

**CHARTER TOWNSHIP OF MERIDIAN  
PLANNING COMMISSION  
WORK SESSION MINUTES**

**APPROVED**

**October 28, 2019  
5151 Marsh Road, Okemos, MI 48864-1198  
Administrative Conference Room  
517.853.4560**

**PRESENT: Commissioners Lane, Richards, Premoe, Scott-Craig, Trezise, Hendrickson, Shrewsbury**  
**ABSENT: Commissioner Cordill**  
**STAFF: Director of Community Planning and Development Mark Kieselbach, Principal Planner Peter Menser, Economic Development Director Chris Buck**  
**OTHER: None**

**1. Call meeting to order**

Chair Scott-Craig called the work session to order at approximately 6:00 p.m.

**2. Approval of agenda**

Commissioner Hendrickson moved to approve the agenda.  
Supported by Commissioner Trezise.  
VOICE VOTE: Motion carried unanimously.

**3. Discussion**

**A. Form Based Code initiative**

Principal Planner Menser summarized the edits made to the draft code to date. Planning Commission discussion including the following:

- Switch Section 401C to 401A and renumber accordingly
- Switch Sections 402A&B back to stories, add "not to exceed" in feet
- Suggestion to define term amenity with public use
- Revise to add consistency for formatting of building height amenities
- Each part of ordinance should have purpose and intent
- Document needs title
- Order of relations should go from general to specific
- Two Section 303s on page 7&8
- Organize so future form districts can be slotted into ordinance
- Current document should be template for future amendments
- Leave maps in Sections 303 & 304, call it example in text
- New chapter/section for form district
- Potential name for district "Grand River Gateway"
- Page 11, D.1.d. should be unstruck, add "not to be closer than 20 feet"

- Discussion over setback from curb, R.O.W.
- Find East Lansing sidewalk widths
- Get rid of range for building setbacks on Page 15
- Start with 20 foot dooryard, see if appropriate
- Remove Section 405
- Add useable window surface provision from Section 405 to Part 4

**4. Public remarks - None**

**5. Adjournment**

Chair Scott-Craig adjourned the work session at approximately 6:54 P.M.

Respectfully Submitted,

Peter Menser