



Charter Township of Meridian  
Downtown Development Authority (DDA)  
Fire Station Community Room, 5000 N. Okemos Rd., Okemos, MI  
48864 Monday, November 5, 2018 – Minutes

**Members**

**Present:** Will Randle, Scott Weaver, Jim Raynak, Bill Cawood, Susan Fulk, Renee Korrey, Jim Spanos (arrive 7:55am), and Supervisor Ron Styka

**Members**

**Absent:** None

**Staff**

**Present:** Economic Development Director Chris Buck, Community Planning and Development Director Mark Kieselbach, and Executive Assistant Michelle Prinz

**Others**

**Present:** Eric Helzer, Advanced Redevelopment Solutions and Emily Stivers Planning Commission

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:37am. Welcome to new member Peter Campbell.

2. APPROVAL OF THE AGENDA

**MOTION BY MEMBER RANDLE TO APPROVE THE AGENDA. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.**

3. APPROVAL OF MEETING MINUTES OF OCTOBER 10, 2018

Member Cawood requested that the following be added to the minutes:

Member Cawood requested that the parcels he owns on the north side of Methodist currently zoned residential on the existing land use map in the 2017 Master Plan be changed to commercial to reflect the current use of the parcels. In addition, Member Cawood requested that these same parcels be changed to mixed use on the future land map from the 2017 Master Plan.

**MOTION BY MEMBER RAYNAK TO APPROVE AMENDED MINUTES. SUPPORTED BY MEMBER WEAVER. MOTION APPROVED 7-0.**

4. COMMUNICATIONS

Special thank you to Member Spanos and Member Weaver for your generosity to update the existing snowflake light bulbs in Downtown Okemos this year.

5. PUBLIC REMARKS

None.

6. FINANCIAL REPORT

Staff provided a summary update on the October 2018 Financial Report. Report on file.

**MOTION BY SUPERVISOR STYKA TO APPROVE THE FINANCIAL REPORT. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.**

7. AUTHORIZATION OF PAYMENTS

- a. Consumers Energy 9.2018 and 10.2018  
Reviewed the two invoices totaling \$209.09.
- b. Redwoods Landscaping  
Reviewed the invoice for \$85.00 for the DDA irrigation winterization.

**MOTION BY MEMBER CAWOOD TO APPROVE THE PAYMENTS FOR THE CONSUMERS ENERGY AND REDWOODS LANDSCAPING INVOICES. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 7-0.**

8. OLD BUSINESS

- a. New DDA TIF Plan Update, Status, Timeline  
Discussed the status of the meetings with the five taxing jurisdictions regarding the plan update. Further discussion will take place with the DDA subcommittee.

9. NEW BUSINESS

- a. 2019 Officers  
Discussed asking the current officers to continue serving.

**MOTION BY SUPERVISOR STYKA TO APPROVE THE 2019 DDA OFFICERS TO BE SUE FULK, CHAIR, RENEE KORREY, VICE-CHAIR AND JIM SPANOS, SECRETARY/TREASURER. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 8-0.**

10. TOWNSHIP BOARD REPORT

Supervisor Styka reported the Board has been discussing medical marihuana. There will be a possible new Board member after the election.

11. TOWNSHIP MANAGER REPORT

- Meeting with the mall owners in Chattanooga, TN in a couple weeks
- Farmers' Market project is moving forward

- Brianne's sexual assault prevention program is complete. Classes were well received.
- Citizen survey was sent out
- Local road projects have been moved to 2019

12. CHAIR REPORT

Chair Fulk said thanks for the nice volunteer reception at Meridian Sun Golf Club.

13. STAFF REPORT

- Development Projects Update  
Director Buck reviewed the development projects.
- Working on the DDA Plan Update

14. OPEN DISCUSSION/BOARD COMMENTS

Member Spanos requested that the Township present the DDA with a legal bill for the DDA Plan Update services.

15. PUBLIC REMARKS

None.

16. NEXT MEETING DATE

- a. December 3, 2018, 7:30am

17. ADJOURNMENT

The meeting adjourned without objection at 8:37 am.