



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION – REGULAR MEETING
July 17, 2018 6:00 pm

WORK SESSION – TOWN HALL ROOM 6 PM

1. CALL WORK SESSION TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF AGENDA
4. 2019-2024 CAPITAL IMPROVEMENTS PROGRAM
5. 2019 PROPOSED PARK DEVELOPMENT PROJECTS
6. TOWNER ROAD RIBBON CUTTING CEREMONY
7. COMMENTS FROM THE PUBLIC AND COMMISSIONERS
8. PUBLIC COMMENT
9. ADJOURNMENT OF WORK SESSION

REGULAR MEETING – TOWN HALL ROOM 7 PM

1. CALL MEETING TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - A. June 12, 2018 Regular Meeting Minutes
5. COMMUNICATIONS
6. DIRECTOR'S REPORT
7. ACTION ITEMS
 - A. 2019-2024 Capital Improvements Program
 - B. 2019 Park Development Budget Request
 - C. Resolution to recognize July as Park and Recreation Month
8. DISCUSSION ITEMS
9. COMMENTS FROM THE PUBLIC
10. OTHER MATTERS AND COMMISSIONERS' COMMENTS
 - A. Next Park Commission Meeting: Tuesday, August 14, 2018
 - B. Event Calendar:
 1. Rec on the Move! – July 17 – Towar Park/Arts and Crafts
 2. Rec on the Move! – July 24 – Hillbrook Park/Games and Sports
 3. Rec on the Move! – July 31 – Wonch Park/Family Olympics
 - C. Meridian Farmers Summer/Fall Market: Wednesdays and Saturdays; 8 am – 2 pm
11. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, LuAnn Maisner:
2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.
Meeting Location: Town Hall, 5151 Marsh Road, Okemos, MI 48864



CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING **DRAFT** MINUTES
Towner Road Park
2055 Towner Road, Haslett, MI 48840

Date, Time June 12, 2018; 6 pm

PRESENT: Chair, Michael McDonald; Vice Chair Amanda Lick; Commissioner Courtney Wisinski
EXCUSED: Commissioner Annika Schaetzl; Commissioner Mark Stephens
STAFF: LuAnn Maisner, Parks and Recreation Department Director

1. CALL MEETING TO ORDER

Chair McDonald called the regular meeting to order at 6:04 pm

2. PUBLIC COMMENT - NONE

3. APPROVAL OF AGENDA

Commissioner Lick moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Wisinski.

VOICE VOTE: Motion carried unanimously.

4. APPROVAL OF MINUTES

- A. May 8, 2018 Regular Minutes
- B. May 8, 2018 Work Session Minutes

Commissioner Wisinski moved **TO APPROVE THE MINUTES OF APRIL 10 2018 WORK SESSION AND REGULAR MEETING MINUTES AS SUBMITTED**. Seconded by Commissioner Lick.

VOICE VOTE: Motion carried unanimously.

5. COMMUNICATIONS

- A. Items to/from the Public
None
- B. Commission Information
 - 1. Meridian Historical Village Interpretative Sign Ribbon Cutting Program and Picture
 - 2. Township Meeting Calendar (note: Township Board meeting on June 10 & 24/2nd & 4th Tuesday); Park Commission meeting on June 17/3rd Tuesday)
- C. Staff Inquiries/Response
None

Commissioner Lick moved **TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE**. Seconded by Commission Wisinski.

VOICE VOTE: MOTION CARRIED UNANIMOUSLY.

6. DIRECTOR'S REPORT

- Towner Road Park Status – final walk-through next week
- North Meridian Road Park Pavilion Status – Rescheduling installation due to excessive water
- Dog Park Status – Bids were received and awarded for fencing for both the large dog and small dog areas. Areas have been identified in Central Park.
- Central Park Improvements status – contract was signed with Wolverine Engineering and Surveyors. Kick-off meeting scheduled for next week.
- Grant agreements – received Trust Fund grant agreement for action from the DNR. The project is the new pavilion at Harris Nature Center
- Celebrate Meridian – Saturday, June 30, 2018 11am-11pm in Central Park.
- Farmers' Market Status – Finalizing property control now. Next up is working on design and engineering for the project.
- Currently working on the CIP 2019-2024 and the proposed 2019 budget request.

7. ACTION ITEMS

A. Acceptance of MNRTF Grant Agreement – Pavilion at Harris Nature Center

Commissioner Lick oved **TO APPROVE THE ATTACHED RESOLUTION TO ACCEPT THE TERMS OF THE PROJECT AGREEMENT FOR A GRANT THAT WAS APPROVED FROM THE MICHIGAN NATURAL RESOURCES FUND IN THE AMOUNT OF \$50,000**. Seconded by Commissioner Wisinski.

Roll Call:

AYES: Chair Michael McDonald, Vice Chair Amanda Lick, Commissioner Wisinski

NAYS: None

Motion passed.

8. DISCUSSION ITEMS

A. Able Eyes

Commissioner Lick shared the purpose and vision of this organization and how meridian township parks and recreation department could benefit by increasing accessibility opportunities in our parks and programs. This organization posts videos of places and programs that serve as a preview of what to expect when visiting or participating. Able Eyes will be invited to attend the August meeting to make a presentation.

9. COMMISSIONER COMMENTS

A. PROPOSED SJR O/SB 763 S:

Director Maisner and Chair McDonald shared the history and outcome pertaining to the distribution of Michigan Natural Resources Trust Fund Revenues.

10. COMMENTS FROM THE PUBLIC

None

11. OTHER MATTERS AND COMMISSIONERS' COMMENTS

- A. Next Park Commission Meeting: **Tuesday, July 17, 2018 (Third Tuesday)**
- B. Meridian Farmers' Market: Saturdays May 5-October 27; 10 am – 2 pm
- C. Event Calendar:
 - 1. Friday, June 29; Meridian Mile Race in Central Park
 - 2. Saturday, June 30: Celebrate Meridian 11am-11pm
 - 3. Township Offices Closed July 4, 2018

12. ADJOURNMENT

Chair McDonald adjourned the meeting at 6:58pm.

13. NEXT MEETING:

The next meeting is scheduled for **Tuesday, July 17, 2018** in the Town Hall Room, Meridian Municipal Building, 5151 Marsh Road, Okemos, MI. Work Session at 6 pm and Regular Meeting at 7 pm.



To: Park Commission
From: LuAnn Maisner, CPRP, Director
Date: July 12, 2018
Re: Proposed Capital Improvement Program 2019-2024

The Capital Improvements Program is a budgeting and planning tool that assists the Township in coordinating and funding projects. The 2019- 2024 plan is attached for discussion and action.

Motion for Commission Approval:

Move to approve the attached CIP 2019-24 which contains 20 Park Development Projects.

Year	Project Name	Cost	Park Millage Funding	Park Millage Funding Spent To Date	Grant Funding	Donation	Total Project Cost
	PARK MILLAGE PROJECTS 2019-2024						
2019	Central Meridian Regional Trail Connector	\$355,000	\$122,500	\$40,000	\$272,500 (MNRTF)		\$395,000
2019	Ottawa Hills Playground	\$100,000	\$25,000*		\$75,000*(RP)		\$100,000
2019	Towner Road Park Playground/Wetland Restoration	\$287,000	\$86,100*		\$200,900* (MNRTF)		\$287,000
2019	Farmer's Market Relocation Plan Playground/landscaping, stage	\$400,000	Park Millage, General Fund, Donations, Grants		\$75,000 (CRCF)		
2019	Harris Nature Center Pavilion and Restroom	\$250,000	Park Millage, MNRTF, LWCF, CRCF, HNCF		\$125,000	\$25,000	\$250,000
2019	Central Park Footbridge/Restroom Construction	\$270,000	\$150,000		\$150,000		\$300,000
2020	Central Park - Pavilion Renovation, Sculpture Garden, Landscaping	\$200,000	Park Millage				
2020	Harris Nature Center Parking Lot Expansion	\$60,000	Park Millage, Grants				
2020	Nancy Moore Park Loop Trail	\$80,000	Park Millage				
2020	Farmers' Market Relocation Plan - Structure	\$500,000	Park Millage, General Fund, Grants				
2021	Marshall Park Playground Replacement	\$100,000	Park Millage				
2021	Nancy Moore Park Playground, Pavilion	\$300,000	Park Millage				
2022	Hillbrook Park Restroom Building	\$175,000	Park Millage, Federal and State Grants				
2023	Central Park Improvements	\$500,000	Park Millage, Federal and State Grants				
2023	Wonch Park Improvements - Restroom, Streambank, launch, WiFi	\$500,000	Park Millage, Federal and State Grants				
2023	Snell-Towar Recreation Center Improvements	\$185,000	Park Millage				
2024	Legg Park South Development	\$195,000	Park Millage, Federal and State Grants				
2024	Meridian Riverfront Park Trail Improvements	\$1,000,000	Park Millage, Pathway Millage, Federal/State Grants				
2024	Newton Road Park Playground	\$100,000	Park Millage				
2024	Central Park Splash Pad	\$500,000	Park Millage, Grants				



To: Park Commission
From: LuAnn Maisner, CPRP, Director
Date: July 12, 2018
Re: 2019 Budget Request for Park Millage

Attached is the 2019 proposed Park Development Project List. These projects are identified for 2019 based on grants received to match with local funds. The projects are as follows:

<u>Project</u>	<u>PM</u>	<u>Grants</u>	<u>Total Project \$</u>
Central Meridian Regional Trail Connector	\$82,500	\$272,500	\$355,000
Gateway Footbridge/Restroom	\$150,000	\$150,000	\$300,000
HNC Pavilion	\$50,000	\$100,000	\$150,000
HNC Restroom	\$50,000	\$50,000	\$100,000
Farmers' Market Relocation	\$200,000	\$235,000	\$435,000
Ottawa Hills Playground	\$25,000	\$75,000	\$100,000
Towner Road Playground	<u>\$86,100</u>	<u>\$200,900</u>	<u>\$287,000</u>
TOTAL	\$643,600	\$1,083,400	1,727,000

Motion for Commission Approval:

Move to approve the Park Development Project List for 2019 including the following projects: Central Meridian Regional Trail Connector; Gateway Footbridge; HNC Pavilion; HNC Restroom; Farmers' Market Relocation Plan; Ottawa Hills Playground; and Towner Road Playground.



To: Park Commission

From: LuAnn Maisner, Director of Parks and Recreation

Date: July 17, 2018

Re: July is Designated Park and Recreation Month

MOTION FOR PARK COMMISSION CONSIDERATION:

MOVE TO APPROVE THE ATTACHED RESOLUTION TO DESIGNATE JULY AS PARK AND RECREATION MONTH IN MERIDIAN TOWNSHIP.

**RESOLUTION TO DESIGNATE
JULY AS PARK AND RECREATION MONTH**

RESOLUTION

At a regular meeting of the Park Commission of the Charter Township of Meridian, Ingham County, Michigan, held at Towner Road Park, 2055 Towner Road, Haslett, MI 48840, in said Township on the 17th day of July, 2018 at 7 pm, Local Time.

PRESENT:

ABSENT:

The following resolution was offered by ___and supported by _____ :

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including ___ (insert name of city or county) ____; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

PARKS AND RECREATION

A LIFETIME

OF DISCOVERY

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NRPA'S PARK AND RECREATION MONTH • JULY 2018



National Recreation
and Park Association

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Rec on the Move!

Join Meridian Township Parks and Recreation throughout the month of July for crafts, games, and sports for all ages!

Wednesday, July 11

Central Park

5151 Marsh Rd.

10:00-12:00 PM

Scavenger Hunt!

- Relay Race
- Gardening for kids
- Visit our Farmers' Market

Tuesday, July 17

Towar Park

6166 Pollard Ave

1:00-3:00 PM

Arts and Crafts!

- Tie Dye (bring something white)
- Jewelry Making
- Finger Painting

Tuesday, July 24

Hillbrook Park

1747 Lake Lansing Rd.

10:00-1:00 PM

Games and Sports!

- Camp Games
- Sports
- Free Pizza

Tuesday, July 31

Wonch Park

4555 Okemos Rd.

6:30-9:30 PM

Family Olympics!

- Tailgate Games
- Family Fun Competition
- BBQ



For more information please call Meridian Township Parks and Recreation at (517) 853-4600.