



CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR MINUTES  
5151 Marsh Road, Okemos, MI 48864  
517.853.4600, Town Hall Room  
Tuesday, December 12, 2017; 6 PM

PRESENT: Chair, Michael McDonald; Vice Chair Mark Stephens; Commissioner Amanda Lick;  
Commissioner Annika Schaetzl  
ABSENT: Commissioner Courtney Wisinski  
STAFF: LuAnn Maisner, Parks and Recreation Department Director

**1. CALL MEETING TO ORDER**

Chair McDonald called the regular meeting to order at 6:04 pm.

**2. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS**

None

**3. APPROVAL OF AGENDA**

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**4. APPROVAL OF MINUTES**

- A. November 14, 2017 Work Session Minutes
- B. November 14, 2017 Regular Minutes

Commissioner Lick moved **TO APPROVE THE MINUTES OF NOVEMBER 14, 2017 WORK SESSION AND REGULAR MEETING AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

**5. COMMUNICATIONS**

None

**6. DIRECTOR'S REPORTS**

No report

**7. ACTION ITEMS**

- A. 2018 Park Commission Meeting Calendar Amendment
  - Amend joint meeting date to January 16
  - Add work session after joint meeting date on January 16
  - Add Thursday, February 1, and will host the annual Friends of the Park Ceremony in the Town Hall Room at 6 pm
  - Remove the February 13 meeting

Commissioner Lick moved **TO APPROVE AMENDING THE 2018 PARK COMMISSION MEETING SCHEDULE AS FOLLOWS: JOINT MEETING – JANUARY 16 AT 6:00PM; PARK COMMISSION REGULAR MEETING ON JANUARY 16 AT APPROXIMATELY 7:15PM; FRIEND OF THE PARK CEREMONY ON FEBURARY 1 AT 6:00PM; AND CANCEL THE FEBRUARY 13 REGULAR MEETING, AND COPIES OF THE AMENDED MEETING SCHEDULE BE FORWARDED TO THE APPROPRIATE INDIVIDUALS FOR POSTING.**  
Seconded by Commissioner Stephens.

ROLL CALL: AYES: Commissioners Lick, Schaetzl, Vice Chair Stephens, Chair McDonald  
NAYES: None

Motion carried unanimously.

**B. Election of Officers**

Chair opened the floor for nominations for Chair.

Commissioner Stephens moved, TO NOMINATE MICHAEL MCDONALD AS CHAIR.  
Commissioner Schaetzl seconded.

Chair McDonald accepted the nomination.

Hearing no other nominations, Chair closed the floor to nominations for Chair.

Roll Call Vote: AYES: Vice Chair Stephens, Commissioners Schaetzl, Lick and Chair McDonald  
NAYS: None

Motion carried unanimously.

Chair opened the floor for nomination for Vice Chair.

Chair McDonald moved, TO NOMINATE AMANDA LICK AS VICE CHAIR. Commissioner Stephens seconded.

Commissioner Lick accepted the nomination.

Hearing no other nominations, Chair closed the floor to nomination for Vice Chair.

Roll Call Vote: AYES: Commissioners Stephens, Schaetzl, Lick, Chair McDonald  
NAYS: None

Motion carried unanimously.

**C. Project Agreement – Footbridge and Restroom Project in Central Park**

Chair McDonald moved, TO APPROVE THE ATTACHED RESOLUTION TO ACCEPT A GRANT FROM THE FEDERAL LAND AND WATER CONSERVATION FUND IN THE AMOUNT OF

\$150,000 OR 50% OF THE TOTAL PROJECT COST OF \$300,000. Commissioner Lick seconded.

Roll Call Vote: AYES: Commissioners Stephens, Schaetzl, Vice Chair Lick, Chair McDonald  
NAYS: None

Motion carried unanimously.

**8. COMMISSION DISCUSSION ITEMS**

None

**9. CLOSED SESSION**

None

**10. COMMENTS FROM THE PUBLIC**

None

**11. OTHER MATTERS AND COMMISSIONERS' COMMENTS**

- A. Next Park Commission Meeting: Tuesday, January 16, 2017; work session following joint meeting
- B. Farmers' Market:
  - 1. Winter Market: 1<sup>st</sup> & 3<sup>rd</sup> Saturday, December – April, 10 am – 2 pm, JC Penney Corridor, Meridian Mall
- C. Township Offices closed Monday & Tuesday, December 25 & 26 in observance of the Christmas Holiday; and Monday & Tuesday, January 1 & 2 in observance of the New Year Holiday.
- D. January Winter Family Fun Events:
  - 1. Howl at the Moon, Friday, January 5; 7 pm, Harris Nature Center
  - 2. Meridian Skates, Saturday, January 6; 6:30-8 pm and Saturday, January 20; 3:30-5pm and 8-9:30 pm, Suburban Ice East Lansing
  - 3. Cross Country Ski Class, Saturday, January 13 9:30-11:30 am, Harris Nature Center
  - 4. Snowshoe Class, Saturday, January 13; 1-3 pm, Harris Nature Center
  - 5. Moonlight Ski and Shoe, Saturday, January 20; 6-9 pm, Harris Nature Center
  - 6. Winter Wonderland at Harris Nature Center, Saturday, January 27; 10 am – 3 pm
  - 7. Meridian Moonlight Sledding, Saturday, January 27; 6-8:30 pm; North Meridian Road Park
  - 8. Polar Bear 5 K Run/Walk, Sunday, January 28; 10 am; Central Park/Nancy Moore Park

**12. ADJOURNMENT**

Chair McDonald adjourned the regular meeting at 7:03pm.

The next meeting is scheduled for **January 16, 2018** in the Town Hall Room, Meridian Municipal Complex.