



Charter Township of Meridian  
Downtown Development Authority (DDA)  
5151 Marsh Road, Okemos, MI 48864  
Monday, May 7, 2018 – Minutes

**Members**

**Present:** Bill Cawood, Susan Fulk, Jim Spanos, Will Randle, Scott Weaver and Supervisor Ron Styka, Jim Raynak, and Renee Korrey

**Members** Sherry Fisher

**Absent:**

**Staff**

**Present:** Economic Development Director Chris Buck, Senior Planner Peter Menser, and Executive Assistant Michelle Prinz

**Others**

**Present:** Township Trustee Patricia Herring Jackson, Township Trustee Phil Deschaine, Planning Commissioner Emily Stivers

1. CALL MEETING TO ORDER

Chair Fulk called the meeting to order at 7:32 am.

2. APPROVAL OF THE AGENDA

**MOTION BY MEMBER KORREY TO APPROVE AGENDA. SUPPORTED BY SUPERVISOR STYKA. MOTION APPROVED 8-0.**

3. APPROVAL OF MEETING MINUTES OF MARCH 5, 2018

**MOTION BY MEMBER KORREY TO APPROVE MINUTES. SUPPORTED BY SUPERVISOR STYKA. MOTION APPROVED 8-0.**

4. PUBLIC REMARKS

Trustee Phil Deschaine spoke on behalf of the Kiwanis Club looking for support for the Flags over Meridian project. Kiwanis is seeking \$18 per flag for 30 flags in the DDA area.

5. PRESENTATION

Eric Helzer from Advanced Redevelopment Solutions discussed his qualifications and long history assisting with brownfield and TIFA plans via DDAs. He presented a draft DDA/TIFA Plan adoption schedule. Based on the work that would be required there was discussion

about developing an ad hoc committee to work on this process along with additional DDA meetings.

**MOTION BY MEMBER KORREY FOR THE DDA TO BEGIN PREPARING AN UPDATED TIFA PLAN, DEVELOP A COMMITTEE TO SUPPORT THE PLAN, IDENTIFY POTENTIAL COST, AND ADJUST MEETINGS AS NECESSARY. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 8-0.**

Representing the DDA on the committee will be Renee Korrey and Jim Raynak. A third may be requested pending interest and possible new DDA members.

**MOTION BY MEMBER KORREY TO HOLD A SPECIAL MEETING OF THE DDA ON MONDAY, JUNE 4<sup>TH</sup> AT 7:30AM. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 8-0.**

6. FINANCIAL REPORT

Staff provided a summary update on the April 2018 Financial Report. Report on file. Director Mattison discussed the DDA Annual Report.

**MOTION BY MEMBER RAYNAK TO APPROVE THE ANNUAL REPORT TO SEND TO THE TOWNSHIP BOARD FOR FINAL APPROVAL. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 8-0.**

7. AUTHORIZATION OF PAYMENTS

**MOTION BY MEMBER RAYNAK TO AUTHORIZE CONSUMERS ENERGY ELECTICITY PAYMENT OF \$106.45. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 8-0.**

8. NEW BUSINESS

- a. DDA Longevity-Evolution  
Director Buck decided to strike this item in the interest of time.
- b. 2018 Flower Basket/Landscaping Plan  
Member Spanos agreed to donate \$500 toward the Flags over Meridian project for the DDA.

**MOTION BY MEMBER RAYNAK FOR THE DDA TO CONTRIBUTE \$40.00 TO THE FLAGS OVER MERIDIAN PROJECT FOR THE DDA AREA. SUPPORTED BY MEMBER RANDLE. MOTION APPROVED 8-0.**

Discussion regarding if the flower baskets are needed this season.

**MOTION BY MEMBER WEAVER FOR THE DDA TO CONTRIBUTE A MAXIMUM OF \$2,500 FOR THE HANGING FLOWER BASKETS. SUPPORTED BY MEMBER RAYNAK. MOTION APPROVED 7-1.**

9. OLD BUSINESS

- a. MUPUD Zoning Ordinance Amendment Update  
The Township Board passed the amendment at the last Board meeting.

b. Meridian Redevelopment Fund

In the interest of time this will be discussed further at the next meeting on June 4, 2018.

10. CHAIR REPORT

None.

11. STAFF REPORT

Director Buck reported that the EDC has been working on refinancing the existing bonds for Burcham Hills. The CIA is working on a lighting project with Consumers Energy. He also discussed the following new developments:

- Fox Nissan is open in the old Nissan footprint
- Kellie's Wooden Skate will open soon
- Baskin Robbins is scheduled to open soon
- The Elevation in Okemos is taking leasing applications

12. TOWNSHIP MANAGER REPORT

None.

13. TOWNSHIP BOARD REPORT

Supervisor Styka reported in addition to the MUPUD zoning amendment being passed, the Ingham County Road Department has committed dollars to redo the historic bridge on Okemos Road. Construction is expected in 2020.

14. OPEN DISCUSSION/BOARD COMMENTS

None.

15. PUBLIC REMARKS

None.

16. NEXT MEETING DATE

a. June 4, 2018, 7:30am

17. ADJOURNMENT

The meeting adjourned without objection at 9:06am.