

CHARTER TOWNSHIP OF MERIDIAN

2018



BUDGET

5151 MARSH ROAD

OKEMOS, MI 48864

517.853.4000

[www.meridian.mi.us](http://www.meridian.mi.us)

**RECOMMENDED  
BUDGET  
FOR THE  
FISCAL YEAR ENDING DECEMBER 31, 2018**

Presented

To

Meridian Township Board

Ronald J. Styka, Supervisor  
Brett Dreyfus, Clerk  
Julie Brixie, Treasurer  
Phil Deschaine, Trustee  
Patricia Herring Jackson, Trustee  
Dan Opsommer, Trustee  
Kathy Ann Sundland, Trustee

By

Frank L. Walsh  
Township Manager

Miriam Mattison  
Finance Director

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Okemos, MI 48864

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**Township Board:**

**Ronald J. Styka**  
*Supervisor*

**Brett Dreyfus**  
*Township Clerk, CMMC*

**Julie Brixie**  
*Treasurer*

**Phil Deschaine**  
*Trustee*

**Patricia Herring  
Jackson**  
*Trustee*

**Dan Opsommer**  
*Trustee*

**Kathy Ann Sundland**  
*Trustee*

**Frank L. Walsh**  
*Township Manager*

August 25, 2017

Members of the Meridian Township Board  
5151 Marsh Road  
Okemos, MI 48864

Dear Supervisor Styka and Board Members:

Finance Director Miriam Mattison and I are pleased to present you with the recommended 2018 Meridian Township Budget. We look forward to presenting the budget to you on Tuesday, September 5<sup>th</sup>. In the meantime, please do not hesitate to contact either of us should you have any questions.

**INTRODUCTION**

The overarching goals of the 2018 Budget mirror the 2017 Action Plan adopted by the Board in December 2017. Our target is to eliminate the Municipal Employees' Retirement System (MERS) pension debt by 2026, committing multiple resources to the core commercial areas of Haslett, Carriage Hills and Okemos and finding a path to allocate additional resources to local road improvements without seeking an increase to our paltry .25 road millage.

The current draft before you attempts to deal with the three aforementioned goals in the following ways.

**GENERAL FUND**

The General Fund is how the Township pays for most operational costs. The 2018 General Fund revenue is expected to be \$20,891,465. This is up from 2017's total budgeted revenue of \$18,046,965. Most of the net increase (\$2,844,500) is attributable to the new police-fire millage totaling \$2,488,000. Our expected 2018 expenses are \$23,052,052 or \$4,617,694 higher than budgeted in 2017 (\$18,434,358). Most of the increase is generated from the \$1,500,000 police-fire pensions, \$500,000 new equipment, \$500,000 police-fire personnel, \$100,000 police-fire retiree health care, \$300,000 local roads, \$570,000 Meridian Redevelopment Fund, \$900,000 Teamsters pension and \$200,000 clerical pension for a total of \$4,570,000 in new expenses. In many ways, the 2018 recommended expenses are flat as compared to 2017 once you remove the millage and one-time commitments from the rainy day fund.

Our Police and Fire Departments continue to be the major General Fund expense. The Police Department (\$6,282,300) and Fire Department (\$5,816,500) total \$12,098,800 or 57% of the General Fund once you back out one-time adjustments. This is up from 54% in 2017. In 2018, we will continue to receive revenue from the two departments including ambulance service (\$1,350,000), fire coverage to a portion of Alaiedon Township (\$30,000), police coverage of Williamstown Township (\$230,000), school security (\$13,000), and fines and costs of (\$122,000). The estimated revenue from both departments totals \$1,745,000. If you add in the 2004 special voter-approved police and fire millage (\$2,080,000), along with the generated revenue (\$1,745,000) the Police and Fire Departments are responsible for \$3,825,000 of General Fund revenue.

If the recommended 2018 Budget is approved by the Township Board, the General Fund will have a balance of \$5,562,761 on December 31, 2018. This exceeds the Board's targeted position by over \$300,000.

### **MERS PENSION DEBT**

Under Administrative Services (101-170.173-717.000) you will note a pension contribution of \$1,400,000. Last year we allocated \$400,000 to the same account. If approved, the \$1,400,000 will be appropriated in the following manner.

Contributions will be made to MERS Teamsters (\$900,000), Clerical MERS (\$200,000) and Township's closed defined-benefit plan (\$300,000). It is important to note that our most recent MERS Actuarial Report depicts an unfunded position in Teamsters (\$1,454,366) 15.7% funded, Clerical (\$1,243,720) 71.9% funded and our Township Pension Fund (\$1,447,937) 76.4% funded. It is our belief that after we appropriate our 2018 pension payments the three non-police and fire MERS accounts will be funded over 70%.

Please note (101-170.173-715.100). This line item is our commitment to unfunded police-fire retiree health care. Last year we committed \$300,000 to the same account. Our recommendation is to increase our contribution by \$100,000. Our most recent actuarial study shows an unfunded position in our police-fire retiree health care of \$3,593,948 (46.8%).

Under the police and fire budgets you will note an additional payment of \$750,000 (\$1,500,000) total under codes ending in 717. Our total payment to police-fire pensions in 2018 is a staggering \$3,622,000. This allocation fully funds our initial year obligation (promise) to our voters.

### **ADDITIONAL STAFFING**

The police-fire budgets include the hiring of two additional police officers and firefighter/paramedics. At some point in 2018 we hope to meet our budgeted personnel in fire (32) and police (41).

### **CORE COMMERCIAL AREAS**

The Board has made it abundantly clear that redeveloping the three core commercial areas is near the top of your list after fixing our long-term pension debt. To that end in 2017 we crafted plans to create a Brownfield Redevelopment Authority (BRA). The BRA will allow us to vet our own brownfield plans with final consideration coming from the Township Board. Beyond the BRA we are offering two additional steps to gain traction in Downtown Okemos, Haslett and Carriage Hills.

The 2018 Budget includes the upgrade of our economic development position from coordinator to director and creates the Meridian Redevelopment Fund (MRF). Back in 2013-14, I fondly recall

Economic Development Corporation (EDC) member Gil White lamenting about the lack of attention and funding the Township allocates to economic development. Mr. White was articulate in his position that Meridian is behind the times in creating placemaking and taking a leadership role in regional economic development. I firmly believe the time has come to elevate our efforts with the appointment of an Economic Development Director. The change in titles will cost an additional \$30,000-\$35,000 and allow us to attract a strong candidate who will target the aforementioned areas.

Next, we believe the creation of a MRF will allow us to reinvest the proceeds from the sale of the Meridian Area Resource Center (MARC) (\$570,000) into the redevelopment of the core areas. The initial corpus may be augmented in the following years with a portion of the rental fees we collect on an annual basis. At this point, the details of the plan are not clearly laid out although the fund would work in a similar fashion to a redevelopment fund I helped create in a former community. The funds could be used for grants/loans to investors who deliver on a plan to redevelop the three core commercial areas. The program would be developed by the EDC with final consideration/approval from the Board. All disbursements would be vetted by the EDC and final approval from the Board.

Over the years, the governing body has asked the administration to develop a comprehensive plan to attract redevelopment in the core areas. We believe the creation of the BRA, hiring a seasoned economic development candidate and funding the MRF are three steps in the right direction. By no means, do we suggest that if we do these three things we will meet with wild success. Rather, we suggest a well thought out plan that allows us to focus on moving the Township forward.

### **LOCAL ROADS**

In 2018, we are recommending an additional allocation from the General Fund in the amount of \$550,000 to the Local Roads Fund. This is more than double our General Fund appropriation for 2017. If approved as recommended, this additional revenue, plus our dedicated local road millage will provide a total budget of \$966,000 for work on our local road network in the Township. If we include the Ingham County Road Department and its normal contribution of \$115,000 we will have over \$1,000,000 to put towards local road work next year. As previously discussed, two roads that will need significant work next year include Towner Road and East and West Sleepy Hollow Lane.



*Local Roads Construction*



The Board has made is known that beyond pension debt and core commercial redevelopment the local roads need more funding. To refresh your memory the Township voters approved a .25 road millage in 2008 that accounts for \$416,000 per year. Ingham County Roads provide \$115,000 in local funding and for many years Meridian Township set aside a matching \$115,000 beyond the voter-approved millage. Therefore, our total local road budget was \$646,000. Three years ago, the Board increased our contribution to \$175,000 and most recently jumped to \$250,000. Thus, the 2017 local roads budget was approximately \$780,000.

The 2018 Budget appropriates a one-time allocation of \$300,000 to help fix our local roads. If approved, the 2018 Local Roads Budget will surpass \$1,000,000.

The first question you may ask after reviewing the one-time allocations is how we can afford to appropriate \$1,100,000 in additional MERS debt, \$100,000 to retiree health care, \$50,000 to the Township Pension Fund, \$570,000 to create the MRF and \$300,000 additional to local roads. The one-time commitments total over \$2,100,000. The fact is in 2013 our general fund balance stood at \$5,100,000. Through careful planning, fiscal constraint and the sale of the MARC we have grown our fund balance to nearly \$7,800,000 over the past 4 years. The Township Board has directed the administration to maintain a minimum fund balance of \$5,250,000. It is important to note that in 2016 the Township Board appropriated \$1,000,000 in our MERS fund beyond the Actuarial Required Contribution (ARC). Basically, we have grown our rainy day fund by \$3,700,000 over the last 48 months.

We believe now is the time to allocate a portion of our savings to the pay down our MERS debt, redevelop our core commercial areas and fix more roads.

### **MOTOR POOL**

The Motor Pool Fund is an internal service fund that is used to purchase and maintain the Township vehicle and equipment fleet. The primary source of revenue for the fund are the rents that are charged to the individual Township Departments. New to the 2018 budget is the additional dedicated allocation for police and fire vehicles and equipment. This is a direct result of the additional police and fire revenue from the recently approved public safety millage.

As the Township Board is aware, one of the key components of the public safety millage was allocating \$500,000 of the total new revenue to the purchase of critical police and fire vehicles and equipment on an annual basis. To that end, of the \$500,000 reserved for equipment in 2018, \$100,000 will remain in the General Fund and be used for the purchase of an emergency warning siren (Fire Budget- \$25,000) and \$75,000 for in-car camera system replacements (Capital Outlay Budget). The remaining \$400,000 will be used for the purchase of three (3) patrol units (\$110,000) with the balance of \$290,000 placed in reserves (101-965.966-999.009) for future purchases in upcoming years. These appropriations will occur in the Motor Pool Fund.

Recommended new Motor Pool purchases for 2018 include: 3-police patrol interceptors (\$110,000), 1-4x4 truck for Parks/Grounds/Land Preservation (\$26,000), 1-Utility vehicle and trailer for Parks/Grounds/Land Preservation (\$16,000), 1-SUV for Public Works/Water (\$28,000), 1-Sewer Camera Truck for DPW/Sewer (\$255,000) and 1-Large winged mower for Parks and Grounds (\$67,000) for a total of \$502,000.

We anticipate that at the end of 2018, including the purchase of over a half-million dollars of replacement vehicles, we will have increased our current anticipated cash fund balance from \$443,714 to \$746,664 in the Motor Pool Fund.





*Sewer Camera Truck*

### **LEGAL & AUDITING SERVICES**

The Township has two existing legal services contracts. The Harkness Law Firm provides prosecutorial services through April 2019. General Counsel is provided by the Fahey Schultz Burzych and Rhodes PLC through June 2018. In the beginning of the calendar year, we plan to begin the process of determining legal services beyond June.

As you are aware, we are in the process of bidding out our auditing services. For the past five (5) years we have engaged the services of Andrew Hooper Pavlik PLC for our auditing needs.

### **CHANGING PROPERTY VALUES**

We are pleased to inform you that after several years of declining property values having a marginal effect on Meridian Township and a crippling effect on every corner of Michigan, property tax values are on the rise for the fourth year in a row. According to Township Assessor Dave Lee, Meridian Township expects to see a 2.93% increase in 2017 taxable value. The Township's 2017 tax base stands at \$1,688,081,153. The number of tax appeals facing the Township has dropped dramatically over the past several years. At this time, we have 9 open appeals. In 2013-14, we had 47 open appeals. The Township Board deserves much credit for curbing expenses during the past few years as revenues dwindled for local governments.

### **ECONOMIC DEVELOPMENT**

We are a "Prime Community." We are blessed with award winning parks, an outstanding array of planned open space, exceptional schools, proximity to Michigan State University, vibrant neighborhoods, responsive public safety departments, and a thriving retail sector. Of course, there is always room to improve.

Our \$1,688,081,153 tax base did not happen without vision, growth, and execution of a plan. The key to placemaking is where the development is occurring. We are redeveloping in the right places, while at the same time retaining a significant portion of our community's rural character. Our efforts are focused on three primary areas; Haslett, downtown Okemos, and the Carriage Hills shopping center. Our \$1.6 billion tax base allows us to maintain strong public services, fix our roads, plan for our parks, and broaden our community scope to continue to be a community that attracts a diverse population.

In 2017, we had many success stories, including the approval of a 156,000 square foot Costco store and gas station, the opening of a Chick-Fil-A restaurant, a \$13 million addition to the Ingham County Medical Care Facility on Dobie Road, and the construction of a new 6,000 square foot building for office furniture retailer Great Lakes Interiors. Work is wrapping up on a new 63,000 square foot Holiday Inn Express hotel with 112 rooms, which is set to open in October. Two buildings in the 125,000 square foot, 112 unit Red Cedar Flats mixed use project were completed, with a third building currently under construction.

Development activity will continue into 2018 with plans for a new Portnoy and Tu dentist office, construction of a 64,000 square foot, 97 room Marriott Courtyard hotel, and the continuing development of the Elevation, a mixed use project with 350+ residential units and 21,000 square feet of commercial space. Two buildings in Phase 1 of the Elevation are currently under construction.



*COSTCO Construction*

To date, Meridian Township has welcomed 15 new businesses and more are expected throughout the remainder of the year.

### **HUMAN RESOURCES ACTIVITIES**

The 2018 Budget includes the pension modifications our team negotiated in 2017. Overall, our recent discussions with our bargaining units reduced current and future pension benefits from 12%-40%. We received great cooperation from our team members as we developed a plan to close the gapping MERS debt. The self-insured health care coverage continues to save money. The data through June 2017, indicates that current performance is 12.8% below the expected amount outlined by our stop loss contract and 22.2% under the maximum cost projected.

### **FIRE DEPARTMENT**

The focus of the 2018 Fire Department Budget will be the hiring of two additional firefighter/paramedics, the addition of the sixth emergency warning siren at Wonch Park, purchasing a new heart monitor, servicing the northern part of Alaiedon Township, across the board training and inspection of our turnout gear. We also need to strengthen our part-time personnel, re-visit our ISO rating and allocate resources to properly maintain our facilities. Our



intention is to seek funding for an additional emergency siren from Delta Dental which will free up funds to purchase a new Jaws of Life.

### **INFORMATION TECHNOLOGY**

Investments in Information Technology continue to be central to our 2018 operational plan, and the budget reflects this. In addition to regular maintenance, the Police and Fire Departments will be receiving replacement in-car camera systems and in-field reporting systems respectively. Administrative improvements in 2018 have an important focus on the hardware used directly by our end users. We will be replacing more than fifty (50) user workstations, and also the central Structured Query Language (SQL) server that houses increasing amounts of our centralized data throughout the organization.

### **PUBLIC WORKS**

The Public Works & Engineering Department is split, for accounting purposes, into a Water Fund and a Sewer Fund, in order to differentiate revenue and expenses between the separate utilities.

As part of our Stormwater, Asset Management and Wastewater (SAW) an updated rate analysis was required by the State of Michigan. As part of that analysis, rates were developed for 2018 to fund the required capital outlay for both utility funds, which includes not only Meridian Township utility improvements, but also the necessary upgrades at the East Lansing Water Reclamation and Recovery Facility (WRRF). The water charge is recommended to increase from \$4.35 to \$4.41 per 1,000 gallons and the sewer charge is recommended to increase from \$4.25 to \$5.10 per 1,000 gallons. The \$5.00 billing charge is recommended to stay the same as 2017 at \$5.00 per bill. The average homeowner, with a usage of 15,000 gallons per quarter, will see the quarterly utility bill increase from the current \$134.00 to \$147.65 under the proposed rate structure for 2018. This equates to an increase of \$4.55 per month for the average user of both water and sewer in the Township.

Projects to be funded with the proposed increases include the replacement of the existing watermain on Sirhal Drive, and several system wide valve repairs. In addition to the capital outlay projects, the increase in the water rate will provide the funding to purchase the necessary quantities of water from the East Lansing Water and Sewer Authority (ELMWSA) and the Lansing Board of Water and Light (BWL) for our customers to use each day.

The major sanitary sewer project in 2018 will be the necessary repairs to the 36" and 48" sanitary sewer interceptor that crosses under the Red Cedar River. This project is estimated to cost \$500,000 to complete. In 2018, we will also begin to realize the financial impact of the critically important improvements to the East Lansing WRRF. We anticipate our share of the \$2,443,407 improvement cost in 2018 to be approximately \$544,000.

### **CAPITAL IMPROVEMENTS -ALL FUNDS**

In 2018, we are recommending that \$156,500 be expended to make improvements to our facilities. A major portion of this funding would be used to replace all of the existing fire alarm panels and controls in the Township buildings (\$59,500). Most of the systems have reached the end of their service life and need to be upgraded. In addition to these upgrades, we are also recommending that three of the overhead doors at the Service Center be replaced (\$25,500), pavement maintenance at the Service Center rear lot and impound lot occur (\$24,000), repair the walkways and steps at the Municipal Building (\$12,500) and the vehicle exhaust removal unit at the South Fire Station be replaced (\$35,000).



**MILLAGE SUMMARY**

Below is the proposed Millage and Taxable Value Summary for 2018. This recommended budget is promulgated to include the recently approved Police and Fire Protection millage as well as the Pathways millage approved in 2016. The 2004 Parks millage expired at the end of 2016.

**MILLAGE AND TAXABLE VALUE SUMMARY**

<u>PURPOSE</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Charter Operating	4.2002	4.2002	4.2002	4.1875	4.1741
Local Roads(2012)	0.2500	0.2500	0.2500	0.2492	0.2484
EMS/Fire(2004)	0.6405	0.6405	0.6405	0.6385	0.6364
Police(2004)	0.6080	0.6080	0.6080	0.6061	0.6041
Community Services(2012)	0.1500	0.1500	0.1500	0.1495	0.1490
Pedestrian/Bicycle Pathways (2016)	0.2774	0.2774	0.2774	0.2765	0.3322
CATA Redi-Ride(2009)	0.2000	0.2000	0.2000	0.1994	0.1987
Land Preservation(2010)	0.3300	0.3300	0.3300	0.3290	0.3279
Parks(2004)	0.3170	0.3170	0.3170	0.3160	0.0000
Parks(2014)	0.0000	0.6667	0.6667	0.6646	0.6624
Police and Fire (2017)	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>1.4830</u>
SUB-TOTAL OPERATING	6.9731	7.6398	7.6398	7.6163	8.8162
Fire Station Building Debt(2012)	0.2000	0.2000	0.2000	0.2000	0.2000
<b>TOTAL ALLMILLAGES</b>	<b>7.1731</b>	<b>7.8398</b>	<b>7.8398</b>	<b>7.8163</b>	<b>9.0162</b>
<b>Taxable Value (000)</b>	<b>\$1,527,453</b>	<b>\$1,552,210</b>	<b>\$1,608,665</b>	<b>\$1,640,026</b>	<b>\$1,688,081</b>
	-1.77%	1.62%	3.64%	1.95%	2.93%

**POLICE DEPARTMENT**

Staff continues to press forward in hiring top quality candidates to fill our vacant positions. Our goal is to hire candidates that understand the philosophy of community policing and excellence in service to our residents. We also will continue to focus on diversifying the ranks. We have experienced some success in our diversity efforts. The Department continues to experience strong support from the community.

The Michigan Association of Chiefs of Police has developed an accreditation program for Michigan law enforcement agencies. Though this accreditation program is voluntary, the Department has included funding to begin accreditation in 2018. The development of policies, procedures and other directives has continued in 2017, with accreditation in mind. Accreditation helps agencies maintain current and relevant directives that aid in reducing liability and provide police personnel with proven standards by which to operate. The cost of the program is \$2,500.

In-car video has been a technology available for use for many years. As with any technology, age and technological improvements require periodic replacement of the systems. The in-car video equipment proposed for purchase in 2018 will integrate with the body worn cameras purchased this year giving the Department the latest in recording tools. The total cost to replace two cameras in all 12 of our active road patrol cars for a total of 24 cameras is \$75,000.

Due to the millage approval, additional funds have been included in the police budget to meet pension obligations. The pension payment initiative and the addition of two officers account for the increase in the 2018 budget (\$6,282,300).



*Police Patrol Interceptor*

**PARKS AND RECREATION**

**Development Projects**

A large number of park development projects have been completed in the last three years due to the park millage supported by voters in 2014 and also through numerous grants. The largest park development project of 2017 (\$1.9 million) was the construction of Towner Road Park. Construction on this park began in 2017 with the finishing touches added in 2018. A new pavilion will be added to North Meridian Road Park funded in part by the Michigan Natural Resources Trust Fund and a new community mural was installed as the newest addition to Hillbrook Park. 2018 brings new excitement to Central Park as the “March of the Master Plan” starts to take shape! Thanks to state and federal grants and community partnerships, design and project bidding will occur for a new footbridge and restroom building in the Historical Village, the Central Meridian Regional Trail

Connector project and the beginnings of the Farmers' Market Relocation Project (Marketplace on the Green).

**Senior Center and Programming**

The Township worked with the Senior Center staff, Senior Advisory Board, and Okemos Schools to gain input and approval for a re-designed courtyard at the Meridian Senior Center. The anticipated construction will occur in spring 2018. We held a Senior Health and Wellness Day at Wonch Park in June, 2017. Nearly 100 seniors enjoyed free lunch, exercise instruction, music, and other events. The 50+ Senior Stretch exercise program has over 120 registered participants who regularly enjoy exercise and socialization through this program in partnership with the Meridian Mall.



*Towner Road Park Construction*

**Maintenance**

The quality of our park maintenance activities continues to improve and will continue to be a focus in 2018 with the addition of one full-time utility worker in the Parks and Grounds maintenance division.

**Deer**

In 2018 we will begin the seventh year of the successful deer management program. The Township will continue to partner with Ingham County, private property owners and the Michigan Department of Natural Resources in an attempt to curtail the over-population of deer. The DNR and USDA provide additional support in the off-season to assist in halting the spread of CWD.

	Total Hunters	Properties Hunted	Deer Harvested	Reported Deer/Car Collisions
2011	25	7	43	152
2012	50	18	90	153
2013	60	20	127	180
2014	73	21	150	137
2015	30	19	63	144
2016	75	29	67	164



### **Dog Park**

A dog park is currently being designed for an area in Central Park near Central Park South in the "Ledebuhr" parcel. The dog park will feature an area for small and large dogs.

### **Land Preservation**

The Township is in the process of acquiring four additional land preserves that will collectively add 115 acres to the land preservation program and will bring the total number of land preserves to 25 (over 900-acres). Management activities have engaged over 300 hundred volunteers on numerous projects including tree planting, butterfly garden installation, invasive species management, vernal pool monitoring, and prescribed burns.

### **Special Events**

Programs and events will continue to keep the recreation staff and Nature Center staff busy throughout the year. CELEBRATE MERIDIAN over the July 4<sup>th</sup> weekend will serve as the premier special event in the community! In the 2018 budget, \$20,000 has been allocated for special events. The events will be managed by the Parks and Recreation staff.



*Celebrate Meridian Fireworks*




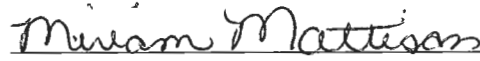
*Celebrate Meridian Stage*

**SUMMARY**

We want to thank our TEAM for their assistance in compiling the recommended 2018 Meridian Township Annual Budget. Our commitment to serve the public in an exemplary manner is as strong as ever. We look forward to responding to your inquiries and shaping the document in such a way that it meets the goals of the Township Board. Our critical fiscal management over the past four (4) years has allowed us to allocate major resources in 2018 towards our unfunded liability. The generosity of our taxpayers earlier this month will afford us an opportunity to fix an unfunded position that has plagued the Township for 30 years. At the same time, we have invested in our infrastructure including our buildings, utilities and our fleet. Over the past few 36 months, we have paid cash for new ambulances, fire truck, sewer vac truck, police cars, body cameras, removal of underground storage tanks, turnout gear, multiple park enhancements, \$1,000,000 to MERS, roofs to several buildings and a major commitment to local roads.

We thank you for your service to the Meridian community and strongly trust the attached 2018 Budget emulates your major objectives.

  
\_\_\_\_\_  
Frank L. Walsh  
Township Manager

  
\_\_\_\_\_  
Miriam Mattison  
Finance Director

## 2018 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 19th day of September 2017, at 6:00 pm local time.

PRESENT: Supervisor Styka, Treasurer Brixie, Clerk Dreyfus, Trustees Jackson, Opsommer, Sundland

ABSENT: Trustee Deschaine

The following budget resolution was offered by Treasurer Brixie and supported by Trustee Opsommer.

**WHEREAS**, the Township Clerk and Board received the proposed 2018 Township Budgets on August 25, 2017, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

**WHEREAS**, the Township Board conducted a public hearing and deliberated over the 2018 Township Budgets on September 5, 2017; and

**WHEREAS**, this resolution serves as the general appropriations act for the Township;

**NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN** hereby adopts the 2018 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

### 2018 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
<b>REVENUES</b>							
Taxes	\$12,556,700	\$3,106,400	\$335,100	\$0	\$0	\$0	\$15,000
Licenses & Permits	752,000	0	0	0	0	0	0
Intergovernmental	3,486,400	2,821,800	0	0	0	0	15,000
Charges For Services	3,827,320	78,000	0	0	10,692,100	1,464,275	0
Interest	54,485	46,700	0	11,000	1,400	100	0
Special Assessments	0	0	0	120,000	0	0	0
Other	214,560	909,050	0	0	29,000	5,000	0
<b>SUBTOTAL</b>	<b>20,891,465</b>	<b>6,961,950</b>	<b>335,100</b>	<b>131,000</b>	<b>10,722,500</b>	<b>1,469,375</b>	<b>30,000</b>
<b>OTHER FINANCING SOURCES</b>							
Operating Transfers In	0	550,000	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$20,891,465</b>	<b>\$7,511,950</b>	<b>\$335,100</b>	<b>\$131,000</b>	<b>\$10,722,500</b>	<b>\$1,469,375</b>	<b>\$30,000</b>

### 2018 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
<b>EXPENDITURES</b>							
Legislative	\$81,900	\$0	\$0	\$0		\$0	\$0
General Government	5,991,420	0	0	0		0	7,500
Public Safety	13,161,075	47,000	0	0		636,725	0
Public Works	0	204,725	0	0	9,671,890	0	0
Health & Welfare	57,860	116,500	0	0		0	0
Community Economic & Development	570,000	0	0	0	0	0	0
Recreation & Culture	753,847	2,099,590	0	0		0	0
Capital Outlay	545,950	4,578,750	0	363,000	750,000	529,700	0
Debt Service	0	0	274,218	0	130,300	0	4,485
<b>SUBTOTAL</b>	<b>21,162,052</b>	<b>7,046,565</b>	<b>274,218</b>	<b>363,000</b>	<b>10,552,190</b>	<b>1,166,425</b>	<b>11,985</b>
<b>OTHER FINANCING USES</b>							
Operating Transfers Out	840,000	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$22,002,052</b>	<b>\$7,046,565</b>	<b>\$274,218</b>	<b>\$363,000</b>	<b>\$10,552,190</b>	<b>\$1,166,425</b>	<b>\$11,985</b>

\* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

**BE IT FURTHER RESOLVED** that the following millage is ordered to be levied on December 1, 2017, for the purpose of funding the 2018 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2017</u>
CHARTER OPERATING	4.1741
VOTED OPERATING	
Local Roads (2012)	0.2484
CATA Redi-Ride Service (2009)	0.1987
Community Services (2012)	0.1490




Fire (2004)	0.6364
Land Preservation (2010)	0.3279
Parks & Recreation (2014)	0.6624
Pedestrian/Bicycle Pathways (2004)	0.3322
Police (2004)	0.6041
Police & Fire Protection (2017)	1.4830
TOTAL VOTED OPERATING	<u>4.6421</u>
SUB-TOTAL ALL OPERATING	<u>8.8162</u>
VOTED DEBT SERVICE	
Fire Station Building Debt (2012)	0.2000
TOTAL ALL MILLAGES	<u>9.0162</u>

ADOPTED: YEAS: Supervisor Styka Treasurer Brixie, Trustees Jackson, Opsommer, Sunland  
 NAYS: Clerk Dreyfus

STATE OF MICHIGAN)  
 ) SS  
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 19th day of September, 2017.

  
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 Brett Dreyfus, Clerk  
 Charter Township of Meridian

# 2018 BUDGET

## SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Redi-Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park		Senior Center Millage	Park Restricted/Designated	Nancy Moore - Park Beautification	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Law Enforcement Grants
							Millage	Millage									
<b>REVENUES</b>																	
Taxes	\$3,106,400	\$416,200	\$557,250	\$333,150	\$549,200	\$0	\$1,111,000	\$139,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	2,821,800	0	2,682,300	0	0	0	0	0	110,000	0	0	0	8,500	0	0	0	21,000
Charges For Services	78,000	0	0	0	0	0	40,000	0	38,000	0	0	0	0	0	0	0	0
Interest	46,700	100	500	0	9,000	35,000	2,000	100	0	0	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	909,050	0	0	0	0	0	5,000	0	40,450	2,000	0	0	13,600	840,500	7,500	0	0
<b>SUBTOTAL</b>	<b>6,961,950</b>	<b>416,300</b>	<b>3,240,050</b>	<b>333,150</b>	<b>558,200</b>	<b>35,000</b>	<b>1,158,000</b>	<b>139,700</b>	<b>188,450</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>22,100</b>	<b>840,500</b>	<b>7,500</b>	<b>21,000</b>	
<b>OTHER FINANCING SOURCES</b>																	
Operating Transfers In	550,000	550,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$7,511,950</b>	<b>\$966,300</b>	<b>\$3,240,050</b>	<b>\$333,150</b>	<b>\$558,200</b>	<b>\$35,000</b>	<b>\$1,158,000</b>	<b>\$139,700</b>	<b>\$188,450</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,100</b>	<b>\$840,500</b>	<b>\$7,500</b>	<b>\$21,000</b>	
<b>EXPENDITURES</b>																	
Public Safety	47,000	0	0	0	0	0	0	0	0	0	0	0	26,000	0	0	0	21,000
Public Works	204,725	25,000	179,725	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	116,500	0	0	0	0	0	0	109,000	0	0	0	0	0	0	7,500	0	0
Recreation & Culture	2,098,590	0	0	335,000	202,275	0	634,355	0	193,760	0	0	0	734,200	0	0	0	0
Capital Outlay	4,578,750	940,000	3,162,000	0	100,000	0	288,750	30,000	0	2,000	0	0	76,000	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SUBTOTAL</b>	<b>965,000</b>	<b>965,000</b>	<b>3,341,725</b>	<b>335,000</b>	<b>302,275</b>	<b>0</b>	<b>903,105</b>	<b>139,000</b>	<b>193,760</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>26,000</b>	<b>810,200</b>	<b>7,500</b>	<b>21,000</b>	
<b>OTHER FINANCING USES</b>																	
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$7,046,565</b>	<b>\$965,000</b>	<b>\$3,341,725</b>	<b>\$335,000</b>	<b>\$302,275</b>	<b>\$0</b>	<b>\$903,105</b>	<b>\$139,000</b>	<b>\$193,760</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,000</b>	<b>\$810,200</b>	<b>\$7,500</b>	<b>\$21,000</b>	
		\$ 1,300	\$ (101,675)	\$ (1,850)	\$ 255,925	\$ 35,000	\$ 254,895	\$ 700	\$ (5,310)	\$ -	\$ -	\$ -	\$ (3,900)	\$ 30,300	\$ -	\$ -	

## SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Fire Station Debt Service
<b>REVENUES</b>		
Taxes	\$335,100	\$335,100
<b>EXPENDITURES</b>		
Debt Service	\$274,218	\$274,218

## SUMMARY OF CAPITAL PROJECTS FUNDS

	CAPITAL PROJECTS FUNDS	TIRF	Fire Station Construction
<b>REVENUES</b>			
Interest	\$11,000	\$11,000	\$0
Special Assessments	120,000	120,000	0
<b>TOTAL REVENUES</b>	<b>\$131,000</b>	<b>\$131,000</b>	<b>\$0</b>
<b>EXPENDITURES</b>			
Capital Outlay	\$363,000	\$363,000	\$0

Budget Process Policy  
Charter Township of Meridian

Legal Requirements

**State of Michigan  
Charter Township Act  
Act 359 of 1947**

Section 42.24. On or before 150 days prior to the commencement of the fiscal year, each township officer shall submit to the supervisor, or to the township superintendent if such officer has been appointed, an itemized estimate of the anticipated expenditures of the township for the next fiscal year for the township activities under his or her charge. The supervisor, or township superintendent, as the case may be, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the township board not later than 120 days prior to the commencement of the fiscal year.

Section 42.25. The budget proposal shall present a complete financial plan for the ensuing fiscal year, which shall commence on January 1 of each year and end on the following December 31, or in the alternative shall commence on April 1 of each year and end on the following March 31. In no event shall any fiscal year of a township be extended beyond 12 months. It shall include at least all of the following information:

- (a) Detailed estimates of all proposed expenditures for each function and office of the township, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year.
- (b) Statements of the bonded and other indebtedness of the township, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.
- (c) Detailed estimates of all anticipated income of the township from sources other than taxes and borrowing, with a comparative statement of the amounts received by the township from each of the same or similar sources for the last preceding and current fiscal years.
- (d) A statement of the estimated balance or deficit, as the case may be, from the end of the current fiscal year.
- (e) An estimate of the amount of money to be raised by taxation and from delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures.
- (f) Such other supporting schedules as the township board considers necessary.

Section 42.26. A public hearing on the budget shall be held before its final adoption, at such time and place as the township board shall direct, and notice of such public hearing shall be published at least 1 week in advance by the township clerk. A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the township clerk for a period of not less than 1 week prior to such public hearing.

Section 42.27.

- (1) Except as otherwise provided by this subsection, prior to the commencement of the fiscal year, the township board shall, by resolution, adopt the budget for the next fiscal



year, make an appropriation of the money needed for township purposes, and provide for a levy of taxes upon real and personal property. If a township operates on a calendar year budget cycle, a public hearing on the proposed budget shall be held not later than December 15 and adopted not later than December 31, in the year proceeding the calendar year covered by the budget.

- (2) The levy allowed under subsection (1) shall not exceed 1/10 of 1% of the assessed valuation of all real and personal property subject to taxation within the limits of a village located within the township and 1/2 of 1% of the assessed valuation of all real and personal property subject to taxation in the balance of the township. The electors of a charter township may increase the tax levy limitation not to exceed a total of 1% of the assessed valuation of all real and personal property in the township for a period not to exceed 20 years at 1 time.
- (3) If a township has 1 or more villages that maintain either or both a fire department or a police department, the expense of a township fire department or police department shall be appropriated separately from the other expenses of the township and a tax levy for these expenses shall not spread upon the township assessment roll against the property, either real or personal, located in these villages.
- (4) The adoption of the resolution under this section is the final authority for the township supervisor to spread any approved levies upon the tax roll for the current year and to include the amount of each levy in his or her warrant to the township treasurer. The township treasurer shall collect and return the warrant as provided under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.
- (5) Within 60 days after the incorporation of a township as a charter township under this act, the township board shall, by resolution, adopt an interim budget until the commencement of the next fiscal year and make an appropriation from the funds and asset of the township available for these purposes.

Section 42.28. No money shall be drawn from the treasury of the township nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation, or pursuant to any supplemental appropriation which may be made from surplus received. The township board may transfer any unencumbered appropriation balance, or any portion thereof, from 1 fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the general fund and be reappropriated during the next fiscal year.

### **2018 Budget Timeline** Meridian Township

July 21	ALL Budgets Due to Finance Director
July 24-Aug 4	Management Review of Requests and Individual Discussions
August 14	Directors Discussion
August 15	Board Meeting-Notice for Budget Public Hearing
August 25	Recommended Budget Distributed to Board
September 5	Board Meeting – Budget Deliberations and Public Hearing
September 12	Board Meeting – Budget Deliberations (if necessary)
September 19	Board Meeting – Final Adoption of Budget
Quarterly	Review and Approve Budget Amendments

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018

Department	Fee Description	2017 Rate	Proposed 2018 Rate
<b>Administration</b>	Initial Liquor License Application Fee	\$250	\$250
	Telecommunications Rights-of-Way Permit Application Fee	\$500	\$500
	Copies - for all Departments unless otherwise noted	\$1.00 1st page & \$0.25 each add'l page, per document	\$1.00 1st page & \$0.25 each add'l page, per document
	Outdoor Assembly License	\$300.00	\$300.00
<b>Cable</b>	<b>Video Copies</b>		
	Flat rate per order	\$15	\$15
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOM-TV supplied tape to copy	\$6	\$6
	Shipping and Handling Charge	\$6	\$6
	<b>Audio Copies</b>		
	Flat rate per copy	\$10	\$10
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOM-TV supplied tape to copy	\$4	\$4
	Shipping and Handling Charge	\$6	\$6
<b>Clerk's Office</b>	Annual Subscriptions	Separately Board approved	Separately Board approved
	FOIA Requests	Cost	Cost
	Code of Ordinance Books/Recodified	\$70 + \$7.50 shipping	\$70 + \$7.50 shipping
	Code of Ordinance CD's	Priced when available	Priced when available
	Zoning Ordinance Book/Recodified	\$40 + \$7.50 shipping	\$40 + \$7.50 shipping
	Precinct Maps - large	bw=\$10; color=\$15	bw=\$10; color=\$15
	Voter Registration Information	Cost	Cost
	<b>Publications for Resale (at cost)</b>		
	Plat Books	\$35	\$35
	Michigan Vehicle Code-1996	\$12	\$12
<b>Community Development Building Division</b>	<b>Rental Housing Fee Schedule</b>		
	Initial Registration Fee	\$800	\$800
	Annual Renewal Fee	\$100	\$100
	<b>Inspection Fees (Rental)</b>		
	One and Two Family - Inspected annually	\$120	\$120
	Building or complex of three or more units	\$120 + \$3 per bedroom	\$120 + \$3 per bedroom
	Missed Appointment Fee	\$60	\$60
	Safety Complaint Inspection Fee	\$60	\$60
	Re-inspection Fee		
	One and Two Family - Inspected annually	\$60	\$60
	Building or complex of three or more units	\$60 + \$3 per bedroom	\$60 + \$3 per bedroom
	<b>Building Permits</b>		
	New Construction, additions, structural alterations, remodeling and swimming pools		
	Expenditures up to and including \$5,000	\$75	\$75
	Each \$1,000 or fraction thereof above \$5,000	\$10	\$10
	Reinspection Fee	\$75	\$75
	<b>Construction Valuation - One and Two Family Dwellings*</b>		
	Living areas	\$112.65/sq. ft.	\$113.85/sq. ft.
	Basement area - unfinished	\$15.00/sq. ft.	\$21.00/sq. ft.
	Basement area - finished	\$34.92/sq. ft.	\$48.90/sq. ft.
	Garage area	\$44.63/sq. ft.	\$45.09/sq. ft.

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018

Department	Fee Description	2017 Rate	Proposed 2018 Rate
	<b>Free Standing Signs &amp; Wall Signs:</b>		
	Wall signs up to 100 sq. feet	\$125	\$125
	- each sq. foot or fraction thereof over 100 sq. ft.	\$1	\$1
	Free standing signs up to 25 sq. ft.	\$125	\$125
	- each sq. foot or fraction thereof over 25 sq. ft.	\$1	\$1
	Temporary Grand Opening Signs	\$75	\$75
	<b>Swimming Pools</b>		
	Single family home pools	Based on valuation of improvement	Based on valuation of improvement
	All other pools	Based on valuation of improvement	Based on valuation of improvement
	<b>Moving Buildings</b>		
	Buildings up to 500 sq. ft.	\$100	\$100
	Buildings over 500 sq. ft.	\$200	\$200
	Parking Lots New or Expanded	\$75	\$75
	<b>Demolition of Buildings</b>		
	Dwellings, garages, sheds, swimming pools	\$75	\$75
	Warehouses, factories, stores & office buildings	\$150	\$150
	Residing of Buildings	\$75	\$75
	<b>Reroofing of Buildings</b>		
	Single family homes and garages	\$75	\$75
	All other structures	\$100	\$100
	Work started before permit is issued	Double permit fee	Double permit fee
	Extra Inspection/Reinspection	\$75	\$75
	Temporary or Seasonal Sales	\$75	\$75
	Tent Inspection	\$75	\$75
	New Business Inspection	\$75	\$75
	Mechanical/Electrical/Plumbing (MEP)	\$50 base fee + per fixture fees + inspection fees	\$50 base fee + per fixture fees + inspection fees
	MEP Registration Fee	\$15	\$15
	Tall Grass Violation	\$50 + cost of mowing	\$50 (residential) \$100 (non-residential) + cost of mowing
	Building Board of Appeals	\$75	\$75
<b>Community Development</b>	<b>Rezoning</b>		
<b>Planning Division</b>	3 acres or less	\$700	\$700
	More than 3 acres	\$700 + \$40/acre	\$700 + \$40/acre
	<b>Zoning Text Amendment</b>		
	Request by property owner	\$500	\$500
	<b>Special Use Permit</b>		
	3 acres or less	\$500	\$500
	More than 3 acres	\$500 + \$40/acre	\$500 + \$40/acre
	Minor, Major Amendments and Extensions	1/2 original fee	1/2 original fee
	<b>Site Plan Review</b>		
	Multiple family housing		
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to site plan prior to approval (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved (no hearing required)	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit



**MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018**

<b>Department</b>	<b>Fee Description</b>	<b>2017 Rate</b>	<b>Proposed 2018 Rate</b>
	<b>PUD, MUPUD, CPUD</b>		
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	<b>Office, Commercial, Industrial, Institutional, etc.</b>		
	Initial application	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to site plan prior to approval (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved site plan (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved (no hearing required)	\$300 + \$10/acre	\$300 + \$10/acre
	Review of new use in existing structure	\$300 + \$10/acre	\$300 + \$10/acre
	Preliminary Review (credited toward final review)		
	Site Plan	\$100	\$100
	Planned Residential Development	\$100	\$100
	PUD, MUPUD	\$100	\$100
	<b>Planned Unit Development (PUD) Mixed Use PUD Commercial PUD</b>		
	Initial application	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Major amendment to approved PUD, MUPUD and CPUD	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Minor amendment to approved PUD, MUPUD and CPUD	\$250 + \$2.50/dwelling unit	\$250 + \$2.50/dwelling unit
	<b>Land Division Review</b>		
	Prepreliminary Plat	\$100	\$100
	Tentative Preliminary Plat	\$600 + \$10 per lot	\$600 + \$10 per lot
	Final Preliminary Plat	\$300 + \$5 per lot	\$300 + \$5 per lot
	Final Plat	\$500 + \$5 per lot	\$500 + \$5 per lot
	Plat Extension	\$200	\$200
	Land Division	\$200 + \$50 per new lot or parcel	\$200 + \$50 per new lot or parcel
	All Other Commission Review	\$300	\$300
	Zoning - Letter of Compliance	\$100	\$100
	Land Clearing Permit	\$100	\$100
	<b>Variances</b>		
	Single family (existing)	\$150	\$150
	Single family (new)	\$250	\$250
	Multiple family	\$350	\$350
	Office, commercial, industrial	\$450	\$450
	Sign variances	\$200	\$200
	Appeal of Township Officials decision	\$200	\$200
	Ordinance interpretation	\$450	\$450
	Applicants request to postpone or table	1/2 of application fee	1/2 of application fee
	<b>Wetland Fees</b>		
	Application Fee-Verification	\$250	\$250
	Application Fee-Delineation	\$250	\$250
	Application Fee-Wetland Use Permit	\$500	\$500
	Amendments to a Wetland use Permit	\$500	\$500
	Annual Review of Mitigation Area	\$250	\$250
	Acreage Fee-Verification	\$750-\$2,000 + \$500 per 20 acres over 100	\$750-\$2,000 + \$500 per 20 acres over 100
	Acreage Fee-Delineation	\$1,750-\$3,000 + \$500 per 20 acres over 100	\$1,750-\$3,000 + \$500 per 20 acres over 100
	Acreage Fee-Wetland Use Permit	\$3,000-\$5,500 + \$1,000 per 20 acres over 100	\$3,000-\$5,500 + \$1,000 per 20 acres over 100

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018

Department	Fee Description	2017 Rate	Proposed 2018 Rate
<b>Engineering</b>	<b>Engineering Review - Review of Plans</b>		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	1.5% of construction cost	1.5% of construction cost
	After second review in unapprovable condition	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Additional fee for unaddressed items in third review	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	<b>Public Inspection</b>		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	Actual cost (internal costs computed @ 2.5 x wages)	Actual cost (internal costs computed @ 2.5 x wages)
	<b>Recording of Easements</b>	Actual cost (County Clerk Fees)	Actual cost (County Clerk Fees)
	<b>Administrative Charge</b>		
	Construction commencement prior to site plan approval	engineering review fee	engineering review fee
	<b>Blueprints</b>		
	Small Township maps	\$5	\$5
	Large Township maps	\$10	\$10
	Small Section maps (1"=400')	\$5	\$5
	Large Section maps (1"=200')	\$10	\$10
	As-Builts	\$1.50	\$1.50
	Aerial photography	\$15	\$15
	Aerial superimposed property lines	\$20	\$20
	<b>Permits</b>		
	Sidewalk repair/construction permit	\$40 (Repairs < 50 SF-no charge)	\$40 (Repairs < 50 SF-no charge)
	Water service line repair permit	\$40	\$40
	Sewer service line repair permit	\$40	\$40
<b>Fire/EMS</b>	<b>Copies</b>		
	Reports	\$5 1st Page, \$1 each add'l page	\$5 1st Page, \$1 each add'l page
	Pictures	Processing cost + \$5	Processing cost + \$5
	<b>Ambulance Fees</b>		
	Transport	\$750 + \$13.00/mile	\$750 + \$13.00/mile
	Patient refusal after ALS Service	\$750	\$750
	Non Medical call in excess of 1 per month	\$100	\$100
	<b>Plan Review/Final Inspection:</b>		
		\$100	\$100
	Expenditures \$100,000 plus	\$200	\$200
	<b>Additional Fees</b>		
	w/fire alarm system	\$100	\$100
	w/hood suppression system	\$100	\$100
	w/fire suppression system	\$200	\$200
	Homeowners Insurance Claims for Fire Suppression	Amount allowed by Insurance Co.	Amount allowed by Insurance Co.
	Hazmat and Homeland Security Responses	Reimbursement of cost	Reimbursement of cost
<b>Parks &amp; Recreation</b>	<b>Usage Fees</b>		
	Pavilions	\$60/4 hrs.res; \$120/4 hrs.non-res	\$60/4 hrs.res; \$120/4 hrs.non-res
	Field Usage	\$15/hr non-res; \$75/day non-res	\$15/hr non-res; \$75/day non-res
	Field Preparation	\$40 res; \$60 non-res	\$40 res; \$60 non-res

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018

Department	Fee Description	2017 Rate	Proposed 2018 Rate
	Harris Nature Center Room/Building	\$80/hr; \$40/hr. Non-Profit	\$80/hr; \$40/hr. Non-Profit
	<b>Cemetery Rates</b>		
	Burial space - 1 adult	\$900 resident; \$1200 non-res	\$900 resident; \$1200 non-res
	Burial space - 1 infant	\$400 resident; \$600 non-res	\$400 resident; \$600 non-res
	<b>Services</b>		
	Grave opening (adult)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee=\$750	Flat Fee= \$750
	Grave opening (adult)-Mon-Fri., after 3:30 pm	Flat Fee = \$900	Flat Fee = \$900
	Saturdays and holidays	Flat Fee = \$1,000	Flat Fee = \$1,000
	Grave opening (infant)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$400	Flat Fee = \$400
	Grave opening (infant)-Mon-Fri., after 3:30 pm	Flat Fee = \$550	Flat Fee = \$550
	Saturdays and holidays	Flat Fee=\$650	Flat Fee= \$650
	Grave opening (cremations)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$300	Flat Fee = \$300
	Grave opening (cremations)-Mon-Fri., after 3:30 pm	Flat Fee=\$450	Flat Fee= \$450
	Saturdays and holidays	Flat Fee = \$550	Flat Fee = \$550
	Body removal (adult); re-interment	1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
	Body removal (infant); re-interment	1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
<b>Police</b>	<b>Reports</b>		
	Crash Reports	\$4	<del>\$0</del>
	Criminal and investigative reports - up to five pages	\$5	<del>\$0</del>
	each additional page	\$1	<del>\$0</del>
	Precious metal/gem license	\$50	<del>\$25</del>
	Vendor Fees	\$500 deposit, \$20/wk, \$60/mo	\$500 deposit, \$20/wk, \$60/mo
	Diversion Program Participation	\$400	\$400
	Fingerprinting	\$5 per card	\$5 per card
	Finger Prints-Court Ordered	\$16	<del>\$16</del>
	Snapshot of "Logged" incident	\$2	<del>\$0</del>
	Private Property Accident Reports (PPPD Accidents)	\$2	<del>\$0</del>
	Copy of Vehicle Code	\$1	<del>\$0</del>
	Background Checks	\$5	<del>\$5</del>
	Court Order-Preliminary Breath Test (PBT)	\$5	\$5
	Notary fee-pistol purchase permits	\$5	\$5
	False Alarm Fees	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences
	False Alarm Late Fees	\$25 (30, 60 & 90 day intervals)	\$25 (30, 60 & 90 day intervals)
	Impound Lot Storage Fees	\$10.00 per day	\$10.00 per day
<b>Public Works</b>	<b>Utility Rates</b>		
	Billing Charge (sewer only customers are charged 1/2 of this fee)	\$5.00	<del>\$5.00</del>
	Water	\$4.35 per 1000 gallons	<b>\$4.41 per 1000 gallons</b>
	Sewer	\$4.25 per 1000 gallons	<b>\$5.10 per 1000 gallons</b>
	Sewer only (Sewer rate x 12,000 gal usage estimate.)	\$55.83 per quarter	<b>\$61.20 per quarter</b>
	Sewer only, with metered well water	\$4.25 per 1000 gallons	<b>\$5.10 per 1000 gallons</b>
	Penalty on past due utility bills	5% of current billing cycle charges	5% of current billing cycle charges
	Capital Charge-Water	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Capital Charge - Sewer	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Connection Charge - Water	\$2,160 minimum (based on meter size)	<b>\$1,729.00 minimum (based on meter size)</b>
	Connection Charge - Sewer	\$2,544 minimum (based on meter size)	<b>\$2,462.00 minimum (based on meter size)</b>
	Temporary Water Service Charge	\$2,000	<del>\$2,000</del>



MERIDIAN TOWNSHIP SUMMARY OF FEES - 2018

Department	Fee Description	2017 Rate	Proposed 2018 Rate
	Temporary Sewer Service Charge	\$3,000	\$3,000
	Regular Meter Charge (5/8 x 3/4 to 2" compound) Non-Pit	\$250-\$4,900 (based on size, type & location)	<b>\$380-\$1,810 (based on size, type &amp; location)</b>
	Curb Stop	\$1,300-\$2,550 (based on service size and width of right-of-way)	\$1,300-\$2,550 (based on service size and width of right-of-way)
	Water Turn-on Charge	\$30 (\$20 surcharge for after hrs turn-on)	\$30 (\$20 surcharge for after hrs turn-on)
	Missed Appointment charge	\$35	\$35
	Water meter testing at customer request	\$60 (waived if meter found defective)	\$60 (waived if meter found defective)
	Repairs	Time and Material	Time and Material
	Utility Construction Permit	\$50 if structure required	\$50 if structure required
	Snow Removal Violation	\$25 + cost of snow removal	\$25 + cost of snow removal
<b>Treasurer's Office</b>	Tax Collection Admin Fee	1% of tax bill	1% of tax bill
	Interest charge/penalty for late tax payments	1% per month	1% per month
	Duplicate tax bill fee	\$5.00	\$5.00
	Non-Sufficient funds fee	\$20.00	\$20.00
	Enhanced Access to Public Records:		
	Summer Tax Roll	\$150.00	\$150.00
	Winter Tax Roll	\$150.00	\$150.00
	Annual Assessment Roll	\$300.00	\$300.00

NOTE: Valuation of all construction shall be based on "Building Valuation Data" published in Building Safety Journal by the International Conference of Building Officials, automatically adjusted on an annual basis when the revised list is published and reviewed by the Township Board.

**Bold items indicate a change in 2018.**

2018-2023 CIP					
Year	Department	Project Name	Cost	Funding Source	Funded
2018	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 2,700,000.00	Pathway Millage (\$250K) & Ingham County millage (\$663k) MDOT TAP (\$1.7M)	YES
2018	Public Works	Sleepy Hollow Sanitary	\$ 650,000.00	Municipal Bonds	
2018	Public Works	Sleepy Hollow Water Main	\$ 250,000.00	Municipal Bonds	
2018	Public Works	Grand River Ave Water Main extension - east to Van Atta road	\$ 273,000.00	Township Improvement Revolving Fund (TIRF)	
2018	Public Works	36" & 48" sanitary interceptor - Grand River Ave west of Park Lake Rd; east of Red Cedar River & at river crossing	\$ 500,000.00	Sewer Fund	YES
2018	Public Works	Sirhal Drive water main replacement	\$ 150,000.00	Water Fund	YES
2018	Information Technology	Work station replacements, Computer, Network, Server Upgrades, Hardware	\$ 90,400.00	General Fund	YES
2018	Information Technology	Mobile Data Units	\$ 55,000.00	General Fund	YES
2018	Information Technology	New Telephone System	\$ 48,000.00	General Fund	YES
2018	Information Technology	ESXI Host Implementation	\$ 21,000.00	General Fund	YES
2018	Parks and Recreation	Glendale Cemetery Road Repaving	\$ 52,000.00	General Fund	YES
2018	Parks and Recreation	Eastgate Park Parking Lot Paving	\$ 40,000.00	Park Millage	YES
2018	Parks and Recreation	Farmers' Market Restroom-office	\$ 150,000.00	Park Millage, CRCF Grant	YES
2018	Parks and Recreation	Central Park footbridge and restroom building in Village (design/bid)	\$ 30,000.00	Park Millage, Land and Water Conservation Fund	YES
2018	Parks and Recreation	Land Preservation Program - Purchase, Operation & Maintenance	\$ 100,000.00	Land Preservation Millage, Federal and State Grants	YES
2018	Parks and Recreation	North Meridian Park Parking Lot Expansion	\$ 50,000.00	Park Millage	YES
2018	Parks and Recreation	Service Center Storage Facility	\$ 25,000.00	General Fund	
2018	Parks and Recreation	Central Meridian Regional Trail Connector (design/bid)	\$ 40,000.00	Park Millage, Michigan Natural Resources Trust Fund	YES
		<b>2018 TOTAL:</b>	<b>\$ 5,224,400.00</b>		
Year	Department	Project Name	Cost	Funding Source	Funded
2019	Public Works	M-78 Water Main (Newton Road to City Limits site)	\$ 440,000.00	Private Funds	
2019	Public Works	Water Main and Valve Replacement	\$ 250,000.00	Water Fund	
2019	Public Works	Sewer Main Replacement - Lift Station Improvements	\$ 300,000.00	Sewer Fund	
2019	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 3,600,000.00	Pathway Millage, Ingham County Trail Millage, State Grants	
2019	Public Works	Birchwood sewer rehab	\$ 100,000.00	Sewer Fund	
2019	Parks and Recreation	Central Park Improvements - Farmers' Market Relocation Plan	\$ 800,000.00	Park Millage, General Fund, donations, foundations	
2019	Parks and Recreation	Central Meridian Regional Trail Connector -construction	\$ 355,000.00		
2019	Parks and Recreation	Central Park footbridge and restroom building in Village construction	\$ 270,000.00		
2019	Parks and Recreation	Towner Road Park Playground	\$ 150,000.00	Park Millage, donations	
2019	Parks and Recreation	Harris Nature Center Pavilion and Restroom	\$ 226,000.00	Park Millage, Federal or State Grant	
2019	Parks and Recreation	Park Land Acquisition	\$ 10,000.00	Park Millage	
2019	Parks and Recreation	Land Preservation Program - Acquisition	\$ 200,000.00	Land Preservation Millage, Federal and State Grants	
		<b>2019 TOTAL:</b>	<b>\$ 6,701,000.00</b>		

Year	Department	Project Name	Cost	Funding Source	Funded
2020	Public Works	Water Main and Valve Replacement	\$ 250,000.00	Water Fund	
2020	Public Works	Sewer Main spot repairs	\$ 410,000.00	Sewer Fund	
2020	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 1,000,000.00	Pathway Millage, Ingham County Trail Millage, State Grants	
2020	Public Works	Kansas Street Water Main	\$ 101,000.00	Township Improvement Revolving Fund (TIRF)	
2020	Parks and Recreation	Central Park Improvements - Pavilion, Spray Plaza, Sculpture Garden	\$ 450,000.00	Park Millage, Federal and State Grants	
2020	Parks and Recreation	Ottawa Hills Park Improvements	\$ 80,000.00	Park Millage	
2020	Parks and Recreation	Marshall Park Playground Replacement and improvements	\$ 165,000.00	Park Millage	
2020	Parks and Recreation	Land Preservation Program - Acquisition	\$ 200,000.00	Land Preservation Millage, Federal and State Grants	
		<b>2020 TOTAL:</b>	<b>\$ 2,656,000.00</b>		

Year	Department	Project Name	Cost	Funding Source	Funded
2021	Public Works	Water Main and Valve Replacement	\$ 250,000.00	Water Fund	
2021	Public Works	Sewer Main - Manhole Rehab	\$ 100,000.00	Sewer Fund	
2021	Public Works	Service Center Expansion Design and Engineering	\$ 80,000.00	General fund	
2021	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 1,500,000.00	Pathway Millage, Ingham County Trail Millage, State Grants	
2021	Parks and Recreation	Hillbrook Park Improvements Restroom building	\$ 210,000.00	Park Millage, Federal and State Grants	
2021	Parks and Recreation	Harris Nature Center Parking Lot Expansion	\$ 60,000.00	Park Millage	
2021	Parks and Recreation	Wonch Park Improvements - Stream bank restoration	\$ 200,000.00	Park Millage, Federal and State Grants	
2021	Parks and Recreation	Land Preservation Program - Purchase, Operation & Maintenance	\$ 200,000.00	Land Preservation Millage, Federal and State Grants	
2021	Parks and Recreation	Nancy Moore Park Playground Replacement and Loop Trail	\$ 200,000.00	Park Millage, Grant	
		<b>2021 TOTAL:</b>	<b>\$ 2,800,000.00</b>		

Year	Department	Project Name	Cost	Funding Source	Funded
2022	Public Works	Water Main and Valve Replacement	\$ 250,000.00	Water Fund	
2022	Public Works	Sewer Main Replacement - county park Lift Station Improvements	\$ 700,000.00	Sewer Fund	
2022	Public Works	Service Center Expansion Construction	\$ 1,200,000.00	General Fund	
2022	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 300,000.00	Pathway Millage	
2022	Parks and Recreation	Central Park Improvements	\$ 500,000.00	Park Millage, Federal and State Grants	
2022	Parks and Recreation	Wonch Park Improvements - Restroom Replacement	\$ 300,000.00	Park Millage, Federal and State Grants	
2022	Parks and Recreation	Land Preservation Program - Purchase, Operation & Maintenance	\$ 200,000.00	Land Preservation Millage, Federal and State Grants	
2022	Parks and Recreation	Nancy Moore Park Picnic Pavilion	\$ 150,000.00	Park Millage, Federal and State Grants	
		<b>2022 TOTAL:</b>	<b>\$ 3,600,000.00</b>		

Year	Department	Project Name	Cost	Funding Source	Funded
2023	Public Works	Water Main and Valve Replacement	\$ 250,000.00	Water Fund	
2023	Public Works	Sewer Main Replacement - Lift Station Improvements	\$ 300,000.00	Sewer Fund	
2023	Public Works	Pedestrian/Bicycle Pathway Construction and Maintenance	\$ 300,000.00	Pathway Millage	
2023	Parks and Recreation	Legg Park South Development	\$ 195,000.00	Park Millage, Federal and State Grants	
2023	Parks and Recreation	Snell-Towar Recreation Center Improvements	\$ 100,000.00	park millage	
2023	Parks and Recreation	Land Preservation Program - Purchase, Operation & Maintenance	\$ 200,000.00	Land Preservation Millage, Federal and State Grants	
2023	Parks and Recreation	Meridian Riverfront Park Trail Improvements	\$ 950,000.00	Park Millage, Pathway Millage, Federal or State Grants	
2023	Parks and Recreation	Newton Road Park Playground and sidewalks	\$ 100,000.00	Park Millage	
		<b>2023 TOTAL:</b>	<b>\$ 2,395,000.00</b>		



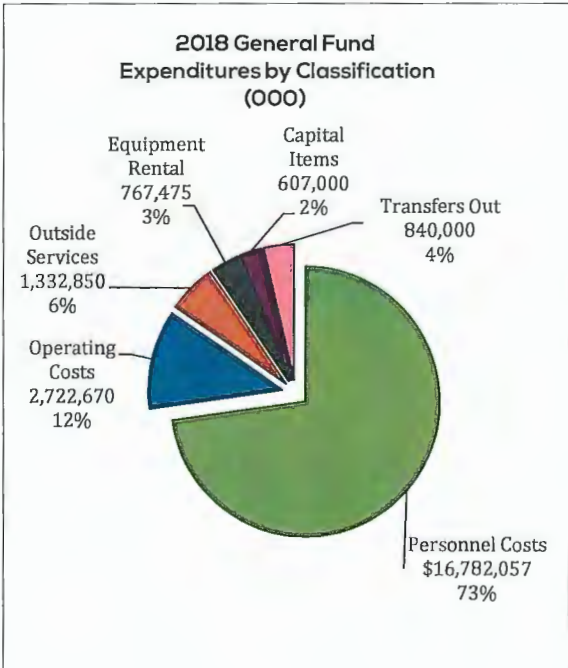
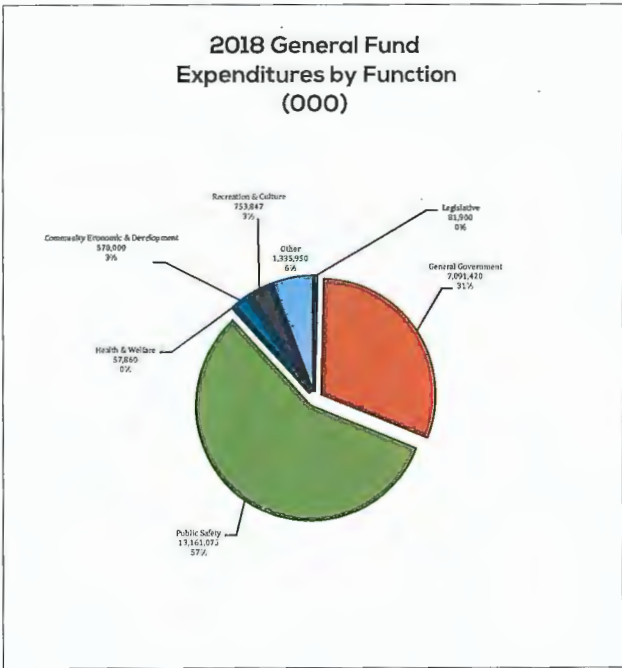
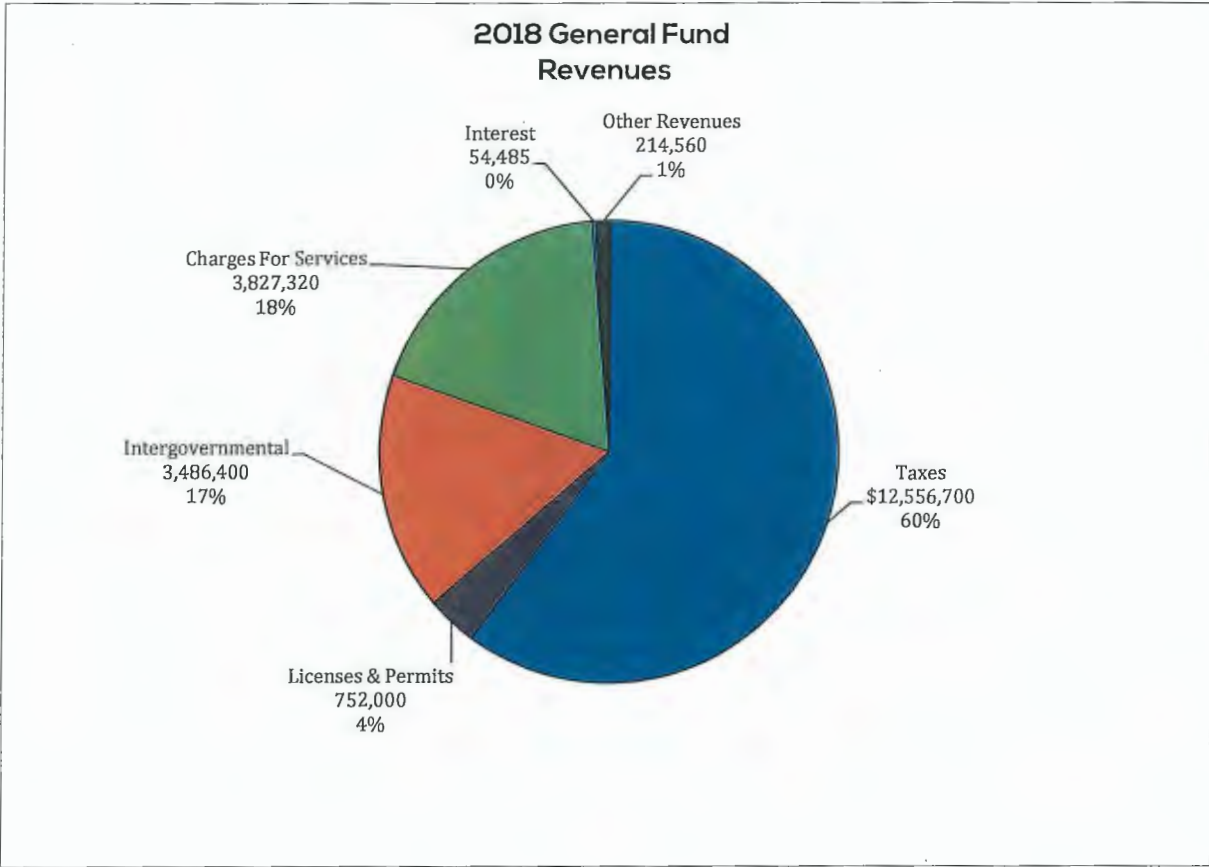
**GENERAL FUND  
FINANCIAL SUMMARY  
2018**

**Summary of 2018 Operating Activity:**

<u>Estimated Revenues &amp; Financing Sources:</u>		
Taxes	\$12,556,700	60.10%
Licenses & Permits	752,000	3.60%
Intergovernmental	3,486,400	16.70%
Charges For Services	3,827,320	18.32%
Interest	54,485	0.26%
Other Revenues	<u>214,560</u>	1.03%
Total Estimated Revenues & Financing Sources		\$20,891,465
 <u>Estimated Expenditures &amp; Financing Uses:</u>		
Legislative	81,900	0.36%
General Government	7,091,420	30.77%
Public Safety	13,161,075	57.09%
Health & Welfare	57,860	0.25%
Community Economic & Development	570,000	2.47%
Recreation & Culture	753,847	3.27%
Other	<u>1,335,950</u>	5.80%
Total Estimated Expenditures & Financing Uses		<u>23,052,052</u>
Anticipated Surplus (Deficit) for 2018		<u><u>(\$2,160,587)</u></u>

**Statement of Fund Balance**

Fund Balance as of December 31, 2016 (per audited financial statements)	\$7,425,703
Anticipated Surplus (Deficit) for 2017	297,645
	<hr/>
Estimated Available Fund Balance as of December 31, 2017	7,723,348
Anticipated Surplus (Deficit) for 2018	<u>(2,160,587)</u>
Estimated Available Fund Balance as of December 31, 2018	<u><u>\$5,562,761</u></u>
Fund Balance/Average Monthly Expenditures	<u><u>3.33</u></u>



**GENERAL FUND  
DETAILED REVENUE SUMMARY BY SOURCE**

ACTIVITY	2016 Actual	2017 Original Budget	2017 Projected Total	2018 BUDGET	% of Total	% Chg v. 2017 Budget
<b>TAXES</b>						
Current Tax Collections	\$6,743,768	\$6,841,700	\$6,845,000	\$7,004,000	33.53%	2.37%
Payment in Lieu of Taxes	4,997	5,000	5,140	5,000	0.02%	0.00%
Police Millage 1998	976,056	990,370	990,500	1,013,000	4.85%	2.29%
Fire Millage 1998	1,028,233	1,043,300	1,043,300	1,067,000	5.11%	2.27%
Police/Fire Millage 2018				2,488,000	11.91%	n/a
Trailer Park Collections	257	150	165	200	0.00%	33.33%
Community Services Millage 2002	105,721	107,500	107,500	109,500	0.52%	1.86%
Delinquent Tax Collection	17,557	15,000	14,000	15,000	0.07%	0.00%
Tax Administration Fee	851,410	850,000	850,000	855,000	4.09%	0.59%
<b>TOTAL TAXES</b>	<u>9,727,999</u>	<u>9,853,020</u>	<u>9,855,605</u>	<u>12,556,700</u>	60.11%	27.44%
<b>LICENSES &amp; PERMITS</b>						
Building Permits	537,345	550,000	750,000	500,000	2.38%	-9.09%
Other Permits	260,369	251,950	251,750	252,000	1.21%	0.02%
<b>TOTAL LICENSES &amp; PERMITS</b>	<u>797,714</u>	<u>801,950</u>	<u>1,001,750</u>	<u>752,000</u>	3.59%	-6.23%
<b>INTERGOVERNMENTAL</b>						
Federal Revenue	2,679	0	1,200	0	0.00%	n/a
State Revenue Sharing	3,134,039	3,100,000	3,100,000	3,200,000	15.32%	3.23%
Liquor Tax Refund	29,747	29,000	29,000	30,000	0.14%	3.45%
METRO Act Fees	23,076	18,000	23,400	21,000	0.10%	16.67%
Local Revenue Sharing Agreements	130,092	130,000	195,125	170,000	0.81%	30.77%
Other	90,289	65,750	78,850	65,400	0.31%	-0.53%
<b>TOTAL INTERGOVERNMENTAL</b>	<u>3,409,922</u>	<u>3,342,750</u>	<u>3,427,575</u>	<u>3,486,400</u>	16.70%	4.30%
<b>CHARGES FOR SERVICES</b>						
Administration - Public Works Services	1,050,000	1,050,000	1,050,000	1,050,000	5.03%	0.00%
Administration - Cable T.V.	120,000	120,000	120,000	120,000	0.57%	0.00%
Cemetery Revenue	40,050	40,000	30,000	35,000	0.17%	-12.50%
Planning Department	39,535	25,000	25,000	25,000	0.12%	0.00%
Street Lights	345,875	340,000	345,000	345,000	1.65%	1.47%
Ambulance Fees	1,353,524	1,300,000	1,300,000	1,350,000	6.47%	3.85%
Police Services-Williamstown Twp.	220,401	228,000	228,000	230,000	1.10%	0.88%
Reimbursement - Fire & Police	13,526	13,000	13,000	13,000	0.06%	0.00%
Reimbursement - Crossing Guard	10,250	10,000	10,000	10,000	0.05%	0.00%
Reimbursement - Elections	39,466	0	19,000	15,000	0.07%	n/a
Reimbursement - School Security	14,625	13,000	13,000	13,000	0.06%	0.00%
Recreation Program Rev	250,607	235,800	216,765	212,320	1.02%	-9.96%
Franchise Fees - BWL	168,418	162,000	162,000	162,000	0.78%	0.00%
Code Inspection & Registration Fees	300,518	247,000	247,000	247,000	1.18%	0.00%
<b>TOTAL CHARGES FOR SERVICES</b>	<u>3,966,795</u>	<u>3,783,800</u>	<u>3,778,765</u>	<u>3,827,320</u>	18.31%	1.15%
<b>INTEREST</b>						
Interest Income - General Fund	60,576	45,985	75,485	54,485	0.26%	18.48%
<b>TOTAL INTEREST</b>	<u>60,576</u>	<u>45,985</u>	<u>75,485</u>	<u>54,485</u>	0.26%	18.48%
<b>OTHER REVENUES</b>						
Reimbursement	28,126	20,000	33,485	23,400	0.11%	17.00%
675.195 Donations	45,958	2,000	52,000	2,000	0.01%	0.00%
Rentals	32,049	40,260	31,960	31,960	0.15%	-20.62%
Miscellaneous	18,364	11,700	12,265	11,200	0.05%	-4.27%
Court Restitution	14,410	15,000	15,000	15,000	0.07%	0.00%
Vehicle & Surplus Property Sales	1,135	0	2,475	0	0.00%	n/a
657.000 Fines & Tickets	148,664	130,500	132,150	131,000	0.63%	0.38%
Gain on sale of fixed assets	106	0	0	0	0.00%	n/a
<b>TOTAL OTHER REVENUE</b>	<u>288,812</u>	<u>219,460</u>	<u>279,335</u>	<u>214,560</u>	1.03%	-2.23%
<b>TOTAL REVENUES</b>	<u>18,251,818</u>	<u>18,046,965</u>	<u>18,418,515</u>	<u>20,891,465</u>	100.00%	15.76%



## REVENUE NARRATIVE

Current Tax Collections: Based on the projected adjusted taxable value of approximately \$1,629,000,000.

Police Millage 2004: This millage funds existing police officer positions. The millage was approved in 2004 for a sixteen-year period.

Fire Millage 2004: This millage funds existing firefighter/paramedic positions. The millage was approved in 2004 for a sixteen-year period.

Police & Fire Protection Millage 2017: This is a millage to fund existing Police and Firefighter/paramedic positions along with unfunded pension debt for both departments. The millage was approved in 2017 for a ten-year period.

Community Services Millage 2012: This is a millage to fund Senior Citizen, Recreation, and Human Services programs throughout the Township. The 10 year 0.10 millage was passed on the November 2002 ballot. This millage was renewed and an additional .05 mil for seniors was passed in 2012 through 2021.

Tax Administration Fee: The Township collects a 1% administration fee on all taxes collected.

Charges for Services: Revenues from services provided by the Township are based on the fee schedule included with the recommended budget.

Building Permits: Based on the value of construction.

Other Permits: Includes permits for electrical, mechanical, and plumbing. Fees are shared with City of East Lansing, who is performing the inspections.

State Revenue Sharing: Revenue received from the State of Michigan based on sales and income tax collections and disbursed by population.

Administration: Payments made from the Public Works Fund and Cable TV Fund to the General Fund for administrative services, building maintenance, etc.

Planning Department: Fees received for the review, processing, and filing of special use permits, rezonings, variances, platting, etc.

Streetlights: Received from property owners to pay for the installation, annual maintenance, and electric costs for their streetlights. Monthly payments for the streetlights are paid from the Administrative Services Activity in the General Fund.

Ambulance Fees: Fees charged per transport for ambulance services. Revenue based on a flat charges plus mileage per run and a fee for non-medical calls in excess of one per month per patient.

Franchise Fees-BWL: The Township receives a 5% franchise fee from the Lansing Board of Water & Light for electric revenues received from Meridian Township customers.

Code Inspection/Registration Fees: Fees received from annual rental registrations of all rental properties and rental inspections performed every three years for apartment complexes and annually for single family and duplex apartments.

Interest: Revenue received from monies invested and loaned to other funds.

Fines & Tickets: Parking tickets, fines, uniform traffic code violations, and false alarm fees.

GENERAL FUND  
DEPARTMENT EXPENDITURE SUMMARY

**Expenditures by Function**

FUNCTION	2016 Actual	2017 Original Budget	2017 Projected Total	2018 BUDGET	% of Total	% Chg v. 17Budget
<b>LEGISLATIVE</b>						
Township Board	\$74,811	\$86,255	\$81,750	\$81,900	0.36%	-5.05%
TOTAL LEGISLATIVE	<u>74,811</u>	<u>86,255</u>	<u>81,750</u>	<u>81,900</u>	0.36%	-5.05%
<b>GENERAL GOVERNMENT</b>						
Administrative Services	2,105,082	2,031,400	1,993,650	3,074,250	13.34%	51.34%
Clerk - Elections	163,224	57,300	112,570	132,950	0.58%	132.02%
Accounting & Budgeting	369,404	395,375	385,500	415,990	1.80%	5.21%
Assessing	318,546	350,755	337,145	338,745	1.46%	-3.42%
Clerk - Administration	311,539	316,155	293,190	304,160	1.32%	-3.79%
Township Manager/Personnel	485,399	499,355	483,145	514,440	2.23%	3.02%
Information Technology	470,789	579,210	545,845	585,030	2.54%	1.00%
Treasurer	235,616	241,610	224,830	250,080	1.08%	3.51%
Watershed Management	460,656	462,695	540,600	541,500	2.35%	17.03%
Building Maintenance	387,245	479,070	474,440	454,130	1.97%	-5.21%
Grounds Maintenance	190,972	234,837	222,500	225,055	0.98%	-4.17%
Cemetery	40,540	109,811	103,950	111,255	0.48%	1.31%
Recycling Center	75,418	80,440	87,305	88,635	0.38%	10.19%
Associations/Authorities	48,849	55,550	54,980	55,200	0.24%	-0.63%
TOTAL GENERAL GOVERNMENT	<u>5,663,279</u>	<u>5,893,563</u>	<u>5,859,650</u>	<u>7,091,420</u>	30.76%	20.32%
<b>PUBLIC SAFETY</b>						
Police	5,278,767	5,202,095	5,219,475	6,282,300	27.25%	20.76%
EMS/Fire	5,181,058	4,805,990	4,533,569	5,816,500	25.22%	21.03%
Community Planning & Dev - Building	465,306	455,970	451,233	481,720	2.09%	5.65%
Community Planning & Dev - Planning	584,466	544,040	485,165	580,555	2.52%	6.71%
TOTAL PUBLIC SAFETY	<u>11,509,597</u>	<u>11,008,095</u>	<u>10,689,442</u>	<u>13,161,075</u>	57.09%	19.56%
<b>PUBLIC WORKS</b>						
Streets & Highways	33,180	0	0	0	0.00%	n/a
TOTAL CHARGES FOR SERVICES	<u>33,180</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	n/a
<b>HEALTH &amp; WELFARE</b>						
Human Services	56,802	56,160	55,160	57,860	0.25%	3.03%
TOTAL HEALTH & WELFARE	<u>56,802</u>	<u>56,160</u>	<u>55,160</u>	<u>57,860</u>	0.25%	3.03%
<b>COMMUNITY AND ECONOMIC DEVELOPMENT</b>						
Meridian Revevelopment	0	0	0	570,000	2.47%	n/a
TOTAL COMMUNITY AND ECON. DEV.	<u>0</u>	<u>0</u>	<u>0</u>	<u>570,000</u>		
<b>RECREATION &amp; CULTURAL</b>						
Park Commission	3,350	7,500	6,009	5,912	0.03%	-21.17%
Park & Recreation Administration	152,529	122,375	128,679	165,330	0.72%	35.10%
Recreation	291,237	303,910	281,606	295,840	1.28%	-2.66%
Parks Maintenance	192,905	240,400	249,474	243,065	1.05%	1.11%
Park Development	49,356	0	43,000	8,000	0.03%	
Community Activities	50,705	26,700	90,700	35,700	0.15%	33.71%
TOTAL RECREATION & CULTURAL	<u>740,082</u>	<u>700,885</u>	<u>799,468</u>	<u>753,847</u>	3.27%	7.56%
<b>OTHER</b>						
Capital Outlay	105,350	439,400	385,400	495,950	2.15%	12.87%
Operating Transfers Out	247,000	250,000	250,000	840,000	3.64%	236.00%
TOTAL OTHER	<u>352,350</u>	<u>689,400</u>	<u>635,400</u>	<u>1,335,950</u>	5.80%	93.78%
<b>TOTAL EXPENDITURES</b>	<u>\$18,430,101</u>	<u>\$18,434,358</u>	<u>\$18,120,870</u>	<u>\$23,052,052</u>	100.00%	25.05%

**Expenditures by Account Classification**

ACCOUNT CLASSIFICATION	2016 Actual	2017 Original Budget	2017 Projected Total	2018 BUDGET	% of Total	% Chg v. 17Budget
Personnel Costs	\$13,772,893	\$13,445,968	\$13,072,358	\$16,782,057	72.80%	24.81%
Operating Costs	2,378,789	2,760,565	2,829,849	2,722,670	11.81%	-1.37%
Outside Services	784,021	776,750	766,153	1,332,850	5.78%	71.59%
Equipment Rental	860,321	692,175	692,175	767,475	3.33%	10.88%
Capital Items	387,077	508,900	510,335	607,000	2.63%	19.28%
Transfers Out	247,000	250,000	250,000	840,000	3.64%	236.00%
<b>TOTAL EXPENDITURES</b>	<u>\$18,430,101</u>	<u>\$18,434,358</u>	<u>\$18,120,870</u>	<u>\$23,052,052</u>	100.00%	25.05%

# EXPENDITURE NARRATIVE

## Expenditure Classifications

Expenditures have been classified into one of six classifications as follows:

Personnel Costs: Includes all compensation costs for employees including full-time, part-time, permanent, and temporary. Compensation includes wages, benefits, and payroll taxes. (GL #'s 701.000-725.000)

Operating Costs: Includes all expenditures associated with operating the department including supplies, conferences/dues, travel, equipment maintenance, etc.

Outside Services: Costs for services provided to or on behalf of the Township. Includes consulting services, legal fees, contractual services, etc. (GL #'s 820.000-829.000)

Equipment Rental: Primarily amount paid to Motor Pool for use of Township vehicles and equipment to cover costs including depreciation, gas, maintenance, and overhead for each department. Also includes cost of renting large equipment from outside sources for temporary use by Township. (GL #'s 942.000-950.000)

Capital Items: Includes construction/improvements, office furniture and equipment, machinery and equipment, land, buildings, park development, etc. Such items require specific approval for purchase. Items of \$5,000 or more will be capitalized and depreciated as part of year-end closing process. (GL Acct #'s 972.000-981.000)

Transfers out: Represents inter-fund transfers.

## Personnel Costs

The following assumptions were made in developing the 2018 Personnel Costs:

- Salary changes include a 2% Cost of Living increase and step increases included in labor contracts.
- Health insurance costs are estimated to increase by 20%. This increase is due to the rising cost of Health Care nationwide.
- Normal defined benefit pension costs were estimated to increase 14.57%.

## Capital Expenditures

Expenditures of \$5,000 or more are consolidated and moved to the Capital Outlay Department rather than included in each separate department. Items less than \$5,000 continue to be reflected in each department. These items will not be capitalized under GASB 34 requirements.



**GENERAL FUND**

**DEPARTMENT:**  
Township Board

**FUNCTION:**  
Legislative

Activity Description:

The Township Board consists of seven members who serve as the legislative and policy-making body of Township government. Two of its members, the Clerk and Treasurer, are also full-time Officers, whose duties are set forth by statute. The Supervisor is the chief elected official of the Board and chairs its meetings.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$66,036	\$68,955	\$66,900	\$67,100
Operating Costs	8,025	13,300	12,850	12,800
Outside Services	750	4,000	2,000	2,000
Capital Items	0	0	0	0
<b>TOTAL</b>	<b>\$74,811</b>	<b>\$86,255</b>	<b>\$81,750</b>	<b>\$81,900</b>

Personnel Costs: Compensation for all Board members is determined by the Elected Official Compensation Commission.

Operating Costs: Includes Communications \$3,000, Conferences \$7,000, Operating Supplies of \$300, Mileage of \$500, and Employee Recognition \$2,000.

Outside Services: Education programs, training, and monitoring costs associated with policy governance, media relations services, and Board initiatives.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Supervisor	1.0	1.0	1.0
Trustees	4.0	4.0	4.0
	5.0	5.0	5.0
Clerk - See Clerk Activity			
Treasurer - See Treasurer Activity			

## GENERAL FUND

**DEPARTMENT:**  
**Administrative Services**

**FUNCTION:**  
**General Government**

Activity Description:

This activity represents general administrative expenses that have not been allocated by department or activity, including insurance, utilities, legal expenses, retiree health care, advertising, general equipment maintenance, and office supplies.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$827,341	\$703,000	\$715,200	\$1,815,200
Operating Costs	1,012,408	1,063,400	1,013,450	1,024,050
Outside Services	264,985	265,000	265,000	235,000
Capital Items	348	0	0	0
	<u>\$2,105,082</u>	<u>\$2,031,400</u>	<u>\$1,993,650</u>	<u>\$3,074,250</u>

Personnel Costs: Represents the Township's 50% share of police/fire retiree health care coverage and the actuarially-determined contribution necessary to fund the current and unfunded liability for these post retirement benefits; and reimbursements to the State for unemployment compensation paid to employees who terminate employment with the Township and are not employed elsewhere. 2017 includes a \$400,000 and 2018 includes a \$300,000 contribution to the Meridian Township Employee Pension Plan, and a \$1,100,000 contribution to the Municipal Employee Retirement System (MERS).

Operating Costs: Include cost of insurance, postage, ambulance billing, printers/copiers, operating supplies, and utilities.

Outside Services: Include all legal fees and advertising for the Township.

Capital Items: None for 2018

<p><b>PERSONNEL SUMMARY</b></p> <p>(Not Applicable)</p>
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## GENERAL FUND

**DEPARTMENT:**  
Clerk-Elections

**FUNCTION:**  
General Government

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$143,998	\$0	\$39,850	\$93,000
Operating Costs	16,645	53,800	69,720	36,450
Outside Services	2,581	3,000	3,000	3,000
Equipment Rental (Motor Pool)	0	0	0	0
Capital Items	0	500	0	500
	<u>\$163,224</u>	<u>\$57,300</u>	<u>\$112,570</u>	<u>\$132,950</u>

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies and postage.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment

Capital Items: Office equipment

<b>PERSONNEL SUMMARY</b>
(See summary for Clerk's Office)

## GENERAL FUND

**DEPARTMENT:**  
Accounting/Budgeting

**FUNCTION:**  
General Government

Activity Description:

The Department of Accounting & Budgeting is responsible for the accounting functions of the Township. This department performs accounts payable, pension, and purchasing functions; utility billing functions; financial reporting functions; budget development, execution, and monitoring; as well as oversight of external audit and review of internal procedures and controls.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 <u>Actual</u>	2017 <u>Original Budget</u>	2017 <u>Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$294,065	\$324,675	\$313,750	\$338,330
Operating Costs	19,349	32,600	30,650	33,160
Outside Services	55,388	37,600	40,600	44,000
Capital Items	602	500	500	500
	<u>\$369,404</u>	<u>\$395,375</u>	<u>\$385,500</u>	<u>\$415,990</u>

Personnel Costs: No change in staffing levels for 2018.

Operating Costs: Includes operating costs for utility billing. These costs are recovered in the administrative fee charged to the Public Works Funds.

Outside Services: Represents the General Fund cost of the annual financial audit.

Capital Items: New office furniture.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Director of Finance	1.0	1.0	1.0
Bookkeeper	3.3	3.25	3.25
	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>



## GENERAL FUND

**DEPARTMENT:**  
Assessing

**FUNCTION:**  
General Government

Activity Description:

The Assessing Department is responsible for determining the value of all taxable real and personal property in the Township. This department assists the Board of Review in its deliberations, and it defends the Township in cases before the Michigan Tax Tribunal, the Michigan Court of Appeals, and the Michigan Supreme Court.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$237,814	\$242,935	\$227,965	\$238,490
Operating Costs	5,489	6,570	6,930	6,005
Outside Services	72,068	97,500	98,500	90,500
Equipment Rental (Motor Pool)	3,175	3,750	3,750	3,750
Capital Items	0	0	0	0
	<u>\$318,546</u>	<u>\$350,755</u>	<u>\$337,145</u>	<u>\$338,745</u>

Personnel Costs: No change in staffing levels in 2018.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Costs associated with sharing a Level 4 Assessor with the City of East Lansing, outside appraisals, and expert witnesses.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Appraiser II	2.0	2.0	2.0
Assessing Clerk	1.0	1.0	1.0
	3.0	3.0	3.0
Intern	2.0	2.0	2.0

## GENERAL FUND

**DEPARTMENT:**  
Clerk-Administration

**FUNCTION:**  
General Government

Activity Description:

An elected full-time Township Clerk heads the administrative division of the Township Clerk's Office, with responsibilities largely set by state statute. These responsibilities include: Custodian of certain Township records, Township Board and Zoning Board of Appeals minute preparation; annual codification of ordinances; legal notices; oversight of Township cemeteries; and a multitude of other administrative and clerical responsibilities. The Township Clerk's Office also maintains the Township mailroom operations.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$304,626	\$305,205	\$283,490	\$292,960
Operating Costs	3,023	6,450	5,200	6,700
Outside Services	3,890	4,000	4,000	4,000
Capital Items	0	500	500	500
	<u>\$311,539</u>	<u>\$316,155</u>	<u>\$293,190</u>	<u>\$304,160</u>

Personnel Costs: No change in staffing levels in 2018.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes record shredding and cost to amend and maintain codified ordinance books.

Capital Items: Lobby aerial map and miscellaneous office equipment.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Township Clerk	1.0	1.0	1.0
Assistant to the Clerk	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Temporary Election Help	4.0	4.0	4.0

## GENERAL FUND

**DEPARTMENT:**  
Administration/Human Resources

**FUNCTION:**  
General Government

Activity Description:

The Human Resources Director is responsible for the following: employee recruitment and hiring, payroll, employee relations, legal compliance, benefits administration, labor relations, and collective bargaining. In addition, the Human Resources Director coordinates risk management property and liability insurance, managing loss prevention programs, workers' compensation insurance claims, and coordinating employee wellness programs.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 <u>Actual</u>	2017 <u>Original Budget</u>	2017 <u>Projected Total</u>	2018 <u>Budget</u>
Personnel Costs	\$434,380	\$438,555	\$422,345	\$453,640
Operating Costs	41,787	45,300	46,300	46,300
Outside Services	9,232	14,000	13,000	13,000
Equipment Rental (Motor Pool)	0	1,500	1,500	1,500
Capital Items	0	0	0	0
	<u>\$485,399</u>	<u>\$499,355</u>	<u>\$483,145</u>	<u>\$514,440</u>

Personnel Costs: No change in staffing levels for 2018.

Operating Costs: Includes hiring costs, all employee physicals including, annual physicals, pre-employment physicals, and DOT physicals, employee wellness program, and professional conferences and training.

Outside Services: Includes CARES (Employee Assistance Program), actuarial, and legal expenses.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Township Manager	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

## GENERAL FUND

**DEPARTMENT:**  
Information Technology

**FUNCTION:**  
General Government

Activity Description:

Provides support services for all technology infrastructures employed by the Township. The operation also supplies end-user departments and users with proven technology that enhances their ability to function and perform their duties to further promote the enhancements of Board Goals and Objectives. Primary attention is given to operations and overall reliability to the end users.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$315,646	\$327,810	\$310,660	\$356,530
Operating Costs	148,781	214,400	187,050	199,000
Outside Services	6,206	37,000	35,000	29,500
Capital Items	156	0	13,135	0
	<u>\$470,789</u>	<u>\$579,210</u>	<u>\$545,845</u>	<u>\$585,030</u>

Personnel Costs: No change in staffing levels for 2018.

Operating Costs: Includes computer supplies for all users, hardware and software licenses, hardware maintenance, and employee computer training.

Outside Services: Includes GIS services (\$7,500) and Township wide camera consolidation (\$22,000).

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Director of Information Technology	1.0	1.0	1.0
GIS Specialist	1.0	1.0	1.0
Systems Administrator II	1.0	1.0	0.0
Systems Administrator I	1.0	1.0	2.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Intern, part-time	1.0	1.0	0.0



## GENERAL FUND

**DEPARTMENT:**  
Treasurer

**FUNCTION:**  
General Government

Activity Description:

The elected full-time Treasurer is required by State Statute to receive and take charge of all monies collected by the Township. This office pays and accounts for all monies according to state law and Township Board requirements.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$227,583	\$230,710	\$214,480	\$238,180
Operating Costs	7,576	9,650	9,350	10,650
Outside Services	0	250	0	250
Capital Items	457	1,000	1,000	1,000
	<u>\$235,616</u>	<u>\$241,610</u>	<u>\$224,830</u>	<u>\$250,080</u>

Personnel Costs: No change in staffing levels for 2018.

Operating Costs: Include the cost of printing tax bills and professional conferences.

Outside Services: Include legal fees.

Capital Items: Small equipment as needed.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Treasurer	1.0	1.0	1.0
Assistant to the Treasurer	1.0	1.0	1.0
Bookkeeper	0.75	0.75	0.75
	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>

# GENERAL FUND

**DEPARTMENT:**  
Watershed Management

**FUNCTION:**  
General Government

Activity Description:

This activity was established in 2007 to account for the increasing costs of stormwater project assessments from the County Drain Commissioner and regional planning and implementation of federally mandated clean water regulations.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Operating Costs	\$446,683	\$437,695	\$515,600	\$516,500
Outside Services	13,973	25,000	25,000	25,000
	<u>\$460,656</u>	<u>\$462,695</u>	<u>\$540,600</u>	<u>\$541,500</u>

Operating Costs: Includes charges from Ingham County Drain Commissioner for Drains at Large (\$86,000) and Special Project Drains (\$429,600).

Outside Services: Regional Committee and State of Michigan fees for Phase II Stormwater activities.

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## GENERAL FUND

**DEPARTMENT:**  
**Public Works and Engineering -**  
**Building Maintenance**

**FUNCTION: Gen Government**

Activity Description:

The office of Building Maintenance oversees the operation and maintenance of all municipal buildings. Maintenance personnel provide repair services and preventive maintenance. The Township owns and maintains over 39 separate buildings/structures.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016</u> Actual	<u>2017</u> Original Budget	<u>2017</u> Projected Total	<u>2018</u> Budget
Personnel Costs	\$96,195	\$126,295	\$122,060	\$105,950
Operating Costs	50,670	153,800	153,405	138,205
Outside Services	235,050	193,500	193,500	204,500
Equipment Rental	5,330	5,025	5,025	5,025
Capital Items	0	450	450	450
	<u>\$387,245</u>	<u>\$479,070</u>	<u>\$474,440</u>	<u>\$454,130</u>

Personnel Costs: No change in staffing levels in 2018.

Operating Costs: Includes materials and supplies for maintaining the buildings.

Outside Services: Includes the maintenance for the HVAC system, emergency generator maintenance, tree service, electrician services, and maintenance & custodial service. Also includes \$18,000 for Haslett Library building maintenance in accordance with the lease.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement Equipment

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Facilities Superintendent	0.15	0.15	0.15
Lead Worker	1.0	1.0	1.0
	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>

## GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Grounds Maintenance**

**FUNCTION:**  
**General Government**

Activity Description:

This activity is responsible for the maintenance of all public grounds (excluding parks) and parking lots including mowing, trimming, and snow removal. Work is directed by the Facilities Superintendent, reporting to the Director of Parks and Recreation.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016</u> Actual	<u>2017</u> Original Budget	<u>2017</u> Projected Total	<u>2018</u> Budget
Personnel Costs	\$118,074	\$157,012	\$142,720	\$137,855
Operating Costs	12,584	19,325	21,280	22,400
Outside Services	2,722	15,000	15,000	15,000
Equipment Rental	56,132	42,000	42,000	48,000
Capital Items	1,460	1,500	1,500	1,800
	<u>\$190,972</u>	<u>\$234,837</u>	<u>\$222,500</u>	<u>\$225,055</u>

Personnel Costs: No change in staffing levels in 2018.

Operating Costs: Includes materials and supplies for maintaining grounds.

Outside Services: Includes contract for tree maintenance, mosquito control, and sweeping.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Facilities Superintendent	0.15	0.15	0.15
Lead Worker	1.0	1.0	1.0
	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>
Seasonal Workers	1.0	1.0	2.0



## GENERAL FUND

**DEPARTMENT:**  
Parks and Recreation -  
Cemetery

**FUNCTION:**  
General Government

Activity Description:

This activity maintains Glendale and Riverside Cemeteries, including lawn mowing, trimming, snow removal, lot sales, and interments. The record keeping is done in conjunction with the Clerk's Office. This activity is under the supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$27,832	\$63,911	\$58,650	\$41,705
Operating Costs	2,258	5,450	4,850	5,100
Outside Services	1,800	1,000	1,000	1,500
Equipment Rental	8,650	9,450	9,450	9,450
Capital Items	0	30,000	30,000	53,500
	<u>\$40,540</u>	<u>\$109,811</u>	<u>\$103,950</u>	<u>\$111,255</u>

Personnel Costs: Includes a portion of the Facilities Superintendent's cost to oversee operations. Cost of maintenance of the grounds is included in grounds maintenance activity.

Operating Costs: Materials and supplies for maintaining the cemeteries.

Outside Services: Includes cost of tree maintenance when needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pave drive.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Facilities Superintendent	0.15	0.15	0.15
Seasonal Workers	2.0	2.0	2.0

## GENERAL FUND

**DEPARTMENT:**  
Public Works and Eng -  
Recycling Center

**FUNCTION:**  
General Government

Activity Description:

This activity maintains the Township's Solid Waste Transfer Station and Recycling Center. This activity is under the supervision of the Assistant Township Manager/Director of Public Works. The transfer station activities were contracted in 2012.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$47,897	\$51,240	\$49,030	\$52,360
Operating Costs	3,521	5,200	14,275	12,275
Outside Services	24,000	24,000	24,000	24,000
Capital Items	0	0	0	0
	<u>\$75,418</u>	<u>\$80,440</u>	<u>\$87,305</u>	<u>\$88,635</u>

Personnel Costs: No change in staffing levels in 2018.

Operating Costs: Materials and supplies for maintaining the Recycling Center.

Outside Services: Contract with outside management company.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Recycling Coordinator	0.8	0.8	0.8
	0.8	0.8	0.8

## GENERAL FUND

**DEPARTMENT:**  
Associations and Authorities

**FUNCTION:**  
General Government

Activity Description:

This activity allocates payments and membership dues made by the Township to maintain an active role within the Mid-Michigan region.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Convention/Visitors Bureau	\$3,665	\$3,750	\$3,675	\$3,700
Tri-County Reg. Plng. Comm.	15,744	22,100	22,100	22,100
Michigan Townships Assoc.	6,256	6,300	6,325	6,400
Lansing Chamber of Commerce	425	400	0	0
LEAP Inc.	15,000	15,000	15,000	15,000
Michigan Municipal League	7,759	8,000	7,880	8,000
	<u>\$48,849</u>	<u>\$55,550</u>	<u>\$54,980</u>	<u>\$55,200</u>

### PERSONNEL SUMMARY

(Not Applicable)

# GENERAL FUND

**DEPARTMENT:**  
**Police**

**FUNCTION:**  
**Public Safety**

Activity Description:

The Meridian Township Police Department is committed to establishing and maintaining partnerships in the community; and with understanding, cooperation and equality, strive to enhance the quality of life and protect the rights of the community. This activity is partially funded by a special millage. Began providing road patrol service (80 hours per week) to Williamstown Township in 2011.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$4,721,387	\$4,747,095	\$4,764,475	\$5,786,050
Operating Costs	108,679	131,700	131,700	133,700
Outside Services	14,921	15,900	15,900	23,600
Equipment Rental	391,280	288,750	288,750	321,000
Capital Items	42,500	18,650	18,650	17,950
	<u>\$5,278,767</u>	<u>\$5,202,095</u>	<u>\$5,219,475</u>	<u>\$6,282,300</u>

Personnel Costs: Includes wages and benefits for 41 sworn officers, 5.5 civilians, and 15 part-time cadets and crossing guards.

Operating Costs: Includes supplies, uniforms, equipment, and training for the department.

Outside Services: Includes services such as 911 legacy costs, towing charges for abandoned vehicles, and printing services.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement police equipment, transmitters for in-car cameras, ballistic vests, shoulder mics, trauma packs, and tasers.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Chief of Police	1.0	1.0	1.0
Assistant Chief of Police	0.0	1.0	1.0
Captain	0.0	1.0	1.0
Sergeant	7.0	7.0	7.0
Officer	29.0	29.0	31.0
Property Records Technician	1.0	1.0	1.0
Records Supervisor	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	2.5	2.5	2.5
	42.5	44.5	46.5
Cadets/Crossing Guards, PT	9.0/6.0	9.0/6.0	9.0/6.0



## GENERAL FUND

**DEPARTMENT:**  
EMS/Fire

**FUNCTION:**  
Public Safety

Activity Description:

The purpose of the Meridian Township EMS/Fire Department is mitigation of all emergencies, both man-made and natural. This includes fire prevention, fire suppression, emergency medical care, special rescue, and public education to residents, businesses, and visitors in the community. This activity is partially funded by a special millage.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$4,499,365	\$4,228,840	\$3,956,919	\$5,266,650
Operating Costs	185,525	265,900	265,400	191,850
Outside Services	15,256	15,000	15,000	15,000
Equipment Rental	328,380	281,250	281,250	318,000
Capital Items	152,532	15,000	15,000	25,000
	<u>\$5,181,058</u>	<u>\$4,805,990</u>	<u>\$4,533,569</u>	<u>\$5,816,500</u>

Personnel Costs: Includes wages and benefits for 36 full-time positions and up to 10 part-time positions, which has reduced overtime costs.

Operating Costs: Includes supplies and special equipment for the fire stations, administration office, ambulance supplies, training, conferences, physicals, equipment maintenance, etc.

Outside Services: Various maintenance contracts.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Alert Siren.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
EMS/Fire Chief	1.0	1.0	1.0
Inspector-Fire	1.0	1.0	1.0
Training/EMS Chief	1.0	1.0	1.0
Battalion Chief	2.0	2.0	2.0
Captain	3.0	3.0	3.0
Lieutenant	7.0	7.0	7.0
Paramedic/Firefighter	18.0	18.0	20.0
Administrative Assistant II	1.0	1.0	1.0
	<u>34.0</u>	<u>34.0</u>	<u>36.0</u>
Part-time Firefighters	10.0	10.0	10.0

## GENERAL FUND

**DEPARTMENT:**  
Community Planning and Development -  
Building Division

**FUNCTION:**  
Public Safety

Activity Description:

The Building Division is responsible for reviewing building plans, issuing permits, conducting building inspections, code enforcement activities, and administering the rental housing program.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$444,569	\$433,320	\$428,833	\$459,020
Operating Costs	2,617	4,950	4,700	4,700
Outside Services	0	0	0	0
Equipment Rental	18,120	17,700	17,700	18,000
Capital Items	0	0	0	0
	<u>\$465,306</u>	<u>\$455,970</u>	<u>\$451,233</u>	<u>\$481,720</u>

Personnel Costs: Addition of Economic Development Director.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Director	0.25	0.25	0.25
Meridian Redevelopment Dir.	0.00	0.00	1.0
Chief Building Inspector	1.0	1.0	1.0
Senior Building Inspector	1.0	1.0	1.0
Building Inspector	1.0	1.0	1.0
Rental Housing Inspector (2@.625)	1.25	1.25	1.25
Code Enforcement Officer	0.625	0.625	0.725
Administrative Assistant I	1.0	1.0	1.0
	<u>6.125</u>	<u>6.125</u>	<u>7.225</u>
Intern, part-time	0.0	0.5	0.5

## GENERAL FUND

**DEPARTMENT:**  
**Community Planning and Development -**  
**Planning Division**

**FUNCTION:**  
**Public Safety**

Activity Description:

The Planning Division provides staff support to the Planning Commission, Zoning Board of Appeals, and Environmental Commission which administers the Township Land development regulations and develops planning solutions to improve the quality of life in the community and economic development activities including the Okemos DDA.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>
	Actual	Original Budget	Projected Total	Budget
Personnel Costs	\$522,698	\$503,965	\$464,590	\$543,230
Operating Costs	5,237	11,700	7,200	8,950
Outside Services	52,711	25,000	10,000	25,000
Equipment Rental	3,820	3,375	3,375	3,375
Capital Items	0	0	0	0
<b>TOTAL</b>	<u>\$584,466</u>	<u>\$544,040</u>	<u>\$485,165</u>	<u>\$580,555</u>

Personnel Costs: Includes payment for Planning Commission and ZBA meetings.  
 No change in staffing levels for 2018.

Outside Services: Cost of consultants for wetland, floodplain, forestry, and traffic issues.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Director	0.75	0.75	0.75
Principal Planner	1.0	0.0	0.0
Senior Planner	0.0	1.0	1.0
Associate Planner	3.0	1.0	0.0
Assistant Planner	0.0	1.0	2.0
Administrative Assistant II	1.0	1.0	1.0
	<u>5.75</u>	<u>4.75</u>	<u>4.75</u>
Intern, part-time	0.5	0.5	0.5

**GENERAL FUND**

**DEPARTMENT:**  
**Public Works and Engineering -  
 Streets and Highways**

**FUNCTION:**  
 Public Works

Activity Description:

This activity is used to account for special projects related to streets that are being paid for with General Fund monies under the supervision of the Assistant Township Manager/Director of Public Works. Revenue and Expenditures for local road maintenance and the Township matching funds for County roads is recorded in the Local Roads Fund.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Capital Items	\$33,180	\$0	\$0	\$0
<b>TOTAL</b>	<u>\$33,180</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

2016 Actual costs are due to the wind storm damage clean up. \$0 is budgeted for 2018.

<b>PERSONNEL SUMMARY</b>
(Not Applicable)



## GENERAL FUND

**DEPARTMENT:**  
**Administration -**  
**Human Services**

**FUNCTION:**  
**Health and Welfare**

Activity Description:

The Human Services Program functions to ensure that the human infrastructure within the community remains strong and vital. To that end, the program strives to develop, coordinate, and promote local resources so that each Township resident may live within an acceptable standard. Beginning in 2003, this activity is funded through a portion of a special millage. The millage was renewed in 2012 for 10 years through 2021 at .15 mills.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$56,802	\$55,960	\$55,160	\$57,860
Operating Costs	0		0	0
Outside Services	0	0	0	0
Capital Items	0	200	0	0
	<u>\$56,802</u>	<u>\$56,160</u>	<u>\$55,160</u>	<u>\$57,860</u>

Personnel Costs: Includes per meeting compensation for the Community Resources Commission members and one full-time staff person who works a reduced schedule.

Capital Items: replacement office equipment

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Human Services Specialist	0.8	0.8	0.8

**DEPARTMENT:**  
Meridian Redevelopment

**GENERAL FUND**

**FUNCTION:**  
Economic Development

Activity Description:

The EDC will manage this account with all recommendations being approved by the Township Board. Further details will be determined by the Staff and Township Board.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$0	\$0	\$0	\$0
Operating Costs	0	0	0	0
Outside Services	0	0	0	570,000
Capital Items	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$570,000</u>

Outside Services: Cost associated with consultants.

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## GENERAL FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Commission**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

The Township Park Commission is an elected body of five members created under MSA 5.2445(11) to acquire and manage parks and recreation facilities on behalf of the Township.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$1,943	\$4,800	\$3,212	\$3,212
Operating Costs	1,407	2,700	2,797	2,700
	<u>\$3,350</u>	<u>\$7,500</u>	<u>\$6,009</u>	<u>\$5,912</u>

Personnel Costs: Includes per meeting compensation for Park Commission members.

Operating Costs: Includes professional conferences for Commission members.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Park Commissioner	5.0	5.0	5.0

## GENERAL FUND

**DEPARTMENT:**  
Parks and Recreation -  
Administration

**FUNCTION:**  
Recreation and Culture

Activity Description:

The Department of Parks and Recreation is responsible for the overall operation of Meridian Township's 904 acres of parkland, community recreation programs, special events and festivals, the Harris Nature Center, Snell Towar Recreation Center, the Farmers' Market, the Artisan's Market, the Meridian Senior Center, Parks and Grounds Maintenance, Cemeteries, and nearly 800 acres of Land Preservation properties. This department also serves as the liaison to Friends of Historic Meridian and Nokomis Native American Cultural Center. Beginning in 2015, the General Fund supports administration and maintenance of parks in existence prior to 1984. The Park Millage will support administration and maintenance of all parks acquired from 1984 to present, and development costs for all parks.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$114,514	\$110,400	\$106,655	\$114,855
Operating Costs	33,394	9,350	14,746	47,850
Outside Services	1286	0	4,653	0
Equipment Rental	3,335	2,625	2,625	2,625
Capital Items	0	0	0	0
	<u>\$152,529</u>	<u>\$122,375</u>	<u>\$128,679</u>	<u>\$165,330</u>

Personnel Costs: Includes 50% of Parks & Recreation Director and 50% of Administrative Assistant II time, communications support, 1 intern, and seasonal help.

Operating Costs: Includes \$4,000 for community promotion, brochure, and copy machine.

Outside Services: None planned for 2018.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Director of Parks and Recreation	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Intern/Seasonal	1.0	1.0	1.0



## GENERAL FUND

**DEPARTMENT:**  
Parks and Recreation-  
Recreation

**FUNCTION:**  
Recreation and Culture

Activity Description:

The Recreation Division focuses on developing positive relationships with individuals, families, service groups, volunteers, and local businesses through the provision of parks and recreation services. The recreation division is funded with participant fees and a portion of a special millage which was renewed in 2012 for 10 years through 2021 at .15 mills. The Recreation Division also contractually administers youth sports programs for the City of Williamston.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$154,416	\$157,110	\$154,840	\$164,340
Operating Costs	136,821	146,800	126,766	131,500
Capital Items	0	0	0	0
	<u>\$291,237</u>	<u>\$303,910</u>	<u>\$281,606</u>	<u>\$295,840</u>

Personnel Costs: Includes two full-time Recreation Specialists and temporary/seasonal help.

Operating Costs: Materials and supplies required for the recreation programs.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Park/Rec Specialist	2.0	2.0	2.0
Park Ranger-Summer	0.5	0.5	0.5
Interns	1.5	1.5	1.5
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

\* Tentative - Staffing dependent on grant/donations revenue received.

## GENERAL FUND

**DEPARTMENT:**  
Parks and Recreation -  
Park Maintenance

**FUNCTION:**  
Recreation and Culture

Activity Description:

This activity is responsible for the maintenance of approximately 406 acres of General Fund (pre-millage) parklands. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$115,712	\$164,175	\$170,574	\$155,540
Operating Costs	26,756	38,275	39,950	40,925
Outside Services	7,202	0	1,000	8,000
Equipment Rental	42,099	36,750	36,750	36,750
Capital Items	1,136	1,200	1,200	1,850
	<u>\$192,905</u>	<u>\$240,400</u>	<u>\$249,474</u>	<u>\$243,065</u>

Personnel Costs: Includes .15 Facilities Superintendent's time, 1.5 Utility Workers, and 2 Seasonal Workers.

Operating Costs: Includes small hand and power tools, sand, gravel, dirt, fertilizer, and seed.

Outside Services: Fertilizing and weed control for playing fields and tree removal service.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replace equipment.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Utility Worker	1.5	1.5	1.5
Facilities Superintendent	0.15	0.15	0.15
	<u>1.65</u>	<u>1.65</u>	<u>1.65</u>
Part-time Seasonal Worker	2.0	2.0	2.0

**DEPARTMENT:**  
Parks and Recreation

**GENERAL FUND**

**FUNCTION:**  
General Government

Activity Description:

The Park Development account is for capital projects related to our parks that are being paid for with our General Fund monies. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Capital Items	49,356	0	43,000	8,000
	<u>\$49,356</u>	<u>\$0</u>	<u>\$43,000</u>	<u>\$8,000</u>

Capital Items: Repave North parking lot

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## GENERAL FUND

**DEPARTMENT:**  
**Administration -**  
**Community Activities**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

Funds activities in Meridian Township that provide a benefit to the community-at-large.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Community Promotion	30,005	11,000	38,000	20,000
Gus Macker	5,000		37,000	
Meals on Wheels	4,000	4,000	4,000	4,000
Community Band	1,700	1,700	1,700	1,700
Lake Lansing Watershed Mgt	10,000	10,000	10,000	10,000
	<u>\$50,705</u>	<u>\$26,700</u>	<u>\$90,700</u>	<u>\$35,700</u>

Community Promotion: Independence Day Celebration, Chinese New Year, Celebrate Meridian, and Community Gardens.

Meals on Wheels: Costs to operate the program to provide services to Township residents.

Community Band: Contribution to the Community Band.

Lake Lansing Watershed Management: Represents the Township's portion of the cost to monitor and maintain the quality of Lake Lansing for recreational purposes.

### PERSONNEL SUMMARY

(Not Applicable)



**GENERAL FUND**

**DEPARTMENT:**  
Capital Outlay

**FUNCTION:**  
Other

Activity Description:

This activity identifies major building projects and capital items financed by the General Fund.

<b>BUDGET SUMMARY</b>				
Account Classification	2016	2017	2017 Projected	2018
	Actual	Original	Total	Budget
Capital Items	\$105,350	\$439,400	\$385,400	\$495,950
	<u>\$105,350</u>	<u>\$439,400</u>	<u>\$385,400</u>	<u>\$495,950</u>

Capital Items: Includes all General Fund capital acquisitions of \$5,000 or greater.

**2017 BUDGET**

Information Services	Network Upgrades	\$25,500
	Hardware	\$38,000
	Mobile Data Units	\$55,000
	Total Information Services	<u>\$118,500</u>
Professional Services	ESXI Host Implementation	41,900
Construction/Improvements	Repave Okemos Library parking lot	50,000
	Replace fuel tanks at Service Center	175,000
	<b>2017 TOTAL CAPITAL OUTLAY BUDGETED</b>	<u><b>\$385,400</b></u>

**2018 BUDGET**

Information Services	Computer workstations	\$8,200
	Hardware	\$97,500
	Computer upgrades	\$1,750
	Network upgrades	\$47,500
	Server upgrades	\$14,500
	Mobile Data Units	\$84,500
	Phone system	\$48,000
	Total Information Services	<u>\$301,950</u>
Professional Services	Sql Server Implementation	21,000
	Firewall uplink improvements	16,500
	Total Professional Services	<u>37,500</u>
Construction/Improvements	Replace fire Control panel - Municipal Complex	24,000
	Replace fire Control panel - Service Center	15,000
	Replace fire Control panel - Public Safety	10,000
	Replace fire Control panel - North Fire Station	4,500
	Replace fire Control panel - South Fire Station	6,000
	Replace rear steps - Municipal Complex	12,500
	Replace 3 overhead doors - Service Center	25,500
	Crack fill and seal - Service Center	6,500
	Repave Police Impound lot	17,500
	Replace exhaust sytem - South Fire Station	35,000
	Total Construction/Improvements	<u>156,500</u>
	<b>2018 TOTAL CAPITAL OUTLAY BUDGETED</b>	<u><b>\$495,950</b></u>

**PERSONNEL SUMMARY**

(Not Applicable)

## GENERAL FUND

**DEPARTMENT:**  
Operating Transfers Out

**FUNCTION:**  
Other

Activity Description:

These are transfers from the General Fund to other funds for debt payments and purchases.

<b>BUDGET SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Transfer Out	\$72,000	\$0	\$0	\$0
Transfer Out to MP - Police/Fire				\$290,000
Transfer Out/Local Roads	175,000	250,000	250,000	550,000
	<u>\$247,000</u>	<u>\$250,000</u>	<u>\$250,000</u>	<u>\$840,000</u>

Transfers Out: None planned for 2018.

Transfer Out to MP - Police/Fire: The 2018 projections include \$290,000 to the Motor Pool for future purchases of vehicles and equipment for the Police and Fire departments.

Transfer Out/Local Roads: The 2018 projections include \$550,000 to the local roads. The 2017 budget represents the General Fund match to the Ingham County Road Department for maintenance to local roads (\$239,000) and sidewalk repair done by the Township (\$11,000).

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## SUMMARY OF SPECIAL REVENUE FUNDS

REVENUE SUMMARY				
FUND	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Local Roads	\$577,336	\$657,500	\$703,900	\$966,300
CATA Redi-Ride Millage	321,497	326,000	326,400	333,150
Senior Center Millage	135,181	138,700	137,000	139,700
Pedestrian/Bicycle Pathways	641,835	452,260	1,056,220	3,240,050
Land Preservation Millage	553,826	544,930	554,400	558,200
Land Preservation Reserve	11,695	25,000	35,000	35,000
Park Millage	1,651,329	1,700,350	1,709,000	1,158,000
Park Restricted/Designated	55,553	68,000	84,750	188,450
Nancy Moore Park Beautification	15	2,000	3,010	2,000
Fire Restricted/Designated	56	0	5	0
Library Restricted	15	0	12	0
Police Restricted/Designated	23,490	22,100	22,125	22,100
Law Enforcement Grant Funds	18,467	21,000	21,000	21,000
Cable Television	896,457	880,500	870,150	840,500
Community Needs	7,488	7,500	7,500	7,500
<b>TOTAL ADOPTED REVENUES</b>	<b><u>\$4,894,240</u></b>	<b><u>\$4,845,840</u></b>	<b><u>\$5,530,472</u></b>	<b><u>\$7,511,950</u></b>

### FUND BALANCE USAGE:

Local Roads Fund	\$0	\$0	\$0	\$0
CATA Redi-Ride Millage	0	0	0	1,850
Senior Center Millage	0	20,400	0	0
Pedestrian/Bicycle Pathways	0	415	0	101,675
Land Preservation Millage	0	0	0	0
Land Preservation Reserve	0	0	0	0
Park Millage	0	1,111,320	1,100,594	0
Park Restricted/Designated	0	10,095	0	5,310
Nancy Moore Park Beautification	0	3,000	1,990	0
Fire Restricted/Designated	0	0	0	0
Library Restricted	0	0	0	0
Police Restricted/Designated	0	3,900	3,875	3,900
Law enforcement Grant Funds	4,016	0	0	0
Cable Television	72,281	0	0	0
Community Needs Fund	3,017	0	0	0
	79,314	1,149,130	1,106,459	112,735

### EXPENDITURE SUMMARY

FUND	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Local Roads	\$544,152	\$657,000	\$702,000	\$965,000
CATA Redi-Ride Millage	320,000	326,000	326,000	335,000
Senior Center Millage	93,736	159,100	136,025	139,000
Pedestrian/Bicycle Pathways	302,454	452,675	871,870	3,341,725
Land Preservation Millage	91,422	203,905	213,315	302,275
Land Preservation Reserve	0	0	0	0
Park Millage:				
Parks & Recreation Administration	143,662	169,655	148,895	147,300
Harris Nature Center	191,343	192,520	192,760	200,895
Parks Maintenance	195,286	278,304	267,939	287,410
Park Development	439,235	2,200,000	2,200,000	267,500
Total Park Millage	<u>969,526</u>	<u>2,840,479</u>	<u>2,809,594</u>	<u>903,105</u>
Park Restricted/Designated	57,962	78,095	81,755	193,760
Nancy Moore Park Beautification	0	5,000	5,000	2,000
Fire Restricted/Designated	0	0	0	0
Library Restricted	0	0	0	0
Police Restricted/Designated	20,764	26,000	26,000	26,000
Police Grant Funds	18,374	21,000	21,000	21,000
Cable Television	968,738	874,732	830,724	810,200
Community Needs	10,504	7,500	7,500	7,500
<b>TOTAL EXPENDITURES</b>	<b><u>\$3,397,632</u></b>	<b><u>\$5,651,486</u></b>	<b><u>\$6,030,783</u></b>	<b><u>\$7,046,565</u></b>

## LOCAL ROADS FUND

**Narrative:** This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in November 2008 for 6 years and renewed in 2012 for 10 years through 2023. The Assistant Township Manager/Director of Public Works oversees this fund.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Property Taxes	\$401,657	\$407,400	\$407,700	\$416,200
Interest	679	100	1,200	100
Operating Transfer In	175,000	250,000	295,000	550,000
	\$577,336	\$657,500	\$703,900	\$966,300

<b>STATEMENT OF UNASSIGNED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$45,377
Anticipated Operating Surplus (Deficit) for 2017	1,900
Estimated Available Fund Balance as of December 31, 2017	47,277
Anticipated Operating Surplus (Deficit) for 2018	1,300
Estimated Available Fund Balance as of December 31, 2018	\$48,577

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Professional Services	\$0	\$0	\$45,000	\$25,000
Capital Items	544,152	657,000	657,000	940,000
	\$544,152	\$657,000	\$702,000	\$965,000

**Capital Items:** Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	



## PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

**Narrative:** This fund manages the design, construction and maintenance of the Township's millage-supported pedestrian/bicycle pathway system. This millage was renewed and increased to .3333 effective 2017 through 2028. The Assistant Township Manager/Director of Public Works and Director of Parks and Recreation oversees this fund.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Tax Collections	\$445,695	\$452,160	\$452,450	\$557,250
Reimbursements/Other	194,010		600,770	2,682,300
Interest	730	100	3,000	500
Operating Transfer In	1,400			
	<u>\$641,835</u>	<u>\$452,260</u>	<u>\$1,056,220</u>	<u>\$3,240,050</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2016 (per audit)	\$0	\$595,786
Anticipated Operating Surplus (Deficit) for 2017		<u>184,350</u>
Estimated Available Fund Balance as of December 31, 2017	0	780,136
Anticipated Operating Surplus (Deficit) for 2018		<u>(101,675)</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$0</u>	<u>\$678,461</u>

## PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$35,052	\$34,175	\$35,370	\$37,225
Operating Costs	49,225	46,500	46,500	46,500
Outside Services	27,072	26,000	46,000	40,000
Equipment Rental	43,470	56,000	56,000	56,000
Capital Items	147,635	290,000	688,000	3,162,000
	<u>\$302,454</u>	<u>\$452,675</u>	<u>\$871,870</u>	<u>\$3,341,725</u>

Personnel Costs: Includes a 2% wage increase and estimated time of .5 utility worker.

Operating Costs: Includes administrative cost paid to Water/Sewer Funds for engineering work (\$40,000) and contracting mowing, tree trimming, and snow removal, if needed (\$40,000).

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pathway construction/improvements.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Utility Worker	0.50	0.50	0.50
Seasonal Utility Aide	1.00	1.00	1.00

**CATA REDI-RIDE  
MILLAGE FUND**

**Narrative:** In 1999, voters approved a 0.2 millage for increased public transportation including a redi-ride service. The levy was renewed in November 2009 for 10 years. All funds collected are transferred to the Capital Area Transportation Authority.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Millage Collections	\$321,298	\$326,000	\$326,200	\$333,150
Interest	\$199		\$200	
	<u>\$321,497</u>	<u>\$326,000</u>	<u>\$326,400</u>	<u>\$333,150</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$14,702
Anticipated Operating Surplus (Deficit) for 2017	400
Estimated Available Fund Balance as of December 31, 2017	15,102
Anticipated Operating Surplus (Deficit) for 2018	(1,850)
Estimated Available Fund Balance as of December 31, 2018	<u>\$13,252</u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Redi-Ride Services	\$320,000	\$326,000	\$326,000	\$335,000
	<u>\$320,000</u>	<u>\$326,000</u>	<u>\$326,000</u>	<u>\$335,000</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## SENIOR CENTER MILLAGE FUND

**Narrative:** This activity is operated in partnership with Okemos Public Schools and provides activities for older adults throughout the community. The Center is located at Chippewa Middle School with operations funded through a portion of the Community Services Millage. The staff are employed by Okemos Schools, but report to the Director of Parks and Recreation.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Taxes	\$134,946	\$138,600	\$136,800	\$139,600
Interest	235	100	200	100
	<u>\$135,181</u>	<u>\$138,700</u>	<u>\$137,000</u>	<u>\$139,700</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$142,386
Anticipated Operating Surplus (Deficit) for 2017	<u>. 975</u>
Estimated Available Fund Balance as of December 31, 2017	143,361
Anticipated Operating Surplus (Deficit) for 2018	<u>700</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$144,061</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$996	\$4,100	\$1,025	\$4,000
Operating Costs	0	0		
Outside Services	82,123	125,000	105,000	105,000
Capital Items	10,617	30,000	30,000	30,000
	<u>\$93,736</u>	<u>\$159,100</u>	<u>\$136,025</u>	<u>\$139,000</u>

**Personnel Costs:** Includes Communications department support to produce monthly newsletter.

**Outside Services:** Contractual staffing costs.

**Capital Items:** Office equipment, furniture, and lighting improvements.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## LAND PRESERVATION MILLAGE FUND

**Narrative:** In November 2000, voters approved a ten-year, 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected is reserved and invested, with interest earned used for the purpose of maintaining the properties. Recommendations for purchase are brought forward by the Land Preservation Advisory Board. A reduced renewal (.33 mills) was approved in November 2010 for maintenance, stewardship, and acquisition. The activity is managed by the Parks and Recreation Department.

REVENUE SUMMARY				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Land Preservation Millage Collections	\$531,818	\$537,930	\$539,400	\$549,200
Investment Income (Loss)	22,008	7,000	15,000	9,000
	<u>\$553,826</u>	<u>\$544,930</u>	<u>\$554,400</u>	<u>\$558,200</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2016 (per audit)	\$3,315,925
Anticipated Operating Surplus (Deficit) for 2017	<u>341,085</u>
Estimated Available Fund Balance as of December 31, 2017	3,657,010
Anticipated Operating Surplus (Deficit) for 2018	<u>255,925</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$3,912,935</u>

EXPENDITURE SUMMARY				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	58,234	68,755	81,065	84,375
Operating Costs	29,188	32,150	32,250	32,700
Outside Services	0	3,000	0	78,000
Equipment Rental	0	0	0	7,200
Land Acquisitions, Operations & Maintenance	<u>4,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	<u>\$91,422</u>	<u>\$203,905</u>	<u>\$213,315</u>	<u>\$302,275</u>

**Personnel Costs:** .5 of the Parks and Land Management Coordinator and .8 Park Naturalist to lead stewardship management activities.

**Operating Costs:** Includes signs, maintenance supplies, grounds maintenance.

**Outside Services:** Legal fees relating to land acquisition, stewardship plan and controlled burns.

**Equipment Rental:** Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
Position/Title	2016	2017	2018
Sr. Parks & Land Management Coordinator	0.0	0.2	0.5
Park and Land Management Coordinator	0.5	0.0	0.0
Park Naturalist	0.0	1.0	0.8
Temporary Park Naturalist	0.5	0.0	0.0



## LAND PRESERVATION RESERVE FUND

Narrative: In November 2000, voters approved a ten-year 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected has been set aside in an endowment fund and invested for future management activities of the properties.

<b>REVENUE SUMMARY</b>						
Account Classification	2016	Actual	2017 Original Budget	2017 Projected Total	2018	Budget
Grant Revenue		\$0	\$0	\$0		\$0
Investment Income (Loss)		11,695	25,000	35,000		35,000
Other Revenue		0	0	0		0
		<u>\$11,695</u>	<u>\$25,000</u>	<u>\$35,000</u>		<u>\$35,000</u>

<b>STATEMENT OF FUND BALANCE</b>		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2016 (per audit)		\$2,973,842
Anticipated Operating Surplus (Deficit) for 2017	<u>0</u>	<u>#REF!</u>
Estimated Available Fund Balance as of December 31, 2017	0	#REF!
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>	<u>#REF!</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$0</u>	<u>#REF!</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## PARK MILLAGE FUND

Narrative: This activity is funded by a .667 mill levy that was authorized for twelve years beginning in 2015. The Director of Parks and Recreation oversees this fund with guidance from the Park Commission.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Park Millage	\$1,577,832	\$1,603,350	\$1,602,000	\$1,111,000
Grant Revenue	0	50,000	50,000	0
Harris Center	45,589	40,000	40,000	40,000
Investment Income	9,848	2,000	10,000	2,000
Rentals and other	18,060	5,000	7,000	5,000
	<u>\$1,651,329</u>	<u>\$1,700,350</u>	<u>\$1,709,000</u>	<u>\$1,158,000</u>

<b>STATEMENT OF FUND BALANCE</b>		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2016 (per audit)	\$403	\$1,849,660
Anticipated Operating Surplus (Deficit) for 2017	<u>0</u>	<u>(1,100,594)</u>
Estimated Available Fund Balance as of December 31, 2017	403	749,470
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>	<u>254,895</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$403</u>	<u>\$1,004,365</u>

## PARK MILLAGE FUND

**DEPARTMENT:**  
Parks and Recreation -  
Administration

**FUNCTION:**  
Recreation and Culture

Activity Description:

This division oversees expenditures of the Park Millage budget for park maintenance, development and acquisition, Harris Nature Center operations, and selected programs of the Park Commission.

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$136,672	\$161,260	\$138,300	\$137,100
Operating Costs	2,369	4,895	4,895	5,200
Outside Services	1,286	0	2,200	2,000
Equipment Rental	3,335	3,500	3,500	3,000
Capital Items	0	0	0	0
	<u>\$143,662</u>	<u>\$169,655</u>	<u>\$148,895</u>	<u>\$147,300</u>

Personnel Costs: Includes 50% of Parks & Recreation Director, 50% of Department Administrative Assistant II, 50% Parks & Land Management Coordinator (shared with Land Preservation) and 20% of Park Naturalist.

Outside Services: Consulting fees.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Director of Parks & Recreation	0.5	0.5	0.5
Parks & Land Management Coordinator	0.5	0.0	0.0
Sr. Park & Land Mgt. Coordinator	0.0	0.8	0.5
Park Naturalist	0.0	0.0	0.2
Administrative Assistant II	0.5	0.5	0.5
	<u>1.5</u>	<u>1.8</u>	<u>1.7</u>
Intern/Seasonal	1.0	1.0	1.0

## PARK MILLAGE FUND

DEPARTMENT:  
Parks and Recreation -  
Harris Nature Center

FUNCTION:  
Recreation and Culture

Activity Description:

This activity offers environmental activities, outdoor recreation opportunities and special events focusing on protecting, promoting and interpreting our environment. The Nature Center is open to the public 40 hours per week plus special outreach programs, events, and building rentals. The Director of Parks & Recreation oversees this activity.

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$164,323	\$163,420	\$159,660	\$169,075
Operating Costs	23,461	25,100	25,100	23,820
Outside Services	2,559	4,000	8,000	8,000
Capital Items	1,000	0	0	0
	<u>\$191,343</u>	<u>\$192,520</u>	<u>\$192,760</u>	<u>\$200,895</u>

Personnel Costs: Includes a 2% wage increase and no change in staffing levels.

Operating Costs: Materials and supplies for the Nature Center.

Outside Services: Maintenance contracts.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Sr. Park Naturalist	1.0	1.0	1.0
Sr. Park Naturalist	1.0	1.0	1.0
	2.0	2.0	2.0
Interns - part time	4.0	6.0	6.0

# PARK MILLAGE FUND

**DEPARTMENT:**  
Parks and Recreation -  
Park Maintenance

**FUNCTION:**  
Recreation and Culture

Activity Description:

This activity is responsible for maintenance of approximately 500 acres of Park Millage park land. This division is under the supervision of the Facilities Superintendent, reporting directly to the Director of Parks & Recreation.

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$121,969	\$185,254	\$174,410	\$195,060
Operating Costs	21,732	28,450	31,300	30,100
Outside Services	8,137	12,000	12,000	12,000
Equipment Rental	42,099	49,000	49,000	49,000
Capital Items	1,349	3,600	1,229	1,250
	<u>\$195,286</u>	<u>\$278,304</u>	<u>\$267,939</u>	<u>\$287,410</u>

Personnel Costs: Includes a 2% wage increase.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Equipment purchases.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Facilities Superintendent	0.15	0.15	0.15
Utility Worker	2.0	2.0	2.0
	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>
Seasonal Worker	1.0	1.0	1.0



# PARK MILLAGE FUND

**DEPARTMENT:**  
**Parks and Recreation -**  
**Park Development**

**FUNCTION:**  
**Recreation and Culture**

Activity Description:

This activity funds renovation and development of all Township parks.

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Capital Items	<u>439,235</u>	<u>2,200,000</u>	<u>2,200,000</u>	<u>267,500</u>
	<u><u>\$439,235</u></u>	<u><u>\$2,200,000</u></u>	<u><u>\$2,200,000</u></u>	<u><u>\$267,500</u></u>

Capital Items: Footbridge and restrooms in Historical Village, Central Meridian Regional Trail Connector, North Meridian parking lot expansion, Farmers Market relocation, repave Hillbrook and new park signs.

<b>PERSONNEL SUMMARY</b>
(See Park Millage Parks Administration activity)

## PARK RESTRICTED/DESIGNATED FUND

**Narrative:** These funds are designed for special purposes for Meridian Township park activities. The Director of Parks & Recreation oversees these funds.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Grant Revenue	\$0	\$0	\$0	\$110,000
Market Revenue	37,414	38,000	38,000	38,000
Donations/Park Revenue	18,139	30,000	46,750	40,450
	<u>\$55,553</u>	<u>\$68,000</u>	<u>\$84,750</u>	<u>\$188,450</u>

**Market Revenues:** Farmers' Market administered by the Department of Parks & Recreation with the daily operations overseen by the Market Manager. Revenues are generated through stall rental fees from vendors.

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$150,400
Anticipated Operating Surplus (Deficit) for 2017	<u>2,995</u>
Estimated Available Fund Balance as of December 31, 2017	153,395
Anticipated Operating Surplus (Deficit) for 2018	<u>(5,310)</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$148,085</u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Recreation Grant Expense	\$0	\$0	\$0	\$110,000
Market Expense	36,723	45,595	38,755	39,460
Recreation Expense	20,366	32,500	34,000	44,300
Legg Park Expenditures	0	0	9,000	0
Park Development	873	0	0	0
	<u>\$57,962</u>	<u>\$78,095</u>	<u>\$81,755</u>	<u>\$193,760</u>

**Market Expense:** Market Manager stipend and advertising expenses.

**Recreation Expense:** Recreation programs.

**Park Development:** Park and Field Improvements.

<b>PERSONNEL SUMMARY</b>			
Position/Title	2016	2017	2018
Recreation Staff-Summer*	2.0	2.0	2.0

\* Tentative - Staffing dependent on grant/donations revenue received.

## NANCY MOORE - PARK BEAUTIFICATION FUND

**Narrative:** The Nancy Moore - Park Beautification Fund was created in honor of Nancy Moore, a long-time Park Commissioner, after her death in 1993. Funds in this account are reserved for use on projects that beautify Meridian Township parks. The Director of Parks & Recreation oversees this fund.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Donations/Other	15	2,000	3,010	2,000
	<u>\$15</u>	<u>\$2,000</u>	<u>\$3,010</u>	<u>\$2,000</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$13,298
Anticipated Operating Surplus (Deficit) for 2017	<u>(1,990)</u>
Estimated Available Fund Balance as of December 31, 2017	11,308
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$11,308</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Park Beautification	\$0	\$5,000	\$5,000	\$2,000
	<u>\$0</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$2,000</u>

**Park Beautification:** Plantings and garden restorations in parks.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## FIRE RESTRICTED/DESIGNATED FUND

**Narrative:** The Fire Chief oversees this fund. It is used to account for restricted gifts and grants. No budgeted activity for 2018.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Donations	56	0	5	0
	<u>\$56</u>	<u>\$0</u>	<u>\$5</u>	<u>\$0</u>

**Donations:** Funds donated by individuals and other organizations for specified purposes.

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$5,966
Anticipated Operating Surplus (Deficit) for 2017	<u>5</u>
Estimated Available Fund Balance as of December 31, 2017	5,971
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u><u>\$5,971</u></u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Capital Items	\$0	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**Capital Items:** None planned for 2018.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## LIBRARY RESTRICTED FUND

**Narrative:** This fund is used to account for donations for improvements to the local libraries. No budgeted activity for 2018.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Interest	15	0	12	0
	<u>\$15</u>	<u>\$0</u>	<u>\$12</u>	<u>\$0</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$13,026
Anticipated Operating Surplus (Deficit) for 2017	<u>12</u>
Estimated Available Fund Balance as of December 31, 2017	13,038
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$13,038</u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Capital Items	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	



**POLICE RESTRICTED/DESIGNATED FUND**

**Narrative:** The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

REVENUE SUMMARY				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Grant Revenue	\$0	\$1,500	\$1,500	\$1,500
Interest	52	0	25	0
Forfeiture Revenue	3,251	8,500	8,500	8,500
Donations	12,883	5,100	5,100	5,100
Training Fund PA 302	7,304	7,000	7,000	7,000
	<u>\$23,490</u>	<u>\$22,100</u>	<u>\$22,125</u>	<u>\$22,100</u>

**Grant Revenue:** Grant revenue to cover 50% of the cost of bullet proof vests.

**Forfeiture Revenue:** Money from the confiscation or sale of forfeited property and cash.

**Donations:** Funds donated by individuals or organizations for specified purposes.

**Training Fund PA 302:** Funds from the State of Michigan based on the State funding formula.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2016 (per audit)	\$42,248
Anticipated Operating Surplus (Deficit) for 2017	<u>(3,875)</u>
Estimated Available Fund Balance as of December 31, 2017	38,373
Anticipated Operating Surplus (Deficit) for 2018	<u>(3,900)</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$34,473</u>

EXPENDITURE SUMMARY				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Operating Supplies - Forfeiture	\$0	\$12,500	\$12,500	\$12,500
Operating costs	0	1,500	1,500	1,500
Training Fund PA 302	6,514	7,000	7,000	7,000
Children's Christmas Party	10,980	5,000	5,000	5,000
Capital Items	3,270	0	0	0
	<u>\$20,764</u>	<u>\$26,000</u>	<u>\$26,000</u>	<u>\$26,000</u>

**Operating Supplies - Forfeiture:** Supplies to enhance law enforcement services.

**Operating Costs:** Includes the 50% of the cost of replacement bullet proof vests.

**Training Fund PA 302:** Restricted funds for law enforcement training.

**Children's Christmas Party:** Money is raised through donations to pay for the annual party.

**Capital Items:** Special equipment purchased as needed.

PERSONNEL SUMMARY
(Not Applicable)

## LAW ENFORCEMENT GRANTS FUND

**Narrative:** This fund accounts for federal and state grants received for law enforcement programs. The Police Chief oversees this fund. The Office of Highway Safety Planning funds programs that reimburse salaries and benefits associated with the Michigan Safe Community Grant.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Grants	\$18,467	\$21,000	\$21,000	\$21,000
	<u>\$18,467</u>	<u>\$21,000</u>	<u>\$21,000</u>	<u>\$21,000</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$72,530
Anticipated Operating Surplus (Deficit) for 2017	<u>0</u>
Estimated Available Fund Balance as of December 31, 2017	72,530
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$72,530</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Grant expenditures	\$18,374	\$21,000	\$21,000	\$21,000
Capital Items	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$18,374</u>	<u>\$21,000</u>	<u>\$21,000</u>	<u>\$21,000</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## CABLE TV FUND

**Narrative:** The highest priority of the Communications Department is to provide residents with an increased access to transparency in governance with relevant information and in a timely fashion. A diverse means of methods through the utilization of current and best communication practices is used to provide information to residents and neighboring municipalities. An advisory board, the Cable Communications Commission, approves operating policies and makes recommendations concerning fiscal matters to the Township Board. Operating funds are primarily generated from franchise fees and peg fees derived from cable service providers according to Public Act 480.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Franchise Fees-Cable TV	\$695,621	\$680,000	\$680,000	\$660,000
PEG Fees	194,115	200,000	190,000	180,000
Miscellaneous Revenue	6,721	500	150	500
Donations/Agency Fees	0	0	0	0
Grant Revenue	0	0	0	0
	<u>\$896,457</u>	<u>\$880,500</u>	<u>\$870,150</u>	<u>\$840,500</u>

**Franchise Fees - Cable TV:** The revenues from Cable Franchise Fees are received from the 5% Franchise Fee that is charged on the annual gross revenues of Comcast Cable Services and AT&T Uverse Services for use of the public rights of way.

**PEG Fees:** Cable PEG Fee revenues are received from AT&T Uverse at 3.36% and Comcast at 1% of their annual gross revenues as support for the cost of public, education, and government access facilities and services.

**Donations/Agency Fees:** Includes the programming application fees, municipal shared services fees, and sponsor revenues for CAMTV.

<b>STATEMENT OF FUND BALANCE</b>		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2016 (per audit)	\$11,755	\$303,724
Anticipated Operating Surplus (Deficit) for 2017	<u>(11,755)</u>	<u>51,181</u>
Estimated Available Fund Balance as of December 31, 2017	0	354,905
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>	<u>30,300</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$0</u>	<u>\$385,205</u>

## CABLE TV FUND

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$434,803	\$447,813	\$435,181	\$444,200
Operating Costs	173,138	203,500	197,000	200,000
Outside Services	69,641	86,569	87,000	87,000
Equipment Rental	0	0	0	3,000
Capital Items	291,156	136,850	111,543	76,000
	<u>\$968,738</u>	<u>\$874,732</u>	<u>\$830,724</u>	<u>\$810,200</u>

Personnel Costs: Includes a 2% wage increase and 5 full-time employees and 1 part-time employee at 29 hours. Professional TV talent, paid interns, and freelancers are also utilized throughout the year. In addition, approximately 30 unpaid student interns are accepted into the internship program and trained each year for television production, reporting, promotions, and social media marketing.

Capital Items: Production equipment.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Communications Director	1.0	1.0	1.0
HOMTV Executive Producer	1.0	1.0	1.0
Studio TV Production Manager	1.00	1.00	1.00
Video Programmer/Studio Producer	1.00	1.00	1.00
Communications Content Specialist	0.00	0.725	0.725
Administrative Assistant II	1.0	1.0	1.0
	<u>5.00</u>	<u>5.725</u>	<u>5.725</u>
Interns and Freelancers	40	40	40

## COMMUNITY NEEDS FUND

**Narrative:** The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Donations	\$7,488	\$7,500	\$7,500	\$7,500
	<u>\$7,488</u>	<u>\$7,500</u>	<u>\$7,500</u>	<u>\$7,500</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$12,718
Anticipated Operating Surplus (Deficit) for 2017	<u>0</u>
Estimated Available Fund Balance as of December 31, 2017	12,718
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$12,718</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Emergency Fund	10,416	7,500	7,500	7,500
Special Events	<u>88</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$10,504</u>	<u>\$7,500</u>	<u>\$7,500</u>	<u>\$7,500</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	



## FIRE STATION DEBT RETIREMENT FUND

**Narrative:** In November 2012, voters approved the issuance of \$3,500,000 in general obligation unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable in a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$0.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds. Millage collections began in 2014.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Millage Collections	\$322,561	\$325,880	\$326,150	\$335,100
Interest	<u>133</u>	<u>0</u>	<u>100</u>	<u>0</u>
	<u>\$322,694</u>	<u>\$325,880</u>	<u>\$326,250</u>	<u>\$335,100</u>

<b>STATEMENT OF ASSIGNED FUND BALANCE</b>	
Fund Balance (Deficit) as of December 31, 2016 (per audit)	\$86,600
Anticipated Operating Surplus (Deficit) for 2017	<u>54,582</u>
Estimated Available Fund Balance as of December 31, 2017	141,182
Anticipated Operating Surplus (Deficit) for 2018	<u>60,882</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$202,064</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Debt Service - Principal	\$215,000	\$215,000	\$215,000	\$220,000
Debt Service - Interest	<u>58,818</u>	<u>56,668</u>	<u>56,668</u>	<u>54,218</u>
	<u>\$273,818</u>	<u>\$271,668</u>	<u>\$271,668</u>	<u>\$274,218</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## TOWNSHIP IMPROVEMENT REVOLVING FUND

**Narrative:** This fund is used to account for public improvement projects paid in advance and reimbursed through special assessments.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Interest	\$5,329	\$500	\$3,000	\$1,000
Interest - Special Assessments	15,797	15,000	15,000	10,000
Special Assessments	121,172	148,000	148,000	120,000
Miscellaneous	3	0	0	0
	<u>\$142,301</u>	<u>\$163,500</u>	<u>\$166,000</u>	<u>\$131,000</u>

<b>STATEMENT OF ASSIGNED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$1,059,011
Anticipated Operating Surplus (Deficit) for 2017	<u>66,000</u>
Estimated Available Fund Balance as of December 31, 2017	1,125,011
Anticipated Operating Surplus (Deficit) for 2018	<u>(232,000)</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$893,011</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Construction/Improvements	<u>\$214,171</u>	<u>\$220,000</u>	<u>\$100,000</u>	<u>\$363,000</u>
	<u>\$214,171</u>	<u>\$220,000</u>	<u>\$100,000</u>	<u>\$363,000</u>

**Construction/Improvements:** Lake Lansing Watershed, sidewalk construction projects and Grand River Avenue Water Main Extension.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## FIRE STATION CONSTRUCTION FUND

**Narrative:** In November 2012, voters approved issuance of \$3,500,000 of general obligations unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable over a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$0.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds.

<b>REVENUE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Interest	\$157	\$0	\$35	\$0
			0	
	<u>\$157</u>	<u>\$0</u>	<u>\$35</u>	<u>\$0</u>

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2016 (per audit)	\$47,489
Anticipated Operating Surplus (Deficit) for 2017	<u>(47,489)</u>
Estimated Available Fund Balance as of December 31, 2017	0
Anticipated Operating Surplus (Deficit) for 2018	<u>0</u>
Estimated Available Fund Balance as of December 31, 2018	<u>\$0</u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Outside Services	\$10,381	\$0	\$0	\$0
Capital Items	173,647	0	47,274	0
Bond Issuance Costs	0	0	250	0
	<u>\$184,028</u>	<u>\$0</u>	<u>\$47,524</u>	<u>\$0</u>

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## PUBLIC WORKS AND ENGINEERING FUNDS COMBINED STATEMENT

REVENUE SUMMARY						
ACTIVITY	2016	Actual	2017 Original Budget	2017 Projected Total	2018	Budget
<b>REVENUES</b>						
<b>CHARGES FOR SERVICES</b>						
Water Fund	\$5,825,628		\$5,207,500	\$5,328,155	\$5,270,000	
Sewer Fund	4,637,459		4,575,600	4,735,580	5,422,100	
Total Charges for Services	<u>10,463,087</u>		<u>9,783,100</u>	<u>10,063,735</u>	<u>10,692,100</u>	
<b>OTHER REVENUES</b>						
Water Fund	346,600		41,100	30,997	28,900	
Sewer Fund	403,093		401,500	303,125	1,500	
Total Other Revenues	<u>749,693</u>		<u>442,600</u>	<u>334,122</u>	<u>30,400</u>	
<b>OTHER FINANCING SOURCES</b>						
Water Fund	212,052		0	0	0	
Sewer Fund	216,393		0	0	0	
Total Other Financing Sources	<u>428,445</u>		<u>0</u>	<u>0</u>	<u>0</u>	
<b>TOTAL REVENUES</b>	<u>\$11,641,225</u>		<u>\$10,225,700</u>	<u>\$10,397,857</u>	<u>\$10,722,500</u>	

EXPENSE SUMMARY						
ACTIVITY	2016	Actual	2017 Original Budget	2017 Projected Total	2018	Budget
Water Fund	\$5,227,965		\$5,138,446	\$5,197,903	\$5,133,550	
Sewer Fund	5,442,757		4,781,210	5,087,256	5,418,640	
<b>TOTAL EXPENSES</b>	<u>\$10,670,722</u>		<u>\$9,919,656</u>	<u>\$10,285,159</u>	<u>\$10,552,190</u>	

## WATER FUND Summary

REVENUE SUMMARY				
ACTIVITY	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
<b>CHARGES FOR SERVICES</b>				
Water Sales	\$5,319,613	\$4,785,000	\$4,785,000	\$4,850,000
Billing Charges	113,459	122,500	122,500	120,000
Water Penalties	38,521	25,000	25,000	25,000
Customer Installation	54,889	50,000	55,000	50,000
Water Benefits	32,907	25,000	24,000	20,000
Connection Fees	213,614	150,000	235,635	150,000
Engineering & Inspection Fees	52,625	50,000	81,020	55,000
Total Charges for Services	5,825,628	5,207,500	5,328,155	5,270,000
<b>OTHER REVENUES</b>				
Rental Income	6,013	12,000	0	0
Interest	488	500	400	400
Miscellaneous	340,099	28,600	30,597	28,500
Total Other Revenues	346,600	41,100	30,997	28,900
<b>OTHER FINANCING SOURCES</b>				
Transfers In	27,800	0	0	0
Capital Contributions	184,252	0	0	0
Total Other Financing Sources	212,052	0	0	0
<b>TOTAL REVENUES</b>	<b>\$6,384,280</b>	<b>\$5,248,600</b>	<b>\$5,359,152</b>	<b>\$5,298,900</b>

**Water Sales:** Water sales revenue is based on 2018 rates of \$4.41/1000 gal, compared to \$4.35 in 2017. The estimate is conservative in relation to new customers and weather factors.

**Billing Charges:** Represents 50% of the cost of reading meters and processing utility bills. The 2018 charge of \$5.00 per bill stays the same as 2017.

**Miscellaneous:** The 2016 actual number includes a \$299,849 gain from the Township's joint venture in the East Lansing - Meridian Water and Sewer Authority.

**Capital Contributions:** Value of Township assets paid for by developers during construction are capitalized at year-end.

EXPENSE SUMMARY				
ACTIVITY	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Administration	\$1,536,832	\$685,078	\$685,908	\$698,500
Engineering	250,680	265,368	247,805	265,810
Water Supply	2,504,589	2,750,000	2,750,000	2,810,000
Water Distribution Maintenance	935,127	1,088,000	1,089,190	1,159,240
Capital Outlay	737	350,000	425,000	200,000
<b>TOTAL EXPENSES</b>	<b>\$5,227,965</b>	<b>\$5,138,446</b>	<b>\$5,197,903</b>	<b>\$5,133,550</b>



## WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Administration

**FUNCTION:**  
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

<b>BUDGET SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$109,773	\$108,278	\$110,208	\$112,800
Operating Costs	46,593	42,000	40,000	50,000
Outside Services	6,000	7,000	7,900	7,900
Equipment Rental	2,075	2,800	2,800	2,800
Administrative	525,000	525,000	525,000	525,000
Depreciation	847,391	0		
Capital Items	0	0		
<b>TOTAL</b>	<b>\$1,536,832</b>	<b>\$685,078</b>	<b>\$685,908</b>	<b>\$698,500</b>

Personnel Costs: Includes a 2% wage increase.

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for Administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
Position/Title	2016	2017	2018
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0

## WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Engineering

**FUNCTION:**  
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private developments for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$216,754	\$223,568	\$217,005	\$233,010
Operating Costs	2,957	4,800	3,800	3,800
Outside Services	5,235	5,000	5,000	5,000
Equipment Rental	10,370	22,000	22,000	24,000
Capital Items	15,364	10,000	0	0
	<u>\$250,680</u>	<u>\$265,368</u>	<u>\$247,805</u>	<u>\$265,810</u>

Personnel Costs: Includes a wage increase and no staffing changes in 2018.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	1.0	0.5	0.5
DPW Records Manager	0.5	0.5	0.5
Engineering Tech	0.5	0.5	0.5
Administrative Assistant I	0.5	0.5	0.5
	<u>3.0</u>	<u>2.5</u>	<u>2.5</u>
Engineering Aide	0.4	0.4	1.5
Intern	0.75	0.75	0.75

# WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Water Supply

**CLASSIFICATION:**  
Public Works

Activity Description:

Meridian Township purchases treated water from the Board of Water and Light as well as the East Lansing-Meridian Water and Sewer Authority (which operates the treatment plant and well fields as a separate corporation). The Assistant Township Manager/Director of Public Works is a member of the Authority Board.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Operating Costs	\$0	\$0	\$0	\$0
Outside Services	<u>2,504,589</u>	<u>2,750,000</u>	<u>2,750,000</u>	<u>2,810,000</u>
	<u>\$2,504,589</u>	<u>\$2,750,000</u>	<u>\$2,750,000</u>	<u>\$2,810,000</u>

Outside Services: Cost of water from East Lansing Water Sewer Authority and Lansing Board of Water & Light.

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Water Maintenance

**CLASSIFICATION:**  
Public Works

Activity Description:

The Water Distribution Maintenance activity oversees the maintenance of the Township's water system which includes two 0.5 million gallon water towers, a booster station, over 165 miles of water mains, 1,900 fire hydrants, and 13,700 meters and services. Maintenance personnel are responsible for emergency repairs to the water system and coordinate with other public safety offices during times of need. This activity is under the supervision of the Assistant Township Manager/Director of Public Works.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$585,504	\$628,700	\$620,490	\$664,040
Operating Costs	127,150	115,300	126,700	130,200
Outside Services	118,132	90,000	90,000	90,000
Equipment Rental	85,491	114,000	112,000	125,000
Customer Install-Water Meters	-17,560	90,000	90,000	90,000
Capital Items	36,410	50,000	50,000	60,000
	<u>\$935,127</u>	<u>\$1,088,000</u>	<u>\$1,089,190</u>	<u>\$1,159,240</u>

Personnel Costs: Includes a 2% wage increase and no staffing changes in 2018.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment, tools, and meter replacements.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	2016	2017	2018
Lead Worker	1.0	1.0	1.0
Utility Worker	7.0	7.0	7.0
	8.0	8.0	8.0
Seasonal Staff	2.0	2.0	2.0

# WATER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Capital Outlay

**FUNCTION:**  
Public Works

Activity Description:

These are major projects and special equipment used for the Water Fund.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Capital Items	<u>737</u>	<u>350,000</u>	<u>425,000</u>	<u>200,000</u>
	<u>\$737</u>	<u>\$350,000</u>	<u>\$425,000</u>	<u>\$200,000</u>

Capital Items: Sirhal Drive water main replacement (\$150,000) and valve replacements (\$50,000).

<b>PERSONNEL SUMMARY</b>
(Not Applicable)



## SEWER FUND Summary

REVENUE SUMMARY					
ACTIVITY	2016	Actual	2017 Original Budget	2017 Projected Total	2018 Budget
<b>CHARGES FOR SERVICES</b>					
Sewer Charges	\$4,184,612		\$4,200,000	\$4,200,000	\$5,050,000
Lift Station Fees		6,865	6,000	5,000	5,000
Billing Charges	113,539		122,500	120,000	120,000
Penalties	31,679		20,000	20,000	20,000
Sewer Benefits		7,515	12,000	26,725	12,000
Sewer Licenses/Inspections		5,810	5,100	5,100	5,100
Connection Fees	217,357		150,000	262,700	150,000
Charges for Services	70,082		60,000	96,055	60,000
Total Charges for Services	<u>4,637,459</u>		<u>4,575,600</u>	<u>4,735,580</u>	<u>5,422,100</u>
<b>OTHER REVENUES</b>					
Grant Revenue		402,061	400,000	300,000	0
Interest		567	1,000	1,000	1,000
Reimbursements		0	0	0	
Miscellaneous		465	500	2,125	500
Total Other Revenues		<u>403,093</u>	<u>401,500</u>	<u>303,125</u>	<u>1,500</u>
<b>OTHER FINANCING SOURCES</b>					
Transfers In		17,400	0	0	0
Capital Contributions		198,993	0	0	0
Total Other Financing Sources		<u>216,393</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>		<u>\$5,256,945</u>	<u>\$4,977,100</u>	<u>\$5,038,705</u>	<u>\$5,423,600</u>

**Sewer Charges:** Sewer charges revenue is based on 2018 rates of \$5.10 per 1000 gallons of metered water, increased from \$4.25 per 1000 gallons in 2017. The estimate is conservative in relation to new customers and weather factors.

**Billing Charges:** Represents 50% of the cost of reading meters and processing utility bills. The 2018 charge of \$5.00 per bill stays the same as 2017.

EXPENSE SUMMARY					
ACTIVITY	2016	Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Administration		\$764,185	\$667,550	\$662,525	\$669,490
Engineering		249,305	256,270	250,700	257,345
Sewage Treatment		2,393,308	2,300,000	2,750,000	3,000,000
Sewer System Maintenance		1,380,661	782,390	723,555	811,505
Capital Outlay		556,853	750,000	675,000	550,000
Fixed Obligations		98,445	25,000	25,476	130,300
<b>TOTAL EXPENSES</b>		<u>\$5,442,757</u>	<u>\$4,781,210</u>	<u>\$5,087,256</u>	<u>\$5,418,640</u>

**SEWER FUND**

**DEPARTMENT:**  
Public Works and Engineering -  
Administration

**FUNCTION:**  
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Personnel Costs	\$113,647	\$106,200	\$106,425	\$112,240
Operating Costs	15,785	26,550	20,400	21,550
Outside Services	6,000	7,000	7,900	7,900
Equipment Rental	2,075	2,800	2,800	2,800
Administrative	525,000	525,000	525,000	525,000
Depreciation	101,678	0	0	0
Capital Items	0	0	0	0
<b>TOTAL</b>	<b>\$764,185</b>	<b>\$667,550</b>	<b>\$662,525</b>	<b>\$669,490</b>

Personnel Costs: Includes a 2% wage increase.

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives, rather than expensed at time of purchase.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0

## SEWER FUND

**DEPARTMENT**  
Public Works Engineering -  
Engineering

**FUNCTION:**  
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private development for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>
	Actual	Original Budget	Projected Total	Budget
Personnel Costs	\$229,458	\$223,370	\$225,100	\$231,345
Operating Costs	1,932	3,900	3,600	4,000
Outside Services	7,471	2,000	0	0
Equipment Rental	10,370	22,000	22,000	22,000
Capital Items	74	5,000	0	0
	<u>\$249,305</u>	<u>\$256,270</u>	<u>\$250,700</u>	<u>\$257,345</u>

Personnel Costs: Includes a 2% wage increase and no staffing changes in 2018.

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2018.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	1.0	1.0	1.0
DPW Records Manager	0.5	0.5	0.5
Engineering Tech	0.5	0.5	0.5
Administrative Assistant I	0.5	0.5	0.5
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
Engineering Aide	0.4	0.4	0.4
Intern	0.75	0.75	0.75

## SEWER FUND

DEPARTMENT:  
Public Works and Engineering -  
Sewage Treatment

CLASSIFICATION:  
Public Works

Activity Description:

Meridian Township purchases sewage treatment services from the City of East Lansing, owner and operator of the treatment plant, paid on a monthly basis.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Contractual Services	<u>\$2,393,308</u>	<u>\$2,300,000</u>	<u>\$2,750,000</u>	<u>\$3,000,000</u>
	<u><u>\$2,393,308</u></u>	<u><u>\$2,300,000</u></u>	<u><u>\$2,750,000</u></u>	<u><u>\$3,000,000</u></u>

Contractual Services: Estimated expenses by the East Lansing Waste Water Treatment Plant.

### PERSONNEL SUMMARY

(Not Applicable)

## SEWER FUND

DEPARTMENT:  
Public Works and Engineering -  
Sewer Maintenance

CLASSIFICATION:  
Public Works

Activity Description:

The Sewer System Maintenance activity operates and maintains the Township's sewer system which includes: 28 lift stations, over 150 miles of sanitary sewer, manhole and Township-owned storm sewers/catch basins and detention basins. Maintenance personnel are responsible for emergency repairs to the sewer system and coordinate with other public safety offices during times of need.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>
	Actual	Original Budget	Projected Total	Budget
Personnel Costs	\$333,770	\$350,060	\$295,940	\$350,290
Operating Costs	198,123	235,330	250,515	254,715
Outside Services	53,028	67,000	50,100	67,000
Equipment Rental	88,380	112,000	112,000	112,000
Depreciation	697,773	0	0	0
Capital Items	9,587	18,000	15,000	27,500
	<u>\$1,380,661</u>	<u>\$782,390</u>	<u>\$723,555</u>	<u>\$811,505</u>

Personnel Costs: Includes a 2% wage increase and no change in staffing levels in 2018.

Operating Costs: Includes Utilities, operating supplies and costs for lift station repairs.

Outside Services: Root cleaning project, concrete/asphalt repairs, annual lift station cleaning, and generator maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools.

<b>PERSONNEL SUMMARY</b>			
<u>Position/Title</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Lead Worker	1.0	1.0	1.0
Utility Worker	4.0	4.0	4.0
	5.0	5.0	5.0
Seasonal Staff	2.0	2.0	2.0

## SEWER FUND

**DEPARTMENT:**  
Public Works and Engineering -  
Capital Outlay

**CLASSIFICATION:**  
Public Works

Activity Description:

These are major projects and special equipment used for the Sewer Fund.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Contractual Services	\$137,680	\$100,000	\$100,000	\$0
Contractual Services-Fed Grant	413,040	400,000	300,000	0
Sanitary Sewer Construction	0	0	0	0
Capital Items	6,133	250,000	275,000	550,000
	<u>\$556,853</u>	<u>\$750,000</u>	<u>\$675,000</u>	<u>\$550,000</u>

Contractual Services: None planned for 2018.

Sanitary Sewer Construction: None planned for 2018.

Capital Items: Repairs to the 36" and 48" sanitary sewer interceptor and mains (\$550,000).

### PERSONNEL SUMMARY

(Not Applicable)



## SEWER FUND

DEPARTMENT:  
Public Works and Engineering -  
Fixed Obligations

CLASSIFICATION:  
Public Works

Activity Description:

This section lists those debt obligations that are included in water and sewage usage rates. The cash flow for payments is budgeted; however, the payment is actually a reduction of the debt rather than an expense and is reflected as such during the audit process.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Wastewater Optimization	<u>\$98,445</u>	<u>\$25,000</u>	<u>\$25,476</u>	<u>\$130,300</u>
	<u>\$98,445</u>	<u>\$25,000</u>	<u>\$25,476</u>	<u>\$130,300</u>

Wastewater optimization: Township share of improvements to the East Lansing Plant.

PERSONNEL SUMMARY
(Not Applicable)

# MOTOR POOL

**Narrative:** The Motor Pool is responsible for all routine maintenance, emergency repairs, and purchase of new and replacement vehicles and major pieces of equipment in the Township's fleet. The Motor Pool vehicle and equipment fleet contains over 130 vehicles and major pieces of equipment with a cost over \$5.0 million. Maintenance personnel also oversee the record keeping and specifications of all vehicles and equipment. The Motor Pool Fund is managed directly by the Facilities Superintendent in the Department of Public Works and Engineering.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2016 Actual</u>	<u>2017 Original Budget</u>	<u>2017 Projected Total</u>	<u>2018 Budget</u>
Interest	\$702	\$0	\$650	\$100
Rentals	1,147,535	1,074,275	1,074,275	1,464,275
Reimbursements	8,612	5,000	12,655	5,000
Gain (Loss) on Vehicle Sales	(57,408)		4,400	
Transfer In	11,600	0	0	0
	<u>\$1,111,041</u>	<u>\$1,079,275</u>	<u>\$1,091,980</u>	<u>\$1,469,375</u>

**Rentals:** Represents the charges to other Departments for use of Township vehicles and equipment. The charge is based on depreciation, gas usage, and maintenance of specific vehicles used by each department.

**Reimbursements:** Proceeds from insurance claims.

**Vehicle Sales:** Sales from vehicles being rotated out and sold.

<b>STATEMENT OF RETAINED EARNINGS</b>		
	Invested in Capital Assets	Unrestricted
Fund Equity as of December 31, 2016 (per audit)	\$1,573,338	\$466,622
Anticipated Operating Surplus (Deficit) for 2017		<u>(22,908)</u>
Estimated Available Fund Equity as of December 31, 2017	1,573,338	443,714
Anticipated Operating Surplus (Deficit) for 2018		<u>302,950</u>
Estimated Available Fund Equity as of December 31, 2018	<u>\$1,573,338</u>	<u>\$746,664</u>

# MOTOR POOL

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2016 Actual	2017 Original Budget	2017 Projected Total	2018 Budget
Personnel Costs	\$212,155	\$238,811	\$241,578	\$216,125
Operating Costs	300,994	336,450	319,610	330,600
Outside Services	88,673	105,000	85,000	90,000
Depreciation	451,271	0	0	0
Capital Items	4,953	465,500	468,700	529,700
<b>TOTAL</b>	<b>\$1,058,046</b>	<b>\$1,145,761</b>	<b>\$1,114,888</b>	<b>\$1,166,425</b>

Personnel Costs: Includes a 2% wage increase and no change in staffing levels in 2018.

Operating Costs: Includes repair parts, tools, gasoline, vehicle insurance, and equipment maintenance.

Outside Services: Includes outside vendors for firetruck and other vehicle repairs, towing, and vehicle alignment services.

Depreciation: Year-end adjustment performed during the audit to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: Represents the cash outlay requirements for new capital items. These items are budgeted as expenditures, then capitalized at year-end. Includes the following vehicles: 1 F-150 for Land Preservation (\$26,000), 1 John Deere Gator Utility Vehicle for Land Preservation (\$11,500), 3 Ford Police Interceptors (\$110,000), 1 Utility Trailer for Land Preservation (\$4,500), and 1 Ford Explorer for DPW (\$28,000), 1 Sewer Camera Truck for DPW (\$255,000), and 1 Toro Mower (\$67,000).

<b>PERSONNEL SUMMARY</b>			
Position/Title	2016	2017	2018
Facilities Superintendent	0.25	0.25	0.25
Lead Mechanic	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0
	2.25	2.25	2.25

## DOWNTOWN DEVELOPMENT AUTHORITY

**Narrative:** The Meridian Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discreetly presented component unit. The DDA was organized pursuant to Township Ordinance No. 2005-12 and Act 197 of the Public Acts of 1975, as amended. This DDA's mission is as follows: to beautify and revitalize downtown Okemos as a very desirable place to shop, live and do business. It is a commitment to promoting an improved quality of life by creating a friendly, walkable community embracing natural aesthetics of the river and parks. A Board of Directors, appointed by the Township Board, governs the DDA.

REVENUE SUMMARY					
Account Classification	2016	Actual	2017 Adopted Budget	2017 Projected Total	2018 Budget
Property Taxes		\$13,471	\$15,000	\$15,000	\$15,000
Intergovernmental Revenue		\$16,108	\$15,000	\$15,000	\$15,000
Grant Revenue		0	0	0	0
Investment Income		0	0	0	0
DDA Special Event		6,114	7,500	0	0
Miscellaneous		0	0	0	0
		<u>\$35,693</u>	<u>\$37,500</u>	<u>\$30,000</u>	<u>\$30,000</u>

**Property Tax:** The DDA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the 2005 base year.

**Intergovernmental Revenue:** Refund from the State of Michigan to offset the loss in tax revenue from the personal property tax exemption.

**Grant Revenue:** No anticipated request in 2018.

**DDA Special Event:** None planned for 2018.

STATEMENT OF FUND BALANCE	
Fund Balance Deficit as of December 31, 2016 (per audit)	(\$122,796)
Anticipated Operating Surplus (Deficit) for 2017	<u>(32,985)</u>
Estimated Available Fund Balance as of December 31, 2017	(155,781)
Anticipated Operating Surplus (Deficit) for 2018	<u>18,015</u>
Estimated Available Fund Balance as of December 31, 2018	<u>(\$137,766)</u>

EXPENDITURE SUMMARY					
Account Classification	2016	Actual	2017 Adopted Budget	2017 Projected Total	2018 Budget
Operating Costs		1,995	10,000	2,500	2,500
Outside Services		2,684	5,000	5,000	5,000
Special Events		0	0	0	0
Debt Service		5,985	5,985	55,485	4,485
		<u>\$10,664</u>	<u>\$20,985</u>	<u>\$62,985</u>	<u>\$11,985</u>

**Operating Costs:** Includes expenses such as streetlight electricity and water for flowers.

**Outside Services:** Includes continued streetscape projects, such as hanging flower baskets, weeding, snow removal, and other related activities.

**Special Events:** None planned for 2018.

**Debt Service:** Principal and interest payments on the loan from the General Fund for the LED Streetlight improvement project.

## Glossary of Terms

<b>Accrual</b>	The accrual basis of accounting is used for the proprietary fund types and non-expendable trust funds. Under the accrual method, revenues are recognized in the accounting period in which they are earned while expenses are recognized when the related liability is incurred.
<b>Appropriation</b>	A legal authorization granted by the Township Board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in dollar amount and as to the time frame in which it may be expended.
<b>Approved Budget</b>	The approved budget represents the original appropriation for the fiscal year plus any supplemental appropriations, inter-unit budget adjustments or reappropriation of prior year encumbrances as authorized by the Township Board.
<b>Budget</b>	A plan for the accomplishment of programs related to objectives and goals within a definite time period. It includes an estimate of resources required, and an estimate of resources available to finance such a plan.
<b>Carry-over Funds</b>	Carry-over funds are the result of the unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become part of the "beginning fund balance".
<b>Debt Service Fund</b>	A fund established to account for the accumulation of resources for, and the payment of general long-term debt, principal and interest.
<b>Department</b>	Is a separate functional and accounting entity within a certain fund type.
<b>Encumbrance</b>	Commitments related to unperformed (executory) contracts for goods or services.
<b>Expenditures</b>	Decreases in assets or net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service or capital outlays.
<b>Fiscal Year</b>	The 12-month period to which the annual operating budget applies (January 1 to December 31).
<b>Fund</b>	A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying or specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
<b>Mills</b>	Refers to amount per \$1,000 of SEV in real estate taxes. For example 70 mills applied to an SEV of \$100,000 would yield \$7,000.
<b>Revenue</b>	Revenue is an increase in financial resources.
<b>SEV</b>	State Equalized Value equal to 50 percent of the assessed value.
<b>Taxable Value</b>	The SEV reduced to the limitations required by the Headley Amendment to property tax laws and to which millage rate is applied to yield real property tax revenue.
<b>TIRF</b>	Township Improvement Revolving Fund. This is a state authorized fund used to finance public improvements such as utility projects, township construction programs, public safety purchases and other capital outlays. The Township Board may order transfers from this fund to the General Fund or Capital Projects Fund for those purposes.

## CHARTER TOWNSHIP OF MERIDIAN

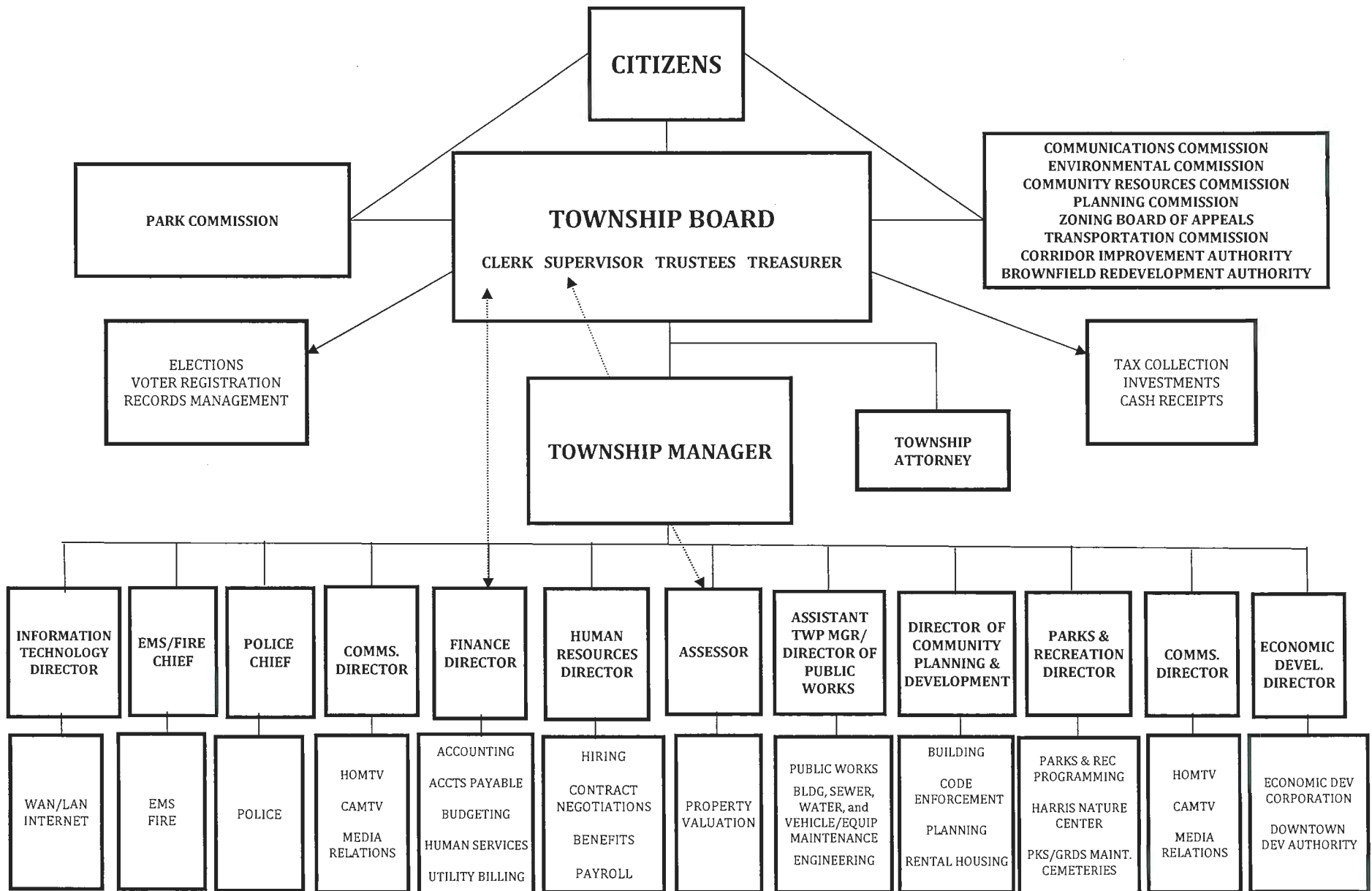
### AREA and LOCATION

The Charter Township of Meridian encompasses approximately 32 square miles and is located in the south-central area of lower Michigan. Meridian Township is largely residential, part of the Lansing Metropolitan Area, east of the State Capital, and immediately adjacent to East Lansing - home of Michigan State University. The Township was originally organized in 1842 and became a charter township on December 14, 1959.

### FORM of GOVERNMENT

The Charter Township of Meridian was established pursuant to Act 359, Public Acts of Michigan, 1947, as amended. The Township is governed by a Township Board that is composed of a part-time Supervisor, full-time Clerk and Treasurer, and four Trustees serving four-year terms. The chief administrative officer is the Township Manager who is appointed by the Township Board and serves at its pleasure. The Board is vested with all legislative powers, except those otherwise provided by law.





Dotted Lines – Denotes Relationship defined by State Statute

## INVESTMENT GOALS

### Purpose

It is the policy of Meridian Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

### Objectives

The primary objectives of the Township's investment activities in priority order shall be:

**Safety** – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

**Diversification** – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return of Investment** – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

**STAFFING PLAN**

	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>	<u>Chg</u>
<b>GENERAL FUND</b>			
<u>TOWNSHIP BOARD</u>			
Supervisor	1	1	
Trustee	4	4	
TOTAL	<u>5</u>	<u>5</u>	
 <u>ACCOUNTING AND BUDGETING</u>			
Director of Finance	1	1	
Bookkeeper	3.25	3.25	
TOTAL	<u>4.25</u>	<u>4.25</u>	
 <u>ASSESSING</u>			
Appraiser II	2	2	
Assessing Clerk	1	1	
TOTAL	<u>3</u>	<u>3</u>	
Intern (part time)	*	2	2
 <u>CLERK'S OFFICE</u>			
Clerk	1	1	
Assistant to the Clerk	1	1	
Administrative Assistant II	1	1	
Records Technician II	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Temporary Election Help	*	4	4
 <u>ADMINISTRATION/HUMAN RESOURCES</u>			
Township Manager	1	1	
Human Resources Director	1	1	
Human Resources Specialist	1	1	
Executive Assistant	1	1	
TOTAL	<u>4</u>	<u>4</u>	
 <u>INFORMATION TECHNOLOGY</u>			
Director of Information Technology	1	1	
GIS Specialist	1	1	
Systems Administrator II	1	1	
Systems Administrator I	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Intern (part time)	*	1	0 (1.00)
 <u>TREASURER'S OFFICE</u>			
Treasurer	1	1	
Assistant to the Treasurer	1	1	
Bookkeeper	0.75	0.75	
TOTAL	<u>2.75</u>	<u>2.75</u>	
 <u>BUILDING MAINTENANCE</u>			
Facilities Superintendent	0.15	0.15	

		2017	2018	
		<u>BUDGET</u>	<u>BUDGET</u>	<u>Chg</u>
Lead Worker		<u>1</u>	<u>1</u>	
TOTAL		1.15	1.15	
<u>GROUNDS MAINTENANCE</u>				
Facilities Superintendent		0.15	0.15	
Lead Worker		<u>1.0</u>	<u>1.0</u>	
TOTAL		1.15	1.15	
Seasonal workers	*	1.0	2.0	1.00
<u>CEMETERY</u>				
Facilities Superintendent		0.15	0.15	
Seasonal workers	*	2	2	
<u>RECYCLING CENTER</u>				
Recycling Coordinator		0.8	0.8	
<u>POLICE DEPARTMENT</u>				
Chief of Police		1	1	
Assistant Chief of Police		1	1	
Captain		1	1	
Lieutenant		0	0	
Sergeant		7	7	
Officer		29	31	2.00
Property Records Technician		1	1	
Records Supervisor		1	1	
Administrative Assistant II		1	1	
Records Technician II		<u>2.5</u>	<u>2.5</u>	
TOTAL		44.5	46.5	
Cadets (part-time)	*	9	9	
Crossing Guards (part time)	*	6	6	
<u>EMS/FIRE DEPARTMENT</u>				
EMS/Fire Chief		1	1	
Inspector - Fire		1	1	
Training/EMS Chief		1	1	
Battalion Chief		2	2	
Captain		3	3	
Lieutenant		7	7	
Paramedic/Firefighter		18	20	2.00
Administrative Assistant II		<u>1</u>	<u>1</u>	
TOTAL		34	36	
Part-Time Firefighters	*	10	10	
<u>COMMUNITY PLANNING &amp; DEVELOPMENT</u>				
Director		1	1	
Meridian Redevelopment Director		0	1	1.00

	2017 BUDGET	2018 BUDGET	Chg
Chief Building Inspector	1	1	
Senior Building Inspector	1	1	
Building Inspector	1	1	
Rental Housing Inspector (2 @ .625)	1.25	1.25	
Code Enforcement Officer	0.625	0.625	
Principal Planner	1	0	(1.00)
Senior Planner	1	1	
Associate Planner	2	0	(2.00)
Assistant Planner	1	2	1.00
Administrative Assistant II	1	1	
Administrative Assistant I	1	1	
TOTAL	12.875	11.875	
Intern (part time)	* 1	1	
<u>HUMAN SERVICES</u>			
Human Services Specialist	0.8	0.8	
<u>PARKS &amp; RECREATION ADMINISTRATION</u>			
Director of Parks & Recreation	0.5	0.50	
Administrative Assistant II	0.5	0.50	
TOTAL	1	1	
Intern/Seasonal	* 1	2	1.00
<u>RECREATION</u>			
Parks/Recreation Specialist	2	2	
Seasonal workers (part time)	* 2	3	1.00
<u>PARKS MAINTENANCE</u>			
Facilities Superintendent	0.15	0.15	
Utility Worker	1.5	1.5	
TOTAL	1.65	1.65	
Seasonal workers (part time)	* 2	2	
<b>TOTAL - GENERAL FUND - Regular</b>	127.075	130.075	
<b>TOTAL - GENERAL FUND - Temporary</b>	* 41.0	43.0	
<b>SPECIAL REVENUE FUNDS</b>			
<u>PEDESTRIAN/BICYCLE PATHWAY MILLAGE</u>			
Utility Worker	0.50	0.50	
Seasonal workers	* 1	1	
<u>PARK MILLAGE</u>			
Director of Parks & Recreation	0.50	0.50	
Facilities Superintendent	0.15	0.15	
Sr. Park Naturalist	2	2	
Park Naturalist	0	0.20	0.20
Sr. Park & Land Mgt Coordinator	0.80	0.50	(0.30)
Administrative Assistant II	0.50	0.50	
Utility Worker	2	2	

		2017 BUDGET	2018 BUDGET	Chg
	TOTAL	5.95	5.85	
HNC Interns-Part Time	*	6	6	
<u>LAND PRESERVATION MILLAGE FUND</u>				
Sr. Park and Land Mgt Coordinator		0.20	0.50	0.30
Park Naturalist		1.00	0.80	(0.20)
<u>CABLE TV</u>				
Communications Director		1	1	
HOMTV Executive Producer		1	1	
Studio TV Production Manager		1	1	
Video Programmer/Studio Producer		1	1	
Communications Content Specialist		0.725	0.725	
Administrative Assistant II		1	1	
	TOTAL	5.725	5.725	
Paid Interns	*	5	5	
Freelance Journalists	*	5	5	
Unpaid Interns	*	30	30	
<b>TOTAL SPECIAL REVENUE FUND - Regular</b>		13.375	13.375	
<b>TOTAL SPECIAL REVENUE FUND - Temporary</b>		* 47.0	47.0	

PUBLIC WORKS - ADMINISTRATION

Assistant Twp. Manager and Director of Public Works		1	1	
Administrative Assistant II		1	1	
	TOTAL	2	2	

ENGINEERING

Chief Engineer		1	1	
Administrative Assistant I		1	1	
Sr. Project Engineer		1	1	
DPW Records Manager		1	1	
Engineering Technician		1	1	
	TOTAL	5	5	
Engineering Aide	*	0.8	1.5	0.70
Interns	*	1.5	1	

WATER DISTRIBUTION MAINTENANCE

Lead Worker		1	1	
Utility Worker		7	7	
	TOTAL	8	8	
Seasonal Utility Aide	*	2	2	

SEWER SYSTEM MAINTENANCE

Lead Worker		1	1	
Utility Worker		4	4	
	TOTAL	5	5	



	2017 <u>BUDGET</u>	2018 <u>BUDGET</u>	<u>Chg</u>
Seasonal Utility Aide	*	2	2
<b>TOTAL PUBLIC WORKS FUND - Regular</b>	20	20	
<b>TOTAL PUBLIC WORKS FUND - Temporary</b>	*	6.3	6.5
<u>MOTOR POOL</u>			
Facilities Superintendent	0.25	0.25	
Lead Mechanic	1	1	
Mechanic	1	1	
	<u>2.25</u>	<u>2.25</u>	
<b>TOTAL INTERNAL SERVICES FUND - Regular</b>	2.25	2.25	
<b>GRAND TOTAL - ALL FUNDS - Regular</b>	162.700	165.700	
<b>GRAND TOTAL- ALL FUNDS - Temporary</b>	94.300	96.500	

# CAPITAL OUTLAY/IMPROVEMENT SUMMARY 2018 BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
<b>GENERAL FUND:</b>				
Elections	980.000	Office Equipment & Furniture	Replacement equipment	500
Accounting/Budgeting	980.000	Office Equipment & Furniture	Replacement equipment	500
Clerk	980.000	Office Equipment & Furniture	Replacement equipment	500
Treasurer	980.000	Office Equipment & Furniture	Replacement equipment	1,000
Building Maintenance	979.000	Machinery & Equipment	Replacement equipment	450
Grounds Maintenance	979.000	Machinery & Equipment	Replacement equipment	1,800
Cemetery	980.000	Office Equipment & Furniture	Replacement equipment	1,500
			Replacement police equipment (\$10,850), Taser videos (\$3,500), Radio batteries (\$3,600)	
Police	979.000	Machinery & Equipment		17,950
Fire	979.000	Machinery & Equipment	Alert siren	25,000
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment	1,850
			SQL Server (\$21,000) and Firewall uplink improvements (\$16,500)	
Capital Outlay	821.000	Professional Services		37,500
	980.015	New Computer workstations	Replacement computer workstations	8,200
	980.020	Hardware	Network switch upgrades	97,500
	980.030	Computer Upgrades	Computer upgrades	1,750
	980.040	Network Upgrades	ESXI Host	47,500
	980.050	Server Upgrades	Upgrade server	14,500
	980.070	Mobile Data Units	Police body cameras and filed based computers	84,500
	980.080	Phone Systems	New telephone system and wireless system for cadet desk	48,000
				339,450
<b>TOTAL-GENERAL FUND</b>				<b>\$390,500</b>
<b>SPECIAL REVENUE FUNDS:</b>				
Local Roads Fund	974.000	Construction/Improvements	Local Street Maintenance	\$940,000
Pathway Millage	974.000	Construction/Improvements	Pathway construction	\$3,162,000
Senior Center Millage	980.000	Office Equipment & Furniture	New lighting and Interior improvements	\$30,000
Land Preservation	971.000	Land Acquisition	Purchase land, if identified	\$100,000
Park Millage - Park Dev				
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment	1,250
			Footbridge and restroom Historical Village (\$30,000), Central Meridian trail connector (\$40,000), North Meridian Parking lot expansion (\$50,000), Farmers Market relocation (\$75,000), Eastgate Park lot paving (\$40,000), Hillbrook Park paving (\$7,500), and new Park signs (\$25,000)	
Park Development	974.000	Construction/Improvements		267,500
				\$268,750
Park Restricted	975.000	Park Development	Farmers Market Restroom(\$75,000), Music Stage (\$25,000), and Engineering of Farmers Market (\$10,000).	\$110,000
Nancy Moore	975.050	Park Beautification	Park beautification, as needed	\$2,000
Cable TV	980.000	Office Equipment & Furniture	Replacement equipment	1,000
	980.010	Video Production Equipment	Replacement equipment	75,000
				\$76,000
<b>TOTAL-SPECIAL REVENUE FUNDS</b>				<b>\$4,688,750</b>

# CAPITAL OUTLAY/IMPROVEMENT SUMMARY 2018 BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
<b>CONSTRUCTION FUND:</b>				
TIRF	972.020	Lake Lansing Watershed	Lake Lansing management	90,000
	974.000	Construction/Improvements	Grand River Avenue water main extension	273,000
				<b>363,000</b>
<b>TOTAL-CONSTRUCTION FUND</b>				<b>\$363,000</b>
<b>PUBLIC WORKS FUNDS:</b>				
System Maintenance	979.000	Machinery & Equipment	Replacement equipment	87,500
Capital Outlay	974.000	Construction-Sewer	Sanitary interceptor Grand River	500,000
	974.000	Construction-Sewer	Sanitary sewer repairs / lining for road projects	50,000
	974.000	Construction-Water	Sirhal Drive watermain replacement	150,000
	974.000	Construction-Water	Misc. valve replacements	50,000
				<b>750,000</b>
<b>TOTAL-PUBLIC WORKS FUNDS</b>				<b>\$837,500</b>
<b>Motor Pool</b>				
	979.000	Machinery & Equipment	Replace in ground lift and hydraulic hose machine	27,700
	981.000	Vehicles	1 Ford F-150 Truck (\$26,000), 3 Ford Police Interceptors (\$110,000), 1 John Deere Gator (\$11,500), 1 utility Trailer (\$4,500), 1 Ford Explorer (\$28,000), 1 Sewer Camera Truck (\$255,000), and 1 Toro Groundsmaster mower (\$67,000).	502,000
<b>Total Motor Pool</b>				<b>\$529,700</b>
<b>TOTAL - ALL FUNDS</b>				<b>\$6,809,450</b>

## Vehicle & Equipment List by Department

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type	Purchase Price
		45	2004	Chevrolet Malibu	Passenger Auto \$ 13,893.00
		198	2013	Ford Taurus	Passenger Auto \$ 24,678.00
		506	2010	Ford Escape	Passenger Auto \$ 18,410.00
<b>3</b>	<b>Admin</b>				
	Water	21-415	2017	Ford F250	Pick-up \$ 24,868.00
	Water	21-421	2017	CAT Backhoe	\$ 95,750.00
	Water	101		Single Axle Tlr	Trailor \$ -
	Water	220	2112	Ford F350	Utility Truck \$ 25,951.00
	Water	223	2008	Sterling Acterra	10 Yard Dump \$ 60,000.00
	Water	325	2012	Ford F250	Pick-up \$ 29,094.00
	Water	330	2005	Eager Beaver 12HDB-PT	Trailer \$ 13,952.00
	Water	348	1992	Wells Cargo EW	Trailer \$ 3,000.00
	Water	352	2000	Kobota ARX6500	Generator Set \$ 4,000.00
	Water	366	2002	Honda	Generator Set \$ 4,000.00
	Water	391	2007	Case 580K	Backhoe \$ 66,750.00
	Water	400	1996	Arrow Board	Arrow Board \$ 5,000.00
	Water	401	1994	Arrow Board	Arrow Board \$ 5,000.00
	Water	403	2007	Mitsubishi	Fork Lift \$ 24,878.70
	Water	419	2011	Ford F350	Flat Bed \$ 31,218.00
	Water	440	2002	Ford F350	Meter Van \$ 19,254.00
	Water	441	2002	Ford F750	8 Yard Dump \$ 50,877.00
	Water	460	2001	Ford F150	Pick-up \$ 18,000.00
	Water	463	2011	Ford F350	Van \$ 22,364.00
	Water	237	2001	Freightliner FL80	Vactor \$ 129,613.00
<b>20</b>	<b>Water</b>				
	Sewer	22-101	2013	International	Vactor 2100 \$ 380,000.00
	Sewer	22-100	2013	Ford F250	Pick-up \$ 23,811.00
	Sewer	297	1996	Ford F350	Sewer TV Unit \$ 50,000.00
	Sewer	308	2006		Brush Cat \$ 4,823.00
	Sewer	345	2000	Stanley	Generator Set \$ 2,000.00
	Sewer	383	2000		Generator Set \$ 10,000.00
	Sewer	412	2011	Ford F350	Flat Bed w/Crane \$ 32,480.00
	Sewer	418	2011	Ford F450	Utility w/Crane \$ 55,073.00
	Sewer	420	1998		2 Axle Trailer \$ 1,000.00
	Sewer	430	1998		Generator Set \$ 10,000.00
	Sewer	462	2003	Hallmark 1 Axle	Trailer \$ 2,728.95
<b>11</b>	<b>Sewer</b>				
<b>1</b>	<b>Buildings</b>	23-450	2017	Ford Transit	Van \$ 25,782.00
	Engr	25-103	2013	Ford Explorer	Passenger Auto \$ 26,893.00
	Engr	25-104	2013	Ford Explorer	Passenger Auto \$ 26,893.00
	Engr	196	2013	Ford Interceptor	Passenger Auto \$ 23,000.00
	Engr	200	2005	Dodge Dakota 4x4	Pick-up \$ 16,204.78
	Engr	208	2008	GMC Canyon	Pick-up \$ 16,440.50
	Engr	524	2002	Chevrolet Tahoe	SUV \$ 32,000.00

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type	Purchase Price
6	<b>Engr</b>				
	Pathways	26-373	2002	Toro 345	Mower \$ 15,000.00
	Pathways	305	2008	Western Salter	\$ 13,624.00
	Pathways	26-308	2016	BobCat 5600	Utility Vehicle \$ 59,139.00
	Pathways	26-100	2013	2012 M-B Tractor	Plow & Blower \$ 103,600.00
	Pathways	211	2008	GMC Canyon	Pick-up w/plow \$ 19,857.00
	Pathways	307	2006	BobCat 5600	Utility Vehicle \$ 40,300.00
	Pathways	386	1997	Trackless MT	Plow \$ 36,905.00
	Pathways	388	1991	Trackless MT	Plow \$ 33,000.00
8	<b>Pathways</b>				
	P&R Adm	204	2006	Chev Express	Van \$ 13,300.00
	Pks&Gds	31-102	2016	John Deer 1600	Mower \$ 48,000.00
	Pks&Gds	31-100	2013	Toro 4100D	Mower \$ 52,000.00
	Pks&Gds	31-101	2013	Ford F250	Pick-up \$ 24,661.00
	Pks&Gds	31-103	2013	Western Tornado	Salter \$ 5,900.00
	Pks&Gds	203	2005	Dodge Ram	Pick-up dual rears \$ 28,628.78
	Pks&Gds	261	1999	Ford F350	Stake Rack \$ 27,448.45
	Pks&Gds	262	2008	Ford F250	w/plow \$ 28,919.00
	Pks&Gds	272	2000	Ford F350	2-3 Yd Dump, Blue \$ 32,700.00
	Pks&Gds	274	2012	Ford F250	w/plow \$ 30,566.00
	Pks&Gds	303	2005	Ferris IS5000	Mower \$ 13,624.00
	Pks&Gds	309	2006	Bobcat Broom	Broom \$ 4,597.00
	Pks&Gds	311	2007	Felling 2 Axle	Trailer \$ 9,000.00
	Pks&Gds	312	2007	TORO 3280	Mower \$ 17,500.00
	Pks&Gds	313	2009	TORO 4100D	Mower \$ 44,850.00
	Pks&Gds	314	2009	John Deere 997	Mower \$ 16,810.00
	Pks&Gds	319	1994	Trailer	Trailer \$ 8,000.00
	Pks&Gds	321	1993	LEVA 2AXLE	Trailer \$ 8,000.00
	Pks&Gds	322	2001	TORO 455D	Mower \$ 31,500.00
	Pks&Gds	323	2002	LOAD 1AXLE	Trailer \$ 4,000.00
	Pks&Gds	324	2004	Felling 2 Axle	Trailer \$ 8,000.00
	Pks&Gds	331	2003	TORO 455D	Mower \$ 33,319.00
	Pks&Gds	334	2007	Dodge Ram	Pickup \$ 30,413.30
	Pks&Gds	340	1992	John Deere 1070	Tractor \$ 20,000.00
	Pks&Gds	365	1997	Eeger Beaver	Chipper \$ 10,000.00
	Pks&Gds	375	2008	John Deere 997	Mower \$ 12,000.00
	Pks&Gds	376	2013	John Deere XVV 825I	Utility Vehicle \$ 12,645.00
	Pks&Gds	377	2013	John Deere XVV 825I	Utility Vehicle \$ 12,645.00
	Pks&Gds	390	1994	John Deere 970	Tractor \$ 20,000.00
29	<b>Pks&amp;Gds</b>				
	Cemetery	100	2002	Cushman Truckster	\$ 15,000.00
	Cemetery	302	1995	JCB 210-S	Back hoe \$ 45,000.00
	Cemetery	355	2012	Exmark Lazer	Mower \$ 7,478.00
	Cemetery	356	2012	Exmark Lazer	Mower \$ 7,478.00
	Cemetery	476	2002	Exmark Lazer	Mower \$ 11,255.00
	Cemetery	477	2002	Exmark Lazer	Mower \$ 11,255.00

Total # of Veh	Dept	Unit #	YEAR	Vehicle Type		Purchase Price
<b>6</b>	<b>Cemetery</b>					
	Planning	35	2010	Ford Fusion	Passenger Auto	\$ 15,500.00
	Planning	37	2012	Ford Focus	Passenger Auto	\$ 13,180.00
	Planning	38	2012	Ford Focus	Passenger Auto	\$ 13,180.00
	Planning	50	2009	Ford Focus	Passenger Auto	\$ 11,998.00
	Planning	212	2008	Ford F150	Pick-up	\$ 12,247.00
<b>5</b>	<b>Planning</b>					
	Police	60-107	2015	Ford Utility Interceptor		\$ 27,251.00
	Police	60-108	2015	Ford Utility Interceptor		\$ 27,251.00
	Police	60-109	2015	Ford Utility Interceptor		\$ 27,251.00
	Police	60-110	2015	Ford Utility Interceptor		\$ 27,251.00
	Police	60-111	2016	Ford Utility Interceptor		\$ 26,661.00
	Police	60-112	2016	Ford Utility Interceptor		\$ 26,661.00
	Police	60-113	2016	Ford Utility Interceptor		\$ 26,661.00
	Police	60-114	2017	Ford Utility Interceptor		\$ 27,885.00
	Police	60-115	2017	Ford Utility Interceptor		\$ 27,885.00
	Police	60-116	2017	Ford Utility Interceptor		\$ 27,885.00
	Police	60-35	2017	Ruz Speed Trailer		\$ 15,000.00
	Police	60-103	2013	Ford Utility	Patrol SUV	\$ 26,893.00
	Police	60-104	2013	Ford Utility	Patrol SUV	\$ 26,893.00
	Police	60-105	2014	Ford Explorer	Patrol SUV	\$ 26,935.00
	Police	60-106	2014	Ford Explorer	Patrol SUV	\$ 26,935.00
	Police	9	2009	Harley Davidson FLHTPI	Motorcycle	\$ 14,300.00
	Police	10	2009	Harley Davidson FLHTPI	Motorcycle	\$ 14,300.00
	Police	20	2000		Trailer	\$ 3,000.00
	Police	32	2005	Dodge Stratus	Passenger Auto	\$ 12,500.28
	Police	33	2008	Ford Fusion	Passenger Auto	\$ 15,354.00
	Police	34	2009	Ford Fusion	Passenger Auto	\$ 15,354.00
	Police	36	2012	Ford Explorer	Patrol SUV (Chief)	\$ 29,502.00
	Police	56	2004	Chevrolet Malibu	Passenger Auto	\$ 13,893.00
	Police	188	2009	Ford Crown Vic	Parking Enf	\$ 20,636.00
	Police	349	1995	Kustom Speed	Trailer	\$ 5,000.00
	Police	350	1997	Kustom Speed	Trailer (50%)	\$ 2,500.00
	Police		2010	Patrol Veh Equipment	10,000 x 12 veh	\$ 120,000.00
<b>26.5</b>	<b>Police</b>					
	Fire	70-102	2015	G4500 Chevrolet	Ambulance	\$ 164,155.00
	Fire	70-550	2016	Spartan Metro Star	Pumper	\$ 425,951.00
	Fire	70-103	2016	Spartan Metro Star	Fire Engine/Pumper	\$ 428,052.00
	Fire	70-100	2013	Ford Expedition XL	Command SUV	\$ 40,000.00
	Fire	70-101	2013	Chevrolet 4500	Ambulance	\$ 164,155.00
	Fire	500	1999	Pierce Dash	Fire Truck	\$ 500,000.00
	Fire	501	1999	Pierce Contender	Fire Engine/Pumper	\$ 165,000.00
	Fire	503	1994	Viper	Trailer	\$ -
	Fire	504	2008	Spartan Metro Star	Fire Engine/Pumper	\$ 373,700.00
	Fire	505	2010	Ford Escape	SUV	\$ 18,410.00
	Fire	507	2011	Cargo King	Trailer	\$ 2,642.00
	Fire	508	2010	Chevrolet Van	Ambulance	\$ 150,000.00



Total # of Veh	Dept	Unit #	YEAR	Vehicle Type		Purchase Price	
	Fire	513	2003	Ford E450	Ambulance	\$	99,188.61
	Fire	515	2009	Chevrolet C4500	Ambulance	\$	146,000.00
	Fire	525	2003	Ford F250	Pick-up	\$	23,296.00
	Fire	526	2003	South west 2AXLE	Trailer	\$	8,000.00
	Fire	527	2005	Ford F250	Pick-up	\$	22,597.00
	Fire	540	2003	Mobile Concepts	Fire Safety House Trailer	\$	-
<b>18</b>	<b>Fire</b>						
	Motor Pool	213	2008	Ford	Van	\$	13,620.00
	Motor Pool	100-100	2013	Ford F-150	Pick-up	\$	17,509.00
<b>2</b>	<b>Motor Pool</b>						
<b>135.5</b>					<b>Totals</b>	<b>\$</b>	<b>5,947,615.35</b>

**LINE  
ITEM  
DETAIL**

BUDGET REPORT FOR MERIDIAN TWP

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
Revenue					
101-000.000-402.000	CURRENT PROPERTY TAXES	6,743,768	6,841,700	6,845,000	7,004,000
101-000.000-402.100	Payment in Lieu of Taxes	4,997	5,000	5,140	5,000
101-000.000-404.030	POLICE MILLAGE 98/04	976,056	990,370	990,500	1,013,000
101-000.000-405.050	FIRE MILLAGE - 98/04	1,028,233	1,043,300	1,043,300	1,067,000
101-000.000-405.080	POLICE/FIRE MILLAGE - 18				2,488,000
101-000.000-406.000	TRAILER PARK COLLECTIONS	257	150	165	200
101-000.000-409.000	Community Services Millage	105,721	107,500	107,500	109,500
101-000.000-412.000	DELINQUENT PROPERTY TAXES	7,713	5,000	4,000	5,000
101-000.000-428.000	STREET LIGHTS	345,875	340,000	345,000	345,000
101-000.000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX			25,900	
101-000.000-445.000	TAX PENALTIES	9,844	10,000	10,000	10,000
101-000.000-447.000	TAX ADMINISTRATION FEE	851,410	850,000	850,000	855,000
101-000.000-451.000	BUILDING PERMITS	537,345	550,000	750,000	500,000
101-000.000-451.100	MECHANICAL PERMITS	91,685	90,000	90,000	90,000
101-000.000-451.200	ELECTRICAL PERMITS	63,321	68,000	68,000	68,000
101-000.000-451.300	PLUMBING PERMITS	54,355	55,000	55,000	55,000
101-000.000-451.400	MEP REGISTRATION FEES	5,325	5,000	5,000	5,000
101-000.000-452.000	WETLAND PERMITS	2,500	1,000	250	1,000
101-000.000-453.000	Other Permits	40,603	32,000	32,000	32,000
101-000.000-453.500	MOBILE FOOD VENDOR PERMITS	1,380	750	1,500	1,000
101-000.000-454.000	Land Clearing Permits	1,200	200		
101-000.000-506.100	GRANT REVENUE - FEDERAL	2,679		1,200	
101-000.000-574.000	STATE REVENUE SHARING	3,134,039	3,100,000	3,100,000	3,200,000
101-000.000-575.000	LIQUOR TAX REFUND	29,747	29,000	29,000	30,000
101-000.000-576.000	OTHER INTRGOVTL REVENUE	74,290	65,000	65,000	65,000
101-000.000-576.100	State Grant Revenue	15,495		13,100	
101-000.000-576.200	METRO Act Fees	23,076	18,000	23,400	21,000
101-000.000-576.500	Local Revenue Sharing Agreements	130,092	130,000	169,225	170,000
101-000.000-604.000	FRANCHISE FEES - CABLE TV	120,000	120,000	120,000	120,000
101-000.000-605.000	FIRE INSPECTION CHARGES	8,100	8,000	8,000	8,000
101-000.000-607.000	SOR FEES	500	500	500	500
101-000.000-609.000	ANNUAL RENTAL INSPECTION FEES	112,235	105,000	105,000	105,000
101-000.000-609.010	RENTAL HOUSG REINSPECTION FEES	11,683	9,000	9,000	9,000
101-000.000-609.015	RENTAL REGISTRATION	47,600	45,000	45,000	45,000
101-000.000-609.016	Rental Registration Renewal	120,900	80,000	80,000	80,000
101-000.000-610.000	VENDOR FEES	555	500	500	500
101-000.000-624.000	PLANNING DEPARTMENT	39,535	25,000	25,000	25,000
101-000.000-625.000	PUBLIC WORKS SERVICES	1,050,000	1,050,000	1,050,000	1,050,000
101-000.000-627.000	CEMETERY REVENUE	22,450	20,000	20,000	20,000
101-000.000-628.000	COPIES	1,676	700	700	700
101-000.000-628.010	POLICE DESK REVENUE	3,691	2,000	2,000	2,000
101-000.000-628.020	FOIA REQUESTS - COPIES	3,320	3,000	2,000	2,000
101-000.000-628.500	ELECTRONIC COPIES	1,665	1,000	1,065	1,000
101-000.000-629.000	FRANCHISE FEES - BWL	168,418	162,000	162,000	162,000
101-000.000-638.500	RECREATION PROGRAM REV	15,370	15,000	15,000	20,000
101-000.000-638.501	Sporties for Shorties	9,667	8,000	8,000	8,000
101-000.000-638.502	Sand Volleyball	4,500	3,300	3,300	3,300
101-000.000-638.503	Adult Softball	16,949	18,000	12,000	13,000
101-000.000-638.505	Special Events			2,070	
101-000.000-638.506	ADULT SPORTS	6,160	5,000	5,000	5,000
101-000.000-638.510	RECREATION - BASEBALL	38,016	37,000	37,000	30,000
101-000.000-638.601	Oaks Soccer	50,406	35,000	35,000	35,000
101-000.000-638.602	Oaks Football	6,890	5,500	5,500	5,500
101-000.000-638.603	Oaks Misc	280			
101-000.000-638.700	Contract Programs	3,158	4,000	5,300	5,000
101-000.000-638.801	HYRA Basketball	14,335	13,000	13,000	13,000
101-000.000-638.802	HYRA T-BALL	3,150	3,000	3,180	3,000
101-000.000-638.803	HYRA Flag Football	5,763	4,000	4,000	5,000
101-000.000-638.804	HYRA Soccer	5,493	5,000	5,000	5,000
101-000.000-638.805	HYRA Misc	2,500	5,000	5,000	
101-000.000-638.950	WILLIAMSTON REC REVENUE	67,970	75,000	58,415	61,520

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
101-000.000-642.000	PLAN & DOCUMENT SALES	70			
101-000.000-643.000	CEMETERY LOT SALES	17,600	20,000	10,000	15,000
101-000.000-647.000	SURPLUS PROP REV FROM ABANDONED VEHICLES	140		225	
101-000.000-647.010	SURPLUS PROPERTY	995		2,250	
101-000.000-650.000	RECYCLING REVENUE	3,421	2,000	3,500	3,000
101-000.000-650.500	SPONSOR REVENUE	6,800	2,000	2,000	2,000
101-000.000-656.000	PARKING TICKETS	18,825	12,000	12,000	12,000
101-000.000-657.000	ORDINANCE FINES	2,075		1,650	500
101-000.000-657.010	FINES-UTC ENFORCEMENT	78,029	75,000	75,000	75,000
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	40,385	35,000	35,000	35,000
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	220,401	228,000	228,000	230,000
101-000.000-658.000	FALSE ALARM FEES	8,850	8,000	8,000	8,000
101-000.000-660.000	COURT RESTITUTION	14,410	15,000	15,000	15,000
101-000.000-660.500	TCPS REVENUE SHARING	504	750	750	400
101-000.000-665.000	INTEREST	51,016	40,000	70,000	50,000
101-000.000-665.060	INTEREST - LOAN REPAYMENTS	5,985	5,985	5,485	4,485
101-000.000-665.200	Unrealized invest gain/loss	3,575			
101-000.000-666.020	DIVIDEND - PROPERTY AND LIABILITY INS.			3,485	3,400
101-000.000-667.200	Rent-School Street	6,960	6,960	6,960	6,960
101-000.000-667.400	Cell Tower Land Lease	25,089	33,300	25,000	25,000
101-000.000-671.000	MISCELLANEOUS	3,966	2,500	2,500	2,000
101-000.000-675.150	DONATIONS	136			
101-000.000-675.180	DONATIONS - PARK LAKE ROUNDABOUT	100			
101-000.000-675.190	DONATION - 175TH	30,922		20,000	
101-000.000-675.195	DONATION - GUS MACKER	8,000		30,000	
101-000.000-676.000	REIMBURSEMENTS	28,126	20,000	30,000	20,000
101-000.000-676.020	REIMBURSEMENTS-POLICE	7,170	5,000	5,000	5,000
101-000.000-676.030	REIMBURSEMENTS-FIRE	6,356	8,000	8,000	8,000
101-000.000-677.000	AMBULANCE FEE COLLECTIONS	1,353,524	1,300,000	1,300,000	1,350,000
101-000.000-678.000	REIMBURSEMENTS-CROSSING GUARDS	10,250	10,000	10,000	10,000
101-000.000-679.000	REIMBURSEMENTS-ELECTIONS	39,466		19,000	15,000
101-000.000-680.000	REIMBURSEMENTS-SCHOOL SECURITY	14,625	13,000	13,000	13,000
101-000.000-693.000	SALE OF FIXED ASSETS	106			
TOTAL REVENUE		18,251,818	18,046,965	18,418,515	20,891,465
Totals for dept 000.000-		18,251,818	18,046,965	18,418,515	20,891,465
TOTAL ESTIMATED REVENUES		18,251,818	18,046,965	18,418,515	20,891,465
APPROPRIATIONS					
Dept 100.101-TOWNSHIP BOARD					
Expenditure					
101-100.101-701.000	SALARIES	61,251	63,900	62,050	62,050
101-100.101-714.000	FICA	4,686	4,900	4,750	4,800
101-100.101-717.000	PENSION	2			
101-100.101-718.000	WORKERS COMPENSATION	97	155	100	250
101-100.101-728.000	OPERATING SUPPLIES	932	300	350	300
101-100.101-821.000	PROFESSIONAL SERVICES	750	4,000	2,000	2,000
101-100.101-822.010	EMPLOYEE RECOGNITION	1,245	2,000	2,000	2,000
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	5,442	7,000	7,000	7,000
101-100.101-851.000	COMMUNICATIONS		3,500	3,000	3,000
101-100.101-870.000	MILEAGE	406	500	500	500
TOTAL EXPENDITURE		74,811	86,255	81,750	81,900
Totals for dept 100.101-TOWNSHIP BOARD		74,811	86,255	81,750	81,900

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.173-ADMINISTRATIVE SERVICES					
Expenditure					
101-170.173-708.000	PCOR FEDERAL FEE			700	700
101-170.173-714.000	FICA	1,326		1,500	1,500
101-170.173-715.000	HEALTH INSURANCE	8,101		9,000	9,000
101-170.173-715.100	RETIREE HEALTH INS - OPEB	306,674	300,000	300,000	400,000
101-170.173-717.000	PENSION	507,192	400,000	400,000	1,400,000
101-170.173-724.000	UNEMPLOYMENT COMPENSATION	4,048	3,000	4,000	4,000
101-170.173-728.000	OPERATING SUPPLIES	19,210	20,000	20,000	20,000
101-170.173-730.000	POSTAGE	68,401	65,000	65,000	70,000
101-170.173-808.000	LEGAL FEES	116,613	100,000	100,000	100,000
101-170.173-808.100	LEGAL FEES - UTC	81,078	85,000	85,000	85,000
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	46,465	60,000	60,000	30,000
101-170.173-810.000	ADVERTISING	12,400	12,000	12,000	12,000
101-170.173-812.000	INSURANCE	117,631	135,000	135,000	140,000
101-170.173-820.000	CONTRACTUAL SERVICES	8,429	8,000	8,000	8,000
101-170.173-836.000	AMBULANCE BILLING	79,557	75,000	75,000	75,000
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	240,194	220,000	220,000	220,000
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICES	145,881	180,000	150,000	150,000
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	17,716	16,300	18,400	19,000
101-170.173-922.000	UTILITIES-STREET LIGHTS	293,178	320,000	300,000	300,000
101-170.173-936.000	EQUIPMENT MAINTENANCE	29,012	30,000	30,000	30,000
101-170.173-955.000	MISCELLANEOUS	120	100		
101-170.173-965.000	Property Taxes	1,508	2,000	50	50
101-170.173-980.000	OFFICE EQUIPMENT & FURNITURE	348			
TOTAL EXPENDITURE		2,105,082	2,031,400	1,993,650	3,074,250
Totals for dept 170.173-ADMINISTRATIVE SERVICES		2,105,082	2,031,400	1,993,650	3,074,250
Dept 170.191-ELECTIONS					
Expenditure					
101-170.191-701.080	SALARIES - TEMPORARY			10,000	10,000
101-170.191-701.120	SALARIES-MAY ELECTION			4,250	
101-170.191-701.130	SALARIES-AUGUST PRIMARY	36,463		16,500	32,000
101-170.191-701.140	SALARIES-NOVEMBER ELECTION	46,280			43,000
101-170.191-701.150	SALARIES-PRESIDENTIAL PRIMARY	27,678			
101-170.191-706.000	OVERTIME	24,464		5,600	4,500
101-170.191-714.000	FICA	4,676		2,000	2,000
101-170.191-717.000	PENSION	4,435		1,500	1,500
101-170.191-717.500	VantageCare	2			
101-170.191-728.000	OPERATING SUPPLIES	3,549		410	3,000
101-170.191-728.001	SUPPLIES - MAY ELECTION			610	
101-170.191-728.002	Supplies-Aug Election	2,179		2,000	1,900
101-170.191-728.003	Supplies-Nov Election	2,213			2,500
101-170.191-728.004	Supplies-Pres Elec	833			
101-170.191-728.120	OPERATING SUPPLIES-INSTRUCTION		1,500	1,500	
101-170.191-730.000	POSTAGE			1,000	
101-170.191-730.001	Postage- May Election			900	
101-170.191-730.002	Postage-Aug Election	1,000		1,000	2,500
101-170.191-730.003	Postage-Nov Elec	750			3,500
101-170.191-730.004	Postage Pres Elec	1,569			
101-170.191-733.000	ELEC COSTS-COUNTY			10,000	15,000
101-170.191-820.000	CONTRACTUAL SERVICES	2,581	3,000	3,000	3,000
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	644	1,000	1,000	1,000
101-170.191-826.000	COMPUTER SERVICES/SUPPLIES		47,000	47,000	5,700
101-170.191-870.000	MILEAGE	418	300	300	600
101-170.191-936.000	EQUIPMENT MAINTENANCE	3,490	4,000	4,000	750
101-170.191-980.000	OFFICE EQUIPMENT & FURNITURE		500		500
TOTAL EXPENDITURE		163,224	57,300	112,570	132,950
Totals for dept 170.191-ELECTIONS		163,224	57,300	112,570	132,950

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.201-ACCOUNTING					
Expenditure					
101-170.201-701.000	SALARIES	199,622	219,286	215,000	228,000
101-170.201-702.000	SICK LEAVE INCENTIVE PAY	894	789	800	820
101-170.201-709.000	ICMA CONTRIBUTION	250	250	250	250
101-170.201-710.000	LONGEVITY	640	640	640	960
101-170.201-714.000	FICA	15,157	16,900	16,500	17,800
101-170.201-715.000	HEALTH INSURANCE	31,954	49,800	45,000	52,000
101-170.201-715.010	FLEXIBLE BENEFIT	94			
101-170.201-716.000	LIFE/DISABILITY INSURANCE	1,252	1,300	1,300	1,400
101-170.201-717.000	PENSION	39,670	30,450	29,000	31,500
101-170.201-717.500	VantageCare	3,884	4,260	4,260	4,500
101-170.201-718.000	WORKERS COMPENSATION	648	1,000	1,000	1,100
101-170.201-728.000	OPERATING SUPPLIES	7,288	8,000	8,000	8,000
101-170.201-730.000	POSTAGE	10,225	22,000	20,000	22,000
101-170.201-807.000	AUDIT	49,680	37,600	38,100	41,000
101-170.201-821.000	PROFESSIONAL SERVICES	5,708		2,500	3,000
101-170.201-825.000	PROFESSIONAL CONFERENCES/DUES	1,213	2,500	2,500	3,000
101-170.201-870.000	MILEAGE	163	100	150	160
101-170.201-936.000	EQUIPMENT MAINTENANCE	460			
101-170.201-980.000	OFFICE EQUIPMENT & FURNITURE	602	500	500	500
TOTAL EXPENDITURE		369,404	395,375	385,500	415,990
Totals for dept 170.201-ACCOUNTING		369,404	395,375	385,500	415,990
Dept 170.209-ASSESSING					
Expenditure					
101-170.209-701.000	SALARIES	157,305	163,700	150,500	159,000
101-170.209-701.080	SALARIES - TEMPORARY	5,853	6,000	6,000	6,000
101-170.209-702.000	SICK LEAVE INCENTIVE PAY	493	870	870	900
101-170.209-704.000	BOARD OF REVIEW	1,971	3,245	2,400	3,245
101-170.209-706.000	OVERTIME	99		200	
101-170.209-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.209-710.000	LONGEVITY	2,240	2,240	2,240	2,240
101-170.209-714.000	FICA	13,359	13,500	13,000	13,100
101-170.209-715.000	HEALTH INSURANCE	17,457	20,100	20,100	21,000
101-170.209-715.010	FLEXIBLE BENEFIT	8,625	9,000	9,000	9,000
101-170.209-716.000	LIFE/DISABILITY INSURANCE	914	955	955	955
101-170.209-717.000	PENSION	24,952	18,200	18,000	18,000
101-170.209-717.500	VantageCare	3,078	3,180	3,000	3,150
101-170.209-718.000	WORKERS COMPENSATION	968	1,445	1,200	1,400
101-170.209-728.000	OPERATING SUPPLIES	3,770	3,700	3,900	3,900
101-170.209-819.000	TRAINING	969	1,540	2,000	925
101-170.209-820.000	CONTRACTUAL SERVICES	60,568	65,000	65,000	65,000
101-170.209-821.000	PROFESSIONAL SERVICES	11,500	32,500	33,500	25,500
101-170.209-825.000	PROFESSIONAL CONFERENCES/DUES	750	530	530	530
101-170.209-826.000	COMPUTER SERVICES/SUPPLIES		300	300	300
101-170.209-870.000	MILEAGE		500	200	350
101-170.209-942.000	EQUIPMENT RENTAL	3,175	3,750	3,750	3,750
TOTAL EXPENDITURE		318,546	350,755	337,145	338,745
Totals for dept 170.209-ASSESSING		318,546	350,755	337,145	338,745



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.215-CLERK					
Expenditure					
101-170.215-701.000	SALARIES	193,827	199,360	199,360	202,000
101-170.215-702.000	SICK LEAVE INCENTIVE PAY	1,054	950		
101-170.215-706.000	OVERTIME	16,745	15,000	5,000	5,000
101-170.215-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.215-710.000	LONGEVITY	2,240	2,240	2,290	960
101-170.215-714.000	FICA	16,492	16,680	15,000	16,000
101-170.215-715.000	HEALTH INSURANCE	19,291	28,440	23,000	29,000
101-170.215-715.010	FLEXIBLE BENEFIT	5,625	4,500	4,500	4,500
101-170.215-716.000	LIFE/DISABILITY INSURANCE	1,126	1,160	1,160	1,200
101-170.215-717.000	PENSION	43,282	31,525	28,000	28,800
101-170.215-717.500	VantageCare	3,825	3,870	3,700	4,000
101-170.215-718.000	WORKERS COMPENSATION	619	980	980	1,000
101-170.215-728.000	OPERATING SUPPLIES	1,157	1,000	1,000	1,000
101-170.215-750.000	PUBLICATIONS	596	450	450	450
101-170.215-820.000	CONTRACTUAL SERVICES	3,890	4,000	4,000	4,000
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	867	3,000	2,000	3,000
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES		1,000	1,000	1,000
101-170.215-870.000	MILEAGE	160	500	500	1,000
101-170.215-880.000	COMMUNITY PROMOTION	243	500	250	250
101-170.215-980.000	OFFICE EQUIPMENT & FURNITURE		500	500	500
TOTAL EXPENDITURE		311,539	316,155	293,190	304,160
Totals for dept 170.215-CLERK		311,539	316,155	293,190	304,160
Dept 170.226-ADMIN & HUMAN RESOURCES					
Expenditure					
101-170.226-701.000	SALARIES	309,446	313,085	305,000	322,000
101-170.226-702.000	SICK LEAVE INCENTIVE PAY				1,100
101-170.226-706.000	OVERTIME	2,392		500	500
101-170.226-709.000	ICMA CONTRIBUTION	2,411	2,500	2,500	2,500
101-170.226-710.000	LONGEVITY	366	320	320	640
101-170.226-714.000	FICA	24,831	24,170	24,300	25,000
101-170.226-715.000	HEALTH INSURANCE	23,917	40,640	32,000	41,500
101-170.226-715.010	FLEXIBLE BENEFIT	10,125	9,000	9,000	9,000
101-170.226-716.000	LIFE/DISABILITY INSURANCE	2,657	1,830	2,700	2,900
101-170.226-717.000	PENSION	41,701	29,885	29,000	31,000
101-170.226-717.500	VantageCare	5,937	6,100	5,900	6,300
101-170.226-718.000	WORKERS COMPENSATION	882	1,425	1,425	1,500
101-170.226-723.000	AUTO ALLOWANCE	9,715	9,600	9,700	9,700
101-170.226-728.000	OPERATING SUPPLIES	77			
101-170.226-809.000	ACTUARIAL SERVICES	5,000	9,000	9,000	9,000
101-170.226-814.000	MEETING EXPENSE	5,158	5,000	5,000	5,000
101-170.226-819.000	TRAINING	1,100			
101-170.226-820.000	CONTRACTUAL SERVICES	4,232	5,000	4,000	4,000
101-170.226-822.010	EMPLOYEE RECOGNITION	578	1,200	2,200	2,200
101-170.226-822.020	INTERVIEW/HIRING EXPENSES	2,973	4,000	4,000	4,000
101-170.226-825.000	PROFESSIONAL CONFERENCES/DUES	3,939	5,000	5,000	5,000
101-170.226-835.000	PHYSICALS	23,343	25,000	25,000	25,000
101-170.226-835.010	EMPLOYEE WELLNESS PROGRAM	4,504	5,000	5,000	5,000
101-170.226-870.000	MILEAGE	115	100	100	100
101-170.226-942.000	EQUIPMENT RENTAL		1,500	1,500	1,500
TOTAL EXPENDITURE		485,399	499,355	483,145	514,440
Totals for dept 170.226-ADMIN & HUMAN RESOURCES		485,399	499,355	483,145	514,440

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.230-INFORMATION TECHNOLOGY					
Expenditure					
101-170.230-701.000	SALARIES	228,342	220,620	228,500	246,500
101-170.230-701.080	SALARIES - TEMPORARY		15,600		
101-170.230-702.000	SICK LEAVE INCENTIVE PAY	2,719	1,780	1,780	1,900
101-170.230-706.000	OVERTIME	914			
101-170.230-709.000	ICMA CONTRIBUTION	1,000	1,000	1,000	1,000
101-170.230-710.000	LONGEVITY	1,455	1,280	1,280	1,280
101-170.230-714.000	FICA	18,045	18,380	17,500	19,250
101-170.230-715.000	HEALTH INSURANCE	23,204	35,290	30,000	53,500
101-170.230-715.010	FLEXIBLE BENEFIT	7,125	9,000	4,500	4,500
101-170.230-716.000	LIFE/DISABILITY INSURANCE	1,378	1,285	1,700	1,500
101-170.230-717.000	PENSION	26,234	18,210	19,000	21,000
101-170.230-717.500	VantageCare	4,466	4,285	4,600	4,900
101-170.230-718.000	WORKERS COMPENSATION	764	1,080	800	1,200
101-170.230-728.000	OPERATING SUPPLIES	70	100	100	100
101-170.230-819.000	TRAINING	1,925	9,000	7,750	5,000
101-170.230-820.000	CONTRACTUAL SERVICES	2,631	9,000	7,000	7,500
101-170.230-821.000	PROFESSIONAL SERVICES	3,575	28,000	28,000	22,000
101-170.230-825.000	PROFESSIONAL CONFERENCES/DUES	50	2,200	200	1,000
101-170.230-826.000	COMPUTER SERVICES/SUPPLIES	16,150	26,000	18,000	21,000
101-170.230-826.010	Existing Software License Agreements	122,610	161,900	151,000	161,900
101-170.230-826.020	Existing Hardware Licenses	7,976	15,100	10,000	10,000
101-170.230-870.000	MILEAGE		100		
101-170.230-978.000	SOFTWARE			13,135	
101-170.230-980.020	HARDWARE	156			
TOTAL EXPENDITURE		470,789	579,210	545,845	585,030
Totals for dept 170.230-INFORMATION TECHNOLOGY					
		470,789	579,210	545,845	585,030
Dept 170.253-TREASURER					
Expenditure					
101-170.253-701.000	SALARIES	152,716	150,970	145,500	156,000
101-170.253-702.000	SICK LEAVE INCENTIVE PAY	1,054	930	1,000	1,000
101-170.253-706.000	OVERTIME	1,282	750	750	750
101-170.253-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.253-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.253-714.000	FICA	11,536	11,815	11,000	12,100
101-170.253-715.000	HEALTH INSURANCE	25,793	39,850	30,000	41,000
101-170.253-715.010	FLEXIBLE BENEFIT	656			
101-170.253-716.000	LIFE/DISABILITY INSURANCE	845	885	1,100	1,000
101-170.253-717.000	PENSION	28,549	20,240	20,000	20,700
101-170.253-717.500	VantageCare	3,033	2,950	2,950	3,100
101-170.253-718.000	WORKERS COMPENSATION	339	540	400	750
101-170.253-728.000	OPERATING SUPPLIES	85	100	100	100
101-170.253-750.000	PUBLICATIONS	396	350	350	350
101-170.253-808.000	LEGAL FEES		250		250
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	2,368	2,500	2,500	3,500
101-170.253-870.000	MILEAGE	59	500	200	500
101-170.253-900.000	PRINTING/PUBLISHING	4,578	5,800	5,800	5,800
101-170.253-955.000	MISCELLANEOUS	90	400	400	400
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	457	1,000	1,000	1,000
TOTAL EXPENDITURE		235,616	241,610	224,830	250,080
Totals for dept 170.253-TREASURER					
		235,616	241,610	224,830	250,080
Dept 170.260-WATERSHED MANAGEMENT					
Expenditure					
101-170.260-820.000	CONTRACTUAL SERVICES	13,973	25,000	25,000	25,000
101-170.260-842.000	DRAINS AT LARGE	75,534	85,000	86,000	86,000
101-170.260-842.500	CHAPTER 20 DRAINS	9,640		70,000	70,000
101-170.260-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	265,437	265,440	271,100	272,000
101-170.260-843.501	SPECIAL PROJECT DRAINS - INTEREST	96,072	87,255	88,500	88,500
TOTAL EXPENDITURE		460,656	462,695	540,600	541,500
Totals for dept 170.260-WATERSHED MANAGEMENT					
		460,656	462,695	540,600	541,500

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.268-BUILDING MAINTENANCE					
Expenditure					
101-170.268-701.000	SALARIES	60,288	61,330	59,100	63,000
101-170.268-702.000	SICK LEAVE INCENTIVE PAY	212	190	250	250
101-170.268-706.000	OVERTIME	1,862	1,500	1,800	1,500
101-170.268-709.000	ICMA CONTRIBUTION	288	765	290	300
101-170.268-710.000	LONGEVITY	1,424	1,475	1,425	1,500
101-170.268-714.000	FICA	4,890	4,990	4,990	5,200
101-170.268-715.000	HEALTH INSURANCE	7,332	8,850	8,850	9,100
101-170.268-716.000	LIFE/DISABILITY INSURANCE	340	360	360	380
101-170.268-717.000	PENSION	17,892	44,280	43,000	22,000
101-170.268-717.500	VantageCare	192	195	195	220
101-170.268-718.000	WORKERS COMPENSATION	1,475	2,360	1,800	2,500
101-170.268-727.000	LICENSES	150	150	1,200	1,200
101-170.268-728.000	OPERATING SUPPLIES	11,962	14,000	12,000	12,000
101-170.268-760.000	UNIFORMS		275	275	275
101-170.268-761.000	CLOTHING ALLOWANCE	186	325	750	750
101-170.268-819.000	TRAINING	407	750	750	750
101-170.268-820.000	CONTRACTUAL SERVICES	191,091	180,000	180,000	190,000
101-170.268-821.000	PROFESSIONAL SERVICES	36,623	5,000	5,000	6,000
101-170.268-825.000	PROFESSIONAL CONFERENCES/DUES		300	300	300
101-170.268-827.000	RADIO MAINTENANCE	269		130	130
101-170.268-828.000	SOLID WASTE CONTAINER SERVICES	7,336	8,500	8,500	8,500
101-170.268-930.000	BUILDING REPAIRS		98,000	98,000	77,800
101-170.268-937.000	BUILDING MAINTENANCE	37,696	40,000	40,000	45,000
101-170.268-942.000	EQUIPMENT RENTAL	5,330	5,025	5,025	5,025
101-170.268-979.000	MACHINERY AND EQUIPMENT		450	450	450
TOTAL EXPENDITURE		387,245	479,070	474,440	454,130
Totals for dept 170.268-BUILDING MAINTENANCE		387,245	479,070	474,440	454,130
Dept 170.269-Grounds Maintenance					
Expenditure					
101-170.269-701.000	SALARIES	57,446	61,330	56,000	63,000
101-170.269-701.080	SALARIES - TEMPORARY	13,321	10,640	10,640	10,640
101-170.269-702.000	SICK LEAVE INCENTIVE PAY	212	190	220	220
101-170.269-706.000	OVERTIME	5,151	7,000	7,000	7,000
101-170.269-709.000	ICMA CONTRIBUTION	287	620	290	620
101-170.269-710.000	LONGEVITY	1,104	1,475	470	1,500
101-170.269-714.000	FICA	5,821	6,215	5,900	6,400
101-170.269-715.000	HEALTH INSURANCE	14,206	20,855	20,000	21,500
101-170.269-716.000	LIFE/DISABILITY INSURANCE	340	360	360	375
101-170.269-717.000	PENSION	17,684	44,902	39,000	23,000
101-170.269-717.500	VantageCare	1,149	1,190	1,190	1,300
101-170.269-718.000	WORKERS COMPENSATION	1,353	2,235	1,650	2,300
101-170.269-727.000	LICENSES	400	575	2,030	2,000
101-170.269-728.000	OPERATING SUPPLIES	8,260	9,000	9,000	10,000
101-170.269-760.000	UNIFORMS	399	400	400	400
101-170.269-761.000	CLOTHING ALLOWANCE			750	750
101-170.269-819.000	TRAINING	569	750	500	500
101-170.269-820.000	CONTRACTUAL SERVICES	2,722	15,000	15,000	15,000
101-170.269-825.000	PROFESSIONAL CONFERENCES/DUES	316	500	500	500
101-170.269-827.000	RADIO MAINTENANCE	57	100	100	100
101-170.269-870.000	MILEAGE	32			
101-170.269-934.000	GROUNDS MAINTENANCE	2,551	7,500	7,500	7,500
101-170.269-936.000	EQUIPMENT MAINTENANCE		500	500	650
101-170.269-942.000	EQUIPMENT RENTAL	56,132	42,000	42,000	48,000
101-170.269-979.000	MACHINERY AND EQUIPMENT	1,460	1,500	1,500	1,800
TOTAL EXPENDITURE		190,972	234,837	222,500	225,055
Totals for dept 170.269-Grounds Maintenance		190,972	234,837	222,500	225,055

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 170.276-CEMETERY					
Expenditure					
101-170.276-701.000	SALARIES	9,619	10,045	9,900	10,800
101-170.276-701.080	SALARIES - TEMPORARY	5,447	11,400	11,400	11,400
101-170.276-702.000	SICK LEAVE INCENTIVE PAY	212	190	190	205
101-170.276-706.000	OVERTIME	514	600	600	600
101-170.276-709.000	ICMA CONTRIBUTION	38	40	40	40
101-170.276-710.000	LONGEVITY	144	190	190	210
101-170.276-714.000	FICA	1,192	1,720	1,720	1,800
101-170.276-715.000	HEALTH INSURANCE	1,746	2,110	2,000	2,100
101-170.276-716.000	LIFE/DISABILITY INSURANCE	55	60	60	65
101-170.276-717.000	PENSION	8,400	36,896	32,000	13,800
101-170.276-717.500	VantageCare	192	210	200	225
101-170.276-718.000	WORKERS COMPENSATION	273	450	350	460
101-170.276-728.000	OPERATING SUPPLIES	1,904	3,000	3,000	3,000
101-170.276-760.000	UNIFORMS	44	100	100	100
101-170.276-820.000	CONTRACTUAL SERVICES	1,800	1,000	1,000	1,500
101-170.276-880.000	COMMUNITY PROMOTION	310	500	500	750
101-170.276-920.000	UTILITIES-ELECTRIC/GAS/WATER		600		
101-170.276-930.000	BUILDING REPAIRS		1,250	1,250	1,250
101-170.276-942.000	EQUIPMENT RENTAL	8,650	9,450	9,450	9,450
101-170.276-974.000	CONSTRUCTION/IMPROVEMENTS		30,000	30,000	52,000
101-170.276-980.000	OFFICE EQUIPMENT & FURNITURE				1,500
TOTAL EXPENDITURE		40,540	109,811	103,950	111,255
Totals for dept 170.276-CEMETERY		40,540	109,811	103,950	111,255
Dept 170.277-RECYCLING CENTER					
Expenditure					
101-170.277-701.000	SALARIES	30,051	31,520	31,500	32,000
101-170.277-714.000	FICA	2,276	2,410	2,100	2,500
101-170.277-715.000	HEALTH INSURANCE	10,960	13,600	12,000	13,900
101-170.277-716.000	LIFE/DISABILITY INSURANCE	176	185	180	200
101-170.277-717.000	PENSION	3,632	2,600	2,400	2,800
101-170.277-717.500	VantageCare	593	615	600	650
101-170.277-718.000	WORKERS COMPENSATION	209	310	250	310
101-170.277-728.000	OPERATING SUPPLIES	47	100		
101-170.277-820.000	CONTRACTUAL SERVICES	24,000	24,000	24,000	24,000
101-170.277-870.000	MILEAGE		100	175	175
101-170.277-880.000	COMMUNITY PROMOTION	1,116	2,000	2,000	2,000
101-170.277-888.000	RECYCLING	108	1,000	100	100
101-170.277-888.500	RECYCLING-SPECIAL PROJECTS	2,250	2,000	12,000	10,000
TOTAL EXPENDITURE		75,418	80,440	87,305	88,635
Totals for dept 170.277-RECYCLING CENTER		75,418	80,440	87,305	88,635

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 300.301-POLICE					
Expenditure					
101-300.301-701.000	SALARIES	2,312,390	2,464,360	2,464,360	2,590,000
101-300.301-701.040	SALARIES-RECORD DIVISION	218,952	219,795	230,000	235,000
101-300.301-701.050	SALARIES-CROSSING GUARDS	25,423	28,200	28,200	29,000
101-300.301-701.170	SALARIES-CADETS	88,753	85,000	85,000	95,000
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	18,905	20,730	20,730	24,400
101-300.301-702.010	HOLIDAY PAYOUT	65,006	70,000	70,000	90,800
101-300.301-706.000	OVERTIME	89,727	85,000	115,000	85,000
101-300.301-706.010	OVERTIME-COURT HEARINGS	7,203	10,000	10,000	10,000
101-300.301-706.030	OVERTIME-RECORDS DIVISION		1,000	300	500
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	13,215	10,000	10,000	13,000
101-300.301-706.050	OVERTIME-CANINE UNIT		2,500	2,500	2,500
101-300.301-706.060	OVERTIME-TRAINING	14,910	15,000	15,000	17,000
101-300.301-706.070	OVERTIME-HOLIDAY	25,295	30,000	30,000	30,000
101-300.301-706.300	OVERTIME-GRANT	(5,336)		4,000	
101-300.301-709.000	ICMA CONTRIBUTION	500	500	500	500
101-300.301-710.000	LONGEVITY	30,295	30,720	30,720	35,000
101-300.301-714.000	FICA	226,997	239,900	215,000	255,000
101-300.301-715.000	HEALTH INSURANCE	385,638	427,400	450,000	453,000
101-300.301-715.010	FLEXIBLE BENEFIT	71,250	72,000	67,500	81,000
101-300.301-716.000	LIFE/DISABILITY INSURANCE	14,784	15,605	17,000	16,500
101-300.301-717.000	PENSION	1,053,628	824,500	824,500	1,622,000
101-300.301-717.500	VantageCare	6,160	6,165	6,165	6,350
101-300.301-718.000	WORKERS COMPENSATION	50,692	80,720	60,000	86,500
101-300.301-720.000	PHYSICAL FITNESS AWARDS	7,000	8,000	8,000	8,000
101-300.301-728.000	OPERATING SUPPLIES	18,841	18,000	18,000	18,000
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE		500	500	500
101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	3,257	5,000	5,000	5,000
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	2,970	3,000	3,000	3,000
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	2,999	3,000	3,000	3,000
101-300.301-728.140	OPERATING SUPPLIES-WATCH SIGNS		500	500	500
101-300.301-728.300	Operating Costs - Spec Resp Team	930	2,500	2,500	2,500
101-300.301-739.000	AMMUNITION	13,893	16,000	16,000	16,000
101-300.301-750.000	PUBLICATIONS	35	500	500	500
101-300.301-760.000	UNIFORMS	15,803	18,500	18,500	18,500
101-300.301-761.000	CLOTHING ALLOWANCE	3,250	4,000	4,000	4,000
101-300.301-762.000	UNIFORM CLEANING	10,886	11,000	11,000	12,000
101-300.301-764.000	SHOES AND BOOTS	3,406	4,500	4,500	4,500
101-300.301-811.000	ACCREDITATION STUDY				2,700
101-300.301-820.035	TOWING SERVICES	643	1,500	1,500	1,500
101-300.301-820.040	911 OPERATION	9,000	9,000	9,000	14,000
101-300.301-820.060	PRINTING CONTRACT	4,875	5,000	5,000	5,000
101-300.301-820.065	Record Shredding and Storage	403	400	400	400
101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	4,132	5,500	5,500	5,500
101-300.301-827.000	RADIO MAINTENANCE	8,875	14,000	14,000	15,000
101-300.301-831.000	TRAINING	16,191	19,000	19,000	19,000
101-300.301-851.000	COMMUNICATIONS	1,473	1,600	1,600	1,600
101-300.301-870.000	MILEAGE	896	1,200	1,200	1,200
101-300.301-936.000	EQUIPMENT MAINTENANCE	508	3,000	3,000	3,000
101-300.301-942.000	EQUIPMENT RENTAL	391,280	288,750	288,750	321,000
101-300.301-956.060	BICYCLE PATROL FUND*	334	400	400	400
101-300.301-979.000	MACHINERY AND EQUIPMENT	42,500	18,650	18,650	17,950
TOTAL EXPENDITURE		5,278,767	5,202,095	5,219,475	6,282,300
Totals for dept 300.301-POLICE		5,278,767	5,202,095	5,219,475	6,282,300



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 300.336-FIRE DEPARTMENT					
Expenditure					
101-300.336-701.000	SALARIES	1,908,132	1,972,800	1,925,000	2,100,000
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	111,245	100,000	44,000	50,000
101-300.336-701.070	SALARIES-ACTING PAY	28,645	36,000	25,000	37,000
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	11,009	15,130	13,000	18,000
101-300.336-702.010	HOLIDAY PAYOUT	66,888	63,600	75,000	89,000
101-300.336-706.000	OVERTIME	143,912	100,000	100,000	60,000
101-300.336-706.060	OVERTIME-TRAINING				25,000
101-300.336-709.000	ICMA CONTRIBUTION	250	250	250	250
101-300.336-710.000	LONGEVITY	26,156	25,280	25,280	27,900
101-300.336-714.000	FICA	182,078	182,850	175,000	198,000
101-300.336-715.000	HEALTH INSURANCE	352,215	389,560	385,000	450,000
101-300.336-715.010	FLEXIBLE BENEFIT	48,000	45,000	55,000	45,000
101-300.336-716.000	LIFE/DISABILITY INSURANCE	11,725	11,710	13,100	13,200
101-300.336-717.000	PENSION	1,471,768	1,113,470	990,000	2,000,000
101-300.336-717.500	VantageCare	2,832	2,815	2,750	2,900
101-300.336-718.000	WORKERS COMPENSATION	63,250	95,725	75,000	107,000
101-300.336-720.000	PHYSICAL FITNESS AWARDS	15,750	16,000	16,000	17,000
101-300.336-721.000	FOOD ALLOWANCE	17,557	19,200	28,500	19,200
101-300.336-722.000	PARAMEDIC INCENTIVE PAY	30,667	32,250	1,839	
101-300.336-723.000	AUTO ALLOWANCE	7,286	7,200	7,200	7,200
101-300.336-726.000	SPECIAL EQUIPMENT	73,684	80,000	70,000	15,000
101-300.336-728.000	OPERATING SUPPLIES	9,435	12,500	12,500	12,500
101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	42,262	80,000	80,000	80,000
101-300.336-732.000	HAZMAT	2,082	5,100	5,100	5,100
101-300.336-750.000	PUBLICATIONS	661	1,200	1,200	1,200
101-300.336-760.000	UNIFORMS	9,393	10,000	27,000	10,000
101-300.336-761.000	CLOTHING ALLOWANCE	500	500	500	500
101-300.336-762.000	UNIFORM CLEANING	6,518	13,000	8,000	4,000
101-300.336-764.000	SHOES AND BOOTS	3,525	5,600	5,600	5,950
101-300.336-820.000	CONTRACTUAL SERVICES	15,256	15,000	15,000	15,000
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	4,971	5,000	5,000	5,000
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	3,383	4,500	4,500	4,500
101-300.336-827.000	RADIO MAINTENANCE	6,245	13,000	13,000	15,000
101-300.336-831.000	TRAINING	17,769	20,000	18,000	18,000
101-300.336-851.000	COMMUNICATIONS		500		100
101-300.336-880.000	COMMUNITY PROMOTION		5,000	5,000	5,000
101-300.336-936.000	EQUIPMENT MAINTENANCE	5,097	10,000	10,000	10,000
101-300.336-942.000	EQUIPMENT RENTAL	328,380	281,250	281,250	318,000
101-300.336-979.000	MACHINERY AND EQUIPMENT	7,668	15,000	15,000	25,000
101-300.336-980.000	OFFICE EQUIPMENT & FURNITURE	144,864			
TOTAL EXPENDITURE		5,181,058	4,805,990	4,533,569	5,816,500
Totals for dept 300.336-FIRE DEPARTMENT		5,181,058	4,805,990	4,533,569	5,816,500



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 300.371-DEV. CONTROL-BUILDING DIVISION					
Expenditure					
101-300.371-701.000	SALARIES	333,888	328,910	323,000	351,000
101-300.371-701.080	SALARIES - TEMPORARY	5,351	5,000	5,000	6,000
101-300.371-702.000	SICK LEAVE INCENTIVE PAY	1,623	1,910	1,700	1,700
101-300.371-709.000	ICMA CONTRIBUTION	563	815	653	820
101-300.371-710.000	LONGEVITY	4,541	1,600	3,200	3,200
101-300.371-714.000	FICA	26,339	25,875	25,875	27,600
101-300.371-715.000	HEALTH INSURANCE	30,290	35,465	35,500	31,500
101-300.371-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-300.371-716.000	LIFE/DISABILITY INSURANCE	1,419	1,330	1,575	1,500
101-300.371-717.000	PENSION	29,294	20,390	20,390	23,200
101-300.371-717.500	VantageCare	4,508	4,440	4,440	4,900
101-300.371-718.000	WORKERS COMPENSATION	2,253	3,085	3,000	3,100
101-300.371-728.000	OPERATING SUPPLIES	1,210	1,250	1,000	1,000
101-300.371-750.000	PUBLICATIONS	15	500	500	500
101-300.371-825.000	PROFESSIONAL CONFERENCES/DUES	1,367	3,000	3,000	3,000
101-300.371-827.000	RADIO MAINTENANCE	25	100	100	100
101-300.371-870.000	MILEAGE		100	100	100
101-300.371-942.000	EQUIPMENT RENTAL	18,120	17,700	17,700	18,000
TOTAL EXPENDITURE		465,306	455,970	451,233	481,720
Totals for dept 300.371-DEV. CONTROL-BUILDING DIVISION		465,306	455,970	451,233	481,720
Dept 300.400-DEV. CONTROL-PLANNING/ADMIN.					
Expenditure					
101-300.400-701.000	SALARIES	370,494	336,900	310,000	375,000
101-300.400-701.080	SALARIES - TEMPORARY	4,860	5,000	5,000	6,000
101-300.400-701.090	SALARIES-APPOINTED OFFICIALS	8,756	10,000	9,000	10,000
101-300.400-702.000	SICK LEAVE INCENTIVE PAY	3,385	1,460	1,460	1,510
101-300.400-706.000	OVERTIME	3,214	2,500	3,300	3,300
101-300.400-709.000	ICMA CONTRIBUTION	187	1,440	700	1,450
101-300.400-710.000	LONGEVITY	4,719	1,920	1,920	1,920
101-300.400-714.000	FICA	28,413	27,540	27,000	30,500
101-300.400-715.000	HEALTH INSURANCE	49,907	79,600	72,300	78,500
101-300.400-715.010	FLEXIBLE BENEFIT	1,500			
101-300.400-716.000	LIFE/DISABILITY INSURANCE	2,126	1,960	1,960	2,200
101-300.400-717.000	PENSION	36,313	25,900	23,000	22,000
101-300.400-717.500	VantageCare	6,295	6,540	6,000	7,350
101-300.400-718.000	WORKERS COMPENSATION	2,529	3,205	2,950	3,500
101-300.400-728.000	OPERATING SUPPLIES	272	1,750	1,000	1,250
101-300.400-750.000	PUBLICATIONS	488	1,250	1,000	1,000
101-300.400-821.000	PROFESSIONAL SERVICES	52,711	25,000	10,000	25,000
101-300.400-825.000	PROFESSIONAL CONFERENCES/DUES	4,444	7,000	5,000	5,000
101-300.400-827.000	RADIO MAINTENANCE	26	100	100	100
101-300.400-870.000	MILEAGE	7	100	100	100
101-300.400-880.000	COMMUNITY PROMOTION		1,500		1,500
101-300.400-942.000	EQUIPMENT RENTAL	3,820	3,375	3,375	3,375
TOTAL EXPENDITURE		584,466	544,040	485,165	580,555
Totals for dept 300.400-DEV. CONTROL-PLANNING/ADMIN.		584,466	544,040	485,165	580,555

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 440.446-STREET & HIGHWAYS					
Expenditure					
101-440.446-974.300	DISASTER CLEAN UP	33,180			
	TOTAL EXPENDITURE	33,180			
Totals for dept 440.446-STREET & HIGHWAYS		33,180			
Dept 600.749-HUMAN SERVICES					
Expenditure					
101-600.749-701.000	SALARIES	39,408	40,465	38,300	40,400
101-600.749-701.090	SALARIES-APPOINTED OFFICIALS	765	1,200	1,200	1,200
101-600.749-710.000	LONGEVITY	320	320	320	320
101-600.749-714.000	FICA	3,222	3,190	3,190	3,300
101-600.749-715.000	HEALTH INSURANCE	2,587	1,575	3,045	3,300
101-600.749-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-600.749-716.000	LIFE/DISABILITY INSURANCE	221	235	235	240
101-600.749-717.000	PENSION	4,731	3,300	3,300	3,400
101-600.749-717.500	VantageCare	780	775	750	800
101-600.749-718.000	WORKERS COMPENSATION	268	400	320	400
101-600.749-980.000	OFFICE EQUIPMENT & FURNITURE		200		
	TOTAL EXPENDITURE	56,802	56,160	55,160	57,860
Totals for dept 600.749-HUMAN SERVICES		56,802	56,160	55,160	57,860
Dept 728.500-MERIDIAN REDEVELOPMENT					
Expenditure					
101-728.500-821.000	PROFESSIONAL SERVICES				570,000
	TOTAL EXPENDITURE				570,000
Totals for dept 728.500-MERIDIAN REDEVELOPMENT					570,000
Dept 750.752-PARK COMMISSION					
Expenditure					
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	1,800	4,800	3,000	3,000
101-750.752-714.000	FICA	138		200	200
101-750.752-718.000	WORKERS COMPENSATION	5		12	12
101-750.752-728.000	OPERATING SUPPLIES	887	1,500	1,597	1,500
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	520	1,200	1,200	1,200
	TOTAL EXPENDITURE	3,350	7,500	6,009	5,912
Totals for dept 750.752-PARK COMMISSION		3,350	7,500	6,009	5,912
Dept 750.753-PARKS AND RECREATION ADMIN.					
Expenditure					
101-750.753-701.000	SALARIES	66,463	67,245	64,500	69,300
101-750.753-701.080	SALARIES - TEMPORARY	12,464	8,800	8,800	10,800
101-750.753-702.000	SICK LEAVE INCENTIVE PAY	2,176	1,270	1,270	1,350
101-750.753-706.000	OVERTIME	1,432	2,000	1,000	1,200
101-750.753-709.000	ICMA CONTRIBUTION	125	125	125	125
101-750.753-710.000	LONGEVITY	1,120	1,120	1,120	1,280
101-750.753-714.000	FICA	6,372	6,880	6,880	6,500
101-750.753-715.000	HEALTH INSURANCE	8,676	9,825	9,825	11,200
101-750.753-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
101-750.753-716.000	LIFE/DISABILITY INSURANCE	376	395	395	450
101-750.753-717.000	PENSION	11,243	8,075	8,075	8,100
101-750.753-717.500	VantageCare	1,313	1,305	1,305	1,400
101-750.753-718.000	WORKERS COMPENSATION	504	1,110	1,110	900
101-750.753-728.000	OPERATING SUPPLIES	3,258	4,000	4,000	4,000
101-750.753-821.000	PROFESSIONAL SERVICES	1,286		4,653	
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	2,660	1,100	1,496	1,500
101-750.753-870.000	MILEAGE	473	250	250	250
101-750.753-880.000	COMMUNITY PROMOTION	27,003	4,000	9,000	42,100
101-750.753-942.000	EQUIPMENT RENTAL	3,335	2,625	2,625	2,625
	TOTAL EXPENDITURE	152,529	122,375	128,679	165,330
Totals for dept 750.753-PARKS AND RECREATION ADMIN.		152,529	122,375	128,679	165,330

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 750.754-Recreation					
Expenditure					
101-750.754-701.000	SALARIES	94,445	100,760	97,500	104,000
101-750.754-701.080	SALARIES - TEMPORARY	14,830	14,900	14,900	14,900
101-750.754-702.000	SICK LEAVE INCENTIVE PAY	1,150	1,015	1,015	1,050
101-750.754-706.000	OVERTIME	4,988	3,600	2,500	3,000
101-750.754-709.000	ICMA CONTRIBUTION	500		500	500
101-750.754-710.000	LONGEVITY	960	960	960	1,280
101-750.754-714.000	FICA	9,075	9,315	9,315	9,600
101-750.754-715.000	HEALTH INSURANCE	7,554	7,635	10,400	10,400
101-750.754-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-750.754-716.000	LIFE/DISABILITY INSURANCE	574	590	590	610
101-750.754-717.000	PENSION	11,726	8,315	8,100	8,700
101-750.754-717.500	VantageCare	1,873	1,960	1,960	2,100
101-750.754-718.000	WORKERS COMPENSATION	2,241	3,560	2,600	3,700
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	2,384	2,900	2,000	2,900
101-750.754-870.000	MILEAGE	61	200	200	200
101-750.754-882.500	Recreation Program Expenses	11,047	16,000	16,000	16,000
101-750.754-882.501	Sporties for Shorties	1,674	1,600	1,400	1,600
101-750.754-882.507	ADULT SPORTS	5,993	7,000	6,500	7,000
101-750.754-882.601	Oaks Soccer	17,935	14,000	14,000	15,000
101-750.754-882.602	Oaks Football	1,051	1,200	1,200	1,200
101-750.754-882.801	HYRA Basketball	8,300	8,000	8,982	9,000
101-750.754-882.802	HYRA Baseball/Softball	809	1,000	884	900
101-750.754-882.803	HYRA Flag Football	1,001	1,400	1,400	1,300
101-750.754-882.804	HYRA Soccer	2,203	3,000	2,400	2,400
101-750.754-882.805	HYRA - Misc.		6,000	5,000	5,000
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	26,010	22,000	19,500	21,000
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	42,984	50,000	32,800	33,500
101-750.754-955.000	MISCELLANEOUS	15,369	12,500	14,500	14,500
TOTAL EXPENDITURE		291,237	303,910	281,606	295,840
Totals for dept 750.754-Recreation		291,237	303,910	281,606	295,840
Dept 750.758-Park Maintenance					
Expenditure					
101-750.758-701.000	SALARIES	56,530	62,100	61,700	76,500
101-750.758-701.080	SALARIES - TEMPORARY	7,329	11,400	11,400	11,400
101-750.758-702.000	SICK LEAVE INCENTIVE PAY	212	190	190	250
101-750.758-706.000	OVERTIME	1,452	3,600	3,200	3,000
101-750.758-709.000	ICMA CONTRIBUTION	538	900	900	900
101-750.758-710.000	LONGEVITY	144	145	144	790
101-750.758-714.000	FICA	5,993	5,980	5,980	7,000
101-750.758-715.000	HEALTH INSURANCE	7,648	21,305	21,305	13,000
101-750.758-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	
101-750.758-716.000	LIFE/DISABILITY INSURANCE	334	360	360	450
101-750.758-717.000	PENSION	20,401	44,345	44,345	25,000
101-750.758-717.500	VantageCare	1,110	1,205	1,205	1,500
101-750.758-718.000	WORKERS COMPENSATION	1,306	2,145	2,145	2,550
101-750.758-723.000	AUTO ALLOWANCE	8,215	6,000	13,200	13,200
101-750.758-727.000	LICENSES			1,200	1,200
101-750.758-728.000	OPERATING SUPPLIES	24,178	25,000	25,000	26,000
101-750.758-760.000	UNIFORMS	438	650	650	650
101-750.758-761.000	CLOTHING ALLOWANCE	639	975	975	975
101-750.758-820.000	CONTRACTUAL SERVICES	7,202		1,000	8,000
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	468	1,000	1,000	1,000
101-750.758-827.000	RADIO MAINTENANCE	445	200	675	600
101-750.758-934.000	GROUNDNS MAINTENANCE		10,000	10,000	10,000
101-750.758-936.000	EQUIPMENT MAINTENANCE	588	450	450	500
101-750.758-942.000	EQUIPMENT RENTAL	42,099	36,750	36,750	36,750
101-750.758-979.000	MACHINERY AND EQUIPMENT	1,136	1,200	1,200	1,850
TOTAL EXPENDITURE		192,905	240,400	249,474	243,065
Totals for dept 750.758-Park Maintenance		192,905	240,400	249,474	243,065

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 750.759-Park Development					
Expenditure					
101-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	49,356		43,000	8,000
	TOTAL EXPENDITURE	49,356		43,000	8,000
Totals for dept 750.759-Park Development		49,356		43,000	8,000
Dept 750.775-COMMUNITY ACTIVITIES					
Expenditure					
101-750.775-880.000	COMMUNITY PROMOTION	30,005	11,000	38,000	20,000
101-750.775-880.040	GUS MACKER	5,000		37,000	
101-750.775-883.000	MEALS ON WHEELS	4,000	4,000	4,000	4,000
101-750.775-886.000	COMMUNITY BAND	1,700	1,700	1,700	1,700
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000	10,000	10,000	10,000
	TOTAL EXPENDITURE	50,705	26,700	90,700	35,700
Totals for dept 750.775-COMMUNITY ACTIVITIES		50,705	26,700	90,700	35,700
Dept 850.882-ASSOCIATIONS AND AUTHORITIES					
Expenditure					
101-850.882-825.010	CONVENTION/VISITORS BUREAU	3,665	3,750	3,675	3,700
101-850.882-825.020	TRI-COUNTY REGIONAL PLANNING	15,744	22,100	22,100	22,100
101-850.882-825.040	CHAMBER OF COMMERCE	425	400		
101-850.882-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	6,256	6,300	6,325	6,400
101-850.882-825.080	MICHIGAN MUNICIPAL LEAGUE	7,759	8,000	7,880	8,000
101-850.882-825.095	LEAP INC	15,000	15,000	15,000	15,000
	TOTAL EXPENDITURE	48,849	55,550	54,980	55,200
Totals for dept 850.882-ASSOCIATIONS AND AUTHORITIES		48,849	55,550	54,980	55,200
Dept 900.901-CAPITAL OUTLAY					
Expenditure					
101-900.901-821.000	PROFESSIONAL SERVICES	71,135	21,000	41,900	37,500
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	20,442	225,000	225,000	156,500
101-900.901-980.000	OFFICE EQUIPMENT & FURNITURE	1,996			
101-900.901-980.015	New Computer Workstations	2,555	3,500		8,200
101-900.901-980.020	HARDWARE	460	38,000	38,000	97,500
101-900.901-980.030	Computer Upgrades	(30)	1,900		1,750
101-900.901-980.040	Network Upgrades	6,231	25,500	25,500	47,500
101-900.901-980.050	Server Upgrades	2,561	21,500		14,500
101-900.901-980.070	Mobile Data Units		55,000	55,000	84,500
101-900.901-980.080	PHONE SYSTEMS		48,000		48,000
	TOTAL EXPENDITURE	105,350	439,400	385,400	495,950
Totals for dept 900.901-CAPITAL OUTLAY		105,350	439,400	385,400	495,950
Dept 965.966-OPERATING TRANSFERS OUT					
Transfers-Out					
101-965.966-999.000	TRANSFERS OUT	15,200			
101-965.966-999.005	OP TRANS OUT TO MOTOR POOL	11,600			
101-965.966-999.007	Transfer out to Public Works	45,200			
101-965.966-999.008	TRANSFER-OUT TO LOCAL ROADS FUND	175,000	250,000	250,000	550,000
101-965.966-999.009	TRANSFER OUT TO MP FOR POLICE & FIRE				290,000
	TOTAL TRANSFERS-OUT	247,000	250,000	250,000	840,000
Totals for dept 965.966-OPERATING TRANSFERS OUT		247,000	250,000	250,000	840,000
TOTAL APPROPRIATIONS		18,430,101	18,434,358	18,120,870	23,052,052
NET OF REVENUES/APPROPRIATIONS - FUND 101		(178,283)	(387,393)	297,645	(2,160,587)
BEGINNING FUND BALANCE		7,603,982	7,425,699	7,425,703	7,723,348
ENDING FUND BALANCE		7,425,699	7,038,306	7,723,348	5,562,761

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 203 - LOCAL ROADS					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
203-000.000-402.000	CURRENT PROPERTY TAXES	401,308	407,200	407,500	416,000
203-000.000-412.000	DELINQUENT PROPERTY TAXES	349	200	200	200
203-000.000-665.000	INTEREST	679	100	1,200	100
203-000.000-699.000	OPERATING TRANSFER IN	175,000	250,000	295,000	550,000
TOTAL REVENUE		577,336	657,500	703,900	966,300
Totals for dept 000.000-		577,336	657,500	703,900	966,300
TOTAL ESTIMATED REVENUES		577,336	657,500	703,900	966,300
APPROPRIATIONS					
Dept 000.000					
Expenditure					
203-000.000-821.000	PROFESSIONAL SERVICES			45,000	25,000
203-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	544,152	657,000	657,000	940,000
TOTAL EXPENDITURE		544,152	657,000	702,000	965,000
Totals for dept 000.000-		544,152	657,000	702,000	965,000
TOTAL APPROPRIATIONS		544,152	657,000	702,000	965,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		33,184	500	1,900	1,300
BEGINNING FUND BALANCE		12,193	45,377	45,378	47,278
ENDING FUND BALANCE		45,377	45,877	47,278	48,578



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
Transfers-In					
Revenue					
204-000.000-403.000	BIKE PATH COLLECTIONS	445,307	451,860	452,200	557,000
204-000.000-412.000	DELINQUENT PROPERTY TAXES	388	300	250	250
204-000.000-576.000	OTHER INTRGOVTL REVENUE	165,750		596,500	2,682,300
204-000.000-665.000	INTEREST	730	100	3,000	500
204-000.000-676.000	REIMBURSEMENTS	28,260		4,270	
204-000.000-699.000	OPERATING TRANSFER IN	1,400			
	TOTAL REVENUE	641,835	452,260	1,056,220	3,240,050
Totals for dept 000.000-					
		641,835	452,260	1,056,220	3,240,050
TOTAL ESTIMATED REVENUES					
		641,835	452,260	1,056,220	3,240,050
APPROPRIATIONS					
Dept 440.450-PEDESTRIAN BIKEPATH					
Expenditure					
204-440.450-701.000	SALARIES	23,791	22,300	24,500	25,500
204-440.450-706.000	OVERTIME	324	1,000	500	500
204-440.450-709.000	ICMA CONTRIBUTION	125	125	125	125
204-440.450-710.000	LONGEVITY	480	640	640	640
204-440.450-714.000	FICA	1,836	2,145	1,900	2,000
204-440.450-715.000	HEALTH INSURANCE	2,789	3,370	3,370	3,600
204-440.450-716.000	LIFE/DISABILITY INSURANCE	153	160	160	160
204-440.450-717.000	PENSION	4,526	3,275	3,000	3,500
204-440.450-717.500	VantageCare	448	435	450	450
204-440.450-718.000	WORKERS COMPENSATION	580	725	725	750
204-440.450-727.000	LICENSES	8,525	5,000	5,000	5,000
204-440.450-728.000	OPERATING SUPPLIES	700	1,500	1,500	1,500
204-440.450-820.000	CONTRACTUAL SERVICES	27,072	26,000	26,000	40,000
204-440.450-821.000	PROFESSIONAL SERVICES			20,000	
204-440.450-950.000	Vehicle Charges	43,470	56,000	56,000	56,000
204-440.450-957.000	ADMINISTRATIVE	40,000	40,000	40,000	40,000
204-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	147,635	290,000	688,000	3,162,000
	TOTAL EXPENDITURE	302,454	452,675	871,870	3,341,725
Totals for dept 440.450-PEDESTRIAN BIKEPATH					
		302,454	452,675	871,870	3,341,725
TOTAL APPROPRIATIONS					
		302,454	452,675	871,870	3,341,725
NET OF REVENUES/APPROPRIATIONS - FUND 204					
	BEGINNING FUND BALANCE	339,381	(415)	184,350	(101,675)
	ENDING FUND BALANCE	256,405	595,786	595,787	780,137
		595,786	595,371	780,137	678,462



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 205 - CATA Millage					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
205-000.000-407.000	CATA MILLAGE	321,018	325,800	326,000	333,000
205-000.000-412.000	DELINQUENT PROPERTY TAXES	280	200	200	150
205-000.000-665.000	INTEREST	199		200	
TOTAL REVENUE		321,497	326,000	326,400	333,150
Totals for dept 000.000-		321,497	326,000	326,400	333,150
TOTAL ESTIMATED REVENUES		321,497	326,000	326,400	333,150
APPROPRIATIONS					
Dept 000.000					
Expenditure					
205-000.000-813.000	CATA Services	320,000	326,000	326,000	335,000
TOTAL EXPENDITURE		320,000	326,000	326,000	335,000
Totals for dept 000.000-		320,000	326,000	326,000	335,000
TOTAL APPROPRIATIONS		320,000	326,000	326,000	335,000
NET OF REVENUES/APPROPRIATIONS - FUND 205		1,497		400	(1,850)
BEGINNING FUND BALANCE		13,205	14,702	14,702	15,102
ENDING FUND BALANCE		14,702	14,702	15,102	13,252

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 207 - SENIOR CENTER MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
207-000.000-409.000	Community Services Millage	134,829	138,500	136,700	139,500
207-000.000-412.000	DELINQUENT PROPERTY TAXES	117	100	100	100
207-000.000-665.000	INTEREST	235	100	200	100
TOTAL REVENUE		135,181	138,700	137,000	139,700
Totals for dept 000.000-		135,181	138,700	137,000	139,700
TOTAL ESTIMATED REVENUES		135,181	138,700	137,000	139,700
APPROPRIATIONS					
Dept 000.000					
Expenditure					
207-000.000-701.000	SALARIES	925	4,000	1,000	4,000
207-000.000-714.000	FICA	71	100	25	
207-000.000-820.000	CONTRACTUAL SERVICES	82,123	125,000	105,000	105,000
207-000.000-980.000	OFFICE EQUIPMENT & FURNITURE	10,617	30,000	30,000	30,000
TOTAL EXPENDITURE		93,736	159,100	136,025	139,000
Totals for dept 000.000-		93,736	159,100	136,025	139,000
TOTAL APPROPRIATIONS		93,736	159,100	136,025	139,000
NET OF REVENUES/APPROPRIATIONS - FUND 207		41,445	(20,400)	975	700
BEGINNING FUND BALANCE		100,942	142,387	142,386	143,361
ENDING FUND BALANCE		142,387	121,987	143,361	144,061

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 208 - PARK MILLAGE					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
208-000.000-405.030	PARK MILLAGE	1,576,536	1,602,350	1,601,000	1,110,500
208-000.000-412.000	DELINQUENT PROPERTY TAXES	1,296	1,000	1,000	500
208-000.000-566.060	N MERIDIAN RD PARK GRANT REV		50,000	50,000	
208-000.000-665.000	INTEREST	9,848	2,000	10,000	2,000
208-000.000-667.000	RENTALS	6,345	5,000	7,000	5,000
208-000.000-667.020	HARRIS CENTER	45,589	40,000	40,000	40,000
208-000.000-675.150	DONATIONS	1,115			
208-000.000-699.000	OPERATING TRANSFER IN	10,600			
	TOTAL REVENUE	1,651,329	1,700,350	1,709,000	1,158,000
Totals for dept 000.000-		1,651,329	1,700,350	1,709,000	1,158,000
TOTAL ESTIMATED REVENUES		1,651,329	1,700,350	1,709,000	1,158,000
APPROPRIATIONS					
Dept 750.753-PARKS AND RECREATION ADMIN.					
Expenditure					
208-750.753-701.000	SALARIES	91,839	108,605	90,000	90,000
208-750.753-701.080	SALARIES - TEMPORARY	2,545	6,800	6,800	6,500
208-750.753-702.000	SICK LEAVE INCENTIVE PAY	447	1,700	500	1,200
208-750.753-706.000	OVERTIME	1,431	2,000	1,000	1,500
208-750.753-709.000	ICMA CONTRIBUTION	250	250	250	250
208-750.753-710.000	LONGEVITY	1,280	1,440	1,440	1,600
208-750.753-714.000	FICA	7,555	9,240	8,000	7,600
208-750.753-715.000	HEALTH INSURANCE	9,897	10,610	10,610	11,000
208-750.753-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,000
208-750.753-716.000	LIFE/DISABILITY INSURANCE	516	635	635	550
208-750.753-717.000	PENSION	13,215	11,205	10,500	9,000
208-750.753-717.500	VantageCare	1,830	2,110	1,900	1,800
208-750.753-718.000	WORKERS COMPENSATION	1,367	2,165	2,165	2,100
208-750.753-728.000	OPERATING SUPPLIES	814	1,200	1,200	1,200
208-750.753-821.000	PROFESSIONAL SERVICES	1,286		2,200	2,000
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	159	1,895	1,895	2,200
208-750.753-870.000	MILEAGE	262	300	300	300
208-750.753-880.000	COMMUNITY PROMOTION	1,134	1,500	1,500	1,500
208-750.753-950.000	Vehicle Charges	3,335	3,500	3,500	3,000
	TOTAL EXPENDITURE	143,662	169,655	148,895	147,300
Totals for dept 750.753-PARKS AND RECREATION ADMIN.		143,662	169,655	148,895	147,300

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 750.756-Harris Nature Center					
Expenditure					
208-750.756-701.000	SALARIES	99,800	101,650	97,000	106,500
208-750.756-701.080	SALARIES - TEMPORARY	21,235	20,000	20,000	20,000
208-750.756-702.000	SICK LEAVE INCENTIVE PAY	1,150	1,015	1,015	1,100
208-750.756-706.000	OVERTIME	1,261	1,500	1,000	800
208-750.756-709.000	ICMA CONTRIBUTION	500	500	500	500
208-750.756-710.000	LONGEVITY	2,104	1,920	1,920	2,000
208-750.756-714.000	FICA	9,764	9,685	9,685	10,000
208-750.756-715.000	HEALTH INSURANCE	8,100	8,315	9,500	8,400
208-750.756-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
208-750.756-716.000	LIFE/DISABILITY INSURANCE	557	595	675	675
208-750.756-717.000	PENSION	11,252	8,390	8,390	9,000
208-750.756-717.500	VantageCare	1,980	1,975	1,975	2,100
208-750.756-718.000	WORKERS COMPENSATION	2,120	3,375	3,500	3,500
208-750.756-728.000	OPERATING SUPPLIES	12,416	13,000	13,000	13,000
208-750.756-820.000	CONTRACTUAL SERVICES	2,559	4,000	8,000	8,000
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	2,364	2,500	2,500	1,220
208-750.756-870.000	MILEAGE	1,298	1,500	1,500	1,500
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	5,226	6,000	6,000	6,000
208-750.756-934.000	GROUND MAINTENANCE	489	500	500	500
208-750.756-955.000	MISCELLANEOUS	1,668	1,600	1,600	1,600
208-750.756-974.000	CONSTRUCTION/IMPROVEMENTS	1,000			
TOTAL EXPENDITURE		191,343	192,520	192,760	200,895
Totals for dept 750.756-Harris Nature Center					
		191,343	192,520	192,760	200,895
Dept 750.758-Park Maintenance					
Expenditure					
208-750.758-701.000	SALARIES	68,407	91,360	91,360	116,500
208-750.758-701.080	SALARIES - TEMPORARY	86	5,700	5,700	5,600
208-750.758-702.000	SICK LEAVE INCENTIVE PAY	212	200	200	210
208-750.758-706.000	OVERTIME	1,906	2,500	2,500	2,500
208-750.758-709.000	ICMA CONTRIBUTION	412	1,190	300	1,000
208-750.758-710.000	LONGEVITY	624	1,425	300	200
208-750.758-714.000	FICA	6,037	7,830	5,800	9,600
208-750.758-715.000	HEALTH INSURANCE	21,682	24,670	26,000	31,500
208-750.758-716.000	LIFE/DISABILITY INSURANCE	513	540	650	750
208-750.758-717.000	PENSION	18,779	45,359	38,000	21,500
208-750.758-717.500	VantageCare	1,521	1,775	1,400	2,300
208-750.758-718.000	WORKERS COMPENSATION	1,790	2,705	2,200	3,400
208-750.758-728.000	OPERATING SUPPLIES	20,137	25,000	25,000	25,000
208-750.758-760.000	UNIFORMS	408	500	1,500	1,500
208-750.758-761.000	CLOTHING ALLOWANCE	186	650	2,200	1,000
208-750.758-819.000	TRAINING	811	1,000	1,000	1,000
208-750.758-820.000	CONTRACTUAL SERVICES	8,137	12,000	12,000	12,000
208-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	138	800	1,100	1,100
208-750.758-827.000	RADIO MAINTENANCE	52	100	100	100
208-750.758-936.000	EQUIPMENT MAINTENANCE		400	400	400
208-750.758-950.000	Vehicle Charges	42,099	49,000	49,000	49,000
208-750.758-974.000	CONSTRUCTION/IMPROVEMENTS	636	3,000	629	650
208-750.758-979.000	MACHINERY AND EQUIPMENT	713	600	600	600
TOTAL EXPENDITURE		195,286	278,304	267,939	287,410
Totals for dept 750.758-Park Maintenance					
		195,286	278,304	267,939	287,410
Dept 750.759-Park Development					
Expenditure					
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	439,235	2,200,000	2,200,000	267,500
TOTAL EXPENDITURE		439,235	2,200,000	2,200,000	267,500
Totals for dept 750.759-Park Development					
		439,235	2,200,000	2,200,000	267,500
TOTAL APPROPRIATIONS					
		969,526	2,840,479	2,809,594	903,105
NET OF REVENUES/APPROPRIATIONS - FUND 208					
		681,803	(1,140,129)	(1,100,594)	254,895
BEGINNING FUND BALANCE		1,168,260	1,850,063	1,850,064	749,470
ENDING FUND BALANCE		1,850,063	709,934	749,470	1,004,365

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
<b>Fund 209 - Land Preservation Millage</b>					
<b>ESTIMATED REVENUES</b>					
Dept 000.000					
Revenue					
209-000.000-408.000	Land Preservation Millage	531,357	537,530	539,000	549,000
209-000.000-412.000	DELINQUENT PROPERTY TAXES	461	400	400	200
209-000.000-665.000	INTEREST	15,078	7,000	15,000	9,000
209-000.000-665.200	Unrealized invest gain/loss	6,930			
TOTAL REVENUE		553,826	544,930	554,400	558,200
Totals for dept 000.000-		553,826	544,930	554,400	558,200
TOTAL ESTIMATED REVENUES		553,826	544,930	554,400	558,200
<b>APPROPRIATIONS</b>					
Dept 000.000					
Expenditure					
209-000.000-701.000	SALARIES	46,482	46,700	62,000	62,000
209-000.000-706.000	OVERTIME		1,000	1,000	800
209-000.000-709.000	ICMA CONTRIBUTION	125	250	375	250
209-000.000-710.000	LONGEVITY	160	320	320	320
209-000.000-714.000	FICA	3,626	3,695	5,000	4,800
209-000.000-715.000	HEALTH INSURANCE	1,380	7,050	3,000	4,000
209-000.000-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
209-000.000-716.000	LIFE/DISABILITY INSURANCE	141	280	200	355
209-000.000-717.000	PENSION	3,104	5,810	5,200	7,800
209-000.000-717.500	VantageCare	730	930	1,250	1,200
209-000.000-718.000	WORKERS COMPENSATION	236	470	470	600
209-000.000-728.000	OPERATING SUPPLIES	1,767	2,000	2,000	2,000
209-000.000-808.000	LEGAL FEES		3,000		3,000
209-000.000-821.000	PROFESSIONAL SERVICES				75,000
209-000.000-825.000	PROFESSIONAL CONFERENCES/DUES			100	400
209-000.000-870.000	MILEAGE	73	150	150	300
209-000.000-934.000	GROUPS MAINTENANCE	27,348	30,000	30,000	30,000
209-000.000-950.000	Vehicle Charges				7,200
209-000.000-971.000	LAND ACQUISITION	4,000	100,000	100,000	100,000
TOTAL EXPENDITURE		91,422	203,905	213,315	302,275
Totals for dept 000.000-		91,422	203,905	213,315	302,275
TOTAL APPROPRIATIONS		91,422	203,905	213,315	302,275
NET OF REVENUES/APPROPRIATIONS - FUND 209		462,404	341,025	341,085	255,925
BEGINNING FUND BALANCE		2,853,522	3,315,926	3,315,925	3,657,010
ENDING FUND BALANCE		3,315,926	3,656,951	3,657,010	3,912,935

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 210 - Land Preservation Reserve Fund					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
210-000.000-665.000	INTEREST	34,992	25,000	35,000	35,000
210-000.000-665.200	Unrealized invest gain/loss	(23,297)			
TOTAL REVENUE		11,695	25,000	35,000	35,000
Totals for dept 000.000-		11,695	25,000	35,000	35,000
TOTAL ESTIMATED REVENUES		11,695	25,000	35,000	35,000
NET OF REVENUES/APPROPRIATIONS - FUND 210		11,695	25,000	35,000	35,000
BEGINNING FUND BALANCE		2,962,147	2,973,842	2,973,842	3,008,842
ENDING FUND BALANCE		2,973,842	2,998,842	3,008,842	3,043,842



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 211 - PARK RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
211-000.000-506.000	GRANT REVENUE - LOCAL				110,000
211-000.000-650.500	SPONSOR REVENUE	11,850	25,000	41,300	35,000
211-000.000-665.000	INTEREST	188		150	150
211-000.000-667.030	FARM MARKET	37,414	38,000	38,000	38,000
211-000.000-675.100	DONATIONS-HNC	2,294	3,000	3,000	3,000
211-000.000-675.150	DONATIONS	3,000	1,000	2,000	2,000
211-000.000-675.170	DONATIONS-SCHOLARSHIPS	807	1,000	300	300
	TOTAL REVENUE	55,553	68,000	84,750	188,450
Totals for dept 000.000-		55,553	68,000	84,750	188,450
TOTAL ESTIMATED REVENUES		55,553	68,000	84,750	188,450
APPROPRIATIONS					
Dept 000.000					
Expenditure					
211-000.000-701.010	SALARY - FARM MARKET	11,691	11,590	9,950	10,500
211-000.000-714.000	FICA	922	890	720	850
211-000.000-718.000	WORKERS COMPENSATION	69	115	85	110
211-000.000-882.100	RECREATION SCHOLARSHIPS		500		300
211-000.000-882.500	Recreation Program Expenses	9	3,000	3,000	5,000
211-000.000-882.650	OAKS SPORTS EXP		1,000		1,000
211-000.000-886.600	HNC EXPENDITURES		3,000	3,000	3,000
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXPENSE	20,357	25,000	28,000	35,000
211-000.000-956.080	FARM MARKET	24,041	33,000	28,000	28,000
211-000.000-975.000	PARK DEVELOPMENT	873		9,000	110,000
	TOTAL EXPENDITURE	57,962	78,095	81,755	193,760
Totals for dept 000.000-		57,962	78,095	81,755	193,760
TOTAL APPROPRIATIONS		57,962	78,095	81,755	193,760
NET OF REVENUES/APPROPRIATIONS - FUND 211		(2,409)	(10,095)	2,995	(5,310)
BEGINNING FUND BALANCE		152,809	150,400	150,398	153,393
ENDING FUND BALANCE		150,400	140,305	153,393	148,083

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 213 - NANCY MOORE - PARK BEAUTIFICATION FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
213-000.000-665.000	INTEREST	15		10	
213-000.000-675.110	NANCY MOORE PARK DONATIONS		2,000	3,000	2,000
TOTAL REVENUE		15	2,000	3,010	2,000
Totals for dept 000.000-		15	2,000	3,010	2,000
TOTAL ESTIMATED REVENUES		15	2,000	3,010	2,000
APPROPRIATIONS					
Dept 000.000					
Expenditure					
213-000.000-975.050	PARK BEAUTIFICATION		5,000	5,000	2,000
TOTAL EXPENDITURE			5,000	5,000	2,000
Totals for dept 000.000-			5,000	5,000	2,000
TOTAL APPROPRIATIONS			5,000	5,000	2,000
NET OF REVENUES/APPROPRIATIONS - FUND 213		15	(3,000)	(1,990)	
BEGINNING FUND BALANCE		13,283	13,298	13,298	11,308
ENDING FUND BALANCE		13,298	10,298	11,308	11,308

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 214 - FIRE RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
214-000.000-665.000	INTEREST	5		5	
214-000.000-675.035	DONATIONS RESTRIC. FF COMMUNITY OUTREACH	51			
	TOTAL REVENUE	56		5	
Totals for dept 000.000-		56		5	
TOTAL ESTIMATED REVENUES		56		5	
NET OF REVENUES/APPROPRIATIONS - FUND 214		56		5	
	BEGINNING FUND BALANCE	5,910	5,966	5,967	5,972
	ENDING FUND BALANCE	5,966	5,966	5,972	5,972

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 215 - LIBRARY FUND - RESTRICTED					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
215-000.000-665.000	INTEREST	15		12	
	TOTAL REVENUE	15		12	
Totals for dept 000.000-		15		12	
TOTAL ESTIMATED REVENUES		15		12	
NET OF REVENUES/APPROPRIATIONS - FUND 215					
	BEGINNING FUND BALANCE	13,011	13,026	13,026	13,038
	ENDING FUND BALANCE	13,026	13,026	13,038	13,038

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 218 - POLICE RESTRICTED/DESIGNATED					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
218-000.000-506.100	GRANT REVENUE - FEDERAL		1,500	1,500	1,500
218-000.000-659.000	FORFEITURE REVENUE-75%	938	5,000	5,000	5,000
218-000.000-659.050	FORFEITURE-25% VICTIMS RIGHTS	313	1,000	1,000	1,000
218-000.000-659.100	FORFEITURE REV-NARCOTICS	2,000	2,500	2,500	2,500
218-000.000-665.000	INTEREST	52		25	
218-000.000-675.040	DONATIONS - POLICE DESIGNATED		100	100	100
218-000.000-675.045	DONATIONS RESTRICTED KIDS XMAS PARTY	12,883	5,000	5,000	5,000
218-000.000-675.050	POLICE TRAINING PA 302	7,304	7,000	7,000	7,000
	TOTAL REVENUE	23,490	22,100	22,125	22,100
Totals for dept 000.000-		23,490	22,100	22,125	22,100
TOTAL ESTIMATED REVENUES		23,490	22,100	22,125	22,100
APPROPRIATIONS					
Dept 000.000					
Expenditure					
218-000.000-728.080	OPERATING SUPPLIES-FORFEITURE OMNIBUS		7,500	7,500	7,500
218-000.000-728.081	OPERATING SUPPLIES-FORFEITURE NARCOTICS		2,500	2,500	2,500
218-000.000-728.082	OPERATING SUPPLIES-VICTIMS RIGHTS		2,500	2,500	2,500
218-000.000-760.000	UNIFORMS		1,500	1,500	1,500
218-000.000-880.030	KIDS XMAS PARTY	10,980	5,000	5,000	5,000
218-000.000-956.040	POLICE TRAINING FUND PA 302	6,514	7,000	7,000	7,000
218-000.000-979.081	MACHINERY AND EQUIPMENT NARCOTICS	3,270			
	TOTAL EXPENDITURE	20,764	26,000	26,000	26,000
Totals for dept 000.000-		20,764	26,000	26,000	26,000
TOTAL APPROPRIATIONS		20,764	26,000	26,000	26,000
NET OF REVENUES/APPROPRIATIONS - FUND 218					
BEGINNING FUND BALANCE		2,726	(3,900)	(3,875)	(3,900)
ENDING FUND BALANCE		39,523	42,249	42,247	38,372
		42,249	38,349	38,372	34,472

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 230 - CABLE TV					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
230-000.000-604.000	FRANCHISE FEES - CABLE TV	695,621	680,000	680,000	660,000
230-000.000-604.500	CABLE PEG FEES	194,115	200,000	190,000	180,000
230-000.000-646.000	CABLE MISCELLANEOUS REVENUE	1,378	500		500
230-000.000-650.500	SPONSOR REVENUE	2,000			
230-000.000-665.000	INTEREST	143		150	
230-000.000-699.000	OPERATING TRANSFER IN	3,200			
Totals for dept 000.000-		896,457	880,500	870,150	840,500
TOTAL ESTIMATED REVENUES		896,457	880,500	870,150	840,500
APPROPRIATIONS					
Dept 750.806-CABLE TV					
Expenditure					
230-750.806-701.000	SALARIES	276,222	288,192	282,000	293,000
230-750.806-701.080	SALARIES - TEMPORARY	49,245	50,000	50,000	30,000
230-750.806-702.000	SICK LEAVE INCENTIVE PAY	1,729	1,781	1,781	3,000
230-750.806-706.000	OVERTIME	9,572	3,000	3,000	2,000
230-750.806-709.000	ICMA CONTRIBUTION	1,000	1,000	750	1,000
230-750.806-710.000	LONGEVITY	1,600	1,600	1,600	1,600
230-750.806-714.000	FICA	26,285	26,436	25,500	26,600
230-750.806-715.000	HEALTH INSURANCE	24,432	28,388	28,500	43,000
230-750.806-715.010	FLEXIBLE BENEFIT	10,125	13,500	9,000	9,000
230-750.806-716.000	LIFE/DISABILITY INSURANCE	1,280	1,528	1,450	1,600
230-750.806-717.000	PENSION	27,082	25,083	25,000	26,000
230-750.806-717.500	VantageCare	4,852	5,094	5,000	5,200
230-750.806-718.000	WORKERS COMPENSATION	1,379	2,211	1,600	2,200
230-750.806-728.000	OPERATING SUPPLIES	4,779	7,000	2,000	5,000
230-750.806-750.000	PUBLICATIONS	18,822	15,000	15,000	15,000
230-750.806-808.000	LEGAL FEES	16,080	10,000	10,000	10,000
230-750.806-820.000	CONTRACTUAL SERVICES	53,561	76,569	77,000	77,000
230-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	12,513	17,000	17,000	17,000
230-750.806-870.000	MILEAGE	724	1,000	500	500
230-750.806-880.000	COMMUNITY PROMOTION	7,058	35,000	35,000	35,000
230-750.806-890.000	Special Events	4,235	4,000	4,000	4,000
230-750.806-936.000	EQUIPMENT MAINTENANCE	1,871	2,000	2,000	2,000
230-750.806-942.000	EQUIPMENT RENTAL				3,000
230-750.806-955.000	MISCELLANEOUS	3,136	2,500	1,500	1,500
230-750.806-957.000	ADMINISTRATIVE	120,000	120,000	120,000	120,000
230-750.806-978.000	SOFTWARE	2,672	35,700	85,000	
230-750.806-980.000	OFFICE EQUIPMENT & FURNITURE	3,831	1,150		1,000
230-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	284,653	100,000	26,543	75,000
TOTAL EXPENDITURE		968,738	874,732	830,724	810,200
Totals for dept 750.806-CABLE TV		968,738	874,732	830,724	810,200
TOTAL APPROPRIATIONS		968,738	874,732	830,724	810,200
NET OF REVENUES/APPROPRIATIONS - FUND 230		(72,281)	5,768	39,426	30,300
BEGINNING FUND BALANCE		387,760	315,479	315,478	354,904
ENDING FUND BALANCE		315,479	321,247	354,904	385,204



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 246 - TIRF					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
246-000.000-665.000	INTEREST	5,329	500	3,000	1,000
246-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	15,797	15,000	15,000	10,000
246-000.000-671.000	MISCELLANEOUS	3			
246-000.000-672.000	SPECIAL ASSESSMENTS	121,172	148,000	148,000	120,000
	TOTAL REVENUE	142,301	163,500	166,000	131,000
Totals for dept 000.000-					
		142,301	163,500	166,000	131,000
TOTAL ESTIMATED REVENUES					
		142,301	163,500	166,000	131,000
APPROPRIATIONS					
Dept 000.000					
Expenditure					
246-000.000-972.020	LAKE LANSING WATERSHED	96,553	80,000	80,000	90,000
246-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	117,618	140,000	20,000	273,000
	TOTAL EXPENDITURE	214,171	220,000	100,000	363,000
Totals for dept 000.000-					
		214,171	220,000	100,000	363,000
TOTAL APPROPRIATIONS					
		214,171	220,000	100,000	363,000
NET OF REVENUES/APPROPRIATIONS - FUND 246					
		(71,870)	(56,500)	66,000	(232,000)
BEGINNING FUND BALANCE					
		1,130,881	1,059,011	1,059,012	1,125,012
ENDING FUND BALANCE					
		1,059,011	1,002,511	1,125,012	893,012

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 250 - COMMUNITY NEEDS FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
250-000.000-665.000	INTEREST	15			
250-000.000-675.060	DONATIONS - HRC EMER SERVICES	7,265	7,500	7,500	7,500
250-000.000-675.076	DONATIONS-HOLIDAY BASKETS	208			
TOTAL REVENUE		7,488	7,500	7,500	7,500
Totals for dept 000.000-		7,488	7,500	7,500	7,500
TOTAL ESTIMATED REVENUES		7,488	7,500	7,500	7,500
APPROPRIATIONS					
Dept 000.000					
Expenditure					
250-000.000-956.070	EMERGENCY FUND	10,416	7,500	7,500	7,500
250-000.000-956.073	HOLIDAY BASKETS	88			
TOTAL EXPENDITURE		10,504	7,500	7,500	7,500
Totals for dept 000.000-		10,504	7,500	7,500	7,500
TOTAL APPROPRIATIONS		10,504	7,500	7,500	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 250		(3,016)			
BEGINNING FUND BALANCE		15,734	12,718	12,716	12,716
ENDING FUND BALANCE		12,718	12,718	12,716	12,716

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 275 - REVOLVING ENERGY FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
275-000.000-665.000	INTEREST	71		40	
275-000.000-685.000	ENERGY SAVINGS PAYMENTS	2,648			
TOTAL REVENUE		2,719		40	
Totals for dept 000.000-		2,719		40	
TOTAL ESTIMATED REVENUES		2,719		40	
APPROPRIATIONS					
Dept 000.000					
Expenditure					
275-000.000-820.000	CONTRACTUAL SERVICES	6,828	6,000		
TOTAL EXPENDITURE		6,828	6,000		
Totals for dept 000.000-		6,828	6,000		
TOTAL APPROPRIATIONS		6,828	6,000		
NET OF REVENUES/APPROPRIATIONS - FUND 275		(4,109)	(6,000)	40	
BEGINNING FUND BALANCE		63,055	58,946	58,946	58,986
ENDING FUND BALANCE		58,946	52,946	58,986	58,986

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 277 - LAW ENFORCEMENT GRANTS					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
277-000.000-546.200	OHSP-YOUTH ALCOHOL ENFORCEMENT GRANT	7,657	6,000	6,000	6,000
277-000.000-576.110	OHSP TRAFFIC GRANT REVENUE	9,824	15,000	15,000	15,000
277-000.000-576.115	GRANT REV-OHSP SEAT BELT	893			
277-000.000-665.000	INTEREST	93			
TOTAL REVENUE		18,467	21,000	21,000	21,000
Totals for dept 000.000-		18,467	21,000	21,000	21,000
TOTAL ESTIMATED REVENUES		18,467	21,000	21,000	21,000
APPROPRIATIONS					
Dept 300.301-POLICE					
Expenditure					
277-300.301-706.310	OT-OHSP TRAFFIC GRANT	10,717	15,000	15,000	15,000
277-300.301-706.320	OT-YTH ALC GRANT	7,657	6,000	6,000	6,000
TOTAL EXPENDITURE		18,374	21,000	21,000	21,000
Totals for dept 300.301-POLICE		18,374	21,000	21,000	21,000
TOTAL APPROPRIATIONS		18,374	21,000	21,000	21,000
NET OF REVENUES/APPROPRIATIONS - FUND 277		93			
BEGINNING FUND BALANCE		72,437	72,530	72,530	72,530
ENDING FUND BALANCE		72,530	72,530	72,530	72,530

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 370 - FIRE STATION DEBT SERVICE					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
370-000.000-405.070	FIRE STATION MILLAGE COLLECTION	322,280	325,780	326,000	335,000
370-000.000-412.000	DELINQUENT PROPERTY TAXES	281	100	150	100
370-000.000-665.000	INTEREST	133		100	
TOTAL REVENUE		322,694	325,880	326,250	335,100
Totals for dept 000.000-		322,694	325,880	326,250	335,100
TOTAL ESTIMATED REVENUES		322,694	325,880	326,250	335,100
APPROPRIATIONS					
Dept 000.000					
Expenditure					
370-000.000-993.000	PRINCIPAL EXPENSE	215,000	215,000	215,000	220,000
370-000.000-995.000	DEBT SERVICE-INTEREST	58,818	56,668	56,668	54,218
TOTAL EXPENDITURE		273,818	271,668	271,668	274,218
Totals for dept 000.000-		273,818	271,668	271,668	274,218
TOTAL APPROPRIATIONS		273,818	271,668	271,668	274,218
NET OF REVENUES/APPROPRIATIONS - FUND 370		48,876	54,212	54,582	60,882
BEGINNING FUND BALANCE		37,724	86,600	86,601	141,183
ENDING FUND BALANCE		86,600	140,812	141,183	202,065

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 454 - FIRE STATION CONSTRUCTION FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
454-000.000-665.000	INTEREST	157		35	
	TOTAL REVENUE	157		35	
Tots for dept 000.000-					
		157		35	
TOTAL ESTIMATED REVENUES					
		157		35	
APPROPRIATIONS					
Dept 000.000					
Expenditure					
454-000.000-821.000	PROFESSIONAL SERVICES	10,381		250	
454-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	173,647		47,274	
	TOTAL EXPENDITURE	184,028		47,524	
Tots for dept 000.000-					
		184,028		47,524	
TOTAL APPROPRIATIONS					
		184,028		47,524	
NET OF REVENUES/APPROPRIATIONS - FUND 454					
		(183,871)		(47,489)	
BEGINNING FUND BALANCE					
		231,359	47,488	47,489	
ENDING FUND BALANCE					
		47,488	47,488		



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
590-000.000-506.200	GRANT REVENUE - STATE	402,061	400,000	300,000	
590-000.000-600.000	Capital Contributions	198,993			
590-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
590-000.000-630.110	BILLING CHARGES-SEWER	113,539	122,500	120,000	120,000
590-000.000-631.000	SEWER CHARGES	4,184,612	4,200,000	4,200,000	5,050,000
590-000.000-631.010	LIFT STATION FEES	6,865	6,000	5,000	5,000
590-000.000-632.000	WATER AND SEWER PENALTIES	31,679	20,000	20,000	20,000
590-000.000-634.010	SEWER BENEFITS	7,515	12,000	26,725	12,000
590-000.000-635.000	SEWER INSPECTIONS	5,660	5,000	5,000	5,000
590-000.000-636.000	SEWER LICENSES	150	100	100	100
590-000.000-640.000	CONNECTION FEES	217,357	150,000	262,700	150,000
590-000.000-641.000	ENGINEERING FEES	8,753	10,000	15,725	10,000
590-000.000-641.010	Inspection Charges	41,329	30,000	60,330	30,000
590-000.000-665.000	INTEREST	567	1,000	1,000	1,000
590-000.000-671.000	MISCELLANEOUS	465	500	2,125	500
590-000.000-699.000	OPERATING TRANSFER IN	17,400			
Totals for dept 000.000-		5,256,945	4,977,100	5,038,705	5,423,600
TOTAL ESTIMATED REVENUES		5,256,945	4,977,100	5,038,705	5,423,600
APPROPRIATIONS					
Dept 000.000					
Expenditure					
590-000.000-717.600	PENSION EXPENSE - GASB 68	(101,151)			
TOTAL EXPENDITURE		(101,151)			
Totals for dept 000.000-		(101,151)			
Dept 440.441-WATER/SEWER ADMINISTRATION					
Expenditure					
590-440.441-701.000	SALARIES	76,934	72,960	71,200	75,500
590-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
590-440.441-710.000	LONGEVITY	640	640	640	640
590-440.441-714.000	FICA	6,096	5,650	5,550	6,000
590-440.441-715.000	HEALTH INSURANCE	10,715	11,735	13,000	13,200
590-440.441-716.000	LIFE/DISABILITY INSURANCE	428	430	430	450
590-440.441-717.000	PENSION	12,375	8,285	7,900	8,600
590-440.441-717.500	VantageCare	1,442	1,440	1,400	1,500
590-440.441-718.000	WORKERS COMPENSATION	517	610	1,855	1,900
590-440.441-723.000	AUTO ALLOWANCE	4,250	4,200	4,200	4,200
590-440.441-807.000	AUDIT	6,000	7,000	7,900	7,900
590-440.441-819.000	TRAINING	413	750		750
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	558	800	400	800
590-440.441-950.000	Vehicle Charges	2,075	2,800	2,800	2,800
590-440.441-955.000	MISCELLANEOUS	14,814	25,000	20,000	20,000
590-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
590-440.441-968.000	DEPRECIATION	101,678			
TOTAL EXPENDITURE		764,185	667,550	662,525	669,490
Totals for dept 440.441-WATER/SEWER ADMINISTRATION		764,185	667,550	662,525	669,490

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 440.447-ENGINEERING					
Expenditure					
590-440.447-701.000	SALARIES	167,285	165,000	163,500	168,000
590-440.447-702.000	SICK LEAVE INCENTIVE PAY	1,440	1,360	1,360	1,370
590-440.447-706.000	OVERTIME	851	250	2,500	2,500
590-440.447-709.000	ICMA CONTRIBUTION	125	125	375	375
590-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,600
590-440.447-714.000	FICA	13,101	12,875	12,800	13,100
590-440.447-715.000	HEALTH INSURANCE	20,665	21,250	22,900	23,000
590-440.447-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
590-440.447-716.000	LIFE/DISABILITY INSURANCE	599	605	660	650
590-440.447-717.000	PENSION	17,724	13,740	13,500	14,000
590-440.447-717.500	VantageCare	2,748	2,805	2,700	3,000
590-440.447-718.000	WORKERS COMPENSATION	1,070	1,510	955	1,500
590-440.447-727.000	LICENSES	808	2,000	2,000	2,000
590-440.447-728.000	OPERATING SUPPLIES	620	1,000	1,000	1,000
590-440.447-819.000	TRAINING	406	600	600	1,000
590-440.447-821.000	PROFESSIONAL SERVICES	7,471	2,000		
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	98	300		
590-440.447-950.000	Vehicle Charges	10,370	22,000	22,000	22,000
590-440.447-980.000	OFFICE EQUIPMENT & FURNITURE	74	5,000		
TOTAL EXPENDITURE		249,305	256,270	250,700	257,345
Totals for dept 440.447-ENGINEERING		249,305	256,270	250,700	257,345
Dept 440.527-SEWAGE TREATMENT					
Expenditure					
590-440.527-820.000	CONTRACTUAL SERVICES	2,393,308	2,300,000	2,750,000	3,000,000
TOTAL EXPENDITURE		2,393,308	2,300,000	2,750,000	3,000,000
Totals for dept 440.527-SEWAGE TREATMENT		2,393,308	2,300,000	2,750,000	3,000,000
Dept 440.538-SEWER MAINTENANCE					
Expenditure					
590-440.538-701.000	SALARIES	202,424	210,560	173,000	212,000
590-440.538-701.080	SALARIES - TEMPORARY	3,697	5,000		5,000
590-440.538-706.000	OVERTIME	11,992	7,000	7,000	8,000
590-440.538-709.000	ICMA CONTRIBUTION	1,250	2,875	1,000	1,250
590-440.538-710.000	LONGEVITY	1,966	1,600	640	640
590-440.538-714.000	FICA	16,951	17,370	15,300	17,550
590-440.538-715.000	HEALTH INSURANCE	49,935	65,020	62,000	67,900
590-440.538-715.010	FLEXIBLE BENEFIT	1,125		3,750	4,500
590-440.538-716.000	LIFE/DISABILITY INSURANCE	1,212	1,230	1,400	1,250
590-440.538-717.000	PENSION	35,546	30,115	25,000	23,000
590-440.538-717.500	VantageCare	4,032	4,090	3,550	4,100
590-440.538-718.000	WORKERS COMPENSATION	3,640	5,200	3,300	5,100
590-440.538-727.000	LICENSES	7,128	7,000	10,800	11,000
590-440.538-728.000	OPERATING SUPPLIES	15,660	10,000	8,000	10,000
590-440.538-760.000	UNIFORMS	1,109	1,500	1,500	1,500
590-440.538-761.000	CLOTHING ALLOWANCE	929	1,630	3,815	3,815
590-440.538-806.000	CLAIM REIMBURSEMENT	125	5,000	2,000	2,000
590-440.538-819.000	TRAINING	4,750	6,000	6,000	6,000
590-440.538-820.000	CONTRACTUAL SERVICES	52,923	65,000	50,000	65,000
590-440.538-820.020	SEWER CLEANING-SANITARY	105	1,000	100	1,000
590-440.538-820.030	SEWER CLEANING-STORM		1,000		1,000
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	538	1,200	1,200	1,200
590-440.538-827.000	RADIO MAINTENANCE	1,661	3,000		
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	82,112	86,000	83,000	85,000
590-440.538-921.000	UTILITIES-TELEPHONE & DATA SERVICES	913	1,000	1,200	1,200
590-440.538-931.000	LIFT STATION REPAIRS	68,992	60,000	80,000	80,000
590-440.538-932.000	SEWER LINE REPAIRS	10,104	50,000	50,000	50,000
590-440.538-936.000	EQUIPMENT MAINTENANCE	4,102	3,000	3,000	3,000
590-440.538-950.000	Vehicle Charges	88,380	112,000	112,000	112,000
590-440.538-968.000	DEPRECIATION	697,773			
590-440.538-979.000	MACHINERY AND EQUIPMENT	9,587	18,000	15,000	27,500
TOTAL EXPENDITURE		1,380,661	782,390	723,555	811,505
Totals for dept 440.538-SEWER MAINTENANCE		1,380,661	782,390	723,555	811,505

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 900.901-CAPITAL OUTLAY					
Expenditure					
590-900.901-820.200	CONTRACTUAL SERVICES SAW GRANT LOC MATCH	137,680	100,000	100,000	
590-900.901-820.510	CONTRACTUAL SERVICES SAW GRANT	413,040	400,000	300,000	
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	6,133	250,000	275,000	550,000
TOTAL EXPENDITURE		556,853	750,000	675,000	550,000
Totals for dept 900.901-CAPITAL OUTLAY		556,853	750,000	675,000	550,000
Dept 905.906-DEBT SERVICE					
Expenditure					
590-905.906-995.000	DEBT SERVICE-INTEREST	98,445	25,000	25,476	130,300
TOTAL EXPENDITURE		98,445	25,000	25,476	130,300
Totals for dept 905.906-DEBT SERVICE		98,445	25,000	25,476	130,300
TOTAL APPROPRIATIONS		5,341,606	4,781,210	5,087,256	5,418,640
NET OF REVENUES/APPROPRIATIONS - FUND 590		(84,661)	195,890	(48,551)	4,960
BEGINNING FUND BALANCE		22,567,991	22,483,330	22,483,327	22,434,776
ENDING FUND BALANCE		22,483,330	22,679,220	22,434,776	22,439,736

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 591 - WATER FUND					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
591-000.000-600.000	Capital Contributions	184,252			
591-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
591-000.000-630.000	WATER SALES	5,319,613	4,785,000	4,785,000	4,850,000
591-000.000-630.100	BILLING CHARGES	113,459	122,500	122,500	120,000
591-000.000-632.000	WATER AND SEWER PENALTIES	38,521	25,000	25,000	25,000
591-000.000-633.000	CUSTOMER INSTALLATION	54,889	50,000	55,000	50,000
591-000.000-634.000	WATER BENEFITS	32,907	25,000	24,000	20,000
591-000.000-635.100	Water Inspection	5,960	5,000	5,000	5,000
591-000.000-640.000	CONNECTION FEES	213,614	150,000	235,635	150,000
591-000.000-641.000	ENGINEERING FEES	8,462	10,000	15,720	15,000
591-000.000-641.010	Inspection Charges	38,203	35,000	60,300	35,000
591-000.000-665.000	INTEREST	488	500	400	400
591-000.000-667.100	RENTAL INCOME-ANTENNAS	6,013	12,000		
591-000.000-671.000	MISCELLANEOUS	13,533	5,000	5,205	5,000
591-000.000-671.001	MISC-POOL FILL	732	600	442	500
591-000.000-671.002	Misc-Construction meters	5,985	3,000	4,950	3,000
591-000.000-692.000	GAIN FROM JOINT VENTURE	299,849			
591-000.000-699.000	OPERATING TRANSFER IN	27,800			
Totals for dept 000.000-		6,384,280	5,248,600	5,359,152	5,298,900
TOTAL ESTIMATED REVENUES		6,384,280	5,248,600	5,359,152	5,298,900
APPROPRIATIONS					
Dept 000.000					
Expenditure					
591-000.000-717.600	PENSION EXPENSE - GASB 68	(80,781)			
TOTAL EXPENDITURE		(80,781)			
Totals for dept 000.000-		(80,781)			
Dept 440.441-WATER/SEWER ADMINISTRATION					
Expenditure					
591-440.441-701.000	SALARIES	72,737	72,960	74,200	75,300
591-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
591-440.441-710.000	LONGEVITY	640			
591-440.441-714.000	FICA	5,776	5,650	5,650	6,000
591-440.441-715.000	HEALTH INSURANCE	10,715	12,738	12,738	13,200
591-440.441-716.000	LIFE/DISABILITY INSURANCE	428	430	430	450
591-440.441-717.000	PENSION	13,021	10,000	8,000	8,600
591-440.441-717.500	VantageCare	1,439	1,440	1,440	1,500
591-440.441-718.000	WORKERS COMPENSATION	517	610	3,300	3,300
591-440.441-723.000	AUTO ALLOWANCE	4,250	4,200	4,200	4,200
591-440.441-807.000	AUDIT	6,000	7,000	7,900	7,900
591-440.441-819.000	TRAINING	628	2,000		
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	29,834	30,000	30,000	35,000
591-440.441-950.000	Vehicle Charges	2,075	2,800	2,800	2,800
591-440.441-955.000	MISCELLANEOUS	16,131	10,000	10,000	15,000
591-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
591-440.441-968.000	DEPRECIATION	847,391			
TOTAL EXPENDITURE		1,536,832	685,078	685,908	698,500
Totals for dept 440.441-WATER/SEWER ADMINISTRATION		1,536,832	685,078	685,908	698,500

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 440.447-ENGINEERING					
Expenditure					
591-440.447-701.000	SALARIES	156,362	165,200	155,700	168,000
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	1,440	1,360	1,360	1,365
591-440.447-706.000	OVERTIME		250	2,000	2,500
591-440.447-709.000	ICMA CONTRIBUTION	125	125	125	125
591-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,600
591-440.447-714.000	FICA	12,201	12,873	12,600	13,100
591-440.447-715.000	HEALTH INSURANCE	19,674	21,250	22,800	25,000
591-440.447-715.010	FLEXIBLE BENEFIT	2,250	2,250	2,250	2,250
591-440.447-716.000	LIFE/DISABILITY INSURANCE	599	605	605	620
591-440.447-717.000	PENSION	18,674	13,740	13,740	14,000
591-440.447-717.500	VantageCare	2,759	2,805	2,715	2,850
591-440.447-718.000	WORKERS COMPENSATION	1,070	1,510	1,510	1,600
591-440.447-727.000	LICENSES	808	1,800	1,800	1,800
591-440.447-728.000	OPERATING SUPPLIES	688	1,000	1,000	1,000
591-440.447-819.000	TRAINING	430	500	500	500
591-440.447-821.000	PROFESSIONAL SERVICES	5,235	5,000	5,000	5,000
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	1,031	1,500	500	500
591-440.447-950.000	Vehicle Charges	10,370	22,000	22,000	24,000
591-440.447-980.000	OFFICE EQUIPMENT & FURNITURE	15,364	10,000		
TOTAL EXPENDITURE		250,680	265,368	247,805	265,810
Totals for dept 440.447-ENGINEERING		250,680	265,368	247,805	265,810
Dept 440.528-WATER SUPPLY					
Expenditure					
591-440.528-820.000	CONTRACTUAL SERVICES	2,504,589	2,750,000	2,750,000	2,810,000
TOTAL EXPENDITURE		2,504,589	2,750,000	2,750,000	2,810,000
Totals for dept 440.528-WATER SUPPLY		2,504,589	2,750,000	2,750,000	2,810,000
Dept 440.537-WATER MAINTENANCE					
Expenditure					
591-440.537-701.000	SALARIES	344,748	376,020	376,020	390,000
591-440.537-701.080	SALARIES - TEMPORARY	3,623	10,000	5,000	5,000
591-440.537-702.000	SICK LEAVE INCENTIVE PAY	476			
591-440.537-706.000	OVERTIME	24,593	20,000	18,000	20,000
591-440.537-709.000	ICMA CONTRIBUTION	2,000	2,000	2,000	2,000
591-440.537-710.000	LONGEVITY	4,607	4,480	4,800	5,440
591-440.537-714.000	FICA	28,616	29,650	29,650	31,050
591-440.537-715.000	HEALTH INSURANCE	94,073	110,380	110,380	130,000
591-440.537-715.010	FLEXIBLE BENEFIT	1,500	1,500		
591-440.537-716.000	LIFE/DISABILITY INSURANCE	1,964	2,030	2,000	2,150
591-440.537-717.000	PENSION	63,149	51,380	51,380	56,000
591-440.537-717.500	VantageCare	6,843	6,760	6,760	7,100
591-440.537-718.000	WORKERS COMPENSATION	9,312	14,500	14,500	15,300
591-440.537-727.000	LICENSES	12,197	12,000	22,000	25,000
591-440.537-728.000	OPERATING SUPPLIES	95,175	75,000	75,000	75,000
591-440.537-760.000	UNIFORMS	2,250	2,400	2,400	2,400
591-440.537-761.000	CLOTHING ALLOWANCE	1,568	2,600	6,000	6,000
591-440.537-806.000	CLAIM REIMBURSEMENT		2,000		
591-440.537-819.000	TRAINING	3,884	4,800	4,800	4,800
591-440.537-820.000	CONTRACTUAL SERVICES	118,132	90,000	90,000	90,000
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	1,625	2,000	2,000	2,500
591-440.537-827.000	RADIO MAINTENANCE	3,654	4,000	4,000	4,000
591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	4,222	7,500	7,500	7,500
591-440.537-921.000	UTILITIES-TELEPHONE & DATA SERVICES	913	1,000	1,000	1,000
591-440.537-936.000	EQUIPMENT MAINTENANCE	1,662	2,000	2,000	2,000
591-440.537-942.000	EQUIPMENT RENTAL	451	2,000		
591-440.537-950.000	Vehicle Charges	85,040	112,000	112,000	125,000
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	(17,560)	90,000	90,000	90,000
591-440.537-979.000	MACHINERY AND EQUIPMENT	36,410	50,000	50,000	60,000
TOTAL EXPENDITURE		935,127	1,088,000	1,089,190	1,159,240
Totals for dept 440.537-WATER MAINTENANCE		935,127	1,088,000	1,089,190	1,159,240

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Dept 900.901-CAPITAL OUTLAY					
Expenditure					
591-900.901-972.010	WATER MAIN CONSTRUCTION	(15,290)			
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	16,027	350,000	425,000	200,000
TOTAL EXPENDITURE		737	350,000	425,000	200,000
Totals for dept 900.901-CAPITAL OUTLAY		737	350,000	425,000	200,000
TOTAL APPROPRIATIONS		5,147,184	5,138,446	5,197,903	5,133,550
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,237,096	110,154	161,249	165,350
BEGINNING FUND BALANCE		24,629,313	25,866,409	25,866,412	26,027,661
ENDING FUND BALANCE		25,866,409	25,976,563	26,027,661	26,193,011



GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 661 - MOTOR POOL					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
661-000.000-665.000	INTEREST	702		650	100
661-000.000-667.000	RENTALS	1,147,535	1,074,275	1,074,275	1,174,275
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES				290,000
661-000.000-673.000	VEHICLE SALES			4,400	
661-000.000-693.000	GAIN/LOSS ON SALE OF FIXED ASSETS	(57,408)			
661-000.000-697.000	INSURANCE RECOVERIES	8,612	5,000	12,655	5,000
661-000.000-699.000	OPERATING TRANSFER IN	11,600			
Totals for dept 000.000-		1,111,041	1,079,275	1,091,980	1,469,375
TOTAL ESTIMATED REVENUES		1,111,041	1,079,275	1,091,980	1,469,375
APPROPRIATIONS					
Dept 000.000					
Expenditure					
661-000.000-701.000	SALARIES	121,959	125,000	125,000	130,000
661-000.000-702.000	SICK LEAVE INCENTIVE PAY	353	300	300	355
661-000.000-706.000	OVERTIME	2,065	1,000	1,200	1,200
661-000.000-709.000	ICMA CONTRIBUTION	563	600	562	600
661-000.000-710.000	LONGEVITY	1,095	1,200	240	240
661-000.000-714.000	FICA	9,552	9,500	9,500	9,950
661-000.000-715.000	HEALTH INSURANCE	20,320	24,000	23,000	23,000
661-000.000-715.010	FLEXIBLE BENEFIT	1,500		4,500	4,500
661-000.000-716.000	LIFE/DISABILITY INSURANCE	693	715	780	780
661-000.000-717.000	PENSION	34,875	71,396	71,396	39,000
661-000.000-717.500	VantageCare	2,411	2,400	2,400	2,500
661-000.000-717.600	PENSION EXPENSE - GASB 68	14,202			
661-000.000-718.000	WORKERS COMPENSATION	2,567	2,700	2,700	4,000
661-000.000-727.000	LICENSES	400	500	3,000	3,000
661-000.000-728.100	OPERATING SUPPLIES-VEH/EQUIP	30			
661-000.000-728.101	Vehicle Repair parts	64,498	80,000	70,000	75,000
661-000.000-728.102	Vehicle Accessories	3,621	4,500	4,500	4,500
661-000.000-728.103	Veh Supplies-outside services	62,455	100,000	80,000	85,000
661-000.000-728.104	Tires/Tire Services	21,502	25,000	25,000	25,000
661-000.000-728.105	Batteries/Electrical	4,422	4,000	4,500	4,500
661-000.000-728.106	Tools	1,074	2,000	2,000	2,000
661-000.000-728.107	Fasteners	1,514	1,200	1,200	1,200
661-000.000-728.108	Solvents	980	1,200	1,200	1,200
661-000.000-728.110	OPERATING SUPPLIES-CUSTODIAL		500		
661-000.000-760.000	UNIFORMS	1,678	1,200	1,400	1,500
661-000.000-761.000	CLOTHING ALLOWANCE	372	650	1,610	1,500
661-000.000-812.000	INSURANCE	71,328	75,000	71,400	75,000
661-000.000-819.000	TRAINING	213	2,500	1,500	2,500
661-000.000-820.000	CONTRACTUAL SERVICES	26,218	5,000	5,000	5,000
661-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	293	1,200	300	1,200
661-000.000-826.000	COMPUTER SERVICES/SUPPLIES	2,358	4,500	4,500	5,000
661-000.000-827.000	RADIO MAINTENANCE	459	500	500	500
661-000.000-865.000	GASOLINE	117,444	120,000	115,000	115,000
661-000.000-936.000	EQUIPMENT MAINTENANCE	8,808	12,000	12,000	12,000
661-000.000-968.000	DEPRECIATION	451,271			
661-000.000-979.000	MACHINERY AND EQUIPMENT	4,953		3,200	27,700
661-000.000-981.000	VEHICLES		465,500	465,500	502,000
TOTAL EXPENDITURE		1,058,046	1,145,761	1,114,888	1,166,425
Totals for dept 000.000-		1,058,046	1,145,761	1,114,888	1,166,425
TOTAL APPROPRIATIONS		1,058,046	1,145,761	1,114,888	1,166,425
NET OF REVENUES/APPROPRIATIONS - FUND 661					
BEGINNING FUND BALANCE		52,995	(66,486)	(22,908)	302,950
ENDING FUND BALANCE		1,986,963	2,039,958	2,039,961	2,017,053
		2,039,958	1,973,472	2,017,053	2,320,003

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ADOPTED BUDGET	2017 PROJECTED ACTIVITY	2018 RECOMMENDED BUDGET
Fund 900 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
Dept 000.000					
Revenue					
900-000.000-402.000	CURRENT PROPERTY TAXES	13,471	15,000	15,000	15,000
900-000.000-576.000	OTHER INTRGOVTL REVENUE	16,108	15,000	15,000	15,000
900-000.000-638.222	DDA DOWNTOWN EVENTS	6,114	7,500		
	TOTAL REVENUE	35,693	37,500	30,000	30,000
Totals for dept 000.000-		35,693	37,500	30,000	30,000
TOTAL ESTIMATED REVENUES		35,693	37,500	30,000	30,000
APPROPRIATIONS					
Dept 000.000					
Expenditure					
900-000.000-728.000	OPERATING SUPPLIES	1,945	2,500	2,500	2,500
900-000.000-820.000	CONTRACTUAL SERVICES	2,684	5,000	5,000	5,000
900-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXPENSE	50	7,500		
900-000.000-993.000	PRINCIPAL EXPENSE			50,000	
900-000.000-995.000	DEBT SERVICE-INTEREST	5,985	5,985	5,485	4,485
	TOTAL EXPENDITURE	10,664	20,985	62,985	11,985
Totals for dept 000.000-		10,664	20,985	62,985	11,985
TOTAL APPROPRIATIONS		10,664	20,985	62,985	11,985
NET OF REVENUES/APPROPRIATIONS - FUND 900		25,029	16,515	(32,985)	18,015
BEGINNING FUND BALANCE		(147,825)	(122,796)	(122,796)	(155,781)
ENDING FUND BALANCE		(122,796)	(106,281)	(155,781)	(137,766)