



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – VIRTUAL REGULAR MEETING
May 19, 2020 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Coronavirus Task Force Update

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications - None
 - B. Minutes-May 5, 2020 Virtual Regular Meeting
 - C. Bills
 - D. Annual School Tax Collection Agreements

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Medical Marihuana Ordinance Amendment-**Final Adoption**
 - B. Mixed Use Planned Unit Development #19034 (Hudson Senior Living)
 - C. Special use Permit #19181 (Hudson Senior Living) Pine Village
 - D. 2020 Local Road Program
 - E. Meridian Township EDC COVID-19 Small Business Grant Program
 - F. Police Academy Sponsorship Program

13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Meridian Cares-Assistance Update

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

PROPOSED BOARD MINUTES

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the May 5, 2020 Virtual Meeting of the Township Board, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the May 5, 2020 Virtual Meeting of the Township Board, with the following amendment(s):**

[insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD VIRTUAL REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517-349-1232, Virtual Meeting via Zoom
TUESDAY, May 5, 2020 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT:

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Principal Planner Menser, Human Resources Director Marx, Parks and Recreation Director Maisner

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

Clerk Dreyfus called the roll of the Board.

4. PRESENTATIONS

A. Coronavirus Task Force Update

B. Celebrate Meridian: options for Fall 2020 event, activities, focus on Meridian restaurants

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:16 pm.

Supervisor Styka closed public remarks at 6:18 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported: Farmers Market update, revenue loss through the end of the year, staffing, hotline calls. Police Chief Plaga announced new canine police officer – Aries.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Treasurer Deschaine:

- Attended Rotary and Kiwanis Club meetings via Zoom
- Attended DDA meeting May 4th, impact of virus on Village of Okemos development
- Brownfield Rehabilitation Authority meeting on Thursday, May 21st for Haslett Marathon gas station

Clerk Dreyfus:

- Confirmation by Haslett Superintendent Cook that 3 Haslett schools will be unavailable as polling locations for August 2020 Primary. Clerk presented proposal to use gymnasium adjacent to the Haslett library, he will get back with us.

Trustee Jackson:

- Attended the TCRPC virtual meeting, TIP transportation projects needed to be approved.
- Attended DDA meeting on May 4th.

Trustee Opsommer:

- CATA has resumed limited fixed-route service, masks needed to ride, encouraged to use rear door to enter and exit.

Supervisor Styka:

- Attended in Chamber of Commerce virtual meeting with East Lansing and Meridian.
- Attended April 24th weekly session with Congresswoman Slotkin.
- Attended Planning Commission virtual meeting on April 27.
- Attended DDA virtual meeting, Village of Okemos is in limbo currently with financing

8. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the Agenda. Seconded by Trustee Jackson .

VOICE VOTE: Motion carried 7 - 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Treasurer Deschaine moved to adopt the Consent Agenda as presented. Seconded by Trustee Opsommer .

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine,
Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 - 0

A. Communications

Treasurer Deschaine moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine,
Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 - 0

B. Approval of Minutes – April 14 Regular Meeting

Treasurer Deschaine moved to approve and ratify the minutes of the Virtual Board Meeting of April 14, 2020 as submitted. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine,
Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 - 0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Trustee Opsommer:

Common Cash		\$	337,434.88
Public Works		\$	493,141.76
Trust & Agency		\$	4,822.51
	Total Checks	\$	835,399.15
Credit Card Transactions		\$	4,917.08
April 7 - April 29, 2020			
	Total Purchases	<u>\$</u>	<u>840,316.23</u>
ACH Payments		<u>\$</u>	<u>961,729.24</u>

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine,
Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 - 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS

A. Newton Road Sanitary Sewer Public Improvement SAD #54 Resolution #4

Supervisor Styka called the public hearing to order at 6:39 pm.

Public Works Director discussed details of sanitary sewer improvement, approval of Special Assessment District #54, public hearing to comments in favor of or objections to the proposed SAD. Total final assessment is \$87,895.12

No public comments.

Supervisor Styka closed the public hearing at 6:43 pm.

12. ACTION ITEMS

A. Rezoning #20020 (Township Board) Multiple Family Zoning Districts – **Final Adoption**

Trustee Opsommer moved to adopt the resolution approving Zoning Amendment #20020 to allow a mix of single family detached and multiple family dwellings in the RDD, RD, RC and RCC Multiple Family zoning districts. Seconded by Trustee Wisinski.

Community Planning Director provided summary overview.

Board discussion: Provides better diversity of housing options.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

B. Medical Marijuana Ordinance Amendment – **Introduction**

Trustee Opsommer moved to adopt the resolution approving the amendment to Chapter 40 of the Code of Ordinances, Commercial Medical Marihuana Facilities. Seconded by Trustee Jackson.

Board discussion: timeframes for applicants to overcome deficiencies in Special Use Permit application, multiple applications and lottery results/timeframes, other marihuana facilities.

Trustee Opsommer moved to amend Sub item 4 on page 7 (of draft ordinance) to provide that the lottery results shall not expire till 14 months after the first Special Use Permit is approved within an overlay district. Seconded by Trustee Sundland.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

C. Special Use Permit #19141 (The Cured Leaf TC, Inc.)

Trustee Jackson moved to adopt the resolution approving Special Use Permit #19141 to establish a commercial medical marihuana provisioning center at 3520 Okemos Rd. Seconded by Clerk Dreyfus.

Board discussion: Planning Commission recommended approval, extensively discussed.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

D. Hazard Pay

Trustee Sundland moved to adopt a one-time \$1,000 hazard payment, in June, to Meridian Township front line emergency responders. Seconded by Trustee Wisinski.

Board discussion: Manager reported \$100K set-aside for contract negotiations that can be used for this, discussed extensively at last meeting, importance and risk of front line responders.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

E. Newton Road Sanitary Sewer Public Improvement SAD #54 Resolution #4

Clerk Dreyfus moved to approved the Newton Road Public Sanitary Sewer Improvement Special Assessment District #54, Resolution #5, which approves the special assessment roll; designates the project as “Newton Road Public Sanitary Sewer Improvement Special Assessment District No. 54”, the assessment roll as the assessment roll as the “Newton Road Public Sanitary Sewer Improvement Special Assessment District No.54 Assessment Roll”; and the district as the “Newton Road Public Sanitary Sewer Improvement Special Assessment District No. 54”; adopts the amount of \$87,895.12 as the final amount for the assessment roll; and orders and directs the assessment roll to be paid and collected.

Board discussion: Discussed during Public Hearing.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

F. Ratification of Police Patrol Unit Labor Agreement 2020 – 2024

Treasurer Deschaine moved to authorize Supervisor Ron Styka and Clerk Brett Dreyfus to sign the five year agreement with the Meridian Township Police Patrol Unit and hereby express our utmost appreciation to our negotiating team. Seconded by Trustee Wisinski.

Board discussion: Manager discussed 5 year contract, changes in contract include 2% wage increase each year, new officers get 1.75 multiplier, Township contribute 10% of wages, no retiree health care coverage, other changes.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

G. Resolution Commemorating Older Americans Month

Trustee Deschaine moved to approve the resolution commemorating older Americans month. Seconded by Trustee Wisinski.

Board discussion: Annual commemoration in May, acknowledge the contributions of older Americans.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7 – 0

13. BOARD DISCUSSION ITEMS

- A. Mixed Use Planned Unit Development #19034 (Hudson Senior Living) Pine Village
- B. Special Use Permit #19181 (Hudson Senior Living) Pine Village

Community Planning Director Kieselbach provided an overview of the proposal. Applicant has submitted new site plans. Residential facility for senior citizens, located on west end of Haslett & Marsh Rd in Haslett Shopping Center. 133 unit building, 4 stories, 147,721 square feet, 7,620 square feet of commercial space for 7 tenants, 139 parking spaces.

Board discussion: location of facility, building orientation, aesthetics, tenants, revised proposal, belief that it is a downtown feel, different bedroom mix, wetland left intact, imperviousness, parking, access points to interurban pathway, wall signs, financing questions, greenspace, increased height of first floor to 14 feet, building facades variety desirable, questions towards developer about types of businesses targeted for commercial aspect of MUPUD, elevations, windows, applicant revisions are satisfying to some Board members.

Board consensus to place this item up for action at a future meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:58 pm.

Bill McConnell, 4376 Manitou, Okemos; Commenting on Pine Village Senior Living MUPUD, wondering how residents without cars will get from that site to adjoining properties. Intersections can be improved to improve mobility.

Supervisor Styka Closed Public Remarks at 8:01pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine provided a report. Road bond proceeds have been invested in CDs at 12 banks. Interest rates have dropped, Township receive less interest revenue. Outdoor kiosk or set up for tax and other payment options.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn. Seconded by Trustee Wisinski.

VOICE (by hand) VOTE: Motion carried 7 - 0

Supervisor Styka adjourned the meeting at 8:05 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



9.C

To: Board Members
From: Miriam Mattison, Finance Director
Date: May 19, 2020
Re: Board Bills

9 C

Charter Township of Meridian
Board Meeting
5/19/2020

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	227,296.06
PUBLIC WORKS	\$	582,726.49
TRUST & AGENCY	\$	-
TOTAL CHECKS:	\$	810,022.55

CREDIT CARD TRANSACTIONS
4/30/2020-5/13/2020

TOTAL PURCHASES:	\$	<u>5,895.89</u>
------------------	----	-----------------

ACH PAYMENTS	\$	<u>708,409.33</u>
--------------	----	-------------------

05/14/2020 12:40 PM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 05/19/2020 - 05/19/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. VANTAGEPOINT TRANSFER AGENTS	2019 HEALTH REIMBURSEMENT ACCOUNT ARRANGEMENT	925.34	102727
2. AIRGAS GREAT LAKES	MEDICAL OXYGEN	114.52	
	MEDICAL OXYGEN	531.11	
	MEDICAL OXYGEN	117.74	
	TOTAL	763.37	
3. APPLIED IMAGING	ANNUAL SOFTWARE LICENSE AGREEMENT 1.1.2020-12.31.2	569.59	
4. AT & T	THB HVAC SERVICE 4.2-5.1	179.44	
	3.2-4.1 THB HVAC LINE	377.87	
	THB ALARM SERVICES 3.1-5.1 (2MONTHS)	752.83	
	4.2-5.1 SERVICE	4,003.41	
	SERVICE 4.2-5.1 - DSL TO NORTH	540.80	
	DSL TO COEL - SERVICES 4.2-5.1	597.25	
	TOTAL	6,451.60	
5. AT& T	MAY- LEGACY TELEPHONE #'S	30.43	
6. BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO HEALTH INSURANCE - JUNE	3,596.40	
7. JEFFORY BROUGHTON	STANDING PO RADIO MAINTENANCE/EQUIPMENT	395.00	
8. BS&A SOFTWARE	5.1.2020-5.1.2021 BS&A ANNUAL SERVICE & SUPPORT AG	14,030.00	
9. CHRISTINA CARLSON	REFUND FOR SUMMER CAMP REGISTRATION	148.00	
10. CHRISTINA SEVERIN	REFUND - HNC SUMMER CAMP REGISTRATION	120.00	
11. CITY OF EAST LANSING	SHARED ASSESSOR SERVICES - 3.24-4.30	5,073.50	
12. COMCAST	4.16-5.15 SERVICE FOR INTERNET + TV FS 91	163.35	
13. CONSUMERS ENERGY	ANNUAL LICENSE FEE FOR OKEMOS/HULETT PATHRWAY (ING	526.71	
14. BART CRANE	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
15. D & G EQUIPMENT INC	J.D ZERO TURN TIRES	78.50	
16. DBI	PAPER 8.5 X 11	131.60	
	PAPER 8.5X11	98.70	
	TOTAL	230.30	
17. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	162.00	
	LEGAL FEES	1,204.50	
	LEGAL FEES	1,092.00	
	LEGAL FEES	21.00	
	LEGAL FEES	1,344.00	
	LEGAL FEES	2,526.00	
	LEGAL FEES	1,533.00	
	LEGAL FEES	4,063.50	
	LEGAL FEES	584.65	
	LEGAL FEES	1,058.69	
	LEGAL FEES	1,477.43	
	LEGAL FEES	138.26	
	LEGAL FEES	1,990.97	
	LEGAL FEES	1,047.00	
	LEGAL FEES	870.00	
	LEGAL FEES	630.00	
	TOTAL	19,743.00	
18. FIRST AMERICAN ADMINISTRATORS	APRIL - EYEMED VISION INSURANCE	1,021.85	

05/14/2020 12:40 PM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 05/19/2020 - 05/19/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
19. FIRST COMMUNICATIONS	5.1-5.31 OLD ANALOG TELEPHONES	917.88	
20. FIRSDUE FIRE SUPPLY	SCBA TANK HYDR-STAT	105.00	
21. FISHBECK, THOMPSON, CARR & HUBER	MUNICIPAL BUILDING HVAC REPLACEMENT PROJECT	50,983.95	
22. FORESIGHT GROUP	WATER BILL MAILING 4/15 POSTAGE	227.17	
	CYCLE 6 STATEMENTS	306.23	
	TOTAL	533.40	
23. GALLAGHER BENEFIT SERVICES, INC	MAY 2020 MONTHLY CONSULTING FEE	2,779.25	
24. GINA ZERKA	REFUND - HNC SUMMER DAY CAMPS REGISTRATION	120.00	
25. GRAND LEDGE POLICE DEPARTMENT	LEGAL UPDATE TRAINING REFUND AFTER CLASS POSTPONED	320.00	
26. GRANGER	MAY -RUBBISH AND RECYCLING DISPOSAL SERVICES	74.26	
	MAY - RUBBISH AND RECYCLING DISPOSAL SERVICES	114.33	
	MAY - RUBBISH AND RECYCLING DISPOSAL SERVICES	131.32	
	MAY - RUBBISH AND RECYCLING DISPOSAL SERVICES	78.28	
	MAY -JULY - RUBBISH AND RECYCLING DISPOSAL SERVICE	65.67	
	MAY - RUBBISH AND RECYCLING DISPOSAL SERVICES	87.00	
	TOTAL	550.86	
27. H.C. BERGER COMPANY	COPIER USAGE 3.15-4.14	843.01	
28. MIKE HAGBOM	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
29. KEVIN HARVEY	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
30. HASLETT ANIMAL HOSPITAL	ARES 2 - POLICE DOG CHECKUP	87.20	
	ARES 2	63.96	
	TOTAL	151.16	
31. HOLLY HIGGINS	REFUND - HNC SUMMER DAY CAMP REGISTRATIONS	268.00	
32. JESSICA COHEN	REFUND - HNC SUMMER DAY CAMPS REGISTRATION	28.00	
33. DAN KING	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
34. LANSING JUNK REMOVAL	JOB #34676037	950.00	
35. LANSING SANITARY SUPPLY INC	COVID 19 - PURELL SANITIZER DISPS	33.36	
	COVID 19/STATE CONTRACT CUSTODIAL SUPPLIES 2020	552.63	
	COVID - 19 - DEPARTMENT CLEANING SUPPLIES	105.02	
	CENTRAL FIRE - STATE CONTRACT CUSTODIAL SUPPLIES 2	263.93	
	DEPARTMENT CLEANING SUPPLIES	113.87	
	COVID-19 - HAND SAINITIZER STAND AND DEPENSER	322.79	
	COVID-19 - HAND SANITIZER STANDS	621.00	
	COVID - 19 - DISINFECTANT, SPRAY BOTTLES	69.09	
	COVID 19 - HNC + FARMERS MARKET HAND SANITIZER STA	584.73	
	TOTAL	2,666.42	
36. LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASES	165.80	
37. LAWSON PRINTERS	BUSINESS CARDS - ALLISON G, ANDREA S, BRANDIE Y, B	190.80	
	CARDS FOR KEN LANE AND SAMANTHA D.	140.00	
	TOTAL	330.80	

05/14/2020 12:40 PM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 05/19/2020 - 05/19/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
38. MANNIK AND SMITH	SERVICES THRU APRIL 24 - 2019 PAVING PROJECT- PAY	589.00	
	SERVICES THRU 4.24 (BASE CRUSH AND SHAPE PLANS AND	24,368.00	
	TOTAL	24,957.00	
39. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	8,392.93	
40. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING FOR 5/8 PAYROLL	550.69	
41. MERIDIAN TOWNSHIP RETAINAGE	FISHBECK, THOMPSON, CARR & HUBER RETAINAGE EST 1	5,664.89	
42. MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM INSTALLMENT #1	29,783.29	
43. MICHIGAN STATE FIREMEN'S ASSOC	TEXT BOOK FOR F.O.I CLASS	121.30	
44. MID MICHIGAN EMERGENCY EQUIPMENT	SAFETY LIGHTING FOR 2 - 2020 F 250 WATER AND SEWER	2,420.00	
45. MCKESSON MEDICAL-SURGICAL GOC SOL	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	95.00	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	21.92	
	COVID 19 - STANDING PO FOR MEDICAL SUPPLIES/EQUIPM	59.21	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	214.36	
	COVID 19 - STANDING PO FOR MEDICAL SUPPLIES/EQUIPM	1,053.84	
	COVID 19 - STANDING PO FOR MEDICAL SUPPLIES/EQUIPM	102.29	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	30.63	
	COVID 19 - STANDING PO FOR MEDICAL SUPPLIES/EQUIPM	259.20	
	COVID -19 -STANDING PO FOR MEDICAL SUPPLIES/EQUIPM	228.53	
	TOTAL	2,064.98	
46. NAPA	SHOP SUPPLY/UNIT #145 FLEET REPAIR PARTS 2020	185.10	
47. BECKY PAYNE	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
48. PEOPLEFACTS LLC	EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	29.94	
49. PHOENIX SAFETY OUTFITTERS	STANDING PO FOR FIREFIGHTING EQUIPMENT	355.74	
50. PRINTING SYSTEMS INC	ELECTION FORMS & SUPPLIES	186.55	
51. PRINT MAKERS SERVICE INC	KIP 860 , METER CHARGE A, METER CHARGE B	130.37	
52. PRO-TECH MECHANICAL SERVICES	2020 HVAC REPAIRS	232.00	
53. RECLAIMED BY DESIGN	JUNE - 2020 MONTHLY OPERATION OF RECYCLING CENTER	2,000.00	
54. RICHARD VONTERSCH	SOLAR PANEL LANDSCAPING MUNICIPAL BUILDING	45.00	
55. HASLETT-OKEMOS ROTARY	2020 DUES -2ND QUARTER -CHIEF HAMEL	140.00	
	2020 MEMBER DUES-2ND QUARTER -PLAGA	140.00	
	TOTAL	280.00	
56. ROWERDINK AUTOMOTIVE PARTS	UNIT 128 - FLEET REPAIR PARTS 2020	195.52	
	STOCK - FLEET REPAIR PARTS 2020	362.03	
	UNIT 104 -FLEET REPAIR PARTS 2020	125.44	
	UNIT - 129 FLEET REPAIR PARTS 2020	82.50	
	UNIT 129 -FLEET REPAIR PARTS 2020	171.07	
	UNIT 141 - FLEET REPAIR PARTS 2020	138.90	
	TOTAL	1,075.46	
57. STEPHANIE THOMAS	REFUND - HNC SUMMER DAY CAMP REGISTRATIONS	148.00	
58. SUMMIT COMPANIES	KAY CARDS FOR AUTOMATED SYSTEMS	156.48	
59. SWAGIT PRODUCTIONS, LLC	APRIL - VIDEO STREAMING SERVICES HOMTV	3,462.00	

05/14/2020 12:40 PM
User: FAULKNER
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 05/19/2020 - 05/19/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
60. TARA DUBIEL	REFUND - HNC SUMMER DAY CAMP REGISTRATION	120.00	
61. TEAM FINANCIAL GROUP	COPIER LEASE - MAY	1,471.50	
62. UNWIRED REVOLUTION	UNWIRED REVOLUTION - NETMOTION ANNUAL RENEWAL 5.1.	3,714.05	
63. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 06/2020	11,792.50	
64. WASTE MANAGEMENT	5.1 -ANIMAL CARCASS REMOVAL DUMPSTER (DEAD DEER RE	112.52	
65. WEST MICHIGAN INTERNATIONAL LLC	WATER VACTOR UNIT #140 REPAIRS	2,586.29	
	WATER VACTOR UNIT #140 REPAIRS	1,782.01	
	TOTAL	4,368.30	
66. YEO & YEO	PROFESSIONAL SERVICES THROUGH 4.30.2020 FOR ANNUAL	6,000.00	
67. ZOLL MEDICAL CORP	STANDING PO FOR HEART MONITOR SUPPLIES/EQUIP.	270.00	
TOTAL - ALL VENDORS		227,296.06	

05/14/2020 12:40 PM
User: FAULKNER
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 05/19/2020 - 05/19/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHZ

Vendor Name	Description	Amount	Check #
1. BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO HEALTH INSURANCE - JUNE	526.43	
2. C&D HUGHES	HASLETT&NEWMAN ROAD WATER MAIN REPLACEMENT	43,650.00	
3. CITY OF EAST LANSING	MAY- SEWER-SEMI ANNUAL SEWER OPERATIONS	215,185.84	
	2019-2020 ELMWSA OPERATING COST SHARE - MAY	269,779.17	
	TOTAL	484,965.01	
4. FIRST AMERICAN ADMINISTRATORS	APRIL - EYEMED VISION INSURANCE	99.31	
5. GALLAGHER BENEFIT SERVICES, INC	MAY 2020 MONTHLY CONSULTING FEE	470.75	
6. HAMMOND FARMS EAST	MI STONE - 10 YARDS	345.00	
7. HYDROCORP	APRIL - CROSS CONNECTION CONTROL PROGRAM SERVICES-	2,430.00	
8. IDC CORPORATION	LIFT STATION, SCADA, AND LIFT STATION PRINT MAINTENANCE	6,240.00	
	SHOALS GENERATOR PROJECT 2020	5,265.00	
	MUD LAKE GENERATOR PROJECT UNFINISHED FROM 2019	8,609.94	
	TOTAL	20,114.94	
9. MERIDIAN TOWNSHIP RETAINAGE	C&D HUGHES RETAINAGE PAY EST 2 - HASLETT&NEWMAN ROAD	4,850.00	
10. MICHIGAN ASSOCIATION OF PLANNING	MEMBERSHIP RENEWAL 6/2020-6/2021	60.00	
11. MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM INSTALLMENT # 1	3,158.71	
12. SCARLETT EXCAVATING	PAY EST 3 - LATERAL REPAIR AT 1633 PEBBLESTONE	8,000.00	
13. TITLE RESOURCE AGENCY	GIES-005058-0000-02 OVER PMT ON FINAL BILL	56.34	
14. YEO & YEO	PROFESSIONAL SERVICES THROUGH 4.30.2020 FOR ANNUAL	14,000.00	
TOTAL - ALL VENDORS		582,726.49	

Credit Card Report 4/30/2020-5/13/2020

Posting Date	Merchant Name	Amount	Name
2020/04/30	THE HOME DEPOT #2723	\$23.68	DAN PALACIOS
2020/05/01	FORESIGHT GROUP INC	\$247.85	TODD FRANK
2020/05/01	AMZN MKTP US*TC3ZA4QM3	\$29.99	ROBERT MACKENZIE
2020/05/01	AMZN MKTP US*395Q10FY3	\$1,399.30	ROBERT MACKENZIE
2020/05/01	MIDWEST POWER EQUIPMENT	\$31.96	KENNITH PHINNEY
2020/05/01	THE HOME DEPOT #2723	\$48.50	KEITH HEWITT
2020/05/04	THE HOME DEPOT #2723	\$189.70	TYLER KENNEL
2020/05/04	ABSUPPLYNET	\$31.11	WILLIAM RICHARDSON
2020/05/04	COMCAST	\$314.54	ANDREA SMILEY
2020/05/04	TST* SADDLEBACK BBQ OSHT	\$144.16	KEN PLAGA
2020/05/04	TST* SADDLEBACK BBQ OSHT	\$71.55	KEN PLAGA
2020/05/04	TST* SADDLEBACK BBQ OSHT	\$46.64	KEN PLAGA
2020/05/04	AMZN MKTP US*5S01D7913	\$79.99	MICHELLE PRINZ
2020/05/04	FEDEX 392434484377	\$20.37	WILLIAM PRIESE
2020/05/04	SOLDANS FEEDS & PET S	\$36.23	CATHERINE ADAMS
2020/05/05	HASLETT TRUE VALUE HARDW	\$62.96	ROBERT STACY
2020/05/05	THE UPS STORE 0811	\$10.32	ROBERT STACY
2020/05/05	FBI NATIONAL ACADEMY	(\$350.00)	ANDREW MCCREADY
2020/05/05	FBI NATIONAL ACADEMY	(\$300.00)	ANDREW MCCREADY
2020/05/05	MI STATE POLICE PMTS	(\$350.00)	ANDREW MCCREADY
2020/05/05	MEIJER # 025	\$44.38	CATHERINE ADAMS
2020/05/07	GREAT LAKES CHEMICAL SER	\$950.00	WILLIAM PRIESE
2020/05/07	TOP HAT CRICKET FARM INC	\$60.25	CATHERINE ADAMS
2020/05/08	THE HOME DEPOT #2723	\$29.94	ROBERT STACY
2020/05/08	THE HOME DEPOT #2723	\$155.82	TYLER KENNEL
2020/05/08	IN *JOHNSON, ROBERTS, & A	\$30.00	KRISTI SCHAEING
2020/05/08	MISSION POINT RESORT	(\$208.27)	BRETT DREYFUS
2020/05/08	THE HOME DEPOT 2723	\$795.60	ROBERT MACKENZIE
2020/05/11	AMZN MKTP US*L61J32XF3	\$121.73	KRISTI SCHAEING
2020/05/11	MID MICHIGAN EMERGENCY E	\$249.00	TODD FRANK
2020/05/11	HOMEDEPOT.COM	\$1,287.00	ROBERT MACKENZIE
2020/05/11	PREMIER SAFETY CHESTERFIE	\$200.00	ROBERT MACKENZIE
2020/05/11	THE HOME DEPOT #2723	\$6.27	CATHERINE ADAMS
2020/05/12	ZOOM.US	\$7.99	STEPHEN GEBES
2020/05/13	MIOTECH SPORTS MEDICINE	\$80.00	MICHAEL HAMEL
2020/05/13	IDU*INSIGHT DIRECT	\$147.39	TROY KAMINGA
2020/05/13	THE HOME DEPOT #2723	\$149.94	MATT FOREMAN
Total		\$5,895.89	

ACH Transactions

Date	Payee	Amount	Purpose
5/1/2020	Health Equity	\$ 246.48	Employee Health Savings Contribution
5/4/2020	Health Equity	\$ 68.46	Employee Health Savings Contribution
5/5/2020	Invoice Cloud	\$ 830.10	Utility Transaction Fee
5/6/2020	Blue Care Network	\$ 5,241.06	Employee Health Insurance
5/8/2020	Nationwide	\$ 3,542.78	Payroll Deductions 5/8/2020
5/8/2020	ICMA	\$ 36,492.95	Payroll Deductions 5/8/2020
5/8/2020	Various Financial Institutions	\$ 256,913.15	Direct Deposit 5/8/2020
5/8/2020	IRS	\$ 93,347.89	Payroll Taxes 5/8/2020
5/11/2020	Mers Purchase	\$ 232,254.50	Employee Retirement
5/11/2020	Delta Dental	\$ 14,381.45	Employee Dental Insurance
5/13/2020	Blue Care Network	\$ 9,259.74	Employee Health Insurance
5/13/2020	Consumers	\$ 55,830.77	Utilities
Total ACH Payments		<u>\$ 708,409.33</u>	



9. D

To: Board Members
From: Phil Deschaine, Township Treasurer
Date: May 19, 2020
Re: Adopt Tax Collection Requests and Agreements for 2020

East Lansing, Okemos, Williamston, Haslett and Ingham Intermediate School Districts, have requested and authorized the Township to collect their summer/winter taxes according to mutual agreement.

Move that the Township Board approve the "2020 Tax Collection Requests and Agreements" for East Lansing, Okemos, Williamston, Haslett and Ingham Intermediate School Districts.



12.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: May 14, 2020

Re: Medical Marihuana Ordinance Amendment – Final Adoption

The Township Board last discussed the proposed medical marihuana ordinance amendment at its May 5, 2020 virtual meeting. At the meeting the Board voted to approve the amendment for introduction. Following that meeting the Township Attorney updated the ordinance language to address comments from the Board. The following changes were made:

- The duration of lottery spots were increased to 14 months from the first special use approval in each overlay area.
- Language was added clarifying that an Applicant must submit a renewal application to retain a position in the lottery.

A resolution to approve the ordinance amendment for final adoption is provided.

- **Move to adopt the resolution approving the amendment to Chapter 40 of the Code of Ordinances, Commercial Medical Marihuana Facilities.**

Attachment

1. Resolution to approve (final adoption).

G:\Community Planning & Development\Planning\ORDINANCES\Medical Marihuana 2018-2019\2020 amendment\Medical Marihuana Ordinance Amendment (3-17-20 TB).tb4.docx

RESOLUTION TO APPROVE

**Commercial Medical Marihuana Facilities
(Township Board)
FINAL ADOPTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held virtually using the Zoom video conferencing application, in said Township on the 19th day of May, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board adopted an ordinance to establish Commercial Medical Marihuana Facilities within the Township in 2019; and

WHEREAS, the proposed amendment addresses issues identified by the Township Board and staff during the commercial medical marihuana application, lottery, and implementation processes; and

WHEREAS, the proposed amendment will clarify provisions of the ordinance and provide additional guidance to applicants seeking commercial medical marihuana facility permits from the Township; and

WHEREAS, the proposed amendment will ensure applicants proceed through the application process in a timely manner and provides the Township with remedies if delays occur.

WHEREAS, the Township Board introduced the ordinance amendment for publication and subsequent adoption at its meeting on May 5, 2020.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN **FINALLY ADOPTS** Ordinance No. 2020-06, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, by amending Chapter 40, Commercial Medical Marihuana Facilities."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted.

ADOPTED: YEAS: _____

NAYS: _____

Resolution to Approve (Final Adoption)

Township Board (May 19, 2020)

Page 2

STATE OF MICHIGAN)

)ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May, 2020.

Brett Dreyfus, Clerk
Charter Township of Meridian

ORDINANCE NO. 2020-06

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN BY ADDING CHAPTER 40 COMMERCIAL MEDICAL
MARIHUANA FACILITIES**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment to the Code of Ordinances by adding Chapter 40. The code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 40 entitled Commercial Medical Marihuana Facilities is hereby amended to read as follows:

**Chapter 40
COMMERCIAL MEDICAL MARIHUANA FACILITIES**

**ARTICLE II
Commercial Medical Marihuana Facilities**

Section 40-29. Other Laws and Ordinances.

In addition to the terms of this chapter, any commercial medical marihuana facility shall comply with all Township ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable state and local ordinances, laws, codes and regulations. To the extent that the terms of this chapter are in conflict with the terms of any other applicable state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

Section 40-30. Application for and Renewal of Permits.

1. *Application.* An Application for a Permit for a Facility shall be submitted to the Director of Community Planning and Development per Permitted Premise, and shall contain the following information:
 - a. The name, address, phone number and e-mail address of the Applicant and the proposed Commercial Medical Marihuana Facility.
 - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility.
 - c. One (1) copy of all the following:
 - 1) To encourage both local industry and also well-qualified applicants, at least two of the following items:
 - i) An official statement issued by the Department indicating that the Applicant has successfully completed prequalification for a License, if any. Copies of

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 2

Entity/Individual Prequalification Packets and Supplemental Applicant Prequalification Packets or investigations conducted by the Department (if available) shall be provided.

- ii) Proof that the Applicant or owners of at least 75% of the Applicant are current Township residents and were residents for at least twelve months prior to filing the Application. Any proof of residency must be satisfactory to the Township and must include more than one of the following: residential leases, tax or special assessment bills, utility bills (water, sewer, electric, gas, cable, internet, etc.), credit card bills, voter registration, driver license, tax returns, or homeowner insurance policies, showing current and at least 12 months' prior residence in the Township. The Applicant's majority shareholders, managing members, or managing partners must submit the same information.
 - iii) Applicant's Certification on a form provided by the Township restricting transfer of the Permit and subsequent renewed Permits, and restricting the transfer of any interest in the Permit Holder for a period of not less than 30 months after issuance of the Permit and License. This commitment shall be enforceable severally or jointly by the Township against the Applicant, Permit Holder, and any owners of the Applicant or Permit Holder.
- 2) All documentation showing the Applicant's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility. A property owner shall only enter into one notarized statement per property with one prospective permit holder for each lottery drawing. All documentation establishing that the Permitted Premises and Permitted Property are within an overlay area with available permits.
 - 3) If the Applicant is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it must indicate its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing with the State of Michigan.
 - 4) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 3

- 5) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
- 6) Application for Sign Permit, if any sign is proposed.
- 7) Non-refundable Application fee.
- 8) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
 - i. A description of the type of Facility proposed and the anticipated or actual number of employees.
 - ii. A security plan meeting the requirements of Section 40-31(3) of this Chapter, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - iii. A description by category of all products to be sold.
 - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.
 - v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
 - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 9) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.
- 10) Whether any Applicant, owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled by any owner, partner, director, officer, or manager of the Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension,

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 4

revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.

- 11) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
- 12) Information regarding any other Commercial Medical Marihuana Facility, Marihuana Establishment, similar Permit or License, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by any owner, partner, director, officer, or manager of the Applicant is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
- 13) Applicant and all related Persons consent to a background check conducted by the Township or any agency used by the Township to complete such checks.

- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
- e. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall have five (5) business days to correct the deficiency after notification by the Director of Community Planning and Development.
- f. Information obtained from the Applicant or Permit Holder is exempt from public disclosure under state law.

2. *Receipt of Applications.*

- a. The Director of Community Planning and Development shall accept Applications for new permits during normal business hours on the second Tuesday in January at the Township Hall. Notice of the day, time, and place shall be given by publication once in a newspaper of general circulation within the Township, which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.
- b. Notwithstanding Section 40-30(2)(a), the Director of Community Planning and Development may accept Applications for new permits on dates, times, and places as he deems appropriate. Before accepting any Applications on a date other than permitted by Section 40-30(2)(a), notice of the day, time, and place shall be given by publication twice in a newspaper of general circulation within the Township, the first of which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 5

3. *Denial of Application.*

- a. The Director of Community Planning and Development shall reject any Application that does not meet the requirements of the MMFLA or this Chapter. The Director of Community Planning and Development shall reject any Application that contains any false, misleading, or incomplete information.
- b. An Applicant whose Application is rejected or denied because of missing, incomplete, erroneous, false, or misleading information, or because of a lack of submission of the full amount of the fees due, does not have a right to an administrative appeal of the decision.

4. *Issuance of Conditional Approval.*

- a. Complete Applications for a Commercial Medical Marihuana Facility Permit determined to be in full compliance with the requirements of this Chapter shall be issued conditional approval in accordance with the procedures specified in this Section.
- b. The Director of Community Planning and Development shall issue a conditional approval if:
 - 1) The background checks are complete and satisfactory;
 - 2) The Applicant has submitted satisfactory proof in two of the three following categories:
 - i. Official statement issued by the Department, pursuant to Section 40-30(1)(c)(1)(i).
 - ii. Proof of residency within the Township pursuant to Section 40-30(1)(c)((1)(ii).
 - iii. A certificate pursuant to Section 40-30(1)(c)(1)(iii).
 - 3) All other information available to the Township verifies that the Applicant as a grower, processor, provisioning center, safety compliance facility, secure transporter has submitted a full and complete Application and is in compliance with the Township Code of Ordinances and any other applicable law, rule, or regulation.
- c. A conditional approval only means that the Applicant has submitted a valid Application for a Commercial Medical Marihuana Facility Permit and is eligible for the lottery.

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 6

- d. Within (30) thirty days from the issuance of a conditional approval the Applicant shall submit proof to the Township that the Applicant has applied for prequalification for a License or has submitted a full application for such License, unless such information was provided in the Application. If the Applicant fails to submit such proof, the conditional approval shall be void, the application denied, and any lottery position void.
 - e. A conditional approval and any lottery selection shall be void if an Applicant is denied prequalification for a License or is denied a License. Such denial shall be provided immediately to the Director of Community Planning and Development.
 - f. The Director of Community Planning and Development may refuse to issue a conditional approval if the Applicant or any owner, partner, director, or officer of the Applicant or any entity owned or controlled in whole or part by the Applicant or any owner, partner, director, or officer of the Applicant previously submitted an application and failed to commence either operation or construction within one year from the time the Township grants the special use permit for the same Permitted Property.
 - g. A conditional approval does not prevent the Director of Community Planning and Development from requesting additional documentation, as required or permitted under this Chapter.
5. *Lottery; Order of Special Use Permit Applications.*
- a. After all Applications have been either granted conditional approval or denied the Director of Community Planning and Development shall then sort the Applications by the type of facility permit requested.
 - b. Each conditionally approved Application will be entered in a lottery by facility type to determine which Applications may submit special use permit applications. Each facility type shall be drawn by random lottery as follows:
 - 1) For Provisioning Centers, the applications shall be additionally sorted by their zoning overlay area. For each overlay area, the Director of Community Planning and Development shall randomly draw the name or number of each Provisioning Center Applicant until all conditionally approved applications are drawn in each overlay area. The Applicant of each first Provisioning Center drawn in each overlay area may then apply for a special use permit. If any bonus second provisioning center is available under Section 40-28(2)(f), then each overlay area with more than one conditionally approved provisioning center application shall itself be drawn by random lottery until all bonus second provisioning center overlay areas have been awarded. The Applicant of each second Provisioning Center drawn in each overlay area awarded a bonus may then apply for a special use permit.

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 7

- 2) For each other facility type, the Director of Community Planning and Development shall randomly draw the name or number of the Applicants until all conditionally approved applications are drawn.
 - 3) The number of special use permit applications submitted may not exceed the number of available Permits under this Chapter. In each facility type, the number of Applicants drawn equal to the available Permits under this Chapter at the time of the lottery may apply for a special use permit. Applicants drawn after the number of available Permits will retain that lottery position as provided in this Chapter.
 - 4) The Director of Community Planning and Development shall maintain a record of the lottery results and order of drawing for each facility type for 14 months after the first special use permit is approved in each overlay area from the lottery after which time they will expire and be invalid. Subsequent lotteries for any facility types shall have secondary priority to earlier results until the earlier results expire. To retain a lottery position, an Applicant must submit a renewal application under this Ordinance. Lottery positions do not confer any right to a Permit under this Chapter.
 - 5) All lottery drawings shall be conducted publicly by the Director of Community Planning and Development with the date and time published on the Township's website and all entrants provided notice.
- c. An applicant is encouraged to discuss the requirements for a special use permit and submit a conceptual plan within 21 days of selection under this sub-section in order that preliminary technical deficiencies may be addressed prior to submittal of the application for a special use permit. All special use permit applications must be complete as provided in § 86-124 of the Code of Ordinances and submitted within 60 days of the lottery or notice under this sub-section. If the Director of Community Planning and Development identifies or is informed of a deficiency in the special use permit application, the Applicant shall have 30 days to correct the deficiency after notification by the Director of Community Planning and Development. If the Applicant does not submit a special use permit application, does not submit supplemental material curing an identified defect, or a special use permit is denied and all appeals are exhausted, then the Director of Community Planning and Development may consult the lottery results and notify the next Applicant that they may apply for a special use permit.
6. *Renewal Application.*
- a. The same requirements that apply to all new Applications for a Permit, except for special use permit and lottery requirements, shall apply to all Renewal Applications. If an Applicant has been selected in the lottery or submitted a special use permit application but a

Permit has not been issued under this Chapter, then the Applicant must submit a renewal application.

- b. A Renewal Application may expressly incorporate by reference information or documentation contained in the original Application or prior Renewal Application, making it clear where such information or documentation can be found, provided that the Permit Holder certifies that the information or documentation has not changed.
- c. Renewal Applications shall be submitted to and received by the Director of Community Planning and Development not less than ninety (90) days prior to the expiration of the annual Permit or if a Permit has not been issued under this Ordinance then not less than ninety (90) days prior to the anniversary of the lottery at which the Applicant was selected under this Ordinance. Any Application requesting a change in the location of the Permitted Premises shall be submitted and received not less than one hundred twenty (120) days prior to the expiration of the Permit.
- d. A Permit Holder or Applicant whose Permit, lottery selection, or lottery position expires and for which a complete Renewal Application has not been received by the expiration date shall be deemed to have forfeited the Permit, lottery selection, or lottery position under this Chapter. The Township will not accept Renewal Applications after the expiration date of the Permit or lottery.

7. *Issuance of Commercial Medical Marihuana Facilities Permit.*

- a. An inspection of the proposed Commercial Medical Marihuana Facility by the Township shall be required prior to issuance of the Permit. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any medical marihuana, and prior to the opening of the business or commencement of operations. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation.
- b. After verification the facilities are constructed and can be operated in accordance with the Application and any renewal submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation, and the issuance of a permanent certificate of occupancy for the facility, the Director of Community Planning and Development shall issue the Permit for a term of one (1) year.
- c. Maintaining a valid License is a condition for the issuance and maintenance of the Permit issued under this Chapter and the continued operation of any marihuana facility.

- d. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, any owner, principal officer, director, manager, or employee within ten (10) days of the event.
 - e. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.
8. *Applications for new Permits where no building is as yet in existence.* Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time the Township grants the special use permit shall have one year immediately following the date of the Township's special use permit approval to start construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations. Start of construction means the first placement of permanent construction of a structure on a site, such as the pouring of a slab or footings, the installation of piles, construction of columns, or other work beyond the stage of excavation. If the Facility does not commence operations within one year of the start of construction, then the conditional approval, application, and any lottery selection shall be forfeited as provided for in subsection 10 below.
9. *Duty to Supplement.* If, at any time before or after a Permit is issued pursuant to this Chapter, any information required in the Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
10. *Permit Forfeiture.* In the event that a Commercial Medical Marihuana Facility does not commence operations within one year from the time the Township grants the special use permit or start of construction, any Permit, conditional approval, application, and any lottery selection shall be deemed forfeited and the Facility may not commence operations and the Permit, conditional approval, application, and any lottery selection is not eligible for renewal.

Section 40-32. Penalties and Consequences for Violation.

In addition to any other penalties or legal consequences provided under applicable state and local law, regulations, codes and ordinances:

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 10

1. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall constitute a misdemeanor. Any Person who violates this Chapter or fails to comply with any of the requirements of this Chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day the violation continues shall be considered a separate offense.
2. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be one thousand dollars (\$1,000.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
3. Increased civil fines shall be imposed for repeated violations of any requirement of this Chapter. As used in this subsection, the term "repeat offense" means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed within any six-month period and found to be responsible. The increased fine for a repeat offense shall be as follows:
 - a. The fine for any offense which is a first repeat offense shall be two thousand five hundred dollars (\$2,500).
 - b. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be five thousand dollars (\$5,000).
4. Non-Renewal or Revocation.
 - a. A Permit issued under this Chapter may be denied, limited, revoked, or restricted under any of the following conditions:
 - 1) Any fraudulent, false, misleading, or material misrepresentation contained in the Application.
 - 2) Repeat violations of any requirements of this Chapter or other applicable law, rule, or regulation. As used in this subsection, the term "repeat offense" means a second (or any subsequent) misdemeanor violation or civil infraction of the same requirement or provision committed within any six-month period and upon conviction or responsibility thereof.
 - 3) A valid License is not maintained as required by this Chapter.
 - 4) The Permit Holder, its agent, manager, or employee failed to timely submit any document or failed to timely make any material disclosure as required by this Chapter.

Medical Marihuana Non-Zoning Ordinance

May 14, 2020 Revision

Page 11

- b. Non-Renewal. If an Applicant has applied for a special use permit and fails to diligently pursue commencement of operations, including but not limited to, submitting a complete site plan for site plan review, submitting a complete building permit, or applying for other permits as provided for in this Ordinance, then the Director of Community Planning and Development may deny any renewal application or any subsequent application submitted by the Applicant or any owner, partner, director, or officer of the Applicant or any entity owned or controlled in whole or part by any owner, partner, director, or officer of the Applicant.
 - c. If a Permit is revoked or limited under this Chapter, the Director of Community Planning and Development shall issue a notice stating the revocation, limitation, or restriction including the reason for the action and providing a date and time for an evidentiary hearing before the Township Board.
5. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or Person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and fines provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
 6. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Chapter. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Chapter.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



12.B

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: May 14, 2020

Re: Mixed Use Planned Unit Development #19034

The Township Board last discussed MUPUD #19034 at its virtual meeting on May 5, 2020. In response to comments from the Board the applicant has submitted revised building elevations to add balconies to the east building façade.

Township Board Options

The Township Board may approve or deny the proposed mixed use planned unit development and special use permit. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. The Board originally had 30 days from the date of the public hearing on February 4, 2020 to make a determination on the MUPUD, however an extension was granted by the applicant. A resolution to approve the project is provided.

- **Move to adopt the resolution approving Mixed Use Planned Unit Development #19034 to construct a 133 unit senior housing apartment building at 1673 Haslett Road.**

Attachments

1. Resolution to approve.
2. Revised building elevations and floor plans prepared by Shelter Design Studio dated May 12, 2020 and received by the Township on May 12, 2020.

G:\Community Planning & Development\Planning\MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD)\2019\MUPUD 19034 (Hudson Senior Living)\MUPUD 19034.tb4.docx

RESOLUTION TO APPROVE

**Mixed Use Planned Unit Development #19034
(Hudson Senior Living)**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held virtually using the Zoom web conferencing application, in said Township on the 19th day of May, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Hudson Senior Living has submitted a request to establish a mixed use planned unit development (MUPUD) identified as Pine Village on 9.6 acres located at 1673 Haslett Road; and

WHEREAS, the proposed mixed use planned unit development includes the demolition of the existing 23,415 square foot multi-tenant shopping center building and construction of a 147,721 square foot senior apartment building with a total of 133 dwelling units and 7,620 square feet of leasable commercial space; and

WHEREAS, a total of 147,721 square feet is proposed in the project, consisting of 7,620 square feet of leasable commercial space, 17,320 square feet of non-residential space, and 122,781 square feet of residential space; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on December 16, 2019, and recommended approval of the project on January 13, 2020; and

WHEREAS, the Township Board held a public hearing on the request at its meeting on February 4, 2020, discussed the request at its meetings on May 5, 2020 and May 19, 2020, and has reviewed the information forwarded by staff under cover memorandums dated January 30, 2020, April 28, 2020, and May 14, 2020; and

WHEREAS, the subject site is appropriately zoned C-2 (Commercial), which allows for a mixed use planned unit development; and

WHEREAS, the proposed mixed use planned unit development meets the minimum MUPUD design standards as outlined in Section 86-440(f) of the Code of Ordinances; and

WHEREAS, due to its location in the Haslett Downtown the proposed mixed use planned unit development qualifies for an increase in the height of a building and complies with the 11 performance criteria as outlined in Section 86-440(c)(2)e of the Code of Ordinances; and

WHEREAS, the requested waivers for the front yard building setback, number of motor vehicle parking spaces, number of wall signs, and wetland setback are appropriate and necessary to facilitate development of the property consistent with the intent of the MUPUD ordinance; and

WHEREAS, the number and type of amenities provided in the mixed use planned unit development are consistent with the requirements, guidelines, and criteria stated in Section 86-440(e) of the Code of Ordinances; and

**Resolution to Approve
MUPUD #19034 (Hudson Senior Living)
Page 2**

WHEREAS, municipal water and sanitary sewer is available to serve the subject site; and

WHEREAS, the proposed mixed use planned unit development is consistent with Objective B of Goal 1 of the 2017 Master Plan to ensure new residential developments meet high standards of visual attractiveness, health and safety, and environmental sensitivity; and

WHEREAS, the proposed mixed use planned unit development is consistent with Objective A of Goal 3 of the 2017 Master Plan to upgrade commercial areas by improving and enhancing the Haslett Road commercial area while maintaining its traditional character.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Mixed Use Planned Unit Development #19034, subject to the following conditions.

1. Approval is in accordance with the site plan prepared by Kebs, Inc. dated October 7, 2019 (April 16, 2020 Revision Date) and received by the Township on April 21, 2020.
2. Approval is in accordance with the building elevations and floor plans prepared by Shelter Design Studio dated May 12, 2020 and received by the Township on May 12, 2020.
3. Approval of the mixed use planned unit development is contingent on the approval of Special Use Permit #19181.
4. The waivers requested for the front yard building setback, number of motor vehicle parking spaces, number of wall signs, and wetland setback is recommended for approval as depicted on the submitted site plan prepared by Kebs, Inc. dated October 7, 2019 (April 16, 2020 Revision Date) and received by the Township on April 21, 2020 and the building elevations prepared by Shelter Design Studio dated May 12, 2020 and received by the Township on May 12, 2020.
5. The amenities proposed for the project are approved in accordance with the Amenities Plan prepared by Kebs, Inc. dated October 7, 2019 (April 16, 2020 Revision Date) and received by the Township on April 21, 2020.
6. Approval is subject to the applicant obtaining all necessary permits, licenses, and approvals from the Ingham County Road Department, Ingham County Drain Commissioner, Michigan Department of Environment, Great Lakes, and Energy (EGLE), and the Township, as applicable. Copies of all permits and approval letters shall be submitted to the Department of Community Planning and Development.
7. The utility, grading, and storm drainage plans for the site are subject to the approval of the Director of Public Works and Engineering and Ingham County Drain Commissioner and shall be completed in accordance with the Township Engineering Design and Construction Standards.
8. No grading or land clearing shall take place on the site until the site plan has been approved by the Director of Community Planning and Development and building, grading, and soil erosion and sedimentation control (SESC) permits have been issued for the project.
9. A demolition permit is required to demolish the existing commercial building.
10. All utility service distribution lines shall be installed underground.

**Resolution to Approve
MUPUD #19034 (Hudson Senior Living)
Page 3**

11. Any future building additions or revisions to the site layout will require amendments to Mixed Use Planned Unit Development #19034 and Special Use Permit #19181.
12. The final design of the trash and recycling facilities and related enclosures shall be subject to the approval of the Director of Community Planning and Development.
13. Site accessories such as railings, benches, exterior lighting fixtures, and bicycle racks shall be of commercial quality and complement the building design. Final design and location shall be subject to the approval of the Director of Community Planning and Development.
14. Landscaping shall comply with the provisions of the Code of Ordinances, including the standards outlined in Section 86-440(f)(4) and other applicable sections of the Ordinance pertaining to landscaping.
15. Site and building lighting shall comply with Article VII of Chapter 38 of the Code of Ordinances and shall be subject to the approval of the Director of Community Planning and Development.
16. Submittal and approval of a parcel split/combination is required to add the proposed approximate 4.3 acres from the 12.63 acre parcel to the south to the subject parcel for development of the project.
17. All pathways and sidewalks shall be designed and constructed in accordance with Township Engineering Design and Construction Standards. The design and location of the sidewalks and pathways shall be subject to the approval of the Director of Public Works and Engineering.
18. The applicant shall construct the extension of the Inter-Urban pathway along the west side of the property or provide payment to the Township in lieu of constructing the pathway. The final design of the pathway is subject to the approval of the Director of Public Works and Engineering.
19. All mechanical, heating, ventilation, air conditioning, and similar systems shall be screened from view by an opaque structure or landscape materials (if at street level) selected to complement the building. Such screening is subject to the approval by the Director of Community Planning and Development.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

Resolution to Approve
MUPUD #19034 (Hudson Senior Living)
Page 4

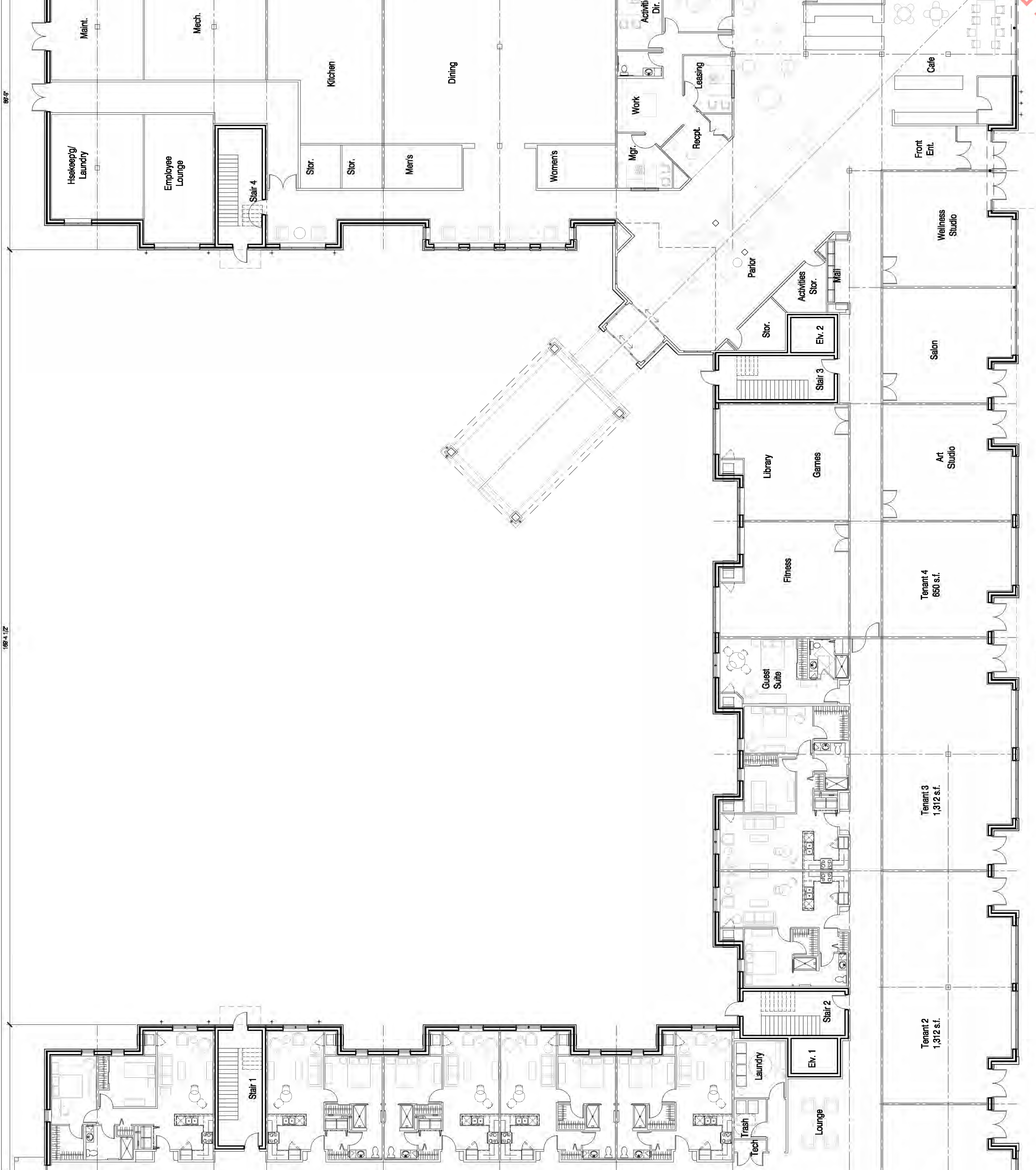
I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May, 2020.

Brett Dreyfus
Township Clerk

G:\Community Planning & Development\Planning\MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD)\2019\MUPUD 19034 (Hudson Senior Living)\MUPUD 19034 resolution TB approval.docx

188'-4 1/2"

86'-9"



307'-6 1/2"

40 units/line x 3 floors = 120 units
 13 units @ 1st floor = 13 units
TOTAL = 133 units

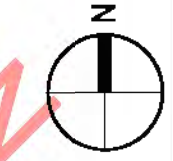
Floor 2, 3, 4 = 36,720 s.f. each floor
 Floor 1 = 37,248 s.f. each floor
TOTAL = 147,720 s.f.

1BR/1BA = 105 units
 1BR/1.5BA/EN = 3 units
 2BR/1BA = 11 units
 2BR/2BA = 14 units
TOTAL = 133 units

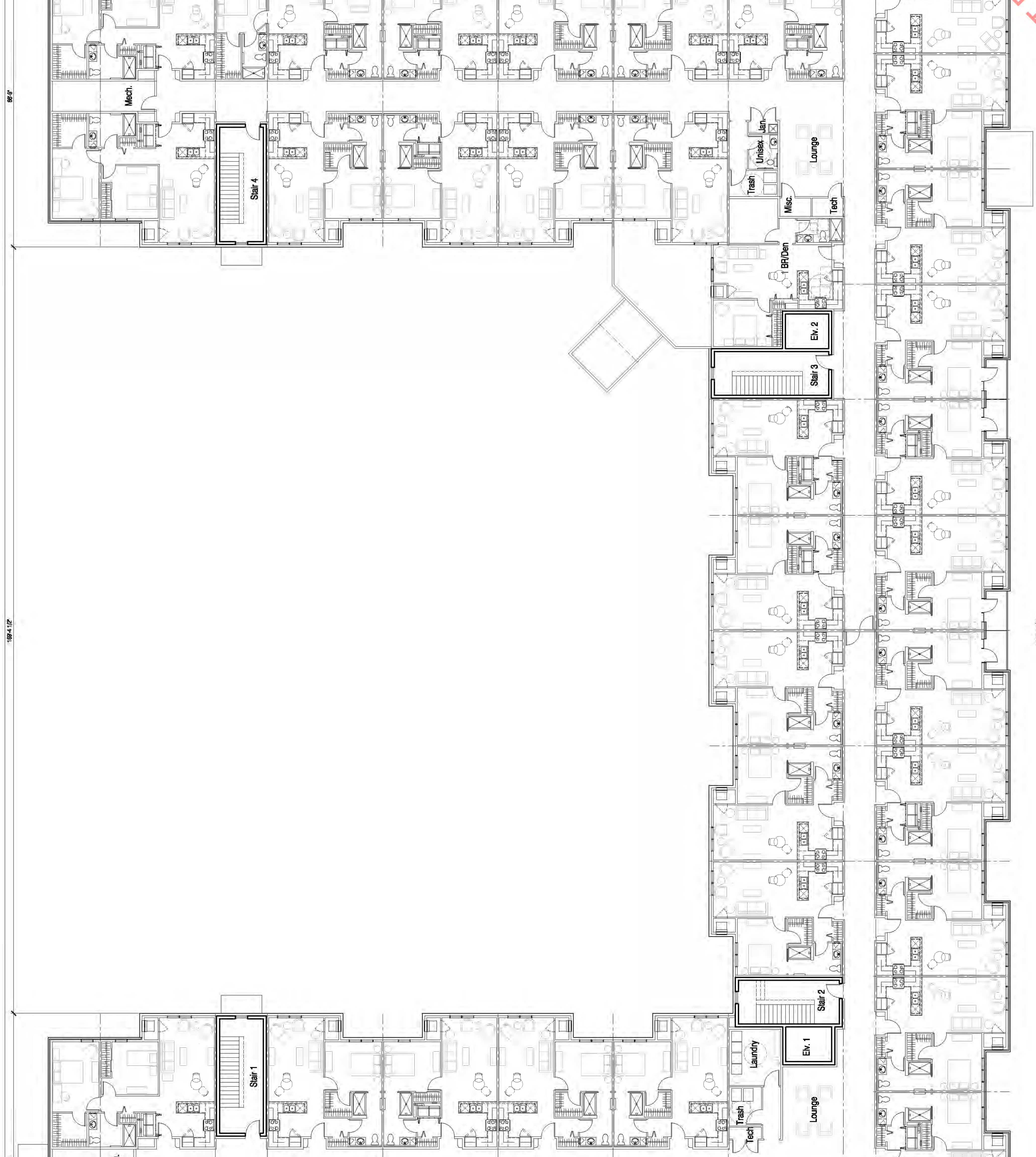
Overall First Floor Plan

Scale: 3/32" = 1'-0"

1
A1.1



NOT TO SCALE



307'-6 1/2"

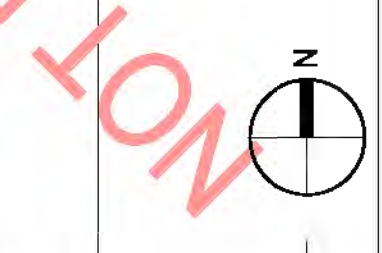
189'-4 1/2"

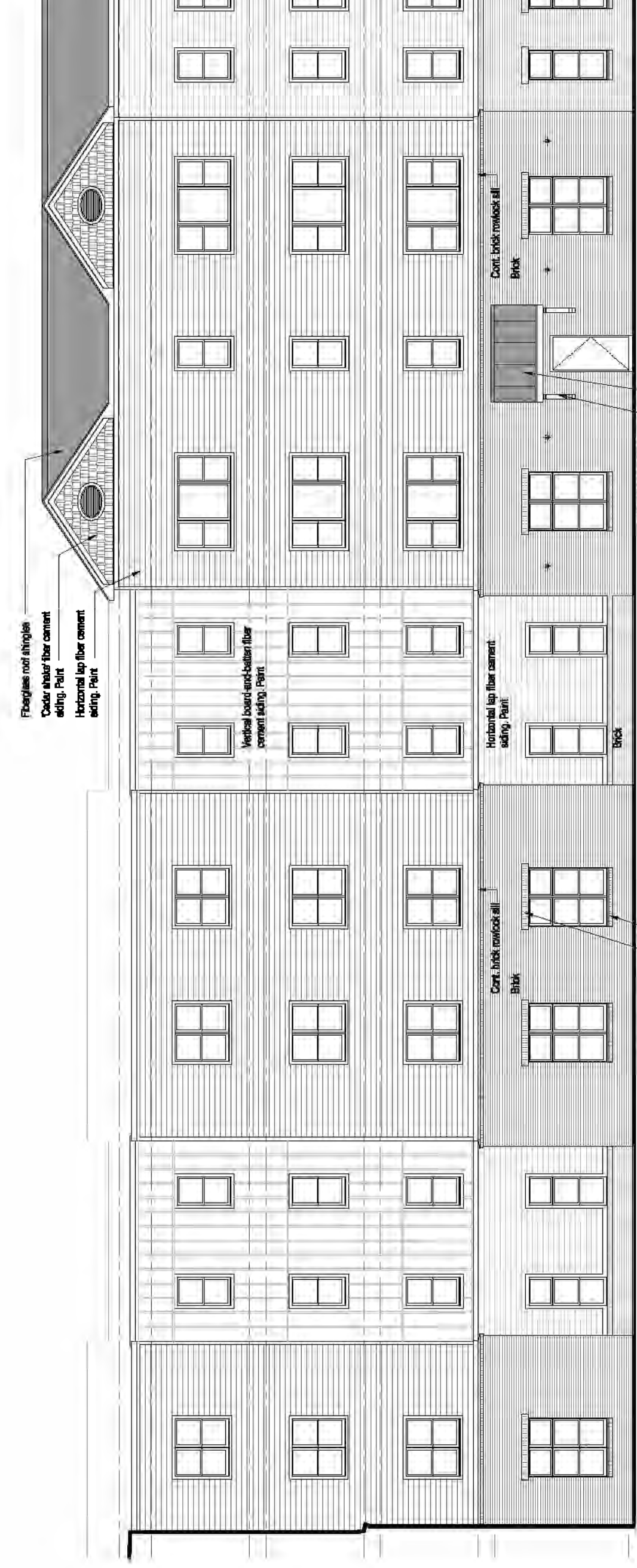
1 Overall Floor Plans - Floors 2, 3 & 4

A1.2

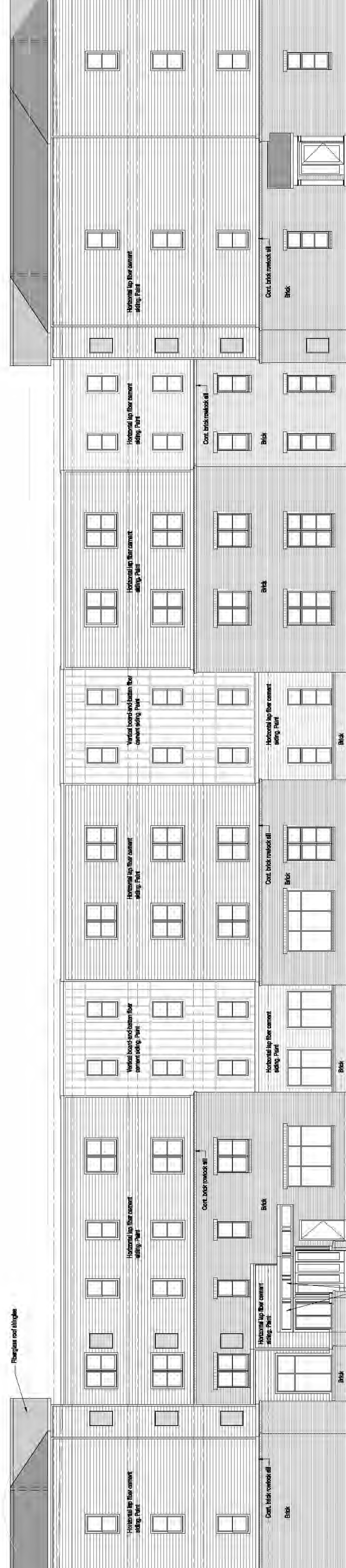
40 units/floor x 3 floors = 120 units
 Floors 2, 3 & 4 = 36,792 sq./each floor

Scale: 3/32" = 1'-0"

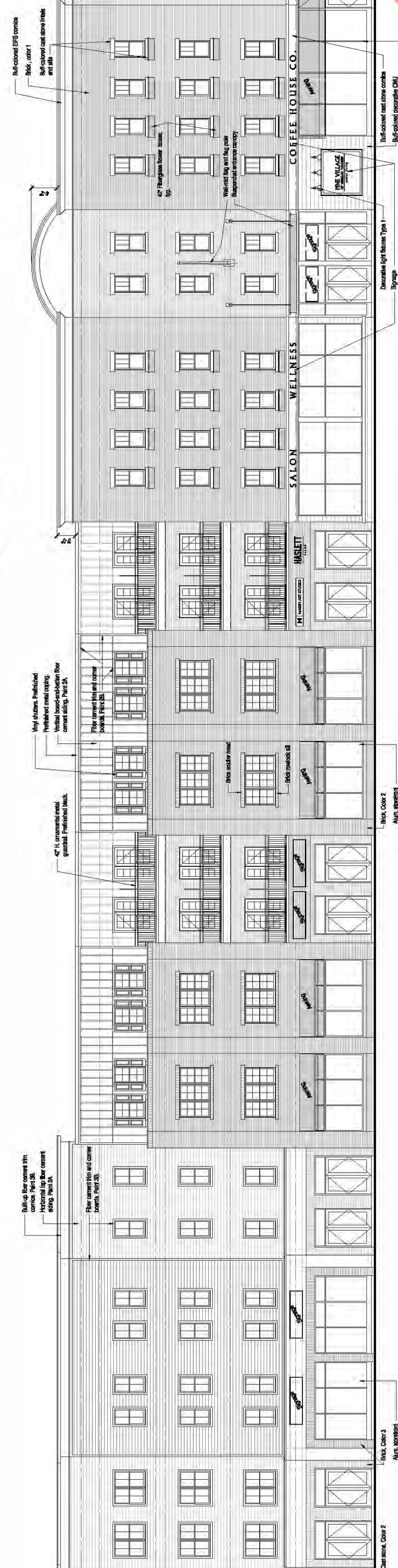




3 Overall South Wing, North Side (Courtyard) Elevation
Scale: 3/32" = 1'-0"
A2.1



2 Overall West (Courtyard) Elevation
Scale: 3/32" = 1'-0"
A2.1



1 Overall East Elevation
Scale: 3/32" = 1'-0"
A2.1

NOT TO SCALE

ELEVATION



12.C

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: May 14, 2020

Re: Special Use Permit #19181 (Hudson Senior Living) Pine Village

The Township Board last discussed Special Use Permit #19181 at its virtual meeting on May 5, 2020. In response to comments from the Board the applicant has submitted revised building elevations to add balconies to the east building façade. The revised plans are included as an attachment to the staff memo for Mixed Use Planned Unit Development #19034.

Township Board Options

The Township Board may approve or deny the proposed special use permit. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the special use permit is provided.

- **Move to adopt the resolution approving Special Use Permit #19181 to construct a 147,721 square foot senior housing apartment building at 1673 Haslett Road.**

Attachment

1. Resolution to approve.

G:\Community Planning & Development\Planning\MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD)\2019\MUPUD 19034 (Hudson Senior Living)\MUPUD 19034.tb4.docx

RESOLUTION TO APPROVE

**Special Use Permit #19181
(Hudson Senior Living)**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 19th day of May, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Hudson Senior Living has submitted a request to establish a mixed use planned unit development (MUPUD) identified as Pine Village on 9.6 acres located at 1673 Haslett Road; and

WHEREAS, the proposed mixed use planned unit development includes the demolition of the existing 23,415 square foot multi-tenant shopping center building and construction of a 147,721 square foot senior apartment building with a total of 133 dwelling units and 7,620 square feet of leasable commercial space; and

WHEREAS, a total of 147,721 square feet is proposed in the project, consisting of 7,620 square feet of leasable commercial space, 17,320 square feet of non-residential space, and 122,781 square feet of residential space; and

WHEREAS, a special use permit is required for constructing a building or group of buildings totaling more than 25,000 square feet in gross floor area; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on December 16, 2019, and recommended approval of the project on January 13, 2020; and

WHEREAS, the Township Board discussed the request at its meetings on February 4, 2020, May 5, 2020, and May 19, 2020 and has reviewed the information forwarded by staff under cover memorandums dated January 30, 2020, April 28, 2020, and May 14, 2020; and

WHEREAS, the subject site is appropriately zoned C-2 (Commercial), which permits the construction of buildings greater than 25,000 square feet in size by special use permit; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances; and

WHEREAS, municipal water and sanitary sewer is available to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #19181, subject to the following conditions:

1. Approval is in accordance with the site plan prepared by Kebs, Inc. dated October 7, 2019 (April 16, 2020 Revision Date) and received by the Township on April 21, 2020.

**Resolution to Approve
SUP #19181 (Hudson Senior Living)
Page 2**

2. Approval is in accordance with the building elevations and floor plans prepared by Shelter Design Studio dated May 12, 2020 and received by the Township on May 12, 2020.
3. Approval of the special use permit is subject to all conditions placed on Mixed Use Planned Unit Development #19034 by the Township.
4. Any future building additions will require an amendment to Special Use Permit #19181.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19th day of May, 2020.

Brett Dreyfus
Township Clerk



To: Township Board Members

**From: Derek N. Perry, Deputy Township Manager
Director of Public Works & Engineering**

Date: May 14, 2020

Re: 2020 Local Road Program- Phase 2

The 2020 Local Road project is divided into 4 phases. The first is the rehabilitation work for the roads selected for full depth milling and resurfacing. The local roads identified for this work include: Wild Iris, Starflower, Lady Slipper, Canoga, Kasey, Strawberry, Shoals, Starboard, Nautical, Shaker, Calgary, Sago, Mirabeau, Capeside, Aztec, Hidden Meadows, Seville, Graystone, Hemmingway, Yosemite, Dixon, Raven, Arundel, Wood Valley and Moss Glen. This phase of the project encompasses the majority of the road segments identified for rehabilitation work in the 2020 plan. This portion of the project was approved by the Township Board on April 14, 2020.

Phase two (2) will focus on the more extensive reconstruction work. This roadwork will involve base crushing and shaping work, drainage improvements and resurfacing of the roadway. The local roads identified for this work include: Skyline Court, Dawn N, Mohawk, Seminole, Algonquin, Wenonah, Algoma and Arbutus.

Phase three (3) will be cooperative work with the Ingham County Road Department on Hagadorn and Birch Row north of Lake Lansing Road and the Ingham County Drain Commissioner on Shaw, Porter, Park and the recently added Edson. Our local work is a component of larger projects that both County agencies are completing in the adjacent and surrounding areas.

Phases 1-3, upon completion will provide the 10.24+ miles of rehabilitation work that is programmed for the 2020 local road plan.

The final fourth (4) phase will be the preventative maintenance work composed of crack sealing 16.7 miles of local roads throughout the Township. The purpose of this program is to preserve the existing "good" pavements and to slow their deterioration. The project will be designed, bid and managed by our internal engineering team.

On May 7, 2020, sealed bids were received and opened from eligible bidders for the phase two (2) crushing and shaping work. Three (3) qualified contractors submitted bids.

Michigan Paving & Materials of Lansing, MI	\$827,153.74
Reith-Riley Construction Co., Inc. of Lansing, MI	\$827,882.63
Leavitt & Starck Excavating, Inc. of Lansing, MI	\$929,400.00



12. D.

Michigan Paving and Materials is being recommended for the phase 2 work, as they are the low bid, and they will be performing the phase 1 work, which will aid in coordination.

As part of phase 1 and phase 2, we also have concrete work for curb, gutter, sidewalk ramps and driveway approaches that needs to occur. To complete the associated roadwork, as well as other other utility and pathway projects, we solicited competitive bids and opened four (4) qualified bids on April 27, 2020.

Lopez Concrete of Lansing, MI	\$522,777.00
Mauldon Brothers of Mason, MI	\$581,958.00
Leavitt & Starck of Lansing, MI	\$598,424.70
Kamminga & Roodvoets of Grand Rapids, MI	\$646,922.85

Lopez Concrete is being recommended for the concrete contract, as they are the low bid, and have a proven record of accomplishment with us. Of the total bid amount of \$522,777, local roads will have \$466,000 of the cost. The water and pathway fund have the balance of the expense.

Our 2020 local road budget has a starting balance of \$11,809,228.65, which includes the proceeds of the local road bond in the amount of \$11,100,000.00. In addition, we also budgeted \$432,500 in revenue for the fund in 2020 for a total of \$12,241,728.65. Upon approval of phase 1, phase 2, and the associated concrete work, we will have dedicated \$3,424,739.89 of the budget for those portions of the program. The remaining funds are allocated for phase 3 work (\$1,118,000), phase 4 crack sealing (\$150,000), cul-de-sac completion (\$223,621) and engineering/inspection (\$305,000) for a total of \$1,796,621. If approved, at the end of 2020, we will have spent \$5,221,360.89 on local roads and have \$7,020,367.76 of the bond proceeds available for road reconstruction in 2021 and 2022. The \$7,020,367.76 does not include the annual Ingham County match or any additional contributions from the general fund.

In regards to schedule, we have been advised that paving work will commence after Memorial Day. Notices will be going out the week of May 18, 2020 to the directly impacted residents and the neighborhoods.

Proposed Motion

“Move to approve the low bid from Michigan Paving and Materials of Lansing, Michigan in the amount of \$827,153.74, for phase 2 of the local road program, and also approve the low bid from Lopez Concrete in the amount of \$522,777.00 for the 2020 concrete contract, and authorize Deputy Township Manager Perry to proceed with the projects.”



To: Meridian Township Board Members
From: Ken Lane, Economic Development Director
Date: May 19, 2020
Re: Meridian Township EDC COVID-19-Small Business Relief Grant Program

At a special meeting on Wednesday, May 13, 2020, the Township's Economic Development Corporation (the "EDC") discussed the implementation of a small business relief grant program in the wake of the COVID-19 crisis. During the meeting, the EDC reviewed draft business eligibility and grant application materials, which were created with input from documents that the Lansing Economic Area Partnership ("LEAP") had prepared and used for its regional grant program.

The grant program discussed by the EDC allocates \$148,000 for 37 grants of \$4,000 each. \$100,000 of the grant funding comes from the Meridian Redevelopment Fund. The remaining \$50,000 would be reimbursed from the donation the EDC previously made to the Farmers' Market.

Under the grant program, scoring criteria consists of 100 total points within five categories: economic distress, community impact/history in Meridian, working capital need, uniqueness, and business owner residency. Under the program, a five-person review and deliberation committee consisting of the Chair of the EDC, a member of the Township Board, the Chair of the Township's Downtown Development Authority, the Township Manager, and the Township Economic Development Director, will be responsible for grant application review and scoring. The committee will recommend the top 37 grant finalists to the EDC for the EDC's final approval.

At the conclusion of its meeting, the EDC approved the grant program and corresponding documents, contingent upon final approval by the Township Board. The grant program documents are attached for your consideration. The EDC wishes this item to be before the Township Board on Tuesday, May 19, 2020, to act on.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT CORPORATION SMALL BUSINESS RELIEF GRANT PROGRAM, AS ATTACHED.

Attachments:

1. Small Business Grant Eligibility Requirements
2. Small Business Grant Scoring Criteria
3. Small Business Grant Frequently Asked Questions
4. Small Business Grant Application



**MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT CORPORATION
SMALL BUSINESS RELIEF GRANT PROGRAM**

The Meridian Township Economic Development Corporation (the “MTEDC”) is providing economic support to Meridian Township’s small business community to assist with revenue loss due to the COVID-19 crisis. Through its Small Business Relief Grant Program, the MTEDC is providing grant opportunities to small businesses affected by the virus.

The MTEDC has allocated \$148,000 for 37 grants of \$4,000. Applications will be available online and must be submitted via email to lane@meridian.mi.us. The application period begins on May 20, 2020, and ends at 5:00pm on May 23, 2020. Grants are anticipated to be awarded on May 29, 2020, with funds distributed by June 2, 2020.

Business Eligibility:

All businesses seeking funds must meet **all** of the following requirements:

1. The business is located in the jurisdictional boundaries of Meridian Charter Township.
2. The business can demonstrate income loss specifically related to the COVID-19 pandemic or a related Executive Order issued by Governor Whitmer, rather than financial hardship in general.
3. The business can demonstrate need for working capital (ex. support payroll expenses, rent, mortgage payments, utility expenses or similar expenses that occur in the ordinary course of business).
4. The business has 50 employees or less, both full-time and part-time (inclusive of owners).
5. Annual business revenue in 2019 was \$1.5 million or less, company-wide.
6. The business was not awarded a grant or loan through a business relief program administered by the Lansing Economic Area Partnership (“LEAP”).
7. The business is not delinquent on any accounts, fees, taxes, or assessments owed to Meridian Charter Township.
8. The business has a physical (brick & mortar) location.
9. The business was formed and is headquartered in Meridian Charter Township.



**MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT CORPORATION
SMALL BUSINESS RELIEF GRANT PROGRAM**

The Meridian Township Economic Development Corporation (the “MTEDC”) is providing economic support to Meridian Township’s small business community to assist with revenue loss due to the COVID-19 crisis. Through its Small Business Relief Grant Program, the MTEDC is providing grant opportunities to small businesses affected by the virus.

The MTEDC has allocated \$148,000 for 37 grants of \$4,000. Applications will be available online and must be submitted via email to lane@meridian.mi.us. The application period begins on May 20, 2020, and ends at 5:00pm on May 23, 2020. Grants are anticipated to be awarded on May 29, 2020, with funds distributed by June 2, 2020.

Scoring Criteria:

Grant applicants meeting all business eligibility requirements (see [Business Eligibility memo](#)) will be scored by a review committee based upon the following criteria:

Economic Distress: 25 points

The business must qualify the financial burden caused by the COVID-19 crisis or an issued Executive Order. The application asks numerous financially driven questions to portray the hardship endured. Examples include detailing the difference in full-time employees from February 2020 to May 2020 and revenue comparisons from previous periods to current state.

Community Impact/History in Meridian: 30 points

Small businesses are integral to the economy in a myriad of ways, such as how they engage with the community through philanthropy, events, programming and more. Does your business have a long history in Meridian Township? Does the business engage with local organizations or Township events? Does the business engage with community organizations like Rotary or Lions Club? Is the business beloved by its community with a proven track record? How does the community relate to the business’s brand? Briefly describe the intangible impact the business has on the residents of Meridian Township. Does the business have partnerships with other local businesses or organizations that would be affected by the business closing or declaring bankruptcy?

Working Capital Need: 20 points

The business must detail its immediate business needs to operate in this time of crisis. Examples include payroll expenses, rent, mortgage payments, utility expenses or similar expenses that occur in the ordinary course of business. The business can also describe other resources it has sought or is currently utilizing at this time in an effort to meet working capital

needs. A business should attempt to allocate its grant request to its most pressing working capital needs.

Uniqueness of Product/Service/Offering: 20 points

Many communities have businesses that uniquely contribute to the community and are likely difficult to replace, impacting the community's character. Is the business the Township's only specialty restaurant or grocery store? What differentiates this business from others and its competitors? Provide a compelling narrative why Meridian Township residents need this business.

Ownership Residency: 5 points

Does a majority of the ownership of the business live in Meridian Township?

Review Process:

Committee

A five-person application review committee consisting of the Chair of the MTEDC, a member of the Meridian Township Board of Trustees, the Chair of the Meridian Township Downtown Development Authority, the Township Manager, and the Township Economic Development Director, will be responsible for application review and scoring.

The committee will review, consider and score all submitted applications and will recommend the top 37 businesses to receive a \$4,000 grant to the MTEDC for final review and approval. The MTEDC will meet on May 29, 2020, to approve grant awardees.

Next Steps for Awarded Businesses

Awarded businesses will be required to submit a W9 form within 24 hours of grant award acknowledgement in order to expedite fund processing.

Awarded businesses will also be required to sign a simple grant agreement that specifies six months of simple reporting requirements and eligible use of funds.



**MERIDIAN TOWNSHIP ECONOMIC DEVELOPMENT CORPORATION
SMALL BUSINESS RELIEF GRANT PROGRAM**

Frequently Asked Questions (FAQ)

1. How did this small business relief grant program come about?

The Meridian Township Economic Development Corporation (the “MTEDC”) approved the allocation of \$148,000 from its discretionary funds to business relief initiatives on May 13, 2020, in response to the COVID-19 pandemic. The MTEDC intends to provide working capital grants to help alleviate the economic distress placed upon the Township’s small businesses.

2. What amount of funds were reallocated for this grant program?

\$148,000

3. What amount is available for individual applicants?

Grants of \$4,000 will be made to awardees

4. What are the key determinants of eligibility?

To be eligible, applicants must be a local, small, physical (brick and mortar) business within Meridian Township that was negatively affected by the COVID-19 pandemic or related Executive Orders. Applicant businesses cannot be delinquent on any accounts, fees, taxes, or assessments owed to Meridian Township.

Additional business eligibility requirements can be found in the MTEDC’s [Business Eligibility memo](#).

5. Are sole proprietors or home-based businesses eligible?

Sole proprietors are eligible, adhering to the same eligibility determination requirements noted in the application and the MTEDC’s [Business Eligibility memo](#). However, home-based businesses are ineligible.

6. Are nonprofits eligible businesses?

Yes, nonprofits are eligible if they meet all eligibility requirements. Nonprofits still need to answer all business-oriented questions and will be scored on the same criteria as for-profit businesses.

7. If my business has multiple locations, do I need to submit a separate application for each?

Yes, every business location requires its own application. The applicant must use company-wide metrics during the process (i.e. total number of employees, financial data, etc.) for eligibility determination and review purposes.

The applicant must specify in the application when prompted which brick and mortar business location the requested grant funds will be exclusively deployed at.

8. Is my franchise-owned business eligible?

Yes, franchises or businesses affiliated with a national chain are eligible.

9. Will I need to submit financial documents as part of the application?

No, the MTEDC is not requiring the applicant to submit financial documents. The applicant must acknowledge and agree to answer all questions truthfully in order to be eligible for grant funds. Gross sales receipts for questions pertaining to revenue suffices.

10. Will there be a defined application period?

Yes, the grant application period for this program will be open May 20, 2020, through 5:00PM on May 23, 2020.

11. Where would an interested small business owner go to apply?

The application will be available on the MTEDC's page of the Meridian Township website at (meridian.mi.us). Completed applications must be submitted via email to lane@meridian.mi.us. If a business owner is unable to complete the application form for any reason, they are encouraged to contact Meridian Township's Economic Development Director for assistance ((517) 853-4568, lane@meridian.mi.us).

Meridian Township small businesses that were denied a grant from the Michigan Small Business Relief Program, as administered by the Lansing Economic Area Partnership ("LEAP"), can use the application previously submitted for the LEAP grant program to apply to the MTEDC's small business relief grant program, if the business meets all eligibility requirements as specified in the MTEDC's [Business Eligibility memo](#) (please note, the eligibility requirements differ from the LEAP grant program requirements).

12. How extensive will the application be?

The purpose of this grant program is to quickly provide financial relief to businesses affected by the COVID-19 pandemic or related Executive Orders here in Meridian Township. We expect the application will take a typical respondent around 15-20 minutes to complete, with the large majority of requested information expected to be readily known or accessible to most business owners.

13. Who can I talk to about Questions, Clarifications and Scoring Criteria on the application?

Applicants are encouraged to review the MTEDC's [Business Eligibility memo](#), [Scoring Criteria and Review Process memo](#), and this [FAQ document](#). Applicants can also consult with Township Staff by calling (517) 853-4568 during normal business hours or by sending an email to lane@meridian.mi.us.

14. When will applications be due?

Applications will be due by 5:00PM on May 23, 2020.

15. How will any conflict of interest be addressed in the consideration of grant applicants?

The review committee will acknowledge all actual or perceived conflicts of interest and will not be scoring any business for which a conflict could exist.

16. Board members of the MTEDC may own eligible businesses. How are you removing favoritism and selection bias from the grant applicant selection process?

MTEDC members are ineligible to apply for or receive grants under this program.

17. When will successful applicant businesses be notified and what is expected from them in order to receive grant funds?

We intend to inform successful applicant businesses on May 29, 2020. The MTEDC will require an executed W9 form, along with a simple grant contract agreement that speaks to fund use and reporting requirements.

18. When will grant funds be received by successful applicant businesses?

It is our goal to have all funds delivered to grant recipients by close of Township business on June 2, 2020.



Grant Application:

ABOUT THIS GRANT

Support for Meridian Township small businesses affected by COVID-19: The MTEDC Small Business Relief Grant Program is meant to assist business who have experienced financial hardship due to the COVID-19 pandemic or Executive Order (“EO”) No. 2020-59 and/or subsequent EOs.

ELIGIBILITY

In order to be considered for the MTEDC’s small business relief grants, your business must meet certain eligibility requirements. This application includes questions to identify if your business is eligible. If it is, you will proceed to the application questions.

APPLICATION PERIOD

The application will be open until 5:00pm on May 23, 2020.

Completed applications must be submitted via email to lane@meridian.mi.us.

Meridian Township small businesses that were denied a grant from the Michigan Small Business Relief Program, as administered by the Lansing Economic Area Partnership (“LEAP”), can use the application previously submitted for the LEAP grant program to apply to the MTEDC’s small business relief grant program, if the business meets all eligibility requirements as specified in the MTEDC’s [Business Eligibility memo](#) (please note, the eligibility requirements differ from the LEAP grant program requirements).

PLEASE REVIEW BUSINESS ELIGIBILITY AND APPLICATION CRITERIA BEFORE STARTING THE APPLICATION. All documents are available at the MTEDC’s page on the Meridian Township website at meridian.mi.us.

1. Is your Business Eligible for This Grant?

Before you begin the grant application questions, you will be asked to acknowledge and agree to the eligibility conditions of the grant. If awarded, applicant acknowledges and agrees to the following:

- a. That the applicant business meets all eligibility requirements specified in the MTEDC’s Business Eligibility Memo;
- b. That all questions in this application have been answered truthfully;
- c. That information provided in this application is public knowledge, in compliance with the Freedom of Information Act;
- d. If awarded, applicant shall provide to the MTEDC a W-9 completed and signed within 24 hours of award notification;
- e. If awarded, that the business may be identified to the public in press releases, and understands that application materials and any other items submitted may be subject to release under the Freedom of Information Act, etc.

I have read and agree to the terms and conditions of the award as described above. Type your first and last name as acknowledgement. Upon your acknowledgement, you will proceed to the grant application questions.

2. Email Address:

3. Is your business a brick-and-mortar business located with Meridian Charter Township?

4. Has your business been directly affected by the novel coronavirus (COVID-19) pandemic or the related EOs?

5. Has your business experienced significant financial damage specifically due to the COVID-19 pandemic or related EOs?

6. Is your business delinquent on any accounts, fees and taxes, or assessments owed to Meridian Township?

7. Contact Information:

First Name:

Last Name:

Phone Number:

8. Name of Business:

9. Type of Business. Please choose the best fit from the following options: *Mark only one*

Construction / development

Child care / family services

Restaurant / dining

Retail

Fitness / gyms

Health care

Housing / hospitality

Business services

Manufacturer

Non-profit

Wholesaler / distributor

Personal care / grooming

Educational services

Sole proprietor

10. Business Address Street and Number:

11. Do you own the building this business is located in?

12. Do you lease the building the business is located in? Lease Information:

First Name - Building Owner:

Last Name - Building Owner:

What is the length of your lease term?

13. Real and Personal Property Parcel Numbers:

14. Is there a mortgage on the building?

15. How long has the business you are applying on behalf of existed in Meridian Township?

16. Where was the business established and where is it headquartered?

17. Are you the owner of the business?

First Name - Business Owner(s):

Last Name - Business Owner(s):

Phone Number - Business Owner(s):

Email Address-Business Owner(s):

Does the Business Owner(s) live in Meridian Township?

18. Are you applying for a grant for another business as well?

19. If you answered yes to question 18, what is the name of the other business(es) you are also applying for?

20. Do you have any family, financial or close-friend relationship to anyone related to the MTEDC or Meridian Township?

21. If you answered yes to question 20, provide the names of all individuals and your relationship to each person:

22. Number of employees on February 28, 2020?

23. Number of employees today?
24. Have you received Payroll Protection Program (PPP) funds?
25. Total Revenue 2018?
26. Total Revenue 2019?
27. Average weekly revenue from April 2019?
28. Average weekly revenue from April 2020?
29. What is current status of your business operations?
30. Describe the history of your business as it relates to Meridian Township?
31. How does your business engage with the community in terms of special programs, events, philanthropy, etc.?
32. Briefly describe the intangible impact the business has on the residents of Meridian Township:
33. What makes your business well-liked by your customers, clients, employees and partners?
34. What makes your physical location meaningful to your neighbors and the broader community?
35. If your business were to cease operations, what other area businesses would be most impacted?
36. What makes your business unique?
37. What product or service offerings differentiate your business from competitors?
38. Describe any other financial support programs you have successfully secured at the local, state or federal level:
39. If your business were award a grant, what business expenses would the grant funding be applied to?



To: Frank Walsh, Township Manager

From: Ken Plaga, Chief of Police

Date: May 19, 2020

Re: Authorization for Police Candidate Sponsorship

In the 2020 budget, the Township provided funding for sending a perspective police officer candidate to the Police Academy. Staff has been diligently working toward achieving full strength by aggressively recruiting qualified and diverse individuals using various avenues.

The Department has identified a qualified candidate that we would like to sponsor through the Mid-Michigan Police Academy. We have selected Ms. Sierra Alvarado, a Meridian Township resident. She is a recent graduate from Michigan State University with a degree in nutritional science. Ms. Alvarado is a lifelong resident of the greater Lansing area and graduated from Lansing Catholic High School. She also has family that lives in Okemos.

I am requesting the approval to sponsor Ms. Alvarado through the Police Academy. She will meet all of the qualifications to attend the academy. She completed all the mandatory requirements of the Police Department to be employed as a police officer with Meridian Township, with the exception of the police academy. The tentative academy dates are August 19th - December 10th. The following is a breakdown of the costs associated with sponsorship:

Tuition:	\$8000
Wages:	\$8600 (\$10.50 per hour)
Total	\$16,600

The Department appreciates the past support by Manager Walsh and the Township Board for sponsorships. Officer Lorenzo Velasquez is proof that sponsorship of a quality candidate is successful. Officer Velasquez has proven this through his exceptional work with the Department and celebrated two years with our team on May 7th.

The Department offers the following motion.

MOVE TO SPONSOR CANDIDATE SIERRA ALVARADO TO THE MID-MICHIGAN POLICE ACADEMY FALL SEMESTER AT LANSING COMMUNITY COLLEGE.



To: Township Board
From: Darla Jackson, Human Services Specialist
Date: May 15, 2020
Re: Meridian Cares – Assistance Update

For the past 35 years, Meridian Cares has been helping ensure that residents do not fall through the cracks in the human services system. In that time, the needs of the community have been relatively static; there have been a few recessions, but mainstream resources generally fluctuated with need and residents were able to access most of the resources they needed at the time. With the advent of COVID-19, the system has been turned on its head.

Since the Stay at Home Order was implemented, Meridian Cares has been responding to resident requests for assistance and trying to stay updated on the status of human services programming and funding. The number of requests for assistance since mid-March has been lower than usual, likely due to a number of factors: there has been a temporary moratorium on evictions and utility disconnections, economic stimulus funding, a higher allocation than usual for unemployment, and greater amounts of food assistance funding. We anticipate that we will have a much greater demand for assistance in June, when the moratorium on evictions and utility disconnections is lifted, then again later in the summer when unemployment is no longer available.

According to the Bureau of Labor Statistics, as of May 14th, more than one third of the state's workforce has filed for unemployment. Nationally, economists project that up to 40% of the current job losses could become permanent. The Congressional Budget Office has projected that unemployment could be as high as 9% going into 2021. Using U.S. Census data, that would equate to 2,500-4,000 residents remaining unemployed over the next several months. Comparatively, the unemployment rate in February 2020 was 3.5%, which would have been about 982 residents unemployed. That would be about a 250- 400% increase.

Since the beginning of March, about \$14,400 has been donated to Meridian Cares. While this will be helpful in addressing needs over the coming months, it is unlikely to be enough. While annually Meridian Cares has spent approximately \$12,000 per year, that spending was based on serving people with relatively low expenses in a job market with a low unemployment rate. Those households generally lived paycheck to paycheck, and temporary job loss or illness created a temporary setback. With an upcoming recession and higher unemployment, we expect to see higher than usual expenses with no foreseeable relief for those households. In addition, we anticipate receiving requests for things that Meridian Cares has historically not assisted with in great number, such as childcare, cell phone payments, and mortgage payments, which are more expensive needs than Meridian Cares has historically provided .

Memo to Township Board
May 15, 2020
Meridian Cares - Assistance Update
Page 2

Several variables could impact how much demand there is for Meridian Cares assistance, such as another federal stimulus bill, MSU funding cuts, and the length of time the pandemic lasts. The Community Resources Commission is working to be prepared for whatever may come, but there are too many variables to accurately predict the extent of need to be fully prepared.