



2020

Budget

Charter Township of Meridian



Meridian Township

5151 Marsh Road
Okemos, MI 48864
517.853.4000



meridian.mi.us

RECOMMENDED
BUDGET
FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2020

Presented

To

Meridian Township Board

Ronald J. Styka, Supervisor
Brett Dreyfus, Clerk
Phil Deschaine, Treasurer
Courtney Wisinski, Trustee
Patricia Herring Jackson, Trustee
Dan Opsommer, Trustee
Kathy Ann Sundland, Trustee

By

Frank L. Walsh
Township Manager

Miriam Mattison
Finance Director

TABLE OF CONTENTS

Introduction

Budget Message.....	1
Budget Resolution	15

Policies & Planning

Budget Process Policy.....	17
Township Summary of Fees	19
2020-2025 CIP Summaries.....	26

2020 Financial Plan

General Fund

Summary of 2020 Activity and Projected Fund Balance.....	28
General Fund Revenue Summary by Source	29
General Fund Department Expenditure Summary.....	32
Legislative – Township Board	34
General Government	
▪ Administrative Services	35
▪ Clerk (Elections).....	36
▪ Accounting & Budgeting.....	37
▪ Assessing	38
▪ Clerk (Administration)	39
▪ Administration/Human Resources	40
▪ Information Technology	41
▪ Treasurer.....	42
▪ Watershed Management.....	43
▪ Building Maintenance	44
▪ Grounds Maintenance	45
▪ Cemetery.....	46
▪ Recycling Center	47
▪ Associations and Authorities	48
Public Safety	
▪ Police	49
▪ EMS/Fire.....	50
▪ Community Development – Building.....	51
▪ Community Development – Planning.....	52
Streets & Highways.....	53
Health & Welfare – Human Services	54
Meridian Redevelopment.....	55
Recreation and Culture	
▪ Park Commission	56
▪ Administration	57
▪ Recreation	58
▪ Park Maintenance	59
▪ Park Development.....	60
▪ Community Activities.....	61
Communications.....	62
Capital Outlay	63
Operating Transfers Out.....	64

TABLE OF CONTENTS

Special Revenue Funds

Summary of Special Revenue Funds - Rev/Exp Summaries.....	65
Local Roads Fund.....	66
Pedestrian/Bicycle Pathway Millage Fund.....	67
CATA Redi-Ride Millage Fund.....	69
Senior Center Millage Fund.....	70
Land Preservation Millage Fund.....	71
Land Preservation Reserve Fund.....	72
Park Millage Fund.....	73
Park Restricted/Designated Fund.....	78
Nancy Moore Park Beautification Fund.....	79
Fire Restricted/Designated Fund.....	80
Library Restricted Fund.....	81
Police Restricted/Designated Fund.....	82
Law Enforcement Grants Fund.....	83
Cable TV Fund.....	84
Community Needs Fund.....	86

Debt Service/Capital Projects Funds

Fire Station Debt Retirement Fund.....	87
Township Improvement Revolving Fund.....	88
Fire Station Construction Fund.....	89
Road Construction Debt.....	90

Public Works & Engineering Funds

Public Works & Engineering Funds Rev/Exp Combined Summaries.....	91
--	----

Water Fund

Revenue/Expense Summaries.....	92
Public Works Administration.....	93
Engineering.....	94
Water Supply.....	95
Water Maintenance.....	96
Capital Outlay.....	97

Sewer Fund

Revenue/Expense Summaries.....	98
Public Works Administration.....	99
Engineering.....	100
Sewage Treatment.....	101
Sewer Maintenance.....	102
Capital Outlay.....	103
Fixed Obligations.....	104

Internal Service Fund – Motor Pool.....	105
--	------------

Component Unit – DDA.....	107
----------------------------------	------------

Additional Information

Glossary of Terms.....	108
Area/Location and Form of Government.....	109
Township Organizational Chart.....	110
Investment Goals.....	111
Staffing Plan.....	112
Capital Outlay/Improvement Summary.....	117
Vehicle & Equipment List by Department.....	119
Line Item Detail.....	123



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Township Board:

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Township Trustee

Kathy Ann Sundland
Township Trustee

Frank L. Walsh
Township Manager

08/27/2019

Dear Supervisor Styka and Board Members:

Finance Director Miriam Mattison and I are pleased to present you with a recommended 2020 Meridian Township Operating Budget. We plan to present you with a complete overview of the budget at your September 3rd Board meeting. Please do not hesitate to contact me should you have any questions leading up to the presentation. Completing the annual budget, and monitoring expenses throughout the year, are the most critical tasks assigned to my administration. It is incumbent upon us to prepare a budget that aligns with your vision and priorities.

INTRODUCTION

If the local government is serving their residents to the highest degree, our 2020 Budget should be a mirror reflection of the goals established by the Township Board in December 2018. The Board's 2019 Action Plan, adopted in December 2018, ignites a call to fix our local roads, expand our solar footprint, address medical marihuana, construct the Okemos Road Boardwalk, clean up and develop downtown Okemos, expand Redi-Ride service, strengthen our Meridian Mall, construct a new Farmers' Market, encourage diverse housing and build momentum in Haslett. The 2020 Draft Budget addresses all of these projects and will continue Meridian Township in a direction of unparalleled success.

GENERAL FUND

The General Fund is the mechanism to pay for core essential services such as police, fire, tax collection, assessing, elections, cemeteries and parks and recreation. Since 2013, the Board's policy has been to maintain a minimum rainy day general fund balance of \$5,250,000. Most local government experts believe good governance is maintaining a contingency fund of 20% of your total general fund expenses. If this 2020 Budget is approved as presented, our general fund balance will be 29% of our annual operating expenses. Over the past years we have maintained a healthy financial outlook, while at the same time tackling some of our most pervasive issues. Without the generous Meridian Township voters, our community would have reduced public safety, higher pension debt and no plan to address our crumbling roads. Our voters, and proper planning, by the Township Board, have allowed us to go from Good to Great.

The 2020 General Fund revenue is \$22,904,355. We expect 2019 General Fund expenses to be \$24,516,585. Expenses will top revenues by \$1,612,230. However, if you eliminate the one-time expenses of local roads, (\$250,000) Marketplace on the Green, (\$400,000) Meridian Redevelopment Fund (\$700,000) and HVAC Improvements (\$2,200,000). In sum, the 2020 Budget proposal contains \$3,550,000 one-time allocations.

We do not have a structural budget deficit. Rather, we have the unique ability to fund community projects that will benefit every Meridian resident.

MERS PENSION DEBT

For the second year in a row, we maintained our promise to the voters by transferring \$1,500,000 from the General Fund to the Municipal Employees' Retirement System of Michigan (MERS). We have eight more years to follow the same process. Our December 31, 2018 MERS Annual Actuarial Valuation Report indicated that our funding position slipped from 64% to 63%. Given the extreme market conditions in 2018, we expected a loss up to 3%. We remain well above our 58% funding level prior to the August 2017 fire-police ballot initiative. If the market remains strong in 2019, we expect to hit 70% on December 31, 2019. At 70%, we would mark an all-time high for our MERS pension fund.

We continue to ignore MERS' rosy forecast of a 7.75% rate of return. Our outlook is predicated on a 5.0%-5.75% rate of return. The two areas of most concern continue to be the police command and fire pension funds. The police command fund is 53.1% and fire 47.9%. Our current monthly payment is \$197,761. Our 2020 monthly payment will increase to \$214,649. In addition to the monthly payment, we will continue to deposit \$750,000 in each of the police and fire pension funds.

On Page 3 of the aforementioned report, it states, "to accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2020 for the entire employer would be \$327,993, instead of \$214,649. If you add our monthly contribution of \$214,649 over 12 months (\$2,575,788) to our additional annual contribution of \$1,500,000, our net deposit is \$4,075,788. Hence, we are contributing \$4,075,788/12, or \$339,649 per month. We are exceeding the recommended annual 100% goal contribution of \$327,993 for ten years. Our goal remains 100% funded ratio by 2027.

LOCAL ROADS

Our local road-funding list was limited in 2019 due to the significant cost to reconstruct Towner Road and the local portion of Hagadorn Road and Birch Row. The Hagadorn/Birch Row work will be completed in conjunction with the County as they resurface and improve Lake Lansing Road from Hagadorn to Saginaw Highway this fall. After the work is completed on Towner and Hagadorn/Birch Row, we anticipate having \$375,000 for resurfacing work on Arundel Place and potentially a few other small segments in 2019.

With the recent passage of our August 6, 2019 road bond, we are prepared to repair up to 12 miles of roads in 2020 and complete preservation work on another 5-6 miles. If our bids are competitive, we could see nearly 17-18 miles of road construction as the calendar turns. The General Fund does contain a \$250,000 contribution to fund road preservation. We will use the funds to crack and chip seal our better roads in order to add longevity to our quality roads. Therefore, the entire \$3,500,000 bond proceeds can be allocated to fix our worst roads first. We have over 100 miles of poor streets in Meridian Township. At a minimum, we shall repair 10 miles per year with bond proceeds. The 2020 road project list will be available, for public viewing, prior to December 1, 2019.



MOTOR POOL

The Motor Pool Fund is an internal service fund used to pay for the purchases and maintenance of the Township fleet. It is a critical fund, as many of the services we provide our residents require the use of specialized vehicles and equipment. The Motor Pool is funded by “rents” from the various Township Departments based on future replacement costs, repairs and fuel usage.

In the 2020 recommended budget, we commit our third allocation for the purchase a new ladder truck in 2021/2022. With the allocation from 2018 and 2019, we currently have \$500,000 set aside for the purchase. After the additional dedicated \$250,000 in 2020, we will have \$750,000 in cash for the procurement. We are fulfilling our promise we made to the voters in 2017.

In addition to the allocation for the new ladder truck, we are recommending the purchase of the following vehicles and equipment in the 2020 Motor Pool Budget:

Police	Three Patrol vehicles and accessories	\$123,000
Fire	Retro fit former Police Patrol	\$3,000
Admin/Community Dev.	Two Small SUV's	\$45,000
Engineering	Retro fit former Police Patrol	\$3,000
DPW- Water	10-yard Dump Truck	\$150,000
	Heavy Duty Service Truck	\$55,000
DPW- Sewer	Heavy Duty 4x4 Truck w/plow	\$36,500
DPW- Grounds	Parking Lot Salt Spreader	\$7,000
Total New Purchases and Retrofits		\$422,500



HUMAN RESOURCES

Union negotiations are ongoing with the four non-312 collective bargaining units. We anticipate bargaining sessions with Fire and Police (312 units) to begin in late third quarter 2019. All seven bargaining unit contracts expire December 31, 2019. Current bargaining sessions are primarily focused on wages and benefits. Our goal is to provide a package that includes competitive wages and superior healthcare benefits where, hopefully, no employee paycheck contribution prevails again for 2020 medical insurance (as long as we continue to come in under the PA152 hard cap calculations due in mid-September). Our 2019 employee turnover levels increased due to scheduled retirements as expected, and some unexpected separations across the Township. The retirement trend will continue in 2020, requiring targeted recruitment efforts particularly in the Police and Fire Departments. Diversity initiatives continue to be a driving force for participating in Career Fairs and networking activities.

The primary areas of focus for the Human Resources Department are health care costs, effective 2019-20 negotiations, and successful recruitment to maintain required staffing levels. We must be prepared to address the reality that the current practice of no employee paycheck contribution toward the premium for health care coverage may not continue. The self-insured health care plan continues to work in our favor. The expected cost vs. the actual expense analysis through June, 2019 indicates that our current performance is 7.7% below expected costs. We are expecting a reasonable renewal cost with our providers with these promising numbers.

CHANGING PROPERTY VALUES

According to Township Assessor Dave Lee, Meridian Township expects to see a 3.34% increase in 2019 taxable values. The Township’s 2019 tax base stands at \$1,819,243,937. The number of tax appeals facing the Township has dropped dramatically over the past several years. At this time, we have 7 open appeals. In 2013-14, we had 47 open appeals.

Millage Renewals

Below is the proposed Millage and Taxable Value Summary for 2019. This recommended budget is promulgated to include the street improvement bond millage approved by voters on August 6, 2019. CATA Redi-Ride millage expired at the end of 2018 and, with its recent renewal by voters, will be levied again in 2020.

MILLAGE & TAXABLE VALUE SUMMARY

<u>PURPOSE</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Charter Operating	4.2002	4.1875	4.1741	4.1670	4.1670
Local Roads(2012)	0.2500	0.2492	0.2484	0.2479	0.0000
EMS/Fire(2004)	0.6405	0.6385	0.6364	0.6353	0.6353
Police(2004)	0.6080	0.6061	0.6041	0.6030	0.6030
Community Services(2012)	0.1500	0.1495	0.1490	0.1487	0.1487
Pedestrian/Bicycle Pathways (2016)	0.2774	0.2765	0.3322	0.3316	0.3316
CATA Redi-Ride(2009)	0.2000	0.1994	0.1987	0.1983	0.0000
Land Preservation(2010)	0.3300	0.3290	0.3279	0.3273	0.3273
Parks(2004)	0.3170	0.3160	0.0000	0.0000	0.0000
Police and Fire(2017)	0.0000	0.0000	1.4830	1.4804	1.4804
Parks(2014)	<u>0.6667</u>	<u>0.6646</u>	<u>0.6624</u>	<u>0.6612</u>	<u>0.6612</u>
SUB-TOTAL OPERATING	7.6398	7.6163	8.8162	8.8007	8.3545

Fire Station Building Debt (2012)	0.2000	0.2000	0.2000	0.2000	0.2000
Street Improvement Debt (2019) (estimated)	0.0000	0.0000	0.0000	0.0000	1.9428
TOTAL ALLMILLAGES	7.8398	7.8163	9.0162	9.0007	10.4973
Taxable Value (000)	\$1,608,665	\$1,640,026	\$1,688,081	\$1,760,492	\$1,819,244
	3.64%	1.95%	2.93%	4.29%	3.34%

ECONOMIC DEVELOPMENT

Great strides were made in 2019 that should help Meridian Township move the development needle in 2020 and beyond. The Meridian Redevelopment Fund is active and we anticipate requests by the end of this year for the Village of Okemos project. The DDA TIFA Plan has been rewritten with the participation of 97% of the possible tax mills available. This update is necessary for development to occur in the blighted area of downtown Okemos, and we expect this tax relief to bring us the quality development the Township residents deserve. The Village of Okemos will need our continued support for the next two years, and we need to be prepared for additional projects stemming from this core project.

Haslett has had less publicly known development action, but our Economic Development Director has leveraged the Redevelopment Ready Communities certification and earned \$25,000 in grant funding from the MEDC for an absorption study of the Haslett PICA. Simply put, interested developers want 3rd party assurances that their proposed development will provide a service or housing that the Haslett community will support at a high level. Results of this study will be in-hand by the 4th quarter this year and will hopefully result in quality development projects in 2020.

Meridian Mall continues to evolve with the addition of High Caliber Karting opening in the single story Younkers space and the Marketplace on the Green coming in 2020. It is expected that an announcement for a use at the still vacant, two-story Younkers will come before the end of 2019. This would be critical because if the anchor stores aren't active, the rest of the mall campus suffers. In 2020 we will need to show flexibility and a willingness to "do things differently" as out-of-the box ideas are suggested and the mall strives to play a more modern and sustainable role in the heart of our Township.

The completion of the Best Buy/Office Depot/Big Lots project has added an aesthetic improvement and 100% occupancy of an otherwise aging commercial property. Panera Bread, the redevelopment of the former Leo's Lodge site, car dealership activity, and the implementation of the medical marijuana ordinance rounds out the Economic Development highlights from 2019 that should springboard us into a very positive 2020. The fate of Walnut Hills and the former drive-in movie theater along the Saginaw business loop, which covers 40+ acres, remain large development areas in the Township.

Finally, we must continue to review and approve housing projects that offer the variety and affordability that new and existing residents are looking for. Without a strong population base, the commercial districts will continue to struggle. Copper Creek and Newton Park are being welcomed by Haslett Public Schools. Phase 2 of the Elevation project in Okemos is underway now that Phase 1 is fully occupied. Additional housing starts, both for-rent and home-ownership, will be proposed and should be seriously considered so long as they adhere to high quality, traffic and environmental standards.

FIRE DEPARTMENT



The fire department's 2020 recommended budget includes personal protective equipment, replacement of structural firefighting gear, SCBA cylinders, saws, and hose. Replacement schedules were developed for all of these items based on MIOSHA lifespan requirements and with the purpose of replacing gradually instead of lump sum purchases from the budget.

A ninth outdoor warning siren is proposed this year in the area of Marsh Road and Lake Drive. We are also allocating resources to modernize our south fire station.

The fire department vehicle fleet remains strong with four ambulances less than five years old and a 2016 fire engine in the fleet. We also will be paying cash for one engine and one truck in the next five years. The ladder truck committee has been established and is aggressively working on specifications to purchase a top-of-the-line truck.



INFORMATION TECHNOLOGY

Activities in 2020 support many of the exciting staffing changes implemented in 2019, and also continues the Township's established record of investment in production boosting technologies. There are several intra-governmental cooperatives that will be expanded upon and also enhanced to help provide better end user service. There are several projects that will help to maintain and improve our work-force productivity. We will be replacing the last of our Windows 7 workstations. Most of the replaced machines will be on the order of 5-7 years old, and should allow for better end-user performance based upon machine benchmarks alone. There will be additional investments in our Storage Area Network devices to further enhance end-user access to network resources, and simultaneously improve efficiency. We will also be completing some of the projects that short staffing did not allow us to complete in 2019, such as investments into our Internet connections and wireless capabilities throughout all of our facilities.

In addition to our active projects for 2020, we will continue with organization-wide efforts to produce a plan to handle our ever-growing mountain of paperwork and paper records that are quickly expanding to consume what would otherwise be valuable work-areas for our end-users.

IT staff will, of course, continue all standard operations for technology resource protection, maintenance, and backup.

PUBLIC WORKS

With the recent reorganization of the Department of Public Works, the following Township functions: Engineering, Environmental Services, Geographic Information Systems (GIS), Local Streets, Water, Sewer, Motor Pool, Cemetery, Buildings and Grounds will be coordinated by the Deputy Township Manager/Director of Public Works & Engineering.

In regards to the budget document, the Public Works section is composed of the Water Fund and the Sewer Fund. These two separate budgets, which are considered enterprise funds, provide for specific accounting for the revenues and expenditures of the distinct utilities.

In the Water Fund, the primary revenue source is the sale of water to our roughly 13,000 customer accounts. Expenses for the fund include: Administration, which includes a contribution to the General Fund, Engineering, Water Supply or the purchase of drinking water from the East Lansing Meridian Water Authority (ELMWSA) and the Lansing Board of Water and Light (LBWL), Water Maintenance and Capital Outlay. Water improvement projects recommended for 2020 include water main replacement on Haslett Road near Westminster Road for \$290,000, as it was postponed from 2019 for other unplanned work, water plant improvements of \$150,000 and modifications to the Dobie Road Booster Station in the amount of \$225,000 for a total capital budget of \$665,000 for the Water Fund.

The Sewer Fund is very similar, in that the primary revenue source is the charge of service to collect, transport and treat the sanitary waste generated by our customers each day. Expenses for the fund include: Administration, which also includes a contribution to the General Fund, Engineering, Sewage Treatment or the cost to purchase treatment services from the City of East Lansing Water Reclamation and Reuse Facility (ELWRRF), Sewer Maintenance and Capital Outlay. Proposed capital improvements include the lining and repair to various sewer mains in the Lake Lansing/ northeast area at \$450,000, and the purchase and installation of an on-site fixed generator for the Shoals lift-station at \$50,000 for a total capital budget of \$500,000.

Utility rates for 2020 are being recommended for an increase to sufficiently fund the operations and necessary capital improvements of the Department of Public Works. As noted previously, this includes the purchase of safe potable drinking water and the safe and environmentally correct treatment of wastewater, the recommended capital outlay for both funds, necessary ongoing and future improvements at the City of East Lansing WRRF, and future critical improvement at the ELMWSA treatment plant. With the recent prominence of emerging chemical pollutants, like PFAS, that can negatively impact our safe drinking water, and increasing regulatory requirements from the Federal and State Government, it is critical we plan for and properly fund improvements to both of our treatment facilities for the health and safety of our residents.

To fund all these necessary functions, the water commodity charge is recommended to increase from \$4.59 to \$4.77 per 1,000 gallons and the sewer commodity charge is recommended to increase from \$5.41 to \$5.84 per 1,000 gallons. The \$5.00 billing charge is recommended to remain the same as the 2019 rate of \$5.00 per utility bill. The average homeowner, with a usage of 12,500 gallons per quarter, will realize an increase from \$135.01 to \$137.63. This equates to an increase of \$2.45 per quarter for the average user of both public water and sewer in the Township. Even with the proposed increase, based on our recent survey

of surrounding communities, we will continue to have the lowest rates in the area and be able to provide the necessary recommended improvements to our system.

Rate Comparison Water & Sewer –Based on an average usage of 12,500 gallons per quarter

Municipality	Quarterly Bill
Williamston	\$294.90
East Lansing	\$269.67
Potterville	\$255.69
Delhi Township (BWL)	\$253.38
Lansing (BWL)	\$253.06
St. Johns	\$247.42
Grand Ledge	\$232.99
Charlotte	\$215.25
Bath Township (BWL)	\$214.31
Leslie	\$210.09
DeWitt Township (BWL)	\$200.39
Eaton Rapids	\$185.41
DeWitt (BWL)	\$174.11
Mason	\$163.48
Current Meridian	\$130.01
Recommended Meridian	\$137.63

CAPITAL IMPROVEMENTS

The 2020 Budget recommends \$2,325,000 for capital construction projects. \$2.2 million is allocated for the replacement of the Municipal Building HVAC system. In addition, we are recommending \$20,000 for the remodeling of several employee break areas in the Municipal building, \$30,000 for the replacement of windows in the Municipal Building and \$75,000 for the replacement of the front concrete driveway of the south Fire Station.



POLICE DEPARTMENT

Our current year began with the Police Department's efforts to become the first Mid-Michigan police agency to become accredited through the Michigan Association of Chiefs of Police. The Department has worked diligently to prepare for the December assessment. The Department also welcomed two new officers, both Haslett High School graduates and celebrated two retirements (Sergeant Scott Dawson and Officer Kristi Lysik).

The 2020 budget includes funding to sponsor one candidate to the Mid-Michigan Police Academy. This will assist in meeting our goal of full staffing of 41 officers while increasing the diversity of the employees of police department.

Also funded in 2020, are upgrades to the Department's training room that include audio visual upgrades along with updated tables, chairs and window blinds. As well as, \$15,000 in the police restricted fund for a new K-9 unit.



Traffic concerns consistently rank as one of the top complaints received by the police department. This year's budget includes funding for two speed signs. These signs not only warn motorists they are exceeding the speed limit but allow the Department to conduct speed studies to identify the scope of the traffic concern and how to best address the issue.

In 2019, the contract for police services with Williamstown Township was renewed for a 3-year period. This contract is the first that has included annual increases to cover the increasing costs of personnel and equipment. The cost of the services provided to Williamstown Township is covered by the contract with no financial burden on Meridian Township.

PARKS AND RECREATION

A large number of park development projects have been completed in the last five years due to the park millage supported by voters in 2014 and also through numerous grants. In 2019, there were several major park development projects that were designed and put to bid for fall 2019/spring 2020 construction. These major projects include: Marketplace on the Green; Central Park Regional Pathway; Historical Village Restroom and Gateway Path; Harris Nature Center Pavilion and Waterless Restroom; Small Dog Park in Nancy Moore Park and the Meridian Senior Center Courtyard.



Other projects planned for 2020 include the paving and expansion of two parking lots: Central Park South and North Meridian Road Park; and the Large Dog Park in Central Park.

In 2018, we constructed the Township’s first pickleball courts at Hillbrook and Towner Road Parks. Pickleball has been very popular and there is a high demand for court space. The quality of our park maintenance activities continues to improve and will continue to be a focus in 2020. Plans include providing additional pickleball amenities including a shade structure near the courts. Marketplace on the Green will receive its “finishing touches” in 2020 as well.

Deer Management

This year is our ninth year of the successful deer management program. The Township will continue to partner with Ingham County, private property owners and the Michigan Department of Natural Resources in an attempt to curtail the over-population of deer. The DNR and USDA provide additional support in the off-season to assist in halting the spread of CWD. Typically around 75 residents participate as deer managers across the 38 properties.



	Total Hunters	Properties Hunted	Deer Harvested	Reported Deer/Car Collisions
2011	25	7	43	152
2012	50	18	90	153
2013	60	20	127	180
2014	73	21	150	137
2015	30	19	63	144
2016	75	29	67	164
2017	75	29	80	148
2018	74	38	57	129
2019		38 proposed		

Land Preservation

In 2019, hundreds of volunteers and students engaged in stewardship activities in Meridian Township’s Land Preserves. Projects this year have included a large scale tree planting, pollinator garden enhancements, invasive species management on six preserve properties, prairie restoration, seed ball projects, and a prescribed burn to manage a restored grassland.





COMMUNICATIONS AND HOMTV

Effective January 1, 2020, I'm introducing a major reorganization of the Communications Department. We currently employ five full-time and two part-time team members for a total of six full-time equivalent. Our current communication budget is nearly \$700,000. Our core mission is social media, HOMTV, marketing, website, programming and offering live production of our municipal meetings. Our mission will remain the same and intact. I'm proposing a 2020 appropriation of \$314,510. Our team will now consist of three full-time members who are dedicated to make the transition smooth and undetectable. Included in the reorganization plan is a severance package for our renowned Director Deborah Guthrie. Ms. Guthrie has provided 21 years of dedicated and exemplary service to our communications effort. It is incumbent upon us to recognize her vast accomplishments as she accepts my offer to vacate the Director's position. Her current employment agreement allows for six months of salary. In addition to the salary, I've offered to cover Ms. Guthrie's medical coverage for 12 months. As difficult as it is to part ways with someone as talented as Director Guthrie, we must focus on reshaping our expenses to match our community needs. We will not fill the vacate position beyond January 1.

An additional step necessary to make this reorganization possible is amending our current ordinance that allocates 80% of our franchise fees away from the General Fund. In September, we will ask the Township Board to change our allocation that mandates 100% of the franchise fees to the General Fund. In order for the reorganization to move forward, we will need the Board to approve the severance agreement and ordinance modification. Simply put, I believe the recent tax increases mandate that we tighten our belt and seek alternative solutions to providing our municipal services.

We will remain committed to providing an excellent product to the community. Our 2020 team will focus on providing our core communication services in a unified manner.

CHARGES AND FEES

Construction Valuation-One and Two Family Dwellings:

- Living Areas- the fee would increase from \$118.45/sq. ft. to \$122.46/sq. ft.
- Basement Area (unfinished)- the fee would increase from \$21.00/sq. ft. to \$22.45/sq.ft.
- Basement Area (finished)- the fee would increase from \$48.88/sq. ft. to \$50.53/sq. ft.
- Garage Area-the fee would increase from \$47.80/sq. ft. to \$48.73/sq. ft.
- Demolition of Buildings (dwellings, garages, sheds, swimming pools)- the fee would increase from \$75 to \$100
- Tall Grass Violation (residential)- the fee would increase from \$50 to \$75
- Tall Grass Violation (non-residential)- the fee would increase from \$100 to \$125

With the addition of the medical marihuana ordinance, we are suggesting the following fees:

- \$5,000 Initial Application

- \$5,000 Annual/Renewal Application

With the addition of the Brownfield Redevelopment Authority, we are suggesting the following fees:

- Application Fee- \$3,000 (total project \$0-\$5 million), \$4,000 (total project \$5 million-\$10 million), \$5,000 (total project \$10 million and over)

Wetland Fees:

- Acreage Fee-Verification would be modified from \$500-\$2,500 + \$500 per 20 acres over 100 to \$1,500-\$3,500 + 500 per 20 acres over 100
- Acreage Fee-Verification would be modified from \$1,250-\$3,500 + \$500 per 20 acres over 100 to \$2,250-\$4,500 + 500 per 20 acres over 100
- Acreage Fee-Verification would be modified from \$2,250-\$6,000 + \$500 per 20 acres over 100 to \$3,250-\$7,000+ 500 per 20 acres over 100

Fire/EMS Ambulance Fees:

- ALS Emergency fee would increase from \$750 to \$800
- ALS II Emergency (monitoring/drugs, etc.) would increase from \$750 to \$800
- ALS Non-Emergency would increase from \$100 to \$800
- BLS Emergency fee would be added at \$800
- BLS Non-Emergency would be added at \$800
- Mileage (per loaded mile) would be added at \$13.00

Water and Sewer Fees:

- Water increase from \$4.59 to \$4.77 per 1,000 gallons
- Sewer increase from \$5.41 to \$5.84 per 1,000 gallons

SUMMARY

Before I delve into the 2020 summary, I want to thank the Township Board for steering the ship in the right direction and the outstanding team of professionals that come to work every day to make Meridian a PRIME community. Our TEAM is blessed with unparalleled talent, common sense and an unrelenting passion to serve the public. A special acknowledgement to Finance Director Miriam Mattison. I appreciate Miriam's commitment to excellent financial oversight.

The 2020 Budget as proposed can be summed up in a few words. "We follow through on our promises".

In 2017, we promised our voters we would use the police-fire millage for hiring two additional police officers, two additional firefighter/paramedics, contributing \$1,500,000 to our pension fund and setting aside \$250,000 per year for the purchase of a ladder truck. This year, we promised our voters we would set aside the entire August 6, 2019 bond proceeds to fix our local roads. We promised no administrative cost would be siphoned off the top. The 2020 Draft Budget fulfills each promise we made to our residents. However, local government cannot be centered on consistent tax hikes. We have an obligation to constantly review our performance by conducting a cost/benefit analysis for each governmental function.

The highlights of 2020 include appropriations to:

- Marketplace on the Green (\$400,000)
- Local Road Preservation (\$250,000)
- Fire Department Ladder Truck 3rd Set Aside (\$250,000)
- Remodeling Employee Breakrooms (\$20,000)
- Meridian Redevelopment Fund (\$700,000)
- HVAC Improvements (\$2,200,000)
- Canine Unit (\$15,000)

- Chinese New Year (\$1,000)
- Flags Over Meridian (\$400)
- South Fire Station Improvements (\$75,000)
- Emergency Warning Siren (9th) (\$25,000)
- Lake Lansing Watershed (\$10,000)
- Additional Payment to OPEB (\$245,000)
- Additional Payment to Township Pension Fund (\$54,000)
- Additional Payment to MERS (\$1,500,000)
- Historical Village Maintenance (\$5,000)
- Meals on Wheels (\$4,000)
- Meridian Community Band (\$1,700)
- New Police Interceptors (\$123,000)
- Window Replacements at Town Hall (\$30,000)

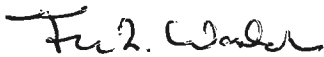
After paying our expenses for 2020, we forecast a December 31, 2020 general fund balance of \$6,109,545. This exceeds our required fund balance of \$5,250,000 by \$859,545. Hence, our general fund balance is in outstanding shape as we head to 2020. We will continue to accelerate our debt elimination plan and reinvest in our municipal building. Our voters spoke loud and clear in August when they provided us the means to fix our local roads.

Over the next decade we shall eliminate our MERS pension debt and fix our local roads. If we are successful, I anticipate a 25%-30% reduction in Meridian Township property tax by 2028.

Thank you for the opportunity to serve the Township Board and the residents of Meridian Township. I look forward to a fulfilling 2020.

We look forward to your questions, feedback and insight on Tuesday, September 3, 2019.

Sincerely,



Frank L. Walsh
Township Manager

2020 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 17th day of September 2019, at 6:00 pm local time.

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT:

The following budget resolution was offered by Treasurer Deschaine and seconded by Trustee Wisinski.

WHEREAS, the Township Clerk and Board received the proposed 2020 Township Budgets on August 27, 2019, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

WHEREAS, the Township Board conducted a public hearing and deliberated over the 2020 Township Budgets on September 3, 2019; and

WHEREAS, this resolution serves as the general appropriations act for the Township;

NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN hereby adopts the 2020 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

2020 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$13,499,160	\$2,538,200	\$3,875,600	\$0	\$0	\$0	\$30,200
Licenses & Permits	798,250	0	0	0	0	0	0
Intergovernmental	3,925,700	2,584,600	0	0	0	0	12,000
Charges For Services	4,388,400	94,000	0	0	12,442,050	1,250,320	0
Interest	104,485	87,250	32,000	20,000	30,000	5,000	0
Special Assessments	0	0	0	150,000	0	0	0
Other	188,360	11,625,700	0	0	40,700	5,000	0
SUBTOTAL	22,904,355	16,929,750	3,907,600	170,000	12,512,750	1,260,320	42,200
OTHER FINANCING SOURCES							
Operating Transfers In	0	250,000	0	0	0	250,000	0
TOTAL REVENUES	\$22,904,355	\$17,179,750	\$3,907,600	\$170,000	\$12,512,750	\$1,510,320	\$42,200

2020 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$84,200	\$0	\$0	\$0		\$0	\$0
General Government	6,564,880	0	0	0		0	4,000
Public Safety	13,705,595	20,000	0	0		702,760	0
Public Works	121,165	217,420	0	0	11,055,560	0	0
Health & Welfare	60,575	127,000	0	0		0	0
Community Economic & Development	0	0	0	0	0	0	0
Recreation & Culture	1,070,170	1,196,915	0	0		0	0
Capital Outlay	2,610,000	6,751,000	0	120,000	1,165,000	437,500	0
Debt Service	0	0	3,813,580	0	253,500	0	4,485
SUBTOTAL	24,216,585	8,312,335	3,813,580	120,000	12,474,060	1,140,260	8,485
OTHER FINANCING USES							
Operating Transfers Out	500,000	0	0	0	0	0	0
TOTAL EXPENDITURES	\$24,716,585	\$8,312,335	\$3,813,580	\$120,000	\$12,474,060	\$1,140,260	\$8,485

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

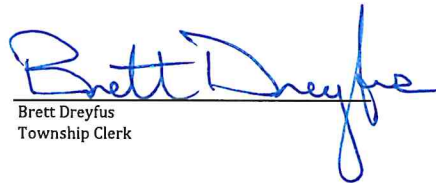
BE IT FURTHER RESOLVED that the following millage is ordered to be levied on December 1, 2019, for the purpose of funding the 2020 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2020</u>
CHARTER OPERATING	4.1670
VOTED OPERATING	
Local Roads (2012)	0.0000
CATA Redi-Ride Service (2009)	0.0000
Community Services (2012)	0.1487
Fire (2004)	0.6353
Land Preservation (2010)	0.3273
Parks & Recreation (2014)	0.6612
Pedestrian/Bicycle Pathways (2004)	0.3316
Police (2004)	0.6030
Police & Fire Protection (2017)	1.4804
TOTAL VOTED OPERATING	<u>4.1875</u>
SUB-TOTAL ALL OPERATING	<u>8.3545</u>
VOTED DEBT SERVICE	
Fire Station Building Debt (2012)	0.2000
TOTAL ALL MILLAGES	<u>8.5545</u>

ADOPTED: YEAS: Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka, Trustees Wisinski, Opsommer, Sundland, Jackson
 NAYS:

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 17th day of September, 2019.


 Brett Dreyfus
 Township Clerk

Budget Process Policy
Charter Township of Meridian

Legal Requirements

**State of Michigan
Charter Township Act
Act 359 of 1947**

Section 42.24. On or before 150 days prior to the commencement of the fiscal year, each township officer shall submit to the supervisor, or to the township superintendent if such officer has been appointed, an itemized estimate of the anticipated expenditures of the township for the next fiscal year for the township activities under his or her charge. The supervisor, or township superintendent, as the case may be, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the township board not later than 120 days prior to the commencement of the fiscal year.

Section 42.25. The budget proposal shall present a complete financial plan for the ensuing fiscal year, which shall commence on January 1 of each year and end on the following December 31, or in the alternative shall commence on April 1 of each year and end on the following March 31. In no event shall any fiscal year of a township be extended beyond 12 months. It shall include at least all of the following information:

- (a) Detailed estimates of all proposed expenditures for each function and office of the township, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year.
- (b) Statements of the bonded and other indebtedness of the township, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.
- (c) Detailed estimates of all anticipated income of the township from sources other than taxes and borrowing, with a comparative statement of the amounts received by the township from each of the same or similar sources for the last preceding and current fiscal years.
- (d) A statement of the estimated balance or deficit, as the case may be, from the end of the current fiscal year.
- (e) An estimate of the amount of money to be raised by taxation and from delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures.
- (f) Such other supporting schedules as the township board considers necessary.

Section 42.26. A public hearing on the budget shall be held before its final adoption, at such time and place as the township board shall direct, and notice of such public hearing shall be published at least 1 week in advance by the township clerk. A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the township clerk for a period of not less than 1 week prior to such public hearing.

Section 42.27.

- (1) Except as otherwise provided by this subsection, prior to the commencement of the fiscal year, the township board shall, by resolution, adopt the budget for the next fiscal

year, make an appropriation of the money needed for township purposes, and provide for a levy of taxes upon real and personal property. If a township operates on a calendar year budget cycle, a public hearing on the proposed budget shall be held not later than December 15 and adopted not later than December 31, in the year proceeding the calendar year covered by the budget.

- (2) The levy allowed under subsection (1) shall not exceed 1/10 of 1% of the assessed valuation of all real and personal property subject to taxation within the limits of a village located within the township and 1/2 of 1% of the assessed valuation of all real and personal property subject to taxation in the balance of the township. The electors of a charter township may increase the tax levy limitation not to exceed a total of 1% of the assessed valuation of all real and personal property in the township for a period not to exceed 20 years at 1 time.
- (3) If a township has 1 or more villages that maintain either or both a fire department or a police department, the expense of a township fire department or police department shall be appropriated separately from the other expenses of the township and a tax levy for these expenses shall not spread upon the township assessment roll against the property, either real or personal, located in these villages.
- (4) The adoption of the resolution under this section is the final authority for the township supervisor to spread any approved levies upon the tax roll for the current year and to include the amount of each levy in his or her warrant to the township treasurer. The township treasurer shall collect and return the warrant as provided under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.
- (5) Within 60 days after the incorporation of a township as a charter township under this act, the township board shall, by resolution, adopt an interim budget until the commencement of the next fiscal year and make an appropriation from the funds and asset of the township available for these purposes.

Section 42.28. No money shall be drawn from the treasury of the township nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation, or pursuant to any supplemental appropriation which may be made from surplus received. The township board may transfer any unencumbered appropriation balance, or any portion thereof, from 1 fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the general fund and be reappropriated during the next fiscal year.

2020 Budget Timeline
Meridian Township

July 19	ALL Budgets Due to Finance Director
July 29-Aug 2	Management Review of Requests and Individual Discussions
August 12	Directors Discussion
August 13	Board Meeting-Notice for Budget Public Hearing
August 30	Recommended Budget Distributed to Board
September 3	Board Meeting – Budget Deliberations and Public Hearing
September 10	Board Meeting – Budget Deliberations (if necessary)
September 17	Board Meeting – Final Adoption of Budget
Quarterly	Review and Approve Budget Amendments

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
Administration	Initial Liquor License Application Fee	\$250	\$250
	Telecommunications Rights-of-Way Permit Application Fee	\$500	\$500
	Copies - for all Departments unless otherwise noted	\$1.00 1st page & \$0.25 each add'l page, per document	\$1.00 1st page & \$0.25 each add'l page, per document
	Outdoor Assembly License	\$300.00	\$300.00
Cable	Video Copies		
	Flat rate per order	\$15	\$15
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOM-TV supplied tape to copy	\$6	\$6
	Shipping and Handling Charge	\$6	\$6
	Audio Copies		
	Flat rate per copy	\$10	\$10
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOM-TV supplied tape to copy	\$4	\$4
	Shipping and Handling Charge	\$6	\$6
Clerk's Office	Annual Subscriptions	Separately Board approved	Separately Board approved
	FOIA Requests	Cost	Cost
	Code of Ordinance Books/Recodified	\$70 + \$7.50 shipping	\$70 + \$7.50 shipping
	Code of Ordinance CD's	Priced when available	Priced when available
	Zoning Ordinance Book/Recodified	\$40 + \$7.50 shipping	\$40 + \$7.50 shipping
	Precinct Maps - large	bw=\$10; color=\$15	bw=\$10; color=\$15
	Voter Registration Information	Cost	Cost
	Publications for Resale (at cost)		
	Plat Books	\$35	\$35
	Michigan Vehicle Code-1996	\$12	\$12
Community Development Building Division	Rental Housing Fee Schedule		
	Initial Registration Fee	\$800	\$800
	Annual Renewal Fee	\$100	\$100
	Inspection Fees (Rental)		
	One and Two Family - Inspected annually	\$120	\$120
	Building or complex of three or more units	\$120 + \$3 per bedroom	\$120 + \$3 per bedroom
	Missed Appointment Fee	\$60	\$60
	Safety Complaint Inspection Fee	\$60	\$60
	Re-inspection Fee		
	One and Two Family - Inspected annually	\$60	\$60
	Building or complex of three or more units	\$60 + \$3 per bedroom	\$60 + \$3 per bedroom
	Vacant or Abandoned Building		
	Initial Registration	\$175	\$175
	Annual Renewal	\$100	\$100
	Inspection or Re-Inspection	\$75	\$75
	Building Permits		
	New Construction, additions, structural alterations, remodeling and swimming pools		
	Expenditures up to and including \$5,000	\$75	\$75
	Each \$1,000 or fraction thereof above \$5,000	\$10	\$10
	Reinspection Fee	\$75	\$75
	Construction Valuation - One and Two Family Dwellings*		
	Living areas	\$118.45/sq. ft.	\$122.46/sq. ft.

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Basement area - unfinished	\$21.00/sq. ft.	\$22.45/sq. ft.
	Basement area - finished	\$48.88/sq. ft.	\$50.53/sq. ft.
	Garage area	\$47.80/sq. ft.	\$48.73/sq. ft.
	Free Standing Signs & Wall Signs:		
	Wall signs up to 100 sq. feet	\$125	\$125
	- each sq. foot or fraction thereof over 100 sq. ft.	\$1	\$1
	Free standing signs up to 25 sq. ft.	\$125	\$125
	- each sq. foot or fraction thereof over 25 sq. ft.	\$1	\$1
	Temporary Grand Opening Signs	\$75	\$75
	Swimming Pools		
	Single family home pools	Based on valuation of improvement	Based on valuation of improvement
	All other pools	Based on valuation of improvement	Based on valuation of improvement
	Moving Buildings		
	Buildings up to 500 sq. ft.	\$100	\$100
	Buildings over 500 sq. ft.	\$200	\$200
	Parking Lots New or Expanded	\$75	\$75
	Demolition of Buildings		
	Dwellings, garages, sheds, swimming pools	\$75	\$100
	Warehouses, factories, stores & office buildings	\$150	\$150
	Residing of Buildings	\$75	\$75
	Reroofing of Buildings		
	Single family homes and garages	\$75	\$75
	All other structures	\$100	\$100
	Work started before permit is issued	Double permit fee	Double permit fee
	Extra Inspection/Reinspection	\$75	\$75
	Temporary or Seasonal Sales	\$75	\$75
	Tent Inspection	\$75	\$75
	New Business Inspection	\$75	\$75
	Mechanical/Electrical/Plumbing (MEP)	\$50 base fee + per fixture fees + inspection fees	\$50 base fee + per fixture fees + inspection fees
	MEP Registration Fee	\$15	\$15
	Tall Grass Violation	\$50 (residential) \$100 (non-residential)+ cost of mowing	\$75 (residential) \$125 (non-residential)+ cost of mowing
	Building Board of Appeals	\$75	\$75
Community Development Planning Division	Rezoning		
	3 acres or less	\$700	\$700
	More than 3 acres	\$700 + \$40/acre	\$700 + \$40/acre
	Zoning Text Amendment		
	Request by property owner	\$500	\$500
	Special Use Permit		
	3 acres or less	\$500	\$500
	More than 3 acres	\$500 + \$40/acre	\$500 + \$40/acre
	Minor, Major Amendments and Extensions	1/2 original fee	1/2 original fee
	Site Plan Review		
	Multiple family housing		

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to site plan prior to approval (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved (no hearing required)	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	PUD, MUPUD, CPUD		
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Office, Commercial, Industrial, Institutional, etc.		
	Initial application	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to site plan prior to approval (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved site plan (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved (no hearing required)	\$300 + \$10/acre	\$300 + \$10/acre
	Review of new use in existing structure	\$300 + \$10/acre	\$300 + \$10/acre
	Preliminary Review (credited toward final review)		
	Site Plan	\$100	\$100
	Planned Residential Development	\$100	\$100
	PUD, MUPUD	\$100	\$100
	Medical Marihuana		
	Initial Application	N/A	\$5,000
	Annual/Renewal Application	N/A	\$5,000
	Brownfield		
	Application Fee	N/A	Total Project \$0-\$5 million=\$3,000
		N/A	\$5 million-\$10 million=\$4,000
		N/A	\$10 million and over=\$5,000
	Planned Unit Development (PUD) Mixed Use PUD Commercial PUD		
	Initial application	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Major amendment to approved PUD, MUPUD and CPUD	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Minor amendment to approved PUD, MUPUD and CPUD	\$250 + \$2.50/dwelling unit	\$250 + \$2.50/dwelling unit
	Land Division Review		
	Prepreliminary Plat	\$100	\$100
	Tentative Preliminary Plat	\$600 + \$10 per lot	\$600 + \$10 per lot
	Final Preliminary Plat	\$300 + \$5 per lot	\$300 + \$5 per lot
	Final Plat	\$500 + \$5 per lot	\$500 + \$5 per lot
	Plat Extension	\$200	\$200
	Land Division	\$200 + \$50 per new lot or parcel	\$200 + \$50 per new lot or parcel
	All Other Commission Review	\$300	\$300
	Zoning - Letter of Compliance	\$100	\$100
	Land Clearing Permit	\$100	\$100
	Variances		
	Single family	\$150	\$250
	Multiple family	\$350	\$350
	Office, commercial, industrial	\$450	\$450
	Sign variances	\$200	\$300
	Appeal of Township Officials decision	\$200	\$200
	Ordinance interpretation	\$450	\$450

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Applicants request to postpone or table	1/2 of application fee	1/2 of application fee
	Wetland Fees		
	Application Fee-Verification	\$250	\$250
	Application Fee-Delineation	\$250	\$250
	Application Fee-Wetland Use Permit	\$500	\$500
	Amendments to a Wetland use Permit	\$500	\$500
	Annual Review of Mitigation Area	\$250	\$250
	Acreage Fee-Verification	\$500-\$2,500 + \$500 per 20 acres over 100	\$1,500-\$3,500 + \$500 per 20 acres over 100
	Acreage Fee-Delineation	\$1,250-\$3,500 + \$500 per 20 acres over 100	\$2,250-\$4,500 + \$500 per 20 acres over 100
	Acreage Fee-Wetland Use Permit	\$2,250-\$6,000 + \$1,000 per 20 acres over 100	\$3,250-\$7,000 + \$1,000 per 20 acres over 100
Engineering	Engineering Review - Review of Plans		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	1.5% of construction cost	1.5% of construction cost minus \$250 deposit
	After second review in unapprovable condition	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Additional fee for unaddressed items in third review	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Performance Guarantees		Varies by project, subject to Ord. 86-283
	Public Inspection		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	Actual cost (internal costs computed @ 2.5 x wages)	Actual cost (internal costs computed @ 2.5 x wages) Includes new service line permit fee
	Recording of Easements	Actual cost (County Clerk Fees)	Actual cost (County Clerk Fees)
	Administrative Charge		
	Construction commencement prior to site plan approval	engineering review fee	engineering review fee
	Blueprints		
	Small Township maps	\$5	\$5
	Large Township maps	\$10	\$10
	Small Section maps (1"=400')	\$5	\$5
	Large Section maps (1"=200')	\$10	\$10
	As-Builts	\$1.50	\$1.50
	Aerial photography	\$15	\$15
	Aerial superimposed property lines	\$20	\$20
	Permits		
	Sidewalk repair/construction permit	\$40 (Repairs < 50 SF-no charge)	\$45 (Repairs < 50 SF-no charge)
	Water service line repair permit	\$40	\$65
	Sewer service line repair permit	\$40	\$45
	Soil Erosion and Sedimentation SESC Permit		
	Residential		
	Six Month Permit	N/A	\$180
	Twelve Month Permit	N/A	\$240
	Permit Renewal	N/A	\$90
	Minor Disturbance Permit	N/A	\$40
	Transfer	N/A	\$25
	Commercial-Industrial		
	First Acre	N/A	\$420
	Additional Acre	N/A	\$42
	Minor Disturbance Permit	N/A	\$250
	Transfer	N/A	\$90

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Inspection Fees Based on Acres	N/A	\$500-\$2,500
	Violation of Notice	N/A	\$250
	Cease and Desist Follow-Up Inspection	N/A	\$250
Fire/EMS	Copies		
	Reports	\$5 1st Page, \$1 each add'l page	\$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages
	Pictures	Processing cost + \$5	Processing cost + \$5
	Disc of Pictures	N/A	\$25
	Ambulance Fees		
	ALS Emergency	\$750 + \$13.00/mile	\$800
	ALS II Emergency (monitoring/drugs, etc)	\$750	\$800
	ALS Non-Emergency	\$100	\$800
	BLS Emergency	N/A	\$800
	BLS Non-Emergency	N/A	\$800
	Mileage (per loaded mile)	N/A	\$13.00
	Down Wires and Gas Leak Standby	N/A	\$200
	Fire Lane Parking Violation	N/A	\$25
	False Fire Alarm (2 per calendar year no charge)	N/A	\$0
	3rd False Alarm	N/A	\$25
	4th or More False Alarm	N/A	\$100
	Emergency Response Cost Recovery		
	Engine	N/A	\$250
	Ladder	N/A	\$250
	Ambulance	N/A	\$125
	Command Vehicle	N/A	\$125
	Plan Review/Final Inspection:		
		\$100	\$100
	Expenditures \$100,000 plus	\$200	\$200
	Additional Fees		
	w/fire alarm system	\$100	\$100
	w/hood suppression system	\$100	\$100
	w/fire suppression system	\$200	\$200
	Homeowners Insurance Claims for Fire Suppression	Amount allowed by Insurance Co.	Amount allowed by Insurance Co.
	Hazmat and Homeland Security Responses	Reimbursement of cost	Reimbursement of cost (personel and equipment)
Parks & Recreation	Usage Fees		
	Pavilions	\$60/4 hrs.res; \$120/4 hrs.non-res	\$60/4 hrs.res; \$120/4 hrs.non-res
	Field Usage	\$15/hr non-res; \$75/day non-res	\$15/hr non-res; \$75/day non-res
	Field Preparation	\$40 res; \$60 non-res	\$40 res; \$60 non-res
	Harris Nature Center Room/Building	\$80/hr; \$40/hr. Non-Profit	\$80/hr; \$40/hr. Non-Profit
	Cemetery Rates		
	Burial space - 1 adult	\$900 resident; \$1200 non-res	\$900 resident; \$1200 non-res
	Burial space - 1 infant	\$400 resident; \$600 non-res	\$400 resident; \$600 non-res

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Services		
	Grave opening (adult)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee= \$750	Flat Fee= \$750
	Grave opening (adult)-Mon-Fri., after 3:30 pm	Flat Fee = \$900	Flat Fee = \$900
	Saturdays and holidays	Flat Fee = \$1,000	Flat Fee = \$1,000
	Grave opening (infant)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$400	Flat Fee = \$400
	Grave opening (infant)-Mon-Fri., after 3:30 pm	Flat Fee = \$550	Flat Fee = \$550
	Saturdays and holidays	Flat Fee= \$650	Flat Fee= \$650
	Grave opening (cremations)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$300	Flat Fee = \$300
	Grave opening (cremations)-Mon-Fri., after 3:30 pm	Flat Fee= \$450	Flat Fee= \$450
	Saturdays and holidays	Flat Fee = \$550	Flat Fee = \$550
	Body removal (adult); re-interment	\$1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
	Body removal (infant); re-interment	\$1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
Police	Reports		
	Crash Reports	\$0	Charged per the FOIA Act
	Criminal and investigative reports - up to five pages	\$0	Charged per the FOIA Act
	each additional page	\$0	Charged per the FOIA Act
	Precious metal/gem license	\$50	\$50
	Vendor Fees	\$500 deposit, \$20/wk, \$60/mo	\$500 deposit, \$20/wk, \$60/mo
	Diversion Program Participation	\$400	\$400
	Fingerprinting	\$5 per card	\$5 per card
	Fingerprint VIP	N/A	\$30
	Finger Prints-Court Ordered	\$16	\$16
	Snapshot of "Logged" incident	\$0	Charged per the FOIA Act
	Private Property Accident Reports (PPPD Accidents)	\$0	\$0
	Copy of Vehicle Code	\$0	\$0
	Background Checks	\$5	\$5
	Court Order-Preliminary Breath Test (PBT)	\$5	\$5
	Notary fee-pistol purchase permits	\$5	\$5
	False Alarm Fees	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences
	False Alarm Late Fees	\$25 (30, 60 & 90 day intervals)	\$25 (30, 60 & 90 day intervals)
	Impound Lot Storage Fees	\$10.00 per day	\$10.00 per day
	Body Worn Camera/Fleet Video	N/A	Charged per the FOIA Act
Public Works	Utility Rates		
	Billing Charge (sewer only customers are charged 1/2 of this fee)	\$5.00	\$5.00
	Water	\$4.59 per 1000 gallons	\$4.77 per 1000 gallons
	Sewer	\$5.41 per 1000 gallons	\$5.84 per 1000 gallons
	Sewer only (Sewer rate x 12,000 gal usage estimate.)	\$64.92 per quarter	\$70.08 per quarter
	Sewer only, with metered well water	\$5.41per 1000 gallons	\$5.84 per 1000 gallons
	Penalty on past due utility bills	5% of current billing cycle charges	5% of current billing cycle charges
	Capital Charge-Water	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Capital Charge - Sewer	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Connection Charge - Water	\$1,798.00 minimum (based on meter size)	\$1,870.00 minimum (based on meter size)
	Connection Charge - Sewer	\$2,610.00 minimum (based on meter size)	\$2,810.00 minimum (based on meter size)
	Temporary Water Service Charge	\$2,000	\$2,000
	Temporary Sewer Service Charge	\$3,000	\$3,000
	Swimming Pool Fill	N/A	\$45 per hour plus water usage
	Service Center Bulk Water Fill	N/A	\$15 per load (under 2,500 gallons)

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2020

Department	Fee Description	2019 Rate	Proposed 2020 Rate
	Construction (hydrant) Meter	N/A	\$75 plus water usage, \$1,300 Deposit
	Regular Meter Charge (5/8 x 3/4 to 2" compound) Non-Pit	\$395-\$1,882 (based on size, type & location)	\$411-\$1,957 (based on size, type & location)
	Curb Stop	\$1,352-\$2,652 (based on service size and width of right-of-way)	\$1,406-\$2,758 (based on service size and width of right-of-way)
	Water Turn-on Charge	\$30 (\$20 surcharge for after hrs turn-on)	\$30 (\$20 surcharge for after hrs turn-on)
	Missed Appointment charge	\$35	\$35
	Water meter testing at customer request	\$60 (waived if meter found defective)	\$60 (waived if meter found defective)
	Repairs	Time and Material	Time and Material
	Utility Construction Permit	\$50 if structure required	\$55 if structure required
	Sidewalk Obstruction Violation	\$25 + cost of abatement	\$25 + cost of abatement
Treasurer's Office	Tax Collection Admin Fee	1% of tax bill	1% of tax bill
	Failure to notify assessing office of property transfer required under MCL 211.27a(10)	Penalty levied under MCL 211.27b(1)(c) or (d) waived	Penalty levied under MCL 211.27b(1)(c) or (d) waived
	Interest charge/penalty for late tax payments	1% per month	1% per month
	Duplicate tax bill fee	\$5.00	\$5.00
	Non-Sufficient funds fee	\$20.00	\$20.00
	Enhanced Access to Public Records:		
	Summer Tax Roll	\$150.00	\$150.00
	Winter Tax Roll	\$150.00	\$150.00
	Annual Assessment Roll	\$300.00	\$300.00

NOTE: Valuation of all construction shall be based on "Building Valuation Data" published in Building Safety Journal by the International Conference of Building Officials, automatically adjusted on an annual basis when the revised list is published and reviewed by the Township Board.

Bold items indicate a change in 2020.

2020-2025 CIP

Year	Department	Project Name	Cost	Funding Source	Recommended for Funding
2020	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$3,175,000	Pathway Millage (\$525k), Ingham County millage (950k), MDOT (\$1.7M)	Yes
2020	Public Works & Engineering	Misc sanitary sewer rehab - County Park North LS service area	\$500,000	Sewer Fund	Yes
2020	Public Works & Engineering	Onsite back up generator- Shoals Lift Station	\$40,000	Sewer Fund	Yes
2020	Public Works & Engineering	Misc. local street rehab	\$3,400,000	Road Millage, County match, general fund	Yes
2020	Public Works & Engineering	Water main replacement - Haslett Road (west of Okemos Rd.)	\$500,000	Water Fund	Yes
2020	Public Works & Engineering	Replace Municipal Building HVAC system	\$2,200,000	General Fund	Yes
2020	Information Technology	Work station replacements, Computer, Network, Server Upgrades, Hardware	\$90,400	General Fund	Yes
2020	Information Technology	Mobile Data Units	\$55,000	General Fund	
2020	Information Technology	ESXI Host Implementation	\$21,000	General Fund	Yes
2020	Parks and Recreation	Marketplace on the Green playground, stage, ice, site furnishings	\$300,000	Park Millage	Yes
2020	Parks and Recreation	Parking lot expansion - Central Park South and North Meridian Road Park	\$102,000	Park Millage	Yes
2020	Parks and Recreation	Large dog park	\$25,000	Park Millage	Yes
2020 TOTAL:			\$10,156,400		
2021	Public Works & Engineering	Replace 16" water main valves	\$310,000	Water Fund	
2021	Public Works & Engineering	North water tower improvements	\$190,000	Water Fund	
2021	Public Works & Engineering	Sanitary sewer rehab - County Park North LS Replacement	\$700,000	Sewer Fund	
2021	Public Works & Engineering	Misc sanitary sewer rehab	\$200,000	Sewer Fund	
2021	Public Works & Engineering	Misc. local street rehab	\$3,400,000	Road Millage, County match, general fund	
2021	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$2,700,000	Pathway Millage, Ingham County Trail Millage, State Grants	
2021	Parks and Recreation	Towner Road Park playground	\$200,000	Park Millage	
2021	Parks and Recreation	Ottawa Hills Park playground	\$100,000	Park Millage, Grants	
2021	Parks and Recreation	Central Park pavilion renovation and landscaping	\$250,000	Park Millage	
2021	Parks and Recreation	Harris Nature Center parking lot expansion	\$70,000	Park Millage	
2021 TOTAL:			\$8,120,000		
2022	Public Works & Engineering	Replace 16" water main valves	\$50,000	Water Fund	
2022	Public Works & Engineering	Kinawa water main replacement	\$500,000	Water Fund	
2022	Public Works & Engineering	Misc. sanitary sewer rehab	\$500,000	Sewer Fund	
2022	Public Works & Engineering	Onsite back up generator- I69 Lift Station	\$40,000	Sewer Fund	
2022	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$2,000,000	Pathway Millage, Ingham County Trail Millage, State Grants	
2022	Public Works & Engineering	Kansas Street Water Main	\$101,000	Township Improvement Revolving Fund (TIRF)	
2022	Public Works & Engineering	Misc local street rehab	\$3,400,000	Road Millage, County match, general fund	
2022	Parks and Recreation	Hillbrook Park restroom building	\$200,000	Park Millage, Federal/State Grants	
2022 TOTAL:			\$6,791,000		
2023	Public Works & Engineering	Replace 16" water main valves	\$50,000	Water Fund	
2023	Public Works & Engineering	Okemos Rd- Tamarack to Shawnee- water main replacement (Phase1)	\$500,000	Water Fund	
2023	Public Works & Engineering	Onsite back up generator- Grand River/ Dobie Lift Station	\$40,000	Sewer Fund	
2023	Public Works & Engineering	Lift station Rehab: Generator & panel - Cornell LS	\$120,000	Sewer Fund	
2023	Public Works & Engineering	Misc. sanitary sewer rehab	\$380,000	Sewer Fund	
2023	Public Works & Engineering	Misc local street rehab	\$3,400,000	Road Millage, County match, general fund	
2023	Public Works & Engineering	Service Center Expansion Design and Engineering	\$80,000	General fund	

2020-2025 CIP

Year	Department	Project Name	Cost	Funding Source	Recommended for Funding
2023	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$3,200,000	Pathway Millage, Ingham County Trail Millage, State Grants	
2023	Parks and Recreation	Nancy Moore Park playground and pavilion	\$300,000	Park Millage	
2023	Parks and Recreation	Nancy Moore Park loop trail	\$80,000	Park Millage	
2023	Parks and Recreation	Marshall Park playground	\$100,000	Park Millage	
2023 TOTAL:			\$8,250,000		
2024	Public Works & Engineering	Service Center Expansion Construction	\$1,200,000	General Fund	
2024	Public Works & Engineering	Replace 16" water main valves	\$50,000	Water Fund	
2024	Public Works & Engineering	Okemos Rd- Tamarack to Shawnee- water main replacement (Phase2)	\$500,000	Water Fund	
2024	Public Works & Engineering	Misc. sanitary sewer rehab	\$500,000	Sewer Fund	
2024	Public Works & Engineering	Onsite back up generator- Woodhill Lift Station	\$40,000	Sewer Fund	
2024	Public Works & Engineering	Misc local street rehab	\$3,400,000	Road Millage, County match, general fund	
2024	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$350,000	Pathway Millage	
2024	Parks and Recreation	Central Park Improvements - splashpad	\$500,000	Park Millage, Federal/State Grants	
2024	Parks and Recreation	Wonch Park Improvements - restroom, streambank, launch, WiFi	\$500,000	Park Millage, Federal/State Grants	
2024	Parks and Recreation	Snell-Towar Recreation Center Improvements	\$185,000	Park Millage, Federal/State Grants	
2024 TOTAL:			\$7,225,000		
2025	Public Works & Engineering	Replace 16" water main valves	\$50,000	Water Fund	
2025	Public Works & Engineering	Grand River - Mohawk to Montrose- water main replacement	\$500,000	Water Fund	
2025	Public Works & Engineering	Sewer Main Replacement - Forest Hills Lift Station Replacement	\$700,000	Sewer Fund	
2025	Public Works & Engineering	Misc. sanitary sewer rehab	\$200,000	Sewer Fund	
2025	Public Works & Engineering	Onsite back up generator-Lift Station	\$40,000	Sewer Fund	
2025	Public Works & Engineering	Misc local street rehab	\$3,400,000	Road Millage, County match, general fund	
2025	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$350,000	Pathway Millage	
2025	Parks and Recreation	Meridian Riverfront Park Trail Improvements	\$1,000,000	Park Millage, Pathway Millage, Federal/State Grants	
2025	Parks and Recreation	Newton Road Park playground	\$100,000	Park Millage	
2025 TOTAL:			\$6,340,000		

GENERAL FUND
FINANCIAL SUMMARY
2020

Summary of 2020 Operating Activity:

Estimated Revenues & Financing Sources:

Taxes	\$13,499,160	58.94%
Licenses & Permits	798,250	3.49%
Intergovernmental	3,925,700	17.14%
Charges For Services	4,388,400	19.16%
Interest	104,485	0.46%
Other Revenues	<u>188,360</u>	0.82%

Total Estimated Revenues & Financing Sources	<u>\$22,904,355</u>
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Estimated Expenditures & Financing Uses:

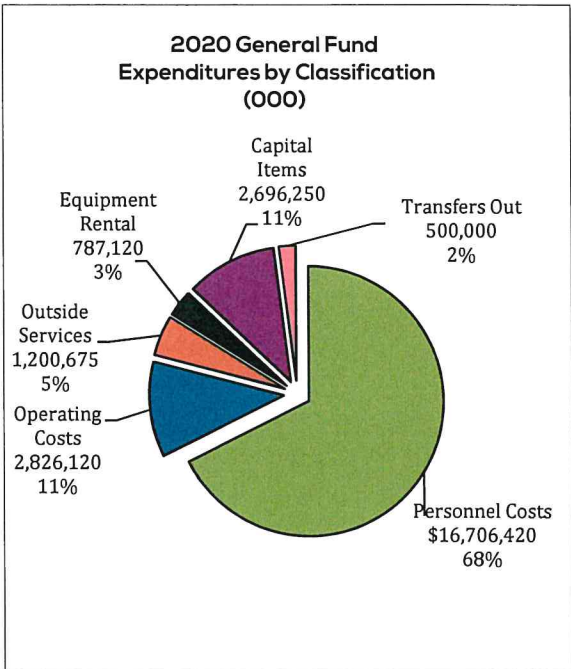
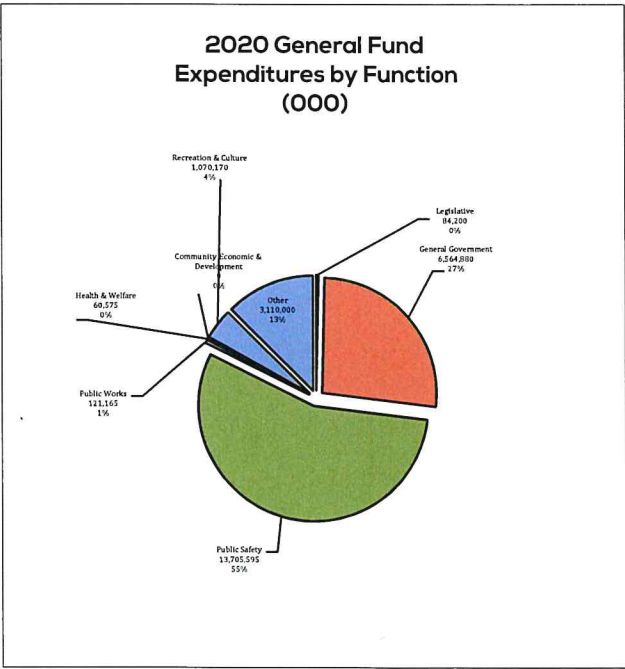
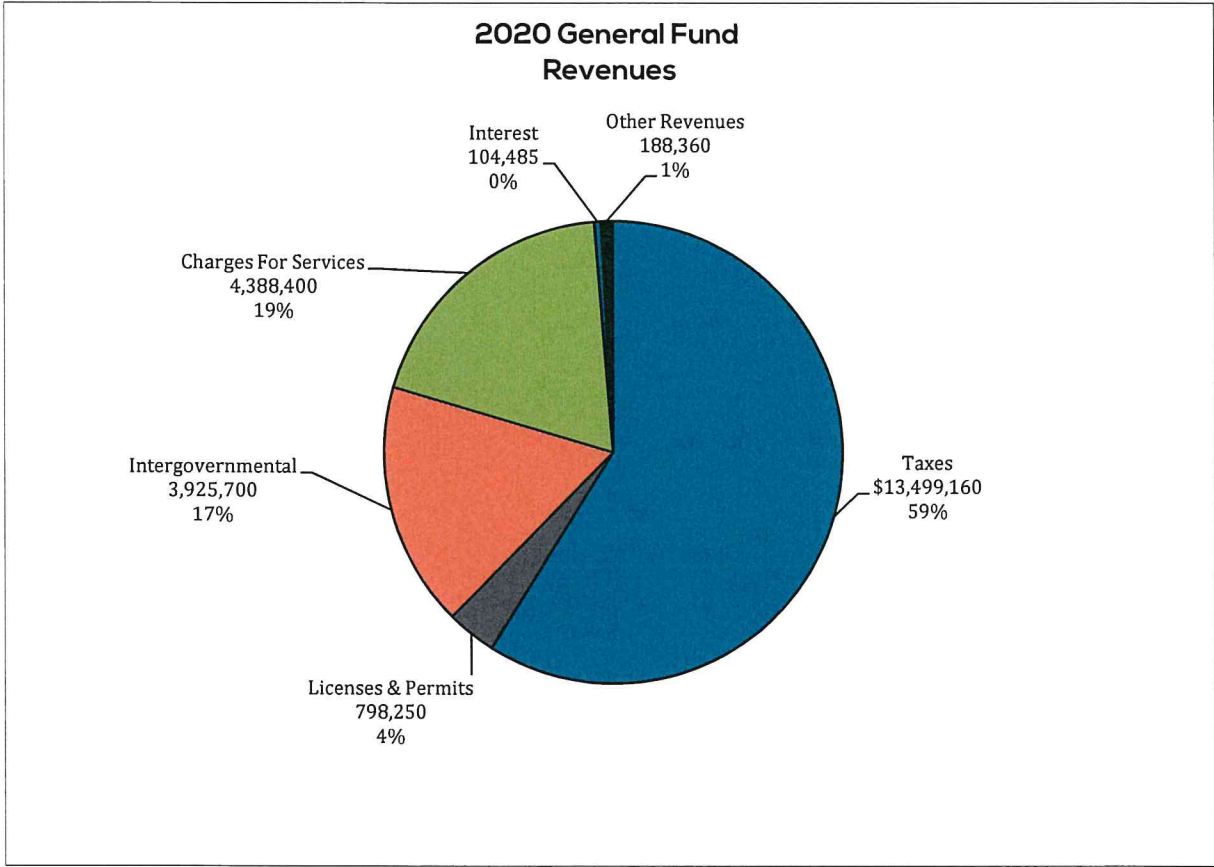
Legislative	84,200	0.34%
General Government	6,564,880	26.56%
Public Safety	13,705,595	55.45%
Public Works	121,165	0.49%
Health & Welfare	60,575	0.25%
Community Economic & Development	0	0.00%
Recreation & Culture	1,070,170	4.33%
Other	<u>3,110,000</u>	12.58%

Total Estimated Expenditures & Financing Uses	<u>24,716,585</u>
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Anticipated Surplus (Deficit) for 2019	<u><u>(\$1,812,230)</u></u>
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Statement of Fund Balance

Fund Balance as of December 31, 2018 (per audited financial statements)	\$7,961,300
Anticipated Surplus (Deficit) for 2019	(239,525)
Estimated Available Fund Balance as of December 31, 2019	<u>7,721,775</u>
Anticipated Surplus (Deficit) for 2020	(1,812,230)
Estimated Available Fund Balance as of December 31, 2020	<u><u>\$5,909,545</u></u>
Fund Balance/Average Monthly Expenditures	<u><u>3.48</u></u>



**GENERAL FUND
DETAILED REVENUE SUMMARY BY SOURCE**

ACTIVITY	2018 Actual	2019 Original Budget	2019 Projected Total	2020 BUDGET	% of Total	% Chg v. 2019 Budget
TAXES						
Current Tax Collections	\$7,007,474	\$7,127,000	\$7,286,300	\$7,539,000	32.92%	5.78%
Payment in Lieu of Taxes	5,924	5,500	5,950	5,960	0.03%	8.36%
Police Millage 1998	1,014,022	1,031,000	1,054,100	1,090,900	4.76%	5.81%
Fire Millage 1998	1,068,243	1,086,000	1,110,600	1,149,400	5.02%	5.84%
Police/Fire Millage 2018	2,488,102	2,532,000	2,590,150	2,678,400	11.69%	5.78%
Trailer Park Collections	252	200	200	200	0.00%	0.00%
Community Services Millage 2002	109,932	111,500	114,200	118,300	0.52%	6.10%
Delinquent Tax Collection	31,593	16,000	19,850	17,000	0.07%	6.25%
Tax Administration Fee	937,369	875,000	875,000	900,000	3.93%	2.86%
TOTAL TAXES	<u>12,662,911</u>	<u>12,784,200</u>	<u>13,056,350</u>	<u>13,499,160</u>	58.95%	5.59%
LICENSES & PERMITS						
Building Permits	515,247	500,000	400,000	500,000	2.17%	0.00%
Other Permits	308,902	271,000	373,250	298,250	1.30%	10.06%
TOTAL LICENSES & PERMITS	<u>824,149</u>	<u>771,000</u>	<u>773,250</u>	<u>798,250</u>	3.48%	3.53%
INTERGOVERNMENTAL						
Federal Revenue	807	2,000	1,245	0	0.00%	n/a
State Revenue Sharing	3,479,465	3,300,000	3,432,000	3,480,000	15.19%	5.45%
Liquor Tax Refund	31,783	30,000	30,000	30,000	0.13%	0.00%
METRO Act Fees	20,854	18,000	22,000	20,000	0.09%	11.11%
Local Revenue Sharing Agreements	265,094	260,000	315,300	315,000	1.38%	21.15%
Other	73,432	80,500	80,700	80,700	0.35%	0.25%
TOTAL INTERGOVERNMENTAL	<u>3,871,435</u>	<u>3,690,500</u>	<u>3,881,245</u>	<u>3,925,700</u>	17.15%	6.37%
CHARGES FOR SERVICES						
Administration - Public Works Services	1,050,000	1,050,000	1,050,000	1,050,000	4.58%	0.00%
Administration - Cable T.V.	120,000	120,000	120,000	740,000	3.23%	516.67%
Administration - Pedestrian Bikepath				40,000	0.17%	n/a
Cemetery Revenue	45,650	36,000	31,000	36,000	0.16%	0.00%
Planning Department	46,940	27,000	31,000	30,000	0.13%	11.11%
Street Lights	347,496	350,000	351,400	360,000	1.57%	2.86%
Ambulance Fees	1,371,860	1,350,000	1,400,000	1,350,000	5.89%	0.00%
Police Services-Williamstown Twp.	235,919	235,000	235,000	235,000	1.03%	0.00%
Reimbursement - Fire & Police	24,031	6,000	12,000	6,000	0.03%	0.00%
Reimbursement - Crossing Guard	11,505	11,000	11,300	11,000	0.05%	0.00%
Reimbursement - Elections	31,152	0	0	0	0.00%	n/a
Reimbursement - School Security	8,559	10,000	5,000	5,000	0.02%	-50.00%
Recreation Program Rev	208,560	181,700	190,380	191,400	0.84%	5.34%
Franchise Fees - BWL	170,909	162,000	160,000	160,000	0.70%	-1.23%
Code Inspection & Registration Fees	216,388	180,000	181,200	174,000	0.76%	-3.33%
TOTAL CHARGES FOR SERVICES	<u>3,888,969</u>	<u>3,718,700</u>	<u>3,778,280</u>	<u>4,388,400</u>	19.15%	18.01%
INTEREST						
Interest Income - General Fund	263,388	104,485	304,485	104,485	0.46%	0.00%
TOTAL INTEREST	<u>263,388</u>	<u>104,485</u>	<u>304,485</u>	<u>104,485</u>	0.46%	0.00%
OTHER REVENUES						
Reimbursement	105,324	44,000	41,650	41,500	0.18%	-5.68%
Donations	1,600	1,500	3,590	1,500	0.01%	0.00%
Rentals	7,006	6,960	6,960	6,960	0.03%	0.00%
Miscellaneous	25,088	16,700	24,150	19,400	0.08%	16.17%
Court Restitution	15,365	15,000	15,000	15,000	0.07%	0.00%
Vehicle & Surplus Property Sales	424	0	500	0	0.00%	n/a
Fines & Tickets	101,981	108,000	105,500	104,000	0.45%	-3.70%
Gain on sale of fixed assets	0	0	0	0	0.00%	n/a
TOTAL OTHER REVENUE	<u>256,788</u>	<u>192,160</u>	<u>197,350</u>	<u>188,360</u>	0.82%	-1.98%
TOTAL REVENUES	<u>21,767,640</u>	<u>21,261,045</u>	<u>21,990,960</u>	<u>22,904,355</u>	100.00%	7.73%

REVENUE NARRATIVE

Current Tax Collections: Based on the projected adjusted taxable value of approximately \$1,809,000,000.

Police Millage 2004: This millage funds existing police officer positions. The millage was approved in 2004 for a sixteen-year period.

Fire Millage 2004: This millage funds existing firefighter/paramedic positions. The millage was approved in 2004 for a sixteen-year period.

Police & Fire Protection Millage 2017: This is a millage to fund existing Police and Firefighter/paramedic positions along with unfunded pension debt for both departments. The millage was approved in 2017 for a ten-year period.

Community Services Millage 2012: This is a millage to fund Senior Citizen, Recreation, and Human Services programs throughout the Township. The 10 year 0.10 millage was passed on the November 2002 ballot. This millage was renewed and an additional .05 mil for seniors was passed in 2012 through 2021.

Tax Administration Fee: The Township collects a 1% administration fee on all taxes collected.

Charges for Services: Revenues from services provided by the Township are based on the fee schedule included with the recommended budget.

Building Permits: Based on the value of construction.

Other Permits: Includes permits for electrical, mechanical, and plumbing. Fees are shared with City of East Lansing, who is performing the inspections.

State Revenue Sharing: Revenue received from the State of Michigan based on sales and income tax collections and disbursed by population.

Administration: Payments made from the Public Works Fund and Pathway Fund to the General Fund for administrative services, building maintenance, etc.

Planning Department: Fees received for the review, processing, and filing of special use permits, rezonings, variances, platting, etc.

Streetlights: Received from property owners to pay for the installation, annual maintenance, and electric costs for their streetlights. Monthly payments for the streetlights are paid from the Administrative Services Activity in the General Fund.

Ambulance Fees: Fees charged per transport for ambulance services. Revenue based on a flat charges plus mileage per run and a fee for non-medical calls in excess of one per month per patient.

Franchise Fees-BWL: The Township receives a 5% franchise fee from the Lansing Board of Water & Light for electric revenues received from Meridian Township customers.

Code Inspection/Registration Fees: Fees received from annual rental registrations of all rental properties and rental inspections performed every three years for apartment complexes and annually for single family and duplex apartments.

Interest: Revenue received from monies invested and loaned to other funds.

Fines & Tickets: Parking tickets, fines, uniform traffic code violations, and false alarm fees.

**GENERAL FUND
DEPARTMENT EXPENDITURE SUMMARY**

Expenditures by Function

FUNCTION	2018 Actual	2019 Original Budget	2019 Projected Total	2020 BUDGET	% of Total	% Chg v. 19 Budget
LEGISLATIVE						
Township Board	\$76,031	\$82,300	\$83,290	\$84,200	0.34%	2.31%
TOTAL LEGISLATIVE	76,031	82,300	83,290	84,200	0.34%	2.31%
GENERAL GOVERNMENT						
Administrative Services	2,101,887	1,992,420	2,146,600	2,056,600	8.32%	3.22%
Clerk - Elections	132,579	134,520	137,300	213,300	0.86%	58.56%
Accounting & Budgeting	421,472	448,005	449,280	570,595	2.31%	27.36%
Assessing	325,072	370,525	369,280	363,745	1.47%	-1.83%
Clerk - Administration	272,892	292,420	290,850	302,410	1.22%	3.42%
Township Manager/Personnel	552,867	566,480	579,680	644,955	2.61%	13.85%
Information Technology	505,459	595,465	596,755	607,550	2.46%	2.03%
Treasurer	260,430	260,600	253,325	259,255	1.05%	-0.52%
Watershed Management	474,408	526,200	429,250	494,270	2.00%	-6.07%
Building Maintenance	389,726	439,020	473,275	578,040	2.34%	31.67%
Grounds Maintenance	199,056	218,140	218,140	269,620	1.09%	23.60%
Cemetery	107,425	78,210	77,800	50,800	0.21%	-35.05%
Recycling Center	87,838	89,990	90,235	97,640	0.40%	8.50%
Associations/Authorities	54,706	54,700	55,365	56,100	0.23%	2.56%
TOTAL GENERAL GOVERNMENT	5,885,818	6,066,695	6,167,135	6,564,880	26.56%	8.21%
PUBLIC SAFETY						
Police	6,028,331	6,374,505	6,187,105	6,417,420	25.96%	0.67%
EMS/Fire	5,769,696	5,862,205	5,803,305	6,054,325	24.49%	3.28%
Community Planning & Dev - Building	475,436	530,270	533,770	584,030	2.36%	10.14%
Community Planning & Dev - Planning	541,690	586,360	583,635	649,820	2.63%	10.82%
TOTAL PUBLIC SAFETY	12,815,152	13,353,340	13,107,815	13,705,595	55.45%	2.64%
PUBLIC WORKS						
Streets & Highways	0	0	0	121,165	0.49%	n/a
TOTAL CHARGES FOR SERVICES	0	0	0	121,165	0.49%	n/a
HEALTH & WELFARE						
Human Services	57,829	59,425	59,285	60,575	0.25%	1.94%
TOTAL HEALTH & WELFARE	57,829	59,425	59,285	60,575	0.25%	1.94%
COMMUNITY AND ECONOMIC DEVELOPMENT						
Meridian Revevelopment	0	130,000	700,000	0	0.00%	-100.00%
TOTAL COMMUNITY AND ECON. DEV.	0	130,000	700,000	0		
RECREATION & CULTURAL						
Park Commission	5,505	7,610	5,380	5,380	0.02%	-29.30%
Park & Recreation Administration	120,390	143,285	132,715	133,045	0.54%	-7.15%
Recreation	266,776	300,610	289,910	292,250	1.18%	-2.78%
Parks Maintenance	197,016	250,840	245,165	299,285	1.21%	19.31%
Park Development	7,545	400,000	400,000	0	0.00%	-100.00%
Communications				314,510	1.27%	n/a
Community Activities	12,420	35,700	35,700	25,700	0.10%	-28.01%
TOTAL RECREATION & CULTURAL	609,653	1,138,045	1,108,870	1,070,170	4.33%	-5.96%
OTHER						
Capital Outlay	379,091	412,900	394,090	2,610,000	10.56%	532.11%
Operating Transfers Out	840,000	610,000	610,000	500,000	2.02%	-18.03%
TOTAL OTHER	1,219,091	1,022,900	1,004,090	3,110,000	12.58%	204.04%
TOTAL EXPENDITURES	\$20,663,573	\$21,852,705	\$22,230,485	\$24,716,585	100.00%	13.11%

Expenditures by Account Classification

ACCOUNT CLASSIFICATION	2018 Actual	2019 Original Budget	2019 Projected Total	2020 BUDGET	% of Total	% Chg v. 19 Budget
Personnel Costs	\$15,194,847	\$15,946,685	\$15,769,500	\$16,706,420	67.59%	4.76%
Operating Costs	2,400,989	2,738,705	2,584,455	2,826,120	11.43%	3.19%
Outside Services	921,732	959,975	1,689,450	1,200,675	4.86%	25.07%
Equipment Rental	769,470	698,245	698,245	787,120	3.18%	12.73%
Capital Items	536,535	899,095	878,835	2,696,250	10.91%	199.88%
Transfers Out	840,000	610,000	610,000	500,000	2.02%	-18.03%
TOTAL EXPENDITURES	\$20,663,573	\$21,852,705	\$22,230,485	\$24,716,585	100.00%	13.11%

EXPENDITURE NARRATIVE

Expenditure Classifications

Expenditures have been classified into one of six classifications as follows:

Personnel Costs: Includes all compensation costs for employees including full-time, part-time, permanent, and temporary. Compensation includes wages, benefits, and payroll taxes. (GL #'s 701.000-725.000)

Operating Costs: Includes all expenditures associated with operating the department including supplies, conferences/dues, travel, equipment maintenance, etc.

Outside Services: Costs for services provided to or on behalf of the Township. Includes consulting services, legal fees, contractual services, etc. (GL #'s 820.000-829.000)

Equipment Rental: Primarily amount paid to Motor Pool for use of Township vehicles and equipment to cover costs including depreciation, gas, maintenance, and overhead for each department. Also includes cost of renting large equipment from outside sources for temporary use by Township. (GL #'s 942.000-950.000)

Capital Items: Includes construction/improvements, office furniture and equipment, machinery and equipment, land, buildings, park development, etc. Such items require specific approval for purchase. Items of \$5,000 or more will be capitalized and depreciated as part of year-end closing process. (GL Acct #'s 972.000-981.000)

Transfers out: Represents inter-fund transfers.

Personnel Costs

The following assumptions were made in developing the 2020 Personnel Costs:

- Salary changes include a 2% Cost of Living increase and step increases included in labor contracts.
- Health insurance costs are estimated to increase by 15%. This increase is due to the rising cost of Health Care nationwide.
- Normal defined benefit pension costs were estimated to increase 7.87%.

Capital Expenditures

Expenditures of \$5,000 or more are consolidated and moved to the Capital Outlay Department rather than included in each separate department. Items less than \$5,000 continue to be reflected in each department. These items will not be capitalized under GASB 34 requirements.

GENERAL FUND

DEPARTMENT:
Township Board

FUNCTION:
Legislative

Activity Description:

The Township Board consists of seven members who serve as the legislative and policy-making body of Township government. Two of its members, the Clerk and Treasurer, are also full-time Officers, whose duties are set forth by statute. The Supervisor is the chief elected official of the Board and chairs its meetings.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$66,421	\$68,300	\$68,290	\$69,700
Operating Costs	9,610	12,000	14,000	12,500
Outside Services	0	2,000	1,000	2,000
Capital Items	0	0	0	0
TOTAL	<u><u>\$76,031</u></u>	<u><u>\$82,300</u></u>	<u><u>\$83,290</u></u>	<u><u>\$84,200</u></u>

Personnel Costs: Compensation for all Board members is determined by the Elected Official Compensation Commission.

Operating Costs: Includes Communications \$2,000, Conferences \$7,000, Operating Supplies of \$1,000, Mileage of \$500, and Employee Recognition \$2,000.

Outside Services: Education programs, training, media relations services, and Board initiatives.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Supervisor	1.0	1.0	1.0
Trustees	4.0	4.0	4.0
	5.0	5.0	5.0
Clerk - See Clerk Activity			
Treasurer - See Treasurer Activity			

GENERAL FUND

DEPARTMENT:
Administrative Services

FUNCTION:
General Government

Activity Description:

This activity represents general administrative expenses that have not been allocated by department or activity, including insurance, utilities, legal expenses, retiree health care, advertising, general equipment maintenance, and office supplies.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$755,712	\$666,320	\$761,500	\$661,500
Operating Costs	998,010	1,021,100	1,045,100	1,080,100
Outside Services	348,165	305,000	340,000	315,000
Capital Items	0	0	0	0
	<u>\$2,101,887</u>	<u>\$1,992,420</u>	<u>\$2,146,600</u>	<u>\$2,056,600</u>

Personnel Costs: Represents the Township's 50% share of police/fire retiree health care coverage and the actuarially-determined contribution necessary to fund the current and unfunded liability for these post retirement benefits; and reimbursements to the State for unemployment compensation paid to employees who terminate employment with the Township and are not employed elsewhere. 2020 includes a \$200,000 contribution to the Meridian Township Employees Pension Plan.

Operating Costs: Include cost of insurance, postage, ambulance billing, printers/copiers, operating supplies, and utilities.

Outside Services: Include all legal fees and advertising for the Township.

Capital Items: None for 2020

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Clerk-Elections

FUNCTION:
General Government

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

BUDGET SUMMARY

<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs		\$91,927	\$88,670	\$93,700	\$137,750
Operating Costs		15,867	42,350	40,600	70,450
Outside Services		1,995	3,000	3,000	4,600
Capital Items		22,790	500	0	500
		<u>\$132,579</u>	<u>\$134,520</u>	<u>\$137,300</u>	<u>\$213,300</u>

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies and postage.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment

Capital Items: Office equipment

PERSONNEL SUMMARY

(See summary for Clerk's Office)

GENERAL FUND

DEPARTMENT:
Accounting/Budgeting

FUNCTION:
General Government

Activity Description:

The Department of Accounting & Budgeting is responsible for the accounting functions of the Township. This department performs accounts payable, pension, and purchasing functions; utility billing functions; financial reporting functions; budget development, execution, and monitoring; as well as oversight of external audit and review of internal procedures and controls.

BUDGET SUMMARY				
<u>Account Classification</u>	2018 <u>Actual</u>	2019 Original <u>Budget</u>	2019 Projected <u>Total</u>	2020 <u>Budget</u>
Personnel Costs	\$355,549	\$377,585	\$367,230	\$496,245
Operating Costs	36,066	38,170	38,100	36,600
Outside Services	29,247	31,500	43,950	37,000
Capital Items	610	750	0	750
	<u>\$421,472</u>	<u>\$448,005</u>	<u>\$449,280</u>	<u>\$570,595</u>

Personnel Costs: New Purchasing Coordinator for 2020.

Operating Costs: Includes operating costs for utility billing. These costs are recovered in the administrative fee charged to the Public Works Funds.

Outside Services: Represents the General Fund cost of the annual financial audit.

Capital Items: New office furniture.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Director of Finance	1.0	1.0	1.0
Purchasing Coordinator			1.0
Accountant		0.375	0.375
Bookkeeper	3.25	3.25	3.25
	<u>4.25</u>	<u>4.625</u>	<u>5.625</u>

GENERAL FUND

DEPARTMENT:
Assessing

FUNCTION:
General Government

Activity Description:

The Assessing Department is responsible for determining the value of all taxable real and personal property in the Township. This department assists the Board of Review in its deliberations, and it defends the Township in cases before the Michigan Tax Tribunal, the Michigan Court of Appeals, and the Michigan Supreme Court.

BUDGET SUMMARY

<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u> <u>Budget</u>	<u>2019</u> <u>Projected</u> <u>Total</u>	<u>2020</u> <u>Budget</u>
Personnel Costs		\$242,718	\$260,445	\$259,400	\$258,295
Operating Costs		6,015	7,980	7,980	7,750
Outside Services		72,589	101,500	101,500	97,700
Equipment Rental (Motor Pool)		3,750	0	0	0
Capital Items		0	600	400	0
		<u>\$325,072</u>	<u>\$370,525</u>	<u>\$369,280</u>	<u>\$363,745</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Costs associated with sharing a Level 4 Assessor with the City of East Lansing, outside appraisals, and expert witnesses.

Capital Items: None for 2020

PERSONNEL SUMMARY

<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Appraiser II	2.0	2.0	2.0
Assessing Clerk	1.0	1.0	1.0
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
Intern	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Clerk-Administration

FUNCTION:
General Government

Activity Description:

An elected full-time Township Clerk heads the administrative division of the Township Clerk's Office, with responsibilities largely set by state statute. These responsibilities include: Custodian of certain Township records, Township Board and Zoning Board of Appeals minute preparation; annual codification of ordinances; legal notices; oversight of Township cemeteries; and a multitude of other administrative and clerical responsibilities. The Township Clerk's Office also maintains the Township mailroom operations.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$264,636		\$282,470	\$282,250	\$292,910
Operating Costs		4,525	6,450	5,100	6,000
Outside Services		3,259	3,000	3,000	3,000
Capital Items		471.15	500	500	500
		<u>\$272,892</u>	<u>\$292,420</u>	<u>\$290,850</u>	<u>\$302,410</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes record shredding and cost to amend and maintain codified ordinance books.

Capital Items: Miscellaneous office equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Township Clerk	1.0	1.0	1.0
Assistant to the Clerk	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Temporary Election Help	4.0	4.0	4.0

GENERAL FUND

DEPARTMENT:
Administration/Human Resources

FUNCTION:
General Government

Activity Description:

The Human Resources Director is responsible for the following: employee recruitment and hiring, payroll, employee relations, legal compliance, benefits administration, labor relations, and collective bargaining. In addition, the Human Resources Director coordinates risk management property and liability insurance, managing loss prevention programs, workers' compensation insurance claims, and coordinating employee wellness programs.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$465,496	\$493,075	\$494,275	\$540,305
Operating Costs	43,511	53,150	51,150	70,150
Outside Services	42,360	16,000	30,000	30,000
Equipment Rental (Motor Pool)	1,500	4,255	4,255	4,500
Capital Items	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$552,867</u>	<u>\$566,480</u>	<u>\$579,680</u>	<u>\$644,955</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes hiring costs, all employee physicals including, annual physicals, pre-employment physicals, and DOT physicals, employee wellness program, and professional conferences and training.

Outside Services: Includes CARES (Employee Assistance Program), actuarial, and legal expenses.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Township Manager	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0
Accountant		0.125	0.125
Executive Assistant	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
	4.0	4.125	4.125

GENERAL FUND

DEPARTMENT:
Information Technology

FUNCTION:
General Government

Activity Description:

Provides support services for all technology infrastructures employed by the Township. The operation also supplies end-user departments and users with proven technology that enhances their ability to function and perform their duties to further promote the enhancements of Board Goals and Objectives. Primary attention is given to operations and overall reliability to the end users.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u> <u>Budget</u>	<u>2019</u> <u>Projected</u> <u>Total</u>	<u>2020 Budget</u>
Personnel Costs	\$297,314		\$326,865	\$327,305	\$293,950
Operating Costs		184,259	248,600	202,950	221,600
Outside Services		23,886	20,000	66,500	92,000
Capital Items		0	0	0	0
	<u>\$505,459</u>		<u>\$595,465</u>	<u>\$596,755</u>	<u>\$607,550</u>

Personnel Costs: Added an Assistant Director of IT and removing the two systems administrator positions.

Operating Costs: Includes computer supplies for all users, hardware and software licenses, hardware maintenance, and employee computer training.

Outside Services: Includes GIS services and wiring (\$5,000) consulting services (65,000), and outside network design services (\$22,000).

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Director of Information Technology	1.0	1.0	1.0
Assistant Director of IT			1.0
GIS Specialist	1.0	0.4	0.4
Systems Administrator II	1.0	1.0	0.0
Systems Administrator I	1.0	1.0	0.0
	<u>4.0</u>	<u>3.4</u>	<u>2.4</u>
Intern, part-time	1.0	1.0	0.0

GENERAL FUND

DEPARTMENT:
Treasurer

FUNCTION:
General Government

Activity Description:

The elected full-time Treasurer is required by State Statute to receive and take charge of all monies collected by the Township. This office pays and accounts for all monies according to state law and Township Board requirements.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$235,647	\$238,775	\$231,875	\$236,780
Operating Costs	23,772	21,050	20,950	21,700
Outside Services	0	275	0	275
Capital Items	1,011	500	500	500
	<u>\$260,430</u>	<u>\$260,600</u>	<u>\$253,325</u>	<u>\$259,255</u>

Personnel Costs: No change in staffing levels for 2020.

Operating Costs: Include the cost of printing and postage for tax bills and also professional conferences.

Outside Services: Include legal fees.

Capital Items: Small equipment as needed.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Treasurer	1.0	1.0	1.0
Assistant to the Treasurer	1.0	1.0	1.0
Bookkeeper	0.75	0.75	0.75
	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>

GENERAL FUND

DEPARTMENT:
Watershed Management

FUNCTION:
General Government

Activity Description:

This activity was established in 2007 to account for the increasing costs of stormwater project assessments from the County Drain Commissioner and regional planning and implementation of federally mandated clean water regulations.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020</u>
			<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
				<u>Total</u>	
Operating Costs	\$458,111		\$493,900	\$396,950	\$454,270
Outside Services		16,296	32,300	32,300	40,000
	<u>\$474,408</u>		<u>\$526,200</u>	<u>\$429,250</u>	<u>\$494,270</u>

Operating Costs: Includes charges from Ingham County Drain Commissioner for Drains at Large (\$80,000) and Special Project Drains (\$374,270).

Outside Services: Regional Committee and State of Michigan fees for Phase II Stormwater activities.

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Public Works and Engineering -
Building Maintenance

FUNCTION: Gen Government

Activity Description:

The office of Building Maintenance oversees the operation and maintenance of all municipal buildings. Maintenance personnel provide repair services and preventive maintenance. The Township owns and maintains over 39 separate buildings/structures.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$101,525	\$93,745	\$93,130	\$105,615
Operating Costs	79,469	123,055	122,925	141,725
Outside Services	203,707	208,500	243,500	316,000
Equipment Rental	5,025	13,270	13,270	14,250
Capital Items	0	450	450	450
	<u>\$389,726</u>	<u>\$439,020</u>	<u>\$473,275</u>	<u>\$578,040</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes materials and supplies for maintaining the buildings.

Outside Services: Includes the maintenance for the HVAC system, emergency generator maintenance, tree service, electrician services, and maintenance & custodial service. Also includes \$18,000 for Haslett Library building maintenance in accordance with the lease.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement Equipment

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Facilities Superintendent	0.15	0.15	0.15
Lead Worker	1.0	1.0	1.0
	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Grounds Maintenance

FUNCTION:
General Government

Activity Description:

This activity is responsible for the maintenance of all public grounds (excluding parks) and parking lots including mowing, trimming, and snow removal. Work is directed by the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$121,179	\$126,445	\$126,445	\$128,520
Operating Costs	16,773	22,400	22,400	40,100
Outside Services	12,045	15,000	15,000	25,000
Equipment Rental	48,000	52,795	52,795	68,500
Capital Items	1,060	1,500	1,500	7,500
	<u>\$199,056</u>	<u>\$218,140</u>	<u>\$218,140</u>	<u>\$269,620</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes materials and supplies for maintaining grounds.

Outside Services: Includes contract for tree maintenance, mosquito control, and sweeping.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment and a salt/ice melt spreader (\$6,000)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Facilities Superintendent	0.15	0.15	0.15
Lead Worker	1.0	1.0	1.0
	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>
Seasonal Workers	1.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Cemetery

FUNCTION:
General Government

Activity Description:

This activity maintains Glendale and Riverside Cemeteries, including lawn mowing, trimming, snow removal, lot sales, and interments. The record keeping is done in conjunction with the Clerk's Office. This activity is under the supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$44,384	\$32,200	\$31,990	\$32,300
Operating Costs	3,577	4,850	4,650	4,900
Outside Services	0	800	800	1,200
Equipment Rental	9,450	10,360	10,360	12,400
Capital Items	50,015	30,000	30,000	0
	<u>\$107,425</u>	<u>\$78,210</u>	<u>\$77,800</u>	<u>\$50,800</u>

Personnel Costs: Includes a portion of the Facilities Superintendent's cost to oversee operations. Cost of maintenance of the grounds is included in grounds maintenance activity.

Operating Costs: Materials and supplies for maintaining the cemeteries.

Outside Services: Includes cost of tree maintenance when needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Facilities Superintendent	0.15	0.15	0.15
Seasonal Workers	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Public Works and Eng -
Recycling Center

FUNCTION:
 General Government

Activity Description:

This activity maintains the Township's Solid Waste Transfer Station and Recycling Center. This activity is under the supervision of the Assistant Township Manager/Director of Public Works. The transfer station activities were contracted in 2012.

BUDGET SUMMARY						
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u> <u>Budget</u>	<u>2019</u> <u>Projected</u> <u>Total</u>	<u>2020</u>	<u>Budget</u>
Personnel Costs		\$53,335	\$53,715	\$54,185		\$56,590
Operating Costs		10,503	12,275	12,050		17,050
Outside Services		24,000	24,000	24,000		24,000
Capital Items		0	0	0		0
		<u>\$87,838</u>	<u>\$89,990</u>	<u>\$90,235</u>		<u>\$97,640</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Materials and supplies for maintaining the Recycling Center.

Outside Services: Contract with outside management company.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Recycling Coordinator	0.8	0.8	0.8
	0.8	0.8	0.8

GENERAL FUND

DEPARTMENT:
Associations and Authorities

FUNCTION:
General Government

Activity Description:

This activity allocates payments and membership dues made by the Township to maintain an active role within the Mid-Michigan region.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Convention/Visitors Bureau		\$3,675	\$3,700	\$3,675	\$3,700
Tri-County Reg. Plng. Comm.		21,307	21,000	21,500	22,000
Michigan Townships Assoc.		6,536	6,700	6,820	6,900
LEAP Inc.		15,000	15,000	15,000	15,000
Michigan Municipal League		8,188	8,300	8,370	8,500
		<u>\$54,706</u>	<u>\$54,700</u>	<u>\$55,365</u>	<u>\$56,100</u>

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Police

FUNCTION:
Public Safety

Activity Description:

The Meridian Township Police Department is committed to establishing and maintaining partnerships in the community; and with understanding, cooperation and equality, strive to enhance the quality of life and protect the rights of the community. This activity is partially funded by a special millage. Began providing road patrol service (80 hours per week) to Williamstown Township in 2011.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$5,501,026	\$5,903,350	\$5,718,600	\$5,903,350
Operating Costs	125,878	139,700	135,250	157,350
Outside Services	64,437	24,100	25,900	21,900
Equipment Rental	321,000	292,460	292,460	301,470
Capital Items	15,990	14,895	14,895	33,350
	<u>\$6,028,331</u>	<u>\$6,374,505</u>	<u>\$6,187,105</u>	<u>\$6,417,420</u>

Personnel Costs: Includes wages and benefits for 41 sworn officers, 4.5 civilians, and 15 part-time cadets and crossing guards.

Operating Costs: Includes supplies, uniforms, equipment, and training for the department.

Outside Services: Includes services such as 911 legacy costs, towing charges for abandoned vehicles, and printing services.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement police equipment, radar signs (2), Nelson room upgrades, and accident investigation software.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Chief of Police	1.0	1.0	1.0
Assistant Chief of Police	1.0	0.0	1.0
Captain	1.0	0.0	0.0
Lieutenant		2.0	1.0
Sergeant	7.0	7.0	7.0
Officer	31.0	31.0	31.0
Property Records Technician	1.0	0.0	0.0
Records Supervisor	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	2.5	2.5	2.5
	<u>46.5</u>	<u>45.5</u>	<u>45.5</u>
Cadets/Crossing Guards, PT	9.0/6.0	9.0/6.0	9.0/6.0

GENERAL FUND

DEPARTMENT:
EMS/Fire

FUNCTION:
Public Safety

Activity Description:

The purpose of the Meridian Township EMS/Fire Department is mitigation of all emergencies, both man-made and natural. This includes fire prevention, fire suppression, emergency medical care, special rescue, and public education to residents, businesses, and visitors in the community. This activity is partially funded by a special millage.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$5,146,125	\$5,369,050	\$5,300,150	\$5,507,040
Operating Costs	175,572	199,750	199,750	205,685
Outside Services	72,167	15,000	25,000	26,100
Equipment Rental	318,000	242,905	242,905	280,000
Capital Items	57,833	35,500	35,500	35,500
	<u>\$5,769,696</u>	<u>\$5,862,205</u>	<u>\$5,803,305</u>	<u>\$6,054,325</u>

Personnel Costs: Includes wages and benefits for 36 full-time positions and up to 10 part-time positions.

Operating Costs: Includes supplies and special equipment for the fire stations, administration office, ambulance supplies, training, conferences, physicals, equipment maintenance, etc.

Outside Services: Various maintenance contracts.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Alert Siren.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
EMS/Fire Chief	1.0	1.0	1.0
Inspector-Fire	1.0	1.0	1.0
Training/EMS Chief	1.0	1.0	1.0
Battalion Chief	2.0	2.0	2.0
Captain	3.0	3.0	3.0
Lieutenant	7.0	7.0	7.0
Paramedic/Firefighter	20.0	20.0	20.0
Administrative Assistant II	1.0	1.0	1.0
	<u>36.0</u>	<u>36.0</u>	<u>36.0</u>
Part-time Firefighters	10.0	10.0	10.0

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Building Division

FUNCTION:
Public Safety

Activity Description:

The Building Division is responsible for reviewing building plans, issuing permits, conducting building inspections, code enforcement activities, and administering the rental housing program.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$454,122	\$501,900	\$499,495	\$539,825
Operating Costs	3,314	4,700	4,605	4,605
Outside Services	0	0	6,000	0
Equipment Rental	18,000	23,670	23,670	39,600
Capital Items	0	0	0	0
	<u>\$475,436</u>	<u>\$530,270</u>	<u>\$533,770</u>	<u>\$584,030</u>

Personnel Costs: Senior Building Inspector position replaced with new hire of building inspector.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Director	0.25	0.25	0.25
Chief Building Inspector	1.0	1.0	1.0
Senior Building Inspector	1.0	1.0	0.0
Building Inspector	1.0	1.0	2.0
Rental Housing Inspector (2@.625)	1.25	1.25	1.25
Code Enforcement Officer	0.625	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0
	<u>6.125</u>	<u>6.500</u>	<u>6.500</u>
Intern, part-time	0.5	0.5	0.5

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Planning Division

FUNCTION:
Public Safety

Activity Description:

The Planning Division provides staff support to the Planning Commission, Zoning Board of Appeals, and Environmental Commission which administers the Township Land development regulations and develops planning solutions to improve the quality of life in the community and economic development activities including the Okemos DDA.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$528,721	\$552,225	\$549,700	\$611,670
Operating Costs	7,279	8,400	8,200	10,250
Outside Services	2,315	20,000	20,000	20,000
Equipment Rental	3,375	5,735	5,735	7,900
Capital Items	0	0	0	0
TOTAL	<u><u>\$541,690</u></u>	<u><u>\$586,360</u></u>	<u><u>\$583,635</u></u>	<u><u>\$649,820</u></u>

Personnel Costs: Includes payment for Planning Commission and ZBA meetings.
 No change in staffing levels for 2020.

Outside Services: Cost of consultants for wetland, floodplain, forestry, and traffic issues.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Director	0.75	0.75	0.75
Meridian Redevelopment Dir.	1.0	1.0	1.0
Principal Planner	0.0	0.0	1.0
Senior Planner	1.0	1.0	0.0
Assistant Planner	2.0	2.0	2.0
Administrative Assistant II	1.0	1.0	1.0
	<u>5.75</u>	<u>5.75</u>	<u>5.75</u>
Intern, part-time	0.5	0.5	0.5

GENERAL FUND

DEPARTMENT:
Public Works and Engineering -
Streets and Highways

FUNCTION:
Public Works

Activity Description:

This activity is used to account for activity related to streets that are being paid for with General Fund monies under the supervision of the Assistant Township Manager/Director of Public Works. Revenue and Expenditures for local road maintenance and the Township matching funds for County roads is recorded in the Local Roads Fund.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs					\$99,465
Operating Costs					\$6,700
Outside Services					\$15,000
Capital Items		\$0	\$0	\$0	\$0
TOTAL		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$121,165</u>

Personnel Costs: New position for Project Engineer for streets and pathways.

Outside Services: PASER study

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Project Engineer			1.0

GENERAL FUND

DEPARTMENT:
Administration -
Human Services

FUNCTION:
Health and Welfare

Activity Description:

The Human Services Program functions to ensure that the human infrastructure within the community remains strong and vital. To that end, the program strives to develop, coordinate, and promote local resources so that each Township resident may live within an acceptable standard. Beginning in 2003, this activity is funded through a portion of a special millage. The millage was renewed in 2012 for 10 years through 2021 at .15 mills.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$57,829	\$59,425	\$59,285	\$60,575
Operating Costs	0	0	0	0
Outside Services	0	0	0	0
Capital Items	0	0	0	0
	<u>\$57,829</u>	<u>\$59,425</u>	<u>\$59,285</u>	<u>\$60,575</u>

Personnel Costs: Includes per meeting compensation for the Community Resources Commission members and one full-time staff person who works a reduced schedule.

Capital Items: None planned for 2019.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Human Services Specialist	0.8	0.8	0.8

Activity Description:

The EDC will manage this account with all recommendations being approved by the Township Board. Further details will be determined by the Staff and Township Board.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$0	\$0	\$0	\$0
Operating Costs	0	0	0	0
Outside Services	0	130,000	700,000	0
Capital Items	0	0	0	0
	<u>\$0</u>	<u>\$130,000</u>	<u>\$700,000</u>	<u>\$0</u>

Outside Services: Cost associated with redevelopment of core areas.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Commission

FUNCTION:
Recreation and Culture

Activity Description:

The Township Park Commission is an elected body of five members created under MSA 5.2445(11) to acquire and manage parks and recreation facilities on behalf of the Township.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020</u>
			<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
				<u>Total</u>	
Personnel Costs		\$3,301	\$4,310	\$3,780	\$3,780
Operating Costs		2,204	3,300	1,600	1,600
		<u>\$5,505</u>	<u>\$7,610</u>	<u>\$5,380</u>	<u>\$5,380</u>

Personnel Costs: Includes per meeting compensation for Park Commission members.

Operating Costs: Includes professional conferences for Commission members.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Park Commissioner	5.0	5.0	5.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

The Department of Parks and Recreation is responsible for the overall operation of Meridian Township's 904 acres of parkland, community recreation programs, special events and festivals, the Harris Nature Center, Snell Towar Recreation Center, the Farmers' Market, the Artisan's Market, the Meridian Senior Center, Parks and Grounds Maintenance, Cemeteries, and nearly 800 acres of Land Preservation properties. This department also serves as the liaison to Friends of Historic Meridian and Nokomis Native American Cultural Center. Beginning in 2015, the General Fund supports administration and maintenance of parks in existence prior to 1984. The Park Millage will support administration and maintenance of all parks acquired from 1984 to present, and development costs for all parks.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$109,948		\$122,635	\$123,935	\$122,645
Operating Costs		7,818	20,650	8,780	10,400
Outside Services		0	0	0	0
Equipment Rental		2,625	0	0	0
Capital Items		0	0	0	0
	<u>\$120,390</u>		<u>\$143,285</u>	<u>\$132,715</u>	<u>\$133,045</u>

Personnel Costs: Includes 50% of Parks & Recreation Director and 50% of Administrative Assistant II time, communications support, 1 intern, and seasonal help.

Operating Costs: For community promotion, brochure, and copy machine.

Outside Services: None planned for 2020.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Director of Parks and Recreation	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0
Intern/Seasonal	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation-
Recreation

FUNCTION:
Recreation and Culture

Activity Description:

The Recreation Division focuses on developing positive relationships with individuals, families, service groups, volunteers, and local businesses through the provision of parks and recreation services. The recreation division is funded with participant fees and a portion of a special millage which was renewed in 2012 for 10 years through 2021 at .15 mills. The Recreation Division also contractually administers youth sports programs for the City of Williamston.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$165,010	\$177,110	\$180,110	\$181,950
Operating Costs	101,766	123,500	109,800	110,300
Capital Items	0	0	0	0
	<u>\$266,776</u>	<u>\$300,610</u>	<u>\$289,910</u>	<u>\$292,250</u>

Personnel Costs: Includes two full-time Recreation Specialists and temporary/seasonal help.

Operating Costs: Materials and supplies required for the recreation programs.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Park/Rec Specialist	2.0	2.0	2.0
Park Ranger-Summer	0.5	0.5	0.5
Interns	2.5	2.5	1.5
	<u>3.0</u>	<u>3.0</u>	<u>2.0</u>

* Tentative - Staffing dependent on grant/donations revenue received.

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for the maintenance of approximately 406 acres of General Fund (pre-millage) parklands. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$132,922	\$148,070	\$142,870	\$154,535
Operating Costs	19,965	40,975	40,500	42,250
Outside Services	7,259	8,000	8,000	38,000
Equipment Rental	36,750	52,795	52,795	58,500
Capital Items	120	1,000	1,000	6,000
	<u>\$197,016</u>	<u>\$250,840</u>	<u>\$245,165</u>	<u>\$299,285</u>

Personnel Costs: Includes .15 Facilities Superintendent's time, 1.5 Utility Workers, and 2 Seasonal Workers.

Operating Costs: Includes small hand and power tools, sand, gravel, dirt, fertilizer, and seed.

Outside Services: Fertilizing and weed control for playing fields and tree removal service.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replace equipment and tool cat attachments

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Utility Worker	1.5	1.5	1.5
Facilities Superintendent	0.15	0.15	0.15
	1.65	1.65	1.65
Part-time Seasonal Worker	2.0	2.0	1.0

Activity Description:

The Park Development account is for capital projects related to our parks that are being paid for with our General Fund monies. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020 Budget</u>
			<u>Budget</u>	<u>Projected</u>	
				<u>Total</u>	
Capital Items		7,545	400,000	400,000	0
		<u>\$7,545</u>	<u>\$400,000</u>	<u>\$400,000</u>	<u>\$0</u>

Capital Items: None budgeted for 2020.

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Administration -
Community Activities

FUNCTION:
Recreation and Culture

Activity Description:

Funds activities in Meridian Township that provide a benefit to the community-at-large.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020</u>
			<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
				<u>Total</u>	
Community Promotion		720	20,000	20,000	10,000
Meals on Wheels		0	4,000	4,000	4,000
Community Band		1,700	1,700	1,700	1,700
Lake Lansing Watershed Mgt		10,000	10,000	10,000	10,000
		<u>\$12,420</u>	<u>\$35,700</u>	<u>\$35,700</u>	<u>\$25,700</u>

Community Promotion: Independence Day Celebration, Chinese New Year, Celebrate Meridian, and Community Gardens (\$5,000).

Meals on Wheels: Costs to operate the program to provide services to Township residents.

Community Band: Contribution to the Community Band.

Lake Lansing Watershed Management: Represents the Township's portion of the cost to monitor and maintain the quality of Lake Lansing for recreational purposes.

PERSONNEL SUMMARY
(Not Applicable)

Narrative: The Communications Department provides timely and accurate information, promotes community events and programs to the residents, neighboring communities and visitors to Meridian Township. The department is responsible for managing media relations, the Township's website, social media, internal communication services, graphic design, Township publications and official Township meetings.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs				\$211,125
Operating Costs				10,285
Outside Services				91,900
Capital Items				1,200
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$314,510</u>

Personnel Costs: 2020 budget has 3 positions budgeted. These positions were moved from the Cable TV Special Fund.

Capital Items: Replacement Equipment

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
HOMTV Executive Producer	1.0	1.0	1.0
Studio TV Production Manager	1.0	1.0	1.0
Video Programmer/Studio Producer	1.0	1.0	1.0
	<u>3.000</u>	<u>3.000</u>	<u>3.000</u>
Interns and Freelancers	40	40	0

GENERAL FUND

DEPARTMENT:
Capital Outlay

FUNCTION:
Other

Activity Description:

This activity identifies major building projects and capital items financed by the General Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Capital Items	\$379,091	\$412,900	\$394,090	\$2,610,000
	<u>\$379,091</u>	<u>\$412,900</u>	<u>\$394,090</u>	<u>\$2,610,000</u>

Capital Items: Includes all General Fund capital acquisitions of \$5,000 or greater.

2019 BUDGET

Information Services	Computer workstations	6,200
	Hardware	51,000
	Computer upgrades	0
	Network upgrades	43,000
	Server upgrades	12,000
	Mobile Data Units	390
	Phone system	<u>11,500</u>
	Total Information Services	\$124,090
Professional Services	Municipal building HVAC design services	<u>150,000</u>
	Total Professional Services	\$150,000
Construction/Improvements	Repair Sink Hole / Catch Basin	6,500
	Upgrade Computers for Fire	18,500
	Replace HVAC South Fire Station - 3 Units	45,000
	Drainage improvements rear entrance North Fire	<u>50,000</u>
	Total Construction/Improvements	120,000
	2019 TOTAL CAPITAL OUTLAY BUDGETED	<u><u>\$394,090</u></u>

2020 BUDGET

Information Services	Computer workstations	5,500
	Hardware	60,000
	Network upgrades	86,500
	Server upgrades	8,000
	Mobile Data Units	<u>15,000</u>
	Total Information Services	\$175,000
Professional Services	Municipal building HVAC	<u>2,200,000</u>
	Total Professional Services	\$2,200,000
Construction/Improvements	Replace Front Ramp South Fire Station	75,000
	Remodel Municipal Building Break Areas	20,000
	Replace Municipal Building Windows	30,000
	Solar and Green Project	<u>110,000</u>
	Total Construction/Improvements	235,000
	2019 TOTAL CAPITAL OUTLAY BUDGETED	<u><u>\$2,610,000</u></u>

PERSONNEL SUMMARY

(Not Applicable)

GENERAL FUND

DEPARTMENT:
Operating Transfers Out

FUNCTION:
Other

Activity Description:

These are transfers from the General Fund to other funds for debt payments and purchases.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2017 Actual</u>	<u>2018 Original Budget</u>	<u>2018 Projected Total</u>	<u>2019 Budget</u>
Transfer Out	\$0	\$0	\$0	\$0
Transfer Out to MP - Police/Fire	\$290,000	\$210,000	\$210,000	\$250,000
Transfer Out/Local Roads	550,000	400,000	400,000	250,000
	<u>\$840,000</u>	<u>\$610,000</u>	<u>\$610,000</u>	<u>\$500,000</u>

Transfers Out: None planned for 2020.

Transfer Out to MP - Police/Fire: The 2020 projections include \$250,000 to the Motor Pool for future purchases of vehicles and equipment for the Police and Fire departments.

Transfer Out/Local Roads: The 2020 projections include \$250,000 to the local roads.

PERSONNEL SUMMARY
(Not Applicable)

SUMMARY OF SPECIAL REVENUE FUNDS

REVENUE SUMMARY				
FUND	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Local Roads	\$977,534	\$997,900	\$841,500	\$12,027,500
CATA Redi-Ride Millage	336,195	339,950	351,650	100
Senior Center Millage	144,044	142,800	151,375	153,550
Pedestrian/Bicycle Pathways	865,964	2,149,650	2,178,500	2,959,200
Land Preservation Millage	1,116,537	569,200	623,740	612,200
Land Preservation Reserve	60,235	35,000	70,000	35,000
Park Millage	1,184,097	1,991,000	1,274,500	1,260,250
Park Restricted/Designated	190,114	212,000	293,100	98,100
Nancy Moore Park Beautification	167	25	200	0
Fire Restricted/Designated	32,831	0	150	50
Library Restricted	167	0	200	50
Police Restricted/Designated	50,597	22,200	30,850	25,500
Law Enforcement Grant Funds	19,029	21,100	1,000	500
Cable Television	833,907	763,000	744,785	0
Community Needs	16,318	7,525	8,700	7,750
TOTAL ADOPTED REVENUES	<u>\$5,827,736</u>	<u>\$7,251,350</u>	<u>\$6,570,250</u>	<u>\$17,179,750</u>

FUND BALANCE USAGE:

Local Roads Fund	\$0	\$27,100	\$21,000	\$0
CATA Redi-Ride Millage	0	10,050	0	9,900
Senior Center Millage	0	0	0	0
Pedestrian/Bicycle Pathways	0	0	0	0
Land Preservation Millage	0	0	0	0
Land Preservation Reserve	161,590	0	0	0
Park Millage	184,648	0	848,465	13,775
Park Restricted/Designated	0	75,705	0	0
Nancy Moore Park Beautification	409	12,850	12,942	0
Fire Restricted/Designated	0	0	450	0
Library Restricted	0	0	0	0
Police Restricted/Designated	0	3,800	0	9,500
Law enforcement Grant Funds	0	0	0	0
Cable Television	74,649	42,925	0	131,310
Community Needs Fund	0	3,475	13,300	750
	421,296	175,905	896,157	165,235

EXPENDITURE SUMMARY				
FUND	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Local Roads	\$185,944	\$1,025,000	\$862,500	\$3,500,000
CATA Redi-Ride Millage	335,000	350,000	350,000	10,000
Senior Center Millage	51,718	140,250	132,600	148,500
Pedestrian/Bicycle Pathways	520,678	1,560,365	1,546,285	2,917,420
Land Preservation Millage	1,278,128	268,420	283,010	192,005
Land Preservation Reserve	0	0	0	0
Park Millage:				
Parks & Recreation Administration	159,052	168,855	168,495	178,915
Harris Nature Center	202,617	212,100	213,630	203,340
Parks Maintenance	297,745	355,240	340,840	391,770
Park Development	709,331	1,075,000	1,400,000	500,000
Total Park Millage	1,368,745	1,811,195	2,122,965	1,274,025
Park Restricted/Designated	95,134	287,705	211,905	95,575
Nancy Moore Park Beautification	576	12,875	13,142	0
Fire Restricted/Designated	31,808	0	600	0
Library Restricted	0	0	0	0
Police Restricted/Designated	22,117	26,000	16,000	35,000
Police Grant Funds	17,990	21,000	0	0
Cable Television	908,556	805,925	744,475	131,310
Community Needs	13,327	11,000	22,000	8,500
TOTAL EXPENDITURES	<u>\$4,829,719</u>	<u>\$6,319,735</u>	<u>\$6,305,482</u>	<u>\$8,312,335</u>

LOCAL ROADS FUND

Narrative: This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in August 2019 for 10 years. This millage allows the Township to issue 3 separate bonds to upgrade the roads. The Deputy Township Manager/Director of Public Works oversees this fund.

REVENUE SUMMARY				
<u>Account Classification</u>	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Property Taxes	\$417,494	\$424,400	\$433,500	\$0
Interest	10,040	1,000	8,000	5,000
Bond Proceeds				11,600,000
Other Intergovernmental revenue		172,500	0	172,500
Operating Transfer In	<u>550,000</u>	<u>400,000</u>	<u>400,000</u>	<u>250,000</u>
	<u>\$977,534</u>	<u>\$997,900</u>	<u>\$841,500</u>	<u>\$12,027,500</u>

STATEMENT OF UNASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$880,888
Anticipated Operating Surplus (Deficit) for 2019	<u>-21,000</u>
Estimated Available Fund Balance as of December 31, 2019	859,888
Anticipated Operating Surplus (Deficit) for 2020	<u>8,527,500</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$9,387,388</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Professional Services	\$15,288	\$25,000	\$35,000	\$0
Capital Items	<u>170,656</u>	<u>1,000,000</u>	<u>827,500</u>	<u>3,500,000</u>
	<u>\$185,944</u>	<u>\$1,025,000</u>	<u>\$862,500</u>	<u>\$3,500,000</u>

Capital Items: Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

PERSONNEL SUMMARY	
(Not Applicable)	

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

Narrative: This fund manages the design, construction and maintenance of the Township's millage-supported pedestrian/bicycle pathway system. This millage was renewed and increased to .3333 effective 2017 through 2028. The Deputy Township Manager/Director of Public Works and Director of Parks and Recreation oversees this fund.

REVENUE SUMMARY

<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Tax Collections	\$558,313	\$567,400	\$579,750	\$599,200
Reimbursements/Other	289,150	1,577,250	1,578,750	2,350,000
Interest	18,501	5,000	20,000	10,000
Operating Transfer In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$865,964</u>	<u>\$2,149,650</u>	<u>\$2,178,500</u>	<u>\$2,959,200</u>

STATEMENT OF RESTRICTED FUND BALANCE

	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2018 (per audit)	\$0	\$1,089,087
Anticipated Operating Surplus (Deficit) for 2019	<u> </u>	<u>632,215</u>
Estimated Available Fund Balance as of December 31, 2019	0	1,721,302
Anticipated Operating Surplus (Deficit) for 2020	<u> </u>	<u>41,780</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$0</u>	<u>\$1,763,082</u>

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$14,930	\$37,825	\$23,745	\$35,920
Operating Costs	44,867	46,500	46,500	46,500
Outside Services	41,378	40,000	40,000	40,000
Equipment Rental	56,000	93,790	93,790	95,000
Capital Items	<u>363,502</u>	<u>1,342,250</u>	<u>1,342,250</u>	<u>2,700,000</u>
	<u>\$520,678</u>	<u>\$1,560,365</u>	<u>\$1,546,285</u>	<u>\$2,917,420</u>

Personnel Costs: No seasonal workers for 2020.

Operating Costs: Includes administrative cost paid to General Fund for engineering work (\$40,000).

Outside Services: Mowing, tree trimming and snow removal as needed (\$40,000)

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pathway construction/improvements. MSU to Lake Lansing Phase 1

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Utility Worker	0.50	0.50	0.50
Seasonal Utility Aide	1.00	1.00	0.00

CATA REDI-RIDE MILLAGE FUND

Narrative: In 1999, voters approved a 0.2 millage for increased public transportation including a redi-ride service. The levy was renewed in November 2009 for 10 years. All funds collected are transferred to the Capital Area Transportation Authority.

REVENUE SUMMARY				
<u>Account Classification</u>	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Millage Collections	\$333,923	\$339,450	\$346,650	\$0
Interest	<u>\$2,272</u>	<u>\$500</u>	<u>\$5,000</u>	<u>\$100</u>
	<u>\$336,195</u>	<u>\$339,950</u>	<u>\$351,650</u>	<u>\$100</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$15,990
Anticipated Operating Surplus (Deficit) for 2019	<u>1,650</u>
Estimated Available Fund Balance as of December 31, 2019	17,640
Anticipated Operating Surplus (Deficit) for 2020	<u>(9,900)</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$7,740</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Redi-Ride Services	<u>\$335,000</u>	<u>\$350,000</u>	<u>\$350,000</u>	<u>\$10,000</u>
	<u>\$335,000</u>	<u>\$350,000</u>	<u>\$350,000</u>	<u>\$10,000</u>

PERSONNEL SUMMARY	
(Not Applicable)	

SENIOR CENTER MILLAGE FUND

Narrative: This activity is operated in partnership with Okemos Public Schools and provides activities for older adults throughout the community. The Center is located at Chippewa Middle School with operations funded through a portion of the Community Services Millage. The staff are employed by Okemos Schools, but report to the Director of Parks and Recreation.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Taxes	\$140,107	\$142,500	\$145,375	\$150,550
Interest	3,937	300	6,000	3,000
	<u>\$144,044</u>	<u>\$142,800</u>	<u>\$151,375</u>	<u>\$153,550</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$281,316
Anticipated Operating Surplus (Deficit) for 2019	<u>18,775</u>
Estimated Available Fund Balance as of December 31, 2019	300,091
Anticipated Operating Surplus (Deficit) for 2020	<u>5,050</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$305,141</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$2,395	\$4,250	\$2,600	\$1,000
Operating Costs	0	0	0	0
Outside Services	49,323	106,000	100,000	117,500
Capital Items	0	30,000	30,000	30,000
	<u>\$51,718</u>	<u>\$140,250</u>	<u>\$132,600</u>	<u>\$148,500</u>

Personnel Costs: Township staff assistance as needed.

Outside Services: Contractual staffing costs.

Capital Items: Tables, chairs, and lighting improvements.

PERSONNEL SUMMARY	
(Not Applicable)	

LAND PRESERVATION MILLAGE FUND

Narrative: In November 2000, voters approved a ten-year, 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected is reserved and invested, with interest earned used for the purpose of maintaining the properties. Recommendations for purchase are brought forward by the Land Preservation Advisory Board. A reduced renewal (.33 mills) was approved in November 2010 for maintenance, stewardship, and acquisition. The activity is managed by the Parks and Recreation Department.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Land Preservation Millage Collections		\$552,757	\$559,200	\$573,740	\$592,200
State Grant Revenue		<u>514,374</u>			
Investment Income (Loss)		<u>49,407</u>	<u>10,000</u>	<u>50,000</u>	<u>20,000</u>
		<u>\$1,116,537</u>	<u>\$569,200</u>	<u>\$623,740</u>	<u>\$612,200</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$2,832,339
Anticipated Operating Surplus (Deficit) for 2019	<u>340,730</u>
Estimated Available Fund Balance as of December 31, 2019	3,173,069
Anticipated Operating Surplus (Deficit) for 2020	<u>420,195</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$3,593,264</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs		80,073	87,120	88,710	90,705
Operating Costs		1,087	35,300	44,300	56,300
Outside Services		27,228	46,000	50,000	45,000
Equipment Rental		7,376	0	0	0
Land Acquisitions, Operations & Maintenance		<u>1,162,364</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>
		<u>\$1,278,128</u>	<u>\$268,420</u>	<u>\$283,010</u>	<u>\$192,005</u>

Personnel Costs: No Change in staffing levels in 2020.

Operating Costs: Includes signs, maintenance supplies, grounds maintenance.

Outside Services: Legal fees relating to land acquisition, stewardship plan and controlled burns.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Sr. Parks & Land Management Coordinator	0.5	0.5	0.5
Park and Land Management Coordinator	0.0	0.0	0.0
Park Naturalist	0.8	0.8	0.8

LAND PRESERVATION RESERVE FUND

Narrative: In November 2000, voters approved a ten-year 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected has been set aside in an endowment fund and invested for future management activities of the properties.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Grant Revenue	\$0	\$0	\$0	\$0
Investment Income (Loss)	60,235	35,000	70,000	35,000
Other Revenue	0	0	0	0
	<u>\$60,235</u>	<u>\$35,000</u>	<u>\$70,000</u>	<u>\$35,000</u>

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2018 (per audit)		\$3,065,634
Anticipated Operating Surplus (Deficit) for 2019	0	70,000
Estimated Available Fund Balance as of December 31, 2019	0	3,135,634
Anticipated Operating Surplus (Deficit) for 2020	0	35,000
Estimated Available Fund Balance as of December 31, 2020	<u>\$0</u>	<u>\$3,170,634</u>

PERSONNEL SUMMARY	
(Not Applicable)	

PARK MILLAGE FUND

Narrative: This activity is funded by a .667 mill levy that was authorized for twelve years beginning in 2015. The Director of Parks and Recreation oversees this fund with guidance from the Park Commission.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Park Millage	\$1,110,996	\$1,131,500	\$1,154,500	\$1,196,250
Harris Center	40,815	40,000	40,000	42,000
Investment Income	21,118	5,000	20,000	10,000
Rentals and other	11,168	7,000	10,000	12,000
Grant Revenue	0	807,500	50,000	0
Operating Transfer In	0	0	0	0
	<u>\$1,184,097</u>	<u>\$1,991,000</u>	<u>\$1,274,500</u>	<u>\$1,260,250</u>

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2018 (per audit)	\$403	\$1,023,386
Anticipated Operating Surplus (Deficit) for 2019	<u>0</u>	<u>(848,465)</u>
Estimated Available Fund Balance as of December 31, 2019	403	174,921
Anticipated Operating Surplus (Deficit) for 2020	<u>0</u>	<u>(13,775)</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$403</u>	<u>\$161,146</u>

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

This division oversees expenditures of the Park Millage budget for park maintenance, development and acquisition, Harris Nature Center operations, and selected programs of the Park Commission.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Personnel Costs	\$153,724	\$163,705	\$163,245	\$173,765
Operating Costs	2,328	5,150	5,250	5,150
Outside Services	0	0	0	0
Equipment Rental	3,000	0	0	0
Capital Items	0	0	0	0
	<u>\$159,052</u>	<u>\$168,855</u>	<u>\$168,495</u>	<u>\$178,915</u>

Personnel Costs: No Change in staffing levels in 2020.

Outside Services: Consulting fees.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	2018	2019	2020
Director of Parks & Recreation	0.5	0.5	0.5
Sr. Park & Land Mgt. Coordinator	0.5	0.5	0.5
Park Naturalist	0.2	0.2	0.2
Administrative Assistant II	0.5	0.5	0.5
	<u>1.7</u>	<u>1.7</u>	<u>1.7</u>
Intern/Seasonal	0.0	0.0	0.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Harris Nature Center

FUNCTION:
Recreation and Culture

Activity Description:

This activity offers environmental activities, outdoor recreation opportunities and special events focusing on protecting, promoting and interpreting our environment. The Nature Center is open to the public 40 hours per week plus special outreach programs, events, and building rentals. The Director of Parks & Recreation oversees this activity.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$171,882	\$178,300	\$179,230	\$169,940
Operating Costs	26,293	25,800	26,400	26,400
Outside Services	4,442	8,000	8,000	7,000
Capital Items	0	0	0	0
	<u>\$202,617</u>	<u>\$212,100</u>	<u>\$213,630</u>	<u>\$203,340</u>

Personnel Costs: Vacancy in Sr. Park Naturalist from retirement, replaced with Park Naturalist.

Operating Costs: Materials and supplies for the Nature Center.

Outside Services: Maintenance contracts.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Sr. Park Naturalist	1.0	1.0	0.0
Park Naturalist	1.0	1.0	2.0
	2.0	2.0	2.0
Interns - part time	6.0	6.0	6.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for maintenance of approximately 500 acres of Park Millage park land. This division is under the supervision of the Facilities Superintendent, reporting directly to the Director of Parks & Recreation.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018</u> <u>Actual</u>	<u>2019 Original</u> <u>Budget</u>	<u>2019</u> <u>Projected</u> <u>Total</u>	<u>2020 Budget</u>
Personnel Costs	\$213,509	\$227,595	\$227,845	\$239,770
Operating Costs	30,617	43,600	30,600	50,500
Outside Services	4,482	30,000	29,000	37,000
Equipment Rental	49,000	52,795	52,795	58,500
Capital Items	137	1,250	600	6,000
	<u>\$297,745</u>	<u>\$355,240</u>	<u>\$340,840</u>	<u>\$391,770</u>

Personnel Costs: No change in staffing for 2020

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Equipment purchases and drain assessment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Facilities Superintendent	0.15	0.15	0.15
Utility Worker	2.0	3.0	3.0
	2.15	3.15	3.15
Seasonal Worker	1.0	0.0	0.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Development

FUNCTION:
Recreation and Culture

Activity Description:

This activity funds renovation and development of all Township parks.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Capital Items	<u>709,331</u>	<u>1,075,000</u>	<u>1,400,000</u>	<u>500,000</u>
	<u>\$709,331</u>	<u>\$1,075,000</u>	<u>\$1,400,000</u>	<u>\$500,000</u>

Capital Items: Marketplace on the Green, Large dog park, shade structure for pickle ball, parking lot expansion for North Meridian and Central Park South, tables, grills, benches, bike racks, kiosks

PERSONNEL SUMMARY
(See Park Millage Parks Administration activity)

PARK RESTRICTED/DESIGNATED FUND

Narrative: These funds are designed for special purposes for Meridian Township park activities. The Director of Parks & Recreation oversees these funds.

REVENUE SUMMARY				
Account Classification	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Grant Revenue	\$75,000	\$110,000	\$40,000	\$0
Interest	\$2,735	\$200	\$5,000	\$3,000
Market Revenue	41,983	38,000	40,000	40,000
Donations/Park Revenue	70,397	63,800	208,100	55,100
	<u>\$190,114</u>	<u>\$212,000</u>	<u>\$293,100</u>	<u>\$98,100</u>

Market Revenues: Farmers' Market administered by the Department of Parks & Recreation with the daily operations overseen by the Market Manager. Revenues are generated through stall rental fees from vendors.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$256,245
Anticipated Operating Surplus (Deficit) for 2019	<u>81,195</u>
Estimated Available Fund Balance as of December 31, 2019	337,440
Anticipated Operating Surplus (Deficit) for 2020	<u>2,525</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$339,965</u>

EXPENDITURE SUMMARY				
Account Classification	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Recreation Grant Expense	\$0	\$110,000	\$110,000	\$0
Market Expense	31,387	115,205	40,205	41,275
Recreation Expense	3,574	3,500	2,700	3,300
Celebrate Downtown Expense	55,957	59,000	59,000	51,000
Park Development	4,217	0	0	0
	<u>\$95,134</u>	<u>\$287,705</u>	<u>\$211,905</u>	<u>\$95,575</u>

Market Expense: Market Manager stipend, advertising expenses and relocation expense.

Recreation Expense: Recreation programs.

Park Development: Park and Field Improvements.

PERSONNEL SUMMARY			
Position/Title	2018	2019	2020
Recreation Staff-Summer*	2.0	2.0	2.0

* Tentative - Staffing dependent on grant/donations revenue received.

NANCY MOORE - PARK BEAUTIFICATION FUND

Narrative: The Nancy Moore - Park Beautification Fund was created in honor of Nancy Moore, a long-time Park Commissioner, after her death in 1993. Funds in this account are reserved for use on projects that beautify Meridian Township parks. The Director of Parks & Recreation oversees this fund.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Donations/Other		\$0	\$2,000	\$0	
Interest		167	0	200	0
		<u>\$167</u>	<u>\$2,000</u>	<u>\$200</u>	<u>\$0</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$12,942
Anticipated Operating Surplus (Deficit) for 2019	<u>(12,942)</u>
Estimated Available Fund Balance as of December 31, 2019	0
Anticipated Operating Surplus (Deficit) for 2020	<u>0</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$0</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Park Beautification		\$576	\$12,875	\$13,142	\$0
		<u>\$576</u>	<u>\$12,875</u>	<u>\$13,142</u>	<u>\$0</u>

Park Beautification: Plantings and garden restorations in parks.

PERSONNEL SUMMARY	
(Not Applicable)	

FIRE RESTRICTED/DESIGNATED FUND

Narrative: The Fire Chief oversees this fund. It is used to account for restricted gifts and grants. No budgeted activity for 2020.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020 Budget</u>
			Budget	Projected Total	
Grant Revenue		\$32,637	\$0	\$0	\$0
Interest		135	0	150	50
Donations		59	0	0	0
Operating Transfers In		0	0	0	0
		<u>\$32,831</u>	<u>\$0</u>	<u>\$150</u>	<u>\$50</u>

Donations: Funds donated by individuals and other organizations for specified purposes.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$9,667
Anticipated Operating Surplus (Deficit) for 2019	<u>(450)</u>
Estimated Available Fund Balance as of December 31, 2019	9,217
Anticipated Operating Surplus (Deficit) for 2020	<u>50</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$9,267</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020 Budget</u>
			Budget	Projected Total	
Miscellaneous		\$659	\$0	\$600	\$0
Capital Items		<u>\$31,808</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		<u>\$32,466</u>	<u>\$0</u>	<u>\$600</u>	<u>\$0</u>

Capital Items: None planned for 2020.

PERSONNEL SUMMARY	
(Not Applicable)	

LIBRARY RESTRICTED FUND

Narrative: This fund is used to account for donations for improvements to the local libraries. No budgeted activity for 2020.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Interest	167	0	200	50
	<u>\$167</u>	<u>\$0</u>	<u>\$200</u>	<u>\$50</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$13,244
Anticipated Operating Surplus (Deficit) for 2019	<u>200</u>
Estimated Available Fund Balance as of December 31, 2019	13,444
Anticipated Operating Surplus (Deficit) for 2020	<u>50</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$13,494</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Capital Items	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Items: None planned for 2020.

PERSONNEL SUMMARY	
(Not Applicable)	

POLICE RESTRICTED/DESIGNATED FUND

Narrative: The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

REVENUE SUMMARY				
Account Classification	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Grant Revenue	\$0	\$1,500	\$1,500	\$8,000
Interest	824	100	1,000	500
Forfeiture Revenue	30,660	8,500	16,350	5,000
Donations	12,593	5,100	5,000	5,000
Training Fund PA 302	6,520	7,000	7,000	7,000
	<u>\$50,597</u>	<u>\$22,200</u>	<u>\$30,850</u>	<u>\$25,500</u>

Grant Revenue: Grant revenue to cover 50% of the cost of bullet proof vests.

Forfeiture Revenue: Money from the confiscation or sale of forfeited property and cash.

Donations: Funds donated by individuals or organizations for specified purposes.

Training Fund PA 302: Funds from the State of Michigan based on the State funding formula.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$73,486
Anticipated Operating Surplus (Deficit) for 2019	<u>14,850</u>
Estimated Available Fund Balance as of December 31, 2019	88,336
Anticipated Operating Surplus (Deficit) for 2020	<u>(9,500)</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$78,836</u>

EXPENDITURE SUMMARY				
Account Classification	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Operating Supplies - Forfeiture	\$0	\$10,000	\$0	\$0
Operating Supplies - Victims Rights	0	2,500	0	0
Operating costs	0	1,500	4,000	8,000
Training Fund PA 302	7,280	7,000	7,000	7,000
Children's Christmas Party	14,837	5,000	5,000	5,000
Capital Items	0	0	0	15,000
	<u>\$22,117</u>	<u>\$26,000</u>	<u>\$16,000</u>	<u>\$35,000</u>

Operating Supplies - Forfeiture: Supplies to enhance law enforcement services.

Operating Costs: Includes the 50% of the cost of replacement bullet proof vests.

Training Fund PA 302: Restricted funds for law enforcement training.

Children's Christmas Party: Money is raised through donations to pay for the annual party.

Capital Items: Canine

PERSONNEL SUMMARY	
(Not Applicable)	

LAW ENFORCEMENT GRANTS FUND

Narrative: This fund accounts for federal and state grants received for law enforcement programs. The Police Chief oversees this fund. The Office of Highway Safety Planning funds programs that reimburse salaries and benefits associated with the Michigan Safe Community Grant.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Interest		\$100	\$1,000	\$500
Grants	19,029	21,000	0	0
	<u>\$19,029</u>	<u>\$21,100</u>	<u>\$1,000</u>	<u>\$500</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$73,877
Anticipated Operating Surplus (Deficit) for 2019	<u>1,000</u>
Estimated Available Fund Balance as of December 31, 2019	74,877
Anticipated Operating Surplus (Deficit) for 2020	<u>500</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$75,377</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Grant expenditures	\$17,990	\$21,000	\$0	\$0
Capital Items	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$17,990</u>	<u>\$21,000</u>	<u>\$0</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

CABLE TV FUND

Narrative: The highest priority of the Communications Department is to provide residents with an increased access to transparency in governance with relevant information and in a timely fashion. A diverse means of methods through the utilization of current and best communication practices is used to provide information to residents and neighboring municipalities. An advisory board, the Cable Communications Commission, approves operating policies and makes recommendations concerning fiscal matters to the Township Board. Operating funds are primarily generated from franchise fees and peg fees derived from cable service providers according to Public Act 480.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Franchise Fees-Cable TV	\$659,136	\$620,000	\$600,000	\$0
PEG Fees	168,738	142,000	140,000	0
Miscellaneous Revenue	3,716	500	1,200	0
Donations/Agency Fees	0	0	2,085	0
Interest	2,318	500	1,500	0
Grant Revenue	0	0	0	0
Operating Transfers In	0	0	0	0
	<u>\$833,907</u>	<u>\$763,000</u>	<u>\$744,785</u>	<u>\$0</u>

Franchise Fees - Cable TV: Moved to General Fund

PEG Fees: Moved to General Fund for 2020 to cover HVAC costs.

Donations/Agency Fees: Includes the programming application fees, municipal shared services fees, and sponsor revenues for HOMTV.

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2018 (per audit)	\$9,144	\$287,815
Anticipated Operating Surplus (Deficit) for 2019	<u>(9,144)</u>	<u>9,454</u>
Estimated Available Fund Balance as of December 31, 2019	0	297,269
Anticipated Operating Surplus (Deficit) for 2020	<u>0</u>	<u>(131,310)</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$0</u>	<u>\$165,959</u>

CABLE TV FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$475,074	\$460,725	\$473,125	\$81,310
Operating Costs	214,941	206,100	166,350	0
Outside Services	79,541	87,000	90,000	50,000
Equipment Rental	0	0	0	0
Capital Items	139,000	52,100	15,000	0
	<u>\$908,556</u>	<u>\$805,925</u>	<u>\$744,475</u>	<u>\$131,310</u>

Personnel Costs: Communications Director for 6 months.

Capital Items: None

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Communications Director	1.0	1.0	1.0
HOMTV Executive Producer	1.0	1.0	0.0
Studio TV Production Manager	1.0	1.0	0.0
Video Programmer/Studio Producer	1.0	1.0	0.0
Communications Content Specialist	0.725	0.725	0.000
Administrative Assistant II	1.0	1.0	0.0
	<u>5.725</u>	<u>5.725</u>	<u>1.000</u>
Interns and Freelancers	40	40	0

COMMUNITY NEEDS FUND

Narrative: The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Donations	\$14,876	\$7,500	\$7,500	\$7,500
Redi-Ride	\$1,211		\$1,000	\$200
Interest	231	25	200	50
	<u>\$16,318</u>	<u>\$7,525</u>	<u>\$8,700</u>	<u>\$7,750</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$18,796
Anticipated Operating Surplus (Deficit) for 2019	<u>(13,300)</u>
Estimated Available Fund Balance as of December 31, 2019	5,496
Anticipated Operating Surplus (Deficit) for 2020	<u>(750)</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$4,746</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Emergency Fund	\$11,347	\$11,000	\$20,000	\$7,500
Redi-Ride	\$1,188		\$2,000	\$1,000
Operating Supplies	685	0	0	0
Special Events	107	0	0	0
	<u>\$13,327</u>	<u>\$11,000</u>	<u>\$22,000</u>	<u>\$8,500</u>

PERSONNEL SUMMARY	
(Not Applicable)	

FIRE STATION DEBT RETIREMENT FUND

Narrative: In November 2012, voters approved the issuance of \$3,500,000 in general obligation unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable in a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds. Millage collections began in 2014.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Millage Collections		\$335,565	\$349,100	\$349,650	\$361,600
Interest		<u>3,067</u>	<u>500</u>	<u>5,000</u>	<u>2,000</u>
		<u>\$338,632</u>	<u>\$349,600</u>	<u>\$354,650</u>	<u>\$363,600</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2018 (per audit)	\$206,187
Anticipated Operating Surplus (Deficit) for 2019	<u>83,180</u>
Estimated Available Fund Balance as of December 31, 2019	289,367
Anticipated Operating Surplus (Deficit) for 2020	<u>90,195</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$379,562</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Debt Service - Principal		\$220,000	\$220,000	\$220,000	\$225,000
Debt Service - Interest		<u>54,218</u>	<u>51,470</u>	<u>51,470</u>	<u>48,405</u>
		<u>\$274,218</u>	<u>\$271,470</u>	<u>\$271,470</u>	<u>\$273,405</u>

PERSONNEL SUMMARY	
(Not Applicable)	

TOWNSHIP IMPROVEMENT REVOLVING FUND

Narrative: This fund is used to account for public improvement projects paid in advance and reimbursed through special assessments.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Interest	\$17,971	\$5,000	\$15,000	\$10,000
Interest - Special Assessments	13,534	10,000	13,500	10,000
Special Assessments	150,443	125,000	150,000	150,000
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$181,948</u>	<u>\$140,000</u>	<u>\$178,500</u>	<u>\$170,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$955,585
Anticipated Operating Surplus (Deficit) for 2019	<u>48,500</u>
Estimated Available Fund Balance as of December 31, 2019	1,004,085
Anticipated Operating Surplus (Deficit) for 2020	<u>50,000</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$1,054,085</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Construction/Improvements	<u>\$376,526</u>	<u>\$120,000</u>	<u>\$130,000</u>	<u>\$120,000</u>
	<u>\$376,526</u>	<u>\$120,000</u>	<u>\$130,000</u>	<u>\$120,000</u>

Construction/Improvements: Lake Lansing Watershed and sidewalk repair

PERSONNEL SUMMARY	
(Not Applicable)	

FIRE STATION CONSTRUCTION FUND

Narrative: In November 2012, voters approved issuance of \$3,500,000 of general obligations unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable over a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$0.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Interest	\$48	\$0	\$0	\$0
	0		0	
	<u>\$48</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2018 (per audit)	\$16
Anticipated Operating Surplus (Deficit) for 2019	<u>(16)</u>
Estimated Available Fund Balance as of December 31, 2019	0
Anticipated Operating Surplus (Deficit) for 2020	<u>0</u>
Estimated Available Fund Balance as of December 31, 2020	<u>\$0</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Outside Services	\$250	\$0	\$16	\$0
Capital Items	7,475	0	0	0
Bond Issuance Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$7,725</u>	<u>\$0</u>	<u>\$16</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

Road Construction Debt

Narrative: In August 2019, voters approved the issuance of \$35,000,000 in general obligation unlimited tax bonds for the purpose of repairing the local roads. The bonds will be issued in 3 separate issuances over the next 10 years. The estimated average millage rate to retire the bonds is 0.19428 mill (\$0.19428 per \$1,000 of taxable value).

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Millage Collections		\$0	\$0	\$0	\$3,514,000
Interest		0	0	0	30,000
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,544,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2018 (per audit)	\$0
Anticipated Operating Surplus (Deficit) for 2019	<u>0</u>
Estimated Available Fund Balance as of December 31, 2019	0
Anticipated Operating Surplus (Deficit) for 2020	<u>3,825</u>
Estimated Available Fund Balance as of December 31, 2020	<u><u>\$3,825</u></u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Debt Service - Principal					\$3,305,000
Debt Service - Interest					235,175
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,540,175</u>

PERSONNEL SUMMARY	
(Not Applicable)	

PUBLIC WORKS AND ENGINEERING FUNDS COMBINED STATEMENT

REVENUE SUMMARY				
ACTIVITY	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
REVENUES				
CHARGES FOR SERVICES				
Water Fund	\$5,982,338	\$5,978,009	\$6,007,509	\$6,268,000
Sewer Fund	5,625,530	5,922,836	5,911,236	6,174,050
Total Charges for Services	11,607,868	11,900,845	11,918,745	12,442,050
OTHER REVENUES				
Water Fund	409,262	55,400	70,200	65,200
Sewer Fund	4,600	600	9,500	5,500
Total Other Revenues	413,862	56,000	79,700	70,700
OTHER FINANCING SOURCES				
Water Fund	430,199	0	0	0
Sewer Fund	95,560	0	0	0
Total Other Financing Sources	525,759	0	0	0
TOTAL REVENUES	\$12,547,490	\$11,956,845	\$11,998,445	\$12,512,750

EXPENSE SUMMARY				
ACTIVITY	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Water Fund	\$5,590,701	\$5,848,490	\$6,012,165	\$6,337,260
Sewer Fund	5,292,544	5,823,430	5,918,170	6,136,800
TOTAL EXPENSES	\$10,883,245	\$11,671,920	\$11,930,335	\$12,474,060

WATER FUND Summary

REVENUE SUMMARY				
ACTIVITY	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
CHARGES FOR SERVICES				
Water Sales	\$5,390,770	\$5,605,009	\$5,605,009	\$5,850,000
Billing Charges	138,811	125,000	125,000	138,000
Water Penalties	32,183	30,000	30,000	30,000
Customer Installation	83,976	50,000	70,000	70,000
Water Benefits	162,606	20,000	20,000	20,000
Connection Fees	151,592	120,000	120,000	120,000
Engineering & Inspection Fees	22,402	28,000	37,500	40,000
Total Charges for Services	<u>5,982,338</u>	<u>5,978,009</u>	<u>6,007,509</u>	<u>6,268,000</u>
OTHER REVENUES				
Rental Income	26,135	26,000	27,000	27,000
Interest	262	200	10,000	25,000
Miscellaneous	382,865	29,200	33,200	13,200
Total Other Revenues	<u>409,262</u>	<u>55,400</u>	<u>70,200</u>	<u>65,200</u>
OTHER FINANCING SOURCES				
Transfers In	0	0	0	0
Capital Contributions	430,199	0	0	0
Total Other Financing Sources	<u>430,199</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$6,821,800</u></u>	<u><u>\$6,033,409</u></u>	<u><u>\$6,077,709</u></u>	<u><u>\$6,333,200</u></u>

Water Sales: Water sales revenue is based on 2020 rates of \$4.77/1000 gal, compared to \$4.59 in 2019. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2020 charge of \$5.00 per bill stays the same as 2019.

EXPENSE SUMMARY				
ACTIVITY	2018 Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Administration	\$1,418,769	\$701,910	\$706,260	\$708,960
Engineering	262,911	276,075	270,950	265,580
Water Supply	3,091,081	3,102,400	3,242,400	3,252,400
Water Distribution Maintenance	977,746	1,268,105	1,292,555	1,445,320
Pension	(200,361)			
Capital Outlay	40,555	500,000	500,000	665,000
TOTAL EXPENSES	<u><u>\$5,590,701</u></u>	<u><u>\$5,848,490</u></u>	<u><u>\$6,012,165</u></u>	<u><u>\$6,337,260</u></u>

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$112,404		\$113,210	\$115,460	\$114,660
Operating Costs		51,715	57,200	57,300	57,300
Outside Services		7,900	6,500	8,500	12,000
Equipment Rental		2,800	0	0	0
Administrative		525,016	525,000	525,000	525,000
Depreciation		718,934	0	0	0
Capital Items		0	0	0	0
TOTAL	<u>\$1,418,769</u>		<u>\$701,910</u>	<u>\$706,260</u>	<u>\$708,960</u>

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for Administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Engineering

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private developments for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018</u> Actual	<u>2019</u> Original Budget	<u>2019</u> Projected Total	<u>2020</u> Budget
Personnel Costs	\$229,699	\$252,510	\$253,285	\$246,430
Operating Costs	3,180	3,900	3,900	3,900
Outside Services	6,032	6,100	200	500
Equipment Rental	24,000	13,565	13,565	14,750
Capital Items	0	0	0	0
	<u>\$262,911</u>	<u>\$276,075</u>	<u>\$270,950</u>	<u>\$265,580</u>

Personnel Costs: Elimination of the Administrative Assistant I position

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	0.5	0.5	0.5
DPW Records Manager	0.5	0.5	0.5
GIS Specialist	0.0	0.3	0.3
Engineering Tech	0.5	1.0	1.0
Administrative Assistant I	0.5	0.5	0.0
	<u>2.5</u>	<u>3.3</u>	<u>2.8</u>
Engineering Aide	1.5	0.0	0.0
Intern	0.50	0.50	0.50

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Water Supply

CLASSIFICATION:
Public Works

Activity Description:

Meridian Township purchases treated water from the Board of Water and Light as well as the East Lansing-Meridian Water and Sewer Authority (which operates the treatment plant and well fields as a separate corporation). The Deputy Township Manager/Director of Public Works is a member of the Authority Board.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Operating Costs	\$0	\$2,400	\$2,400	\$2,400
Outside Services	<u>3,091,081</u>	<u>3,100,000</u>	<u>3,240,000</u>	<u>3,250,000</u>
	<u>\$3,091,081</u>	<u>\$3,102,400</u>	<u>\$3,242,400</u>	<u>\$3,252,400</u>

Outside Services: Cost of water from East Lansing Water Sewer Authority and Lansing Board of Water & Light.

PERSONNEL SUMMARY
(Not Applicable)

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Water Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Water Distribution Maintenance activity oversees the maintenance of the Township's water system which includes two 0.5 million gallon water towers, a booster station, over 165 miles of water mains, 1,900 fire hydrants, and 13,700 meters and services. Maintenance personnel are responsible for emergency repairs to the water system and coordinate with other public safety offices during times of need. This activity is under the supervision of the Deputy Township Manager/Director of Public Works.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019</u> <u>Original</u> <u>Budget</u>	<u>2019</u> <u>Projected</u> <u>Total</u>	<u>2020</u> <u>Budget</u>
Personnel Costs	\$621,553		\$636,340	\$646,690	\$639,720
Operating Costs	126,866		127,700	129,700	174,700
Outside Services	90,147		110,000	110,000	125,000
Equipment Rental	125,000		179,065	179,065	178,900
Customer Install-Water Meters	3,288		200,000	200,000	300,000
Capital Items	10,892		15,000	27,100	27,000
	<u>\$977,746</u>		<u>\$1,268,105</u>	<u>\$1,292,555</u>	<u>\$1,445,320</u>

Personnel Costs: Includes a 2% wage increase and no staffing changes in 2020.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Lead Worker	1.0	1.0	1.0
Utility Worker	7.0	7.0	7.0
	8.0	8.0	8.0
Seasonal Staff	2.0	0.0	1.0

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

FUNCTION:
Public Works

Activity Description:

These are major projects and special equipment used for the Water Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Capital Items	40,555	500,000	500,000	665,000
	<u>\$40,555</u>	<u>\$500,000</u>	<u>\$500,000</u>	<u>\$665,000</u>

Capital Items: Haslett Road water main replacement (\$290,000), Dobie Road Booster Station Modifications (\$225,000), and Water Plant renovation (150,000)

PERSONNEL SUMMARY
(Not Applicable)

SEWER FUND Summary

REVENUE SUMMARY					
ACTIVITY	2018	Actual	2019 Original Budget	2019 Projected Total	2020 Budget
CHARGES FOR SERVICES					
Sewer Charges		\$5,239,675	\$5,612,236	\$5,612,236	\$5,800,000
Lift Station Fees		6,852	6,500	6,850	6,900
Billing Charges		138,894	71,000	85,000	130,000
Penalties		35,090	25,000	32,000	35,000
Sewer Benefits		13,211	10,000	8,000	10,000
Sewer Licenses/Inspections		4,845	5,100	5,150	5,150
Connection Fees		150,181	150,000	125,000	150,000
Charges for Services		36,782	43,000	37,000	37,000
Total Charges for Services		<u>5,625,530</u>	<u>5,922,836</u>	<u>5,911,236</u>	<u>6,174,050</u>
OTHER REVENUES					
Grant Revenue		0	0	0	0
Interest		302	400	8,000	5,000
Reimbursements		0	0	0	0
Miscellaneous		4,299	200	1,500	500
Total Other Revenues		<u>4,600</u>	<u>600</u>	<u>9,500</u>	<u>5,500</u>
OTHER FINANCING SOURCES					
Transfers In		0	0	0	0
Capital Contributions		95,560	0	0	0
Total Other Financing Sources		<u>95,560</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES		<u><u>\$5,725,691</u></u>	<u><u>\$5,923,436</u></u>	<u><u>\$5,920,736</u></u>	<u><u>\$6,179,550</u></u>

Sewer Charges: Sewer charges revenue is based on 2020 rates of \$5.41 per 1000 gallons of metered water, increased from \$5.41 per 1000 gallons in 2019. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2020 charge of \$5.00 per bill stays the same as 2019.

EXPENSE SUMMARY					
ACTIVITY	2018	Actual	2019 Original Budget	2019 Projected Total	2020 Budget
Administration		\$873,178	\$665,015	\$669,615	\$663,910
Engineering		316,032	321,120	323,095	304,025
Sewage Treatment		2,650,678	3,300,000	3,300,000	3,500,000
Sewer System Maintenance		1,374,528	834,585	821,010	915,365
Capital Outlay		0	540,000	540,000	500,000
Pension		-132,054	0	0	0
Fixed Obligations		210,182	162,710	264,450	253,500
TOTAL EXPENSES		<u><u>\$5,292,544</u></u>	<u><u>\$5,823,430</u></u>	<u><u>\$5,918,170</u></u>	<u><u>\$6,136,800</u></u>

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs		\$111,276	\$111,965	\$114,565	\$115,160
Operating Costs		22,431	21,550	21,550	11,750
Outside Services		7,900	6,500	8,500	12,000
Equipment Rental		2,800	0	0	0
Administrative		525,000	525,000	525,000	525,000
Depreciation		203,772	0	0	0
Capital Items		0	0	0	0
TOTAL		<u>\$873,178</u>	<u>\$665,015</u>	<u>\$669,615</u>	<u>\$663,910</u>

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives, rather than expensed at time of purchase.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0

SEWER FUND

DEPARTMENT
Public Works Engineering -
Engineering

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private development for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	2018	2019	2019	2020
	Actual	Original	Projected	Budget
		Budget	Total	
Personnel Costs	\$248,988	\$268,055	\$270,530	\$250,275
Operating Costs	1,178	4,500	4,000	4,000
Outside Services	43,866	35,000	35,000	35,000
Equipment Rental	22,000	13,565	13,565	14,750
Capital Items	0	0	0	0
	<u>\$316,032</u>	<u>\$321,120</u>	<u>\$323,095</u>	<u>\$304,025</u>

Personnel Costs: Elimination of the Administrative Assistant I position

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2020.

PERSONNEL SUMMARY			
<u>Position/Title</u>	2018	2019	2020
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	0.5	0.5	0.5
DPW Records Manager	0.5	0.5	0.5
GIS Specialist	0.0	0.3	0.3
Engineering Tech	0.5	1.0	1.0
Administrative Assistant I	0.5	0.5	0.0
	<u>2.5</u>	<u>3.3</u>	<u>2.8</u>
Engineering Aide	0.0	0.0	0.0
Intern	0.50	0.50	0.50

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Sewage Treatment

CLASSIFICATION:
 Public Works

Activity Description:

Meridian Township purchases sewage treatment services from the City of East Lansing, owner and operator of the treatment plant, paid on a monthly basis.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original</u>	<u>2019</u>	<u>2020</u>
			<u>Budget</u>	<u>Projected</u>	<u>Budget</u>
				<u>Total</u>	
Contractual Services	\$2,650,678		\$3,300,000	\$3,300,000	\$3,500,000
	<u>\$2,650,678</u>		<u>\$3,300,000</u>	<u>\$3,300,000</u>	<u>\$3,500,000</u>

Contractual Services: Estimated expenses by the East Lansing Waste Water Treatment Plant.

PERSONNEL SUMMARY	
(Not Applicable)	

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Sewer Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Sewer System Maintenance activity operates and maintains the Township's sewer system which includes: 28 lift stations, over 150 miles of sanitary sewer, manhole and Township-owned storm sewers/catch basins and detention basins. Maintenance personnel are responsible for emergency repairs to the sewer system and coordinate with other public safety offices during times of need.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$358,192	\$368,805	\$364,230	\$377,950
Operating Costs	156,437	270,115	261,115	340,115
Outside Services	64,313	67,000	67,000	70,000
Equipment Rental	112,000	102,165	102,165	101,300
Depreciation	677,433	0	0	0
Capital Items	6,154	26,500	26,500	26,000
	<u>\$1,374,528</u>	<u>\$834,585</u>	<u>\$821,010</u>	<u>\$915,365</u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes Utilities, operating supplies and costs for lift station repairs.

Outside Services: Root cleaning project, concrete/asphalt repairs, annual lift station cleaning, and generator maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Lead Worker	1.0	1.0	1.0
Utility Worker	4.0	4.0	4.0
	5.0	5.0	5.0
Seasonal Staff	2.0	0.0	0.0

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

CLASSIFICATION:
Public Works

Activity Description:

These are major projects and special equipment used for the Sewer Fund.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Contractual Services		\$0	\$0	\$0	\$0
Contractual Services-Fed Grant		0	0	0	0
Sanitary Sewer Construction		0	0	0	0
Capital Items		0	540,000	540,000	500,000
		<u>\$0</u>	<u>\$540,000</u>	<u>\$540,000</u>	<u>\$500,000</u>

Contractual Services: None planned for 2020.

Sanitary Sewer Construction: None planned for 2020.

Capital Items: Identified Sewer Main Rehab (\$450,000) and Shoals lift station on-site backup generator (\$50,000)

PERSONNEL SUMMARY	
(Not Applicable)	

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Fixed Obligations

CLASSIFICATION:
Public Works

Activity Description:

This section lists those debt obligations that are included in water and sewage usage rates. The cash flow for payments is budgeted; however, the payment is actually a reduction of the debt rather than an expense and is reflected as such during the audit process.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Wastewater Optimization	<u>\$210,182</u>	<u>\$162,710</u>	<u>\$264,450</u>	<u>\$253,500</u>
	<u>\$210,182</u>	<u>\$162,710</u>	<u>\$264,450</u>	<u>\$253,500</u>

Wastewater optimization: Township share of improvements to the East Lansing Plant.

PERSONNEL SUMMARY
(Not Applicable)

MOTOR POOL

Narrative: The Motor Pool is responsible for all routine maintenance, emergency repairs, and purchase of new and replacement vehicles and major pieces of equipment in the Township's fleet. The Motor Pool vehicle and equipment fleet contains over 130 vehicles and major pieces of equipment with a cost over \$5.0 million. Maintenance personnel also oversee the record keeping and specifications of all vehicles and equipment. The Motor Pool Fund is managed directly by the Facilities Superintendent in the Department of Public Works and Engineering.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2018</u>	<u>Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Interest		\$9,963	\$1,000	\$15,000	\$5,000
Rentals		1,174,275	1,153,190	1,153,190	1,250,320
Reimbursements		3,630	0	15,950	0
Gain (Loss) on Vehicle Sales		15,659	5,000	5,000	5,000
Transfer In		290,000	210,000	210,000	250,000
		<u>\$1,493,527</u>	<u>\$1,369,190</u>	<u>\$1,399,140</u>	<u>\$1,510,320</u>

Rentals: Represents the charges to other Departments for use of Township vehicles and equipment. The charge is based on depreciation, gas usage, and maintenance of specific vehicles used by each department.

Reimbursements: None for 2020

Vehicle Sales: Sales from vehicles being rotated out and sold.

STATEMENT OF RETAINED EARNINGS		
	Invested in Capital Assets	Unrestricted
Fund Equity as of December 31, 2018 (per audit)	\$1,752,139	(\$482,951)
Anticipated Operating Surplus (Deficit) for 2019	<u> </u>	<u>120,400</u>
Estimated Available Fund Equity as of December 31, 2019	1,752,139	(362,551)
Anticipated Operating Surplus (Deficit) for 2020	<u> </u>	<u>370,060</u>
Estimated Available Fund Equity as of December 31, 2020	<u>\$1,752,139</u>	<u>\$7,509</u>

MOTOR POOL

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2018 Actual</u>	<u>2019 Original Budget</u>	<u>2019 Projected Total</u>	<u>2020 Budget</u>
Personnel Costs	\$1,514,003	\$216,605	\$200,340	\$196,310
Operating Costs	339,915	377,500	366,900	396,450
Outside Services	121,753	105,000	105,000	110,000
Depreciation	376,359	0	0	0
Capital Items	2,487	446,000	606,500	437,500
TOTAL	<u><u>\$2,354,517</u></u>	<u><u>\$1,145,105</u></u>	<u><u>\$1,278,740</u></u>	<u><u>\$1,140,260</u></u>

Personnel Costs: No change in staffing levels in 2020.

Operating Costs: Includes repair parts, tools, gasoline, vehicle insurance, and equipment maintenance.

Outside Services: Includes outside vendors for firetruck and other vehicle repairs, towing, and vehicle alignment services.

Depreciation: Year-end adjustment performed during the audit to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: Represents the cash outlay requirements for new capital items. These items are budgeted as expenditures, then capitalized at year-end. Includes the following vehicles: 10 Yard Dump Truck (\$150,000), F25 Service Truck (\$55,000), 3 Interceptors (\$123,000), F250 4x4 Pickup (\$36,500), 2 Ford Escapes (\$45,000), Western salter (\$7,000), and retrofit Police cars (\$6,000)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Facilities Superintendent	0.25	0.25	0.25
Lead Mechanic	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0
	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

DOWNTOWN DEVELOPMENT AUTHORITY

Narrative: The Meridian Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discreetly presented component unit. The DDA was organized pursuant to Township Ordinance No. 2005-12 and Act 197 of the Public Acts of 1975, as amended. This DDA's mission is as follows: to beautify and revitalize downtown Okemos as a very desirable place to shop, live and do business. It is a commitment to promoting an improved quality of life by creating a friendly, walkable community embracing natural aesthetics of the river and parks. A Board of Directors, appointed by the Township Board, governs the DDA.

REVENUE SUMMARY					
Account Classification	2018	Actual	2019 Adopted Budget	2019 Projected Total	2020 Budget
Property Taxes		\$29,632	\$15,000	\$30,200	\$30,200
Intergovernmental Revenue		\$17,942	\$15,000	\$12,750	\$12,000
Grant Revenue		0	0	0	0
Investment Income		21	0	0	0
DDA Special Event		0	0	0	0
Miscellaneous		0	0	0	0
		<u>\$47,595</u>	<u>\$30,000</u>	<u>\$42,950</u>	<u>\$42,200</u>

Property Tax: The DDA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the 2005 base year.

Intergovernmental Revenue: Refund from the State of Michigan to offset the loss in tax revenue from the personal property tax exemption.

Grant Revenue: No anticipated request in 2020.

DDA Special Event: None planned for 2020.

STATEMENT OF FUND BALANCE	
Fund Balance Deficit as of December 31, 2018 (per audit)	(\$127,800)
Anticipated Operating Surplus (Deficit) for 2019	<u>34,465</u>
Estimated Available Fund Balance as of December 31, 2019	(93,335)
Anticipated Operating Surplus (Deficit) for 2020	<u>33,715</u>
Estimated Available Fund Balance as of December 31, 2020	<u>(\$59,620)</u>

EXPENDITURE SUMMARY					
Account Classification	2018	Actual	2019 Adopted Budget	2019 Projected Total	2020 Budget
Operating Costs		2,979	3,000	3,000	3,000
Outside Services		71,086	5,000	1,000	1,000
Special Events		0	0	0	0
Debt Service		4,485	4,485	4,485	4,485
		<u>\$78,550</u>	<u>\$12,485</u>	<u>\$8,485</u>	<u>\$8,485</u>

Operating Costs: Includes expenses such as streetlight electricity and water for flowers.

Outside Services: Includes continued streetscape projects, such as hanging flower baskets, weeding, snow removal, and other related activities.

Special Events: None planned for 2020.

Debt Service: Principal and interest payments on the loan from the General Fund for the LED Streetlight improvement project.

Glossary of Terms

Accrual	The accrual basis of accounting is used for the proprietary fund types and non-expendable trust funds. Under the accrual method, revenues are recognized in the accounting period in which they are earned while expenses are recognized when the related liability is incurred.
Appropriation	A legal authorization granted by the Township Board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in dollar amount and as to the time frame in which it may be expended.
Approved Budget	The approved budget represents the original appropriation for the fiscal year plus any supplemental appropriations, inter-unit budget adjustments or reappropriation of prior year encumbrances as authorized by the Township Board.
Budget	A plan for the accomplishment of programs related to objectives and goals within a definite time period. It includes an estimate of resources required, and an estimate of resources available to finance such a plan.
Carry-over Funds	Carry-over funds are the result of the unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become part of the "beginning fund balance".
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of general long-term debt, principal and interest.
Department	Is a separate functional and accounting entity within a certain fund type.
Encumbrance	Commitments related to unperformed (executory) contracts for goods or services.
Expenditures	Decreases in assets or net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service or capital outlays.
Fiscal Year	The 12-month period to which the annual operating budget applies (January 1 to December 31).
Fund	A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying or specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
Mills	Refers to amount per \$1,000 of SEV in real estate taxes. For example 70 mills applied to an SEV of \$100,000 would yield \$7,000.
Revenue	Revenue is an increase in financial resources.
SEV	State Equalized Value equal to 50 percent of the assessed value.
Taxable Value	The SEV reduced to the limitations required by the Headley Amendment to property tax laws and to which millage rate is applied to yield real property tax revenue.
TIRF	Township Improvement Revolving Fund. This is a state authorized fund used to finance public improvements such as utility projects, township construction programs, public safety purchases and other capital outlays. The Township Board may order transfers from this fund to the General Fund or Capital Projects Fund for those purposes.

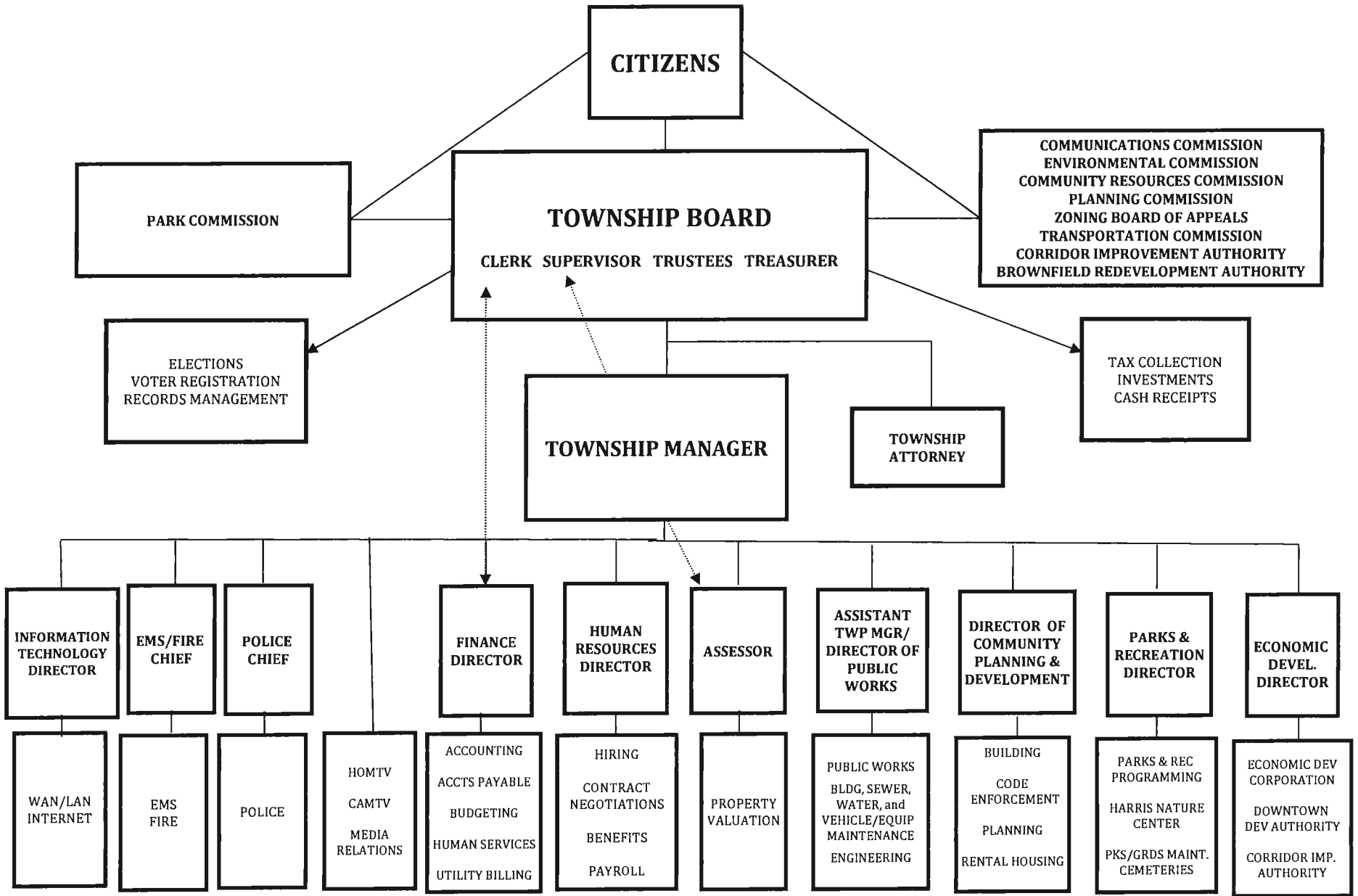
CHARTER TOWNSHIP OF MERIDIAN

AREA and LOCATION

The Charter Township of Meridian encompasses approximately 32 square miles and is located in the south-central area of lower Michigan. Meridian Township is largely residential, part of the Lansing Metropolitan Area, east of the State Capital, and immediately adjacent to East Lansing - home of Michigan State University. The Township was originally organized in 1842 and became a charter township on December 14, 1959.

FORM of GOVERNMENT

The Charter Township of Meridian was established pursuant to Act 359, Public Acts of Michigan, 1947, as amended. The Township is governed by a Township Board that is composed of a part-time Supervisor, full-time Clerk and Treasurer, and four Trustees serving four-year terms. The chief administrative officer is the Township Manager who is appointed by the Township Board and serves at its pleasure. The Board is vested with all legislative powers, except those otherwise provided by law.



Dotted Lines – Denotes Relationship defined by State Statute

INVESTMENT GOALS

Purpose

It is the policy of Meridian Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

Objectives

The primary objectives of the Township's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return of Investment – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

STAFFING PLAN

	<u>2019</u> <u>BUDGET</u>	<u>2020</u> <u>BUDGET</u>	<u>Chg</u>
GENERAL FUND			
<u>TOWNSHIP BOARD</u>			
Supervisor	1	1	
Trustee	4	4	
TOTAL	<u>5</u>	<u>5</u>	
<u>ACCOUNTING AND BUDGETING</u>			
Director of Finance	1	1	
Accountant	0.375	0.375	
Bookkeeper	3.25	3.25	
Purchasing Coordinator	0	1	1.00
TOTAL	<u>4.625</u>	<u>5.625</u>	
<u>ASSESSING</u>			
Appraiser II	2	2	
Assessing Clerk	1	1	
TOTAL	<u>3</u>	<u>3</u>	
Intern (part time)	*	2	2
<u>CLERK'S OFFICE</u>			
Clerk	1	1	
Assistant to the Clerk	1	1	
Administrative Assistant II	1	1	
Records Technician II	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Temporary Election Help	*	4	4
<u>ADMINISTRATION/HUMAN RESOURCES</u>			
Township Manager	1	1	
Human Resources Director	1	1	
Human Resources Specialist	1	1	
Accountant	0.125	0.125	
Executive Assistant	1	1	
TOTAL	<u>4.125</u>	<u>4.125</u>	
<u>INFORMATION TECHNOLOGY</u>			
Director of Information Technology	1	1	
Assistant Director of Information Technology	0	1	1.00
GIS Specialist	0.4	0.4	
Systems Administrator II	1	0	(1.00)
Systems Administrator I	1	0	(1.00)
TOTAL	<u>3.4</u>	<u>2.4</u>	
<u>TREASURER'S OFFICE</u>			
Treasurer	1	1	
Assistant to the Treasurer	1	1	
Bookkeeper	0.75	0.75	
TOTAL	<u>2.75</u>	<u>2.75</u>	

		2019 <u>BUDGET</u>	2020 <u>BUDGET</u>	<u>Chg</u>
<u>BUILDING MAINTENANCE</u>				
Facilities Superintendent		0.15	0.15	
Lead Worker		<u>1</u>	<u>1</u>	
TOTAL		1.15	1.15	
<u>GROUNDS MAINTENANCE</u>				
Facilities Superintendent		0.15	0.15	
Lead Worker		<u>1.0</u>	<u>1.0</u>	
TOTAL		1.15	1.15	
Seasonal workers	*	2.0	2.0	
<u>CEMETERY</u>				
Facilities Superintendent		0.15	0.15	
Seasonal workers	*	2	2	
<u>RECYCLING CENTER</u>				
Recycling Coordinator		0.8	0.8	
<u>POLICE DEPARTMENT</u>				
Chief of Police		1	1	
Assistant Chief of Police		0	1	1.00
Captain		0	0	
Lieutenant		2	1	(1.00)
Sergeant		7	7	
Officer		31	31	
Property Records Technician		0	0	
Records Supervisor		1	1	
Administrative Assistant II		1	1	
Records Technician II		<u>2.5</u>	<u>2.5</u>	
TOTAL		45.5	45.5	
Cadets (part-time)	*	9	9	
Crossing Guards (part time)	*	6	6	
<u>EMS/FIRE DEPARTMENT</u>				
EMS/Fire Chief		1	1	
Inspector - Fire		1	1	
Training/EMS Chief		1	1	
Battalion Chief		2	2	
Captain		3	3	
Lieutenant		7	7	
Paramedic/Firefighter		20	20	
Administrative Assistant II		<u>1</u>	<u>1</u>	
TOTAL		36	36	
Part-Time Firefighters	*	10	10	
<u>COMMUNITY PLANNING & DEVELOPMENT</u>				
Community Planning & Development Director		1	1	
Economic Development Director		1	1	

	2019	2020	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>Chg</u>
Chief Building Inspector	1	1	
Senior Building Inspector	1	0	(1.00)
Building Inspector	1	2	1.00
Rental Housing Inspector (2 @ .625)	1.25	1.25	
Code Enforcement Officer	1	1	
Principal Planner	1	1	
Senior Planner	0	0	
Associate Planner	0	0	
Assistant Planner	2	2	
Administrative Assistant II	1	1	
Administrative Assistant I	1	1	
TOTAL	<u>12.25</u>	<u>12.25</u>	
Intern (part time)	* 1	2	1.00
<u>STREETS & HIGHWAYS</u>			
Project Engineer	0	1	
<u>CABLE TV</u>			
Communications Director	1	0	(1.00)
HOMTV Executive Producer	1	1	
Studio TV Production Manager	1	1	
Video Programmer/Studio Producer	1	1	
Communications Content Specialist	0.725	0	(0.725)
Administrative Assistant II	1	0	(1.00)
TOTAL	<u>5.725</u>	<u>3</u>	
Paid Interns	* 5	0	(5.00)
Freelance Journalists	* 5	0	(5.00)
Unpaid Interns	* 30	5	(25.00)
<u>HUMAN SERVICES</u>			
Human Services Specialist	0.8	0.8	
<u>PARKS & RECREATION ADMINISTRATION</u>			
Director of Parks & Recreation	0.50	0.50	
Administrative Assistant II	0.50	0.50	
TOTAL	<u>1</u>	<u>1</u>	
Intern/Seasonal	* 2	2	
<u>RECREATION</u>			
Parks/Recreation Specialist	2	2	
Seasonal workers (part time)	* 3	2	(1.00)
<u>PARKS MAINTENANCE</u>			
Facilities Superintendent	0.15	0.15	
Utility Worker	1.5	1.5	
TOTAL	<u>1.65</u>	<u>1.65</u>	
Seasonal workers (part time)	* 2	1	(1.00)
TOTAL - GENERAL FUND - Regular			
	129.350	133.350	
TOTAL - GENERAL FUND - Temporary			
	* 43.0	47.0	

	2019 <u>BUDGET</u>	2020 <u>BUDGET</u>	<u>Chg</u>
<u>SPECIAL REVENUE FUNDS</u>			
<u>PEDESTRIAN/BICYCLE PATHWAY MILLAGE</u>			
Utility Worker	0.50	0.50	
Seasonal workers	*	1	0 (1.00)
<u>PARK MILLAGE</u>			
Director of Parks & Recreation	0.50	0.50	
Facilities Superintendent	0.15	0.15	
Sr. Park Naturalist	1	0	(1.00)
Park Naturalist	1.20	2.2	1.00
Sr. Park & Land Mgt Coordinator	0.50	0.50	
Administrative Assistant II	0.50	0.50	
Utility Worker	3	3	
TOTAL	<u>6.85</u>	<u>6.85</u>	
HNC Interns-Part Time	*	6	6
<u>LAND PRESERVATION MILLAGE FUND</u>			
Sr. Park and Land Mgt Coordinator	0.50	0.50	
Park Naturalist	0.80	0.80	
TOTAL SPECIAL REVENUE FUND - Regular			
TOTAL SPECIAL REVENUE FUND - Temporary			
	*	14.375	8.650
	*	47.0	6.0
<u>PUBLIC WORKS - ADMINISTRATION</u>			
Deputy Twp. Manager/Director of Public Works	1	1	
Administrative Assistant II	1	1	
TOTAL	<u>2</u>	<u>2</u>	
<u>ENGINEERING</u>			
Chief Engineer	1	1	
Administrative Assistant I	1	0	
Sr. Project Engineer	1	1	
DPW Records Manager	1	1	
GIS Specialist	0.6	0.6	
Engineering Technician	2	2	
TOTAL	<u>6.6</u>	<u>5.6</u>	
Interns	*	1	1
<u>WATER DISTRIBUTION MAINTENANCE</u>			
Lead Worker	1	1	
Utility Worker	7	7	
TOTAL	<u>8</u>	<u>8</u>	
Seasonal Utility Aide	*	0	1 1.00
<u>SEWER SYSTEM MAINTENANCE</u>			
Lead Worker	1	1	
Utility Worker	4	4	
TOTAL	<u>5</u>	<u>5</u>	
Seasonal Utility Aide	*	0	1 1.00

	2019 <u>BUDGET</u>	2020 <u>BUDGET</u>	<u>Chg</u>
TOTAL PUBLIC WORKS FUND - Regular	21.6	20.6	
TOTAL PUBLIC WORKS FUND - Temporary *	1	3	
MOTOR POOL			
Facilities Superintendent	0.25	0.25	
Lead Mechanic	1	1	
Mechanic	1	1	
	<u>2.25</u>	<u>2.25</u>	
TOTAL INTERNAL SERVICES FUND - Regular	2.25	2.25	
GRAND TOTAL - ALL FUNDS - Regular	167.575	164.850	
GRAND TOTAL- ALL FUNDS - Temporary	91.000	56.000	

CAPITAL OUTLAY/IMPROVEMENT SUMMARY 2020 BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
GENERAL FUND:				
Elections	980.000	Office Equipment & Furniture	Replacement equipment	500
Accounting/Budgeting	980.000	Office Equipment & Furniture	Replacement equipment	750
Clerk	980.000	Office Equipment & Furniture	Replacement equipment	500
Treasurer	980.000	Office Equipment & Furniture	Replacement equipment	500
Building Maintenance	979.000	Machinery & Equipment	Replacement equipment	450
Grounds Maintenance	979.000	Machinery & Equipment	Replacement equipment and Salt spreader	7,500
			Replacement police equipment (\$2,750), Taser videos (\$1,600), Radar Sign -2 (\$12,000), Updates to Nelson Room (\$15,000), and Accident Software (\$2,000).	
Police	979.000	Machinery & Equipment		33,350
Fire	979.000	Machinery & Equipment	Alert siren (\$28,000), Replacement equipment (\$7,000)	35,000
	980.000	Office Equipment & Furniture	Replacement equipment	500
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment and tool cat attachments	6,000
Communications	980.010	Video Production Equipment	Replacement equipment	1,200
			Replace front ramp South Fire station (\$75,000), Remodel Municipal Building Break Areas (\$20,000), Replace Municipal Building 1st floor Windows (\$30,000), and HVAC system Municipal Building (\$2,200,000).	2,325,000
Capital Outlay	974.000	Construction/Improvements	Replacement computer workstations	5,500
	980.015	New Computer workstations	Network switch upgrades (\$10,000), Workstation Replacements (\$45,000)	60,000
	980.020	Hardware	ESXI Host	86,500
	980.040	Network Upgrades	Upgrade server	8,000
	980.050	Server Upgrades	Police body cameras and filed based computers	15,000
	980.070	Mobile Data Units		2,500,000
TOTAL-GENERAL FUND				\$2,586,250
SPECIAL REVENUE FUNDS:				
Local Roads Fund	974.000	Construction/Improvements	Local Street Maintenance	\$3,500,000
Pathway Millage	974.000	Construction/Improvements	Pathway construction	\$2,700,000
Senior Center Millage	980.000	Office Equipment & Furniture	Tables, Chairs, and Lighting Improvements	\$30,000
Park Millage - Park Dev				
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment	6,000
			Market Place on the Green (\$300,000), Large Dog Park (\$40,000), Tables, Grills, Benches, Bike racks, Kiosks (\$55,000), Shade Structure for Pickleball (\$5,000), and Parking Lot Expansion for North Meridian and Central Park South (\$100,000).	
Park Development	974.000	Construction/Improvements		500,000
				\$506,000
TOTAL-SPECIAL REVENUE FUNDS				\$6,736,000

CAPITAL OUTLAY/IMPROVEMENT SUMMARY 2020 BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
CONSTRUCTION FUND:				
TIRF	972.020	Lake Lansing Watershed	Lake Lansing management	95,000
	974.000	Construction/Improvements	Sidewalk maintenance	25,000
				120,000
TOTAL-CONSTRUCTION FUND				\$120,000
PUBLIC WORKS FUNDS:				
System Maintenance	979.000	Machinery & Equipment	Replacement equipment	53,000
Capital Outlay	974.000	Construction-Sewer	Generator for Shoals Lift Station	50,000
	974.000	Construction-Sewer	Lining Work	450,000
	974.000	Construction-Water	Water main Haslett Rd. from Westminster to the East	290,000
	974.000	Construction-Water	Dobie Road Booster Station Modifications	225,000
	974.000	Construction-Water	Misc. valve replacements	120,000
	992.110	Water Plant Renovation	ELMWSA Plant Improvements	150,000
				1,285,000
TOTAL-PUBLIC WORKS FUNDS				\$1,338,000
Motor Pool				
	981.000	Vehicles	10 Yard Dump Truck (\$150,000), F250 Service Truck (\$55,000), 3 Police Interceptors (\$123,000), F-250 Pick UP (\$36,500), 2 Ford Escape (\$45,000), Western Slater (\$7,000), and Retro Fit retired Police Vehicles for Pool cars (\$6,000).	422,500
Total Motor Pool				\$422,500
TOTAL - ALL FUNDS				\$11,202,750

Vehicle & Equipment List by Department

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type		Purchase Price
	Assessing		2019	Ford Escape	Passenger Auto	\$ 21,899.00
	Admin	214	2010	Ford Escape	Passenger Auto	\$ 17,367.00
	Planning	506	2010	Ford Escape	Passenger Auto	\$ 18,410.00
3	Admin					
	Water	21-422	2018	Ford Utility	Passenger Auto	\$ 26,795.00
	Water	21-415	2017	Ford F250	Pick-up	\$ 24,868.00
	Water	21-421	2017	CAT Backhoe	Backhoe	\$ 95,750.00
	Water	101		Single Axle Tlr	Trailor	\$ -
	Water	220	2012	Ford F350	Utility Truck	\$ 25,951.00
	Water	223	2008	Sterling Acterra	10 Yard Dump	\$ 60,000.00
	Water	325	2012	Ford F250	Pick-up	\$ 29,094.00
	Water	330	2005	Eager Beaver 12HDB-PT	Trailer	\$ 13,952.00
	Water	348	1992	Wells Cargo EW	Trailer	\$ 3,000.00
	Water	352	2000	Kobota ARX6500	Generator Set	\$ 4,000.00
	Water	366	2002	Honda	Generator Set	\$ 4,000.00
	Water	391	2007	Case 580K	Backhoe	\$ 66,750.00
	Water	400	1996	Arrow Board	Arrow Board	\$ 5,000.00
	Water	401	1994	Arrow Board	Arrow Board	\$ 5,000.00
	Water	403	2007	Mitsubishi	Fork Lift	\$ 24,878.70
	Water	419	2011	Ford F350	Flat Bed	\$ 31,218.00
	Water	441	2002	Ford F750	8 Yard Dump	\$ 50,877.00
	Water	463	2011	Ford F350	Van	\$ 22,364.00
	Water	237	2001	Freightliner FL80	Vactor	\$ 129,613.00
	Water	212	2008	Ford F150	Pick-up	\$ 12,247.00
20	Water					
	Sewer	22-102	2018	Ford E 450	TV Unit	\$ 202,606.00
	Sewer	22-101	2013	International	Vactor 2100	\$ 380,000.00
	Sewer	22-100	2013	Ford F250	Pick-up	\$ 23,811.00
	Sewer	308	2006		Brush Cat	\$ 4,823.00
	Sewer	345	2000	Stanley	Generator Set	\$ 2,000.00
	Sewer	383	2000		Generator Set	\$ 10,000.00
	Sewer	412	2011	Ford F350	Flat Bed w/Crane	\$ 32,480.00
	Sewer	418	2011	Ford F450	Utility w/Crane	\$ 55,073.00
	Sewer	420	1998		2 Axle Trailer	\$ 1,000.00
	Sewer	430	1998		Generator Set	\$ 10,000.00
	Sewer	462	2003	Hallmark 1 Axle	Trailer	\$ 2,728.95
11	Sewer					
1	Buildings	23-450	2017	Ford Transit	Van	\$ 25,782.00
	Engr	25-103	2013	Ford Explorer	Passenger Auto	\$ 26,893.00
	Engr	25-104	2013	Ford Explorer	Passenger Auto	\$ 26,893.00
	Engr	196	2013	Ford Interceptor	Passenger Auto	\$ 23,000.00
	Engr	208	2008	GMC Canyon	Pick-up	\$ 16,440.50
	Engr	524	2002	Chevrolet Tahoe	SUV	\$ 32,000.00
5	Engr					

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type		Purchase Price
	Pathways	305	2008	Western Salter		\$ 13,624.00
	Pathways	26-308	2016	BobCat 5600	Utility Vehicle	\$ 59,139.00
	Pathways	26-100	2013	2012 M-B Tractor	Plow & Blower	\$ 103,600.00
	Pathways	211	2008	GMC Canyon	Pick-up w/plow	\$ 19,857.00
	Pathways	307	2006	BobCat 5600	Utility Vehicle	\$ 40,300.00
	Pathways	386	1997	Trackless MT	Plow	\$ 36,905.00
	Pathways	388	1991	Trackless MT	Plow	\$ 33,000.00
7	Pathways					
		EM 1	2018	Electric Z Mower	Mower	\$ 23,999.00
		EM2	2018	Electric Z Mower	Mower	\$ 23,999.00
	P&R Adm	204	2006	Chev Express	Van	\$ 13,300.00
	P&R Adm	198	2013	Ford Taurus	Passenger Auto	\$ 24,678.00
				7 x 16 Cargo Express		
	Pks&Gds		2017	Trailer	Trailer	\$ 5,083.00
	Pks&Gds		2017	Dump Trailer	Trailer	\$ 9,500.00
	Pks&Gds		2019	Dodge 3500 Dump Truck	Truck	\$ 41,117.00
	Pks&Gds	70-526	2003	South west 2AXLE	Trailer	\$ 8,000.00
	Pks&Gds	31-106	2018	Ford F250	Pick-up	\$ 26,494.00
	Pks&Gds	31-102	2016	John Deer 1600	Mower	\$ 48,000.00
	Pks&Gds	31-100	2013	Toro 4100D	Mower	\$ 52,000.00
	Pks&Gds	31-101	2013	Ford F250	Pick-up	\$ 24,661.00
	Pks&Gds	31-103	2013	Western Tornado	Salter	\$ 5,900.00
	Pks&Gds	203	2005	Dodge Ram	Pick-up dual rears	\$ 28,628.78
	Pks&Gds	261	1999	Ford F350	Stake Rack	\$ 27,448.45
	Pks&Gds	262	2008	Ford F250	w/plow	\$ 28,919.00
	Pks&Gds	274	2012	Ford F250	w/plow	\$ 30,566.00
	Pks&Gds	303	2005	Ferris IS5000	Mower	\$ 13,624.00
	Pks&Gds	309	2006	Bobcat Broom	Broom	\$ 4,597.00
	Pks&Gds	311	2007	Felling 2 Axle	Trailer	\$ 9,000.00
	Pks&Gds	312	2007	TORO 3280	Mower	\$ 17,500.00
	Pks&Gds	313	2009	TORO 4100D	Mower	\$ 44,850.00
	Pks&Gds	314	2009	John Deere 997	Mower	\$ 16,810.00
	Pks&Gds	319	1994	Trailer	Trailer	\$ 8,000.00
	Pks&Gds	321	1993	LEVA 2AXLE	Trailer	\$ 8,000.00
	Pks&Gds	322	2001	TORO 455D	Mower	\$ 31,500.00
	Pks&Gds	323	2002	LOAD 1AXLE	Trailer	\$ 4,000.00
	Pks&Gds	324	2004	Felling 2 Axle	Trailer	\$ 8,000.00
	Pks&Gds	331	2003	TORO 455D	Mower	\$ 33,319.00
	Pks&Gds	334	2007	Dodge Ram	Pickup	\$ 30,413.30
	Pks&Gds	340	1992	John Deere 1070	Tractor	\$ 20,000.00
	Pks&Gds	365	1997	Eeger Beaver	Chipper	\$ 10,000.00
	Pks&Gds	375	2008	John Deere 997	Mower	\$ 12,000.00
	Pks&Gds	376	2013	John Deere XVV 825I	Utility Vehicle	\$ 12,645.00
	Pks&Gds	377	2013	John Deere XVV 825I	Utility Vehicle	\$ 12,645.00
	Pks&Gds	390	1994	John Deere 970	Tractor	\$ 20,000.00
36	Pks&Gds					

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type	Purchase Price	
	Cemetery	100	2002	Cushman Truckster	Utility Vehicle	\$ 15,000.00
	Cemetery	302	1995	JCB 210-S	Back hoe	\$ 45,000.00
	Cemetery	355	2012	Exmark Lazer	Mower	\$ 7,478.00
	Cemetery	356	2012	Exmark Lazer	Mower	\$ 7,478.00
	Cemetery	476	2002	Exmark Lazer	Mower	\$ 11,255.00
	Cemetery	477	2002	Exmark Lazer	Mower	\$ 11,255.00
6	Cemetery					
	Planning		2019	Ford Escape	Passenger Auto	\$ 21,899.00
	Planning	60-118	2018	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Planning	506	2010	Ford Escape	Passenger Auto	\$ 17,606.00
	Planning	60-105		Ford Utility	Passenger Auto	\$ 26,935.00
	Planning	35	2010	Ford Fusion	Passenger Auto	\$ 15,500.00
	Planning	37	2012	Ford Focus	Passenger Auto	\$ 13,180.00
	Planning	38	2012	Ford Focus	Passenger Auto	\$ 13,180.00
	Planning	50	2009	Ford Focus	Passenger Auto	\$ 11,998.00
8	Planning					
	Police		2019	Ford Ranger Pickup	Pickup	\$ 28,882.00
	Police		2019	Ford Escape	Passenger Auto	\$ 21,899.00
	Police	60-107	2015	Ford Utility Interceptor	Patrol SUV	\$ 27,251.00
	Police	60-108	2015	Ford Utility Interceptor	Patrol SUV	\$ 27,251.00
	Police	60-109	2015	Ford Utility Interceptor	Patrol SUV	\$ 27,251.00
	Police	60-110	2015	Ford Utility Interceptor	Patrol SUV	\$ 27,251.00
	Police	60-112	2016	Ford Utility Interceptor	Patrol SUV	\$ 26,661.00
	Police	60-113	2016	Ford Utility Interceptor	Patrol SUV	\$ 26,661.00
	Police	60-114	2017	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Police	60-115	2017	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Police	60-116	2017	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Police	60-35	2017	Ruz Speed Trailer	Trailer	\$ 15,000.00
	Police	60-117	2018	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Police	60-119	2018	Ford Utility Interceptor	Patrol SUV	\$ 27,885.00
	Police	9	2009	Harley Davidson FLHTPI	Motorcycle	\$ 14,300.00
	Police	10	2009	Harley Davidson FLHTPI	Motorcycle	\$ 14,300.00
	Police	20	2000		Trailer	\$ 3,000.00
	Police	33	2008	Ford Fusion	Passenger Auto	\$ 15,354.00
	Police	34	2009	Ford Fusion	Passenger Auto	\$ 15,354.00
	Police	79	2012	Ford Explorer	Patrol SUV (Chief)	\$ 29,502.00
	Police	349	1995	Kustom Speed	Trailer	\$ 5,000.00
	Police		2010	Patrol Veh Equipment	10,000 x 12 veh	\$ 120,000.00
21.5	Police					
	Fire	70-103	2017	G4500 Chevrolet	Ambulance	\$ 177,390.00
	Fire	70-102	2015	G4500 Chevrolet	Ambulance	\$ 164,155.00
	Fire	70-550	2016	Spartan Metro Star	Pumper	\$ 425,951.00
	Fire	70-100	2013	Ford Expedition XL	Command SUV	\$ 40,000.00
	Fire	70-101	2013	Chevrolet 4500	Ambulance	\$ 164,155.00
	Fire	70-500	1999	Pierce Dash	Fire Truck	\$ 500,000.00
	Fire	70-501	1999	Pierce Contender	Fire Engine/Pumper	\$ 165,000.00

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type		Purchase Price
	Fire	70-503	1994	Viper	Trailer	\$ -
	Fire	70-504	2008	Spartan Metro Star	Fire Engine/Pumper	\$ 373,700.00
	Fire	70-505	2010	Ford Escape	SUV	\$ 18,410.00
	Fire	70-507	2011	Cargo King	Trailer	\$ 2,642.00
	Fire	70-508	2010	Chevrolet Van	Ambulance	\$ 150,000.00
	Fire	70-515	2009	Chevrolet C4500	Ambulance	\$ 146,000.00
	Fire	70-525	2003	Ford F250	Pick-up	\$ 23,296.00
	Fire	70-527	2005	Ford F250	Pick-up	\$ 22,597.00
	Fire	70-540	2003	Mobile Concepts	Fire Safety House Trailer	\$ -
16	Fire					
	Motor Pool	213	2008	Ford	Van	\$ 13,620.00
	Motor Pool	100-100	2013	Ford F-150	Pick-up	\$ 17,509.00
2	Motor Pool					
136.5				Totals		\$ 5,848,601.68

**LINE
ITEM
DETAIL**

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
101-000.000-402.000	CURRENT PROPERTY TAXES	7,007,474	7,127,000	7,286,300	7,539,000
101-000.000-402.100	Payment in Lieu of Taxes	5,924	5,500	5,950	5,960
101-000.000-404.030	POLICE MILLAGE 98/04	1,014,022	1,031,000	1,054,100	1,090,900
101-000.000-405.050	FIRE MILLAGE - 98/04	1,068,243	1,086,000	1,110,600	1,149,400
101-000.000-405.080	POLICE/FIRE MILLAGE - 18	2,488,102	2,532,000	2,590,150	2,678,400
101-000.000-406.000	TRAILER PARK COLLECTIONS	252	200	200	200
101-000.000-409.000	Community Services Millage	109,932	111,500	114,200	118,300
101-000.000-412.000	DELINQUENT PROPERTY TAXES	16,197	5,000	5,000	5,000
101-000.000-428.000	STREET LIGHTS	347,496	350,000	351,400	360,000
101-000.000-441.000	LOCAL COMMUNITY STABILIZATION SHARE T	29,588	25,000		
101-000.000-445.000	TAX PENALTIES	15,396	11,000	14,850	12,000
101-000.000-447.000	TAX ADMINISTRATION FEE	937,369	875,000	875,000	900,000
101-000.000-451.000	BUILDING PERMITS	515,247	500,000	400,000	500,000
101-000.000-451.100	MECHANICAL PERMITS	104,368	95,000	95,000	95,000
101-000.000-451.200	ELECTRICAL PERMITS	105,429	75,000	75,000	75,000
101-000.000-451.300	PLUMBING PERMITS	57,422	60,000	60,000	60,000
101-000.000-451.400	MEP REGISTRATION FEES	3,760	5,000	2,500	2,500
101-000.000-452.000	WETLAND PERMITS	250			
101-000.000-453.000	Other Permits	36,713	35,000	35,000	35,000
101-000.000-453.500	MOBILE FOOD VENDOR PERMITS	960	1,000	750	750
101-000.000-455.000	MEDICAL MARIHUANA FEES			105,000	30,000
101-000.000-506.100	GRANT REVENUE - FEDERAL	807	2,000	1,245	
101-000.000-574.000	STATE REVENUE SHARING	3,468,777	3,300,000	3,400,000	3,480,000
101-000.000-574.100	CVT SUPPLEMENTAL - UNFUNDED LIAB	10,688		32,000	
101-000.000-575.000	LIQUOR TAX REFUND	31,783	30,000	30,000	30,000
101-000.000-576.000	OTHER INTRGOVTL REVENUE	72,568	80,000	80,000	80,000
101-000.000-576.200	METRO Act Fees	20,854	18,000	22,000	20,000
101-000.000-576.500	Local Revenue Sharing Agreements	235,506	235,000	315,300	315,000
101-000.000-604.000	FRANCHISE FEES - CABLE TV	120,000	120,000	120,000	600,000
101-000.000-604.500	CABLE PEG FEES				140,000
101-000.000-605.000	FIRE INSPECTION CHARGES	5,750	5,000	5,000	5,000
101-000.000-607.000	SOR FEES	620	500	500	500
101-000.000-609.000	ANNUAL RENTAL INSPECTION FEES	94,919	83,000	80,000	75,000
101-000.000-609.010	RENTAL HOUSG REINSPECTION FEES	7,419	7,000	7,000	7,000
101-000.000-609.015	RENTAL REGISTRATION	28,800	25,000	20,000	20,000
101-000.000-609.016	Rental Registration Renewal	79,500	60,000	60,000	60,000
101-000.000-609.017	VACANT/ABANDONED REGISTRATION			2,200	2,000
101-000.000-610.000	VENDOR FEES	360	500	950	500
101-000.000-612.000	BROWNFIELD APPLICATION FEE			7,000	5,000
101-000.000-624.000	PLANNING DEPARTMENT	46,940	27,000	31,000	30,000
101-000.000-625.000	PUBLIC WORKS SERVICES	1,050,000	1,050,000	1,050,000	1,050,000
101-000.000-625.500	PEDESTRIAN BIKEPATH ADMINITRATIVE				40,000
101-000.000-627.000	CEMETERY REVENUE	24,050	21,000	15,000	20,000
101-000.000-628.000	COPIES	799	700	400	400
101-000.000-628.010	POLICE DESK REVENUE	3,456	3,000	3,000	3,000
101-000.000-628.020	FOIA REQUESTS - COPIES	1,711	1,000	3,000	2,000
101-000.000-628.500	ELECTRONIC COPIES	2,700	1,500	1,500	1,500
101-000.000-629.000	FRANCHISE FEES - BWL	170,909	162,000	160,000	160,000
101-000.000-638.500	RECREATION PROGRAM REV	7,234	15,000	15,000	15,000
101-000.000-638.501	Sporties for 5horties	16,620	12,000	13,000	13,000
101-000.000-638.502	Sand Volleyball	4,375	4,000	4,000	4,000
101-000.000-638.503	Adult Softball	11,180	12,000	12,000	12,000
101-000.000-638.506	ADULT SPORTS	4,620	5,000	4,000	4,000
101-000.000-638.510	RECREATION - BASEBALL	33,550	31,500	31,500	31,500
101-000.000-638.601	Oaks Soccer	58,422	43,000	43,000	45,000
101-000.000-638.602	Oaks Football	7,986	6,500	8,000	8,000

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
101-000.000-638.603	Oaks Misc	340		280	
101-000.000-638.700	Contract Programs	2,554	3,000	7,600	8,000
101-000.000-638.801	HYRA Basketball	14,502	17,000	15,000	15,000
101-000.000-638.802	HYRA T-BALL	4,310	3,200	2,300	2,500
101-000.000-638.803	HYRA Flag Football	5,727	4,500	4,500	4,500
101-000.000-638.804	HYRA Soccer	10,480	5,000	10,000	10,000
101-000.000-638.805	HYRA Misc	1,660		80	
101-000.000-638.900	OBSC Revenue			120	
101-000.000-638.950	WILLIAMSTON REC REVENUE	25,000	20,000	20,000	18,900
101-000.000-642.000	PLAN & DOCUMENT SALES	60			
101-000.000-643.000	CEMETERY LOT SALES	21,600	15,000	16,000	16,000
101-000.000-647.010	SURPLUS PROPERTY	424		500	
101-000.000-650.000	RECYCLING REVENUE	13,253	8,000	12,000	10,000
101-000.000-650.500	SPONSOR REVENUE	1,600	1,500	1,750	1,500
101-000.000-656.000	PARKING TICKETS	9,668	7,500	7,500	7,500
101-000.000-657.000	ORDINANCE FINES	3,855	2,000	4,500	3,000
101-000.000-657.010	FINES-UTC ENFORCEMENT	61,688	65,000	65,000	65,000
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	16,700	25,000	20,000	20,000
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	235,919	235,000	235,000	235,000
101-000.000-658.000	FALSE ALARM FEES	9,450	8,000	8,000	8,000
101-000.000-660.000	COURT RESTITUTION	15,365	15,000	15,000	15,000
101-000.000-660.500	TCPS REVENUE SHARING	864	500	700	700
101-000.000-665.000	INTEREST	259,073	100,000	300,000	100,000
101-000.000-665.060	INTEREST - LOAN REPAYMENTS	4,485	4,485	4,485	4,485
101-000.000-665.200	Unrealized invest gain/loss	(170)			
101-000.000-666.020	DIVIDEND - PROPERTY AND LIABILITY INS.	4,128	4,000	1,650	1,500
101-000.000-667.200	Rent-School Street	6,960	6,960	6,960	6,960
101-000.000-667.300	Rent-Library	46			
101-000.000-671.000	MISCELLANEOUS	2,749	2,000	3,300	2,000
101-000.000-675.150	DONATIONS			1,700	
101-000.000-675.180	DONATIONS - PARK LAKE ROUNDABOUT			140	
101-000.000-676.000	REIMBURSEMENTS	101,196	40,000	40,000	40,000
101-000.000-676.020	REIMBURSEMENTS-POLICE	11,031	5,000	5,000	5,000
101-000.000-676.030	REIMBURSEMENTS-FIRE	13,000	1,000	7,000	1,000
101-000.000-677.000	AMBULANCE FEE COLLECTIONS	1,371,860	1,350,000	1,400,000	1,350,000
101-000.000-678.000	REIMBURSEMENTS-CROSSING GUARDS	11,505	11,000	11,300	11,000
101-000.000-679.000	REIMBURSEMENTS-ELECTIONS	31,152			
101-000.000-680.000	REIMBURSEMENTS-SCHOOL SECURITY	8,559	10,000	5,000	5,000
Totals for dept 000.000 -		21,767,640	21,261,045	21,990,960	22,904,355
TOTAL ESTIMATED REVENUES		21,767,640	21,261,045	21,990,960	22,904,355

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 100.101 - TOWNSHIP BOARD					
101-100.101-701.000	SALARIES	61,356	63,300	63,300	64,600
101-100.101-714.000	FICA	4,930	4,845	4,845	4,950
101-100.101-718.000	WORKERS COMPENSATION	135	155	145	150
101-100.101-728.000	OPERATING SUPPLIES	639	500	2,500	1,000
101-100.101-821.000	PROFESSIONAL SERVICES		2,000	1,000	2,000
101-100.101-822.010	EMPLOYEE RECOGNITION	462	2,000	2,000	2,000
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	7,953	7,000	7,000	7,000
101-100.101-851.000	COMMUNICATIONS	475	2,000	2,000	2,000
101-100.101-870.000	MILEAGE	81	500	500	500
Totals for dept 100.101 - TOWNSHIP BOARD		76,031	82,300	83,290	84,200
Dept 170.173 - ADMINISTRATIVE SERVICES					
101-170.173-701.000	SALARIES			100,000	
101-170.173-708.000	PCOR FEDERAL FEE	744	820		
101-170.173-714.000	FICA	1,503	1,500	1,500	1,500
101-170.173-715.000	HEALTH INSURANCE	3,313	10,000	10,000	10,000
101-170.173-715.100	RETIREE HEALTH INS - OPEB	450,136	450,000	450,000	450,000
101-170.173-717.000	PENSION	300,017	200,000	200,000	200,000
101-170.173-724.000	UNEMPLOYMENT COMPENSATION		4,000		
101-170.173-728.000	OPERATING SUPPLIES	17,002	20,000	20,000	20,000
101-170.173-730.000	POSTAGE	30,738	36,000	36,000	38,000
101-170.173-808.000	LEGAL FEES	196,731	150,000	150,000	150,000
101-170.173-808.100	LEGAL FEES - UTC	76,599	85,000	85,000	85,000
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	51,254	50,000	75,000	50,000
101-170.173-810.000	ADVERTISING	11,967	10,000	10,000	10,000
101-170.173-812.000	INSURANCE	93,238	95,000	109,000	115,000
101-170.173-820.000	CONTRACTUAL SERVICES	11,615	10,000	20,000	20,000
101-170.173-836.000	AMBULANCE BILLING	77,775	85,000	85,000	85,000
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	234,981	225,000	225,000	225,000
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICES	118,106	160,000	160,000	160,000
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	20,085	20,000	22,000	22,000
101-170.173-922.000	UTILITIES-STREET LIGHTS	374,850	350,000	350,000	375,000
101-170.173-936.000	EQUIPMENT MAINTENANCE	31,170	30,000	38,000	40,000
101-170.173-955.000	MISCELLANEOUS	1			
101-170.173-965.000	Property Taxes	65	100	100	100
Totals for dept 170.173 - ADMINISTRATIVE SERVICES		2,101,890	1,992,420	2,146,600	2,056,600

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 170.191 - ELECTIONS					
101-170.191-701.080	SALARIES - TEMPORARY	29,590	20,000	22,000	36,000
101-170.191-701.120	SALARIES-MAY ELECTION			12,700	
101-170.191-701.130	SALARIES-AUGUST PRIMARY	22,539	25,500	25,500	28,500
101-170.191-701.140	SALARIES-NOVEMBER ELECTION	27,588	25,500	25,500	28,500
101-170.191-701.150	SALARIES-PRESIDENTIAL PRIMARY				28,500
101-170.191-706.000	OVERTIME	8,570	9,600	5,000	5,000
101-170.191-714.000	FICA	2,915	6,175	2,500	10,250
101-170.191-715.000	HEALTH INSURANCE	51			
101-170.191-717.000	PENSION	675	1,700	500	1,000
101-170.191-717.500	VantageCare		195		
101-170.191-728.000	OPERATING SUPPLIES	153	3,000	3,000	4,000
101-170.191-728.001	SUPPLIES - MAY ELECTION			250	
101-170.191-728.002	Supplies-Aug Election	5,663	5,000	5,000	5,000
101-170.191-728.003	Supplies-Nov Election	6,256	5,000	5,000	5,000
101-170.191-728.004	Supplies-Pres Elec				5,000
101-170.191-730.001	Postage- May Election			1,500	
101-170.191-730.002	Postage-Aug Election	2,337	5,000	5,000	9,700
101-170.191-730.003	Postage-Nov Elec	700	7,000	7,000	9,700
101-170.191-730.004	Postage Pres Elec				9,700
101-170.191-733.000	ELEC COSTS-COUNTY		10,000	10,000	15,000
101-170.191-820.000	CONTRACTUAL SERVICES	1,995	3,000	3,000	4,600
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	104	1,000	500	1,000
101-170.191-826.000	COMPUTER SERVICES/SUPPLIES	322	5,000	2,000	5,000
101-170.191-870.000	MILEAGE	333	600	600	600
101-170.191-936.000	EQUIPMENT MAINTENANCE		750	750	750
101-170.191-980.000	OFFICE EQUIPMENT & FURNITURE	22,790	500		500
Totals for dept 170.191 - ELECTIONS		132,581	134,520	137,300	213,300
Dept 170.201 - ACCOUNTING					
101-170.201-701.000	SALARIES	244,453	255,500	245,500	336,400
101-170.201-702.000	SICK LEAVE INCENTIVE PAY	883	830	850	850
101-170.201-709.000	ICMA CONTRIBUTION	250	250	250	500
101-170.201-710.000	LONGEVITY	960	1,280	1,280	1,280
101-170.201-714.000	FICA	18,557	19,725	19,800	25,950
101-170.201-715.000	HEALTH INSURANCE	52,284	61,000	61,000	84,450
101-170.201-716.000	LIFE/DISABILITY INSURANCE	1,072	1,400	1,400	1,865
101-170.201-717.000	PENSION	32,560	31,750	31,750	37,200
101-170.201-717.500	VantageCare	3,867	4,650	4,650	6,250
101-170.201-718.000	WORKERS COMPENSATION	663	1,200	750	1,500
101-170.201-728.000	OPERATING SUPPLIES	14,208	12,000	12,000	12,000
101-170.201-730.000	POSTAGE	19,610	23,000	23,000	21,000
101-170.201-807.000	AUDIT	24,685	28,000	30,100	32,000
101-170.201-821.000	PROFESSIONAL SERVICES	4,562	3,500	13,850	5,000
101-170.201-825.000	PROFESSIONAL CONFERENCES/DUES	2,032	3,000	3,000	3,500
101-170.201-870.000	MILEAGE	136	170	100	100
101-170.201-936.000	EQUIPMENT MAINTENANCE	80			
101-170.201-980.000	OFFICE EQUIPMENT & FURNITURE	610	750		750
Totals for dept 170.201 - ACCOUNTING		421,472	448,005	449,280	570,595

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 170.209 - ASSESSING					
101-170.209-701.000	SALARIES	156,726	159,000	159,400	162,700
101-170.209-701.080	SALARIES - TEMPORARY	18,435	6,600	6,000	6,600
101-170.209-704.000	BOARD OF REVIEW	2,496	3,245	2,300	3,245
101-170.209-706.000	OVERTIME	120		100	
101-170.209-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.209-710.000	LONGEVITY	2,643	640	640	640
101-170.209-714.000	FICA	13,574	13,000	13,000	13,290
101-170.209-715.000	HEALTH INSURANCE	25,323	55,600	55,600	49,450
101-170.209-715.010	FLEXIBLE BENEFIT	2,625			
101-170.209-716.000	LIFE/DISABILITY INSURANCE	742	935	935	960
101-170.209-717.000	PENSION	15,528	16,500	16,500	16,500
101-170.209-717.500	VantageCare	2,552	3,150	3,150	3,190
101-170.209-718.000	WORKERS COMPENSATION	888	1,275	1,275	1,220
101-170.209-725.000	TEMPORARY HELP	567			
101-170.209-728.000	OPERATING SUPPLIES	5,058	5,000	5,000	5,000
101-170.209-819.000	TRAINING	355	1,850	1,850	1,850
101-170.209-820.000	CONTRACTUAL SERVICES	72,392	73,000	73,000	75,200
101-170.209-821.000	PROFESSIONAL SERVICES	198	28,500	28,500	22,500
101-170.209-825.000	PROFESSIONAL CONFERENCES/DUES	537	530	530	600
101-170.209-826.000	COMPUTER SERVICES/SUPPLIES		300	300	
101-170.209-870.000	MILEAGE	65	300	300	300
101-170.209-942.000	EQUIPMENT RENTAL	3,750			
101-170.209-980.000	OFFICE EQUIPMENT & FURNITURE		600	400	
Totals for dept 170.209 - ASSESSING		325,074	370,525	369,280	363,745
Dept 170.215 - CLERK					
101-170.215-701.000	SALARIES	191,971	201,200	201,200	211,700
101-170.215-706.000	OVERTIME	1,606	1,000	1,000	1,000
101-170.215-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.215-714.000	FICA	14,676	15,500	15,500	16,350
101-170.215-715.000	HEALTH INSURANCE	32,367	37,400	37,400	37,650
101-170.215-716.000	LIFE/DISABILITY INSURANCE	941	1,200	1,200	1,210
101-170.215-717.000	PENSION	18,769	20,750	20,750	19,500
101-170.215-717.500	VantageCare	3,195	4,000	4,000	4,100
101-170.215-718.000	WORKERS COMPENSATION	612	920	700	900
101-170.215-728.000	OPERATING SUPPLIES	230	1,000	750	1,000
101-170.215-750.000	PUBLICATIONS	562	450	450	500
101-170.215-820.000	CONTRACTUAL SERVICES	3,259	3,000	3,000	3,000
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	2,854	3,000	3,000	3,000
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES	552	1,500	600	1,000
101-170.215-870.000	MILEAGE	272	500	300	500
101-170.215-880.000	COMMUNITY PROMOTION	55			
101-170.215-980.000	OFFICE EQUIPMENT & FURNITURE	471	500	500	500
Totals for dept 170.215 - CLERK		272,892	292,420	290,850	302,410

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 170.226 - ADMIN & HUMAN RESOURCES					
101-170.226-701.000	SALARIES	332,078	350,000	350,000	382,000
101-170.226-702.000	SICK LEAVE INCENTIVE PAY	1,155	1,220	1,220	8,665
101-170.226-706.000	OVERTIME	1,116	500	500	500
101-170.226-709.000	ICMA CONTRIBUTION	2,513	2,600	2,700	2,700
101-170.226-710.000	LONGEVITY	434	1,280	1,280	1,280
101-170.226-714.000	FICA	26,485	27,150	27,150	28,400
101-170.226-715.000	HEALTH INSURANCE	41,497	45,000	42,000	44,600
101-170.226-715.010	FLEXIBLE BENEFIT	9,000	9,000	9,000	9,000
101-170.226-716.000	LIFE/DISABILITY INSURANCE	2,754	3,000	3,000	3,110
101-170.226-717.000	PENSION	32,304	35,400	40,100	41,700
101-170.226-717.500	VantageCare	5,529	6,625	6,625	7,000
101-170.226-718.000	WORKERS COMPENSATION	972	1,600	1,000	1,650
101-170.226-723.000	AUTO ALLOWANCE	9,657	9,700	9,700	9,700
101-170.226-728.000	OPERATING SUPPLIES	92		1,000	1,000
101-170.226-809.000	ACTUARIAL SERVICES	23,575	12,000	25,000	25,000
101-170.226-814.000	MEETING EXPENSE	7,083	5,000	2,000	2,000
101-170.226-820.000	CONTRACTUAL SERVICES	18,785	4,000	5,000	5,000
101-170.226-822.010	EMPLOYEE RECOGNITION	2,035	2,500	2,500	2,500
101-170.226-822.020	INTERVIEW/HIRING EXPENSES	2,808	4,000	4,000	4,000
101-170.226-825.000	PROFESSIONAL CONFERENCES/DUES	9,472	11,500	11,500	12,000
101-170.226-835.000	PHYSICALS	21,700	25,000	25,000	26,000
101-170.226-835.010	EMPLOYEE WELLNESS PROGRAM	320	5,000	5,000	22,500
101-170.226-870.000	MILEAGE		150	150	150
101-170.226-942.000	EQUIPMENT RENTAL	1,500	4,255	4,255	4,500
Totals for dept 170.226 - ADMIN & HUMAN RESOURCES		552,864	566,480	579,680	644,955
Dept 170.230 - INFORMATION TECHNOLOGY					
101-170.230-701.000	SALARIES	207,068	220,150	220,150	209,200
101-170.230-702.000	SICK LEAVE INCENTIVE PAY	1,799	1,800	1,800	1,950
101-170.230-706.000	OVERTIME	56		650	
101-170.230-709.000	ICMA CONTRIBUTION	500	850	850	600
101-170.230-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.230-714.000	FICA	15,989	17,100	17,100	16,300
101-170.230-715.000	HEALTH INSURANCE	47,147	55,750	55,750	36,000
101-170.230-715.010	FLEXIBLE BENEFIT	750	1,800	1,800	1,800
101-170.230-716.000	LIFE/DISABILITY INSURANCE	1,180	1,290	1,290	1,230
101-170.230-717.000	PENSION	17,388	21,525	21,525	20,550
101-170.230-717.500	VantageCare	3,417	4,310	4,310	4,100
101-170.230-718.000	WORKERS COMPENSATION	740	1,010	800	940
101-170.230-727.000	LICENSES	120			
101-170.230-728.000	OPERATING SUPPLIES		100	600	100
101-170.230-819.000	TRAINING	2,446	5,000	2,000	7,500
101-170.230-820.000	CONTRACTUAL SERVICES	4,597	7,500	54,000	70,000
101-170.230-821.000	PROFESSIONAL SERVICES	19,289	12,500	12,500	22,000
101-170.230-825.000	PROFESSIONAL CONFERENCES/DUES		1,000	1,000	1,000
101-170.230-826.000	COMPUTER SERVICES/SUPPLIES	21,734	14,000	12,500	13,000
101-170.230-826.010	Existing Software License Agreements	154,876	178,500	178,500	192,000
101-170.230-826.020	Existing Hardware Licenses	5,084	10,000	8,000	8,000
101-170.230-826.030	DATA SERVICES		40,000	350	
Totals for dept 170.230 - INFORMATION TECHNOLOGY		505,460	595,465	596,755	607,550

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 170.253 - TREASURER					
101-170.253-701.000	SALARIES	153,920	156,200	156,200	159,900
101-170.253-702.000	SICK LEAVE INCENTIVE PAY	1,041	980	980	1,000
101-170.253-706.000	OVERTIME	1,511	1,500	1,500	1,500
101-170.253-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.253-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.253-714.000	FICA	11,919	12,215	12,215	12,600
101-170.253-715.000	HEALTH INSURANCE	41,905	42,900	36,000	39,000
101-170.253-715.010	FLEXIBLE BENEFIT	375			
101-170.253-716.000	LIFE/DISABILITY INSURANCE	737	1,000	1,000	950
101-170.253-717.000	PENSION	19,458	18,525	18,525	16,300
101-170.253-717.500	VantageCare	2,580	3,100	3,100	3,175
101-170.253-718.000	WORKERS COMPENSATION	420	575	575	575
101-170.253-728.000	OPERATING SUPPLIES	254	100	150	100
101-170.253-730.000	POSTAGE	15,342	10,300	10,300	11,000
101-170.253-750.000	PUBLICATIONS	228	350		
101-170.253-808.000	LEGAL FEES		275		275
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	1,847	3,500	3,500	3,500
101-170.253-870.000	MILEAGE	92	500	500	500
101-170.253-900.000	PRINTING/PUBLISHING	5,749	5,900	5,900	6,200
101-170.253-955.000	MISCELLANEOUS	260	400	600	400
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	1,011	500	500	500
Totals for dept 170.253 - TREASURER		260,429	260,600	253,325	259,255
Dept 170.260 - WATERSHED MANAGEMENT					
101-170.260-820.000	CONTRACTUAL SERVICES	16,296	32,300	32,300	40,000
101-170.260-842.000	DRAINS AT LARGE	68,112	80,000	29,800	80,000
101-170.260-842.500	CHAPTER 20 DRAINS	37,103	70,000	23,250	70,000
101-170.260-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	271,034	271,035	271,035	240,410
101-170.260-843.501	SPECIAL PROJECT DRAINS - INTEREST	81,861	72,865	72,865	63,860
Totals for dept 170.260 - WATERSHED MANAGEMENT		474,406	526,200	429,250	494,270
Dept 170.268 - BUILDING MAINTENANCE					
101-170.268-701.000	SALARIES	62,843	64,500	64,500	65,200
101-170.268-702.000	SICK LEAVE INCENTIVE PAY	74	220	220	220
101-170.268-706.000	OVERTIME	737	1,500	1,500	1,500
101-170.268-709.000	ICMA CONTRIBUTION	288	290	290	290
101-170.268-710.000	LONGEVITY	1,424	1,475	860	
101-170.268-714.000	FICA	5,155	5,200	5,200	5,300
101-170.268-715.000	HEALTH INSURANCE	9,595	9,600	9,600	21,400
101-170.268-716.000	LIFE/DISABILITY INSURANCE	291	380	380	385
101-170.268-717.000	PENSION	19,430	7,800	7,800	8,500
101-170.268-717.500	VantageCare	183	220	220	220
101-170.268-718.000	WORKERS COMPENSATION	1,507	2,560	2,560	2,600
101-170.268-727.000	LICENSES	1,586	1,550	1,550	6,200
101-170.268-728.000	OPERATING SUPPLIES	10,159	11,500	11,500	12,000
101-170.268-760.000	UNIFORMS	162	275	275	275
101-170.268-761.000	CLOTHING ALLOWANCE	804	750	750	750
101-170.268-819.000	TRAINING	235	750	750	1,500
101-170.268-820.000	CONTRACTUAL SERVICES	196,022	200,000	235,000	304,000
101-170.268-825.000	PROFESSIONAL CONFERENCES/DUES		300	300	1,000
101-170.268-827.000	RADIO MAINTENANCE	172	130		
101-170.268-828.000	SOLID WASTE CONTAINER SERVICES	7,686	8,500	8,500	12,000
101-170.268-930.000	BUILDING REPAIRS	22,022	62,800	62,800	75,000
101-170.268-937.000	BUILDING MAINTENANCE	44,329	45,000	45,000	45,000
101-170.268-942.000	EQUIPMENT RENTAL	5,025	13,270	13,270	14,250
101-170.268-979.000	MACHINERY AND EQUIPMENT		450	450	450
Totals for dept 170.268 - BUILDING MAINTENANCE		389,729	439,020	473,275	578,040

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 170.269 - Grounds Maintenance					
101-170.269-701.000	SALARIES	63,358	63,900	63,900	65,150
101-170.269-701.080	SALARIES - TEMPORARY	3,455	12,000	12,000	12,000
101-170.269-702.000	SICK LEAVE INCENTIVE PAY	74	220	220	215
101-170.269-706.000	OVERTIME	4,196	7,000	7,000	7,000
101-170.269-709.000	ICMA CONTRIBUTION	288	620	620	620
101-170.269-710.000	LONGEVITY	464	1,500	1,500	1,475
101-170.269-714.000	FICA	5,636	6,650	6,650	6,710
101-170.269-715.000	HEALTH INSURANCE	21,917	22,500	22,500	22,700
101-170.269-716.000	LIFE/DISABILITY INSURANCE	289	380	380	385
101-170.269-717.000	PENSION	19,007	8,000	8,000	8,625
101-170.269-717.500	VantageCare	1,112	1,300	1,300	1,300
101-170.269-718.000	WORKERS COMPENSATION	1,385	2,375	2,375	2,340
101-170.269-727.000	LICENSES	2,011	2,000	2,000	6,700
101-170.269-728.000	OPERATING SUPPLIES	10,504	10,000	10,000	11,000
101-170.269-760.000	UNIFORMS	410	400	400	400
101-170.269-761.000	CLOTHING ALLOWANCE	804	750	750	750
101-170.269-819.000	TRAINING	430	500	500	1,500
101-170.269-820.000	CONTRACTUAL SERVICES	12,045	15,000	15,000	25,000
101-170.269-825.000	PROFESSIONAL CONFERENCES/DUES	218	500	500	1,000
101-170.269-827.000	RADIO MAINTENANCE	75	100	100	100
101-170.269-934.000	GROUNDNS MAINTENANCE	2,275	7,500	7,500	18,000
101-170.269-936.000	EQUIPMENT MAINTENANCE	48	650	650	650
101-170.269-942.000	EQUIPMENT RENTAL	48,000	52,795	52,795	68,500
101-170.269-979.000	MACHINERY AND EQUIPMENT	1,060	1,500	1,500	7,500
Totals for dept 170.269 - Grounds Maintenance		199,061	218,140	218,140	269,620
Dept 170.276 - CEMETERY					
101-170.276-701.000	SALARIES	10,863	11,000	11,000	11,250
101-170.276-701.080	SALARIES - TEMPORARY	14,493	13,200	13,200	13,200
101-170.276-702.000	SICK LEAVE INCENTIVE PAY	74	210		
101-170.276-706.000	OVERTIME	663	800	800	800
101-170.276-709.000	ICMA CONTRIBUTION	38	40	40	40
101-170.276-710.000	LONGEVITY	144	200	200	200
101-170.276-714.000	FICA	1,981	1,950	1,950	2,000
101-170.276-715.000	HEALTH INSURANCE	2,281	2,300	2,300	2,300
101-170.276-716.000	LIFE/DISABILITY INSURANCE	54	65	65	70
101-170.276-717.000	PENSION	13,333	1,700	1,700	1,700
101-170.276-717.500	VantageCare	183	235	235	240
101-170.276-718.000	WORKERS COMPENSATION	278	500	500	500
101-170.276-728.000	OPERATING SUPPLIES	2,770	3,000	3,000	3,000
101-170.276-760.000	UNIFORMS	41	100	100	100
101-170.276-820.000	CONTRACTUAL SERVICES		800	800	1,200
101-170.276-880.000	COMMUNITY PROMOTION	604	750	750	1,000
101-170.276-920.000	UTILITIES-ELECTRIC/GAS/WATER			300	300
101-170.276-930.000	BUILDING REPAIRS	161	1,000	500	500
101-170.276-942.000	EQUIPMENT RENTAL	9,450	10,360	10,360	12,400
101-170.276-974.000	CONSTRUCTION/IMPROVEMENTS	48,995	23,000	23,000	
101-170.276-979.000	MACHINERY AND EQUIPMENT		7,000	7,000	
101-170.276-980.000	OFFICE EQUIPMENT & FURNITURE	1,020			
Totals for dept 170.276 - CEMETERY		107,426	78,210	77,800	50,800
Dept 170.277 - RECYCLING CENTER					
101-170.277-701.000	SALARIES	31,376	31,900	31,900	33,500
101-170.277-706.000	OVERTIME			150	150
101-170.277-710.000	LONGEVITY	1,280		320	640
101-170.277-714.000	FICA	2,475	2,450	2,450	2,610
101-170.277-715.000	HEALTH INSURANCE	14,689	15,100	15,100	15,250
101-170.277-716.000	LIFE/DISABILITY INSURANCE	152	200	200	200

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
101-170.277-717.000	PENSION	2,646	3,125	3,125	3,300
101-170.277-717.500	VantageCare	522	650	650	660
101-170.277-718.000	WORKERS COMPENSATION	195	290	290	280
101-170.277-728.000	OPERATING SUPPLIES			50	50
101-170.277-820.000	CONTRACTUAL SERVICES	24,000	24,000	24,000	24,000
101-170.277-870.000	MILEAGE	14	175		
101-170.277-880.000	COMMUNITY PROMOTION	2,607	2,000	2,000	2,000
101-170.277-888.000	RECYCLING		100		
101-170.277-888.500	RECYCLING-SPECIAL PROJECTS	7,883	10,000	10,000	15,000
Totals for dept 170.277 - RECYCLING CENTER		87,839	89,990	90,235	97,640

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 300.301 - POLICE					
101-300.301-701.000	SALARIES	2,450,946	2,602,000	2,500,000	2,615,000
101-300.301-701.040	SALARIES-RECORD DIVISION	187,836	190,000	190,000	193,800
101-300.301-701.050	SALARIES-CROSSING GUARDS	27,992	29,000	29,000	29,000
101-300.301-701.170	SALARIES-CADETS	80,729	100,000	92,000	95,000
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	20,763	17,200	17,200	17,250
101-300.301-702.010	HOLIDAY PAYOUT	75,335	99,250	80,000	83,100
101-300.301-706.000	OVERTIME	80,577	90,000	90,000	92,000
101-300.301-706.010	OVERTIME-COURT HEARINGS	8,210	10,000	10,000	10,000
101-300.301-706.030	OVERTIME-RECORDS DIVISION	570	700	500	1,000
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	18,627	15,000	15,000	17,000
101-300.301-706.050	OVERTIME-CANINE UNIT	618	1,000	4,000	4,200
101-300.301-706.060	OVERTIME-TRAINING	14,064	17,000	17,000	17,000
101-300.301-706.070	OVERTIME-HOLIDAY	35,185	30,000	35,000	36,000
101-300.301-706.300	OVERTIME-GRANT	(4,826)			
101-300.301-709.000	ICMA CONTRIBUTION	250	500		
101-300.301-710.000	LONGEVITY	32,557	30,000	30,000	26,600
101-300.301-714.000	FICA	236,447	248,000	248,000	238,000
101-300.301-715.000	HEALTH INSURANCE	487,530	506,000	450,000	450,000
101-300.301-715.010	FLEXIBLE BENEFIT	64,125	75,000	95,000	94,500
101-300.301-716.000	LIFE/DISABILITY INSURANCE	12,644	16,000	15,500	15,500
101-300.301-717.000	PENSION	1,607,405	1,728,900	1,728,900	1,778,000
101-300.301-717.500	VantageCare	3,817	5,400	3,500	3,500
101-300.301-718.000	WORKERS COMPENSATION	52,024	84,400	60,000	78,900
101-300.301-720.000	PHYSICAL FITNESS AWARDS	7,600	8,000	8,000	8,000
101-300.301-727.000	LICENSES	14,500			
101-300.301-728.000	OPERATING SUPPLIES	15,424	18,000	18,000	18,000
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE	245	500	500	500
101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	2,672	2,500	1,250	1,250
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	2,994	3,000	3,000	3,000
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	3,000	3,000	3,000	3,000
101-300.301-728.140	OPERATING SUPPLIES-WATCH SIGNS		500		
101-300.301-728.300	Operating Costs - Spec Resp Team	2,227	2,500	2,500	2,500
101-300.301-739.000	AMMUNITION	13,703	16,000	16,000	16,000
101-300.301-750.000	PUBLICATIONS	100	500	500	500
101-300.301-760.000	UNIFORMS	20,389	27,000	27,000	28,000
101-300.301-761.000	CLOTHING ALLOWANCE	2,665	3,500	3,500	3,500
101-300.301-762.000	UNIFORM CLEANING	10,987	12,500	12,500	12,500
101-300.301-764.000	SHOES AND BOOTS	1,989	4,500	4,500	4,500
101-300.301-808.000	LEGAL FEES	13,948			
101-300.301-811.000	ACCREDITATION STUDY		2,700		
101-300.301-820.000	CONTRACTUAL SERVICES	31,164		4,700	
101-300.301-820.035	TOWING SERVICES	1,841	1,500	1,500	1,500
101-300.301-820.040	911 OPERATION	13,845	14,500	14,500	15,000
101-300.301-820.060	PRINTING CONTRACT	3,454	5,000	5,000	5,000
101-300.301-820.065	Record Shredding and Storage	185	400	200	400
101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	2,997	5,500	5,500	5,500
101-300.301-826.000	COMPUTER SERVICES/SUPPLIES				10,500
101-300.301-827.000	RADIO MAINTENANCE	10,601	15,000	15,000	15,000
101-300.301-831.000	TRAINING	18,702	19,000	19,000	28,000
101-300.301-851.000	COMMUNICATIONS	1,490	1,600	1,600	500
101-300.301-870.000	MILEAGE	172	1,200	500	1,200
101-300.301-936.000	EQUIPMENT MAINTENANCE	528	3,000	1,000	3,000
101-300.301-942.000	EQUIPMENT RENTAL	321,000	292,460	292,460	301,470
101-300.301-956.060	BICYCLE PATROL FUND*	493	400	400	400
101-300.301-979.000	MACHINERY AND EQUIPMENT	15,990	14,895	14,895	33,350
Totals for dept 300.301 - POLICE		6,028,330	6,374,505	6,187,105	6,417,420

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 300.336 - FIRE DEPARTMENT					
101-300.336-701.000	SALARIES	2,149,625	2,150,000	2,150,000	2,340,000
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	14,334	50,000	30,000	50,000
101-300.336-701.070	SALARIES-ACTING PAY	20,408	30,000	20,000	21,000
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	10,483	12,800	12,800	15,690
101-300.336-702.010	HOLIDAY PAYOUT	84,012	94,000	94,000	97,900
101-300.336-706.000	OVERTIME	80,527	60,000	112,000	85,000
101-300.336-706.060	OVERTIME-TRAINING	5,951	25,000	20,000	20,000
101-300.336-709.000	ICMA CONTRIBUTION			250	250
101-300.336-710.000	LONGEVITY	26,498	28,800	28,800	28,800
101-300.336-714.000	FICA	186,749	203,100	203,100	211,200
101-300.336-715.000	HEALTH INSURANCE	472,409	480,000	450,000	515,250
101-300.336-715.010	FLEXIBLE BENEFIT	50,625	45,000	45,000	45,000
101-300.336-716.000	LIFE/DISABILITY INSURANCE	10,151	13,650	13,650	14,250
101-300.336-717.000	PENSION	1,928,733	2,027,250	2,000,000	1,916,400
101-300.336-717.500	VantageCare	1,439	2,750	2,750	2,900
101-300.336-718.000	WORKERS COMPENSATION	64,523	110,500	75,000	100,000
101-300.336-720.000	PHYSICAL FITNESS AWARDS	16,500	17,000	17,000	17,000
101-300.336-721.000	FOOD ALLOWANCE	19,128	19,200	18,600	19,200
101-300.336-723.000	AUTO ALLOWANCE	4,029		7,200	7,200
101-300.336-726.000	SPECIAL EQUIPMENT	14,102	25,000	25,000	30,000
101-300.336-728.000	OPERATING SUPPLIES	13,875	12,500	12,500	12,500
101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	71,643	80,000	80,000	80,000
101-300.336-732.000	HAZMAT	6,455	5,100	5,100	8,000
101-300.336-750.000	PUBLICATIONS	787	1,200	1,200	1,200
101-300.336-760.000	UNIFORMS	9,837	10,000	10,000	11,000
101-300.336-762.000	UNIFORM CLEANING	3,302	4,000	4,000	3,000
101-300.336-764.000	SHOES AND BOOTS	6,250	5,950	5,950	6,125
101-300.336-820.000	CONTRACTUAL SERVICES	72,167	15,000	25,000	26,100
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	4,345	5,000	5,000	5,000
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	2,458	2,500	2,500	2,500
101-300.336-827.000	RADIO MAINTENANCE	13,644	15,000	15,000	13,860
101-300.336-831.000	TRAINING	15,486	18,000	18,000	18,000
101-300.336-851.000	COMMUNICATIONS		500	500	500
101-300.336-870.000	MILEAGE	38			
101-300.336-880.000	COMMUNITY PROMOTION	4,959	5,000	5,000	4,000
101-300.336-936.000	EQUIPMENT MAINTENANCE	8,390	10,000	10,000	10,000
101-300.336-942.000	EQUIPMENT RENTAL	318,000	242,905	242,905	280,000
101-300.336-979.000	MACHINERY AND EQUIPMENT	57,833	35,000	35,000	35,000
101-300.336-980.000	OFFICE EQUIPMENT & FURNITURE		500	500	500
Totals for dept 300.336 - FIRE DEPARTMENT		5,769,695	5,862,205	5,803,305	6,054,325

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 300.371 - DEV. - BUILDING DIVISION					
101-300.371-701.000	SALARIES	344,949	377,000	377,000	401,000
101-300.371-701.080	SALARIES - TEMPORARY	3,928	6,000	4,000	6,000
101-300.371-702.000	SICK LEAVE INCENTIVE PAY	1,617	1,500	1,500	1,400
101-300.371-706.000	OVERTIME	42			
101-300.371-709.000	ICMA CONTRIBUTION	313	820	600	815
101-300.371-710.000	LONGEVITY	3,269	3,200	3,200	4,160
101-300.371-714.000	FICA	27,501	29,700	29,700	30,500
101-300.371-715.000	HEALTH INSURANCE	36,558	41,000	37,000	38,800
101-300.371-715.010	FLEXIBLE BENEFIT	8,250	4,500	9,000	9,000
101-300.371-716.000	LIFE/DISABILITY INSURANCE	1,185	1,780	1,780	2,275
101-300.371-717.000	PENSION	20,251	27,250	27,250	35,200
101-300.371-717.500	VantageCare	4,261	5,950	5,965	7,575
101-300.371-718.000	WORKERS COMPENSATION	2,000	3,200	2,500	3,100
101-300.371-728.000	OPERATING SUPPLIES	821	1,000	1,000	1,000
101-300.371-750.000	PUBLICATIONS		500	500	500
101-300.371-820.000	CONTRACTUAL SERVICES			6,000	
101-300.371-825.000	PROFESSIONAL CONFERENCES/DUES	2,331	3,000	3,000	3,000
101-300.371-827.000	RADIO MAINTENANCE	25	100	5	5
101-300.371-870.000	MILEAGE	137	100	100	100
101-300.371-942.000	EQUIPMENT RENTAL	18,000	23,670	23,670	39,600
Totals for dept 300.371 - DEV. - BUILDING DIVISION		475,438	530,270	533,770	584,030
Dept 300.400 - DEV. - PLANNING/ADMIN.					
101-300.400-701.000	SALARIES	362,619	379,000	382,700	435,000
101-300.400-701.080	SALARIES - TEMPORARY	8,472	6,000	3,000	6,000
101-300.400-701.090	SALARIES-APPOINTED OFFICIALS	4,566	10,000	10,000	10,000
101-300.400-702.000	SICK LEAVE INCENTIVE PAY	2,004	1,550		
101-300.400-706.000	OVERTIME	5,587	3,300	6,000	6,000
101-300.400-709.000	ICMA CONTRIBUTION	688	1,450	1,450	1,450
101-300.400-710.000	LONGEVITY	1,920	1,600	1,600	1,920
101-300.400-714.000	FICA	29,295	30,850	32,000	32,350
101-300.400-715.000	HEALTH INSURANCE	75,032	65,500	56,000	57,400
101-300.400-715.010	FLEXIBLE BENEFIT	3,000	4,500	9,000	9,000
101-300.400-716.000	LIFE/DISABILITY INSURANCE	1,711	2,300	2,300	2,350
101-300.400-717.000	PENSION	25,683	35,200	35,200	39,000
101-300.400-717.500	VantageCare	5,889	7,450	7,450	7,800
101-300.400-718.000	WORKERS COMPENSATION	2,254	3,525	3,000	3,400
101-300.400-728.000	OPERATING SUPPLIES	1,169	1,250	1,200	1,250
101-300.400-750.000	PUBLICATIONS	1,485	1,000	500	1,000
101-300.400-821.000	PROFESSIONAL SERVICES	2,315	20,000	20,000	20,000
101-300.400-825.000	PROFESSIONAL CONFERENCES/DUES	4,065	5,000	5,000	6,000
101-300.400-827.000	RADIO MAINTENANCE	41	100		
101-300.400-870.000	MILEAGE	385	300	1,500	2,000
101-300.400-880.000	COMMUNITY PROMOTION	133	750		
101-300.400-942.000	EQUIPMENT RENTAL	3,375	5,735	5,735	7,900
Totals for dept 300.400 - DEV. - PLANNING/ADMIN.		541,688	586,360	583,635	649,820
Dept 440.446 - STREET & HIGHWAYS					
101-440.446-701.000	SALARIES				75,600
101-440.446-714.000	FICA				6,050
101-440.446-715.000	HEALTH INSURANCE				8,500
101-440.446-716.000	LIFE/DISABILITY INSURANCE				115
101-440.446-717.000	PENSION				7,700
101-440.446-717.500	VantageCare				1,500
101-440.446-728.000	OPERATING SUPPLIES				5,000
101-440.446-819.000	TRAINING				1,200
101-440.446-821.000	PROFESSIONAL SERVICES				15,000
101-440.446-825.000	PROFESSIONAL CONFERENCES/DUES				500

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Totals for dept 440.446 - STREET & HIGHWAYS					121,165

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 600.749 - HUMAN SERVICES					
101-600.749-701.000	SALARIES	40,469	41,200	41,200	42,050
101-600.749-701.090	SALARIES-APPOINTED OFFICIALS	1,005	1,200	1,200	1,200
101-600.749-710.000	LONGEVITY	320	320	320	320
101-600.749-714.000	FICA	3,308	3,300	3,300	3,330
101-600.749-715.000	HEALTH INSURANCE	3,656	3,400	3,400	3,600
101-600.749-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-600.749-716.000	LIFE/DISABILITY INSURANCE	179	245	245	250
101-600.749-717.000	PENSION	3,456	4,050	4,050	4,150
101-600.749-717.500	VantageCare	685	810	810	825
101-600.749-718.000	WORKERS COMPENSATION	251	400	260	350
Totals for dept 600.749 - HUMAN SERVICES		57,829	59,425	59,285	60,575
Dept 728.500 - MERIDIAN REDEVELOPMENT					
101-728.500-821.000	PROFESSIONAL SERVICES		130,000	700,000	
Totals for dept 728.500 - MERIDIAN REDEVELOPMENT			130,000	700,000	
Dept 750.752 - PARK COMMISSION					
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	3,060	4,000	3,500	3,500
101-750.752-714.000	FICA	234	300	270	270
101-750.752-718.000	WORKERS COMPENSATION	7	10	10	10
101-750.752-728.000	OPERATING SUPPLIES	790	1,500		
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	1,415	1,800	1,600	1,600
Totals for dept 750.752 - PARK COMMISSION		5,506	7,610	5,380	5,380
Dept 750.753 - PARKS AND RECREATION ADMIN.					
101-750.753-701.000	SALARIES	68,671	70,700	72,000	75,000
101-750.753-701.080	SALARIES - TEMPORARY	8,045	12,300	12,300	10,440
101-750.753-702.000	SICK LEAVE INCENTIVE PAY	1,944	2,250	2,250	1,445
101-750.753-706.000	OVERTIME		1,200	1,200	1,200
101-750.753-709.000	ICMA CONTRIBUTION	125	125	125	125
101-750.753-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-750.753-714.000	FICA	6,082	6,400	6,400	7,100
101-750.753-715.000	HEALTH INSURANCE	11,751	13,000	13,000	10,700
101-750.753-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
101-750.753-716.000	LIFE/DISABILITY INSURANCE	335	450	450	450
101-750.753-717.000	PENSION	7,778	10,450	10,450	10,250
101-750.753-717.500	VantageCare	1,153	1,400	1,400	1,475
101-750.753-718.000	WORKERS COMPENSATION	534	830	830	930
101-750.753-728.000	OPERATING SUPPLIES	2,400	4,000	4,000	3,500
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	689	1,500	2,780	1,500
101-750.753-870.000	MILEAGE		250		
101-750.753-880.000	COMMUNITY PROMOTION	4,729	14,900	2,000	5,400
101-750.753-942.000	EQUIPMENT RENTAL	2,625			
Totals for dept 750.753 - PARKS AND RECREATION ADMIN.		120,391	143,285	132,715	133,045

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 750.754 - Recreation					
101-750.754-701.000	SALARIES	97,869	108,600	108,600	112,300
101-750.754-701.080	SALARIES - TEMPORARY	19,697	19,800	19,800	19,800
101-750.754-702.000	SICK LEAVE INCENTIVE PAY	757	900	900	550
101-750.754-706.000	OVERTIME	6,351	3,000	6,000	5,000
101-750.754-709.000	ICMA CONTRIBUTION	500	500	500	500
101-750.754-710.000	LONGEVITY	1,280	1,280	1,280	1,600
101-750.754-714.000	FICA	9,779	10,250	10,250	10,650
101-750.754-715.000	HEALTH INSURANCE	11,015	10,600	10,600	9,200
101-750.754-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-750.754-716.000	LIFE/DISABILITY INSURANCE	487	640	640	675
101-750.754-717.000	PENSION	8,866	10,940	10,940	10,950
101-750.754-717.500	VantageCare	1,662	2,150	2,150	2,250
101-750.754-718.000	WORKERS COMPENSATION	2,248	3,950	3,950	3,975
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	2,328	2,900	2,900	2,900
101-750.754-870.000	MILEAGE		200	500	500
101-750.754-882.500	Recreation Program Expenses	12,250	11,000	11,000	12,000
101-750.754-882.501	Sporties for Shorties	1,844	900	900	1,400
101-750.754-882.507	ADULT SPORTS	4,153	6,000	6,000	6,000
101-750.754-882.601	Oaks Soccer	14,253	15,000	15,000	15,000
101-750.754-882.602	Oaks Football	1,569	1,700	1,700	1,700
101-750.754-882.801	HYRA Basketball	9,093	9,500	9,500	9,500
101-750.754-882.802	HYRA Baseball/Softball	1,080	1,100	1,100	1,100
101-750.754-882.803	HYRA Flag Football	1,416	1,300	1,300	1,300
101-750.754-882.804	HYRA Soccer	2,759	2,400	2,400	2,400
101-750.754-882.805	HYRA - Misc.	4,657	11,000	11,000	11,000
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	20,865	21,000	21,000	21,000
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	10,181	25,000	11,000	10,000
101-750.754-955.000	MISCELLANEOUS	15,316	14,500	14,500	14,500
Totals for dept 750.754 - Recreation		266,775	300,610	289,910	292,250
Dept 750.758 - Park Maintenance					
101-750.758-701.000	SALARIES	55,739	70,900	65,700	77,600
101-750.758-701.080	SALARIES - TEMPORARY	11,428	13,200	13,200	13,200
101-750.758-702.000	SICK LEAVE INCENTIVE PAY	74	220	220	220
101-750.758-706.000	OVERTIME	4,447	4,000	4,000	4,000
101-750.758-709.000	ICMA CONTRIBUTION	413	420	420	420
101-750.758-710.000	LONGEVITY	784	790	790	835
101-750.758-714.000	FICA	6,708	7,000	7,000	7,500
101-750.758-715.000	HEALTH INSURANCE	15,465	25,000	25,000	26,400
101-750.758-716.000	LIFE/DISABILITY INSURANCE	336	420	420	460
101-750.758-717.000	PENSION	21,785	9,000	9,000	6,500
101-750.758-717.500	VantageCare	990	1,400	1,400	1,550
101-750.758-718.000	WORKERS COMPENSATION	1,475	2,520	2,520	2,650
101-750.758-723.000	AUTO ALLOWANCE	13,279	13,200	13,200	13,200
101-750.758-727.000	LICENSES	2,057	1,200	1,200	2,175
101-750.758-728.000	OPERATING SUPPLIES	15,065	26,000	26,000	26,000
101-750.758-760.000	UNIFORMS	313	650	650	650
101-750.758-761.000	CLOTHING ALLOWANCE	804	975	975	975
101-750.758-820.000	CONTRACTUAL SERVICES	7,259	8,000	8,000	38,000
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	650	1,000	500	1,000
101-750.758-827.000	RADIO MAINTENANCE	728	650	675	700
101-750.758-934.000	GROUNDS MAINTENANCE		10,000	10,000	10,000
101-750.758-936.000	EQUIPMENT MAINTENANCE	348	500	500	750
101-750.758-942.000	EQUIPMENT RENTAL	36,750	52,795	52,795	58,500
101-750.758-979.000	MACHINERY AND EQUIPMENT	120	1,000	1,000	6,000
Totals for dept 750.758 - Park Maintenance		197,017	250,840	245,165	299,285
Dept 750.759 - Park Development					

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
101-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	7,545	400,000	400,000	
Totals for dept 750.759 - Park Development		7,545	400,000	400,000	
Dept 750.775 - COMMUNITY ACTIVITIES					
101-750.775-880.000	COMMUNITY PROMOTION	720	20,000	20,000	10,000
101-750.775-883.000	MEALS ON WHEELS		4,000	4,000	4,000
101-750.775-886.000	COMMUNITY BAND	1,700	1,700	1,700	1,700
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000	10,000	10,000	10,000
Totals for dept 750.775 - COMMUNITY ACTIVITIES		12,420	35,700	35,700	25,700
Dept 750.806 - CABLE TV					
101-750.806-701.000	SALARIES				156,800
101-750.806-706.000	OVERTIME				2,000
101-750.806-709.000	ICMA CONTRIBUTION				250
101-750.806-710.000	LONGEVITY				960
101-750.806-714.000	FICA				12,240
101-750.806-715.000	HEALTH INSURANCE				4,600
101-750.806-715.010	FLEXIBLE BENEFIT				13,500
101-750.806-716.000	LIFE/DISABILITY INSURANCE				940
101-750.806-717.000	PENSION				15,900
101-750.806-717.500	VantageCare				3,150
101-750.806-718.000	WORKERS COMPENSATION				785
101-750.806-728.000	OPERATING SUPPLIES				500
101-750.806-750.000	PUBLICATIONS				4,000
101-750.806-820.000	CONTRACTUAL SERVICES				91,900
101-750.806-825.000	PROFESSIONAL CONFERENCES/DUES				685
101-750.806-870.000	MILEAGE				100
101-750.806-880.000	COMMUNITY PROMOTION				1,000
101-750.806-890.000	Special Events				3,000
101-750.806-936.000	EQUIPMENT MAINTENANCE				500
101-750.806-955.000	MISCELLANEOUS				500
101-750.806-980.010	VIDEO PRODUCTION EQUIPMENT				1,200
Totals for dept 750.806 - CABLE TV					314,510
Dept 850.882 - ASSOCIATIONS AND AUTHORITIES					
101-850.882-825.010	CONVENTION/VISITORS BUREAU	3,675	3,700	3,675	3,700
101-850.882-825.020	TRI-COUNTY REGIONAL PLANNING	21,307	21,000	21,500	22,000
101-850.882-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	6,536	6,700	6,820	6,900
101-850.882-825.080	MICHIGAN MUNICIPAL LEAGUE	8,188	8,300	8,370	8,500
101-850.882-825.095	LEAP INC	15,000	15,000	15,000	15,000
Totals for dept 850.882 - ASSOCIATIONS AND AUTHORITIES		54,706	54,700	55,365	56,100
Dept 900.901 - CAPITAL OUTLAY					
101-900.901-821.000	PROFESSIONAL SERVICES		150,000	150,000	
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	184,105	130,000	120,000	2,435,000
101-900.901-980.015	New Computer Workstations	3,657	6,400	6,200	5,500
101-900.901-980.020	HARDWARE	81,859	55,000	51,000	60,000
101-900.901-980.030	Computer Upgrades	1,457			
101-900.901-980.040	Network Upgrades	248	43,000	43,000	86,500
101-900.901-980.050	Server Upgrades		16,000	12,000	8,000
101-900.901-980.070	Mobile Data Units	27,798		390	15,000
101-900.901-980.080	PHONE SYSTEMS	79,967	12,500	11,500	
Totals for dept 900.901 - CAPITAL OUTLAY		379,091	412,900	394,090	2,610,000
Dept 965.966 - OPERATING TRANSFERS OUT					
101-965.966-999.008	TRANSFER-OUT TO LOCAL ROADS FUND	550,000	400,000	400,000	250,000
101-965.966-999.009	TRANSFER OUT TO MP FOR POLICE & FIRE	290,000	210,000	210,000	250,000
Totals for dept 965.966 - OPERATING TRANSFERS OUT		840,000	610,000	610,000	500,000

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
TOTAL APPROPRIATIONS		20,663,585	21,852,705	22,230,485	24,716,585
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,104,055	(591,660)	(239,525)	(1,702,230)
BEGINNING FUND BALANCE		6,857,233	7,961,288	7,961,300	7,721,775
ENDING FUND BALANCE		7,961,288	7,369,628	7,721,775	5,909,545

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 203 - LOCAL ROADS					
ESTIMATED REVENUES					
Dept 000.000					
203-000.000-402.000	CURRENT PROPERTY TAXES	416,914	424,200	433,300	
203-000.000-412.000	DELINQUENT PROPERTY TAXES	580	200	200	
203-000.000-576.000	OTHER INTRGOVTL REVENUE		172,500		172,500
203-000.000-665.000	INTEREST	10,040	1,000	8,000	5,000
203-000.000-696.000	OTHR FINANCING SRCE-BOND PROCEEDS				11,600,000
203-000.000-699.000	OPERATING TRANSFER IN	550,000	400,000	400,000	250,000
Totals for dept 000.000 -		977,534	997,900	841,500	12,027,500
TOTAL ESTIMATED REVENUES		977,534	997,900	841,500	12,027,500
APPROPRIATIONS					
Dept 000.000					
203-000.000-821.000	PROFESSIONAL SERVICES	15,288	25,000	35,000	
203-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	170,656	1,000,000	827,500	3,500,000
Totals for dept 000.000 -		185,944	1,025,000	862,500	3,500,000
TOTAL APPROPRIATIONS		185,944	1,025,000	862,500	3,500,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		791,590	(27,100)	(21,000)	8,527,500
BEGINNING FUND BALANCE		89,297	880,887	880,887	859,887
ENDING FUND BALANCE		880,887	853,787	859,887	9,387,387

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
204-000.000-403.000	BIKE PATH COLLECTIONS	557,539	567,200	579,500	599,000
204-000.000-412.000	DELINQUENT PROPERTY TAXES	774	200	250	200
204-000.000-576.000	OTHER INTRGOVTL REVENUE	267,500	1,577,250	1,577,250	2,350,000
204-000.000-611.000	PYMENT IN LIEU OF CONSTRUCTION	21,620			
204-000.000-665.000	INTEREST	18,501	5,000	20,000	10,000
204-000.000-676.000	REIMBURSEMENTS	30		1,500	
Totals for dept 000.000 -		865,964	2,149,650	2,178,500	2,959,200
TOTAL ESTIMATED REVENUES		865,964	2,149,650	2,178,500	2,959,200
APPROPRIATIONS					
Dept 440.450 - PEDESTRIAN BIKEPATH					
204-440.450-701.000	SALARIES	8,263	24,000	13,700	24,230
204-440.450-706.000	OVERTIME			200	500
204-440.450-709.000	ICMA CONTRIBUTION	125	125	125	125
204-440.450-710.000	LONGEVITY	640	640	640	640
204-440.450-714.000	FICA	674	1,900	1,000	1,925
204-440.450-715.000	HEALTH INSURANCE	3,691	3,650	3,650	3,700
204-440.450-716.000	LIFE/DISABILITY INSURANCE	122	150	150	145
204-440.450-717.000	PENSION	772	6,150	3,100	3,450
204-440.450-717.500	VantageCare	148	460	430	465
204-440.450-718.000	WORKERS COMPENSATION	495	750	750	740
204-440.450-727.000	LICENSES	3,993	5,000	5,000	5,000
204-440.450-728.000	OPERATING SUPPLIES	875	1,500	1,500	1,500
204-440.450-820.000	CONTRACTUAL SERVICES	41,378	40,000	40,000	40,000
204-440.450-950.000	Vehicle Charges	56,000	93,790	93,790	95,000
204-440.450-957.000	ADMINISTRATIVE	40,000	40,000	40,000	40,000
204-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	363,502	1,342,250	1,342,250	2,700,000
Totals for dept 440.450 - PEDESTRIAN BIKEPATH		520,678	1,560,365	1,546,285	2,917,420
TOTAL APPROPRIATIONS		520,678	1,560,365	1,546,285	2,917,420
NET OF REVENUES/APPROPRIATIONS - FUND 204		345,286	589,285	632,215	41,780
BEGINNING FUND BALANCE		743,801	1,089,087	1,089,087	1,721,302
ENDING FUND BALANCE		1,089,087	1,678,372	1,721,302	1,763,082

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 205 - CATA Millage					
ESTIMATED REVENUES					
Dept 000.000					
205-000.000-407.000	CATA MILLAGE	333,460	339,300	346,500	
205-000.000-412.000	DELINQUENT PROPERTY TAXES	463	150	150	
205-000.000-665.000	INTEREST	2,272	500	5,000	100
Totals for dept 000.000 -		336,195	339,950	351,650	100
TOTAL ESTIMATED REVENUES		336,195	339,950	351,650	100
APPROPRIATIONS					
Dept 000.000					
205-000.000-813.000	CATA Services	335,000	350,000	350,000	10,000
Totals for dept 000.000 -		335,000	350,000	350,000	10,000
TOTAL APPROPRIATIONS		335,000	350,000	350,000	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 205		1,195	(10,050)	1,650	(9,900)
BEGINNING FUND BALANCE		14,795	15,990	15,991	17,641
ENDING FUND BALANCE		15,990	5,940	17,641	7,741

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 207 - SENIOR CENTER MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
207-000.000-409.000	Community Services Millage	139,912	142,400	145,300	150,500
207-000.000-412.000	DELINQUENT PROPERTY TAXES	195	100	75	50
207-000.000-665.000	INTEREST	3,937	300	6,000	3,000
Totals for dept 000.000 -		144,044	142,800	151,375	153,550
TOTAL ESTIMATED REVENUES		144,044	142,800	151,375	153,550
APPROPRIATIONS					
Dept 000.000					
207-000.000-701.000	SALARIES	2,225	4,000	2,400	1,000
207-000.000-714.000	FICA	170	250	200	
207-000.000-820.000	CONTRACTUAL SERVICES	49,323	106,000	100,000	117,500
207-000.000-980.000	OFFICE EQUIPMENT & FURNITURE		30,000	30,000	30,000
Totals for dept 000.000 -		51,718	140,250	132,600	148,500
TOTAL APPROPRIATIONS		51,718	140,250	132,600	148,500
NET OF REVENUES/APPROPRIATIONS - FUND 207		92,326	2,550	18,775	5,050
BEGINNING FUND BALANCE		188,990	281,316	281,316	300,091
ENDING FUND BALANCE		281,316	283,866	300,091	305,141

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 208 - PARK MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
208-000.000-405.030	PARK MILLAGE	1,109,446	1,131,000	1,154,000	1,196,000
208-000.000-412.000	DELINQUENT PROPERTY TAXES	1,551	500	500	250
208-000.000-566.020	CTL PK N PHASE 2 GRANT REVENUE		657,500		
208-000.000-566.030	HARRIS CENTER GRANT REVENUE		150,000		
208-000.000-566.060	N MERIDIAN RD PARK GRANT REV			50,000	
208-000.000-665.000	INTEREST	21,118	5,000	20,000	10,000
208-000.000-667.000	RENTALS	10,168	7,000	8,000	10,000
208-000.000-667.020	HARRIS CENTER	40,815	40,000	40,000	42,000
208-000.000-667.060	DOG PARKS			2,000	2,000
208-000.000-675.150	DONATIONS		1,000		
Totals for dept 000.000 -		1,184,098	1,991,000	1,274,500	1,260,250
TOTAL ESTIMATED REVENUES					
		1,184,098	1,991,000	1,274,500	1,260,250
APPROPRIATIONS					
Dept 750.753 - PARKS AND RECREATION ADMIN.					
208-750.753-701.000	SALARIES	100,739	109,000	109,000	114,100
208-750.753-701.080	SALARIES - TEMPORARY	10,483	7,800	7,800	12,840
208-750.753-702.000	SICK LEAVE INCENTIVE PAY	145	1,360		
208-750.753-706.000	OVERTIME	91	400	1,000	400
208-750.753-709.000	ICMA CONTRIBUTION	250	250	300	300
208-750.753-710.000	LONGEVITY	1,600	1,600	1,600	1,600
208-750.753-714.000	FICA	8,674	9,250	9,500	9,950
208-750.753-715.000	HEALTH INSURANCE	12,860	13,000	13,000	13,100
208-750.753-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
208-750.753-716.000	LIFE/DISABILITY INSURANCE	430	640	640	675
208-750.753-717.000	PENSION	10,878	11,600	11,600	11,700
208-750.753-717.500	VantageCare	1,768	2,130	2,130	2,250
208-750.753-718.000	WORKERS COMPENSATION	1,305	2,175	2,175	2,350
208-750.753-728.000	OPERATING SUPPLIES	356	1,200	1,200	1,200
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	659	2,150	2,150	2,050
208-750.753-870.000	MILEAGE	235	300	400	400
208-750.753-880.000	COMMUNITY PROMOTION	1,078	1,500	1,500	1,500
208-750.753-950.000	Vehicle Charges	3,000			
Totals for dept 750.753 - PARKS AND RECREATION ADMIN.		159,051	168,855	168,495	178,915
Dept 750.756 - Harris Nature Center					
208-750.756-701.000	SALARIES	105,812	109,200	109,200	99,000
208-750.756-701.080	SALARIES - TEMPORARY	24,173	23,000	23,000	23,000
208-750.756-702.000	SICK LEAVE INCENTIVE PAY	757	670	200	
208-750.756-706.000	OVERTIME	411	500	2,000	1,000
208-750.756-709.000	ICMA CONTRIBUTION	500	500	500	500
208-750.756-710.000	LONGEVITY	2,011	1,950	1,950	
208-750.756-714.000	FICA	10,327	10,550	10,550	9,500
208-750.756-715.000	HEALTH INSURANCE	9,901	10,000	10,000	16,600
208-750.756-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
208-750.756-716.000	LIFE/DISABILITY INSURANCE	500	660	660	580
208-750.756-717.000	PENSION	9,073	10,900	10,900	9,700
208-750.756-717.500	VantageCare	1,791	2,200	2,200	1,950
208-750.756-718.000	WORKERS COMPENSATION	2,127	3,670	3,570	3,610
208-750.756-728.000	OPERATING SUPPLIES	13,073	13,000	13,000	13,000
208-750.756-820.000	CONTRACTUAL SERVICES	4,442	8,000	8,000	7,000
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	609	1,200	1,000	1,000

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
208-750.756-870.000	MILEAGE	1,514	1,500	1,500	1,500
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	8,374	8,000	8,000	8,000
208-750.756-934.000	GROUNDS MAINTENANCE	413	500	500	500
208-750.756-955.000	MISCELLANEOUS	2,309	1,600	2,400	2,400
Totals for dept 750.756 - Harris Nature Center		202,617	212,100	213,630	203,340

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 750.758 - Park Maintenance					
208-750.758-701.000	SALARIES	125,562	133,700	133,700	141,500
208-750.758-701.080	SALARIES - TEMPORARY	2,340	6,160	6,160	6,160
208-750.758-702.000	SICK LEAVE INCENTIVE PAY	74	215	215	215
208-750.758-706.000	OVERTIME	4,740	6,000	6,000	6,000
208-750.758-709.000	ICMA CONTRIBUTION	537	540	790	790
208-750.758-710.000	LONGEVITY	1,104	1,105	1,105	1,475
208-750.758-714.000	FICA	10,580	11,100	11,100	11,950
208-750.758-715.000	HEALTH INSURANCE	38,577	46,400	46,400	52,850
208-750.758-716.000	LIFE/DISABILITY INSURANCE	451	805	805	855
208-750.758-717.000	PENSION	25,365	15,000	15,000	11,100
208-750.758-717.500	VantageCare	2,198	2,620	2,620	2,775
208-750.758-718.000	WORKERS COMPENSATION	1,982	3,950	3,950	4,100
208-750.758-727.000	LICENSES	4,150	2,000	2,000	2,000
208-750.758-728.000	OPERATING SUPPLIES	22,345	25,000	25,000	30,000
208-750.758-760.000	UNIFORMS	449	1,500	1,500	1,500
208-750.758-761.000	CLOTHING ALLOWANCE	2,143	1,000	1,000	1,000
208-750.758-819.000	TRAINING	402	1,000	1,000	1,000
208-750.758-820.000	CONTRACTUAL SERVICES	4,192	27,000	27,000	35,000
208-750.758-820.020	SEWER CLEANING-SANITARY	290	3,000	2,000	2,000
208-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	687	1,100		1,200
208-750.758-827.000	RADIO MAINTENANCE	160			
208-750.758-920.000	UTILITIES-ELECTRIC/GAS/WATER	10	12,000	100	200
208-750.758-934.000	GROUNDS MAINTENANCE				10,000
208-750.758-936.000	EQUIPMENT MAINTENANCE	271			600
208-750.758-950.000	Vehicle Charges	49,000	52,795	52,795	58,500
208-750.758-956.095	DOG PARK EXPENSE				3,000
208-750.758-974.000	CONSTRUCTION/IMPROVEMENTS		650		
208-750.758-979.000	MACHINERY AND EQUIPMENT	137	600	600	6,000
Totals for dept 750.758 - Park Maintenance		297,746	355,240	340,840	391,770
Dept 750.759 - Park Development					
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	709,331	1,075,000	1,400,000	500,000
Totals for dept 750.759 - Park Development		709,331	1,075,000	1,400,000	500,000
TOTAL APPROPRIATIONS		1,368,745	1,811,195	2,122,965	1,274,025
NET OF REVENUES/APPROPRIATIONS - FUND 208		(184,647)	179,805	(848,465)	(13,775)
BEGINNING FUND BALANCE		1,208,035	1,023,388	1,023,387	174,922
ENDING FUND BALANCE		1,023,388	1,203,193	174,922	161,147

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 209 - Land Preservation Millage					
ESTIMATED REVENUES					
Dept 000.000					
209-000.000-408.000	Land Preservation Millage	551,991	559,000	573,500	592,000
209-000.000-412.000	DELINQUENT PROPERTY TAXES	766	200	240	200
209-000.000-576.100	STATE GRANT REVENUE	514,374			
209-000.000-665.000	INTEREST	49,131	10,000	50,000	20,000
209-000.000-665.200	Unrealized invest gain/loss	276			
Totals for dept 000.000 -		1,116,538	569,200	623,740	612,200
TOTAL ESTIMATED REVENUES		1,116,538	569,200	623,740	612,200
APPROPRIATIONS					
Dept 000.000					
209-000.000-701.000	SALARIES	61,042	63,700	63,700	65,500
209-000.000-706.000	OVERTIME	366	500	2,000	1,000
209-000.000-709.000	ICMA CONTRIBUTION	125	325	325	325
209-000.000-710.000	LONGEVITY	320	320	320	320
209-000.000-714.000	FICA	4,764	4,960	5,000	5,150
209-000.000-715.000	HEALTH INSURANCE	4,382	4,300	4,300	6,755
209-000.000-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
209-000.000-716.000	LIFE/DISABILITY INSURANCE	158	380	380	400
209-000.000-717.000	PENSION	5,260	8,550	8,600	7,150
209-000.000-717.500	VantageCare	1,031	1,260	1,260	1,310
209-000.000-718.000	WORKERS COMPENSATION	325	575	575	545
209-000.000-728.000	OPERATING SUPPLIES	1,057	5,000	5,000	5,000
209-000.000-808.000	LEGAL FEES	27,228	6,000	10,000	5,000
209-000.000-821.000	PROFESSIONAL SERVICES		40,000	40,000	40,000
209-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	30		1,000	1,000
209-000.000-870.000	MILEAGE	176	300	300	300
209-000.000-934.000	GROUPS MAINTENANCE	15,940	30,000	38,000	50,000
209-000.000-950.000	Vehicle Charges	7,200			
209-000.000-971.000	LAND ACQUISTION	1,146,424	100,000	100,000	
Totals for dept 000.000 -		1,278,078	268,420	283,010	192,005
TOTAL APPROPRIATIONS		1,278,078	268,420	283,010	192,005
NET OF REVENUES/APPROPRIATIONS - FUND 209		(161,540)	300,780	340,730	420,195
BEGINNING FUND BALANCE		2,993,879	2,832,339	2,832,338	3,173,068
ENDING FUND BALANCE		2,832,339	3,133,119	3,173,068	3,593,263

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 210 - Land Preservation Reserve Fund					
ESTIMATED REVENUES					
Dept 000.000					
210-000.000-665.000	INTEREST	71,792	35,000	70,000	35,000
210-000.000-665.200	Unrealized invest gain/loss	(11,558)			
Totals for dept 000.000 -		60,234	35,000	70,000	35,000
TOTAL ESTIMATED REVENUES		60,234	35,000	70,000	35,000
APPROPRIATIONS					
Dept 000.000					
210-000.000-716.000	LIFE/DISABILITY INSURANCE	50			
Totals for dept 000.000 -		50			
TOTAL APPROPRIATIONS		50			
NET OF REVENUES/APPROPRIATIONS - FUND 210		60,184	35,000	70,000	35,000
BEGINNING FUND BALANCE		3,005,450	3,065,634	3,065,635	3,135,635
ENDING FUND BALANCE		3,065,634	3,100,634	3,135,635	3,170,635

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 211 - PARK RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
211-000.000-506.000	GRANT REVENUE - LOCAL	75,000	110,000	40,000	
211-000.000-650.500	SPONSOR REVENUE	58,278	59,000	54,300	51,000
211-000.000-665.000	INTEREST	2,735	200	5,000	3,000
211-000.000-667.030	FARM MARKET	41,983	38,000	18,000	18,000
211-000.000-667.035	MARKET VENDOR REV			22,000	22,000
211-000.000-675.100	DONATIONS-HNC	2,161	2,500	3,500	2,000
211-000.000-675.150	DONATIONS	9,645	2,000	150,000	2,000
211-000.000-675.170	DONATIONS-SCHOLARSHIPS	313	300	300	100
Totals for dept 000.000 -		190,115	212,000	293,100	98,100
TOTAL ESTIMATED REVENUES		190,115	212,000	293,100	98,100
APPROPRIATIONS					
Dept 000.000					
211-000.000-701.010	SALARY - FARM MARKET	10,150	14,000	14,000	15,000
211-000.000-714.000	FICA	776	1,080	1,080	1,150
211-000.000-718.000	WORKERS COMPENSATION	68	125	125	125
211-000.000-882.100	RECREATION SCHOLARSHIPS			200	300
211-000.000-882.650	OAKS SPORTS EXP		1,000		
211-000.000-886.600	HNC EXPENDITURES	3,574	2,500	2,500	3,000
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXPI	55,957	59,000	59,000	51,000
211-000.000-956.080	FARM MARKET	20,393	100,000	25,000	25,000
211-000.000-975.000	PARK DEVELOPMENT	4,217	110,000	110,000	
Totals for dept 000.000 -		95,135	287,705	211,905	95,575
TOTAL APPROPRIATIONS		95,135	287,705	211,905	95,575
NET OF REVENUES/APPROPRIATIONS - FUND 211		94,980	(75,705)	81,195	2,525
BEGINNING FUND BALANCE		161,266	256,246	256,246	337,441
ENDING FUND BALANCE		256,246	180,541	337,441	339,966

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 213 - NANCY MOORE - PARK BEAUTIFICATION FUND					
ESTIMATED REVENUES					
Dept 000.000					
213-000.000-665.000	INTEREST	167	25	200	
Totals for dept 000.000 -		167	25	200	
TOTAL ESTIMATED REVENUES		167	25	200	
APPROPRIATIONS					
Dept 000.000					
213-000.000-975.050	PARK BEAUTIFICATION	576	12,875	13,141	
Totals for dept 000.000 -		576	12,875	13,141	
TOTAL APPROPRIATIONS		576	12,875	13,141	
NET OF REVENUES/APPROPRIATIONS - FUND 213		(409)	(12,850)	(12,941)	
BEGINNING FUND BALANCE		13,349	12,940	12,941	
ENDING FUND BALANCE		12,940	90		

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 214 - FIRE RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
214-000.000-506.100	GRANT REVENUE - FEDERAL	32,637			
214-000.000-665.000	INTEREST	135		150	50
214-000.000-675.035	DONATIONS RESTRIC. FF COMMUNITY OUTR	59			
Totals for dept 000.000 -		32,831		150	50
TOTAL ESTIMATED REVENUES		32,831		150	50
APPROPRIATIONS					
Dept 000.000					
214-000.000-956.015	FIREFIGHTERS COMMUNITY OUTREACH EXPI	659		600	
214-000.000-979.500	EQUIPMENT - GRANT FUNDED	31,808			
Totals for dept 000.000 -		32,467		600	
TOTAL APPROPRIATIONS		32,467		600	
NET OF REVENUES/APPROPRIATIONS - FUND 214		364		(450)	50
BEGINNING FUND BALANCE		9,302	9,666	9,667	9,217
ENDING FUND BALANCE		9,666	9,666	9,217	9,267

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 215 - LIBRARY FUND - RESTRICTED					
ESTIMATED REVENUES					
Dept 000.000					
215-000.000-665.000	INTEREST	167		200	50
Totals for dept 000.000 -		167		200	50
TOTAL ESTIMATED REVENUES		167		200	50
NET OF REVENUES/APPROPRIATIONS - FUND 215		167		200	50
BEGINNING FUND BALANCE		13,077	13,244	13,244	13,444
ENDING FUND BALANCE		13,244	13,244	13,444	13,494

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 218 - POLICE RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
218-000.000-506.100	GRANT REVENUE - FEDERAL		1,500	1,500	8,000
218-000.000-659.000	FORFEITURE REVENUE-75%		5,000	16,350	5,000
218-000.000-659.050	FORFEITURE-25% VICTIMS RIGHTS		1,000		
218-000.000-659.100	FORFEITURE REV-NARCOTICS	30,660	2,500		
218-000.000-665.000	INTEREST	824	100	1,000	500
218-000.000-675.040	DONATIONS - POLICE DESIGNATED		100		
218-000.000-675.045	DONATIONS RESTRICTED KIDS XMAS PARTY	12,593	5,000	5,000	5,000
218-000.000-675.050	POLICE TRAINING PA 302	6,520	7,000	7,000	7,000
Totals for dept 000.000 -		50,597	22,200	30,850	25,500
TOTAL ESTIMATED REVENUES					
		50,597	22,200	30,850	25,500
APPROPRIATIONS					
Dept 000.000					
218-000.000-728.080	OPERATING SUPPLIES-FORFEITURE OMNIBUS		7,500		
218-000.000-728.081	OPERATING SUPPLIES-FORFEITURE NARCOTICS		2,500		
218-000.000-728.082	OPERATING SUPPLIES-VICTIMS RIGHTS		2,500		
218-000.000-760.000	UNIFORMS		1,500	4,000	8,000
218-000.000-880.030	KIDS XMAS PARTY	14,837	5,000	5,000	5,000
218-000.000-956.040	POLICE TRAINING FUND PA 302	7,280	7,000	7,000	7,000
218-000.000-979.081	MACHINERY AND EQUIPMENT NARCOTICS				15,000
Totals for dept 000.000 -		22,117	26,000	16,000	35,000
TOTAL APPROPRIATIONS					
		22,117	26,000	16,000	35,000
NET OF REVENUES/APPROPRIATIONS - FUND 218					
		28,480	(3,800)	14,850	(9,500)
BEGINNING FUND BALANCE					
		45,005	73,485	73,485	88,335
ENDING FUND BALANCE					
		73,485	69,685	88,335	78,835

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 230 - CABLE TV					
ESTIMATED REVENUES					
Dept 000.000					
230-000.000-604.000	FRANCHISE FEES - CABLE TV	659,136	620,000	600,000	
230-000.000-604.500	CABLE PEG FEES	168,738	142,000	140,000	
230-000.000-646.000	CABLE MISCELLANEOUS REVENUE	3,716	500	1,200	
230-000.000-650.500	SPONSOR REVENUE			1,600	
230-000.000-665.000	INTEREST	2,318	500	1,500	
230-000.000-675.150	DONATIONS			485	
Totals for dept 000.000 -		833,908	763,000	744,785	
TOTAL ESTIMATED REVENUES		833,908	763,000	744,785	
APPROPRIATIONS					
Dept 750.806 - CABLE TV					
230-750.806-701.000	SALARIES	308,076	305,300	295,000	50,500
230-750.806-701.080	SALARIES - TEMPORARY	38,271	30,000	50,000	
230-750.806-702.000	SICK LEAVE INCENTIVE PAY	2,088	3,050		
230-750.806-706.000	OVERTIME	4,371	2,000	2,000	
230-750.806-709.000	ICMA CONTRIBUTION	750	1,000	750	250
230-750.806-710.000	LONGEVITY	1,600	1,600	1,600	
230-750.806-714.000	FICA	27,612	26,250	26,250	4,050
230-750.806-715.000	HEALTH INSURANCE	45,721	44,800	44,800	20,400
230-750.806-715.010	FLEXIBLE BENEFIT	11,625	9,000	15,000	
230-750.806-716.000	LIFE/DISABILITY INSURANCE	1,153	1,625	1,625	
230-750.806-717.000	PENSION	27,806	28,500	28,500	5,100
230-750.806-717.500	VantageCare	4,649	5,450	5,450	1,010
230-750.806-718.000	WORKERS COMPENSATION	1,351	2,150	2,150	
230-750.806-728.000	OPERATING SUPPLIES	4,401	3,000	2,000	
230-750.806-750.000	PUBLICATIONS	30,594	35,000	24,000	
230-750.806-808.000	LEGAL FEES	29,951	10,000	3,000	
230-750.806-820.000	CONTRACTUAL SERVICES	79,541	85,700	87,000	50,000
230-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	11,784	13,700	13,700	
230-750.806-870.000	MILEAGE	239	500	200	
230-750.806-880.000	COMMUNITY PROMOTION	10,368	17,100	2,000	
230-750.806-890.000	Special Events	959	5,600	2,700	
230-750.806-936.000	EQUIPMENT MAINTENANCE	339	1,000	500	
230-750.806-942.000	EQUIPMENT RENTAL	3,000			
230-750.806-955.000	MISCELLANEOUS	2,941	1,500	1,250	
230-750.806-957.000	ADMINISTRATIVE	120,000	120,000	120,000	
230-750.806-978.000	SOFTWARE	366			
230-750.806-980.000	OFFICE EQUIPMENT & FURNITURE	339	1,500		
230-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	138,661	50,600	15,000	
Totals for dept 750.806 - CABLE TV		908,556	805,925	744,475	131,310
TOTAL APPROPRIATIONS		908,556	805,925	744,475	131,310
NET OF REVENUES/APPROPRIATIONS - FUND 230		(74,648)	(42,925)	310	(131,310)
BEGINNING FUND BALANCE		371,607	296,959	296,958	297,268
ENDING FUND BALANCE		296,959	254,034	297,268	165,958

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 246 - TIRF					
ESTIMATED REVENUES					
Dept 000.000					
246-000.000-665.000	INTEREST	17,971	5,000	15,000	10,000
246-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	13,534	10,000	13,500	10,000
246-000.000-672.000	SPECIAL ASSESSMENTS	150,443	125,000	150,000	150,000
Totals for dept 000.000 -		181,948	140,000	178,500	170,000
TOTAL ESTIMATED REVENUES		181,948	140,000	178,500	170,000
APPROPRIATIONS					
Dept 000.000					
246-000.000-972.020	LAKE LANSING WATERSHED	70,210	95,000	95,000	95,000
246-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	306,317	25,000	35,000	25,000
Totals for dept 000.000 -		376,527	120,000	130,000	120,000
TOTAL APPROPRIATIONS		376,527	120,000	130,000	120,000
NET OF REVENUES/APPROPRIATIONS - FUND 246		(194,579)	20,000	48,500	50,000
BEGINNING FUND BALANCE		1,150,165	955,586	955,586	1,004,086
ENDING FUND BALANCE		955,586	975,586	1,004,086	1,054,086

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 250 - COMMUNITY NEEDS FUND					
ESTIMATED REVENUES					
Dept 000.000					
250-000.000-665.000	INTEREST	231	25	200	50
250-000.000-675.060	DONATIONS - HRC EMER SERVICES	14,676	7,500	7,500	7,500
250-000.000-675.065	DONATIONS - REDI-RIDE	1,211		1,000	200
250-000.000-675.076	DONATIONS-HOLIDAY BASKETS	200			
Totals for dept 000.000 -		16,318	7,525	8,700	7,750
TOTAL ESTIMATED REVENUES		16,318	7,525	8,700	7,750
APPROPRIATIONS					
Dept 000.000					
250-000.000-728.000	OPERATING SUPPLIES	685			
250-000.000-956.070	EMERGENCY FUND	11,347	11,000	20,000	7,500
250-000.000-956.073	HOLIDAY BASKETS	107			
250-000.000-956.075	REDI-RIDE	1,188		2,000	1,000
Totals for dept 000.000 -		13,327	11,000	22,000	8,500
TOTAL APPROPRIATIONS		13,327	11,000	22,000	8,500
NET OF REVENUES/APPROPRIATIONS - FUND 250		2,991	(3,475)	(13,300)	(750)
BEGINNING FUND BALANCE		15,805	18,796	18,796	5,496
ENDING FUND BALANCE		18,796	15,321	5,496	4,746

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 275 - REVOLVING ENERGY FUND					
ESTIMATED REVENUES					
Dept 000.000					
275-000.000-665.000	INTEREST	698	100	800	200
275-000.000-685.000	ENERGY SAVINGS PAYMENTS	299	50	50	50
Totals for dept 000.000 -		997	150	850	250
TOTAL ESTIMATED REVENUES		997	150	850	250
APPROPRIATIONS					
Dept 000.000					
275-000.000-820.000	CONTRACTUAL SERVICES	235			
Totals for dept 000.000 -		235			
TOTAL APPROPRIATIONS		235			
NET OF REVENUES/APPROPRIATIONS - FUND 275		762	150	850	250
BEGINNING FUND BALANCE		54,395	55,157	55,157	56,007
ENDING FUND BALANCE		55,157	55,307	56,007	56,257

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 277 - LAW ENFORCEMENT GRANTS					
ESTIMATED REVENUES					
Dept 000.000					
277-000.000-506.000	GRANT REVENUE - LOCAL			2,000	
277-000.000-546.200	OHSP-YOUTH ALCOHOL ENFORCEMENT GRA	6,927	6,000		
277-000.000-576.110	OHSP TRAFFIC GRANT REVENUE	11,063	15,000		
277-000.000-665.000	INTEREST	1,039	100	1,000	500
Totals for dept 000.000 -		19,029	21,100	3,000	500
TOTAL ESTIMATED REVENUES		19,029	21,100	3,000	500
APPROPRIATIONS					
Dept 300.301 - POLICE					
277-300.301-706.310	OT-OHSP TRAFFIC GRANT	11,063	15,000		
277-300.301-706.320	OT-YTH ALC GRANT	6,927	6,000		
277-300.301-979.000	MACHINERY AND EQUIPMENT			2,000	
Totals for dept 300.301 - POLICE		17,990	21,000	2,000	
TOTAL APPROPRIATIONS		17,990	21,000	2,000	
NET OF REVENUES/APPROPRIATIONS - FUND 277		1,039	100	1,000	500
BEGINNING FUND BALANCE		72,838	73,877	73,877	74,877
ENDING FUND BALANCE		73,877	73,977	74,877	75,377

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 310 - ROADS DEBT RETIREMENT FUND					
ESTIMATED REVENUES					
Dept 000.000					
310-000.000-405.090	ROAD DEBT MILLAGE COLLECTION				3,514,000
310-000.000-665.000	INTEREST				30,000
Totals for dept 000.000 -					3,544,000
TOTAL ESTIMATED REVENUES					3,544,000
APPROPRIATIONS					
Dept 000.000					
310-000.000-993.000	PRINCIPAL EXPENSE				3,305,000
310-000.000-995.000	DEBT SERVICE-INTEREST				235,175
Totals for dept 000.000 -					3,540,175
TOTAL APPROPRIATIONS					3,540,175
NET OF REVENUES/APPROPRIATIONS - FUND 310					3,825
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					3,825

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 370 - FIRE STATION DEBT SERVICE					
ESTIMATED REVENUES					
Dept 000.000					
370-000.000-405.070	FIRE STATION MILLAGE COLLECTION	335,096	349,000	349,500	361,500
370-000.000-412.000	DELINQUENT PROPERTY TAXES	470	100	150	100
370-000.000-665.000	INTEREST	3,067	500	5,000	2,000
Totals for dept 000.000 -		338,633	349,600	354,650	363,600
TOTAL ESTIMATED REVENUES		338,633	349,600	354,650	363,600
APPROPRIATIONS					
Dept 000.000					
370-000.000-993.000	PRINCIPAL EXPENSE	220,000	220,000	220,000	225,000
370-000.000-995.000	DEBT SERVICE-INTEREST	54,218	51,470	51,470	48,405
Totals for dept 000.000 -		274,218	271,470	271,470	273,405
TOTAL APPROPRIATIONS		274,218	271,470	271,470	273,405
NET OF REVENUES/APPROPRIATIONS - FUND 370		64,415	78,130	83,180	90,195
BEGINNING FUND BALANCE		141,773	206,188	206,187	289,367
ENDING FUND BALANCE		206,188	284,318	289,367	379,562

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 454 - FIRE STATION CONSTRUCTION FUND					
ESTIMATED REVENUES					
Dept 000.000					
454-000.000-665.000	INTEREST	48			
Totals for dept 000.000 -		48			
TOTAL ESTIMATED REVENUES		48			
APPROPRIATIONS					
Dept 000.000					
454-000.000-821.000	PROFESSIONAL SERVICES	250			
454-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	7,475			
Totals for dept 000.000 -		7,725			
TOTAL APPROPRIATIONS		7,725			
NET OF REVENUES/APPROPRIATIONS - FUND 454		(7,677)			
BEGINNING FUND BALANCE		7,694	17	16	16
ENDING FUND BALANCE		17	17	16	16

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
Dept 000.000					
590-000.000-600.000	Capital Contributions	95,560			
590-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
590-000.000-630.110	BILLING CHARGES-SEWER	138,894	71,000	85,000	130,000
590-000.000-631.000	SEWER CHARGES	5,239,675	5,612,236	5,612,236	5,800,000
590-000.000-631.010	LIFT STATION FEES	6,852	6,500	6,850	6,900
590-000.000-632.000	WATER AND SEWER PENALTIES	35,090	25,000	32,000	35,000
590-000.000-634.010	SEWER BENEFITS	13,211	10,000	8,000	10,000
590-000.000-635.000	SEWER INSPECTIONS	4,660	5,000	5,000	5,000
590-000.000-636.000	SEWER LICENSES	185	100	150	150
590-000.000-640.000	CONNECTION FEES	150,181	150,000	125,000	150,000
590-000.000-641.000	ENGINEERING FEES	1,526	3,000	2,000	2,000
590-000.000-641.010	Inspection Charges	15,256	20,000	15,000	15,000
590-000.000-665.000	INTEREST	302	400	8,000	5,000
590-000.000-671.000	MISCELLANEOUS	475	200	1,500	500
590-000.000-693.000	GAIN ON SALE OF FIXED ASSETS	3,824			
Totals for dept 000.000 -		5,725,691	5,923,436	5,920,736	6,179,550
TOTAL ESTIMATED REVENUES		5,725,691	5,923,436	5,920,736	6,179,550
APPROPRIATIONS					
Dept 000.000					
590-000.000-717.600	PENSION EXPENSE - GA5B 68	(132,054)			
Totals for dept 000.000 -		(132,054)			
Dept 440.441 - WATER/SEWER ADMINISTRATION					
590-440.441-701.000	SALARIES	75,133	76,000	78,600	79,000
590-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
590-440.441-710.000	LONGEVITY	640	640	640	800
590-440.441-714.000	FICA	5,954	6,050	6,050	6,150
590-440.441-715.000	HEALTH INSURANCE	14,056	13,800	13,800	13,900
590-440.441-716.000	LIFE/DISABILITY INSURANCE	423	450	450	460
590-440.441-717.000	PENSION	8,375	8,450	8,450	8,300
590-440.441-717.500	VantageCare	1,262	1,500	1,500	1,525
590-440.441-718.000	WORKERS COMPENSATION	957	625	625	575
590-440.441-723.000	AUTO ALLOWANCE	4,225	4,200	4,200	4,200
590-440.441-807.000	AUDIT	7,900	6,500	6,500	7,000
590-440.441-819.000	TRAINING	102	750	750	750
590-440.441-820.000	CONTRACTUAL SERVICES			2,000	5,000
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	195	800	800	1,000
590-440.441-950.000	Vehicle Charges	2,800			
590-440.441-955.000	MISCELLANEOUS	22,134	20,000	20,000	10,000
590-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
590-440.441-968.000	DEPRECIATION	203,772			
Totals for dept 440.441 - WATER/SEWER ADMINISTRATION		873,178	665,015	669,615	663,910

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 440.447 - ENGINEERING					
590-440.447-701.000	SALARIES	184,384	195,100	195,100	180,000
590-440.447-702.000	SICK LEAVE INCENTIVE PAY	369	1,400	1,400	720
590-440.447-706.000	OVERTIME	10	1,250	1,250	1,250
590-440.447-709.000	ICMA CONTRIBUTION	375	250	325	325
590-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,760
590-440.447-714.000	FICA	14,290	15,300	15,300	13,600
590-440.447-715.000	HEALTH INSURANCE	24,952	26,500	26,500	27,250
590-440.447-715.010	FLEXIBLE BENEFIT	2,813	2,250	4,650	3,600
590-440.447-716.000	LIFE/DISABILITY INSURANCE	541	775	775	710
590-440.447-717.000	PENSION	15,964	18,650	18,650	16,500
590-440.447-717.500	VantageCare	2,729	3,420	3,420	3,250
590-440.447-718.000	WORKERS COMPENSATION	962	1,560	1,560	1,310
590-440.447-727.000	LICENSES		2,000	2,000	2,000
590-440.447-728.000	OPERATING SUPPLIES	498	1,000	500	500
590-440.447-819.000	TRAINING	264	1,000	1,000	1,000
590-440.447-821.000	PROFESSIONAL SERVICES	43,866	35,000	35,000	35,000
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	417	500	500	500
590-440.447-950.000	Vehicle Charges	22,000	13,565	13,565	14,750
Totals for dept 440.447 - ENGINEERING		316,034	321,120	323,095	304,025
Dept 440.527 - SEWAGE TREATMENT					
590-440.527-820.000	CONTRACTUAL SERVICES	2,650,678	3,300,000	3,300,000	3,500,000
Totals for dept 440.527 - SEWAGE TREATMENT		2,650,678	3,300,000	3,300,000	3,500,000
Dept 440.538 - SEWER MAINTENANCE					
590-440.538-701.000	SALARIES	218,710	225,400	225,400	227,650
590-440.538-701.080	SALARIES - TEMPORARY		5,000	5,000	5,500
590-440.538-706.000	OVERTIME	12,445	10,000	10,000	10,000
590-440.538-709.000	ICMA CONTRIBUTION	1,250	1,250	1,250	1,250
590-440.538-710.000	LONGEVITY	640	640	640	1,280
590-440.538-714.000	FICA	18,469	18,750	18,750	19,650
590-440.538-715.000	HEALTH INSURANCE	68,661	71,200	71,200	73,400
590-440.538-715.010	FLEXIBLE BENEFIT	4,500	4,500	1,900	
590-440.538-716.000	LIFE/DISABILITY INSURANCE	998	1,290	1,290	1,350
590-440.538-717.000	PENSION	25,298	21,500	21,500	28,700
590-440.538-717.500	VantageCare	3,808	4,300	4,300	4,350
590-440.538-718.000	WORKERS COMPENSATION	3,413	4,975	3,000	4,820
590-440.538-727.000	LICENSES	11,004	15,000	11,100	35,000
590-440.538-728.000	OPERATING SUPPLIES	8,329	10,000	10,000	10,000
590-440.538-760.000	UNIFORMS	825	1,500	1,500	1,500
590-440.538-761.000	CLOTHING ALLOWANCE	4,018	3,815	3,815	3,815
590-440.538-806.000	CLAIM REIMBURSEMENT		2,000		2,000
590-440.538-819.000	TRAINING	3,857	6,000	6,000	6,000
590-440.538-820.000	CONTRACTUAL SERVICES	64,313	65,000	65,000	68,000
590-440.538-820.020	SEWER CLEANING-SANITARY	35	1,000	1,000	1,000
590-440.538-820.030	SEWER CLEANING-STORM		1,000	1,000	1,000
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	118	1,200	500	1,200
590-440.538-827.000	RADIO MAINTENANCE	5,603	7,400	5,000	7,400
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	89,338	85,000	85,000	85,000
590-440.538-921.000	UTILITIES-TELEPHONE & DATA SERVICES	873	1,200	1,200	1,200
590-440.538-931.000	LIFT STATION REPAIRS	20,203	80,000	80,000	130,000
590-440.538-932.000	SEWER LINE REPAIRS	7,473	50,000	50,000	50,000
590-440.538-936.000	EQUIPMENT MAINTENANCE	4,761	7,000	7,000	7,000
590-440.538-950.000	Vehicle Charges	112,000	102,165	102,165	101,300
590-440.538-968.000	DEPRECIATION	677,433			
590-440.538-979.000	MACHINERY AND EQUIPMENT	6,154	26,500	26,500	26,000
Totals for dept 440.538 - SEWER MAINTENANCE		1,374,529	834,585	821,010	915,365

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 900.901 - CAPITAL OUTLAY					
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS		540,000	540,000	500,000
Totals for dept 900.901 - CAPITAL OUTLAY			540,000	540,000	500,000
Dept 905.906 - DEBT SERVICE					
590-905.906-995.000	DEBT SERVICE-INTEREST	210,182	162,710	264,450	253,500
Totals for dept 905.906 - DEBT SERVICE		210,182	162,710	264,450	253,500
TOTAL APPROPRIATIONS		5,292,547	5,823,430	5,918,170	6,136,800
NET OF REVENUES/APPROPRIATIONS - FUND 590		433,144	100,006	2,566	42,750
BEGINNING FUND BALANCE		23,376,855	23,809,999	23,810,001	23,812,567
ENDING FUND BALANCE		23,809,999	23,910,005	23,812,567	23,855,317

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 591 - WATER FUND					
ESTIMATED REVENUES					
Dept 000.000					
591-000.000-600.000	Capital Contributions	430,199			
591-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	
591-000.000-630.000	WATER SALES	5,390,770	5,605,009	5,605,009	5,850,000
591-000.000-630.100	BILLING CHARGES	138,811	125,000	125,000	138,000
591-000.000-632.000	WATER AND SEWER PENALTIES	32,183	30,000	30,000	30,000
591-000.000-633.000	CUSTOMER INSTALLATION	83,976	50,000	70,000	70,000
591-000.000-634.000	WATER BENEFITS	162,606	20,000	20,000	20,000
591-000.000-635.100	Water Inspection	5,620	5,000	5,000	5,000
591-000.000-640.000	CONNECTION FEES	151,592	120,000	120,000	120,000
591-000.000-641.000	ENGINEERING FEES	1,526	3,000	3,000	3,000
591-000.000-641.010	Inspection Charges	15,256	20,000	20,000	20,000
591-000.000-665.000	INTEREST	262	200	10,000	25,000
591-000.000-667.100	RENTAL INCOME-ANTENNAS	26,135	26,000	27,000	27,000
591-000.000-671.000	MISCELLANEOUS	15,102	6,000	10,000	10,000
591-000.000-671.001	MISC-POOL FILL	296	200	200	200
591-000.000-671.002	Misc-Construction meters	5,937	3,000	12,500	15,000
591-000.000-692.000	GAIN FROM JOINT VENTURE	337,706			
591-000.000-693.000	GAIN ON SALE OF FIXED ASSETS	3,824			
Totals for dept 000.000 -		6,821,801	6,033,409	6,077,709	6,333,200
TOTAL ESTIMATED REVENUES		6,821,801	6,033,409	6,077,709	6,333,200
APPROPRIATIONS					
Dept 000.000					
591-000.000-717.600	PENSION EXPENSE - GASB 68	(200,361)			
Totals for dept 000.000 -		(200,361)			
Dept 440.441 - WATER/SEWER ADMINISTRATION					
591-440.441-701.000	SALARIES	75,587	76,000	78,250	78,500
591-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
591-440.441-710.000	LONGEVITY	640	640	640	800
591-440.441-714.000	FICA	5,989	6,020	6,020	6,150
591-440.441-715.000	HEALTH INSURANCE	14,106	14,500	14,500	13,900
591-440.441-716.000	LIFE/DISABILITY INSURANCE	423	450	450	460
591-440.441-717.000	PENSION	8,364	8,450	8,450	8,300
591-440.441-717.500	VantageCare	1,276	1,500	1,500	1,525
591-440.441-718.000	WORKERS COMPENSATION	1,544	1,200	1,200	575
591-440.441-723.000	AUTO ALLOWANCE	4,225	4,200	4,200	4,200
591-440.441-728.000	OPERATING SUPPLIES	133		100	100
591-440.441-807.000	AUDIT	7,900	6,500	6,500	7,000
591-440.441-819.000	TRAINING	190	200	200	200
591-440.441-820.000	CONTRACTUAL SERVICES			2,000	5,000
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	28,972	37,000	37,000	37,000
591-440.441-950.000	Vehicle Charges	2,800			
591-440.441-955.000	MISCELLANEOUS	22,421	20,000	20,000	20,000
591-440.441-957.000	ADMINISTRATIVE	525,016	525,000	525,000	525,000
591-440.441-968.000	DEPRECIATION	718,934			
Totals for dept 440.441 - WATER/SEWER ADMINISTRATION		1,418,770	701,910	706,260	708,960
Dept 440.447 - ENGINEERING					
591-440.447-701.000	SALARIES	164,678	180,350	180,350	175,000
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	1,636	945	945	750
591-440.447-706.000	OVERTIME		2,500	1,250	1,250

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
591-440.447-709.000	ICMA CONTRIBUTION	125	200	325	325
591-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,760
591-440.447-714.000	FICA	12,858	14,100	14,100	13,575
591-440.447-715.000	HEALTH INSURANCE	25,846	26,500	26,000	27,300
591-440.447-715.010	FLEXIBLE BENEFIT	2,812	2,250	4,650	3,600
591-440.447-716.000	LIFE/DISABILITY INSURANCE	528	720	720	710
591-440.447-717.000	PENSION	15,883	18,650	18,650	17,600
591-440.447-717.500	VantageCare	2,729	3,235	3,235	3,250
591-440.447-718.000	WORKERS COMPENSATION	1,004	1,460	1,460	1,310
591-440.447-727.000	LICENSES		1,800	1,800	1,800
591-440.447-728.000	OPERATING SUPPLIES	2,296	1,000	1,000	1,000
591-440.447-819.000	TRAINING	291	500	500	500
591-440.447-821.000	PROFESSIONAL SERVICES	6,032	6,100	200	500
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	593	600	600	600
591-440.447-950.000	Vehicle Charges	24,000	13,565	13,565	14,750
Totals for dept 440.447 - ENGINEERING		262,911	276,075	270,950	265,580

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Dept 440.528 - WATER SUPPLY					
591-440.528-812.000	INSURANCE		2,400	2,400	2,400
591-440.528-820.000	CONTRACTUAL SERVICES	3,091,081	3,100,000	3,240,000	3,250,000
Totals for dept 440.528 - WATER SUPPLY		3,091,081	3,102,400	3,242,400	3,252,400
Dept 440.537 - WATER MAINTENANCE					
591-440.537-701.000	SALARIES	361,263	364,000	371,600	373,200
591-440.537-701.080	SALARIES - TEMPORARY		5,000	5,000	5,000
591-440.537-706.000	OVERTIME	25,396	24,000	24,000	24,000
591-440.537-709.000	ICMA CONTRIBUTION	2,000	2,000	2,000	2,000
591-440.537-710.000	LONGEVITY	4,480	5,120	5,245	4,800
591-440.537-714.000	FICA	30,203	31,520	31,520	32,650
591-440.537-715.000	HEALTH INSURANCE	136,626	136,000	136,000	118,900
591-440.537-715.010	FLEXIBLE BENEFIT			2,625	4,500
591-440.537-716.000	LIFE/DISABILITY INSURANCE	1,678	2,150	2,150	2,200
591-440.537-717.000	PENSION	44,382	45,000	45,000	49,500
591-440.537-717.500	VantageCare	6,214	7,150	7,150	7,320
591-440.537-718.000	WORKERS COMPENSATION	9,310	14,400	14,400	15,650
591-440.537-727.000	LICENSES	14,484	25,000	25,000	50,000
591-440.537-728.000	OPERATING SUPPLIES	72,014	75,000	75,000	95,000
591-440.537-760.000	UNIFORMS	1,318	2,400	2,400	2,400
591-440.537-761.000	CLOTHING ALLOWANCE	6,991	6,000	6,000	6,000
591-440.537-806.000	CLAIM REIMBURSEMENT	16,409			
591-440.537-819.000	TRAINING	3,625	4,800	4,800	4,800
591-440.537-820.000	CONTRACTUAL SERVICES	90,147	110,000	110,000	125,000
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	1,052	2,500	2,500	2,500
591-440.537-827.000	RADIO MAINTENANCE	4,168	4,000	4,000	4,000
591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	4,373	5,000	7,000	7,000
591-440.537-921.000	UTILITIES-TELEPHONE & DATA SERVICES	873	1,000	1,000	1,000
591-440.537-936.000	EQUIPMENT MAINTENANCE	1,559	2,000	2,000	2,000
591-440.537-950.000	Vehicle Charges	125,000	179,065	179,065	178,900
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	3,288	200,000	200,000	300,000
591-440.537-979.000	MACHINERY AND EQUIPMENT	10,892	15,000	27,100	27,000
Totals for dept 440.537 - WATER MAINTENANCE		977,745	1,268,105	1,292,555	1,445,320
Dept 900.901 - CAPITAL OUTLAY					
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	40,555	500,000	500,000	515,000
Totals for dept 900.901 - CAPITAL OUTLAY		40,555	500,000	500,000	515,000
Dept 905.906 - DEBT SERVICE					
591-905.906-992.110	WATER PLANT RENOVATION				150,000
Totals for dept 905.906 - DEBT SERVICE					150,000
TOTAL APPROPRIATIONS		5,590,701	5,848,490	6,012,165	6,337,260
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,231,100	184,919	65,544	(4,060)
BEGINNING FUND BALANCE		27,460,494	28,691,594	28,691,594	28,757,138
ENDING FUND BALANCE		28,691,594	28,876,513	28,757,138	28,753,078

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 661 - MOTOR POOL					
ESTIMATED REVENUES					
Dept 000.000					
661-000.000-665.000	INTEREST	9,963	1,000	15,000	5,000
661-000.000-667.000	RENTALS	1,174,275	1,153,190	1,153,190	1,250,320
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES	290,000	210,000	210,000	250,000
661-000.000-673.000	VEHICLE SALES		5,000	5,000	5,000
661-000.000-693.000	GAIN/LOSS ON SALE OF FIXED ASSETS	15,659			
661-000.000-697.000	INSURANCE RECOVERIES	3,630		15,950	
Totals for dept 000.000 -		1,493,527	1,369,190	1,399,140	1,510,320
TOTAL ESTIMATED REVENUES		1,493,527	1,369,190	1,399,140	1,510,320
APPROPRIATIONS					
Dept 000.000					
661-000.000-701.000	SALARIES	128,109	130,000	135,000	130,800
661-000.000-702.000	SICK LEAVE INCENTIVE PAY	1,129	355	1,150	1,150
661-000.000-706.000	OVERTIME	3,052	3,000	3,000	3,000
661-000.000-709.000	ICMA CONTRIBUTION	563	570	570	570
661-000.000-710.000	LONGEVITY	240	240	240	640
661-000.000-714.000	FICA	10,480	10,000	10,000	10,770
661-000.000-715.000	HEALTH INSURANCE	25,260	23,000	23,000	20,850
661-000.000-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
661-000.000-716.000	LIFE/DISABILITY INSURANCE	595	780	780	780
661-000.000-717.000	PENSION	33,835	15,000	15,000	16,400
661-000.000-717.500	VantageCare	2,211	25,050	3,000	2,600
661-000.000-717.600	PENSION EXPENSE - GASB 68	1,301,554			
661-000.000-718.000	WORKERS COMPENSATION	2,475	4,110	4,100	4,250
661-000.000-727.000	LICENSES	2,591	15,400	2,500	21,400
661-000.000-728.101	Vehicle Repair parts	76,452	80,000	80,000	85,000
661-000.000-728.102	Vehicle Accessories	5,628	5,250	10,250	10,250
661-000.000-728.103	Veh Supplies-outside services	96,651	80,000	80,000	85,000
661-000.000-728.104	Tires/Tire Services	25,102	20,000	20,000	25,000
661-000.000-728.105	Batteries/Electrical	3,861	4,500	4,500	4,500
661-000.000-728.106	Tools	1,619	2,000	2,000	2,000
661-000.000-728.107	Fasteners	1,327	1,200	2,000	1,500
661-000.000-728.108	Solvents	1,466	1,200	1,200	1,400
661-000.000-728.110	OPERATING SUPPLIES-CUSTODIAL		250	250	250
661-000.000-760.000	UNIFORMS	2,205	2,200	2,200	2,400
661-000.000-761.000	CLOTHING ALLOWANCE	1,716	1,500	1,500	1,500
661-000.000-812.000	INSURANCE	69,411	75,000	75,000	75,000
661-000.000-819.000	TRAINING	128	2,500	1,500	2,000
661-000.000-820.000	CONTRACTUAL SERVICES	6,168	25,000	25,000	25,000
661-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	20	1,000	500	750
661-000.000-826.000	COMPUTER SERVICES/SUPPLIES	6,451	5,000	5,000	5,000
661-000.000-827.000	RADIO MAINTENANCE	127	500		
661-000.000-865.000	GASOLINE	158,584	150,000	150,000	150,000
661-000.000-936.000	EQUIPMENT MAINTENANCE	2,161	10,000	8,500	8,500
661-000.000-968.000	DEPRECIATION	376,359			
661-000.000-979.000	MACHINERY AND EQUIPMENT	589		5,000	15,000
661-000.000-981.000	VEHICLES	1,899	446,000	601,500	422,500
Totals for dept 000.000 -		2,354,518	1,145,105	1,278,740	1,140,260
TOTAL APPROPRIATIONS		2,354,518	1,145,105	1,278,740	1,140,260
NET OF REVENUES/APPROPRIATIONS - FUND 661		(860,991)	224,085	120,400	370,060

08/26/2019

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
BEGINNING FUND BALANCE		2,130,178	1,269,187	1,269,187	1,389,587
ENDING FUND BALANCE		1,269,187	1,493,272	1,389,587	1,759,647

GL NUMBER	DESCRIPTION	2018 ACTIVITY	2019 ADOPTED BUDGET	2019 PROJECTED ACTIVITY	2020 RECOMMENDED BUDGET
Fund 900 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
Dept 000.000					
900-000.000-402.000	CURRENT PROPERTY TAXES	29,632	15,000	30,200	30,200
900-000.000-576.000	OTHER INTRGOVTL REVENUE	17,942	15,000	12,750	12,000
900-000.000-665.000	INTEREST	21			
Totals for dept 000.000 -		47,595	30,000	42,950	42,200
TOTAL ESTIMATED REVENUES		47,595	30,000	42,950	42,200
APPROPRIATIONS					
Dept 000.000					
900-000.000-728.000	OPERATING SUPPLIES	2,979	3,000	3,000	3,000
900-000.000-820.000	CONTRACTUAL SERVICES	71,086	5,000	1,000	1,000
900-000.000-995.000	DEBT SERVICE-INTEREST	4,485	4,485	4,485	4,485
Totals for dept 000.000 -		78,550	12,485	8,485	8,485
TOTAL APPROPRIATIONS		78,550	12,485	8,485	8,485
NET OF REVENUES/APPROPRIATIONS - FUND 900		(30,955)	17,515	34,465	33,715
BEGINNING FUND BALANCE		(96,845)	(127,800)	(127,800)	(93,335)
ENDING FUND BALANCE		(127,800)	(110,285)	(93,335)	(59,620)