



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION – REGULAR MEETING  
DECEMBER 11, 2018 6:30 pm

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**REGULAR MEETING – 6:30 PM – CENTRAL FIRE STATION COMMUNITY ROOM**

1. CALL MEETING TO ORDER
2. COMMENTS FROM THE PUBLIC
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  - A. November 13, 2018 Work Session
  - B. November 13, 2018 Regular Meeting Minutes
5. COMMUNICATIONS
6. DIRECTOR'S REPORT
7. DISCUSSION ITEMS
  - A. Central Park Projects – Design Review with Wolverine Engineering and Surveyors
  - B. Smoking and vaping rules in parks
  - C. Park Signs
  - D. North Meridian Road Pavilion Ribbon Cutting
  - E. Park Commission Rules and Procedures
  - F. Security in Parks
8. ACTION ITEMS
  - A. 2019 Meeting Calendar Resolution
  - B. Election of Officers and Appointments for 2019
9. COMMENTS FROM THE PUBLIC
10. OTHER MATTERS AND COMMISSIONERS' COMMENTS
  - A. Next Park Commission Meeting: Tuesday, January 15, 2019 **in Administrative Conference Room following Joint Meeting with Township Board**
  - B. Event Calendar:
    1. December 21: Howl at the Moon at the Harris Nature Center
    2. January 26: Winter Wonderland at the Harris Nature Center
    3. January 27: Polar Bear 5K Race
  - C. Meridian Farmers' Market:
    1. Winter Market: – December-April; first and third Saturdays, 10 am – 2 pm
11. CLOSED SESSION
12. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, LuAnn Maisner:  
2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.  
Meeting Location: Central Fire Station Community Room, 5000 Okemos Road, Okemos

Park Commission Meeting  
December 11, 2018

4. MINUTES

- a. November 13, 2018 Work Session Minutes
- b. November 13, 2018 Regular Meeting Minutes



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION WORK SESSION **DRAFT** MINUTES  
5151 Marsh Road, Okemos, MI 48864  
Town Hall Room

Date, Time: November 13, 2018, 2018; 6 pm

**PRESENT:** Chair Michael McDonald; Commissioner Amanda Lick; Commissioner Annika Schaetzl; Commissioner Mark Stephens

**EXCUSED:** Commissioner Wisinski

**STAFF:** LuAnn Maisner, Parks and Recreation Department Director

**1. CALL WORK SESSION TO ORDER**

Chair McDonald called the meeting to order at 6:09 pm.

**2. COMMENTS FROM THE PUBLIC**

None

**3. APPROVAL OF AGENDA**

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**4. NORTH MERIDIAN ROAD PAVILION RIBBON CUTTING – SCHEDULE**

Director Maisner stated that the new pavilion at North Meridian Road Park was completed and ready to present to the community. Now that the colder weather is here, it was suggested that we host the celebration with a small bon fire and hot chocolate. Staff will provide possible dates for the event via email to get it scheduled.

**5. OKEMOS ROAD BRIDGE REPLACEMENT – ENVIRONMENTAL ASSESSMENT**

The Ingham County Road Department mailed correspondence related to the upcoming bridge replacement on Okemos Road over the Red Cedar River. The plan includes removing the southbound two lane bridge and replacing it with one four-lane bridge. The Commissioners expressed deep concern with the safety of the vehicular and pedestrian access to Ferguson and Wonch Parks and how those would be addressed by the Road Department including the right and left hand turns into Ferguson and left hand turns into Ferguson Park. The Commission also feels the new plan should include and fund a pedestrian walkway under the new bridge structure to connect the parks. It was unclear what the future of the camelback bridge would be. The bridge is the responsibility of the County Road Department.

**6. PARK COMMISSION RULES AND PROCEDURES – REVIEW**

The Commissioners discussed the timing and scheduling of their monthly meetings and agreed to the following:

- Continue to meet on the second Tuesday of the month

- Conduct a televised meeting once per quarter; there will be a work session starting at 6 pm followed by the televised portion at 7 pm.
- Conduct the remaining monthly non-televised meeting at the Service Center or other locations throughout the community as regular meetings starting at 6:30 pm.
- If a work session or special meeting is required, it will be called by the Chair.

Commissioners asked staff to prepare a meeting schedule for 2019 for action at the December 11, 2018 regular meeting.

**7. GOALS AND OBJECTIVES REVIEW**

This item was not discussed based on time constraints and was moved to the December meeting.

**8. FRIEND OF THE PARK VOLUNTEER RECOGNITION DISCUSSION**

Based on time constraints, this item was moved to the regular meeting agenda.

**9. ELECTION OF OFFICERS AND APPOINTMENTS**

Since Commissioner Wisinski was missing from the meeting, this item was moved to the December 11, 2018 meeting.

**10. COMMISSIONER COMMENTS**

None

**11. PUBLIC COMMENT**

None

**12. ADJOURNMENT OF WORK SESSION**

Chair McDonald adjourned the work session at 7:03 pm.



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR MEETING **DRAFT** MINUTES  
5151 Marsh Road  
Okemos, MI 48864

Date, Time November 13, 2018; 7 pm

**PRESENT:** Chair Michael McDonald; Commissioners Lick Commissioner Annika Schaetzl;  
Commissioner Mark Stephens

**EXCUSED:** Commissioner Wisinski

**STAFF:** LuAnn Maisner, Parks and Recreation Department Director

**1. CALL MEETING TO ORDER**

Chair McDonald called the regular meeting to order at 7:08 pm.

**2. COMMENTS FROM THE PUBLIC**

Brad Brogren, Cornell Road, President of the Friends of Historic Meridian, shared with the Commission that the Barnes House is in need of new siding and that the Brick House requires new paint around the trim. He will gather additional information on costs but is requesting financial assistance in completing those projects in the spring. He also is a member of the Barn Preservation Society and expressed interest in the Township preserving the barn at the Davis Farm.

**3. APPROVAL OF AGENDA**

Remove item 7a - 2019 Meeting Calendar Resolution  
Remove item 7c - Election of Officers and Appointments for 2019

Commissioner Stephens moved **TO APPROVE THE AGENDA AS amended**. Seconded by Commissioner Schaetzl

VOICE VOTE: Motion carried unanimously.

**4. APPROVAL OF MINUTES**

A. October 9, 2018 Work Session Minutes  
B. October 9, 2018 Regular Minutes

Commissioner Lick moved **TO APPROVE THE MINUTES OF OCTOBER 9, 2018 WORK SESSION AND REGULAR MEETING MINUTES AS SUBMITTED**. Seconded by Schaetzl

VOICE VOTE: Motion carried unanimously.

**5. COMMUNICATIONS**

A. Day Before Thanksgiving Farmers' Market; November 21  
B. Meridian Winter Activities; December - March

- C. Winter Farmers' Market; first and third Saturday; December-April, in the Meridian Mall

Following items were distributed at the meeting:

- A. Happy Thanksgiving – Township Offices closed Thursday and Friday, November 22 & 23
- B. Harris Nature Center Foundation Minutes
  - 1. January 8, 2018
  - 2. February 12, 2018
  - 3. March 12, 2018
  - 4. April 16, 2018
  - 5. May 14, 2018
  - 6. June 11, 2018
  - 7. July 9, 2018
  - 8. September 10, 2018
  - 9. October 15, 2018
- C. Meridian Press Releases
  - 1. Towner Road Park Ribbon Cutting Ceremony
  - 2. Celebrate Halloween with Meridian Township
  - 3. Win Harris Nature Center Registrations at Halloween Adventures
  - 4. Meridian Township Deer Management Program Begins

Commissioner Lick moved **TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE**. Seconded by Commissioner Stephens

VOICE VOTE: Motion carried unanimously.

## **6. DIRECTOR'S REPORT**

Director Maisner reviewed the Work Plan Update that was provided in the packet.

## **7. ACTION ITEMS**

- A. 2019 Meeting Calendar Resolution  
This item was moved to December 11, 2018 meeting.
- B. Professional Services Agreement – HNC Restroom Pavilion

Commissioner Lick moved, **TO APPROVE THE BID FROM VIRIDIS DESIGN GROUP IN THE AMOUNT OF \$25,300.00 FOR THE PURPOSE OF PROVIDING PROFESSIONAL SERVICES FOR THE HARRIS NATURE CENTER DEVELOPMENT PROJECTS, WHICH INCLUDE: A PRE-FABRICATED RESTROOM WITH TWO UNISEX COMPOSTING BATHROOMS; DRINKING FOUNTAIN; PICNIC PAVILION; INTERPRETIVE SIGN; ACCESSIBLE TABLES AND GRILL; CONCRETE SIDEWALKS; AND SITE UTILITIES, A RESTROOM BUILDING, PAVILION, LOOPED PATHWAY, AND TO UTILIZE PARK MILLAGE FUNDS FOR THE TOTAL PROJECT COST IN THE AMOUNT OF \$225,000.00**. Seconded by Commissioner Schaetzl.

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;  
Chair Michael McDonald

NAYS: None

The resolution passed unanimously.

- C. Election of Officers and Appointments for 2019  
This item was moved to December 11, 2018 meeting.

**8. DISCUSSION ITEMS**

- A. FRIEND OF THE PARK VOLUNTEER RECOGNITION CEREMONY  
The Commissioners discussed the event to honor the 2018 volunteers in our parks. It was determined that the event would again take place in the Town Hall Room in January or February. Staff will work on the details and finalize a date.

**9. COMMENTS FROM THE PUBLIC**

None

**10. OTHER MATTERS AND COMMISSIONERS' COMMENTS**

- A. Next Park Commission Meeting: Tuesday, December 11, 2018 **at the Service Center**
- B. Event Calendar:
  - 1. December 9: Christmas in the Village
  - 2. December 21: Howl at the Moon at the Harris Nature Center
  - 3. January 26: Winter Wonderland at the Harris Nature Center
  - 4. January 27: Polar Bear 5K Race
- C. Meridian Farmers' Market:
  - 1. Thanksgiving Market: Wednesday, November 21; 8 am – 2 pm
  - 2. Winter Market: – December-April; first and third Saturdays, 10 am – 2 pm

**11. CLOSED SESSION**

Commissioner Stephens moved, **THAT THE PARK COMMISSION GO INTO A CLOSED SESSION TO DISCUSS PROPERTY CONSIDERATION.** Seconded by Commissioner Schaetzl.

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;  
Chair Michael McDonald

NAYS: None

The Commission entered into closed session at 8:11pm.

Commissioner Lick moved, **THAT THE PARK COMMISSION RETURN TO OPEN SESSION.** Seconded by Commissioner Stephens

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;  
Chair Michael McDonald

NAYS: None

The Park Commission returned to open session at 8:25 pm.

**13. ADJOURNMENT**

Chair McDonald adjourned the meeting at 8:26 pm.

**14. NEXT MEETING:**

The next meeting is scheduled for **Tuesday, December 11, 2018** at the Meridian Service Center.



# Park Commission Meeting

## December 11, 2018

### 5. COMMUNICATIONS

#### A. Meridian Press Releases

1. Haslett and MSU Students Plant 25 Trees at Towner Road Park
2. Begin Holiday Celebration with Old Fashioned Traditions – Meridian Historical Village Hosts Christmas in the Village Events



**FOR IMMEDIATE RELEASE**  
**November 19, 2018**

**CONTACT:** Kelsey Dillon, Park Naturalist  
517.853.4614 | [dillon@meridian.mi.us](mailto:dillon@meridian.mi.us)

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### **Haslett and MSU Students Plant 25 Trees at Towner Road Park**

*Meridian Township Awarded Consumers Energy's Community Tree Planting Grant*

**Meridian Township, MI** –Students from Haslett Middle School's Conservation Club, MSU students in the Future Teacher program and 5th graders from Murphy Elementary school planted 25 trees at the newly developed Towner Road Park on November 7, 2018.

The trees were acquired with Consumer Energy's Community Tree Planting Grant Program which provides funds to local municipalities with tree planting projects that focus on appropriate selection of tree species and planting location on public land. Meridian Township was awarded \$2,500 for the purchase of the 25 trees.

The trees ordered are a native species. Township Park Naturalist, Kelsey Dillon planned the location of the trees prior to the student's arriving, "Species selection and placement are very important factors for these trees to survive and provide aesthetic and environmental value."

While volunteers faced challenging weather conditions, event coordinators were impressed with the commitment and drive of the students. "We try our best to involve students and community members in our park projects whenever we can. We're very lucky to have teachers such as Mr. Pineda and Ms. Mahon in the Haslett community that value place-based outdoor education for their students," said Dillon.

The trees will provide shade and wildlife value to the newly developed Towner Road Park which is currently open for walkers to explore the one mile paved pathway and for Pickleball enthusiasts to play on the six new courts. The multi-use sports fields are expected to host Meridian Township recreation programs in 2019.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.











**FOR IMMEDIATE RELEASE**  
**November 13, 2018**

**CONTACT:** LuAnn Maisner, Director of Parks and Recreation  
517.853.4604 | [maisner@meridian.mi.us](mailto:maisner@meridian.mi.us)

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**Begin Holiday Celebrations with Old Fashioned Traditions**  
*Meridian Historical Village Hosts Christmas in the Village Event*

**Meridian Township, MI** – Join the Friends of Historic Meridian and Santa for an afternoon of Christmas traditions from the Victorian Era.

**What:** Christmas in the Village

**When:** December 9th, 2:00 pm – 4:00 pm

**Where:** Meridian Historical Village, 5151 Marsh Rd. Okemos, MI

**Who:** Open to the public

**Why:** Get in the holiday spirit as you enjoy Christmas traditions from the 1800's.

Meet with Santa, enjoy delicious cookies, cider and hot chocolate in the Barns House, watch vibrant musical performances by the Okemos Community Church Choir in the Village Chapel and hear the sounds of carolers as you visit the historical buildings and more. The Annual Tree Lighting ceremony will take place at 4:00 pm.

This event is free and open to the public.

For more information about Christmas in the Village call the Meridian Historical Village at 517.347.7300 or visit the Meridian Township website at [meridian.mi.us](http://meridian.mi.us).

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# CHRISTMAS IN THE VILLAGE

FREE EVENT

MERIDIAN HISTORICAL VILLAGE  
5151 MARSH ROAD, OKEMOS

SATURDAY, DECEMBER 9

2 PM - 4 PM

Join Santa and the Friends for an old-fashioned Christmas in the Village! Historic buildings will be open and decorated for the holidays. Volunteers in period dress will share their Christmas traditions from days past. Gift shop will be open. Free, family-friendly event! Village Buildings open to public.

For more information contact:

**Meridian Historical Village**

[meridian.mi.us](http://meridian.mi.us)

[www.facebook.com/MeridianHistoricalVillage](https://www.facebook.com/MeridianHistoricalVillage)

517.347.7300



# Park Commission Meeting

## December 11, 2018

### 7. DISCUSSION ITEMS

- A. Central Park Projects – Design Review with Wolverine Engineering and Surveyors
- B. Smoking and vaping rules in parks
- C. Park Signs
- D. North Meridian Road Pavilion ribbon cutting
- E. Park Commission Rules and Procedures
- F. Security in Parks



Meridian Township Park Commission  
Rules and Procedures  
The Charter Township of Meridian  
5151 Marsh Road  
Okemos, Michigan 48864-1158

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Rule 1. Authority

These rules are adopted by the Meridian Township Park Commission pursuant to the provisions of state law.

Rule 2. Election and Compensation of the Commission

The Commission shall be composed of five commissioners pursuant to state law. Compensation will be established by the Elected Officials Compensation Committee.

Rule 3. Officers of the Commission

The Commission shall elect a Chair and Vice-Chair at the second meeting in November or at the meeting following the general election during an election year. The Chair shall preside at all meetings of the Commission and shall have a vote upon all motions as a Commissioner. The Chair shall sign, with the Vice-Chair, in the name of the Meridian Township Park Commission, all contracts and legal documents authorized by the Commission. The Vice-Chair shall assume the duties of the Chair in the absence of the Chair.

Rule 4. Park Commission Meetings

The Commission shall normally meet in regular session once each month on the second Tuesday of the month. A one-hour work session will begin at 6:00 p.m. followed by a regular meeting at 7:00 p.m.

A twelve-month schedule of meetings, including dates, times and locations shall be set annually before the last meeting of the previous year. Changes in the meeting schedule may be made with the approval of a majority of commissioners when in formal session. Additional work sessions may be scheduled.

Notice of special meetings shall be given to each commissioner at least 24 hours in advance of the special meeting and shall contain the purpose, date, time and place of the meeting. Notice shall be delivered or mailed to each commissioner's usual place of residence.

The Park Commission may meet in closed session in accordance with the procedures and purposes as set forth in state law (Open Meetings Act.)

The Park Commission Chair and Vice-Chair shall be authorized to change the meeting location when emergency situations arise. Notice of change of meeting place shall be prominently posted on the door of the regularly scheduled meeting place.

An agenda of each regular meeting shall be available at the Township Hall prior to each meeting. The agenda may be modified by a majority vote of members present at the meeting.

Rule 5. Public Notice of Meetings

Proper notice of all meetings of the Park Commission shall be provided to the public and the Township administrative staff. Notice shall be given in accordance with established Township procedures and state law and shall include, but not be limited to regular or special meetings, and changes in meeting schedule or location.

Rule 6. Quorum

Three members shall constitute a quorum for the transaction of business at all meetings of the Commission. In the event a quorum is not present at any meeting, a majority of the commissioners in attendance may reschedule the meeting providing proper advance notice is given to the public.

Rule 7. Conduct of Meetings

Robert's Rules of Order, newly revised, shall govern all questions of procedure not otherwise provided for in these rules or by state or federal law.

The Chair shall preside over all meetings of the Park Commission. In the absence of the Chair, the Vice-Chair shall chair the meeting.

When a question is offered by the Chair, every commissioner present shall vote either "yes" or "no", except that a commissioner may abstain from voting if excused by unanimous consent of the other commissioners present.

A member of the public may speak at public meetings of the Commission during the public remarks session of the meeting or at other appropriate times if allowed by a majority of the commissioners present.



Rule 8. Record of Meetings

The Director of Parks and Recreation or the Director's of Parks and Recreation designee shall be responsible for minutes of each meeting of the Commission and for maintaining the official record, including all Commission actions.

Minutes shall include all motions made, the names of the mover and supporter, the method and outcome of votes taken. Comments by a commissioner may be placed in the official record upon the member's request. Minutes and records of the Park Commission meetings shall be made available to the public by the Director of Parks and Recreation in accordance with the Freedom of Information Act and Open Meetings Act.

Minutes of closed session shall be maintained separately and not disclosed to the public except upon court order. Minutes of closed sessions may be destroyed one year and one day following their approval.

Rule 9. Standing Committees

Standing committees of the Commission shall be appointed by the Chair and approved by the Commission to assist in the ongoing responsibilities of the Park Commission and the operation of the Township government. The Standing Committee members will elect their own chair. The list of established standing committees shall be made available following appointment.

Standing committees shall serve to review, study and propose Commission actions related to park functions, and operations, which are the responsibility of the Park Commission. Committees shall be assigned specific areas of concern and work with the Director of Parks and Recreation.

A majority of committee members shall constitute a quorum for committee meetings. A standing committee shall open its meetings to the public in compliance with the Open Meetings Act.

Notice of meetings shall be made available for the public at least eighteen hours in advance of such meetings as required by state law to be considered an official committee meeting. Each committee shall provide a written record of its meetings to the Director of Parks and Recreation, which shall constitute its public record. A separate file shall be kept in the Parks and Recreation Office for each committee. Minutes of committee meetings shall be sent to all Park Commissioners.

Standing committees will report their recommendations to the Park Commission during the committee report portion of the park commission meetings. Minority reports may be offered at that time.

The Park Commission may discharge a committee from further consideration of any matter upon approval of a majority of the Park Commission.

Rule 10. Special Committees

The Commission may establish and appoint special committees to meet the needs and objective of the Commission. The Commission may authorize the Chair to appoint members to these committees, including the Chair. Permission may be granted to a special committee to designate its own Chair.

Rule 11. Vacancies

Vacancies, which occur in an Elective Park Commission office, shall be filled by the Township Board in accordance with state law.

Rule 12. Amendments

These Rules may be amended or repealed by a majority of the members of the Commission at any regular meeting or at any properly called special meeting. A copy of the proposed changes shall be filed with the Chair at least ten days prior to the meeting at which action is to be taken. Copies of the proposed changes shall be provided to each commissioner at least five days prior to said meeting, accompanied by written notice of the time and place of such meetings.

Rule 13. Annual Report

The Commission shall submit a written report to the Township Board on or before February 1st of every year. This report shall contain a statement of the activities of the Commission during the preceding calendar year.

Rule 14. Recision or Suspension of the Rules

Recision or amendment of an action or recommendation previously adopted may be offered pursuant to Robert's Rules of Order. A Motion to Suspend these rules may be offered pursuant to Robert's Rules of Order.

Adoption/Amendment Dates:

Adopted by the Park Commission on March 5, 1996

Amended by the Park Commission on November 20, 2000

Amended by the Park Commission on February 5, 2002

Amended by the Park Commission on March 8, 2005

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Eckhart, Chair

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Teri Banas, Vice Chair

PARK COMMISSION  
December 11, 2018

**8. ACTION ITEMS:**

- A. 2019 Meeting Calendar Resolution
- B. Election of Officers and Appointments for 2019

**Park Commission Meeting Dates  
2019 Meeting Schedule**

**RESOLUTION**

At a regular meeting of the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Service Center, in said Township on the 11th day of December, 2018, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner \_\_\_\_ and supported by Commissioner \_\_\_\_.

WHEREAS, the Park Commission desires to announce the time, date, and place of all meetings of the Commission; and

WHEREAS, the Park Commission deems the 2019 regular meeting schedule sufficient to uphold the Township Board's Policies and Procedures, and advancement toward the Board's Global Ends; and

NOW, THEREFORE, BE IT RESOLVED by the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, that the Park Commission adopts its regular 2019 meeting schedule as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
<b>January 15*</b>	<b>Town Hall Room</b>	<b><u>Joint Meeting with Township Board at 6 pm;</u> <b>Followed with Park Commission Meeting</b></b>
February 12	Town Hall Room	6 pm work session; 7 pm televised regular meeting
March 12	Service Center	6:30 pm regular meeting
April 9	Service Center	6:30 pm regular meeting
May 14	Town Hall Room	6 pm work session; 7 pm televised regular meeting
June 11	Service Center	6:30 pm regular meeting
July 9	Service Center	6:30 pm regular meeting
August 13	Town Hall Room	6 pm work session; 7 pm televised regular meeting
September 10	Service Center	6:30 pm regular meeting
October 8	Service Center	6:30 pm regular meeting
November 12	Town Hall Room	6 pm work session; 7 pm televised regular meeting
December 10	Service Center	6:30 pm regular meeting

2. The Park Commission has set a schedule to meet on the second Tuesday of the month; except in January, when it will meet after the joint meeting on January 15.

3. The Park Commission meetings will be televised on a quarterly basis (February, May, August and November) with a work session (non-televised) at 6 pm followed by a televised regular meeting at 7 pm in the Town Hall Room of the Meridian Municipal Building. On the non-televised meeting months, the Park Commission meetings will be held at 6:30 pm at the Meridian Service Center or at another location within the community.
4. The above meetings shall be held in the Town Hall Room of the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan, (517) 853-4000; Meridian Service Center, 2100 Gaylord C. Smith Court, Haslett, MI 48840 (517) 853-4600 or at another location within the community.
5. Work Sessions and Special Meetings of the Park Commission may be called pursuant to the statute thereto appertaining.
6. Regular meetings may be canceled, recessed or postponed by members of the Park Commission pursuant to the statute thereto appertaining.
7. A summary of this resolution stating date, place, and time shall be published in a newspaper of general circulation in the Township, and a copy of this resolution shall be posted in the Meridian Municipal Building.

ADOPTED:

YEAS:

NAYS:

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified Acting Chairperson of the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Park Commission held on the 11<sup>th</sup> day of December 2018.

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Chair  
Meridian Township Park Commission



**To: Park Commission**  
**From: LuAnn Maisner CPRP, Director of Parks and Recreation**  
**Date: December 4, 2018**  
**Re: Election of Officers and Appointments for 2019**

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**Chair opens the floor for nominations for Chair.**

COMMISSIONER \_\_\_\_ MOVED, TO NOMINATE \_\_\_\_\_ AS CHAIR. COMMISSIONER \_\_\_\_\_ SECONDED.

Commissioner \_\_\_\_\_ accepted the nomination.

Hearing no other nominations, Chair closed the floor for nominations for Chair.

Roll Call Vote:  
AYES:  
NAYS:

**Chair opens the floor for nomination for Vice Chair.**

COMMISSIONER \_\_\_\_ MOVED, TO NOMINATE \_\_\_\_\_ AS VICE CHAIR. COMMISSIONER \_\_\_\_\_ SECONDED.

Commissioner \_\_\_\_\_ accepted the nomination.

Hearing no other nominations, Chair closed the floor for nominations for Vice Chair.

Roll Call Vote:  
AYES:  
NAYS:

**Chair opens the floor for nomination for Land Preservation Advisory Board Representative.**

COMMISSIONER \_\_\_\_ MOVED, TO NOMINATE \_\_\_\_\_ AS REPRESENTATIVE TO THE LAND PRESERVATION ADVISORY BOARD. COMMISSIONER \_\_\_\_\_ SECONDED.

Commissioner \_\_\_\_\_ accepted the nomination.

Hearing no other nominations, Chair closed the floor for nominations for Representative to the Land Preservation Advisory Board.

Roll Call Vote:  
AYES:  
NAYS:

PARK COMMISSION  
December 11, 2018

11. CLOSED SESSION



**To: Park Commission**  
**From: LuAnn Maisner CPRP, Director of Parks and Recreation**  
**Date: December 4, 2018**  
**Re: Proposed Motion for Closed Session**

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The following motion is proposed for Commission consideration:

**MOVE THAT THE PARK COMMISSION GO INTO A CLOSED SESSION TO DISCUSS LAND ACQUISITION OPTIONS.**