

MERIDIAN TOWNSHIP POLICE



2017 ANNUAL REPORT

Mission and Value Statements

The Meridian Township Police Department is committed to establishing and maintaining partnerships in our community; and with understanding, cooperation and equality; we strive to enhance the quality of life and protect the rights of our community.

COMPASSION

We care for and empathize with our fellow human beings.

COURAGE

We face danger to ensure the safety of others. We will stand up for what is right. We will be brave when others may not. We strive to eliminate fear through our actions.

EXCELLENCE

We employ those who strive to achieve a higher standard. We listen to our employees and the members of our community to continually improve our effectiveness and reliability. We strive to exceed community and professional expectations.

FAIRNESS

We will treat all individuals impartially. We will act in a just manner. We appreciate different points of view. We exercise discretion appropriately.

INTEGRITY

We will fulfill our mission in its entirety using sound principles, honesty and sincerity.

RESOURCEFULNESS

We can be relied upon for help and support. We have the ability to deal with situations effectively. We build on our mutual experiences to effectively resolve problems.

RESPECT

We value the rights and beliefs of others. We are courteous. We treat others as we expect to be treated. We appreciate diversity.

WORK ETHIC

We are self-motivated and self-directed. We do what is asked and strive to achieve expectations. We hold ourselves to a higher standard.

PERSONNEL

CHIEF

David Hall

ASSISTANT CHIEF

Ken Plaga

CAPTAIN

Greg Frenger

SERGEANTS

Lana Howell
Scott Dawson
Brad Bach
Bart Crane

Andrew McCready
Richard Grillo
Edward Besonen

OFFICERS BY SENIORITY

Kelly Blask
Kristi Lysik
Paul Rambo
Dave Metts
Judy Hood
Christina Scaccia
Jeff Adams
Curt Squires
Brett Reed
Erin Linn
Brian Canen
Charles Glumb **
Andrew Tobias
Christopher Lofton
Kyle Royston
Rebecca Payne

Kevin Harvey
Mark Divney
Jason Clements
Michael Hagbom
Bryan LeRoy
Adam Stebbins ***
Doug Strouse
Aaron McConaughy
Dan King
Adam Slavick
Tori Klewicki-McNutt ***
Loudore Brutus * ***
Stephanie Lewis *
Ian Mandernack *
Kolby Casady *
Lerico White *

CIVILIAN PERSONNEL

Cindy Cummings, Records Supervisor	Lynne Bach, Records Technician
Kristi Schaeding, Administrative Assistant	Lori Hagan, Records Technician
Chris Domeyer, Property Technician ***	Diane Helferich, Records Technician*

CADETS

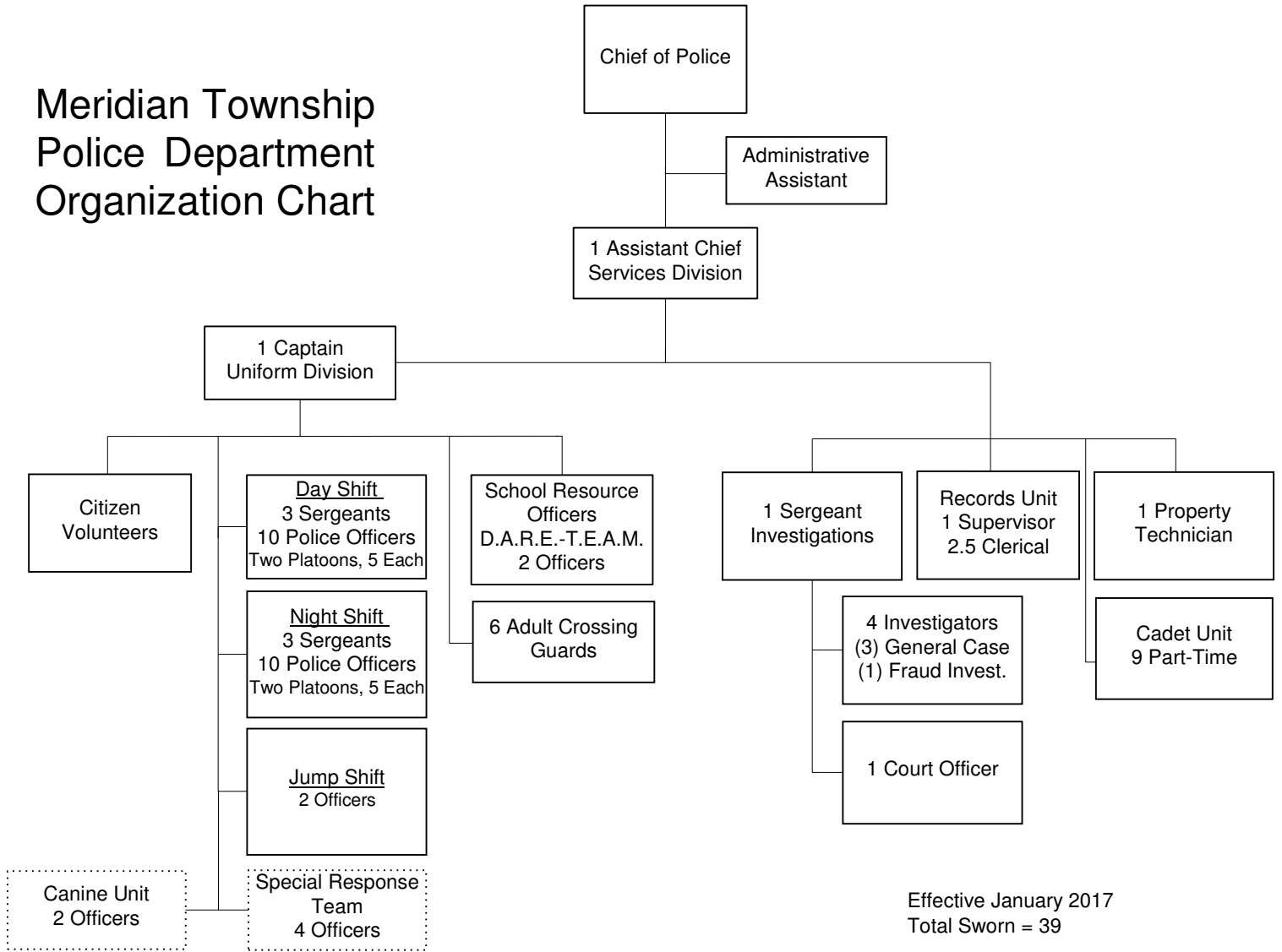
Andrew Braska *	Brian Kolke ***
Marissa Fura *	Mike Scott
Sean Rasmussen	Maryam Masood
Emily Eaton ***	Matthew Greydanus* ***
Ashley Stombaugh ***	Katrina Hines * ***
Grant Thelen ***	

* Hired in 2017

** Retired in 2017

*** Resigned in 2017

Meridian Township Police Department Organization Chart



ADMINISTRATION

The Chief of Police is the head of the Department. The two distinct divisions under the Chief of Police are the Services Division and the Uniform Division. The Services Division is commanded by the Assistant Chief and the Uniform Division is commanded by a Captain.

UNIFORM DIVISION

The Uniform Division personnel includes a captain, 6 sergeants, and 27 officers. Within the division, there is the Road Patrol, Canine Unit and the School and Community Resource Unit. Road patrol personnel provide 24-hour patrol services to Meridian Township and Williamstown Township. Patrol officers are assigned to four platoons that work twelve-hour shifts with a sergeant on duty at all times. The canine unit personnel work twelve-hour shifts that overlap the hours of the platoons. Community Resource Officers are assigned to platoons when schools are not in session.

In 2017, there were 17,545 calls for service (excluding traffic stops 4,865). Of those calls, 6,282 were written police reports and 559 were arrests. Officers issued 1,752 citations with a total number of 2,188 charges. Each citation can include up to three charges.

2017 Written Reports	
Alarms	912
Traffic Crashes	916
All Other	4454
Total	6,282

Yearly Comparisons

Written Reports

2014	2015	2016	2017
6,308	6,427	6,332	6,282

Calls for Service

2014	2015	2016	2017
13,551	17,254	18,364	17,545

Arrests

2014	2015	2016	2017
855	765	700	559

Citations

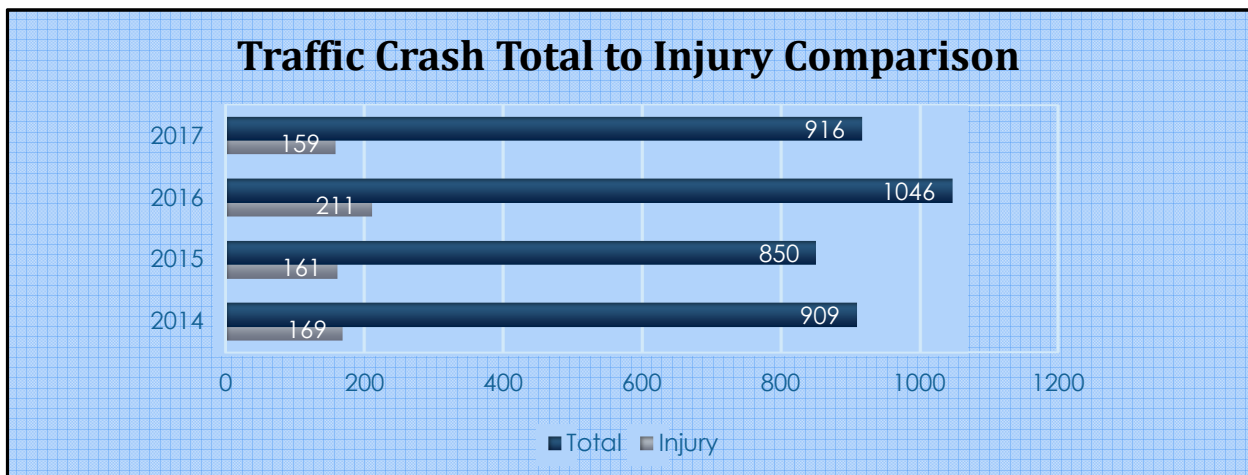
	2014	2015	2016	2017
Citations Issued	2,618	2,366	2,272	1,752
Total # of Charges	2,979	2,743	2,768	2,188

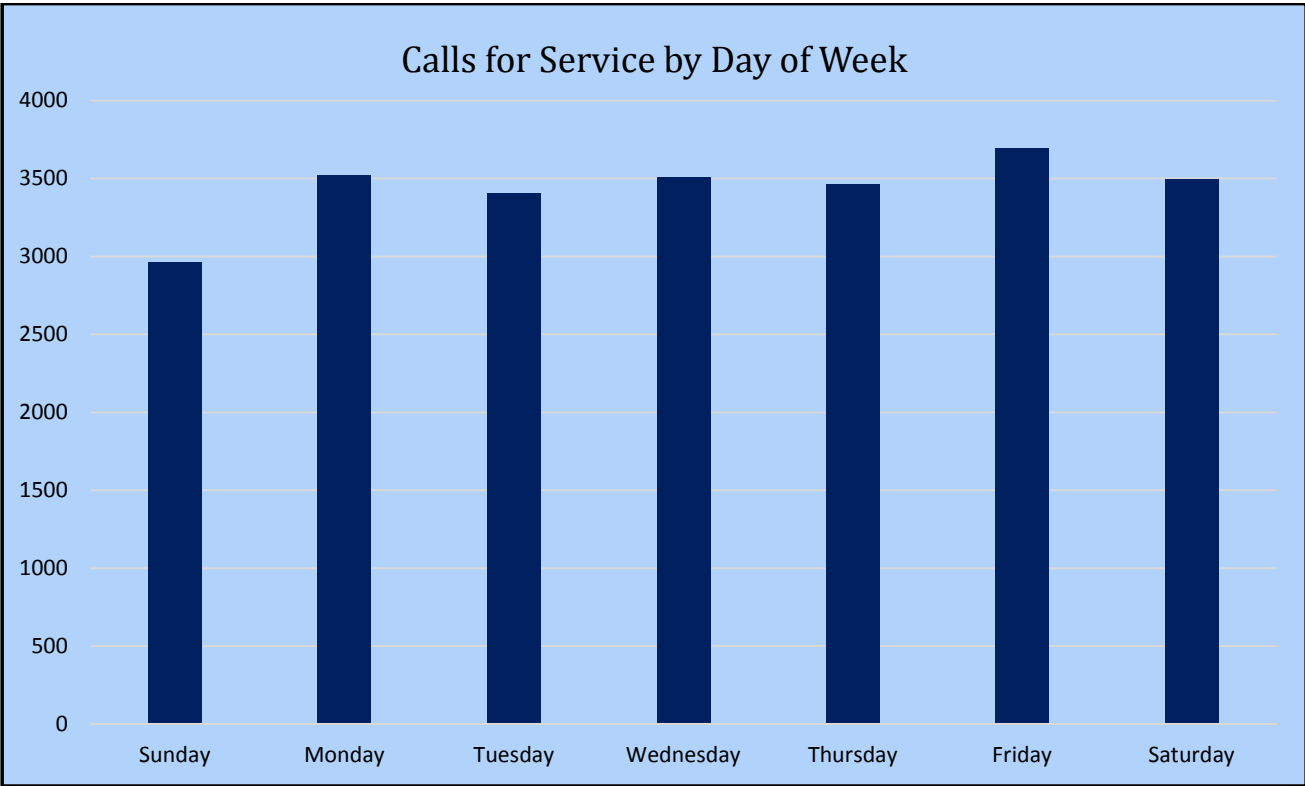
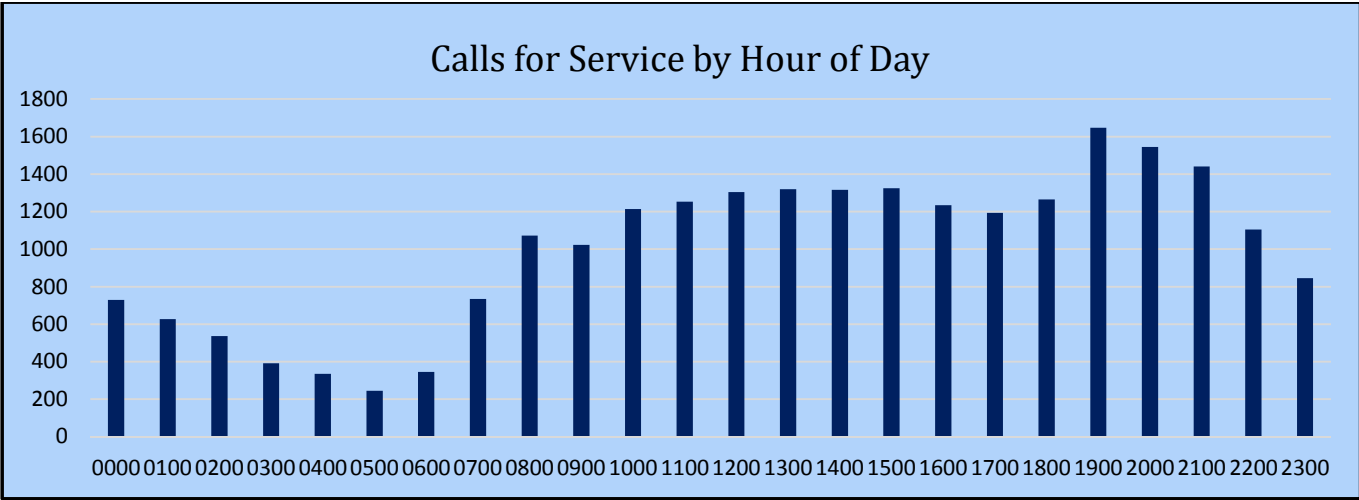
Calls for Service As Received From Dispatch			
911 Hang Up	97	Obscene	13
Abandoned Vehicle	37	OIWarrant	58
Accident Non-Traffic	1	Operating Under Influence of Drugs	48
Admin	820	Ordinance Violation	14
Alarm	966	Parking Complaint	132
Animal Call	198	Party Complaint	34
Arson	1	Police Assist	162
Assault	124	Personal Injury Accident	96
Attempt to Locate	89	Personal Protection Order	27
Bar Check	31	Peace Officer Complaint	26
Bomb Threat	1	PININL – Accident with Entrapment	4
Burglary	111	PBT – Preliminary Breath Test	14
Chase-Pursuit	1	Private Property Accident	34
Child Abuse/Neglect	45	Pick up Property	134
Check ID	1	Property Damage Accident	889
Civil Disturbance	115	Prostitute	1
Community Meeting	11	Prowler	7
Crossing Guard	14	Person Requiring Treatment	28
Crowd Control	0	Runaway	87
Criminal Sexual Conduct	30	Reckless Driving	397
Deliver Message	17	Repossession	26
Disorderly Conduct	0	Retail Fraud	383
DOA	6	Robbery	11
Dog Complaint	230	Security Check	154
Domestic Assault	93	Shooting	0
Drown in Moving Water	0	Shots Fired	40
Drugs	80	Special Assignment	252
Drunk	13	Stalking	21
Escort – Bank Escort	1	Subpoena Service	112
Fight	108	Subject Down	2
Fire Assist	562	Suicide	44
Fireworks Complaint	48	Suspicious Situation/Person/Vehicle	1,309
Follow-up	755	Threat	95
Foot Patrol	40	Traffic Control	73
Fraud	306	Transport	104
Harassment	90	Trash / Littering Complaint	14
Hazzard – Road	343	Trespass	28
Hit and Run	143	Trouble With Subject	320
Inmate – Transfer	3	Test – Test CAD call	1
Juvenile	116	Unlawfully Driving Away An Automobile	49
K9 – Assist	19	Unknown Injury / Accident	33
Kidnapping	1	Unwanted Person	155
Larceny	482	Unwanted Trouble	112
Liquor Law Violations	6	Utility / Wires Down	74
Lock Out	20	Vehicle ID Check	17
Malicious Destruction of Property	194	Visual/Vacation Property Check	388
Medical Assist	3,665	Warrant Arrest	105
Missing Person	64	Weapon Violation	17
Motorist Assist	271	Welfare Check	632
Neighbor Complaint	59		
Noise	341		
TOTAL CALLS FOR SERVICE: 17,545 *			

*Call-for-service numbers include any agency who took action within the Township borders. Ingham 911 dispatch was unable to filter out other agencies.

Offenses in 2017			
Alarm Response	912	K9 Search/Training	65
Arson	3	Larceny	423
Assault	231	Liquor Law/Violations	21
Building Code Violation	0	Medical First Responder	623
Burglary	112	Miscellaneous Non-Criminal Offense	599
Commercialized Sex/Prostitution	0	Motor Vehicle Theft	21
Conservation	0	Murder	1
Criminal Sexual Conduct	32	Negligent Homicide/Manslaughter	0
Damage to Property	167	Obscenity	8
Disorderly Conduct	8	Obstructing Justice	321
Embezzlement	27	Obstructing Police	15
Extortion	4	Ordinance Violation	4
Family Abuse / Neglect / Other	9	OUI of Liquor of Drugs	72
Fire Assist	3	Peeping Tom	0
Fireworks	1	Public Peace Other	6
Forgery / Counterfeiting	35	Retail Fraud	387
Fraud	291	Robbery	18
Health and Safety	17	Sex Offense (Other)	3
Hit and Run Motor Vehicle Accident	9	Stolen Property	19
Immigration	0	Threat to Burn/Bomb	6
Incapacitated / Mental Health	107	Traffic Civil	1,103
Intimidation / Stalking	91	Traffic Criminal	196
Investigation / Inspection (Non-Criminal)	384	Trespass	84
Invasion of Privacy (other)	1	Violation of Controlled Substance	98
Juvenile Offenses / Runaway	59	Weapons Offense	9
Kidnap	4		
TOTAL OFFENSES REPORTED: 6,609			
<i>*Some written reports have multiple offenses</i>			

Crash investigations in Meridian Township totaled 916 in 2017. This was a decrease of 130 from the previous year. Crashes are classified as personal injury, property damage (no injuries) and hit and run crashes. Injuries can fall into several categories, ranging from the simple complaint of pain, to those that are life threatening or even fatal. There were 159 crashes with injured occupants and 755 crashes with no injuries. There was one fatal crash in 2017 in Meridian Township.





TRAFFIC SAFETY

The Meridian Township Police Department views traffic safety as an important key to keeping the community safe. The Department works with the Ingham County Road Commission and the State Highway Department to address road design related concerns. Officers take enforcement in areas identified as directed patrols based on complaints from citizens. In addition, enforcement is concentrated on high traffic crash locations and seatbelt enforcement through grant-funded patrols. Educating the public on traffic safety is achieved through the Citizens' Academy, Youth Citizens' Academy, HOMTV stories, and School Resource Officer classes. Additionally, the speed trailer and speed sign are utilized to educate motorists regarding speed-related safety concerns.

Two of our officers provide car seat inspections at the Department. A total of 195 inspections were completed in 2017. Officers also participated in the Safe Kids Event at the Ingham County Human Services Building in August and offered inspections at the annual Halloween Open House at the police Department in October.

TRAFFIC CRASH INVESTIGATION TEAM

Traffic crashes involving fatal or potentially fatal injuries require investigators with specialized training and equipment. Area law enforcement agencies have committed personnel to a regional crash investigation team. The team was formed in 2014 and is called the Ingham County Regional Crash Investigation Team. The team members conduct training, share specialized equipment, and provide technical assistance with equipment and software programs. On-duty team members are called to assist participating agencies with potentially fatal crash investigations. This effort has increased the experience of the investigators while reducing overtime costs for the Departments.

One crash resulted in a fatality in Meridian Township in 2017. The crash occurred at the intersection of Grand River Avenue and Cornell Road. A vehicle traveling east on Grand River Avenue initiated a left turn to head north on Cornell Road when it was struck by a vehicle traveling west on Grand River Avenue. A passenger in the at-fault vehicle was able to walk to an ambulance at the time of the crash, but died five days later in the hospital. The case will be reviewed by the Ingham County Prosecutor.

The managed deer harvest program entered the seventh year in Meridian Township. The program was an effort to reduce the population in the community. The Department of Natural Resources began culling deer in 2015 after Chronic Wasting Disease was discovered in Meridian Township. The Police Department assists in administering both efforts. The Police Department also provides data regarding traffic collisions involving deer to look for correlations between the deer population and collisions involving deer.

Meridian Township Deer Involved Collision Data			
Year	Injury Involved	No Injury Involved	Total
2009	1	151	152
2010	1	137	138
2011	2	150	152
2012	2	151	153
2013	4	176	180
2014	4	133	137
2015	5	139	144
2016	5	159	164
2017	4	122	126

VOLUNTEERS

We are fortunate to have three volunteers who assist the Department on a regular basis. One volunteer helps with the annual Halloween Open House by greeting and organizing the visitors as they arrive in the lobby of the police Department. She has assisted with the event for the past five years.

Parking law enforcement is important to keep fire lanes open for emergency vehicles and handicap spaces free for disabled citizens to use. Two Volunteer Parking Enforcement personnel provided a total of 328 volunteer hours in 2017. They issued 199 Warnings, 55 Fire Lane Citations, and 306 Handicap Citations. The total number of citations was 361 for the year. The Department does not require payment of handicap citations when the disabled person shows that he/she had a permit that was not displayed. Our concern is to keep the spaces available for those who have permits, not collecting fines from persons with disabilities.

COMMUNITY POLICE OFFICERS

Community policing is an important element of fulfilling our Mission Statement and effectively serving the community. Officers are in regular contact with their neighborhood leaders and residents to improve communication and build trust with the community. The officers contact the leader a minimum of once per month to check in and provide the leader with information on crimes that have occurred and upcoming events. They also seek information on concerns from the neighborhood.

National Night Out is an annual event to promote community partnerships with law enforcement. Officers attended twenty-six events with some locations receiving a visit from McGruff the Crime Dog, the police motorcycle, canine teams, and fire trucks and ambulances.

ADULT CROSSING GUARDS

The police Department hires, trains, and manages the six adult school crossing guards for the six schools in the township. The guards are supervised by the School Resource Officers. The Lansing Area Safety Council provides annual training before school starts and hosts an annual dinner at the end of the school year.

The Adult Crossing Guards are dedicated to ensuring young people safely cross streets on their way to and from school. They also serve as our eyes and ears for traffic safety and deter crime against the young people walking before and after school.

CANINE TEAM

The Department has canines that are trained for article searches, building searches, narcotics detection, and tracking. The two canine teams are staffed by Officer Erin Linn with Uby and Officer Andrew Tobias with Yukon. Officer Tobias and Yukon are also assigned to the Special Response Team (S.R.T.) and assist the team with perimeter security and tracking. The canine teams are assigned to work hours that overlap the patrol shift in an effort to maximize the use of the teams. Area Departments request and/or provide mutual aid from canine teams when they either do not have a canine on duty or they do not have a team on the Department.

2017 Canine Team Activity Numbers	
Calls Handled By Meridian's Canine	73
Calls Handled By Other Departments	4
Call Outs To Other Departments	36
Total Calls For Service	113
Activity Type	
Area Search	2
Article Search	6
Building Search	2
Demonstrations	16
Felony Stop	2
Narcotics Search	53
Other	3
Security Check	7
Track	22
Total	113

*A canine call may include more than one activity type.

SPECIAL RESPONSE TEAM

The Ingham Regional Special Response Team (IRSRT) is comprised of personnel from the Ingham County Sheriff's Department, East Lansing Police Department, MSU Police Department, and Meridian Township Police Department. The team is called upon by agencies when a tactical team is needed to respond. In 2017, the team was activated for eleven events including making entry on high-risk search warrants, security for the M.S.U. Homecoming Parade, high-profile prisoner transport, and an area search for two armed robbery suspects.

The Meridian Township Police requested the team in July to locate two suspects involved in the Medawar Jewelry Store robbery. Officers responded to the call, set up a perimeter, and observed the suspects near a perimeter point. The suspects were hiding in a large wooded area at Okemos Road and Gayelord C. Smith Drive. IRSRT was called to conduct an area search and the team located the suspects within minutes of beginning the search.

IRSRT also has a Negotiator Team comprised of hostage negotiators. The negotiators are not activated unless the situation dictates a need for negotiators. The Negotiator Team was called upon to assist with three suicidal subject calls in 2017. All three situations were resolved with the individual surrendering.

SCHOOL AND COMMUNITY RESOURCE UNIT

The School and Community Resource Unit is comprised of two officers who work with the Haslett and Okemos Public Schools. The officers provide a number of services to the schools in an effort to provide a safe environment for children to learn. The officers also assist with a number of community events.

The continuation of our commitment to working with the schools is very important to our Department. The officers are regularly contacted for assistance by answering questions and concerns from principals, counselors, social workers, teachers, and other staff. Both officers teach the DARE curriculum and TEAM curriculum in the schools. In addition to teaching classes, the officers provide other services to the schools. The officers respond to criminal complaints, participate in lockdown drills, assist with fire and tornado drills, and assist with canine searches. They assist with traffic concerns on school property and on roads near the schools, interacting at school crosswalks, fill in as crossing guards, and conduct traffic enforcement in school zones. Both Haslett and Okemos schools have science fairs that officers attend and give demonstrations on the

importance of science in law enforcement. The Okemos Schools invited the School Resource Officer to give a presentation to parents regarding “vaping” and drugs.

The officers assist with several community events focused on children in the community. These events reinforce the importance of positive interactions with law enforcement in their lives. The events include the annual Halloween Open House at the Police Department, and the Lansing Area Safety Council’s annual Safety Picnic at Hawk Hollow Park. The School Resource Officers help with “Shop with a Cop” and the annual Mankowski/Meridian Christmas Party for children. Children are selected to participate in Shop with a Cop with the assistance of the school staff. The School Resource Officers then work with the participants, provide necessary documentation to the event organizers, and volunteer their time to shop with the students.

The elderly in our community are also an important part of our community events. Officers participate in the monthly Tri-County TRIAD meetings. They also assist in the planning of the annual “No Senior without a Christmas.” In 2017, the group delivered 350 Christmas Baskets to seniors in need throughout the Lansing area. Officer Scaccia is also on the Project Lifesaver Committee which is working toward implementing a device that provides GPS Tracking for emergency responders to locate persons with dementia, epilepsy, Alzheimer’s disease, autism, Down Syndrome and related illnesses.

Number of Classes Held in 2017	
D.A.R.E	268
T.E.A.M.	56
Other Presentations	90
Total for 2017	409

SERVICES DIVISION

The Services Division provides the following function to the Uniform Division: Records Management, Hiring and Recruitment, Investigations and Property and Evidence Management. These functions are conducted by the following units that make up the Services Division, Investigations Unit, Records Unit, Cadet Unit and the Property Technician.

INVESTIGATIONS UNIT

Personnel are selected to serve in the Investigations Unit for a three-year assignment. Extension may be granted based rotation to keep experienced officers as part of the team. The Investigations Unit includes a sergeant, four officers investigating cases and a Court Services Officer (CSO). The Investigators are assigned cases that require specialized training, significant resources, and additional follow-up. Investigators are required to be on-call one weekend per month and attend specialized training related to their position. The CSO is assigned to be the liaison with prosecutors, township attorney and courts. The CSO is also responsible for sex offender registration and verification.

One Investigator was temporarily assigned to Special Operations Division/Drug team with the Lansing Police Department and assisted one day a week doing undercover buys and search warrants. This assignment allow the investigator to bring valuable experience to use in the Department.

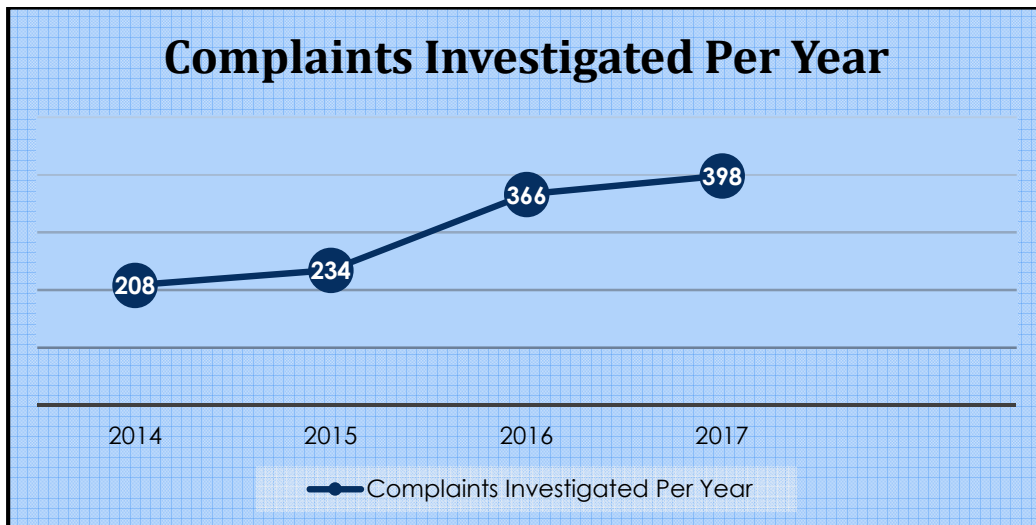
The Investigations Unit supervisor coordinates resources during large investigations, monitors investigators and the CSO during their daily assignments. The Sergeant also reviews reports and assigns follow-up investigations. Reports written by the Uniform Division are reviewed and those with sufficient solvability potential are assigned to the Investigators. The victims of crimes that lack any investigative leads are notified by letter that the case is not being investigated; however, the case

may be reopened if new information develops. In 2017, there were 299 letters sent to victims in Meridian Township. The Sergeant also reviews all crimes involving the area schools. These cases involve crime on school property, on a school bus, at a school-sponsored event, within 1,000 feet of a school, or if it poses a significant threat to students, staff, or school property. These crimes are reported to the schools. In 2017, there were 22 notifications sent to Okemos, 28 to Haslett, 0 to East Lansing Schools and 1 notice to Williamston Schools.

The four officers are assigned to investigate criminal complaints including but not limited to homicides, sexual assaults, robberies, child abuse, elderly abuse, home invasions, embezzlements, larcenies and death investigations. Cases are closed when a suspect is identified and the prosecutor authorizes charges, or all investigative efforts have been exhausted. Crimes against persons are given greater priority than crimes involving theft.

Complaints Assigned Per Year	
2014	208
2015	234
2016	366
2017	398

The above table shows the Investigations Unit assigned a total of 398 complaints in 2017.



The table below lists the types of offenses investigated. The number of complaints is lower than the number of “offenses” because a single complaint may include more than one crime or offense.

Crime	2014	2015	2016	2017
Homicide	0	1	0	2
Kidnap	0	0	1	1
Criminal Sexual Conduct	17	25	31	40
Robbery	6	3	6	18
Assault/Stalking	18	13	13	24
Arson	2	1	0	1
Extortion	0	1	2	2
Burglary	18	75	48	62
Larceny	45	48	139	97
Unlawful Driving Away Auto	6	12	5	19
Forgery	2	12	9	13
Fraud	61	46	59	67
Embezzlement	3	9	6	6
Stolen Property	3	2	1	2
Malicious Destruction of Property	2	3	2	32
Retail Fraud	26	10	11	23
Drugs	3	2	7	12
Sex Offenses	4	3	3	0
Obscene Material	2	6	4	6
Child Abuse	4	4	2	3
Liquor Law Violation	2	0	1	0
Obstructing Police	1	0	3	0
Obstructing Justice	1	0	0	0
Weapons Offense	1	0	2	2
Public Peace	3	1	0	0
Hit & Run Accident	0	2	1	2
Health and Safety	0	0	2	0
Invasion of Privacy	0	0	0	2
Conservation	0	0	0	4
Juvenile Runaway	1	3	2	5
Traffic Offenses	1	14	1	0
Juvenile Violation	5	0	2	0
Civil Custody	0	6	2	0
Motor Vehicle Accidents	0	2	2	0
Suspicious Situations	3	0	9	11
General Assist	2	12	1	2
Death Investigations	10	12	20	35
Missing Persons	2	0	2	5
TOTAL	254	328	399	498

In 2017, the Investigations Unit continued to investigate 72 offenses from 2016, while 398 offenses were assigned, 225 were cleared, 152 were inactivated, and 72 will continue to be investigated in 2018.

2017 Complaint Dispositions	
Continued from 2016	72
Assigned in 2017	398
Cleared in 2017	225
Inactivated in 2017	152
Continued in 2018	72

When an investigation is completed and reviewed for charges, the Investigator is responsible for forwarding the warrant request to the Ingham County Prosecutor's Office (ICPO). In 2017, the Investigators submitted 103 requests for warrants and petitions to the ICPO.

Investigations Warrant Requests & Petitions for 2017			
	Felony	Misdemeanor	Totals
Requested	71	32	103
Issued	40	15	55
Denied	4	1	5
Diversion	4	0	4
Status Pending	23	16	39



A total of \$198,052.00 worth of stolen property was recovered in 2017. The majority of the recovered stolen property was returned to the victims.

The Investigations Unit participates in several boards and task forces. Most meetings are held monthly to discuss cases of concern or interest, problem solving, creating countywide protocol, and to share information on suspects and trends. The Investigators participate in weekly area detective meetings to discuss current crimes, share intelligence, and foster working relationships between agencies. Some of the boards and task forces include:

- Elderly Death Review Board
- Child Death Review Board
- Capital Area Sexual Assault Response Team
- Pediatric Subcommittee for Abuse and Sexual Assault
- Michigan Association of Check Investigators
- Tri-County Loss Prevention

- Crime Stoppers
- Tri-County Sex Offender Task Force
- Small Talk Children's Assessment Center
- MSU Sexual Assault Discussion Panel
- Mental Health Task Force

Noteworthy investigations for 2017 include:

- A robbery involving two victims and a large amount of merchandise stolen and recovered. Suspects were arrested and awaiting trial.
- A double homicide. The suspect was located and taken into custody. He is awaiting trial.
- High profile criminal sexual assault.
- Numerous area businesses were broken into and multiple jurisdictions worked the case.
- Armed robberies of area businesses. Suspect was located and taken into custody. Suspect was charged federally.
- Armed robbery of a local business. Suspect arrested.
- Meridian Police had an incident involving threats of terrorism. Suspects was arrested and charged.
- Several large scale investigations into larceny from autos.
- A suspect was apprehended in committing over 15 malicious destructions of property over a several month period.
- A threats complaint involving a local school. Suspect was identified.

COURT SERVICES

The Court Services Officer (CSO) processes criminal complaints and submits them to the Ingham County Prosecutors Office and the Township Attorney to request arrest warrants and juvenile petitions. The CSO swears to warrants, arraigns prisoners, attends juvenile hearings, serves subpoenas, delivers citations to the court, and collects bond money and delivers it to the court. Registered Sex Offenders report to the CSO as required by law. The CSO schedules sex offender address verifications on a regular basis. The CSO investigates Sex Offender Registry Act violations and submits those complaints to the Ingham County Prosecutor's Office for arrest warrants.

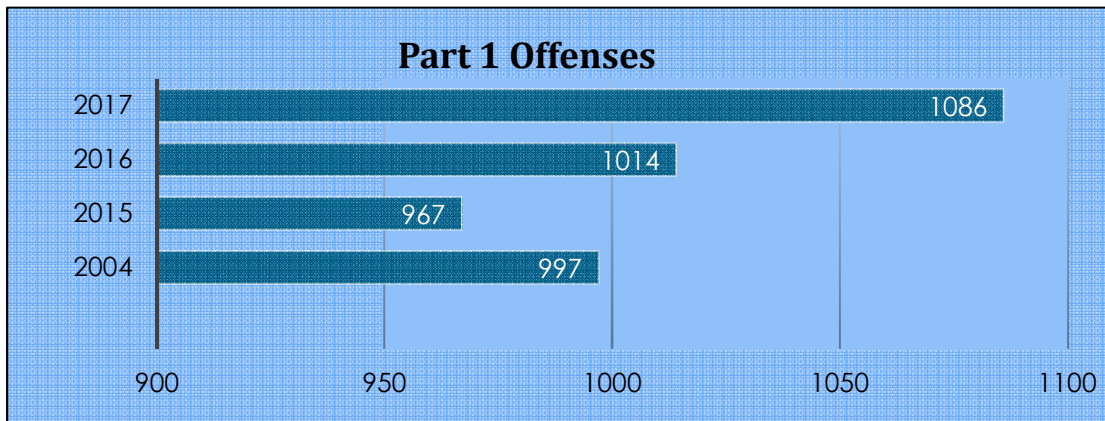
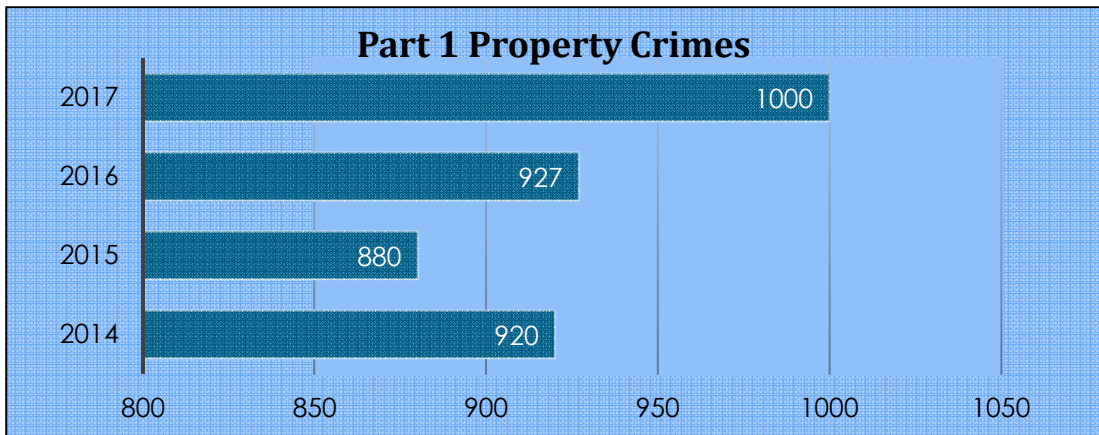
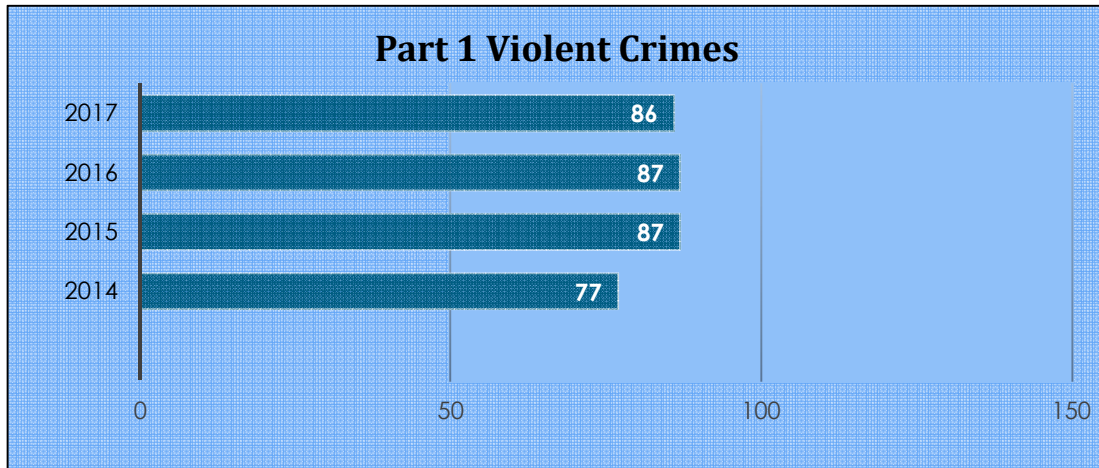
COURT SERVICES	2014	2015	2016	2017
Arraignments	257	248	273	215
Subpoenas Served	953	896	952	842
Personal Protection Orders	51	37	38	67
Warrant Requests	574	524	641	522
Warrants Signed by CSO	533	485	418	431
Twp. Attorney Requests	173	214	212	177
Total Petition Requests	97	74	74	152
Retail Fraud Requests	355	300	342	319
OWI Requests	77	64	60	80
Assault Requests	62	62	60	62
Assault Requests-Domestic	144	133	137	144
Larceny/Fraud Requests	63	30	87	76
Narcotics Requests	36	49	53	75

RECORDS UNIT

The Records Unit provides services for the police records for both Meridian and Williamstown Township. The staff consists of a supervisor, two full time technicians, and one part time technician. The records staff support the Uniform Division and the Investigations Unit by processing criminal reports, arrest reports, crash reports, citations, warrant requests, and other related documents. The staff processes reports to be forwarded to the Ingham County Prosecutor’s Office, Township Attorney’s Office and appropriate courts. Records personnel also enter, modify, and cancel conditional bonds, and personal protection orders in the Law Enforcement Information Network (LEIN). Crime reports are transmitted to the Michigan Incident Crime Reporting system (MICR) for submission to the FBI. The MICR submissions are validated for accuracy and then submitted to the Federal Bureau of Investigations for their annual publication of “Crime in the U.S.”

Records also assist the public by responding to FOIA requests, processing insurance company requests for reports, processing background checks, assisting with sex offender registrations, processing “License to Purchase Pistol” applications/registrations and answering the overflow of incoming calls to the Township. In addition to these functions, the staff maintains several databases for statistical reports, which are provided to the Department staff, the Township Manager, Township Board members and posted on social media. The Records Unit is compliant with the Retention and Disposal General Schedule #11 for Local Law Enforcement Agencies.

Annual Crime Reporting Summary	2014	2015	2016	2017	% Change 2016-2017
Murder/Non-Negligent Manslaughter	0	1	0	1	100%
Rape and Attempted Rape	24	23	35	32	-9%
Robbery	14	15	11	18	64%
Aggravated Assault	39	48	41	35	-15%
Total Part 1 Violent Crime	77	87	87	86	-1%
Burglary	152	145	104	112	8%
Larceny	748	715	801	864	8%
Vehicle Theft	15	20	18	21	17%
Arson	5	1	4	3	-25%
Total Part 1 Property Crime	920	880	927	1,000	8%
Total Part I Offenses	997	967	1014	1086	7%
OWI Arrests (Liquor or Drugs)	81	63	58	72	24%
Traffic Accident – Roadway	909	904	1046	916	-12%



TRAINING

Under the direction of the Chief of Police, the Training Sergeant oversees all training for the Department. The Department provided employees with 5,166.15 hours of training in 2017. This was an increase of 493.4 hours from 2016.

The in-service training program consists of monthly training for all sworn employees, periodic roll call videos, policy tests, quarterly firearms sessions, and computer based instruction. The external training program utilizes universities and private providers to handle specialized training outside

the scope of the Department trainers. The Department strives to remain at the forefront of progressive policing by acknowledging the importance of both continuing education to retain current skills and the acquisition of new knowledge for officers to expand their skill base.

The Department receives training funds from the Township through the budget process and from the State of Michigan, through Public Act 302. The State of Michigan funds Public Act 302 through an assessment on traffic citations issued in the State.

In an effort to contain costs and increase the flexibility of the training program, the Department endeavors to have as many officers as possible trained as instructors for specific training topics. Thus, the Department can train officers using an in-house instructor and avoid the expense of off-site training.

The Department actively seeks opportunities to host training and allow officers to attend the hosted training programs without cost. In 2017, the Department was able to provide Legal Update training for all sworn officers for only \$255 total. The \$2,000 instructor cost for this training was almost completely covered by inviting area agencies to participate for a small fee.

MID-MICHIGAN POLICE ACADEMY

The Training Sergeant is also assigned as a Coordinator for Lansing Community College's Mid-Michigan Police Academy. Coordinators work closely with the recruits for the seventeen-week academy. Besides being involved in the development of future police officers, the Department gains the ability to monitor the Academy for potential employees. Meridian Township's association with the Police Academy helps ensure that we maintain an active role in shaping the future of law enforcement in Mid-Michigan.

Meridian Township's participation earns scholarship money for the Department. This scholarship money is being used to send Officer Candidate Lorenzo Velasquez to the academy in January 2018.

19th CITIZENS' ACADEMY

Every fall, the Department hosts a ten-week Citizens' Academy that meets once a week for three hours. This academy exposes the attendees to police operations and procedures. Fifteen citizens from Meridian and Williamstown Townships participated in 2017.

12th YOUTH CITIZENS' ACADEMY

Every spring, the Department hosts a seven-week Youth Academy that meets once a week for two hours. Nine students from the Haslett, Okemos, and Bath school districts attended the Academy in 2017.

PROPERTY ROOM REPORT

Waste to Energy Incinerator

Two destruction runs were made to the incinerator at the Kent County Refuse Disposal System.

- Over 3,820 pounds of illegal drugs, confidential shredding, evidence and other miscellaneous material were destroyed.
- Also included in this destruction was over 225 pounds of material from the Prescription Drop-off Box, containing 15 pounds of prescription medication.
- This cost the Department only \$203.40.

Firearms

- Twenty-three firearms were destroyed at the Michigan State Police Forfeited Weapons Unit.

Forensics

- 220 items were taken to the MSP Forensic Lab for analysis.

Submission and Destruction of Evidence

- With the completion of case disposition sheets, 21 bags of evidence containing drugs, drug paraphernalia, and prescription drugs from secured evidence drug lockers were destroyed.
- The total number of items destroyed in 2017 was 307 items.

CITIZEN SATISFACTION SURVEY

A total of 1,200 citizen satisfaction surveys were mailed to victims and complainants involved in traffic accidents and other calls for service in Meridian and Williamstown Township. Surveys are used as a tool to monitor customer satisfaction with the Department's services. In 2017, a total of 233 surveys were returned. The 19% response rate was an increase as compared to 2016.

Citizen Satisfaction Survey for Sworn Personnel

Category	Rating of Excellent/Good
Helpfulness	97%
Friendliness	98%
Knowledge	98%
Quality of Service	97%
Professional Conduct	98%
Response Time	93%

Rating of Emergency and Non-Emergency Dispatch Service (Ingham 911 Dispatch)

Category	Rating of Excellent/Good
Helpfulness	67%
Friendliness	68%
Knowledge	64%
Quality of Service	64%
Professional Conduct	65%

**Not all questions generated a response.*

CITIZEN SERVICE COMPLAINT SUMMARY

The Department investigated three formal citizen service complaints during 2017. The following is a summary of the findings.

- 1 Sustained – Sufficient evidence exists to support the allegation and further action will be taken.
- 0 Not Sustained – Insufficient evidence exists to either support or disproves the allegation.
- 2 Exonerated – The incident occurred but was lawful or proper.
- 0 Unfounded – The alleged actions or events did not in fact occur.

AWARDS

2017 Officer of the Year – Brian Canen, is celebrated for being with the Department for sixteen years. In 2015, he was part of the team that investigated and arrested a registered sex offender for the sexual assault of two children. An aspect of this case that has been overshadowed by the courtroom attack on the prosecutor, is his commitment to the case and the victims of this crime. As the criminal trial was concluding, the defendant attacked the prosecuting attorney with a shiv. His quick, decisive, and effective response to the attack saved the prosecutor from serious injury or death. He was recognized for that event and received a Citation for Valor. It is also a recognition of his dedication to the investigation along with kindness and caring for the children in this case. His work in this case was outstanding and he was recognized as the Officer of the Year.

Citation for Valor – Officer Brian Canen responded to a sexual assault that had occurred involving two young children. Using exemplary teamwork, brought a previously convicted sex offender to justice. The assailant pled not guilty and trial was held. Officer Canen were at the prosecutor's table when the suspect reached into his sleeve and pulled out a shiv. The assailant lunged toward the prosecutor and he quickly reacted. He made contact with him as he was striking out with his weapon, narrowly missing the prosecutor. Because of his response, he was able to take the assailant to the ground and restrained him. Officer Canen's immediate, self-less and courageous response saved the prosecutor and others from serious injury and possible death.

Meritorious Service – Officer Kevin Harvey responded to a 911 hang-up call. He arrived on scene and dispatch heard someone shout, "He has a gun and will blow his head off." He was able to determine that the subject did not have a weapon, and used non-lethal force to take the subject into protective custody. He used good tactics, remained calm, and made sound split-second decisions to bring this tense incident to a successful close.

Meritorious Service – Officer Erin Linn was on routine patrol of an apartment complex. She overheard a smoke alarm as she drove by and stopped to investigate. She observed smoke and noticed a strong smell of food burning. She forced entry to the apartment. The apartment was filled with smoke, and she was able to get the dogs and occupant out safely. Her actions potentially saved the resident's life, her dogs' lives, and limited damage to the property.

Life Saving Certificate – Officer Bryan LeRoy responded to the City of Williamston to assist with a man who was down and not breathing. He and others performed CPR for over 10 minutes while awaiting the ambulance. A pulse was re-established on the patient and he was turned over to paramedics for transport to the hospital. We recognized Officer LeRoy for his life saving efforts.

Letter of Commendation – Cadet Michael Scott performed a routine walkthrough of the Police Department. He noticed a suspicious object in the interview room: a wad of toilet paper stuck in an electrical outlet. It was discovered to be crack cocaine concealed by a suspect. If not for his attention and integrity, this illegal substance could have fallen into the wrong hands and caused serious harm.

Unit Citation for Professional Excellence – Sergeant Bart Crane and Officers Kyle Royston, Mark Divney, Doug Strouse and Adam Slavick were dispatched to two men with guns confronting a victim at his home. The victim was forced into his residence and robbed of personal possessions. Both suspects were taken into custody. Due to the quick, calm response by officers, two dangerous criminals were apprehended without injury to anyone involved.

Unit Citation for Professional Excellence – Sergeant Rick Grillo, Officers Kevin Harvey, Bryan LeRoy, Adam Stebbins, Aaron McConaughy and Dan King were dispatched to a vehicle pursuit that entered the city of Williamston. Officers located the vehicle shortly thereafter abandoned in a ditch and preserved the scene. The East Lansing Police canine team was called to assist. Officers set up a perimeter and the canine team tracked and located the three suspects. The officers at the scene exemplified excellent team work.

Unit Citation for Professional Excellence – Sergeant Ed Besonen, Officers Erin Linn, Kyle Royston, Doug Strouse and Curt Squires responded to an accident on Hulett Road. While enroute to the scene, dispatch advised that a witness observed the driver exit his vehicle and run south. Officers handled the crash and tracked the suspect in two separate areas. Officers set up perimeter points and apprehended the suspect. The platoon persevered through many obstacles to successfully locate a suspect.

Unit Citation for Professional Excellence – Cadets Michael Scott, Sean Rasmussen, Emily Eaton, Ashley Stombaugh, Brian Kolke and Administrative Assistant Kristi Schaeding created an action plan for a fundraising event to benefit the Mankowski Holiday Party for disadvantaged children. The idea of the police Department hosting a charity basketball game vs the fire Department took shape. Everyone worked together as a team to make the event a huge success and were instrumental in collecting over \$4,600 for needy children.

CITIZEN AWARDS

Life Saving Certificate – Dr. Michael James, Randee Bonk, Zach Wozniak, Cody Nebeker, Kristen Monroe, Sherry Corwin and Deb Zynda were exercising at the Michigan Athletic Club when a person collapsed and suffered from cardiac arrest. Because they were all willing to become involved, the patient received the help they needed to save their life.

Life Saving Certificate – Marti Hatz and her husband Jon went to bed, and she noticed his breathing did not seem normal and he suddenly stopped breathing. Marti called 911, and began CPR as instructed by Brad Richman. Officer Kevin Harvey arrived on scene and they performed CPR together until his pulse was detected. This incident exemplifies outstanding teamwork among different agencies and citizens in a time of crisis.

Certificate of Appreciation – Deb Scutt and Pattie Thayer who are both from the Victim Advocates of the Ingham County Sheriff's Office, assisted a family in a great time of need. Their 13 year old son died on the railroad tracks in Haslett. They responded and spent considerable time with the family and supported the officers during an extremely tough incident. We appreciated their service to the citizens of the Township.

Certificate of Appreciation – Michael and Krissann Kelly volunteered 607.5 hours for parking enforcement in 2016. During their patrols, they issued 621 handicap violations, 87 fire lane violations, and 338 warnings. We thanked them for their dedicated service.

Certificate of Appreciation – Marilyn Lieber organized a group of friends and acquaintances who met regularly to raise money for special causes. For the past two years, their group raised over \$4,000 for the Mankowski Holiday Party for underprivileged children. Their gift of fundraising is appreciated, as is their dedication to the children of Meridian Township.

Certificate of Appreciation – Todd Nault responded to the scene of a large tree blocking Okemos Road after a windstorm. He cleared the tree and opened the roadway and responded to two other locations where trees were blocking roads. His selfless donation of time and resources freed up emergency responders to attend to more serious incidents.

Certificate of Appreciation – Crossing Guard William Venuti was honored for his dedication to the safety and well-being of the children of the Township. We appreciated his excellent service to all residents of Meridian Township.

Certificate of Appreciation – Crossing Guards Deborah Jablonski, John Quaine, Marcia Knapp-Stoll, Moira Venuti, Nikitha Robinson and William Venuti were honored for their commitment and dedication to the children of Meridian Township.

SOCIAL MEDIA

The Department is committed to having an online presence using Facebook, Twitter and Blogger.com. The Department has solved crimes that would most likely have remained unresolved without the teamwork of the Department and residents made possible through social media. Numerous retail fraud suspects have been identified by posting security footage. Most of the cases that involve an unknown suspect are posted to our social media accounts.

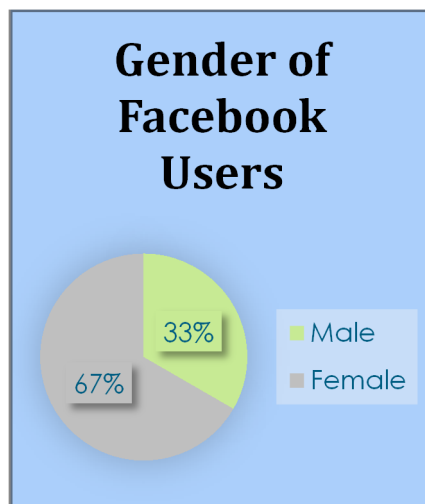
The Department's blog includes press releases, crime prevention tips, and helpful links for the community (i.e., animal control, school district personnel) which together has contributed to our overall goal of maintaining closer communications with the public.

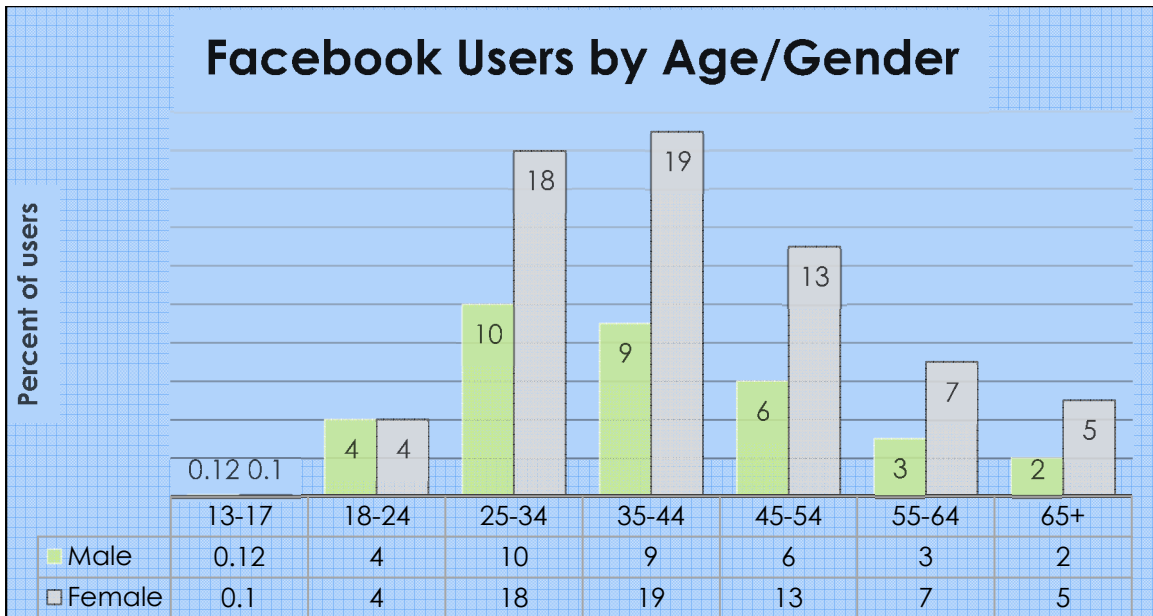
NIXLE/EVERBRIDGE ALERTS

The Police Department has transitioned away from Nixle. We currently utilize the Everbridge Alerts system, which is under the control of Ingham County Central Dispatch to disseminate information.

FACEBOOK

Facebook offers the greatest return on time invested. The 5,040 people who "Like" our page is up from the 3,934 who did in 2016. Facebook has been helpful in many areas including the identification of suspects, distributing traffic alerts and the posting of wanted persons. The Department also uses its Facebook platform to engage the community in discussions. The following charts depict gender and age demographics of our Facebook page users in 2017.



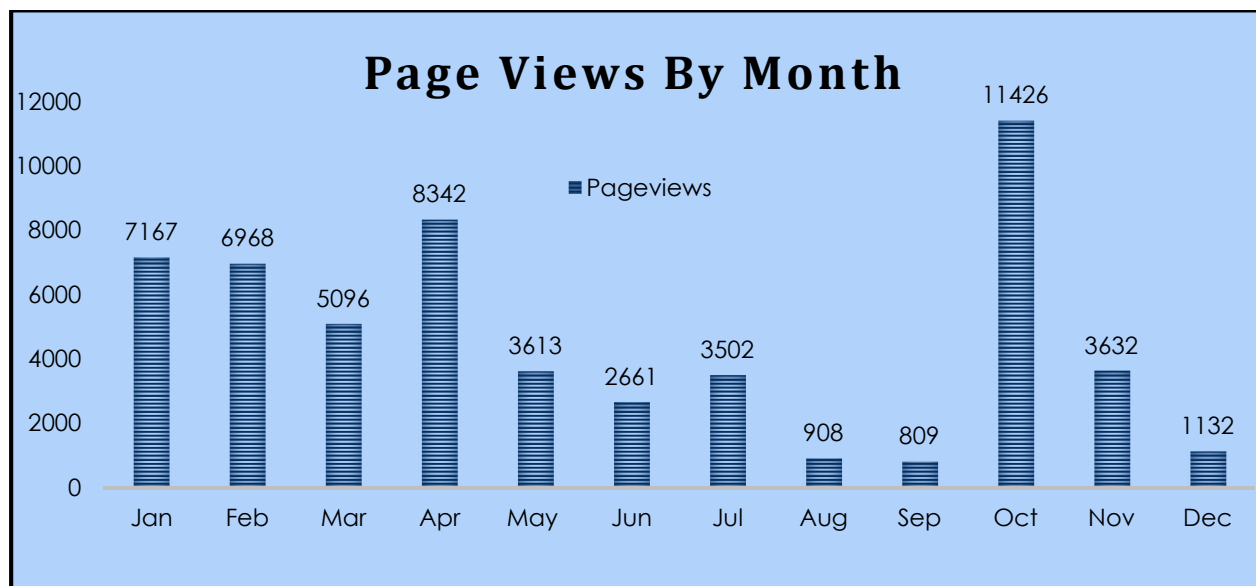


TWITTER

There are 2,315 individuals that follow the Department's Twitter page.

BLOG

- 456,059 total page views since April of 2011.
- Our information continues to be viewed in many countries (including Great Britain, Canada, Russia, Turkey, India, Australia, and others).
- Internet traffic to our blog is originating from various sources outside of our sites, such as Google.
- Highest viewed posts of 2017 continue to be posts seeking suspect identity information.



POLICE DEPARTMENT 2017 GOAL BASED ACCOMPLISHMENTS

In conjunction with the Township Manager, the Department establishes goals to help in the delivery of law enforcement services. Many of our goal accomplishments and other activities are listed as follows.

1. Take immediate steps to reduce the number of workers compensation claims and lawsuits against the Township.

The Department made the decision to begin state accreditation through the Michigan Association of Chiefs of Police. The first step toward accreditation is to provide funds in the 2018 budget for anticipated costs. Included in the costs are accreditation standards, training and testing web-based software to track progress. Accreditation helps ensure the Department maintains expected standards on high liability issues. Administration is actively involved in the monthly safety committee meeting promoting good safety practices within the Department. The Department developed a risk management training program and presented it to officers. The training was presented to reduce the likelihood of injuries, citizen complaints and civil litigation.

2. Continue our collective efforts to foster an environment that is welcoming, diverse and inclusive.

The Department participated in Advocates and Leaders for Police and Community Trust (ALPACT) and other community groups and training including The Hate Crimes Conference and racial healing. In an effort to diversify the Department, staff made recruiting visits to Lansing Community College, Delta, Mott and Grand Valley police academies. A Department representative attended job fairs at Michigan State University and Wayne State University sponsored by the National Organization of Black Law Enforcement Executives.

3. Implement body worn cameras for the Department.

Body worn cameras were purchased and implemented in the first quarter of 2017. The cameras have been fully implemented and meeting expectations.

4. Implement a mapping program for plotting calls-for-service online for citizens' inquiries.

Citizens now have access to map plotted calls-for-service on the Department's website.

5. Design a new Department patch and vehicle branding design.

The Police Advisory Committee dedicated considerable time in designing a new patch and vehicle design. Both designs follow Township branding expectations and were implemented in 2017.

6. Continue to seek opportunities to reduce overall operating costs.

The Department consistently uses Amazon Prime for purchasing, saving money through discounts and shipping costs. The Department uses schedule adjustments to reduce cost on training and special event overtime. A jump shift is used to help cover calls-for-service at shift change reducing overtime. Limited-duty officers are scheduled to help cover shift change and heavier call loads to reduce overtime. Hiring of replacement cadets was postponed to stay within budget.

7. Develop a plan that affords the community an opportunity to fund our exemplary police and fire Departments at an appropriate level.

A millage (1.483) was approved by the voters in 2017 for legacy cost reduction, additional police and fire personnel and equipment.

8. Take a leadership role in finalizing the police Department's 2017-2019 collective bargaining agreement.

The Chief participated with other township staff members in negotiating a contract with the two police unions.

9. Serve as staff to the Township's Transportation Commission.

The Chief served as staff to the Meridian Transportation Commission.

Additional Accomplishments

Purchased equipment that enhanced the safety of officers during active violence situations.

Provided a safe and secure environment for three major community events.

The Department administered the Office of Highway Safety and Planning grant for four agencies to improve traffic safety by increasing enforcement for drunk driving, seatbelt and distracted driving.

Participated in the countywide property retention and management workgroup facilitated by the Ingham County Prosecutor's Office, to develop evidence-handling recommendations.

Participated in a countywide Ingham 911 dispatch effort to upgrade Nixle to a more robust system.

Continue to work with the Department of Natural Resources and the Parks and Recreation Department on efforts to curb chronic wasting disease in the deer population.

Acquired and implemented digital still photography equipment in all the patrol vehicles to assist in evidence collection.

**MERIDIAN TOWNSHIP
POLICE**

**WILLIAMSTOWN TOWNSHIP
POLICE SERVICES**



**2017
ANNUAL REPORT**

**Williamstown Township
Police Services
2017 Annual Report**

The Meridian Township Police Department has provided law enforcement services to Williamstown Township since 2011. 2017 was the seventh year of contracted services. In the fall of 2016, Williamstown Township renewed their contract for 2017-18 years. Meridian Police provides 80 hours of patrol time weekly and responds to calls at an hourly rate outside the 80 hours. The 2017-18 contract arranges for Williamstown Township to compensate Meridian Township \$216,723.00 per calendar year and \$56.17 per hour outside of the 80 hours of weekly patrol for emergency and non-emergency responses.

Williamstown Township Statistics				
	2014	2015	2016	2017
Written Reports	381	370	379	381
Calls for Service	1322	1508	1546	1616
Calls for Service (excluding traffic stops)	990	1111	1103	1226
Arrests	24	21	11	12
Citations Issued	111	162	159	73
Total Number of Charges	128	186	175	89

Written Reports				
	2014	2015	2016	2017
Alarms	62	53	68	66
Traffic Crashes	102	128	127	115
All Other	217	189	184	200
Total	381	370	379	381

Williamstown Township Deer Involved Collision Data			
Year	Injury Involved	No Injury Involved	Total
2009	2	66	68
2010	0	50	50
2011	1	69	70
2012	0	70	70
2013	1	72	73
2014	2	68	70
2015	1	67	68
2016	1	76	77
2017	1	63	64

Calls for Service As Received from Dispatch			
911 Hang Up	5	Natural Death	0
Abandoned Vehicle	5	Noise	9
Admin	19	Obscene	0
Alarm	79	Ordinance Violation	4
Animal Call	49	Operating While Intoxicated	9
Arson	0	OUID	0
Assault	4	Park	2
Assist	0	Peace	3
Attempt to Locate	6	Personal Injury Accident	15
Attempt Warrant Pickup	5	Personal Protection Order	1
Bar Check	0	Pickup Property	6
Break In	14	Police Assist	4
Canine Assist	1	Private Property Accident	1
Check Area	0	Property Check	33
Check Subject	0	Property Damage Accident	90
Check Vehicle	0	Prowler	0
Civil	11	Reckless Driving	49
Community Meeting	2	Robbery	1
Criminal Sexual Conduct	0	Runaway	3
Deliver Message/Death Notification	1	School Walk Through	0
DOA	1	Security Check	32
Domestic	2	Shots	5
Drugs	2	Sex Offender Registration Violation	0
Driving While License Suspended	0	Special Assignment	23
Family/Neglect	0	Subpoena Service	5
Fight	3	Suicide	0
Fire Assist	43	Suspicious Situation/Person/Vehicle	82
Fireworks	7	Threat	3
Follow-up	50	Traffic Hazard	0
Fraud	16	Traffic Stop	390
General / Non-Criminal	22	Train	0
Harassment	9	Transport	0
Hazard/Road	54	Trash / Littering Complaint	4
Hit and Run	7	Trespass	4
Juvenile	3	Trouble With Subject	18
Larceny	20	Unlawfully Driving Away An Automobile	5
Liquor Law Inspection/Violation	1	Unknown Injury / Accident	2
Lost Property	0	Unwanted Person	3
Malicious Destruction	11	Utility / Wires Down	26
Medical Assist	272	Vehicle Impound	0
Mental	1	Warrant Arrest/Attempt	5
Missing Person	4	Weapon Violation	1
Minor In Possession	0	Welfare Check	30
Motorist Assist	19		
TOTAL CALLS FOR SERVICE: 1,616 *			

*Call-for-service numbers include any agency who took action within the Township borders. Ingham 911 dispatch was unable to filter out other agencies.

Offenses in 2017			
Alarm Response	66	K9 Search/Training	1
Animal Complaint	1	Larceny	18
Arson	0	Liquor Violations	1
Assault	8	Littering	1
Assist Other Agency	1	Medical First Responder	56
Burglary	16	Miscellaneous Non-Traffic-Offense	5
City Ordinance	1	Missing Person	0
Conservation	0	Motor Vehicle Theft	3
Criminal Sexual Conduct	1	Natural Death	4
Damage to Property	6	Noise	1
Disorderly Conduct	0	Obstructing Justice	7
Embezzlement	1	Obstructing Police	2
Family Abuse/Neglect/Other	0	OUI of Liquor of Drugs	4
Fraud	25	Public Peace	1
Harassing Communication	6	Sex Offender/Fail to Comply	1
Health and Safety	0	Suicide	2
Hit and Run Motor Vehicle Accident	1	Traffic Civil	116
Incapacitated/Mental Health	4	Traffic Criminal	6
Intimidation/Stalking	2	Trespass	3
Investigation/Inspection (Non-Criminal)	25	Violation of a Controlled Substance	4
Juvenile	3	Weapons Offense	1
Total Offenses Reported 404			
<i>*Written reports may have multiple offenses</i>			

Williamstown Township
2017 Annual Crime Reporting Summary
Part 1 Offenses and OUIL/OUID Arrests & Traffic Accidents

<i>Part 1 Offenses:</i>	2014	2015	2016	2017	% Change 2016-2017
Murder/Non-Negligent Manslaughter	0	0	0	0	0%
Rape and Attempted Rape	2	1	2	1	-50%
Robbery	0	0	0	0	0%
Aggravated Assault	6	2	3	2	-33%
Total Part 1 Violent Crime	8	3	5	3	-40%
Burglary	11	3	5	16	220%
Larceny	13	9	15	18	20%
Vehicle Theft	1	1	1	3	200%
Arson	0	1	0	0	0%
Total Part 1 Property Crime	25	14	21	37	76%
Total Part 1 Offenses	33	17	26	40	54%
OUIL / OUID	9	10	5	4	-20%
Traffic Accidents	102	128	127	116	-9%

A total of 116 traffic crashes were investigated in 2017. Of those, 25 crashes involved personal injury to people and 91 crashes resulted in property damage without any injuries. One person was killed in a motorcycle crash in September on Green Road. The 64 crashes involving deer previously noted in this report are also included in the 116 total crashes in 2017.

Investigations Unit

During 2017, 2 cases were continued from the previous year, 20 reports were assigned, 14 reports were cleared, 7 reports were inactivated, and 3 will continue to be investigated in 2018. The victims of crimes that lack any investigative leads are notified by letter that the case is not being investigated; however, the case may be reopened if new information develops.

2017 Report Dispositions	
Assigned	20
Cleared	14
Inactivated	7
Continued in 2018	3

The following chart shows the types and individual number of offenses that occurred in Williamstown Township and were investigated by Meridian Township Investigators.

Offenses	2017
Criminal Sexual Conduct	1
Threats/Other	0
Home Invasion	4
Larceny - Theft from Building	6
Larceny - Theft from Motor Vehicle	3
Larceny-Other	1
Death Investigations	1
Possession of Drugs	0
Fraud	2
Receiving Stolen Property	1
Attempt Suicide	1
Total Offenses Investigated	20