



Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Rd., Okemos, MI 48864
Monday, December 2, 2019 – Minutes

Members

Present: Susan Fulk, Peter Campbell, Will Randle, Jim Spanos, Tom Stanko and Scott Weaver

Members

Absent: Jim Raynak, Bill Cawood, Supervisor Ron Styka and Renee Korrey

Staff

Present: Community Planning & Development Director Mark Kieselbach, Economic Development Director Chris Buck, and Executive Assistant Michelle Prinz

Others

Present: None

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:32am.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER RANDLE TO APPROVE THE AGENDA. SUPPORTED BY MEMBER CAMPBELL. MOTION APPROVED 6-0.

3. APPROVAL OF MEETING MINUTES OF OCTOBER 7, 2019

MOTION BY MEMBER CAMPBELL TO APPROVE THE MINUTES. SUPPORTED BY MEMBER WEAVER. MOTION APPROVED 6-0.

4. PUBLIC REMARKS

None.

5. FINANCIAL REPORT

Staff provided a summary update on the November 2019 Financial Report. Report on file.

6. AUTHORIZATION OF PAYMENTS

- a. Reviewed two Consumers Energy bills 10.2019 and 11.2019 totaling \$224.08 and one Redwood Landscape invoice for \$85.00.

MOTION BY MEMBER WEAVER TO APPROVE THE CONSUMERS ENERGY BILLS OF \$224.08 AND REDWOOD LANDSCAPE INVOICE OF \$85.00. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 6-0.

7. OLD BUSINESS

a. Updated Loan Repayment Schedule

Reviewed DDA updated installment loan due to general fund. The next payment will be due in October 2023.

8. NEW BUSINESS

a. 2020 Meeting Calendar Resolution

Reviewed the draft calendar. Due to 4th of July holiday there was agreement to move the July meeting from July 6th to July 13th.

MOTION BY MEMBER CAMPBELL TO APPROVE THE 2020 DDA MEETING SCHEDULE INCLUDING MOVING THE JULY MEETING TO JULY 13TH. SUPPORTED BY MEMBER STANKO. MOTION APPROVED 6-0.

b. DDA TIF Request Status Village of Okemos Progress Report

Discussed that the project has moved from concept design to builder design and now to funding. Infrastructure is very expensive and they would like to build more than is needed to allow for future development. Currently, there is a \$10,000,000 shortfall. Discussion was had around one possible solution to extend TIF 10 years from 20 years to 30 years. We will discuss amending the DDA TIF Plan in the first quarter of 2020.

9. TOWNSHIP BOARD REPORT

None.

10. PLANNING COMMISSION REPORT

Planning Commissioner Peter Trezise provided a summary of recent Planning Commission activities.

11. CHAIR REPORT

Chair Fulk announced that Renee Korrey was honored at the Township volunteer recognition event for over 20 years of volunteering.

12. STAFF REPORT

Director Buck reviewed the updated member list in the packet, Village of Okemos letter and the December development projects. House to Home closed in the DDA. Baryames moved to Saginaw and Old Navy is closing at the Meridian Mall.

13. OPEN DISCUSSION/BOARD COMMENTS

None.

14. PUBLIC REMARKS

Discussion regarding graffiti on the back side of the old True Value building. Member Randle stated he will take care of it.

15. NEXT MEETING DATE

a. January 6, 2020, 7:30am

16. ADJOURNMENT

The meeting adjourned without objection at 8: 15 am.