



Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Rd., Okemos, MI
48864 Monday, September 10, 2018 – Minutes

Members

Present: Will Randle, Scott Weaver, Jim Raynak, Bill Cawood, Susan Fulk, Renee Korrey and Supervisor Ron Styka

Members

Absent: Jim Spanos

Staff

Present: Economic Development Director Chris Buck, Community Planning and Development Director Mark Kieselbach, and Executive Assistant Michelle Prinz

Others

Present: Eric Helzer, Advanced Redevelopment Solutions

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:30 am.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER CAWOOD TO APPROVE AGENDA. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

3. APPROVAL OF MEETING MINUTES OF AUGUST 6, 2018

MOTION BY MEMBER RAYNAK TO APPROVE MINUTES. SUPPORTED BY MEMBER WEAVER. MOTION APPROVED 7-0.

4. COMMUNICATIONS

A. Script from DDA Presentation to Township Board on 08.09.18
The DDA reviewed the script.

5. PUBLIC REMARKS

None.

6. FINANCIAL REPORT

Staff provided a summary update on the August 2018 Financial Report. Report on file.

MOTION BY MEMBER RAYNAK TO APPROVE THE FINANCIAL REPORT. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 7-0.

7. AUTHORIZATION OF PAYMENTS

MOTION BY MEMBER RAYNAK TO AUTHORIZE CONSUMERS ENERGY ELECTICITY PAYMENT OF \$91.07. SUPPORTED BY MEMBER WEAVER. MOTION APPROVED 7-0.

8. OLD BUSINESS

- a. Eligible Activities Document Review and Action
Discussed the document and its requirements per State Act. The DDA boundaries are staying the same and there are 98 parcels in the boundary.

MOTION BY MEMBER RAYNAK TO ADOPT THE ELIGIBLE ACTIVITIES PROJECTS SUMMARY FOR THE MERIDIAN TOWNSHIP DDA TIFA PLAN UPDATE. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 7-0.

MOTION AMENDED TO INCLUDE SEPTEMBER 9, 2018.

MOTION BY MEMBER RAYNAK TO ADOPT THE ELIGIBLE ACTIVITIES PROJECTS SUMMARY DATED SEPTEMBER 9, 2018 FOR THE MERIDIAN TOWNSHIP DDA TIFA PLAN UPDATE. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 7-0.

- b. Subcommittee Work Review and Discussion
Reviewed and discussed the PowerPoint presentation planned for the September 11, 2018 Board study session from Advanced Redevelopment Solutions.
- c. DDA Business Listing Update
Reviewed the current business listing. Still waiting on some business contact information.

9. NEW BUSINESS

- a. Township Board Work Session 09.11.18 Discussion and Preparation
Reviewed and discussed the PowerPoint presentation planned for the September 11, 2018 Board study session from Advanced Redevelopment Solutions.
- b. Principal Payment Towards DDA Debt Discussion
Discussed the payment due on 10.01.18.

MOTION BY MEMBER WEAVER TO AUTHORIZE THE INTEREST ONLY INSTALLMENT PAYMENT OF \$4,485 BY OCTOBER 1, 2018 TO MERIDIAN TOWNSHIP GENERAL FUND FOR THE DDA LOAN. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 7-0.

10. TOWNSHIP BOARD REPORT

Supervisor Styka reported the Board has discussed the 2019 budget and medical marijuana along with 6 zones of overlay districts. Walnut Hills issue has been resolved with the building of 311 new housing units.

11. TOWNSHIP MANAGER REPORT

None.

12. CHAIR REPORT

Chair Fulk recognized Jim Raynak, Renee Korrey and Will Randle for serving on the DDA subcommittee.

13. STAFF REPORT

Director Buck reported the Redevelopment Ready Certification is nearly complete. In the 2019 budget draft, there is an additional \$130,000 for the Meridian Redevelopment Fund that would raise the fund to \$700,000 for potential developers. Also, he reported on key development projects listed in the board packet.

14. OPEN DISCUSSION/BOARD COMMENTS

None.

15. PUBLIC REMARKS

None.

16. NEXT MEETING DATE

a. October 1, 2018, 7:30am

17. ADJOURNMENT

The meeting adjourned without objection at 9:03 am.