



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION – REGULAR MEETING  
OCTOBER 9, 2018 6:00 pm

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**WORK SESSION – TOWN HALL ROOM 6 PM**

1. CALL WORK SESSION TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF AGENDA
4. MEMORIAL RECOGNITION – JOE PENONNI
5. 2019 POTENTIAL GRANT PROJECTS
6. COMMISSIONER COMMENTS
7. PUBLIC COMMENTS
8. ADJOURNMENT OF WORK SESSION

**REGULAR MEETING – TOWN HALL ROOM 7 PM**

1. CALL MEETING TO ORDER
  2. MOMENT OF SILENCE FOR JOE PENONNI
  3. PUBLIC COMMENT
  4. APPROVAL OF AGENDA
  5. PRESENTATION
    - a. Able Eyes
  6. APPROVAL OF MINUTES
    - A. July 17, 2018 Regular Meeting Minutes
    - B. September 11, 2018 Work Session
  7. COMMUNICATIONS
  8. DIRECTOR'S REPORT
    - A. Project Updates
  8. ACTION ITEMS
  9. DISCUSSION ITEMS
    - A. Able Eyes
  10. COMMENTS FROM THE PUBLIC
  11. OTHER MATTERS AND COMMISSIONERS' COMMENTS
    - A. Next Park Commission Meeting: Tuesday, November 13, 2018
    - B. Event Calendar:
      1. Halloween Adventures
      2. Ground Breaking – Marketplace on the Green; noon Wednesday, October 31
    - C. Meridian Farmers' Market: Thanksgiving Market, Wednesday November 21 8 am – 2 pm  
Winter Market – first and third Saturdays at Meridian Mall 10am-2pm December-April
    - D. Ground Breaking Ceremony – Marketplace on the Green: Wednesday, October 31, 2018
  11. ADJOURNMENT
- 

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, LuAnn Maisner:  
2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.  
Meeting Location: Town Hall, 5151 Marsh Road, Okemos, MI 48864



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION WORK SESSION **DRAFT** MINUTES  
5151 Marsh Road, Okemos, MI 48864  
Town Hall Room

Date, Time: July 17, 2018, 2018; 6 pm

PRESENT: Chair, Michael McDonald; Commissioner Annika Schaetzl; Commissioner Mark Stephens;  
EXCUSED: Commissioner Lick and Commissioner Wisinski  
STAFF: LuAnn Maisner, Parks and Recreation Department Director

**1. CALL WORK SESSION TO ORDER**

Chair McDonald called the meeting to order at 6:05 pm.

**2. PUBLIC COMMENT**

Eric W. Ederer, 4446 Seneca Drive, Okemos spoke about national budget concerns and suggested that the Park Commission conserve funds for the future.

Tom and Joy Wiseman, 4954 Hillcrest, Okemos, shared their concerns with the basketball hoop be reinstalled in Ottawa Hills Park.

**3. APPROVAL OF AGENDA**

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED.** Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**4. 2019-2024 CAPITAL IMPROVEMENTS PROGRAM**

After review of proposed 2019-2024 Capital Improvements Program for parks. By consensus, the Commissioners requested to move the 2019 Ottawa Hills Playground Project and the 2019 Towner Road Park Playground/Wetland Restoration Project to 2020.

**5. 2019 PROPOSED PARK DEVELOPMENT PROJECTS**

After review of proposed 2019 Budget for the Park Millage, it was the consensus of the members to remove the Ottawa Hills Playground Project and the Towner Road Park Project from the proposed budget. These expenses will be added if grant is awarded.

**6. TOWNER ROAD RIBBON CUTTING CEREMONY**

The Grand Opening of Towner Road Park is scheduled for Saturday, September 8, 2018, at 12 Noon with the Will Goodale Memorial Kickball Tournament to follow.

**7. COMMENTS FROM THE PUBLIC AND COMMISSIONERS**

None

**8. PUBLIC COMMENT**

None

**9. ADJOURNMENT OF WORK SESSION**

Chair McDonald adjourned the work session at 7:00 pm.



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR MEETING **DRAFT** MINUTES  
5151 Marsh Road  
Okemos, MI 48864

Date, Time July 17, 2018; 7 pm

PRESENT: Chair, Michael McDonald; Commissioner Annika Schaetzl; Commissioner Mark Stephens

EXCUSED: Commissioners Lick and Wisinski

STAFF: LuAnn Maisner, Parks and Recreation Department Director

**1. CALL MEETING TO ORDER**

Chair McDonald called the regular meeting to order at 7:05 pm

**2. PUBLIC COMMENT**

**3. APPROVAL OF AGENDA**

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**4. APPROVAL OF MINUTES**

A. June 12, 2018 Regular Minutes

Commissioner Schaetzl moved **TO APPROVE THE MINUTES OF JUNE 12, 2018 REGULAR MEETING MINUTES AS SUBMITTED**. Seconded by Chair McDonald.

VOICE VOTE: Motion carried unanimously.

**5. DIRECTOR'S REPORT**

- A. Towner Road Park Status – done! Kickball tournament this fall, open to public in spring 2019
- B. North Meridian Road Park Pavilion Status – Rescheduled installation due to excessive water, should be THIS WEEK!
- C. Dog Park Status – Bids were received and awarded for fencing for both the large dog and small dog areas. Areas have been identified in Central Park. Waiting on the results of the wetland delineation from our environmental consultant.
- D. Central Park Improvements status – contract was signed with Wolverine Engineering and Surveyors. Kick-off meeting was held. Wetlands will be delineated soon by our Environmental Consultant (FTCH)
- E. Grant agreements – Frank Walsh signed Trust Fund grant agreement for action from the DNR. The project is the new pavilion at Harris Nature Center, private donor will donate 25K, the Foundation received a 25K Community Foundation Grant!

- F. Celebrate Meridian – Saturday, June 30, 2018 11am-11pm in Central Park – huge success!!! HOT but fun! numbers were down due to heat but that was ok, shorter lines at food trucks and everything else
- G. Farmers' Market Status – Finalizing property control now. Next up is working on design and engineering for the project.
- H. Towar Rec Center – 35 State Police staff are painting inside and out tomorrow, July 18
- I. Rec on the Move – HUGE success! Events were held at Snell-Towar Recreation Center, Central Park. Kids tie dyed and played games, participated in a nature scavenger hunt, and planted sunflowers.
- J. Ottawa Hills Park: Staff and Commissioners met with neighbors, My Little Library was bought, other improvements coming soon. Distributed an updated recommendation/action plan
- K. Orlando Park Storybook Walk – new story is “Chicka chicka boom boom” by Bill Martin and it will be in the park until October.
- L. Parks and Recreation Coordinator Darcie Weigand gave birth to a boy and will be on maternity leave until end of September.

**7. ACTION ITEMS**

**A. 2019-2024 Capital Improvements Program**

Commissioner Schaetzl moved **TO APPROVE THE PARK DEVELOPMENT PROJECT LIST FOR 2019 INCLUDING THE FOLLOWING PROJECTS: CENTRAL MERIDIAN REGIONAL TRAIL CONNECTOR; GATEWAY FOOTBRIDGE; HNC PAVILION; HNC RESTROOM; FARMERS' MARKET RELOCATION PLAN.** Supported by Commissioner Stephens

VOICE VOTE: Motion carried unanimously.

**B. 2019 Park Development Budget Request**

Commissioner Stephens moved **TO APPROVE THE PARK DEVELOPMENT PROJECT LIST FOR 2019 INCLUDING THE FOLLOWING PROJECTS: CENTRAL MERIDIAN REGIONAL TRAIL CONNECTOR; GATEWAY FOOTBRIDGE; HNC PAVILION; HNC RESTROOM; FARMERS' MARKET RELOCATION PLAN.** Seconded by Commissioner Schaetzl.

Roll Call:

AYES: Chair Michael McDonald, Commissioner Stephens, Commissioner Schaetzl

NAYS: None

Motion passed.

**C. Resolution to recognize July as Park and Recreation Month**

Commissioner Schaetzl moved the following resolution:

**WHEREAS** parks and recreation programs are an integral part of communities throughout this country, including County of Ingham, Township of Meridian; and

**WHEREAS** our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens,

and contributing to the economic and environmental well-being of a community and region; and

**WHEREAS** parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

**WHEREAS** parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS** parks and recreation areas are fundamental to the environmental well-being of our community; and

**WHEREAS** parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

**WHEREAS** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

**WHEREAS** the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS** the Meridian Township Park Commission recognizes the benefits derived from parks and recreation resources

**NOW THEREFORE, BE IT RESOLVED BY THE CHARTER TOWNSHIP OF MERIDIAN PARK COMMISSION THAT JULY IS RECOGNIZED AS PARK AND RECREATION MONTH IN MERIDIAN TOWNSHIP.**

Seconded by Commissioner Stephens.

Roll Call:

AYES: Chair Michael McDonald, Commissioner Stephens, Commissioner Schaeztl

NAYS: None

Motion/Resolution passed.

**8. DISCUSSION ITEMS**

None

**9. COMMENTS FROM THE PUBLIC**

None

**10. OTHER MATTERS AND COMMISSIONERS' COMMENTS**

A. Next Park Commission Meeting: Tuesday, August 14, 2018

B. Event Calendar:

1. Rec on the Move! – July 24 – Hillbrook Park/Games and Sports
2. Rec on the Move! – July 31 – Wonch Park/Family Olympics

C. Meridian Farmers Summer/Fall Market: Wednesdays and Saturdays; 8 am – 2 pm

**11. ADJOURNMENT**

Chair McDonald adjourned the meeting at 7:43 pm.

**12. NEXT MEETING:**

The next meeting is scheduled for **Tuesday, August 14, 2018** in the Town Hall Room, Meridian Municipal Building, 5151 Marsh Road, Okemos, MI. Work Session at 6 pm and Regular Meeting at 7 pm.

Providing a safe and welcoming, sustainable, prime community.



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION WORK SESSION **DRAFT** MINUTES  
5151 Marsh Road, Okemos, MI 48864  
Town Hall Room

Date, Time: September 11, 2018, 2018; 6 pm

PRESENT: Chair, Michael McDonald; Commissioner Annika Schaetzl; Commissioner Mark Stephens;

EXCUSED: Commissioner Lick and Commissioner Wisinski

STAFF: LuAnn Maisner, Parks and Recreation Department Director

**1. CALL WORK SESSION TO ORDER**

Chair McDonald called the work session to order at 6:05 pm

**2. CITIZENS ADDRESS AGENDA ITEMS**

None

**3. APPROVAL OF AGENDA**

Commissioner \_\_\_ moved to **APPROVED THE AGENDA AS PRESENTED**. Seconded by Commissioner \_\_\_

VOICE VOTE: Motion carried unanimously.

**4. EAGLE SCOUT FINAL REPORT**

A. Gaga Ball Pit at North Meridian Road Park: Paul Fedorowicz explained the process he utilized to fundraise, plan and construct the Gaga Ball Pit that also included a storage box for the ball and rules signage. The Commissioners thanked Paul for his efforts.

**5. NEW TRAIL AND DIRECTIONAL SIGNAGE PROJECT**

Senior Park Naturalist, Kati Adams took the Commissioners on a tour of the trail system and shared the work that has gone into planning and implementing this system-wide signage project.

**6. DIRECTOR'S REPORT**

Director Maisner reported on a possible project to improve resources in the Red Cedar River by a local developer that would possibly serve as mitigation for a current development elsewhere in the Township. The developer will be submitting their proposal to DEQ for consideration.

Director Maisner also reported that the Farmers' Market Relocation Plan is moving ahead with ownership of the 2.5 acres of land along Central Park Drive as well as a parking easement in the Meridian Mall parking lot. KEBS Inc. has been hired to assist with engineering, bidding and construction oversight. The project will work toward completion in 2019.



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**September 11, 2018**

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Director Maisner also reported the Township received the wetland determination for the two proposed dog park areas in Central Park. Staff will schedule construction of the small dog area in Nancy Moore Park in the near future.

**7. COMMENTS FROM THE PUBLIC AND COMMISSIONERS**

None

**8. ADJOURNMENT OF WORK SESSION**

Chair McDonald adjourned the work session at 7:40 pm.