



**AGENDA**  
MERIDIAN TOWNSHIP  
COMMUNICATIONS COMMISSION  
REGULAR MEETING  
February 12, 2020 6:00 PM

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1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC REMARKS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
  - A. January 2, 2020 Special Meeting DRAFT Minutes
6. A. TOWNSHIP MANAGER REPORT
  - B. COMMUNICATIONS MANAGER REPORT
    1. 2020 Department Goals
    2. Communications Department Annual Report
7. COMMISSION MEMBERS REPORTS AND ANNOUNCEMENTS
  - C. Chair's Report
  - D. Township Board Liaison's Report
8. ACTION ITEMS
9. DISCUSSION ITEMS
  - A. Recommended Changes to HOMTV Operating Policies & Procedures
10. COMMUNICATIONS
  - A. Compliments/Complaints
11. REPORTS
  - A. VIDEO SERVICE PROVIDER (S)
  - B. PROGRAMMING
    1. Video On-Demand Program Analytics
  - C. WEBSITE ANALYTICS – YTD
  - D. PROMOTIONS/PUBLICATIONS
    1. Prime Meridian Magazine
  - E. FINANCE
  - F. HOMTV INTERNSHIP/ALUMNI
    1. Golden Tape Awards (GTA) 2020 Overview
12. PUBLIC REMARKS
13. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Commission Chair.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Communications Department; Communications Director, Deborah Guthrie, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4830 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Administrative Conference Room