



Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Rd., Okemos, MI
48864 Monday, February 4, 2019 – Minutes

Members

Present: Will Randle, Jim Raynak, Bill Cawood, Susan Fulk, Peter Campbell, Renee Korrey, and Supervisor Ron Styka

Members Jim Spanos and Scott Weaver

Absent:

Staff

Present: Community Planning and Development Director Mark Kieselbach, Economic Development Director Chris Buck, Township Manager Frank Walsh and Executive Assistant Michelle Prinz

Others

Present: Eric Helzer, Advanced Redevelopment Solutions and Peter Trezise, Planning Commission

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:30am.

2. APPROVAL OF THE AGENDA

MOTION BY SUPERVISOR STYKA TO APPROVE THE AGENDA. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

3. APPROVAL OF MEETING MINUTES OF JANUARY 7, 2019

MOTION BY MEMBER RAYNAK TO APPROVE THE MINUTES. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 7-0.

4. PUBLIC REMARKS

None.

5. FINANCIAL REPORT

Staff provided a summary update on the January 2019 Financial Report. Report on file.

MOTION BY SUPERVISOR STYKA TO APPROVE THE FINANCIAL REPORT. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

6. AUTHORIZATION OF PAYMENTS

- a. Reviewed Consumers Energy 1.2019 bill totaling \$170.56.

MOTION BY MEMBER RAYNAK TO APPROVE THE PAYMENT FOR THE CONSUMERS ENERGY IN THE AMOUNT OF \$170.56. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 7-0.

- b. Reviewed Advanced Redevelopment Solutions invoice totaling \$71,086.00.

MOTION BY MEMBER RAYNAK TO APPROVE PAYMENT TO ADVANCED REDEVELOPMENT SOLUTIONS IN THE AMOUNT OF \$71,086.00 TO SATISFY THE AGREEMENT DATED JUNE 5, 2018 AND EXECUTED JULY 13, 2018. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 7-0.

7. OLD BUSINESS

- a. DDA TIF Plan

- i. Resolution Approving Interlocal Tax Sharing Agreements

Tax sharing agreements will be executed between Meridian Township, Meridian Township DDA and each taxing jurisdiction.

MOTION BY MEMBER KORREY TO ADOPT THE RESOLUTION APPROVING INTERLOCAL TAX SHARING AGREEMENTS. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

- ii. MEDC Assistance for TIF policies and procedures

The MEDC has agreed to allocate up to \$20,000 to pay CIB Planning directly for the purpose of their work on behalf of the Meridian Township DDA for creation of policies, procedures and applications to disburse the monies collected by the TIF. After discussion, the DDA Board does support this process.

8. NEW BUSINESS

- a. Okemos Village Concept Plan

Will Randle shared very preliminary plans. The concept plan will be before the Planning Commission on February 11th and the Township Board on February 19th. They plan to submit the site plan in March and start environmental clean-up in June and July. The plan consists of parking, 50,000 square feet of commercial space and 200 residential units.

9. TOWNSHIP BOARD REPORT

Supervisor Styka reported the Board is working on the medical marihuana ordinance.

10. PLANNING COMMISSION REPORT

Planning Commissioner Peter Trezise provided a summary of recent Planning Commission activities.

11. TOWNSHIP MANAGER REPORT

- A permit has been submitted to take down the former Leo's Lodge building
- Working on the Farmers' Market relocation project with CBL
- Township Board approved the 2019 goals
- Citizen survey results will be shared at tomorrow's Board meeting
- The 2018 Township Annual Report is now available

12. CHAIR REPORT

None.

13. STAFF REPORT

Director Buck reviewed the January update of development projects.

14. OPEN DISCUSSION/BOARD COMMENTS

None.

15. PUBLIC REMARKS

None.

16. NEXT MEETING DATE

- a. March 4, 2019, 7:30am

17. ADJOURNMENT

The meeting adjourned without objection at 8:44 am.