



Charter Township of Meridian
Downtown Development Authority (DDA)
5151 Marsh Road, Okemos, MI 48864
Monday, July 9, 2018 – Minutes

Members

Present: Bill Cawood, Susan Fulk, Jim Spanos, Will Randle, Supervisor Ron Styka, Jim Raynak, and Renee Korrey

Members Scott Weaver

Absent:

Staff

Present: Economic Development Director Chris Buck, Township Manager Frank Walsh and Executive Assistant Michelle Prinz

Others

Present: Township Trustee Patricia Herring Jackson, Eric Helzer, Advanced Redevelopment Solutions, and Planning Commissioner Emily Stivers

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:34 am.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER CAWOOD TO APPROVE AGENDA. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

3. APPROVAL OF MEETING MINUTES OF MAY 7, 2018

MOTION BY MEMBER RAYNAK TO APPROVE MINUTES. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 7-0.

APPROVAL OF SUBCOMMITTEE NOTES OF JUNE 13, 2018

Correction-removal of Jim Spanos as present.

MOTION BY MEMBER RAYNAK TO APPROVE NOTES. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 7-0.

4. PUBLIC REMARKS

None.

5. PRESENTATION

Thank you to Jim Spanos for his support of the Flags over Meridian for the Downtown Okemos area.

6. FINANCIAL REPORT

Staff provided a summary update on the June 2018 Financial Report. Report on file.

MOTION BY MEMBER RANDLE TO APPROVE THE FINANCIAL REPORT. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-0.

7. AUTHORIZATION OF PAYMENTS

MOTION BY MEMBER CAWOOD TO AUTHORIZE CONSUMERS ENERGY ELECTICITY PAYMENTS, REDWOOD LANDSCAPING, AND VAN ATTA'S PAYMENTS FOR DOWNTOWN FLOWERS. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 7-0.

8. NEW BUSINESS

- a. DDA Subcommittee Meeting re: Updated DDA TIFA Plan Proposal
Director Buck summarized the June 13th subcommittee meeting. The Township attorney suggested that the contract be between the DDA and the contractor (Advanced Redevelopment Solutions). The DDA can receive grants or gifts. There was discussion that the DDA fund has the dollars to cover the contract.

MOTION BY MEMBER RAYNAK TO APPROVE THE CONTRACT WITH ADVANCED REDEVELOPMENT SOLUTIONS AS PRESENTED. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 7-0.

9. OLD BUSINESS

- a. Active Business List Update
Reviewed the contact list. The list will be used to collect data of the numbers of employees in the DDA and will also serve as a way to communicate with the members of the DDA regarding updates.

10. CHAIR REPORT

None.

11. STAFF REPORT

Director Buck reported he has been working on the Redevelopment Ready Certification. He also discussed the following developments:

- Launch Trampoline Park opening has been pushed back to August
- Okemos Elevation held its ribbon cutting

- Soldan's is moving to the building by Playmakers

12. TOWNSHIP MANAGER REPORT

Manager Walsh reported on the following items:

- In mediation with Walnut Hills
- Police Chief final interviews are Thursday
- The pension is 61% funded for the first time in 20 years
- He will be the keynote along with Brianne Randall for a statewide conference regarding the handling of the Nassar case

13. TOWNSHIP BOARD REPORT

None.

14. OPEN DISCUSSION/BOARD COMMENTS

Eric Helzer suggested the DDA consider monthly meetings with regular subcommittee meetings in between to meet the end of the year timeline for the update.

15. PUBLIC REMARKS

None.

16. NEXT MEETING DATE

- a. August 6, 2018, 7:30am

17. ADJOURNMENT

The meeting adjourned without objection at 8:44 am.