |             |           |
| 101-750.775-883.000   | MEALS ON WHEELS                | 4,000            | 4,000                      | 4,000                         | 4,000                      |             |           |
| 101-750.775-886.000   | COMMUNITY BAND                 | 1,700            | 1,700                      | 1,700                         | 1,700                      |             |           |
| 101-750.775-889.000   | LAKE LANSING CLEAN UP          | 10,000           | 10,000                     | 10,000                        | 10,000                     |             |           |
| NET OF REVENUES/APPROPRIATIONS - 750.775 - COMMUNITY ACTIVITIES |                                |                  |                            | (25,700)                      | (21,700)                   |             |           |
| Dept 750.806 - CABLE TV   |                                |                  |                            |                               |                            |             |           |
| 101-750.806-701.000   | SALARIES                       |                  | 156,800                    | 158,000                       | 165,600                    |             |           |
| 101-750.806-701.080   | SALARIES - TEMPORARY           |                  |                            | 10,000                        | 3,000                      |             |           |
| 101-750.806-706.000   | OVERTIME                       |                  | 2,000                      | 2,000                         | 2,000                      |             |           |
| 101-750.806-709.000   | ICMA CONTRIBUTION              |                  | 250                        | 750                           | 750                        |             |           |
| 101-750.806-710.000   | LONGEVITY                      |                  | 960                        | 960                           | 960                        |             |           |
| 101-750.806-714.000   | FICA                           |                  | 12,240                     | 13,800                        | 13,200                     |             |           |
| 101-750.806-715.000   | HEALTH INSURANCE               |                  | 4,600                      | 7,000                         | 11,500                     |             |           |
| 101-750.806-715.010   | FLEXIBLE BENEFIT               |                  | 13,500                     | 9,000                         | 9,000                      |             |           |
| 101-750.806-716.000   | LIFE/DISABILITY INSURANCE      |                  | 940                        | 940                           | 1,000                      |             |           |
| 101-750.806-717.000   | PENSION                        |                  | 15,900                     | 15,900                        | 18,300                     |             |           |
| 101-750.806-717.500   | VantageCare                    |                  | 3,150                      | 3,100                         | 3,300                      |             |           |
| 101-750.806-718.000   | WORKERS COMPENSATION           |                  | 785                        | 785                           | 820                        |             |           |
| 101-750.806-728.000   | OPERATING SUPPLIES             |                  | 500                        | 500                           | 500                        |             |           |
| 101-750.806-750.000   | PUBLICATIONS                   |                  | 4,000                      | 10,400                        | 20,900                     |             |           |
| 101-750.806-820.000   | CONTRACTUAL SERVICES           | 66               | 91,900                     | 98,900                        | 75,500                     |             |           |
| 101-750.806-825.000   | PROFESSIONAL CONFERENCES/DUES  |                  | 685                        | 7,685                         | 10,445                     |             |           |
| 101-750.806-870.000   | MILEAGE                        |                  | 100                        | 100                           | 100                        |             |           |
| 101-750.806-880.000   | COMMUNITY PROMOTION            |                  | 1,000                      | 1,000                         | 2,100                      |             |           |
| 101-750.806-890.000   | Special Events                 |                  | 3,000                      | 3,000                         | 3,000                      |             |           |
| 101-750.806-936.000   | EQUIPMENT MAINTENANCE          |                  | 500                        | 500                           | 500                        |             |           |
| 101-750.806-955.000   | MISCELLANEOUS                  |                  | 500                        | 500                           | 500                        |             |           |
| 101-750.806-980.010   | VIDEO PRODUCTION EQUIPMENT     |                  | 1,200                      | 1,200                         | 12,600                     |             |           |
| NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV             |                                |                  |                            | (66)                          | (314,510)                  | (346,020)   | (355,575) |
| Dept 850.882 - ASSOCIATIONS AND AUTHORITIES                     |                                |                  |                            |                               |                            |             |           |
| 101-850.882-825.010   | CONVENTION/VISITORS BUREAU     | 3,675            | 3,700                      | 3,650                         | 3,700                      |             |           |
| 101-850.882-825.020   | TRI-COUNTY REGIONAL PLANNING   | 20,185           | 22,000                     | 22,000                        | 22,000                     |             |           |
| 101-850.882-825.060   | MICHIGAN TOWNSHIPS ASSOCIATION | 6,819            | 6,900                      | 6,940                         | 7,100                      |             |           |
| 101-850.882-825.080   | MICHIGAN MUNICIPAL LEAGUE      | 8,368            | 8,500                      | 8,555                         | 8,750                      |             |           |
| 101-850.882-825.095   | LEAP INC                       | 15,000           | 15,000                     | 15,000                        | 15,000                     |             |           |
| NET OF REVENUES/APPROPRIATIONS - 850.882 - ASSOCIATIONS AND AU  |                                |                  |                            | (54,047)                      | (56,100)                   | (56,145)    | (56,550)  |
| Dept 900.901 - CAPITAL OUTLAY                                   |                                |                  |                            |                               |                            |             |           |
| 101-900.901-821.000   | PROFESSIONAL SERVICES          | 100,139          |                            | 12,000                        |                            |             |           |
| 101-900.901-974.000   | CONSTRUCTION/IMPROVEMENTS      | 138,326          | 2,435,000                  | 2,435,000                     | 485,000                    |             |           |
| 101-900.901-980.015   | New Computer Workstations      | 4,348            | 5,500                      | 5,000                         |                            |             |           |
| 101-900.901-980.020   | HARDWARE                       | 28,442           | 60,000                     | 60,000                        |                            |             |           |
| 101-900.901-980.040   | Network Upgrades               | 29,163           | 86,500                     | 85,500                        | 107,000                    |             |           |
| 101-900.901-980.050   | Server Upgrades                | 1,433            | 8,000                      | 8,000                         | 35,000                     |             |           |
| 101-900.901-980.070   | Mobile Data Units              | 44,709           | 15,000                     | 20,000                        | 30,000                     |             |           |
| 101-900.901-980.080   | PHONE SYSTEMS                  | 9,235            |                            |                               |                            |             |           |
| NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY       |                                |                  |                            | (355,795)                     | (2,610,000)                | (2,625,500) | (657,000) |



| GL NUMBER  | DESCRIPTION                          | 2019<br>ACTIVITY | 2020<br>ORIGINAL<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>ORIGINAL<br>BUDGET |
|--|--------------------------------------|------------------|----------------------------|-------------------------------|----------------------------|
| Dept 965.966 - OPERATING TRANSFERS OUT                         |                                      |                  |                            |                               |                            |
| 101-965.966-999.000  | TRANSFERS OUT                        |                  |                            | 50,000                        |                            |
| 101-965.966-999.008  | TRANSFER-OUT TO LOCAL ROADS FUND     | 400,000          | 250,000                    | 250,000                       | 280,000                    |
| 101-965.966-999.009  | TRANSFER OUT TO MP FOR POLICE & FIRE | 210,000          | 250,000                    | 250,000                       | 250,000                    |
| NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS |                                      | (610,000)        | (500,000)                  | (550,000)                     | (530,000)                  |
| ESTIMATED REVENUES - FUND 101                                  |                                      |                  |                            |                               |                            |
|  |                                      | 22,807,196       | 22,904,355                 | 22,785,085                    | 22,689,545                 |
| APPROPRIATIONS - FUND 101                                      |                                      |                  |                            |                               |                            |
|  |                                      | 20,274,085       | 24,716,585                 | 24,939,192                    | 23,657,420                 |
| NET OF REVENUES/APPROPRIATIONS - FUND 101                      |                                      | 2,533,111        | (1,812,230)                | (2,154,107)                   | (967,875)                  |
| BEGINNING FUND BALANCE   |                                      | 7,961,300        | 10,494,418                 | 10,494,418                    |                            |
| ENDING FUND BALANCE  |                                      | 10,494,411       | 8,682,188                  | 8,340,311                     | (967,875)                  |

| GL NUMBER                                  | DESCRIPTION                       | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 203 - LOCAL ROADS                     |                                   |                  |                           |                               |                               |
| Dept 000.000                               |                                   |                  |                           |                               |                               |
| 203-000.000-402.000                        | CURRENT PROPERTY TAXES            | 434,268          |                           | 2,480                         |                               |
| 203-000.000-412.000                        | DELINQUENT PROPERTY TAXES         | 187              |                           | 15                            |                               |
| 203-000.000-576.000                        | OTHER INTRGOVTL REVENUE           |                  | 172,500                   | 172,500                       | 172,500                       |
| 203-000.000-665.000                        | INTEREST                          | 51,013           | 5,000                     | 70,000                        | 60,000                        |
| 203-000.000-665.100                        | Gain/Loss on Investment           | 26,364           |                           | (18,624)                      |                               |
| 203-000.000-665.200                        | Unrealized invest gain/loss       | (26,020)         |                           |                               |                               |
| 203-000.000-696.000                        | OTHR FINANCING SRCE-BOND PROCEEDS | 11,100,000       | 11,600,000                |                               |                               |
| 203-000.000-699.000                        | OPERATING TRANSFER IN             | 400,000          | 250,000                   | 250,000                       | 280,000                       |
| 203-000.000-821.000                        | PROFESSIONAL SERVICES             | 163,306          |                           | 304,700                       | 450,000                       |
| 203-000.000-974.000                        | CONSTRUCTION/IMPROVEMENTS         | 877,518          | 3,500,000                 | 4,920,300                     | 3,500,000                     |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                   | 10,944,988       | 8,527,500                 | (4,748,629)                   | (3,437,500)                   |
| -----                                      |                                   |                  |                           |                               |                               |
| ESTIMATED REVENUES - FUND 203              |                                   | 11,985,812       | 12,027,500                | 476,371                       | 512,500                       |
| APPROPRIATIONS - FUND 203                  |                                   | 1,040,824        | 3,500,000                 | 5,225,000                     | 3,950,000                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 203  |                                   | 10,944,988       | 8,527,500                 | (4,748,629)                   | (3,437,500)                   |
| BEGINNING FUND BALANCE                     |                                   | 880,887          | 11,825,875                | 11,825,876                    | 7,077,247                     |
| ENDING FUND BALANCE                        |                                   | 11,825,875       | 20,353,375                | 7,077,247                     | 3,639,747                     |

| GL NUMBER  | DESCRIPTION                    | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 204 - PEDESTRIAN BIKEPATH MILLAGE                         |                                |                  |                           |                               |                               |
| Dept 000.000   |                                |                  |                           |                               |                               |
| 204-000.000-403.000  | BIKE PATH COLLECTIONS          | 580,393          | 599,000                   | 601,295                       | 601,000                       |
| 204-000.000-412.000  | DELINQUENT PROPERTY TAXES      | 249              | 200                       | 150                           | 150                           |
| 204-000.000-576.000  | OTHER INTRGOVTL REVENUE        | 837,245          | 2,350,000                 | 645,000                       | 2,713,300                     |
| 204-000.000-611.000  | PYMENT IN LIEU OF CONSTRUCTION |                  |                           | 36,000                        |                               |
| 204-000.000-665.000  | INTEREST                       | 24,690           | 10,000                    | 8,000                         | 8,000                         |
| 204-000.000-676.000  | REIMBURSEMENTS                 | 1,510            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -                     |                                | 1,444,087        | 2,959,200                 | 1,290,445                     | 3,322,450                     |
| Dept 440.450 - PEDESTRIAN BIKEPATH                             |                                |                  |                           |                               |                               |
| 204-440.450-701.000  | SALARIES                       | 14,484           | 24,230                    | 37,500                        | 25,000                        |
| 204-440.450-701.080  | SALARIES - TEMPORARY           |                  |                           |                               | 12,000                        |
| 204-440.450-706.000  | OVERTIME                       | 243              | 500                       | 1,500                         | 1,500                         |
| 204-440.450-709.000  | ICMA CONTRIBUTION              | 125              | 125                       | 165                           | 165                           |
| 204-440.450-710.000  | LONGEVITY                      | 640              | 640                       | 785                           | 785                           |
| 204-440.450-714.000  | FICA                           | 1,166            | 1,925                     | 3,000                         | 4,900                         |
| 204-440.450-715.000  | HEALTH INSURANCE               | 2,717            | 3,700                     | 3,500                         | 10,500                        |
| 204-440.450-715.010  | FLEXIBLE BENEFIT               | 112              |                           | 675                           | 675                           |
| 204-440.450-716.000  | LIFE/DISABILITY INSURANCE      | 116              | 145                       | 145                           | 300                           |
| 204-440.450-717.000  | PENSION                        | 1,603            | 3,450                     | 5,300                         | 6,400                         |
| 204-440.450-717.500  | VantageCare                    | 290              | 465                       | 750                           | 950                           |
| 204-440.450-718.000  | WORKERS COMPENSATION           | 426              | 740                       | 400                           | 1,900                         |
| 204-440.450-727.000  | LICENSES                       | 3,616            | 5,000                     | 1,150                         | 1,275                         |
| 204-440.450-728.000  | OPERATING SUPPLIES             | 847              | 1,500                     | 1,500                         | 1,500                         |
| 204-440.450-820.000  | CONTRACTUAL SERVICES           | 49,745           | 40,000                    | 40,000                        | 40,000                        |
| 204-440.450-950.000  | Vehicle Charges                | 93,790           | 95,000                    | 95,000                        | 63,675                        |
| 204-440.450-957.000  | ADMINISTRATIVE                 | 40,000           | 40,000                    | 40,000                        | 40,000                        |
| 204-440.450-974.000  | CONSTRUCTION/IMPROVEMENTS      | 1,221,478        | 2,700,000                 | 1,060,000                     | 3,615,000                     |
| NET OF REVENUES/APPROPRIATIONS - 440.450 - PEDESTRIAN BIKEPATH |                                | (1,431,398)      | (2,917,420)               | (1,291,370)                   | (3,826,525)                   |
| ESTIMATED REVENUES - FUND 204                                  |                                | 1,444,087        | 2,959,200                 | 1,290,445                     | 3,322,450                     |
| APPROPRIATIONS - FUND 204                                      |                                | 1,431,398        | 2,917,420                 | 1,291,370                     | 3,826,525                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 204                      |                                | 12,689           | 41,780                    | (925)                         | (504,075)                     |
| BEGINNING FUND BALANCE   |                                | 1,089,087        | 1,101,776                 | 1,101,777                     | 1,100,852                     |
| ENDING FUND BALANCE  |                                | 1,101,776        | 1,143,556                 | 1,100,852                     | 596,777                       |

| GL NUMBER                                  | DESCRIPTION               | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|---------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 205 - CATA Millage                    |                           |                  |                           |                               |                               |
| Dept 000.000                               |                           |                  |                           |                               |                               |
| 205-000.000-407.000                        | CATA MILLAGE              | 347,344          |                           | 1,900                         | 368,000                       |
| 205-000.000-412.000                        | DELINQUENT PROPERTY TAXES | 150              |                           | 10                            |                               |
| 205-000.000-665.000                        | INTEREST                  | 3,897            | 100                       | 100                           | 100                           |
| 205-000.000-813.000                        | CATA Services             | 350,000          | 10,000                    | 10,000                        | 368,000                       |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                           | 1,391            | (9,900)                   | (7,990)                       | 100                           |
| ESTIMATED REVENUES - FUND 205              |                           | 351,391          | 100                       | 2,010                         | 368,100                       |
| APPROPRIATIONS - FUND 205                  |                           | 350,000          | 10,000                    | 10,000                        | 368,000                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 205  |                           | 1,391            | (9,900)                   | (7,990)                       | 100                           |
| BEGINNING FUND BALANCE                     |                           | 15,991           | 17,382                    | 17,381                        | 9,391                         |
| ENDING FUND BALANCE                        |                           | 17,382           | 7,482                     | 9,391                         | 9,491                         |

| GL NUMBER                                  | DESCRIPTION                  | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 207 - SENIOR CENTER MILLAGE           |                              |                  |                           |                               |                               |
| Dept 000.000                               |                              |                  |                           |                               |                               |
| 207-000.000-409.000                        | Community Services Millage   | 145,743          | 150,500                   | 150,500                       | 154,500                       |
| 207-000.000-412.000                        | DELINQUENT PROPERTY TAXES    | 63               | 50                        | 50                            | 50                            |
| 207-000.000-665.000                        | INTEREST                     | 6,284            | 3,000                     | 2,500                         | 2,000                         |
| 207-000.000-701.000                        | SALARIES                     | 2,100            | 1,000                     | 300                           |                               |
| 207-000.000-714.000                        | FICA                         | 161              |                           | 25                            |                               |
| 207-000.000-728.000                        | OPERATING SUPPLIES           | 106              |                           |                               |                               |
| 207-000.000-820.000                        | CONTRACTUAL SERVICES         | 159,143          | 117,500                   | 140,000                       | 150,000                       |
| 207-000.000-980.000                        | OFFICE EQUIPMENT & FURNITURE | 30,626           | 30,000                    | 5,000                         | 5,000                         |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                              | (40,046)         | 5,050                     | 7,725                         | 1,550                         |
| ESTIMATED REVENUES - FUND 207              |                              | 152,090          | 153,550                   | 153,050                       | 156,550                       |
| APPROPRIATIONS - FUND 207                  |                              | 192,136          | 148,500                   | 145,325                       | 155,000                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 207  |                              | (40,046)         | 5,050                     | 7,725                         | 1,550                         |
| BEGINNING FUND BALANCE                     |                              | 281,316          | 241,270                   | 241,271                       | 248,996                       |
| ENDING FUND BALANCE                        |                              | 241,270          | 246,320                   | 248,996                       | 250,546                       |

| GL NUMBER   | DESCRIPTION                    | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|--------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 208 - PARK MILLAGE   |                                |                  |                           |                               |                               |
| Dept 000.000  |                                |                  |                           |                               |                               |
| 208-000.000-405.030   | PARK MILLAGE                   | 1,158,639        | 1,196,000                 | 1,198,000                     | 1,228,000                     |
| 208-000.000-412.000   | DELINQUENT PROPERTY TAXES      | 506              | 250                       | 350                           | 250                           |
| 208-000.000-566.020   | CTL PK N PHASE 2 GRANT REVENUE |                  |                           | 422,550                       |                               |
| 208-000.000-566.030   | HARRIS CENTER GRANT REVENUE    |                  |                           | 100,000                       |                               |
| 208-000.000-566.060   | N MERIDIAN RD PARK GRANT REV   | 50,000           |                           |                               |                               |
| 208-000.000-566.090   | Recreation Program Grant       | 251,870          |                           |                               |                               |
| 208-000.000-576.000   | OTHER INTRGOVTL REVENUE        | 2,500            |                           |                               |                               |
| 208-000.000-665.000   | INTEREST                       | 35,551           | 10,000                    | 12,000                        | 10,000                        |
| 208-000.000-667.000   | RENTALS                        | 11,175           | 10,000                    | 4,000                         | 12,000                        |
| 208-000.000-667.020   | HARRIS CENTER                  | 45,794           | 42,000                    | 5,500                         | 30,000                        |
| 208-000.000-667.060   | DOG PARKS                      | 3,500            | 2,000                     | 4,000                         | 3,000                         |
| 208-000.000-670.400   | TRANSFER IN FROM OTHER FUNDS   | 75,000           |                           |                               |                               |
| 208-000.000-675.150   | DONATIONS                      |                  |                           | 85,000                        |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -                      |                                | 1,634,535        | 1,260,250                 | 1,831,400                     | 1,283,250                     |
| Dept 750.753 - PARKS AND RECREATION ADMIN.                      |                                |                  |                           |                               |                               |
| 208-750.753-701.000   | SALARIES                       | 109,647          | 114,100                   | 106,000                       | 116,000                       |
| 208-750.753-701.080   | SALARIES - TEMPORARY           | 2,328            | 12,840                    |                               | 9,840                         |
| 208-750.753-706.000   | OVERTIME                       | 696              | 400                       | 100                           | 400                           |
| 208-750.753-709.000   | ICMA CONTRIBUTION              | 300              | 300                       | 300                           | 300                           |
| 208-750.753-710.000   | LONGEVITY                      | 1,600            | 1,600                     | 1,600                         | 1,760                         |
| 208-750.753-714.000   | FICA                           | 8,797            | 9,950                     | 9,950                         | 9,780                         |
| 208-750.753-715.000   | HEALTH INSURANCE               | 10,993           | 13,100                    | 13,900                        | 15,200                        |
| 208-750.753-715.010   | FLEXIBLE BENEFIT               | 4,500            | 4,500                     | 4,500                         | 4,500                         |
| 208-750.753-716.000   | LIFE/DISABILITY INSURANCE      | 536              | 675                       | 575                           | 680                           |
| 208-750.753-717.000   | PENSION                        | 12,334           | 11,700                    | 11,700                        | 13,600                        |
| 208-750.753-717.500   | VantageCare                    | 1,984            | 2,250                     | 2,250                         | 2,300                         |
| 208-750.753-718.000   | WORKERS COMPENSATION           | 1,224            | 2,350                     | 1,500                         | 2,250                         |
| 208-750.753-728.000   | OPERATING SUPPLIES             | 30               | 1,200                     | 500                           | 1,200                         |
| 208-750.753-821.000   | PROFESSIONAL SERVICES          | 85               |                           |                               |                               |
| 208-750.753-825.000   | PROFESSIONAL CONFERENCES/DUES  | 793              | 2,050                     | 1,000                         | 850                           |
| 208-750.753-870.000   | MILEAGE                        | 307              | 400                       | 150                           | 300                           |
| 208-750.753-880.000   | COMMUNITY PROMOTION            |                  | 1,500                     | 1,500                         | 2,000                         |
| NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATION |                                | (156,154)        | (178,915)                 | (155,525)                     | (180,960)                     |
| Dept 750.756 - Harris Nature Center                             |                                |                  |                           |                               |                               |
| 208-750.756-701.000   | SALARIES                       | 108,959          | 99,000                    | 68,000                        | 71,000                        |
| 208-750.756-701.080   | SALARIES - TEMPORARY           | 26,288           | 23,000                    | 5,000                         | 23,000                        |
| 208-750.756-702.000   | SICK LEAVE INCENTIVE PAY       | 191              |                           |                               |                               |
| 208-750.756-706.000   | OVERTIME                       | 3,171            | 1,000                     | 300                           | 1,000                         |
| 208-750.756-709.000   | ICMA CONTRIBUTION              | 500              | 500                       | 350                           | 350                           |
| 208-750.756-710.000   | LONGEVITY                      | 1,830            |                           | 385                           | 385                           |
| 208-750.756-714.000   | FICA                           | 10,224           | 9,500                     | 9,500                         | 7,300                         |
| 208-750.756-715.000   | HEALTH INSURANCE               | 9,093            | 16,600                    | 16,600                        | 21,500                        |
| 208-750.756-715.010   | FLEXIBLE BENEFIT               | 4,050            | 4,500                     | 1,800                         | 1,800                         |
| 208-750.756-716.000   | LIFE/DISABILITY INSURANCE      | 468              | 580                       | 580                           | 420                           |
| 208-750.756-717.000   | PENSION                        | 10,140           | 9,700                     | 7,600                         | 7,200                         |
| 208-750.756-717.500   | VantageCare                    | 1,769            | 1,950                     | 1,500                         | 1,400                         |
| 208-750.756-718.000   | WORKERS COMPENSATION           | 2,060            | 3,610                     | 2,000                         | 1,600                         |
| 208-750.756-728.000   | OPERATING SUPPLIES             | 12,568           | 13,000                    | 13,000                        | 13,000                        |
| 208-750.756-820.000   | CONTRACTUAL SERVICES           | 3,444            | 7,000                     | 7,000                         | 9,000                         |
| 208-750.756-825.000   | PROFESSIONAL CONFERENCES/DUES  | 1,076            | 1,000                     | 1,000                         | 1,000                         |
| 208-750.756-870.000   | MILEAGE                        | 1,262            | 1,500                     | 400                           | 500                           |
| 208-750.756-920.000   | UTILITIES-ELECTRIC/GAS/WATER   | 5,783            | 8,000                     | 8,000                         | 8,000                         |
| 208-750.756-934.000   | GROUPS MAINTENANCE             | 518              | 500                       | 500                           | 500                           |
| 208-750.756-955.000   | MISCELLANEOUS                  | 2,949            | 2,400                     |                               |                               |
| 208-750.756-980.000   | OFFICE EQUIPMENT & FURNITURE   | 1,027            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 750.756 - Harris Nature Center |                                | (207,370)        | (203,340)                 | (143,515)                     | (168,955)                     |

| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 750.758 - Park Maintenance                             |                               |                  |                           |                               |                               |
| 208-750.758-701.000   | SALARIES                      | 135,929          | 141,500                   | 135,000                       | 139,000                       |
| 208-750.758-701.080   | SALARIES - TEMPORARY          | 4,634            | 6,160                     |                               | 7,200                         |
| 208-750.758-702.000   | SICK LEAVE INCENTIVE PAY      |                  | 215                       |                               |                               |
| 208-750.758-706.000   | OVERTIME                      | 5,483            | 6,000                     | 1,000                         | 6,000                         |
| 208-750.758-709.000   | ICMA CONTRIBUTION             | 787              | 790                       | 800                           | 800                           |
| 208-750.758-710.000   | LONGEVITY                     | 1,161            | 1,475                     | 200                           | 200                           |
| 208-750.758-714.000   | FICA                          | 11,732           | 11,950                    | 11,980                        | 12,100                        |
| 208-750.758-715.000   | HEALTH INSURANCE              | 37,942           | 52,850                    | 49,000                        | 63,000                        |
| 208-750.758-715.010   | FLEXIBLE BENEFIT              | 150              |                           | 900                           | 900                           |
| 208-750.758-716.000   | LIFE/DISABILITY INSURANCE     | 621              | 855                       | 855                           | 850                           |
| 208-750.758-717.000   | PENSION                       | 11,368           | 11,100                    | 5,500                         | 6,000                         |
| 208-750.758-717.500   | VantageCare                   | 2,521            | 2,775                     | 2,775                         | 2,725                         |
| 208-750.758-718.000   | WORKERS COMPENSATION          | 2,166            | 4,100                     | 2,000                         | 4,000                         |
| 208-750.758-727.000   | LICENSES                      | 5,176            | 2,000                     | 2,000                         | 4,750                         |
| 208-750.758-728.000   | OPERATING SUPPLIES            | 11,094           | 30,000                    | 30,000                        | 30,000                        |
| 208-750.758-760.000   | UNIFORMS                      |                  | 1,500                     |                               |                               |
| 208-750.758-761.000   | CLOTHING ALLOWANCE            | 2,911            | 1,000                     | 1,000                         | 1,000                         |
| 208-750.758-819.000   | TRAINING                      | 39               | 1,000                     | 750                           | 1,000                         |
| 208-750.758-820.000   | CONTRACTUAL SERVICES          | 15,255           | 35,000                    | 15,000                        | 40,000                        |
| 208-750.758-820.020   | SEWER CLEANING-SANITARY       |                  | 2,000                     | 2,000                         | 2,000                         |
| 208-750.758-825.000   | PROFESSIONAL CONFERENCES/DUES |                  | 1,200                     |                               |                               |
| 208-750.758-827.000   | RADIO MAINTENANCE             | 65               |                           | 100                           | 100                           |
| 208-750.758-920.000   | UTILITIES-ELECTRIC/GAS/WATER  | 4,933            | 200                       | 200                           | 500                           |
| 208-750.758-934.000   | GROUPS MAINTENANCE            |                  | 10,000                    | 10,000                        | 10,000                        |
| 208-750.758-936.000   | EQUIPMENT MAINTENANCE         |                  | 600                       | 600                           | 600                           |
| 208-750.758-950.000   | Vehicle Charges               | 52,795           | 58,500                    | 58,500                        | 75,175                        |
| 208-750.758-956.095   | DOG PARK EXPENSE              |                  | 3,000                     | 5,000                         | 4,000                         |
| 208-750.758-974.000   | CONSTRUCTION/IMPROVEMENTS     | 279              |                           |                               |                               |
| 208-750.758-979.000   | MACHINERY AND EQUIPMENT       | 399              | 6,000                     | 6,000                         | 2,500                         |
| NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance |                               | (307,440)        | (391,770)                 | (341,160)                     | (414,400)                     |
| Dept 750.759 - Park Development                             |                               |                  |                           |                               |                               |
| 208-750.759-974.000   | CONSTRUCTION/IMPROVEMENTS     | 466,287          | 500,000                   | 2,700,000                     | 135,000                       |
| NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development |                               | (466,287)        | (500,000)                 | (2,700,000)                   | (135,000)                     |
| ESTIMATED REVENUES - FUND 208                               |                               | 1,634,535        | 1,260,250                 | 1,831,400                     | 1,283,250                     |
| APPROPRIATIONS - FUND 208                                   |                               | 1,137,251        | 1,274,025                 | 3,340,200                     | 899,315                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 208                   |                               | 497,284          | (13,775)                  | (1,508,800)                   | 383,935                       |
| BEGINNING FUND BALANCE                                      |                               | 1,023,387        | 1,520,671                 | 1,520,672                     | 11,872                        |
| ENDING FUND BALANCE   |                               | 1,520,671        | 1,506,896                 | 11,872                        | 395,807                       |

| GL NUMBER                                  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 209 - Land Preservation Millage       |                               |                  |                           |                               |                               |
| Dept 000.000                               |                               |                  |                           |                               |                               |
| 209-000.000-408.000                        | Land Preservation Millage     | 575,005          | 592,000                   | 595,000                       | 186,000                       |
| 209-000.000-412.000                        | DELINQUENT PROPERTY TAXES     | 247              | 200                       | 175                           | 100                           |
| 209-000.000-665.000                        | INTEREST                      | 64,850           | 20,000                    | 23,000                        | 20,000                        |
| 209-000.000-665.200                        | Unrealized invest gain/loss   | 2,108            |                           |                               |                               |
| 209-000.000-701.000                        | SALARIES                      | 61,577           | 65,500                    | 65,500                        | 68,000                        |
| 209-000.000-706.000                        | OVERTIME                      | 2,190            | 1,000                     | 500                           | 500                           |
| 209-000.000-709.000                        | ICMA CONTRIBUTION             | 325              | 325                       | 340                           | 340                           |
| 209-000.000-710.000                        | LONGEVITY                     | 320              | 320                       | 370                           | 530                           |
| 209-000.000-714.000                        | FICA                          | 4,887            | 5,150                     | 5,300                         | 5,300                         |
| 209-000.000-715.000                        | HEALTH INSURANCE              | 4,141            | 6,755                     | 6,600                         | 9,200                         |
| 209-000.000-715.010                        | FLEXIBLE BENEFIT              | 2,287            | 2,250                     | 2,475                         | 2,475                         |
| 209-000.000-716.000                        | LIFE/DISABILITY INSURANCE     | 293              | 400                       | 350                           | 400                           |
| 209-000.000-717.000                        | PENSION                       | 6,076            | 7,150                     | 6,650                         | 6,700                         |
| 209-000.000-717.500                        | VantageCare                   | 1,059            | 1,310                     | 1,310                         | 1,350                         |
| 209-000.000-718.000                        | WORKERS COMPENSATION          | 330              | 545                       | 300                           | 500                           |
| 209-000.000-728.000                        | OPERATING SUPPLIES            | 110              | 5,000                     | 5,000                         | 10,000                        |
| 209-000.000-808.000                        | LEGAL FEES                    | 15,146           | 5,000                     | 5,000                         | 5,000                         |
| 209-000.000-821.000                        | PROFESSIONAL SERVICES         |                  | 40,000                    | 40,000                        | 40,000                        |
| 209-000.000-825.000                        | PROFESSIONAL CONFERENCES/DUES | 836              | 1,000                     | 1,000                         | 1,000                         |
| 209-000.000-870.000                        | MILEAGE                       | 273              | 300                       | 300                           | 300                           |
| 209-000.000-934.000                        | GROUNDS MAINTENANCE           | 36,505           | 50,000                    | 50,000                        | 50,000                        |
| 209-000.000-971.000                        | LAND ACQUISTION               | 4,829            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                               | 501,026          | 420,195                   | 427,180                       | 4,505                         |
| ESTIMATED REVENUES - FUND 209              |                               | 642,210          | 612,200                   | 618,175                       | 206,100                       |
| APPROPRIATIONS - FUND 209                  |                               | 141,184          | 192,005                   | 190,995                       | 201,595                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 209  |                               | 501,026          | 420,195                   | 427,180                       | 4,505                         |
| BEGINNING FUND BALANCE                     |                               | 2,832,338        | 3,333,364                 | 3,333,364                     | 3,760,544                     |
| ENDING FUND BALANCE                        |                               | 3,333,364        | 3,753,559                 | 3,760,544                     | 3,765,049                     |



| GL NUMBER                                  | DESCRIPTION                 | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 210 - Land Preservation Reserve Fund  |                             |                  |                           |                               |                               |
| Dept 000.000                               |                             |                  |                           |                               |                               |
| 210-000.000-665.000                        | INTEREST                    | 74,635           | 35,000                    | 50,000                        | 40,000                        |
| 210-000.000-665.100                        | Gain/Loss on Investment     | 7,646            |                           |                               |                               |
| 210-000.000-665.200                        | Unrealized invest gain/loss | 16,001           |                           |                               |                               |
| 210-000.000-934.000                        | GROUNDS MAINTENANCE         | 78               |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                             | 98,204           | 35,000                    | 50,000                        | 40,000                        |
| ESTIMATED REVENUES - FUND 210              |                             | 98,282           | 35,000                    | 50,000                        | 40,000                        |
| APPROPRIATIONS - FUND 210                  |                             | 78               |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 210  |                             | 98,204           | 35,000                    | 50,000                        | 40,000                        |
| BEGINNING FUND BALANCE                     |                             | 3,065,635        | 3,163,839                 | 3,163,839                     | 3,213,839                     |
| ENDING FUND BALANCE                        |                             | 3,163,839        | 3,198,839                 | 3,213,839                     | 3,253,839                     |

| GL NUMBER                                  | DESCRIPTION                         | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 211 - PARK RESTRICTED/DESIGNATED      |                                     |                  |                           |                               |                               |
| Dept 000.000                               |                                     |                  |                           |                               |                               |
| 211-000.000-650.500                        | SPONSOR REVENUE                     | 54,334           | 51,000                    |                               | 50,000                        |
| 211-000.000-665.000                        | INTEREST                            | 6,336            | 3,000                     | 1,000                         | 1,000                         |
| 211-000.000-667.030                        | FARM MARKET                         | 15,887           | 18,000                    | 13,000                        | 18,000                        |
| 211-000.000-667.035                        | MARKET VENDOR REV                   | 18,560           | 22,000                    | 14,000                        | 24,000                        |
| 211-000.000-667.045                        | Towar Center                        | (121)            |                           |                               |                               |
| 211-000.000-675.100                        | DONATIONS-HNC                       | 3,555            | 2,000                     | 1,725                         |                               |
| 211-000.000-675.150                        | DONATIONS                           | 11,200           | 2,000                     |                               |                               |
| 211-000.000-675.170                        | DONATIONS-SCHOLARSHIPS              | 244              | 100                       | 135                           |                               |
| 211-000.000-701.010                        | SALARY - FARM MARKET                | 13,506           | 15,000                    | 12,000                        | 13,000                        |
| 211-000.000-714.000                        | FICA                                | 1,033            | 1,150                     | 900                           | 1,000                         |
| 211-000.000-718.000                        | WORKERS COMPENSATION                | 69               | 125                       | 65                            | 100                           |
| 211-000.000-882.100                        | RECREATION SCHOLARSHIPS             |                  | 300                       |                               | 500                           |
| 211-000.000-886.600                        | HNC EXPENDITURES                    |                  | 3,000                     | 10,000                        | 3,000                         |
| 211-000.000-892.000                        | CELEBRATE DOWNTOWN - SPONSORED EXPI | 48,937           | 51,000                    |                               | 50,000                        |
| 211-000.000-956.080                        | FARM MARKET                         | 91,823           | 25,000                    | 25,000                        | 25,000                        |
| 211-000.000-975.000                        | PARK DEVELOPMENT                    | 11,421           |                           |                               |                               |
| 211-000.000-999.000                        | TRANSFERS OUT                       | 75,000           |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                     | (131,794)        | 2,525                     | (18,105)                      | 400                           |
| ESTIMATED REVENUES - FUND 211              |                                     | 109,995          | 98,100                    | 29,860                        | 93,000                        |
| APPROPRIATIONS - FUND 211                  |                                     | 241,789          | 95,575                    | 47,965                        | 92,600                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 211  |                                     | (131,794)        | 2,525                     | (18,105)                      | 400                           |
| BEGINNING FUND BALANCE                     |                                     | 256,246          | 124,452                   | 124,453                       | 106,348                       |
| ENDING FUND BALANCE                        |                                     | 124,452          | 126,977                   | 106,348                       | 106,748                       |

| GL NUMBER   | DESCRIPTION         | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|---------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 213 - NANCY MOORE - PARK BEAUTIFICATION FUND |                     |                  |                           |                               |                               |
| Dept 000.000                                      |                     |                  |                           |                               |                               |
| 213-000.000-665.000                               | INTEREST            | 209              |                           |                               |                               |
| 213-000.000-975.050                               | PARK BEAUTIFICATION | 13,150           |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -        |                     |                  | (12,941)                  |                               |                               |
| ESTIMATED REVENUES - FUND 213                     |                     | 209              |                           |                               |                               |
| APPROPRIATIONS - FUND 213                         |                     | 13,150           |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 213         |                     |                  | (12,941)                  |                               |                               |
| BEGINNING FUND BALANCE                            |                     | 12,941           |                           |                               |                               |
| ENDING FUND BALANCE                               |                     |                  |                           |                               |                               |

| GL NUMBER                                  | DESCRIPTION                          | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 214 - FIRE RESTRICTED/DESIGNATED      |                                      |                  |                           |                               |                               |
| Dept 000.000                               |                                      |                  |                           |                               |                               |
| 214-000.000-665.000                        | INTEREST                             | 119              | 50                        | 30                            | 30                            |
| 214-000.000-675.035                        | DONATIONS RESTRIC. FF COMMUNITY OUTR | 25               |                           | 50                            |                               |
| 214-000.000-956.015                        | FIREFIGHTERS COMMUNITY OUTREACH EXPE | 592              |                           |                               |                               |
| 214-000.000-979.500                        | EQUIPMENT - GRANT FUNDED             | 4,209            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                      | (4,657)          | 50                        | 80                            | 30                            |
| ESTIMATED REVENUES - FUND 214              |                                      | 144              | 50                        | 80                            | 30                            |
| APPROPRIATIONS - FUND 214                  |                                      | 4,801            |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 214  |                                      | (4,657)          | 50                        | 80                            | 30                            |
| BEGINNING FUND BALANCE                     |                                      | 9,667            | 5,010                     | 5,010                         | 5,090                         |
| ENDING FUND BALANCE                        |                                      | 5,010            | 5,060                     | 5,090                         | 5,120                         |

| GL NUMBER                                  | DESCRIPTION | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 215 - LIBRARY FUND - RESTRICTED       |             |                  |                           |                               |                               |
| Dept 000.000                               |             |                  |                           |                               |                               |
| 215-000.000-665.000                        | INTEREST    | 228              | 50                        | 60                            | 50                            |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |             | 228              | 50                        | 60                            | 50                            |
| -----                                      |             |                  |                           |                               |                               |
| ESTIMATED REVENUES - FUND 215              |             | 228              | 50                        | 60                            | 50                            |
| APPROPRIATIONS - FUND 215                  |             |                  |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 215  |             | 228              | 50                        | 60                            | 50                            |
| BEGINNING FUND BALANCE                     |             | 13,244           | 13,472                    | 13,472                        | 13,532                        |
| ENDING FUND BALANCE                        |             | 13,472           | 13,522                    | 13,532                        | 13,582                        |

| GL NUMBER                                  | DESCRIPTION                             | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|---|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 218 - POLICE RESTRICTED/DESIGNATED    |   |                  |                           |                               |                               |
| Dept 000.000                               |   |                  |                           |                               |                               |
| 218-000.000-506.000                        | GRANT REVENUE - LOCAL                   | 1,636            |                           | 20,757                        |                               |
| 218-000.000-506.100                        | GRANT REVENUE - FEDERAL                 |                  | 8,000                     | 5,000                         | 5,000                         |
| 218-000.000-659.000                        | FORFEITURE REVENUE-75%                  | 16,399           | 5,000                     | 7,500                         | 5,000                         |
| 218-000.000-659.050                        | FORFEITURE-25% VICTIMS RIGHTS           |                  |                           | 2,500                         |                               |
| 218-000.000-659.100                        | FORFEITURE REV-NARCOTICS                | 7,500            |                           |                               |                               |
| 218-000.000-665.000                        | INTEREST                                | 1,444            | 500                       | 500                           | 300                           |
| 218-000.000-675.040                        | DONATIONS - POLICE DESIGNATED           | 70               |                           | 50                            |                               |
| 218-000.000-675.045                        | DONATIONS RESTRICTED KIDS XMAS PARTY    | 10,097           | 5,000                     | 1,300                         |                               |
| 218-000.000-675.050                        | POLICE TRAINING PA 302                  | 6,407            | 7,000                     | 7,000                         | 7,000                         |
| 218-000.000-728.081                        | OPERATING SUPPLIES-FORFEITURE NARCOTICS |                  |                           |                               | 5,000                         |
| 218-000.000-760.000                        | UNIFORMS                                | 6,320            | 8,000                     | 5,000                         | 5,000                         |
| 218-000.000-880.030                        | KIDS XMAS PARTY                         | 14,540           | 5,000                     | 1,300                         |                               |
| 218-000.000-956.040                        | POLICE TRAINING FUND PA 302             | 6,705            | 7,000                     | 7,000                         | 7,000                         |
| 218-000.000-956.090                        | POLICE DESIGNATED FUND                  |                  |                           | 20,757                        |                               |
| 218-000.000-979.081                        | MACHINERY AND EQUIPMENT NARCOTICS       |                  | 15,000                    | 15,000                        |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |   | 15,988           | (9,500)                   | (4,450)                       | 300                           |
| ESTIMATED REVENUES - FUND 218              |   | 43,553           | 25,500                    | 44,607                        | 17,300                        |
| APPROPRIATIONS - FUND 218                  |   | 27,565           | 35,000                    | 49,057                        | 17,000                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 218  |   | 15,988           | (9,500)                   | (4,450)                       | 300                           |
| BEGINNING FUND BALANCE                     |   | 73,485           | 89,473                    | 89,473                        | 85,023                        |
| ENDING FUND BALANCE                        |   | 89,473           | 79,973                    | 85,023                        | 85,323                        |

| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 230 - CABLE TV                                 |                               |                  |                           |                               |                               |
| Dept 000.000  |                               |                  |                           |                               |                               |
| 230-000.000-604.000                                 | FRANCHISE FEES - CABLE TV     | 628,331          |                           |                               |                               |
| 230-000.000-604.500                                 | CABLE PEG FEES                | 131,475          |                           |                               |                               |
| 230-000.000-646.000                                 | CABLE MISCELLANEOUS REVENUE   | 3,964            |                           |                               |                               |
| 230-000.000-650.500                                 | SPONSOR REVENUE               | 1,600            |                           |                               |                               |
| 230-000.000-665.000                                 | INTEREST                      | 2,856            |                           | 900                           | 100                           |
| 230-000.000-675.150                                 | DONATIONS                     | 485              |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -          |                               | 768,711          |                           | 900                           | 100                           |
| Dept 750.806 - CABLE TV                             |                               |                  |                           |                               |                               |
| 230-750.806-701.000                                 | SALARIES                      | 326,080          | 50,500                    | 48,650                        |                               |
| 230-750.806-701.080                                 | SALARIES - TEMPORARY          | 38,091           |                           | 150                           |                               |
| 230-750.806-702.000                                 | SICK LEAVE INCENTIVE PAY      | 1,940            |                           |                               |                               |
| 230-750.806-706.000                                 | OVERTIME                      | 2,145            |                           |                               |                               |
| 230-750.806-709.000                                 | ICMA CONTRIBUTION             | 750              | 250                       |                               |                               |
| 230-750.806-710.000                                 | LONGEVITY                     | 2,880            |                           |                               |                               |
| 230-750.806-714.000                                 | FICA                          | 28,596           | 4,050                     | 3,740                         |                               |
| 230-750.806-715.000                                 | HEALTH INSURANCE              | 36,567           | 20,400                    | 16,000                        |                               |
| 230-750.806-715.010                                 | FLEXIBLE BENEFIT              | 15,000           |                           |                               |                               |
| 230-750.806-716.000                                 | LIFE/DISABILITY INSURANCE     | 1,254            |                           | 1,200                         |                               |
| 230-750.806-717.000                                 | PENSION                       | 32,690           | 5,100                     | 4,865                         |                               |
| 230-750.806-717.500                                 | VantageCare                   | 5,445            | 1,010                     | 25                            |                               |
| 230-750.806-718.000                                 | WORKERS COMPENSATION          | 1,228            |                           | 845                           |                               |
| 230-750.806-728.000                                 | OPERATING SUPPLIES            | 340              |                           |                               |                               |
| 230-750.806-750.000                                 | PUBLICATIONS                  | 33,579           |                           |                               |                               |
| 230-750.806-808.000                                 | LEGAL FEES                    | 15,500           |                           |                               |                               |
| 230-750.806-820.000                                 | CONTRACTUAL SERVICES          | 62,882           | 50,000                    |                               |                               |
| 230-750.806-825.000                                 | PROFESSIONAL CONFERENCES/DUES | 9,884            |                           |                               |                               |
| 230-750.806-870.000                                 | MILEAGE                       | 85               |                           |                               |                               |
| 230-750.806-880.000                                 | COMMUNITY PROMOTION           | 3,132            |                           |                               |                               |
| 230-750.806-890.000                                 | Special Events                | 3,358            |                           |                               |                               |
| 230-750.806-955.000                                 | MISCELLANEOUS                 | 1,212            |                           |                               |                               |
| 230-750.806-957.000                                 | ADMINISTRATIVE                | 120,000          |                           |                               |                               |
| 230-750.806-980.000                                 | OFFICE EQUIPMENT & FURNITURE  | 1,195            |                           |                               |                               |
| 230-750.806-980.010                                 | VIDEO PRODUCTION EQUIPMENT    | 25,368           |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV |                               | (769,201)        | (131,310)                 | (75,475)                      |                               |
| ESTIMATED REVENUES - FUND 230                       |                               | 768,711          |                           | 900                           | 100                           |
| APPROPRIATIONS - FUND 230                           |                               | 769,201          | 131,310                   | 75,475                        |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 230           |                               | (490)            | (131,310)                 | (74,575)                      | 100                           |
| BEGINNING FUND BALANCE                              |                               | 296,958          | 296,468                   | 296,469                       | 221,894                       |
| ENDING FUND BALANCE                                 |                               | 296,468          | 165,158                   | 221,894                       | 221,994                       |

| GL NUMBER                                  | DESCRIPTION                    | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|--------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 246 - TIRF                            |                                |                  |                           |                               |                               |
| Dept 000.000                               |                                |                  |                           |                               |                               |
| 246-000.000-576.100                        | State Grant Revenue            |                  |                           | 1,500                         |                               |
| 246-000.000-665.000                        | INTEREST                       | 18,269           | 10,000                    | 9,000                         | 9,000                         |
| 246-000.000-665.040                        | INTEREST - SPECIAL ASSESSMENTS | 12,790           | 10,000                    | 10,700                        | 10,500                        |
| 246-000.000-672.000                        | SPECIAL ASSESSMENTS            | 144,416          | 150,000                   | 140,000                       | 140,000                       |
| 246-000.000-972.020                        | LAKE LANSING WATERSHED         | 92,654           | 95,000                    | 15,000                        | 15,000                        |
| 246-000.000-974.000                        | CONSTRUCTION/IMPROVEMENTS      | 35,102           | 25,000                    | 90,000                        | 50,000                        |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                | 47,719           | 50,000                    | 56,200                        | 94,500                        |
| ESTIMATED REVENUES - FUND 246              |                                | 175,475          | 170,000                   | 161,200                       | 159,500                       |
| APPROPRIATIONS - FUND 246                  |                                | 127,756          | 120,000                   | 105,000                       | 65,000                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 246  |                                | 47,719           | 50,000                    | 56,200                        | 94,500                        |
| BEGINNING FUND BALANCE                     |                                | 955,586          | 1,003,305                 | 1,003,305                     | 1,059,505                     |
| ENDING FUND BALANCE                        |                                | 1,003,305        | 1,053,305                 | 1,059,505                     | 1,154,005                     |



| GL NUMBER                                  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 250 - COMMUNITY NEEDS FUND            |                               |                  |                           |                               |                               |
| Dept 000.000                               |                               |                  |                           |                               |                               |
| 250-000.000-665.000                        | INTEREST                      | 237              | 50                        | 150                           | 50                            |
| 250-000.000-675.060                        | DONATIONS - HRC EMER SERVICES | 20,956           | 7,500                     | 20,000                        | 10,000                        |
| 250-000.000-675.065                        | DONATIONS - REDI-RIDE         | 1,829            | 200                       | 1,000                         | 200                           |
| 250-000.000-675.076                        | DONATIONS-HOLIDAY BASKETS     | 1,861            |                           |                               |                               |
| 250-000.000-699.000                        | OPERATING TRANSFER IN         |                  |                           | 62,000                        |                               |
| 250-000.000-956.070                        | EMERGENCY FUND                | 17,361           | 7,500                     | 20,000                        | 10,000                        |
| 250-000.000-956.073                        | HOLIDAY BASKETS               | 631              |                           | 150                           |                               |
| 250-000.000-956.075                        | REDI-RIDE                     | 1,800            | 1,000                     | 1,000                         | 200                           |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                               | 5,091            | (750)                     | 62,000                        | 50                            |
| -----                                      |                               |                  |                           |                               |                               |
| ESTIMATED REVENUES - FUND 250              |                               | 24,883           | 7,750                     | 83,150                        | 10,250                        |
| APPROPRIATIONS - FUND 250                  |                               | 19,792           | 8,500                     | 21,150                        | 10,200                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 250  |                               | 5,091            | (750)                     | 62,000                        | 50                            |
| BEGINNING FUND BALANCE                     |                               | 18,796           | 23,887                    | 23,888                        | 85,888                        |
| ENDING FUND BALANCE                        |                               | 23,887           | 23,137                    | 85,888                        | 85,938                        |

| GL NUMBER                                  | DESCRIPTION             | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 275 - REVOLVING ENERGY FUND           |                         |                  |                           |                               |                               |
| Dept 000.000                               |                         |                  |                           |                               |                               |
| 275-000.000-665.000                        | INTEREST                | 949              | 200                       | 250                           |                               |
| 275-000.000-685.000                        | ENERGY SAVINGS PAYMENTS |                  | 50                        |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                         | 949              | 250                       | 250                           |                               |
| ESTIMATED REVENUES - FUND 275              |                         | 949              | 250                       | 250                           |                               |
| APPROPRIATIONS - FUND 275                  |                         |                  |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 275  |                         | 949              | 250                       | 250                           |                               |
| BEGINNING FUND BALANCE                     |                         | 55,157           | 56,106                    | 56,106                        | 56,356                        |
| ENDING FUND BALANCE                        |                         | 56,106           | 56,356                    | 56,356                        | 56,356                        |

| GL NUMBER                                  | DESCRIPTION           | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 277 - LAW ENFORCEMENT GRANTS          |                       |                  |                           |                               |                               |
| Dept 000.000                               |                       |                  |                           |                               |                               |
| 277-000.000-506.000                        | GRANT REVENUE - LOCAL | 839              |                           |                               |                               |
| 277-000.000-665.000                        | INTEREST              | 1,329            | 500                       | 400                           | 200                           |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                       | 2,168            | 500                       | 400                           | 200                           |
| ESTIMATED REVENUES - FUND 277              |                       | 2,168            | 500                       | 400                           | 200                           |
| APPROPRIATIONS - FUND 277                  |                       |                  |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 277  |                       | 2,168            | 500                       | 400                           | 200                           |
| BEGINNING FUND BALANCE                     |                       | 73,877           | 76,045                    | 76,045                        | 76,445                        |
| ENDING FUND BALANCE                        |                       | 76,045           | 76,545                    | 76,445                        | 76,645                        |

| GL NUMBER                                  | DESCRIPTION                       | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 310 - ROADS DEBT RETIREMENT FUND      |                                   |                  |                           |                               |                               |
| Dept 000.000                               |                                   |                  |                           |                               |                               |
| 310-000.000-405.090                        | ROAD DEBT MILLAGE COLLECTION      |                  | 3,514,000                 | 3,517,000                     | 3,618,000                     |
| 310-000.000-412.000                        | DELINQUENT PROPERTY TAXES         |                  |                           | 1,000                         | 1,000                         |
| 310-000.000-665.000                        | INTEREST                          | 1,953            | 30,000                    | 16,000                        | 15,000                        |
| 310-000.000-696.000                        | OTHR FINANCING SRCE-BOND PROCEEDS | 880,482          |                           |                               |                               |
| 310-000.000-993.000                        | PRINCIPAL EXPENSE                 |                  | 3,305,000                 | 3,050,000                     | 3,165,000                     |
| 310-000.000-995.000                        | DEBT SERVICE-INTEREST             |                  | 235,175                   | 481,000                       | 402,500                       |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                   | 882,435          | 3,825                     | 3,000                         | 66,500                        |
| ESTIMATED REVENUES - FUND 310              |                                   | 882,435          | 3,544,000                 | 3,534,000                     | 3,634,000                     |
| APPROPRIATIONS - FUND 310                  |                                   |                  | 3,540,175                 | 3,531,000                     | 3,567,500                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 310  |                                   | 882,435          | 3,825                     | 3,000                         | 66,500                        |
| BEGINNING FUND BALANCE                     |                                   |                  | 882,435                   | 882,435                       | 885,435                       |
| ENDING FUND BALANCE                        |                                   | 882,435          | 886,260                   | 885,435                       | 951,935                       |

| GL NUMBER                                  | DESCRIPTION                     | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|---------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 370 - FIRE STATION DEBT SERVICE       |                                 |                  |                           |                               |                               |
| Dept 000.000                               |                                 |                  |                           |                               |                               |
| 370-000.000-405.070                        | FIRE STATION MILLAGE COLLECTION | 350,582          | 361,500                   | 363,000                       | 372,000                       |
| 370-000.000-412.000                        | DELINQUENT PROPERTY TAXES       | 151              | 100                       | 105                           | 100                           |
| 370-000.000-665.000                        | INTEREST                        | 5,327            | 2,000                     | 2,000                         | 1,000                         |
| 370-000.000-993.000                        | PRINCIPAL EXPENSE               | 220,000          | 225,000                   | 225,000                       | 230,000                       |
| 370-000.000-995.000                        | DEBT SERVICE-INTEREST           | 51,468           | 48,405                    | 48,405                        | 44,590                        |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                 | 84,592           | 90,195                    | 91,700                        | 98,510                        |
| ESTIMATED REVENUES - FUND 370              |                                 | 356,060          | 363,600                   | 365,105                       | 373,100                       |
| APPROPRIATIONS - FUND 370                  |                                 | 271,468          | 273,405                   | 273,405                       | 274,590                       |
| NET OF REVENUES/APPROPRIATIONS - FUND 370  |                                 | 84,592           | 90,195                    | 91,700                        | 98,510                        |
| BEGINNING FUND BALANCE                     |                                 | 206,187          | 290,779                   | 290,780                       | 382,480                       |
| ENDING FUND BALANCE                        |                                 | 290,779          | 380,974                   | 382,480                       | 480,990                       |

| GL NUMBER                                  | DESCRIPTION           | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 454 - FIRE STATION CONSTRUCTION FUND  |                       |                  |                           |                               |                               |
| Dept 000.000                               |                       |                  |                           |                               |                               |
| 454-000.000-821.000                        | PROFESSIONAL SERVICES |                  | 16                        |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                       |                  | (16)                      |                               |                               |
| ESTIMATED REVENUES - FUND 454              |                       |                  |                           |                               |                               |
| APPROPRIATIONS - FUND 454                  |                       |                  |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - FUND 454  |                       |                  | 16                        |                               |                               |
| BEGINNING FUND BALANCE                     |                       |                  | 16                        |                               |                               |
| ENDING FUND BALANCE                        |                       |                  |                           |                               |                               |

| GL NUMBER  | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 590 - SEWER FUND  |                               |                  |                           |                               |                               |
| Dept 000.000   |                               |                  |                           |                               |                               |
| 590-000.000-625.000  | PUBLIC WORKS SERVICES         | 20,000           | 20,000                    | 20,000                        | 20,000                        |
| 590-000.000-630.110  | BILLING CHARGES-SEWER         | 139,453          | 130,000                   | 135,000                       | 138,000                       |
| 590-000.000-631.000  | SEWER CHARGES                 | 5,432,168        | 5,800,000                 | 5,800,000                     | 7,040,000                     |
| 590-000.000-631.010  | LIFT STATION FEES             | 6,938            | 6,900                     | 6,900                         | 6,850                         |
| 590-000.000-632.000  | WATER AND SEWER PENALTIES     | 36,399           | 35,000                    | 12,000                        | 20,000                        |
| 590-000.000-634.010  | SEWER BENEFITS                | 11,148           | 10,000                    | 10,000                        | 10,000                        |
| 590-000.000-635.000  | SEWER INSPECTIONS             | 3,200            | 5,000                     | 5,000                         | 5,000                         |
| 590-000.000-636.000  | SEWER LICENSES                | 200              | 150                       | 150                           |                               |
| 590-000.000-640.000  | CONNECTION FEES               | 194,119          | 150,000                   | 150,000                       | 100,000                       |
| 590-000.000-641.000  | ENGINEERING FEES              | 7,292            | 2,000                     | 8,500                         | 5,000                         |
| 590-000.000-641.010  | Inspection Charges            | 42,345           | 15,000                    | 45,000                        | 30,000                        |
| 590-000.000-665.000  | INTEREST                      | 9,552            | 5,000                     | 8,000                         | 5,000                         |
| 590-000.000-671.000  | MISCELLANEOUS                 | 2,402            | 500                       | 1,200                         | 4,000                         |
| 590-000.000-693.000  | GAIN ON SALE OF FIXED ASSETS  | (450)            |                           |                               |                               |
| 590-000.000-717.600  | PENSION EXPENSE - GASB 68     | (72,896)         |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -                     |                               | 5,977,662        | 6,179,550                 | 6,201,750                     | 7,383,850                     |
| Dept 440.441 - WATER/SEWER ADMINISTRATION                      |                               |                  |                           |                               |                               |
| 590-440.441-701.000  | SALARIES                      | 73,275           | 79,000                    | 77,650                        | 78,800                        |
| 590-440.441-709.000  | ICMA CONTRIBUTION             | 250              | 250                       | 250                           | 250                           |
| 590-440.441-710.000  | LONGEVITY                     | 640              | 800                       | 800                           | 800                           |
| 590-440.441-714.000  | FICA                          | 5,831            | 6,150                     | 6,150                         | 6,300                         |
| 590-440.441-715.000  | HEALTH INSURANCE              | 13,564           | 13,900                    | 13,900                        | 14,300                        |
| 590-440.441-716.000  | LIFE/DISABILITY INSURANCE     | 347              | 460                       | 460                           | 470                           |
| 590-440.441-717.000  | PENSION                       | 9,375            | 8,300                     | 9,800                         | 11,000                        |
| 590-440.441-717.500  | VantageCare                   | 1,325            | 1,525                     | 1,525                         | 1,600                         |
| 590-440.441-718.000  | WORKERS COMPENSATION          | 533              | 575                       | 450                           | 540                           |
| 590-440.441-723.000  | AUTO ALLOWANCE                | 4,264            | 4,200                     | 4,800                         | 4,800                         |
| 590-440.441-728.000  | OPERATING SUPPLIES            | 4                |                           |                               |                               |
| 590-440.441-807.000  | AUDIT                         | 6,500            | 7,000                     | 7,000                         | 8,000                         |
| 590-440.441-819.000  | TRAINING                      |                  | 750                       |                               |                               |
| 590-440.441-820.000  | CONTRACTUAL SERVICES          | 8,107            | 5,000                     | 10,000                        | 15,000                        |
| 590-440.441-825.000  | PROFESSIONAL CONFERENCES/DUES | 714              | 1,000                     | 1,000                         | 1,000                         |
| 590-440.441-955.000  | MISCELLANEOUS                 | 12,888           | 10,000                    | 15,000                        | 15,000                        |
| 590-440.441-957.000  | ADMINISTRATIVE                | 525,000          | 525,000                   | 525,000                       | 525,000                       |
| 590-440.441-968.000  | DEPRECIATION                  | 331,821          |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINI: |                               | (994,438)        | (663,910)                 | (673,785)                     | (682,860)                     |
| Dept 440.447 - ENGINEERING                                     |                               |                  |                           |                               |                               |
| 590-440.447-701.000  | SALARIES                      | 180,833          | 180,000                   | 175,000                       | 185,000                       |
| 590-440.447-702.000  | SICK LEAVE INCENTIVE PAY      |                  | 720                       |                               |                               |
| 590-440.447-706.000  | OVERTIME                      | 910              | 1,250                     | 1,250                         | 1,250                         |
| 590-440.447-709.000  | ICMA CONTRIBUTION             | 325              | 325                       | 325                           | 450                           |
| 590-440.447-710.000  | LONGEVITY                     | 1,554            | 1,760                     | 1,600                         | 1,600                         |
| 590-440.447-714.000  | FICA                          | 14,126           | 13,600                    | 13,600                        | 14,500                        |
| 590-440.447-715.000  | HEALTH INSURANCE              | 20,919           | 27,250                    | 27,250                        | 31,000                        |
| 590-440.447-715.010  | FLEXIBLE BENEFIT              | 4,350            | 3,600                     | 3,600                         | 3,600                         |
| 590-440.447-716.000  | LIFE/DISABILITY INSURANCE     | 598              | 710                       | 700                           | 700                           |
| 590-440.447-717.000  | PENSION                       | 16,431           | 16,500                    | 16,500                        | 16,500                        |
| 590-440.447-717.500  | VantageCare                   | 3,033            | 3,250                     | 3,250                         | 3,500                         |
| 590-440.447-718.000  | WORKERS COMPENSATION          | 877              | 1,310                     | 900                           | 1,340                         |
| 590-440.447-727.000  | LICENSES                      |                  | 2,000                     | 2,000                         | 2,000                         |
| 590-440.447-728.000  | OPERATING SUPPLIES            | 54               | 500                       | 500                           | 500                           |
| 590-440.447-819.000  | TRAINING                      | 561              | 1,000                     | 1,000                         | 1,000                         |
| 590-440.447-821.000  | PROFESSIONAL SERVICES         | (8,248)          | 35,000                    | 30,000                        | 35,000                        |
| 590-440.447-825.000  | PROFESSIONAL CONFERENCES/DUES | 32               | 500                       | 500                           | 500                           |
| 590-440.447-950.000  | Vehicle Charges               | 13,565           | 14,750                    | 14,750                        | 15,335                        |
| NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING         |                               | (249,920)        | (304,025)                 | (292,725)                     | (313,775)                     |

| GL NUMBER  | DESCRIPTION                         | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 440.527 - SEWAGE TREATMENT                              |                                     |                  |                           |                               |                               |
| 590-440.527-820.000  | CONTRACTUAL SERVICES                | 1,555,960        | 3,500,000                 | 3,500,000                     | 3,200,000                     |
| NET OF REVENUES/APPROPRIATIONS - 440.527 - SEWAGE TREATMENT  |                                     | (1,555,960)      | (3,500,000)               | (3,500,000)                   | (3,200,000)                   |
| Dept 440.538 - SEWER MAINTENANCE                             |                                     |                  |                           |                               |                               |
| 590-440.538-701.000  | SALARIES                            | 194,575          | 227,650                   | 197,100                       | 205,750                       |
| 590-440.538-701.080  | SALARIES - TEMPORARY                | 6,336            | 5,500                     |                               | 5,000                         |
| 590-440.538-706.000  | OVERTIME                            | 10,698           | 10,000                    | 10,000                        | 10,000                        |
| 590-440.538-709.000  | ICMA CONTRIBUTION                   | 1,250            | 1,250                     | 1,065                         | 1,065                         |
| 590-440.538-710.000  | LONGEVITY                           | 160              | 1,280                     | 1,280                         | 1,600                         |
| 590-440.538-714.000  | FICA                                | 17,272           | 19,650                    | 17,500                        | 17,550                        |
| 590-440.538-715.000  | HEALTH INSURANCE                    | 54,581           | 73,400                    | 68,000                        | 88,000                        |
| 590-440.538-715.010  | FLEXIBLE BENEFIT                    | 1,875            |                           |                               |                               |
| 590-440.538-716.000  | LIFE/DISABILITY INSURANCE           | 996              | 1,350                     | 1,160                         | 1,185                         |
| 590-440.538-717.000  | PENSION                             | 25,821           | 28,700                    | 30,000                        | 35,650                        |
| 590-440.538-717.500  | VantageCare                         | 3,702            | 4,350                     | 4,350                         | 4,000                         |
| 590-440.538-718.000  | WORKERS COMPENSATION                | 2,842            | 4,820                     | 2,700                         | 4,000                         |
| 590-440.538-727.000  | LICENSES                            | 8,052            | 35,000                    | 35,000                        | 35,000                        |
| 590-440.538-728.000  | OPERATING SUPPLIES                  | 8,630            | 10,000                    | 2,500                         | 8,000                         |
| 590-440.538-760.000  | UNIFORMS                            |                  | 1,500                     | 1,500                         | 1,500                         |
| 590-440.538-761.000  | CLOTHING ALLOWANCE                  | 4,053            | 3,815                     | 3,815                         | 3,000                         |
| 590-440.538-806.000  | CLAIM REIMBURSEMENT                 | 400              | 2,000                     | 2,000                         | 2,000                         |
| 590-440.538-819.000  | TRAINING                            | 3,220            | 6,000                     | 16,000                        | 16,000                        |
| 590-440.538-820.000  | CONTRACTUAL SERVICES                | 61,745           | 68,000                    | 68,000                        | 68,000                        |
| 590-440.538-820.020  | SEWER CLEANING-SANITARY             | 174              | 1,000                     | 1,000                         | 1,000                         |
| 590-440.538-820.030  | SEWER CLEANING-STORM                |                  | 1,000                     | 1,000                         | 1,000                         |
| 590-440.538-825.000  | PROFESSIONAL CONFERENCES/DUES       | 261              | 1,200                     | 1,200                         | 1,200                         |
| 590-440.538-827.000  | RADIO MAINTENANCE                   | 1,443            | 7,400                     | 7,400                         | 7,400                         |
| 590-440.538-920.000  | UTILITIES-ELECTRIC/GAS/WATER        | 80,067           | 85,000                    | 85,000                        | 95,000                        |
| 590-440.538-921.000  | UTILITIES-TELEPHONE & DATA SERVICES | 392              | 1,200                     | 1,200                         | 1,200                         |
| 590-440.538-931.000  | LIFT STATION REPAIRS                | 40,959           | 130,000                   | 130,000                       | 120,000                       |
| 590-440.538-932.000  | SEWER LINE REPAIRS                  | 5,899            | 50,000                    | 40,000                        | 50,000                        |
| 590-440.538-936.000  | EQUIPMENT MAINTENANCE               | 1,646            | 7,000                     | 7,000                         | 7,000                         |
| 590-440.538-950.000  | Vehicle Charges                     | 102,165          | 101,300                   | 101,300                       | 118,695                       |
| 590-440.538-968.000  | DEPRECIATION                        | 675,694          |                           |                               |                               |
| 590-440.538-979.000  | MACHINERY AND EQUIPMENT             | 4,245            | 26,000                    | 26,000                        | 26,000                        |
| NET OF REVENUES/APPROPRIATIONS - 440.538 - SEWER MAINTENANCE |                                     | (1,319,153)      | (915,365)                 | (863,070)                     | (935,795)                     |
| Dept 900.901 - CAPITAL OUTLAY                                |                                     |                  |                           |                               |                               |
| 590-900.901-974.000  | CONSTRUCTION/IMPROVEMENTS           |                  | 500,000                   | 500,000                       | 555,000                       |
| NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY    |                                     |                  | (500,000)                 | (500,000)                     | (555,000)                     |
| Dept 905.906 - DEBT SERVICE                                  |                                     |                  |                           |                               |                               |
| 590-905.906-992.070  | Wastewater Optimization             |                  |                           | 185,000                       | 850,000                       |
| 590-905.906-995.000  | DEBT SERVICE-INTEREST               | 317,471          | 253,500                   | 185,000                       | 400,000                       |
| NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE      |                                     | (317,471)        | (253,500)                 | (370,000)                     | (1,250,000)                   |
| ESTIMATED REVENUES - FUND 590                                |                                     | 5,904,766        | 6,179,550                 | 6,201,750                     | 7,383,850                     |
| APPROPRIATIONS - FUND 590                                    |                                     | 4,364,046        | 6,136,800                 | 6,199,580                     | 6,937,430                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 590                    |                                     | 1,540,720        | 42,750                    | 2,170                         | 446,420                       |
| BEGINNING FUND BALANCE                                       |                                     | 23,810,001       | 25,350,721                | 25,350,721                    | 25,352,891                    |
| ENDING FUND BALANCE  |                                     | 25,350,721       | 25,393,471                | 25,352,891                    | 25,799,311                    |



| GL NUMBER   | DESCRIPTION                   | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|-------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 591 - WATER FUND   |                               |                  |                           |                               |                               |
| Dept 000.000  |                               |                  |                           |                               |                               |
| 591-000.000-600.000   | Capital Contributions         | 154,081          |                           |                               |                               |
| 591-000.000-625.000   | PUBLIC WORKS SERVICES         | 20,000           |                           | 20,000                        | 20,000                        |
| 591-000.000-630.000   | WATER SALES                   | 5,676,985        | 5,850,000                 | 5,850,000                     | 5,952,000                     |
| 591-000.000-630.100   | BILLING CHARGES               | 139,382          | 138,000                   | 138,000                       | 138,000                       |
| 591-000.000-632.000   | WATER AND SEWER PENALTIES     | 33,713           | 30,000                    | 10,000                        | 30,000                        |
| 591-000.000-633.000   | CUSTOMER INSTALLATION         | 91,022           | 70,000                    | 70,000                        | 70,000                        |
| 591-000.000-634.000   | WATER BENEFITS                | 4,769            | 20,000                    | 20,000                        | 20,000                        |
| 591-000.000-635.100   | Water Inspection              | 2,780            | 5,000                     | 5,000                         | 5,000                         |
| 591-000.000-640.000   | CONNECTION FEES               | 134,449          | 120,000                   | 120,000                       | 120,000                       |
| 591-000.000-641.000   | ENGINEERING FEES              | 7,252            | 3,000                     | 10,000                        | 10,000                        |
| 591-000.000-641.010   | Inspection Charges            | 40,644           | 20,000                    | 35,000                        | 30,000                        |
| 591-000.000-665.000   | INTEREST                      | 46,173           | 25,000                    | 15,000                        | 5,000                         |
| 591-000.000-667.100   | RENTAL INCOME-ANTENNAS        | 27,181           | 27,000                    | 28,100                        | 28,100                        |
| 591-000.000-671.000   | MISCELLANEOUS                 | 19,228           | 10,000                    | 5,000                         | 5,000                         |
| 591-000.000-671.001   | MISC-POOL FILL                | 167              | 200                       | 200                           | 200                           |
| 591-000.000-671.002   | Misc-Construction meters      | 14,003           | 15,000                    | 12,000                        | 12,000                        |
| 591-000.000-692.000   | GAIN FROM JOINT VENTURE       | 347,708          |                           |                               |                               |
| 591-000.000-717.600   | PENSION EXPENSE - GASB 68     | (110,550)        |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 000.000 -                    |                               | 6,870,087        | 6,333,200                 | 6,338,300                     | 6,445,300                     |
| Dept 440.441 - WATER/SEWER ADMINISTRATION                     |                               |                  |                           |                               |                               |
| 591-440.441-701.000   | SALARIES                      | 74,786           | 78,500                    | 78,000                        | 79,000                        |
| 591-440.441-709.000   | ICMA CONTRIBUTION             | 250              | 250                       | 250                           | 250                           |
| 591-440.441-710.000   | LONGEVITY                     | 640              | 800                       | 800                           | 800                           |
| 591-440.441-714.000   | FICA                          | 5,953            | 6,150                     | 6,150                         | 6,300                         |
| 591-440.441-715.000   | HEALTH INSURANCE              | 10,952           | 13,900                    | 12,500                        | 14,000                        |
| 591-440.441-716.000   | LIFE/DISABILITY INSURANCE     | 347              | 460                       | 420                           | 470                           |
| 591-440.441-717.000   | PENSION                       | 8,735            | 8,300                     | 10,300                        | 11,100                        |
| 591-440.441-717.500   | VantageCare                   | 1,357            | 1,525                     | 1,700                         | 1,560                         |
| 591-440.441-718.000   | WORKERS COMPENSATION          | 975              | 575                       | 770                           | 800                           |
| 591-440.441-723.000   | AUTO ALLOWANCE                | 4,264            | 4,200                     | 4,800                         | 4,800                         |
| 591-440.441-728.000   | OPERATING SUPPLIES            | 65               | 100                       | 100                           | 100                           |
| 591-440.441-807.000   | AUDIT                         | 6,500            | 7,000                     | 7,000                         | 8,000                         |
| 591-440.441-819.000   | TRAINING                      | 172              | 200                       |                               |                               |
| 591-440.441-820.000   | CONTRACTUAL SERVICES          | 8,107            | 5,000                     | 8,000                         | 8,000                         |
| 591-440.441-825.000   | PROFESSIONAL CONFERENCES/DUES | 27,087           | 37,000                    | 37,000                        | 37,000                        |
| 591-440.441-955.000   | MISCELLANEOUS                 | 13,421           | 20,000                    | 20,000                        | 25,000                        |
| 591-440.441-957.000   | ADMINISTRATIVE                | 525,000          | 525,000                   | 525,000                       | 525,000                       |
| 591-440.441-968.000   | DEPRECIATION                  | 737,994          |                           |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINI |                               | (1,426,605)      | (708,960)                 | (712,790)                     | (722,180)                     |

| GL NUMBER  | DESCRIPTION                         | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 440.447 - ENGINEERING                                   |                                     |                  |                           |                               |                               |
| 591-440.447-701.000  | SALARIES                            | 167,109          | 175,000                   | 174,000                       | 189,000                       |
| 591-440.447-702.000  | SICK LEAVE INCENTIVE PAY            | 1,644            | 750                       | 1,500                         | 1,385                         |
| 591-440.447-706.000  | OVERTIME                            | 671              | 1,250                     | 1,250                         | 1,250                         |
| 591-440.447-709.000  | ICMA CONTRIBUTION                   | 325              | 325                       | 1,000                         | 1,000                         |
| 591-440.447-710.000  | LONGEVITY                           | 1,554            | 1,760                     | 1,760                         | 1,600                         |
| 591-440.447-714.000  | FICA                                | 13,202           | 13,575                    | 13,575                        | 14,500                        |
| 591-440.447-715.000  | HEALTH INSURANCE                    | 20,919           | 27,300                    | 27,300                        | 30,700                        |
| 591-440.447-715.010  | FLEXIBLE BENEFIT                    | 4,350            | 3,600                     | 3,600                         | 3,600                         |
| 591-440.447-716.000  | LIFE/DISABILITY INSURANCE           | 556              | 710                       | 640                           | 700                           |
| 591-440.447-717.000  | PENSION                             | 16,471           | 17,600                    | 16,800                        | 17,000                        |
| 591-440.447-717.500  | VantageCare                         | 3,033            | 3,250                     | 3,250                         | 3,500                         |
| 591-440.447-718.000  | WORKERS COMPENSATION                | 848              | 1,310                     | 900                           | 1,350                         |
| 591-440.447-727.000  | LICENSES                            |                  | 1,800                     | 1,800                         | 2,000                         |
| 591-440.447-728.000  | OPERATING SUPPLIES                  | 297              | 1,000                     | 1,000                         | 1,000                         |
| 591-440.447-819.000  | TRAINING                            | 530              | 500                       | 500                           | 500                           |
| 591-440.447-821.000  | PROFESSIONAL SERVICES               | 30               | 500                       |                               |                               |
| 591-440.447-825.000  | PROFESSIONAL CONFERENCES/DUES       | 603              | 600                       | 600                           | 600                           |
| 591-440.447-950.000  | Vehicle Charges                     | 13,565           | 14,750                    | 14,750                        | 15,335                        |
| NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING       |                                     | (245,707)        | (265,580)                 | (264,225)                     | (285,020)                     |
| Dept 440.528 - WATER SUPPLY                                  |                                     |                  |                           |                               |                               |
| 591-440.528-812.000  | INSURANCE                           |                  | 2,400                     |                               |                               |
| 591-440.528-820.000  | CONTRACTUAL SERVICES                | 3,186,269        | 3,250,000                 | 3,281,500                     | 3,400,000                     |
| NET OF REVENUES/APPROPRIATIONS - 440.528 - WATER SUPPLY      |                                     | (3,186,269)      | (3,252,400)               | (3,281,500)                   | (3,400,000)                   |
| Dept 440.537 - WATER MAINTENANCE                             |                                     |                  |                           |                               |                               |
| 591-440.537-701.000  | SALARIES                            | 381,470          | 373,200                   | 404,350                       | 460,200                       |
| 591-440.537-701.080  | SALARIES - TEMPORARY                | 5,420            | 5,000                     |                               | 5,000                         |
| 591-440.537-706.000  | OVERTIME                            | 29,382           | 24,000                    | 24,000                        | 24,000                        |
| 591-440.537-709.000  | ICMA CONTRIBUTION                   | 2,000            | 2,000                     | 2,100                         | 2,315                         |
| 591-440.537-710.000  | LONGEVITY                           | 5,722            | 4,800                     | 4,800                         | 5,680                         |
| 591-440.537-714.000  | FICA                                | 32,749           | 32,650                    | 32,650                        | 38,750                        |
| 591-440.537-715.000  | HEALTH INSURANCE                    | 108,849          | 118,900                   | 110,000                       | 140,500                       |
| 591-440.537-715.010  | FLEXIBLE BENEFIT                    | 750              | 4,500                     |                               |                               |
| 591-440.537-716.000  | LIFE/DISABILITY INSURANCE           | 1,659            | 2,200                     | 2,200                         | 2,650                         |
| 591-440.537-717.000  | PENSION                             | 50,249           | 49,500                    | 62,000                        | 88,000                        |
| 591-440.537-717.500  | VantageCare                         | 7,069            | 7,320                     | 7,320                         | 8,800                         |
| 591-440.537-718.000  | WORKERS COMPENSATION                | 8,300            | 15,650                    | 15,650                        | 17,960                        |
| 591-440.537-727.000  | LICENSES                            | 12,846           | 50,000                    | 50,000                        | 50,000                        |
| 591-440.537-728.000  | OPERATING SUPPLIES                  | 78,833           | 95,000                    | 95,000                        | 95,000                        |
| 591-440.537-760.000  | UNIFORMS                            |                  | 2,400                     | 2,400                         |                               |
| 591-440.537-761.000  | CLOTHING ALLOWANCE                  | 6,428            | 6,000                     | 6,000                         | 6,750                         |
| 591-440.537-806.000  | CLAIM REIMBURSEMENT                 | 23,346           |                           | 100                           | 100                           |
| 591-440.537-819.000  | TRAINING                            | 5,528            | 4,800                     | 4,800                         | 5,000                         |
| 591-440.537-820.000  | CONTRACTUAL SERVICES                | 149,321          | 125,000                   | 125,000                       | 100,000                       |
| 591-440.537-825.000  | PROFESSIONAL CONFERENCES/DUES       | 735              | 2,500                     | 2,500                         | 2,500                         |
| 591-440.537-827.000  | RADIO MAINTENANCE                   | 4,300            | 4,000                     | 4,000                         | 4,000                         |
| 591-440.537-920.000  | UTILITIES-ELECTRIC/GAS/WATER        | 14,637           | 7,000                     | 7,000                         | 7,000                         |
| 591-440.537-921.000  | UTILITIES-TELEPHONE & DATA SERVICES | 392              | 1,000                     | 1,000                         | 1,000                         |
| 591-440.537-936.000  | EQUIPMENT MAINTENANCE               | 1,366            | 2,000                     | 2,000                         | 2,000                         |
| 591-440.537-950.000  | Vehicle Charges                     | 179,065          | 178,900                   | 178,900                       | 162,620                       |
| 591-440.537-972.000  | CUSTOMER INSTALLATION - WATER       | 48,876           | 300,000                   | 300,000                       | 300,000                       |
| 591-440.537-979.000  | MACHINERY AND EQUIPMENT             | 9,161            | 27,000                    | 27,000                        | 25,000                        |
| NET OF REVENUES/APPROPRIATIONS - 440.537 - WATER MAINTENANCE |                                     | (1,168,453)      | (1,445,320)               | (1,470,770)                   | (1,554,825)                   |

| GL NUMBER   | DESCRIPTION               | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|---|---------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Dept 900.901 - CAPITAL OUTLAY                             |                           |                  |                           |                               |                               |
| 591-900.901-974.000                                       | CONSTRUCTION/IMPROVEMENTS | (5,930)          | 515,000                   | 515,000                       | 470,000                       |
| NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY |                           | 5,930            | (515,000)                 | (515,000)                     | (470,000)                     |
| Dept 905.906 - DEBT SERVICE                               |                           |                  |                           |                               |                               |
| 591-905.906-992.110                                       | WATER PLANT RENOVATION    |                  | 150,000                   |                               |                               |
| NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE   |                           |                  | (150,000)                 |                               |                               |
| ESTIMATED REVENUES - FUND 591                             |                           | 6,759,537        | 6,333,200                 | 6,338,300                     | 6,445,300                     |
| APPROPRIATIONS - FUND 591                                 |                           | 5,910,554        | 6,337,260                 | 6,244,285                     | 6,432,025                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 591                 |                           | 848,983          | (4,060)                   | 94,015                        | 13,275                        |
| BEGINNING FUND BALANCE                                    |                           | 28,691,594       | 29,540,577                | 29,540,578                    | 29,634,593                    |
| ENDING FUND BALANCE                                       |                           | 29,540,577       | 29,536,517                | 29,634,593                    | 29,647,868                    |

| GL NUMBER                                  | DESCRIPTION                       | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-----------------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 661 - MOTOR POOL                      |                                   |                  |                           |                               |                               |
| Dept 000.000                               |                                   |                  |                           |                               |                               |
| 661-000.000-665.000                        | INTEREST                          | 18,042           | 5,000                     | 5,600                         | 5,000                         |
| 661-000.000-667.000                        | RENTALS                           | 1,153,190        | 1,250,320                 | 1,250,320                     | 1,151,320                     |
| 661-000.000-667.500                        | RENTALS - PUBLIC SAFETY VEHICLES  | 210,000          | 250,000                   | 250,000                       | 250,000                       |
| 661-000.000-673.000                        | VEHICLE SALES                     |                  | 5,000                     | 4,500                         | 5,000                         |
| 661-000.000-693.000                        | GAIN/LOSS ON SALE OF FIXED ASSETS | 22,699           |                           |                               |                               |
| 661-000.000-701.000                        | SALARIES                          | 135,525          | 130,800                   | 132,500                       | 135,500                       |
| 661-000.000-702.000                        | SICK LEAVE INCENTIVE PAY          | 402              | 1,150                     |                               |                               |
| 661-000.000-706.000                        | OVERTIME                          | 2,942            | 3,000                     | 2,500                         | 3,000                         |
| 661-000.000-709.000                        | ICMA CONTRIBUTION                 | 563              | 570                       | 565                           | 565                           |
| 661-000.000-710.000                        | LONGEVITY                         | 815              | 640                       | 640                           | 880                           |
| 661-000.000-714.000                        | FICA                              | 10,999           | 10,770                    | 10,770                        | 11,050                        |
| 661-000.000-715.000                        | HEALTH INSURANCE                  | 18,507           | 20,850                    | 20,850                        | 21,500                        |
| 661-000.000-715.010                        | FLEXIBLE BENEFIT                  | 4,500            | 4,500                     | 4,500                         | 4,500                         |
| 661-000.000-716.000                        | LIFE/DISABILITY INSURANCE         | 602              | 780                       | 700                           | 800                           |
| 661-000.000-717.000                        | PENSION                           | 16,089           | 16,400                    | 18,500                        | 23,100                        |
| 661-000.000-717.500                        | VantageCare                       | 2,411            | 2,600                     | 2,600                         | 2,650                         |
| 661-000.000-717.600                        | PENSION EXPENSE - GASB 68         | (1,374,663)      |                           |                               |                               |
| 661-000.000-718.000                        | WORKERS COMPENSATION              | 2,318            | 4,250                     | 2,500                         | 4,120                         |
| 661-000.000-727.000                        | LICENSES                          | 2,612            | 21,400                    | 21,400                        | 21,400                        |
| 661-000.000-728.101                        | Vehicle Repair parts              | 81,620           | 85,000                    | 75,000                        | 85,000                        |
| 661-000.000-728.102                        | Vehicle Accessories               | 7,506            | 10,250                    | 9,000                         | 10,000                        |
| 661-000.000-728.103                        | Veh Supplies-outside services     | 79,462           | 85,000                    | 75,000                        | 85,000                        |
| 661-000.000-728.104                        | Tires/Tire Services               | 20,194           | 25,000                    | 25,000                        | 25,000                        |
| 661-000.000-728.105                        | Batteries/Electrical              | 1,908            | 4,500                     | 4,000                         | 4,000                         |
| 661-000.000-728.106                        | Tools                             | 701              | 2,000                     | 2,000                         | 2,000                         |
| 661-000.000-728.107                        | Fasteners                         | 1,680            | 1,500                     | 850                           | 1,200                         |
| 661-000.000-728.108                        | Solvents                          | 1,448            | 1,400                     | 1,200                         | 1,200                         |
| 661-000.000-728.110                        | OPERATING SUPPLIES-CUSTODIAL      |                  | 250                       | 100                           | 100                           |
| 661-000.000-760.000                        | UNIFORMS                          | 2,108            | 2,400                     | 2,400                         | 2,400                         |
| 661-000.000-761.000                        | CLOTHING ALLOWANCE                | 1,607            | 1,500                     | 1,500                         | 1,500                         |
| 661-000.000-812.000                        | INSURANCE                         | 75,000           | 75,000                    | 75,905                        | 76,000                        |
| 661-000.000-819.000                        | TRAINING                          |                  | 2,000                     | 2,000                         | 5,000                         |
| 661-000.000-820.000                        | CONTRACTUAL SERVICES              | 9,174            | 25,000                    | 25,000                        | 25,000                        |
| 661-000.000-825.000                        | PROFESSIONAL CONFERENCES/DUES     |                  | 750                       |                               |                               |
| 661-000.000-826.000                        | COMPUTER SERVICES/SUPPLIES        | 1,318            | 5,000                     | 3,000                         | 3,000                         |
| 661-000.000-827.000                        | RADIO MAINTENANCE                 | 33               |                           | 100                           | 100                           |
| 661-000.000-865.000                        | GASOLINE                          | 145,904          | 150,000                   | 150,000                       | 150,000                       |
| 661-000.000-936.000                        | EQUIPMENT MAINTENANCE             | 8,516            | 8,500                     | 8,500                         | 8,500                         |
| 661-000.000-968.000                        | DEPRECIATION                      | 403,312          |                           |                               |                               |
| 661-000.000-979.000                        | MACHINERY AND EQUIPMENT           | 5,053            | 15,000                    | 10,000                        | 10,000                        |
| 661-000.000-981.000                        | VEHICLES                          |                  | 422,500                   | 422,500                       | 1,709,000                     |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                                   | 1,733,765        | 370,060                   | 399,340                       | (1,021,745)                   |
| ESTIMATED REVENUES - FUND 661              |                                   | 1,403,931        | 1,510,320                 | 1,510,420                     | 1,411,320                     |
| APPROPRIATIONS - FUND 661                  |                                   | (329,834)        | 1,140,260                 | 1,111,080                     | 2,433,065                     |
| NET OF REVENUES/APPROPRIATIONS - FUND 661  |                                   | 1,733,765        | 370,060                   | 399,340                       | (1,021,745)                   |
| BEGINNING FUND BALANCE                     |                                   | 1,269,187        | 3,002,952                 | 3,002,954                     | 3,402,294                     |
| ENDING FUND BALANCE                        |                                   | 3,002,952        | 3,373,012                 | 3,402,294                     | 2,380,549                     |

| GL NUMBER                                  | DESCRIPTION             | 2019<br>ACTIVITY | 2020<br>ADOPTED<br>BUDGET | 2020<br>PROJECTED<br>ACTIVITY | 2021<br>RECOMMENDED<br>BUDGET |
|--|-------------------------|------------------|---------------------------|-------------------------------|-------------------------------|
| Fund 900 - DOWNTOWN DEVELOPMENT AUTHORITY  |                         |                  |                           |                               |                               |
| Dept 000.000                               |                         |                  |                           |                               |                               |
| 900-000.000-402.000                        | CURRENT PROPERTY TAXES  | 32,334           | 30,200                    | 6,500                         | 6,500                         |
| 900-000.000-576.000                        | OTHER INTRGOVTL REVENUE | 12,764           | 12,000                    |                               |                               |
| 900-000.000-665.000                        | INTEREST                | 6                |                           |                               |                               |
| 900-000.000-728.000                        | OPERATING SUPPLIES      | 2,905            | 3,000                     | 3,000                         | 3,000                         |
| 900-000.000-820.000                        | CONTRACTUAL SERVICES    | 740              | 1,000                     |                               |                               |
| 900-000.000-995.000                        | DEBT SERVICE-INTEREST   | 4,298            | 4,485                     | 3,735                         | 3,735                         |
| NET OF REVENUES/APPROPRIATIONS - 000.000 - |                         | 37,161           | 33,715                    | (235)                         | (235)                         |
| ESTIMATED REVENUES - FUND 900              |                         | 45,104           | 42,200                    | 6,500                         | 6,500                         |
| APPROPRIATIONS - FUND 900                  |                         | 7,943            | 8,485                     | 6,735                         | 6,735                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 900  |                         | 37,161           | 33,715                    | (235)                         | (235)                         |
| BEGINNING FUND BALANCE                     |                         | (127,800)        | (90,639)                  | (90,640)                      | (90,875)                      |
| ENDING FUND BALANCE                        |                         | (90,639)         | (56,924)                  | (90,875)                      | (91,110)                      |