



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
August 9, 2018 6:00 pm

1. CALL MEETING TO ORDER*
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Update on DDA Activities Regarding Downtown Okemos Development
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-July 24, 2018 Regular Meeting
 - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Land Transfer for Farmers' Market Relocation Plan
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Medical Marijuana Ordinance
 - B. Section 61 Application – Land Preservation
 - C. Update Property Maintenance Code
 - D. Meridian Redevelopment Fund
 - E. 2018 Citizen Survey
 - F. 2019 Budget Process
14. COMMENTS FROM THE PUBLIC*
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT
17. POSTSCRIPT-DAN OPSOMMER

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

**CLERK'S OFFICE BOARD
COMMUNICATIONS
August 9, 2018**



July 24, 2018

Ms. Deborah Guthrie, Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864

Dear Ms. Guthrie:

Comcast is continuing its investment in the Lansing area with the opening of a new Xfinity Store in the Eastwood Towne Center at 2911 Preyde Boulevard, Suite 14, Lansing, 48912 on August 25, 2018.

The facility will serve Comcast customers in and around the Tri-County area. The new Xfinity Stores are much larger and more experiential than traditional Comcast Service Centers. Staff will be available to demonstrate each Comcast product in an interactive way, answer customer questions, help sign up for service, pay bills and replace equipment.

Other features of this new Xfinity Store include:

- Free in-store WiFi
- Mobile phones and service
- Connected Home simulation
- Multiple large screen TVs
- Multiple customer experience and education areas

Comcast customers will have an opportunity to explore, learn about and interact directly with the latest XFINITY products and services, including the X1 Entertainment Operating System®. Visitors can explore X1, the simplest, fastest and most complete way to access all of their entertainment on all of their screens.

In addition, Comcast customers can take advantage of the speed and convenience of paying their bills using express payment kiosks. Customers also will spend less time in line, because the store utilizes a queue system that gives them the freedom to roam the store and learn more about the latest XFINITY products while waiting for service.

The new facility will operate expanded hours, Monday through Saturday from 9 a.m. until 7 p.m. and 12 p.m. to 5 p.m. on Sunday.

As we move to our new Lansing area Xfinity Store, we will be discontinuing customer service operations at our North Clippert Street office at the close of business, Friday, August 24, 2018. Our customers are being notified of these changes by in-lobby signs and flyers, and bill messaging.

It is our goal to continue to position ourselves to most effectively operate in a competitive environment and provide our customers with the greatest value for services. Should you have any questions, please contact me at 517-334-5686.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region

Riley Millard

From: m c [<mailto:bridge1972@hotmail.com>]

Sent: Monday, July 30, 2018 1:19 PM

To: Township Board

Subject: Sander Farm Natural Preserve Area

Township Board:

I've heard that there may be a proposal to mark trails in the Sanders Natural Area. The trails are already very well marked by paths from normal traffic patterns established by visitors to the farm. I am wondering why, if it is correct that paths will be marked, an effort would be necessary to mark trails in such a small area? The area is very natural and I don't believe intentional marking of the paths would enhance the "natural" area in any way.

If marking paths is indeed a proposal, might it be reconsidered?

Thank-you for your thoughtfulness,

Marjorie Clack

1677 Birchwood Drive

Okemos

<p>PROPOSED BOARD MINUTES</p>

PROPOSED MOTION:

Move to approve and ratify the minutes of the Regular Meeting of July 24, 2018 as submitted.

ALTERNATE MOTION:

**Move to approve and ratify the minutes of the July 24, 2018 Regular Meeting with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Town Hall Room
TUESDAY, JULY 24, 2018 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Opsommer, Sundland, Jackson (6:04 pm)

ABSENT:

STAFF: Township Manager Frank Walsh, Director of Public Works Derek Perry, Economic Development Director Chris Buck, Parks and Recreation Director LuAnn Maisner, Finance Director Miriam Mattison, Fire Chief Mike Hamel, Police Chief Ken Plaga, Information Technology Director Stephen Gebes, Community Planning & Development Director Mark Kieselbach

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 5:59pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Haslett-Okemos Kiwanis Club

Presentation provided by past and present members on the mission and impact of the combined Haslett-Okemos Kiwanis Club, specifically for local youth and youth programs.

B. Groundwater Protection – Tri-County Regional Planning Commission

Presentation provided by Christine Spritzley of OHM Advisors on the purpose and impact of the Tri-County Regional Planning Commission’s Groundwater Management Board (GWMB). Reviewed past water resource planning. Provided background on groundwater and wellhead auditing process.

Supervisor Styka announced and allowed an unscheduled presentation.

C. Haslett School Millage

Haslett Area Schools Superintendent Cook discussed the upcoming August 7th Election and the two Haslett School Millages that would be up for vote.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:38 pm.

Leonard Provencher, 5824 Buena Pky., Haslett; Urged people to get out and vote on August 7th. Fully in support of library millages. Supports Terri Banas for 69th House of Rep., says she works for the best interest of the people. Supports Milton Scales for Ingham County Commissioner, states he has experience from past positions that make him a great candidate.

Daria Schlega, 2446 Burcham Dr., East Lansing; Concerns with oversight of Code Enforcement Department. Towing service is operating out of a house on her road (Banyon Rd.) This business is ignoring laws required in residential neighborhoods, flatbed trucks causing damage to road, and are failing to comply with taxation put on properties zoned as businesses. Need to ensure staff are enforcing codes.

Supervisor Styka closed public remarks at 6:44 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager Frank Walsh reported:

- Presented on Township Pension Plan: Current plan provides pension coverage for one individual, and is in good standing.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Trustee Deschaine reported:

- Thanked Kiwanis Club for the presentation and their community involvement

Trustee Jackson reported:

- Attended East Lansing/Meridian GWMB meeting

Clerk Dreyfus reported:

- Primary Election on Aug. 7th
- Absentee Ballots available through Monday Aug. 6th, mailed up to Saturday Aug. 4th
- Clerk's Office to be open that Saturday (Aug. 4th) from 8am to 2pm
- 4959 ballots mailed out, received 2473
- As Board Representative, attended Groundwater Management Board Annual Meeting, Meridian drinking water exceeds all standards, proven by testing

Treasurer Brixie reported:

- Director Perry noted, at her request, that Michigan is requiring all public water be tested for PFAS, Meridian was at non-detectable levels in 2015
- Bus stop to be moved after citizen concern, EL & CATA resolved this issue.

Trustee Opsommer reported:

- CATA Board meeting: working on getting new fleet, will be discussing budget in August

Supervisor Styka reported:

- Code Enforcement Committee reviews complaints and their status, Sept 17th at 8 am meeting and is open to the public

8. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the Agenda. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried 7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Trustee Deschaine moved to approve the Consent Agenda. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Trustees Jackson, Deschaine, Sundland, Opsommer,
Supervisor Styka, Treasurer Brixie

NAYS:
Motion carried 7-0

A. Communications

Trustee Deschaine moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Trustees Jackson, Deschaine, Sundland, Opsommer,
Supervisor Styka, Treasurer Brixie

NAYS:
Motion carried 7-0

B. Minutes – July 10, 2018 Regular Meeting

Trustee Deschaine moved to approve and ratify the minutes of the Regular Meeting of July 10th, 2018 as submitted. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Trustees Jackson, Deschaine, Sundland, Opsommer,
Supervisor Styka, Treasurer Brixie

NAYS:
Motion carried 7-0

C. Bills

Trustee Deschaine moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Trustee Opsommer:

Common Cash	\$295,069.67
Public Works	\$425,827.16
Trust & Agency	\$838,254.88
Total Checks	\$1,559,151.71

Credit Card Transactions	\$11,597.22
July 5th to July 19th	
Total Purchases	<u>\$1,570,748.93</u>
ACH Payments	<u>\$1,615,806.47</u>

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Trustees Jackson, Deschaine, Sundland, Opsommer, Supervisor Styka, Treasurer Brixie

NAYS:
Motion carried 7-0

10. QUESTIONS FOR THE ATTORNEY (NONE)

11. HEARINGS

A. Commercial Planned Unit Development #18024 (Affinity 9 Investments-Panera)

Director Mark Keiselbach presented the current plans for the Affinity 9 Development (Panera). The property is currently zoned C-2, existing building (Mongolian Barbeque) to be removed and a new building be constructed. The Director presented the site-plan for the project: 4534 total square feet proposed; 52 parking spaces proposed (47 required by ordinance); connection from building to pathway and public Wi-Fi would be included to meet PUD requirements; single lane drive-thru lane to be included (usually requires special permit); flood-plain permit is included, proposed to fill partial flood-plain (150 cu yards) to elevate the structure. Township requires a balance between removal and replacement – in this instance there is more removal than replacement (410 cu yards to 150 cu yards respectively) DEQ has already awarded permit for the filling of this plain. 6 waivers requested with plan; impervious surface coverage, current ordinance permits up to 70% coverage, they are asking 74.1% coverage; parking lot waivers, current ordinance requires 15 foot setback, requesting for 4 ft, 3.79 ft, and 13.14 ft setback on the West, East, and North sides respectively; wetland waivers, wetland boundary set by consultant, regulated by Township and DEQ, we require 40ft setback, developers are asking for both the ability to grade within 6ft of wetland and for parking lot to be 11.6 ft from wetland. Planning commission recommended approval with conditions.

Supervisor Styka opened the hearing to public comment at 7:11 pm

Jeff Kyes, 2116 Haslett Rd., Haslett; from Keba Inc., on behalf of Affinity 9 Investments, LLC; commented on existing property and its lack of adherence to current required Township codes. Discussed the changes made between concept plan and current plan; decreased impervious surface coverage, changed North setback by 10.29 ft, waivers are to help increase the existing setback on the site from the wetland.

Supervisor Styka closed public comments at 7:13 pm

12. ACTION ITEMS

A. Zoning Amendment #18060 (Township Board) outdoor recreation in C-2 and C-3 – Final Adoption

Treasurer Brixie moved to adopt the resolution for final adoption of Ordinance No. 2018-08 pursuant to Zoning Amendment #18060. Seconded by Trustee Deschaine.

ROLL CALL VOTE: YEAS: Trustees Jackson, Deschaine, Sundland, Opsommer, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS:
Motion carried 7-0

B. Rezoning #18070 (M78 Insite Venture) 6365 Newton Road – Final Adoption

Trustee Deschaine moved to adopt the resolution for final adoption of Ordinance No. 2018-09 pursuant to Rezoning #18070. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Sundland, Opsommer, Jackson, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS:
Motion carried 7-0

C. 2018 Order to Maintain Sidewalk – S.A.D. #18 Resolutions #1 and #2

Trustee Jackson moved to approve the 2018 Order to Maintain Sidewalk Special Assessment District #18 - Resolutions #1 and #2, which tentatively approves the improvements and the cost estimates of proposed improvements, and sets the date for a public hearing on August 21, 2018. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Deschaine, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS:
Motion carried 7-0

D. Woodingham Lift Station – Sewer Contract Addendum

Trustee Opsommer moved to authorize the Township Supervisor and Township Clerk to approve the Addendum to the Sewer Contract and Agreement of January 17, 1961 as Amended. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Deschaine, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS:
Motion carried 7-0

E. Township Manager Employment Agreement Modification

Trustee Opsommer moved to move to add the above language, authorizing the Township Manager to conduct up to three managerial searches per calendar year, to the Township Manager’s Employment Agreement under Section 3 B. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Treasurer Brixie, Clerk Dreyfus, Trustees Opsommer, Jackson, Deschaine, Sundland

NAYS:
Motion carried 7-0

F. Police Chief Appointment

Trustee Opsommer moved that the Board confirm the Township Manager’s recommendation to appoint Ken Plaga to the position of Meridian Township Police Chief effective July 23, 2018. Seconded by Trustee Sundland.

ROLL CALL VOTE: YEAS: Treasurer Brixie, Clerk Dreyfus, Supervisor Styka, Trustees Opsommer, Jackson, Deschaine, Sundland

NAYS:
Motion carried 7-0

13. BOARD DISCUSSION ITEMS

A. Commercial Planned Unit Development #18024 (Affinity 9 Investments – Panera)

Jeffrey W. Kyes of Kebs, Inc., on behalf of Affinity 9 Investments, LLC, has submitted a request to establish a commercial planned unit development (C-PUD) at 2080 Grand River Avenue. The redevelopment plans include the demolition of the existing Mongolian BBQ restaurant and the construction of a new approximately 4,534 square foot Panera restaurant

Board discussion:

- Township only requires 47 parking spots, current plan includes 52
- Contractor claims Panera Corporate requires 52 parking spots to allow development
- Location is larger due to drive-thru, outdoor seating, and modernization of facilities
- Existing Okemos Panera’s has less parking than what corporate supposedly demands, location is very successful with much less parking than what is proposed here
- Parking is moving away from the wetland, but also closer to wetlands in some areas
- Landscape plan shows trees & shrub buffer, all required internal planting met
- Board Member belief the development would be not be negatively impacted by meeting Township standards of reducing parking
- Parking lot does not currently connect to adjacent businesses, plans also will not connect
- Water run-off system helps protect the floodplain system
- Contractor belief reducing 5 parking spots would hardly increase permeable surface
- Reduction by 5 spaces would provide 2% added permeable surface, half the variance sought
- Removing 3 parking spots in the South East corner would be a compromise, and avoid a conflict point if parking lots become connected in the future

- Panera should be willing to adjust plans to meet standards, our community is desirable for business

Consensus of the Board to bring this item back at the next meeting for action.

B. Land Transfer for Farmers’ Market Relocation Plan

Director Maisner reported on the proposed moving of the Farmers Market and construction of new pavilion. A property swap with the Meridian Mall would allow for a pavilion to be built across from Central Park South.

Director Kieselbach explained the details of the land swap: 4 acre strip of land behind the Best Buy/Office Max building would be swapped for land near Studio C Cinema. This would also help address the Mall’s lack of adherence to the current impervious surface area – help to keep the Mall in balance with commercial PUD.

Board discussion:

- The Farmer’s Market is very popular, this change would allow easier access
- Concerns with the future of the Mall; moving Market to Mall parking lot would help vitality
- Concept currently maintains greenspace, uses existing parking
- Would trade up-land property with down-land property – Township benefits
- Movement towards a swap deal is indicative of the Mall being in favor of this trade
- Location across from Central Park South would provide opportunity to the connect the two
- Currently CPUD provides flexibility for the Mall
- Good concept that took consideration of all parties, would benefit all involved

Consensus of the Board to this item back at the next meeting for action.

C. Police Canine Unit Retirement Agreement

Police Chief Ken Plaga presented a plan to retire Meridian Township Police Canine Uby to the care and ownership of Office Erin Linn. Requesting to transfer ownership for one dollar.

Trustee Jackson moved to Suspend the Rules and add this item as an action. Supported by Trustee Opsommer.

VOICE VOTE: Motion carried 7-0

Trustee Jackson moved to authorize the Police Department to retire Police Canine Uby to the canine handler Officer Linn for one dollar. Supported by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Brixie, Trustees Opsommer, Jackson, Deschaine, Sundland

NAYS:
Motion carried 7-0

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:17 pm.

Supervisor Styka Closed Public Remarks at 8:17 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Styka reported:

- Requested a Study Session on Sept. 11th to discuss Downtown Development Authority and Downtown Okemos development.

16. ADJOURNMENT

Trustee Deschaine moved to adjourn. Seconded by Trustee Jackson.

Supervisor Styka adjourned the meeting at 8:18 pm.

17. POSTSCRIPT – Patricia Herring Jackson

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



9.C

To: **Board Members**
From: **Miriam Mattison, Finance Director**
Date: **August 9, 2018**
Re: **Board Bills**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH \$ 762,493.13

PUBLIC WORKS \$ 66,054.65

TRUST & AGENCY \$ 1,753,745.20

TOTAL CHECKS: \$ 2,582,292.98

CREDIT CARD TRANSACTIONS \$ 7,645.63

July 20th to Aug 1st

TOTAL PURCHASES: \$ 2,589,938.61

ACH PAYMENTS \$ 668,171.94

Vendor Name	Description	Amount	Check #
1. IDENTITY AUTOMATION	RAPIDIDENTITY MFA COMPLETE & ESSO	632.00	
2. 54-A DISTRICT COURT	CASH BOND - TAYLOR, WESTLEY SCOTT	127.00	98417
3. 56TH DISTRICT COURT	CASH BOND - PEOPLES, ALEX TERRELL	200.00	98421
4. A C & E RENTALS INC	LIGHT TOWER	125.00	
5. AFFORDABLE TIRE	STATE CONTRACT TIRES	1,022.49	
6. ALLGRAPHICS CORP	DPW SAFETY GREEN T-SHIRTS WITH GRAPHICS	523.90	
7. AMSOIL INC	55 GALLON DRUM SYNTHETI MOTOER OIL	1,790.45	
8. APPLIED IMAGING	PRINTER/COPIER CHARGES, TO 09/17/2018	70.19	
9. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	158.00	
	FORMS AND PAMPHLET PRINTING	67.63	
	FIRE CHIEF BUSINESS CARDS	50.19	
	FORMS AND PAMPHLET PRINTING	67.63	
	TOTAL	343.45	
10. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2018	99.89	
	FLEET REPAIR PARTS 2018	37.99	
	FLEET REPAIR PARTS 2018	40.62	
	FLEET REPAIR PARTS 2018	79.51	
	FLEET REPAIR PARTS 2018	115.01	
	FLEET REPAIR PARTS 2018	(7.18)	
	FLEET REPAIR PARTS 2018	81.24	
	FLEET REPAIR PARTS 2018	38.68	
	TOTAL	485.76	
11. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	1,084.50	
12. BILL LEECH REPAIR SERVICE	REFRIDGERATOR REPAIR	254.00	
13. ACROSS THE STREET PRODUCTIONS	YEARLY SUBSCRIPTION RENEWAL FOR COMMAND TRAINING	2,500.00	
14. BOARD OF WATER & LIGHT	STREET LIGHTING SERVICE	585.65	
15. BOBCAT OF LANSING	REAR SPRING AND RIMS	640.12	
16. BOYNTON FIRE SAFETY SERVICE	ANNUAL FIRE SURPRESSION TEST & EXTINGISHER MAINTENANCE 2018	89.00	
17. BARBARA BRADLEY	REFUND FOR CANCELLED CAMP	30.00	
18. JEFFORY BROUGHTON	RADIO MAINTENANCE FOR POLICE	127.50	
	STANDING PO FOR RADIO PARTS/EQUIPMENT	1,095.00	
	RADIO MAINTENANCE FOR POLICE	200.00	
	TOTAL	1,422.50	
19. CATA	CATA MILLAGE FUNDS PER 2018 BUDGET	335,000.00	
20. CINTAS CORPORATION #725	UNIFORMS TODD, JIMMY 2018	40.13	
21. CITY OF LANSING	LICENSE FOR EVERBRIDGE NOTIFICATION PLAT	4,845.00	98415

Vendor Name	Description	Amount	Check #
22. COMCAST CABLE	MONTHLY SERVICE	314.34	
	MONTHLY SERVICE	198.84	
	MONTHLY SERVICE	134.85	
	TOTAL	648.03	
23. COURTESY FORD	FLEET REPAIR PARTS 2018	102.80	
	FLEET REPAIR PARTS 2018	238.14	
	FLEET REPAIR PARTS 2018	359.60	
	TOTAL	700.54	
24. DBI	OFFICE SUPPLIES	2.00	
	BOARD POSTER	1.64	
	MISC OFFICE SUPPLIES	45.36	
	TOTAL	49.00	
25. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE - AUGUST	10,517.14	98418
	RETIREEES DENTAL INSURANCE - AUGUST	2,369.01	98418
	COBRA DENTAL INSURANCE - AUGUST	62.14	98418
	TOTAL	12,948.29	
26. DESIGNS BY NATURE	NATIVE PLANTS FOR SALE 5.5.18	1,187.50	
27. INGHAM COUNTY DRAIN COMMISSIONER	OKEMOS PEDESTRIAN BOARDWALK PERMIT	530.00	
28. ELECTION SOURCE	THERMAL PAPER ROLL	79.23	
	VOTER ACCESS CARD	82.35	
	SELF ADHESIVE NAME BADGES	31.74	
	TOTAL	193.32	
29. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	190.20	
	LEGAL FEES	1,447.93	
	LEGAL FEES	451.74	
	LEGAL FEES	285.31	
	LEGAL FEES	778.65	
	LEGAL FEES - LABOR	213.98	
	LEGAL FEES	368.52	
	LEGAL FEES - POLICE	253.21	
	LEGAL FEES - LAND PRESERVATION	213.98	
	LEGAL FEES	796.48	
	TOTAL	5,000.00	
30. FD HAYES ELECTRIC	INSTALL STEP DOWN TRANSFORMER FOR CHARGING ELECTRIC MOWERS	1,850.00	
31. FISHBECK, THOMPSON, CARR & HUBER	WUP 16-02 PROFESSIONAL SERVICES	1,050.50	
	2016 ECOLOGICAL SMITH DRAIN	747.00	
	TOTAL	1,797.50	
32. FORESIGHT GROUP	WATER BILL MAILING CYCLE 1 & 4	437.96	
	WINDOW NAME DECAL FOR CHIEF HAMEL	25.00	
	TOTAL	462.96	
33. GOLDSTREET DESIGN AGENCY, INC	WATER CONSERVATION BILL INSERT	300.00	
34. GREATER LANSING CONVENTION &	VISITOR GUIDE - 2019	3,550.00	

08/02/2018 03:10 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 08/09/2018 - 08/09/2018
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
35. MARYANN GROOP	REIMB FOR MILEAGE JUNE & JULY	28.89	
36. H.C. BERGER COMPANY	COPIER MONTHLY BILL	26.66	
37. HALT FIRE INC	SEAT BOTTOM CUSHION	461.07	
38. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,692.78	
39. HAVIS INC	REPLACEMENT POLICE VEHICLE LAPTOP DOCKS	822.88	
40. HEDLUND PLUMBING	REFUND-PERMIT NOT OUR JURISDICTION	140.00	
41. HENDERSON GLASS	WINDSHIELD	334.98	
42. INGHAM COUNTY TREASURER	2018 AUCTION #1, PROPERTY 33-02-02-10-452-007	4,465.64	
43. JOHN DEERE FINANCIAL	FLEET FUEL 2018	10,472.00	
	FLEET FUEL 2018	7,274.57	
	TOTAL	17,746.57	
44. KEYSTONE PRINTING GROUP	TWP BUSINESS CARDS	83.43	
45. LANSING SANITARY SUPPLY INC	STANDING PO FOR CLEANING SUPPLIES/EQUIPMENT	269.14	
	STANDING PO FOR CLEANING SUPPLIES/EQUIPMENT	44.02	
	TOTAL	313.16	
46. LANSING UNIFORM COMPANY	STANDING PO FOR UNIFORMS	314.85	
47. LAUX CONSTRUCTION LLC	TOWNER ROAD PARK DEVELOPMENT PROJECT	167,317.01	
48. LEAK PETROLEUM EQUIPMENT INC	INSPECTION @ DPW GARAGE	271.25	
	PARTS/LABOR PUMP #2	354.34	
	TOTAL	625.59	
49. ERIN LINN	REIMB MILEAGE	20.71	
50. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE - AUGUST	3,156.16	98419
51. MERIDIAN CHARTER TOWNSHIP	SUMMER TAX 33-02-02-10-452-007	439.48	
	SUMMER TAX 33-02-02-21-179-009	703.21	
	SUMMER TAX 33-02-02-35-200-012	2,566.96	
	SUMMER TAX 33-02-02-35-426-007	2,189.20	
	TOTAL	5,898.85	
52. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CKING P/R 8.3.18	763.61	
53. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	5,326.69	
54. MOORE MEDICAL LLC	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	981.56	
55. MICHIGAN RECREATION & PARKS ASSOC.	ANNUAL MEMBERSHIP	795.00	
56. NAPA	FLEET REPAIR PARTS 2018	79.20	
	FLEET REPAIR PARTS 2018	169.28	
	FLEET REPAIR PARTS 2018	332.04	
	TOTAL	580.52	
57. NATIVE LANDSCAPES, LLC	4 YEAR TREATMENT OF BOHEMIAN KNOTWEED	2,116.01	
58. NETWORKFLEET, INC	VEHICLE TRACKING SYSTEM	56.85	

Vendor Name	Description	Amount	Check #
59. NEW PIG	SPILL KIT	215.74	
60. NUTRON OSM	TRAILHEAD SIGNAGE AS PER QUOTE 15528-00	43,343.00	
61. OFFICE DEPOT	BOARD BUDGET BOOKS	20.16	
62. OKEMOS MARATHON	TOW - FORD FOCUS	60.00	
	TOW - FORD FOCUS	60.00	
	TOW - DODGE DAKOTA	69.00	
	TOW - FORD ESCAPE	122.00	
	TOW - BOBCAT UTV	75.00	
	TOTAL	386.00	
63. ORKIN, 551-LANSING, MI	PESTICIDE TREATMENT-MUNICIPAL BLDG	125.00	
	PESTICIDE TREATMENT-MUNICIPAL BLDG	125.00	
	PESTICIDE TREATMENT-MUNICIPAL BLDG	125.00	
	TOTAL	375.00	
64. PEOPLEFACTS LLC	PROFESSIONAL SERVICES	16.67	
65. PLM LAKE & LAND MANAGEMENT	2018 HERBICIDE TREATMENT - LAKE LANSING WATERSHED	27,048.00	
66. POSTMASTER	CYCLE 3 BILLING	1,669.10	98416
67. PROGRESSIVE AE	2018 LAKE LANSING WATERSHED MANAGEMENT	1,850.81	
68. PRO-TECH MECHANICAL SERVICES	PUBLIC SAFETY BUILDING LABOR	185.00	
	PARTS & LABOR	462.47	
	ROOF CEMENT CAULK	335.81	
	TOTAL	983.28	
69. PRO-TECH SALES	1 BALLISTIC VEST (DUTY	839.00	
70. QUALITY TIRE INC	STATE CONTRACT TIRES 2018	475.56	
71. RONALD RAU	REIMB FOR SOM LICENSE RENEWAL 2018-19	150.00	
72. RECLAIMED BY DESIGN	RECYCLING CENTER OPERATION	2,000.00	
73. MERIDIAN TOWNSHIP RETAINAGE	TOWNER RD PARK DEVELOPMENT PROJECT-LAUX CONTSTRUCTION	22,985.09	
74. KIT RICH	REIMB FOR MILEAGE	74.12	
75. ROSA SURVIVAL TRAINING LLC	TRAINING CLASSES	660.00	
76. SHERWIN WILLIAMS CO	PAINTE AND MATERIALS ESTIMATE TOWER REC VOL PROJECT	1,146.20	
	PAINTE AND MATERIALS ESTIMATE TOWER REC VOL PROJECT	423.81	
	TOTAL	1,570.01	
77. SHROYERS TOWING INC	VAC TRUCK	300.00	
78. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	34.99	
	CANINE SUPPLIES FOR TWO DOGS	52.99	
	TOTAL	87.98	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 08/09/2018 - 08/09/2018
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
79. SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	319.50	
	PROFESSIONAL SERVICES	99.50	
	TOTAL	419.00	
80. SPRINT	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	97.29	
81. STANDARD ELECTRIC CO	ELECTRIC SUPPLIES 2018	750.00	
82. STATE OF MICHIGAN	2018 SUMMER TAX BILL/NOTICES MAILING	5,118.56	
83. AXON ENTERPRISE, INC	AXON 2 ADD'L BODY CAMERAS AND ADDITIONAL LICENSES FOR FULL STAFF PD + ADMIN YEAR 1 AXON FLEET SYSTEM DATES TBD *2018 EXPENDITURE EXPECTED TO COME OUT 101-900.901 -980.080 (MOBILE DATA)	2,348.00 12,000.00	
	TOTAL	14,348.00	
84. TDS	MONTHLY SERVICES	1,327.55	
85. LEAH TRACIAK	INSTRUCTOR FEE FOR APRIL FITNESS OVER 50	176.00	
86. USA TODAY NETWORK	LEGAL NOTICES BASKIN ROBBINS PROMOTION	1,233.66 968.54	
	TOTAL	2,202.20	
87. US BANK EQUIPMENT FINANCE	CONTRACT SERVICE	1,764.64	
88. SAM SUMAN JR	REFUND OVERPM'T SPECIAL ASSESSMENT-18 LAKE LANSING WATERSHED	8.15	
89. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION FLEX ADMINISTRATION - AUGUST	175.00 10,584.75	98420 98420
	TOTAL	10,759.75	
90. FRANK WALSH	REIMB FOR MEALS @ MME CONF IN CHARLEVOIX	39.72	
91. WEST MI AQUATIC WEED REMOVAL	HARVESTING - LK LNSG WTRSHD CONTRACT	20,335.00	
TOTAL - ALL VENDORS		762,493.13	
FUND TOTALS:			
Fund 101 - GENERAL FUND		98,612.05	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		555.64	
Fund 205 - CATA Millage		335,000.00	
Fund 208 - PARK MILLAGE		236,326.26	
Fund 209 - Land Preservation Millage		12,130.35	
Fund 211 - PARK RESTRICTED/DESIGNATED		1,902.50	
Fund 230 - CABLE TV		832.67	
Fund 246 - TIRF		49,241.96	
Fund 661 - MOTOR POOL		27,891.70	

Vendor Name	Description	Amount	Check #
1. SAGAR & PUJA AGRAWAL	PGE 17-22 4864 NASSAU	2,000.00	
2. ALLGRAPHICS CORP	DPW SAFETY GREEN T-SHIRTS WITH GRAPHICS SAFETY SHIRTS	1,041.43 51.20	
	TOTAL	1,092.63	
3. BLACKBURN MFG CO	WATER & SEWER FLAGS	545.24	
4. BOARD OF WATER & LIGHT	REIMB 1/2 MAINT HULETT PUPING STATION JAN THRU JUNE 2018	17,148.87	
5. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE - AUGUST	1,549.46	27327
6. GS FEDEWA HOMES INC	PGE 18-21 6069 SLEEPY HOLLOW	2,000.00	
7. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS 2018 WATER SYSTEM REPAIR PARTS 2018 WATER SYSTEM REPAIR PARTS 2018 WATER SYSTEM REPAIR PARTS 2018	231.25 1,494.00 660.00 569.00	
	TOTAL	2,954.25	
8. GIGUERE HOMES INC.	PGE 17-24 1323 KALORAMA PGE 17-26 1356 KALORAMA PGE 18-5 1395 KALORAMA WAY PGE 18-7 2296 & 2302 FIELDSTONE PGE 18-10 1366 KALORAMA WAY PGE 18-11 5045 GIESBORO	2,000.00 2,000.00 2,000.00 3,418.18 3,636.22 4,567.00	
	TOTAL	17,621.40	
9. GREGG'S WOOD PRODUCTS	STAKES FOR WATER & ENGINEERING DEPT	135.00	
10. HAMMOND FARMS	SEED	111.75	
11. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE - AUGUST	351.63	27328
12. MAYBERRY HOMES	PGE 18-8 1378 KALORAMA WAY PGE 18-15 KALORAMA WAY	4,134.50 2,000.00	
	TOTAL	6,134.50	
13. TED METHNER	PGE 18-14 2704 CREEKSTONE TRAIL	2,000.00	
14. BARRIE & JANE PHILLIPS	REFUND OVERPMT FINAL #BUHA-001221-0000-02	154.53	
15. CARL SCHLEGEL INC	SAND, GRAVEL, TOP SOIL 2018	920.00	
16. SCHROEDER BUILDERS	PGE 17-25 5233 TWINGING PGE 18-4 1408 WANDERING WAY	2,000.00 3,000.50	
	TOTAL	5,000.50	
17. NIRAJ & RASHMI SHUKUL	PGE#17-34 @ 5126 GIESBORO	2,000.00	
18. SME	PROFESSIONAL SERVICES 4.30 TO 5.27 PROFESSIONAL SERVICES 4.30 TO 5.27 PROFESSIONAL SERVICES 5.28 TO 6.24	553.25 792.25 458.75	
	TOTAL	1,804.25	
19. STEVEN SMITH	PGE 17-23 1328 KALORAMA WAY	2,000.00	
20. TDS	MONTHLY SERVICES	121.13	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 08/09/2018 - 08/09/2018
JOURNALIZED OPEN AND PAID
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Vendor Name	Description	Amount	Check #
21. TRI-COUNTY TITLE AGENCY LLC			
	REFUND OVERPM'T FINAL #REYE-006361-0000-01	19.02	
22. TRI TITLE AGENCY LLC			
	REFUND OVERPM'T FINAL #SHOA-004141-0000-02	174.02	
	REFUND OVERPM'T FINAL #EMLK-002401-0000-01	216.47	
	TOTAL	390.49	
TOTAL - ALL VENDORS		66,054.65	
FUND TOTALS:			
Fund 590 - SEWER FUND		40,459.90	
Fund 591 - WATER FUND		25,594.75	

Vendor Name	Description	Amount	Check #
1. ATA NATIONAL TITLE GROUP	JULY BOR #33-02-02-16-104-011 2018 TAX YEAR *FILE #33-18599837-ELN	420.76	12340
	2444 BURCHAM		
2. EAST LANSING PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	105,701.78	12333
	2018 SUMMER TAX COLLECTION	29,067.53	12341
	TOTAL	134,769.31	
3. HASLETT PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	179,902.71	12334
	2018 SUMMER TAX COLLECTION	67,494.87	12342
	TOTAL	247,397.58	
4. INGHAM INTERMEDIATE SCHOOL	2018 SUMMER TAX COLLECTION	685,146.83	12335
	2018 SUMMER TAX COLLECTION	193,876.08	12343
	TOTAL	879,022.91	
5. INGHAM CO TREASURER-LAND BANK BRA	2018 SUMMER LAND BANK BROWNFIELD CAPTURE *PARCEL #33-02-02-25-276-003/GRAND RIVER	16.96	12336
6. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY COLLECTION	3.61	12337
7. OKEMOS PUBLIC SCHOOLS	2018 SUMMER & DELINQ PERSONAL PROPERTY COLLECTION	358,679.99	12338
	2018 SUMMER TAX COLLECTION	122,567.84	12344
	TOTAL	481,247.83	
8. STATE OF MICHIGAN	SOR REGISTRY ENDING 6/30/18	60.00	
9. WILLIAMSTON SCHOOLS	2018 SUMMER TAX COLLECTION	9,270.27	12339
	2018 SUMMER TAX COLLECTION	1,535.97	12345
	TOTAL	10,806.24	
TOTAL - ALL VENDORS		1,753,745.20	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		1,753,745.20	

Credit Card Charges from July 20th to August 1st, 2018

Date	Merchant Name	Amount	Name
2018/07/20	4IMPRINT	\$339.19	MICHAEL DEVLIN
2018/07/26	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2018/07/30	AMAZON MKTPLACE PMTS	\$108.90	BENJAMIN MAKULSKI
2018/07/26	AMAZON MKTPLACE PMTS	\$12.26	MICHELLE PRINZ
2018/07/27	AMAZON MKTPLACE PMTS	\$12.27	MICHELLE PRINZ
2018/07/30	AMAZON MKTPLACE PMTS	\$72.38	MICHELLE PRINZ
2018/07/31	AMAZON MKTPLACE PMTS	\$17.70	MICHELLE PRINZ
2018/07/23	AMAZON MKTPLACE PMTS WWW.	\$101.94	CATHERINE ADAMS
2018/07/26	AMAZON MKTPLACE PMTS WWW.	\$81.48	MICHELLE PRINZ
2018/07/26	AMAZON MKTPLACE PMTS WWW.	\$21.98	MICHELLE PRINZ
2018/07/30	AMAZON MKTPLACE PMTS WWW.	\$21.99	MICHELLE PRINZ
2018/07/30	AMAZON MKTPLACE PMTS WWW.	\$25.89	MICHELLE PRINZ
2018/07/23	AMAZON.COM	\$31.81	KRISTI SCHAEDING
2018/07/25	AMAZON.COM	\$227.50	CATHERINE ADAMS
2018/07/25	AMAZON.COM	\$17.39	MICHELLE PRINZ
2018/07/30	AMAZON.COM	\$13.66	MICHELLE PRINZ
2018/07/30	AMAZON.COM	\$73.44	MICHELLE PRINZ
2018/08/01	AMZN MKTP US	\$53.10	KRISTI SCHAEDING
2018/08/01	AMZN MKTP US	\$72.95	MICHELLE PRINZ
2018/08/01	AMZN MKTP US	\$11.60	MICHELLE PRINZ
2018/07/25	B&H PHOTO 800-606-6969	\$23.97	BENJAMIN MAKULSKI
2018/07/26	B&H PHOTO 800-606-6969	\$495.00	BENJAMIN MAKULSKI
2018/07/26	B&H PHOTO 800-606-6969	\$6.59	BENJAMIN MAKULSKI
2018/07/25	B&H PHOTO 800-606-6969	(\$33.55)	DEBORAH GUTHRIE
2018/07/30	BB *ARTSCOUNCILGL	\$55.00	CHRIS BUCK
2018/08/01	BEST BUY 00004168	\$129.99	DENNIS ANTONE
2018/07/27	BUILDERS HARDWARE	\$115.35	LAWRENCE BOBB
2018/07/26	CATHEY COMPANY	\$4.20	TYLER KENNEL
2018/07/23	CHARLEVOIX INN & SUITES	\$467.85	FRANK L WALSH
2018/07/23	CHARLEVOIX INN & SUITES	\$291.90	DEREK PERRY
2018/07/23	CHARLEVOIX INN & SUITES	\$156.45	KEN PLAGA
2018/07/24	COMPLETE BATTERY SOURCE	\$67.32	MARK VROMAN
2018/07/27	COSTCO WHSE#1277	\$27.98	MICHAEL DEVLIN
2018/07/30	D & G EQUIPMENT INC	\$16.55	JIM HANSEN
2018/07/31	D & G EQUIPMENT INC	\$21.37	JIM HANSEN
2018/07/24	DOLLAR TREE	\$14.00	KRISTEN COLE
2018/08/01	DOLLAR TREE	\$43.46	JANE GREENWAY
2018/07/20	E-CONOLIGHT	\$89.93	DENNIS ANTONE
2018/07/23	EXXONMOBIL 99371296	\$32.58	KEN PLAGA
2018/08/01	FACEBK HQMBFFE692	\$18.00	MICHAEL DEVLIN
2018/08/01	FACEBK JCEEAH6MT2	\$28.09	DEBORAH GUTHRIE
2018/07/26	FEDEXOFFICE 00004069	\$70.35	ANGELA RYAN
2018/07/27	FEDEXOFFICE 00004069	\$29.99	MICHELLE PRINZ
2018/07/25	FIRST DUE FIRE SUPPLY CO	\$44.99	WILLIAM PRIESE
2018/07/30	GRAND TRAV RESORT	(\$344.00)	MICHELLE PRINZ
2018/07/27	HASLETT TRUE VALUE HARDW	\$32.79	TODD FRANK
2018/07/31	HASLETT TRUE VALUE HARDW	\$3.79	TOM OXENDER
2018/07/26	HENDERSON_OKEMOS	\$218.20	PETER VASILION
2018/07/25	LITTLE CAESARS 0074 0015	\$19.06	DARCIE WEIGAND
2018/07/23	LOGMEIN*PRO2	\$1,600.00	STEPHEN GEBES
2018/08/01	MARCOS PIZZA - 1235	\$40.97	MICHELLE PRINZ
2018/07/24	MARKS LOCK SHOP INC	\$180.00	MATT FOREMAN

2018/08/01	MEIJER INC #025 Q01	\$5.23	KATHERINE RICH
2018/07/23	MEIJER INC #025 Q01	\$80.99	CATHERINE ADAMS
2018/07/31	MEIJER INC #24 Q01	\$22.50	MICHAEL DEVLIN
2018/07/27	MI PERMIT LIC PLAN REV	\$225.00	JOHN HECKAMAN
2018/07/30	MI SECTION AWWA	\$425.00	DEREK PERRY
2018/07/27	MICHIGAN ASSOCIATION OF C	\$160.00	KRISTI SCHAEDING
2018/07/23	MICHIGAN CAT LANSING	\$106.64	DAVID LESTER
2018/07/30	MIDWEST POWER EQUIPMEN	\$47.86	MATTHEW WALTERS
2018/07/31	MIDWEST POWER EQUIPMEN	\$47.86	ROBERT STACY
2018/07/25	MIDWEST POWER EQUIPMEN	\$39.98	MATT FOREMAN
2018/07/27	MSU PAYMENTS	\$25.00	CHRIS BUCK
2018/07/30	OFFICEMAX/DEPOT 6194	\$17.99	BRETT DREYFUS
2018/07/25	PAYPAL *FORENSICCON	\$180.00	SCOTT DAWSON
2018/07/27	PAYPAL *LIANLILAI	\$25.94	STEPHEN GEBES
2018/07/27	PAYPAL *ZHANGJINSHU	\$43.12	STEPHEN GEBES
2018/07/30	QUALITY TIRE	\$69.40	JIM HANSEN
2018/07/23	QUALITY TIRE	\$36.00	TODD FRANK
2018/07/31	SHAHEEN CHEVROLET	\$68.95	JIM HANSEN
2018/07/20	SHERWIN WILLIAMS 701339	\$35.37	PETER VASILION
2018/08/01	SHERWIN WILLIAMS 701339	(\$2.00)	PETER VASILION
2018/07/23	SOLDANS FEEDS PET S	\$10.74	CATHERINE ADAMS
2018/07/23	STATE OF MI EMS	(\$150.00)	SCOTT DAWSON
2018/07/27	TARGET 00003657	\$10.88	KELSEY DILLON
2018/07/23	THE HOME DEPOT #2723	\$46.98	LAWRENCE BOBB
2018/07/20	THE HOME DEPOT #2723	\$41.91	DENNIS ANTONE
2018/07/20	THE HOME DEPOT #2723	\$13.38	PETER VASILION
2018/07/25	THE HOME DEPOT #2723	(\$0.96)	PETER VASILION
2018/07/25	THE HOME DEPOT #2723	\$16.93	PETER VASILION
2018/07/27	THE HOME DEPOT #2723	\$8.06	PETER VASILION
2018/07/30	THE HOME DEPOT #2723	\$25.96	MIKE ELLIS
2018/07/23	THE HOME DEPOT #2723	\$149.91	WILLIAM PRIESE
2018/07/23	THE HOME DEPOT #2723	\$4.48	MATT FOREMAN
2018/07/30	THE HOME DEPOT 2723	\$283.97	LAWRENCE BOBB
2018/07/27	USPS PO 2569800864	\$13.13	KELSEY DILLON
2018/07/27	USPS PO 2569800864	\$6.70	KYLE ROYSTON
2018/07/31	WAL-MART #2866	\$22.24	BRETT DREYFUS
2018/07/23	WELL GAIN ELCTRNC S INC	\$179.00	MATT FOREMAN

<u>TOTAL</u>	<u>\$7,645.63</u>
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ACH Transactions

Date	Payee	Amount	Purpose
07/24/18	Blue Care Network	8,821.44	Employee Health Insurance
07/24/18	Blue Care Network	44,017.86	Employee Health Insurance
07/31/18	Blue Care Network	8,193.15	Employee Health Insurance
08/01/18	Consumers Energy	374.28	Electric & Gas
08/01/18	ICMA	34,914.40	Payroll Deductions 08/03/18 Payroll
08/01/18	IRS	91,830.14	Payroll Taxes 08/03/18 Payroll
08/01/18	Various Financial Institutions	261,851.28	Direct Deposit 08/03/18 Payroll
08/02/18	MERS	218,169.39	Employee Retirement
Total ACH Payments		668,171.94	



To: Township Board

From: LuAnn Maisner, CPRP, Director of Parks and Recreation
Mark Kieselbach, Director of Planning and Community Development

Date: July 31, 2018

Re: Land Transfer for Farmers' Market Relocation Plan

The Park Commission completed a master plan of Central Park in 2014 that outlined park development and renovation activities for the future. It was determined through this process that the Farmers' Market should relocate to a nearby location. Through discussions with CBL Properties/Meridian Mall, they expressed strong interest in moving forward toward this end.

The benefits of relocating to the Meridian Mall property assures that the Market activity remains centrally located, provides ample parking and easy ingress/egress utilizing existing asphalt surface, and that it will bring additional traffic to the mall area that hopefully will assist in the Mall's sustainability as the economic core of our community. The continued discussions on how to best accommodate this action has resulted in a proposal of a land trade. The Township would receive 2.5 acres along Central Park Drive adjacent to Studio C, and the Mall would receive 4 acres directly to the west of the Mall (see attached maps). The 4 acres will keep the Mall consistent with the Commercial Planned Unit Development (C-PUD) approved by the Township Board.

Multiple steps will be required that include a boundary survey for the 4 acre parcel, an agreement for the transfer of the parcels, amendment to the Mall's C-PUD to remove the Farmer's Market parcel and to add the 4 acre parcel and a land division for splitting the existing parcels. If the Board is in agreement, staff will move forward with the outlined action. This item was discussed at the July 24th Township Board meeting and was moved forward to this meeting for action.

Motion for Township Board Consideration:

MOTION TO APPROVE STAFF TO MOVE FORWARD WITH DETAILS TO FACILITATE A LAND TRADE WITH MILMAR MALL, LLC (MERIDIAN MALL) CONSISTING OF 4-ACRES OF TOWNSHIP-OWNED LAND ON PARCEL # 21-226-011 FOR 2.5-ACRES OF LAND OWNED BY MILMAR MALL, LLC ON PARCEL # 15-300-026 AS DEPICTED ON THE ATTACHED MAP, FOR THE PURPOSE OF CREATING A COMMUNITY GATHERING SPACE AND FARMERS' MARKET PAVILION.

Attachments:

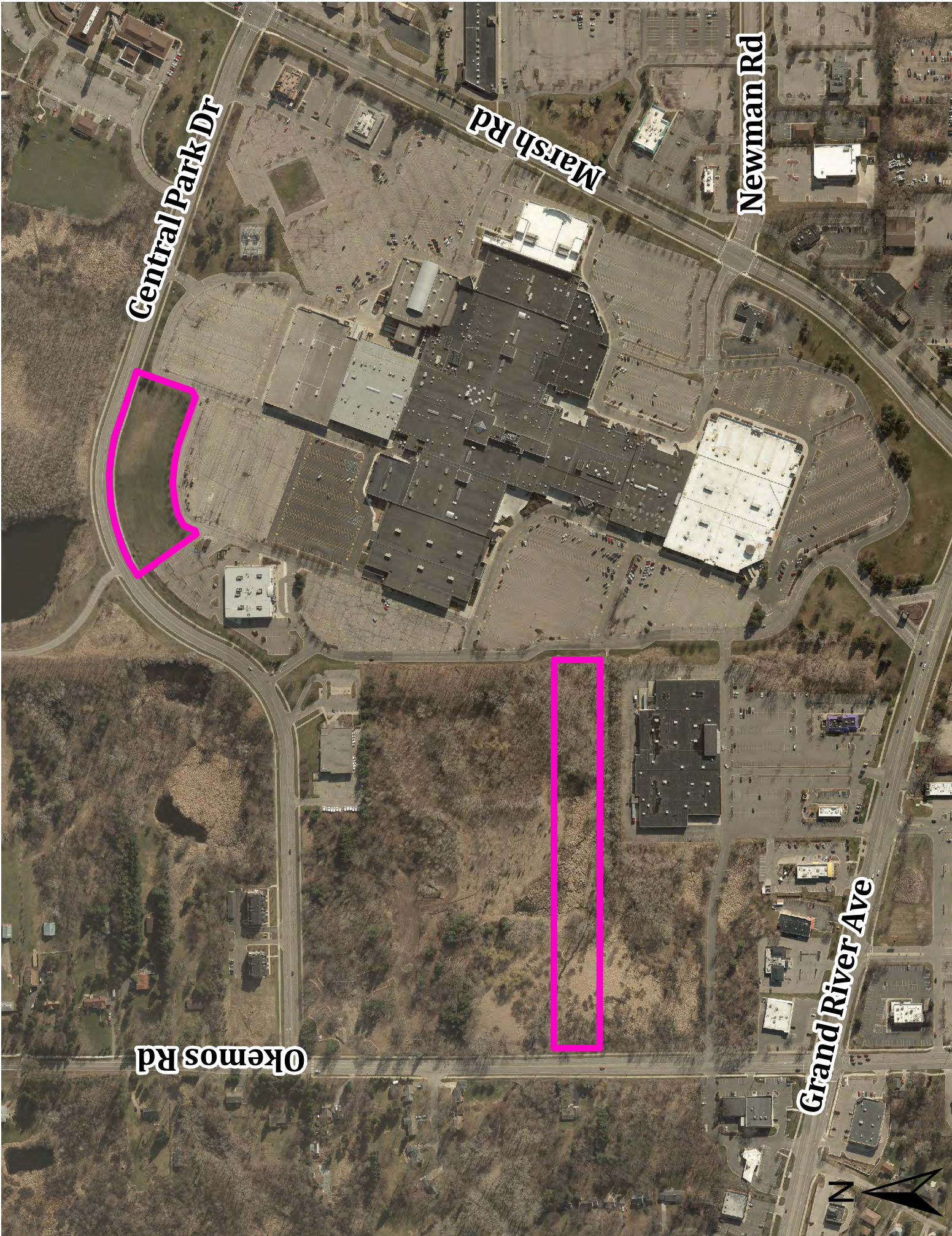
1. Pavilion Rendering
2. Mall CPUD Land Swap Map
3. 4 Acre Parcel Map



FARMERS MARKET

MERIDIAN TOWNSHIP, MICHIGAN
SEPTEMBER 2017





Central Park Dr

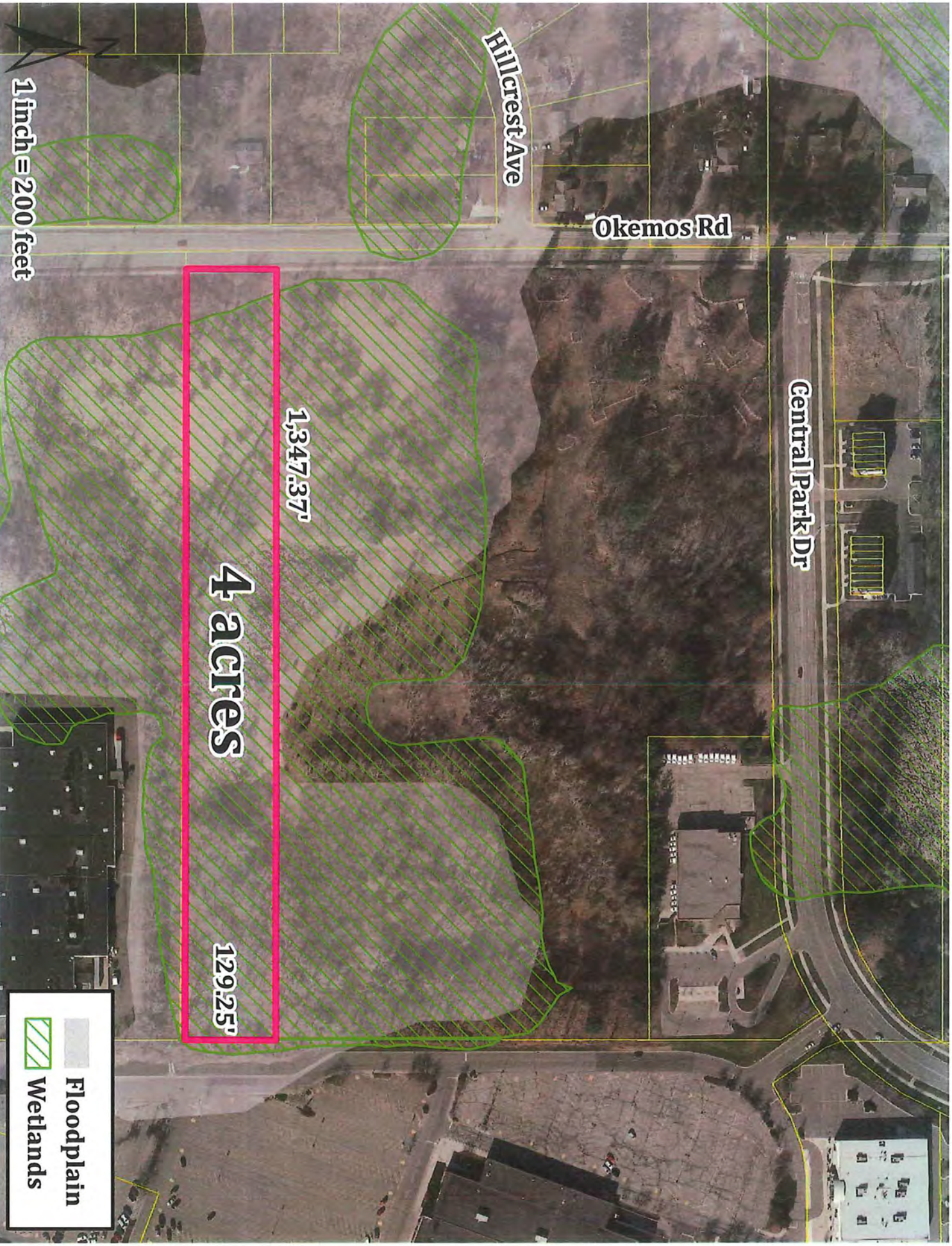
Marsh Rd

Newman Rd

Okemos Rd

Grand River Ave





Hillcrest Ave

Okemos Rd

Central Park Dr

1,347.37'

4 acres

129.25'

1 inch = 200 feet

 Floodplain
 Wetlands



To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: August 3, 2018

Re: Medical Marihuana ordinance

The Township Board last discussed the adoption of a zoning amendment to regulate the location of medical marihuana facilities consistent with the Michigan Medical Marihuana Act (MMMA) in 2016. To date no regulations related to medical marihuana have been adopted. With the State adoption of the Michigan Medical Marihuana Facilities Licensing Act (MMFLA) the framework established in the MMA has been expanded and sets general rules for growing, processing, transportation, and distribution of medical marihuana. The MMFLA created five license categories for commercial medical marihuana facilities:

1. *Growers*: Under the MMFLA, a grower license authorizes its holder to grow marihuana and sell seeds and plants to another grower, or to sell plants to a processor or provisioning center. There are three classes of licenses granted to growers, based on the quantity of marihuana plants they are permitted to grow:

- Class A – 500 marihuana plants
- Class B – 1,000 marihuana plants
- Class C – 1,500 marihuana plants

To be eligible for a grower license, the applicant and each investor may not have a financial stake in a secure transporter or safety compliance facility. Importantly, the MMFLA allows growers to operate only in agricultural or industrial zones. This limitation is reflected in our model ordinances. The MMFLA does not place such a restriction on any of the other categories of licenses.

2. *Processors*: A processor license authorizes its holder to purchase marihuana from growers, and to sell marihuana and marihuana-infused products to provisioning centers. As with growers, an applicant is eligible for a processor license only if the applicant and each investor does not have a financial stake in a secure transporter or safety compliance facility.

3. *Secure Transporters*: A secure transporter license authorizes its holder to store and transport marihuana and money associated with the purchase or sale of marihuana. All movement of marihuana or seeds between other licensees must be done by a secure transporter. To be eligible for a secure transporter license, the applicant may not have a financial interest in any of the other four kinds of licensed operations. The MMFLA treats transportation of marihuana similarly to what is common practice for operators of money-transporting armored trucks, as each vehicle must have a two-person crew with at least one person remaining with the vehicle at all times when marihuana is being transported. Secure transporters are not authorized to transport

**Medical Marihuana
Township Board (August 9, 2018)
Page 2**

marihuana or money to or from a registered qualifying patient or registered primary caregiver, so they cannot provide marihuana delivery services to individuals.

4. *Provisioning Centers:* A provisioning center license authorizes the holder to purchase or transfer marihuana only from growers and processors, and to sell or transfer marihuana only to registered qualifying patients or registered primary caregivers. Before a provisioning center may sell marihuana, it must transport the marihuana to a safety compliance facility for testing and labeling. Provisioning centers are prohibited from selling or allowing the consumption or use of alcohol or tobacco products on their premises, and from allowing a physician to conduct examinations and issue medical certifications for the purpose of obtaining a registry identification card. As with both growers and processors, an applicant is eligible for a provisioning center license only if the applicant and each investor do not have a financial stake in a secure transporter or safety compliance facility.

5. *Safety Compliance Facilities:* A safety compliance facility license authorizes the holder to receive and test marihuana from a marihuana facility. The purpose of a safety compliance facility is to perform tests to (1) ensure that marihuana is free from chemicals such as fungicides and insecticides (2) ensure that marihuana does not contain dangerous levels of fungi and microbes, and (3) determine levels of certain psychoactive and non-psychoactive compounds.

The MMFLA enables the Township to adopt an ordinance to allow one or more types of commercial medical marihuana facilities to operate within the Township. Without an ordinance a commercial medical marijuana facility could not operate in the Township. The Township Board must first decide whether it wants to authorize these types of facilities, and then determine the appropriate location for and number of facilities it would like to allow.

To facilitate discussion on this topic staff has prepared, with guidance from the Township Attorney, two sample ordinances. The first sample ordinance is a stand-alone, non-zoning ordinance that outlines and defines the types of commercial medical marihuana facilities, provides operational standards for each, and establishes a requirement for a license to operate a facility. The second sample ordinance is an amendment to the zoning ordinance that would allow commercial medical marihuana facilities by special use permit in the Industrial zoning district. Both of these sample ordinances are just for discussion purposes only, neither are intended to suggest a policy direction. The included provisions may be changed to suit the preferences of the Township Board.

Also included to aid in the discussion are maps identifying the location of schools, churches, and libraries, along with graphics showing 500 and 1,000 foot buffers from each. The maps are intended to display how the buffers may impact land available for commercial medical marihuana facilities should they be allowed in the Industrial zoning district.

**Medical Marihuana
Township Board (August 9, 2018)
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Attachments

1. Sample non-zoning ordinance dated August 3, 2018.
2. Sample Industrial zoning district ordinance dated August 3, 2018.
3. Maps illustrating locations of churches, schools, and libraries dated August 2, 2018.
4. Confidential legal opinion and sample ordinances prepared by the Township Attorney dated August 1, 2018.

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SAMPLE ORDINANCE

CHARTER TOWNSHIP OF MERIDIAN

ORDINANCE AUTHORIZING AND PERMITTING COMMERCIAL MEDICAL MARIHUANA FACILITIES

Section 1. Definitions. The following words and phrases shall have the following definitions when used in this Ordinance:

1. "Application" means an Application for a Permit under this Ordinance and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be known as the "Applicant."
2. "Clerk" means the Charter Township of Meridian Clerk or his/her designee.
3. "Commercial Medical Marihuana Facility" or "Facility" means one of the following:
 - a. "Provisioning Center," as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 ("MMFLA");
 - b. "Processor," as that term is defined in the MMFLA;
 - c. "Secure Transporter," as that term in the MMFLA;
 - d. "Grower," including Class A, Class B and Class C, as those terms are defined in the MMFLA;
 - e. "Safety Compliance Facility," as that term is defined in the MMFLA.
4. "Department" means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for a Commercial Medical Marihuana Facility.
5. "License" means a current and valid License for a Commercial Medical Marihuana Facility issued by the State of Michigan.
6. "Licensee" means a Person holding a current and valid Michigan License for a Commercial Medical Marihuana Facility.
7. "Marihuana" means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.
8. "Medical Marihuana" means that term as defined in MCL 333.26423.
9. "Paraphernalia" means drug paraphernalia as defined in section 7451 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7451, that is or may be used in association with Medical Marihuana.

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10. "Patient" means a "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by MCL 333.26421, et seq.
11. "Permit" means a current and valid Permit for a Commercial Medical Marihuana Facility issued under this Ordinance, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the Special Use Permit required to be obtained under the Township Zoning Ordinance.
12. "Permit Holder" means the Person that holds a current and valid Permit issued under this Ordinance.
13. "Permitted Premises" means the particular building or buildings within which the Permit Holder will be authorized to conduct the Facility's activities pursuant to the Permit.
14. "Permitted Property" means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.
15. "Person" means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
16. "Primary Caregiver" means a Person qualified under MCL 333.26423(g), and the rules promulgated therefore by the Department of Community Health, R 333.101 et seq., including, but not limited to possession of a valid, unexpired registry identification card, to assist with a Patient's medical use of Marihuana, and authorized under the Michigan Medical Marihuana Act ("MMMA") to operate as a Primary Caregiver.
17. "Primary Caregiver Operation" means a location where a Primary Caregiver can lawfully operate as permitted by the MMMA and this Ordinance. A Primary Caregiver Operation is not a Commercial Medical Marihuana Facility.
18. "Public Place" means any area in which the public is invited or generally permitted in the usual course of business.
19. "Registry Identification Card" means the document issued to a Patient or a Primary Caregiver and defined under MCL 333.26423(i).

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Section 2. Permit Required; Number of Permits Available; Eligibility; General Provisions.

1. The Township hereby authorizes the operation of the following types of Commercial Medical Marihuana Facilities, subject to the number of available Permits issued in this Section:
 - a. Growers, Class A
 - b. Growers, Class B
 - c. Growers, Class C
 - d. Processors
 - e. Provisioning Centers
 - f. Safety Compliance Facilities
 - g. Secure Transporters
2. The number of Commercial Medical Marihuana Facility Permits in effect at any time shall not exceed the following maximums within the Township:
 - a. Grower Permits, Class A: ____
 - b. Grower Permits, Class B: ____
 - c. Grower Permits, Class C: ____
 - d. Processor Permits: ____
 - e. Provisioning Center Permits: ____
 - f. Safety Compliance Facility Permits: ____
 - g. Secure Transporter Permits: ____
3. No person shall operate a Commercial Medical Marihuana Facility at any time or any location within the Township unless a currently-effective Permit for that person at that location has been issued under this Ordinance.
4. Commercial Medical Marihuana Facilities shall operate only as allowed under this Ordinance.
5. The requirements set forth in this Ordinance shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances.
6. At the time of Application, each Applicant shall pay Application fees, annual fees, renewal fees and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration and enforcement of the local regulations regarding Commercial Medical Marihuana Facilities. The Township Board shall by resolution set the fees in an amount not to exceed any limitations imposed by Michigan law.

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7. A Permit and a Renewal Permit shall not confer any vested rights or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid only until the June 1 immediately following its approval. A completed Application or Renewal Application must be received by the Township Clerk no later than March 31 of each year in order to grant or renew the Permit effective on June 1 of that year.
8. Each year, any pending Applications for renewal or amendment of existing Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
9. It is the sole and exclusive responsibility of each Permit Holder or Person applying to be a Permit Holder at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any state License or its Township Permit.
10. No Permit issued under this Ordinance may be assigned or transferred to any Person unless the assignee or transferee has submitted an Application and all required fees under this Ordinance and has been granted a Permit by the Township Board. No Permit issued under this Ordinance is transferrable to any other location except for the Permitted Premises on the Permitted Property.
11. The original Permit issued under this Ordinance shall be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
12. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and employees for any state, federal or local law enforcement to conduct random and unannounced examinations of the Facility and all articles of property in that Facility at any time to ensure compliance with this Ordinance, any other local regulations, and with the Permit.
13. A Permit Holder may not engage in any other Commercial Medical Marihuana Facility in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.
14. No Permit shall be granted or renewed for a Commercial Medical Marihuana Facility in a residence or in any area of the Township where the predominant land uses within $\frac{1}{4}$ mile of the proposed Commercial Medical Marihuana Facility are residential.

Section 3. Other Laws and Ordinances. In addition to the terms of this Ordinance, any Commercial Medical Marihuana Facility shall comply with all Township Ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable federal, state and local ordinances, laws, codes and regulations. To the extent that the terms of this Ordinance are in conflict with the terms of any other applicable federal, state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

Section 4. Application for and Renewal of Permits.

1. **Application.** An Application for a Permit for a Facility shall be submitted to the Clerk, and shall contain the following information:
 - a. The name, address, phone number and e-mail address of the proposed Permit Holder and the proposed Commercial Medical Marihuana Facility;
 - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility;
 - c. One (1) copy of all the following:
 - 1) All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility.
 - 2) If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, indicates its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing.
 - 3) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.
 - 4) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
 - 5) Application for Sign Permit, if any sign is proposed.
 - 6) Non-refundable Application fee.
 - 7) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
 - i. A description of the type of Facility proposed and the anticipated or actual number of employees.

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- ii. A security plan meeting the requirements of Section 5 of this Ordinance, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - iii. A description by category of all products to be sold.
 - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.
 - v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
 - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 8) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.
- 9) Whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
- 10) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
- 11) Information regarding any other Commercial Medical Marihuana Facility that the Licensee is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
 - e. Information obtained from the Applicant or proposed Permit Holder is exempt from public disclosure under state law.

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2. **Renewal Application.** The same requirements that apply to all new Applications for a Permit apply to all Renewal Applications. Renewal Applications shall be submitted to and received by the Clerk not less than ninety (90) days prior to the expiration of the annual Permit, except that an Application requesting a change in the location of the Permitted Premises shall be submitted and received not less than one hundred twenty (120) days prior to the expiration of the Permit. A Permit Holder whose Permit expires and for which a complete Renewal Application has not been received by the expiration date shall be deemed to have forfeited the Permit under this Ordinance. The Township will not accept Renewal Applications after the expiration date of the Permit.
3. **Approval, Issuance, Denial and Appeal.** All inspections, review and processing of the Application shall be completed within ninety (90) days of receipt of a complete Application and all required fees. The Township Board shall approve or deny the Permit within one hundred twenty (120) days of receipt of the completed Application and fees, or within one hundred fifty (150) days if the location of the Permitted Premises is proposed to be amended. The processing time may be extended upon written notice by the Township for good cause, and any failure to meet the required processing time shall not result in the automatic grant of the Permit. Any denial must be in writing and must state the reason(s) for denial. Any final denial of a Permit may be appealed to a court of competent jurisdiction; provided that, the pendency of an appeal shall not stay or extend the expiration of any Permit. The Township has no obligation to process or approve any incomplete Application, and any times provided under this Ordinance shall not begin to run until the Township receives a complete Application, as determined by the Township Board. A determination of a complete Application shall not prohibit the Township from requiring supplemental information.
4. **Applications for new Permits where no building is as yet in existence.** Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time of the Township's initial approval shall have one year immediately following the date of the Township's initial approval to complete construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations, and to commence business operations.
5. **Duty to Supplement.**
 - a. If, at any time before or after a Permit is issued pursuant to this Ordinance, any information required in the Permit Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.

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- b. An Applicant or Permit Holder has a duty to notify the Township Board in writing of any pending criminal charge, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, any owner, principal officer, director, manager, or employee within ten (10) days of the event.
- c. An Applicant or Permit Holder has a duty to notify the Township Board in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marijuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marijuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.

Section 5. Operational Requirements – Commercial Medical Marihuana Facilities. A Commercial Medical Marihuana Facility issued a Permit under this Ordinance and operating in the Township shall at all times comply with the following operational requirements, which the Township Board may review and amend from time to time as it determines reasonable.

1. *Scope of Operation.* Commercial Medical Marihuana Facilities shall comply with all respective applicable codes of the local zoning, building, and health departments. The Facility must hold a valid local Permit and State Commercial Medical Marihuana Facility License for the type of Commercial Medical Marihuana Facility intended to be carried out on the Permitted Property. The Facility operator, owner or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.
2. *Required Documentation.* Each Commercial Medical Marihuana Facility shall be operated from the Permitted Premises on the Permitted Property. No Commercial Medical Marihuana Facility shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No person under the age of eighteen (18) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets State law requirements, and shall also include the following:
 - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises;
 - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week;

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- c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Facility overnight;
 - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises; and
 - e. All security recordings and documentation shall be preserved for at least 48 hours by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Provisioning Center shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Commercial Medical Marihuana Facility shall be located within one-thousand (1,000) feet from any educational institution or school, college or university, five hundred (500) feet from any church, house of worship or other religious facility, and five hundred (500) feet from any library or preschool, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Facility shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Facility is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.
8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words "Marihuana," "cannabis" and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.

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10. *Indoor Operation.* All activities of Commercial Medical Marihuana Facilities, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder's License or Permit must occur indoors. The Facility's operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at a Commercial Medical Marihuana Facility.
12. *Distribution.* No person operating a Facility shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The permit holder, owner and operator of the Facility shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Ordinance, and to effectuate its purpose, only:
 - a. By Persons who are otherwise authorized by state law to possess Marihuana for medical purposes;
 - b. In a manner consistent with all applicable state laws and rules, as amended;
 - c. In a secure manner designed to prevent the loss of the Marihuana;
 - d. No vehicle used for the transportation or delivery of Marihuana under this Ordinance shall have for markings the words "Marihuana", "cannabis" or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
 - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
16. *Additional Conditions.* The Township Board may impose such reasonable terms and conditions on a Commercial Medical Marihuana Facility special use as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Ordinance and applicable law.

Section 6. Operational Requirements – Primary Caregiver Operations

1. *Scope of Primary Caregiver Operation.* Only one (1) Primary Caregiver is permitted to operate within any Primary Caregiver Operation.
2. *Required spacing.* A Primary Caregiver Operation shall not be within one-thousand (1,000) feet from any school, church, house of worship or other religious facility, or public or private park, with the minimum distance between uses measured horizontally between the nearest points of each property line.
3. *Amount of Marihuana.* The amount of Marihuana on the property and under the control of the Primary Caregiver operating the Primary Caregiver Operation may be no more than twelve (12) Marihuana plants and no more than 2.5 ounces of usable Marihuana per Patient to whom the Primary Caregiver is lawfully connected, up to a maximum of five (5) patients, sixty (60) Marihuana plants and 12.5 ounces of Usable Marihuana per Caregiver. A Primary Caregiver who is also registered as a Patient may grow an additional 12 Marihuana plants and maintain 2.5 ounces of Usable Marihuana for himself. The Primary Caregiver operating the Primary Caregiver Operation must specify the name and address of the place where all portions exceeding the amount permitted by law shall be disposed.
4. *Storage of Marihuana.* All Marihuana must be contained within a separate enclosed, locked facility for each Patient to whom the Primary Caregiver is lawfully connected, in accordance with the MMMA, MCL 333.26421, et seq. The Primary Caregiver Operation shall have secure windows and doors and the Primary Caregiver shall implement security measures to prevent theft of stored Marihuana.
5. *Use of Marihuana.* Smoking or consumption of controlled substances, including Marihuana, shall be prohibited on the site of the Primary Caregiver Operation.
6. *Indoor Operation.* Distribution, growth or cultivation of Medical Marihuana, and all other related activity, must occur indoors. The Primary Caregiver Operation's operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Primary Caregiver Operation.
7. *Unpermitted growing.* A Patient may not grow his or her own Marihuana at a Primary Caregiver Operation.
8. *Permits.* A Primary Caregiver Operation must obtain all necessary building, electrical, plumbing, and mechanical permits for any part of the structure in which electrical, wiring, lighting, or watering devices that support the cultivation, growing, or harvesting of Marihuana are located.
9. *Distribution of Marihuana.* No person operating a Primary Caregiver Operation shall provide or otherwise make available medical Marihuana to any person who is not a Patient legally connected to that Primary Caregiver.

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10. *Inspections.* Primary Caregiver Facilities are subject to random and unannounced examinations of the Primary Caregiver Operation and all articles of property in that facility at any time to ensure compliance with this Ordinance, any other local regulations, and state law.

Section 7. Medical Marihuana Use and Cultivation by Patients. To the extent that it is otherwise lawful, the use and cultivation of Medical Marihuana by a Patient is permitted only in the Patient's personal residence where the Patient resides, subject to the standards set forth in this section, and compliance with the MMMA, rules promulgated by the State, and any other applicable local regulations or ordinances as amended from time to time.

1. *Restrictions on Medical Marihuana Patient.* A Patient may cultivate no more than twelve (12) marihuana plants in compliance with the MMMA in the Patient's own personal residence where that Patient resides.
2. *General Standards for Medical Marihuana Cultivated or Manufactured at Patient's Residence.*
 - a. *Secondary use.* Any activity or use related to Medical Marihuana use or cultivation under the Michigan Medical Marihuana Act and this Ordinance must be a clearly incidental and secondary use of the Patient's personal residence and shall not alter the exterior of the property or affect the residential character of the neighborhood. Interior alterations to the Patient's personal residence shall comply with all building codes and shall not alter the residential character of the Patient's personal residence.
 - b. *Amount of Marihuana.* The amount of Marihuana located at or on any Patient's personal residence shall not exceed twelve (12) Marihuana plants and 2.5 ounces of usable Marihuana for each Patient residing in the residence.
 - c. *Permits.* In accordance with the building code, all necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the structure altered for cultivation, growing, or harvesting of Marihuana, including changes to electrical wiring, lighting, plumbing, heating, cooling, ventilation or watering devices.
 - d. *Cultivating Marihuana.* The Patient's cultivation, production or possession of Marihuana plants shall not be perceptible from the exterior of the structure in which those activities occur. All cultivating and manufacturing of Marihuana must take place indoors in either the Patient's own personal residence or in an accessory secondary structure on the same property that meets the requirements of an enclosed, locked facility. If the area in the personal residence or secondary structure used for the cultivating or manufacturing of Marihuana has windows, no light may spill out and cause a distraction for adjacent residential properties during the hours of 8:00 p.m. to 8:00 a.m.

Section 8. Penalties and Consequences for Violation. In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

1. Violations of the provisions of this Ordinance or failure to comply with any of the requirements of this Ordinance shall constitute a misdemeanor. Any person who violates this Ordinance or fails to comply with any of the requirements of this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day such violation continues shall be considered a separate offense.
2. Violations of the provisions of this Ordinance or failure to comply with any of the requirements of this Ordinance shall be subject to and found responsible for a municipal civil infraction. The forfeiture for any municipal civil infraction shall be five hundred dollars (\$500.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
3. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and forfeitures provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
4. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Ordinance. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Ordinance.

SAMPLE ORDINANCE

CHARTER TOWNSHIP OF MERIDIAN

Chapter 86: Zoning

Article I: In General

Section 86-2: Definitions

1. "Commercial Medical Marihuana Facility" or "Facility" means one of the following:
 - a. "Provisioning Center," as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 ("MMFLA");
 - b. "Processor," as that term is defined in the MMFLA;
 - c. "Secure Transporter," as that term in the MMFLA;
 - d. "Grower," including Class A, Class B and Class C, as those terms are defined in the MMFLA;
 - e. "Safety Compliance Facility," as that term is defined in the MMFLA.
2. "Marihuana" means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.
3. "Medical Marihuana" means that term as defined in MCL 333.26423.
4. "Patient" means a "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by MCL 333.26421, et seq.
5. "Permit" means a current and valid permit for a Commercial Medical Marihuana Facility issued under the Charter Township of Meridian Ordinance Authorizing and Permitting Commercial Medical Marihuana Facilities, Charter Township of Meridian Ordinance No. ____, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the Special Use Permit required to be obtained under this Zoning Ordinance.
6. "Person" means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
7. "Primary Caregiver" means a Person qualified under MCL 333.26423(g), and the rules promulgated therefore by the Department of Community Health, R 333.101 et seq., including, but not limited to possession of a valid, unexpired registry identification card, to assist with a Patient's medical use of Marihuana, and authorized under the Michigan Medical Marihuana Act ("MMMA") to operate as a Primary Caregiver.

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8. "Primary Caregiver Operation" means a location where a Primary Caregiver can lawfully operate as permitted by the MMMA and this Ordinance. A Primary Caregiver Operation is not a Commercial Medical Marihuana Facility.

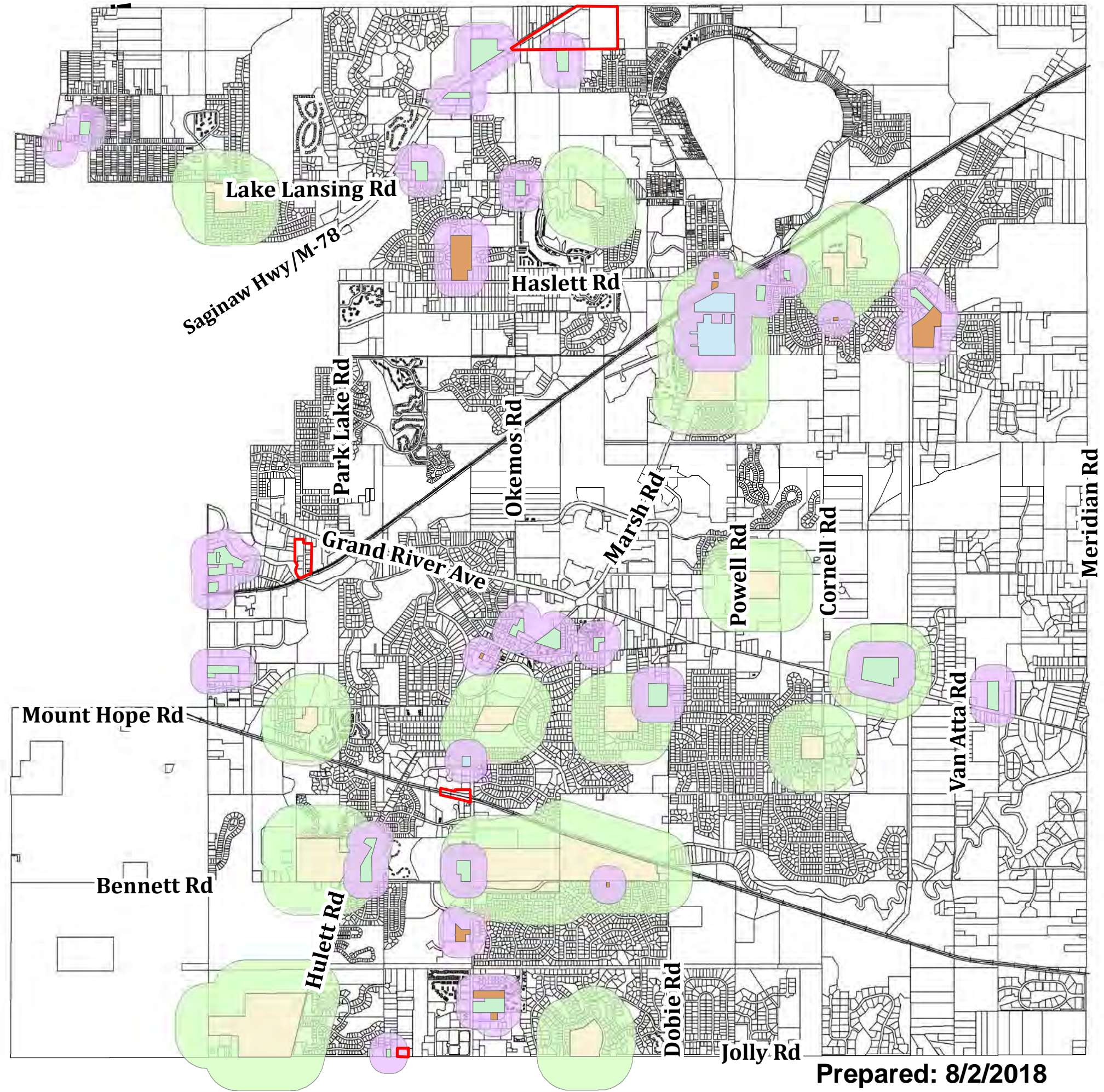
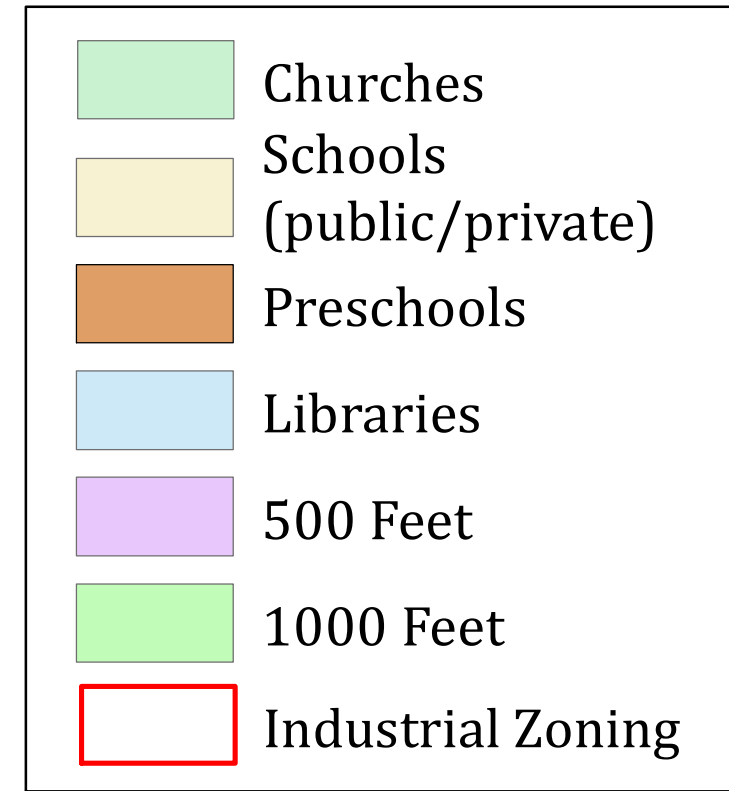
Chapter 86: Zoning

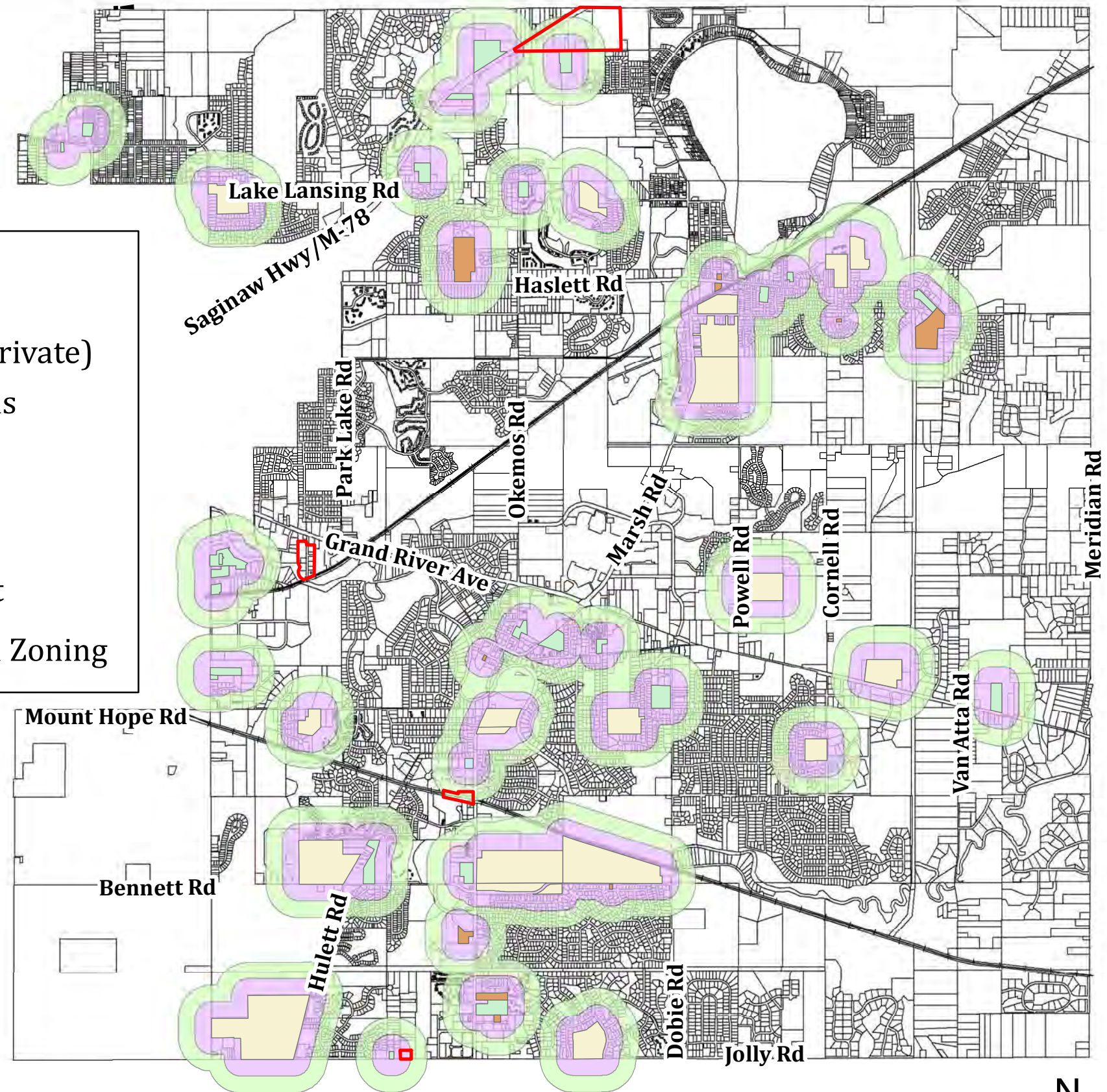
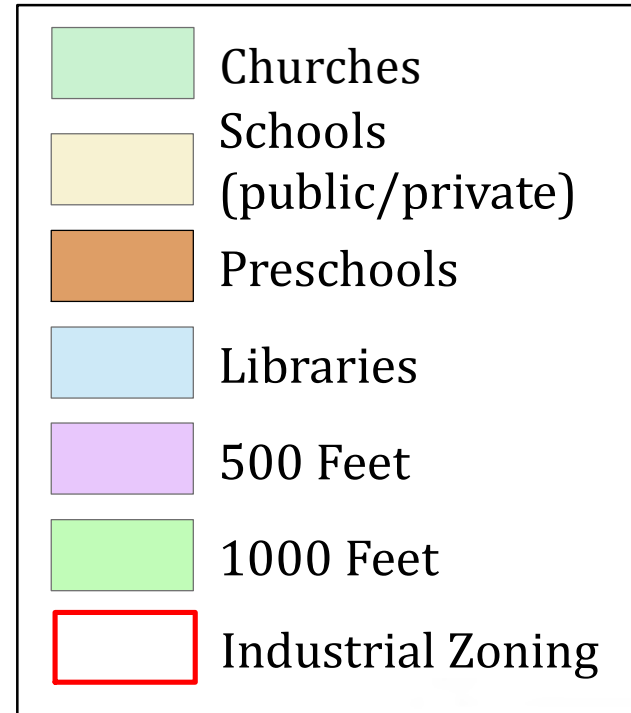
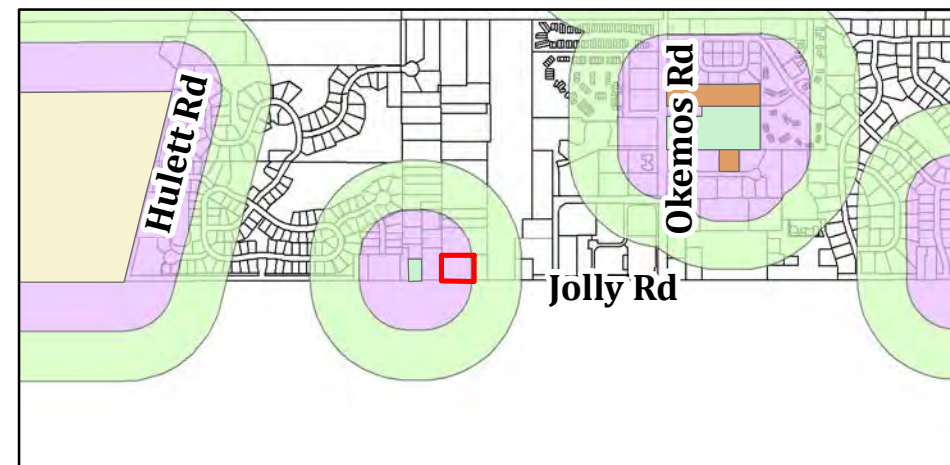
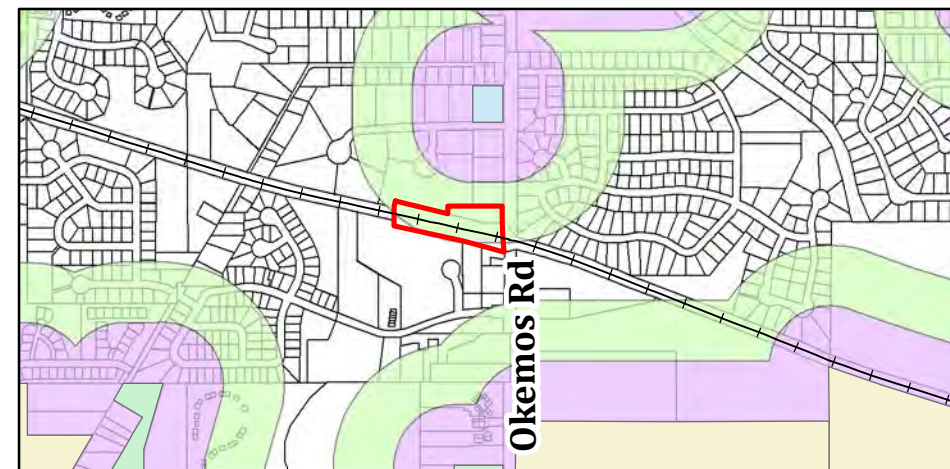
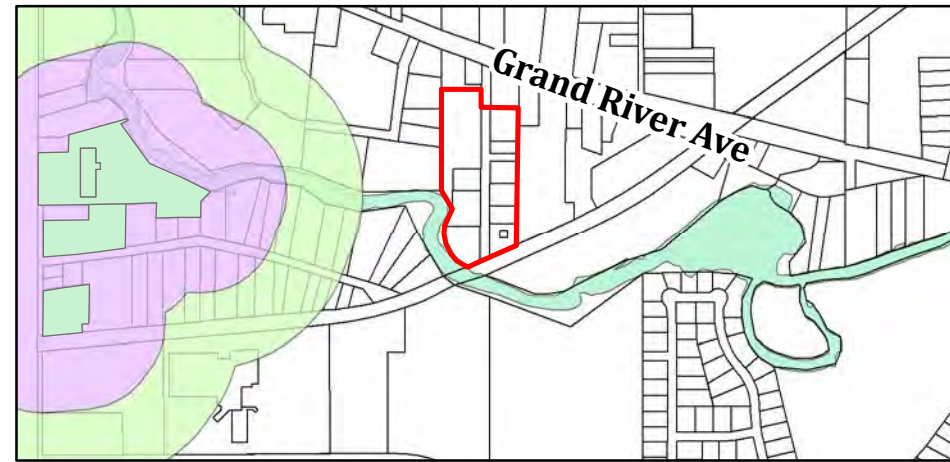
Article IV: District Regulations

Division 4: Other Districts

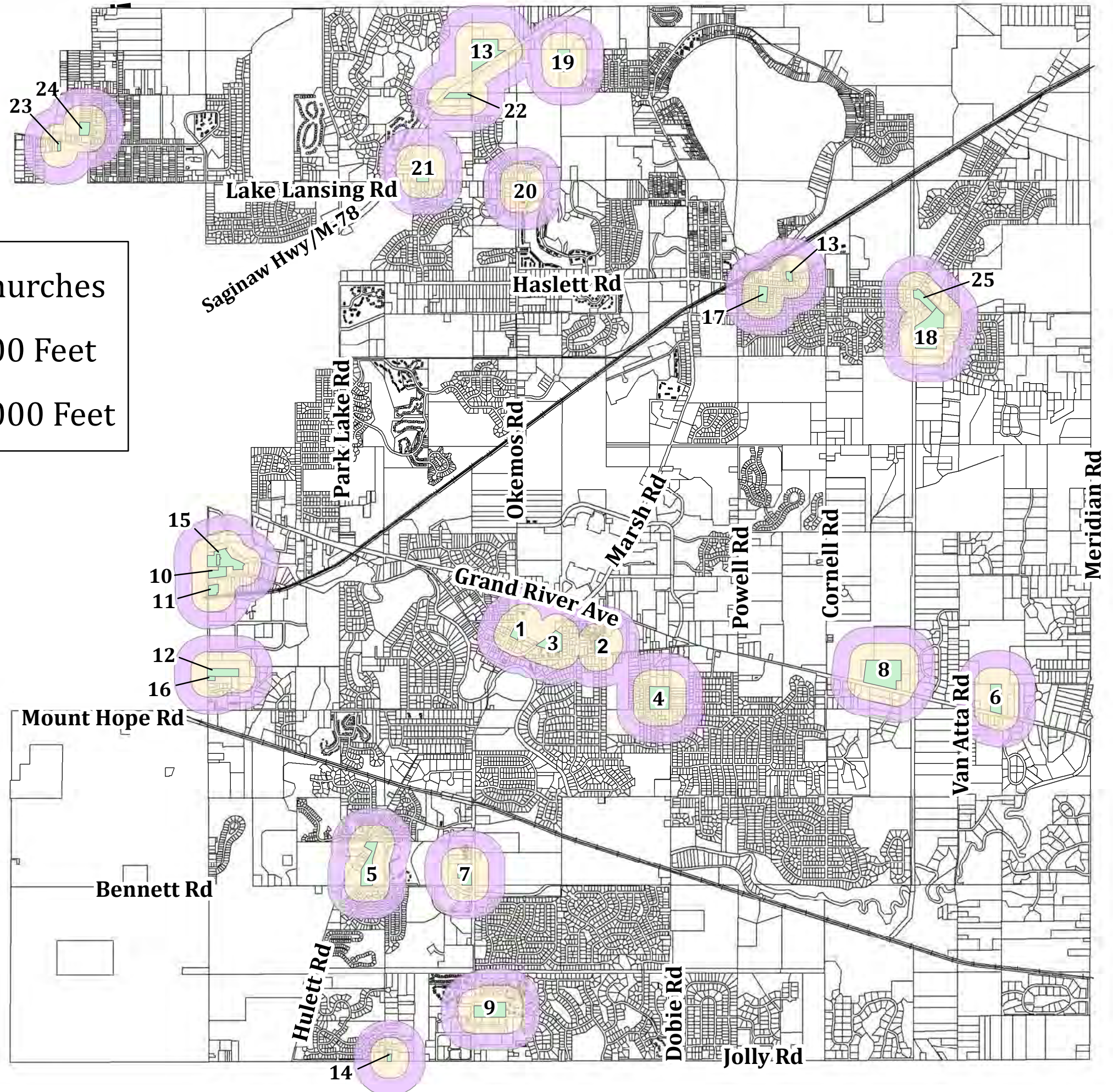
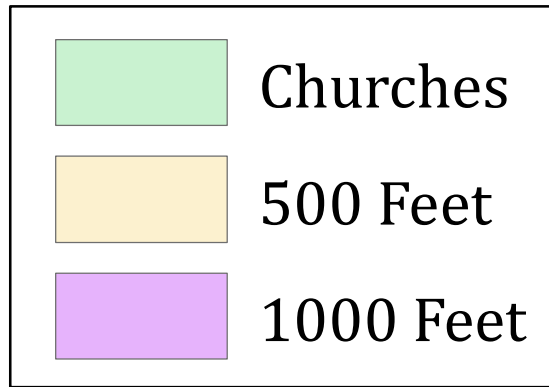
Sec. 38-435. I District: Industrial District

- (c) Uses permitted by special use permit.
- (1) Public garage, motor vehicle repair shop, or automobile paint and bump shop.
 - (2) Child care centers.
 - (3) Public utility structures, publicly owned, and operated buildings and uses.
 - (4) **Grower, Class A, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (5) **Grower, Class B, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (6) **Grower, Class C, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (7) **Processor, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (8) **Provisioning Center, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (9) **Safety Compliance Facility, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (10) **Secure Transporter, as defined by the Medical Marihuana Facilities Licensing Act.**
 - (11) **Primary Caregiver Operation, as defined by the Medical Marihuana Facilities Licensing Act.**




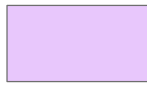
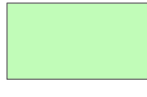



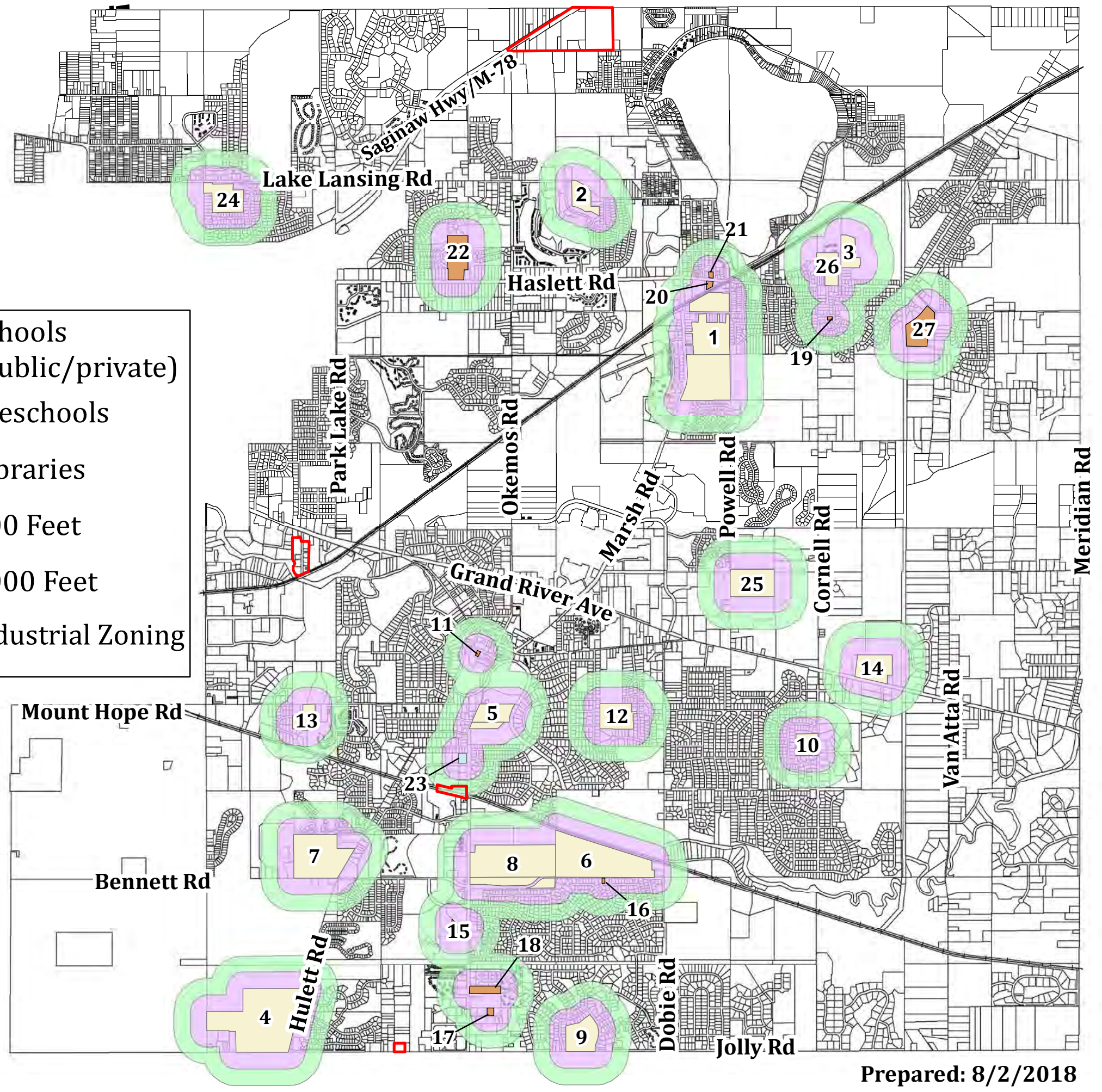


1. Okemos Community Church
2. Okemos Church of the Nazarene
3. First Baptist Church of Okemos
4. Faith Lutheran Church
5. 242 Community Church
6. Red Cedar Church
7. Presbyterian Church of Okemos
8. St. Martha's Catholic Church
9. Cornerstone Church
10. River Terrace Church
11. Crossway Multinational Church
12. University Baptist Church East Lansing
13. New Hope Church
14. Light of Cavalry Church
15. The Church of Jesus Christ of Latter-day Saints
16. American Baptist Churches
17. Haslett Community Church
18. St. Luke Lutheran Church
19. Cornerstone Community Church
20. Lake Lansing Baptist Church
21. Crossroads Assembly of God
22. Kingdom Hall of Jehovah's Witnesses
23. St. Paul Lutheran Church
24. Towar Hart Baptist Church
25. Bharatiya Temple



1. Haslett High School
Haslett Middle School
Vera Ralya Elementary School
Haslett Library
2. Murphy Elementary School
3. Wilkshire Early Childhood Center
4. Okemos High School
5. Okemos Central School
6. Kinawa Middle School
7. Bennett Woods Elementary School
8. Chippewa Middle School
9. Hiawatha Elementary School
10. Cornell Elementary School
11. Okemos Nursery School
12. Okemos Kids Club
13. Montessori Radmoor School
14. St. Martha's School
15. Tutor Time of Okemos
16. Shirley Hodge Nursery School
17. Gilden Woods Early Care & Preschool
18. Rainbow Child Care Center of Okemos
19. Little Acorns Education Center
20. Children's Enrichment Center
21. Haslett Child Development Center
22. Parkwood YMCA
23. Okemos Library
24. Donley Elementary School
25. Vacant Okemos Public Schools
26. Vacant Haslett Public Schools
27. St. Luke Lutheran Church - Little Lambs Preschool

	Schools (public/private)
	Preschools
	Libraries
	500 Feet
	1000 Feet
	Industrial Zoning





To: Board Members
From: LuAnn Maisner, Director of Parks and Recreation
Date: July 31, 2018
Re: Section 61 Application-Land Preservation

The Land Preservation Advisory Board (LPAB) is requesting the Township Board to forward a request to the Planning Commission for approval of revisions to the Township's comprehensive development plan as required by MCL 125.39 (section 61 review).

Property interest:

- Repaskey – Okemos, MI 48864
 - South of Meridian Riverfront Park, North of Ponderosa subdivision, directly west of the new Ponderosa Land Preserve
 - Northern portion of parcel number 32-02-02-35-403-004
 - Area: 2.47 acres
 - Provides a contiguous buffer to an area that is already protected (Ponderosa acquisition)

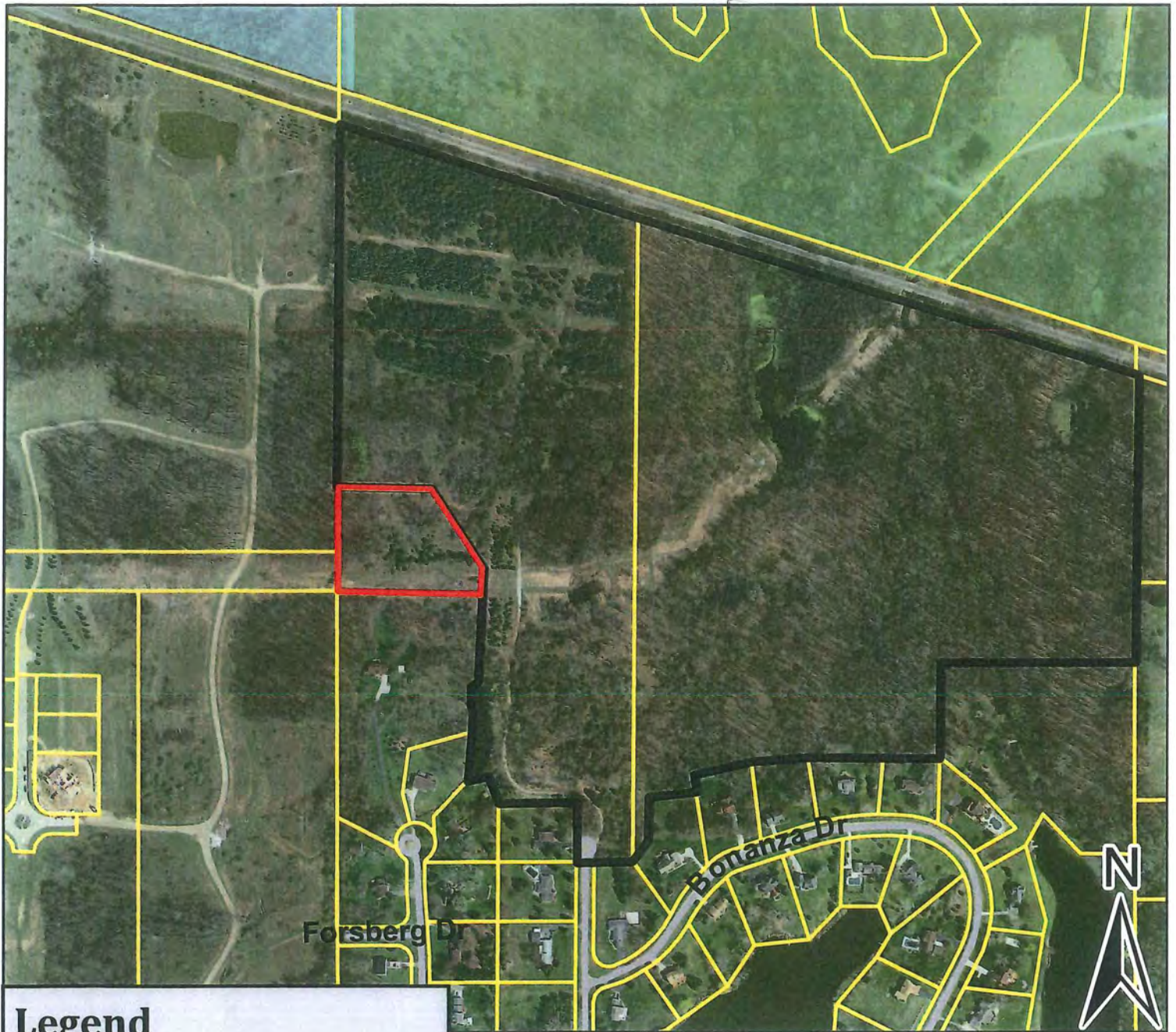
The Land Preservation program was created in 2000 to preserve and protect in perpetuity greenspace in Meridian Township. This property has undergone an ecological screening criteria devised by the Land Preservation Advisory Board to ensure the property aligns with the goals of the program. The property has been reviewed and has passed a majority vote by the LPAB.

Acquisition of these properties supports the greenspace plan and Township Goals and Objectives from the 2017 Master Plan: Goal 2: Preserve Open Spaces and Natural Areas. The Land Preservation Program has acquired 957-acres of land since 2000.

Attachments:

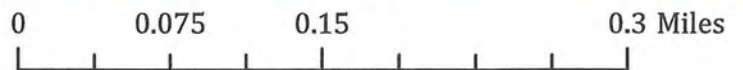
1. Map of Property
2. Section 61 Application

Repaskey Property



Legend

-  Repaskey Property
-  Ponderosa
-  Parcels
-  Legg Park
-  Red Cedar Glen Preserve
-  Roads



Parcel Number:
Northern part of 33-02-02-35-403-004

Area: 2.47 acres



**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095**

**COMMISSION REVIEW:
AMENDMENT TO MASTER PLAN APPLICATION
(Municipal Planning Act, MCL 125.31, Section 9)**

- A. Applicant Charter Township of Meridian
Address of Applicant 5151 Marsh Road
Okemos MI 48864
Telephone: Work 517-853-4610 Home n/a
Fax 517-853-4099 Email greenway@meridian.mi.us
- B. Jurisdiction having authority (if different than applicant) n/a
Address _____
Telephone _____ Fax _____ Email address _____
Please provide the name of the board, commission or body having jurisdiction for the authorization of financing of the public way, ground, space, building, structure or utility.
- C. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person Jane Greenway
Address same as above
Telephone: Work 517-853-4610 Home _____
Fax _____ Email greenway@meridian.mi.us
- D. Site location/address: South of Meridian Riverfront Park, North of Ponderosa subdivision, directly west of Ponderosa Land Preserve
Zoning Classification(s) Rural Residential
Parcel number(s) Northern portion of parcel number 32-02-02-35-403-004
- E. I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.
- x Yes No (Please check one)—Permission granted with Land Preservation Application

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate.

Signature of Applicant 07-09-2018
Date

Jane L. Greenway
Type/Print Name

Fee: _____ Received by/Date: _____

Date application submitted: _____ Date application deemed complete: _____ Date of last day for decision: _____

**This form should be included with the COMMISSION REVIEW APPLICATION.
Explain your position on the lines below, and attach supporting information.**

REASONS FOR MODIFYING THE MASTER PLAN

Please explain your request to modify the Township's Master Plan for construction or authorization of a street, public utility, park, public way, ground, open space or other public building or structure on the following lines:

Supports Township Goal #2 – Preserve Open Space and Natural Areas

Supports the Township Greenspace Plan

The location, character and extent of your request will be evaluated in accordance with the responses you provide to Questions 1-12.

1. How will the request if approved be consistent with current development trends in the Township?

The acquisition of this parcel will preserve open space in the Township and support the Township Greenspace plan.

2. How does the request further the Township Master Plan goals to:
 - Preserve and strengthen existing and future residential neighborhoods
 - Preserve open space and natural areas
 - Maintain the viability of Meridian Township businesses
 - Maintain and expand a diverse park system
 - Maintain essential public services
 - Provide and support an efficient, safe and environmentally sensitive multi-modal transportation system
 - Maintain and enhance the Township's growth management program

This acquisition will preserve the area in perpetuity. Providing/protecting open space is essential for protecting the natural features of our community. The land will be protected from development, but at the same time provide an attraction for planned growth in the future.

3. Is the request supported by surveys or studies of the present conditions and future needs of the Township? If yes, please attach a copy of the survey and/or study.

It is supported by Township Board Goal #2 to preserve open space and natural areas in the Township. Strategy 1 under section A of this goal includes the public purchase of land.

4. How does the request promote the health, safety and general welfare of the Township public?

It provides greenspace near a residentially developed area of the Township.

5. How does the request promote the best use of time, effort and resources in the development of the Township?

Land preservation parcels are purchased through the use of the Land Preservation Millage Funds.

6. How does the request promote wise and efficient expenditures of Township Public funds?

The Land Preservation Advisory Board has deemed that the acquisition of this parcel is a wise expenditure of the Land Preservation Program funds because there are valuable hardwood trees on the property.

7. How does the request impact traffic in the Township?

N/A

8. How does the request impact the public's safety from fire and other dangers in the Township?

N/A

9. How does the request impact the light and air in the Township?

Forested areas improve air quality.

10. How does the request impact the population distribution in the Township?

N/A

11. How does the request promote good public design and arrangement in the Township?

The parcel will square off the corner of the Ponderosa Land Preserve.

12. How does the request impact public utilities and other public services in the Township?

N/A



To: Board Members
From: Mark Kieselbach, Director, Community and Planning and Development
Date: August 2, 2018
Re: Update to Property Maintenance Code

The Township Property Maintenance Code is based on the International Property Maintenance Code (IMPC). The IPMC is a nationally recognized code that has been authorized for use by the State of Michigan. Its provisions are intended to apply to all residential and non-residential structures. The IPMC was developed with the intent to ensure public health, safety and welfare of municipalities through the continued occupancy and maintenances of structures and premises. Minimum requirements and standards for premises and structures and also ventilation, lighting, heating, sanitation and protection from the elements are set forth through the code.

The 2006 edition of the IPMC with Township amendments is the current version adopted by the Township. The Township amendments are to ensure there is not a conflict with the existing Township ordinances. Staff is recommending the adoption of the 2015 edition of the IMPC with Township amendments.

The 2015 Michigan Building Code and the 2015 Michigan Residential Code which the Township has adopted references the 2015 edition of the IPMC. The IMPC is considered part of the requirements of the state codes.

The proposed changes to the Property Maintenance Code are as follows

Section 102.7 Referenced codes and Standards

Section 102.7 was amended for the 2006 IPM and no change is proposed. Sections 102.7.1 and 102.7.2 are new in the 2015 IPMC and conflict with the Township amendment. The new sections are deleted in the draft.

Section 104.2 Rule Making Authority

Section 104.2 was deleted in the 2015 IPMC and has been deleted in the draft.

Section 104.4 Right of Entry

Section 104.4 was re-numbered in the 2015 IPMC. The draft reflects the change.

Section 112 Stop Work Order

Section 112 is a new section in the 2015 IPMC. The Michigan Building Code and Michigan Residential Code already address the procedure for issuing a stop work order. Section 112 has been deleted in the draft.



Section 202 Definitions

The definitions for infestation and inoperable motor vehicle in the Township amendments are proposed to be deleted and use the definitions in the 2015 IPMC. In the definition for infestation the Township amendment uses the word “rats” and the 2015 IPMC uses the word “rodents”. In the definition for inoperable vehicle the Township amendment uses the word “major” in front of the word disrepair and the 2015 IPMC does not use the word “major”.

Section 308.1 Infestation

Section 308.1 was renumbered in the 2015 IPMC to Section 309.1. The Township amendment is proposed to be deleted. The word “pest” is used in the Township amendment. The 2015 IPMC uses the word “rodent”.

Section 604.2 Service

The 2015 IPMC uses the National Fire Protection Association (NFPA). The proposed draft would keep the Township amendment and use the Michigan Electrical Code.

A copy of the current Township Property Maintenance Code and the proposed draft code is attached.

Attachment:

1. Draft Code Update
2. Current code

G:\Community Planning & Development\Building\Property Maintenance Code\tb1 update property mainenance code.docx

Charter Township of Meridian
Thursday, August 2, 2018

Chapter 14. Buildings and Building Regulations

ARTICLE III. Property Maintenance Code

[1] *Editor's note: Section 1 of Ord. No. 2006-01, effective May 23, 2006, renamed art. III, formerly titled Housing Code, as the Property Maintenance Code.*

DIVISION 1. Generally

§ 14-56. Adoption by reference.

[Code 1974, § 92-1; Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]
The International Property Maintenance Code, 2006 edition, as published by the International Code Council is hereby adopted by reference with the Charter Township of Meridian amendments.

§ 14-57. Code references.

[Code 1974, § 92-3; Ord. No. 2006-01, 5-23-2006]
References in the International Property Maintenance Code to "jurisdiction" shall mean the Charter Township of Meridian; and to "chief appointing authority" shall mean the Meridian Township Supervisor.

§ 14-58. International Property Maintenance Code.

[Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]
The International Property Maintenance Code adopted by § 14-56 is hereby changed, altered, deleted, or amended in the following respects, and all references to this section shall refer to the like numbered sections of the International Property Maintenance Code.

Section 102.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code, International Mechanical Code with Michigan Mechanical Code, ICC Electrical Code with Michigan Electrical Code and International Zoning Code with Zoning Ordinance of the Charter Township of Meridian.

Section 102.7 of the International Property Maintenance Code is hereby amended to read as follows:

102.7 Referenced codes and standards.

The codes and standards referenced are considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Section 103 of the International Property Maintenance Code is hereby amended to change the title of the section to Property Maintenance Inspection.

Section 103.1 of the International Property Maintenance Code is hereby amended to read as follows:

103.1 General

The administration and enforcement of this code shall be the responsibility of the Director of Community Planning and Development and for purpose of this code shall be known as the code official.

Section 103.2 of the International Property Maintenance Code is hereby deleted.

Section 103.3 of the International Property Maintenance Code is hereby amended to read as follows:

103.3 Deputies

The code official may delegate such responsibility to the administration and enforcement of this code to the appropriate Township employees or officers. Such officers shall have the authority to enforce this code in accordance with the requirements and procedures set forth.

Section 103.4 of the International Property Maintenance Code is hereby deleted.

Section 103.5 of the International Property Maintenance Code is hereby amended to read as follows:

103.5 Fees.

The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by the Township Board.

Section 104.2 of the International Property Maintenance Code is hereby amended to read as follows:

104.2 Rule-making authority.

The code official shall, as necessary in the interest of public health, safety and general welfare, adopt procedures for the interpretation and implementation of the provisions of this code; secure the intent thereof; and designate requirements applicable because of local climatic or other conditions. Such procedures shall not have the effect of waiving structural or fire performance requirements specifically provided for in this code, or of violating accepted engineering methods involving public safety.

Section 104.4 of the International Property Maintenance Code is hereby amended to read as follows:

104.4 Right of entry.

The code official is authorized to request entry to a structure or premises at reasonable times to inspect. The inspection shall be subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

Section 106.3 of the International Property Maintenance Code is hereby deleted.

Section 106.4 of the International Property Maintenance Code is hereby deleted.

Section 107.1 of the International Property Maintenance Code is hereby amended to read as follows:

107.1 Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in §§ 107.2 and 107.3 to the person responsible for the violation as specified in this code.

Section 107.2.6 of the International Property Maintenance Code is hereby deleted.

Section 108 of the International Property Maintenance Code is hereby deleted.

Section 109 of the International Property Maintenance Code is hereby deleted.

Section 110 of the International Property Maintenance Code is hereby deleted.

Section 111.1 of the International Property Maintenance Code is hereby amended to read as follows:

111.1 Application for appeal.

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Appeals, as established by § 14-27 of the Charter Township of Meridian Code of Ordinances and consistent with state law, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 111.2 and Subsections 111.2.1—111.2.5 of the International Property Maintenance Code are hereby deleted.

Section 111.3 of the International Property Maintenance Code is hereby deleted.

Section 111.4 and Subsection 111.4.1 of the International Property Maintenance Code are hereby deleted.

Section 111.5 of the International Property Maintenance Code is hereby deleted.

Section 111.6 and Subsections 111.6.1—111.6.2 of the International Property Maintenance Code are hereby deleted.

Section 111.7 of the International Property Maintenance Code is hereby deleted.

Section 111.8 of the International Property Maintenance Code is hereby deleted.

Section 201.3 of the International Property Maintenance Code is hereby amended to read as follows:

201.3 Terms defined in other codes.

Words and phrases which are not defined in this ordinance shall be construed according to the following, in order listed: Charter Township of Meridian Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code for Existing Buildings, Michigan Plumbing Code, Michigan Mechanical Code, Michigan Electrical Code, and International Fire Code with Meridian Township amendments. If not otherwise defined, such words and phrases shall be construed consistent with the common and approved usage of the language, and technical words, technical phrases and words and phrases that have acquired peculiar but appropriate meaning in law shall be construed according to such meanings.

Section 201.4 of the International Property Maintenance Code is hereby deleted.

Section 202 of the International Property Maintenance Code definition for Infestation is hereby amended to read as follows:

INFESTATION.

The presence of insects, rats, vermin or other pests in sufficient numbers to create a health or safety hazard.

Section 202 of the International Property Maintenance Code definition for Inoperable Motor Vehicle is hereby amended to read as follows:

INOPERABLE MOTOR VEHICLE.

A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of major disrepair or incapable of being moved under its own power.

Section 302.4 of the International Property Maintenance Code is hereby deleted.

Section 302.5 of the International Property Maintenance Code is hereby amended to read as follows:

302.5 Pest harborage.

All structures and exterior property shall be kept free from infestation by insects, vermin or other pests. Where infestation is found, it shall be promptly exterminated by approved processes which will not be injurious to human health and the environment. After

extermination, proper precautions shall be taken to eliminate pest harborage and prevent reinfestation.

Section 302.8 of the International Property Maintenance Code is hereby amended to read as follows:

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored outside on any premises, and no vehicle shall be stored outside in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Spray painting of vehicles is prohibited unless conducted inside an approved spray booth.

Section 303 of the International Property Maintenance Code is hereby deleted.

Section 304.14 of the International Property Maintenance Code is hereby amended to include the dates of March 31 to November 1.

Section 305.3 of the International Property Maintenance Code is hereby amended to read as follows:

305.3 Interior surfaces.

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Excessive peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Excessive cracked or loose plaster, decayed wood, broken windows and other defective surface conditions shall be corrected.

Section 308.1 of the International Property Maintenance Code is hereby amended to read as follows:

308.1 Infestation.

All structures shall be kept free from insect and pest infestation. An infestation of insects or pests found in any structure shall be promptly exterminated by approved processes that will not be injurious to human health and the environment. After extermination, proper precautions shall be taken to prevent reinfestation.

Section 308.5 of the International Property Maintenance Code is hereby amended to read as follows:

308.5 Occupant.

The occupant of any structure shall be responsible for the continued pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 404.5 of the International Property Maintenance Code is hereby deleted.

Section 404.6 of the International Property Maintenance Code is hereby deleted.

Section 505.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.2 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.3 of the International Property Maintenance Code is hereby amended to include the dates of October 1 to April 30.

Section 602.3.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 604.2 of the International Property Maintenance Code is hereby amended by replacing ICC Electrical Code with Michigan Electrical Code.

Section 702.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 704.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Chapter 8 of the International Property Maintenance Code is hereby deleted.

Editor's Note: Section 4 of Ord. No. 2006-01, effective May 23, 2006, amended § 14-58 in its entirety to read as herein set out. Former § 14-58 pertained to changes in the Uniform Housing Code and derived from § 92-4 of the 1974 Code.

§ 14-59. through § 14-80. (Reserved)

DIVISION 2. Rental Dwelling Unit Registration

§ 14-81. Definitions.

[Code 1974, § 92-6.3; Ord. No. 2002-07, 8-20-2002; Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008; Ord. No. 2011-02, 3-1-2011]

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

CHIEF BUILDING INSPECTOR

The person authorized by the Township to make building or housing inspections.

CODES

The following codes and any codes in the Charter Township of Meridian Code of Ordinances: State Construction Code, International Property Maintenance Code, 2006 Edition, International Code Council with Charter Township of Meridian amendments.

COMMON AREA

The area in a rental complex not within a tenant's private rental unit. The term "common area" may include, but is not limited to, hallways, basement areas, common exterior stairways, balconies and space which contains mechanical, electrical or plumbing equipment.

GOOD FAITH EFFORT

Work done towards removing or rectifying a code violation, while not completed, in the sole opinion of the inspecting Building Official, substantial and substantive progress toward that end has been made.

OWNER

Any individual holding legal or equitable title to a property or to real improvements upon a property solely, jointly, by the entireties, in common, or as a land contract vendee or title to a mobile home or house trailer. The term "owner" shall also mean any individual, association of individuals, a public, private or not-for-profit corporation, a firm or partnership. The term "owner" shall not mean a tenant.

Meridian Code

Article III

Property Maintenance Code

§ 14-56

Adoption by reference.

[Code 1974, § 92-1; Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]

The International Property Maintenance Code, ~~2006~~ **2015** edition, as published by the International Code Council is hereby adopted by reference with the Charter Township of Meridian amendments.

§ 14-57

Code references.

[Code 1974, § 92-3; Ord. No. 2006-01, 5-23-2006]

References in the International Property Maintenance Code to "jurisdiction" shall mean the Charter Township of Meridian; and to "chief appointing authority" shall mean the Meridian Township Supervisor.

§ 14-58

International Property Maintenance Code.

[Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]

The International Property Maintenance Code adopted by § 14-56 is hereby changed, altered, deleted, or amended in the following respects, and all references to this section shall refer to the like numbered sections of the International Property Maintenance Code.

Section 102.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code, International Mechanical Code with Michigan Mechanical Code, ICC Electrical Code with Michigan Electrical Code and International Zoning Code with Zoning Ordinance of the Charter Township of Meridian.

Section 102.7 of the International Property Maintenance Code is hereby amended to read as follows:

102.7 Referenced codes and standards.

The codes and standards referenced are considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Sections 102.7.1 and 102.7.2 of the International Property Maintenance Code is hereby deleted.

Section 103 of the International Property Maintenance Code is hereby amended to change the title of the section to Property Maintenance Inspection.

Section 103.1 of the International Property Maintenance Code is hereby amended to read as follows:

103.1 General

The administration and enforcement of this code shall be the responsibility of the Director of Community Planning and Development and for purpose of this code shall be known as the code official.

Section 103.2 of the International Property Maintenance Code is hereby deleted.

Section 103.3 of the International Property Maintenance Code is hereby amended to read as follows:

103.3 Deputies

The code official may delegate such responsibility to the administration and enforcement of this code to the appropriate Township employees or officers. Such officers shall have the authority to enforce this code in accordance with the requirements and procedures set forth.

Section 103.4 of the International Property Maintenance Code is hereby deleted.

Section 103.5 of the International Property Maintenance Code is hereby amended to read as follows:

103.5 Fees.

The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by the Township Board.

Section 104.2 of the International Property Maintenance Code is hereby amended to read as follows:

104.2 Rule-making authority.

~~The code official shall, as necessary in the interest of public health, safety and general welfare, adopt procedures for the interpretation and implementation of the provisions of this code; secure the intent thereof; and designate requirements applicable because of local climatic or other conditions. Such procedures shall not have the effect of waiving structural or fire performance requirements specifically provided for in this code, or of violating accepted engineering methods involving public safety.~~

Section ~~104.4~~ **104.3** of the International Property Maintenance Code is hereby amended to read as follows:

~~104.4~~ **104.3** Right of entry.

The code official is authorized to request entry to a structure or premises at reasonable times to inspect. The inspection shall be subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

Section 106.3 of the International Property Maintenance Code is hereby deleted.

Section 106.4 of the International Property Maintenance Code is hereby deleted.

Section 107.1 of the International Property Maintenance Code is hereby amended to read as follows:

107.1 Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in §§ 107.2 and 107.3 to the person responsible for the violation as specified in this code.

Section 107.2.6 of the International Property Maintenance Code is hereby deleted.

Section 108 of the International Property Maintenance Code is hereby deleted.

Section 109 of the International Property Maintenance Code is hereby deleted.

Section 110 of the International Property Maintenance Code is hereby deleted.

Section 111.1 of the International Property Maintenance Code is hereby amended to read as follows:

111.1 Application for appeal.

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Appeals, as established by § 14-27 of the Charter Township of Meridian Code of Ordinances and consistent with state law, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 111.2 and Subsections 111.2.1—111.2.5 of the International Property Maintenance Code are hereby deleted.

Section 111.3 of the International Property Maintenance Code is hereby deleted.

Section 111.4 and Subsection 111.4.1 of the International Property Maintenance Code are hereby deleted.

Section 111.5 of the International Property Maintenance Code is hereby deleted.

Section 111.6 and Subsections 111.6.1—111.6.2 of the International Property Maintenance Code are hereby deleted.

Section 111.7 of the International Property Maintenance Code is hereby deleted.

Section 111.8 of the International Property Maintenance Code is hereby deleted.

Section 112 of the International Property Maintenance Code is hereby deleted.

Section 201.3 of the International Property Maintenance Code is hereby amended to read as follows:

201.3 Terms defined in other codes.

Words and phrases which are not defined in this ordinance shall be construed according to the following, in order listed: Charter Township of Meridian Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code for Existing Buildings, Michigan Plumbing

Code, Michigan Mechanical Code, Michigan Electrical Code, and International Fire Code with Meridian Township amendments. If not otherwise defined, such words and phrases shall be construed consistent with the common and approved usage of the language, and technical words, technical phrases and words and phrases that have acquired peculiar but appropriate meaning in law shall be construed according to such meanings.

Section 201.4 of the International Property Maintenance Code is hereby deleted.

~~Section 202 of the International Property Maintenance Code definition for Infestation is hereby amended to read as follows:~~

~~INFESTATION.~~

~~The presence of insects, rats, vermin or other pests in sufficient numbers to create a health or safety hazard.~~

~~Section 202 of the International Property Maintenance Code definition for Inoperable Motor Vehicle is hereby amended to read as follows:~~

~~INOPERABLE MOTOR VEHICLE.~~

~~A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of major disrepair or incapable of being moved under its own power.~~

Section 302.4 of the International Property Maintenance Code is hereby deleted.

~~Section 302.5 of the International Property Maintenance Code is hereby amended to read as follows:~~

~~302.5 Pest harborage.~~

~~All structures and exterior property shall be kept free from infestation by insects, vermin or other pests. Where infestation is found, it shall be promptly exterminated by approved processes which will not be injurious to human health and the environment. After extermination, proper precautions shall be taken to eliminate pest harborage and prevent re-infestation.~~

Section 302.8 of the International Property Maintenance Code is hereby amended to read as follows:

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored outside on any premises, and no vehicle shall be stored outside in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Spray painting of vehicles is prohibited unless conducted inside an approved spray booth.

Section 303 of the International Property Maintenance Code is hereby deleted.

Section 304.14 of the International Property Maintenance Code is hereby amended to include the dates of March 31 to November 1.

Section 305.3 of the International Property Maintenance Code is hereby amended to read as follows:

305.3 Interior surfaces.

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Excessive peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Excessive cracked or loose plaster, decayed wood, broken windows and other defective surface conditions shall be corrected.

Section 308.1 of the International Property Maintenance Code is hereby amended to read as follows:

~~308.1 Infestation.~~

~~All structures shall be kept free from insect and pest infestation. An infestation of insects or pests found in any structure shall be promptly exterminated by approved processes that will not be injurious to human health and the environment. After extermination, proper precautions shall be taken to prevent re-infestation.~~

Section 308.5 of the International Property Maintenance Code is hereby amended to read as follows:

308.5 Occupant.

The occupant of any structure shall be responsible for the continued pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 404.5 of the International Property Maintenance Code is hereby deleted.

Section 404.6 of the International Property Maintenance Code is hereby deleted.

Section 505.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.2 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.3 of the International Property Maintenance Code is hereby amended to include the dates of October 1 to April 30.

Section 602.3.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 604.2 of the International Property Maintenance Code is hereby amended by replacing ~~ICC Electrical Code NFPA~~ with Michigan Electrical Code.

Section 702.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

July 31, 2018

Page 6

Section 704.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Chapter 8 of the International Property Maintenance Code is hereby deleted.



To: Township Board

From: Chris Buck, Economic Development Director

Date: August 9, 2018

Re: Meridian Redevelopment Fund

In the fall of 2017, the Township Board approved in its 2018 budget to use the proceeds from the sale of the MARC/Fire Station property in Downtown Okemos as the corpus for a redevelopment fund. The idea was presented as a way for the Township to offer either grants, low interest or no-interest loans to incentivize developers, business owners or land owners to redevelop either Downtown Okemos or Haslett as outlined in the 2017 Master Plan. Staff was asked to develop the program from the public declaration of the fund, a step-by-step process for approval, an application and a draft of what an agreement with a successful applicant would look like.

Your packet contains these items for your consideration. Staff has worked closely with the Economic Development Corporation (EDC) and the Township attorney to ensure the documents presented tonight capture the spirit of the mission – to drive transformational redevelopment of downtown Okemos and Haslett. In its June meeting, the EDC approved unanimously to recommend approval of the Meridian Redevelopment Fund as drafted.

Township Board Options

The Township Board may approve, deny, or amend the proposed Meridian Redevelopment Fund.

Attachments

1. Redevelopment Fund public statement and application process
2. Redevelopment Fund application
3. Okemos Project District Map
4. Haslett Project District Map
5. Internal workflow
6. Staff checklist
7. Draft resolution to approve



CHARTER TOWNSHIP OF MERIDIAN
MERIDIAN REDEVELOPMENT FUND (MRF)
APPLICATION PROCESS SUMMARY

Thank you for your interest in the Meridian Redevelopment Fund (MRF). The Township and the Economic Development Corporation (EDC) has determined specific areas for redevelopment and has allotted funding to assist developers, land owners and business owners to improve the aesthetic, functionality and economic viability of their properties.

Before you apply, we encourage you to become acquainted with the program objectives and requirements mentioned in this packet.

Each funding application is individually evaluated. Approval for funding will be determined by, in order: staff, the EDC, and the Township Board. Each will consider the financial needs of the applicant, the degree of public benefit to be derived from the funding, and any other criteria required by Act 338 of 1974.

Intent:

The primary intent of the MRF is to further the economic development goals and objectives of the Township and the EDC as set forth by its 2017 Master Plan. The funds are to be used as an economic development tool to retain, expand or attract development in downtown Okemos (Okemos & Hamilton Roads) and downtown Haslett (Haslett & Marsh Roads) – see maps for geographic details.

Applications may be submitted for consideration at any time and will be considered on a first-come, first-served basis. The MRF program is of indeterminable duration and the Township or EDC may elect to cease funding new projects at any time or when funds are depleted.

Eligible Uses:

Projects must be located within the within the geographic boundaries as outlined in Attachments A & B.

Funds may be used for a variety of project phases, including but not limited to: infrastructure improvement (roads, sidewalks or utility improvements), wayfinding, pocket parks or other place-making amenities (pavilions, amphitheaters, bike racks, awnings, benches) and other commercial uses permitted under Act 338 of 1974.

Funding Terms and Conditions:

Funding may be delivered either by grant or loan at the Board's sole discretion based on the merits of the project. Grants will likely be in the form of reimbursement. Loan terms, interest rates and repayment schedule will be made fully clear in the Townships correspondence after the project has been approved for funding. Funding documents will clarify the need for collateral, if any, and will require the Township be named in first position for repayment in the event of default and/or bankruptcy. The Township may also recommend other funding mechanisms it has information about or access to. Unless otherwise defined in the funding documents, once funding is approved and subsequent paperwork has been consummated, it is expected that the applicant will start the project soon after and outline the expected completion date. Performance of the applicant will be closely monitored.

If you have any questions, please contact the Economic Development Director, Chris Buck at 517.853.4568, or by e-mail at buck@meridian.mi.us. The application, with the attached forms and supporting documents can be e-mailed, or mailed to:

Meridian Township Redevelopment Fund
c/o Economic Development Director
5151 Marsh Road
Okemos, MI 48864

Step 1. Create a development plan with renderings that describe the purpose of the request, why it is needed and important to the community, and the nature of the enterprise. The development plan should include all elements of the project plan as defined under MCL 125.1608.

Step 2. Submit a completed application, including supporting materials and renderings, to the Economic Development Director (EDD) via regular mail or e-mail at buck@meridian.mi.us. The EDD will review your application for completeness.

Step 3. Staff will determine eligibility and feasibility of the project. The EDD may also work with the applicant to clarify any ambiguity.

Step 4. If the application meets the criteria as determined by the EDD, the project will be placed on an upcoming meeting agenda of the Meridian Township Economic Development Corporation (EDC). The EDC meets on a monthly basis.

Step 5. With the assistance of the EDD, the applicant will present the project funding request to the EDC board at the scheduled meeting. The EDC Board will then make a decision about your application. Depending on the size and scope of the request, the Board may require multiple meetings to garner support for the project.

Step 6. If the EDC votes to proceed with the funding request, the EDD will add the project to an upcoming Township Board meeting agenda, where the EDD, the EDC Board Chair and/or the applicant will present the project and funding request. The Township Board typically meets twice per month. The Township Board will assess the public purpose of the project and, if approved, hold a public hearing as required by the State Act. Depending on the size and scope of the request, the Board may require multiple meetings to garner support for the project.

Step 7. If the funding request is approved, Township attorneys and staff will prepare the appropriate loan or grant documents. Applicants will receive a commitment letter summarizing the conditions of the funding agreement, including the required use of the funds, whether the funds are a grant or loan, and repayment terms, where applicable.

Step 8. The grant or loan closing will occur and the project can begin.

MERIDIAN REDEVELOPMENT FUND

APPLICATION

Section 1.

Company Name:

Primary Contact:

Title:

Address:

Office Phone:

Mobile Phone:

E-Mail:

Corporate Form: (LLC, S-Corp, C-Corp, Sole Proprietorship, Partnership, Other):

Corporate Officers & Titles:

Company Description (who are you and what do you do?):

Section 2.

Describe the project in its entirety (location, extent, character, etc) and why it benefits Meridian Township and its residents. Include the component you are requesting funding for:

What is your estimated costs for the entire project? Provide, in detail, your anticipated and committed personal, corporate and/or partnership financial sources for this project:

When do you plan to commence and complete work?

Will your end product create jobs? How many, part-time or full-time? Wage range?

Please provide the names and municipalities of any projects you've completed within the past five years:

List three professional references of people who understand or are involved in your current or past projects:

Name:
Organization:
Phone:
E-Mail:

Name:
Organization:
Phone:
E-Mail:

Name:
Organization:
Phone:
E-Mail:

Section 3.

Project Plan Requirements:

The location of existing streets and other public facilities within the project:

The location, character, and extent of the categories of public and private land uses both currently and any proposed changes within the project, including residential, recreational, commercial, industrial, educational, and other uses:

The legal description of the project real estate:

Describe any existing structure, amenity, or feature to be demolished, repaired, or altered:

Describe the repairs or alterations, and an estimate of the time required for completion:

Describe any construction stages planned and the estimated time of completion of each stage:

Describe any parts of the project to be left as open space and the use contemplated for the space.

Describe any desired zoning changes and changes in streets, street levels, intersections, and utilities.

List any persons who will manage or be associated with the management of the project for at least one year:

Will the project will be leased or sold at completion?

Will there be any sale or lease of municipal property?

Name of person or entity who will own or lease the project and for whose benefit the project is being undertaken (if other than applicant):

Estimate of the number of persons residing in the project area and the number of families and individuals to be displaced:

If any families or individuals are to be displaced, provide required demographic information and a housing relocation plan:

Please add any additional information that will help the EDC or Township Board evaluate your request:

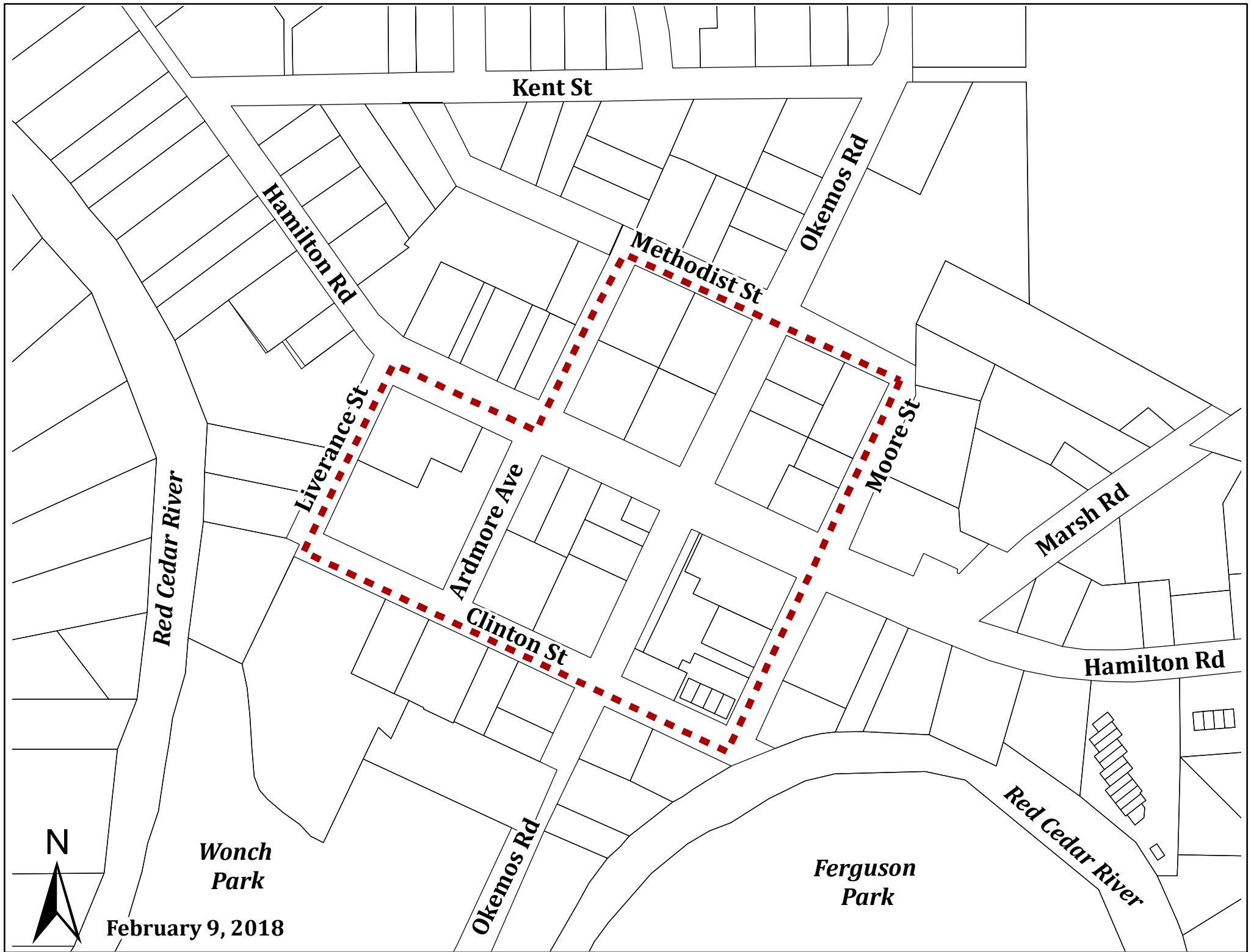
Construction projects must commit to paying the prevailing wage and fringe benefit rates for the same or work as determined under 1965 PA 166, MCL 408.551 *et seq.*

My signature below certifies that all the information contained in this application is true and complete. I authorize the Meridian Township staff to verify the information contained on this application by contacting the references given.

Applicant Signature

Date

Applicant Printed Name



Kent St

Hamilton Rd

Okemos Rd

Methodist St

Liverance St

Moore St

Ardmore Ave

Marsh Rd

Clinton St

Hamilton Rd

Red Cedar River

Red Cedar River

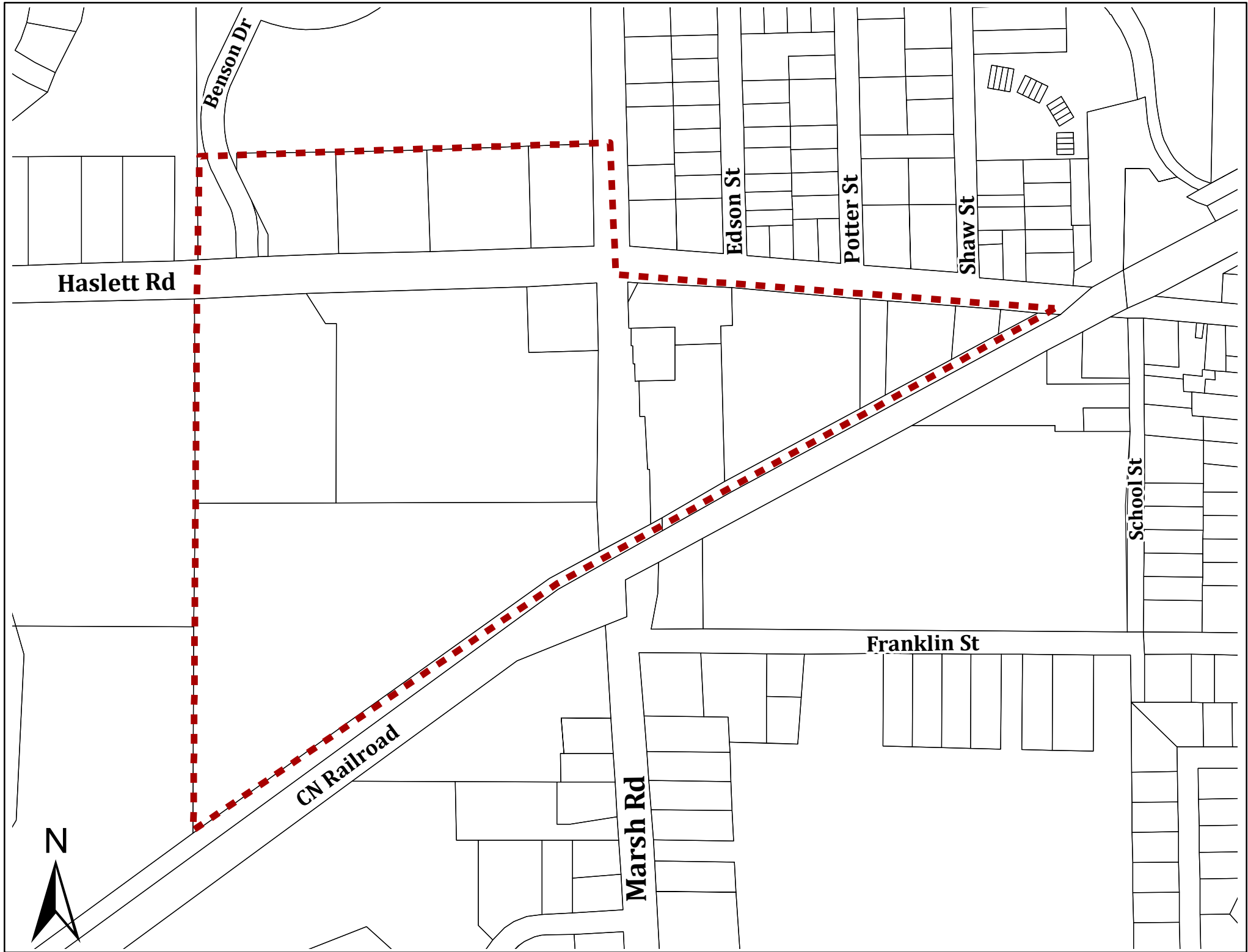
Wonch Park

Ferguson Park

Okemos Rd

N

February 9, 2018



Benson Dr

Haslett Rd

Edson St

Potter St

Shaw St

School St

Franklin St

Marsh Rd

CN Railroad

N



CHARTER TOWNSHIP OF MERIDIAN
MERIDIAN REDEVELOPMENT FUND (MRF) WORKFLOW
SUMMARY OF THE INTERNAL PROCESS

- The Economic Development Director (EDD) receives a completed application.
- The EDD emails the applicant to confirm receipt.
- The EDD opens a Staff Checklist document and assigns himself as the Township's project manager.
 - All documents will be maintained in the G:drive under Community Planning & Development>Planning>EDC>Redevelopment Fund>Name of the Project.
- Staff will review the application for completeness, determine eligibility and feasibility of the project. The EDD may work with the applicant to clarify any ambiguity.
- If the EDD determines the application is consistent with the vision of the Master Plan and the intent of the Meridian Redevelopment Fund (MRF), the project will be placed on an upcoming meeting agenda of the Meridian Township Economic Development Corporation (EDC).
 - The EDD will alert the Township Board that an application has been submitted and make a recommendation of two additional and temporary directors to the EDC for the duration of the project, per the state act. They, along with existing EDC members, to be determined, will act as a subcommittee of the EDC to assist the EDD in managing the project.
- The EDD and the applicant will present the project funding request to the entire EDC Board at the scheduled meeting.
 - The EDC subcommittee will manage communication in between EDC meetings and will make a recommendation to the EDC Board.
 - The EDC Board will ultimately make a decision via voice vote whether or not to recommend the project to the Township Board.
- If the EDC votes to proceed with the funding request, the EDD will add the project to an upcoming Township Board meeting agenda, where the EDD, the EDC subcommittee member(s) and/or the applicant will present the project and funding request.
 - The Township Board will assess the public purpose of the project and, if approved, hold a public hearing as required by the State Act.
 - The Township Board will ultimately make a decision via voice vote whether or not to fund the project, determine what the parameters of the funding, and set timeline expectations for project completion.
- The EDD will coordinate with the attorney to draw up the funding paperwork and coordinate consummating the arrangement.
- The EDD will coordinate a press release announcing the project.
- The EDC subcommittee will create a series of project status update meetings with the applicant.
- With help of the subcommittee, the EDD will provide a monthly status update to the Township Board until the project is complete.
- When the project is complete, the EDD will coordinate a grand opening with the Communications Department.
- With the help of the ex-officio/Treasurer, the EDC will manage the confirmation of the repayment of the loan during the monthly EDC meeting.
- Once the loan is repaid, the EDD will notify the Township Board the debt has been satisfied and the temporary EDC directors will be relieved of their service.



MERIDIAN REDEVELOPMENT FUND STAFF CHECKLIST

Date Received:	Contact:
Project:	

Initial Project District _____ **Staff Initials** _____ **Date** _____

- Proposed district boundaries determined and submitted to the Township Board
- Township Board establishes the project district boundaries by resolution
- Township Board determines whether to establish a project citizen’s district council

Application and Project Review _____ **Staff Initials** _____ **Date** _____

- Received application
- Name, entity, and project location
- Project location is within the project district boundaries
- Project has or is incidental to a commercial purpose
- Determine whether funding will be by grant, loan, or other method
- Confirm Project meets statutory project plan requirements
 - o Project Improvement Specifics
 - Location of improvements
 - Extent and character of improvements
 - Estimated cost of the improvements
 - Estimated timeframe for completion
 - Statement of construction stages (if any) and their estimated timeframes
 - o Legal description of the project area
 - o List who will undertake and manage the project
 - o Designation of persons who will benefit from the project (individual or corporation or both)
 - o If the project will be leased or sold at completion, then provide the bidding process to determine such lease or sale
 - o Estimated number of persons living within the project area
 - o Estimated number of persons or families that will be displaced by the project
 - o Plan for relocation of any displaced persons and related costs
 - o Location and extent of existing public streets in the project area
 - o Location and extent of other public facilities in the project area
 - o Current public and private land uses in the project area
 - o Describe any demolition, repair, or alteration of existing improvements
 - Estimated timeframe
 - o Description of areas left as open space, if any
 - o If there is any sale or lease of municipal property and the description thereof
 - o Description of requested zoning changes
 - o Description of any requested street, street level, or intersection changes
 - o Description of any requested utility changes
 - o Proposed financing method
 - o Statement that all persons performing work on the project are paid the prevailing wage and fringe benefits for same or similar work
 - o If any homes are acquired or destroyed, then must meet increased requirements

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the ____ day of _____, 2018, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Economic Development Corporation of the Charter Township of Meridian (the "EDC") operates within the Township to alleviate and prevent conditions of unemployment and to assist and retain local industrial and commercial enterprises to strengthen and revitalize the Township economy, among other purposes, as provided by Act 338 of 1974 (the "Act"); and

WHEREAS, the EDC seeks to undertake, promote, or assist various projects within the Township under the Act; and

WHEREAS, the Act requires the Township to establish the project district boundaries; and

WHEREAS, the Act requires the Township to determine the necessity of establishing a project citizens district council.

NOW THEREFORE BE IT RESOLVED the Township Board of the Charter Township of Meridian, Ingham County, Michigan, hereby establishes the project district boundaries as those areas depicted on **Attachments A and B**, commonly known as Downtown Okemos and Downtown Haslett.

BE IT FURTHER RESOLVED that the Township Board determines that a project citizens district council is not necessary, provided, however; that the Township Board may subsequently determine such a council is necessary upon submission of a project area or project plan.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the ____ day of _____ 2018.

Brett Dreyfus, Clerk
Meridian Charter Township



To: Board Members
From: Frank L. Walsh, Township Manager and Derek Perry, Assistant Township Manager
Date: August 2, 2018
Re: 2018 Citizen Survey

For the past 15 years, Meridian Township has conducted a citizen survey every three years. The last survey was conducted in 2015. A copy of the 2015 survey is attached for your review. At a cost of approximately \$12,600, the Township has engaged the services of the National Research Center of out of Boulder, Colorado to facilitate the process. This time around we're recommending that we go in a different direction.

In our opinion, the survey has been too generic and boilerplate. The process lacks enough quality data to be useful for future planning and visioning. We should consider engaging a local or Michigan firm and tailor the survey to our own community priorities and issues. It is critical that we pose questions that emphasize future road funding and how to better engage our citizens, rather than generalities. If the Board wishes to go in this direction, we'd recommend that staff draw up a draft survey to be vetted by the governing body. Given the time parameters, the survey will become a 2019 project. We would target the release of the survey in April 2019. If the Board wishes to stay the course and replicate the previous surveys, we believe we can complete the process by November 30, 2018.

We look forward to your insight on Thursday evening.

Attachment:

1. 2015 Citizen Survey

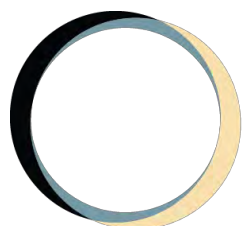


THE NCSTM
The National Citizen SurveyTM

Meridian Township, MI

Community Livability Report

2015



NRC
National Research Center Inc

2955 Valmont Road Suite 300
Boulder, Colorado 80301
n-r-c.com • 303-444-7863

ICMA

Leaders at the Core of Better Communities

777 North Capitol Street NE Suite 500
Washington, DC 20002
icma.org • 800-745-8780

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- Conclusions 12

The National Citizen Survey™
© 2001-2015 National Research Center, Inc.

The NCS™ is presented by NRC in collaboration with ICMA.

NRC is a charter member of the AAPOR Transparency Initiative, providing clear disclosure of our sound and ethical survey research practices.

About

The National Citizen Survey™ (The NCS) report is about the “livability” of Meridian Township. The phrase “livable community” is used here to evoke a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live.

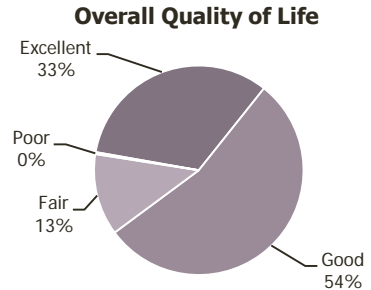
Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. **The NCS captures residents’ opinions** within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement).

The Community Livability Report provides the opinions of a representative sample of 331 residents of Meridian Township. The margin of error around any reported percentage is 5% for the entire sample. The full description of methods used to garner these opinions can be found in the **Technical Appendices** provided under separate cover.



Quality of Life in Meridian Township

Most residents rated the quality of life in Meridian Township as excellent or good. The rating for the overall quality of life in Meridian Township was similar to the national benchmark (see Appendix B of the *Technical Appendices* provided under separate cover).



Shown below are the eight facets of community. The color of each community facet summarizes how residents rated it across the three sections of the survey that represent the pillars of a community – Community Characteristics, Governance and Participation. When most ratings across the three pillars were higher than the benchmark, the color for that facet is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

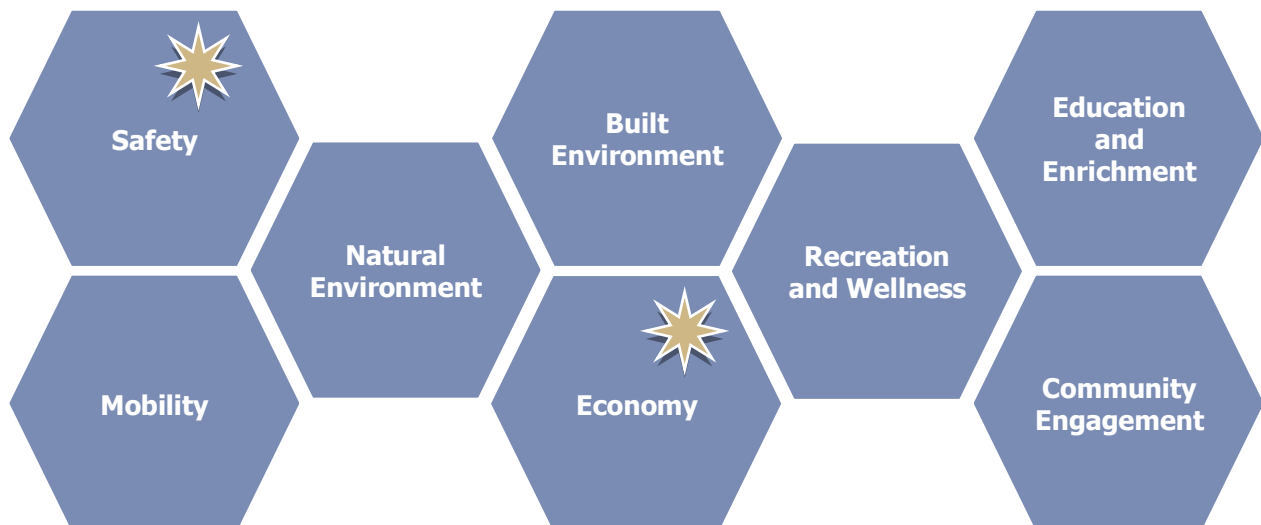
In addition to a summary of ratings, the image below includes one or more stars to indicate which community facets were the most important focus areas for the community. Residents identified Safety and Economy as priorities for the Meridian Township community in the coming two years. It is noteworthy that Meridian Township residents gave favorable ratings to both of these facets of community as well as to the remaining facets that are similar to the benchmark. This overview of the key aspects of community quality provides a quick summary of where residents see exceptionally strong performance and where performance offers the greatest opportunity for improvement. Linking quality to importance offers community members and leaders a view into the characteristics of the community that matter most and that seem to be working best.

Details that support these findings are contained in the remainder of this Livability Report, starting with the ratings for Community Characteristics, Governance and Participation and ending with results for Meridian Township’s **unique questions**.

Legend

- Higher than national benchmark
- Similar to national benchmark
- Lower than national benchmark

- Most important



Community Characteristics

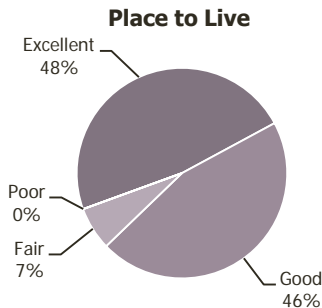
What makes a community livable, attractive and a place where people want to be?

Overall quality of community life represents the natural ambience, services and amenities that make for an attractive community. How residents rate their overall quality of life is an indicator of the overall health of a community. In the case of Meridian Township, 93% rated the Township as an excellent or good place to live.

Respondents' ratings of Meridian Township as a place to live were similar to ratings in other communities across the nation.

In addition to rating the Township as a place to live, respondents rated several aspects of community quality including Meridian Township as a place to raise children and to retire, their neighborhood as a place to live, the overall image or reputation of Meridian Township and its overall appearance. About 9 in 10 residents gave positive ratings to their neighborhood as a place to live and Meridian Township as a place to raise children as well as the overall image of the Township. About 8 in 10 gave positive ratings to its overall appearance and two-thirds gave positive ratings to Meridian Township as a place to retire. The ratings for overall image and the Township as a place to raise children were higher than the national benchmark.

Delving deeper into Community Characteristics, survey respondents rated over 40 features of the community within the eight facets of Community Livability. When benchmark comparisons were available, Meridian Township's ratings tended to be similar to or higher than other communities across the U.S. Nearly all residents felt safe in their neighborhoods and about 9 in 10 felt safe in downtown/commercial areas and gave positive ratings to their overall feeling or safety. At least 87% of residents gave positive marks to each of the three Community Characteristics related to Natural Environment and each were rated higher than the national comparison. Mobility ratings were varied with about half of residents giving positive ratings to ease of travel by bicycle and ease of travel by public transportation while 8 in 10 gave positive ratings to ease of travel by car and nearly 9 in 10 gave positive ratings to public parking and overall ease of travel. Of these eight aspects of Mobility, four were similar to the national comparison and four were higher. Ratings of Economy were also varied; only one in three gave a positive rating to vibrant downtown/commercial area (lower than the national comparison) while 8 in 10 gave a positive rating to shopping opportunities (higher than the national comparison). Seven in 10 or fewer residents gave positive ratings to each of the five aspects of Community Engagement, all of which were rated similar to the benchmark.



Percent rating positively (e.g., excellent/good)

Comparison to national benchmark

■ Higher ■ Similar ■ Lower



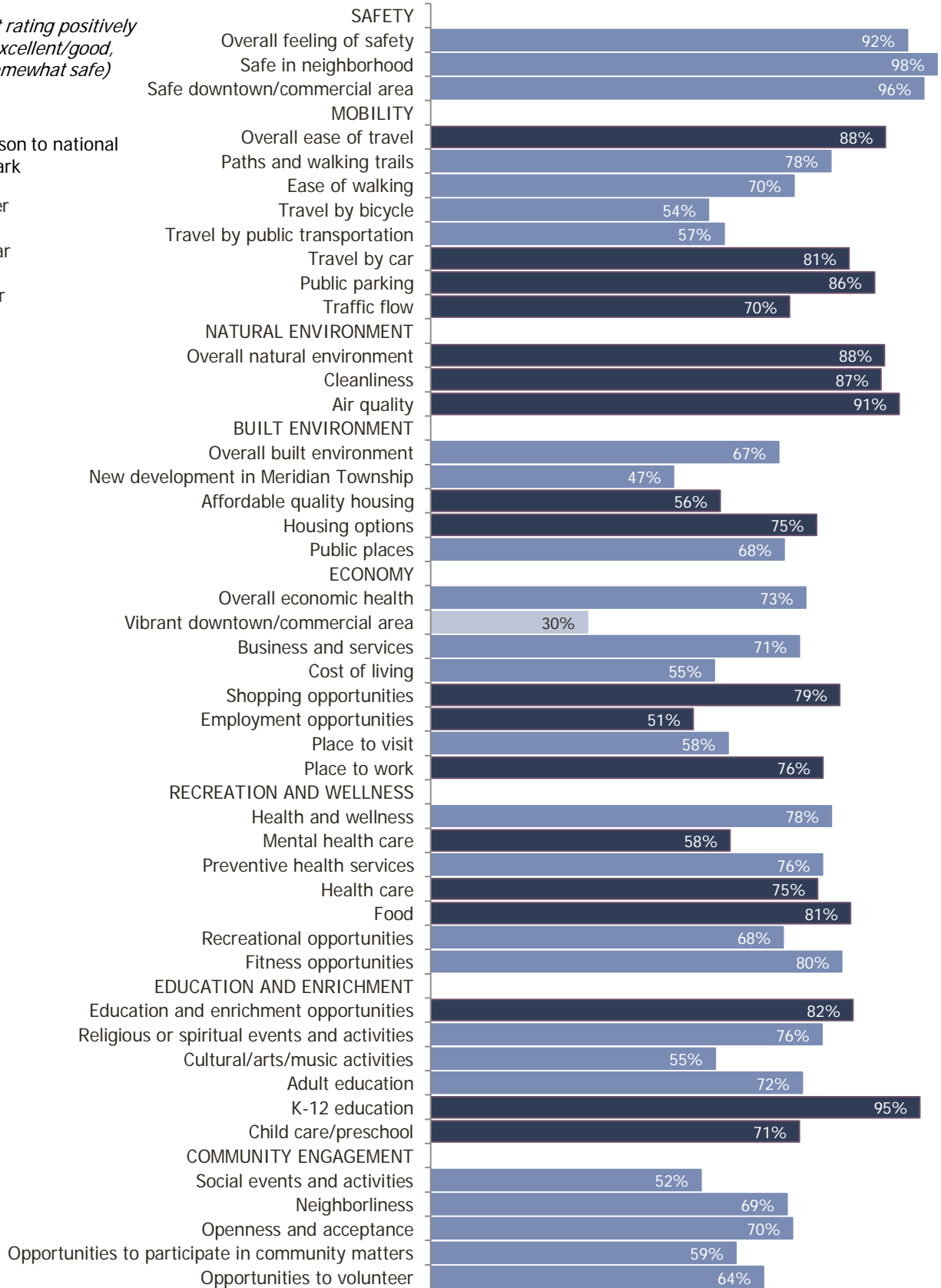
The National Citizen Survey™

Figure 1: Aspects of Community Characteristics

*Percent rating positively
(e.g., excellent/good,
very/somewhat safe)*

Comparison to national
benchmark

- Higher
- Similar
- Lower



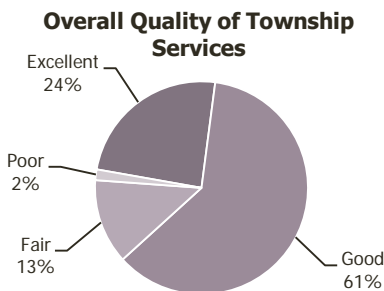
Governance

How well does the government of Meridian Township meet the needs and expectations of its residents?

The overall quality of the services provided by Meridian Township as well as the manner in which these services are provided are a key component of how residents rate their quality of life. The overall quality of services provided by Meridian Township was rated as “excellent” or “good” by 85% of residents, while services provided by the Federal Government were rated as “excellent” or “good” by 42% of residents. Ratings for the services provided by Meridian Township and the Federal Government were similar to the national benchmark.

Survey respondents also rated various aspects of Meridian Township’s leadership and governance. Each aspect was similar to the national benchmark however positive ratings varied from 48% excellent or good for Meridian Township welcoming citizen involvement to 83% excellent or good for Township customer service.

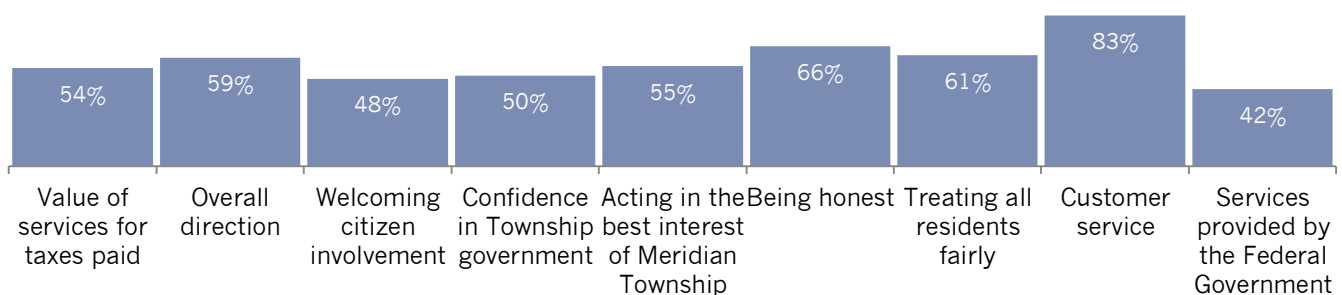
Respondents evaluated over 30 individual services and amenities available in Meridian Township. The vast majority of Meridian Township’s ratings were similar to ratings given in other communities across the U.S. Within Safety, nearly all residents gave positive ratings to fire and ambulance/EMS service while 9 in 10 gave positive ratings to police services. About 6 in 10 gave positive ratings to animal control and emergency preparedness. Mobility ratings were mixed with three-quarters giving positive ratings to traffic enforcement while one in three gave positive ratings to street repair, a rating that was lower than the national comparison. Aspects of Natural Environment also saw varied ratings with about half of respondents giving positive ratings to yard waste pick-up and about 9 in 10 residents giving positive ratings to garbage collection and the quality of drinking water. The rating for drinking water was higher than the national comparison while the ratings for recycling and yard waste pick-up were lower. Recreation and Wellness saw generally positive ratings with at least 7 in 10 residents giving a positive rating to each of the four aspects (parks, recreation programs, recreation centers and health services).



Percent rating positively (e.g., excellent/good)

Comparison to national benchmark

■ Higher ■ Similar ■ Lower



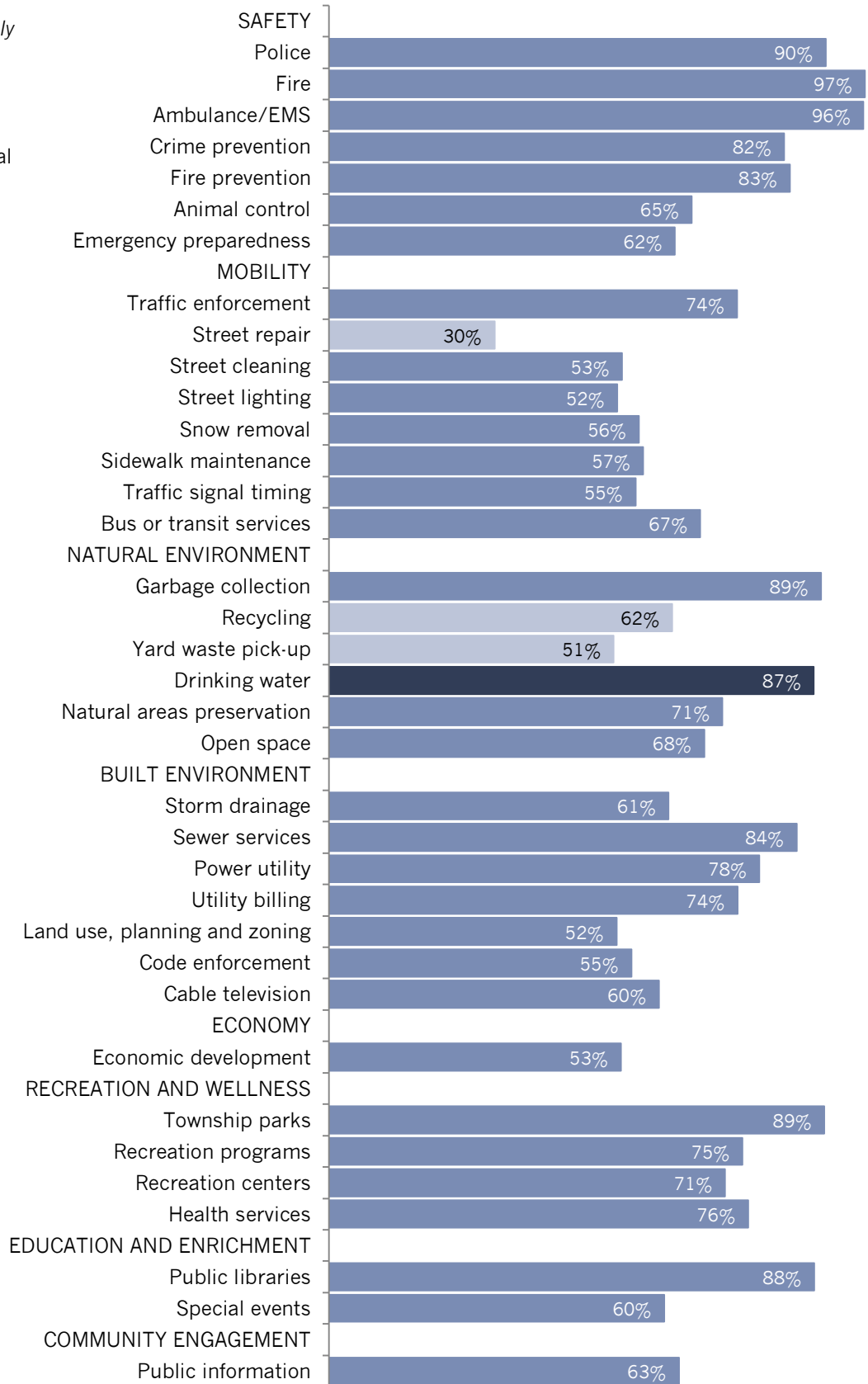
The National Citizen Survey™

Figure 2: Aspects of Governance

Percent rating positively
(e.g., excellent/good)

Comparison to national
benchmark

- Higher
- Similar
- Lower



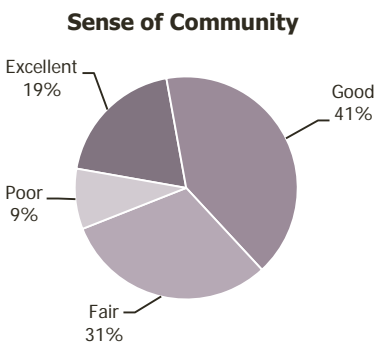
Participation

Are the residents of Meridian Township connected to the community and each other?

An engaged community harnesses its most valuable resource, its residents. The connections and trust among residents, government, businesses and other organizations help to create a sense of community; a shared sense of membership, belonging and history. A majority of respondents rated the sense of community in Meridian Township as excellent or good, and nearly all residents would recommend living in Meridian Township (93% somewhat or very likely). Eight in 10 residents reported they were somewhat or very likely to remain in the township. These ratings were similar to other communities across the nation. About 4 in 10 residents reported contacting a Meridian Township employee within the last 12 months, which was a similar contact rate as seen in other communities.

The survey included over 30 activities and behaviors for which respondents indicated how often they participated in or performed each, if at all. Overall, the extent to which respondents participated in these activities varied, but tended to be similar to or lower than the participation levels of residents in other communities across the nation.

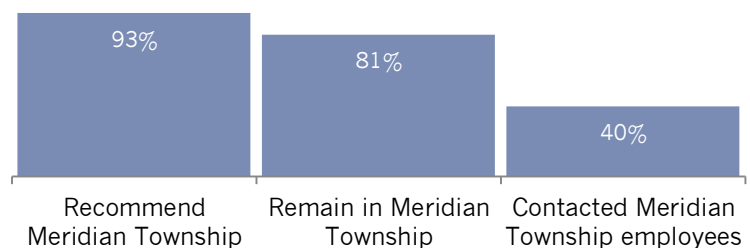
Compared to residents in other communities across the country, more Meridian Township residents reported that they were not under housing cost stress, did not observe a code violation and did not report a crime while fewer stocked supplies for an emergency, worked in the community, participated in religious or spiritual activities and volunteered. Participation in economy-related activities was mixed; nearly all respondents had purchased goods or services in Meridian Township while about one-quarter worked in Meridian Township and believed the economy would have a positive impact on their income. Participation in Community Engagement activities was also mixed. For example, most respondents had read or watched local news, voted in local elections, talked or visited with neighbors and done a favor for a neighbor but fewer than 2 in 10 had campaigned for an issue, cause or candidate, contacted elected officials or attended a public meeting. Within Recreation and Wellness, about half of residents had used Meridian Township recreation centers while 8 in 10 residents had visited a Township park.



Percent rating positively
(e.g., very/somewhat likely,
yes)

Comparison to national
benchmark

■ Higher ■ Similar ■ Lower



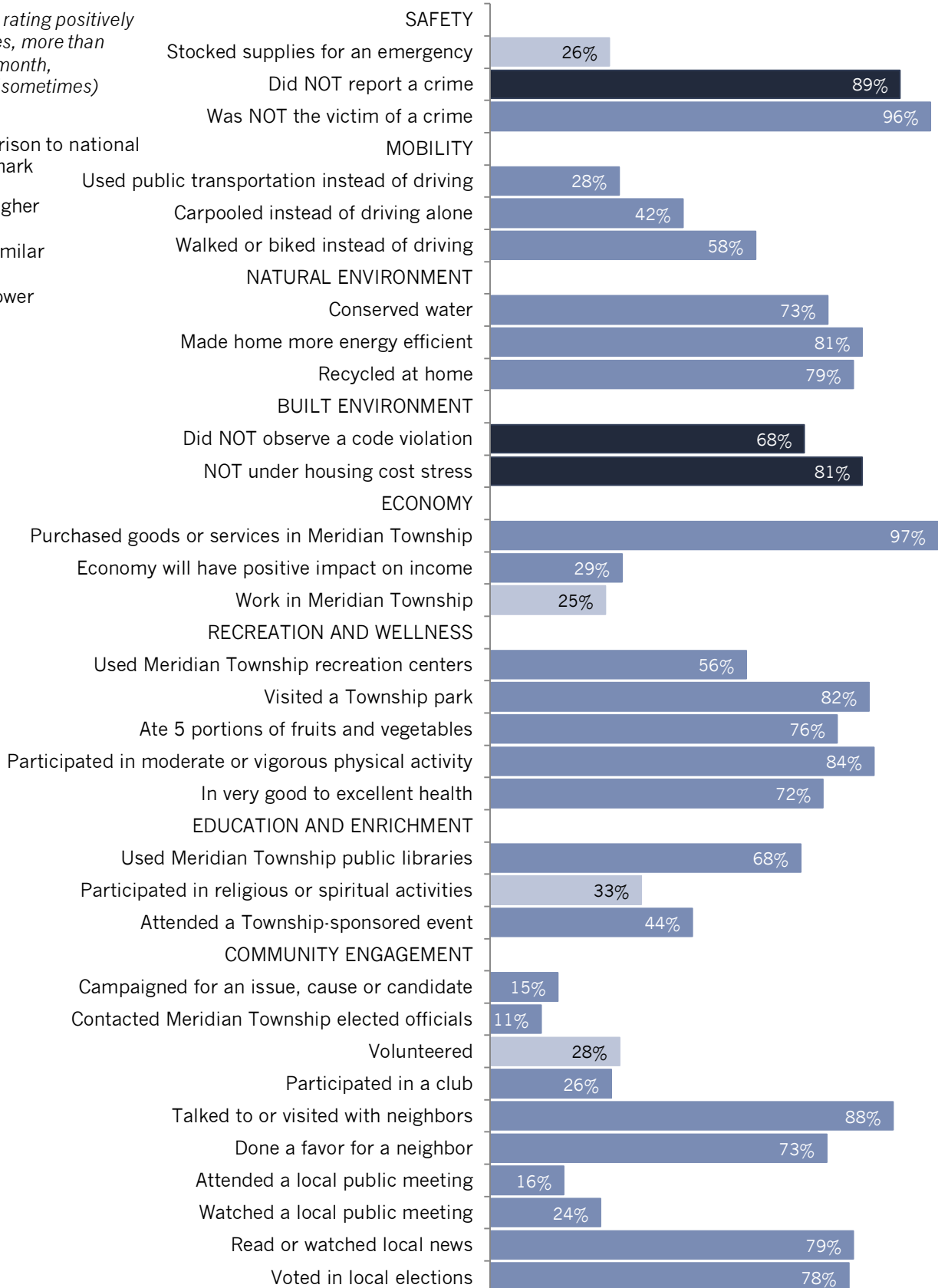
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Figure 3: Aspects of Participation

Percent rating positively
(e.g., yes, more than
once a month,
always/sometimes)

Comparison to national
benchmark

- Higher
- Similar
- Lower



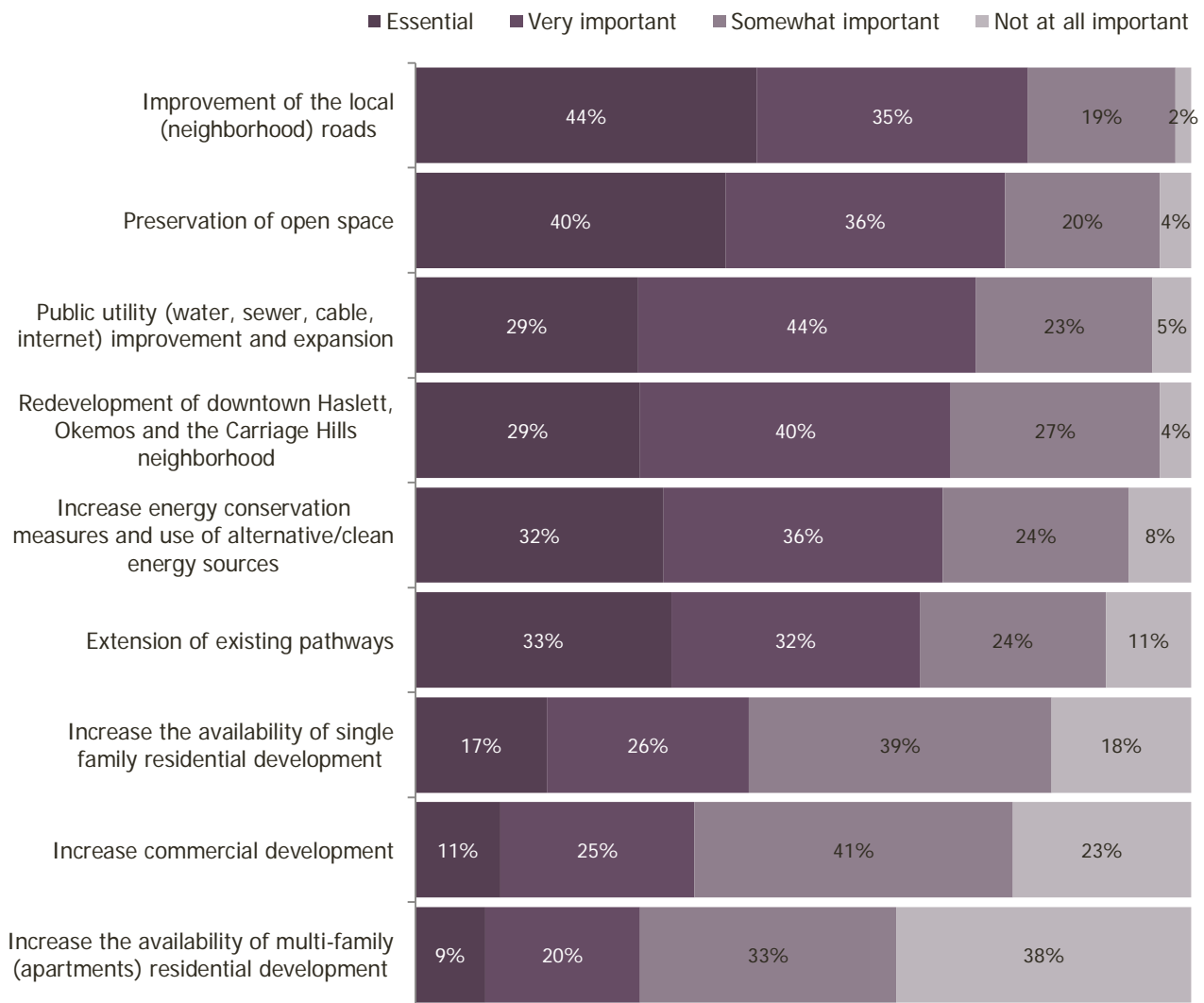
Special Topics

Meridian Township included four questions of special interest on The NCS.

Residents were first asked to indicate how important, if at all, they felt a variety of projects and issues would be for the Township to address over the next five years. At the top of the list with about three-quarters of residents giving essential or very important ratings were improvements of the local roads, preservation of open space and public utility. Fewer than half of residents gave essential or very important ratings to increasing development (single family, multi-family and commercial).

Figure 4: Important Issues to Address

Please indicate how important, if at all, each of the following projects and issues will be for the Township to address over the next five years:

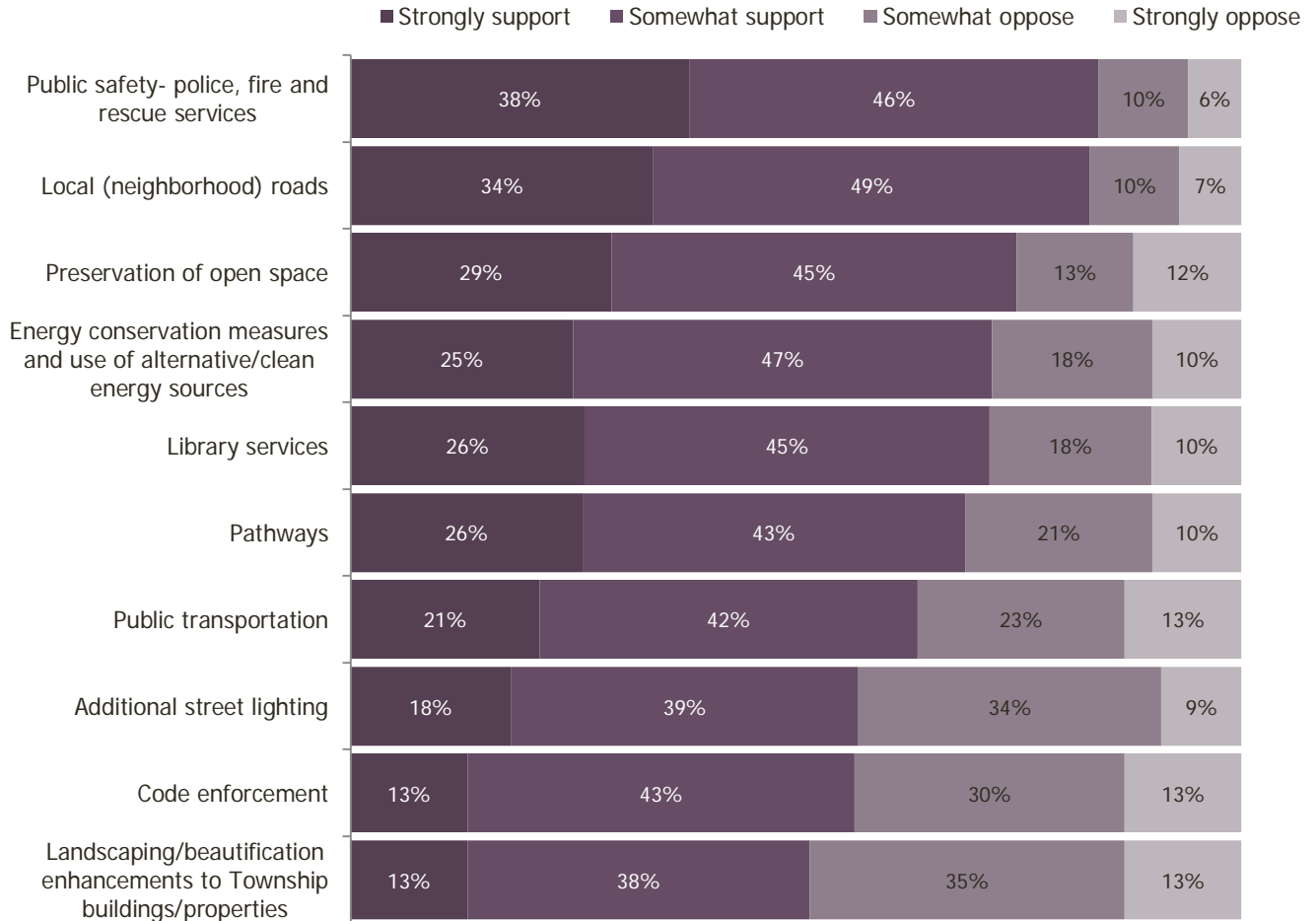


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When asked if they would support or oppose a property tax increase to fund new facilities, maintenance or services for a variety of projects, ratings varied. Most residents would support a property tax increase for public safety services and local roads while about half would support a property tax increase for additional street lighting and code enforcement and fewer than half would support an increase for landscaping/beautification enhancements to Township buildings/properties.

Figure 5: Level of Support for Property Tax Increase

Please indicate to what extent you would support or oppose a property tax increase for each of the following to fund new facilities, maintenance or services:

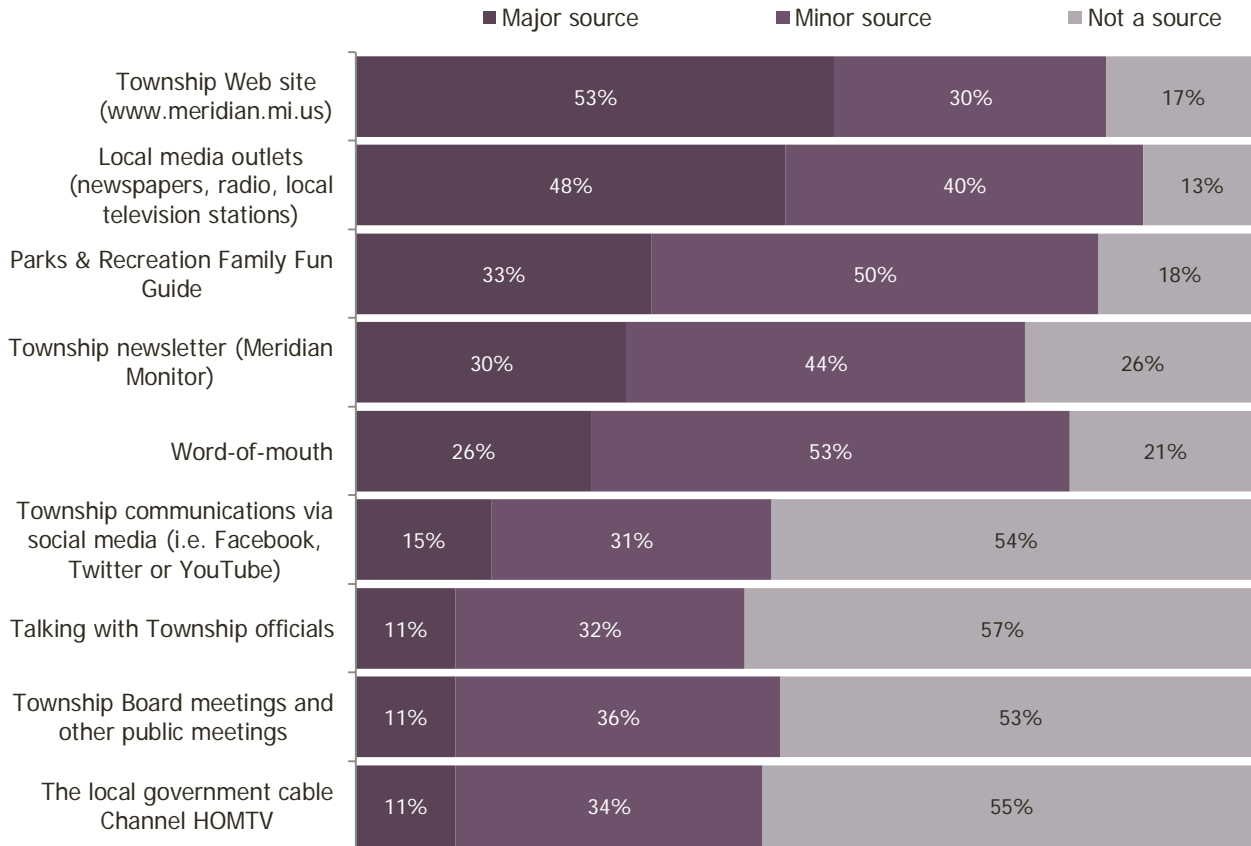


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About half of residents indicated that the Township Web site and local media outlets were a major source of information about the Township government and its activities, events and services and fewer than 2 in 10 felt they were not sources. About 1 in 10 felt talking with Township officials, Township board meetings or other public meetings and Channel HOMTV were major sources of information and one-third felt they were minor sources of information.

Figure 6: Information Sources

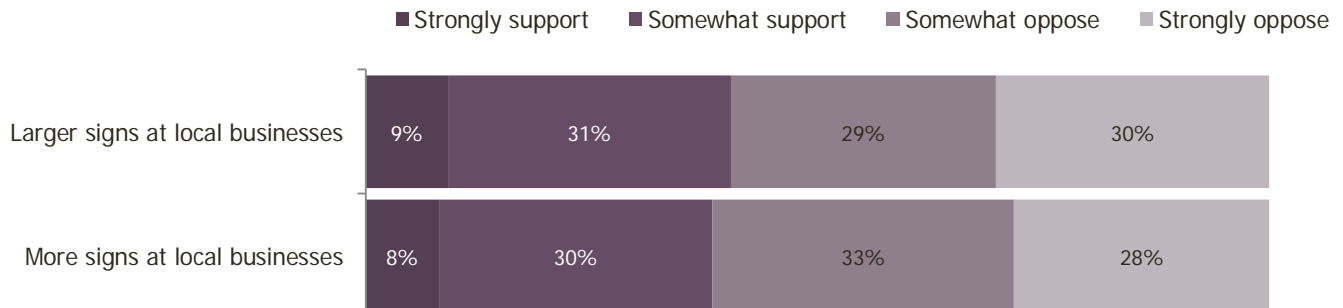
Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Township government and its activities, events and services:



Less than 1 in 10 indicated strong support for larger and more signs at local businesses. About 3 in 10 indicated strong opposition to each potential sign ordinance change and about 6 in 10 somewhat supported or somewhat opposed each.

Figure 7: Level of Support for Property Tax Increase

Currently under local laws (sign ordinance), the commercial business community is allowed to have one sign at a maximum size of 25 square feet. Please indicate to what extent you would support or oppose each of the following:



Conclusions

Meridian Township residents enjoy a high quality of life.

Most residents rate their overall quality of life as excellent or good, nearly all residents would be very or somewhat likely to recommend Meridian Township as a place to live to someone who asks and 8 in 10 plan to remain in the community for the next five years. Meridian Township's overall appearance and overall image along with the township as a place to live, to raise children and their neighborhood as a place to live received favorable ratings by at least 8 in 10 residents. Many of the aspects that aid in community livability were rated positively and were similar to or higher than the national benchmark comparison. The ratings for overall image and the Township as a place to raise children were higher than the national benchmark.

The health of the economy is important to maintaining residents overall quality of life.

Economy was identified as a priority for the community in the coming two years and Meridian Township's overall economic health was rated positively by 7 in 10 residents. Nearly all respondents had purchased goods or services in Meridian Township and about 29% of respondents believed the economy would have a positive impact on their income. Within Community Characteristics, shopping opportunities, employment opportunities and Meridian Township as a place to work were all rated higher than the national comparison.

Residents feel positive about the overall ease of travel and aspects of Mobility in Meridian Township.

The overall ease of travel in Meridian Township was rated positively by 88% of residents and was higher than the national comparison. Generally, aspects related to Mobility were rated positively by a majority of residents and were similar to or higher than the national comparisons. Within Community Characteristics, each of the eight ratings related to Mobility were rated positively by a majority of residents, six of which were rated positively by 7 in 10 or more residents. Within Governance, seven of the eight aspects related to Mobility were similar to the benchmark; however the rating for street repair was lower than the benchmark. Compared to 2012, more residents gave positive ratings to traffic flow and paths and walking trails in 2015 (see *Trends over Time* under separate cover).



13. F

To: Board Members
From: Frank L. Walsh, Township Manager and Miriam Mattison, Finance Director
Date: August 2, 2018
Re: 2019 Budget Process

Since a majority of the Township Board members have only been through our budgeting process one time, we thought would be helpful to walk through the planning process on Thursday evening. Please bring your copy of the 2018 Budget with you to the meeting as it will aid mightily in the discussion.

On Thursday, we will discuss the process, what you can expect as far as timelines and the direct input you will have regarding the \$40,000,000 document. A refresher course may very well help all of us as we begin to vet the 2019 spending plan.

We look forward to beginning the annual budgeting process with you next week.

Attachment:

1. 2019 Budget Timeline

2019 Budget Timeline
Meridian Township

July 20	ALL Budgets Due to Finance Director
July 26-Aug 3	Management Review of Requests and Individual Discussions
August 13	Directors Discussion
August 14	Notice for Budget Public Hearing Sent to Paper
August 24	Budget Distributed to Board
September 4	Board Meeting- Budget Deliberations and Public Hearing
September 11	Board Meeting - Budget Deliberations (if necessary)
September 18	Board Meeting - Final Adoption of Budget
Quarterly	Review and Approve Budget Amendments